



City of Hartford
County of Van Buren, State of Michigan

Commission Business Meeting Agenda

Monday, March 22, 2021 at 7:30 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

GUESTS

PUBLIC COMMENT

COMMUNICATIONS

1. Election May 4, 2021 - Hartford Public Schools - Register to Vote, Applications to request an Absent Voter Ballot Available
- [2.](#) Two Rivers Coalition Upcoming Events
- [3.](#) McDowell Apartments Communication
4. City, Hartford Township & Hartford Fire Board Joint Meeting, March 24, 2021 @ the Fire Station
5. New Website - www.cityofhartfordmi.org
6. Hartford City News, Spring & Summer Edition

REPORT OF OFFICERS BOARDS & COMMITTEES

Police & Ordinance

- [7.](#) HPD - Chief
- [8.](#) HPD - Ordinance

Fire Department

- [9.](#) HFD - Chief
- [10.](#) HFD - Board

Ambulance

- [11.](#) AMB - February

Van Buren County

Public Works

[12.](#) DPW - February

Wastewater Treatment Plant

[13.](#) WWTP - February

Treasurers, Investment & List of Bills

[14.](#) Treasurer - February

City Manager

[15.](#) City Manager - February

APPROVAL OF COMMISSION MINUTES

[16.](#) February 22, 2021 Business Meeting

APPROVAL OF REPORTS

GOALS/OBJECTIVES

OLD BUSINESS

17. Discussion - Hartford Fire Department Financials, Audit, and Fire Board Pay

NEW BUSINESS

[18.](#) Capital Improvement Plan - Discussion

[19.](#) Great Lakes Cultivation Advisors, 501 Hillsborough St - Site Plan

INTRODUCTION OF RESOLUTIONS OR AMENDMENTS

ADJOURNMENT

Roxann Isbrecht

From: Kevin Haight <kevinhaight58@gmail.com>
Sent: Wednesday, March 3, 2021 3:44 PM
To: Roxann Isbrecht
Subject: Two Rivers Coalition Upcoming Events

[View this email in your browser](#)



Now that we have hopefully weathered the "Winter of our Discontent", TRC is excited to get to work in 2021 on our water quality mission in the Black River and Paw Paw River watersheds.

UPCOMING EVENT on MARCH 23!

TRC is excited to announce that on Tuesday March 23 at 7:00 p.m., it will host a very timely and interesting on-line presentation about microplastic pollution in the Great Lakes. A speaker from the Alliance for the Great Lakes will present

about this often over-looked but increasingly worrisome problem of micro-plastic particles building up in the lake environment. The presentation will cover the following topics: the importance of the Great Lake ecosystem, how the Alliance for the Great Lakes works to protect the Great Lakes and its communities, the threat of plastic pollution to the Great Lakes, and actions we can take to address plastic pollution in the Great Lakes.

To watch this presentation, simply click on this link or call the number to participate by phone:

Topic: Two Rivers Coalition: Microplastics in the Great Lakes. Presentation from The Alliance For The Great Lakes

Join Zoom Meeting

<https://us02web.zoom.us/j/4983302025>

Meeting ID: 498 330 2025

One tap mobile

+13017158592,,4983302025# US (Washington DC)

+13126266799,,4983302025# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

Meeting ID: 498 330 2025

Find your local number: <https://us02web.zoom.us/j/4983302025>

TRC ACCOMPLISHMENTS in 2020:

In case you missed it, 2020 was actually a very successful (although trying at

times) year for TRC. Here are some highlights:

TRC was the recipient of a large donation from One Hundred Women Who Care of Van Buren County. The money is to be used for the Paw Paw River Water Trail in Van Buren County, including the installation of signs on all bridge crossings over the PPR in the county.

TRC applied for and received a grant from the Berrien Community Foundation to fund installation of signs on bridge crossings over the PPR in Berrien County.

Despite COVID-19, TRC and its partner Van Buren Conservation District were able to conduct macroinvertebrate sampling in the two watersheds for a 7th consecutive year. Plans are underway for our Spring macro sampling event tentatively scheduled for Sunday May 2, 2021.

Thanks to a generous donation from Dick and Carol Purdy, TRC was able to conduct it's 4th consecutive year of testing for E. coli in both watersheds. If you would like to see the maps and graphs of our findings now available on our website, please go to: tworiverscoalition.org/ecoli.asp. Also, we are excited to announce that we have applied to EGLE for a grant to do DNA testing as part of our E. coli testing program in 2021.

Paddling with groups was a challenge in 2020, but TRC persevered and held some socially distanced paddling events on both rivers. Also, TRC teamed up with SW x SW Cisma to hold two "Paddle with a Naturalist" events. This was a great opportunity to learn about both invasive species of concern and native species of importance to wetland environments. GOOD NEWS: We will be hosting more "Paddle with a Naturalist" events in 2021! Keep an eye on the "Upcoming Events" section of our website and/or follow us on FaceBook.

TRC super volunteer Dan Burton got us involved in a cool new project to install bird nest boxes in remote areas of the PPR for Prothonatory Warblers. We are currently trying to work out the logistics for some kind of limited group paddle in early to mid June to hopefully view the nest boxes in use.

Finally, the Paw Paw River Water Trail won the prestigious Graham Woodehouse Award for intergovernmental cooperation. TRC is proud to be part of the consortium of governments and organizations who make up the steering

committee for PPRWT. But we also give ourselves a little pat on the back for successfully nominating the water trail for the award.

Remember, you can keep current with TRC upcoming events (including on-line presentations) by checking the "Upcoming Events" section on the homepage of our website: www.TwoRiversCoalition.org and/or by following us on FaceBook: @TwoRiversCoalition.

Hope to see you at one or more of these events in 2021!



Copyright © 2021 Two Rivers Coalition, All rights reserved.

Two Rivers Coalition is a citizen-based group working to protect the health of the Black River and Paw Paw River watersheds through conservation, education and advocacy. You can become a member or renew your membership by using the interactive form at www.TwoRiversCoalition.org/giving.asp. If you do not wish to be on our mailing list, please unsubscribe.

Our mailing address is:

Two Rivers Coalition
1035 E. Michigan Ave
Paw Paw, MI 49079

[Add us to your address book](#)

Want to change how you receive these emails?
You can [update your preferences](#) or [unsubscribe from this list](#).





321 Woodland Pass Ste 100
East Lansing, MI 48823

PHONE: (517) 351-1544 FAX: (517)-337-8345
MI TDD/TTY: 7-1-1 / TX TDD: 800-735-2989
Rev: 2-2021

February 12, 2021

Hartford City Hall
19 W. Main St. #1
Hartford, MI 49057

Dear Director,

I am writing today regarding McDowell II Apartments located at 55921 County Road 687 in Hartford. We are asking that you refer members of your clientele that may need housing. The rent is based on income and the apartments may be occupied only by very low to moderate income households. The contact telephone number is (269) 621-2089 and the office hours are Wednesday 9 am till 1 pm. The TDD/TTY number is 7-1-1. Barrier free units are available.

It would be greatly appreciated if you would notify appropriate members of your community of this rental opportunity. We are currently accepting applications for 1- and 2-bedroom apartments. Thank you again for your cooperation. We hope we can provide apartments to members of your clientele.

Sincerely,

Marcy Lang

Marcy Lang
Government Administrative Coordinator

RECEIVED
MAR 08 2021
CITY OF HARTFORD

This institution is an equal opportunity provider.

Equal Housing Opportunity





Hartford Police Department
19 West Main Street - Hartford, Michigan. 49057

Police Report for Month of February 2021

Total Duty Hours	672	Foot Patrol Hours	4
Arrests	7	Felony	3
		Misdemeanor	4
Arrest Warrants Issued	6	Traffic Citations Issued	9
Homicide	0	Robbery	0
Sex Crimes	0	Trespassing	1
Assaults	7	UDAA (stolen auto)	1
Burglary	1	Larceny	4
Frauds	3	Property Destruction/Vandalism	0
NFS Checks	0	Juvenile Del	0
OUIL	1	Drug Investigations	0
Civils	5	Public Peace	4
Lost Property	0	Found Property	0
Suspicious Person(s)/Vehicle(s)	1	Alarms	0
Health/Safety	5	Traffic Crash	4
Assist to other Agencies	32	Michigan State Police	3
Van Buren Co Sheriff	8	FIRE/EMS	8
Other Local Agencies	3	Persons	10

Officers of the department handled 85 incidents during the month of February 2021.

As usual, if you have any questions, concerns, or suggestions, please contact me by calling or by stopping by our office!

Chief Tressa Beltran



Hartford Police Department
19 West Main Street - Hartford, Michigan. 49057

Ordinance Officer Report for Month of February 2021

Property Inspections:

	ADDRESS	VIOLATION	RESOLUTION
1	215 Bernard	House previously condemned	Owner working on.
2	50 Marion St.	Lightning Strike. Fire.	Work has started on interior.
3	110 Marion St.	Junk in yard.	Monitored. Warning issued.
4	1 W. Main St.	Empty building.	Property up for auction.

Grass Violation Notices:

	ADDRESS	VIOLATION	RESOLUTION
--	----------------	------------------	-------------------

Blight Violation Postings:

	ADDRESS	VIOLATION	RESOLUTION
1	110 S. Center St.	Discarded mattresses, etc.	Removed.
2	110 Michigan	Scrap Metal in yard. Junk.	To be removed, stored.
3	101 S. Center St.	Discarded chair.	Removed.
4	103 Bernard St.	Junk in backyard.	House empty. Being repaired.
5	Lot 81 MHV	Discarded shelving.	Removed.
6	Lot 2 MHV	Discarded building materials.	Trailer being rehabbed.
7	414 Bowie St.	Bags of trash.	Owner contacted.
8	108 Austin St.	Discarded boxes.	Removed.
9	23 Hilliard	Discarded metal tubes.	Removed.
10	112 Bennett St.	Discarded air conditioners, junk.	Area maintained.
11	216 Shepard St.	Trash in driveway.	Removed.
12	115 Washington	Discarded boxes.	Removed.
13	38 W. Main St.	Siding falling off.	Waiting for owner to decide on plan,
14	115 Franklin St	Discarded red chair.	Removed.
15	112 Edwin St.	Tarp on roof.	Owner will replace roof, as able.
16	514 Oak St.	Discarded sofa, etc.	Removed.
17	115 Franklin St.	Discarded sofa.	Removed.
18	125 Olds St.	Discarded sofa.	Removed.
19	215 Shepard St.	Junk, expired vehicles.	Removed.
20	110 Michigan St.	Discarded boxes.	Owner will remove.
21	MHV Lot 113	Discarded cabinet.	Owner will remove.
22	215 Shepard St.	Inoperable Blue Van.	Removed.

Grass Violations Postings	0
Grass Violation Follow-up	0
Blight Violation Posting	22
Blight Violation Follow-up	22
Total:	46

Respectfully Submitted



Officer Jim Coleman #4611
Ordinance Officer
City of Hartford

Hartford Fire Department

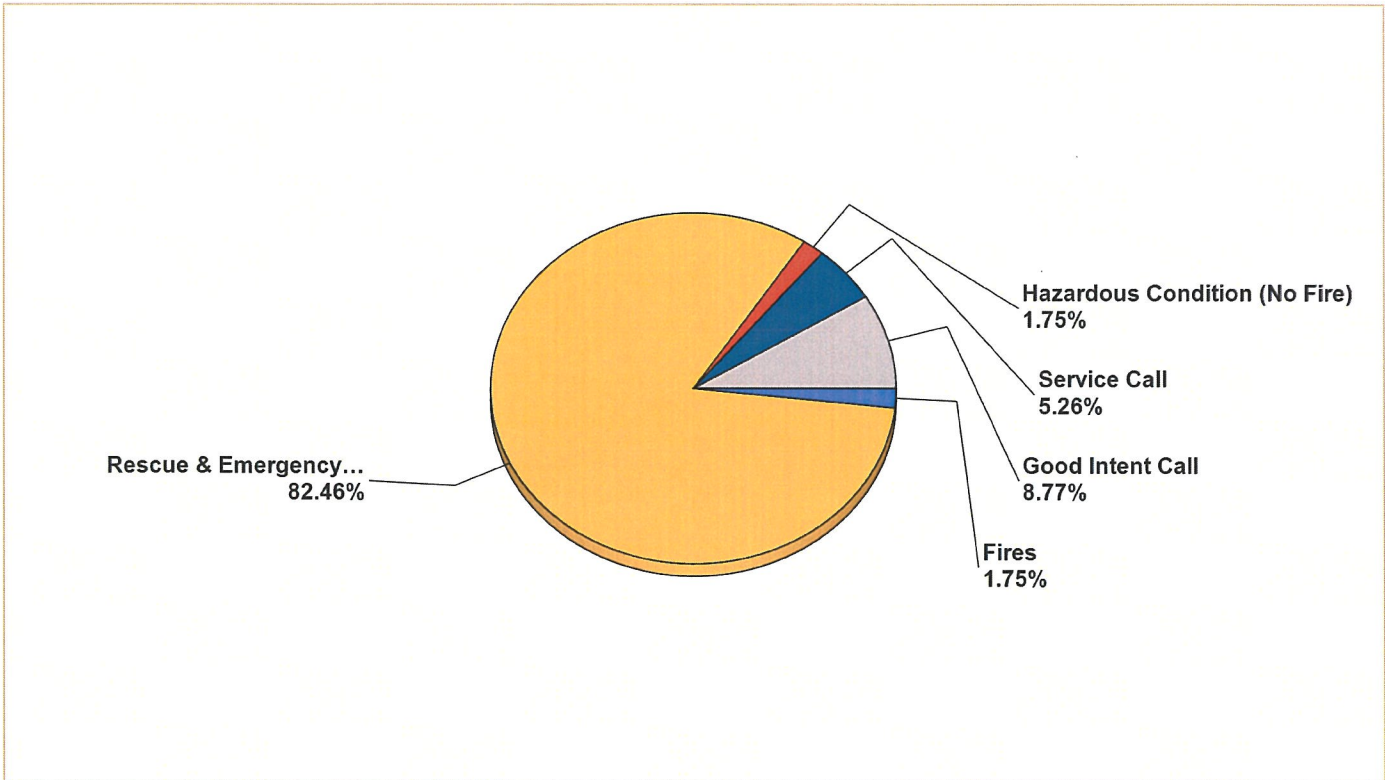
Hartford, MI

This report was generated on 3/2/2021 10:33:57 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 02/01/2021 | End Date: 02/28/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	1.75%
Rescue & Emergency Medical Service	47	82.46%
Hazardous Condition (No Fire)	1	1.75%
Service Call	3	5.26%
Good Intent Call	5	8.77%
TOTAL	57	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
131 - Passenger vehicle fire	1	1.75%
311 - Medical assist, assist EMS crew	14	24.56%
321 - EMS call, excluding vehicle accident with injury	29	50.88%
322 - Motor vehicle accident with injuries	1	1.75%
324 - Motor vehicle accident with no injuries.	3	5.26%
444 - Power line down	1	1.75%
500 - Service Call, other	1	1.75%
511 - Lock-out	1	1.75%
551 - Assist police or other governmental agency	1	1.75%
611 - Dispatched & cancelled en route	5	8.77%
TOTAL INCIDENTS:	57	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Hartford Fire Department



Hartford, MI

This report was generated on 3/2/2021 10:38:43 AM

Incident Count per User-Defined Fields for Date Range

Start Date: 02/01/2021 | End Date: 02/28/2021

ANSWERS	# INCIDENTS
USER-DEFINED FIELD: Dispatch Priority (Required)	
1	29
2	16
3	12

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.



Hartford Fire Department

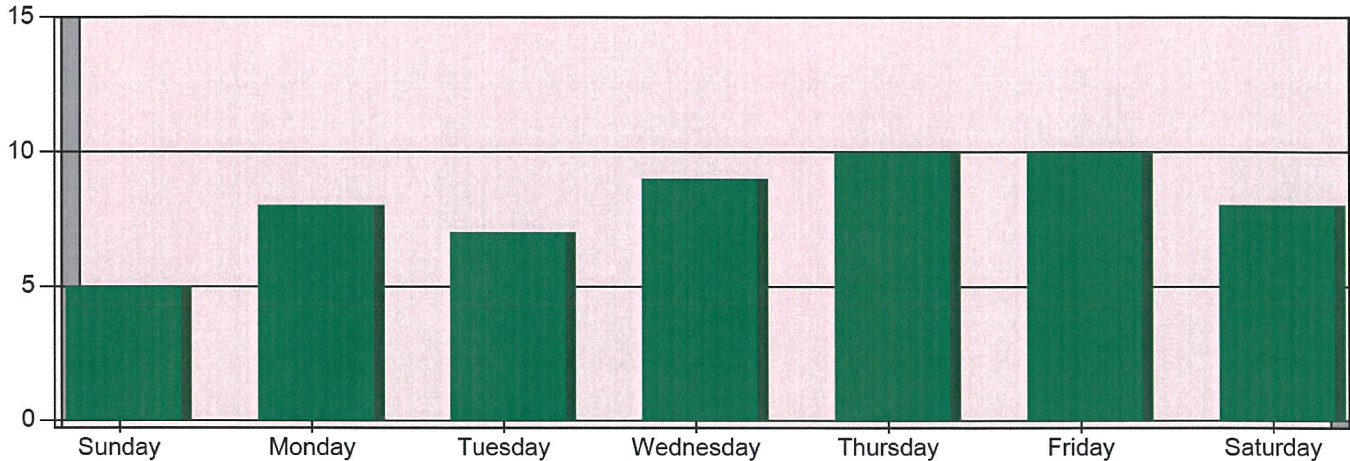
Hartford, MI

This report was generated on 3/2/2021 10:40:06 AM



Incidents by Day of the Week for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 02/01/2021 | End Date: 02/28/2021



DAY OF THE WEEK	# INCIDENTS
Sunday	5
Monday	8
Tuesday	7
Wednesday	9
Thursday	10
Friday	10
Saturday	8

TOTAL

57

Only Reviewed incidents included.



