



City of Hartford
County of Van Buren, State of Michigan

Commission Business Meeting Agenda

Monday, June 23, 2025 at 5:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

GUESTS

1. Megan Knittel, Project Compass Update
2. Steven Ruby, Abonmarche Spark Grant Ely Park Project

PUBLIC COMMENT- "Please introduce yourself and any organization you represent. Please limit your comments to three (3) minutes. City Council & Staff will listen to your comments and not respond to any requests for information at this time. For those public comments that require a response or follow up, please fill out a comment card so the City Manager can respond within 7 business days of this meeting."

COMMUNICATIONS

REPORT OF OFFICERS BOARDS & COMMITTEES

3. VBCD - 2025 May

Police & Ordinance

4. HPD - 2025 May

Fire Department

5. HFB - 2025 June 9

Ambulance

6. AMB - 2025 May

Van Buren County

Public Works

Wastewater Treatment Plant

7. WWTP - 2025 May

Treasurers, Investment & List of Bills

[8.](#) List of Bills - 2025 June 23 \$280,729.33

[9.](#) List of Bills - 2025 June 23 Fiscal Year 2025/2026 \$57,034.45

City Manager

[10.](#) CM - 2025 June

APPROVAL OF COMMISSION MINUTES

[11.](#) Discuss & Consider - 2025 May 19 Special Truth in Taxation

[12.](#) Discuss & Consider - 2025 May 19 Special Public Hearing 2025-2026 Budget

[13.](#) Discuss & Consider - 2025 May 19

[14.](#) Discuss & Consider - 2025 May 28 Special - Public Hearing - CDBG Grant

APPROVAL OF REPORTS

GOALS/OBJECTIVES

OLD BUSINESS

[15.](#) Discuss & Consider - HFD Committee Appointment & Interlocal Agreement

NEW BUSINESS

[16.](#) Discuss & Consider - 2024/2025 Audit Proposal

[17.](#) Discuss & Consider - HPD Union Contract

[18.](#) Discuss & Consider - DPW & WWTP Employee Uniform Contract

[19.](#) Discuss & Consider - Public Safety Assessment Representative Engagement Contract

INTRODUCTION OF RESOLUTIONS OR AMENDMENTS

[20.](#) Discuss & Consider - Resolution 2025 - 043 Public Safety Assessment Representative Engagement Contract

[21.](#) Discuss & Consider - Resolution 2025 - 044 DPW & WWTP Employee Uniform Contract

[22.](#) Discuss & Consider - Resolution 2025 - 045 HPD 2025-2027 Union Contract

[23.](#) Discuss & Consider - Resolution 2025 - 046 2024/2024 Audit Engagement Award

[24.](#) Discuss & Consider - Resolution 2025 - 047 Issuance of Water Supply System Revenue Bonds

[25.](#) Discuss & Consider - Resolution 2025 - 048 2025/2026 Fee Schedule

[26.](#) Discuss & Consider - Resolution 2025-049 2024/2025 Budget Adjustment No. Four

ADJOURNMENT



Van Buren Conservation District

May 2025 Program Update

Submitted by Emily Hickmott, Executive Director

My, my, it's summer already! That means it is time for us to invite you and yours to our Annual Meeting & Director Election. This year, the Liberty Hyde Bailey Museum will be hosting us on Wednesday, July 23 at 5:30 PM (optional 5:00 PM tour). We will give out a couple of awards and celebrate conservation successes while enjoying a locally-sourced dinner. We encourage you to RSVP here:

<https://vanburencd.org/2025-annual-meeting/>

As a part of our work on the Van Buren County Resource Recovery Program, Kalli has added several events to the calendar over the next few months that we hope you'll join. Please also help us share these events with anyone and everyone who might be interested. You can find more details on our Recycling page soon: <https://vanburencd.org/recycling-news/>. Throughout July and August, you'll find Kalli giving presentations at our Lunch & Learn events, mingling at Sustainable Samplers, or answering all your questions during Recycling Station Power Hours. Be sure to check out these free, fun events! See dates and times below, and keep an eye out for more details.

Upcoming Events:

- [Recycle Roundup Collection Event](#) | Saturday, June 7 | 9:00 AM – 2:00 PM | 801 Hazen St., Paw Paw | household hazardous waste, oil paints, foam, electronics, passenger & semi tires | open to all Van Buren County
- Water Monitoring Education at Hartford High School STEM Camp | Tuesday, June 10
- [Two Rivers Coalition Prothonotary Warbler Paddle](#) | Saturday, June 14 | 9:30 AM – 2:00 PM | Maple Lake Dam River Access | see TwoRiversCoalition.org for details
- Recycling Presentation | 1:00 PM – 2:00 PM | Lawton Library – 125 S Main St., Lawton
- Juneteenth National Independence Day | Thursday, June 19 | office closed in observance
- Independence Day | Friday, July 4 | office closed in observance
- Recycling Lunch & Learns – two opportunities! RSVP encouraged 269-633-9314
 - Tuesday, July 1 | 11:45 AM – 1:15 PM | Lions Park Pavillion – Mill Race Road, Bangor |
 - Wednesday, July 2 | 11:45 AM – 1:15 PM | City of Gobles Park Pavillion – S State St., Gobles
 - Open to all ages, get your recycling questions answered!
- Recycling Power Hours – drop off your recycling at newly-improved stations and ask Kalli your recycling questions!
 - Tuesday, July 8 | 1:30 PM – 4:30 PM | Bloomingdale Transfer Station – Rocky Road
 - Friday, July 11 | 1:00 PM – 4:00 PM | Paw Paw Transfer Station – Red Arrow Hwy
 - Saturday, July 12 | 10:00 AM – 1:00 PM | Arlington Transfer Station – 26th Ave., Bangor
- VBCD Regular Board Meeting | Wednesday, July 23 | 10:00 AM | USDA Service Center – 1035 E Michigan Ave., Paw Paw
- Van Buren Conservation District (VBCD) Annual Meeting & Director Election | Wednesday, July 23 | 5:30 PM – 7:00 PM | Liberty Hyde Bailey Museum – 903 S Bailey Ave., South Haven | open to all, RSVP encouraged 269-657-4030 x5



Van Buren Conservation District

May 2025 Program Update

Submitted by Emily Hickmott, Executive Director

Program Updates:

- **Ag Conservation/Water Quality Projects** (*Erin Fuller, Colleen Forestieri, Carlie Southland*) – In April, the Water Quality Team helped coordinate a variety of outreach and education activities, including Earth Day student presentations, demonstrations at the Paw Paw Middle School's Salmon in the Classroom release event, and Paw Paw Elementary STEM Day presentations.
- **SWxSW Corner CISMA (Cooperative Invasive Species Management Area) Team** (*Abbie Bristol, Alex Florian, Jena Johnson*) – Aside from wrapping and selling trees, the CISMA Team has been planning for the short-term and long-term future. We finalized road surveys and are helping develop management ideas for both Van Buren Conservation District (VBCD) properties. We planted seeds for the first time to discourage kudzu returning at treatment sites. We're developing a facilitated meeting plan to discuss the Strategic Plan with the Steering Committee. We are preparing ourselves for not only a productive field season, but for 2025 and beyond.
- **Michigan Agriculture Environmental Assurance Program (MAEAP)** (*Kyle Mead*) – The technician is leading a presentation to other MAEAP Technicians on irrigation and organizing a field day of irrigation testing in June. Tech also finalized Envirothon for the year, with the State competition at Western Michigan University in May.
- **National Association of Conservation Districts (NRCS) Technical Assistance** (*Lucas Hartman, Gabriel Francisco*) – With Tree Sale being the largest task of the month, that didn't stop Lucas and Gabe from also getting out and seeing farms, talking with landowners, and getting out to present for some events. These included some of the local schools in the area for Sustainability Week/ Earth Day, and all of that while closing the application period for the 2025 Conservation Stewardship Program (CSP) and starting to facilitate our round 2 of general EQIP applications. We closed the month on a bittersweet note on our side of the office. After many dedicated years at the NRCS we bid farewell to our district conservationist Jeffery Douglas as he takes his retirement. Kami Williams will now serve as acting District Conservationist (DC), with other area DC's assisting (Gabe from Allegan, Di'Shun from Kalamazoo, and Brandon in Cass).
- **Outreach** (*Jacob Diljak*) – Our Tree Seedling fundraiser was a huge success! Together, we raised funds for local services and efforts and planted over 15,000 seedlings. Our community isn't just greener with trees. We're seeing more year-round recycling and disposal services with our upcoming collections and project partners – transfer stations. Look for collections and services near you: VanBurenCD.org/van-buren-county-recycling-collections/
- **Resource Recovery & Recycling** (*Kalli Marshall, Jacob Diljak*) – April was a busy month as we kicked off the spring season. Tree sale was a success, then recycling and educational event planning took over. Later, we celebrated with the Village of Decatur, Decatur Township, and Hamilton Township at the Decatur Area Waste & Recycling Center Grand Opening. To end the month, Kalli was honored by the Michigan Sustainable Business Forum with a Sustainability Leadership Award.

SUMMER RECYCLING Education Events

Item 3.

Events open to all ages! Join us to
learn more about recycling and get
your questions answered.



JULY

Lunch & Learn



Enjoy lunch on us while you learn
more about recycling

Lions Park Pavillion, Bangor

Tuesday July 1, 2025

11:45 AM - 1:00 PM

Mill Race Rd., Bangor

City of Gobles Park Pavillion

Wednesday July 2, 2025

11:45 AM - 1:00 PM

South State St., Gobles

**RSVPs encouraged, please call
269-633-9314*



Sustainable Samplers

Enjoy some appetizers while you
chat with us about recycling

Paw Paw Brewery

Wednesday August 20, 2025

5:00 PM - 7:30 PM

780 S Gremps St., Paw Paw

3 Blondes Brewing

Wednesday October 1, 2025

5:00 PM - 7:30 PM

1875 Phoenix St., South Haven

JULY

Recycling Power Hours



Drop off your recycling and ask your questions!



Bloomington Transfer Station

Tuesday July 8, 2025

1:30 PM - 4:30 PM



Paw Paw Transfer Station

Friday July 11, 2025

1:00 PM - 4:00 PM



Arlington Transfer Station

Saturday July 12, 2025

10:00 AM - 1:00 PM



EGLE

MICHIGAN DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY

Recycling events and services are funded through the Van Buren Conservation District
Operations millage; Michigan Department of Environment, Great Lakes, and Energy
grants; and in partnership with Van Buren County and local municipalities.

UNDERSTANDING & ADVANCING RECYCLING IN YOUR COMMUNITY

Item 3.



Join us for a Lunch and Learn Event!

Learn all about recycling. Enjoy lunch with your peers and engage with a panel of community leaders and waste haulers to learn more about recycling programming for communities like yours.

- **September 22 | South Haven Charter Township Hall**
- **September 29 | Paw Paw Township Hall**

11:00 AM – Registration

11:15 AM – Welcome

11:25 AM – What Happens to Recycling?

12:00 PM – Lunch

12:30 PM – Panel Discussion

1:15 PM – Next Steps for Your Community

1:30 PM – Conclude



RSVPs Encouraged:



ResourceRecovery@VanBurenCD.org



269-633-9314

Hartford Police Department Monthly Report

Item 4.

Month: June 2025

DEPARTMENT SUMMARY:

New Officer Marcus Hamre has been hired as a full time employee.

Conducted background on a potential applicant.

Matthew Orvis has been serving on his own and working on numerous calls for service.

New Ordinances suggestions: Camping ordinance has been made and will be sent for vote

New Equipment and uniforms

Still working on cleaning and organizing the evidence room.

STATISTICS:

- *Call for Service (CFS)* 93 for the month of May, 51 by our agency
- *Arrest Count Report* 2
- *Citations* 5

BUDGET UPDATE:

I am working on new uniforms for the staff as the ones we have are outdated and somewhat not professional enough. We are beginning to receive the recently budgeted and approved equipment items. They have been inventoried and being assigned to staff.

In addition, the 2025/2026 budget is completed. We are slimming down to save the residents money.

PERSONNEL:

I completed a background on a potential applicant. Unfortunately he is not qualified to become licensed. We have 2 more applications that I am reviewing and investigating.

TRAINING:

Officer Orvis will be attending a training class in October.

Officer Hamre is completing his field training process.

PUBLIC OUTREACH:

We are starting blight enforcement and completing property checks.

We have received numerous positive comments from the community on the rebuilding of the agency.
We appreciate the community support more than you.

We have begun completing news releases for the department.

FLEET STATUS:

Patrol vehicle #1 has been brought back from the striping company and back in service. The work was great and low cost.

I am still looking at new patrol vehicle options that other agencies use.

EQUIPMENT:

New department firearms order has been sent and being processed. A few items have arrived.
New uniforms have been ordered.

GRANTS & INITIATIVES:

I am working on the 2026 COPS grant program. I am hoping we are awarded the funding.

Amount	Grant	Grantor	Purpose	Status

Update Manual/Policies/Procedures/Rules:

Name of Policy	Date Started Update	Status of Update	Est. Completion Date
Citizen complaint Form			
Blight Handling Policy			
Evidence Policy			
Use of Force Form			
Vehicle Agreement			

END OF REPORT

Respectfully Submitted by: Chief Brian Matthews

Date: June 2025

**Hartford Fire Board Meeting
June 9th, 2025
May Business**

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Hartford Fire Board
 Agenda
 Monday June 9th, 2025, 7:00 PM

- I. Call to Order, Pledge
- II. Roll call: Jerry Birmele, Chad Hunt, Eric Germinder, Carlos Ledesma, Ron Sefcik
- III. Guests:
- IV. Public Comment: Limited to three minutes per person
- V. Additions or Deletions to the agenda
- VI. **Approval of the Agenda as presented.** Motion by _____ Second by _____ to approve agenda as presented. Motion _____ Yeas: ____ Nays: ____.
- VII. **Approval of previous meeting minutes from May 12th, 2025:** Motion by _____ Second _____ to approve previous meeting minutes as presented. Motion _____ Yeas: ____ Nays: ____
- VIII. **Review: Review Revenue & Expenditure Report & Invoice Register**
- IX. **Approval of May Treasurer's report:** Motion By _____ Second by _____ to approve Treasurer's report as presented. Motion _____ Yeas: _____ Nays: _____
 - a. **Accounts Payable:** Amount \$26,528.78 Motion by _____ Second by _____
 - Roll Call Vote Motion _____ Yeas: _____ Nays: _____
- X. **Review May 2025 Incident Summary and Breakdown of Fire Calls per zone.**
- XI. **Review Cost Recovery USA 4/25/2025-5/24/2025 Payment Reconciliation Report**
- XII. **Unfinished Business:**
- XIII. **New Business:**
 1. **Approval of Budget Adjustment # 2**
 2. **Discuss and Consider request for Funding for EMS Instructor Coordinator class.**
 3. **Discuss and consider 2025/2026 Fire Board Meeting Schedule as presented.**

Reports:

- a. Fire Chief
- b. Assistant Fire Chief
- c. Board

Motion by _____ second by _____ to adjourn at _____ pm.

HARTFORD FIRE BOARD MEETING**Minutes of Fire Board Meeting June 9th, 2025**

Members Present upon roll call: Carlos Ledesma; Eric Germinder; Chad Hunt, Ron Sefcik,

Absent: Jerry Birmele

Others Present: Asst. Chief McGrew,

Chairman Sefcik called the meeting to order at 7:00 p.m.

Public comment opened at 7:00 NO public comment.

Public comment closed at 7:00

The proposed agenda for the Fire Board meeting of June 9th, 2025, was presented Motion by Sefcik; Second by Ledesma to approve the agenda as presented.

Yeas: 4 Nays: 0 **Approved**

The proposed minutes of the May 12th , 2025, Fire Board meeting was presented.

Motion by Sefcik; Seconded by Hunt to accept the minutes as presented.

Yeas: 4 Nays:0 **Approved**

Review of Revenue & Expenditure Report

The May Treasures report was presented: Motion by Hunt; Seconded by Sefcik to approve Treasures report as presented.

Yeas: 4 Nays:0

Bills were presented for approval in the amount of \$26,528.78 Motion by Hunt; seconded by Ledesma to pay bills in the amount of \$26,528.78.

Motion approved upon roll call vote of members present.

Yeas: Hunt, Germinder, Ledesma, Sefcik Nays:0

Absent: Birmele

Members Reviewed the May 2025 Incident Summary and Breakdown of Fire Calls per zone.

Members Reviewed the 4/25/2025-5/24/2025 Cost Recovery USA Payment Reconciliation Report.

Unfinished Business

New Business:

1. Budget Adjustment # 2 for the 2024/2025 fiscal year was presented, Motion by Hunt; Seconded by Sefcik to approve the Budget Adjustment as presented.

Yeas: 4 Nays: 0

2. Discussion was held on upcoming EMS IC Class being offered by the Van Buren Tech Center, Motion by Sefcik; Seconded by Germinder to approve the amount not to exceed \$2,600 to send up to 3 members to the proposed class.

Yeas: 4 Nays: 0

3. Discussion on the upcoming meeting schedule for fiscal year 2025/2026, members discussed the possibility of changing the day from 2nd Monday of the month to the 2nd Tuesday of the month, Asst. Chief McGrew noted that he spoke with Peter today and he advised that this would also work better for him to be able to attend additional meetings eliminating a conflict with another municipality's scheduled meeting. Motion by Ledesma; Seconded by Hunt to adopt proposed 2025/2026 meeting schedule with meetings to be held on the 2nd Tuesday of every month still @ 7:00pm, one exception is

Minutes of Fire Board Meeting June 9th, 2025

the November 2025 meeting will be held on the 2nd Wednesday due to the 2nd Tuesday falling on a federal holiday.

Yeas: 4 Nays: 0

Fire Chiefs Report:

1. Chief on Vacation

Assistant Fire Chief Report:

1. Report Attached in the packet

Other board Business:

Motion by Hunt; Second by Ledesma to adjourn the meeting at 7:26 p.m.

Yeas: 4 Nays: 0 **Approved**

Respectfully Submitted

Gerald Birmele, Secretary

HARTFORD FIRE BOARD MEETING**Minutes of Fire Board Meeting May 12th, 2025**

Members Present upon roll call: Carlos Ledesma; Eric Germinder; Jerry Birmele, Ron Sefcik

Absent: Chad Hunt

Others Present: Chief Harting, Asst. Chief McGrew, Peter Stanslawski,

Chairman Sefcik called the meeting to order at 7:00 p.m.

Public comment opened at 7:00 NO public comment.

Public comment closed at 7:01

The proposed agenda for the Fire Board meeting of May 12th, 2025, was presented and amended. Motion by Germinder; Second by Ledesma to approve the agenda as amended. (**accounts payable total was amended)

Yeas: 4 Nays: 0 **Approved**

The proposed minutes of the April 14th, 2025, Fire Board meeting was presented.

Motion by Ledesma; Seconded by Sefcik to accept the minutes as presented.

Yeas: 4 Nays: 0 **Approved**

The proposed minutes of the May 1st, 2025, Special Joint meeting was presented.

Motion by Sefcik; Seconded by Germinder to accept the minutes as presented.

Yeas: 4 Nays: 0 **Approved**

Review of Revenue & Expenditure Report

Minutes of Fire Board Meeting May 12th, 2025

The April Treasures report was presented: Motion by Sefcik; Seconded by Germinder to approve Treasures report as presented.

Yeas: 4 Nays:0

Bills were presented for approval in the amount of ~~\$18,110.47~~ **21,254.17
Motion by Ledesma; seconded by Germinder to pay bills in the amount of \$21,254.17.

Motion approved upon roll call vote of members present.

Yeas: Birmele, Germinder, Ledesma, Sefcik Nays:0

Absent: Hunt

Members Reviewed the April 2025 Incident Summary and Breakdown of Fire Calls per zone.

Members Reviewed the 3/25/2025-4/24/2025 Cost Recovery USA Payment Reconciliation Report.

Unfinished Business

New Business:

1. Peter presented the board with packet from Huntington Securities in reference to potential investment opportunities for the board to look at, Peter noted that he uses this group at some of the other municipalities that he represents, Peter also noted that the board does not have to make a investment decision tonight and that he just needs a motion to open an account to begin the process. Motion by Sefcik; Seconded by Germinder to authorize Peter Stanslawski to open an account with Huntington Securities on behalf of the Hartford Fire Department/Board.

Yeas: 4 Nays: 0

2. Quotes were presented for review by the board for the purchase of a Hose Testing Machine and Accompany adapters and Caps, Asst. Chief McGrew gave an update to board member Birmele on what was discussed at last month's meeting in reference to hose testing. Motion by Sefcik; Seconded by Germinder to accept the Quote from Moses Fire Equipment in the amount not to exceed \$8,000 for the purchase of Hose Testing Machine and adapters/caps, with the monies to come from the donation account.

Yeas: 4 Nays: 0

3. Assistant Chief McGrew presented details of a Cost Recovery Bill in reference to a call on February 15th, 2025, the driver was inadvertently overcharged. After further discussion by the board, Motion by Ledesma; Seconded by Sefcik to reimburse the driver \$250.00 in reference to the call on February 15th, 2025.

Yeas: 4 Nays: 0

4. The board was advised of an unofficial conversation that was had after the joint meeting with members of the city council in reference to possibly forming a committee to start planning for future apparatus purchases, The initial idea for the committee would be made up of 2 elected officials from the city commission and 2 elected officials from the township and the Chief & Asst. Chief. Both Chiefs will be attending the city commission meeting on the 19th to present, Chief Harting attended the Township meeting on the 8th to discuss.

Fire Chiefs Report:

1. Report Attached in the packet
2. Graduation for Firefighter Academy is Wednesday June 11th 6:00pm at the Conference Center.

Assistant Fire Chief Report:

1. Report Attached in the packet

Other board Business:

Motion by Germinder; Second by Ledesma to adjourn the meeting at 8:11 p.m.

Yeas: 4 Nays: 0 **Approved**

Respectfully Submitted

Gerald Birmele, Secretary

06/05/2025 10:34 AM

REVENUE AND EXPENDITURE REPORT FOR HARTFORD FIRE DEPARTMENT

Page: 1/2

User: RGA

DB: Hfd

PERIOD ENDING 06/30/2025

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2024	2024-25 NORM (ABNORM)	AMENDED BUDGET	YTD BALANCE 06/30/2025	ACTIVITY FOR MONTH 06/30/25	AVAILABLE BALANCE	% BODT USED
						INCR (DECR)	NORM (ABNORM)	

Fund 206 - FIRE FUND

Revenues

Dept 000								
206-000-401.000	HARTFORD TOWNSHIP	171,614.28	163,570.00	149,939.13	13,630.93	13,630.87	91.67	
206-000-402.000	HARTFORD CITY	127,074.78	133,830.00	133,830.00	11,152.50	0.00	100.00	
206-000-411.000	HARTFORD TWP MILLAGE	68,778.70	67,090.00	63,548.10	0.00	3,451.90	94.85	
206-000-412.000	HARTFORD CITY MILLAGE	45,254.37	46,000.00	41,829.62	0.00	4,170.38	90.93	
206-000-420.000	RANDOL TWP COST RECOVERY	7,253.00	5,200.00	5,118.65	714.89	81.35	98.44	
206-000-421.000	COST RECOVERY	1,110.00	4,000.00	3,455.00	0.00	545.00	86.38	
206-000-422.000	FIRE REPORTS/ FOIA	20.00	622.00	621.95	0.00	0.45	99.93	
206-000-450.000	DONATIONS	8,917.23	74,182.28	74,182.28	0.00	0.00	100.00	
206-000-539.000	GRANTS	21,400.00	2,500.00	0.00	0.00	2,500.00	0.00	
206-000-582.000	TOWNSHIP GRANTS	9,600.00	9,600.00	8,800.00	800.00	800.00	91.67	
206-000-584.000	VBEMS	16,710.00	13,000.00	11,395.00	0.00	1,605.00	87.65	
206-000-665.000	INTEREST	14,743.25	28,090.00	25,737.64	0.00	2,262.36	91.92	
206-000-696.000	BOND OR INSURANCE RECOVERIES	0.00	6,632.00	6,632.00	0.00	0.00	100.00	
Total Dept 000		492,475.61	554,136.28	525,088.97	26,298.22	29,047.31	94.76	

TOTAL REVENUES

492,475.61

554,136.28

525,088.97

26,298.22

29,047.31

94.76

Expenditures

Dept 336 - FIRE OPERATING								
206-336-702.000	BOARD SALARY	3,780.00	4,200.00	3,540.00	480.00	660.00	84.29	
206-336-704.000	CHIEF SALARY	56,141.04	56,950.00	54,037.50	0.00	4,912.50	91.67	
206-336-705.000	ASST CHIEF SALARY	0.00	24,000.00	22,000.00	0.00	2,000.00	91.67	
206-336-710.000	FIREFIGHTER/ MFR	57,840.53	50,000.00	45,372.63	4,260.26	4,627.37	90.75	
206-336-712.000	SHIFT COVERAGE	12,930.00	14,400.00	12,355.65	1,020.00	2,044.35	85.80	
206-336-714.000	SUPPORT STAFF	80.00	0.00	0.00	0.00	0.00	0.00	
206-336-720.000	PAYROLL TAXES	11,033.73	11,100.00	10,503.90	440.65	596.10	94.63	
206-336-724.000	RETIREMENT	3,228.14	3,800.00	3,263.38	0.00	536.62	85.88	
206-336-730.000	GASOLINE & DIESEL	6,453.90	9,400.00	5,274.94	236.20	4,125.06	56.12	
206-336-731.000	VEHICLE MAINTENANCE	13,828.75	74,500.00	71,563.29	5,363.55	2,936.71	96.06	
206-336-733.000	EQUIPMENT MAINTENANCE	15,596.75	43,700.00	41,685.85	158.96	2,014.15	95.39	
206-336-740.000	OPERATING SUPPLIES	240.28	400.00	337.57	201.70	62.43	84.39	
206-336-741.000	MEDICAL SUPPLIES	12,456.80	4,000.00	3,372.81	53.98	627.19	84.32	
206-336-742.000	ANNUAL TESTING	7,334.51	7,500.00	6,646.47	0.00	853.53	91.02	
206-336-751.000	PHONES	8,025.19	10,000.00	6,585.37	521.92	914.63	87.80	
206-336-753.000	UTILITIES	33,191.02	19,632.00	18,472.78	302.65	1,775.44	82.25	
206-336-763.000	BUILDING MAINTENANCE	3,152.34	4,200.00	3,266.26	0.00	933.72	77.77	
206-336-767.000	DUES/ SUBSCRIPTIONS	13,506.44	15,000.00	2,576.53	195.70	12,323.47	17.84	
206-336-781.000	TOWN OUT GEAR/ UNIFORMS	6,643.61	8,500.00	7,180.57	824.33	1,319.43	84.48	
206-336-785.000	EDUCATION/ TRAINING	7,842.25	10,000.00	6,051.52	0.00	3,948.48	60.82	
206-336-796.000	PHYSICALS	5,570.68	4,700.00	3,119.11	0.00	1,580.89	66.36	
206-336-799.000	OFFICE/ COMPUTER	19,740.00	16,500.00	12,130.00	630.00	4,370.00	73.52	
206-336-801.000	PROFESSIONAL SERVICES	0.00	2,500.00	0.00	0.00	2,500.00	0.00	
206-336-810.000	GRANT MATCH	25,331.97	24,300.00	24,248.46	0.00	51.54	99.79	
206-336-965.000	TRANSFER TO MILLAGE FUND	0.00	113,000.00	0.00	0.00	113,000.00	0.00	
Total Dept 336 - FIRE OPERATING		329,455.73	543,782.00	373,939.17	15,158.70	169,842.83	68.77	

