



City of Hartford
County of Van Buren, State of Michigan

Commission Business Meeting Agenda

Monday, August 22, 2022 at 7:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

GUESTS

1. IAN MATTOON, GARLAND COMPANY
2. JUDY PHILLIPS, PRESIDENT GREATER HARTFORD AREA CHAMBER

PUBLIC COMMENT

COMMUNICATIONS

- [3.](#) NOTICE OF HEARING INDIANA MICHIGAN POWER COMPANY
- [4.](#) NEW STATE PLUMBING INSPECTOR - FRED RISTAU
5. CITY HALL CLOSED SEPTEMBER 5, 2022 IN OBSERVANCE OF LABOR DAY
- [6.](#) VAN BUREN CONSERVATION DISTRICT UPDATE 2022 JULY

REPORT OF OFFICERS BOARDS & COMMITTEES

Police & Ordinance

- [7.](#) PD - 2022 JULY
- [8.](#) PD - ORDINANCE - 2022 JULY

Fire Department

- [9.](#) FD - CHIEF 2022JULY
- [10.](#) FD - BOARD 2022JULY

Ambulance

- [11.](#) AMB - 2022JULY

Van Buren County

Public Works

[12.](#) DPW - 2022 JULY

Wastewater Treatment Plant

[13.](#) WWTP - 2022 JULY

Treasurers, Investment & List of Bills

[14.](#) LIST OF BILLS - 2022 JULY

City Manager

[15.](#) 2022 JULY/AUGUST

APPROVAL OF COMMISSION MINUTES

[16.](#) SPECIAL - 2022 August 15

[17.](#) BUSINESS - 2022 JULY 25

APPROVAL OF REPORTS

GOALS/OBJECTIVES

OLD BUSINESS

NEW BUSINESS

18. UPDATE EMPLOYEE HANDBOOK PROPOSAL

19. WAIVER OF WATER/SEWER TAP FEE REQUEST FOR 1 & 5 WEST MAIN STREET

[20.](#) REZONING & VARIANCE REQUEST FOR 5 SOUTH HAVER STREET

21. AWARD CITY HALL ROOF PROJECT

INTRODUCTION OF RESOLUTIONS OR AMENDMENTS

[22.](#) RESOLUTION 2022 - 016 PUBLISH SUPPLEMENTAL NOTICE OF INTENT TO ISSUE REVENUE BONDS

[23.](#) RESOLUTION 2022 - 017 GREATER HARTFORD AREA CHAMBER RAFFLE APPLICATION

ADJOURNMENT

STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE ELECTRIC CUSTOMERS OF
INDIANA MICHIGAN POWER COMPANY
CASE NO. U-21199

- Indiana Michigan Power Company requests Michigan Public Service Commission's approval to commence a renewable energy cost reconciliation proceeding for the 12-month period ended December 31, 2021.
- The information below describes how a person may participate in this case.
- You may call or write Indiana Michigan Power Company, Benton Harbor Service Center, 2425 Meadowbrook Rd., Benton Harbor, MI 49022, (800) 311-6424, for a free copy of this application. Any person may review the documents at the offices of Indiana Michigan Power Company or on the Commission's website at: michigan.gov/mpscdockets.

- A pre-hearing will be held:

DATE/TIME: Tuesday, August 23, 2022 at 9:00 AM

BEFORE: Administrative Law Judge Christopher Saunders

LOCATION: Video/Teleconferencing

PARTICIPATION: Any interested person may participate. Persons needing assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at mpscdockets@michigan.gov in advance of the hearing.

The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Indiana Michigan Power Company's (I&M) June 24, 2022 application requesting the Commission to: 1) approve I&M to commence a Renewable Energy (RE) Cost Reconciliation proceeding for the period ended December 31, 2021; 2) approve 366,532 Renewable Energy Credits as the Company's 2021 Renewable Energy Credit Portfolio Standard requirement set forth in 2008 PA 295, as amended by Public Act 342 of 2016; 3) find that I&M is in compliance with the renewable energy standard requirements set forth in 2008 PA 295, as amended by Public Act 342 of 2016, for the 2021 compliance period; 4) approve as reasonable and prudent I&M's reconciliation of RE plan surcharge revenues and total actual cost of compliance through December 31, 2021 resulting in a regulatory liability, including carrying charges, of \$14,942,257; and 5) grant I&M other and additional relief.

All documents filed in this case shall be submitted electronically through the Item 3. E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by August 16, 2022. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Indian Michigan Power Company's attorney, Richard J. Aaron, 201 Townsend St., Ste. 900, Lansing, MI 48933.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. **U-211**. Statements may be emailed to: mpscedockets@michigan.gov. Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 4, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; 1982 PA 304, as amended, MCL 460.6j et seq.; 2008 PA 295, MCL 460.1001 et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

U-21199



FRED RISTAU
PLUMBING INSPECTOR
PLUMBING DIVISION

OTTAWA BUILDING
611 W. OTTAWA ST., 1ST FL
P.O. BOX 30254
LANSING, MI 48909

CELL: 269-249-8061
OFFICE: 517-241-9330
FAX: 517-241-0130
E-MAIL: RistauF@michigan.gov
www.michigan.gov/bcc





Van Buren Conservation District July 2022 Program Update

Submitted by Emilly Hickmott, Deputy Administrator

RECEIVED

JUL 22 2022

CITY OF HARTFORD

The Van Buren Conservation District (VBCD) reminds the public that they are invited to this year's annual meeting, director election, and picnic to be held on July 27, 2022 at 5:00 PM (with an optional tour at 4:30 PM) at the Wolf Lake State Fish Hatchery. The Van Buren Conservation District staff has begun First Aid/CPR/AED Training and is keeping active with several summer events: Wednesdays at Wolf Lake State Fish Hatchery; Van Buren District Library Pop-up Lit Labs & Hikes with a Naturalist; Clean, Drain, Dry Landing Blitzes; recycling collections; and more! We hope to see you out and about this summer.

The upcoming MAEAP Fruit Field Day is designed for fruit growers on August 10th from 4:30 PM to 7:00 PM at Oxley Farms (29001 CR 358, Lawton, MI 49065). Attendees can expect free dinner and refreshments. The event brings together speakers from the VBCD who will discuss a wide range of topics concerning fruit farmers. Some topics that will be presented are the Michigan Agriculture Environmental Assurance Program (MAEAP), cover crops in fruit rows, Farm Bill cost-share opportunities, pesticide container recycling, and how to prevent the invasive species Spotted Lantern Fly.

"By bringing farmers together with good food and hands-on learning, we hope to initiate changes to their farming practices," said MAEAP Technician Kyle Mead of the VBCD. Kyle Mead brings 18 years of conservation experience to Van Buren County to assist farmers. For more information on the MAEAP Fruit Field Day, contact the VBCD office by phone at 269-657-4030 x5 or by email at maeap@vanburencd.org. Pre-registration is required for attendance.

Program Updates:

- **Administrator** (*Kim Sinclair*) - We have reached an agreement with Van Buren County to continue to act as the County's Solid Waste Designated Planning Agency and provide resource recovery programming for County residents and landowners. This has been a multi-year project culminating with the unanimous decision by the Board of Commissioners to partner with the VBCD and increase funding for FY 2023. We are finalizing our agreement with the Van Buren County Road Commission for Invasive Species Management on Van Buren County Roadways. We are also excited to have interest from the Berrien County Road Department for similar management. We are out in force right now. Between landing blitzes, hikes, and paddles; booths at events and farmer's markets; and recycling collections, you're bound to run into one of our staff. We are looking forward to our Annual Meeting, MAEAP Fruit Field Day and healthy water week!
- **Ag Conservation/Water Quality Projects** (*Erin Fuller, Colleen Forestieri, Hannah Hudson, Carlie Southland*) - Watershed Coordinator Erin Fuller gave a brief presentation and hosted a table at the Gravel Lake Association annual meeting on June 22, sharing information about natural shorelines and keeping our lakes clean. Conservation Technician Colleen Forestieri continued recruiting farmers to participate in cost-share programs to install conservation practices on their fields. Ninety-three acres of no-till were enrolled this month to reduce runoff and improve soil health.
- **SWxSW Corner CISMA (Cooperative Invasive Species Management Area)** (*Abbie Bristol, Alex Florian, Justin Palthe, Lance McCarty*) - The SWxSW Corner CISMA is surveying rights of way and

1035 E. Michigan Avenue, Paw Paw, Michigan 49079
269.657.4030 x5 ♦ www.VanBurenCD.org ♦ info@vanburencd.org



Van Buren Conservation District

July 2022 Program Update

Submitted by Emily Hickmott, Deputy Administrator

private properties and planning for the 2023 season. They also are engaging the public about invasive species through a variety of events and presentations.

- **Education & Water Quality** (*Carlie Southland*) - Conservation Associate, Carlie Southland, finished her water sampling project with Two Rivers Coalition. She also began her summer education programs with Van Buren District Library, South Haven Memorial Library, and Lawton Schools. She has participated in Pop Up Lit Labs in partnership with Pullman Linking Center and Bangor Schools. She is continuing to water sample at a local farm.
- **Michigan Agriculture Environmental Assurance Program (MAEAP)** (*Kyle Mead*) - Kyle and Lucas continued to co-visit farms and properties, Kyle has been putting the final touches on his summer field day which included the planting of cover crops at Oxley Farms. The cover crops are a total of ten acres of grape middles.
- **National Association of Conservation Districts Technical Assistance** (*Lucas Hartman*) - The technician attended the "Diggin' Into Soil Health" workshop at the Kellogg Biological Station. The event was attended by a wide range of stakeholders to discuss perceptions of soil health, soil health plans, conservation practice effectiveness, and other topics.
- **Outreach** (*Jacob Diljak*) - After returning from the Michigan Association of Conservation Districts Summer Conference, there was significant progress in event planning and program and grant support. Stay tuned as we attend farmers markets to promote local food and the local economy!
- **Resource Recovery Recycling** (*Kalli Marshall*) - June was an impactful month for the recycling program. We held the first Recycle Roundup of the year at Van Buren Community Mental Health in Paw Paw which was very successful with a record 402 participants. We collected and diverted 15.13 tons of tires, 4,800 pounds of shred paper, 9,340 pounds of electronics, and 24,929 pounds of household hazardous waste from landfills! Kalli also completed and submitted an electronics recycling grant to supplement and expand the electronics recycling program.



Hartford Police Department
19 West Main Street - Hartford, Michigan. 49057

Police Report for Month of JULY 2022

Total Duty Hours	710	Foot Patrol Hours	4
Arrests	5	Felony	3
		Misdemeanor	6
Arrest Warrants Issued	7	Traffic Citations Issued	10
Homicide	0	Robbery	0
Sex Crimes	0	Trespassing	2
Assaults	4	UDAA (stolen auto)	1
Burglary	3	Larceny	5
Frauds	2	Property Destruction/Vandalism	0
NFS Checks	0	Juvenile Del	2
OUIL	3	Drug Investigations	2
Civils	8	Public Peace	4
Lost Property	2	Found Property	2
Suspicious Person(s)/Vehicle(s)	7	Alarms	
Health/Safety	11	Traffic Crash	3
Assist to other Agencies	4	Michigan State Police	2
Van Buren Co Sheriff	5	FIRE/EMS	16
Other Local Agencies	2	Persons	2



Hartford Police Department
19 West Main Street - Hartford, Michigan. 49057

Ordinance Officer Report for Month of July 2022

Property Inspections:

ADDRESS	VIOLATION	RESOLUTION
17 N. Haver	Grass/Trash cans on the curb	Citation issued
115 Franklin	Blight/Inoperable	Citation issued
504 S. Center	Grass	Resolved
122 Paras Hill	Blight	Resolved
27 Hilliard	Grass	Resolved
110 S. Center	Blight/Grass	Grass resolved. Progress is being made with the blight. Most of the Blight has been removed.
23 W. Shepard	Grass	Resolved
215 W. Shepard	Blight/Inoperable Vehicle	Citation issued
110 S. Maple	Blight/Tires	Info on tire disposal given to the property owner
514 W. Main	Inoperable vehicle	Resolved
115 N. Center	Public Health and Safety/Blight	Resolved
28 W. South	Inoperable vehicle	Resolved
219 Marion	Grass	Resolved
315 E Linden	Soliciting	Informed the solicitor that a city permit was required
227 N. Edwin	Grass	10 Day x2. The city has been mowing this property.
202 S. Haver	Grass	Resolved
201 S. Haver	Grass	Resolved
10 Oak	Blight/Grass	Resolved
15 W. Bernard	Trailer obstructing the sidewalk	Resolved
22 W South	Inoperable Vehicle	Resolved
112 N. Edwin	Blight	Resolved
203 N. Center	Blight/Grass	Resolved
103 N. Center	Grass	Resolved
103 Paras Hill	Blight/Grass	Resolved
518 Linden	Grass	Resolved
112 Paras Hill	Blight/Grass	Resolved
101 Michigan	Blight	Unresolved 7-30-22. Warning was issued 7-23-22
417 S. Center	Grass	Resolved
122 Paras Hill	Blight	Resolved 7-28-22

