



City of Hartford
County of Van Buren, State of Michigan

Commission Business Meeting Agenda

Monday, January 26, 2026 at 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

GUESTS

PUBLIC COMMENT - "Please introduce yourself and any organization you represent. Please limit your comments to three (3) minutes. City Council & Staff will listen to your comments and not respond to any requests for information at this time. For those public comments that require a response or follow up, please fill out a comment card so the City Manager can respond within 7 business days of this meeting."

COMMUNICATIONS

REPORT OF OFFICERS BOARDS & COMMITTEES

[1.](#) VBCD - January 2026

Police & Ordinance

[2.](#) HPD - January 2026

Fire Department

[3.](#) HFB - January 2026

Ambulance

Van Buren County

Public Works

[4.](#) DPW - January 2026

Public Works

[5.](#) IRP - January 2026

Wastewater Treatment Plant

[6.](#) WWTP - January 2026

Treasurers, Investment & List of Bills

[7.](#) List of Bills - January 2026

City Manager

[8.](#) CM - January 2026

APPROVAL OF COMMISSION MINUTES

[9.](#) Discuss & Consider - Minutes December 15, 2025

APPROVAL OF REPORTS

GOALS/OBJECTIVES

OLD BUSINESS

10. Discuss & Consider - Development Area Citizens Committee (DACC) & DDA Boundary Map
11. Hillary Taylor, Mckenna - Update on Master Plan, DDA and Zoning Ordinance
12. Discuss & Consider - Workshop Special Meeting Dates

NEW BUSINESS

- [13.](#) Discuss & Consider - 2024/2025 Fiscal Year Audit
- [14.](#) Discuss & Consider - Spark Grant, Ely Park Improvement Project - Change Order
- [15.](#) Discuss & Consider - Rose Street HR Proposal
- [16.](#) Discuss & Consider - Lauterback & Amen Proposal Extension

INTRODUCTION OF RESOLUTIONS OR AMENDMENTS

- [17.](#) Discuss & Consider - Resolution 2026 - 001 - Accepting Letters of Protest for March 2026 Board of Review
- [18.](#) Discuss & Consider - Resolution 2026 - 002 - 2026 Board of Review Alternate Starting Dates
- [19.](#) Discuss & Consider - Resolution 2026 - 003 - 2026 Poverty Guidelines
- [20.](#) Discuss & Consider - Resolution 2026 - 004 - 2023/2024 Fiscal Year Audit
- [21.](#) Discuss & Consider - Resolution 2026 - 005 - Ely Park Improvement Project Change Order
- [22.](#) Discuss & Consider - Resolution 2026 - 006 - Rose Street Advisors HR Proposal
- [23.](#) Discuss & Consider - Resolution 2026 - 007 - Lauterback & Amen Extension Proposal

ADJOURNMENT



Van Buren Conservation District

January 2026 Program Update

Submitted by Emily Hickmott, Executive Director

Happy New Year! The Van Buren Conservation District (VBCD) Board & Staff hope you had a great end of the year and that 2026 is off to a great start already. We look forward to working with you to provide conservation assistance and services in Van Buren County this year. Reach out anytime – staff-specific contact information is available at [VanBurenCD.org/about](https://vanburencd.org/about). Our full board reports can be found on our website as well.

Did you know? Each spring, most Michigan conservation districts (including the VBCD) conduct a conservation plant sale to offer a variety of high-quality, native seedlings, plugs, flowers and grasses, for erosion control, wildlife habitat, reforestation, windbreaks, and many other conservation purposes. Varieties generally include shrubs, deciduous and coniferous trees, and sometimes aquatic plants, grasses, ground covers, and wildflowers.

The VBCD's annual **Tree Seedling Sale** begins accepting pre-orders on January 1, and this year, we're accepting them through March 29. After that, all pre-orders should be picked up during our leftover sale and pickup days: April 10 and April 11.

Pre-orders are a great way to make sure you have access to all of the species we're selling that you might want to improve your land with. If you're not sure where to start, you can check out the chart on each species' webpage or contact us for more information. Help us build wildlife habitat and beautify your space in 2026 by considering native and adapted species.

<https://vanburencd.org/shop/>

Upcoming Events (Details available on [our website](#)):

- Office Closed for the Birthday of Dr. Martin Luther King Jr. | January 19
- Staff Training | The Stewardship Network Conference | January 22-23
- VBCD Board Meeting | January 28 at 10:00 AM | 1035 E Michigan Ave., Paw Paw
- Discover with the District: Winter Wildlife | February 2 at 5:00 PM | Van Buren District Library Bloomingdale Branch | 109 E Kalamazoo St., Bloomingdale | registration preferred
- SWxSW Corner Cooperative Invasive Species Management Area (CISMA) Annual Meeting | February 11 at 10:00 AM | Van Buren ISD Conference Center | 490 S Paw Paw St., Lawrence
- Birds and Blooms Family Event | February 14 at 10:00 AM | Wolf Lake State Fish Hatchery | 34270 CR 652, Mattawan
- Office Closed for Washington's Birthday | February 16
- Staff Training | Michigan Invasive Species Conference (MISC) Annual Meeting | February 18-19



Van Buren Conservation District

January 2026 Program Update

Submitted by Emily Hickmott, Executive Director

Program Updates:

- **Ag Conservation/Water Quality Projects** (*Erin Fuller and Colleen Forestieri*) – The Ag and Water Quality team focused on planning outreach and education events for 2026. This includes finding speakers as well as sponsors and grants to support these events. We look forward to hosting a conference for local farmers as well as field days and small grower meetings in the coming year. The team also worked with farmers on completing contracts for cost-share for post-harvest cover crops.
- **SWxSW Corner Cisma (Cooperative Invasive Species Management Area) Team** (*Abbie Bristol, Alex Florian, Jena Johnson*) – The Cisma Team was able to take a breath and focus more on the tasks we set aside in October while grant-writing. As we finish up reporting on our last year of work, we're looking ahead to make 2026 a year that is fully funded with diverse opportunities. Everything from large federal grants to state grants to new and recurring partner contracts, the Cisma Team is hard at work making 2026 a successful year.
- **Michigan Agriculture Environmental Assurance Program (MAEAP) and Regen Ag Program** (*Kyle Mead*) – The specialist worked to visit farmers between snowstorms to be able to see and access what happens at farms. He also scheduled with the Michigan Department of Agriculture & Rural Development's (MDARD) MAEAP Verifier for two full days of program verification on farms in January.
- **MDARD Forestry Assistance Program (FAP):** (*Benjamin Savoie, CF of Barry Conservation District*) – Ben will begin covering Van Buren County as part of the program's expansion from three counties to nine. We look forward to working with Ben to organize site visits and enroll interested landowners in the State's Qualified Forest Program. If you have any questions, contact Ben at (269) 908-4134 ben.savoie@macd.org
- **National Association of Conservation Districts (NRCs) Technical Assistance** (*Lucas Hartman, Gabriel Francisco*) – The technicians conducted farm visits and site evaluations to support existing CSP and EQIP participants, as well as assisted prospective 2025–2026 EQIP applicants with preparing required documentation in anticipation of application availability.
- **Outreach** (*Jacob Diljak*) – While conservation may look "sleepy" right now, we're building a year of public engagement, events, support, and sharing local stories. You'll want to stay tuned for programs, material (like our annual report and local guide), and the many ways we get involved in our community.
- **Resource Recovery & Recycling** (*Kalli Marshall, Jacob Diljak*) – Kalli has nearly finished reporting for the EGLE Infrastructure grant that improved many transfer stations. Work included further forward movement on Materials Management Planning, data collection and showcasing, and prepping/ planning for collections and events in the 2026 season.

Hartford Police Department Monthly Report

Item 2.

Month: January 2026

DEPARTMENT SUMMARY:

I completed the yearly department certification through the state of Michigan. This ensures our police powers through the year of 2026.

Sergeant Poole and I worked on completing the audit for the law enforcement information services. A large thank you to Sergeant Poole for all of his work. We completed the audit and was told **"This was the best audit we have ever had at Hartford PD."**

I will again start working on cleaning and organizing the evidence room when the audits and accreditation are completed.

I am looking at doing a community engagement event sometime early 2026 to get input from the community on policing services. Stay tuned.....

STATISTICS:

Call for Service (CFS) 115 for the previous month, 99 by our agency

Arrest Count Report 3

Traffic Stops 18

Citations 3

BUDGET UPDATE:

I will begin working on the request for a COPS grant later this year.

I am still working on getting the best option for acquiring a newer police vehicle as ours are starting to show concerns and camera system for vehicles as we discussed at the last meeting for liability.

PERSONNEL:

No new employees at this time.

TRAINING:

Officer Orvis completed required law enforcement information access testing.

Officer Hamre completed required law enforcement information access testing

Sergeant Poole updated his law enforcement information (TAC) license.

All officers are still completing on-line training classes to reduce costs of travel and time

PUBLIC OUTREACH:

Light at truck event.

Shop with a Cop event.

FLEET STATUS:

I am still looking at new patrol vehicle and financing options that other agencies use.

EQUIPMENT:

New department firearms have arrived. I am inventorying them and will be scheduling training soon. The new ammunition for the firearms are on order.

GRANTS & INITIATIVES:

I will work on the 2027 COPS grant program. I am hoping this time we are awarded the funding.

Amount	Grant	Grantor	Purpose	Status

Update Manual/Policies/Procedures/Rules:

Name of Policy	Date Started Update	Status of Update	Est. Completion Date
Rewriting the entire policy manual.			

END OF REPORT

Respectfully Submitted by: Chief Brian Matthews

Date: January 5th, 2025



**Hartford Fire Board Meeting
January 13th, 2026
December Business**

Contents

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Hartford Fire Board
 Agenda
 Tuesday, January 13th, 2026, 7:00 PM

- I. Call to Order, Pledge
- II. Roll call: Jerry Birmele, Chad Hunt, Eric Germinder, Carlos Ledesma, Ron Sefcik
- III. Guests:
- IV. Public Comment: Limited to three minutes per person
- V. Additions or Deletions to the agenda
- VI. **Approval of the Agenda as Presented.** Motion by _____ Second by _____ to approve agenda as presented. Motion _____ Yeas: ____ Nays: ____.
- VII. **Approval of previous meeting minutes from December 9th, 2025:** Motion by _____ Second _____ to approve previous meeting minutes as presented. Motion _____ Yeas: ____ Nays: ____
- VIII. Review: **Review Revenue & Expenditure Report & Invoice Register**
- IX. **Approval of December Treasurer's report:** Motion By _____ Second by _____ to approve Treasurer's report as presented. Motion _____ Yeas: _____ Nays: _____

 - a. **Accounts Payable:** Amount \$39,825.04 Motion by _____ Second _____ by
 roll call vote Motion _____ Yeas: _____ Nays: _____
- X. Review December 2025 Incident Summary and Breakdown of Fire Calls per zone.
- XI. Review Cost Recovery USA 12/25/2025-1/24/2026 Payment Reconciliation Report
- XII. Unfinished Business:
- XIII. New Business:
 1. **Approval of Fiscal Year 25/26 Budget Adjustment # 1**
 Motion by _____ Seconded by _____ to approve 25/26 Budget Adjustment # 1 as presented.
 Yeas: _____ Nays: _____
 2. Discussion on asking price on Ladder 1841.

3. Discuss & Consider- Request from Hartford Firefighters Association to contribute \$1,200 from the Donations account to offset the Cost of the Annual Holiday Dinner.

Motion by _____ Seconded by _____ to approve/deny/table the request from the Hartford Firefighters Association to contribute \$1,200 to the annual Holiday Dinner.

Yeas: _____ Nays: _____

4. Discuss & consider Quotes for purchasing a snowplow for unit 1869.

Motion by _____ Seconded by _____ to approve/deny/table the Quote from _____ in the amount of _____ for the purchase and installation of a snowplow on unit 1869.

Yeas: _____ Nays: _____

Reports:

- a. Fire Chief
- b. Assistant Fire Chief
- c. Board

Motion by _____ second by _____ to adjourn at _____ pm.

HARTFORD FIRE BOARD MEETING**Minutes of Fire Board Meeting December 9th, 2025**

Members Present upon roll call: Ron Sefcik; Eric Germinder; Carlos Ledesma; Chad Hunt

Absent: Jerry Birmele

Others Present: Chief Harting, Assistant Chief McGrew

Chairman Sefcik called the meeting to order at 7:00 p.m.

Public comment opened at 7:00 NO public comment.

Public comment closed at 7:00

The proposed agenda for the Fire Board meeting of December 9th, 2025, was presented and amended*. Motion by Sefcik Second by Ledesma to approve the agenda as amended*.

Yeas: 4 Nays: 0 **Approved**

*Bills amount was changed from \$37,442.57 to \$39,665.14 to account for a late arriving invoice.

*Discussion of Mark Birmele for membership into the Hartford Fire Department Cadet program was added under New Business.

The proposed minutes of the November 12th, 2025 Fire Board meeting were presented.

Motion by Ledesma; Seconded by Germinder to accept the minutes as presented.

Yeas: 4 Nays:0 **Approved**

Review of Revenue & Expenditure Report

The November Treasures report was presented: Motion by Hunt; Seconded by Germinder to approve the Treasures report as presented.

Yeas:4 Nays:0

Minutes of Fire Board Meeting December 9th, 2025

Bills were presented for approval in the amount of \$39,665.14 Motion by Sefcik; seconded by Germinder to pay bills in the amount of \$39,665.14

Motion approved upon roll call vote of members present.

Yeas: Sefcik, Ledesma, Germinder, Hunt, Nays:0

Absent: Birmele

Members reviewed the November 2025 Incident Summary and Breakdown of Fire Calls per zone.

Members reviewed the Cost Recovery USA payment reconciliation report.

Unfinished Business: none

New Business:

1. Discussion on Mark Birmele for Membership into the Hartford Fire Department Cadet Program. Motion by Germinder; Seconded by Hunt to approve Mark Birmele for Membership into the Hartford Fire Department Cadet Program.

Yeas: 4 Nays: 0 **APPROVED**

Fire Chiefs Report:

1. Meetings Attended:

- Township
- City
- VBC Medical Control

2.Information

- New windshield was installed in the command truck; a small crack led to a large crack all the way across due to the cold weather. Insurance covered 100% with no cost to the Fire Dept.
- Working on the SAM number for the fire department for grant purposes; the previous number was under the City of Hartford.

Respectfully Submitted

Robbie Harting- Fire Chief

Assistant Fire Chief Report:

- Finishing up working with Lexipol on Radio Grant
- 3-VHF Radios put into service, 800 radios on backorder, except them to be in service Spring 2026.
- Hosted the November Fire Chiefs Meeting
- Cadet Spangler onboarded.
- Mini-Pumper is behind schedule due to the deck gun being backordered from the factory. They expect it to ship around January 16th. The truck will be done, with installation of the deck gun pending, and a target delivery date at the end of January or early February.

Respectfully Submitted

Kevin McGrew- Assistant Fire Chief

Other board Business:

Motion by Sefcik; Second by Ledesma to adjourn the meeting at 7:27p.m.

Yeas: 4 Nays:0 **Approved**

Respectfully Submitted

Gerald Birmele, Secretary

HARTFORD FIRE BOARD MEETING**Minutes of Fire Board Meeting January 13th, 2026**

Members Present upon roll call: Ron Sefcik; Eric Germinder; Carlos Ledesma; Chad Hunt

Absent: Jerry Birmele

Others Present: Chief Harting, Assistant Chief McGrew, Peter Stanslawski

Chairman Sefcik called the meeting to order at 7:00 p.m.

Public comment opened at 7:00 NO public comment.

Public comment closed at 7:00

The proposed agenda for the Fire Board meeting of January 13th, 2025, was presented and approved. Motion by Sefcik Second by Germinder to approve the agenda as presented.

Yeas: 4 Nays: 0 **Approved**

The proposed minutes of the December 9th, 2025 Fire Board meeting were presented.

Motion by Hunt; Seconded by Germinder to accept the minutes as presented.

Yeas: 4 Nays: 0 **Approved**

Review of Revenue & Expenditure Report

The December Treasures report was presented: Motion by Sefcik; Seconded by Ledesma to approve the Treasures report as presented.

Yeas: 4 Nays: 0 **Approved**

Minutes of Fire Board Meeting January 13th, 2026

Bills were presented for approval in the amount of \$39,825.04 Motion by Hunt; seconded by Ledesma to pay bills in the amount of \$39,825.04

Motion approved upon roll call vote of members present.

Yeas: Sefcik, Ledesma, Germinder, Hunt, Nays:0

Absent: Birmele

Members reviewed the December 2025 Incident Summary and Breakdown of Fire Calls per zone.

Unfinished Business: none

New Business:

1. Budget Adjustment # 1 was presented, Motion by Sefcik; Seconded by Germinder to approve 25/26 Budget Adjustment # 1 as presented.

Yeas: 4 Nays: 0 **APPROVED**

2. Discussion on the sale price of 1841 was held, and members agreed to authorize the lowering of the asking price to \$300,000.
3. A request was made by the Hartford Firefighters Association to contribute money for the annual Holiday Dinner. Motion by Hunt; Seconded by Germinder to approve the request from the Firefighters Association in the amount not to exceed \$2,000.00, monies to come from the Donation Fund.

Yeas: 4 Nays: 0 **APPROVED**

4. Two Quotes were presented from local vendors for the purchase and installation of a snowplow on unit 1869. A third Quote that was not available for the packet was also presented. Motion by Germinder; Seconded by Sefcik to accept the Quote from Steensma Lawn & Power Equipment in the amount of \$8,646.20.

Yeas: 4 Nays: 0 **APPROVED**

Fire Chiefs Report:

- Pictures with Santa went well
- Working on 2026-27 Budget

1. Meetings Attended:

- Township
- City
- VBC Medical Control

2. Information

Respectfully Submitted

Robbie Harting- Fire Chief

Assistant Fire Chief Report:

- Surf Internet Installed at Station
- Door System back online, updates made
- New Cadet On-boarded
- Year-End Reporting

Respectfully Submitted

Kevin McGrew- Assistant Fire Chief

Other board Business:

Sefcik inquired about the department website and advised that it will probably not be in compliance with new updates, Asst. Chief McGrew advised that the website will go dark soon, as we will not continue with the company that purchased Genesis Web Design and are considering hosting a site ourselves.

Motion by Sefcik; Second by Ledesma to adjourn the meeting at 7:35p.m.

Yeas: 4 Nays:0 **Approved**

Respectfully Submitted

Gerald Birmele, Secretary

REVENUE AND EXPENDITURE REPORT FOR HARTFORD FIRE DEPTMENT

PERIOD ENDING 01/31/2026

GL NUMBER	DESCRIPTION	END BALANCE		2025-26		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BUDGT USED
		NORM (ABNORM)	06/30/2025	AMENDED BUDGET	01/31/2026	NORM (ABNORM)	MONTH 01/31/26	INCR (DECR)	NORM (ABNORM)	BALANCE		
Fund 206 - FIRE FUND												
Revenues												
Dept 000												
206-000-401.000	HARTFORD TOWNSHIP	163,569.96		163,570.00	81,785.02			0.00		81,784.98		50.00
206-000-402.000	HARTFORD CITY	133,830.00		133,830.00	66,915.00			0.00		66,915.00		50.00
206-000-411.000	HARTFORD TWP MILLAGE	63,548.10		72,000.00	110.33			0.00		71,889.67		0.15
206-000-412.000	HARTFORD CITY MILLAGE	54,271.96		68,000.00	4,022.26			3,579.43		63,977.74		5.92
206-000-420.000	BANGOR TWP COST RECOVERY	5,317.05		5,000.00	2,910.22			0.00		2,089.78		58.20
206-000-421.000	COST RECOVERY	3,822.29		2,000.00	1,165.34			0.00		834.66		58.27
206-000-422.000	FIRE REPORTS/ FOIA	1,244.41		50.00	20.00			0.00		30.00		40.00
206-000-450.000	DONATIONS	74,182.28		9,600.00	500.00			0.00		9,100.00		5.21
206-000-539.000	GRANTS	0.00		4,627.00	4,627.00			0.00		0.00		100.00
206-000-582.000	TOWNSHIP GRANTS	9,600.00		0.00	0.00			0.00		0.00		0.00
206-000-584.000	VBEMS	13,820.00		11,000.00	7,020.00			0.00		3,980.00		63.82
206-000-660.000	CELL PHONE REIMBURSEMENT	0.00		650.00	0.00			0.00		650.00		0.00
206-000-665.000	INTEREST	28,214.11		19,000.00	14,413.84			0.00		4,586.16		75.86
206-000-673.000	SALE OF FIXED ASSETS	0.00		3,360.00	3,359.20			0.00		0.80		99.98
206-000-686.000	FUND BALANCE TRANSFER IN	0.00		32,650.00	0.00			0.00		32,650.00		0.00
206-000-696.000	BOND OR INSURANCE RECOVERIES	6,632.00		250,000.00	250,000.00			250,000.00		0.00		100.00
Total Dept 000		558,052.16		775,337.00	436,848.21			253,579.43		338,488.79		56.34
TOTAL REVENUES		558,052.16		775,337.00	436,848.21			253,579.43		338,488.79		56.34
Expenditures												
Dept 336 - FIRE OPERATING												
206-336-702.000	BOARD SALARY	3,780.00		4,200.00	2,040.00			240.00		2,160.00		48.57
206-336-704.000	CHIEF SALARY	58,950.00		61,050.00	30,525.00			0.00		30,525.00		50.00
206-336-705.000	ASST CHIEF SALARY	24,000.00		32,000.00	15,996.00			0.00		16,004.00		49.99
206-336-710.000	FIREFIGHTER/ MFR	49,917.52		52,000.00	23,228.70			4,931.42		28,771.30		44.67
206-336-712.000	SHIFT COVERAGE	13,360.65		14,400.00	6,130.10			950.00		8,269.90		42.57
206-336-720.000	PAYROLL TAXES	11,475.62		12,000.00	5,960.87			468.29		6,039.13		49.67
206-336-721.000	HEALTH INSURANCE	0.00		18,000.00	1,286.46			643.23		16,713.54		7.15
206-336-724.000	RETIREMENT	3,558.14		3,800.00	1,526.30			0.00		2,273.70		40.17
206-336-730.000	GASOLINE & DIESEL	6,420.27		8,500.00	2,707.17			278.10		5,792.83		31.85
206-336-731.000	VEHICLE MAINTENANCE	79,480.23		10,000.00	8,469.14			421.78		1,530.86		84.69
206-336-733.000	EQUIPMENT MAINTENANCE	44,157.27		9,000.00	2,657.23			842.28		6,342.77		29.52
206-336-740.000	OPERATING SUPPLIES	352.51		500.00	7.96			0.00		492.04		1.59
206-336-741.000	MEDICAL SUPPLIES	3,690.07		2,500.00	209.65			0.00		2,290.35		8.39
206-336-742.000	ANNUAL TESTING	7,151.77		9,000.00	2,921.30			0.00		6,078.70		32.46
206-336-746.000	FIRE FIGHTER TOOLS & EQUIPMENT	0.00		466,500.00	426,207.19			258,512.65		40,292.81		91.36
206-336-751.000	PHONES	6,534.37		6,600.00	2,937.80			145.00		3,662.20		44.51
206-336-753.000	UTILITIES	8,965.79		9,500.00	4,202.38			1,445.73		5,297.62		44.24
206-336-763.000	BUILDING MAINTENANCE	19,748.80		9,500.00	3,159.73			0.00		6,340.27		33.26
206-336-767.000	DUES/ SUBSCRIPTIONS	4,336.28		6,200.00	3,244.42			496.43		2,955.58		52.33
206-336-781.000	TURN OUT GEAR/ UNIFORMS	15,359.75		15,000.00	14,183.23			693.29		816.77		94.55
206-336-785.000	EDUCATION/ TRAINING	7,604.42		8,500.00	4,070.78			0.00		4,429.22		47.89
206-336-796.000	PHYSICALS	6,503.52		10,000.00	558.00			186.00		9,442.00		5.58
206-336-799.000	OFFICE/ COMPUTER	3,618.06		4,500.00	1,021.17			164.04		3,478.83		22.69
206-336-801.000	PROFESSIONAL SERVICES	12,760.00		16,500.00	15,410.00			675.00		1,090.00		93.39
206-336-810.000	GRANT MATCH	2,500.00		2,500.00	0.00			0.00		2,500.00		0.00
206-336-815.000	GENERAL INSURANCE	24,248.46		33,000.00	22,139.15			5,035.00		10,860.85		67.09
206-336-964.000	TRANSFER TO DONATION FUND	0.00		9,600.00	0.00			0.00		9,600.00		0.00
206-336-965.000	TRANSFER TO MILLAGE FUND	0.00		140,000.00	0.00			0.00		140,000.00		0.00
Total Dept 336 - FIRE OPERATING		418,473.50		974,850.00	600,799.73			276,128.24		374,050.27		61

Item 3.