TOTAL EXPENDITURES

329,455.73

543,782.00

373,939.17

15,158.70

169,842.83

68.77

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REVENUE AND EXPENDITURE REPORT FOR HARTFORD FIRE DEPARTMENT

Page: 2/2

PERIOD ENDING 06/30/2025

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		06/30/2024	2024-25	06/30/2025	MONTH 06/30/25	INCR (DECR)	NORM (ABNORM)	BALANCE	BUDGET USED
		NORM (ABNORM)	AMENDED BUDGET	NORM (ABNORM)					
Fund 206 - FIRE FUND									
Fund 206 - FIRE FUND:									
TOTAL REVENUES		492,475.61	554,136.28	535,088.97	26,298.22		29,047.31	94.76	
TOTAL EXPENDITURES		329,455.73	543,782.00	373,939.17	15,158.70		169,842.83	68.77	
NET OF REVENUES & EXPENDITURES		163,019.88	10,354.28	161,149.80	11,139.52		(140,795.52)	1,459.78	

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INVOICE APPROVAL BY INVOICE REPORT FOR HARTFORD FIRE

Page: 1/1

User: BSA

POST DATES 05/13/2025 - 06/09/2025

DB: Hfd

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Vendor Name	Description	Amount
1. ALEXANDER SORIANO DIAZ		
	COST RECOVERY OVER	250.00
2. AT&T MOBILITY		
	CELL PHONES	521.92
3. BACKROADS SERVICES		
	TRUCK MAINTENANCE	5,363.55
4. CONSUMERS ENERGY		
	NATURAL GAS	34.48
5. EPS SECURITY		
	SECURITY SERVICES	154.08
6. FIRST NATIONAL BANK OMAHA		
	MAINTENANCE SUPPLIES TRAINING	1,735.32
7. INDIANA MICHIGAN POWER		
	ELECTRIC	436.32
8. MFE INC		
	NOZZLES MILLAGE	3,144.00
9. PETER STANISLAWSKI		
	FINANCE SERVICES	630.00
10. SHELL FLEET PLUS		
	DIESEL & GASOLINE	236.20
TOTAL - ALL VENDORS		12,505.67

HARTFORD FIRE**CASH BALANCES****JUNE 9, 2025**

General Checking	\$	77,452.12
Operating Account	\$	193,704.63
Millage Account	\$	414,151.62
Maintenance Account	\$	14,424.15
Donation Account	\$	65,857.63

All Cash Accounts	\$	765,590.15
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06/05/2025 CHECK REGISTER FOR HARTFORD FIRE DEPTMENT				
CHECK DATE FROM 05/13/2025 - 06/09/2025				
Check Date	Check	Vendor Name	Description	Amount
Bank HNB CHECKING ACCOUNT				
05/15/2025	15135	MFE INC	NOZZLES MILLAGE	3,144.00
05/15/2025	15136	ALEXANDER SORIANO DIAZ	COST RECOVERY OVER	250.00
05/15/2025	DD622(A)	HARTING, ROBBIE	PAYROLL	1,894.17
05/15/2025	DD623(A)	MC GREW, KEVIN	PAYROLL	998.14
05/30/2025	EFT129(E)	ASSN DUES TO MEMBERSHIP	PAYROLL	403.66
05/30/2025	EFT130(E)	CITY OF HARTFORD	PAYROLL	294.72
05/30/2025	EFT131(E)	INTERNAL REVENUE SERVICE	PAYROLL	3,643.29
05/31/2025	339(E)	EPS SECURITY	SECURITY SERVICES	154.08
05/31/2025	DD624(A)	HARTING, ROBBIE	PAYROLL	1,846.16
05/31/2025	DD625(A)	MC GREW, KEVIN	PAYROLL	624.30
06/02/2025	DD626(A)	BIRMELE, GERALD	PAYROLL	52.86
06/02/2025	DD627(A)	BODARY, BRANDON	PAYROLL	150.15
06/02/2025	DD628(A)	EASTMAN, SCOTT	PAYROLL	137.16
06/02/2025	DD629(A)	FLEMMING, RYAN	PAYROLL	72.20
06/02/2025	DD630(A)	FRY, STEVEN	PAYROLL	294.65
06/02/2025	DD631(A)	GERMINDER, ERIC	PAYROLL	105.72
06/02/2025	DD632(A)	HARTING, BRANDI	PAYROLL	257.88
06/02/2025	DD633(A)	HUNT, CHAD	PAYROLL	51.86
06/02/2025	DD634(A)	LEDESMA, CARLOS	PAYROLL	105.72
06/02/2025	DD635(A)	LOWE, STEVEN	PAYROLL	339.79
06/02/2025	DD636(A)	MC CLELLAN, TROY	PAYROLL	154.91
06/02/2025	DD637(A)	MC GREW, KEVIN	PAYROLL	1,232.15
06/02/2025	DD638(A)	ROBERTS, KHELUN	PAYROLL	576.61
06/02/2025	DD639(A)	SEFCIK, RONALD	PAYROLL	105.72
06/02/2025	DD640(A)	SHARPE, IAN	PAYROLL	298.73
06/02/2025	DD641(A)	TEITSMA, NATHAN	PAYROLL	113.15
06/02/2025	DD642(A)	WEBER, SCOTT	PAYROLL	269.21
06/02/2025	STUB64(A)	FLEMMING, LISA	PAYROLL	0.00
06/09/2025	340(E)	INDIANA MICHIGAN POWER	ELECTRIC	436.32
06/09/2025	341(E)	AT&T MOBILITY	CELL PHONES	521.92
06/09/2025	342(E)	CONSUMERS ENERGY	NATURAL GAS	34.48
06/09/2025	343(E)	FIRST NATIONAL BANK OMAHA	MAINTENANCE SUPPLIES TRAINING	1,735.32
06/09/2025	344(E)	SHELL FLEET PLUS	DIESEL & GASOLINE	236.20
06/09/2025	345(A)	PETER STANISLAWSKI	FINANCE SERVICES	630.00
06/09/2025	15137	BACKROADS SERVICES	TRUCK MAINTENANCE	5,363.55
Total of 35 Checks:				26,528.78
Less 0 Void Checks:				0.00
Total of 35 Disbursements:				26,528.78



Hartford Fire Department

438 East Main St.

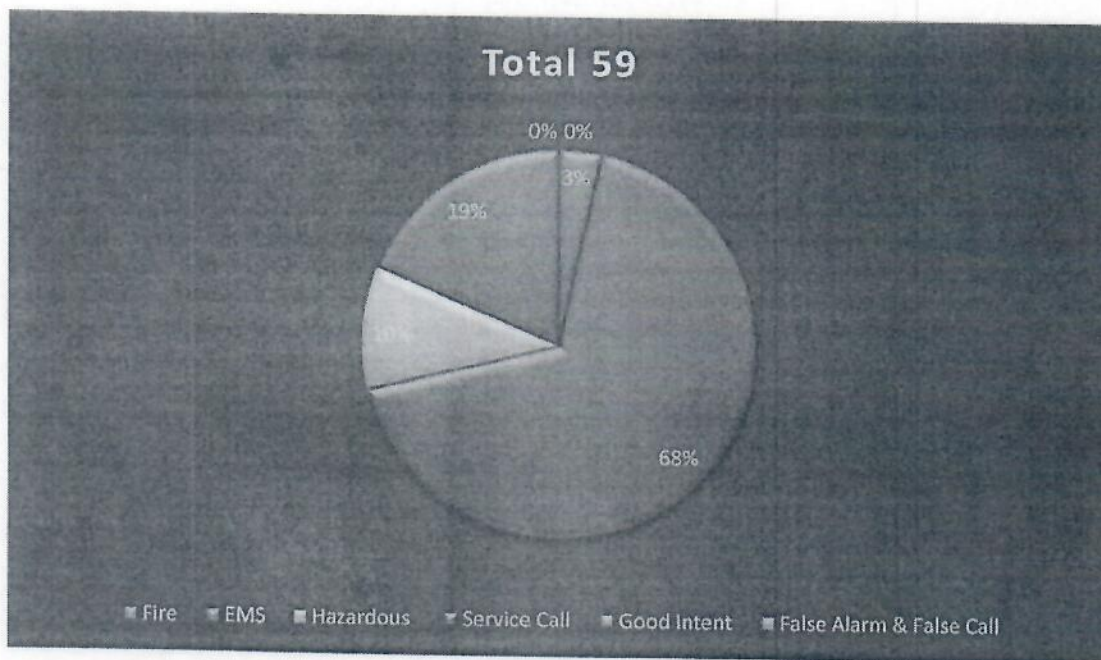
Hartford, MI 48057

(248) 621-4707



Asst. Chief Kevin McGrew

May 2025 Incident Summary



City- 33	Township- 22	Other-4
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Incident Type	Count
111- Structure Fire	1
131- Vehicle Fire	1
311- Medical assist, assist EMS Crew	26
321- EMS call, excluding vehicle accident	13
324- MVA with no Injuries	1
444- Power Line Down	6
500-Service Call	3
554- Lift Assist	5
561-Burning	3
Total	59

May Monthly Call Totals Prior Years

2022 - 39	2023 - 55	2024 - 57
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Hartford Fire Department

436 East Main St
Hartford, MI 49057
(269) 621-4707



Asst. Chief Kevin McGrew

Item 5.

May 2025

Payroll Breakdown Calls for Service

Area	Total Calls	Payroll
City of Hartford	33	\$1,484.32
Township of Hartford	22	\$966.66
Bangor Township	1	\$73.40
I-94 & Red Arrow Hwy	2	\$298.65
Mutual Aid	1	\$425.78
Total	59	\$3,248.81
Average Cost Per Call		\$55.06
Training	25 hours	\$445.25
Training**	38 hours	\$485.51
Truck Inspections	14 hours	\$242.00
Shift Coverage	73 Shifts	\$1,095.00
**Palisades		



Hartford Fire Department

436 East Main St
Hartford, CT 06105
(860) 621-4707



Asst. Chief Kevin McGrew

Item 5.

May 2025

59 Calls for Service

Personell Name	Total Calls	%
Fry, Steven	14	24%
Harting, Brandiwyne	6	10%
McGrew, Kevin	56	95%
Bodary, Brandon	10	17%
Flemming, Ryan	9	15%
Harting, Robbie	23	39%
Lowe, Steve	17	29%
Roberts, Khelun	31	53%
Sharpe, Ian	15	25%
Teitsma, Nate	5	8%
Weberg, Scott	16	27%

hfrts-hartfordfirechief@gmail.com
VnMcGrew-hartfordfirechief@gmail.com





Hartford Fire Department

436 East Main St
Hartford, CT 06102
(253) 421-4707



Cost Recovery USA Payment Reconciliation Report 4/25/2025-5/24/2025

Fire Dept.	Run Date	Run Number	NFIRS	Paid Date	Insurance	Invoiced	Received	FD%
HFD	2/15/2025	2025-100-HFDMI	324 Car Crash	5/5/2025	Credit Card Payment	\$490.50	\$470.88	\$367.29

\$367.29



HARTFORD FIRE BOARD

FIRE BOARD AGENDA REPORT

Meeting Date: June 9th, 2025
Submitted By: Peter Stanslawski
Prepared By: Peter Stanslawski
Agenda Title: Approval of 2024/2025 Budget Adjustment # 2

RECOMMENDED ACTION:

Peter prepared Budget Adjustment # 2

HARTFORD FIRE DEPTMENT
BUDGET AMENDMENT #2

POST DATE: 06/09/2025

DESCRIPTION: BUDGET ADMENMENT

GL #	DESCRIPTION	Increase/(Decrease)	
206-000-421.000	COST RECOVERY	\$	2,000.00
206-000-422.000	FIRE REPORTS/ FOIA	\$	572.00
206-000-450.000	DONATIONS	\$	17,682.28
206-000-584.000	VBEMS	\$	3,000.00
206-000-660.000	CELL PHONE REIMBURSEMENT	\$	(800.00)
206-000-665.000	INTEREST	\$	12,000.00
206-336-720.000	PAYROLL TAXES	\$	1,100.00
206-336-731.000	VEHICLE MAINTENANCE	\$	8,000.00
206-336-733.000	EQUIPMENT MAINTENANCE	\$	22,000.00
206-336-741.000	MEDICAL SUPPLIES	\$	1,500.00
206-336-742.000	ANNUAL TESTING	\$	1,000.00
206-336-763.000	BUILDING MAINTENANCE	\$	3,000.00
206-336-815.000	GENERAL INSURANCE	\$	(5,700.00)

APPROVED BY: _____

HARTFORD FIRE BOARD

FIRE BOARD AGENDA REPORT

Meeting Date: June 9th, 2025
Submitted By: Asst. Chief McGrew
Prepared By: Asst. Chief McGrew
Agenda Title: Request for funding for EMS Instructor Coordinator class.

RECOMMENDED ACTION:

Attached is the flyer for an upcoming EMS Instructor class, I would like to request funding to send up to 3 members to this class @ a cost of \$625 per person. Books for the class are an additional \$200 per person.

Class Fee: \$625 x 3
Books: \$200 x 3

Total: \$2,475.00



Van Buren Tech Center

EMS INSTRUCTOR COORDINATOR CLASS

(Pending State Approval)

September 8, 2025 – February 2, 2026

Monday and Thursday night classes

6:00 pm – 10:00 pm

Space is limited to 12 participants

\$625.00 (Student responsible for textbook)

Instructors: JC Robertson & Jeromy Robertson

Contact questions: jrobertson@vbtisd.org

Payment in full by September 1, 2025 to:

Veronica Whitman

(269) 539-5347

vwhitman@vbtisd.org



HARTFORD FIRE BOARD

FIRE BOARD AGENDA REPORT

Meeting Date: June 9th, 2025
Submitted By: Kevin McGrew- Asst. Fire Chief
Prepared By: Kevin McGrew- Asst. Fire Chief
Agenda Title: Schedule of Regular Meetings 2025-2026

RECOMMENDED ACTION:

Attached is the Schedule of Regular Meetings for the fiscal year 2025-2026.

Hartford Fire Board

436 East Main Street, Hartford, Mi 49057
(269)621-4707

Schedule of Regular Meetings

7 p.m. on dates listed below

Tuesday, July 8th 2025

Tuesday, August 12th 2025

Tuesday, September 9th 2025

Tuesday, October 14th 2025

Wednesday, November 12th 2025

Tuesday, December 9th 2025

Tuesday, January 13th 2026

Tuesday, February 10th 2026

Tuesday, March 10th 2026

Tuesday, April 14th 2026

Tuesday, May 12th 2026

Tuesday, June 9th 2026

@ the Hartford Fire Station

436 East Main Street
Hartford, Mi 49057

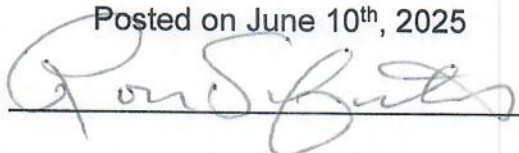
This notice is posted in compliance with the Open Meetings Act, Public Act 267 of 1976, as amended (MCL 41.72a(2)(3)) and the Americans with Disabilities Act.

The Hartford Fire Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting or public hearing upon 7 days' notice to the Hartford Fire Board.

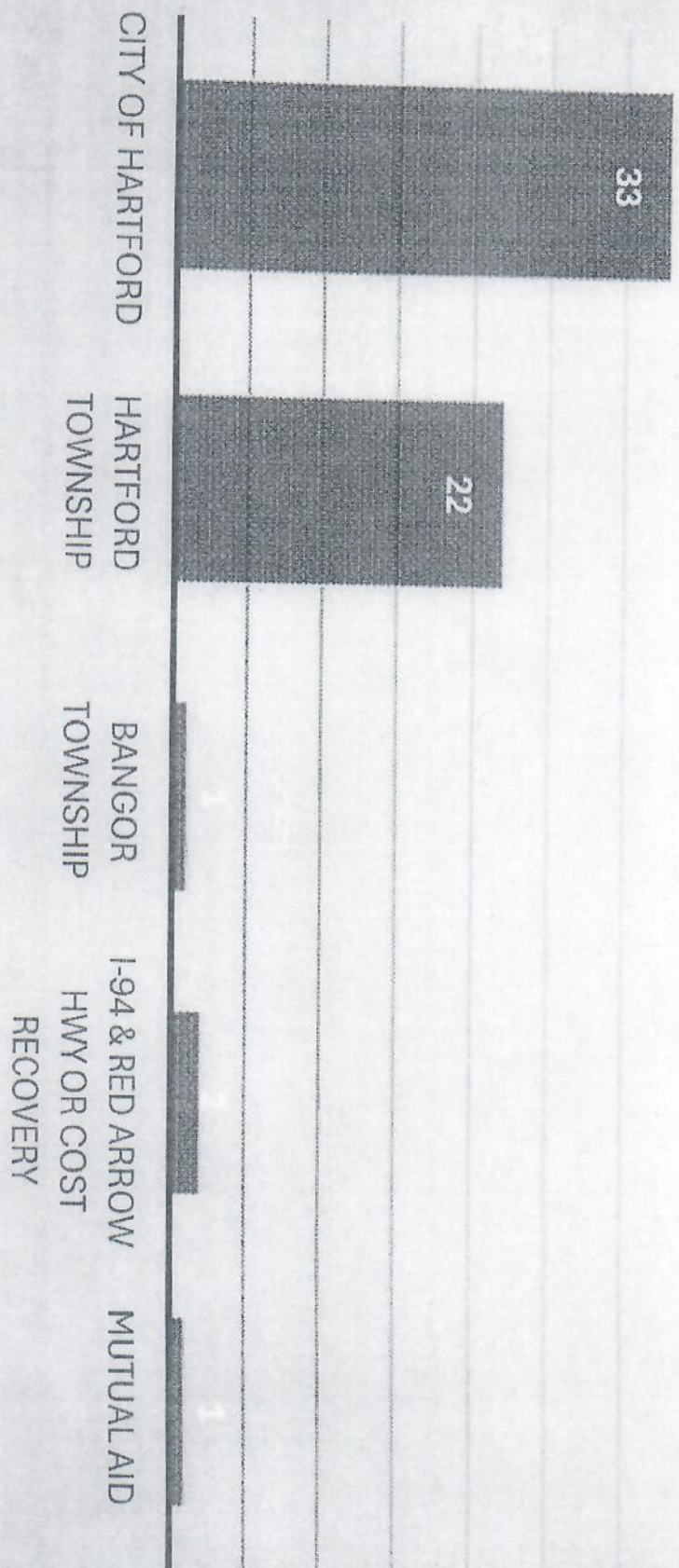
Individuals with disabilities requiring auxiliary aids or services should contact the Hartford Fire Board by writing or calling the following:
Chairman Ron Sefcik at 51320 62nd Street, Hartford Mi 49057 or 269-325-5144

Posted on June 10th, 2025

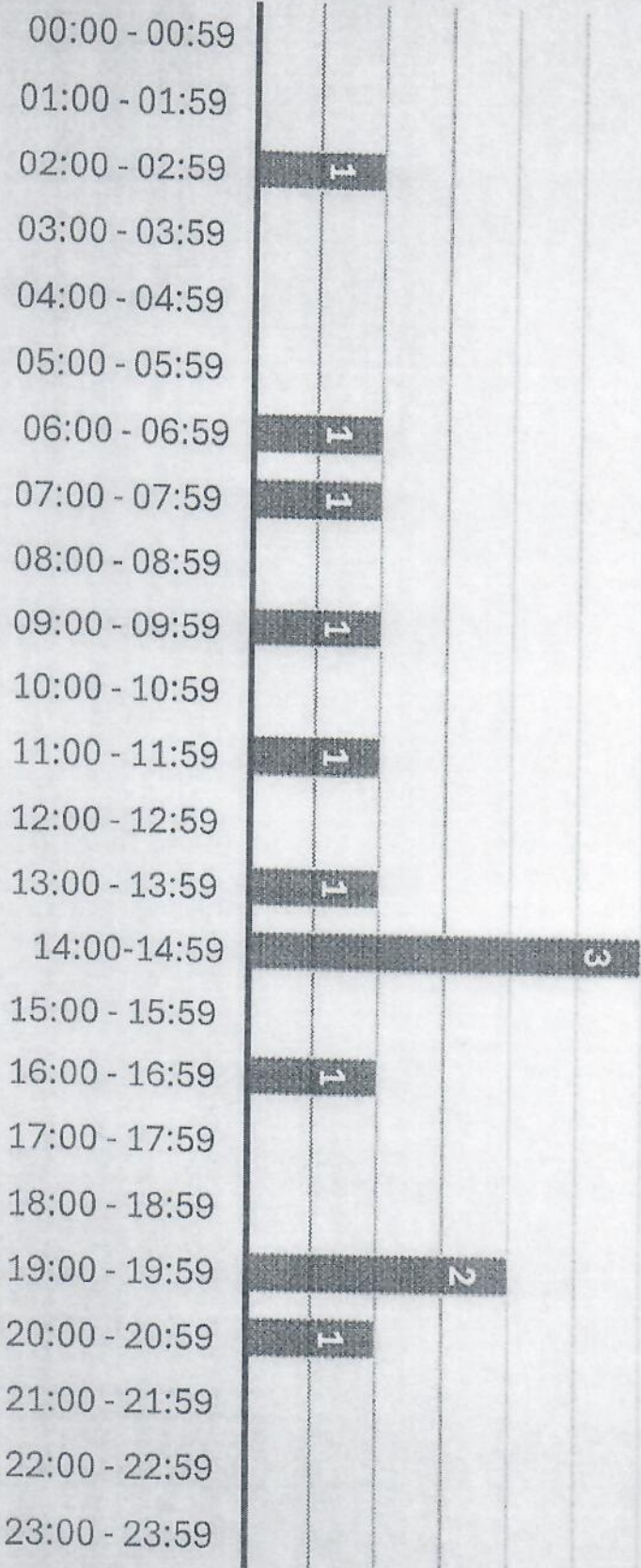
Signature of Board Chairman:



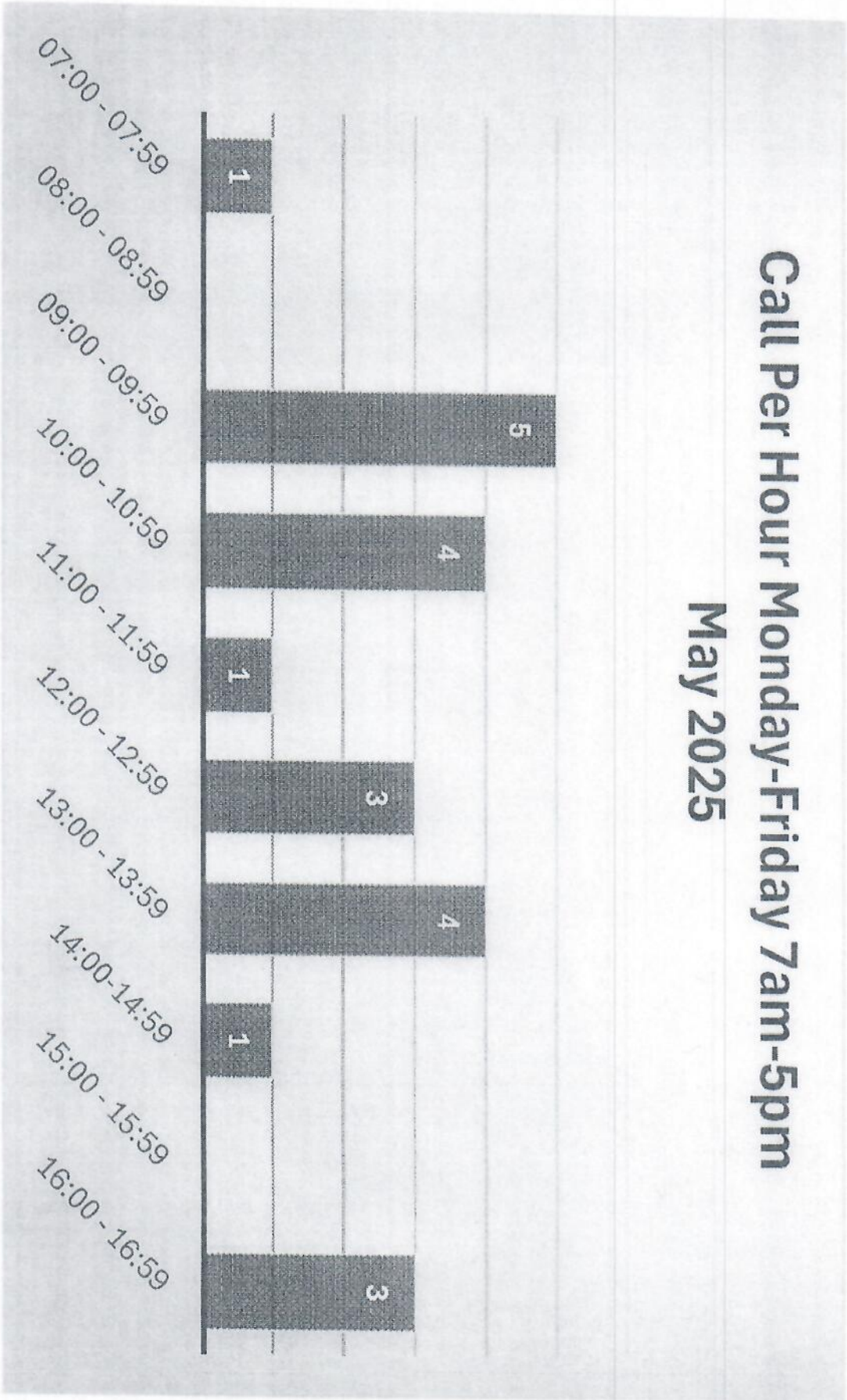
Breakdown of Totals Calls Per Zone May 2025