207 Pleasant	Grass	Issued a warning 7-28-22. Unresolved as of 7-30-22
133 Olds	Complaint of blight and grass	I spoke with the homeowner at 133 Olds. She had issued with 137 Old about weeds in the back yard and 142 Washington about blight. Both claims were found to be invalid.
212 Hilliard	Grass	Resolved
329 Prospect	Blight	Resolved
25 Beechwood	Blight/Public Health & Safety	Resolved
215 S. Maple	Grass	Resolved
28 W. South	Blight	Unresolved as of 7-30-22

Property Inspections 36

Grass Violation Postings 18

Grass Violation Follow-up 18

Blight Violation Posting 21

Blight Violations Follow-up 21

Citations Issued 3

Respectfully Submitted

**Officer Brandon Crossman
Ordinance Officer, City of Hartford**

Hartford Fire Department

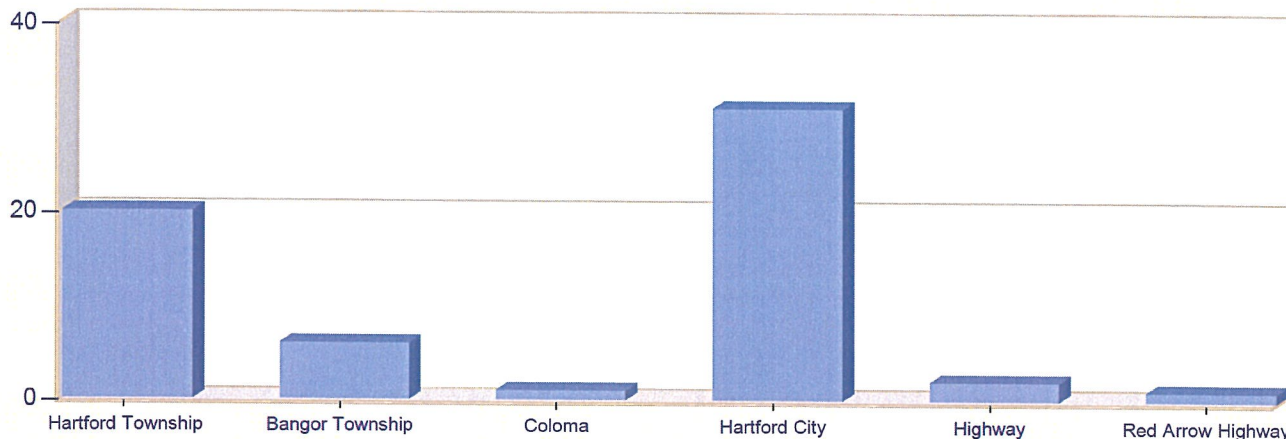
Hartford, MI

This report was generated on 8/2/2022 10:32:19 AM



Incident Type Count per Zone for Date Range

Start Date: 07/01/2022 | End Date: 07/31/2022



ZONES	INCIDENT TYPE	COUNT
Hartford Township - Hartford		
	151 - Outside rubbish, trash or waste fire	1
	311 - Medical assist, assist EMS crew	6
	321 - EMS call, excluding vehicle accident with injury	10
	500 - Service Call, other	1
	611 - Dispatched & cancelled en route	2
	<i>Total Incidents for Hartford Township - Hartford.</i>	20
Bangor Township - Bangor		
	311 - Medical assist, assist EMS crew	2
	321 - EMS call, excluding vehicle accident with injury	1
	322 - Motor vehicle accident with injuries	2
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for Bangor Township - Bangor.</i>	6
Coloma - Coloma		
	111 - Building fire	1
	<i>Total Incidents for Coloma - Coloma:</i>	1
Hartford City - Hartford		
	143 - Grass fire	1
	311 - Medical assist, assist EMS crew	7
	321 - EMS call, excluding vehicle accident with injury	18
	322 - Motor vehicle accident with injuries	1

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included.



emergencyreporting.com
Doc Id: 1404
Page # 1 of 2

ZONES	INCIDENT TYPE	COUNT
	554 - Assist invalid	1
	611 - Dispatched & cancelled en route	1
	651 - Smoke scare, odor of smoke	1
	746 - Carbon monoxide detector activation, no CO	1
	<i>Total Incidents for Hartford City - Hartford:</i>	31
Highway - I 94		
	324 - Motor vehicle accident with no injuries.	1
	621 - Wrong location	1
	<i>Total Incidents for Highway - I 94:</i>	2
Red Arrow Highway - Red Arrow Highway		
	321 - EMS call, excluding vehicle accident with injury	1
	<i>Total Incidents for Red Arrow Highway - Red Arrow Highway.</i>	1
Total Count for all Zone:		61

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



Hartford Fire Department

Hartford, MI

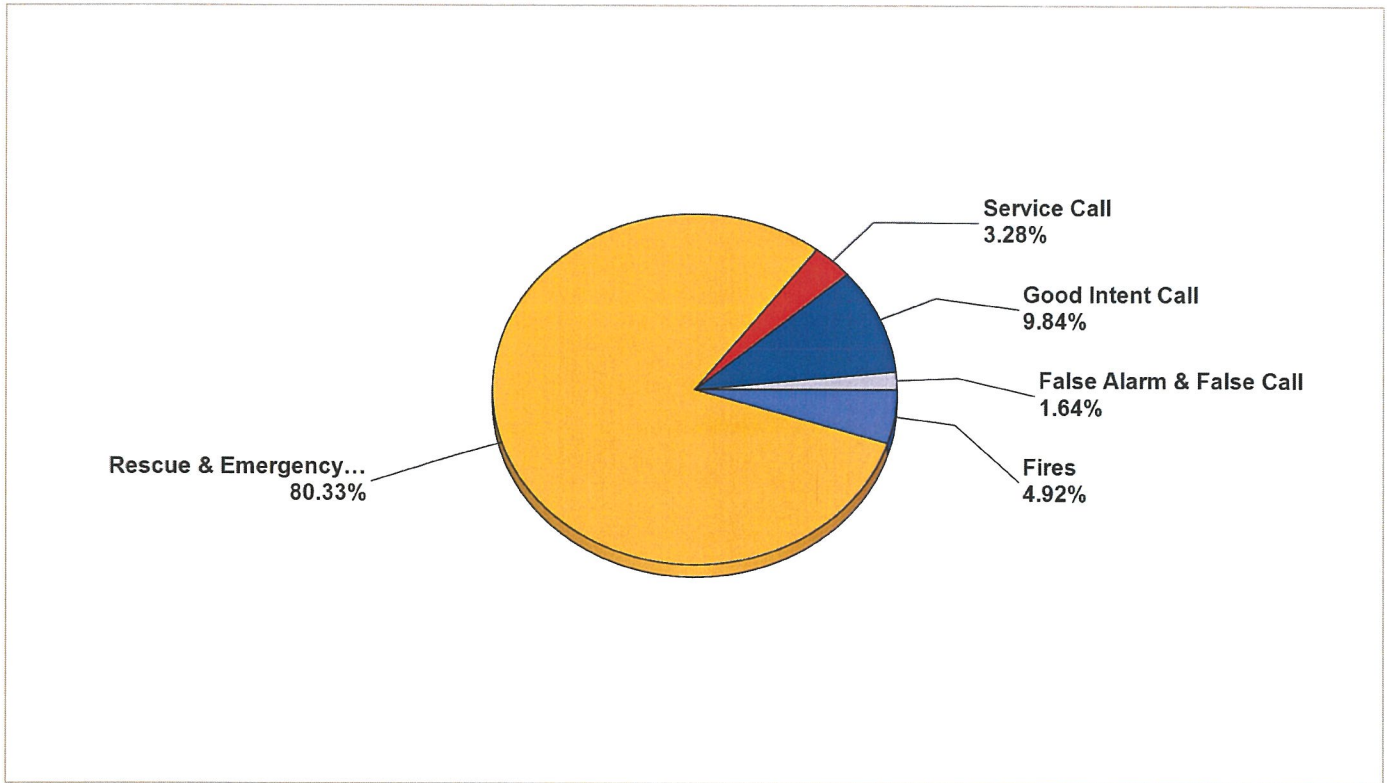
This report was generated on 8/2/2022 10:30:03 AM



Item 9.

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2022 | End Date: 07/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	4.92%
Rescue & Emergency Medical Service	49	80.33%
Service Call	2	3.28%
Good Intent Call	6	9.84%
False Alarm & False Call	1	1.64%
TOTAL	61	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com
Doc Id: 553
Page # 1 of 2

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	1.64%
143 - Grass fire	1	1.64%
151 - Outside rubbish, trash or waste fire	1	1.64%
311 - Medical assist, assist EMS crew	15	24.59%
321 - EMS call, excluding vehicle accident with injury	30	49.18%
322 - Motor vehicle accident with injuries	3	4.92%
324 - Motor vehicle accident with no injuries.	1	1.64%
500 - Service Call, other	1	1.64%
554 - Assist invalid	1	1.64%
611 - Dispatched & cancelled en route	4	6.56%
621 - Wrong location	1	1.64%
651 - Smoke scare, odor of smoke	1	1.64%
746 - Carbon monoxide detector activation, no CO	1	1.64%
TOTAL INCIDENTS:	61	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Hartford Fire Department

Hartford, MI

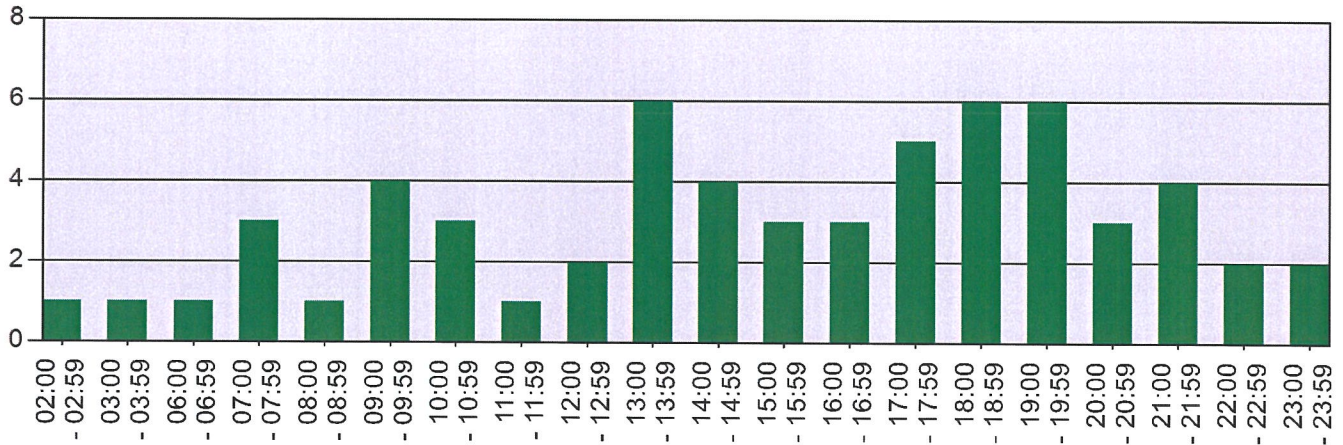
This report was generated on 8/2/2022 10:33:37 AM



Item 9.

Incidents per Hour for Incident Type Range for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 07/01/2022 | End Date: 07/31/2022



Hour	# of Calls
02:00 - 02:59	1
03:00 - 03:59	1
06:00 - 06:59	1
07:00 - 07:59	3
08:00 - 08:59	1
09:00 - 09:59	4
10:00 - 10:59	3
11:00 - 11:59	1
12:00 - 12:59	2
13:00 - 13:59	6
14:00 - 14:59	4
15:00 - 15:59	3
16:00 - 16:59	3
17:00 - 17:59	5
18:00 - 18:59	6
19:00 - 19:59	6
20:00 - 20:59	3
21:00 - 21:59	4
22:00 - 22:59	2
23:00 - 23:59	2
TOTAL:	61

Only REVIEWED incidents included.



emergencyreporting.com
Doc Id: 898
Page # 1 of 1

Hartford Fire Department

Hartford, MI

This report was generated on 8/2/2022 10:34:18 AM



Item 9.