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Item 3.

REVENUE AND EXPENDITURE REPORT FOR HARTFORD FIRE DEPARTMENT

PERIOD ENDING 01/31/2026

GL NUMBER	DESCRIPTION	END BALANCE	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		06/30/2025 NORM (ABNORM)	AMENDED BUDGET	01/31/2026 NORM (ABNORM)	MONTH 01/31/26 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 206 - FIRE FUND							
Expenditures							
TOTAL EXPENDITURES		418,473.50	974,850.00	600,799.73	276,128.24	374,050.27	61.63
Fund 206 - FIRE FUND:							
TOTAL REVENUES							
TOTAL EXPENDITURES		558,052.16	775,337.00	436,848.21	253,579.43	338,488.79	56.34
		418,473.50	974,850.00	600,799.73	276,128.24	374,050.27	61.63
NET OF REVENUES & EXPENDITURES		139,578.66	(199,513.00)	(163,951.52)	(22,548.81)	(35,561.48)	82.18

01/09/2026 09:52 AM
User: BSA
DB: Hfd

INVOICE APPROVAL BY INVOICE REPORT FOR HARTFORD FIRE
EXP CHECK RUN DATES 12/10/2025 - 01/13/2026
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page:

Item 3.

Vendor Name	Description	Amount
1. BACKROADS SERVICES		
	TRUCK MAINTENANCE 1880	50.80
2. BRONSON HELP NET		
	PROFESSIONAL SERVICES	186.00
3. CONSUMERS ENERGY		
	NATURAL GAS	369.10
4. CRYSTAL FLASH		
	DIESEL	661.26
5. FIRST NATIONAL BANK OMAHA		
	SUPPLIES, MAINTENANCE & TRAINING	2,308.92
6. INDIANA MICHIGAN POWER		
	ELECTRIC	701.97
7. MFE INC		
	SENSOR MILLAGE	2,222.57
	CALIBRATION SENSIT	438.43
	TOTAL	2,661.00
8. NYE UNIFORM CO		
	UNIFORMS	653.76
9. PETER STANISLAWSKI		
	FINANCE SERVICES	675.00
10. PRIORITY HEALTH		
	HEALTH INSURANCE	643.23
	HEALTH INSURANCE	643.23
	TOTAL	1,286.46
11. ROE COMM		
	RADIO MILLAGE	7,428.00
12. S&A AUTOMOTIVE INC		
	MAINTENANCE	57.33
13. SHELL FLEET PLUS		
	DIESEL & GASOLINE	278.10
14. SUMMIT FIRE PROTECTION		
	EXTINGUISHER REFILL	403.85
15. SURF INTERNET		
	INTERNET	145.00
16. TWIN CITY AWARDS & TROPHIES INC		
	LOCKER TAGS	27.00
17. US BUSINESS SYSTEMS INC		
	COPIER	137.04
18. VFIS		
	INSURANCE	412.15
	INSURANCE	3,375.00
	INSURANCE	1,660.00
	TOTAL	5,447.15
TOTAL - ALL VENDORS		23,477.74

HARTFORD FIRE
CASH BALANCES
JANUARY 13, 2026

General Checking	\$	9,538.05
Operating Account	\$	224,521.93
Millage Account	\$	299,551.84
Maintenance Account	\$	14,786.01
Donation Account	\$	38,049.95

All Cash Accounts	\$	586,447.78
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01/09/2026 CHECK REGISTER FOR HARTFORD FIRE DEPTMENT				
CHECK DATE FROM 12/09/2025 - 01/13/2026				
Check Date	Check	Vendor Name	Description	Amount
Bank HNB CHECKING ACCOUNT				
12/11/2025	15170	MFE INC	SENSOR MILLAGE	2,222.57
12/15/2025	DD757(A)	HARTING, ROBBIE	PAYROLL	1,952.00
12/15/2025	DD758(A)	MC GREW, KEVIN	PAYROLL	1,319.63
12/31/2025	410(E)	CRYSTAL FLASH	DIESEL	661.26
12/31/2025	411(E)	PRIORITY HEALTH	HEALTH INSURANCE	643.23
12/31/2025	412(E)	VFIS	INSURANCE	412.15
12/31/2025	DD759(A)	HARTING, ROBBIE	PAYROLL	1,904.01
12/31/2025	DD760(A)	MC GREW, KEVIN	PAYROLL	846.10
12/31/2025	EFT154(E)	ASSN DUES TO MEMBERSHIP	PAYROLL	433.62
12/31/2025	EFT155(E)	CITY OF HARTFORD	PAYROLL	305.25
12/31/2025	EFT156(E)	INTERNAL REVENUE SERVICE	PAYROLL	2,890.30
12/31/2025	EFT157(E)	STATE OF MICHIGAN	PAYROLL	1,926.32
01/02/2026	DD761(A)	BODARY, BRANDON	PAYROLL	434.94
01/02/2026	DD762(A)	EASTMAN, SCOTT	PAYROLL	231.66
01/02/2026	DD763(A)	FLEMMING, LISA	PAYROLL	71.42
01/02/2026	DD764(A)	FLEMMING, RYAN	PAYROLL	99.62
01/02/2026	DD765(A)	FRY, STEVEN	PAYROLL	205.56
01/02/2026	DD766(A)	GERMINDER, ERIC	PAYROLL	52.86
01/02/2026	DD767(A)	HUNT, CHAD	PAYROLL	51.86
01/02/2026	DD768(A)	LEDESMA, CARLOS	PAYROLL	52.86
01/02/2026	DD769(A)	LOWE, STEVEN	PAYROLL	327.05
01/02/2026	DD770(A)	MC GREW, KEVIN	PAYROLL	1,636.22
01/02/2026	DD771(A)	ROBERTS, KHELUN	PAYROLL	822.84
01/02/2026	DD772(A)	SEFCIK, RONALD	PAYROLL	52.86
01/02/2026	DD773(A)	SHARPE, IAN	PAYROLL	379.72
01/02/2026	DD774(A)	TEITSMA, NATHAN	PAYROLL	350.60
01/02/2026	STUB75(A)	FISHER, ISABELLA	PAYROLL	0.00
01/02/2026	STUB76(A)	HARTING, BRANDI	PAYROLL	0.00
01/13/2026	413(E)	INDIANA MICHIGAN POWER	ELECTRIC	701.97
01/13/2026	414(E)	CONSUMERS ENERGY	NATURAL GAS	369.10
01/13/2026	415(E)	FIRST NATIONAL BANK OMAHA	SUPPLIES, MAINTENANCE & TRAINING	2,308.92
01/13/2026	416(E)	PRIORITY HEALTH	HEALTH INSURANCE	643.23
01/13/2026	417(E)	SHELL FLEET PLUS	DIESEL & GASOLINE	278.10
01/13/2026	418(E)	SURF INTERNET	INTERNET	145.00
01/13/2026	419(E)	VFIS	INSURANCE	5,035.00
01/13/2026	420(A)	BRONSON HELP NET	PROFESSIONAL SERVICES	186.00
01/13/2026	421(A)	NYE UNIFORM CO	UNIFORMS	653.76
01/13/2026	422(A)	PETER STANISLAWSKI	FINANCE SERVICES	675.00

01/09/2026		CHECK REGISTER FOR HARTFORD FIRE DEPTMENT			
CHECK DATE FROM 12/09/2025 - 01/13/2026					
Check Date	Check	Vendor Name	Description	Amount	
01/13/2026	423(A)	SUMMIT FIRE PROTECTION	EXTINGUISHER REFILL	403.85	
01/13/2026	424(A)	US BUSINESS SYSTEMS INC	COPIER	137.04	
01/13/2026	15171	BACKROADS SERVICES	TRUCK MAINTENANCE 1880	50.80	
01/13/2026	15172	MFE INC	CALIBRATION SENSIT	438.43	
01/13/2026	15173	ROE COMM	RADIO MILLAGE	7,428.00	
01/13/2026	15174	S&A AUTOMOTIVE INC	MAINTENANCE	57.33	
01/13/2026	15175	TWIN CITY AWARDS & TROPHIES INC	LOCKER TAGS	27.00	
Total of 45 Checks:					39,825.04
Less 0 Void Checks:					0.00
Total of 45 Disbursements:					39,825.04



Chief Robbie Harting

Hartford Fire Department

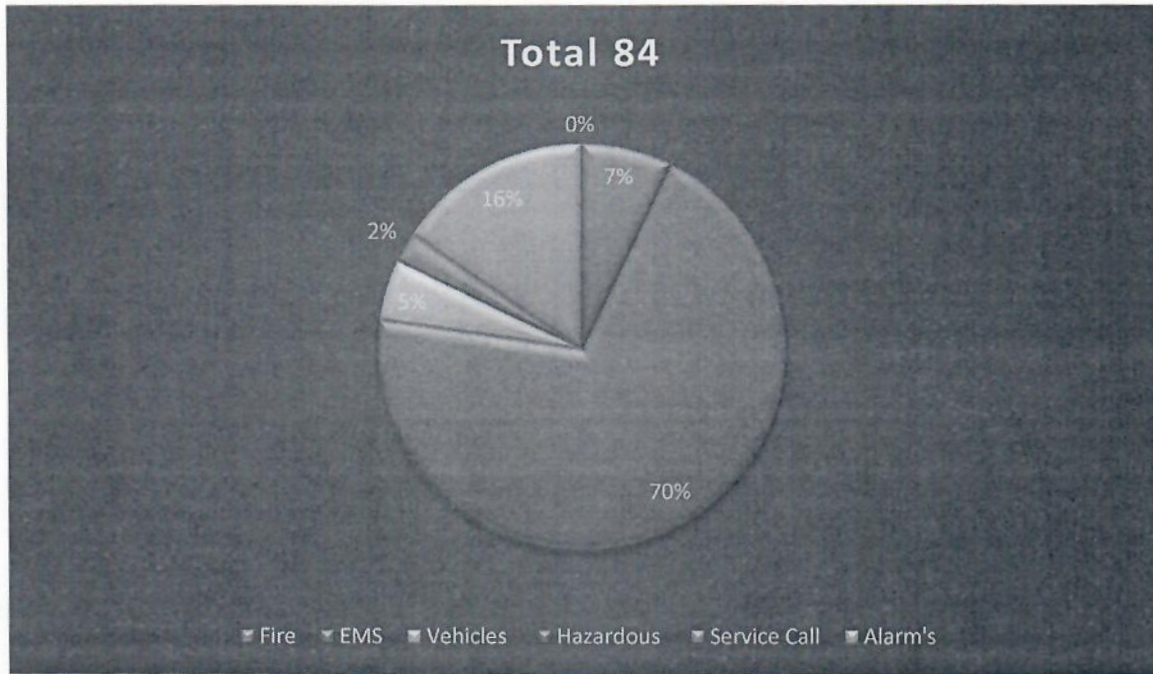
436 East Main St.
Hartford, MI 49057
(269)-621-4707



Item 3.

Asst. Chief Kevin McGrew

December 2025 Incident Summary



City- 41	Township- 28	Other-15
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Incident Type	Count
Fire Related Incidents	6
EMS Related Incidents	59
Motor Vehicle Related Incidents	4
Hazardous Incidents	2
Service Calls	5
Cancelled En Route	8
Alarm Activations	0
Total	84

December Monthly Call Totals Prior Years

13		
2022 - 61	2023 - 60	2024 - 60



Hartford Fire Department

436 East Main St.
Hartford, MI 49057
(269)-621-4707



Item 3.

Chief Robbie Harting

Asst. Chief Kevin McGrew

December 2025

Payroll Breakdown Calls for Service

Area	Total Calls	Payroll
City of Hartford	41	\$1,549.20
Township of Hartford	28	\$1,374.94
Bangor Township	3	\$155.95
I-94 & Red Arrow Hwy	7	\$259.37
Mutual Aid	5	\$1,336.75
Total		\$4,676.21
Average Cost Per Call	84	\$55.67
Training	24 hours	\$458.25
Truck Inspections	18 hours	\$305.60
Shift Coverage	56 Shifts	\$885.00



Hartford Fire Department

436 East Main St.

Hartford, MI 49057

(269)-621-4707



Item 3.

Chief Robbie Harting

Asst. Chief Kevin McGrew

December 2025

84 Calls for Service

Personal Name	Total Calls	%
Bodary, Brandon	19	23%
Eastman, Scott	12	14%
Fry, Steven	12	14%
Fisher, Izzy	4	5%
Flemming, Lisa	2	2%
Flemming, Ryan	2	2%
McGrew, Kevin	77	92%
Harting, Robbie	25	30%
Lowe, Steve	15	18%
Roberts, Khelun	32	38%
Sharpe, Ian	16	19%
Teitsma, Nate	14	17%



HARTFORD FIRE BOARD

FIRE BOARD AGENDA REPORT

Meeting Date: January 13th 2026
Submitted By: Peter Stanslawski
Prepared By: Kevin McGrew- Asst. Fire Chief
Agenda Title: Approval of 2025/2026 Budget Adjustment # 1

RECOMMENDED ACTION:

Peter has submitted the recommended budget adjustments for approval.

HARTFORD FIRE DEPTMENT

JOURNAL ENTRY

JE: 173

Item 3.

Post Date: 01/09/2026

Entered By: BSA

Entry Date: 01/09/2026

Journal: BA

Description: BUDGET ADJUSTMENT #1

GL #	Description	Increase/ (Decrease)
206-000-539.000	GRANTS	2,127.00
206-000-665.000	INTEREST	9,000.00
206-000-673.000	SALE OF FIXED ASSETS	3,360.00
206-000-696.000	BOND OR INSURANCE RECOVERIES	250,000.00
206-336-746.000	FIRE FIGHTER TOOLS & EQUIPMENT	464,000.00
	Revenue Change:	264,487.00
	Expenditure Change:	464,000.00
	Budgeted Change To Fund Balance:	(199,513.00)

APPROVED BY: _____

HARTFORD FIRE BOARD

FIRE BOARD AGENDA REPORT

Meeting Date: January 13th, 2026
Submitted By: Kevin McGrew- Asst. Fire Chief
Prepared By: Kevin McGrew- Asst. Fire Chief
Agenda Title: Price adjustment for Ladder 1841

RECOMMENDED ACTION:

Recommendation to the board: re-evaluate the asking price for Ladder Truck 1841. The truck has been listed online for 90 days.

HARTFORD FIRE BOARD

FIRE BOARD AGENDA REPORT

Meeting Date: January 13th 2026
Submitted By: Kevin McGrew- Asst. Fire Chief
Prepared By: Kevin McGrew- Asst. Fire Chief
Agenda Title: Holiday/Annual Dinner Monetary Request

RECOMMENDED ACTION:

On behalf of the Hartford Firefighters Association, I am requesting that the Fire Board contribute to the Holiday/Annual Dinner and Awards Ceremony in the amount of \$1,200 to offset the cost of food and awards. The Firefighter Association will contribute the remaining balance of the dinner. I am requesting that these funds come from the Donations Account, and ideally, it would become a yearly contribution. To my knowledge, the Firefighters Association has always funded this dinner without outside or board contributions. As with everything, the cost of providing this dinner for our members and their spouses has gone up considerably in the past few years, I believe this is a great tradition that we have, and I don't want to see it go away.

Thank you.

Kevin McGrew
Asst. Fire Chief
Secretary/Treasurer Hartford Firefighters Association

HARTFORD FIRE BOARD

FIRE BOARD AGENDA REPORT

Meeting Date: January 13th, 2026
Submitted By: Kevin McGrew- Asst. Fire Chief
Prepared By: Kevin McGrew- Asst. Fire Chief
Agenda Title: Quotes for Snowplow for 1869

RECOMMENDED ACTION:

Attached are two quotes for the purchase and installation of a snowplow for 1869.

Steensma Lawn & Power Equipment- \$8,646.20	Western Brand
Formula K Lawn & Snow Equipment- \$7,864.00	Snow Dogg Brand

Quotes were requested from two Boss Snowplow dealers in the area, but neither responded.

Information on both plows is attached.

**Steensma has installed the same plow quoted for trucks at South Haven Fire and Texas Township Fire.

"We Can Help"

361 12th Street
Plainwell, MI 49080
(269) 685-9557

Invoice #

INVOICE

TERMS:

QUANTITY	DESCRIPTION	AMOUNT
1	Western MVP Plus 8' 6" V plow steel Board Halogen Headlights on Plow Hand Control. Installed on 2006 Ford F250 Reg cab with 8 ft Box. 6.0 liter Diesel engine and 5600 FGAWR	
	List Price \$ 11,174.00 Governemental Price	\$7,520.00
1	Labor to Install	\$650.00
1	Western Top deflector 44280 List price \$414.00 Governemental Price	\$331.20
1	Labor to install top deflector	\$145.00
	Sub Total	\$8,646.20
	Sales Tax	
	TOTAL	\$8,646.20

Signature: _____



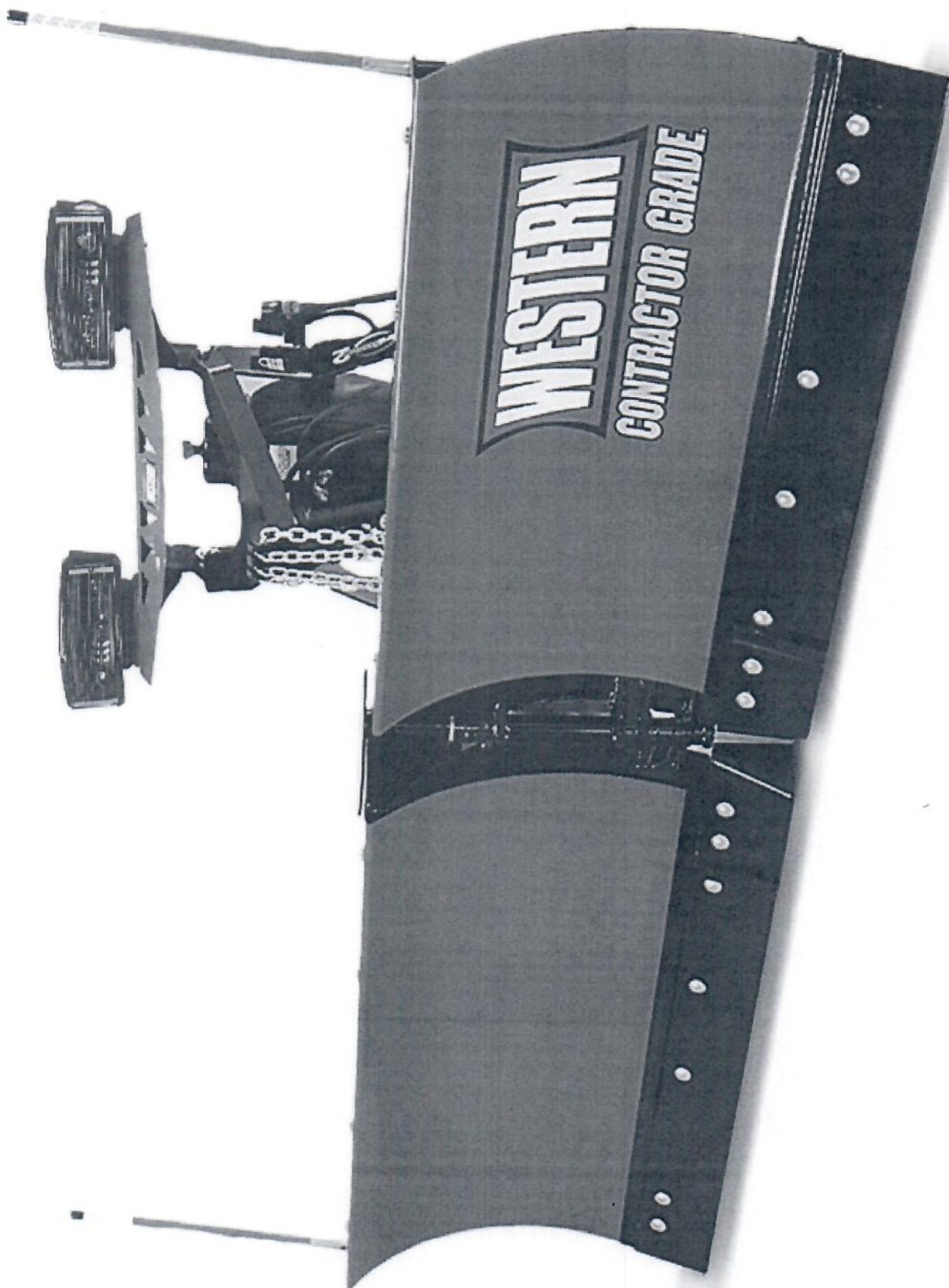
MVP Plus(TM)

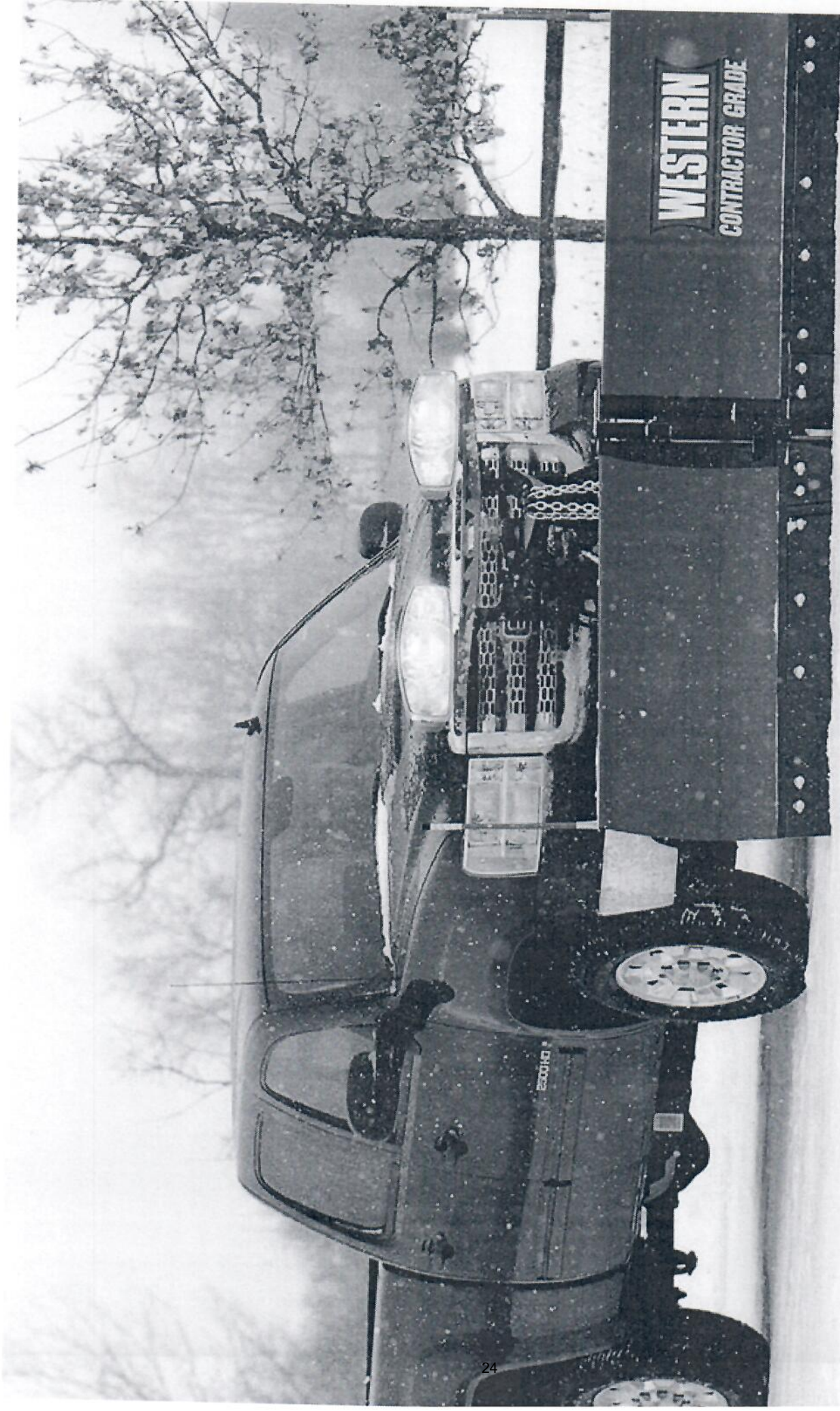
Item 3.