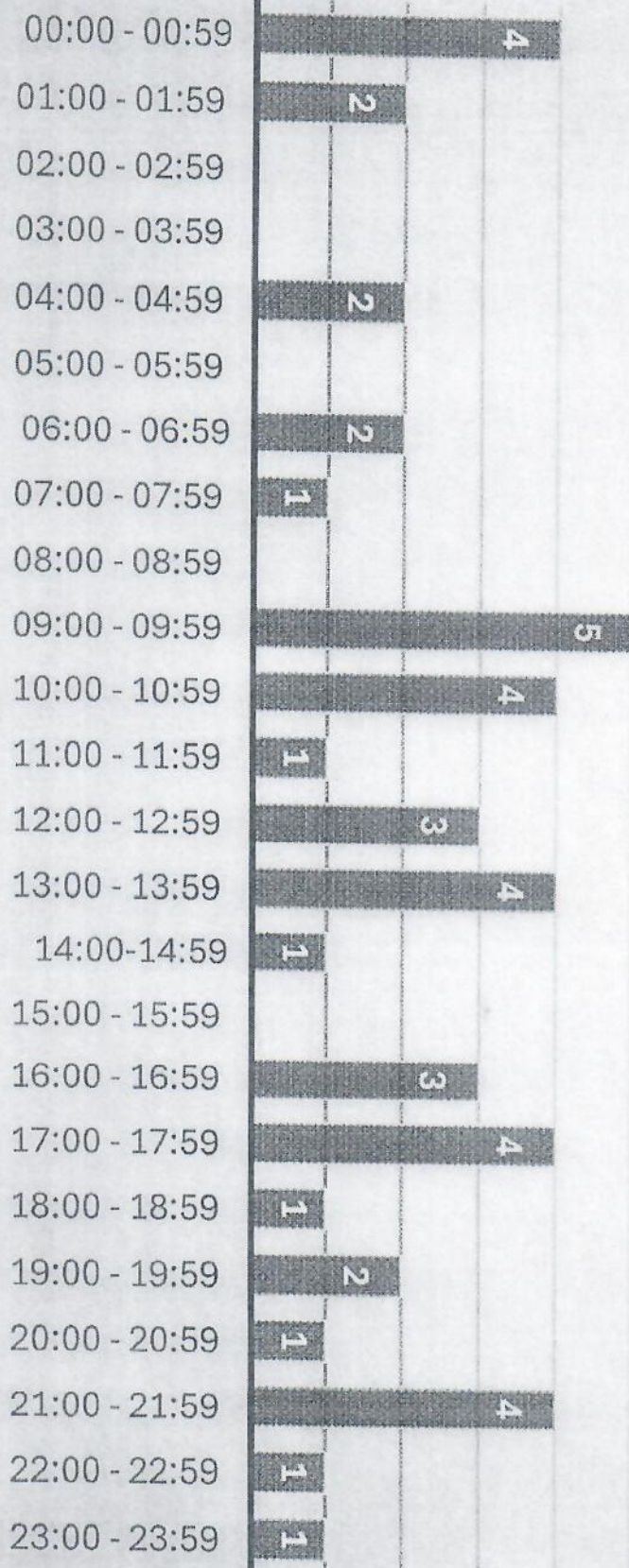
Calls Per Hour Breakdown Weekends May 2025



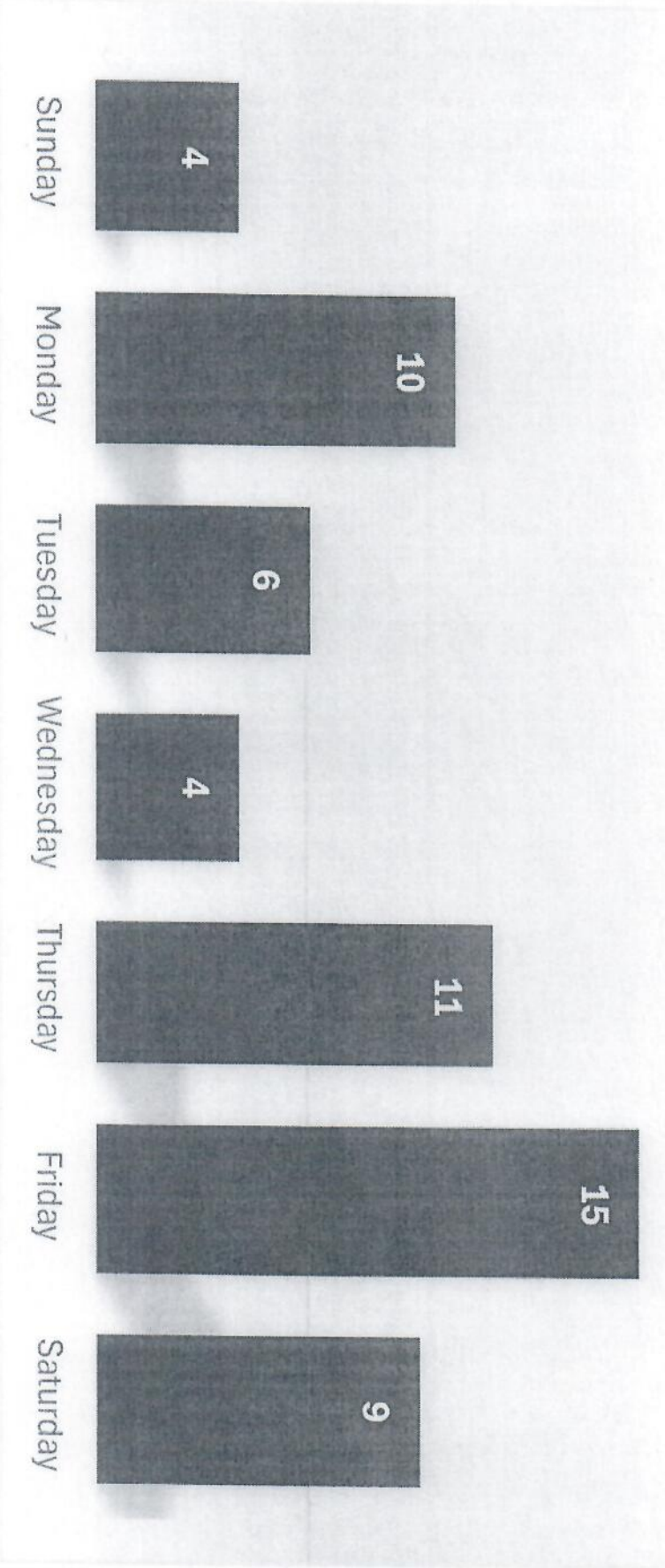
Call Per Hour Monday-Friday 7am-5pm May 2025



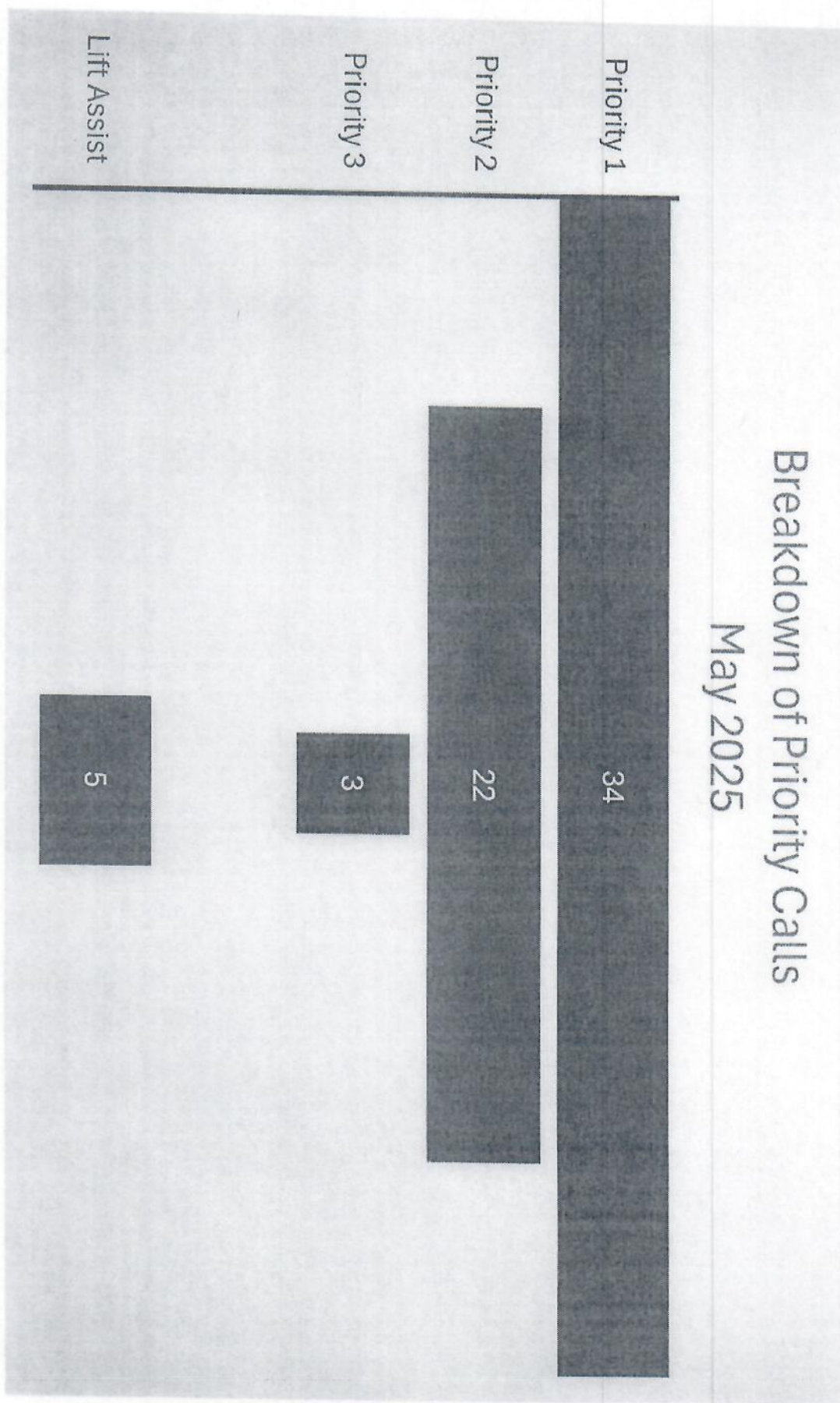
Call Breakdown by Hour Weekdays May 2025



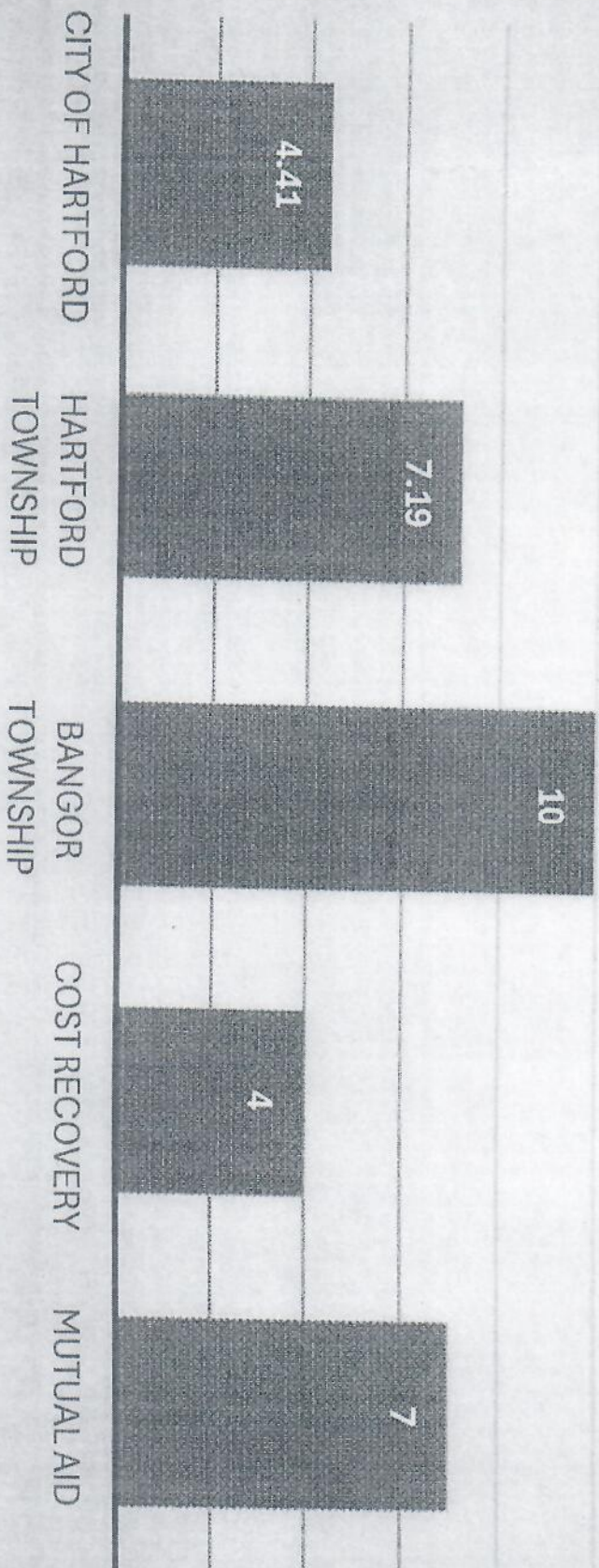
Calls by Day of Week May 2025



Breakdown of Priority Calls May 2025

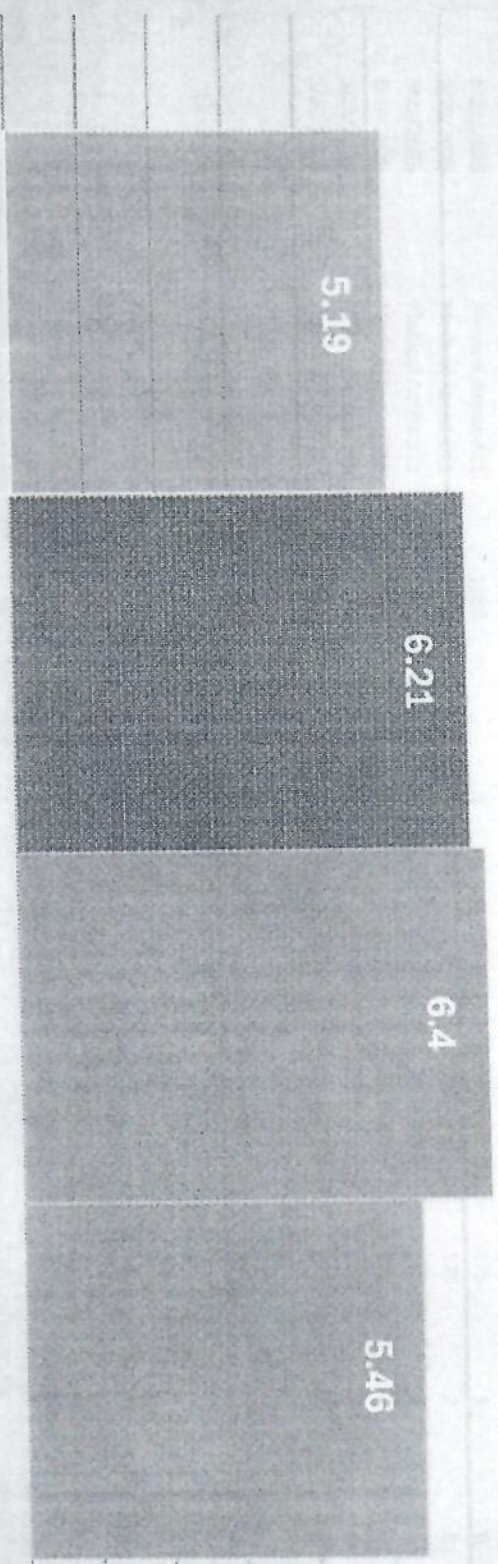


Response Times Breakdown Per Zone May 2025



Response Times Breakdown by Priority May 2025

■ Priority 1 ■ Priority 2 ■ Priority 3 ■ Overall Times



Township of Hartford/Date	Call Type	Vehicle's Involved	# of Personal	Personal Cost	Report#	Vehicle Cost	Priority	Response Time
5/1/2025	Medical Assist-311	1810	2	36.75	2025-243	175	2	11
5/2/2025	Lift Assist-554	1802&1810	2	38.75	2025-244	350	2	8
5/3/2025	Medical Assist-311	1802&1810	4	77.25	2025-246	350	3	9
5/4/2025	Medical Assist-311	1802&1810	4	73.5	2025-247	350	1	8
5/7/2025	Medical Assist-311	1802&1801	2	21	2025-251	350	1	11
5/9/2025	Medical Assist-311	1802	2	37.75	2025-253	175	1	11
5/12/2025	Medical Assist-311	1802&1810	2	36.5	2025-263	350	2	7
5/15/2025	Medical Assist-311	1802&1810	3	57.75	2025-265	350	2	9
5/15/2025	Burning-561	1802&1869	7	130.25	2025-266	250	2	6
5/16/2025	Power Line-444	1802&1869	4	36.76	2025-270	250	2	6
5/16/2025	Power Line-444	1802	4	36.76	2025-271	250	2	8
5/16/2025	Service Call-500	1801&1802	2	0	2025-272	250	2	5
5/16/2025	Lift Assist-554	1810	5	52.75	2025-273	175	2	4
5/16/2025	Burning-561	1802&1831	3	55.5	2025-274	400	1	6
5/17/2025	Medical Call-321	1802&1810	2	38.75	2025-275	350	1	6
5/19/2025	Lift Assist-554	1802	1	21	2025-277	175	2	7
5/21/2025	Medical Assist-311	1802	1	38.38	2025-282	175	1	6
5/22/2025	Medical Assist-311	1810	2	0	2025-285	175	2	8
5/22/2025	Medical Assist-311	1810	3	17.75	2025-286	175	1	3
5/26/2025	Medical Assist-311	1802	2	40.25	2025-293	175	1	11
5/26/2025	Medical Assist-311	1871	3	58.88	2025-294	225	1	5
5/26/2025	Medical Call-321	1802	2	60.38	2025-296	175	1	6

City of Hartford/Date	Call Type	Vehicle's Involved	# of Personal	Personal Cost	Report#	Vehicle Cost	Priority	Response Time
5/3/2025	Medical Assist-311	1802	3	58.5	2025-245	175	1	5
5/5/2025	Medical Call-321	1810	2	0	2025-248	175	2	6
5/6/2025	Medical Call-321	1802	1	21	2025-249	175	1	3
5/6/2025	Medical Assist-311	1810	6	32.25	2025-250	175	1	5
5/8/2025	Medical Assist-311	1802	3	51.25	2025-252	175	1	6
5/9/2025	Medical Call-321	1810	4	34.5	2025-254	175	1	2
5/10/2025	Medical Call-321	1810	10	87.03	2025-256	175	1	4
5/10/2025	Good Intent-500	1810	5	87.75	2025-257	175	2	3
5/10/2025	Medical Call-321	1802&1810	3	58	2025-258	350	1	5
5/11/2025	Medical Call-321	1802&1810	4	76.25	2025-260	350	1	5
5/11/2025	Medical Assist-311	1802&1810	4	76.25	2025-261	350	1	2
5/12/2025	Medical Call-321	1810	2	0	2025-262	175	1	4
5/13/2025	Service Call-500	1801	2	0	2025-264	125	2	4
5/15/2025	Power Line-444	1802&1871	6	54.27	2025-268	350	2	3
5/16/2025	Power Line-444	1802	3	55.75	2025-269	125	2	4
5/17/2025	Medical Assist-311	1802&1810	3	57	2025-276	350	2	6
5/19/2025	Medical Call-321	1810	3	19.25	2025-278	175	1	2
5/20/2025	Smoke Removal-531	1802&1801&1871&1841	7	109.25	2025-280	775	1	4
5/21/2025	Lift Assist-554	1802	2	20.13	2025-281	175	2	6
5/21/2025	Medical Call-321	1802	4	38.38	2025-283	175	3	5
5/22/2025	Lift Assist-554	1802	1	21	2025-284	175	2	11
5/22/2025	Medical Assist-311	1810	2	36	2025-287	175	1	5
5/23/2025	Medical Call-321	1810	3	17.75	2025-288	175	1	3
5/23/2025	Medical Assist-311	1810	3	8.88	2025-289	175	2	5
5/23/2025	Medical Assist-311	1810&1802	3	8.88	2025-290	350	2	3
5/24/2025	Medical Assist-311	1802&1810	3	59.25	2025-291	350	3	6
5/25/2025	Medical Assist-311	1810	4	77.5	2025-292	175	1	5
5/26/2025	Power Line-444	1802&1871&1869	5	187	2025-295	475	1	8
5/27/2025	Medical Assist-311	1810	2	0	2025-297	175	1	6
5/27/2025	Medical Assist-311	1802&1810	3	55.75	2025-298	350	1	6
5/29/2025	Medical Assist-311	1810	2	19	2025-299	175	1	2
5/30/2025	Medical Assist-311	1810&1802	3	17.75	2025-300	350	1	5
5/30/2025	Medical Call-321	1802&1810	2	38.75	2025-301	350	1	6

Township of Bangor/Date	Call Type	Vehicle's Involved	# of Personal	Personal Cost	Report#	Vehicle Cost	Priority	Response Time
5/15/2025	Power Line-444	180281869	8	73.4	2025-267	250	2	10

Location	Call Type	Vehicle's Involved	# of Personal	Personal Cost	Report#	Vehicle Cost	Recovered YES/No Amount	Priority	Response Time
TWP	MVA-Air Injuries-324	18028181801	8	185.65	2025-255	475	NO	1	2
I-94	Vehicle Fire	1801818718.831	5	113	2025-279	625	In Progress	1	6

Mutual Aid/Date	Call Type	Vehicle's Involved	# of Personal	Personal Cost	Report#	Vehicle Cost	Priority	Response Time	Area
5/10/2025	Structure Fire-111	18028180121812110031841	11	425.78	2025-259	950	1	7	Bangor Township

Assistant Chief Report
June 2025

Information:

- Attended Career Day @ Middle School
- Flags out @ Cemetery
- Final two nozzles delivered
- Palisades Fema Evaluation
- Review with Safety Team for Summer Project @ High School
- Nate Tietsma Officially FF1&2 Certified

Meetings Attended:

- Chiefs Meeting
- City Meeting

Monthly Maintenance update:

- Relay for Lighting Replaced on 1869
- Exhaust Pipe Section Replaced on 1831
- Garage Door Spring Replaced
- Annual Vehicle Maintenance Completed

Pre-plans Completed:

Jennessa Boutique	Ardnt's Auto	Holy Family Healthcare Building
Calvin's Funeral Home	Asplundh Construction	Hartford Wash n Dry
Hope Lutheran Church	Rabbit Hole Comics	El Supermado
Rice's Sporting Goods	Summer Winds Apartments	Charisma Salon
Ball Fields	Iglesia Bautista Church	Frontier Building

Respectfully submitted

K.McGrew

Kevin McGrew-Asst. Fire Chief

Hartford Fire Board

436 East Main Street, Hartford, Mi 49057
(269)621-4707

Schedule of Regular Meetings

7 p.m. on dates listed below

Tuesday, July 8th 2025

Tuesday, August 12th 2025

Tuesday, September 9th 2025

Tuesday, October 14th 2025

Wednesday, November 12th 2025

Tuesday, December 9th 2025

Tuesday, January 13th 2026

Tuesday, February 10th 2026

Tuesday, March 10th 2026

Tuesday, April 14th 2026

Tuesday, May 12th 2026

Tuesday, June 9th 2026

@ the Hartford Fire Station

436 East Main Street
Hartford, Mi 49057

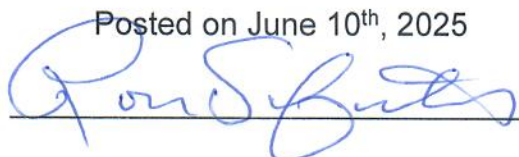
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Individuals with disabilities requiring auxiliary aids or services should contact the Hartford Fire Board by writing or calling the following:
Chairman Ron Sefcik at 51320 62nd Street, Hartford Mi 49057 or 269-325-5144

Posted on June 10th, 2025

Signature of Board Chairman:



Response Incident Number	Incident Date	Scene Incident Zone/District Description	Disposition Destination Name Delivered Transferred To	Disposition Incident Patient Disposition	Situation Provider Primary Impression Description Only	Incident Unit En Route To Unit Arrived On Scene In Minutes	of Runs
Incident Dispatch Priority Patient Acuity: Critical (Priority 1)							
Response Time Avg: 3:40							
VBEMS2503358	05/03/2025	Hartford City	LAKELAND HOSPITAL - SAINT JOSEPH		Trauma/Injury: Hip	2	1
VBEMS2503419	05/06/2025	Hartford City	LAKELAND HOSPITAL - SAINT JOSEPH		Cardiac: Chest Pain, Acute Coronary Syndrome	3	1
VBEMS2503496	05/08/2025	Hartford City	No Transport		Anxiety Attack / Acute Stress Reaction	3	1
VBEMS2503510	05/09/2025	Hartford City	LAKELAND HOSPITAL - SAINT JOSEPH		GU: UTI/Urinary Tract Infection	4	1
VBEMS2503533	05/10/2025	Hartford City	BRONSON METHODIST HOSPITAL		Abdominal Pain/Problems	2	1
VBEMS2503543	05/10/2025	Hartford City	No Transport		No Apparent Illness or Injury	3	1
VBEMS2503561	05/11/2025	Hartford City	BRONSON LAKEVIEW HOSPITAL		Seizures: without Status Epilepticus	9	1
VBEMS2503590	05/12/2025	Hartford City	LAKELAND HOSPITAL - SAINT JOSEPH		Pain: Eye Pain (Non-Traumatic)	3	1
VBEMS2503795	05/19/2025	Hartford City	BRONSON METHODIST HOSPITAL		Dizziness	2	1
VBEMS2503853	05/21/2025	Hartford City	LAKELAND HOSPITAL - SAINT JOSEPH		GU: UTI/Urinary Tract Infection	3	1
VBEMS2503881	05/22/2025	Hartford City	LAKELAND HOSPITAL - WATERVLIET		Anxiety Attack / Acute Stress Reaction	2	1
VBEMS2503923	05/23/2025	Hartford City	BRONSON METHODIST HOSPITAL		Altered Mental Status, Unspecified	3	1
VBEMS2503953	05/25/2025	Hartford City	BRONSON METHODIST HOSPITAL		Abdominal Pain/Problems	3	1
VBEMS2504008	05/27/2025	Hartford City	LAKELAND HOSPITAL - WATERVLIET		Weakness (Unable to Diagnosis Specific Cause)	3	1
VBEMS2504024	05/27/2025	Hartford City	LAKELAND HOSPITAL - SAINT JOSEPH		Pain: Chronic Pain, Unspecified	5	1
VBEMS2504052	05/29/2025	Hartford City	LAKELAND HOSPITAL - WATERVLIET		Hypertension	2	1
VBEMS2504092	05/30/2025	Hartford City	No Transport		Chest pain, unspecified	11	1
VBEMS2504095	05/30/2025	Hartford City	LAKELAND HOSPITAL - SAINT JOSEPH		Altered Mental Status, Unspecified	2	1
							Total: 18
							Total: 18
Incident Dispatch Priority Patient Acuity: Emergent (Priority 2)							
Response Time Avg: 7:14							
VBEMS2503323	05/01/2025	Hartford City	LAKELAND HOSPITAL - WATERVLIET		Pain, unspecified	7	1
VBEMS2503399	05/05/2025	Hartford City	LAKELAND HOSPITAL - WATERVLIET		Weakness (Unable to Diagnosis Specific Cause)	4	1
VBEMS2503540	05/10/2025	Hartford City	No Transport				1
VBEMS2503604	05/12/2025	Hartford City	No Transport				1
VBEMS2503706	05/16/2025	Hartford City	No Transport		Low back pain	5	1
VBEMS2503732	05/17/2025	Hartford City	No Transport		Trauma/Injury: Lower Leg	3	1
VBEMS2503741	05/17/2025	Hartford City	No Transport				1
VBEMS2503804	05/20/2025	Hartford City	No Transport		Inhalation, Smoke Inhalation	6	1
VBEMS2503805	05/20/2025	Hartford City	No Transport		Inhalation, Smoke Inhalation	6	1

Response Incident Number	Incident Date	Scene Incident Zone/District Description	Disposition Destination Name Delivered Transferred To	Disposition Incident Patient Disposition	Situation Provider Primary Impression Description Only	Incident Unit En Route To Unit Arrived On Scene In Minutes	Item 6.
VBEMS2503894	05/23/2025	Hartford City	BRONSON LAKEVIEW HOSPITAL		Psychiatric/Behavioral Problem	21	1
VBEMS2503898	05/23/2025	Hartford City	LAKELAND HOSPITAL - SAINT JOSEPH		Abdominal Pain/Problems	5	1
							Total: 11
							Total: 11
Incident Dispatch Priority Patient Acuity: Lower Acuity (Priority 3)							
Response Time Avg: 7:21							
VBEMS2503843	05/21/2025	Hartford City	No Transport				1
VBEMS2503854	05/21/2025	Hartford City	BRONSON LAKEVIEW HOSPITAL		Nausea/Vomiting (Unknown Etiology)	15	1
VBEMS2503863	05/22/2025	Hartford City	No Transport		No Apparent Illness or Injury	3	1
VBEMS2503938	05/24/2025	Hartford City	LAKELAND HOSPITAL - WATERVLIET		Diabetic: Hypoglycemia	4	1
							Total: 4
							Total: 4
							Total: 33

Report Criteria	
Response Type of Service Requested (Eresponse.05): Is Equal To 911 Response (Scene)	
Incident Date:	Is Equal To Last Month
Scene Incident Zone/District Number (Itscene.025): Is Equal To Hartford City	

2025 WWTP MONTH OF MAY TASKS COMPLETED

5/1-5/6

5/2-5/4

cleaned RBC

5-May mike zoom classes

6-May greased and checked all machines

5/7-5/13

5/8-5/12

cleaned and emptied EQ tank for Mary study

13-May emptied and recorded EQ tank @ day 1

14-May pulled and cleaned sampler pump

5/14-5/20

15-May emptied and recorded EQ tank @ day 3

power loss 5/15-5/17

20-May emptied and recorded EQ tank @ day 7

shut off hypo/ test uv for fecals 3:30 pm

21-May cleaned and pictures of draw pits for valve replacement

5/20-5/27

27-May helped DPW mow and trim parks city hall and lift stations

meeting with mary @ sewer plant for EQ tank study

5/28-5/31

28-May Mike DPW brush pick up

29-May meeting with James and Quinton



**JUNE 23, 2025
LIST OF BILLS
FOR FISCAL 2024-2025**

PAY TO	DESCRIPTION	SUBTOTAL	CHECK TOTAL
39634 AT&T MOBILITY	FIRST NET SERVICE FOR CELL PHONES 4/12-5/11/2025		453.75
39635 PAMELA BENCH	CLEANING AT CITY HALL & POLICE STATION ON 5/29/2025 (4 HOURS)		120.00
39636 BLUE CARE NETWORK OF MI	JUNE 2025 HEALTH INSURANCE		10,472.80
39637 ***VOIDED***			-
39638 DELTA DENTAL	JUNE 2025 DENTAL INSURANCE		930.64
39639 FLEMING BROTHERS OIL CO	GASOLINE 5/1/2025		949.17
39640 FRONTIER	LIFT STATION PHONE 4/7-5/6/2025	419.30	
	CASINO LIFT STATION PHONE 5/17-6/16/2025	132.57	
	IRP INTERNET 5/16-6/16/2025	93.98	
	IRP LOCAL PHONE 5/19-6/18/2025	128.84	774.69
39641 HARTFORD AREA CHAMBER OF COMM	2025 STRAWBERRY FESTIVAL DONATION FROM HARTFORD DDA		250.00
39642 HARTFORD LIONS CLUB	2025 CONCERTS IN THE PARK DONATION FROM HARTFORD DDA		500.00
39643 MUTUAL OF OMAHA	JUNE 2025 LIFE & DISABILITY INSURANCE		589.42
39644 JOANN NEWNUM	CLEANING AT CITY HALL & POLICE STATION ON 5/29/2025 (4 HOURS)		120.00
39645 TOM NEWNUM	CLEAN CITY HALL 5/21/2025	50.00	
	CLEAN CITY HALL 3/5/2025	50.00	100.00
39646 TRACE ANALYTICAL LABORATORIES	SULFATE TESTING AT WWTP - 5/13/2025	58.75	
	PFAS TESTING AT WWTP - 3/13/2025	492.00	
	IRP WATER SAMPLE TESTING - 5/12/2025 (ANIONS & ALKALINITY)	281.63	
	SULFATE TESTING AT WWTP - 5/13/2025	58.75	891.13
39647 VISION SERVICE PLAN	JUNE 2025 VISION INSURANCE		85.80
39648 ANDREW WARNER	8.75 HOURS AS OPRATOR AT WWTP (4/1-5/22/2025)		656.25
39649 CSX TRANSPORTATION, INC	DWSRF - RAILROAD LICENSE FEES (CORRECTION CK #39637)		19,320.00
39650 IACP	MEMBERSHIP FOR CHIEF BRIAN MATTHEWS (CORRECTION CK #39543)	220.00 - APPRI	-
39651 CONSUMERS ENERGY	DPW GAS BILL 4/23-5/21/2025	22.98	
	IRP GAS BILL 4/23-5/21/2025	75.23	
	CITY HALL GAS BILL 4/23-5/21/2025	54.08	152.29
39652 CURCIO LAW FIRM PLC	LEGAL SERVICES FOR MAY 2025		180.00
39653 FRONTIER	DPW LOCAL PHONE 5/25-6/24/25		124.34
39654 MI ASSOC OF MUNICIPAL CLERKS	SUMMER CONFERENCE & MASTER CLASS - ROXANN RODNEY-ISBRECHT		575.00
39655 NEXT STEP INSPECTIONS, LLC	ELECTRICAL PERMIT #HCE25003 - 15 MARY ST	151.20	
	ELECTRICAL PERMIT #HCE25004 - 215 WENDELL	136.00	
	ELECTRICAL PERMIT #HCE25005 - 517 W MAIN ST	149.60	436.80
39656 SHAWN POOLE	REIMBURSEMENT - CAR WASH FOR POLICE VEHICLE - PARADE		10.00
39657 RANDALL ALDERING	BUILDING PERMIT #25HC0504 - 18 FRANKLIN	626.50	
	BUILDING PERMIT #25HC0505 - 11 ELMWOOD	163.80	
	BUILDING PERMIT #25HC0506 - 10 OLDS AVE	148.40	938.70
39658 BEST WAY DISPOSAL INC	CITY HALL TRASH SERVICE FOR MAY 2025	118.17	
	DPW TRASH SERVICE FOR MAY 2025	160.29	
	WWTP TRASH SERVICE FOR MAY 2025	122.69	401.15
39659 BLOOMINGDALE COMMUNICATIONS	PHONE & INTERNET SERVICES FOR JUNE 2025		378.22
39660 INDIANA MICHIGAN POWER	MAY 2025 ELECTRIC BILLS		7,253.11
39661 TOM NEWNUM	CLEAN CITY HALL 6/4/2025	50.00	
	CLEAN CITY HALL 6/11/2025	50.00	100.00
TOTAL OF CHECKS ALREADY WRITTEN			\$ 46,763.26



**JUNE 23, 2025
LIST OF BILLS CONTINUED
FOR FISCAL 2024-2025**

PAY TO	DESCRIPTION	SUBTOTAL	CHECK TOTAL
39662 ABONMARCHE	PROFESSIONAL SERVICES FOR ELY PARK IMPROVEMENTS - SPARK GRANT		28,450.00
39663 PAMELA BENCH	CLEANING AT CITY HALL & POLICE STATION ON 6/20/2025 (4 HOURS)		120.00
39664 BIOTECH AGRONOMICS	ANALYTICAL TESTING OF BIOSOLIDS - WWTP - 6/9/2025		600.00
39665 NICOL BROWN	MILEAGE FOR FISCAL 2024-2025 (7/17/24 THROUGH 5/15/25)		592.20
39666 CHARLIE WEEDEN, INC	CEMENT BASE FOR FLOWER POTS		325.00
39667 CINTAS CORPORATION	FIRST AID SUPPLIES FOR CITY HALL 6/12/2025	45.38	
	FIRST AID SUPPLIES FOR POLICE STATION 6/12/2025	51.85	
	FIRST AID SUPPLIES FOR DPW 6/12/2025	57.86	155.09
39668 COREWELL HEALTH	PRE EMPLOYMENT TESTING FOR MARCUS HAMRE	141.00	
	PRE EMPLOYMENT TESTING FOR SHAWN LULL	52.00	193.00
39669 CREATIVE VINYL SIGNS	STRIPING & GRAPHICS ON REPAIRED 2020 POLICE VEHICLE		302.14
39670 TIM DUDLEY	2025 CONCERTS IN THE PARK MUSIC		400.00
39671 GAGE MOTORS	OIL CHANGE ON 2022 FORD EXPLORER		59.99
39672 GALLS, LLC	MENS EMS PANTS - LUCAS (INVOICE FROM DEC 2024 NEVER RECEIVED)	36.08	
	BADGE HOLDER & LONG SLEEVE SHIRT FOR CHIEF MATTHEWS,		
	PEPPER SPRAY FOR ORVIS & HAMRE PLUS RIFLE CLEANING		
	KIT & PEPPER SPRAY POUCHES FOR ALL OFFICERS	242.95	279.03
39673 GASVODA & ASSOCIATES, INC	REGULATOR FOR IRP	1,073.00	
	CHECKED ALARMS AT POKAGON & CASINO LIFT STATIONS	1,083.90	2,156.90
39674 HANDCUFF WAREHOUSE	8 SETS OF HANDCUFFS FOR POLICE DEPARTMENT		303.80
39675 MARK HANNERS	REIMBURSEMENT FOR GASOLINE PUT IN NEW DPW SERVICE TRUCK		15.01
39676 HARDING'S MARKET	6 CASES OF DRINKING WATER FOR WWTP	23.94	
	BREAKROOM SUPPLIES (PLATES, NAPKINS, SILVERWARE, ETC)	61.89	
	CLEANING SUPPLIES FOR BATHROOMS	16.97	102.80
39677 HEAVEN SCENT	CARPET & TILE CLEANING IN POLICE DEPARTMENT ON 4/18/2025		438.00
39678 HI-TECH ELECTRIC COMPANY	REFUND FOR ELECTRICAL PERMIT THAT IS IN TOWNSHIP		160.00
39679 ROXANN ISBRECHT	MILEAGE FOR FEBRUARY 2024 ELECTION	110.55	
	MILEAGE FOR CITIZEN PLANNER CLASSES (MAR&APR 2024)	60.97	
	MILEAGE FOR AUG & NOV 2024 ELECTION	111.22	
	MILEAGE FOR CLERK'S CONFERENCE IN MUSKEGON (2025)	116.34	399.08
39680 JOHNSON'S HEATING & AIR	SERVICE CALL TO INSPECT UNITS & CHANGE FROM HEAT TO AIR		175.00
39681 KELLOGG HARDWARE	MISC HARDWARE SUPPLIES FOR MAY 2025		147.23
39682 KENDALL'S SEPTIC & SEWER SERVICE	ROD SEWER AT 430 OLDS		150.00
39683 KIESLER POLICE SUPPLY	TWO RIFLES FOR POLICE DEPARTMENT		2,060.00
39684 KUSHNER & COMPANY	MONTHLY FSA PLAN ADMINISTRATION FEE		75.00
39685 LAKE EFFECT JAZZ BIG BAND	2025 CONCERTS IN THE PARK MUSIC		600.00
39686 LIFELOC TECHNOLOGIES	BREATHALYZER KITS FOR POLICE DEPARTMENT		600.00
39687 MCKENNA	INITIAL REVIEW & RESPONSE TO POTENTIAL MOBILE PARK - CENTER ST	150.00	
	MISC INFORMATION ON PLANNING & CDBG FUNDING	330.00	
	VARIANCE PACKET FOR 202 W MAIN ST	90.00	
	MEMO TO DDA ON UPDATED PROJECT SCOPE	240.00	
	ZONING PERMIT FOR 129 PARAS HILL - FENCE	90.00	
	MISC PROGRESS ON MASTER PLAN UPDATE	900.00	1,800.00
39688 MICHIGAN STATE POLICE	MICJIN TOKEN FEES FOR CHIEF & SERGEANT (4/1-6/30/2025)		66.00
39689 JOANNE NEWNUM	CLEANING AT CITY HALL & POLICE STATION ON 6/20/2025 (4 HOURS)		120.00
39690 TOM NEWNUM	CLEAN CITY HALL 6/18/2025	50.00	
	CLEAN CITY HALL 6/25/2025	50.00	100.00
39691 NYE UNIFORM COMPANY	6 COLLAR BRASS FOR POLICE OFFICERS	137.96	
	2 PAIR CARGO PANTS FOR OFFICER HAMRE	163.99	
	LEO SPECIAL THREAT PLATE - SHELBY SOBSKI	120.67	
	CHIEF BADGE FOR CHIEF MATTHEWS	217.99	
	4 OFFICER BADGES	800.00	
	12 PAIR CARGO PANTS, 16 LONG SLEEVE, 16 SHORT SLEEVE		
	(CHIEF MATTHEWS, SERGEANT POOLE, OFFICERS ORVIS & HAMR	3,497.00	
	2 COLLAR BRASS FOR CHIEF MATTHEWS	33.00	
	100 HARTFORD POLICE DEPT EMBLEMS	365.00	
	BULLET PROOF VEST FOR CHIEF MATTHEWS	1,047.99	
	GOLD SERVICE STRIPES FOR CHIEF MATTHEWS	10.00	
	BULLET PROOF VEST FOR OFFICER ORVIS	1,147.99	
	BULLET PROOF VEST FOR OFFICER HAMRE	1,147.99	
	BULLET PROOF VEST FOR SERGEANT POOLE	1,152.99	
	6 SHORT SLEEVE SHIRTS - CHIEF MATTHEWS	416.99	10,041.57
39692 PAULETTE'S POTTING SHED	2025 FLOWER PLANTING - PARK, DOWNTOWN & PARKING LOTS		5,275.00
39693 PC SERVICES	I.T. HOURS MAY 27 & 28, 2025	300.00	
	RENEW SPAMFIGHTER PLUS I.T. HOURS 6/12 & 6/13/2025	287.50	587.50
39694 PRAIRIE FARMS DAIRY	172 GALLONS OF DISTILLED WATER FOR LAB AT WWTP		237.14
39695 PRINTING SYSTEMS, INC	1000 CHECKS FOR PAYROLL ACCOUNT		189.41
39696 PSYCHOLOGY SERVICES	PRE EMPLOYMENT PSYCH EVAL/TESTING FOR MARCUS HAMRE		325.00
39697 RUDELL REPAIR, INC	NEW TIE ROD ENDS ON BACKHOE		1,430.00
39698 ANGELA STORY	JUNE 2025 ASSESSING SERVICES		1,383.33
39699 TRACE ANALYTICAL LABORATORIES	IRP WATER SAMPLE TESTING - 5/27/25 (ANIONS & ALKALINITY)	134.25	
	IRP WATER SAMPLE TESTING - 6/9/25 (ANIONS & ALKALINITY)	134.25	
	WWTP SULFATE TESTING - 6/6/25 (ANIONS)	58.75	327.25



**JUNE 23, 2025
LIST OF BILLS CONTINUED
FOR FISCAL 2024-2025**

PAY TO	DESCRIPTION	SUBTOTAL	CHECK TOTAL
39700 THE TRI CITY RECORD	TRUTH IN TAXATION AND FISCAL 25-26 BUDGET HEARINGS	225.00	
	NOXIOUS WEEDS/NOTICE TO MOW	78.00	
	DWSRF PROJECT BIDS	281.25	
	DWSRF PROJECT - CDBG GRANT FUNDING PUBLIC HEARING	100.00	
	MEMORIAL DAY ADVERTISEMENT	46.00	730.25
39701 VAN BUREN COUNTY CENTRAL DISPATCH	VERIZON MODEMS 12/24/24 THROUGH 1/23/25	89.06	
	VERIZON MODEMS 1/24 THROUGH 2/23/2025	89.06	
	VERIZON MODEMS 2/24 THROUGH 3/23/2025	89.06	267.18
39702 VAN BUREN COUNTY ROAD COMMISSION	5.61 YARDS OF COLD PATCH FOR ROADS		1,476.49
39703 VAN BUREN COUNTY TREASURER	DUE TO COUNTY - TRAILER COURT FEES 7/1/24 THROUGH 6/30/2025	459.50	
	DUE TO STATE - TRAILER COURT FEES 7/1/24 THROUGH 6/30/2025	1,853.00	2,312.50
39704 VILLAGE OF PAW PAW LABORATORY	APRIL 2025 LAB ANALYSIS - WATER		120.00
39705 WATER SOLUTIONS UNLIMITED	CHEMICALS FOR WWTP	2,777.31	
	CHEMICALS FOR IRP	1,988.40	4,765.71
39706 WIGHTMAN & ASSOCIATES	PROJECT 240994 - 60TH AVENUE SIDEWALK EXTENSION	155.00	
	PROJECT 222324 - LEAD SERVICE LINE REPLACEMENT PROJECT	94,474.14	
	PROJECT 202307 - DWAM GRANT APPLICATION	1,300.00	95,929.14
TOTAL OF CHECKS TO BE WRITTEN ON JUNE 24, 2025			\$ 166,342.74

DEBIT CARD/AUTOMATIC PAYMENT TRANSACTIONS

5/13/2025 FLOWER BASKET	FLOWERS FOR BLOSSOMTIME MAYOR'S BANQUET	35.00
5/16/2025 COMFORT INN & SUITES	HOTEL ACCOMODATIONS FOR TREASURER'S CONFERENCE	302.40
5/15/2025 RED LOBSTER	MEAL FOR TREASURER WHILE AT CONFERENCE	25.00
5/15/2025 AMAZON.COM	CELL PHONE CASE FOR CHIEF PLUS EXTRA CHARGING BLOCKS	32.45
5/15/2025 AMAZON.COM	THREE BELT HOLSTERS FOR POLICE FLASHLIGHTS	45.57
5/19/2025 DOLLAR GENERAL	TWO PICTURE FRAMES FOR MAYOR'S PROCLAMATIONS	10.60
6/2/2025 INDEED.COM	EMPLOYMENT ADVERTISING INVOICE #USI25-02782141	285.93
6/6/2025 SHORELINE INN & CONFERENCE CENTER	HOTEL ACCOMODATIONS FOR CLERK'S CONFERENCE	652.05
6/4/2025 LUMEN	LONG DISTANCE TELEPHONE AUTO PAYMENT FOR DPW PHONE	0.56
6/5/2025 GRAMMARLY	MONTHLY SUBSCRIPTION FEE AUTO DEDUCTION	30.00
6/5/2025 FAMILY DOLLAR	SMALL SPIRAL NOTEBOOKS FOR POLICE DEPT	6.63
6/3/2025 THE LAKE HOUSE	MEAL FOR CLERK WHILE AT CONFERENCE	46.72
6/4/2025 THE EARLY OWL	MEAL FOR CLERK WHILE AT CONFERENCE	10.48
6/17/2025 FRONTIER	WWTP PHONE, INTERNET & ALARM	1,812.43

TOTAL DEBIT CARD/AUTO DEDUCTION TRANSACTIONS **\$ 3,295.82**

TOTAL GROSS PAYROLL MAY 17, 2025 THROUGH JUNE 13, 2025 **\$ 64,327.51**

GRAND TOTAL FOR JUNE 2025 - FISCAL 2024-2025 **\$ 280,729.33**



**JUNE 23, 2025
LIST OF BILLS
FOR FISCAL 2025-2026**

	PAY TO	DESCRIPTION	SUBTOTAL	CHECK TOTAL
39707	BLUE CARE NETWORK	JULY 2025 HEALTH INSURANCE		12,139.51
39708	BLUE CROSS BLUE SHIELD	JULY 2025 HEALTH INSURANCE FOR NICOL BROWN		1,018.77
39709	ESRI	GIS ANNUAL MAINTENANCE FEE 7/1/2025-6/30/2026		1,750.00
39710	HARTFORD BUILDING AUTHORITY	JULY 2025 CITY HALL LEASE		4,166.67
39711	HARTFORD FIRE BOARD	JULY 2025 CONTRACTUAL PAYMENT		11,152.50
39712	MI ASSOCIATION OF PLANNING	ANNUAL MEMBERSHIPS - NICOL BROWN & TIM KLING		150.00
39713	MML WORKERS COMP	WORKERS COMPENSATION FOR FISCAL 2025-2026		13,366.00
39714	UNITED STATES POSTAL SERVICE	STAMPS FOR FISCAL 2025-2026		13,291.00
TOTAL OF CHECKS TO BE WRITTEN ON JULY 1, 2025			\$	57,034.45



City of Hartford * County of Van Buren * State of Michigan

City Manager's Monthly Update June 23, 2025

Staff Update:

Audit:

Reviewed the three requests for proposals that were submitted for performing the city's audit over the next three years.

Spark Grant/DNR/Council Michigan Foundations:

The Abonmarche engineers have completed the designs for Ely Park. Steve from Abonmarche will present the designs to the commission on June 23rd. We have a public viewing of the architectural drawings on July 29th from 5:30 PM to 6:30 PM at Hartford's public library.

Master Plan:

I've attached the summary from the joint city commission and planning commission meeting that was held on June 9th. McKenna led a planning session with city commissioners, planning commissioners, staff, and a DDA appointee to brainstorm what core values should be included in the new master plan. (see attachment).

Department of Public Works:

I posted the DPW laborer position on Indeed. Ricky and I reviewed the application and set up interviews for the position. We interviewed six candidates, and one candidate went through the onboarding process. The new employee is Gage Burnett, and he started on Monday, June 16th.

Police Negotiations:

I met with Officer Poole and the representative from the International Brotherhood of Teamsters to negotiate the new terms that the union has petitioned the city for. Also, the city manager had items for the union to consider. The terms are scheduled to be presented to the city commission on June 23rd.

Cozy Tea:

I attended the ribbon-cutting ceremony for Cozy Tea at 501 W. Main Street. Cozy Tea is a tea shop that utilizes Herbalife products to create healthy teas and shakes. Cozy Tea offers a variety of seasonal coffees, mega teas, protein shakes, hot drinks, donuts, and waffles. I want to welcome Manuela and Aaron Blaylock to downtown Hartford.