Hartford Fire Department

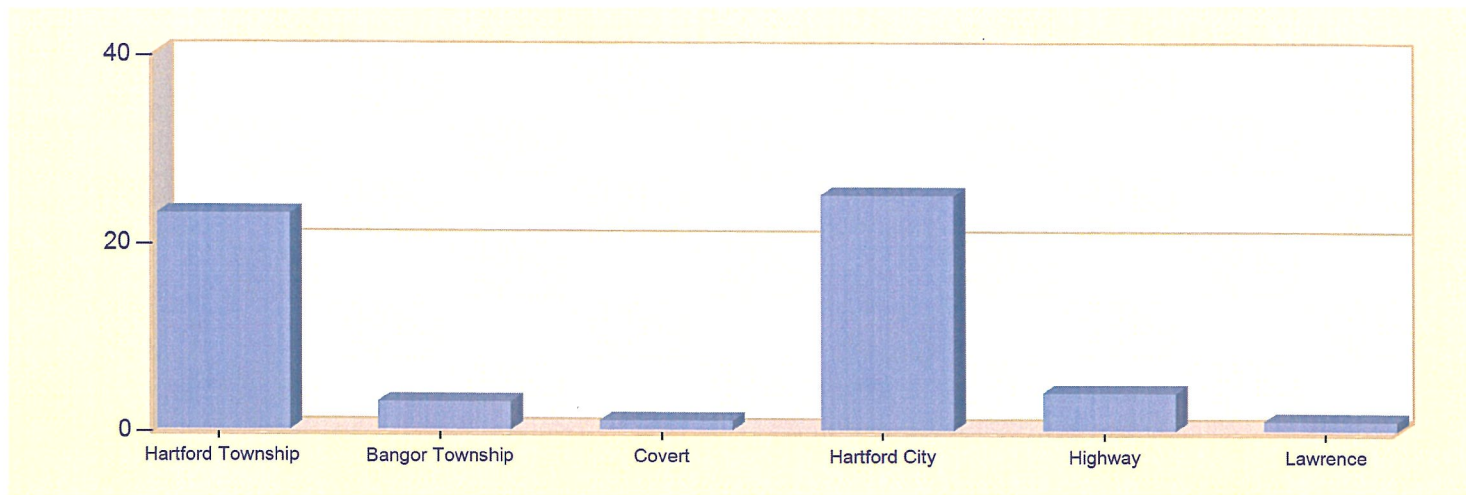
Hartford, MI

This report was generated on 3/2/2021 10:37:24 AM



Incident Type Count per Zone for Date Range

Start Date: 02/01/2021 | End Date: 02/28/2021



ZONES	INCIDENT TYPE	COUNT
Hartford Township - Hartford		
	311 - Medical assist, assist EMS crew	4
	321 - EMS call, excluding vehicle accident with injury	13
	324 - Motor vehicle accident with no injuries.	1
	444 - Power line down	1
	511 - Lock-out	1
	551 - Assist police or other governmental agency	1
	611 - Dispatched & cancelled en route	2
	<i>Total Incidents for Hartford Township - Hartford:</i>	23
Bangor Township - Bangor		
	321 - EMS call, excluding vehicle accident with injury	3
	<i>Total Incidents for Bangor Township - Bangor:</i>	3
Covert - Covert		
	321 - EMS call, excluding vehicle accident with injury	1
	<i>Total Incidents for Covert - Covert:</i>	1
Hartford City - Hartford		

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



ZONES	INCIDENT TYPE	COUNT
	311 - Medical assist, assist EMS crew	10
	321 - EMS call, excluding vehicle accident with injury	12
	322 - Motor vehicle accident with injuries	1
	500 - Service Call, other	1
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for Hartford City - Hartford:</i>	<i>25</i>
Highway - I 94		
	131 - Passenger vehicle fire	1
	324 - Motor vehicle accident with no injuries.	2
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for Highway - I 94:</i>	<i>4</i>
Lawrence - Township		
	611 - Dispatched & cancelled en route	1
	<i>Total Incidents for Lawrence - Township:</i>	<i>1</i>
Total Count for all Zone:		57

Zone information is defined on the Basic Info 3 screen of an incident.
Only REVIEWED incidents included.



Hartford Fire Department

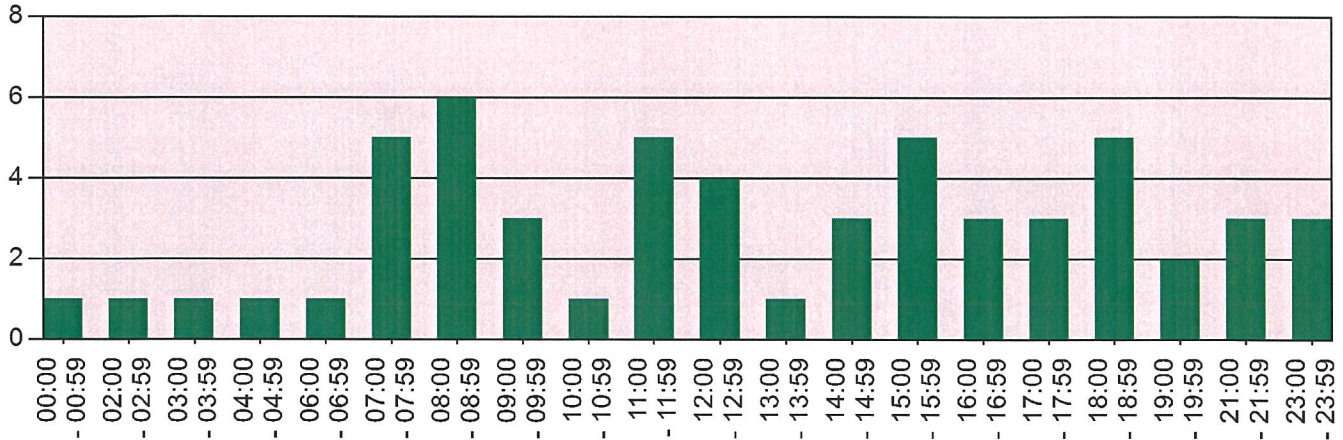
Hartford, MI

This report was generated on 3/2/2021 10:40:44 AM



Incidents per Hour for Incident Type Range for Date Range

Start Incident Type: 100 | End Incident Type: 911 | Start Date: 02/01/2021 | End Date: 02/28/2021



HOURLY	# of CALLS
00:00 - 00:59	1
02:00 - 02:59	1
03:00 - 03:59	1
04:00 - 04:59	1
06:00 - 06:59	1
07:00 - 07:59	5
08:00 - 08:59	6
09:00 - 09:59	3
10:00 - 10:59	1
11:00 - 11:59	5
12:00 - 12:59	4
13:00 - 13:59	1
14:00 - 14:59	3
15:00 - 15:59	5
16:00 - 16:59	3
17:00 - 17:59	3
18:00 - 18:59	5
19:00 - 19:59	2
21:00 - 21:59	3
23:00 - 23:59	3
TOTAL:	57

Only REVIEWED incidents included.

**Hartford Fire Board Meeting
March 8, 2021
February Business**

Contents

Page 1	Meeting Agenda
Page 2	Proposed Meeting Minutes of February 8, 2021 Board Meeting & Joint Board Meeting February 10,2021
Page 3	Treasurer's Report
Page 4	Income & Expense and Expenses by Vendor Summary
Page 5	Payroll Summary
Page 6	Balance Sheet and Deposit Detail
Page 7	Budget Performance Report
Page 8	Call Report
Page 9	Chief Harting's Reports
Page 10	Assistant Chief McGrew Report

Hartford Fire Board
Agenda
Monday, March 8, 2021, 7:00 PM

- I. Call to Order, Pledge
- II. Roll call: Jerry Birmele, Steve Starner, Chad Hunt, Helen Sullivan, Chris Postello
- III. Public Comment: Limited to three minutes per person
- IV. Approval of the Agenda. Motion by _____ Second by _____ Motion _____
- V. Approval of previous meeting minutes from February 8, 2021: Motion by ____Second__ Motion _____
- VI. Approval of Joint Boards Meeting minutes from February 10, 2021: Motion by ____Second__ Motion _____
- VII. Approval of February Treasurer’s report: Motion By _____ Second by _____ to approve Treasurer’s report as presented. Motion _____
 - a. Accounts Payable: Amount \$ **19,597.01** Motion by ____Second _____ by roll call vote _____
- VIII. Review: Income & Expense; Payroll; Balance sheet & Deposit Detail; Budget
- IX. Fire calls
- X. Unfinished Business:
 - NONE
- XI. New Business:
 - NONE
- XII. Reports:
 - a. Fire Chief
 - b. Assistant Fire Chief
 - c. Board –Joint Meeting on Wednesday 24 Mar 2021

Motion by _____ second by _____ to adjourn at _____pm.

HARTFORD FIRE BOARD MEETING
Minutes of Fire Board Meeting February 8, 2021

Members Present upon roll call: Steve Starner; Chad Hunt; Helen Sullivan; Chief Harting Absent: Chris Postello; Jerry Birmele

Others Present: Carole Kiernan, Kevin McGrew

Chairman Starner called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Fire Board meeting of February 8, 2021 was presented. Motion Hunt Second by Sullivan; to approve the agenda as presented. Motion: Approved

The proposed minutes of the January 11, 2021 Fire Board meeting were presented. Motion by Starner; Second by Sullivan to accept the minutes as presented Motion: Approved.

The January Treasurer's report was presented. Motion by Hunt; Second by Starner; to accept Treasurer's report as presented. Motion: Approved

Bills were presented for approval in the amount of **\$28,196.93** Motion by Starner; Second by Hunt; to pay bills in amount of **\$28,196.93**. Motion Approved upon roll call vote of members present.

Unfinished Business:

None

New Business:

1. Approve the amended Proposed 2021/2022 Budget in the amount of \$315,784.45. Motion by Hunt; Second by Starner to approve the amended 2021/2022 Budget as presented. Motion Approved by roll call vote of members present.

Fire Chief's Report:

Meetings Attended: None

Information:

- 2020 Year-end report completed
- Life jackets are in and have been labeled
- Reviewed and approved building plan for Miro Grow shop at Hartford Speedway
- Huffman building coming along

- Will be applying for Firehouse grant.

Minutes of Fire Board Meeting February 8, 2021

Respectfully Submitted,

R. Harting

Robbie Harting – Fire Chief

Assistant Fire Chief's Report:

Meetings Attended: NONE

Information:

- 1871 update
- Command Vehicle-1802 has been in service about 3 weeks
- Membership Vehicle Insurance Inquiry Complete
- Started EMT Class

Respectfully Submitted,

K. McGrew

Kevin McGrew-Assistant Fire Chief

Other Board Business:

Joint Meeting on Wednesday 10 Feb 2021
Begin marketing old truck-current 1871

Motion by Hunt; second by Sullivan; to close meeting at 7:28 pm. Motion: Approved

Respectfully submitted,

Gerald Birmele, Secretary

**Minutes of the Joint Meeting:
Hartford Fire Board, Hartford City & Hartford Township
Wednesday, February 10, 2021, 7:00 PM**

- I. Chairman Starner called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.
- II. Roll call: Jerry Birmele, Steve Starner, Helen Sullivan Absent: Chad Hunt, Chris Postello
- III. Chief Harting presented the 2020 Annual Fire Department Report.
- IV. Assistant-Chief McGrew gave an update on the progress of the new Fire Truck.
- V. Chairman Starner presented the Proposed 2021/2022 Budget and took questions from City and Township officials. City officials inquired as to the status of Vanderlyn bequest.

Motion by Starner supported by Birmele to adjourn at 7:33 p.m.

Respectfully

Gerald Birmele

HARTFORD FIRE BOARD MEETING
Minutes of Fire Board Meeting March 8, 2021

Members Present upon roll call: Steve Starnar; Chad Hunt; Helen Sullivan; Carlos Ledesma; Chief Harting Absent: Jerry Birmele

Others Present: Carole Kiernan, Kevin McGrew, Brandon Brodary

Chairman Starnar called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Public comment opened at 7:01. No public comments, closed at 7:01.

The proposed agenda for the Fire Board meeting of March 8, 2021 was presented. Motion Hunt Second by Starnar; to approve the agenda as presented. Motion: Approved

The proposed minutes of the February 8, 2021 Fire Board meeting were presented. Motion by Sullivan; Second by Hunt to accept the minutes as presented Motion: Approved.

The proposed minutes of the February 10, 2021 Joint Board meeting were presented. Motion by Hunt Second by Sullian. Motion Approved.

The February Treasurer's report was presented. Motion by Hunt; Second by Starnar; to accept Treasurer's report as amended. Motion: Approved

Bills were presented for approval in the amount of **\$19,597.01** Motion by Starnar; Second by Hunt; to pay bills in amount of **\$19,597.01**. Motion Approved upon roll call vote of members present.

Unfinished Business:

None

New Business:

None

Fire Chief's Report:

Meetings Attended: None

Information:

- 3 random drug test were done at our February meeting, all negative
- Conducted an Fire Safety Inspection at Holy Family HealthCare
- Storm drain structure was replaced
- The FD responded to 20 more calls through Jan/Feb (120) of this year compared to 2020 (100).

- Hose testing tentatively scheduled for the middle of May
- Working on Fire House Subs Grant

Respectfully Submitted,

R. Harting

Robbie Harting – Fire Chief

Minutes of Fire Board Meeting March8, 2021

Assistant Fire Chief's Report:

Meetings Attended: NONE

Information:

- 1871 update
- State Inspection completed for 1802 medical license
- Annual Fit testing completed for all members
- Finalizing details for submitting AAA Grant for this year.
- Grass rigs put back in service
- Working on AAA Grant for traffic control devices

Respectfully Submitted,

K. McGrew

Kevin McGrew-Assistant Fire Chief

Other Board Business:

Joint Meeting on Wednesday 24 March 2021

Motion by Hunt; second by Starner; to close meeting at 7:23 pm. Motion: Approved

Respectfully submitted,

Gerald Birmele, Secretary

Treasurer's Report for meeting on March 8, 2021 For the month ending February 28, 2021

Cash Balances

Operations – General Fund

Reconciled Cash Balances of Prior Month ended Jan 31, 2020 – tcf bank \$ 96,325.63

XXX January Deposits

City of Hartford – Contribution(February)	\$ 8,951.85
Township of Hartford – Contribution (February)	\$ 13,427.79
Bangor Township Cost Recovery	\$ 408.00
Cost Recovery	\$ 2,014.22
Pride Care (Jan)	\$ 0.00
Interest	\$ 0.72

Total Deposits \$ 24,801.86

Total Balance of General Fund \$ 121,127.49

XXX Expenditures for approval:

Vendors payable	\$ 9,227.11
Payroll released February 2021 (9,587.38 – 1,920.86)	\$ 7,666.52
Bank Fees	\$ 49.10
MI & Fed Tax Withholdings	\$ 2,654.28

Total Expenditure \$ 19,597.01

General Fund Balance February 28, 2021 \$ 101,530.48

Capital Equipment

Reconciled Cash Balance as of February 28, 2021 – Millage Fund \$ 60,010.51

Reconciled Cash Balance as February 28, 2021 – Maintenance Fund \$ 16,311.20

Cash Balances for month February 28, 2021 \$ 76,321.71

Renewal CD Balance as of month ended October 31, 2020 \$ 0.00

Invested Capital Equipment

Et Cetera Investment Services, LLC – Millage Fund Investment Jan 29, 2020-1 \$ 81,230.20

Et Cetera Investment Services, #2-TCF Investment Dec-31 Jan 29,20201 \$ 101,338.60

**Hartford Fire Board
March 8, 2021 Meeting
Income & Expense and Expenses by Vendor Summary
February Business**

Expense by Vendor

	<u>Feb 21</u>
A T & T	-351.92
Auto-Wares	-22.98
Best Way Disposal	-77.25
Chad Hunt	-30.00
City of Hartford (Dental/Vision)	-134.31
City of Hartford {2}	-250.76
City of Hartford Health Ins.	1,676.04
Comcast	-187.97
Consumers Energy	-106.00
Cummins Sales & Service	-627.41
Helen Sullivan	-60.00
Indiana Mich Power	-327.00
IRS Online Payment	2,250.76
Jerry Birmele	-30.00
Kellogg Hardware	-44.46
McKesson Medical-Surgical Government Solu	-227.83
North Breathing Air, LLC	-165.00
Premier Safety	-346.59
S & A Automotive Inc.	-641.72
ShellFleet Plus Card	-126.11
Southwest Transport Co.	1,385.00
Spectrum Health Lakeland	-48.00
Steven Starnar	-60.00
Van Buren County Fire Association	-50.00
TOTAL	9,227.11

