



City of Hartford
County of Van Buren, State of Michigan

Commission Business Meeting Agenda

Monday, June 28, 2021 at 7:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

GUESTS

PUBLIC COMMENT

COMMUNICATIONS

- [1.](#) 2021 VAN BUREN COUNTY RECYCLING PROGRAM
- [2.](#) HARTFORD AREA CHAMBER OF COMMERCE - STRAWBERRY FESTIVAL COMMITTEE
3. MAYOR & COMMISSIONER ELECTION NOVEMBER 2, 2021 - PETITIONS DUE JULY 20, 2021 4PM

REPORT OF OFFICERS BOARDS & COMMITTEES

Police & Ordinance

Fire Department

- [4.](#) HFD - CHIEF

- [5.](#) HFD - BOARD

Ambulance

- [6.](#) AMB - MAY 2021

Van Buren County

Public Works

- [7.](#) DPW - MAY 2021

Wastewater Treatment Plant

- [8.](#) WWTP - MAY 2021

Treasurers, Investment & List of Bills

[9.](#) TREASURER - MAY 2021

City Manager

[10.](#) CITY MANAGER REPORT

[11.](#) VBC TREASURER - 5 WEST MAIN ST COMMUNICATION

APPROVAL OF COMMISSION MINUTES

[12.](#) MAY 24, 2021 - COUNCIL BUSINESS

[13.](#) JUNE 17, 2021 - SPECIAL COUNCIL

[14.](#) May 20, 2021 - COUNCIL SPECIAL

APPROVAL OF REPORTS

GOALS/OBJECTIVES

OLD BUSINESS

NEW BUSINESS

15. ENGINEER'S PROPOSAL FOR WATER MAIN EXTENSIONS

[16.](#) 2020-2021 BUDGET ADJUSTMENTS

[17.](#) SITE PLAN APPROVAL - 210 WEST MAIN STREET - ADULT USE RECREATIONAL MARIHUANA FACILITY

18. SITE PLAN APPROVAL - 261 HEYWOOD ST - VARIANCE

[19.](#) APPLICATION FOR ADULT USE RECREATIONAL MARIHUANA FACILITY - 210 WEST MAIN ST

[20.](#) APPLICATION FOR ADULT USE RECREATIONAL MARIHUANA FACILITY - 325 WEST MAIN ST

INTRODUCTION OF RESOLUTIONS OR AMENDMENTS

[21.](#) RESOLUTION 2021-009 - REDEVELOPMENT ON PREMISE LIQUOR LICENSE

ADJOURNMENT



VAN BUREN CONSERVATION DISTRICT

June 3, 2021

City of Hartford
19 W Main St.
Hartford, MI 49057

RECEIVED

JUN 07 2021

CITY OF HARTFORD

Dear City of Hartford Board Members,

I hope the start of the year has been good to you! We at the conservation district are in full swing, collection season! The Van Buren Conservation District's Recycling Program is growing, and we invite you to partner with us on all that is happening in our communities for our residents. I apologize for the tardiness of this letter; I meant to have this to you several weeks ago.

This year includes the following collections – all of which are FREE to Van Buren County residents and landowners because of millage funding and municipality contributions!

- Tuesday, April 20, 2021 | 10:00 AM – 1:00 PM | South Haven Public Works Building | 1199 8th Avenue, South Haven
 - *What Will Be Collected: large tires, tractor tires (must pre-register)*
- Wednesday, April 21, 2021 | 4:00 PM – 7:00 PM | South Haven Public Works Building | 1199 8th Avenue, South Haven
 - *What Will Be Collected: large tires, tractor tires (must pre-register)*
- Saturday, April 24, 2021 | 8:00 AM – 3:30 PM | Village of Decatur Transfer Station | 300 W Beers Street, Decatur
 - *What Will Be Collected: passenger tire (must pre-register) and electronics*
- Thursday, May 13, 2021 | 3:00 PM – 7:00 PM | Covert Township Transfer Station | 76890 34th Avenue, Covert
 - *What Will Be Collected: passenger tires (must pre-register) and electronics*
- Wednesday, May 26, 2021 | 3:00 PM – 7:00 PM | Van Buren Youth Fairground | 55670 CR 681, Hartford
 - *What Will Be Collected: passenger tires (must pre-register) and electronics*
- Saturday, June 12, 2021 | 9:00 AM – 2:00 PM | Van Buren County Mental Health | 801 Hazen Street, Paw Paw
 - *What Will Be Collected: passenger tires (must pre-register), electronics, household hazardous waste, and paint*
- Wednesday, July 7, 2021 | 3:00 PM – 7:00 PM | Columbia Township Transfer Station | 52 ½ Street, Breedsville, MI – a ½ mile north of CR 380
 - *What Will Be Collected: passenger tires (must pre-register) and electronics*
- Monday, July 12, 2021 | 9:00 AM – 12:00 PM | Van Buren County Building & Grounds | 753 Hazen Street, Paw Paw
 - *What Will Be Collected: large tires, tractor tires (must pre-register)*
- Tuesday, July 13, 2021 | 4:00 PM – 7:00 PM | Van Buren County Building & Grounds | 753 Hazen Street, Paw Paw
 - *What Will Be Collected: large tires, tractor tires (must pre-register)*
- Saturday, August 7, 2021 | 9:00 AM – 2:00 PM | South Haven Public Works Building | 1199 8th Avenue, South Haven
 - *What Will Be Collected: passenger tires (must pre-register), electronics, household hazardous waste, and paint*

As we invite you to partner with us to continue to provide more services and programs for our residents, we ask you to fill out the enclosed Van Buren County Recycling Program Partnership Contract. The funds you contribute will be used to help fund the above-listed events. In addition, filling out this contract and pledging funding for your residents indicates to us that you also have interest in doing one or more of the following with the help of the Van Buren Conservation District and will therefore help us prioritize your

1035 E. Michigan Avenue, Paw Paw, Michigan 49079
Phone 269.657.4030 x5
www.VanBurenCD.org



VAN BUREN CONSERVATION DISTRICT

community as a host community for collections of interest to you in 2022 since we cannot host a collection in every community every year:

- help fund your residents' household hazardous waste, paint, and electronics recycling/disposal
- host a tire, household hazardous waste, and/or electronics collection
- host a year-round electronics collection program
- host a year-round agricultural -icide container program
- host public space and/or roadside cleanup days

In the 2019-2020 fiscal year, Van Buren County residents responsibly recycled and disposed of 10,805 pounds of paint and 7,300 pounds of household hazardous waste. Over 5,500 passenger tires were removed from Van Buren County, and 32,812 pounds of electronics were recycled. Pretty good for a pandemic year!

Last year, it cost \$92,788.58 to run the recycling program. County contributions accounted for \$17,800.00 of those funds, and municipal contributions accounted for \$8,250.00 of those funds. With your partnership, we can expand what we offer our residents and do more to improve Van Buren County for us all.

Please find enclosed the *2021 Recycling Program Contract* for your review and response. **Please fill out and return the contract by August 1, 2021 whether you wish to pledge funding or not.** We want to learn what would benefit your residents and be a more attractive partnership to your municipality. Please sign the contract and email a scanned copy to: resourcerecovery@vanburencd.org or mail the hard copy to:

Van Buren Conservation District
c/o Emilyly Hickmott
1035 E. Michigan Ave.
Paw Paw, MI 49079

Once received, the Van Buren Conservation District will issue an invoice (if applicable). Please mention these collections at your board meetings throughout the spring and summer and promote them in other ways throughout your community, as you see fit. If you have any questions regarding the Recycling Program, please feel free to contact me.

Thank you for your support,

Emilyly Hickmott
Recycling Coordinator, Van Buren Conservation District
resourcerecovery@vanburencd.org

1035 E. Michigan Avenue, Paw Paw, Michigan 49079
Phone 269.657.4030 x5
www.VanBurenCD.org

**2021 Van Buren County Recycling Program
Contract with the Van Buren Conservation District**



VAN BUREN
CONSERVATION DISTRICT

The _____ (municipality name) will participate in the 2021 Van Buren County Recycling Program and therefore pledges funding to help support the residents in our municipality to properly dispose of their confidential documents, household hazardous waste, electronics, tires, and more.

The funding you pledge will be used to help support the residents in your municipality to properly dispose of the previously listed materials. In addition, by filling out this contract and pledging funding for your residents, you indicate to us that you also have interest in doing one or more of the following with the help of the Van Buren Conservation District (VBCD) **(Please check all that you are currently interested in.):**

- ☐ help fund your residents' household hazardous waste, tires, and electronics recycling/disposal
- ☐ host a tire, household hazardous waste, and/or electronics collection
- ☐ host a year-round electronics collection program
- ☐ host a year-round agricultural -icide container program
- ☐ host public space and/or roadside cleanup days
- ☐ other: _____

Please mark "X" alongside one of the options below to indicate the support your municipality pledges to provide the residents in your municipality.

___ Our municipality agrees to contribute \$250.00 to the Van Buren Recycling Program

___ Our municipality agrees to fund \$500.00 to the Van Buren Recycling Program

___ Our municipality agrees to fund \$750.00 to the Van Buren Recycling Program

___ Our municipality agrees to fund \$1,000.00 to the Van Buren Recycling Program

___ Our municipality agrees to fund \$1,500.00 to the Van Buren Recycling Program

___ Our municipality agrees to fund \$2,000.00 to the Van Buren Recycling Program

___ Our municipality is not interested in funding our residents' special recycling and disposal options at this time. We decline the option to be prioritized for other programs at this time.

___ Our municipality participates in other special collection opportunities; therefore, our residents are covered through that program. We decline the option to be prioritized for other programs at this time.

Regardless of municipality funding support, Van Buren County residents are welcome to utilize the household hazardous waste, passenger tire, and electronics collections to properly recycle their materials.

Billing and Invoices: After the signed contract is received from your municipality, the Van Buren Conservation District will make a note to submit an invoice to the municipality in August 2021 based on your support selection. The municipality shall pay the invoice amount to the Van Buren Conservation District within 30 days of the date of invoice.

Municipality Contact Information: _____ Township/Village/City (*circle one*)

Supervisor's Email_____
Clerk's Email_____
Treasurer Email_____
Other Email_____
Other Email**Municipality Signature**_____
Printed or typed name_____
Title_____
Signature_____
Date

If the municipality is not interested in partnering with the Van Buren Conservation District and the recycling program in this way, please indicate why below. If there are other programs you would be more interested in partnering with in the future, please let us know what those programs are.

Van Buren Conservation District SignatureEmilly HickmottRecycling Coordinator_____
Printed or typed name_____
Title_____
Signature_____
Date

Contract Signature Page can be sent back to the Van Buren Conservation District the following ways:

Email scanned copy to:

resourcerecovery@vanburencd.org

Mail hard copy to:

Van Buren Conservation District
1035 E. Michigan Ave.
Paw Paw, MI 49079



City of Hartford
19 W. Main St.
Hartford, MI 49057

6/13/2021

Greetings!

On behalf of the Hartford Strawberry Festival Committee and the Hartford Area Chamber of Commerce, I would like to extend my sincere gratitude for acting as a sponsor for the 2019 Hartford Strawberry Festival. Your contribution made it possible for our festival to be very successful.

The Strawberry Festival is a long standing tradition in Hartford, Michigan dating back to 1988. One of the first festivals of the season, this festival offers our community a family friendly event to bring our community together and promote Hartford. The Strawberry Festival provides entertainment, food, rides, parades and more for Hartford and surrounding communities to enjoy.

Your generosity has ensured that the Hartford Strawberry Festival will continue to be a highlight of our community. We look forward to your continued support of the Hartford Strawberry Festival in the future.

With Sincere Thanks,

Patty Schroeder
Strawberry Festival Committee Chairman &
Hartford Area Chamber of Commerce Business Secretary
(269)588-5103 ex. 2

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JUN 18 2021
CITY OF HARTFORD

Hartford Strawberry Festival



Thank You To Our

Platinum Sponsor



Hartford Fire Department

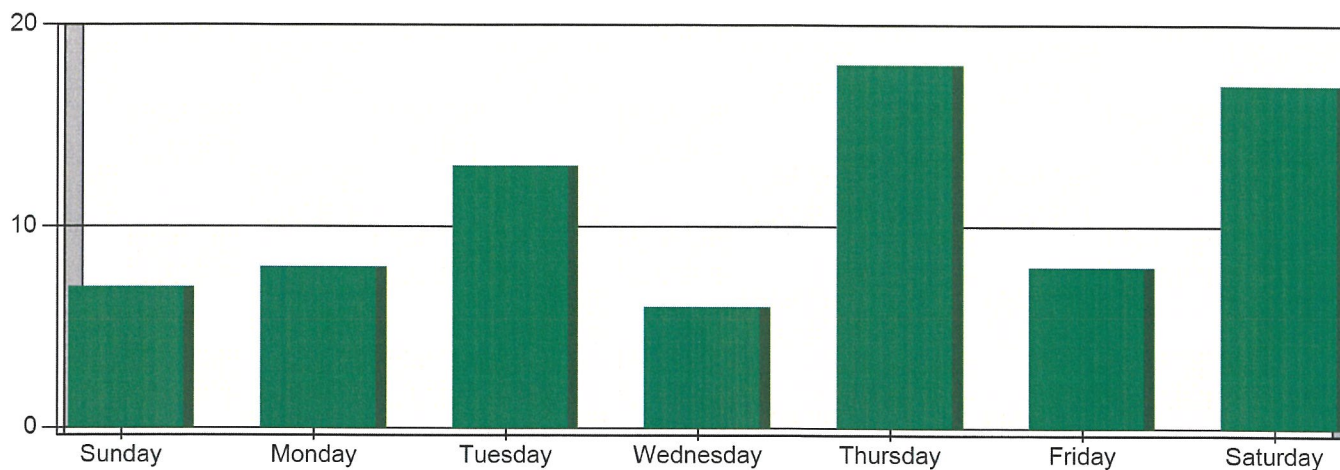
Hartford, MI

This report was generated on 6/9/2021 9:56:19 AM



Incidents by Day of the Week for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 05/01/2021 | End Date: 05/31/2021



DAY OF THE WEEK	# INCIDENTS
Sunday	7
Monday	8
Tuesday	13
Wednesday	6
Thursday	18
Friday	8
Saturday	17

TOTAL

77

Only Reviewed incidents included.



