



City of Hartford  
County of Van Buren, State of Michigan

## Commission Business Meeting Agenda

Monday, May 24, 2021 at 7:30 PM

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### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### ROLL CALL

### APPROVAL OF AGENDA

1. Public Hearing - State Revolving Loan Fund - 7:30pm
2. Public Hearing - CDBG Application Clark & Linden Street Improvement Project - 7:45pm
3. Public Hearing - 2021/2022 Budget - 8pm

### GUESTS

### PUBLIC COMMENT

### COMMUNICATIONS

4. Hartford Public Schools Superintendent Search
5. Mayor & Council Nominating Petition Forms Available In The Clerk's Office

### REPORT OF OFFICERS BOARDS & COMMITTEES

#### Police & Ordinance

6. HPD - Chief
7. HPD - Ordinance

#### Fire Department

8. HFD - Board
9. HFD - Chief

#### Ambulance

10. AMB -

#### Van Buren County

#### Public Works

11. DPW -

Wastewater Treatment Plant

[12.](#) WWTP -

Treasurers, Investment & List of Bills

[13.](#) Treasurer -

City Manager

[14.](#) City Manager -

**APPROVAL OF COMMISSION MINUTES**

[15.](#) Council Business Meeting - April 2021

[16.](#) Council Special Meeting - May 6, 2021

**APPROVAL OF REPORTS**

**GOALS/OBJECTIVES**

**OLD BUSINESS**

**NEW BUSINESS**

17. Med Leaf - Commercial Adult Use Recreational Marihuana Facility Provisioning/Retail Center  
Renewal

**INTRODUCTION OF RESOLUTIONS OR AMENDMENTS**

[18.](#) Resolution 2021-005 Tax Millage Rate

[19.](#) Resolution 2021-006 2021/2022 Budget

[20.](#) Resolution 2021-007 CDBG Grant Linden & Clark Street Infrastructure

**ADJOURNMENT**



**MASB**  
MICHIGAN ASSOCIATION  
OF SCHOOL BOARDS

# Press Release

**Contact:** Scott Morrell  
*Search Consultant*

P: 586.872.9638 | gscottmorrell@yahoo.com

FOR IMMEDIATE RELEASE

May 18, 2021

## Six Candidates to Interview for Superintendent of Hartford Public Schools

Hartford, Mich. – The Hartford Board of Education selected the following finalists to interview for Superintendent of Schools:

### Tuesday, May 25

6:10 PM - 7:00 PM

Shanna Spickard, Principal  
Milan Area Schools, Michigan

7:10 PM - 8:00 PM

Steven Disney, Superintendent  
River Forest Schools, Indiana

8:20 PM - 9:10 PM

Deanna Dobbins, Principal  
Glenpool Public Schools, Colorado

### Wednesday, May 26

6:10 PM - 7:00 PM

Carlos de la Berrera, Principal  
Grand Rapids Public Schools, Michigan

7:10 PM - 8:00 PM

Kelly Millin, Principal  
Dowagiac Union Schools, Michigan

8:20 PM - 9:10 PM

Bradley Geesaman, Director of Curriculum & Assessment  
Hartford Public Schools, Michigan

Interviews will be held on Tuesday, May 25<sup>th</sup> and Wednesday, May 26<sup>th</sup>, beginning at 6:00 pm in the Hartford High School Auditorium. Community members, district staff and interested parties are encouraged to attend both evenings of interviews. Masks and Social Distancing protocols will be in effect.

Michigan Association  
of School Boards

1001 Centennial Way, Ste. 400  
Lansing, MI 48917

800.968.4627  
517.327.5900

masb.org



# CITY OF HARTFORD

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## MEMO

**To: Candidates**

**May 20, 2021**

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City Charter requires candidates to be elected to a City Commission Seat. Candidates must live in the City limits for a minimum of one year and be a registered voter of the City.

Nominating Petitions are needed to file for a City Commission or Mayor Seat. City Charter requires 20 but not more than 40 valid City of Hartford registered voter signatures are needed to file your petitions.

Please make sure you fill in the header of the nominating petition completely before circulating. Read the instructions on the back of the petition. Do not sign or date the certificate until after circulating the petition, if you do it could possibly nullify your collected signatures.

Petitions and an affidavit of identity must be submitted to my office by 4:00pm, July 20, 2021 to have your name on the November 2, 2021 Ballot.

Please feel free to contact my office with any questions.

RoxAnn Rodney-Isbrecht, Clerk



**Hartford Police Department**  
19 West Main Street - Hartford, Michigan. 49057

**Police Report for Month of April 2021**

<b>Total Duty Hours</b>	<b>720</b>	<b>Foot Patrol Hours</b>	<b>10</b>
<b>Arrests</b>	<b>8</b>	<b>Felony</b>	<b>1</b>
		<b>Misdemeanor</b>	<b>7</b>
<b>Arrest Warrants Issued</b>	<b>4</b>	<b>Traffic Citations Issued</b>	<b>8</b>
<b>Homicide</b>	<b>1</b>	<b>Robbery</b>	<b>0</b>
<b>Sex Crimes</b>	<b>0</b>	<b>Trespassing</b>	<b>0</b>
<b>Assaults</b>	<b>8</b>	<b>UDAA (stolen auto)</b>	<b>0</b>
<b>Burglary</b>	<b>0</b>	<b>Larceny</b>	<b>2</b>
<b>Frauds</b>	<b>3</b>	<b>Property Destruction/Vandalism</b>	<b>0</b>
<b>NFS Checks</b>	<b>0</b>	<b>Juvenile Del</b>	<b>4</b>
<b>OUIL</b>	<b>1</b>	<b>Drug Investigations</b>	<b>1</b>
<b>Civils</b>	<b>8</b>	<b>Public Peace</b>	<b>8</b>
<b>Lost Property</b>	<b>0</b>	<b>Found Property</b>	<b>2</b>
<b>Suspicious Person(s)/Vehicle(s)</b>	<b>15</b>	<b>Alarms</b>	<b>2</b>
<b>Health/Safety</b>	<b>4</b>	<b>Traffic Crash</b>	<b>4</b>
<b>Assist to other Agencies</b>	<b>56</b>	<b>Michigan State Police</b>	<b>5</b>
<b>Van Buren Co Sheriff</b>	<b>5</b>	<b>FIRE/EMS</b>	<b>21</b>
<b>Other Local Agencies</b>	<b>11</b>	<b>Persons</b>	<b>12</b>

**Officers of the department handled 135 incidents during the month of April 2021.**

**As usual, if you have any questions, concerns, or suggestions, please contact me by calling or by stopping by our office!**

**Chief Tressa Beltran**



**Hartford Police Department**  
19 West Main Street - Hartford, Michigan. 49057

**Ordinance Officer Report for Month of April 2021**

**Property Inspections:**

	ADDRESS	VIOLATION	RESOLUTION
1	215 Bernard	House previously condemned	Owner working on.
2	50 Marion St.	Lightning Strike. Fire.	Progressing.
3	202 N. Haver St.	Building materials.	Progressing.
4	38 W. Main St.	Siding falling off.	Owner deciding how to repair.
5	15 S. Maple St.	Car hit building.	Owner to fix damage.

**Grass Violation Notices:**

	ADDRESS	VIOLATION	RESOLUTION
1	501 Linden St.	Grass.	DPW to mow.
2	17 N. Haver St.	Grass,	Owner to be notified.
3	22 Shepard St.	Grass.	Owner to be notified.

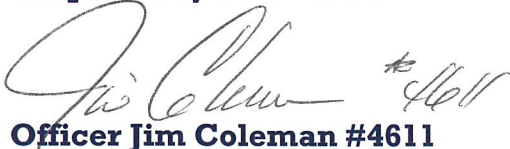
**Blight Violation Postings:**

	ADDRESS	VIOLATION	RESOLUTION
1	517 Clark St.	Discarded hot h2o heater, etc,	Removed.
2	110 Michigan	Scrap Metal in yard. Junk.	Citation issued 3/29. Compliant.
3	414 S. Center St.	Discarded ldg.. materials.	Removed.
4	103 Bernard St.	Discarded ldg.. materials.	Removed.
5	Lot 81 MHV	Discarded hot tub.	Owner contacted.
6	Lot 2 MHV	Discarded building materials.	Removed.
7	Lot 119 MHV	Discarded tires.	Removed.
8	29 Bernard St.	Wrecked green Chevy.	Will be removed.
9	112 N. Maple St.	Discarded mattresses.	Owner contacted.
10	112 Bennett St.	Discarded air conditioners, junk.	Compliant.
11	302 Oak St.	Junk by garage.	Removed.
12	Lot 109 MHV	Trailer removed. Tires left.	Park mgr. will remove.
13	101 S. Center St	Discarded mattresses.	Removed.
14	214 N. Maple St.	Discarded items.	Removed.
15	208 N. Maple St.	Discarded junk.	Owner contacted.
16	302 Oak St.	Discarded box springs.	Owner contacted.
17	128 Michigan St.	Discarded junk.	Owner contacted.
18	110 Michigan St.	Discarded car parts, lawn mowers.	Citation issued 3/29. Removed.
19	17 N. Maple St.	Discarded junk.	Owner contacted.
20	9 N. Maple St.	Truck frame.	Being used to repair truck.
21	9 N. Maple St.	Discarded mattresses.	Owner contacted.
22	401 S. Maple St.	Discarded toilet.	Removed.
23	102 Mary St.	Discarded mattresses.	Removed.

24	MHV treelawn.	Discarded tires.	Park mgr. to be notified.
25	111 S. East St.	Junk by garage.	Owner contacted.

**Property Inspections**                    5  
**Grass Violations Postings**            1  
**Grass Violation Follow-up**            1  
**Blight Violation Posting**                25  
**Blight Violation Follow-up**            25  
**Total:**                                        57

**Respectfully Submitted**



**Officer Jim Coleman #4611**  
**Ordinance Officer**  
**City of Hartford**

**Hartford Fire Board Meeting  
May 10, 2021  
April Business**

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Hartford Fire Board  
Agenda  
Monday, May 10, 2021, 7:00 PM

- I. Call to Order, Pledge
- II. Roll call: Jerry Birmele, Steve Starner, Chad Hunt, Helen Sullivan, Carlos Ledesma
- III. Public Comment: Limited to three minutes per person
- IV. Approval of the Agenda. Motion by \_\_\_\_\_ Second by \_\_\_\_\_ Motion \_\_\_\_\_
- V. Approval of previous meeting minutes from April 12, 2021: Motion by \_\_\_\_\_Second\_\_\_\_\_ Motion \_\_\_\_\_
- VI. Approval of April Treasurer’s report: Motion By \_\_\_\_\_ Second by \_\_\_\_\_ to approve Treasurer’s report as presented. Motion \_\_\_\_\_
  - a. Accounts Payable: Amount \$ **33,599.06** Motion by \_\_\_\_\_Second \_\_\_\_\_ by roll call vote  
Motion \_\_\_\_\_
- VII. Review: Income & Expense; Payroll; Balance sheet & Deposit Detail; Budget
- VIII. Fire calls
- IX. Unfinished Business:
  - Review of rates for service charged Bangor Township. Motion to approve the increased rates as outlined for Bangor Township by \_\_\_\_\_; Second \_\_\_\_\_ Motion \_\_\_\_\_
- X. New Business:
  - Motion to move \$5,619.01 from the TCF Maintenance Account ending 4183 to account 508.1 Ladder 1841 to cover the cost of repairs to the unit. Motion by \_\_\_\_\_ Second \_\_\_\_\_ to move the funds as described Motion \_\_\_\_\_ by roll call vote
  - Motion to move \$1,706.93 from the TCF Maintenance Account ending 4183 to account 508.4 Rescue Pickup #1869 to cover the cost of repairs to the unit. Motion by \_\_\_\_\_ Second \_\_\_\_\_ to move the funds as described Motion \_\_\_\_\_ by roll call vote
  - Motion to move \$3,790.79 from \_\_\_\_\_ to Account 508.8 Command 1802. Motion by \_\_\_\_\_ Second \_\_\_\_\_ to move the funds as described Motion \_\_\_\_\_ by roll call vote
- XI. Reports:
  - a. Fire Chief
  - b. Assistant Fire Chief
  - c. Board

Motion by \_\_\_\_\_ second by \_\_\_\_\_ to adjourn at \_\_\_\_\_ pm.

**HARTFORD FIRE BOARD MEETING**  
**Minutes of Fire Board Meeting April 12, 2021**

**Members Present upon roll call:** Steve Starner; Jerry Birmele; Chad Hunt; Carlos Ledesma; Chief Harting  
 Absent: Helen Sullivan

**Others Present:** Carole Kiernan, Kevin McGrew, Brandon Brodary

Chairman Starner called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Fire Board meeting of April 12, 2021 was presented. Motion Hunt; Second by Ledesma; to approve the agenda as presented. Motion: Approved

The proposed minutes of the March 8, 2021 Fire Board meeting were presented. Motion by Starner; Second by Birmele to accept the minutes as presented Motion: Approved.

