VILLAGE BOARD AGENDA

Tuesday, April 28, 2026 at 6:00 PM

Harrison Village Hall
W5298 State Road 114
Menasha, WI 54952

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1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Identify Potential Conflicts of Interest**
5. **Correspondence or Communications from Board and Staff**
   - a. 2026-2028 Appleton (Fox Cities) MPO Policy Board Appointment- Trustee Interest
6. **Corrections and Approval of the Previous Meeting Minutes**
   - a. March 31, 2026 and April 21, 2026 Meeting Minutes
7. **Public Comments**

   The Board will receive information from the public in accordance with State Statute 19.84(2). Be advised board discussion is limited to only clarify the information received. No action shall be taken under public comments. General procedure is to allow each person three-minutes to speak, although the President may grant extensions, reduce the time, or limit the number of like-minded speakers on the same topic. Anyone wishing to speak should register their name on the sign-in sheet prior to the start of the meeting.
8. **Convene Meeting and Enter Public Hearing**
   - a. Public Hearing regarding proposed special assessments for Public Improvements on Woodland Road to service the Farmers Field Shelter at W5877 Manitowoc Road
9. **Close Public Hearing and Reconvene Regular Meeting**
10. **Reports**
    - a. Fire Rescue
    - b. Calumet County Sheriff's Dept.
    - c. Village Manager

      Planning & Zoning Report

      Construction Station 70 Update

Current Projects Update

d. Finance Director/Treasurer

Budget & Financial Reports

e. Public Works/Engineering/Parks/Trails

f. Clerk

g. Harrison Utilities

11. Approval of Bills and Claims

a. Bills and Claims – March 2026

12. Appointments

a. Appointment of Tom Uitenbroek to the Plan Commission for a three-year term expiring April 30, 2029.

b. Appointment of Jeff Vandenboogaard to the Fire Commission for a five-year appointment expiring April 28, 2031.

c. Appointment of Kaylee Grezinski to the Weed Commissioner for a term from May 1, 2026 to April 30, 2027.

13. Old Business for Discussion, Consideration, and/or Action

a. None at this time.

14. New Business for Discussion, Consideration, and/or Action

a. Certified Survey Map (CSM) – Steve & Sandra Shimon – Town of Stockbridge – N6439 Lakeshore Dr – Parcel 10592

b. Zoning Map Amendment (Rezoning) – Mueller Farm Development LLC –Woodland Rd – Parcel 33598.

c. Preliminary Plat – Mueller Farm Estates – Mueller Farm Development, LLC – Woodland Rd – Parcel 33598

d. Zoning Map Amendment (Rezoning) – GEM Back 40 Development LLC – Woodland Rd – Parcel 33528

e. Preliminary Plat – Mader Homestead Acres – Gem Back 40 Development LLC –Woodland Rd – Parcel 33528

f. HAA Liquor License

g. Bailey Drive Special Event – Neighborhood Block Party

h. Special Event Permit - Farmapalooza

i. Special Event Permit - Bits and Pallets

j. Municipal Code Update - Chapter 24, Finance and Taxation

k. Municipal Code Update: Chapter 20: Solid Waste and Recycling: Public Input Direction

l. V26-04 Ordinance Update: Regulation of Electric Scooters

m. Harrison Commerce Park: Offer to Purchase - Sports House

n. Crossroads Business Park: Lot 9: Offer to Purchase

o. Crossroads Business Park: Real Estate Sales Commission- Lot 9

p. Various Payment Requests

q. Various Change Orders

r. 2026 Seal Coating Roadway Projects: Award of Bid

s. Final Roadway Improvements- Harrison Commerce Park- Award of Bid

t. Gem Family Property, Woodland Road: Utility Improvements: Award of Contract

u. Monument Sign Approval: Fire Station 70

v. McMahon Fire Staffing Study, Intergovernmental Cost Share Model Evaluation, and Ambulance Service Analysis: Adoption of Study

w. 2026 Capital Improvements Plan: Fire Engine Purchase

x. New Village of Harrison Enterprise Resource Planning (ERP Software for $85,720).

y. Contract for Usage of Farmers Field Soccer Fields: River Surge FC, Inc.

z. Three Party Design Services Contract: Engineering Services: Old Highway Road Trail

aa. Resolution V2026-03, Acceptance of Local Roads Improvement Program (LRIP) Funding for Old Highway Road Reconstruction

bb. Personal Property Tax Clean-up

cc. GIS Equipment Purchase: Harrison Utilities and Stormwater Utility

dd. Purchase of Honda CRV: Harrison Utilities

ee. Fireworks Proposal: August 22, 2026: J&M Displays

ff. Open Discussion related to issuance of “Notice of Intent Not to Renew” for current Fire Protection Agreements between the Village of Harrison and the Village of Sherwood and the Town of Woodville.

15. **Future Agenda Items**

    a. None at this time.

16. **Future Meetings**

    a. Future Meetings

    May 11, 2026 "New" Special Board Meeting to Award Contract

    May 26, 2026 First Board of Review Meeting to Adjourn at 5:30 pm

    May 26,2026 Regular Monthly Board Meeting

    June 30, 2026 Regular Monthly Board Meeting

17. **Closed Session**

    a. Discussion, possible action on, and possible closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session pursuant to Wis. Stat. §19.85(1)(e), specifically to consider issuance of “Notice of Intent Not to Renew” a current Fire Protection Agreements between the Village of Harrison and the Village of Sherwood and the Town of Woodville and the response received from the Village of Sherwood/Town of Woodville related to the proposed Fire/EMS contract.

    Attendees may include the Board, Village Manager, Finance Director/Treasurer, Village Clerk, Fire Chief and Village Attorney

18. **Open Session**

19. **Possible Action of items discussed in Closed Session**

    a. Notice of Intent Not to Renew: Fire Protection Agreement: Village of Harrison and Town of Woodville

    b. Notice of Intent Not to Renew: Fire Protection Agreement: Village of Harrison and Village of Sherwood

20. **Adjournment**

Agenda posted and published:

April 23, 2026 at Harrison Village Hall, Harrison Utilities and to www.Harrision.wi.gov

/s/ Meghan Winkler, Clerk

Accessibility:

This is a public meeting, any person with hearing disabilities or requiring special accommodations to participate should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting.

East Central Wisconsin REGIONAL PLANNING COMMISSION | Appleton MPO FOX CITIES AREA METROPOLITAN PLANNING ORGANIZATION

DATE: April 17, 2026

TO: Village of Harrison - Village Clerk, Village President, Village Administrator

FROM: Melissa Kraemer Badtke, Executive Director

RE: Appleton (Fox Cities) Metropolitan Planning Organization Policy Board Appointment

Village of Harrison is a member of the Appleton (Fox Cities) Metropolitan Planning Organization (Appleton (Fox Cities) MPO). The Appleton (Fox Cities) MPO is a federally designated organization that is comprised of elected leaders who plan, prioritize and fund transportation projects throughout the Appleton (Fox Cities) Metropolitan Planning Area.

Per the Appleton (Fox Cities) MPO Policy Board Structure *as outlined in the Bylaws*;

Village of Harrison has the following Appleton (Fox Cities) MPO Policy Board appointment:

- Village of Harrison – Village President

Appointments are expected to participate and attend the Appleton (Fox Cities) Metropolitan Planning Organization Policy Board meeting, which are typically held every other month. Below are the remaining meetings dates and times for 2026.

Appleton (Fox Cities) MPO Policy Board Meetings 2026 Meeting Schedule	
Location	DJ Bordini Center – Room BC143 5 N. Systems Drive Appleton, WI 54914-1655
Time	5:00 p.m.
Meeting Dates	**Thursday, June 18, 2026 - Orientation presentation** Thursday, August 20, 2026 Thursday, October 15, 2026 Thursday, December 17, 2026

There will be an **orientation presentation** at the Appleton (Fox Cities) MPO Policy Board**-Thursday, June, 18, 2026** meeting**.**

East Central staff is requesting that the Village Representative **email a completed Commission Appointment Form** (attached) to ECWRPC Administrative Coordinator, Leann Buboltz *by **Monday, May 4th***. If you are unable to submit the form by this time, due to your Village's appointment process, please email Leann (Lbuboltz@ecwrpc.org) and let her know what the time frame will be for your Village to provide the appointment confirmation(s).

Village of Harrison is a member of the of the Appleton (Fox Cities) Metropolitan Planning Organization, a program through East Central Wisconsin Regional Planning Commission. If you have any questions, please reach out to me or Leann Buboltz at 920-751-4770. Thank you.

East Central Wisconsin REGIONAL PLANNING COMMISSION | Appleton MPO FOX CITIES AREA METROPOLITAN PLANNING ORGANIZATION

Village of Harrison – Appleton (Fox Cities) MPO Policy Board Appointments

The following appointment has been made by the governing body of the Village of Harrison in accordance with the Village's membership for the Appleton (Fox Cities) Metropolitan Planning Organization Policy Board. The Village of Harrison has ***one voting member*** on the Appleton (Fox Cities) MPO Policy Board.

Village of Harrison – Village President	
Name	
Address	
Email	
Phone Number	

I certify the appointment herein listed have been approved by the governing body of Village of Harrison, as a member of the Appleton (Fox Cities) MPO Policy Board, a program of East Central Wisconsin Regional Planning Commission.

Name:

Title:

Date:

Signed:

Return completed form to:
Leann Buboltz – Administrative Coordinator
Email - lbuboltz@ecwrpc.org

Village of HARRISON
WHERE OPPORTUNITY LIVES
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VILLAGE BOARD MINUTES

Tuesday, March 31, 2026 at 6:00 PM

Harrison Village Hall
W5298 State Road 114
Menasha, WI 54952

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

   PRESENT: President Scott Handschke, Trustees: Julene Baldwin, Mike Brantmeier, Frank Thiel, Mark Van Hefty and Matt Lancaster.

   STAFF: Village Manager Chad Pelishek, Finance Director/Treasurer Alissa Van Eperen, Clerk/HR Manager Meghan Winkler, Fire Chief Jarred Gerl, Village Attorney and Calumet County Sgt John McGuire

4. **Identify Potential Conflicts of Interest**

   None.

5. **Correspondence or Communications from Board and Staff**

   President Handschke - Would like to thank Public Works for the snowplowing in Blizzard Elsa.

6. **Corrections and Approval of the Previous Meeting Minutes**

   a. February 24, 2026 and March 10, 2026 Meeting Minutes

      Motion made by Lancaster, Seconded by Van Hefty, to approve the February 24, 2026 and March 10, 2026 Meeting Minutes as presented.

      Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

      Motion carried 6-0.

7. **Public Comments**

   The Board will receive information from the public in accordance with State Statute 19.84(2). Be advised board discussion is limited to only clarify the information received. No action shall be taken under public comments. General procedure is to allow each person three-minutes to speak, although the President may grant extensions, reduce the time, or limit the number of like-minded speakers on the same topic. Anyone wishing to speak should register their name on the sign-in sheet prior to the start of the meeting.

Ray Smith - N8536 Highline Road - Would like the property across the road, the Mel Baeten property, to remain single family home.

8. Reports

All reports are on file at Village Hall.

a. Fire Rescue

b. Calumet County Sheriff's Dept.

c. Village Manager

Planning & Zoning Report
Station 70 Construction Report
IT Manager Report

d. Finance Director/Treasurer

Budget & Financial Reports

e. Public Works/Engineering/Parks/Trails

f. Clerk

g. Harrison Utilities

9. Approval of Bills and Claims

a. Bills and Claims – February 2026

Motion made by Baldwin, Seconded by Van Hefty, to approve February 2026 Bills and Claims as presented.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

10. Old Business for Discussion, Consideration, and/or Action

a. None at this time.

11. New Business for Discussion, Consideration, and/or Action

a. Certified Survey Map (CSM) – John & Susan Drewieske – N6465 Harrison Rd – Parcels 41062, 41068, 41070

Motion made by Thiel, Seconded by Lancaster, to approve the Certified Survey Map (CSM) - John and Susan Drewieske - N6465 Harrison Road with the following condition:

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1. A second driveway access point is permitted, contingent upon removal of the existing garage, as well as approval of a zoning permit for a new structure and issuance of a right-of-way permit.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

b. Site Plan Review – Queen of Cleaning – W5006 Amy Avenue – Parcel 45302

Motion made by Van Hefty, Seconded by Brantmeier, to approve the site plan for Queen of Cleaning- W5006 Amy Avenue with the following conditions. The conditions below must be met before the site plan permit is issued.

1. A detailed site plan review, pursuant to Article XIII of the zoning ordinance, shall be completed prior to issuance of zoning and building permits.
2. The site plan is subject to the review and recommendations of the Village of Harrison's engineer(s) of record.
3. A grading/drainage stormwater management plan and erosion control plan shall be reviewed and approved by the Village engineer and Village staff.
4. Village staff recommends an exception to the 25-foot rear setback, allowing the building to encroach 3-feet into the rear yard setback due to site constraints, including parking stall depth and the corner lot configuration.
5. Only those uses permitted in the applicable zoning district shall be allowed within the development.
6. All applicable local, County, and State rules, regulations, and ordinances shall be met.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

c. Municipal Code Update: Chapter 8 Businesses and Business Regulations

Motion made by Baldwin, Seconded by Thiel, to approve adoption of the revised Chapter 8 Businesses and Business Regulations.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

d. Municipal Code Update: Chapter 18 Parks and Recreation

Motion made by Thiel, Seconded by Brantmeier, to approve adoption of the revised Chapter 18 Parks and Recreation.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

e. Municipal Code Update: Chapter 22 Public Works

Motion made by Lancaster, Seconded by Thiel, to approve adoption of the revised Chapter 22 Public Works.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

f. Municipal Code Update: Chapter 20 Solid Waste/Recycling

Motion made by Lancaster, Seconded by Baldwin, to table until the April 28, 2026 meeting to obtain public input

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

g. Letter of Intent for Lot 13: Crossroads Business Park

Motion made by Van Hefty, Seconded by Lancaster, to approve the Letter of Intent for Boucher Electric for Lot 13 in the Crossroads Business Park

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

h. Letter of Intent for Lot 3: Crossroads Business Park

Motion made by Baldwin, Seconded by Lancaster, to approve the Letter of Intent for Wellhouse Construction Services for Lot 3 in the Crossroads Business Park

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

i. Forbearance Agreement Update: N9097 State Highway 55

Motion made by Baldwin, Seconded by Brantmeier, to table until the April 28, 2026 meeting.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

j. Various Payment Requests

Motion made by Lancaster, Seconded by Van Hefty, to approve various payments for under contract work totaling $820,689.91, contingent on Village Manager checking into the temporary heat allowance charge by Johnson and Jonet.

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Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

k. Various Change Orders

Motion made by Baldwin, Seconded by Lancaster, to approve deduct Change Order No. 2 for Harrison Commerce Park in the amount of $15,402.19

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

l. Municipal Employees: Performance Recognition and Compensation Model

Motion made by Lancaster, Seconded by Brantmeier, to approve the proposed performance recognition and compensation model with the corresponding evaluation forms and the reclass position

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

m. Mission, Vision, Core Values and Strategic Goals

Motion made by Van Hefty, Seconded by Lancaster, to Approve the Vision, Mission, Core Values, and Strategic Goals for the Village as presented, unless other input or thoughts are requested by the Village Board.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

n. Purchase: Portable Fume Extractor for Department of Public Works

Motion made by Brantmeier, Seconded by Baldwin, to approve the purchase of the Portable Fume Extractor for Welding in the Department of Public Works for $6,496.50

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

o. 2026 Chip Seal Program: McMahon Contract for Services

Motion made by Thiel, Seconded by Brantmeier, to approve the contract with McMahon to assist staff with design, bidding and construction administration services for the 2026 Chip Seal Program for $9,500.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

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Motion carried 6-0.

p. Eisenhower Drive- Right-of-Way Plat: McMahon

Motion made by Van Hefty, Seconded by Thiel, to approve the McMahon contract for the preparation of a Right-of-Way plat for the extension of Eisenhower Drive from Midway to Manitowoc Roads for $12,000

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

q. Pressure Tank Purchase- SCBA System: Fire Station 70

Motion made by Thiel, Seconded by Baldwin, to purchase Self-Contained Breathing Apparatus (SCBA) Compressor/Fill station.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

r. 2026 Asphalt Resurfacing Project: Award of Contract

Motion made by Baldwin, Seconded by Brantmeier, to approve the award to the low bidder of MCC, Inc for the 2026 Asphalt Resurfacing Projects for $1,701,905.00.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

s. Run Away Shoes Special Event – Run Away to the Bay

Motion made by Thiel, Seconded by Brantmeier, to approve the Special Event Permit for Run Away to the Bay on April 11, 2026.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

t. Ford Explorer Purchase: Fire Department

Motion made by Baldwin, Seconded by Thiel, to purchase a Ford Explorer in the amount of $44,817.50 from Stumpf Motor Co., Inc. the lowest of four quotes.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

u. Commercial Washing Machine: Fire Station 70

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Motion made by Van Hefty, Seconded by Thiel, to approve up to $15,000 for a commercial washing machine at the new Fire Station 70 from Belson, Co.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

v. Preliminary Assessment Resolution- Gem Family Property, Woodland Road

Motion made by Van Hefty, Seconded by Baldwin, to approve Resolution V2026-02, Preliminary Resolution of Village Board of Intent to Levy Special Assessments for Public Improvements.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

w. Open discussion and possible action to discuss current and future contract terms between the Village of Harrison and the Village of Sherwood/Town of Woodville related to a fire service contract and Fire Station 60 prior to potentially going into closed session to discuss strategy and bargaining authority for the Village Manager to use in negotiation of Fire Station 60.

No action taken.

x. Open discussion and possible action for the purpose of deliberating or negotiating the purchase of public properties, investing of public funds, or conducting other specified public business prior to potentially going into closed session to discuss strategy and bargaining authority for the Village Manager in negotiation of sale of land and possible incentives for new commercial/retail facility on village owned property adjacent to STH 55.

No action taken.

12. Future Agenda Items

a. None at this time.

13. Future Meetings

a. Future Meetings

April 21, 2026 Special Village Meeting- post election

April 28, 2026 Village Board Meeting

May 26, 2026 Village Board Meeting

14. Closed Session

Motion made by Baldwin, Seconded by Brantmeier to convene into Closed Session.

DRAFT

Roll Call Vote:

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

a. The Board may convene in Closed Session pursuant to Wis. Stat. section 19.85 (1)(e) for the purpose of deliberating or negotiating the purchase of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; specifically, in negotiation of sale of land and possible incentives for new commercial/retail facility on village owned property adjacent to STH 55.

   Attendees may include the Board, Village Manager, Finance Director/Treasurer, Village Clerk, Fire Chief and Village Attorney.

b. The Board may convene in Closed Session pursuant to Wis. Stat. section 19.85 (1)(e) for the purpose of deliberating or negotiating contract terms, wherever competitive or bargaining reasons require a closed session; specifically, to discuss strategy and bargaining authority to be used by the Village Manager in negotiations related to the fire service contract with the Village of Sherwood and the Town of Woodville and discussion of renovations to Fire Station 60.

   Attendees may include the Board, Village Manager, Finance Director/Treasurer, Village Clerk, Fire Chief and Village Attorney

16. Adjournment

Motion made by Baldwin, Seconded by Van Hefty to adjourn meeting

Roll Call Vote:

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

Minutes submitted by:

Meghan Winkler, Clerk
April 1, 2026

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Village of HARRISON
WHERE OPPORTUNITY LIVES
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VILLAGE BOARD MINUTES

Tuesday, April 21, 2026 at 5:30 PM

Harrison Village Hall
W5298 State Road 114
Menasha, WI 54952

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

   PRESENT: President Scott Handschke, Trustees: Julene Baldwin, Jim Reinl, Frank Thiel, Mark Van Hefty and Matt Lancaster.

   EXCUSED: Trustee Mike Brantmeier

   STAFF: Village Manager Chad Pelishek, Zoning Administrator Josh Sherman and Clerk/HR Manager Meghan Winkler.

4. **Identify Potential Conflicts of Interest**

   None.

5. **Correspondence or Communications from Board and Staff**

   Trustee Lancaster - Spoke regarding the Fire Department's paging system and the amount of static transmitted over the pager, which makes it difficult to hear the location of the call

   Chad Pelishek, Village Manager - Spoke that he has meetings scheduled with representatives at the county to discuss the paging system.

6. **Public Comments**

   The Board will receive information from the public in accordance with State Statute 19.84(2). Be advised board discussion is limited to only clarify the information received. No action shall be taken under public comments. General procedure is to allow each person three-minutes to speak, although the President may grant extensions, reduce the time, or limit the number of like-minded speakers on the same topic. Anyone wishing to speak should register their name on the sign-in sheet prior to the start of the meeting.

   No speakers.

7. **Appointments**

   a. Appointment- Trustee to the Plan Commission for one year term.

Motion made by Baldwin, Seconded by Thiel, to appoint Trustee Mark Van Hefty to the Plan Commission for a one year term expiring April 19, 2027.

Voting Yea: Handschke, Baldwin, Lancaster, Reinl, Thiel, Van Hefty

Motion carried 6-0.

Amendment to Motion made by Lancaster, Seconded by Thiel to appoint Trustee Mark Van Hefty to the Plan Commission for a term expiring April 18, 2028. Motion withdrawn by Lancaster prior to vote. No vote taken.

8. Adjournment

Motion made by Lancaster, Seconded by Van Hefty to adjourn the meeting.

Voting Yea: Handschke, Baldwin, Lancaster, Reinl, Thiel, Van Hefty

Motion carried 6-0.

Minutes submitted by:

Meghan Winkler, Clerk
April 22, 2026

DRAFT

Village of HARRISON
WHERE OPPORTUNITY LIVES

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JOINT MEETING - VILLAGE BOARD AND PLAN COMMISSION MINUTES

Tuesday, April 21, 2026 at 5:45 PM

Harrison Village Hall
W5298 State Road 114
Menasha, WI 54952

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1. Call to Order

a. Call to Order - Village Board

President Scott Handschke called the Village Board to order at 5:45 pm.

b. Call to Order- Plan Commission

Chair Tammy Frassetto called the Plan Commission to order at 5:45 pm.

2. Pledge of Allegiance

3. Roll Call

a. Roll Call - Village Board

PRESENT: President Scott Handschke, Trustees: Julene Baldwin, Jim Reinl, Frank Thiel, Mark Van Hefty and Matt Lancaster.

EXCUSED: Trustee Mike Brantmeier

STAFF: Village Manager Chad Pelishek, Zoning Administrator Josh Sherman and Clerk/HR Manager Meghan Winkler.

b. Roll Call- Plan Commission

PRESENT: Chair Tammy Frassetto, Commissioners: Mark Van Hefty, Tony Schumacher, Jim Aptiz, Dennis Perschbacher, and Tom Uitenbroek

4. Identify Potential Conflicts of Interest

None.

5. New Business for Discussion, Consideration, and/or Action

a. Zoning Code Modernization- SRF Consulting

Presentation by SRF Consulting. No action taken.

6. Adjournment

Motion made by Baldwin, Seconded by Lancaster to adjourn the meeting.

Minutes submitted by:

Meghan Winkler, Clerk

April 22, 2026

DRAFT

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Chad Pelishek, Village Manager

Meeting Date:
April 21, 2026

Title:
Public Hearing regarding Proposed Special Assessments for Utility Improvements.

Recommended Action:
None

Background and Additional Information:
The attached preliminary Engineering Report outlines the properties that will be affected by these special assessments for the extension of water and sanitary sewer mains.

All affected parties were sent the notice and the preliminary engineering report via certified mail with return receipt on April 16, 2026.

A notice was posted in the Post Crescent per State Statute on April 17, 2026, at least 10 days prior to the hearing.

Affected property owners may attend the public hearing.

Budget Impacts:
None

Attachments:
None

P:920.989.1062 F:920.989.1077 | W5298 State Road 114 • Harrison, WI 54952 | harrison-wi.org

NOTICE OF PUBLIC HEARING ON SPECIAL ASSESSMENTS FOR PUBLIC IMPROVEMENTS IN THE VILLAGE OF HARRISON, WISCONSIN.

PLEASE TAKE NOTICE that the Village Board of Harrison, Wisconsin has declared its intention to exercise its police power in accordance with §66.0703, Stats., to levy special assessments upon properties within the following described assessment district for benefits conferred upon the properties for the installation of water mains, sanitary sewer mains, and laterals to extend utilities from Woodland Road, west of the CTH N to serve Farmers Field Park and surrounding vacant lands.

ASSESSMENT DISTRICT

All properties included within an approximate area bordered by Woodland Road on the south, CTH N on the east, Coop Road on the west and Manitowoc Road on the north.

A report showing proposed plans and specifications, estimated cost of improvements and proposed assessments is on file in the Village Clerk's office and may be inspected there during any business day between the hours of 7:30am and 3:30pm.

You are further notified that the Village Board of Harrison, Wisconsin, will hear all interested persons, their agents or attorneys, concerning matters contained in the preliminary resolution authorizing the assessments and in the above-described report on **April 28, 2026 at 6:00pm** at the Harrison Municipal Building, W5298 State Road 114, Menasha, WI 54952. All objections will be considered at this hearing and thereafter the amount of the assessments will be finally determined.

Date published: April 18, 2026

Signed: Chad Pelishek
Village Manager

PRELIMINARY ENGINEERING REPORT

GEM FAMILY PROPERTY
SANITARY SEWER & WATER MAIN CONSTRUCTION

FOR THE
VILLAGE OF HARRISON
CALUMET COUNTY, WISCONSIN

APRIL 15, 2026

McMAHON ASSOCIATES, INC.
1445 McMAHON DRIVE NEENAH, WI 54956 Mailing: PO BOX 1025 NEENAH, WI 54957-1025 PH 920.751.4200 MCMGRP.COM
McM. No. H0006-09-25-00630

PRELIMINARY ENGINEERING REPORT

PURSUANT TO SEC. 66.0703(1)(b) WISCONSIN STATS., AS AMENDED

GEM FAMILY PROPERTY
SANITARY SEWER & WATER MAIN CONSTRUCTION

VILLAGE OF HARRISON

CALUMET COUNTY, WISCONSIN

APRIL 15, 2026

McM No. H0006-09-25-00630

1. This Engineer's Report, submitted on behalf of the above-named Village, is prepared in compliance with Section 66.0703(1)(b), Wisconsin Statutes, as amended.

2. That all preliminary and final plans and specifications for the aforementioned Village project are on file with the Clerk of the Village.

3. That following hereinafter is the cost of the work or improvements, based upon actual construction costs for said work or improvements by the named Village.

4. That hereinafter follows an estimate, as to each parcel of property affected, of the assessment of benefits to be levied against each affected parcel.

5. The same is attached hereto and incorporated herein as a schedule of proposed assessments.

6. That it has been determined by the Board of the aforementioned Village and the Engineer for the Village, that the property against which the assessments are made are benefited from said proposed work, improvements and installation of the same, and that all assessments are pursuant to Section 66.0703(1)(b) Police Powers, and that said assessments are based upon a reasonable basis, as determined by said Commission, mainly being construction costs assessment, including actual cost of construction, engineering fees, legal fees, posting and publication expenses.

McMAHON ASSOCIATES, INC.

Lee R. Reibold, P.E.
Associate / Sr Municipal & Civil Engineer

Family Property Sanitary Sewer & Water Main Construction
son Utilities\Village of Harrison
minary Schedule of Costs Based Upon Bid Results
No. H0906-09-25-00630

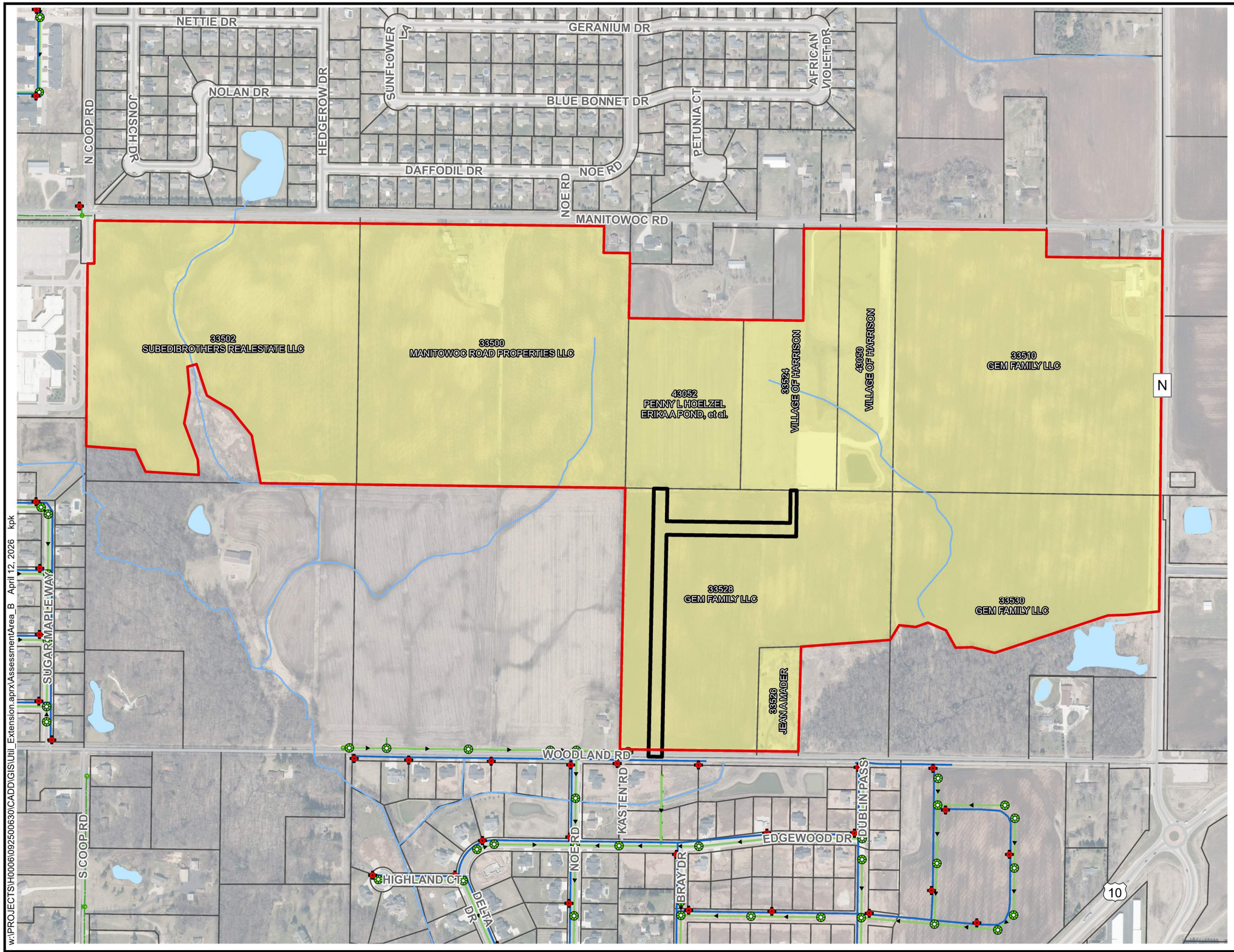
					Area-Wide Sanitary Sewer Assessable Costs			Area-Wide Water Main Assessable Costs			Direct GEM Family Sanitary Sewer & Water Lateral Assessable Costs			Direct Village of Harrison-Farmers Field Park Lateral Costs			Harrison Utility Sanitary Sewer Connection Fee Costs		
Description	**Quantity**	**Unit**	**Unit Price**	**Total**	**Quantity**	**Unit Price**	**Total**	**Quantity**	**Unit Price**	**Total**	**Quantity**	**Unit Price**	**Total**	**Quantity**	**Unit Price**	**Total**	**Quantity**	**Unit Price**	**Total**
12-inch SDR 35 PVC sanitary sewer	106	L.F.	$73.00	$7,738.00	106	$48.91	$5,184.46									$0.00	106	$24.09	$2,553.54
8-inch SDR 26 PVC sanitary sewer	1,294	L.F.	$71.00	$91,874.00	1,294	$69.00	$89,286.00									$0.00	1,294	$2.00	$2,588.00
8-inch SDR 35 PVC sanitary sewer	669	L.F.	$69.00	$46,161.00	669	$69.00	$46,161.00									$0.00			$0.00
48-inch sanitary sewer manhole	176.80	V.F.	$424.00	$74,963.20	96.00	$424.00	$40,704.00							16.45	$424.00	$6,974.80	64.35	$424.00	$27,284.40
4-inch SCH 40 PVC sanitary sewer lateral	1,820	L.F.	$26.00	$47,320.00			$0.00				1,299	$26.00	$33,774.00	521	$26.00	$13,546.00			$0.00
4-inch SCH 40 PVC sanitary sewer lateral riser	226	V.F.	$31.00	$7,006.00			$0.00									$0.00	226	$31.00	$7,006.00
				$275,062.20			**$181,335.46**			**$0.00**			**$33,774.00**			**$20,520.80**			**$39,431.94**
Tapping valve and sleeve	1	EACH	$6,954.00	$6,954.00			$0.00	1	$6,954.00	$6,954.00						$0.00			$0.00
8-inch C909 water main	2,010	L.F.	$43.00	$86,430.00			$0.00	2,010	$43.00	$86,430.00						$0.00			$0.00
6-inch water main	23	L.F.	$19.00	$437.00			$0.00	23	$19.00	$437.00						$0.00			$0.00
8-inch resilient wedge gate valve	6	EACH	$3,273.00	$19,638.00			$0.00	6	$3,273.00	$19,638.00						$0.00			$0.00
6-inch resilient wedge gate valve	5	EACH	$2,369.00	$11,845.00			$0.00	5	$2,369.00	$11,845.00						$0.00			$0.00
Hydrant	6	EACH	$6,759.00	$40,554.00			$0.00	6	$6,759.00	$40,554.00						$0.00			$0.00
1-1/4-inch SDR 9 PE Water lateral	1,130	L.F.	$18.00	$20,340.00			$0.00			$0.00	1,130	$18.00	$20,340.00			$0.00			$0.00
1-1/4-inch Corporation, Curb Stop, and Curb Box	27	EACH	$697.00	$18,819.00			$0.00			$0.00	27	$697.00	$18,819.00			$0.00			$0.00
2-inch SDR 9 PE Water lateral	501	L.F.	$20.00	$10,020.00			$0.00			$0.00				501	$20.00	$10,020.00			$0.00
2-inch Corporation, Curb Stop, and Curb Box	1	EACH	$1,719.00	$1,719.00			$0.00			$0.00				1	$1,719.00	$1,719.00			$0.00
				$216,756.00			**$0.00**			**$165,858.00**			**$39,159.00**			**$11,739.00**			**$0.00**
Utility Trench Compaction Certification	1	L.S.	$11,919.00	$11,919.00	0.50	$11,919.00	$5,959.50	0.50	$11,919.00	$5,959.50						$0.00			$0.00
Clearing and Grubbing	1	L.S.	$3,162.00	$3,162.00	0.50	$3,162.00	$1,581.00	0.50	$3,162.00	$1,581.00						$0.00			$0.00
Strip & Stockpile Topsoil	1	L.S.	$19,065.00	$19,065.00	0.50	$19,065.00	$9,532.50	0.50	$19,065.00	$9,532.50						$0.00			$0.00
Lawn turf restoration	1,100	S.Y.	$8.00	$8,800.00	371	$8.00	$2,969.77			$0.00				729	$8.00	$5,830.23			$0.00
4-inch HMA Pavement restoration	1	L.S.	$2,871.00	$2,871.00			$0.00	1	$2,871.00	$2,871.00						$0.00			$0.00
Tracking Pad	1	EACH	$1,141.00	$1,141.00	0.50	$1,141.00	$570.50	0.50	$1,141.00	$570.50						$0.00			$0.00
Temporary Ditch Check	4	EACH	$159.00	$636.00	2	$159.00	$318.00	2	$159.00	$318.00						$0.00			$0.00
Silt Fence	400	L.F.	$2.40	$960.00	200	$2.40	$480.00	200	$2.40	$480.00						$0.00			$0.00
				$48,554.00			**$21,411.27**			**$21,312.50**			**$0.00**			**$5,830.23**			**$0.00**
			Total =	**$540,372.20**			**$202,746.73**			**$187,170.50**			**$72,933.00**			**$38,090.03**			**$39,431.94**
Surveying, Engineering Design & Bidding Services	5.1%		$27,500.00	$27,500.00			$ 10,317.95			$ 9,525.27			$ 3,711.62			$ 1,938.43			$2,006.72
Construction Administration Services	5.6%		$30,000.00	$30,000.00			$ 11,255.95			$ 10,391.20			$ 4,049.04			$ 2,114.66			$2,189.15
On-Site Observation	3.2%		$17,500.00	$17,500.00			$ 6,565.97			$ 6,061.53			$ 2,361.94			$ 1,233.55			$1,277.01
Construction Contingency	10%		$54,037.22	$54,037.22			$ 20,274.67			$ 18,717.05			$ 7,293.30			$ 3,809.00			$3,943.19
			Total =	**$669,409.42**			**$251,161.28**			**$231,865.55**			**$90,348.91**			**$47,185.67**			**$48,848.02**

GEM Family Property Sanitary Sewer & Water Main Construction
Harrison Utilities\Village of Harrison
Preliminary Schedule of Assessments
McM No. H0906-09-25-00630

Area-Wide Sanitary Sewer Assessment Rate = $1,304.67 per acre
Area-Wide Water Main Assessment Rate = $1,204.43 per acre

Parcel ID	Property Owner		Mailing Address				Property Address	Total Parcel Area (acres)	Assessable Area (acres)	Sanitary Sewer Assessment	Water Main Assessment	Direct Lateral Assessments	Total Project Assessments
33502	SUBEDIBROTHERS REALESTATE LLC		3045 WINNEPEG ST	MENASHA	WI	54952	MANITOWOC RD	39.81	34.57	$ 45,102.31	$41,637.28	$0.00	$ 86,739.58
43052	PENNY L HOELZEL	ERIKA A POND, et al.	W5859 MANITOWOC ROAD	APPLETON	WI	54915	MANITOWOC RD	10.70	10.70	$ 13,959.93	$12,887.44	$0.00	$ 26,847.37
33528	GEM BACK 40 DEVELOPMENT LLC		19 CORN SILK CT	WRIGHTSTOWN	WI	54180	WOODLAND RD	37.47	30.72	$ 40,079.34	$37,000.21	$90,348.91	$ 167,428.46
33510	GEM FAMILY LLC		19 CORN SILK CT	WRIGHTSTOWN	WI	54180	COUNTY N	37.98	36.78	$ 47,985.62	$44,299.07	$0.00	$ 92,284.70
33526	JEAN A MADER REVOCABLE TRUST		W5844 WOODLAND RD	MENASHA	WI	54952	W5844 WOODLAND RD	2.53	2.37	$ 3,092.06	$2,854.51	$0.00	$ 5,946.57
33530	GEM FAMILY LLC		19 CORN SILK CT	WRIGHTSTOWN	WI	54180	COUNTY N	34.00	20.29	$ 26,471.68	$24,437.96	$0.00	$ 50,909.64
33500	MANITOWOC ROAD PROPERTIES LLC		733 MIDWAY RD	MENASHA	WI	54952	W5971 MANITOWOC RD	39.32	38.34	$ 50,020.90	$46,177.99	$0.00	$ 96,198.89
43050	VILLAGE OF HARRISON		W5298 STATE ROAD 114	MENASHA	WI	54952	W5807 MANITOWOC RD	8.28	8.02	$ 10,463.42	$9,659.56	$0.00	$ 20,122.98
33524	VILLAGE OF HARRISON		W5298 STATE ROAD 114	MENASHA	WI	54952	MANITOWOC RD	10.86	10.72	$ 13,986.02	$12,911.53	$47,185.67	$ 74,083.22
								220.95	**192.51**	**$ 251,161.28**	**$231,865.55**	**$137,534.57**	**$ 620,561.40**

HARRISON UTILITIES



Mapped Features

- Project Area
- Assessment Area
- Existing Sanitary System
- Existing Water System
- Existing Parcel Line

Source: Calumet County, 2022-24.

Disclaimer: The property lines, right-of-way lines, and other property information on this drawing were developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. McMAHON ASSOCIATES, INC. does not guarantee this information to be correct, current, or complete. The property and right-of-way information are only intended for use as a general reference and are not intended or suitable for site-specific uses. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.

0 450 900 Feet

McMAHON ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.

FIGURE 1
SANITARY SEWER AND WATERMAIN CONSTRUCTION ASSESSMENT AREA
HARRISON UTILITIES
VILLAGE OF HARRISON
CALUMET COUNTY, WISCONSIN

w:\PROJECTS\H0006\09250630\CADD\GIS\Util_Extension.aprx\AssessmentArea_B April 12, 2026 kpk

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Jarred Gerl, Fire Chief

Meeting Date:
April 28, 2026

Title:
Harrison Fire-Rescue Monthly Board Reports

Recommended Action:
N/A

Background and Additional Information:
N/A

Budget Impacts:
N/A

Attachments:
Activity Report
Incidents Report

Harrison Fire-Rescue

Fire Station 60 • Fire Station 70 • EMS

Village Board/Fire Commission Activity Report for March 2026

(Updated: 4/21/26)

1. Emergency Response

Harrison Fire-Rescue was dispatched to 48 emergency incidents in March.

- As of April 20th, the Department responded to a total of 195 incidents.
- See attached Monthly Incidents Report.

2. Community Public Relations

Members of HFR routinely donate service hours for the betterment of our community. Through pride and commitment, these volunteers make our emergency services a visible presence while showcasing the good our community has to offer.

- March 13th — Sunrise Elementary School Career Day

3. Department Training/Meetings

In addition to regularly scheduled meetings, training plays a prominent role in our organization. Members hold learning in high regard and value opportunities from learned experiences. One of our strengths as a volunteer department resides in the diversity and expertise our members bring with them.

- March 2nd — Department Meeting
  - 6:00 Chiefs
  - 7:00 Officers
  - 8:00 Membership
- March 4th — McMahon Station 60 Meeting
- March 4th — Apparatus Committee
- March 9th — EMS Meeting/Training
- March 18th — Apparatus Committee
- March 19th — New Hire Interviews
- March 30th — Station 70 Department Tour

Harrison Fire-Rescue

Fire Station 60 • Fire Station 70 • EMS

4. Chief Business/Items of Note

- March 10th Station 70 Hydrostatic Testing
- March 10th Joint Board Meeting at Station 60
- March 12th ClearPath Weather Meeting
- March 13th Fiber Quotes Meeting
- March 16th Rapid Task Force Training
- March 17th Rapid Task Force Training
- March 17th Village Board Station Tour
- March 19th Department Head Meeting
- March 24th Wendel Meeting
- March 30th Station 70 Keying Meeting
- March 31st Wendel Meeting
- March 31st Village Board Meeting

- Station 70 progress remains on track.
- Fire extinguisher training was provided for Harrison Utilities employees.
- Annual Flow Testing has been completed on all SCBA masks and packs.

Respectfully Submitted,
Jarred Gerl
Fire Chief

Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS
W5298 State Road 114 • Menasha, WI 54952 • (920) 989-1062

Monthly Incidents Report w/o Address

Filter: Incident.Basic Details Incident Date within last month

Incident Date	CAD Number	City	Incident Type Name	Alarm Time	Arrival	Response Time
03/02/2026	0109	Village of Harrison	Abdominal Pain / Problems	03/02/2026 21:43:53	03/02/2026 21:49:25	332.00
03/02/2026	0107	Village of Harrison	No Appropriate Choice	03/02/2026 07:51:02	03/02/2026 07:58:24	442.00
03/02/2026	0108	Village of Harrison		03/02/2026 12:09:43	03/02/2026 12:22:34	771.00
03/03/2026	0111	Village of Harrison	Abdominal Pain / Problems	03/03/2026 11:25:28	03/03/2026 11:30:13	285.00
03/03/2026	0110	Village of Harrison	Heart Problems	03/03/2026 00:22:30	03/03/2026 00:29:12	402.00
03/03/2026	0112	Village of Harrison	Fire / Smoke Alarm	03/03/2026 21:25:06	03/03/2026 21:38:35	809.00
03/04/2026	0113	Village of Harrison	Allergic Reaction / Stings	03/04/2026 10:48:12	03/04/2026 10:51:50	218.00
03/05/2026	0115	Village of Harrison	Well Person Check	03/05/2026 16:39:51	03/05/2026 16:46:29	398.00
03/06/2026	0118	Village of Harrison	Fall	03/06/2026 14:55:07	03/06/2026 15:03:27	500.00
03/06/2026	0119	Village of Harrison	Breathing Problems	03/06/2026 15:47:03	03/06/2026 15:55:03	480.00
03/06/2026	0116	Village of Harrison		03/06/2026 11:58:44	03/06/2026 12:10:00	676.00
03/06/2026	0121	Village of Harrison	Structural Involvement	03/06/2026 23:11:19	03/06/2026 23:21:21	602.00
03/06/2026	0117	Village of Sherwood		03/06/2026 13:32:58	03/06/2026 13:45:12	734.00
03/06/2026	0120	Village of Harrison		03/06/2026 20:44:06	03/06/2026 20:58:08	842.00
03/07/2026	0122	Village of Harrison	Abdominal Pain / Problems	03/07/2026 11:48:54	03/07/2026 11:54:50	356.00
03/08/2026	0123	Village of Harrison	Sick Case	03/08/2026 12:52:03	03/08/2026 12:57:39	336.00
03/08/2026	0124	Village of Harrison	Convulsions / Seizures	03/08/2026 13:47:34	03/08/2026 13:55:32	478.00
03/09/2026	0126	Village of Sherwood	Fall	03/09/2026 18:27:38	03/09/2026 18:32:49	311.00
03/09/2026	0125	Village of Sherwood	Well Person Check	03/09/2026 14:03:17	03/09/2026 14:14:32	675.00
03/10/2026	0127	Village of Sherwood	Sick Case	03/10/2026 00:40:11	03/10/2026 00:55:27	916.00
03/11/2026	0129	Village of Harrison	Fall	03/11/2026 19:31:14	03/11/2026 19:35:46	272.00
03/11/2026	0128	Village of Sherwood	Stroke / CVA	03/11/2026 15:40:56	03/11/2026 15:49:29	513.00
03/12/2026	0131	Village of Harrison	Injury	03/12/2026 02:47:52	03/12/2026 02:53:55	363.00
03/13/2026	0132	Village of Sherwood	Convulsions / Seizures	03/13/2026 12:26:52	03/13/2026 12:31:00	248.00
03/14/2026	0134	Village of Harrison	Smoke Investigation	03/14/2026 16:49:16		
03/14/2026	0133	Village of Harrison	Sick Case	03/14/2026 10:51:41	03/14/2026 10:54:59	198.00

Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS
W5298 State Road 114 • Menasha, WI 54952 • (920) 989-1062

Incident Date	CAD Number	City	Incident Type Name	Alarm Time	Arrival	Response Time
03/15/2026	0135	Village of Harrison	Cardiac Arrest	03/15/2026 07:44:10	03/15/2026 07:51:35	445.00
03/17/2026	0003	Town of Woodville	Chest Pain (Non-Trauma)	03/17/2026 06:01:34	03/17/2026 06:21:56	1222.00
03/17/2026	0136	Village of Harrison		03/17/2026 11:34:13	03/17/2026 11:55:08	1255.00
03/20/2026	0137	Village of Harrison		03/20/2026 17:19:44	03/20/2026 17:33:11	807.00
03/21/2026	980	Village of Harrison	Cancelled	03/21/2026 20:41:53		
03/22/2026	0139	Village of Harrison	No Appropriate Choice	03/22/2026 12:31:56	03/22/2026 12:40:08	492.00
03/23/2026	0140	Village of Harrison	Sick Case	03/23/2026 01:16:36	03/23/2026 01:24:33	477.00
03/23/2026	0142	Village of Harrison	Breathing Problems	03/23/2026 13:24:07	03/23/2026 13:33:21	554.00
03/24/2026	0143	Village of Harrison	Gunshot Wound	03/24/2026 08:43:43	03/24/2026 08:49:30	347.00
03/24/2026	0144	Village of Harrison	Unknown Problem	03/24/2026 11:15:46	03/24/2026 11:20:39	293.00
03/25/2026	0146	Village of Sherwood	Diabetic Problems	03/25/2026 17:23:16	03/25/2026 17:28:30	314.00
03/25/2026	0145	Village of Harrison	Fall	03/25/2026 15:46:55	03/25/2026 15:59:00	725.00
03/26/2026	0149	Village of Harrison	Hemorrhage / Laceration	03/26/2026 13:59:06	03/26/2026 14:07:04	478.00
03/26/2026	0148	Village of Harrison		03/26/2026 12:09:59	03/26/2026 12:25:39	940.00
03/27/2026	0150	Village of Harrison	Psychological Behavior Issues	03/27/2026 13:43:29	03/27/2026 13:47:46	257.00
03/28/2026	0154	Village of Harrison	No Appropriate Choice	03/28/2026 21:23:26	03/28/2026 21:30:00	394.00
03/28/2026	0153	Village of Harrison	Abdominal Pain / Problems	03/28/2026 21:05:33	03/28/2026 21:13:51	498.00
03/28/2026	0152	Village of Harrison	Fall	03/28/2026 14:39:42	03/28/2026 14:46:25	403.00
03/28/2026	0151	Village of Harrison	Choking	03/28/2026 13:40:58	03/28/2026 13:51:25	627.00
03/29/2026	0156	Town of Woodville		03/29/2026 14:37:31		
03/29/2026	0155	Village of Harrison	Illness	03/29/2026 12:27:31	03/29/2026 12:45:00	1049.00
03/31/2026	0157	Village of Harrison		03/31/2026 12:12:15	03/31/2026 12:28:12	957.00

VILLAGE BOARD MEETING | **VILLAGE OF HARRISON**

From:
Joseph Tenor, Lieutenant
John McGuire, Sgt
Derek Bries, Chief Deputy CCSD

Meeting Date:
April 28, 2026

Title:
Calumet County Sherriff's Department Monthly Board Report

Recommended Action:
N/A

Background and Additional Information:
N/A

Budget Impacts:
N/A

Attachments:
March Monthly Reports

P:920.989.1062 F:920.989.1077 | W5298 State Road 114 • Harrison, WI 54952 | harrison-wi.org

County Deputy
Harrison Deputy

CITATIONS		
Date	**Violation Location**	**Violation**
03/01/2026	CTH N NB 352 FT NORTH OF MANITOWOC RD IN VI	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
03/01/2026	MIDWAY RD/ CTH AP EB AT S EISENHOWER DR IN	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
03/01/2026	USH USH 10 WB 264 FT WEST OF FIRE LANE 3 IN	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
03/01/2026	HARRISON RD 0.44 MI NORTH OF FARO SPRINGS R	OPERATE W/O VALID LICENSE
03/02/2026	GARNET DR 133 FT EAST OF N COOP RD IN VILLA	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
03/02/2026	HANDEL DR 144 FT NORTH OF MILE LONG DR IN V	KEEP OPEN INTOXICANTS IN MV-OWNER
03/02/2026	SPRING VALLEY RD 76 FT SOUTH OF MANITOWOC R	PARKING/STANDING WHERE PROHIBITED
03/02/2026	JEFF CT 97 FT SOUTH OF HEARTHSTONE DR IN VI	PARKING/STANDING WHERE PROHIBITED
03/05/2026	N COOP RD 149 FT SOUTH OF HEARTHSTONE DR IN	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
03/06/2026	USH USH 10 EB 0.27 MI WEST OF STATE PARK RD	INATTENTIVE DRIVING
03/06/2026	STATE PARK RD 0.49 MI SOUTH OF USH USH 10 W	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
03/07/2026	USH USH 10 WB 361 FT WEST OF EISENHOWER DR	SPEEDING IN 55 MPH ZONE (16-19 MPH)
03/08/2026	USH USH 10 WB 0.47 MI EAST OF USH 10 WB IN	OPERATING WHILE SUSPENDED
03/08/2026	STATE PARK RD 803 FT SOUTH OF STH STH 114 E	OPERATING WHILE UNDER THE INFLUENCE
03/08/2026	USH USH 10 EB 437 FT EAST OF ZIRBEL DR IN V	OPERATING WHILE UNDER THE INFLUENCE(2ND)
03/09/2026	N COOP RD 244 FT SOUTH OF LORNA LN IN VILLA	SPEEDING ON CITY HIGHWAY (20-24 MPH)
03/09/2026	STATE PARK RD 285 FT SOUTH OF USH USH 10 WB	OPERATING W/PAC (1ST)
03/10/2026	STH STH 114 WB 777 FT WEST OF STATE PARK RD	OPERATING W/PAC >=0.15 (1ST)
03/10/2026	USH USH 10 WB 0.27 MI WEST OF FIRE LANE 2 I	OPERATING WHILE UNDER THE INFLUENCE
03/10/2026	LAKE PARK RD AT SONNY DR IN VILLAGE OF HARR	FAIL/YIELD RIGHT/WAY FROM STOP SIGN
03/11/2026	USH USH 10 EB 0.46 MI WEST OF N HARWOOD RD	OPERATING WHILE REVOKED (FORFEITURE)
03/11/2026	STH STH 55 SB 831 FT NORTH OF STH STH 114 W	UNREASONABLE AND IMPRUDENT SPEED
03/11/2026	WOODLAND RD 0.26 MI EAST OF NOE RD IN VILLA	OPERATING W/PAC >=0.15 (1ST)
03/11/2026	CTH KK WB 878 FT WEST OF N HARWOOD RD IN VI	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)
03/14/2026	STH STH 55 SB 614 FT SOUTH OF STH STH 114 W	OPERATING WHILE SUSPENDED
03/17/2026	MANITOWOC RD 181 FT EAST OF CTH N IN VILLAG	OPERATE W/O VALID LICENSE
03/18/2026	CTH N NB 592 FT SOUTH OF USH USH 10 EB IN V	OPERATING WHILE UNDER THE INFLUENCE
03/18/2026	USH USH 10 WB 737 FT WEST OF FIRE LANE 2 IN	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)
03/18/2026	STH STH 114 WB 805 FT WEST OF S HARWOOD RD	SPEEDING IN 55 MPH ZONE (25-29 MPH)
03/18/2026	STH STH 114 WB 892 FT SOUTH OF STH STH 55 N	OPERATING WHILE UNDER THE INFLUENCE
03/18/2026	STH STH 114 WB 892 FT SOUTH OF STH STH 55 N	SPEEDING IN 55 MPH ZONE (16-19 MPH)
03/18/2026	STH STH 114 WB 892 FT SOUTH OF STH STH 55 N	OPERATING WHILE SUSPENDED
03/19/2026	STH STH 114 WB 0.51 MI NORTH OF KEES RD IN	SPEEDING IN 55 MPH ZONE (1-10 MPH)
03/19/2026	USH USH 10 EB 1053 FT EAST OF STH STH 55 NB	SPEEDING IN 55 MPH ZONE (16-19 MPH)
03/20/2026	USH USH 10 WB 796 FT WEST OF FIRE LANE 2 IN	OPERATING WHILE UNDER THE INFLUENCE
03/22/2026	CTH N NB 684 FT NORTH OF ATLAS CT IN VILLAG	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
03/22/2026	CTH N NB 684 FT NORTH OF ATLAS CT IN VILLAG	OPERATING WHILE SUSPENDED
03/22/2026	STH STH 114 WB 539 FT EAST OF STATE PARK RD	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
03/22/2026	STH STH 114 WB 539 FT EAST OF STATE PARK RD	NON-REGISTRATION OF AUTO, ETC
03/23/2026	USH USH 10 WB 884 FT EAST OF STH STH 55 IN	OPERATE W/O VALID LICENSE B/C EXPIRATION
03/23/2026	STH STH 114 EB 0.35 MI WEST OF S HARWOOD RD	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)
03/24/2026	N COOP RD 409 FT SOUTH OF LORNA LN IN VILLA	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
03/25/2026	CTH N SB 604 FT SOUTH OF MIDWAY RD IN VILLA	OPERATING WHILE SUSPENDED
03/25/2026	CTH N NB 1235 FT SOUTH OF MIDWAY RD IN VILL	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
03/25/2026	MIDWAY RD 33 FT WEST OF CTH N SB IN VILLAGE	FAIL TO YIELD RIGHT-OF-WAY IN ROUNDABOUT
03/25/2026	USH USH 10 WB 185 FT WEST OF EISENHOWER DR	SPEEDING IN 55 MPH ZONE (16-19 MPH)
03/26/2026	CTH N NB 662 FT NORTH OF MANITOWOC RD IN VI	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
03/26/2026	CTH KK WB 356 FT EAST OF HANDEL DR IN VILLA	OPERATE WITH CONTROL SUBSTANCE (1ST)
03/26/2026	USH USH 10 EB 723 FT WEST OF FIRE LANE 2 IN	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
03/26/2026	STATE PARK RD 37 FT NORTH OF STATE PARK CT	OPERATING W/PAC (2ND)
03/27/2026	CTH KK WB 498 FT WEST OF DEBRUIN RD IN VILL	OPERATING WHILE UNDER THE INFLUENCE
03/27/2026	CTH KK WB 498 FT WEST OF DEBRUIN RD IN VILL	OPERATING WHILE SUSPENDED
03/27/2026	USH USH 10 EB 148 FT WEST OF FIRE LANE 3 IN	NON-REGISTRATION OF AUTO, ETC
03/27/2026	USH USH 10 EB 556 FT WEST OF FIRE LANE 6 IN	OPERATE MOTOR VEHICLE W/O INSURANCE

03/27/2026	USH USH 10 EB 556 FT WEST OF FIRE LANE 6 IN	OPERATING WHILE SUSPENDED
03/28/2026	STH STH 114 WB 592 FT WEST OF USH USH 10 WB	OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUBST/REFUSAL)
03/28/2026	USH USH 10 EB AT LAKE PARK RD IN VILLAGE OF	OPERATE W/O VALID LICENSE B/C EXPIRATION
03/28/2026	LAKE PARK RD 424 FT SOUTH OF S LAKE PARK RD	OWI (1ST) (PAC>=0.15)
03/28/2026	CTH KK WB 125 FT EAST OF GINA DR IN VILLAGE	POSSESS OPEN INTOXICANTS IN MV-DRIVER
03/28/2026	CTH KK WB 125 FT EAST OF GINA DR IN VILLAGE	OPERATING WHILE UNDER THE INFLUENCE
03/28/2026	CTH KK WB 125 FT EAST OF GINA DR IN VILLAGE	SPEEDING IN OUTLYING DISTRICT (11-15 MPH)
03/28/2026	LAKE PARK RD 768 FT SOUTH OF S LAKE PARK RD	NON-REGISTRATION OF AUTO, ETC
03/29/2026	STH STH 114 EB 181 FT WEST OF STH STH 55 NB	OPERATE MOTOR VEH. W/O ADEQUATE MUFFLER
03/29/2026	STATE PARK RD 1195 FT SOUTH OF MANITOWOC RD	OPERATING WHILE UNDER THE INFLUENCE
03/29/2026	CTH KK EB 350 FT EAST OF STATE PARK RD IN V	OPERATING WHILE SUSPENDED
03/29/2026	USH USH 10 EB 98 FT WEST OF LAKE PARK RD IN	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
03/30/2026	USH USH 10 WB 212 FT EAST OF STH STH 55 IN	VEHICLE OPERATOR FAIL/WEAR SEAT BELT

County Deputy
Harrison Deputy

WARNINGS

Date	Violation Location	Violation
03/01/2026	STH STH 55 SB 0.64 MI SOUTH OF STH STH 114	SPEEDING IN 55 MPH ZONE (11-15 MPH)
03/01/2026	MIDWAY RD/ CTH AP EB AT S EISENHOWER DR IN	OPERATE VEHICLE W/O REGISTRATION LAMPS
03/01/2026	MIDWAY RD/ CTH AP EB AT S EISENHOWER DR IN	IMPROPER /ATTACH FRONT REG DECAL/TAG
03/01/2026	USH USH 10 WB 264 FT WEST OF FIRE LANE 3 IN	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
03/01/2026	USH USH 10 WB 160 FT NORTH OF FIRE LANE 6 I	ILLEGIBLE LICENSE PLATES
03/01/2026	HARRISON RD 0.44 MI NORTH OF FARO SPRINGS R	TRESPASSING
03/01/2026	HARRISON RD 0.44 MI NORTH OF FARO SPRINGS R	NON-REGISTRATION OF AUTO, ETC
03/02/2026	MANITOWOC RD 57 FT WEST OF STH STH 55 NB IN	NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT
03/02/2026	GARNET DR 133 FT EAST OF N COOP RD IN VILLA	IMPROPER PARKING/STANDING OF VEHICLE
03/02/2026	GARNET DR 133 FT EAST OF N COOP RD IN VILLA	VEHICLE OPERATOR FAIL/WEAR SEAT BELT
03/03/2026	LAKE PARK RD 509 FT SOUTH OF ETHAN DR IN VI	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
03/03/2026	MANITOWOC RD 326 FT EAST OF HEDGEROW DR IN	IMPROPER/ATTACH REAR REG DECAL/TAG
03/03/2026	USH USH 10 WB 642 FT SOUTH OF USH 10 WB IN	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
03/03/2026	USH USH 10 WB 642 FT SOUTH OF USH 10 WB IN	FAIL/MAINTAIN HIGH-MOUNTED STOP LAMP
03/03/2026	USH USH 10 WB 642 FT SOUTH OF USH 10 WB IN	OPERATE VEHICLE W/O STOPPING LIGHTS
03/03/2026	NORTH SHORE RD 109 FT NORTH OF MUIRFIELD WA	ILLEGIBLE LICENSE PLATES
03/04/2026	NOE RD 64 FT SOUTH OF BLAZING STAR DR IN VI	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
03/04/2026	CTH N NB 61 FT NORTH OF MANITOWOC RD IN VIL	OPERATE W/O CARRYING LICENSE
03/04/2026	CTH N NB 61 FT NORTH OF MANITOWOC RD IN VIL	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
03/04/2026	USH USH 10 EB 0.43 MI EAST OF STATE PARK RD	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
03/05/2026	STH STH 55 NB 0.47 MI SOUTH OF STH STH 114	NON-REGISTRATION OF AUTO, ETC
03/05/2026	N COOP RD 149 FT SOUTH OF HEARTHSTONE DR IN	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
03/05/2026	LAKE PARK RD 311 FT NORTH OF SONNY DR IN VI	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
03/05/2026	MIDWAY RD 797 FT EAST OF MIDWAY RD/ CTH AP	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
03/05/2026	S COOP RD 334 FT NORTH OF RYFORD ST IN VILL	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
03/05/2026	S COOP RD 334 FT NORTH OF RYFORD ST IN VILL	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
03/05/2026	NOE RD 60 FT NORTH OF PEACEFUL LN IN VILLAG	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
03/06/2026	USH USH 10 EB 0.27 MI WEST OF STATE PARK RD	UNSAFE LANE DEVIATION
03/06/2026	USH USH 10 EB 0.27 MI WEST OF STATE PARK RD	SPEEDING IN 55 MPH ZONE (16-19 MPH)
03/06/2026	USH USH 10 EB 1261 FT EAST OF ONEIDA ST IN	OBSTRUCTED DRIVERS VISION-FRONT VIEW
03/06/2026	USH USH 10 EB 1261 FT EAST OF ONEIDA ST IN	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
03/06/2026	USH USH 10 WB 92 FT NORTH OF FIRE LANE 2 IN	IMPROPERLY ATTACHED LICENSE PLATES
03/07/2026	STH STH 114 WB 1241 FT EAST OF ERTL RD IN V	SPEEDING IN 55 MPH ZONE (11-15 MPH)
03/08/2026	CTH N NB 526 FT NORTH OF SCHMIDT RD IN VILL	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
03/08/2026	USH USH 10 EB 0.35 MI WEST OF STATE PARK RD	FAIL/NOTIFY ADDRESS CHANGE
03/08/2026	USH USH 10 EB 0.35 MI WEST OF STATE PARK RD	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
03/08/2026	CTH N NB 1098 FT SOUTH OF MIDWAY RD IN VILL	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
03/08/2026	USH USH 10 EB 0.27 MI EAST OF ONEIDA ST IN	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)
03/08/2026	USH USH 10 WB 1206 FT EAST OF ONEIDA ST IN	OPERATE MOTOR VEHICLE W/O INSURANCE

03/08/2026	USH USH 10 WB 1206 FT EAST OF ONEIDA ST IN	NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT
03/08/2026	USH USH 10 WB 0.37 MI WEST OF STATE PARK RD	FAIL/YIELD TO STOP FOR EMERGENCY VEHICLE
03/08/2026	USH USH 10 WB 0.47 MI EAST OF USH 10 WB IN	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
03/08/2026	USH USH 10 WB 0.47 MI EAST OF USH 10 WB IN	NON-REGISTRATION OF AUTO, ETC
03/08/2026	USH USH 10 WB 596 FT EAST OF FIRE LANE 2 IN	SPEEDING IN 55 MPH ZONE (11-15 MPH)
03/08/2026	USH USH 10 EB 239 FT SOUTH OF ZIRBEL DR IN	UNSAFE LANE DEVIATION
03/08/2026	USH USH 10 EB 239 FT SOUTH OF ZIRBEL DR IN	AUTOMOBILE FOLLOWING TOO CLOSELY
03/08/2026	USH USH 10 EB 0.47 MI EAST OF STATE PARK RD	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
03/08/2026	USH USH 10 EB 0.47 MI EAST OF STATE PARK RD	SPEEDING IN 55 MPH ZONE (11-15 MPH)
03/08/2026	USH USH 10 WB 998 FT WEST OF PETERS RD IN V	SPEEDING IN 55 MPH ZONE (11-15 MPH)
03/08/2026	STH STH 55 SB 580 FT SOUTH OF SCHMIDT RD IN	OPERATION W/O REQUIRED LAMPS LIGHTED
03/08/2026	CTH KK WB 465 FT WEST OF DARBOY DR IN VILLA	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
03/08/2026	USH USH 10 EB 437 FT EAST OF ZIRBEL DR IN V	OBSTRUCTED LICENSE PLATES
03/09/2026	SCHAEFER RD 686 FT EAST OF KESLER RD IN VIL	OPERATION W/O REQUIRED LAMPS LIGHTED
03/09/2026	SCHAEFER RD 686 FT EAST OF KESLER RD IN VIL	FAIL/PROPERLY MAINTAIN EXHAUST SYSTEM
03/09/2026	SCHAEFER RD 686 FT EAST OF KESLER RD IN VIL	ILLEGIBLE LICENSE PLATES
03/09/2026	SCHAEFER RD 686 FT EAST OF KESLER RD IN VIL	UNSAFE LANE DEVIATION
03/09/2026	USH USH 10 EB 367 FT EAST OF FIRE LANE 3 IN	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
03/09/2026	USH USH 10 EB 367 FT EAST OF FIRE LANE 3 IN	SPEEDING IN 55 MPH ZONE (11-15 MPH)
03/09/2026	USH USH 10 EB 577 FT WEST OF STH STH 114 EB	SPEEDING IN 55 MPH ZONE (11-15 MPH)
03/09/2026	CTH KK WB 241 FT WEST OF FRIENDSHIP RD IN V	NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT
03/10/2026	USH USH 10 WB 0.27 MI WEST OF FIRE LANE 2 I	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
03/10/2026	USH USH 10 WB 0.27 MI WEST OF FIRE LANE 2 I	IMPROPER LEFT TURN/COMPLETION
03/10/2026	USH USH 10 EB 0.26 MI EAST OF PETERS RD IN	OPERATE MOTOR VEHICLE W/O INSURANCE
03/10/2026	USH USH 10 EB 0.26 MI EAST OF PETERS RD IN	OPERATE W/O VALID LICENSE
03/10/2026	LAKE PARK RD AT SONNY DR IN VILLAGE OF HARR	OPERATE VEHICLE W/ IMPROPER COLOR LIGHT TO REAR
03/11/2026	USH USH 10 EB 0.46 MI WEST OF N HARWOOD RD	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
03/11/2026	USH USH 10 EB 0.46 MI WEST OF N HARWOOD RD	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
03/11/2026	USH USH 10 WB 158 FT WEST OF EISENHOWER DR	SPEEDING IN 55 MPH ZONE (11-15 MPH)
03/11/2026	STH STH 114 WB 121 FT WEST OF USH USH 10 WB	DRIVING TOO FAST FOR CONDITIONS
03/11/2026	STH STH 114 WB 121 FT WEST OF USH USH 10 WB	FAILURE TO KEEP VEHICLE UNDER CONTROL
03/11/2026	STH STH 114 WB 120 FT WEST OF USH USH 10 WB	DRIVING TOO FAST FOR CONDITIONS
03/11/2026	STH STH 114 WB 120 FT WEST OF USH USH 10 WB	FAILURE TO KEEP VEHICLE UNDER CONTROL
03/12/2026	USH USH 10 EB 0.35 MI WEST OF PETERS RD IN	IMPROPER DISPLAY OF LICENSE PLATE/TAG/DECAL
03/12/2026	USH USH 10 EB 0.35 MI WEST OF PETERS RD IN	SPEEDING IN 55 MPH ZONE (16-19 MPH)
03/12/2026	USH USH 10 EB 0.37 MI EAST OF STATE PARK RD	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
03/12/2026	STATE PARK RD 93 FT SOUTH OF AMY AVE IN VIL	NON-REGISTRATION OF AUTO, ETC
03/13/2026	CTH N NB AT MANITOWOC RD IN VILLAGE OF HARR	IMPROPER DISPLAY/PLATES (ILLEGIBLE)
03/14/2026	USH USH 10 WB 493 FT WEST OF EISENHOWER DR	ILLEGIBLE LICENSE PLATES
03/14/2026	CTH N NB 682 FT NORTH OF ATLAS CT IN VILLAG	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
03/14/2026	N COOP RD 280 FT NORTH OF GARNET DR IN VILL	OPERATE W/O CARRYING LICENSE
03/14/2026	N COOP RD 280 FT NORTH OF GARNET DR IN VILL	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
03/14/2026	USH USH 10 WB 937 FT EAST OF STATE PARK RD	NON-REGISTRATION OF AUTO, ETC
03/14/2026	USH USH 10 WB 1295 FT WEST OF PETERS RD IN	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
03/16/2026	LAKE PARK RD 1037 FT SOUTH OF S LAKE PARK R	FAILURE TO KEEP VEHICLE UNDER CONTROL
03/17/2026	CTH KK EB 73 FT WEST OF FRIENDSHIP RD IN VI	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
03/17/2026	NOE RD 157 FT SOUTH OF HEARTHSTONE DR IN VI	NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT
03/17/2026	NOE RD 157 FT SOUTH OF HEARTHSTONE DR IN VI	SPEEDING ON CITY HIGHWAY (1-10 MPH)
03/17/2026	USH USH 10 WB 353 FT NORTH OF OAK PARK DR I	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
03/18/2026	CTH N NB 592 FT SOUTH OF USH USH 10 EB IN V	OBSTRUCTED LICENSE PLATES
03/18/2026	CTH N NB 592 FT SOUTH OF USH USH 10 EB IN V	DEVIATION FROM DESIGNATED LANE
03/18/2026	USH USH 10 WB 737 FT WEST OF FIRE LANE 2 IN	OPERATE MOTOR VEHICLE W/O INSURANCE
03/18/2026	VANS RD 59 FT EAST OF CTH N SB IN VILLAGE O	FAIL/STOP AT STOP SIGN
03/18/2026	CTH KK EB 420 FT EAST OF PROSPERITY DR IN V	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
03/19/2026	USH USH 10 WB 0.3 MI WEST OF N HARWOOD RD I	SPEEDING IN 55 MPH ZONE (11-15 MPH)
03/19/2026	MANITOWOC RD 1309 FT EAST OF NOE RD IN VILL	NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT
03/19/2026	STH STH 114 WB 800 FT EAST OF FIRE LANE 13	NON-REGISTRATION OF AUTO, ETC
03/19/2026	STH STH 114 WB 800 FT EAST OF FIRE LANE 13	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
03/19/2026	STH STH 114 WB 800 FT EAST OF FIRE LANE 13	SPEEDING IN 55 MPH ZONE (11-15 MPH)
03/20/2026	HANDEL DR 37 FT NORTH OF MILE LONG DR IN VI	OPERATION W/O REQUIRED LAMPS LIGHTED
03/20/2026	STH STH 55 NB 1204 FT SOUTH OF MANITOWOC RD	NON-REGISTRATION OF AUTO, ETC

03/20/2026	USH USH 10 WB 796 FT WEST OF FIRE LANE 2 IN	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
03/21/2026	STATE PARK RD 411 FT NORTH OF MANITOWOC RD	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
03/21/2026	USH USH 10 EB 687 FT EAST OF OLD HIGHWAY RD	NON-REGISTRATION OF AUTO, ETC
03/21/2026	USH USH 10 EB 1210 FT EAST OF PETERS RD IN	SPEEDING IN 55 MPH ZONE (11-15 MPH)
03/22/2026	USH USH 10 WB 484 FT EAST OF STATE PARK RD	SPEEDING IN 55 MPH ZONE (11-15 MPH)
03/22/2026	CTH N NB 684 FT NORTH OF ATLAS CT IN VILLAG	NON-REGISTRATION OF AUTO, ETC
03/22/2026	STH STH 114 WB 539 FT EAST OF STATE PARK RD	OPERATE W/O VALID LICENSE (2ND W/IN 3 YRS)
03/22/2026	CTH N NB 1288 FT SOUTH OF MIDWAY RD IN VILL	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
03/22/2026	CTH N NB 1288 FT SOUTH OF MIDWAY RD IN VILL	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
03/22/2026	STATE PARK RD 1081 FT SOUTH OF MANITOWOC RD	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
03/23/2026	STATE PARK RD 272 FT SOUTH OF CTH KK SB IN	ILLEGIBLE LICENSE PLATES
03/23/2026	STH STH 114 EB 571 FT EAST OF STATE PARK RD	FAIL/PROPERLY MAINTAIN HEADLAMPS
03/23/2026	STATE PARK RD 401 FT SOUTH OF SCHMIDT RD IN	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
03/24/2026	N COOP RD 409 FT SOUTH OF LORNA LN IN VILLA	FAIL/NOTIFY ADDRESS CHANGE
03/24/2026	N COOP RD 217 FT SOUTH OF LORNA LN IN VILLA	FAIL/NOTIFY ADDRESS CHANGE
03/24/2026	N COOP RD 217 FT SOUTH OF LORNA LN IN VILLA	NON-REGISTRATION OF AUTO, ETC
03/24/2026	N COOP RD 217 FT SOUTH OF LORNA LN IN VILLA	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
03/24/2026	LAKE PARK RD 550 FT SOUTH OF WINNIPEG ST IN	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
03/24/2026	ROSELLA DR 65 FT SOUTH OF HOELZEL WAY IN VI	FAIL/PROPERLY MAINTAIN TAIL LAMPS
03/25/2026	USH USH 10 WB 384 FT SOUTH OF USH 10 WB IN	NON-REGISTRATION OF AUTO, ETC
03/25/2026	CTH N SB 604 FT SOUTH OF MIDWAY RD IN VILLA	OPERATE MOTOR VEHICLE W/O INSURANCE
03/25/2026	CTH N SB 604 FT SOUTH OF MIDWAY RD IN VILLA	NON-REGISTRATION OF AUTO, ETC
03/25/2026	USH USH 10 WB 382 FT EAST OF FIRE LANE 2 IN	OPERATION W/O REQUIRED LAMPS LIGHTED
03/25/2026	NOE RD 89 FT SOUTH OF MIDWAY RD IN VILLAGE	FAIL/STOP AT STOP SIGN
03/25/2026	USH USH 10 EB 0.28 MI WEST OF EISENHOWER DR	NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT
03/26/2026	STH STH 114 WB 0.58 MI SOUTH OF STH STH 55	SPEEDING IN 55 MPH ZONE (11-15 MPH)
03/26/2026	CTH N NB 662 FT NORTH OF MANITOWOC RD IN VI	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
03/26/2026	CTH KK EB AT MAIN ST IN VILLAGE OF HARRISON	NO TAIL LAMP/DEFECTIVE TAIL LAMP-NIGHT
03/27/2026	MIDWAY RD AT NOE RD IN VILLAGE OF HARRISON	FAIL/STOP AT STOP SIGN
03/27/2026	NOE RD AT BLAZING STAR DR IN VILLAGE OF HAR	SPEEDING ON CITY HIGHWAY (11-15 MPH)
03/27/2026	SONNY DR AT LAKE PARK RD IN VILLAGE OF HARR	OPERATING LEFT OF CENTER
03/27/2026	SONNY DR AT LAKE PARK RD IN VILLAGE OF HARR	FAIL/STOP AT STOP SIGN
03/27/2026	LAKE PARK RD 395 FT NORTH OF WOODLAND RD IN	UNSAFE LANE DEVIATION
03/27/2026	LAKE PARK RD 395 FT NORTH OF WOODLAND RD IN	OPERATING LEFT OF CENTER
03/28/2026	USH USH 10 EB 0.32 MI WEST OF EISENHOWER DR	UNSAFE LANE DEVIATION
03/28/2026	USH USH 10 EB 0.32 MI WEST OF EISENHOWER DR	SPEEDING IN 55 MPH ZONE (11-15 MPH)
03/28/2026	USH USH 10 EB 0.32 MI WEST OF EISENHOWER DR	SPEEDING IN OUTLYING DISTRICT (16-19 MPH)
03/28/2026	USH USH 10 EB AT LAKE PARK RD IN VILLAGE OF	OPERATION W/O REQUIRED LAMPS LIGHTED
03/28/2026	N COOP RD 141 FT SOUTH OF CTH KK NB IN VILL	OPERATOR MAKE ILLEGAL RIGHT TURN ON RED
03/28/2026	USH USH 10 WB 106 FT WEST OF EISENHOWER DR	OPERATION W/O REQUIRED LAMPS LIGHTED
03/29/2026	STATE PARK RD 1195 FT SOUTH OF MANITOWOC RD	SPEEDING IN OUTLYING DISTRICT (11-15 MPH)
03/29/2026	NOE RD 149 FT NORTH OF BLAZING STAR DR IN V	SPEEDING ON CITY HIGHWAY (16-19 MPH)
03/29/2026	MIDWAY RD 993 FT WEST OF NOE RD IN VILLAGE	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
03/29/2026	STH STH 114 EB 181 FT WEST OF STH STH 55 NB	UNREASONABLE AND IMPRUDENT SPEED
03/29/2026	USH USH 10 EB 98 FT WEST OF LAKE PARK RD IN	FAIL/NOTIFY ADDRESS CHANGE
03/29/2026	USH USH 10 EB 98 FT WEST OF LAKE PARK RD IN	OPERATE MOTOR VEH. W/O ADEQUATE MUFFLER
03/29/2026	USH USH 10 EB 0.26 MI WEST OF FIRE LANE 2 I	IMPROPER DISPLAY/PLATES (HARD TO SEE)
03/30/2026	FARO SPRINGS RD 296 FT EAST OF KEES RD IN V	SPEEDING IN 55 MPH ZONE (11-15 MPH)
03/30/2026	USH USH 10 WB 212 FT EAST OF STH STH 55 IN	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
03/30/2026	USH USH 10 WB 212 FT EAST OF STH STH 55 IN	OPERATE W/O CARRYING LICENSE
03/30/2026	USH USH 10 WB 212 FT EAST OF STH STH 55 IN	FAIL/PROPERLY MAINTAIN EXHAUST SYSTEM
03/30/2026	USH USH 10 WB 1209 FT EAST OF LAKE PARK RD	IMPROPER DISPLAY/PLATES (HARD TO SEE)
03/31/2026	USH USH 10 EB 850 FT EAST OF ONEIDA ST IN V	OPERATE MOTOR VEH. W/O ADEQUATE MUFFLER
03/31/2026	STATE PARK RD 627 FT NORTH OF MANITOWOC RD	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
03/31/2026	STATE PARK RD 627 FT NORTH OF MANITOWOC RD	FAIL/PROPERLY MAINTAIN HEADLAMPS

VILLAGE OF HARRISON (MARCH - 2026)

OVERALL INCIDENT SUMMARY

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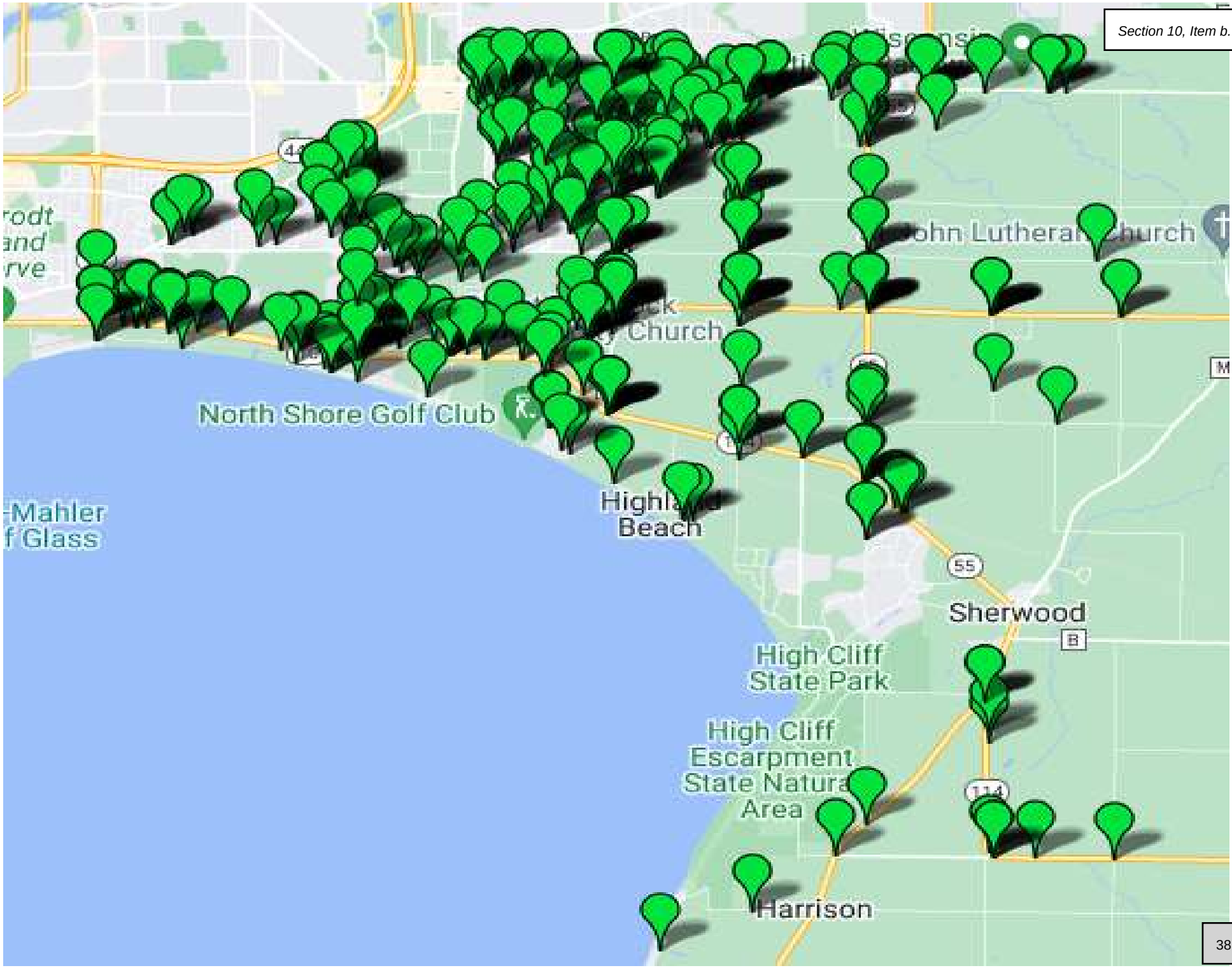
ASSIST AGENCY	11
ASSIST CITIZEN	17
BATTERY	0
CIVIL MATTER	0
CIVIL PROCESS	5
CRIME PREVENTION	2
DAMAGE TO PROPERTY	1
DISTURBANCE	3
DOMESTIC DISTURBANCE	0
DRUGS	1
EMERGENCY COMMITTAL	1
FIRE CALL	6
FRAUD	4
HARASSMENT	2
JAIL	0
JUVENILE COMPLAINTS	3
LOST / FOUND	0
MEDICAL	28
MISCELLANEOUS	0
MISSING PERSON	0
MOTORIST ASSIST	41
NOISE COMPLAINT	2
ORDINANCE	5
PARKING COMPLAINT	21
RECKLESS DRIVING	8
RUNAWAY	0
SUSPICIOUS PERSON	6
SUSPICIOUS SITUATION	9
SUSPICIOUS VEHICLE	4
THEFT	4
TRAFFIC HAZARD	9
TRAFFIC STOP	129
TRESPASSING	1
VIOLATE OF COURT ORDER	0
WEAPON	0
WELFARE CHECK	10

OVERALL	
TOTAL INCIDENTS	*381*
CITATIONS	67
WARNINGS	155
ORDINANCES	32

ARRESTS	
TOTAL ARRESTS	**10**
3/2/26 Probation Violation	
3/6/26 Resisting an Officer	
3/8/26 OWI	
3/8/26 OWI	
3/10/26 OWI	
3/18/26 OWI	
3/18/26 OWI	
3/26/26 Warrant Service	
3/28/26 OWI	
3/29/26 OWI	


North Shore Golf Club
Beach
Sherwood
High Cliff
State Park
High Cliff
Escarpment
Area
Harrison

VILLAGE OF HARRISON (MARCH - 2026)

CONTRACT SUMMARY

911 HANG UP	3
ACCIDENT	13
ACCIDENT WITH INJURY	0
ALARM	1
ANIMAL	10
ASSIST AGENCY	9
ASSIST CITIZEN	14
BATTERY	0
CIVIL MATTER	0
CIVIL PROCESS	0
CRIME PREVENTION	2
DAMAGE TO PROPERTY	1
DISTURBANCE	2
DOMESTIC DISTURBANCE	0
DRUGS	1
EMERGENCY COMMITTAL	1
FIRE ALARM	1
FIRE CALL	5
FRAUD	4
HARASSMENT	2
JAIL	0
JUVENILE COMPLAINTS	2
LOST / FOUND	0
MEDICAL	26
MISCELLANEOUS	0
MISSING PERSON	0
MOTORIST ASSIST	29
NOISE COMPLAINT	2
ORDINANCE	3
PARKING COMPLAINT	20
RECKLESS DRIVING	4
RUNAWAY	0
SUSPICIOUS PERSON	6
SUSPICIOUS SITUATION	7
SUSPICIOUS VEHICLE	4
THEFT	3
TRAFFIC HAZARD	9
TRAFFIC STOP	112
TRESPASSING	1
VIOLATE OF COURT ORDER	0
WEAPON	0
WELFARE CHECK	10

CONTRACT	
TOTAL	307
ARRESTS	9
CITATIONS	57
WARNINGS	141
ORDINANCES	32

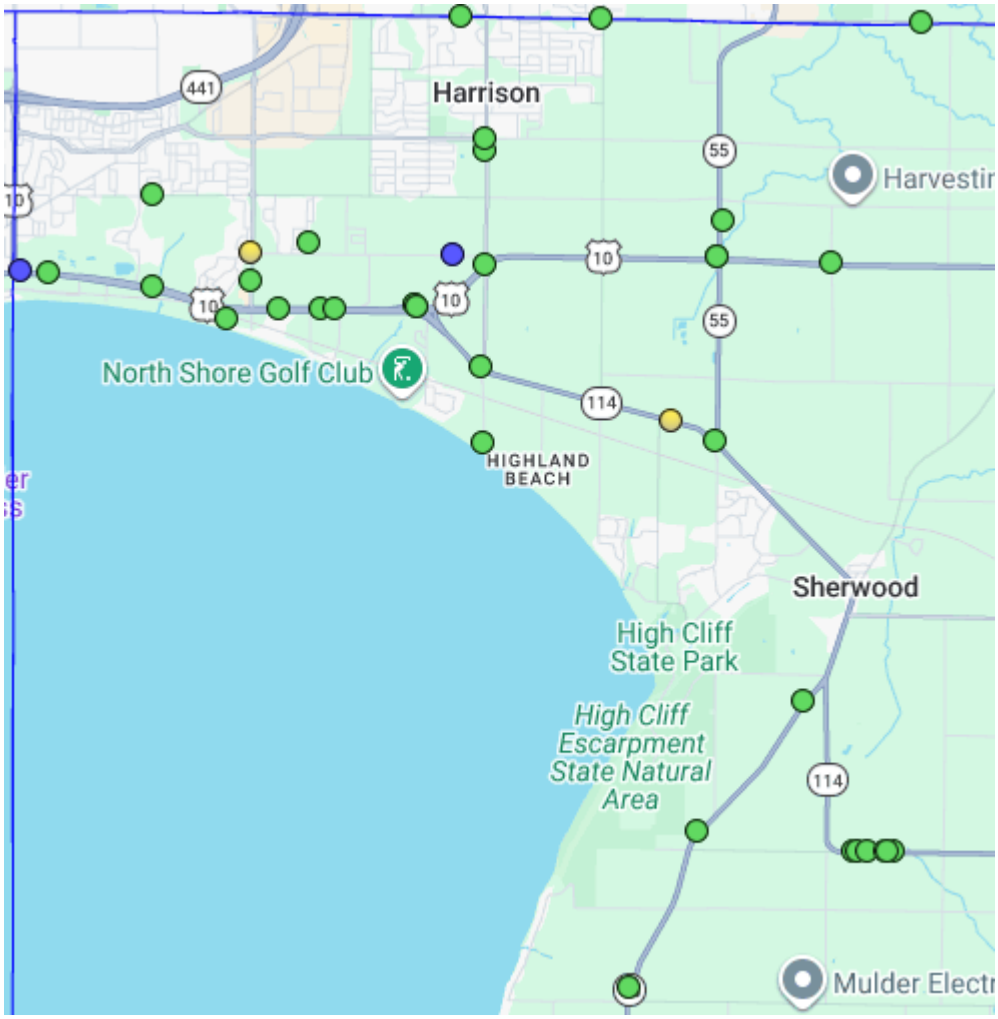
YEAR TO DATE CRASHES WITHIN THE VILLAGE OF HARRISON

JAN-MAR 2026

Fatality Injury (A) Injury (B) Injury (C)
Property Damage

There were **39** total crashes reported resulting in **0** fatalities and **6** injuries. Of this total, **39** crashes are mapped.

(1 fatal)



Location: North Bound South Lake Park Road

Address: South Lake Park Road

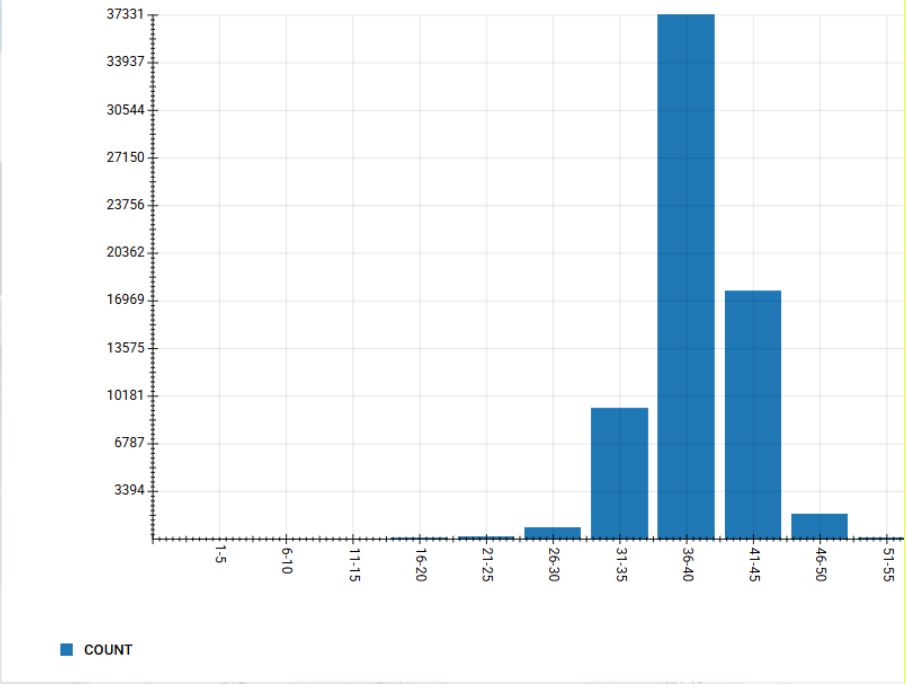
Slightly higher numbers of speeder north bound

Count by Speed Range Report

Report period: 2026-03-01 to 2026-04-01

Count By Speed Range

Speed (mph)	Count
1-5	13
6-10	24
11-15	36
16-20	70
21-25	161
26-30	824
31-35	9311
36-40	37331
41-45	17643
46-50	1803
51-55	115
56-60	7
61-65	3
66-70	0
71-75	0
76-80	0
81-85	0
86-90	0
91-95	0
96-100	0
Total	67341



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Location: South Bound South Lake Park Road

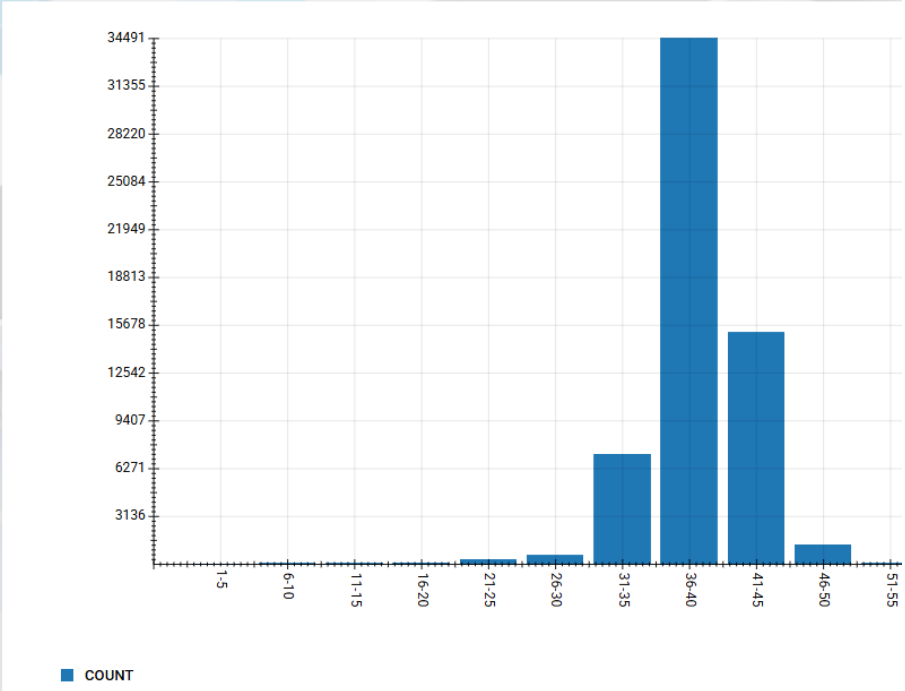
Address: South Bound South Lake Park Road 277' S. Ethan

Count by Speed Range Report

Report period: 2026-03-01 to 2026-04-01

Count By Speed Range

Speed (mph)	Count
1-5	25
6-10	48
11-15	65
16-20	87
21-25	327
26-30	583
31-35	7221
36-40	34491
41-45	15213
46-50	1283
51-55	55
56-60	4
61-65	0
66-70	0
71-75	0
76-80	0
81-85	0
86-90	0
91-95	0
96-100	0
Total	59402



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Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek, Village Manager **Meeting Date:** 4/28/2026

Title: Village Manager Report

Issue: None

Background and Additional Information:

Please see the attaching listing of the status of the Fire Station 70 and projects around the Village.

Budget Impacts: None

Recommended Action: None

Attachments:

February Zoning Report
Current Projects List
Wendel Financial and Construction Report for Fire Station 70

Village of Harrison

March-26 Zoning Permit Report

	Current Year				Previous Year			
	Permits	YTD Permits	Estimated Value	YTD Estimate Value	Permits	YTD Permits	Estimated Value	YTD Estimate Value
Residential								
Single Family	3	20	$ 1,320,000	$ 8,455,000	11	20	$ 4,687,300	$ 9,972,300
Two Family (units)	0 (0)	0	$ 0	$ 0	0 (0)	0	$ 0	$ 0
Multi Family (units)	0 (0)	0	$ 0	$ 0	0 (0)	0	$ 0	$ 0
Additions	1	3	$ 25,000	$ 250,900	2	4	$ 227,600	$ 272,900
Acc. Structures	1	1	$ 4,000	$ 4,000	3	7	$ 53,200	$ 237,400
Miscellaneous	14	23	$ 195,200	$ 471,200	8	17	$ 55,800	$ 119,800
Total Residential	19	47	$ 1,544,200	$ 9,181,100	24	48	$ 5,023,900	$ 10,602,400
Com./Ind.								
New	1	1	$ 1,900,000	$ 1,900,000	0	1	$ 0	$ 278,100
Additions	1	1	$ 4,300,000	$ 4,300,000	0	0	$ 0	$ 0
Acc. Structures	0	0	$ 0	$ 0	0	0	$ 0	$ 0
Miscellaneous	1	4	$ 75,000	$ 104,000	2	3	$ 10,000	$ 14,900
Total Com./Ind.	3	6	$ 6,275,000	$ 6,304,000	2	4	$ 10,000	$ 293,000
Combined Total	22	53	$ 7,819,200	$ 15,485,100	26	52	$ 5,033,900	$ 10,895,400

Current Project List –April 2026

1. **Harrison Commerce Park**
    - **a.** New trail on hold until buildings get constructed
    - **b.** Final Roadway improvements out to bid
    - **c.** We Energies installing Street lights and service to new fire station in next two weeks.
    - **d.** Review 1st development and discuss McMahon providing cost for CSM to create the lot.
2. **Farmers Field Park Shelter**
    - **a.** Trusses on
    - **b.** Security and door fobs system ordered with TECC
    - **c.** Picking colors on roof, siding and masonry
    - **d.** Installing plywood on roof in the next week
3. **Farmers Field Trail and Bridge**
    - a. Topsoil pile moving
    - b. Wooden bridge over waterway to connect playground to new shelter
4. **Crossroad Business Park**
    - **a.** Three developments planned to start in spring
    - **b.** Paving of the roadway delayed until Spring of 2027 to go through two spring-thaw seasons.
5. **Old Highway Road Reconstruction**
    - **a.** Design underway
    - **b.** Soil Borings Complete
    - **c.** Bidding Timeline- April
    - **d.** Public Meeting planned for March with Neighbors
6. **Old Highway Road Trail**
    - **a.** Contract Development underway with McMahon, Village, and DOT-approval at 4/28 meeting
    - **b.** Additional soil borings to be completed next week
    - **c.** Right-of-way legal description needed for DNR Grant
7. **Unison Way- STH 55**
    - **a.** Design
        - **i.** Design agreement going to 1/27 board meeting for approval
        - **ii.** Road Alignment
        - **iii.** Utility extension
        - **iv.** DPW doing grading work
        - **v.** WisDOT negotiations for intersection improvements on STH 55
8. **Eisenhower Drive Extension Project**

a. Alignment/R-O-W acquisition
b. Randy Moss contract
c. Right of way plat underway

9. **Fran Mader Utility Extension GEM Family**
    a. Bid Award at April Board Meeting
    b. Special Assessment Hearing/Process – April Board Meeting – When do notices need to be sent by? Does McMahon have an example of the notices?
10. **Emerald Pond Trail**
    a. DPW plans to complete trail work in the next week
11. **2026 Asphalt Resurfacing Projects**
    a. Bidding completed.
    b. Notice of Award at March Board Meeting
    c. Property owner letters to be sent with contractor provides schedule
12. **Seal Coat and Crack Filling Projects**
    a. Horn Road, Kuepper Road, Ertl Road and Lakeshore Drive
    b. Harrison Road Cracking
    c. McMahon design contract- March Board Meeting
    d. Award at 4/28 board meeting
13. **Harrison Road Hill Work**
    a. Soil borings completed on 4/20
    b. Determining Next steps
14. **Stormwater Ponds Maintenance**
    a. None needed in 2026.
15. **Stormwater Ordinance Update**
    a. McMahon working on suggested changes for Village to consider
16. **McMahon- Subdivision Maps**

Harrison Utilities:

1. **North Shore HU Forcemain Extension Project**
    a. Received signed easement
    b. Design will commence in Fall 2026, after ground freezes to complete soil borings and bid the project.
2. **Others?**

02 634501 Harrison Fire Rescue Station 70 - Monthly Report (A x
PROJECT SNAPSHOT

PROJECT NAME & LOCATION:	
Project Name:	Village of Harrison Fire Rescue Station 70
Project Address:	W5662 Manitowoc Road Harrison, WI 54952
Contact:	Chad Pelishek

CONSTRUCTION STATUS	
Actual Start Date:	09/08/25
% Complete to Date:	80%
Target Substantial Comp:	07/16/26
Target Final Completion:	07/30/26

PROJECT SUMMARY:

The Project consists of a 21,110 sf new fire station facility located at W5662 Manitowoc Rd. Harrison, WI 54915

UPCOMING MEETINGS AND SITE VISITS:	
Weekly	Construction Meeting Tues 4/7/2026
Weekly	Construction Meeting Tues 4/14/2026
Weekly	Construction Meeting Tues 4/21/2026
Weekly	Construction Meeting Tues 4/28/2026
Notes:	Owner Meeting Tues 4/14/26

4 WEEK OUTLOOK:	
WEEK 1 | 4.6.26	Brick Veneer and Stone. Piping Insulation, Drywall taping, Dryfall paint in App Bay
WEEK 2 | 4.13.26	Brick Veneer and Stine, Windows and Storefront Entry
WEEK 3 | 4.20.26	Brick Veneer and Stone, Power and Gas installation to building
WEEK 4 | 4.27.26	Brick Veneer and Stone , Painting Living Qtrs and Offices

CONTRACTOR FINANCIAL COMPLETION STATUS

ID	COMPANY	% TO DATE	ON TRACK	PLAN OF ACTION	ACTION ITEMS
EOR	Wendel	87	Yes		
GC	Miron Construction	60	Yes		
FP	Pace Corporation	0	Yes		
PC	IKM Project Solutions	71	Yes		
MC	Johnson and Jonet	65	Yes		
EC	VOE Power Systems	59	Yes		

WORK COMPLETED THIS MONTH

Harrison Fire-Rescue Station #70 Update

- 03/16-04/10: Tape & Top Drywall
- 3/24-04/06: Insulate Overhead Plumbing & Mechanical Piping
- 03/30-04/08: Dryfall / Paint Apparatus Bay
- 04/01-05/01: Brick Veneer & Stone
- 04/01-04/10: Frame Soffits In Training Room #107
- 04/03-04/30: Paint Living Quarters / Offices
- 04/13-04/24: Windows & Store Front Entry's
- 04/21-04/23: Power & Gas To Building

Duke RENTALS

02 634501 Harrison Fire Rescue Station 70 - Monthly Report (A x
PROJECT BUDGET

CONTRACTOR CONSTRUCTION COST

REF	DESCRIPTION	ORIGINAL CONTRACT	APPROVED CO to DATE	PENDING CO to DATE	TOTAL EST CONTRACT	BILLED PREVIOUSLY	BILLED THIS CYCLE	COST COMPLETE	% COMP	REMAINING BALANCE
GC|SC	Miron Construction	6,868,866.00	10,898.82	-	6,879,764.82	3,828,294.92	307,857.07	4,136,151.99	60	2,743,612.83
FP	Pace Corporation Fire Protection	110,544.00	-	-	110,544.00	-	-	-	0	110,544.00
PC	IKM Building Solutions	662,001.00	3,862.00	11,569.00	677,432.00	422,053.65	60,705.00	482,758.65	71	194,673.35
MC	Johnson & Jonet	1,062,700.00	-	-	1,062,700.00	570,294.57	116,411.23	686,705.80	65	375,994.20
EC	VOE Power Systems	894,129.00	23,087.98		917,216.98	458,680.88	78,695.15	537,376.03	59	379,840.95
	Total Contractor Cost	**9,598,240.00**	**37,848.80**	**11,569.00**	**9,647,657.80**	**5,279,324.02**	**563,668.45**	**5,842,992.47**	**51**	**3,804,665.33**

PROFESSIONAL SERVICE COST

REF	DESCRIPTION	ORIGINAL CONTRACT	APPROVED CO to DATE	PENDING CO to DATE	TOTAL EST CONTRACT	BILLED PREVIOUSLY	BILLED THIS CYCLE	COST COMPLETE	% COMP	REMAINING BALANCE
	Design Contract							-		-
10	Study	18,500.00	-	-	18,500.00	18,500.00		18,500.00	100	-
20	Schematic Design	112,000.00			112,000.00	112,000.00		112,000.00	100	-
30	Design Development	112,000.00			112,000.00	112,000.00		112,000.00	100	-
50	Construction Documents	196,000.00			196,000.00	196,000.00		196,000.00	100	-
60	Bidding	28,000.00			28,000.00	28,000.00		28,000.00	100	-
70	Construction Administration	112,000.00			112,000.00	78,400.00	11,200.00	89,600.00	80	22,400.00
95	Cost of Work Fee Alteration	115,030.00			115,030.00	92,024.00		92,024.00	80	23,006.00
R40	Reimbursable Expenses	500.00	-	-	500.00	500.00		500.00	100	-
R41	Expenses SD-CA	10,000.00			10,000.00	8,437.29	437.73	8,875.02	89	1,124.98
	Construction Contract							-		-
52	PreConstruction	30,000.00	-	-	30,000.00	30,000.00		30,000.00	100	-
80	CM Labor	456,000.00	-	-	456,000.00	250,211.50	32,837.50	283,049.00	62	172,951.00
84	CM Fee	289,298.49	-	-	289,298.49	173,579.40	28,929.84	202,509.24	70	86,789.25
R40	Expenses	72,000.00	-	-	72,000.00	29,460.94	4,518.00	33,978.94	47	38,021.06
	Total Professional Service Cost	**1,551,328.49**	**-**	**-**	**1,551,328.49**	**1,129,113.13**	**77,923.07**	**1,207,036.20**	**87**	**344,292.29**

02 634501 Harrison Fire Rescue Station 70 - Monthly Report (A[illegible]x PROJECT BUDGET

OWNER COSTS

REF	DESCRIPTION	ORIGINAL CONTRACT	APPROVED CO to DATE	PENDING CO to DATE	TOTAL EST CONTRACT	BILLED PREVIOUSLY	BILLED THIS CYCLE	COST COMPLETE	% COMP	REMAINING BALANCE
1	PSI - 3rd Party Inspection	24,350.00	-	-	24,350.00	18,147.00	2,625.00	20,772.00	85	3,578.00
	Total Owner Cost	**24,350.00**			**24,350.00**			**20,772.00**	**85**	**3,578.00**

Total Contractor Cost	9,598,240.00	37,848.80	11,569.00	9,647,657.80	5,279,324.02	563,668.45	5,842,992.47	50.92	3,804,665.33
Total Professional Service Cost	1,551,328.49	-	-	1,551,328.49	1,129,113.13	77,923.07	1,207,036.20	87	344,292.29
Total Owner Cost	24,350.00	-	-	24,350.00	-	-	20,772.00	85.31	3,578.00
TOTAL PROJECT BUDGET	**11,173,918.49**	**37,848.80**	**11,569.00**	**11,223,336.29**	**6,408,437.15**	**641,591.52**	**7,070,800.67**	**74**	**4,152,535.62**

Note: All Billings are thru March 30, 2026

02 634501 Harrison Fire Rescue Station 70 - Monthly Report (A x
ALLOWANCE LOG

PROJECT INFORMATION:	
Project Name:	Village of Harrison Fire Rescue Station 70
Project Address:	W5662 Manitowoc Road
	Harrison, WI 54952
Contact:	Chad Pelishek

ALLOWANCE	DESCRIPTION
01	R & R of unsuitable soil with compacted structural fill
02	Open excavation rock removal
03	Replacement of lean concrete fill material
04	Pier and trench rock removal
05	Fluid applied flooring moisture mitigation
06	Winter conditions for foundation work

DATE	DESCRIPTION	ALLOWANCE 01	ALLOWANCE 02	ALLOWANCE 03	ALLOWANCE 04	ALLOWANCE 05	ALLOWANCE 06
11/30/26	Unsuitable Soils Removal	36,094.79					
	Total Contractor Cost	**36,094.79**	**-**	**-**	**-**	**-**	**-**
	Original Allowance Amount	122,380.00	68,750.00	37,813.00	68,750.00	24,720.00	200,000.00
	TOTAL REMAINING ALLOWANCE	**86,285.21**	**68,750.00**	**37,813.00**	**68,750.00**	**24,720.00**	**200,000.00**

02 634501 Harrison Fire Rescue Station 70 - Monthly Report (A[illegible]x
CHANGE ORDER LOG

PROJECT INFORMATION:

Project Name: Village of Harrison Fire Rescue Station 70
Project Address: W5662 Manitowoc Road
Harrison, WI 54952
Contact: Chad Pelishek

Original Contract Cost: $ 9,598,240.00
Approved Work: $ 37,848.80
Revised Total Contract Cost: $ 9,636,088.80

Type/Reason
CR = Customer request
UC = Unforeseen cond
DO = Design omission
FO = Field order

CE No.	Contractor	Description of Work	Type/ Reason	Proposal No	Proposal Amount	Amount Approved	Date Received	Date to Owner	Owner Reviewed	Status	Contractor CO No.
01.0	Miron	Site Utility Valve	Latent	ASI#5	7,953.75	7,953.75	11/13/25	12/09/25	12/23/25	Approved	
02.0	VOE	Temp Electrical Use Charges	Use Charge		1,079.62	1,079.62	12/09/25	12/09/25	01/28/26	Approved	
03.0	IKM	Shower Changes	Code	CE004	3,862.00	3,862.00	12/09/25	12/09/25	12/23/25	Approved	
04.0	VOE	Fitness Room Outlet Credit		CE008	(325.00)	(325.00)	01/21/26	01/21/26	01/28/26	Approved	
05.0	VOE	SCBA Panel Relocation		CE011	955.00	955.00	01/21/26	01/21/26	01/28/26	Approved	
06.0	VOE	Door Harware/Card Readers		CE012	5,983.00	5,983.00	01/21/26	01/21/26	01/28/26	Approved	
07.0	VOE	WE Energy Usage Bill Nov		CE013	1,124.99	1,124.99	01/21/26	01/21/26	01/28/26	Approved	
08.0	VOE	Lighting Updates		CE014	8,221.00	8,221.00	01/21/26	01/21/26	01/28/26	Approved	
09.0	VOE	WE Energy Usage Bill Dec		CE018	2,299.34	2,299.34	01/21/26	01/21/26	01/28/26	Approved	
10.0	IKM	Gas Meter Relocation		CE019	11,569.00					Pending	
11.0	Miron	Wall additions		CE002	2,945.07	2,945.07	02/24/26	03/04/26	03/11/26	Approved	
12.0	VOE	WE Energy Usage Bill Jan		CE021	3,750.03	3,750.03	01/21/26	01/21/26	01/28/26	Approved	
13.0	J&J	AirVAc Installation		CE026	13,716.24					Pending	
Total					**63,134.04**	**37,848.80**					

02 634501 Harrison Fire Rescue Station 70 - Monthly Report (April 2026).xlsx
CONTINGENCY TRACKING

PROJECT INFORMATION:					
Project Name:	Village of Harrison Fire Rescue Station 70	**Original Contract Cost:**	$ 9,598,240.00	**Type/Reason**	
Project Address:	W5662 Manitowoc Road	**Revised Total Contract Cost:**	$ 9,636,088.80	CR = Customer request	
	Harrison, WI 54952	**Original Contingency:**	$ 511,530.00	UC = Unforeseen cond	
		Approved Work:	$ 37,848.80	DO = Design omission	
Contact:	Chad Pelishek	**Remaining Contingency:**	$ 473,681.20	FO = Field order	

CE No.	Contractor	Description of Work	Type/ Reason	Proposal No	Proposal Amount	Amount Approved	Date Received	Date to Owner	Owner Reviewed	Status	Contractor CO No.
01.0	Miron	Site Utility Valve		ASI#5	7,953.75	7,953.75				Approved	
02.0	VOE	Temp Electrical Use Charges Oct		Utilty	1,079.62	1,079.62				Approved	
03.0	Miron	Shower Changes		CE#4	3,862.00	3,862.00				Approved	
04.0	VOE	Fitness Room Outlet Credit		CE008	(325.00)	(325.00)				Approved	
05.0	VOE	SCBA Panel Relocation		CE011	955.00	955.00				Approved	
06.0	VOE	Door Harware/Card Readers		CE012	5,983.00	5,983.00				Approved	
07.0	VOE	WE Energy Usage Bill Nov		CE013	1,124.99	1,124.99				Approved	
08.0	VOE	Lighting Updates		CE014	8,221.00	8,221.00				Approved	
09.0	VOE	WE Energy Usage Bill Dec		CE018	2,299.34	2,299.34				Approved	
10.0	IKM	Gas Meter Relocation		CE019	11,569.00					Pending	
11.0	Miron	Wall Additions		CE002	2,945.07	2,945.07				Approved	
12.0	VOE	WE Energy Usage Bill Jan		CE021	3,750.03	3,750.03				Approved	
13.0	J&J	AirVAC Installation		CE026	13,716.24					Pending	
Total					**63,134.04**	**37,848.80**					

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: **Meeting Date:**

Alissa Van Eperen, Finance Director/Treasurer April 28, 2026

Title:

Finance Director/Treasurer

- Budget Reports through March 31, 2026
- March 2026 Investment Report

Recommended Action:

None.

Issue:

None.

Background and Additional Information:

- Based on the investment findings in March, money was moved to the recommended public depositories at the beginning of April to lock in interest rates.
- The Village auditors, CLA, were on site for the 2025 annual audit April 6-10.
- I am working with our current credit card provider to begin custom pages to allow residents to pay invoices, real estate inquiries, and parking tickets online. Other payment options will come with the new ERP system that will allow for better workflow for items like dog licenses, yard waste stickers, and permit payments.
- The annual room tax report was submitted, and with a joint effort with the Clerk, we submitted the ARPA funding report.
- Donna processed first-quarter reports, such as the 941 and unemployment reports.
- Grace is putting the final touches on the Summer Newsletter that will be mailed out at the end of May, and she is also assisting Utilities with their annual Water Quality Report.

Budget Impacts:

None.