Incident Count per User-Defined Fields for Date Range

Start Date: 07/01/2022 | End Date: 07/31/2022

ANSWERS	# INCIDENTS
USER-DEFINED FIELD: Dispatch Priority (Required)	
1	41
2	14
3	6

USER-DEFINED FIELD: Lift Assist (Required)	
No	59
Yes	2

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.



emergencyreporting.com
Doc Id: 805
Page # 1 of 1

Hartford Fire Department

Hartford, MI

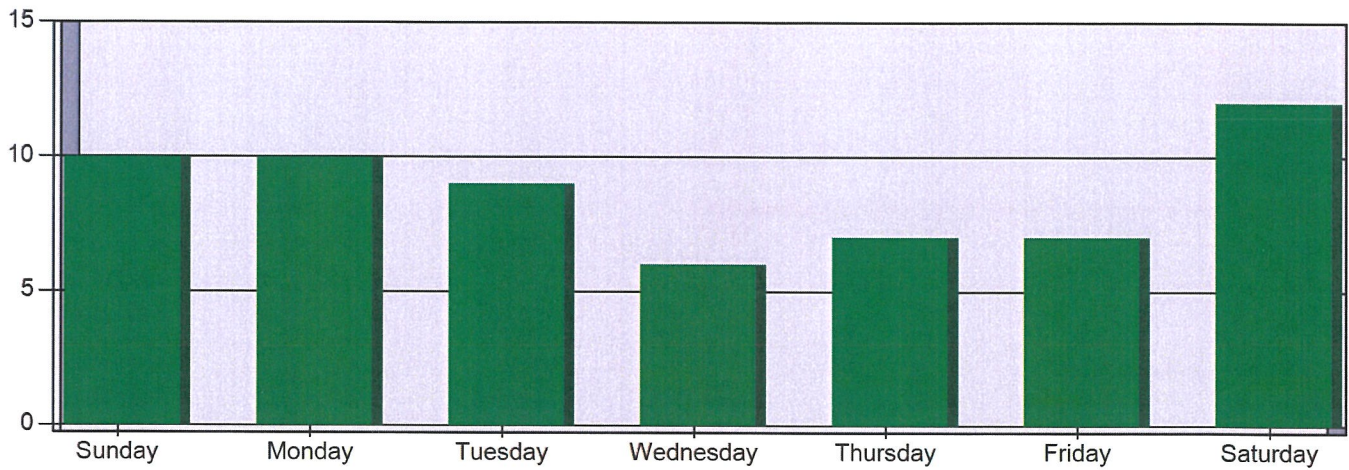
This report was generated on 8/2/2022 10:33:06 AM



Item 9.

Incidents by Day of the Week for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 07/01/2022 | End Date: 07/31/2022



DAY OF THE WEEK	# INCIDENTS
Sunday	10
Monday	10
Tuesday	9
Wednesday	6
Thursday	7
Friday	7
Saturday	12

TOTAL

61

Only Reviewed incidents included.



emergencyreporting.com
 Doc Id: 1284
 Page # 1 of 1

**Hartford Fire Board Meeting
August 8, 2022
July Business**

Contents

Page 1	Meeting Agenda
Page 2	Proposed Meeting Minutes of July 11, 2022 Organizational Board Meeting Proposed Meeting Minutes of July 11, 2022 Board Meeting
Page 3	Treasurer's Report
Page 4	Income & Expense and Expenses by Vendor Summary
Page 5	Payroll Summary
Page 6	Balance Sheet and Deposit Detail
Page 7	Budget Performance Report
Page 8	Call Report
Page 9	Chief Harting's Reports
Page 10	Assistant Chief McGrew Report

Hartford Fire Board
Agenda
Monday, August 8, 2022 7:00 PM

- I. Call to Order, Pledge
- II. Roll call: Jerry Birmele, Steve Starner, Chad Hunt, Helen Sullivan, Carlos Ledesma
- III. Public Comment: Limited to three minutes per person
- IV. Approval of the Agenda. Motion by _____ Second by _____ Motion _____
- V. Approval of organizational meeting minutes from July 11, 2022: Motion by _____Second__ Motion _____
- VI. Approval of previous meeting minutes from July 11, 2022: Motion by _____Second_____Motion_____
- VII. Approval of July Treasurer’s report: Motion By _____ Second by _____ to approve Treasurer’s report as presented. Motion _____
 - a. Accounts Payable: Amount **\$ 56,182.39** Motion by _____Second _____ by roll call vote Motion _____
- VIII. Review: Income & Expense; Payroll; Balance sheet & Deposit Detail; Budget
- IX. Fire calls
- X. Unfinished Business:
NONE
- XI. New Business:
 - 1. Discussion of Policy 1300. Motion by _____to adopt Policy 1300 Donations & Contributions Second: _____Motion _____
 - 2. Discussion of Policy 1301. Motion by _____to adopt Policy 1301 Purchases from Donations & Contributions fund Second: _____Motion _____
 - 3. Discussion & Approval to move \$1547.7 from 525.2 in the 2022/23 budget back to the 2021/22 budget. Motion by_____ to move funds from 2022/23 budget to 2021/22 Second:_____ Motion _____ by roll call vote of members present.
 - 4. Budget Adjustment for 1841 repair from General Fund to 508.1 in the amount of \$16,063.82. Motion by_____to make the adjustment Second:_____ Motion _____ by roll call vote of members present.

Reports:

- a. Fire Chief
- b. Assistant Fire Chief
- c. Board

Motion by _____ second by _____ to adjourn at _____pm.

Hartford Fire Board
Organizational Meeting Minutes
Monday, 11 July, 2022 7:00 PM

Members Present Upon Roll call: Jerry Birmele, Steve Starner, Chad Hunt; Carlos Ledesma; Chief Harting; Absent: Helen Sullivan

Others Present: Carole Kiernan, Assistant Chief Kevin McGrew

Chairman Starner called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Organizational Fire Board meeting of July 11, 2022 was Presented. Motion by Birmele; Second by Ledesma; to approve the agenda as presented. Motion: Approved

Organization of Fire Board Offices:

- I. Motion by Hunt; Second by Ledesma to nominate Steve Starner as Fire Board Chairperson for the 2022-23 fiscal year. Motion: Approved.
- II. Motion by Birmele; Second by Ledesma to nominate Chad Hunt as Fire Board Vice – Chairperson for the 2022-23 fiscal year. Motion: Approved.
- III. Motion by Starner; Second by Hunt to nominate Jerry Birmele as Fire Board Secretary for 2022-23 fiscal year. Motion: Approved.
- IV. Motion by Hunt; Second by Birmele to nominate Carlos Ledesma as Fire Board Treasurer for 2022-23 fiscal year. Motion: Approved.

Organization of Meetings for 2022-2023 fiscal year:

- V. Motion by Hunt; Second by Birmele to set regular meetings of the Hartford Fire Board on the second Monday of each month at 7 p.m. for the 2022-2023 fiscal year. Motion: Approved.
- VI. Motion by Birmele; Second by Ledesma to adjourn the 2022-2023 organizational meeting at 7:05pm. Motion: Approved.

Respectfully submitted,

Gerald Birmele, Secretary

HARTFORD FIRE BOARD MEETING
Minutes of Fire Board Meeting July 11, 2022

Chairman Starner called the meeting to order at 7:06 p.m.

The proposed agenda for the Fire Board meeting of July 11, 2022 was Presented. Motion by Birmele; Second by Ledesma; to approve the agenda as presented. Motion: Approved

The proposed minutes of the June 13, 2022 Fire Board meeting were presented. Motion by Hunt; Second by Ledesma to accept the minutes as presented Motion: Approved

The June Treasurer's report was presented. Motion by Hunt; Second by Birmele; to accept Treasurer's report as presented. Motion: Approved

Bills were presented for approval in the amount of \$ 33,310.20 Motion by Hunt; Second by Ledesma; to pay bills in amount of \$ 33,310.20. Motion Approved upon roll call vote of members present.

Unfinished Business:

1. Discussion/Approval of Policy Order 1210 Water Rescue. Motion by Starner to approve Policy Order 1210 as amended, Second: Ledesma. Motion Approved

New Business:

1. Budget balancing: Motion to approve amending budget accounts according to attached list. Motion by Starner to amend accounts per list provided, Second by Birmele Roll Call Vote: Approved

Fire Chief's Report:

Meetings Attended:

- Township
- Van Buren County Medical Control

Information:

1. Conducted inspection on old PNC Bank – Holy Family Health Care—Knox Box has been ordered
2. Working on scheduling annual service on extrication tool and ladders
3. The Fire Department had 297.5-man hours for calls for service, 45 hours for training and donated 36 hours for the month of June.
4. Everyone did a good job at the July 4 accident.

Minutes of Fire Board Meeting July 11, 2022

5. Electric car fire training will be attended by Chief and Assistant Chief

Assistant Fire Chief's Report:

Meetings Attended:

City Commission
Township Meeting

Information:

- Training held for Water Rescue
- Continued working on New Inspection/Training Program
- Bobs Funeral
- New Foam and nozzle setup in service
- Storm Cleanup
- 1871 has a small oil leak; will be repaired at same time as the recall on it—no service call charge
- Sending a truck to burn camp (child burn victims) on August 7

Respectfully Submitted,

K. McGrew

Kevin McGrew-Assistant Fire Chief

Other Board Business:

Thanks to Kevin and all others for putting together the Bob Walker Funeral

Motion Hunt, second by Ledesma to close meeting at 7:32 pm. Motion: Approved

Respectfully submitted,

Gerald Birmele, Secretary

HARTFORD FIRE BOARD MEETING
Minutes of Fire Board Meeting August 8, 2022

Members Present upon roll call: Steve Starner; Carlos Ledesma; Chad Hunt; Jerry Birmele; Chief Harting
Absent: Helen Sullivan

Others Present: Carole Kiernan, Assistant Chief Kevin McGrew

Chairman Starner called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Fire Board meeting of August 8, 2022, was Presented. Motion by Hunt; Second by Ledesma; to approve the agenda as presented. Motion: Approved

The proposed minutes of the July 11, Organizational Fire Board meeting were presented. Motion by Ledesma; Second by Birmele to accept the organizational minutes as amended Motion: Approved

The proposed minutes of the July 11, 2022 Fire Board meeting were presented. Motion by Ledesma; Second by Hunt to accept the minutes as amended Motion: Approved

The July Treasurer's report was presented. Motion by Starner; Second by Birmele; to accept Treasurer's report as presented. Motion: Approved

Bills were presented for approval in the amount of **\$56,182.39** Motion by Birmele; Second by Ledesma; to pay bills in amount of **\$56,182.39**. Motion Approved upon roll call vote of members present.

Unfinished Business:

None

New Business:

1. Discussion of Policy 1300. Motion by _____ to adopt Policy 1300 Donations & Contributions Second: _____ Motion _____
2. Discussion of Policy 1301. Motion by _____ to adopt Policy 1301 Purchases from Donations & Contributions fund Second: _____ Motion _____
3. Discussion & Approval to move \$1547.7 from 525.2 in the 2022/23 budget back to the 2021/22 budget. Motion by _____ to move funds from 2022/23 budget to 2021/22 Second: _____ Motion _____ by roll call vote of members present.
4. Budget Adjustment for 1841 repair from General Fund to 508.2. Motion by Hunt to make the adjustment in the amount of \$16,036.82. Second by Birmele Motion Approved by roll call vote of members present.

Fire Chief’s Report:

Meetings Attended:

- Township
- City
- Van Buren County Medical Control

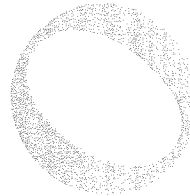
Information:

1. Annual ladder testing completed
2. New front tires 1841, annual service completed
3. I will be on Vacation August 12-21

Assistant Fire Chief’s Report:

Meetings Attended:

Township Meeting



Information:

- Fair
- Golf cart up and running again
- Kits made up for trucks to hand out to kids on calls
- 2 Cold Weather suites donated from Dept up north- Thanks to Cole Hunt for securing this donation.
- All Cameras from Grant have been placed in service
- Preparing for Back to School Bash

Respectfully Submitted,

K. McGrew

Kevin McGrew-Assistant Fire Chief

Other Board Business:

Respectfully submitted,

Gerald Birmele, Secretary

**Treasurer's Report for meeting on July 11, 2022
For the month ending July 31, 2022**

Cash Balances

Operations – General Fund

Reconciled Cash Balances of Prior Month ended June 30, 2022–Huntington **\$ 125,050.50**

XXX Deposits

City of Hartford – Contribution	\$ 10,208.68
Township of Hartford – Contribution	\$ 15,313.02
Pride Care	\$ 0.00
Township Ass't Chief Grant	\$ 0.00
Bangor Township Cost Recovery	\$ 3,315.00
Interest	\$ 9.87
IRS Refund of Overpayment	\$ 598.28
Water Rescue Training (Watervliet & Bangor)	\$ 1,000.00
Total Deposits	\$ 30,448.85

Total Balance of General Fund **\$ 155,499.35**

XXX Expenditures for approval:

Vendors payable	\$ 44,124.45
Grant Expense	\$ 42.20
Payroll released July 2022 (11,089.38 – 2,138.68)	\$ 8,950.70
Bank Fees	\$ 78.00
MI & Fed Tax Withholdings	\$ 2,987.04

Total Expenditure **\$ 56,182.39**

General Fund Balance July 31, 2022 **\$ 99,316.96**

Capital Equipment

Reconciled Cash Balance as of June 30, 2022 – Millage Fund **\$ 102,614.79**

Reconciled Cash Balance as June 30, 2022 – Maintenance Fund **\$ 13,326.45**

Cash Balances for month June 30, 2022 **\$ 215,258.20**

Invested Capital Equipment

Huntington Investment #TCL6358 – Millage Fund Investment June 30, 2022 **\$ 9,923.90**