412 Hartford Township Millage	17,000.72
420 Bangor 1st Resp Reimburse	408.00
521 Cost Recovery Reimbursement	2,014.22
Total Income	49,719.86
Gross Profit	49,719.86
Expense	
500 Payroll	
500.1 Fire Chief	4,179.38
500.10 Chief Health Benefits	1,810.35
500.2 Firefighters/Medics	3,748.00
500.3 Support Staff	585.00
500.4 Chief Retirement	250.76
500 Payroll - Other	675.00
Total 500 Payroll	11,248.49
502 Utilities	
502.1 Internet-Telephone	187.97
502.2 Electric	327.00
502.3 Natural Gas	106.00
502.4 First Net-AT&T	351.92
Total 502 Utilities	972.89
505 Building Maintenance	
505.1 Bldg Supplies/Maintenanc	385.00
505.2 Building Maintenance	1,044.46
505.5-Trash	77.25
Total 505 Building Maintenance	1,506.71
506 Fuel	
506.1 Unleaded Gas	126.11
Total 506 Fuel	126.11
507 Supplies	20.00
508 Vehicle Maintenance	
508.8 #1802	664.70
Total 508 Vehicle Maintenance	664.70
513 Payroll Taxes	2,250.76
515 Equipment & Equip Maint	
515.9 Medical Supplies	227.83
Total 515 Equipment & Equip Maint	227.83
516 Training	
516.3 Medic	48.00
Total 516 Training	48.00
519 Subscriptions & Dues	
519.2 Magazine Subscriptions	50.00

Income & Expense

	<u>Feb 21</u>
Ordinary Income/Expense	
Income	
401 Hartford Township	13,427.79
402 Hartford City	8,951.85
404 Interest	1.17
411 Hartford City Millage	7,916.11

**Hartford Fire Board
March 8, 2021 Meeting
Income & Expense and Expenses by Vendor Summary
February Business**

Total 519 Subscriptions & Dues	50.00
525 Personal Equipment	
525.2 Personal Equipment	<u>346.59</u>
Total 525 Personal Equipment	346.59
527 Bank Fees	49.10
528 Bd Members Compensation	180.00
529 Mandatory Annual Testing	
529.8 Air Compressor	<u>165.00</u>
Total 529 Mandatory Annual Testing	165.00
530 Generator	
530.2 Maintenance Contract	<u>627.41</u>

Total 530 Generator	627.41
Payroll Tax Expense	<u>1,133.42</u>
Total Expense	<u>19,617.01</u>
Net Ordinary Income	<u>30,102.85</u>
Net Income	<u>30,102.85</u>

Hartford Fire Board March 8, 2021 Meeting Payroll Summary February Business

	TOTAL	
	Hours	Rate
		Feb 21
Employee Wages, Taxes and Adjustments		
Gross Pay		
Salary	2.00	4,179.38
Assistant Fire Chief	1.00	400.00
Fire Board Office	39.00	585.00
Med Assist	128.00	1,951.50
Mutual Aid	6.00	88.00
Other	31.00	465.25
PI Accident	14.00	210.25
Shift Coverage	45.00	675.00
Training	36.00	524.50
Vehicle Fire	5.00	75.00
Vehicle Inspection	30.00	433.50
Total Gross Pay	337.00	9,587.38
Deductions from Gross Pay		
Dental-Vision		-26.86
Firefighters Assn Dues		-522.71
Health Insurance		-335.20
Total Deductions from Gross Pay		-884.77
Adjusted Gross Pay	337.00	8,702.61
Taxes Withheld		
Federal Withholding		-711.00
Medicare Employee		-139.01
Social Security Employee		-594.41
MI - Withholding		-476.44
Medicare Employee Addl Tax		0.00
MI - Cities Res Tax		0.00
MI - Cities Work Tax		0.00
Total Taxes Withheld		-1,920.86
Net Pay	337.00	6,781.75
Employer Taxes and Contributions		
Company FICA		594.41
Company Med		139.01
Retirement Fund		236.34
MI - Obligation Assessment		0.00
Total Employer Taxes and Contributions		969.76

**Hartford Fire Board Meeting
March 8, 2021
Balance Sheet & Deposit Detail
February Business**

BALANCE SHEET

		<u>Feb 28, 21</u>
ASSETS		
Current Assets		
Checking/Savings		
102 Regular Check Chem Bk...847	77,361.58	
105 CD Fund Equity..C...288	-336.62	
106 Millage Fund Chem Bank .167	60,010.51	
108 Maintenance Chem Bk ...183	16,311.20	
Chemical Financial Advisors	81,230.20	
TCF Investment Services #2	<u>101,338.60</u>	
Total Checking/Savings	<u>335,915.47</u>	
Total Current Assets	<u>335,915.47</u>	
TOTAL ASSETS	<u>335,915.47</u>	
LIABILITIES & EQUITY	0.00	

Deposit Detail

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
Deposit		02/10/2021		106 Millage Fund Chem Bank .167	1,911.83
				411 Hartford City Millage	-1,911.83
TOTAL					-1,911.83
Deposit		02/10/2021		102 Regular Check Chem Bk...847	10,966.07
				521 Cost Recovery Reimbursement	-1,938.12
				402 Hartford City	-8,951.85
				521 Cost Recovery Reimbursement	-26.10
				521 Cost Recovery Reimbursement	-50.00
TOTAL					10,966.07
Deposit		02/17/2021		102 Regular Check Chem Bk...847	13,835.79
				420 Bangor 1st Resp Reimburse	-408.00
				401 Hartford Township	13,427.79
TOTAL					13,835.79
Deposit		02/20/2021		106 Millage Fund Chem Bank .167	17,000.72
				412 Hartford Township Millage	17,000.72
TOTAL					17,000.72
Deposit		02/20/2021		106 Millage Fund Chem Bank .167	6,004.28
				411 Hartford City Millage	-6,004.28
TOTAL					-6,004.28

**Hartford Fire Board Meeting
 March 8, 2021
 Balance Sheet & Deposit Detail
 February Business**

Deposit		02/28/2021		108 Maintenance Chem Bk ...183	0.13
				404 Interest	-0.13
TOTAL					-0.13
Deposit		02/28/2021		106 Millage Fund Chem Bank .167	0.32
				404 Interest	-0.32
TOTAL					-0.32
Deposit		02/28/2021		102 Regular Check Chem Bk...847	0.72
				404 Interest	-0.72
TOTAL					-0.72
Paycheck	ACH	02/28/2021	Sharpe, Ian	102 Regular Check Chem Bk...847	0.00
				500.2 Firefighters/Medics	15.00
				500.2 Firefighters/Medics	15.00
				410 Firefighters Assn Dues	-12.71
				Payroll Tax Expense	1.86
				Payroll Liabilities	-1.86
				Payroll Liabilities	-1.86
				Payroll Tax Expense	0.43
				Payroll Liabilities	-0.43
				Payroll Liabilities	-0.43
				Payroll Liabilities	-15.00
TOTAL					0.00

Hartford Fire Board
Profit & Loss Budget Performance
February 2021

	<u>Feb 21</u>	<u>Jul '20 - Feb 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense				
Income				
303 Investment Market Changes	0.00	9,828.27		
401 Hartford Township	13,427.79	107,422.32	107,422.24	161,133.36
402 Hartford City	8,951.85	71,614.80	71,614.88	107,422.31
404 Interest	1.17	9.66		
405 Miscellaneous	0.00	630.00		
409 Fire Report Request	0.00	20.00	30.96	46.44
411 Hartford City Millage	7,916.11	29,013.38		
412 Hartford Township Millage	17,000.72	28,432.26		
418 US Treasury	0.00	10.32		
420 Bangor 1st Resp Reimburse	408.00	7,877.62	3,575.28	5,362.92
521 Cost Recovery Reimbursement	2,014.22	10,715.84	8,022.08	12,033.12
Accounts Receivable	0.00	0.00	1,792.48	2,688.72
Donation	0.00	8.13		
Federal Grant Receivable	0.00	20,192.00		
Other Revenues	0.00	6,660.00		
Total Income	<u>49,719.86</u>	<u>292,434.60</u>	<u>192,457.92</u>	<u>288,686.87</u>
Gross Profit	49,719.86	292,434.60	192,457.92	288,686.87
Expense				
500 Payroll				
500.1 Fire Chief	4,179.38	33,435.04	33,435.05	50,152.60
500.10 Chief Health Benefits	1,810.35	13,995.76	11,757.84	17,636.76
500.2 Firefighters/Medics	3,748.00	38,506.93	41,333.32	62,000.00
500.3 Support Staff	585.00	5,332.50	4,666.64	7,000.00
500.4 Chief Retirement	250.76	2,006.12	2,000.09	3,000.16
500.5 Shift Coverage	0.00	0.00	9,600.00	14,400.00
500 Payroll - Other	675.00	8,520.00	0.00	0.00
Total 500 Payroll	<u>11,248.49</u>	<u>101,796.35</u>	<u>102,792.94</u>	<u>154,189.52</u>
501 Professional, Insur.& Legal				
501.1 Legal Expenses	0.00	0.00	2,000.00	3,000.00
501.2 Professional - Audit	0.00	7,500.00	5,333.32	8,000.00
Total 501 Professional, Insur.& Legal	<u>0.00</u>	<u>7,500.00</u>	<u>7,333.32</u>	<u>11,000.00</u>
502 Utilities				
502.1 Internet-Telephone	187.97	1,494.26	1,500.00	2,250.00
502.2 Electric	327.00	3,144.51	3,600.00	5,400.00
502.3 Natural Gas	106.00	848.00	1,333.32	2,000.00
502.4 First Net-AT&T	351.92	2,808.39	2,880.00	4,320.00
502.5 EPS Door Security	0.00	435.69	400.00	600.00
Total 502 Utilities	<u>972.89</u>	<u>8,730.85</u>	<u>9,713.32</u>	<u>14,570.00</u>
503 Mileage				
503.1 Mileage - other	0.00	165.02	66.64	100.00
Total 503 Mileage	<u>0.00</u>	<u>165.02</u>	<u>66.64</u>	<u>100.00</u>
505 Building Maintenance				

Hartford Fire Board Profit & Loss Budget Performance February 2021

Item 10.

	Feb 21	Jul '20 - Feb 21	YTD Budget	Annual Budget
505.1 Bldg Supplies/Maintenanc	385.00	1,148.96	2,333.32	3,500.00
505.2 Building Maintenance	1,044.46	1,073.68	666.64	1,000.00
505.3 Grounds Maintenance	0.00	1,190.42	960.00	1,440.00
505.5-Trash	77.25	77.25	200.00	300.00
505 Building Maintenance - Other	0.00	148.50	0.00	0.00
Total 505 Building Maintenance	1,506.71	3,638.81	4,159.96	6,240.00
506 Fuel				
506.1 Unleaded Gas	126.11	1,224.12	2,133.32	3,200.00
506.2 Diesel	0.00	1,224.38	1,333.32	2,000.00
Total 506 Fuel	126.11	2,448.50	3,466.64	5,200.00
507 Supplies	20.00	20.00		
508 Vehicle Maintenance				
508.1 Ladder #1841	0.00	415.36	1,400.00	2,100.00
508.2 Tanker #1831	0.00	4,649.52	4,733.32	7,100.00
508.3 Heavy Rescue #1871	0.00	2,053.65	1,666.64	2,500.00
508.4 Rescue Pickup #1869	0.00	332.12	266.64	400.00
508.5 Jeep #1860	0.00	0.00	266.64	400.00
508.6 Explorer #1810	0.00	0.00	466.64	700.00
508.7 Pick-Up #1801	0.00	1,690.39	266.64	400.00
508.8 #1802	664.70	1,165.86		
Total 508 Vehicle Maintenance	664.70	10,306.90	9,066.52	13,600.00
511 Office				
511.1 Office Equipment	0.00	795.00	200.00	300.00
511.2 Equipment Repairs	0.00	0.00	200.00	300.00
511.3 Office Supplies	0.00	885.35	1,000.00	1,500.00
511.4 Printing	0.00	0.00	133.32	200.00
511.5 Software/Upgrades	0.00	79.49	666.64	1,000.00
511.6 Copy Lease	0.00	204.87	240.00	360.00
Total 511 Office	0.00	1,964.71	2,439.96	3,660.00
512 Insurance				
512.1 Worker's Comp	0.00	4,023.25	3,266.64	4,900.00
512.10 Accident & Sickness Ins	0.00	4,084.00	13,796.64	20,695.00
512.6 Automobile	0.00	389.96		
512 Insurance - Other	0.00	11,025.00		
Total 512 Insurance	0.00	19,522.21	17,063.28	25,595.00
513 Payroll Taxes	2,250.76	23,993.99		
514 Banking Fees	0.00	0.00	0.00	0.00
515 Equipment & Equip Maint				
515.1 Ladder #1841	0.00	87.60	466.65	700.00
515.10 Firefighting Foam	0.00	0.00	666.64	1,000.00
515.11 Ford Truck	0.00	44.12	66.64	100.00
515.2 Tanker #1831	0.00	87.60	466.64	700.00
515.3 Heavy Rescue #1871	0.00	353.17	1,066.64	1,600.00
515.4 Rescue Pickup #1869	0.00	0.00	133.36	200.00

Hartford Fire Board
Profit & Loss Budget Performance
February 2021

	Feb 21	Jul '20 - Feb 21	YTD Budget	Annual Budget
515.5 Jeep #1860	0.00	0.00	133.36	200.00
515.6 Explorer #1810	0.00	0.00	66.64	100.00
515.7 Eqt Maintenance Other	0.00	0.00	133.36	200.00
515.8 Small Equipment Maintenanc	0.00	346.45	133.36	200.00
515.9 Medical Supplies	227.83	1,937.92	1,000.00	1,500.00
Total 515 Equipment & Equip Maint	227.83	2,856.86	4,333.29	6,500.00
516 Training				
516.1 Fire Chief Training	0.00	0.00	1,000.00	1,500.00
516.2 Firefighter I & II	0.00	564.01	666.64	1,000.00
516.3 Medic	48.00	1,048.00	666.64	1,000.00
516.4 Fire Officer Classes	0.00	1,000.00	666.64	1,000.00
516.5 Drivers Training	0.00	0.00	133.36	200.00
516.6 Training - Other	0.00	0.00	0.00	0.00
Total 516 Training	48.00	2,612.01	3,133.28	4,700.00
518 Physicals				
518.1 Annual Physicals	0.00	7,215.00	4,933.36	7,400.00
518.2 New Employee Physicals	0.00	0.00	200.00	300.00
Total 518 Physicals	0.00	7,215.00	5,133.36	7,700.00
519 Subscriptions & Dues				
519.1 HelpNet	0.00	558.00	533.36	800.00
519.11 West MI Assn of Fire Chi	0.00	0.00	100.00	150.00
519.13 SMEMSIC	0.00	75.00	50.00	75.00
519.14 Van Buren Co. FF Assn	0.00	0.00	0.00	0.00
519.2 Magazine Subscriptions	50.00	50.00	133.36	200.00
519.3 FirePrograms	0.00	1,711.69	1,141.04	1,711.60
519.4 IAFC	0.00	0.00	166.64	250.00
519.5 MI State Firefighters Asn	0.00	75.00	66.64	100.00
519.6 NFPA	0.00	0.00	200.00	300.00
519.9 MPSCS	0.00	105.00	66.64	100.00
Total 519 Subscriptions & Dues	50.00	2,574.69	2,457.68	3,686.60
525 Personal Equipment				
525.1 Duty Gear	0.00	2,410.54	4,666.64	7,000.00
525.2 Personal Equipment	346.59	1,182.91	1,866.64	2,800.00
525.3 Small Equipment	0.00	422.45	1,066.64	1,600.00
Total 525 Personal Equipment	346.59	4,015.90	7,599.92	11,400.00
527 Bank Fees	49.10	257.50	166.64	250.00
528 Bd Members Compensation	180.00	870.00	1,500.00	2,250.00
529 Mandatory Annual Testing				
529.1 Personal Veh Inspections	0.00	0.00	333.36	500.00
529.2 Fire Extinguishers	0.00	370.00	200.00	300.00
529.3 Hoses	0.00	2,468.10	1,800.00	2,700.00
529.4 Ladders	0.00	1,236.45	800.00	1,200.00
529.6 Bottles	0.00	1,320.00	333.36	500.00
529.8 Air Compressor	165.00	875.00	666.64	1,000.00

Hartford Fire Board
Profit & Loss Budget Performance
February 2021

Item 10.