Attachments:

- March 2026 Budget Reports
- March 2026 Investment Report

Fund: 100 - GENERAL FUND

Account Number		2026 March	2026 Actual 03/31/2026	2026 Budget	Budget Status	% of Budget
100-00-41110-000-000	General Property Taxes	0.00	1,140,572.01	1,730,000.00	-589,427.99	65.93
100-00-41150-000-000	Forest Cropland/MFL Taxes	0.00	0.00	18.00	-18.00	0.00
100-00-41210-000-000	Room Tax	0.00	944.69	100.00	844.69	944.69
100-00-41320-000-000	Payments In Lieu of Taxes	0.00	0.00	69,000.00	-69,000.00	0.00
100-00-41900-000-000	Other Taxes	0.00	537.01	0.00	537.01	0.00
TAXES		0.00	1,142,053.71	1,799,118.00	-657,064.29	63.48
100-00-42000-000-000	Special Assessments	0.00	0.00	147,325.00	-147,325.00	0.00
100-00-42300-000-003	Sp Assmts Kimbrly Hts 2022 Rds	6,133.66	12,376.03	0.00	12,376.03	0.00
SPECIAL ASSESS CONNECTION FEES		6,133.66	12,376.03	147,325.00	-134,948.97	8.40
100-00-43400-000-000	State Shared Revenues	0.00	0.00	458,812.00	-458,812.00	0.00
100-00-43401-000-000	Personal Property Aid	0.00	0.00	13,265.00	-13,265.00	0.00
100-00-43430-000-000	Exempt Computer Aid	0.00	0.00	42,000.00	-42,000.00	0.00
100-00-43525-000-000	State EMS Funding	0.00	65,953.08	0.00	65,953.08	0.00
100-00-43530-000-000	State Transportation Aids	0.00	147,997.87	592,000.00	-444,002.13	25.00
100-00-43540-000-000	Recycling Grant	0.00	0.00	22,000.00	-22,000.00	0.00
100-00-43620-000-000	DNR	0.00	0.00	3,000.00	-3,000.00	0.00
100-00-43660-000-000	PILOT on State Conserv Land	0.00	2,577.78	2,500.00	77.78	103.11
INTERGOVERNMENTAL REVENUES		0.00	216,528.73	1,133,577.00	-917,048.27	19.10
100-00-44105-000-000	Liquor & Beverage Licenses	450.00	225.00	6,000.00	-5,775.00	3.75
100-00-44110-000-000	Operators Licenses	200.00	450.00	4,000.00	-3,550.00	11.25
100-00-44115-000-000	Cigarette Licenses	100.00	100.00	300.00	-200.00	33.33
100-00-44120-000-000	Cable Television Franchise Fee	0.00	0.00	100,000.00	-100,000.00	0.00
100-00-44205-000-000	Dog Licenses Fees	3,178.06	3,253.06	10,000.00	-6,746.94	32.53
100-00-44305-000-000	Building Permit Fee	3,307.60	15,221.20	68,000.00	-52,778.80	22.38
100-00-44306-000-000	HVAC Permit	735.60	3,859.20	18,000.00	-14,140.80	21.44
100-00-44307-000-000	Plumbing Permit	0.00	3,540.00	20,000.00	-16,460.00	17.70
100-00-44308-000-000	Electrical Permit	1,955.60	6,019.20	32,000.00	-25,980.80	18.81
100-00-44309-000-000	Siding/Windows/Roof Permit	600.00	900.00	4,000.00	-3,100.00	22.50
100-00-44310-000-000	Pool Permit	150.00	300.00	1,000.00	-700.00	30.00
100-00-44311-000-000	Lot Grade Fee	0.00	15,480.00	86,000.00	-70,520.00	18.00
100-00-44312-000-000	Driveway Grade Fee	0.00	3,330.00	19,000.00	-15,670.00	17.53
100-00-44313-000-000	Culvert Permit	0.00	0.00	150.00	-150.00	0.00
100-00-44330-000-000	Utility Permit Fee	650.00	10,593.20	25,000.00	-14,406.80	42.37
100-00-44400-000-000	Zoning Permit Fee	2,450.00	7,825.00	40,000.00	-32,175.00	19.56
100-00-44401-000-000	Erosion Permit	874.98	7,997.25	17,500.00	-9,502.75	45.70
100-00-44410-000-000	Plat and CSM Review Fee	270.00	420.00	1,750.00	-1,330.00	24.00
100-00-44415-000-000	Site Plan Review Fee	300.00	1,100.00	2,500.00	-1,400.00	44.00
100-00-44900-000-000	Other License/Permit Fee	360.00	375.00	1,250.00	-875.00	30.00
100-00-44905-000-000	Fireworks Permit	0.00	0.00	50.00	-50.00	0.00
LICENSES AND PERMITS		15,581.84	80,988.11	456,500.00	-375,511.89	17.74
100-00-45105-000-000	Ordinance Violations	300.00	334.48	750.00	-415.52	44.60
100-00-45110-000-000	Parking Violations	600.00	2,210.00	750.00	1,460.00	294.67
FINES, FORFEITS AND PENALTIES		900.00	2,544.48	1,500.00	1,044.48	169.63
100-00-46100-000-000	Administrative Fee	0.00	3,250.00	33,000.00	-29,750.00	9.85
100-00-46105-000-000	Publication Fee - Liquor	21.00	21.00	275.00	-254.00	7.64

Fund: 100 - GENERAL FUND

Account Number		2026 March	2026 Actual 03/31/2026	2026 Budget	Budget Status	% of Budget
100-00-46110-000-000	Real Estate Inquiry Fee	1,110.00	3,450.00	11,500.00	-8,050.00	30.00
100-00-46210-000-000	Law Enforcement Charges	0.00	1,270,640.18	1,270,640.00	0.18	100.00
100-00-46310-000-000	Road Department Revenue	210.00	4,598.75	15,000.00	-10,401.25	30.66
100-00-46420-000-000	Refuse Collection Fee (67%)	1,272.36	480,473.11	440,000.00	40,473.11	109.20
100-00-46435-000-000	Recycling Collection Fee (33%)	747.30	236,896.61	280,000.00	-43,103.39	84.61
100-00-46440-000-000	Weed & Nuisance Control Fee	0.00	0.00	1,000.00	-1,000.00	0.00
100-00-46445-000-000	Compost Site Sticker Fee	4,900.00	9,600.00	45,000.00	-35,400.00	21.33
100-00-46722-000-000	Park Shelter Rental Fee	284.36	568.72	3,000.00	-2,431.28	18.96
100-00-46740-000-000	Municipal Hall Rental Fee	284.37	1,421.85	2,250.00	-828.15	63.19
PUBLIC CHARGES FOR SERVICES		8,829.39	2,010,920.22	2,101,665.00	-90,744.78	95.68
100-00-47323-000-000	Fire Contracts-Sherwood/Wood	0.00	193,195.28	198,000.00	-4,804.72	97.57
INTERGOV'T CHARGES FOR SERV		0.00	193,195.28	198,000.00	-4,804.72	97.57
100-00-48110-000-000	Banking - Earned Interest	45,393.68	185,871.78	755,065.00	-569,193.22	24.62
100-00-48130-000-000	Sp. Assmnt. - Earned Interest	109.65	138.17	1,250.00	-1,111.83	11.05
100-00-48302-000-000	Sales - Fire Equipment	0.00	8,951.03	0.00	8,951.03	0.00
100-00-48309-000-000	Sale of Land	0.00	104,866.00	0.00	104,866.00	0.00
100-00-48500-000-000	Donations	437.36	1,449.49	0.00	1,449.49	0.00
100-00-48800-000-000	Treasurer - Cash Over	0.00	44.09	0.00	44.09	0.00
100-00-48900-000-000	Misc. Revenues	0.00	8,380.31	9,000.00	-619.69	93.11
MISCELLANEOUS REVENUES		45,940.69	309,700.87	765,315.00	-455,614.13	40.47
Total Revenues		77,385.58	3,968,307.43	6,603,000.00	-2,634,692.57	60.10

Fund: 100 - GENERAL FUND

Account Number		2026 March	2026 Actual 03/31/2026	2026 Budget	Budget Status	% of Budget
100-00-51100-100-000	Village Board - Wages	3,461.64	9,865.67	52,000.00	42,134.33	18.97
100-00-51100-105-000	Village Board - FICA	264.76	754.57	3,980.00	3,225.43	18.96
100-00-51100-115-000	Village Board-Training/Mileage	0.00	0.00	800.00	800.00	0.00
100-00-51100-310-000	Village Board-Dues	0.00	7,387.43	7,500.00	112.57	98.50
100-00-51100-400-000	Village Board-Supplies	207.70	268.11	250.00	-18.11	107.24
100-00-51100-500-022	Village Board - Telephone	265.75	797.25	3,500.00	2,702.75	22.78
100-01-51101-100-001	Planning - Salary	5,721.60	16,306.56	74,380.00	58,073.44	21.92
100-01-51101-105-000	Planning - FICA	437.70	1,247.44	5,690.00	4,442.56	21.92
100-01-51101-200-000	Planning - Benefits	56.36	225.44	620.00	394.56	36.36
100-01-51101-205-000	Planning - Retirement	411.96	1,174.09	5,360.00	4,185.91	21.90
100-01-51101-300-000	Planning - Per Diem	0.00	0.00	1,500.00	1,500.00	0.00
100-01-51101-301-000	Planning - Dues	0.00	0.00	1,000.00	1,000.00	0.00
100-01-51101-304-000	Planning - Consultants	7,272.75	11,780.76	25,000.00	13,219.24	47.12
100-01-51101-305-000	Planning - Training/Mile/Exp.	0.00	0.00	2,000.00	2,000.00	0.00
100-01-51101-400-000	Planning - Supplies	0.00	0.00	5,000.00	5,000.00	0.00
100-01-51101-800-000	Planning - Publications	0.00	228.42	1,500.00	1,271.58	15.23
100-00-51300-000-000	Legal	0.00	0.00	100,000.00	100,000.00	0.00
100-09-51300-000-000	Hwy Dept - Legal	0.00	0.00	15,000.00	15,000.00	0.00
100-02-51400-100-000	Gen. Admin - Wages	37,999.20	104,190.38	661,475.00	557,284.62	15.75
100-02-51400-105-000	Gen. Admin - FICA	2,738.34	8,305.91	50,686.00	42,380.09	16.39
100-02-51400-200-000	Gen. Admin - Benefits	14,158.08	54,585.22	176,560.00	121,974.78	30.92
100-02-51400-205-000	Gen. Admin - Retirement	2,735.94	8,041.69	47,704.00	39,662.31	16.86
100-02-51400-305-000	Gen. Admin - Training/Conf.	202.23	202.23	8,000.00	7,797.77	2.53
100-02-51400-310-000	Gen. Admin - Dues	130.00	375.00	1,000.00	625.00	37.50
100-02-51400-400-000	Gen. Admin - Supplies	8,906.86	10,470.77	20,000.00	9,529.23	52.35
100-02-51400-400-005	Gen. Admin - Postage	259.72	1,259.72	6,000.00	4,740.28	21.00
100-02-51400-400-006	Gen. Admin - Service Contracts	4,620.74	30,532.30	150,000.00	119,467.70	20.35
100-02-51400-800-000	Gen. Admin - Publications	0.00	0.00	1,500.00	1,500.00	0.00
100-02-51400-800-005	Gen. Admin - Newsltr & Postage	2,580.06	4,137.91	25,000.00	20,862.09	16.55
100-00-51440-000-000	Elections - Wages	0.00	0.00	30,000.00	30,000.00	0.00
100-00-51440-100-000	Elections-FICA	0.00	0.00	50.00	50.00	0.00
100-00-51440-200-000	Elections - Expenses/Training	0.00	0.00	150.00	150.00	0.00
100-00-51440-300-000	Elections - Service Contracts	0.00	1,532.28	6,000.00	4,467.72	25.54
100-00-51440-400-000	Elections - Supplies	4,466.88	4,922.51	10,000.00	5,077.49	49.23
100-00-51440-500-000	Elections - Postage	1,272.88	1,272.88	5,500.00	4,227.12	23.14
100-00-51440-600-000	Elections - Publications	0.00	0.00	750.00	750.00	0.00
100-05-51500-000-000	Assessor - Contract	16.60	16.60	50,000.00	49,983.40	0.03
100-04-51500-315-015	Treasurer - Accounting	0.00	11,340.00	30,000.00	18,660.00	37.80
100-00-51600-400-000	Municipal Bldg - Supplies	220.74	2,185.74	4,000.00	1,814.26	54.64
100-00-51600-500-020	Municipal Bldg - Electric	857.06	1,798.62	6,000.00	4,201.38	29.98
100-00-51600-500-021	Municipal Bldg - Heat	0.00	1,505.74	5,700.00	4,194.26	26.42
100-00-51600-500-022	Municipal Bldg - Telephone	267.16	976.03	3,500.00	2,523.97	27.89
100-00-51932-000-000	Insurance - Property and Crime	0.00	27,062.19	33,600.00	6,537.81	80.54
100-00-51933-000-000	Insurance - Workers Comp.	0.00	40,191.53	29,235.00	-10,956.53	137.48
100-00-51938-000-000	Insurance - General and Auto	0.00	52,267.73	39,965.00	-12,302.73	130.78
100-00-51980-000-000	Memorial Expenses	0.00	0.00	250.00	250.00	0.00
GENERAL GOVERNMENT		99,532.71	417,208.72	1,707,705.00	1,290,496.28	24.43
100-00-52100-000-000	Law Enforcement - Contract	201,838.73	207,001.90	1,270,640.00	1,063,638.10	16.29
100-00-52102-000-000	School Crossing Guard & Lights	0.00	0.00	2,000.00	2,000.00	0.00
100-06-52200-000-000	Fire Dept - Insurance	0.00	0.00	30,000.00	30,000.00	0.00
100-06-52200-100-000	Fire Dept - Wages	14,753.60	86,531.41	337,380.00	250,848.59	25.65

Fund: 100 - GENERAL FUND

Account Number		2026 March	2026 Actual 03/31/2026	2026 Budget	Budget Status	% of Budget
100-06-52200-105-000	Fire Dept - FICA	1,063.40	6,506.02	25,810.00	19,303.98	25.21
100-06-52200-200-000	Fire Dept - Benefits	4,927.12	21,911.52	69,860.00	47,948.48	31.36
100-06-52200-210-000	Fire Dept - Retirement	2,183.54	6,223.09	60,780.00	54,556.91	10.24
100-06-52200-300-000	Fire Dept - Per Diem	0.00	0.00	1,500.00	1,500.00	0.00
100-06-52200-304-000	Fire Dept - Consultants	0.00	6,253.50	0.00	-6,253.50	0.00
100-06-52200-305-000	Fire Dept - Training/Mem	0.00	530.42	15,000.00	14,469.58	3.54
100-06-52200-400-000	Fire Dept - Supplies/Services	1,970.44	6,767.68	31,000.00	24,232.32	21.83
100-06-52200-401-000	Fire Dept - Physicals	0.00	0.00	5,000.00	5,000.00	0.00
100-06-52200-402-000	Fire Dept - Software	0.00	4,879.00	9,500.00	4,621.00	51.36
100-06-52200-403-000	Fire Dept - Appreciation Night	0.00	0.00	3,000.00	3,000.00	0.00
100-06-52200-404-000	Fire Dept - Annual Tests/Certs	944.50	2,544.50	10,000.00	7,455.50	25.45
100-06-52200-406-000	Fire Dept - EMS FAP	0.00	470.73	0.00	-470.73	0.00
100-06-52200-500-020	Fire Dept - Electric	431.12	949.55	7,500.00	6,550.45	12.66
100-06-52200-500-021	Fire Dept - Heat	1,195.38	2,456.09	9,500.00	7,043.91	25.85
100-06-52200-500-022	Fire Dept - Telephone	124.26	372.78	2,400.00	2,027.22	15.53
100-06-52200-500-023	Fire Dept - Water/Sewer	350.61	729.72	5,500.00	4,770.28	13.27
100-06-52200-505-000	Fire Dept - Bldg Maintenance	295.41	1,715.01	20,000.00	18,284.99	8.58
100-06-52200-600-000	Fire Dept - Vehicle Maint.	471.76	2,513.18	35,000.00	32,486.82	7.18
100-06-52200-700-000	Fire Dept - Equip Maintenance	523.08	2,371.08	15,500.00	13,128.92	15.30
100-06-52200-700-030	Fire Dept - Fuel	0.00	0.00	6,000.00	6,000.00	0.00
100-08-52300-000-000	1st Responders - Operating Exp	144.66	680.09	15,000.00	14,319.91	4.53
100-00-52400-000-000	Building Inspector - Contract	0.00	178.88	40,000.00	39,821.12	0.45
100-00-52400-100-000	Inspections - Wages	7,021.60	20,208.06	84,700.00	64,491.94	23.86
100-00-52400-105-000	Inspections - FICA	519.02	1,532.63	6,480.00	4,947.37	23.65
100-00-52400-200-000	Inspections - Grade Checks	0.00	4,767.35	32,000.00	27,232.65	14.90
100-00-52400-201-000	Inspections - Benefits	2,197.76	10,157.98	29,660.00	19,502.02	34.25
100-00-52400-205-000	Inspections - Retirement	505.55	1,454.97	6,100.00	4,645.03	23.85
100-00-52400-305-000	Inspections - Expense/Mileage/	750.00	750.00	7,000.00	6,250.00	10.71
100-00-52400-310-000	Inspections - Dues	0.00	0.00	500.00	500.00	0.00
100-00-52400-400-000	Inspections - Supplies	674.55	1,348.15	6,500.00	5,151.85	20.74
PUBLIC SAFETY		242,886.09	401,805.29	2,200,810.00	1,799,004.71	18.26
100-09-53311-000-000	Hwy Dept - Engineer/Consultant	0.00	1,237.14	25,000.00	23,762.86	4.95
100-09-53311-100-000	Hwy Dept - Wages	46,028.80	131,182.08	632,000.00	500,817.92	20.76
100-09-53311-100-901	Hwy Dept - Part Time Wages	4,328.63	8,963.26	78,390.00	69,426.74	11.43
100-09-53311-103-000	Hwy Dept - Overtime Wages	12,788.33	31,427.52	49,550.00	18,122.48	63.43
100-09-53311-105-000	Hwy Dept - FICA	4,228.81	11,931.12	52,050.00	40,118.88	22.92
100-09-53311-105-901	Hwy Dept - Part Time FICA	331.14	685.70	6,090.00	5,404.30	11.26
100-09-53311-200-000	Hwy Dept - Benefits	15,914.54	72,674.02	225,850.00	153,175.98	32.18
100-09-53311-205-000	Hwy Dept - Retirement	4,234.83	11,681.96	48,980.00	37,298.04	23.85
100-09-53311-305-000	Hwy Dept - Training Expenses	0.00	0.00	3,000.00	3,000.00	0.00
100-09-53311-306-000	Hwy Dept - CDL/Testing	0.00	168.00	500.00	332.00	33.60
100-09-53311-400-000	Hwy Dept - Supplies	3,464.85	11,949.86	35,000.00	23,050.14	34.14
100-09-53311-500-020	Hwy Dept - Electric	1,285.58	2,697.93	10,000.00	7,302.07	26.98
100-09-53311-500-022	Hwy Dept - Telephone	326.52	979.56	3,500.00	2,520.44	27.99
100-09-53311-505-000	Hwy Dept - Building Maint	4,162.18	11,154.41	38,000.00	26,845.59	29.35
100-09-53311-600-030	Hwy Dept - Fuel	7,258.32	20,278.57	60,000.00	39,721.43	33.80
100-09-53311-600-600	Hwy Dept - Vehicle Maintenance	1,662.71	8,083.52	40,000.00	31,916.48	20.21
100-09-53311-700-000	Hwy Dept - Equip Maintenance	3,256.18	42,880.78	70,000.00	27,119.22	61.26
100-09-53311-900-000	Hwy Dept - Road Maintenance	0.00	48.82	240,000.00	239,951.18	0.02
100-09-53311-901-000	Hwy Dept - Ditching/Grading	0.00	0.00	10,000.00	10,000.00	0.00
100-09-53311-903-000	Hwy Dept - Salt & Sand	4,088.62	81,140.86	115,000.00	33,859.14	70.56

Fund: 100 - GENERAL FUND

Account Number		2026 March	2026 Actual 03/31/2026	2026 Budget	Budget Status	% of Budget
100-09-53315-902-000	Hwy Dept - Signs	1,566.31	1,686.31	22,000.00	20,313.69	7.67
100-00-53420-000-000	Street Lighting - General	323.04	646.08	26,000.00	25,353.92	2.48
100-00-53420-004-000	Street Lighting - HAA	1,676.41	3,354.54	0.00	-3,354.54	0.00
100-09-53430-000-000	Hwy Dept - Sidewalk Maint	0.00	0.00	10,000.00	10,000.00	0.00
100-00-53441-100-000	Illicit Discharge Program	3,760.00	3,760.00	5,000.00	1,240.00	75.20
100-00-53620-000-000	Refuse and Garbage Services	37,076.64	74,173.67	435,000.00	360,826.33	17.05
100-00-53635-000-000	Recycling Services	24,630.98	49,189.81	280,000.00	230,810.19	17.57
100-00-53635-100-000	Compost Site	19.37	41.20	10,000.00	9,958.80	0.41
100-00-53640-000-000	Weed and Nusiance Control	0.00	0.00	1,000.00	1,000.00	0.00
PUBLIC WORKS		182,412.79	582,016.72	2,531,910.00	1,949,893.28	22.99
100-00-55200-000-000	Parks - Maint. and Utilities	985.01	4,391.95	45,000.00	40,608.05	9.76
100-00-55200-120-000	Parks - Recreation Programs	0.00	0.00	35,000.00	35,000.00	0.00
100-00-55200-305-000	Parks - Training/Conf.	0.00	0.00	1,600.00	1,600.00	0.00
100-00-55200-310-000	Parks - Dues	0.00	0.00	475.00	475.00	0.00
CULTURE, RECREATION AND EDU.		985.01	4,391.95	82,075.00	77,683.05	5.35
100-00-56900-000-110	Development	12.99	25.98	5,500.00	5,474.02	0.47
CONSERVATION AND DEVELOPMENT		12.99	25.98	5,500.00	5,474.02	0.47
100-00-59100-000-000	Transfer Out	0.00	37,400.00	0.00	-37,400.00	0.00
100-00-59900-000-000	Contingency	0.00	0.00	75,000.00	75,000.00	0.00
OTHER FINANCING USES		0.00	37,400.00	75,000.00	37,600.00	49.87
Total Expenses		525,829.59	1,442,848.66	6,603,000.00	5,160,151.34	21.85
Net Totals		-448,444.01	2,525,458.77	0.00	-2,525,458.77	

Fund: 401 - TAX INCREMENTAL DISTRICT #1

Account Number		2026 March	2026 Actual 03/31/2026	2026 Budget	Budget Status	% of Budget
401-00-41110-000-000	Tax Increments - TID #1	0.00	782,957.43	1,150,000.00	-367,042.57	68.08
TAXES		0.00	782,957.43	1,150,000.00	-367,042.57	68.08
401-00-43401-000-000	Personal Property Aid - TID #1	0.00	0.00	7,917.00	-7,917.00	0.00
401-00-43430-000-000	TID Exempt Computer Aid	0.00	0.00	390.00	-390.00	0.00
INTERGOVERNMENTAL REVENUES		0.00	0.00	8,307.00	-8,307.00	0.00
Total Revenues		0.00	782,957.43	1,158,307.00	-375,349.57	67.59

Fund: 401 - TAX INCREMENTAL DISTRICT #1

Account Number		2026 March	2026 Actual 03/31/2026	2026 Budget	Budget Status	% of Budget
401-00-51510-000-000	Administrative Costs - TID #1	0.00	0.00	600.00	600.00	0.00
GENERAL GOVERNMENT		0.00	0.00	600.00	600.00	0.00
401-00-56700-702-000	Grant-Asterion LLC	394,203.80	394,203.80	375,000.00	-19,203.80	105.12
CONSERVATION AND DEVELOPMENT		394,203.80	394,203.80	375,000.00	-19,203.80	105.12
401-00-58100-000-000	G.O. Debt Principal - TID #1	0.00	85,000.00	85,000.00	0.00	100.00
401-00-58290-000-000	G.O. Debt Interest - TID #1	0.00	8,275.00	16,125.00	7,850.00	51.32
DEBT SERVICE		0.00	93,275.00	101,125.00	7,850.00	92.24
Total Expenses		394,203.80	487,478.80	476,725.00	-10,753.80	102.26
Net Totals		-394,203.80	295,478.63	681,582.00	386,103.37	43.35

Fund: 402 - TAX INCREMENTAL DISTRICT #2

Account Number		2026 March	2026 Actual 03/31/2026	2026 Budget	Budget Status	% of Budget
402-00-41110-000-000	Tax Increments - TID #2	0.00	366,866.79	460,000.00	-93,133.21	79.75
TAXES		0.00	366,866.79	460,000.00	-93,133.21	79.75
402-00-48309-000-000	Sale of Land	0.00	0.00	80,500.00	-80,500.00	0.00
MISCELLANEOUS REVENUES		0.00	0.00	80,500.00	-80,500.00	0.00
Total Revenues		0.00	366,866.79	540,500.00	-173,633.21	67.88

Fund: 402 - TAX INCREMENTAL DISTRICT #2

Account Number		2026 March	2026 Actual 03/31/2026	2026 Budget	Budget Status	% of Budget
402-00-51500-000-000	Professional Services-TID #2	0.00	5,309.00	10,000.00	4,691.00	53.09
402-00-51510-000-000	Administrative Costs - TID #2	1,250.00	1,250.00	650.00	-600.00	192.31
GENERAL GOVERNMENT		1,250.00	6,559.00	10,650.00	4,091.00	61.59
402-00-56700-000-000	Site Preparation - TID #2	0.00	0.00	25,000.00	25,000.00	0.00
402-00-56700-701-000	Fairways LLC	8,920.04	8,920.04	0.00	-8,920.04	0.00
CONSERVATION AND DEVELOPMENT		8,920.04	8,920.04	25,000.00	16,079.96	35.68
402-00-57200-000-000	Street Improvements - TID #2	0.00	0.00	800,000.00	800,000.00	0.00
CAPITAL OUTLAY		0.00	0.00	800,000.00	800,000.00	0.00
402-00-58100-000-000	G.O. Debt Principal - TID #2	70,778.99	255,778.99	255,779.00	0.01	100.00
402-00-58290-000-000	G.O. Debt Interest - TID #2	48,787.75	92,812.75	132,213.00	39,400.25	70.20
DEBT SERVICE		119,566.74	348,591.74	387,992.00	39,400.26	89.85
Total Expenses		129,736.78	364,070.78	1,223,642.00	859,571.22	29.75
Net Totals		-129,736.78	2,796.01	-683,142.00	-685,938.01	-0.41

Fund: 403 - TAX INCREMENTAL DISTRICT #3

Account Number		2026 March	2026 Actual 03/31/2026	2026 Budget	Budget Status	% of Budget
403-00-41110-000-000	Tax Increments - TID #3	0.00	92,785.04	135,000.00	-42,214.96	68.73
TAXES		0.00	92,785.04	135,000.00	-42,214.96	68.73
Total Revenues		0.00	92,785.04	135,000.00	-42,214.96	68.73

Fund: 403 - TAX INCREMENTAL DISTRICT #3

Account Number		2026 March	2026 Actual 03/31/2026	2026 Budget	Budget Status	% of Budget
403-00-51510-000-000	Administrative Costs - TID #3	0.00	0.00	650.00	650.00	0.00
GENERAL GOVERNMENT		0.00	0.00	650.00	650.00	0.00
403-00-56700-700-000	Grant-Driscoll Properties LLC	144,622.00	144,622.00	120,000.00	-24,622.00	120.52
CONSERVATION AND DEVELOPMENT		144,622.00	144,622.00	120,000.00	-24,622.00	120.52
403-00-57200-000-000	Street Improvements - TID #3	0.00	0.00	575,000.00	575,000.00	0.00
CAPITAL OUTLAY		0.00	0.00	575,000.00	575,000.00	0.00
Total Expenses		144,622.00	144,622.00	695,650.00	551,028.00	20.79
Net Totals		-144,622.00	-51,836.96	-560,650.00	-508,813.04	9.25

Fund: 404 - TAX INCREMENTAL DISTRICT #4

Account Number		2026 March	2026 Actual 03/31/2026	2026 Budget	Budget Status	% of Budget
404-00-41110-000-000	Tax Increments - TID #4	0.00	934,587.14	1,250,000.00	-315,412.86	74.77
TAXES		0.00	934,587.14	1,250,000.00	-315,412.86	74.77
Total Revenues		0.00	934,587.14	1,250,000.00	-315,412.86	74.77

Fund: 404 - TAX INCREMENTAL DISTRICT #4

Account Number		2026 March	2026 Actual 03/31/2026	2026 Budget	Budget Status	% of Budget
404-00-51510-000-000	Administrative Costs - TID #4	0.00	0.00	650.00	650.00	0.00
GENERAL GOVERNMENT		0.00	0.00	650.00	650.00	0.00
404-00-56700-700-000	Grant-Quattro Development LLC	941,093.61	941,093.61	1,000,000.00	58,906.39	94.11
CONSERVATION AND DEVELOPMENT		941,093.61	941,093.61	1,000,000.00	58,906.39	94.11
Total Expenses		941,093.61	941,093.61	1,000,650.00	59,556.39	94.05
Net Totals		-941,093.61	-6,506.47	249,350.00	255,856.47	-2.61

Fund: 405 - TAX INCREMENTAL DISTRICT #5

Account Number		2026 March	2026 Actual 03/31/2026	2026 Budget	Budget Status	% of Budget
405-00-48309-000-000	Sale of Land	0.00	0.00	250,000.00	-250,000.00	0.00
MISCELLANEOUS REVENUES		0.00	0.00	250,000.00	-250,000.00	0.00
Total Revenues		0.00	0.00	250,000.00	-250,000.00	0.00

Fund: 405 - TAX INCREMENTAL DISTRICT #5

Account Number		2026 March	2026 Actual 03/31/2026	2026 Budget	Budget Status	% of Budget
405-00-51500-000-000	Professional Services-TID #5	0.00	4,873.50	25,000.00	20,126.50	19.49
405-00-51510-000-000	Administrative Costs - TID #5	0.00	0.00	650.00	650.00	0.00
GENERAL GOVERNMENT		0.00	4,873.50	25,650.00	20,776.50	19.00
405-00-56700-000-000	Site Preparation - TID #5	0.00	0.00	25,000.00	25,000.00	0.00
CONSERVATION AND DEVELOPMENT		0.00	0.00	25,000.00	25,000.00	0.00
405-00-57200-000-000	Street Improvements - TID #5	0.00	0.00	450,000.00	450,000.00	0.00
405-00-57300-000-000	Utility Improvements - TID #5	0.00	143,347.61	0.00	-143,347.61	0.00
CAPITAL OUTLAY		0.00	143,347.61	450,000.00	306,652.39	31.86
405-00-58100-000-000	G.O. Debt Principal - TID #5	37,375.84	37,375.84	37,376.00	0.16	100.00
405-00-58290-000-000	G.O. Debt Interest - TID #5	28,427.05	51,327.05	74,227.00	22,899.95	69.15
DEBT SERVICE		65,802.89	88,702.89	111,603.00	22,900.11	79.48
Total Expenses		65,802.89	236,924.00	612,253.00	375,329.00	38.70
Net Totals		-65,802.89	-236,924.00	-362,253.00	-125,329.00	65.40

Fund: 406 - TAX INCREMENTAL DISTRICT #6

Account Number		2026 March	2026 Actual 03/31/2026	2026 Budget	Budget Status	% of Budget
406-00-41110-000-000	Tax Increments - TID #6	0.00	3,556.97	5,250.00	-1,693.03	67.75
TAXES		0.00	3,556.97	5,250.00	-1,693.03	67.75
Total Revenues		0.00	3,556.97	5,250.00	-1,693.03	67.75

Fund: 406 - TAX INCREMENTAL DISTRICT #6

Account Number		2026 March	2026 Actual 03/31/2026	2026 Budget	Budget Status	% of Budget
406-00-51500-000-000	Professional Services-TID #6	0.00	0.00	1,000.00	1,000.00	0.00
406-00-51510-000-000	Administrative Costs - TID #6	0.00	0.00	650.00	650.00	0.00
GENERAL GOVERNMENT		0.00	0.00	1,650.00	1,650.00	0.00
406-00-56700-700-000	Grant-WI Wealth Management	0.00	0.00	720,000.00	720,000.00	0.00
CONSERVATION AND DEVELOPMENT		0.00	0.00	720,000.00	720,000.00	0.00
Total Expenses		0.00	0.00	721,650.00	721,650.00	0.00
Net Totals		0.00	3,556.97	-716,400.00	-719,956.97	-0.50

Fund: 610 - WATER UTILITY

Account Number		2026 March	2026 Actual 03/31/2026	2026 Budget	Budget Status	% of Budget
610-00-41900-000-000	Interest Income	628.49	11,402.89	100,000.00	-88,597.11	11.40
TAXES		628.49	11,402.89	100,000.00	-88,597.11	11.40
610-00-46101-000-000	Residential Metered Sales	77,122.84	245,649.22	1,064,460.00	-818,810.78	23.08
610-00-46102-000-000	Commercial Metered Sales	5,884.10	21,118.84	117,940.00	-96,821.16	17.91
610-00-46104-000-000	Public Authority Metered Sales	1,953.19	6,143.14	25,150.00	-19,006.86	24.43
610-00-46105-000-000	Multifamily Metered Sales	9,259.06	29,961.09	124,180.00	-94,218.91	24.13
610-00-46200-000-000	Private Fire Protection Servic	1,630.20	4,870.20	20,220.00	-15,349.80	24.09
610-00-46300-000-000	Public Fire Protection Service	19,047.63	57,115.28	233,620.00	-176,504.72	24.45
PUBLIC CHARGES FOR SERVICES		114,897.02	364,857.77	1,585,570.00	-1,220,712.23	23.01
610-00-47000-000-000	Forfeited Discounts	228.28	708.63	2,520.00	-1,811.37	28.12
610-00-47400-000-000	Other Water Revenue	175.00	525.00	4,720.00	-4,195.00	11.12
INTERGOV'T CHARGES FOR SERV		403.28	1,233.63	7,240.00	-6,006.37	17.04
Total Revenues		115,928.79	377,494.29	1,692,810.00	-1,315,315.71	22.30

Fund: 610 - WATER UTILITY

Account Number		2026 March	2026 Actual 03/31/2026	2026 Budget	Budget Status	% of Budget
610-00-57408-000-000	Taxes	0.00	0.00	71,290.00	71,290.00	0.00
610-00-57601-000-000	Purchased Water - COA / FC	70,015.25	70,015.25	931,880.00	861,864.75	7.51
610-00-57640-000-000	Operation Labor	10,363.44	28,703.61	122,031.00	93,327.39	23.52
610-00-57641-000-000	Operation Supplies & Expenses	2,100.07	6,386.46	18,660.00	12,273.54	34.23
610-00-57651-000-000	Maintenance of Mains	0.00	0.00	29,700.00	29,700.00	0.00
610-00-57652-000-000	Maintenance of Services	0.00	6,303.37	17,500.00	11,196.63	36.02
610-00-57653-000-000	Maintenance of Meters	48.71	190.37	6,700.00	6,509.63	2.84
610-00-57654-000-000	Maintenance of Hydrants	0.00	0.00	7,730.00	7,730.00	0.00
610-00-57902-000-000	Accounting & Collecting Labor	3,841.20	9,339.10	58,759.00	49,419.90	15.89
610-00-57903-000-000	Supplies and Expenses	0.00	0.00	11,000.00	11,000.00	0.00
610-00-57920-000-000	Admin & General Salaries	2,822.80	7,681.98	37,654.00	29,972.02	20.40
610-00-57921-000-000	Office Supplies & Expenses	378.34	1,716.26	11,330.00	9,613.74	15.15
610-00-57923-000-000	Outside Services Employed	2,773.33	4,975.80	46,350.00	41,374.20	10.74
610-00-57924-000-000	Insurance Expense	0.00	12,661.64	12,850.00	188.36	98.53
610-00-57925-000-000	Payroll Tax - FICA	1,184.18	3,189.28	16,712.00	13,522.72	19.08
610-00-57926-000-000	Employee Pensions & Benefits	2,844.27	8,771.46	77,439.00	68,667.54	11.33
610-00-57928-000-000	Regulatory Commission Expenses	133.88	133.88	2,000.00	1,866.12	6.69
610-00-57930-000-000	Miscellaneous General Expense	1,190.94	1,456.78	11,740.00	10,283.22	12.41
610-00-57933-000-000	Transportation Expense	139.85	322.62	4,080.00	3,757.38	7.91
610-00-57935-000-000	Maintenance of General Plant	125.88	495.88	9,760.00	9,264.12	5.08
610-00-57950-000-000	Depreciation Expense	0.00	0.00	292,801.00	292,801.00	0.00
CAPITAL OUTLAY		97,962.14	162,343.74	1,797,966.00	1,635,622.26	9.03
Total Expenses		97,962.14	162,343.74	1,797,966.00	1,635,622.26	9.03
Net Totals		17,966.65	215,150.55	-105,156.00	-320,306.55	-204.60

Fund: 620 - SEWER UTILITY

Account Number		2026 March	2026 Actual 03/31/2026	2026 Budget	Budget Status	% of Budget
620-00-46221-000-000	Residential Measured Service	78,744.09	249,041.13	986,510.00	-737,468.87	25.24
620-00-46222-000-000	Commercial Measured Service	6,495.43	22,579.09	113,100.00	-90,520.91	19.96
620-00-46224-000-000	Public Authority Measured Srvc	3,084.08	8,792.50	31,920.00	-23,127.50	27.55
620-00-46225-000-000	Multifamily Measured Service	10,850.96	34,570.67	138,060.00	-103,489.33	25.04
PUBLIC CHARGES FOR SERVICES		99,174.56	314,983.39	1,269,590.00	-954,606.61	24.81
620-00-47631-000-000	Forfeited Discounts	194.29	599.35	2,340.00	-1,740.65	25.61
620-00-47635-000-000	Other Sewer Revenue	4,160.00	19,140.00	80,000.00	-60,860.00	23.93
620-00-47640-000-000	Interest Income	9,555.57	36,764.52	175,000.00	-138,235.48	21.01
INTERGOV'T CHARGES FOR SERV		13,909.86	56,503.87	257,340.00	-200,836.13	21.96
Total Revenues		113,084.42	371,487.26	1,526,930.00	-1,155,442.74	24.33

Fund: 620 - SEWER UTILITY

Account Number		2026 March	2026 Actual 03/31/2026	2026 Budget	Budget Status	% of Budget
620-00-57820-000-000	Supervision & Labor	10,773.36	30,197.79	122,031.00	91,833.21	24.75
620-00-57821-000-000	Fuel/Power Purchase - Pumping	2,210.80	4,462.88	25,650.00	21,187.12	17.40
620-00-57827-000-000	Operation Supplies & Expenses	1,687.98	4,627.76	12,050.00	7,422.24	38.40
620-00-57828-000-000	Transportation Expense	139.86	322.63	4,080.00	3,757.37	7.91
620-00-57829-000-000	Sewerage Treatment Charges	0.00	69,120.46	283,660.00	214,539.54	24.37
620-00-57831-000-000	Maintenance Sewage Collect Sys	0.00	0.00	145,000.00	145,000.00	0.00
620-00-57832-000-000	Maint Collection Syst Pumping	296.90	296.90	25,000.00	24,703.10	1.19
620-00-57834-000-000	Maintenance of General Plant	69.49	439.49	9,760.00	9,320.51	4.50
620-00-57840-000-000	Accounting & Collecting Labor	3,841.20	9,339.10	58,759.00	49,419.90	15.89
620-00-57850-000-000	Admin & General Salaries	2,822.80	7,681.98	37,654.00	29,972.02	20.40
620-00-57851-000-000	Office Supplies & Expenses	396.29	1,749.03	11,330.00	9,580.97	15.44
620-00-57852-000-000	Outside Services Employed	2,770.35	12,303.43	46,350.00	34,046.57	26.54
620-00-57853-000-000	Insurance Expense	0.00	12,661.65	12,850.00	188.35	98.53
620-00-57854-000-000	Employee Pensions & Benefits	2,873.85	8,864.80	77,439.00	68,574.20	11.45
620-00-57855-000-000	Payroll Tax - FICA	1,204.38	3,327.71	16,712.00	13,384.29	19.91
620-00-57856-000-000	Miscellaneous General Expense	391.48	25,657.35	14,210.00	-11,447.35	180.56
620-00-57870-000-000	NMSC Capital Charges-Int Exp	0.00	5,609.00	18,000.00	12,391.00	31.16
620-00-57875-000-000	NMSC Capital Charges-Amort Exp	0.00	24,251.00	79,000.00	54,749.00	30.70
620-00-57950-000-000	Depreciation Expense	0.00	0.00	350,230.00	350,230.00	0.00
CAPITAL OUTLAY		29,478.74	220,912.96	1,349,765.00	1,128,852.04	16.37
Total Expenses		29,478.74	220,912.96	1,349,765.00	1,128,852.04	16.37
Net Totals		83,605.68	150,574.30	177,165.00	26,590.70	84.99

Budget Comparison - Detail

Park Impact Fees	2026 Budget	2026 March	2026 Actual 3/31/2026	Budget Status	% of Budget
Beginning Fund Balance	**384,926.07**		**384,926.07**		
Revenues					
Park Impact Fee	150,000.00	12,251.00	24,416.00	(125,584.00)	16.28
Expenditures					
Capital Outlay - Park Impact	530,000.00	21,711.88	21,972.78	508,027.22	4.15
Ending Fund Balance	**4,926.07**		**387,369.29**		

Police Impact Fees	2026 Budget	2026 March	2026 Actual 3/31/2026	Budget Status	% of Budget
Beginning Fund Balance	**122,800.61**		**122,800.61**		
Revenues					
Police Impact Fees	10,000.00	12.11	1,872.11	(8,127.89)	18.72
Expenditures					
Capital Outlay - Police	-	5,852.08	5,852.08	(5,852.08)	-
Ending Fund Balance	**132,800.61**		**118,820.64**		

Transportation Impact Fees	2026 Budget	2026 March	2026 Actual 3/31/2026	Budget Status	% of Budget
Beginning Fund Balance	**383,652.00**		**383,652.00**		
Revenues					
Transportation Impact Fees	160,000.00	308.65	53,702.65	(106,297.35)	33.56
Ending Fund Balance	**543,652.00**		**437,354.65**		

Fire Impact Fees	2026 Budget	2026 March	2026 Actual 3/31/2026	Budget Status	% of Budget
Beginning Fund Balance	**1,015,284.36**		**1,015,284.36**		
Revenues					
Fire Impact Fees	80,000.00	89.00	13,637.00	(66,363.00)	17.05
Expenditures					
Transfer Out	1,050,000.00	-	-	1,050,000.00	-
Ending Fund Balance	**45,284.36**		**1,028,921.36**		

Storm Water Fees	2026 Budget	2026 March	2026 Actual 3/31/2026	Budget Status	% of Budget
Beginning Fund Balance	**750,147.32**		**750,147.32**		
Revenues					
Storm Water Utility Fees	500,000.00	-	484,815.09	(15,184.91)	96.96
Expenditures					
Storm Sewer Maint / Ponds	22,500.00	-	-	22,500.00	-
Pond Rip Rap	50,000.00	-	-	50,000.00	-
Stormwater Plan / Munic Fees	40,000.00	-	2,055.00	37,945.00	5.14
Storm Catch Basin Program	25,000.00	-	-	25,000.00	-
Cross Culvert Program	30,000.00	-	-	30,000.00	-
GIS Mapping	15,000.00	-	-	15,000.00	-
Capital Outlay - Storm Water	370,000.00	-	-	370,000.00	-
Ending Fund Balance	**697,647.32**		**1,232,907.41**		

2% Fire Dues	2026 Budget	2026 March	2026 Actual 3/31/2026	Budget Status	% of Budget
Beginning Fund Balance	**418,915.72**		**418,915.72**		
Revenues					
State Fire Dues - Harrison	90,000.00	-	-	(90,000.00)	-
State Fire Dues - Shwd/Wood	25,000.00	-	-	(25,000.00)	-
Expenditures					
2% Dues - Training	2,000.00	-	-	2,000.00	-
2% Dues - Supplies	-	-	6,432.00	(6,432.00)	-
2% Dues - Uniforms	20,500.00	-	-	20,500.00	-
2% Dues - Capital	-	-	9,302.50	(9,302.50)	-
Ending Fund Balance	**511,415.72**		**403,181.22**		**-**

Investment Overview

as of March 31, 2026

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE INVESTMENTS				
Type of Account	**Bank**	**Maturity**	**Interest Rate**	**Amount**
Checking Accounts	Nicolet National Bank (Tax)		3.62%	$ 148,064.76
	Nicolet National Bank (Main Checking)		3.62%	$ 13,780,898.77
	Nicolet National Bank (GO Debt)		3.62%	$ 4,408,134.22
	Nicolet National Bank (GO Debt - DPW/Fire)		3.62%	$ 2,717,438.50
		TOTAL		**$ 21,054,536.25**
Money Market	Local Government Investment Pool		3.69%	$ 1,483,778.57
		TOTAL		**$ 1,483,778.57**
Investment Firm	Charles Schwab (CD's, Money Market, and Treasuries)	various	various	$ 3,860,239.87
		TOTAL		**$ 3,860,239.87**
		GRAND TOTAL		**$ 26,398,554.69**

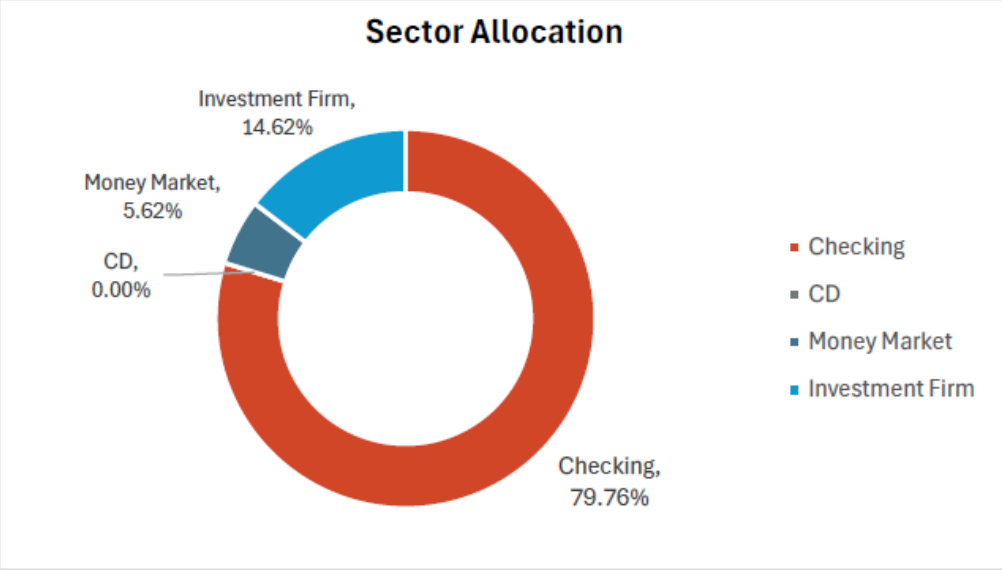
UTILITY INVESTMENTS				
Type of Account	**Bank**	**Maturity**	**Interest Rate**	**Amount**
Checking Accounts	Nicolet National Bank		3.62%	$ 3,305,194.97
	Community First Credit Union (Expenses)		0.40%	$ 11,326.99
		TOTAL		**$ 3,316,521.96**
Certificates of Deposit (CD)	Community First Credit Union (10 month)	8/31/2026	4.07%	$ 635,847.64
	State Bank of Chilton (13 month)	11/20/2026	3.96%	$ 513,255.05
		TOTAL		**$ 1,149,102.69**
Money Market	State Bank of Chilton		3.80%	$ 1,170,976.92
		TOTAL		**$ 1,170,976.92**
Investment Firm	Charles Schwab (CD's, Money Market, and Treasuries)	various	various	$ 2,901,397.59
		TOTAL		**$ 2,901,397.5**
		GRAND TOTAL		**$ 8,537,999.16**

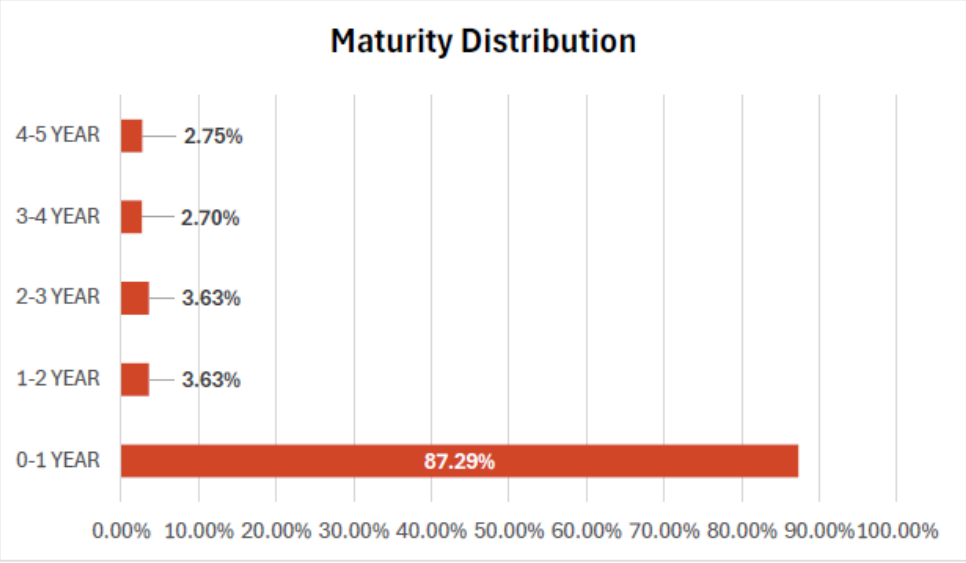
Investment Overview

as of March 31, 2026

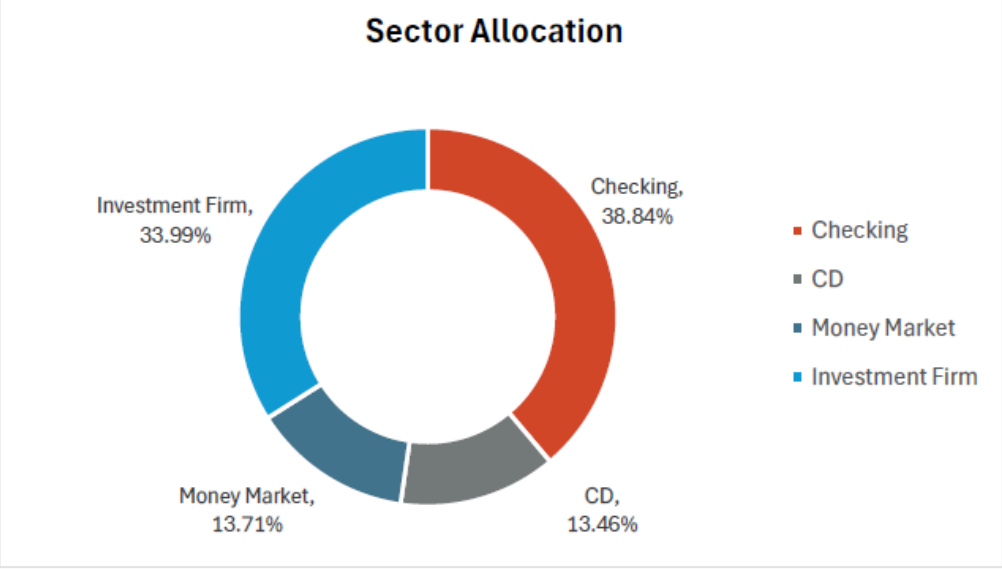
Village of HARRISON
WHERE OPPORTUNITY LIVES

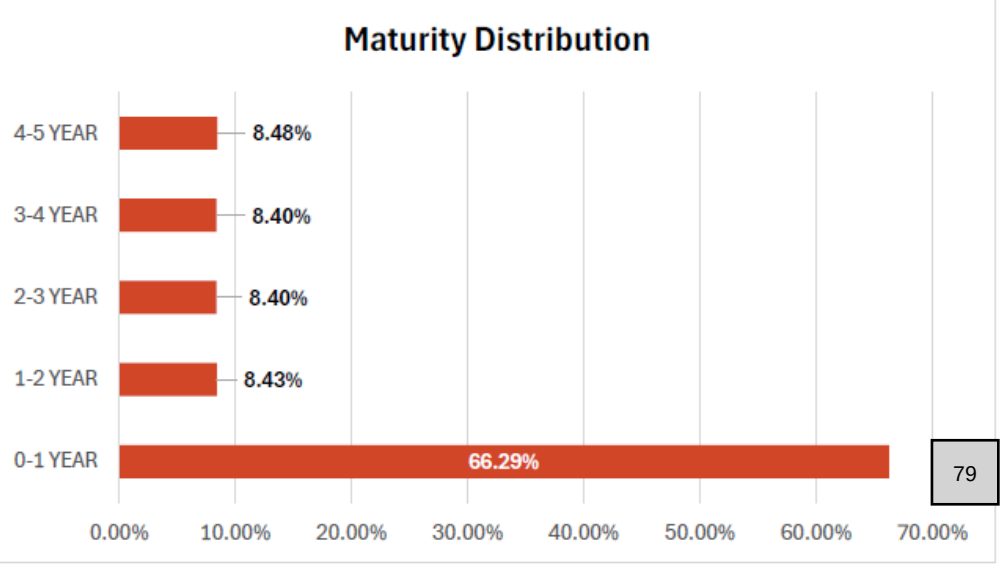
Village Investments





Utility Investments





Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek, Village Manager **Meeting Date:** 4/28/2026

Title: Public Works/ Engineering/Parks/Trails Report

Issue: None

Background and Additional Information:

1. Staff has submitted $63,000 for reimbursement for overtime costs through the WI Disaster Fund for the snow event on March 14-16.
2. DPW staff has spent time grinding brush at the yard waste site. Mulch and Wood Chips are available for residents to pick up.
3. DPW staff has been screen asphalting millings at the Yard Waste site to use on the trail around the Emerald Pond. Work on this project should begin next week once it dry out.
4. Staff has been following up on a lot of clogged culverts and storm sewers from the recent storms. No infrastructure damage has been reported from the storm in the Village.
5. Reclaiming the shoulders is underway.
6. Staff will be excavating for the installation of the new playground at Cameo Court and the new swings at Farmers Field to be installed the first two weeks of May.
7. Staff has chosen the colors of the siding, roofing and split face book at Farmers Field Pavilion. The school district estimates the metal roofing will be installed in the next two weeks.
8. Snowplows will be removed from the dump trucks in the coming weeks.
9. Pothole filling has been happening all over the village.
10. Village listed a used Ferris Zero Turn mower on the WI Surplus Auction. Final cost should be around $7,000.
11. Grass cutting will start in the next week with part-time help.
12. Trail installation and dead ash tree removal is occurring in the Rennwood Forest.
13. April training for DPW staff include trench and excavation safety, aerial platform, PPE, chainsaw and bloodborne pathogens, slips, trips and falls.
14. Approximately 20+ new No Parking signs have been installed.

Budget Impacts: None

Recommended Action: None
Attachments:

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Meghan Winkler, Clerk/HR Manager

Meeting Date:
April 28, 2026

Title:
Clerk/HR Manager Monthly Report

Recommended Action:
None.

Background and Additional Information:

- For the Spring Election: We had 2,288 voters at the polls, 940 absentee voters (537 mailed and 403 in-person absentee voting), and 103 election day registrations for the Spring Election, this equates to a 34% voter turnout. All of our poll workers did an amazing job, and we are looking ahead to the fall elections.
- Accurate was in the field doing work, affected residents received notices in the mail.
- Board of Review: I am still looking for two board members to volunteer to be a part of Board of Review, and who would be willing to do the training for the year.

Budget Impacts:
None

Attachments:
None

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Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Jennifer Pagel- Utilities Superintendent **Meeting Date:** 4/28/2026

Title: Harrison Utilities Monthly Report to the Board

Recommended Action: None

Background and Additional Information:

1. **2026 Meter Change, Clear Water Inspection, and Residential Cross Connection Survey Program:** The Department of Natural Resources (DNR) and Public Service Commission (PSC) require that utilities conduct programs to ensure safety and efficiency of water and sanitary sewer services. A key aspect of compliance with DNR and PSC regulations is the meter change, clear water inspection, and residential cross connection survey program. ***Approximately 120 of the 150 customers who were sent a meter changeout letter have scheduled or completed their appointments for 2026. Final notices will be sent 04/30/2026 with a water shut off date of 05/18/2026.***

2. **Spring Hydrant Flushing Program:** Harrison Utilities began the spring flushing program on April 20th. This procedure allows staff to ensure all fire hydrants are operational and water quality remains high.

3. **Neenah-Menasha Sewerage Commission (NMSC)**: Regular meeting of the NMSC was held on March 24th. Agendas and minutes for the meetings of the Neenah-Menasha Sewerage Commission are available at www.nmscwwtp.com.

   Due to extreme weather and flooding in the area, MCO estimates that 1.28 MG of partially treated wastewater overflowed structures at the treatment facility on April 2-4, 2026. This was reported to the DNR and public notifications were completed as required by WPDES permit. MCO had additional staff onsite during the high flows.

4. **Permits Issued in February**:
   a. Sanitary Sewer Connection:

Area	Single Family & Duplex	Multi-Family	Commercial
Lakeshore (Harrison)	0	0	0
Lift Station #4 – Harrison	2	0	0
Lift Station #4 – Menasha	2	0	0
Lift Station #6 (Harrison)	4	0	0
Total	**8**	**0**	

   b. Sanitary Sewer & Watermain Permit: None

Budget Impacts: None

Attachments: None

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: **Meeting Date:**

Alissa Van Eperen, Finance Director/Treasurer April 28, 2026

Title:

March 2026 Bills and Claims

Recommended Action:

Motion to Approve March's bills and claims for the Village and Harrison Utilities as presented.

Issue:

None.

Background and Additional Information:

Monthly Report

Budget Impacts:

Attachments:

- Village of Harrison March Check Register
- March Payroll Check Register
- Utilities March Check Register

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee			Amount
EFT	3/02/2026	INTERNAL REVENUE SERVICE-PAYROLL TAXES			
EMPLOYEE SOCIAL SECURITY 2/26/26				Manual Check	
100-00-21020-000-000	Social Security Taxes Payable				4,461.26
EMPLOYEE SOCIAL SECURITY 2/26/26					
100-00-21020-000-000	Social Security Taxes Payable				1,043.35
EMPLOYEE MEDICARE 2/26/26					
100-00-21020-000-000	Social Security Taxes Payable				4,461.26
EMPLOYER LIABILITY SOCIAL SEC 2/26/26					
100-00-21020-000-000	Social Security Taxes Payable				1,043.35
EMPLOYER LIABILITY MEDICARE 2/26/26					
100-00-21030-000-000	U.S. Withholding Taxes Payable				6,027.74
FED INCOME TAXES 2/26/26					
				Total	17,036.96
EFT	3/02/2026	DELTA DENTAL			
HWY DEPT MAR				Manual Check	
100-09-53311-200-000	Hwy Dept - Benefits				893.44
HWY DEPT MAR			2498093		
100-02-51400-200-000	Gen. Admin - Benefits				594.46
CLERK MANAGER OFFICE ASST MAR			2498093		
100-01-51101-200-000	Planning - Benefits				0.00
PLANNER MAR			2498093		
100-06-52200-200-000	Fire Dept - Benefits				255.60
FIRE MAR			2498093		
100-00-52400-201-000	Inspections - Benefits				127.80
BLDG INSP MAR			2498093		
100-00-14500-000-000	Due from Harrison Utilities				340.02
UTILITIES MAR 2026 DELTA DENTAL			1030874		
				Total	2,211.32
EFT	3/04/2026	VOXTELESYS, LLC			
TRUNK UNLMTD SRVR HOST LOCALE911				Manual Check	
100-02-51400-400-006	Gen. Admin - Service Contracts				248.70
TRUNK UNLMTD SRVR HOST LOCALE911			706198		
				Total	248.70
EFT	3/06/2026	PITNEY BOWES BANK INC RESERVE ACCOUNT			
ADDING MONEY POSTAGE ACCOUNT 15025158				Manual Check	

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee		Amount
100-02-51400-400-005	Gen. Admin - Postage			1,000.00
ADDING MONEY POSTAGE ACCOUNT 15025158				
			Total	1,000.00
EFT	3/06/2026	GFC LEASING - WI		
COVERAGE PERIOD 3/05/26 - 4/04/26			Manual Check	
100-02-51400-400-006	Gen. Admin - Service Contracts			274.96
COVERAGE PERIOD 3/05/26 - 4/04/26		I539379		
			Total	274.96
EFT	3/10/2026	BOARD OF COMMISSIONERS OF PUBLIC LANDS		
TID #2 LAND PURCHASE PRINCIPAL			Manual Check	
402-00-58100-000-000	G.O. Debt Principal - TID #2			70,778.99
TID #2 LAND PURCHASE PRINCIPAL		0000022046		
402-00-58290-000-000	G.O. Debt Interest - TID #2			48,787.75
TID #2 LAND PURCHASE INTEREST		0000022046		
405-00-58100-000-000	G.O. Debt Principal - TID #5			37,375.84
TID #5 LAND PURCHASE PRINCIPAL		0000022046		
405-00-58290-000-000	G.O. Debt Interest - TID #5			28,427.05
TID #5 LAND PURCHASE INTEREST		0000022046		
			Total	185,369.63
EFT	3/10/2026	CHARTER COMMUNICATIONS- 78401		
SERVICE PERIOD 2/24/26-3/23/26			Manual Check	
100-02-51400-400-006	Gen. Admin - Service Contracts			119.99
SERVICE PERIOD 2/24/26-3/23/26		153078401022126		
			Total	119.99
EFT	3/10/2026	CHARTER COMMUNICATIONS- 97501		
SERVICE PERIOD 2/24/26-3/23/26			Manual Check	
100-02-51400-400-006	Gen. Admin - Service Contracts			137.68
SERVICE PERIOD 2/24/26-3/23/26		152897501022126		
			Total	137.68
EFT	3/10/2026	CHARTER COMMUNICATIONS- 78701		
ACC 153078701 SERVICE 2/24/26-3/23/26			Manual Check	
100-02-51400-400-006	Gen. Admin - Service Contracts			514.62
ACC 153078701 SERVICE 2/24/26-3/23/26		153078701022126		
			Total	514.62

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee			Amount
EFT	3/10/2026	UNEMPLOYMENT INSURANCE			
BENEFIT CHARGES BALANCE FEBRUARY				Manual Check	
100-02-51400-200-000	Gen. Admin - Benefits				2.85
BENEFIT CHARGES BALANCE FEBRUARY					
				Total	2.85
EFT	3/10/2026	WI DEPT OF REVENUE-PAYROLL TAXES			
STATE TAXES WT-6 FOR PAYROLL 2/26/26				Manual Check	
100-00-21040-000-000	State Withholding Tax Payable				3,091.10
STATE TAXES WT-6 FOR PAYROLL 2/26/26					
				Total	3,091.10
EFT	3/11/2026	UNITED HEALTHCARE			
SHOP MAR 2026 HEALTH INSURANCE				Manual Check	
100-09-53311-200-000	Hwy Dept - Benefits				16,160.98
SHOP MAR 2026 HEALTH INSURANCE			067076988367		
100-02-51400-200-000	Gen. Admin - Benefits				11,404.41
OFFICE MAR 2026 HEALTH INSURANCE			067076988367		
100-01-51101-200-000	Planning - Benefits				0.00
PLANNER MAR 2026 HEALTH INSURANCE			067076988367		
100-06-52200-200-000	Fire Dept - Benefits				5,023.06
FIRE MAR 2026 HEALTH INSURANCE			067076988367		
100-00-52400-201-000	Inspections - Benefits				2,216.62
BLDG INSP MAR 2026 HEALTH INSURANCE			067076988367		
100-00-14500-000-000	Due from Harrison Utilities				5,349.80
UTILITIES MAR 2026 HEALTH INSURANCE			067076988367		
				Total	40,154.87
EFT	3/12/2026	GARNISHMENT - PAYROLL			
VILLAGE GARNISHMENT PAYROLL 3/12/26				Manual Check	
100-00-21050-000-000	Garnishment Deductions Payable				92.31
VILLAGE GARNISHMENT PAYROLL 3/12/26					
				Total	92.31
EFT	3/13/2026	PITNEY BOWES BANK INC RESERVE ACCOUNT			
ADDING MONEY POSTAGE ACCOUNT 15025158				Manual Check	
100-02-51400-400-005	Gen. Admin - Postage				1,000.00
ADDING MONEY POSTAGE ACCOUNT 15025158					
				Total	1,000.00

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee		Amount
EFT	3/13/2026	WI DEFERRED COMP		
UTILITIES DEF COMP PAYROLL 3/12/26			Manual Check	
100-00-21525-000-000	Wisc Deferred Comp Payable			500.00
UTILITIES DEF COMP PAYROLL 3/12/26				
100-00-21525-000-000	Wisc Deferred Comp Payable			775.00
VILLAGE DEF COMP PAYROLL 3/12/26				
100-00-21525-000-000	Wisc Deferred Comp Payable			635.00
VILLAGE ROTH PAYROLL 3/12/26				
100-00-21525-000-000	Wisc Deferred Comp Payable			200.00
UTILITIES ROTH PAYROLL 3/12/26				
			Total	2,110.00
EFT	3/16/2026	INTERNAL REVENUE SERVICE-PAYROLL TAXES		
EMPLOYEE SOCIAL SECURITY 3/12/26			Manual Check	
100-00-21020-000-000	Social Security Taxes Payable			4,479.03
EMPLOYEE SOCIAL SECURITY 3/12/26				
100-00-21020-000-000	Social Security Taxes Payable			1,047.50
EMPLOYEE MEDICARE 3/12/26				
100-00-21020-000-000	Social Security Taxes Payable			4,479.03
EMPLOYER LIABILITY SOCIAL SEC 3/12/26				
100-00-21020-000-000	Social Security Taxes Payable			1,047.50
EMPLOYER LIABILITY MEDICARE 3/12/26				
100-00-21030-000-000	U.S. Withholding Taxes Payable			5,957.31
FED INCOME TAXES 3/12/26				
			Total	17,010.37
EFT	3/16/2026	VERIZON WIRELESS		
IPAD FOR STATION 60			Manual Check	
100-06-52200-500-022	Fire Dept - Telephone			10.17
IPAD FOR STATION 60		6137052351		
100-06-52200-500-022	Fire Dept - Telephone			10.17
IPAD FOR STATION 70		6137052351		
100-06-52200-500-022	Fire Dept - Telephone			27.65
PLAN ACCOUNT CHARGES 2/27-3/26		6137052351		
			Total	47.99
EFT	3/16/2026	CHARTER COMMUNICATIONS- 82914		
INTERNET SERVICE PERIOD 2/25/26-3/24/26			Manual Check	

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee		Amount
100-00-55200-000-000	Parks - Maint. and Utilities			120.00
	INTERNET SERVICE PERIOD 2/25/26-3/24/26 82914022526			
			Total	120.00
EFT	3/17/2026	GORDON FLESCH CO INC		
BILL PERIOD 2/4/25 - 3/4/26 IMAGES			Manual Check	
100-02-51400-400-006	Gen. Admin - Service Contracts			387.03
	BILL PERIOD 2/4/25 - 3/4/26 IMAGES IN15531591			
			Total	387.03
EFT	3/20/2026	HARRISON UTILITIES		
ACCOUNT 000-2781-00 BILL 1/20-2/19			Manual Check	
100-06-52200-500-023	Fire Dept - Water/Sewer			87.04
	ACCOUNT 000-2781-00 BILL 1/20-2/19			
			Total	87.04
EFT	3/23/2026	RELIANCE STANDARD LIFE INSURANCE COMPANY		
APR 2026 LIFE & DISABILITY HWY DEPT			Manual Check	
100-09-53311-200-000	Hwy Dept - Benefits			430.40
	APR 2026 LIFE & DISABILITY HWY DEPT			
100-02-51400-200-000	Gen. Admin - Benefits			398.86
	APR 2026 LIFE & DISABILITY OFFICE			
100-01-51101-200-000	Planning - Benefits			56.36
	APR 2026 LIFE & DISABILITY PLANNER			
100-06-52200-200-000	Fire Dept - Benefits			130.16
	APR 2026 LIFE & DISABILITY FIRE			
100-00-52400-201-000	Inspections - Benefits			64.70
	APR 2026 LIFE & DISABILITY BLDG INSP			
			Total	1,080.48
EFT	3/25/2026	SHERWOOD WATER & SEWER		
ACCT 000-3055-00 STATION 60 1/30-2/27			Manual Check	
100-06-52200-500-023	Fire Dept - Water/Sewer			179.50
	ACCT 000-3055-00 STATION 60 1/30-2/27			
100-06-52200-500-023	Fire Dept - Water/Sewer			84.07
	ACCT 000-3050-00 TOWN 1/30-2/27			
			Total	263.57
EFT	3/25/2026	WI DEPT OF REVENUE-PAYROLL TAXES		
STATE TAXES WT-6 FOR PAYROLL 3/12/26			Manual Check	

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee			Amount
100-00-21040-000-000	State Withholding Tax Payable				3,088.22
STATE TAXES WT-6 FOR PAYROLL 3/12/26					
				Total	3,088.22
EFT	3/26/2026	GARNISHMENT - PAYROLL			
VILLAGE GARNISHMENT PAYROLL 3/26/26				Manual Check	
100-00-21050-000-000	Garnishment Deductions Payable				92.31
VILLAGE GARNISHMENT PAYROLL 3/26/26					
				Total	92.31
EFT	3/26/2026	VERIZON WIRELESS			
FROM 3/6-4/5/26 OFFICE				Manual Check	
100-00-51600-500-022	Municipal Bldg - Telephone				267.16
FROM 3/6-4/5/26 OFFICE			6137784472		
100-09-53311-500-022	Hwy Dept - Telephone				326.52
FROM 3/6-4/5/26 HWY DEPT			6137784472		
100-00-51100-500-022	Village Board - Telephone				265.75
FROM 3/6-4/5/26 BOARD			6137784472		
100-06-52200-500-022	Fire Dept - Telephone				76.27
FROM 3/6-4/5/26 FIRE			6137784472		
100-00-11100-000-000	SHARE OF CHECKING-General				272.47
FROM 3/6-4/5/26 HARRISON UTILITIES			6137784472		
				Total	1,208.17
EFT	3/27/2026	WI DEFERRED COMP			
UTILITIES DEF COMP PAYROLL 3/26/26				Manual Check	
100-00-21525-000-000	Wisc Deferred Comp Payable				500.00
UTILITIES DEF COMP PAYROLL 3/26/26					
100-00-21525-000-000	Wisc Deferred Comp Payable				775.00
VILLAGE DEF COMP PAYROLL 3/26/26					
100-00-21525-000-000	Wisc Deferred Comp Payable				635.00
VILLAGE ROTH PAYROLL 3/26/26					
100-00-21525-000-000	Wisc Deferred Comp Payable				200.00
UTILITIES ROTH PAYROLL 3/26/26					
				Total	2,110.00
EFT	3/27/2026	WE ENERGIES			
ACCT 0716666446-00001 FIRE DEPT #2 ELEC				Manual Check	
100-06-52200-500-020	Fire Dept - Electric				208.94
ACCT 0716666446-00001 FIRE DEPT #2 ELEC					

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-53420-004-000		Street Lighting - HAA ACCT 0716666446-00003 General Lights	1,676.41
100-00-51600-500-021		Municipal Bldg - Heat ACCT 0716666446-00004 HALL/SHOP GAS HEAT	0.00
100-00-55200-000-000		Parks - Maint. and Utilities ACCT 0716666446-6 COMMUNITY PARK LIGHTS	327.94
100-09-53311-500-020		Hwy Dept - Electric ACCT 0716666446-00007 ELECTRIC SHOP 60%	1,285.58
100-00-51600-500-020		Municipal Bldg - Electric ACCT 0716666446-00007 TOWN HALL ELEC 40%	857.06
100-06-52200-500-021		Fire Dept - Heat ACCT 0716666446-00008 FIRE DEPT #1 HEAT	676.75
100-00-53420-000-000		Street Lighting - General ACCT 0716666446-9 LED STREET LIGHTING	323.04
100-00-55200-000-000		Parks - Maint. and Utilities ACCT 0716666446-00010 Shelter-Noe Road	38.15
100-06-52200-500-021		Fire Dept - Heat ACCT 0716666446-00011 FIRE DEPT #2 GAS	518.63
100-00-55200-000-000		Parks - Maint. and Utilities ACCT0716666446-12 COMMPARK SPECIALEVENTS	14.22
100-06-52200-500-020		Fire Dept - Electric ACCT 0716666446-00013 FIRE DEPT #1 ELEC	222.18
100-00-53635-100-000		Compost Site ACCT 0716666446-00016 YARD WASTE	19.37
100-00-55200-000-000		Parks - Maint. and Utilities ACCT 0716666446-26 NOE RD TRAIL LIGHTS	38.33
100-00-55200-000-000		Parks - Maint. and Utilities ACCT 0716666446-27 COMM PARK FIREPIT	43.67
400-00-52200-000-000		Capital Outlay - Fire ACCT 0716666446-30 TEMP ELEC NEW FIRE 70	1,609.76
100-00-53420-000-000		Street Lighting - General SERVICE CREDIT	0.00
		Total	7,860.03

EFT 3/30/2026 INTERNAL REVENUE SERVICE-PAYROLL TAXES
EMPLOYEE SOCIAL SECURITY 3/26/26 Manual Check

100-00-21020-000-000		Social Security Taxes Payable EMPLOYEE SOCIAL SECURITY 3/26/26	5,223.57

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee		Amount
100-00-21020-000-000	Social Security Taxes Payable			1,221.63
EMPLOYEE MEDICARE 3/26/26				
100-00-21020-000-000	Social Security Taxes Payable			5,223.57
EMPLOYER LIABILITY SOCIAL SEC 3/26/26				
100-00-21020-000-000	Social Security Taxes Payable			1,221.63
EMPLOYER LIABILITY MEDICARE 3/26/26				
100-00-21030-000-000	U.S. Withholding Taxes Payable			7,419.45
FED INCOME TAXES 3/26/26				
			Total	20,309.85

EFT 3/31/2026 WISCONSIN EMPLOYEE TRUST FUND (ETF)
VOH RETIREMENT MAR Manual Check

100-00-21520-000-000	Wisconsin Retirement Payable			19,022.36
VOH RETIREMENT MAR		341569		
100-00-21520-000-000	Wisconsin Retirement Payable			4,962.92
UTILITIES RETIREMENT MAR		341569		
			Total	23,985.28

EFT 3/31/2026 PITNEY BOWES GLOBAL FINANCIAL SERV-METER INV
POSTAGE METER 12/30/25 - 3/29/26 Manual Check

100-02-51400-400-006	Gen. Admin - Service Contracts			365.26
POSTAGE METER 12/30/25 - 3/29/26		3322157684		
100-00-14500-000-000	Due from Harrison Utilities			40.58
POSTAGE METER UTILITIES 12/30/25-3/29/26		3322157684		
			Total	405.84

17431 3/04/2026 AMAZON CAPITAL SERVICES
ACCT A20A2BJMQA237Q

100-02-51400-400-000	Gen. Admin - Supplies			18.49
FROM 2/17 WALL CALENDAR BOARD ROOM		1NMN-VHNM-FJKG		
100-02-51400-400-000	Gen. Admin - Supplies			344.98
FROM 2/17 DESKTOP PRINTER		1KPM-H11C-1QF4		
100-02-51400-400-000	Gen. Admin - Supplies			44.70
FROM 3/1 PENS, CARD STOCK, RUBBER BANDS		166J-6MPN-X63C		
100-02-51400-400-000	Gen. Admin - Supplies			20.79
FROM 3/2 RECYCLING WASTEBASKETS		1TW6-XYWW-H4QH		
			Total	428.96

17432 3/04/2026 AUTO VALUE
104005820

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-09-53311-700-000		Hwy Dept - Equip Maintenance	81.05
FROM 2/18 ONAN GENERATOR SEAL,SEPARATOR 104005820			
		Total	81.05
17433	3/04/2026	BAYLAND BUILDINGS INC	
H0006-06-24-00138 PROJ 25-6094			
400-00-57190-000-000		Capital Outlay - Genr'l Govt	373,308.06
CERT PAY 3 GARAGE & NEW ADDITION			
		Total	373,308.06
17434	3/04/2026	BRUSH BOY CUSTOMS, LLC	
2646			
100-09-53315-902-000		Hwy Dept - Signs	60.00
FROM 2/12 911 SIGN W5655 2646			
		Total	60.00
17435	3/04/2026	C & R PUMPERS INC	
I52840			
100-00-55200-000-000		Parks - Maint. and Utilities	390.00
FR 2/13 PORTABLE TOLIETS FARMERS FIELD I52840			
		Total	390.00
17436	3/04/2026	CALUMET COUNTY TREASURER	
PARCEL 46756 BILL 217823			
100-05-51500-000-000		Assessor - Contract	16.60
PARCEL 46756 TAX BILL VALUATION ERROR			
		Total	16.60
17437	3/04/2026	CALUMET COUNTY TREASURER-SHERIFFS DEPT CONTRA	
2037		Previous Year Expense	
100-00-52100-000-000		Law Enforcement - Contract	324,144.19
DECEMBER 2025 RECON TO ACTUAL			
		Total	324,144.19
17438	3/04/2026	CALUMET COUNTY TREASURER-SHERIFFS DEPT CONTRA	
2069, 2070			
100-00-52100-000-000		Law Enforcement - Contract	99,889.94
JANUARY 2026 2069			
100-00-52100-000-000		Law Enforcement - Contract	99,889.94
FEBRUARY 2026 2070			

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee			Amount
				Total	199,779.88
17439	3/04/2026	CARSTENS ACE HARDWARE			
289746, 290057					
100-09-53311-505-000		Hwy Dept - Building Maint			32.20
		FROM 2/18 TOLIET SEAT, HINGE	289746		
100-09-53311-700-000		Hwy Dept - Equip Maintenance			37.07
		FROM 2/26 STEAMER SUPPLIES	290057		
				Total	69.27
17440	3/04/2026	CORPORATE NETWORK SOLUTIONS, INC			
82009					
100-02-51400-400-000		Gen. Admin - Supplies			1,450.00
		2/20 LENOVO THINKBOOK,DOCK,MONITRS ITMGR	82009		
				Total	1,450.00
17441	3/04/2026	DICKS FAMILY FOODS			
1-234260, 1-235756, 2-249218, 3-504670					
100-06-52200-400-000		Fire Dept - Supplies/Services			134.84
		FROM 12/23 SODA, WATER, GATORADE	001-00234260		
100-06-52200-400-000		Fire Dept - Supplies/Services			223.71
		FROM 1/4 FOOD AND SUPPLIES	002-00249218		
100-06-52200-400-000		Fire Dept - Supplies/Services			10.96
		FROM 1/5 BOWLS, SPOONS	001-00235756		
100-06-52200-400-000		Fire Dept - Supplies/Services			190.74
		FROM 1/15 WATER, GATORADE & SODA	003-00504670		
				Total	560.25
17442	3/04/2026	EMMONS BUSINESS INTERIORS			
230115, 230126					
100-00-52100-000-000		Law Enforcement - Contract			2,006.86
		FROM 2/23 CHAIRS FOR OFFICERS	230115		
100-02-51400-400-000		Gen. Admin - Supplies			500.82
		FROM 2/23 CHAIR IT MANAGER	230115		
210-00-57220-000-000		Capital Outlay - Police			5,852.08
		FROM 2/24 SERGEANT OFFICE WORKSPACE	230126		
100-02-51400-400-000		Gen. Admin - Supplies			5,576.47
		FROM 2/24 IT MANAGER WORKSPACE	230126		
				Total	13,936.23

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee		Amount
17443	3/04/2026	FACTORY MOTOR PARTS		
18-2345544				
100-09-53311-700-000	Hwy Dept - Equip Maintenance			23.71
FROM 2/23 DR TRIMMER BATTERY		18-2345544		
			Total	23.71
17444	3/04/2026	FARRELL EQUIPMENT & SUPPLY CO		
291972				
100-09-53311-505-000	Hwy Dept - Building Maint			21.99
FROM 2/24 CAULK TUBE		291972		
			Total	21.99
17445	3/04/2026	FIEDLER HOMES LLC		
ESCROW RETURN N8854 KILLARNEY				
100-00-21060-000-000	Building Escrows Payable			1,500.00
ESCROW RETURN N8854 KILLARNEY				
			Total	1,500.00
17446	3/04/2026	GAT SUPPLY, INC		
463718-1				
100-09-53311-400-000	Hwy Dept - Supplies			563.32
FROM 2/26 GLOVES, SAFETY GLASSES		463718-1		
			Total	563.32
17447	3/04/2026	GATEWOOD HOMES		
GRADING ESCROW RETURN W5884 EDGEWOOD				
100-00-21060-000-000	Building Escrows Payable			1,500.00
GRADING ESCROW RETURN W5884 EDGEWOOD				
			Total	1,500.00
17448	3/04/2026	GFL ENVIRONMENTAL		
U30000217402				
100-00-53620-000-000	Refuse and Garbage Services			79.00
COMMUNITY PARK TRASH PICKUP MAR		U30000217402		
			Total	79.00
17449	3/04/2026	GFL ENVIRONMENTAL		
U30000217571				
100-00-53620-000-000	Refuse and Garbage Services			36,876.91
RES TRASH FOR FEB		U30000217571		

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee		Amount
100-00-53635-000-000		Recycling Services		24,569.85
RES RECYCLING FOR FEB			U30000217571	
100-00-53620-000-000		Refuse and Garbage Services		89.59
COMMERCIAL TRASH DUMPSTER VHALL FEB			U30000217571	
100-00-53635-000-000		Recycling Services		61.13
COMMERCIAL RECYCLING DUMPSTER VHALL FEB			U30000217571	
100-00-53620-000-000		Refuse and Garbage Services		0.00
DAMAGED CARTS			N/A	
100-00-53620-000-000		Refuse and Garbage Services		0.00
FUEL SURCHARGE RESIDENT PICKUP			NA	
100-00-53620-000-000		Refuse and Garbage Services		31.14
FUEL SURCHARGE VILLAGE HALL PICKUP			U30000217571	
100-00-53620-000-000		Refuse and Garbage Services		0.00
CONTAMINATION CHRG			NA	
100-00-53620-000-000		Refuse and Garbage Services		0.00
EXTRA PICKUP			NA	
100-00-53620-000-000		Refuse and Garbage Services		0.00
FALL YARD PICKUP			NA	
100-00-53620-000-000		Refuse and Garbage Services		-50.00
BULKY ITEM PICKUP - CREDIT FOR ERROR			U30000217571	
100-00-53620-000-000		Refuse and Garbage Services		0.00
SPRING YARD PICKUP			NA	
100-00-53620-000-000		Refuse and Garbage Services		50.00
BULKY ITEM PICKUP - W6060 SWEET WILLIAM			U30000217571	
100-00-53620-000-000		Refuse and Garbage Services		0.00
BULKY ITEM PICKUP -			NA	
100-00-53620-000-000		Refuse and Garbage Services		0.00
BULKY ITEM PICKUP -			NA	
			Total	61,628.62
17450	3/04/2026	GOVERNMENT FORMS AND SUPPLIES		
360106, 360107				
100-00-51440-400-000		Elections - Supplies		2,194.22
FROM 2/11 EL-122 ELECTION ENVELOPES			360106	
100-00-51440-400-000		Elections - Supplies		2,194.22
FR 2/11 EL-120 OUTER ELECTION ENVELOPES			360107	
			Total	4,388.44

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee			Amount
17451	3/04/2026	GRAINGER			
9815055927, 9823419511					
100-09-53311-505-000	Hwy Dept - Building Maint				549.41
FROM 2/20 COFFING BOTTOM HOOK ASSEMBLY			9815055927		
100-09-53311-505-000	Hwy Dept - Building Maint				18.82
FROM 2/27 ROLLER GUIDE			9823419511		
				Total	568.23
17452	3/04/2026	GRUETT'S			
17934P					
100-09-53311-505-000	Hwy Dept - Building Maint				68.40
FROM 2/26 STEEL			17934P		
				Total	68.40
17453	3/04/2026	HYDROCLEAN EQUIPMENT INC			
34983, 35042, 35161					
100-09-53311-700-000	Hwy Dept - Equip Maintenance				493.40
FROM 2/16 CONTROL BOX REMOTE			34983		
100-09-53311-700-000	Hwy Dept - Equip Maintenance				736.95
FROM 2/19 WATER USAGE UNIT,FILTER CART			35042		
100-09-53311-700-000	Hwy Dept - Equip Maintenance				533.18
FROM 2/26 REPAIR TRAILER PUMP SEALS			35161		
				Total	1,763.53
17454	3/04/2026	IKM BUILDING SOLUTIONS			
APP 742500905 FIRE RESCUE STATION 70					
400-00-52200-000-000	Capital Outlay - Fire				38,570.00
APP 742500905 FIRE RESCUE STATION 70					
				Total	38,570.00
17455	3/04/2026	JAMES HENKEL			
GRADING ESCROW RETURN W5836 ROUNDSTONE					
100-00-21060-000-000	Building Escrows Payable				1,500.00
GRADING ESCROW RETURN W5836 ROUNDSTONE					
				Total	1,500.00
17456	3/04/2026	JOHNSON AND JONET MECHANICAL			
PROJ 634501 FIRE RESCUE STATION 70					
400-00-52200-000-000	Capital Outlay - Fire				242,445.07
PROJ 634501 FIRE RESCUE STATION 70					

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee			Amount
				Total	242,445.07
17457	3/04/2026	KAATS WATER CONDITIONING INC			
68793TP, 69034TP					
100-09-53311-400-000	Hwy Dept - Supplies				34.40
CHARGES FROM 2/10/26			68793TP		
100-09-53311-400-000	Hwy Dept - Supplies				51.60
CHARGES FROM 2/24/26			69034TP		
				Total	86.00
17458	3/04/2026	KEITH LIVINGSTON			
ESCROW RETURN N8881 KILLARNEY					
100-00-21060-000-000	Building Escrows Payable				1,500.00
ESCROW RETURN N8881 KILLARNEY					
				Total	1,500.00
17459	3/04/2026	KIMBERLY AREA SCHOOL DISTRICT			
INVOICE 2/24/26 FARMERS FIELD PAVILION					
201-00-57220-000-000	Capital Outlay - Park Impact				813.65
FARMERS FIELD PAVILION MENARDS INVOICES					
				Total	813.65
17460	3/04/2026	KITZ & PFEIL - OSHKOSH			
50765/2					
100-09-53311-400-000	Hwy Dept - Supplies				31.08
CUST 812330 BOLTS, HARDWARE MISC			50765/2		
				Total	31.08
17461	3/04/2026	KLINK HYDRAULICS LLC			
BR754, BR789, BR792					
100-09-53311-700-000	Hwy Dept - Equip Maintenance				71.40
FROM 2/12 SEWER NOZZLES			BR754		
100-09-53311-700-000	Hwy Dept - Equip Maintenance				326.79
FROM 2/19 BLACK HOSE, HOSE ASSEMBLY			BR789		
100-09-53311-400-000	Hwy Dept - Supplies				874.50
FROM 2/19 HYDRAULIC HOSE			BR792		
				Total	1,272.69
17462	3/04/2026	LANGE ENTERPRISES INC			
94331, 94410					

NICOLET (INVESTORS) BANK VOH Accounting Checks

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Check Nbr	Check Date	Payee		Amount
100-09-53315-902-000	Hwy Dept - Signs			357.77
FROM 2/12 POPULATION SIGNS		94331		
100-09-53315-902-000	Hwy Dept - Signs			986.10
FROM 2/24 NO PARKING SIGNS		94410		
			Total	1,343.87
17463	3/04/2026	LEXINGTON HOMES INC		
6596 STEAMBOAT, 9305,08,55,59 GEMSTONE				
100-00-21060-000-000	Building Escrows Payable			1,500.00
GRADING ESCROW RETURN W6596 STEAMBOAT				
100-00-21060-000-000	Building Escrows Payable			1,500.00
GRADING ESCROW RETURN N9305 GEMSTONE				
100-00-21060-000-000	Building Escrows Payable			1,500.00
GRADING ESCROW RETURN N9359 GEMSTONE				
100-00-21060-000-000	Building Escrows Payable			1,500.00
GRADING ESCROW RETURN N9308 GEMSTONE				
100-00-21060-000-000	Building Escrows Payable			1,500.00
GRADING ESCROW RETURN N9355 GEMSTONE				
			Total	7,500.00
17464	3/04/2026	LINDE GAS & EQUIPMENT INC		
55089272				
100-09-53311-400-000	Hwy Dept - Supplies			55.59
FROM 2/22 CYLINDER RENT		55089272		
			Total	55.59
17465	3/04/2026	LISOWE OIL DIV OF ADVANCED FUEL SERV		
81261, 81307				
100-09-53311-600-030	Hwy Dept - Fuel			2,408.82
FROM 2/18/26		81261		
100-09-53311-600-030	Hwy Dept - Fuel			2,120.05
FROM 2/26/26		81307		
			Total	4,528.87
17466	3/04/2026	MACQUEEN EMERGENCY		
P62904, P63220				
100-06-52200-700-000	Fire Dept - Equip Maintenance			509.87
FROM 2/20 FACEPIECE & BAG		P62904		
100-06-52200-404-000	Fire Dept - Annual Tests/Certs			944.50
FROM 2/26 COMPRESSOR ANNUAL SERVICE		P63220		

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee		Amount
			Total	1,454.37
17467	3/04/2026	MCMAHON		
942346				
100-00-53441-100-000		Illicit Discharge Program		3,760.00
2025 ILLICIT DISCHARGE		942346		
			Total	3,760.00
17468	3/04/2026	MENARDS-APPLETON EAST		
90110, 90172, 90627				
100-09-53311-400-000		Hwy Dept - Supplies		217.07
FROM 2/17 STACKABLE BINS, SHELF BINS,2X4		90110		
100-09-53311-400-000		Hwy Dept - Supplies		175.98
FROM 2/18 STEP LADDER, BROOM,CARPET TAPE		90172		
100-09-53311-505-000		Hwy Dept - Building Maint		187.27
FROM 2/27 CAULK GUN, CAULK, KEROSENE		90627		
			Total	580.32
17469	3/04/2026	MIDWEST DESIGN HOMES INC		
ESC RTN 9293CONSTELLATION DEDUCT 3FINALS				
100-00-21060-000-000		Building Escrows Payable		1,400.00
ESC RTN 9293CONSTELLATION DEDUCT 3FINALS				
			Total	1,400.00
17470	3/04/2026	MIRON CONSTRUCTION CO INC		
PROJ 250890 FIRE RESCUE STATION 70				
400-00-52200-000-000		Capital Outlay - Fire		451,751.48
PROJ 250890 FIRE RESCUE STATION 70				
			Total	451,751.48
17471	3/04/2026	NBD CONSTRUCTION LLC		
ESCROW RETURN W4613 CREEKVIEW				
100-00-21060-000-000		Building Escrows Payable		1,500.00
ESCROW RETURN W4613 CREEKVIEW				
			Total	1,500.00
17472	3/04/2026	PLESHEK'S OUTDOOR POWER LLC		
2448				
400-00-57324-000-000		Capital Outlay - Highway Equip		12,733.39
FROM 2/25 TORO ZERO TURN COMM MOWER		2448		

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee		Amount
			Total	12,733.39
17473	3/04/2026	PREMIER PROMOTIONS LLC		
36046, 36047				
100-06-52200-400-000	Fire Dept - Supplies/Services			183.00
FROM 2/16 SWEATSHIRT, T SHIRTS, POLOS		36046		
100-06-52200-400-000	Fire Dept - Supplies/Services			588.00
FROM 2/16 T SHIRT WEBSTORE LESS CREDIT		36047		
			Total	771.00
17474	3/04/2026	RG4 INVESTMENTS LLC		
REIMBURSE BROKERAGE FEES BUYER CROSS 1&2				
402-00-51510-000-000	Administrative Costs - TID #2			1,250.00
REIMBURSE CROSSROADS LOT 1&2 BROKER FEES				
			Total	1,250.00
17475	3/04/2026	RIESTERER & SCHNELL INC - Pulaski		
9244659				
100-09-53311-700-000	Hwy Dept - Equip Maintenance			148.80
FROM 2/27 GREASE		9244659		
			Total	148.80
17476	3/04/2026	ROCKET INDUSTRIAL INC		
IN00567400				
100-00-51600-400-000	Municipal Bldg - Supplies			88.54
FROM 2/18 HARD ROLL PAPER TOWELS 2 CASES IN00567400				
			Total	88.54
17477	3/04/2026	SCOTT LAMERS CONSTRUCTION LLC		
6203		Previous Year Expense		
230-00-53441-300-000	Storm Catch Basin Program			33,595.25
2025 CATCH BASINS PROJECT				
			Total	33,595.25
17478	3/04/2026	SERVICEMASTER BUILDING MAINTENANCE		
48571				
100-02-51400-400-006	Gen. Admin - Service Contracts			1,355.00
FROM 3/1 JANITORIAL MAR		48571		
100-02-51400-400-006	Gen. Admin - Service Contracts			150.00
FROM 2/5/26 SCRUB & REFINISH OFFICE ROOM		48571		

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee			Amount
				Total	1,505.00
17479	3/04/2026	SHERWIN-WILLIAMS BUCHANAN			
535-8, 757-8 & 905-3 LESS TAX, 48936CB					
100-09-53311-505-000	Hwy Dept - Building Maint				335.68
FROM 2/18 GRAY EPOXY MATCH			535-8		
100-09-53311-505-000	Hwy Dept - Building Maint				-4.00
FROM 9/16 CREDIT FOR SALES TAX			48936CB		
100-09-53311-505-000	Hwy Dept - Building Maint				320.47
FR 2/23 SUPPLIES, EPOXY LESS SALES TAX			757-8		
100-09-53311-505-000	Hwy Dept - Building Maint				77.16
FROM 2/27 GRAY EPOXY LESS SALES TAX			905-3		
				Total	729.31
17480	3/04/2026	SMT MANUFACTURING & SUPPLY LLC			
87579-IN, 87593-IN					
100-09-53311-700-000	Hwy Dept - Equip Maintenance				74.48
FROM 2/24 BELTS #52			87579-IN		
100-09-53311-700-000	Hwy Dept - Equip Maintenance				-42.28
FROM 12/4/24 CREDIT BELTS WRONG SIZE			83247-CM		
100-09-53311-700-000	Hwy Dept - Equip Maintenance				86.79
FROM 2/25 MOWER TRACTOR BELTS			87593-IN		
				Total	118.99
17481	3/04/2026	SUPERIOR VISION INSURANCE			
950372					
100-09-53311-200-000	Hwy Dept - Benefits				150.16
SHOP VISION INSURANCE MAR 26			950372		
100-02-51400-200-000	Gen. Admin - Benefits				124.52
OFFICE VISION INSURANCE MAR 26			950372		
100-01-51101-200-000	Planning - Benefits				0.00
PLANNER VISION INSURANCE MAR 26			950372		
100-06-52200-200-000	Fire Dept - Benefits				51.28
FIRE VISION INSURANCE MAR 26			950372		
100-00-52400-201-000	Inspections - Benefits				25.64
BLDG INSP VISION INSURANCE MAR 26			950372		
100-00-14500-000-000	Due from Harrison Utilities				65.92
UTILITIES VISION INSURANCE MAR 26			950372		
				Total	417.52

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee		Amount
17482	3/04/2026	TASC		
MAR 2026 BILLING				
100-02-51400-400-006	Gen. Admin - Service Contracts			50.00
MAR 2026 BILLING		IN3662891		
			Total	50.00
17483	3/04/2026	THE UNIFORM SHOPPE OF GREEN BAY INC		
11417, 11418, 13524				
100-06-52200-400-000	Fire Dept - Supplies/Services			71.95
FROM 10/6 POLO & EMBROIDERY		11417		
100-06-52200-400-000	Fire Dept - Supplies/Services			151.90
FROM 10/6 POLOS & EMBROIDERY		11418		
100-06-52200-400-000	Fire Dept - Supplies/Services			169.90
FROM 12/30 TACTICAL PANTS		13524		
			Total	393.75
17484	3/04/2026	ULINE		
204269728, 204386516				
100-09-53311-505-000	Hwy Dept - Building Maint			929.75
FR 2/16 PALLET RACK,ADDTL BEAMS,WIREDECK		204269728		
100-09-53311-505-000	Hwy Dept - Building Maint			406.64
FROM 2/18 ADDITIONAL BEAMS, WIRE DECKING		204386516		
			Total	1,336.39
17485	3/04/2026	VAN'S REALTY & CONSTRUCTION		
ESCROW RTNS W6527 BREEZY, N9221 DYLAN				
100-00-21060-000-000	Building Escrows Payable			1,500.00
ESCROW RETURN W6527 BREEZY				
100-00-21060-000-000	Building Escrows Payable			1,500.00
ESCROW RETURN N9221 DYLAN				
			Total	3,000.00
17486	3/04/2026	VANDE HEY BRANTMEIER AUTOMOTIVE GROUP		
5169697/2				
100-09-53311-600-600	Hwy Dept - Vehicle Maintenance			1,534.31
FROM 2/19 23 CHEV BRAKE PADS & ROTORS		5169697/2		
			Total	1,534.31
17487	3/04/2026	VOE POWER & SYSTEMS LLC		
PROJ 634501 FIRE RESCUE STATION 70				

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee		Amount
400-00-52200-000-000	Capital Outlay - Fire			98,514.37
PROJ 634501 FIRE RESCUE STATION 70			634501	
			Total	98,514.37
17488	3/04/2026	VW HOMES LLC		
ESCROW RETURN W5642 TONYS				
100-00-21060-000-000	Building Escrows Payable			1,500.00
ESCROW RETURN W5642 TONYS				
			Total	1,500.00
17489	3/04/2026	WINNEBAGO PEST CONTROL LLC		
2/17/2026				
100-09-53311-505-000	Hwy Dept - Building Maint			30.00
2/17 BAIT CHECK VILLAGE HALL			02172026	
100-06-52200-505-000	Fire Dept - Bldg Maintenance			60.00
2/17 BAIT CHECK FIRE STATIONS			02172026	
			Total	90.00
17490	3/04/2026	ZANDER PRESS INC		
118216				
100-02-51400-800-005	Gen. Admin - Newsltr & Postage			2,580.06
FROM 2/24 SPRING NEWSLETTER			118216	
			Total	2,580.06
17491	3/18/2026	AMAZON CAPITAL SERVICES		
ACCT A20A2BJMQA237Q				
100-02-51400-400-000	Gen. Admin - Supplies			281.44
FR 3/4 WASTEBSKTS,IT SUPPLIES,CORK BOARD			1MKK-9DXK-9RJQ	
100-00-52100-000-000	Law Enforcement - Contract			51.99
FROM 3/4 CHAIR MAT SERGEANT OFFICE			1MKK-9DXK-9RJQ	
100-09-53311-400-000	Hwy Dept - Supplies			99.99
FROM 3/9 LAMINATING MACHINE			1CMM-PJ34-KD4J	
100-02-51400-400-000	Gen. Admin - Supplies			862.10
FROM 3/10 EIGHT MONITORS			1DDR-RTJC-KFHP	
100-09-53311-400-000	Hwy Dept - Supplies			7.98
FROM 3/10 THIN CARD CASE			1DDR-RTJC-KFHP	
100-02-51400-400-000	Gen. Admin - Supplies			387.48
EARBUD,CERT PLAQUE,ENV,PWR STRIP,EXT CBL			1X6V-11MT-QHK4	
100-00-51440-400-000	Elections - Supplies			78.44
FROM 3/13 SHIPPING LABELS			1L4J-NH9N-79DY	

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee			Amount
100-02-51400-400-000	Gen. Admin - Supplies				78.89
FROM 3/13 TONER CARTRIDGES		1L4J-NH9N-79DY			
				Total	1,848.31
17492	3/18/2026	BRIAN WARNER CONSTRUCTION			
ESCROW RETURN W5750 CORK					
100-00-21060-000-000	Building Escrows Payable				1,500.00
ESCROW RETURN W5750 CORK					
				Total	1,500.00
17493	3/18/2026	CALUMET COUNTY TREASURER-HIGHWAY DEPARTMENT			
2105					
100-09-53311-903-000	Hwy Dept - Salt & Sand				4,088.62
FROM 3/4 ANTI-ICING 1/1 - 1/31		2105			
				Total	4,088.62
17494	3/18/2026	DOCUMENT SALES & DISTRIBUTION			
26-000469					
100-00-52400-400-000	Inspections - Supplies				674.55
FROM 3/10 RED BUILDING PERMIT SEALS JG		26-000469			
				Total	674.55
17495	3/18/2026	FACTORY MOTOR PARTS			
1-11537196					
100-09-53311-700-000	Hwy Dept - Equip Maintenance				40.99
FROM 3/10 BATTERY GENERAL PURPOSE		1-11537196			
				Total	40.99
17496	3/18/2026	FIREPENNY			
ORDER #100327					
100-06-52200-600-000	Fire Dept - Vehicle Maint.				464.51
FROM 3/5 PRESSURE GAUGES		100327			
				Total	464.51
17497	3/18/2026	HYDROCLEAN EQUIPMENT INC			
35332					
100-09-53311-700-000	Hwy Dept - Equip Maintenance				54.00
FROM 3/9 WIRE IN REMOTE-FOAMER		35332			
				Total	54.00

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee			Amount
17498	3/18/2026	J & R SHOP SUPPLIES			
3/10/2026					
100-09-53311-400-000	Hwy Dept - Supplies				80.00
FROM 3/10 SHOP SUPPLIES		03102026			
				Total	80.00
17499	3/18/2026	J.D. OGDEN PLUMBING & HEATING INC			
105142					
100-06-52200-505-000	Fire Dept - Bldg Maintenance				215.00
FROM 3/5 ANNUAL TESTING		105142			
				Total	215.00
17500	3/18/2026	JOE'S POWER CENTER INC			
209273, 209416					
100-09-53311-700-000	Hwy Dept - Equip Maintenance				23.99
FR 3/3 WALK BEHIND BRUSH HOG FILTER-OIL		209273			
100-09-53311-700-000	Hwy Dept - Equip Maintenance				565.86
FROM 3/6 FILES,WEDGES,CHAPS,CHAINS,BAR		209416			
				Total	589.85
17501	3/18/2026	KITZ & PFEIL - OSHKOSH			
50975/2					
100-00-55200-000-000	Parks - Maint. and Utilities				5.70
CUST 812330 HARDWARE FARMERSFIELD REPAIR 50975/2					
				Total	5.70
17502	3/18/2026	L & S TRUCK CENTER			
323770					
100-09-53311-600-600	Hwy Dept - Vehicle Maintenance				104.68
FROM 3/6 LAMP ASY		323770			
				Total	104.68
17503	3/18/2026	LANGE ENTERPRISES INC			
94459					
100-09-53315-902-000	Hwy Dept - Signs				162.44
FROM 3/4 RAIN CAPS-ROUND		94459			
				Total	162.44
17504	3/18/2026	LISOWE OIL DIV OF ADVANCED FUEL SERV			
81362					

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee		Amount
100-09-53311-600-030	Hwy Dept - Fuel			2,263.57
FROM 3/5/26		81362		
			Total	2,263.57
17505	3/18/2026	MACQUEEN EMERGENCY		
P63634				
100-06-52200-700-000	Fire Dept - Equip Maintenance			13.21
FR 3/5 SCBA REPAIR WARRANTY SHIP/HNDLING P63634				
			Total	13.21
17506	3/18/2026	MENARDS-APPLETON EAST		
91103, 91170				
100-09-53311-505-000	Hwy Dept - Building Maint			158.97
FROM 3/9 6" PVC T PIPE		91103		
100-09-53311-505-000	Hwy Dept - Building Maint			197.74
FROM 3/10 PVC ELBOW PIPES, COUPLING		91170		
			Total	356.71
17507	3/18/2026	MGD INDUSTRIAL CORPORATION		
245236				
100-09-53311-400-000	Hwy Dept - Supplies			191.10
FR 3/2 CABLE TIES,BRAKE CLEANR,DRILLBITS 245236				
			Total	191.10
17508	3/18/2026	MICHAEL LAMERS		
REIMBURSE MEETING FOOD				
100-06-52200-400-000	Fire Dept - Supplies/Services			15.97
REIMBURSE MEETING FOOD				
			Total	15.97
17509	3/18/2026	MIDWEST WORKWEAR		
SI-145314				
100-09-53311-400-000	Hwy Dept - Supplies			270.00
FROM 3/11 MESH VESTS		SI-145314		
			Total	270.00
17510	3/18/2026	MONROE TRUCK EQUIPMENT, INC		
861033				
100-09-53311-600-600	Hwy Dept - Vehicle Maintenance			23.72
FROM 3/11 TRUCKLITE RED		861033		

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee		Amount
			Total	23.72
17511	3/18/2026	NATHANIEL OR MEGAN FROILAND		
GRADING ESCROW RETURN W5875 ROUNDSTONE				
100-00-21060-000-000	Building Escrows Payable			1,500.00
GRADING ESCROW RETURN W5875 ROUNDSTONE				
			Total	1,500.00
17512	3/18/2026	NICK LASZEWSKI		
REIMBURSE MEETING FOOD				
100-06-52200-400-000	Fire Dept - Supplies/Services			229.47
REIMBURSE MEETING FOOD				
			Total	229.47
17513	3/18/2026	OIL EQUIPMENT COMPANY INC		
0380473-IN				
100-09-53311-600-030	Hwy Dept - Fuel			465.88
FROM 2/27 SERVICE PUMP HOSE SWIVEL		380473-IN		
			Total	465.88
17514	3/18/2026	PENN CARE INC		
M160915				
100-08-52300-000-000	1st Responders - Operating Exp			144.66
FROM 2/20 BUTTERFLYBVMS, GLUCOMETERS		M160915		
			Total	144.66
17515	3/18/2026	POTTER BUILDING SUPPLY		
20322				
201-00-57220-000-000	Capital Outlay - Park Impact			2,364.25
FARMERS FIELD WRAP,BRACING,MISC SUPPLIES 20322				
			Total	2,364.25
17516	3/18/2026	PROFESSIONAL SERVICE INDUSTRIES INC		
1017314				
400-00-52200-000-000	Capital Outlay - Fire			2,625.00
HARRISON FIRE RESCUE #70		1017314		
			Total	2,625.00
17517	3/18/2026	REBECCA OR KYLE CARIGNAN		
REFUND COMMUNITY ROOM RENT 3/15-WEATHER				

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee			Amount
100-00-46740-000-000		Municipal Hall Rental Fee			94.79
REFUND COMMUNITY ROOM RENT 3/15-WEATHER					
100-00-21041-000-000		Sales Tax Due to State			5.21
REFUND COMMUNITY ROOM RENT 3/15-WEATHER					
				Total	100.00
17518	3/18/2026	S & A SEPTIC SERVICES			
2325					
100-09-53311-505-000		Hwy Dept - Building Maint			130.00
PUMP HOLDING TANK 2/5/26			2325		
100-09-53311-505-000		Hwy Dept - Building Maint			260.00
PUMP HOLDING TANKS 2/12/26			2325		
100-09-53311-505-000		Hwy Dept - Building Maint			130.00
PUMP HOLDING TANK 2/22/26			2325		
100-09-53311-505-000		Hwy Dept - Building Maint			260.00
PUMP HOLDING TANKS 2/27/26			2325		
				Total	780.00
17519	3/18/2026	SRF CONSULTING GROUP INC			
19086.00-7					
100-01-51101-304-000		Planning - Consultants			7,272.75
ZONING ORDINANCE UPDATE			19086.00-7		
				Total	7,272.75
17520	3/18/2026	TECC SECURITY SYSTEMS INC			
67560, 67581, 67614, 67618					
201-00-57220-000-000		Capital Outlay - Park Impact			18,533.98
FR 2/26 SECURITY/CAMERAS FARMERS 60%			67560		
100-00-51600-400-000		Municipal Bldg - Supplies			132.20
FROM 3/5 ACCESS FOBS			67581		
400-00-57190-000-000		Capital Outlay - Genr'l Govt			9,415.50
FR 3/10 ACCESS & FIRE ADDITIONS-PROPOSAL			67614		
100-02-51400-400-006		Gen. Admin - Service Contracts			122.50
FR 3/12 ANN ADV REP 5 ADD DOOR MAR-OCT26			67618		
				Total	28,204.18
17521	3/18/2026	VAN'S REALTY & CONSTRUCTION			
ESCROW RETURNS N9253 BREEZY,N9222 DYLAN					
100-00-21060-000-000		Building Escrows Payable			1,500.00
ESCROW RETURN N9253 BREEZY					

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee		Amount
100-00-21060-000-000	Building Escrows Payable			1,500.00
ESCROW RETURN N9222 DYLAN				
			Total	3,000.00
17522	3/18/2026	WE ENERGIES 800		
ATTN: LAUREN WIEGAND				
100-00-44330-000-000	Utility Permit Fee			50.00
REFUND ROW PERMIT N8519 COBALT WR5191799				
			Total	50.00
17523	3/18/2026	WENDEL		
634501-17, 634501A-11				
400-00-52200-000-000	Capital Outlay - Fire			6,030.31
FRM 3/10 PUBLIC SAFETY BUILDING STUDY		634501-17		
400-00-52200-000-000	Capital Outlay - Fire			72,542.10
FROM 3/11 CM LABOR, FEE, EXPENSES		634501A-11		
			Total	78,572.41
17524	3/18/2026	WI DEPT OF JUSTICE		
ACCT G2028				
100-02-51400-400-000	Gen. Admin - Supplies			7.00
ACCT G2028 2/1-2/28 1 BARTENDER				
			Total	7.00
17525	3/18/2026	WI STATE LAB OF HYGIENE		
835402				
100-09-53311-505-000	Hwy Dept - Building Maint			35.00
WELL TEST FROM 2/12/26		835402		
			Total	35.00
17526	3/23/2026	ASTERION LLC		
DEVELOPMENT AGREEMENT ASTERION LLC				
401-00-56700-702-000	Grant-Asterion LLC			394,203.80
DEVELOPMENT AGREEMENT ASTERION LLC				
			Total	394,203.80
17527	3/23/2026	DRISCOLL PROPERTIES LLC		
DEVELOPMENT AGREEMENT DRISCOLL PROP				
403-00-56700-700-000	Grant-Driscoll Properties LLC			144,622.00
DEVELOPMENT AGREEMENT DRISCOLL PROP				

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee		Amount
			Total	144,622.00
17528	3/23/2026	FAIRWAYS LLC		
DEVELOPER AGREEMENT FAIRWAYS				
402-00-56700-701-000		Fairways LLC		8,920.04
DEVELOPMENT AGREEMENT FAIRWAYS				
			Total	8,920.04
17529	3/23/2026	QUATTRO DEVELOPMENT LLC		
DEVELOPMENT AGREEMENT QUATTRO DEV				
404-00-56700-700-000		Grant-Quattro Development LLC		941,093.61
DEVELOPMENT AGREEMENT QUATTRO DEV				
			Total	941,093.61
23215	3/04/2026	VOID		
VOID CK 23215 PRINTER ERROR			Manual Check	
100-00-11100-000-000		SHARE OF CHECKING-General		0.00
VOID CK 23215 PRINTER ERROR				
			Total	0.00
			Grand Total	3,865,353.55

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	819,190.22
Total Expenditure from Fund # 201 - PARK IMPACT FEES	21,711.88
Total Expenditure from Fund # 210 - POLICE IMPACT FEES	5,852.08
Total Expenditure from Fund # 230 - STORM WATER UTILITY FEES	33,595.25
Total Expenditure from Fund # 400 - CAPITAL PROJECTS	1,309,545.04
Total Expenditure from Fund # 401 - TAX INCREMENTAL DISTRICT #1	394,203.80
Total Expenditure from Fund # 402 - TAX INCREMENTAL DISTRICT #2	129,736.78
Total Expenditure from Fund # 403 - TAX INCREMENTAL DISTRICT #3	144,622.00
Total Expenditure from Fund # 404 - TAX INCREMENTAL DISTRICT #4	941,093.61
Total Expenditure from Fund # 405 - TAX INCREMENTAL DISTRICT #5	65,802.89
Total Expenditure from all Funds	3,865,353.55

NICOLET (INVESTORS) BANK VOH Payroll Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	71,120.60
Total Expenditure from Fund # 610 - WATER UTILITY	18,508.26
Total Expenditure from Fund # 620 - SEWER UTILITY	18,918.18
Total Expenditure from all Funds	108,547.04

UTILITIES EXPENSE NICOLET Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee		Amount
EFT	3/02/2026	VERIZON WIRELESS - UTILITIES		
SHARE OF EMERGENCY PHONE			Manual Check	
610-00-57641-000-000	Operation Supplies & Expenses			18.30
SHARE OF EMERGENCY PHONE		6135523882		
620-00-57827-000-000	Operation Supplies & Expenses			46.02
LS6 DIALER & SHARE OF EMERGENCY PHONE		6135523882		
			Total	64.32
EFT	3/03/2026	PSN INVOICE - UTILITIES		
Feb 2026 PSN Monthly Fee			Manual Check	
610-00-57923-000-000	Outside Services Employed			24.97
Feb 2026 PSN Monthly Fee		322172		
620-00-57852-000-000	Outside Services Employed			24.98
Feb 2026 PSN Monthly Fee		322172		
			Total	49.95
EFT	3/04/2026	KWIK TRIP - UTILITIES		
Acct # 2251587 - Fuel			Manual Check	
610-00-57933-000-000	Transportation Expense			139.85
Acct#2251587 Fuel		NP70046624		
620-00-57828-000-000	Transportation Expense			139.86
Acct#2251587 Fuel		NP70046624		
			Total	279.71
EFT	3/06/2026	MARCO TECHNOLOGIES LLC - UTILITIES		
02/23/26 Copier			Manual Check	
620-00-57851-000-000	Office Supplies & Expenses			99.37
02/23/26 Copier		41350231		
610-00-57921-000-000	Office Supplies & Expenses			99.36
02/23/26 Copier		41350231		
			Total	198.73
EFT	3/12/2026	THE HOME DEPOT - UTILITIES		
2/28/26-Misc Shop Supplies			Manual Check	
610-00-57641-000-000	Operation Supplies & Expenses			49.67
2/6/26-Rock salt				
620-00-57827-000-000	Operation Supplies & Expenses			49.67
2/6/26-Rock salt				
610-00-57641-000-000	Operation Supplies & Expenses			79.43
2/17/26-Misc shop supplies				

UTILITIES EXPENSE NICOLET Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee	Amount
620-00-57827-000-000		Operation Supplies & Expenses	79.43
		2/17/26-Misc shop supplies	
		Total	258.20
EFT	3/13/2026	WE ENERGIES - 00011	
		0705461764-00001 LS #1 Electric & Gas Manual Check	
620-00-57821-000-000		Fuel/Power Purchase - Pumping	591.26
		0705461764-00001 LS #1 Electric & Gas 5824939660	
620-00-57821-000-000		Fuel/Power Purchase - Pumping	86.92
		0705461764-00002 LS#2 Electric 5824939660	
610-00-57641-000-000		Operation Supplies & Expenses	549.04
		0705461764-00003 COA Mtr #2 Electric 5824939660	
620-00-57821-000-000		Fuel/Power Purchase - Pumping	119.32
		0705461764-00004 LS#3 Electric 5824939660	
610-00-57641-000-000		Operation Supplies & Expenses	248.14
		0705461764-00005 HU Main Gas 5824939660	
620-00-57827-000-000		Operation Supplies & Expenses	248.14
		0705461764-00005 HU Main Gas 5824939660	
610-00-57641-000-000		Operation Supplies & Expenses	0.00
		0705461764-00006 Fox Crsng Mtr-Electric 5824939660	
620-00-57821-000-000		Fuel/Power Purchase - Pumping	181.63
		0705461764-00007 LS#6 Eletric & Gas 5824939660	
610-00-57641-000-000		Operation Supplies & Expenses	476.77
		0705461764-00009 HU Main Electric 5824939660	
620-00-57827-000-000		Operation Supplies & Expenses	476.78
		0705461764-00009 HU Main Electric 5824939660	
620-00-57821-000-000		Fuel/Power Purchase - Pumping	104.21
		0705461764-00010 LS#4 Gas 5824939660	
		Total	3,082.21
EFT	3/20/2026	CITY OF APPLETON FINANCE DEPARTMENT	
		10/31/25-1/31/2026 Purchased Water COA Manual Check	
610-00-57601-000-000		Purchased Water - COA / FC	104,596.40
		10/31/25-1/31/26-COA 30093650	
610-00-57601-000-000		Purchased Water - COA / FC	93,867.84
		10/31/25-1/31/26-COA 300937500	
610-00-57601-000-000		Purchased Water - COA / FC	9,325.00
		10/31/25-1/31/26-Fire Protection	

UTILITIES EXPENSE NICOLET Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee		Amount
			Total	207,789.24
EFT	3/20/2026	HARRISON UTILITIES - 1-4005		
001-4005-00 | Public Fire			Manual Check	
610-00-57921-000-000		Office Supplies & Expenses		43.00
001-4005-00 | Public Fire				
610-00-57921-000-000		Office Supplies & Expenses		71.62
001-4005-00 | Water Charge				
620-00-57851-000-000		Office Supplies & Expenses		129.55
001-4005-00 | Sewer Charge				
			Total	244.17
EFT	3/24/2026	MENASHA UTILITIES		
ACCT#3266037-00 |Elec Plank Rd-Meter Pit			Manual Check	
620-00-57827-000-000		Operation Supplies & Expenses		13.40
ACCT#3266037-00 |Elec Plank Rd-Meter Pit				
610-00-57641-000-000		Operation Supplies & Expenses		146.28
ACCT#3265998-00 | COA Water #1 Electric				
620-00-57821-000-000		Fuel/Power Purchase - Pumping		1,127.46
ACCT#3265946-00 | LS #4 Electric				
			Total	1,287.14
EFT	3/24/2026	CHARTER COMMUNICATIONS - UTILITIES		
Acct# 153078301 Internet			Manual Check	
610-00-57641-000-000		Operation Supplies & Expenses		65.00
Acct# 153078301 Internet		153078301030726		
620-00-57827-000-000		Operation Supplies & Expenses		65.00
Acct# 153078301 Internet		153078301030726		
			Total	130.00
EFT	3/23/2026	RELIANCE STANDARD LIFE INSURANCE COMPANY		
UTILITIES APR 2026 LIFE & DISABILITY			Manual Check	
610-00-57926-000-000		Employee Pensions & Benefits		137.51
UTILITIES APR 2026 LIFE & DISABILITY				
620-00-57854-000-000		Employee Pensions & Benefits		137.51
UTILITIES APR 2026 LIFE & DISABILITY				
			Total	275.02
EFT	3/27/2026	VERIZON WIRELESS		
FROM 3/6-4/5/26 UTILITIES PHONES			Manual Check	

UTILITIES EXPENSE NICOLET Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee		Amount
610-00-57641-000-000	Operation Supplies & Expenses			76.22
FROM 3/6-4/5/26 UTILITIES PHONES		6137784472		
620-00-57827-000-000	Operation Supplies & Expenses			76.22
FROM 3/6-4/5/26 UTILITIES PHONES		6137784472		
610-00-57641-000-000	Operation Supplies & Expenses			60.01
FROM 3/6-4/5/26 UTILITIES PADS		6137784472		
620-00-57827-000-000	Operation Supplies & Expenses			60.02
FROM 3/6-4/5/26 UTILITIES PADS		6137784472		
			Total	272.47
EFT	3/30/2026	VERIZON WIRELESS - UTILITIES		
SHARE OF EMERGENCY PHONE			Manual Check	
610-00-57641-000-000	Operation Supplies & Expenses			18.30
SHARE OF EMERGENCY PHONE		6138039302		
620-00-57827-000-000	Operation Supplies & Expenses			46.02
LS6 DIALER & SHARE OF EMERGENCY PHONE		6138039302		
			Total	64.32
23215	3/04/2026	VOID		
VOID CK 23215 PRINTER ERROR			Manual Check	
620-00-11131-000-000	CHECKING Nicolet Exp Sewer			0.00
VOID CK 23215 PRINTER ERROR				
			Total	0.00
23216	3/04/2026	BATTERIES PLUS LLC		
Lift stations 1 & 6 back up batteries				
620-00-57832-000-000	Maint Collection Syst Pumping			34.95
Lift Station 1 Backup battery		P89903307		
620-00-57832-000-000	Maint Collection Syst Pumping			34.95
Lift Station 6 Backup battery		P89928518		
			Total	69.90
23217	3/04/2026	BEST EQUIPMENT LLC		
Invoice # 14034				
610-00-57935-000-000	Maintenance of General Plant			49.48
2/5/26-Hydrominder rebuild kit		14034		
620-00-57834-000-000	Maintenance of General Plant			49.49
2/5/26-Hydrominder rebuild kit		14034		
			Total	98.97

UTILITIES EXPENSE NICOLET Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee			Amount
23218	3/04/2026	CLEAN WATER TESTING LLC			
02/20/26 monthly bacteria testing					
610-00-57641-000-000	Operation Supplies & Expenses				192.00
02/20/26 monthly bacteria testing		9011423253			
				Total	192.00
23219	3/04/2026	FERGUSON WATERWORKS #1476			
Master Acct # 281588 & 957406					
610-00-18346-000-000	Meters				18.00
2/12/26-Meter gaskets		0468915			
610-00-18346-000-000	Meters				1,147.00
2/12/26-Meter nipples		0468937			
610-00-18346-000-000	Meters				980.00
12/13/26- 1" Meters		0468910			
				Total	2,145.00
23220	3/04/2026	GABRIELLE PROCESS			
2/26/26 001-2081-01Credit Balance Refund					
610-00-46300-000-000	Public Fire Protection Service				270.65
		001-2081-01 Credit balance refund			
620-00-46221-000-000	Residential Measured Service				2.34
		001-2081-01 Credit balance refund			
				Total	272.99
23221	3/04/2026	GFL ENVIRONMENTAL			
U30000217571					
610-00-57930-000-000	Miscellaneous General Expense				61.68
COMMERCIAL TRASH DUMPSTER/RECY MAR		U30000217571			
620-00-57856-000-000	Miscellaneous General Expense				61.69
COMMERCIAL TRASH DUMPSTER/RECY MAR		U30000217571			
				Total	123.37
23222	3/04/2026	MCMAHON			
Eng. Services through 1/31/26					
610-00-57923-000-000	Outside Services Employed				2,012.50
GIS update through 01/31/26		942290			
620-00-57852-000-000	Outside Services Employed				2,012.50
GIS update through 01/31/26		942290			
				Total	4,025.00

UTILITIES EXPENSE NICOLET Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee		Amount
23223	3/04/2026	OMNISITE		
Invoice # 105941				
620-00-57827-000-000	Operation Supplies & Expenses			440.16
1/1/26-12/31/26 LS1&2 Dialer Service		105941		
			Total	440.16
23224	3/04/2026	PUBLIC SERVICE COMMISSION OF WISCONSIN		
Utility ID 6335				
610-00-57928-000-000	Regulatory Commission Expenses			133.88
2/18/26-PSC Direct Assessment		2601-I-06335		
			Total	133.88
23225	3/04/2026	SERVICEMASTER BUILDING MAINTENANCE		
3/1/26 Janitorial services				
610-00-57923-000-000	Outside Services Employed			175.00
3/1/26 Janitorial services		48572		
620-00-57852-000-000	Outside Services Employed			175.00
3/1/26 Janitorial services		48572		
			Total	350.00
23226	3/04/2026	SUPERIOR CHEMICAL LLC		
Acct # 7618				
610-00-57935-000-000	Maintenance of General Plant			56.40
2/8/26-ice melt		435645		
620-00-57856-000-000	Miscellaneous General Expense			56.40
2/8/26-ice melt		435645		
			Total	112.80
23227	3/04/2026	TIMES-VILLAGER		
0051891 Harrison Utilities				
610-00-57641-000-000	Operation Supplies & Expenses			29.50
1 year Times Villager Sub				
620-00-57827-000-000	Operation Supplies & Expenses			29.50
1 year Times Villager Sub				
			Total	59.00
23228	3/04/2026	TONIA HAFFERKON		
2/26/26 001-1199-03Credit Balance Refund				
610-00-46300-000-000	Public Fire Protection Service			5.57
		001-1199-03 Credit Bal Ref		

UTILITIES EXPENSE NICOLET Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee		Amount
620-00-46221-000-000		Residential Measured Service		20.70
			001-1199-03 Credit Bal Ref	
610-00-46101-000-000		Residential Metered Sales		19.59
			001-1199-03 Credit Bal Ref	
			Total	45.86
23229	3/04/2026	WINNEBAGO PEST CONTROL LLC		
2/17/2026				
610-00-57935-000-000		Maintenance of General Plant		20.00
FROM 2/17 BAIT CHECK HARRISON UTILITIES 02172026				
620-00-57834-000-000		Maintenance of General Plant		20.00
FROM 2/17 BAIT CHECK HARRISON UTILITIES 02172026				
			Total	40.00
23230	3/04/2026	WISCONSIN RURAL WATER ASSOCIATION		
3/2026 WRWA Conference				
610-00-57930-000-000		Miscellaneous General Expense		810.00
3/2026 Dave,Tom,Grant,Jenny WRWA			WRWA Conference fees	
			Total	810.00
23231	3/04/2026	AMAZON CAPITAL SERVICES		
ACCT A20A2BJMQA237Q				
610-00-57641-000-000		Operation Supplies & Expenses		33.80
2/16/26-3 gal bucket for water meters			1MV6-QY9D-W9JL	
610-00-57641-000-000		Operation Supplies & Expenses		57.61
2/18/26-Men boot			1XTY-VQD9-3M7D	
620-00-57827-000-000		Operation Supplies & Expenses		57.62
2/18/26-Men boot			1XTY-VQD9-3M7D	
610-00-57923-000-000		Outside Services Employed		2.99
2/18/26-Envelope Openers			1XTY-VQD9-3M7D	
620-00-57851-000-000		Office Supplies & Expenses		3.00
2/18/26-Envelope Openers			1XTY-VQD9-3M7D	
620-00-57851-000-000		Office Supplies & Expenses		14.08
2/24/26 calculator/note pads			1G67-7944-F3R7	
610-00-57921-000-000		Office Supplies & Expenses		14.08
2/24/26 calculator/note pads			1G67-7944-F3R7	
			Total	183.18
23232	3/18/2026	AMAZON CAPITAL SERVICES		
ACCT A20A2BJMQA237Q				

UTILITIES EXPENSE NICOLET Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee		Amount
610-00-57921-000-000	Office Supplies & Expenses			129.00
FROM 3/11 WIFI ACCESS POINT		1X6V-11MT-QHK4		
620-00-57851-000-000	Office Supplies & Expenses			129.00
FROM 3/11 WIFI ACCESS POINT		1X6V-11MT-QHK4		
610-00-57930-000-000	Miscellaneous General Expense			80.89
3/11/26-Misc. Supplies		11HD-F999-X1LG		
620-00-57856-000-000	Miscellaneous General Expense			80.90
3/11/26-Misc. Supplies		11HD-F999-X1LG		
610-00-57921-000-000	Office Supplies & Expenses			21.28
3/11/26-Misc. Office Supplies		11HD-F999-X1LG		
620-00-57851-000-000	Office Supplies & Expenses			21.29
3/11/26-Misc. Office Supplies		11HD-F999-X1LG		
			Total	462.36
23233	3/18/2026	CALUMET COUNTY REGISTER OF DEEDS		
FORCE MAIN SEWER EASEMENT NORTH SHORE				
620-00-57856-000-000	Miscellaneous General Expense			30.00
FORCE MAIN SEWER EASEMENT NORTH SHORE				
			Total	30.00
23233	3/27/2026	CALUMET COUNTY REGISTER OF DEEDS		
VOID CK 23233 3/18/26 NOT NEEDED			Manual Check	
620-00-57856-000-000	Miscellaneous General Expense			-30.00
FORCE MAIN SEWER EASEMENT NORTH SHORE				
			Total	-30.00
23234	3/18/2026	COMMUNITY FIRST CU - VISA		
2/26/2026 *7123, *7107				
620-00-57852-000-000	Outside Services Employed			7.87
Adobe Subscription 3374227361				
610-00-57923-000-000	Outside Services Employed			7.87
Adobe Subscription 3374227361				
610-00-57923-000-000	Outside Services Employed			550.00
2026 Esri Annual sub.				
620-00-57852-000-000	Outside Services Employed			550.00
2026 Esri Annual sub.				
610-00-57930-000-000	Miscellaneous General Expense			45.90
TGV DNR ELC Renewal				

UTILITIES EXPENSE NICOLET Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

Check Nbr	Check Date	Payee		Amount
610-00-57930-000-000	Miscellaneous General Expense			33.17
2/19/26-WRWA Class Training				
620-00-57856-000-000	Miscellaneous General Expense			33.18
2/19/26-WRWA Class Training				
			Total	1,227.99
23235	3/18/2026	DAVE DORNFELD		
Dave Dornfeld-Clothing allowance Reimb.				
620-00-57856-000-000	Miscellaneous General Expense			85.46
Dave Dornfeld- Work Flannels				
610-00-57930-000-000	Miscellaneous General Expense			85.45
Dave Dornfeld- Work Flannels				
620-00-57856-000-000	Miscellaneous General Expense			73.85
Dave Dornfeld- Work Flannels				
610-00-57930-000-000	Miscellaneous General Expense			73.85
Dave Dornfeld- Work Flannels				
			Total	318.61
23236	3/18/2026	FERGUSON ENTERPRISES LLC #3326		
Acct # 957406				
610-00-57653-000-000	Maintenance of Meters			143.71
3/5/26-Meter gasket/seals		0306740		
			Total	143.71
23237	3/18/2026	MORTON SAFETY		
Customer # 6152				
620-00-57832-000-000	Maint Collection Syst Pumping			227.00
2/25/26-recertify tank for gas meter		237042		
			Total	227.00
			Grand Total	225,477.26

UTILITIES EXPENSE NICOLET Accounting Checks

Posted From: 3/01/2026 From Account:
Thru: 3/31/2026 Thru Account:

	Amount
Total Expenditure from Fund # 610 - WATER UTILITY	217,353.56
Total Expenditure from Fund # 620 - SEWER UTILITY	8,123.70
Total Expenditure from all Funds	225,477.26

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Chad Pelishek, Village Manager
Meghan Winkler, Clerk/HR Manager

Meeting Date:
April 28, 2026

Title:

Recommended Action:
Motion to approve Tom Uitenbroek to the Plan Commission for three-year term expiring April 30, 2029.

Background and Additional Information:

- This will be Tom Uitenbroek's second term on the Plan Commission.
- Tom has agreed to serve another term.
- Michael Linzmeier has decided not to take another term on the Plan Commission and the Board of Zoning Appeals, therefore, the Village has posted for applications to fill these seats.

Budget Impacts:
None

Attachments:
None

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Chad Pelishek, Village Manager
Meghan Winkler, Clerk/HR Manager

Meeting Date:
April 28, 2026

Title:
Appointment of Jeff Vandenboogaard to the Fire Commission for a five-year appointment expiring April 28, 2031.

Recommended Action:
Motion to approve Jeff Vandenboogaard to the Fire Commission for a five-year term expiring April 28, 2031.

Background and Additional Information:

- Jeff has agreed to serve another five years on the Fire Commission.

Budget Impacts:
None

Attachments:
None

P:920.989.1062 F:920.989.1077 | W5298 State Road 114 • Harrison, WI 54952 | harrison-wi.org

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Chad Pelishek, Village Manager
Meghan Winkler, Clerk/HR Manager

Meeting Date:
April 28, 2026

Title:
Appointment of Kaylee Grezinski to the Weed Commissioner for a term from May 1, 2026 to April 30, 2027.