Imperial	44485-1
Blade Width	8'6"
Moldboard Options	Steel
Blade Type	V-Plow
Vehicle Compatibility	Truck Class 2 & 3
Approx. Weight* (Without Mount)	Steel: 887 lb
Plowing Width (Full Angle)	Full Angle: 7'5" Scoop: 7'1" Full V: 7'7"
Blade Height	29"
Blade Thickness	Steel: 14 ga
Trip Springs	4
Ribs	8
Lift Cylinder	1½" x 8"
Angling Rams	1¾" x 11"
Cutting Edge	3/8 " x 6" (Standard)
Mount Type	UltraMount® 2

Metric	44485-1
Models	44485-1
Blade Width	2.59 m
Moldboard Options	Steel
Blade Type	V-Plow
Vehicle Compatibility	Truck Class 2 & 3
Approx. Weight* (Without Mount)	Steel: 402 kg
Plowing Width (Full Angle)	Full Angle: 2.26 m Scoop: 2.16 m Full V: 2.31 m
Blade Height	73.66 cm
Blade Thickness	Steel: 14 ga
Trip Springs	4
Ribs	8
Lift Cylinder	3.81 cm x 20.32 cm
Angling Rams	4.45 cm x 27.94 cm
Cutting Edge	0.95 cm x 15.24 cm (Standard)
Mount Type	UltraMount® 2

* Does not include vehicle mount (28 lb - 145 lb weight applications).





(269) 668-3864



1/9/2026
Invoice 83051
Estimate
Normal
PO No.

Make:
Model:
Serial:
Engine #:
Unit #:
Init Hours:
Date Sold:

(269) 308-0966

www.formulakequipment.com

SMS

[illegible]

Total Parts	\$7,264.00
Total Labor	\$600.00
Sub Total	\$7,864.00
MI Sales Tax 6%	\$0.00
Total	\$7,864.00

Customer Signature	<p>Warranty does not cover pick up and delivery charges.</p> <p>No returns on special orders or electrical parts.</p> <p>All invoices not paid after 30 days are subject to a 1.5% service charge per month.</p> <p>Equipment not picked up within 10 days of completion will accrue a daily charge of \$5.</p>
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Corrosion-resistant dual 304 stainless steel moldboards with 1/2 in. cutting edge is an investment that lasts. Laser-cut steel ribs, a full length 2 in. cross tube, and an oversize hinge pin let you cut through heavy snow and ice. 6 in. independent trip edge design helps protect your plow, your truck, and you. Start fast, finish easy with SnowDogg's Dual Foot Pedal Quick Mount. Backdrag in tight spaces with the VXF's dual-action angle cylinders. Confront the storm with 70° attack angle and snow-throwing flared wings. Responsive 2 HP power/hydraulic unit and regenerative hydraulics with full size SAE standard cartridge valves and oversize 3/8 inch rubber hoses. Stack snow high with the heavy duty lift cylinder, Grade 43 chain, and a lift arm that offers 35° of travel. Cut through the dark with powerful dual-beam halogen plow lights with secure double post mounts. Operate with ease using the standard one-hand controller with oversize buttons for glove-on control. Get the value you deserve with the standard poly snow deflector and wire reinforced blade guides.

Born and built on the shores of Lake Erie, Buyers Products SnowDogg VXF85 Snowplow is the ideal V-plow for serious contractors and commercial users. Its simple-yet-reliable build, robust components, and easy-to-use design have helped it become the fastest-growing V-plow on the market.

Moldboard

The VXF85 is built to take on harsh storms. Two flared 304 stainless steel wings are each backed by four laser-cut vertical ribs. A full length 2 in. cross tube and heavy duty channel provide additional torsional rigidity to the independent moldboards. With an oversize hinge pin and 70° attack angle, the VXF85 is ready to punch through snow with extreme throwing action--especially in the "V" position. Standard 1/2 in. cutting edges help save your blade from wear and tear, and the steel components are primed and powder-coated on site to provide maximum process control and the highest quality.

Trip Action, Lift and Angling Cylinders

The VXF's two independently actuated 6 in. trip edges help the operator maintain smooth control and protect the truck

and equipment. If you're looking to stack snow, the heavy duty lift arm, chain, and cylinder on the VXF Series work in conjunction to offer 35° of travel. Standard dual-action angle cylinders provide forceful angling, scooping, and backdragging under any condition.

The Full Package

Buyers Products sets the standard of what you should expect from your plow company. The plow's integrated 2HP DC-powered hydraulic unit comes equipped with SAE standard cartridge valves and hefty 3/8-inch rubber hoses. A poly snow deflector, wire-reinforced blade guides, glove-on in-cab controller, and dual-beam halogen plow lights come standard on every VXF plow. Plus, the VXF can be on and off your truck quickly with the SnowDogg Dual Foot Pedal Quick Mount. Just align your truck, actuate the pedals, raise the jack, and attach lock pins and electrical plugs.

Product Common Use: 3/4 Ton Trucks, 1 Ton Trucks (and up)

[CLICK HERE TO SEE WHICH PLOWS FIT YOUR VEHICLE](#)

PRODUCT SPECIFICATIONS

Plow Type	V Plow
Trip Style	Trip Edge
Moldboard Material	304 Stainless Steel
Moldboard Thickness	12 Ga
Blade Width	102 "
Angled Blade Width	88.0 "
Blade Height	29/37 "
Ribs	6
Cutting Edge	1/2 x 6 "
Plow Shoes	Optional
Snow Deflector	Contoured Poly
Lights	Dual Halogen Bulbs
Electrical	Headlamp Rated Replaceable Micro-ISO Relays
Harnesses	Separate Light and Hydraulic 4GA Power Wires
Trip Springs	4
Angle Cylinders	1 1/2 x 1 3/4 x 12 "
Lift Cylinder	2 x 6 "
Mounting System	Dual Foot Pedal Quick Mount
Stand	Detachable Jack
Min Order Qty	1
Multiple Sale Qty	1
Product Code	920
Sell Pack Type	Each
Shipping Weight	0.000

Sold To:	Ship To:
Hartford Fire Department 436 E Main St Hartford, MI 49057	Hartford Fire Department 436 E Main St Hartford, MI 49057 Work: 269-621-4707

Account No.	P.O. Number	Tax ID	Invoice Type	Store
100117			Preliminary	
Starting Date	Ending Date	Salesperson		
1/12/2026 1:41 PM		Ryan Thompson		

Qty	O/O	Taxable	Description	Price	Adj. Price	Amount
1			Make:BOSS EQUIPMENT Type:New SP:RT	\$4090.00	\$2500.00	\$2500.00
1			Make:BOSS EQUIPMENT Type:New SP:RT	\$7420.00	\$5124.94	\$5124.94
1			Make:BOSS EQUIPMENT Type:New Desc:Undercarriage SP:RT	\$890.00	\$890.00	\$890.00
1			MSC25015 - UNIVERSAL CONTROLLER	\$892.70	\$892.70	\$892.70
1			MSC25016 - KIT WIRING,VEHICLE,CA	\$225.44	\$225.44	\$225.44
7.00			Labor - Mike Roberts	\$100.00	\$100.00	\$700.00

Payment Type	Deposit	Check No.	Date	Amount
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Equipment	\$8514.94
Labor	\$700.00
Parts	\$1118.14
Freight	\$0.00
Mileage	\$0.00
Other	\$0.00
Shop Supplies	\$0.00
Total Charges	\$10333.08
Total Tax	\$0.00
Total	\$10333.08
Payment Total	\$0.00
Balance	\$10333.08

SIGNATURE

QUOTE
QU100017



Fire Chiefs Report

January 2026

INFORMATION:

- Meetings Attended:
 - Township
 - City
 - VBC Medical Control
 - VBC FF Training Committee

- Information:

Pictures with Santa went well

Working on 2026-27 Budget

Sincerely,

Robbie Harting – Fire Chief

Assistant Chief Report
January 2026

Information:

- **Surf Internet Installed @ Station**
- **Door System back online, updates made**
- **New Cadet On-boarded**
- **Year-End Reporting**

Meetings Attended:

Monthly Maintenance update:

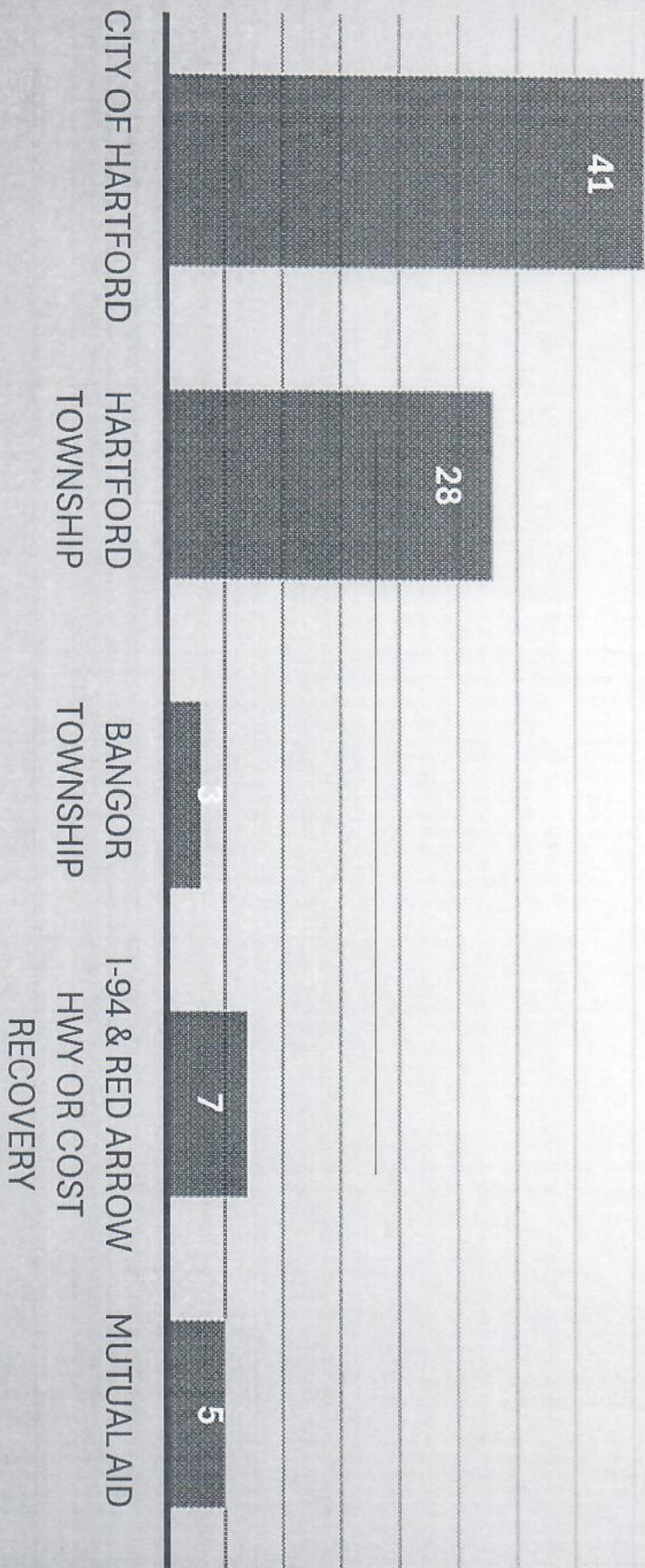
Pre-plans Completed:

Respectfully submitted

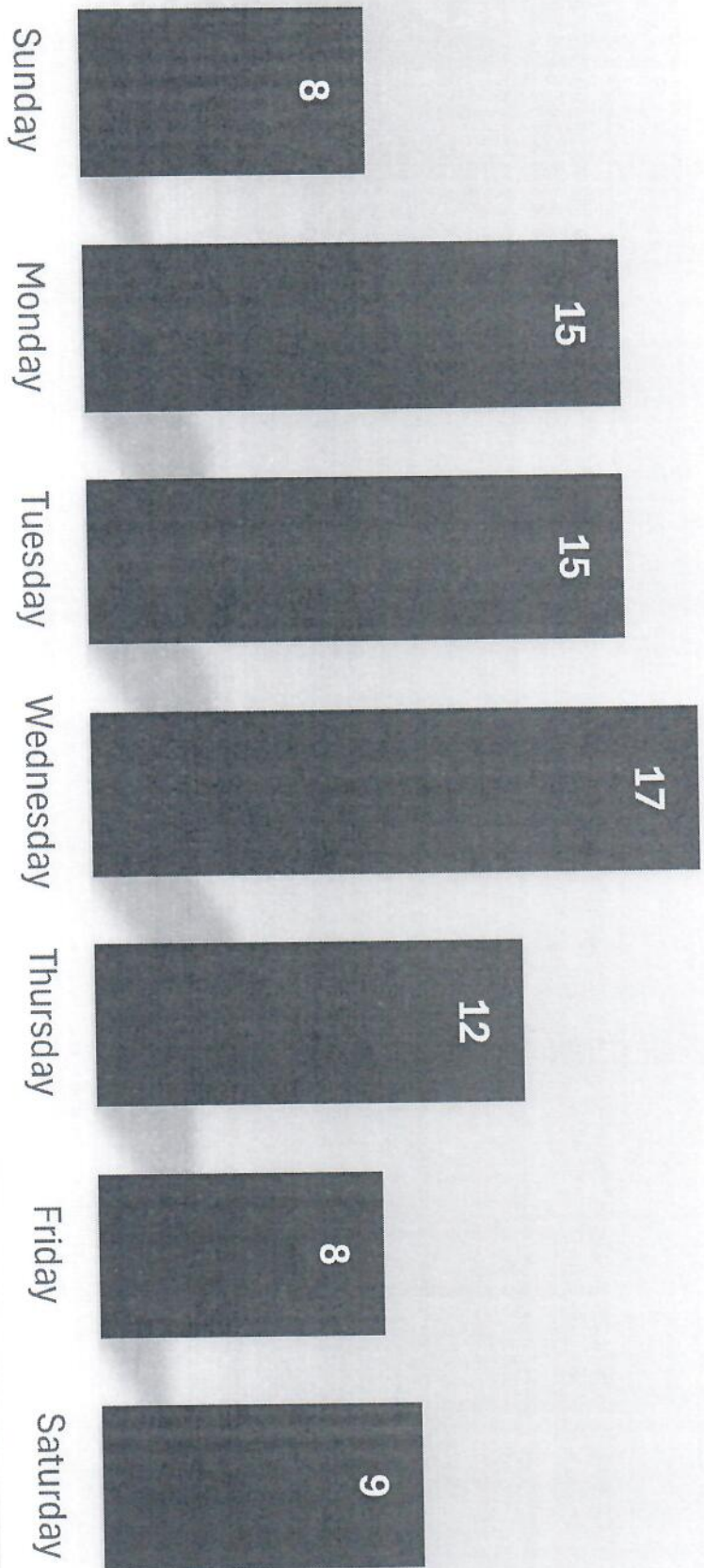
K.McGrew

Kevin McGrew-Asst. Fire Chief

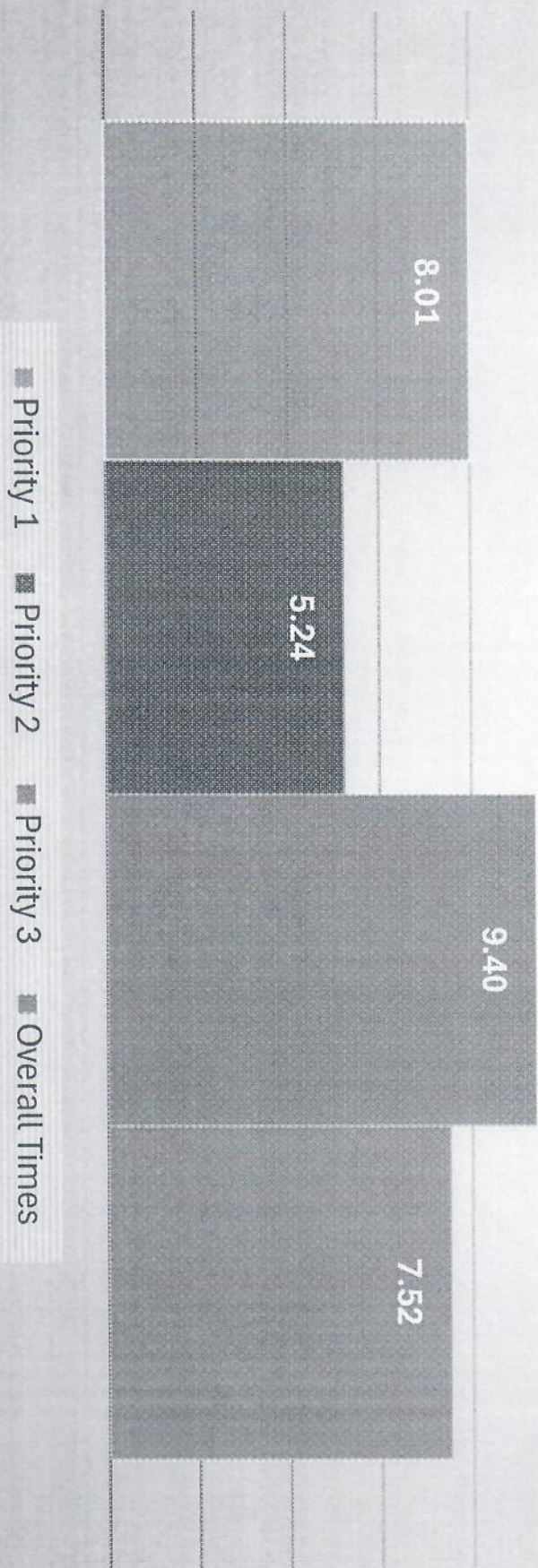
Breakdown of Totals Calls Per Zone December 2025



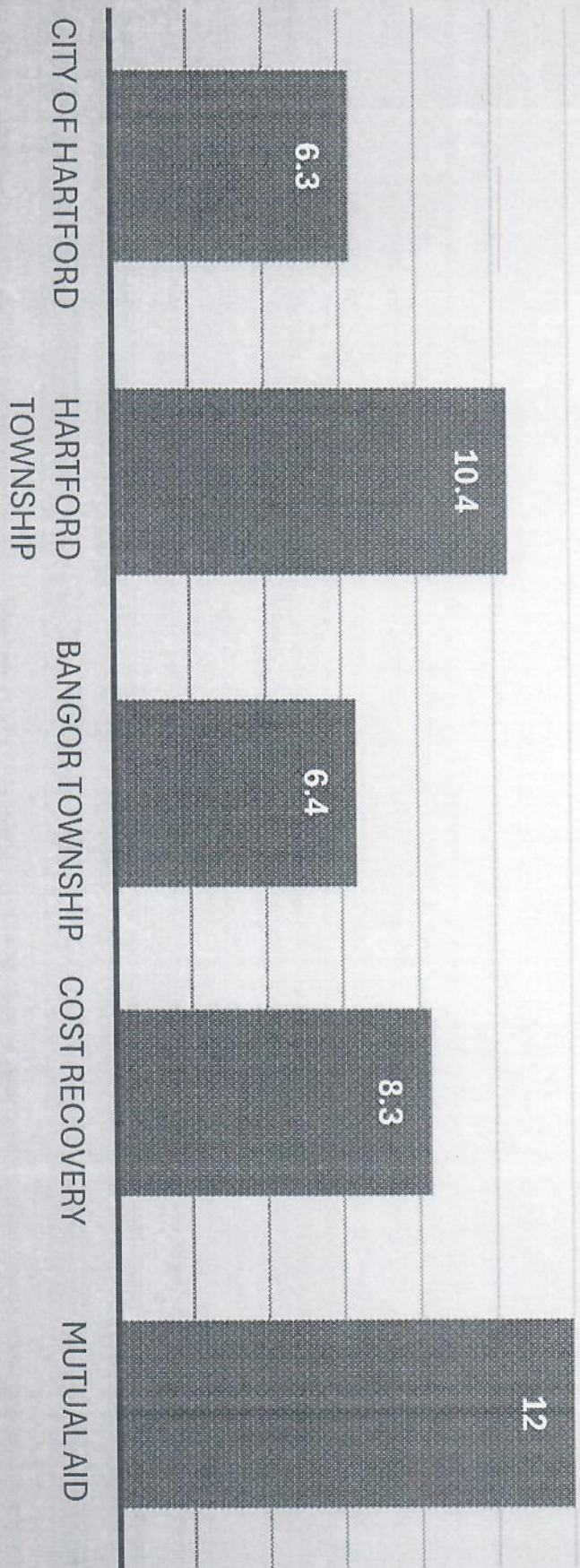
Calls by Day of Week December 2025



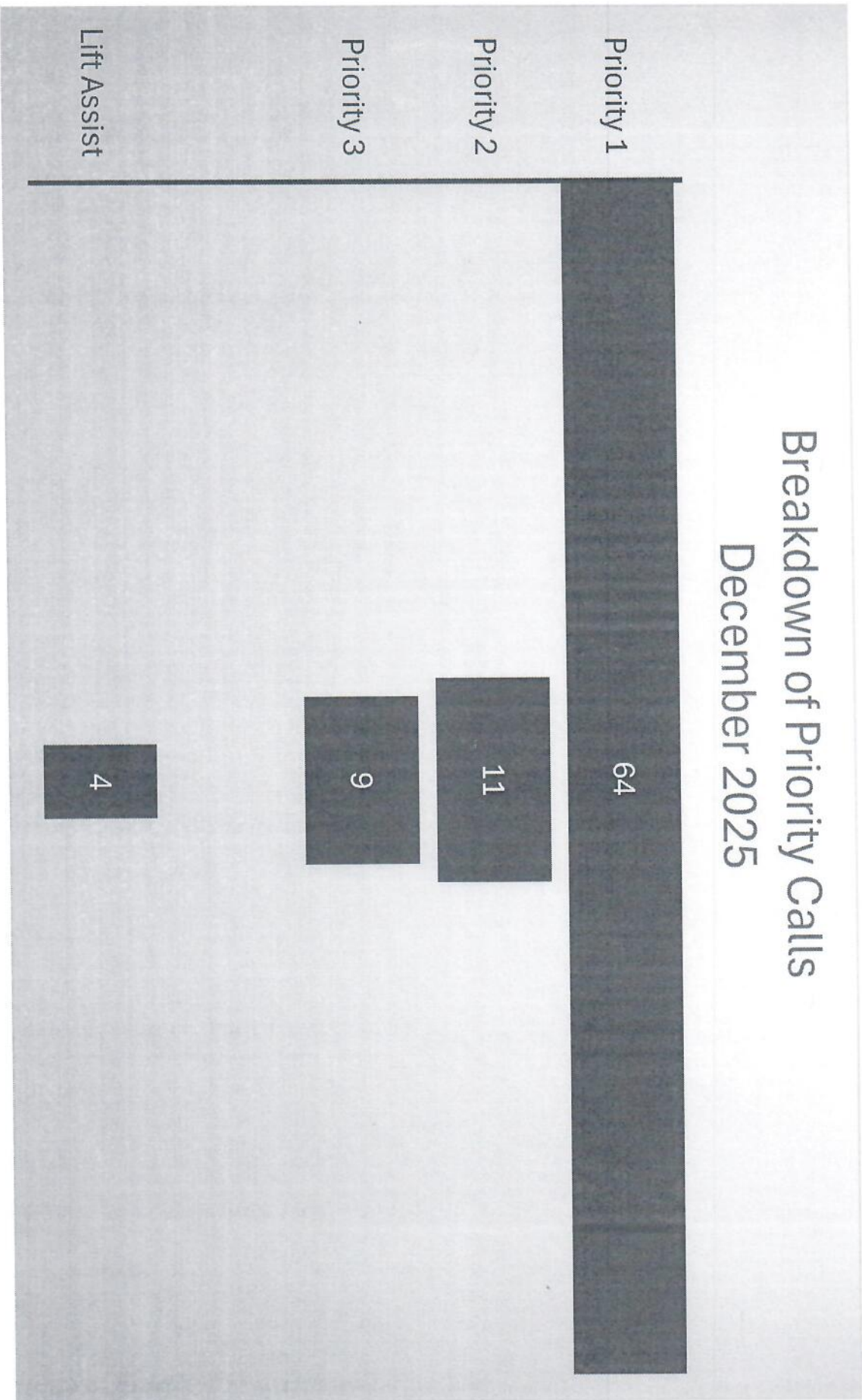
Response Times Breakdown by Priority December 2025