	Feb 21	Jul '20 - Feb 21	YTD Budget	Annual Budget
529.9 Flow Testing Air Packs	0.00	0.00	666.64	1,000.00
Total 529 Mandatory Annual Testing	165.00	6,269.55	4,800.00	7,200.00
530 Generator				
530.1 Maintenance	0.00	0.00	166.64	250.00
530.2 Maintenance Contract	627.41	627.41	466.64	700.00
Total 530 Generator	627.41	627.41	633.28	950.00
531 Auxiliary				
531.1 Auxiliary Supplies	0.00	0.00	166.64	250.00
Total 531 Auxiliary	0.00	0.00	166.64	250.00
Capital Expense	0.00	0.00	164,898.75	164,898.75
Investment Fees	0.00	9.00		
Payroll Tax Expense	1,133.42	32,083.55	9,333.36	14,000.00
Uncategorized Expenses	0.00	1,542.90		
Total Expense	19,617.01	241,021.71	360,258.78	457,939.87
Net Ordinary Income	30,102.85	51,412.89	-167,800.86	-169,253.00
Net Income	30,102.85	51,412.89	-167,800.86	-169,253.00

February 2021 CALLS

+	#	TIME	Address	People	COST	TYPE OF CALL
1-Feb	064-City	12:50	Oak St	2	\$ 15.50	Med Assist-Fall
1-Feb	065-City	16:15	Oak St	2	\$ 30.50	Med Assist-Fall
2-Feb	066-City	11:55	Paras Hill Dr.	2	\$ 15.00	Med Assist-Fall
3-Feb	067-City	12:05	Main St.	3	\$ 30.50	Med Assist-Fall
4-Feb	068-City	8:05	Hart St.	4	\$ 46.00	Med Assist-Fall
4-Feb	069-Twp	18:25	CR 687 & Van Auken	5	\$ 56.75	Other-Roll over
4-Feb	070-Twp	23:13	Springdale Dr.	1	\$ 16.00	Med Assist-Chest Pain
5-Feb	071-City	7:59	Center St.	4	\$ 43.75	Med Assist-Fall
5-Feb	072-City	11:55	Maple Hill	3	\$ 31.00	Med Assist-Needs Transport
5-Feb	073-Twp	14:42	59 1/2 Street	5	\$ 61.50	Med Assist-Welfare Check
5-Feb	074-City	17:26	Wendell Ave.	3	\$ 47.00	Med Assist-Fall
6-Feb	075-Twp	0:10	CR 362 & 67th St	2	\$ 60.00	Other-Assist Police
6-Feb	076-Twp	14:24	Red Arrow Hwy	6	\$ 135.00	Other-Wires Down
6-Feb	077-Twp	16:56	Red Arrow Hwy	8	\$ 120.50	Other-Traffic Control
7-Feb	078-Twp	8:22	63rd St.	4	\$ -	Med Assist-Fall
7-Feb	079-Twp	8:47	CR 687	4	\$ 93.00	Med Assist-Assault
9-Feb	080-City	18:52	Center St.	2	\$ 27.75	Med Assist-Chest Pain
9-Feb	081-City	23:45	Maple Hill	1	\$ 16.00	Med Assist-Sick Person
10-Feb	082-Twp	4:21	52nd Ave	1	\$ 16.00	Med Assist-Code 5
10-Feb	083	7:05	Bangor Twp	5	\$ 105.50	Med Assist-Cardiac Arrest
10-Feb	084	8:43	I-94	5	\$ 61.00	PI Accident
10-Feb	085-Twp	23:53	Red Arrow Hwy	2	\$ 30.00	Med Assist-Seizures
11-Feb	086-City	9:24	Center St.	3	\$ 31.00	Med Assist-Possible DOA
11-Feb	087-City	11:44	Center St.	5	\$ 61.00	Med Assist-DOA
12-Feb	088	7:59	Bangor Twp	4	\$ 45.00	Med Assist-Chest Pain
12-Feb	089-Twp	17:59	Shar Sue Dr.	5	\$ 76.00	Med Assist-Assist Disabled
12-Feb	090-Twp	18:31	60th St.	6	\$ 91.50	Med Assist-Assist Ambulance
13-Feb	091	10:09	I-94	7	\$ 90.00	PI Accident
13-Feb	092-City	13:15	Maple St.	5	\$ 61.50	Med Assist-Unresponsive
13-Feb	093-City	18:01	Franklin St.	5	\$ 77.50	Med Assist-Difficulty Breathing
14-Feb	094-City	9:37	Wendell Ave.	3	\$ 46.00	Med Assist-Fall
15-Feb	095	6:22	I-94	3	\$ 45.00	Other-Unknown Crash
15-Feb	096-Twp	8:08	CR 687	5	\$ 60.50	Med Assist-Welfare Check
15-Feb	097-City	15:28	Wendell Ave.	2	\$ 31.00	Med Assist-Medical Alarm
15-Feb	098-City	21:38	Linden St.	3	\$ 45.00	Med Assist-Pain
17-Feb	099-Twp	7:25	Dead End of 67 1/2	2	\$ 16.00	Other-Cancelled Enroute
17-Feb	100-Twp	14:45	Ellenbrough	4	\$ 46.50	Med Assist-Altered
18-Feb	101-City	15:49	Wendell Ave.	1	\$ 15.00	Med Assist-Difficulty Breathing
18-Feb	102	19:13	Lawrence Twp	6	\$ 88.00	Mutual Aid
19-Feb	103-Twp	7:15	60th Ave	3	\$ 31.00	Med Assist-Bleeding
19-Feb	104-City	21:22	Pleasant St.	4	\$ 59.25	PI Accident
20-Feb	105-Twp	16:38	Red Arrow Hwy	5	\$ 73.25	Med Assist-Fall
21-Feb	106-City	19:51	Shepard St.	6	\$ 92.50	Med Assist-Suicidal
22-Feb	107-Twp	12:05	Shar Sue Dr.	4	\$ 46.50	Med Assist-Lift Assist

22-Feb	108-City	18:55	Shepard St.	3	\$	46.50	Med Assist-Abnormal Behavior
23-Feb	109	8:59	I-94	6	\$	75.00	Vehicle Fire
23-Feb	110-Twp	9:36	70th St.	4	\$	45.00	Med Assist-Fall
23-Feb	111-City	12:49	Wendell Ave.	2	\$	15.00	Med Assist-Lift Assist
23-Feb	112-Twp	17:37	Shar Sue Dr.	3	\$	46.00	Other-Service Call
24-Feb	113-City	2:57	Vanderlyn Dr.	1	\$	16.00	Med Assist-Difficulty Breathing
24-Feb	114-Twp	21:42	CR 372	3	\$	45.50	Med Assist-Fall
25-Feb	115-City	11:35	Center St.	3	\$	-	Med Assist-Vomiting
25-Feb	116	11:41	Bangor Twp	4	\$	46.50	Med Assist-Fall
25-Feb	117-City	15:57	Main St.	3	\$	44.50	Med Assist-Vomiting
26-Feb	118-Twp	15:15	Shar Sue Dr.	2	\$	30.50	Med Assist-Sick Person
27-Feb	119-City	15:46	Maple Hill	4	\$	60.50	Med Assist-Pain
28-Feb	120-Twp	3:48	Red Arrow Hwy	2	\$	30.00	Med Assist-Diabetic Issues

Total Costs for Fire Calls						\$ 2,788.25
Chief's Salary						\$ 4,179.38
Administrative Cost (Support Staff)						\$ 585.00
Trainings/Inspection Costs						\$ 958.00
Total Costs for Fire Calls						\$ 8,510.63
Total Calls this mo	57	Total February Calls		Fiscal Year Totals		Grass Fire 0
Total Cal for 2020	698	City Calls	26	City Calls	225	Med Assist 45
Total Cal for 2019	673	Twp Calls	23	Twp Calls	206	PI Accident 3
Total Cal for 2018	552	I-94 Calls	4	I-94 Calls	17	Mutual Aid 1
Total Cal for 2017	345	Other	4	Other	49	Other 7
Total Cal for 2016	303					Gas Leak 0
Total Cal for 2015	333					Fire 0
Total Cal for 2014	312					Vehicle Fire 1
Total Cal for 2013	292					
Total Cal for 2012	281					
Respectfully submit						
		Priority 3 Calls	SHADED			

Fire Chief's report

February 2021

- 3 random drug test were done at our February meeting, all negative
- Conducted an Fire Safety Inspection at Holy Family HealthCare
- Storm drain structure was replaced
- The FD responded to 20 more calls through Jan/Feb (120) of this year compared to 2020 (100).
- Hose testing tentatively scheduled for the middle of May

Sincerely,

R. Harting

Robbie Harting – Fire Chief

Assistant Chief Report

March

Information

- 1871 update
- State Inspection completed for 1802 medical license
- Annual Fit testing completed for all members
- Finalizing details for submitting AAA Grant for this year.
- Grass rigs put back in service

Respectfully submitted

K.McGrew

Kevin McGrew-Asst. Fire Chief

Joint Meeting: Hartford Fire Board, Hartford City & Hartford Township

Agenda

Wednesday, March 24, 2021, 7:00 PM

- I. Call to Order, Pledge
- II. Roll call: Jerry Birmele, Steve Starner, Chad Hunt, Helen Sullivan, Chris Postello
- III. Discussion of Proposed 2021/2022 Budget
- IV. Discussion and vote on pay raises for the Hartford Fire Board
- V. Vote on Proposed Budget by City & Township

Motion by _____ supported by _____ to adjourn at _____pm.



March 2, 2021

Mr. Yemi Akinwale, City Manager
Hartford City
19 West Main Street
Hartford, MI 49057

Dear Mr. Akinwale,

I am pleased to provide you with our average response times for the month of February 2021. There were seven (07) priority one calls in February with the average response time of 09:29 minutes.

There were eleven (11) priority two calls in February with the average response time of 09:29 minutes.

There were three (03) priority three calls in February with an average response time of 10:06 minutes.

A total of twenty-one (21) calls were run in February with an average response of 09:35.

There were extended response times for run numbers 3352, 3726, and 5172 due to weather and road conditions. The crew took the correct route and did not report any further incidents.

If you have any questions, comments, and/or concerns, please feel free to contact me at the office.

Sincerely,

Jessica Sutter
Director of Communication
Pride Care Ambulance
O: 269.343.3267
F: 269.343.6503
C: 269.313.2626

Response Times By Priority

Report Date: 03/02/2021 09:24:52

Filters: Date Range (Leg Date): 02/01/2021 to 02/28/2021 (Last Month); Last Status Timestamp: At Scene; Selecte

Response Priority: P1

Run #	Call Type	Vehicle	Start Time: Enroute	End Time: At Scene	Response Time (MM:SS)
3352	Advanced	4119	2/5/2021 11:57	2/5/2021 12:12	15:12
3726	Advanced	4119	2/9/2021 18:53	2/9/2021 19:04	10:13
3853	Advanced	4113	2/11/2021 9:26	2/11/2021 9:32	6:29
4136	Advanced	4113	2/13/2021 13:15	2/13/2021 13:23	8:03
4154	Advanced	Medic 2	2/13/2021 18:03	2/13/2021 18:10	6:51
5172	Advanced	4111	2/24/2021 3:01	2/24/2021 3:12	10:49
5294	Advanced	Medic 9	2/25/2021 11:36	2/25/2021 11:45	8:51
Totals:					Avg: 09:29

Response Priority: P2

Run #	Call Type	Vehicle	Start Time: Enroute	End Time: At Scene	Response Time (MM:SS)
3049	Advanced	Medic 2	2/2/2021 11:57	2/2/2021 12:07	10:38
3225	Advanced	Medic 2	2/4/2021 8:06	2/4/2021 8:14	8:11
3412	Advanced	Medic 2	2/5/2021 17:28	2/5/2021 17:31	3:18
3739	Advanced	4119	2/9/2021 23:46	2/10/2021 0:00	13:40
4181	Advanced	4113	2/14/2021 9:39	2/14/2021 9:52	12:15
4328	Advanced	4113	2/15/2021 21:40	2/15/2021 21:49	9:02
4823	Advanced	4111	2/20/2021 0:03	2/20/2021 0:16	13:04
4935	Advanced	Medic 2	2/21/2021 20:01	2/21/2021 20:11	9:19
5051	Advanced	4113	2/22/2021 18:58	2/22/2021 19:04	6:39
5331	Advanced	Medic 9	2/25/2021 15:58	2/25/2021 16:09	10:45
5488	Advanced	4119	2/27/2021 15:48	2/27/2021 15:56	7:37
Totals:					Avg: 09:29

Response Priority: P3

Run #	Call Type	Vehicle	Start Time: Enroute	End Time: At Scene	Response Time (MM:SS)
2995	Advanced	4119	2/1/2021 16:17	2/1/2021 16:23	5:56
4301	Advanced	4113	2/15/2021 15:32	2/15/2021 15:43	11:36
4814	Advanced	Medic 2	2/19/2021 21:25	2/19/2021 21:38	12:49
Totals:					Avg: 10:06

Overall Totals

Trips	21	Average Response Time	9:35
-------	----	-----------------------	------

HARTFORD PUBLIC WORKS DEPARTMENT

200 Beachwood St.
621-3022
Dan Staunton Supt.



3/22/2021

MAINTENANCE DEPARTMENT

Serviced all the equipment that required servicing
Repaired all the equipment that required repairing
Haul snow from parking lots.
Plow sidewalks on Main St and Center St.
Snow removal as needed
Clean sidewalks and curbs in busines district.

WATER DEPARTMENT

Water turn off	<u>2</u>
Water turn on	<u>0</u>
Water meter repairs	<u>3</u>
Water leaks repaired	<u>2</u>
Water meters read by request	<u>3</u>
Water services replaced to water main	<u>1</u>

Collected monthly water samples and delivered to Paw Paw Lab
Sent monthly reports to the Michigan Department of Health
Ran auxiliary well generator once a week
Water meters read for the month.

MAJOR AND LOCAL STREETS

Snow removal as needed.
Cold patching.

SEWER SYSTEM

Sewer mains rodded	<u>4</u>
Sewer services dug up and repaired	<u>0</u>

Sewer main replaced on Linden St.

LIFT STATIONS

Lift stations are running very well at this time
Generators are run once a week for testing
Bar screens are cleaned twice a week

Iron Removal Plant

Backwash twice a week.

HARTFORD PUBLIC WORKS DEPARTMENT

200 Beachwood St.
621-3022
Dan Staunton Supt.



3/22/2021

WATER QUALITY AVERAGE FOR THE MONTH

Raw Water

Iron	<u>1.59</u> ppm
Manganese	<u>0.158</u> ppm
pH	<u>7.9</u>

Finished Water

Iron	<u>0.001</u> ppm
Manganese	<u>0.001</u> ppm
Chlorine	<u>1.2</u> ppm
Phosphates	<u>1.7</u> ppm
Flouride	<u>0.7</u> ppm
pH	<u>7.9</u>

Chemicals used

	<u>Total Lbs</u>
Chlorine	<u>101.5</u>
Phosphates	<u>103.5</u>
Flouride	<u>188.6</u>

Average Daily Use

<u>3.6</u>
<u>3.7</u>
<u>6.7</u>

WATER PUMPED FOR THE MONTH

4.563 Million Gallons

Backwash water 145,000 Gallons

WATER BACTI SAMPLES FOR THE MONTH

19 W. Main St.	<u>ND</u>
525 E. Main St.	<u>ND</u>
200 Beachwood St.	<u>ND</u>

HARTFORD WASTEWATER TREATMENT PLANT

66460 56th Ave * Hartford MI 49057 * 269-621-2289* cohwwtp@frontier.com

Tom Strand, HWWTP Operator

HWWTP Report for the Month of: February, 2021

- State report has been submitted for the month of February.
- Average flow 0.123 MGD (million gallons per day).
- Performed routine maintenance and daily duties.

Operation Report for February, 2021

1) Flow in Million Gallons Per Day	
A. Monthly Total	3.432
B. Average	0.123
2) Sodium Hypochlorite gallons Per Day	
A. Total	342
B. Average	12.2
3) Ferric in Gallons Per Day	
A. Total	447
B. Average	16
4) Polymer Powder in Pounds Per Day	
A. Total	28.00
B. Average	1.00
5) Sodium Bisulfite in Gallons Per Day	
A. Total	98
B. Average	3.5
6) Electric usage KWH	
A. Total	58
B. Average	2.1
7) Final BOD in Pounds	
A. Total	279
B. Average (177 LBS. Allowed)	14
C. % Removal (85%)	95
8) Final Suspended Solids in Pounds	
A. Total	305
B. Average (131 LBS. Allowed)	15
C. Average mg/l	15.4
D. % Removal (85%)	94
9) Total Phosphorus in mg/l	
A. 30 Day Average (1 mg/l Allowed)	0.7
B. % Removal	91
10) Fecal Coliform Bacteria in Count/100ml	
A. Average (200/100ml Allowed)	26.0