The proposed minutes of the March 24, 2021 Joint Board meeting were presented. Motion by Hunt; Second by Birmele; to accept the minutes as presented. Motion Approved.

The March Treasurer's report was presented. Motion by Ledesma; Second by Birmele; to accept Treasurer's report as presented. Motion: Approved

Bills were presented for approval in the amount of **\$31,772.45** Motion by Birmele; Second by Ledesma; to pay bills in amount of **\$31,772.45**. Motion Approved upon roll call vote of members present.

**Unfinished Business:**

**None**

**New Business:**

- I. Discussion and review of rates for service charged Bangor Township.

**Fire Chief's Report:**

**Meetings Attended: None**

**Information:**

- Annual service was completed on Apparatus
- 1869 had to have power steering pump replaced and rear brakes-pads, 1 rotor & 2 calipers
- 1841 ladder still out of service, waiting on parts. No time frame
- Garage door & openers serviced/repared.

## Minutes of Fire Board Meeting April 12, 2021

- The HFD has received \$750 from 4 Winds Casino for children's programs

Respectfully Submitted,

*R. Harting*

Robbie Harting – Fire Chief

**Assistant Fire Chief's Report:**

**Meetings Attended: NONE**

**Information:**

- 1871 update/Meeting with Spencers
- Training Grass Fire burns
- Installed new fire extinguisher mounts in 1869
- Submitted AAA Grant for this year.
- FDIC moved to 1<sup>st</sup> week of August
- Lawn care will begin soon

Respectfully Submitted,

*K. McGrew*

Kevin McGrew-Assistant Fire Chief

**Other Board Business:**

Need to keep track of calls Pride Care is not making

Motion by Hunt; second by Birmele to close meeting at 7:32 pm. Motion: Approved

Respectfully submitted,

Gerald Birmele, Secretary

**Treasurer's Report for meeting on May 10, 2021  
For the month ending April 30, 2021**

## Cash Balances

**Operations – General Fund**

Reconciled Cash Balances of Prior Month ended Mar 31, 2021 – tcf bank      \$    **96,325.63**

**XXX April Deposits**

City of Hartford – Contribution(March)	\$    8,951.85
Township of Hartford – Contribution (March)	\$  13,427.79
Bangor Township Cost Recovery	\$     902.50
Cost Recovery (CSB)	\$     115.65
Pride Care (March )	\$     420.00
Interest	\$       0.80

**Total Deposits**      \$    **23,818.59**

**Total Balance of General Fund**      \$    **120,144.22**

**XXX Expenditures for approval:**

Vendors payable	\$    21,974.16
Payroll released April 2021 (10,543.26 – 2,046.66)	\$     8,496.60
Bank Fees	\$       38.75
MI & Fed Tax Withholdings	\$    3,089.55

**Total Expenditure**      \$    **33,599.06**

**General Fund Balance April 30, 2021**      \$    **86,545.16**

**Capital Equipment**

Reconciled Cash Balance as of April 30, 2021 – Millage Fund      \$    **83,570.67**

Reconciled Cash Balance as April 30, 2021 – Maintenance Fund      \$    **16,311.47**

Cash Balances for month April 30, 2021      \$    **99,882.14**

Renewal CD Balance as of month ended October 31, 2020      \$        **0.00**

**Invested Capital Equipment**

Et Cetera Investment Services, LLC – Millage Fund Investment Mar 31, 2021      \$    **80,385.33**

Et Cetera Investment Services, #2-TCF Investment Mar 31, 2021      \$    **100,282.78**

**Hartford Fire Board**  
**May 10, 2021 Meeting**  
**Income & Expense and Expenses by Vendor Summary**  
**April Business**

**Expense by Vendor**

	<u>Apr 21</u>
Apollo Fire Equipment	-5,406.00
At & T	-351.92
Auto-Wares	-179.53
Back Roads Services	-273.00
Bronson Lakeview Hospital	-38.92
Chad Hunt	-30.00
City of Hartford (Dental/Vision)	-134.31
City of Hartford {2}	-250.76
City of Hartford Health Ins.	-1,676.04
Comcast	-187.97
Consumers Energy	-68.49
Crystal Flash Energy	-382.21
First Bankcard	-56.71
Hartford Firefighters Association	100.00
Indiana Mich Power	-327.00
IRS Online Payment	-2,759.96
Jerry Birmele	-30.00
Liberty Mutual	-1,647.00
Moses Fire Equip. Inc.	-1,507.95
NFPA	-175.00
North Breathing Air, LLC	-545.00
ShellFleet Plus Card	-291.25
Spencer Manufacturing, Inc.	-5,725.14
Steven Starner	-30.00
<b>TOTAL</b>	<b>21,974.16</b>

**Income & Expense**

	<u>Apr 21</u>
Ordinary Income/Expense	
Income	
401 Hartford Township	13,427.79
402 Hartford City	8,951.85
404 Interest	1.63

420 Bangor 1st Resp Reimburse	902.50
521 Cost Recovery Reimbursement	155.65
Other Revenues	420.00
<b>Total Income</b>	<b>23,859.42</b>
<b>Gross Profit</b>	<b>23,859.42</b>
<b>Expense</b>	
<b>500 Payroll</b>	
500.1 Fire Chief	4,179.38
500.10 Chief Health Benefits	1,810.35
500.2 Firefighters/Medics	4,696.38
500.3 Support Staff	607.50
500.4 Chief Retirement	250.76
500 Payroll - Other	660.00
<b>Total 500 Payroll</b>	<b>12,204.37</b>
<b>502 Utilities</b>	
502.1 Internet-Telephone	187.97
502.2 Electric	327.00
502.3 Natural Gas	68.49
502.4 First Net-AT&T	351.92
<b>Total 502 Utilities</b>	<b>935.38</b>
<b>506 Fuel</b>	
506.1 Unleaded Gas	291.25
506.2 Diesel	382.21
<b>Total 506 Fuel</b>	<b>673.46</b>
<b>508 Vehicle Maintenance</b>	
508.1 Ladder #1841	5,725.14
508.4 Rescue Pickup #1869	415.78
<b>Total 508 Vehicle Maintenance</b>	<b>6,140.92</b>
<b>512 Insurance</b>	
512.1 Worker's Comp	1,647.00
<b>Total 512 Insurance</b>	<b>1,647.00</b>
<b>513 Payroll Taxes</b>	<b>2,759.96</b>
<b>515 Equipment &amp; Equip Maint</b>	
515.1 Ladder #1841	1,466.00
515.3 Heavy Rescue #1871	-100.00
515.8 Small Equipment Maintenan	36.75
515.9 Medical Supplies	95.63
<b>Total 515 Equipment &amp; Equip Maint</b>	<b>1,498.38</b>
<b>519 Subscriptions &amp; Dues</b>	
519.6 NFPA	175.00
<b>Total 519 Subscriptions &amp; Dues</b>	<b>175.00</b>

**Hartford Fire Board  
May 10, 2021 Meeting  
Income & Expense and Expenses by Vendor Summary  
April Business**

<b>525 Personal Equipment</b>		<b>Payroll Tax Expense</b>	1,206.55
<b>525.1 Duty Gear</b>	4,589.46	<b>Reconciliation Discrepancies</b>	-0.01
<b>525.2 Personal Equipment</b>	41.95	<b>Total Expense</b>	<u>33,392.71</u>
<b>525.3 Small Equipment</b>	<u>816.54</u>	<b>Net Ordinary Income</b>	<u>-9,533.29</u>
<b>Total 525 Personal Equipment</b>	5,447.95	<b>Net Income</b>	<u><b>-9,533.29</b></u>
<b>527 Bank Fees</b>	38.75		
<b>528 Bd Members Compensation</b>	120.00		
<b>529 Mandatory Annual Testing</b>			
<b>529.8 Air Compressor</b>	<u>545.00</u>		
<b>Total 529 Mandatory Annual Testing</b>	545.00		

**Hartford Fire Board  
May 10, 2021 Meeting  
Payroll Summary  
April Business**

	<u>TOTAL</u>		
	<u>Hours</u>	<u>Rate</u>	<u>Apr 21</u>
<b>Employee Wages, Taxes and Adjustments</b>			
<b>Gross Pay</b>			
Salary	2.00		4,179.38
Assistant Fire Chief	1.00		400.00
Fire Board Office	40.50		607.50
Fire Call	20.00		292.00
Grass Fire	21.00		305.50
Med Assist	189.00		2,840.88
Mutual Aid	10.50		159.00
Other	8.00		120.00
PI Accident	28.50		427.50
Shift Coverage	44.00		660.00
Training	20.00		288.50
Vehicle Inspection	18.00		263.00
<b>Total Gross Pay</b>	<u>402.50</u>		<u>10,543.26</u>
<b>Deductions from Gross Pay</b>			
Dental-Vision			-26.86
Firefighters Assn Dues			-499.53
Health Insurance			-335.20
<b>Total Deductions from Gross Pay</b>			<u>-861.59</u>
<b>Adjusted Gross Pay</b>	402.50		9,681.67
<b>Taxes Withheld</b>			
Federal Withholding			-751.00
Medicare Employee			-152.88
Social Security Employee			-653.67
MI - Withholding			-489.11
Medicare Employee Addl Tax			0.00
MI - Cities Res Tax			0.00
MI - Cities Work Tax			0.00
<b>Total Taxes Withheld</b>			<u>-2,046.66</u>
<b>Net Pay</b>	<u>402.50</u>		<u>7,635.01</u>
<b>Employer Taxes and Contributions</b>			
Company FICA			653.67
Company Med			152.88
Retirement Fund			236.34
MI - Obligation Assessment			0.00
<b>Total Employer Taxes and Contributions</b>			<u>1,042.89</u>

**Hartford Fire Board Meeting  
May 10, 2021  
Balance Sheet & Deposit Detail  
April Business**

**BALANCE SHEET**

	<b>Apr 30, 21</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
102 Regular Check Chem Bk...847	66,823.00
105 CD Fund Equity..C...288	-336.62
106 Millage Fund Chem Bank .167	83,570.67
108 Maintenance Chem Bk ...183	16,311.47
Chemical Financial Advisors	80,385.33
TCF Investment Services #2	100,282.78
<b>Total Checking/Savings</b>	347,036.63
<b>Total Current Assets</b>	347,036.63
<b>TOTAL ASSETS</b>	<b>347,036.63</b>
<b>LIABILITIES &amp; EQUITY</b>	0.00

**Deposit Detail**

Date	Name	Account	Amount	
04/08/2021		102 Regular Check Chem Bk...847	155.65	
		521 Cost Recovery Reimbursement	-40.00	
		521 Cost Recovery	-	
	Creditors Service Bureau	Reimbursement	115.65	
TOTAL				-155.65
04/09/2021		102 Regular Check Chem Bk...847	13,427.79	
		401 Hartford Township	13,427.79	
TOTAL				13,427.79
04/17/2021		102 Regular Check Chem Bk...847	9,954.35	
	Hartford Firefighters Association	515.3 Heavy Rescue #1871	100.00	
		402 Hartford City	-8,951.85	
		420 Bangor 1st Resp Reimburse	-902.50	
TOTAL				-9,954.35
04/26/2021		102 Regular Check Chem Bk...847	420.00	
04/26/2021	Pride Care Ambulance	Undeposited Funds	-420.00	
TOTAL				-420.00
04/30/2021		108 Maintenance Chem Bk ...183	0.14	
		404 Interest	-0.14	
TOTAL				-0.14
04/30/2021		106 Millage Fund Chem Bank .167	0.69	
		404 Interest	-0.69	



**Hartford Fire Board Meeting  
May 10, 2021  
Balance Sheet & Deposit Detail  
April Business**

TOTAL				-0.69
04/30/2021		102 Regular Check Chem Bk...847	0.80	
		404 Interest	<u>-0.80</u>	
TOTAL				-0.80
04/30/2021	Flemming, Ryan C.	102 Regular Check Chem Bk...847	0.00	
		500.2 Firefighters/Medics	15.00	
		410 Firefighters Assn Dues	-13.85	
		Payroll Tax Expense	0.93	
		Payroll Liabilities	-0.93	
		Payroll Liabilities	-0.93	
		Payroll Tax Expense	0.22	
		Payroll Liabilities	-0.22	
		Payroll Liabilities	<u>-0.22</u>	
TOTAL				0.00
04/30/2021	McClellan, Troy	102 Regular Check Chem Bk...847	0.00	
		500.2 Firefighters/Medics	15.00	
		410 Firefighters Assn Dues	-13.21	
		Payroll Tax Expense	0.93	
		Payroll Liabilities	-0.93	
		Payroll Liabilities	-0.93	
		Payroll Tax Expense	0.22	
		Payroll Liabilities	-0.22	
		Payroll Liabilities	-0.22	
		Payroll Liabilities	<u>-0.64</u>	
TOTAL				0.00
04/30/2021	VanDeWiele, Cary L	102 Regular Check Chem Bk...847	0.00	
		500.2 Firefighters/Medics	25.50	
		410 Firefighters Assn Dues	-22.47	
		Payroll Tax Expense	1.58	
		Payroll Liabilities	-1.58	
		Payroll Liabilities	-1.58	
		Payroll Tax Expense	0.37	
		Payroll Liabilities	-0.37	
		Payroll Liabilities	-0.37	
		Payroll Liabilities	<u>-1.08</u>	
TOTAL				0.00
04/30/2021		102 Regular Check Chem Bk...847	0.01	
		Reconciliation Discrepancies	<u>-0.01</u>	
TOTAL				-0.01