Recommended Action:
Motion to approve Kaylee Grezinski to the Weed Commissioner for a term from May 1, 2026 to April 30, 2027.

Background and Additional Information:

- Kaylee is a village employee in the Department of Public Works and has served in this position prior years.

Budget Impacts:
None

Attachments:
None

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VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Chad Pelishek, Village Manager

Meeting Date:
April 28, 2026

Title:
Certified Survey Map (CSM) – Steve & Sandra Shimon – Town of Stockbridge – N6439 Lakeshore Dr – Parcel 10592

Recommended Action:
Motion to approve the Certified Survey Map (CSM) for Steve and Sandra Shimon in the Town of Stockbridge, N6439 Lakeshore Drive.

Background and Additional Information:

The Plan Commission approved this item.

The Village of Harrison has extraterritorial platting (ETP) authority under state statute. Villages are granted up to 1.5-mile area of land division control outside their corporate boundaries. A city/village exercising its ETP jurisdiction is an "approving authority" in the subdivision plat or certified survey map (CSM) review process.

The purpose of the ETP jurisdiction is to provide a city/village with oversight of the quality and design of development occurring near its boundaries—particularly areas that may eventually become part of the city/village. In this case, the CSM is in the Town of Stockbridge.

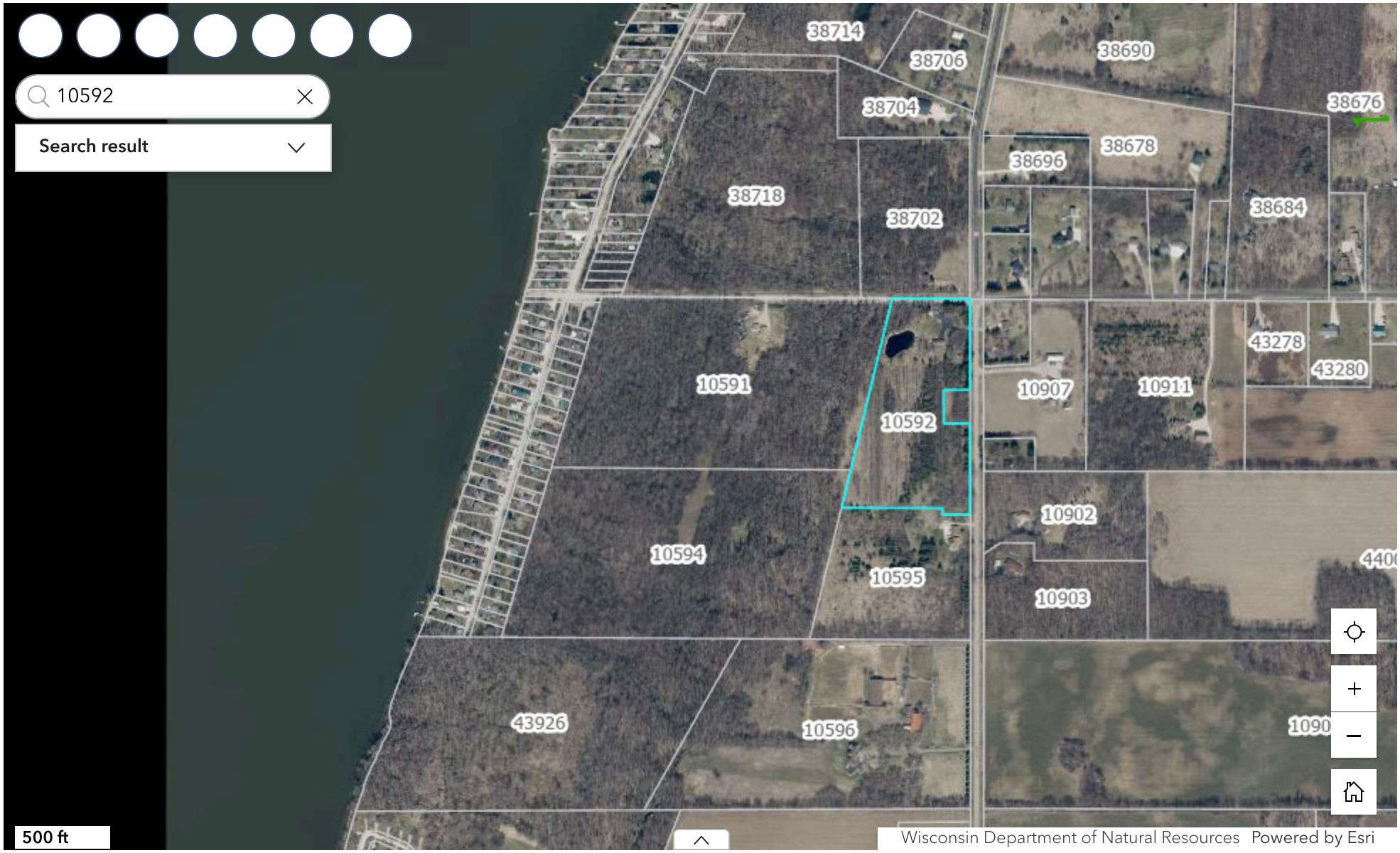
The applicant proposes to divide parcel 10592 into two lots. The intent is to create a second lot for a family member. The house and buildings will remain on Lot 1.

The property is located at N6439 Lakeshore Dr in the Town of Stockbridge. The northern boundary of the site borders Faro Springs Road, which serves as the jurisdictional boundary between the Village of Harrison and the Town of Stockbridge.

Attachments:
- Aerial Map
- CSM
- Letter and County Application

All-In-One Map

Appleton



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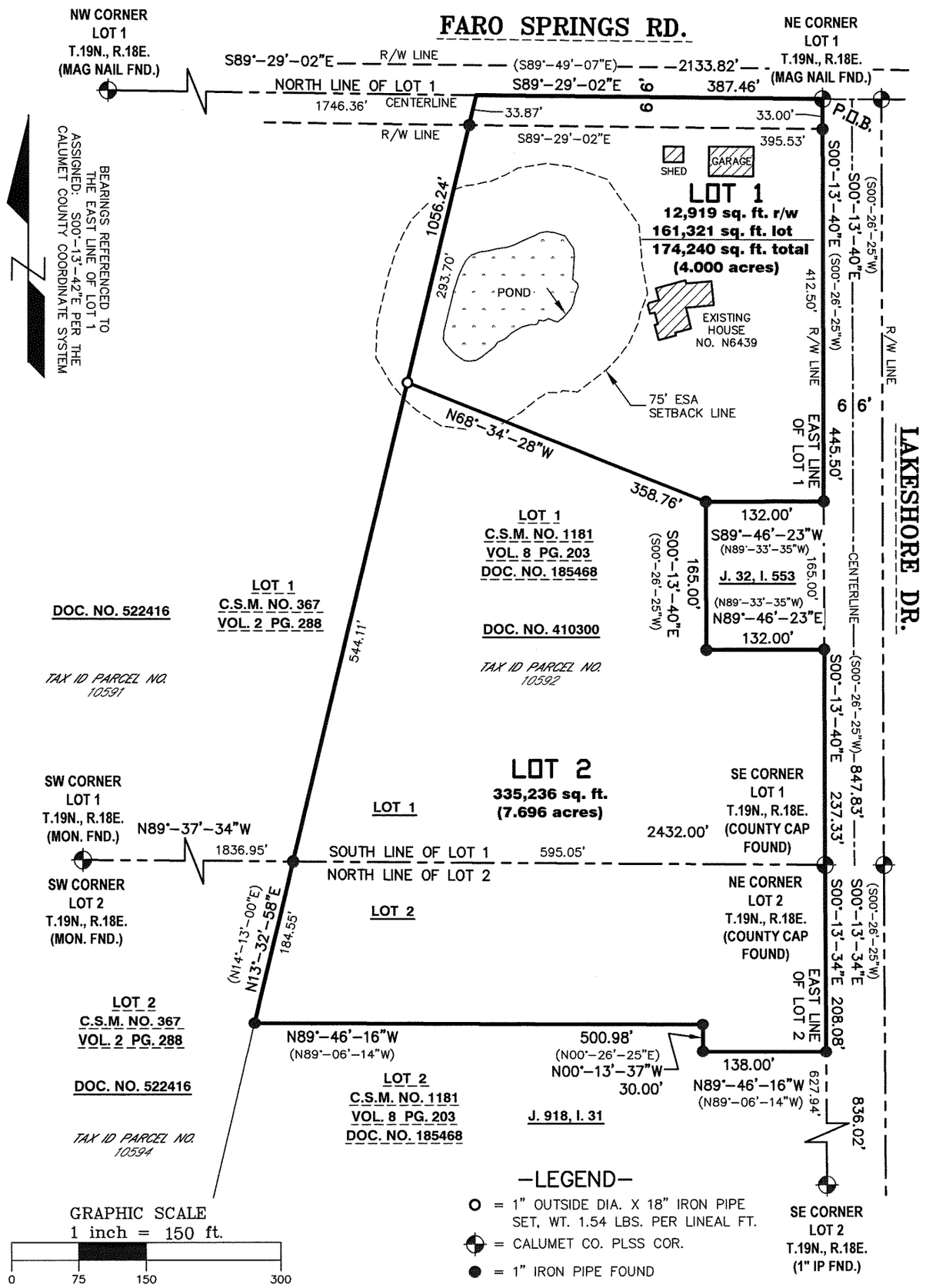
CERTIFIED SURVEY MAP NO. _____

ALL OF LOT 1 OF C.S.M. NO. 1181, VOL. 8, PG. 203, DOC. NO. 185468; BEING PART OF LOT 1, STOCKBRIDGE RESERVATION, T.19N., R.18E., TOWN OF STOCKBRIDGE, CALUMET COUNTY, WISCONSIN



SURVEYED FOR:
STEVEN SHIMON
N6439 LAKESHORE DR
HILBERT, WI 54129

MERIDIAN SURVEYING, LLC
2020 Madison Street
New Holstein, WI 53061
Office: 920-993-0881
Fax: 920-273-6037

THIS INSTRUMENT WAS DRAFTED BY: JD	FIELD WORK DATE: X
CHECKED BY: BB	FIELD BOOK: X
JOB NO.: 17213	SHEET 1 OF 3

CERTIFIED SURVEY MAP NO. _____

ALL OF LOT 1 OF C.S.M. NO. 1181, VOL. 8, PG. 203, DOC. NO. 185468; BEING PART OF LOT 1, STOCKBRIDGE RESERVATION, T.19N., R.18E., TOWN OF STOCKBRIDGE, CALUMET COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE

I, Bradley A. Buechel, Wisconsin Professional Land Surveyor of Meridian Surveying, LLC, certify that I have surveyed, divided and mapped under the direction of Steven Shimon, being all of Lot 1 of Certified Survey Map No. 1181, recorded in Volume 8 of Certified Survey Maps on Page 203 as Document No. 185468 of Calumet County Records being part Lot 1, Stockbridge Reservation, Township Nineteen (19) North, Range Eighteen (18) East, Town of Stockbridge, Calumet County, Wisconsin containing 509,476 square feet (11.696 acres) of land.

That such is a correct representation of all exterior boundaries of the land surveyed.

That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and the Land Subdivision Ordinance of Calumet County and the Town of Stockbridge in surveying, dividing and mapping the same.

Dated this _____ day of _____, 2026.

_____
Wisconsin Professional Land Surveyor
Bradley A. Buechel, S-2613

CERTIFIED SURVEY MAP NO. _____

ALL OF LOT 1 OF C.S.M. NO. 1181, VOL. 8, PG. 203, DOC. NO. 185468; BEING PART OF LOT 1, STOCKBRIDGE RESERVATION, T.19N., R.18E., TOWN OF STOCKBRIDGE, CALUMET COUNTY, WISCONSIN

OWNER'S CERTIFICATE

As owner(s), I (we) hereby certify that I (we) caused the land described on this map to be surveyed, divided and mapped as represented on this map. I (we) also certify that this map is required by S. 236.34 to be submitted to the following for approval or objection: Calumet County Planning and Zoning Department and the Town of Stockbridge.

Dated this _____ day of _____, 2026.

_____ _____

Steven J. Shimon Sandra L. Shimon

STATE OF WISCONSIN)
CALUMET COUNTY) SS

Personally came before me this _____ day of _____, 2026, the above named person(s), to me known to be the persons who executed the foregoing instrument and acknowledged the same.

_____

Notary Public, Calumet County, Wisconsin

My Commission Expires _____

Dated this _____ day of _____, 2026.

_____

Wisconsin Professional Land Surveyor
Bradley A. Buechel, S-2613

CERTIFIED SURVEY MAP NO. _____

ALL OF LOT 1 OF C.S.M. NO. 1181, VOL. 8, PG. 203, DOC. NO. 185468; BEING PART OF LOT 1, STOCKBRIDGE RESERVATION, T.19N., R.18E., TOWN OF STOCKBRIDGE, CALUMET COUNTY, WISCONSIN

TOWN TREASURER'S CERTIFICATE

I being the duly elected qualified and acting treasurer of the Town of Stockbridge, do hereby certify that in accordance with the records in my office, there are no unpaid taxes or unpaid assessments as of this_____ day of _____, 2026 on any lands included in this Certified Survey Map.

_____ _____

Dated Town Treasurer: Town of Stockbridge

COUNTY TREASURER'S CERTIFICATE

I being the duly elected qualified and acting treasurer of the County of Calumet, do hereby certify that in accordance with the records in my office, there are no unpaid taxes or unpaid assessments as of this _____ day of _____, 2026 on any lands included in this Certified Survey Map.

_____ _____

Dated County Treasurer:

CERTIFICATE OF PLANNING AGENCY

Pursuant to Chapter 62 (Land Division) of the Calumet County Code of Ordinances, all the requirements for approval have been fulfilled.

_____ _____

Dated Calumet County Planning, Zoning and Land Information Dept.

Dated this _____ day of _____, 2026.

_____

Wisconsin Professional Land Surveyor
Bradley A. Buechel, S-2613

WISCONSIN
Calumet County
Planning and Zoning

206 Court Street
Chilton, WI 53014
Office: (920) 849-1442
Toll Free: (833) 620-2730
Fax: (920) 849-1481

TO: Chad Pelishek, Village Manager
Village of Harrison
W5298 STH 114
Harrison, WI 54952
(Sent via Email)

FROM: Matt Halada, Planner

DATE: March 27, 2026

RE: **Extraterritorial Certified Survey Map – Parcel ID 10592, Town of Stockbridge,**

Enclosed is a copy of a certified survey map submitted to us by **Brad Buechel** on behalf of **Steve & Sandra Shimon**. The owner is splitting and selling Lot # 1 from the surrounding land and will be selling Lot # 2 their son.

Once the Village has reviewed the CSM (due to the location within 1.5 miles of the extraterritorial review boundary), please complete the enclosed comment form and return it to me within forty-five (45) days.

Should there be any questions that arise regarding this review, please feel free to contact me at (920) 849-1493 x 2303 or by email at matthew.halada@calumetcounty.org.

Enclosures

cc: Meghan Winkler, Village Clerk

WISCONSIN
Calumet County
Planning and Zoning

206 Court Street
Chilton, WI 53014
Office: (920) 849-1442
Toll Free: (833) 620-2730
Fax: (920) 849-1481

EXTRATERRITORIAL CSM COMMENT SHEET

The Village of Harrison:

- ❑ Approves
- ❑ Rejects

and

- ❑ have no comments.
- ❑ have the following comment(s):

_____
_____
_____

on the certified survey map for **Steve & Sandra Shimon**

_____ _____

Scott Handschke
Village of Harrison

Date

PLEASE RETURN THIS COMPLETED FORM VIA EMAIL TO:

CALUMET COUNTY PLANNING, ZONING AND LAND INFORMATION DEPARTMENT
Matt Halada
206 COURT STREET
CHILTON, WI 53014-1198
Matthew.halada@calumetcounty.org

Calumet County
Land Division Application

WISCONSIN Calumet County
Planning and Zoning

206 Court Street
Chilton, WI 53014
Phone: (920) 849-1442
Fax: (920) 849-1481
www.calumetcounty.org

THIS AREA FOR OFFICE USE ONLY	
Fee: $ 150.00	Rece
Date Received:	

Application Complete 3-27-26

Owner's Information

Owner Name(s):	Steve and Sandra Shimon		
Mailing Address:	N6439 Lakeshore Dr.	Phone:	920-243-8127
City, State Zip Code:	Hilbert, WI 54129	Email:	

Contractor / Agent Information

Contractor / Agent Name:	Brad Buechel	Company:	Meridian Surveying, LLC
Mailing Address:	2020 Madison St	Phone:	428-2291
City, State Zip Code:	New Holstein, WI 53061	Email:	bbuechel@meridian-wi.com

Type of Land Division

■ **Certified Survey Map (CSM)**		☐ **Condominium Plat**	
☐ **Preliminary Plat**		☐ **Final Plat**	
■ Unincorporated	☐ Incorporated	☐ Unincorporated	☐ Incorporated

Parcel Information

Township: Stockbridge				Extraterritorial Plat Approval Jurisdiction		☐ Yes	■ No
Parcel(s) Address: N6439 Lakeshore Dr.				Jurisdiction (City/Village):			
Location ID #:	10592						
Has the Parcel been split within the last 5 years?		☐ Yes		■ No			

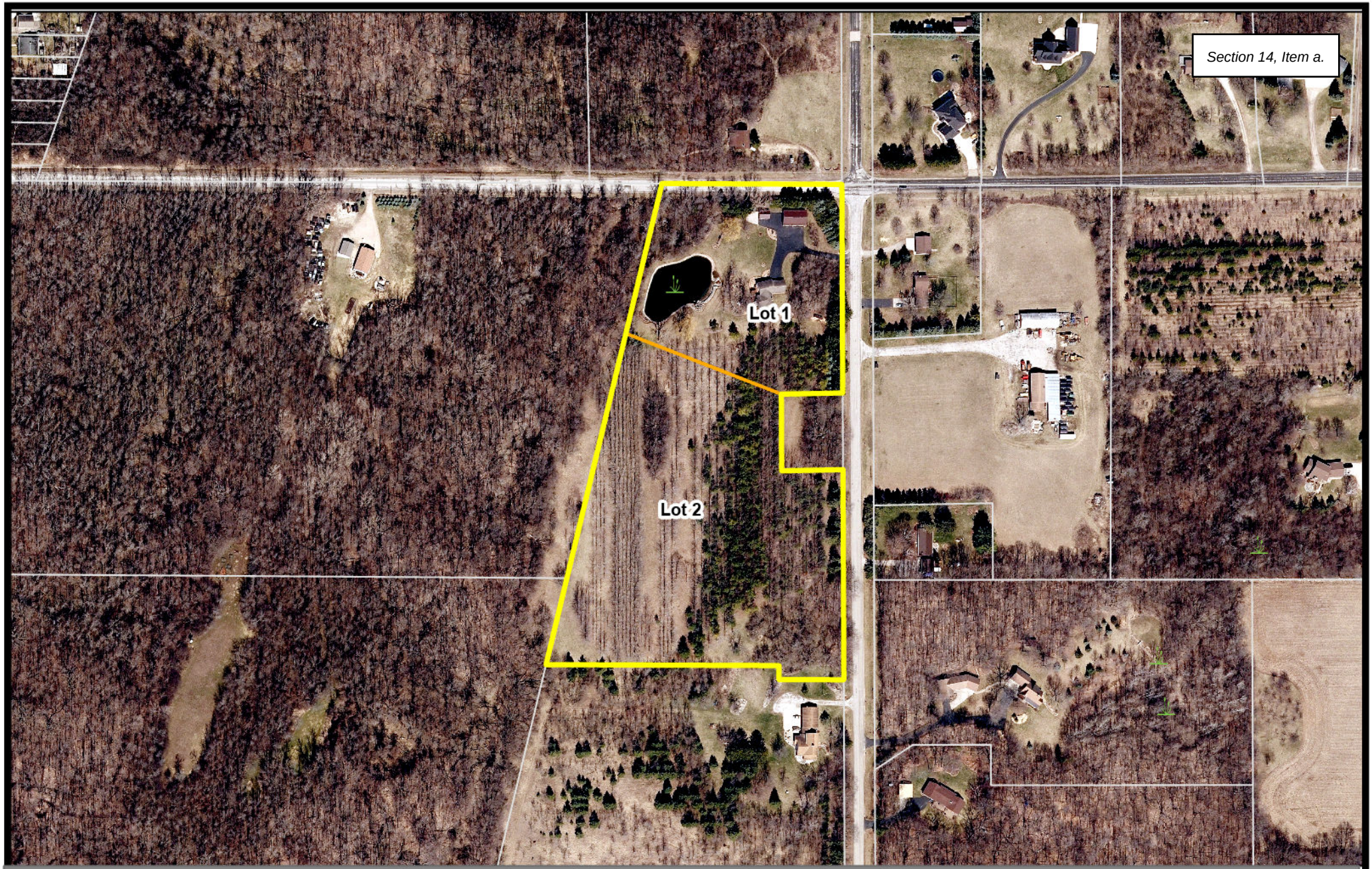
Project Information (future owners, proposed use of lots)

Lot 1 - Splitting the house and outbuildings to sell.
Lot 2 - Shimon son is purchasing Lot 2

Owner or Agent Signature: Digitally signed by Bradley Buechel Date: 3/27/26

I, the owner of the property to be developed, or Contractor / Agent who has authority to act on behalf of the owner above, attest the above information is correct to the best of my knowledge. I hereby give Planning, Zoning and Land Information Department staff permission to enter the property listed above where this land division is proposed for purposes of inspection.

Staff Notes: This Area For Office Use Only



Shimon Land Division- Location Map

Calumet County
Planning and Zoning

0 75 150 300 Feet

Map Date: 3-27-26
Calumet County Planning, Zoning, and Land Information
http://www.calumetmaps.com

Part of Lot 1, T19N, R18E
Town of Stockbridge
Calumet County, Wisconsin

Subject Parcel
Proposed Parcel

N

Disclaimer:
This map is neither a legally recorded map nor a survey and is not intended to be used as such. Calumet County does not guarantee the accuracy, current status, or completeness of the material contained herein and is not responsible for any misuse or misrepresentation of this information or its derivatives. In no event shall Calumet County become liable to users of this data for any loss arising from the use or misuse of these maps or data. The tax parcel data is compiled for official records, including survey plats and deeds, but only contains the information required for Calumet County business. Original documents located in the county courthouse shall be used for legal or sur

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Chad Pelishek, Village Manager

Meeting Date:
April 28, 2026

Title:
Zoning Map Amendment (Rezoning) – Mueller Farm Development LLC –Woodland Rd – Parcel 33598.

Recommended Action:
Motion to approve the zoning map amendment (rezoning for Mueller Farm Development, LLC, Woodland Road, Parcel 33598.

Background and Additional Information:

The Plan Commission approved this item.

The applicant proposes to rezone 19.71 acres from General Agriculture [AG] to Single-Family Residential (Suburban) [RS-1]. The subject property is located on Woodland Rd, directly south of Spring Valley Rd, within parcel 33598.

The purpose of the rezoning is to accommodate the Mueller Farm Estates preliminary plat, which consists of single-family residential lots. A separate memo for the preliminary plat is on the agenda.

The surrounding area consists of residential development to the north and east, with agricultural land to the west.

Findings of Fact:

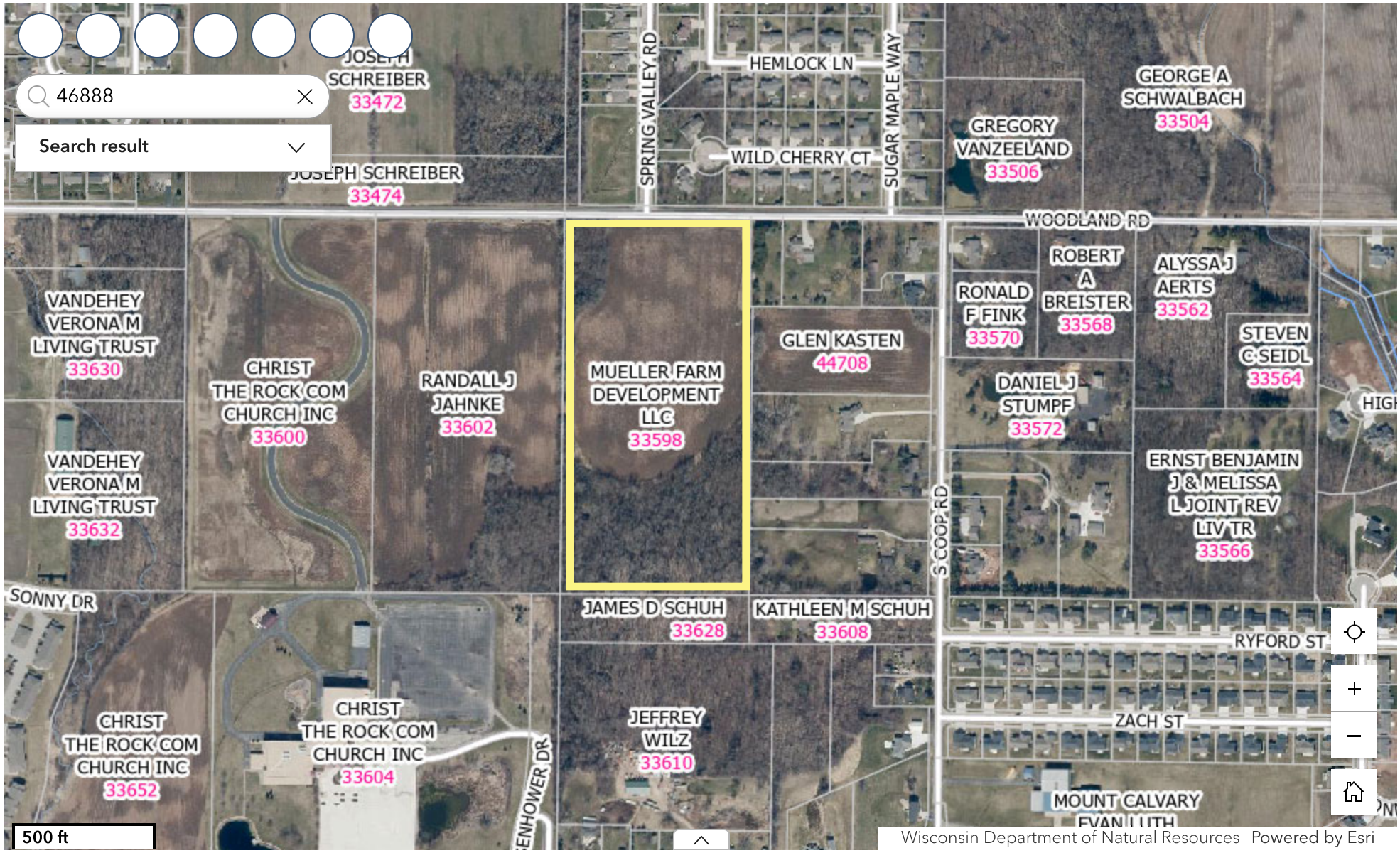
- Property owners within 300-feet of the subject property have been notified via first-class mail.
- The rezoning request is consistent with the Future Land Use Map of the Village of Harrison Comprehensive Plan, which designates the area for low density residential development.

Attachments:

- Aerial Map
- Zoning Map

All-In-One Map

Appleton



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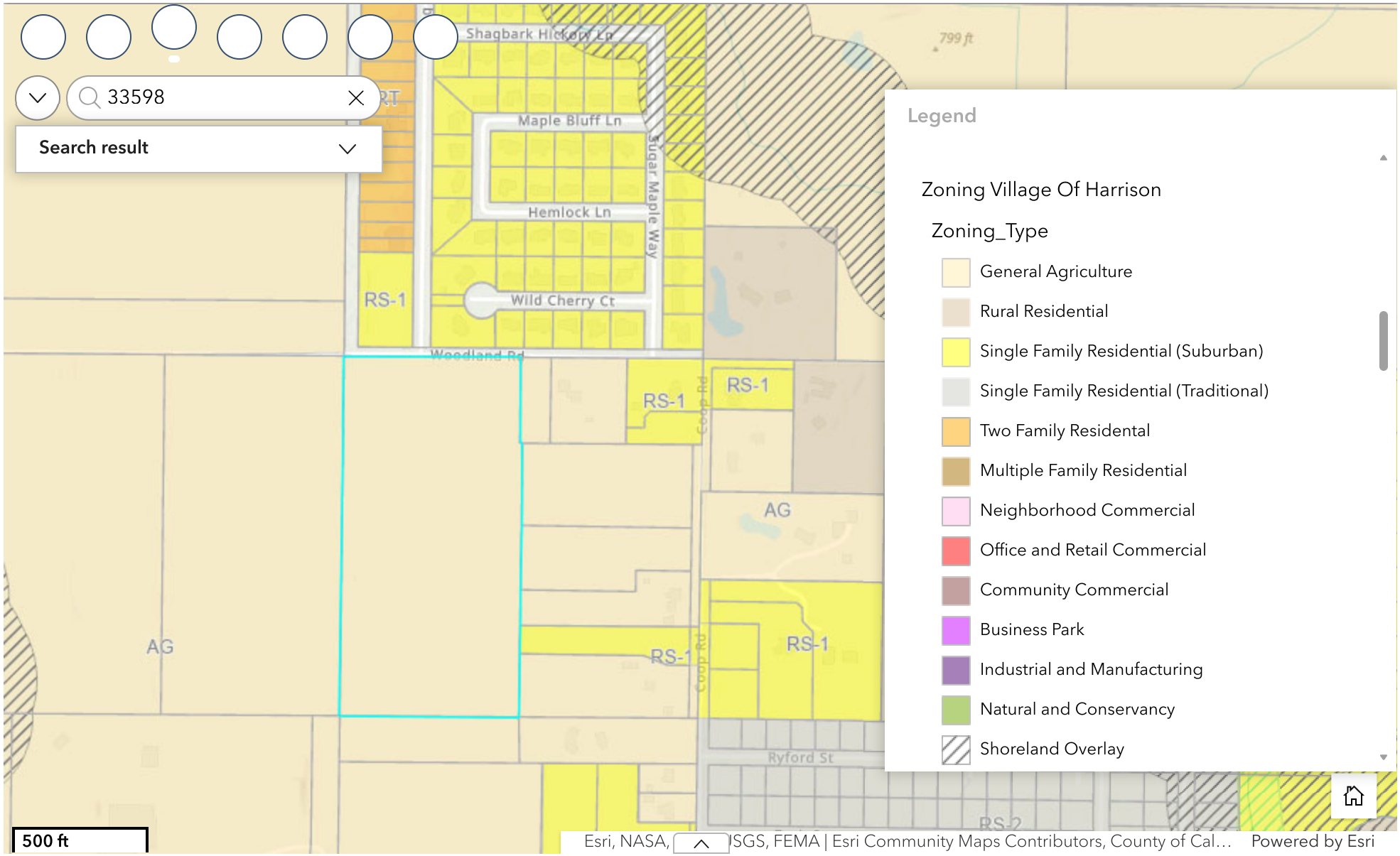
Calumet County Zoning Map



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VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Chad Pelishek, Village Manager

Meeting Date:
April 28, 2026

Title:
Preliminary Plat – Mueller Farm Estates – Mueller Farm Development, LLC – Woodland Rd – Parcel 33598

Recommended Action:
Motion to approve the Mueller Farm Estates preliminary plat Woodland Road with the following conditions:

1. Final plat shall include language stating that Lots 1 and 13 shall be access-restricted with egress only via Mueller Farm Court.
2. The final plat, plan sets, and record drawings shall be subject to review and recommendations by the Village of Harrison's engineer(s) of record.
3. Wetlands shall be shown on the final plat.
4. The developer's agreement shall be finalized prior to or concurrent with final plat approval.
5. All lots shall be provided with a storm sewer lateral for sump pump discharge.
6. All review comments from Village staff shall be included in the Plan Commission's discussion and decision.
7. Erosion Control Silt Fencing shall be installed along the right-of-way lines of all streets, in accordance with state specifications, prior to temporary roadway acceptance.
8. A grading/drainage stormwater management plan and erosion control plan, along with application and fee, shall be reviewed and approved by the Village engineer and Village staff.
9. Final utility and street plans shall be reviewed and approved by the appropriate review authority prior to final plat approval and prior to construction.
10. Grading/Drainage Plan shall identify elevations of ground at the foundation.
11. All road names shall be approved by Calumet County E911.
12. Street lighting and laterals shall be indicated on the infrastructure plans.
13. Notes required under Section 115-12(d)(1)(f) shall be added to the face of the final plat.
14. The final plat and grading/drainage plans shall include benchmarks for all fire hydrants, referencing hydrant tag bolts.
15. Plans shall be submitted to all applicable utility entities for review (i.e. phone, cable, gas/electric, sewer/water).
16. All easements shall be labeled with ownership and shall grant the necessary rights to the easement holder, including access and maintenance.

Background and Additional Information:

The Plan Commission approved this item.

The 30-day public input timeframe was completed. The only comments received from the concern of urbanizing Woodland Road and handle the additional traffic.

The proposed single-family residential subdivision is located along Woodland Rd, directly south of Spring Valley Rd, within parcel 33598. The total site area is 19.71 acres.

Access to the subdivision is proposed via Mueller Farm Court which terminates in a cul-de-sac. It is proposed to be dedicated to the public with a 66-feet right-of-way width. Mueller Farm Court does not align with Spring Valley Rd due to the presence of wetlands in the northeast portion of the plat.

The subdivision includes 13 residential lots and 1 Outlot. Lot sizes range from .37 acres and 1.4 acres, with two larger lots (lots 7 and 8), mostly consisting of wetlands, at the southern end of the plat. A stormwater retention pond is proposed within Outlot 1.

The 40-foot right-of-way dedication along Woodland Rd is proposed for future urbanization, including the potential construction of a trail or sidewalk. The right-of-way dedication will also provide needed right-of-way for the future extension of Eisenhower Dr. A 20-foot sanitary sewer and water main easement is proposed between Lots 1 and 2 to provide utility service to W6135 Woodland Road.

The property is currently zoned General Agriculture [AG]. The applicant has submitted a request to rezone the area to Single-Family Residential (Suburban) [RS-1].

Attachments:

- Preliminary Plat
- Aerial Map
- Development Checklist

PRELIMINARY PLAT OF

"MUELLER FARM ESTATES"

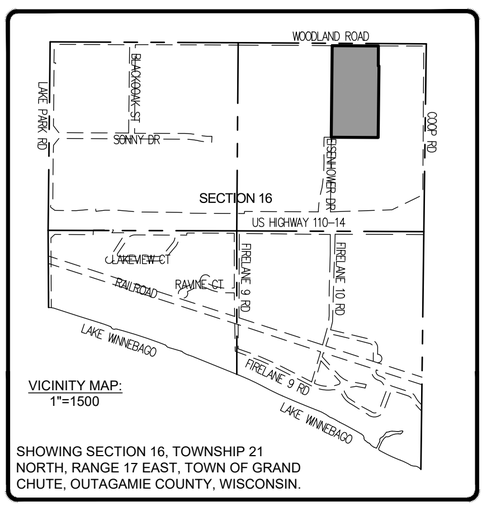
BEING ALL OF LOT 1 OF CERTIFIED SURVEY MAP NUMBER 4197 AS RECORDED IN DOCUMENT NUMBER 594561, LOCATED IN THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 16, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN.
PARCEL NUMBER: 33598
ZONING: GENERAL AGRICULTURAL DISTRICT

N

NORTH IS REFERENCED TO THE NORTH LINE OF THE NORTHEAST 1/4 OF SECTION 16, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN, WHICH BEARS S89°39'06"E PER THE WISCONSIN COUNTY COORDINATE SYSTEM (CALUMET COUNTY)

50 0 50 100 150
Scale: 1" = 50'

LEGEND:
- =MAG NAIL FOUND
- = WATER VALVE
- = FIRE HYDRANT
- = BENCHMARK
- = BUILDING SETBACK LINE
- = WATER MAIN
- = LIMIT OF WETLANDS TO BE PROTECTED, AS DELINEATED BY MCMAHON ASSOCIATES, INC.
- = AREA "EXEMPT" FROM STATE WETLAND REGULATIONS PER WETLAND DETERMINATION PER BY THE STATE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES, EXE-NE-2025-8-03811, DATED: 12/08/2025.
- = AREA "NOT" EXEMPT FROM STATE WETLAND REGULATIONS PER WETLAND DETERMINATION BY THE STATE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES, EXE-NE-2025-8-03811, DATED: 12/08/2025. DISTURBANCE OF THIS AREA WILL REQUIRE THE APPROPRIATE WISCONSIN DEPARTMENT OF NATURAL RESOURCES AND U.S. ARMY CORPS OF ENGINEERING PERMITS TO BE OBTAINED



SHOWING SECTION 16, TOWNSHIP 21 NORTH, RANGE 17 EAST, TOWN OF GRAND CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

NOTES:
-ALL UTILITIES SHOWN ARE BASED ON INFORMATION OBTAINED FROM DIGGERS HOTLINE MAPS AND UTILITY LOCATE RECORDS. THEIR LOCATION, SIZE, AND DEPTH ARE APPROXIMATE AND ARE SHOWN FOR GENERAL PLANNING PURPOSES ONLY. THIS MAP IS NOT A SUBSTITUTE FOR FIELD VERIFICATION. THE PROPERTY OWNER, CONTRACTOR, OR DEVELOPER IS RESPONSIBLE FOR CONTACTING DIGGERS HOTLINE AND COORDINATING WITH UTILITY COMPANIES PRIOR TO EXCAVATION OR CONSTRUCTION. CAROW LAND SURVEYING & ENVIRONMENTAL ASSUMES NO RESPONSIBILITY FOR ERRORS, OMISSIONS, OR COSTS INCURRED DUE TO RELIANCE ON THE UTILITY INFORMATION SHOWN. ADDITIONALLY UTILITIES NOT SERVICING THE SUBJECT PROPERTY MAY NOT BE SHOWN.
-THIS MAP DOES NOT TRANSFER PROPERTY OWNERSHIP OF THE LOTS. SALE OR TRANSFER OF THE LOTS REQUIRES A DEED.
-ALL ELEVATIONS ARE REFERENCED TO THE NAVD 88 DATUM.

REQUIRED INFORMATION:

GROSS AREA: 858,603 SQ.FT. OR 19.7108 ACRES

STREET/DEDICATED AREAS: 72,094 SQ.FT. OR 1.6550 ACRES

NET SUBDIVIDED AREA: 786,509 SQ.FT. OR 18.0558

NUMBER OF LOTS: 13 LOTS & 1 OUTLOT

AVERAGE LOT SIZE: 58,758 SQ.FT. OR 1.3489 ACRES

TYPICAL LOT DIMENSIONS: 108'± X 300'±

LINEAL FEET OF STREETS: 1370'

GENERAL RS-1 LOT SIZE MINIMUM: 12,000 SQ.FT.

GENERAL AGRICULTURAL DISTRICT LOT SIZE MINIMUM: 1 ACRE

RS-1 BUILDING SETBACKS FOR PRINCIPAL STRUCTURES: FRONT 25', SIDE 7.5', REAR 25', & WETLAND 50'

PRELIMINARY RESTRICTIVE COVENANTS: FRONT YARD BUILDING SETBACK SHALL BE NO LESS THAN 30'.

WISCONSIN MATTHEW C. REIDER S-3245 APPLETON WI LAND SURVEYOR

I HEREBY CERTIFY THAT THE ABOVE DESCRIBED PROPERTY WAS SURVEYED AND MAPPED IN ACCORDANCE WITH AE-7 OF THE WISCONSIN ADMINISTRATIVE CODE AND IS CORRECT REPRESENTATION OF SAID SURVEY TO THE BEST OF MY KNOWLEDGE AND BELIEF.

MATTHEW C. REIDER, PLS-3245 — DATED 2/24/2026

UNPLATTED LANDS
JOSEPH SCHREIBER
ZONING: GENERAL AGRICULTURAL DISTRICT

UNPLATTED LANDS
RANDALL J. JAHNKE
ZONING: GENERAL AGRICULTURAL DISTRICT

UNPLATTED LANDS
VILLAGE OF HARRISON
ZONING: GENERAL AGRICULTURAL DISTRICT

UNPLATTED LANDS
KATHLEEN M SCHUH
ZONING: GENERAL AGRICULTURAL DISTRICT

WEST LINE OF THE NORTHEAST 1/5 OF SECTION 16-20-18

SOUTH LINE OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 16-20-18

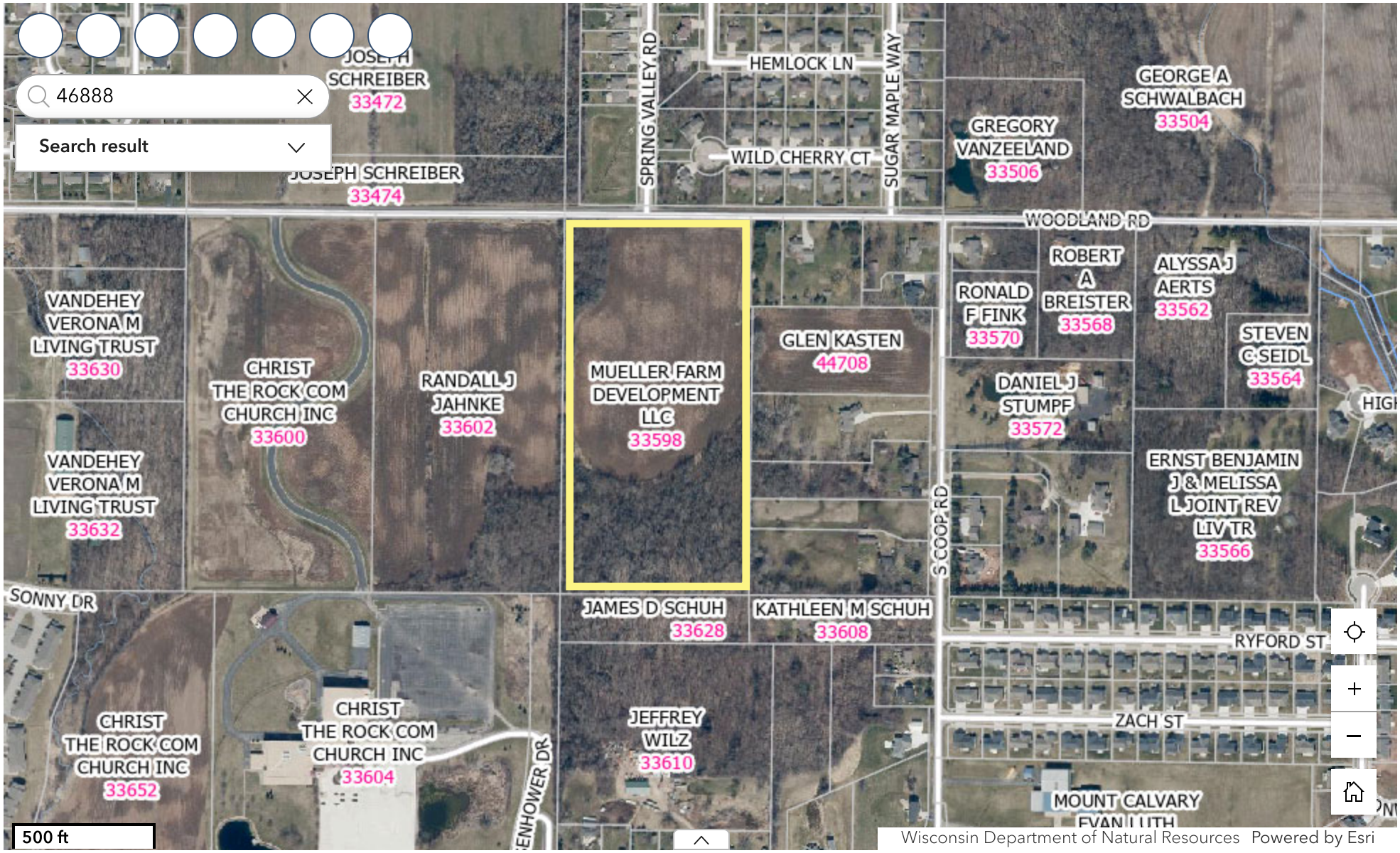
SHEET NO.	SCALE	DESIGNED	CAROW LAND SURVEYING & ENVIRONMENTAL	INT.	DATE	REVISIONS
1/1	1" = 50'			BTL	3/2/2026	REV. COMM.
	DATE 2/24/2026	DRAWN BTL				
	PROJECT NO. C2410.24-26	CHECKED RFR				

KEN MADER
N8838 SOUTH COOP ROAD
MENASHA, WISCONSIN 54952
PRELIMINARY PLAT IN THE VILLAGE OF HARRISON

CAROW LAND SURVEYING & ENVIRONMENTAL
615 N. LYNNDALE DRIVE, APPLETON, WISCONSIN 54914 PHONE: (920)731-4168
N5841 STATE HIGHWAY 47-55, SHAWANO, WISCONSIN 54166 PHONE: (920)731-4168

All-In-One Map

Appleton



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SUMMARY CHECKLIST

ACTIVE DESIGN

	Complies Completely	Complies Somewhat	Does Not Comply	N/A
1. NEIGHBORHOOD AMENITIES. How well does the project support access to neighborhood amenities (e.g., convenience store, dry cleaning, community center, café, etc.) within reasonable walking distance from residential developments?	☐	☑	☐	☐
2. PARKS & OPEN SPACE. How well does the project incorporate a park or open space within reasonable walking distance of all residential development?	☑	☐	☐	☐
3. PEDESTRIAN ENVIRONMENT. How well does the project contribute to creating a safe and comfortable pedestrian environment for residents of all ages?	☑	☐	☐	☐
4. SIDEWALKS. How well does the project create or contribute to a network of sidewalks?	☐	☑	☐	☐
5. FRONTAGE DESIGN. How well does the project incorporate attractive, pedestrian-scale exteriors and massing to encourage walkability for people of all ages?	☑	☐	☐	☐
6. PHYSICAL ACTIVITY. How well does the project incorporate design features to promote the physical activity of all building occupants?	☐	☑	☐	☐

CONNECTIVITY

7. NETWORK. How well does the project leverage public open space, sidewalks, pedestrian amenities, bicycle facilities, and multi-use trails to connect safely and comfortably to surrounding neighborhoods?	☐	☑	☐	☐
8. WALKABILITY. How well does the project enhance walkability by providing a highly connected street network?	☐	☑	☐	☐
9. BICYCLE CONNECTIVITY. How well does the project provide high levels of bicycle connectivity through a safe, well-marked and complete bicycle network?	☐	☑	☐	☐

PUBLIC SAFETY	Complies Completely	Complies Somewhat	Does Not Comply	N/A
10. INJURY PREVENTION. How well does the project foster injury prevention through the use of traffic calming features, such as bulb outs and speed humps, safe pedestrian crossings, and moderate roadway speeds?	☑	☐	☐	☐
11. SAFE ACCESS TO SCHOOLS. How well does the project incorporate safe access to schools within a reasonable walking distance?	☐	☑	☐	☐
12. LIGHTING. How well does the project provide adequate neighborhood lighting to prevent crime and increase safety?	☑	☐	☐	☐
13. POLICE PROTECTION. How well does the project fit into surrounding neighborhoods with similar land use to minimize the need to expand police protection services?	☑	☐	☐	☐
14. FIRE PROTECTION. How well does the project minimize the need for additional fire protection or increased response times due to its location within the village?	☑	☐	☐	☐
COMMUNITY COHESION				
15. PASSIVE SPACES. How well does the project incorporate spaces that facilitate social engagement?	☐	☐	☐	☑
16. RECREATIONAL SPACES. How well does the project incorporate facilities and access to a variety of recreational opportunities for all users?	☐	☐	☐	☑
17. COMMUNITY SPACES. How well does the project incorporate facilities and access to a multi-purpose community space accessible to the public?	☐	☐	☐	☑

ACCESS TO FOOD, JOBS, & SERVICES

	Complies Completely	Complies Somewhat	Does Not Comply	N/A
18. GROCERY. How well does the project integrate access to a full-service grocery store (e.g., sells meat, dairy, fruits & vegetables) within a reasonable walking distance of all residents?	☐	☐	☐	☑
19. COMMUNITY GARDEN. How well does the project incorporate space for growing food onsite through community gardens, edible landscaping, or small-scale farming within a reasonable walking distance from residential development?	☑	☐	☐	☐
20. FARMER'S MARKET. How well does the project designate space or provide access to a farmer's market within a reasonable walking distance?	☐	☐	☐	☑
21. JOBS. How well does the project design promote shorter commutes and better access to jobs?	☐	☑	☐	☐
22. CHILDCARE. How well does the project support increased access to affordable and high-quality childcare?	☐	☐	☐	☑

STORMWATER MANAGEMENT

23. STORMWATER MANAGEMENT. Has the preliminary design been evaluated for stormwater management to ensure compliance with Village and DNR requirements?	☑	☐	☐	☐
24. WATER RETENTION DESIGN. Does the project contain the maximum possible stormwater improvements on the project site?	☑	☐	☐	☐
25. STORMWATER MANAGEMENT PONDS. Are stormwater detention ponds being considered for the project?	☑	☐	☐	☐

TRAFFIC

26. TRAFFIC STUDY. Has a traffic study been completed to determine the amount of new traffic generated as a result of the project?	☐	☐	☑	☐
27. TRAFFIC IMPACT. How well does the project minimize the impact of traffic on the existing village roads?	☑	☐	☐	☐

CONFORMANCE TO VILLAGE COMPREHENSIVE PLAN AND RESIDENT FEEDBACK

	Complies Completely	Complies Somewhat	Does Not Comply	N/A
28. COMPREHENSIVE PLAN CONFORMANCE. Does the project conform to the Village's comprehensive plan?	☑	☐	☐	☐
29. RESIDENT VISION AND PREFERENCES. Does the project align with the village's residents and does not create additional concerns from a resident's view point?	☑	☐	☐	☐

OTHER PUBLIC SERVICES IMPACTED

30. PUBLIC WORKS EXPANSION. Does the project require the addition of Public Works staff or additional equipment to address items such as street maintenance and snow plowing? The applicant shall discuss this with the Village Operations Manager	☑	☐	☐	☐
31. INCREASED ADMINISTRATION STAFFING. Does the project require additional administrative staff? The applicant shall contact the Village Manager to discuss this.	☑	☐	☐	☐
32. NEW TRAFFIC/ROAD COSTS. Does the project require new and future road costs for the village's capital improvements program?	☐	☑	☐	☐

REVENUES ANTICIPATED

33. ANNUAL TAX REVENUE CALCULATION:

$9,750,000 /$1,000 x $3.57 = $34,808

Expected Total Assessed Value — Annual Tax Revenue

34. Are the Annual Tax Revenues sufficient to cover the additional costs the Village may see as a result of the development project? Yes/No Yes

OTHER NOTES

This will be an attractive neighborhood for people who appreciate country living and amenities that larger lot sizes offer them.

VILLAGE BOARD MEETING | **VILLAGE OF HARRISON**

From:
Chad Pelishek, Village Manager

Meeting Date:
April 28, 2026

Title:
Zoning Map Amendment (Rezoning) – GEM Back 40 Development LLC – Woodland Rd – Parcel 33528

Recommended Action:
Motion to approve the Zoning Map Amendments from General Agriculture [AG] to Single-Family Residential (Suburban) [RS-1] as submitted.

Background and Additional Information:

The Plan Commission approved this item.

The applicant proposes to rezone 36.91 acres from General Agriculture [AG] to Single-Family Residential (Suburban) [RS-1]. The subject property is located along Woodland Rd, north of the Harrison Heights Subdivision, and within parcel 33528.

The purpose of the rezoning is to accommodate the Mader Homestead Acres preliminary plat, which consists of single-family residential lots. A separate memo regarding the preliminary plat is on the agenda.

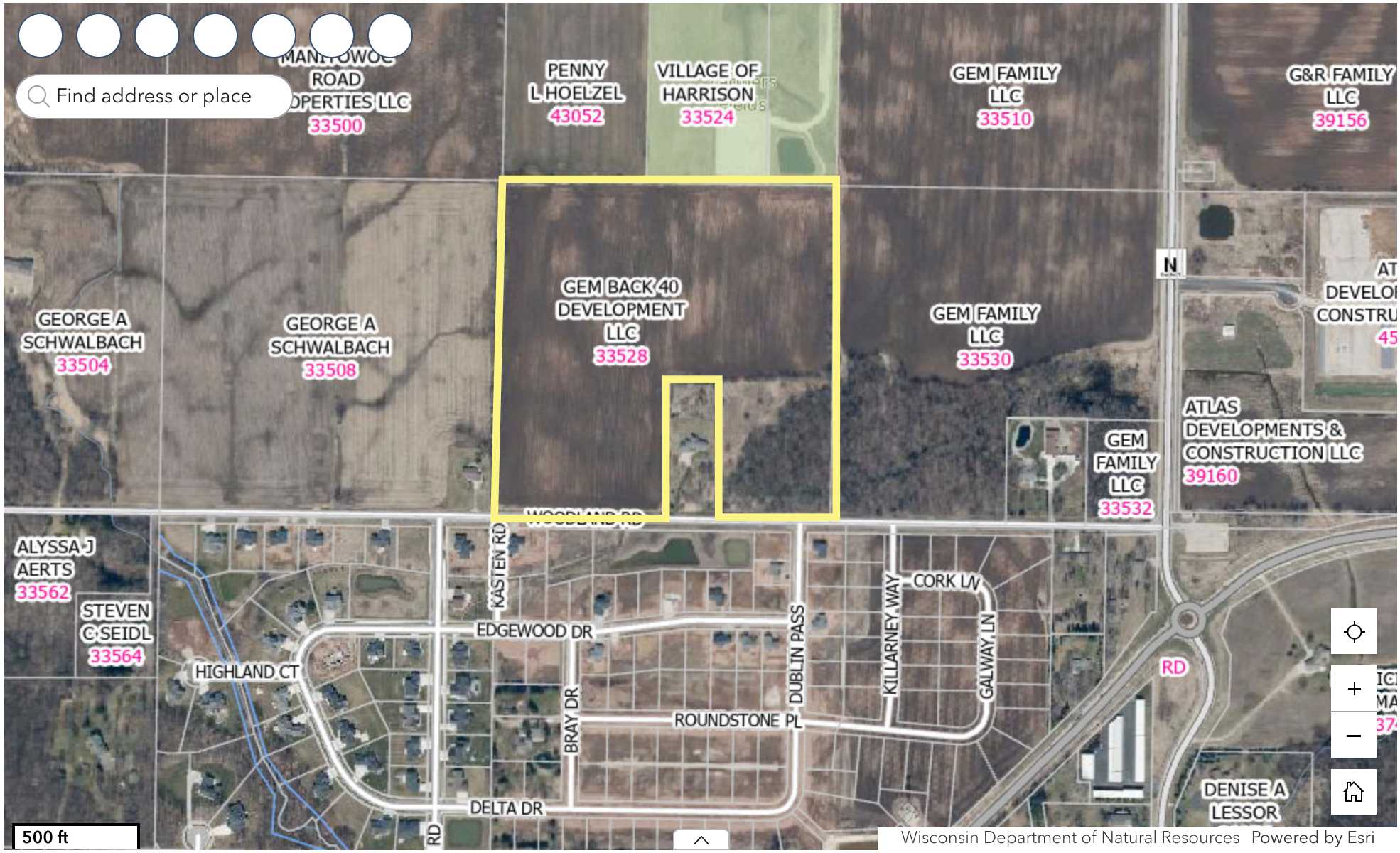
The surrounding area consists of residential development to the south, with agricultural land neighboring the west and east sides. Farmers Field, a village park, abuts the northern end of the subject property.

Findings of Fact:
- Property owners within 300-feet of the subject property have been notified via first-class mail.
- The rezoning request is consistent with the Future Land Use Map of the Village of Harrison Comprehensive Plan, which designates the area for low-density residential development.

Attachments:
- Aerial Map
- Zoning Map and Exhibit

All-In-One Map

Appleton



Land Information Webpage | Calumet County Data Portal | Contact Us

206 Court Street, Chilton, Wisconsin 53014 | 920-849-1442

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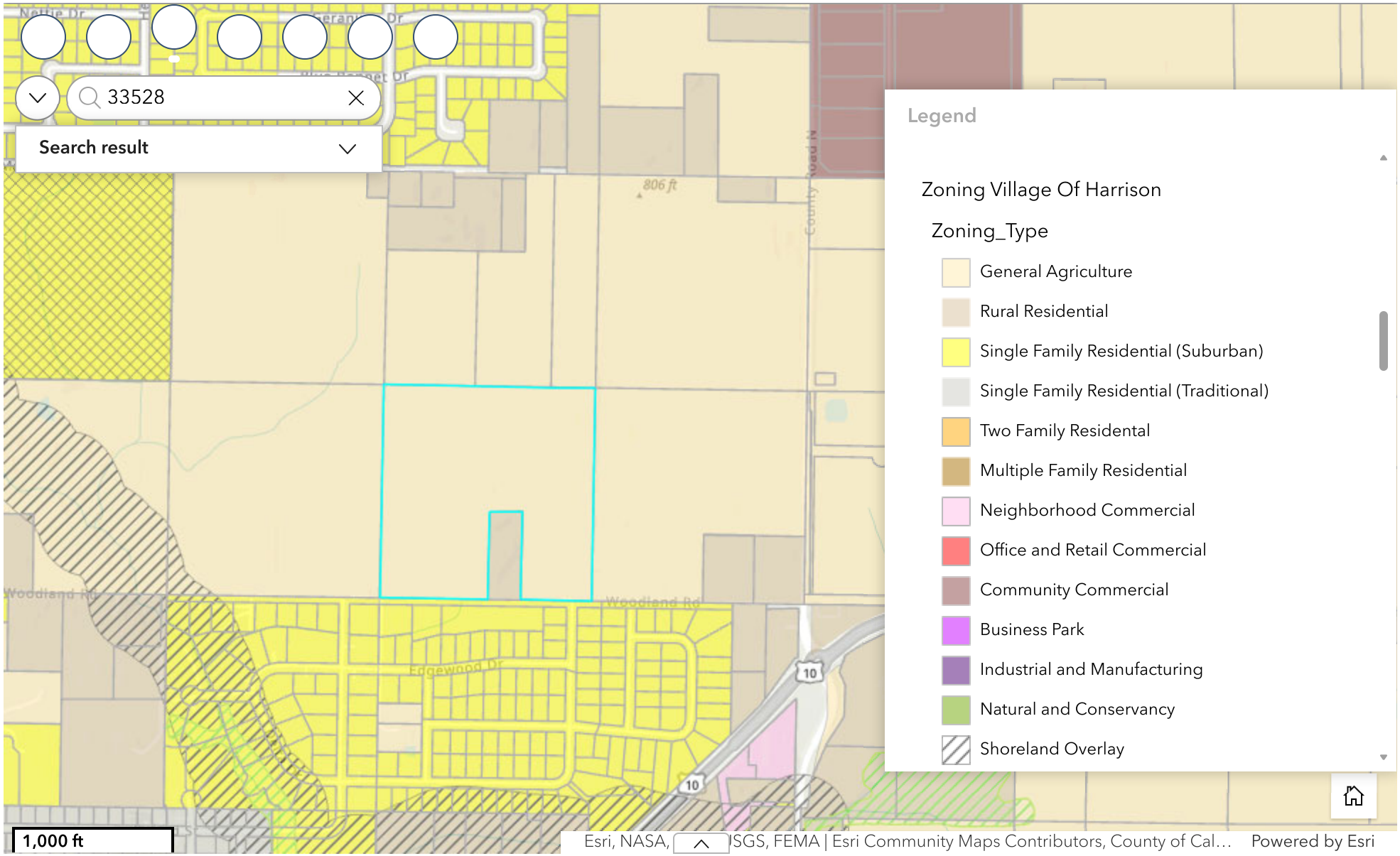
Calumet County Zoning Map



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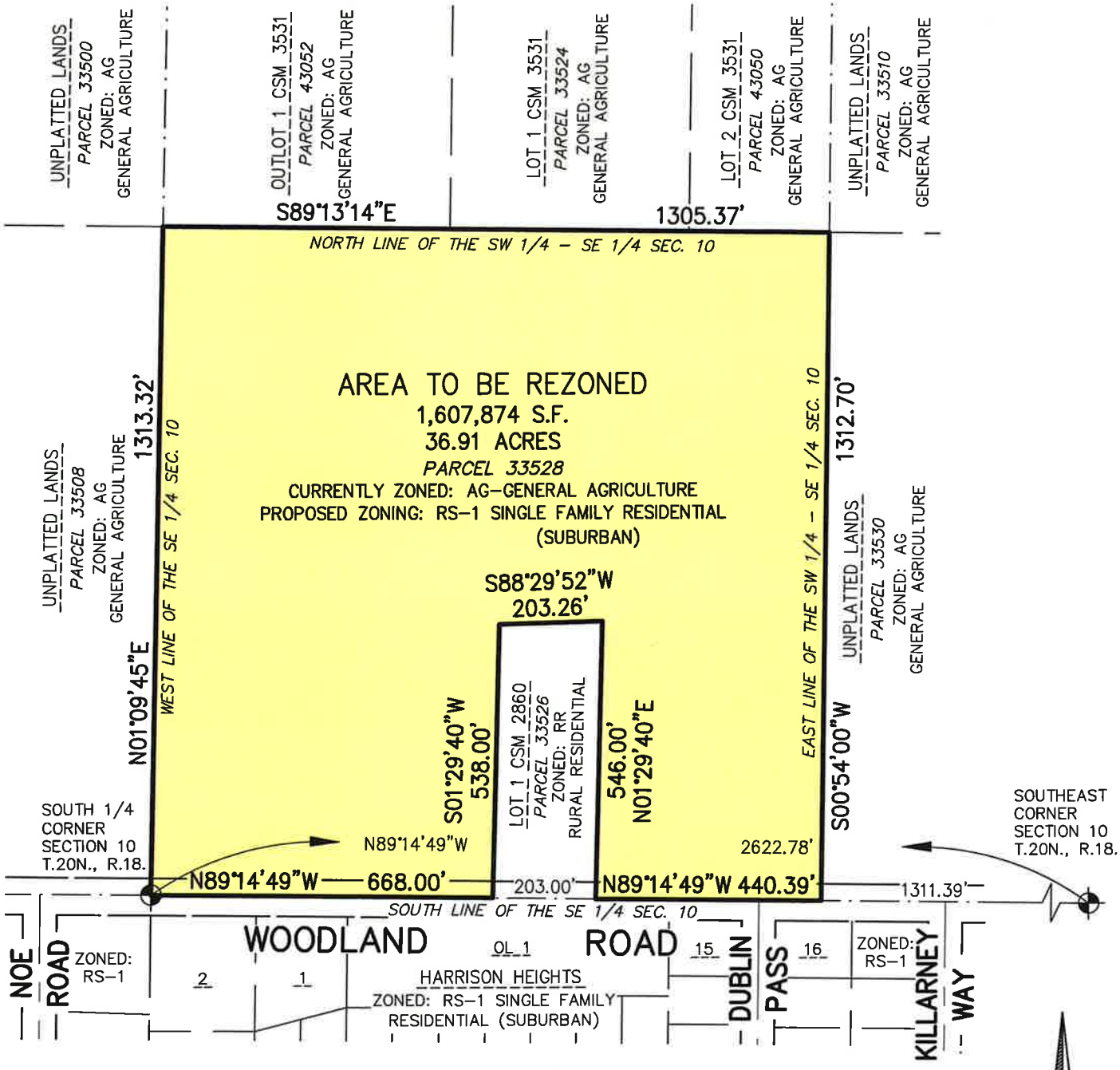
REZONING EXHIBIT

PART OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 10, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN



BEARINGS ARE REFERENCED TO THE SOUTH LINE OF THE SOUTHEAST 1/4 OF SECTION 10, TOWNSHIP 20 NORTH, RANGE 18 EAST, WHICH BEARS N89°14'49"W PER THE WISCONSIN COUNTY COORDINATE SYSTEM AS PUBLISHED FOR CALUMET COUNTY

300 150 0 300

SCALE - FEET
1" = 300'

McMAHON
ENGINEERS ARCHITECTS
1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O.BOX 1025 NEENAH, WI 54957-1025
Tel: (920) 751-4200 Fax: (920) 751-4284

Project No. G0903 09-26-0014900.00.04
Drawn By A.Sedlar Date March 2026

asedlar, W:\PROJECTS\G0903\09260014900\CADD\Civil3D\Survey Documents\REZONE\Rezone_MaderHomestead.dwg Plot Date: 3/30/2026 11:31 AM

REZONING EXHIBIT

PART OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 10, TOWNSHIP 20 NORTH, RANGE 18 EAST, VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN

LEGAL DESCRIPTION OF AREA TO BE REZONED:

Part of the Southwest 1/4 of the Southeast 1/4 of Section 10, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin, containing 1,607,874 s.f. (36.91 acres) of land and more particularly described as follows:

Beginning at the South 1/4 corner of said Section 10; Thence N01°09'45"E, 1313.32 feet along the West line of the Southeast 1/4 of said Section; Thence S89°13'14"E, 1305.37 feet along the North line of the Southwest 1/4 of the Southeast 1/4 of said Section; Thence S00°54'00"W, 1312.70 feet along the East line of the Southwest 1/4 of the Southeast 1/4 of said Section; Thence N89°14'49"W, 440.39 feet along the South line of the Southeast 1/4 of said Section to the East line of Lot 1 of Certified Survey Map No. 2860, recorded in Volume 23 of Certified Survey Maps on Pages 226–228 as Document No. 401801; Thence N01°29'40"E, 546.00 feet along said East line to the Northeast corner of said Lot 1; Thence S88°29'52"W, 203.26 feet along the North line said Lot 1 to the Northwest corner thereof; Thence S01°29'40"W, 538.00 feet along the West line of said Lot 1 to the Southwest corner thereof and the South line of the Southeast 1/4 of said Section; Thence N89°14'49"W, 668.00 feet along said South line to the Point of Beginning.

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Chad Pelishek, Village Manager

Meeting Date:
April 28, 2026

Title:
Preliminary Plat – Mader Homestead Acres – Gem Back 40 Development LLC –Woodland Rd – Parcel 33528

Recommended Action:
Motion to approve the Preliminary Plat for Gem Back 40 Development LLC Parcel 33528 with the following conditions:

1. Final plat shall include language stating that Lot 1 shall be access restricted with egress only via Red Robin Road.
2. The final plat, plansets, and record drawings shall be subject to review and recommendations by the Village of Harrison's engineer(s) of record.
3. Wetlands shall be shown on the final plat.
4. The developers agreement shall be finalized prior to or concurrent with final plat approval.
5. All lots shall be provided with a storm sewer lateral for sump pump discharge.
6. All review comments from Village staff shall be included in the Plan Commission's discussion and decision.
7. Erosion Control Silt Fencing shall be installed along the right-of-way lines of all streets, in accordance with state specifications, prior to temporary roadway acceptance.
8. A grading/drainage stormwater management plan and erosion control plan, along with application and fee, shall be reviewed and approved by the Village engineer and Village staff.
9. Final utility and street plans shall be reviewed and approved by the appropriate review authority prior to final plat approval and prior to construction.
10. Grading/Drainage Plan shall identify elevations of ground at the foundation.
11. All road names shall be approved by Calumet County E911.
12. Street lighting and laterals shall be indicated on the infrastructure plans.
13. Notes required under Section 115-12(d)(1)(f) shall be added to the face of the final plat.
14. The final plat and grading/drainage plans shall include benchmarks for all fire hydrants, referencing hydrant tag bolts.
15. Plans shall be submitted to all applicable utility entities for review (i.e. phone, cable, gas/electric, sewer/water).
16. All easements shall be labeled with ownership and shall grant the necessary rights to the easement holder, including access and maintenance.

Background and Additional Information:

The Plan Commission approved this item.

The Village completed the 30 day public input timeframe and the only comments that were received was related to traffic on the Woodland and urbanization of Woodland Road.

The proposed single-family residential subdivision is located along Woodland Rd, north of Harrison Heights Subdivision, within parcel 33528. The proposed subdivision is directly south of Farmers Field Park. The total site area is 36.91 acres.

Access to the subdivision is provided via Red Robin Road with egress off the north side of Woodland Rd. All roadways are proposed to be dedicated to the public with a 66-foot right-of-way.

The subdivision includes 63 lots and 2 outlets. The average lot size is 15,643 square feet. Outlet 1 is designated for a stormwater pond, eventually being deeded to the Village of Harrison. Outlet 2 mainly consists of wetlands and is to be owned and maintained by the developer.

A 30-foot sidewalk, sanitary sewer & watermain easement is proposed between lots 17 and 18 to provide utility service to the park pavilion located on the south side of Farmers Field. A paved trail is also proposed within this easement to provide pedestrian access to Farmers Field.

A 20-foot sanitary sewer & watermain easement is proposed between lots 54 and 55 to provide utility service to the existing residence at W5844 Woodland Rd, which is not part of the preliminary plat.

Temporary cul-de-sacs with a 66-foot radius are proposed at the east ends of Big Tree Lane and Kickacan Drive. These are intended to be removed upon future road extensions.

The property is currently zoned General Agriculture [AG]. The applicant has submitted a request to rezone the area to Single-Family Residential (Suburban) [RS-1].

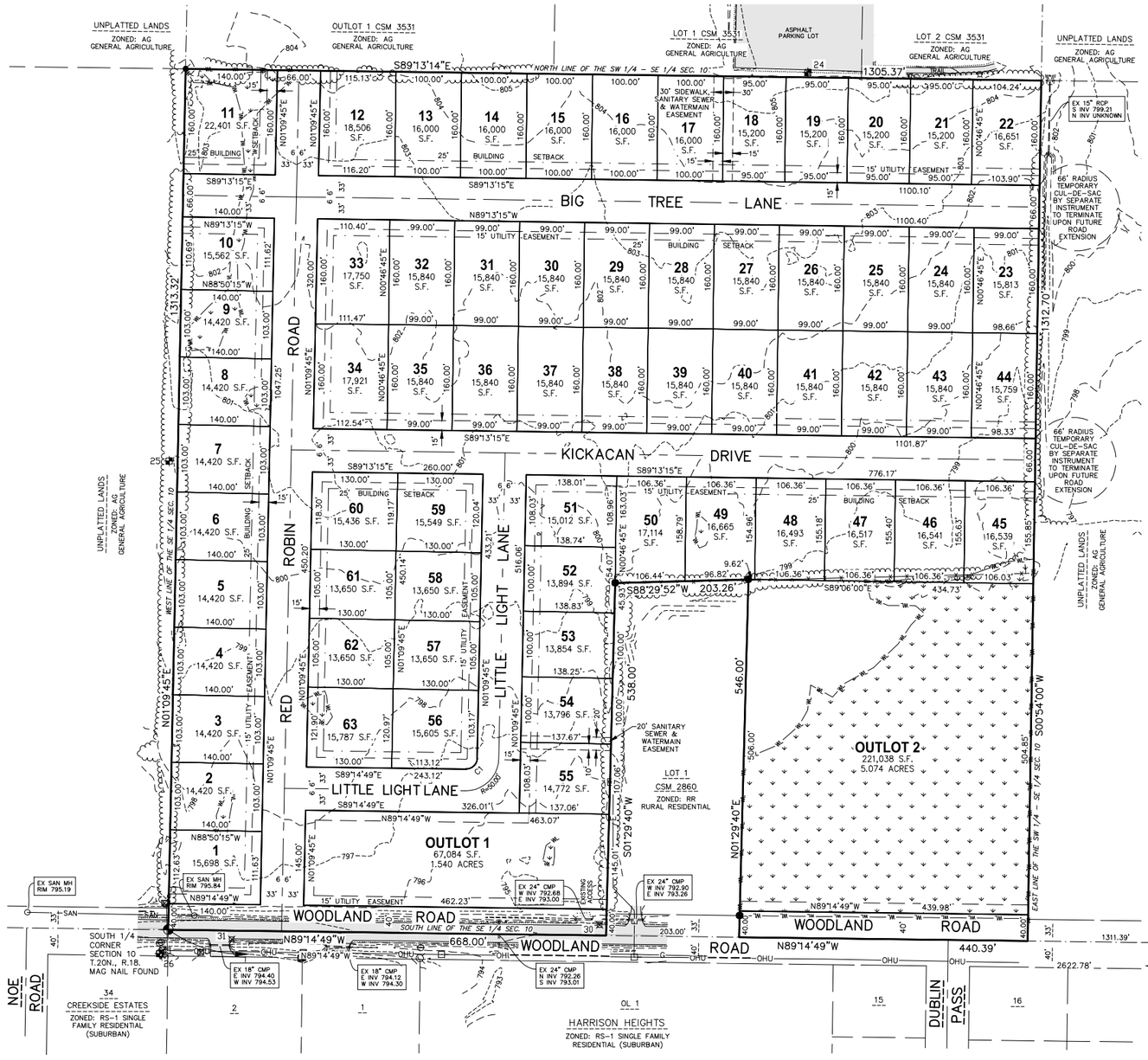
Attachments:

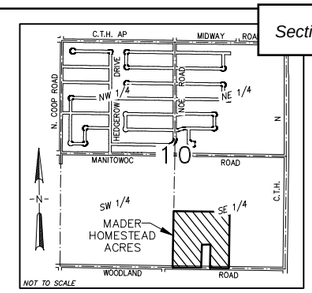
- Preliminary Plat
- Aerial Map
  Development Checklist

PRELIMINARY PLAT

MADER HOMESTEAD ACRES

PART OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 10, TOWNSHIP 20 NORTH, RANGE 18 EAST,
VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN





LOCATION MAP
SECTION 10, TOWNSHIP 20 NORTH, RANGE 18 EAST,
VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN

CURVE DATA
C1
RADIUS = 17.00'
DELTA = 089°35'26"
LENGTH = 26.58'
CHORD = S45°57'28"W
23.96'

BEARINGS ARE REFERENCED TO THE SOUTH LINE OF THE SOUTHEAST 1/4 OF SECTION 10, TOWNSHIP 20 NORTH, RANGE 18 EAST, WHICH BEARS N89°14'49"W PER THE WISCONSIN COUNTY COORDINATE SYSTEM AS PUBLISHED FOR CALUMET COUNTY

SCALE - FEET
100 50 0 100
1" = 100'

LEGAL DESCRIPTION:
Part of the Southwest 1/4 of the Southeast 1/4 of Section 10, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin, containing 1,607,874 s.f. (36.91 acres) of land and more particularly described as follows:

Beginning at the South 1/4 corner of said Section 10; Thence N01°09'45"E, 1313.32 feet along the West line of the Southeast 1/4 of said Section; Thence S89°13'14"E, 1305.37 feet along the North line of the Southwest 1/4 of the Southeast 1/4 of said Section; Thence S00°54'00"W, 1312.70 feet along the East line of the Southwest 1/4 of the Southeast 1/4 of said Section; Thence N89°14'49"W, 440.39 feet along the South line of the Southeast 1/4 of said Section to the East line of Lot 1 of Certified Survey Map No. 2860, recorded in Volume 23 of Certified Survey Maps on Pages 226-228 as Document No. 401801; Thence N01°29'40"E, 546.00 feet along said East line to the Northeast corner of said Lot 1; Thence S88°29'52"W, 203.26 feet along the North line said Lot 1 to the Northwest corner thereof; Thence S01°29'40"W, 538.00 feet along the West line of said Lot 1 to the Southwest corner thereof and the South line of the Southeast 1/4 of said Section; Thence N89°14'49"W, 668.00 feet along said South line to the Point of Beginning.

NOTES:
This property is currently Zoned: AG General Agriculture

Proposed Zoning: RS-1 Single Family Residential

Total area = 1,607,874 s.f. 36.91 acres

Right-of-way area = 334,238 s.f. 7.67 acres

Net subdivided area = 1,273,636 s.f. 29.24 acres

Total number of Lots = 63 Lots, 2 Oulots

Average Lot size = 15,643 s.f. (not including Outlots)

Linear Feet of Red Robin Road = 1,313 l.f.
Linear Feet of Big Tree Lane = 1,306 l.f.
Linear Feet of Kickacan Drive = 1,135 l.f.
Linear Feet of Little Light Lane = 820 l.f.
Total Linear Feet of Street = 4,574 l.f.

Proposed roads will be dedicated to the public on the final plat.

Approved utility and drainage easements will be shown on the final plat.

See Utility Plans for existing and proposed utilities.

Outlot 1 is to be deeded to the Village of Harrison for Storm Water Management Purposes.

Outlot 2 mainly consisting of wetlands is to be owned and maintained by the developer named GEM Back 40 Development LLC

A Wetland Jurisdictional Determination request was submitted on February 24, 2026, and is awaiting agency review and response. The results of the determination will help to define which wetland areas could potentially be exempt and/or permitted for filling upon appropriate applications and approvals.

LEGEND

- 3/4" IRON REBAR FOUND
- 1.315" O.D. IRON PIPE FOUND
- CERTIFIED LAND CORNER CALUMET COUNTY
- S.F. - SQUARE FEET
- EXISTING SANITARY MANHOLE
- SAN — EXISTING SANITARY SEWER PIPE
- EXISTING HYDRANT
- EXISTING WATER VALVE
- WM — EXISTING WATER MAIN
- EXISTING UTILITY PEDESTAL
- PAD EXISTING TRANSFORMER
- EXISTING POWER POLE
- EXISTING POWER POLE W/GUY WIRE
- OHU — EXISTING OVERHEAD UTILITY LINE
- E — EXISTING ELECTRIC - BURIED
- G — EXISTING GAS MAIN - BURIED
- EXISTING CULVERT
- EXISTING TREE LINE
- EXISTING ASPHALT PAVEMENT
- EXISTING GRAVEL
- 00 EXISTING VERTICAL CONTROL POINT (BENCHMARK)
- 00 EXISTING HORIZONTAL CONTROL POINT
- 000 EXISTING CONTOURS
- 15' PROPOSED 15' UTILITY EASEMENT
- WETLANDS AS DELINEATED BY WALLY SEDLAR OF McMAHON ASSOCIATES

HORIZONTAL CONTROL POINTS			
POINT #	NORTHING	EASTING	DESCRIPTION
30	544947.37	847362.62	MAG NAIL
31	544925.92	846801.38	MAG NAIL

HORIZONTAL DATUM:
COORDINATES ARE REFERENCED TO THE WISCONSIN COUNTY COORDINATE SYSTEM AS PUBLISHED FOR CALUMET COUNTY NAD83 (91)

VERTICAL BENCHMARK CONTROL		
POINT #	ELEVATION	DESCRIPTION
1	798.07	NGS 4K07 DE7728 (NOT SHOWN)
24	807.32	6D NAIL IN LIGHT POLE
25	802.45	60D NAIL IN TWN 6" & 12" ASH TREE
26	797.52	HYDRANT TAG BOLT

VERTICAL DATUM
ELEVATIONS ARE REFERENCED TO NGS DATA
CONTROL POINT NAME: 4K07
POINT ID: DE7728 NAVD 88 DATUM
BASED ON GPS OBSERVATION TO ELEVATION = 798.07
(2012 ADJUSTMENT) LEVEL LOOP PER FIELD BOOK 1599
PAGE 55-56

SURVEYOR'S CERTIFICATE
I, Douglas E. Woelz, hereby certify that this Preliminary Plat is a correct representation of all existing land divisions and features, and that I have complied with the preliminary plat requirements for the Village of Harrison.

Douglas E. Woelz — 3-30-2026
Douglas E. Woelz — date
WI Professional Land Surveyor S-2327

WISCONSIN DOUGLAS E WOELZ S-2327 KIMBERLY, WI LAND SURVEYOR

OBJECTING AUTHORITIES:
- DEPARTMENT OF ADMINISTRATION
- CALUMET COUNTY

APPROVING AUTHORITIES:
- VILLAGE OF HARRISON

LAND SURVEYOR:
DOUGLAS E. WOELZ
MCMAHON ASSOCIATES
1445 MCMAHON DRIVE
NEENAH, WISCONSIN 54956
PHONE #920-751-4200

OWNER/SUBDIVIDER:
GEM BACK 40 DEVELOPMENT LLC
ATTN: FRAN MADER
19 CORN SILK COURT
WRIGHTSTOWN, WI 54180

McMAHON
ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.
1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O.BOX 1025 NEENAH, WI 54957-1025
PH 920.751.4200 FX 920.751.4284 MCMGT.COM

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NO.	DATE	REVISION

MADER HOMESTEAD ACRES - PRELIMINARY PLAT
PART OF THE SOUTHEAST 1/4 OF SECTION 10, T20N, R18E,
VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN

SURVEYED	DRAWN
DEW	AMS

PROJECT NO.
G0903 09-26-00149

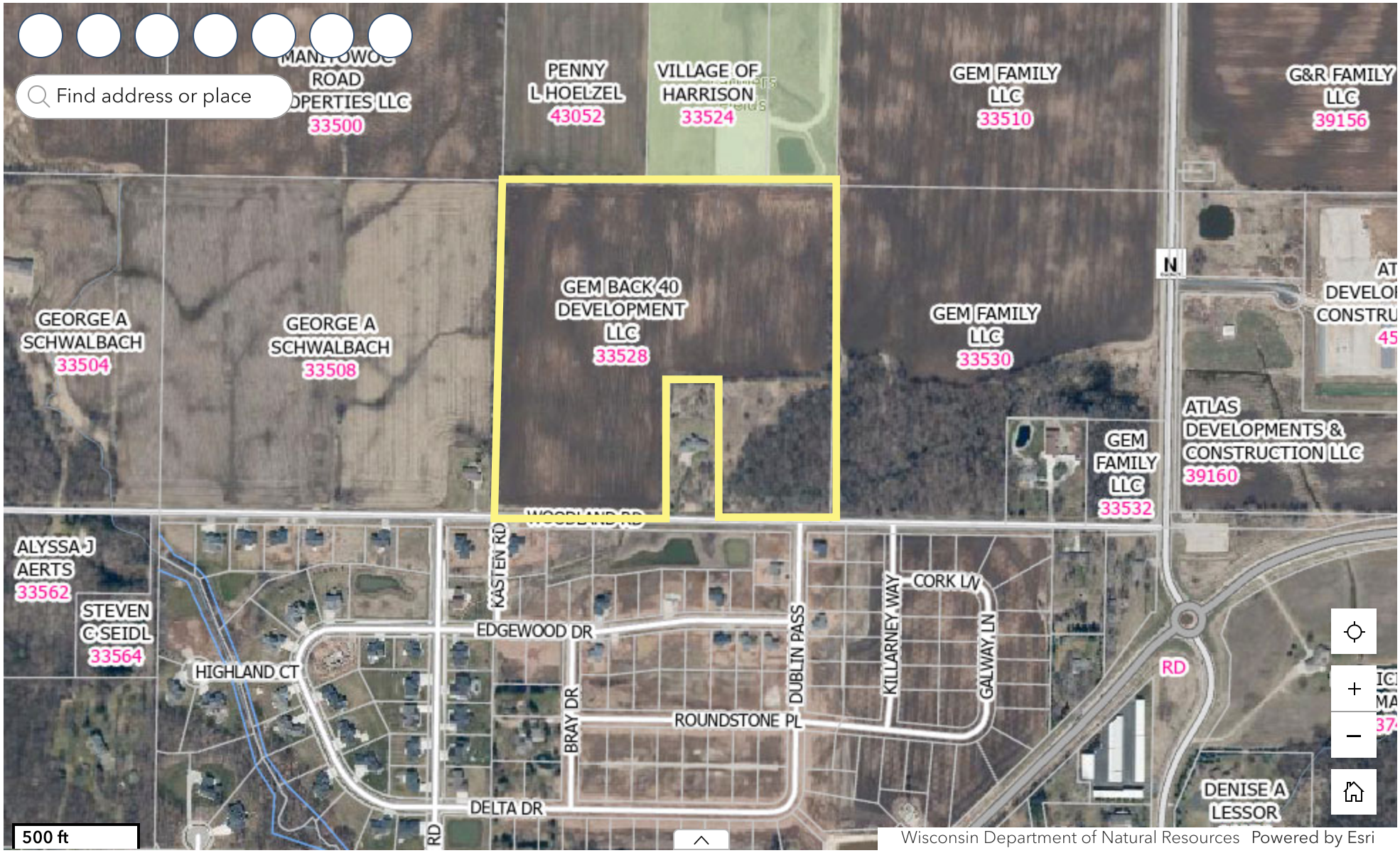
DATE
MARCH, 2026

SHEET NO.
1 154

asedor, W:\PROJECTS\G0903\09260149\CADD\Civil3D\Survey Documents\SUBDIVISION PLATS\Mader Homestead Acres Preplat.dwg Plot Date: 3/30/2026 1:07 PM

All-In-One Map

Appleton



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All-In-One Map

Appleton

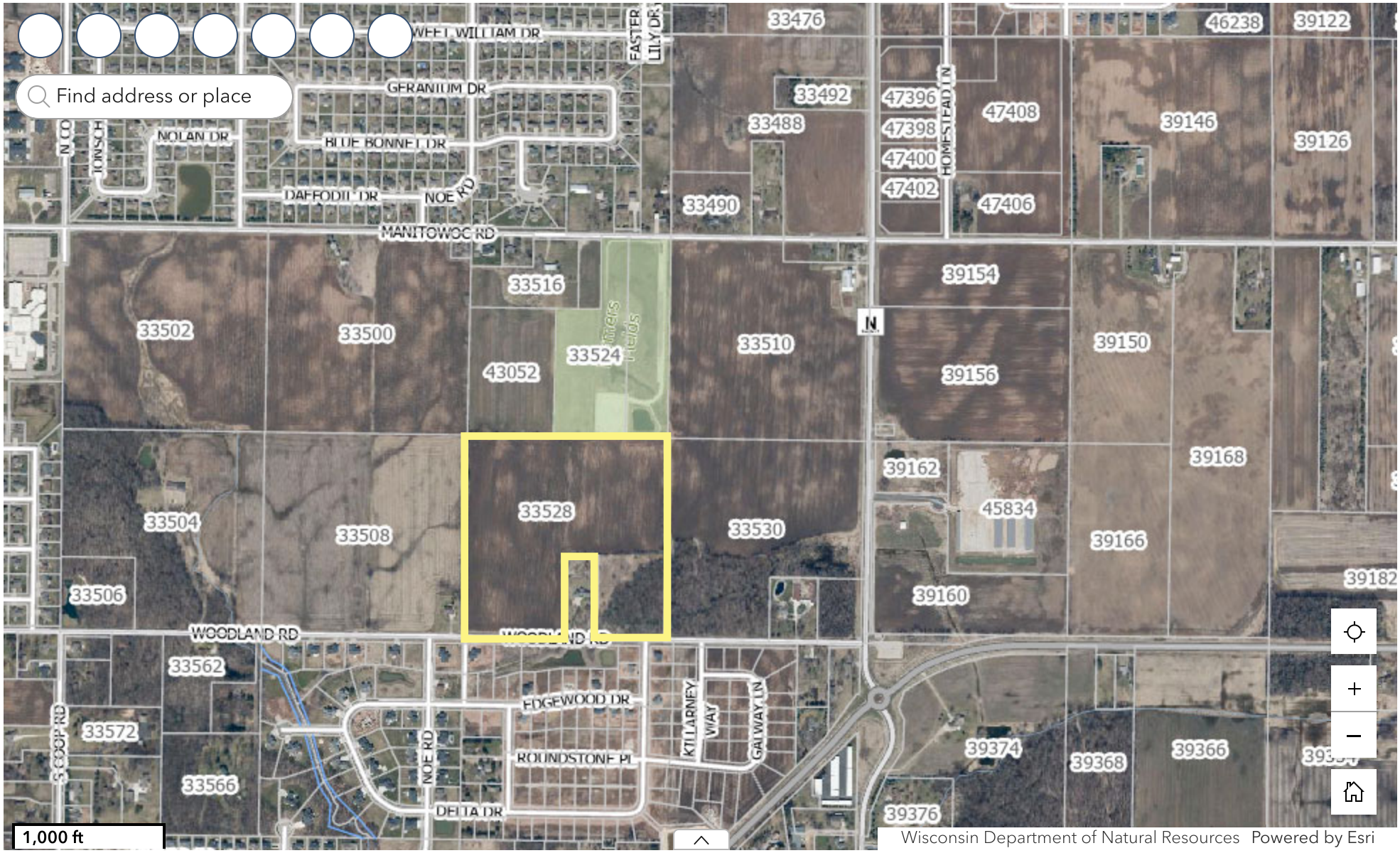

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Exhibit 1

Village of HARRISON
WHERE OPPORTUNITY LIVES

Development Checklist For All New Subdivisions

DEVELOPMENT CHECKLIST & CRITERIA

The design of our community has a great impact on public safety, health, and the well-being of our residents. This checklist provides criteria, observed evidence, and best practices for development in the Village of Harrison. The goal is to encourage developers and decision makers to use this tool to help guide the development of neighborhoods that promote physical and mental health, encourage community engagement, and improve quality of life for all.

HOW TO USE THE CHECKLIST?

The Development Checklist is organized into six topic categories:

1. Active Design
2. Connectivity
3. Public Safety
4. Environmental Health
5. Community Cohesion
6. Access to Food, Services, and Jobs
7. Stormwater, Land use and other development principles
8. True Costs of Development

A summary checklist is followed by a more detailed catalogue of the checklist. For each checklist question, projects can assess their performance as follows:

- "Complies Completely"
- "Complies Somewhat"
- "Does Not Comply"
- "N/A"

WHO SHOULD USE THE CHECKLIST?

Developers, planning staff, and decision-makers should use the Development Criteria:

- Developers should refer to the checklist as a guide for the design and planning of a project in the early stages, before submitting an application for development review.

- Village Staff/Board can use the checklist to review development proposals and make recommendations to both developers and decision-makers. The checklist can also be used as part of the decision-making process to determine if a new subdivision aligns with the Village's goals.

- The Checklist is required as part of the Village of Harrison's Land Division Application. Failure to complete and provide the checklist will result in slower processing of the land division application.

SUMMARY CHECKLIST

ACTIVE DESIGN

	Complies Completely	Complies Somewhat	Does Not Comply	N/A
1. **NEIGHBORHOOD AMENITIES.** How well does the project support access to neighborhood amenities (e.g., convenience store, dry cleaning, community center, café, etc.) within reasonable walking distance from residential developments?	☐	☐	☐	☑
2. **PARKS & OPEN SPACE.** How well does the project incorporate a park or open space within reasonable walking distance of all residential development?	☑	☐	☐	☐
3. **PEDESTRIAN ENVIRONMENT.** How well does the project contribute to creating a safe and comfortable pedestrian environment for residents of all ages?	☑	☐	☐	☐
4. **SIDEWALKS.** How well does the project create or contribute to a network of sidewalks?	☑	☐	☐	☐
5. **FRONTAGE DESIGN.** How well does the project incorporate attractive, pedestrian-scale exteriors and massing to encourage walkability for people of all ages?	☑	☐	☐	☐
6. **PHYSICAL ACTIVITY.** How well does the project incorporate design features to promote the physical activity of all building occupants?	☑	☐	☐	☐

CONNECTIVITY

7. **NETWORK.** How well does the project leverage public open space, sidewalks, pedestrian amenities, bicycle facilities, and multi-use trails to connect safely and comfortably to surrounding neighborhoods?	☑	☐	☐	☐
8. **WALKABILITY.** How well does the project enhance walkability by providing a highly connected street network?	☑	☐	☐	☐
9. **BICYCLE CONNECTIVITY.** How well does the project provide high levels of bicycle connectivity through a safe, well-marked and complete bicycle network?	☐	☑	☐	☐

PUBLIC SAFETY

	Complies Completely	Complies Somewhat	Does Not Comply	N/A
10. INJURY PREVENTION. How well does the project foster injury prevention through the use of traffic calming features, such as bulb outs and speed humps, safe pedestrian crossings, and moderate roadway speeds?	☑	☐	☐	☐
11. SAFE ACCESS TO SCHOOLS. How well does the project incorporate safe access to schools within a reasonable walking distance?	☑	☐	☐	☐
12. LIGHTING. How well does the project provide adequate neighborhood lighting to prevent crime and increase safety?	☑	☐	☐	☐
13. POLICE PROTECTION. How well does the project fit into surrounding neighborhoods with similar land use to minimize the need to expand police protection services?	☑	☐	☐	☐
14. FIRE PROTECTION. How well does the project minimize the need for additional fire protection or increased response times due to its location within the village?	☑	☐	☐	☐

COMMUNITY COHESION

15. PASSIVE SPACES. How well does the project incorporate spaces that facilitate social engagement?	☑	☐	☐	☐
16. RECREATIONAL SPACES. How well does the project incorporate facilities and access to a variety of recreational opportunities for all users?	☑	☐	☐	☐
17. COMMUNITY SPACES. How well does the project incorporate facilities and access to a multi-purpose community space accessible to the public?	☑	☐	☐	☐

ACCESS TO FOOD, JOBS, & SERVICES

	Complies Completely	Complies Somewhat	Does Not Comply	N/A
18. GROCERY. How well does the project integrate access to a full-service grocery store (e.g., sells meat, dairy, fruits & vegetables) within a reasonable walking distance of all residents?	☐	☐	☐	☑
19. COMMUNITY GARDEN. How well does the project incorporate space for growing food onsite through community gardens, edible landscaping, or small-scale farming within a reasonable walking distance from residential development?	☐	☐	☐	☑
20. FARMER'S MARKET. How well does the project designate space or provide access to a farmer's market within a reasonable walking distance?	☐	☐	☐	☑
21. JOBS. How well does the project design promote shorter commutes and better access to jobs?	☐	☐	☐	☑
22. CHILDCARE. How well does the project support increased access to affordable and high-quality childcare?	☐	☐	☐	☑

STORMWATER MANAGEMENT

23. STORMWATER MANAGEMENT. Has the preliminary design been evaluated for stormwater management to ensure compliance with Village and DNR requirements?	☑	☐	☐	☐
24. WATER RETENTION DESIGN. Does the project contain the maximum possible stormwater improvements on the project site?	☑	☐	☐	☐
25. STORMWATER MANAGEMENT PONDS. Are stormwater detention ponds being considered for the project?	☑	☐	☐	☐

TRAFFIC

26. TRAFFIC STUDY. Has a traffic study been completed to determine the amount of new traffic generated as a result of the project?	☐	☐	☐	☑
27. TRAFFIC IMPACT. How well does the project minimize the impact of traffic on the existing village roads?	☑	☐	☐	☐

CONFORMANCE TO VILLAGE COMPREHENSIVE PLAN AND RESIDENT FEEDBACK

	Complies Completely	Complies Somewhat	Does Not Comply	N/A
28. COMPREHENSIVE PLAN CONFORMANCE. Does the project conform to the Village's comprehensive plan?	☑	☐	☐	☐
29. RESIDENT VISION AND PREFERENCES. Does the project align with the village's residents and does not create additional concerns from a resident's view point?	☑	☐	☐	☐

OTHER PUBLIC SERVICES IMPACTED

30. PUBLIC WORKS EXPANSION. Does the project require the addition of Public Works staff or additional equipment to address items such as street maintenance and snow plowing? The applicant shall discuss this with the Village Operations Manager	☑	☐	☐	☐
31. INCREASED ADMINISTRATION STAFFING. Does the project require additional administrative staff? The applicant shall contact the Village Manager to discuss this.	☑	☐	☐	☐
32. NEW TRAFFIC/ROAD COSTS. Does the project require new and future road costs for the village's capital improvements program?	☑	☐	☐	☐

REVENUES ANTICIPATED

33. ANNUAL TAX REVENUE CALCULATION:

31,500,000 /$1,000 x $3.57 = $ 112,455

Expected Total Assessed Value — Annual Tax Revenue

34. Are the Annual Tax Revenues sufficient to cover the additional costs the Village may see as a result of the development project? Yes/No Determined by Village

OTHER NOTES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Meghan Winkler, Clerk/HR Manager

Meeting Date:
April 28, 2026

Title:
Harrison Athletic Association (HAA) 6-month "Class B" Combination License, Agent Assignment, and Operator Licenses.

Recommended Action:
Motion to approve granting a 6-month "Class B" Alcohol License to Harrison Athletic Association, confirming Robert Fredericks as the Agent, and authorizing the Clerk to issue up to ten (10) operator licenses, all without charges to HAA.

Background and Additional Information:

The Association has had a long-standing arrangement with the Village in that they maintain the field and park area in exchange for receiving the alcohol and operator licenses at no charge. This arrangement is equally beneficial to both parties.

Robert Fredericks, N260 Main St, Appleton WI is the HAA agent with no issues.

Other officers include Kevin Lambie, Brenda Stumpf, and Tamra Biese.

Budget Impacts:
Minimal – license application fees only

Attachments:
None.

P:920.989.1062 F:920.989.1077 | W5298 State Road 114 • Harrison, WI 54952 | harrison-wi.org

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Meghan Winkler, Clerk/HR Manager

Meeting Date:
April 28, 2026

Title:
Bailey Drive Special Event – Neighborhood Block Party

Recommended Action:
Motion to approve the Special Event Permit for Bailey Drive/Logan Ln Neighborhood Block Party.

Background and Additional Information:

The residents at W5549 Brandon Way are requesting a Special Event Permit for a block party on June 6, 2026, from 1:00 pm to 10:00 pm.

They want to close off the street to general traffic by using their own barricades. They will allow access for emergency vehicles. They are aware that they must comply with Village alcohol and noise ordinances.

The Calumet County Sheriff's Office has confirmed there have been no complaints or incidents reported at this address/area.

Harrison Fire Rescue has reviewed and approved the Emergency Action Plan as submitted.

Budget Impacts:
None

Attachments:
Special Event Permit
Emergency Action Plan

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Village of HARRISON
WHERE OPPORTUNITY LIVES

Village of Harrison
W5298 State Rd 114
Harrison, WI 54952

Special Event Permit Application

Allow 60 days for review

Event Information

Event Name: Block Party
Date(s): 6/6/26
Type of Event: Block Party
Organization (if any): —
Hours: 1pm – 10pm
Estimated Attendance #: 35

Event Organizer Information

Contact Name: Ken Gast
Secondary Contact): _____
Address: W5549 Brandon Way Appleton, WI
Phone: 715-250-2800
Email: kengast@gmail.com

Do you intend to have the following: *"Yes" answers may require special approval.*

1. Serving Alcohol	No X	Yes ___	If yes, a liquor license may be required
2. Food Sales	No X	Yes ___	If yes, contact Calumet Co. Health Dept.
3. Amplified Sound	No ___	Yes X	If yes, purpose/type Music, consumer stereo
4. Tents or Stage	No X	Yes ___	If yes, a Temporary Use Permit may be required
5. Village Park Rental	No X	Yes ___	If yes, a separate application is required
6. Mechanical Rides	No X	Yes ___	If yes, Certificate of Insurance is required
7. Bounce House	No X	Yes ___	If yes, Certificate of Insurance is required
8. Fireworks	No X	Yes ___	If yes, contact the Community Risk Reduction Officer
9. Public Event	No X	Yes ___	If yes, Certificate of Insurance may be required
10. Street Closures	No ___	Yes X	If yes, Street Names: Bailey + Logan
11. Rental Barricades	No X	Yes ___	If yes, contact Harrison Public Works Department
12. Emergency Action Plan	No ___	Yes X	A plan is required for all events

*I have read and understand the **Special Event Guidelines & Requirements** attached to the application. I also understand this application does not ensure the issuance of a permit and that all event organizers and participants must comply with all applicable village ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Fees for park facilities and fireworks permits are in addition to the fees submitted for this application. I further understand that an incomplete application may be cause for denial of the event.*

Ken Gast
Event Organizer Signature

3/27/26
Date

FOR OFFICE USE

Village Board: Approved ___ Denied ___ Date: ___/___/____

Reason(s) for denial: _____

_____ ___/___/____
Clerk Signature Date

Proposed Road Closure diagrams

Parcels adjacent to closed section | Parcels unaffected by closed section

Proposed placement of barricade

Village of HARRISON
WHERE OPPORTUNITY LIVES

Village of Harrison
W5298 State Rd 114
Harrison, WI 54952

SPECIAL EVENT – EMERGENCY ACTION PLAN FORM

Event Name: Logan Ln Bailey Dr Block Party

Dates & Times of Event: 6/6/26 1p-10

Address of Event: Logan Ln and Bailey Dr

Expected Attendance: 35

Primary Event Organizer: Ken Gast

Secondary Organizer: _____

Sketch a map of the event, including:

Entrance – Parking – Cooking - 1st Aid Station - Relocation Area

OFFICE USE:

- Emergency Medical Services needed? Yes ____ No ____
- Law Enforcement needed? Yes ____ No ____
- Fire Rescue Services needed? Yes ____ No ____
- Vehicle Threat Mitigation needed? Yes ____ No ____
- Missing Person Plan needed? Yes ____ No ____

_____ ___/___/____

Signature Title Date

Village of HARRISON
WHERE OPPORTUNITY LIVES

Village of Harrison
W5298 State Rd 114
Harrison, WI 54952

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Village of HARRISON
WHERE OPPORTUNITY LIVES

Village of Harrison
W5298 State Rd 114
Harrison, WI 54952

EMERGENCY ACTION PLAN GUIDE

PURPOSE

This plan outlines the procedures to follow before and during outdoor events in the Village of Harrison in case of emergencies or hazardous situations. Event organizers, management, staff, and attendees are expected to follow these guidelines to ensure safety and preparedness.

Emergencies may occur at any event and can vary widely. Flexibility is essential when responding.

Potential hazards include but are not limited to:

- Fire
- Medical emergencies
- Severe weather
- Law enforcement incidents

Event Organizer

A specific Event Organizer will be assigned and will serve as the main contact for all event-related communications.

Emergency Notification

In the event of an emergency, call 911 to report the situation.

The caller should be prepared to provide the 911 operator with the following information: *the nature of the emergency, the exact location, and the name of a contact person and a callback number.*

Medical Emergencies

As with any outdoor event, there is potential for injury to the participants. The types of injuries are various and include those that are heat-related as well as traumatic injuries.

Before the event, the Event Organizer shall contact Harrison Fire Rescue's Community Risk Reduction Officer (CRRO) to determine if on-site Emergency Medical Services are needed for this event.

If an incident occurs that requires Emergency Medical Services, the caller should be prepared to provide the 911 operator with the following information: *the nature of the emergency, the exact location, and the name of a contact person and a callback number.*

Missing/Endangered Person

Include a clearly marked Missing Person Relocation Area on the event site map.

If an incident occurs that requires Law Enforcement, the caller should be prepared to provide the 911 operator with the following information: *the nature of the emergency, the exact location, and the name of a contact person and a callback number.*

Village of HARRISON
WHERE OPPORTUNITY LIVES

Village of Harrison
W5298 State Rd 114
Harrison, WI 54952

Severe Weather

Weather forecasts and current conditions can be monitored through the National Weather Service's Weather Forecast website: https://forecast.weather.gov/MapClick.php?lat=44.2168&lon=-88.4118

- **Before the event** - If severe weather is predicted before the event, the Event Organizer will evaluate the conditions and determine if the event will remain scheduled. The Event Organizer or his/her designee will be identified and is responsible for monitoring the weather conditions before and during the event.
- **During the event** - If severe weather occurs during the event, the Event Organizer or his/her designee will make notification to those attending the event that hazardous weather conditions exist and direct them to shelter.

This event will follow the **30-30** rule for lightning:

- If you see lightning and hear thunder within **30 seconds**, it means the storm is close. Stop all activities immediately and wait at least **30 minutes** after the last thunder before resuming.

Fire

Depending on the size and nature of the event, a fire inspection may be required. Before the event, the Event Organizer shall contact the Harrison Fire CRRO to determine if any specific fire hazards have been identified. The Event Organizer will coordinate with the CRRO to determine how to address any issues.

Cooking Requirements

If cooking is planned at your event, follow these safety requirements:

- A **portable fire extinguisher** must be available on-site.
- All food service staff must be trained in the safe use of fire extinguishers.
- Each cooking device is allowed to have **one** LP (liquefied petroleum) tank, which must be properly secured (e.g., tied, strapped, or chained) to prevent tipping.
- Cooking is **not allowed** under tents or canopies unless **Flame Spread Certification** is attached to tent or canopy. Cooking areas must be at least:
  - **20 feet away** from tents or canopies
  - **10 feet away** from buildings or other structures
- Cooking must take place on a **non-combustible surface**.

Village of HARRISON
WHERE OPPORTUNITY LIVES

Village of Harrison
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Law Enforcement

Before the event, the Event Organizer shall contact the Harrison Law Enforcement Sergeant to determine if their presence is needed at the event.

If an incident occurs that requires Law Enforcement, the caller should be prepared to provide the 911 operator with the following information: *the nature of the emergency, the exact location, and the name of a contact person and a callback number.*

Emergency Vehicle Access

Access for Emergency Vehicles must be maintained at all times during the event. The following requirements apply:

- **20-foot fire lanes** must remain clear and unobstructed at all times.
- Any structure or object that crosses over a street or fire lane must have a **minimum height clearance of 14 feet**.
- **Participants and spectators** must only park in approved areas and must not block fire lanes, sidewalks, or other public access routes.
- **Crowd control** will be managed by designated staff members of the Event Organizer.

PREPLANNING CONTACT INFORMATION

Harrison Fire Rescue:

Fire Inspector/CRRO	Craig Majewski	crro@harrison.wi.gov
Fire Chief	Jarred Gerl	jgerl@harrison.wi.gov

Law Enforcement:

Harrison Sergeant	John McGuire	john.mcguire@calumetcounty.org
Calumet County Non-emergency		(920) 849-2335

Village of Harrison Staff

Village Manager	Chad Pelishek	cpelishek@harrison.wi.gov
Public Works	Jeff Funk	jfunk@harrison.wi.gov

VILLAGE BOARD MEETING | **VILLAGE OF HARRISON**

From:
Meghan Winkler, Clerk/HR Manager

Meeting Date:
April 28, 2026

Title:
Special Event Permit for Brody Hietpas (Brodazoffa - Farmapalooza)

Recommended Action:
Staff recommends approving the Special Event Permit allowing May events to occur with the listed conditions.

Background and Additional Information:

Brody Hietpas has submitted a request for a Special Event Permit to allow outdoor sound amplification (amplified music) during a series of events planned for the summer of 2025. This request is part of a recurring monthly application process, where Mr. Hietpas intends to submit permits for each subsequent month's events in advance.

May 2026 Event Dates:

May 29 and 30, 2026

The Calumet County Sheriff's Office has confirmed there have been no complaints or incidents reported at this address.

Harrison Fire Rescue has reviewed and approved the Emergency Action Plan submitted with the following conditions:

1. The tent must be fire rated and posted with "No Smoking" signs. Emergency access lanes must be maintained.
2. Any food truck will need to be inspected and be in compliance with fire code.
3. Food trucks should be no more than 200' from the road or emergency access to the property in case of a fire. No cooking should take place with 10' of a building or under tents. If using portable generators, they must be kept 10' from the truck or other combustibles and protected at all times.

Budget Impacts:
None

Attachments:
Special Event Permit
Emergency Action Plan

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Village of HARRISON
WHERE OPPORTUNITY LIVES

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Harrison, WI 54952
920.989.1062

Special Event Permit Application

Allow 60 days for review

Event Information

Event Name: Farmapalooza Date(s): May 29 + 30, 2026

Type of Event: Music Organization (if any): Brodazoffa LLC

Hours: Friday - 2pm - 11pm, Sat - 11AM - 11pm Estimated Attendance #: 200

Event Organizer Information

Contact Name: Brody Hietpas Secondary Contact): Kelly Mueller

Address: W5006 Schmidt Rd. Kaukauna, WI

Phone: (920) 931-5373 Email: brodazoffawisco@gmail.com

Do you intend to have the following: *"Yes" answers may require special approval.*

1. Serving Alcohol ?	No X	Yes ___	If yes, a liquor license may be required
2. Food Sales	No ___	Yes X	If yes, contact Calumet Co. Health Dept.
3. Amplified Sound	No ___	Yes X	If yes, purpose/type Live Music
4. Tents or Stage	No ___	Yes X	If yes, a Temporary Use Permit may be required
5. Village Park Rental	No X	Yes ___	If yes, a separate application is required
6. Mechanical Rides	No X	Yes ___	If yes, Certificate of Insurance is required
7. Bounce House	No X	Yes ___	If yes, Certificate of Insurance is required
8. Fireworks	No X	Yes ___	If yes, contact the Community Risk Reduction Officer
9. Public Event	No ___	Yes X	If yes, Certificate of Insurance may be required
10. Street Closures	No X	Yes ___	If yes, Street Names:
11. Rental Barricades	No X	Yes ___	If yes, contact Harrison Public Works Department
12. Emergency Action Plan	No ___	Yes X	A plan is required for all events

*I have read and understand the **Special Event Guidelines & Requirements** attached to the application. I also understand this application does not ensure the issuance of a permit and that all event organizers and participants must comply with all applicable village ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Fees for park facilities and fireworks permits are in addition to the fees submitted for this application. I further understand that an incomplete application may be cause for denial of the event.*

Event Organizer Signature — Date: 4-12-26

FOR OFFICE USE

Village Board: Approved ___ Denied ___ Date: ___/___/____

Reason(s) for denial: _____

Clerk Signature — Date: ___/___/____

Village of HARRISON
WHERE OPPORTUNITY LIVES

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Harrison, WI 54952

SPECIAL EVENT – EMERGENCY ACTION PLAN FORM

Event Name: Farmapalooza

Dates & Times of Event: May 29, 2pm - 11pm, May 30 11am - 11pm

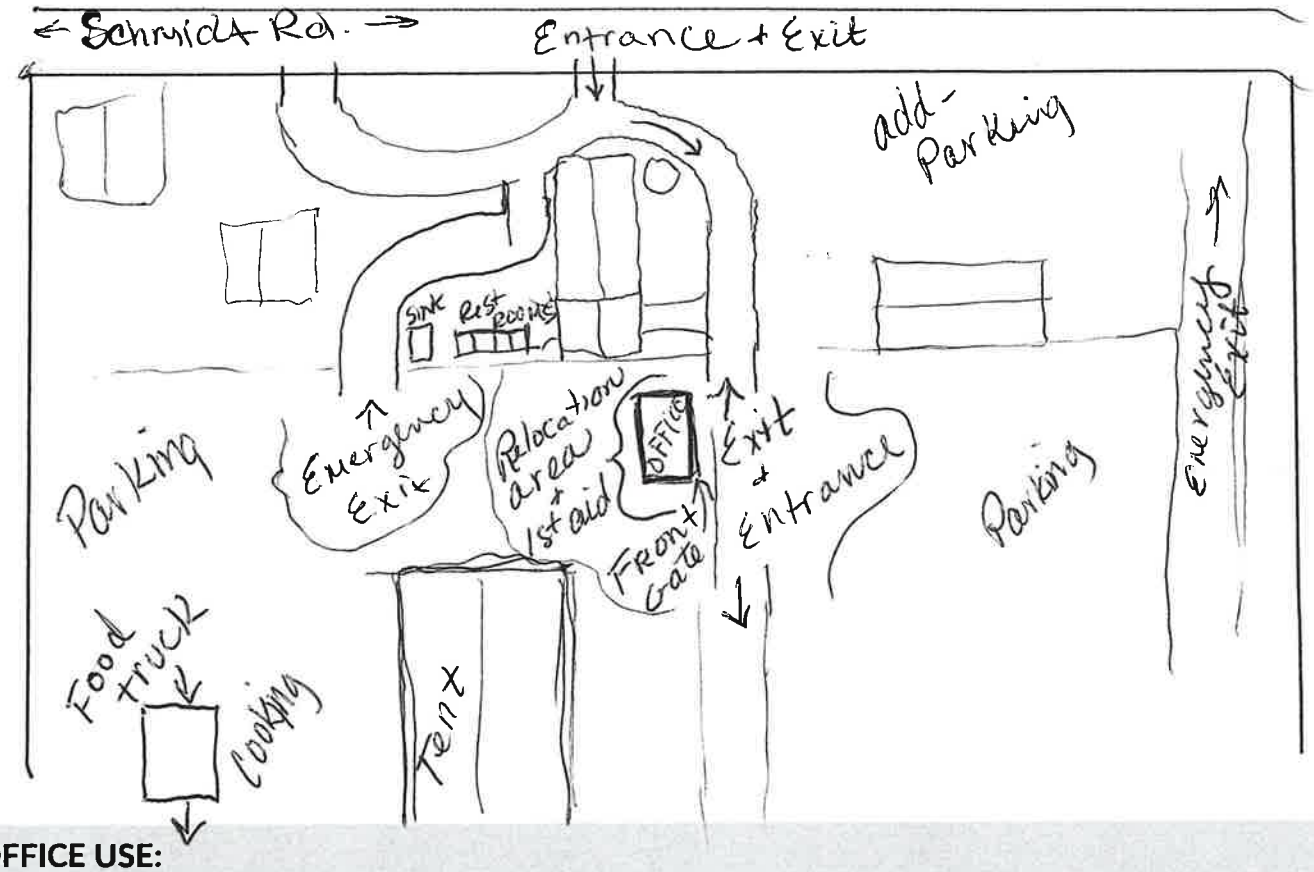
Address of Event: W5006 Schmidt Rd. Kaukauna, WI

Expected Attendance: 200

Primary Event Organizer: Brody Hutpas / Brodazoffa LLC

Secondary Organizer: Kelly Mueller

Sketch a map of the event, including:
Entrance – Parking – Cooking - 1st Aid Station - Relocation Area



OFFICE USE:

- Emergency Medical Services needed? Yes ___ No ___
- Law Enforcement needed? Yes ___ No ___
- Fire Rescue Services needed? Yes ___ No ___
- Vehicle Threat Mitigation needed? Yes ___ No ___
- Missing Person Plan needed? Yes ___ No ___

_____ _____ ___/___/____
Signature Title Date

PAID

APR 13 2026

VILLAGE OF HARRISON

Village of HARRISON
WHERE OPPORTUNITY LIVES

Village of Harrison
W5298 Hwy 114
Menasha, WI 54952

Temporary Use/Structure Permit Application

Applicant Information

Applicant Name (Indiv., Org. or Entity)	Authorized Representative	Title	
Brodazoffa LLC	Brody Hietpas	Owner	
Mailing Address	**City**	**State**	**Zip Code**
W5006 Schmidt Rd.	Kaukauna	WI	54130
E-mail	**Phone**	**Fax**	
brodazoffawisco@Gmail.com	(920) 931-5373		

Landowner Information (if different than Applicant)

Name (Organization or Entity)	Contact Person	Title	
SAME			
Mailing Address	**City**	**State**	**Zip Code**
E-mail	**Phone**	**Fax**	

Project or Site Location (if Map Amendment)

Site Name (Project):	Location ID(s):
Farmapalooza	
Site Address / Location:	**Plat / CSM / Lot No.:**
W5006 Schmidt Rd Kaukauna WI	

Quarter: ☐ NW ☐ NE ☐ SW ☐ SE | Section: | Township: N | Range: E

Legal Description:

Current Zoning: | Current Use(s):

Lot Dimensions: Front: Side: Rear: Side: | Lot Area: ☐ acres or ☐ square feet

Type of Temporary Use or Structure (Check One)

☐ Roadside Stands ☐ Pool ☐ Portable Storage Unit ☐ Outdoor Temporary Merchandise Sales (describe type of sales):

☐ Outdoor Christmas Tree Sales Lot ☐ Outdoor Car Wash ☒ Temporary Structure (describe): tent

Operation Details

Dates Requested? From: 5/29 To: 5/30 Total Days: 2 Hours of Operation 11 am/pm to 11 am/pm

Tents or Canopies? ☒ Yes ☐ No If yes, # of tents/canopies 1 Sizes 40'x60'

Food Sales? ☒ Yes ☐ No If yes, describe

Alcohol Sales? ☒ Yes ☐ No If yes, describe

Electrical Hookups? ☐ Yes ☒ No If yes, describe

Sanitary Facilities? ☒ Yes ☐ No If yes, describe

Fees

☐ $100.00 (Payable to Village of Harrison)

Plans

☐ Site Plan (see reverse side for details)

Certification & Permission

Certification: I hereby certify that I am the landowner of the property which is the subject of this application. I certify that the information contained in this form and attachments is true and accurate. I understand that failure to comply with any or all of the provisions of the ordinances and/or permit may result in notices, fines/forfeitures, stop work orders, permit revocation, and cease & desist orders.

Permission: As the landowner of the property, I hereby give the permit authority permission to enter and inspect the property to evaluate this application, determine compliance with the ordinances, and perform corrective actions after issuing proper notice to the landowner.

Applicant Signature	Date 4-12-26
Landowner Signature (required)	Date 4-12-26

OFFICE USE ONLY

Date Complete Application Received:	Fee Received $ 100	Receipt No:
	Date Paid: 4/13/26	Taken By:

Site Plan Requirements. A site plan drawing, drawn to scale, showing the information outlined below must be submitted as part of a complete application.

- ☐ Property lines and dimensions.
- ☐ Location of all existing and proposed structures/buildings.
- ☐ Location of parking lot landscaping areas.
- ☐ Location of on-street/off-street parking spaces and drive aisles.
- ☐ Location of driveways.
- ☐ Location, size and setback dimensions to property lines of the proposed temporary use and/or structure.

General Standards. All temporary uses and structures shall meet the following requirements:

1. Lot and setback requirements.
    a. A temporary use and/or temporary structure shall not occur or be placed on a vacant lot, unless otherwise stated in this section.
    b. A temporary use and/or temporary structure shall comply with the minimum front, rear and side yard setback requirements for the principal structure (development standards) of the zoning district in which the temporary use or temporary structure is located, unless otherwise stated in this section.
    c. A temporary use and/or temporary structure shall not be placed in a fire lane or an area intended for emergency service vehicles.
    d. A temporary use and/or temporary structure that is located in a parking lot shall not occupy more than twenty percent (20%) of the available parking spaces for the principal use(s).
    e. A temporary use and/or temporary structure shall not impede the vehicular traffic circulation or the movement of emergency vehicles on the lot.
    f. A temporary use and/or temporary structure shall not be placed in the required interior or perimeter parking lot landscaping areas.
2. Outdoor Lighting. Temporary uses shall be prohibited from utilizing outdoor lighting fixtures unless they are already available on the lot.
3. Parking Spaces. All required parking spaces shall be provided on the same lot with the temporary use, unless otherwise stated in this section.
4. Food Sales. Food sales shall be licensed and/or operated under the requirements of the Calumet County Health Department, state statutes, and Village ordinances.
5. Sanitary Facilities. Arrangement for the use of sanitary facilities shall be made available to all employees, attendants and participants of the temporary use or temporary structure during its operation hours.
6. Signs. Temporary uses shall be allowed one (1) sign to display on-premises during the hours of operation. The maximum size of such sign shall not exceed twenty (20) square feet in area.
7. Other Code Requirements. The applicant shall apply for and receive all applicable permits and licenses pursuant to the Municipal Code prior to establishing a temporary use and/or temporary structure on a lot.
8. Cleanup. The site shall be completely cleaned of unsold merchandise, debris and temporary structures including, but not limited to: trash receptacles, signs, stands, poles, electrical wiring or any other fixtures and accessories or equipment connected therewith, after the termination of the temporary use or temporary structure.

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Meghan Winkler, Clerk/HR Manager

Meeting Date:
April 28, 2026

Title:
Special Event Permit for Bits and Pallets

Recommended Action:
Staff recommends approving the Special Event Permit with the listed conditions.

Background and Additional Information:

Jeff and Jen Feistel have submitted a request for a Special Event Permit to allow food sales at a pubic event for a Mystery Box Mania planned for May 16, 2026.

The Calumet County Sheriff's Office has confirmed there have been no complaints or incidents reported at this address in the last year.

Harrison Fire Rescue has reviewed and approved the Emergency Action Plan submitted with the following conditions:

1. Emergency access lanes must be maintained.
2. Any food truck will need to be inspected and be in compliance with fire code.
3. Food trucks should be no more than 200' from the road or emergency access to the property in case of a fire. No cooking should take place with 10' of a building or under tents. If using portable generators, they must be kept 10' from the truck or other combustibles and protected at all times.

Budget Impacts:
None

Attachments:
Special Event Permit
Emergency Action Plan

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Village of HARRISON
WHERE OPPORTUNITY LIVES

Village of Harrison
W5298 State Rd 114
Harrison, WI 54952

Special Event Permit Application

Allow 60 days for review

Event Information

Event Name: Mystery Box Mania Date(s): May 16 2026

Type of Event: Sale & Car giveaway Organization (if any): _____

Hours: 10-2 Estimated Attendance #: 200- Revolving

Event Organizer Information

Contact Name: Jeff Feistel Secondary Contact): Jen Feistel

Address: W5206 Amy Ave Appleton WI 54915

Phone: 920-716-3291 Email: bitsandpallets@hotmail.com

Do you intend to have the following: *"Yes" answers may require special approval.*

1. Serving Alcohol	No X	Yes ___	If yes, a liquor license may be required
2. Food Sales	No ___	Yes X	If yes, contact Calumet Co. Health Dept. – by a licensed Food truck
3. Amplified Sound	No X	Yes ___	If yes, purpose/type _____
4. Tents or Stage	No X	Yes ___	If yes, a Temporary Use Permit may be required
5. Village Park Rental	No X	Yes ___	If yes, a separate application is required
6. Mechanical Rides	No X	Yes ___	If yes, Certificate of Insurance is required
7. Bounce House	No X	Yes ___	If yes, Certificate of Insurance is required
8. Fireworks	No X	Yes ___	If yes, contact the Community Risk Reduction Officer
9. Public Event	No ___	Yes X	If yes, Certificate of Insurance may be required
10. Street Closures	No X	Yes ___	If yes, Street Names: _____
11. Rental Barricades	No X	Yes ___	If yes, contact Harrison Public Works Department
12. Emergency Action Plan	No ___	Yes X	A plan is required for all events

*I have read and understand the **Special Event Guidelines & Requirements** attached to the application. I also understand this application does not ensure the issuance of a permit and that all event organizers and participants must comply with all applicable village ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Fees for park facilities and fireworks permits are in addition to the fees submitted for this application. I further understand that an incomplete application may be cause for denial of the event.*

_____ 4/21/2026

Event Organizer Signature Date

FOR OFFICE USE

Village Board: Approved ___ Denied ___ Date: ___/___/____

Reason(s) for denial: _____

_____ ___/___/____

Clerk Signature Date

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Village of HARRISON
WHERE OPPORTUNITY LIVES

Village of Harrison
W5298 State Rd 114
Harrison, WI 54952

Special Event Guidelines & Requirements

Guidelines:

- Special events include but are not limited to park events, block parties, fun runs, marathons, parades, and festivals.
- Applications must be submitted to the Village Clerk no less than 60 days before the event.
- Any person or group requesting assistance from Harrison Fire Rescue (for traffic control, first-aid tents, etc.) must contact the Community Risk Reduction Officer (CRRO) at least 60 days before the event to ensure adequate staffing.
- All state laws regarding intoxicants must be adhered to. In addition, the permit does not relieve any individual or party from any village ordinance (including noise and alcohol.)
- If applicable, the Event Organizer must reserve the Park Shelter with payment through the Village Hall.
- The Event Organizer is responsible for all staff working at the event, except where the Village determines qualified personnel are required.
- The Event Organizer is responsible for all equipment used to manage the event. When village equipment is requested, such as traffic barricades or cones, the placement of village equipment will be under the direction of the Public Works Operations Manager. The cost to repair or replace lost or damaged equipment will be charged to the Event Organizer.
- Street parties shall start no earlier than 10:00 am and shall terminate no later than 10:00 pm.