**FEBRUARY 2021
LIST OF BILLS
CK #36143 TO CK # 36204**

NUMBER	WRITTEN TO	DESCRIPTION	TOTAL
36143	MICHAEL BANIC	OCCUPANCY INSPECTIONS 2/3/21	140.00
36144	BEST WAY DISPOSAL INC	WWTP, CITY HALL & DPW TRASH SERVICE FOR JANUARY 2021	286.36
36145	COMCAST CABLE	INTERNET & LOCAL PHONES FOR FEBRUARY 2021	346.00
36146	CONSUMERS ENERGY	DPW, CITY HALL & IRP GAS BILLS 12/29/20-1/27/21	651.23
36147	FRONTIER	DPW LOCAL PHONE 1/25-2/24/21	69.61
36148	HARTFORD BUILDING AUTHORITY	CITY HALL LEASE FOR JANUARY & FEBRUARY 2021	8,333.34
36149	HARTFORD FIRE BOARD	FEBRUARY 2021 CONTRACTUAL PAYMENT	8,951.85
36150	HUNGERFORD NICHOLS	FINAL PAYMENT ON 2019-2020 AUDIT	4,350.00
36151	INDIANA MICHIGAN POWER	JANUARY 2021 ELECTRIC BILLS	5,828.67
36152	KELLOGG HARDWARE	MISC HARDWARE SUPPLIES FOR JANUARY 2021	180.84
36153	TOM NEWNUM	CLEAN CITY HALL 2/3/2021	50.00
36154	JOHN RUDER	WEB DOMAIN RENEWAL FOR 2021 PLUS NEW PDF'S (GENESIS WEB)	100.00
36155	SCHUITMAKER, COOPER & CYPHER	LEGAL FEES FOR JAN 2021 - MISC = \$54/MARIJUANA APP=\$1107	1,161.00
36156	SOUTHWEST MI PLANNING COMMISSION	CONTRACT TO PROMOTE PAW PAW RIVER WATER TRAIL MAINTENANCE	3,470.00
36157	TRACE ANALYTICAL LABORATORIES	IRP WATER SAMPLE TESTING - 1/28/21	74.50
36158	VILLAGE OF PAW PAW	LAB ANALYSIS FOR DECEMBER 2020	100.00
36159	WALTER L. DE VISSER, SR.	MECHANICAL PERMIT CH21001 - 100 MAPLE HILL LOT 27	170.00
36160	WIGHTMAN & ASSOCIATES, INC.	PROJECT 200350 WATER RELIABILITY STUDY, PROJECT 202198 WENDELL AVE IMPROVEMENTS & PROJECT 202043 PROSPECT ST IMPOROVEMENTS	5,857.30
36161	PAMELA BENCH	NOVEMBER 5, 2020 ELECTION RISK LIMITING AUDIT (2 HOURS)	26.00
36162	BLUE CARE NETWORK OF MI	MARCH 2021 HEALTH INSURANCE	19,747.04
36163	BORAT RENTALS, LLC	BALANCE OF WATER ACCT REFUND FOR 412 S HAVER ST	128.99
36164	FLEMING BROTHERS OIL CO	GASOLINE FOR JANUARY 2021	605.31
36165	HARDING'S MARKET	COFFEE, CREAMER, SUGAR, NAPKIN , SILVERWARE FOR BREAKROOM	28.43
36166	HARTFORD LIONS CLUB	CONCERTS IN THE PARK - DDA=\$500 CITY = \$1000.	1,500.00
36167	JOANN NEWNUM	NOVEMBER 5, 2020 ELECTION RISK LIMITING AUDIT (2 HOURS)	26.00
36168	TOM NEWNUM	CLEAN CITY HALL 2/10/2021	50.00
36169	RUDELL REPAIR	ALTERNATOR & BATTERY - WWTP FORD F-350	651.00
36170	THAYER, INC.	TRASH BAGS, GLOVES, FLOOR CLEANER, PAPER TOWELS	422.63
36171	UNUM LIFE INSURANCE CO OF AMERICA	MARCH 2021 LIFE & DISABILITY INSURANCE	618.66
36172	VAN BUREN CO. ASSOCIATION	CHIEF'S ASSOCIATION MEMBERSHIP DUES FOR 2021	45.00
36173	VAN BUREN COUNTY	VERIZON MODEMS 12/24/2020 - 1/23/2021	80.02
36174	ALEXANDER CHEMICAL CORP.	CHEMICALS & CONTAINER CHARGES FOR WWTP	2,366.96
36175	AMERIGAS - HARTFORD 5254	PROPANE FOR LAB AND CONTROL BUILDING - WWTP	1,403.14
36176	MICHAEL BANIC	OCCUPANCY INSPECTIONS 2/13/21 AND 2/17/21	315.00
36177	FRONTIER	LIFT STATION PHONE 2/7-3/6/21	39.30
36178	MML WORKER'S COMP FUND	BALANCE DUE ON FISCAL 2019- 2020 WORKER'S COMP	436.00
36179	CHARLES G MOORE	BUILDING PERMITS #20-H-25 THROUGH #20-H-52	2,217.00
36180	TOM NEWNUM	CLEAN CITY HALL 2/17/2021	50.00
36181	PC SERVICES	SONICWALL TZ300 + LABOR HOURS 1/7/19-6/30/19 SERVER & MISC	11,777.00
36182	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE FOR WWTP	4,654.06
36183	TRACE ANALYTICAL LABORATORIES	IRP WATER SAMPLE TESTING - 2/12/2021	52.00
36184	THE TRI-CITY RECORD	PUBLICATION OF ORDINANCE NO 174-2021	61.25
36185	ALEXANDER CHEMICAL CORP.	CONTAINER RENTAL FEES FOR IRP	210.00
36186	AT&T MOBILITY	FIRST NET SERVICE FOR CELL PHONES 1/12-2/11/2021	414.80
36187	AUTO-WARES GROUP	MISC AUTO REPAIR PARTS & FLUIDS	188.52
36188	MICHAEL BANIC	OCCUPANCY INSPECTIONS 2/20/21	185.00
36189	CARGILL, INC.	48.38 TONS OF ROAD SALT	3,298.55
36190	CINTAS CORPORATION	FIRST AID SUPPLIES - POLICE, CITY HALL, DPW & WWTP	302.17
36191	CLEAN EARTH ENVIRONMENTAL SER	VACTOR SERVICES FOR WATER LEAK	1,615.95
36192	CORE & MAIN LP	2 INCH WATER METER & PARTS	1,568.28
36193	DELTA DENTAL	MARCH 2021 DENTAL INSURANCE	936.36
36194	ENTERPRISE ENVELOPE INC.	10,000 WINDOW ENVELOPES, 2500 BLANK RECEIPTS FOR CASH RECEIPTING AND BUSINESS CARDS FOR OFFICERS DUVAL & VANDE VOREN (500 EACH)	766.05
36195	FERGUSON WATERWORKS	WATER REPAIR FITTINGS	192.96
36196	FRONTIER	CASINO LIFT STATION PHONE, IRP PHONE & INTERNET AND WWTP PHONE, INTERNET & ALARM 2/13-3/12/2021	428.35
36197	MUNICIPAL SUPPLY COMPANY	SIGN POSTS	582.00
36198	TOM NEWNUM	CLEAN CITY HALL 2/25/2021	50.00
36199	ROTTMAN SALES INC	TWO CYCLE OIL	51.24
36200	SLC METER, LLC	WATER REPAIR PARTS	145.24
36201	THE TRI-CITY RECORD	2021 MARCH BOARD OF REVIEW PUBLICATION (RUN 3 WEEKS)	588.00
36202	TYLER TECHNOLOGIES, INC	ANNUAL MAINTENANCE & SUPPORT - 4/1/2021 THROUGH 3/31/2022	5,815.85
36203	VISION SERVICE PLAN	MARCH 2021 VISION INSURANCE	163.39
36204	WINTER EQUIPMENT COMPANY, INC	SNOW PLOW SCRAPER BLADES	2,791.82
62 TOTAL CHECKS			\$ 107,716.02



**CITY MANAGER’S REPORT
MARCH 22, 2021**

5 WEST MAIN STREET UPDATE:

Chuck Moore, the Building Inspector recommended to the County Treasurer to engage the services of a Structural Engineer to conduct a structural inspection on the building before anything is done to it. It is my understanding that the recommendation will be taken to the March 18, 2021 County Land Bank meeting for discussion and possibly approval for the structural Inspection. I hope to bring additional information to the commission as soon as available.

RECREATIONAL MARIJUANA PAYMENTS: DISTRIBUTIONS TO LOCAL UNITS OF GOVERNMENT

Michigan Department of Treasury started distributing more than \$45.7million collected from taxes and fees under the Michigan Regulation and Taxation of Marihuana Act (initiated Law 1 of 2018).

As part of the Act, after funding statutorily defined distributions, disbursements will be as follows:

- 15% to municipalities in which a marihuana retail store or a microbusiness is located, allocated in proportion to the number of marijuana retail stores and marijuana microbusinesses within the municipality.
- 15% to counties in which a marijuana retail store or a marijuana microbusiness is located, allocated in proportion to the number of marijuana retail stores and marijuana microbusinesses within the county.
- 35% to the School Aid Fund to be used for K-12 education.
- 35% to the Michigan Transportation Fund to be used for repair and maintenance of the roads and bridges.

Cities, villages, townships and counties will be receiving nearly \$10 million under the Act. The distribution rate for FY2020 Recreational Marijuana payments is slightly over \$28,000.00 per licensed marijuana retail sore and microbusiness.

The City of Hartford received\$28,001.32. Payment based on the number of licensed retail stores and microbusinesses located within municipalities’ jurisdiction.

GREAT LAKES CULTIVATION ADVISORS, LLC.

Mr. Howard Ballard of Great Lakes Cultivation Advisors, LLC presented the Site Plan for his property located on 501 Hillsborough Street, Hartford, MI 49057, for review and approval during the regular meeting held on March 8,2021. After the review, the Planning Commission recommended the approval of the Site Plan to the City Commission at the next meeting on March 22, 2021. The project would start with the existing building with 100 grow plants and an eye on future plan to expand.

PROSPECT STREET & WENDELL AVENUE RECONSTRUCTION UPDATE

These projects continue to move along very well. Michigan Department of Transportation has finally approved and signed the contract with the City. A pre-construction meeting was held on March 15, 2021.The Contractor, Brenner Excavating has elected to start the project sooner around May 10, 2021, instead of the end of the School year with the possibility of completion by the end of June.

The Pre-construction meeting for Wendell Avenue was held on March 19, 2021, the project is not expected to start until the end of the School year, with an estimated completion date by September 30, 2021.

STATE REVOLVING LOAN FUND

I mentioned in my last report that it is time to respond to the issues that the SAW Grant exposed within our Sewer System. We have gone through the list of vulnerable areas and prioritized the sections that demand immediate attention.

Unfortunately, this is going to be an expensive undertaking. The list of the projects identified is a little over \$4million dollars, but as a disadvantage community, we could get as much as twenty –five percent grant. The rest could be financed for up to thirty years at a rate of 2.175%. We must be able to justify the resources to pay back the loan before it can be approved. A rate adjustment is definitely necessary to undertake this project.

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
FEBRUARY 22, 2021

Item 16.

Commissioners Present: Ron Burleson; Frank Dockter; Richard A. Hall; Terry Tibbs;
Members Absent: Dennis Goss; John Miller; Helen Sullivan
Staff Present: Akinwale; Rodney-Isbrecht;

Mayor Richard A. Hall called the business meeting to order at 7:30pm.

Pledge of Allegiance was said.

Motion by Commissioner Terry Tibbs, supported by Commissioner Frank Dockter, to approve the agenda as presented.

Motion carried 4 – 0

Guests:

Chris Cowgill, Wightman's, is moving out of the area March 2021, this will be his last meeting. Ten bids were received for the Wendell Street project and recommends awarding contract to the low bidder Krone Excavating, LLC at a cost of \$309,141.00 contingent on MDOT's approval of the contract. The project construction should begin in early April.

Mike Hnatiuk, West Michigan Railroad, addressed Council's concerns of train cars moving through the train crossing on North Center with the gates deactivated. The gates are disengaged at times when there are a lot of train cars on the spur and parked in areas where it would engage the gates continually blocking the roadway traffic flow on North Center St. A railroad worker always checks to make sure the roadway is clear before they move a train car through the crossing when the gates are disengaged. CSX is parking extra train cars and parking them in the zone which would leave the crossing gates engaged/down and blocking traffic. West Michigan Railroad has extended the spur East behind Meacham Farms on 52nd. Most loading and un-loading of train cars is now being done outside of the City limits.

Tim Dibble, Hartford Motor Speedway – came to protest the invoice he received for the water meter on his new building. He does not own it, and cannot remove it as it stays with the building. The City Manager, explained new meters are charged to new customers based on the City's fee schedule.

Public Comment: None

Communications:

- Election May 4, 2021 – Hartford Public Schools has called a special election.
- Joint Meeting with Hartford Township & Fire Board March 24, 2021, 7pm @ the Fire Station
- West Michigan Railroad Response to Council's concerns.
- Lawrence Township – Public Hearing Off Road Vehicles
- LARA Communication – Transfer of Liquor License, 108 East Main St, Quick & Easy Mart
- MPSC Notice of Hearing – Consumers Energy Company
- Board of Review – Organization March 2, 11:30am; Protests March 9, 9am-Noon 2pm-5pm & 11, 2pm-5pm & 6pm-9pm. City Hall will be closed to the public for anything other than Board of Review on March 9 to comply with COVID rules.
- Ordinance – Water/Service Ready Serve Charge was included in the Council packet for review

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
FEBRUARY 22, 2021

Item 16.

Reports of Officers, Boards & Committees; Routine Monthly Reports from Departments:

- A. **Police & Ordinance** – City Manager & Mayor had a discussion about blight ordinances, solution is to issue citations to habitual offenders.
- B. **Fire Dept** – procedures of the joint agreement were not followed at the February joint meeting. Board pay has to be agreed upon by the City & Township Boards and approved at the joint meeting, as well as the budget. The City Manager has concerns regarding the 10% average yearly growth to the budget and recommends amending the joint agreement to include language that address the level of the departments fund balance, growth of the department, spending down the fund balance before asking for an increase to the budget, and include a remedy if one of the municipalities does not agree to the presented budget.
- C. **Ambulance** – Bill Mears, Pride Care, due to COVID-19 revenue has fallen dramatically and will be taking a loss for the next few years. Expanding or building a building in the area as previously discussed would not be feasible at this time, however they would be open to leasing space if it were to become available. They are building a new facility in Dowagiac to encourage employee retention. Shortage of personnel has been at critical levels; in response they are sending three - five people to paramedic school as well as paying their living expenses. COVID-19 has also affected staffing and operations but the organization has still been able to maintain response times below the stated contract time of 12:00 minutes.
- D. **Van Buren County** – Commissioner Mike Chappell, Commissioners approved video meeting rooms for jails & courts, updated five-year recreation plan allowing for communities that do not have a recreation plan to apply for grants, accepted resignation of the road commissioner and hired his replacement.
- E. **Public Works** – no discussion
- F. **Wastewater Treatment Plant** – follow-up meetings with Wightman have not been set.
- G. **Treasurers, Investment & List of Bills** – no discussion
- H. **City Manager** – **Consolidation & Contamination Risk Reduction (C2R2) Grant; Clean Water & Drinking Water State Revolving Funds & the Strategic Water Quality Initiatives Fund (SWQIF) -** Exploring funding options to respond to the high priority issues of the Water & Sewer system, identified through the SAW grant & water reliability study. A rate increase will need to be part of the funding package. **Proposed Road Construction Projects Update:** Prospect & Wendell streets projects should begin in the spring. **Hartford Marathon Station** – The company is asking the City to accept the contaminated Right-of-Way as is. The City Manager has sent the request to EGLE for review and recommendation.

Approval of Commission Minutes:

Motion by Commissioner Dockter, supported by Commissioner Tibbs, to approve the minutes of the January 25, 2021 business meeting of the Hartford City Commission, as presented and place them on file.

Motion carried 4 – 0

Motion by Commissioner Tibbs, supported by Commissioner Burlison, to approve the minutes of the February 10, 2021 joint meeting of the Hartford City Commission, Hartford Fire Board, and Hartford Township Board as presented and place them on file.

Motion carried 4 – 0

Approval of Reports:

Motion by Commissioner Dockter, supported by Commissioner Burlison, to accept the January 2021 departmental reports as presented and place them on file.

Motion carried 4 – 0

Goals/Objectives: None Discussed

CITY OF HARTFORD
PROPOSED BUSINESS MEETING MINUTES
FEBRUARY 22, 2021

Item 16.

Old Business: None Discussed

New Business:

Motion by Commissioner Tibbs, supported by Commissioner Burleson, to appoint Carlos Ledesma to the fire board as the City's representative per the Fire Board Agreement.

Motion carried 4 – 0

Motion by Commissioner Tibbs, supported by Commissioner Burleson, to appoint Walter Devisser Jr as deputy Mechanical Inspector.

Motion carried 4 – 0

Motion by Commissioner Dockter supported by Commissioner Tibbs, to partner with Hartford Chamber to provide the Strawberry Festival in the amount of \$250.00

Motion carried 4 – 0

Motion by Commissioner Burleson supported by Commissioner Tibbs, to enter into the Van Buren County Law Enforcement Agencies Mutual Police Aid Agreement.

Motion carried 4 – 0

Motion by Commissioner Burleson supported by Commissioner Tibbs, to award MDOT Contract #20-5550 Prospect Street contract to Brenner Excavating Inc in the amount of \$579,764.05.

Motion carried 4 – 0

Motion by Commissioner Tibbs supported by Commissioner Dockter, to award MDOT Contract #21-5017 Wendell Ave contract to Krohn Excavating LLC in the amount of \$308,241.00 contingent on the MDOT's approval of the contract.

Motion carried 4 – 0

Resolutions, Ordinance, Proclamation's:

Motion by Commissioner Tibbs, supported by Commissioner Burleson to adopt resolution 2021-001 accepting the 2019/2020 Fiscal Year Audit.

Motion carried 4 – 0

Motion by Commissioner Burleson, supported by Commissioner Dockter to adopt resolution 2021-002 entering into MDOT Contract #21-5017.

Motion carried 4 – 0

Motion by Commissioner Tibbs, supported by Commissioner Dockter to adopt resolution 2021-003 entering into MDOT Contract #20-5550.

Motion carried 4 – 0

Motion by Commissioner Tibbs, supported by Commissioner Dockter, to adjourn the meeting at 8:41pm.