Huntington Investment #TCL6901 Investment June 30, 2022 **\$ 91,129.74**

Hartford Fire Board August 8, 2022 Meeting Payroll Summary July Business

	TOTAL	
	Hours	Jul 22
Employee Wages, Taxes and Adjustments		
Gross Pay		
Salary	2.00	4,401.63
Assistant Fire Chief	2.00	500.00
Fire Board Office	42.50	680.00
Grant Pay	1.00	800.00
Grass Fire	5.00	77.00
Lift Assist	3.00	48.00
Med Assist	116.00	1,856.75
Mutual Aid	22.00	345.00
Other	8.00	127.50
PI Accident	39.50	621.00
Shift Coverage	74.00	1,110.00
Training	16.00	247.50
Vehicle Inspection	18.00	275.00
Total Gross Pay	349.00	11,089.38
Deductions from Gross Pay		
Dental-Vision		-29.08
Firefighters Assn Dues		-460.51
First Net AT&T		-40.00
Health Insurance		-354.24
Total Deductions from Gross Pay		-883.83
Adjusted Gross Pay	349.00	10,205.55
Taxes Withheld		
Federal Withholding		-767.00
Medicare Employee		-160.81
Social Security Employee		-687.55
MI - Withholding		-523.32
Medicare Employee Addl Tax		0.00
MI - Cities Res Tax		0.00
MI - Cities Work Tax		0.00
Total Taxes Withheld		-2,138.68
Net Pay	349.00	8,066.87
Employer Taxes and Contributions		
Company FICA		687.55
Company Med		160.81
Retirement Fund		264.21
MI - Obligation Assessment		0.00
Total Employer Taxes and Contributions		1,112.57

**Hartford Fire Board Meeting
August 8, 2021
Balance Sheet & Deposit Detail
July Business**

BALANCE SHEET

	Jul 31, 22
ASSETS	
Current Assets	
Checking/Savings	
102 Regular Check Hunt..3427	71,811.66
105 CD Fund Equity..C...288	0.38
106 Millage Fund Hunt..3456	102,614.79
108 Maintenance Hunt....3469	13,325.32
Chemical Financial Advisors	69,932.47
Huntington Advisors #901	91,129.74
Huntington TLC006358	9,923.90
Total Checking/Savings	358,738.26
Total Current Assets	358,738.26
TOTAL ASSETS	358,738.26
LIABILITIES & EQUITY	0.00

Deposit Detail

Type	Num	Date	Name	Account	Amount
Deposit		07/18/2022		102 Regular Check	29,834.98
				Hunt..3427	
				Payroll Liabilities	-598.28
				420 Bangor 1st Resp	
				Reimburse	-3,315.00
					-
				402 Hartford City	10,208.68
					-
			401 Hartford Township	15,313.02	
			516.2 Firefighter I & II	-400.00	
				-	
TOTAL				29,834.98	
Deposit		07/26/2022		102 Regular Check	600.00
				Hunt..3427	
				516.2 Firefighter I & II	-600.00
TOTAL				-600.00	
Deposit		07/31/2022		108 Maintenance	0.11
				Hunt....3469	
				404 Interest	-0.11
TOTAL				-0.11	
Deposit		07/31/2022		106 Millage Fund Hunt..3456	0.78
				404 Interest	-0.78
					-
TOTAL				-0.78	
Deposit		07/31/2022		106 Millage Fund Hunt..3456	8.72
				404 Interest	-8.72
					-
TOTAL				-8.72	

**Hartford Fire Board Meeting
August 8, 2021
Balance Sheet & Deposit Detail
July Business**

Deposit		07/31/2022		102 Regular Check Hunt..3427	9.87
				404 Interest	-9.87
TOTAL					-9.87
Deposit		07/31/2022		Huntington TLC006358	17.74
				Investment Income	-17.74
TOTAL					-17.74
Deposit		07/31/2022		Huntington Advisors #901	164.58
				Investment Income	-164.58
TOTAL					-164.58
Paycheck	ACH	07/31/2022	Flemming, Lisa M.	102 Regular Check Hunt..3427	0.00
				500.2 Firefighters/Medics	16.00
				500.2 Firefighters/Medics	16.00
				410 Firefighters Assn Dues	-28.19
				Payroll Tax Expense	1.99
				Payroll Liabilities	-1.99
				Payroll Liabilities	-1.99
				Payroll Tax Expense	0.46
				Payroll Liabilities	-0.46
				Payroll Liabilities	-0.46
				Payroll Liabilities	-1.36
TOTAL					0.00
Paycheck	ACH	07/31/2022	Reed, Kevin A	102 Regular Check Hunt..3427	0.00
				500.2 Firefighters/Medics	14.00
				410 Firefighters Assn Dues	-12.32
				Payroll Tax Expense	0.87
				Payroll Liabilities	-0.87
				Payroll Liabilities	-0.87
				Payroll Tax Expense	0.21
				Payroll Liabilities	-0.21
				Payroll Liabilities	-0.21
				Payroll Liabilities	-0.60
TOTAL					0.00

Hartford Fire Board
Profit & Loss Budget Performance
July 2022

Item 10.

	<u>Jul 22</u>	<u>Budget</u>	<u>Jul 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
303 Investment Market Changes	-2,085.76		-2,085.76		
401 Hartford Township	15,313.02	15,313.02	15,313.02	15,313.02	183,756.24
402 Hartford City	10,208.68	10,208.68	10,208.68	10,208.68	122,504.16
404 Interest	19.48		19.48		
409 Fire Report Request	0.00	4.18	0.00	4.18	50.00
420 Bangor 1st Resp Reimburse	3,315.00	718.20	3,315.00	718.20	8,617.87
521 Cost Recovery Reimbursement	0.00	756.89	0.00	756.89	9,082.68
Hartford Township Grants	0.00	800.00	0.00	800.00	9,600.00
Investment Income	182.32		182.32		
Total Income	<u>26,952.74</u>	<u>27,800.97</u>	<u>26,952.74</u>	<u>27,800.97</u>	<u>333,610.95</u>
Gross Profit	26,952.74	27,800.97	26,952.74	27,800.97	333,610.95
Expense					
500 Payroll					
500.1 Fire Chief	4,401.63	4,498.50	4,401.63	4,498.50	53,982.00
500.10 Chief Health Benefits	1,916.60	1,916.74	1,916.60	1,916.74	23,000.00
500.2 Firefighters/Medics	3,597.75	5,833.37	3,597.75	5,833.37	70,000.00
500.3 Support Staff	680.00	750.00	680.00	750.00	9,000.00
500.4 Chief Retirement	269.91	333.37	269.91	333.37	4,000.00
500.5 Shift Coverage	0.00	1,200.00	0.00	1,200.00	14,400.00
500 Payroll - Other	1,110.00		1,110.00		
Total 500 Payroll	<u>11,975.89</u>	<u>14,531.98</u>	<u>11,975.89</u>	<u>14,531.98</u>	<u>174,382.00</u>
501 Professional, Insur.& Legal					
501.1 Legal Expenses	0.00	250.00	0.00	250.00	3,000.00
501.2 Professional - Audit	0.00	583.35	0.00	583.35	7,000.00
Total 501 Professional, Insur.& Legal	<u>0.00</u>	<u>833.35</u>	<u>0.00</u>	<u>833.35</u>	<u>10,000.00</u>
502 Utilities					
502.1 Internet-Telephone	228.98	241.70	228.98	241.70	2,900.00
502.2 Electric	370.00	450.00	370.00	450.00	5,400.00
502.3 Natural Gas	209.00	125.00	209.00	125.00	1,500.00
502.4 First Net-AT&T	366.36	375.00	366.36	375.00	4,500.00
502.5 EPS Door Security	149.58	50.00	149.58	50.00	600.00
Total 502 Utilities	<u>1,323.92</u>	<u>1,241.70</u>	<u>1,323.92</u>	<u>1,241.70</u>	<u>14,900.00</u>
503 Mileage					
503.1 Mileage - other	0.00	8.35	0.00	8.35	100.00
Total 503 Mileage	<u>0.00</u>	<u>8.35</u>	<u>0.00</u>	<u>8.35</u>	<u>100.00</u>
505 Building Maintenance					
505.1 Bldg Supplies/Maintenanc	196.60	250.00	196.60	250.00	3,000.00
505.3 Grounds Maintenance	0.00	41.66	0.00	41.66	499.92
505.4 Capital Bldg Improvement	0.00	333.35	0.00	333.35	4,000.00
505.5-Trash	0.00	27.10	0.00	27.10	325.00
Total 505 Building Maintenance	<u>196.60</u>	<u>652.11</u>	<u>196.60</u>	<u>652.11</u>	<u>7,824.92</u>
506 Fuel					

Hartford Fire Board Profit & Loss Budget Performance July 2022

Item 10.

	Jul 22	Budget	Jul 22	YTD Budget	Annual Budget
506.1 Unleaded Gas	598.57	366.70	598.57	366.70	4,400.00
506.2 Diesel	709.15	250.00	709.15	250.00	3,000.00
Total 506 Fuel	1,307.72	616.70	1,307.72	616.70	7,400.00
508 Vehicle Maintenance					
508.1 Ladder #1841	16,063.82	258.37	16,063.82	258.37	3,100.00
508.2 Tanker #1831	0.00	175.00	0.00	175.00	2,100.00
508.3 Heavy Rescue #1871	0.00	175.00	0.00	175.00	2,100.00
508.4 Rescue Pickup #1869	0.00	33.37	0.00	33.37	400.00
508.5 Jeep #1860	0.00	33.37	0.00	33.37	400.00
508.6 Explorer #1810	0.00	33.37	0.00	33.37	400.00
508.7 Pick-Up #1801	82.79	33.37	82.79	33.37	400.00
508.8 #1802	0.00	33.37	0.00	33.37	400.00
Total 508 Vehicle Maintenance	16,146.61	775.22	16,146.61	775.22	9,300.00
511 Office					
511.1 Office Equipment	0.00	166.66	0.00	166.66	166.66
511.2 Equipment Repairs	0.00	12.50	0.00	12.50	150.00
511.3 Office Supplies	144.45	125.00	144.45	125.00	1,500.00
511.4 Printing	0.00	16.70	0.00	16.70	200.00
511.5 Software/Upgrades	0.00	100.00	0.00	100.00	100.00
511.6 Copy Lease	0.00	30.00	0.00	30.00	360.00
Total 511 Office	144.45	450.86	144.45	450.86	2,476.66
512 Insurance					
512.1 Worker's Comp	1,261.25	500.00	1,261.25	500.00	6,000.00
512.10 Accident & Sickness Ins	0.00	1,833.37	0.00	1,833.37	22,000.00
512 Insurance - Other	3,787.00		3,787.00		
Total 512 Insurance	5,048.25	2,333.37	5,048.25	2,333.37	28,000.00
513 Payroll Taxes	3,116.87		3,116.87		
515 Equipment & Equip Maint					
515.1 Ladder #1841	16.98	58.37	16.98	58.37	700.00
515.10 Firefighting Foam	0.00	83.37	0.00	83.37	1,000.00
515.11 Ford Truck	0.00	8.37	0.00	8.37	100.00
515.12 Air Tanks	0.00	237.50	0.00	237.50	2,850.00
515.2 Tanker #1831	16.98	58.37	16.98	58.37	700.00
515.3 Heavy Rescue #1871	341.68	475.00	341.68	475.00	5,700.00
515.4 Rescue Pickup #1869	0.00	16.70	0.00	16.70	200.00
515.5 Jeep #1860	0.00	0.00	0.00	0.00	0.00
515.6 Explorer #1810	404.00	45.87	404.00	45.87	550.00
515.7 Eq't Maintenance Other	1,008.97	116.74	1,008.97	116.74	1,400.00
515.8 Small Equipment Maintenan	170.74	33.37	170.74	33.37	400.00
515.9 Medical Supplies	0.00	208.37	0.00	208.37	2,500.00
515 Equipment & Equip Maint - Other	2,211.00		2,211.00		
Total 515 Equipment & Equip Maint	4,170.35	1,342.03	4,170.35	1,342.03	16,100.00
515.13 Ford Truck 1802	0.00	8.37	0.00	8.37	100.00
516 Training					

Hartford Fire Board Profit & Loss Budget Performance July 2022

Item 10.