**Hartford Fire Board**  
**Profit & Loss Budget Performance**  
April 2021

	<u>Apr 21</u>	<u>Jul '20 - Apr 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
303 Investment Market Changes	0.00	7,933.58		
401 Hartford Township	13,427.79	134,277.90	134,277.80	161,133.36
402 Hartford City	8,951.85	89,518.50	89,518.60	107,422.31
404 Interest	1.63	12.84		
405 Miscellaneous	0.00	630.00		
409 Fire Report Request	0.00	20.00	38.70	46.44
411 Hartford City Millage	0.00	29,013.38		
412 Hartford Township Millage	0.00	51,991.13		
418 US Treasury	0.00	10.32		
420 Bangor 1st Resp Reimburse	902.50	9,727.12	4,469.10	5,362.92
521 Cost Recovery Reimbursement	155.65	12,486.49	10,027.60	12,033.12
Accounts Receivable	0.00	0.00	2,240.60	2,688.72
Donation	0.00	8.13		
Federal Grant Receivable	0.00	20,192.00		
Other Revenues	420.00	7,080.00		
<b>Total Income</b>	<u>23,859.42</u>	<u>362,901.39</u>	<u>240,572.40</u>	<u>288,686.87</u>
<b>Gross Profit</b>	23,859.42	362,901.39	240,572.40	288,686.87
<b>Expense</b>				
<b>500 Payroll</b>				
500.1 Fire Chief	4,179.38	41,793.80	41,793.82	50,152.60
500.10 Chief Health Benefits	1,810.35	17,616.46	14,697.30	17,636.76
500.2 Firefighters/Medics	4,696.38	49,496.19	51,666.66	62,000.00
500.3 Support Staff	607.50	6,540.00	5,833.32	7,000.00
500.4 Chief Retirement	250.76	2,507.64	2,500.12	3,000.16
500.5 Shift Coverage	0.00	0.00	12,000.00	14,400.00
500 Payroll - Other	660.00	10,230.00	0.00	0.00
<b>Total 500 Payroll</b>	<u>12,204.37</u>	<u>128,184.09</u>	<u>128,491.22</u>	<u>154,189.52</u>
<b>501 Professional, Insur.&amp; Legal</b>				
501.1 Legal Expenses	0.00	0.00	2,500.00	3,000.00
501.2 Professional - Audit	0.00	7,500.00	6,666.66	8,000.00
<b>Total 501 Professional, Insur.&amp; Legal</b>	<u>0.00</u>	<u>7,500.00</u>	<u>9,166.66</u>	<u>11,000.00</u>
<b>502 Utilities</b>				
502.1 Internet-Telephone	187.97	1,870.20	1,875.00	2,250.00
502.2 Electric	327.00	3,798.51	4,500.00	5,400.00
502.3 Natural Gas	68.49	1,022.49	1,666.66	2,000.00
502.4 First Net-AT&T	351.92	3,512.23	3,600.00	4,320.00
502.5 EPS Door Security	0.00	580.92	500.00	600.00
<b>Total 502 Utilities</b>	<u>935.38</u>	<u>10,784.35</u>	<u>12,141.66</u>	<u>14,570.00</u>
<b>503 Mileage</b>				
503.1 Mileage - other	0.00	165.02	83.32	100.00
<b>Total 503 Mileage</b>	<u>0.00</u>	<u>165.02</u>	<u>83.32</u>	<u>100.00</u>
<b>505 Building Maintenance</b>				

**Hartford Fire Board**  
**Profit & Loss Budget Performance**  
April 2021

	Apr 21	Jul '20 - Apr 21	YTD Budget	Annual Budget
505.1 Bldg Supplies/Maintenanc	0.00	1,696.02	2,916.66	3,500.00
505.2 Building Maintenance	0.00	1,073.68	833.32	1,000.00
505.3 Grounds Maintenance	0.00	1,190.42	1,200.00	1,440.00
505.5-Trash	0.00	77.25	250.00	300.00
505 Building Maintenance - Other	0.00	148.50	0.00	0.00
<b>Total 505 Building Maintenance</b>	<b>0.00</b>	<b>4,185.87</b>	<b>5,199.98</b>	<b>6,240.00</b>
<b>506 Fuel</b>				
506.1 Unleaded Gas	291.25	1,919.18	2,666.66	3,200.00
506.2 Diesel	382.21	1,606.59	1,666.66	2,000.00
<b>Total 506 Fuel</b>	<b>673.46</b>	<b>3,525.77</b>	<b>4,333.32</b>	<b>5,200.00</b>
507 Supplies	0.00	40.00		
<b>508 Vehicle Maintenance</b>				
508.1 Ladder #1841	5,725.14	7,719.01	1,750.00	2,100.00
508.2 Tanker #1831	0.00	5,767.18	5,916.66	7,100.00
508.3 Heavy Rescue #1871	0.00	2,053.65	2,083.32	2,500.00
508.4 Rescue Pickup #1869	415.78	2,249.71	333.32	400.00
508.5 Jeep #1860	0.00	171.13	333.32	400.00
508.6 Explorer #1810	0.00	0.00	583.32	700.00
508.7 Pick-Up #1801	0.00	2,567.67	333.32	400.00
508.8 #1802	0.00	1,290.79		
<b>Total 508 Vehicle Maintenance</b>	<b>6,140.92</b>	<b>21,819.14</b>	<b>11,333.26</b>	<b>13,600.00</b>
<b>511 Office</b>				
511.1 Office Equipment	0.00	795.00	250.00	300.00
511.2 Equipment Repairs	0.00	0.00	250.00	300.00
511.3 Office Supplies	0.00	1,299.99	1,250.00	1,500.00
511.4 Printing	0.00	0.00	166.66	200.00
511.5 Software/Upgrades	0.00	79.49	833.32	1,000.00
511.6 Copy Lease	0.00	297.57	300.00	360.00
<b>Total 511 Office</b>	<b>0.00</b>	<b>2,472.05</b>	<b>3,049.98</b>	<b>3,660.00</b>
<b>512 Insurance</b>				
512.1 Worker's Comp	1,647.00	7,542.25	4,083.32	4,900.00
512.10 Accident & Sickness Ins	0.00	4,084.00	17,245.82	20,695.00
512.6 Automobile	0.00	389.96		
512 Insurance - Other	0.00	14,329.00		
<b>Total 512 Insurance</b>	<b>1,647.00</b>	<b>26,345.21</b>	<b>21,329.14</b>	<b>25,595.00</b>
513 Payroll Taxes	2,759.96	28,931.79		
514 Banking Fees	0.00	-10.00	0.00	0.00
<b>515 Equipment &amp; Equip Maint</b>				
515.1 Ladder #1841	1,466.00	1,553.60	583.33	700.00
515.10 Firefighting Foam	0.00	0.00	833.32	1,000.00
515.11 Ford Truck	0.00	44.12	83.32	100.00
515.2 Tanker #1831	0.00	87.60	583.32	700.00
515.3 Heavy Rescue #1871	-100.00	678.17	1,333.32	1,600.00
515.4 Rescue Pickup #1869	0.00	0.00	166.68	200.00

# Hartford Fire Board Profit & Loss Budget Performance

April 2021

	Apr 21	Jul '20 - Apr 21	YTD Budget	Annual Budget
515.5 Jeep #1860	0.00	0.00	166.68	200.00
515.6 Explorer #1810	0.00	0.00	83.32	100.00
515.7 Eqt Maintenance Other	0.00	0.00	166.68	200.00
515.8 Small Equipment Maintenan	36.75	383.20	166.68	200.00
515.9 Medical Supplies	95.63	2,077.43	1,250.00	1,500.00
<b>Total 515 Equipment &amp; Equip Maint</b>	<b>1,498.38</b>	<b>4,824.12</b>	<b>5,416.65</b>	<b>6,500.00</b>
<b>516 Training</b>				
516.1 Fire Chief Training	0.00	0.00	1,250.00	1,500.00
516.2 Firefighter I & II	0.00	564.01	833.32	1,000.00
516.3 Medic	0.00	1,048.00	833.32	1,000.00
516.4 Fire Officer Classes	0.00	1,000.00	833.32	1,000.00
516.5 Drivers Training	0.00	0.00	166.68	200.00
516.6 Training - Other	0.00	0.00	0.00	0.00
<b>Total 516 Training</b>	<b>0.00</b>	<b>2,612.01</b>	<b>3,916.64</b>	<b>4,700.00</b>
<b>518 Physicals</b>				
518.1 Annual Physicals	0.00	7,215.00	6,166.68	7,400.00
518.2 New Employee Physicals	0.00	0.00	250.00	300.00
<b>Total 518 Physicals</b>	<b>0.00</b>	<b>7,215.00</b>	<b>6,416.68</b>	<b>7,700.00</b>
<b>519 Subscriptions &amp; Dues</b>				
519.1 HelpNet	0.00	744.00	666.68	800.00
519.11 West MI Assn of Fire Chi	0.00	0.00	125.00	150.00
519.13 S MEMSIC	0.00	75.00	62.50	75.00
519.14 Van Buren Co. FF Assn	0.00	0.00	0.00	0.00
519.2 Magazine Subscriptions	0.00	50.00	166.68	200.00
519.3 FirePrograms	0.00	1,711.69	1,426.32	1,711.60
519.4 IAFC	0.00	0.00	208.32	250.00
519.5 MI State Firefighters Asn	0.00	75.00	83.32	100.00
519.6 NFPA	175.00	175.00	250.00	300.00
519.9 MPSCS	0.00	105.00	83.32	100.00
<b>Total 519 Subscriptions &amp; Dues</b>	<b>175.00</b>	<b>2,935.69</b>	<b>3,072.14</b>	<b>3,686.60</b>
<b>525 Personal Equipment</b>				
525.1 Duty Gear	4,589.46	7,000.00	5,833.32	7,000.00
525.2 Personal Equipment	41.95	1,224.86	2,333.32	2,800.00
525.3 Small Equipment	816.54	1,238.99	1,333.32	1,600.00
<b>Total 525 Personal Equipment</b>	<b>5,447.95</b>	<b>9,463.85</b>	<b>9,499.96</b>	<b>11,400.00</b>
527 Bank Fees	38.75	324.65	208.32	250.00
528 Bd Members Compensation	120.00	1,260.00	1,875.00	2,250.00
<b>529 Mandatory Annual Testing</b>				
529.1 Personal Veh Inspections	0.00	0.00	416.68	500.00
529.2 Fire Extinguishers	0.00	370.00	250.00	300.00
529.3 Hoses	0.00	2,468.10	2,250.00	2,700.00
529.4 Ladders	0.00	1,236.45	1,000.00	1,200.00
529.6 Bottles	0.00	1,320.00	416.68	500.00
529.8 Air Compressor	545.00	1,420.00	833.32	1,000.00

**Hartford Fire Board**  
**Profit & Loss Budget Performance**  
 April 2021

	<u>Apr 21</u>	<u>Jul '20 - Apr 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
529.9 Flow Testing Air Packs	0.00	0.00	833.32	1,000.00
<b>Total 529 Mandatory Annual Testing</b>	<b>545.00</b>	<b>6,814.55</b>	<b>6,000.00</b>	<b>7,200.00</b>
<b>530 Generator</b>				
530.1 Maintenance	0.00	0.00	208.32	250.00
530.2 Maintenance Contract	0.00	627.41	583.32	700.00
<b>Total 530 Generator</b>	<b>0.00</b>	<b>627.41</b>	<b>791.64</b>	<b>950.00</b>
<b>531 Auxiliary</b>				
531.1 Auxiliary Supplies	0.00	0.00	208.32	250.00
<b>Total 531 Auxiliary</b>	<b>0.00</b>	<b>0.00</b>	<b>208.32</b>	<b>250.00</b>
Capital Expense	0.00	0.00	164,898.75	164,898.75
Investment Fees	0.00	15.00		
Payroll Tax Expense	1,206.55	34,648.07	11,666.68	14,000.00
Reconciliation Discrepancies	-0.01	-0.01		
Uncategorized Expenses	0.00	1,542.90		
<b>Total Expense</b>	<b>33,392.71</b>	<b>306,226.53</b>	<b>409,099.32</b>	<b>457,939.87</b>
<b>Net Ordinary Income</b>	<b>-9,533.29</b>	<b>56,674.86</b>	<b>-168,526.92</b>	<b>-169,253.00</b>
<b>Net Income</b>	<b>-9,533.29</b>	<b>56,674.86</b>	<b>-168,526.92</b>	<b>-169,253.00</b>