Requirements:

Emergency Action Plan (EAP):

- An EAP must be completed by the Event Organizer and approved by the CRRO prior to the event.

Street Closures/Barricade Delivery and Pick up:

- If the event requires street closures or re-routing of traffic, the Event Organizer will be required to notify affected residences and businesses by mail two weeks before the event.
- Street barricades are available from the village to rent for a fee.
- If Harrison Public Works is providing street closing barricades:
  - Delivery will occur the day before your event, or on last working day for weekend events.
  - Barricades will be delivered to the Event Organizer listed on the application.
  - Pickup will take place the day after the block party, or on Monday for weekend events.
- Remove all items from the street, including the barricades, by 10:00 pm.
- No post holes/tent stakes can be put in the pavement or the road right-of-way.
- Access for Emergency Vehicles must be maintained at all times during the event.

***NOTE**: Street closing permits will not be issued for neighborhood block parties on U.S. Highways, State Highways, County Trunk Highways, or Village Streets that serve as major traffic corridors, detour routes, or other streets that are deemed hazardous.*

Village of HARRISON
WHERE OPPORTUNITY LIVES

Village of Harrison
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Harrison, WI 54952

Amplified Music:

- All state laws and village ordinances must be adhered to.
- No person shall use or operate a P.A. system, amplifier, or device which increases the volume of voice, music, or other sounds so loud as to disturb the public peace or the quiet and peacefulness of the surrounding neighborhood without prior approval from the Village Board.

Fermented Malt Beverage Sales:

- All state laws and village ordinances must be adhered to.
- A liquor license is required for the sale of alcohol. Liquor license can be obtained from the Village Clerk.
- No alcoholic beverages, other than fermented malt beverages and wine, are allowed in any park except by special permit from the person issuing this permit.

Food Concession Sales:

- All state laws and village ordinances must be adhered to.
- Groups authorized to sell concessions must secure all necessary permits for concession operations; provide all supplies, materials, and equipment to operate concessions; keep the area around the concession operation clean. Contact the Calumet County Health Department for information regarding food preparation permits.
- Food trucks/mobile sales require a Direct Sellers & Solicitors Permit Application.

Certificate of Insurance:

- If deemed necessary by the Village Clerk, a certificate of insurance covering the event must be provided.
- A certificate of insurance is required for events open to the public. The certificate of insurance must give evidence of proper liability insurance, naming the Village of Harrison as an additional insured. A copy of an insurance policy is not acceptable.
- A certificate of insurance is required if a bounce house will be on used on Village owned property. The certificate of insurance must give evidence of proper liability insurance, naming the Village of Harrison as an additional insured.

Garbage and Recycling:

- The Event Organizer shall provide adequate garbage and recycling collection and disposal, at the Event Organizer's sole expense, and shall not rely on village waste containers to meet this requirement. The required size and number of garbage and recycling containers shall be according to state standards. https://dnr.wisconsin.gov/topic/Recycling/awayfromhome.html

Toilets/ Sanitation Facilities:

- The Event Organizer shall ensure that adequate toilet and sanitation facilities are available to all attendees during the event, at the sole expense of the Event Organizer. Toilet facilities must comply with ADA requirements.

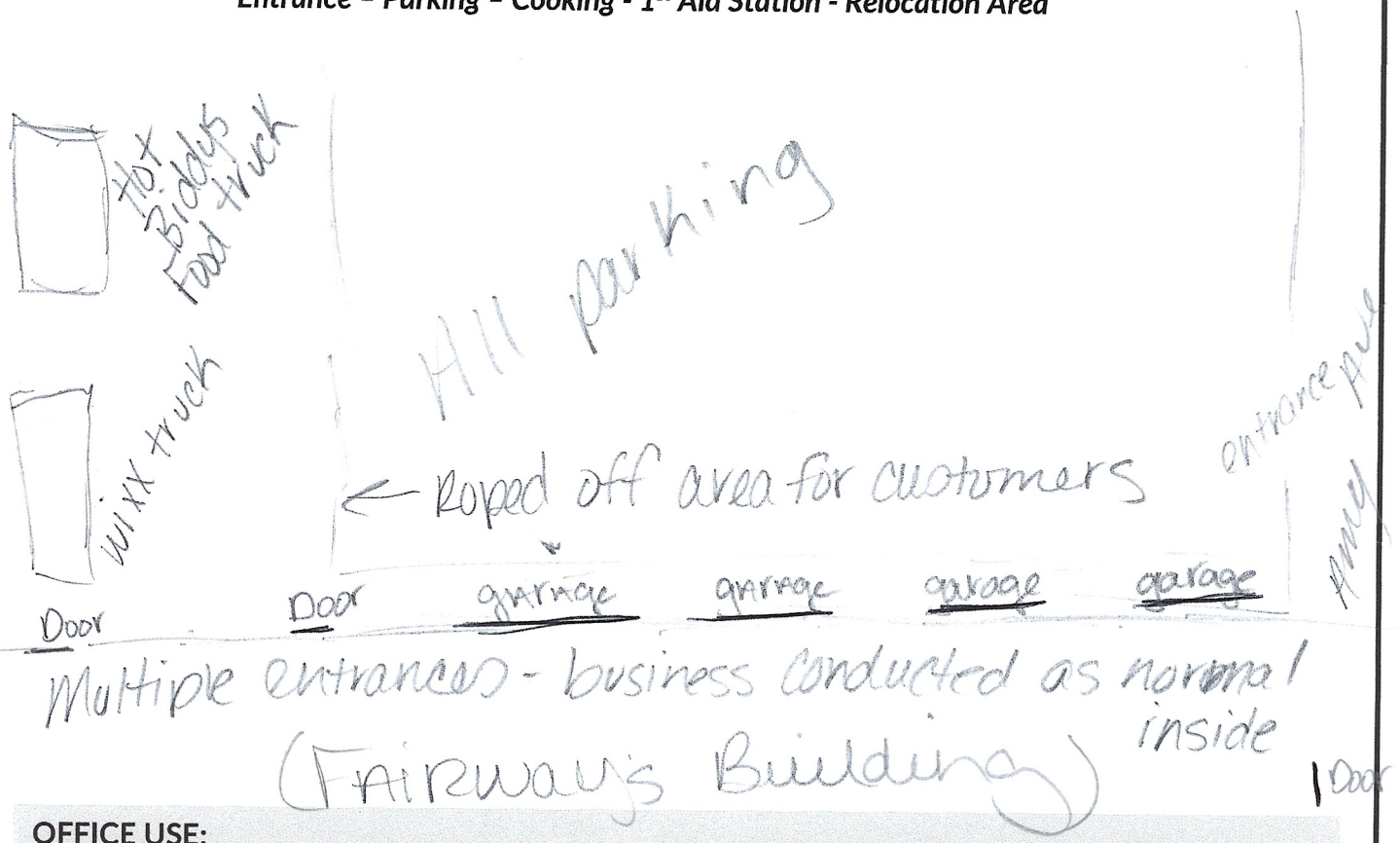
Village of HARRISON
WHERE OPPORTUNITY LIVES

Village of Harrison
W5298 State Rd 114
Harrison, WI 54952

SPECIAL EVENT – EMERGENCY ACTION PLAN FORM

Event Name: Mystery Box Mania
Dates & Times of Event: May 16 2026 10-2
Address of Event: W5206 Amy Ave Appleton WI 54915
Expected Attendance: 200 people revolving
Primary Event Organizer: Bits & Pallets Depot
Secondary Organizer: Jeff & Ken Feistel

Sketch a map of the event, including:
Entrance – Parking – Cooking - 1st Aid Station - Relocation Area



OFFICE USE:

- Emergency Medical Services needed? Yes ____ No ____
- Law Enforcement needed? Yes ____ No ____
- Fire Rescue Services needed? Yes ____ No ____
- Vehicle Threat Mitigation needed? Yes ____ No ____
- Missing Person Plan needed? Yes ____ No ____

_____ ____/____/____
Signature Title Date

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Village of HARRISON
WHERE OPPORTUNITY LIVES

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Harrison, WI 54952

EMERGENCY ACTION PLAN GUIDE

PURPOSE

This plan outlines the procedures to follow before and during outdoor events in the Village of Harrison in case of emergencies or hazardous situations. Event organizers, management, staff, and attendees are expected to follow these guidelines to ensure safety and preparedness.

Emergencies may occur at any event and can vary widely. Flexibility is essential when responding.

Potential hazards include but are not limited to:

- Fire
- Medical emergencies
- Severe weather
- Law enforcement incidents

Event Organizer

A specific Event Organizer will be assigned and will serve as the main contact for all event-related communications.

Emergency Notification

In the event of an emergency, call 911 to report the situation.

The caller should be prepared to provide the 911 operator with the following information: *the nature of the emergency, the exact location, and the name of a contact person and a callback number.*

Medical Emergencies

As with any outdoor event, there is potential for injury to the participants. The types of injuries are various and include those that are heat-related as well as traumatic injuries.

Before the event, the Event Organizer shall contact Harrison Fire Rescue's Community Risk Reduction Officer (CRRO) to determine if on-site Emergency Medical Services are needed for this event.

If an incident occurs that requires Emergency Medical Services, the caller should be prepared to provide the 911 operator with the following information: *the nature of the emergency, the exact location, and the name of a contact person and a callback number.*

Missing/Endangered Person

Include a clearly marked Missing Person Relocation Area on the event site map.

If an incident occurs that requires Law Enforcement, the caller should be prepared to provide the 911 operator with the following information: *the nature of the emergency, the exact location, and the name of a contact person and a callback number.*

Village of HARRISON
WHERE OPPORTUNITY LIVES

Village of Harrison
W5298 State Rd 114
Harrison, WI 54952

Severe Weather

Weather forecasts and current conditions can be monitored through the National Weather Service's Weather Forecast website: https://forecast.weather.gov/MapClick.php?lat=44.2168&lon=-88.4118

- **Before the event** - If severe weather is predicted before the event, the Event Organizer will evaluate the conditions and determine if the event will remain scheduled. The Event Organizer or his/her designee will be identified and is responsible for monitoring the weather conditions before and during the event.

- **During the event** - If severe weather occurs during the event, the Event Organizer or his/her designee will make notification to those attending the event that hazardous weather conditions exist and direct them to shelter.

This event will follow the **30-30** rule for lightning:

- If you see lightning and hear thunder within **30 seconds**, it means the storm is close. Stop all activities immediately and wait at least **30 minutes** after the last thunder before resuming.

Fire

Depending on the size and nature of the event, a fire inspection may be required. Before the event, the Event Organizer shall contact the Harrison Fire CRRO to determine if any specific fire hazards have been identified. The Event Organizer will coordinate with the CRRO to determine how to address any issues.

Cooking Requirements

If cooking is planned at your event, follow these safety requirements:

- A **portable fire extinguisher** must be available on-site.
- All food service staff must be trained in the safe use of fire extinguishers.
- Each cooking device is allowed to have **one** LP (liquefied petroleum) tank, which must be properly secured (e.g., tied, strapped, or chained) to prevent tipping.
- Cooking is **not allowed** under tents or canopies unless **Flame Spread Certification** is attached to tent or canopy. Cooking areas must be at least:
  - **20 feet away** from tents or canopies
  - **10 feet away** from buildings or other structures
- Cooking must take place on a **non-combustible surface**.

Village of HARRISON
WHERE OPPORTUNITY LIVES

Village of Harrison
W5298 State Rd 114
Harrison, WI 54952

Law Enforcement

Before the event, the Event Organizer shall contact the Harrison Law Enforcement Sergeant to determine if their presence is needed at the event.

If an incident occurs that requires Law Enforcement, the caller should be prepared to provide the 911 operator with the following information: *the nature of the emergency, the exact location, and the name of a contact person and a callback number.*

Emergency Vehicle Access

Access for Emergency Vehicles must be maintained at all times during the event. The following requirements apply:

- **20-foot fire lanes** must remain clear and unobstructed at all times.
- Any structure or object that crosses over a street or fire lane must have a **minimum height clearance of 14 feet.**
- **Participants and spectators** must only park in approved areas and must not block fire lanes, sidewalks, or other public access routes.
- **Crowd control** will be managed by designated staff members of the Event Organizer.

PREPLANNING CONTACT INFORMATION

Harrison Fire Rescue:

Fire Inspector/CRRO	Craig Majewski	crro@harrison.wi.gov
Fire Chief	Jarred Gerl	jgerl@harrison.wi.gov

Law Enforcement:

Harrison Sergeant	John McGuire	john.mcguire@calumetcounty.org
Calumet County Non-emergency		(920) 849-2335

Village of Harrison Staff

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Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek, Village Manager **Meeting Date:** 4/28/2026

Title: Municipal Code Update: Chapter 24- Finance and Taxation- Discussion Only

Recommended Action: Motion to table until the May meeting to obtain public input.

Background and Additional Information:
Village staff have completed the update of the one more chapter in the municipal code.

Village staff is requesting this item be held until May. During this time, the chapter will be posted on the Village website and social media posts will be released asking for public input prior to the May meeting.

Update on the Chapters completed to date:

Budget Impacts: None

Attachments: Chapter 24, Finance and Taxation

CHAPTER 24 FINANCE AND TAXATION

ARTICLE I. IN GENERAL

Secs. 24-1. Preparation of the tax roll.

The village clerk shall, in computing the tax roll, insert only the aggregate amount of state, county, school and local taxes in a single column in the roll opposite the parcel or area **of land against which the tax is levied, or, in the case of personal property, in a single column opposite the name of the person against whom the tax is levied.** ~~**24-18. Reserved.**~~

Sec. 24-2. The village is liable for the default of the treasurer.

The village shall be obligated to pay, in case the village finance director/treasurer or official appointed to perform the duties of the village treasurer shall fail to do so, all state and county taxes required by law to be paid by the village finance director/treasurer to the county treasurer. (Wis. Stats. § 70.67)

Sec. 24-3. Public depository.

The village board shall designate the public depositories within the state within which village funds shall be deposited, and when the money is deposited in such depositories in the name of the village, village officials and bond sureties shall not be liable for such losses as are defined by state law. The interest arising shall be paid into the village treasury. Pursuant to state law, designated public depositories shall be required to pledge collateral as required by state law in an amount sufficient to secure any uninsured balance. The list of public depositories for the village shall be available for public examination in the office of the finance director/treasurer. (Wis. Stats. § 34.05)

Sec. 24-4. Claims against the village.

(a) *Claims to be certified.* Prior to submission of any account, demand, or claim to the village board for approval of payment, the clerk or finance director/treasurer shall certify, or cause to be endorsed thereon or on attached papers, that the following conditions have been complied with:

(1) Funds are available pursuant to the budget.

(2) That the item for service was duly authorized by the proper official or agency and has been received or rendered in accordance with the purchasing agreement.

(3) That the claim is accurate in amount and a proper charge against the treasury.

(b) *Village board approval of claims.*

(1) Except as provided in subsection (c) of this section, all discretionary accounts or demands against the village shall be itemized and certified as provided in subsection (a). To ensure timely payment of

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obligations based on the village board's meeting schedule, these accounts may be paid before formal board approval. All checks issued shall be reviewed and approved by the village president and clerk prior to mailing.

(2) The village board shall review and audit a check register on a monthly basis reflecting all disbursements made during the preceding month. Following such review, the village clerk shall record in the board minutes the approval of the disbursements.

(3) All money paid out of the village treasury shall be paid upon an order signed by the village president and countersigned by the clerk or finance director/treasurer, except that payments of regular wages or salaries shall be as provided in subsection (c) of this section.

(c) *Payments of regular wages and nondiscretionary claims.* Regular wages or salaries for village officers and employees shall be paid by payroll, verified by the proper village official, department head, board, or commission, and filed with the accountant or finance director/treasurer in time for payment on the regular pay day. Nondiscretionary, routine claims (utility statements, insurance, etc.) may be paid by the village treasurer without following the procedures of subsections (a) and (b) of this section.

Sec. 24-5. - Receiving money; receipt for same.

(a) The village treasurer or other authorized village officials shall not receive any money into the treasury from any source except on account of taxes levied and collected during the fiscal year for which they may be serving, without giving a receipt therefor in the manner specified by the village board.

(b) Upon the payment of any money, except for taxes as herein provided, the village treasurer or other authorized village officials shall make out a receipt in duplicate for the money so received. Such a village official shall charge the amount thereof to the treasury and credit the proper account. The payment of the money to any receiving agent of the village, to the village, or to the village treasurer shall be safeguarded in such manner as the village board shall direct.

Sec. 24-6. - Statement of real property status.

The village treasurer and their designees are authorized to prepare a statement of real property status form (real estate inquiry form) to be used to provide information often requested for transfers of real property such as the amount of outstanding special assessments, deferred assessments, changes in assessments, amount of taxes, outstanding water, and sewer bills, current water, and sewer bills, contemplated improvements, violations of the building and health codes and similar information. Any such information sought shall be provided to the person requesting it on said form. Requests for statements of real property status shall be made to the village treasurer a minimum of three business days in advance. A fee shall be charged for compiling this information, or an extra fee shall be charged if such compilation is required after only four hours' notice. The amounts of these fees shall be established by ordinance of the village board from time to time and shall appear in the fee schedule.

Sec. 24-7. Retention of nominal overpayments absent demand.

(a) For purposes of this section, a "nominal" overpayment or underpayment shall be an amount that does not exceed a $5.00 difference toward any tax, fee, or other obligation to the village or utility.

(b) As an administrative convenience, the village or utility shall retain any nominal overpayment, and shall not process a refund of the same absent appropriate demand for refund by the payer of the overpayment.

(c) As an administrative convenience, the village or utility may opt not to pursue any nominal underpayment owed by a resident or utility customer or vendor.

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(d) A nominal overpayment or underpayment pursuant to the provisions of this section shall be credited or debited to the General Fund for village transactions and to the customer accounts funds for utility transactions pursuant to any regulations by the public service commission.

Secs. 24-8—24-30. - Reserved.

ARTICLE II. - BUDGET AND APPROPRIATIONS

Sec. 24-31. - Village budget.

(a) *Estimates.* When requested by the finance director/treasurer, each officer and department shall annually file with the finance director/treasurer a general statement of disbursements made to carry out the powers and duties of such officer or department during the preceding fiscal year, and a detailed statement of the receipts and disbursements on account of any special fund under the supervision of such officer or department during such year, and of the conditions and management of such fund; also detailed estimates of the same matters for the current fiscal year and for the ensuing fiscal year. Such statements shall be presented in the form prescribed by the finance director/treasurer and shall be designated as "departmental estimates," and shall be as nearly uniform as possible for the main division of all departments.

(b) *Consideration of estimates.* The finance director/treasurer, with the assistance of the village manager, shall consider such departmental estimates in consultation with the department head and recommend to the village board a budget amount for such department. The finance director/treasurer shall consider the budget recommendations submitted in developing a proposed budget for submission to the village board.

(c) *Form of proposed budget.*

(1) The actual expenditures of each department and activity for the expired portion of the current year, and last preceding fiscal year, and the estimated expense of conducting each department and activity of the village for the remainder of the current year and ensuing fiscal year, with reasons for any proposed increase or decrease as compared with actual and estimated expenditures for the current year.

(2) A detail of all anticipated income of the village from sources other than general property taxes and bonds issued, with a comparative statement of the amounts received by the village from each of the same or similar sources for the last preceding and current fiscal year.

(3) An estimate of the amount of money to be raised from general property taxes, which, with income from other sources, will be necessary to balance proposed expenditures.

(4) All existing indebtedness of the village, including the amount of interest payable and principal to be redeemed on any outstanding general obligation bonds of the village.

(5) Such other information as may be required by the board and by state law.

(d) *Copies of the budget.* The finance director/treasurer shall provide a reasonable number of copies of the budget summary, thus prepared for distribution to citizens. The entire fiscal budget shall be available for public inspection in the village hall during regular office hours.

(e) *Report and hearing.*

(1) The finance director/treasurer shall make a budget report to the village board no later than November 20. The report shall include the estimated cost of improvements as well as the estimated cost of operating the

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various departments and all other costs, including interest charges, for which money will have to be raised by taxation during the following year.

(2) A summary of such budget and notice of the time and place where such budget and detail is available for public inspection and notice of the time and place for holding the public hearing thereon, shall be published in a newspaper of general circulation in the village or legally posted at least 15 days prior to the time of such public hearing.

(3) Not less than 15 days after the publication of the proposed budget and the notice of hearing thereon, the public hearing shall be held at the time and place stipulated, at which time any resident or taxpayer of the village shall have an opportunity to be heard on the proposed budget. The budget hearing may be adjourned from time to time. Following the public hearing, the proposed appropriation ordinance may be changed or amended and shall take the same course in the village board as other ordinances.

Sec. 24-32. - Changes in budget.

The amount of the tax to be levied or certified, the amounts of the various appropriations, and the purposes thereof shall not be changed after approval of the budget except upon the recommendation of the village president and upon a two-thirds vote of the entire membership of the village board. Notice of such transfer shall be given by publication or posting within ten days thereafter in the official village newspaper.

Sec. 24-33. - Village funds to be spent in accordance with appropriation.

No money shall be drawn from the treasury of the village, nor shall any obligation for the expenditure of money be incurred, except in pursuance of the annual appropriation in the adopted budget or when changed as authorized by section 16-32. At the close of each fiscal year, any unencumbered balance of an appropriation shall revert to the general fund and shall be subject to reappropriation. At the end of the budget year, money remaining in special funds must be reallocated by specific board action, or such money shall revert to the general fund. However, the board may appropriate funds to be paid out of the income of the current budget year, for projects, improvements, or other works which will not be completed within such budget year; any such project appropriation shall continue in force until the purpose for which it was made shall have been completed or the project abandoned.

Sec. 24-34. - Temporary investment of funds not immediately needed.

The village finance director/treasurer may invest any village funds not immediately needed, as authorized by Wis. Stats. §§ 66.0603 and 219.05. The investment of village funds shall be pursuant to the village's investment policies, adopted by the village board and incorporated herein by reference.

Secs. 24-35—24-80. - Reserved.

ARTICLE III. REFUND OF TAX PAYMENTS[1]

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[1]State law reference(s)—Alternative procedure, Wis. Stats. § 60.34(2); withdrawal or disbursement from local treasury, Wis. Stats. § 60.44(2); deposit of village money, Wis. Stats. § 66.0607; delivery of tax rolls, Wis. Stats. § 74.03(2).

Sec. 24-8119. Purpose and intent.

It is the declared intent of this article that tax payments made in excess of the tax bill amounts shall be refunded pursuant to the procedures established under this article within 3515 business days of the payment. Further, it is the declared intent that this policy shall be in full force and effect upon adoption by the village board, with the purpose of complying with Wis. Stats. § 74.03(2) as adopted by 1997 WI Act 315.

(Ord. No. 58(Ser. 01-1999), § 1, 2-23-1999)

Sec. 24-8220. Authority.

This article is adopted pursuant to the authority granted to village boards under Wis. Stats. § 60.44(2) to adopt an alternative claim procedure for approving financial claims against the village which are in the nature of bills and vouchers.

(Ord. No. 58(Ser. 01-1999), § 2, 2-23-1999)

Sec. 24-8321. Required procedures of the treasurer upon payment of excess amount over tax bill amount.

Pursuant to Wis. Stats. § 60.34(2), upon receipt of tax payments in excess of the tax bill, the village finance director/treasurer shall deposit as soon as practicable all payments in the name of the village in public depositories designated by the village board. Upon verification by the village finance director/treasurer that the payment as deposited has cleared and not been returned as insufficient funds, but not later than 25ten days after depositing, the treasurer shall notify the village clerk in writing of the following:

(a) The name and mailing address of the taxpayer for whom a refund in excess of the tax bill amount is due;

(b) The amount of the refund in excess of the tax bill; and

(c) The date payment was received, and a statement that the payment as made has cleared and not been returned as insufficient funds.

(Ord. No. 58(Ser. 01-1999), § 3, 2-23-1999)

Sec. 24-8422. Required procedures of clerk upon notification from finance director/treasurer of excess payment of tax bill amount.

(a) Upon written notification from the village finance director/treasurer that a taxpayer has made a tax payment in excess of the tax bill amount, the village clerk shall issue the normal voucher or authorization for payment of the refund of the excess amount over the tax bill amount upon finding the following:

(1) Funds are available to pay the bill, assuming the tax payment has cleared and not been returned as is evidenced by the treasurer's notice.

(2) The village board has authorized the refund of excess tax payments as established by the adoption of this article.

(3) The refund is due in the amount noticed by the village finance director/treasurer as a tax payment in excess of the amount of the tax bill.

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(4) The refund is a valid claim against the village, being a payment in excess of the tax bill amount.

(b) Further the village finance director/treasurer~~clerk~~ shall prepare monthly, to be submitted to the village board at each board meeting, a list of claims paid under this procedure, listing the amount of the claims, the date paid, the name of the taxpayer/claimant, and that the payment was a refund for excess tax payment.

(Ord. No. 58(Ser. 01-1999), § 4, 2-23-1999)

Sec. 24-85~~23~~. Issuance of disbursement from the local treasury.

Upon approval of a voucher, or proper authorization, by the village clerk under the procedures listed in section 24-84~~22~~, a refund check payable to the taxpayer/claimant named in the voucher or authorization and in the amount approved shall be signed~~written~~ by the village clerk and countersigned by ~~the village treasurer and~~ the village president~~chairperson~~, pursuant to Wis. Stats. § 66.0607 shall be issued not later than 35~~15~~ business days from the date the tax payment was received by the village finance director/treasurer as noticed by the village treasurer in section 24-21.

(Ord. No. 58(Ser. 01-1999), § 5, 2-23-1999)

Sec. 24-86~~24~~. Mailing or delivery of a refund check to taxpayer~~,~~ or claimant.

Upon issuance of the proper countersigned refund check, pursuant to the procedures in this article, the refund check shall be delivered to the taxpayer/claimant or mailed to the last known mailing address of the taxpayer/claimant by the village clerk or finance director/treasurer.

(Ord. No. 58(Ser. 01-1999), § 6, 2-23-1999)

Secs. 24-87~~25~~—24-100~~51~~. Reserved.

ARTICLE IV~~II~~. SPECIAL ASSESSMENT[2]

Sec. 24-101. Authority of the village board to levy.

(a) The village, by appropriate preliminary and final assessment resolution, adopted by its village board, shall from time to time levy and collect special assessments upon property within a limited and determinable area for benefits conferred upon such property or benefits that result from any municipal work or improvement affecting the same, which final assessment resolution shall provide for the levy and collection of special assessments to recoup to the village all or any part of the cost of a public improvement project.

[2]Editor's note(s)—Ord. No. 09-142, adopted Jan. 27, 2009, repealed the former Art. III, §§ 24-52—24-66, and enacted a new Art. III as set out herein. The former Art. III pertained to similar subject matter, and derived from Ord. No. 61, §§ 2—15, adopted July 27, 1999.

State law reference(s)—Special assessments, generally, Wis. Stats. § 66.0703.

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(b) In all special assessment proceedings, the village board shall utilize Wis. Stats. § 66.0703, as amended from time to time, being an exercise of the village police power, to impose and collect special assessments; and, that all such special assessments, as levied and collected, shall be determined upon a reasonable basis, as determined by the village board, pursuant to the preliminary and final assessment resolution.

(c) The village board of trustees reserves the right to assess property for public works or improvements, under Wis. Stats. § 66.0703, as amended from time to time, in which event, the actual dollar amount of assessments levied shall not exceed the value of benefits accruing to affected property.

Sec. 24-10252. Assessments for completed work.

In addition to any and all other means and mechanisms for imposing of special assessments pursuant to Wis. Stats. § 66.0703 and other related statutes and ordinances, this article is being created pursuant to the authority of Wis. Stats. §§ 66.0701, 61.34, 60.10(C) and 60.22(B), with regard to imposing assessments for fully or partially completed public improvements. When municipal improvements have been made and fully or partially completed, and the village determines that it is reasonable or necessary to allocate the costs of such completed work to the benefited properties, the following procedures shall be applied, pursuant to which special assessments may be imposed against benefited properties for fully or partially completed municipal improvements.

(Ord. No. 09-142, 1-27-2009)

Sec. 24-1053. Amount of assessment.

The amount of assessment to be determined due from property benefited shall be in such amounts and assessed on a reasonable basis in accordance with those standards generally established as a reasonable basis for assessments as set forth in Wis. Stats. § 66.0703(1)(b), which standard is hereby adopted by reference.

(Ord. No. 09-142, 1-27-2009)

Sec. 24-1054. Notice and hearing.

Prior to the imposition of any assessment pursuant to this article, all property owners to be assessed shall be given written notice of the time and place at which a public hearing will be held before the village board. Any property owner ~~so~~ notified of the public hearing who does not appear shall be deemed to have waived their rights to be heard; however, objections or comments pertaining to the special assessment proposed may be submitted by affected property owners to the board in advance of the hearing in writing.

(Ord. No. 09-142, 1-27-2009)

Sec. 24-1055. Form of notice.

The notice to be given for purposes of the public hearing required under this article shall include a description of the work or improvement and/or the location of the work or improvement, the total actual or estimated cost of the work or improvement, the total portion or fraction of the estimated or actual cost of the work of improvement which will be assessed, a listing of all properties to be assessed for the specific work or improvement involved, a declaration the properties being assessed are benefited in whatever manner determined by the village board, and the amount of dollars to be assessed and terms of payment for each property against which the assessments will be imposed. Publication in a newspaper is not required for assessments under this notice. Such notice of public hearing shall be mailed by regular mail to the property owner affected to the address to which real estate tax bills are mailed by the village for properties affected.

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(Ord. No. 09-142, 1-27-2009)

Sec. 24-1056. Levy.

Following the public hearing, the village may levy the special assessments against the property affected on a reasonable basis. This levy shall be imposed by action of the village board approving the amount of assessment to be levied to each property. Upon such action, which shall be deemed final determination of the board, this levy shall be deemed to have been made. Notice of the board's determination of the final levy shall be mailed to each property owner affected by ~~first class~~first-class mail to the address to which real estate tax bills for the property being assessed are mailed by the village. This determination shall be made in the form of a final assessment resolution passed by the village board.

(Ord. No. 09-142, 1-27-2009)

Sec. 24-1057. Appeals.

Within 40 days of the date of the final determination of the governing body of the amount of levy to be imposed, any person against whose land a special assessment is levied under this article may appeal in the manner prescribed in Wis. Stats. § 66.0703(12), by filing a written petition with the circuit court and bond for costs within 40 days of the date of the final determination of the governing body.

(Ord. No. 09-142, 1-27-2009)

Sec. 24-1058. Time of assessment proceedings.

Special assessments and proceedings under this article may be made either prior to our subsequent to completion of the public work or improvement for which assessments hereunder are being imposed. Such assessments and proceedings may be made either pursuant to Wis. Stats. § 66.0701 and this article, or under Wis. Stats. § 66.0703.

(Ord. No. 09-142, 1-27-2009)

Secs. 24-1059—24-14090. Reserved.

ARTICLE ~~I~~V. HOTEL AND MOTEL ROOM TAX[3]

Sec. 24-1491. Definitions.

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Gross receipts has the meaning as defined in Wis. Stats. § 77.51.

Hotel or *motel* means a building or group of buildings in which the public may obtain accommodations for a consideration including, without limitation, such establishments as inns, motels, hotels, tourist homes, tourist houses or courts, ~~lodginghouses~~lodging houses, ~~roominghouses~~rooming houses, summer camps, apartment

[3]State law reference(s)—Room tax, forfeitures, Wis. Stats. § 66.0615.

hotels, resort lodges and cabins and any other buildings in which accommodations are available to the public, except accommodations rented for a continuous period of more than one month and accommodations furnished by any hospitals, sanitariums, or nursing homes, or by corporations or associations organized and operated exclusively for religious, charitable or educational purposes; provided that no part of the net earnings of such corporations and associations inured to the benefit of any private shareholder or individual.

Transient means any person residing for a continuous period of less than one month in a hotel, motel, or other furnished accommodations available to the public.

(Ord. No. 2004-100, § 1(a), 7-27-2004)

Sec. 24-1492. Room tax established.

(a) Pursuant to Wis. Stats. § 66.0615, a tax is hereby imposed on the privilege and service of furnishing, at retail, of rooms or lodging to transients by hotel keepers, motel operators, and other persons furnishing accommodations that are available to the public, irrespective of whether membership is required for the use of the accommodations. Such tax shall be at the rate of three percent of the gross room receipts for such retail furnishing of rooms or lodging. Such tax shall not be subject to the selective sales tax imposed by Wis. Stats. § 77.52(2)(a)1. The proceeds of such tax shall be remitted quarterly to the clerk.

(b) The finance director/treasurer~~clerk~~ shall direct 25 percent of the total amount collected to the general fund, with the remaining 75 percent of the balance directed to the Fox Cities Convention and Visitors Bureau to be used for the promotion of the Fox Cities as a convention location and visitor area.

(Ord. No. 2004-100, § 1(b), 7-27-2004; Ord. No. V25-04, 1-28-2025)

Sec. 24-1493. Filing quarterly returns.

(a) This section shall be administered by the finance director/treasurer~~clerk~~. The tax shall be payable quarterly and shall be due on the last day of the month next succeeding the calendar quarter for which imposed. A return shall be filed with the clerk by those furnishing at retail such rooms and lodging on or before the same date on which such tax is due and payable. Such return shall show the gross room receipts of the preceding calendar quarter from such retail furnishing of rooms or lodging, the amount of taxes imposed for such period, and such other information as deemed~~the clerk deem~~s necessary.

(Ord. No. 2004-100, § 1(c), 7-27-2004; Ord. No. V25-04, 1-28-2025)

Sec. 24-1494. Application for permit.

Every person furnishing rooms or lodging under section 24-92 shall file with the clerk an application for a permit for each place of business. Every application for a permit shall be made upon a form prescribed by the clerk and shall set forth the name under which the applicant intends to transact business, the location of their~~his~~ place of business, and such other information as the clerk requires. The application shall be signed by the owner if a sole proprietor and, if not a sole proprietor, by the person authorized to act on behalf of such sellers. At the time of making an application, the applicant shall pay the clerk an initial fee, as determined from time to time by the village board, for each permit.

(Ord. No. 2004-100, § 1(d), 7-27-2004)

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Sec. 24-1495. Issuance of permit.

After compliance with section 24-94 and section 24-103 by the applicant, the clerk shall grant and issue each applicant a separate permit for each place of business within the village. Such a permit is not assignable and is valid only for the person in whose name it is issued and for the transaction of business at the place designated therein. It shall at all times be conspicuously displayed at the place for which issued.

(Ord. No. 2004-100, § 1(e), 7-27-2004)

Sec. 24-1496. Notice of revocation of permits.

When any person fails to comply with this article, the clerk may, upon ten days' notification and after affording such person the opportunity to show cause why theirhis permit should not be revoked, revoke or suspend any or all of the permits held by such person. The clerk shall give to such person written notice of the suspension or revocation of any of theirhis permits. The clerk shall not issue a new permit after the revocation of a permit unless he is satisfied that the former holder of the permit will comply with the provisions of this article. A fee, as determined from time to time by the village board, shall be imposed for the renewal or issuance of a permit which has been previously suspended or revoked.

(Ord. No. 2004-100, § 1(f), 7-27-2004)

Sec. 24-1497. Tax liability when business status changes.

If any person liable for any amount of tax under this article sells out theirhis business or stock of goods or quits the business, his their successors or assigns shall withhold sufficient of the purchase price to cover such amount until the former owner produces a receipt from the clerk that it has been paid or a certificate stating that no amount is due. If a person subject to the tax imposed by this article fails to withhold such amount from the purchase price as required, theyhe shall become personally liable for payment of the amount required to be withheld by him to the extent of the price of the accommodations valued in money.

(Ord. No. 2004-100, § 1(g), 7-27-2004)

Sec. 24-1498. Clerk to determine tax to be paid.

The clerk may, by office audit, determine the tax required to be paid to the village, or the refund due to any person under this section. This determination may be made upon the basis of the facts contained in the return being audited or on the basis of the other information with in the clerk's possession. One or more such office audit determination may be made of the amount due for any one or for more than one period.

(Ord. No. 2004-100, § 1(h), 7-27-2004)

Sec. 24-1499. Clerk's authority to examine records.

The clerk may, by field audit, determine the tax required to be paid to the village or the refund due to any person under this article. The determination may be made upon the basis of the facts contained in the return being audited or upon any other information within the clerk's possession. The clerk is authorized to examine and inspect the books, records, memoranda, and property of any person in order to verify the tax liability of that person or another person. Nothing herein shall prevent the clerk from making a determination of tax at any time.

(Ord. No. 2004-100, § 1(i), 7-27-2004)

Sec. 24-15000. Failure to file return; estimate of gross receipts.

If any person fails to file a return as required by this article, the clerk shall make an estimate of the amount of gross receipts under section 24-92. Such estimate shall be made for the period from which such person failed to make a return and shall be based upon any information which is in the clerk's possession or may come into theirhis possession. On the basis of this estimate, the clerk shall compute and determine the amount required to be paid to the village, adding to the sum arrived at a penalty equal to ten percent thereof. One or more such determinations may be made for one or more than one period.

(Ord. No. 2004-100, § 1(j), 7-27-2004)

Sec. 24-1501. Interest on unpaid taxes, refunded taxes.

All unpaid taxes under this article shall bear interest at the rate of 12 percent per annum from the due date of the return until the first day of the month following the month in which the tax is paid or deposited with the clerk. All refunded taxes shall bear interest at 12 percent per annum from the due date of the return until the first day of the month following the month in which the tax is paid or deposited with the clerk. All refunded taxes shall bear interest at 12 percent per annum from the due date of the return until the first day of the month following the month in which said taxes are refunded. An extension of time within which to file a return shall not operate to extend the due date of the return for purposes of interest computation. If the clerk determines that any overpayment of tax has been made intentionally or by reason of carelessness or neglect, or if the tax which was overpaid was not accompanied by a complete return, it shall not allow any interest thereon.

(Ord. No. 2004-100, § 1(k), 7-27-2004)

Sec. 24-1502. Penalty for late, incorrect, false filing, or not filing.

If, due to negligence, no return is filed, or a return is filed late, or an incorrect return is filed, the entire tax finally determined shall be subject to a penalty of 25 percent of the tax, exclusive of any interest or other penalties. If a person fails to file a return when due or files a false or fraudulent return with the intent in either case to defeat or evade the tax imposed by this article, a penalty of 50 percent shall be added to the tax required to be paid, exclusive of interest and other penalties.

(Ord. No. 2004-100, § 1(m), 7-27-2004)

Sec. 24-1503. Security may be required.

To protect the revenue of the Convention and Visitors Bureau, the clerk may require any person liable for the tax imposed by this article to place with him, before or after a permit is issued, such security, not in an excess of an amount equal to the maximum possible revenue to be derived from said property per quarter of operation, to be determined by the clerk. If any taxpayer fails or refuses to place such security, the clerk may, upon ten days' notice, recover the taxes, interest, and penalties from the security placed with the clerk by such taxpayer. No interest shall be paid or allowed by the village to any person for the deposit of such security.

(Ord. No. 2004-100, § 1(n), 7-27-2004)

Sec. 24-1504. Recordkeeping required.

Every person liable for the tax imposed by this article shall keep or cause to be kept such records, receipts, invoices, and other pertinent information essential to the proper recording and payment of said tax.

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(Ord. No. 2004-100, § 1(o), 7-27-2004)

Sec. 24-1505. Confidentiality of information.

All tax returns, schedules, exhibits, writings, or audit reports relating to such returns on file with the clerk are deemed to be confidential, except the clerk may divulge their contents to the following, and no others:

(a) The person who filed the return.

(b) Officers, agents, or employees of the Federal Internal Revenue Service or the state department of revenue.

(c) Officers, employees, or agents of the village as may be necessary to enforce collection.

(Ord. No. 2004-100, § 1(p), 7-27-2004)

Sec. 24-1506. Release of information prohibited.

No person having an administrative duty under this article shall make known in any manner the business affairs, operations or information obtained by an investigation of records of any person on whom a tax is imposed by this article, or the amount or source of income, profits, losses, expenditures, or any particular thereof set forth or disclosed in any return, or to permit any return or copy thereof to be seen or examined by any person, except as provided in section 24-105.

(Ord. No. 2004-100, § 1(q), 7-27-2004)

Sec. 24-1507. Penalties.

Any person who is subject to the tax imposed by this article who fails to obtain a permit as required in section 24-94 or who fails or refuses to permit the inspection of their~~his~~ records by the clerk after such inspection has been duly requested by the clerk, or who fails to file a return as provided in this article, or who violates any provision of this article shall be subject to a forfeiture pursuant to state law.

(Ord. No. 2004-100, § 1(r), 7-27-2004)

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Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek, Village Manager **Meeting Date:** 4/28/2026

Title: Municipal Code Update: Chapter 20 Solid Waste/Recycling- Discussion Only

Recommended Action: Motion as determined by the Board as to updating the siting of a solid waste facility in the Village or adopt the ordinance as printed and circulated.

Background and Additional Information:
Village staff posted Chapter 20 Solid Waste and Recycling for public input for 30 days. The attached email was received from a resident regarding locating solid waste facilities.

Staff originally did not update this section because it was added to the code recently for a solid waste facility being planned off USH 10. Staff is looking for direction from the board. Does the Board want to:

Remove this section from the code.
Update it with per the comments received
Do nothing with it and adopt as provided

Budget Impacts: None

Attachments: Email Attachment

Chad Pelishek

From: Dustin Hinze <dhinze84@gmail.com>
Sent: Monday, April 6, 2026 7:18 PM
To: Chad Pelishek
Subject: Public Input on Chapter 20 Solid Waste Ordinance

Dear Village Board Members,

I am writing as a resident to provide input on the proposed Chapter 20 Solid Waste ordinance.

I appreciate the effort to establish detailed regulations around solid waste, environmental protections, and facility operations. The requirements for monitoring, reporting, and financial assurances are clearly intended to protect public health and the environment.

However, I have several concerns from a resident perspective.

First, while the ordinance includes strong operational requirements, it also clearly establishes a framework for the siting and approval of solid waste and hazardous waste facilities within the village. This is a significant policy direction, and I am concerned that the ordinance focuses more on regulating such facilities rather than clearly defining whether they are appropriate for Harrison in the first place.

Second, the ordinance grants broad discretion to the Village Board in approving licenses and setting conditions. The public hearing process is described as "merely advisory," which raises concerns about how much weight resident input will carry in future decisions that could significantly impact nearby neighborhoods.

Third, many of the standards used throughout the ordinance rely on flexible terms such as "reasonable," "appropriate," and "necessary." While flexibility can be useful, it may also allow future interpretations that result in outcomes residents would not expect today, particularly regarding traffic, noise, and environmental impacts.

Fourth, although financial assurances such as bonding are included, it is not entirely clear how the Village and its residents would be protected in the event of long-term environmental issues, infrastructure damage, or unforeseen costs.

I do want to acknowledge that the ordinance includes strong provisions related to environmental monitoring, nuisance prevention, and operational accountability, which are important and beneficial.

Given these concerns, I respectfully request that the Board consider:

- Clarifying whether the intent of this ordinance is to allow or limit the siting of solid or hazardous waste facilities within the village
- Strengthening the role of public input in the decision-making process
- Defining clearer, more objective standards for approval, particularly regarding traffic, noise, and proximity to residential areas
- Providing greater transparency regarding long-term financial risks and protections for residents

Thank you for your time and consideration.

Respectfully,

Dustin Hinze

N9354 Dusty Drive

337-275-0171

CHAPTER 20 SOLID WASTE/RECYCLING[1]

ARTICLE I. IN GENERAL

Secs. 20-1—20-17. Reserved.

ARTICLE II. COLLECTION AND DISPOSAL

DIVISION 1. GENERALLY

Sec. 20-18. Purpose.

(a) *Applicability.* This article and any amendments to the ordinance from which this article is derived shall be for the purpose of regulating the transportation, disposal, storage and treatment of refuse by persons within the village. Upon enactment of the ordinance from which this article is derived and any amendments to the ordinance, the provisions of this article shall apply to and govern refuse transportation, refuse disposal, refuse storage and refuse treatment by persons at all locations in the village and any refuse transportation, refuse disposal, refuse storage and refuse treatment within the village shall be permitted only under the terms and conditions set forth by this article and any amendments to the ordinance from which this article is derived.

(b) *Exceptions to scope.* The following shall not be deemed to come within the scope and meaning of this article:

(1) This article shall not apply to or govern refuse transportation to or refuse disposal, refuse storage or refuse treatment at any locations in the village where the refuse transportation, refuse disposal, refuse storage or refuse treatment is under the specific control and specific direction of the village board.

(2) This article shall not apply to or govern animal waste transportation, animal waste disposal, animal waste storage or animal waste treatment by persons resulting from an agricultural enterprise wherein the animal waste is transported to or disposed, stored or treated by a person at locations within the village.

(3) This article shall not apply to or govern any refuse transportation to or refuse disposal, refuse storage or refuse treatment within the village at existing solid waste facilities or existing hazardous waste facilities that are or were operational on the date of adoption of the ordinance from which this article is derived. However, any expansion of these existing solid waste facilities or hazardous waste facilities shall be within the scope and meaning of this article.

(4) This article shall not apply to or govern the use of sanitary privies, seepage beds or septic tanks which conform to any applicable ordinance in the village nor shall it apply to or govern the disposal of human

[1]State law reference(s)—Solid waste transportation, Wis. Stats. § 60.54; offensive industry, Wis. Stats. § 66.0415; solid waste reduction, recovery and recycling, Wis. Stats. ch. 287; solid waste facilities, Wis. Stats. ch. 289; hazardous waste management, Wis. Stats. ch. 291.

waste products into any public sewage system located in the village. The injection and landspreading of municipal sludge into the ground is also not covered by this article.

(5) This article shall not apply to or govern any refuse transportation to, or refuse disposal, refuse storage or refuse treatment in the village at any solid waste facility or hazardous waste facility, or the expansion of any existing solid waste facility or the expansion of any existing hazardous waste facility where this article is made not applicable pursuant to Wis. Stats. chs. 287, 289, 291, or where this article or sections of this article are specified as not applicable in a negotiated agreement or arbitration award pursuant to Wis. Stats. ch. 289.

(Ord. No. 25, § 1(a), (b), 3-12-1990; Ord. No. 52, § 1, 7-9-1998; Ord. No. 12-168, 9-25-2012)

Sec. 20-19. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Agricultural establishment *means an establishment engaged in the rearing and slaughtering of animals and the processing of animal products or orchard or field crops.*

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Active fill area means the cells designed and constructed at the site location that are to be used for disposal of solid waste.

Applicant means a person applying for a license to construct, operate and maintain, or a person applying for reissuance of a license to construct, operate and maintain a solid waste facility or a hazardous waste facility. The applicant at time of issuance of the license shall be the owner of the land wherein the solid waste facility or hazardous waste facility is located.

Bulky waste means an items ~~shoe~~ large size precludes or complicates their handling by normal collection, processing, or disposal methods. In general, bulky wastes are those wastes too large to be placed in a polycart.

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Closure or *final closure* means the date and time at which time no further solid waste or hazardous waste shall be transported to or disposed, stored or treated at the solid waste facility or the hazardous waste facility.

Compost material means and includes the following:

(1) Grass clippings and lawn wastes and shall include the foliage removed by normal lawn mowing operations and other vegetative material produced by the normal lawn and garden operations including weeds and other herbaceous plant material but shall exclude stone, concrete, metals or other manmade materials as well as plant materials described as brush under existing ordinances or wood, that is boards, lumber or fragments of same.

(2) All material in this classification shall be ready to compost. Leaves are acceptable material within the scope of this definition. Clippings from shrubs consisting of the current year's growth are acceptable as lawn waste; however, trimming of one year old growth (previous growing season) or older shall be considered brush and handled as such.

Curb means the back edge or curb and gutter along a paved street or where one would be if the street was paved and had curb and gutter.

Department of natural resources means the Wisconsin Department of Natural Resources or its successor agency.

Dispose, disposing or *disposal* means the discharge, deposit, injection, dumping, placing, littering, discarding, burying, throwing, emitting, emptying or abandoning of any refuse, into or on any private or public land or on any water or into any air within the village. This term does not include the storage or treatment of refuse.

Emergency means an unforeseen circumstance that jeopardizes the public health, public safety or property of the village or its residents.

Expansion means an increase in additional disposal, treatment or storage capacity to an existing solid waste facility or existing hazardous waste facility where the additional capacity shall be available to or adjacent to the existing solid waste facility or to the existing hazardous waste facility for solid waste or hazardous waste disposal, storage or treatment by means of structural or physical expansion at or adjacent to the existing solid waste facility or to the existing hazardous waste facility.

Garbage means and includes refuse accumulation of animals, fruit or vegetable matter, liquid, or otherwise that attends the preparation, use, cooking, dealing in, or storing of meat, fish, fowl, fruit or vegetables originally used for foodstuffs. ~~means discarded putrescible animal and vegetable refuse resulting from the handling, serving, preparation, processing, storage and consumption of food.~~

Generate means the act or the process of producing refuse at any residence or at any site located with the village.

Hazardous waste means any refuse identified as hazardous waste by Wis. Stats. ch. 291, its successor chapters or identified as hazardous waste by any regulations established by the state department of natural resources.

Hazardous waste facility means a facility in the village for the treatment, storage or disposal of hazardous waste and includes the land where the facility is located.

Incinerating, incinerators or *incineration* means any technique or process of controlled burning of refuse primarily to achieve volume reduction and/or to change waste characteristics occurring within the village by an incinerator licensed by the village.

Injection means the disposal of municipal sludge by discharge below the soil surface and into the top several feet of the soil for agricultural, silvicultural and/or disposal purposes within the village.

Landspreading means the disposal of solid waste in thin layers onto the land surface within the village for agricultural, silvicultural and/or solid waste disposal purposes.

Leachate means water or other liquid which has been contaminated by dissolved or suspended materials due to contact with waste or gases therefrom.

Longterm care means the routine care, maintenance and monitoring of the solid waste facility or of the hazardous waste facility after closure.

Mining refuse means all waste soil, rock, mineral, liquid, vegetation and other material, except merchantable byproducts, directly resulting from or displaced by the prospecting or mining and from the cleaning or preparation of minerals during prospecting or mining operations, and shall include all waste materials deposited on or in the prospecting or mining site from other sources.

Open burning means combustion of refuse in the village where the products or combustion are emitted directly to the ambient air without passing through a stack or a chimney. The term "open burning" does not include the combustion of refuse occurring at a properly operated air curtain destructor or an incinerator licensed by the village.

Polycart means a container issued by the village or its designated vendor for the storage and collection of solid waste and/or recyclables.

Polychlorinated biphenyls (PCBs) means the class of organic compounds generally known as polychlorinated biphenyls and includes any of several compounds or mixtures of compounds produced by replacing two or more hydrogen atoms on the biphenyl molecule with chlorine atoms.

Principal structure means locations in the village containing a residential use, the principal structure shall be the primary residential building, facility or structure designed for and used for single-family dwelling or designed and used as apartments, including any building, facility or structure which is accessory to or incidental to the primary residential building, facility or structure. At locations containing no residential use, the principal structure shall be the primary building, facility or structure designed for and used by the majority of the public for resort, employment, assemblage, lodging, trade, traffic or occupancy, including any building, facility or structure which is accessory to and incidental to the primary building, facility or structure.

Processing means any technique used at a residence or at a site within the village to facilitate further transfer, processing or utilizing of solid waste, including, but not limited to, techniques such as baling, shredding, pulverizing, composting or separating of solid waste.

Recyclable solid waste means solid waste which through transfer, transportation, processing or marketing will be converted into useable materials, products or energy.

Refuse means combustible and noncombustible waste produced from industrial or community life, including solid waste, hazardous waste, sludge, garbage, ashes and rubbish.

Remedial action means those actions consistent with a permanent remedy taken by the village instead of or in addition to removal actions in the event of a release or threatened release in the village of hazardous waste into the environment, to prevent or minimize the release of hazardous wastes so that the hazardous wastes do not migrate to cause substantial danger to present or future public health or welfare or to the environment. The term includes, but is not limited to, such actions at the location of the release of the hazardous waste as storage, confinement, perimeter protection using dikes, trenches or ditches, clay cover, neutralization, cleanup of released hazardous wastes, recycling or reuse of hazardous wastes, diversion of hazardous waste, destruction of hazardous wastes, segregation of hazardous wastes, dredging or excavations, repair or replacement of leaking containers, collection of leachate and runoff, on-site treatment or incineration, provision of alternative water supplies to residents in the village and any monitoring reasonably required to ensure that such actions protect the public health and welfare and the environment. The term "remedial action" includes the permanent relocation of residents, where the village determines such relocation is more cost effective than the environmentally preferable choice of the transportation, storage, treatment, destruction or secure disposition off site of such waste, unless the state department of natural resources determines in writing that such actions are more cost effective than other remedial actions or are necessary to protect the public health or welfare or the environment from a potential or present risk which may be created by further exposure to the continual presence of such hazardous waste.

Removal action means the cleanup or removal of released hazardous substances from the environment, such actions as may be necessarily taken in the event of release of hazardous wastes into the environment, such actions as may be necessary to monitor, assess and evaluate the release or threat of release of hazardous wastes, the disposal of removed hazardous wastes, or the taking of such other actions as may be necessary to prevent, minimize or mitigate damage to the public health or welfare or to the environment in the village, which may otherwise result from a release or threat of release of hazardous wastes. The term "removal action" includes, in addition, without being limited to, security fencing or other measures to limit access to the solid waste facility or operations related thereto, provision of alternative water supplies to residents of the village, temporary evacuation of residents of the village and housing of threatened residents of the village.

Sludge means any solid, semisolid or liquid waste generated from a municipal, commercial or industrial wastewater treatment plant, water supply treatment plant or air pollution control facility, or any other such waste having similar characteristics and effects.

Solid waste means any waste identified as garbage, ash, litter, rubbish, sludge from a wastewater treatment plant, sludge from a water supply treatment plant or sludge from an air pollution control facility and other discarded or salvageable materials, including solid, liquid, semisolid or contained gaseous materials resulting from industrial, commercial, mining and agricultural operations and from community activities. The term "solid waste"

may include, but is not limited to, paper, wood, metal, glass, cloth and products thereof; litter and street rubbish; and lumber, concrete, dirt, stone, plastic, bricks, tar, asphalt, plaster, masonry and other debris resulting from the construction or demolition of structures, buildings, roads and other manmade structures. The term "solid waste" does not include hazardous wastes, mining refuse, solids or dissolved material in domestic sewage, or solid or dissolved materials in irrigation return flows or industrial discharges which are point sources subject to permits under Wis. Stats. ch. 283, as defined under Wis. Stats. § 254.31.

Solid waste facility means a facility in the village for solid waste treatment, solid waste storage or solid waste disposal, and includes commercial, industrial, municipal, state and federal establishments or operations such as, without limitation because of enumeration, sanitary landfills, dumps, demolition facilities, land disposal sites, incinerators, transfer stations, storage facilities, collection and transportation services and processing, treatment and recovery facilities. This term includes the land where the facility is located. This term does not include:

(a) A hazardous waste facility.

(b) A facility for the processing of scrap iron, steel or nonferrous metal using large machines to produce a principal product of scrap metal for sale or use for remelting purposes.

(c) A facility which uses large machines to sort, grade, compact or bale clean wastepaper, fibers or plastics, not mixed with other solid waste, for sale or use for recycling purposes.

(d) An auto junk yard or scrap metal salvage yard.

(e) A facility for the processing of minerals or mining refuse.

Store, storing or *storage* means the holding of refuse waste, within the village for a temporary period of time, which at the end of such time, the refuse is to be treated or disposed.

Treat, treating or *treatment* means any technique or process occurring within the village which is designed to change the physical, chemical or biological character or complexion of refuse. The term "treatment" includes incineration of refuse.

(Ord. No. 25, § 1(c), 3-12-1990; Ord. No. 52, 7-9-1998)

Sec. 20-20. Disposal regulations for solid waste.

A person who is a resident residing within the village, or a person who is occupying a residential, commercial or industrial site located within the village shall remove from the residence or site for storage, disposal or treatment at a solid waste facility the garbage which is generated at the residence or site at least every two weeks, unless the garbage is processed at the residence or at the site consistent with this article or unless such garbage is placed in appropriate solid waste collection containers and stored in such other manner as to not create a private or public nuisance. A person shall remove from the residence or site for storage, disposal or treatment purposes to a solid waste facility all other solid waste which is generated at the residence or site at least once per month, if the solid waste is stored inside a principal structure, and once every two weeks if the solid waste is stored outside the principal structure.

(Ord. No. 25, § 2, 3-12-1990)

Sec. 20-21. Disposal, treatment and storage of solid waste.

(a) No person shall dispose, store or treat within the village any solid waste in any street, alley, public place, public water or private property, except as noted in section 20-20 and except as follows:

(1) A person may dispose, store or treat solid waste at a solid waste facility located within the village if the solid waste facility at the time of the actual disposal, storage or treatment of the solid waste has a valid

license issued by the village board, if the license and the conditions established in the license at that time authorize the manner of solid waste disposal, solid waste storage or solid waste treatment that will occur at the solid waste facility and if the license and the conditions established in the license at that time authorize the type, source and amount of solid waste that will be disposed, stored or treated at the solid waste facility. Additionally, any person disposing, storing or treating solid waste at the solid waste facility must fully comply with any applicable licenses, permits, conditions, regulations or requirements as may be established by federal laws and federal regulations, by state laws and state regulations and by this article or any other ordinance established by the village.

(2) A person who is a resident residing within the village, or a person who is occupying a residential, commercial or industrial site located within the village may dispose and store solid waste which has been generated at the residence or at the site in authorized solid waste collection containers, ~~or green boxes, not located at the residence or the site, but located within the village, if the village by ordinance:~~

~~a. Authorizes disposal and storage of solid waste in off-site solid waste collection containers;~~

~~b. Establishes the type, amount and source of solid waste authorized for disposal and storage in these off-site containers;~~

~~c. Establishes requirements to regulate and control the disposal, storage, collection and transportation of solid waste at these off-site solid waste containers; and~~

~~d. Approves the site locations for such off-site solid waste collection containers. A person allowed to dispose or store solid waste under this provision shall fully comply with any applicable licenses, permits, conditions, regulations or requirements as may be established by federal laws and federal regulations, by state laws and state regulations and by this article or by any other ordinance established by the village.~~

(3) A person who is a resident residing within the village or a person who is occupying a commercial or industrial site located within the village may dispose at the ~~residence~~ site or store in solid waste collection containers at the ~~residence~~site, garbage and other solid waste generated at the ~~residence~~ site when in compliance with section 20-20. A person allowed to dispose or store garbage and solid waste under this provision shall fully comply with any applicable licenses, permits, conditions, regulations or requirements as may be established by federal laws and federal regulations, by state laws and state regulations and by this article or any other ordinance established by the village.

(4) ~~A person who is occupying a residential, commercial or industrial site located within the village may dispose at the site or store in solid waste collection containers at the site, garbage and other solid waste generated at the site, when in compliance with section 20-20. A person allowed to dispose or store garbage and other solid waste under this provision shall fully comply with any licenses, permits, conditions, regulations or requirements as may be established by federal laws and federal regulations, by state laws and state regulations and by this article or any other ordinance established by the village.~~

(5) A person who is a resident residing within the village or a person who is occupying a residential, commercial or industrial site located within the village may dispose and store authorized recyclable solid waste which has been generated at the residence ~~or at the site at authorized off-site recycling centers within the village, if the village by ordinance:~~

~~a. Authorizes the disposal and storage of off-site recyclable solid waste;~~

~~b. Establishes the type, source and amount of recyclable solid wastes authorized for disposal and storage at the off-site recycling centers;~~

~~c. Establishes requirements to regulate and control the disposal, storage, collection and transportation of solid waste at these off-site recycling centers; and~~

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~~d. Approves the site locations for such off-site authorized recycling centers. A person allowed to dispose and store off-site recyclable solid waste under this provision shall fully comply with any applicable licenses, permits, conditions, regulations or requirements established by federal laws and regulations, by state laws and state regulations and by this article or by any other ordinance established by the village.~~

(6) A person who is a resident residing within the village or a person who is occupying a residential, commercial or industrial site located within the village may dispose and treat solid waste, including garbage, by landspreading, incinerating or processing the solid waste at the residence or at the site if the landspreading, incinerating or processing does not create a public or private nuisance and if the solid waste that is landspread, incinerated or processed has been only generated at the residence or at the site. Landspreading activities exempt under state law or state regulations shall be exempt from this article. A person allowed to landspread, incinerate or process solid waste under this provision shall fully comply with any applicable licenses, permits, conditions, regulations or requirements as may be established by federal laws and federal regulations, by state laws and state regulations and by this article or by any other ordinance established by the village. This provision does not authorize open burning of solid waste. Open burning of solid waste shall be allowed only by a permit issued by the village board.

(b) No person shall dispose, store or treat any solid waste within the village, in any street, alley, public place, public water or private property except as provided in section 2-20 and except as provided in subsection (a) of this section, unless the person has received a valid license for a solid waste facility from the village board. The license must authorize solid waste disposal, solid waste storage or solid waste treatment operations at the solid waste facility. Upon issuance of a valid license by the village board, the person must fully comply with the license and any conditions of the license as the village board may require. Additionally, any person disposing, storing or treating solid waste at the solid waste facility must fully comply with any other applicable licenses, permits, conditions, regulations or requirements as may be established by federal laws and federal regulations, by state laws and state regulations and by this article or any other ordinance established by the village.

(c) Any person disposing, storing, treating, open burning, discharging, spilling, emptying or emitting any solid waste in the village, except as authorized by this article, shall notify the village clerk in writing within 24 hours of knowledge of such occurrence and shall detail in this notification of the village clerk the time, place and possible cause of such occurrence, and the type, source and amount of solid waste involved in this occurrence. Upon knowledge of such occurrence, the person shall immediately take all actions appropriate and necessary to restore the environment to its prior condition, to minimize any harmful effects from such occurrence to the village and to it's residents and to comply with any orders or regulations by the state department of natural resources, the United State Environmental Protection Agency or any other applicable state or federal agency.

(d) Bulky waste collection will be collected by the Village's private waste contractor with the purchase of ~~the~~a bulky waste sticker~~-~~. Collection crews will not collect bulky waste until it is placed at the curb of a public street. Bulky wastes shall be placed in neat, orderly fashion behind the curb with the pre-purchased bulky waste sticker purchased from the Village.

(Ord. No. 25, § 3, 3-12-1990)

Sec. 20-22. Garbage accumulation; when a nuisance.

The accumulation or deposit of garbage, trash or putrefying animal or vegetable matter in or upon any lot or land or any public or private place within the village which causes the air or environment to become noxious or offensive or to be in such a condition as to promote the breeding of flies, mosquitoes or other insects, or to

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provide a habitat or breeding place for rodents or other animals, or which otherwise becomes injurious to the public health is prohibited and declared to constitute a nuisance.

Sec. 20-23. Disposal, storage and treatment of hazardous waste.

(a) No person shall dispose, store or treat any polychlorinated biphenyls (PCBs), and dioxins or any radioactive materials within the village in any street, alley, public place, public water or on any private property.

(b) No person shall dispose, store or treat any other hazardous waste within the village, in any street, alley, public place, public water or on private property, except as follows: A person, who is a resident residing within the village or a person who is occupying a residential, commercial or industrial site located within the village, may accumulate and store in aboveground containers or store in aboveground tanks at the residence or at the site, hazardous waste, if the hazardous waste has been generated at the residence or at the site and if the hazardous waste that has been generated does not exceed 100 kilograms in a calendar month, but then only under the following conditions:

(1) The person allowed to accumulate or store hazardous waste under this provision shall fully comply with any applicable licenses, permits, conditions, regulations or requirements as may be established by federal laws and federal regulations, by state laws and state regulations, by this article or by any other ordinance established by the village.

(2) The person must remove the hazardous waste from the residence or site within 90 days of generation and must transport the hazardous waste for disposal, storage or treatment to a hazardous waste facility licensed by the state department of natural resources or by the United States Environmental Protection Agency.

(3) The person must store the hazardous waste in a storage area at the residence or at the site that must be entirely in an enclosed or roofed structure with access limited or restricted to the structure to the person or to personnel authorized by the person.

(4) The person must store the hazardous waste in a storage area at the residence or at the site that must be confined to a floor area of 1,500 square feet or less.

(5) The person must not accumulate and store the hazardous waste at the residence or at the site in an amount that will exceed 1,000 kilograms at any one time.

(c) No person shall dispose, store or treat any hazardous waste within the village, except as provided in subsection (b) of this section, unless the person has received a valid license for a hazardous waste facility from the village. The license must authorize disposal, storage or treatment of the hazardous waste at the hazardous waste facility. No hazardous waste noted in subsection (a) of this section shall be disposed, stored or treated at any hazardous waste facility in the village. Upon issuance of the valid license issued by the village board of the village, the person shall fully comply with the license and any conditions of the license as the village board of the village may require. Additionally, any person disposing, storing or treating hazardous waste at the hazardous waste facility must fully comply with any applicable licenses, permits, conditions, regulations or requirements as may be established by federal laws and federal regulations, state laws and state regulations, by this article or by any other ordinance established by the village.

(d) Any person disposing, storing, treating, open burning, discharging, spilling, dumping, emptying or emitting hazardous waste in the village, except as authorized by this article, shall notify the village clerk of the village in writing within 24 hours of knowledge of such occurrence and shall detail in this notification, to the village clerk of the village, the time, place and possible cause or causes of such occurrences. Upon knowledge of such occurrence, the person shall immediately take all actions appropriate and necessary including removal or remedial actions to restore the environment to its prior conditions, to minimize any harmful effects from such occurrences to the village and its residents, and to comply with any orders or regulations by the state

department of natural resources, the United States Environmental Protection Agency or any other applicable state or federal agency.

(Ord. No. 25, § 4, 3-12-1990)

Sec. 20-2~~3~~4. Constructing, maintaining and operating—Solid waste facility.

No person or its agents shall construct, maintain and operate a solid waste facility for disposal, storage or treatment of solid waste within the village unless the person has received a valid license authorizing construction, maintenance and operation of a solid waste facility issued by the village board of the village to the person as an applicant. Upon issuance of the valid license by the village board, the person constructing, maintaining and operating the solid waste facility shall fully comply with the license and any conditions of the license as the village board may require. In addition, the person shall fully comply with all applicable licenses, permits, conditions, regulations or requirements as may be established by federal laws and federal regulations, by state laws and state regulations and by this article or any other ordinances established by the village. A license shall be only granted to an applicant.

(Ord. No. 25, § 5, 3-12-1990)

Sec. 20-2~~4~~5. Same—Hazardous waste facility.

No person or his agents shall construct, maintain and operate a hazardous waste facility for disposal, storage or treatment of hazardous waste within the village limits unless the person has received a valid license authorizing the construction, maintenance and operation of the hazardous waste facility with the license to be issued by the village board to the person as an applicant. Upon issuance of the valid license by the village board, the person constructing, maintaining and operating the hazardous waste facility shall fully comply with the license and any conditions of the license as the village board may require. In addition, the person shall fully comply with all other applicable licenses, permits, conditions, regulations and requirements as may be established by federal laws and federal regulations, by state laws and state regulations and by this article or any other ordinance established by the village. A license shall be only granted to an applicant.

(Ord. No. 25, § 6, 3-12-1990)

~~Sec. 20-25. Penalty.~~

~~Any person violating this article upon conviction shall be punished according to the general penalties described in section 1-7. Imprisonment for any person in the county jail can be ordered only for failure to pay the fine which may be imposed. If imprisonment is ordered for failure to pay the fine, it shall be limited to one day of confinement for each $5.00 of fine or fraction thereof. In addition to any other penalty for violating this article, the cost of abating a public nuisance by the village shall be assessed as a special charge against the real estate in the village of any person causing such nuisance. In addition to any other legal relief available to the village for violating this article, the village board may take appropriate legal action or proceedings to recover damages, to abate and remove any nuisance and to enjoin further violations of this article.~~

~~(Ord. No. 25, § 11, 3-12-1990~~)

State law reference(s)—Collection as a special charge, Wis. Stats. § 66.0627(4).

Secs. 20-2~~6~~-5—20-53. Reserved.

DIVISION 2. LICENSE APPLICATION, BOND, HEARING AND LICENSE ISSUANCE

Sec. 20-54. Procedure.

(a) Applications for license and for renewal of license for a solid waste facility or for a hazardous waste facility under this division shall be filed by the applicant or his agent with the village clerk in writing on a form provided by the village clerk. No initial application shall be filed by the applicant until the applicant has submitted and has had approved by the state department of natural resources any feasibility report required pursuant to Wis. Stats. ch. 289. The initial application fee shall be filed with the application form. The initial application fee for the application for licensure shall be established by the village board, from time to time, unless waived or reduced by the village board, and made available for public examination in the office of the village clerk. In addition, the village board may charge the applicant an additional application fee to fully or partially reimburse the village for appropriate and necessary costs and expenses incurred by the village in the application process, including, but not limited to, reasonable costs and reasonable expenses incurred by the village for attorneys' fees and experts' fees related to the application process. The amount for the application fee shall be refundable in total or in part at the discretion of the village board. The applicant, if a license is issued or reissued by the village board, shall be only the person allowed to construct, operate and maintain the solid waste facility or the hazardous waste facility during the license period. The applicant may not apply for a license to only construct the solid waste facility or hazardous waste facility.

(b) The information in the initial application to be provided by the applicant to the village is necessary in order to allow the village board to:

(1) Establish the need and the intent for a requested license;

(2) Establish the potential short-term and long-term negative or positive environmental, economic, public health, public welfare and public safety impacts and effects for the village and its residents in the construction, operation and maintenance of the proposed solid waste facility, the existing solid waste facility, the proposed hazardous waste facility or the existing hazardous waste facility; and

(3) Satisfy the village board that there will be or there has been reasonable compliance by the applicant with this article, with any license granted to the applicant and with any conditions established in any license or proposed license. Such initial application to be filed with the village shall contain the following minimum and appropriate information that may also be included in the application form by the village board. The village board, upon reapplication for renewal of license, may require reasonable relevant information from the applicant as to current operational, maintenance, closure and longterm concerns of the village board. The below noted information to be provided in the application to the village shall be followed by a sworn statement, under oath or affirmation, by the applicant, stating that the information provided within the application is true and factual:

a. Name, address and telephone number of the applicant, the specific type of disposal, storage or treatment operations proposed by the applicant for the proposed solid waste facility or the proposed hazardous waste facility and the type of license applied for by the applicant;

b. Site location and legal description of the real property for the proposed solid waste facility or proposed hazardous waste facility, including the names of the current owners of the real property where the proposed solid waste facility or hazardous waste facility will be located;

c. Name, address and telephone number of any representatives, attorneys and engineers to be representing the applicant before the village during the application process, if any;

d. Copies, if any, of any available initial site reports, feasibility reports, engineering plans, plans of operation or other documents filed or to be filed with the state department of natural resources and/or the United States Environmental Protection Agency that are related to the construction, operation, maintenance, closure and longterm care of the proposed solid waste facility, the existing solid waste facility, the proposed hazardous waste facility or the existing hazardous waste facility; and

e. A detailed proposed plan for construction, operation, maintenance, closure and longterm care of the proposed solid waste facility or of the proposed hazardous waste facility. This plan shall include, at minimum:

1. The projected type, source and amount of solid waste or of hazardous waste, amount projected in tonnage, to be disposed, stored or treated on a daily and yearly basis at the proposed solid waste facility or at the proposed hazardous waste facility;
2. The projected disposal, storage or treatment term in years, for the proposed solid waste facility or proposed hazardous waste facility, including any projected long term plans for the expansion of the proposed solid waste facility or for the expansion of the proposed hazardous waste facility;
3. The projected amount of solid waste, hazardous waste or leachate, if any, to be removed on a daily and yearly basis during the projected life of the proposed solid waste facility or proposed hazardous waste facility, and the projected amount of solid waste, hazardous waste, or leachate, if any, to be removed on a daily or yearly basis after closure of the proposed solid waste facility or proposed hazardous waste facility;
4. The names, addresses and telephone numbers of any transporters who will be initially authorized by the applicant to transport solid waste or hazardous waste to and from the proposed solid waste facility or to and from the proposed hazardous waste facility;
5. The proposed dates to initiate construction, initiate operation and initiate final closure of the proposed solid waste facility or of the proposed hazardous waste facility;
6. The proposed hours and dates for daily disposal operations, for daily storage operations or for daily treatment operations at the proposed solid waste facility or at the proposed hazardous waste facility and the proposed routes of travel to and from the solid waste facility or to and from the hazardous waste facility;
7. If a disposal facility, the proposed maximum height of the solid waste facility or of the proposed hazardous waste facility, measured based on existing topography prior to construction;
8. If a disposal facility, the proposed maximum depth of the solid waste facility or the hazardous waste facility; measured based on existing topography prior to construction;
9. If a disposal facility, the proposed maximum active fill area for the proposed solid waste facility or for the proposed hazardous waste facility, including any additional active fill area proposed for later expansion;
10. The proposed plans and methods for prevention, reduction and control of dust, debris, odors, noise, litter, noxious weeds, rodents, fire, explosion, gas discharge or other potential nuisances or hazards at the proposed solid waste facility or at the proposed hazardous waste facility;

11. The planned auxiliary, if any, uses of the proposed solid waste facility or of the proposed hazardous waste facility during the projected term for the construction, operation, maintenance, closure and longterm care of the proposed solid waste facility or of the proposed hazardous waste facility;
12. The proposed emergency preparedness plans to be prepared, if any, for the proposed solid waste facility or for the proposed hazardous waste facility;
13. The proposed recycling plans, if any, during disposal operations, storage operations, treatment operations, including any specific plans for recycling, source separation, incineration or baling operations at or near the proposed solid waste facility or at or near the proposed hazardous waste facility;
14. The proposed plans, if any, to provide financial, public health, environmental and legal protection to current and future residents, their heirs or assigns, that reside within at least one mile of the proposed solid waste facility or of the proposed hazardous waste facility, including any insurance coverage protection for these residents, their heirs or assigns;
15. The proposed plans, if any, to provide financial, environmental and legal protections to the village government, including any insurance coverage protection to the village government, its officers, its employees and its agents;
16. The proposed plans, if any, to provide physical and personnel security at the proposed solid waste facility or at the proposed hazardous waste facility;
17. The proposed plans, if any, to provide any setbacks from adjacent lands, highways, waterways and public easements at the proposed solid waste facility or at the proposed hazardous waste facility;
18. The proposed plans, if any, to provide environmental testing and environmental monitoring of groundwater, soils, leachate, gas and air at or near the proposed solid waste facility or at or near the proposed hazardous waste facility;
19. The proposed traffic pattern plan, if any, to and from the proposed solid waste facility or to and from the proposed hazardous waste facility, and the proposed plans, if any, for specific roadway usage for access to and from the proposed solid waste facility or proposed hazardous waste facility during the construction, operation, maintenance, closure and longterm care of the proposed solid waste facility or of the proposed hazardous waste facility;
20. The projected need, if any, for additional public services at or near the proposed solid waste facility or at or near the proposed hazardous waste facility as a result of the construction, operation, maintenance, closure and longterm care of the proposed solid waste facility or proposed hazardous waste facility; and
21. The projected need, if any, in the village, the projected need, if any, in the county, and the projected need, if any, within a 100 mile radius of the proposed solid waste facility or of the proposed hazardous waste facility for the proposed solid waste facility or for the proposed hazardous waste facility with specific need considerations and projections based on the current and projected future economics of solid waste or hazardous waste disposal, storage, treatment, transportation and collection in the village, in the county and in the state.

f. The prior experiences, if any, by the applicant in the ownership, construction, maintenance, operation, closure and longterm care of a solid waste facility or of a hazardous waste facility, citing specific dates of ownership, construction, maintenance, operation, closure and longterm

care and citing the specific locations of these solid waste facilities or of these hazardous waste facilities;

g. Copies of any current financial statements or of other relevant financial information describing the current financial condition of the applicant;

h. A written authorization by the applicant, in form satisfactory to the village board, authorizing the village board, its representatives and its agents to enter, upon reasonable notice to the applicant, the proposed solid waste facility, the existing solid waste facility, the proposed hazardous waste facility or the existing hazardous waste facility for the purpose of inspection of the premises and for any future inspection of any solid waste or hazardous waste that may be disposed, stored or treated at the proposed solid waste facility, at the existing solid waste facility, at the proposed hazardous waste facility or at the existing hazardous waste facility. This authorization for access to and inspections at the solid waste facility or the hazardous waste facility by the village board, its representative and its agents shall apply from the date of application through construction, operation, maintenance, closure and longterm care of the solid waste facility or hazardous waste facility. This authorization during that time period shall also allow the village board, its representative or its agents to receive solid waste, hazardous waste or soil samples for waste characteristics testing of the solid waste or hazardous waste, to receive samples for the groundwater in any monitoring wells, to receive samples for the testing of leachate, if any, in the leachate storage facility and to receive dust samples for the testing of the air quality at the solid waste facility or at the hazardous waste facility;

i. A signed sworn statement by the applicant, in a form satisfactory to the village board, wherein the applicant agrees that the applicant will save harmless, indemnify and defend the village, its officers, its representatives and its agents from any costs or expenses incurred by the village, its officers, its representatives or its agents, through the failure of the applicant, its representatives, its agents, or its assigns, to construct, operate, maintain, close and provide longterm care for the solid waste facility or hazardous waste facility as required by federal laws and federal regulations, by state laws and state regulations, by this article, by any issued license, and by any conditions contained within the license, including any reasonable costs or reasonable expenses the village may incur in labor and equipment for correcting any conditions of the license or violations of this article whenever the village board determines it is necessary and appropriate for the village to correct any condition of the license or violations of this article or to repair any damages occurring as a result of any violation of this article, as a result of any violation of the conditions of the license, or as a result of the negligence of the applicant, its representatives, its agents or its assigns, and wherein the applicant further agrees to save harmless, indemnify and defend the village, its officers, its representatives or its agents from any claim for damages, fines or forfeitures brought by a third party against the village, its officers, its representatives or its agents, where the claim is related to or is a result of the construction, operation, maintenance, closure and longterm care of the proposed solid waste facility or hazardous waste facility. By such sworn statement, the applicant further agrees to reimburse the village for any actual expenses, costs and fees expended by the village in enforcing this ordinance or in enforcing any license or condition of any license issued under this article against the applicant, its representatives, its agents, or its assigns.

(c) No license shall be issued, reissued nor shall remain effective unless there is on file from the applicant with the village treasurer of the village a cash bond or a bond with a corporate surety, duly licensed in the state, in penal amount of $200,000.00 to ensure that:

(1) The applicant, its representatives, its agents and its assigns will comply with all the terms, conditions, provisions, requirements and specifications contained in this article.

(2) The applicant, its representatives, its agents and its assigns will faithfully construct, operate, maintain, close and provide longterm care at the proposed solid waste facility, at the existing solid waste facility, at the proposed hazardous waste facility or at the existing hazardous waste facility for which the license is issued in accordance with the provisions of this article, in accordance with any license issued and in accordance with any conditions contained within the license.

(3) The applicant will save harmless, indemnify and defend the village, its officers, its representative and its agents from any expenses or costs incurred through the failure of the applicant, its representatives, its agents or its assigns to construct, operate, maintain, close and provide longterm care at the proposed solid waste facility, at the existing solid waste facility, at the proposed hazardous waste facility as required by federal laws and federal regulation, by state laws and state regulations, by this article, by any issued license, by conditions contained within the license, including any reasonable expenses and reasonable costs the village may incur in labor and equipment for correcting any condition of the license or violation of this article, whenever the village board determines it is necessary and appropriate for the village to correct any condition of the license or violation of this article or as a result of any violation of a condition of the license, to repair any damages occurring as a result of the violation of this article or to repair any damages occurring as a result of the negligence or intentional tortuous act of the applicant, its representatives, its agents or its assigns; and wherein the applicant further agrees to save harmless, indemnify and defend the village, its officers, its representatives and its agents from any claim for damages, fines or forfeitures by a third party brought against the village, its officers, its representative or its agents where the claim is related to or is a result of the construction, operation, maintenance, closure and longterm care of the solid waste facility or the hazardous waste facility. By such sworn statement, the applicant further agrees to reimburse the village for any actual expenses, costs and fees expended by the village in enforcing this article or enforcing any license issued or conditions of any license issued under this article against the applicant, its representative, its agents or its assigns.

(4) Before the issue or reissuance of the license and before the acceptance of the bond by the village treasurer, the bond shall be approved by the village board. If a corporate bond is offered, it shall be executed by a company authorized to transact business in the state. If a cash bond is offered, it shall be deposited with the village treasurer, who shall give his official receipt thereof reciting that said cash has been deposited in compliance with and subject to provisions of this article.

(5) Failure by the applicant to maintain the approved bond in the amount noted, during the period of the license, shall automatically terminate the license. Upon the failure to maintain the approved bond in the amount noted by the applicant, the village board shall have the right to obtain a court order that will terminate any current and future disposal operations, storage operations or treatment operations at the solid waste facility or the hazardous waste facility. Court order will, in addition, require immediate final closure of the solid waste facility or of the hazardous waste facility.

(d) Prior to any general public hearing on the application for license, the village board, upon receipt of the aforementioned application, shall examine the application and any other plans or pertinent information submitted by the applicant. The village board shall then commence investigation of the proposed solid waste facility, of the existing solid waste facility, of the proposed hazardous waste facility or of the existing hazardous waste facility. A copy of the application shall be forwarded by the village clerk to the county clerk. The village board shall coordinate its investigation with the county to determine whether the construction, operation or maintenance of the proposed solid waste facility or the proposed hazardous waste facility, and the granting of the license to the applicant by the village board would or would not violate any ordinance or regulation of the county or the village, would or would not in any way create a hazard or menace to the public health or safety of the residents of the county or the village or would or would not in any way create a nuisance to the residents of the county or the village. The village board shall also determine whether or not the granting of a license in the location described in the application would be a violation of any zoning regulations of the county or of the village. The village board shall also determine what, if any, negative or

positive effects or impacts the construction. operation and maintenance of such proposed solid waste facility or proposed hazardous waste facility may have upon the future character of the local neighborhood, upon the future traffic conditions, upon municipal services and costs, upon the future public utilities' needs and any other negative and positive effects and impacts pertinent to the short-term and long-term health, environmental, financial, safety and welfare conditions of the village and its residents.

(e) Prior to issuance or denial of any license for a proposed solid waste facility or proposed hazardous waste facility, there shall be a general public hearing on the application for a license. The completed application with the appropriate bond shall be on file with the village clerk at least 90 days prior to the general public hearing. Prior to the general public hearing, the village board may request the applicant to meet personally with the village board, its representatives or its agents to discuss the application, the bond or any other relevant concerns of the village board. No general public hearing shall be held until the village board deems the application for license complete, approves the bond, and receives the appropriate initial application fee from the applicant. The general public hearing shall be conducted under the following terms:

(1) A notice shall be given as a class 3 notice as described in Wis. Stats. § 985.07, or its successor provision.

(2) The cost of publication of any such notice shall be deposited and paid by the applicant in advance of publication to the village clerk.

(3) A general public hearing shall be held on the date specified in the notice or any adjourned date; however, such general public hearing shall be merely advisory to the village board in regard to it affecting any action or determination which may later be taken by the village board upon any such application for license.

(4) The applicant or its agent shall have the right to appear at the public hearing and to describe orally and with written documentation the proposed solid waste facility or proposed hazardous waste facility. The applicant and the village may be represented by legal counsel and may present evidence with any witnesses subject to examination and cross-examination under oath. The public hearing by request of the applicant or by the village board may be recorded with any expense for the recording of the hearing to be paid by the applicant.

(f) The application for license shall be acted upon by the village board within 60 days after the general public hearing, except as noted in subsections (f)(1) through (f)(3) of this section:

(1) Prior to issuance or denial of the license, if the applicant files for any local approvals to construct, operate and maintain a solid waste facility or a hazardous waste facility or to expand an existing solid waste facility or hazardous waste facility under Wis. Stats. §§ 289.22 and 289.33 the village board shall specify all local approvals.

(2) The village board may then adopt a sitting resolution and shall comply with its statutory responsibilities under the negotiation/arbitration process as established in Wis. Stats. § 289.33.

(3) The 60-day period for acting upon the application as noted above shall not be applicable under such circumstances and the village board need not act upon the application for licensure until a negotiated written agreement has been signed and approved as required by all necessary parties under Wis. Stats. § 289.33 or until an arbitration award by the Wisconsin Waste Facility Sitting Board or its successor agency has been received in writing by the village board pursuant to Wis. Stats. ch. 289.

(g) The village board shall evaluate the proposed solid waste facility, the existing solid waste facility, the proposed hazardous waste facility or the existing hazardous waste facility for the issuance, reissuance or denial of the license and for any conditions to be attached to the license based on information provided in the application, the receipt by the village of additional written information requested of the applicant by the village board, the general public hearing testimony and other pertinent information received from the applicant, any county, state and federal agency or from any other interested persons. Additionally, specific considerations by the village board in its evaluation for licensure or license renewal, in its determination

against licensure or license renewal and in its evaluation for placing any conditions to be attached to the license may include, but are not limited to, the following:

(1) Any relevant written reports and recommendations received by the village board from the state department of natural resources, from the United States Environmental Protection Agency, or from any other municipal, county, state or federal agency.

(2) Any relevant written reports and recommendations received by the village board from any attorneys or from any experts employed or retained by the village.

(3) Any relevant written reports and recommendations received by the village board from the applicant.

(4) Any relevant written reports and recommendations received by the village board from residents of the village and the county.

(5) The potential short-term and long-term adverse or positive effects and impacts of the proposed solid waste facility or of the proposed hazardous waste facility based on the proposed location, including its effects or impacts on the following:

a. Existing roads, bridges, traffic flow, traffic patterns, exists, designated access routes, both primary and secondary.

b. Surface water quality and drainage.

c. Groundwater quality and public and private drinking water quality.

d. Air quality.

e. Adjacent wetlands, floodplains, forests, agricultural and unique lands.

f. Current and future land uses and current and future land values.

g. Soil erosion.

h. Village and county zoning and village and county planning.

i. Village appropriations and revenues.

j. Public safety of the village residents.

k. Public health of the village residents.

l. Existing topography and existing vegetation.

m. Existing wildlife habitat and existing domestic animals.

(6) The potential for the applicant, based on the application submitted, to fully comply with the conditions and regulations enumerated in this article and to fully comply with any conditions appropriate and necessary for inclusion in the license.

(7) The potential for the applicant, based on all other information received by the village board, to fully comply with the conditions and regulations enumerated in this article and to comply with any conditions appropriate and necessary for inclusion in the license.

(8) The past license compliance of the operator at the existing solid waste facility or at the existing hazardous waste facility.

(h) All licenses and the conditions written thereunder issued to the applicant shall be effective and issued for the period from July 1 to June 30 of each year. The applicant shall reapply to the village clerk for the annual license at least 120 days in advance of the June 30 deadline. The procedure established for reapplication and issuance shall be the same as the application process established for the initial license unless the village board, in writing, waives certain information required by this article. Upon application for license renewal,

the village board may also waive the requirements for public hearing and may waive or reduce the application fee.

(i) The annual fee for such license shall be as established by the village board from time to time. No such license shall be issued or reissued except on direction by the village board, and the license shall not be transferable. Any transfer of ownership, operation, maintenance or possession or control of the solid waste facility or hazardous waste facility by the applicant will automatically terminate the license. No license shall be issued or reissued by the village until sufficient proof has been provided to the village board by the applicant that only the applicant will construct, operate and maintain the solid waste facility or the hazardous waste facility during the licensure period.

(j) If the village board issues or reissues the license, the license and any written conditions attached to the license shall be forwarded by the village clerk to the applicant. The license shall not be deemed issued or reissued until the village clerk receives the license fee, receives the written acknowledgment of the receipt of the license by the applicant and receives written acknowledgment by the applicant agreeing to comply with the ordinance from which this article is derived, the license received under this article and any and all conditions attached to the license. Upon issuance or reissuance of the license, the village clerk, within three days, shall record a copy of the license and any conditions of the license with the registrar of deeds for the county. Failure by the applicant to submit written acknowledgment or agreement to fully comply with the license and the conditions of therein, within 15 days of receipt of the license, shall be deemed as withdrawal of application by the applicant and reapplication by the applicant will be necessary for compliance under this article.

(Ord. No. 25, § 7, 3-12-1990)

State law reference(s)—Local approval, Wis. Stats. § 289.22; negotiation and arbitration, Wis. Stats. § 289.33.

Sec. 20-55. Revocation.

(a) Any license issued or reissued to an applicant under provisions of the ordinance from which this division is derived may be revoked by the village board for any civil or criminal violation by applicant of federal laws or federal regulations related to the solid waste facility or hazardous waste facility, for any civil or criminal violation by the applicant of state laws or state regulations related to the solid waste facility or hazardous waste facility, for violation by the applicant of this article or for violation by the applicant of any conditions attached to any issued or reissued license. The license may be revoked by the village board only after a public hearing has been held by the village board upon a published class 1 notice as defined in Wis. Stats. § 985.07, or its successor provisions. No hearing shall be required for termination of the license due to failure of the applicant to maintain the approved bond in the amount noted or due to transfer or assignment by the applicant of ownership, operation, maintenance, possession or control of the solid waste facility or hazardous waste facility. The village board may, if necessary, at any time seek a court order enjoining any person or applicant from continued or future construction, operation, maintenance, transportation to or from, storage, treatment or disposal at the solid waste facility or at the hazardous waste facility where the applicant has committed any violation of federal laws or federal regulations related to the solid waste facility or hazardous waste facility, has committed any violation of state laws or state regulations related to the solid waste facility or hazardous waste facility, has committed any violation of this article related to the solid waste facility or hazardous waste facility or has committed any violation of any condition of any issued license or has caused the establishment of a public nuisance at or near the solid waste facility or at or near the hazardous waste facility.

(b) Any proper appeal by a person for a termination of the license under this article or for a revocation by the village board of the issued license shall be reviewed as provided in Wis. Stats. ch. 68 or its successor provisions.

(Ord. No. 25, § 8, 3-12-1990)

DIVISION 3. GENERAL REGULATIONS REGARDING FACILITIES

Sec. 20-84. Solid waste facilities and hazardous waste facilities.

(a) The following general provisions shall be applicable to persons constructing, operating, maintaining, closing or providing longterm care at a solid waste facility or at a hazardous waste facility in the village or any person transporting to and from a solid waste facility or to and from a hazardous waste facility within the village:

(1) *Transportation requirement.* No person, including any person licensed by the village to construct, operate or maintain a solid waste facility or a hazardous waste facility, shall use any village roadway as a route of travel to and from any proposed or existing solid waste facility or proposed or existing hazardous waste facility during construction, operation, maintenance, transportation to and from, closure and longterm care of the solid waste facility or the hazardous waste facility, unless that roadway is established and authorized by the village board as the designated roadway for travel to and from the solid waste facility or travel to and from the hazardous waste facility. The village board shall, upon written request of any person, establish the designated roadway for travel within 30 days of the receipt of any request. Any person constructing, operation, maintaining, closing or providing longterm care at a solid waste facility or at a hazardous waste facility within the village shall fully comply with all village roadway regulations and roadway orders of the village board on the village roadways during the construction, operation, maintenance, closure and longterm care of the solid waste facility or of the hazardous waste facility.

a. Any person, including any person licensed by the village to construct, operate or maintain a solid waste facility or a hazardous waste facility, in transporting solid waste or hazardous waste or any other materials to and from the solid waste facility or to and from the hazardous waste facility on any village roadway during construction, operation, maintenance, closure and longterm care of the solid waste facility or hazardous waste facility shall use vehicles that are constructed in such a manner to prevent any portion of the solid waste or hazardous waste or any other materials from disposing, leaking, spilling, falling or escaping from any vehicle onto any public highway, street, avenue, boulevard, alley or other public or private property in the village. Such vehicles being drawn or driven over the roadways in the village shall not be loaded above a point that will result in a portion of the contents disposing, leaking, spilling, falling or escaping from any vehicle.

b. Any person, including any person licensed by the village to construct, operate and maintain a solid waste facility or hazardous waste facility, in transporting solid waste, hazardous waste or any other materials to and from the solid waste facility or to and from the hazardous waste facility on any village roadway during construction, operation, maintenance, closure and longterm care of the solid waste facility or hazardous waste facility shall only transport solid waste or hazardous waste to and from, or construct, operate, maintain, close and provide longterm care at the solid waste facility or at the hazardous waste facility during the hours and days established and authorized by the village board.

c. Any person licensed by the village to construct, operate and maintain a solid waste facility or hazardous waste facility shall, prior to commencement of the daily disposal, storage or treatment operations at the solid waste facility or at the hazardous waste facility, prepare a list of authorized transporters who will be allowed to transport, by the person licensed for a solid waste facility or hazardous waste facility by the village, any solid waste or hazardous waste or other materials to and from the solid waste facility or to and from the hazardous waste facility. The list shall contain the names, addresses and telephone numbers of the authorized transporters. This

list shall, prior to commencement of daily disposal, storage or treatment operations, be filed with the village clerk. No transporter, other than an authorized transporter whose name, address and telephone number appears on the list or any updated list filed with the village clerk, shall be allowed by the person licensed by the village to transport solid waste, hazardous waste or any other materials to and from the solid waste facility or to and from the hazardous waste facility.

(2) *Report requirements.*

a. Any person licensed by the village to construct, operate and maintain a solid waste facility or hazardous waste facility shall file an annual written report by April 1 with the village clerk with an attached sworn statement verifying the completeness of the enclosed report, detailing the following prior year disposal, storage and treatment activity at the solid waste facility or at the hazardous waste facility, namely:

1. The amount of solid waste or of hazardous waste disposed, stored or treated during that prior year.
2. The type of solid waste or hazardous waste disposed, stored or treated during that prior year.
3. The source of solid waste or hazardous waste disposed, stored or treated during that prior year.
4. The names and addresses of all authorized transporters authorized to transport solid waste or hazardous waste to and from the solid waste facility or to and from the hazardous waste facility during that prior year and the names and addresses of all responsible parties authorized to manage and control the daily operations, storage operations or treatment operations during that prior year.
5. Copies received, by the person licensed during the prior year, of any groundwater, gas, leachate and air quality testing or monitoring data related to the solid waste facility or to the hazardous waste facility.
6. Copies received, by the person licensed during the prior year, of all correspondence, government reports, citizen complaints and inquiries and any administrative documents and court documents related to the solid waste facility or to the hazardous waste facility.
7. Copies forwarded, by the person licensed during the prior year, of all engineering reports, monitoring reports, administrative documents and court documents to the state department of natural resources, the United States Environmental Protection Agency and to any other state or federal agency related to the solid waste facility or to the hazardous waste facility.

b. Any person licensed by the village to construct, operate and maintain a solid waste facility or hazardous waste facility shall require all persons transporting solid waste or hazardous waste to and from the solid waste facility or to and from the hazardous waste facility during disposal operations, storage operations or treatment operations to complete and sign a form at the time of entering the solid waste facility or hazardous waste facility, noting on the form the following:

1. The source of the waste.
2. The type of waste.
3. The amount of waste.
4. The date of disposal, storage or treatment.
5. The name and address of the authorized transporter.

6. The signature of the authorized transporter or signature of the agent of the authorized transporter.

c. Such completed forms shall be compiled daily by the person licensed to construct, operate and maintain the solid waste facility or hazardous waste facility. Also, on a monthly basis, a copy of such completed forms shall be sent to the village clerk by such person within ten days of the preceding month. Copies of these daily disposal, storage or treatment forms shall be kept on the premises at all times during the daily disposal, storage or treatment operations.

d. Any person licensed by the village to construct, operate and maintain a solid waste facility or a hazardous waste facility shall report, during construction, operation, maintenance, closure and longterm care of the solid waste facility or of the hazardous waste facility within 24 hours, in writing to the village clerk, any oral or written information received by the person licensed, regarding the following occurrences related to the solid waste facility or the hazardous waste facility:

1. Any occurrences causing physical injury at the solid waste facility or at the hazardous waste facility where medical treatment has been received by any person.

2. Any hazardous waste entering or exiting the solid waste facility and any hazardous waste disposed, stored or treated at the solid waste facility.

3. Any permanent, emergency or temporary closing of the solid waste facility or of the hazardous waste facility and any substantial repair or reconstruction at the solid waste facility or at the hazardous waste facility.

4. Any government ordered closing of the solid waste facility or of the hazardous waste facility.

5. Any transfer or assignment of ownership, possession, control or operation of the solid waste facility or of the hazardous waste facility.

6. Copies received by the person licensed of any groundwater test results from private wells of residents of the village living near the solid waste facility or the hazardous waste facility demonstrating that these water samples from the private walls do not meet the state department of natural resources primary or secondary drinking water standards as established by state law and state regulations.

7. Any fire, explosion or other emergency public health or safety conditions at or near the solid waste facility or the hazardous waste facility that are related to the construction, operation, maintenance, closure or longterm care of the solid waste facility or the hazardous waste facility.

8. Copies received by the person licensed of any written complaints or written inquiries by residents of the village that are related to the construction, operation, maintenance, closure or longterm care of the solid waste facility or the hazardous waste facility.

(3) *Operation requirements.*

a. Any person licensed by the village to construct, operate and maintain a solid waste facility or a hazardous waste facility shall construct, operate, maintain, close and provide longterm care of the solid waste facility or the hazardous waste facility in a nuisance free status to avoid any public or private nuisance. Notwithstanding any provision of this article, the village may commence and maintain an action under statutory or common law nuisance against any person, including the person so licensed, related to the construction, operation, maintenance, closure or the providing of longterm care of the solid waste facility or of the hazardous waste facility. Should the village succeed against such person in any action for private or public nuisance, the village shall be

entitled to judgment for damages and costs, including reasonable attorneys' fees, and may obtain a judgment and an order against such person that the public nuisance be abated at or near the solid waste facility or at or near the hazardous waste facility.

b. Any person licensed by the village to construct, operate and maintain a solid waste facility or hazardous waste facility shall police and, when appropriate, remove on a daily basis, during disposal operations, storage operations or treatment operations, any solid waste or hazardous waste disposed on the roadways or rights-of-way at least within one mile of the entrance of the solid waste facility or the hazardous waste facility.

c. Any person licensed by the village to construct, operate and maintain a solid waste facility shall cover all solid waste disposed at the solid waste facility with sufficient and necessary cover materials to eliminate litter, discharge, objectionable odors and objectionable dust.

d. Any person licensed by the village to construct, operate and maintain a solid waste facility or hazardous waste facility shall erect and maintain temporary and permanent fences or take such other measures as may be appropriate and necessary to control the blowing of paper and to control the discharging of other materials from the solid waste facility or from the hazardous waste facility. Any person so licensed by the village shall provide and maintain appropriate and necessary physical and personnel security protections including fences and lockable gates at the solid waste facility or at the hazardous waste facility. Any person so licensed by the village shall lock all gates at the solid waste facility or at the hazardous waste facility except during disposal operations, storage operations or treatment operations or except during emergencies. Any person so licensed by the village shall conduct the disposal operations, storage operations and treatment operations in such a manner that any dust, dirt, debris or other materials or any other substance will not be carried by wind across the boundary of the solid waste facility or the hazardous waste facility onto adjoining properties. Any person so licensed by the village shall provide the sufficient cover materials for the solid waste or hazardous waste at the end of each operational day, as well as when wind conditions warrant throughout the day, with these sufficient cover materials to prevent blowing papers and unsightly conditions at the solid waste facility or at the hazardous waste facility.

e. Any person licensed by the village to construct, operate and maintain a solid waste facility or a hazardous waste facility shall have an attendant employee or attendant agent at the solid waste facility or at the hazardous waste facility whenever disposal operations, storage operations or treatment operations are occurring at the solid waste facility or at the hazardous waste facility and the person so licensed shall have an attendant agent on call to respond to emergencies whenever disposal operations, storage operations or treatment operations are not occurring at the solid waste facility or at the hazardous waste facility. The village clerk shall be provided, in writing by the person so licensed, the names, addresses and telephone numbers of all attendant employees or attendant agents who will be at the solid waste facility or at the hazardous waste facility during disposal operations, storage operations or treatment operations and who will be on call when disposal operations, storage operations or treatment operations are not occurring at the solid waste facility or hazardous waste facility.

f. Any person licensed by the village to construct, operate and maintain a solid waste facility or a hazardous waste facility shall provide to the village clerk the names, addresses and telephone numbers of the responsible managers who are responsible to manage, control and administer the solid waste facility or the hazardous waste facility, including the transportation to and from, the construction, operation, disposal, maintenance and closure of the solid waste facility or of the hazardous waste facility. These names, addresses and telephone numbers shall be provided to the village clerk prior to the commencement of disposal operations, storage operations or

treatment operations of the solid waste facility or hazardous waste facility, and updated, at least, on an annual basis.

g. Any person licensed by the village to construct, operate and maintain a solid waste facility or hazardous waste facility shall store all materials salvaged from the solid waste facility or hazardous waste facility in a building at the site location in such a manner as to prevent rat harborage and to avoid public nuisance at the solid waste facility or at the hazardous waste facility. The person so licensed by the village shall place all salvaged material within a building provided for such materials on a daily basis so that no material is left uncovered or uncontained during the night or on the weekends. The person so licensed by the village shall exterminate insects and rodents and shall destroy all noxious weeds at the solid waste facility or at the hazardous waste facility as directed by the village board.

h. Any person licensed by the village to construct, operate and maintain a solid waste facility or hazardous waste facility shall maintain sufficient fire fighting equipment and other appropriate emergency equipment at all times at the solid waste facility or at the hazardous waste facility. Any person so licensed by the village shall immediately maintain, repair or reconstruct the solid waste facility or the hazardous waste facility, including any active fill area, upon information received by any person, its officers, its employees or its agents that failure to repair or reconstruct the solid waste facility or the hazardous waste facility, including any active fill area, would or could present a danger to the public health, safety or welfare of any persons.

i. Any person licensed by the village to construct, operate or maintain a solid waste facility or hazardous waste facility shall not locate, construct, operate and maintain the solid waste facility or hazardous waste facility where the disposal, storage or treatment of the solid waste or hazardous waste the solid waste facility or at the hazardous waste facility or where the seeping, disposing, spilling, draining, emptying, pumping or escaping of any solid waste or hazardous waste from the solid waste facility or from the hazardous waste facility would at any time constitute a private or public nuisance, would create a public health or safety hazard, would pollute the groundwater of adjacent properties, would pollute any surface water or would pollute the air.

j. Any person licensed by the village to construct, operate and maintain a solid waste facility or a hazardous waste facility shall construct, operate and maintain at the solid waste facility or at the hazardous waste facility all private access roads. Those private access roads shall be maintained by the person so licensed to ensure vehicle traffic in all types of weather conditions. The person so licensed by the village shall also have available all necessary road maintenance equipment to ensure that traffic movement shall be maintained on the access roads during periods of heavy rain or heavy snowfall. The person so licensed by the village shall also take necessary precautions to eliminate excess dust at the solid waste facility or at the hazardous waste facility, including all private access roads to and at the solid waste facility or to and at the hazardous waste facility. The person so licensed by the village shall monitor and test air quality at the solid waste facility or at the hazardous waste facility as necessary and appropriate or as required by the state department of natural resources.

k. No person, including a person licensed by the village to construct, operate and maintain a solid waste facility or a hazardous waste facility, shall dispose, store, treat or handle, in any way, any solid waste or hazardous waste at the solid waste facility or at the hazardous waste facility that is not authorized for disposal, storage or treatment by the license issued by the village or that creates a potential for a fire or for an explosion hazard or that creates the potential to liberate hazardous or poisonous gas from the solid waste facility or from the hazardous waste facility. Such person shall use structures, equipment and operational techniques and methods at the solid waste facility or at the hazardous waste facility that will substantially reduce or eliminate

any potential fires or potential explosion hazards at the solid waste facility or at the hazardous waste facility and that will substantially reduce or eliminate any potential for the liberation of hazardous or poisonous gas from the solid waste facility or from the hazardous waste facility.

l. No person, including any person licensed by the village to construct, operate and maintain a solid waste license or a hazardous waste facility, shall knowingly dispose, store or treat, in any way, hazardous waste at any solid waste facility within the village. Any person licensed by the village to construct, operate and maintain a solid waste facility or a hazardous waste facility shall separate or isolate any particular solid waste or hazardous waste if any such solid waste or hazardous waste, which in combination with another solid waste or hazardous waste material, may cause a fire or explosion or may cause liberation of a hazardous or poisonous gas. Any person so licensed by the village shall not store, dispose or treat, in any way, a solid waste or hazardous waste at the solid waste facility or at the hazardous waste facility that creates a substantial danger of leakage into the groundwater, the air or any surface water area or creates substantial danger of any damage to any person or property.

m. Any person licensed by the village to construct, operate and maintain a solid waste facility or a hazardous waste facility shall not construct, operate or maintain any buildings or any equipment at the site location other than buildings and equipment appropriate and necessary for the construction, operation, maintenance, closure and longterm care of the solid waste facility or the hazardous waste facility. Any person so licensed by the village shall not operate or maintain or allow any other person to operate or maintain any business, occupation, enterprise or operation at the site location except the specific disposal, specific storage or specific treatment operations authorized by the license issued by the village.

n. Any person licensed by the village to construct, operate and maintain a solid waste facility or a hazardous waste facility shall make all reasonable efforts to cover with fill material all holes or ponds within the solid waste facility or within the hazardous waste facility to the existing topography, except for the active fill area and except for any sedimentation basin designed and constructed to accept water from the solid waste facility or from the hazardous waste facility. No person so licensed by the village shall discharge the water from the sedimentation basin into any surface water discharge area at or near the solid waste facility or at or near the hazardous waste facility until the surface water discharge area has been approved by the state department of natural resources.

o. Any person licensed by the village to construct, operate and maintain a solid waste facility or a hazardous waste facility shall maintain and not remove or cause to have removed from the solid waste facility or from the hazardous waste facility, except at the active fill area, any topsoil. Any topsoil removed by the person so licensed from the active fill area shall not be removed at any time from the solid waste facility or from the hazardous waste facility.

p. Any person licensed by the village to construct, operate and maintain a solid waste facility or a hazardous waste facility shall provide and maintain sufficient landscaping for the purpose of providing natural noise and natural aesthetic visual barriers at the solid waste facility or at the hazardous waste facility. In the event the natural noise and natural aesthetic visual barriers are lost or destroyed for any reason, the person so licensed shall, as soon as weather conditions permit, replace these natural barriers with new natural barriers that have been approved by the village board.

q. Any person licensed by the village to construct, operate and maintain a solid waste facility or hazardous waste facility shall plant and replant as necessary and appropriate all berms, if any, at the solid waste facility or hazardous waste facility with grass or other vegetation to prevent or reduce erosion at or near the berms.

r. Any person licensed by the village to construct, operate and maintain a solid waste facility or a hazardous waste facility shall allow the village board or its designated representative access to the site location for inspections at any reasonable time that access is requested. The person so licensed by the village shall provide the village board or its designated representative, whenever an analysis of solid waste, hazardous waste, soils, leachate, groundwater, surface water, or dust is reasonably necessary to secure conformance with this article or to detect violations of the ordinance, samples of the above noted materials for such analysis.

s. No person, including any person licensed by the village to construct, operate and maintain a solid waste facility or hazardous waste facility, shall dispose, store or treat any polychlorinated biphenyls (PCBs), any dioxins or any radioactive material at a solid waste facility or at a hazardous waste facility, or at any other location within the village.

t. Any person licensed by the village to construct, operate and maintain a solid waste facility or a hazardous waste facility shall provide and maintain at least one functional automatic security light, at its expense, within the solid waste facility or within the hazardous waste facility, for lighting during the evening hours and the security light shall be constructed and shall be operational prior to disposal operations, storage operations or treatment operations.

u. Any person licensed by the village to construct, operate and maintain a solid waste facility or a hazardous waste facility shall install and maintain telephone and electrical services at the solid waste facility or at the hazardous waste facility. The telephone and electrical services shall be installed and shall be operational by the person so licensed prior to disposal operations, storage operations or treatment operations.

v. Any person licensed by the village to construct, operate and maintain a solid waste facility shall, at its expense, install and maintain at or near the entrance to the solid waste facility a sign which shall contain a statement in large letters of at least 12 inches in height that reads "NO HAZARDOUS AND OTHER UNAUTHORIZED SOLID WASTE IS ACCEPTED." The person so licensed shall keep the sign clean, visible and readable to those entering the solid waste facility. This sign shall be installed prior to commencement of disposal operations, storage operations or treatment operations.

w. Any person licensed by the village to construct, operate and maintain a solid waste facility or a hazardous waste facility shall not construct, install or maintain in the village any signs that will notice to the public the existence of the solid waste facility or of the hazardous waste facility, or will describe the location of the solid waste facility or the hazardous waste facility, except those signs otherwise noted in this ordinance, and except those signs required by the state department of natural resources, and except those signs approved by the village board.

x. Any person licensed by the village to construct, operate and maintain a solid waste facility or hazardous waste facility shall not allow at any time open burning at the solid waste facility or at the hazardous waste facility unless with written approval of the village board.

(4) *Financial requirements.*

a. A person licensed by the village to construct, operate and maintain a solid waste facility or a hazardous waste facility shall reimburse the village for all additional reasonable costs incurred by the village above and beyond the costs and services normally provided or incurred at no cost by the village to residents of the village in the responding to or acting upon specifically any fires, discharges, explosions, accidents, hazards, and other emergency needs at the solid waste facility or at the hazardous waste facility in the village. The village, after incurring these services and costs, shall determine the reasonable costs to be reimbursed by the person so licensed. These services and costs provided may include necessary and reasonable services and costs not requested by the person so licensed, its officers, its employees, its agents and its authorized

transporters, but may be services incurred by the village through its lawfully delegated power to protect public health, welfare and safety in the village and to protect the natural resources of the village.

b. The village, as a condition of the license, during the license period, shall not be obligated, nor shall it have any duty or responsibility in any way to the so licensed person, its officers, its employees, its agents, its assigns or its authorized transporters to acquire or supply any additional or specialized machinery or equipment to be used for occurrences such as fires, accidents, explosions discharges, or hazards, or to be used for the other emergency needs at or near the solid waste facility or at or near the hazardous waste facility, all which may occur due to transportation to and from, disposal, construction, maintenance, operation, closure and longterm care of the solid waste facility or of the hazardous waste facility.

c. The village, as a condition of the license, shall not be obligated, nor shall it have any duty or responsibility in any way to the so licensed person, its officers, its employees, its agents, its assigns or its authorized transporters to employ or retain any additional or specialized personnel to be used for discharges or hazards or to be used for other emergency needs at or near the solid waste facility or at or near the hazardous waste facility, all which may occur due to transportation to and from, disposal, construction, operation, maintenance, closure and longterm care of the solid waste facility or of the hazardous waste facility.

(Ord. No. 25, § 9, 3-12-1990)

Secs. 20-85—20-111. Reserved.

DIVISION 4. REGULATION OF SLUDGE LANDSPREADING AND INJECTION[2]

Sec. 20-112. Purpose.

The purpose of this division is to regulate the landspreading and injection of sludge for agriculture purposes into the agriculture lands in the village.

(Ord. No. 64, § 1, 2-29-2000; Ord. No. 12-168, 9-25-2012)

Sec. 20-113. Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Injection means the placing of sludge into the soil and covering the sludge in one operation. The sludge should leave the equipment's tank, pass through the injector and be deposited into the plow layer of the soil. The injector must have the soil fall in behind the injector, thereby covering the sludge.

Sludge means the liquid end product of anaerobic digestion from the municipal wastewater treatment plant.

(Ord. No. 64, § 2, 2-29-2000)

[2]State law reference(s)—Disposal of sludge from treatment work, Wis. Stats. § 283.31.

Sec. 20-114. Regulations governing sludge landspreading and injection.

All persons landspreading or injecting sludge into the lands of the village must abide by the Wis. Admin. Code § NR 204 and any regulation as written in this article. Persons must:

(a) Have a containment system to collect sludge and keep sludge from collecting on the ground when hoses are disconnected from equipment. Hoses cannot be drained onto the ground.

(b) Have a written plan to follow in the event that there is an accidental release of sludge onto the roadway, ditch or a waterway. This plan must be on file with the village before injection begins.

(c) Provide signs or warning devices when equipment or vehicles will be parked on or along a roadway.

(d) Have on file with the village, copies of the DNR approval letter and a site map to show the location of the fields to be used before injection can begin.

(e) Landspreading. All sludge must be tilled or worked into the land within 24 hours of application of sludge.

(Ord. No. 64, § 3, 2-29-2000; Ord. No. 12-168, 9-25-2012)

Secs. 20-115—20-141. Reserved.

ARTICLE III. RECYCLING[3]

Sec. 20-142. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Bi-metal container means a container for carbonated or malt beverages that is made primarily of a combination of steel and aluminum.

Container board means corrugated paperboard used in the manufacture of shipping containers and related products.

Foam polystyrene packaging means packaging made primarily from foam polystyrene that satisfies one of the following criteria:

(a) Is designed for serving food or beverages.

(b) Consists of loose particles intended to fill space and cushion the packaged article in a shipping container.

(c) Consists of rigid materials shaped to hold and cushion the packaged article in a shipping container.

Glass Container means a glass bottle, jar or other packaging container used to contain a product- that is the subject of a retail sale and does not include ceramic cups, dishes, oven ware, plate glass, safety and window glass, heat-resistant glass such as pyrex, lead based glass such as crystal, or TV tubes.

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HDPE means high-density polyethylene, labeled by the ~~SPI~~ resin Code #2.

[3]State law reference(s)—Solid waste reduction, recovery and recycling, Wis. Stats. ch. 287.

Junk mail means typical mail received at a residence or multifamily dwelling.

LDPE means low-density polyethylene, labeled by the ~~SPI~~ resin Code #4.

Magazines means magazines and other materials printed on similar paper.

Major appliance means a residential or commercial air conditioner, clothes dryer, clothes washer, dishwasher, freezer, microwave oven, oven, refrigerator or stove.

Multiple-family dwelling means a property containing five or more residential units, including those which are seasonally occupied and provide a recyclable container that does not overflow between collections~~.~~

Newspaper means a newspaper and other materials printed on newsprint.

Nonresidential facilities and properties means commercial, retail, industrial, institutional and governmental facilities and properties. Nonresidential facilities and properties includes any location at which goods or services are provided or manufactured, including locations under construction, demolition, or remodeling, or used for special events such as fairs, festivals, sport venues, conferences, and exhibits. This term does not include multiple family dwellings.

Office paper means a variety of high-grade printing and writing papers ~~from offices in nonresidential facilities and properties. Printed white ledger and computer printout are examples of office paper generally accepted as high-grade.~~ This term does not include industrial process waste, newspaper or packaging.

Other resins or *multiple resins* means plastic resins labeled by the ~~SPI~~ resin Code #7.

Person includes any individual, corporation, limited liability company, partnership, association, local governmental unit, as defined in Wis. Stats. § 66.0131(1)(a), state agency or authority or federal agency.

PETE or PET means polyethylene terephthalate, labeled by the ~~SPI~~ resin Code #1.

Plastic container means an individual, separate, rigid plastic bottle, can, jar or carton, except for a blister pack, that is originally used to contain a product that is the subject of a retail sale.

Postconsumer waste means solid waste other than solid waste generated in the production of goods, hazardous waste, as defined in Wis. Stats. § 291.01(7), waste from construction and demolition of structures, scrap automobiles or high-volume industrial waste, as defined in Wis. Stats. § 289.01(17).

PP means polypropylene, labeled by the ~~SPI~~ resin Code #5.

PS means polystyrene, labeled by the ~~SPI~~ resin Code #6.

PVC means polyvinyl chloride, labeled by the ~~SPI~~ resin Code #3.

Recyclable materials includes lead acid batteries; major appliances, ~~including residential and commercial furnaces, boilers, dehumidifiers and water heaters, and microwaves from which the capacitor has been removed;~~ waste oil; yard waste; aluminum containers; corrugated paper or other container board; foam polystyrene packaging; glass containers; magazines; newspaper; office paper; rigid plastic containers, including those made of PETE, HDPE, PVC, LDPE, PP, PS, ~~specifically #3, #4, #5, #6, #7 and foam polystyrene packaging,~~ and other resins or multiple resins; steel containers; waste tires; and bi-metal containers.

Solid waste has the meaning specified in Wis. Stats. § 289.01(33).

Solid waste facility has the meaning specified in Wis. Stats. § 289.01(35).

Solid waste treatment means any method, technique or process which is designed to change the physical, chemical or biological character or composition of solid waste. "~~The term "solid waste treatment~~Treatment" includes incineration.

~~*SPI* means Society of Plastics Industries.~~

Waste tire means a tire that is no longer suitable for its original purpose because of wear, damage or defect.

Yard waste means leaves, grass clippings, yard and garden debris and brush, including clean woody vegetative material no greater than six inches in diameter. This term does not include stumps, roots or shrubs with intact root balls.

(Ord. No. 31, § 8, 8-11-1994)

Sec. 20-143. Separation of recyclable materials.

Occupants of single-family and two- to four-unit residences, multiple-family dwellings and nonresidential facilities and properties shall separate the following materials from postconsumer waste:

(a) Lead acid batteries.

(b) Major appliances.

(c) Waste oil.

(d) Yard waste.

(e) Aluminum containers.

(f) Bi-metal containers.

(g) Corrugated paper or other container board.

(h) Foam polystyrene packaging.

(i) Glass containers.

(j) Magazines.

(k) Newspaper.

(l) Office paper.

(m) Rigid plastic containers made of PETE, HDPE, PVC, LDPE, PP, PS, and other resins or multiple resins, ~~specifically but not inclusive, #3, #4, #5, #6, and #7 plastics.~~

(n) Steel containers.

(~~o~~f~~e~~) Waste tires.

~~(p) Junk mail.~~

(Ord. No. 31, § 9, 8-11-1994)

Sec. 20-144. Co-mingling of recyclable materials

Occupants of single-family and two to four-unit residences, multiple-family dwellings and nonresidential facilities and properties shall co-mingle the following recyclable materials for collection in curbside polycart:

(a) Aluminum containers.

(b) Bi-metal containers.

(c) Steel containers.

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(d) Corrugated paper and other container board.

(e) Glass Containers

(f) Magazines, newspapers, office paper. Junk mail.

(g) Rigid plastic containers.

Sec. 20-1445. Separation requirements exempted.

The separation requirements of section 20-143 do not apply to the following:

(a) Occupants of single-family and two- to four-unit residences, multiple-family dwellings and nonresidential facilities and properties that send their postconsumer waste to a processing facility licensed by the state department of natural resources that recovers the materials specified in section 20-143 from solid waste in as pure a form as is technically feasible.

(b) Solid waste which is burned as a supplemental fuel at a facility of less than 30 percent of the heat input to the facility is derived from the solid waste burned as supplemental fuel.

(c) A recyclable material specified in section 20-143 for which a variance has been granted by the state department of natural resources under Wis. Stats. § 287.11(2m), or Wis. Admin. Code § NR 544.14.

(Ord. No. 31, § 10, 8-11-1994)

Sec. 20-1456. Care of separated recyclable materials.

To the greatest extent practicable, the recyclable materials separated in accordance with section 20-143 shall be clean and kept free of contaminants such as food or product residue, oil or grease, or other nonrecyclable materials, including but not limited to household hazardous waste, medical waste, and agricultural chemical containers.

Recyclable materials shall be stored in a manner which protects them from wind, rain and other inclement weather conditions.

(Ord. No. 31, § 11, 8-11-1994)

Sec. 20-1467. Management of lead acid batteries, major appliances, waste oil, and yard waste.

Occupants of single-family and two- to four-unit residences, multiple-family dwellings and nonresidential facilities and properties shall manage lead acid batteries, major appliances, waste oil, and yard waste as follows:

(a) Major appliances, including residential and commercial furnaces, boilers, dehumidifiers and water heaters and microwaves, from which the capacitor has been removed, shall be disposed of by contacting the refuse contractor currently under contract with the villageby obtaining a bulky waste sticker from the village and be scheduled to have these items picked up by the Village's contracted waste hauler.

(b) Waste oil shall be disposed of by contacting the villagebringing lidded containers to Village Hall.

(c) Yard waste shall be disposed of by contacting the villagedetermining the best use of curbside brush collection, bi-annual compostable bag collection, or using the village managed yard waste site.

(d) Lead acid batteries shall be disposed of by contacting resources within the community that are not provided by the Villagethe village.

(Ord. No. 31, § 12, 8-11-1994)

Sec. 20-1478. Preparation and collection of recyclable materials.

Except as otherwise directed by the village board, occupants of single-family and two- to four-unit residences, multiple-family dwellings and nonresidential facilities and properties shall do the following for the preparation and collection of the separated materials specified in section 20-143:

(a) Aluminum containers, bi-metal containers, glass containers, rigid plastic containers with an SPI Code of #1, #2, #3, #4, #5, #6 or #7multiple resins, foam polystyrene packaging and steel containers shall be placed in the appropriate container as designated by the current refuse service contractor for the village.

(b) Corrugated paper or other container board shall be placed in an appropriate container as designated by the current refuse service contractor for the village.

(c) Newspapers, magazines, office paper, and junk mail shall be placed in an appropriate container as designated by the current refuse service contractor for the village.

(d) Magazines shall be placed in an appropriate container as designated by the current refuse service contractor for the village.

(e) Junk mail shall be placed in an appropriate container as designated by the current refuse service contractor for the village.

(df) Other recyclables may be added to this division as markets become available.

(Ord. No. 31, § 13, 8-11-1994)

Sec. 20-1489. Responsibilities of owners or designated agents—Multiple-family dwellings.

(a) Owners or designated agents of multiple-family dwellings shall do all of the following to recycle the materials as specified in section 20-143:

(1) Provide adequate, separate containers for the recyclable materials. The number pof recycling containers shall equal or be greater than the number of trash containers and at least one of the following shall be met:

(a) The minimum total volume of recycling container space is equal to 20 gallons per week per dwelling unit.

(b) The ratio of trash container volume to recycling container volume is at most 2:1.

(c) An alternative method that does not result in the overflow of a recycling container during the time period between collection of materials and delivery to a recycling facility.

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(2) Notify tenants in writing at the time of renting or leasing the dwelling and at least semiannually thereafter about the established recycling program.

(3) Provide for the collection of the materials separated from the solid waste by the tenants and the delivery of the materials to a recycling facility.

(4) Notify tenants of reasons to reduce and recycle solid waste, which materials are collected, how to prepare the materials in order to meet the processing requirements, collection methods or sites, and locations ~~and hours of operation and a contact person or company, including a name and address and telephone number~~of drop-off collection sites to recycle materials not collected on-site.

(b) The requirements specified in subsection (a) of this section do not apply to the owners or designated agents of multiple-family dwellings if the postconsumer waste generated within the dwelling is treated at a processing facility licensed by the state department of natural resources that recovers for recycling the materials specified in section 20-143 from solid waste in as pure a form as is technically feasible.

