



City of Hartford  
County of Van Buren, State of Michigan

## Commission Business Meeting Agenda

Monday, December 18, 2023 at 5:30 PM

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**APPROVAL OF AGENDA**

**GUESTS**

**PUBLIC COMMENT**

**COMMUNICATIONS**

1. Van Buren County Legal Self-Help Center Network

**REPORT OF OFFICERS BOARDS & COMMITTEES**

2. Hartford Public Library - 2023 November
3. Van Buren Conservation District - 2023 November
4. Van Buren Senior Services

Police & Ordinance

5. HPD - 2023 November

Fire Department

6. HFD - 2023 November
7. Fire Board Representative 2023 November

Ambulance

Van Buren County

Public Works

8. DPW - 2023 November

Wastewater Treatment Plant

9. WWTP - 2023 November

Treasurers, Investment & List of Bills

10. List of Bills - 2023 December 18 \$411,693.32

#### City Manager

11. CM - Update
12. Ely Park Improvement Survey
13. Ely Park Improvement Flyer
14. Ely Park Survey
15. Ely Park Dedication

#### **APPROVAL OF COMMISSION MINUTES**

16. November 27, 2023 Meeting Minutes

#### **APPROVAL OF REPORTS**

#### **GOALS/OBJECTIVES**

#### **OLD BUSINESS**

17. Discuss & Consider - 2024 Commission Meeting Schedule
18. Discuss & Consider City Manager Candidate Selection
19. Discuss & Consider - City Manager Performance Appraisal

#### **NEW BUSINESS**

20. Discuss & Consider -Distribution System Materials Inventory Verification - Change Order no. 3
21. Discuss & Consider -Clark & Linden Streets Contract Modification
22. Discuss & Consider -Water Main Extension - Contract Modification no. 1
23. Discuss & Consider - Van Buren County 2024 Citizen Planner Program
24. Discuss & Consider - Section 3 Policy
25. Discuss & Consider Fire Board Appointment
26. Discuss & Consider Planning Commission Board Appointments
27. Discuss & Consider - Waste Water Treatment Plant Operator Contract
28. Discuss & Consider - Accept Vehicle Asset for HPD Use
29. Discuss & Consider - Lift Station Alarm System

#### **INTRODUCTION OF RESOLUTIONS OR AMENDMENTS**

30. Discuss & Consider - Resolution 2023 - 026 Board of Review Alternate Starting Dates

31. Discuss & Consider - Resolution 2023 - 027 Board of Review Accepting Letters of Protest
32. Discuss & Consider - Resolution 2023 - 02 Board of Review Poverty & Asset Test Guidelines
33. Discuss & Consider - Proposed Ordinance Amendment No. 335-2023 Establish Planning Commission
34. Discuss & Consider - Proposed Ordinance Amendment No. 336 - 2023 Designate Zoning Board of Appeals
35. Discuss & Consider - Proposed Ordinance 340-2023 Amendment to Code of Ordinance Chapter 30, 30.01-30.99

**ADJOURNMENT**