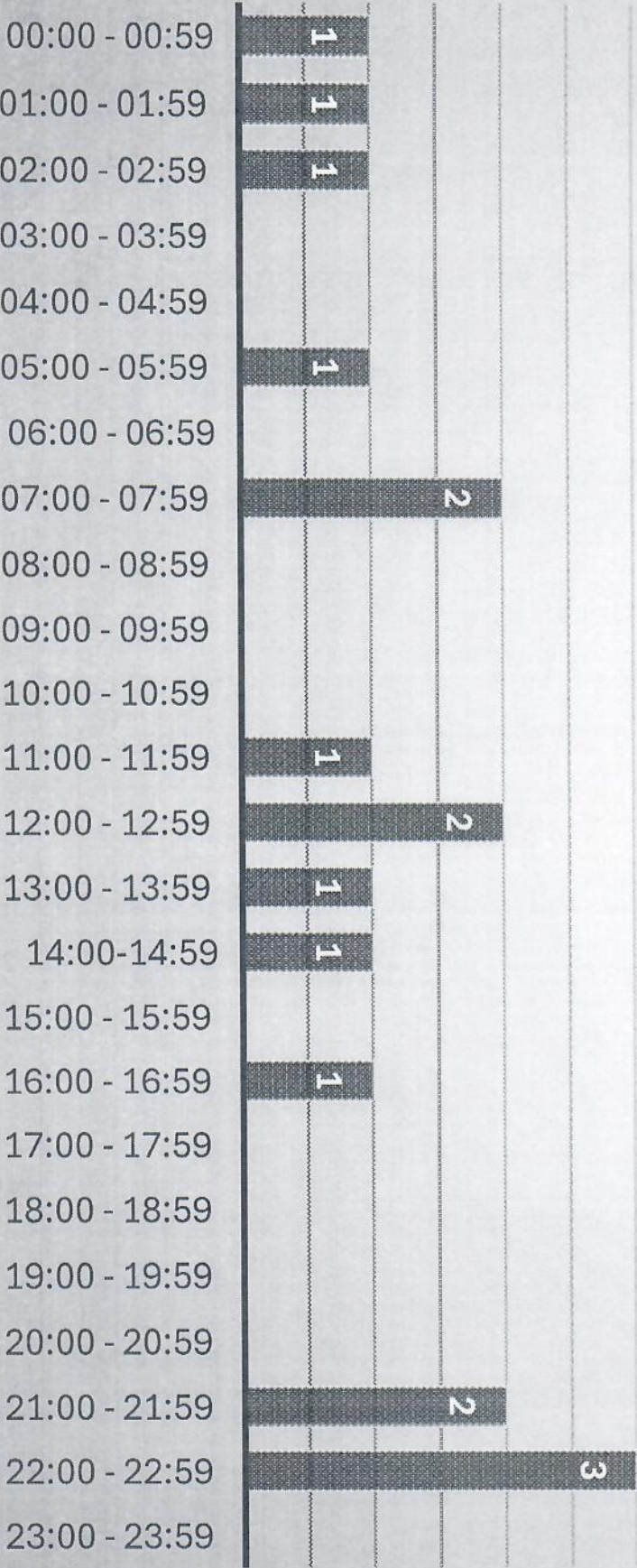
Response Times Breakdown Per Zone December 2025



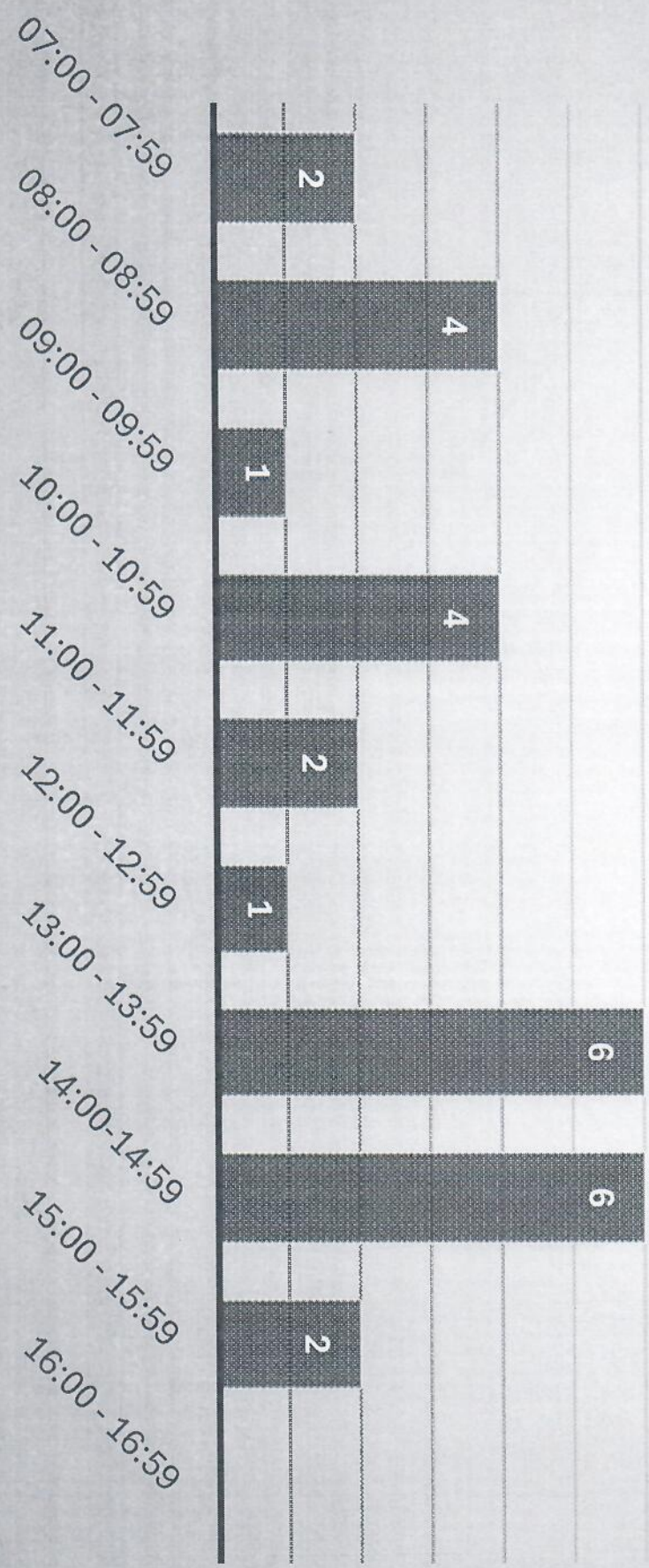
Breakdown of Priority Calls December 2025



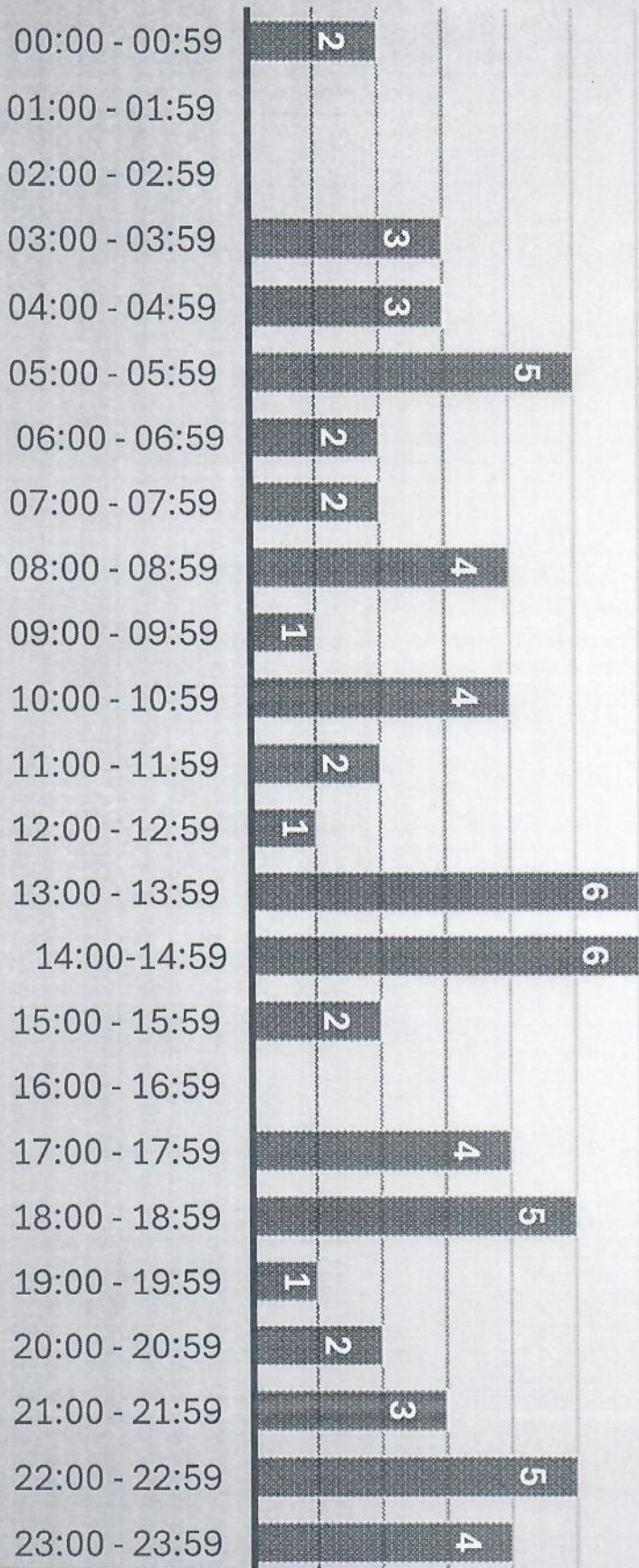
Calls Per Hour Breakdown Weekends December 2025



Call Per Hour Monday-Friday 7am-5pm December 2025



Call Breakdown by Hour **Weekdays December 2025**



City of Hartford/Date	Call Type	Vehicle's Involved	# of Personal	Personal Cost	Report#	Vehicle Cost	Priority	Response Time
12/1/2025	Medical Call-321	1810	3	18.85	2025-694	175	2	6
12/1/2025	Good Intent-500	1810	2	0	2025-695	125	2	4
12/1/2025	Medical Assist-311	1802&1810	2	40.6	2025-696	175	1	7
12/2/2025	Medical Assist-311	1810	3	18.35	2025-699	175	3	6
12/2/2025	Medical Assist-311	1802	1	10.88	2025-702	175	1	13
12/2/2025	Medical Assist-311	1802	1	21.75	2025-703	175	1	6
12/3/2025	Cancelled En Route-611	1802	2	0	2025-704	125	1	
12/3/2025	Structure Fire-111	1801&1871&1841	6	298.46	2025-705	650	1	4
12/3/2025	Medical Call-321	1801	2	0	2025-706	175	1	3
12/3/2025	Lift Assist-554	1810	3	8.63	2025-709	175	2	3
12/3/2025	Lift Assist-554	1810	3	59.6	2025-710	175	2	5
12/3/2025	Lift Assist-554	1802	1	21.75	2025-713	175	1	9
12/4/2025	Medical Assist-311	1810	1	0	2025-714	175	2	5
12/4/2025	Medical Assist-311	1810	3	18.35	2025-715	175	1	6
12/4/2025	Medical Assist-311	1810	2	40.1	2025-717	175	2	5
12/5/2025	Medical Assist-311	1802	1	21.75	2025-720	175	1	11
12/6/2025	Medical Call-321	1802	1	21.75	2025-721	175	1	9
12/7/2025	Medical Call-321	1810	1	0	2025-722	175	1	2
12/8/2025	Medical Call-321	1810	2	0	2025-724	175	1	3
12/10/2025	Medical Call-321	1802&1810	2	40.6	2025-725	350	1	6
12/10/2025	Medical Assist-311	1802	1	21.75	2025-728	175	1	9
12/13/2025	Medical Assist-311	1810	2	0	2025-733	175	1	5
12/15/2025	Medical Call-321	1810	4	17.81	2025-736	175	3	5
12/16/2025	Medical Assist-311	1802	1	21.75	2025-739	175	1	12
12/18/2025	Medical Assist-311	1810	1	0	2025-740	350	1	3
12/18/2025	Lift Assist-554	1802&1810	2	40.1	2025-742	125	2	4
12/19/2025	Medical Assist-311	1802	3	56.1	2025-745	175	1	7
12/20/2025	Power Line-444	1810	1	18.35	2025-747	175	1	7
12/21/2025	Medical Assist-311	1802	1	21.75	2025-749	175	1	8
12/22/2025	Medical Call-321	1810	2	0	2025-750	175	1	4
12/23/2025	Cancelled En Route-611	1810	2	20.63	2025-751	175	1	
12/23/2025	Medical Call-321	1802&1810	3	39.48	2025-752	350	1	2
12/25/2025	Medical Call-321	1802&1810	3	56.1	2025-756	350	1	2
12/25/2025	Medical Call-321	1802&1810	4	151.2	2025-757	350	3	6
12/26/2025	Medical Assist-311	1802&1810	2	37.75	2025-758	350	1	9
12/26/2025	Medical Assist-311	1810	5	95.7	2025-759	175	1	2
12/27/2025	Medical Assist-311	1810	3	74.95	2025-760	175	1	8
12/28/2025	Medical Assist-311	1810	3	56.1	2025-761	175	1	9
12/30/2025	Medical Assist-311	1802&1810	3	59.6	2025-772	350	1	5
12/31/2025	Medical Assist-311	1810	1	29.25	2025-774	175	1	12
12/31/2025	Medical Call-321	1802	3	89.41	2025-776	175	1	4

Township of Hartford/Date	Call Type	Vehicle's Involved	# of Personal	Personal Cost	Report#	Vehicle Cost	Priority	Response Time
12/2/2025	Medical Assist-311	1802	1	21.75	2025-697	175	1	17
12/2/2025	Medical Assist-311	1810	1	0	2025-698	175	3	10
12/2/2025	Medical Assist-311	1802&1810	3	58.95	2025-700	350	1	8
12/2/2025	Medical Assist-311	1802	1	10.88	2025-701	175	1	13
12/3/2025	Structure Fire-111	1802&1871	4	75.1	2025-711	350	1	9
12/3/2025	Cancelled En Route-611	1802	4	0	2025-712	125	1	
12/4/2025	Medical Call-321	1810	5	94.3	2025-716	175	1	5
12/9/2025	Medical Assist-311	1802	1	21.75	2025-723	175	1	8
12/11/2025	Structure Fire-111	1802&1801&1871&1831	5	259.84	2025-726	750	1	10
12/12/2025	Medical Assist-311	1802&1810	2	40.1	2025-727	350	1	13
12/13/2025	Medical Assist-311	1802	1	21.75	2025-729	175	1	5
12/14/2025	Medical Assist-311	1802&1810	2	40.1	2025-731	350	3	12
12/16/2025	Medical Assist-311	1810	3	18.35	2025-734	175	1	9
12/20/2025	Lift Assist-554	1802&1810	4	73.7	2025-744	350	2	8
12/20/2025	Medical Assist-311	1802&1810	2	40.1	2025-746	350	1	10
12/21/2025	Medical Assist-311	1810	4	39.99	2025-748	175	1	7
12/25/2025	Medical Assist-311	1810&1802	2	82.5	2025-753	350	1	10
12/25/2025	Medical Assist-311	1802&1810	2	82.5	2025-754	350	1	10
12/25/2025	Medical Assist-311	1802&1810	5	129.6	2025-755	350	1	9
12/26/2025	Medical Assist-311	1802&1810	2	41.25	2025-763	350	1	13
12/29/2025	Medical Assist-311	1810	1	19.5	2025-764	175	3	13
12/29/2025	Medical Assist-311	1801&1810&1802	3	41.25	2025-766	525	3	17
12/29/2025	Medical Assist-311	1810	2	0	2025-767	175	1	10
12/29/2025	Medical Assist-311	1810	2	0	2025-768	175	1	11
12/29/2025	Medical Assist-311	POV	3	14.75	2025-769	125	3	12
12/29/2025	Medical Call-321	1802	3	28.01	2025-770	175	1	7
12/29/2025	Medical Assist-311	1810&1802	3	28.01	2025-771	350	1	8
12/31/2025	Medical Assist-311	1810	3	90.91	2025-777	175	2	8

Mutual Aid/Date	Call Type	Vehicle's Involved	# of Personal	Personal Cost	Report#	Vehicle Cost	Priority	Response Time	Area
12/5/2025	Smoke Scare	1802&1831&1869	8	224.35	2025-719	525	1	13	Lawrence Township
12/14/2025	Cancelled En-Route 611	1802	5	94.7	2025-732	125	1		Watervliet City
12/20/2025	Cancelled En-Route 611	1802	3	58.35	2025-743	125	1		South Haven City
12/28/2025	Structure Fire-111	1802&1831&1841	10	642.95	2025-762	700	1	10	Lawrence Township
12/31/2025	Structure Fire-111	1802&1831&1869	4	316.4	2025-775	525	1	13	Keeler Township

Location	Call Type	Vehicle's Involved	# of Personal	Personal Cost	Report#	Vehicle Cost	Recovered YES/NO	Amount	Priority	Response Time
I-94	Cancelled En Route-611	1801&1871	3	8.63	2025-707	350	NO		1	
I-94	Cancelled En Route-611	None	3	0	2025-708	0	NO		2	
I-94	MVA-No Injuries-324	1802	5	93.95	2025-718	125	NO		1	7
I-94	Cancelled En Route-611	1801	6	36.74	2025-735	125	NO		1	
TWP	MVA-with Injuries-322	1802	2	41.1	2025-737	175	NO		1	9
I-94	Fuel Spill-411	1871	3	18.35	2025-741	225	NO		2	6
I-94	MVA-No Injuries-324	1802&1871	3	60.6	2025-765	350	NO		1	12

Township of Bangor/Date	Call Type	Vehicle's Involved	# of Personal	Personal Cost	Report#	Vehicle Cost	Priority	Response Time
12/13/2025	Medical Call-321	1802	2	40.1	2025-730	175	3	6
12/17/2025	MVA-VS Ped 323	1802&1810	4	74.6	2025-738	350	1	6
12/30/2025	Medical Call-321	1802&1810	2	41.25	2025-773	350	1	8



Chief Robbie Harting

Hartford Fire Department

436 East Main St.
Hartford, MI 49057
(269)-621-4707



Asst. Chief Kevin McGrew

Item 3.

July 2025-December 2025
(Fiscal Year Stats)

Payroll Breakdown Calls for Service

Area	Total Calls	Payroll
City of Hartford	198	\$7,986.03
Township of Hartford	142	\$6,232.92
Bangor Township	15	\$657.80
I-94 & Red Arrow Hwy	31	\$1,790.18
Mutual Aid	15	\$2,791.00
Total	401	\$19,457.93
Average Cost Per Call		\$48.52
Training	175 hours	\$3,190.87
Truck Inspections	72 hours	\$1,269.30
Shift Coverage	413 Shifts	\$6,260.00



Hartford Fire Department

436 East Main St.
Hartford, Mi 49057
(269)-621-4707



Item 3.

Chief Robbie Harting

Asst. Chief Kevin McGrew

January 2025 - December 2025

777 Calls for Service

<u>Personal Name</u>	<u>Total Calls</u>	<u>%</u>
Kevin McGrew	743	96%
Khelun Roberts	355	46%
Robbie Harting	229	29%
Ian Sharpe	187	24%
Scott Weberg	181	23%
Steve Lowe	176	22%
Steven Fry	138	18%
Brandon Bodary	109	14%
Nate Teitsma	64	8%
Brandi Harting	60	8%
Ryan Flemming	46	6%
Scott Eastman	42	5%
Lisa Flemming	16	2%
Troy McClellan	8	1%
Izzy Fisher	7	1%

HARTFORD PUBLIC WORKS DEPARTMENT

200 Beachwood St.
621-3022
Ricky Ricks Supt.



January, 2026

MAINTENANCE DEPARTMENT

serviced backhoe/installed new safety light
cleaned/organized city garage

WATER DEPARTMENT

Water turn off	<u>1</u>
Water turn on	<u>1</u>
Water meter repairs	<u>0</u>
Water leaks repaired	<u>1</u>
Water meters read by request	<u>3</u>
Water services replaced to water main	<u>1</u>

MAJOR AND LOCAL STREETS

plowed snow
plowed sidewalks
salted streets as needed

SEWER SYSTEM

Sewer mains rodded	<u>2</u>
Sewer services dug up and repaired	<u>0</u>

LIFT STATIONS

Lift stations are running very well at this time
Generators are run once a week for testing
Bar screens are cleaned three a week



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December 2025 Monthly Operation Summary

City of Hartford – Drinking Water System

1. EXECUTIVE SUMMARY

The City of Hartford continues to make progress in regulatory compliance, infrastructure planning, and customer communication for its drinking water system. Service line material notification letters were issued to customers with lead, galvanized, or unknown service lines and will continue annually until all materials are verified and any required replacements are completed. A comprehensive filter media evaluation is being scheduled to assess current conditions and support planning for a potential pilot study and filter media replacement during fiscal years 2026–2027.

A freeze event in the Well 6 chlorine room caused minor line breaks and ceiling damage; temporary repairs were completed. However, the failure of the primary heater and unreliable temporary heating underscore the need to replace heaters at the Well 4, Well 6, and Iron Removal Plant chlorine rooms with properly sized, energy-efficient units. All sanitary survey deficiencies outside the scope of the State Revolving Fund projects have been corrected and submitted to EGLE, with remaining items to be addressed as SRF projects are completed.

2. Service Line Material Letters

Operations and City staff collaborated to send service line material letters to customers whose service lines are lead, galvanized, or unknown. This will be an annual effort until all lead/galvanized lines are replaced and service line materials are verified for all customers.

3. Water Quality Improvements

Operations staff are coordinating with Peerless Midwest to schedule a filter media evaluation. Core sampling across all five filters will document the physical condition of the media and supply the Commission with data to inform a filter media pilot study and possible media replacement in FY 2026–2027.

4. Maintenance and Operations

- Well 6 Chlorine Room Freeze Event (Dec 6): Water lines froze and ruptured. Operations staff were onsite and mitigated additional damage. Ceiling drywall/insulation were repaired and reinsulated. The primary heater failed; two space heaters are in use but have proven unreliable. Recommendation: Invest in larger, energy-efficient heaters for the chlorine rooms at Well 4, Well 6, and IRP chlorine rooms to reduce freeze risk.



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- Water Tower Cathodic Protection: Inspection has been completed. The system is not operational and appears to have been inactive since at least 2016. Pricing for repairs is pending.

5. Sanitary Survey

All sanitary survey deficiencies with deadlines outside the SRF project have been corrected and submitted to EGLE. Remaining deficiencies addressed through SRF projects will be submitted as they are corrected.

6. Looking Ahead — January 2026

- Filter Media Evaluation: Peerless Midwest onsite January 28 to complete core sampling for a thorough condition assessment of media in all five filters.
- Distribution System Materials Inventory (DSMI): Update the DSMI and add a City website lookup for customers to see their water service line materials; repeat annually with the notification letters.
- Annual Reports: Begin preparation of the Cross-Connection Inspection and Testing Report, Consumer Confidence Report (CCR), and Lead Service Line (LSL) Replacement Report.
- Hydrant Maintenance: Clear access paths to and around fire hydrants as needed and as time allows.

7. Flows

Period	Avg Daily (MGD)	Max Daily (MGD)	Total (MG)
Dec-25	0.2296	0.287	7.119
Nov-25	0.2281	0.301	6.844
Dec-24	0.1815	0.209	5.628



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December 2025 Monthly Operations Summary City of Hartford – WWTP

1. EXECUTIVE SUMMARY:

The WWTP operated normally throughout December, There were a few freeze-ups on the EQ tank motor which forced staff to operate the control gate manually. Key focus areas included ongoing UV system rehabilitation action planning, lab consistency improvements, and enforcement actions related to the IPP. Sludge hauling, grit removal system repairs, and flow-meter replacement were successfully completed.

- **Lab Updates**

- Expired chemicals have been inventoried, and we are waiting for a final quote for disposal.
- Still working through some constancy issues within the lab operation regarding standard practices and laboratory procedures.

2. Regulatory and Compliance IPP

- City Manager issued a response to Amhwak's NOV response, outlining the required corrective actions.
- A six-month extension of Amhawk's discharge permit was issued and became effective January 1 (expiring May 31), with monthly sampling and reporting frequencies outlined.
- A new NOV is being drafted due to Amhawk's ongoing non-compliance with August's NOV.

Mercury Monitoring

- Mercury levels have decreased compared to recent months but continue to exceed the 12-month rolling average, requiring continued focus.

3. Operational Performance

Process Operations

- Routine monitoring and process control activities were carried out consistently at this time of year.
- Sludge hauling and land application were completed early in the month

Flow Summary

A detailed flow summary is included at the end of the report

4. Maintenance & Infrastructure

UV System Rehabilitation



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- We began working with the UV equipment reps and manufacturers to help troubleshoot and gather historical operational information.
- Upstream process improvements and a full trial run are being worked up and planned to be run prior to restoring permanent operation.