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Hartford Fire Department

Hartford, MI

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Incident Count per User-Defined Fields for Date Range

Start Date: 05/01/2021 | End Date: 05/31/2021

ANSWERS	# INCIDENTS
USER-DEFINED FIELD: Dispatch Priority (Required)	
1	51
2	17
3	9

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.



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Hartford Fire Department

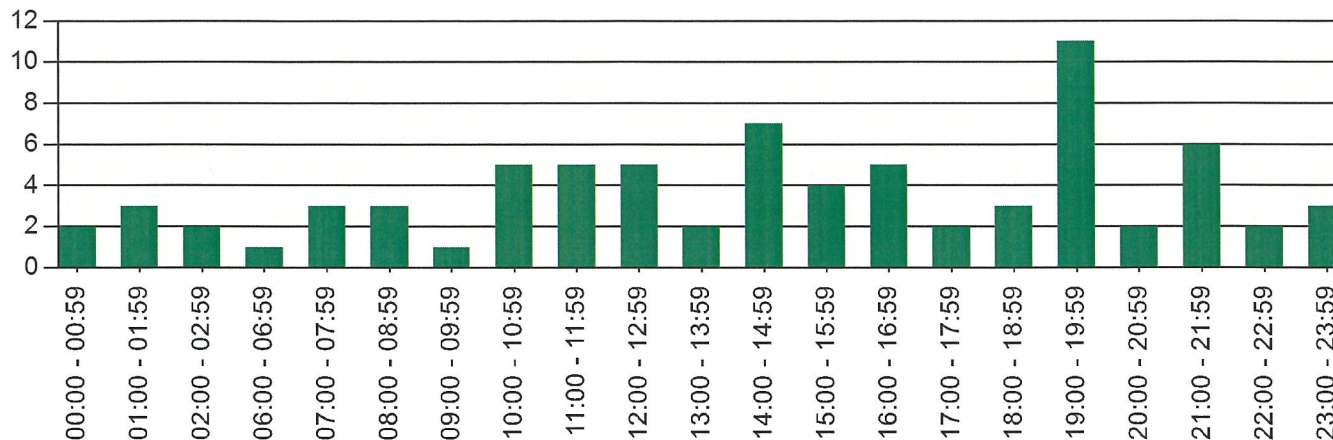
Hartford, MI

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Incidents per Hour for Incident Type Range for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 05/01/2021 | End Date: 05/31/2021



Hour	# of CALLS
00:00 - 00:59	2
01:00 - 01:59	3
02:00 - 02:59	2
06:00 - 06:59	1
07:00 - 07:59	3
08:00 - 08:59	3
09:00 - 09:59	1
10:00 - 10:59	5
11:00 - 11:59	5
12:00 - 12:59	5
13:00 - 13:59	2
14:00 - 14:59	7
15:00 - 15:59	4
16:00 - 16:59	5
17:00 - 17:59	2
18:00 - 18:59	3
19:00 - 19:59	11
20:00 - 20:59	2
21:00 - 21:59	6
22:00 - 22:59	2
23:00 - 23:59	3
TOTAL:	77

Only REVIEWED incidents included.



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Hartford Fire Department

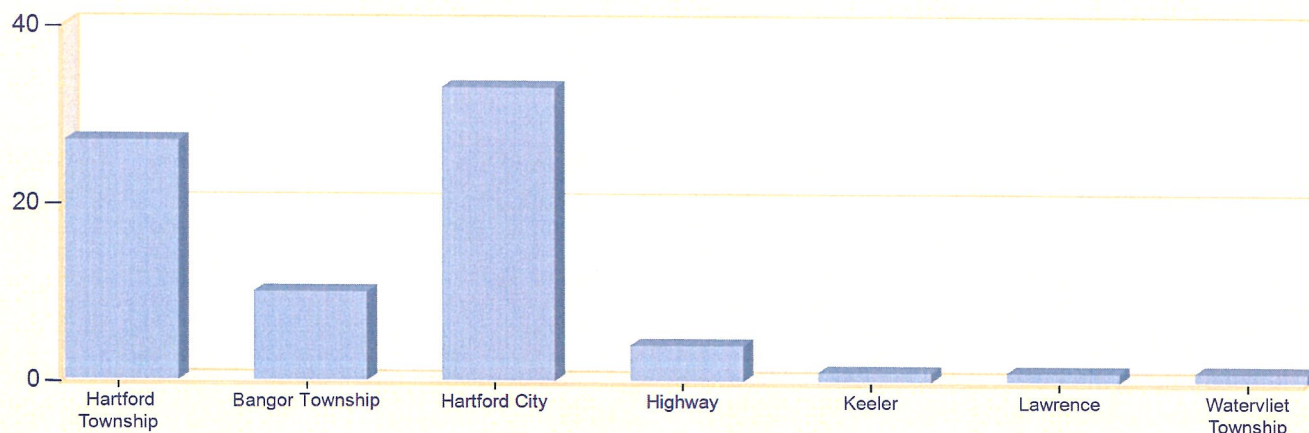
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Incident Type Count per Zone for Date Range

Start Date: 05/01/2021 | End Date: 05/31/2021



ZONES	INCIDENT TYPE	COUNT
Hartford Township - Hartford		
	111 - Building fire	1
	118 - Trash or rubbish fire, contained	1
	311 - Medical assist, assist EMS crew	5
	321 - EMS call, excluding vehicle accident with injury	16
	322 - Motor vehicle accident with injuries	1
	324 - Motor vehicle accident with no injuries.	1
	611 - Dispatched & cancelled en route	1
	631 - Authorized controlled burning	1
	<i>Total Incidents for Hartford Township - Hartford:</i>	27
Bangor Township - Bangor		
	311 - Medical assist, assist EMS crew	1
	321 - EMS call, excluding vehicle accident with injury	6
	322 - Motor vehicle accident with injuries	1
	551 - Assist police or other governmental agency	1
	743 - Smoke detector activation, no fire - unintentional	1
	<i>Total Incidents for Bangor Township - Bangor:</i>	10
Hartford City - Hartford		
	311 - Medical assist, assist EMS crew	4
	321 - EMS call, excluding vehicle accident with injury	22
	322 - Motor vehicle accident with injuries	1

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



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ZONES	INCIDENT TYPE	COUNT
	324 - Motor vehicle accident with no injuries.	1
	444 - Power line down	1
	531 - Smoke or odor removal	1
	600 - Good intent call, other	1
	651 - Smoke scare, odor of smoke	1
	743 - Smoke detector activation, no fire - unintentional	1
	<i>Total Incidents for Hartford City - Hartford:</i>	33
Highway - I 94		
	322 - Motor vehicle accident with injuries	1
	411 - Gasoline or other flammable liquid spill	1
	611 - Dispatched & cancelled en route	2
	<i>Total Incidents for Highway - I 94:</i>	4
Keeler - Township		
	111 - Building fire	1
	<i>Total Incidents for Keeler - Township:</i>	1
Lawrence - Township		
	131 - Passenger vehicle fire	1
	<i>Total Incidents for Lawrence - Township:</i>	1
Watervliet Township - Watervliet		
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for Watervliet Township - Watervliet:</i>	1
Total Count for all Zone:		77

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



Hartford Fire Department

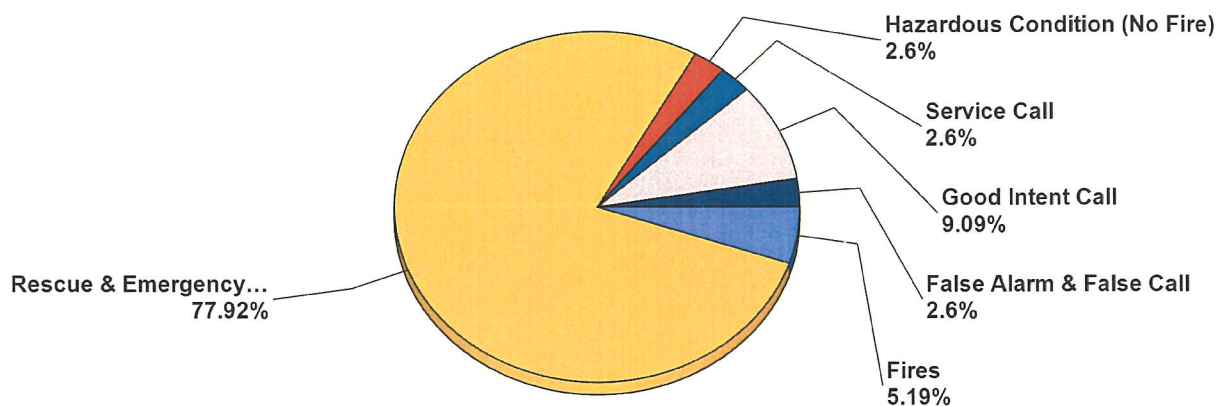
Hartford, MI

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/01/2021 | End Date: 05/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	5.19%
Rescue & Emergency Medical Service	60	77.92%
Hazardous Condition (No Fire)	2	2.6%
Service Call	2	2.6%
Good Intent Call	7	9.09%
False Alarm & False Call	2	2.6%
TOTAL	77	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	2.6%
118 - Trash or rubbish fire, contained	1	1.3%
131 - Passenger vehicle fire	1	1.3%
311 - Medical assist, assist EMS crew	10	12.99%
321 - EMS call, excluding vehicle accident with injury	44	57.14%
322 - Motor vehicle accident with injuries	4	5.19%
324 - Motor vehicle accident with no injuries.	2	2.6%
411 - Gasoline or other flammable liquid spill	1	1.3%
444 - Power line down	1	1.3%
531 - Smoke or odor removal	1	1.3%
551 - Assist police or other governmental agency	1	1.3%
600 - Good intent call, other	1	1.3%
611 - Dispatched & cancelled en route	4	5.19%
631 - Authorized controlled burning	1	1.3%
651 - Smoke scare, odor of smoke	1	1.3%
743 - Smoke detector activation, no fire - unintentional	2	2.6%
TOTAL INCIDENTS:	77	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

**Hartford Fire Board Meeting
June 14, 2021
May Business**

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Hartford Fire Board
 Agenda
 Monday, June 14, 2021 7:00 PM

- I. Call to Order, Pledge
- II. Roll call: Jerry Birmele, Steve Starner, Chad Hunt, Helen Sullivan, Carlos Ledesma
- III. Public Comment: Limited to three minutes per person
- IV. Approval of the Agenda. Motion by _____ Second by _____ Motion _____
- V. Approval of previous meeting minutes from April 12, 2021: Motion by ____Second__ Motion _____
- VI. Approval of April Treasurer's report: Motion By _____ Second by _____ to approve Treasurer's report as presented. Motion _____
 - a. Accounts Payable: Amount \$ **21,978.09** Motion by ____Second _____ by roll call vote Motion _____
- VII. Review: Income & Expense; Payroll; Balance sheet & Deposit Detail; Budget
- VIII. Fire calls
- IX. Unfinished Business:
 NONE
- X. New Business:
 - 1. Acceptance of Rosita Alonso's resignation. Motion by _____ Second _____ to accept Rosita Alonso's letter of resignation effective June 1, 2021. Motion _____
 - 2. Assistant Fire Chief's Job description was presented. Motion by _____ Second _____ to approve Assistant Fire Chief's job description as presented. Motion _____
 - 3. Approval of Brianna Hoy as a Cadet. Motion by _____ Second _____ to approve Brianna Hoy as a Cadet as recommended by Assistant Chief McGrew Motion _____
- XI. Reports:
 - a. Fire Chief
 - b. Assistant Fire Chief
 - c. Board

Motion by _____ second by _____ to adjourn at _____pm.