## April 2021 CALLS

+	#	TIME	Address	People	COST	TYPE OF CALL
1-Apr	202-Twp	3:15	64th Ave	3	\$ 69.00	Med Assist-Fall
1-Apr	203-Twp	5:17	CR 681	2	\$ 30.00	Other-Wrong location
1-Apr	204-Twp	23:00	CR 362 & CR 687	5	\$ 112.50	PI Accident
2-Apr	205-Twp	8:48	CR 687	3	\$ 29.00	Med Assist-Mental Evallation
2-Apr	206-City	13:47	Hillsborough	5	\$ 60.50	Med Assist-Head Trauma
2-Apr	207-City	19:55	Wendell	3	\$ 45.50	Med Assist-Chest Pain
3-Apr	208-Twp	6:27	60th St.	1	\$ 15.00	Med Assist-Assault
3-Apr	209-City	6:55	Bennett Ave.	2	\$ 15.00	Med Assist-Difficulty Breathing
3-Apr	210-City	11:52	Maple Hill	3	\$ 44.50	Med Assist-Fall
3-Apr	211-Twp	14:47	68th St.	9	\$ 231.50	Grass Fire
3-Apr	212-City	17:49	Maple Hill	4	\$ 58.75	Med Assist-Mental Evallation
3-Apr	213-Twp	22:26	Red Arrow Hwy	4	\$ 60.00	Med Assist-Sick Person
4-Apr	214-City	11:21	Pleasant St.	3	\$ 30.00	Med Assist-Difficulty Breathing
4-Apr	215	15:31	I-94	7	\$ 105.00	PI Accident
4-Apr	216	22:40	Watervliet City	6	\$ 90.00	Mutual Aid
5-Apr	217-City	4:34	Paras Hill Dr.	3	\$ 46.00	Med Assist-Fall
5-Apr	218	16:18	Bangor Twp	2	\$ 30.00	Med Assist-Fall
5-Apr	219-Twp	21:12	62nd St & 62 Ave	4	\$ 60.00	Other-Possible Illegal Burn
5-Apr	220-City	13:39	Paras Hill Dr.	2	\$ 15.00	Med Assist-Chest Pain
6-Apr	221-Twp	17:59	Red Arrow Hwy	5	\$ 75.00	Med Assist-Not Breathing
6-Apr	222-Twp	20:52	CR 687	2	\$ 31.00	Med Assist-General Weakness
7-Apr	223-Twp	15:46	Ellenborough	4	\$ 61.50	Med Assist-Chest Pain
7-Apr	224-City	22:57	Bernard St.	2	\$ 30.00	Other-Lines Down
8-Apr	225-City	12:21	Main & Center	3	\$ 31.00	Med Assist-Back Pain
8-Apr	226-Twp	16:54	Red Arrow & 62nd St.	2	\$ 15.00	Med Assist-Possible Ankle Injury
8-Apr	227-City	19:08	Center St.	2	\$ 27.75	Med Assist-Mental Evallation
9-Apr	228-City	16:31	Maple Hill	3	\$ 46.00	Med Assist-Sick Person
9-Apr	229-City	17:20	South St.	4	\$ 61.00	Med Assist-Pain
10-Apr	230-Twp	1:04	62nd St.	1	\$ 16.00	Med Assist-Sick Person
10-Apr	231	7:33	I-94	6	\$ 89.00	PI Accident
10-Apr	232-City	14:41	Maple Hill	5	\$ 75.50	Med Assist-Sick Person
10-Apr	233-City	16:27	Maple Hill	3	\$ 45.00	Med Assist-Possible OD
10-Apr	234-City	19:46	Maple Hill	4	\$ 61.50	Med Assist-Difficulty Breathing
11-Apr	235-Twp	9:09	63rd St.	4	\$ 90.75	Med Assist-Abdominal Pain
11-Apr	236-City	14:07	Vanderlyn Dr.	5	\$ 74.50	Med Assist-Seizure
13-Apr	237-City	7:08	Olds Ave.	3	\$ 45.00	Med Assist-Possible CVA
13-Apr	238-Twp	13:12	Ellenborough	1	\$ -	Med Assist-Diabetic Issues
14-Apr	239-City	2:00	Wendell	2	\$ 30.00	Med Assist-Fall
14-Apr	240	10:32	Bangor Twp	2	\$ 15.00	Med Assist-Altered Code 5
14-Apr	241	21:33	Bangor Twp	1	\$ 16.00	Med Assist-Code 5
14-Apr	242-City	22:51	Linden	1	\$ 16.00	Med Assist-Medical Alarm
15-Apr	243	17:05	Bangor Twp	4	\$ 60.50	Med Assist-Low O2-Code 5
15-Apr	244-Twp	21:15	66th Ave.	2	\$ 27.75	Med Assist-Unconscious
16-Apr	245-City	14:12	Wendell	2	\$ 14.00	Med Assist-Difficulty Breathing

16-Apr	246-Twp	21:10	52nd Ave	6	\$	86.75	Med Assist-Cardiac Arrest
17-Apr	247	6:01	Bangor Twp	1	\$	16.00	Med Assist-Fall
18-Apr	248	17:48	Bangor Twp	5	\$	74.00	Grass Fire
19-Apr	249-City	7:00	Wendell	1	\$	15.00	Med Assist-Fall
19-Apr	250	8:15	I-94	4	\$	45.50	Med Assist-Diabetic Issues
19-Apr	251-City	9:31	Wendell	4	\$	45.50	Med Assist-Difficulty Breathing
20-Apr	252	7:00	Bangor Twp	3	\$	45.50	Med Assist-Code 5
22-Apr	253-City	3:13	Bennett Ave.	2	\$	30.00	Med Assist-Difficulty Breathing
22-Apr	254-City	10:14	Shepard	4	\$	46.00	Med Assist-Unresponsive
22-Apr	255-City	12:13	Woodside Dr.	5	\$	75.50	Med Assist-Fall
22-Apr	256-Twp	22:39	52nd Ave	3	\$	106.87	Med Assist-Pain
23-Apr	257-City	0:07	Maple St.	3	\$	-	Med Assist-Fall
23-Apr	258-Twp	16:45	Red Arrow Hwy	3	\$	44.00	Med Assist-Sick Person
24-Apr	259-City	13:42	Paras Hill Dr.	5	\$	72.25	Med Assist-Chest Pain
24-Apr	260-Twp	19:06	Red Arrow Hwy	3	\$	45.00	Med Assist-Diabetic Issues
25-Apr	261-Twp	11:04	60th St.	4	\$	60.50	Med Assist-Difficulty Breathing
25-Apr	262-Twp	12:47	CR 687	4	\$	60.50	Med Assist-Difficulty Breathing
25-Apr	263-City	15:38	Bernard St.	7	\$	87.75	Structure Fire
25-Apr	264-City	18:45	Maple	2	\$	30.00	Med Assist-Code 5
25-Apr	265-City	19:32	School St.	5	\$	76.50	Med Assist-Knee Injury
26-Apr	266-Twp	1:15	CR 687	2	\$	31.00	Med Assist-Diarehea
26-Apr	267-City	10:18	Wendell	4	\$	46.50	Med Assist-Medical Alarm
26-Apr	268-City	13:50	End of Shepard	5	\$	61.50	PI Accident
26-Apr	269-City	13:59	Center St.	5	\$	-	Med Assist-Female Down
26-Apr	270	16:20	Keeler Twp	3	\$	69.00	Mutual Aid
26-Apr	271-City	19:55	Center St.	14	\$	204.25	Structure Fire
27-Apr	272-City	5:15	Main St.	1	\$	15.00	Med Assist-Unresponsive
27-Apr	273-Twp	11:45	60th St.	1	\$	-	Med Assist-Sick Person
27-Apr	274-Twp	19:00	CR 687	3	\$	45.00	Med Assist-Possible Drug Issues
27-Apr	275-Twp	21:13	66th Ave.	5	\$	75.50	Med Assist-Chest Pain
29-Apr	276-City	5:41	Wendell	2	\$	30.00	Med Assist-Medical Alarm
29-Apr	277-City	13:57	Center St.	3	\$	30.50	Med Assist-Fall
29-Apr	278-City	15:53	Wendell	3	\$	46.50	Med Assist-Lift Assist
30-Apr	279-Twp	10:40	70th St.	5	\$	61.50	Med Assist-Possible DOA
30-Apr	280-City	12:21	Wendell	4	\$	45.50	Med Assist-Altered
30-Apr	281-City	16:33	Main & Olds	4	\$	59.50	PI Accident
30-Apr	282-Twp	21:50	CR 687	4	\$	58.50	Med Assist-Evaluation

<b>Total Costs for Fire Calls</b>	<b>\$ 4,144.87</b>
Chief's Salary	\$ 4,179.38
Administrative Cost (Support Staff)	\$ 607.50
Trainings/Inspection Costs	\$ 551.50
<b>Total Costs for Fire Calls</b>	<b>\$ 9,483.25</b>

<b>Total Calls this mor</b>		<b>Total April Calls</b>		<b>Fiscal Year Totals</b>		
Total Call for 2020	81	City Calls	41	City Calls	305	Grass Fire 2
Total Call for 2019	698	Twp Calls	28	Twp Calls	267	Med Assist 67
Total Call for 2018	673	I-94 Calls	3	I-94 Calls	21	PI Accident 5
Total Call for 2017	552	Other	9	Other	66	Mutual Aid 2
Total Call for 2016	345					Other 3
Total Call for 2015	303					Gas Leak 0
Total Call for 2014	333					Fire 2
Total Call for 2013	312					Vehicle Fire 0
Total Call for 2012	292					
Total Call for 2012	281					
Respectfully submitte						
		Priority 3 Calls		SHADED		



**HARTFORD FIRE BOARD MEETING**  
**Minutes of Fire Board Meeting May 10, 2021**

**Members Present upon roll call:** Steve Starner; Helen Sullivan; Carlos Ledesma; Chief Harting  
**Absent:** Chad Hunt; Jerry Birmele

**Others Present:** Carole Kiernan, Kevin McGrew

Chairman Starner called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Fire Board meeting of May 10, 2021 was presented and amended. Motion Ladesma; Second by Sullivan; to approve the agenda as amended. Motion: Approved

The proposed minutes of the April 12, 2021 Fire Board meeting were presented. Motion by Starner; Second by Ledesma to accept the minutes as presented Motion: Approved.

The April Treasurer's report was presented. Motion by Sullivan; Second by Ledesma; to accept Treasurer's report as presented. Motion: Approved

Bills were presented for approval in the amount of **\$33,599.06** Motion by Starner; Second by Ladesma; to pay bills in amount of **\$33,599.06**. Motion Approved upon roll call vote of members present.

**Unfinished Business:**

Review of rates for service charged Bangor Township. Motion to approve the increased rates as outlined for Bangor Township effective July 15, 2021 by Starner; Second Ladesma Motion Approved

**New Business:**

- A. Motion to move \$5,619.01 from the TCF Maintenance Account ending 4183 to account 508.1 Ladder 1841 to cover the cost of repairs to the unit. Motion by Ledesma Second Starner to move the funds as described Motion Approved by roll call vote
- B. Motion to move \$1,706.93 from the TCF Maintenance Account ending 4183 to account 508.4 Rescue Pickup #1869 to cover the cost of repairs to the unit. Motion by Ladesma Second Sullivan to move the funds as described Motion Approved by roll call vote
- C. Motion to move \$2,500.00 from General Fund to Account 508 Command 1802. Motion by Ladesma Second Sullivan to move the funds as described Motion Approved by roll call vote
- D. Motion to move \$1,290.79 from the TCF Maintenance Account ending 4183 to 508.8 Command 1802. Motion by Ladesma Second Sullivan to move the funds as described Motion Approved by roll call vote

Minutes of Fire Board Meeting May 10, 2021

**Fire Chief's Report:**

**Meetings Attended: None**

**Information:**

- Conducted inspection on Elite Green – Speedway
- Service completed on air machine
- Hose testing will be Monday May 17
- Youth Fair is a go—without a midway when information is finalized scheduling will take place.
- Mule had to be returned.
- Need to inspect MedLeaf unsuccessful in getting owner to schedule time.
- Pride Care does not have ambulance in Keeler.
- Labor Hours:

Month	January	February	March	April	TOTAL
Calls	286.5	207.5	369.5	298	1161.5
Training	32	39	69	20	160
Truck Inspections	26	32	32	18	108
To Date Total					1429.5

**Respectfully Submitted,**

*R. Harting*

**Robbie Harting – Fire Chief**

**Assistant Fire Chief's Report:**

**Meetings Attended: NONE**

## Minutes of Fire Board Meeting May 10, 2021

**Information:**

- Truck Chassis is inside. They are beginning the work on the truck, Body has been painted and is waiting for buffing.
- Last of this year's fire drills have been completed at the school.
- Radio in 1802 died and was swapped for another we already owned. No cost to Department.