Equipment Repairs & Replacement

- The grit removal system was being run in manual mode during normal operating hours. Staff brought in UISSCADA to troubleshoot and restore to automatic operation.
- Final Effluent flow meter failed and was replaced and programmed by UISSCADA

5. Lab and Water Quality

- Inventory of expired lab chemicals is complete; disposal quote pending.
- The team continues addressing inconsistencies in lab procedures and documentation to improve reliability and standardization.

6. Industrial Pretreatment Program (Expanded)

- Ongoing communication and enforcement action with Amhawk remain priority
- Updated permit terms require increased sampling and reporting frequency
- Preparations for issuing IPP survey letters to all non-residential customers are underway

7. Staffing, Training, Certification

- Increased formal training for City staff is recommended to support consistent operations, strengthen procedural adherence, prepare for certification exams, and system operation changes and reinstatements.

8. January Priorities

- Process Improvement to prep for UV test operation
- Continue procedural consistency improvements
- Distribute IPP survey letters to all non-residential customers

9. FLOW DATA

Period	Avg Daily (MGD)	Max Daily (MGD)	Total (MG)
Dec-25	0.133	0.217	4.129
Nov-25	0.110	0.150	3.312
Dec-24	0.126	0.161	3.906

INVOICE REGISTER FOR CITY OF HARTFORD

INVOICE ENTRY DATES 12/10/2025 - 01/20/2026

POSTED AND UNPOSTED

OPEN AND PAID

Item 7.

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
12102025 955 0000018098	TIM KLING PLANNING COMMISSION 101-701-818.000	12/31/2025 JMANGAN PLANNING COMMISSION	12/31/2025	350.00 350.00	0.00	Paid	Y 12/31/2025
10102025 957 0000018099	JENINE KLING PLANNING COMMISSIN 101-701-818.000	12/31/2025 JMANGAN PLANNING COMMISSION	12/31/2025	280.00 280.00	0.00	Paid	Y 12/31/2025
12102025 1000 0000018100	GAGE GARDNER PLANNING COMMISSION 101-701-818.000	12/31/2025 JMANGAN PLANNING COMMISSION	12/31/2025	280.00 280.00	0.00	Paid	Y 12/31/2025
12102025 1002 0000018101	STEVEN ACKERMAN PLANNING COMMISSION 101-701-818.000	12/31/2024 JMANGAN PLANNING COMMISSION	12/31/2024	280.00 280.00	0.00	Paid	Y 12/31/2025
12102025 0000018102	ADOLFO MORALES PLANNING COMMISSION 101-701-818.000	12/31/2025 JMANGAN PLANNING COMMISSION	12/31/2025	160.00 160.00	0.00	Paid	Y 12/31/2025
12102025 1015 0000018103	LEHNERT JOSEPH C (LC) PLANNING COMMISSION 101-701-818.000	12/31/2025 JMANGAN CONTRACTUAL SERVICES	12/31/2025	80.00 80.00	0.00	Paid	Y 12/31/2025
12102025 1025 0000018104	DANGER DANNY D PLANNING COMMISSION 101-701-818.000	12/31/2025 JMANGAN CONTRACTUAL SERVICES	12/31/2025	240.00 240.00	0.00	Paid	Y 12/31/2025
112947 0000018105	LAUTERBACH & AMEN, LLP PROFESSIONAL SERVICES 101-253-818.000	12/31/2025 JMANGAN CONTRACTUAL SERVICES	12/31/2025	11,900.00 11,900.00	0.00	Paid	Y 12/31/2025

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1032 0000018106	CERTIFIED OPERATOR SERVICE LLC WWTP & IRP OPERATOR SERVICES 590-565-818.000 591-541-818.000	12/31/2025 JMANGAN WWTP & IRP OPERATOR SERVICES WWTP & IRP OPERATOR SERVICES	12/31/2025	609.79 304.90 304.89	0.00	Paid	Y 12/31/2025
REMIT 0000018107	HSA Remittance Check 101-000-231.010	12/12/2025 JMANGAN Remittance	12/12/2025	65.76 65.76	0.00	Paid	Y 12/12/2025
REMIT 0000018108	IRSEFT Remittance Check 101-000-229.001 101-000-228.001	12/12/2025 JMANGAN Remittance Remittance	12/12/2025	3,340.17 1,161.49 2,178.68	0.00	Paid	Y 12/12/2025
REMIT 0000018109	MITAX Remittance Check 101-000-228.002	12/12/2025 JMANGAN Remittance	12/12/2025	541.40 541.40	0.00	Paid	Y 12/12/2025
REMIT 0000018110	AFLAC Remittance Check 101-000-231.007	12/12/2025 JMANGAN Remittance	12/12/2025	36.99 36.99	0.00	Paid	Y 12/12/2025
REMIT 0000018111	MISDU Remittance Check 101-000-231.002	12/12/2025 JMANGAN Remittance	12/12/2025	132.99 132.99	0.00	Paid	Y 12/12/2025
REMIT 0000018112	P.E.R.T Remittance Check 101-000-231.000	12/12/2025 JMANGAN Remittance	12/12/2025	28.47 28.47	0.00	Paid	Y 12/12/2025
REMIT 0000018113	GWN MARKETING, INC Remittance Check 101-000-231.004	12/12/2025 JMANGAN Remittance	12/12/2025	468.97 468.97	0.00	Paid	Y 12/12/2025

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INVOICE ENTRY DATES 12/10/2025 - 01/20/2026

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REMIT 0000018114	EQUI-VEST - THE EQUITABLE Remittance Check 101-000-231.004	12/12/2025 JMANGAN Remittance	12/12/2025	36.00 36.00	0.00	Paid	Y 12/12/2025
1030 0000018115	CERTIFIED OPERATOR SERVICE LLC WWTP & IRP OPERATOR SERVICES 590-565-818.000 591-541-818.000	12/31/2025 JMANGAN WWTP & IRP OPERATOR SERVICES WWTP & IRP OPERATOR SERVICES	12/31/2025	12,500.00 6,250.00 6,250.00	0.00	Paid	Y 12/31/2025
75265 0000018116	FLEIS & VANDENBRINK PROJECT NO: 873700 IPP UPDATE 590-565-818.000	12/31/2025 JMANGAN CONTRACTUAL SERVICES	12/31/2025	4,200.00 4,200.00	0.00	Paid	Y 12/31/2025
161078 0000018117	ABONMARCHE PROFESSIONAL SERVICES FOR ELY PARK IMPRO 473-447-803.001	12/31/2025 JMANGAN PROFESSIONAL SERVICES FOR ELY PARK IMPRO	12/31/2025	3,400.00 3,400.00	0.00	Paid	Y 12/31/2025
5120721 0000018118	TRACE ANALYTICAL LABORATORIES 300 ANIONS 590-565-818.000	12/31/2025 JMANGAN 300 ANIONS	12/31/2025	58.75 58.75	0.00	Paid	Y 12/31/2025
10346506 0000018119	BLOOMINGDALE COMMUNICATIONS PHONE & INTERNET SERVICE 101-265-851.000 101-233-730.000	12/31/2025 JMANGAN PHONE & INTERNET SERVICE PHONE & INTERNET SERVICE	12/31/2025	358.55 243.81 114.74	0.00	Paid	Y 12/31/2025
12162025 156 0000018120	JOANN NEWNUM CLEANING AT CITY HALL 12-12 101-265-818.000	12/31/2025 JMANGAN CLEANING AT CITY HALL 12-12	12/31/2025	120.00 120.00	0.00	Paid	Y 12/31/2025
12162025 158 0000018121	PAMELA BENCH CLEANING AT CITY HALL & POLICE STATION O 101-265-818.000	11/30/2025 JMANGAN CLEANING AT CITY HALL & POLICE STATION O	11/30/2025	150.00 150.00	0.00	Paid	Y 12/16/2025

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Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
12162025 205 0000018122	TOM NEWNUM CLEAN CITY HALL 12/10/2025 101-265-818.000	12/31/2025 JMANGAN CLEAN CITY HALL 12/10/25	12/31/2025	50.00 50.00	0.00	Paid	Y 12/31/2025
448327 0000018123	FLEMING BROTHERS OIL CO GASOLINE 101-301-748.000 101-441-748.000	12/31/2025 JMANGAN GASOLINE GASOLINE	12/31/2025	945.65 472.82 472.83	0.00	Paid	Y 12/31/2025
12162025 0000018124	THE TRI-CITY RECORD VACANT SEAT 101-215-900.000	12/31/2025 JMANGAN MEMORIAL DAY ADVERTISEMENT	12/31/2025	50.00 50.00	0.00	Paid	Y 12/31/2025
11380915 0000018125	STATE OF MICHIGAN BIOSOLIDS LAND APPLICATION FEE 590-565-940.000	12/31/2025 JMANGAN BIOSOLIDS LAND APPLICATION FEE	12/31/2025	1,977.91 1,977.91	0.00	Paid	Y 12/31/2025
12162025 217 0000018126	COREWELL HEALTH PRE EMPLOYMENT TESTING FOR JUSTO LEDESMA 101-441-818.000	12/31/2025 JMANGAN PRE EMPLOYMENT TESTING FOR JUSTO LEDESMA	12/31/2025	123.00 123.00	0.00	Paid	Y 12/31/2025
7272554 0000018127	WATER SOLUTIONS UNLIMITED CHEMICALS FOR WWTP 590-565-730.000	12/31/2025 JMANGAN CHEMICALS FOR WWTP	12/31/2025	1,998.66 1,998.66	0.00	Paid	Y 12/31/2025
12172025 413 0000018128	MUNICIPAL INSPECTION AUTHORITY, LLC PLAN REVIEW PERMIT FEES 249-371-803.000	12/31/2025 JMANGAN PLAN REVIEW PERMIT FEES	12/31/2025	590.40 590.40	0.00	Paid	Y 12/31/2025
12172025 0000018129	HARDING'S MARKET CHRISTIMAS GIFT CARDS 101-265-730.000	12/31/2025 JMANGAN CHRISTIMAS GIFT CARDS	12/31/2025	1,500.00 1,500.00	0.00	Paid	Y 12/31/2025

INVOICE REGISTER FOR CITY OF HARTFORD

INVOICE ENTRY DATES 12/10/2025 - 01/20/2026

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Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
REMIT 0000018130	HSA Remittance Check 101-000-231.010	12/18/2025 JMANGAN Remittance	12/18/2025	65.76 65.76	0.00	Paid	Y 12/18/2025
REMIT 0000018131	IRSEFT Remittance Check 101-000-229.001 101-000-228.001	12/18/2025 JMANGAN Remittance Remittance	12/18/2025	2,523.56 1,237.76 1,285.80	0.00	Paid	Y 12/18/2025
REMIT 0000018132	MITAX Remittance Check 101-000-228.002	12/18/2025 JMANGAN Remittance	12/18/2025	544.94 544.94	0.00	Paid	Y 12/18/2025
REMIT 0000018133	AFLAC Remittance Check 101-000-231.007	12/18/2025 JMANGAN Remittance	12/18/2025	36.99 36.99	0.00	Paid	Y 12/18/2025
REMIT 0000018134	TEAMSTERS LOCAL 214 Remittance Check 101-000-231.001	12/18/2025 JMANGAN Remittance	12/18/2025	102.50 102.50	0.00	Paid	Y 12/18/2025
REMIT 0000018135	MISDU Remittance Check 101-000-231.002	12/18/2025 JMANGAN Remittance	12/18/2025	132.99 132.99	0.00	Paid	Y 12/18/2025
REMIT 0000018136	P.E.R.T Remittance Check 101-000-231.000	12/18/2025 JMANGAN Remittance	12/18/2025	28.47 28.47	0.00	Paid	Y 12/18/2025
REMIT 0000018137	GWN MARKETING, INC Remittance Check 101-000-231.004	12/18/2025 JMANGAN Remittance	12/18/2025	468.97 468.97	0.00	Paid	Y 12/18/2025

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REMIT 0000018138	EQUI-VEST - THE EQUITABLE Remittance Check 101-000-231.004	12/18/2025 JMANGAN Remittance	12/18/2025	36.00 36.00	0.00	Paid	Y 12/18/2025
REMIT 0000018139	IRSEFT Remittance Check 101-000-228.001	12/18/2025 JMANGAN Remittance	12/18/2025	975.36 975.36	0.00	Paid	Y 12/18/2025
253430005141 0000018140	BLUE CARE NETWORK OF MI HEALTH INSURANCE 101-000-231.005 101-215-714.000 101-253-714.000 101-301-714.000 101-441-714.000 590-565-714.000	12/31/2025 JMANGAN HEALTH INSURANCE FRINGE BENEFITS FRINGE BENEFITS FRINGE BENEFITS FRINGE BENEFITS FRINGE BENEFITS	12/31/2025	10,645.12 2,129.03 1,597.18 (2,225.42) 3,029.30 3,684.77 2,430.26	0.00	Paid	Y 12/31/2025
616-040-3129-11 0000018141	FRONTIER WATER- PHONE 591-541-851.000	12/31/2025 JMANGAN WATER- PHONE	12/31/2025	131.62 131.62	0.00	Paid	Y 12/31/2025
INV00901645 0000018142	USA BLUE BOOK GRADUATED GRIFFIN BEAKER 100 ML 591-541-730.000	12/31/2025 JMANGAN GRADUATED GRIFFIN BEAKER 100 ML	12/31/2025	54.00 54.00	0.00	Paid	Y 12/31/2025
21756 0000018143	RUDELL REPAIR BATTERY AND BODY REPAIRS 101-441-933.000	12/31/2025 JMANGAN BATTERY AND BODY REPAIRS	12/31/2025	1,902.00 1,902.00	0.00	Paid	Y 12/31/2025
INV25SVC0499SVC 0000018144	GASVODA & ASSOCIATES, INC. RADIO UPGRADE KIT INSTALL FOR OMNI SITE 590-575-930.000	12/31/2025 JMANGAN RADIO UPGRADE KIT INSTALL FOR OMNI SITE	12/31/2025	935.50 935.50	0.00	Paid	Y 12/31/2025

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5120591 0000018145	TRACE ANALYTICAL LABORATORIES IRON REMOVAL PLANT 591-541-730.000	12/31/2025 JMANGAN OPERATING SUPPLIES	12/31/2025	103.50 103.50	0.00	Paid	Y 12/31/2025
5120821 0000018146	TRACE ANALYTICAL LABORATORIES IRON REMOVAL PLANT 591-541-730.000	12/31/2025 JMANGAN OPERATING SUPPLIES	12/31/2025	103.50 103.50	0.00	Paid	Y 12/31/2025
12182025 0000018147	LAUTERBACH & AMEN, LLP MARCH 2025 - ACCOUNTING SERVICES 101-172-818.000	12/31/2025 JMANGAN MARCH 2025 - ACCOUNTING SERVICES	12/31/2025	3,000.00 3,000.00	0.00	Paid	Y 12/31/2025
12/22/2025 0000018148	JASON KROHN UB refund for account: 1770 591-000-202.000 590-000-202.000	12/22/2025 JMANGAN 01-WATER 02-SEWER	12/31/2025	83.23 39.74 43.49	0.00	Paid	Y 12/31/2025
12/22/2025 0000018149	MONTE VERDE ACQUISITIONS LLC UB Receipt Refund for Account #: 0250. 591-000-202.000 590-000-202.000 590-000-202.000 591-000-202.000	12/22/2025 JMANGAN 01-WATER 02-SEWER 07-SEWER CAPITAL RESERVE 09-WATER IMPROVEMENT PROJECT	12/31/2025	0.00 15.03 17.16 20.00 14.00	0.00	Void	Y 12/31/2025
12/22/2025 0000018150	VAN BUREN COUNTY TREASURER Tax Disbursement 703-000-222.000 703-000-222.001	12/22/2025 JMANGAN DUE TO COUNTY DUE TO COUNTY-STATE ED TAX	12/31/2025	4,462.21 1,894.42 2,567.79	0.00	Paid	Y 12/31/2025
12/22/2025 0000018151	CITY OF HARTFORD Tax Disbursement 703-000-214.101 703-000-214.590	12/22/2025 JMANGAN DUE TO GENERAL FUND DUE TO SEWER FUND	12/31/2025	6,714.06 5,968.65 745.41	0.00	Paid	Y 12/31/2025

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12/22/2025 0000018152	CITY OF HARTFORD Tax Disbursement 703-000-214.101 703-000-214.590	12/22/2025 JMANGAN DUE TO GENERAL FUND DUE TO SEWER FUND	12/31/2025	2,345.03 2,151.20 193.83	0.00	Paid	Y 12/31/2025
12/22/2025 0000018153	VAN BUREN COUNTY Tax Disbursement 703-000-222.000	12/22/2025 JMANGAN DUE TO COUNTY	12/31/2025	989.56 989.56	0.00	Paid	Y 12/31/2025
12/22/2025 0000018154	HARTFORD PUBLIC SCHOOLS Tax Disbursement 703-000-225.000	12/22/2025 JMANGAN DUE TO HPS	12/31/2025	39,524.63 39,524.63	0.00	Paid	Y 12/31/2025
12/22/2025 0000018155	VAN BUREN INTERMEDIATE SCHO Tax Disbursement 703-000-234.000	12/22/2025 JMANGAN DUE TO VB INTERMEDIATE-TAX	12/31/2025	17,088.57 17,088.57	0.00	Paid	Y 12/31/2025
12/22/2025 0000018156	HARTFORD PUBLIC LIBRARY Tax Disbursement 703-000-223.000	12/22/2025 JMANGAN DUE TO HARTFORD DISTR LIBRARY	12/31/2025	3,830.33 3,830.33	0.00	Paid	Y 12/31/2025
12/22/2025 0000018157	VAN BUREN COUNTY TREASURER Tax Disbursement 703-000-222.000 703-000-222.001	12/22/2025 JMANGAN DUE TO COUNTY DUE TO COUNTY-STATE ED TAX	12/31/2025	8,681.69 8,014.01 667.68	0.00	Paid	Y 12/31/2025
12/22/2025 0000018158	SENIOR SERV. OF VAN BUREN CNTY Tax Disbursement 703-000-237.000	12/22/2025 JMANGAN DUE TO SENIORS	12/31/2025	2,523.39 2,523.39	0.00	Paid	Y 12/31/2025
12/22/2025 0000018159	HARTFORD FIRE BOARD Tax Disbursement 703-000-228.000	12/22/2025 JMANGAN DUE TO FIRE DEPARTMENT	12/31/2025	3,579.43 3,579.43	0.00	Paid	Y 12/31/2025

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S3-251252359 0000018160	CUMMINS SALES & SERVICES PLANNED MAINTENANCE ONAN 590-575-818.000	12/31/2025 JMANGAN PLANNED MAINTENANCE ONAN	12/31/2025	685.05 685.05	0.00	Paid	Y 12/31/2025
S3-251252328 0000018161	CUMMINS SALES & SERVICES PLANNED MAINTENANCE LIFT STATION 687 590-575-818.000	12/31/2025 JMANGAN PLANNED MAINTENANCE LIFT STATION 687	12/31/2025	658.12 658.12	0.00	Paid	Y 12/22/2025
S3-251252324 0000018162	CUMMINS SALES & SERVICES PLANNED MAINTENANCE IRON REMOVAL PLANT 591-541-818.000	12/31/2025 JMANGAN CONTRACTUAL SERVICES	12/31/2025	833.19 833.19	0.00	Paid	Y 12/31/2025
25-4008 0000018163	ELECTIONSOURCE ICP & ICX ANNUAL MAINTENANCE PER STATE O 101-262-818.000	12/31/2025 JMANGAN ICP & ICX ANNUAL MAINTENANCE PER STATE O	12/31/2025	990.00 990.00	0.00	Paid	Y 12/31/2025
99482 0000018164	WIGHTMAN & ASSOCIATES, INC. PROJECT 251153 W. MAIN STREET 486-902-803.001	12/31/2025 JMANGAN ENGINEERING	12/31/2025	50,411.80 50,411.80	0.00	Paid	Y 12/31/2025
25-043-4 0000018165	MCKENNA DDA & TIF PLAN - CONTINUED PROGRESS 101-000-081.248	12/31/2025 JMANGAN DDA & TIF PLAN - CONTINUED PROGRESS	12/31/2025	1,360.00 1,360.00	0.00	Paid	Y 12/31/2025
25-021-7 0000018166	MCKENNA CONTINUED PROGRESS ON MASTER PLAN 101-701-818.000	12/31/2025 JMANGAN CONTRACTUAL SERVICES	12/31/2025	1,900.00 1,900.00	0.00	Paid	Y 12/31/2025
12222025 125 0000018167	BLUE CROSS BLUE SHIELD OF MI HEALTH INS FOR CITY MANAGER 101-000-231.005 101-172-714.000	12/31/2025 JMANGAN HEALTH INS FOR CITY MANAGER HEALTH INS FOR CITY MANAGER	12/31/2025	1,018.77 203.76 815.01	0.00	Paid	Y 12/31/2025

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269621424102010 0000018168	FRONTIER IRP BUNDLE 591-541-851.000	12/31/2025 JMANGAN TELEPHONE	12/31/2025	131.98 131.98	0.00	Paid	Y 12/31/2025
5121061 0000018169	TRACE ANALYTICAL LABORATORIES SULFATE 590-565-818.000	12/31/2025 JMANGAN NOVEMBER 2025 - MERCURY	12/31/2025	892.50 892.50	0.00	Paid	Y 12/31/2025
12222025 351 0000018170	KENDALL'S SEPTIC & SEWER 440 E MAIN 590-575-818.000	12/31/2025 JMANGAN 440 E MAIN	12/31/2025	150.00 150.00	0.00	Paid	Y 12/31/2025
24-101-12 0000018171	MCKENNA PROFESSIONAL SERVICES 249-371-818.004	12/31/2025 JMANGAN PROFESSIONAL SERVICES	12/31/2025	390.00 390.00	0.00	Paid	Y 12/31/2025
12222025 401 0000018172	TOM NEWNUM CLEAN CITY HALL 12/18/2025 101-265-818.000	12/31/2025 JMANGAN CLEAN CITY HALL 12/18/25	12/31/2025	50.00 50.00	0.00	Paid	Y 12/31/2025
5309153607 0000018173	CINTAS CORPORATION FIRST AID SUPPLIES-CITY HALL 101-301-730.000 101-233-730.000	12/31/2025 JMANGAN OPERATING SUPPLIES OPERATING SUPPLIES	12/31/2025	42.85 21.42 21.43	0.00	Paid	Y 12/31/2025
5309153608 0000018174	CINTAS CORPORATION DPW SUPPLIES 101-441-730.000	12/31/2025 JMANGAN OPERATING SUPPLIES	12/31/2025	160.15 160.15	0.00	Paid	Y 12/31/2025

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122325 1021 0000018175	AT&T MOBILITY FIRST NET SERVICE FOR CELL PHONES 101-265-851.000 101-301-851.000 101-441-851.000 590-565-851.000 101-215-851.000	12/31/2025 JMANGAN	12/31/2025	458.10 47.18 155.66 160.61 47.18 47.47	0.00	Paid	Y 12/31/2025
374-207489 0000018176	AUTO-WARES GROUP FUEL FILTER 101-441-930.000	12/31/2025 JMANGAN	12/31/2025	26.59 26.59	0.00	Paid	Y 12/31/2025
374-207394 0000018177	AUTO-WARES GROUP MOP 101-441-930.000	12/31/2025 JMANGAN	12/31/2025	10.19 10.19	0.00	Paid	Y 12/31/2025
374-206809 0000018178	AUTO-WARES GROUP BMR KIT 101-441-930.000	12/31/2025 JMANGAN	12/31/2025	36.59 36.59	0.00	Paid	Y 12/31/2025
374-206945 0000018179	AUTO-WARES GROUP BMR KIT 101-441-930.000	12/31/2025 JMANGAN	12/31/2025	26.37 26.37	0.00	Paid	Y 12/31/2025
374-207224 0000018180	AUTO-WARES GROUP FILTERS OIL CHANGE 101-441-930.000	12/31/2025 JMANGAN	12/31/2025	119.68 119.68	0.00	Paid	Y 12/31/2025
REMIT 0000018181	HSA Remittance Check 101-000-231.010	12/23/2025 JMANGAN	12/23/2025	65.76 65.76	0.00	Paid	Y 12/23/2025