Treasurer's Report for meeting on June 14, 2021 For the month ending May 31, 2021

Cash Balances

Operations – General Fund

Reconciled Cash Balances of Prior Month ended April 30, 2021 – tcf bank **\$ 95,320.65**

XXX May Deposits

City of Hartford – Contribution(April)	\$ 8,951.85
Township of Hartford – Contribution (April)	\$ 13,427.79
Bangor Township Cost Recovery	\$ 2,097.00
Cost Recovery	\$ 50.00
Pride Care (April)	\$ 480.00
Interest	\$ 0.77

Total Deposits \$ 25,006.64

Total Balance of General Fund

\$ 120,327.29

XXX Expenditures for approval:

Vendors payable	\$ 8,069.59
Payroll released May 2021 (12,664.28 – 2,454.61)	\$ 10,209.67
Bank Fees	\$ 39.10
MI & Fed Tax Withholdings	\$ 3,659.73

Total Expenditure \$ 21,978.09

General Fund Balance May 31, 2021

\$ 98,342.20

Capital Equipment

Reconciled Cash Balance as of May 31, 2021 – Millage Fund **\$ 83,571.38**

Reconciled Cash Balance as May 31, 2021 – Maintenance Fund **\$ 16,311.61**

Cash Balances for month May 31, 2021 **\$ 99,882.99**

Renewal CD Balance as of month ended October 31, 2020 **\$ 0.00**

Invested Capital Equipment

Et Cetera Investment Services, LLC – Millage Fund Investment May 28,2021 **\$ 80,708.86**

Et Cetera Investment Services, #2-TCF Investment May 28,2021 **\$ 100,640.57**

Hartford Fire Board
June 14, 2021 Meeting
Income & Expense and Expenses by Vendor Summary
May Business

Expense by Vendor

	<u>May 21</u>
A T & T	-352.05
Best Way Disposal	-77.25
City of Hartford (Dental/Vision)	-134.31
City of Hartford {2}	-250.76
City of Hartford Health Ins.	1,676.04
Comcast	-189.13
Consumers Energy	-109.00
First Bankcard	-194.30
Indiana Mich Power	-327.00
IRS Online Payment	2,264.08
McKesson Medical-Surgical Government Solu	-89.57
Moses Fire Equip. Inc.	1,261.72
Premier Safety	-207.69
S & A Automotive Inc.	-428.98
ShellFleet Plus Card	-415.01
U S Business Systems	-92.70
TOTAL	8,069.59

Income & Expense

	<u>May 21</u>
Ordinary Income/Expense	
Income	
303 Investment Market Changes	-88.33
401 Hartford Township	13,427.79
402 Hartford City	8,951.85
404 Interest	1.62
420 Bangor 1st Resp Reimburse	2,097.00
521 Cost Recovery Reimbursement	50.00
Other Revenues	480.00
Total Income	24,919.93
Gross Profit	24,919.93
Expense	
500 Payroll	
500.1 Fire Chief	4,179.38
500.10 Chief Health Benefits	1,810.35
500.2 Firefighters/Medics	6,393.65
500.3 Support Staff	596.25

500.4 Chief Retirement	250.76
500 Payroll - Other	1,095.00
Total 500 Payroll	14,325.39
502 Utilities	
502.1 Internet-Telephone	189.13
502.2 Electric	327.00
502.3 Natural Gas	109.00
502.4 First Net-AT&T	352.05
Total 502 Utilities	977.18
505 Building Maintenance	
505.2 Building Maintenance	195.00
505.5-Trash	77.25
Total 505 Building Maintenance	272.25
506 Fuel	
506.1 Unleaded Gas	415.01
Total 506 Fuel	415.01
508 Vehicle Maintenance	
508.8 #1802	428.98
Total 508 Vehicle Maintenance	428.98
511 Office	
511.6 Copy Lease	92.70
Total 511 Office	92.70
513 Payroll Taxes	2,264.08
515 Equipment & Equip Maint	
515.2 Tanker #1831	176.35
515.3 Heavy Rescue #1871	17.95
515.7 Eqt Maintenance Other	200.00
515.8 Small Equipment Maintenanc	7.69
515.9 Medical Supplies	89.57
Total 515 Equipment & Equip Maint	491.56
525 Personal Equipment	
525.1 Duty Gear	528.36
525.2 Personal Equipment	466.68
525.3 Small Equipment	266.68
Total 525 Personal Equipment	1,261.72
527 Bank Fees	39.10
Payroll Tax Expense	1,368.78
Reconciliation Discrepancies	0.02
Total Expense	21,936.77
Net Ordinary Income	2,983.16
Net Income	2,983.16

**Hartford Fire Board
June 14, 2021 Meeting
Payroll Summary
May Business**

	TOTAL		
	Hours	Rate	May 21
Employee Wages, Taxes and Adjustments			
Gross Pay			
Salary	2.00		4,179.38
Assistant Fire Chief	1.00		400.00
Fire Board Office	39.75		596.25
Fire Call	20.00		284.25
Grass Fire	7.00		97.88
Med Assist	236.50		3,480.63
Mutual Aid	36.00		525.00
Other	47.00		693.88
PI Accident	37.50		556.51
Shift Coverage	73.00		1,095.00
Training	34.00		495.50
Vehicle Fire			0.00
Vehicle Inspection	18.00		260.00
Total Gross Pay	551.75		12,664.28
Deductions from Gross Pay			
Dental-Vision			-26.86
Firefighters Assn Dues			-527.05
Health Insurance			-335.20
Total Deductions from Gross Pay			-889.11
Adjusted Gross Pay	551.75		11,775.17
Taxes Withheld			
Federal Withholding			-900.00
Medicare Employee			-183.60
Social Security Employee			-785.18
MI - Withholding			-585.83
Medicare Employee Addl Tax			0.00
MI - Cities Res Tax			0.00
MI - Cities Work Tax			0.00
Total Taxes Withheld			-2,454.61
Net Pay	<u>551.75</u>		<u>9,320.56</u>
Employer Taxes and Contributions			
Company FICA			785.18
Company Med			183.60
Retirement Fund			236.34
MI - Obligation Assessment			0.00
Total Employer Taxes and Contributions			<u>1,205.12</u>

**Hartford Fire Board Meeting
June 14, 2021
Balance Sheet & Deposit Detail
May Business**

BALANCE SHEET

	<u>May 31, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
102 Regular Check Chem Bk...847	73,706.61
105 CD Fund Equity..C...288	-336.62
106 Millage Fund Chem Bank .167	83,571.38
108 Maintenance Chem Bk ...183	16,311.61
Chemical Financial Advisors	80,357.24
TCF Investment Services #2	100,640.57
Total Checking/Savings	<u>354,250.79</u>
Total Current Assets	<u>354,250.79</u>
TOTAL ASSETS	<u>354,250.79</u>
LIABILITIES & EQUITY	0.00

Deposit Detail

Type	Num	Date	Name	Account	Amount
Deposit	1	05/05/202	102 Regular Check	Chem Bk...847	50.00
			521 Cost Recovery	Reimbursement	-50.00
TOTAL					-50.00
Deposit	1	05/14/202	102 Regular Check	Chem Bk...847	24,956.64
			420 Bangor 1st Resp	Reimburse	-2,097.00
			402 Hartford City		-8,951.85
			401 Hartford Township		-13,427.79
Payment	1	05/14/202	Pride Care Ambulance	Undeposited Funds	-480.00
TOTAL					-24,956.64
Deposit	1	05/31/202	106 Millage Fund Chem	Bank .167	0.71
			404 Interest		-0.71
TOTAL					-0.71
Deposit	1	05/31/202	108 Maintenance Chem	Bk ...183	0.14
			404 Interest		-0.14
TOTAL					-0.14
Deposit	1	05/31/202	102 Regular Check	Chem Bk...847	0.77
			404 Interest		-0.77
TOTAL					-0.77

**Hartford Fire Board Meeting
June 14, 2021
Balance Sheet & Deposit Detail
May Business**

Paycheck	ACH	05/31/2021	Flemming, Ryan C.	102 Regular Check Chem Bk...847	0.00
k		1			0
			500.2 Firefighters/Medics	15.00	
			500.2 Firefighters/Medics	15.00	
			410 Firefighters Assn		
			Dues	-27.71	
			Payroll Tax Expense	1.86	
			Payroll Liabilities	-1.86	
			Payroll Liabilities	-1.86	
			Payroll Tax Expense	0.43	
			Payroll Liabilities	-0.43	
			Payroll Liabilities	-0.43	
TOTAL				0.00	
Paycheck	ACH	05/31/2021	Mason, David S	102 Regular Check Chem Bk...847	0.00
k		1			0
			500.2 Firefighters/Medics	30.00	
			410 Firefighters Assn		
			Dues	-26.43	
			Payroll Tax Expense	1.86	
			Payroll Liabilities	-1.86	
			Payroll Liabilities	-1.86	
			Payroll Tax Expense	0.43	
			Payroll Liabilities	-0.43	
			Payroll Liabilities	-0.43	
			Payroll Liabilities	-1.28	
TOTAL				0.00	
Paycheck	ACH	05/31/2021	Reed, Kevin A	102 Regular Check Chem Bk...847	0.00
k		1			0
			500.2 Firefighters/Medics	26.00	
			410 Firefighters Assn		
			Dues	-22.91	
			Payroll Tax Expense	1.61	
			Payroll Liabilities	-1.61	
			Payroll Liabilities	-1.61	
			Payroll Tax Expense	0.37	
			Payroll Liabilities	-0.37	
			Payroll Liabilities	-0.37	
			Payroll Liabilities	-1.11	
TOTAL				0.00	

Hartford Fire Board

Profit & Loss Budget Performance

May 2021

	May 21	Jul '20 - May 21	Annual Budget
Ordinary Income/Expense			
Income			
303 Investment Market Changes	-88.33	8,263.28	
401 Hartford Township	13,427.79	147,705.69	161,133.36
402 Hartford City	8,951.85	98,470.35	107,422.31
404 Interest	1.62	14.46	
405 Miscellaneous	0.00	630.00	
409 Fire Report Request	0.00	20.00	46.44
411 Hartford City Millage	0.00	29,013.38	
412 Hartford Township Millage	0.00	51,991.13	
418 US Treasury	0.00	10.32	
420 Bangor 1st Resp Reimburse	2,097.00	11,824.12	5,362.92
521 Cost Recovery Reimbursement	50.00	12,536.49	12,033.12
Accounts Receivable	0.00	0.00	2,688.72
Donation	0.00	8.13	
Federal Grant Receivable	0.00	20,192.00	
Other Revenues	480.00	7,560.00	
Total Income	24,919.93	388,239.35	288,686.87
Gross Profit	24,919.93	388,239.35	288,686.87
Expense			
500 Payroll			
500.1 Fire Chief	4,179.38	45,973.18	50,152.60
500.10 Chief Health Benefits	1,810.35	19,426.81	17,636.76
500.2 Firefighters/Medics	6,393.65	55,889.84	62,000.00
500.3 Support Staff	596.25	7,136.25	7,000.00
500.4 Chief Retirement	250.76	2,758.40	3,000.16
500.5 Shift Coverage	0.00	0.00	14,400.00
500 Payroll - Other	1,095.00	11,325.00	0.00
Total 500 Payroll	14,325.39	142,509.48	154,189.52
501 Professional, Insur.& Legal			
501.1 Legal Expenses	0.00	0.00	3,000.00
501.2 Professional - Audit	0.00	7,500.00	8,000.00
Total 501 Professional, Insur.& Legal	0.00	7,500.00	11,000.00
502 Utilities			
502.1 Internet-Telephone	189.13	2,059.33	2,250.00
502.2 Electric	327.00	4,125.51	5,400.00
502.3 Natural Gas	109.00	1,131.49	2,000.00
502.4 First Net-AT&T	352.05	3,864.28	4,320.00
502.5 EPS Door Security	0.00	580.92	600.00
Total 502 Utilities	977.18	11,761.53	14,570.00
503 Mileage			
503.1 Mileage - other	0.00	165.02	100.00
Total 503 Mileage	0.00	165.02	100.00
505 Building Maintenance			

Hartford Fire Board

Profit & Loss Budget Performance

May 2021

Item 5.

	May 21	Jul '20 - May 21	Annual Budget
505.1 Bldg Supplies/Maintenano	0.00	1,606.02	3,500.00
505.2 Building Maintenance	195.00	1,268.68	1,000.00
505.3 Grounds Maintenance	0.00	1,190.42	1,440.00
505.5-Trash	77.25	154.50	300.00
505 Building Maintenance - Other	0.00	148.50	0.00
Total 505 Building Maintenance	272.25	4,458.12	6,240.00
506 Fuel			
506.1 Unleaded Gas	415.01	2,334.19	3,200.00
506.2 Diesel	0.00	1,606.59	2,000.00
Total 506 Fuel	415.01	3,940.78	5,200.00
507 Supplies	0.00	40.00	
508 Vehicle Maintenance			
508.1 Ladder #1841	0.00	7,719.01	2,100.00
508.2 Tanker #1831	0.00	5,767.18	7,100.00
508.3 Heavy Rescue #1871	0.00	2,053.65	2,500.00
508.4 Rescue Pickup #1869	0.00	2,249.71	400.00
508.5 Jeep #1860	0.00	171.13	400.00
508.6 Explorer #1810	0.00	0.00	700.00
508.7 Pick-Up #1801	0.00	2,567.67	400.00
508.8 #1802	428.98	1,719.77	
Total 508 Vehicle Maintenance	428.98	22,248.12	13,600.00
511 Office			
511.1 Office Equipment	0.00	795.00	300.00
511.2 Equipment Repairs	0.00	0.00	300.00
511.3 Office Supplies	0.00	1,299.99	1,500.00
511.4 Printing	0.00	0.00	200.00
511.5 Software/Upgrades	0.00	79.49	1,000.00
511.6 Copy Lease	92.70	390.27	360.00
Total 511 Office	92.70	2,564.75	3,660.00
512 Insurance			
512.1 Worker's Comp	0.00	7,542.25	4,900.00
512.10 Accident & Sickness Ins	0.00	4,084.00	20,695.00
512.6 Automobile	0.00	389.96	
512 Insurance - Other	0.00	14,329.00	
Total 512 Insurance	0.00	26,345.21	25,595.00
513 Payroll Taxes	2,264.08	31,195.87	
514 Banking Fees	0.00	-10.00	0.00
515 Equipment & Equip Maint			
515.1 Ladder #1841	0.00	1,553.60	700.00
515.10 Firefighting Foam	0.00	0.00	1,000.00
515.11 Ford Truck	0.00	44.12	100.00
515.2 Tanker #1831	176.35	263.95	700.00
515.3 Heavy Rescue #1871	17.95	696.12	1,600.00
515.4 Rescue Pickup #1869	0.00	0.00	200.00

Hartford Fire Board

Profit & Loss Budget Performance

May 2021

Item 5.