	<u>Jul 22</u>	<u>Budget</u>	<u>Jul 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
516.1 Fire Chief Training	0.00	166.74	0.00	166.74	2,000.00
516.2 Firefighter I & II	1,271.00	283.37	1,271.00	283.37	3,400.00
516.3 Medlc	0.00	83.37	0.00	83.37	1,000.00
516.4 Fire Officer Classes	0.00	166.74	0.00	166.74	2,000.00
516.5 Drivers Training	0.00	16.70	0.00	16.70	200.00
Total 516 Training	<u>1,271.00</u>	<u>716.92</u>	<u>1,271.00</u>	<u>716.92</u>	<u>8,600.00</u>
518 Physicals					
518.1 Annual Physicals	0.00	666.74	0.00	666.74	8,000.00
518.2 New Employee Physicals	0.00	25.00	0.00	25.00	300.00
Total 518 Physicals	<u>0.00</u>	<u>691.74</u>	<u>0.00</u>	<u>691.74</u>	<u>8,300.00</u>
519 Subscriptions & Dues					
519.1 HelpNet	186.00	66.74	186.00	66.74	800.00
519.11 West MI Assn of Fire Chi	0.00	8.37	0.00	8.37	100.00
519.13 SMEMSIC	0.00	6.25	0.00	6.25	75.00
519.3 FirePrograms	1,968.34	166.74	1,968.34	166.74	2,000.00
519.4 IAFC	0.00	20.87	0.00	20.87	250.00
519.5 MI State Firefighters Asn	0.00	8.37	0.00	8.37	100.00
519.6 NFPA	0.00	25.00	0.00	25.00	300.00
519.9 MPSCS	0.00	8.37	0.00	8.37	100.00
Total 519 Subscriptions & Dues	<u>2,154.34</u>	<u>310.71</u>	<u>2,154.34</u>	<u>310.71</u>	<u>3,725.00</u>
525 Personal Equipment					
525.1 Duty Gear	0.00	583.37	0.00	583.37	7,000.00
525.2 Personal Equipment	1,547.70	233.37	1,547.70	233.37	2,800.00
525.3 Small Equipment	0.00	133.37	0.00	133.37	1,600.00
Total 525 Personal Equipment	<u>1,547.70</u>	<u>950.11</u>	<u>1,547.70</u>	<u>950.11</u>	<u>11,400.00</u>
526 FEMA Grant	0.00	208.37	0.00	208.37	2,500.00
527 Bank Fees	78.00	30.00	78.00	30.00	360.00
528 Bd Members Compensation	240.00	350.00	240.00	350.00	4,200.00
529 Mandatory Annual Testing					
529.1 Personal Veh Inspections	0.00	41.70	0.00	41.70	500.00
529.2 Fire Extinguishers	0.00	41.70	0.00	41.70	500.00
529.3 Hoses	2,791.60	250.00	2,791.60	250.00	3,000.00
529.4 Ladders	1,306.50	116.70	1,306.50	116.70	1,400.00
529.8 Air Compressor	165.00	83.37	165.00	83.37	1,000.00
529.9 Flow Testing Air Packs	0.00	91.70	0.00	91.70	1,100.00
Total 529 Mandatory Annual Testing	<u>4,263.10</u>	<u>625.17</u>	<u>4,263.10</u>	<u>625.17</u>	<u>7,500.00</u>
530 Generator					
530.1 Maintenance	0.00	20.87	0.00	20.87	250.00
530.2 Maintenance Contract	0.00	58.37	0.00	58.37	700.00
Total 530 Generator	<u>0.00</u>	<u>79.24</u>	<u>0.00</u>	<u>79.24</u>	<u>950.00</u>
531 Auxiliary					
531.1 Auxiliary Supplies	0.00	20.87	0.00	20.87	250.00
Total 531 Auxiliary	<u>0.00</u>	<u>20.87</u>	<u>0.00</u>	<u>20.87</u>	<u>250.00</u>
Payroll Tax Expense	<u>2,148.36</u>		<u>2,148.36</u>		

Hartford Fire Board Profit & Loss Budget Performance July 2022

Item 10.

	<u>Jul 22</u>	<u>Budget</u>	<u>Jul 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Uncategorized Expenses	7.03		7.03		
Total Expense	<u>55,140.19</u>	<u>26,777.17</u>	<u>55,140.19</u>	<u>26,777.17</u>	<u>318,368.58</u>
Net Ordinary Income	-28,187.45	1,023.80	-28,187.45	1,023.80	15,242.37
Other Income/Expense					
Other Expense					
Grant Expenditures	42.20		42.20		
Total Other Expense	<u>42.20</u>		<u>42.20</u>		
Net Other Income	-42.20	0.00	-42.20	0.00	0.00
Net Income	<u><u>-28,229.65</u></u>	<u><u>1,023.80</u></u>	<u><u>-28,229.65</u></u>	<u><u>1,023.80</u></u>	<u><u>15,242.37</u></u>

July 2022 CALLS

+	#	TIME	Address	People	COST	TYPE OF CALL
2-Jul	350	13:24	I-94	6	\$ 94.50	PI Accident
2-Jul	351-Twp	19:13	70th St. & 48th Ave	4	\$ 79.50	Other-Pole Fire
3-Jul	352-City	19:14	Heywood St.	5	\$ 77.00	Grass Fire
3-Jul	353-City	21:00	Wendell	2	\$ 33.00	Med Assist-Chest Pain
3-Jul	354-City	22:01	Olds Ave.	2	\$ 66.00	Med Assist-Difficulty Breatl
4-Jul	355-City	9:03	Maple Hill	4	\$ 64.50	Med Assist-Chest Pain
4-Jul	356-City	13:54	Pleasant St.	3	\$ 48.00	Med Assist-Knee Pain
4-Jul	357	14:28	Bangor Twp	3	\$ 48.00	Med Assist-Fall
4-Jul	358-City	18:18	Wendell	3	\$ 48.00	Lift Assist
4-Jul	359	20:44	Bangor Twp	6	\$ 276.50	PI Accident
5-Jul	360	6:08	Coloma Twp	6	\$ 389.50	Mutual Aid
5-Jul	361-Twp	14:34	CR 687	3	\$ 33.00	Med Assist-Unconscious
8-Jul	362-City	10:59	Shepard St.	4	\$ 32.00	Med Assist-Dog Bite
9-Jul	363-City	12:44	Bowie St.	6	\$ 77.75	PI Accident
9-Jul	364-Twp	15:59	66th St.	3	\$ 48.00	Other-Low Wire
9-Jul	365-City	20:01	Center St.	3	\$ 48.00	Med Assist-Unconscious
10-Jul	366	7:41	I-94	5	\$ 79.00	PI Accident
10-Jul	367-City	15:59	Haver St.	9	\$ 123.75	Med Assist-Difficulty Breatl
11-Jul	368-City	16:00	Maple St.	1	\$ 17.00	Med Assist-Bleeding
11-Jul	369-Twp	19:57	CR 372	2	\$ 17.00	Med Assist-Seizure
12-Dec	370-City	17:44	Vanderlyn	1	\$ 17.00	Med Assist-Possible OD
12-Jul	371-City	18:31	Austin Dr.	2	\$ 32.00	Med Assist-Assault Victim
13-Jul	372-Twp	17:39	CR 687	3	\$ 48.00	Med Assist-Head Trauma
13-Jul	373-City	17:46	Haver St.	3	\$ -	Other-Smoke Investigation
14-Jul	374-Twp	3:46	68th St.	2	\$ 32.00	Med Assist-Lift Assist
14-Jul	375-Twp	12:27	56th Ave.	1	\$ -	Med Assist-Sick Person
15-Jul	376-City	23:01	Pleasant St.	2	\$ 33.00	Med Assist-Chest Pain
16-Jul	377-Twp	8:25	Ellenborough	2	\$ 33.00	Med Assist-Hip Issue
17-Jul	378-City	17:01	Bernard St.	3	\$ 48.00	Med Assist-Code 5
19-Jul	379-City	9:00	Main St.	1	\$ -	Gas Leak/CO2
19-Jul	380	17:37	Red Arrow Hwy	2	\$ 33.50	Med Assist-Head Trauma
19-Jul	381-City	18:52	Engle Way	2	\$ 32.00	Med Assist-Choking
19-Jul	382-Twp	19:39	CR 681	1	\$ 17.00	Med Assist-Chest Pain
19-Jul	383-City	20:36	Washington St.	3	\$ 48.50	Med Assist-Unconscious
20-Jul	384-City	16:40	Main St.	1	\$ 13.75	Med Assist-Pregnancy
21-Jul	385-Twp	9:46	CR 687	2	\$ -	Med Assist-Difficulty Breatl
21-Jul	386-Twp	19:21	48th Ave	3	\$ 45.75	Med Assist-Altered
22-Jul	387-Twp	10:02	65th St.	2	\$ -	Med Assist-Medical Alarm
22-Jul	388-Twp	18:12	CR 681	5	\$ 77.75	Med Assist-Sick Person
23-Jul	389	16:40	Bangor Twp	5	\$ 78.25	PI Accident
24-Jul	390-City	18:23	Wendell	6	\$ 93.25	Med Assist-Chest Pain
25-Jul	391-Twp	10:15	CR 687	3	\$ 16.00	Med Assist-Diabetic Issues
25-Jul	392-City	15:18	Pleasant St.	3	\$ 49.50	Med Assist-Difficulty Breatl
25-Jul	393-City	17:01	Elmwood	3	\$ 49.50	Med Assist-Sick Person
27-Jul	394	21:52	Bangor Twp	4	\$ 64.50	Med Assist-Sick Person

27-Jul	395-Twp	22:37	CR 687	4	\$	32.25	Med Assist-Difficulty Breatl
27-Jul	396-City	23:21	Center St.	3	\$	48.00	Med Assist-Unconscious
28-Jul	397-City	2:18	Center St.	2	\$	32.00	Med Assist-Altered
28-Jul	398-Twp	13:03	68th St.	3	\$	16.50	Med Assist-Unresponsive
28-Jul	399-Twp	14:54	Springdale Dr.	3	\$	33.50	Med Assist-Difficulty Breatl
29-Jul	400	13:09	Bangor Twp	2	\$	-	Med Assist-Difficulty Breatl
29-Jul	401-Twp	13:27	52nd Ave.	2	\$	-	Med Assist-Fall
29-Jul	402-City	18:15	Wendell	3	\$	48.50	Med Assist-Altered
30-Jul	403-Twp	7:55	66th Ave	3	\$	48.50	Med Assist-Fall
30-Jul	404-City	11:35	Wendell	2	\$	33.50	Med Assist-Sick Person
30-Jul	405-City	19:46	Bowie St.	4	\$	63.50	Med Assist-Seizure
30-Jul	406-City	21:09	Bowie St.	4	\$	13.75	Med Assist-Possible Heart
31-Jul	407-City	9:55	Maple St.	3	\$	48.50	Med Assist-Chest Pain
31-Jul	408-Twp	13:00	68th Ave.	4	\$	63.50	Med Assist-Chest Pain
31-Jul	409-City	14:42	Wendell	2	\$	31.50	Med Assist-Sick Person
31-Jul	410	21:56	Bangor Twp	2	\$	32.00	Med Assist-Seizure

Total Costs for Fire Calls	\$ 3,107.75
Chief's Salary	\$ 4,401.63
Administrative Cost (Support Staff)	\$ 680.00
Trainings/Inspection Costs	\$ 522.50
Total Costs for Fire Calls	\$ 8,711.88

Total Calls this mor	61	Total July Calls	Fiscal Year Totals	Grass Fire	1
Total Calls for 2021	794	City Calls 31	City Calls 31	Med Assist	49
Total Calls for 2020	698	Twp Calls 20	Twp Calls 20	PI Accident	5
Total Calls for 2019	673	I-94 Calls 2	I-94 Calls 2	Mutual Aid	1
Total Calls for 2018	552	Other 7	Other 7	Other	3
Total Calls for 2017	345	Red Arrow Calls 1	Red Arrow 1	Gas Leak	1
Total Calls for 2016	303		Total f/y 61	Fire	0
Total Calls for 2015	333			Vehicle Fire	0
Total Calls for 2014	312			Lift Assist	1
Total Calls for 2013	292				
Total Calls for 2012	281				
Respectfully submitte		Priority 3 Calls	SHADED		

Assistant Chief Report

August

Information

- Fair
- Golf cart up and running again
- Kits made up for trucks to hand out to kids on calls
- 2 Cold Weather suites donated from Dept up north- Thanks to Cole Hunt for securing this donation.
- All Cameras from Grant have been placed in service
- Preparing for Back to School Bash

Meetings Attended: Township

Respectfully submitted

K.McGrew

Kevin McGrew-Asst. Fire Chief

HARTFORD FIRE DEPARTMENT

Policy Order

1300

Donations and Contributions

I. PURPOSE

The purpose of this policy is to provide guidance on the acceptance of donations and direct contributions to the fire department that are not included in the normal operating budget approved by the City and Township of Hartford. Examples of these types of funds are donations from business, private citizens and groups that seek to improve the quality of equipment and or services for the Hartford Fire Department.

II. POLICY

All Contributions made to the Hartford Fire Department must be accepted in accordance with any applicable Board policy or auditing guidelines. Monetary and in-kind contributions can be made with a specific target or purpose, but will not be accepted if they contain unreasonable or unethical requirements.

All donations will be processed and accepted by the Fire Board and appropriated into the appropriate account for expenditure. A separate account shall be created and maintained for this purpose. Donated funds shall not be used to supplement the regular approved budget and shall be used for special projects, advanced equipment and training that is above and beyond the normal requirements. Requests for such funds shall be made in accordance with Policy Order 1301.

HARTFORD FIRE DEPARTMENT

Policy Order

1301

Purchasing

(Donations and Contributions Fund)

I. Purpose

The purpose of this policy is to provide guidance on the process in which funds are requested from the Hartford Fire Board's Donations and Contributions fund. The funds in this account are not considered normal operating budget monies and are set aside for special projects, advanced equipment and training that is above and beyond the normal requirements.

II. Policy

The process in which funds are requested is outlined as follows in this policy.

Requests for funds from this account shall only be made by the Fire Chief or Assistant Fire Chief, no members or outside organizations are authorized to obtain funds from this account.

A written request shall be submitted to the fire board at a monthly meeting for consideration of funds from this account. Requests shall contain detailed descriptions of special projects, advanced equipment and or training that is being requested.

For request \$5,000 or greater, every attempt shall be made to secure written quotes, with the understanding that unique equipment may only be available from one source.

Approval of request shall be made in the form of a Roll Call vote by the members of the Hartford Fire Board.