Motion carried 4 – 0

Respectfully Submitted,

RoxAnn Rodney-Isbrecht, City Clerk

CAPITAL IMPROVEMENT PLAN

Summary of Wastewater Capital Improvement Projects

City of Hartford

Project Number	Project Name	Estimated Cost
0	Engineering, application, and legal fees for 2022 bond	\$102,000
1	S. Haver Street south of Lincoln Street	\$38,000
2	Clark Street between Spaulding Street and Olds Avenue	\$409,000
3	Pleasant Street between W. Shepard Street and W. South Street	\$50,000
4	CR-372 Interceptor Sewer Lining, west half	\$690,000
5	E. Linden Street east of Spaulding Street	\$355,000
6	Siphon under river to CR-687 Lift Station inlet	\$395,000
7	Spaulding Street between E. Linden Street and Oak Street	\$103,000
8	Oak Street west of Spaulding Street	\$54,000
9	Line CR-687 Interceptor Sewer	\$198,000
10	CR-687 Forcemain Replacement	\$368,000
11	Forcemain Replacement from CR-372 Lift Station to WWTP	\$846,000
12	CR 372 Lift Station Wet Well and Pump	\$149,000
12	Miscellaneous WWTP equipment	\$49,000
12	Secondary Clarifier Launder Covers	\$40,000
12	WWTP Ferric Chloride System Improvements	\$25,000
12	WWTP Lift Station Wet Well	\$97,000
12	WWTP Polymer Transfer Pump	\$12,000
12	WWTP potable water system	\$9,000
12	WWTP site pavement	\$194,000

Total Estimated Project Cost for SRFApplication	\$4,183,000
--	--------------------



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Number:	0
Total Project Cost:	\$102,000

Project Title: Engineering, application, and legal fees for 2022 bond

System: Wastewater

Project Description

Complete the required engineering report and obtain the required legal assistance to apply for a bond to finance the 2022-24 capital improvements.

Project Justification/Benefit

Assuming the City pursues EGLE SRF to finance the anticipated 2022-24 capital improvements, some preparation work will need to be done ahead of time to apply for the financing. This project will encompass the required engineering report, preparing the application, fees associated with the application, and retaining bond counsel, a financial advisor, and a local attorney to assist with the process.

Project Funding Source

SAW Grant		
Bonds/Grants/Other Financing Source	\$	102,000
Assessments		
Wastewater Fund		
TOTAL	\$	102,000



WIGHTMAN

CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Title: Engineering, application, and legal fees for 2022 bond

Quantity	Unit of Measure	Item	Unit Price	Subtotal
1	LS	Engineering report, application, and application fees	\$ 50,000	\$ 50,000
1	LS	Bond counsel	\$ 20,000	\$ 20,000
1	LS	Financial advisor	\$ 15,000	\$ 15,000
1	LS	Local attorney	\$ 7,000	\$ 7,000

Project Costs			
Construction Costs (Subtotal)		\$	92,000
Engineering	0 %	\$	-
Construction Observation	0 %	\$	-
Contingency	10 %	\$	9,200
TOTAL		\$	102,000

WIGHTMAN LLP, 1000 Main Street, Hartford, CT 06103, Telephone: (860) 524-1000, Fax: (860) 524-1001



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Number:	<u>1</u>
Total Project Cost:	<u>\$38,000</u>

Project Title: S. Haver Street south of Lincoln Street

System: Wastewater

Project Description

Replace the existing 8-inch sanitary sewer on S. Haver Street from Lincoln Street south to the manhole at the end of the sewer and replace the manhole at the south end of the sewer (ssMH-1198). Sewer in northbound lane/shoulder, full road section replacement of 9 ft. width.

Project Justification/Benefit

This segment of sewer was not fully televised as it was in such poor condition. It is a severely worn concrete sewer of unknown age. Within the first few feet of the pipe that was televised, there are multiple locations where the top of the pipe is missing and voids can be seen forming. If left unrepaired, these voids will continue to get larger as more and more soil falls into the sewer through the holes and is washed away and will place the road above in danger of collapsing. Replacing this segment of sanitary sewer will eliminate the risk of the sewer and road above collapsing, reduce the risk of downstream sewer clogs due to the soil being washed into the sewer, eliminate a segment of concrete sewer of unknown age, and repair multiple Grade 4 and 5 defects.

In addition, the manhole at the end of the sewer (ssMH-1198) is a brick manhole of unknown age, considered to be among the oldest in the system (likely nearing the end of its useful life). Replacing this manhole will eliminate a manhole in danger of collapsing.

Project Funding Source

SAW Grant			
Bonds/Grants/Other Financing Source	\$		38,000
Assessments			
Wastewater Fund			
TOTAL	\$		38,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Title: S. Haver Street south of Lincoln Street

Quantity	Unit of Measure	Item	Unit Price	Subtotal
182	LF	Sanitary Sewer, PVC, 8-inch	\$ 60	\$ 10,920
1	EA	Sanitary Structure, 48-inch	\$ 5,000	\$ 5,000
182	LF	Sanitary Sewer, Rem, Less than 24-inch	\$ 15	\$ 2,730
1	EA	Sanitary Structure, Rem	\$ 500	\$ 500
182	SYD	Aggregate Base, 8-inch	\$ 10	\$ 1,820
35	TON	HMA, 3 1/2-inch	\$ 75	\$ 2,628
182	SYD	HMA, Rem	\$ 5	\$ 910
1	LS	Mobilization	\$ 1,300	\$ 1,300
1	LS	Traffic Control	\$ 1,300	\$ 1,300

Project Costs			
Construction Costs (Subtotal)		\$	27,200
Engineering	8 %	\$	2,200
Construction Observation	8 %	\$	2,200
Contingency	20 %	\$	6,400
TOTAL		\$	38,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Number:	<u>2</u>
Total Project Cost:	<u>\$409,000</u>

Project Title: Clark Street between Spaulding Street and Olds Avenue

System: Wastewater

Project Description

Replace the existing 8-inch sanitary sewer on Clark Street from Spaulding Street east to Olds Avenue along with all four manholes on this segment (ssMH-1105, ssMH-1187, ssMH-1185, and ssMH-1091). Sewer through center of roadway, full road section replacement of 18 ft. width.

Project Justification/Benefit

This segment of sewer was not televised as it was identified by City personnel as being in poor condition. It is a concrete sewer of unknown age and is reported to be "paper thin". Concrete sewer that worn is in danger of collapsing or developing holes that would allow surrounding soil to wash into the sewer which could place the roadway above in danger of collapsing. Replacing this segment of sanitary sewer will eliminate the risk of the sewer and road above collapsing, eliminate a segment of concrete sewer of unknown age, and remove an area of concern for City personnel.

In addition, the four manholes along this segment of sanitary sewer (ssMH-1105, ssMH-1187, ssMH-1185, and ssMH-1091) are all brick manholes of unknown age, considered to be among the oldest in the system and likely nearing the end of their useful lives. Replacing these manholes will eliminate three manholes in danger of collapsing.

Project Funding Source

SAW Grant		
Bonds/Grants/Other Financing Source	\$	409,000
Assessments		
Wastewater Fund		
TOTAL	\$	409,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Title: Clark Street between Spaulding Street and Olds Avenue

Quantity	Unit of Measure	Item	Unit Price	Subtotal
1,350	LF	Sanitary Sewer, PVC, 8-inch	\$ 60	\$ 81,000
4	EA	Sanitary Structure, 48-inch	\$ 5,000	\$ 20,000
11	EA	Sanitary Wye, 8-inch x 6-inch	\$ 500	\$ 5,500
1,350	LF	Sanitary Sewer, Rem, Less than 24-inch	\$ 15	\$ 20,250
4	EA	Sanitary Structure, Rem	\$ 500	\$ 2,000
2,700	SYD	Aggregate Base, 8-inch	\$ 10	\$ 27,000
520	TON	HMA, 3 1/2-inch	\$ 75	\$ 38,981
1	LS	Dewatering	\$ 35,000	\$ 35,000
2,700	SYD	HMA, Rem	\$ 5	\$ 13,500
825	LFT	Sewer Lateral, 6-inch	\$ 30	\$ 24,750
300	SFT	Sidewalk, 4-inch Remove and Replace	\$ 6	\$ 1,800
1	LS	Mobilization	\$ 11,800	\$ 11,800
1	LS	Traffic Control	\$ 11,800	\$ 11,800

Project Costs		
Construction Costs (Subtotal)		\$ 293,400
Engineering	8 %	\$ 23,500
Construction Observation	8 %	\$ 23,500
Contingency	20 %	\$ 68,100
TOTAL		\$ 409,000

© 2010 Wightman Construction Company, Inc. All rights reserved. No part of this document may be reproduced without the written permission of Wightman Construction Company, Inc.



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Number: _____	3
Total Project Cost: _____	\$50,000

Project Title: Pleasant Street between W. Shepard Street and W. South Street

System: Wastewater

Project Description

Line the existing 8-inch sanitary sewer on Pleasant Street from W. Shepard Street south to W. South Street and line the manhole at the intersection of Pleasant Street and W. South Street (ssMH-1171).

Project Justification/Benefit

This segment of sewer is a severely worn concrete sewer of unknown age. Televising shows aggregate visible, aggregate projecting, and aggregate missing along the entire length of this sewer segment. If left unrepaired, this degradation will continue allowing holes to develop and soil to begin to wash into the sewer placing the sewer and the road above in danger of collapsing. Lining this segment of sanitary sewer with a structural liner will prevent further degradation of the concrete and will eliminate the danger of the sewer collapsing and will eliminate a segment of concrete sewer of unknown age.

In addition, the manhole at the south end of this segment (ssMH-1171) is a brick manhole of unknown age, considered to be among the oldest in the system and likely nearing the end of its useful life. Lining this manhole with a cementitious, structural liner will eliminate the danger of this manhole collapsing.

Project Funding Source

SAW Grant			
Bonds/Grants/Other Financing Source	\$		50,000
Assessments			
Wastewater Fund			
TOTAL	\$		50,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Title: Pleasant Street between W. Shepard Street and W. South Street

Quantity	Unit of Measure	Item	Unit Price	Subtotal
322	LF	Sewer Lining, 8-inch	\$ 70	\$ 22,540
1	EA	Manhole Lining, Cementitious, 48-inch (</=8' depth)	\$ 4,000	\$ 4,000
1	LS	Mobilization	\$ 4,000	\$ 4,000
1	LS	Traffic Control	\$ 5,000	\$ 5,000

Project Costs			
Construction Costs (Subtotal)		\$	35,600
Engineering	7 %	\$	2,500
Construction Observation	8 %	\$	2,900
Contingency	20 %	\$	8,200
TOTAL		\$	50,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Number: _____	4
Total Project Cost: _____	\$690,000

Project Title: CR-372 Interceptor Sewer Lining, west half

System: Wastewater

Project Description

Line the west half of the existing 18-inch interceptor sewer on County Road 372 (ssGM-856, ssGM-859, ssGM-853, ssGM-854, ssGM-855, ssGM-857 ssGM-858, ssGM-860, and ssGM-1163, between ssMH-948 and the CR-3/2 Lift Station). Replace the castings on manholes ssMH-950 and ssMH-952.

Project Justification/Benefit

The west half of the interceptor sewer along County Road 372 was noted to be suffering from surface damage with aggregate visible, which is the first step in the degradation of concrete pipe. It was also noted as having multiple "Infiltration" defects of varying significance. Infiltration occurs when sanitary sewer pipes are below the ground water table and clean ground water enters the sewer through defects in the pipe and/or joints. It results in clean water being added to the flow to the WWTP, resulting in additional treatment costs at the plant. Depending on the constituents of the ground water, it can also cause treatment issues at the WWTP. Lining this half of sewer will prevent them from incurring further concrete damage, eliminate the danger of sewer collapse, and eliminate major sources of infiltration along the interceptor sewer lowering flows to the WWTP and reducing treatment costs and may help to alleviate treatment issues being experienced at the WWTP with their UV disinfection system. The manhole castings to be replaced are showing signs of severe corrosion, placing their structural integrity in question.

Project Funding Source

SAW Grant		
Bonds/Grants/Other Financing Source	\$	690,000
Assessments		
Wastewater Fund		
TOTAL	\$	690,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Title: CR-372 Interceptor Sewer Lining, west half

Quantity	Unit of Measure	Item	Unit Price	Subtotal
2,800	LF	Sewer Lining, 18-inch	\$ 175	\$ 490,000
2	EA	Manhole casting replacement	\$ 1,000	\$ 2,000
1	LS	Mobilization	\$ 2,500	\$ 2,500
1	LS	Traffic Control	\$ 5,000	\$ 5,000

Project Costs			
Construction Costs (Subtotal)		\$	499,500
Engineering	7 %	\$	35,000
Construction Observation	8 %	\$	40,000
Contingency	20 %	\$	114,900
TOTAL		\$	690,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Number:	<u>5</u>
Total Project Cost:	<u>\$355,000</u>

Project Title: E. Linden Street east of Spaulding Street

System: Wastewater

Project Description

Replace the existing 8-inch sanitary sewer on E. Linden Street from Spaulding Street to Wendell Avenue and from Wendell Avenue east to the end of the sewer just west of 63rd Street and replace all six of the manholes along this stretch of sewer (ssMH-1066, ssMH-1057, ssMH-1078, ssMH-1056, ssMH-1184, and ssMH-1092). Sewer through center of roadway, full road section replacement of 18 ft. width.

Project Justification/Benefit

None of these pipe segments was televised in its entirety. All of the CCTV setups were abandoned for debris in the pipe the camera could not get around and the pipes could not be cleaned because City staff were worried that the cleaning operations would damage the pipe since it's in such poor condition. What portions of the pipes were televised showed concrete pipe with aggregate projecting and multiple fractures and cracks that put the structural integrity of the pipe at risk. If left unrepaired, the pipe walls will continue to degrade and the structural issues could lead to breaks or collapses that would put the road above in danger of collapsing as well. Replacing these two blocks of sanitary sewer will eliminate the risk of the sewer and road above collapsing and eliminate a segment of concrete sewer of unknown age.

In addition, all of the manholes along these two blocks are brick manholes of unknown age, considered to be among the oldest in the system and likely nearing the end of their useful lives. Replacing these manholes will eliminate six manholes in danger of collapsing.

Project Funding Source

SAW Grant	
Bonds/Grants/Other Financing Source	\$ 355,000
Assessments	
Wastewater Fund	
TOTAL	\$ 355,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Title: E. Linden Street east of Spaulding Street

Quantity	Unit of Measure	Item	Unit Price	Subtotal
1,300	LF	Sanitary Sewer, PVC, 8-inch	\$ 60	\$ 78,000
6	EA	Sanitary Structure, 48-inch	\$ 5,000	\$ 30,000
8	EA	Sanitary Wye, 8-inch x 6-inch	\$ 500	\$ 4,000
1,300	LF	Sanitary Sewer, Rem, Less than 24-inch	\$ 15	\$ 19,500
6	EA	Sanitary Structure, Rem	\$ 500	\$ 3,000
2,600	SYD	Aggregate Base, 8-inch	\$ 10	\$ 26,000
501	TON	HMA, 3 1/2-inch	\$ 75	\$ 37,538
2,600	SYD	HMA, Rem	\$ 5	\$ 13,000
600	LFT	Sewer Lateral, 6-inch	\$ 30	\$ 18,000
375	SFT	Sidewalk, 4-inch Remove and Replace	\$ 6	\$ 2,250
1	LS	Mobilization	\$ 11,600	\$ 11,600
1	LS	Traffic Control	\$ 11,600	\$ 11,600

Project Costs			
Construction Costs (Subtotal)		\$	254,500
Engineering	8 %	\$	20,400
Construction Observation	8 %	\$	20,400
Contingency	20 %	\$	59,100
TOTAL		\$	355,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Number:	6
Total Project Cost:	\$395,000

Project Title: Siphon under river to CR-687 Lift Station inlet

System: Wastewater

Project Description

Replace the parallel 8-inch and 10-inch siphons that cross under the Paw Paw River beside CR-687 near 54th Avenue and line the 15-inch sanitary sewer from the end of the siphon to the CR-687 Lift Station. Replace the casting for manhole ssMH-937 to the northeast of the CR-687 Lift Station.

Project Justification/Benefit

The existing cast iron siphon pipes under the Paw Paw River are over 40 years old and are believed to be in poor condition. They were not able to be dewatered to be televised. They are also believed to be a potential source of infiltration to the sanitary sewer system. Replacing them will eliminate the possibility of their failure and possibly eliminate a source of infiltration to the sewer system, lowering flows to the WWTP, reducing treatment costs, and possibly alleviate treatment issues being experienced with the WWTP's UV disinfection.

In addition, the gravity sewer between the siphon and the CR-687 Lift Station is a concrete sewer of unknown age and it was not televised due to fears that it could not withstand being cleaned without causing possible structural failure. Lining this pipe with a structural liner will prevent further degradation of the concrete, eliminate the danger of the sewer collapsing, and eliminate a segment of concrete sewer of unknown age.

Project Funding Source

SAW Grant	
Bonds/Grants/Other Financing Source	\$ 395,000
Assessments	
Wastewater Fund	
TOTAL	\$ 395,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Title: Siphon under river to CR-687 Lift Station inlet

Quantity	Unit of Measure	Item	Unit Price	Subtotal
993	LFT	Sanitary Siphon Sewer, 10-inch, Directionally Drilled	\$ 130	\$ 129,090
1,000	LFT	Sanitary Siphon Sewer, 10-inch, Directionally Drilled	\$ 130	\$ 130,000
131	LFT	Sewer Lining, 15-inch	\$ 90	\$ 11,790
1	EA	Manhole casting replacement	\$ 1,000	\$ 1,000
200	LFT	Soil Erosion Control, Silt Fence	\$ 4	\$ 800
1	LS	Mobilizaion	\$ 3,000	\$ 3,000
1	LS	Traffic Control	\$ 3,000	\$ 3,000

Project Costs			
Construction Costs (Subtotal)		\$	278,700
Engineering	9 %	\$	25,100
Construction Observation	9 %	\$	25,100
Contingency	20 %	\$	65,800
TOTAL		\$	395,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Number: _____	7
Total Project Cost: _____	\$103,000

Project Title: Spaulding Street between E. Linden Street and Oak Street

System: Wastewater

Project Description

Replace the existing 10-inch sanitary sewer on Spaulding Street from E. Linden Street south to Oak Street and replace the manhole at the intersection of Spaulding Street and Oak Street (ssMH-1067). Sewer through center of roadway, full road section replacement of 18 ft. width.