BS&A:

Working with staff, McKenna, and our building official, Randall, to complete the discovery process with the community development modular for BS&A.

19 West Main St * Hartford * MI * 49057 * 269-621-2477 * 269-621-2054 Fax

www.cityofhartfordmi.org

60th Street Sidewalk Extension:

The city had a pre-construction meeting with Mickey, Kyle from Wightman Assoc., Jason Krohn from Krohn Excavating, and Ricky (DPW). The project is scheduled to begin on Monday, July 7th, with an estimated completion date of August 9th.

Certified Operators:

I have been working with Quentin regarding the WWTP and the Iron Removal Plant contract to start services at the treatment plant immediately after the agreement was approved. The first goal for the WWTP is to award the IPP. WWTP staff is reviewing the current proposals to determine if a request for proposal is necessary. Danny Staunton's last day with the city is July 1, 2025.

Working with staff on annual submittals to the USDA and MDOT.

Ordinance Codification:

The city was approached by Lisa Ransler from Van Buren County, regarding a notice of intent proposal through the Rural Readiness Grant Program to create a shared ordinance codification and public access platform. The city has been invited to participate as a co-applicant in the initial launch and beta testing phase.

The project will:

- Professionally digitize and organize each co-applicant's ordinances into a searchable, online code;
- Host that code on each community's website to ensure ordinances are accurate and up to date;
- Add a customized AI chatbot that allows residents and staff to ask plain-language questions (e.g., "Can I build a fence here?" or "Are short-term rentals allowed?") and receive accurate, real-time answers;
- Improve transparency and reduce legal and administrative costs by making ordinances easier to manage.

The estimated investment from the city would be a one-time match for the grant, ranging from approximately \$1,000 to \$2,000, which can include cash or in-kind contributions. If the pilot proves successful, the system will be made available to all local units across Van Buren County for a modest participation fee. Early co-applicants will be reimbursed for their initial contribution once the broader rollout begins. The county would like to know if the city is interested in participation. I recommend that we participate in the program at this early stage.

Drinking Water Sewer Revolving Fund Project (Lead Service Line Replacement & Water System Improvements) Update:

The bid openings for the project have been scheduled for June 24th, and the contract award will be presented to the commission at the July meeting.

Respectfully Submitted,



Nicol Pulluam
City Manager



City of Hartford
Project Updates
June 18, 2025

Project: Drinking Water Asset Management (DWAM)
Project Budget: \$375,000
Funding: EGLE DWAM grant - \$375,000
Contractor: Plummer's Environmental Services
Award Amount: \$210,200.00; modified to \$290,100
Scope: Investigate approximately 20% of the "unknown" (lead, galvanized, copper, plastic, other) water services. Investigation locations include in the building and two potholes on either side of the curb stop. Use the findings to estimate the number of needed water service replacements due to lead and update the Capital Improvements Plan (CIP) within the City's Water Asset Management Plan (AMP). Then update the rate analysis to account for the needed lead service line replacements.

Schedule: The original 20% of service inspections has been completed. Plummers has completed 171 interior inspections and 169 exterior inspections. The City has continued to notify properties with discovered lead or galvanized services per EGLE requirements (about 67 out of 169 so far). EGLE has permitted the City to use the remaining funds for additional investigations. The grant agreement was extended to August 15, 2025 to allow for additional service inspections – approximately 150 (89 are completed) interior inspections (Point 1) and 150 (150 are completed) street side inspections (Point 3). Once this is completed, the update to the Water AMP must be completed prior to 08/15/25.

Wightman Project Manager: Brian Holleman, P.E., bholleman@gowightman.com, 616-890-4011

Project: 60th Avenue Sidewalk Extension
Project Budget: \$224,000
Funding: MDOT Shared Streets Grant - \$200,000
Contractor: Krohn Excavating, LLC
Award Amount: \$170,512.00
Scope: Construct approximately 1,800' of concrete sidewalk from Center Street Apartments on S. Center Street south to 60th Avenue and then east along 60th Avenue to connect to the existing sidewalk at Woodside Drive. The City received confirmation that the grant will cover both design and construction engineering services so the cost to the City should be about \$24,000.

Schedule: The preconstruction meeting was held on June 13, 2025. The contractor plans to begin construction on July 7. The final completion date is August 9, 2025.

Wightman Project Manager: Kyle Owen, P.E., kowen@gowightman.com, 269-312-4859

June 18, 2025

Page 2

Project: Lead Service Line Replacements (LSLR) & Water System Improvements

Project Budget: Estimated \$11.76M

Funding: EGLE DWSRF – DWSRF Loan \$4,767,120 + BIL LSLR Loan \$2,288,880 = \$7,056,000 at 1.00%; BIL DWSRF PF \$4,324,880 + BIL LSLR & WM Grant \$379,120 = \$4,704,000 Grant

Contractors: TBD

Award Amount: TBD

Schedule: The goal of this project is to replace all of the lead service lines within the City's system, replace select water main, and minor water plant improvements. The water main construction permit has been secured from EGLE. Final design continues on the roadway improvements. The bid opening date is scheduled for 10:00 on June 24, 2025. A special meeting for award of the construction contracts will likely be needed in early July.

<u>Milestone</u>	<u>Approximate Date</u>
Authorized Design	09/23/24
Authorize Bond Counsel & Financial	10/28/24
Decide on Street Improvements	12/16/24
Authorize Bond Anticipation Note (BAN)	11/25/24
Submit Draft Plans & Specs to EGLE	02/10/25
Close on BAN	02/19/25
Submit Final Plans & Specs to EGLE	04/09/25
Advertise for Construction Bids	05/23/25
Open Construction Bids	06/24/25
City Award Contract(s)	07/07/25
MFA Closing	08/28/25
Construct the Project	09/15-25 – 06/04/27

As part of the project, the City approved roadway improvements at a maximum cost \$1.5M at the February Commission meeting. Depending on how the bids come in, this will include the reconstruction of Marion Avenue, Michigan Street, Hart Street, Washington Street, and Bernard Street. Each of these roadways includes storm sewer improvements as identified in the Storm Water CIP from the Asset Management Plan. Some of the storm sewer improvements will be included as a water main expense due to separation requirements. This ultimately decreases the City cost for roadway improvements if the water main improvements are bid under budget.

Wightman Project Manager: Paul Harvey, P.E., pharvey@gowightman.com, 269-760-5082; Mary Nykamp, P.E. for the IRP work, mnykamp@gowightman.com, 269-209-6406

Project: W. Main Street Improvements – West City Limits to Center Street
Project Budget: Estimated \$2.172M
Funding: MDOT STP Funds - \$840k, City \$1.332M
Contractors: TBD
Award Amount: TBD
Schedule: The City has been selected for \$840k of funding in FY28 through the Rural Task Force for W. Main Street improvements. The funding covers up to 80% of the roadway-related costs. The water main between Marion Avenue and Center Street will be replaced with a new 12" ductile iron water main and all services replaced. As part of the project, the water main would be installed beneath the CSX crossing. The project would be constructed during the 2028 construction season. If funding is pursued per the opportunity below, this funding would be transferred to E. Main Street, which would have a lower cost for the City.

OPPORTUNITY

Project: W. Main Street Improvements – West City Limits to Center Street
Project Budget: Estimated \$2.755M
Funding: MEDC CDBG \$2,491,110; City \$307,890
Contractors: TBD
Award Amount: TBD
Schedule: The City was eligible to apply for up to \$2.5M of funding through the MEDC CDBG program. This is the same program that funded the Linden Street and Clark Street improvements (the City has used this resource for 10+ projects in the past 25 years). The scope would be the same as described above, except that approximately 200' of each approach at Center Street (north, east, and south) would also be included for water main replacement and roadway reconstruction. With a match of 11%, the City gets an additional 10 points in the scoring for this competitive grant. The project would be constructed during the 2026 construction season.

The application was submitted prior to the May 30 deadline. The MEDC has indicated they expect to issue tentative award notices by June 20. However, the MEDC requested a meeting with the City to discuss the application and that is scheduled for June 23, 2025.



Memorandum

TO: City Council Members, Planning Commission Members and Nicol Brown, City Manager
City of Hartford

FROM: Donovan Smith, AICP Principal Planner
Hillary Taylor, Senior Planner

SUBJECT: **Summary of visioning work done during the kick-off meeting**

DATE: June 11, 2025

A summary of the visioning work done during the kick-off meeting Thank you to everyone for their participation during the kick-off meeting on June 9, 2025. The meeting was very productive, we went over the timeline for the project, the proposed table of contents for both the Master Plan and the Zoning Ordinance and established some background information on how the two (2) documents work together along with the many roles at the City. This memorandum is a summary of the very important visioning process that we engaged in to establish the core values for the projects moving forward. Below you will find a summary of the core areas of work.

CORE VALUES

McKenna led the group in a brainstorming session on what core values should be included in the new Master Plan and translated into the Zoning Ordinance.

Community engagement category

- 1) Community events
- 2) Youth voice
- 3) Community visioning

Environment category

- 1) Resilient infrastructure
- 2) Better water
- 3) Urban forestry

Land Use category

- 1) Smart growth/growth management
- 2) Mixed-use development
- 3) Historic preservation
- 4) Infill development
- 5) Brownfield development
- 6) Zoning modernization
- 7) Industrial land use

KALAMAZOO

151 South Rose Street
Suite 920
Kalamazoo, Michigan 49007

O 269.382.4443
F 248.596.0930
MCKA.COM

Communities for real life.



Housing category

- 1) Neighborhood stabilization
- 2) Housing rehabilitation
- 3) Blight elimination
- 4) Affordable housing
- 5) Owner occupied housing

Economic Development category

- 1) Small business support and attraction
- 2) Job creation
- 3) Agritourism
- 4) Commercial Corridor development
- 5) Main Street revitalization
- 6) Unity with adjoining townships

Transportation category

- 1) Gateways
- 2) Sidewalks and ADA
- 3) Traffic calming
- 4) Safe-routes to school
- 5) Sidewalk repairs
- 6) Wayfinding and signage

Community character category

- 1) Façade improvements
- 2) Civic pride and identity
- 3) Downtown identity and public art
- 4) Community areas

Parks and Recreation category

- 1) Multigenerational amenities
- 2) River and trail connections
- 3) Park access
- 4) Open space preservation
- 5) Outdoor gathering space

ADDITIONAL VISIONING IDEAS IDENTIFIED

Streetscape enhancement
 Good roads and streets
 Transparency



Capacity building
Sustainable Development
Cultural Heritage and diversity
Bike infrastructure
Walkability
Community recreation
Downtown parking
Unity with education and government
More professional stores
Workforce housing
Public Art
Agriculture
Noise Control
School safety
Complete streets

CITY OF HARTFORD
PROPOSED SPECIAL BUSINESS MEETING MINUTES
MAY 19, 2025

Item 11.

Commissioners Present: Peter Aranda; Jane Danger; John Miller; Lindsay Morsaw; Nancy Spoula; Charles Weeden and Mayor Richard A. Hall;
Commissioners Absent: None
Staff Present: Brown; Rodney-Isbrecht;

Mayor Richard A. Hall called the special meeting to order at 5:00pm.

New Business:

Public Hearing – Truth in Taxation & 2025 Millage Rate

Motion by Commissioner Miller, supported by Commissioner Aranda, to suspend the special Commission meeting to hold a public hearing on Truth in Taxation & 2025 Millage Rate.

Motion carried 7 – 0

Discussion:

Council held a special meeting on May 1st to set today's public hearing with the intent to capture the additional operating revenue from ad valorem property taxes of 1.92%. There would be a loss in revenue of \$14,826 if the Council choose not to go through the truth in taxation process to keep the City's millage rate the same as last year.

2025 Millage Rate as follows:

Charter Operating	12.1410
Extra Voted Fire Apparatus	1.4185
Extra Voted Seniors	1.0000
<u>Extra Voted Wastewater</u>	<u>1.7419</u>
Total	16.3014

Motion by Commissioner Miller, supported by Commissioner Spoula, to resume the special Commission meeting at 5:03pm

Adjournment:

Motion by Commissioner Morsaw, supported by Commissioner Miller, to adjourn the meeting at 5:03pm.

Motion carried 7 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk

CITY OF HARTFORD
PROPOSED SPECIAL BUSINESS MEETING MINUTES
MAY 19, 2025

Item 12.

Commissioners Present: Peter Aranda; Jane Danger; John Miller; Lindsay Morsaw; Nancy Spoula; Charles Weeden and Mayor Richard A. Hall;
Commissioners Absent: None
Staff Present: Brown; Rodney-Isbrecht; Shultz

Mayor Richard A. Hall called the special meeting to order at 5:15pm.

New Business:

Public Hearing – 2025/2026 Fiscal Year Budget

Motion by Commissioner Morsaw, supported by Commissioner Danger, to suspend the special Commission meeting to hold a public hearing on the 2025/2026 Fiscal Year Budget.

Motion carried 7 – 0

Discussion: Draft budget was presented at the April 2025 Commission meeting. The budget supports a water and wastewater operator at \$150,000.00, Treasurer, CPA assistance, reduced police staff, Deputy Clerk reduction of hours, City Hall roof replacement, website upgrades, water/sewer rate increase to meet bond obligations. City Manager is submitted a balanced budget.

Motion by Commissioner Morsaw, supported by Commissioner Spoula, to resume the special Commission meeting at 5:23pm

Adjournment:

Motion by Commissioner Morsaw, supported by Commissioner Miller, to adjourn the meeting at 5:23pm.

Motion carried 7 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
MAY 19, 2025

Item 13.

Commissioners Present: Peter Aranda; Jane Danger; John Miller; Lindsay Morsaw; Nancy Spoula; Charles Weeden; Mayor Richard A. Hall

Commissions Absent:

Staff Present: Brown; Matthews; Ricks; Rodney-Isbrecht; Shultz

Mayor Hall called the meeting to order at 5:30pm.

Pledge of Allegiance was said.

Motion by Commissioner Spoula, supported by Commissioner Danger, to approve the agenda as amended to include special meeting minutes.

Motion carried 7 – 0

Guests:

- Mayor presented Proclamation 2025-001 to Johnson and Morales for their heroic actions to prevent a fire in the City.

Public Comment:

- Ashley Voss – 60th Ave, concerns on the 60th Ave sidewalk project and interest in a community garden.

Communications:

- Van Buren Conservation District Tire/Electronic Recycling May 22, 2025 3pm-7pm at City Hall North Parking Lot
- May 26, 2025 – City Hall will be closed in observance of Memorial Day
- Notice to City of Hartford Property Owners – 2025 Mowing Season, make a plan to mow your property
- Mayor & City Commissioner Seat, petitions are available and due to Clerk by July 22, 2025 4pm.
- Please make a plan to mow your yard, to keep the City looking nice.
- I & M sent notice of Public Hearing, MPSC on June 5, 2025 9:30am
- Mayor attended the Blossomtime Mayor's Banquet on May 13. Also a speaker on Careers at the Middle School on May 14.

Reports of Officers, Boards & Committees; Routine Monthly Reports from Departments:

- Hartford Public Library** – Celebrating their 100th Anniversary Celebration August 16, 2025 Noon-3pm.
- Police & Ordinance** – Brian Matthews, Chief, Proposed Camping & Blight Ordinance, 38 calls for service, working on budget with the City Manager, new professional uniforms for the officers, working to hire another officer soon, cop's grants application to cover an officer's salary, addressing blight complaints, making sure vehicles are running and in service, currently there is not a mutual aid agreement with Van Buren County Sheriff's Department to serve the City.
- Fire Department** – Rob Harting, Chief, Reports submitted, Thanks to the City Council for supporting the fire department by passing the 2025/2026 budget. Pancake Breakfast was a success; smoke detectors are available please reach out to the fire department. Decon site for Palisades, required training through FEMA. Assistant Chief, Keven McGrew, asked Council to consider nominating two members from the Council to sit on a committee with township board and the Chief & Fire Chief to talk about future apparatus equipment purchases of the fire department. Committee to meet in July.
- Ambulance** – Report on file
- Van Buren County** – Commissioner Mike Chappell, not in attendance.

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
MAY 19, 2025

Item 13.

- F. **Public Works** – Ricky Ricks Supervisor, working on brush & leaves picked up. Short staffed, but will get to it when they can. Iron Plant report on file.
- G. **Wastewater Treatment Plant** –Report on file.
- H. **Treasurers, Investment & List of Bills** – May 19, 2025 List of Bills \$309,276.19; noted the tasers & body camera lease was paid off a year early. Treasurer gave an update on the Treasurer’s Conference she recently attended.
- I. **City Manager** –Report on file – Spark Grant/DNR/Council Michigan Foundations; Budget; Master Plan; Drinking Water Asset Management (DWAM) Update; Hartford Township Water Main Extension (PFAS); 60th Avenue Sidewalk Extension/Shared Streets and Spaces Project Update; Drinking Water State Revolving Fund Project (Lead Service Line Replacement Improvements) Update; Working with McKenna to apply for a MSHDA homeowner rehab grant; Updated Fiscal Year Goals; DWSRF bid opening on June 24, 2025, a special meeting may be needed in July to award the project; Opportunity to move up the West Main Street project scheduled for 2028, by applying for a CDBG grant, which requires a public hearing. If awarded the grant it will save the City money and move the project to 2026. Council scheduled a special meeting to hold a public hearing on May 28, 2025 at 3:30pm; Guest speaker for Career Day at HPS Middle School, also invited Mary Nykamp from Wightman’s to talk about water & waste water treatment plant operations.

Approval of Commission Minutes:

Motion by Commissioner Spoula, supported by Commissioner Morsaw, to approve the minutes of the April 30, 2025 business meeting, May 1, 2025 Special Meeting - Truth in Taxation, May 1, 2025 Special Meeting - Joint Fire Board/Township, May 8, Special Meeting - 2025 2025/2026 Budget, of the Hartford City Commission, as presented and place them on file.

Motion carried 7 - 0

Approval of Reports:

Motion by Commissioner Miller, supported by Commissioner Spoula, to approve the May 19, 2025 list of bills in the amount of \$309,276.19.

Motion carried 7 – 0

Motion by Commissioner Miller, supported by Commissioner Danger, to accept the April 2025 reports of Officers, Boards & Committees and place them on file.

Motion carried 7 – 0

Goals/Objectives: None

Old Business:

- Discuss & Consider – Proposed 2025/2026 Budget – No Discussion
- Discuss & Consider – Public Safety Funding – Assessment or Millage – Police Department needs funding to operate at a certain standard. 2.5 mills would be needed to assist to fund one police officer.

Motion by Commissioner Spoula, supported by Commissioner Miller, to move forward with a public safety special assessment.

Motion carried 6 – 1 (Weeden)

New Business:

- Discuss & Consider – City Manager Compensation
Discussion: City Manager budgeted for 5% cost of living increase.

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
MAY 19, 2025

Item 13.

Motion by Commissioner Spoula, supported by Commissioner Weeden, to increase the City Manager salary of \$90,000 by 5% (4,500.00) for fiscal year 2025/2026.

Motion carried 6 – 1 (Danger)

- Discuss & Consider – Kubota Purchase - \$75,000
Discussion: DPW has equipment that is aging, breaking down & needs to be replaced. Funds that have not been used by police department due to short staffing will be used to purchase.
- Discuss & Consider – IRP Well Infrastructure
Discussion: Wells 4 & 5 need be rebuilt, there are on the capital improvement plan are at the end of their useful life, not to exceed \$40,000.00 each.
- Discuss & Consider – Special Meeting & Appointment for Master Plan Update
Discussion: June 9, 2025 6pm, asking for Council member to sit on the steering committee, Charlie Weeden volunteered.

Resolutions, Ordinance, Proclamation's:

- Discuss & Consider – Resolution 2025 – 035 Truth in Taxation Millage Rate

Motion by Commissioner Miller, supported by Commissioner Spoula, to adopt Resolution 2025 – 035 establishing property tax millage for the fiscal year 2025 - 2026.

Motion carried 7 – 0

- Discuss & Consider – Resolution 2025 – 034 2024/2025 Budget Adjustments - 3rd Quarter

Motion by Commissioner Miller, supported by Mayor Aranda, to adopt Resolution 2025 – 034 adopting fiscal year 2024/2025 budget adjustment no. three.

Motion carried 7 – 0

- Discuss & Consider – Resolution 2025 – 036 - 2025/2026 Budget

Motion by Commissioner Miller, supported by Commissioner Spoula, to adopt Resolution 2025 – 036 adopting fiscal year 2025/2026 budget.

Motion carried 7 – 0

- Discuss & Consider – Resolution 2025 – 037 - Amend Water Rates.

Motion by Commissioner Miller, supported by Commissioner Spoula, to adopt Resolution 2025-037 amending water rates.

Motion carried 6 – 1 (Danger)

- Discuss & Consider – Resolution 2025 – 038 - Amend Sewer Rates

Motion by Commissioner Miller, supported by Commissioner Spoula, to adopt Resolution 2025 – 038 amending sewer rates.

Motion carried 6 – 1 (Danger)

- Discuss & Consider – Resolution 2025 – 039 Kubota Purchase

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
MAY 19, 2025

Item 13.

Motion by Commissioner Miller, supported by Commissioner Danger, to adopt Resolution 2025 – 039 to purchase of a Kubota tractor in the amount not to exceed \$75,000.

Motion carried 7 – 0

- Discuss & Consider – Resolution 2025 – 040 IRP Well Infrastructure.

Motion by Commissioner Spoula, supported by Commissioner Miller, to adopt Resolution 2025 – 040 Iron Removal Plant infrastructure well overhaul not to exceed \$40,000 for each well.

Motion carried 7 – 0

Adjournment:

Motion by Commissioner Aranda, supported by Mayor Hall, to adjourn the meeting at 7:14pm.

Motion carried 7 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk

CITY OF HARTFORD
PROPOSED SPECIAL BUSINESS MEETING MINUTES
MAY 28, 2025

Item 14.

Commissioners Present: Peter Aranda; Jane Danger; John Miller; Lindsay Morsaw; Nancy Spoula; Charles Weeden and Mayor Richard A. Hall;
Commissioners Absent: None
Staff Present: Brown; Senard

Mayor Richard A. Hall called the special meeting to order at 3:30pm.

New Business:

Public Hearing – CDBG – West Main Street Improvements Project

Motion by Commissioner Spoula, supported by Commissioner Danger, to suspend the special Commission meeting to hold a public hearing on CDBG West Main Street Improvement Project.

Motion carried 7 – 0

Discussion: Mickey Bittner, Wightman's gave an overview of the project. The project was scheduled for 2028 through the Rural Taskforce funding. Estimated cost of the project is 2.799 million, this is a competitive grant process and has a 11% - 24% match requirement. City's 11% match equals \$307,890.00 and can come from a combination of water & street funds. The application is due on Friday May 30th. Construction project would begin 2026 construction season.

Motion by Commissioner Aranda, supported by Commissioner Morsaw, to resume the special Commission meeting at 4:00pm

Motion carried 7 – 0

Introduction of Resolutions or Amendments:

- Discuss & Consider – Resolution 2025-041 CDBG – West Main Street Improvements Project

Motion by Commissioner Spoula, supported by Commissioner Danger, to adopt Resolution 2025 – 041 CDBG West Main Street Improvement Project.

Motion carried 7 – 0

Adjournment:

Motion by Commissioner Miller, supported by Commissioner Spoula, to adjourn the meeting at 4:01pm.

Motion carried 7 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk

rks/rri

FIRE DEPARTMENT JOINT AGREEMENT TIMELINE

Assistant Chief McGrew asked the council to consider nominating two members of the city commission to sit on a committee, along with two members of the township board and the chief and assistant chief, to discuss future apparatus purchases.

- I recommend that the volunteers for the discussion of the future apparatus should also be on the Fire Joint Agreement Steering Committee.
- Appoint two city commissioners to review the fire joint agreement with the city manager and attorney Curico. (Fire Joint Agreement Steering Committee). (June 23rd)
- Review the draft joint fire agreement – City Manager, Attorney Curcio, and Fire Agreement Steering Committee (July 14th – August 1st)
- The Steering Committee presents the changes to Township Supervisor, Ron. (August 4th week)
- Present the draft joint agreement to the city commission (August 25th)



City of Hartford * County of Van Buren * State of Michigan

TO: Mayor Hall and the Hartford Commission

FROM: Nicol S. Pulluian, City Manager 

DATE: June 23, 2025

RE: APPROVAL OF 3-YEAR AUDIT ENGAGEMENT CONTRACT

ITEM BEFORE THE COMMISSION:

The item before the Commission is to approve a three-year contract with Kruggel Lawton CPA to conduct the city's audit, effective June 30, 2025.

DISCUSSION:

The audit plays a crucial role in ensuring the financial health and transparency of our city. Hungerford has been completing the city's year-end audit for several years. The audit consists of financial statements, a single audit of the governmental activities for the major fund, and aggregate information for the remaining funds. The objective of the audit is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error and issue an auditor's report that includes their opinions about whether the financial statements are fairly presented, in all material respects, in conformity with accounting principles and report on the fairness of the supplementary information.

The city issued a Request for Proposal (RFP) to several auditing firms, and we received three proposals from Kruggel Lawton, Maner Costerisan, and Rehmann. The city manager evaluated each firm, and the scoring and cost details are provided below. The RFP required an all-inclusive maximum fee. Kruggel Lawton did not submit an all-inclusive maximum; therefore, we could be billed for additional items, although Kruggel Lawton would seek pre-approval for those items. I recommend Kruggel Lawton because they submitted the lowest bid; however, Kruggel Lawton may add extra items to the invoice since they did not provide an all-inclusive maximum bid.

Maner Costerisan submitted a better proposal, and if the bid amount had not been beyond our budget, they would have been my recommendation. Additionally, they serve as auditors for some of our neighboring sister communities, including Van Buren County. Staff and I had an extensive conversation regarding this bid because Maner Costerisan's bid addressed all the items within the RFP and appears to be the better company for the city.