	May 21	Jul '20 - May 21	Annual Budget
515.5 Jeep #1860	0.00	0.00	200.00
515.6 Explorer #1810	0.00	0.00	100.00
515.7 Eqt Maintenance Other	200.00	200.00	200.00
515.8 Small Equipment Maintenan	7.69	390.89	200.00
515.9 Medical Supplies	89.57	2,167.00	1,500.00
Total 515 Equipment & Equip Maint	491.56	5,315.68	6,500.00
516 Training			
516.1 Fire Chief Training	0.00	0.00	1,500.00
516.2 Firefighter I & II	0.00	564.01	1,000.00
516.3 Medic	0.00	1,048.00	1,000.00
516.4 Fire Officer Classes	0.00	1,000.00	1,000.00
516.5 Drivers Training	0.00	0.00	200.00
516.6 Training - Other	0.00	0.00	0.00
Total 516 Training	0.00	2,612.01	4,700.00
518 Physicals			
518.1 Annual Physicals	0.00	7,215.00	7,400.00
518.2 New Employee Physicals	0.00	0.00	300.00
Total 518 Physicals	0.00	7,215.00	7,700.00
519 Subscriptions & Dues			
519.1 HelpNet	0.00	744.00	800.00
519.11 West MI Assn of Fire Chi	0.00	0.00	150.00
519.13 S MEMSIC	0.00	75.00	75.00
519.14 Van Buren Co. FF Assn	0.00	0.00	0.00
519.2 Magazine Subscriptions	0.00	50.00	200.00
519.3 FirePrograms	0.00	1,711.69	1,711.60
519.4 IAFC	0.00	0.00	250.00
519.5 MI State Firefighters Asn	0.00	75.00	100.00
519.6 NFPA	0.00	175.00	300.00
519.9 MPSCS	0.00	105.00	100.00
Total 519 Subscriptions & Dues	0.00	2,935.69	3,686.60
525 Personal Equipment			
525.1 Duty Gear	528.36	7,528.36	7,000.00
525.2 Personal Equipment	466.68	1,691.54	2,800.00
525.3 Small Equipment	266.68	1,505.67	1,600.00
Total 525 Personal Equipment	1,261.72	10,725.57	11,400.00
527 Bank Fees	39.10	363.75	250.00
528 Bd Members Compensation	0.00	1,260.00	2,250.00
529 Mandatory Annual Testing			
529.1 Personal Veh Inspections	0.00	0.00	500.00
529.2 Fire Extinguishers	0.00	370.00	300.00
529.3 Hoses	0.00	2,468.10	2,700.00
529.4 Ladders	0.00	1,236.45	1,200.00
529.6 Bottles	0.00	1,320.00	500.00
529.8 Air Compressor	0.00	1,420.00	1,000.00

Hartford Fire Board

Profit & Loss Budget Performance

May 2021

Item 5.

	May 21	Jul '20 - May 21	Annual Budget
529.9 Flow Testing Air Packs	0.00	0.00	1,000.00
Total 529 Mandatory Annual Testing	0.00	6,814.55	7,200.00
530 Generator			
530.1 Maintenance	0.00	0.00	250.00
530.2 Maintenance Contract	0.00	627.41	700.00
Total 530 Generator	0.00	627.41	950.00
531 Auxiliary			
531.1 Auxiliary Supplies	0.00	0.00	250.00
Total 531 Auxiliary	0.00	0.00	250.00
Capital Expense	0.00	0.00	164,898.75
Investment Fees	0.00	15.00	
Payroll Tax Expense	1,368.78	36,016.85	14,000.00
Reconciliation Discrepancies	0.02	0.01	
Uncategorized Expenses	0.00	1,542.90	
Total Expense	21,936.77	328,163.30	457,939.87
Net Ordinary Income	2,983.16	60,076.05	-169,253.00
Net Income	2,983.16	60,076.05	-169,253.00

May 2021 CALLS

+	#	TIME	Address	People	COST	TYPE OF CALL
1-May	283	0:03	Bangor Twp	2	\$ 43.50	Med Assist-Breathing Problems
1-May	284-Twp	2:36	59 1/2	3	\$ 29.00	Med Assist-Medical Alarm
1-May	285-Twp	16:19	60th St.	3	\$ 66.00	Med Assist-Difficulty Breathing
1-May	286-Twp	17:36	Red Arrow Hwy	3	\$ 44.00	Med Assist-Groin Pain
1-May	287-Twp	19:42	CR 372	4	\$ 87.00	Med Assist-Chest Pain
1-May	288-Twp	21:01	Red Arrow Hwy	4	\$ 58.00	Med Assist-Pain
1-May	289-Twp	22:22	Red Arrow Hwy	3	\$ 64.50	PI Accident
2-May	290-Twp	19:27	63rd St.	4	\$ 60.00	Med Assist-Possible Stroke
3-May	291-City	15:03	Main St.	5	\$ 61.50	PI Accident
4-May	292-Twp	19:07	Red Arrow Hwy	4	\$ 60.50	Med Assist-Falls
5-May	293-City	21:53	Maple	4	\$ 59.50	Other-Smoke/Odor
6-May	294-City	7:47	Main St.	3	\$ 30.00	Med Assist-Assault
6-May	295	12:40	Bangor Twp	4	\$ 45.50	Med Assist-Difficulty Breathing
6-May	296-City	15:53	Center St.	4	\$ 58.25	Med Assist-Code 5
6-May	297-City	16:16	Maple	4	\$ 58.25	Other-Detector Activation
6-May	298-Twp	18:14	65th St.	6	\$ 85.00	Med Assist-Unresponsive
6-May	299-City	19:03	Wendell Ave.	6	\$ 85.00	Med Assist-Possible Stroke
6-May	300-Twp	21:52	62nd St.	5	\$ 71.00	Med Assist-Chest Pain
9-May	301-City	18:48	Wendell Ave.	3	\$ 46.00	Med Assist-Falls
10-May	302-City	9:10	Woodside Dr.	6	\$ 74.25	Med Assist-Lacerations
11-May	303	15:31	Bangor Twp	5	\$ 60.00	Med Assist-Difficulty Breathing
11-May	304-City	16:03	Center St.	7	\$ 131.62	PI Accident
11-May	305	23:01	Lawrence Twp	8	\$ 201.50	Mutual Aid-Lawrence
13-May	306-City	7:13	Michigan Ave.	5	\$ 59.25	Med Assist-OD
13-May	307-City	8:00	Shepard St.	5	\$ 58.25	Med Assist-Falls
13-May	308	21:15	Bangor Twp	3	\$ 41.75	Med Assist-Sick Person
14-May	309-Twp	11:25	CR 681	8	\$ 105.50	PI Accident
14-May	310-City	12:27	Shepard St.	4	\$ 59.00	Med Assist-Lift Assist
14-May	311-Twp	19:42	CR 372	5	\$ 75.00	Med Assist-Difficulty Breathing
14-May	312	21:09	Watervliet Twp	4	\$ 60.00	Grass Fire
15-May	313-Twp	1:54	Red Arrow Hwy	3	\$ 45.00	Med Assist-Chest Pain
15-May	314-Twp	10:54	CR 687	3	\$ 44.00	Med Assist-DOA
15-May	315-City	12:30	East St.	5	\$ 75.00	Med Assist-DOA
15-May	316	16:15	I-94	6	\$ 88.25	Med Assist-Cancelled Enroute
15-May	317-City	19:28	Paras Hill Dr.	4	\$ 58.75	Med Assist-Lift Assist
15-May	318-Twp	19:59	70th St.	6	\$ 218.25	Med Assist-Unconscious
15-May	319	23:08	Bangor Twp	7	\$ 100.75	Med Assist-Falls
16-May	320	18:30	Keeler Twp	10	\$ 263.50	Mutual Aid-Keeler
17-May	321-Twp	2:24	Red Arrow Hwy	2	\$ 31.00	Med Assist-Difficulty Breathing
17-May	322-Twp	12:12	Red Arrow Hwy	4	\$ 46.00	Med Assist-Mental Eval
18-May	323	14:05	Bangor Twp	7	\$ 150.25	Med Assist-Unconscious
19-May	324-City	7:33	Center St.	2	\$ 16.00	Other-Smoke Investigation
19-May	325	14:09	Bangor Twp	6	\$ 103.37	PI Accident
20-May	326-City	10:15	Woodside Dr.	6	\$ 74.25	Med Assist-Sick Person

20-May	327-City	11:08	Elmwood St.	5	\$	58.25	Med Assist-Difficulty Breathing
20-May	328-City	14:43	Main St.	7	\$	86.00	Med Assist-Difficulty Breathing
22-May	329	19:03	EB I-94	4	\$	59.00	PI Accident
23-May	330	11:19	Bangor Twp	3	\$	68.25	Med Assist-Difficulty Breathing
23-May	331-Twp	19:01	CR 687	1	\$	15.00	Med Assist-Seizure
24-May	332-City	10:24	Woodside Dr.	6	\$	74.25	Med Assist-Unconscious
25-May	333-Twp	0:32	48th Ave	2	\$	31.00	Med Assist-Chest Pain
25-May	334-City	11:51	Paras Hill Dr.	5	\$	59.25	Med Assist-Chest Pain
25-May	335-Twp	14:48	CR 687	4	\$	57.75	Med Assist-Chest Pain
25-May	336-City	15:56	Pleasant St.	5	\$	110.62	Med Assist-Unknown Problem
25-May	337-Twp	16:10	48th Ave	5	\$	-	Med Assist-Sick Person
25-May	338-City	19:20	Washington St.	8	\$	117.25	Med Assist-Chest Pain
25-May	339-City	20:03	Wendell Ave.	8	\$	117.25	Med Assist-Altered
25-May	340	23:55	Bangor Twp	4	\$	202.12	Other-Assist Police
26-May	341-City	10:20	School St.	4	\$	44.25	Med Assist-Chest Pain
26-May	342-City	12:20	Oak St.	4	\$	44.25	Med Assist-Sick Person
26-May	343-City	14:11	Oak St.	4	\$	43.25	Med Assist-Falls
27-May	344	8:33	WB I-94	3	\$	31.00	PI Accident
27-May	345-City	8:42	Washington St.	1	\$	15.00	Med Assist-Sick Person
27-May	346-City	11:29	School St.	3	\$	31.00	Med Assist-Seizure
27-May	347-City	13:15	Main St.	3	\$	31.00	Other-Good Intent
27-May	348-City	14:38	Washington St.	2	\$	15.00	Med Assist-Unresponsive
28-May	349-City	1:54	Center St.	3	\$	42.75	Med Assist-Possible Firearm Wc
28-May	350	6:23	Bangor Twp	2	\$	16.00	Other-Smoke Alarm
28-May	351-Twp	14:58	66th Ave.	4	\$	46.00	Med Assist-Cancelled Enroute
28-May	352-City	19:11	Wendell Ave.	3	\$	45.00	Other-Wires Down
29-May	353-Twp	1:09	CR 687	2	\$	27.75	Med Assist-Fight
29-May	354	13:43	WB I-94	5	\$	75.00	Other-Oil Spill
30-May	355-Twp	20:46	62nd St.	6	\$	112.87	Grass Fire
31-May	356-City	10:19	Bernard	6	\$	89.25	Med Assist-Difficulty Breathing
30-May	357-Twp	17:28	65 1/2 St.	12	\$	314.25	Fire
31-May	358-Twp	21:58	Red Arrow Hwy	9	\$	132.25	Other-Smoke Investigation
31-May	359-Twp	22:53	Red Arrow Hwy	7	\$	103.25	Med Assist-Sick Person

Total Costs for Fire Calls	\$ 5,668.10
Chief's Salary	\$ 4,179.38
Administrative Cost (Support Staff)	\$ 596.25
Trainings/Inspection Costs	\$ 755.50
Total Costs for Fire Calls	\$ 11,199.23
Total Calls this month	77
Total May Calls	Fiscal Year Totals
	Grass Fire 2

Total Calls for 2020	698	City Calls	33	City Calls	338	Med Assist	56
Total Calls for 2019	673	Twp Calls	27	Twp Calls	294	PI Accident	7
Total Calls for 2018	552	I-94 Calls	4	I-94 Calls	25	Mutual Aid	2
Total Calls for 2017	345	Other	13	Other	79	Other	9
Total Calls for 2016	303					Gas Leak	0
Total Calls for 2015	333					Fire	1
Total Calls for 2014	312					Vehicle Fire	0
Total Calls for 2013	292						
Total Calls for 2012	281						
Respectfully submit							
		Priority 3 Calls	SHADED				

HARTFORD FIRE BOARD MEETING Minutes of Fire Board Meeting May 10, 2021

Members Present upon roll call: Steve Starnar; Helen Sullivan; Carlos Ledesma; Chief Harting
Absent: Chad Hunt; Jerry Birmele

Others Present: Carole Kiernan, Kevin McGrew

Chairman Starnar called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Fire Board meeting of May 10, 2021 was presented and amended.
Motion Ladesma; Second by Sullivan; to approve the agenda as amended. Motion: Approved

The proposed minutes of the April 12, 2021 Fire Board meeting were presented. Motion by Starnar;
Second by Ledesma to accept the minutes as presented Motion: Approved.