August 1, 2022

Mr. Yemi Akinwale, City Manager
Hartford City
19 West Main Street
Hartford, MI 49057

Dear Mr. Akinwale,

I am pleased to provide you with our average response times for the month of July 2022. There were fifteen (15) priority one calls in July with the average response time of 07:37 minutes.

There were fourteen (14) priority two calls in July with the average response time of 08:49 minutes.

There were two (02) priority three calls in July with an average response time of 14:11 minutes.

A total of thirty-one (31) calls were run in July with an average response of 08:35.

There were extended response times for run numbers 213965 due to distance. The crew took the correct route and did not report any further incidents.

If you have any questions, comments, and/or concerns, please feel free to contact me at the office.

Sincerely,

Jessica Sutter
Director of Communication
Pride Care Ambulance
O: 269.343.3267
F: 269.343.6503
C: 269.313.2626

Response Times By Priority Report Date: 08/01/2022 08:56:24
Filters: Date Range (Pickup Time): 07/01/2022 to 07/31/2022 (Last Month); Last Status Timestamp: At Scene; Sele

Response Priority: P1

Run #	Call Type	Vehicle	Start Time: Enroute	End Time: At Scene	Response Time (MM:SS)
212061	Advanced	4114	7/3/2022 21:00	7/3/2022 21:10	9:35
212067	Advanced	Medic 2	7/3/2022 22:02	7/3/2022 22:08	6:30
212139	Advanced	4110	7/4/2022 18:20	7/4/2022 18:23	2:50
212538	Advanced	4114	7/9/2022 12:46	7/9/2022 12:52	5:52
212542	Advanced	4114	7/9/2022 12:46	7/9/2022 12:54	7:52
212559	Advanced	4114	7/9/2022 20:05	7/9/2022 20:14	9:38
212619	Advanced	4113	7/10/2022 16:02	7/10/2022 16:06	4:37
212713	Advanced	4113	7/11/2022 16:02	7/11/2022 16:07	4:48
213044	Advanced	4114	7/15/2022 23:04	7/15/2022 23:12	8:46
213344	Advanced	4114	7/19/2022 20:37	7/19/2022 20:45	8:48
213403	Advanced	4114	7/20/2022 16:41	7/20/2022 16:50	9:37
213965	Advanced	4114	7/28/2022 2:18	7/28/2022 2:30	11:57
214097	Advanced	4114	7/29/2022 18:17	7/29/2022 18:24	7:03
214168	Advanced	4113	7/30/2022 19:49	7/30/2022 19:57	7:40
214196	Advanced	4114	7/31/2022 9:55	7/31/2022 10:04	8:44

Totals: Avg: 07:37

Response Priority: P2

Run #	Call Type	Vehicle	Start Time: Enroute	End Time: At Scene	Response Time (MM:SS)
212085	Advanced	Medic 2	7/4/2022 9:04	7/4/2022 9:11	7:48
212107	Advanced	4114	7/4/2022 13:56	7/4/2022 14:09	13:08
212140	Advanced	Medic 2	7/4/2022 18:23	7/4/2022 18:27	3:51
212440	Advanced	4114	7/8/2022 11:00	7/8/2022 11:08	7:27
212510	Advanced	4113	7/8/2022 23:10	7/8/2022 23:17	6:29
212511	Advanced	4113	7/8/2022 23:10	7/8/2022 23:17	6:29
212802	Advanced	4113	7/12/2022 18:33	7/12/2022 18:43	9:46
212987	Advanced	4113	7/15/2022 3:42	7/15/2022 3:54	12:44
213169	Advanced	4113	7/17/2022 17:00	7/17/2022 17:04	4:33
213337	Advanced	4114	7/19/2022 18:54	7/19/2022 19:03	9:15
213712	Advanced	4113	7/24/2022 18:34	7/24/2022 18:41	6:44
213960	Advanced	Medic 2	7/27/2022 23:22	7/27/2022 23:38	15:54
214139	Advanced	4114	7/30/2022 11:36	7/30/2022 11:50	13:01
214216	Advanced	4113	7/31/2022 14:46	7/31/2022 14:52	6:24

Totals: Avg: 08:49

Response Priority: P3

Run #	Call Type	Vehicle	Start Time: Enroute	End Time: At Scene	Response Time (MM:SS)
212799	Advanced	Medic 4	7/12/2022 17:47	7/12/2022 17:57	10:25
213791	Advanced	4114	7/25/2022 17:02	7/25/2022 17:20	17:58

Totals: Avg: 14:11

Overall Totals

Trips 31 Average Response Time 8:35

HARTFORD PUBLIC WORKS DEPARTMENT

City of Hartford 621-3022
Justin Ryan Supt.



8/22/2022

MAINTENANCE DEPARTMENT

Serviced all the equipment that required servicing
Repaired all the equipment that required repairing
Mow all city lots as needed.
Clean and sweep parking lots.
Picking up brush.
Mowed Waste Water Treatment Plant

WATER DEPARTMENT

Water turn off	1
Water turn on	1
Water meter repairs	2
Water leaks repaired	1
Water meters read by request	2
Water services replaced to water main	0
Collected monthly water samples and delivered to Paw Paw Lab	
Sent monthly reports to the Michigan Department of Health	
Ran auxiliary well generator once a week	
Water meters read for the month	

MAJOR AND LOCAL STREETS

Prospect St. paved and Woodside Dr, paved.
Doing a lot of cold patch work.

SEWER SYSTEM

Sewer mains rodded	2
Sewer services dug up and repaired	0
Mowed all lift stations	

LIFT STATIONS

Lift stations are running very well at this time
Generators are run once a week for testing
Bar screens are cleaned twice a week

Iron Removal Plant

Run back up generator once a week.
Back wash twice a week.

HARTFORD PUBLIC WORKS DEPARTMENT

200 Beachwood St.
621-3022
Dan Staunton Supt.



8/22/2022

WATER QUALITY AVERAGE FOR THE MONTH

Raw Water

Iron	<u>1.57</u> ppm
Manganese	<u>0.149</u> ppm
pH	<u>7.2</u>

Finished Water

Iron	<u>0.001</u> ppm
Manganese	<u>0.001</u> ppm
Chlorine	<u>1</u> ppm
Phosphates	<u>1.3</u> ppm
Flouride	<u>0.8</u> ppm
pH	<u>7.3</u>

Chemicals used

	Total Lbs
Chlorine	<u>138.8</u>
Phosphates	<u>228</u>
Flouride	<u>212</u>

Average Daily Use

	<u>4.4</u>
	<u>7.3</u>
	<u>6.8</u>

WATER PUMPED FOR THE MONTH

Backwash water 5.963 Million Gallons

179,000 Gallons

WATER BACTI SAMPLES FOR THE MONTH

19 W. Main St.	<u>ND</u>
525 E. Main St.	<u>ND</u>
200 Beachwood St.	<u>ND</u>
Well#6	<u>ND</u>

HARTFORD WASTEWATER TREATMENT PLANT

66460 56th Ave * Hartford MI 49057 * 269-621-2289* cohwwtp@frontier.com
Tom Strand, HWWTP Operator

HWWTP Report for the Month of: July, 2022

- State report has been submitted for the month of July.
- Average flow 0.167 MGD (million gallons per day)
- Performed routine maintenance and daily duties.

Operation Report for July, 2022

1) Flow in Million Gallons Per Day	
A. Monthly Total	5.182
B. Average	0.167
2) Sodium Hypochlorite gallons Per Day	
A. Total	465
B. Average	15.0
3) Ferric in Gallons Per Day	
A. Total	599
B. Average	19
4) Polymer Powder in Pounds Per Day	
A. Total	31.00
B. Average	1.00
5) Sodium Bisulfite in Gallons Per Day	
A. Total	108.5
B. Average	3.5
6) Electric usage KWH	
A. Total	45
B. Average	1.5
7) Final BOD in Pounds	
A. Total	293
B. Average (177 LBS. Allowed)	14
C. % Removal (85%)	96
8) Final Suspended Solids in Pounds	
A. Total	369
B. Average (131 LBS. Allowed)	18
C. Average mg/l	13.2
D. % Removal (85%)	94
9) Total Phosphorus in mg/l	
A. 30 Day Average (1 mg/l Allowed)	0.7
B. % Removal	89
10) Fecal Coliform Bacteria in Count/100ml	
A. Average (200/100ml Allowed)	36.6