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REMIT 0000018182	IRSEFT Remittance Check 101-000-229.001 101-000-228.001	12/23/2025 JMANGAN Remittance Remittance	12/23/2025	3,026.87 1,032.63 1,994.24	0.00	Paid	Y 12/23/2025
REMIT 0000018183	MITAX Remittance Check 101-000-228.002	12/23/2025 JMANGAN Remittance	12/23/2025	491.61 491.61	0.00	Paid	Y 12/23/2025
REMIT 0000018184	AFLAC Remittance Check 101-000-231.007	12/23/2025 JMANGAN Remittance	12/23/2025	36.99 36.99	0.00	Paid	Y 12/23/2025
REMIT 0000018185	TEAMSTERS LOCAL 214 Remittance Check 101-000-231.001	12/23/2025 JMANGAN Remittance	12/23/2025	102.50 102.50	0.00	Paid	Y 12/23/2025
REMIT 0000018186	MISDU Remittance Check 101-000-231.002	12/23/2025 JMANGAN Remittance	12/23/2025	132.99 132.99	0.00	Paid	Y 12/23/2025
REMIT 0000018187	P.E.R.T Remittance Check 101-000-231.000	12/23/2025 JMANGAN Remittance	12/23/2025	28.47 28.47	0.00	Paid	Y 12/23/2025
REMIT 0000018188	GWN MARKETING, INC Remittance Check 101-000-231.004	12/23/2025 JMANGAN Remittance	12/23/2025	468.97 468.97	0.00	Paid	Y 12/23/2025
REMIT 0000018189	EQUI-VEST - THE EQUITABLE Remittance Check 101-000-231.004	12/23/2025 JMANGAN Remittance	12/23/2025	36.00 36.00	0.00	Paid	Y 12/23/2025

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000000000667 0000018190	VAN BUREN COUNTY VERIZON MODEM 101-301-818.000	12/31/2025 JMANGAN VERIZON MODEM	12/31/2025	267.54 267.54	0.00	Paid	Y 12/31/2025
161985 0000018191	ABONMARCHE PROFESSIONAL SERVICES FOR ELY PARK IMPRO 473-447-803.001	12/31/2025 JMANGAN PROFESSIONAL SERVICES FOR ELY PARK IMPRO	12/31/2025	1,050.00 1,050.00	0.00	Paid	Y 12/31/2025
21831 0000018192	RUDELL REPAIR REPAIR HYDRAULIC CYLINDER/BATTERS FOR GE 101-441-933.000	12/31/2025 JMANGAN REPAIR HYDRAULIC CYLINDER/BATTERS FOR GE	12/31/2025	4,294.00 4,294.00	0.00	Paid	Y 12/30/2025
12302025 1104 0000018193	WALTER L DE VISSER JR MECHANICAL PERMITS 249-371-818.000	12/31/2025 JMANGAN MECHANICAL PERMITS	12/31/2025	696.50 696.50	0.00	Paid	Y 12/31/2025
4574 0000018194	BIOTECH AGRONOMICS BIOSOLIDS LAND APPLICATION 590-565-818.000	12/31/2025 JMANGAN BIOSOLIDS LAND APPLICATION	12/31/2025	16,670.58 16,670.58	0.00	Paid	Y 12/31/2025
12302025 1116 0000018195	VAN BUREN CNTY ROAD COMMISSION COLD PATCH 202-463-728.000 203-463-728.000	12/31/2025 JMANGAN COLD PATCH COLD PATCH	12/31/2025	949.81 474.90 474.91	0.00	Paid	Y 12/31/2025
1245750 0000018196	EXCEL PROPANE PROPANE WWTP 590-565-748.000	12/31/2025 JMANGAN PROPANE WWTP	12/31/2025	865.22 865.22	0.00	Paid	Y 12/31/2025
1245751 0000018197	EXCEL PROPANE PROPANE WWTP 590-565-748.000	12/31/2025 JMANGAN PROPANE WWTP	12/31/2025	865.22 865.22	0.00	Paid	Y 12/31/2025

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12302025 1123 0000018198	CONSUMERS ENERGY DPW GAS BILL 200 BEECHWOOD 101-441-923.000	12/31/2025 JMANGAN	12/31/2025	892.26 892.26	0.00	Paid	Y 12/31/2025
12302025 1126 0000018199	CONSUMERS ENERGY IRP GAS BILL 62882 RED ARROW HIGHWAY 101-441-923.000	12/31/2025 JMANGAN	12/31/2025	248.69 248.69	0.00	Paid	Y 12/31/2025
12302025 0000018200	CONSUMERS ENERGY CITY HALL GAS BILL 19 W MAIN ST 101-265-923.000	12/31/2025 JMANGAN	12/31/2025	284.22 284.22	0.00	Paid	Y 12/31/2025
12302025 1132 0000018201	FRONTIER IRP LOCAL PHONE 269-621-6505-022996-5 43 591-541-851.000	12/31/2025 JMANGAN	12/31/2025	146.83 146.83	0.00	Paid	Y 12/31/2025
5121122 0000018202	TRACE ANALYTICAL LABORATORIES IRON REMOVAL PLANT 591-541-730.000	12/31/2025 JMANGAN	12/31/2025	105.00 105.00	0.00	Paid	Y 12/31/2025
S3-251252730 0000018203	CUMMINS SALES & SERVICES PLANNED MAINTENANCE ONAN 590-575-818.000	12/31/2025 JMANGAN	12/31/2025	420.69 420.69	0.00	Paid	Y 12/31/2025
20261187 0000018204	MISS DIG SYSTEM, INC. ANNUAL MEMBERSHIP FEES 590-537-818.000 591-560-818.000	12/31/2025 JMANGAN	12/31/2025	1,338.63 669.32 669.31	0.00	Paid	Y 12/31/2025
12302025 1146 0000018205	THE TRI-CITY RECORD COMBINED NOTICE ENVIRONMENT FUNDS 453-902-967.000	12/31/2025 JMANGAN	12/31/2025	1,200.00 1,200.00	0.00	Paid	Y 12/31/2025

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12302025 1200 0000018206	MUTUAL OF OMAHA LIFE & DISABILITY INSURANCE 590-565-714.000 101-301-714.000 101-441-714.000 101-172-714.000 101-215-714.000 101-253-714.000	12/31/2025 JMANGAN FRINGE BENEFITS FRINGE BENEFITS FRINGE BENEFITS FRINGE BENEFITS FRINGE BENEFITS FRINGE BENEFITS	12/31/2025	418.07 83.72 144.51 131.97 57.87 48.17 (48.17)	0.00	Paid	Y 12/31/2025
12302025 1210 0000018207	VISION SERVICE PLAN VISION INSURANCE 590-565-714.000 101-301-714.000 101-000-231.000 101-215-714.000 101-172-714.000 101-441-714.000	11/30/2025 JMANGAN FRINGE BENEFITS FRINGE BENEFITS PAYROLL DEDUCTIONS FRINGE BENEFITS FRINGE BENEFITS FRINGE BENEFITS	11/30/2025	88.37 9.22 19.16 18.68 8.54 5.07 27.70	0.00	Paid	Y 12/30/2025
REMIT 0000018208	HSA Remittance Check 101-000-231.010	12/31/2025 JMANGAN Remittance	12/31/2025	65.76 65.76	0.00	Paid	Y 12/31/2025
REMIT 0000018209	IRSEFT Remittance Check 101-000-229.001 101-000-228.001	12/31/2025 JMANGAN Remittance Remittance	12/31/2025	3,424.14 1,231.02 2,193.12	0.00	Paid	Y 12/31/2025
REMIT 0000018210	MITAX Remittance Check 101-000-228.002	12/31/2025 JMANGAN Remittance	12/31/2025	526.87 526.87	0.00	Paid	Y 12/31/2025
REMIT 0000018211	AFLAC Remittance Check 101-000-231.007	12/31/2025 JMANGAN Remittance	12/31/2025	36.99 36.99	0.00	Paid	Y 12/31/2025

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REMIT 0000018212	MISDU Remittance Check 101-000-231.002	12/31/2025 JMANGAN Remittance	12/31/2025	132.99 132.99	0.00	Paid	Y 12/31/2025
REMIT 0000018213	P.E.R.T Remittance Check 101-000-231.000	12/31/2025 JMANGAN Remittance	12/31/2025	28.47 28.47	0.00	Paid	Y 12/31/2025
REMIT 0000018214	GWN MARKETING, INC Remittance Check 101-000-231.004	12/31/2025 JMANGAN Remittance	12/31/2025	468.97 468.97	0.00	Paid	Y 12/31/2025
REMIT 0000018215	EQUI-VEST - THE EQUITABLE Remittance Check 101-000-231.004	12/31/2025 JMANGAN Remittance	12/31/2025	36.00 36.00	0.00	Paid	Y 12/31/2025
5100739 0000018216	TRACE ANALYTICAL LABORATORIES WWTP 590-565-730.000	01/15/2025 JMANGAN OPERATING SUPPLIES	01/15/2025	262.50 262.50	0.00	Paid	Y 01/15/2025
1037 0000018217	CERTIFIED OPERATOR SERVICE LLC WWTP & IRP OPERATOR SERVICES 590-565-818.000 591-541-818.000	01/15/2026 JMANGAN WWTP & IRP OPERATOR SERVICES WWTP & IRP OPERATOR SERVICES	01/15/2026	12,500.00 6,250.00 6,250.00	0.00	Paid	Y 01/15/2026
162026 854 0000018218	KROHN EXCAVATING, LLC 222324-C-#1 - DWSRF PROJECT PAY APP #4 453-902-803.002	01/15/2026 JMANGAN 222324-C-#1 - DWSRF PROJECT PAY APP #4	01/15/2026	114,448.50 114,448.50	0.00	Paid	Y 01/15/2026
R75893758 0000018219	YOURMEMBERSHIP.COM, INC MML CLASSIFIED AD 101-215-900.000	01/15/2026 JMANGAN MML CLASSIFIED AD	01/15/2026	150.00 150.00	0.00	Paid	Y 01/15/2026

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758392 0000018220	NAYLOR LANDSCAPE MANAGEMENT 2025 PARK CHRISTMAS DECORATIONS - DOWNPA JMANGAN 101-751-885.000	01/15/2025	01/15/2025	2,138.60	0.00	Paid	Y 01/15/2026
	2025 PARK CHRISTMAS DECORATIONS - DOWNPA			2,138.60			
196771 0000018221	MILLER THERMOMETER CO. SO#8349 101-101-956.000	01/15/2026 JMANGAN SO#8349	01/15/2026	13.67 13.67	0.00	Paid	Y 01/15/2026
10001217232 0000018222	GALLS, LLC GALLS POLICE DEPARTMENT 101-301-744.000	01/15/2026 JMANGAN GALLS POLICE DEPARTMENT	01/15/2026	77.68 77.68	0.00	Paid	Y 01/15/2026
98346 0000018223	KUSHNER & COMPANY MONTHLY FSA PLAN ADMIN FEE 101-265-818.000	01/15/2026 JMANGAN CONTRACTUAL SERVICES	01/15/2026	75.00 75.00	0.00	Paid	Y 01/15/2026
530381999 0000018224	UIS SCADA SERVICE CALL EFFLUENT FLOWMETER 590-565-930.000	01/15/2026 JMANGAN SERVICE CALL EFFLUENT FLOWMETER	01/15/2026	1,074.00 1,074.00	0.00	Paid	Y 01/15/2026
1687 0000018225	WEST MICHIGAN RAILROAD CO. WM-7 STORM SEWER & WM-8 SEWER MAIN ANNUA JMANGAN 590-537-818.000	01/15/2026 JMANGAN WM-7 STORM SEWER & WM-8 SEWER MAIN ANNUA	01/15/2026	202.37 202.37	0.00	Paid	Y 01/05/2026
937157 0000018226	NYE UNIFORM COMPANY ZED JACKET- NAVY 101-301-744.000	01/15/2026 JMANGAN GOLD NAME PLATE FOR CHIEF WILLIAMS	01/15/2026	371.52 371.52	371.52	open	N 01/15/2026
172026 1229 0000018227	FRONTIER DPW LOCAL PHONE 3861 101-441-851.000	01/15/2026 JMANGAN DPW LOCAL PHONE	01/15/2026	142.19 142.19	0.00	Paid	Y 01/15/2026

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20285 0000018228	INTERNATIONAL INSTITUTE OF ANNUAL MEMBERSHIP FOR CLERK- 101-215-959.000	01/15/2026 ROXANN RODN JMANGAN	01/15/2026	195.00 ANNUAL MEMBERSHIP FOR CLERK- ROXANN RODN 195.00	0.00	Paid	Y 01/15/2026
172026 1257 0000018229	MICHIGAN ASSOCIATION OF CLERKS MEMBERSHIP RENEWAL FOR CITY CLERK 101-215-956.000	01/15/2026 JMANGAN	01/15/2026	100.00 MEMBERSHIP RENEWAL FOR CITY CLERK 100.00	0.00	Paid	Y 01/15/2026
374-208053 0000018230	AUTO-WARES GROUP DSLEXH FL2 5BOX 101-441-930.000	01/31/2026 JMANGAN	01/31/2026	19.79 DSLEXH FL2 5BOX 19.79	19.79	Open	Y 01/31/2026
374-207940 0000018231	AUTO-WARES GROUP VARIOUS DPW 101-441-930.000	01/31/2026 JMANGAN	01/31/2026	103.14 VARIOUS DPW 103.14	103.14	Open	Y 01/31/2026
9838 0000018232	J.S. BUXTON LLC BULK LIME SLURRY FOR WWTP 590-565-730.000	01/15/2026 JMANGAN	01/15/2026	1,625.00 BULK LIME SLURRY FOR WWTP 1,625.00	0.00	Paid	Y 01/15/2026
172026 0000018233	KELLOGG HARDWARE MISC HARDWARE SUPPLIES FOR 101-441-730.000 590-565-730.000 591-560-730.000	01/15/2026 JMANGAN	01/15/2026	608.31 MISC HARDWARE SUPPLIES 127.33 MISC HARDWARE SUPPLIES 145.39 MISC HARDWARE SUPPLIES 335.59	0.00	Paid	Y 01/15/2026
INV00918746 0000018234	USA BLUE BOOK DPD 4 FOR 10 ML SAMPLE 591-541-730.000	01/31/2026 JMANGAN	01/31/2026	112.28 DPD 4 FOR 10 ML SAMPLE 112.28	112.28	Open	Y 01/31/2026
1726 147 0000018235	STAPLES VARIOUS SUPPLY 101-233-727.000	01/31/2026 JMANGAN	01/31/2026	149.89 COPY PAPER, TAX FORMS & COMET BATHROOM C 149.89	149.89	Open	Y 01/31/2026

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102920608 0000018236	QUALITY DOOR OF SOUTH HAVEN WORK AT 200 BEECHWOOD 101-441-930.000	01/31/2026 JMANGAN	01/31/2026	274.92 274.92	274.92	Open	Y 01/31/2026
815346 0000018237	CORRPRO COMPANIES INC INSPECT ELEVATED TANK 590-565-930.000	01/31/2026 JMANGAN	01/31/2026	1,095.00 1,095.00	1,095.00	Open	Y 01/31/2026
1720206 204 0000018238	TOM NEWNUM CLEAN CITY HALL 01/02/26 101-265-818.000	01/15/2026 JMANGAN	01/15/2026	50.00 50.00	0.00	Paid	Y 01/15/2026
172026 205 0000018239	VAN BUREN COUNTY VOTER CARD PRINTING FOR QTR ENDING 12/31 101-262-818.000	01/15/2026 JMANGAN	01/15/2026	73.15 73.15	0.00	Paid	Y 01/15/2026
172026 208 0000018240	DELTA DENTAL 2025 DENTAL INSURANCE 101-000-231.008 101-172-714.000 101-215-714.000 101-301-714.000 101-441-714.000 590-565-714.000	01/15/2026 JMANGAN DENTAL INSURANCE DENTAL INSURANCE DENTAL INSURANCE DENTAL INSURANCE DENTAL INSURANCE DENTAL INSURANCE	01/15/2026	651.96 172.20 33.53 65.06 156.67 112.87 111.63	0.00	Paid	Y 01/15/2026
6509 0000018241	HOLLAND DEPT OF PUBLIC SAFETY FALL 2025 DISTRIBUTION 101-301-959.000	01/15/2026 JMANGAN	01/15/2026	220.08 220.08	0.00	Paid	Y 01/15/2026
1462 0000018242	PLUMBING 911 WWTP PLUMBING 590-565-930.000	01/31/2026 JMANGAN	01/31/2026	2,770.00 2,770.00	2,770.00	open	Y 01/31/2026

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150666501 0000018243	ROSE PEST SOLUTIONS ANNUAL PEST CONTROL SERVICES FOR CITY HA JMANGAN 101-265-818.000	01/31/2026 ANNUAL PEST CONTROL SERVICES FOR CITY HA	01/31/2026	93.00 93.00	93.00	Open	Y 01/31/2026
26-0020 0000018244	DIXON ENGINEERING INC 250,000 GALLON DOUBLE ELLIPSE #22 80 02 JMANGAN 591-560-818.000	01/15/2026 250,000 GALLON DOUBLE ELLIPSE #22 80 02	01/15/2026	4,700.00 4,700.00	0.00	Paid	Y 01/15/2026
1972 0000018245	GREAT LAKES DRONE COMPANY TOURNIQUETS 101-301-980.000	01/15/2026 JMANGAN OFFICE EQUIPMENT	01/15/2026	534.21 534.21	0.00	Paid	Y 01/15/2026
20253148 0000018246	SOIL EXPLORATION SERVICES, INC. NEPA CDBG 453-000-696.453	01/15/2026 JMANGAN BAN-DWSRF-LEAD & COPPER	01/15/2026	3,000.00 3,000.00	0.00	Paid	Y 01/15/2026
000916237 0000018247	AMERICAN PUBLIC WORKS ASSOCIATION MEMBERSHIP 101-441-959.000	01/15/2026 JMANGAN MEMBERSHIP FEES	01/15/2026	471.00 471.00	0.00	Paid	Y 01/15/2026
INV00861038 0000018248	USA BLUE BOOK OPERATING SUPPLIES 591-541-730.000	01/15/2026 JMANGAN OPERATING SUPPLIES	01/15/2026	527.08 527.08	0.00	Paid	Y 01/15/2026
INV00861219 0000018249	USA BLUE BOOK OPERATING SUPPLIES 591-541-730.000	01/15/2026 JMANGAN OPERATING SUPPLIES	01/15/2026	765.30 765.30	0.00	Paid	Y 01/15/2026
011426 1138 0000018250	HARTFORD AREA CHAMBER OF COMM ANNUAL MEMBERSHIP 101-172-959.000	01/31/2026 JMANGAN ANNUAL MEMBERSHIP	01/31/2026	65.00 65.00	65.00	open	N 01/31/2026

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6010203 0000018251	TRACE ANALYTICAL LABORATORIES HG T LOW LEVEL 1631E 590-565-818.000	01/31/2026 JMANGAN HG T LOW LEVEL 1631E	01/31/2026	262.50 262.50	262.50	Open	Y 01/31/2026
10351238 0000018252	BLOOMINGDALE COMMUNICATIONS PHONE & INTERNET SERVICE 101-265-851.000 101-233-730.000	01/31/2026 JMANGAN PHONE & INTERNET SERVICE PHONE & INTERNET SERVICE	01/31/2026	358.55 243.81 114.74	358.55	Open	Y 01/31/2026
01142026 1143 0000018253	COREWELL HEALTH TESTING 590-565-818.000	01/31/2026 JMANGAN CONTRACTUAL SERVICES	01/31/2026	59.00 59.00	59.00	Open	Y 01/31/2026
01142026 1145 0000018254	FLEMING BROTHERS OIL CO GASOLINE 101-301-748.000 101-441-748.000	01/31/2026 JMANGAN GASOLINE GASOLINE	01/31/2026	1,570.95 785.47 785.48	1,570.95	Open	Y 01/31/2026
4254454560 0000018255	CINTAS CORPORATION WWTP UNIFORMS 590-565-744.000	01/15/2026 JMANGAN WWTP UNIFORMS	01/15/2026	35.00 35.00	0.00	Paid	Y 01/15/2026
4246275040 0000018256	CINTAS CORPORATION DPW UNIFORMS 101-441-744.000	01/15/2026 JMANGAN DPW UNIFORMS	01/15/2026	65.01 65.01	0.00	Paid	Y 01/15/2026
4247759710 0000018257	CINTAS CORPORATION DPW UNIFORMS 101-441-744.000	01/15/2026 JMANGAN DPW UNIFORMS	01/15/2026	65.01 65.01	0.00	Paid	Y 01/15/2026
4248500913 0000018258	CINTAS CORPORATION DPW UNIFORMS 101-441-744.000	01/15/2026 JMANGAN DPW UNIFORMS	01/15/2026	65.01 65.01	0.00	Paid	Y 01/15/2026

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4249222066 0000018259	CINTAS CORPORATION DPW UNIFORMS 101-441-744.000	01/15/2026 JMANGAN DPW UNIFORMS	01/15/2026	65.01 65.01	0.00	Paid	Y 01/15/2026
4252227172 0000018260	CINTAS CORPORATION DPW UNIFORMS 101-441-744.000	01/15/2026 JMANGAN DPW UNIFORMS	01/15/2026	65.01 65.01	0.00	Paid	Y 01/15/2026
4252953852 0000018261	CINTAS CORPORATION DPW UNIFORMS 101-441-744.000	01/15/2026 JMANGAN DPW UNIFORMS	01/15/2026	65.01 65.01	0.00	Paid	Y 01/15/2026
4253818766 0000018262	CINTAS CORPORATION DPW UNIFORMS 101-441-744.000	01/15/2026 JMANGAN DPW UNIFORMS	01/15/2026	65.01 65.01	0.00	Paid	Y 01/15/2026
4246275021 0000018263	CINTAS CORPORATION WWTP UNIFORMS 590-565-744.000	01/15/2026 JMANGAN WWTP UNIFORMS	01/15/2026	35.00 35.00	0.00	Paid	Y 01/15/2026
4247759812 0000018264	CINTAS CORPORATION WWTP UNIFORMS 590-565-744.000	01/15/2026 JMANGAN WWTP UNIFORMS	01/15/2026	35.00 35.00	0.00	Paid	Y 01/15/2026
4248500924 0000018265	CINTAS CORPORATION WWTP UNIFORMS 590-565-744.000	01/15/2026 JMANGAN WWTP UNIFORMS	01/15/2026	35.00 35.00	0.00	Paid	Y 01/15/2026
4249222068 0000018266	CINTAS CORPORATION WWTP UNIFORMS 590-565-744.000	01/15/2026 JMANGAN WWTP UNIFORMS	01/15/2026	35.00 35.00	0.00	Paid	Y 01/15/2026

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4252227143 0000018267	CINTAS CORPORATION WWTP UNIFORMS 590-565-744.000	01/15/2026 JMANGAN WWTP UNIFORMS	01/15/2026	35.00 35.00	0.00	Paid	Y 01/15/2026
4252953836 0000018268	CINTAS CORPORATION WWTP UNIFORMS 590-565-744.000	01/15/2026 JMANGAN WWTP UNIFORMS	01/15/2026	35.00 35.00	0.00	Paid	Y 01/15/2026
4253818814 0000018269	CINTAS CORPORATION WWTP UNIFORMS 590-565-744.000	01/15/2026 JMANGAN WWTP UNIFORMS	01/15/2026	35.00 35.00	0.00	Paid	Y 01/15/2026
01142026 1203 0000018270	BLUE CROSS BLUE SHIELD OF MI HEALTH INS FOR CITY MANAGER 101-000-231.005 101-172-714.000	01/15/2026 JMANGAN HEALTH INS FOR CITY MANAGER HEALTH INS FOR CITY MANAGER	01/15/2026	1,018.77 203.76 815.01	0.00	Paid	Y 01/15/2026
100260 0000018271	WIGHTMAN & ASSOCIATES, INC. PROJECT 251153 W. MAIN STREET 486-902-803.001	01/15/2026 JMANGAN ENGINEERING	01/15/2026	9,078.80 9,078.80	0.00	Paid	Y 01/15/2026
1889147 0000018272	BEST WAY DISPOSAL INC CITY HALL TRASH SERVICE 101-265-818.000	01/15/2026 JMANGAN CITY HALL TRASH SERVICE	01/15/2026	123.47 123.47	0.00	Paid	Y 01/15/2026
1284186 0000018273	EXCEL PROPANE PROPANE WWTP 590-565-748.000	01/31/2026 JMANGAN PROPANE WWTP	01/31/2026	894.47 894.47	894.47	Open	Y 01/31/2026
3235 0000018274	JOHNSON'S HEATING IGNITER FOR WWTP 590-565-930.000	01/15/2026 JMANGAN IGNITER FOR WWTP	01/15/2026	615.00 615.00	0.00	Paid	Y 01/15/2026