The April Treasurer's report was presented. Motion by Sullivan; Second by Ledesma; to accept
Treasurer's report as presented. Motion: Approved

Bills were presented for approval in the amount of **\$33,599.06** Motion by Starnar; Second by Ladesma;
to pay bills in amount of **\$33,599.06**. Motion Approved upon roll call vote of members present.

Unfinished Business:

Review of rates for service charged Bangor Township. Motion to approve the increased rates as
outlined for Bangor Township effective July 15, 2021 by Starnar; Second Ladesma Motion Approved

New Business:

- A. Motion to move \$5,619.01 from the TCF Maintenance Account ending 4183 to
account 508.1 Ladder 1841 to cover the cost of repairs to the unit. Motion by
Ledesma Second Starnar to move the funds as described Motion Approved by
roll call vote
- B. Motion to move \$1,706.93 from the TCF Maintenance Account ending 4183 to
account 508.4 Rescue Pickup #1869 to cover the cost of repairs to the unit.
Motion by Ladesma Second Sullivan to move the funds as described Motion
Approved by roll call vote
- C. Motion to move \$2,500.00 from General Fund to Account 508 Command 1802.
Motion by Ladesma Second Sullivan to move the funds as described Motion
Approved by roll call vote
- D. Motion to move \$1,290.79 from the TCF Maintenance Account ending 4183 to
508.8 Command 1802. Motion by Ladesma Second Sullivan to move the funds
as described Motion Approved by roll call vote

Minutes of Fire Board Meeting May 10, 2021

Fire Chief's Report:**Meetings Attended: None**
Information:

- Conducted inspection on Elite Green – Speedway
- Service completed on air machine
- Hose testing will be Monday May 17
- Youth Fair is a go—without a midway when information is finalized scheduling will take place.
- Mule had to be returned.
- Need to inspect MedLeaf unsuccessful in getting owner to schedule time.
- Pride Care does not have ambulance in Keeler.
- Labor Hours:

Month	January	February	March	April	TOTAL
Calls	286.5	207.5	369.5	298	1161.5
Training	32	39	69	20	160
Truck Inspections	26	32	32	18	108
To Date Total					1429.5

Respectfully Submitted,

R. Harting

Robbie Harting – Fire Chief

Assistant Fire Chief's Report:**Meetings Attended: NONE**

Minutes of Fire Board Meeting May 10, 2021

Information:

- Truck Chassis is inside. They are beginning the work on the truck, Body has been painted and is waiting for buffing.
- Last of this year's fire drills have been completed at the school.
- Radio in 1802 died and was swapped for another we already owned. No cost to Department.

Respectfully Submitted,

K. McGrew

Kevin McGrew-Assistant Fire Chief

Other Board Business:

Board ask Chief to call Pride Care—Pride Care **has paid** for the Month of March, but not Jan or Feb

Motion by Starner; second by Sullivan to close meeting at 7:35 pm. Motion: Approved

Respectfully submitted,

Gerald Birmele, Secretary

HARTFORD FIRE BOARD MEETING Minutes of Fire Board Meeting June 14, 2021

Members Present upon roll call: Steve Starnar; Helen Sullivan; Carlos Ledesma; Chief Harting
Absent: Chad Hunt; Jerry Birmele;

Others Present: Carole Kiernan, Kevin McGrew, Brandon Bodary

Chairman Starnar called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Fire Board meeting of June 14, 2021 was presented and amended.
Motion Ledesma; Second by Sullivan; to approve the agenda as presented. Motion: Approved

The proposed minutes of the May 10, 2021 Fire Board meeting were presented. Motion by Starnar;
Second by Sullivan to accept the minutes as presented Motion: Approved

The May Treasurer's report was presented. Motion by Sullivan; Second by Ledesma; to accept
Treasurer's report as presented. Motion: Approved

Bills were presented for approval in the amount of \$ 21,978.09 Motion by Starnar; Second by Sullivan;
to pay bills in amount of \$ 21,978.09. Motion Approved upon roll call vote of members present.

Unfinished Business:

None

New Business:

1. Acceptance of Rosita Alonso's resignation. Motion by Starnar; Second Sullivan to accept
Rosita Alonso's letter of resignation effective June 1, 2021. Motion Approved.
2. Assistant Fire Chief's Job description was presented. Motion by Starnar; Second Ledesma to
approve Assistant Fire Chief's job description as presented. Motion Approved
3. Approval of Brianna Hoy as a Cadet. Motion by Starnar; Second Ledesma to approve Brianna
Hoy as a Cadet as recommended by Assistant Chief McGrew Motion Approved
4. Revised POV Response policy was presented. Motion by Starnar; Second Ledesma to
approve the Revised POV Response policy as presented. Motion Approved.

Fire Chief's Report:

Meetings Attended: None

Minutes of Fire Board Meeting June 14, 2021

Information:

- Hose Testing completed. 1 piece of 5" failed.
- Working 2022 DNR Grant –submitted 14 June 14, 2021
- VBC Youth Fair starting July 19, 2021.
- Updated NIMS Training with the VBC EOC
- Renewed the Departments Medical License with the State.
- Firehouse Subs Grant announced 1 July 2021

Respectfully Submitted,

R. Harting

Robbie Harting – Fire Chief

Assistant Fire Chief's Report:

Meetings Attended: NONE

Information:

- 1871 update/Spencer Meetings
- Proctored FF test for Vo-tech Center Students
- Flags out at cemetery
- Ambulance ride-alongs for Emt class
- Phtls and epc training for Emt class

Respectfully Submitted,

K. McGrew

Kevin McGrew-Assistant Fire Chief

Other Board Business:

Pride Care **has paid** for the Months of Jan & Feb

Motion by Sullivan; second by Starner to close meeting at 7:38 pm. Motion: Approved

Minutes of Fire Board Meeting June 14, 2021

Respectfully submitted,

Gerald Birmele, Secretary

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Fire Chief's report

June 2021

- Hose Testing completed. 1 piece of 5" failed.
- Working 2022 DNR Grant
- VBC Youth Fair starting July 19, 2021.
- Updated NIMS Training with the VBC EOC
- Renewed the Departments Medical License with the State.

Sincerely,

R. Harting

Robbie Harting – Fire Chief

Assistant Chief Report

June

Information

- 1871 update/Spencer Meetings
- Proctored FF test for Vo-tech Center Students
- Flags out at cemetery
- Ambulance ride alongs for Emt class
- Phtls and epc training for Emt class

Respectfully submitted

K.McGrew

Kevin McGrew-Asst. Fire Chief



June 1, 2021

Mr. Yemi Akinwale, City Manager
Hartford City
19 West Main Street
Hartford, MI 49057

Dear Mr. Akinwale,

I am pleased to provide you with our average response times for the month of May 2021. There were eight (08) priority one calls in May with the average response time of 07:53 minutes.

There were eleven (11) priority two calls in May with the average response time of 08:26 minutes.

There were two (02) priority three calls in May with an average response time of 10:27 minutes.

A total of twenty-one (21) calls were run in May with an average response of 08:25.

There was an extended response time for run number 12074 due to distance. The crews took the correct routes and did not report any further incidents.

If you have any questions, comments, and/or concerns, please feel free to contact me at the office.

Sincerely,

Jessica Sutter
Director of Communication
Pride Care Ambulance
O: 269.343.3267
F: 269.343.6503
C: 269.313.2626

Response Times By Priority

Report Date: 06/01/2021 14:07:10

Response Priority: P1

Run #	Call Type	Vehicle	Start Time: Enroute	End Time: At Scene	Response Time (MM:SS)
10633	Advanced	4113	5/6/2021 15:55	5/6/2021 16:04	9:28
11066	Advanced	Medic 9	5/13/2021 7:13	5/13/2021 7:22	8:42
11645	Advanced	Medic 2	5/20/2021 14:44	5/20/2021 14:49	4:24
11895	Advanced	4111	5/24/2021 10:26	5/24/2021 10:32	5:21
12021	Advanced	Medic 8	5/25/2021 11:54	5/25/2021 12:03	8:28
12074	Advanced	4111	5/25/2021 19:17	5/25/2021 19:28	11:46
12254	Advanced	Medic 2	5/27/2021 11:31	5/27/2021 11:40	8:32
12271	Advanced	4111	5/27/2021 14:39	5/27/2021 14:46	6:29

Totals:

Avg: 07:53

Response Priority: P2

Run #	Call Type	Vehicle	Start Time: Enroute	End Time: At Scene	Response Time (MM:SS)
10569	Advanced	4113	5/5/2021 21:55	5/5/2021 22:06	11:19
10579	Advanced	Medic 4	5/6/2021 7:51	5/6/2021 7:59	8:28
10645	Advanced	4113	5/6/2021 19:04	5/6/2021 19:14	9:49
10868	Advanced	4113	5/10/2021 9:16	5/10/2021 9:25	8:38
11181	Advanced	Medic 2	5/14/2021 12:29	5/14/2021 12:38	9:35
11247	Advanced	Medic 6	5/15/2021 12:31	5/15/2021 12:39	8:09
11618	Advanced	Medic 2	5/20/2021 10:19	5/20/2021 10:29	10:54
12061	Advanced	4111	5/25/2021 16:03	5/25/2021 16:11	8:39
12264	Advanced	Medic 2	5/27/2021 13:17	5/27/2021 13:18	0:47
12307	Advanced	4111	5/28/2021 1:54	5/28/2021 1:57	3:49
12443	Advanced	Medic 2	5/30/2021 1:37	5/30/2021 1:50	12:49

Totals:

Avg: 08:26

Response Priority: P3

Run #	Call Type	Vehicle	Start Time: Enroute	End Time: At Scene	Response Time (MM:SS)
11621	Advanced	Medic 2	5/20/2021 11:10	5/20/2021 11:20	9:44
12147	Advanced	Medic 8	5/26/2021 12:23	5/26/2021 12:34	11:12

Totals:

Avg: 10:27

Overall Totals

Trips

21

Average Response Time

8:25

HARTFORD PUBLIC WORKS DEPARTMENT

200 Beachwood St.
621-3022
Dan Staunton Supt.



6/28/2021

MAINTENANCE DEPARTMENT

Serviced all the equipment that required servicing
Repaired all the equipment that required repairing
Empty trash cans every week.
Clean restrooms every day.
Mow grass as needed.
Mow Waste Water Treatment Plants grass.
Mow all city propertys as needed.
Working with contractors with both constrution projects.

WATER DEPARTMENT

Water turn off	2
Water turn on	1
Water meter repairs	3
Water leaks repaired	4
Water meters read by request	5
Water services replaced to water main	2

Collected monthly water samples and delivered to Paw Paw Lab
Sent monthly reports to the Michigan Department of Health
Ran auxiliary well generator once a week
Water meters read for the month.

MAJOR AND LOCAL STREETS

Cold patching
Sweeping Main St. and Center St. curbs.

SEWER SYSTEM

Sewer mains rodded	4
Sewer services dug up and repaired	1

LIFT STATIONS

Lift stations are running very well at this time
Generators are run once a week for testing
Bar screens are cleaned twice a week

Iron Removal Plant

HARTFORD PUBLIC WORKS DEPARTMENT

200 Beachwood St.
621-3022
Dan Staunton Supt.



6/28/2021

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Lift stations are running very well at this time
Generators are run once a week for testing
Bar screens are cleaned twice a week

Iron Removal Plant

HARTFORD WASTEWATER TREATMENT PLANT

66460 56th Ave * Hartford MI 49057 * 269-621-2289* cohwwtp@frontier.com

Tom Strand, HWWTP Operator

HWWTP Report for the Month of: May, 2021

- State report has been submitted for the month of May.
- Average flow 0.118 MGD (million gallons per day).
- Performed routine maintenance and daily duties.