**JULY 2022
LIST OF BILLS
CK #37242 TO CK # 37315**

NUMBER	WRITTEN TO	DESCRIPTION	TOTAL
37242	ABONMARCHÉ	CLARK & LINDEN STREET IMPROVEMENTS PROJECT - FISCAL 2021-2022	250.00
37243	ALEXANDER CHEMICAL CORP.	CHEMICALS FOR WWTP + DRUM RENTAL INVOICES FOR IRP & WWTP - FISCAL 2021-2022	2,251.38
37244	AMERIGAS - HARTFORD 5254	PROPANE FOR LAB AT WWTP - FISCAL 2021-2022	1,045.25
37245	MICHAEL BANIC	OCCUPANCY INSPECTIONS 7/6/22	30.00
37246	PAMELA BENCH	HOURS WORKED ON 6/22/22 FOR 8/2/22 ELECTION (4 HOURS) - FISCAL 2021-2022	52.00
37247	BLOOMINGDALE COMMUNICATIONS	PHONE & INTERNET SERVICE FOR JULY 2022 (7/5-8/4/2022)	356.37
37248	BLUE CARE NETWORK OF MI	JULY 2022 HEALTH INSURANCE	16,394.83
37249	DELTA DENTAL	JULY 2022 DENTAL INSURANCE	927.12
37250	FRONTIER	DPW LOCAL PHONE (6/25-7/24/22), CASINO LIFT STATION PHONE (6/17-7/16/22), WWTP PHONE, INTERNET & ALARM (6/13-7/12/22), & IRP INTERNET & PHONE (6/19-7/18/22)	547.19
37251	GALLS, LLC	TWO BULLET PROOF VESTS (SHOULD GET RE-IMBURSED WITH GRANT \$)	1,635.48
37252	HARDING'S MARKET	COFFEE FOR BREAK ROOM	17.98
37253	HARTFORD BUILDING AUTHORITY	CITY HALL LEASE FOR JULY 2022	4,166.67
37254	HARTFORD FIRE BOARD	JULY 2022 CONTRACTUAL PAYMENT	10,208.68
37255	INDIANA MICHIGAN POWER	JUNE 2022 ELECTRIC BILLS - FISCAL 2021-2022	5,491.03
37256	J.S. BUXTON LLC	BULK LIME SLURRY FOR WWTP	1,625.00
37257	KELLOGG HARDWARE	MISC HARDWARE SUPPLIES FOR JUNE 2022 - FISCAL 2021-2022	557.58
37258	MI ASSOCIATION OF PLANNING	ANNUAL GROUP MEMBERSHIP - ZONING/PLANNING FISCAL 2023	675.00
37259	MICHIGAN RURAL WATER ASSOC.	ANNUAL MEMBERSHIP - JULY 2022 THROUGH JUNE 2023	780.00
37260	JOANN NEWNUM	HOURS WORKED ON 6/22/22 FOR 8/2/22 ELECTION (4 HOURS) - FISCAL 2021-2022	52.00
37261	TOM NEWNUM	CLEAN CITY HALL 7/6/2022	50.00
37262	PLERUS	BALLOT MARKING INSTRUCTIONS AND ENVELOPES FOR 8/2 ELECTION	134.83
37263	STATE OF MICHIGAN	NPDES MUNICIPAL APPLICATION FOR WWTP	750.00
37264	TOTAL TREE CARE LLC	TREE REMOVAL & TRIMMING (CHURCH, S HAVER & MAPLE ST)	5,900.00
37265	TRACE ANALYTICAL LABORATORIES	LANDFILL IPP TESTING FOR WWTP - FISCAL 2021-2022	165.00
37266	THE TRI-CITY RECORD	REGISTRATION NOTICE FOR 8/2/22 ELECTION	211.50
37267	UNUM LIFE INSURANCE CO OF AMERICA	JULY 2022 LIFE & DISABILITY INSURANCE	694.76
37268	VAN BUREN COUNTY CLERK	VOTER'S CARD PRINTING FOR THE QUARTER ENDING JUNE 30, 2022 - FISCAL 2021-2022	40.60
37269	VILLAGE OF PAW PAW LABORATORY	MAY 2022 LAB ANALYSIS - FISCAL 2021-2022	120.00
37270	VISION SERVICE PLAN	JULY 2022 VISION INSURANCE	140.31
37271	WALTER L. DE VISSER, SR.	MECHANICAL PERMITS CH22005 - 508 W MAIN, CH22006 - 108 AUSTIN, CH22007 - 106 AUSTIN AND CH22008 - 305 S HAVER - FISCAL 2021-2022	740.00
37272	ALEXANDER CHEMICAL CORP.	CHEMICALS FOR WWTP & IRP	4,668.20
37273	AUTO-WARES GROUP	WELDING ROD, OIL & FILTERS FOR DPW	38.67
37274	BEST WAY DISPOSAL INC	WWTP, CITY HALL & DPW TRASH SERVICE FOR JUNE 2022 - FISCAL 2021-2022	343.71
37275	CINTAS CORPORATION	FIRST AID SUPPLIES - POLICE, CITY HALL & DPW	233.64
37276	GAGE MOTORS	SIDEVIEW MIRROR ON FORD INTERCEPTOR PLUS INSTALLATION	150.00
37277	EDDWARD KALEEL	BALANCE OF WATER DEPOSIT REFUND FOR 20 N MAPLE ST	84.70
37278	MICHIGAN AGRIBUSINESS SOLUTION	FECAL COLIFORM AND METAL & NUTRIENTS TESTING FOR WWTP	750.00
37279	MUNICIPAL SUPPLY COMPANY	3 FOOT SS PROBING RODS FOR DPW	300.00
37280	TOM NEWNUM	CLEAN CITY HALL 7/13/2022	50.00
37281	PUHRMAN HAULING & EXCAVING	47 YARDS OF TOP SOIL FOR LOT AT 1 W MAIN ST + SPREAD & SMOOTH OUT	1,860.00
37282	TRACE ANALYTICAL LABORATORIES	IRP WATER SAMPLE TESTING - 6/27/2022	83.25
37283	TRIPLE-E ASPHALT	PROSPECT STREET REPAVING	45,411.00
37284	VAN BUREN COUNTY CENTRAL DISPATCH	VERIZON MODEMS 4/24-5/23/22 AND 5/24-6/23/22	160.04
37285	VAN BUREN COUNTY CLERK	REPRINTING AND MAILING OF ALL VOTER ID CARDS	804.46
37286	WIGHTMAN & ASSOCIATES, INC.	PROJECT 202307-DWAM GRANT APPLICATION (\$1,385.00), PROJECT 212081-LINDEN & CLARK (\$1,098.42), PROJECT 212004 WASTEWATER COLLECTION SYSTEM IMPROVEMENT (\$15,958.55) & PROJECT 190496 - HARTFORD TWP PFAS WATER WATER MAIN EXTENSION (\$5,250.00)	23,691.97
37287	WILLIAM (ARTIE) WILCOX	ELECTRICAL PERMIT 22HE009 - 106 AUSTIN - FINAL + 22HE011 - 411 W MAIN	273.60
37288	AT&T MOBILITY	FIRST NET SERVICE FOR CELL PHONES 6/12-7/11/2022	367.29
37289	MICHAEL BANIC	OCCUPANCY INSPECTIONS 7/20/22	180.00
37290	BEAVER RESEARCH COMPANY	3 FIVE GALLON PAILS OF WEED KILLER FOR DPW	795.10
37291	BLUE CARE NETWORK OF MI	AUGUST 2022 HEALTH INSURANCE	16,394.83
37292	DELTA DENTAL	AUGUST 2022 DENTAL INSURANCE	927.12
37293	FERGUSON WATERWORKS	WATER REPAIR PARTS	1,221.34
37294	FLEMING BROTHERS OIL CO	GASOLINE & DIESEL FOR JUNE 2022 - FISCAL 2021-2022	3,535.11
37295	FRONTIER	WWTP PHONE, INTERNET & ALARM 7/13-8/12/2022	235.76
37296	MI MUNICIPAL TREASURERS ASSOC	2022 FALL CONFERENCE FOR TREASURER PAM SHULTZ	359.00
37297	MICHIGAN LAN TECHNOLOGIES	NEW CAMERAS FOR ELECTION BOX, CITY HALL & POLICE STATION	9,908.30
37298	MICHIGAN OFFICE SOLUTIONS INC	CITY HALL COPIER MAINTENANCE AGREEMENT 7/18-10/17/2022 & POLICE COPIER MAINTENANCE AGREEMENT 7/24-10/23/22 + POLICE OVERAGE FOR FISCAL 2021-2022	2,194.51
37299	TOM NEWNUM	CLEAN CITY HALL 7/20/2022	50.00
37300	TRACE ANALYTICAL LABORATORIES	IRP WATER SAMPLE TESTING - ANIONS & ALKALINITY 7/15/2022	269.67
37301	THE TRI-CITY RECORD	NOTICE OF PUBLIC ACCURACY TEST FOR AUG 2, 2022 ELECTION	58.75
37302	UNUM LIFE INSURANCE CO OF AMERICA	AUGUST 2022 LIFE & DISABILITY INSURANCE	657.80
37303	MICHAEL BANIC	OCCUPANCY INSPECTIONS 7/27/22	90.00
37304	CONSUMERS ENERGY	DPW, CITY HALL & IRP GAS BILLS 6/22-7/21/2022	86.37
37305	ENGRAVING, AWARDS & GIFTS	100 KEYS TO THE CITY	1,377.09
37306	FRONTIER	IRP PHONE & INTERNET 7/19-8/18/2022 + CASINO LIFT STATION PHONE 7/17-8/16/2022	185.77
37307	GAGE MOTORS	BRAKE PADS & ROTORS FOR POLICE DODGE CHARGER 7/25/2022 + OIL CHANGE FOR FORD INTERCEPTOR 7/24/2022	856.71
37308	INFRASTRUCTURE ALTERNATIVES	CONTRACTED WORK AT WWTP	900.00
37309	TOM NEWNUM	CLEAN CITY HALL 7/27/2022	50.00
37310	ROSE PEST SOLUTIONS	ANNUAL PEST CONTROL SERVICE - SEPT 2022 THROUGH AUG 2023	581.40
37311	STAPLES CREDIT PLAN	TWENTY FOUR 54 QUART & EIGHT 129 QUART PLASTIC STORAGE BINS FOR POLICE + INK CARTRIDGES FOR IRP PRINTER & DYMO LABELS FOR CLERK	1,043.45
37312	TRACE ANALYTICAL LABORATORIES	MERCURY ANALYSIS FOR WWTP + 20 LEAD & COPPER SAMPLES	822.00
37313	TRIPLE-E ASPHALT	MILLING & GRADING LINDEN ST + PATCHING, MILLING & PAVING WOODSIDE DRIVE	53,256.00
37314	VISION SERVICE PLAN	AUGUST 2022 VISION INSURANCE	140.31
37315	WIGHTMAN & ASSOCIATES, INC.	PROJECT 212004 WASTEWATER COLLECTION SYSTEM IMPROVEMENTS	8,139.70

74 TOTAL CHECKS

\$ 239,597.18



**CITY MANAGER'S REPORT
AUGUST 22, 2022**

1 & 5 WEST MAIN STREET UPDATE:

Van Buren County Land Bank received one Development Proposal from Renovare Development, LLC of Detroit. The joint Evaluation Committee reviewed the proposal and recommended its acceptance to negotiate a pre-development agreement with Renovare. As part of the process, the pre-development agreement will include roof repair to stabilize the building.

The Board would like to know if the city is willing to waive any permit, hookup, utilities, etc. for the development of this project in effort to bring it to fruition.

REZONING REQUEST AND VARIANCE FOR 5 SOUTH HAVER STREET:

The Planning Commission recommended the approval of the rezoning request of 5 South Haver Street from B-1 Commercial to R-2 residential and a variance for the construction of a duplex on the property. The Planning Commission made these recommendations during a regular meeting held on August 8, 2022 after a public hearing. The new building will be a two-story structure for two families. If the recommendations are approved, the property owner plans to start construction before the end of the year. A new building would be a nice addition to that neighborhood.

PROPOSAL TO UPDATE THE CITY'S EMPLOYEE HANDBOOK:

The City's Employee Handbook is outdated and should be updated to reflect current personnel issues. We have discussed this with Rose Street Advisors and have received a proposal to update for your review and approval. We have been working with Rose Street advisors for over ten years and look forward to working with them.

CITY HALL ROOF REPAIR UPDATE:

In order to get uniformity in our approach to repair the roof problem, we prepared a repair specification and advertised for bids from local contractors. We received three bids ranging from \$89,488 to \$105,930.00. Ian Mattoon of Garland Company will be available to present his recommendation to the City Commission during the meeting on Monday night.

RURAL BUSINESS DEVELOPMENT GRANT

The United States Department of Agriculture Rural Development has given the City the green light to start the Streetscape project. The plan is to start with South Parking Lot and move to other items of the project. We are working on the specification that would allow the bidding of the project and construction before the end of this year.

CITY OF HARTFORD
PROPOSED SPECIAL MEETING MINUTES
AUGUST 15, 2022

Item 16.

Members Present: Ramon Beltran; Ron Burluson; Frank Dockter; Richard A. Hall; John Miller; Helen Sullivan; Terry Tibbs

Members Absent:

Staff Present: Akinwale; Rodney-Isbrecht;

Pledge of Allegiance was said.

- Mickey Bittner, Wightman – EGLE has very tight deadlines requiring a special meeting to award bids and move forward with the project. Bid opening were last Thursday, recommended breaking out the project into three separate contracts, 1. Wastewater Plant Improvements 2. Foremain & Gravity Sewer Replacement 3. Sewer Lining, to get the best price instead of one general contractor to capture the best value; contracts came in \$500,000 + over budget from last year's projections due in part to supply line issues. After a meeting with the City Manager & Department of Public Works they were able to make some recommendations to reduce the scope of work by eliminating a forcemain replacement in Contract B in the amount of \$605,350.00 to bring the project within budget. EGLE gave an offer to roll this part of the project into 1st quarter of next year funding and will require a 45-day notice of intent to raise the ceiling on what is borrowed to complete the project. The Council will need to make a decision no later than the September meeting. The full scope of the project must be done at some point due to the age of the system. The project will begin next spring, typically you have two years to complete the project.
- Andy Campbell, Baker Tilly – In order to accept the project rates will have to adjusted to support the project at \$3,950,000.00 the additional \$605,350.00 part of the project will be an additional rate adjustment of \$2.25 per typical homeowner. If Council postpones the project to a future date there is a risk of rising interest rates for borrowing. Council will also need to adjust rates at the rate of inflation every year for operating expenses in the next fiscal year budget. This rate adjustment is still below average of rates in the state.
- Eric McGlothlin, Dickinson Wright Bond Counsel – resolution authorizes revenue bonds, recommends adopting the notice of intent for the additional scope of the project at the August 22, 2022 Council meeting so that Council can move forward with borrowing additional funds from the State Revolving Loan Fund or private bank. One benefit of using the SRF program is a better interest rate and a potential loan forgiveness percentage.

New Business:

Discussed:

- Scope of Wastewater Improvement Project – Awarding Project Contract A, Contract B, Contract C – Council wants to move forward with the full scope of the project;
- Bonds – this is a draw loan with the State in the amount of \$3,950,000.00, the City has already borrowed \$400,000 bond anticipation note and must be repaid regardless if the City does not move forward with the project at this time. Council is in agreement to move forward in doing the full scope of the project and borrowing the additional funds needed;
- Utility Rate Adjustment – Council is in agreement to adjust rates to met the obligation to do the full scope of the project with an effective date of January 1, 2023.

Motion by Commissioner Miller, supported by Commissioner Dockter, to adopt Resolution 2022 – 011 Authorize Issuance of Sanitary Sewer System Junior Lien Revenue Bonds, Series 2022.

Motion carried 7 – 0

Motion by Commissioner Tibbs, supported by Commissioner Miller, to adopt Resolution 2022 – 012 Award a Construction Contract for Wastewater System Improvements Contract A to L. D. Docsa Associates, Inc in the amount of \$1,267,799.60.

CITY OF HARTFORD
PROPOSED SPECIAL MEETING MINUTES
AUGUST 15, 2022

Item 16.

Motion carried 7 – 0

Motion by Commissioner Dockter, supported by Commissioner Tibbs, to adopt Resolution 2022 – 013 Award a Construction Contract for Wastewater System Improvements Contract B to Payjay, Inc in the amount of \$1,749,790.00.

Motion carried 7 – 0

Motion by Commissioner Dockter, supported by Commissioner Tibbs, to adopt Resolution 2022 – 014 Award a Construction Contract for Wastewater System Improvements Contract C to Insituform Technologies USA, LLC in the amount of \$701,935.80.

Motion carried 7 – 0

Motion by Commissioner Miller, supported by Commissioner Sullivan, to adopt Resolution 2022 – 015, Amending Water/Sewer Rates.

Motion carried 7 – 0

Motion by Commissioner Miller, supported by Commissioner Beltran, to adjourn the meeting at 9:00pm.

Motion carried 7 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
JULY 25, 2022

Item 17.

Commissioners Present: Ramon Beltran; Ron Burleson; Frank Dockter; John Miller; Helen Sullivan; Terry Tibbs; Mayor Richard A. Hall;

Members Absent:

Staff Present: Akinwale; Rodney-Isbrecht; Shultz; Staunton

Mayor Richard A. Hall called the business meeting to order at 7:30pm.

Pledge of Allegiance was said.

Motion by Commissioner Dockter, supported by Commissioner Beltran, to approve the agenda with date of meeting corrected.

Motion carried 7 – 0

Guests:

- Andy Campbell, Baker Tilly - in the SAW grant it was identified that rates would need to be increased in order to move forward with any of the projects in the capital improvement plan. The rate increase will have to be adopted when you accept the proposals. The revolving fund requires the City show they can repay the loan and have the funds to operate the system which is currently about \$455,000. Whatever debt is incurred rates must be adjusted to be able to repay the debt. Projections are about \$550,000 revenue is needed for operations and debt. Council will need to make a decision on how to move forward with the scope of project if those bids come back over projected costs.