(Ord. No. 31, § 14, 8-11-1994)

Sec. 20-1~~49~~50. Same—Nonresidential facilities and properties.

(a) Owners or designated agents of nonresidential facilities and properties shall do all of the following to recycle the materials specified in section 20-143:

(1) Provide adequate, separate containers for the recyclable materials. The total volume of recycling containers shall be sufficient to avoid overflow during the time period between collection of materials and delivery to a recycling facility.

(2) Notify in writing, at least semiannually, all users, tenants and occupants of the properties about the established recycling program.

(3) Provide for the collection of the materials separated from the solid wastes by the users, tenants and occupants and the delivery of the materials to a recycling facility.

(4) Notify users, tenants and occupants of reasons to reduce and recycle, which materials are collected, and how to prepare materials in order to meet the processing requirements, collection methods or sites, and locations ~~and hours of operation, and a contact person or company, including a name, address and telephone number~~of drop-off collection sites to recycle materials not collected on-site.

~~(b) The requirements specified in subsection (a) of this section do not apply to the owners or designated agents of nonresidential facilities and properties if the postconsumer waste generated within the facility or property is treated at a processing facility licensed by the state department of natural resources that recovers for recycling the materials specified in section 20-143 from solid waste in as pure a form as is technically feasible.~~

(b) The requirements specified in 1) do not apply to the owners or designated agents of non-residential facilities and properties if the postconsumer waste generated within the facility or property is treated at a processing facility licensed by the Department of Natural Resources that recovers for recycling the materials specified in s. 1.11 (5) through (15) from solid waste in as pure a form as is technically feasible.

(Ord. No. 31, § 15, 8-11-1994)

Sec. 20-1~~50~~51. Prohibitions on disposal of recyclable materials separated for recycling.

~~No person may dispose of in a solid waste disposal facility or burn in a solid waste treatment facility any of the materials specified in section 20-143 which have been separated for recycling, except waste tires may be burned with energy recovery in a solid waste treatment facility.~~

No person may dispose of in a solid waste disposal facility or burn in a solid waste treatment facility any of the materials that have been separated for recycling, except waste tires may be burned with energy recovery in a solid waste treatment facility

~~(Ord. No. 31, § 16, 8-11-1994)~~

Sec. 20-1~~51~~52. Continuing education.

The village, through its current refuse contractor, shall provide continuing education to all residents within the boundaries of the village as to waste reduction, reuse and recycling. The village will make every reasonable effort to include residents of single-family and two- to four-unit residences, youths, consumers, owners or managers of multiple-family residences and owners or managers of nonresidential facilities and properties.

(Ord. No. 31, § 17, 8-11-1994)

Sec. 20-1~~52~~53. Enforcement.

(a) For the purpose of ascertaining compliance with the provisions of this article, any authorized officer, employee, contracted refuse contractor or representative of the village may inspect recyclable materials separated for recycling, postconsumer waste intended for disposal, recycling collection sites and facilities, collection vehicles, collection areas of multiple-family dwellings and nonresidential facilities and properties, and any records relating to recycling activities, which shall be kept confidential when necessary to protect proprietary information. No person may refuse access to any authorized officer, employee or authorized representative of the village, who has proper legal documents and presents appropriate credentials, for the purposes of inspection. No person may obstruct, hamper, or interfere with such an inspection.

(b) Any person who violates a provision of this article may be issued a citation by the village to collect forfeitures. The issuance of a citation shall not preclude proceeding under any other ordinance or law relating to the same or any other matter. Proceeding under any other ordinance or law relating to the same or any other matter shall not preclude the issuance of a citation under this subsection.

(c) Any person who violates a provision of this article shall be punished according to the general penalties described in section 1-7.

(Ord. No. 31, § 18, 8-11-1994)

Secs. 20-1~~53~~54—20-159. Reserved.

ARTICLE IV. YARD WASTE SITE

Sec. 20-160. Purpose.

To establish, regulate, and enforce a yard waste site for residents of the village of Harrison.

(Ord. No. V21-16, 9-28-2021)

Sec. 20-161. Definitions.

Yard waste means, for the purposes of this section, leaves, grass clippings, yard and non-woody garden debris and brush, tree branches, brush, sod, shrubs, and clean woody vegetative material. This term does not include stumps, roots, or trees or shrubs with intact root balls.

(Ord. No. V21-16, 9-28-2021)

Sec. 20-162. Regulations.

Yard waste shall not be disposed of as solid waste. Village residents are encouraged to compost or ~~drop off their own yard waste~~use curbside collections offered periodically by the Village. ~~However, Y~~yard waste not disposed of curbside or by composting~~may~~ must be taken to the village's yard waste drop off site, as established by this ordinance.

(Ord. No. V21-16, 9-28-2021)

Sec. 20-163. Village yard waste drop off site.

(a) *Establishment.* The village yard waste drop off site shall be established and located within the designated area of the village owned property on Peters Road at the intersection of Merbach Road ~~and behind the municipal building at W5298 Hwy 114~~. The village yard waste drop off site may be terminated or relocated by future order of the village board.

(b) *Use.* The village yard waste drop off site may be used by village residents during hours specified by the village board, which may be amended from time to time as determined by the village board, for deposit of unbagged yard waste. All persons entering upon the village yard waste drop off site and/or depositing any material therein shall comply with all regulations thereof. All persons depositing yard waste or collecting compost material shall have a Harrison Yard Waste Sticker. All materials shall be deposited within the designated area for such material.

(c) *Fees.* All persons utilizing the village yard waste drop off site shall obtain a Harrison Yard Waste Sticker subject to all applicable fees set forth in the Village Fee Schedule, reference this code section, which may be amended from time to time as determined by the village board. Such yard waste sticker shall be purchased on a ~~yearly~~ annual/biannual basis.

(d) *Unlawful deposit.* No person shall place any garbage, refuse, demolition material, roots, stumps, or any other material not designated for acceptance within the village yard waste drop off site. No person who is not a resident of the village of Harrison shall deposit any material within the village yard waste drop off site unless previously approved by the village public works department.

(e) *Anti-scavenging and unlawful removal of recyclables.* It shall be unlawful for any person, unless under contract with or licensed by the village, to collect or remove any material that has been deposited at the village yard waste drop off site, except compost material may be removed provided the person has purchased a yard waste sticker.

(f) *Enforcement and penalty.* The county sheriff department, village code enforcement officer, or their designee are authorized to enforce the provisions of this ordinance by issuance of a citation or penalty. Any person, firm, or corporation found violating this ordinance shall be punished as set forth in the Fee and Penalty Schedule, reference this code section, plus the costs of clean-up and prosecution. Each day a violation continues shall constitute a separate violation.

(Ord. No. V21-16, 9-28-2021)

Secs. 20-164—20-170. Reserved.

ARTICLE V. LITTERING

Sec. 20-171. Purpose.

This article is adopted for the purpose of promoting and preserving the health and sanitation in the village through the regulation of the storage, collection, transportation and disposition of garbage, rubbish, brush and ashes in the village.

(Ord. No. V21-17, 9-28-2021)

Sec. 20-172. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Garbage has the meaning as defined in section 20-19.

Refuse has the meaning as defined in section 20-19.

Rubbish has the meaning as defined in section 20-19.

Waste has the meaning of "solid waste" as defined in in section 20-19.

(Ord. No. V21-17, 9-28-2021)

Sec. 20-173. Littering.

The village adopts by reference Wis. Stats. § 287.81, Littering, in its entirety, including any and all penalties and fines and statutory and administrative code references.

(Ord. No. V21-17, 9-28-2021)

Sec. 20-174. Keeping public property clean and free from garbage, waste, refuse, and debris.

It shall be unlawful for any person, firm, or corporation to place, throw, leave or permit to remain any rubbish, paper, dirt, waste, yard waste, leaves, grass clippings, tires, electronics, lawn furniture, debris or garbage upon any street, gutter, sidewalk, alley, ditch, public right-of-way, park, or other public ground.

(Ord. No. V21-17, 9-28-2021)

Sec. 20-175. Keeping private property clean and free from garbage, waste, refuse and debris.

It shall be unlawful for any person, firm, or corporation to place, throw, leave, or permit to remain any rubbish, paper, dirt, waste, yard waste, tires, electronics, lawn furniture in disrepair, debris, or garbage upon any real property within the village.

(a) It shall be unlawful for any person to deposit, cause or permit to be deposited, placed, or parked any vegetation, grass, leaves, foliage, earth, sand, gravel, water, snow, ice, debris, waste material, foreign

substance, construction materials, equipment or object upon any street, sidewalk, or public property without authorization of the public works department, or upon any private property without the consent of the owner or lessee of the property. Any person who deposits, causes, or permits to be deposited, placed, or parked any such materials, equipment or objects upon any street, sidewalk or property shall be responsible to properly mark or barricade the area so as to prevent a safety hazard.

(b) Any such rubbish, paper, unused soil stockpiles, waste, yard waste, tires, electronics, lawn furniture in disrepair, debris, or garbage must be removed from the property within 14 days of written notice.

(c) It is unlawful for any person to dump garbage, waste, refuse, recyclables, demolition materials, or bulky materials onto any other person's property or into any other person's refuse or recyclable container, unless acting with proper permission or authority. This subsection does not apply to garbage receptacles held out for public use.

(d) It is unlawful for any person to rummage or scavenge through any public garbage container or any other person's garbage or recyclable container, unless acting with proper permission or authority.

(Ord. No. V21-17, 9-28-2021)

Sec. 20-176. Dumping refuse prohibited.

No person shall dump garbage, waste, rubbish, or other debris anywhere except an authorized landfill garbage disposal site.

(Ord. No. V21-17, 9-28-2021)

Sec. 20-177. Enforcement and penalty.

The county sheriff department, village code enforcement officer, or their designee are authorized to enforce the provisions of this section by issuance of a citation or penalty. Any person, firm, or corporation found violating this ordinance shall be punished as set forth in the Fee and Penalty Schedule, reference this code section, or Wis. Stats. § 287.81, plus the cost of clean-up and prosecution. Penalties may also be authorized pursuant to the "State of Wisconsin Revised Uniform Deposit and Bail Schedule for Conservation, Environmental Protection, ATV/UTV, Boat, OHM, and Snowmobile Violations" as amended and adopted by the Wisconsin Judicial Conference pursuant to §§ 23.66(4), 345.26(2)(A), and 969.065, Wis. Stats. Each day a violation continues shall constitute a separate violation.

(Ord. No. V21-17, 9-28-2021)

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Chad Pelishek, Village Manager

Meeting Date:
4/28/2026

Title: V26-04 Ordinance Update: Regulation of Electric Scooters

Recommended Action:
Motion to approve ordinance update- V26-04 Regulation of Electric Scooters.

Background and Additional Information:

The Board had originally seen the updated ordinance in October 2025. At that time it was postponed adoption in order to obtain public input.

The proposed ordinance change was posted on the Village website and social media channels for 30 days. No additional public input was received.

The ordinance change has been reviewed by the Village Attorney and he had no additional changes.

Budget:
None

Attachments:
- None

VILLAGE OF HARRISON
CALUMET AND OUTAGAMIE COUNTIES

ORDINANCE V26-04

AN ORDINANCE REPEALING SEC 26-13 AND CREATING SEC 26-13 THROUGH SEC 26-17 RELATED TO THE REGULATION OF ELECTRIC SCOOTERS

BE IT ORDAINDED by the Village Board of Trustees, Village of Harrison, Outagamie and Calumet Counties, Wisconsin as follows:

Amend existing Sec 26-13: Neighborhood Electric Vehicles change to Low-Speed Vehicle:

(a) Definition. "~~Neighborhood electric vehicle~~ Low-Speed Vehicle" means a vehicle subject to Wis. Stats. § 340.01(~~26h~~ 27h).

(b) *Regulation.*

~~———~~(1) A ~~neighborhood electric vehicle~~ low-speed vehicle may be operated on any roadway that has a speed limit of 35 miles per hour or less within the boundaries of High Cliff State Park for the purposes of official maintenance and operations to the state park only.

(2) A ~~neighborhood electric vehicle~~ low-speed vehicle may not be operated on a connecting highway or an intersection where the roadway crosses a state trunk highway.

(3) Each person operating a ~~neighborhood electric vehicle~~ low-speed vehicle on a roadway within the boundaries of High Cliff State Park, in the village shall be granted all of the rights and be subject to all of the duties applicable to a driver of any motor vehicle in the state, including maintaining insurance as required by state law, except as to the special regulations in this section and except as to those provisions which by their nature do not apply to the operation of a ~~neighborhood electric vehicle~~ low-speed vehicle.

(4) Each person operating a ~~neighborhood electric vehicle~~ low-speed vehicle on a roadway within the boundaries of High Cliff State Park shall observe all traffic laws and local ordinances regarding the rules of the road. A ~~neighborhood electric vehicle~~ low-speed vehicle shall not be operated on any public roadway with a posted speed limit greater than 35 miles per hour.

(5)The DNR shall create a brochure that outlines this section with a map of the park boundaries for visitor use.

(c) *Enforcement/maintenance.* Nothing in this section shall obligate the village to provide roadway maintenance, repair or similar services for the roadways, streets or paths within the boundaries of High Cliff State Park. Nor shall anything in this section obligate the village to provide law enforcement or other similar services within the boundaries of High Cliff State Park.

(d) *Penalties.*

(1) Any person who shall violate any state traffic law in a ~~neighborhood electric vehicle~~ low-speed vehicle may be issued a uniform traffic citation and be subject to the penalties provided by the Uniform State Traffic Deposit Schedule.

(2) The penalty for violation of any provision of this chapter shall be a forfeiture, together with the cost of prosecution imposed as provided together with the cost of prosecution as set forth in the state uniform bond/bail schedule, as amended from time to time.

Replace with the following language as Sec. 26-13: Definitions:

Electric personal assistive mobility device, as defined in Wis. Stats. § 340.01 (15pm).

Electric scooter, as defined in Wis. Stats. § 340.01 (15ps).

Golf cart, as defined in Wis. Stats. § 23.33(1)(fm)

Low-speed vehicle, as defined in Wis. Stats. § 340.01 (27h).

Add Sec. 26-14: Regulation of Electric Scooters:

(a) Limitations of use on highways, streets or other roadways. As authorized pursuant to Wis. Stats. § 349.237 (1), No person shall operate or ride upon any electric scooter on public roads and highways within the village having a speed limit of more than 35 miles per hour, unless the street or road has a designated bicycle lane.

(b) Use on sidewalks, bicycle ways, and trails. A person may operate an electric scooter upon any sidewalk, bicycle way, walking or recreational trail except as otherwise allowed by state law or this Chapter. Every person operating an electric scooter. upon a sidewalk, bicycle way, walking or recreational trail shall yield the right-of-way to any pedestrian or bicyclist and shall exercise due care and give an audible signal when passing a bicycle or other electric scooter or a pedestrian proceeding in the same direction.

(c) Parking restricted. As authorized pursuant to Wis. Stats. § 349.237 (3), no person shall park or cause to be parked electric scooters on roadways, sidewalks, bicycle lanes or bicycle ways in the village.

(d) Short-term commercial rental. As authorized pursuant to Wis. Stats. § 349.237 (4), short-term commercial rental of electric scooters is prohibited in the village.

(e) Single Rider Requirement. It shall be unlawful for more than one person to ride on a single electric scooter at any time, regardless of the scooter's design or capacity. No operator of an electric scooter shall permit another person to ride on the scooter with them, whether standing, sitting, or otherwise positioned on the device.

Add Sec. 26-15: Regulation of Low-Speed Vehicles

(a) Restricted from operation. As authorized pursuant to Wis. Stats. § 349.26 (1m), low-speed vehicles shall not be allowed to operate on public roads and highways within the village.

Add Sec. 26-16: Helmets

(a) Any person less than 16 years of age operating or riding on a bicycle, electric bicycle, unicycle, skateboard or electric scooter on a public roadway, bicycle way, or any other public right-of-way under the jurisdiction and control of the Village shall wear a protective helmet designed for bicycle safety. Such helmets shall meet or exceed the

impact standards for protective bicycle helmets set by the American National Standards Institute (ANSI) or the Snell Memorial Foundation.

(b) No parent or guardian of any child shall authorize or knowingly permit such child to violate any of the provisions of this section.

Add Sec. 26-17 Penalties

(a) In the case of municipal or traffic citations, penalties will be determined by using the Uniform State Traffic Deposit Schedule or the bond amount set by the village for municipal ordinance violations.

(b) Except as provided herein, violation of this section is punishable by a forfeiture of not more than $10 plus court costs. The parent or legal guardian having control or custody of a minor whose conduct violates this section shall be jointly and severally liable with the minor for the amount of a forfeiture imposed pursuant to this section.

Adopted by the Village Board of the Village of Harrison, Wisconsin this 28th day of April, 2026.

_____

Scott Handschke, Village President

_____

Attest: Meghan Winkler, Village Clerk

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek, Village Manager **Meeting Date:** 4/28/2026

Title: Harrison Commerce Park: Offer to Purchase - Sports House

Recommended Action: Motion to approve the Offer to Purchase for the Sports House in Harrison Commerce Park.

Background and Additional Information:
NAI Pfefferle, the Village's broker for Harrison Commerce Park submitted the Offer to Purchase 1.5 acres on Homestead Lane to the north of the Fire Station location.

The developer of the lot provided this information on the project:

"Sports House is an appointment-based all-in-one indoor sports and event rental facility serving the Fox Cities. Inside we have pickleball, golf simulation, a bar area, theatre, and a mezzanine — perfect for birthday parties, watch parties, and group outings — no membership required."

In just three months of operation at our smaller Neenah location we've hosted 40+ birthday parties, run weekly $20 flat-rate weekday pickleball sessions (the most affordable winter option in the region), and served hundreds of adults and families. In three months, we've donated ~25% of one month's earnings to Neenah Baseball, contributed $500 to Mental Health America of Wisconsin to support inclusive spaces for neurodivergent youth in the Fox Cities, sponsored Franki Moscato's BeKind initiative, and held a pickleball event for the Autism Society of Fox Valley. Our social media pages have also gained traction getting over 240,000 views and 900 followers.

Our goal is to expand across Wisconsin, and we would love if The Village of Harrison could be one of our first long-term homes. Here we would provide the same services as our Neenah site with the potential for larger events (50+ people)."

The proposed use is compatible with the uses planned for this park. The 1.5 acre lot would need to be created. Village staff would work with McMahon to complete a Certified Survey Map to create the lot. The price per acre is $40,000. There is no incentives being provided so staff is supportive of the $40,000 per acre.

Budget Impacts: None

Attachments: Offer to Purchase and Lot Location Map

WB-13 VACANT LAND OFFER TO PURCHASE

LICENSEE DRAFTING THIS OFFER ON April 7, 2026 **[DATE] IS** ~~**(AGENT OF BUYER)**~~
(AGENT OF SELLER/LISTING FIRM) ~~**(AGENT OF BUYER AND SELLER)**~~ **STRIKE THOSE NOT APPLICABLE**

The Buyer, Sports House, LLC
offers to purchase the Property known as
Part of Calumet County Parcel ID 47408, Vacant Land on Homestead Lane
[e.g., Street Address, Parcel Number(s), legal description, or insert additional description, if any, at lines 655-660, or attach as an addendum per line 682] in the Town of Harrison, County of Calumet Wisconsin, on the following terms:

PURCHASE PRICE The purchase price is
Dollars ($ See line 657).

INCLUDED IN PURCHASE PRICE Included in purchase price is the Property, all Fixtures on the Property as of the date stated on line 1 of this Offer (unless excluded at lines 17-18), and the following additional items: N/A

NOTE: The terms of this Offer, not the listing contract or marketing materials, determine what items are included or not included. Annual crops are not part of the purchase price unless otherwise agreed.

NOT INCLUDED IN PURCHASE PRICE Not included in purchase price is Seller's personal property (unless included at lines 12-13) and the following: N/A

CAUTION: Identify Fixtures that are on the Property (see lines 21-25) to be excluded by Seller or that are rented and will continue to be owned by the lessor.

"Fixture" is defined as an item of property which is physically attached to or so closely associated with land so as to be treated as part of the real estate, including, without limitation, physically attached items not easily removable without damage to the premises, items specifically adapted to the premises and items customarily treated as fixtures, including, but not limited to, all: perennial crops, garden bulbs; plants; shrubs and trees; fences; storage buildings on permanent foundations and docks/piers on permanent foundations.

CAUTION: Exclude any Fixtures to be retained by Seller or that are rented on lines 17-18 or at lines 655-660 or in an addendum per line 682.

BINDING ACCEPTANCE This Offer is binding upon both Parties only if a copy of the accepted Offer is delivered to Buyer on or before April 29, 2026 .
Seller may keep the Property on the market and accept secondary offers after binding acceptance of this Offer.

CAUTION: This Offer may be withdrawn prior to delivery of the accepted Offer.

ACCEPTANCE Acceptance occurs when all Buyers and Sellers have signed one copy of the Offer, or separate but identical copies of the Offer.

CAUTION: Deadlines in the Offer are commonly calculated from acceptance. Consider whether short term Deadlines running from acceptance provide adequate time for both binding acceptance and performance.

CLOSING This transaction is to be closed on no more than 30 days after the close of contingencies
at the place selected by Seller, unless otherwise agreed by the Parties in writing. If the date for closing falls on a Saturday, Sunday, or a federal or a state holiday, the closing date shall be the next Business Day.

CAUTION: To reduce the risk of wire transfer fraud, any wiring instructions received should be independently verified by phone or in person with the title company, financial institution, or entity directing the transfer. The real estate licensees in this transaction are not responsible for the transmission or forwarding of any wiring or money transfer instructions.

EARNEST MONEY

■ EARNEST MONEY of $ N/A accompanies this Offer.
If Offer was drafted by a licensee, receipt of the earnest money accompanying this Offer is acknowledged.
■ EARNEST MONEY of $ 1,000.00 will be mailed, or commercially, electronically or personally delivered within 5 days ("5" if left blank) after acceptance.
All earnest money shall be delivered to and held by ~~(listing Firm)~~ ~~(drafting Firm)~~ (other identified as Title Company) **STRIKE THOSE NOT APPLICABLE**
(listing Firm if none chosen; if no listing Firm, then drafting Firm; if no Firm then Seller).

CAUTION: If a Firm does not hold earnest money, an escrow agreement should be drafted by the Parties or an attorney as lines 56-76 do not apply. If someone other than Buyer pays earnest money, consider a special disbursement agreement.

■ THE BALANCE OF PURCHASE PRICE will be paid in cash or equivalent at closing unless otherwise agreed in writing.

■ DISBURSEMENT IF EARNEST MONEY HELD BY A FIRM: If negotiations do not result in an accepted offer and the earnest money is held by a Firm, the earnest money shall be promptly disbursed (after clearance from payer's depository institution if earnest money is paid by check) to the person(s) who paid the earnest money. At closing, earnest money shall be disbursed according to the closing statement. If this Offer does not close, the earnest money shall be disbursed according to a written disbursement agreement signed by all Parties to this Offer. If said disbursement agreement has not been delivered to the Firm holding the earnest money within 60 days after the date set for closing, that Firm may disburse the earnest money: (1) as directed by an attorney who has reviewed the transaction and does not represent Buyer or Seller; (2) into a court hearing a lawsuit involving the earnest money and all Parties to this Offer; (3) as directed by court order; (4) upon authorization granted within this Offer; or (5) any other disbursement required or allowed by law. The Firm may retain legal services to direct disbursement per (1) or to file an interpleader action per (2) and the Firm may deduct from the earnest money any costs and reasonable attorneys' fees, not to exceed $250, prior to disbursement.

■ LEGAL RIGHTS/ACTION: The Firm's disbursement of earnest money does not determine the legal rights of the Parties in relation to this Offer. Buyer's or Seller's legal right to earnest money cannot be determined by the Firm holding the earnest money. At least 30 days prior to disbursement per (1), (4) or (5) above, where the Firm has knowledge that either Party disagrees with the disbursement, the Firm shall send Buyer and Seller written notice of the intent to disburse by certified mail. If Buyer or Seller disagrees with the Firm's proposed disbursement, a lawsuit may be filed to obtain a court order regarding disbursement. Small Claims Court has jurisdiction over all earnest money disputes arising out of the sale of residential property with one-to-four dwelling units. Buyer and Seller should consider consulting attorneys regarding their legal rights under this Offer in case of a dispute. Both Parties agree to hold the Firm harmless from any liability for good faith disbursement of earnest money in accordance with this Offer or applicable Department of Safety and Professional Services regulations concerning earnest money. See Wis. Admin. Code Ch. REEB 18.

TIME IS OF THE ESSENCE "Time is of the Essence" as to: (1) earnest money payment(s); (2) binding acceptance; (3) occupancy; (4) date of closing; (5) contingency Deadlines STRIKE AS APPLICABLE and all other dates and Deadlines in this Offer except: N/A _____. If "Time is of the Essence" applies to a date or Deadline, failure to perform by the exact date or Deadline is a breach of contract. If "Time is of the Essence" does not apply to a date or Deadline, then performance within a reasonable time of the date or Deadline is allowed before a breach occurs.

VACANT LAND DISCLOSURE REPORT Wisconsin law requires owners of real property that does not include any buildings to provide Buyers with a Vacant Land Disclosure Report. Excluded from this requirement are sales exempt from the real estate transfer fee and sales by certain court-appointed fiduciaries, for example, personal representatives, who have never occupied the Property. The form of the Report is found in Wis. Stat. § 709.033. The law provides: "§ 709.02 Disclosure . . . the owner of the property shall furnish, not later than 10 days after acceptance of a contract of sale . . ., to the prospective buyer of the property a completed copy of the report . . . A prospective buyer who does not receive a report within the 10 days may, within 2 business days after the end of that 10-day period, rescind the contract of sale . . . by delivering a written notice of rescission to the owner or the owner's agent." Buyer may also have certain rescission rights if a Vacant Land Disclosure Report disclosing defects is furnished before expiration of the 10 days, but after the Offer is submitted to Seller. Buyer should review the report form or consult with an attorney for additional information regarding rescission rights.

PROPERTY CONDITION REPRESENTATIONS Seller represents to Buyer that as of the date of acceptance Seller has no notice or knowledge of Conditions Affecting the Property or Transaction (lines 101-181) other than those identified in Seller's Vacant Land Disclosure Report dated N/A, which was received by Buyer prior to Buyer signing this Offer and that is made a part of this Offer by reference COMPLETE DATE OR STRIKE AS APPLICABLE and _____

_____

_____ INSERT CONDITIONS NOT ALREADY INCLUDED IN THE DISCLOSURE REPORT

"Conditions Affecting the Property or Transaction" are defined to include:

a. Flooding, standing water, drainage problems, or other water problems on or affecting the Property.

b. Impact fees or another condition or occurrence that would significantly increase development costs or reduce the value of the property to a reasonable person with knowledge of the nature and scope of the condition or occurrence.

c. Brownfields (abandoned, idled, or underused land that may be subject to environmental contamination) or other contaminated land on the property, or that contaminated soils on the property have been cleaned up under the Petroleum Environmental Cleanup Fund Act (PECFA), a Wisconsin Department of Natural Resources (DNR) remedial or cleanup program, the DATCP Agricultural Chemical Cleanup Program, or other similar program.

d. Subsoil conditions that would significantly increase the cost of development, including, but not limited to, subsurface foundations or waste material; any type of fill; dumpsites where pesticides, herbicides, fertilizer, or other toxic or hazardous materials or containers for these materials were disposed of in violation of manufacturer or government guidelines or other laws regulating such disposal; high groundwater; adverse soil conditions, such as low load-bearing capacity, earth or soil movement, settling, upheavals, or slides; excessive rocks or rock formations; or other soil problems.

e. Material violation of an environmental rule or other rule or agreement regulating the use of the Property.

f. Defects caused by unsafe concentrations of, or unsafe conditions relating to, radon, radium in water supplies, lead in

soil, or other potentially hazardous or toxic substances on the Property; manufacture of methamphetamine or other hazardous or toxic substances on the Property; or high voltage electric (100 KV or greater) or steel natural gas transmission lines located on but not directly serving the Property.

g. Defects caused by unsafe concentrations of, unsafe conditions relating to, or the storage of, hazardous or toxic substances on neighboring properties.

h. The Property is served by a joint well; Defects related to a joint well serving the Property; or Defects in a well on the Property or in a well that serves the Property, including unsafe well water due to contaminants such as coliform, nitrates, or atrazine, or any out-of-service wells or cisterns that are required to be abandoned (see § NR 812.26, Wis. Adm. Code) but that are not closed or abandoned according to applicable regulations.

i. Defects in any septic system or other private sanitary disposal system on the Property; or any out-of-service septic system serving the Property not closed or abandoned according to applicable regulations.

j. Underground or aboveground fuel storage tanks presently or previously on the Property for storage of flammable or combustible liquids including, but not limited to, gasoline or heating oil; or Defects in the underground or aboveground fuel storage tanks on or previously located on the Property. Defects in underground or aboveground fuel storage tanks may include items such as abandoned tanks not closed in conformance with applicable local, state, and federal law; leaking; corrosion; or failure to meet operating standards. (The owner, by law, may have to register the tanks with the Department of Agriculture, Trade and Consumer Protection at P.O. Box 8911, Madison, Wisconsin, 53708, whether the tanks are in use or not. Department regulations may require closure or removal of unused tanks.)

k. Existing or abandoned manure storage facilities located on the property.

l. Notice of property tax increases, other than normal annual increases, or pending Property tax reassessment; remodeling that may increase the Property's assessed value; pending special assessments; or Property is within a special purpose district, such as a drainage district, that has authority to impose assessments on the Property.

m. Proposed, planned, or commenced public improvements or public construction projects that may result in special assessments or that may otherwise materially affect the Property or the present use of the Property; or any land division involving the Property without required state or local permits.

n. The Property is part of or subject to a subdivision homeowners' association; or the Property is not a condominium unit and there are common areas associated with the Property that are co-owned with others.

o. Any zoning code violations with respect to the Property; the Property or any portion thereof is located in a floodplain, wetland or shoreland zoning area under local, state or federal regulations; or the Property is subject to a mitigation plan required by Wisconsin Department of Natural Resources (DNR) rules related to county shoreland zoning ordinances, that obligates the Property owner to establish or maintain certain measures related to shoreland conditions, enforceable by the county.

p. Nonconforming uses of the Property (a nonconforming use is a use of land that existed lawfully before the current zoning ordinance was enacted or amended, but that does not conform to the use restrictions in the current ordinance); conservation easements (a conservation easement is a legal agreement in which a property owner conveys some of the rights associated with ownership of his or her property to an easement holder such as a governmental unit or a qualified nonprofit organization to protect the natural habitat of fish, wildlife, or plants or a similar ecosystem, preserve areas for outdoor recreation or education, or for similar purposes); restrictive covenants or deed restrictions on the Property; or, other than public rights-of-way, nonowners having rights to use part of the Property, including, but not limited to, private rights-of-way and easements other than recorded utility easements.

q. All or part of the Property has been assessed as agricultural land; has been assessed a use-value assessment conversion charge; or payment of a use-value assessment conversion charge has been deferred.

r. All or part of the Property is subject to, enrolled in, or in violation of a farmland preservation agreement, Forest Crop Law, Managed Forest Law, the Conservation Reserve Program, or a comparable program.

s. A dam is totally or partially located on the Property; or an ownership interest in a dam not located on the Property will be transferred with the Property because the dam is owned collectively by a homeowners' association, lake district, or similar group of which the Property owner is a member.

t. No legal access to the Property; or boundary or lot line disputes, encroachments or encumbrances (including a joint driveway) affecting the Property. Encroachments often involve some type of physical object belonging to one person but partially located on or overlapping on land belonging to another; such as, without limitation, fences, houses, garages, driveways, gardens, and landscaping. Encumbrances include, without limitation, a right or claim of another to a portion of the Property or to the use of the Property such as a joint driveway, liens, and licenses.

u. Government agency, court order, or federal, state, or local regulations requiring repair, alteration or correction of an existing condition.

v. A pier attached to the Property not in compliance with state or local pier regulations; a written agreement affecting riparian rights related to the Property; or the bed of the abutting navigable waterway is owned by a hydroelectric operator.

w. Material damage from fire, wind, flood, earthquake, expansive soil, erosion, or landslide.

x. Significant odor, noise, water diversion, water intrusion, or other irritants emanating from neighboring property.

y. Significant crop damage from disease, insects, soil contamination, wildlife, or other causes; diseased or dying trees or shrubs; or substantial injuries or disease in livestock on the Property or neighboring property.

z. Animal, reptile, or other insect infestations; drainage easement or grading problems; excessive sliding; or any other Defect or material condition.

aa. Archeological artifacts, mineral rights, orchards, or endangered species, or one or more burial sites on the Property.
bb. Owner is a foreign person as defined in the Foreign Investment in Real Property Tax Act in 26 IRC § 1445(f).
cc. Other Defects affecting the Property such as any agreements that bind subsequent owners of the property, such as a lease agreement or an extension of credit from an electric cooperative.

NA **GOVERNMENT PROGRAMS:** Seller shall deliver to Buyer, within _____ days ("15" if left blank) after acceptance of this Offer, a list of all federal, state, county, and local conservation, farmland, environmental, or other land use programs, agreements, restrictions, or conservation easements, which apply to any part of the Property (e.g., farmland preservation agreements, farmland preservation or exclusive agricultural zoning, use value assessments, Forest Crop, Managed Forest, Conservation Reserve Program, wetland mitigation, shoreland zoning mitigation plan or comparable programs), along with disclosure of any penalties, fees, withdrawal charges, or payback obligations pending, or currently deferred, if any. This contingency will be deemed satisfied unless Buyer delivers to Seller, within 7 days after the deadline for delivery, a notice terminating this Offer based upon the use restrictions, program requirements, and/or amount of any penalty, fee, charge, or payback obligation.

CAUTION: If Buyer does not terminate this Offer, Buyer is hereby agreeing that Buyer will continue in such programs, as may apply, and Buyer agrees to reimburse Seller should Buyer fail to continue any such program such that Seller incurs any costs, penalties, damages, or fees that are imposed because the program is not continued after sale. The Parties agree this provision survives closing.

MANAGED FOREST LAND: If all, or part, of the Property is managed forest land under the Managed Forest Law (MFL) program, this designation will continue after closing. Buyer is advised as follows: The MFL is a landowner incentive program that encourages sustainable forestry on private woodlands by reducing and deferring property taxes. Orders designating lands as managed forest lands remain in effect for 25 or 50 years. When ownership of land enrolled in the MFL program changes, the new owner must sign and file a report of the change of ownership on a form provided by the Department of Natural Resources and pay a fee. By filing this form, the new owner agrees to the associated MFL management plan and the MFL program rules. The DNR Division of Forestry monitors forest management plan compliance. Changes a landowner makes to property that is subject to an order designating it as managed forest land, or to its use, may jeopardize benefits under the program or may cause the property to be withdrawn from the program and may result in the assessment of penalties. For more information call the local DNR forester or visit https://dnr.wisconsin.gov/topic/forestry .

USE VALUE ASSESSMENTS: The use value assessment system values agricultural land based on the income that would be generated from its rental for agricultural use rather than its fair market value. When a person converts agricultural land to a non-agricultural use (e.g., residential or commercial development), that person may owe a conversion charge. To obtain more information about the use value law or conversion charge, contact the Wisconsin Department of Revenue's Equalization Bureau or visit http://www.revenue.wi.gov/ .

FARMLAND PRESERVATION: The early termination of a farmland preservation agreement or removal of land from such an agreement can trigger payment of a conversion fee equal to 3 times the per acre value of the land. Contact the Wisconsin Department of Agriculture, Trade and Consumer Protection Division of Agricultural Resource Management or visit http://www.datcp.state.wi.us/ for more information.

CONSERVATION RESERVE PROGRAM (CRP): The CRP encourages farmers, through contracts with the U.S. Department of Agriculture, to stop growing crops on highly erodible or environmentally sensitive land and instead to plant a protective cover of grass or trees. CRP contracts run for 10 to 15 years, and owners receive an annual rent as well as certain incentive payments and cost share assistance for establishing long-term, resource-conserving ground cover. Removing lands from the CRP in breach of a contract can be quite costly. For more information call the state Farm Service Agency office or visit http://www.fsa.usda.gov/ .

SHORELAND ZONING ORDINANCES: All counties must adopt uniform shoreland zoning ordinances in compliance with Wis. Admin. Code Chapter NR 115. County shoreland zoning ordinances apply to all unincorporated land within 1,000 feet of a navigable lake, pond or flowage or within 300 feet of a navigable river or stream and establish minimum standards for building setbacks and height limits, cutting trees and shrubs, lot sizes, water runoff, impervious surface standards (that may be exceeded if a mitigation plan is adopted and recorded) and repairs to nonconforming structures. Buyers must conform to any existing mitigation plans. For more information call the county zoning office or visit https://dnr.wi.gov/. Buyer is advised to check with the applicable city, town or village for additional shoreland zoning or shoreland-wetland zoning restrictions, if any.

FENCES: Wis. Stat. § 90.03 requires the owners of adjoining properties to keep and maintain legal fences in equal shares where one or both of the properties is used and occupied for farming or grazing purposes.

CAUTION: Consider an agreement addressing responsibility for fences if Property or adjoining land is used and occupied for farming or grazing purposes.

PROPERTY DEVELOPMENT WARNING: If Buyer contemplates developing Property for a use other than the current use, there are a variety of issues that should be addressed to ensure the development or new use is feasible. Buyer is solely responsible to verify the current zoning allows for the proposed use of the Property at lines 251-255. Municipal and zoning ordinances, recorded building and use restrictions, covenants and easements may prohibit certain improvements or uses and therefore should be reviewed. Building permits, zoning or zoning variances, Architectural Control Committee approvals, estimates for utility hook-up expenses, special assessments, changes for installation of roads or utilities, environmental audits, subsoil tests, or other development related fees may need to be obtained or verified in order to determine the feasibility of development of, or a particular use for, a property. Optional contingencies that allow Buyer to investigate certain of these issues can be found at lines 244-304 and Buyer may add contingencies as needed in addenda (see line 682).

Buyer should review any plans for development or use changes to determine what issues should be addressed in these contingencies.

PROPOSED USE CONTINGENCIES: This Offer is contingent upon Buyer obtaining, at Buyer's expense, the reports or documentation required by any optional provisions checked on lines 256-281 below. The optional provisions checked on lines 256-281 shall be deemed satisfied unless Buyer, within 60 days ("30" if left blank) after acceptance, delivers: (1) written notice to Seller specifying those optional provisions checked below that cannot be satisfied and (2) written evidence substantiating why each specific provision referred to in Buyer's notice cannot be satisfied. Upon delivery of Buyer's notice, this Offer shall be null and void. Seller agrees to cooperate with Buyer as necessary to satisfy the contingency provisions checked at lines 256-281.

Proposed Use: Buyer is purchasing the Property for the purpose of: Sports recreation

_____

_____ **[insert proposed use and type or style of building(s), size and proposed building location(s), if a requirement of Buyer's condition to purchase, e.g.1400-1600 sq. ft. three-bedroom single family ranch home in northwest corner of lot].**

[X] **ZONING:** Verification of zoning and that the Property's zoning allows Buyer's proposed use described at lines 251-255.

[N/A] **SUBSOILS:** Written evidence from a qualified soils expert that the Property is free of any subsoil condition that would make the proposed use described at lines 251-255 impossible or significantly increase the costs of such development.

[N/A] **PRIVATE ONSITE WASTEWATER TREATMENT SYSTEM (POWTS) SUITABILITY:** Written evidence from a certified soils tester that: (a) the soils at the Property locations selected by Buyer, and (b) all other conditions that must be approved, meet the legal requirements in effect on the date of this Offer to obtain a permit for a POWTS for use of the Property as stated on lines 251-255. The POWTS (septic system) allowed by the written evidence must be one of the following POWTS that is approved by the State for use with the type of property identified at lines 251-255 [CHECK ALL THAT APPLY] ☐ conventional in-ground; ☐ mound; ☐ at grade; ☐ in-ground pressure distribution; ☐ holding tank; ☐ other: _____ .

[N/A] **EASEMENTS AND RESTRICTIONS:** Copies of all public and private easements, covenants and restrictions affecting the Property and a written determination by a qualified independent third party that none of these prohibit or significantly delay or increase the costs of the proposed use or development identified at lines 251-255.

[X] **APPROVALS/PERMITS:** Permits, approvals and licenses, as appropriate, or the final discretionary action by the granting authority prior to the issuance of such permits or building permit, approvals and licenses, for the following items related to Buyer's proposed use: All approvals by Harrison to construct a building suitable for Buyer's needs

[NA] **UTILITIES:** Written verification of the location of the following utility service connections (e.g., on the Property, at the lot line, across the street, etc.) [CHECK AND COMPLETE AS APPLICABLE]:

☐ electricity _____ ; ☐ gas _____ ; ☐ sewer _____ ;

☐ water _____ ; ☐ telephone _____ ; ☐ cable _____ ;

☐ other _____ .

[NA] **ACCESS TO PROPERTY:** Written verification that there is legal vehicular access to the Property from public roads.

[N/A] **LAND USE APPROVAL/PERMITS:** This Offer is contingent upon (Buyer)(Seller) [STRIKE ONE] ("Buyer" if neither stricken) obtaining the following, including all costs: a [CHECK ALL THAT APPLY] ☐ rezoning; ☐ conditional use permit; ☐ variance; ☐ other _____ for the Property for its proposed use described at lines 251-255. Seller agrees to cooperate with Buyer as necessary to satisfy this contingency. Buyer shall deliver, within _____ days of acceptance, written notice to Seller if any item cannot be obtained, in which case this Offer shall be null and void.

[X] **MAP OF THE PROPERTY:** This Offer is contingent upon (Buyer obtaining) (Seller providing) [STRIKE ONE] ("Seller providing" if neither is stricken) a Map of the Property dated subsequent to the date of acceptance of this Offer prepared by a registered land surveyor, within 60 days ("30" if left blank) after acceptance, at (Buyer's) (Seller's) [STRIKE ONE] ("Seller's" if neither is stricken) expense. The map shall show minimum of 1.5 acres, maximum of 1.7 acres, the legal description of the Property, the Property's boundaries and dimensions, visible encroachments upon the Property, the location of improvements, if any, and: _____

_____ [STRIKE AND COMPLETE AS APPLICABLE] Additional map features that may be added include but are not limited to: staking of all corners of the Property; identifying dedicated and apparent streets; lot dimensions; total acreage or square footage; easements or rights-of-way.

CAUTION: Consider the cost and the need for map features before selecting them. Also consider the time required to obtain the map when setting the deadline.

This contingency shall be deemed satisfied unless Buyer, within 5 days after the deadline for delivery of said map, delivers to Seller a copy of the map and a written notice which identifies: (1) the significant encroachment; (2) information materially inconsistent with prior representations; or (3) failure to meet requirements stated within this contingency. Upon delivery of Buyer's notice, this Offer shall be null and void. Once the deadline for delivery has passed, if Seller was responsible to

provide the map and failed to timely deliver the map to Buyer, Buyer may terminate this Offer if Buyer delivers a written notice of termination to Seller prior to Buyer's Actual Receipt of said map from Seller.

INSPECTIONS AND TESTING Buyer may only conduct inspections or tests if specific contingencies are included as a part of this Offer. An "inspection" is defined as an observation of the Property, which does not include an appraisal or testing of the Property, other than testing for leaking carbon monoxide, or testing for leaking LP gas or natural gas used as a fuel source, which are hereby authorized. A "test" is defined as the taking of samples of materials such as soils, water, air or building materials from the Property for laboratory or other analysis of these materials. Seller agrees to allow Buyer's inspectors, testers and appraisers reasonable access to the Property upon advance notice, if necessary, to satisfy the contingencies in this Offer. Buyer or licensees or both may be present at all inspections and testing. Except as otherwise provided, Seller's authorization for inspections does not authorize Buyer to conduct testing of the Property.

NOTE: Any contingency authorizing testing should specify the areas of the Property to be tested, the purpose of the test (e.g., to determine if environmental contamination is present), any limitations on Buyer's testing and any other material terms of the contingency.

Buyer agrees to promptly restore the Property to its original condition after Buyer's inspections and testing are completed unless otherwise agreed to with Seller. Buyer agrees to promptly provide copies of all inspection and testing reports to Seller. Seller acknowledges that certain inspections or tests may detect environmental pollution that may be required to be reported to the Wisconsin Department of Natural Resources.

N/A **INSPECTION CONTINGENCY:** This contingency only authorizes inspections, not testing (see lines 305-319).

(1) This Offer is contingent upon a qualified independent inspector conducting an inspection of the Property after the date on line 1 of this Offer that discloses no Defects.

(2) This Offer is further contingent upon a qualified independent inspector or independent qualified third party performing an inspection of _____ _____ (list any Property component(s) to be separately inspected, e.g., dumpsite, timber quality, invasive species, etc.) that discloses no Defects.

(3) Buyer may have follow-up inspections recommended in a written report resulting from an authorized inspection, provided they occur prior to the Deadline specified at line 333. Inspection(s) shall be performed by a qualified independent inspector or independent qualified third party.

Buyer shall order the inspection(s) and be responsible for all costs of inspection(s).

CAUTION: Buyer should provide sufficient time for the Property inspection and/or any specialized inspection(s), as well as any follow-up inspection(s).

This contingency shall be deemed satisfied unless Buyer, within _____ days ("15" if left blank) after acceptance, delivers to Seller a copy of the written inspection report(s) dated after the date on line 1 of this Offer and a written notice listing the Defect(s) identified in those report(s) to which Buyer objects (Notice of Defects).

CAUTION: A proposed amendment is not a Notice of Defects and will not satisfy this notice requirement.

For the purposes of this contingency, Defects do not include structural, mechanical or other conditions the nature and extent of which Buyer had actual knowledge or written notice before signing this Offer.

NOTE: "Defect" as defined on lines 553-555 means a condition that would have a significant adverse effect on the value of the Property; that would significantly impair the health or safety of future occupants of the Property; or that if not repaired, removed or replaced would significantly shorten or adversely affect the expected normal life of the premises.

■ **RIGHT TO CURE:** Seller (shall)(shall not) **STRIKE ONE** ("shall" if neither is stricken) have the right to cure the Defects. If Seller has the right to cure, Seller may satisfy this contingency by:

(1) delivering written notice to Buyer within _____ ("10" if left blank) days after Buyer's delivery of the Notice of Defects stating Seller's election to cure Defects;

(2) curing the Defects in a good and workmanlike manner; and

(3) delivering to Buyer a written report detailing the work done no later than three days prior to closing.

This Offer shall be null and void if Buyer makes timely delivery of the Notice of Defects and written inspection report(s) and:

(1) Seller does not have the right to cure; or

(2) Seller has the right to cure but:

(a) Seller delivers written notice that Seller will not cure; or

(b) Seller does not timely deliver the written notice of election to cure.

IF LINE 355 IS NOT MARKED OR IS MARKED N/A LINES 403-414 APPLY.

NA **FINANCING COMMITMENT CONTINGENCY:** This Offer is contingent upon Buyer being able to obtain a written _____ [loan type or specific lender, if any] first mortgage loan commitment as described below, within _____ days after acceptance of this Offer. The financing selected shall be in an amount of not less than $ _____ for a term of not less than _____ years, amortized over not less than _____ years. Initial monthly payments of principal and interest shall not exceed $ _____. Buyer acknowledges that lender's required monthly payments may also include 1/12th of the estimated net annual real estate taxes, hazard insurance premiums, and private mortgage insurance premiums. The mortgage shall not include a prepayment premium. Buyer agrees to pay discount points in an amount not to exceed _____ % ("0" if left blank) of the loan. If Buyer is using multiple loan

sources or obtaining a construction loan or land contract financing, describe at lines 655-660 or in an addendum attached per line 682. Buyer agrees to pay all customary loan and closing costs, wire fees, and loan origination fees, to promptly apply for a mortgage loan, and to provide evidence of application promptly upon request of Seller. Seller agrees to allow lender's appraiser access to the Property.

■ LOAN AMOUNT ADJUSTMENT: If the purchase price under this Offer is modified, any financed amount, unless otherwise provided, shall be adjusted to the same percentage of the purchase price as in this contingency and the monthly payments shall be adjusted as necessary to maintain the term and amortization stated above.

CHECK AND COMPLETE APPLICABLE FINANCING PROVISION AT LINE 371 or 372.

☐ **FIXED RATE FINANCING:** The annual rate of interest shall not exceed _____%.

☐ **ADJUSTABLE RATE FINANCING:** The initial interest rate shall not exceed _____%. The initial interest rate shall be fixed for _____ months, at which time the interest rate may be increased not more than _____% ("2" if left blank) at the first adjustment and by not more than _____% ("1" if left blank) at each subsequent adjustment. The maximum interest rate during the mortgage term shall not exceed the initial interest rate plus _____% ("6" if left blank). Monthly payments of principal and interest may be adjusted to reflect interest changes.

■ SATISFACTION OF FINANCING COMMITMENT CONTINGENCY: If Buyer qualifies for the loan described in this Offer or another loan acceptable to Buyer, Buyer agrees to deliver to Seller a copy of a written loan commitment. This contingency shall be satisfied if, after Buyer's review, Buyer delivers to Seller a copy of a written loan commitment (even if subject to conditions) that is:

(1) signed by Buyer; or

(2) accompanied by Buyer's written direction for delivery.

Delivery of a loan commitment by Buyer's lender or delivery accompanied by a notice of unacceptability shall not satisfy this contingency.

CAUTION: The delivered loan commitment may contain conditions Buyer must yet satisfy to obligate the lender to provide the loan. Buyer understands delivery of a loan commitment removes the Financing Commitment Contingency from the Offer and shifts the risk to Buyer if the loan is not funded.

■ SELLER TERMINATION RIGHTS: If Buyer does not deliver a loan commitment on or before the Deadline on line 357, Seller may terminate this Offer if Seller delivers a written notice of termination to Buyer prior to Seller's Actual Receipt of written loan commitment from Buyer.

■ FINANCING COMMITMENT UNAVAILABILITY: If a financing commitment is not available on the terms stated in this Offer (and Buyer has not already delivered an acceptable loan commitment for other financing to Seller), Buyer shall promptly deliver written notice to Seller of same including copies of lender(s)' rejection letter(s) or other evidence of unavailability.

N/A **SELLER FINANCING:** Seller shall have 10 days after the earlier of:

(1) Buyer delivery of written notice of evidence of unavailability as noted in lines 391-394: or

(2) the Deadline for delivery of the loan commitment on line 357,

to deliver to Buyer written notice of Seller's decision to (finance this transaction with a note and mortgage under the same terms set forth in this Offer, and this Offer shall remain in full force and effect, with the time for closing extended accordingly. If Seller's notice is not timely given, the option for Seller to provide financing shall be considered waived. Buyer agrees to cooperate with and authorizes Seller to obtain any credit information reasonably appropriate to determine Buyer's credit worthiness for Seller financing.

IF THIS OFFER IS NOT CONTINGENT ON FINANCING COMMITMENT Within _____ days ("7" if left blank) after acceptance, Buyer shall deliver to Seller either:

(1) reasonable written verification from a financial institution or third party in control of Buyer's funds that Buyer has, at the time of verification, sufficient funds to close; or

(2) _____ [Specify documentation Buyer agrees to deliver to Seller].

If such written verification or documentation is not delivered, Seller has the right to terminate this Offer by delivering written notice to Buyer prior to Seller's Actual Receipt of a copy of Buyer's written verification. Buyer may or may not obtain mortgage financing but does not need the protection of a financing commitment contingency. Seller agrees to allow Buyer's appraiser access to the Property for purposes of an appraisal. Buyer understands and agrees that this Offer is not subject to the appraisal meeting any particular value, unless this Offer is subject to an appraisal contingency, nor does the right of access for an appraisal constitute a financing commitment contingency.

N/A **APPRAISAL CONTINGENCY:** This Offer is contingent upon Buyer or Buyer's lender having the Property appraised at Buyer's expense by a Wisconsin licensed or certified independent appraiser who issues an appraisal report dated subsequent to the date stated on line 1 of this Offer, indicating an appraised value for the Property equal to or greater than the agreed upon purchase price. This contingency shall be deemed satisfied unless Buyer, within _____ days after acceptance, delivers to Seller a copy of the appraisal report indicating an appraised value less than the agreed upon purchase price, and a written notice objecting to the appraised value.

■ **RIGHT TO CURE:** Seller (shall)(shall not) STRIKE ONE ("shall" if neither is stricken) have the right to cure. If Seller has the right to cure, Seller may satisfy this contingency by delivering written notice to Buyer adjusting the purchase price to the value shown on the appraisal report within _____ days ("5" if left blank) after Buyer's delivery of the appraisal

report and the notice objecting to the appraised value. Seller and Buyer agree to promptly execute an amendment initiated by either party after delivery of Seller's notice, solely to reflect the adjusted purchase price.
This Offer shall be null and void if Buyer makes timely delivery of the notice objecting to appraised value and the written appraisal report and:
(1) Seller does not have the right to cure; or
(2) Seller has the right to cure but:
(a) Seller delivers written notice that Seller will not adjust the purchase price; or
(b) Seller does not timely deliver the written notice adjusting the purchase price to the value shown on the appraisal report.
NOTE: An executed FHA, VA or USDA Amendatory clause may supersede this contingency.
[N/A] **CLOSING OF BUYER'S PROPERTY CONTINGENCY:** This Offer is contingent upon the closing of the sale of Buyer's property located at _____ no later than _____ (the Deadline). If closing does not occur by the Deadline, this Offer shall become null and void unless Buyer delivers to Seller, on or before the Deadline, reasonable written verification from a financial institution or third party in control of Buyer's funds that Buyer has, at the time of verification, sufficient funds to close or proof of bridge loan financing, along with a written notice waiving this contingency. Delivery of verification or proof of bridge loan shall not extend the closing date for this Offer.
[N/A] **BUMP CLAUSE:** If Seller accepts a bona fide secondary offer, Seller may give written notice to Buyer that another offer has been accepted. If Buyer does not deliver to Seller the documentation listed below within _____ hours ("72" if left blank) after Buyer's Actual Receipt of said notice, this Offer shall be null and void. Buyer must deliver the following:
(1) Written waiver of the Closing of Buyer's Property Contingency if line 435 is marked;
(2) Written waiver of _____ _____ (name other contingencies, if any); and
(3) Any of the following checked below:
[ ] Proof of bridge loan financing.
[ ] Proof of ability to close from a financial institution or third party in control of Buyer's funds which shall provide Seller with reasonable written verification that Buyer has, at the time of verification, sufficient funds to close.
Other: _____ _____
[insert other requirements, if any (e.g., payment of additional earnest money, etc.)]
[N/A] **SECONDARY OFFER:** This Offer is secondary to a prior accepted offer. This Offer shall become primary upon delivery of written notice to Buyer that this Offer is primary. Unless otherwise provided, Seller is not obligated to give Buyer notice prior to any Deadline, nor is any particular secondary buyer given the right to be made primary ahead of other secondary buyers. Buyer may declare this Offer null and void by delivering written notice of withdrawal to Seller prior to delivery of Seller's notice that this Offer is primary. Buyer may not deliver notice of withdrawal earlier than _____ days ("7" if left blank) after acceptance of this Offer. All other Offer Deadlines that run from acceptance shall run from the time this Offer becomes primary.
HOMEOWNERS ASSOCIATION If this Property is subject to a homeowners association, Buyer is aware the Property may be subject to periodic association fees after closing and one-time fees resulting from transfer of the Property. Any one-time fees resulting from transfer of the Property shall be paid at closing by (Seller) (Buyer) [STRIKE ONE] ("Buyer" if neither is stricken).
CLOSING PRORATIONS The following items, if applicable, shall be prorated at closing, based upon date of closing values: real estate taxes, rents, prepaid insurance (if assumed), private and municipal charges, property owners or homeowners association assessments, fuel and N/A _____.
CAUTION: Provide basis for utility charges, fuel or other prorations if date of closing value will not be used.
Any income, taxes or expenses shall accrue to Seller, and be prorated at closing, through the day prior to closing.
Real estate taxes shall be prorated at closing based on [CHECK BOX FOR APPLICABLE PRORATION FORMULA]:
[X] The net general real estate taxes for the preceding year, or the current year if available (Net general real estate taxes are defined as general property taxes after state tax credits and lottery credits are deducted.) NOTE: THIS CHOICE APPLIES IF NO BOX IS CHECKED.
[NA] Current assessment times current mill rate (current means as of the date of closing).
[NA] Sale price, multiplied by the municipality area-wide percent of fair market value used by the assessor in the prior year, or current year if known, multiplied by current mill rate (current means as of the date of closing).
[NA] _____.
CAUTION: Buyer is informed that the actual real estate taxes for the year of closing and subsequent years may be substantially different than the amount used for proration especially in transactions involving new construction, extensive rehabilitation, remodeling or area-wide re-assessment. Buyer is encouraged to contact the local assessor regarding possible tax changes.
[NA] Buyer and Seller agree to re-prorate the real estate taxes, through the day prior to closing based upon the taxes on the actual tax bill for the year of closing, with Buyer and Seller each owing his or her pro-rata share. Buyer shall, within 5

days of receipt, forward a copy of the bill to the forwarding address Seller agrees to provide at closing. The Parties shall re-prorate within 30 days of Buyer's receipt of the actual tax bill. Buyer and Seller agree this is a post-closing obligation and is the responsibility of the Parties to complete, not the responsibility of the real estate Firms in this transaction.

TITLE EVIDENCE

■ CONVEYANCE OF TITLE: **Upon payment of the purchase price, Seller shall convey the Property by warranty deed (trustee's deed if Seller is a trust, personal representative's deed if Seller is an estate or other conveyance as provided herein)**, free and clear of all liens and encumbrances, except: municipal and zoning ordinances and agreements entered under them, recorded easements for the distribution of utility and municipal services, recorded building and use restrictions and covenants, present uses of the Property in violation of the foregoing disclosed in Seller's Vacant Land Disclosure Report and in this Offer, general taxes levied in the year of closing and _____

_____ (insert other allowable exceptions from title, if any) that constitutes merchantable title for purposes of this transaction. Seller, at Seller's cost, shall complete and execute the documents necessary to record the conveyance and pay the Wisconsin Real Estate Transfer Fee.

WARNING: Municipal and zoning ordinances, recorded building and use restrictions, covenants and easements may prohibit certain improvements or uses and therefore should be reviewed, particularly if Buyer contemplates making improvements to Property or a use other than the current use.

■ TITLE EVIDENCE: Seller shall give evidence of title in the form of an owner's policy of title insurance in the amount of the purchase price on a current ALTA form issued by an insurer licensed to write title insurance in Wisconsin. Seller shall pay all costs of providing title evidence to Buyer. Buyer shall pay the costs of providing the title evidence required by Buyer's lender and recording the deed or other conveyance.

■ GAP ENDORSEMENT: Seller shall provide a "gap" endorsement or equivalent gap coverage at (Seller's)(Buyer's) STRIKE ONE ("Seller's" if neither stricken) cost to provide coverage for any liens or encumbrances first filed or recorded after the commitment date of the title insurance commitment and before the deed is recorded, subject to the title insurance policy conditions, exclusions and exceptions, provided the title company will issue the coverage. If a gap endorsement or equivalent gap coverage is not available, Buyer may give written notice that title is not acceptable for closing (see lines 516-523).

■ DELIVERY OF MERCHANTABLE TITLE: The required title insurance commitment shall be delivered to Buyer's attorney or Buyer not more than 30 days after acceptance ("15" if left blank), showing title to the Property as of a date no more than 15 days before delivery of such title evidence to be merchantable per lines 489-498, subject only to liens which will be paid out of the proceeds of closing and standard title insurance requirements and exceptions, as appropriate.

■ TITLE NOT ACCEPTABLE FOR CLOSING: If title is not acceptable for closing, Buyer shall notify Seller in writing of objections to title within 15 days ("15" if left blank) after delivery of the title commitment to Buyer or Buyer's attorney. In such event, Seller shall have 15 days ("15" if left blank) from Buyer's delivery of the notice stating title objections, to deliver notice to Buyer stating Seller's election to remove the objections by the time set for closing. If Seller is unable to remove said objections, Buyer shall have five days from receipt of notice thereof, to deliver written notice waiving the objections, and the time for closing shall be extended accordingly. If Buyer does not waive the objections, Buyer shall deliver written notice of termination and this Offer shall be null and void. Providing title evidence acceptable for closing does not extinguish Seller's obligations to give merchantable title to Buyer.

■ SPECIAL ASSESSMENTS/OTHER EXPENSES: Special assessments, if any, levied or for work actually commenced prior to the date stated on line 1 of this Offer shall be paid by Seller no later than closing. All other special assessments shall be paid by Buyer. "Levied" means the local municipal governing body has adopted and published a final resolution describing the planned improvements and the assessment of benefits.

CAUTION: Consider a special agreement if area assessments, property owners association assessments, special charges for current services under Wis. Stat. § 66.0627 or other expenses are contemplated. "Other expenses" are one-time charges or ongoing use fees for public improvements (other than those resulting in special assessments) relating to curb, gutter, street, sidewalk, municipal water, sanitary and storm water and storm sewer (including all sewer mains and hook-up/connection and interceptor charges), parks, street lighting and street trees, and impact fees for other public facilities, as defined in Wis. Stat. § 66.0617(1)(f).

LEASED PROPERTY If Property is currently leased and lease(s) extend beyond closing, Seller shall assign Seller's rights under said lease(s) and transfer all security deposits and prepaid rents thereunder to Buyer at closing. The terms of the (written) (oral) STRIKE ONE lease(s), if any, are N/A

_____

_____. Insert additional terms, if any, at lines 655-660 or attach as an addendum per line 682.

DEFINITIONS

■ ACTUAL RECEIPT: "Actual Receipt" means that a Party, not the Party's recipient for delivery, if any, has the document or written notice physically in the Party's possession, regardless of the method of delivery. If the document or written notice is electronically delivered, Actual Receipt shall occur when the Party opens the electronic transmission.

■ BUSINESS DAY: "Business Day" means a calendar day other than Saturday, Sunday, any legal public holiday under Wisconsin or Federal law, and any other day designated by the President such that the postal service does not receive

registered mail or make regular deliveries on that day.

■ DEADLINES: "Deadlines" expressed as a number of "days" from an event, such as acceptance, are calculated by excluding the day the event occurred and by counting subsequent calendar days. The Deadline expires at Midnight on the last day. Additionally, Deadlines expressed as a specific number of Business Days are calculated in the same manner except that only Business Days are counted while other days are excluded. Deadlines expressed as a specific number of "hours" from the occurrence of an event, such as receipt of a notice, are calculated from the exact time of the event, and by counting 24 hours per calendar day. Deadlines expressed as a specific day of the calendar year or as the day of a specific event, such as closing, expire at Midnight of that day. "Midnight" is defined as 11:59 p.m. Central Time.

■ DEFECT: "Defect" means a condition that would have a significant adverse effect on the value of the Property; that would significantly impair the health or safety of future occupants of the Property; or that if not repaired, removed or replaced would significantly shorten or adversely affect the expected normal life of the premises.

■ FIRM: "Firm" means a licensed sole proprietor broker or a licensed broker business entity.

■ PARTY: "Party" means the Buyer or the Seller; "Parties" refers to both the buyer and the Seller.

■ PROPERTY: Unless otherwise stated, "Property" means the real estate described at lines 4-8.

INCLUSION OF OPTIONAL PROVISIONS Terms of this Offer that are preceded by an OPEN BOX (☐) are part of this offer ONLY if the box is marked such as with an "X". They are not part of this offer if marked "N/A" or are left blank.

PROPERTY DIMENSIONS AND SURVEYS Buyer acknowledges that any land dimensions, or total acreage or square footage figures, provided to Buyer by Seller or by a Firm or its agents, may be approximate because of rounding, formulas used or other reasons, unless verified by survey or other means.

CAUTION: Buyer should verify total square footage formula, total square footage/acreage figures, and land dimensions, if material.

DISTRIBUTION OF INFORMATION Buyer and Seller authorize the agents of Buyer and Seller to: (i) distribute copies of the Offer to Buyer's lender, appraisers, title insurance companies and any other settlement service providers for the transaction as defined by the Real Estate Settlement Procedures Act (RESPA); (ii) report sales and financing concession data to multiple listing service sold databases; (iii) provide active listing, pending sale, closed sale and financing concession information and data, and related information regarding seller contributions, incentives or assistance, and third party gifts, to appraisers researching comparable sales, market conditions and listings, upon inquiry; and (iv) distribute copies of this Offer to the seller or seller's agent of another property that Seller intends on purchasing.

MAINTENANCE Seller shall maintain the Property and all personal property included in the purchase price until the earlier of closing or Buyer's occupancy, in materially the same condition it was in as of the date on line 1 of this Offer, except for ordinary wear and tear.

PROPERTY DAMAGE BETWEEN ACCEPTANCE AND CLOSING If, prior to closing, the Property is damaged in an amount not more than five percent of the purchase price, other than normal wear and tear, Seller shall promptly notify Buyer in writing, and will be obligated to restore the Property to materially the same condition it was in as of the date on line 1 of this Offer. Seller shall provide Buyer with copies of all required permits and lien waivers for the lienable repairs no later than closing. If the amount of damage exceeds five percent of the purchase price, Seller shall promptly notify Buyer in writing of the damage and this Offer may be terminated at option of Buyer. Should Buyer elect to carry out this Offer despite such damage, Buyer shall be entitled to the insurance proceeds, if any, relating to the damage to the Property, plus a credit towards the purchase price equal to the amount of Seller's deductible on such policy, if any. However, if this sale is financed by a land contract or a mortgage to Seller, any insurance proceeds shall be held in trust for the sole purpose of restoring the Property.

BUYER'S PRE-CLOSING WALK-THROUGH Within three days prior to closing, at a reasonable time pre-approved by Seller or Seller's agent, Buyer shall have the right to walk through the Property to determine that there has been no significant change in the condition of the Property, except for ordinary wear and tear and changes approved by Buyer, and that any Defects Seller has agreed to cure have been repaired in the manner agreed to by the Parties.

OCCUPANCY Occupancy of the entire Property shall be given to Buyer at time of closing unless otherwise provided in this Offer at lines 655-660 or in an addendum attached per line 682, or lines 534-538 if the Property is leased. At time of Buyer's occupancy, Property shall be free of all debris, refuse, and personal property except for personal property belonging to current tenants, or sold to Buyer or left with Buyer's consent. Occupancy shall be given subject to tenant's rights, if any.

DEFAULT Seller and Buyer each have the legal duty to use good faith and due diligence in completing the terms and conditions of this Offer. A material failure to perform any obligation under this Offer is a default that may subject the defaulting party to liability for damages or other legal remedies.

If Buyer defaults, Seller may:
(1) sue for specific performance and request the earnest money as partial payment of the purchase price; or
(2) terminate the Offer and have the option to: (a) request the earnest money as liquidated damages; or (b) sue for actual damages.

If Seller defaults, Buyer may:
(1) sue for specific performance; or
(2) terminate the Offer and request the return of the earnest money, sue for actual damages, or both.

In addition, the Parties may seek any other remedies available in law or equity. The Parties understand that the availability of any judicial remedy will depend upon the circumstances of the situation and the discretion of the courts. If either Party defaults, the Parties may renegotiate the Offer or seek nonjudicial dispute resolution instead of the remedies outlined above. By agreeing to binding arbitration, the Parties may lose the right to litigate in a court of law those disputes covered by the arbitration agreement.

NOTE: IF ACCEPTED, THIS OFFER CAN CREATE A LEGALLY ENFORCEABLE CONTRACT. BOTH PARTIES SHOULD READ THIS DOCUMENT CAREFULLY. THE FIRM AND ITS AGENTS MAY PROVIDE A GENERAL EXPLANATION OF THE PROVISIONS OF THE OFFER BUT ARE PROHIBITED BY LAW FROM GIVING ADVICE OR OPINIONS CONCERNING YOUR LEGAL RIGHTS UNDER THIS OFFER OR HOW TITLE SHOULD BE TAKEN AT CLOSING. AN ATTORNEY SHOULD BE CONSULTED IF LEGAL ADVICE IS NEEDED.

ENTIRE CONTRACT This Offer, including any amendments to it, contains the entire agreement of the Buyer and Seller regarding the transaction. All prior negotiations and discussions have been merged into this Offer. This agreement binds and inures to the benefit of the Parties to this Offer and their successors in interest.

NOTICE ABOUT SEX OFFENDER REGISTRY You may obtain information about the sex offender registry and persons registered with the registry by contacting the Wisconsin Department of Corrections on the Internet at http://www.doc.wi.gov or by telephone at (608) 240-5830.

FOREIGN INVESTMENT IN REAL PROPERTY TAX ACT (FIRPTA) Section 1445 of the Internal Revenue Code (IRC) provides that a transferee (Buyer) of a United States real property interest must pay or withhold as a tax up to 15% of the total "Amount Realized" in the sale if the transferor (Seller) is a "Foreign Person" and no exception from FIRPTA withholding applies. A "Foreign Person" is a nonresident alien individual, foreign corporation, foreign partnership, foreign trust, or foreign estate. The "Amount Realized" is the sum of the cash paid, the fair market value of other property transferred, and the amount of any liability assumed by Buyer.

CAUTION: Under this law if Seller is a Foreign Person, and Buyer does not pay or withhold the tax amount, Buyer may be held directly liable by the U.S. Internal Revenue Service for the unpaid tax and a tax lien may be placed upon the Property.

Seller hereby represents that Seller is a non-Foreign Person, unless (1) Seller represents Seller is a Foreign Person in a condition report incorporated in this Offer per lines 94-97, or (2) no later than 10 days after acceptance, Seller delivers notice to Buyer that Seller is a Foreign Person, in which cases the provisions on lines 637-639 apply.

IF SELLER IS A NON-FOREIGN PERSON. Seller shall, no later than closing, execute and deliver to Buyer, or a qualified substitute (attorney or title company as stated in IRC § 1445), a sworn certification under penalties of perjury of Seller's non-foreign status in accordance with IRC § 1445. If Seller fails to timely deliver certification of Seller's non-foreign status, Buyer shall: (1) withhold the amount required to be withheld pursuant to IRC § 1445; or, (2) declare Seller in default of this Offer and proceed under lines 601-608.

IF SELLER IS A FOREIGN PERSON. If Seller has represented that Seller is a Foreign Person, Buyer shall withhold the amount required to be withheld pursuant to IRC § 1445 at closing unless the Parties have amended this Offer regarding amounts to be withheld, any withholding exemption to be applied, or other resolution of this provision.

COMPLIANCE WITH FIRPTA. Buyer and Seller shall complete, execute, and deliver, on or before closing, any instrument, affidavit, or statement needed to comply with FIRPTA, including withholding forms. If withholding is required under IRC §1445, and the net proceeds due Seller are not sufficient to satisfy the withholding required in this transaction, Seller shall deliver to Buyer, at closing, the additional funds necessary to satisfy the applicable withholding requirement. Seller also shall pay to Buyer an amount not to exceed $1,000 for actual costs associated with the filing and administration of forms, affidavits, and certificates necessary for FIRPTA withholding and any withholding agent fees.

Any representations made by Seller with respect to FIRPTA shall survive the closing and delivery of the deed.

Firms, Agents, and Title Companies are not responsible for determining FIRPTA status or whether any FIRPTA exemption applies. The Parties are advised to consult with their respective independent legal counsel and tax advisors regarding FIRPTA.

N/A **SELLER PAYMENT OF COMPENSATION TO BUYER'S FIRM:** Seller agrees to pay to Buyer's Firm the amount of _____ (e.g., dollar amount, % of purchase price, etc.), toward Buyer's brokerage fees at closing. Payment made under this provision represents an economic adjustment only and does not create any agency relationship between Buyer's Firm and Seller, and the Parties agree Buyer's Firm is a direct and intended third party beneficiary of this contract.

ADDITIONAL PROVISIONS/CONTINGENCIES Parcel shall be approximately 1.5 acres of the south west portion of Lot 13 of the Harrison Commerce Park Plat. The purchase price shall be $40,000 per acre rounded to the nearest tenth of an acre (one decimal point) based on the acreage determined by the survey provided for by lines 287-291

DELIVERY OF DOCUMENTS AND WRITTEN NOTICES Unless otherwise stated in this Offer, delivery of documents and written notices to a Party shall be effective only when accomplished by one of the authorized methods specified at lines 664-679.

(1) Personal: giving the document or written notice personally to the Party, or the Party's recipient for delivery if named at line 666 or 667.
Name of Seller's recipient for delivery, if any: Chad Pelisheck
Name of Buyer's recipient for delivery, if any: Tristin Yun
[NA] (2) Fax: fax transmission of the document or written notice to the following number:
Seller: (_____) _____ Buyer: (_____) _____
[NA] (3) Commercial: depositing the document or written notice, fees prepaid or charged to an account, with a commercial delivery service, addressed either to the Party, or to the Party's recipient for delivery, for delivery to the Party's address at line 675 or 676.
[NA] (4) U.S. Mail: depositing the document or written notice, postage prepaid, in the U.S. Mail, addressed either to the Party, or to the Party's recipient for delivery, for delivery to the Party's address.
Address for Seller: _____
Address for Buyer: _____
[X] (5) Email: electronically transmitting the document or written notice to the email address.
Email Address for Seller: cpelishek@harrison.wi.gov
Email Address for Buyer: tristinio@yahoo.com
[PERSONAL DELIVERY/ACTUAL RECEIPT] Personal delivery to, or Actual Receipt by, any named Buyer or Seller constitutes personal delivery to, or Actual Receipt by, all Buyers or Sellers.

[X] **ADDENDA:** The attached Map is/are made part of this Offer.

This Offer was drafted by [Licensee and Firm] Teresa Knuth - NAI Pfefferle

WIRE FRAUD WARNING! Wire Fraud is a real and serious risk. Never trust wiring instructions sent via email. Funds wired to a fraudulent account are often impossible to recover.

Criminals are hacking emails and sending fake wiring instructions by impersonating a real estate agent, Firm, lender, title company, attorney or other source connected to your transaction. These communications are convincing and professional in appearance but are created to steal your money. The fake wiring instructions may even be mistakenly forwarded to you by a legitimate source.

DO NOT initiate ANY wire transfer until you confirm wiring instructions IN PERSON or by YOU calling a verified number of the entity involved in the transfer of funds. Never use contact information provided by any suspicious communication.

Real estate agents and Firms ARE NOT responsible for the transmission, forwarding, or verification of any wiring or money transfer instructions.

(x) Tristin Yun 04/08/26
Buyer's Signature ▲ Print Name Here ▸ Sports House, LLC Date ▲

(x) _____
Buyer's Signature ▲ Print Name Here ▸ Date ▲

SELLER ACCEPTS THIS OFFER. THE WARRANTIES, REPRESENTATIONS AND COVENANTS MADE IN THIS OFFER SURVIVE CLOSING AND THE CONVEYANCE OF THE PROPERTY. SELLER AGREES TO CONVEY THE PROPERTY ON THE TERMS AND CONDITIONS AS SET FORTH HEREIN AND ACKNOWLEDGES RECEIPT OF A COPY OF THIS OFFER.

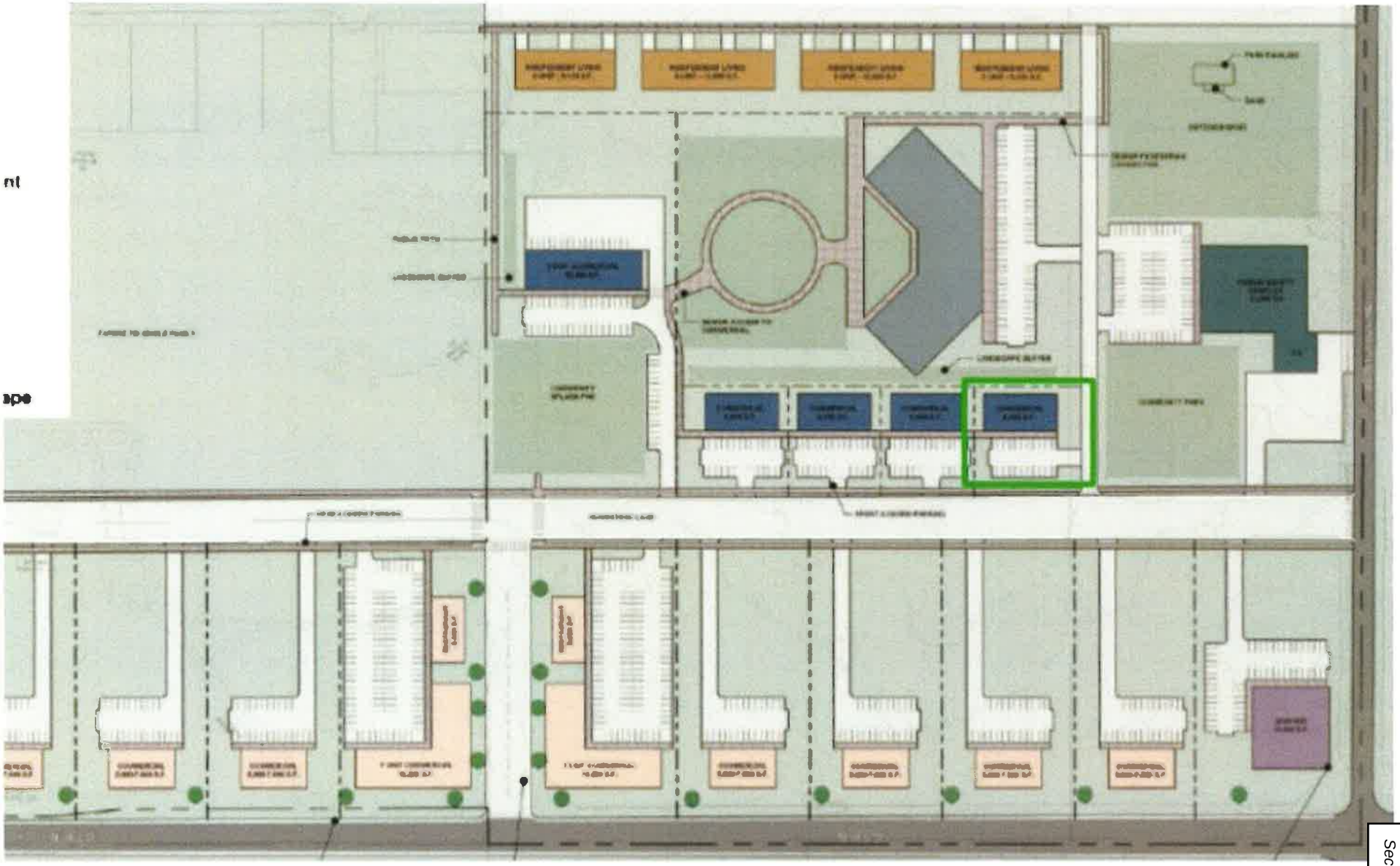
(x) _____
Seller's Signature ▲ Print Name Here ▸ Chad Pelisheck, Manager Date ▲

(x) _____
Seller's Signature ▲ Print Name Here ▸ Date ▲

This Offer was presented to Seller by [Licensee and Firm] _____

_____ on _____ at _____ a.m./p.m.

This Offer is rejected _____ _____ This Offer is countered [See attached counter] _____ _____
Seller Initials ▲ Date ▲ Seller Initials ▲ Date ▲



Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek**,** Village Manager **Meeting Date:** 4/28/2026

Title: Offer to Purchase for Lot 9: Crossroads Business Park

Recommended Action: Motion to approve the Offer to Purchase for Lot 9 in Crossroads Business Park William and Dana Fenili for $27,020.00.

Background and Additional Information:
The Owners plan to develop a building for a startup contractor business on this lot.

Budget Impacts: $27,020.00 revenue

Attachments: Offer to Purchase

WB-15 COMMERCIAL OFFER TO PURCHASE

LICENSEE DRAFTING THIS OFFER ON April 21, 2026 **[DATE] IS (AGENT OF BUYER)**
(~~AGENT OF SELLER/LISTING FIRM) (AGENT OF BUYER AND SELLER)~~ STRIKE THOSE NOT APPLICABLE

The Buyer, William D. Fenili, Dana J. Fenili,
offers to purchase the Property known as Lot 9, Crossroads Business Park, Friendship Dr.
_____ [e.g., Street Address, Parcel Number(s), legal description, or insert additional description, if any, at lines 625-642, or attach as an addendum per line 668] in the Village of Harrison, County of Calumet Wisconsin, on the following terms:

PURCHASE PRICE The purchase price is Twenty-Seven Thousand Twenty
_____ Dollars ($27,020.00).

INCLUDED IN PURCHASE PRICE Included in purchase price is the Property, all Fixtures on the Property as of the date stated on line 1 of this Offer (unless excluded at lines 20-23), and the following additional items: ---
_____
_____
_____

All personal property included in purchase price will be transferred by bill of sale or ---

NOTE: The terms of this Offer, not the listing contract or marketing materials, determine what items are included or not included.

NOT INCLUDED IN PURCHASE PRICE Not included in purchase price is Seller's personal property (unless included at lines 12-15) and the following: ---
_____
_____
_____.

CAUTION: Identify trade fixtures owned by tenant, if applicable, and Fixtures that are on the Property (see lines 26-34) to be excluded by Seller or that are rented and will continue to be owned by the lessor.

"Fixture" is an item of property which is physically attached to or so closely associated with land or improvements so as to be treated as part of the real estate, including, without limitation, physically attached items not easily removable without damage to the premises, items specifically adapted to the premises and items customarily treated as fixtures, including, but not limited to, all: garden bulbs; plants; shrubs and trees; screen and storm doors and windows; electric lighting fixtures; window shades; curtain and traverse rods; blinds and shutters; central heating and cooling units and attached equipment; water heaters and treatment systems; sump pumps; attached or fitted floor coverings; awnings; attached antennas; garage door openers and remote controls; installed security systems; central vacuum systems and accessories; in-ground sprinkler systems and component parts; built-in appliances; ceiling fans; fences; storage buildings on permanent foundations and docks/piers on permanent foundations. A Fixture does not include trade fixtures owned by tenants of the Property.

CAUTION: Exclude Fixtures not owned by Seller such as rented fixtures. See lines 20-23.

BINDING ACCEPTANCE This Offer is binding upon both Parties only if a copy of the accepted Offer is delivered to Buyer on or before April 29, 2026. Seller may keep the Property on the market and accept secondary offers after binding acceptance of this Offer.

CAUTION: This Offer may be withdrawn prior to delivery of the accepted Offer.

ACCEPTANCE Acceptance occurs when all Buyers and Sellers have signed one copy of the Offer, or separate but identical copies of the Offer.

CAUTION: Deadlines in the Offer are commonly calculated from acceptance. Consider whether short term deadlines running from acceptance provide adequate time for both binding acceptance and performance.

CLOSING This transaction is to be closed on or before 10/29/26
_____ at the place selected by Seller, unless otherwise agreed by the Parties in writing. If the date for closing falls on Saturday, Sunday, or a federal or a state holiday, the closing date shall be the next Business Day.

CAUTION: To reduce the risk of wire transfer fraud, any wiring instructions received should be independently verified by phone or in person with the title company, financial institution, or entity directing the transfer. The real estate licensees in this transaction are not responsible for the transmission or forwarding of any wiring or money transfer instructions.

EARNEST MONEY

■ EARNEST MONEY of $ --- accompanies this Offer.
If Offer was drafted by a licensee, receipt of the earnest money accompanying this Offer is acknowledged.
■ EARNEST MONEY of $ --- will be mailed, or commercially, electronically or personally delivered within --- days ("5" if left blank) after acceptance.

All earnest money shall be delivered to and held by (listing Firm) (drafting Firm) (other identified as ---) STRIKE THOSE NOT APPLICABLE (listing Firm if none chosen; if no listing Firm, then drafting Firm; if no Firm then Seller).

CAUTION: If a Firm does not hold earnest money, an escrow agreement should be drafted by the Parties or an attorney as lines 64-84 do not apply. If someone other than Buyer pays earnest money, consider a special disbursement agreement.

■ THE BALANCE OF PURCHASE PRICE will be paid in cash or equivalent at closing unless otherwise agreed in writing.

■ DISBURSEMENT IF EARNEST MONEY HELD BY A FIRM: If negotiations do not result in an accepted offer and the earnest money is held by a Firm, the earnest money shall be promptly disbursed (after clearance from payer's depository institution if earnest money is paid by check) to the person(s) who paid the earnest money. At closing, earnest money shall be disbursed according to the closing statement. If this Offer does not close, the earnest money shall be disbursed according to a written disbursement agreement signed by all Parties to this Offer. If said disbursement agreement has not been delivered to the Firm holding the earnest money within 60 days after the date set for closing, that Firm may disburse the earnest money: (1) as directed by an attorney who has reviewed the transaction and does not represent Buyer or Seller; (2) into a court hearing a lawsuit involving the earnest money and all Parties to this Offer; (3) as directed by court order; (4) upon authorization granted within this Offer; or (5) any other disbursement required or allowed by law. The Firm may retain legal services to direct disbursement per (1) or to file an interpleader action per (2) and the Firm may deduct from the earnest money any costs and reasonable attorneys' fees, not to exceed $250, prior to disbursement.

■ LEGAL RIGHTS/ACTION: The Firm's disbursement of earnest money does not determine the legal rights of the Parties in relation to this Offer. Buyer's or Seller's legal right to earnest money cannot be determined by the Firm holding the earnest money. At least 30 days prior to disbursement per (1), (4) or (5) above, where the Firm has knowledge that either Party disagrees with the disbursement, the Firm shall send Buyer and Seller written notice of the intent to disburse by certified mail. If Buyer or Seller disagrees with the Firm's proposed disbursement, a lawsuit may be filed to obtain a court order regarding disbursement. Small Claims Court has jurisdiction over all earnest money disputes arising out of the sale of residential property with one-to-four dwelling units. Buyer and Seller should consider consulting attorneys regarding their legal rights under this Offer in case of a dispute. Both Parties agree to hold the Firm harmless from any liability for good faith disbursement of earnest money in accordance with this Offer or applicable Department of Safety and Professional Services regulations concerning earnest money. See Wis. Admin. Code Ch. REEB 18.

TIME IS OF THE ESSENCE "Time is of the Essence" as to: (1) earnest money payment(s); (2) binding acceptance; (3) occupancy; (4) date of closing; (5) contingency Deadlines STRIKE AS APPLICABLE and all other dates and Deadlines in this Offer except:---. If "Time is of the Essence" applies to a date or Deadline, failure to perform by the exact date or Deadline is a breach of contract. If "Time is of the Essence" does not apply to a date or Deadline, then performance within a reasonable time of the date or Deadline is allowed before a breach occurs.

PROPERTY CONDITION REPRESENTATIONS Seller represents to Buyer that as of the date of acceptance Seller has no notice or knowledge of Conditions Affecting the Property or Transaction (lines 104-173) other than those identified in Seller's disclosure report dated --- and a Real Estate Condition Report, if applicable, dated ---, which was/were received by Buyer prior to Buyer signing this Offer and which is/are made a part of this offer by reference COMPLETE DATE OR STRIKE AS APPLICABLE and ---

INSERT CONDITIONS NOT ALREADY INCLUDED IN THE DISCLOSURE OR CONDITION REPORT(S).

CAUTION: If the Property includes 1-4 dwelling units, a Real Estate Condition Report containing the disclosures provided in Wis. Stat. § 709.03 may be required. Excluded from this requirement are sales of property that has never been inhabited, sales exempt from the real estate transfer fee, and sales by certain court-appointed fiduciaries, for example, personal representatives, who have never occupied the Property. Buyer may have rescission rights per Wis. Stat. § 709.05.

"Conditions Affecting the Property or Transaction" are defined to include:

a. Defects in the structure or structural components on the Property, e.g. roof, foundation (including cracks, seepage, and bulges), basement or other walls.

b. Defects in mechanical systems, e.g. HVAC (including the air filters and humidifiers), electrical, plumbing, septic, wells, fire safety, security or lighting.

c. Defects in a well on the Property or in a well that serves the Property, including unsafe well water, a joint well serving the Property or any Defect related to a joint well serving the Property.

d. Water quality issues caused by unsafe concentrations of or unsafe conditions relating to lead.

e. Defects in septic system or other private sanitary disposal system on or serving the Property or any out-of-service septic system serving the Property not closed or abandoned according to applicable regulations.

f. Underground or aboveground storage tanks presently or previously on the Property for storage of flammable or combustible liquids, including but not limited to gasoline and heating oil, or any Defects in such tanks presently or previously on the Property; LP tanks on the Property or any defects in such LP tanks.

g. Defect or contamination caused by unsafe concentrations of, or unsafe conditions relating to, lead in paint, lead in

presence of asbestos or asbestos-containing materials, radon, radium in water supplies, mold, pesticides or hazardous or toxic substances on the Property.

h. Manufacture of or spillage of methamphetamine (meth) or other hazardous or toxic substances on the Property.

i. Zoning or building code violations, any land division involving the Property for which required state or local permits had not been obtained, nonconforming structures or uses, conservation easements.

j. Special purpose district, such as a drainage district, lake district, sanitary district or sewer district, that has the authority to impose assessments against the real property located within the district.

k. Proposed, planned or commenced construction of public improvements which may result in special assessments or otherwise materially affect the Property or the present use of the Property.

l. Federal, state or local regulations requiring repairs, alterations or corrections of an existing condition, such as orders to correct building code violations.

m. Flooding, standing water, drainage problems or other water problems on or affecting the Property.

n. Material damage from fire, wind, floods, earthquake, expansive soils, erosion or landslides.

o. Nearby airports, freeways, railroads or landfills, or significant odor, noise, water intrusion or other irritants emanating from neighboring property.

p. Current or previous termite, powder post beetle, or carpenter ant infestations or Defects caused by animal, reptile, or insect infestations.

q. Property or portion of the Property in a floodplain, wetland or shoreland zoning area under local, state or federal regulations.

r. Property is subject to a mitigation plan required under administrative rules of the department of Natural Resources related to county shoreland zoning ordinances, which obligates the owner of the Property to establish or maintain certain measures related to shoreland conditions and which is enforceable by the county.

s. Nonowners having rights to use part of the Property, other than public rights-of-way, including, but not limited to, private rights-of-way and private easements, other than recorded utility easements; lack of legal access or access restrictions; restrictive covenants and deed restrictions; shared fences, walls, wells, driveways, signage or other shared usages; or leased parking.

t. Boundary or lot line disputes, encroachments, or encumbrances affecting the Property.

u. High voltage electric (100 KV or greater) or steel natural gas transmission lines located on but not directly serving the Property.

v. Structure on the Property designated as a historic building, all or any part of the Property located in a historic district, or burial sites or archeological artifacts on the Property.

w. All or part of the land has been assessed as agricultural land, the owner has been assessed a use-value conversion charge or the payment of a use-value conversion charge has been deferred.

x. All or part of the Property is subject to, enrolled in or in violation of a certified farmland preservation zoning district or a farmland preservation agreement, or a Forest Crop, Managed Forest Law (see disclosure requirements in Wis. Stat. § 710.12), Conservation Reserve or a comparable program.

y. A pier is attached to the Property that is not in compliance with state or local pier regulations, a written agreement affecting riparian rights related to the Property; or the bed of the abutting navigable waterway is owned by a hydroelectric operator.

z. A dam is totally or partially located on the Property; or an ownership interest in a dam not located on the Property will be transferred with the Property because the dam is owned collectively by a homeowners' association, lake district, or similar group of which the Property owner is a member.

aa. Government investigation or private assessment/audit of environmental matters conducted.

bb. Presence of or a Defect caused by unsafe concentrations of, unsafe conditions relating to, or the storage of hazardous or toxic substances on neighboring properties.

cc. Owner's receipt of notice of property tax increases, other than normal annual increases, or notice or knowledge of a pending property reassessment, remodeling that may increase the property's assessed value, or pending special assessments.

dd. Agreements that bind subsequent owners of the property, such as a lease agreement or an extension of credit from an electric cooperative.

ee. Remodeling, replacements, or repairs affecting the Property's structure or mechanical systems that were done or additions to the Property that were made during the owner's period of ownership without the required permits.

ff. Rented items located on the Property or items affixed to or closely associated with the Property.

gg. Owner is a foreign person as defined in the Foreign Investment in Real Property Tax Act in 26 IRC § 1445(f).

hh. Other Defects affecting the Property, including, without limitation, drainage easement or grading problems; or excessive sliding, settling, earth movement or upheavals.

PROPOSED USE CONTINGENCIES: This Offer is contingent upon Buyer obtaining, at Buyer's expense documentation required by any optional provisions checked on lines 185-197 below. The optional provisions lines 185-197 shall be deemed satisfied unless Buyer, within ___--- days ("30" if left blank) after acceptance, delivers: (1) written notice to Seller specifying those optional provisions checked below that cannot be satisfied and (2) written evidence substantiating why each specific provision referred to in Buyer's notice cannot be satisfied. Upon delivery of Buyer's notice, this Offer shall be null and void. Seller agrees to cooperate with Buyer as necessary to satisfy the contingency provisions checked at lines 185-197.

Proposed Use: Buyer is purchasing the Property for the purpose of:Carpenter's Workshop

_____

_____ **[insert proposed use and type and size of building, if applicable; e.g. restaurant/tavern with capacity of 350 and 3 second floor dwelling units].**

N/A **ZONING:** Verification of zoning and that the Property's zoning allows Buyer's proposed use described at lines 181-183.

N/A **EASEMENTS AND RESTRICTIONS:** Copies of all public and private easements, covenants and restrictions affecting the Property and a written determination by a qualified independent third party that none of these prohibit or significantly delay or increase the costs of the proposed use or development identified at lines 181-183.

N/A **APPROVALS:** All applicable governmental permits, approvals and licenses, as necessary and appropriate, or the final discretionary action by the granting authority prior to the issuance of such permits, approvals and licenses, for the following items related to Buyer's proposed use: _____

_____ or delivering written notice to Seller if the item(s) cannot be obtained or can only be obtained subject to conditions which significantly increase the cost of Buyer's proposed use described at lines 181-183.

N/A **ACCESS TO PROPERTY:** Written verification that there is legal vehicular access to the Property from public roads.

N/A **LAND USE APPROVAL/PERMITS:** This Offer is contingent upon (Buyer)(Seller) STRIKE ONE ("Buyer" if neither stricken) obtaining the following, including all costs: a CHECK ALL THAT APPLY: ☐ rezoning; ☐ conditional use permit; ☐ variance; ☐ other _____ for the Property for its proposed use described at lines 181-183. Seller agrees to cooperate with Buyer as necessary to satisfy this contingency. Buyer shall deliver, within _____ days of acceptance, written notice to Seller if any item cannot be obtained, in which case this Offer shall be null and void.

N/A **MAP OF THE PROPERTY:** This Offer is contingent upon (Buyer obtaining) (Seller providing) STRIKE ONE ("Seller providing" if neither is stricken) a _____ survey (ALTA/NSPS Land Title Survey if survey type is not specified) dated subsequent to the date of acceptance of this Offer and prepared by a registered land surveyor, within _____ days ("30" if left blank) after acceptance, at (Buyer's) (Seller's) STRIKE ONE ("Seller's" if neither is stricken) expense. The map shall show minimum of _____ acres, maximum of _____ acres, the legal description of the Property, the Property's boundaries and dimensions, visible encroachments upon the Property, the location of improvements, if any, and: _____

_____.

STRIKE AND COMPLETE AS APPLICABLE Additional map features which may be added include, but are not limited to: staking of all corners of the Property; identifying dedicated and apparent streets; lot dimensions; total acreage or square footage; utility installations; easements or rights-of-way. Such survey shall be in satisfactory form and accompanied by any required surveyor's certificate sufficient to enable Buyer to obtain removal of the standard survey exception(s) on the title policy.

CAUTION: Consider the cost and the need for map features before selecting them. Also consider the time required to obtain the map when setting the deadline.

This contingency shall be deemed satisfied unless Buyer, within 5 days after the deadline for delivery of said map, delivers to Seller a copy of the map and a written notice which identifies: (1) a significant encroachment; (2) information materially inconsistent with prior representations; (3) failure to meet requirements stated within this contingency; or (4) the existence of conditions that would prohibit the Buyer's intended use of the Property described at lines 181-183. Upon delivery of Buyer's notice, this Offer shall be null and void. Once the deadline for delivery has passed, if Seller was responsible to provide the map and failed to timely deliver the map to Buyer, Buyer may terminate this Offer if Buyer delivers a written notice of termination to Seller prior to Buyer's Actual Receipt of said map from Seller.

N/A **DOCUMENT REVIEW CONTINGENCY:** This Offer is contingent upon Seller delivering the following documents to Buyer within _____ days ("30" if left blank) after acceptance: CHECK THOSE THAT APPLY; STRIKE AS APPROPRIATE

☐ Documents evidencing the sale of the Property has been properly authorized, if Seller is a business entity

☐ A complete inventory of all furniture, fixtures, equipment and other personal property included in this transaction which is consistent with representations made prior to and in this Offer.

☐ Uniform Commercial Code lien search as to the personal property included in the purchase price, showing the Property to be free and clear of all liens, other than liens to be released prior to or at closing.

☐ Rent roll.

☐ Other _____

_____

Additional items which may be added include, but are not limited to: building, construction or compo previous environmental site assessments, surveys, title commitments and policies, maintenance ag contracts relating to the Property, existing permits and licenses, recent financial operating statements, current and future rental agreements, notices of termination and non-renewal, and assessment notices.

All documents Seller delivers to Buyer shall be true, accurate, current and complete. Buyer shall keep all such documents confidential and disclose them to third parties only to the extent necessary to implement other provisions of this Offer. Buyer shall return all documents (originals and any reproductions) to Seller if this Offer is terminated.

■ CONTINGENCY SATISFACTION: This contingency shall be deemed satisfied unless Buyer, within_____days ("5" if left blank) after the deadline for delivery of the documents, delivers to Seller a written notice indicating this contingency has not been satisfied. Such notice shall identify which document(s) have not been timely delivered or do not meet the standard set forth for the document(s). Upon delivery of such notice, this Offer shall be null and void.

[N/A] **ENVIRONMENTAL EVALUATION CONTINGENCY:** This Offer is contingent upon a qualified independent environmental consultant of Buyer's choice conducting an Environmental Site Assessment of the Property (see lines 274-291), at (Buyer's) (Seller's) expense [STRIKE ONE] ("Buyer's" if neither is stricken), which discloses no Defects.

NOTE: "Defect" as defined on lines 523-525 means a condition that would have a significant adverse effect on the value of the Property; that would significantly impair the health or safety of future occupants of the Property; or that if not repaired, removed or replaced would significantly shorten or adversely affect the expected normal life of the premises.

For the purpose of this contingency, a Defect is defined to also include a material violation of environmental laws, a material contingent liability affecting the Property arising under any environmental laws, the presence of an underground storage tank(s) or material levels of hazardous substances either on the Property or presenting a significant risk of contaminating the Property due to future migration from other properties. Defects do not include conditions the nature and extent of which Buyer had actual knowledge or written notice before signing the Offer.

■ CONTINGENCY SATISFACTION: This contingency shall be deemed satisfied unless Buyer, within _____ days ("30" if left blank) after acceptance, delivers to Seller a copy of the Environmental Site Assessment report and a written notice listing the Defect(s) identified in the Environmental Site Assessment report to which Buyer objects (Notice of Defects).

CAUTION: A proposed amendment is not a Notice of Defects and will not satisfy this notice requirement.

■ RIGHT TO CURE: Seller (shall) (shall not) [STRIKE ONE] ("shall" if neither is stricken) have a right to cure the Defects. If Seller has the right to cure, Seller may satisfy this contingency by:

(1) delivering written notice to Buyer within _____ ("10" if left blank) days after Buyer's delivery of the Notice of Defects stating Seller's election to cure Defects;
(2) curing the Defects in a good and workmanlike manner; and
(3) delivering to Buyer a written report detailing the work done no later than three days prior to closing.

This Offer shall be null and void if Buyer makes timely delivery of the Notice of Defects and written Environmental Site Assessment report and:

(1) Seller does not have a right to cure; or
(2) Seller has a right to cure but:
  (a) Seller delivers written notice that Seller will not cure; or
  (b) Seller does not timely deliver the written notice of election to cure.

■ ENVIRONMENTAL SITE ASSESSMENT: An "Environmental Site Assessment" (also known as a "Phase|Site Assessment") may include, but is not limited to: (1) an inspection of the Property; (2) a review of the ownership and use history of the Property, including a search of title records showing private ownership of the Property for a period of 80 years prior to the visual inspection; (3) a review of historic and recent aerial photographs of the Property, if available; (4) a review of environmental licenses, permits or orders issued with respect to the Property (5) an evaluation of results of any environmental sampling and analysis that has been conducted on the Property; and (6) a review to determine if the Property is listed in any of the written compilations of sites or facilities considered to pose a threat to human health or the environment including the National Priorities List, the Department of Nature Resources' (DNR) Registry of Waste Disposal Sites, the DNR's Contaminated Lands Environmental Action Network, and the DNR's Remediation and Redevelopment (RR) Sites Map including the Geographical Information System (GIS) Registry and related resources. Any Environmental Site Assessment performed under this Offer shall comply with generally recognized industry standards (e.g. current American Society of Testing and Materials "Standard Practice for Environmental Site Assessments"), and state and federal guidelines, as applicable.

CAUTION: Unless otherwise agreed an Environmental Site Assessment does not include subsurface testing of the soil or groundwater or other testing of the Property for environmental pollution. If further investigation is required, insert provisions for a Phase II Site Assessment (collection and analysis of samples), Phase III Environmental Site Assessment (evaluation of remediation alternatives) or other site evaluation at lines 625-642 or attach as an addendum per line 668.

INSPECTIONS AND TESTING Buyer may only conduct inspections or tests if specific contingencies are included as a part of this Offer. An "inspection" is defined as an observation of the Property, which does not include an appraisal or testing of the Property, other than testing for leaking carbon monoxide, or testing for leaking LP gas or natural gas used as a fuel source, which are hereby authorized. A "test" is defined as the taking of samples of materials such as soils, water, a

building materials from the Property for laboratory or other analysis of these materials. Seller agrees t
inspectors, testers and appraisers reasonable access to the Property upon advance notice, if necessar
contingencies in this Offer. Buyer or licensees or both may be present at all inspections and testing. Except as otherwise provided, Seller's authorization for inspections does not authorize Buyer to conduct testing of the Property.

NOTE: Any contingency authorizing testing should specify the areas of the Property to be tested, the purpose of the test (e.g., to determine if environmental contamination is present), any limitations on Buyer's testing and any other material terms of the contingency.

Buyer agrees to promptly restore the Property to its original condition after Buyer's inspections and testing are completed unless otherwise agreed to with Seller. Buyer agrees to promptly provide copies of all inspection and testing reports to Seller. Seller acknowledges that certain inspections or tests may detect environmental pollution which may be required to be reported to the Wisconsin Department of Natural Resources.

N/A **INSPECTION CONTINGENCY:** This contingency only authorizes inspections, not testing (see lines 292-306).

(1) This Offer is contingent upon a qualified independent inspector(s) conducting an inspection(s) of the Property which discloses no Defects.

(2) This Offer is further contingent upon a qualified independent inspector or independent qualified third party performing an an inspection of _____

_____

(list any Property feature(s) to be separately inspected, e.g., dumpsite, etc.) which discloses no Defects.

(3) Buyer may have follow-up inspections recommended in a written report resulting from an authorized inspection, provided they occur prior to the Deadline specified at line 320. Each inspection shall be performed by a qualified independent inspector or independent qualified third party.

Buyer shall order the inspection(s) and be responsible for all costs of inspection(s).

CAUTION: Buyer should provide sufficient time for the primary inspection and/or any specialized inspection(s), as well as any follow-up inspection(s).

This contingency shall be deemed satisfied unless Buyer, within _____ days ("20" if left blank) after acceptance, delivers to Seller a copy of the inspection report(s) dated after the date on line 1 of this Offer and a written notice listing the Defect(s) identified in the inspection report(s) to which Buyer objects (Notice of Defects).

CAUTION: A proposed amendment is not a Notice of Defects and will not satisfy this notice requirement.

For the purpose of this contingency, Defects do not include conditions the nature and extent of which Buyer had actual knowledge or written notice before signing the Offer.

NOTE: "Defect" as defined on lines 523-525 means a condition that would have a significant adverse effect on the value of the Property; that would significantly impair the health or safety of future occupants of the Property; or that if not repaired, removed or replaced would significantly shorten or adversely affect the expected normal life of the premises.

■ **RIGHT TO CURE:** Seller (shall)(shall not) STRIKE ONE ("shall" if neither is stricken) have the right to cure the Defects. If Seller has the right to cure, Seller may satisfy this contingency by:

(1) delivering written notice to Buyer within 10 days of Buyer's delivery of the Notice of Defects stating Seller's election to cure Defects;

(2) curing the Defects in a good and workmanlike manner; and

(3) delivering to Buyer a written report detailing the work done no later than three days prior to closing.

This Offer shall be null and void if Buyer makes timely delivery of the Notice of Defects and written inspection report(s) and:

(1) Seller does not have the right to cure; or

(2) Seller has the right to cure but:

(a) Seller delivers written notice that Seller will not cure; or

(b) Seller does not timely deliver the written notice of election to cure.

IF LINE 342 IS NOT MARKED OR IS MARKED N/A LINES 392-403 APPLY.

N/A **FINANCING COMMITMENT CONTINGENCY:** This Offer is contingent upon Buyer being able to obtain a written _____ [loan type or specific lender, if any] first mortgage loan commitment as described below, within _____ days after acceptance of this Offer. The financing selected shall be in an amount of not less than $_____ for a term of not less than _____ years, amortized over not less than _____ years. Initial monthly payments of principal and interest shall not exceed $ _____. Buyer acknowledges that lender's required monthly payments may also include 1/12th of the estimated net annual real estate taxes, hazard insurance premiums, and private mortgage insurance premiums. The mortgage shall not include a prepayment premium. Buyer agrees to pay discount points in an amount not to exceed _____ % ("0" if left blank) of the loan. If Buyer is using multiple loan sources or obtaining a construction loan or land contract financing, describe at lines 625-642 or in an addendum attached per line 668. Buyer agrees to pay all customary loan and closing costs, wire fees, and loan origination fees, to promptly apply for a mortgage loan, and to provide evidence of application promptly upon request of Seller. Seller agrees to allow lender's appraiser access to the Property.

■ LOAN AMOUNT ADJUSTMENT: If the purchase price under this Offer is modified, any financed amount, unless otherwise provided, shall be adjusted to the same percentage of the purchase price as in this contingency and the monthly payments shall be adjusted as necessary to maintain the term and amortization stated above.

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CHECK AND COMPLETE APPLICABLE FINANCING PROVISION AT LINE 358 or 359.

☐ **FIXED RATE FINANCING:** The annual rate of interest shall not exceed _____%.

☐ **ADJUSTABLE RATE FINANCING:** The initial interest rate shall not exceed _____%. The initial interest rate shall be fixed for _____ months, at which time the interest rate may be increased not more than _____% ("2" if left blank) at the first adjustment and by not more than _____% ("1" if left blank) at each subsequent adjustment. The maximum interest rate during the mortgage term shall not exceed the initial interest rate plus _____% ("6" if left blank). Monthly payments of principal and interest may be adjusted to reflect interest changes.

NOTE: If purchase is conditioned on Buyer obtaining financing for operations or development consider adding a contingency for that purpose.

■ SATISFACTION OF FINANCING COMMITMENT CONTINGENCY: If Buyer qualifies for the loan described in this Offer or another loan acceptable to Buyer, Buyer agrees to deliver to Seller a copy of a written loan commitment. This contingency shall be satisfied if, after Buyer's review, Buyer delivers to Seller a copy of a written loan commitment (even if subject to conditions) that is:

(1) signed by Buyer; or

(2) accompanied by Buyer's written direction for delivery.

Delivery of a loan commitment by Buyer's lender or delivery accompanied by a notice of unacceptability shall not satisfy this contingency.

CAUTION: The delivered loan commitment may contain conditions Buyer must yet satisfy to obligate the lender to provide the loan. Buyer understands delivery of a loan commitment removes the Financing Commitment Contingency from the Offer and shifts the risk to Buyer if the loan is not funded.

■ SELLER TERMINATION RIGHTS: If Buyer does not deliver a loan commitment on or before the Deadline on line 344. Seller may terminate this Offer if Seller delivers a written notice of termination to Buyer prior to Seller's Actual Receipt of written loan commitment from Buyer.

■ FINANCING COMMITMENT UNAVAILABILITY: If a financing commitment is not available on the terms stated in this Offer (and Buyer has not already delivered an acceptable loan commitment for other financing to Seller), Buyer shall promptly deliver written notice to Seller of same including copies of lender(s)' rejection letter(s) or other evidence of unavailability.

N/A **SELLER FINANCING:** Seller shall have 10 days after the earlier of:

(1) Buyer delivery of written notice of evidence of unavailability as noted in lines 380-383; or

(2) the Deadline for delivery of the loan commitment set on line 344

to deliver to Buyer written notice of Seller's decision to finance this transaction with a note and mortgage under the same terms set forth in this Offer, and this Offer shall remain in full force and effect, with the time for closing extended accordingly. If Seller's notice is not timely given, the option for Seller to provide financing shall be considered waived. Buyer agrees to cooperate with and authorizes Seller to obtain any credit information reasonably appropriate to determine Buyer's credit worthiness for Seller financing.

IF THIS OFFER IS NOT CONTINGENT ON FINANCING COMMITMENT Within ___---___ days ("7" if left blank) after acceptance, Buyer shall deliver to Seller either:

(1) reasonable written verification from a financial institution or third party in control of Buyer's funds that Buyer has, at the time of verification, sufficient funds to close; or

(2) _____

_____ [Specify documentation Buyer agrees to deliver to Seller].

If such written verification or documentation is not delivered, Seller has the right to terminate this Offer by delivering written notice to Buyer prior to Seller's Actual Receipt of a copy of Buyer's written verification. Buyer may or may not obtain mortgage financing but does not need the protection of a financing commitment contingency. Seller agrees to allow Buyer's appraiser access to the Property for purposes of an appraisal. Buyer understands and agrees that this Offer is not subject to the appraisal meeting any particular value, unless this Offer is subject to an appraisal contingency, nor does the right of access for an appraisal constitute a financing commitment contingency.

N/A **APPRAISAL CONTINGENCY:** This Offer is contingent upon Buyer or Buyer's lender having the Property appraised at Buyer's expense by a Wisconsin licensed or certified independent appraiser who issues an appraisal report dated subsequent to the date stated on line 1 of this Offer, indicating an appraised value for the Property equal to or greater than the agreed upon purchase price.

This contingency shall be deemed satisfied unless Buyer, within _____ days after acceptance, delivers to Seller a copy of the appraisal report indicating an appraised value less than the agreed upon purchase price, and a written notice objecting to the appraised value.

■ **RIGHT TO CURE:** Seller (shall)(shall not) **STRIKE ONE** ("shall" if neither is stricken) have the right to cure. If Seller has the right to cure, Seller may satisfy this contingency by delivering written notice to Buyer adjusting the purchase price to the value shown on the appraisal report within _____ days ("5" if left blank) after Buyer's delivery of the appraisal report and the notice objecting to the appraised value. Seller and Buyer agree to promptly execute an amendment initiated by either Party after delivery of Seller's notice, solely to reflect the adjusted purchase price.

This Offer shall be null and void if Buyer makes timely delivery of the notice objecting to appraised value appraisal report and:

(1) Seller does not have the right to cure; or

(2) Seller has the right to cure but:

(a) Seller delivers written notice that Seller will not adjust the purchase price; or

(b) Seller does not timely deliver the written notice adjusting the purchase price to the value shown on the appraisal report.

[N/A] **SECONDARY OFFER:** This Offer is secondary to a prior accepted offer. This Offer shall become primary upon delivery of written notice to Buyer that this Offer is primary. Unless otherwise provided, Seller is not obligated to give Buyer notice prior to any Deadline, nor is any particular secondary buyer given the right to be made primary ahead of other secondary buyers. Buyer may declare this Offer null and void by delivering written notice of withdrawal to Seller prior to delivery of Seller's notice that this Offer is primary. Buyer may not deliver notice of withdrawal earlier than _____ days ("7" if left blank) after acceptance of this Offer. All other Offer Deadlines that run from acceptance shall run from the time this Offer becomes primary.

CLOSING PRORATIONS The following items, if applicable, shall be prorated at closing, based upon date of closing values: real estate taxes, rents, prepaid insurance (if assumed), private and municipal charges, property owners or homeowners association assessments, fuel and ---

_____.

CAUTION: Provide basis for utility charges, fuel or other prorations if date of closing value will not be used.

Any income, taxes or expenses shall accrue to Seller, and be prorated at closing, through the day prior to closing.

Real estate taxes shall be prorated at closing based on CHECK BOX FOR APPLICABLE PRORATION FORMULA:

[X] The net general real estate taxes for the preceding year, or the current year if available (Net general real estate taxes are defined as general property taxes after state tax credits and lottery credits are deducted). NOTE: THIS CHOICE APPLIES IF NO BOX IS CHECKED.

[ ] Current assessment times current mill rate (current means as of the date of closing).

[ ] Sale price, multiplied by the municipality area-wide percent of fair market value used by the assessor in the prior year, or current year if known, multiplied by current mill rate (current means as of the date of closing).

[ ] _____.

CAUTION: Buyer is informed that the actual real estate taxes for the year of closing and subsequent years may be substantially different than the amount used for proration especially in transactions involving new construction, extensive rehabilitation, remodeling or area-wide re-assessment. Buyer is encouraged to contact the local assessor regarding possible tax changes.

[ ] Buyer and Seller agree to re-prorate the real estate taxes, through the day prior to closing based upon the taxes on the actual tax bill for the year of closing, with Buyer and Seller each owing his or her pro-rata share. Buyer shall, within 5 days of receipt, forward a copy of the bill to the forwarding address Seller agrees to provide at closing. The Parties shall re-prorate within 30 days of Buyer's receipt of the actual tax bill. Buyer and Seller agree this is a post-closing obligation and is the responsibility of the Parties to complete, not the responsibility of the real estate Firms in this transaction.

TITLE EVIDENCE

■ CONVEYANCE OF TITLE: **Upon payment of the purchase price, Seller shall convey the Property by warranty deed (trustee's deed if Seller is a trust, personal representative's deed if Seller is an estate or other conveyance as provided herein)**, free and clear of all liens and encumbrances, except: municipal and zoning ordinances and agreements entered under them, recorded easements for the distribution of utility and municipal services, recorded building and use restrictions and covenants, present uses of the Property in violation of the foregoing disclosed in Seller's disclosure report, and Real Estate Condition Report, if applicable, and in this Offer, general taxes levied in the year of closing and ---

_____

_____ (insert other allowable exceptions from title, if any) that constitutes merchantable title for purposes of this transaction. Seller, at Seller's cost, shall complete and execute the documents necessary to record the conveyance and pay the Wisconsin Real Estate Transfer Fee.

WARNING: Municipal and zoning ordinances, recorded building and use restrictions, covenants and easements may prohibit certain improvements or uses and therefore should be reviewed, particularly if Buyer contemplates making improvements to Property or a use other than the current use.

■ TITLE EVIDENCE: Seller shall give evidence of title in the form of an owner's policy of title insurance in the amount of the purchase price on a current ALTA form issued by an insurer licensed to write title insurance in Wisconsin. Seller shall pay all costs of providing title evidence to Buyer. Buyer shall pay the costs of providing the title evidence required by Buyer's lender and recording the deed or other conveyance.

~~■ GAP ENDORSEMENT: Seller shall provide a "gap" endorsement or equivalent gap coverage at (Seller's)(Buyer's)~~ **~~STRIKE ONE~~** ~~("Seller's" if neither stricken) cost to provide coverage for any liens or encumbrances first filed or recorded after the commitment date of the title insurance commitment and before the deed is recorded, subject to the title insurance policy conditions, exclusions and exceptions, provided the title company will issue the coverage. If a gap endorsement or~~

~~equivalent gap coverage is not available. Buyer may give written notice that title is not acceptable for closin~~ ~~480).~~

■ DELIVERY OF MERCHANTABLE TITLE: The required title insurance commitment shall be delivered to Buyer's attorney or Buyer not more than _____ days ("15" if left blank) after acceptance showing title to the Property as of a date no more than 15 days before delivery of such title evidence to be merchantable per lines 454-464, subject only to liens which will be paid out of the proceeds of closing and standard title insurance requirements and exceptions.

■ TITLE NOT ACCEPTABLE FOR CLOSING: If title is not acceptable for closing, Buyer shall notify Seller in writing of objections to title within _____ days ("15" if left blank) after delivery of the title commitment to Buyer or Buyer's attorney. In such event, Seller shall have _____ days ("15" if left blank) from Buyer's delivery of the notice stating title objections, to deliver notice to Buyer stating Seller's election to remove the objections by the time set for closing. If Seller is unable to remove said objections, Buyer shall have five days from receipt of notice thereof, to deliver written notice waiving the objections, and the time for closing shall be extended accordingly. If Buyer does not waive the objections, this Offer shall be null and void. Providing title evidence acceptable for closing does not extinguish Seller's obligations to give merchantable title to Buyer.

■ SPECIAL ASSESSMENTS/OTHER EXPENSES: Special assessments, if any, levied or for work actually commenced prior to the date stated on line 1 of this Offer shall be paid by Seller no later than closing. All other special assessments shall be paid by Buyer. "Levied" means the local municipal governing body has adopted and published a final resolution describing the planned improvements and the assessment of benefits.

CAUTION: Consider a special agreement if area assessments, property owners association assessments, special charges for current services under Wis. Stat. § 66.0627 or other expenses are contemplated. "Other expenses" are one-time charges or ongoing use fees for public improvements (other than those resulting in special assessments) relating to curb, gutter, street, sidewalk, municipal water, sanitary and storm water and storm sewer (including all sewer mains and hook-up/connection and interceptor charges), parks, street lighting and street trees, and impact fees for other public facilities, as defined in Wis. Stat. § 66.0617(1)(f).

LEASED PROPERTY If Property is currently leased and lease(s) extend beyond closing, Seller shall assign Seller's rights under said lease(s) and transfer all security deposits and prepaid rents thereunder to Buyer at closing. The terms of the (written) (oral) STRIKE ONE lease(s), if any, are ---

_____

_____ Insert additional terms, if any, at lines 625-642 or attach as an addendum per line 668.

N/A **ESTOPPEL LETTERS:** Seller shall deliver to Buyer no later than____ days ("7" if left blank) before closing, estoppel letters dated within ____ days ("15" if left blank) before closing, from each non-residential tenant, confirming the lease term, rent installment amounts, amount of security deposit, and disclosing any defaults, claims or litigation with regard to the lease or tenancy.

DEFINITIONS

■ ACTUAL RECEIPT: "Actual Receipt" means that a Party, not the Party's recipient for delivery, if any, has the document or written notice physically in the Party's possession, regardless of the method of delivery. If the document or written notice is electronically delivered, Actual Receipt shall occur when the Party opens the electronic transmission.

■ BUSINESS DAY: "Business Day" means a calendar day other than Saturday, Sunday, any legal public holiday under Wisconsin or Federal law, and any other day designated by the President such that the postal service does not receive registered mail or make regular deliveries on that day.

■ DEADLINES: "Deadlines" expressed as a number of "days" from an event, such as acceptance, are calculated by excluding the day the event occurred and by counting subsequent calendar days. The Deadline expires at Midnight on the last day. Additionally, Deadlines expressed as a specific number of Business Days are calculated in the same manner except that only Business Days are counted while other days are excluded. Deadlines expressed as a specific number of "hours" from the occurrence of an event, such as receipt of a notice, are calculated from the exact time of the event, and by counting 24 hours per calendar day. Deadlines expressed as a specific day of the calendar year or as the day of a specific event, such as closing, expire at Midnight of that day. "Midnight" is defined as 11:59 p.m. Central Time.

■ DEFECT: "Defect" means a condition that would have a significant adverse effect on the value of the Property; that would significantly impair the health or safety of future occupants of the Property; or that if not repaired, removed or replaced would significantly shorten or adversely affect the expected normal life of the premises.

■ FIRM: "Firm" means a licensed sole proprietor broker or a licensed broker business entity.

■ PARTY: "Party" means the Buyer or the Seller; "Parties" refers to both Buyer and Seller.

■ PROPERTY: Unless otherwise stated, "Property" means the real estate described at lines 4-8.

INCLUSION OF OPTIONAL PROVISIONS Terms of this Offer that are preceded by an OPEN BOX (☐) are part of this offer ONLY if the box is marked such as with an "X". They are not part of this offer if marked "N/A" or are left blank.

PROPERTY DIMENSIONS AND SURVEYS Buyer acknowledges that any land, building or room dimensions, or total acreage or building square footage figures, provided to Buyer by Seller or by a broker, may be approximate because of rounding, formulas used or other reasons, unless verified by survey or other means.

CAUTION: Buyer should verify total square footage formula, total square footage/acreage figures, and land, building or room dimensions, if material.

DISTRIBUTION OF INFORMATION Buyer and Seller authorize the agents of Buyer and Seller to: (i) dis the Offer to Buyer's lender, appraisers, title insurance companies and any other settlement service providers for the transaction as defined by the Real Estate Settlement Procedures Act (RESPA); (ii) report sales and financing concession data to multiple listing service sold databases; (iii) provide active listing, pending sale, closed sale and financing concession information and data, and related information regarding seller contributions, incentives or assistance, and third party gifts, to appraisers researching comparable sales, market conditions and listings, upon inquiry; and (iv) distribute copies of this Offer to the seller, or seller's agent, of another property that Seller intends on purchasing.

MAINTENANCE Seller shall maintain the Property and all personal property included in the purchase price until the earlier of closing or Buyer's occupancy, in materially the same condition it was in as of the date on line 1 of this Offer, except for ordinary wear and tear and changes agreed upon by Parties.

PROPERTY DAMAGE BETWEEN ACCEPTANCE AND CLOSING If, prior to closing, the Property is damaged in an amount not more than five percent of the purchase price, other than normal wear and tear, Seller shall promptly notify Buyer in writing, and will be obligated to restore the Property to materially the same condition it was in as of the date on line 1 of this Offer. Seller shall provide Buyer with copies of all required permits and lien waivers for the lienable repairs no later than closing. If the amount of damage exceeds five percent of the purchase price, Seller shall promptly notify Buyer in writing of the damage and this Offer may be terminated at option of Buyer. Should Buyer elect to carry out this Offer despite such damage, Buyer shall be entitled to the insurance proceeds, if any, relating to the damage to the Property, plus a credit towards the purchase price equal to the amount of Seller's deductible on such policy, if any. However, if this sale is financed by a land contract or a mortgage to Seller, any insurance proceeds shall be held in trust for the sole purpose of restoring the Property.

BUYER'S PRE-CLOSING WALK-THROUGH Within three days prior to closing, at a reasonable time pre-approved by Seller or Seller's agent, Buyer shall have the right to walk through the Property to determine that there has been no significant change in the condition of the Property, except for ordinary wear and tear and changes agreed upon by Parties, and that any Defects Seller has agreed to cure have been repaired in the manner agreed to by the Parties.