Operation Report for May, 2021

1) Flow in Million Gallons Per Day	
A. Monthly Total	3.667
B. Average	0.118
2) Sodium Hypochlorite gallons Per Day	
A. Total	372
B. Average	12.0
3) Ferric in Gallons Per Day	
A. Total	477
B. Average	15
4) Polymer Powder in Pounds Per Day	
A. Total	15.50
B. Average	0.50
5) Sodium Bisulfite in Gallons Per Day	
A. Total	108.5
B. Average	3.5
6) Electric usage KWH	
A. Total	49
B. Average	1.6
7) Final BOD in Pounds	
A. Total	240
B. Average (177 LBS. Allowed)	11
C. % Removal (85%)	97
8) Final Suspended Solids in Pounds	
A. Total	274
B. Average (131 LBS. Allowed)	12
C. Average mg/l	12.9
D. % Removal (85%)	95
9) Total Phosphorus in mg/l	
A. 30 Day Average (1 mg/l Allowed)	0.8
B. % Removal	90
10) Fecal Coliform Bacteria in Count/100ml	
A. Average (200/100ml Allowed)	24.7



**MAY 2021
LIST OF BILLS
CK #36334 TO CK # 36395**

NUMBER	WRITTEN TO	DESCRIPTION	TOTAL
36334	7 WEST HAIR DESIGN	GRANT FROM DDA TO ASSIST WITH CANOPY ON REAR OF BUILDING	500.00
36335	MICHAEL BANIC	OCCUPANCY INSPECTIONS 5/5/2021	160.00
36336	BEST WAY DISPOSAL INC	DPW, CITY HALL AND WWTP TRASH SERVICE FOR APRIL 2021	292.37
36337	CAPP USA	RECORDING CHARTS FOR WWTP	211.81
36338	DAN'S AUTOMOTIVE	OIL CHANGE & NEW RADIATOR ON DODGE CHARGER	939.16
36339	FRONTIER	DPW LOCAL PHONE (4/25-5/24/21)	69.82
36340	HARDING'S MARKET	WATER & ICE FOR ELECTION WORKERS	6.50
36341	HARTFORD BUILDING AUTHORITY	CITY HALL LEASE FOR MAY 2021	4,166.67
36342	HARTFORD FIRE BOARD	MAY 2021 CONTRACTUAL PAYMENT	8,951.85
36343	INDIANA MICHIGAN POWER	APRIL 2021 ELECTRIC BILLS	5,660.72
36344	ROXANN ISBRECHT	MILEAGE TO PAW PAW AND BACK FOR MAY 4, 2021 ELECTION (41)	22.96
36345	KELLOGG HARDWARE	MISC HARDWARE SUPPLIES FOR APRIL 2021	335.75
36346	MICHIGAN AGRIBUSINESS SOLUTION	217,000 GALLONS OF BIOSOLID LIQUID APPLICATION - WWTP	12,152.00
36347	TOM NEWNUM	CLEAN CITY HALL 5/5/2021	50.00
36348	DARIN THOMPSON	REIMBURSEMENT TO HAVE PATCHES SEWN ONTO SHIRTS	24.00
36349	TRACE ANALYTICAL LABORATORIES	MERCURY & ADDITIONAL ANALYSIS AT WWTP - 4/20/2021	407.00
36350	WIGHTMAN & ASSOCIATES, INC.	PROJECT 202043 - PROSPECT STREET IMPROVEMENTS	577.50
36351	ALEXANDER CHEMICAL CORP.	RENTAL INVOICES FOR IRP AND WWTP	340.00
36352	MICHAEL BANIC	OCCUPANCY INSPECTIONS 5/12/21	150.00
36353	PAMELA BENCH	MAY 4, 2021 ELECTION PAY - 17 HOURS	221.00
36354	BEST WAY DISPOSAL INC	2021 LARGE ITEM PICKUP - 30.77 TONS/15.25 HOURS	4,778.62
36355	ANNE BLOCKER	MAY 4, 2021 ELECTION PAY - 11 HOURS	121.00
36356	BLUE CARE NETWORK OF MI	JUNE 2021 HEALTH INSURANCE	19,845.05
36357	CORE & MAIN LP	WATER METER & COUPLINGS FOR PANEL ROOM	313.49
36358	ENTERPRISE ENVELOPE INC.	24 HOUR WATER SHUT OFF HANGING DOOR TAGS	318.70
36359	FLEMING BROTHERS OIL CO	GASOLINE FOR APRIL 2021	1,453.58
36360	FRONTIER	LIFT STATION PHONE 5/7-6/6/21	39.37
36361	CHARLES GRESS	MAY 4, 2021 ELECTION PAY - 14.5 HOURS	188.50
36362	ROXANN ISBRECHT	MILEAGE (648) & MEALS- CLERK'S CONFERENCE IN GRAND RAPIDS	445.48
36363	KENDALL'S SEPTIC & SEWER	ROD SEWER AT 309 W BERNARD	150.00
36364	JOANN NEWNUM	MAY 4, 2021 ELECTION PAY - 17 HOURS	221.00
36365	TOM NEWNUM	CLEAN CITY HALL 5/12/21	50.00
36366	ANNE ROCKEY	MAY 4, 2021 ELECTION PAY - 3 HOURS	33.00
36367	NANCY SPOULA	MAY 4, 2021 ELECTION PAY - 14.5 HOURS	159.50
36368	TRACE ANALYTICAL LABORATORIES	IRP WATER SAMPLE TESTING - 5/6/2021	74.50
36369	VILLAGE OF PAW PAW LABORATORY	LAB ANALYSIS FOR MARCH 2021	100.00
36370	LAURA WEEDEN	MAY 4, 2021 ELECTION PAY - 16 HOURS	208.00
36371	AT&T MOBILITY	FIRST NET SERVICE FOR CELL PHONES 4/12-5/11/2021	411.86
36372	BENDER ELECTRIC	REPLACE TRANSFORMER FOR CHLORINE ROOM AT IRP	865.00
36373	CINTAS CORPORATION	FIRST AID SUPPLIES - DPW AND CITY HALL	113.87
36374	CUMMINS SALES & SERVICE	REPAIRS TO LIFT STATION 372 GENERATOR	3,245.32
36375	DELTA DENTAL	JUNE 2021 DENTAL INSURANCE	908.32
36376	FRONTIER	WWTP PHONE, INTERNET & ALARM - 5/13-6/12/2021	227.94
36377	J.S. BUXTON LLC	2600 GALLONS OF LIME SLURRY FOR WWTP	1,505.00
36378	MILLER THERMOMETER CO.	FLAGS	280.80
36379	MML LIABILITY & PROPERTY POOL	LIABILITY & PROPERTY POOL PREMIUM RENEWAL 4/1/21-3/31/22	42,367.00
36380	TOM NEWNUM	CLEAN CITY HALL 5/19/2021	50.00
36381	THE TRI-CITY RECORD	NOTICE OF PUBLIC HEARING FOR 261 HEYWOOD ZONING (11X61.25), NOTICE OF PUBLIC HEARING FOR CDBG APP - CLARK & LINDEN, NOTICE OF PUBLIC HEARING FOR 2021 TRUTH IN TAXATION AND NOTICE OF PUBLIC HEARING FOR 2021-2022 BUDGET	1,041.25
36382	UNUM LIFE INSURANCE CO OF AMERICA	JUNE 2021 LIFE & DISABILITY INSURANCE	628.90
36383	WIGHTMAN & ASSOCIATES, INC.	PROJECT 202198 - WENDELL AVE IMPROVEMENTS	1,274.57
36384	ALEXANDER CHEMICAL CORP.	CHEMICALS FOR WWTP	2,399.46
36385	MICHAEL BANIC	OCCUPANCY INSPECTIONS - 5/22, 5/26, & 5/27/2021	65.00
36386	DOTSON ENTERPRISES	WATER DEPOSIT & OVERPAYMENT REFUND FOR 116 FRANKLIN	179.95
36387	ESRI	GIS ANNUAL MAINTENANCE FEE - 7/1/2021 THROUGH 6/30/2022	1,500.00
36388	FRONTIER	IRP LOCAL PHONE & INTERNET + CASINO LIFT STATION PHONE 5/19-6/18/21	197.34
36389	MICHAEL MONEY	WATER DEPOSIT & OVERPAYMENT REFUND FOR 111 SHEPARD	153.15
36390	TOM NEWNUM	CLEAN CITY HALL 5/26/2021	50.00
36391	TAYLOR O'NEAL	WATER DEPOSIT BALANCE REFUND FOR 122 MICHIGAN AVE	109.11
36392	PAULETTE'S POTTING SHED	2021 DOWNTOWN FLOWER PLANTING (DDA PAID HALF OF THIS)	3,474.30
36393	MALACHI PRATT	WATER DEPOSIT BALANCE REFUND FOR 316 E MAIN ST	117.16
36394	TRACE ANALYTICAL LABORATORIES	IRP WATER SAMPLE TESTING - 5/20/2021	74.50
36395	VISION SERVICE PLAN	JUNE 2021 VISION INSURANCE	140.31
62 CHECKS			\$ 125,119.01



CITY MANAGER'S REPORT

JUNE 28, 2021

C2R2 PFAS GRANT UPDATE:

I reported to you last month that the City received preliminary approval for the C2R2 PFAS grant, waiting for the final approval from the Administrative Board. The Board has met and given the City a final approval in the amount of \$2,970,800.00 for the connection of the PFAS impacted area to the City Water. The Grant Agreement has now been executed by both sides and we now have the order to proceed with the project. The City will have three years to complete the project. The engineers will need to start with project anytime as soon as the agreement for engineering is executed.

VARIANCE REQUEST FOR 261 HEYWOOD STREET:

The Planning Commission reviewed and recommended the approval of a variance for 261 Heywood Street, in order to allow a house to be built on the lot. The City Ordinance requires a buildable lot to be a minimum of 12,000 square feet, but this lot is only 7623 square. There was a house on the lot that got destroyed by fire a few years ago. A new house on the lot brings opportunity for another house in town and the corresponding tax base.

SITE PLAN REVIEW 210 WEST MAIN STREET:

The Planning Commission reviewed and recommended for approval the Site Plan presented for 210 West Main Street for an Adult Use Recreational Provisioning Center, during the regular meeting held on Monday, June 14, 2021. This Plan is now being presented to you for review and approval.

NEW APPLICATIONS FOR PROVISIONING CENTERS:

We have received two (2) additional applications for Provisioning Centers from BRT Capital, LLC for 210 West Main Street and 325 West Main Street. The applications have been reviewed and sent to Attorney Schuitmaker for legal compliance before they come before you for the final approval. These two locations have buildings that would require extensive rehabilitation before they could be ready for any type of operation.

5 WEST MAIN STREET UPDATE:

The County Treasurer is still awaiting the Structural Engineer's report. In the meantime, the vacant lot at 1 West Main was foreclosed on, will go through the auction process. If there are no acceptable offers by November, the Land Bank would acquire it making a larger project out of 5 West Main Street.

POST COVID-19 OBJECTIVES:

We are striving to cope with the New Normal in our effort to put Covid-19 Pandemic behind us. We are following the State's lead as far as loosening the restrictions on various activities and events that bring a lot of people together.

The City Hall will continue to open full time, but we hope everyone is very cautious with the fact that the Pandemic is not completely over. We hope this transition will be gradual and without any unintended consequences. We also hope that everyone continues to Stay Well and Stay Safe.

Yemi Akinwale

From: Trisha Nesbitt <nesbittt@vanburencountymi.gov>
Sent: Thursday, June 17, 2021 1:32 PM
To: Tischler, Jim (LEO); Robach, Adam (LEO); Huntington, Jeff (TED); Yemi Akinwale; matthew.nilson71@gmail.com; Mike Chappell; Morris, Zachary; Erik Peterson
Subject: 5 West Main Street - No Meeting 6/18

Good Afternoon,

We are awaiting the results from the structural engineer's report and Envirologic's site assessment which was conducted last week. Without any new information to share, I do not feel we need to meet tomorrow to discuss the project.

As always please let me know if you have any questions or concerns.



Trisha Nesbitt

Treasurer

Van Buren County Treasurer's Office

a: 219 E. Paw Paw St.

Suite 101

Paw Paw, MI 49079

t: 269-657-8228

f: 269-657-8227

w: www.vanburencountymi.gov e: nesbittt@vanburencountymi.gov

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Yemi Akinwale

From: Trisha Nesbitt <nesbittt@vanburencountymi.gov>
Sent: Thursday, June 17, 2021 1:27 PM
To: Yemi Akinwale
Subject: RE: 5 West Main Street, Hartford, MI 49057

Thanks for reaching out. I am working on an email to the rest of the committee. I don't see a need for a call tomorrow.

Envirologic was on site last week to do a contamination study. We should have results next week.

Unfortunately, I do not yet have the report from the structural engineer. Envirologic's crew was able to access the other second floor apartment during their visit to take some pictures of that unit for the engineer. Previously, we had not been able to access that part of the building.

1 West Main Street (the vacant lot next door) was foreclosed and will go through the auction process. It is still the goal for the Land Bank to acquire that parcel and make this a larger project. The earliest the Land Bank will be able to acquire the parcel is likely November.

Please let me know if you have any questions or concerns.



Trisha Nesbitt

Treasurer

Van Buren County Treasurer's Office

a: 219 E. Paw Paw St.

Suite 101

Paw Paw, MI 49079

t: 269-657-8228

f: 269-657-8227

w: www.vanburencountymi.gov e: nesbittt@vanburencountymi.gov

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From: Yemi Akinwale <citymanager@cityofhartfordmi.org>
Sent: Thursday, June 17, 2021 1:23 PM
To: Trisha Nesbitt <nesbittt@vanburencountymi.gov>
Subject: 5 West Main Street, Hartford, MI 49057

This email was sent from outside your organization. Please use caution when clicking links or opening attachments.

Good Afternoon Trisha,
Is there any update you could share with me about 5 West Main Street?
What is going to be the next step?
Thanks!
I hope you are having a pleasant day.
Yemi Akinwale, City Manager
City of Hartford
269-621-2477-phone
269-621-2054-fax

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
MAY 24, 2021

Item 12.

Commissioners Present: Frank Dockter; Dennis Goss; Richard A. Hall; John Miller; Helen Sullivan; Terry Tibbs;

Members Absent: Ron Burleson;

Staff Present: Akinwale; Rodney-Isbrecht, Staunton

Mayor Richard A. Hall called the business meeting to order at 7:30pm.

Pledge of Allegiance was said.

Motion by Commissioner Dockter, supported by Commissioner Tibbs, to approve the agenda as presented.

Motion carried 6 – 0

Motion by Commissioner Miller, supported by Commissioner Tibbs, to recess the business meeting of the Hartford City Commission to hold a public hearing on the State Revolving Loan Fund.