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1889157 0000018275	BEST WAY DISPOSAL INC DPW TRASH SERVICE 101-441-818.000	01/31/2026 JMANGAN DPW TRASH SERVICE	01/31/2026	161.32 161.32	161.32	Open	Y 01/31/2026
1142026 244 0000018276	CERTIFIED OPERATOR SERVICE LLC WWTP & IRP OPERATOR SERVICES 590-565-818.000 591-541-818.000	01/15/2026 JMANGAN WWTP & IRP OPERATOR SERVICES WWTP & IRP OPERATOR SERVICES	01/15/2026	115.85 57.92 57.93	0.00	Paid	Y 01/15/2026
1889158 0000018277	BEST WAY DISPOSAL INC CITY HALL TRASH SERVICE 101-265-818.000	01/15/2026 JMANGAN CITY HALL TRASH SERVICE	01/15/2026	118.93 118.93	0.00	Paid	Y 01/15/2026
A891153 0000018278	EPS SECURITY ALARM SYSTEM MONITORING 101-265-818.000	01/15/2026 JMANGAN ALARM SYSTEM MONITORING 11/1/25-1/31/26	01/15/2026	491.70 491.70	0.00	Paid	Y 01/15/2026
1000025 0000018279	WIGHTMAN & ASSOCIATES, INC. PROJECT 222324 - LEAD SERVICE LINE REPLA 453-902-803.001	01/15/2026 JMANGAN PROJECT 222324 - LEAD SERVICE LINE REPLA	01/15/2026	15,499.00 15,499.00	0.00	Paid	Y 01/15/2026
100026 0000018280	WIGHTMAN & ASSOCIATES, INC. PROJECT 150147 GENERAL ENGINEERING 101-701-818.000	01/15/2026 JMANGAN CONTRACTUAL SERVICES	01/15/2026	150.00 150.00	0.00	Paid	Y 01/15/2026
01142026 259 0000018281	PAMELA BENCH CLEANING AT CITY HALL & POLICE STATION O 101-265-818.000	01/15/2026 JMANGAN CLEANING AT CITY HALL & POLICE STATION O	01/15/2026	120.00 120.00	0.00	Paid	Y 01/15/2026
01142026 300 0000018282	JOANN NEWNUM CLEANING AT CITY HALL 01-09-26 101-265-818.000	01/15/2026 JMANGAN CLEANING AT CITY HALL 12-12	01/15/2026	120.00 120.00	0.00	Paid	Y 01/15/2026

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21902 0000018283	RUDELL REPAIR TIRES UNIT #4 AND #9 101-441-933.000	01/15/2026 JMANGAN TIRES UNIT #4 AND #9	01/15/2026	1,780.00 1,780.00	0.00	Paid	Y 01/15/2026
5121381 0000018284	TRACE ANALYTICAL LABORATORIES IRON REMOVAL PLANT 591-541-730.000	01/15/2026 JMANGAN OPERATING SUPPLIES	01/15/2026	103.50 103.50	0.00	Paid	Y 01/15/2026
530382065 0000018285	UIS SCADA SERVICE CALL VEGA RADAR UPGRADE 590-565-930.000	01/15/2026 JMANGAN SERVICE CALL EFFLUENT FLOWMETER	01/15/2026	2,860.00 2,860.00	0.00	Paid	Y 01/15/2026
MAT-2026119 0000018286	WOLF KUBOTA SHAFT BEVEL GEAR 101-441-933.000	01/15/2026 JMANGAN SHAFT BEVEL GEAR	01/15/2026	80.23 80.23	0.00	Paid	Y 01/15/2026
01142026 321 0000018287	TOM NEWNUM CLEAN CITY HALL 01/07/26 101-265-818.000	01/15/2026 JMANGAN CLEAN CITY HALL 01/07/26	01/15/2026	50.00 50.00	0.00	Paid	Y 01/15/2026
4255952354 0000018288	CINTAS CORPORATION DPW UNIFORMS 101-441-744.000	01/15/2026 JMANGAN DPW UNIFORMS	01/15/2026	65.01 65.01	0.00	Paid	Y 01/15/2026
4255952375 0000018289	CINTAS CORPORATION WWTP UNIFORMS 590-565-744.000	01/15/2026 JMANGAN WWTP UNIFORMS	01/15/2026	35.00 35.00	0.00	Paid	Y 01/05/2026

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01142026 337 0000018290	INDIANA MICHIGAN POWER ELECTRIC 202-474-921.000 591-560-921.000 101-441-921.000 590-575-921.000 591-541-921.000 101-265-921.000	01/15/2026 JMANGAN 049-976-289-0-6 046-987-847-0-1 047-271-130-05 040-803-937-0-7 048-062-098-0-7 049-365-315-0-0	01/15/2026	9,845.82 1,673.58 1,009.35 544.54 4,591.24 1,452.12 574.99	0.00	Paid	Y 01/15/2026
REMIT 0000018291	HSA Remittance Check 101-000-231.010	01/15/2026 JMANGAN Remittance	01/15/2026	131.52 131.52	0.00	Paid	Y 01/15/2026
REMIT 0000018292	IRSEFT Remittance Check 101-000-229.001 101-000-228.001	01/15/2026 JMANGAN Remittance Remittance	01/15/2026	6,460.73 2,145.37 4,315.36	0.00	Paid	Y 01/15/2026
REMIT 0000018293	MITAX Remittance Check 101-000-228.002	01/15/2026 JMANGAN Remittance	01/15/2026	1,011.23 1,011.23	0.00	Paid	Y 01/15/2026
REMIT 0000018294	AFLAC Remittance Check 101-000-231.007	01/15/2026 JMANGAN Remittance	01/15/2026	73.71 73.71	0.00	Paid	Y 01/15/2026
REMIT 0000018295	TEAMSTERS LOCAL 214 Remittance Check 101-000-231.001	01/15/2026 JMANGAN Remittance	01/15/2026	205.00 205.00	0.00	Paid	Y 01/15/2026
REMIT 0000018296	MISDU Remittance Check 101-000-231.002	01/15/2026 JMANGAN Remittance	01/15/2026	265.98 265.98	0.00	Paid	Y 01/15/2026

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Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
REMIT 0000018297	P.E.R.T Remittance Check 101-000-231.000	01/15/2026 JMANGAN Remittance	01/15/2026	56.94 56.94	0.00	Paid	Y 01/15/2026
REMIT 0000018298	GWN MARKETING, INC Remittance Check 101-000-231.004	01/15/2026 JMANGAN Remittance	01/15/2026	937.94 937.94	0.00	Paid	Y 01/15/2026
REMIT 0000018299	EQUI-VEST - THE EQUITABLE Remittance Check 101-000-231.004	01/15/2026 JMANGAN Remittance	01/15/2026	72.00 72.00	0.00	Paid	Y 01/15/2026
01/15/2026 0000018300	JESSICA ROSALES UB refund for account: 0035 591-000-202.000 590-000-202.000	01/15/2026 JMANGAN 01-WATER 02-SEWER	12/31/2025	87.42 35.77 51.65	0.00	Paid	Y 12/31/2025
01/15/2026 0000018301	CITY OF HARTFORD Tax Disbursement 703-000-214.101 703-000-214.590	01/15/2026 JMANGAN DUE TO GENERAL FUND DUE TO SEWER FUND	12/31/2025	4,517.44 4,150.98 366.46	0.00	Paid	Y 12/31/2025
01/15/2026 0000018302	VAN BUREN COUNTY Tax Disbursement 703-000-222.000	01/15/2026 JMANGAN DUE TO COUNTY	12/31/2025	1,185.09 1,185.09	0.00	Paid	Y 12/31/2025
01/15/2026 0000018303	HARTFORD PUBLIC SCHOOLS Tax Disbursement 703-000-225.000	01/15/2026 JMANGAN DUE TO HPS	12/31/2025	38,178.84 38,178.84	0.00	Paid	Y 12/31/2025
01/15/2026 0000018304	VAN BUREN INTERMEDIATE SCHO Tax Disbursement 703-000-234.000	01/15/2026 JMANGAN DUE TO VB INTERMEDIATE-TAX	12/31/2025	21,558.97 21,558.97	0.00	Paid	Y 12/31/2025

INVOICE REGISTER FOR CITY OF HARTFORD

INVOICE ENTRY DATES 12/10/2025 - 01/20/2026

POSTED AND UNPOSTED

OPEN AND PAID

Item 7.

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
01/15/2026 0000018305	HARTFORD PUBLIC LIBRARY Tax Disbursement 703-000-223.000	01/15/2026 JMANGAN DUE TO HARTFORD DISTR LIBRARY	12/31/2025	4,832.37 4,832.37	0.00	Paid	Y 12/31/2025
01/15/2026 0000018306	VAN BUREN COUNTY TREASURER Tax Disbursement 703-000-222.000 703-000-222.001	01/15/2026 JMANGAN DUE TO COUNTY DUE TO COUNTY-STATE ED TAX	12/31/2025	11,683.14 10,420.71 1,262.43	0.00	Paid	Y 12/31/2025
01/15/2026 0000018307	SENIOR SERV. OF VAN BUREN CNTY Tax Disbursement 703-000-237.000	01/15/2026 JMANGAN DUE TO SENIORS	12/31/2025	3,183.49 3,183.49	0.00	Paid	Y 12/31/2025
01/15/2026 0000018308	HARTFORD FIRE BOARD Tax Disbursement 703-000-228.000	01/15/2026 JMANGAN DUE TO FIRE DEPARTMENT	12/31/2025	4,515.87 4,515.87	0.00	Paid	Y 12/31/2025
113928 0000018309	LAUTERBACH & AMEN, LLP PROFESSIONAL SERVICES 101-253-818.000	01/31/2026 JMANGAN CONTRACTUAL SERVICES	01/31/2026	16,975.00 16,975.00	16,975.00	Open	Y 01/31/2026

# of Invoices:	212	# Due: 17	Totals:	570,636.04	25,336.33
# of Credit Memos:	0	# Due: 0	Totals:	0.00	0.00
Net of Invoices and Credit Memos:				570,636.04	25,336.33
* 2 Net Invoices have Credits Totalling:				(2,273.59)	

--- TOTALS BY FUND ---

101 GENERAL FUND	101,172.10	20,143.08
202 MAJOR STREET FUND	2,148.48	0.00
203 LOCAL STREET FUND	474.91	0.00
249 BUILDING DEPARTMENT FUND	1,676.90	0.00
453 DWSRF-LEAD & COPPER PROJECT	134,147.50	0.00
473 ELY PARK IMPROVEMENT PROJECT	4,450.00	0.00
486 W MAIN STREET IMPROVEMENTS	59,490.60	0.00
590 SEWER FUND	63,458.96	5,080.97

INVOICE REGISTER FOR CITY OF HARTFORD

INVOICE ENTRY DATES 12/10/2025 - 01/20/2026

POSTED AND UNPOSTED

OPEN AND PAID

Item 7.

Invoice Number

Inv Ref #	Vendor Description GL Distribution	Invoice Date Entered By	Due Date	Invoice Amount	Amount Due	Status	Posted Post Date
	591 WATER FUND			24,222.48	112.28		
	703 CURRENT TAX FUND			179,394.11	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	000			214,543.88	0.00		
	101 City Commission			13.67	0.00		
	172 City Manager			4,791.49	65.00		
	215 Clerk			2,261.42	0.00		
	233 Central Supply			400.80	264.63		
	253 Treasurer			26,601.41	16,975.00		
	262 Elections			1,063.15	0.00		
	265 City Hall & Grounds			4,506.11	336.81		
	301 Police Department			6,256.04	1,156.99		
	371 Building Inspector			1,676.90	0.00		
	441 Public Works Department			17,440.29	1,344.65		
	447 ELY PARK IMPROVEMENT			4,450.00	0.00		
	463 Routine Maintenance			949.81	0.00		
	474 Traffic Services			1,673.58	0.00		
	537 Sewer System-Genl Operations			871.69	0.00		
	541 Iron Removal PlantOperations			17,432.72	112.28		
	560 Water Distribution System			6,714.25	0.00		
	565 Sewer Treatment Plant			55,051.53	5,080.97		
	575 Sewer Lift Stations			7,440.60	0.00		
	701 PLANNING COMMISSION			3,720.00	0.00		
	751 PARKS & RECREATION			2,138.60	0.00		
	902 Capital Construction			190,638.10	0.00		

JOURNAL TOTALS BY FUND REPORT FOR CITY OF HARTFORD

For Check Dates 12/10/2025 to 01/20/2026

Fund	Item	Amount
Totals For Fund: 101		
	Gross Payment:	62,883.15
	Net Payment:	45,324.07
	Total Payroll:	67,430.88
	-- Expenses --	
	MEDICARE_ER	862.00
	SOCSEC_ER	3,685.73
	Total Expenses:	4,547.73
Totals For Fund: 202		
	Gross Payment:	2,340.69
	Net Payment:	1,651.30
	Total Payroll:	2,504.81
	-- Expenses --	
	MEDICARE_ER	31.12
	SOCSEC_ER	133.00
	Total Expenses:	164.12
Totals For Fund: 203		
	Gross Payment:	4,780.89
	Net Payment:	3,487.59
	Total Payroll:	5,123.40
	-- Expenses --	
	MEDICARE_ER	64.95
	SOCSEC_ER	277.56
	Total Expenses:	342.51
Totals For Fund: 590		
	Gross Payment:	17,974.50
	Net Payment:	11,988.90
	Total Payroll:	19,269.55
	-- Expenses --	
	MEDICARE_ER	245.46
	SOCSEC_ER	1,049.59
	Total Expenses:	1,295.05
Totals For Fund: 591		
	Gross Payment:	1,688.12
	Net Payment:	1,275.24
	Total Payroll:	1,809.99

-- Expenses --	
MEDICARE_ER	23.08
SOCSEC_ER	98.79
Total Expenses:	<hr/> 121.87



City of Hartford * County of Van Buren * State of Michigan

City Manager's Monthly Update Staff Update

January 26, 2026

I have been spending a lot of time at the counter taking property tax and utility payments. This experience has shown me that the front counter can become extremely busy. It has also given me the opportunity to meet citizens and address their complaints. Unfortunately, I have been struggling to keep up with my work, and I have been working late into the evening.

I would like to let the mayor and city commission know how much I appreciate the dedication RoxAnn has shown me during this time of short staffing. She has not complained to me about the additional work; instead, she has given me her opinion on how to make things easier. It was RoxAnn who advised me to close City Hall on Wednesday until we hire someone.

To reduce payroll time, I have changed the payroll frequency from weekly to biweekly. I am also creating two spreadsheets to streamline staff time entry in the Public Works Department. They need to keep track of their hours, the tasks they perform, and the equipment they use daily. This information must be transferred from the spreadsheets to their timesheets in BS&A. While it sounds simple, assembling the spreadsheets with dropdown options is a considerable amount of work. Although it will take additional time for the staff to enter their hours in BS&A, it will save Rickey and me time reviewing them, as they should now be entered correctly.

Quentin and I have been discussing his upcoming contract renewal and the necessary changes at the WWTP to ensure the plant operates without violations. We may need to seek a new engineer for the WWTP since the wastewater specialist at Wightman is no longer with the company. Quentin will present a proposal at the retreat.

We are currently interviewing candidates for the Utility Billing Clerk/Administrative Assistant position in the administrative office. My goal is to have someone hired by mid-February, with training to begin immediately. This position is intended to take over the functions of the utility clerk and billing, which have been transferred from the city clerk. I met with the city clerk about earning credentials to become the city's zoning administrator, and she will start training next month through the Michigan State Extension Program.

I plan to post the treasurer's position on the MML job classified site for at least four weeks. I would also like to explore posting the position on LinkedIn, though I have never used the site for this purpose. My aim is to avoid receiving applications from individuals who lack the necessary experience. On Indeed's website, we have been receiving many applicants who do not meet the minimum qualifications.

I continue to manage daily tasks, including returning phone calls and emails, filing when possible, reviewing and processing construction payment requests, and preparing quarterly project updates for the Master Plan and the Spark grant.

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Audit:

The audit has been completed and submitted to the state. The city received several recommendations from the audit. We have started implementing some of the audit recommendations. The resolution to accept the audit is on the city commission's business meeting agenda.

Spark Grant/DNR/Council Michigan Foundations:

A resolution is on the city commission's business meeting agenda to approve the change order request to include the addition \$19,795 granted from CMF.

Master Plan:

A draft copy of the master plan was presented to the planning commission. The planning commission will review the master plan and suggest changes at the February meeting. A draft was sent to the mayor and city commission. Please take the time to review the draft.

Treasurer's Department:

A resolution is on the city commission's business meeting agenda to approve 90 additional hours for L&A. Joe's 60-day assessment is included in the cover letter. The Treasurer's position will be posted on MML and Indeed this week.

Mayor and City Commissioners Retreat/Workshop:

The retreat was canceled due to the inclement weather. The next available date that I would like to propose is February 21st. The items that will be discussed are:

1. City Manager's goals.
2. Update the Treasurer's Department and discuss the future plans.
3. Update on the Waste Water Treatment Plant and discuss the future plans.
4. Discussion on better communication

5 W. Main Street – VBCLB:

The Van Buren County Landbank went out to bid, and the feedback received was that the stairwell needed to be designed first. Contractors did not feel comfortable without an architect's drawings.

Based on that feedback, the Land Bank is working with WLP to design the stairwell. The board will discuss combining the lots at the next Land Bank meeting. Since the stairs will be located on the side of the building adjacent to 1 W Main,

The goal is to prevent further deterioration and eliminate safety hazards. A few of the main items included in the RFP include:

- Masonry & Tuckpointing
 - Repair deteriorated brick and mortar
 - Tuckpoint cracked or missing mortar joints to match existing color and profile
 - Repair parapets, windows and door openings, and foundation walls
 - Ensure exterior masonry is structurally sound and watertight
- Asbestos Abatement
 - Abatement only as necessary to allow stabilization work

- **NOT** abating the entire building
- Openings
 - Removing and disposing of nonfunctional doors
 - New commercial storefront door at street level
 - New steel insulated exterior doors
 - New energy-efficient replacement windows
 - Ensure all openings are secure, weather-tight, and code-compliant
- Structural Stabilization & Access
 - Per the structural assessment:
 - Secure second-floor framing to exterior masonry walls
 - Install new beams, supports, posts, and footings as needed
 - Repairing/replacing damaged basement support posts
 - Making the second floor walkable and structurally sound
 - Rebuilding framing at the basement stair opening
 - New gutters and downspouts

Drinking Water Sewer Revolving Fund Project (Lead Service Line Replacement & Water System Improvements) Update:

See Wightman's update

West Main Street Improvements – W. City Limits to Center Street:

See Wightman's Report

Respectfully Submitted,



Nicol Pulluam
City Manager



City of Hartford
Project Updates
January 20, 2026

Project: W. Main Street Improvements – West City Limits to Center Street

Project Budget: Estimated \$2.755M

Funding: MEDC CDBG \$2,491,110; City \$307,890

Contractor: TBD

Award Amount: TBD

Scope: The City submitted an application and received an invitation to continue with the application process for funding through the CDBG program. This is the same program that funded the Linden Street and Clark Street improvements (the City has used this resource for 10+ projects in the past 25 years). The water main between Marion Avenue and Center Street will be replaced with a new 12" ductile iron water main, including approximately 200' in each direction at Center Street (north, east, and south). All water services will also be replaced. As part of the project, the water main will be installed beneath the CSX crossing. Most of the existing curb and gutter will remain, but the entire roadway will be reconstructed. The project would be constructed during the 2026 construction season.

Schedule: The City has awarded service contracts for engineering, Environmental Review, Section 106, and Certified Grant Administrator, all with MEDC approval.

The Environmental Review has been completed and the public notice period began December 11, 2025. The City requested a release of funds on December 29, 2025 and State comment period closed on January 13, 2026.

We are ahead of schedule on the design and it is nearing completion. Permit applications for water main construction and CSX railroad right-of-way have been submitted. Design review meetings with City staff were held on October 29 and November 13. We met with the DDA on November 19 to present the impacts to the downtown area and coordination between the W. Main Street project, the water system improvements, and the N. Center Street railroad grade crossing improvements. We are planning to meet with the DDA again on February 18.

Wightman Project Manager: Paul Harvey, P.E., pharvey@gowightman.com, 269-760-5082

Project: Lead Service Line Replacements (LSLR) & Water System Improvements

Project Budget: Estimated \$11.76M

Funding: EGLE DWSRF – DWSRF Loan \$4,767,120 + BIL LSLR Loan \$2,288,880 = \$7,056,000 at 1.00%; BIL DWSRF PF \$4,324,880 + BIL LSLR & WM Grant \$379,120 = \$4,704,000 Grant

Contractors: Contract A (LSLR): Compton, Inc.
Contract B (Water Main Replacement): Kalin Construction Co., Inc.
Contract C (Water Main Replacement): Krohn Excavating, LLC
Contract D (Controls & Instrumentation): L.D. Docsa Associates, Inc.

Award Amount: Contract A – \$4,540,787.50
Contract B – \$2,979,063.00
Contract C – \$2,507,461.50
Contract D – \$509,150.00

Scope: The goal of this project is to replace all of the lead service lines within the City's system, replace select water main, and minor water plant improvements. As part of the project, the City approved roadway improvements at a maximum cost \$1.5M at the February 2025 Commission meeting. This includes the reconstruction of Marion Avenue, Michigan Street, Hart Street, Washington Street, and Bernard Street. Each of these roadways includes storm sewer improvements as identified in the Storm Water CIP from the Asset Management Plan. Some of the sanitary sewer laterals will be replaced due to the pipe materials and their age.

Schedule: Preconstruction meetings have been held for Contracts A, C, and D. The preconstruction meeting for Contract B will be scheduled in the coming months as Kalin doesn't plan to start work until June 2026.

Krohn has completed work on Bernard Street from Mary Street through the S. Maple Street intersection. The Dunbar water main extension has been completed except for the connection at W. Main Street. They plan to move to the force main at the Iron Removal Plant when weather allows. This location will not impact traffic. Compton has been completing service investigations when weather is cooperative and property owner coordination is successful. On-site progress meetings occur every two weeks.

Wightman Project Manager: Paul Harvey, P.E., pharvey@gowightman.com, 269-760-5082; Mickey Bittner, P.E. for the IRP work, mbittner@gowightman.com, 269-266-2159

CITY OF HARTFORD
BUSINESS MEETING MINUTES
PROPOSED DECEMBER 15, 2025

Item 9.

Commissioners Present: Peter Aranda; Lindsay Morsaw; Nancy Spoula; Charles Weeden (5:35); Mayor Jane M. Danger
Commissions Absent: John Miller;
Staff Present: Clark; Mangan, Matthews; Pulluam; Rodney-Isbrecht

Mayor Jane M. Danger called the meeting to order at 5:30pm.

Pledge of Allegiance was said.

Motion by Commissioner Spoula, supported by Commissioner Aranda, to approve the agenda as presented.

Motion carried 4 – 0

Guests:

- Stephanie Danials, Hartford Public Library – informed the Commission that the Library has changed the scope of its original grant request. Instead of a community garden, the Library is now requesting support for the construction of a pavilion.

Public Comment: None

Communications:

- 2026 City Commission Meetings will begin at 6pm
- December 24-26 – City Hall Closed in Observance of Christmas
- December 31-January 2, 2026 – City Hall Closed in Observance of New Year

Reports of Officers, Boards & Committees; Routine Monthly Reports from Departments:

- Van Buren Conservation District – November 2025 Program Information
- A. **Police & Ordinance** – Brian Matthews, Chief, report on file; reported that the department is working on training, policies, and an audit. The department was not awarded the COPS grant. The Chief is seeking alternative funding sources for vehicle replacement, required equipment and training.
- B. **Fire Department** –no representative, report on file.
- C. **Ambulance** – report on file
- D. **Van Buren County** – no representative present.
- E. **Public Works** –report on file, working on salt truck repair, marking MissDig requests, winter maintenance, and training new employees.
- F. **Iron Removal Plant** – Quinten Clark, report on file;
- G. **Wastewater Treatment Plant** – Quinton Clark, report on file; the lab is improving operations, including cleaning and disposing of un-used chemicals. Compliance issues are being addressed. An inspection conducted at the dentist office regarding mercury disposal. Mike Good passed his WWTP exam; Staff training classes are being recommended.
- H. **Treasurers, Investment & List of Bills** – List of Bills totals \$749,102.22 and includes total invoices & payroll for the previous weeks. Council approves of the new bill format.
- I. **City Manager** –report on file – Audit; Spark Grant, contracts must be signed by the end of December; Master Plan Update; Surf Internet Ribbon Cutting Ceremony, last week; Treasurer's Department MIClass Accounts, transferred 1.8 million into the account; Meeting with all department staff; Requesting a special meeting on a Saturday in January for Council Retreat workshop; IPP Attorney; Two Positions open, DPW & Elections/Utility Billing Clerk; DDA Plan, DDA board wants to expand their boundary's that includes a lot of residential area a Citizens committee will need to be appointed, at least 9 members 90 day's before the public hearing; Draft Master Plan update in February Draft of the

CITY OF HARTFORD
BUSINESS MEETING MINUTES
PROPOSED DECEMBER 15, 2025

Item 9.