OCCUPANCY Occupancy of the entire Property shall be given to Buyer at time of closing unless otherwise provided in this Offer at lines 625-642 or in an addendum attached per line 668. At time of Buyer's occupancy, Property shall be in broom swept condition and free of all debris, refuse, and personal property except for personal property belonging to current tenants, or sold to Buyer or left with Buyer's consent. Occupancy shall be given subject to tenant's rights, if any.

DEFAULT Seller and Buyer each have the legal duty to use good faith and due diligence in completing the terms and conditions of this Offer. A material failure to perform any obligation under this Offer is a default that may subject the defaulting party to liability for damages or other legal remedies.

If Buyer defaults, Seller may:
(1) sue for specific performance and request the earnest money as partial payment of the purchase price; or
(2) terminate the Offer and have the option to: (a) request the earnest money as liquidated damages; or (b) sue for actual damages.

If Seller defaults, Buyer may:
(1) sue for specific performance; or
(2) terminate the Offer and request the return of the earnest money, sue for actual damages, or both.

In addition, the Parties may seek any other remedies available in law or equity. The Parties understand that the availability of any judicial remedy will depend upon the circumstances of the situation and the discretion of the courts. If either Party defaults, the Parties may renegotiate the Offer or seek nonjudicial dispute resolution instead of the remedies outlined above. By agreeing to binding arbitration, the Parties may lose the right to litigate in a court of law those disputes covered by the arbitration agreement.

NOTE: IF ACCEPTED, THIS OFFER CAN CREATE A LEGALLY ENFORCEABLE CONTRACT. BOTH PARTIES SHOULD READ THIS DOCUMENT CAREFULLY. THE FIRM AND ITS AGENTS MAY PROVIDE A GENERAL EXPLANATION OF THE PROVISIONS OF THE OFFER BUT ARE PROHIBITED BY LAW FROM GIVING ADVICE OR OPINIONS CONCERNING YOUR LEGAL RIGHTS UNDER THIS OFFER OR HOW TITLE SHOULD BE TAKEN AT CLOSING. AN ATTORNEY SHOULD BE CONSULTED IF LEGAL ADVICE IS NEEDED.

ENTIRE CONTRACT This Offer, including any amendments to it, contains the entire agreement of the Buyer and Seller regarding the transaction. All prior negotiations and discussions have been merged into this Offer. This agreement binds and inures to the benefit of the Parties to this Offer and their successors in interest.

NOTICE ABOUT SEX OFFENDER REGISTRY You may obtain information about the sex offender registry and persons registered with the registry by contacting the Wisconsin Department of Corrections on the Internet at http://www.doc.wi.gov or by telephone at (608) 240-5830.

FOREIGN INVESTMENT IN REAL PROPERTY TAX ACT (FIRPTA) Section 1445 of the Internal Revenue Code (IRC) provides that a transferee (Buyer) of a United States real property interest must pay or withhold as a tax up to 15% of the total "Amount Realized" in the sale if the transferor (Seller) is a "Foreign Person" and no exception from FIRPTA withholding applies. A "Foreign Person" is a nonresident alien individual, foreign corporation, foreign partnership, foreign trust, or foreign

estate. The "Amount Realized" is the sum of the cash paid, the fair market value of other property tran amount of any liability assumed by Buyer.

CAUTION: Under this law if Seller is a Foreign Person, and Buyer does not pay or withhold the tax amount, Buyer may be held directly liable by the U.S. Internal Revenue Service for the unpaid tax and a tax lien may be placed upon the Property.

Seller hereby represents that Seller is a non-Foreign Person, unless (1) Seller represents Seller is a Foreign Person in a condition report incorporated in this Offer per lines 93-95, or (2) no later than 10 days after acceptance, Seller delivers notice to Buyer that Seller is a Foreign Person, in which cases the provisions on lines 607-609 apply.

IF SELLER IS A NON-FOREIGN PERSON. Seller shall, no later than closing, execute and deliver to Buyer, or a qualified substitute (attorney or title company as stated in IRC § 1445), a sworn certification under penalties of perjury of Seller's non-foreign status in accordance with IRC § 1445. If Seller fails to timely deliver certification of Seller's non-foreign status, Buyer shall: (1) withhold the amount required to be withheld pursuant to IRC § 1445; or, (2) declare Seller in default of this Offer and proceed under lines 571-578.

IF SELLER IS A FOREIGN PERSON. If Seller has represented that Seller is a Foreign Person, Buyer shall withhold the amount required to be withheld pursuant to IRC § 1445 at closing unless the Parties have amended this Offer regarding amounts to be withheld, any withholding exemption to be applied, or other resolution of this provision.

COMPLIANCE WITH FIRPTA. Buyer and Seller shall complete, execute, and deliver, on or before closing, any instrument, affidavit, or statement needed to comply with FIRPTA, including withholding forms. If withholding is required under IRC § 1445, and the net proceeds due Seller are not sufficient to satisfy the withholding required in this transaction, Seller shall deliver to Buyer, at closing, the additional funds necessary to satisfy the applicable withholding requirement. Seller also shall pay to Buyer an amount not to exceed $1,000 for actual costs associated with the filing and administration of forms, affidavits, and certificates necessary for FIRPTA withholding and any withholding agent fees.

Any representations made by Seller with respect to FIRPTA shall survive the closing and delivery of the deed.

Firms, Agents, and Title Companies are not responsible for determining FIRPTA status or whether any FIRPTA exemption applies. The Parties are advised to consult with their respective independent legal counsel and tax advisors regarding FIRPTA.

N/A **SELLER PAYMENT OF COMPENSATION TO BUYER'S FIRM:** Seller agrees to pay to Buyer's Firm the amount of _____ (e.g., dollar amount, % of purchase price, etc.), toward Buyer's brokerage fees at closing. Payment made under this provision represents an economic adjustment only and does not create any agency relationship between Buyer's Firm and Seller, and the Parties agree Buyer's Firm is a direct and intended third party beneficiary of this contract.

ADDITIONAL PROVISIONS/CONTINGENCIES

-This is a CASH Offer, not subject to financing.
-Buyers have received a copy of the Village of Harrison Protective Covenants and Restrictions.
-Licensee, Jean Amel, is a relative of buyer and is acting as a real estate agent in this transaction on behalf of an immediate family member with the consent of all parties.
-Plat map is attached hereto.

TAX DEFERRED EXCHANGE If this Property is purchased or sold to accomplish an IRC § 1031 Tax Deferred exchange of like-kind property, both Parties agree to cooperate with any documentation necessary to complete the exchange. The exchangor shall hold the cooperating party harmless from any and all claims, costs or liabilities that may be incurred as a result of the exchange.

DELIVERY OF DOCUMENTS AND WRITTEN NOTICES Unless otherwise stated in this Offer, delivery of documents and written notices to a Party shall be effective only when accomplished by one of the authorized methods specified at lines 650-665.

(1) Personal: giving the document or written notice personally to the Party, or the Party's recipient for delivery if named at 652 or 653.

Name of Seller's recipient for delivery, if any: Chad Pelishek, Village of Harrison, WI

Name of Buyer's recipient for delivery, if any: Jean Amel, Premier Properties Realty, LLC

Authentisign ID: 6490E90F-EB3D-F111-8EF2-000D3A55CAFE

Property Address: Lot 9, Crossroads Business Park, Menasha, WI 54952 Pa

654 N/A (2) Fax: fax transmission of the document or written notice to the following number:
655 Seller: (_____) _____ Buyer: (_____) _____
656 N/A (3) Commercial: depositing the document or written notice, fees prepaid or charged to an account, with a
657 commercial delivery service, addressed either to the Party, or to the Party's recipient for delivery, for delivery to the Party's
658 address at line 661 or 662.
659 N/A (4) U.S. Mail: depositing the document or written notice, postage prepaid, in the U.S. Mail, addressed either to the
660 Party, or to the Party's recipient for delivery, for delivery to the Party's address.
661 Address for Seller: _____
662 Address for Buyer: _____
663 X (5) Email: electronically transmitting the document or written notice to the email address.
664 Email Address for Seller: cpelishek@harrison.wi.gov
665 Email Address for Buyer: Jean@TheAmelTeam.com
666 **PERSONAL DELIVERY/ACTUAL RECEIPT** Personal delivery to, or Actual Receipt by, any named Buyer or Seller
667 constitutes personal delivery to, or Actual Receipt by, all Buyers or Sellers.
668 X **ADDENDA:** The attached Plat Map is/~~are~~ made part of this Offer.
669 This Offer was drafted by [Licensee and Firm] Jean Amel, Premier Properties Realty, LLC

670 **WIRE FRAUD WARNING!** Wire Fraud is a real and serious risk. Never trust wiring instructions
671 sent via email. Funds wired to a fraudulent account are often impossible to recover.

672 Criminals are hacking emails and sending fake wiring instructions by impersonating a real estate
673 agent, Firm, lender, title company, attorney or other source connected to your transaction. These
674 communications are convincing and professional in appearance but are created to steal your
675 money. The fake wiring instructions may even be mistakenly forwarded to you by a legitimate
676 source.

677 DO NOT initiate ANY wire transfer until you confirm wiring instructions IN PERSON or by YOU
678 calling a verified number of the entity involved in the transfer of funds. Never use contact
679 information provided by any suspicious communication.

680 **Real estate agents and Firms ARE NOT responsible for the transmission, forwarding, or**
681 **verification of any wiring or money transfer instructions.**

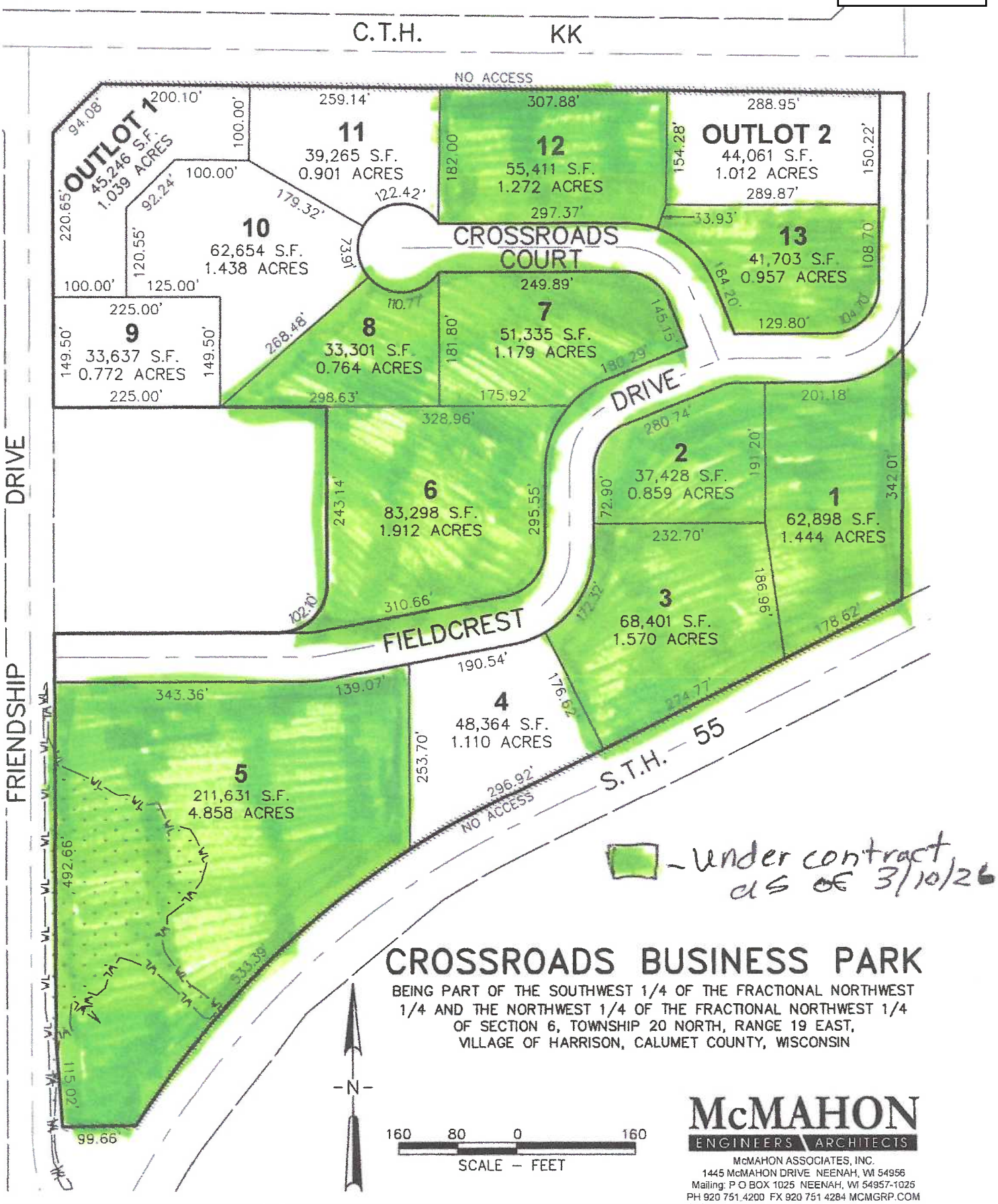
682 Buyer Entity Name (if any): _____

683 (x) William D. Fenili 04/21/26
684 Buyer's/Authorized Signature ▲ Print Name/Title Here ▶ William D. Fenili Date ▲
685 (x) Dana J. Fenili 04/21/26
686 Buyer's/Authorized Signature ▲ Print Name/Title Here ▶ Dana J. Fenili Date ▲
687

688 **SELLER ACCEPTS THIS OFFER. THE WARRANTIES, REPRESENTATIONS AND COVENANTS MADE IN THIS**
689 **OFFER SURVIVE CLOSING AND THE CONVEYANCE OF THE PROPERTY. SELLER AGREES TO CONVEY THE**
690 **PROPERTY ON THE TERMS AND CONDITIONS AS SET FORTH HEREIN AND ACKNOWLEDGES RECEIPT OF A**
691 **COPY OF THIS OFFER.**

692 Seller Entity Name (if any): _____

693 (x) _____
694 Seller's/Authorized Signature ▲ Print Name/Title Here ▶ Date ▲
695 (x) _____
696 Seller's/Authorized Signature ▲ Print Name/Title Here ▶ Date ▲
697 This Offer was presented to Seller by [Licensee and Firm] _____
698 _____ on _____ at _____ a.m./p.m.
699 This Offer is rejected _____ _____ This Offer is countered [See attached counter] _____ _____
700 Seller Initials ▲ Date ▲ Seller Initials ▲ Date ▲



McMAHON
ENGINEERS ARCHITECTS
McMAHON ASSOCIATES, INC.
1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O BOX 1025 NEENAH, WI 54957-1025
PH 920 751 4200 FX 920 751 4284 MCMGRP.COM

oseclar, W:\PROJECTS\H0006\092400507\CADD\Civil3D\Survey Documents\MARKETING MAP\Crossroads Business Park_SalesMap.dwg, Plot Date: 9/5/2024 7:29 AM

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek**,** Village Manager **Meeting Date:** 4/28/2026

Title: Crossroads Business Park: Real Estate Sales Commission- Lot 9

Recommended Action: Motion to approve the Real Estate Sales Commission agreement with Jean Amel Real Estate for Lot 9 in the Crossroads Business Park.

Background and Additional Information:
In 2023, the Board approve a policy to pay a sales commission for village owned land that is sold utilizing a real estate broker. Lot 9 in being sold by Jean Amel Real Estate and the request has been made to pay the broker a sales commission. Based on the purchase price the commission would be about $1,620.

Budget Impacts: $1,620 from TID 2 Land Proceeds

Attachments: MOU for Real Estate Sales Commission

VILLAGE OF HARRISON
VILLAGE OWNED LAND REAL ESTATE SALES COMMISSION
MEMORANDUM OF UNDERSTANDING (MOU)

1. The Village of Harrison will pay a commission, up to 6% of the sale price of the subject property, to the Real Estate Agent identified below (the "Agent") for successfully securing a client buyer of available vacant land in the Village of Harrison, subject to all of the following conditions:

   (a) The Agent shall be an eligible real estate broker licensed to conduct business within the State of Wisconsin.

   (b) The Agent submitting an accepted written Offer to Purchase.

   (c) The Agent and Village signed and returned this Real Estate MOU prior to any land transaction negotiations.

   (d) The Agent and Village have not already communicated with the Village prior to contracting and/or securing the Agent's services.

   (e) Agents are required to communicate and coordinate client activities through the Village staff for purposes of coordinating permitting, zoning, and/or Offer to Purchase conditions, as well as securing publicly financing business incentives. Agents understand and accept that Harrison will continue to market the subject properties, independent and/or in conjunction with other public or private entities.

   (f) The business/development must conform to the Village's Zoning Ordinance.

   (g) The full commission amount will be provided to the Agent during the successful subject property closing.

   (h) The Village reserves the right to adjust its property sales prices used in determining the commission for good and sufficient reasons, as determined by the Village. Such adjustment would likely occur if the sale price is significantly different than recent comparable property sales.

   (i) All commissions are subject to the Village of Harrison Village Board approval.

2. This MOU shall be in effect for one year, or until the effective date of the Harrison Board approval resolution terminating its real estate sales commission payment policy, whichever is earlier.

JEAN AMEL #15969-90 Jean Amel — 4-22-26
Agent Name and WI Real Estate License # — Date

_____ — _____
_____, Village President — Date

_____ — _____
_____, Village Clerk — Date

RESOLUTION V2023-26

VILLAGE OF HARRISON

Calumet and Outagamie Counties

RESOLUTION ESTABLISHING A SELLING POLICY FOR VILLAGE OWNED LAND.

WHEREAS, the Village recognizes the real estate brokers works on commission based on the sales of property, and

WHEREAS, the Village will pay a commission up to 6% of the sale price of village owned properties, to an eligible real estate broker licensed to conduct business within the State of Wisconsin (herein referred to as "Agents") for successfully securing a client buyer of available vacant land, and

WHEREAS, the agent needs to submit a written Offer to Purchase, and

WHEREAS, the Agent and Village have signed and returned a Village of Harrison Real Estate Sale Commission Memorandum of Understanding (MOU) prior to any land transaction negotiations. Said MOU shall be in effect for one year, or until the effective date of the Village board resolution terminating the real estate commission payment policy, whichever is earlier, and

WHEREAS, the Agent's client has not already communicated with the Village prior to contracting and/or securing the Agent's services, and

WHEREAS, Agents are required to communicate and coordinate client activities through Village staff for the purposes of coordinating permitting, zoning and/or Offer to Purchase conditions, as well as securing publicly financed business development incentives. Agents understand and accept that Harrison will continue to market the subject property, independent and/or in conjunction with other public or private entities, and

WHEREAS, the business must conform to the Village's Zoning Ordinance, and

WHEREAS, the full commission amount will be provided to the Agent during the successful subject property closing, and

WHEREAS, the Village reserves the right to adjust Village owned sales prices used in determining the commission for good and sufficient reasons, as determined by the Village. Such adjustment would likely occur if the sale price is significantly different than recent comparable property sales, and

WHEREAS, all commission are subject to the Village Board approval.

NOW, THEREFORE, BE IT RESOLVED, that Village staff be authorized to negotiate, subject to final approval from the Village board, a payment of commission to licensed real estate brokers should an acceptable land purchaser be approved by the Village board.

Adopted by the Board of Trustees of the Village of Harrison this 19th day of December, 2023.

VILLAGE OF HARRISON

By: _____
Allison Blackmer, Village President

Attest: _____
Vicki Tessen, Village Clerk-Treasurer

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek, Village Manager **Meeting Date:** 4/28/2026

Title:. Various Payment Requests

Recommended Action: Motion to approve the various payments for under contract work totaling $563,668.45.

Background and Additional Information:

Payments for Fire Station 70 Project:

1. Fire Station 70- Miron Construction - $307,857.07
2. Fire Station 70 – Johnson and Jonet - $116,411.23
3. Fire Station 70 – IKM- $60,705.00
4. Fire Station 70 – VOE Power Systems - $78,695.15

Budget Impacts: Payments - Capital Borrowings

Attachments: Various Payment Request Documents.

Docusign Envelope ID: FDF3BE3C-8B5C-49F1-89C8-59B43E09803B

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: Village of Harrison
W5298 State Road 114
Menasha, WI 54952

PROJECT: Village of Harrison Fire Rescue Station 70
W5662 Manitowoc Rd
Harrison, WI 54915

APPLICATION NO.: 7
PERIOD TO : 03/31/2026
PROJECT NOS.: 250890
INVOICE NO.: 250890-0007
CONTRACT DATE : 08/01/2025

Distribution to:
☐ OWNER
☐ ARCHITECT
☐ CONTRACTOR
☐
☐

FROM CONTRACTOR: Miron Construction Co., Inc.
PO Box 1372
Green Bay, WI 54305-1372

ARCHITECT: Wendel Companies
800 Wisconsin St, Bldg D04
Ste 202, Mailbox 2
Eau Claire, WI 54703

CONTRACT FOR: Village of Harrison Fire Rescue Station 70

APPLICATION AND CERTIFICATE FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation sheet is attached.

1. ORIGINAL CONTRACT SUM	$	6,868,866.00
2. Net change by change orders	$	10,898.82
3. CONTRACT SUM TO DATE (Line1 +/- 2)	$	6,879,764.82
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	$	4,353,844.21
5. RETAINAGE: (Total retainage Column I of G703)	$	217,692.23
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	$	4,136,151.98
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	$	3,828,294.91
8. CURRENT PAYMENT DUE	$	307,857.07
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	$	2,743,612.84

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Order approved in previous months by Owner		10,898.82	0.00
APPROVED THIS MONTH			
Number	Date Approved		
Current Total:		0.00	0.00
Net Change by Change Orders			10,898.82

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This document was produced at 13:12:08 on 03/25/2026 under Order No 20240046063 which expires on 07/24/2026, and is not for resale. User Notes:

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for payment were issued and payments received from the Owner, and that current payment shown herein is now due.

WARNING: DO NOT CHANGE ESTABLISHED PAYMENT INSTRUCTIONS FOR PAYMENTS TO MIRON CONSTRUCTION CO., INC.. Miron Construction Co., Inc. does not change its bank routing or account numbers. Do not accept or rely upon emails or correspondence requesting changes to Miron Construction Co., Inc.'s established payment instructions. Any change to Miron Construction Co., Inc.'s payment instructions can only be made by a fully executed Change Order to the Agreement between Owner and Miron Construction Co., Inc..

Contractor: Miron Construction Co., Inc.
By: [signature] Date: March 25, 2026
State of: Wisconsin
County of: Winnebago
Subscribed and sworn to before me this 25 day of March 2026
Notary Public: michelle a Sommerfeld
My Commission expires: 07.10.2026

MICHELLE A SOMMERFELD NOTARY PUBLIC STATE OF WISCONSIN

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of Work is in accordance with the Contract Documents, and the Contractor is entitled to the payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....$ 307,857.07

(Attach explanation If amount certified differs from the amount applied for. Initial figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: Wendel Companies
By: Signed by: Robert Bartsch 486264C3A79E429... Date: 4/10/2026

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Docusign Envelope ID: FDF3BE3C-8B5C-49F1-89C8-59B43E09803B

Miron Construction Co., Inc.

CONTINUATION SHEET AIA DOCUMENT G703

AIA DOCUMENT G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
In tabulation below, amounts are stated to the nearest cent.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 7
APPLICATION DATE: 03/25/2026 INVOICE NO.:
PERIOD TO: 03/31/2026 250890-0007
PROJECT NO: 250890

A	B	C	D	E	F	G		H	I
			WORK COMPLETED (D+E)						
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION	THIS PERIOD	MATERIAL PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE	PER-%(G/C)	BALANCE TO FINISH	RETAINAGE
005	Contract 01 - Bonds	12,022.00	12,022.00	0.00	0.00	12,022.00	100	0.00	601.10
010	Contract 01 - Mobilization	10,000.00	10,000.00	0.00	0.00	10,000.00	100	0.00	500.00
015	Contract 01 - GC's/GR's	158,008.00	94,800.00	15,800.00	0.00	110,600.00	70	47,408.00	5,530.00
020	Contract 01 - Earthwork	306,064.00	216,500.00	0.00	0.00	216,500.00	71	89,564.00	10,825.00
025	Contract 01 - Asphalt Paving	167,420.00	0.00	0.00	0.00	0.00	0	167,420.00	0.00
030	Contract 01 - Concrete Sitework	79,000.00	0.00	0.00	0.00	0.00	0	79,000.00	0.00
035	Contract 01 - Pavement Markings	3,410.00	0.00	0.00	0.00	0.00	0	3,410.00	0.00
040	Contract 01 - Fencing	30,538.00	0.00	0.00	0.00	0.00	0	30,538.00	0.00
045	Contract 01 - Site Utilities	138,000.00	138,000.00	0.00	0.00	138,000.00	100	0.00	6,900.00
050	Contract 02 - Bonds	49,065.00	49,065.00	0.00	0.00	49,065.00	100	0.00	2,453.25
055	Contract 02 - Mobilization	20,000.00	20,000.00	0.00	0.00	20,000.00	100	0.00	1,000.00
060	Contract 02 - GC's/GR's	374,918.75	224,946.00	37,491.00	0.00	262,437.00	70	112,481.75	13,121.85
065	Contract 02 - CIP Concrete Labor	311,671.00	281,977.00	0.00	0.00	281,977.00	90	29,694.00	14,098.85
070	Contract 02 - CIP Concrete Materials	275,000.00	219,025.00	0.00	0.00	219,025.00	80	55,975.00	10,951.25
075	Contract 02 - Precast Labor	15,525.00	15,525.00	0.00	0.00	15,525.00	100	0.00	776.25
080	Contract 02 - Precast Materials	58,077.12	58,077.12	0.00	0.00	58,077.12	100	0.00	2,903.86
085	Contract 02 - Masonry Labor	667,996.00	485,228.42	55,000.00	0.00	540,228.42	81	127,767.58	27,011.45
090	Contract 02 - Masonry Materials	450,004.00	445,135.06	0.00	0.00	445,135.06	99	4,868.94	22,256.75
095	Contract 02 - Steel Labor	229,440.75	206,300.00	20,000.00	0.00	226,300.00	99	3,140.75	11,315.00
100	Contract 02 - Steel Materials	484,480.75	473,000.00	5,000.00	0.00	478,000.00	99	6,480.75	23,900.00
105	Contract 02 - General Trades Labor	276,171.50	106,000.00	38,000.00	0.00	144,000.00	52	132,171.50	7,199.99
110	Contract 02 - General Trades Materials	121,725.00	38,100.00	8,000.00	0.00	46,100.00	38	75,625.00	2,305.00

Docusign Envelope ID: FDF3BE3C-8B5C-49F1-89C8-59B43E09803B

Miron Construction Co., Inc.

CONTINUATION SHEET AIA DOCUMENT G703

AIA DOCUMENT G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
Contractor's signed Certification is attached.
In tabulation below, amounts are stated to the nearest cent.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 7
APPLICATION DATE: 03/25/2026 INVOICE NO.:
PERIOD TO: 03/31/2026 250890-0007
PROJECT NO: 250890

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED (D+E) FROM PREVIOUS APPLICATION	WORK COMPLETED (D+E) THIS PERIOD	MATERIAL PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE	PER-%(G/C)	BALANCE TO FINISH	RETAINAGE
115	Contract 02 - Architectural Casework	140,966.00	3,000.00	0.00	0.00	3,000.00	2	137,966.00	150.00
120	Contract 02 - Insulation	83,752.00	0.00	83,752.00	0.00	83,752.00	100	0.00	4,187.60
125	Contract 02 - Fire Safing	13,640.00	0.00	0.00	0.00	0.00	0	13,640.00	0.00
130	Contract 02 - Joint Sealants	26,958.00	0.00	0.00	0.00	0.00	0	26,958.00	0.00
135	Contract 02 - Roofing	343,677.00	309,627.00	0.00	0.00	309,627.00	90	34,050.00	15,481.35
140	Contract 02 - Metal Panels	64,449.00	0.00	0.00	0.00	0.00	0	64,449.00	0.00
145	Contract 02 - Doors and Hardware Labor	216,181.13	15,000.00	0.00	0.00	15,000.00	7	201,181.13	750.00
150	Contract 02 - Doors and Hardware Materials	290,626.00	32,391.00	0.00	0.00	32,391.00	11	258,235.00	1,619.55
155	Contract 02 - Aluminum Storefront/ Windows Labor	90,383.00	2,703.27	0.00	0.00	2,703.27	3	87,679.73	135.16
160	Contract 02 - Aluminum Storefront/ Windows Materials	129,000.00	122,293.73	0.00	0.00	122,293.73	95	6,706.27	6,114.69
165	Contract 02 - Studs/ Gypsum Board Labor	244,695.00	211,145.00	25,000.00	0.00	236,145.00	97	8,550.00	11,807.25
170	Contract 02 - Studs/ Gypsum Board Materials	235,000.00	195,875.00	33,072.00	0.00	228,947.00	97	6,053.00	11,447.35
175	Contract 02 - Tile	104,767.00	0.00	0.00	0.00	0.00	0	104,767.00	0.00
180	Contract 02 - Ceilings Labor	50,665.00	0.00	0.00	0.00	0.00	0	50,665.00	0.00
185	Contract 02 - Ceilings Materials	41,990.00	0.00	0.00	0.00	0.00	0	41,990.00	0.00
190	Contract 02 - Flooring Labor	30,000.00	0.00	0.00	0.00	0.00	0	30,000.00	0.00
195	Contract 02 - Flooring Materials	47,150.00	0.00	0.00	0.00	0.00	0	47,150.00	0.00
200	Contract 02 - Epoxy Flooring	15,963.00	0.00	0.00	0.00	0.00	0	15,963.00	0.00
205	Contract 02 - Painting Labor	59,136.00	0.00	0.00	0.00	0.00	0	59,136.00	0.00
210	Contract 02 - Painting Materials	25,344.00	0.00	0.00	0.00	0.00	0	25,344.00	0.00
215	Contract 02 - Signs	23,169.00	0.00	0.00	0.00	0.00	0	23,169.00	0.00
220	Contract 02 - Blinds and Shades	20,430.00	0.00	0.00	0.00	0.00	0	20,430.00	0.00

Docusign Envelope ID: FDF3BE3C-8B5C-49F1-89C8-59B43E09803B

Miron Construction Co., Inc.

CONTINUATION SHEET AIA DOCUMENT G703

Page: 4

AIA DOCUMENT G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
In tabulation below, amounts are stated to the nearest cent.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NUMBER: 7
APPLICATION DATE: 03/25/2026 INVOICE NO.:
PERIOD TO: 03/31/2026 250890-0007
PROJECT NO: 250890

A	B	C	D	E	F	G		H	I
			WORK COMPLETED (D+E)						
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION	THIS PERIOD	MATERIAL PRESENTLY STORED	TOTAL COMPLETED AND STORED TO DATE	PER-%(G/C)	BALANCE TO FINISH	RETAINAGE
225	Contract 02 - Metal Casework Labor	3,000.00	0.00	0.00	0.00	0.00	0	3,000.00	0.00
230	Contract 02 - Metal Casework Materials	6,975.00	0.00	0.00	0.00	0.00	0	6,975.00	0.00
235	Contract 01 - Unsuitable Soil Compacted Fill Allowance	122,380.00	36,094.79	0.00	0.00	36,094.79	29	86,285.21	1,804.74
240	Contract 01 - Open Ex Rock Removal Allowance	68,750.00	0.00	0.00	0.00	0.00	0	68,750.00	0.00
245	Contract 01 - Lean Concrete Fill Allowance	37,813.00	0.00	0.00	0.00	0.00	0	37,813.00	0.00
250	Contract 01 - Pier/ Trench Rock Removal Allowance	68,750.00	0.00	0.00	0.00	0.00	0	68,750.00	0.00
255	Contract 02 - Moisture Mitigation Allowance	24,720.00	0.00	0.00	0.00	0.00	0	24,720.00	0.00
CO001	Change Order 001	7,953.75	7,953.75	0.00	0.00	7,953.75	100	0.00	397.69
CO002	Change Order 002	2,945.07	0.00	2,945.07	0.00	2,945.07	100	0.00	147.25
	Project Total:	***6,879,764.82***	***4,029,784.14***	***324,060.07***	***0.00***	***4,353,844.21***	***63***	***2,525,920.61***	***217,692.23***

AIA DOCUMENT G703 - APPLICATION AND CERTIFICATE FOR PAYMENT
THE AMERICAN INSTITUTE OF ARCHITECTS 1735 NEW YORK AVENUE NW WASHINGTON DC 20006

Docusign Envelope ID: 568D7952-1391-4FEC-A2CF-AA83CEDB4DE5

APPLICATION FOR PAYMENT

Remit To: **IKM Building Solutions**
11217 West Becher Street
West Allis WI 53227

To: Village of Harrison
W5298 State Road 114
Menasha WI 54952

Project: Village of Harrison Fire Rescue Station 70
Contract For: Village of Harrison
Application No: 742500907
Application Date 03/25/26
Period To: 03/31/26
Job No.: 7425009
Contract Date: 08/22/25
Customer No: 1065700
Contract No: 634501
Via Architect:
Architect's Project No:

Distribution to:

- ☐ OWNER
- ☐ ARCHITECT
- ☐ CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract. Schedule of Values is attached.

1. ORIGINAL CONTRACT SUM	$	665,863.00
2. NET CHANGE BY CHANGE ORDERS	$	0.00
3. CONTRACT SUM TO DATE (line 1 + 2)	$	665,863.00
4. TOTAL COMPLETED AND STORED TO DATE (Column G of Schedule of Values)	$	508,167.00
5. RETAINAGE:		
a. 5.00 % of Completed Work (Column D + E of Schedule of Values)	$	25,408.35
b. % of Stored Material (Column F of Schedule of Values)	$	0.00
Total Retainage (Line 5a + 5b or Total of Column I of Schedule of Values)	$	25,408.35
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	$	482,758.65
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Application)	$	422,053.65
8. CURRENT PAYMENT DUE	$	60,705.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	$	183,104.35

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	0.00	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order	0.00	

Contract For: **IKM Building Solutions**

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: IKM Building Solutions
By: _____ Date: 3-30-2026
State of: Wisconsin County of: Milwaukee
Notary Public:
My Commission expires: 02/22/2029

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... $60,705.00
(Attach explanation if the amount certified differs from the amount applied for in Line 8. Initial all figures on this Application and on the Shedule of Values that are changes to conform to the amount certified.)

ARCHITECT:
By: Robert Barteck Date: 4/10/2026
Signed by:
486264C3A79E429...

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract

Docusign Envelope ID: 568D7952-1391-4FEC-A2CF-AA83CEDB4DE5

Application No.: 742500907
Application Date: 03/25/26
Period To: 03/31/26
Architect's Project No.:

APPLICATION FOR PAYMENT - SCHEDULE OF VALUES

Use Column I on Contracts where variable retainage for line items may apply

(A) ITEM NO.	(B) DESCRIPTION OF WORK	(C) SCHEDULED VALUE	(D) WORK COMPLETED PREVIOUS APPLIC. (D+E)	(E) WORK COMPLETED THIS PERIOD	(F) MATERIALS PRESENTLY STORED (NOT IN D OR E)	(G) TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	(H) BALANCE TO FINISH (C-G)	(I) RETENTION
1	Mobilization / Demobilization	14,500.00	11,600.00	900.00	0.00	12,500.00	86.21	2,000.00	625.00
2	Material Handling	14,500.00	7,850.00	2,000.00	0.00	9,850.00	67.93	4,650.00	492.50
3	Project Management / Supervision	35,000.00	16,050.00	6,000.00	0.00	22,050.00	63.00	12,950.00	1,102.50
4	Labor - Underground Plumbing	75,453.00	63,300.00	0.00	0.00	63,300.00	83.89	12,153.00	3,165.00
5	Labor - Above Ground drain waste vent and water piping	91,069.00	39,700.00	22,000.00	0.00	61,700.00	67.75	29,369.00	3,085.00
6	Labor - Fixtures	36,400.00	3,500.00	0.00	0.00	3,500.00	9.62	32,900.00	175.00
7	Material - PVC drain waste and vent	39,481.00	34,500.00	1,200.00	0.00	35,700.00	90.42	3,781.00	1,785.00
8	Material - Copper water piping and fittings	80,814.00	53,500.00	16,000.00	0.00	69,500.00	86.00	11,314.00	3,475.00
9	Fixtures	171,729.00	136,500.00	0.00	0.00	136,500.00	79.49	35,229.00	6,825.00
10	Insulation	27,500.00	7,000.00	13,000.00	0.00	20,000.00	72.73	7,500.00	1,000.00
11	Gravel / Trucking	17,390.00	15,500.00	0.00	0.00	15,500.00	89.13	1,890.00	775.00
12	Machinery	39,673.00	37,165.00	0.00	0.00	37,165.00	93.68	2,508.00	1,858.25
13	Lift Rental	12,152.00	7,900.00	2,800.00	0.00	10,700.00	88.05	1,452.00	535.00
14	Permits and Bonding	6,340.00	6,340.00	0.00	0.00	6,340.00	100.00	0.00	317.00
15	Change Order #1	3,862.00	3,862.00	0.00	0.00	3,862.00	100.00	0.00	193.10
	Job Totals:	$665,863.00	$444,267.00	$63,900.00	$0.00	$508,167.00	76.32	$157,696.00	$25,408.35

Docusign Envelope ID: 7DE8ED14-0910-4AC6-BF3C-868AEBE530AB

AIA DOCUMENT G702
APPLICATION AND CERTIFICATION FOR PAYMENT

TO OWNER:
Village of Harrison
Menasha, WI 54952

PROJECT:
Harrison Fire-Rescue Station 70

FROM CONTRACTOR:
VOE Power & Systems LLC
Appleton, WI

VIA ARCHITECT:
Wendel Architecture, PC
Eau Claire, WI 54701

APPLICATION NO:	7
APPLICATION DATE:	3/18/26
PERIOD TO:	3/31/26
CONTRACT FOR:	Electrical
CONTRACT DATE:	8/1/2025
PROJECT NOS:	634501

Distribution to:
[X] ARCHITECT
[ ] OWNER
[ ]
[ ]
[ ]

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL SUBCONTRACT SUM		894,129.00
2. Net change by Change Orders		23,087.98
3. SUBCONTRACT SUM TO DATE (Line 1 ± 2)		917,216.98
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)		565,658.98
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	$28,099.90	
b. 5 % of Stored Material (Column F on G703)	$183.05	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	$	28,282.95
		28,282.95
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)		537,376.03
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		458,680.88
8. CURRENT PAYMENT DUE		78,695.15
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)		$379,840.95

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$23,412.99	$325.00
Total approved this Month	$0.00	$0.00
TOTALS	$23,412.98	$325.00
NET CHANGES by Change Order	$23,087.98	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Architect, and that current payment shown herein is now due.

CONTRACTOR: **VOE Power & Systems LLC**

By: _____ Date: 03/18/2026

State of: Wisconsin County of: Outagamie

Subscribed and sworn to before me this 18th Day Of March, 2026

Notary Public: Tiffany L Fenlon

My Commission expires: 07/16/2027

TIFFANY L FENLON NOTARY PUBLIC STATE OF WISCONSIN

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED . . . . . $ 78,695.15

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

Signed by: Robert Barteck 486264C3A79E429...

By: _____ Date: 4/10/2026

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Docusign Envelope ID: 7DE8ED14-0910-4AC6-BF3C-868AEBE530AB

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Subcontractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 7
APPLICATION DATE: 03/18/26
PERIOD TO: 03/31/26
WENDEL PROJECT NUMBER: 634501

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED	TOTAL COMPLETED AND STORED	%	BALANCE TO FINISH	RETAINAGE
005	Bonds	$12,000.00	$12,000.00			$12,000.00	100%		$600.00
010	Submittals	$15,000.00	$15,000.00			$15,000.00	100%		$750.00
015	Site Pole Bases - M	$20,000.00	$20,000.00			$20,000.00	100%		$1,000.00
020	Pole Bases, Trench, Conduit - L	$10,000.00	$10,000.00			$10,000.00	100%		$500.00
025	Electrical - M	$125,000.00	$90,000.00	$10,000.00		$100,000.00	80%	$25,000.00	$5,000.00
030	Electrical - L	$384,030.00	$203,000.00	$50,000.00		$253,000.00	66%	$131,030.00	$12,650.00
035	Fire Alarm - M	$9,623.00	$7,470.00			$7,470.00	78%	$2,153.00	$373.50
040	Fire Alarm - L	$20,000.00						$20,000.00	$0.00
045	Generator - M	$57,094.00						$57,094.00	$0.00
050	Generator - L	$25,000.00						$25,000.00	$0.00
055	Lighting - M	$66,202.00	$62,541.00		$3,661.00	$66,202.00	100%		$3,310.10
060	Lighting - L	$60,000.00						$60,000.00	$0.00
065	Structured Cabling - M	$17,298.00	$14,000.00			$14,000.00	81%	$3,298.00	$700.00
070	Structured Cabling - L	$17,000.00						$17,000.00	$0.00
075	Switchgear - M	$40,882.00	$40,882.00			$40,882.00	100%		$2,044.10
080	Switchgear - L	$15,000.00		$10,000.00		$10,000.00	67%	$5,000.00	$500.00
									$0.00
085	CO #1 - WE Energies Temp Power Invoice	$1,079.62	$1,079.62			$1,079.62	100%		$53.98
090	CO #2 - WE Energies Nov Consumption	$1,124.99	$1,124.99			$1,124.99	100%		$56.25
095	CO #3 - WE Energies Dec Consumption	$2,299.34	$2,299.34			$2,299.34	100%		$114.97
100	CO #4 - ASI#4 Fitness Room Rcpts	($325.00)	($325.00)			($325.00)	100%		($16.25)
105	CO #5 - ASI#9 SCBA Panel	$955.00		$955.00		$955.00	100%		$47.75
110	CO #6 - ASI#10.1 Card Read/Door Hrdwr	$5,983.00						$5,983.00	$0.00
115	CO #7 - ASI#11 Lighting & Flooring	$8,221.00		$8,221.00		$8,221.00	100%		$411.05
120	CO #8 - WE Energies Jan Consumption	$3,750.03	$3,750.03			$3,750.03	100%		$187.50
125									$0.00
130									$0.00
135									$0.00
	GRAND TOTALS	$917,216.98	$482,821.98	$79,176.00	$3,661.00	$565,658.98	62%	$351,558.00	$28,282.95

Docusign Envelope ID: 83F25BAD-C78A-4223-BDB7-7A19C197545E

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER:
Village of Harrison
W5298 State Rd. 114
Menasha WI 54952

FROM CONTRACTOR:
Johnson and Jonet Mechanical
1800 Sal St.
Green Bay WI 54302

PROJECT:
Fire Rescue Station 70
W5662 Manitowac Rd.
Harrison, WI

VIA ARCHITECT:
Wendel Architects
204 E. Grand Ave
Eau Claire WI 54701

APPLICATION #: 7
PERIOD TO: 03/31/26
PROJECT NOS: 634501
CONTRACT DATE: 08/05/25

Distribution to:
- [ ] Owner
- [ ] Const. Mgr
- [ ] Architect
- [ ] Contractor
- [ ]

CONTRACT FOR: Village Of Harrison Fire Rescue Station 70 HVAC

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM----------	$	1,062,700.00
2. Net change by Change Orders----------$	$	
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	$	1,062,700.00
4. TOTAL COMPLETED & STORED TO DATE-$ (Column G on Continuation Sheet)		722,848.23
5. RETAINAGE:		
a. 5.0% of Completed Work (Columns D+E on Continuation Sheet)	$	36,142.41
b. 5.0% of Stored Material (Column F on Continuation Sheet)	$	
Total Retainage (Line 5a + 5b or Total in Column 1 of Continuation Sheet--------	$	36,142.41
6. TOTAL EARNED LESS RETAINAGE---------- (Line 4 less Line 5 Total)	$	686,705.82
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)----------	$	570,294.59
8. CURRENT PAYMENT DUE----------	$	116,411.23
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	$	375,994.18

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

CONTRACTOR:

By: _____ Date: 3/31/26

State of: Wisconsin
County of: Brown
Subscribed and sworn to before me this 31st day of Mar-26

Notary Public: _____
My Commission expires: 06/29/26

JEREMIAH R. JOHNSON NOTARY PUBLIC STATE OF WISCONSIN

CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ---------- $ 116,411.23

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT Signed by: Robert Barteck 486264C3A79E429...

By: _____ Date: 4/10/2026

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

Docusign Envelope ID: 83F25BAD-C78A-4223-BDB7-7A19C197545E

CONTINUATION SHEET

ATTACHMENT TO PAY APPLICATION

PROJECT:
Fire Rescue Station 70
W5662 Manitowac Rd.
Harrison, WI

APPLICATION NUMBER: 7
APPLICATION DATE: 03/31/26
PERIOD TO: 31-Mar-26
ARCHITECT'S PROJECT NO: 634501

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed		Materials Presently Stored (Not In D or E)	Total Completed And Stored To Date (D + E + F)	% (G/C)	Balance To Finish (C - G)	Retainage
			From Previous Application (D + E)	This Period					
1	**Submittals**	3,000.00	3,000.00			3,000.00	100%		150.00
2	**Mobilize**	1,495.00	1,495.00			1,495.00	100%		74.75
3	**Pipe Fitter Labor**	125,000.00	44,000.00	40,000.00		84,000.00	67%	41,000.00	4,200.00
4	**Pipe Fitter Material**	121,000.00	107,500.00	5,000.00		112,500.00	93%	8,500.00	5,625.00
5	**HVAC Equipment**	185,000.00	185,000.00			185,000.00	100%		9,250.00
6	**Rentals**	7,000.00	3,000.00	2,000.00		5,000.00	71%	2,000.00	250.00
7	**Bonds**	9,850.00	9,850.00			9,850.00	100%		492.50
8	**Permits**	11,450.00	11,450.00			11,450.00	100%		572.50
9	**Controls Subcontractor**	117,830.00	97,697.32			97,697.32	83%	20,132.68	4,884.87
10	**Balancing Subcontractor**	13,675.00						13,675.00	
11	**Sheetmetal Sub Labor**	89,907.00	51,695.00	23,130.00		74,825.00	83%	15,082.00	3,741.25
12	**Sheetmetal Sub Material**	120,933.00	47,600.00	30,000.00		77,600.00	64%	43,333.00	3,880.00
13	**Insulation Subcontractor**	53,560.00		13,780.00		13,780.00	26%	39,780.00	689.00
14	**Demobilize**	1,500.00						1,500.00	
15	**Closeouts**	1,500.00						1,500.00	
16	**Temporary Heat Allowance**	200,000.00	38,022.77	8,628.14		46,650.91	23%	153,349.09	2,332.55
17									
18									
19									
20									
21									
22									
23									
24									
25									
26									
27									
28									
	SUBTOTALS PAGE 2	1,062,700.00	600,310.09	122,538.14		722,848.23	68%	339,851.77	36,142.41

Docusign Envelope ID: 83F25BAD-C78A-4223-BDB7-7A19C197545E

Qty	Description	Price Each	Extended Price
1	503368 LAKES	$916.59	$916.59
1	5056317 LAKES	$253.15	$253.15
1	5056637 LAKES	$502.95	$502.95
1	5059520 LAKES	$278.84	$278.84
1	5059521 LAKES	$359.80	$359.80
1	5059522 LAKES	$269.67	$269.67
1	5097274 LAKES	$1,243.47	$1,243.47
1	5097283 LAKES	$1,259.48	$1,259.48
1	5097286 LAKES	$593.29	$593.29
1	180478881-0001 SUNBELT	$1,830.80	$1,830.80
1	25-4793-90971 HOME DEPOT	$525.36	$525.36
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
		$0.00	$0.00
	Subtotal Materials Cost :		$8,033.40
0.0%	Tax on Materials		$0.00
	Total Materials Cost :		$8,033.40
	Hrs. - Pipe Fitter/Plumber Labor	$96.75	$0.00
2	Hrs. - Pipe Fitter/Plumber Labor	$96.75	$193.50
4	Hrs. - Foreman Pipe Fitter/Plumber Labor	$100.31	$401.24
		$0.00	$0.00
		$0.00	$0.00
		$0.00	$0.00
	Subtotal Labor Cost :		$594.74
0.0%	Labor - Small Tool Charge		$0.00
0.0%	Labor - Taxes and Insurance		$0.00
	Total Labor Cost :		$594.74
0	HVAC Test and Balance Sub-Contractor	$0.00	$0.00
0	Insulation Sub-Contractor	$0.00	$0.00
0	Sheetmetal Sub-Contractor	$0.00	$0.00
0	HVAC Controls Sub-Contractor	$0.00	$0.00
0	Misc	$0.00	$0.00
	Sub Contractor Cost:		$0.00
0.0%	Subcontractor mark up		$0.00
	Total Labor and MaterialsCost :		$8,628.14
0.0%	Labor and Material Mark up :		$0.00
	TOTAL QUOTE:		**$8,628.14**

Docusign Envelope ID: 83F25BAD-C78A-4223-BDB7-7A19C197545E

From: Jeff LeMahieu
To: Jeff LeMahieu
Subject: Fwd: [External] Your Electronic Receipt
Date: Tuesday, February 24, 2026 12:13:02 PM

Jeff LeMahieu
920-378-1232

Begin forwarded message:

From: The Home Depot <HomeDepot@order.homedepot.com>
Date: February 24, 2026 at 11:45:19 AM CST
To: jalanlemahieu@yahoo.com
Subject: Your Electronic Receipt

The Home Depot

Download our app

PO 25-4793-90971

Thank you fo provided a digital copy of your receipt below for your convenience. We look forward to seeing you again soon.

2595 EATON RD
GREEN BAY, WI 54311 (920)465-8237

4915 00061 13047 02/24/26 11:43 AM
SALE SELF CHECKOUT

756847000344 100' CORD <A>
12/3 100' RIDGID EXTENSION CORD
4@119.00 476.00
756847001143 2'TRI TAP <A> 21.97
12/3 2' RIDGID TRI TAP EXT CORD

SUBTOTAL 497.97
SALES TAX 27.39
TOTAL $525.36
XXXXXXXXXXXX5413 VISA
USD$ 525.36
AUTH CODE 114234/1613896 TA

Docusign Envelope ID: 83F25BAD-C78A-4223-BDB7-7A19C197545E

Contactless
AID A0000000031010 VISA CREDIT

P.O.#/JOB NAME: HARRISON
4915 02/24/26 11:43 AM

4915 61 13047 02/24/2026 4939

RETURN POLICY DEFINITIONS

	POLICY ID	DAYS	POLICY EXPIRES ON
A	1	90	05/25/2026

If you have any questions about your order, text "Support" to 38698, 24 hours a day, 7 days per week or call us at 800-430-3376 from 6am to 12 midnight ET, 7 days a week.

FOLLOW US:

Please do not reply to this email. To ensure you continue getting updates on your order, add homedepot@order.homedepot.com to your address book.

© 2026 Home Depot Product Authority, LLC. All rights reserved.
Local store prices may vary from those displayed. All offers may not be available in all areas.

Docusign Envelope ID: 83F25BAD-C78A-4223-BDB7-7A19C197545E

This email has been scanned for spam and viruses by Proofpoint Essentials. Click here to report this email as spam.

Docusign Envelope ID: 83F25BAD-C78A-4223-BDB7-7A19C197545E

LAKES GAS

INVOICE

Customer #:	31110325
Payment Terms:	30D
Invoice #:	5033668
Invoice Date	2026-02-19
Total Due	$916.59

920-989-1673
www.lakesgas.com

Johnson & Jonet Mechanical

1800 Sal Street
Green Bay, WI 54302

Make Check Payable to: Lakes Gas

Amount Enclosed: $ _____

Remit To:
Lakes Gas
26777 Fallbrook Ave
Wyoming, MN 55092

00311103250005033668000009165900000916593

Customer Name	Delivery/Service Address	Cust #	Invoice #	Inv Date
Johnson & Jonet Mechanical	W5662 Manitowoc Road - Menasha, WI 54952	31110325	5033668	2026-02-19

Quantity	Item Number	Description	Unit Price	TOTAL
509.50	Propane	Propane Delivered By: Ryan H on 02/19/2026 Starting Meter Reading: 0, Ending Meter Reading: 509.50	$1.7990	$916.59
		WI EXEMPT GOVERNMENT:		$0.00

Tank/Equipment: Fuel Tank - TOWN OF HARRISON PO 25-4793-90376

For Fuel or Service At:
W5662 Manitowoc Road - Menasha, WI 54952

Customer #:	**31110325**
Sub Total	**$916.59**
Charges	**$0.00**
Tax Total	**$0.00**
TOTAL DUE	**$916.59**

Docusign Envelope ID: 83F25BAD-C78A-4223-BDB7-7A19C197545E

LAKES GAS

INVOICE

Customer #:	31110325
Payment Terms:	30D
Invoice #:	5056317
PO #:	25-4793-90376
Invoice Date	2026-02-25
Total Due	$253.15

920-989-1673
www.lakesgas.com

Johnson & Jonet Mechanical

1800 Sal Street
Green Bay, WI 54302

Make Check Payable to: Lakes Gas

Amount Enclosed: $ _____

Remit To:
Lakes Gas
26777 Fallbrook Ave
Wyoming, MN 55092

00311103250005056317000002531500000253159

Customer Name	Delivery/Service Address	Cust #	Invoice #	Inv Date
Johnson & Jonet Mechanical	W5662 Manitowoc Road - Menasha, WI 54952	31110325	5056317	2026-02-25

Quantity	Item Number	Description	Unit Price	TOTAL
1.00	LAB-MISC	Labor Misc	$150.0000	$150.00
50.00	Propane	Propane Delivered By: on 02/25/2026 Starting Meter Reading: 0, Ending Meter Reading: 50.00	$1.7990	$89.95
		WI MANITOWOC COUNTY SALES TAX: WI WISCONSIN STATE SALES TAX 5.00%:		$1.20 $12.00

Tank/Equipment: Fuel Tank - TOWN OF HARRISON PO 25-4793-90376

For Fuel or Service At:
W5662 Manitowoc Road - Menasha, WI 54952

Customer #:	31110325
Sub Total	$239.95
Charges	$0.00
Tax Total	$13.20
TOTAL DUE	$253.15

02/25/2026 - Technician: Ryan Johnson - Work Performed: - Set additional 1000G temp tank. $150 $1.799/gallon. Jeff 920-378-1232

Docusign Envelope ID: 83F25BAD-C78A-4223-BDB7-7A19C197545E

LAKES GAS

INVOICE

Customer #:	31110325
Payment Terms:	30D
Invoice #:	5059520
PO #:	PO 25-4793-90376
Invoice Date	2026-02-26
Total Due	$278.84

920-989-1673
www.lakesgas.com

Johnson & Jonet Mechanical

1800 Sal Street
Green Bay, WI 54302

Make Check Payable to: Lakes Gas

Amount Enclosed: $ _____

Remit To:
Lakes Gas
26777 Fallbrook Ave
Wyoming, MN 55092

00311103250005059520000002788400000278841

Customer Name	Delivery/Service Address	Cust #	Invoice #	Inv Date
Johnson & Jonet Mechanical	W5662 Manitowoc Road - Menasha, WI 54952	31110325	5059520	2026-02-26

Quantity	Item Number	Description	Unit Price	TOTAL
150.00	Propane	Propane Delivered By: Ryan H on 02/26/2026 Starting Meter Reading: 0, Ending Meter Reading: 150.00	$1.7990	$269.85
1.00	Truck Charge-NonTax	Truck Charge-NonTax	$8.9900	$8.99
		WI EXEMPT GOVERNMENT:		$0.00

Tank/Equipment: Fuel Tank - TOWN OF HARRISON PO 25-4793-90376

For Fuel or Service At:
W5662 Manitowoc Road - Menasha, WI 54952

Customer #:	31110325
Sub Total	$278.84
Charges	$0.00
Tax Total	$0.00
TOTAL DUE	$278.84

Docusign Envelope ID: 83F25BAD-C78A-4223-BDB7-7A19C197545E

LAKES GAS

INVOICE

Customer #:	31110325
Payment Terms:	30D
Invoice #:	5056637
Invoice Date	2026-02-26
Total Due	$502.95

920-989-1673
www.lakesgas.com

Johnson & Jonet Mechanical

1800 Sal Street
Green Bay, WI 54302

Make Check Payable to: Lakes Gas

Amount Enclosed: $ _____

Remit To:
Lakes Gas
26777 Fallbrook Ave
Wyoming, MN 55092

00311103250005056637000005029500000502954

Customer Name	Delivery/Service Address	Cust #	Invoice #	Inv Date
Johnson & Jonet Mechanical	W5662 Manitowoc Road - Menasha, WI 54952	31110325	5056637	2026-02-26

Quantity	Item Number	Description	Unit Price	TOTAL
260.00	Propane	Propane Delivered By: Ryan H on 02/26/2026 Starting Meter Reading: 0, Ending Meter Reading: 260.00	$1.7990	$467.74
1.00	Truck Charge	Truck Charge	$8.9900	$8.99
		WI MANITOWOC COUNTY SALES TAX:		$2.38
		WI WISCONSIN STATE SALES TAX 5.00%:		$23.84

Tank/Equipment: Fuel Tank - TOWN OF HARRISON PO 25-4793-90376

For Fuel or Service At:
W5662 Manitowoc Road - Menasha, WI 54952

Customer #:	31110325
Sub Total	$476.73
Charges	$0.00
Tax Total	$26.22
TOTAL DUE	$502.95

Docusign Envelope ID: 83F25BAD-C78A-4223-BDB7-7A19C197545E

LAKES GAS

INVOICE

Customer #:	31110325
Payment Terms:	30D
Invoice #:	5059521
Invoice Date	2026-02-26
Total Due	$359.80

920-989-1673
www.lakesgas.com

Johnson & Jonet Mechanical

1800 Sal Street
Green Bay, WI 54302

Make Check Payable to: Lakes Gas

Amount Enclosed: $ _____

Remit To:
Lakes Gas
26777 Fallbrook Ave
Wyoming, MN 55092

00311103250005059521000003598000000359801

Customer Name	Delivery/Service Address	Cust #	Invoice #	Inv Date
Johnson & Jonet Mechanical	W5662 Manitowoc Road - Menasha, WI 54952	31110325	5059521	2026-02-26

Quantity	Item Number	Description	Unit Price	TOTAL
200.00	Propane	Propane Delivered By: Ryan H on 02/26/2026 Starting Meter Reading: 0, Ending Meter Reading: 200.00	$1.7990	$359.80
		WI EXEMPT GOVERNMENT:		$0.00

Tank/Equipment: Fuel Tank - TOWN OF HARRISON PO 25-4793-90376

For Fuel or Service At:
W5662 Manitowoc Road - Menasha, WI 54952

Customer #:	31110325
Sub Total	$359.80
Charges	$0.00
Tax Total	$0.00
TOTAL DUE	$359.80

Lakes Gas
553 Man-Cal Rd
Hollandtown, WI 54130-8947
920-989-1673
www.lakesgas.com

Docusign Envelope ID: 83F25BAD-C78A-4223-BDB7-7A19C197545E

LAKES GAS

INVOICE

Customer #:	31110325
Payment Terms:	30D
Invoice #:	5059522
PO #:	PO 25-4793-90376
Invoice Date	2026-02-26
Total Due	$269.67

920-989-1673
www.lakesgas.com

Johnson & Jonet Mechanical

1800 Sal Street
Green Bay, WI 54302

Make Check Payable to: Lakes Gas

Amount Enclosed: $ _____

Remit To:
Lakes Gas
26777 Fallbrook Ave
Wyoming, MN 55092

00311103250005059522000002696700000269675

Customer Name	Delivery/Service Address	Cust #	Invoice #	Inv Date
Johnson & Jonet Mechanical	W5662 Manitowoc Road - Menasha, WI 54952	31110325	5059522	2026-02-26

Quantity	Item Number	Description	Unit Price	TOTAL
149.90	Propane	Propane Delivered By: Ryan H on 02/26/2026 Starting Meter Reading: 0, Ending Meter Reading: 149.90	$1.7990	$269.67
		WI EXEMPT HOME HEAT:		$0.00

Tank/Equipment: Fuel Tank - TOWN OF HARRISON PO 25-4793-90376

For Fuel or Service At:
W5662 Manitowoc Road - Menasha, WI 54952

Customer #:	31110325
Sub Total	$269.67
Charges	$0.00
Tax Total	$0.00
TOTAL DUE	$269.67

Docusign Envelope ID: 83F25BAD-C78A-4223-BDB7-7A19C197545E

LAKES GAS

INVOICE

Customer #:	31110325
Payment Terms:	30D
Invoice #:	5097274
Invoice Date	2026-03-04
Total Due	$1,243.47

920-989-1673
www.lakesgas.com

Johnson & Jonet Mechanical

1800 Sal Street
Green Bay, WI 54302

Make Check Payable to: Lakes Gas

Amount Enclosed: $ _____

Remit To:
Lakes Gas
26777 Fallbrook Ave
Wyoming, MN 55092

00311103250005097274000012434700001243479

Customer Name	Delivery/Service Address	Cust #	Invoice #	Inv Date
Johnson & Jonet Mechanical	W5662 Manitowoc Road - Menasha, WI 54952	31110325	5097274	2026-03-04

Quantity	Item Number	Description	Unit Price	TOTAL
691.20	Propane	Propane Delivered By: Eric M on 03/04/2026 Starting Meter Reading: 0, Ending Meter Reading: 691.20	$1.7990	$1,243.47
		WI EXEMPT GOVERNMENT:		$0.00

Tank/Equipment: Fuel Tank - TOWN OF HARRISON PO 25-4793-90376

For Fuel or Service At:
W5662 Manitowoc Road - Menasha, WI 54952

Customer #:	31110325
Sub Total	$1,243.47
Charges	$0.00
Tax Total	$0.00
TOTAL DUE	$1,243.47

Lakes Gas
553 Man-Cal Rd
Hollandtown, WI 54130-8947
920-989-1673
www.lakesgas.com

Docusign Envelope ID: 83F25BAD-C78A-4223-BDB7-7A19C197545E

LAKES GAS

INVOICE

Customer #:	31110325
Payment Terms:	30D
Invoice #:	5097283
PO #:	PO 25-4793-90376
Invoice Date	2026-03-04
Total Due	$1,259.48

920-989-1673
www.lakesgas.com

Johnson & Jonet Mechanical

1800 Sal Street
Green Bay, WI 54302

Make Check Payable to: Lakes Gas

Amount Enclosed: $ _____

Remit To:
Lakes Gas
26777 Fallbrook Ave
Wyoming, MN 55092

00311103250005097283000012594800001259488

Customer Name	Delivery/Service Address	Cust #	Invoice #	Inv Date
Johnson & Jonet Mechanical	W5662 Manitowoc Road - Menasha, WI 54952	31110325	5097283	2026-03-04

Quantity	Item Number	Description	Unit Price	TOTAL
700.10	Propane	Propane Delivered By: Eric M on 03/04/2026 Starting Meter Reading: 0, Ending Meter Reading: 700.10	$1.7990	$1,259.48
		WI EXEMPT HOME HEAT:		$0.00

Tank/Equipment: Fuel Tank - TOWN OF HARRISON PO 25-4793-90376

For Fuel or Service At:
W5662 Manitowoc Road - Menasha, WI 54952

Customer #:	31110325
Sub Total	$1,259.48
Charges	$0.00
Tax Total	$0.00
TOTAL DUE	$1,259.48

Lakes Gas
553 Man-Cal Rd
Hollandtown, WI 54130-8947
920-989-1673
www.lakesgas.com

Docusign Envelope ID: 83F25BAD-C78A-4223-BDB7-7A19C197545E

LAKES GAS

INVOICE

Customer #:	31110325
Payment Terms:	30D
Invoice #:	5097286
PO #:	25-4793-90376
Invoice Date	2026-03-04
Total Due	$593.29

920-989-1673
www.lakesgas.com

Johnson & Jonet Mechanical

1800 Sal Street
Green Bay, WI 54302

Make Check Payable to: Lakes Gas

Amount Enclosed: $ _____

Remit To:
Lakes Gas
26777 Fallbrook Ave
Wyoming, MN 55092

00311103250005097286000005932900000593297

Customer Name	Delivery/Service Address	Cust #	Invoice #	Inv Date
Johnson & Jonet Mechanical	W5662 Manitowoc Road - Menasha, WI 54952	31110325	5097286	2026-03-04

Quantity	Item Number	Description	Unit Price	TOTAL
307.60	Propane	Propane Delivered By: Eric M on 03/04/2026 Starting Meter Reading: 0, Ending Meter Reading: 307.60	$1.7990	$553.37
1.00	Truck Charge	Truck Charge	$8.9900	$8.99
		WI MANITOWOC COUNTY SALES TAX: WI WISCONSIN STATE SALES TAX 5.00%:		$2.81 $28.12

Tank/Equipment: Fuel Tank - TOWN OF HARRISON PO 25-4793-90376

For Fuel or Service At:
W5662 Manitowoc Road - Menasha, WI 54952

Customer #:	31110325
Sub Total	$562.36
Charges	$0.00
Tax Total	$30.93
TOTAL DUE	$593.29

Docusign Envelope ID: 83F25BAD-C78A-4223-BDB7-7A19C197545E

INVOICE

SUNBELT RENTALS

SEND ALL PAYMENTS TO:

SUNBELT RENTALS, INC.
PO BOX 409211
ATLANTA, GA 30384-9211

INVOICE NO.	180 *Section 14, Item p.*
ACCOUNT NO.	594367
INVOICE DATE	3/14/26
PAGE	1 of 1

INVOICE TO

1oz - 3992 - 4073
JOHNSON & JONET MECHANICAL CON
1800 SAL ST
GREEN BAY, WI 54302 2114

JOB ADDRESS
VILLAGE OF HARRISON FD
W5662 MANITOWOC RD
MENASHA, WI 54952 9731

920-378-1232

RECEIVED BY	CONTRACT NO.
LEMAHIEU, JEFF	180478881
PURCHASE ORDER NO.	
25-4793-90966	
JOB NO.	
1 - VILLAGE OF HARRI	
BRANCH	

MILWAUKEE WI CC CONSTRUCTION
500 E HORSESHOE RD
WATERTOWN, WI 53094 9113
920-261-3981

QTY	EQUIPMENT #	Min	Day	Week	4 Week	Amount
1.00	550K BTU MA DIRECT FIRE LPNG HEATER	100.00	100.00	300.00	900.00	900.00
	11286607 Make: FLAGRO Model: THP-550A Ser #: FL0229					
	THP-550A LP *HOOK UP*					
1.00	36" HIGH VOLUME FAN 115V	12.00	12.00	34.00	100.00	100.00
	TA011602 Make: SCHAEFER Model: FAN 36 Ser #: 11602					
1.00	36" HIGH VOLUME FAN 115V	12.00	12.00	34.00	100.00	100.00
	TA010972 Make: SCHAEFER Model: FAN 36 Ser #: 10972					
1.00	18" SQUARE TO ROUND DISCHARGE TRANSI					N/C
2.00	GAS HOSE 1" X 50'	4.00	4.00	14.00	40.00	80.00
1.00	DUCT,VINYL HIGH TEMP 20 X 25'	5.00	5.00	15.00	45.00	45.00
				Rental Sub-total:		1225.00

SALES ITEMS: Qty	Item number	Unit	Price	
2	E&DLABOR	EA	145.000	290.00
	2218XXX050 ERECTION & DISMANTLE LABOR			
	LABOR RATE $145.00/MN/HR IF PROVIDED BY			
	SUNBELT			
1	DLPKSRCHG	EA	43.750	43.75
	TRANSPORTATION SURCHARGE			
1	ENVIRONMENTAL	EA	22.050	22.05
	2133XXX000 ENVIRON/HAZMAT/DISPOSAL FEE			
	DELIVERY CHARGE			250.00

SALES ITEMS: Qty	Item number	Unit	Price
	BILLED FOR FOUR WEEKS 2/25/26 THRU 3/24/26.		

Equipment. Service. Guaranteed.

SUBTOTAL	1,830.80
SALES TAX	100.70
INVOICE TOTAL	1,931.50

REMIT TO:

SUNBELT RENTALS, INC.
PO BOX 409211
ATLANTA, GA 30384-9211

NET 30
Invoices not paid within 30 days may be subject to a 1-½% per month charge.

4 WEEK BILL

DIANE DUNBAR diane.dunbar@sunbeltrentals.com

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Chad Pelishek, Village Manager

Meeting Date:
4/28/2026

Title:
Change Order: Various Items

Recommended Action:
Motion to approve change order for Fire Station 70 in the amount of $25,285.44.

Background and Additional Information:

Fire Station No. 70

Change Order No. 1: Johnson and Jonet Mechanical - $13,716.24 to install the AirVac Units (previously approved) in the Appartus Equipment Bay. Funding to come from contingency for the project.

Change Order No. 1: IKM Building Solutions - $11,569.00 to relocate the gas meter installation to comply with We Energies requirements and property separation requirements. Funding to come form contingency for the project.

Budget Impacts: $2,945.07- Fire Station 70 Contingency.

Attachments:
Change Order No. 1- Johnson and Jonet Mechanical
Change Order No. 1 – IKM Building Solutions

Wendel
204 E. Grand Avenue Suite 200
Eau Claire, Wisconsin 54701
Phone: (715) 832-4848

Project: 634501 - (V) of Harrison Fire Station 70
W5662 Manitowoc Road
Harrison, Wisconsin 54952

Subcontract Change Order #001: CE #026 - AIRVAC Install

CONTRACT COMPANY:	**Johnson & Jonet Mechanical Contractors, Inc.**	**CONTRACT FOR:**	SC-634501-003:HV03- Johnson & Jonet
DATE CREATED:	3/ 30 /2026	**CREATED BY:**	Kaitlyn Handrich **(Wendel (Williamsville Office))**
CONTRACT STATUS:	Approved	**REVISION:**	0
REQUEST RECEIVED FROM:	Jeff LeMahieu	**LOCATION**	
DESIGNATED REVIEWER:	Michael Galley **(Wendel (Williamsville Office))**	**REVIEWED BY:**	
DUE DATE:		**REVIEW DATE:**	03/30 /2026
REFERENCE:		**CHANGE REASON:**	Owner
SCHEDULE IMPACT:		**TOTAL AMOUNT:**	$ 13,716.24

DESCRIPTION:
CE #026 - AIRVAC Install
Contractor to provide pricing for AIRVAC Install.

ATTACHMENTS:
Vehicle Exhaust CO Form Johnson and Jonet.pdf

CHANGE ORDER LINE ITEMS:

CCO #001

#	Cost Code	Description	Type	Amount
1		AIRVAC Install		$ 13,716.24
			Subtotal:	$13,716.24
			Grand Total:	**$13,716.24**

The original (Contract Sum)	$ 1,062,700.00
Net change by previously authorized Change Orders	$ 0.00
The contract sum prior to this Change Order was	$ 1,062,700.00
The contract sum will be increased by this Change Order in the amount of	$ 13,716.24
The new contract sum including this Change Order will be	$ 1,076,416.24
The contract time will not be changed by this Change Order	

This Change Order constitutes full and final compensation for the work described in this Change Order. The contract time will not be changed by this Change Order.

This document is utilized in lieu of AIA Document G701-2001.

Michael Galley (Wendel (Williamsville Office))	**Village of Harrison, WI**	**Johnson & Jonet Mechanical Contractors, Inc.**
Centerpointe Corporate Park375 Essjay RoadSuite 200	W5298 State Road 114	
Williamsville New York 14221	Menasha Wisconsin 54952	
SIGNATURE **DATE**	**SIGNATURE** **DATE**	**SIGNATURE** **D**

Johnson & Jonet
Mechanical Contractors, Inc.

1800 Sal St. Green Bay WI 54302 (920) 406-7400

CHANGE ORDER REQUEST

Owner/Contractor Wendel

JJ Job NO. 25-4793

Address

JJ C.O. NO.

Project Harrison Fire Station

Customer C.O. AIRVAC Install

Date February 24, 2026

Requested By

Description of change order request

Installation only of (15) provided AIRVAC engine exhaust removal filter units.

Excludes wiring, controls, conduit door switches and filters or filter changes.

TOTAL ADD **$13,716.24**

Qty	Description	Price Each	Extended Price
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
			$0.00
		$0.00	$0.00
	Subtotal Materials Cost :		$0.00
0.0%	Tax on Materials		$0.00
	Total Materials Cost :		$0.00
	Hrs. - Pipe Fitter/Plumber Labor	$96.75	$0.00
0	Hrs. - Pipe Fitter/Plumber Labor	$96.75	$0.00
1	Hrs. - Foreman Pipe Fitter/Plumber Labor	$100.31	$100.31
		$0.00	$0.00
		$0.00	$0.00
		$0.00	$0.00
	Subtotal Labor Cost :		$100.31
0.0%	Labor - Small Tool Charge		$0.00
0.0%	Labor - Taxes and Insurance		$0.00
	Total Labor Cost :		$100.31
0	HVAC Test and Balance Sub-Contractor	$0.00	$0.00
0	Insulation Sub-Contractor	$0.00	$0.00
1	Sheetmetal Sub-Contractor	$12,958.00	$12,958.00
0	HVAC Controls Sub-Contractor	$0.00	$0.00
0	Misc	$0.00	$0.00
	Sub Contractor Cost:		$12,958.00
5.0%	Subcontractor mark up		$647.90
	Total Labor and MaterialsCost :		$100.31
10.0%	Labor and Material Mark up :		$10.03
	TOTAL QUOTE:		**$13,716.24**

ENGEBOS HEATING & COOLING, LLC
Since 1936

Residential ● Commercial ● Industrial
Sales ● Service ● Installation

Date: 2026-02-19

To: **Johnson & Jonet Mechanical**
Att: **Jeff LeMahieu**

Project: **Harrison FS**
W5662 Manitowoc Road
Harrison, WI 54915

Engebos Job No: **25151 Harrison Fire Station**

Contract #: **SC-25-4793-90143**

CHANGE ORDER REQUEST

In regards to the HVAC Ventilation Scope of work, please see below for details on additional costs & credits to date:

Original Contract:			$ 210,840.00
ASI 014 Add Elec Fan Heater EFH-2	$	68.00	Labor
Berko/Qmark 1500w electric wall heater	$	769.00	Materials
120/1, including integral thermostat, on/off switch		EXEMPT	5.5% Sales Tax
24v relay, wall mounted thermostat, standard	$	83.70	10.0% Mrkup
color finish (bronze or white)		Total ADD:	$ 921.00
RFP01 Installation of Owner Provided AIRVAC	$	10,880.00	Labor
Engine Exhaust Removal Filter Units	$	400.00	Materials
Qty 15	$	500.00	Lift Rental
Excluding installation of Wiring, Conduit Door		EXEMPT	5.5% Sales Tax
Switches and controls	$	1,178.00	10.0% Mrkup
		Total ADD:	$ 12,958.00

Original Contract:	$	210,840.00
Changes Approved to Date:	$	0.00
Changes Pending to Date:	$	921.00
This Change Request:	$	12,958.00
Revised Total Contract:	$	224,719.00

Accepted By: _____

Date: _____

Matthew P. Kersten PM
MKersten@EngebosHVAC.com
Cl: 920/ 660-7347

(bwf)

Docusign Envelope ID: BB33CBB7-C899-4894-9701-9CC1A2EBB0ED

Wendel
204 E. Grand Avenue Suite 200
Eau Claire, Wisconsin 54701
Phone: (715) 832-4848

Project: 634501 - (V) of Harrison Fire Station 70
W5662 Manitowoc Road
Harrison, Wisconsin 54952

Subcontract Change Order #002: CE #019 - Gas Meter Relocation - ASI 013

CONTRACT COMPANY:	**IKM Building Solutions**	**CONTRACT FOR:**	SC-634501-005:PL05- IKM Building Solutions
DATE CREATED:	3/ 23 /2026	**CREATED BY:**	Kaitlyn Handrich **(Wendel (Williamsville Office))**
CONTRACT STATUS:	Approved	**REVISION:**	0
REQUEST RECEIVED FROM:	Nick Leiser	**LOCATION**	
DESIGNATED REVIEWER:	Michael Galley **(Wendel (Williamsville Office))**	**REVIEWED BY:**	
DUE DATE:		**REVIEW DATE:**	03/23 /2026
REFERENCE:		**CHANGE REASON:**	Other
SCHEDULE IMPACT:		**TOTAL AMOUNT:**	$ 11,569.00

DESCRIPTION:
CE #019 - Gas Meter Relocation - ASI 013
Contractor to provide pricing for the changes listed in ASI #13- Gas Meter Relocation.

ATTACHMENTS:
Nick Matuszak - Village of Harrison CE #019-Gas Meter Relocation- ASI 013.pdf ASI 013- Gas Meter Relocation- 250109.pdf

CHANGE ORDER LINE ITEMS:

CCO #002

#	Cost Code	Description	Type	Amount
1		Gas Meter Relocation - ASI 013		$ 11,569.00
			Subtotal:	$11,569.00
			Grand Total:	**$11,569.00**

The original (Contract Sum)	$ 662,001.00
Net change by previously authorized Change Orders	$ 3,862.00
The contract sum prior to this Change Order was	$ 665,863.00
The contract sum will be increased by this Change Order in the amount of	$ 11,569.00
The new contract sum including this Change Order will be	$ 677,432.00
The contract time will not be changed by this Change Order	

This Change Order constitutes full and final compensation for the work described in this Change Order. The contract time will not be changed by this Change Order.

This document is utilized in lieu of AIA Document G701-2001.

Michael Galley (Wendel (Williamsville Office))	**Village of Harrison, WI**	**IKM Building Solutions**
Centerpointe Corporate Park375 Essjay RoadSuite 200	W5298 State Road 114	
Williamsville New York 14221	Menasha Wisconsin 54952	
		Cheryl Wnuczek Digitally signed by Cheryl Wnuczek Date: 2026.03.27 10:41:56 -05'00'
SIGNATURE **DATE**	**SIGNATURE** **DATE**	**SIGNATURE** **D**

Docusign Envelope ID: BB33CBB7-C899-4894-9701-9CC1A2EBB0ED

IKM Building Solutions
An EMCOR Company

Milwaukee:
11217 West Becher Street
West Allis, WI 53227-1032
Phone: 414.476.5790
Fax: 414.476.0916

Madison:
4701 Tradewinds Parkway
Madison, WI 53718-6917
Phone: 608.222.9196
Fax: 608.222.3339

Green
2247 Fox Heights Lane, Suite A
Green Bay, WI 54304
Phone: 920.278.4550

www.ikmbuildingsolutions.com

January 13, 2026

Mr. Larry Pellatt
Company Wendel
Address W5662 Manitowoc Road
Harrison, WI, 54915
e: lpellatt@wendelcompanies.com

Re: Project Name Village of Harrison Fire Station
Plumbing Proposal CE#019- Gas Meter Relocation-ASI 013

Larry;

We are pleased to provide our proposal for the above-referenced project. We include the following:

- Additional 63’ of 2-1/2” Sch 40 black steel pipe
- Additional 54’’ of 2” Sch 40 black steel pipe
- Additional 130’ of 1-1/4” Sch 40 black steel pipe
- Associated 2-1/2” through 1/2” Mega Press fitting
- Yellow paint of exterior gas pipe
- Run down the north wall of 1-1/2” black Sch 40 to the Emergency generator underground with socket weld fittings, underground protective tape, and tracer wire
- Labor and lift time
- Labeling NAT GAS with yellow background and black lettering

Associated cost to ASI-013
- Material - $5,438
- Plumbing field labor and material handling - 65 Hrs. - $5,816
- Additional lift rental - $315

Our price for this work is **$11,569.00**

Not included in the above proposal:
- Architectural enclosures, chases, or soffits around plumbing piping, if required.
- Concrete work of any kind including equipment pads, inertia bases, etc.
- Furnishing or installing of lavatory vanities, counter tops, or cabinets of any kind including backing for the same
- Furnishing of toilet room accessories or partitions
- Plumbing service work and prescribed preventative maintenance on the plumbing system. We include warranty work only to repair defects in workmanship or new materials
- Allowances or contingencies unless specifically noted
- Lawn irrigation system, if required
- Overtime work unless specifically noted
- Repair of existing surfaces
- All cutting and patching of wall, floor, ceiling, and repair of finishes
- Installation of access panels
- Temporary water for construction
- Temporary toilet facilities
- Electrical work of any kind

Docusign Envelope ID: BB33CBB7-C899-4894-9701-9CC1A2EBB0ED

- Painting work of any kind
- Heat tracing/freeze protection
- Performance or payment bonds
- Final cleaning of fixtures and equipment

This proposal is based on work being performed during normal working hours unless otherwise noted above. Normal working hours are between 7:00 a.m. and 4:00 p.m., Monday through Friday.

This proposal is conditioned on IKM Building Solutions confirming the price, delivery time, and availability of goods with IKM Building Solutions subcontractors, vendors, and suppliers at the time when IKM Building Solutions and customer are ready to enter a final contract for the proposed work. IKM Building Solutions reserves the right to (i) adjust the proposal price and schedule in the final contract if needed due to such confirmation, and (ii) condition the final contract on, and include in it, any reservations, and/or limitations that IKM Building Solutions must accept from its subcontractors, vendors, and suppliers to obtain any goods.

To the extent this quotation/proposal includes materials, products, and/or equipment that are manufactured, produced, assembled in, or otherwise originate from, a country other than the United States, the price set forth herein for such items is guaranteed for a period of 15 days from the date of this quotation/proposal. After such time, IKM Building Solutions, Inc. reserves the right to increase the price set forth herein for such items when the parties enter a contract for the work or when IKM Building Solutions, Inc. actually orders such items, whichever the later, to reflect the then-current price of such items, as such pricing may be affected by market conditions including, but not limited to, tariffs, quotas, and/or duties. The parties agree that the pricing for such items in this quotation/proposal is guaranteed only for such time, and customer assumes the risk of any such price increases for such items after such time. If customer fails to sign this quotation/proposal within 15 days from the date of this quotation/proposal, this quotation/proposal shall be deemed void, withdrawn, and canceled.

We thank you for the opportunity to provide you with this proposal and look forward to working with you on this project. Should you have any questions, please do not hesitate to contact us.

Sincerely,

Nick Matuszak

Nick Matuszak
Plumbing Project Manager-Green Bay
IKM Building Solutions, Inc.
Cell: 920.934.0836
NMatuszak@IKMBuildingSolutions.com

This Proposal Accepted By:

_____
(Signature)

_____
(Date)

_____
(P.O. Number)

NM/wb

Certificate Of Completion

Envelope Id: BB33CBB7-C899-4894-9701-9CC1A2EBB0ED
Status: Sent
Subject: Complete with Docusign: 634501 BP05 PL - IKM- CO#2- Gas Meter Relocation ASI 13.pdf
Source Envelope:
Document Pages: 4
Signatures: 0
Certificate Pages: 4
Initials: 0
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Envelope Originator:
Kaitlyn Handrich
Centerpointe Corporate Park
375 Essjay Road, Suite 200
Williamsville, NY 14221
KHandrich@wendelcompanies.com
IP Address: 74.113.49.68

Record Tracking

Status: Original
3/23/2026 9:03:50 AM
Holder: Kaitlyn Handrich
KHandrich@wendelcompanies.com
Location: DocuSign

Signer Events	Signature	Timestamp
Nick Matuszak nmatuszak@ikmbuildingsolutions.com Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 3/23/2026 11:10:23 AM ID: 718664be-038e-4796-8dd6-a0c2191afea4		Sent: 3/23/2026 9:04:26 AM Viewed: 3/23/2026 11:10:23 AM
Michael Galley Mgalley@wendelcompanies.com Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 12/5/2018 6:15:48 AM ID: 5db9b9a6-cf15-4872-b412-a64ebe843e22		

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/23/2026 9:04:26 AM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, WD Mgmt, LLC (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. For such copies, as long as you are an authorized user of the DocuSign system you will have the ability to download and print any documents we send to you through your DocuSign user account for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact WD Mgmt, LLC:
You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: dbehnke@wendelcompanies.com

To advise WD Mgmt, LLC of your new e-mail address
To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at dbehnke@wendelcompanies.com and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..
In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

To request paper copies from WD Mgmt, LLC
To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to dbehnke@wendelcompanies.com and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with WD Mgmt, LLC
To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
ii. send us an e-mail to dbehnke@wendelcompanies.com and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	•Allow per session cookies •Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically
To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.
By checking the 'I Agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and

- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and

- Until or unless I notify WD Mgmt, LLC as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by WD Mgmt, LLC during the course of my relationship with you.

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Chad Pelishek, Village Manager

Meeting Date:
4/28/2026

Title: 2026 Seal Coating Roadway Projects: Award of Bid

Recommended Action:
Motion to award the 2026 Seal Coating Roadway Projects Bid to Fahrner Asphalt Sealers, LLC in the amount of $155,670.00.

Background and Additional Information:

The 2026 Public Works Budget included $240,000 for double chip sealing road maintenance of Ertl, Lakeshore, Horn and Kueppler Roads. $9,500 was used for McMahon to prepare a bid package for the work. The remaining budget was $230,500.

One bid was received for the work from Farhner. Given the total price at $155,670, staff recommend the Board award the bid to Fahrner to allow repairs to happen on these roads before the next snow plowing season. The remainder of the funds in the general fund will be used to make necessary repairs on Harrison Road hill which has failed over the winter months.

Budget:
$155,670 from Hwy Road Maintenance Budget

Attachments:
Memo from McMahon dated April 22, 2026

McMAHON
ENGINEERS ARCHITECTS

April 22, 2026

Village of Harrison
W5298 Highway 114
Harrison, WI 54952

Re: Village of Harrison
2026 Chip Seal Program
Letter of Recommendation
McM. No. H0006-09-26-00299

On April 22, 2026, bids were received for the 2026 Chip Seal Program. One bid was received.

Based upon the bid received, we recommend awarding Contract H0006-09-26-00299 to the low bidder, Fahrner Asphalt Sealers, LLC, in the amount of $155,670.00.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return signed Notice of Award to our office for incorporation into the Contract Documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMahon Associates, Inc.

Lee R. Reibold, P.E.
Associate / Sr Municipal & Civil Engineer

LRR:car

Enclosures: Notice of Award
Bid Tabulation

SECTION 00 51 00.00

NOTICE OF AWARD

Dated: _____

To: FAHRNER ASPHALT SEALERS, LLC
316 Raemisch Road
Waunakee, WI 53597

Contract No. H0006-09-26-00299

Project: 2026 CHIP SEAL PROGRAM
For The
VILLAGE OF HARRISON | Calumet County, Wisconsin

You are notified that your Bid, dated April 22, 2026, for the above Contract has been considered. You are the apparent successful Bidder and have been awarded a Contract for the 2026 Chip Seal Program for the Village of Harrison, Calumet County, Wisconsin.

The Contract Price of your Contract is One Hundred Fifty-Five Thousand Six Hundred Seventy & no/100 Dollars ($155,670.00).

You must comply with the following conditions precedent within **15-days** of the date of this Notice of Award, that is by _____.

1. You must deliver to the OWNER three (3) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (bonds), as specified in the Instructions to Bidders, General Conditions (Paragraph 5.01) and Supplementary Conditions.
3. You must deliver Insurance Certification complying with the General Conditions and Supplemental Conditions of the Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

One (1) fully signed counterpart of the Agreement, with the Contract Documents attached, will be returned to you within 15-days after you comply with the above noted conditions.

VILLAGE OF HARRISON | Calumet County, Wisconsin

_____
(authorized signature)

_____
(title)

Witness: _____

BID TABULATION

OWNER: VILLAGE OF HARRISON
Project Name: 2026 Chip Seal Program
Contract No. H0006-09-26-00299
Bid Date/Time: April 22, 2026 @ 10:30 am., local time
Project Manager: Lee Reibold, PE

Engineer: McMAHON ASSOCIATES, INC.
1445 McMahon Drive
PO Box 1025
Neenah, WI 54956 / 54957-1025

FAHRNER ASPHALT SEALERS, LLC
316 Raemisch Road
Waunakee, WI 53597

BASE BID A | HORN ROAD

Item	Qty	Unit	Description	Unit Price	Total
A-1	3,400	S.Y.	Pulverize Existing Asphalt Pavement	$0.95	$3,230.00
A-2	4,000	S.Y.	Fine Grading and Compaction of Aggregate Base	$1.70	$6,800.00
A-3	3,400	S.Y.	Double Aggregate (Granite) Chip Seal	$4.35	$14,790.00
			TOTAL (Items A-1 through A-3, Inclusive)		**$24,820.00**

BASE BID B | ERTLE ROAD

Item	Qty	Unit	Description	Unit Price	Total
B-1	10,400	S.Y.	Pulverize Existing Asphalt Pavement	$0.65	$6,760.00
B-2	12,300	S.Y.	Fine Grading and Compaction of Aggregate Base	$1.10	$13,530.00
B-3	10,400	S.Y.	Double Aggregate (Granite) Chip Seal	$4.35	$45,240.00
			TOTAL (Items B-1 through B-3, Inclusive)		**$65,530.00**

BASE BID C | LAKESHORE DRIVE (Faro Springs Dr to Termini)

Item	Qty	Unit	Description	Unit Price	Total
C-1	5,000	S.Y.	Pulverize Existing Asphalt Pavement	$0.90	$4,500.00
C-2	5,500	S.Y.	Fine Grading and Compaction of Aggregate Base	$1.50	$8,250.00
C-3	5,000	S.Y.	Double Aggregate (Granite) Chip Seal	$4.35	$21,750.00
			TOTAL (Items C-1 through C-3, Inclusive)		**$34,500.00**
			TOTAL		**$124,850.00**

SUPPLEMENTAL BID #1 | KUEPPER ROAD

Item	Qty	Unit	Description	Unit Price	Total
1-1	4,500	S.Y.	Pulverize Existing Asphalt Pavement	$0.85	$3,825.00
1-2	5,300	S.Y.	Fine Grading and Compaction of Aggregate Base	$1.40	$7,420.00
1-3	4,500	S.Y.	Double Aggregate (Granite) Chip Seal	$4.35	$19,575.00
			TOTAL (Items 1-1 through 1-3, Inclusive)		**$30,820.00**
			TOTAL CONTRACT (Base Bids + Supplemental Bid #1)		**$155,670.00**

Bid Security	5% Bid Bond
Addendum Acknowledgement	Yes - #1

	Subcontractor
Pulverizing	Northeast Asphalt
Fine Grading	Northeast Asphalt
Chip Sealing	N/A
Sweeping	Wigham Trucking

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek**,** Village Manager **Meeting Date:** 4/28/2026

Title: Final Roadway Improvements- Harrison Commerce Park- Award of Bid

Recommended Action: Motion to award the contract to MCC, Inc for $879,275.90.

Background and Additional Information:

This project was bid with two parts; Part 1 - Final Roadway Improvements for Harrison Commerce Park and Part 2- Mile Long Drive (Handel to Evan Street) Resurfacing.

Part 1:		
Two bids were received:	MCC, Inc	$462,305.90
	NEA	$492,124.80
Part 2 Supplemental:		
Two bids were received:	MCC, Inc	$416,970.00
	NEA	$413,436.50

The low bidder is of the base bid (Part 1) is MCC, Inc.

Note: Part 1 of the project includes a gravel recreational trail to be constructed adjacent the right of way of CTH N. Due to significant concerns by the utility companies having to excavate into the trail to put utilities into the development, it was decided to construct the trail of gravel and pave the trail in later years once most of the development is finished.

Budget Impacts: $462,305.90 – TID 5 Funds & $416,970.00 from savings of the Asphalt Resurfacing Projects which was $534,000

Attachments:

Memo from McMahon dated April 15, 2026
Bid Tab

McMAHON
ENGINEERS ARCHITECTS

April 15, 2026

Village of Harrison
Attn: Chad Pelishek, Village Manager
W5298 State Road 114
Harrison, WI 54952

Re: Village of Harrison
Harrison Commerce Park
Final Roadway Improvements & Trail Construction
Letter of Recommendation
McM. No. H0006-09-23-00309-B

Dear Chad:

On April 15, 2026, bids were received for the Harrison Commerce Park Final Roadway Improvements & Trail Construction project. Two bids were received, ranging in price from $462,305.90 to $492,124.40 (bid tabulation enclosed).

Based upon the bids received, we recommend awarding Contract H0006-09-23-00309-B to the low bidder, MCC, Inc., in the amount of $879,275.90 (Base Bid + Supplemental Bid).

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return signed copy to our office for incorporation into the Contract Documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMahon Associates, Inc.

Lee R. Reibold, P.E.
Associate / Sr Municipal & Civil Engineer

LRR:car

Enclosures: Notice of Award
Bid Tabulation

SECTION 00 51 00.00

NOTICE OF AWARD

Dated: _____

To: MCC, INC.
2600 N. Roemer Road
PO Box 1137
Appleton, WI 54912

Contract No. H0006-09-23-00309-B

Project: HARRISON COMMERCE PARK
FINAL ROADWAY IMPROVEMENTS & TRAIL CONSTRUCTION
For The
VILLAGE OF HARRISON | Calumet County, Wisconsin

You are notified that your Bid, dated April 15, 2026, for the above Contract has been considered. You are the apparent successful Bidder and have been awarded a Contract for the Harrison Commerce Park Final Roadway Improvements & Trail Construction for the Village of Harrison, Calumet County, Wisconsin.

Base Bid $462,305.90
Supplemental Bid #1 .....$416,970.00
Contract Price.....$879,275.90

The Contract Price of your Contract is Eight Hundred Seventy-Nine Thousand Two Hundred Seventy-Five & 90/100 Dollars ($879,275.90).

You must comply with the following conditions precedent within **15-days** of the date of this Notice of Award, that is by _____.

1. You must deliver to the OWNER three (3) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (bonds), as specified in the Instructions to Bidders, General Conditions (Paragraph 5.01) and Supplementary Conditions.
3. You must deliver Insurance Certification complying with the General Conditions and Supplemental Conditions of the Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

One (1) fully signed counterpart of the Agreement, with the Contract Documents attached, will be returned to you within 15-days after you comply with the above noted conditions.

VILLAGE OF HARRISON
Calumet County, Wisconsin

_____
(authorized signature)

_____
(title)

Witness: _____

BID TABULATION

OWNER: VILLAGE OF HARRISON
Project Name: Harrison Commerce Park Final Roadway Improvements & Trail Construction
Contract No. H0006-09-23-00309-B
Bid Date/Time: April 15, 2026 @ 10:00 a.m., local time
Project Manager: Lee Reibold, PE

Engineer: McMAHON ASSOCIATES, INC.
1445 McMahon Drive
PO Box 1025
Neenah, WI 54956 / 54957-1025

MCC, INC.
2600 N. Roemer Road
PO Box 1137
Appleton, WI 54912

NORTHEAST ASPHALT, INC.
W6380 Design Drive
Greenville, WI 54942

BASE BID A | FINAL ROADWAY IMPROVEMENTS

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total
A-1	8,270	S.Y.	Pulverize Existing Asphalt Pavement	$0.65	$5,375.50	$0.65	$5,375.50
A-2	3,450	L.F.	30 Inch Mountable Reinforced Concrete Curb and Gutter	$18.00	$62,100.00	$18.00	$62,100.00
A-3	10	Ea.	Catch Basin Elevation Adjustment	$300.00	$3,000.00	$300.00	$3,000.00
A-4	11	Ea.	Storm Sewer Manhole Rim Elevation Adjustment	$555.00	$6,105.00	$825.00	$9,075.00
A-5	4	Ea.	Sanitary Sewer Manhole Rim Elevation Adjustment	$555.00	$2,220.00	$825.00	$3,300.00
A-6	7,500	S.Y.	Fine Grading and Compaction of Aggregate Base	$1.80	$13,500.00	$1.65	$12,375.00
A-7	1,050	TON	2-1/4 Inch HMA Pavement 3 LT 58-28 S	$73.00	$76,650.00	$67.10	$70,455.00
A-8	805	TON	1-3/4 Inch HMA Pavement 4 LT 58-28 S	$80.00	$64,400.00	$72.90	$58,684.50
A-9	1	L.S.	Excavation Common for Sidewalk (Est. 300 C.Y.)	$10,000.00	$10,000.00	$9,170.00	$9,170.00
A-10	1,150	S.Y.	Placement of Salvaged Asphalt Millings for Sidewalk	$5.00	$5,750.00	$1.95	$2,242.50
A-11	8,150	S.F.	4 Inch Concrete Sidewalk	$6.25	$50,937.50	$6.25	$50,937.50
A-12	320	S.F.	6 Inch Concrete Sidewalk and Driveway Apron	$7.50	$2,400.00	$7.50	$2,400.00
A-13	320	S.F.	8 Inch concrete Sidewalk with Driveway Apron	$8.00	$2,560.00	$8.00	$2,560.00
A-14	20	S.F.	Detectable Warning Field, Natural Patina	$40.00	$800.00	$40.00	$800.00
A-15	4,750	S.Y.	Lawn Restoration	$4.00	$19,000.00	$8.49	$40,327.50
A-16	74	L.F.	Marking Crosswalk Epoxy Transverse Line 6 Inch	$37.85	$2,800.90	$37.85	$2,800.90
A-17	19	L.F.	Marking Stop Line Epoxy 12 Inch	$57.00	$1,083.00	$57.00	$1,083.00
A-18	10	Ea.	Inlet Protection	$40.00	$400.00	$40.00	$400.00
A-19	192	L.F.	4 Inch Schedule 40 PVC Sanitary Sewer Lateral	$68.25	$13,104.00	$54.00	$10,368.00
A-20	4	Ea.	Sanitary Lateral Connection	$1,832.00	$7,328.00	$500.00	$2,000.00
A-21	232	L.F.	2 Inch SDR 9 PE Water Lateral	$41.25	$9,570.00	$40.00	$9,280.00
A-22	4	Ea.	2 Inch Corporation, Curb Stop and Stop Box	$1,193.00	$4,772.00	$1,200.00	$4,800.00
A-23	4	Ea.	Water Lateral Connection	$2,174.00	$8,696.00	$2,200.00	$8,800.00
			TOTAL (Items A-1 through A-23, Inclusive)		**$372,551.90**		**$372,334.40**

BASE BID B | RECREATION TRAIL CONSTRUCTION

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total
B-1	1	Ea.	Remove Existing Small Culvert	$550.00	$550.00	$350.00	$350.00
B-2	660	S.F.	Remove Existing Concrete Pavement	$1.00	$660.00	$2.50	$1,650.00
B-3	1	L.S.	Clearing and Grubbing	$5,000.00	$5,000.00	$4,500.00	$4,500.00
B-4	180	L.F.	12 Inch Storm Sewer	$41.55	$7,479.00	$75.00	$13,500.00
B-5	1	Ea.	Yard Drain	$3,345.00	$3,345.00	$2,800.00	$2,800.00
B-6	1	L.S.	Excavation Common for Trail (Est. 550 C.Y.)	$20,000.00	$20,000.00	$19,715.00	$19,715.00
B-7	3,800	S.Y.	Placement of Salvaged Asphalt Milling for Trail	$5.00	$19,000.00	$3.85	$14,630.00
B-8	1,230	S.F.	6 Inch Concrete Sidewalk and Driveway Apron	$7.50	$9,225.00	$7.50	$9,225.00
B-9	80	S.F.	Detectable Warning Field, Natural Patina	$40.00	$3,200.00	$40.00	$3,200.00
B-10	6,500	S.Y.	Lawn Restoration	$3.00	$19,500.00	$7.45	$48,425.00
B-11	3	Ea.	Inlet Protection	$40.00	$120.00	$40.00	$120.00
B-12	10	Ea.	Temporary Ditch Check	$80.00	$800.00	$80.00	$800.00
B-13	350	S.Y.	Erosion Mat (WisDOT Class 1, Type B)	$2.50	$875.00	$2.50	$875.00
			TOTAL (Items B-1 through B-13, Inclusive)		**$89,754.00**		**$119,790.00**
			TOTAL (Contract A + Contract B)		**$462,305.90**		**$492,124.40**

SUPPLEMENTAL BID #1 | MILE LONG DRIVE (HANDEL DR TO EVAN ST)

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total
1-1	11,250	S.Y.	Pulverize Existing Asphalt Pavement	$0.60	$6,750.00	$0.65	$7,312.50
1-2	1,100	C.Y.	Excavation Below Subgrade (EBS)	$5.50	$6,050.00	$12.80	$14,080.00
1-3	2,200	TON	Base Aggregate Dense, 3 Inch for EBS Areas	$15.10	$33,220.00	$18.40	$40,480.00
1-4	2,200	S.Y.	Type 1 Geogrid for EBS Areas	$2.30	$5,060.00	$3.90	$8,580.00
1-5	1,400	L.F.	Miscellaneous 30 Inch Mountable Reinforced Concrete Curb and Gutter Replacement	$65.00	$91,000.00	$65.00	$91,000.00
1-6	20	Ea.	Catch Basin Reconstruction	$800.00	$16,000.00	$800.00	$16,000.00
1-7	9	Ea.	Sanitary Manhole Reconstruction	$800.00	$7,200.00	$825.00	$7,425.00
1-8	4	Ea.	Storm Manhole Reconstruction	$800.00	$3,200.00	$825.00	$3,300.00
1-9	11,250	S.Y.	Fine Grading and Compaction of Road Base	$2.60	$29,250.00	$2.30	$25,875.00
1-10	250	L.F.	Sawing Asphalt (WisDOT Item No. 690.0150)	$2.00	$500.00	$2.00	$500.00
1-11	1,580	TON	2-1/4 Inch HMA Pavement, 3 LT 58-28 S	$73.00	$115,340.00	$65.90	$104,122.00
1-12	1,220	TON	1-3/4 Inch HMA Pavement, 4 LT 58-28 S	$80.00	$97,600.00	$72.10	$87,962.00
1-13	20	Ea.	Inlet Protection, Type B	$40.00	$800.00	$40.00	$800.00
1-14	1	L.S.	Contractor Quality Control Testing	$5,000.00	$5,000.00	$6,000.00	$6,000.00
			TOTAL (Items 1-1 through 1-14, Inclusive)		**$416,970.00**		**$413,436.50**

Bid Security	5% Bid Bond	5% Bid Bond
Addendum Acknowledgement	Yes - #1	Yes - #1

	Subcontractor	Subcontractor
Concrete Curb and Gutter	Al Dix Concrete	Al Dix Concrete
Lawn Restoration	Pleasant Knoll	Pleasant Knoll
Pavement Marking	Brickline	Brickline
Clearing & Grubbing	Onsite Logging	N/A
Traffic Control	Gordon Work Zones	N/A
Sewer	AG Excavating	N/A

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek**,** Village Manager **Meeting Date:** 4/28/2026

Title: Gem Family Property, Woodland Road: Utility Improvements: Award of Bid

Recommended Action: Motion to approve the award to the low bidder of Dorner, Inc for the water and sanitary sewer extension through Gem Family Property for $540,372.20.

Background and Additional Information:

Nine bids were received from this bid:

Dorner, Inc -	$540,372.20
Donald Hieptas	$548,956.81
Carl Bowers	$555,654.00
Jossart Brothers	$589,567.00
DeGroot, Inc	$665,889.89
Kruczek Const	$700,000.00
Alfson Excav	$718,846.00
MC Excav	$762,731.80
Vinton Const	$1,351,687.51

The low bidder is Dorner Inc. for $540,372.20.00

Budget Impacts: $540,372.20- Combination of Special Assessments, Village and Utility Funds

Attachments:

Memo from McMahon dated April 15, 2026
Bid Tab

McMAHON
ENGINEERS ARCHITECTS

April 15, 2026

Village of Harrison
Attn: Chad Pelishek, Village Manager
W5298 State Road 114
Harrison, WI 54952

Re: Village of Harrison
Gem Family Property Sanitary Sewer & Water Main
Letter of Recommendation
McM. No. H0006-09-25-00630

Dear Chad:

On March 25, 2026, bids were received for the Gem Family Property Sanitary Sewer & Water Main project. Nine bids were received, ranging in price from $540,372.20 to $1,351,687.51 (bid tabulation enclosed).

Based upon the bids received, we recommend awarding Contract H0006-09-25-00630 to the low bidder, Dorner, Inc., in the amount of 540,372.20.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return signed copy to our office for incorporation into the Contract Documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMahon Associates, Inc.

Lee R. Reibold, P.E.
Associate / Sr Municipal & Civil Engineer

LRR:car

Enclosures: Notice of Award
Bid Tabulation

SECTION 00 51 00.00

NOTICE OF AWARD

Dated: _____

To: DORNER, INC.
E506 Luxemburg Road
PO Box 129
Luxemburg, WI 54217

Contract No. H0006-09-25-00630

Project: GEM FAMILY PROPERTY
SANITARY SEWER & WATER MAIN
For The
VILLAGE OF HARRISON | Calumet County, Wisconsin

You are notified that your Bid, dated March 25, 2026, for the above Contract has been considered. You are the apparent successful Bidder and have been awarded a Contract for the Gem Family Property Sanitary Sewer & Water Main for the Village of Harrison, Calumet County, Wisconsin.

The Contract Price of your Contract is Five Hundred Forty Thousand Three Hundred Seventy-Two & 20/100 Dollars ($540,372.20).

You must comply with the following conditions precedent within **15-days** of the date of this Notice of Award, that is by _____.

1. You must deliver to the OWNER three (3) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (bonds), as specified in the Instructions to Bidders, General Conditions (Paragraph 5.01) and Supplementary Conditions.
3. You must deliver Insurance Certification complying with the General Conditions and Supplemental Conditions of the Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

One (1) fully signed counterpart of the Agreement, with the Contract Documents attached, will be returned to you within 15-days after you comply with the above noted conditions.

VILLAGE OF HARRISON
Calumet County, Wisconsin

_____ _____
(authorized signature) (title)

Witness: _____

BID TABULATION

OWNER: VILLAGE OF HARRISON
Project Name: Gem Family Property Sanitary Sewer & Water Main
Contract No. H0006-09-25-00630
Bid Date/Time: March 25, 2026 @ 9:00 a.m., local time
Project Manager: Lee Reibold, PE

Engineer: McMAHON ASSOCIATES, INC.
1445 McMahon Drive
PO Box 1025
Neenah, WI 54956 / 54957-1025

Item	Qty	Unit	Description	DORNER, INC. E506 Luxemburg Road PO Box 129 Luxemburg, WI 54217		DONALD HIETPAS & SONS, INC. 1450 East North Aenue PO Box 166 Little Chute, WI 54140		CARL BOWERS & SONS CONST. N1844 Maloney Road Kaukauna, WI 54130		JOSSART BROTHERS, INC. 1682 Swan Road De Pere, WI 54115		DE GROOT, INC. 4201 Champion Road Green Bay, WI 54311	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1.	106	L.F.	12 Inch SDR 35 PVC Sanitary Sewer	$73.00	$7,738.00	$106.00	$11,236.00	$95.00	$10,070.00	$125.00	$13,250.00	$133.37	$14,137.22
2.	1,294	L.F.	8 Inch SDR 26 PVC Sanitary Sewer	$71.00	$91,874.00	$59.30	$76,734.20	$63.00	$81,522.00	$71.00	$91,874.00	$69.08	$89,389.52
3.	669	L.F.	8 Inch SDR 35 PVC Sanitary Sewer	$69.00	$46,161.00	$52.50	$35,122.50	$50.00	$33,450.00	$60.00	$40,140.00	$65.10	$43,551.90
4.	176.8	V.F.	48 Inch Sanitary Sewer Manhole	$424.00	$74,963.20	$485.00	$85,748.00	$450.00	$79,560.00	$485.00	$85,748.00	$450.97	$79,731.50
5.	1,820	L.F.	4 Inch SCH 40 PVC Sanitary Sewer Lateral	$26.00	$47,320.00	$31.00	$56,420.00	$30.00	$54,600.00	$30.00	$54,600.00	$41.19	$74,965.80
6.	226	V.F.	4 Inch SCH 40 PVC Sanitary Sewer Lateral Riser	$31.00	$7,006.00	$80.00	$18,080.00	$32.00	$7,232.00	$70.00	$15,820.00	$227.25	$51,358.50
7.	1	Ea.	Tapping Valve and Sleeve	$6,954.00	$6,954.00	$5,955.00	$5,955.00	$6,500.00	$6,500.00	$6,500.00	$6,500.00	$7,225.54	$7,225.54
8.	2,010	L.F.	8 Inch C909 Water Main	$43.00	$86,430.00	$46.50	$93,465.00	$50.00	$100,500.00	$50.00	$100,500.00	$51.17	$102,851.70
9.	23	L.F.	6 Inch Water Main	$19.00	$437.00	$50.00	$1,150.00	$50.00	$1,150.00	$45.00	$1,035.00	$53.91	$1,239.93
10.	6	Ea.	8 Inch Resilient Wedge Gate Valve	$3,273.00	$19,638.00	$2,950.00	$17,700.00	$3,200.00	$19,200.00	$3,350.00	$20,100.00	$3,329.97	$19,979.82
11.	5	Ea.	6 Inch Resilient Wedge Gate Valve	$2,369.00	$11,845.00	$2,200.00	$11,000.00	$2,500.00	$12,500.00	$2,375.00	$11,875.00	$2,474.50	$12,372.50
12.	6	Ea.	Hydrant	$6,759.00	$40,554.00	$6,000.00	$36,000.00	$6,500.00	$39,000.00	$6,500.00	$39,000.00	$7,020.34	$42,122.04
13.	1,130	L.F.	1-1/4 Inch SDR 9 PE Water Lateral	$18.00	$20,340.00	$27.50	$31,075.00	$28.00	$31,640.00	$22.00	$24,860.00	$41.60	$47,008.00
14.	27	Ea.	1-1/4 Inch Corporation, Curb Stop and Curb Box	$697.00	$18,819.00	$580.00	$15,660.00	$750.00	$20,250.00	$600.00	$16,200.00	$924.83	$24,970.41
15.	501	L.F.	2 Inch SDR 9 PE Water Lateral	$20.00	$10,020.00	$13.75	$6,888.75	$30.00	$15,030.00	$25.00	$12,525.00	$32.56	$16,312.56
16.	1	Ea.	2 Inch Corporation, Curb Stop and Curb Box	$1,719.00	$1,719.00	$1,295.00	$1,295.00	$1,750.00	$1,750.00	$1,600.00	$1,600.00	$1,863.45	$1,863.45
17.	1	L.S.	Utility Trench Compaction Certification	$11,919.00	$11,919.00	$11,514.00	$11,514.00	$11,400.00	$11,400.00	$12,000.00	$12,000.00	$5,555.00	$5,555.00
18.	1	L.S.	Clearing and Grubbing	$3,162.00	$3,162.00	$2,500.00	$2,500.00	$5,000.00	$5,000.00	$5,500.00	$5,500.00	$3,535.00	$3,535.00
19.	1	L.S.	Strip and Stockpile Topsoil	$19,065.00	$19,065.00	$15,150.00	$15,150.00	$11,300.00	$11,300.00	$20,000.00	$20,000.00	$12,625.00	$12,625.00
20.	1,100	S.Y.	Lawn Turf Restoration (Woodland Road)	$8.00	$8,800.00	$5.04	$5,544.00	$5.00	$5,500.00	$5.00	$5,500.00	$6.57	$7,227.00
21.	1	L.S.	4 Inch HMA Pavement Restoration (Woodland Road)	$2,871.00	$2,871.00	$2,500.00	$2,500.00	$5,400.00	$5,400.00	$7,500.00	$7,500.00	$4,242.00	$4,242.00
22.	1	Ea.	Tracking Pad	$1,141.00	$1,141.00	$2,020.00	$2,020.00	$1,500.00	$1,500.00	$2,100.00	$2,100.00	$1,767.50	$1,767.50
23.	4	Ea.	Temporary Ditch Check	$159.00	$636.00	$84.84	$339.36	$100.00	$400.00	$125.00	$500.00	$151.50	$606.00
24.	400	L.F.	Silt Fence	$2.40	$960.00	$2.10	$840.00	$3.00	$1,200.00	$2.10	$840.00	$3.13	$1,252.00
			TOTAL (Items 1. through 24., Inclusive)		**$540,372.20**		**$543,936.81**		**$555,654.00**		**$589,567.00**		**$665,889.89**
			Bid Security	5% Bid Bond		5% Bid Bond		5% Bid Bond		5% Bid Bond		5% Bid Bond	

BID TABULATION

OWNER: VILLAGE OF HARRISON
Project Name: Gem Family Property Sanitary Sewer & Water Main
Contract No. H0006-09-25-00630
Bid Date/Time: March 25, 2026 @ 9:00 a.m., local time
Project Manager: Lee Reibold, PE

				KRUCZEK CONSTRUCTION, INC. 3636 Kewaunee Road Green Bay, WI 54311		ALFSON EXCAVATING, LLC 416 N County Road J Reedsville, WI 54230 PO Box 117, Valders, WI 54245		MC EXCAVATING LLC 10623 Reifs Mills Road Whitelaw, Wi 54247		VINTON CONSTRUCTION CO. 1322 33rd Street PO Box 137 Two Rivers, WI 54241	
Item	**Qty**	**Unit**	**Description**	**Unit Price**	**Total**	**Unit Price**	**Total**	**Unit Price**	**Total**	**Unit Price**	**Total**
1.	106	L.F.	12 Inch SDR 35 PVC Sanitary Sewer	$149.25	$15,820.50	$125.00	$13,250.00	$102.40	$10,854.40	$300.19	$31,820.14
2.	1,294	L.F.	8 Inch SDR 26 PVC Sanitary Sewer	$110.25	$142,663.50	$110.00	$142,340.00	$99.40	$128,623.60	$253.48	$328,003.12
3.	669	L.F.	8 Inch SDR 35 PVC Sanitary Sewer	$69.00	$46,161.00	$114.00	$76,266.00	$95.60	$63,956.40	$243.90	$163,169.10
4.	176.8	V.F.	48 Inch Sanitary Sewer Manhole	$471.00	$83,272.80	$500.00	$88,400.00	$612.00	$108,201.60	$558.24	$98,696.83
5.	1,820	L.F.	4 Inch SCH 40 PVC Sanitary Sewer Lateral	$40.00	$72,800.00	$40.00	$72,800.00	$45.80	$83,356.00	$96.37	$175,393.40
6.	226	V.F.	4 Inch SCH 40 PVC Sanitary Sewer Lateral Riser	$62.00	$14,012.00	$75.00	$16,950.00	$39.90	$9,017.40	$80.80	$18,260.80
7.	1	Ea.	Tapping Valve and Sleeve	$7,330.00	$7,330.00	$6,000.00	$6,000.00	$9,180.00	$9,180.00	$9,914.22	$9,914.22
8.	2,010	L.F.	8 Inch C909 Water Main	$50.00	$100,500.00	$48.00	$96,480.00	$55.80	$112,158.00	$108.19	$217,461.90
9.	23	L.F.	6 Inch Water Main	$55.00	$1,265.00	$85.00	$1,955.00	$68.00	$1,564.00	$101.61	$2,337.03
10.	6	Ea.	8 Inch Resilient Wedge Gate Valve	$3,400.00	$20,400.00	$3,100.00	$18,600.00	$4,160.00	$24,960.00	$3,343.84	$20,063.04
11.	5	Ea.	6 Inch Resilient Wedge Gate Valve	$2,450.00	$12,250.00	$2,300.00	$11,500.00	$3,260.00	$16,300.00	$2,478.74	$12,393.70
12.	6	Ea.	Hydrant	$7,500.00	$45,000.00	$6,750.00	$40,500.00	$7,360.00	$44,160.00	$7,126.95	$42,761.70
13.	1,130	L.F.	1-1/4 Inch SDR 9 PE Water Lateral	$23.00	$25,990.00	$35.00	$39,550.00	$28.90	$32,657.00	$60.62	$68,500.60
14.	27	Ea.	1-1/4 Inch Corporation, Curb Stop and Curb Box	$744.00	$20,088.00	$1,000.00	$27,000.00	$840.00	$22,680.00	$1,507.03	$40,689.81
15.	501	L.F.	2 Inch SDR 9 PE Water Lateral	$25.50	$12,775.50	$30.00	$15,030.00	$29.40	$14,729.40	$62.49	$31,307.49
16.	1	Ea.	2 Inch Corporation, Curb Stop and Curb Box	$1,850.00	$1,850.00	$2,000.00	$2,000.00	$1,486.00	$1,486.00	$4,375.53	$4,375.53
17.	1	L.S.	Utility Trench Compaction Certification	$16,500.00	$16,500.00	$11,400.00	$11,400.00	$11,700.00	$11,700.00	$11,400.00	$11,400.00
18.	1	L.S.	Clearing and Grubbing	$6,650.00	$6,650.00	$2,000.00	$2,000.00	$6,000.00	$6,000.00	$3,500.00	$3,500.00
19.	1	L.S.	Strip and Stockpile Topsoil	$38,845.50	$38,845.50	$24,000.00	$24,000.00	$34,000.00	$34,000.00	$48,000.00	$48,000.00
20.	1,100	S.Y.	Lawn Turf Restoration (Woodland Road)	$5.25	$5,775.00	$4.99	$5,489.00	$4.20	$4,620.00	$7.20	$7,920.00
21.	1	L.S.	4 Inch HMA Pavement Restoration (Woodland Road)	$6,711.20	$6,711.20	$4,000.00	$4,000.00	$19,000.00	$19,000.00	$12,819.60	$12,819.60
22.	1	Ea.	Tracking Pad	$1,800.00	$1,800.00	$2,000.00	$2,000.00	$2,200.00	$2,200.00	$859.50	$859.50
23.	4	Ea.	Temporary Ditch Check	$130.00	$520.00	$84.00	$336.00	$72.00	$288.00	$110.00	$440.00
24.	400	L.F.	Silt Fence	$2.55	$1,020.00	$2.50	$1,000.00	$2.60	$1,040.00	$4.00	$1,600.00
			TOTAL (Items 1. through 24., Inclusive)		**$700,000.00**		**$718,846.00**		**$762,731.80**		**$1,351,687.51**
			Bid Security	5% Bid Bond		5% Bid Bond		5% Bid Bond		5% Bid Bond	

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek**,** Village Manager **Meeting Date:** 4/28/2026

Title: Monument Sign Approval: Fire Station 70

Recommended Action: Motion to approve proposal from Appleton Sign for $49,916.98 for new monument sign at Fire Station 70.

Background and Additional Information:

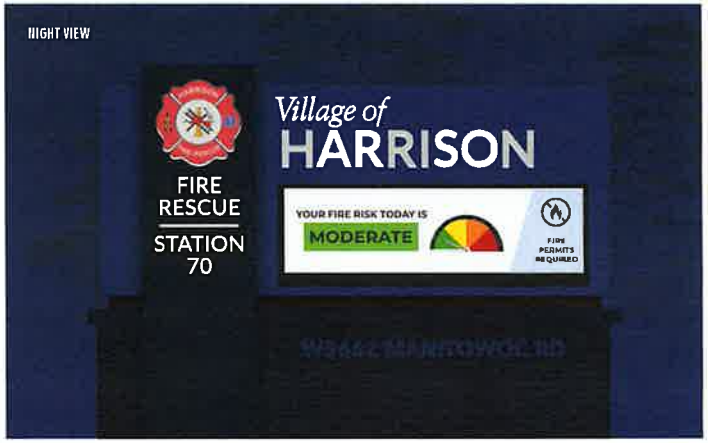
The Fire Station 70 project allowances provided for the Village to purchase a new sign for the station as an owner purchased product. Village staff worked with Appleton Signs, the same company has designed and provided signs at Village Hall and Harrison Utilities. It is important that we keep with our branding and have a similar sign at the fire station and hence the reason we only have one quote.

This sign would be visible from Manitowoc Road, CTH N and Homestead Lane. It will feature an electronic message board to promote village events and events at the Station.

Budget Impacts: $49,916.98- Contingency Budget of Fire Station 70 project.

Attachments:

Rendering of new sign
Cost Proposal from Appleton Sign



A DETAIL VIEW

ALUMINUM FACE CABINET
ALUMINUM FORMED CABINET
PUSH-THRU DEPTH = 1/2" (3/4" MATERIAL) TRANSLUCENT WHITE ACRYLIC
TRANSLUCENT WHITE PRINTED VINYL DECAL - SEE COLOR SCHEDULE
MATTE LAMINATION FOR PRINTED VINYL
1/8" ALUMINUM FACES ROUTED / BACKED WITH LEXAN
PAINTED W/ SATIN FINISH - SEE COLOR SCHEDULE
INTERNALLY LIT W/ WHITE LEDs

EMC UNIT
D/F WATCHFIRE EMC UNITS
FULL COLOR 10MM - RGB
SIZE: (87)" X (29)"
V/D: (84)" X (24)"
120v POWER SUPPLIES 18.0 AMPS (9.0 PER FACE)
SINGLE PHASE SERVICE
SEPARATE CIRCUIT REQUIRED

TEXTURE PLUS BASE
FAUX STONE SUBSTRATE
STYLE: FAUX CONTEMPORARY - INTERLOCK
COLOR: TAN
FORMED ALUMINUM CAP
PAINTED W/ SATIN FINISH - SEE COLOR SCHEDULE
1/8" ROUTED ALUMINUM FLAT CUTS - PAINTED W/ SATIN FINISH

POLE/FOUNDATION
6" STEEL SQUARE TUBE OR ROUND POLE
DIRECT EMBED 6' DEEP
INTO 2' DIAMETER AUGURED HOLE
FILLED W/ CONCRETE
ELECTRICAL CONDUIT REQUIRED FOR POWER

AppletonSIGN COMPANY
2400 HOLLY ROAD • NEENAH, WI 54956
920.734.1601 www.AppletonSIGN.com

DESIGN · BUILD · INSTALL · SERVICE

CLIENT: VILLAGE OF HARRISON - FIRE DEPARTMENT
ADDRESS: W5298 HWY 114
CITY / STATE: MENASHA, WI
DATE: 2/17/2026
SALES: ERIC CATES
DESIGNER: DANE SCHUMACHER

PRODUCTION FILES REQUIRED?

COLOR SCHEDULE

1 PAINT: SATIN WHITE
2 VINYL: DAY NIGHT VINYL
3 PRINTED TRANS WHITE VINYL DECAL
4 PAINTED: PMS 710 C
5 PAINT: PMS COOL GREY 9

FIELD SURVEY REQUIRED?

ELECTRICAL REQUIREMENTS
X PROPOSED SIGN IS INTERNALLY ILLUMINATED - POWER TO SIGN IS REQUIRED
• 120v - 277v POWER SUPPLIES USED

CLIENT APPROVAL
BY SIGNING THIS DOCUMENT, YOU ARE AGREEING TO ALL SPECIFICATIONS/SCOPE OF WORK DESCRIBED ON THIS DRAWING AND PROPOSAL MATCHING THE SAME DESIGN ID #
SIGNATURE OF THIS DOCUMENT IS NOT REQUIRED, BUT APPROVAL OF THIS DOCUMENT MUST BE PROVIDED WITH A SIGNATURE ON THE CORRESPONDING PROPOSAL OF THE SAME DESIGN ID # AND/OR WRITTEN APPROVAL VIA EMAIL WITH THIS DESIGN ID # ATTACHED OR REFERENCED
X DATE:

A OPT. 1 MANUFACTURE AND INSTALL THE FOLLOWING: A. ONE(1) D/F INTERNALLY LIT MONUMENT SIGN W/ EMC FOR FIRE DEPARTMENT

DISCLAIMERS:

CALCULATED SQUARE FOOTAGE: NA

CONCEPTUAL ON
NOT TO BE USED FOR PRODUC

AppletonSIGN COMPANY
2400 Holly Road
Neenah, WI 54956
PHONE: 920.734.1601
FAX: 920.734.1622
www.AppletonSIGN.com

PROPOSAL

260129-01

Date: 02/23/2026
Expires: 03/25/2026
Drawing Numbers: 260129-01

Project: Village of Harrison - Fire Department
W5298 HWY 114
Menasha, WI 54952

Client: Village of Harrison
W5298 State Hwy 114
Harrison, WI 54952

Contact: Chad Pelishek 920.989.1062 cpelishek@harrison-wi.org

We are pleased to offer this proposal for the following services at the above location.