Motion carried 6 – 0

Public Hearing: Michigan Department of the Environment Great Lakes and Energy State Revolving Fund Project Plan for the City of Hartford Wastewater Collection Plan:

Ashley Powers & Mickey Bittner, Wightman's, presentation on the needs of the sewer system exposed by the SAW grant and prioritized the need to repair or replace the critical infrastructure. Some of the system is beginning to fail, no action is not a solution to resolve the problems. Applying for a loan through the SRF program as a disadvantaged community, the City may be eligible for principal loan forgiveness based on the City's eligibility. User fees may need to increase up to 38% increase to repay the 30-year loan. The waste water treatment plant recommend upgrades are a cost of \$456,800 in projects. The collection system recommended lining & replacement of lines at a cost of \$2,484,600.00. The total project financing budget is \$3,949,000. A detailed transcript of the public hearing is available in the Clerk's office and is required as part of the application package.

Motion by Commissioner Tibbs, supported by Commissioner Miller, to close the public hearing and resume the business meeting of the Hartford City Commission.

Motion carried 6 – 0

Motion by Commissioner Miller, supported by Commissioner Goss, to recess the business meeting of the Hartford City Commission to hold a public hearing on a CDBG Application for Clark & Linden Street Improvement Project.

Motion carried 6 – 0

Public Hearing – CDBG Application Clark & Linden Street Improvement Project:

This project was going to be included in the SRF loan program but this grant became available and if the application is approved this project can be taken out of the loan application. Due to the emergency nature of this system failure, it was decided to apply for this program to make the necessary upgrades to the system. This program offers some flexibility to make the necessary repairs plus allow for other necessary upgrades in the area. The program will fund water, road reconstruction, sewer, storm system, sidewalks, and curb & gutter. The total project is at a cost of \$2,155,750.00. The grant application request is \$1,835,900.00 with the City's match of \$318,950.00. The project application is also asking MEDC for lead service line replacement in the house and the project has budgeted funds to replace lines if they are found. This application is due May 31st awards will be made on or about June 15th.

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
MAY 24, 2021

Item 12.

Motion by Commissioner Dockter, supported by Commissioner Miller, close the public hearing and resume the business meeting of the Hartford City Commission.

Motion carried 6 – 0

Motion by Commissioner Tibbs, supported by Commissioner Miller, to recess the business meeting of the Hartford City Commission to hold a public hearing on the 2021/2022 Budget

Motion carried 6 – 0

Public Hearing – 2021/2022 Budget:

The budget will be starting with a fund balance of \$703,287.00. Revenue has been budgeted at \$1,285,465.00. The American rescue plan act is a two-year program that will impact the City's revenue but the rules of how to spend it have not been released. General fund expenditures have been budgeted at \$1,387,573.00. The City Manager will be happy to answer any questions the Council may have.

Motion by Commissioner Dockter, supported by Commissioner Miller, close the public hearing and resume the business meeting of the Hartford City Commission.

Motion carried 6 – 0

Guests: None

Public Comment: None

Communications:

- Notice from Hartford Public Schools Superintendent Search
- Mayor & Council Nominating Petition Forms Available in the Clerk's Office Due July 20, 2021 to have name placed on the November 2, 2021 ballot.
- Memorial Day Service & Parade – the American Legion did not plan to have service or parade.

Reports of Officers, Boards & Committees; Routine Monthly Reports from Departments:

- A. **Police & Ordinance** – Jim Coleman has retired as Ordinance Officer; the City Manager is posting the position internally first. City Manager: Officers on duty will be doing ordinance enforcement in the interim.
- B. **Fire Dept** – No Representative
- C. **Ambulance** – No discussion
- D. **Van Buren County – Veteran's service officer resigned; St Joseph County is taking care of the phone calls & emails until someone is hired; Van Buren Public Transportation is offering rides for veterans for free; Van Buren County Health Department offering dental program for veterans. Email domains for county are changing. Current County administrator has moved to oversee the Palisades Nuclear Plant closing. Frank Hollister will be the new county administrator.**
- E. **Public Works** – No discussion
- F. **Wastewater Treatment Plant** – No discussion
- G. **Treasurers, Investment & List of Bills** – No discussion
- H. **City Manager – Michigan Department of Transportation: Transportation Economic Development Fund, Category F Transportation Grant; Consolidation & Contamination Risk Reeducation (C2R2) PFAS Grant; 2021 Community Development Block Grant Water Related Infrastructure (WRI) Grant Application**

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
MAY 24, 2021

Item 12.

Approval of Commission Minutes:

Motion by Commissioner Tibbs, supported by Commissioner Miller, to approve the minutes of the April 26, 2021 business meeting of the Hartford City Commission, as presented and place them on file.

Motion carried 6 – 0

Motion by Commissioner Dockter, supported by Commissioner Miller, to approve the minutes of the May 6, 2021 special meeting of the Hartford City Commission as presented and place them on file.

Motion carried 6 – 0

Approval of Reports:

Motion by Commissioner Dockter, supported by Commissioner Miller, to accept the April 2021 departmental reports as presented and place them on file.

Motion carried 6 – 0

Goals/Objectives:

- D1 - Drinking Water Asset Management Project – Identifying Lead Lines

Old Business:

- Commissioner Tibbs feels that the public works department & police department worked during COVID and needs to be compensated.

New Business:

Motion by Commissioner Goss, supported by Commissioner Miller, to approve Med Leaf permit renewal for a commercial adult use recreational marijuana facility provisioning/retail center.

Motion carried 6 – 0

Resolutions, Ordinance, Proclamation's:

Motion by Commissioner Dockter, supported by Commissioner Miller, to adopt Resolution 2021-005 setting the Tax Millage Rate

Motion carried 6 – 0

Motion by Commissioner Tibbs, supported by Commissioner Miller, to adopt Resolution 2021-006 adopting the 2021/2022 Budget

Motion carried 6 – 0

Motion by Commissioner Tibbs, supported by Commissioner Goss to adopt Resolution 2021-007 CDBG Grant Linden & Clark Street Infrastructure Project.

Motion carried 6 – 0

Adjournment:

Motion by Commissioner Dockter, supported by Commissioner Goss, to adjourn the meeting at 9:03pm.

Motion carried 6 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk

CITY OF HARTFORD
SPECIAL MEETING MINUTES
JUNE 17, 2021

Item 13.

Members Present: Ron Burleson; Frank Dockter; John Miller; Helen Sullivan; Terry Tibbs;
Members Absent: Dennis Goss; Richard A. Hall;
Staff Present: Akinwale; Rodney-Isbrecht;

Mayor Pro-Tem John Miller called the special meeting of the City Council to order at 6:00P.M.

Pledge of Allegiance was said.

Discussion: Clean Water Revolving Funds SRF/SWQIF Final Project Plan for Waste Water System Improvements: Ashley Powers, Wightman's, a resolution is required as part of the application package. This special meeting was called because there was a mis-communication as to when the applications were due.

Motion by Commissioner Tibbs, supported by Commissioner Sullivan, to adopt Resolution 2021-008 a final project plan for wastewater system improvements and designating an authorized project representative.

Motion carried 5 – 0

Motion by Commissioner Sullivan, supported by Commissioner Tibbs, to adjourn the meeting at 6:09pm.

Motion carried 5 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk

CITY OF HARTFORD
SPECIAL MEETING MINUTES
MAY 20, 2021

Item 14.

Members Present: Frank Dockter; Richard A. Hall; John Miller; Helen Sullivan; Terry Tibbs;
Members Absent: Ron Burleson; Dennis Goss;
Staff Present: Akinwale; Rodney-Isbrecht;

Mayor Richard A. Hall called the special meeting of the City Council to order at 6:00P.M.

Motion by Commissioner Tibbs, supported by Commissioner Miller, to approve the agenda as presented.

Motion carried 5 – 0

Public Hearing: Truth in Taxation Notice of Increasing Property Taxes

Motion by Commissioner Tibbs, supported by Commissioner Miller, to recess the special meeting to hold a public hearing on Truth in Taxation, the 2021/2022 budget and millage rate to support the budget.

Motion carried 5 – 0

Discussion: Truth in Taxation Millage Rate, the Public Hearing is to inform the public that the Council intends to approve the maximum millage rate allowed by law at the May 24, 2021 business meeting. Due to Headlee & MCL. 211.34 the City would lose \$740.00, Sewer Bond \$107.00, Fire Department \$85.00, and Senior Services \$30.00 of revenue this year if it does not hold the public hearing to keep the millage rate the same. The millage rate is needed to maintain the level of service the City provides.

Total City Millage rate for 2020 was 15.8770. In 2021, if approved, will be 15.8014 mills. This is less than last year due to an error in the ballot language presented by the fire board for the fire millage renewal that was approved by voters in 2020. Last year the fire board collected a millage rate of 1.4941mils the new rate they will collect in 2021 is 1.4185 mills, this will be a loss to the fire department of a little more than \$2,800 from the City's tax collection. There was a slight increase in the City's total taxable value for 2021 of 36,840,128.

Motion by Commissioner Dockter, supported by Commissioner Miller, to resume the special commission meeting.

Motion carried 5 – 0

Public Comment: None

Motion by Commissioner Tibbs, supported by Commissioner Dockter, to adjourn the meeting at 6:05pm.

Motion carried 5 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk

**FISCAL 2020-2021
BUDGET ADJUSTMENTS
GENERAL FUND**

The City budgeted a deficit budget of \$227,834.00 for this fiscal year.

GENERAL FUND	REVENUE		
	CURRENT BUDGET		\$1,135,000
	CURRENT (JUNE 22)	1,224,452	
	ACCRUAL - JUNE ADMIN FEES	13,500	
	STATE SHARED REVENUE	5,000	
	ELECTION REIMBURSEMENT	2,400	
	LABOR/EQUIPMENT RENTAL	11,000	
	PROJECTED REVENUE		1,256,352
	ADJUSTMENTS:		
		SUBTRACT	ADD
	REAL PROPERTY TAX	56,745	
	CHARGEBACKS	79,000	
	PERSONAL PROPERTY TAX		34,615
	COMMUNITY STABILIZATION		7,800
	FRANCHISE FEES		17,115
	RECREATIONAL MARIJUANA FEES		45,500
	CARES ACT		51,000
	STATE SHARED REVENUE		29,000
	SALE OF LAND		77,500
	ZONING BOARD FEES		6,650
	INSURANCE REFUNDS		2,852
	LABOR/EQUIPMENT RENTAL	15,000	
	TOTAL ADJUSTMENTS:		121,287
	ADJUSTED REVENUE		\$1,256,287
GENERAL FUND	EXPENDITURES		
	CURRENT BUDGET		\$1,362,834
	CURRENT (JUNE 22)	1,235,938	
	ADDITIONAL PROJECTED	20,000	
	PROJECTED EXPENDITURES		1,255,938
	ADJUSTMENTS:		
		SUBTRACT	ADD
	101 CITY COMMISSION		4500
	MAYOR	1,400	
	CITY MANAGER	11,800	
	CLERK	3,700	
	CENTRAL SUPPLIES	7,100	
	BOARD OF REVIEW	4,100	
	TREASURER	8,500	
	ASSESSOR	5,200	
	ELECTIONS		4,200
	CITY HALL & GROUNDS		6,800
	LEGAL FEES	2,500	
	POLICE DEPT	49,000	
	FIREBOARD	10,500	
	DEPT OF PUBLIC WORKS	10,000	
	WELLHEAD PROTECTION GRANT	3,500	
	ZONING COMMISSION/APPEALS	12,000	
	PARKS & RECREATION		4300
	CULTURAL PROGRAMS		1200
	TOTAL ADJUSTMENTS		(108,300)
	ADJUSTED TOTAL EXPENDITURES		\$1,254,534

PROJECTED ADJUSTMENT TO GENERAL FUND BALANCE:

\$1,753

FISCAL 2020-2021
BUDGET ADJUSTMENTS
STREET FUNDS

MAJOR STREETS	REVENUE		
	CURRENT BUDGET		\$273,000
	CURRENT (JUNE 22)	281,162	
	PLUS ACT 51 DUE	29,000	
	JUNE ADMIN FEES	2,900	
	PROJECTED REVENUE	313,062	
	ADJUSTMENTS:	SUBTRACT	ADD
	ACT 51 REVENUE		37,000
	STABILIZATION AUTHORITY		3,300
	TOTAL ADJUSTMENT	40,300	
ADJUSTED REVENUE			\$313,300

MAJOR STREETS	EXPENDITURES		
	CURRENT BUDGET		\$277,100
	CURRENT (JUNE 22)	162,987	
	ADDITIONAL PROJECTED	3,000	
	PROJECTED EXPENDITURES	165,987	
	ADJUSTMENTS:	SUBTRACT	ADD
	ADMINISTRATION	4,300	
	DEBT SERVICE	6,900	
	STREET CONSTRUCTION	41,700	
	ROUTINE MAINTENANCE	23,000	
	TRAFFIC SERVICES		12,000
	NON-MOTORIZED TRANS	4,500	
	WINTER MAINTENANCE	42,800	
	TOTAL ADJUSTMENTS	(111,200)	
ADJUSTED EXPENDITURES			\$165,900

PROJECTED ADJUSTMENT TO MAJOR STREET FUND BALANCE: \$147,400

LOCAL STREETS	REVENUE		
	CURRENT BUDGET		\$97,400
	CURRENT REVENUE (JUNE 22)	94,184	
	PLUS ACT 51 DUE	10,000	
	PROJECTED REVENUE	104,184	
	BUDGET ADJUSTMENTS	SUBTRACT	ADD
	ACT 51		4,400
	STABILIZATION AUTHORITY		2,100
	TOTAL ADJUSTMENTS	6,500	
ADJUSTED REVENUE			\$103,900