Public Comment:

- Carolyn Martin, City Resident, asking residents to support and vote yes on the new senior millage proposal by Van Buren County Senior Services on August 2, 2022.
- Matt Nielson, Candidate for 39th District State Representative

Communications:

1. Petitions for City Commission Board Seat Available – filing deadline is July 26, 2022 4PM
2. Absentee Voter Ballot for the August 2, 2022 Election are available, polls will be open 7am-8pm, the Clerks Office will be open on July 30, 2022 8:30am – 4:30pm for voter registrations & acquiring absent voter ballot.

Reports of Officers, Boards & Committees; Routine Monthly Reports from Departments:

- A. **Police & Ordinance** – Chief Beltran, not present, LT. Prince on Vacation, Ordinance Officer is authorized to write tickets.
- B. **Fire Dept** – Chief Harting – 9 members became certified on river rescue training. Commissioner Tibbs would like to see CPR Training classes open to staff and public. WMU is offering training on electric battery fires. October 2nd Pancake Breakfast & Beginning of Fire Prevention Week. Fair Week had very few incidents.
- C. **Ambulance** – Bill Mears, Pride Care new UTV to transport patients to an ambulance. Has mass casualty kits on each ambulance.
- D. **Van Buren County** – Commissioner Chappell, following up on Mass casualty kits. Broadband Survey is done. PFAS Project, Commissioner Chappell is willing to go door to door to education & sign people up to get those effected connected to municipal water.
- E. **Public Works** – Superintendent Staunton, Lot at 1 West Main Street looks good.
- F. **Wastewater Treatment Plant** – Reports from IAI, Meeting next Friday.
- G. **Treasurers, Investment & List of Bills** – Comments on the expense for Christmas Decorations, Council wants to review proposals and vote on specific line items for projects, planters and decorations.

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
JULY 25, 2022

H. City Manager – Department of Public Works Update, Superintendent is moving to part time, Current Staff member is training to become a licensed water operator; Drinking Water Asset Management Project; USDA Rural Business Development Grant Application, waiting on final approval; Clean Water Revolving Fund – SRF Sewer Project; City Hall Roof Issue, to pitch the roof would cost \$250,000 as the building is not structured for a pitch roof, there have been six different opinions, the engineer recommended a consultant and will continue to explore additional options,

Approval of Commission Minutes:

Motion by Commissioner Sullivan, supported by Commissioner Dockter, to approve the minutes of the June 27, 2022 business meeting of the Hartford City Commission, as presented and place them on file.
Motion carried 7 – 0

Approval of Reports:

Motion by Commissioner Beltran, supported by Commissioner Miller, to accept the June, 2022 departmental reports as presented and place them on file.
Motion carried 7 – 0

Goals/Objectives: None Discussed

Old Business:

- Discussion – Commission Shirt Order.

Motion by Commissioner Sullivan, supported by Commissioner Burlison, to purchase Commission Shirts in the amount not to exceed \$1,000.00.
Motion carried 7 – 0

New Business:

- Wastewater Improvement Project – Special Meeting Date to Tentatively Awarding Project Discussion – Special Meeting Date set for August 15, 2022 at 7:30pm Backup date on August 16, at 7:30pm if no quorum is present on August 15, 2022.

Resolutions, Ordinance, Proclamation's: None

Adjournment:

Motion by Commissioner Tibbs, supported by Commissioner Miller, to adjourn the meeting at 8:33pm.
Motion carried 7 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk

**City of Hartford Planning Commission
Regular Meeting, Hartford City Hall
August 8th, 2022 Minutes**

Called to Order: 7:30 p.m. by T. Kling

Members Present: S. Ackerman, J. Fuller, D. Langston, J. Kling, T. Kling, A. Morales, & N. Spoula

Also Present: Yemi Akinwale, City Manager; Frank Dockter, City Commissioner; & Paul Sendhu, owner of the Marathon Gas Station

Approval of the Agenda: Motion made by D. Langston, seconded by J. Fuller, to approve the August 8th, 2022 agenda as written. All present in favor, motion carried.

Approval of the Minutes: Motion made by N. Spoula, seconded by D. Langston, to approve the April 11th, 2022 meeting minutes as written. All present in favor, motion carried.

Public Comments Not on the Agenda: Yemi's updates

5 West Main St. – A company out of Detroit submitted a proposal, which was accepted by the County Land Bank, to construct a new building on the vacant corner. They will fix & stabilize the existing building, fix the roof, and plan to create a 3-story building. The top floors will be residential, and the bottom floors will be commercial.

The Sewer/water projects on Linden & Clark St are being postponed until next year, 2023. The contractor is signed – price remains the same for now.

The PFAS water project is still ongoing. Mike Chappel, City Commissioner, has offered to help out.

Public Hearing: Rezoning Request for Parcel #80-52-011-002-00, located at 5 South Haver St. from B-1 Commercial to R-2 Residential, and a variance to build on 8,844 square feet parcel. A Public Notice was put in the paper & posted prior to this hearing, along with letters that were sent out to all the neighbors near the property.

Motion to Recess Regular Meeting: Motion made by J. Fuller, seconded by D. Langston, to recess the Regular Meeting & open the Public Hearing. All present in favor, motion carried.

Public Hearing:

Paul Sendhu, the owner of the Marathon Gas Station, would like to build a small, two-story duplex for his family on this property. Dimensions 45' x 32', no garage, wood framed structure with a crawl space, no basement. They can either park in front or use the existing garage next door which is located on his other property. May have a stairway on the outside with access to the upper level, but plan design may change pending approval of the rezoning. Legally, 12,000 square feet is required for any new builds, however, as pointed out by T. Kling, most of the properties in town have smaller square footage. J. Fuller expressed concerns from two neighbors of the property who were unable to attend the public hearing. Mr. Birmele, owner of the funeral home across from the property, and Jeff's sister who lives behind the property, worried that there might be parking issues, that there wasn't enough room for parking in front. T. Kling stated that the lot is 67' x 132' which should allow for plenty of room for them to park up front. Everyone agreed that parking should not be an issue or cause any traffic flow problems.

The lot as it stands is overgrown and pretty much an eyesore. Having a new residence there would improve the look of the property & also bring in tax revenue for the City.

Motion to Close the Public Hearing: Motion made by D. Langston, seconded by J. Fuller, to close the Public Hearing and open the Regular Meeting. All present in favor, motion carried.

Old Business:

The building of the new church on North Center St. fell through due to a conflict that arose.

New Business: Recommendation to the City Commission to approve/deny the Zoning request

Motion made by J. Fuller, seconded by A. Morales, to recommend to the City Commission to approve the request of the Rezoning of Parcel #80-52-011-002-00 located at 5 South Haver St. from B-1 Commercial to R-2 Residential, with a variance to build on 8,844 square feet parcel. Per Roll Call, all present in favor, with one request to abstain from voting by S. Ackerman, motion carried.

Other Business:

S. Ackerman raised a question regarding the process of letting the City know about a street light that is out. Just need to have the pole number & street name and let them know, and someone will be out to fix it.

T. Kling wanted to extend a warm welcome to Steve for joining the Planning Commission. We look forward to having him as a member.

Adjournment: Meeting adjourned by T. Kling at 8:03 P.M.

Respectfully submitted by: Jenine Kling, Vice Chair & Secretary

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2022 - 016**



**RESOLUTION TO PURCHASE, ACQUIRE & CONSTRUCT IMPROVEMENTS TO THE
SANITARY SEWER SYSTEM AND TO PUBLISH SUPPLEMENTAL NOTICE OF INTENT TO
ISSUE REVENUE BONDS**

At a regular meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Richard A. Hall on, August 22, 2022 at 7:30p.m.

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, the City Commission previously determined it to be in the best interests of the City of Hartford (the “City”) to design, purchase, acquire and construct certain improvements to the City’s Sanitary Sewer System, including without limitation, gravity sewer main, manhole, and force main repair, replacement, construction and reconstruction, improvements to the wastewater treatment plant and site, the restoration of streets, rights-of-way and easements affected by the improvements and related facilities, as well as all work, equipment, and appurtenances necessary or incidental to these improvements and such other improvements to the Sanitary Sewer System as the City may determine to make (the “Improvements”), and to finance the Improvements by the issuance of bonds pursuant to Act 94, Public Acts of Michigan, 1933, as amended (“Act 94”); and

WHEREAS, pursuant to Section 33 of Act 94, the City previously approved and published a Notice of Intent to Issue Bonds for the Improvements in an amount not to exceed \$3,950,000; and

WHEREAS, the cost of the Improvements has increased; and

WHEREAS, the City Commission deems it in the best interests of the City to authorize up to an additional \$765,000 of Bonds to finance the costs of the Improvements.

NOW THEREFORE BE IT RESOLVED, that

1. The City Commission determines to authorize the issuance of revenue bonds pursuant to Act 94 for the Improvements in an amount not to exceed \$765,000 in addition to the amounts the City Commission has previously stated its intention to issue (the “Bonds”). The Bonds may be issued together with the bonds for the Improvements identified in the notice previously approved by the City Council or as one or more separate series of bonds.

2. A Notice of Intent to issue the additional amount of Bonds be published in accordance with Section 33 of Act 94, and the Clerk of the City is authorized and directed to publish the Notice of Intent to Issue Bonds in a newspaper of general circulation in the City, which Notice shall be substantially in the form on the attached Exhibit A, with such changes as may be approved by the Clerk of the City.

YEAS:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: August 22, 2022

RoxAnn Rodney-Isbrecht, City Clerk

CERTIFICATION:

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on August 22, 2022 and the public notice of said meeting was held in compliance with Act 267 of the Public Acts of Michigan 1976, as amended.

DATE: August 22, 2022

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford
19 West Main Street
Hartford MI 49057

[NOTE TO PUBLISHER – PUBLICATION REQUESTED TO BE 1/4 PAGE SIZE]**EXHIBIT A**

SUPPLEMENTAL NOTICE OF INTENT TO ISSUE
 SANITARY SEWER SYSTEM REVENUE BONDS
 TO THE ELECTORS OF THE CITY OF HARTFORD

PLEASE TAKE NOTICE that the City Commission of the City of Hartford (the “City”) intends to issue bonds in an amount of not to exceed \$765,000 in addition to amounts it has previously stated its intent to issue (the “Bonds”). The Bonds may be issued together with the bonds the City Council has previously stated its intent to issue or as one or more separate series of bonds.

The Bonds shall be issued to pay the cost to design, purchase, acquire and construct improvements to the City’s Sanitary Sewer System, including without limitation, gravity sewer main, manhole, and force main repair, replacement, construction and reconstruction, improvements to the wastewater treatment plant and site, the restoration of streets, rights-of-way and easements affected by the improvements and related facilities, as well as all work, equipment, and appurtenances necessary or incidental to these improvements and such other improvements to the Sanitary Sewer System as the City may determine to make, and to pay the costs of issuing the Bonds and capitalized interest, if any.

The Bonds of this issue shall mature within the maximum terms permitted by law with interest on the unpaid balance at a rate not to exceed the maximum rate permitted by law payable over not more than forty (40) years from the date of issuance of the Bonds. The Bonds shall be issued pursuant to Act 94, Public Acts of Michigan, 1933, as amended.

SOURCE OF PAYMENT

The principal of and interest on the Bonds shall be payable from the net revenues derived from the operation of the Sanitary Sewer System. In addition, the Bonds may be secured by the full faith and credit of the City as limited by applicable constitutional, statutory and charter limitations on the taxing power of the City.

RIGHT OF REFERENDUM

The Bonds will be issued without a vote of the electors approving such Bonds, unless, within 45 days from the date of publication of this Notice of Intent, a petition requesting a referendum, signed by not less than 10% or 15,000 of the registered electors residing within the limits of the City, whichever is lesser, shall have been filed with the Clerk of the City or other recording officer of the City requesting a referendum upon the question of the issuance of the Bonds. If such a petition is filed, the Bonds shall not be issued until approved by the vote of a majority of the electors residing within the City qualified to vote and voting thereon at a general or special election.

This Notice is published pursuant to the requirements of Section 33 of Act 94.

RoxAnn Rodney-Isbrecht, Clerk

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2022 - 017**



APPROVING A CHARITABLE GAMING LICENSE

At a Regular meeting of the City of Hartford Commission, called to order by Mayor Richard A. Hall on August 22, 2022 at 7:30p.m.

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, the Greater Hartford Area Chamber of Commerce has requested to hold a raffle within the City; and

WHEREAS, the City Commission of the City of Hartford has considered the request to hold a raffle from October 2022 through December 2022; and

WHEREAS, the City Commission of the City of Hartford has determined that the Greater Hartford Area Chamber meets the requirements as a nonprofit organization operating in the community for the purpose of obtaining a Charitable Gaming License from the State of Michigan; and

NOW THEREFORE BE IT RESOLVED, that the City Commission of the City of Hartford approves the applicants, request to hold a raffle in the City; and

BE IT FURTHER RESOLVED THAT, the City Commission of the City of Hartford supports the Greater Hartford Area Chamber’s application to the State of Michigan’s Charitable Gaming Division.

YEAS:

NAYS: ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: August 22, 2022

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on August 22, 2022

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford
19 West Main Street
Hartford MI 49057