Project Description:	**Item Total:**
1: Manufacture and Install the following:	
A. One(1) D/F Internally Lit Monument Sign w/ EMC for Fire Department	$49,766.98
2. Signage Permit(s) as required. Price will be adjusted to reflect actual cost as assessed by municipality.	
3. Permit Obtainment and Processing	$150.00

Deposit Rate: 75%
Deposit: $37,437.74

Subtotal: **$49,916.98**

Total: **$49,916.98**

This proposal does not become effective until signed and dated by Appleton Sign Company and may be withdrawn if not accepted within thirty (30) days. Appleton Sign Company shall also be entitled to withdraw any proposal presented in error if evidence of a typographical, pricing and/or similar error is discovered that would significantly change the scope of work, price or other material portion of the proposal. In such instance as a proposal is withdrawn, Appleton Sign Company shall present a revised proposal. Client has no obligation to accept any revised proposal. The prices, specifications, terms and conditions contained herein are satisfactory and are hereby accepted. Appleton Sign Company is authorized to do the work as specified. Payment will be made in accordance with the terms below.

NOTE: All prices are subject to applicable sales tax. prices are based on available information given at the time and are subject to change.
SALES TAX: All sales tax will be charged on final invoice.
EXCLUSIONS: Sales tax, permits, obtainment fees, engineering, primary wiring, final electrical connection or traffic control equipment are NOT included in the above quotations, unless specifically stated.
WARRANTY: One(1) Year Limited Warranty against defective materials and one(1) year guarantee on parts and labor.
PAYMENT TERMS: 75.0% down payment is required, balance due upon completion/installation. A 3.5% processing fee will be added to each credit card transaction. We accept Visa, Mastercard and Discover credit card payments.
ELECTRICAL: All signs are wired at 120 volts unless otherwise specified in writing. For wall mounted signs, it is the Client's responsibility to provide access behind the wall for wiring and bringing the primary power within 10' of the sign location unless specified in writing.

Sign project will be placed into production after receipt of all of the following:

Salesperson: Eric Cates

Buyer_____Seller_____

AppletonSIGN COMPANY

2400 Holly Road
Neenah, WI 54956

PHONE: 920.734.1601
FAX: 920.734.1622

www.AppletonSIGN.com

PROPOSAL

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W5298 State Hwy 114
Harrison, WI 54952

Contact: Chad Pelishek 920.989.1062 cpelishek@harrison-wi.org

1) Signed proposal acceptance 2) Signed drawing approval 3) Down payment 4) Permit approval.

Approximately five(5) business days after receipt of these requirements, an estimated completion date will be communicated to the Client. Any alteration or deviation from the above specifications will be executed only upon written change order(s), and will become an extra charge, to be paid by the Client, over and above the proposal amount. Supplemental permits, if required by municipalities, are not reflected in this proposal. If applicable, and procured for Client by Appleton Sign Company, permit(s) will be billed at cost plus an applicable obtainment/processing fee in addition to the total proposal amount above.

TERMS AND CONDITIONS

1. Both parties hereto agree and understand that the title to said sign, together with all property furnished pursuant to this Agreement, shall remain in Appleton Sign Company's possession until paid for in full. It is further agreed and understood that until this Agreement is paid in full, that said sign, together with any additions thereto, shall at all times be deemed personal property and shall not by reason of attachment or connection to any realty be deemed or become a fixture of appurtenance to such realty. Said sign shall be servable and removable from any realty in accordance with the provisions of this Agreement.

2. The Client shall have full responsibility for any parts and materials on its premises, or premises that Client will be occupying, and for the value of all services provided by Appleton Sign Company in respect thereto. At all times subsequent to delivery of any parts and materials to premises, the Client shall be fully liable for any damage or loss, whether or not said parts and materials are covered by insurance, and will not affect the rights of Appleton Sign Company to enforce the purchase price then unpaid.

3. The Client shall secure all necessary permits from the building owner, and/or others whose permission is required for the installation of the sign and said Client shall be liable for any obstruction of delivery due to delay in obtaining such permission, and if Client executes this contract of sales without ever obtaining permission from party or parties necessary for the installation of said sign, then Client purchases same and is bound to the terms and conditions of this contract as though Client had obtained said permission and Client agrees to relieve Appleton Sign Company from any liability for its failure within ten (10) days of delivery to erect or install said sign.

4. All sizes, dimensions, and elevations as shown on drawing(s) are an approximation only and are subject to variation based upon field measurements and standard component dimensions. Client agrees to provide service feed wire of suitable capacity and approved to location of display in advance of installation, and make connection thereof to display.

5. During the period in which construction and erection of said sign is in progress, Appleton Sign Company agrees to have its workers covered by worker's compensation insurance and further agrees to carry liability and property damage insurance covering injuries to or death of persons and damage to property as a result of accidents for which Appleton Sign Company is responsible. Insurance certificates will be furnished upon request.

6. Appleton Sign Company shall not be held responsible for delays due to accidents, strikes, war, natural disasters, inclement weather, or any other delays beyond our control.

7. When pier drilling is necessary, Appleton Sign Company will contact Digger's Hotline to locate public utilities. Location of private utilities is the sole responsibility of the Client. In the event poor ground conditions are encountered in the drilling process, to the point where special equipment is required, the Client may incur additional charges.

8. In the event building, soil, underground, or overhead conditions or obstructions are encountered which impair installation of said sign, Client agrees to pay for all additional costs of installation attributed to such conditions or obstructions.

9. Appleton Sign Company will make repairs to walls, roof, and roof coverings opened by Appleton Sign Company during installation of said sign. In making such repairs, Appleton Sign Company does not assume responsibility for re-bonding of roof covering installed by others.

10. All materials are to be as specified or of similar quality. All work will be completed in a workmanlike manner according to standard practices. Appleton Sign Company provides a limited warranty on sign products. This warranty covers ballasts, transformers, and original workmanship for one (1) year from the original invoice date. Labor to replace ballasts and transformers will be warranted for ninety (90) days from the original invoice date. Lamps of any type and the labor to replace those lamps will be warranted for ninety (90) days from the original invoice date. This warranty excludes all damages caused by natural acts or vandalism. Unless otherwise agreed in writing, all warranties are null and void if final invoice is not paid within forty five (45) days from invoice date and/or if any service/maintenance work is performed and/or modifications are made to sign(s) or component(s) by any company or agent other than Appleton Sign Company.

11. Upon default for the payment of any sums herein agreed, Appleton Sign Company may, at its option, declare the balance fully due and payable without further notice to Client; and Client agrees to pay interest on said balance, when declared due at the rate of 1.5% per month on the unpaid balance, 18% annual rate. Client further agrees to pay all reasonable costs of collection of said balance incurred by Appleton Sign Company, including reasonable attorney's fees and court costs.

Salesperson: Eric Cates

Buyer_____Seller_____

AppletonSIGN COMPANY
2400 Holly Road
Neenah, WI 54956
PHONE: 920.734.1601
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PROPOSAL

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Date: 02/23/2026
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Client: Village of Harrison
W5298 State Hwy 114
Harrison, WI 54952

Contact: Chad Pelishek 920.989.1062 cpelishek@harrison-wi.org

12. Both parties agree that any suits brought pursuant to this Agreement shall be brought in the courts of Winnebago County, Wisconsin.

13. The invalidity or unenforceability of any particular provision of this Agreement shall not affect any other remaining provision(s) hereof and this Agreement shall be construed in all respects as if such invalid or unenforceable provision(s) were omitted.

14. This document constitutes the entire Agreement and understanding between both parties and shall not be considered modified, altered, changed, or amended in any respect except as provided herein, unless in writing and signed by the duly authorized officers, employees, or owners of each party.

Salesperson: Eric Cates

Buyer's Acceptance _____ Title _____ Date _____

Seller's Acceptance _____ Title _____ Date _____

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek**,** Village Manager **Meeting Date:** 4/28/2026

Title: McMahon Fire Staffing Study, Intergovernmental Cost Share Model Evaluation, and Ambulance Service Analysis: Adoption of Study

Recommended Action: Motion to accept the Fire Staffing Study, Intergovernmental Cost Share Model Evaluation and Ambulance Service Analysis.

Background and Additional Information:
McMahon was obtained by the Village of Harrison to complete a Fire Department staffing study to assist the village in understanding when the department needed to transition to a hybrid and/or full-time department based on the call volume and availability of staffing during the daytime hours. The study presents four options on the staffing and costs associated with those options. At this time, staff are not recommending a particular option but plan to explore the options in more detail for the 2027 budget process.

The study also included a review of the current Intergovernmental Cost Share Model evaluation with the two municipalities that Harrison Fire Rescue provides service to. McMahon is recommending a weighted criteria model based on call volume, equalized value, area served and population. The proposal is to include personal, operational costs and capital expenditures in the model.

The third part of the study was to explore the costs for the Village to provide ambulance services should Gold Cross cease service or start charging the Village a yearly amount. This information was gathered to be used in the future should the current provider start charging the Village for service, the Village had a comparison model of what the service would cost if the Village provided it. No further action is planned currently with his section of the study.

Budget Impacts: None

Attachments:

McMahon Study

FIRE STAFFING STUDY, INTERGOVERNMENTAL COST SHARE MODEL EVALUATION, AND AMBULANCE SERVICE ANALYSIS

Prepared for

VILLAGE OF HARRISON and HARRISON FIRE-RESCUE

CALUMET COUNTY, WISCONSIN

McMAHON ENGINEERS ARCHITECTS

Kevin Kloehn, Public Safety Specialist
Mark Rohloff, Division Manager
Kevin Bierce, Senior Public Safety Specialist
Gerry Kudek, Public Safety Specialist

April 9, 2026

MCMAHON ASSOCIATES, INC.
1445 MCMAHON DRIVE NEENAH, WI 54956 Mailing: PO BOX 1025 NEENAH, WI 54957-1025 PH 920.751.4200 MCMGRP.COM

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FIRE STAFFING STUDY, INTERGOVERNMENTAL COST SHARE MODEL EVALUATION, AND AMBULANCE SERVICE ANALYSIS

McMAHON ENGINEERS ARCHITECTS

I. INTRODUCTION

McMahon Associates, Inc. was retained by the Village of Harrison to conduct a fire department staffing study, intergovernmental cost share model evaluation, and an ambulance service analysis. Included in this analysis was identification of current operations and how current and future operations (growth) will impact response times, budgets, equipment, and facilities. This project will also review barriers and opportunities to achieve a service level and funding that will share the vision and expectation of the community. The development and comparison of intergovernmental cost share models with partnering communities and future plans with EMS as service demand continues to grow will also be included within this project analysis.

II. PROJECT WORK TASKS

To complete the objectives set forth in the Study RFP, McMahon evaluated the operations of Harrison Fire-Rescue to provide recommendations to improve its current operations. The McMahon Team also studied future growth in the community to develop a future needs analysis for the Village of Harrison and Harrison Fire-Rescue, along with the communities served by Harrison Fire-Rescue.

In conducting this study, McMahon consulting staff met with the Fire Chief, members of the Department, Harrison Village Manager, Harrison Village Finance Director, Harrison Village President, Harrison Village Board Members, and representatives of the Village of Sherwood, Town of Woodville, and Gold Cross Ambulance. The Fire Chief also provided a wide range of documentation to McMahon, including budgets, call data, policies, procedures, etc.

The following presents an overview of the work tasks completed by McMahon during the project.

1. Developed a project team of appropriate users and stakeholders to oversee and participate in the project.
2. Conducted a Project Planning Meeting with the McMahon Project Manager, the Project Team, and key project personnel. Defined scope and mission, discussed work plans, established liaison responsibilities, coordinated project schedules, and confirmed other general arrangements.
3. Obtained and reviewed documentation provided by the project team pertaining to the project.

4. Conducted interviews and on-site observation to evaluate the current and future needs and standards of performance of Harrison Fire-Rescue. In conducting this study, we met or conducted telephone interviews with the following personnel:
   - Harrison Fire Chief and Chief Officers
   - Harrison Village Manager, Village Finance Director, Village President, and members of the Village Board
   - Harrison Fire Commission Chair
   - Harrison Fire-Rescue Captains and Lieutenants
   - Woodville Town Board
   - Sherwood Village Administrator

   Interviews and observations primarily focused on the following:

   - Current fire operations, staffing, and levels of service
   - Fire personnel workload, call volume, and activity.
   - Administrative organizational structure
   - Governance structure
   - Cost Sharing among municipalities
   - Budget and capital needs
   - Department policies and procedures
   - Analysis of regulations and rules of the Department
   - Facilities and Major Equipment
   - Department training
   - Insurance Services Office (ISO) Standards

5. Prepared for and facilitated a project status meeting to discuss the results of the interviews and on-site observations with the Project Team.

6. Reviewed the present Fire Department workflows and processes to analyze and develop potential organizational and operational changes to improve efficiencies and effectiveness. This review was based on the Commission of Fire Accreditation International (CFAI) categories and criteria. The performance indicators that were examined include the following:
   - Governance and Administration
   - Assessment and Planning
   - Goals and Objectives
   - Financial Resources
   - Community Risk Reduction Programs
   - Physical Resources
   - Human Resources
   - Training and Competency
   - Essential Resources
   - External System Relations

- Health and Safety

7. Determined any public safety industry standards and trends related to the Department's operational requirements. During the development of all recommendations, McMahon considered many factors and standards as a basis for recommendations, including:
   - National Highway Safety Traffic Administration (NHSTA)
   - National Fire Service Accreditation Program (NFSAP)
   - National Fire Protection Association (NFPA)
   - Federal Emergency Management Association (FEMA)
   - National Fire Administration (NFA)
   - Occupational Safety and Health Administration (OSHA)
   - Insurance Services Office (ISO) Rating Schedule
   - Local Fire Protection Ordinances

8. Developed a comprehensive Fire Department organizational review and future needs analysis, utilizing the information provided by the documentation received, the interviews, review of national standards, and on-site observations. The projected growth and level of service needs were considered during the development of these recommendations. Recommendations included:

   - Effectiveness, efficiency, and performance of current fire operations.
   - Efficient utilization of station resources.
   - Administrative growth and organizational structure.
   - Review and analysis of organizational culture.
   - Review of Department policies and procedures.
   - Analysis of personnel and staffing needs.
   - Analysis of current governance structure.
   - Recommended an effective implementation plan.

9. Facilitated a recommendation meeting to present preliminary recommendations and obtain feedback from the Project Team.

10. Listed and described the findings and recommendations on the Fire Department's governance and administration, assessment and planning, goals and objectives, financial resources, programs, physical resources, human resources, essential resources, training, and external system relations, and all other items evaluated and analyzed during the project.

11. Assembled the study report. Performed a detailed quality assurance review of the document to ensure that the document meets the expectations of the Project Team and conforms to McMahon's standards.

12. Prepared and delivered the draft report to the Project Team for review.

13. Received feedback from the Project Team regarding the content of the draft report. Changes to the analysis based on the returned comments were made. Produced and delivered copies of the final document to the Project Team.

14. Presented the findings and recommendations of the analysis to the Village Board.

III. HARRISON FIRE-RESCUE OVERVIEW

Harrison Fire-Rescue (HFR) provides fire and emergency services to the Village of Harrison, the Village of Sherwood, and part of the Town of Woodville, all in Calumet County, Wisconsin. Harrison Fire-Rescue formed in 1918. Total geographic area of HFR's service area is approximately 45.99 square miles (Village of Harrison 31.87, Village of Sherwood 3.52, and Town of Woodville 10.6).

Population Projection: Harrison Fire-Rescue provides fire and emergency services to approximately 18,621 residents. The Village of Harrison is rapidly growing along Midway Road/Lake Park Road corridor and along the County Highway N corridor. The Wisconsin Department of Administration (DOA) issued a report with population projections in 2013 for municipalities in the State. The report projected the Village of Harrison would have a population of 12,418 in 2020. The 2020 Census identified the population of the Village to be 12,418. The DOA projects the population of the Village will be 19,851 by 2040. Small decreases in population are projected for the two communities served by Harrison Fire-Rescue in the next fifteen years.

	Harrison Fire-Rescue Service Area			
	Population Analysis**			
Municipality	**2020 Census**	**2023 Final Estimate**	**2030 Estimate**	**2040 Estimate**
Village of Harrison	12,418	15,090	16,591	19,851
Village of Sherwood	3,271	3,358	3,224	3,191
Town of Woodville	850	847	694	573
Service is provided to a portion of the Town of Woodville. Population data for entire town.				
Source: Wisconsin Department of Administration				

Equalized Value Comparison: The service area of the Harrison Fire-Rescue had a value of approximately $2.62 Billion in 2024. The table below shows the equalized value that Harrison Fire-Rescue is tasked to protect.

	Harrison Fire-Rescue Service Area			
	Equalized Value			
Municipality	**2021**	**2022**	**2023**	**2024**
Village of Harrison	$1,351,986,400	$1,617,243,900	$1,906,862,300	$2,066,082,000
Village of Sherwood	$361,890,600	$431,852,200	$491,285,500	$526,005,200
Town of Woodville	$20,204,460	$22,775,976	$25,792,900	$28,328,600
Service is provided to a portion of the Town of Woodville. Value data for protected areas only.				
Source: Wisconsin Department of Revenue/Calumet County GIS				

Fire Department Organizational Structure: The Fire Department currently operates out of two fire stations. The Fire Department has two full-time employees: a Fire Chief and a Community Risk Reduction Officer (CRRO). The Fire Department also has volunteers/paid-on-call personnel who are part of the fire department and the first responders. At the time of the study, Harrison Fire-Rescue had sixty-eight (68) members, including Fire and EMS members, some of which serve dual roles. Operating within Harrison Fire-Rescue, Harrison First Responders provide EMS services as a Wisconsin licensed Emergency Medical Responder (EMR) service to assist Gold Cross Ambulance in the provision of emergency services to the citizens it serves. ***The organizational structure is shown in Section VII, Appendix A.***

Positions are assigned as follows:

RANK	FIRE CHIEF		
	Station 60	**Station 70**	**First Responders**
Deputy Chief	1	1	1
Assistant Chief	1	1	
Community Risk Reduction Officer (FT)		1	
Captain	3	3	1
Lieutenant	3	3	1
Firefighters/First Responders	22	22	15
Secretary		1	
TOTAL	30	32	18

Harrison Fire-Rescue EMS Members Certification Level	**# Certified**
Emergency Medical Responder-EMR	4
Emergency Medical Technician-EMT	8
Paramedic	4
Registered Nurse (RN)	2
Nurse Practitioner (NP)	1

Call Volume Analysis: The primary purpose of a fire department is to protect people and property in its service area. The number and type of calls along with other services provided often determines the type of fire department a municipality operates. One measure of this aspect of service is annual call volume. Incident response data was reviewed by the McMahon Team for 2022, 2023, and 2024.

Calls for service slightly decreased in 2023 compared to 2022, however, fires increased by 49% over the same period. In 2024 fires decreased by about 48% but Emergency medical services (EMS) calls accounted for the greatest number of calls (471 – 78%) when breaking calls for service down by National Incident Reporting System (NFIRS) categories. In many departments in the United States, EMS accounts for 75% of calls for service.

Incident Type	2022			2023			2024	
	Calls	%		Calls	%		Calls	%
Fire	22	5%		42	8%		24	4%
Rupture/Explosion	0	0%		0	0%		1	0%
Rescue and Emergency Medical Services Incident	199	43%		452	70%		471	78%
Hazardous Condition (No Fire)	23	5%		31	5%		52	9%
Service Call	22	5%		31	5%		7	1%
Good Intent Call	84	18%		38	6%		36	6%
False Alarm & False Call	113	24%		38	6%		15	2%
Severe Weather & Natural Disaster	0	0%		0	0%		0	0%
Special Incident Type	0	0%		0	0%		0	0%
TOTAL	**463**	100%		**632**	100%		**606**	100%

IV. FIRE DEPARTMENT STAFFING NEEDS

Harrison Fire-Rescue currently operates as a paid-on-call volunteer department, responding to approximately 606 calls annually and providing essential fire suppression, all-hazards, and EMS services at the Emergency Medical Responder (EMR) level to the community. As the Village experiences continuous growth and increasing service demands, it is imperative to evaluate the current staffing model, baseline services, costs, ISO rating, employee burnout, retirements, and response times to ensure the department can meet evolving community expectations.

One of the goals for McMahon was to examine the department's ability to provide higher service levels in future years and evaluate multiple staffing models—including daytime staffing during the weekday and eventually transitioning to full-time or shared service arrangements. The analysis includes organizational charts, administrative support needs, impacts of training, financial implications, and capital requirements for apparatus, equipment, and facilities.

Key findings in the fire service nationwide indicate that while the current model is cost-effective, it faces challenges in future recruitment, retention, and response reliability. Alternative models, such as a combination or a shared service approach which offer improved service levels and sustainability will require careful financial planning and stakeholder engagement. The report also explores the feasibility and cost-benefit of providing in-house ambulance service, including startup costs, revenue projections, and potential cost-sharing opportunities with neighboring communities.

Transitioning to daytime staffing in a paid-on-call fire department brings several key benefits beyond improved response times and more predictable staffing, especially in communities like Harrison where daytime response can be limited. Daytime staffing ensures that trained personnel are immediately available for the first response, reducing reliance on members who may work other jobs during the day, and improving compliance with the 2 In/2 Out standard for

fireground safety. The Occupational Safety and Health Administration (OSHA) sets the 2 in/2 out rule, which is located in the Respiratory Protection Standard (29 CFR 1910.134(g)(4)(i)). This regulation mandates that at least two firefighters remain outside an Immediately Dangerous to Life and Health (IDLH) structure to rescue the two or more firefighters working inside. Faster turnout and higher on scene staffing numbers mean more effective incident management and victim rescue.

Full-time daytime personnel can reliably address fire prevention tasks such as fire inspections, public education, hydrant testing, and community risk reduction work, which are often difficult to complete with sporadic availability of paid-on-call or volunteer members during business hours. With dedicated daytime crews, there is time during the day for equipment maintenance, station maintenance, hose testing, cleaning, and scheduled training, resulting in higher overall department readiness and better compliance with standards and policies. Paid-on-call staff may have limited time or inconsistent scheduling for outside training, so full-time day staff can anchor department skills and serve as mentors. Full-time staff allow the department to keep up with reporting, recordkeeping, personnel management, and coordination with other agencies, which can be difficult to accomplish when leadership and firefighters are only sporadically available. Transitioning toward a combination or a career model with daytime staffing has been shown to improve morale and retention, as members are less likely to feel burned out or unsupported during high-call periods, weekdays, holidays, and weekends.

REASONS FOR DAYTIME STAFFING:

REASON	EXPLANATION
Faster Response, Better Safety	On-Duty Crew Improves Turnout, Response Times, and Compliance
Reliable Safety and Fire Prevention Duties	Inspections, Re-Inspections, Pre-Planning, Emergency Planning, and Public Education Outreach
Training and Maintenance	Hose Testing, Preventative Maintenance, Similar Training Throughout, and Mentoring
Admin and Interagency Work	Ensures Department Continuity, Scheduling, Compliance, Meetings with Neighboring Fire Departments, and Reporting
Recruitment and Retention	Enhanced Career Pathways and Less Burnout

Based on current growth in demand for service McMahon recommends that the Harrison Fire-Rescue plan to implement additional daytime staffing by 2027.

The options, projected costs, pros and cons of each option, and recommended option are shown below.

DAYTIME STAFFING – OPTION A

Option A consists of Harrison Fire-Rescue hiring a full-Time Operations/Training Officer. Hiring an Operations/Training Officer gives Harrison Fire-Rescue 3 full-time and/or daytime personnel for a minimum of a three (3) person engine company response to daytime emergencies. The total cost of this option is an additional $127,510 annually, including benefits.

Option A: Hire a Full-Time Operations/Training Officer

DAYTIME STAFFING MODEL – HARRISON FIRE-RESCUE			
MONDAY – FRIDAY			
TARGET IMPLEMENTATION 2027			
POSITION	**NUMBER**	**FULL-TIME/ PART-TIME/ON CALL**	**HOURS**
Fire Chief	1	FT	Daytime, M-F
CRRO – Captain	1	FT	Daytime, M-F
Operations/Training Officer	1	FT	Varies, 40 hrs./wk.
Paid-on-Call FFs	50-60	On-Call	On-Call
Paid-on-Call EMRs	17	On-Call	On-Call

Pros and Cons of Hiring a Full-Time Operations/Training Officer

The following section provides a balanced assessment of the advantages and disadvantages of hiring a full-Time Operations/Training Officer prior to adding daytime firefighters. This ensures transparency and supports informed decision-making for the Fire Chief and the rest of Harrison Fire-Rescue Paid-On-Call (POC) members.

While the Operations/Training Officer position may increase daytime coverage, it is a critical foundational step that prepares Harrison Fire-Rescue for long-term operational success, consistency, and growth. Mitigation strategies — such as clear role definition, measurable training outcomes, and transparent communication — can address most challenges effectively.

PROS (Advantages)	CONS (Challenges)
Establishes standardized and compliant training foundation (NFPA, ISO).	Additional staff person not as robust for responses as Option B.
Improves firefighter safety and reduces liability exposure.	Higher initial cost.
Develops internal candidates for future full-time roles.	Requires clear integration with volunteer officers.
Enhances ISO ratings and public trust in professional standards.	Potential resistance from existing personnel due to cultural adjustment.
Supports daytime operations and provides additional leadership & response presence.	May delay direct staffing investment for immediate coverage needs.
Improves retention and recruitment through structured development programs.	

Develops streamline training between daytime firefighters and POC firefighters.	
Could create a faster response to EMS emergencies.	

DAYTIME STAFFING – OPTION B

The addition of a part-time Driver Operator and a part-time Firefighter provides the Fire Chief with increased operational flexibility while maintaining appropriate staffing for engine company responses. With this staffing model, the engine company can respond with the CRRO Captain, Driver Operator, and Firefighter independent of the Fire Chief's availability. This allows the Fire Chief to exercise discretion in responding to incidents, rather than being required to staff the engine company for every call.

This flexibility is particularly important when the Fire Chief is engaged in administrative duties, attending meetings, operating outside of the department's service area, or otherwise unavailable to respond directly on the engine. In such circumstances, the Fire Chief may still elect to respond in the command vehicle to assume the role of Incident Commander, thereby supplementing the initial response and ensuring effective incident management. This approach allows for an initial on-scene staffing level of four (4) personnel to support early fireground operations while preserving continuity of command and operational oversight. The total cost of adding the daytime Driver Operator and the Daytime Firefighter, both part-time, is approximately $39,200 annually. Due to the use of Paid-on-Call (POC) employees to fill these pooled, part-time shifts, the budget for POCs has been reduced, resulting in a lower net cost for the new positions shown below.

Option B: Hire a Driver Operator (PT) and a Firefighter (PT)

DAYTIME STAFFING MODEL – HARRISON FIRE-RESCUE			
MONDAY – FRIDAY			
TARGET IMPLEMENTATION 2027			
POSITION	**NUMBER**	**FULL-TIME/ PART-TIME/ON CALL**	**HOURS**
Fire Chief	1	FT	Daytime, M-F
CRRO – Captain	1	FT	Daytime, M-F
Driver Operator	Pool	PT	8am-4pm
Firefighter	Pool	PT	8am-4pm
Paid-on-Call FFs	55	On Call	On Call
Paid-on-Call EMRs	17	On Call	On Call

Pros and Cons of Hiring a Driver Operator and Firefighter to Work Part-time Hours

The following section provides a balanced assessment of the advantages and challenges of hiring Part-time Driver Operators and a Part-time Firefighter to work Monday – Friday to cover daytime hours. This ensures that one (1) engine company could respond with a crew of three (3) or four (4) members.

PROS (Advantages)	CONS (Challenges)
Establishes 2 in/2 out rule, in some instances.	No guarantee all 4 employees will be working on same tasks if call comes in.
Help with additional duties around the stations.	Potential resistance from existing personnel due to cultural adjustment.
Fills daytime staffing needs.	May have to respond as a 3-person engine company if Fire Chief is at meetings or conducting other business.
Develops internal candidates for future full-time roles.	Requires clear integration with all members.
Can begin to enhance ISO ratings and public trust in professional standards.	Would need to develop and keep track of pool of driver operators and firefighters to staff the two (2) positions Monday-Friday.
CRRO Captain can conduct inspections with engine company and respond to calls.	Additional clerical time to manage hours.
Improves firefighter safety and reduces liability exposure.	Would also require the daytime staff certified as EMRs
Supports needed daytime operations.	Finding enough daytime staff (a pool) to cover weekly day shifts.
A pool of part-time firefighters would have to be put together on a list; the pool would help the Village avoid costs of some firefighters reaching the 1,200 hour WRS threshold.	
Could create a faster response to EMS emergencies.	

DAYTIME STAFFING – OPTION C

The addition of a full-time Operations/Training Officer, supported by a daytime part-time Driver Operator and a daytime part-time Firefighter, enhances both operational readiness and organizational effectiveness. Under this staffing model, the engine company can be staffed during daytime hours with a minimum of four (4) qualified personnel, the CRRO, Operations/Training Officer, the Driver Operator, and the Firefighter—allowing the unit to respond independently of the Fire Chief.

This structure provides the Fire Chief with increased flexibility to focus on administrative, intergovernmental, and strategic responsibilities without compromising emergency response capability. When available, the Fire Chief can still elect to respond in a command vehicle to assume Incident Command, thereby strengthening early incident management and increasing on scene staffing to five (5) personnel for initial fireground operations. When the Fire Chief is

unavailable due to other obligations, the Officer of the engine company ensures continuity of command, supervision, and decision-making at the incident level.

In addition to emergency response benefits, the full-time Operations/Training Officer provides consistent leadership in training delivery, skills maintenance, compliance with state and national standards, and assisting onboarding paid-on-call and part-time personnel. This dual operational and administrative role supports improved safety, reduced liability, and long-term workforce development, while the part-time daytime staffing model improves weekday response reliability without the fiscal impact of fully staffing a daytime career engine company. The total cost of adding the full-time Operations/Training Officer, the daytime Driver Operator, and the Daytime Firefighter, both part-time, is approximately $166,710 annually, including benefits.

Option C: Hiring Operations/Training Officer (FT), Driver Operator (PT), and Firefighter (PT)

DAYTIME STAFFING MODEL – HARRISON FIRE-RESCUE			
MONDAY – FRIDAY			
TARGET IMPLEMENTATION 2027			
POSITION	**NUMBER**	**FULL-TIME/ PART-TIME/ON CALL**	**HOURS**
Fire Chief	1	FT	Daytime, M-F
CRRO – Captain	1	FT	Daytime, M-F
Operations/Training Officer	1	FT	Varies, 40 hrs./wk.
Driver Operator	Pool	PT	8am-4pm
Firefighter	Pool	PT	8am-4pm
Paid-on-Call FFs	55	On Call	On Call
Paid-on-Call EMRs	17	On Call	On Call

Pros and Cons of Hiring an Operations/Training Officer (FT), Driver Operator (PT), and Firefighter (PT)

The following section provides a balanced assessment of the advantages and challenges of hiring a full-time Operations/Training Officer, Part-time Driver Operator, and a Part-time Firefighter. This ensures that one (1) engine company could respond with a four (4) person crew.

PROS (Advantages)	CONS (Challenges)
Establishes standardized and compliant training foundation (NFPA, ISO).	Cost compared to 2025 budget.
Improves firefighter safety and reduces liability exposure.	Finding enough daytime staff (a pool) to cover weekly day shifts.
Develops internal candidates for future full-time roles.	Requires clear integration with volunteer officers.
Enhances ISO ratings and public trust in professional standards.	Potential resistance from existing personnel due to cultural adjustment.
Supports daytime operations and provides additional leadership presence.	Additional clerical time to manage hours.
Improves retention and recruitment through structured development programs.	
Develops streamline training between daytime firefighters and POC firefighters.	

Establishes 2 in/2 out rule.	
Could create a faster response to EMS emergencies.	

FIRE DEPARTMENT STAFFING – OPTION D

An alternative staffing option is the establishment of full-time, 24/7 fire department operations, supported by the addition of a full-time Administrative Assistant. This model would provide continuous, on-duty staffing and significantly enhance operational reliability, command continuity, and administrative efficiency. Under this approach, the department would add three (3) Captains, three (3) Driver Operators, nine (9) Firefighters, and one (1) full-time Operations/Training Officer to support round-the-clock coverage.

The 24/7 staffing model ensures that an engine company is immediately available at all times with a consistent, qualified crew, reducing reliance on call-back or paid-on-call availability and improving response times, particularly during overnight and weekday hours. Company-level supervision would be maintained on every shift through the assignment of a Captain, while the Operations/Training Officer provides department-wide leadership in training, professional development, certification compliance, and operational standardization.

The addition of a full-time Administrative Assistant allows the Fire Chief and command staff to focus on strategic leadership, operational oversight, and community risk reduction by transferring routine administrative functions such as records management, payroll support, scheduling coordination, purchasing documentation, and compliance reporting. This support role increases organizational efficiency, improves accountability, and reduces administrative holdups as the department transitions to a more complex full-time staffing structure.

Overall, this model represents a significant organizational investment but offers the highest level of service delivery, staffing consistency, and organizational resilience. It aligns with best practices for communities seeking predictable emergency response, enhanced firefighter safety, and sustained compliance with applicable state and national standards, while positioning the department for long-term growth and increased service demands.

While the transition to a full-time, 24/7 staffing model represents a significant enhancement to service delivery, the continued integration of Paid-on-Call (POC) and Emergency Medical Responder (EMR) personnel remains a critical component of the department's overall staffing strategy. Retaining a POC workforce provides operational depth, surge capacity, and cost-effective staffing support that complements full-time personnel, particularly during high-demand incidents, multiple-alarm responses, extended operations, and large-scale or concurrent emergencies.

Under this model, POC and EMR members would continue to support fire suppression, EMS response, incident rehabilitation, staffing of secondary apparatus, and coverage during planned events, training, and community activities. Although the department may not maintain its current staffing levels as full-time staffing is implemented, a reduced but sustainable POC and EMR contingent would remain essential to maintaining operational resilience and community-based response capability.

Maintaining a POC component also preserves local knowledge, community engagement, and a recruitment pipeline for future full-time positions, while allowing the department to scale staffing appropriately without incurring the full cost of additional career positions. This blended staffing approach balances reliability and fiscal responsibility by leveraging full-time personnel for immediate, consistent response, while utilizing POC and EMR members to provide flexible support and expand response capacity as needed.

Overall, the combination of full-time, 24/7 staffing with a retained POC and EMR force ensures a layered and adaptable response model. This approach enhances firefighter safety, improves service continuity, and supports long-term workforce sustainability while acknowledging that staffing composition may evolve over time in response to operational demands, budget constraints, and recruitment trends.

The total cost of adding the full-time Training Officer as well as full-time 24/7 coverage is approximately $1,872,750, including benefits.

Option D: Hire FT Firefighters to Work 24 Hours – 7 Days a Week (Includes Daytime Admin Assistant)

DAYTIME STAFFING MODEL – HARRISON FIRE-RESCUE			
7 Days a Week – 24 Hours a Day			
TARGET IMPLEMENTATION 2027			
POSITION	**NUMBER**	**FULL-TIME/ PART-TIME/ON CALL**	**HOURS**
Fire Chief	1	FT	Daytime, M-F
CRRO – Captain	1	FT	Daytime, M-F
Operations/Training Officer	1	FT	Varies, 40 hrs./week
Admin Assistant	1	FT	8am-4pm
Officer - Captain	3	FT	24-hour Shift
Driver Operator	3	FT	24-hour Shift
Firefighter	9	FT	24-hour Shift
Paid-on-Call FFs	50-60	On Call	On Call
Paid-on-Call EMRs	17	On Call	On Call

Pros and Cons of Hire Full-time Firefighters to Work 24 Hours – 7 Days a Week

The following section provides a balanced assessment of the advantages and disadvantages of hiring full-time firefighters 24 hours a day, 7 days a week. This ensures that one (1) engine company could respond with a crew of four (4), twenty-four (24) hours a day, seven (7) days a week.

Pros (Advantages)	Cons (Challenges)
Establishes 2 in/2 out rule.	Potential resistance from existing personnel due to cultural adjustment.
Emergency responses do not have to rely on Fire Chief and the CRRO.	Requires clear integration with all members.
Help with additional duties around the stations.	Would also need to have certified EMRs/EMTs.
Covers the Village with Fire and EMS 24 hours, 7 days a week.	Would need to create tasks for weekend hours that may or may not be completed during weekdays.
Improves Response Times.	Potential for department to unionize. WRS contributions.
Enhances ISO ratings and public trust in professional standards.	Cost increase would require Village of Harrison to conduct a referendum.
Engine crew can conduct inspections as engine company and respond to calls.	Wear and tear on apparatus and equipment.
Improves firefighter safety and reduces liability exposure.	Wear and tear on fire stations (maintenance) because of 24/7 use.
Supports needed daytime, nighttime, and weekend operations.	
Opportunity to work with neighboring career departments.	
Could create a faster response to EMS emergencies.	

McMahon and Village Staff recommend Option C; hiring of a full-time Operations/Training Officer and the hiring of 2 part-time Firefighters to be implemented in 2027 or when deemed appropriate.

SIMILAR SIZED FIRE DISTRICTS/MUNICIPAL FIRE DEPARTMENTS

As part of the analysis, McMahon sought information on similar sized fire districts and municipal fire departments in Wisconsin. The following chart compares Harrison Fire-Rescue with seven (7) fire districts/departments in the State.

Wisconsin Comparable Fire/EMS Agencies						
Agency	**Population**	**2024 Service Calls**	**Fire**	**EMS Transport**	**Stations**	**Current Staffing**
Greenville (2)	13,136	782	Yes	No	1	PT Chief, FT Dep. Chief, FT Fire Inspector, FT Firefighter, 55 POCs, 17 EMRs
Kettle Moraine (2)	7,500	556	Yes	Yes	2	FT Officer, Several PT Dayshift, 30 POCs
Plymouth (Only FT Chief, no daytime staffing)	11,899	357	Yes	Yes, if No Orange Cross Ambulance	1	FT Fire Chief, 30 POCs,
Portage (1)	10,581	527	Yes	Yes	1	FT Chief, FT Training/EMS Chief, 21 FT Firefighters
Richfield (1)	12,500	698	Yes	Yes	2	FT Chief, 12 FT Cross Staffed, 31 POCs
Ripon (2)	11,500	475	Yes	No	1	FT Asst Chief, 10 FF Pool for Day Staff M-F, 25 POCs
Suamico (1)	13,525	560	Yes	No, Contract with County Rescue	2	FT Chief, 2 FT Firefighters, 35-40 POCs

(1) Designates full-time staffing (Portage, Richfield, and Suamico).
(2) Designates daytime staffing (Greenville, Kettle Moraine, and Ripon).

V. INTERGOVERNMENTAL COST SHARE MODEL

The Scope of Work for this staffing study includes the following fiscal issues:

- Evaluate the fiscal impact of staffing changes, including any impact to apparatus or fleet, equipment, facilities, and capital demands.
- Review cost sharing models used by other fire districts to determine the best model for the Village of Harrison.
- Evaluate the current intergovernmental cost share model currently in place to provide Fire/EMS service to the Village of Sherwood and the Town of Woodville.
- Analyze potential revenue streams not currently used in the Fire Department's operations.

Interviews with the Village staff and elected leadership confirmed the fiscal issues to be addressed, specifically the cost of the staffing options and the cost sharing model with the other municipalities. Our evaluation and findings are as follows.

Financial Impact of Staffing Changes

The report outlines four (4) separate staffing models, with varying degrees of staffing based on growth patterns. After public safety considerations, the fiscal impact of these options is the next major consideration. The challenge lies in choosing which service options to implement to find the right balance between improving public safety and being able to afford it. The options shown assume implementation in 2027, with the overall increase over the 2026 budget. Any increase in fixed staffing for emergency response results in a proportionate decrease in projected costs for paid-on-call in each option.

Options A through D offer different approaches to increase staffing, with Option D representing the most comprehensive option by creating a 24/7 staffing model with full-time supervision. The options and their accompanying costs are as follows:

Option/Description	Net Additional Cost
A: Full-time (FT) Operations/Training Officer	$ 127,510
B: Part-time (PT) Driver-Operator & Firefighter (5 days/wk.)	$ 39,200
C: FT Operations/Training Officer, PT Driver & Firefighter (5 days/wk.)	$ 166,710
D: FT Operations/Training Officer, 24/7/365 Officer, Driver, & 3 Firefighters/shift	$ 1,872,750

Option D will result in increased administrative demands brought upon by additional personnel and operational complexity; as a result, an Administrative Assistant is also included in this option, resulting in a total increase of 17 personnel. Option D is represented in 2027 dollars, but as this staffing analysis indicates, is not recommended at this time. If this option were delayed to 2035, Option D represented in projected 2035 dollars would be an increase of approximately $2,831,891 over the 2026 budget.

All the options and variations on them may be pieced together depending on the gradual need and ability to afford. The details of each option will be provided to Village Finance staff for their use and ability to update as needed. Depending on the level of daytime staffing in the options, the general Paid-On-Call (POC) budget is reduced to offset these increased costs, as POCs will likely be filling the fixed part-time shifts and requiring fewer POC responses during that time. Option D is a full commitment to a 24/7/365 option. While some funding may be available through State and Federal grants, most of these costs would be a local responsibility and would likely require a voter-approved levy override. Some of the local share may be reduced through the Cost Sharing Model (shown below), but the same voter/elector approval may be necessary for each participating agency.

Current Cost Sharing Model and Other Models Used

The current cost share is a combination of previous agreements and incremental changes over the years. The share paid by Sherwood is based on equalized value to allocate a share of the operating budget. Sherwood's share has included an amount towards capital replacement, although actual capital costs have not been specified. Meanwhile, the Village of Harrison and the Town of Woodville have an agreement that dates back to 1985 and was last updated in 1992. This agreement has Woodville paying a flat amount of $15,000 annually and only references the purpose of "operating and maintaining the Fire Department" and does not specify if that amount does or does not include capital costs. It should be noted that Woodville pays a similar amount to two other fire agencies for the remaining 2/3 of the Town.

One of the objectives of this study is to determine if costs of the Harrison Fire-Rescue (HFR) are being equitably distributed to each of the participating municipalities. A cost distribution formula should evaluate criteria to be used to distribute costs. Due to the differences in the participating communities (Harrison, Sherwood, and Woodville), each community is unique in its make-up and how the HFR benefits each individual community. McMahon has researched methods of cost distribution that are used by other joint agencies. We recommend that the following four (4) criteria be used, with the corresponding weight assigned:

- Population (30%)
- Calls for Service (30%)
- Equalized Value (30%)
- Area Served (10%)

Population: A primary purpose of Fire and EMS is saving lives, and population is a common criterion. In the case of the Town of Woodville, because only a portion of the community is served by HFR, McMahon acquired information from Calumet County and the US Census Bureau to estimate the actual population of Woodville within the HFR service area. Of Woodville's population of 848, we are projecting a population of 275 is served by HFR, or 1.42% of the HFR service area.

Calls for service: Calls are the most factual, as they are based on the actual experience of HFR in serving the various communities. The HFR Chief provided information on 2024 actual calls for service. The respective distribution is as follows: Harrison, 448 calls (75.68%), Sherwood, 117 calls (19.76 %), and Woodville, 27 calls (4.56%). Because calls for service have the greatest potential for annual fluctuation, a five-year average of calls for service should be used. This ensures that one incident or one "bad year" does not overly influence the formula. With that said, only 2024 figures are used in this formula for illustration purposes.

Equalized Value: In addition to saving lives, the other part of any fire department's mission is to save property. McMahon used equalized value data for each municipality from the Wisconsin Department of Revenue for 2025. McMahon also used information from Calumet County GIS to determine the value of the area served by the Town of Woodville. This includes the Ornua cheese plant which accounts for 25% of the value of property served by HFR in the Town of Woodville. Even with the cheese plant, the property value from this portion of the Town of Woodville accounts for only 0.92% of the entire HFR service area. Meanwhile, higher property values in the Village of Harrison account for 79.44% of the entire value of the HFR service area. The Village of Sherwood accounts for 19.76% of the value, which reflects the relatively higher density of value in a geographically smaller area.

Harrison Fire-Rescue Service Area				
Equalized Value				
Municipality	**2021**	**2022**	**2023**	**2025**
Village of Harrison	$1,351,986,400	$1,617,243,900	$1,906,862,300	$2,275,633,300
Village of Sherwood	$361,890,600	$431,852,200	$491,285,500	$562,488,100
Town of Woodville	$101,022,300	$113,879,880	$128,964,500	$26,323,700 *
***Service is provided to a portion of the Town of Woodville. Equalized Value of the portion served is shown above and was used in cost sharing calculation; Per DOR, 2025 value for entire Town of Woodville was $151,879,000.**				
Source: Wisconsin Department of Revenue (DOR)/Calumet County GIS				

Service Area (in square miles): Service area accounts for the vastness that a fire department must cover. The denser the service area, the easier it is for the fire department to serve that area. Alternatively, the less dense in area, the fire department must still serve this area, even though the amount of time to serve individual properties and people is less efficient, and therefore more costly. In this case, the Town of Woodville has 23% of the entire service area, while Sherwood service area is only 7.7%. Unlike the other criteria, the services areas will change little over time. While a facility such as the Ornua cheese plant in Woodville should not have frequent calls for service due to safety regulations, should an emergency arise, the availability of HFR to serve this plant provides an immense value to the town and the business. HFR's availability effectively serves as insurance for this area that must be accounted for in the cost sharing formula. However, because of the impact of this criterion on the formula, a weight of only 10% is recommended, with 30% assigned to each of the remaining criteria.

Using 2024 data for calls for service and service area; and 2025 data for population and equalized value, McMahon recommends that the net result of the cost sharing model using these criteria and assigned weights is as follows:

Harrison 77.72%
Sherwood: 17.89%
Woodville 4.39%

The net effect of this weighting has the Woodville proposed cost share of 4.39% being comparable to its 2024 calls for service share of 4.56%. It should also be noted that with the anticipated growth of Harrison, the continued increase in population and value will steer a greater share to Harrison in the future. As a long-term agreement is reached between the various municipalities, there will need to be agreement on how frequently these criteria should be evaluated and updated.

McMahon recommends that these weighted criteria be evaluated on at least a five-year basis, if not annually.

Costs to be Included in Formula

A key component of this analysis is determining what costs should be distributed to the participating municipalities. Oftentimes, direct operating costs of the fire department are the only costs considered. Those costs do not include all the costs of operating the fire department, such as overhead costs associated with supporting management of the fire department, including finance, personnel, legal, and general administration provided by the Village of Harrison. To account for these costs in part, an administrative fee of 10% of personnel costs attributed to the Fire Department has been included in the operating costs charged to Sherwood and Woodville.

There are also infrequent costs or costs that are not directly charged to the fire department, such as costs for construction, improvements, and maintenance of HFR facilities, fire apparatus, and personal protective equipment for fire employees. Because this type of equipment is not purchased every year, there must be a method to allocate these costs over the life of the equipment.

The biggest challenge for the neighboring municipalities will be their share of the capital costs that the Village assumes. The spreadsheet provided to the Village, with the chart titled “Cost Sharing Analysis – Capital” identifies HFR’s major capital purchases and creates an annual cost estimate based on the life cycle of major capital items. These capital items include the current Station 70 that is under construction, the projected renovation of Station 60, as well as fire apparatus replacement and other major capital items that have a shorter life span. Using the distribution formula, the participating municipalities will need to contribute more so that the Village may be able to recover the share of these items that benefit the participating municipalities.

Using the capital cost distribution formula and the cost sharing formula, the cost share for the three municipalities, using the 2026 budget, would be as follows:

Harrison	$ 1,175,538
Sherwood	$ 279,426
Woodville	$ 68,567

Other Available Revenue Streams

McMahon has identified typical revenue streams that are used by fire departments to offset operating costs. The net benefit of these revenues is not a significant source of revenue but should be considered and regularly updated to recover as many costs as possible. In addition to an operating referendum to cover increased staffing costs, there are also various grant funding opportunities that exist for fire departments. Grant funds typically provide capital funding, or in the case of some state and federal programs, provide a short-term grant to fund the initial costs of increased staffing. The most popular federal grant to fund the salary and benefits for "front line" firefighters is the Staffing for Adequate Fire and Emergency Response (SAFER) grants. SAFER grants generally cover full salary and benefits for three years with no local match, though this can vary. Eventually the Village will have to absorb these costs, presumably through local sources (i.e. property taxes). While State Levy Limit laws limit property tax growth to costs that are often less than the Consumer Price Index (CPI), state law allows designated fire districts to increase property tax levies at a rate closer to CPI because the increase goes directly to public safety/fire. The Village could consider the creation of a fire district to give them greater flexibility in property tax growth. However, the creation of a district would involve giving up some of the Village's autonomy. Village leadership will have to weigh the pros and cons of surrendering autonomy to have greater ability to raise funds via the property tax. Given the Village's current growth rate, levy limits are not a significant issue, and the creation of a fire district does not need to be considered at this time.

With respect to the eligibility of Harrison or its participating municipalities for a State of Wisconsin Innovation Fund Grant, the current makeup of HFR serving its neighboring municipalities precedes the eligibility date of November 12, 2024. As a result, none of the municipalities would qualify for an Innovation Fund grant as currently constructed. One or more of the municipalities may qualify for the Innovation Fund if a Fire District was created. As mentioned above, there are issues associated with creating a Fire District for the Village, so an Innovation Grant is not feasible at this time. Should the deadline be extended or the program requirements for an Innovation Fund Grant change, the Village may want to re-evaluate the creation of a Fire District.

While current conditions do not warrant a 24/7/365 full-time department at this time, the Village should regularly evaluate its growth rate and the demands placed on its current staffing model to determine when it may want to consider a full-time department. Available grant funds should also be evaluated at the same time to take advantage of opportunities that may be available to fund some of these staffing increases.

VI. AMBULANCE SERVICE ANALYSIS

The Village of Harrison and Harrison Fire-Rescue operate as an Emergency Medical Responder (EMR) level service with approximately 18 members who have a variety of certifications from EMR, EMT, Paramedic, RN, and Nurse Practitioner. Operating at the EMR level, Harrison Fire-Rescue utilizes Gold Cross Ambulance service serving as the transport agency/ambulance for the Village of Harrison and Village of Sherwood. One concern is what would happen if Gold Cross Ambulance initiated charging the Village of Harrison with a per-capita cost in the future to have the ambulance serve the Village. As a result of this concern, McMahon was asked to evaluate the costs of starting up its own ambulance service. The start-up costs, operational costs, and projected revenues are shown as follows.

Capital Equipment

The chart below shows the average cost of start-up equipment for two (2) ambulances. One ambulance would serve as a primary ambulance, and the other would serve as a backup. Establishing a two-ambulance fleet ensures 100% redundancy, allowing for maintenance downtime and simultaneous calls.

ITEM	COST
Ambulance (Frontline)	$325,000
Ambulance (Backup)	$200,000
Stryker Power Pro Cot (Frontline)	$ 40,000
Stryker Power Pro Cot (Backup)	$ 10,500
ALS Monitor (Frontline)	$ 24,000
ALS Monitor (Backup)	$ 18,000
Radios (x2)	$ 10,000
Initial Meds and Consumables (x2)	$ 40,000
Building Out Shelving Compartments (x2)	$ 8,000
Graphics, Lights, Sirens (x2)	$ 10,000
Training and Admin Cost	$ 10,000
Subtotal	$695,500
Contingency (10%)	$ 69,550
Total with Contingency	**$765,050**

Revenue Projections and Collectability

For 550 annual calls, McMahon anticipates roughly 360 billable transports (the remainder being "refusals" or “care-on-scene"). In Wisconsin, the typical range is approximately $1,050 to $1,780 in revenue per transport plus $9 per loaded mile. The projected revenue generated is as follows:

REVENUE BUDGET	FISCAL YEAR
Total Number of Calls (Average)	550
Total Number of Transports (Average)	360
Advanced Life Support %	60%
Basic Life Support %	40%
No Transport or Cancelled	35%
Average Transport Miles	12
Charges Per Transport (Midwest Average)	
Advanced Life Support	$1,779.05
Basic Life Support	$1,077.55
Mileage	$8.97
Billable Transport Charges	
Advanced Life Support (Including Mileage)	$387,504
Basic Life Support (Including Mileage)	$157,751
Gross Billable Revenue	$545,255
Projected Net Revenue (45-50% Collection Rate)	**$245,365**

Projected Annual Collections:

With an annual volume of 550 calls, the operation generates a Gross Billing of approximately $545,255. However, due to the high volume of Medicare and Medicaid write-offs common in emergency services, the actual Collection Rate is expected to be between 45% and 50%. With those write-offs, the Projected Net Revenue is $245,365 per year. Once the operational costs of approximately $340,360 are added to the initial capital outlay of $765,050, the net cost in the first year alone would be $860,045.

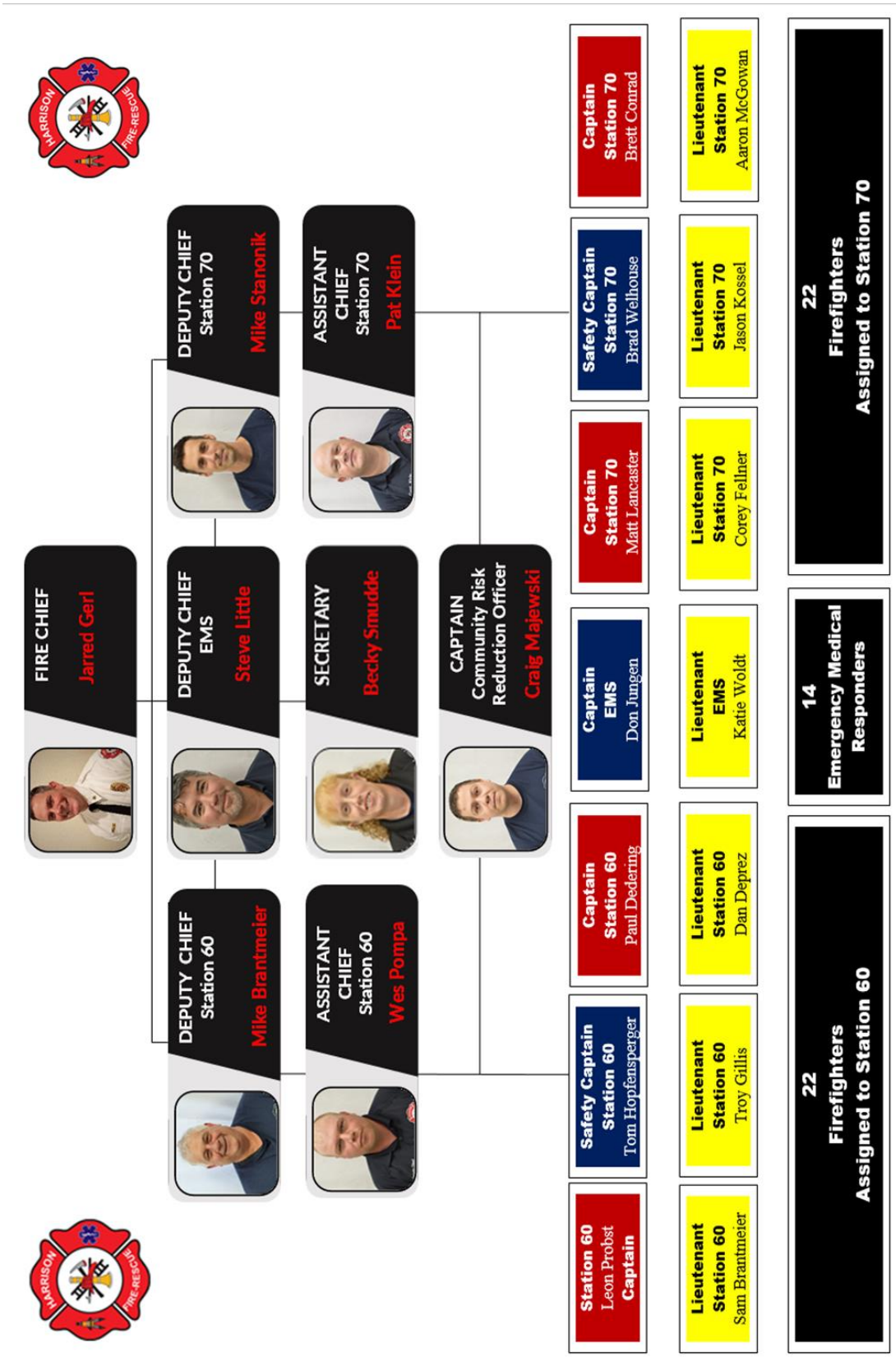
Expenditure/Total Cost

CATEGORY OF EXPENDITURE/REVENUE	EXPENDITURES	REVENUE
Office, Accounting, Misc	$ 25,900	
Various Insurances	$ 30,000	
Wages and Staffing (Estimated)	$ 240,000	
Medical Director	$ 16,800	
Tax Withholdings	$ 18,360	
Miscellaneous Costs	$ 9,300	
Capital Costs (Ambulances and Equipment)	$ 765,050	
Revenue		$245,365
SUBTOTAL	$1,105,410	$245,365
TOTAL	($860,045)	

The findings in the EMS analysis demonstrate that the cost of starting an ambulance service is not currently feasible from a financial standpoint. It may be reasonable to discuss with Gold Cross Ambulance different methods or opportunities to create cost savings for the Village of Harrison and Harrison EMS.

McMahon and Village of Harrison staff recommend not pursuing creating an ambulance service for the Village at this time.

APPENDIX A: HARRISON FIRE-RESCUE ORGANIZATIONAL CHART



VIII. APPENDIX B: HARRISON FIRE-RESCUE OPERATIONAL ANALYSIS

Department Overview, Demographics and Environment

The organizational structure illustrated in Appendix A was purposely selected as the framework for this report because the categories in Appendix A represent an objective, industry-recognized benchmark for organizational performance, operational readiness, risk reduction, administrative effectiveness, and many parameters to improve on the current Insurance Services Office (ISO) rating. Rather than relying on subjective assessment or internal opinion, these credentialing standards provide the Village of Harrison community with a transparent, measurable, and defensible method to evaluate Harrison Fire-Rescue against best practices used by progressive fire agencies across the United States. This approach allows us to clearly identify strengths, gaps, and strategic priorities in a structured manner.

It is important to emphasize that Harrison Fire-Rescue is performing at a high level given its current staffing model, call volume, community involvement and available resources. Harrison Fire-Rescue personnel demonstrate professionalism, operational competence, and a strong commitment to community service. The department consistently delivers effective emergency response, training, prevention efforts, and fiscal responsibility. However, the credentialing framework also highlights areas where growth is necessary to sustain service levels, manage increasing daytime demand, and mitigate operational risk. The analysis supports a strategic transition toward enhanced daytime staffing to ensure reliable response capability, firefighter safety, and continuity of service as the Village continues to grow.

The entire geographic area of the Village of Harrison, Village of Sherwood, and a portion of the Town of Woodville are protected by Harrison Fire-Rescue (HFR). The response area of HFR is approximately 45.99 square miles and has an approximate population of 19,012 as of 2024.

Harrison Fire-Rescue operates within intergovernmental agreements that establish Harrison Fire-Rescue's response area. The Village of Sherwood and sections of the Town of Woodville are the two communities that operate within the agreements. An agreement with the Town of Woodville was first established in 1985 for a cost of $4,500 plus small fees for additional response scenarios. The agreement was then updated in May of 1992 for a cost of $15,000 and has not been updated since. An agreement with The Village of Sherwood was established in July of 1994. The agreement states that the cost of coverage from Harrison Fire and First Responders is based upon the percentage of equalized value in relation to the equalized value of both communities for operations and maintenance. In addition, the Village of Sherwood, by state law, is required to provide their 2% fire dues to the fire department serving the area (Village of Harrison).

Harrison Fire-Rescue is governed by the Village of Harrison and by a five-member Fire Commission that serves five-year terms. The Fire Commission was created in 2014 after Harrison became a Village. The Fire Commission oversees recruitment, hiring, discipline, promotions, and termination of Harrison Fire-Rescue members.

Harrison Fire-Rescue operates from two Fire Stations. The station and land parcel are owned by the Village of Harrison. The fire stations are currently located at:

- Station 60: W469 Clifton Rd, Sherwood, WI 54169

- Station 70: N8714 Lake Park Road, Menasha, WI 54952

The Department has an Insurance Services Office (ISO Rating) of 04/4Y. ISO published its latest rating report for the department in March 2024.

The ISO rating schedule measures the major elements of the Village's fire suppression system. These measurements then are developed into a Public Protection Classification number on a relative scale from 1 to 10, with 10 representing less than the minimum recognized protection. The ISO schedule is a fire insurance rating tool used to determine property insurance premiums that property owners pay to their insurance carrier.

According to ISO, of the 1,208 fire departments rated in Wisconsin, 389 of them are rated as a 4 or better.

Governance and Administration

Harrison Fire-Rescue is an organization created through Wisconsin Statute § 61.65(2)(b)1-2 which requires villages with a population of 5,500 or more that create their own fire department to also create a board of fire commissioners to govern it. The Fire Commission is responsible for recruitment, promotions, discipline, and termination of firefighters. The Fire Commission meets as needed and consists of five citizen members, none of whom may be elected officials or employees of the Village. Renewal terms are every five years.

Assessment and Planning

A critical component of community fire and emergency service provision is to establish the community's expectation of services in relation to the risks that exist in the community. These expectations allow the department to develop programs to meet community needs, prioritize those programs based on available financial resources, and to utilize data to measure the impacts of the programs.

The first step towards establishing community expectations of service is to complete an all-hazards risk assessment of the response area.

McMahon recommends Harrison Fire-Rescue complete a community risk assessment.

A risk assessment is a process for identifying potential hazards/risk exposures and their relative probability of occurrence; identifying assets at risk; assessing the vulnerability of the assets exposed; and quantifying the potential impacts of the hazard/risk exposures on the assets. Vision 20/20, a group dedicated to national strategies for fire loss prevention has a resource for how to develop a community risk assessment that is available at www.riskassessment.strategicfire.org.

Developing the community expectation of service and program outcomes is also a key component of assessment and planning for fire and emergency medical services. A document describing those expectations is called a Standard of Cover (SOC) Study. SOC studies include response time goals

and analysis of capabilities of the Department based on critical task analysis and the community risk assessment.

The Standard of Cover should go beyond only identifying response time goals for first arriving units. While this is a key component of grading services, it is also important to measure the response times for entire response packages that are needed to mitigate the incident.

McMahon recommends that Harrison Fire-Rescue create a Standard of Cover (SOC) that outlines service expectations each year and provides a report to the Village Board comparing actual performance to these standards.

Both the community risk assessment and the SOC can be created by the Fire Chief with assistance from the Community Risk Reduction Officer. This process will likely take a minimum of a year to complete. The Village of Harrison future growth plan can be found in the 2025 Village of Harrison Comprehensive Plan. The benefits of creating a community risk assessment and standard of cover by using the updated growth plan and mapping can achieve the following:

- **Identifies risk and property types:** The map visually denotes areas within the fire coverage area of different property uses, such as residential, commercial, industrial, or open land. This is crucial for understanding potential hazards. For instance, an industrial zone might require specialized knowledge in what chemicals are being used, how big of a radius an incident may need evacuation, and the response times needed to arrive on scene to mitigate large incidents. The type of training in commercial structures needs to be planned for, while a residential area needs a different focus on search and rescue, and exposure protection.

- **Determine resource allocation:** By being able to identify where critical infrastructure, large buildings, and densely populated areas are, the map helps the department decide what equipment is needed, how many personnel it will take to mitigate the incident, and prompt planning for poor water/hydrant access, which can help lead to improvements.

- **Aid in strategic planning:**
    - **Station location:** A land use map helps determine optimal locations for new fire stations to minimize response times to high-risk or growing areas (Currently being implemented with new Station 70).
    - **Response planning:** It allows for the creation of pre-incident plans and risk-based decisions for different zones.

- **Support insurance and compliance:** The information from these maps helps the department comply with standards, such as those from the Insurance Services Office (ISO), which can impact insurance rates for the community.

- **Facilitate inter-agency cooperation:** Sharing a common land use map with other emergency services, like law enforcement and EMS, improves coordination during incidents.

- **Informs long-term community planning:** Fire departments can use land use maps to provide input into the village's long-term land use plans to reduce future risks from hazards like wildfires, ensuring new development is safer.

Goals and Objectives

Establishing a strategic plan for the organization is an important way to not only set goals and objectives for the organization, but to inform stakeholders about the Department and the direction it is moving. The last completion of a strategic plan was in 2015, which was developed for Harrison Fire-Rescue to guide over the next 5 years (2015-2020). The plan included: training advancement and training facility, marketing and communications, staffing design and retention, facility expansion and relocation, and capital equipment and apparatus acquisition as the main elements in the 5-year plan. The plan is still being followed but it has been eleven (11) years since the strategic plan has been updated. It is important that Department leadership involves the organization, village officials, and the community in the development and updating of a new strategic plan; then report on progress towards achieving goals and objectives cited in the strategic plan to all stakeholders.

McMahon recommends that a strategic plan be developed for Harrison Fire-Rescue consistent with growth plans for the Village of Harrison, the Fire Department, and the community.

There is a benefit to Harrison Fire-Rescue conducting annual performance reviews and setting goals with personnel and officer staffing. This program could be aligned to what the Village of Harrison currently has implemented with existing village employees. Implementing this type of program involves a structured plan to support continuous improvement for the department. Establishing an agenda where leadership outlines mission-aligned goals, provides direction, sets realistic timelines, and establishes expectations ensures that all objectives align directly with the department's operational mission and the community needs.

Harrison Fire-Rescue has started the development of SMART (Specific, Measurable, Achievable, Relevant, and Time-Bound) objectives which has been completed by the Fire Chief and the Community Risk Reduction Officer; in the future, the Fire Chief may focus on the many different areas of the fire department and engage the fire department staff. Utilizing member workshops, company-level discussions, focus groups, and surveys increases staff buy-in and ensures the objectives are accurate. Following staff input, leadership refines the goals and ideas and formally finalizes and publishes the objectives. Each finalized objective should clearly define the specific task, the method of measurement, the person responsible, the necessary resources, and a firm completion timeline.

A necessary component of implementing this process is assigning responsibility for carrying out to completion, the final product. Every objective must have a designated owner—such as a leader within the Specialized Training teams, or Chief Officer—who is accountable for tracking progress, coordinating the necessary steps, and reporting updates to leadership. To effectively measure progress, the department must rely on consistent, objective data gathered through Key Performance Indicators (KPIs) and regular reviews. Progress should be assessed on a monthly or quarterly basis using dashboards to maintain momentum and allow for timely modifications. Relevant KPIs for a fire department include metrics like turnout compliance, training hours completed, reduction in inspection deficiencies, participation in Public Education programs, recruitment outcomes, and the completion status of apparatus and facility lifecycle plans. This

commitment to data-driven assessment culminates in the annual review and continuous improvement stage, where the department evaluates all completed objectives and determines which have not been completed; these topics can then be carried forward, adjusts future priorities based on performance, and formally documents successes and lessons learned for future planning and forecasting purposes. An example of S.M.A.R.T. objectives are as follows:

Completed S.M.A.R.T Objectives Examples:

GOAL AREA	SMART OBJECTIVE
Response Capability	Increase turnout time by 10%, by 12/31/26 through quarterly drills and reviews.
Training and Development	Implement an internal 12-hour Fire Officer development program by October 2026 with 90% completion.
Community Risk Reduction	Reduce commercial inspection deficiencies by 15% by December 2026 with targeted scheduling.
Recruitment and Retention	Develop a campaign to attract new firefighters and first responders by December 2026.
Apparatus and Facilities	Complete a replacement schedule aligned with Village and Fire Department Goals by September 2026.

Financial Resources

The financial resources of an organization impact every category evaluated as part of this report. Resources must be adequate to maintain the various programs to which the Department commits to provide, and ensures the Village's ability to fund operational priorities, and its forecasting of long-range planning and quality of service.

Planning, management, and ensuring stability of the financial resources of Harrison Fire-Rescue is the responsibility of the Village Manager, Village Finance Director, Fire Chief, and Village Board. Through interviews with the Chief, it was learned that annually the Chief proposes a budget to the Village Manager and the Finance Director through various budget meetings, then the Board acts on and approves the proposed budget.

It is recommended that Harrison Fire-Rescue continue with a 5-year capital improvement plan (CIP) to assist in the planning of turnout gear replacement, SCBA's, radios, vehicle extrication equipment, and any other larger-priced fire department equipment. It is also recommended that a 15-20-year vehicle and apparatus replacement plan continue, so that the Village of Harrison and Harrison Fire-Rescue maintain and develop structured, rolling capital improvement plans to anticipate needs and secure budget approvals well in advance of a vehicle reaching critical failure points.

Programs

This section of the report covers the delivery of services directly to the community. Communities often grade fire department service delivery based on response times. While response times should not be the sole method to evaluate service delivery, it is a crucial part.

Response time data is reported in a variety of manners in the fire and emergency service industry. It is best practice to report response time as the elapsed time between the time the call is

answered by the 911 Dispatch Center until the arrival of the first fire department unit to the scene. This is the actual time the caller waits for emergency services to arrive.

McMahon was able to utilize data provided by the Department and the Calumet County Sheriff's Department Communications Center to evaluate average response times. Below is a chart showing the average response time for Fire to respond to calls from Stations 60 and 70 within the HFR's service area in 2023 and 2024. The Harrison First Responders response time remains consistent over the same time period: 8 minutes and 31 seconds.

Average Response Time - All Calls - Stations 60 and 70 First Arriving Unit - Fire		
	2023	2024
Average Response Time	14:32	12:42

In many volunteer fire departments, a single responder who may come from home in a personal or department vehicle is often the first arriving responder in an emergency. This provides a rapid response; however, it does not provide for a sufficiently staffed fire engine to initiate suppression of a fire. Harrison Fire-Rescue Standard Operating Guidelines have firefighters responding to the station to ride an apparatus to the scene, while Chief Officers may respond directly to the scene. In these few cases being a single responder may skew the data by bypassing arriving to the station and going directly to the scene. Numbers could also be skewed if response to a call requires a non-emergency response that may add response time to data. For future data, Harrison Fire-Rescue could work with Calumet County Communications Center to determine which emergency calls are emergency vs. non-emergency to calculate data.

There are no mandated requirements for response times in the State of Wisconsin. The National Fire Protection Association (NFPA) does, however, publish industry standards that provide recommended response times. Listed below are recommended standards.

NFPA 1720 Table 4.3.2 Staffing and Response Time				
Demand Zone	**Demographics**	**Minimum Staff to Respond**	**Response Time (Minutes)**	**Meets Objective (%)**
Urban	>1000 people/sq. mi.	15	9	90
Suburban	500-1000 people/sq. mi.	10	10	80
Rural	<500 people/sq. mile	6	14	80
Remote	Travel Distance > 8 mi.	4	Dependent	90

Source: NFPA 1720, Standard for Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments

Harrison Fire-Rescue responds to many other types of calls for service other than structure fires. While Harrison Fire-Rescue is not the primary provider of emergency medical services for the geographic areas covered by Harrison Fire-Rescue, it does provide support to Gold Cross Ambulance in the following situations:

- Harrison EMS is dispatched simultaneously with Gold Cross Ambulance and responds to scene and initiates care first 95% of the time.

- Patient condition on a non-emergency call for Gold Cross, indicates Gold Cross Ambulance will need additional assistance on scene.
- Patient condition would require members of Harrison EMS to assist with driving or caring for the patient to the hospital.

Prevention & Public Education

Harrison Fire-Rescue maintains an active prevention and public education program. Significant improvements have occurred following the hiring of the full-time Community Risk Reduction Officer. The positions Monday through Friday availability and expanded inspection related training have strengthened both the inspection compliance and public education delivery.

The agency has adopted fire code standards as referenced by the State of Wisconsin Department of Safety and Professional Services Administrative Codes the National Fire Code 1 and the Village of Harrison Sec 10-53. Consideration should be given to the adoption of the International Fire Code as permitted under DSPS 314 to allow for integration with the adopted International Building Suite of Codes. This adoption will better allow developers to seamlessly integrate fire codes with current prescribed building codes. This integration allows for quicker turnaround time for plan reviews, especially for out-of-town developers.

McMahon recommends Harrison Fire-Rescue adopt the International Fire Code to coincide with the use of NFPA 1 Fire Codes.

Harrison Fire-Rescue utilizes EPR Fireworks as the department's Records Management System (RMS) for the agency. The EPR Fireworks platform is capable of providing complete remote access for both Community Risk Reduction activities and suppression response (Preplans) and with the current engagement of the Community Risk Reduction Officer, this program will continue to enhance key performance indicators to better assist in planning for the future.

One major component of prevention and public education programs is fire inspection programs. The State of Wisconsin requires fire inspections be completed in commercial and some multi-family residential buildings. The State provides funding assistance for completion of these inspections through the 2% Dues Program. The municipalities that are protected by Harrison Fire-Rescue receive funding from the State under this program. The condition of receiving funding through the 2% Dues Program is to successfully pass an audit of the fire inspection and public education program conducted by the State.

Harrison Fire-Rescue passed its most recent audit of the program. The primary job of the Community Risk Reduction Officer is to complete these inspections and follow-up on code enforcement issues identified during these inspections. The Community Risk Reduction Officer in consultation with the Fire Chief shall continue to conduct an annual review of the inspection program progress to determine annual compliance with the State of Wisconsin Department of Safety and Professional Services Audit. The compliance insures continued financial reimbursement of the agencies' 2% funding stream to offset costs allocated to Harrison Fire-Rescue. In addition, the agency should seek to upgrade their current Insurance Rating as issued to provide for potential cost offsets to the community through insurance premium reductions where appropriate. Harrison Fire-Rescue has done an excellent job and is currently in compliance with the Wisconsin Department of Safety and Professional Services.

The current code enforcement process meets the minimum requirements as outlined by the Wisconsin Administrative Code 314 which requires all occupancies to be inspected once every 6 months. A current community risk assessment has not been completed and should be undertaken to establish more robust inspection cycle for high risk, high value properties. This risk assessment could also be utilized to subsequently reduce the inspection cycle to those occupancies deemed under Wisconsin 314 to provide lower risk to annual inspection cycle. This reduction of inspections, currently assigned to the Community Risk Reduction Officer, could be utilized to fill in current time sensitive issues such as training, maintenance, or other assigned tasks.

The creation of a community risk assessment has created a footprint for an improved staffing model. The potential for rapid growth with the addition of future plotted industrial parks and developments will certainly drive the requirement of a highly trained, dedicated inspection division.

McMahon recommends that Harrison Fire-Rescue create a community risk assessment to evaluate high-risk to low-risk properties which may help the number of times a building could be inspected.

The second major component of risk reduction in the fire service is a public education program. The Harrison Fire-Rescue public education program includes school programs and community prevention activities. Prior to the hiring of a full-time Community Risk Reduction Officer, engagements with the community were very limited. The chart below shows the increased involvement with the community in 2025; Harrison Fire-Rescue members were involved in eight (8) educational programs through the schools and service clubs and 18 community outreach events such as Touch-A-Truck, Village of Sherwood Summerfest, Flight Night, and Safety Night at St. John's Parish.

LIST OF PREVENTION PROGRAMS

ACTIVITY	2024		2025	
Building Inspections	616 Inspections – 2 times per year	42 Violations 10 Violation corrections	660 Inspections – 2 Times per year	243 Violations 225 Violation corrections
Pre-Planning of Commercial Properties	Put together by committee	Update every 5 years	Put together by committee	Update every 5 years
Facebook Posting	Safety tips and reminders	Rarely post	Safety tips and reminders	Post several times per week
Speaking Engagements and Events	Based on time, rarely conducted speaking engagements within community.	Touch a truck	Talks to community groups about fire safety, ice safety, and home safety.	Lake Park Sportsmen's Club, Sherwood Summerfest, flight night, and touch a truck.
Station Tours	Showcasing equipment, tools, and what they do as firefighters.	Cub Scouts Pack 3016	Showcasing equipment and Tools on the FD; Touring and showing the inside of the fire station.	Cub Scout Pack, looking to increase home schooled children events and other community events when new station built.
Parades	Sherwood American Legion Parade	Memorial Day Parade in Support of American Legion Post 496	Sherwood American Legion Parade	Memorial Day Parade in Support of American Legion Post 496
School Activities	Woodland, Sunrise, and Mt. Calvary Schools	Fire Prevention Week; limited time based on staffing.	Woodland, Sunrise, and Mt. Calvary Schools	Fire Prevention Week, end of school year activities

Current staffing models of the Fire Prevention/Community Risk Reduction Division should be increased to provide individuals with specific expertise to meet the objective and identified risks with the communities. The rapidly changing demographics and built environment should be taken into consideration in establishing the fire prevention division. The rapidly developing community which currently embraces development of technology driven businesses require technical experts to provide protection of these key community resources.

The current staffing model of the Community Risk Reduction Division does not provide for the depth in which to better service this rapidly developing community in terms of risk reduction. Staffing currently depends heavily on a few individuals trained at the entry level of fire inspection who may have little or no experience in the community risk reduction environment. Consideration should be given in the future to slowly expand the division with a Chief Officer (Division or Deputy) with the primary responsibility for oversight and conduction of all functions of the division. These tasks include conduction of identified structures identified as high or

moderate risk, fire investigations, oversight of community risk reduction planning and public education program oversight. This position could be overlapped with other Chief Officer functions as assigned to provide some depth for the administrative functions currently assigned to the Fire Chief.

The re-creation of the Fire Prevention Division in conjunction with a strong private partnership and the current record management system will provide a plan review process that meets the needs of all shareholders and stakeholders. This partnership will not only provide for the creation of a fire safe environment through the proactive use of codes but also provide the gateway for ease of development through a proactive, time sensitive planning process. The current planning process does not provide for smooth transition from concept to occupancy as it relates to fire safety components, because of the current staffing model. By implementing a single source plan review process in the future, it will provide a seamless transition for both Harrison Fire-Rescue and the customer.

A private venture that encompasses all aspects of plan review to include building, mechanical and fire protection should be implemented and integrated into all communities. The Village should seek to become a delegated inspection community under Wisconsin Administrative Code for building and fire code plan review and inspection.

Harrison Fire-Rescue should, through the Community Risk Reduction Officer, identify through a risk analysis, how those educational programs would best serve their constituents. The current demographics of the community show a stable built environment that could be served by not only by fire prevention programs but also by mitigating other hazards such elderly fall prevention, home fire safety, and stop the bleed programs. Current programs, because of limited staffing does not embrace an “all-hazards’ approach to community risk reduction.

Fire Cause and Origin Investigations

Investigations of fire cause and origin are the responsibility of the fire department according to State Statute. Commonly, law enforcement will assist in determination of cause and origin of a fire to identify if any criminal action led to the cause of the fire. Harrison Fire-Rescue currently has six (6) members of the fire department on the Calumet County Fire Investigation Team, which requires approximately eight (8) hours of training per year. Harrison Fire-Rescue will engage local law enforcement and utilize the services of the Wisconsin State Fire Marshal, a regional group, as needed; on average Harrison Fire-Rescue requests an investigator five to ten times per year.

Domestic Preparedness/Emergency Management

Harrison Fire-Rescue’s (HFR’s) Fire Chief serves as the Emergency Management Director for the Village of Harrison, Village of Sherwood, and the Town of Woodville if a large-scale emergency occurs in HFR’s service area. In support of the Harrison Emergency Management Director, Harrison Fire-Rescue can rely on Calumet County and its Emergency Management Team for delivering the training, assisting with updating of emergency management plans, and providing tools necessary to have a successful plan.

Below is an Emergency Management Training Guideline for communities looking for continuous improvement in the many different emergencies that can occur within a community. Coupled with the training chart, an implementation guide may help provide a structured, step-by-step guide to build community capacity, ensuring everyone knows their roles, defining critical

procedures (like evacuation routes, communication), identifying needed resources, and testing the plan through exercises. One focus of the training for supervisor level employees could include the training of all supervisors to the Incident Command System (ICS) Level 400. This ICS 400 level training prepares senior personnel and supervisors to manage high-complexity, large-scale incidents by focusing on Advanced ICS concepts, Command/General Staff roles, and Area Command. It enables leaders to handle multi-agency coordination, manage incident complexity, and develop strategic plans rather than focusing on tactical, field-level actions.

McMahon recommends that the Village of Harrison begin to schedule basic emergency management training sessions with Village employees and to help obtain certification to the ICS 400 level.

Implementation Guidelines

- **Targeted Scheduling:** High-risk facilities like schools or healthcare centers should maintain more frequent monthly or quarterly schedules for fire and evacuation drills.
- **Dynamic Scenarios:** To ensure staff are truly prepared, vary the conditions of each drill—such as blocking primary exits or holding the exercise during off-peak hours.
- **Documentation:** Formal records must be kept for every exercise, detailing the timeline, participant performance, and specific areas for improvement.
- **Hazard Alignment:** Frequency should be scaled based on local vulnerabilities, such as increasing tornado drills in the spring or flood response training in high-risk zones.

EMERGENCY MANAGEMENT TRAINING CHART

EXERCISE CATEGORY	MINIMUM FREQUENCY	KEY FOCUS AREAS
Basic Drills	Every 6 months	Fire evacuation, shelter-in-place, and site-specific hazards.
Tabletop Exercises	Quarterly – Ongoing	Discussion-based sessions to test plan logic and agency coordination.
Functional Exercises	Annually	Testing specific department capabilities.
Full Scale Exercises	Full Scale Exercise	Major joint operations involving all village departments and resources.
Plan Reviews	Annually	Updating protocols based on recent drill performance or local changes.

Fire Suppression

Harrison Fire-Rescue effectively provides fire suppression operations for a volunteer/paid-on-call Department. Improvements in this process have come by way of the Mutual Aid Box Alarm System (MABAS) where Harrison Fire-Rescue can call a box alarm and bring equipment, staffing, and apparatus for the type of emergency call that is needed from outside agencies. However, improvements to the process of requesting aid to high-risk calls for service in the future can be improved.

McMahon recommends Harrison Fire-Rescue look to implement automatic aid response agreements with more neighboring departments to improve mitigation of structure fires and other major emergencies.

Currently, Harrison Fire-Rescue has an agreement with Buchanan Fire-Rescue on the northern border of Harrison, in Outagamie County. Automatic aid would allow for simultaneous dispatch of neighboring departments to assist in providing a rapid response of an effective force of firefighters to rapidly mitigate a fire or other emergencies. Several other Departments in the Fox Valley area have effective automatic aid dispatch protocols that could be mirrored for Harrison Fire-Rescue when ISO (Insurance Service Offices) conducts an audit of the fire department. ISO conducts underwriting guidance, standard policy forms, and rating info, most notably for the Public Protection Classification (PPC) for fire departments, which heavily influences homeowners' rates. While not an insurer itself, ISO develops essential language and data many insurance companies use, which can affect policy costs based on the abilities of the fire department, making it a critical influence in insurance pricing for residential, commercial, and industrial property within communities.

Effective standard operating guidelines are in place to provide direction to the department members for fire suppression activities. Harrison Fire-Rescue has a fleet of well-maintained apparatus to support personnel in providing effective fire suppression services.

Technical Rescue

Harrison Fire-Rescue operates an adequate, effective, efficient, and safe technical rescue program, to include vehicle accidents and extrication, water rescue, and high and low angle rescue. Harrison Fire-Rescue is not trained in structural collapse, confined space, or trench collapse rescue; the best training would involve awareness-level knowledge (identifying hazards, calling for specialized resources) for collapse, trench, and confined spaces. Mutual Aid or MABAS (Mutual Aid Box Alarm System) could be made to neighboring departments such as Neenah-Menasha Fire-Rescue and the Appleton Fire Department to help conduct hands on training utilizing realistic practical skills under the National Fire Protection Association (NFPA) standards.

All Harrison Fire-Rescue members are trained to perform auto extrications and high/low angle rescue. Currently, Harrison Fire-Rescue has the option to utilize the Calumet County Dive Team or Neenah-Menasha Fire-Rescue Dive team to assist with water rescue responses. Harrison Fire-Rescue has seven (7) members who hold SCUBA rescue diver certifications and it would prove advantageous for Harrison Fire-Rescue to incorporate their own divers to provide open water, ice, surface, subsurface, rescues in the future Regional support for hazardous material response is provided by the regional response team, located in the City of Appleton or City of Oshkosh. Currently, members of Harrison Fire-Rescue are trained at the awareness level.

The resources available for technical rescue incidents are appropriate for the department.

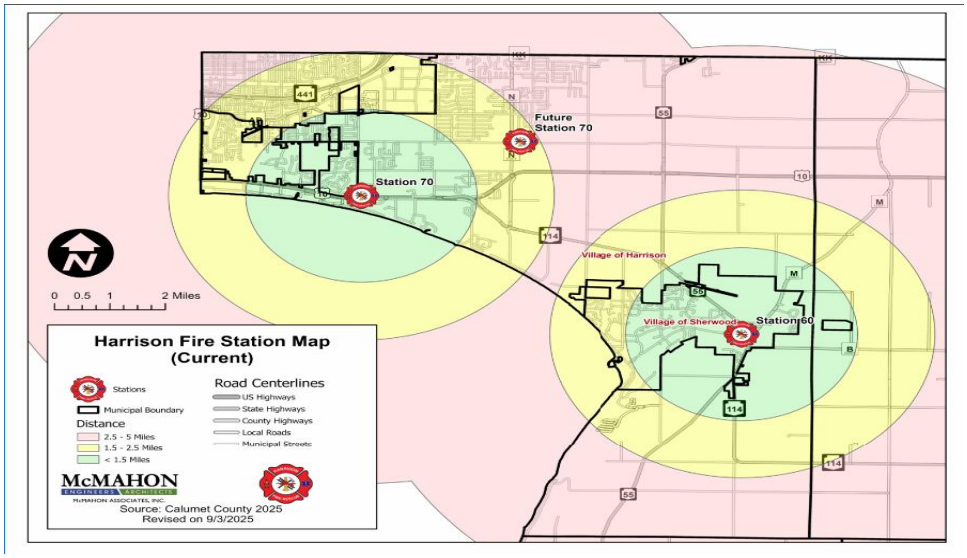
McMahon recommends that the Fire Department continues to conduct a formal and documented program appraisal each year to determine the impacts, outcomes, and effectiveness of its programs, measure performance levels to goals and objectives, and determine which training and equipment is needed for improvement.

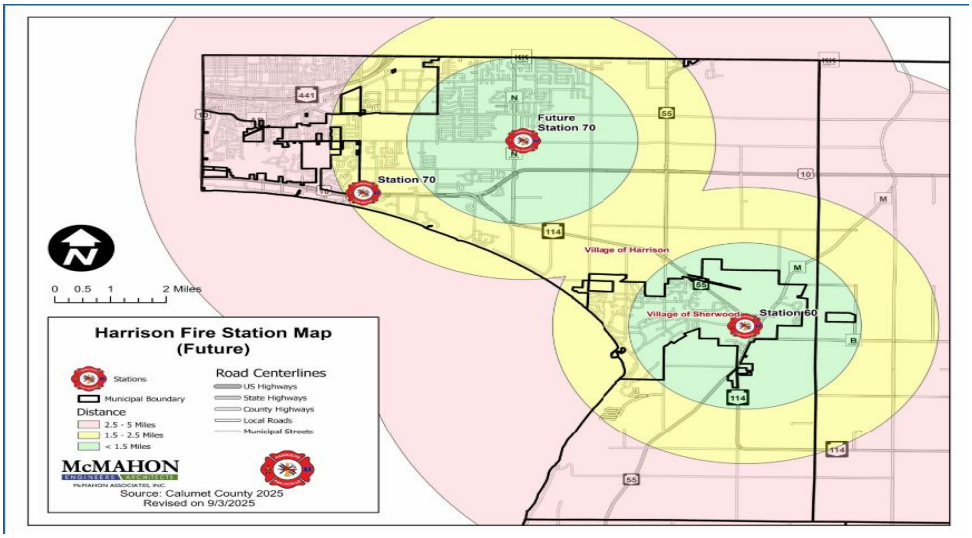
Physical Resources

The Village of Harrison has two (2) fire stations, and they are owned by the Village of Harrison. The facility on Lake Park Road (Station 70) is being replaced by a brand new $11.5-million station which will be located on Manitowoc Road and County Highway N and will be completed in 2026. This station will feature six (6) drive through bays, hose tower, separate turnout gear room, separate laundry room for turnout gear and gear cleaning, and showers. This station will also have room to grow for future full-time staffing when needed.

The second fire station is located on Clifton Road in the Village of Sherwood; this station will also have improvements starting in 2026/2027. Currently the station has four (4) bays, (not currently drive through), a meeting room, and an office.

The maps below show drive-times from the current and future fire stations.





Apparatus and Equipment

Apparatus and other equipment required to provide effective services are in excellent condition. The funding of their capital improvement plan should be maintained, the Village of Harrison uses long range planning practices including a vehicle replacement schedule that is reviewed by the

Fire Chief, Village Manager, and Village Finance Director. In the future when planning for apparatus and large equipment the implementation of daytime staffing levels and increased emergency calls will directly influence apparatus utilization, response reliability, and wear; increased daytime use can accelerate preventative maintenance and replacement timelines. Future apparatus planning should align staffing models with fleet capacity to ensure safe, reliable, and fiscally responsible emergency response. Apparatus and equipment for both stations is appropriate for the size of the Village of Harrison, the total area that is covered, and the many different hazards (wildland, High Cliff State Park, Lake Winnebago, two (2) major highways) within the community and communities that are served.

One point of contention for the past ten (10) years has been that there will be a need to purchase a ladder truck. A ladder truck is justified when community risk, building profile, and operational demands exceed the capabilities of the current engine-based operations and mutual aid alone. Based on guidance from the National Fire Protection Association and best practices, a Village should seriously consider a ladder truck when several of the following conditions are present:

- Building Height and Construction
    - Regular responses to multi-story buildings
    - Accessibility issues at current buildings
- Fireground Operational Needs
    - Repeated reliance on neighboring communities
- Response Volume and Risk Profile
    - Growing commercial base
    - Dense population of multi-story buildings
- Staffing and Deployment of Ladder
    - Enough staff to safely operate a ladder.
    - The ability to provide certified trained operators.
- Mutual Aid and Reliability
    - Reduce dependency on neighboring departments.
- Cost
    - Current pricing for a ladder is roughly $2 million.

Currently Harrison Fire-Rescue has the option of calling the City of Kaukauna, City of Brillion, City of Chilton, Neenah-Menasha Fire-Rescue, or the City of Appleton for a mutual aid or MABAS call for a ladder. Moreover, Harrison Fire-Rescue has reported 24 fire calls in 2025, of which less than 5 were structures. Instead of buying a ladder truck in the near future, the best approach is to first perform a formal assessment of community risks and ladder truck needs and weigh in all the conditions listed above. Once the assessment is complete, if the need is shown, the vehicle should be integrated into the Village of Harrison's long-term capital plan for the next ten (10) to fifteen (15) years. In the meantime, the Village should perform annual reviews of local development, staffing, and the effectiveness of mutual aid. This strategy balances financial caution with a proactive commitment to safety as the community grows.

Current Apparatus – Station 60

YEAR	APPARATUS	DESCRIPTION
2022	Ranger 61	Polaris Ranger with Tracks, 6 GPM pump, 60-Gal Tank
2019	Engine 65	Custom Fire, 1500 GPM pump, 1000-Gal Tank
2002	Truck 62	Ford F250 Crew Cab 100 gpm pump, 100-gal Tank
2013	Tender 65	Kenworth, 60 gpm pump, 3000-gal Tank
2005	Squad 63	Kenworth – Heavy Rescue (Due to be Replaced in 2026)

Current Apparatus – Station 70

YEAR	APPARATUS	DESCRIPTION
2019	Utility 76	Ford F250
2010	Tender 75	Rosenbauer 3000-gal Tank
2009	Engine 71	Rosenbauer 1500 gpm Pump, CAFS, 1500-gal Tank
1999	Engine 74	Pierce Saber 1250-gal Pump, 1000-gal Tank
1997	Water Rescue 73	Refurbished Bus –Water Rescue Equipment

Communication

The 911 Dispatch services are provided by the Calumet County Communication Center. Harrison Fire-Rescue operates with up-to-date mobile and portable radio technology using a County-wide VHF system. Two-way radio communications occur on a county-wide trunked public safety radio system that allows for interoperability with fire and law enforcement in the County using VHF. The County is responsible for system infrastructure and because of the terrain between the area that Harrison Fire-Rescue protects and Chilton (Location of Communication Center), Harrison Fire-Rescue must rely on a DVRS (Digital Vehicular Repeater System) for better communication among members. There are many times radios cut out, or communication is not understood because of the location of towers. Because radio and communication issues occur, this would be considered a life safety issue that must be addressed as soon as possible.

Records Management

Maintaining reports and records for incident response, personnel matters, training documentation, vehicle and equipment maintenance, inventory, and fire inspection functions is

an important function of fire department administration as it can capture all the pertinent information by the required 2% dues audit performed by the State of Wisconsin. Harrison Fire-Rescue presently uses EPR Fireworks for its records management system. Currently, the Fire Chief and the Community Risk Reduction Officer are responsible for entering records into the records management system.

Human Resources

The Village of Harrison has an Employee Policy and Procedure Manual. The document is dated August 20, 2020.

McMahon recommends the Employee Policy and Procedural Manual be updated to reflect all types of employees (full-time, part-time, paid-on-call, and volunteer) and applied to all members of the Fire Department where appropriate.

Training and Competencies

The State of Wisconsin requires firefighters to have minimum training levels. Members of Harrison Fire-Rescue generally meet the minimum training requirements set by the State of Wisconsin.

In 2019, the State amended its training requirements to require that newly promoted/appointed fire officers (Chiefs, Captains, Lieutenants) and apparatus operators receive specific training before they can be assigned duties as fire officers and apparatus operators. Personnel who had already held positions as fire officers and apparatus operators were grandfathered.

McMahon recommends that Harrison Fire-Rescue create job descriptions for all positions within the organization that detail minimum training requirements for individuals to be placed in those specific positions that meet State required minimum training requirements. These requirements should be applied to all personnel applying to fill future vacancies in fire officer and apparatus operator roles.

Chart of ISO Annual Training Requirements per Firefighter per Year to Meet Standards

TYPE OF TRAINING	TRAINING FOCUS	HOURS
Company Training	Group/Company Focused Training	192
Facilities Training	Live Fire and Smoke	18
Hazardous Materials	Maintain Skills	6
Fire Officer	Maintain Skills/Succession Planning	12
Driver Training	Maintain Skills (Pump Ops, Drive Time, Cone Course, Drafting)	12
OSHA Training	Hazardous Communication	4
TOTAL		**244**

Meeting these requirements helps fire departments earn higher scores in ISO's Fire Suppression Rating Schedule (FSRS). Within community ratings, better training leads to better scores, potentially lowering property insurance rates for homeowners and businesses. It would be difficult for Harrison Fire-Rescue to obtain all of these training hours per Fire Department member each year. Fortunately, ISO (Insurance Service Offices) offers partial credit if you can't meet 100% of the hours, but aligning training with these guidelines significantly boosts your score.

Continuing education and training are primarily accomplished on training nights on the first and third Monday evenings. Training of personnel is overseen by Specialized Teams leaders, including several officers of Harrison Fire-Rescue. McMahon found the department is very well trained, however, there should be training planned minimally every month for Fire Officers; currently Fire Officers may train every other month.

McMahon recommends that the Fire Officers meet monthly and have training focused on leadership and personal management, incident management and tactics, safety and risk management, technical and specialized skills (through current specialized team training), and outside specialized training venues.

Along with the excellent training, each occurrence of training of any topic for all of Harrison Fire-Rescue must continue to capture critical information when documenting training anytime members are developing skills for the department. A record of training should, at minimum, include the following data:

- Date of the training
- Training topic
- Objectives of the training
- Total length of the training
- Instructor names(s)
- Attendee(s)

Essential Resources

Portions of municipal water supply for the Village of Harrison is serviced by Harrison Utilities and the Darboy Sanitary District. The Village of Sherwood is serviced by Sherwood Waterworks, and both purchase their water from the City of Appleton. The water utility for Harrison Fire-Rescue is especially important for its Insurance Services Office (ISO) score. The water supply system accounts for 40% of a community's Public Protection Classification (PPC) grade, and the fire department needs to be able to coordinate and form a partnership with the utility to help understand a coordinated effort for ISO.

Village of Harrison

- **Provider:** Harrison Utilities is responsible for distributing water to connections within the Village of Harrison and portions of the City of Menasha and City of Appleton.
- **Source:** The water is purchased from the City of Appleton.
- **Maintenance:** Harrison Utilities maintains the water mains and performs routine hydrant maintenance and water main flushing to ensure high water quality.
- **Testing:** Water quality testing is conducted in accordance with regulations, with results published by the utility.
- **Regulation:** Harrison's utility rates are set by the Wisconsin Public Service Commission (PSC).

Village of Sherwood

- **Provider:** The Village of Sherwood Waterworks is the public water supplier for the village.

- **Source:** Sherwood Waterworks purchases its finished water from the City of Appleton.
- **Maintenance:** The Sherwood Waterworks maintains the local water distribution system. The utility also runs a cross-connection program to prevent contamination.
- **Testing:** Water quality is tested regularly to ensure safe drinking water, with tap water results reflecting those of the supplying utility, Appleton Waterworks.
- **Regulation:** As a public water supplier, Sherwood Waterworks is subject to regulations from the Wisconsin Department of Natural Resources (DNR).

External System Relationships

Harrison Fire-Rescue must rely on the integration of one system (Harrison Fire-Rescue) with other outside and neighboring agencies (Auto-Aid, Mutual Aid, and MABAS partners). The increased use of multi-organizational and multi-unit systems with the increase of interagency agreements between various types of governmental entities should necessitate a regular assessment of all relationships and agreements to help support the mission and vision of Harrison Fire-Rescue.

The McMahon consulting team interviewed neighboring fire chiefs as part of the consulting engagement. Neighboring chiefs were supportive of Harrison Fire-Rescue. Several commented that there is a need to do additional inter-agency training and expressed interest in determining areas in which they can work more closely together in the future.

Health and Safety

Fire service health and safety programs are designed to minimize risks in a characteristically dangerous profession through structured, preventative, and reactive processes. Being able to mitigate the risks involved in being a firefighter are outlined by NFPA 1500 (Standard on Fire Department Occupational Safety, Health, and Wellness Program). Wisconsin Department of Safety and Professional Standards requires Harrison Fire-Rescue to have an occupational safety and health committee to advise the Fire Chief on occupational safety and health issues within the organization (SPS330.05). The committee should be composed of representatives of the command staff and firefighters and meet at least biannually. Minutes of meetings should be maintained.

McMahon recommends Harrison Fire-Rescue establish an Occupational Safety and Health Committee to comply with SPS 330.

Below are some key components of health and safety improvements for Harrison Fire-Rescue:

1. Contamination of Gear and Equipment (Cancer Prevention)
2. Clean Cab Policy (Cancer Prevention)
3. Advanced Cleaning (NFPA 1851) (Cancer Prevention)

The above 3 topics focus on reducing exposure to carcinogens and other hazardous substances through proper use, cleaning, storage, and replacement of personal protective equipment (PPE). This includes gross decontamination at incident scenes, bi-yearly laundering of turnout gear, separation of contaminated gear and equipment, and education on exposure paths on the body.

McMahon recommends that Harrison Fire-Rescue implement a policy that addresses cancer prevention within the Fire Department.

4. Proactive Investigation of Accidents and Injuries

Accident, injury, and near-miss investigations are conducted to identify root causes, contributing factors, and system gaps. These investigations support corrective actions, training improvements, and policy updates, while also ensuring compliance with OSHA, state, and workers' compensation requirements.

McMahon recommends that Harrison Fire-Rescue create a document or process that members can use to report and/or track accidents, injuries, or near-misses that happen in training or on the fireground; these incidents could be reviewed and discussed with the Safety Committee and reported back to the Fire Chief and department members.

5. Incorporate Risk Management Practices to Identify Safety Issues
6. Collect and Maintain Exposure Records

Risk management practices are used to proactively identify and mitigate safety issues. This includes formal risk assessments, review of incident trends, use of standard operating guidelines, and integration of safety considerations into emergency calls, training, and operating of apparatus and equipment. Exposure records are systematically collected and maintained to document member contact with hazardous environments, supporting long-term health monitoring and presumptive illness claims.

McMahon recommends that Harrison Fire-Rescue create a system to track, discuss, and review Risk Management topics to be reviewed by the Safety Committee and report back to the Fire Chief and department members.

7. Incident Safety Officer Certification

Because Incident Safety Officers (ISOs) play a critical role by providing real-time risk assessment, hazard control, and accountability at emergency scenes. The Safety Officer advises the Incident Commander (IC) to prevent injuries and fatalities, and will ensure all responders go home safely, acting as a vital check-and-balance system for the entire operation. Their role is essential for managing all fireground environments, which involve hazards like fireground operations, building construction and carcinogens.

McMahon recommends that the current and future Safety Officers of Harrison Fire-Rescue obtain their Incident Safety Officer Certification.

8. Medical Fitness Evaluations

Currently, Harrison Fire-Rescue members receive a pre-employment physical upon hire, but not yearly NFPA 1582 physicals. Looking ahead to the future as the Village of Harrison and Harrison Fire-Rescue grow, it will be important to introduce yearly physicals to the Harrison Fire-Rescue staff. These physicals will include tracking long-term health, detecting serious firefighter-specific issues early (heart problems and cancer), and preventing line-of-duty deaths, which offer significant benefits for both firefighter health and departmental safety.

Insurance Services Office (ISO)

The Insurance Services Office (ISO) utilizes a 100-point grading scale to assess the efficiency and effectiveness of local fire protection services. This evaluation is divided into three primary functional areas:

- **Emergency Communications (10%)**: This section measures the operational efficiency of the 911 dispatch center. Evaluators focus on telecommunicator staffing levels, specialized training certifications, and the technical redundancy of dispatch systems to ensure continuous service during peak loads or hardware failures.
- **Fire Department Capabilities (50%)**: This is the most weighted component, auditing the department's overall response readiness. Key metrics include the inventory and maintenance of apparatus, personnel staffing for first-alarm assignments, and the rigor of officer development programs. It also factors in the strategic geographic distribution of stations to optimize response times.
- **Water Supply Infrastructure (40%)**: This category evaluates the community's hydraulic capacity for fire suppression. The assessment includes hydrant density, water main reliability, and fire flow testing results. In areas lacking pressurized hydrants, the ISO reviews the department's ability to utilize alternative water sources.

While your ISO rating is an important measurable view of Harrison Fire-Rescue, many of these listed improvements would provide value beyond the final number given by the ISO auditors. Continuous investment in the three (3) ISO categories and subcategories completely improves firefighter safety, ensures greater service reliability for the communities Harrison Fire-Rescue serves, and builds on long-term investment for the entire community.

EMERGENCY COMMUNICATIONS (10%)

This section of ISO has the least amount of input from a Fire Department. The dispatch center is most often managed by the County Sheriff, and the Fire Department has little influence in how the Sheriff and staff budgets, how he administers new programs, and functions to help improve the Fire Department operations since the budget plays a sizeable factor in what programs can be implemented by the Sheriff. The below listed factors of improvement can be used as talking points with the Sheriff to help aid Harrison Fire-Rescue in improving areas within ISO that the communications center does not include oftentimes because of the amount of budget money that is available.

Operational Strength & Governance

- Staffing Levels: Optimize minimum dispatcher counts per shift to ensure rapid call processing.
- Professional Standards: Formalize certification tracks and mandatory continuing education.
- Accountability: Deploy quality assurance (QA) and call review protocols.

Infrastructure & Technical Redundancy

- Facility Hardening: Secure primary dispatch centers with redundant power, dedicated HVAC, and enhanced physical security.
- Disaster Recovery: Establish a fully operational secondary PSAP and formalize Continuity of Operations Plans (COOP).
- System Resilience: Eliminate single points of failure in phone, radio, and CAD networks.

Technology Integration

- Advanced Tracking: Use AVL/GPS for real-time apparatus location and improved unit status timestamping.
- Coverage Audits: Perform and document regular radio signal testing throughout the jurisdiction.

FIRE DEPARTMENT CAPABILITIES (50%)

Personnel & Response Deployment

- Staffing Models: Shift toward guaranteed on-duty crews or peak-hour staffing to stabilize response times.
- Officer Presence: Ensure consistent command-level coverage for all first-alarm assignments.
- Turnout Efficiency: Streamline station workflows to shave critical seconds off turnout and travel times.

Training & Professional Development

- Skill Maintenance: Increase and document annual training hours with a focus on NFPA 1403-compliant live fire drills.
- Leadership Pipeline: Expand officer development programs and structured onboarding for new recruits.
- Data Integrity: Maintain comprehensive training records and reports, including lesson plans and signed rosters and record each category of training as described on Page 41 of this report.

Apparatus & Facilities

- Fleet Management: When working on the apparatus and vehicle replacement plan, align the replacement cycles with ISO and NFPA benchmarks to ensure frontline dependability.
- Strategic Placement: Analyze apparatus distribution to minimize travel distances in high-growth or high-risk zones, which continually assess the communities' growth patterns and call heat maps to determine the correct apparatus and equipment are located in the right stations.
- Health & Safety: Modernize stations with better decontamination zones and specialized gear storage (the new fire Station 70 and update to Station 60 will benefit from this ISO standard).

Risk Reduction & Planning

- Pre-Incident Information: Broaden the scope of pre-fire plans and integrate them into daily operations and training.
- Community Safety: Scale up fire prevention inspections and public outreach to mitigate risks before they escalate.

Water Supply (40%)

It is especially important to work with Harrison Utilities and the Darboy Sanitary District to review the water distribution system and work together as a team to improve the hydrants that require the correct water flow and establish a program that completes hydrant maintenance each year.

Distribution & Maintenance

- Hydrant Optimization: Tighten hydrant spacing in developed corridors and prioritize the replacement of undersized mains.
- Functional Reliability: Increase the frequency of flow testing and improve the visibility and accessibility of all hydrants.

System Resilience & Capacity

- Hydraulic Performance: Within your Community Risk Reduction programs target high-risk areas for fire flow increases and improve water main "looping" to prevent outages.
- Redundancy: Enhance pumping station capacity and add water storage to handle peak emergency demands.

Rural Water Operations

- Alternative Sources: Expand the use of dry hydrants and designated drafting sites with improved access for tankers, if possible.
- Operational Formality: Secure formal water-access agreements and document the efficiency of rural shuttle operations.

The basis of a successful ISO evaluation is detailed and accurate documentation. By aligning capital improvement plans, and fire department planning with ISO criteria and maintaining accurate records of response metrics, training, and maintenance, Harrison Fire-Rescue can improve on the current ISO number and after the next audit, its rating accurately reflects its actual capabilities and accomplished improvements.

IX. SUMMARY OF RECOMMENDATIONS

Background to Study: Harrison Fire-Rescue has been in operation since 1918. The members of the Harrison Fire-Rescue are undoubtedly committed to serving their communities and responding to calls for service at all hours of the day.

The Village of Harrison and Harrison Fire-Rescue has been successful in providing fire protection services since its inception. Growth in the communities served, an increase in commercial building, the demand for service calls (636 in 2025), changes in demand for the types of services, increases in firefighter qualifications, and training standards for members of the organization will continually impact Harrison Fire-Rescue.

The Village of Harrison proactively retained McMahon to conduct a staffing needs study, an intergovernmental cost share model, and an ambulance service analysis. Included in this analysis was a review of current organizational structure, staffing, operational effectiveness, funding methodology and governance structure. The Village clearly wants to be prepared for a time when, most likely, a paid-on call fire department may no longer effectively service the Village simply because of increased demand in calls for service, population growth, volunteers time to be able to serve, and the commitment to be able to achieve certifications and additional training.

Current Status of Department: Through its analysis, McMahon was impressed with the commitment of the current members of Harrison Fire-Rescue to serve the community using a paid-on call model. The Village of Harrison can continue to utilize paid-on-call response only as it remains effective but prepares the organization and its infrastructure for what is most likely a transition to a career-based full-time model over the next ten years. A plan to begin slowly transitioning to an organization that may rely more on daytime staffing and in the future, career, full-time staffing to be prepared for a decrease in members in the community willing to volunteer as firefighters.

Future Staffing: Transitioning to a model that relies on more career and day staff will result in increased costs for the Village of Harrison and communities that rely on Harrison Fire-Rescue. This analysis should provide the municipalities with a means to prepare for those upcoming changes in costs to provide fire protection.

Cost Sharing: McMahon recommendations also highlight the need to review the Intergovernmental Cost Share Model that is being used to determine fire department fees with the Village of Sherwood and the Town of Woodville. With a profound increase in infrastructure, fire apparatus, equipment, and personnel, having a cost share model in place is imperative as costs will grow with a transition over the next decade to more full-time employees. This cost-share model will not only include the operations side of the fire department, but also the capital side.

In the findings of this study, the Village of Harrison would pay 77.6%, the Village of Sherwood would pay 18%, and the Town of Woodville 4.4% of the fire department budget using a weighted share at 30% of (Population), 30% of (Calls for Service), 30% of (Equalized Value), and 10% of (Area Served).

Feasibility of Village EMS: This analysis includes a preview as to what it would cost to start an ambulance within Harrison Fire-Rescues service area. Call volume, health insurance reimbursement, equipment, staffing, and operating costs concluded that it may cost the Village of Harrison nearly one million dollars to start and staff an ambulance and one back up ambulance for the EMS calls that are currently served by Harrison Fire-Rescue. The start up and operating costs of the service do not warrant a Village-operated EMS service at this time.

Other Recommendations: Lastly, McMahon used a method of quality improvement of the fire department in this analysis to aid the Village of Harrison, the Fire Chief, and members of Harrison Fire-Rescue with the ability to look ahead and begin to lay out the development of strategic plans, developing community risk reduction, standards of cover, health and safety initiatives, and other emergency planning for a very fast-growing community.

SUMMARY OF VILLAGE OF HARRISON/HARRISON FIRE-RESCUE ANALYSIS RECOMMENDATIONS	
Issue	Recommendation
Staffing Needs (Page 9)	**Based on current growth in demand for service McMahon recommends that the Harrison Fire-Rescue plan to implement a daytime staffing program by 2027.**
Staffing Needs (Page 16)	**McMahon and Village Staff recommend Option C; hiring of a full-time Operations/Training Officer and the hiring of 2 part-time Firefighters to be implemented in 2027 or when Village Staff deems appropriate.**
Intergovernmental Cost Share Model (Page 20)	**McMahon recommends that the net result of the cost sharing model use these criteria and assigned weight is as follows:** **Harrison 77.72%** **Sherwood: 17.89%** **Woodville 4.39%**
Intergovernmental Cost Share Model (Page 20)	**McMahon recommends that these weighted criteria be evaluated on at least a five-year basis, if not annually.**
Ambulance Service Analysis (Page 23)	**McMahon and Village of Harrison staff recommend not pursuing creating an ambulance service for the Village at this time.**
Harrison Fire-Rescue Operational Analysis - Assessment and Planning (Page 27)	**McMahon recommends Harrison Fire-Rescue create a Standard of Cover (SOC) that outlines service expectations each year and provide a report to the Village Board comparing actual performance to these standards.**
Harrison Fire-Rescue Operational Analysis – Goals and Objectives (Page 28)	**McMahon recommends that a strategic plan be developed for Harrison Fire-Rescue consistent with growth plans for the Village of Harrison, the Fire Department, and the community.**
Harrison Fire-Rescue Operational Analysis – Prevention and Public Education (Page 31)	**McMahon recommends Harrison Fire-Rescue adopt the International Fire Code to coincide with the use of NFPA 1 Fire Codes.**
Harrison Fire-Rescue Operational Analysis – Prevention and Public Education (Page 32)	**McMahon recommends that Harrison Fire-Rescue create a community risk assessment to evaluate high-risk to low-risk properties which may help the number of times a building could be inspected.**
Harrison Fire-Rescue Operational Analysis – Domestic Preparedness – Emergency Management (Page 34)	**McMahon recommends that the Village of Harrison begin to schedule basic emergency management training sessions with Village employees and to help obtain certification to the ICS 400 level.**

Harrison Fire-Rescue Operational Analysis – Fire Suppression (Page 35)	**McMahon recommends Harrison Fire-Rescue look to implement automatic aid response agreements with more neighboring departments to improve mitigation of structure fires and other major emergencies.**
Issue	Recommendation
Harrison Fire-Rescue Operational Analysis – Technical Rescue (Page 36)	**McMahon recommends that the Fire Department continues to conduct a formal and documented program appraisal each year to determine the impacts, outcomes, and effectiveness of its programs, measure performance levels to goals and objectives, and determine which training and equipment is needed for improvement.**
Harrison Fire-Rescue Operational Analysis – Human Resources (Page 40)	**McMahon recommends the Employee Policy and Procedural Manual be updated to reflect all types of employees (full-time, part-time, paid-on-call, and volunteer) and apply to all members of the Fire Department where appropriate.**
Harrison Fire-Rescue Operational Analysis – Training Competencies (Page 40)	**McMahon recommends that Harrison Fire-Rescue create job descriptions for all positions within the organization that detail minimum training requirements for individuals to be placed in those specific positions that meet State required minimum training requirements. These requirements should be applied to all personnel applying to fill future vacancies in fire officer and apparatus operator roles.**
Harrison Fire-Rescue Operational Analysis – Training Competencies (Page 41)	**McMahon recommends that the Fire Officers meet monthly and have training focused on leadership and personal management, incident management and tactics, safety and risk management, technical and specialized skills (through current specialized team training), and outside specialized training venues.**
Harrison Fire-Rescue Operational Analysis – Health and Safety (Page 42)	**McMahon recommends Harrison Fire-Rescue establish an Occupational Safety and Health Committee to comply with SPS 330.**
Harrison Fire-Rescue Operational Analysis – Health and Safety (Page 42)	**McMahon recommends that Harrison Fire-Rescue implement a policy that addresses cancer prevention within the Fire Department.**
Harrison Fire-Rescue Operational Analysis – Health and Safety (Page 43)	**McMahon recommends that Harrison Fire-Rescue create a document or process that members can use to report and/or track accidents, injuries, or near-misses that happen in training or on the fireground; these incidents could be reviewed and discussed with the Safety Committee and reported back to the Fire Chief and department members.**
Harrison Fire-Rescue Operational Analysis – Health and Safety (Page 43)	**McMahon recommends that Harrison Fire-Rescue create a system to track, discuss, and review Risk Management topics to be reviewed by the Safety Committee and report back to the Fire Chief and department members.**

Harrison Fire-Rescue Operational Analysis – Health and Safety (Page 43)	**McMahon recommends that the current and future Safety Officers of Harrison Fire-Rescue obtain their Incident Safety Officer Certification.**

X. GLOSSARY OF TERMS

APPARATUS	Apparatus is commonly used to describe multiple types of fire trucks or emergency response vehicles like ambulances.
AUTO AID	Automatic aid is assistance dispatched automatically by contractual agreement between two communities or fire districts to all first alarm structural fires.
AVL-GPS	Automatic Vehicle Locating-Global Positioning System - Systems using GPS in the fire service that provide real-time, satellite-based tracking of fire apparatus to dispatch the closest unit, significantly reducing response times. This technology integrates with Computer-Aided Dispatch (CAD) to map unit locations, enhance firefighter safety with emergency tracking, and improve operational coordination.
CIP	Capital Improvement Plan — A short-range plan, usually four to ten years, which identifies capital projects and equipment purchases, provides a planning schedule and identifies options for financing the plan.
CFAI	Commission of Fire Accreditation International — National Fire accreditation process, which has become a part of the Center of Public Safety Excellence.
COOP	Continuity Of Operations Planning – Planning that can help ensure that essential, life-safety, and emergency services continue during disasters or crises that cripple normal operations.
CRA	Community Risk Assessment - A process which identifies the potential and likely risks within a particular community.
DSPS	The Wisconsin Department of Safety and Professional Services administers and enforces laws to assure safe and sanitary conditions in public and private buildings.
DVRS	Digital Vehicular Repeater System (DVRS) is a radio system component that provides repeater capability between portable subscribers and RF base station infrastructure, extending radio coverage of your network.
EMR	Emergency Medical Responder - Provides immediate, basic life-saving care with minimal equipment (like CPR, bleeding control) until more advanced help arrives, often first responders like police/firefighters, and typically doesn't transport patients.
FEMA	Federal Emergency Management Agency — A federal government agency responsible for the regulation of disaster management, planning and training.

IC	Incident Command - IC ensures a coordinated effort, integrates different agencies, and scales the response as needed, providing clear leadership and structure in chaotic situations.
ICS	Incident Command System — Nationally accepted system for the management of personnel and resources at large Public Safety incidents.
ISO	Insurance Services Office — System used to rate fire departments for insurance rating purposes.
KPIs	Key Performance Indicators – these are measurable, data-driven metrics used to evaluate operational efficiency, safety, and effectiveness in achieving objectives, such as response times, turnout times, and incident outcomes. They allow departments to justify budgets, improve, and ensure compliance with standards.
MABAS	A multi-state mutual aid system for fire, technical rescue, hazardous materials and emergency medical services that is based on a standardized legal agreement.
MUTUAL AID	Mutual aid is utilized frequently in fires that exceed the capabilities of a department's equipment or available manpower to appropriately fight a large fire. Mutual aid requires a specific request for assistance by the incident commander.
NFPA	National Fire Protection Association — An association organized to reduce the burden of fire on the quality of life by advocating scientifically based consensus codes and standards, research and education for fire and related safety issues.
NFIRS	The National Fire Incident Reporting System (NFIRS) is a voluntary reporting standard that fire departments use to uniformly report on the full range of their activities, from fire to emergency medical services to severe weather and natural disasters.
NIMS	National Incident Management System — Nationally accepted program for the management of personnel, resources and equipment at major disaster related incidents.
POC	Paid-On-Call — Firefighters that are paid based on responding to call. Generally, POC Firefighters do not stay at a fire station while awaiting a call to respond to.
PRE-PLANS	The documentation fire departments use to plan building response and incident management for target threats or specific hazardous locations.
PSAP	Public Safety Answering Point. Acts as the bridge between the public and first responders, using specialized dispatch consoles to send information to field units via radio networks.
RMS	Records Management Systems.
SOC	Standard of Cover – Is a data driven tool that can assess community risks, sets specific response time objectives (benchmarks), and

	determines the appropriate distribution and concentration of resources to ensure effective service.
SOG	Standard Operating Guidelines – Department developed document that establishes parameters for operations and other department functions.
SOP	Standard Operating Procedures — Department developed document that establishes specific procedures for operations and other functions.
2% Dues	2% fire dues are a state-mandated program where insurance companies pay 2% of fire insurance premiums on Wisconsin property to the state. The Department of Safety and Professional Services (DSPS) collects these funds and distributes them to municipalities to support local fire department operations, training, and equipment.

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek**,** Village Manager **Meeting Date:** 4/28/2026

Title: 2026 Capital Improvements Plan: Fire Engine Purchase

Recommended Action: Motion as determined by the Board.

Background and Additional Information:
The 2026 Capital Improvements Plan approved as part of the 2026 Budget approval process included an item for a new Fire Engine (prepay and do a reimbursement resolution) to use borrowed funds to purchase a new engine for Harrison Fire Rescue in the amount of $1,500,000.

Trustees have asked that this item be placed on the agenda for reconsideration given the current unknowns with the fire service contracts with surrounding municipalities.

The Fire Department has a committee that has been meeting to spec out the new truck. No decisions has been made and nothing has been brought forward to the Board for consideration in purchasing this truck as actual quotes have not been requested from selected vendors. The committee does not foresee board action on the purchase until this Fall.

The Trustees should be aware that it takes between 3 and 4 years to receive a new fire truck after it is prepaid. This fire engine would replace Engine 71 which is 2009 model and is 17 years old and will be 20 years old by the time the new engine is received.

National Fire Protection Asssociation (NFPA) Standards regarding Engines:

15-Year Rule: NFPA 1900 recommends moving frontline apparatus to reserve status after 15 years.
25-Year Rule: The NFPA suggests removing apparatus from service entirely at 25 years old.

Budget Impacts: None

Attachments: None

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: **Meeting Date:**

Alissa Van Eperen, Finance Director/Treasurer April 28, 2026

Title:

New Village of Harrison Enterprise Resource Planning (ERP) Software.

Recommended Action:

Motion to approve the proposed contract with Civic Caselle for a new ERP software for $85,720.

Issue:

None.

Background and Additional Information:

In 2025, staff conducted demonstrations of two separate software platforms, Civic Systems (Caselle) and BS&A, to evaluate potential upgrades to the Village's current accounting system, Workhorse. While Workhorse has served the Village's needs to date, it has become increasingly evident that, as the organization continues to grow, more modern solutions offer enhanced compatibility, more robust reporting, improved workflow, and expanded module integration.

The goal of this evaluation process was to identify a comprehensive system that could address multiple operational needs across the organization, not only for financial management and utilities, but also for areas such as building permits, work orders, and special assessments.

Following a thorough review of both options, Civic Systems (Caselle) was determined to be the preferred solution based on overall value and pricing. In addition to offering a scalable and well-supported platform, Civic Systems is a larger, established provider with a strong presence in Wisconsin, which offers the added benefit of localized support.

Transitioning to this system will allow the Village to streamline processes through a fully integrated platform, where all modules function cohesively. This represents a significant improvement over the current environment, where modules must be managed and synchronized separately, resulting in increased administrative effort and reduced efficiency. Overall, this upgrade will better position the Village to meet its current and future operational demands.

In preparation for this transition, staff have already begun preliminary system cleanup efforts within the current software. This includes reviewing and updating accounts receivable records, vendor data in accounts payable, and planning for upcoming work on the chart of accounts. Taking a proactive approach to these tasks will better position the Village for a smooth implementation by ensuring data is accurate, organized, and ready for migration.

Beginning this work in advance also allows sufficient time to carefully evaluate and structure these elements, rather than rushing through them during the implementation process. This thoughtful approach will contribute to a more efficient and effective transition.

Additionally, the Village will evaluate the use of pooled cash within the new system. Under this approach, Village funds are effectively consolidated, with the accounting system automatically managing the necessary interfund entries. This would simplify cash management, reduce manual processing, and potentially decrease the number of bank accounts required, further improving operational efficiency.

Staff has shared the contract with our attorney, and we are working to finalize a few edits to the contract prior to signing and submitting it back to the vendor.