Respectfully Submitted,

*K. McGrew*

Kevin McGrew-Assistant Fire Chief

**Other Board Business:**

Board ask Chief to call Pride Care—Pride Care **has paid** for the Month of March, but not Jan or Feb

Motion by Starnier; second by Sullivan to close meeting at 7:35 pm. Motion: Approved

Respectfully submitted,

Gerald Birmele, Secretary

May 10, 2021

Bangor Township Board  
Bangor Township Hall  
32550 CR 687  
Bangor, MI 49013

Dear Bangor Township Board;

In regards to the recent discussions concerning service by Hartford Fire Department covering Bangor Township, the Fire Board feels it is necessary to raise truck fees. A motion was made, support, and carried on Monday, May 10, 2021 at the Hartford Fire Board meeting to charge Bangor Township the following fees for service by Hartford Fire Department.

One time charge per truck:	
Arial Ladder 1841	\$300
Tanker 1831	\$275
Pumper Rescue 1871	\$225
Medical 1 <sup>st</sup> Responder	\$175
Jeep 1860/1869	\$125
Command Vehicle	\$125
Reports	No charge
Disregard – any	No charge
Labor	Actual cost per hour

Hartford Fire Department Call Wage per hour	
	5/2021
Chief	No per Call Wage
Assistant Chief	\$16.00
Firefighter I & II, MFR	\$15.00
Firefighter I & II	\$14.00
Firefighter I	\$13.00
MFR	\$12.75

We, as a Board, have a responsibility to the City of Hartford and Township of Hartford to bring fees up to date due to the rising costs of apparatus and equipment. We look forward to continue being of service to your township.

These rates will become effective July 15, 2021.

Sincerely,

Steve Starner  
Fire Board Chair

# Hartford Fire Department

Hartford, MI

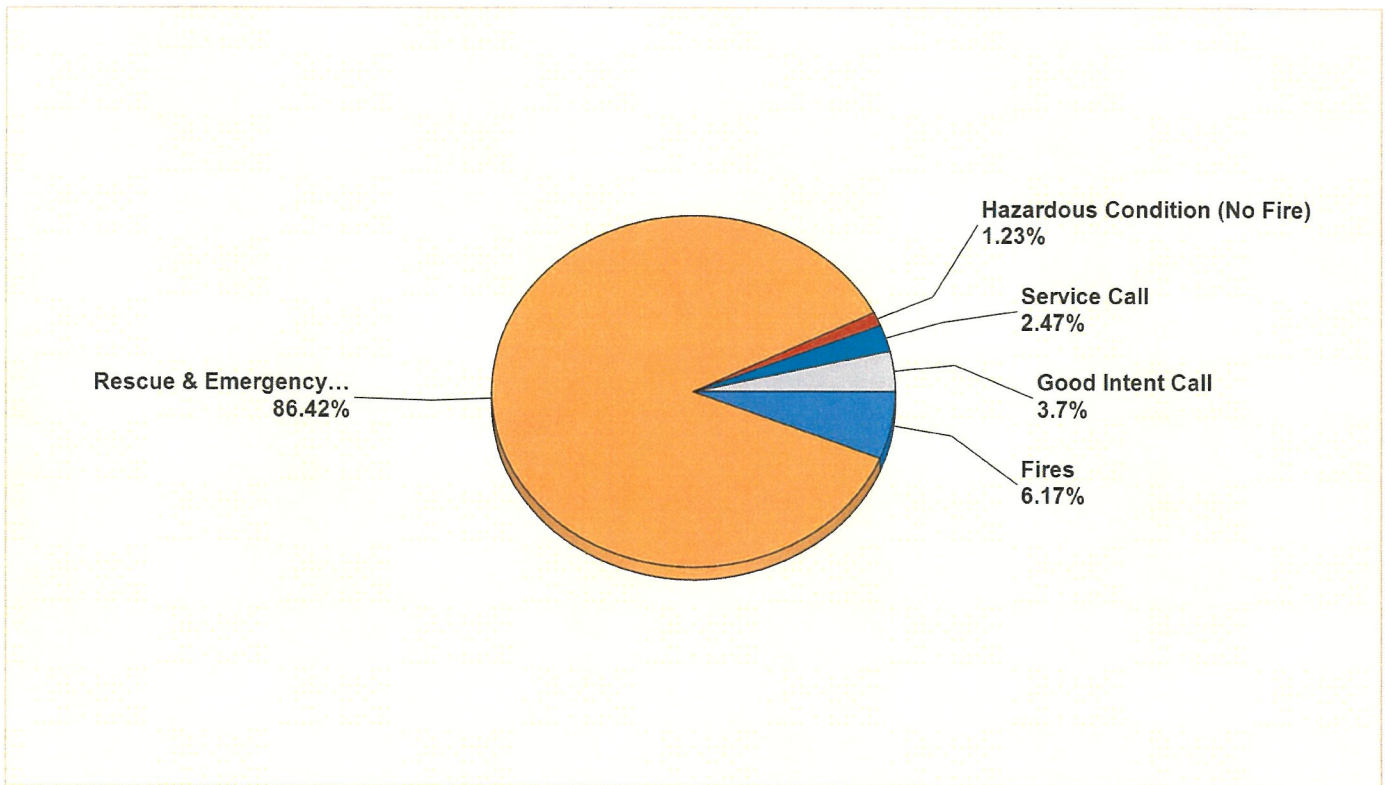
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Item 9.

## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 04/01/2021 | End Date: 04/30/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	5	6.17%
Rescue & Emergency Medical Service	70	86.42%
Hazardous Condition (No Fire)	1	1.23%
Service Call	2	2.47%
Good Intent Call	3	3.7%
<b>TOTAL</b>	<b>81</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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## Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	2.47%
118 - Trash or rubbish fire, contained	1	1.23%
142 - Brush or brush-and-grass mixture fire	2	2.47%
311 - Medical assist, assist EMS crew	16	19.75%
321 - EMS call, excluding vehicle accident with injury	48	59.26%
322 - Motor vehicle accident with injuries	3	3.7%
324 - Motor vehicle accident with no injuries.	3	3.7%
444 - Power line down	1	1.23%
500 - Service Call, other	1	1.23%
561 - Unauthorized burning	1	1.23%
611 - Dispatched & cancelled en route	2	2.47%
621 - Wrong location	1	1.23%
<b>TOTAL INCIDENTS:</b>	<b>81</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero



# Hartford Fire Department

Hartford, MI

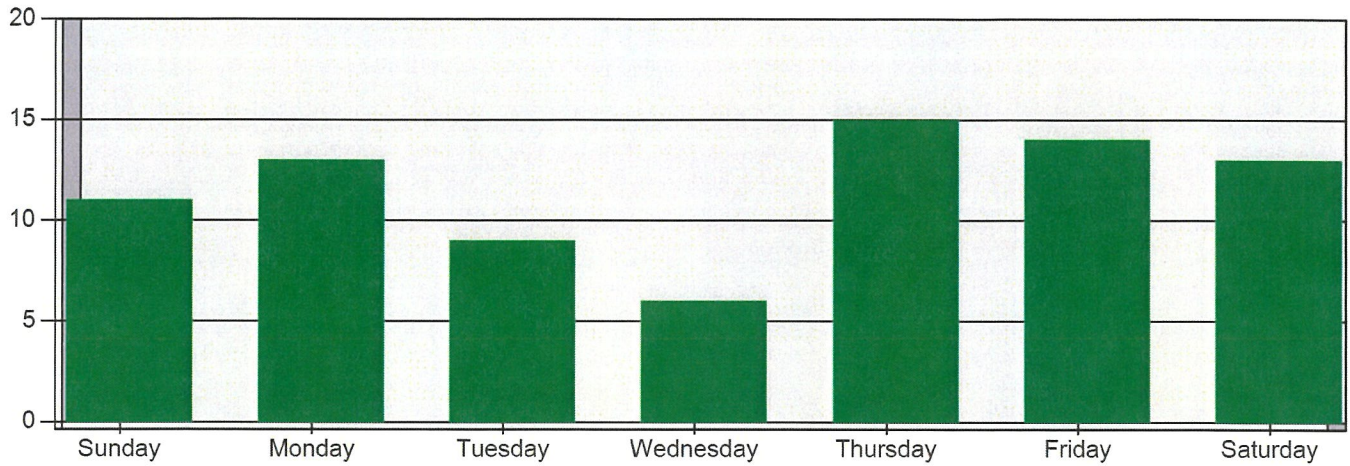
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Item 9.

## Incidents by Day of the Week for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 04/01/2021 | End Date: 04/30/2021



DAY OF THE WEEK	# INCIDENTS
Sunday	11
Monday	13
Tuesday	9
Wednesday	6
Thursday	15
Friday	14
Saturday	13
<b>TOTAL</b>	<b>81</b>

Only Reviewed incidents included.



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# Hartford Fire Department

Hartford, MI

This report was generated on 5/4/2021 9:25:29 AM



## Incident Count per User-Defined Fields for Date Range

Start Date: 04/01/2021 | End Date: 04/30/2021

ANSWERS	# INCIDENTS
<b>USER-DEFINED FIELD: Dispatch Priority (Required)</b>	
1	50
2	20
3	11

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.



# Hartford Fire Department

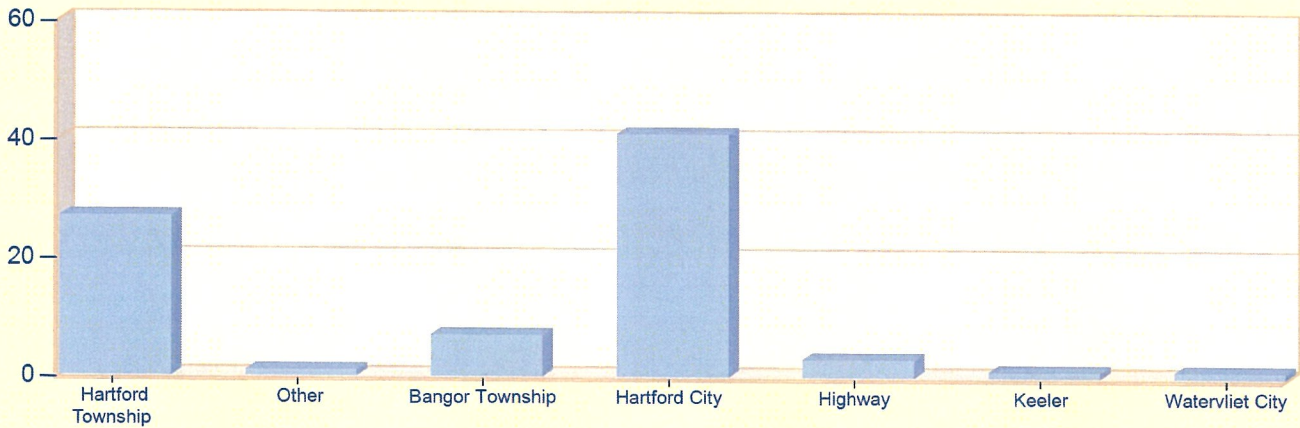
Hartford, MI

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## Incident Type Count per Zone for Date Range

Start Date: 04/01/2021 | End Date: 04/30/2021



ZONES	INCIDENT TYPE	COUNT
<b>Hartford Township - Hartford</b>		
	142 - Brush or brush-and-grass mixture fire	1
	311 - Medical assist, assist EMS crew	8
	321 - EMS call, excluding vehicle accident with injury	15
	322 - Motor vehicle accident with injuries	1
	561 - Unauthorized burning	1
	621 - Wrong location	1
	<i>Total Incidents for Hartford Township - Hartford:</i>	27
<b>Other - Other</b>		
	321 - EMS call, excluding vehicle accident with injury	1
	<i>Total Incidents for Other - Other:</i>	1
<b>Bangor Township - Bangor</b>		
	142 - Brush or brush-and-grass mixture fire	1
	311 - Medical assist, assist EMS crew	2
	321 - EMS call, excluding vehicle accident with injury	4
	<i>Total Incidents for Bangor Township - Bangor:</i>	7
<b>Hartford City - Hartford</b>		
	111 - Building fire	2
	311 - Medical assist, assist EMS crew	6
	321 - EMS call, excluding vehicle accident with injury	27
	322 - Motor vehicle accident with injuries	2

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.