Zoning Ordinance in April 2026; Construction Project updates; City Manager Goals will be updated next year.

Approval of Commission Minutes:

Motion by Commissioner Spoula, supported by Commissioner Morsaw, to approve the minutes of the November 24, 2025 business meeting of the Hartford City Commission, as amended to include the name of the Senate Candidate who spoke under public comment, and place them on file.

Motion carried 5 – 0

Approval of Reports:

Motion by Commissioner Spoula, supported by Commissioner Aranda, to approve the December, 2025 list of bills to be paid in the amount of \$749,102.22.

Motion carried 5 – 0

Motion by Commissioner Spoula, supported by Commissioner Morsaw, to accept the November 2025 reports of Officers, Boards & Committees and place them on file.

Motion carried 5 – 0

Goals/Objectives: None Discussed

Old Business:

- Discuss & Consider – Filling Commission Seat Vacancy
Discussion: Five letters of interest were received; Mayor Danger requested a special meeting to hold interviews. The four Candidates, Gage Gardner, Marilyn Mead, Tom VanLierop and Matthew Walls, four questions posed by Council.

Motion by Commissioner Weeden, supported by Commissioner Aranda, to appoint Tom Vanlierop to fill the open Commission seat.

Motion carried 5 – 0

New Business:

- Discuss & Consider – Setting Special Meeting – Workshop Retreat & 2024/2025 Audit Presentation
Discussion: Council set Saturday January 24, 2026 at the Vanderlyn Community Center for the Workshop Retreat and January 26, 2026 regular business meeting for the audit presentation.
- Discuss & Consider – Industrial Pre-Treatment Plan Legal Service Agreement
Discussion: Specialized legal guidance is needed to ensure compliance with the City's permit.
- Discuss & Consider – Hartford Public Library Community Garden Grant Application Letter of Support
Discussion: The Library has revised the grant application to construct a pavilion with electrical service. The resolution of support can be re-written to support the updated project.
- Discuss & Consider – Iron Removal Plant Media Pilot Study -
Discussion: Adam from Peerless-Midwest was present to answer Council questions. A pilot study was recommended prior to making a major process investment. The study was not included in the current budget and will be contingent on available funding or included in the next fiscal year budget.

CITY OF HARTFORD
BUSINESS MEETING MINUTES
PROPOSED DECEMBER 15, 2025

Item 9.

Resolutions, Ordinance, Proclamation's:

- Discuss & Consider – Resolution 2025 – 076 Industrial Pre-Treatment Plan Legal Services Agreement

Motion by Commissioner Morsaw, supported by Commissioner Spoula, to adopt Resolution 2025 – 076 authorizing the retention of Attorney Davis at a rate of \$155 per/hour for industrial pre-treatment plan legal services.

Motion carried 5 – 0

- Discuss & Consider – Resolution 2025 – 077 Iron Removal Plant Media Pilot Study

Motion by Commissioner Weeden, supported by Commissioner Aranda, to adopt Resolution 2025 – 077 authorizing Peerless Midwest to conduct the iron removal plant media pilot study in the amount of \$12,500, contingent on available funding.

Motion carried 5 – 0

- Discuss & Consider – Resolution 2025 – 078 Hartford Public Library Community Garden Grant

Motion by Commissioner Aranda, supported by Commissioner Morsaw, to adopt Resolution 2025 – 078 to adopt Resolution 2025 – 078 supporting the Hartford Public Library's grant application for the development of a pavilion.

Motion carried 5 – 0

- Discuss & Consider – Resolution 2025 – 079 Appoint Members of the Planning Commission

Motion by Commissioner Spoula, supported by Commissioner Weeden, to adopt Resolution 2025 – 079 appointing Dan Danger and Joseph Lehnert to the City Planning Commission.

Motion carried 5 – 0

- Discuss & Consider – Resolution 2025 – 080 Appoint Downtown Development Authority Members

Motion by Commissioner Spoula, supported by Commissioner Morsaw, to adopt Resolution 2025 – 080 appointing Manuela Blaylock-Villota and Pete Sinclair to the City Downtown Development Authority.

Motion carried 5 – 0

Adjournment:

Motion by Commissioner Aranda, supported by Commissioner Weeden, to adjourn the meeting at 7:03pm.

Motion carried 5 – 0


Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk



City of Hartford * County of Van Buren * State of Michigan

TO: Mayor Danger and the Hartford Commission

FROM: Nicol Pulluam, City Manager 

DATE: January 26, 2026

RE: **ACCEPTANCE OF AUDIT FISCAL YEAR JULY 2024 – JUNE 2025**

ITEM BEFORE THE COMMISSION:

The item before the Commission is the acceptance of the city's audit for the fiscal year July 2024 through June 2025.

DISCUSSION:

Lautherback and Amen presented the financial statement audit to the city manager. The audit presented several recommendations that consists of the following:

1. IT SECURITY AWARENESS AND MONITORING OF EMERGING RISKS

L&A did not identify a specific security breach during the auditing procedures, but they noted increased risks to cities in the following areas of IT security:

- Ransomware and Phishing Attacks
- Multi-Factor Authentication (MFA)
- Vendor and Third-Party Risk
- Data Backup and Recovery
- Staff Awareness and Training

L&A recommends that the City continue to increase awareness and preparedness around IT security issues to reduce the likelihood of a security incident, protect sensitive constituent and financial data, and help ensure continuity of operations.

2. COLLATERALIZATION OF DEPOSITS

During the current year-end audit procedures, the bank balances were \$4,517,670, of which only \$980,426 were insured or collateralized. There was a balance of \$3,822,382 that was neither insured nor collateralized.

L&A recommends that the city consider requiring all bank deposits to be insured or collateralized.

3. FUNDS OVER BUDGET

L&A noted that during the current year-end audit procedures, L&A noted that the following funds had an excess of actual expenditures/expenses, exclusive of depreciation, over budget for the fiscal year:

Fund	Excess
Major Street	2,491
Comprehensive Improvement	87,054
Local Streets	772
Building Department	35,570
Water	43,301
Sewer	30,534

L&A recommended that the City investigate the causes of the funds being over budget and adopt appropriate future funding measures.

4. BANK RECONCILIATIONS – NOT PERFORMING MONTHLY

L&A noted they found that bank reconciliations were not being performed monthly by the previous treasurer. One of the most important internal control features over cash receipts and disbursements is the preparation of the monthly bank reconciliation.

The city's receipts and disbursement records show that the previous treasurer was not preparing monthly bank reconciliations. By not preparing monthly bank reconciliations, errors and omissions may go undetected in a timely manner. The result would be actual cash balances, which did not agree with the books and records of the city.

Internal control is most effective when bank reconciliations are prepared immediately upon receipt of the monthly bank statement. The bank statement should be received unopened by an individual not responsible for writing checks or recording cash receipts and disbursement transactions. Internal control is stronger when someone not responsible for entries in the receipts and disbursements records prepares the bank reconciliation.

L&A recommends that, to improve control, bank reconciliations be performed monthly and any variances be investigated and adjusted immediately.

5. COMMINGLED CASH

L&A noted that the city's commingled cash allocations between various funds resulted in significant positive and negative cash balances. For example, as of June 30, 2025, the

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Commingled Pooled Checking Account had a book balance of \$3,154,608. This was allocated to the funds as follows:

Commingled Cash Balances

Fund 2025

General	\$(228,172)
Major Streets	1,002,645
Comprehensive Improvement	326,759
CDBG Grant	319,989
Local Streets	175,321
Police Training	12,648
Building Department	62,957
South Parking Lots/Streets	66,676
Water	438,791
Sewer	794,189
Trust and Agency	<u>182,805</u>
	<u>3,154,608</u>

L&A stated there are many advantages to cash commingling, such as increasing the funds available for investment opportunities. However, the allocation process should represent each fund's percentage ownership of the cash balance accurately.

L&A recommends that the city review the process for allocation of the commingled cash balances and adjust the balances as appropriate.

6. ACCOUNT RECONCILIATIONS

L&A noted that the city did not reconcile utility billing accounts receivable between the control accounts on the trial balance to the detail subsidiary listing on a monthly basis.

L&A recommends that the utility billing accounts receivable be reconciled at the end of each month and that any discrepancies be investigated.


RECOMMENDATION:

The City of Hartford Commission accepts the audit report and the recommendations for the fiscal year ending June 30, 2025. The acceptance of the audit will officially mark the conclusion of the fiscal year-end on June 30, 2025.



City of Hartford * County of Van Buren * State of Michigan

TO: Mayor Danger and the Hartford City Commission

FROM: Nicol Pulluam, City Manager 

DATE: January 26, 2026

RE: **APPROVAL OF ELY PARK CONSTRUCTION CHANGE ORDER**

ITEM BEFORE THE COMMISSION:

The item before the Commission is to approve the construction change order for Ely Park Improvements.

DISCUSSION:

The Ely Park Improvement project was put out to bid twice. The first bid project included the entire scope of desired improvements in one bid package. Only one bid was received at \$1,180,300, which was much higher than the City's funds

The city was hoping for better options with the rebid. The rebid was split into two separate projects. One project was the playground, surfacing, connecting walkway, and furnishings. The second project was broken down into a base bid with multiple alternates. The second bid process generated more competition and better pricing, but it was still higher than the City's grant award and available budget.

The city requested an increase of \$19,795.10 to CMF to allow us to accept the bids for the two projects. The justification for the increase to CMF consists of the Wellhouse renovation, playground furnishings, an ornamental fence, and a Christmas tree. CMF approved the grant increase; therefore, the city's engineer on the project, Abonmarche, is requesting the city to approve the change order for BG Construction & Engineering.

RECOMMENDATION:

The City of Hartford City Commission approves the change order in the amount of \$ 107,984.30 to BG Construction & Engineering. Also, give the city manager authority to execute the change order.



City of Hartford * County of Van Buren * State of Michigan

TO: Mayor Danger and the Hartford City Commission

FROM: Nicol Pulluam, City Manager

DATE: January 26, 2026

RE: **APPROVAL OF ROSE STREET ADVISOR PROPOSAL**

ITEM BEFORE THE COMMISSION:

The item before the Commission is to approve the Rose Street Advisors proposal.

DISCUSSION:

The city of Hartford currently lacks a dedicated human resources or personnel department. As a result, the city treasurer and city manager have been performing human resources duties without the appropriate training. I met with Rose Street Advisors to discuss their assistance with onboarding and offboarding personnel. The city needs to update its personnel handbook to ensure compliance with state and federal laws and HIPAA regulations. Below is a list of on-site employment practices audit services that Rose Street is offering to the city.

- Review the employee personnel, medical files, and I-9s. The review will include:
 1. The employment application
 2. New hire paperwork
 3. Tax forms
 4. File organization
 5. Compliance to HIPAA requirements
- Review required employment law postings to ensure that they are accurate and up-to-date.
- Review recruitment and hiring processes to ensure compliance with applicable laws and utilization of best practices.
- Review the Employee Handbook and any ad-hoc HR policies and advise on current employment policies and employment practices.
- Review onboarding compliance practices and deliver training tailored to HR requirements.
- Provide advice on human resources-related topics and system improvements.
- Provide recommendations for the support of future HR needs.

The city did not allocate funds for the audit; therefore, I am requesting the commission's approval to include the \$4,000 proposal in the upcoming budget. Additionally, I seek authorization for the city

manager to execute this proposal upon adoption of the budget. Furthermore, I would like the authority to begin training at a rate of \$185 per hour to ensure proper onboarding for new employees.


RECOMMENDATION:

The City of Hartford City Commission approves the Rose Street Advisor proposal, granting me the authority to include the \$4,000 proposal in the upcoming budget and to authorize the city manager to execute it after the budget is adopted. Also, give me the authority to start training at \$185 per hour so I can properly onboard new employees. The funding is budgeted in the city manager's training budget.



City of Hartford * County of Van Buren * State of Michigan

TO: Mayor Danger and the Hartford City Commission

FROM: Nicol Pulluian, City Manager 

DATE: January 26, 2026

RE: **APPROVAL OF LAUTERBACK & AMEN PROPOSAL EXTENSION**

ITEM BEFORE THE COMMISSION:

The item before the Commission is to approve the Lauterback & Amen (L&A) Proposal extension for accounting assessment and accounting services to support the treasury department.

DISCUSSION:

L&A has been working in the treasury department for 90 days. It has been a good experience working with Joe, and understanding the recommendations from Job has been an eye-opener. Joe provided me with a 60-day assessment that outlines daily and weekly responsibilities in Accounts Payable and Payroll, as well as email correspondence. Additionally, Joe completed several key projects, including:

- Reconciling winter tax warrants with the county and preparing the tax database for winter taxes.
- Reconciling the pooled cash from July through December.
- Analyzing cash flows, improving the City's investment allocation, and increasing daily interest from under \$50 a day to over \$425 a day.
- Aligning the BS&A trial balance with audited financials.
- Setting up EFTPS payments, state withholding filings, and other required logins such as SIGMA.
- Filing quarterly federal and unemployment returns.
- Filing monthly state withholding returns Correcting pooled cash account setup in BS&A.
- Resolving multiple other BS&A migration issues, including eliminating cash receipting into the tax bank account and Utility Billing.
- Supporting the unemployment audit.
- Attending monthly council meetings.

Joe's hours were exhausted after last month's city commission meeting, so I approved additional hours that will carry us through January. I have also requested extra hours from L&A to cover us through February. This week, I will be posting the Finance Director position. I will provide an additional update at the city's retreat.

RECOMMENDATION:

The city commission approves the Lauterback and Amen proposal for accounting assessment and accounting services to support the treasury department. The fees consist of \$17,000, not to exceed 90 hours, for the accounting and assessment services in the treasury department, and authorize the city manager to execute the agreement. The total amount billed, including the proposed L&A proposal amount, will be \$50,875.

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2026 - 001**



**ACCEPTING LETTERS OF PROTEST FROM CITY RESIDENT PROPERTY OWNERS FOR
MARCH 2026 BOARD OF REVIEW**

At a Regular meeting of the City of Hartford Commission at 19 West Main Street called to order by Mayor Jane M. Danger on January 26 at 6:00p.m.

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____

WHEREAS, the law only provides for letters of protest for March Board of Review for non-resident property owners, passing this resolution allows residents to protest by letter, and

WHEREAS, Michigan Compiled Law (MCL) 211.30(8) gives the City Board of Review the authority to accept letters of protest for the March 2026 Board of Review.

NOW, THEREFORE BE IT RESOLVED, that the City of Hartford wishes to approve the acceptance of letter of protest from City Residents for the March 2026 Board of Review.

YEAS: Commissioners,

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: January 26, 2026

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on January 26, 2026.

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford
19 West Main Street
Hartford MI 49057

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2026 - 002**



**PROVIDE FOR ALTERNATE STARTING DATES FOR MARCH, JULY AND DECEMBER 2026
BOARD OF REVIEW**

At a Regular meeting of the City of Hartford Commission at 19 West Main Street called to order by Mayor Jane M. Danger on January 26, 2026 at 6:00p.m.

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, the City of Hartford holds Board of Review Protest meetings beginning the second Monday of March, the Tuesday following the third Monday in July, and the Tuesday following the second Monday in December as provided by MCL211.28 – 221.33 and may pass a resolution to allow for alternate starting dates for said meetings, and

WHEREAS, the City of Hartford wishes to provide for alternate starting dates for the March, July and December 2026 Board of Review meetings.

NOW, THEREFORE BE IT RESOLVED, that the City of Hartford hereby resolve to provide for the setting of alternate March, July and December 2026 Board of Review dates.

YEAS: Commissioner's

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: January 26, 2026

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on January 26, 2026.

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford
19 West Main Street
Hartford MI 49057

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2026 - 003**



**UPDATING STATE REQUIRED POVERTY LEVEL INCOME STANDARDS FOR PROPERTY TAX
POVERTY EXEMPTION GUIDELINES FOR TAX YEAR 2026.**

At a Regular meeting of the City of Hartford Commission at 19 West Main Street called to order by Mayor Jane M. Danger January 26, 2026 at 6:00p.m.

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, MCL 211.7u requires that the poverty exemption guidelines established by the governing body of the local assessing unit shall include an asset level test; and

WHEREAS, the City of Hartford Commission has given due consideration to the requirement for updating the City's Poverty Level Income Standards and Asset Level Test; and

NOW THEREFORE, BE IT RESOLVED, the following Poverty Level Income Standards and Asset Level Test for Property Tax Exemption Guidelines for Tax Year 2026 are hereby adopted:

The following are the federal poverty level income standards and Asset Level Test for Property Tax Exemption guidelines for tax year 2026 are hereby adopted:

Size of Family Unit	Annual allowable income
1 person	\$ 15,650
2 persons	21,150
3 persons	26,650
4 persons	32,150
5 persons	37,650
6 persons	43,150
7 persons	48,650
8 persons	54,150
For each additional person, add	5,500

*Claimant may not own more than 1 vehicle per licensed driver in household.

*Claimant may not exceed \$6,000.00 of value of assets, excluding homestead and vehicles.

BE IT FURTHER RESOLVED, that all resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon adoption by the City of Hartford Commissioners.

YEAS: Commissioners:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: January 26, 2026

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on January 26, 2026.

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford
19 West Main Street
Hartford MI 49057

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2026 – 004**



ACCEPTING THE 2024/2025 FISCAL YEAR AUDIT

At a Regular meeting of the City of Hartford Commission at 19 West Main Street called to order by Mayor Jane M. Danger on January 26, 2026 at 6:00pm.

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, the City Commission of the City of Hartford engaged the services of Lautherback and Amen to conduct a fiscal audit of its finances for the year ending June 30, 2025; and

WHEREAS, Lautherback and Amen has conducted and completed the audit as required by law; and

WHEREAS, Lautherback and Amen has presented the financial audit to the City Manager and made the following recommendations:

- IT Security Awareness and Monitoring of Emerging Risk
- Collateralization of Deposits
- Adopt Measures to prevent Funds over Budget
- Monthly Bank Reconciliations
- Adopt Process for Allocation of Commingled Cash
- Monthly Account Reconciliations; and

WHEREAS, Lautherback and Amen has presented the results of its findings of the audit and recommendations to the City Commission; and

WHEREAS, the City of Hartford Commission hereby accepts the audit report with recommendations presented by Lautherback and Amen, and

NOW, THEREFORE BE IT RESOLVED; that the acceptance of the audit report officially marks the conclusion of the 2024/2025 fiscal year ending June 30, 2025.

YEAS: Commissioners

NAYS: ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: January 26, 2026

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on January 26, 2026.

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford
19 West Main Street
Hartford MI 49057

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2026 - 005**



ELY PARK IMPROVEMENT PROJECT CHANGE ORDER ONE

At a Regular meeting of the City of Hartford Commission at 19 West Main Street called to order by Mayor Jane M. Danger January 26, 2026 at 6:00p.m.

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, on July 22, 2024, the City Commission entered into a Subrecipient Grant Agreement as received from the Council of Michigan Foundations (CMF), for the sum of \$869,000 toward construction and related costs to complete the project in accordance with the Agreement; and

WHEREAS, a project request for proposal was issued in September and resulted in one bid, which exceeded the estimated budget and available grant funding; and

WHEREAS, upon recommendation by CMF and Abonmarche Engineers the City rebid the project in October, separating several construction components into six alternative project packages to attract additional bidders and more competitive pricing; and

WHEREAS, at its November 2025 meeting the City Commission awarded the contracts as recommended by Abonmarche Engineers, to the lowest complete and qualified bidders: BG Construction & Engineering in the amount of \$455,169.00 and Play Environment Design in the amount of \$168,042.00; and

WHEREAS, the funds awarded by the Council of Michigan Foundations (CMF) were not sufficient to complete the projects the City had prioritized, including the wellhouse renovations, site furnishings, an ornamental fence, and a Christmas tree; therefore, the City requested an award increase of \$19,795.10 from CMF; and

WHEREAS, the Council of Michigan Foundations (CMF) has granted the requested award increase of \$19,795.10 to complete the Ely Park Improvement projects; and

NOW THEREFORE, BE IT FURTHER RESOLVED, the City of Hartford Commission accepts the increase in award funding from the Council of Michigan Foundations and authorizes the City Manager to execute the change order in the amount of \$107,984.30 awarded to BG Construction and Engineering.

YEAS: Commissioners:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: January 26, 2026

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on January 26, 2026.

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford
19 West Main Street
Hartford MI 49057

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2026 - 006**



ROSE STREET ADVISORS HR PROPOSAL

At a Regular meeting of the City of Hartford Commission at 19 West Main Street called to order by Mayor Jane M. Danger January 26, 2026 at 6:00p.m.

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, the City of Hartford currently lacks a dedicated Human Resources or Personnel Department.

WHEREAS, as a result, the City Treasurer and City Manager have been performing human resources duties without the formal HR training; and

WHEREAS, the City Manager has met with Rose Street Advisors to discuss assistance with employee onboarding and offboarding, and the City has identified the need to update its Personnel Handbook to ensure compliance with State and Federal laws and HIPAA regulations; and

WHEREAS, the proposal will review of current employee personnel, medial, and I-9 files, as well as the following:

1. Employment application
2. New hire paperwork
3. Tax forms
4. File organization
5. Compliance to HIPAA requirements
6. Review of required employment law postings to ensure legal compliance and best practices
7. Review recruitment and hiring processes to ensure legal compliance and best practices
8. Review the Employee Handbook and any ad-hoc HR policies, with recommendations on current employment policies and practices
9. Review onboarding compliance practices and delivery of training tailored to HR requirements
10. Advice on human resources-related topics and system improvements.
11. Recommendations to support future HR needs; and

WHEREAS, the City did not allocate funds for an HR audit in the current fiscal year budget; and the City Manager is requesting the Commission approval to include the \$4,000 proposal in the 2025/2026 fiscal year budget; and

WHEREAS, the City Manager is also requesting HR training services at a rate of \$185 per/hour to ensure proper onboarding for new employees, to be funded through the City Managers existing training budget;

NOW THEREFORE, BE IT RESOLVED, that the City of Hartford Commission approves the Rose Street Advisors proposal for an HR audit review in the amount of \$4,000 to be included in the FY 2025/2026 budget, and authorizes the City Manager to execute the agreement.

YEAS: Commissioners:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: January 26, 2026

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on January 26, 2026.

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford
19 West Main Street
Hartford MI 49057

**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2026 - 007**



LAUTERBACK & AMEN SERVICES EXTENSION PROPOSAL

At a Regular meeting of the City of Hartford Commission at 19 West Main Street called to order by Mayor Jane M. Danger January 26, 2026 at 6:00p.m.

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, Joseph Mangan of Lauterback & Amen (“L&A”) has been providing services in the Treasurers Department for the past ninety (90) days; and

WHEREAS, the City has benefited from working with Mr. Mangan and gaining insight from his recommendations, which have provided valuable perspective and operational improvements; and

WHEREAS, Mr. Mangan provided a sixty (60)-day assessment outlining daily and weekly responsibilities related to Accounts Payable, Payroll, and email correspondence; and

WHEREAS, Mr. Mangan completed several key projects, including but not limited to:

- Reconciling winter tax warrants with the County and preparing the tax database for winter taxes;
- Reconciling pooled cash from July through December;
- Analyzing cash flows, improving the City’s investment allocation, and increasing daily interest earnings from under \$50 per day to over \$425 per day;
- Aligning the BS&A trial balance with audited financial statements;
- Setting up EFTPS payments, state withholding filings, and required system logins, including SIGMA;
- Filing quarterly federal and unemployment tax returns;
- Filing monthly state withholding returns;
- Correcting the pooled cash account setup in BS&A;
- Resolving multiple BS&A migration issues, including eliminating cash receipting into the tax bank account and Utility Billing;
- Supporting the unemployment audit;
- Attending monthly City Commission meetings; and

WHEREAS, Mr. Mangan’s approved hours were exhausted following the City Commission December meeting, and additional hours were approved to continue services through January; and

WHEREAS, additional hours have been requested from L&A to provide continued support through February; and

NOW THEREFORE, BE IT RESOLVED, that the City Commission approves the Lauterback & Amen proposal for accounting assessment and accounting services to support the Treasurers Department, in an amount of \$17,000, not to exceed ninety (90) hours, and authorizes the City Manager to execute the agreement.

YEAS: Commissioners:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: January 26, 2026

RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on January 26, 2026.

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