AUDIT CO.	BID SCORE	YEAR 1	YEAR 2	YEAR 3
Maner Costerisan (per program)	94	\$44,000	\$46,500	\$49,000

Rehmann (2-programs)	81	\$42,700	\$44,800	\$47,000
Krugger Lawton (per program)	76	\$34,000	\$35,250	\$36,500


RECOMMENDATION:

The Hartford City Commission approves a three-year contract with Krugger Lawton CPA to conduct the city's audit and grants the city manager the authority to execute the contract.



City of Hartford * County of Van Buren * State of Michigan

TO: Mayor Hall and the Hartford Commission

FROM: Nicol S. Pulluam, City Manager 

DATE: June 23, 2025

RE: **APPROVAL OF UNIFORM CONTRACT WITH CINTIAS FOR DPW AND WWTP**

ITEM BEFORE THE COMMISSION:

The item before the Commission is to approve a contract with Cintias for uniform services for the Waste Water Treatment Plant (WWTP) and the Department of Public Works (DPW).

DISCUSSION:

Currently, the city bears the responsibility of purchasing clothing for both DPW and WWTP personnel. Employees have been managing their laundering and repairs, which can be both time-consuming and inefficient. Transitioning to a dedicated uniform service through Cintias will not only streamline our operations but also enhance the professionalism of our employees.

Cintias will provide high-quality, safety-compliant uniforms, including shirts with Carhartt safety stripes and cargo comfort flex pants, delivered on a weekly basis. This service includes thorough inspection, washing, drying, and delivery, ensuring our employees always look their best without any hidden fees for repairs, replacements, or size adjustments. Moreover, each uniform will feature the city's logo and the employees' names, fostering community recognition and accountability.

The contract will not exceed the budgeted amounts for DPW (\$4,300) and WWTP (\$2,500). Due to budget constraints, WWTP employees will be required to launder their uniforms.


RECOMMENDATION:

The City of Hartford's city commission approves the contract with Cintias for uniform services for the Waste Water Treatment Plant (WWTP) and the Department of Public Works (DPW). Also, authorize the city manager to execute Cintias's contract not to exceed the budgeted amount of \$6,800.



City of Hartford * County of Van Buren * State of Michigan

TO: Mayor Hall and the Hartford Commission

FROM: Nicol S. Pulluam, City Manager 

DATE: June 23, 2025

RE: **APPROVAL OF UNIFORM CONTRACT WITH CINTIAS FOR DPW AND WWTP**

ITEM BEFORE THE COMMISSION:

The item before the Commission is to approve a contract with Cintias for uniform services for the Waste Water Treatment Plant (WWTP) and the Department of Public Works (DPW).

DISCUSSION:

Currently, the city bears the responsibility of purchasing clothing for both DPW and WWTP personnel. Employees have been managing their laundering and repairs, which can be both time-consuming and inefficient. Transitioning to a dedicated uniform service through Cintias will not only streamline our operations but also enhance the professionalism of our employees.

Cintias will provide high-quality, safety-compliant uniforms, including shirts with Carhartt safety stripes and cargo comfort flex pants, delivered on a weekly basis. This service includes thorough inspection, washing, drying, and delivery, ensuring our employees always look their best without any hidden fees for repairs, replacements, or size adjustments. Moreover, each uniform will feature the city's logo and the employees' names, fostering community recognition and accountability.

The contract will not exceed the budgeted amounts for DPW (\$4,300) and WWTP (\$2,500). Due to budget constraints, WWTP employees will be required to launder their uniforms.

RECOMMENDATION:

The City of Hartford's city commission approves the contract with Cintias for uniform services for the Waste Water Treatment Plant (WWTP) and the Department of Public Works (DPW). Also, authorize the city manager to execute Cintias's contract not to exceed the budgeted amount of \$6,800.



City of Hartford * County of Van Buren * State of Michigan

TO: Mayor Hall and the Hartford City Commission

FROM: Nicol S. Pulluian, City Manager 

DATE: June 23, 2025

RE: APPROVAL OF DICKINSON WRIGHT PLLC ENGAGEMENT LETTER

ITEM BEFORE THE COMMISSION:

The item before the Commission grants the city manager the authority to execute the Dickinson Wright PLLC engagement letter for a public safety special assessment.

DISCUSSION:

The City Commissioners at the May city commission meeting gave consent for staff to continue gathering information on a public safety special assessment. The city manager received an engagement letter from Dickinson Wright PLLC. Dickinson Wright would represent the city in the creation of a public safety special assessment district. The engagement would consist of an hourly rate of \$420 for Roger Swets, which represents a rate deviation from the normal rate of \$730 per hour.

The additional costs will be approximately \$2,900 for the publications, postage, and supplies.

RECOMMENDATION:

The City of Hartford's city commission grants the city manager the authority to execute the Dickinson Wright PLLC engagement letter for a public safety special assessment.

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2025– 043**



Item 20.

APPROVAL OF DICKINSON WRIGHT PLLC ENGAGEMENT LETTER FOR A PUBLIC SAFETY SPECIAL ASSESSMENT

At a Regular meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Richard A. Hall on June 23, 2025

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, the City Commission at their May meeting requested staff gather additional information on a public safety special assessment; and

WHEREAS, the City Manager received an engagement letter from Dickinson Wright PLLC, whom would represent the City in the creation of a public safety special assessment district; and

WHEREAS, the engagement would consist of an hourly rate of \$420 per/hour, which represents a rate deviation from the normal rate of \$730 per/hour; and

WHEREAS, additional costs to establish a public safety special assessment will be approximately \$2,900 for the required publications, postage for mailings, and supplies.

NOW THEREFORE, BE IT RESOLVED, the City Commission wishes to engage Dickinson Wright PLLC to establish a public safety millage district and authorizes the City Manager to execute the agreement.

YEAS: Commissioners'

NAYS: ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: June 23, 2025

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on June 23, 2025 and the public notice of said meeting was held in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

DATE: June 23, 2025

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford 19 West Main Street, Hartford MI 49057

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2025– 044**



APPROVAL OF EMPLOYEES UNIFORMS CONTRACT FOR DPW AND WWTP

At a Regular meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Richard A. Hall on June 23, 2025

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, the City purchases clothing for both DPW and WWTP personnel. Employees have been managing their laundering and repairs which can be both time consuming and inefficient. Transitioning to a dedicated uniform service through Cintias will not only streamline operations but also enhance the professionalism of City employees; and

WHEREAS, Cintias will provide high-quality, safety-compliant uniforms, including shirts with Carhartt safety strips and cargo comfort flex pants, delivered weekly. The service includes thorough inspection, washing, drying, and delivery, ensuring City employees always look their best without any hidden fees for repairs, replacements, or size adjustments; and

WHEREAS, each uniform will feature the City's logo and the employees' names, fostering community recognition and accountability; and

WHEREAS, the contract will not exceed the budgeted amounts of \$4,300 for DPW and \$2,500 for WWTP. Due to budget constraints, WWTP employees will be required to launder their uniforms; and

NOW THEREFORE, BE IT RESOLVED, the City Commission approves the contract with Cintias for uniform services for employees of the DPW and WWTP and authorizes the City Manager to execute the contract not to exceed the budgeted amount of \$6,800.

YEAS: Commissioners'

NAYS: ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: June 23, 2025

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on June 23, 2025 and the public notice of said meeting was held in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

DATE: June 23, 2025

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford 19 West Main Street, Hartford MI 49057

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2025– 045**



APPROVAL OF THE CITY OF HARTFORD & INTERNATIONAL BROTHERHOOD OF TEAMSTERS CONTRACT JULY 1, 2025 – JUNE 30, 2027

At a Regular meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Richard A. Hall on June 23, 2025

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, the contract between the City and the Teamsters Local 214, affiliated with the International Brotherhood of Teamsters, will expire on June 30, 2025. The City Manager, Chief Matthews, and Union Steward Officer Poole have been in negotiations for several months regarding the requested changes for both parties; and

WHEREAS, the City Manager met with union representative Marty Bingaman and Officer Poole to discuss the changes to be submitted to the City Commission; and

WHEREAS, the following changes were agreed upon:

1. Proposal 1

Article 3 – Union Security and Check Off

Replace section 1 language to state membership in the union is not compulsory.

2. Proposal 2

Article 6 – Grievance and Arbitration

Section 1, Step 4: Replace the federal Mediation and Conciliation Service with the Michigan Employment Relations Commission (MERC).

3. Proposal 3

Article 11 – Sick Leave

Section 1 – Remove Accumulation of Sick Time. Add PTO Accumulation

Sick time and Vacation time will be consolidated as Paid Time Off (PTO). Twelve (12) hours/month of PTO will be placed in each full-time employee's PTO bank. PTO will begin at 6 months of service as a certified/licensed police officer per the State of Michigan. Employees in their probation period will accumulate PTO at a rate of 2 hours per month until the end of their probation. PTO can be carried over from year to year to a maximum of 30 days (360 hours). (The 12 hours of PTO will start after the 6-month probationary period. If they continue service past the 6 months, they will have earned 2 hours per month for 6 months of PTO to use immediately after the probationary period ends. Therefore, the officer will have at least one day to use after completing the probationary period.)

Section 2 – Remove Conversion of Sick Pay. Add Payment of Accrued PTO

An employee will be paid 60% of the value of their PTO balance upon separation from employment with the City of Hartford.

- (a) Employees can sell back PTO time at 60% of the value as long as they have at least a week's worth of PTO left in their PTO bank.

Section 3 – PTO Request (new section. Wording is from Article XIV Vacations, section 1c)

PTO requests should be submitted to the Chief of Police at least two (2) weeks prior to the next work schedule posting. The Police Chief may determine the number of employees who may be off duty during any particular period. Vacation requests may be granted at the Chief's discretion. The granting of such requests will not be detrimental to the efficient operation of the department.

When two (2) employees request PTO time for the same period, and if only one employee can be spared, then approval shall be granted to the employee with the most seniority. However, if any employee submits a PTO request ninety (90) days or more in advance, s/he will be assured the time off.

4. Proposal 4

Article 12 – Wages

Section 1 - Work Week

Change from the normal work week from an average of 40 hours or 2080 minimum hours a year.

New:

The work week for an officer shall consist of 12-hour shifts. The shifts will consist of an alternation between a 36-hour and a 48-hour work week. The Sergeant position will be a 10 or 12-hour shift, depending on department needs, with an average of 42 hours per week.

Section 2 – Pay Rates

Effective July 1, 2025, the following rates of pay will apply to members of the Hartford Police Department (in hourly rate of pay): The city recognizes 50% of service spent as a licensed police officer with another agency as experience to be applied to the pay scale when determining where a new employee will be placed on the wage scale. The 50% experience will not apply to seniority with the City of Hartford Police Department. Officers with 2 years of prior experience will have a probationary wage of \$30/hour.

Officer	2025/26(1.5%)	2026/27(1.5%)
Probation	\$25.53	\$25.91
After Probation	\$30.45	\$30.91
2 Years	\$31.97	\$32.45
5 Years	\$32.61	\$33.10
8 Years	\$33.26	\$33.76
10 Years		

Sergeant	2025/26	2026/27
1 Year	30.96	31.42
3 Year	32.48	32.97
6 Year	33.13	33.63
8 Year	33.79	34.30

All classifications within the bargaining unit will receive a minimum 1.5% raise each year of the contract.

1. Proposal 5

Article 13 – Schedules

Section 2 – Shift Schedules – change the number of employees from 4 to 3 full-time police officers. Add one full-time police Sergeant.

It is understood that the bargaining unit shall be comprised of at least four (4) three (3) full-time police officers and one (1) full-time police Sergeant.

2. Proposal 6

Article 14 – Vacations
 Section 1 - Eligibility – remove

3. Proposal 7

Article 15 - Holidays
 Remove the wording “plus holiday pay”.

NOW THEREFORE, BE IT RESOLVED, the City Commission approves the July 1, 2025 – June 20, 2027 contract with Teamsters Local 214, Affiliated with the International Brotherhood of Teamsters, Municipal and County Workers, and authorizes the City manager to execute the contract.

YEAS: Commissioners’

NAYS: ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: June 23, 2025

 RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on June 23, 2025 and the public notice of said meeting was held in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.
 DATE: , 2025

 RoxAnn Rodney-Isbrecht, City Clerk
 City of Hartford 19 West Main Street, Hartford MI 49057

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2025– 045**



APPROVAL OF AUDIT ENGAGEMENT CONTRACT WITH KRUGGEL LAWTON CPA

At a Regular meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Richard A. Hall on June 23, 2025

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, the contract between the City and the Teamsters Local 214, affiliated with the International Brotherhood of Teamsters, will expire on June 30, 2025. The City Manager, Chief Matthews, and Union Steward Officer Poole have been in negotiations for several months regarding the requested changes for both parties; and

WHEREAS, the audit plays a crucial role in ensuring the financial health and transparency of the city. Hungerford has been completing the city's year-end audit for several years. The audit consists of financial statements, a single audit of the governmental activities for the major fund, and the aggregate remaining fund information; and

WHEREAS, the objective of the audit is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error and issue an auditor's report that includes their opinions about whether the financial statements are fairly presented, in all material respects, in conformity with accounting principles and report on the fairness of the supplementary information; and

WHEREAS, the city sent out a request for proposal (RFP) to several auditing firms, and received three proposals that met the deadline, Kruggel Lawton, Maner Costerisan, and Rehmann. The city manager scored each firm, and the scoring and cost are below:

AUDIT CO.	BID SCORE	YEAR 1	YEAR 2	YEAR 3
Maner Costerisan (per program)	94	\$44,000	\$46,500	\$49,000
Rehmann (2- programs)	81	\$42,700	\$44,800	\$47,000
Kruggel Lawton (per program)	76	\$34,000	\$35,250	\$36,500

WHEREAS, the RFP asked for an all-inclusive maximum fee. Kruggel Lawton did not submit an all-inclusive maximum fee; therefore, the City could be billed for additional items, but Kruggel Lawton would request pre-approval; and

WHEREAS, the City Manager is recommends awarding the City's fiscal year audit to Kruggel Lawton in the amount of \$105,750.00 for a three-year contract; and

NOW THEREFORE, BE IT RESOLVED, the City Commission awards a three-year contract to Kruggel Lawton CPA to conduct the City's audit and authorizes the City Manager to execute the contract.

YEAS: Commissioners'

NAYS: ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: June 23, 2025

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on June 23, 2025 and the public notice of said meeting was held in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

DATE: , 2025

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford 19 West Main Street, Hartford MI 49057

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2025– 047**



TO AUTHORIZE ISSUANCE OF WATER SUPPLY SYSTEM REVENUE BONDS

At a Regular meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Richard A. Hall on June 23, 2025

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, pursuant to Act 94, Public Acts of Michigan, 1933, as amended (the “Act”), the City Commission of the City of Hartford (the “City”) has determined to make improvements to the City’s Water Supply System; and

WHEREAS, the improvements will enable the City to provide more efficient and better-quality public services to the users of the Water Supply System; and

WHEREAS, the improvements shall be financed in part by the issuance of revenue bonds or other evidences of indebtedness in accordance with the Act; and

WHEREAS, the Act permits the City to authorize, within limitations that shall be contained in the authorizing resolution, an officer to sell, deliver, and receive payment for obligations, and to approve interest rates or methods for fixing interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, optional or mandatory redemption rights, place of delivery and payment, and other matters and procedures necessary to complete an authorized transaction.

NOW THEREFORE, BE IT RESOLVED, as follows:

1. **DEFINITIONS.** Whenever used in this Resolution except when otherwise indicated by context, the following definitions shall apply:

- (a) “Act” means Act 94, Public Acts of Michigan, 1933, as amended.
- (b) “Additional First Lien Bonds” means any additional First Lien bonds issued in the future.
- (c) “Additional Junior Lien Bonds” means any additional Junior Lien Bonds issued in the future.
- (d) “Adjusted Net Revenues” means for any operating year the Net Revenues to which may be made the following adjustments:

(i) Revenues may be augmented by the amount of any rate increase adopted prior to the issuance of additional Bonds or to be placed into effect before the time principal or interest on the additional Bonds becomes payable from Revenues as applied to quantities of service furnished during the operating year or portion thereof that the increased rates were not in effect.

(ii) Revenues may be augmented by amounts that may be derived from rates and charges to be paid by new customers of the System.

(e) “Authority” means the Michigan Finance Authority created by Executive Order 2010-2, which, among other things, transferred to the Michigan Finance Authority the powers, duties, and functions of the Michigan Municipal Bond Authority created and established pursuant to Act 227, Public Acts of Michigan, 1985, as amended.

(f) “Authorized Officer” means the Mayor, the City Manager, the Clerk, and the Treasurer of the City, or any one of them acting alone or any number of them acting together.

(g) “Bondholder” or “Bondholders” means the holder or holders of the Bonds.

(h) “Bond Reserve Account” means a subaccount established within the Redemption Account pursuant to Section 15(b)(ii)(B).

(i) “Bonds” means the Series 2025 Bonds and any Additional First Lien Bonds and any Additional Junior Lien Bonds authorized pursuant to this Resolution or any resolution supplemental to this resolution.

(j) “City” means the City of Hartford, Van Buren County, Michigan.

(k) “Code” means the Internal Revenue Code of 1986, as amended, and the rules and regulations promulgated thereunder.

(l) “Construction Fund” shall mean the 2025 Water Supply System First Lien Revenue Bonds Construction Fund created pursuant to Section 15(a).

(m) “Contract Documents” means the Purchase Contract between the City and the Authority, the Supplemental Agreement by and among the City, the Authority, and the State of Michigan acting through the Department of Environment, Great Lakes, and Energy, and the Issuer’s Certificate for the Series 2025 Bonds, and such other closing documents required by the Authority for the issuance of the Series 2025 Bonds.

(n) “Commission” means the City Commission of the City, the legislative and governing body thereof.

(o) “First Lien Bonds” shall mean the Series 2025 Bonds and any bonds or other obligations that may be issued or incurred by the City in the future of equal standing and priority with the Series 2025 Bonds and payable from the Revenues of the System secured by a lien that is a first lien on the Net Revenues of the System, senior in standing and priority of lien with respect to the Net Revenues to the claim of the Junior Lien Bonds.

(p) “First Lien Redemption Account” means the First Lien Bond and Interest Redemption Account created as a subaccount of the Redemption Account pursuant to Section 15(b)(ii)(A).

(q) “G. O. Fund” means the General Obligation Debt Fund created pursuant to Section 15(b)(iii).

(r) “Improvements” means improvements to the System, including without limitation, replacement of service lines, including without limitation, the identification and replacement of lead, galvanized, and other water service lines throughout the City to comply with the Michigan Department of Environment, Great Lakes, and Energy’s Lead and Copper Rules; installation of new meters; improving and looping water mains, replacing existing water mains and installing new water mains, and other water main work; improvements at the iron removal plant and site; updating the controls; the restoration of streets, sidewalks, rights-of-way and easements affected by the improvements and related facilities, as well as all work, equipment, and appurtenances necessary or incidental to these improvements and such other improvements to the System as the City may determine to make.

(s) “Junior Lien Bonds” shall mean any bonds or other obligations that may be issued or incurred by the City payable from the Revenues of the System secured by a lien on the Net Revenues of the System that is subordinate to a senior lien on the Net Revenues of the System created for the benefit of any First Lien Bonds.

(t) “Junior Lien Redemption Account” shall mean the Junior Lien Bond and Interest Redemption Account created as a subaccount of the Redemption Account pursuant to Section 15(b)(ii)(C).

(u) “Net Revenues” shall have the same meaning as defined in Section 3 of the Act.

(v) “Operation and Maintenance Fund” means the Operation and Maintenance Fund created pursuant to Section 15(b)(i).

(w) “Paying Agent” shall mean the paying agent as provided in Section 8.

(x) “Receiving Fund” shall mean the Water Supply System Receiving Fund created pursuant to Section 15(b).

(y) “Redemption Account” shall mean the Bond and Interest Redemption Account created pursuant to Section 15(b)(ii).

(z) “Resolution” means this Resolution and all amendments hereto.

(aa) “Revenues” shall have the same meaning as defined in Section 3 of the Act and shall include all earnings on investment of funds of the System and all other revenues derived from or pledged to operation of the System.

(bb) “Series 2025 Bonds” means the City’s the Water Supply System First Lien Revenue Bonds, Series 2025 issued pursuant to this resolution.

(cc) “System” means the City’s complete Water Supply System, both inside and outside the City, including all wells, distribution, and treatment facilities for water and all appurtenances thereto now owned by the City and those acquired pursuant to this Resolution and all extensions and improvements thereto hereafter made.

2. NECESSITY, PUBLIC PURPOSE. It is hereby determined to be necessary for the public health, safety, and welfare of the City to acquire and construct the Improvements to the System in accordance with the maps, plans, and specifications therefor prepared by the City’s engineers, which are hereby approved.

3. ESTIMATED COST; PERIOD OF USEFULNESS. The cost of the Improvements has been estimated by the engineers not to exceed \$14,000,000, including the payment of legal, engineering, financial, and other expenses, which estimate of cost is approved and confirmed, and the period of usefulness of the Improvements is estimated to be greater than forty (40) years.

4. ISSUANCE OF BONDS. To pay a portion of the cost of designing, acquiring, and constructing the Improvements and to pay the legal and financial expenses and all other expenses incidental to the issuance of the Series 2025 Bonds, the City shall issue its revenue bonds pursuant to the provisions of the Act. The Series 2025 Bonds shall be issued in the aggregate principal sum of not to exceed \$14,000,000, as finally determined by the Authorized Officer at the time of sale, or such lesser amount thereof as shall have been advanced to the City pursuant to the Contract Documents.

During the time funds are being drawn down by the City under the Series 2025 Bonds, the Authority will periodically provide the City a statement showing the amount of principal that has been advanced and the date of each advance, which statement shall constitute prima facie evidence of the reported information; provided that no failure on the part of the Authority to provide such a statement or to reflect a disbursement or the correct amount of a disbursement shall relieve the City of its obligation to repay the outstanding principal amount actually advanced, all accrued interest thereon, and any other amount payable with respect thereto in accordance with the terms of the Series 2025 Bonds.

5. SERIES 2025 BOND TERMS. The Series 2025 Bonds shall be issued as one fully registered manuscript bond, shall be sold and delivered to the Authority in any denomination. The Series 2025 Bonds shall be dated the date of delivery to the Authority, or such other date approved by the Authorized Officer, and shall be payable on the dates and in the amounts determined by the Authorized Officer at the time of sale provided the final maturity shall be no later than forty (40) years after the date of issuance. The Series 2025 Bonds shall bear interest at a rate as provided in the Contract Documents, payable semiannually on the dates determined by the Authorized Officer at the time of sale. Within the limitations provided above, the final amount of any maturity and the terms of the Series 2025 Bonds shall be as provided in the Contract Documents and will be finally determined by the Authorized Officer.

6. PAYMENT OF BONDS; PLEDGE OF NET REVENUES. Principal of and interest on the Bonds shall be payable in lawful money of the United States of America to the person appearing on the Bond registration books as the registered owner thereof. Payment of principal on the Bonds shall be made at the principal office of the Paying Agent, upon surrender of the Bonds. Payment of interest on the Bonds shall be paid to the registered owner at the address as it appears on the registration books. The principal of and interest on the Bonds shall be payable from the Net Revenues derived from the operation of the System, including future improvements, enlargements, and extensions thereof, after provision has been made for the payment of expenses of administration, operation, and maintenance thereof. The Net Revenues of the System, including future enlargements, improvements, and extensions thereto, are hereby pledged to the payment of the principal of and interest on the Bonds. To secure the payment of the principal of and interest on the Bonds, including the Series 2025 Bonds, there is hereby created a lien, which shall be a statutory lien pursuant to the Act, to and in favor of the Bondholders of the Bonds upon the Net

Revenues of the System, including future enlargements, improvements, and extensions thereof. The statutory lien on the Net Revenues securing any First Lien Bonds, including the Series 2025 Bonds, shall be a first lien as provided in the Act and shall at all times and in all respects be and remain superior to the lien on the Net Revenues securing any Junior Lien Bonds. The Net Revenues so pledged shall be and remain subject to such lien until the payment in full of the principal of and interest on the Bonds or until Bonds are defeased as provided in Section 23.

The Series 2025 Bonds, including both principal and interest thereon, shall not be a general obligation of the City and shall not constitute an indebtedness of the City for the purpose of any debt limitations imposed by any applicable constitutional, statutory, or charter provisions.

7. PRIOR REDEMPTION. The Series 2025 Bonds issued and sold to the Authority shall be subject to redemption prior to maturity by the City only with the prior written consent of the Authority and on such terms as may be required by the Authority.

8. PAYING AGENT AND REGISTRATION.

(a) Appointment of Paying Agent. From time to time the Authorized Officer shall designate and appoint a Paying Agent, which shall also act as transfer agent and bond registrar. The initial Paying Agent shall be the City Treasurer. The Authorized Officer shall also have the authority to remove the Paying Agent and appoint a successor Paying Agent. In the event of a change in the Paying Agent, notice shall be given in writing, by certified mail, to each Registered Owner not less than sixty (60) days prior to the next interest payment date. The Paying Agent shall keep the official books for the recordation of the Registered Owners of the Bonds.

(b) Registration of Bonds. Registration of the Bonds shall be recorded in the registration books of the City to be kept by a Paying Agent. Bonds may be transferred only by submitting the same, together with a satisfactory instrument of transfer signed by the Registered Owner or the Registered Owner's legal representative duly authorized in writing, to the Paying Agent, after which a new Bond or Bonds shall be issued by the Paying Agent to the transferee (new registered owner) in any denomination, in the same aggregate principal amount as the Bond submitted for transfer. No transfer of Bonds shall be valid unless and until recorded on the bond registration books in accordance with the foregoing. The person in whose name any Bond is registered may for all purposes, notwithstanding any notice to the contrary, be deemed and treated by the City and the Paying Agent as the absolute owner thereof, and any payment of principal and interest on any Bond to the Registered Owner thereof shall constitute a valid discharge of the City's

liability upon such Bond to the extent of such payment. No Bond shall be transferred less than fifteen (15) days prior to an interest payment date nor after the Bond has been called for redemption.