Project Justification/Benefit

This segment of pipe is a worn concrete sewer of unknown age. Televising showed that there is aggregate visible and/or projecting throughout its length. It also found multiple Grade 5 holes with soil visible beyond them and one Grade 5 hole with a void beginning to form along with multiple Grade 3 and Grade 4 structural fractures and cracks. Left unrepaired, the fractures and cracks place the sewer in danger of structural failure. The existing holes with soil visible will begin to develop voids placing both the sewer and the road above in danger of collapsing. Replacing this segment of sanitary sewer will eliminate the risk of the sewer and road above collapsing, reduce the risk of downstream sewer clogs due to soil being washed into the sewer, eliminate a segment of concrete sewer of unknown age, and repair multiple Grade 4 and 5 defects.

In addition, the manhole at the intersection of Spaulding Street and Oak Street (ssMH-1067) is a brick manhole of unknown age, considered to be among the oldest in the system and likely nearing the end of its useful life. Replacing this manhole will eliminate a manhole in danger of collapsing.

Project Funding Source	
SAW Grant	
Bonds/Grants/Other Financing Source	\$ 103,000
Assessments	
Wastewater Fund	
TOTAL	\$ 103,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Title: Spaulding Street between E. Linden Street and Oak Street

Quantity	Unit of Measure	Item	Unit Price	Subtotal
318	LF	Sanitary Sewer, PVC, 10-inch	\$ 75	\$ 23,850
1	EA	Sanitary Structure, 48-inch	\$ 5,000	\$ 5,000
4	EA	Sanitary Wye, 8-inch x 6-inch	\$ 500	\$ 2,000
318	LF	Sanitary Sewer, Rem, Less than 24-inch	\$ 15	\$ 4,770
1	EA	Sanitary Structure, Rem	\$ 500	\$ 500
636	SYD	Aggregate Base, 8-inch	\$ 10	\$ 6,360
122	TON	HMA, 3 1/2-inch	\$ 75	\$ 9,182
636	SYD	HMA, Rem	\$ 5	\$ 3,180
300	LFT	Sewer Lateral, 6-inch	\$ 30	\$ 9,000
150	SFT	Sidewalk, 4-inch Remove and Replace	\$ 6	\$ 900
1	LS	Mobilization	\$ 3,300	\$ 3,300
1	LS	Traffic Control	\$ 3,300	\$ 3,300

Project Costs			
Construction Costs (Subtotal)		\$	71,400
Engineering	10 %	\$	7,200
Construction Observation	10 %	\$	7,200
Contingency	20 %	\$	17,200
TOTAL		\$	103,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Number:	8
Total Project Cost:	\$54,000

Project Title: Oak Street west of Spaulding Street

System: Wastewater

Project Description

Line the existing 8-inch sanitary sewer on Oak Street from Spaulding Street east to the first manhole along Oak Street and line the first manhole east of Spaulding Street on Oak Street (ssMH-1068).

Project Justification/Benefit

This segment of sewer is a worn concrete sewer of unknown age. Televising shows aggregate visible throughout the entire length of this sewer segment. In addition, a Grade 5 hole with soil visible and a Grade 5 hole with a void beginning to form were noted along with multiple Grade 4 fractures. If left unrepaired, the current void will continue to get larger and the other hole could also begin to form a void, placing the road above in danger of collapsing. The fractures also place the sewer in danger of structural failure. Lining this segment of sanitary sewer with a structural liner will prevent further degradation of the concrete, prevent the existing void from growing, prevent other voids from forming, eliminate the danger of the sewer and the road above collapsing, and will eliminate a segment of concrete sewer of unknown age.

In addition, the first manhole east of Spaulding Street along Oak Street (ssMH-1068) is a brick manhole of unknown age, considered to be among the oldest in the system and likely nearing the end of its useful life. Lining this manhole with a cementitious, structural liner will eliminate the danger of this manhole collapsing.

Project Funding Source

SAW Grant		
Bonds/Grants/Other Financing Source	\$	54,000
Assessments		
Wastewater Fund		
TOTAL	\$	54,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Title: Oak Street west of Spaulding Street

Quantity	Unit of Measure	Item	Unit Price	Subtotal
343	LF	Sewer Lining, 8-inch	\$ 70	\$ 24,010
1	EA	Manhole Lining, Cementitious, 48-inch (8'>15' depth)	\$ 6,000	\$ 6,000
1	LS	Mobilization	\$ 3,000	\$ 3,000
1	LS	Traffic Control	\$ 5,000	\$ 5,000

Project Costs			
Construction Costs (Subtotal)		\$	38,100
Engineering	7 %	\$	2,700
Construction Observation	9 %	\$	3,500
Contingency	20 %	\$	8,900
TOTAL		\$	54,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Number:	9
Total Project Cost:	\$198,000

Project Title: Line CR-687 Interceptor Sewer

System: Wastewater

Project Description

Line the 15-inch concrete sanitary interceptor sewer on CR-687 from the CR-687 Lift Station discharge manhole (ssMH-933) north to the intersection of CR-687 and CR-372. Line all four sanitary manholes along this stretch (ssMH-933, ssMH-941, ssMH-942, and ssMH-943).

Project Justification/Benefit

This segment of concrete sewer is on the discharge of the CR-687 Lift Station and is beginning to show evidence of hydrogen sulfide attack. Lining this sewer with a structural lining system impervious to hydrogen sulfide will extend the useful life of this critical asset.

In addition, all four of the manholes on this stretch are beginning to show evidence of hydrogen sulfide attack. Lining the manholes with a lining system impervious to hydrogen sulfide will extend the useful lives of these critical assets.

Project Funding Source	
SAW Grant	
Bonds/Grants/Other Financing Source	\$ 198,000
Assessments	
Wastewater Fund	
TOTAL	\$ 198,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Title: Line CR-687 Interceptor Sewer

Quantity	Unit of Measure	Item	Unit Price	Subtotal
1,215	LFT	Sewer Lining, 15-inch	\$ 100	\$ 121,500
35	VFT	Manhole Lining, Epoxy, 48-inch	\$ 400	\$ 14,000
1	LS	Mobilization	\$ 2,500	\$ 2,500
1	LS	Traffic Control	\$ 5,000	\$ 5,000

Project Costs			
Construction Costs (Subtotal)		\$	143,000
Engineering	7 %	\$	10,100
Construction Observation	8 %	\$	11,500
Contingency	20 %	\$	33,000
TOTAL		\$	198,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Number:	<u>10</u>
Total Project Cost:	<u>\$368,000</u>

Project Title: CR-687 Forcemain Replacement

System: Wastewater

Project Description

Replace the 8-inch ductile iron forcemain from the 687 Lift Station to ssMH-933.

Project Justification/Benefit

The existing forcemain is approximately 50 years old. The typical useful life of ductile iron pressure pipe is 100 years, however based on the significant deterioration of the nearby interceptor sewer, the City believes this forcemain is also in poor condition.

Preventative replacement of the forcemain could reduce the risk of significant disruption due to a future failure in this pipe. Additionally, this sewer crosses under the CSX Railroad; a failure within the impact area of the railway could compromise the safety and short term use of the railway if an emergency repair is necessary.

Project Funding Source

SAW Grant		
Bonds/Grants/Other Financing Source	\$	368,000
Assessments		
Wastewater Fund		
TOTAL	\$	368,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Title: CR-687 Forcemain Replacement

Quantity	Unit of Measure	Item	Unit Price	Subtotal
1,500	LFT	Forcemain, DI, 8-inch	\$ 85	\$ 127,500
90	LFT	Bore and Jack, Steel Casing, 16-inch	\$ 600	\$ 54,000
4	TON	HMA Approach	\$ 150	\$ 660
1,333	SYD	Slope Restoration, Type A	\$ 7	\$ 9,333
1,500	LFT	Abandon Forcemain	\$ 15	\$ 22,500
1	LS	Railroad Permit	\$ 20,000	\$ 20,000
1	LS	Mobilization	\$ 10,700	\$ 10,700
1	LS	Traffic Control	\$ 10,700	\$ 10,700

Project Costs			
Construction Costs (Subtotal)		\$	255,400
Engineering	10 %	\$	25,600
Construction Observation	10 %	\$	25,600
Contingency	20 %	\$	61,400
TOTAL		\$	368,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Number:	11
Total Project Cost:	\$846,000

Project Title: Forcemain Replacement from CR-372 Lift Station to WWTP

System: Wastewater

Project Description

Replace the 8-inch ductile iron forcemain from the 372 Lift Station to the WWTP.

Project Justification/Benefit

The existing forcemain is approximately 50 years old. The typical useful life of ductile iron pressure pipe is 100 years, however based on the significant deterioration of the nearby interceptor sewer, the City believes this forcemain is also in poor condition.

Project Funding Source

SAW Grant		
Bonds/Grants/Other Financing Source	\$	846,000
Assessments		
Wastewater Fund		
TOTAL	\$	846,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Title: Forcemain Replacement from CR-372 Lift Station to WWTP

Quantity	Unit of Measure	Item	Unit Price	Subtotal
4,000	LFT	Forcemain, DI, 10-inch	\$ 100	\$ 400,000
300	LFT	Forcemain, 10-inch, Directionally Drilled	\$ 130	\$ 39,000
3,556	SYD	Slope Restoration, Type A	\$ 7	\$ 24,889
4,000	LFT	Abandon Forcemain	\$ 15	\$ 60,000
2	EA	Air Release Valves	\$ 500	\$ 1,000
3,000	LFT	Soil Erosion Control, Silt Fence	\$ 4	\$ 12,000
1	LS	Mobilization	\$ 25,000	\$ 25,000
1	LS	Traffic Control	\$ 25,000	\$ 25,000

Project Costs			
Construction Costs (Subtotal)		\$	586,900
Engineering	10 %	\$	58,700
Construction Observation	10 %	\$	58,700
Contingency	20 %	\$	140,900
TOTAL		\$	846,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Number:	12
Total Project Cost:	\$149,000

Project Title: CR 372 Lift Station Wet Well and Pump

System: Wastewater

Project Description

This project would add a secondary wet well at the CR 372 lift station and include addition of a third pump sized for off-peak flows and setup for tri-plex operation.

One alternative to this project would be to install an equalization tank at the WWTP before the headworks (estimated cost \$140,000).

Project Justification/Benefit

This project would reduce flow surges at the WWTP. The current operation causes surges of high inflow at the WWTP which affect the performance of downstream operations including chemical feed, clarifiers and UV disinfection. Either installing an additional wet well and third pump sized for non-peak flows at CR 372 LS, or installing an equalization tank at the WWTP before the headworks would improve operational challenges at the plant. The Equalization tank alternative would also reduce surging caused by high flows from Four Winds Casino

Project Funding Source

SAW Grant	
Bonds/Grants/Other Financing Source	\$ 149,000
Assessments	
Wastewater Fund	
TOTAL	\$ 149,000

CAPITAL IMPROVEMENT PLAN


City of Hartford

Project Title: CR 372 Lift Station Wet Well and Pump

Quantity	Unit of Measure	Item	Unit Price	Subtotal
1	LS	Wet Well, 72-inch dia. And piping	\$ 60,000	\$ 60,000
1	EA	Discharge Pump	\$ 20,000	\$ 20,000
1	LS	Triplex controls set up	\$ 10,000	\$ 10,000
1	LS	Mobilization	\$ 8,000	\$ 8,000
1	LS	Traffic Control	\$ 8,000	\$ 8,000

Project Costs			
Construction Costs (Subtotal)		\$	106,000
Engineering	9 %	\$	9,600
Construction Observation	8 %	\$	8,500
Contingency	20 %	\$	24,900
TOTAL		\$	149,000

WIGHTMAN ASSOCIATES, INC. 1670 LINCOLN ROAD ALLEGAN, MI 49706-1000
 2303 PIPESTONE ROAD BENTON HARBOR, MI 49915
 9835 PORTAGE ROAD PORTAGE, MI 49783



(269) 673-8465 ■ 1670 LINCOLN ROAD ALLEGAN, MI
 (269) 927-0100 ■ 2303 PIPESTONE ROAD BENTON HARBOR, MI
 (269) 327-3532 ■ 9835 PORTAGE ROAD PORTAGE, MI
 WWW.WIGHTMAN-ASSOC.COM

CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Number:	12
Total Project Cost:	\$49,000

Project Title: Miscellaneous WWTP equipment

System: Wastewater

Project Description

Plan for replacement of the following miscellaneous equipment located throughout the WWTP: Control Building Air Valves (x8); Control Building Air Compressors (x2); Polymer Mixer; and Polymer Feed Pump.

Project Justification/Benefit

There are multiple pieces of equipment throughout the WWTP that installation years could not be located for and are assumed to be original equipment from when the plant was built in 1977. There are other pieces of equipment with installation dates that indicate that their useful service lives have elapsed or will elapse by 2024. Planning on replacement of these pieces of equipment, though not in need of replacement now, will ensure that sufficient capital exists when replacement becomes necessary.

In addition, the polymer feed system currently only has one pump dedicated to metering polymer into the treatment process. Installation of a second polymer feed pump would add redundancy to the polymer feed process, lessening the possibility of equipment failure interrupting the flow of polymer to the treatment process.

Project Funding Source

SAW Grant	
Bonds/Grants/Other Financing Source	\$ 49,000
Assessments	
Wastewater Fund	
TOTAL	\$ 49,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Title: Miscellaneous WWTP equipment

Quantity	Unit of Measure	Item	Unit Price	Subtotal
4	EA	8-inch diameter butterfly valve	\$ 1,500	\$ 6,000
2	EA	6-inch diameter gate valve	\$ 1,000	\$ 2,000
2	EA	8-inch diameter check valve	\$ 1,600	\$ 3,200
1	EA	Air compressor (lime mixing - east)	\$ 2,500	\$ 2,500
1	EA	Air compressor (lime mixing - west)	\$ 2,000	\$ 2,000
1	EA	Mixer (polymer mixer)	\$ 6,000	\$ 6,000
2	EA	Chemical metering pump (polymer feed)	\$ 3,500	\$ 7,000

Project Costs			
Construction Costs (Subtotal)		\$	28,700
Engineering	20 %	\$	5,800
Construction Observation	15 %	\$	4,400
Contingency	25 %	\$	9,800
TOTAL		\$	49,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Number:	<u>12</u>
Total Project Cost:	<u>\$40,000</u>

Project Title: Secondary Clarifier Launder Covers

System: Wastewater

Project Description

This project includes installation of covers on the effluent launders of the secondary clarifiers.

Project Justification/Benefit

Algae growth on the effluent weirs and within the effluent launders of the secondary clarifiers has been identified as exacerbating issues with the UV disinfection system. The addition of launder covers for both of the secondary clarifiers would prevent the growth of algae, improving the effectiveness of the UV disinfection system.

Project Funding Source

SAW Grant			
Bonds/Grants/Other Financing Source	\$	40,000	
Assessments			
Wastewater Fund			
TOTAL	\$	40,000	

CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Title: Secondary Clarifier Launder Covers

Quantity	Unit of Measure	Item	Unit Price	Subtotal
1	LS	Effluent Launder Covers	\$ 31,000	\$ 31,000

Project Costs			
Construction Costs (Subtotal)		\$	31,000
Engineering	7 %	\$	2,200
Construction Observation	0 %	\$	-
Contingency	20 %	\$	6,700
TOTAL		\$	40,000

Wichtman & Associates, Inc. is an Equal Opportunity Employer. Minorities and women are encouraged to apply.

CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Number:	12
Total Project Cost:	\$25,000

Project Title: WWTP Ferric Chloride System Improvements

System: Wastewater

Project Description

This project includes installation of a day tank with containment inside the headworks building at the WWTP and modifications to the ferric chloride feed piping, including replacement of the existing ultrasonic sensor with a radar level sensor in the bulk tank.

Project Justification/Benefit

The systems current ferric chloride ultrasonic level sensor is not producing accurate readings, replacement of the sensor would eliminate operational challenges due to this issue. The WWTP has experienced staining of the UV system bulbs due to ferric chloride dosing, the day tank would help to reduce the daily ferric dose and help alleviate the staining issue downstream.

Project Funding Source	
SAW Grant	
Bonds/Grants/Other Financing Source	\$ 25,000
Assessments	
Wastewater Fund	
TOTAL	\$ 25,000

CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Title: WWTP Ferric Chloride System Improvements

Quantity	Unit of Measure	Item	Unit Price	Subtotal
1	LS	Ferric Chloride Day Tank	\$ 14,000	\$ 14,000
1	LS	Radar Level and Chemical Piping	\$ 3,500	\$ 3,500

Project Costs			
Construction Costs (Subtotal)		\$	17,500
Engineering	8 %	\$	1,400
Construction Observation	8 %	\$	1,400
Contingency	20 %	\$	4,100
TOTAL		\$	25,000

Wichtman Associates, Inc. 1670 Lincoln Road, Allegan, MI 49012

CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Number:	12
Total Project Cost:	\$97,000

Project Title: WWTP Lift Station Wet Well

System: Wastewater

Project Description

Repair the WWTP Lift Station Wet Well concrete where there is exposed reinforcing steel and coat the entire interior of the wet well structure with a coating impervious to hydrogen sulfide attack. Sand-blast and re-coat all exposed piping in the lift station wet well.