Budget Impacts:

A new ERP system was budgeted as a capital item in the 2026 budget for $175,000, of which $122,500 will be the Village portion.

Attachments:

- Quote

Caselle® Hosted Software & Services Proposal

Village of Harrison, WI

April 20, 2026

From:

Michael Laesch, Territory Manager
mlaesch@caselle.com

Proposal Summary

Total Training	25,200
Total Setup	39,905
Total Conversion	20,930
Total Investment	**$85,720**

A deposit of 50% of the total proposal price is required with order. The remaining balance is due when the first application goes live.

Annual Platform Fees (Support & Maintenance) will be **$51,570**. Maintenance & Support will be billed when the first application goes live.

I have read and agree to all terms & conditions proposed herein. I understand if the Village of Harrison is unable to provide data to Caselle in the requested format, additional fees will apply.

_____
Signature

_____
Printed Name & Title

_____
Date

General Conditions

- This Proposal is governed by and subject to the Master Services Agreement between Customer and Caselle ("MSA"). Capitalized terms used in this Proposal and not defined herein have the meanings provided in the MSA.

- Caselle has made efforts to ensure the information contained within this Proposal is complete and accurate. However, Caselle reserves the right to correct any error or omission related to fees, product description or availability.

- Fees quoted in this Proposal do not reflect sale or use taxes imposed by any state or local government, or any unit or subdivision thereof; such taxes are Customer's responsibility. Customer agrees to be responsible for the documentation relating to the payment of such taxes to the maximum extent legally permitted. Caselle will be responsible for the collection of such taxes and/or the documentation related thereto, only to the extent required by law.

- **New Customers** will be billed for all annual platform fees (includes product updates and enhancements, support, and hosting when applicable) after Go-Live of the first application. This will also determine the annual renewal date of this proposal. Caselle will also bill Customer for 50% (fifty percent) of the one-time fees and costs (implementation fees and conversion fees) to reserve a spot on Caselle's implementation schedule. Caselle will bill Customer for the remaining 50% (fifty percent) of the one-time fees and costs once the live training for the first application has been completed. Payment is due upon receipt.

- **Existing Customers** purchasing additional modules will be billed upon commitment the full amount for one-time fees and the annual platform fees prorated to coincide with the Customer's annual renewal date. Payment is due upon receipt.

Proposal Detail

Caselle® Application Software	Training	Setup	Conversion	One Time Fee Totals	Annual Platform Fee
8 Concurrent Hosted Users	-	-	-	-	**7,500**
Reporting (Included No Cost)	-	-	-	-	-
Accounts Payable	1,120	1,540	2,800	**5,460**	**4,500**
AP ACH w/ Vendor Notification	-	-	-	-	-
Excel Connector	-	-	-	-	-
Accounts Receivable	560	840	1,120	**2,520**	**3,000**
Cash Receipting	420	1,260	-	**1,680**	**2,500**
Community Development					
Building Permits	2,800	6,860	2,800	**12,460**	**7,500**
Code Enforcements	560	420	-	**980**	**1,700**
Approvals and Notifications	-	-	-	-	-
Field Inspections	-	-	-	-	-
Community Portal (3 Permit Forms)	-	-	-	-	-
General Ledger	2,380	4,060	5,880	**12,320**	**4,000**
Activity Reporting	-	-	-	-	-
Bank Rec	-	-	-	-	-
Budgeting	-	-	-	-	-
Excel Connector	-	-	-	-	-
miViewPoint (Department Head Dashboard)	560	560	-	**1,120**	**3,000**
miAR (Need AR) (Unl Users)	-	-	-	-	-
miCR (Need CR) (Unl Users)	-	-	-	-	-
miAP Workflow (Unl Users)	560	560	-	**1,120**	**2,500**
Payroll w/ Direct Deposit	5,600	6,720	2,100	**14,420**	**5,500**
Electronic Submittals (State and Fed)	-	-	-	-	-
miPay Online (Employee Portal)	-	-	-	-	-
miTime (Electronic Timesheets) (Unl. Users)	560	1,680	-	**2,240**	**3,600**
Excel Connector	-	-	-	-	-
Special Assessments	1,120	1,750	630	**3,500**	**2,500**
Utility Billing	7,840	7,000	5,600	**20,440**	**6,500**
Direct Pay	-	-	-	-	-
Electronic Read Interface (Import/Export)	-	-	-	-	-
Excel Connector	-	-	-	-	-
Service Orders	560	420	-	**980**	**2,400**
Mobile App (Unlimited Users)	-	-	-	-	-
Community Portal	560	1,120	-	**1,680**	**600**
Utility Billing and Miscellaneous Payments	-	-	-	-	-
Accounts Receivable	-	-	-	-	-

Interactive Payment Forms	-	-	-	-	-
Implementation Project Management	-	4,800	-	**4,800**	-
Grand Total	**25,200**	**39,590**	**21.530**	**85,720**	**$57,300**
				Less: Discount	(5,730)
				Total Annual Support & Maintenance Fees	**$51,570**

Notes:

1. Training will take place at Caselle. We offer several options for training: at our location in Provo Utah, Onsite and Online. We offer a significant discount to come to our location for training and have found that taking you out of your environment helps avoid interruptions and can be the most beneficial. Some sites request a combination of all three. We encourage training at Caselle but are more than happy to do what works best for you and your staff.

2. *Transaction Fees done through the portal or through a Card Swipe are 3.5% per transaction. All echecks or ACH done through the portal are $1.50 per transaction. ACH payments done through the software and sent via an ACH file to the bank have no cost from us. All Fees are able to be absorbed or passed along to the payor. All payments received are updated real time into Cash Receipting.

   The CC terminals to take front counter payments are purchased by the Village and are between $275 - $359 each. These are 1-time costs. (Most communities go with the PS SMARTPAD)
   shop.zift.io | Payment Terminals

3. If during the Implementation the Pre-Live and Go-Live needs to be re-scheduled you may be subject to additional charges depending on frequency and reason.

   Caselle allocates resources and staffing to accomplish your implementation in a timely manner. When hard dates are set and missed it affects multiple projects and requires more time and resources.

Optional Add Ons	Training	Setup	Conversion	One Time Fee Totals	Annual Platform Fee
Each additional User above 8	0	0	0	**0**	$ 1,200
Backflow Tracking	4,500	1,200	1,200	**6,900**	2,500
Fixed Assets	560	560	840	**1,960**	2,000
Maintenance Orders	1,200	560	-	**1,760**	2,400
Mobile App (Unlimited Users)	-	-	-	**0**	-
miBudget (Unlimited Users)	140	560	-	**700**	1,500
miOpen Enrollment	240	1,120	-	**1,360**	1,500

Implementation Services

Data conversion is an involved, sometimes complicated procedure that must be completed with a high level of accuracy and precision. To make this process run smoothly, Caselle requires your assistance in providing the required materials for preliminary data conversion, offering clarification as needed during the conversion process, and supplying updated materials for the final data conversion. ***Please read the following information carefully.***

Gathering Preliminary Data

Assemble the following information and send it to Caselle.

Complete the **Information Worksheets** during each phase of the conversion.

- Provide **data to be converted**.
  - You may need to clarify the data, as needed, during the conversion process.
  - Caselle will not convert the prior period detail during data conversion unless optional history conversion is specified in the contract.
- Send **printed or PDF reports** to verify account balances at the time data is sent to Caselle for preliminary conversion and again for final data conversion.

Submitting Conversion Data

You will be provided a file layout for each application that will have data conversion. The file layout details the required and/or optional fields that Caselle will need to provide the conversion. The cost of conversion quoted in this proposal is based on your submission of the necessary data in the requested formats. If data cannot be supplied in this format, additional costs will be billed to get your existing data into the desired formats ready for conversion, and could delay any proposed timeline. We may also need file layouts or descriptions of tables and where all of the necessary information is located within your existing data to complete the conversion.

Data Conversion Timeline

The timeline begins when the requested data and all required preliminary information has been received by Caselle. The timeline to complete an accurate data conversion can range from 120 – 180 days. This is dependent upon the condition of the data and the client's willingness to review the preliminary information for accuracy, including information requested in the discovery phase of the conversion.

Scheduling Training

Important! Training will only be scheduled after Caselle has completed the mock conversion and the customer has reviewed and approved the conversion.

After training is scheduled, a representative from the Implementation team will review the remaining steps to ensure a successful implementation, prior to going Live on Caselle.

The following outlines the conversion services to be provided for the core modules included as a part of this Agreement. Depending on the data integrity in the legacy system, below is our typical data conversion when converting from a legacy system.

Accounts Payable

- Vendor Information
- 5 years of invoice and check history (**More Years Available**)
- Report preparation
- AP check formatting

Cash Receipting

- Setup receipt categories and corresponding GL accounts
- Report preparation

General Ledger

- Chart of Accounts
- Financial statements
- Report preparation
- 5 years detail information (**More Years Available**)
- 5 years of budget information (**More Years Available**)

Payroll

- Employee information
- Pay code setup
- Year To Date Totals
- Recalculate payroll to ensure data accuracy
- Report preparation
- Leave time balances
- Paycheck formatting

Utility Billing

- Customer information
- Customer balances by service
- Meter information
- Location information
- 13 months consumption History
- Report preparation
- Utility billing formatting
- Recalculate bill run to ensure data accuracy
- Setup rates and services

Software Setup & Data Conversion

This section contains the items, per directory, that will be setup and converted in each module. Since estimating the exact quantity may be difficult, we will adjust the calculated conversion cost if the actual number of items converted is greater than or less than 25% of the original estimate.

Data conversion requires that data be submitted in the required format. It is the responsibility of the customer to provide data to Caselle. Conversion services to retrieve or modify your data to the required formats are available at an additional cost. These services will be billed at Caselle's current hourly rate and are not included in this proposal.

General Ledger Setup

- Set up the control table in the General Ledger and Account Masks with the appropriate segments for funds, departments, revenue sources, object codes, and other account classifications.
- Modify the existing chart of accounts to utilize the advanced reporting features available with Caselle, if needed.
- Format five standard financial statements:
  - Balance Sheet with Revenue/Expenditures compared to budget
  - Allocation Reconciliation
  - Income Statement (All Funds)
  - Balance Sheet (All Funds)
  - Fund Summary Income Statement

  Note: Additional fees may be required to set up additional financial statements.
- Establish all necessary journals for interfaced subsystems to allow the subsystems to update transactions to the General Ledger.
- Create a custom Checklist to document your organization's daily, monthly, and fiscal year-end steps; as well as budget procedures.

Data Conversion

- The current year-to-date trial balance and budget will be entered and balanced to your existing system. Caselle will provide supporting reports that document the balance sheet accounts, revenues, and expenditure balance for auditing purposes. A trial balance period will be established and all periods from that period forward will contain detail transaction information, if provided.

Bank Reconciliation Data Conversion

- Bank reconciliation for the desired cash accounts with outstanding deposits and checks will be established. A bank reconciliation will be completed and balanced to cash for the appropriate beginning period.

Payroll/Direct Deposit Setup

- Set up necessary pay codes for gross pay, deductions, taxes, and benefits.
- Set up check formats for the Employee Payroll Check and Vendor Remittance for applicable deductions.
- Create a custom Checklist to document all necessary payroll procedures for pay periods and year-end.
- Set up default reports for all necessary payroll reporting, including:
  - Transmittals
  - Standard State/Federal Reporting
- Set up header and batch information with the appropriate ACH/NACHA file information.
- Set up bank file with all necessary employee bank routing information.
- Format one direct deposit voucher and one transmittal voucher.
- Additional form set up, such as timesheets will be billed at the rate of $100 per form. Forms that have multiple pages will be billed $100 for each additional page included in the form.

Data Conversion

- Each employee's information will be converted. This information includes the employee name, address, Social Security number, exemptions, and worker's compensation status.
- Each employee's wage distribution for salary and benefits will be established.
- Employee pay codes for all wages, deductions, taxes, benefits, and reimbursements will be converted.
- Payroll YTD information will be entered and reviewed to ensure W-2 information is accurate at year-end.
- Payroll processing to verify data conversion is accurate will be completed.
- Payroll YTD totals, leave time, hours, and benefits will be balanced to the existing system if supporting reports are provided.
- Caselle will provide reports of the converted data for auditing purposes.
- Each employee file will be set up with the employee's bank routing account information for full ACH compatibility. A pre-notification test file will be generated and verified to ensure accuracy.

Accounts Payable Setup

- Establish vendor defaults.
- Format one check form with requested stub detail.
- Create a Checklist to document Accounts Payable procedures, including the printing of 1099's.

Data Conversion

- Each vendor's information will be converted. This information includes the vendor name, street address, mailing address, remittance addresses, city, state, zip code, and 1099 status.
  - Exception: 1099 balances can be established, if provided.

Accounts Receivable Setup

- Set up the appropriate billing categories and penalty rates.
- Format standard reports for reporting and balancing of customer accounts.
- Format one of each of the following: statements, invoices, and delinquent notices.
- Create a Checklist to document Accounts Receivable procedures.
- Additional form layouts for statements, invoices, and delinquent notices will be billed at the rate of $100 per form. Forms that have multiple pages will be billed $100 for each additional page included in the form.

Data Conversion

- Each customer's account information will be converted. This information includes the customer's name, street address, mailing address, bill to information, city, state, and zip code.
- Customer balances will be converted.

Utility Management Setup

- Set up services, taxes, rate tables, and other fees for billing.
- Format one form for each of the following: utility bills, delinquent notices, and shut-off notices.
- Set up default reports for billing, meter proofing, and reviewing customer information.
- Create table lists to generate customer labels, reports for new connects, terminated customers with credit balances, and terminated customers with a zero balance.
- Create a Checklist to document daily, monthly, and billing procedures.

– Additional forms will be billed at the rate of $100 per form. Forms that have multiple pages will be billed $100 for each additional page included in the form.

Data Conversion

- Each customer's information will be entered and verified. This information depends on what is provided. Information will be converted as is and normally includes the customer number, name, service address, mailing address, city, state, zip code, telephone numbers, meter number, location, balances, and previous reads.
- All appropriate transactions for balancing the billing will be converted.
- Balancing totals, billing totals, receivable by service totals, if provided, will be balanced to the existing system using supporting reports.
- Caselle will provide reports of the converted data for auditing purposes.

Cash Receipting Setup

- Set up the General Ledger accounts for bank deposits and standard receipting revenue.
- Set up category and distribution codes.
- Set up payment types, for example, check, cash, and credit card, and associated reports for balancing.
- Create default reports to assist in daily operation.
- Create a Checklist to document procedures for daily cash receipting transactions, updates, and posting of receipts.

Master Services Agreement

This Master Services Agreement (the "**Agreement**") is entered into by and between the parties listed below as of the Effective Date, and signed by a representative of each entity, who attests to having the necessary power and authority to bind the respective party:

"Caselle"	**"Customer"**
Entity Name: Caselle LLC	Entity Name:
Address: 1656 S. East Bay Blvd Suite 100 Provo, UT 84606	Address:
Contact:	Contact:
Phone Number:	Phone Number:
Email Address:	Email Address:
Signature:	Signature:
Name: Chad Jarvi	Name:
Title: President	Title:
"Effective Date": _____, 20__	

In consideration for the commitments set forth below, the adequacy of which consideration the parties hereby acknowledge, the parties agree as follows.

1. **DEFINITIONS**. The following capitalized terms will have the following meanings whenever used in this Agreement.

   1.1. "**Customer Data**" means all electronic data and information processed or stored through the Hosted Services by Customer or on Customer's behalf, but shall not include payment records, credit cards or other information Customer uses to pay Caselle, or other information and records related to Customer's account, including without limitation identifying information related to Customer staff involved in payment or other management of such account.

   1.2. "**Data Protection Laws**" means all state, foreign, or federal laws, statutes, regulations, rules, executive orders, directives, or other official guidance, and any industry rules or self-regulatory

codes of conduct relating to data protection, privacy, data security, electronic communications, or data security incidents that are applicable to Customer or Customer Data.

1.3. "**Documentation**" means any user manuals and other documentation that Caselle makes available to assist in the integration or use of the Hosted Services or On-Premise Software.

1.4. "**Hosted Services**" means Caselle's cloud-based services, applications and modules listed in an Order and hosted by or on behalf of Caselle for Customer, excluding all third party software.

1.5. "**On-Premise Software**" means Caselle's software products listed in an Order to be delivered as licensed software and deployed on Customer's premises in accordance with the terms of this Agreement and the Order.

1.6. "**Order**" means a quote, statement of work, invoice, or an order, furnished by Caselle to Customer, for access to the Hosted Services, for limited license to the On-Premise Software, or for other Services to be provided by Caselle to Customer. The Order is incorporated into and made a part of this Agreement.

1.7. "**Personal Data**" means any data that identifies, relates to, describes, is capable of being associated with, or could reasonably be linked, directly or indirectly, with a particular data subject, including without limitation, all information defined as "Personal Data," "Personal Information" or analogous definitions in applicable Data Protection Laws.

1.8. "**Services**" means the Hosted Services and/or On-Premise Software (as applicable) and the installation, initial training, configuration, customization, data conversion, and other services described on an Order, excluding Support.

1.9. "**Support**" means the support services for the Hosted Services or On-Premise Software as set forth in Section 2.4 of this Agreement.

1.10. "**User**" means any person who uses the Hosted Services on Customer's behalf or through Customer's accounts or passwords, whether authorized or not, including without limitation Customer's employees, representatives, consultants, contractors and agents.

2. SERVICES

2.1. Subscription and License Types. Caselle makes services available both in the form of a subscription to Hosted Services and a limited license to On-Premise Software. Certain terms and conditions of this Agreement apply only to the Hosted Services or to the On-Premise Software. Customer acknowledges and agrees that the delivery method of the Services (subscription to Hosted Services or limited license to On-Premise Software) indicated in an Order will determine the applicability of those terms and conditions under this Agreement. Notwithstanding the foregoing, Caselle generally permits (upon request and with Caselle prior approval) the transition during the term of an Order from On-Premise Software delivery to Hosted Services delivery. If Customer so requests and Caselle approves, Customer acknowledges and agrees that (a) Customer's acceptance of the Hosted Services constitutes Customer's agreement to the applicable terms of this Agreement governing Hosted Services, (b) Customer may incur an additional fee for transition as agreed upon by the parties in writing, and (c) Caselle will not be liable to Customer for any losses (including loss of data or profits) that Customer may incur as a result of such transition.

2.2. Authorization. Subject to the terms and conditions of this Agreement (including without limitation Customer's timely payment of all fees and compliance with all other obligations and restrictions set forth in this Agreement) and to the extent applicable in accordance with Customer's Order, Caselle:

(a) grants to Customer permission to access and use the functionality of the Hosted Services, for the limited purposes described in the Documentation, throughout Customer's applicable service period; and/or

(b) grants Customer a license, during Customer's applicable license period, to reproduce and use the On-Premise Software, solely in the form furnished by Caselle to Customer, on Customer's own server(s) for the limited purposes described in the Documentation.

2.3. Delivery of Services. Upon payment by Customer of the applicable fees, Caselle will provide the Services as set forth in the applicable Order. If applicable based on Customer's Orders, Caselle will make the On-Premise Software available for electronic download.

2.4. Support. Caselle will use reasonable efforts during the term of this Agreement to make the Hosted Services available for Customer's authorized use twenty-four (24) hours per day, 365 days per year, subject to any planned or unplanned downtime. Caselle will use reasonable efforts to limit planned downtime to 11:00 pm Saturday to 1:00 am Sunday (Eastern Standard Time). Caselle will use reasonable efforts to communicate unplanned downtime via email or through the Hosted Services. Caselle's support primarily consists of responses to system operational configuration questions, troubleshooting assistance, and responses to occasional how-to questions concerning the Services. Support will not include, and Caselle will have no responsibility with regard to, any issues related to or arising from (a) Customer's or a third party's hardware, infrastructure or network, (b) any changes made other than by Caselle or its representatives, (c) format changes to any file used to import from, or export data to, a third party, or (d) training of personnel. Extended Support fees may apply and be assessed to Customer for any issues not covered by standard Support. Caselle will have representatives available for phone, email and internet support from 7:30 am to 5:30 pm (Mountain Standard Time) Monday through Friday (except designated federal and/or business holidays). To the extent applicable, Caselle will take reasonable measures to backup Customer Data each business day Monday through Friday (except designated holidays).

2.5. Documentation. Customer may reproduce and use the Documentation solely as necessary to support Users' use of the Hosted Services or On-Premise Software, as the case may be.

2.6. Hosted Services Revisions. Caselle may revise Hosted Services features and functions at any time, including without limitation by removing such features and functions or reducing service levels.

2.7. Ownership. The permissions and the license granted to Customer above are non-exclusive, non-transferable (unless assignment is approved by Caselle in accordance with Section 10.6), non-sublicensable, revocable, and subject to any applicable restrictions or limitations set forth in an Order and this Agreement. All rights not expressly granted to Customer are reserved by Caselle and its licensors. Without limiting the foregoing, all ownership and other proprietary interests in and to the Documentation and the Hosted Services, On-Premise Software and all fixes,

upgrades and updates thereto, and other Services, and all patents, copyrights, trade secrets, trademarks and other intellectual property rights embodied in or associated with the same, are and shall remain with Caselle and/or its licensors, as applicable. Neither this Agreement nor access to the Hosted Services or limited license to the On-Premise Software will be construed as transferring title or any ownership right or interest in the same to Customer. Upon termination of this agreement, Customer's limited license terminates, and Customer must, if applicable, return all copies and modifications of the On-Premise Software to Caselle within 30 days of receipt of written notification of such termination from either party.

2.8. Feedback. If Customer provides any feedback, enhancement requests, recommendations, comments, or suggestions (collectively, "**Feedback**") about Caselle or the Services, Customer agrees that Caselle may freely use such Feedback in its discretion without any obligation, attribution, or compensation to Customer, and Customer waives all rights in the Feedback.

3. **CUSTOMER RESPONSIBILITIES AND RESTRICTIONS**

3.1. Acceptable Use. The Services are for commercial use only. Customer shall comply with the Documentation. Customer shall not, nor will Customer allow anyone else to, directly or indirectly: (a) use the Services for any purpose other than Customer's own internal business purposes including, without limitation use for service bureau or time-sharing purposes or in any other way sublicense or allow third parties to use or exploit the Services, (b) permit any third party, other than Users with appropriate access authority, to access or use the Services without Caselle's consent, including without limitation providing Services passwords or other log-in information to any third party, (c) share all or any portion of the non-public Services features or content with any third party, (d) access the Services in order to build a competitive product or service, to build a product using similar ideas, features, functions or graphics of the Services, or to copy any ideas, features, functions or graphics of the Services, (e) engage in web scraping or data scraping on or related to the Services, including without limitation collection of information through any software that simulates human activity or any bot or web crawler, (f) knowingly upload or permit to be introduced to the Services any data or other information that contains any worms, vulnerabilities, viruses, Trojan horse, or any other code, routine, program or mechanism of a destructive or malicious nature that permits unauthorized access into, disables, partially or wholly erases, or otherwise adversely affects the Services or the systems on which the Services are hosted, (g) reverse engineer, disassemble, decompile, decode, or adapt the Services, or any part thereof, or otherwise attempt to derive or gain access to the source code of the Services, (h) modify, correct, adapt, translate, enhance, or otherwise prepare derivative works of or improvements to the Services or part thereof, (i) interfere with or disrupt servers or networks connected to the Services, or bypass or breach any security device, license key or protection used for or contained in the Services, (j) use the Services in any manner or for any purpose that infringes, misappropriates, or otherwise violates any of Caselle's or any other party's intellectual property rights or that violates any applicable law, (k) damage, destroy, disrupt, disable, impair, interfere with, or otherwise impede or harm in any manner the Services or Caselle systems, including, without limitation, to conduct penetration or similar testing, or (l) remove any disclaimer, copyright, trademark, proprietary rights, or other notice on or in the Services.

3.2. Customer Obligations. Customer assumes full responsibility for the use and results obtained from the use of the Services. Customer acknowledges that various third-party hardware, software and services are required to use the Services or certain features thereof, and Customer will be solely responsible for obtaining the same, at its expense and in accordance with all applicable specifications in the Documentation and Order, as needed. If Customer is using On-Premise Software and Caselle provides a fix, upgrade or update, Customer agrees to immediately install and/or use such fix, upgrade or update and discontinue use of the previous version of the On-Premise Software. For Hosted Services, any upgrades and other modifications we may create to improve the performance of the Services may be automatically installed without providing any additional notice or receiving consent from Customer.

3.3. Users. Customer is responsible and liable for: (a) Users' use of the Services, including without limitation unauthorized User conduct and any User conduct that would violate the requirements of this Agreement applicable to Customer; and (b) any use of the Services through Customer's account, whether authorized or unauthorized. Customer shall take reasonable steps to prevent unauthorized access to the Services, including without limitation by protecting its passwords and other log-in information. Customer shall notify Caselle immediately of any known or suspected unauthorized use of the Services or breach of its security and shall use best efforts to stop said breach.

3.4. Compliance with Laws. In its use of the Services, Customer shall comply with all applicable laws and regulations.

4. **CUSTOMER DATA**

4.1. Use of Customer Data. Customer grants Caselle a worldwide, non-exclusive, royalty free, transferable, sub-licensable, perpetual, irrevocable right and license to access and use Customer Data (a) to provide the Hosted Services to Customer, (b) to share it with our affiliates and service providers for the purpose of providing the Hosted Services, (c) to contact Customer for marketing purposes, or (d) as required by applicable law or by proper legal, governmental or regulatory authority. Customer retains all right, title, and interest in and to Customer Data, subject to the rights granted to us in the Agreement. Customer is solely responsible for the accuracy, quality, integrity, reliability, appropriateness, legality and right to use Customer Data submitted to Caselle through the Services as well as the consequences, ramifications, and results of sharing Customer Data with Caselle. Caselle is not under any obligation to review Customer Data and shall not be liable or responsible for the content, accuracy, or appropriateness of, or the right to use Customer Data to perform the Services. Caselle may retain third parties to assist it in performing its obligations under this Agreement or any Order provided that such third parties shall share Caselle's legal obligations with respect to Customer Data as set forth herein. Such third parties shall be referred to as Subprocessors herein. If required by Data Protection Laws, Caselle will notify Customer before engaging any Subprocessor to process Customer Data. Caselle shall not sell Customer Data or share it with any third party for cross-contextual behavioral advertising. Caselle shall not, except as otherwise required or permitted herein, in an Order, or in other written direction from Customer, disclose Customer Data to any third party. To the extent Customer or Users provide Personal Data in connection with the use of the Services, Customer is responsible for and

warrants that Customer will obtain the necessary rights and consents under applicable law to disclose to Caselle, and allow Caselle to collect, use, retain, and disclose information that Customer provides to Caselle which Caselle is enabled to collect, including information using cookies or other similar means. Caselle also shall not combine Personal Data within the Customer Data with any data received from or on behalf of any third party. In the event of any loss or damage to Customer Data, Customer's sole and exclusive remedy will be for Caselle to use reasonable commercial efforts to restore the lost or damaged content or data from the latest back-up of such content or data maintained by Caselle. Caselle will not be responsible for any loss, corruption, destruction, alteration or disclosure of Customer Data caused by Caselle or any third party.

4.2. Security. Caselle shall exercise commercially reasonable efforts to prevent unauthorized disclosure or exposure of Customer Data. Further, Caselle shall arrange for backup of Customer Data each business day to the extent applicable.

4.3. De-Identified Data. Caselle shall own all rights in and may collect, use, transfer, or share De-Identified Data (as defined below) in any way, in its sole discretion, including without limitation aggregated with data from other customers. "**De-Identified Data**" refers to Customer Data that has been processed so that it does not (a) contain Personal Data or (b) permit the identification of Customer.

4.4. Return or Destruction. Upon the termination or expiration of this Agreement, Caselle will return or securely destroy, at Customer's option, all Customer Data in Caselle's possession in a format of Caselle's choosing. If Customer elects the return of Customer Data, Caselle will securely destroy all Customer Data after such return. If Customer does not elect for the return of Customer Data within sixty (60) days of the termination or expiration of this Agreement, Caselle will securely destroy the Customer Data. Further, upon Customer request and for an additional fee, Caselle may assist Customer with installation and/or configuration of Customer Data on a local network. The obligations above do not apply to De-Identified Data.

4.5. Required Disclosure. Notwithstanding anything to the contrary in this Agreement, Caselle may disclose Customer Data as required by applicable law or by proper legal or governmental authority. Caselle shall give Customer prompt notice of any such legal or governmental demand unless prohibited from doing so, and reasonably cooperate with Customer in any effort to seek a protective order or otherwise to contest such required disclosure, at Customer's expense.

4.6. Risk of Exposure. CUSTOMER RECOGNIZES AND AGREES THAT HOSTING DATA ONLINE INVOLVES RISKS OF UNAUTHORIZED DISCLOSURE OR EXPOSURE AND THAT, IN ACCESSING AND USING THE SERVICES, CUSTOMER ASSUMES ALL SUCH RISKS. CASELLE OFFERS NO REPRESENTATION, WARRANTY, OR GUARANTEE THAT CUSTOMER DATA WILL NOT BE EXPOSED OR DISCLOSED THROUGH ERRORS OR THE ACTIONS OF THIRD PARTIES.

4.7. Data Accuracy. Caselle will have no responsibility or liability for the accuracy of Customer Data.

4.8. Regulatory Compliance. Caselle shall reasonably cooperate with Customer, at Customer's expense and on reasonable notice, to allow the Customer to take reasonable and appropriate steps to ensure that Caselle's processing of Customer Data is consistent with Data Protection Laws. If Customer determines that Caselle's processing of Customer Data is inconsistent with

Data Protection Laws or exceeds the authorization that Customer has authorized under this Agreement or in an Order, Caselle shall reasonably cooperate with Customer, at Customer's expense, to stop and remediate such processing.

4.9. Security Incidents. In the event either Customer or Caselle becomes aware of the unauthorized destruction, loss, alteration, disclosure, acquisition or use of, or access to Customer Data (a "**Security Incident**"), the party shall notify the other without undue delay, and, in any event, within five (5) days. The parties shall reasonably cooperate to determine the scope and cause of the Security Incident and to remediate the cause and effects of the Security Incident. Such cooperation shall include a continuing duty to share all information reasonably available to the party regarding the scope, nature and effects of the Security Incident. If Data Protection Laws require notice of a Security Incident to be given to government authorities or individuals, Customer shall promptly undertake such notifications at Customer's expense. Likewise, if Data Protection Laws require remedial action (which may include, without limitation: notice to credit reporting agencies, media, or other entities; support for affected individuals; and credit monitoring services), Customer shall promptly provide such remedial action at Customer's expense. Caselle will not inform any third party (except as legally or contractually required) of the Security Incident without Company's prior written consent.

4.10. Requests from Regulators and Individuals. If Caselle receives any inquiry or request from a government body or individual regarding the processing of Personal Data within the Customer Data, Caselle shall, unless prohibited by law, promptly forward such inquiry or request to Customer. Where such request is forwarded to Customer, Customer shall have the sole responsibility to respond to such inquiry or request. Caselle shall reasonably cooperate, at Customer's expense, with Customer as needed to respond to such inquiry or request.

5. PAYMENT OF FEES

5.1. Fees. Customer agrees to pay Caselle the fees set forth in Orders. Fees will be invoiced and paid in U.S. dollars. Unless otherwise specified in an Order, each invoice is due and payable at the invoice due date. Further, unless otherwise set forth in an Order, Caselle may increase the fees for any renewal period. Upon Customer request, Caselle will provide notice of any fee increases prior to renewal. No Support will be rendered to the Customer if any fees are overdue.

5.2. Interest, Taxes and Withholdings. Overdue payments will result in a 10% late payment fee. The fees set forth in this Agreement are exclusive of, and Customer will pay, all taxes, duties and other charges or fees imposed by governmental authorities arising out of this Agreement or the use of the Services by Customer. In the event that Caselle is required to pay any tax or duty (other than taxes based on Caselle's net income), Customer will reimburse Caselle for any and all such payments.

6. TERM AND TERMINATION

6.1. Term. The term of this Agreement will commence on the Effective Date and continue until this Agreement has terminated or all Orders have been terminated, whichever occurs first. Except as otherwise set forth in an Order, the initial term of each Order will be for the period of time from when the Order becomes effective until the date that is one (1) year from the date when Caselle begins providing Services. Each Order will automatically renew after its initial term for

successive one (1) year periods, unless either party refuses such renewal by written notice thirty (30) or more days before the renewal date.

6.2. Termination for Cause. Either party may terminate this Agreement, including all active Orders, for the other's material breach by written notice specifying in detail the nature of the breach, effective in thirty (30) days unless the other party first cures such breach, or effective immediately if the breach is not subject to cure. Without limiting Caselle's other rights and remedies, Caselle may suspend or terminate Customer's or any User's access to the Services at any time, without advance notice, if Caselle reasonably believes that Customer or such User has conducted itself in a way that is not consistent with the Documentation or the other requirements of this Agreement, in a way that puts the Services at risk, or in a way that subjects Caselle to potential liability.

6.3. Effect of Termination. Upon termination or expiration of this Agreement for any reason, all permissions and other authorizations granted by Caselle to Customer under this Agreement will terminate and Customer shall (a) cease using the Services, (b) pay within thirty (30) days all amounts remaining unpaid under this Agreement, and (c) return all copies of Caselle's Confidential Information to Caselle or certify, in writing, the destruction thereof. Sections 2.7, 2.8, 3, 4, 5, 6.3, 7, 8, 9, 10, and any other provisions of this Agreement that, by their terms, contemplate continuing effectiveness beyond the term of this Agreement, will survive termination or expiration of this Agreement.

7. CONFIDENTIALITY

7.1. Confidential Information. "**Confidential Information**" means: (a) all software code, documentation and other materials included in or furnished by Caselle as part of the Services; and (b) any other non-public technical or business information of Caselle (or its licensors), including without limitation any information relating to Caselle's techniques, algorithms, software, hardware, firmware, know-how, current and future products, services, research, engineering, designs, financial information, procurement requirements, manufacturing, customer lists, business forecasts, strategies, marketing plans and information, the terms and conditions of this Agreement, and any other information of Caselle (or its licensors) that is conspicuously identified as confidential or proprietary at the time of disclosure or that Customer should otherwise reasonably understand to be confidential or proprietary to Caselle or its licensors due to the nature of the information or the circumstances of its disclosure.

7.2. Obligations. Customer will maintain the confidentiality of the Confidential Information using at least the same measures employed to protect Customer's own confidential information and in no event less than reasonable measures. Customer will limit the disclosure of Confidential Information to only its personnel with a bona fide need to access such Confidential Information in order to exercise Customer's rights and obligations under this Agreement, and then only provided that each such person is bound by a written confidentiality agreement that contains restrictions at least as protective as those set forth in this Agreement. Customer shall not use, publish, duplicate, exploit or dispose of Confidential Information with respect to its performance of its duties under this Agreement.

7.3. Injunction. Customer agrees that Caselle will suffer irreparable harm in the event that Customer breaches any obligations under this Section 7 and that monetary damages will be inadequate

to compensate Caselle for such breach. In the event of a breach or threatened breach of any of the provisions of this Section, Caselle, in addition to and not in limitation of any other rights, remedies or damages available to it at law or in equity and without the necessity of posting bond or proving that it has no adequate remedy at law, shall be entitled to seek a temporary restraining order, preliminary injunction and/or permanent injunction in order to prevent or to restrain any such breach.

8. **REPRESENTATIONS AND WARRANTIES**

8.1. From Caselle. Caselle warrants that the Services: (a) will be provided in a professional manner and otherwise in accordance with generally recognized industry standards; and (b) will conform in all material respects to the Documentation. Customer's sole and exclusive remedy for any breach of the above warranty will be for Caselle to use commercially reasonable efforts, at no charge to Customer, to correct the non-compliance.

8.2. From Customer. Customer represents and warrants that it has the full right and authority to enter into, execute, and perform its obligations under this Agreement. Customer represents that it has the requisite expertise to evaluate the suitability of, and has undertaken its own investigation of the suitability of, the Services and that it has relied upon its own skill and judgment in selecting the Services. Customer agrees it has determined that the Services meet Customer's needs. Customer assumes the entire risk of using the Services. Customer also represents and warrants that (a) its use of Customer Data complies with Data Protection Laws; (b) it has the legal right to use Customer Data and (c) it has the legal right to allow Caselle to process such Customer Data as set forth in this Agreement and any applicable Order.

8.3. Services Disclaimers. Except to the extent set forth in Section 8.1, THE SERVICES ARE PROVIDED AND ACCEPTED BY CUSTOMER "AS IS," AND "AS AVAILABLE" WITH NO REPRESENTATION OR WARRANTY OF ANY KIND. ALL EXPRESS OR IMPLIED WARRANTIES, INCLUDING WITHOUT LIMITATION IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, ABSENCE OF HIDDEN OR LATENT DEFECTS, TITLE, OR NONINFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS, OR ANY EXPRESS OR IMPLIED WARRANTY ARISING FROM STATUTE, COURSE OF DEALING, COURSE OF PERFORMANCE, OR USAGE OF TRADE ARE SPECIFICALLY EXCLUDED AND DISCLAIMED. CASELLE DOES NOT WARRANT THAT THE SERVICES WILL MEET CUSTOMER'S REQUIREMENTS, WILL OPERATE WITHOUT INTERRUPTION, WILL BE ERROR FREE, SECURE OR WITHOUT DEFECT, WILL BE ACCURATE, RELIABLE OR CORRECT, WILL BE AVAILABLE AT ANY PARTICULAR TIME OR LOCATION, WILL BE VIRUS FREE OR FREE OF OTHER HARMFUL COMPONENTS, OR THAT ALL FAILURES OF THE SERVICES WILL BE CORRECTED. CASELLE DOES NOT GUARANTEE ANY SPECIFIC RESULTS FROM THE USE OF THE SERVICES. IN PARTICULAR, THE OPERATION OF THE SERVICES MAY BE INTERRUPTED DUE TO MAINTENANCE, UPDATES, SYSTEM OR NETWORK FAILURES OR FAILURES IN THE SYSTEMS OF CASELLE'S THIRD PARTY SERVICE PROVIDERS. CASELLE DISCLAIMS ALL LIABILITY FOR DAMAGES CAUSED BY ANY SUCH INTERRUPTION, ERRORS IN FUNCTIONING, OR THIRD PARTY ACTS OR OMISSIONS INCLUDING, WITHOUT LIMITATION, LOSS OF CUSTOMER DATA. FURTHERMORE, CASELLE DISCLAIMS ALL LIABILITY FOR ANY MALFUNCTIONING, IMPOSSIBILITY OF ACCESS, OR POOR USE CONDITIONS OF ANY OF CASELLE'S WEBSITES OR HOSTED SERVERS DUE TO INAPPROPRIATE EQUIPMENT, DISTURBANCES RELATED TO INTERNET SERVICE OR TELECOMMUNICATIONS

PROVIDERS, AND FOR ANY OTHER REASON. WITHOUT LIMITING THE GENERALITY OF THE FOREGOING: (a) CASELLE HAS NO OBLIGATION TO INDEMNIFY OR DEFEND CUSTOMER OR USERS AGAINST CLAIMS RELATED TO INFRINGEMENT OF INTELLECTUAL PROPERTY; (b) CASELLE DOES NOT REPRESENT OR WARRANT THAT THE SERVICES WILL PERFORM WITHOUT INTERRUPTION OR ERROR; (c) CASELLE DOES NOT REPRESENT OR WARRANT THAT THE SERVICES ARE SECURE FROM HACKING OR OTHER UNAUTHORIZED INTRUSION OR THAT CUSTOMER DATA WILL REMAIN PRIVATE OR SECURE; AND (d) CASELLE DOES NOT REPRESENT OR WARRANT THAT THE SERVICES WILL OPERATE OR BE COMPATIBLE WITH ANY THIRD PARTY HOSTED SERVICES OR HARDWARE.

9. **LIMITATIONS OF LIABILITY AND INDEMNIFICATION**

9.1. Maximum Liability. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, CASELLE'S TOTAL AGGREGATE LIABILITY ARISING OUT OF, UNDER OR IN CONNECTION WITH THIS AGREEMENT AND/OR THE SERVICES (INCLUDING IN RELATION TO THE SEPARATE SPECIFIC TERMS) TO CUSTOMER OR A THIRD PARTY, FROM ANY CAUSE OF ACTION WHETHER IN CONTRACT, TORT OR OTHERWISE, WILL BE LIMITED TO THE LESSER OF (a) THE AMOUNT OF ACTUAL DIRECT DAMAGES INCURRED BY CUSTOMER AND/OR THE THIRD PARTY, OR (b) THE AMOUNTS PAID TO CASELLE BY CUSTOMER FOR THE APPLICABLE SERVICES IN THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO THE LIABILITY UNDER THIS AGREEMENT. EXCEPT AS EXPRESSLY SET FORTH IN THIS AGREEMENT, THE FOREGOING IS CUSTOMER'S SOLE AND EXCLUSIVE REMEDY FOR A BREACH OF THIS AGREEMENT BY CASELLE. UNDER NO CIRCUMSTANCES WILL CASELLE BE RESPONSIBLE FOR ANY LOSS, DAMAGE OR INJURY RESULTING FROM HACKING OR OTHER UNAUTHORIZED ACCESS TO CUSTOMER'S ACCOUNT, CUSTOMER DATA OR ANY OTHER INFORMATION OF CUSTOMER OBTAINED BY CASELLE IN RELATION TO CUSTOMER'S USE OF THE SERVICES. IF CUSTOMER IS A CALIFORNIA RESIDENT, CUSTOMER EXPRESSLY WAIVES ITS RIGHTS WITH RESPECT TO CALIFORNIA CIVIL CODE SECTION 1542, WHICH SAYS: "A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS THAT THE CREDITOR OR RELEASING PARTY DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE, AND THAT, IF KNOWN BY HIM OR HER, WOULD HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR OR RELEASED PARTY."

9.2. Exclusion of Damages. IN NO EVENT WILL CASELLE BE LIABLE TO CUSTOMER FOR ANY LOSS, DAMAGES, CLAIMS OR COSTS WHATSOEVER ARISING FROM LOST REVENUE, LOSS OF BUSINESS, LOST OF ACTUAL OR ANTICIPATED PROFITS, LOST SAVINGS, LOSS OR CORRUPTION OF CUSTOMER DATA, INTERRUPTION OF BUSINESS, LOSS OF GOODWILL OR REPUTATION, INJURY, DEATH, OR FOR ANY OTHER CONSEQUENTIAL, INDIRECT, INCIDENTAL, EXEMPLARY, SPECIAL OR PUNITIVE DAMAGES, OR FOR ANY CLAIM BY ANY THIRD PARTY, ALL REGARDLESS OF THE FORM OF ACTION WHETHER IN CONTRACT, TORT OR OTHERWISE, EVEN IF CASELLE HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS, DAMAGES, CLAIMS OR COSTS. THE FOREGOING LIMITATIONS AND EXCLUSIONS APPLY TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW IN CUSTOMER'S JURISDICTION.

9.3. Basis of Bargain. The foregoing limitations and exclusions are an essential part of the parties' agreement and will apply even if any remedy fails in its essential purpose.

9.4. Customer Indemnity. Customer agrees to defend, indemnify and hold Caselle, its parent, subsidiaries, affiliates, officers, managers, directors, shareholders, members, employees, agents and representatives harmless from and against any and all claims, losses, liabilities, damages, judgments, penalties, costs and expenses (including but not limited to reasonable attorneys' fees and collection costs) arising out of or related to (a) any suit, claim or proceeding relating to the processing of Customer Data, (b) Customer's or Customer's employees', agents', representatives' or Users' (collectively, "**Customer's Representatives**") use or misuse of the Services or negligent or willful misconduct, (c) any activity occurring under Customer account(s), (d) any misrepresentation by Customer, (e) Customer's Representatives' acts or omissions in connection with the Services, Customer's business operations, or Customer's products or services, (f) Customer or Customer's Representatives' violation of the rights of any third party including, without limitation, intellectual property rights or privacy rights, (g) any actual or alleged breach of Customer's representations, warranties or obligations set forth in this Agreement, the Order or the Documentation, (h) Customer's violation of any applicable law, rule or regulation, (i) any claim by Customer's customers in connection with the Services, Customer's business operations or Customer's products or services, and (j) any third party's access to Customer's account or the Services using Customer's account credentials.

10. **MISCELLANEOUS**

10.1. Independent Contractors. Caselle and Customer are independent contractors and shall so represent themselves in all regards. Neither party is the agent of the other, and neither may make commitments on the other's behalf.

10.2. Notices. Caselle may send notices pursuant to this Agreement to Customer's email contact points provided by Customer, and such notices will be deemed received twenty-four (24) hours after they are sent. Customer may send notices pursuant to this Agreement to sales@Caselle.com and such notices will be deemed received seventy-two (72) hours after they are sent. Either party may also send notices to the other party at the address provided in the introduction via recognized overnight carrier, and such notices will be deemed received the following business day if sent for next day delivery.

10.3. Severability. If any term or provision of this Agreement should be declared unlawful, void or unenforceable, the remaining terms and provisions of this Agreement shall be unimpaired and remain in full force and effect, and the unlawful, void or unenforceable term or provision will be deemed to be restated so as to be enforceable to the maximum extent permissible under applicable law.

10.4. Entire Agreement. This Agreement, together with any Orders and documents referenced in this Agreement, constitutes the entire agreement and understanding between Caselle and Customer relating to the subject matter of this Agreement and supersedes any and all previous and contemporaneous communications, proposals, warranties, representations or agreements, whether written or oral, with respect to the subject matter of this Agreement. Any term or condition in any document provided by Customer that is in addition to or inconsistent with the terms and conditions of this Agreement (but that purports to relate to the subject matter of this Agreement) is hereby expressly rejected, and Caselle's acceptance of any offer or order of

Customer is expressly made in reliance on Customer's assent to all of the terms and conditions of this Agreement.

10.5. Conflicts; Order of Precedence. In the event of a conflict between provisions of this Agreement, an Order, the Documentation, or other attachment, the following order of precedence will govern: (1) an Order, with more recent Orders taking precedence over earlier Orders; (2) this Agreement; and (3) the Documentation.

10.6. No Assignment. Customer shall not assign this Agreement, any interest in this Agreement, or any rights hereunder, or delegate any obligations hereunder, in whole or in part, whether voluntarily or by operation of law, without Caselle's prior express written approval, which approval shall not be unreasonably withheld. Any such purported assignment or delegation by Customer without Caselle's prior written consent will be null and void and of no force or effect. Caselle may assign this Agreement without Customer's prior written consent to an affiliate or in connection with a change of control, merger, acquisition, or sale of all or of substantially all of its assets.

10.7. Amendment. Caselle reserves the right, in our sole discretion, to modify or change the Services and/or this Agreement or any part thereof at any time without prior notice to Customer. Caselle may amend this Agreement by posting a Notice of Revision and revised Agreement on its website and/or delivering a Notice of Revision and revised Agreement to Customer through Customer's account (if applicable) or to Customer's contact email address, each of which will be effective as of the time of posting or delivery, as applicable. Customer is responsible for reviewing Caselle's website, Customer account, and contact email account on a regular basis. Customer's access to and use of any of the Services following the posting or delivery of an amendment constitutes Customer's consent to such amendment.

10.8. Choice of Law and Jurisdiction. This Agreement and the rights, duties and obligations of the parties hereto are to be governed by, construed and enforced according to the laws of the State of Delaware and applicable controlling U.S. federal law, without regard to any conflict of law rules or principles. Any dispute arising out of or related to this Agreement shall be resolved only in the state or federal courts located in New Castle County, Delaware, and Customer and Caselle hereby submit to the exclusive jurisdiction of such courts. Customer irrevocably agrees to waive any objection to the venue of any such suit or proceeding in Delaware, or to in personam jurisdiction, provided that service is effective. The parties agree that the United Nations Convention on Contracts for the International Sale of Goods will not apply to this Agreement.

10.9. Force Majeure. Caselle will not be responsible for any delay or failure to perform its obligations specified in this Agreement due to causes beyond Caselle's reasonable control including, without limitation, failure or malfunction of Customer's or third party service provider's equipment, disruptions of Internet protocol ("**IP**") service through intermediate carriers, acts of God, explosions, vandalism, cable cut, storms, fires, floods or other catastrophes, pandemics, power failure, national emergencies, insurrections, riots, wars, strike, lockouts, boycotts, work stoppages or other labor difficulties, or any law, order, regulation or other actions of any governmental authority, agency, instrumentality, or of any civil or military authority.

10.10. Waiver. Failure by Caselle to enforce any rights or remedies under this Agreement or any Order will not be construed as a waiver of such rights or remedies, and a waiver by Caselle of a default

under this Agreement or any Order in one or more instances will not be construed as constituting a continuing waiver or as a waiver of any other rights or remedies under this Agreement or any Order. Caselle will not be deemed to have waived any rights or remedies under this Agreement or any Order unless such waiver is in writing and signed by a duly authorized representative of Caselle.

10.11. Use of Customer Name. Customer hereby consents to Caselle's use of Customer's name and logo to identify Customer as a customer or user of the Services in Caselle's marketing materials.

10.12. Execution in Counterparts. This Agreement may be executed in one or more counterparts. Each counterpart will be an original, but all such counterparts will constitute a single instrument.

[*Remainder of page intentionally left blank*]

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek**,** Village Manager
Meghan Winker, Village Clerk
Alissa Van Eperen, Finance Director
Jeff Funk, Operations Manager

Meeting Date: 4/28/2026

Title: Contract for Usage of Farmers Field Soccer Fields: River Surge FC, Inc.

Recommended Action: Motion to approve the contract with River Surge FC for the use of soccer fields at Farmers Field.

Background and Additional Information:
Village staff originally presented a draft contract to River Surge in October. No response was received for almost two months. Since that time, staff and River Surge has worked though many changes of the contract.

Highlights of the Contract:

1. This is a one-year contract with the option to renew. Staff feels strongly with the one-year contract should issues continue with the use of the fields.

2. Staff feels the Club should pay a usage fee of $4,000 to cover the Villages expenses with maintaining the fields. The Club suggested they would pay for aerating, spot repair and lining and provide receipts and should at least $2,000 in expenses be completed on the fields no usage would be charged (Language provided by the Club). The staff is not supportive of the clause as we are considered about documentation of receipts being used at Farmers Field or some other location.

3. With the new pavilion being constructed at Farmers Field, staff feel that River Surge be using the fields and the concession stand, they should pay the amount equivalent to someone renting the shelter as this is lost opportunity and revenue for the village. This language has been heavily discussed, but staff feels it needs to stay in the contract.

4. Another point is the usage days of the field. Staff feels there should be at least two days per week that the field can rest and/or be watered. Originally, staff suggested Thursday and Wednesdays and Sundays be available for this activity. After negotiations it was changed to Thursdays and Sundays. Staff can agree to this change.

This contract negotiation has been very challenging with the point person of the club changing three times and length it took to agree on terms, hence the reason we feel strongly with the one year contract and review of renewal terms each year.

Budget Impacts: None

Attachments: None

FARMERS FIELD SOCCER FIELD MAINTENANCE AND USAGE AGREEMENT

The purpose of this document (hereinafter this "Agreement") is to outline the basic agreement between the Village of Harrison ("Village") and River Surge FC, Inc. ("Club") regarding the care, upkeep and scheduling of soccer located at the soccer field located at Farmers Field Park (hereinafter the "Soccer Field") for the intended purpose of better serving the Harrison community. The Village and Club may be referred to herein as a "Party" or collectively as a "Party." Upon taking effect, this agreement supersedes any and all other agreements between the Parties.

SECTION 1
Term of Agreement

The initial "Term" of this agreement shall be for one year commencing on January 1, 2026, and terminating on December 1, 2026. The Parties shall meet annually during any term on or about November 1 to discuss whether to renew this Agreement for subsequent one-year terms and whether any terms need to be added or changed. If no Party objects to a renewal on the same terms on or before November 15 of each contract year, this Agreement shall be automatically renewed for subsequent one-year term. However, any automatic renewal under this Agreement is contingent upon annual ratification by the Village Board, which the Village Board may consider in its absolute discretion. The Village Board shall use its best efforts to agendize ratification of any automatic renewal at its first meeting in December. per

SECTION 2
Usage Fee and other Requirements

For the use of the Field permitted under this Agreement, the Club covenants and agrees to pay a Usage Fee to the Village per the amount stated below, per year for each year of this Agreement provided the conditions below are met:

a. The Club will incur the costs for aeration, materials for "spot" improvements, lining of the field, and other misc. costs that improve the fields.
b. The Club will submit documentation to the Village manager of maintenance or repairs completed by October 15th. If at least $2,000 in aerating, spot improvement and lining the field is not completed in a given year as documented by receipts for services, the Club shall pay a usage fee of $4,000.

c. The Club must maintain and provide proof of insurance as required in this Agreement.

SECTION 3
Use of Premises

The Village will continue to be the owner of all land, buildings and appurtenances located at Farmers Field which include the Soccer Fields.

a. The lands and facilities provided hereunder will continue to be under the ownership of the Village and will be made available to the Club for purposes of the Club's practices and games related to soccer.
b. Scheduling will be handled through a scheduling system maintained by Village staff.
c. Club's usage of the Soccer Field will be exclusive during scheduled games and practices, in that Club may exclude third parties from using or occupying said Soccer Field and the immediate proximity around said Soccer Field during scheduled games. Other entities may be granted exclusive use of the Soccer Field at other times. At times when no party has been granted exclusive use of the Soccer Field, Club may use the Soccer Field on a non-exclusive basis.
d. Club's usage of other facilities located in and around Farmer's Field Park shall be non-exclusive.

SECTION 4
Assignment

The Club shall not assign this Agreement, or any part thereof, without the prior written consent of the Village.

SECTION 5
Obligations of the Village

a. The Village will mow the soccer fields during regular park mowing schedule. Prior to the opening the new shelter/restrooms, the Village will provide one regular and one ADA portable toilet. The Village will provide concession stand and bathrooms in the new pavilion being constructed beginning in 2026.
    a. If the bathrooms are unable to always be open, the Parties will work together and use their best reasonable efforts to make sure bathrooms are accessible during soccer events. This may be by providing keys, or keypad access, etc.
    b. The Village will be responsible for stocking the bathrooms with the necessary amenities for operation during normal business hours.

b. The Village, at its expense, shall provide trash receptacles and shall dispose of the trash in said receptacles after clean-up by the Club as occurred.

c. The Village, at its expense, shall pay provide the watering of the fields and cover any water costs from the public utility.

SECTION 6
Obligations of the Club

a. The Club shall be responsible for paying the Usage Fee or covering the costs of repair/maintenance of the fields as documented by receipt for services as specified in Section 2 above. In addition, the Club shall be responsible for timely compliance with other obligations set forth herein, including but not limited to insurance requirements.

b. The Club shall provide all goals, equipment and materials for the preparation required (beyond mowing) to make the field suitable, usable, and rule-compliant for the Club's athletic events. The goals should be stored at the edges of the fields when not in use.

c. The Club will line the Baseball Field in the fall of 2026 and in each season thereafter for the duration of the Term, the size of 25 yards wide x 40 yards long with 10-yard lines (no yard hash marks) so football can practice by the baseball backstop. Exact location is to be confirmed by Village staff.

   Without prior written approval from the Village, the Club shall not construct, erect, install, place or affix any improvement, sign, or advertisement on or in the proximity of the Soccer Field or Farmers Field Park; however, the Club may temporarily "stake" moveable (not permanent) signs in the ground in Farmers Field Park advertising River Surge FC, a sponsor, and or to provide field directions for Club activities, as long as the signage is not in the Right-of-Way.

d. The Club will be responsible for field maintenance. The Club may may request that the Village restrict usage of the field(s) if the turf is destroyed from too much practice, which the Village may do in its absolute discretion. The Club may need to work with Village staff to water the fields to keep them playable throughout different seasons.

e. The Club shall use reasonable efforts to ensure that any trash or solid waste generated by Club members or guests attending events at Farmers Field Park is placed in trash receptacles following each and every Club use.

f. The Club shall provide a POD to store equipment year-round. The location of the pod at the park should be reviewed with the Department of Public Works yearly to determine the best location. Costs associated with providing the POD shall be the Club's expense.

SECTION 7
Scheduling

Annually by April 18, the Club will provide the Village a proposed schedule for the specific game dates and fields requested for the spring season. Usage dates for the fall will be proposed by the Club on or before September 1 for the fall schedule. The spring schedule begins on or after April 18 and ends on or before July 30. The fall schedule beings on or before August 15 and ends on or before November 1. Each schedule shall be as compact as possible to allow other community usage. Said proposals shall be reviewed by and are subject to approval by Village staff.

Days and Times and Seasons of Use

The Club shall have access to the Soccer Field three days per week during the scheduled spring/fall time periods. The days shall include Monday, Tuesday, and Wednesday. Normal hours of use shall be from Noon to 9PM. Thursdays are reserved for other community group usage. Should the Club want to use the Soccer Field on Saturdays and Sundays for academy play date's (to address parking concerns), the Club shall pay for the use of the pavilion/shelter at rates reflected in the Village's fee schedule, as amended from time to time. Payment of the pavilion rental fee for Saturday and Sunday use shall be required regardless of whether the Club intends to use said pavilion.

No field usage will occur on Friday's as they will serve as maintenance days to treat the fields.

Use of Pavilion/Shelter

Should the Club want to utilize the concession stand/pavilion on weekdays, the Club shall reserve dates using the same procedures applicable to the general public and the

Club must pay the pavilion general public rental fee at rates reflected in the Village's fee schedule, as amended from time to time.

SECTION 8
Club Designee and Notices

Each year by March 1, the Club will provide a name, address, email address and phone number for the designated contact person (hereinafter the "Club Designee"). The Club Designee shall reply to any correspondence from the Village as soon as possible and, in any event, within 24 hours. The Club Designee should also be responsible for managing the Club's improvements to the fields. Delivery of any notice to the Club that may be required or desired by the Village under this Agreement, shall be deemed delivered to the Club if provided in writing to the Club Designee to any of the above addresses. The Village may also provide notice to the Club through personal service made upon the Club's registered agent on file with the Department of Financial Institutions from time to time. Delivery of any notice from the Club to the Village shall be personally delivered to the Village Clerk unless otherwise agreed by both Parties.

SECTION 9
Insurance

During the initial Term and any subsequent renewal Term, the Club will procure and maintain liability insurance in the following amounts for the protection and benefit of the Club and Village. All policies shall be underwritten by insurers licensed to do business in the State of Wisconsin, subject to the Village's review and approval; however, the Village may not unreasonably refuse said approval. Any such policy shall contain a provision preventing said insurer from canceling or otherwise allowing said policy to lapse without first providing the Village with at least fifteen (15) days' advance notice. The Village shall be named an additional insured on each policy. Each such policy shall contain minimum limits of $1 million per occurrence and $2 million in aggregate. Club shall provide an updated certificate of insurance annually and otherwise upon demand.

Section 10
Indemnification and Hold Harmless Agreement

The Club shall indemnify and hold the Village, including but not limited to its officials, employees and agents, harmless form and against any loss, damage or expense or any

legal liability of any kind (including reasonable attorney, expert and all other defense-related fees or costs), which the Indemnified Parties may or would otherwise suffer, that are incurred or sustained, or for which said indemnified parties may otherwise become liable, growing out of or in any way relating to any injury to persons or property caused by any of the Club's activities at the Soccer Field, or which are in any way related to this Agreement. In addition, the Club shall be responsible for any damage beyond ordinary wear and tear caused to Village-owned facilities by the Club, its members, its invitees, and its guests.

IN WITNESS WHEREOF, the parties hereby execute this Agreement as of the dates set forth below.

VILLAGE OF HARRISON	**RIVER SURGE FC, INC**
_____	
_____	
Scott Handschke	By (print):_____
Village President	Its:_____
_____	
Meghan Winkler Clerk/HR Manager	
_____	
_____	
Date	Date

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: Chad Pelishek**,** Village Manager **Meeting Date:** 4/28/2026

Title: Three Party Design Services Contract: Engineering Services: Old Highway Road Trail

Recommended Action: Motion to approve the three-party contract with the WI Department of Transportation, McMahon and the Village of Harrison for design of the Old Highway Road trail to be constructed in 2027.

Background and Additional Information:
The Village received a grant of $935,000 for design and construction of the Old Highway Road Trail. The Village issued a request for proposals for engineering firms in late 2025. One proposal was received from McMahon. The Department of Transportation (DOT) approved moving forward with McMahon.

This contract includes $142,943.23 in design fees for the project. The DOT has reviewed the contract and is supported of signing pending Village Board approval. The trail will be constructed after the completed of the roadway realignment in 2026.

Budget Impacts: $142,943.23 funded with grant funds

Attachments: Thee Party Design Engineering Services Contract for Old Highway Road Trail.

THREE PARTY DESIGN ENGINEERING SERVICES CONTRACT
SIGNATURE PAGES

ENGINEERING SERVICES CONTRACT

BETWEEN THE WISCONSIN DEPARTMENT OF TRANSPORTATION,

VILLAGE OF HARRISON (MUNICIPALITY)

AND McMAHON ASSOCIATES, INC. (CONSULTANT) FOR

Project ID 4479-06-00
V Harrison, Old Highway Road Trail
Lake Park Road – STH 114
Non-Highway, Calumet County

This CONTRACT made and entered into by and between the DEPARTMENT, MUNICIPALITY and the CONSULTANT provides for those SERVICES described in the Scope of Services and Special Provisions and is generally for the purpose of providing the SERVICES solicited by the MUNICIPALITY in November 2025 and described as follows:

The project scope includes the design and engineering of a 10-foot wide trail extending 1.8 miles from Lake Park Road to STH 114, connecting to the existing 10-foot wide paved trail that is known as the Friendship Trail, in the Village of Harrison, Calumet County. This contract is for services necessary for preliminary and final design through PS&E package.

This Qualification Based Selection was made based on the CONSULTANT'S Notice of Interest response and any interviews conducted.

The DEPARTMENT and MUNICIPALITY deem it advisable to engage the CONSULTANT to provide certain engineering SERVICES and has authority to contract for these SERVICES under sec. 84.01(13), Wis. Stats.

The DEPARTMENT REPRESENTATIVE is: Michael J. Cohen, Local Program Project Manager
Street Address: 944 Vanderperren Way, Green Bay, WI 54304
Telephone: (920) 492-4136
Email: michael.cohen@dot.wi.gov

The MUNICIPALITY REPRESENTATIVE is: Chad Pelishek, Village Manager
Street Address: W5298 HWY 114, Menasha, WI 54952
Telephone: (920) 989-1062
Email: cpelishek@harrison.wi.gov

The CONSULTANT REPRESENTATIVE is: Michael R. Simon, PE, Project Manager
Street Address: 1445 McMahon Drive, Neenah, WI 54956
Mailing Address: P.O. Box 1025, Neenah, WI 54957-1025
Telephone: (920) 751-4200
Email: msimon@mcmgrp.com

THREE PARTY DESIGN ENGINEERING SERVICES CONTRACT
SIGNATURE PAGES

The CONSULTANT SERVICES will be performed for the DEPARTMENT's Northeast Region office located in Green Bay, WI and will be completed by April 1, 2027. Deliver PROJECT DOCUMENTS to 944 Vanderperren Way, Green Bay, WI 54304, unless other directions are given by the DEPARTMENT.

Compensation for all SERVICES provided by the CONSULTANT under the terms of the CONTRACT will be from the:

☐ DEPARTMENT ☒ MUNICIPALITY

Actual Cost Plus Fixed Fee:
For all contract services, actual costs to the CONSULTANT up to $133,104.47, plus a fixed fee of $9,838.76, not to exceed $142,943.23.

For environmental database services subcontracted to Environmental Data Resources, Inc., the CONSULTANT'S actual cost to Environmental Data Resources, Inc. not to exceed $350.00 for units delivered based on rates in the table below.

Item Description	Quantity	Unit Type	Unit Cost
Standard Package	1	Lump Sum	$350.00

Compensation for all SERVICES provided by the CONSULTANT under the terms of the CONTRACT shall be for an amount not to exceed $143,293.26.

The CONSULTANT does and will comply with the laws and regulations relating to the profession of engineering and will provide the desired engineering SERVICES.

This CONTRACT incorporates and the parties agree to all of the standard provisions of the Three Party Design Engineering Services Contract, dated June 18, 2025 and referenced in Procedure 8-15-1 of the State of Wisconsin Department of Transportation Facilities Development Manual. CONSULTANT acknowledges receipt of a copy of these standard provisions.

This CONTRACT incorporates all of the MANUALS defined in the CONTRACT.

The parties also agree to all of the Special Provisions which are annexed and made a part of this CONTRACT, consisting of 5 pages.

Nothing in this CONTRACT accords any third party beneficiary rights whatsoever on any non-party that may be enforced by any non-party to this contract.

For the CONSULTANT

By:_____
Michael R. Simon, PE
Title: Project Manager _____

Date:_____

For the DEPARTMENT

By: _____
Contract Manager, WisDOT

Date: _____

THREE PARTY DESIGN ENGINEERING SERVICES CONTRACT
SIGNATURE PAGES

For the MUNICIPALITY

By:_____
Scott Handschke
Title: Village President
shandschke@harrison.wi.gov

Date:_____

VI. SPECIAL PROVISIONS

A. SCOPE OF SERVICES

(1) Services under the CONTRACT shall be performed in accordance with the DEPARTMENT'S "Sponsor's Guide to Non-Traditional Transportation Project Implementation", January 2025 edition.

(2) The PROJECT shall be locally let.

(3) The CONTRACT incorporates the design of a 1.8-mile long, 10' wide asphalt multi-use trail, along the south side of realigned Old Highway Road, all located within the Hwy 10 & 114 right-of-way, beginning at Firelane 8 and ending at the intersection with Hwy 114, where the trail will connect with the existing off-road Friendship Trail.

(4) Design files shall be completed in 2022 Civil 3D format.

B. DESIGN REPORTS

(1) Design Study Report:

A Design Study Report will be prepared for the PROJECT with applicable sections completed aligning with the project type-bike ped trail.

(2) Traffic Management Plan:

The CONSULTANT shall prepare a Type 1 Transportation Management Plan to reflect construction staging concepts in accordance with the WisDOT Guidelines for developing Work Zone Management Plans. The report shall be submitted to the DEPARTMENT for approval via the online Wisconsin TMP System LIVE Site.

C. ENVIRONMENTAL DOCUMENTATION

By its execution of this CONTRACT, the CONSULTANT does hereby specify in accordance with the disclosure statement requirements of 40 CFR 1506.5(c) that CONSULTANT has no financial or other interest in the outcome of this PROJECT.

Prepare a Categorical Exclusion Checklist (CEC) document for the PROJECT as specified in the MANUAL and Chapter TRANS 400, Wisconsin Administrative Code. Furnish the required number to the DEPARTMENT for approval.

Prepare an environmental document that evaluates reasonable alternatives to the PROJECT and consider other reasonable actions or activities that may achieve the same or similar goals of the proposed highway PROJECT, including other or additional transportation alternatives and intermodal opportunities and the alternative of taking no action. Evaluate alternative courses of action based

upon a balanced consideration of the environment, public comments, and the need for safe and efficient transportation consistent with local, state, and national environmental goals. Prepare environmental documents that are concise and emphasize significant environmental issues and plausible alternatives. Comply with requirements specified in the MANUAL and TRANS 400, Wisconsin Administrative Code. In the event of a conflict between the MANUAL and TRANS 400, Wisconsin Administrative Code, the administrative rule supersedes.

(1) Hazardous Materials/Contamination Assessments

(a) Conduct a Phase 1 investigation for the PROJECT in accordance with the MANUAL.

(b) Obtain direction from the Project Manager and the Region environmental coordinator prior to conducting further evaluation studies when Phase 1 indicates further work is needed.

(c) The MUNICIPALITY acknowledges that the CONSULTANT is not, by virtue of this CONTRACT, the owner or generator of any waste materials generated as a result of the Hazardous Materials/ Contamination Assessments services performed by the CONSULTANT under this CONTRACT. Dispose of investigative waste in accordance with the MANUAL.

D. AGENCY COORDINATION

(1) Permits:

(a) WisDNR Wetland Disturbance: Recreational Facilities General Permit WDNR GP4 2023.

The CONSULTANT shall prepare the necessary documentation as required by WisDNR to approve any wetland filling. It is assumed that any wetland fill will be under the 10,000 square foot level and not require any wetland banking or other supplemental coordination. All permit fees will be paid by the MUNICIPALITY.

(b) WPDES Construction Site Storm Water Runoff Permit.

The CONSULTANT shall prepare the Wisconsin DNR storm water runoff permit application in accordance with Chapter 283, Wis. Statutes; Chapter 216, Wis. Administrative Code; and in accordance with Wisconsin Pollutant Discharge Elimination System (WPDES).

E. UTILITY INVOLVEMENTS

(1) Utility Coordination:

(a) The CONSULTANT shall follow the procedures of the GUIDE and the Local Project Utility Coordination Task List in accordance with a Non-Trans 220 Project.

(b) The CONSULTANT shall review documentation received from the utility companies related to the trail project. This includes as-builts, utility work plans, and utility special provisions.

F. PUBLIC INVOLVEMENT

(1) Public Involvement Plan

Prepare a Public Involvement Plan and submit one (1) electronic copy in pdf format to the DEPARTMENT/MUNICIPALITY for review and approval.

(2) Public Involvement Meetings

(a) Conduct one (1) public involvement meeting and explain to the public concepts and probable impacts of this project.
(b) The public involvement meeting is anticipated to be in-person and be open house format.
(c) The public involvement meeting will be attended by the CONSULTANT'S Project Engineer.
(d) Prepare exhibit and provide the equipment necessary to conduct the public involvement meeting.
    a. The CONSULTANT will provide drawings including a plan view of the trail alignment and typical section for display.
    b. The CONSULTANT will provide the FAQ document for the project.
    c. The CONSULTANT will print all displays.
    d. The CONSULTANT will provide comment sheets, sign-in sheets, and cover letter for mailing.
(e) Discuss with the MUNICIPALITY the comments received and recommend the possible disposition of these comments and suggestions after the public involvement meeting.
(f) Coordinate with the MUNICIPALITY for scheduling the public involvement meeting. The MUNICIPALITY shall arrange the meeting location. The CONSULTANT shall provide notices for the MUNICIPALITY'S and DEPARTMENT'S review and use.
(g) The MUNICIPALITY will notify all adjacent and affected property owners.
(h) Provide the MUNICIPALITY with copies of all public involvement correspondence and file notes.

G. MEETINGS

(1) Hold one (1) in-person, Kick-Off and Operational Planning Meeting to discuss the organization and processing of the SERVICES under this CONTRACT and the utilities on the PROJECT.

(2) Attend two (2) site visits to the PROJECT corridor with the MUNICIPALITY.

(3) Attend three (3) in-person meetings with the MUNICIPALITY for design review at 30/60/90 percent completion stages.

(4) Attend the pre-construction conference.

H. SURVEYS

(1) Re-establish horizontal and vertical control after the completion of the Village roadway construction project.

I. ROAD PLANS

(1) Road Plans are the compilation of documents, reproducible drawings, depicting the location, character, dimensions, and relevant data necessary to the layout and construction of the prescribed work.

(2) Road Plans led by the CONSULTANT will consist of the following:

(a) Title Sheet
(b) Project Overview
(c) General Notes
(d) Typical Cross Sections
(e) Construction Details
(f) Standard Details
(g) Alignment Detail
(h) Signing and Marking Plans
(i) Curb Ramp Details
(j) Traffic Control Plan-This plan will be based on the road being closed to thru traffic with local access maintained.
(k) Erosion Control Plan
(l) Miscellaneous Quantities with Earthwork Data
(m) Plan and Profile Sheets
(n) Cross Sections

J. STRUCTURES

Based upon the preliminary design of the roadway, modular block retaining walls with heights varying from 2 to 4-ft will be necessary. Plans will identify location, length, height and typical section of retaining walls for CONTRACTOR design.

K. PLANS, SPECIFICATIONS & ESTIMATES (PS&E)

(1) The CONSULTANT shall prepare a complete PS&E as specified in the GUIDE.
(2) The PROJECT shall be locally let by the MUNICIPALITY.

L. SERVICES PROVIDED BY THE MUNICIPALITY

(1) The MUNICIPALITY will provide to the CONSULTANT the following for the PROJECT:

(a) Sending mailings to adjacent property owners.
(b) Arranging meeting location and mailing property owner notification letters for the PIM.
(c) Provide the wetland delineation report for the PROJECT.
(d) Provide soil and subsurface investigations for the trail and retaining walls.
(e) Provide topographic surveys for trail design.

M. PROSECUTION AND PROGRESS

(1) The following items shall be completed and submitted to the MUNICIPALITY by the indicated dates if CONSULTANT has received the Notice to Proceed by the end of April 2026.

Item	Date
Kick-Off Meeting & OPM	May 15, 2026
30% Plan Submittal	June 15, 2026
PIM	June 30, 2026
Environmental Document (CEC) Submittal	August 1, 2026
60% Plans/Design Study Report Submittal	August 15, 2026
Permit Applications Submittal	August 31, 2026
Permit Approval	October 15, 2026
Draft PS&E	November 1, 2026
Final PS&E	December 1, 2026
Project Bids Due	February 10, 2027
Village \ WisDOT Approval to Award	February 23, 2027
Pre-Construction Meeting	April 1, 2027

Mike Simon

Subject: FW: Request for Quote and Rate Sheet
Attachments: LBX EDR Fee Schedule - V4.pdf

From: Tina Frates <tfrates@lightboxre.com>
Sent: Wednesday, April 8, 2026 1:07 PM
To: Stuart Boerst <SBoerst@mcmgrp.com>
Subject: RE: Request for Quote and Rate Sheet

Good afternoon, Stuart,

I see that Amanda recommended slightly shortening your target property to meet our online ordering parameters. To place an order as a standard package online, all sites must be under 640 acres

and no longer than 1.5 miles. This package is priced at $350. We can then adjust the search distance to ASTM + ¼ mile to ensure the entire site is fully covered. There is no additional fee for increasing the search distance.

I've gone ahead and started the order for you. Please review the details below to confirm that everything looks correct.

Property Location

Site Name:	test
• Address:	test
City:	Menasha
State:	Wisconsin
ZIP Code:	54952

SEARCH

Coordinates:	Decimal Degrees
Latitude:	44.20718
Longitude:	-88.343369

SEARCH

FIND BY TAX ID

Draw Property Boundary

EDIT UPLOAD

If all looks good, you can proceed with placing the order using the link below. Please be sure to update the site name and address fields as this information will appear on the cover page of your reports.

https://www.web.edrnet.com/ordering/webgeocoder/webgeocoder.aspx?lsessguid=a83a73c7-e250-42a0-b272-b39f5f69515d&oguid=d5a61de4-145b-43df-b8a6-487b5237157d&pguid=340c2ac9-1ffe-4579-ba48-832538bc3cd0&geoguid=ea6ab16a-d510-4574-a4dc-fba5bef9a248&wgspguid=cc5de9f2-4f68-4998-a43e-fe4268454151

You also have the option to place the order as an area study, in which case pricing would be à la carte per report. I have included pricing below for the custom Area/Corridor Study Reports, along with pricing for optional well data and GIS deliverables. The well data will provide the location of public, state, and federal water wells and oil/gas wells. The GIS deliverables will allow you to import the map finding locations and well data into a GIS application. The GIS deliverable for the area study will also include shapefiles of the project boundary and search buffer.

For the aerials and topos, you have the option of multiple file types. The pdfs are the standard pdf deliverable you typically receive. The georeferenced tiff images are high-resolution files meant to be viewed in a GIS application or Google Earth. Each year will have all aerial images seamed together to make one large image, which is overlaid on your site location. The database report will be available in LightBox but the well data and historical reports are not currently compatible with the Lightbox application. Also, the aerials and topos will not have the project boundary outlined. However, if you order the georeferenced files, you can overlay a kmz or shapefile of the project boundary over the images.

REPORT	**COST**	**TURNAROUND TIME**
2 mi. AREA/CORRIDOR STUDY	$225	2-3 business days
AREA/CORRIDOR STUDY GIS DELIVERABLE	$56	2-3 business days
AREA/CORRIDOR STUDY WELL DATA	$56	2-3 business days
AREA/CORRIDOR STUDY WELL GIS	$28	2-3 business days
AERIAL PHOTOS – *pdf only*	$230	3-5 business days
AERIAL PHOTOS – *georeferenced tiff images only*	$34	4-7 business days
AERIAL PHOTOS – *pdf and georeferenced tiff images*	$575	4-7 business days
TOPOS – *pdf only*	$115	3-5 business days
TOPOS – *georeferenced tiff images only*	$173	4-7 business days
TOPOS – *pdf and georeferenced tiff images*	$288	4-7 business days

CITY DIRECTORY REPORT – *1 street included, $25 per each additional street (please provide street range for each street requested)*	$115	3-5 business days
SANBORN MAP REPORT- No Coverage Document	$65	3-5 business days

If you would like to proceed with an order, please confirm the following:

Site Name:

Address:

Requested Reports:

Format for aerials and topo maps:

Project Number:

Search Distance for Database: ASTM Standard

City Directory Street. Package includes one street; (*please provide the street name and full address ranges for the City Directory Report*):

Please let me know if you have any questions or need further assistance.

Thank you

Tina Frates
Account Manager
(203) 225-1941 | Learn about LightBox

LIGHTBOX

LOCATE. ANALYZE. ACT.

LIGHTBOX

EDR Fee Schedule 2026

PACKAGES WITH LIGHTBOX™

Premium Package – 1980	$695
Premium Package	$520
Standard Package	$350
Basic Package	$250

LAND TITLE REPORTS

Chain of Title (COT) Search	$360
• Additional APN	$360
• Additional Deed/Split	$190
• COT with Premium Pack	$160
Env Lien and AUL Search Report	$260
• Additional APN	$100
Env Lien and AUL Search Report 1980	$375
• Additional APN	$350

A LA CARTE RESOURCES

Radius Map w/ GeoCheck	$170
Radius Map w/o GeoCheck	$145
GeoCheck Well Report	$250
NEPASearch Report	$155
Certified Sanborns (no cov/coverage)	$65 / $145
Certified Sanborns (ordered w/Radius Map)	$15 / $95
Additional Certified Sanborn Tiles	$65
Aerial Photo Decade Package	$155
City Directory (no cov/coverage)	$65 / $115
Historical Topographic Maps	$115

INDUSTRIAL REPORTS

AuditCheck Facility Report	$275
AuditCheck Facility Corporate Report	$425
AuditCheck Destination Report	$525
AuditCheck Risk Sharing Report	$525
Industrial Addendum	$115
NJ McRaes Industrial Directory Report	$205
Offsite Receptor Report	$425

STATE-SPECIFIC REPORTS

NJ Preliminary Assessment Package	$800
TX Oil/Gas or Water Well Report	
• 1/4 Mile	$105
• 1/2 Mile	$155
• 1 Mile	$300
• > 1 Mile	custom

REPORT AUTHORING & PROJECT MANAGEMENT

PARCEL Phase I ESA	$150
PARCEL PCA	$150
PARCEL FastTrack	$100
PARCEL ASTM Transaction Screen	$100

Proposals & Questionnaires also available
Many more project scopes supported!

RUSH CHARGES

Super Rush - Per Product (1-2 days)	$150
Rush - Per Product (2-3 days)	$75

Data Collection Analysis	EDR PACKAGES				
	Radius Map	Basic	Standard	Premium	Premium 1980
LightBox Live	●	●	●	●	●
Mobile App	●	●	●	●	●
VEC App	●	●	●	●	●
Reports and Data					
Radius Map Report	●	●	●	●	●
Recovered Govt. Archives (exclusive)	●	●	●	●	●
Single File for Historical Reports		●	●	●	●
Certified Sanborn Maps		●	●	●	●
Historical Aerials		(select one)	●	●	●
Historical City Directories			●	●	●
Historical Topos			●	●	●
Property Tax Map Report				●	●
Building Permit Report (PDF)				●	●
EDR Lien and AUL Report				●	
EDR Lien and AUL Report – 1980					●
Free Historical Report Reworks				●	●
1-3 Day TAT (except Lien Search)				●	●

CUSTOM PROJECTS OR SERVICES. CALL FOR A QUOTE.

LightBoxRE.com

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McMAHON ENGINEERS ARCHITECTS

EXHIBIT A-1 - Project ID. 4479-06-00 Design
Summary Of Staff Hours & Direct Labor Costs For Design Services
Prepared For The Wisconsin Deparatment Of Transportation

CLASS		Project Manager/Engineer - MRS		Engineer - LRR		Engineer - KJB		Engineer - PMM		Storm Water Engineer - SMJ		Engineering Technician - KPK		Engineering Technician - MJA		Administrative Assistant - CAR		Environmental Technician - WMS		Environmental Scientist - SAB		Surveyor - MJK		Survey Assistant - AMK		Total Direct Labor	
Avg. Hourly Wage		$69.46		$61.74		$50.85		$60.69		$55.41		$33.89		$45.26		$33.06		$56.11		$59.18		$46.99		$35.61			
Task	**Act. Code**	**Hours**	**Dollars**	**Hours**	**Dollars**	**Hours**	**Dollars**	**Hours**	**Dollars**	**Hours**	**Dollars**	**Hours**	**Dollars**	**Hours**	**Dollars**	**Hours**	**Dollars**	**Hours**	**Dollars**	**Hours**	**Dollars**	**Hours**	**Dollars**	**Hours**	**Dollars**	**Hours**	**Dollars**
Set Horizontal and Vertical Control for GPS	666.1		$0.00		$0.00		$0.00		$0.00		$0.00		$0.00	2	$90.52		$0.00		$0.00		$0.00	16	$751.84	16	$569.76	34	$1,412.12
Manage Project Stakeholders	743	12	$833.52	33	$2,037.42		$0.00		$0.00		$0.00	4	$135.56	10	$452.60	4	$132.24		$0.00		$0.00		$0.00		$0.00	63	$3,591.34
Coordinate Utilities	746		$0.00	20	$1,234.80		$0.00		$0.00		$0.00		$0.00	10	$452.60	2	$66.12		$0.00		$0.00		$0.00		$0.00	32	$1,753.52
Perform Phase 1 hazardous materials assessment	765.1		$0.00		$0.00		$0.00		$0.00		$0.00	6	$203.34		$0.00	3	$99.18		$0.00	30	$1,775.40		$0.00		$0.00	39	$2,077.92
Design Erosion Control and Landscaping	768		$0.00	16	$987.84		$0.00		$0.00	4	$221.64		$0.00	4	$181.04		$0.00		$0.00		$0.00		$0.00		$0.00	24	$1,390.52
Environmental Documentation and Agency Coordination	769	76	$5,278.96	28	$1,728.72		$0.00		$0.00	16	$886.56	4	$135.56	22	$995.72	2	$66.12	16	$897.76		$0.00		$0.00		$0.00	164	$9,989.40
Design Geometrics and Details	776	40	$2,778.40	140	$8,643.60	80	$4,068.00	16	$971.04		$0.00		$0.00	118	$5,340.68		$0.00		$0.00		$0.00		$0.00		$0.00	394	$21,801.72
Develop Quantities and Estimates	786		$0.00	16	$987.84		$0.00	16	$971.04		$0.00		$0.00		$0.00		$0.00		$0.00		$0.00		$0.00		$0.00	32	$1,958.88
Develop Traffic Control and Staging-TC Plan	788.1	4	$277.84		$0.00		$0.00		$0.00		$0.00		$0.00	8	$362.08		$0.00		$0.00		$0.00		$0.00		$0.00	12	$639.92
Develop PSE Documents	856	16	$1,111.36	16	$987.84		$0.00		$0.00		$0.00		$0.00	16	$724.16	8	$264.48		$0.00		$0.00		$0.00		$0.00	56	$3,087.84
Subtotal		148	$10,280.08	269	$16,608.06	80	$4,068.00	32	$1,942.08	20	$1,108.20	14	$474.46	190	$8,599.40	19	$628.14	16	$897.76	30	$1,775.40	16	$751.84	16	$569.76	850	$47,703.18

McMAHON ENGINEERS ARCHITECTS

EXHIBIT A-2 - Project ID. 4479-06-00 Design
Direct Expenses By Item For Design Services
Prepared For The Wisconsin Deparatment Of Transportation

Item	Unit Amount	Unit Type	Rate	Total Expenses
Vehicle: Company Owned/Leased (mileage) or Vehicle: Employee Owned (mileage)	1000	Mile	$0.725	$725.00
Printing/Reproduction - (photocopy black & white)	1000	Each	$0.08	$80.00
Printing/Reproduction - (photocopy color)	300	Each	$0.45	$135.00
Postage	1	LS	$50.00	$50.00
Survey Equipment - Global Positioning System GPS	16	Hours	$21.00	$336.00
Survey Supplies - Lath	200	Each	$1.00	$200.00
Survey Supplies - Paint	6	Each	$7.75	$46.50
Total				**$1,572.50**

McMAHON ENGINEERS ARCHITECTS

EXHIBIT A-3 - Project ID. 4479-06-00 Design
Fee Computation Summary By Engineering Task
Prepared For The Wisconsin Deparatment Of Transportation

Task	Activity Code	Direct Labor Costs	Indirect Costs	Fixed Fee	Direct Expenses	Total
Set Horizontal and Vertical Control for GPS	666.1	$1,412.12	$2,481.52	$291.25	$536.00	$4,720.89
Manage Project Stakeholders	743	$3,591.34	$6,311.06	$740.71	$536.50	$11,179.61
Coordinate Utilities	746	$1,753.52	$3,081.46	$361.66	$0.00	$5,196.64
Perform Phase 1 hazardous materials assessment	765.1	$2,077.92	$3,651.53	$428.57	$0.00	$6,158.02
Design Erosion Control and Landscaping	768	$1,390.52	$2,443.56	$286.79	$0.00	$4,120.87
Environmental Documentation and Agency Coordination	769	$9,989.40	$17,554.37	$2,060.31	$0.00	$29,604.08
Design Geometrics and Details	776	$21,801.72	$38,312.16	$4,496.60	$500.00	$65,110.48
Develop Quantities and Estimates	786	$1,958.88	$3,442.34	$404.02	$0.00	$5,805.24
Develop Traffic Control and Staging-TC Plan	788.1	$639.92	$1,124.53	$131.98	$0.00	$1,896.43
Develop PSE Documents	856	$3,087.84	$5,426.26	$636.87	$0.00	$9,150.97
		$47,703.18	**$83,828.79**	**$9,838.76**	**$1,572.50**	**$142,943.23**

Indirect Costs Rate = 1.7573
Fixed Fee = 8.25%

Note- Fixed Fee calculated using an overhead rate of 1.50

McMAHON ENGINEERS ARCHITECTS

EXHIBIT A-4 - Project ID. 4479-06-00 Design
Consultant Contract Total Fee Computation For Design Services
Prepared For The Wisconsin Deparatment Of Transportation

Project I.D. 4479-06-00	Total for Contract
Number Of Staff Hours	**850**
1. Total Direct Labor	$47,703.18
2. Total Indirect Costs	$83,828.79
Fixed Fee Amount	$9,838.76
Direct Expenses	$1,572.50
Subtotal	**$142,943.23**
Subcontract 1 - Environmental Data Resources Inc.(EDR)	$350.00
Subcontract Total	**$350.00**
Total Cost	**$143,293.23**

Indirect Costs Rate =	1.7573
Fixed Fee =	8.25%

Note- Fixed Fee calculated using an overhead rate of 1.50

Section 14, Item z.

McMAHON ENGINEERS ARCHITECTS

EXHIBIT A-5 - Project ID. 4479-06-00 Design
Consultant Contract Direct Labor Detail
Prepared For The Wisconsin Deparatment Of Transportation

Employee Name	Classification	Current Pay Rate (2026)	Annual Pay Increase Percent	New Pay Rate (2027)	Date of Annual Increase	% Work At Current Rate	% Work At 2027 Rate	Weighted Average Hourly Rate
Mike R. Simon	Project Manager/Engineer	$69.46	2.2%	$70.99	1/1/2027	100%	0%	$69.46
Lee R. Reibold	Engineer	$61.60	2.2%	$62.96	1/1/2027	90%	10%	$61.74
Kyle J. Besaw	Engineer	$50.85	2.2%	$51.97	1/1/2027	100%	0%	$50.85
Paul M. Magalski	Project Design Engineer	$60.69	2.2%	$62.03	1/1/2027	100%	0%	$60.69
Shawn M. Jandrey	Storm Water Engineer	$55.41	2.2%	$56.63	1/1/2027	100%	0%	$55.41
Karin P. Kools-Scheel	Engineering Tech	$33.89	2.2%	$34.64	1/1/2027	100%	0%	$33.89
Marty J. Abing	Engineering Tech	$45.26	2.2%	$46.26	1/1/2027	100%	0%	$45.26
Cindy A. Rowland	Admin. Assistant	$32.99	2.2%	$33.72	1/1/2027	90%	10%	$33.06
Walter M. Sedlar	Environmental Tech	$56.11	2.2%	$57.34	1/1/2027	100%	0%	$56.11
Stuart A. Boerst	Environmental Scientist	$59.18	2.2%	$60.48	1/1/2027	100%	0%	$59.18
Mike J. Kaczmarzyk	Senior Surveyor	$46.99	2.2%	$48.02	1/1/2027	100%	0%	$46.99
Anthony M. Kaczmarzyk	Surveyor assistant	$35.61	2.2%	$36.39	1/1/2027	100%	0%	$35.61

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Chad Pelishek, Village Manager

Meeting Date:
4/28/2026

Title: Resolution V2026-03, Acceptance of Local Roads Improvement Program (LRIP) Funding for Old Highway Road Reconstruction
.

Recommended Action:
Motion to approve Resolution V2026-03 Acceptance of Local Road Improvement Program (LRIP) Funding for Old Highway Road Reconstruction in the amount of $762,812.00.

Background and Additional Information:

Please refer to the Resolution for information.

Budget:
$762,812.00 Revenue

Attachments:
- Resolution V2026-03
- Letter from the WisDOT

RESOLUTION V2026-03

VILLAGE OF HARRISON
Calumet and Outagamie Counties

ACCEPTANCE OF LOCAL ROADS IMPROVEMENT PROGRAM (LRIP) FUNDING FOR OLD HIGHWAY ROAD RECONSTRUCTION .

A RESOLUTION accepting $762,812.00 from LRIP for the 2026-2027 Program Cycle for the Old Highway Road reconstruction project.

WHEREAS, Village staff has applied for the grant funds to assist in the reconstruction of Old Highway Road from Lake Park Road to STH 114,

WHEREAS, the project cannot incur project reimbursable expenses until a State Municipal Agreement (SMA) is executed; and

WHEREAS, in order for the project to be completed during the 2026 construction season, the SMA will need to be executed as soon as received from the DOT, and

RESOLVED, staff is requesting the Village Board authorize the Village President and Village Clerk to execute all documents associated with the SMA provided the SMA and attachments are reviewed in advance by the Village Attorney.

Adopted by the Village Board of the Village of Harrison on this 28th day of April 2026.

By: _____
Scott Handschke, Village President

Attest: _____
Meghan Winkler, Clerk

Wisconsin Department of Transportation
Office of the Secretary
4822 Madison Yards Way, S903
Madison, WI 53705

Governor Tony Evers
Secretary Kristina Boardman
wisconsindot.gov
Telephone: (608) 266-1114
Email: sec.exec@dot.wi.gov

April 15, 2026

The Honorable Alissa R Van Eperen
Village of Harrison
W5298 State Road 114
Menasha, WI 54952

Dear Alissa R Van Eperen,

Congratulations! This letter confirms funding for your local project on **Old Highway Rd** from the 2026-27 **Municipal Street Improvement Supplemental Program (MSIS)**, which is a component of the Local Roads Improvement Program (LRIP), a reimbursement program of the Wisconsin Department of Transportation (WisDOT). This program assists local units of government in improving deteriorating county highways, town roads, and municipal streets under the authority of the local unit of government by paying up to **90%** of the total eligible project costs, with the balance of costs funded by the political subdivision where the work is performed.

Your project was one of **30 MSIS** projects selected for funding in the 2026-27 biennium. The total eligible cost of the project is currently estimated to be **$1,525,624.00** based on the application materials submitted. WisDOT will reimburse the Village of Harrison **for up to a limit of $762,812.00.**

You will soon receive a signed State/Municipal Project Agreement (SMA) from WisDOT. It is important that you **not incur any project costs** until receipt of your signed State Municipal Project Agreement (SMA) from WisDOT. Additionally, please be aware of the new program requirement beginning this cycle which is to provide advertising information to the department at least 7 days prior to advertising. More information on how to provide this information is located in the LRIP Guidelines and Requirements and on the LRIP webpage.

I greatly appreciate your commitment to provide a quality transportation system that promotes public safety and economic development. Our state and local partnership is imperative to the future of Wisconsin's transportation infrastructure. Congratulations on your project award, which is a key part of this effort.

Sincerely,

Kristina Boardman, Secretary

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From: **Meeting Date:**

Alissa Van Eperen, Finance Director/Treasurer April 28, 2026

Title:

Personal Property Tax Clean-up

Recommended Action:

Motion to approve the clean-up and closure of outstanding prior-year personal property.

Issue:

None.

Background and Additional Information:

In 2024, the State of Wisconsin repealed the personal property tax under Act 12, eliminating the tax on business personal property and the requirement to file the Statement of Personal Property (Form PA-003). Previously, municipalities could charge back refunded or rescinded personal property taxes to other taxing jurisdictions if specific criteria were met (bankruptcy, cessation of operations, etc.).

Upon hire in December 2024, I reviewed outstanding personal property and found that prior Clerk/Treasurers had not actively collected personal property or filed all eligible chargebacks, resulting in a higher number of outstanding accounts. As the deadline to file these chargebacks has passed, these accounts are considered uncollectible.

After excluding the uncollectible, 23 bills remained that could potentially be collected, dating back as far as 2019. I began collection efforts with an initial letter on February 26, 2025, followed by bi-monthly letters. Given the lack of consistent prior collection efforts, it did not seem reasonable to pursue multiple years of accrued interest; therefore, interest calculations were restarted.

- 23 unpaid bills
  - 4 deemed uncollectible due to business fire losses
  - 7 collected and paid
  - 12 still outstanding

After more than a year of collection efforts, and given that these items were not recorded as receivables, no formal write-off is required. However, I believe recent reasonable collection efforts have been made, and further collection is unlikely and no longer cost-effective to pursue when considering ongoing administrative and mailing expenses. Clean-up efforts will include having the County clear any remaining balances from the Ascent software, which totals about $768 (principal).

Budget Impacts:

None – outstanding accounts were never set up as receivables.

Attachments:

- None.

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Chad Pelishek, Village Manager

Meeting Date:
4/28/2026

Title: GIS Equipment Purchase: Harrison Utilities and Stormwater Utility

.

Recommended Action:
Motion to approve purchase of two Trimble GPS units for data collection for Harrison Utilities and the Stormwater Utility for $13,531.70.

Background and Additional Information:

Both Harrison Utilities and the Village Stormwater Utility are currently creating GIS systems to inventory and document all of their respective infrastructure. The Utility already owns one Trimble GIS unit and is looking to purchase another one for the GIS intern summer help that will be working with Utility staff to gather additional infrastructure data in neighborhoods that our files are incomplete. Staff feels it will be more cost effective for staff to obtain the data then hiring McMahon to collect the data such as curb stops, hydrants, values, etc.

Staff in DPW will also use a unit to start documenting outfall locations, storm sewer catch basins and manholes and ponds as well as maintenance activities to be able to track progress to report to the DNR under new reporting requirements.

The units are unbudgeted items, but will be covered with non-general funds through the Water/Sewer Utility and the Stormwater Utility. This is first step in working to get village records digital versus paper and accessible in the field for staff.

Budget:
$6,765.85- Water/Sewer Utility split 50%, $6,765.85- Stormwater Utility

Attachments:
Proposal from Seiler GeoSpatial

SEILER GEOSPATIAL

Sales Quotation

Quote Number: 00122788

Contact Name:	Grant Laue	**Date Issued:**	03/19/26
E-mail:	glaue@harrisonutilities.org	**Expiration Date:**	05/08/26
Phone:	(920) 989-1062		
PO number:	Grant Laue		

Ship To:	Harrison Utilities W5298 State Rd 114 Harrison, WI 54952 United States	**Bill To:**	Harrison Utilities W5298 State Rd 114 Harrison, WI 54952 United States

Trimble R580 Field kit

Quantity	Part Number	Description	List Price	Sale Price	Subtotal
2.00	R580-111-00	Trimble R580, single receiver Trimble R580 receiver kit includes: 199020-01 GNSS Receiver- R580 74408-00 Cable USB mini-B 192670-25 Two Batteries BPack,Li-Ion,INDUS,2S1P 7.2V, 2200mAHr R580-GEO-OPT-001-00 Trimble R580 Option - Standard Receiver Firmware (Geospatial) Add receiver configuration and 101070-00-01 for dual charger cable and power supply	$2,835.00	$2,409.75	$4,819.50
2.00	R580-CFG-001-42	Trimble R580 Configuration Level - 10 cm R580-OPT-001-21 Triple Frequency Tracking R580-OPT-001-24 QZSS R580-OPT-001-25 GLONASS R580-OPT-001-26 Beidou R580-OPT-001-27 Galileo R580-OPT-001-30 Precision level 10cm/10cm R580-OPT-001-32 Trimble Data Collector support R580-OPT-001-51 NMEA	$3,370.00	$2,864.50	$5,729.00
2.00	101070-00-01	Trimble Geospatial Accessory - Dual Battery Charger with Power Supply and Power Cord (North America) WISDOT pricing 2025 - 2026	$745.00	$616.00	$1,232.00
2.00	43169-10	Rod - 2.0m Carbon Fiber Range Pole without Bipod WISDOT pricing 2025 - 2026	$415.00	$347.60	$695.20
2.00	EWLS-FW2-STK	TPP - Firmware - Geospatial R2, R580 (12m exp)	$230.00	$202.40	$404.80
2.00	TPP-GNSS2-STK	TPP - Hardware - R580, R750, or MPS566 GNSS Receiver (12m exp)	$370.00	$325.60	$651.20

SEILER GEOSPATIAL

Sales Quotation

Quote Number: 00122788

Total Price: $13,531.70

This is not an invoice: Applicable sales tax and/or shipping charges will apply. This product and/or associated accessories may be subject to export controls under United States law and must not be exported or re-exported without prior authorization from either the United States Department of State or Commerce, as applicable.

Scheduled delivery times could be delayed due to vendor supply. Please communicate with your Seiler sales representative to ensure your timeline needs can be met before signing this quotation.

Note:
Pricing per: WISDOT RPA # 395505-S24-TRD3231-01 – Survey and Mapping Software & Equipment

Notwithstanding any prices quoted in this Sales Quotation, the price of the goods and equipment identified herein shall be immediately increased upon the implementation of any new tariff, duty, tax, or similar governmental charge (collectively, "Tariff"), or modification of an existing Tariff, by any governmental authority that results in an increase in Seiler's cost of acquiring, producing, and/or delivering such goods and equipment. The price increase shall be in an amount equal to the increase in Seiler's cost of acquiring, producing, and/or delivering the goods and/or equipment attributable to the Tariff. Seiler shall provide you with written notice of the price increase as soon as practicable after the Tariff is instituted. Any such increase shall apply to all goods and equipment covered by this Sales Quotation that has not yet been delivered as of the date of the notice. If the elimination or reduction of a Tariff results in a decrease in Seiler's cost of acquiring, producing, and/or delivering such goods and equipment, Seiler shall reduce the prices of the goods and/or equipment in this Sales Quotation, so impacted by the decrease in Seiler's cost of the goods and/or equipment attributable to the elimination or reduction of the Tariff.

Please Contact Us:

Name: Larry Heavner

Address: 1255 Hamilton Pkwy
Itasca
IL, 60143
United States

Phone:

Mobile: (708) 329-9334

E-mail: lheavner@seilerinst.com

Terms: ☐ Net 30 ☐ Credit Card ☐ Financing

Net 30 upon approved credit application. Please inquire to sales rep on financing options available.

A 3.5% surcharge applies to all debit and credit card transactions, and a 5% surcharge applies to American Express (AMEX) payments.

This Sales Quotation is subject to and governed by the Terms and Conditions of Sale referred to at https://www.seilergeo.com/general-terms-and-conditions/ which are hereby incorporated into this Quotation by reference. Any terms and conditions contained in any purchase order, order confirmation, or other document or communication you send or provide to Seiler which are in addition to or different from those set forth in said Terms and Conditions of Sale found at the above-link which are not separately agreed to by Seiler in writing are hereby considered material, objected to, and shall be null, void, and of no force or effect.

This Sales Quotation is subject to the Seiler Maximum Liability and Indemnification Agreement, version 041421. By signing this Sales Quotation, you are also agreeing to be bound by the terms and conditions of that Agreement.

Your signature below acknowledges acceptance of terms and conditions of this quote. Please sign and return via email or fax.

Signature: _____ **Date:** _____

Name: _____ **Title:** _____

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Jenny Pagel, Utility Superintendent
Chad Pelishek, Village Manager

Meeting Date:
April 28, 2026

Title: Purchase of Honda CRV: Harrison Utilities

Recommended Action:
Motion to approve $32,413 for purchase of a Honda CRV from Gustman Honda of Appleton

Background and Additional Information: The utility currently has work trucks available for use. The utility is requesting the purchase of a small SUV to use for travel to and from the village office, to worksites, to the bank, to the post office, and to out of district meetings and training events.

Budget Impacts:
This expenditure was not budgeted for. Fund balance is available to cover the price with 50% of the purchase cost being assigned to water utility and 50% to sanitary sewer utility budgets.

Attachments:
Quotes from Gustman Honda of Appleton and Vans Honda of Green Bay

Van's Honda
2821 Oneida St
Green Bay, Brown, WI 54304
www.vanshonda.com

Deal # 82458

Contact Sales: (92

2026 Honda CR-V
LX AWD

VIN : 2HKRS4H24TH451115 |
Stock # : 33958
Color : URBAN GRAY PEARL

	Cash
$0.00 Customer Cash	**$32,506.50**
Rebates	$1,000.00

Payment Detail

MSRP	$34,325.00
Discount	$1,700.00
Selling Price	$32,625.00
Rebates	$1,000.00
Total Savings	$2,700.00
Splash Guards	$199.00
ALL.SEASON.FLOOR.MATS	$178.00
WISCONSIN TEMPPLATE FEE	$3.00
TITLING FEE	$214.50
Processing Fee	$38.00
SERVICE FEE	$249.00
Taxes 0	$0.00
Unpaid Cash Balance	$32,506.50
Amount Financed	$32,506.50

All offers are subject to approved credit.
Trade-in values are valid for 24 hours and are subject to reappraisal upon delivery.
Money factor, interest rate, rebates and residual values are valid for 24 hours from the time of proposal & may be subject to change based on market conditions or credit approval.

© Tekion Corp 2026

GUSTMAN

Date/Time:	Apr 20, 2026 01:08 PM
Buyer:	Thomas Van Zeeland
Phone:	C: (920) 850-6864
Phone:	
Address:	N8722 Lake Park Rd Menasha, WI 54952

Salesperson:
Juan Pablo Chavez Balderas

2026 Honda CR-V, Body Type: Sport Utility 26767H

Color: URBAN GRAY, 8 Miles VIN:2HKRS4H2XTH466721

Cash	Balance Due
$ Down	
$0	**$32,413**

MSRP/Retail	**$34,325.00**
Discount	**$1,890.00**
Selling Price	**$32,435.00**
ALL WEATHER MATS	**$229.00**
Trade Difference	**$32,435.00**
Government Fees	**$349.50**
Proc/Doc Fees	**$399.00**
Subtotal (Selling Price +	**$33,412.50**
Rebates	**$1,000.00**
Total Balance Due	**$32,412.50**

X _____
Customer Signature

_____
Date

X _____
Manager Signature

_____
Date

Prices subject to change due to manufacturer increases. Order out or on order purchases require a $500 non-refundable deposit.

Features By Trim

CR-V LX

ENGINEERING

- 1.5-liter, turbocharged and intercooled DOHC VTEC® 4-cylinder engine with direct injection
  - o 190 horsepower @ 6000 rpm (SAE net)
  - o 179 lb-ft of torque @ 1700-5000 rpm (SAE net)
- Continuously variable transmission (CVT)
- Idle-stop
- Available Real Time AWD with Intelligent Control System™
- 3-mode drive system (ECON/ Normal/Snow)
- Drive-by-Wire throttle system
- Active Noise Cancellation™ (ANC)
- Eco Assist™ System
- Electric parking brake with automatic brake hold
- Hill start assist
- Hill descent control
- LEV4-SULEV30 CARB emissions rating[35]
- MacPherson strut front suspension
- Multi-link double wishbone rear suspension
- Front and rear stabilizer bars
- Variable-ratio electric power-assisted rack-and-pinion steering (EPS)
- Active shutter grille
- 4-wheel disc brakes
- 17-inch steel wheels with covers
- P235/65 R17 all-season tires

SAFETY AND DRIVER-ASSISTIVE

- Advanced Compatibility Engineering™ (ACE™) body structure
- Multi-angle rearview camera with dynamic guidelines[7]
- Driver's and front passenger's advanced front airbags (SRS)
- Driver's and front passenger's knee airbags
- Driver's and front passenger's front side airbags
- Rear outboard passengers' side airbags
- Side curtain airbags with rollover sensor
- Vehicle Stability Assist™ (VSA®) with traction control[5]
- Anti-lock braking system (ABS)
- Electronic Brake Distribution (EBD)
- Brake Assist
- Collision Mitigation Braking System™ (CMBS™)[8] (Honda Sensing® feature)
- Forward Collision Warning (FCW)[9] (Honda Sensing® feature)
- Lane Departure Warning (LDW)[10] (Honda Sensing® feature)
- Road Departure Mitigation System (RDM)[4] (Honda Sensing® feature)
- Adaptive Cruise Control with Low-Speed Follow[13] (Honda Sensing® feature)
- Lane Keeping Assist System (LKAS)[11] (Honda Sensing® feature)
- Traffic Jam Assist[11] (Honda Sensing® feature)
- Auto high-beam headlights (Honda Sensing® feature)
- Driver attention monitor (Honda Sensing® feature)
- Tire Pressure Monitoring System (TPMS)[6]
- LED Daytime Running Lights (DRL)
- 3-point seat belts at all seating positions
- Seat-belt reminder for all seating positions
- Rear Seat Reminder (RSR)
- Lower Anchors and Tethers for CHildren (LATCH)

COMFORT AND CONVENIENCE

- LED headlights with auto-on/off
- Automatic climate control system
- Multi-function center console storage with armrest
- Bluetooth®[1] HandsFreeLink®
- 9-inch color touch-screen
- 160-watt audio system with 4 speakers
- HondaLink®[20]
- Wireless Apple CarPlay®[16] compatibility
- Wireless Android Auto™[17] compatibility
- Bluetooth®[1] streaming audio
- 2.5-amp USB-A Smartphone/ Audio Interface[2] (front console)
- 3.0-amp USB-C charging port (front console)
- 15-watt wireless phone charger[15]
- Speed-Sensitive Volume Compensation (SVC)
- 7-inch digital instrument cluster
- Driver's seat with manual height adjustment
- Reclining, fold-down 60/40 split rear seatback
- Push button start
- Illuminated steering wheel-mounted controls
- Power door and tailgate locks
- Remote entry system
- Body-colored power side mirrors with integrated LED turn indicators
- Variable intermittent windshield wipers
- Reverse-linked intermittent rear window wiper/washer with heated wiper zone
- Tilt and telescopic steering column
- Beverage holders (front & rear)
- 12-volt power outlet (front console and cargo area)
- LED map lights
- Rear-seat center armrest
- Push-open fuel door with capless fuel filler
- Rear-window defroster
- Rear-seat heater ducts
- Floor mats
- LED cargo area lights

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Chad Pelishek, Village Manager

Meeting Date:
4/28/2026

Title: Fireworks Proposal: August 22, 2026: J&M Displays

Recommended Action:
Motion to approve J&M Displays proposal for $15,000 to provide fireworks for the Grand Opening/Ribbon Cutting of the New Fire Station 70 on August 22, 2026.

Background and Additional Information:

The Village has historically provided fireworks or a drone show for the residents during an event in the summer. With the opening of the new fire station 70, it was thought that have fireworks as part of the major milestone event for the Village would be a nice addition.

J&M Displays is a Harrison owned business and will provide a 20–22-minute show for $15,000. The show will take place over the stormwater detention pond north of the new fire station (in an area not to impact house roofs).

Funding for these costs is included in the Parks Recreation Programs budget item.

Budget:
$15,000- Parks Recreation Programs Budget Item

Attachments:
Proposal from J&M Displays

J&M Displays Proposal for:
Village of Harrison WI

Main Event

1.4G Multi-shell Barrage Units

Quantity	Name	Rising Effect	Price	Total
2	(UN0431) Assortment E of 4 Different RWB 25 shot cakes		$344.00	$688.00
Category Shell Count: 200				$688.00

Multi-shot fan slices

Quantity	Name	Rising Effect	Price	Total
2	(UN0431) 1" Howling to Salute Fan, 10 shot		$34.05	$68.10
1	(UN0431) Multi-Shot Fan Assortment of 4 different, 13 Shots each		$270.00	$270.00
Category Shell Count: 72				$338.10

Multi-shell Barrage Units

Quantity	Name	Rising Effect	Price	Total
1	Color and Strobe 25 shot (40 sec)		$237.00	$237.00
1	Color and Strobe 49 Shot Z shape cake		$237.00	$237.00
1	Gold palm with colored tips 25 shot (30 sec)		$237.00	$237.00
1	Red & Green Palm with crackle 49 Shot Fan cake		$237.00	$237.00
1	Red tail to blue w/red falling leaves / green tail to blue w/green falling		$237.00	$237.00
1	Assorted Effects #2 100 shot Z shape		$270.00	$270.00
1	Ghost sweep Blue to Red to white strobe mines 100 shot fan		$430.00	$430.00
1	White glittering mine to purple and lemon dahlia with white strobe 100 shot		$430.00	$430.00
1	240'S Colorful Fire Tree		$490.00	$490.00
1	Blue mines gold palm & blue + red plum fan, 116 shot		$490.00	$490.00
1	Rainbow crossette 100 shot Z shape		$490.00	$490.00
1	Bless 300 shot fan cake (45 sec)		$500.00	$500.00
Category Shell Count: 1253				$4,285.00

2.5 Inch Salutes

Quantity	Name	Rising Effect	Price	Total
10	TI CRACKER (CYLINDER SALUTE)		$12.00	$120.00
Category Shell Count: 10				$120.00

3 Inch Salutes

Quantity	Name	Rising Effect	Price	Total
3	Cylinder Salute 3" (E-Fire Only)		$20.00	$60.00
Category Shell Count: 3				$60.00

18064 170th Avenue, Yarmouth, Iowa 52660-9772
1-800-648-3890 • Fax: 1-319-394-3265 • main@jandmdisplays.com • www.jandmdisplays.com

J&M Displays Proposal for:
Village of Harrison WI

Main Event

3 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
4	Assorted J&M Chrysanthemum Shells	mixed tails	$15.30	$61.20
4	Assorted Long Duration J&M Shells	mixed tails	$15.30	$61.20
3	Silver Spike		$15.30	$45.90
3	Red Plum Flower with Red Plum Flower Pistil		$23.40	$70.20
5	Spiderweb with Red strobe pistil w/tail		$23.40	$117.00
2	6 shell Assort: Pastel dahlias (Lt Gr, Prp, Lmn, Mgta, Lt Bl, Or)		$100.00	$200.00
2	Assortment B of 5 different J&M Cylinder shells	mixed tails	$215.00	$430.00
1	Assortment I of 10 pairs (20 shells) of J&M Brand shells ELECTRIC FIRE	mixed tails	$340.00	$340.00
1	Assortment P of 10 pairs (20 shells) J&M Brand Shells E-fire + hand fire		$340.00	$340.00
1	Assortment V of 10 pairs (20 shells) J&M Brand Shells E-fire + hand fire		$340.00	$340.00
1	Assortment Z of 10 pairs (20 shells) of J&M Chrysanthemum shells E-fire + h	mixed tails	$340.00	$340.00
1	3" Assortment G of 36 shells (18 different pairs) E-fire + Hand fire	mixed tails	$540.00	$540.00
1	Assortment A of 18 different (72 shells) J&M Brand Shells ELECTRIC FIRE	mixed tails	$1,080.00	$1,080.00

Category Shell Count: 229 $3,965.50

Section Shell Count: 1767

Finales

Multi-shell Barrage Units

Quantity	Name	Rising Effect	Price	Total
2	Report with 1 color with silver tail 49 shot (14 sec)		$270.00	$540.00

Category Shell Count: 98 $540.00

2.5 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
1	Assortment W of 15 pairs (30 shells) of J&M Brand shells ELECTRIC FIRE		$370.00	$370.00

Category Shell Count: 30 $370.00

2.5 Inch Finales

Quantity	Name	Rising Effect	Price	Total
6	Red white and blue 10 Shot finale chain		$132.00	$792.00
2	Salute with 1 white peony 10 Shot finale chain		$132.00	$264.00
1	Spiderweb 10 Shot finale chain		$132.00	$132.00

Category Shell Count: 90 $1,188.00

3 Inch Finales

Quantity	Name	Rising Effect	Price	Total
2	Gold Ti Willow w/Gold tail 10 Shot finale chain	Gold tails	$220.00	$440.00
1	Report finale with colored tails 10 Shot finale chain		$220.00	$220.00

Category Shell Count: 30 $660.00

Section Shell Count: 248

Miscellaneous

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J&M Displays Proposal for:
Village of Harrison WI

Miscellaneous

Ignition Items

Quantity	Name	Rising Effect	Price	Total
280	Igniter 3 meter leads, REGULATED, (USE in Multiples of 40 Only)		$2.20	$616.00
47	MJG 15' (non-regulated ATF) Igniters with 15' leads (FWI15 - 20 per box)		$2.20	$103.40

Category Shell Count: 0 $719.40

Section Shell Count: 0

8% Free for Early Payment

1.4G Multi-shell Barrage Units

Quantity	Name	Rising Effect	Price	Total
1	(UN0431) Pink, Aqua, Lemon with green tail 90 shot W shape compound cake		$353.00	$353.00

Category Shell Count: 90 $353.00

Multi-shell Barrage Units

Quantity	Name	Rising Effect	Price	Total
1	Color comets to Crackling 100 Shot, Z shape compound cake		$430.00	$430.00

Category Shell Count: 100 $783.00

3 Inch Color Shells

Quantity	Name	Rising Effect	Price	Total
3	Glittering willow waterfall	glitter tail	$23.40	$70.20
2	Red to crackling		$23.40	$46.80
3	Willow to multi-color swimming star	glitter tail	$23.40	$70.20

Category Shell Count: 8 $970.20

Section Shell Count: 198

Free for Advertising

Multi-shell Barrage Units

Quantity	Name	Rising Effect	Price	Total
1	USA250- Silver Lion Red Glittering mine with Blue Star comets 250 shot fan		$430.00	$430.00

Category Shell Count: 250 $430.00

1.4G Multi-shell Barrage Units

Quantity	Name	Rising Effect	Price	Total
1	(UN0431) Color dahlia with white strobe 100 Shot compound cake		$353.00	$353.00

Category Shell Count: 100 $783.00

Section Shell Count: 350

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J&M Displays Proposal for:
Village of Harrison WI

This proposal includes an extension of our $10,000,000.00 spectator liability insurance, and workers compensation on our shoot team.

Subtotal Fireworks:	**$11,175.00**
J&M Production:	**$3,825.00**
Total Price of Show:	**$15,000.00**

Total Shot Count:	2563
Packing Check:	413
Date of Display:	08/22/26
Customer Number:	

Summary of Free Items Added to Your Show

See Previous Pages for a Listing of Free Items

Free Items are Based on the $11,175.00 Fireworks Subtotal

$970.20	**8% Free for Early Payment**
$783.00	**Free for Advertising**
$1,753.20	**Total Free**

Your Price is $15,000.00

Please Note the Following Comments:

The data in this proposal is confidential, and is to be accorded confidential treatment and shall not be disclosed other than to the official representative of the organization listed on the cover, and only then when in the evaluation of this proposal. Any reproduction of the contents of this proposal, whether in whole or in part, is expressly forbidden. J&M Displays, Inc. requests that all information be safeguarded from release pursuant to any request under the Freedom of Information Law of this state or any other state or jurisdiction; as it may cause competitive disadvantage to our company. The enclosed concepts and materials are the sole and exclusive property of J&M Displays, Inc. We reserve the right to make substitutions of equal or greater value. Prices and specifications are subject to change without notice. For choreographed displays the quantity and sizes of product may change based on the music selected; however, the dollar value of the product will remain the same.

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VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Chad Pelishek, Village Manager

Meeting Date:
4/28/2026

Title: Open Discussion related to issuance of "Notice of Intent Not to Renew" for current Fire Protection Agreements between the Village of Harrison and the Village of Sherwood and the Town of Woodville.

Recommended Action:
Motion to proceed into Closed Session.

Background and Additional Information:

The Board will be discussion the continued discussions with Woodville and Sherwood regarding Fire Service contracts and the issuance of the a Notice of Intent Not to Renew for the 2027.

Budget:
None

Attachments:

- None

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Chad Pelishek, Village Manager

Meeting Date:
4/28/2026

Title: Notice of Intent Not to Renew: Fire Protection Agreement: Village of Harrison and Town of Woodville.

Recommended Action:
Motion as determined by the Board.

Background and Additional Information:

None

Budget:
None

Attachments:

- None

VILLAGE OF HARRISON AND VILLAGE OF WOODVILLE
FIRE PROTECTION AGREEMENT
NOTICE OF INTENT TO NOT RENEW

For Delivery by Service Processor

From: Meghan Winkler, Village Clerk
Village of Harrison
W5298 Hwy 114
Menasha, WI 54952

(920) 989-1062 ext. 103
clerk@harrison.wi.gov

To: Leslie Skelly
Town of Woodville
W3350 County Rd. B.
Hilbert, WI 541299334

(920) 507-0274
clerk@townofwoodvillewi.gov

This Notice of Intent Not to Renew (this "Notice') relates to that certain Fire Protection Agreement entered into by and between the Village of Harrison ("Harrison") and the Town of Woodville ("Woodville") on January 9, 1985 and May 16, 1992 (hereinafter the "Fire Protection Agreement").

WHEREAS, Harrison and Woodville entered into a Fire Protection Agreement on or about January 9, 1985.

WHEREAS, prior to said Fire Protection Agreement, Woodville did not maintain a fire department in the western half of the Town but desired to obtain fire protection for its residents.

WHEREAS, pursuant to Wisconsin Statute §60.55(1)(a)(3) a town may provide fire protection services within its town limits by multiple options including, "contracting with any person."

WHEREAS, pursuant to Wis. Stat. §990.01(26), a "person" under Wisconsin statutes includes all partnerships, associations, and bodies corporate and politic, which includes Harrison.

WHEREAS, Harrison determined that Woodville was not paying the full cost of services provided by Harrison to Woodville for said fire protection services.

WHEREAS, Harrison offered Woodville a new contract for consideration which would require Woodville to pay the full cost of fire protection services and hopes to enter into said proposed contract prior to the expiration of the existing Fire Protection Agreement;

WHEREAS, Harrison wishes to exercise its power to terminate the existing Fire Protection Agreement effective at 12:00 am on January 1, 2027.

NOW THEREFORE, Harrison does hereby notify Woodville of its intent to not renew the existing Fire Protection Agreement in 2027; accordingly, the current Fire Protection Agreement shall terminate at 12:00 am on January 1, 2027. Woodville is advised to arrange for its fire protection utilizing alternative methods provided for in the Wisconsin Statutes on and after 12:00 am on January 1, 2027 in the event Harrison and Woodville are unable to enter into a new Fire Protection Agreement prior to said expiration. This Notice was approved by the Village of Harrison Village Board on _____ at a duly-noticed meeting of the Village Board.

VILLAGE OF HARRISON

_____
Meghan Winkler, Village Clerk

_____
Scott Handschke, Village President

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Chad Pelishek, Village Manager

Meeting Date:
4/28/2026

Title: Notice of Intent Not to Renew: Fire Protection Agreement: Village of Harrison and Village of Sherwood

Recommended Action:
Motion as determined by the Board.

Background and Additional Information:

None

Budget:
None

Attachments:

- None

VILLAGE OF HARRISON AND VILLAGE OF SHERWOOD
FIRE PROTECTION AGREEMENT
NOTICE OF INTENT TO NOT RENEW

For Delivery by Certified Mail and Email

From: Meghan Winkler, Village Clerk
Village of Harrison
W5298 Hwy 114
Menasha, WI 54952

(920) 989-1062 ext. 103
clerk@harrison.wi.gov

To: Sadie Slotke, Village Clerk
Village of Sherwood
W488 State Rd. 114
PO Box 279
Sherwood, WI 54169

(920 989-1589 ext. 225
clerk-treasurer@sherwoodwi.gov

This Notice of Intent Not to Renew (this "Notice') relates to that certain Fire Protection Agreement entered into by and between the Village of Harrison ("Harrison") and the Village of Sherwood ("Sherwood") on November 24, 2014 (hereinafter the "Fire Protection Agreement").

WHEREAS, Harrison and Sherwood entered into a Fire Protection Agreement on or about November 24, 2014.

WHEREAS, prior to said Fire Protection Agreement, Sherwood did not maintain a fire department but desired to obtain fire protection for its residents.

WHEREAS, pursuant to Wisconsin Statute §61.65(2) a village shall provide fire protection services within its village limits by one of the following methods: 1) creating its own fire department, 2) contracting for fire protection services with a city or town or another village, provided that a village that contracts for fire protection services shall pay the full cost of services provided, 3) creating a joint fire department with a city or town or with another village, or 4) utilizing a fire company organized under Ch. 213.

WHEREAS, the existing Fire Protection Agreement was entered into pursuant to Wisconsin Statute §61.65(2)(a)(2) which allows contracting for fire protection services with a city or town or with another village.

WHEREAS, Harrison determined that Sherwood was not paying the full cost of services provided by Harrison to Sherwood for said fire protection services.

WHEREAS, Harrison offered Sherwood a new contract for consideration which would require Sherwood to pay the full cost of fire protection services; however, Sherwood has not meaningfully or materially responded.

WHEREAS, notwithstanding Harrison's attempts to negotiate a new contract, Paragraph 4 of the existing Fire Protection Agreement allows either party to serve upon the other party a "Notice of Intent to Not Renew" on or before July 1 of the year preceding the next contract year.

WHEREAS, Harrison wishes to exercise its power to terminate the existing Fire Protection Agreement effective at 12:00 am on January 1, 2027.

NOW THEREFORE, Harrison does hereby notify Sherwood of its intent to not renew the Fire Protection Agreement in 2027; accordingly, the current Fire Protection Agreement shall terminate at 12:00 am on January 1, 2027. Sherwood is advised to arrange for its fire protection utilizing alternative methods provided for in the Wisconsin Statutes on and after 12:00 am on January 1, 2027. This Notice was approved by the Village of Harrison Village Board on _____ at a duly-noticed meeting of the Village Board.

VILLAGE OF HARRISON

_____

Meghan Winkler, Village Clerk

_____

Scott Handschke, Village President