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ZONES	INCIDENT TYPE	COUNT
	324 - Motor vehicle accident with no injuries.	1
	444 - Power line down	1
	500 - Service Call, other	1
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for Hartford City - Hartford:</i>	<i>41</i>
<b>Highway - I 94</b>		
	321 - EMS call, excluding vehicle accident with injury	1
	324 - Motor vehicle accident with no injuries.	2
	<i>Total Incidents for Highway - I 94:</i>	<i>3</i>
<b>Keeler - Township</b>		
	118 - Trash or rubbish fire, contained	1
	<i>Total Incidents for Keeler - Township:</i>	<i>1</i>
<b>Watervliet City - Watervliet</b>		
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for Watervliet City - Watervliet:</i>	<i>1</i>
	<b><i>Total Count for all Zone:</i></b>	<b><i>81</i></b>

Zone information is defined on the Basic Info 3 screen of an incident.  
Only REVIEWED incidents included.



# Hartford Fire Department

Hartford, MI

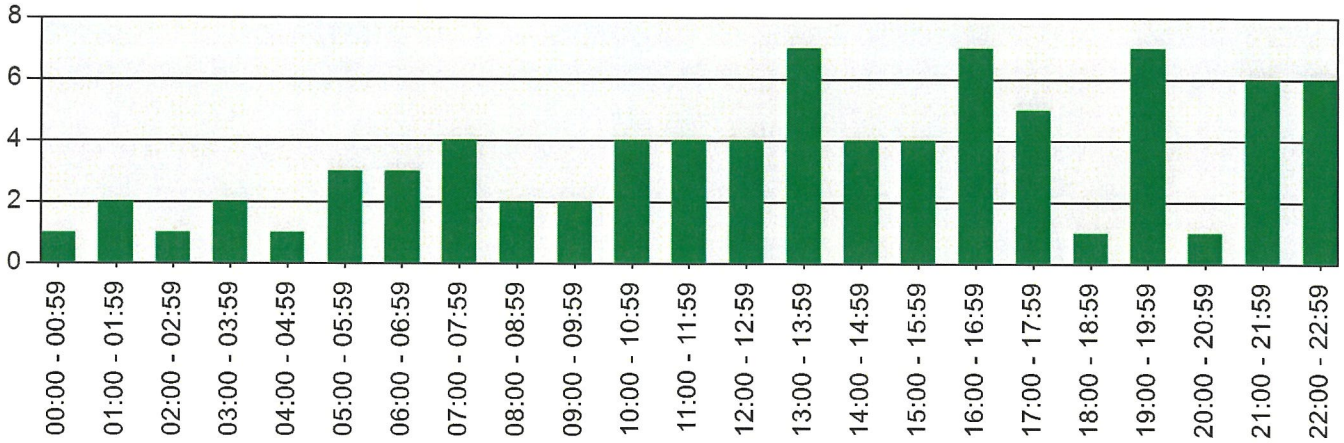
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Item 9.

## Incidents per Hour for Incident Type Range for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 04/01/2021 | End Date: 04/30/2021



HOURLY	# of CALLS
00:00 - 00:59	1
01:00 - 01:59	2
02:00 - 02:59	1
03:00 - 03:59	2
04:00 - 04:59	1
05:00 - 05:59	3
06:00 - 06:59	3
07:00 - 07:59	4
08:00 - 08:59	2
09:00 - 09:59	2
10:00 - 10:59	4
11:00 - 11:59	4
12:00 - 12:59	4
13:00 - 13:59	7
14:00 - 14:59	4
15:00 - 15:59	4
16:00 - 16:59	7
17:00 - 17:59	5
18:00 - 18:59	1
19:00 - 19:59	7
20:00 - 20:59	1
21:00 - 21:59	6
22:00 - 22:59	6
<b>TOTAL:</b>	<b>81</b>

Only REVIEWED incidents included.



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May 3, 2021

Mr. Yemi Akinwale, City Manager  
Hartford City  
19 West Main Street  
Hartford, MI 49057

Dear Mr. Akinwale,

I am pleased to provide you with our average response times for the month of April 2021. There were eighteen (18) priority one calls in April with the average response time of 07:29 minutes.

There were nine (09) priority two calls in April with the average response time of 10:19 minutes.

There were three (03) priority three calls in April with and average response time of 12:11 minutes.

A total of thirty (30) calls were run in April with an average response of 08:48.

There were extended response times for run numbers 9565 and 9580 due to distance. The crews took the correct routes and did not report any further incidents.

If you have any questions, comments, and/or concerns, please feel free to contact me at the office.

Sincerely,

Jessica Sutter  
Director of Communication  
Pride Care Ambulance  
O: 269.343.3267  
F: 269.343.6503  
C: 269.313.2626

RECEIVED  
MAY 04 2021  
CITY OF HARTFORD

Proudly Serving Southwest Michigan – Berrien, Cass, Kalamazoo, Van Buren Counties  
5088 Meredith  
Kalamazoo, MI 49002  
Business Office (269) 343.2224 Fax (269) 343.6503  
www.pridecare.com

Response Times By Priority

Report Date: 05/03/2021 13:02:18

Response Priority: P1

Run #	Call Type	Vehicle	Start Time: Enroute	End Time: At Scene	Response Time (MM:SS)
8093	Advanced	4119	4/2/2021 13:49	4/2/2021 13:55	6:22
8112	Advanced	4119	4/2/2021 19:56	4/2/2021 20:06	9:26
8125	Advanced	Medic 4	4/3/2021 6:56	4/3/2021 6:58	1:46
8192	Advanced	Medic 4	4/4/2021 11:22	4/4/2021 11:27	4:50
8345	Advanced	Medic 4	4/6/2021 13:40	4/6/2021 13:46	5:40
8635	Advanced	4113	4/9/2021 17:21	4/9/2021 17:30	9:31
8698	Advanced	Medic 4	4/10/2021 14:41	4/10/2021 14:46	5:28
8704	Advanced	Medic 4	4/10/2021 16:28	4/10/2021 16:36	7:48
8719	Advanced	4113	4/10/2021 19:49	4/10/2021 19:57	8:31
8752	Advanced	Medic 4	4/11/2021 14:12	4/11/2021 14:18	5:36
9366	Advanced	Medic 8	4/19/2021 9:31	4/19/2021 9:41	9:12
9565	Advanced	Medic 8	4/22/2021 3:19	4/22/2021 3:29	10:32
9580	Advanced	Medic 8	4/22/2021 10:16	4/22/2021 10:29	12:59
9598	Advanced	Medic 4	4/22/2021 12:14	4/22/2021 12:22	8:23
9735	Advanced	Medic 2	4/24/2021 13:44	4/24/2021 13:53	9:04
9850	Advanced	Medic 8	4/26/2021 13:50	4/26/2021 13:55	4:26
10085	Advanced	Medic 4	4/29/2021 13:58	4/29/2021 14:03	5:19
10152	Advanced	4113	4/30/2021 12:22	4/30/2021 12:32	10:03

Totals:

Avg: 07:29

Response Priority: P2

Run #	Call Type	Vehicle	Start Time: Enroute	End Time: At Scene	Response Time (MM:SS)
8167	Advanced	4119	4/3/2021 17:51	4/3/2021 18:02	10:35
8513	Advanced	Medic 4	4/8/2021 12:35	4/8/2021 12:43	7:22
8552	Advanced	4113	4/8/2021 19:09	4/8/2021 19:21	11:53
8631	Advanced	4119	4/9/2021 16:30	4/9/2021 16:45	15:15
8867	Advanced	4119	4/13/2021 7:13	4/13/2021 7:19	6:09
8953	Advanced	4113	4/14/2021 2:03	4/14/2021 2:17	13:52
9359	Advanced	Medic 4	4/19/2021 7:02	4/19/2021 7:13	10:50
9802	Advanced	Medic 8	4/25/2021 19:36	4/25/2021 19:42	6:02
9877	Advanced	Medic 8	4/26/2021 19:58	4/26/2021 20:09	10:57

Totals:

Avg: 10:19

Response Priority: P3

Run #	Call Type	Vehicle	Start Time: Enroute	End Time: At Scene	Response Time (MM:SS)
8150	Advanced	4119	4/3/2021 11:54	4/3/2021 12:08	14:05
9896	Advanced	Medic 8	4/27/2021 5:17	4/27/2021 5:27	10:00
10175	Advanced	4113	4/30/2021 16:35	4/30/2021 16:47	12:28

Totals:

Avg: 12:11

Overall Totals

Trips

30

Average Response Time

8:48

# HARTFORD PUBLIC WORKS DEPARTMENT

200 Beachwood St.  
621-3022  
Dan Staunton Supt.



5/24/2021

### MAINTENANCE DEPARTMENT

Serviced all the equipment that required servicing  
Repaired all the equipment that required repairing  
Pick up Ely Park and mow grass.  
Mowed city lots.  
Empty trash cans every week.  
Put up school banners.  
Mow waste water treatment plant.  
Pickup brush and leaves.

### WATER DEPARTMENT

Water turn off	<u>2</u>
Water turn on	<u>1</u>
Water meter repairs	<u>3</u>
Water leaks repaired	<u>1</u>
Water meters read by request	<u>5</u>
Water services replaced to water main	<u>1</u>

Collected monthly water samples and delivered to Paw Paw Lab  
Sent monthly reports to the Michigan Department of Health  
Ran auxiliary well generator once a week  
Read water meters for the month.

### MAJOR AND LOCAL STREETS

Clean streets up town.  
Cold patching

### SEWER SYSTEM

Sewer mains rodded	<u>5</u>
Sewer services dug up and repaired	<u>1</u>

### LIFT STATIONS

Lift stations are running very well at this time  
Generators are run once a week for testing  
Bar screens are cleaned twice a week

### Iron Removal Plant

Mow grass as needed.

# HARTFORD PUBLIC WORKS DEPARTMENT

200 Beachwood St.  
621-3022  
Dan Staunton Supt.



5/24/2021

## WATER QUALITY AVERAGE FOR THE MONTH

### Raw Water

Iron 1.54 ppm  
Manganese 0.155 ppm  
pH 7.8

### Finished Water

Iron 0.001 ppm  
Manganese 0.001 ppm  
Chlorine 1.1 ppm  
Phosphates 1.8 ppm  
Flouride 0.9 ppm  
pH 7.9

### Chemicals used

Chlorine 99.7  
Phosphates 113  
Flouride 203

### Total Lbs

### Average Daily Use

3.3  
3.8  
6.8

## WATER PUMPED FOR THE MONTH

Backwash water 4.963 Million Gallons

218,000 Gallons

## WATER BACTI SAMPLES FOR THE MONTH

19 W. Main St. ND  
525 E. Main St. ND  
200 Beachwood St. ND



# HARTFORD WASTEWATER TREATMENT PLANT

66460 56<sup>th</sup> Ave \* Hartford MI 49057 \* 269-621-2289\* cohwwtp@frontier.com

Tom Strand, HWWTP Operator

## **HWWTP Report for the Month of: April, 2021**

- State report has been submitted for the month of April.
- Average flow 0.120 MGD (million gallons per day).
- Submitted IPP (Industrial Pretreatment Program) annual report.
- Submitted Pfas report and results.
- Performed routine maintenance and daily duties.