(c) Authority's Depository. Notwithstanding any other provision of this Resolution, so long as the Authority is the owner of the Series 2025 Bonds, (a) the Series 2025 Bonds are payable as to principal, premium, if any, and interest in lawful money of the United States of America at U.S. Bank Trust Company, National Association, or at such other place as shall be designated in writing to the City by the Authority (the "Authority's Depository"); (b) the City agrees that it will deposit with the Authority's Depository payments of the principal of, premium, if any, and interest on the Series 2025 Bonds in immediately available funds by 12:00 noon at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise; in the event that the Authority's Depository has not received the City's deposit by 12:00 noon on the scheduled day, the City shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment; and (c) written notice of any redemption of the Series 2025 Bonds shall be given by the City and received by the Authority's Depository at least forty (40) days prior to the date on which such redemption is to be made.

9. SALE OF BONDS. The Series 2025 Bonds shall be sold to the Authority. The City determines that a negotiated sale to the Authority is in the best interest of the City because the terms offered by the Authority are more favorable than those available from other sources of funding.

10. BOND FORM. The Series 2025 Bonds shall be in substantially the following form with such completions, changes, and additions as may be required by the Authority or as recommended by the City's Bond Counsel and approved by the officers of the City signing the Series 2025 Bonds:

**UNITED STATES OF AMERICA
STATE OF MICHIGAN
VAN BUREN COUNTY
CITY OF HARTFORD**

WATER SUPPLY SYSTEM FIRST LIEN REVENUE BONDS, SERIES 2025

Interest Rate

[Insert Rate]

Maturity Date

See Schedule I

Date of Original Issue

[Insert Date]

Registered Owner: Michigan Finance Authority

Principal Amount: [Insert Principal Amount]

The City of Hartford, Van Buren County, Michigan (the “Issuer”), acknowledges itself indebted and, for value received, hereby promises to pay to the Registered Owner specified above, or registered assigns, out of the net revenues of the Water Supply System of the Issuer (the “System”), including all appurtenances, additions, extensions, and improvements thereto after provision has been made for reasonable and necessary expenses of operation, maintenance, and administration of the System (the “Net Revenues”) the amounts and on the Dates of Maturity set forth on Schedule I hereto, together with interest thereon from the dates of receipt of such funds, or such later date to which interest has been paid, at the Interest Rate per annum specified above, payable on the first day of April and October of each year, beginning April 1, 2026, except as the provisions hereinafter set forth with respect to redemption of this Bond prior to maturity may become applicable hereto.

The Issuer promises to pay to the Michigan Finance Authority (the “Authority”) the principal amount of this Bond or so much thereof as shall have been advanced to the Issuer pursuant to a Purchase Contract between the Issuer and the Authority and a Supplemental Agreement by and among the Issuer, the Authority, and the State of Michigan acting through the Department of Environment, Great Lakes, and Energy.

During the time funds are being drawn down by the Issuer under this Bond, the Authority will periodically provide the Issuer a statement showing the amount of principal that has been advanced and the date of each advance, which statement shall constitute prima facie evidence of the reported information; provided that no failure on the part of the Authority to provide such a statement or to reflect a disbursement or the correct amount of a disbursement shall relieve the Issuer of its obligation to repay the outstanding principal amount actually advanced, all accrued interest thereon, and any other amount payable with respect thereto in accordance with the terms of this Bond.

Notwithstanding any other provision of this Bond, so long as the Authority is the owner of this Bond, (a) this Bond is payable as to principal, premium, if any, and interest at U.S. Bank Trust Company, National Association, or at such other place as shall be designated in writing to the

Issuer by the Authority (the “Authority’s Depository”); (b) the Issuer agrees that it will deposit with the Authority’s Depository payments of the principal of, premium, if any, and interest on this Bond in immediately available funds by 12:00 noon at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise; in the event that the Authority’s Depository has not received the Issuer’s deposit by 12:00 noon on the scheduled day, the Issuer shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority’s administrative costs and lost investment earnings attributable to that late payment; and (c) written notice of any redemption of this Bond shall be given by the Issuer and received by the Authority’s Depository at least 40 days prior to the date on which such redemption is to be made.

This Bond, being one fully registered manuscript bond, is issued in accordance with the provisions of Act 94, Public Acts of Michigan, 1933, as amended and a resolution adopted by the City Commission of the Issuer on _____, 2025 (the “Resolution”), for the purpose of paying the cost of acquiring and constructing improvements to the System. This Bond is a self-liquidating Bond, and is not a general obligation of the Issuer within any applicable constitutional, statutory, or charter limitation, but is payable, both as to principal and interest, solely from the Net Revenues of the System. The principal of and interest on this Bond are secured by a statutory lien on the Net Revenues.

The Issuer hereby covenants and agrees to fix, and maintain at all times while any of the Bonds shall be outstanding, such rates for service furnished by the System as shall be sufficient to provide for payment of the principal of and interest upon all such Bonds as and when the same become due and payable, to maintain a bond and interest redemption account, and to provide for the payment of expenses of administration and operation and such expenses for maintenance of the System as are necessary to preserve the same in good repair and working order, and to provide for such other expenditures and funds for the System as are required by the Resolution. The statutory liens securing this Bond and any Additional First Lien Bonds (as defined in the Resolution) issued by the Issuer will be first liens that shall be and shall remain superior to the lien on the Net Revenues securing any Additional Junior Lien Bonds (as defined in the Resolution), that may be issued pursuant to the Resolution. The Bonds of this series shall have equal standing with any Additional First Lien Bonds that may be issued pursuant to the Resolution, and Additional Junior Lien Bonds of subordinate standing to the Bonds of this series may be issued pursuant to the Resolution. For a complete statement of the revenues from which, and the conditions under which, this Bond is payable, a statement of the conditions under which additional bonds of equal or subordinate standing may hereafter be issued, and the general covenants and provisions pursuant to which this Bond is issued, reference is made to the Resolution.

Bonds of this series may be subject to redemption prior to maturity by the Issuer only with the prior written consent of the Authority and on such terms as may be required by the Authority.

In the event of a default in the payment of principal or interest hereon when due, whether at maturity, by redemption or otherwise, the amount of such default shall bear interest (the “additional interest”) at a rate equal to the rate of interest which is two percent above the Authority’s cost of providing funds (as determined by the Authority) to make payment on the bonds of the Authority issued to provide funds to purchase this Bond but in no event in excess of the maximum rate of interest permitted by law. The additional interest shall continue to accrue until the Authority has been fully reimbursed for all costs incurred by the Authority (as determined by the Authority) as a consequence of the Issuer’s default. Such additional interest shall be payable on the interest payment date following demand of the Authority. In the event that (for reasons other than the default in the payment of any municipal obligation purchased by the Authority) the investment of amounts in the reserve account established by the Authority for the bonds of the Authority issued to provide funds to purchase this Bond fails to provide sufficient available funds (together with any other funds which may be made available for such purpose) to pay the interest on outstanding bonds of the Authority issued to fund such account, the Issuer shall and hereby agrees to pay on demand only the Issuer’s pro rata share (as determined by the Authority) of such deficiency as additional interest on this Bond.

It is hereby certified and recited that all acts, conditions, and things required by law, precedent to and in the issuance of this Bond, exist and have been done and performed in regular and due time and form as required by law and that the total indebtedness of the Issuer including this Bond, does not exceed any applicable constitutional, statutory or charter limitation.

[Signature page follows.]

IN WITNESS WHEREOF, the City of Hartford, Van Buren County, Michigan, by its City Commission, has caused this Bond to be signed, by the manual or facsimile signatures of its Mayor and its Clerk, all as of the Date of Original Issue specified above.

Richard A. Hall, Mayor

RoxAnn Rodney-Isbrecht, Clerk

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____

(please print or type social security number or taxpayer identification number and name and address of transferee)
the within bond and all rights thereunder, and does hereby irrevocably constitute and appoint

_____ attorney to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signed: _____

In the presence of: _____

Notice: The signature to this assignment must correspond with the name as it appears upon the face of the within bond in every particular, without alteration or enlargement or any change whatever. When assignment is made by a guardian, trustee, executor or administrator, an officer of a corporation, or anyone in a representative capacity, proof of his/her capacity to act must accompany the bond.

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guaranty program.

Signature Guaranteed: _____

Name of Issuer CITY OF HARTFORD

EGLE Project No: _____

EGLE Approved Amount: \$_____

SCHEDULE I

Based on the schedule provided below, unless revised as provided in this paragraph, repayment of principal of the Bond shall be made until the full amount advanced to the Issuer is repaid. In the event the Order of Approval issued by the Department of Environment, Great Lakes, and Energy (the “Order”) approves a principal amount of assistance less than the amount of the Bond delivered to the Authority, the Authority shall only disburse principal up to the amount stated in the Order. In the event (1) that the payment schedule approved by the Issuer and described below provides for payment of a total principal amount greater than the amount of assistance approved by the Order or (2) that less than the principal amount of assistance approved by the Order is disbursed to the Issuer by the Authority, the Authority shall prepare a new payment schedule, which shall be effective upon receipt by the Issuer.

Due Date	Amount of Principal Installment Due

Interest on the Bond shall accrue on principal disbursed by the Authority to the Issuer from the date principal is disbursed, until paid, at the rate of ____% per annum, payable April 1, 2026, and semiannually thereafter.

The Issuer agrees that it will deposit with U.S. Bank Trust Company, National Association, or at such other place as shall be designated in writing to the Issuer by the Authority (the “Authority’s Depository”) payments of the principal of, premium, if any, and interest on this Bond in immediately available funds by 12:00 noon at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise. In the event that the Authority’s Depository has not received the Issuer’s deposit by 12:00 noon on the scheduled day, the Issuer shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Bond Authority’s administrative costs and lost investment earnings attributable to that late payment.

*Not to exceed amount. Loan reductions at close out will result in a proportional decrease.

[END OF BOND FORM]

11. EXECUTION OF BONDS. The Mayor or the Mayor Pro Tem and the Clerk or Deputy Clerk of the City are hereby authorized and directed to sign the Series 2025 Bonds, either manually or by facsimile signature, on behalf of the City. Upon execution, the Series 2025 Bonds shall be delivered to the purchaser thereof.

12. RIGHTS OF BONDHOLDERS. The Bondholders representing in the aggregate not less than twenty percent (20%) of the entire amount of Bonds then outstanding may protect and enforce the statutory lien, either at law or in equity, by suit, action, mandamus, or other proceedings, and enforce and compel the performance of all duties of the officials of the City, including the fixing of sufficient rates, the collection of revenues, the proper segregation of revenues and the proper application thereof; provided, however, that such statutory lien shall not be construed to give any Registered Owner of any Bond authority to compel the sale of the System, the revenues of which are pledged thereto.

If there is any default in the payment of the principal of or interest on any of the Bonds, any court having jurisdiction in any proper action may appoint a receiver to administer and operate the System on behalf of the City and under the direction of such court, and by and with the approval of such court, to fix and charge rates and collect revenues sufficient to provide for the payment of any Bonds or other obligations outstanding against the revenues of the System and for the payment of the expenses of operating and maintaining the System and to apply the income and revenues of the System in conformity with the Act and this Resolution.

The owners or Bondholders, from time to time, of the Bonds, shall have all the rights and remedies given by law, and particularly by the Act, for the collection and enforcement of the Bonds and the security therefor.

13. MANAGEMENT OF SYSTEM. Except as provided in this Resolution, the construction, alteration, repair, and management of the System shall be under the supervision and control of the Commission. The City may employ such persons in such capacities as it deems advisable to carry on the efficient management and operation of the System. The Commission may make such rules, orders, and regulations as it deems advisable and necessary to assure the efficient management and operation of the System.

14. SUPERVISED ACCOUNTS. The Treasurer of the City shall be custodian of all funds belonging to and/or associated with the System and such funds shall be deposited in such banks, savings and loan associations, or credit unions, each of which has unimpaired capital and

surplus of at least \$2,000,000, or which are each a member of the Federal Deposit Insurance Corporation the Federal Savings and Loan insurance Corporation, or the National Credit Union Share Insurance Fund or successor agencies.

15. FUNDS AND ACCOUNTS. The Treasurer is hereby directed to create and maintain the following funds, which shall be designated as follows, into which the Bond proceeds and the revenues and income from the System shall be deposited, which funds and accounts shall be established and maintained, except as otherwise provided, so long as any of the Bonds hereby authorized remain unpaid.

(a) Construction Fund. The proceeds of the Series 2025 Bonds shall be deposited in the Construction Fund. Such moneys shall be used solely for the purpose for which the Series 2025 Bonds were issued. Any unexpected balance in the Construction Fund remaining after completion of the Improvements may be used for such purposes as allowed by law. After completion of the Improvements and disposition of remaining Series 2025 Bond proceeds, if any, pursuant to the provisions of this Section, the Construction Fund shall be closed.

(b) Receiving Fund. The gross income and revenue of the System shall be set aside into the Receiving Fund. The moneys so deposited are pledged for the purpose of the following funds and accounts and shall be expended and used only in the manner and order as follows:

(i) Operation and Maintenance Fund. The City shall create and maintain the Operation and Maintenance Fund. Prior to the beginning of each fiscal year, the Commission shall prepare an annual budget of the System for the ensuing fiscal year. Out of the revenues in the Receiving Fund, there shall be set aside, quarterly and deposited into the Operation and Maintenance Fund a sum sufficient to pay the reasonable and necessary current expenses of administering, operating and maintaining the System for the ensuing three months.

(ii) Redemption Account. The City shall create and maintain the Redemption Account.

(A) First Lien Redemption Account. The First Lien Redemption Account shall be established as a subaccount within the Redemption Account to be used solely for the purpose of paying the principal of and interest on First Lien Bonds. After the transfers required above, there shall first be transferred quarterly from the Receiving Fund, and deposited in the First Lien Redemption Account, for payment of principal of and interest on the First Lien Bonds, a sum

equal to at least one-half (1/2) of the amount of interest due on First Lien Bonds on the next ensuing interest payment dates plus not less than one-fourth (1/4) of the principal maturing on First Lien Bonds on the next ensuing principal payment dates in each year. The moneys in the First Lien Redemption Account shall be accounted for separately.

(B) Bond Reserve Account. The Bond Reserve Account shall also be established as a subaccount of the Redemption Account. Upon the issuance of any First Lien Bonds, the City shall deposit into the Bond Reserve Account such amounts determined by the City in the resolution authorizing such First Lien Bonds, to be used as provided in the resolution authorizing their issuance. No deposit to the Bond Reserve Account shall be required for the Series 2025 Bonds.

(C) Junior Lien Redemption Account. The Junior Lien Redemption Account shall also be established as a subaccount within the Redemption Account to be used solely for the purpose of paying the principal of and interest on the Junior Lien Bonds. After the transfers required above, there shall be transferred quarterly from the Receiving Fund, and deposited in the Junior Lien Redemption Account for payment of principal of and interest on the Junior Lien Bonds, a sum equal to at least one-half (1/2) of the amount of interest on Junior Lien Bonds due on the next ensuing interest payment dates plus not less than one-fourth (1/4) of the principal maturing on Junior Lien Bonds on the next ensuing principal payment dates in each year. The monies in the Junior Lien Redemption Account shall be accounted for separately.

(D) Additional Deposits. If for any reason there is a failure to make a required deposit to any of the subaccounts of the Redemption Account or for any reason there is a deficiency in any of the subaccounts, then an amount equal to the deficiency shall be set aside and deposited in the subaccount from the Net Revenues in the next succeeding period, which amount shall be in addition to the regular deposit required during such succeeding period.

No further payments need be made into a subaccount of the Redemption Account after the amount accumulated and held in the subaccount, or in the case of First Lien Bonds together with amounts held in the Bond Reserve Account, is sufficient to pay when due the entire amount of principal and interest that will be payable at the time of maturity or at an earlier redemption date of all the Bonds then remaining outstanding that are payable from the subaccount, or for Bonds that have been defeased as provided in Section 23.

(iii) General Obligation Debt Fund. The G. O. Fund is hereby established. After meeting the requirement of the foregoing funds, there may be transferred quarterly from remaining revenues in the Receiving Fund, or from other available monies, and deposited in the G. O. Fund, such sums as the City Commission in its sole discretion determines to be desirable to pay debt service on presently existing or future general obligation bond issues of the City or general obligation contractual obligations of the City incurred or to be incurred for System purposes. This section shall not be construed to create a lien on the Net Revenues in favor of any obligations the debt service on which may be paid from the G. O. Fund from time to time.

(iv) Improvement and Repair Fund. The City hereby establishes the Improvement and Repair Fund, into which there shall be placed, after meeting the requirements of the subsections set forth above, such sums as the Commission shall determine to be used by the City for the purpose of acquiring and constructing improvements, additions, and extensions to the System and for making repairs and replacements to the System.

(v) Surplus Moneys. All moneys remaining in the Receiving Fund at the end of any operating year after satisfying the above requirements may be transferred to the Redemption Account and its subaccounts and used as authorized in this Resolution or, at the option of the City, transferred to the G. O. Found or the Improvement and Repair Fund and used for the purposes for which said funds were established. Provided, however, that if there should be a deficit in the Operation and Maintenance Fund, and any subaccount of the Redemption Account, a bond reserve account or the G. O. Fund on account of defaults in setting aside therein the amounts required in this Resolution, or a future resolution, then the City shall transfer the moneys remaining in the Receiving Fund at the end of any operating year to such funds in the priority and order named, to the extent of such deficits. Available surplus moneys may be used to retire any outstanding obligations of the City incurred for construction, expansion or addition to the System, including additional bonds, the issuance of which is authorized by this Resolution, or if no other disposition has been provided for, such moneys may be used for such other purposes of the System as the Commission may deem to be for the best interest of the City.

(vi) Priority of Accounts. In the event the monies in the Receiving Fund are insufficient to provide for the current requirements of the Operation and Maintenance Fund or any subaccounts of the Redemption Account, any monies or securities in other funds of the System, except the Construction Fund, shall be credited or transferred, first, to the Operation and

Maintenance Fund, second to the First Lien Redemption Account, third to the Junior Lien Redemption Account, and fourth to a bond reserve account, to the extent of any deficit therein.

16. INVESTMENT OF FUNDS. Moneys in the funds and accounts established herein may be invested by the City in bonds, notes, bills and certificates of, or guaranteed by, the United States of America, or in interest bearing time deposits or other investments as shall be determined by the City, subject to the provisions of Act 20, Public Acts of Michigan, 1943, as amended, or any statute subsequently adopted regulating investments by the City, and subject to the limitations imposed by arbitrage regulations and Section 148 of the Code. Profit realized or interest income earned on investment of funds in the various funds and accounts shall be deposited in or credited as received to the Receiving Fund.

17. DEPOSITORY AND FUNDS ON HAND. Monies in the several funds and accounts maintained pursuant to this Resolution, except monies in the Construction Fund and Redemption Account, which must be kept in a separate account, may be kept in one or more accounts at financial institutions designated by resolution of the City, and if kept in one account, the monies shall be allocated on the books and records of the City in the manner and at the times provided in this Resolution.

18. RATES AND CHARGES. The rates and charges for service furnished by the System and the methods of collection and enforcement of the collection of the rates shall be those in effect on the date of adoption of this Resolution or as otherwise approved at the time of issuance of the Series 2025 Bonds. Rates shall be fixed and revised from time to time by the Commission so as to produce amounts the City determines to pay the expenses of administration and the costs of operation and maintenance of the System, to pay the principal of and interest on the Bonds, reserve, replacement, and improvement requirements, if any, and to otherwise comply with all requirements and covenants provided herein. The rates and charges for all services and facilities rendered by the System shall be reasonable and just, taking into consideration the costs and value of the System, the cost of maintaining, repairing, and operating the System, and the amounts necessary for the retirement of all Bonds and interest accruing on all Bonds, and there shall be charged such rates and charges as shall be adequate to meet the requirement of this and the preceding sections.

19. NO FREE SERVICE. No free service shall be furnished by the System to the City or to any individual, firm or corporation, public or private, or to any agency or instrumentality.

20. REVENUE BOND COVENANTS. The City covenants and agrees, so long as any of the Bonds hereby authorized remain unpaid, as follows:

(a) It will punctually perform all duties with reference to the System and comply with applicable State laws and regulations and continually operate and maintain the System in good condition.

(b) It will not sell, lease, mortgage or in any manner dispose of the System, or any substantial part of it, until all Bonds payable from the revenues of the System shall have been paid in full, defeased, or provision has been made or agreement entered into for the payment of such Bonds. The City is explicitly authorized to enter into arrangements, including a lease of the system, with a regional authority in which the City is a participant if such arrangements require the authority to provide funds to make payments sufficient to pay the debt service on any of the bonds affected by the arrangement.

(c) It will cause an annual review of rates and charges to be made and based thereon will adjust such rates and charges to provide the amounts required by this Resolution.

(d) It will maintain complete books and records relating to the operation of the System and its financial affairs, will cause such books and records to be audited annually at the end of each fiscal year and an audit report prepared, and will furnish a Bondholder a copy of such report upon written request.

(e) It will maintain and carry insurance on all physical properties of the System, for the benefit of the Bondholders, of the kinds and in the amounts normally carried by municipalities engaged in the operation of similar systems. All moneys received for losses under any such insurance policies shall be applied solely to the replacement and restoration of the property damaged or destroyed, and to the extent not so used, shall be used for the purpose of calling Bonds.

21. ADDITIONAL BONDS. Additional First Lien Bonds of equal standing and priority with any outstanding First Lien Bonds and superior to Junior Lien Bonds may be issued for repair, replacement, improvement, or extension of the System and to refund all or a portion of Bonds and paying the costs of issuing the Additional First Lien Bonds, but only if the average actual or Adjusted Net Revenues of the System for any consecutive twelve month period out of the 36 months preceding the adoption of the resolution authorizing the issuance of such Bonds shall be equal to at least one hundred percent (100%) of the average annual principal and interest

thereafter maturing in any operating year on the then outstanding First Lien Bonds, Junior Lien Bonds and the Additional First Lien Bonds then being issued. In addition, Additional First Lien Bonds of equal standing and priority with any outstanding First Lien Bonds may be issued to refund all or a portion of outstanding Bonds if the refunding would provide a net present value debt service savings to the City. If the Additional First Lien Bonds are to be issued in whole or in part for refunding outstanding Bonds, the annual principal and interest requirements shall be determined by deducting from the principal and interest requirements for each operating year the annual principal and interest requirements of any Bonds to be refunded from the proceeds of the Additional First Lien Bonds.

Additional Junior Lien Bonds of equal standing and priority with any outstanding Junior Lien Bonds may be issued in the discretion of the City.

In addition, at any time that the Authority is the holder of all of the Bonds outstanding, Additional First Lien Bonds and Junior Lien Bonds may be issued if the Authority consents to the issuance by accepting delivery of such bonds.

In addition, Additional First Lien Bonds and Additional Junior Lien Bonds may be issued without meeting any of the conditions and tests set forth above to pay: (i) the cost of acquisition and construction of any repairs, replacements, improvements, major renewals, or corrections of any damage or loss to the System necessary, in the opinion of the City engineer, to keep the System in good operating condition or to prevent a loss of Revenues therefrom to the extent that the cost thereof cannot reasonably be paid from the Repair Replacement and Improvement Fund or from insurance proceeds, or (ii) the cost of decommissioning, disposal, or termination of any part of the System.

Determination by the Commission as to existence of conditions permitting the issuance of Additional Bonds shall be conclusive, provided this shall not eliminate any requirement for any other approval required herein.

Any additional Bonds shall be subject to the various funds herein established, and all revenue from any such extension or replacement constructed by the proceeds of any additional Bonds shall be paid into the Receiving Fund.

22. AUTHORIZED OFFICER: The Authorized Officer is hereby designated, for and on behalf of the City, to do all acts and to take all necessary steps required to effectuate the sale,

issuance and delivery of the Series 2025 Bonds to the Authority. The Authorized Officer is hereby authorized to execute and deliver the Contract Documents in substantially the form presented by the Authority, with such changes, additions, and completions as are approved by the Authorized Officer. The City hereby approves the Contract Documents in the form presented by the Authority with such changes as are approved by the Authorized Officer. Notwithstanding any other provision of this Resolution, the Authorized Officer is authorized within the limitations of this Resolution to determine the specific interest rate or rates to be borne by the bonds, not exceeding the maximum rate allowed by law, the principal amount, interest payment dates, dates of maturities, and amount of maturities, redemption rights, the title of the Series 2025 Bonds, date of issuance, and other terms and conditions relating to the Series 2025 Bonds and the sale thereof provided, however, the last annual principal installment shall not be later than provided in the Contract Documents. The Authorized Officer is further authorized to alter or adjust the covenants made pursuant to this Resolution, including without limitation the covenants provided in Sections 18, 20, and 21. The Authorized Officer's approval of the terms shall be evidenced by his or her signature on the document or agreement stating such terms. The Authorized Officer is hereby authorized for and on behalf of the City, without further City Commission approval, to do all acts and take all necessary steps required to effectuate the sale, issuance, and delivery of the Series 2025 Bonds. The Authorized Officer is authorized to execute any orders, receipts, agreements, pledge agreements, documents, or certificates necessary to complete the transaction, including, but not limited to, any issuers certificate, any certificates relating to federal or state securities laws, rules or regulations, any applications to the Michigan Department of Treasury, any revenue sharing pledge agreement, and to make any elections or designations under the Code. The City hereby approves the Revenue Sharing Pledge Agreements in the form presented by the Authority, with such changes as are approved by the Authorized Officer, and authorizes the Authorized Officer to execute and deliver the Revenue Sharing Pledge Agreement if the Authorized Officer determines that it is in the best interests of the City or if it is required by the Authority.

23. DEFEASANCE. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay at maturity or irrevocable call for earlier optional or mandatory redemption, the principal of, premium, if any, and interest on any of the Bonds, shall

be deposited in trust, this Resolution shall be defeased with respect to such Bonds (the “Defeased Bonds”), and the owners of the Defeased Bonds shall have no further rights under this Resolution except to receive payment of the principal of, premium, if any, and interest on the bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange bonds as provided herein. Defeased Bonds shall be treated as if they have been redeemed for all purposes under this Resolution.