LOCAL STREETS	EXPENDITURES		
	CURRENT BUDGET		\$97,400
	CURRENT (JUNE 22)	58,218	
	ADDITIONAL PROJECTED	2,000	
	PROJECTED EXPENDITURES	60,218	
	ADJUSTMENT	SUBTRACT	ADD
	ADMINISTRATION		200
	ROUTINE MAINTENANCE	26,500	
	TRAFFIC SERVICES	5,300	
	NON MOTORIZED	700	
	WINTER MAINTENANCE	4,800	
	TOTAL ADJUSTMENTS	(37,100)	
ADJUSTED EXPENDITURES			\$60,300

PROJECTED ADJUSTMENT TO LOCAL STREET FUND BALANCE: \$43,600

**FISCAL 2020-2021
BUDGET ADJUSTMENTS
SEWER FUND**

SEWER FUND		REVENUE	
		CURRENT BUDGET	\$618,720
	CURRENT REVENUE (JUNE 22)	550,278	
	ADDITIONAL PROJECTED	-	
	PROJECTED REVENUE	550,278	
	ADJUSTMENTS:		
		SUBTRACT	ADD
	PROPERTY TAX	14,000	
	SALES & SERVICE	94,000	
	CONNECTIONS	1,500	
	CAPITAL RESERVE		18,000
	PENALTIES		7,400
	MISCELLANEOUS		11,000
	INSURANCE REFUND		4,600
	TOTAL ADJUSTMENT		(68,500)
	ADJUSTED REVENUE		\$550,220

SEWER FUND		EXPENDITURES	
		CURRENT BUDGET	\$634,558
	CURRENT (JUNE 22)	496,191	
	ADDITIONAL PROJECTED	15,000	
	PROJECTED EXPENDITURES	511,191	
	ADJUSTMENTS:		
		SUBTRACT	ADD
	GENERAL OPERATIONS	49,000	
	SEWER TREATMENT PLANT		146,000
	SEWER LIFT STATIONS		3,000
	*	223,000	
	TOTAL ADJUSTMENTS		(123,000)
	ADJUSTED EXPENDITURES		\$511,558

PROJECTED ADJUSTMENT TO SEWER FUND BALANCE: \$38,662

*depreciation should be around \$223,000.00

**FISCAL 2020-2021
BUDGET ADJUSTMENTS
WATER FUND**

WATER FUND	REVENUE		
	CURRENT BUDGET		\$439,850
	CURRENT (JUNE 22)	539,319	
	ADDITIONAL PROJECTED	-	
	PROJECTED REVENUE	539,319	
	ADJUSTMENTS:		
		SUBTRACT	ADD
	STATE GRANT (PFAS)		154,000
	CHARGES FOR SERVICE	142,000	
	CONNECTIONS		2,500
	CAPITAL RESERVE ESCROW		82,500
	PENALTIES ON DELINQ		2,500
	TOTAL ADJUSTMENT		99,500
	ADJUSTED REVENUE		\$539,350
WATER FUND	EXPENDITURES		
	CURRENT BUDGET		\$506,027
	CURRENT (JUNE 22)	469,830	
	ADDITIONAL PROJECTED	12,000	
	PROJECTED EXPENDITURES	481,830	
	ADJUSTMENTS:		
		SUBTRACT	ADD
	IRP OPERATIONS	48,000	
	WATER DISTRIBUTION SYSTE		160,000
	*	137,000	
	TOTAL ADJUSTMENTS		(25,000)
	ADJUSTED EXPENDITURES		\$481,027

PROJECTED ADJUSTMENT TO WATER FUND BALANCE: \$58,323

*depreciation should be around \$137,000

**FISCAL 2020-2021
BUDGET ADJUSTMENTS
MISCELLANEOUS FUNDS**

COMPREHENSIVE IMPROVEMENT	REVENUE		
	CURRENT BUDGET		\$212,000
	CURRENT (JUNE 22)	327,751	
	ADDITIONAL PROJECTED	7,600	
	PROJECTED REVENUE		335,351
	ADJUSTMENTS:	SUBTRACT	ADD
	STATE GRANT		108,300
	MISCELLANEOUS	60,000	
	CONTRIBUTION		12,400
	REIMBURSEMENTS		62,700
	TOTAL ADJUSTMENT		123,400
	ADJUSTED REVENUE		\$335,400
COMPREHENSIVE IMPROVEMENT	EXPENDITURES		
	CURRENT BUDGET		\$142,000
	CURRENT (JUNE 22)	190,250	
	ADDITIONAL PROJECTED	1,750	
	PROJECTED EXPENDITURES		192,000
	ADJUSTMENTS:	SUBTRACT	ADD
	CITY HALL		300
	MISC		126,050
	POLICE DEPT		250
	PUBLIC WORKS	35,000	
	SIDEWALKS		1,275
	STREET IMPROVEMENTS	5,000	
	SEWER SYSTEM IMPROVEMENTS		39,100
	WATER DISTRIBUTION IMPROVEMENTS	77,000	
	TOTAL ADJUSTMENTS		49,975
	ADJUSTED EXPENDITURES		\$191,975
PROJECTED ADJUSTMENT TO COMP IMPROVEMENT FUND BALANCE:			\$143,425

**City of Hartford Planning Commission
Regular Meeting, Hartford City Hall
June 14th, 2021 Minutes**

Called to Order: 7:32 p.m. by T. Kling

Members Present: J. Fuller, D. Langston, J. Kling, T. Kling, A. Morales, & N. Spoula

**noted that T. McGlothlin recently lost her husband, Yemi will get in touch with her.

Also Present: Yemi Akinwale, City Manager, Public Attendees

Approval of the Agenda: Motion made by D. Langston, seconded by A. Morales, to approve the June 14th, 2021 agenda as written. All present in favor, motion carried.

Approval of the Minutes: Motion made by N. Spoula, seconded by D. Langston, to approve the March 8th, 2021 meeting minutes as written. All present in favor, motion carried.

Public Comments Not on the Agenda:

Yemi's updates:

Prospect St. work has begun, grant approved, City chipping in 20%. Necessary detours are in place.

PFAS grant approved for 3 mil for work to begin on 65 ½ St hook up to City water.

Work will also begin on E. Main from Center to Olds, & E. Linden and Clark – sewer/water updates and minor road work.

T. Kling asked about Strawberry Festival – Yemi said everyone he spoke with really enjoyed it; a lot of fun had by all.

N. Spoula added that Thursday night's Concert in the Park had a great turn out, about 170 attended.

Public Hearing:

Motion made by J. Fuller, seconded by D. Langston, to recess regular meeting & open Public Hearing. All present in favor, motion carried.

**Review of application for a Variance request for 261 Heywood St., due to lot under 12,000 sq. ft. & is considered unbuildable. Alberto Reyes, the owner of the property, explained he bought the property last January with the intention of putting a house back on it and living there. There had been a home on the property that had burned. He didn't think there would be an issue rebuilding. He plans on putting a 24x48 1 story double-wide prefab on a slab. There is not enough room for a garage. Section 151-180 of ordinance requires lot to be 1200 sq. ft. to be buildable. Although this lot is shy of what is currently required size wise, it's a cleared corner lot, well maintained, & having a home on it will bring more tax revenue to the City, along with providing a nice new home for Mr. Reyes. This discussion also led the Commission to table for further discussion updating our current ordinances for similar future needs, per the request of J. Fuller.

Motion made by N. Spoula, seconded by A. Morales, to recess the Public Hearing & resume the Regular meeting. All present in favor, motion carried.

Motion by J. Fuller, seconded by D. Langston, to recommend the Approval of the variance for 261 Heywood to Hartford City Commission for final approval. All present in favor, per roll call, motion carried.

Old Business: None

New Business: Site Plan Review – Joyology 210 West Main St, Hartford, MI 49057, Applicant Brian Toma on behalf of BRT Capital 3, LLC

****Cody Newman**, architect for the project, presented the Site Plan. This will be a sale only facility, recreational & medical marihuana, no growing. All hi-tech security, minimum two carbon filters to guarantee no unwanted smells emitting. Will employ 20-25 people. Hours of operation between 9a-9p. The rear of the building will be available space for another business or retail tenant. They will landscape & remove the fence on the west end, keeping the south side fence. J. Fuller did express concern of any unwanted smell coming from the facility due to living near there. Cody assured him that there should be none, that the other facilities he has been in built similar to this one has had no complaints of any unwanted smells. The plans for the building & the update to the property are a definite improvement to the current area & surroundings. The new facility will bring new jobs to Hartford. After thorough review of the site plan, making sure it met all requirements, and thorough discussion of the facility, the commission was ready to make their recommendation.

Motion made by D. Langston, seconded by A. Morales, to recommend to the Hartford City Commission the approval of the Site Plan for Joyology at 210 West Main St., Hartford MI 49057. Per roll call, all present in favor, with the exception of two no's, one by J. Fuller due to not being Federally approved, the other by J. Kling due to not feeling the need for another provisioning center in town. With four members in approval, the motion carried.

Other Business: Tabled for our next meeting to look at reviewing and possibly updating some of our current ordinances & zoning requirements per the suggestion of J. Fuller. It has been some time since they have been reviewed.

Adjournment: Meeting adjourned by T. Kling at 8:50 P.M.

Respectfully submitted by: Jenine Kling, Vice Chair & Secretary

HAROLD SCHUITMAKER

Admitted in Michigan and Florida

SCHUITMAKER LAW OFFICE, P.C.

ATTORNEY AT LAW

181 W. Michigan Avenue, Suite 1 • P.O. Box 520

Paw Paw, Michigan 49079

Phone (269) 657-3177 • Fax (269) 657-3826

www.scclawoffice.com

June 21, 2021

Hartford City Council
19 West Main Street
Hartford, Michigan 49057

Re: City of Hartford - 210 W. Main Street, Hartford
Application for Adult Use Recreational Marihuana Facility

Dear Council Members, City Manager and City Clerk:

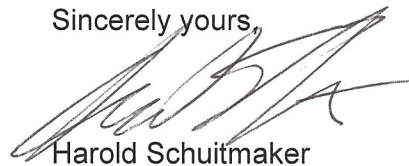
This letter is provided upon my review of the application for an Adult Use Recreational Marihuana Facility License, submitted to the City on behalf of BRT Capital 3, LLC.

The only deficiency in the application submitted was the Certificate of Good Standing from the State of Michigan was almost 3 years old. I did obtain from the Michigan Department of Licensing and Regulation the 2021 Annual Statement. I find this LLC is presently in good standing.

Therefore, I, as City Attorney, approve the application.

Should you have any questions or concerns, please do not hesitate to contact me.

Sincerely yours,



Harold Schuitmaker
Attorney for City of Hartford

HS:pas



HAROLD SCHUITMAKER

Admitted in Michigan and Florida

SCHUITMAKER LAW OFFICE, P.C.

ATTORNEY AT LAW

181 W. Michigan Avenue, Suite 1 • P.O. Box 520

Paw Paw, Michigan 49079

Phone (269) 657-3177 • Fax (269) 657-3826

www.scclawoffice.com

June 21, 2021

Hartford City Council
19 West Main Street
Hartford, Michigan 49057

Re: City of Hartford - 325 W. Main Street, Hartford
Application for Adult Use Recreational Marihuana Facility

Dear Council Members, City Manager and City Clerk:

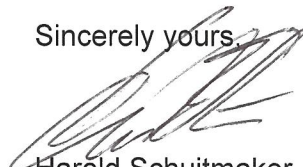
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Therefore, I, as City Attorney, approve the application.

Should you have any questions or concerns, please do not hesitate to contact me.

Sincerely yours,



Harold Schuitmaker
Attorney for City of Hartford

HS:pas



**CITY OF HARTFORD
COUNTY OF VAN BUREN
STATE OF MICHIGAN
RESOLUTION 2021 - 009**



RESOLUTION APPROVING A REDEVELOPMENT ON PREMISE LIQUOR LICENSE

At a regular meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Richard A. Hall on, June 28, 2021 at 7:00p.m.

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, Sandra Banda has approached the City Commission of the City of Hartford regarding the acquisition of a Redevelopment on Premise Liquor License, Pursuant to P.A. 501 of 2006; and

WHEREAS, the City Commission of the City of Hartford has assessed the availability and the need for a Liquor License in relation to this restaurant operation; and

WHEREAS, the City Commission of the City of Hartford has determined that the applicant meets the requirements to qualify for the issuance of the RDA Class-C Liquor License; and

WHEREAS, TAQUERIA Y MARISCOS EL PRIMO Restaurant is located at 27 West Main Street in Hartford, parcel no. 80-52-402-012-01 and within the boundaries of the City's Downtown Development Authority under P.A. 197 of 1975; and

WHEREAS, the City Commission of the City of Hartford is requesting that the Michigan Liquor Control Commission issue the License pursuant to Section 521a (1) b of P.A. 501 of 2006.

NOW THEREFORE BE IT RESOLVED, that the City Commission of the City of Hartford recommends the applicant, Taqueria y Mariscos El Primo, LLC for an on premise Liquor License to be used at Taqueria y Mariscos El Primo Restaurant, 27 West Main Street, pursuant to Section 521a(1)b of P.A. 501 of 2006; and

BE IT FURTHER RESOLVED, that, the City Commission of the City of Hartford supports the application and recommends this application be considered for approval by the Michigan Liquor Control Commission.

YEAS: Commissioner's

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: June 28, 2021

RoxAnn Rodney-Isbrecht, City Clerk

CERTIFICATION: I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on June 28, 2021 and the public notice of said meeting was held in compliance with Act 267 of the Public Acts of Michigan 1976, as amended. DATE: June , 2021

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford * 19 West Main Street * Hartford MI 49057