### Operation Report for April, 2021

1) Flow in Million Gallons Per Day	
A. Monthly Total	3.592
B. Average	0.120
2) Sodium Hypochlorite gallons Per Day	
A. Total	360
B. Average	12.0
3) Ferric in Gallons Per Day	
A. Total	457
B. Average	15
4) Polymer Powder in Pounds Per Day	
A. Total	15.00
B. Average	0.50
5) Sodium Bisulfite in Gallons Per Day	
A. Total	105
B. Average	3.5
6) Electric usage KWH	
A. Total	49
B. Average	1.6
7) Final BOD in Pounds	
A. Total	298
B. Average (177 LBS. Allowed)	14
C. % Removal (85%)	96
8) Final Suspended Solids in Pounds	
A. Total	346
B. Average (131 LBS. Allowed)	16
C. Average mg/l	16.8
D. % Removal (85%)	93
9) Total Phosphorus in mg/l	
A. 30 Day Average (1 mg/l Allowed)	0.8
B. % Removal	91
10) Fecal Coliform Bacteria in Count/100ml	
A. Average (200/100ml Allowed)	27.1



**APRIL 2021  
LIST OF BILLS  
CK #36262 TO CK # 36333**

NUMBER	WRITTEN TO	DESCRIPTION	TOTAL
36262	ALEXANDER CHEMICAL CORP.	CHEMICALS FOR WWTP	1,476.60
36263	MICHAEL BANIC	OCCUPANCY INSPECTIONS - 3/20/21 & 3/31/21	155.00
36264	COMCAST CABLE	INTERNET & LOCAL PHONES FOR APRIL 2021 (4/6-5/5/2021)	346.00
36265	CONSUMERS ENERGY	CITY HALL, DPW & IRP GAS BILLS - 2/25-3/25/2021	481.96
36266	FRONTIER	DPW & IRP LOCAL PHONE 3/25-4/24/2021	143.90
36267	HARTFORD BUILDING AUTHORITY	CITY HALL LEASE FOR APRIL 2021	4,166.67
36268	HARTFORD PUBLIC LIBRARY	DONATION FROM CITY EMPLOYEES IN REMEMBRANCE OF SHIRLEY HALL	70.00
36269	MICHIGAN ELECTION RESOURCES	BALLOT MARKING INSTRUCTIONS AND "I VOTED" STICKERS	64.00
36270	TOM NEWNUM	CLEAN CITY HALL 3/31/2021	50.00
36271	PROFESSIONAL HORTICULTURE SERV	SPRING CLEANUP IN FLOWER BEDS AROUND CITY HALL	875.00
36272	STAPLES CREDIT PLAN	1099 MISC FORMS, SHREDDER FOR POLICE, PAPER, PRINTER INK, ETC	758.06
36273	TRACE ANALYTICAL LABORATORIES	WWTP PFAS TESTING - 3/29/21	407.00
36274	USA BLUE BOOK	BLUE-WHITE TUBE ASSEMBLY FOR WWTP (QTY=6)	233.41
36275	WALTER L. DE VISSER, SR.	MECHANICAL PERMITS CH21003 & CH21004 - 801 PROSPECT	805.00
36276	AUTO-WARES GROUP	OIL FILTERS FOR KABOTA MOWER	19.32
36277	BEST WAY DISPOSAL INC	CITY HALL, DPW & WWTP TRASH SERVICE FOR MARCH 2021	293.03
36278	CLEAN EARTH ENVIRONMENTAL SERVICES	TELEVISIONING & VACTOR SERVICES FOR SEWER MAIN ON MAIN ST	2,755.00
36279	CMP DISTRIBUTORS, INC	SIG SAUER MAGAZINE	59.99
36280	CORE TECHNOLOGY	REPORT WRITING SUBSCRIPTION- JUNE 2021 THROUGH MAY 2022	1,928.00
36281	HARTFORD FIRE BOARD	APRIL 2021 CONTRACTUAL PAYMENT	8,951.85
36282	INDIANA MICHIGAN POWER	MARCH 2021 ELECTRIC BILLS	5,320.68
36283	JAMES KELLY TRUCK TIRE SERVICE	TIRES FOR POLICE FORD INTERCEPTOR	590.00
36284	JOHNSON'S HEATING	NEW TRANSFORMER FOR DPW GARAGE	120.00
36285	KELLOGG HARDWARE	MISC HARDWARE SUPPLIES FOR MARCH 2021	212.47
36286	KENDALL'S SEPTIC & SEWER	ROD SEWER AT 410 E MAIN ST & 209 W BERNARD	300.00
36287	TOM NEWNUM	CLEAN CITY HALL 4/7/2021	50.00
36288	SLC METER, LLC	COPPER SETTERS FOR DPW	1,161.20
36289	TRACE ANALYTICAL LABORATORIES	IRP WATER SAMPLE TESTING - 3/31/2021	52.00
36290	THE TRI-CITY RECORD	PUBLIC ACCURACY TEST FOR MAY 4, 2021 ELECTION	73.50
36291	VILLAGE OF PAW PAW	FEBRUARY 2021 LAB ANALYSIS	100.00
36292	WIGHTMAN & ASSOCIATES, INC.	PROSPECT ST IMPROVEMENTS=\$4458.75, WENDELL AVE IMPROVEMENTS=\$2053.42, WASTEWATER COLLECTION IMPROVEMENTS=\$13415.33 AND 36 MAIN ST STRUCTURAL EVALUATION=\$3067.50	22,995.00
36293	ALEXANDER CHEMICAL CORP.	CHEMICALS FOR WWTP PLUS RENTAL INVOICES FOR IRP & WWTP	2,003.16
36294	AMERIGAS - HARTFORD 5254	PROPANE FOR WWTP LAB	754.02
36295	MICHAEL BANIC	OCCUPANCY INSPECTIONS 4/3/2021	70.00
36296	BLUE CARE NETWORK OF MI	MAY 2021 HEALTH INSURANCE	19,845.05
36297	DUBOIS CHEMICALS, INC	P-508 CHEMICAL FOR WWTP	241.19
36298	FLEMING BROTHERS OIL CO	GASOLINE & DIESEL FOR MARCH 2021	2,026.52
36299	FRONTIER	LIFT STATION PHONE 4/7-5/6/21	39.37
36300	GALLS, LLC	UNIFORMS & EQUIPMENT FOR OFFICER VANDE VOREN AND CHIEF BELTRAN	424.40
36301	HACH COMPANY	PETRI DISHES FOR WWTP	323.95
36302	HARTFORD AREA CHAMBER OF COMMERCE	ONE TICKET TO ANNUAL BANQUET FOR MAYOR RICK HALL	15.00
36303	HARTFORD AREA CHAMBER OF COMMERCE	2021 STRAWBERRY FESTIVAL - FROM CITY	250.00
36304	TOM NEWNUM	CLEAN CITY HALL 4/14/2021	50.00
36305	TRACE ANALYTICAL LABORATORIES	IRP WATER SAMPLE TESTING - 4/9/2021	209.50
36306	UNUM LIFE INSURANCE CO OF AMERICA	MAY 2021 LIFE & DISABILITY INSURANCE	628.90
36307	VAN BUREN COUNTY CENTRAL DISPATCH	VERIZON MODEMS 2/24-3/23/2021	80.02
36308	VAN BUREN COUNTY CLERK	VOTER'S CARD PRINTING FOR QUARTER ENDING MARCH 31, 2021	27.65
36309	AT&T MOBILITY	FIRST NET SERVICE FOR CELL PHONES 3/12-4/11/2021	411.86
36310	MICHAEL BANIC	OCCUPANCY INSPECTIONS 4/21/21	160.00
36311	LISA BURSON	REFUND BALANCE OF WATER DEPOSIT FOR 108 N MAPLE APT 1	112.87
36312	CINTAS CORPORATION	FIRST AID SUPPLIES - DPW, CITY HALL, POLICE AND WWTP	249.13
36313	DELTA DENTAL	DENTAL INSURANCE FOR MAY 2021	908.32
36314	FERGUSON WATERWORKS	WATER REPAIR PARTS	192.68
36315	FRONTIER	WWTP PHONE, INTERNET & ALARM 4/13-5/12/2021	225.11
36316	HARTFORD AREA CHAMBER OF COMMERCE	ONE TICKET TO ANNUAL BANQUET FOR COMMISSIONER FRANK DOCKTER	15.00
36317	MICHIGAN OFFICE SOLUTIONS INC	CITY HALL COPIER MAINTENANCE AGREEMENT - 4/18-7/17/2021 + POLICE COPIER MAINTENANCE AGREEMENT - 4/24-7/23/2021	1,049.27
36318	TOM NEWNUM	CLEAN CITY HALL 4/21/2021	50.00
36319	PC SERVICES	MISC CABLES, DRIVE & BATTERIES PLUS LABOR FROM 7/1/2019-12/16/2019 AND LABOR FROM 1/5/2020 THROUGH 11/12/2020	10,992.06
36320	RATHCO SAFETY SUPPLY INC.	SIGNS FOR RAILROAD CROSSING	221.35
36321	VISION SERVICE PLAN	MAY 2021 VISION INSURANCE	140.31
36322	MICHAEL BANIC	OCCUPANCY INSPECTIONS 4/28/21	95.00
36323	BERKSHIRE HATHAWAY	BALANCE OF WATER DEPOSIT REFUND FOR 108 N MAPLE APT 1	45.33
36324	BS&A SOFTWARE	TAX SYSTEM ANNUAL SERVICE/ SUPPORT 5/1/21-4/30/22	690.00
36325	COMCAST CABLE	INTERNET & LOCAL PHONES FOR MAY 2021 (5/6-6/5/2021)	348.88
36326	CONSUMERS ENERGY	DPW, IRP AND CITY HALL GAS BILLS - 3/26-4/26/2021	362.69
36327	FRONTIER	IRP AND CASINO LIFT STATION LOCAL PHONE 4/19-5/18/2021	139.15
36328	KAITLYNN HOOPER	BALANCE OF WATER DEPOSIT REFUND FOR 101 N MAPLE APT 1	90.50
36329	MI ASSOCIATION OF PLANNING	ANNUAL GROUP MEMBERSHIP - ZONING/PLANNING FISCAL 21-22	675.00
36330	TOM NEWNUM	CLEAN CITY HALL 4/28/2021	50.00
36331	TRACE ANALYTICAL LABORATORIES	IRP WATER SAMPLE TESTING - 4/22/2021	111.50
36332	THE TRI-CITY RECORD	NOTICE OF HEARING - WASTEWATER IMPROVEMENT PROJECT	159.50
36333	WALTER L. DE VISSER, SR.	MECHANICAL PERMITS CH21005 - 17 N HAVER, CH21006 - 401 E MAIN AND CH21007 - 801 PROSPECT	545.00

72 CHECKS

\$ 100,043.88



**CITY MANAGER’S REPORT**  
**MAY 24, 2021**

**MICHIGAN DEPARTMENT OF TRANSPORTATION; TRANSPORTATION ECONOMIC DEVELOPMENT FUND, CATEGORY F TRANSPORTATION GRANT:**

We completed and submitted the City’s Application for a Transportation Economic Development Fund Category F project for the improvement of East Main Street, from Center Street to Olds Avenue. The grant application is in the amount of \$375,00.00, to be matched with \$155,000.00.

Should this grant application be approved, the project would allow us to replace existing 8” cast iron water main with an 8” ductile iron water main from Center Street to Spaulding Street. The addition of the water main component of the project allows us the luxury of resolving the underground issue with the same project. The Cost of the water main replacement is \$308,000.00.

**CONSOLIDATION & CONTAMINATION RISK REDUCTION (C2R2) PFAS GRANT:**

I mentioned in my last report that we have received preliminary approval in the amount of \$2,970,800 for the above-mentioned Grant. The application has now been sent to the Administrative Board for final approval because the amount of grant exceeds \$499,999.00. This grant does not include the application to connect the two Trailer Parks, Applewood and Viking River along County Road 687.

**2021 COMMUNITY DEVELOPMENT BLOCK GRANT WATER RELATED INFRASTRUCTURE (WRI) GRANT APPLICATION:**

This grant Application gives us another opportunity to combine underground work with road Construction. The proposed project is to primarily pave Clark and Linden Streets, but will also include new water main, new storm sewer and new sanitary sewer. It will also include sidewalk at the following locations:

- South side of Clark Street from Spaulding to Olds Avenue.
- North side of Clark Street from Wendell to Olds Avenue.
- North side of Linden Street, from Linden to Olds Avenue.
- North side of Clark Street from Spaulding to Wendell Avenue.

We plan to hold a Public Hearing during our meeting to allow for public comments and questions before the application is sent to the State. Grant Application is due on May 31,2021. This grant application is for \$1,835,900.00 with a local match of \$319,850.00.

CITY OF HARTFORD  
PROPOSED BUSINESS MEETING MINUTES  
APRIL 26, 2021

Item 15.

Commissioners Present: Ron Burleson; Frank Dockter; Richard A. Hall; Helen Sullivan; Terry Tibbs;  
Members Absent: Dennis Goss; John Miller;  
Staff Present: Akinwale; Rodney-Isbrecht

Mayor Richard A. Hall called the business meeting to order at 7:30pm.

Pledge of Allegiance was said.

Motion by Commissioner Dockter, supported by Commissioner Tibbs, to approve the agenda as presented.

Motion carried 5 – 0

**Guests:** None

**Public Comment:** None

**Communications:**

- Van Buren County Senior Services Newsletter
- Clerk's Office Open Saturday, May 1, 2021 8:30am-4:30pm for Voter Registration & Absentee Voting
- Election May 4, 2021 Polls open 7am – 8pm @ the Vanderlyn Community Center/Library
- City Wide Large Junk Pickup April 28, 2021
- Brush Pickup Week of May 3-7, 2021
- Leaves Pickup Week of May 10-14, 2021
- No Permit Needed Rummage Sale Weekend May 20-22, 2021
- Water Shut off Moratorium was not renewed by the State, the City will resume water shut off policy for past due collection.