Project Justification/Benefit

The WWTP Lift Station serves to pump wastewater from various plant functions and drains up into the treatment process. There are areas within the existing lift station wet well with exposed reinforcing steel. Because this reinforcing steel is exposed, the steel can corrode. As the steel corrodes, it expands, chipping off further areas of concrete and exposing additional reinforcement to the corrosive atmosphere within the wet well. Repairing these areas of exposed reinforcing steel will protect the steel from further corrosion and prolong the life of this critical asset. In addition, coating the wet well with a lining system impervious to hydrogen sulfide attack will help to prolong the life of this asset.

Likewise, the exposed piping within the lift station wet well is showing signs of significant corrosion. Sand-blasting and re-coating all of the exposed piping will help to prolong the life of these assets.

Project Funding Source

SAW Grant	
Bonds/Grants/Other Financing Source	\$ 97,000
Assessments	
Wastewater Fund	
TOTAL	\$ 97,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Title: WWTP Lift Station Wet Well

Quantity	Unit of Measure	Item	Unit Price	Subtotal
1	LS	Concrete repair of wet well where steel is exposed	\$ 5,000	\$ 5,000
1	LS	Coat the wet well interior	\$ 54,500	\$ 54,500
1	LS	Sand-blast and re-coat wet well piping	\$ 7,500	\$ 7,500

Project Costs				
Construction Costs (Subtotal)			\$	67,000
Engineering	7 %		\$	4,700
Construction Observation	8 %		\$	5,400
Contingency	25 %		\$	19,300
TOTAL			\$	97,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Number:	12
Total Project Cost:	\$12,000

Project Title: WWTP Polymer Transfer Pump

System: Wastewater

Project Description

Replace the Polymer Transfer Pump at the WWTP.

Project Justification/Benefit

WWTP staff make polymer for use in the treatment process by mixing dry polymer and water in the Polymer Bulk Storage/Mixing Tank. Once the polymer is mixed, polymer is transferred from the Polymer Bulk Storage/Mixing Tank to the Polymer Day tank to be metered to the treatment process. The transfer of the polymer is accomplished by the Polymer Transfer Pump. The actual age of the existing Polymer Transfer Pump is unknown, but it is assumed to be original equipment from when the polymer feed system was installed in 1977. This would mean the pump is well past its typical useful life. In addition, the bearings on the existing pump are beginning to fail and replacing them would be cost prohibitive compared to the price of a new pump. Replacing this failing asset will restore full functionality and reliability to the polymer feed process at the WWTP.

Project Funding Source

SAW Grant		
Bonds/Grants/Other Financing Source	\$	12,000
Assessments		
Wastewater Fund		
TOTAL	\$	12,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Title: WWTP Polymer Transfer Pump

Quantity	Unit of Measure	Item	Unit Price	Subtotal
1	EA	Polymer Transfer Pump; 480 volt, 3 phase, 2 hp	\$ 6,000	\$ 6,000

Project Costs			
Construction Costs (Subtotal)		\$	6,000
Engineering	30 %	\$	1,800
Construction Observation	25 %	\$	1,500
Contingency	25 %	\$	2,400
TOTAL		\$	12,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Number:	<u>12</u>
Total Project Cost:	<u>\$9,000</u>

Project Title: WWTP potable water system

System: Wastewater

Project Description
 Plan for replacement of the plant potable water system at the WWTP.

Project Justification/Benefit
 Mechanical equipment used in wastewater service has a typical lifespan of 20 years. Planning on replacement of the plant potable water system, though not in need of replacement now, will ensure that sufficient capital exists when replacement becomes necessary.

Project Funding Source	
SAW Grant	
Bonds/Grants/Other Financing Source	\$ 9,000
Assessments	
Wastewater Fund	
TOTAL	\$ 9,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Title: WWTP potable water system

Quantity	Unit of Measure	Item	Unit Price	Subtotal
1	EA	Plant potable water system	\$ 6,500	\$ 6,500

Project Costs				
Construction Costs (Subtotal)			\$	6,500
Engineering	0 %		\$	-
Construction Observation	0 %		\$	-
Contingency	25 %		\$	1,700
TOTAL			\$	9,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Number:	12
Total Project Cost:	\$194,000

Project Title: WWTP site pavement

System: Wastewater

Project Description

Replace the asphalt driving surfaces throughout the WWTP.

Project Justification/Benefit

The asphalt pavement throughout the WWTP was installed in 1977, has surpassed its useful life, and is in poor condition. Repaving the driving surfaces of the treatment plant or replacing them with gravel driving surfaces will improve safety for employees walking around the treatment plant, improve the functionality of the treatment plant for vehicular traffic restoring full functionality to the treatment plant, and improve the aesthetics of the treatment plant.

Project Funding Source

SAW Grant		
Bonds/Grants/Other Financing Source	\$	194,000
Assessments		
Wastewater Fund		
TOTAL	\$	194,000



CAPITAL IMPROVEMENT PLAN

City of Hartford

Project Title: WWTP site pavement

Quantity	Unit of Measure	Item	Unit Price	Subtotal
536	TON	HMA, Surface	\$ 200	\$ 107,250
3,250	SYD	Aggregate Base, 4-inch	\$ 7	\$ 22,750
1	LS	Mobilization	\$ 5,000	\$ 5,000
1	LS	Traffic Control	\$ 5,000	\$ 5,000

Project Costs			
Construction Costs (Subtotal)		\$	140,000
Engineering	7 %	\$	9,800
Construction Observation	8 %	\$	11,200
Contingency	20 %	\$	32,200
TOTAL		\$	194,000



CAPITAL IMPROVEMENT PLAN

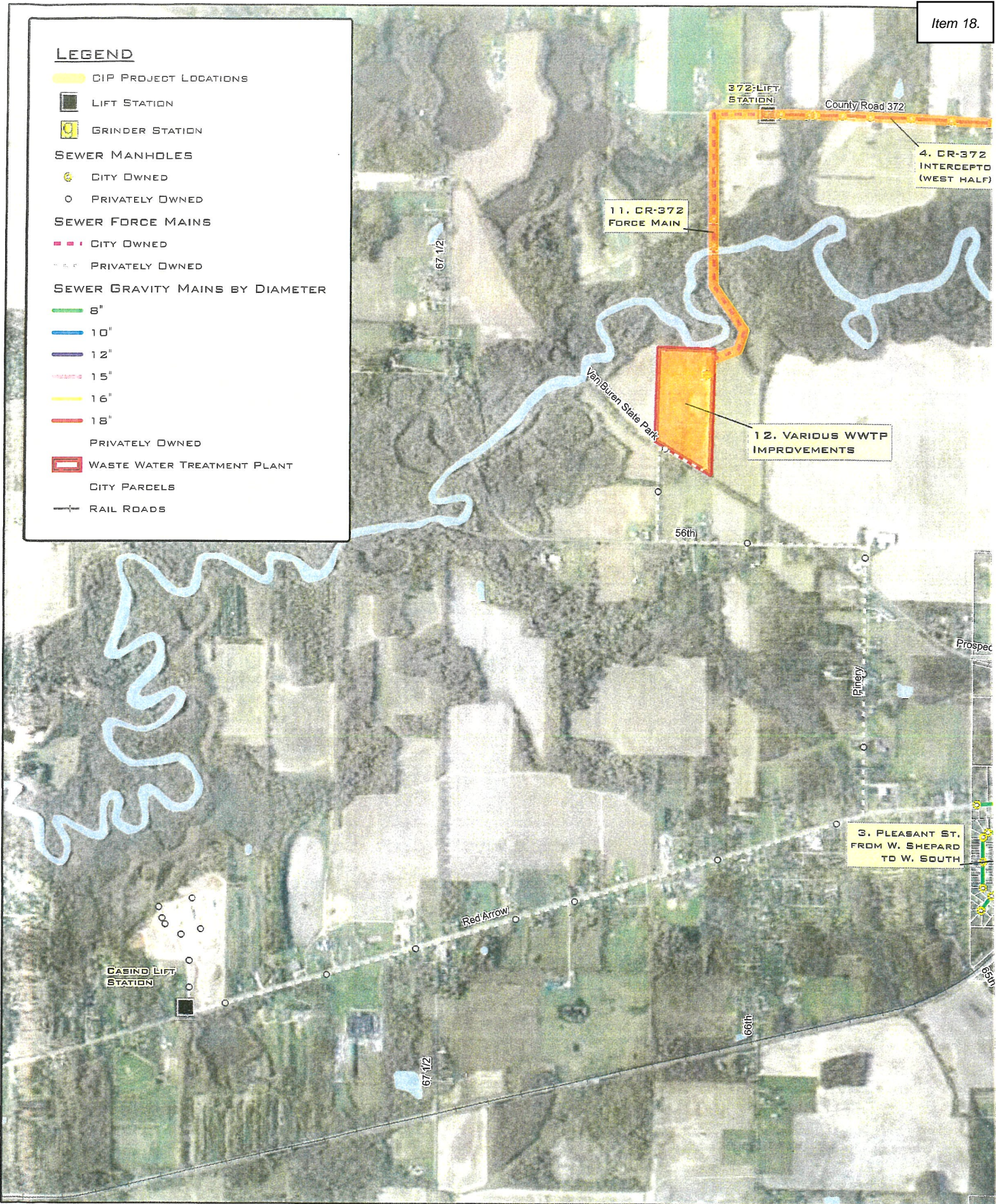
Number	Project	Total	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14
0	Engineering, application, and legal fees for 2022 bond	\$102,000	\$ 102,000														
1	S. Haver Street south of Lincoln Street	\$38,000		\$ 38,000													
2	Clark Street between Spaulding Street and Olds Avenue	\$409,000			\$ 409,000												
3	Pleasant Street between W. Shepard Street and W. South Street	\$50,000				\$ 50,000											
4	CR-372 Interceptor Sewer Lining - west half	\$890,000					\$ 690,000										
5	E. Linden Street east of Spaulding Street	\$395,000						\$ 355,000									
6	Siphon under river to CR-687 Lift Station inlet	\$395,000							\$ 395,000								
7	Spaulding Street between E. Linden Street and Oak Street	\$103,000								\$ 103,000							
8	Oak Street west of Spaulding Street	\$54,000									\$ 54,000						
9	Line CR-587 Interceptor Sewer	\$198,000										\$ 198,000					
10	CR-687 Force-main Replacement	\$368,000											\$ 368,000				
11	Force-main Replacement from CR-372 Lift Station to WWTP	\$846,000												\$ 846,000			
12	CR-372 Lift Station Wet Well and Pump	\$149,000													\$ 149,000		
12	Miscellaneous WWTP equipment	\$49,000													\$ 49,000		
12	Secondary Clarifier Launder Covers	\$40,000													\$ 40,000		
12	WWTP Ferric Chloride System Improvements	\$25,000													\$ 25,000		
12	WWTP Lift Station Wet Well	\$97,000													\$ 97,000		
12	WWTP Polymer Transfer Pump	\$12,000													\$ 12,000		
12	WWTP potable water system	\$9,000													\$ 9,000		
12	WWTP site pavement	\$194,000													\$ 194,000		
Subtotal of Non-Inflated Costs =			\$ 102,000	\$ 38,000	\$ 409,000	\$ 50,000	\$ 690,000	\$ 355,000	\$ 395,000	\$ 103,000	\$ 54,000	\$ 198,000	\$ 368,000	\$ 846,000	\$ 575,000	\$ -	\$ -
Inflation Adjusted Subtotal =			\$ 102,000	\$ 38,000	\$ 409,000	\$ 50,000	\$ 690,000	\$ 355,000	\$ 395,000	\$ 103,000	\$ 54,000	\$ 198,000	\$ 368,000	\$ 846,000	\$ 575,000	\$ -	\$ -
Total CIP =			\$ 102,000	\$ 38,000	\$ 409,000	\$ 50,000	\$ 690,000	\$ 355,000	\$ 395,000	\$ 103,000	\$ 54,000	\$ 198,000	\$ 368,000	\$ 846,000	\$ 575,000	\$ -	\$ -

Assumptions:
1) Inflation Factor: 0.0%



LEGEND

- DIP PROJECT LOCATIONS
- LIFT STATION
- GRINDER STATION
- SEWER MANHOLES**
- CITY OWNED
- PRIVATELY OWNED
- SEWER FORCE MAINS**
- CITY OWNED
- PRIVATELY OWNED
- SEWER GRAVITY MAINS BY DIAMETER**
- 8"
- 10"
- 12"
- 15"
- 16"
- 18"
- PRIVATELY OWNED
- WASTE WATER TREATMENT PLANT
- CITY PARCELS
- RAIL ROADS



CAPITAL IMPROVEMENT PLAN

Number	Project	Total	15	16	17	18	19	20	21	Totals
0	Engineering, application, and legal fees for 2022 bond	\$102,000								\$ 102,000
1	S. Haver Street south of Lincoln Street	\$36,000								\$ 36,000
2	Clark Street between Spaulding Street and Olds Avenue	\$409,000								\$ 409,000
3	Pleasant Street between W. Shepard Street and W. South Street	\$50,000								\$ 50,000
4	CR-372 Interceptor Sewer Lining, west half	\$690,000								\$ 690,000
5	E. Linden Street east of Spaulding Street	\$355,000								\$ 355,000
6	Siphon under river to CR-687 Lift Station inlet	\$395,000								\$ 395,000
7	Spaulding Street between E. Linden Street and Oak Street	\$103,000								\$ 103,000
8	Oak Street west of Spaulding Street	\$54,000								\$ 54,000
9	Line CR-687 Interceptor Sewer	\$198,000								\$ 198,000
10	CR-687 Forcemain Replacement	\$366,000								\$ 366,000
11	Forcemain Replacement from CR-372 Lift Station to WWTP	\$646,000								\$ 646,000
12	CR 372 Lift Station Wet Well and Pump	\$149,000								\$ 149,000
12	Miscellaneous WWTP equipment	\$49,000								\$ 49,000
12	Secondary Clarifier Launder Covers	\$40,000								\$ 40,000
12	WWTP Ferric Chloride System Improvements	\$25,000								\$ 25,000
12	WWTP Lift Station Wet Well	\$97,000								\$ 97,000
12	WWTP Polymer Transfer Pump	\$12,000								\$ 12,000
12	WWTP potable water system	\$9,000								\$ 9,000
12	WWTP site pavement	\$194,000								\$ 194,000
Subtotal of Non-Inflated Costs =		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,163,000
Inflation Adjusted Subtotal =		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,163,000
Total CIP =		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,163,000

Assumptions:

1) Inflation Factor: 0.0%



**City of Hartford Planning Commission
Regular Meeting, Hartford City Hall
March 8th, 2021 Minutes**

Called to Order: 7:35 P.M. by T. Kling

Members Present: Per Roll Call: J. Fuller, D. Langston, J. Kling, T. Kling, & N. Spoula

Also Present: Yemi Akinwale, City Manager & public attendees

Approval of the Agenda: Motion made by D. Langston, seconded by N. Spoula, to approve the March 8th, 2021 agenda as written. All present in favor, motion carried.

Approval of the Minutes: Motion by J. Fuller, seconded by D. Langston, to approve the January 11th, 2021 minutes as written. All present in favor, motion carried.

Public Comments Not on the Agenda:

**Water / Sewer update – due to PFAS contamination, Wendell & Prospect St., large water project coming up. City has applied for a 3 Mil grant for the project, and will include connecting the two mobile home parks, Viking & Applewood. J. Fuller asked how far the new line will go – not past the sewer plant.

**5 West Main update – building will need to pass inspection, if not, will be taken down.

**The Catholic church expansion has not started yet.

New Business: Site Plan Review – Great Lakes Cultivation Advisors, LLC. Property located off of Marion Ave. on Hillsborough St. in the City of Hartford – will be a marijuana growing & packaging facility only. T. Kling obtained & reviewed the Site Plan prior to Planning meeting, making sure it met all of the requirements of the Site Plan Check List. Went over & shared with all present.

Howard Ballard, owner of property, presented Site Plan along with Alex Frazier w/Hurley & Stewart engineering firm from Kalamazoo. Mr. Ballard has already purchased the property, owns outright, and has a partner from Oregon. He's working w/Brooks Architecture from Stevensville. Has already been working on property clean up & prep for building. City had already done a good job in the years prior cleaning up the property & removing contamination. There is EPA Brownfields grants & federal funding available to aid in any further cleanup if needed. J. Fuller questioned whether storm water run off would cause extra contamination. Mr. Ballard said no, they will not be doing anything to disturb the current drainage. They're working on getting 100% cleaned up prior to completion & future project. With known contamination – has to be reviewed by state environmental engineer. After thorough review of the Site Plan, and questions answered, ready for motion to be made.

Motion made by D. Langston, seconded by N. Spoula, to recommend the Site Plan Review for the Great Lakes Cultivation Advisors, LLC grow facility to the City Council for final review & approval. Per roll call, 4 in approval, 1 decline by J. Fuller, due to not legal under federal law yet, majority present in favor, motion carried.

Old Business: D. Langston inquired whether or not Joe Deckard's carport was approved – the City did approve to let it remain in place.

Other Business: None

Adjournment: Meeting adjourned by T. Kling at 8:15 P.M.

Respectfully submitted by: Jenine Kling, Vice Chair & Secretary