24. FISCAL YEAR OF SYSTEM. The fiscal year for operating the System shall coincide with the fiscal year of the City.

25. TAX COVENANT. The City covenants to comply with all requirements of the Code necessary to assure that the interest on the bonds will be and will remain excludable from gross income for federal income tax purposes. The Authorized Officer and other appropriate officials of the City are authorized to do all things necessary (including the making of such covenants of the City as shall be appropriate) to assure that the interest on the Series 2025 Bonds will be and will remain excludable from gross income for federal income tax purposes.

26. APPOINTMENT OF BOND COUNSEL. The firm of Dickinson Wright PLLC is hereby approved as bond counsel to the City.

27. MUNICIPAL ADVISOR. Bendzinski & Co., Municipal Finance Advisors is hereby employed as municipal advisor for the Bonds.

28. PUBLICATION AND RECORDATION. This Resolution shall be published once in full in a newspaper of general circulation in the City qualified under state law to publish legal notices, and the same shall be recorded in the records of the City and such recording authenticated by the signature of the Clerk.

29. RESOLUTION SUBJECT TO MICHIGAN LAW. The provisions of this Resolution are subject to the laws of the State of Michigan.

30. SECTION HEADINGS. The section headings in this Resolution are furnished for convenience of reference only and shall not be considered to be a part of this Resolution.

31. SEVERABILITY. If any section, paragraph, clause, or provision of this Resolution shall be held invalid, the invalidity of such section, paragraph, clause, or provision shall not affect any of the other provisions of this Resolution.

32. CONFLICT. All Resolutions or parts thereof, insofar as the same may be in conflict herewith, are hereby repealed to the extent of the conflict; provided, that the foregoing

shall not operate to repeal any provision thereof, the repeal of which would impair the obligation on the Bonds.

33. EFFECTIVE DATE OF RESOLUTION. Pursuant to Section 6 of the Act, this Resolution shall be approved on the date of first reading and this Resolution shall be effective immediately upon its adoption.

YEAS: Commissioners'

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

Richard A. Hall, Mayor

DATE: June 23, 2025

RoxAnn Rodney-Isbrecht, City Clerk

CERTIFICATION

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Hartford, Van Buren County, Michigan, during a meeting held on June 23, 2025 and the public notice of said meeting was held in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

Date: , 2025

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford
19 West Main Street,
Hartford MI 49057

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2025 - 048**



RESOLUTION ESTABLISHING THE CITY OF HARTFORD 2025/2026 FEE SCHEDULE

At a meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Richard A. Hall on June 23, 2025 at 5:30p.m.

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, the City of Hartford Council is committed to delivering local government services for public purpose as efficiently as possible while being responsible with City resources, and

WHEREAS, the City of Hartford provides certain services for which the City must charge a fee to recoup its costs, and

WHEREAS, the City Commission of the City of Hartford has reviewed the current fee schedule and has determined that the schedule of fees should be revised to reflect current costs, and

NOW THEREFORE BE IT RESOLVED, that the City Commission of the City of Hartford adopts and establish the attached schedule and directs and City Clerk to post and display the fee schedule as attached and made part of this resolution as **Attachment A**. Said new fee schedule shall become effective/go into effect on July 1, 2025.

YEAS: Commissioners

NAYS: Commissioner

ABSENT: Commissioner

RESOLUTION DECLARED ADOPTED

DATE: June 23, 2025

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on June 23, 2025 and the public notice of said meeting was held in compliance with Act 267 of the Public Acts of Michigan 1976, as amended. DATE:

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford 19 West Main Street Hartford MI 49057

CITY OF HARTFORD FEE SCHEDULE RESOLUTION 2025 - 048 ATTACHMENT A

<u>DESCRIPTION</u>	<u>CURRENT</u>	<u>NOTE</u>	<u>RECEIPT'S CODE</u>
RUMMAGE PERMIT	\$5.00		RUMMG
COPY FEE	\$0.50	PER/COPY	COPY
PROPERTY CARD COPY NON OWNER	\$5.00	PER/FILE	COPY
TX BILL COPIES - NON RESIDENT	\$5.00	PER/PARCEL	TXBILL
TX BILL COPIES - RESIDENT	FREE		TXBILL
NOTARY FEE	\$10.00	PER/PAGE	NOTAR
NSF CHECK FEE	\$30.00		NSFFE
DELINQUENT ADMINISTRATION FEE	\$50.00		
BUILDING PERMITS	CHART		BUILD
ELECTRIC PERMIT	CHART		ELECT
MECHANICAL PERMIT	CHART		MECHA
RIGHT OF WAY PERMIT - ATTACHED	PER/JOB		INVOICE
Medical Marijuana Application & Permit	\$5,000.00	Non-Refundable	INVOICE
Recreational Marijuana Application & Permit	\$5,000.00	Non-Refundable	INVOICE
ANNUAL RENEWAL	\$3,000.00	Non-Refundable	INVOICE
LATE APPLICATION	\$250.00	Per/Day	INVOICE
ANNUAL INSPECTION	\$1,000.00	Non-Refundable	INVOICE
SPECIAL EVENT APPLICATION	\$3,000.00	Non-Refundable	INVOICE
FINGERPRINTING	\$35.00		FINGE
POLICE REPORT	\$10.00		REPRT
BREATHALIZER TEST	\$20.00	non-City resident	
PEDDLER'S PERMIT	\$100.00	PER/DAY	PEDDL
PEDDLER'S PERMIT	\$400.00	PER/MONTH	
PEDDLERS PERMIT - ANNUAL	\$1,500.00	ANNUAL	
MOBILE FOOD TRUCK -	\$500.00	ANNUAL	
MOBILE FOOD TRUCK -	\$75.00	PER/DAY	
FARM FLOWERS, BAKED GOODS & PRODUCE	\$100.00	ANNUAL	
FARM FLOWERS, BAKED GOODS & PRODUCE	\$25.00	PER/DAY	
ZONING ORDINANCE	\$50.00		
ZONING MAP	\$10.00		
COMPLETE SET OF ORDINANCE	\$150.00		
BOARD OF APPEALS	\$250.00		

DESCRIPTION	CURRENT	NOTE	RECEIPT'S CODE
SITE PLAN REVIEW - COMMERICAL	\$1100 + \$75 per/acre		
SITE PLAN REVIEW -SINGLE FAMILY	\$550 + \$10 per/unit		
SITE PLAN REIEW - MULTI FAMILY	\$1100 +\$10 per/unit		
SITE PLAN REIEW - INDUSTRIAL	\$2750 + \$75 per/acre		
SPLIT/COMBINE PARCEL REQUEST	\$330 + \$75 per/new acre		
ZONING COMPLIANCE PERMIT	\$165.00	FENCE/SIDEWALK/DRIVEWAY/POOL	
SPECIAL LAND USE PERMIT	\$750.00		
Nonuse Dimensional VARIANCE APPLICATION	\$550.00	Commercial	
Nonuse Dimensional VARIANCE APPLICATION	\$220.00	Residential	
Nonuse Dimensional REZONING APPLICATION	\$1,500.00		
Use Variance	\$1,100.00		
SIGN PERMIT	\$140 +\$40 each additional sign		
Temporary Storage/Garbage Commercial	\$50.00		INVOICE
Temporary Storage/Garbage Residential	\$20.00		INVOICE
NON HOMESTEAD RENTAL REGISTRATION	\$5.00 PER/UNIT		INVOICE
OCCUPANCY INSPECTION	\$45.00 PER/INSPECTION		INVOICE
VIOLATION OF NON COMPLIANCE	\$75.00 PER/INSPECTION		INVOICE
MISSED INSPECTION APPOINTMENT	\$25.00 PER/APPOINTMENT		INVOICE
OCCUPANCY OWNER OCCUPIED INSPECTION	\$45.00	Waived if inspection done by	INVOICE
FOIA	PER REQUEST CALCULATION		INVOICE
SPECIAL EVENT ELY PARK	FREE		
LAWN METERS	COST		UB
UTILITY TURN ON FEE	\$25.00		UB
UTILITY TURN OFF FEE	\$25.00		UB
UTILITY TURN ON/OFF AFTER HOURS	\$125.00 4PM-7AM		UB
WATER CONNECTION (City)	\$500.00		UB
SEWER CONNECTION (City)	\$400.00		UB
WATER CONNECTION OUT OF DISTRICT	\$750.00		UB
SEWER CONNECTION OUT OF DISTRICT	\$600.00		UB
LAWN METER REPAIRS	\$50.00 PER/HR		UB
WATER LINE REPLACEMENT/INSTALLATION	\$50.00		INVOICE
SEWER LINE REPLACEMNET/INSTALLATION	\$50.00		INVOICE
METER CALIBRATION TESTS	\$100.00		UB
BULK WATER SALES--CONNECTION	\$100.00		INVOICE
BULK WATER SALES-WATER PER/1000GALLON	\$10.00 PER/1000 GALLONS		INVOICE
BULK WATER SALES - STAFF PER/HR	\$50.00 PER/HR		INVOICE
METERS WA/SW (residential)	COST		UB
METERS WA/SW (Commercial)	COST		UB

BOARD

	RATE	RATE
	CHAIR	MEMBER
Board of Review/HOUR	\$ 16.00	\$ 14.00
Planning Commission/MEETING	\$ 50.00	\$ 40.00
Election Inspectors/HOUR	\$ 16.00	\$ 14.00

CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN

UTILITIES RIGHT-OF-WAY FEE SCHEDULE

Aerial Cable/Overhead Installation/Removal (Single Site Right-of-Way Permit) Includes Utility Poles as needed	\$50.00 – 300' or less \$100.00 – more than 300'
Single Utility Pole and Anchor Installation/Removal (Single Site Right-of-Way Permit)	\$50.00
Buried Cable, Conduit, Gas Main, Fiber, etc. (Single Site Right-of-Way Permit) (Installation/Removal)	\$100.00 - 300' or less \$250.00 - More than 300'
Oil, Gas, Fuel Pipeline (Single Site Right-of-Way Permit) (Installation/Removal)	\$100.00 - 300' or less \$250.00 - More than 300'
Water or Sewer Main (Single Site Right-of-Way Permit) (Installation/Removal)	\$100.00 - 300' or less \$100.00 - More than 300'
Utility Services and Maintenance, Annual (Right-of-Way Permit)	\$250.00
Roadway Crossing (Per Crossing) Bore/Jack (Single Site Right-of-Way Permit) Plus expense. Plus additional permit fee for buried cable, conduit, gas main, fiber, etc... as set forth above.	\$100.00
Open Cut (Single Site Right-of-Way Permit) Plus Expenses	\$100.00 Gravel \$250.00 Asphalt \$250.00 Concrete
Lateral Hookups (Single Site Right-of-Way Permit)	\$100.00
Soil Boring (Single Site Right-of-Way) Over 10 Bores each additional	\$100.00 \$10.00
Seismic Boring (Single Site Right-of-Way Permit)	\$100.00
Public Utility Permit, Seasonal Permit (Per Truck)	\$100.00
Communication Service Provider Right-of-Way Permit (to place new facilities) Plus cable/conduit after the first 100'	\$100.00 \$0.50 per foot
Communication Service Provider Right-of-Way Permit Annual Blanket Permit Plus	\$250.00 \$25.00 per occurrence

MAINTENANCE

Surveyor Annual Permit for Working in the Right-of-Way, includes Site Notification	\$100.00
Tree Removal/Trimming Permit for Working in the Right-of-Way (Annual)	\$100.00
Sign Installation (Single Site Right-of-Way Permit)	\$100.00
General Single Site Permit to Work in the Right-of-Way Single Site Right-of-Way Including but not limited to ditching, storm water discharge, install sidewalk or pathway, etc.	\$100.00
General Annual Permit to Work in the Right-of-Way Annual Right-of-Way Including but not limited to dust control contractors, monitor well, maintain sidewalk or pathway, etc...	\$100.00

GENERAL PERMIT FEE INFORMATION

1. Check or moneys are to be made payable to the City of Hartford
2. Payment is required PRIOR to any field review by staff and/or consultant and prior to work commencing. Issuance of the permit is pending payment of any and all fees incurred during the review process.
3. Expenses may include, but not limited to labor, materials, fringes, overhead, and consultant and /or contractor fees for service, publication costs, recording fees, performance bonds, etc.
4. When permit review time exceeds the ordinary review time due to numerous revisions, or unusual circumstances not through the fault of the City of Hartford, the permit fee may be increased by an amount appropriate to the time spent in review, inspection, or issuance, as determined by the Department of Public Works Superintendent.
5. In the event of failure to obtain any appropriate permit, the City of Hartford shall have the right to halt such activity/work until such time that adequate compliance is made including, but not limited to:
 - Obtain the necessary permit(s)
 - Pay All associated permit fees
 - Pay a \$100.00 penalty fee

In addition, if any work has occurred that is not according to specification, the City of Hartford may require the work to be:

- (a) Removed;
- (b) Restore the area to its previous condition; and/or
- (c) Work with the City of Hartford to find an acceptable alternative.

6. This Fee Schedule is subject to change at any time by the City of Hartford Commission.

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2025 - 049**



RESOLUTION ADOPTING FISCAL YEAR 2024/2025 BUDGET ADJUSTMENT NO. FOUR

At a Business meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Richard A. Hall on June 24, 2025 at 5:30p.m.

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, the City of Hartford has met all requirements for Public Hearing on the Budget-Pursuant to MCLA 141.412 and .413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on May 2, 2024, and a public hearing on the proposed budget was held on May 20, 2024, and participation regarding the adoption of a budget and property tax levy for the City's fiscal year commencing July 1, 2024 and ending June 30, 2025, and whereas, the City Commission has carefully considered same,

WHEREAS, the City of Hartford shall cause to be levied and collected the general property tax on all real and personal property within the City upon the current tax roll an allocated millage of 16.3014 mills.

WHEREAS, the City of Hartford shall cause to be levied and collected the general property tax on all real and personal property within the City upon the current tax roll an allocated millage of 16.3014 mills.

WHEREAS, the City of Hartford Commission understands the budget is a planning tool for the fiscal year, and

WHEREAS, the City of Hartford Commission understands the budget numbers are estimated making it necessary to make quarterly adjustments to distribute spending across the budget line items.

NOW THEREFORE BE IT RESOLVED, that the City Commission of the City of Hartford hereby adopts the following exhibit A budget adjustment no. one by Activity/Department for fiscal year commencing July 1, 2024, and ending June 30, 2025, in accordance with the City Charter.

BE IT FURTHER RESOLVED, that the adjustments change the overall fiscal 2024/2025 budget of revenue by \$245,698.00 and expenditures by (\$430,235.00)

YEAS: Commissioners'

NAYS: ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: May 19, 2025

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on June 23, 2025 and the public notice of said meeting was held in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended. DATE:

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford
19 West Main Street
Hartford MI 49057

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2025-034**



RESOLUTION ADOPTING FISCAL YEAR 2024/2025 BUDGET ADJUSTMENTS NO. FOUR

EXHIBIT A

FISCAL 2024-2025 BUDGET ADJUSTMENTS NO. FOUR GENERAL FUND				
GENERAL FUND	REVENUE			
	CURRENT BUDGET			\$1,569,855
	CURRENT (JUNE 6, 2025)	1,462,924		
	ACCRUAL – JUNE ADMIN FEES	14,408		
	MUNICIPAL SERVICES AGREEMENTS	35,000		
	STATE SHARED REVENUE	18,938		
	OTHER MISC REVENUES COMBINED	3,000		
	JUNE INTEREST ON ACCOUNTS	2,000		
	LABOR/EQUIPMENT RENTAL	10,000		
	PROJECTED REVENUE		1,546,270	
	ADJUSTMENTS:	SUBTRACT	ADD	
	MUNICIPAL SERVICE AGREEMENTS		15,000	
	PENALTIES & INTEREST ON TAXES	800		
	BUSINESS LICENSE & PERMITS	1,500		
	FRANCHISE FEES	1,500		
	RECREATIONAL MARIJUANA		2,000	
	STATE SHARED REVENUE	28,885		
	RESTITUTION	900		
	INSURANCE REFUNDS	5,000		
	LABOR/EQUIPMENT RENTAL	2,000		
	TOTAL REVENUE ADJUSTMENTS:		(23,585)	
	ADJUSTED REVENUE			\$1,546,270
GENERAL FUND	EXPENDITURES			
	CURRENT BUDGET			\$1,712,549
	CURRENT (June 6, 2025)	1,371,790		
	ADDITIONAL PROJECTED	216,859		

	PROJECTED EXPENDITURES		1,588,649	
	ADJUSTMENTS:	SUBTRACT	ADD	
	101 CITY COMMISSION	1,600		
	MAYOR	700		
	CITY MANAGER		500	
	CLERK	26,000		
	CENTRAL SUPPLIES	2,200		
	TREASURER		500	
	ASSESSOR		500	
	ELECTIONS		100	
	CITY HALL & GROUNDS		3,500	
	LEGAL FEES	5,500		
	POLICE DEPT	160,000		
	DEPT OF PUBLIC WORKS	12,000		
	PLANNING COMMISSION	2,000		
	CULTURAL PROGRAMS		6,000	
	TRANSFER TO COMP IMPROVEMENT		75,000	
	TOTAL EXPENDITURES ADJUSTMENTS		(123,900)	
	ADJUSTED TOTAL EXPENDITURES			\$1,588,649
	PROJECTED ADJUSTMENT TO GENERAL FUND BALANCE:			(42,379)

FISCAL 2024-2025 BUDGET ADJUSTMENTS NO. FOUR STREET FUNDS				
MAJOR STREETS	REVENUE			
	CURRENT BUDGET			\$344,775
	CURRENT (June 6, 2025)	351,334		
	PLUS ACT 51 DUE	20,130		
	METRO ACT	5,685		
	JUNE TRANSFERS	4,237		
	PROJECTED REVENUE		381,386	
	ADJUSTMENTS:	SUBTRACT	ADD	
	ACT 51		41,426	
	COMMUNITY STABILIZATION/METRO ACT		5,685	
	INTEREST ON INVESTMENTS	500		
	TOTAL REVENUE ADJUSTMENT		46,611	

	ADJUSTED REVENUE			\$381,386
MAJOR STREETS	EXPENDITURES			
	CURRENT BUDGET			\$112,868
	CURRENT (June 6, 2025)	113,519		
	ADDITIONAL PROJECTED	6,399		
	PROJECTED EXPENDITURES		119,918	
	ADJUSTMENTS:	SUBTRACT	ADD	
	ADMINISTRATION		950	
	ROUTINE MAINTENANCE		3,000	
	TRAFFIC SERVICES		3,100	
	TOTAL EXPENDITURE ADJUSTMENTS		7,050	
	ADJUSTED EXPENDITURES			\$119,918
PROJECTED ADJUSTMENT TO MAJOR STREET FUND BALANCE:				\$261,468
LOCAL STREETS	REVENUE			
	CURRENT BUDGET			\$115,725
	CURRENT REVENUE (June 6, 2025)	118,862		
	RIGHT OF WAY PERMIT	2,500		
	PLUS ACT 51 DUE	7,463		
	METRO ACT	6,948		
	PROJECTED REVENUE		135,773	
	BUDGET ADJUSTMENTS	SUBTRACT	ADD	
	RIGHT OF WAY PERMIT		5,637	
	ACT 51		7,463	
	COMMUNITY STABILIZATION		6,948	
	TOTAL REVENUE ADJUSTMENTS		20,048	
	ADJUSTED REVENUE			\$135,773
LOCAL STREETS	EXPENDITURES			
	CURRENT BUDGET			\$60,175
	CURRENT (June 6, 2025)	60,468		
	ADDITIONAL PROJECTED	5,007		

	PROJECTED EXPENDITURES		65,475	
	ADJUSTMENT	SUBTRACT	ADD	
	ROUTINE MAINTENANCE		5,300	
	TOTAL EXPENDITURE ADJUSTMENTS		5,300	
	ADJUSTED EXPENDITURES			\$65,475
PROJECTED ADJUSTMENT TO LOCAL STREET FUND BALANCE:				\$70,298

**FISCAL 2024-2025
BUDGET ADJUSTMENTS – NO. FOUR
SEWER FUND**

SEWER FUND	REVENUE			
	CURRENT BUDGET			\$903,949
	CURRENT REVENUE (June 6, 2025)	849,712		
	ADDITIONAL PROJECTED	133,810		
	PROJECTED REVENUE		983,522	
	ADJUSTMENTS:	SUBTRACT	ADD	
	SALES & SERVICE		62,473	
	CAPITAL RESERVE		13,000	
	PENALTIES ON DELINQUENT BILLS		3,000	
	MISC REVENUE		1,100	
	TOTAL REVENUE ADJUSTMENT		79,573	
	ADJUSTED REVENUE			\$983,522
SEWER FUND	EXPENDITURES			
	CURRENT BUDGET			\$1,092,546
	CURRENT (June 6, 2025)	781,279		
	ADDITIONAL PROJECTED	40,067		
	PROJECTED EXPENDITURES		821,346	
	ADJUSTMENTS:	SUBTRACT	ADD	
	GENERAL OPERATIONS	43,000		
	SEWER TREATMENT PLANT	27,000		
	SEWER LIFT STATIONS		8,800	

	*	210,000		
	TOTAL EXPENDITURE ADJUSTMENTS		(271,200)	
	ADJUSTED EXPENDITURES			\$821,346
	PROJECTED ADJUSTMENT TO SEWER FUND BALANCE:			\$162,176
*Depreciation should be around \$210,000				

**FISCAL 2024-2025
BUDGET ADJUSTMENTS – NO. FOUR
WATER FUND**

WATER FUND	REVENUE			
	CURRENT BUDGET			\$475,744
	CURRENT (June 6, 2025)	465,315		
	ADDITIONAL PROJECTED	76,000		
	PROJECTED REVENUE		541,315	
	ADJUSTMENTS:	SUBTRACT	ADD	
	SERVICE & SALES		58,000	
	CAPITAL RESERVE ESCROW		5,300	
	PENALTY ON DELQ BILLS		2,271	
	TOTAL REVENUE ADJUSTMENT		65,571	
	ADJUSTED REVENUE			\$541,315
WATER FUND	EXPENDITURES			
	CURRENT BUDGET			\$414,900
	CURRENT (June 6, 2025)	266,457		
	ADDITIONAL PROJECTED	63,443		
	PROJECTED EXPENDITURES		329,900	
	ADJUSTMENTS:	SUBTRACT	ADD	
	IRP OPERATIONS	18,000		
	WATER DISTRIBUTION SYSTEM	17,000		
	*	50,000		
	TOTAL EXPENDITURE ADJUSTMENT		(85,000)	
	ADJUSTED EXPENDITURES			\$329,900

PROJECTED ADJUSTMENT TO WATER FUND BALANCE:		\$ 211,415
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*Depreciation should be around \$50,000

FISCAL 2024-2025 BUDGET ADJUSTMENTS – NO. FOUR MISCELLANEOUS FUNDS					
COMPREHENSIVE IMPROVEMENT	REVENUE				
	CURRENT BUDGET				\$199,605
	CURRENT (June 6, 2025)	148,971			
	ADDITIONAL PROJECTED	125,634			
	PROJECTED REVENUE		274,605		
	ADJUSTMENTS:	SUBTRACT	ADD		
	TRANSFER FROM OTHER FUNDS		75,000		
	TOTAL REVENUE ADJUSTMENT		75,000		
	ADJUSTED REVENUE				\$274,605
COMPREHENSIVE IMPROVEMENT	EXPENDITURES				
	CURRENT BUDGET				\$ 198,755
	CURRENT (June 6, 2025)	196,714			
	ADDITIONAL PROJECTED	77,041			
	PROJECTED EXPENDITURES		273,755		
	ADJUSTMENTS:	SUBTRACT	ADD		
	PUBLIC WORKS		75,000		
	TOTAL EXPENDITURE ADJUSTMENT		75,000		
	ADJUSTED EXPENDITURES				\$273,755
PROJECTED ADJUSTMENT TO COMP IMPROVEMENT FUND BALANCE:					\$850

BUILDING DEPARTMENT	REVENUE				
	CURRENT BUDGET				\$90,000
	CURRENT (June 6, 2025)	68,571			
	ADDITIONAL PROJECTED	3,750			
	PROJECTED REVENUE		72,321		

		ADJUSTMENTS:	SUBTRACT	ADD	
		BUILDING DEPARTMENT	17,679		
		TOTAL REVENUE ADJUSTMENT		(17,679)	
		ADJUSTED REVENUE			\$72,321
BUILDING DEPARTMENT		EXPENDITURES			
		CURRENT BUDGET			\$75,000
		CURRENT (June 6, 2025)	36,395		
		ADDITIONAL PROJECTED	1,120		
		PROJECTED EXPENDITURES		37,515	
		ADJUSTMENTS:	SUBTRACT	ADD	
		BUILDING DEPARTMENT	37,485		
		TOTAL EXPENDITURE ADJUSTMENT		(37,485)	
		ADJUSTED EXPENDITURES			\$37,515
PROJECTED ADJUSTMENT TO BUILDING DEPARTMENT FUND BALANCE:					\$34,806
HARTFORD BUILDING AUTHORITY		REVENUE			
		CURRENT BUDGET			\$50,350
		CURRENT (June 6, 2025)	50,509		
		PROJECTED REVENUE		50,509	
		ADJUSTMENTS:	SUBTRACT	ADD	
		BUILDING AUTHORITY		159	
		TOTAL REVENUE ADJUSTMENT		159	
		ADJUSTED REVENUE			\$50,509
HARTFORD BUILDING AUTHORITY		EXPENDITURES			
		CURRENT BUDGET			\$44,701
		CURRENT (June 6, 2025)	44,700		
		PROJECTED EXPENDITURES		44,700	

		ADJUSTMENTS:	SUBTRACT	ADD	
		TOTAL EXPENDITURE ADJUSTMENT		0	
		ADJUSTED EXPENDITURES			\$44,701
PROJECTED ADJUSTMENT TO HARTFORD BUILDING AUTHORITY FUND BALANCE:					\$5,808