**Reports of Officers, Boards & Committees; Routine Monthly Reports from Departments:**

- A. **Police & Ordinance** – Discussion: Blight Ordinance, Repeat Offenders are becoming a problem again especially the property on Marion Ave/Prospect Street.
- B. **Fire Dept** – No representative, discussed resuming representation now that some of the COVID restrictions have been lifted.
- C. **Ambulance** – Bill Mears, National EMS & EMT Shortage, sent 5 students to Paramedic School in Indiana, should have 9 new paramedic's this year. Offering a free EMT class if approved by the State. Mr. Mears became certified Paramedic and is also taking shifts to fill in. Paramedic's and EMT wages have increased due to the shortage and agencies are competing for qualified employees. With additional staff they will be able to add an additional two vehicles. They are always working to improve the system. Response times are still below the average for a rural community. Commissioner Sullivan expressed concern that the City was not getting the coverage Pride Care promised. Pride Care is relying on mutual aid to do the best they can. He expressed appreciation for the service of the First Responders of the Hartford Fire Department.
- D. **Van Buren County** – Commissioner Mike Chappell, the board approved the medical examiners service through Western Michigan University; renewed agreement to house Federal Prisoners; approved treasurer request of up to 7million dollars for the 2020 delinquent tax revolving loan fund, approved 2022 transit budget; veteran's medical transportation available.
- E. **Public Works** – Discussion on large junk pick up.
- F. **Wastewater Treatment Plant** – Meeting with Matt from Wightman's, the WWTP staff will be following the recommendations to bring the UV lighting system back online.

CITY OF HARTFORD  
PROPOSED BUSINESS MEETING MINUTES  
APRIL 26, 2021

Item 15.

G. **Treasurers, Investment & List of Bills** – No Discussion

H. **City Manager** – Drinking Water Asset Management Grant Application; Wastewater Treatment Plant UV Light Update; 5 West Main Street Update; Contamination & Contamination Risk Reduction Grant (C2R2), the State has approved it but at a reduced amount, the City is waiting on final approval. Commissioner Tibbs requested information on the latest Federal Stimulus monies but the City is waiting on instructions on what spending is allowed.

**Approval of Commission Minutes:**

Motion by Commissioner Dockter, supported by Commissioner Burluson, to approve the minutes of the March 22, 2021 business meeting of the Hartford City Commission, as presented and place them on file.  
Motion carried 5 – 0

Motion by Commissioner Tibbs, supported by Commissioner Burluson, to approve the minutes of the March 24, 2021 special meeting of the Hartford City Commission as presented and place them on file.  
Motion carried 5 – 0

**Approval of Reports:**

Motion by Commissioner Dockter, supported by Commissioner Tibbs, to accept the March 2021 departmental reports as presented and place them on file.  
Motion carried 5 – 0

**Goals/Objectives:**

- 2021/2022 Budget,
- Category F Grant for East Main reconstruction from Center St to Olds Ave requiring a 20% match.

**Old Business:**

Commissioner Dockter requested the status of development:

- Marion Ave property grow facility, the property owner is working towards state licensing & renovation of the building.
- Prospect Property micro grow is waiting on occupancy approval to complete their state license.

**New Business:**

Discussion: Budget 2021/2022 – Presented a Draft Budget, waiting on Millage Rate from the County's Equalization Department. Discussion on employee training and flower box planting along downtown area.

Motion by Commissioner Tibbs, supported by Commissioner Burluson, to set a Public Hearing for State Revolving Loan Fund for May 24, 2021 at 7:30pm  
Motion carried 5 – 0

Motion by Commissioner Tibbs, supported by Commissioner Dockter, to set a Public Hearing for CDBG Application – Clark & Linden Street Improvement Project for May 24, 2021 at 7:45pm.  
Motion carried 5 – 0

Motion by Commissioner Tibbs supported by Commissioner Dockter, to set a Special Meeting to set the 2021 Millage Rate for May 6, 2021 at 6:00pm.  
Motion carried 5 – 0

CITY OF HARTFORD  
PROPOSED BUSINESS MEETING MINUTES  
APRIL 26, 2021

Item 15.

Motion by Commissioner Tibbs supported by Commissioner Dockter, to set a Public Hearing for 2021 Truth in Taxation for May 20, 2021 at 6:00pm.

Motion carried 5 – 0

Motion by Commissioner Dockter supported by Commissioner Burleson, to set a Public Hearing for 2021/2022 Budget for May 24, 2021 at 8:00pm.

Motion carried 5 – 0

**Resolutions, Ordinance, Proclamation's:** None

**Adjournment:**

Motion by Commissioner Dockter, supported by Commissioner Burleson, to adjourn the meeting at 8:32pm.

Motion carried 5 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk

CITY OF HARTFORD  
SPECIAL MEETING MINUTES  
MAY 6, 2021

Item 16.

Members Present: Frank Dockter; Richard A. Hall; John Miller; Terry Tibbs;  
Members Absent: Ron Burleson; Dennis Goss; Helen Sullivan;  
Staff Present: Akinwale; Rodney-Isbrecht;

Mayor Richard A. Hall called the special meeting of the City Council to order at 6:00P.M.

Pledge of Allegiance was said.

Discussion: Truth in Taxation Millage Rate

It is important for the City to keep its current millage rate to support the 2021/2022 fiscal year. Without a hearing it would rollback the millage rate to 15.7753 and this year would mean a fiscal loss of \$962.00.

Total City Millage rate for 2020 was 15.8770. In 2021, if approved, will be 15.8014 mills. This is less than last year due to an error in the ballot language presented by the fire board for the fire millage renewal that was approved by voters in 2020. Last year the fire board collected a millage rate of 1.4941mils the new rate they will collect is 1.4185 mills, this will be a loss to the fire department of a little more than \$2,800 from the City's tax collection.

In order to keep the maximum allowed by law a truth in taxation hearing must be set. Council has set the public hearing for May 20, 2021 at 6:00pm.

Motion by Commissioner Miller, supported by Commissioner Tibbs, to adopt Resolution 2021-004 establishing property tax millage for the fiscal year 2021-2022.

Motion carried 4 – 0

Motion by Commissioner Tibbs, supported by Commissioner Miller, to adjourn the meeting at 6:08pm.

Motion carried 4 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk

**CITY OF HARTFORD  
COUNTY OF VAN BUREN  
STATE OF MICHIGAN  
RESOLUTION 2021 - 005**



**RESOLUTION ESTABLISHING PROPERTY TAX MILLAGE FOR THE FISCAL YEAR 2021-2022**

At a meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Richard A. Hall on May 24, 2021 at 7:30p.m.

The following resolution was offered:

Moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

**WHEREAS**, the City of Hartford has been notified of the increase in the City’s property valuation for the Fiscal Year 2021-2022, and

**WHEREAS**, this increase in property valuation would also lead to an increase in operating revenues from ad valorem property taxes, if adopted at a rate of 0.17% over such revenues generated by levies permitted without holding a hearing, and

**WHEREAS**, the City Commission of the City of Hartford held a Public Hearing on May 20, 2021 that it intends to take the additional millage of 0.0261 mills, which would yield a sum of \$962.00 in additional revenue to support the general operation of the City during the 2021-2022 Fiscal Budget year.

**NOW THEREFORE BE IT RESOLVED**, that the City Commission of the City of Hartford has decided to take the 0.0261 mills that would be generated by the increase in property valuation.

**BE IT FURTHER RESOLDVED**, that the City Commission of the City of Hartford has established that it would continue to collect the mills allowed by law to support the general operations of the City.

The total mills to be levied for ad valorem property taxes are as follows:

<u>AUTHORITY-PURPOSE</u>	<u>FUND</u>	<u>MILLS</u>	<u>LEVY DATE</u>
City Charter Section 9.1			
General Purposes	General	12.1410	July 1, 2021
Extra Voted	Fire	1.4185	December 1, 2021
Extra Voted Debt Retirement-2016			
Sanitary Sewer Revenue Bond			
Wastewater Treatment Plant	Sewer	1.7419	July 1, 2021
Extra Voted	Seniors	0.2500	December 1, 2021
Extra Voted	Seniors	0.2500	December 1, 2021

YEAS:

NAYS:            ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: May 24, 2021

\_\_\_\_\_  
RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on May 24, 2021 and the public notice of said meeting was held in compliance with Act 267 of the Public Acts of Michigan 1976, as amended. DATE:.

RoxAnn Rodney-Isbrecht, City Clerk  
City of Hartford  
19 West Main Street  
Hartford MI 49057



**CITY OF HARTFORD  
COUNTY OF VAN BUREN  
STATE OF MICHIGAN  
RESOLUTION 2021 - 006**



**RESOLUTION ADOPTING FISCAL YEAR 2021/2022 BUDGET**

At a Business meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Richard A. Hall on May 24, 2021 at 7:30p.m.

The following resolution was offered:

Moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

**WHEREAS**, the City of Hartford has met all requirements for Public Hearing and participation regarding the adoption of a budget and property tax levy for the City’s fiscal year commencing July 1, 2021 and ending June 30, 2022, and whereas, the City Commission has carefully considered same,

**NOW THEREFORE BE IT RESOLVED**, that the City Commission of the City of Hartford hereby adopts its budget for fiscal year commencing July 1, 2021, and ending June 30, 2022, and this shall continue the **General Appropriations Act under Section 16, of the Michigan Uniform Budgeting and Accounting Act (MCL 141.436)**. **The total mills to be levied for ad valorem property taxes are as follows:**

<u>AUTHORITY-PURPOSE</u>	<u>FUND</u>	<u>MILLS</u>	<u>LEVY DATE</u>
City Charter Section 9.1			
General Purposes	General	12.1410	July 1, 2021
Extra Voted	Fire	1.4185	December 1, 2021
Extra Voted Debt Retirement-2016			
Sanitary Sewer Revenue Bond			
Wastewater Treatment Plant	Sewer	1.7419	July 1, 2021
Extra Voted	Seniors	0.2500	December 1, 2021
Extra Voted	Seniors	0.2500	December 1, 2021

The estimated revenues by source and the amounts appropriated to defray the expenditures and meet the liabilities of various funds of the fiscal year are set forth therein.

The officers of the City are directed to take such action and give such certifications as required by law to affect the property tax levy and to implement and manage this budget.

YEAS:

NAYS:        ABSENT:

**RESOLUTION DECLARED ADOPTED**

DATE: May 24, 2021

\_\_\_\_\_  
RoxAnn Rodney-Isbrecht, City Clerk

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on May 24, 2021 and the public notice of said meeting was held in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended. DATE:

\_\_\_\_\_  
RoxAnn Rodney-Isbrecht, City Clerk  
City of Hartford  
19 West Main Street  
Hartford MI 49057

**CITY OF HARTFORD  
COUNTY OF VAN BUREN  
STATE OF MICHIGAN  
RESOLUTION 2021 - 007**



**RESOLUTION AUTHORIZING APPLICATION FOR CDBG GRANT TO FUND LINDEN & CLARK STREETS INFRASTRUCTURE IMPROVEMENT PROJECT.**

At a Regular meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Richard A. Hall on, May 24, 2021 at 7:30p.m.

The following resolution was offered:

Moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_.

**WHEREAS**, the Michigan Strategic Fund has invited Units of General Local Governments to apply for its Water-Related infrastructure (WRI) Competitive funding round; and

**WHEREAS**, the City of Hartford desires to request \$1,835,900.00 to fully reconstruct roadway & underground utility and replacement on Linden and Clark Streets from Spaulding Street to Olds Avenue; and

**WHEREAS**, the City of Hartford commits local funds from its water & road funds in the amount of \$319,850.00; and

**WHEREAS**, the proposed project is consistent with the local Community Development Plan as described in the application; and

**WHEREAS**, the proposed project will benefit all residents of the project area and 67.55% of the residents of the City of Hartford are low- & moderate-income persons as determined by Census data provided by U.S. Department of Housing & Urban Development or an income survey approved by the Michigan Economic Development Corporation; and

**WHEREAS**, local funds and any other funds to be invested in the project have not been obligated/incurred prior to a formal grant award, completion of the environmental review procedures and a formal written authorization to obligate/incur costs from the Michigan Economic Development Corporation; and

**NOW THEREFORE BE IT RESOLVED**, that the City Commission of the City of Hartford hereby designates the City Manager as the Environmental Review Certifying Officer, the person authorized to certify the Michigan CDBG Application, the person authorized to sign the Grant Agreement & payment request, and the person authorized to execute any additional documents required to carry out and complete the grant.

YEAS:  
ABSENT:  
RESOLUTION DECLARED ADOPTED  
DATE: May 24, 2021

NAYS:

\_\_\_\_\_  
RoxAnn Rodney-Isbrecht, City Clerk

CERTIFICATION

I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on May 24, 2021 and the public notice of said meeting was held in compliance with Act 267 of the Public Acts of Michigan 1976, as amended. DATE: May 24, 2021

RoxAnn Rodney-Isbrecht, City Clerk  
City of Hartford  
19 West Main Street  
Hartford MI 49057