

AMENDED AGENDA
Posted 12/13/2021 at 5:15 pm

NOTICE OF VILLAGE BOARD MEETING

DATE: Tuesday, December 14, 2021
TIME: 6:00 PM
PLACE: Harrison Municipal Building
W5298 State Road 114
Harrison, WI 54952

NOTICE IS HEREBY GIVEN that a Village Board meeting will be held following a Public Hearing that begins at 6:00pm on Tuesday, November 16, 2021, at the Harrison Municipal Building. This is a public meeting and the agenda is listed below.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call of Village Board

4. Correspondence or Communications from Board and Staff

5. Public Comments

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.

6. Reports

- a) Harrison Fire Rescue
- b) Calumet Co. Sheriff Department
- c) Village Manager
- d) Planning and Zoning
- e) Parks and Trails
- f) Public Works Department/Engineering
- g) Harrison Utilities
- h) Clerk-Treasurer (Statement of Income and Expenses)

7. Corrections and Approval of Meetings Minutes

- a) November 30, 2021

8. Payments of Bills and Claims

- a) November 11, 2021- December 9, 2021

9. Unfinished Business from Previous Meetings for Consideration or Action

- a) Comprehensive Outdoor Recreation Plan Update

10. New Business for Consideration and Action

- a) Consider Commercial Broker proposals for possible approval
- b) Approve woodshed donation to Darboy Park
- c) Approve Road plan
- d) Approve Engineer RFP
- e) Salt shed quotes
- f) Village organizational chart: Assistant Manager, Assistant Planner and Planning vs. Community Development Department
- g) Approve Election Inspectors for 2022-2024 term
- h) Amend 2022 Budget
- i) Resolution V2021-20 Amending Resolution V2021-19 Adopting the 2022 Annual Budget and Establishing the Property Tax Levy for the Village of Harrison
- j) Next meeting January 11 (cancel December 28 meeting)

11. Future Agenda Items

- a) Overview on the Village Comprehensive Plan – January (ML & JB)
- b) Manager's Plan of needs and costs to obtain a unique zip code for Harrison
- c) Discussion/Action on a 5-year Road Maintenance Plan
- d) Discussion/Action on a 5-year Capital Improvement Plan
- e) Discussion/Action/Staff Direction regarding fiduciary management of financial accounts
- f) Discussion/Action on amending our noise ordinance to include decibel limits
- g) Discussion/Action on ARPA fund usage – Dec. / Jan.
(Suggestions: software programs for virtual meetings, secure file sharing, office phone upgrades, cleaning services.)
- h) Discussion/Action on IT and IT support needs
- i) Parking and Speed Limits in the Village (JB/ML) 10/26/21

12. Adjournment

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

Agenda posted on December 10, 2021 at www.harrison-wi.org and Municipal Building lobby.
Vicki Tessen, Clerk

AMENDED AGENDA posted on December 13, 2021 at www.harrison-wi.org and Municipal Building lobby.
Vicki Tessen, Clerk

Village of Harrison
November-21 Zoning Permit Report

	Current Year					Previous Year				
	Permits		YTD Permits	Estimated Value	YTD Estimate Value	Permits		YTD Permits	Estimated Value	YTD Estimate Value
Residential										
Single Family	2		90	\$ 700,000	\$ 38,136,369	1		76	\$ 264,000	\$ 25,318,118
Two Family (units)	1	(2)	3	\$ 650,000	\$ 1,850,000	0	(0)	1	\$ 0	\$ 650,000
Multi Family (units)	0	(0)	4	\$ 0	\$ 49,740,000	0	(0)	3	\$ 0	\$ 31,500,000
Additions	1		17	\$ 9,000	\$ 1,266,555	1		16	\$ 23,900	\$ 759,573
Acc. Structures	0		28	\$ 0	\$ 450,825	1		42	\$ 300	\$ 530,550
Miscellaneous	5		108	\$ 17,700	\$ 751,249	5		122	\$ 102,800	\$ 1,122,639
Total Residential	9		250	\$ 1,376,700	\$ 92,194,998	8		260	\$ 391,000	\$ 59,880,880
Com./Ind.										
New	1		3	\$ 550,000	\$ 2,100,000	0		1	\$ 0	\$ 350,000
Additions	0		1	\$ 0	\$ 1,825,000	0		1	\$ 0	\$ 16,000
Acc. Structures	0		0	\$ 0	\$ 0	0		2	\$ 0	\$ 51,500
Miscellaneous	0		8	\$ 0	\$ 123,471	1		6	\$ 15,000	\$ 523,450
Total Com./Ind.	1		12	\$ 550,000	\$ 4,048,471	1		10	\$ 15,000	\$ 940,950
Combined Total	10		262	\$ 1,926,700	\$ 96,243,469	9		270	\$ 406,000	\$ 60,821,830

Number of Vacant
Lots Remaining

101

VILLAGE Statement of Accounts by month

12/10/2021

2021	September	October	November	December
ICB Checking General 0300 0.0%				
Beginning Balance	\$ 2,117,362.86	\$ 2,139,649.68	\$ 876,925.87	\$ 217,063.80
Credits	\$ 349,382.59	\$ 1,157,931.25	\$ 96,207.68	
Debits	\$ 327,095.77	\$ 2,420,655.06	\$ 756,069.75	
Ending Balance	\$ 2,139,649.68	\$ 876,925.87	\$ 217,063.80	\$ 217,063.80

Paid for park equipment.

ICB Checking Taxes 1753 APY 0.05%				
Beginning Balance	\$ 8,164,945.24	\$ 8,168,427.21	\$ 3,167,107.75	\$ 3,167,237.91
Credits	\$ 2,833.18	\$ -	\$ -	
Interest	\$ 648.79	\$ 161.90	\$ 130.16	
Debits		\$ 5,001,481.36		
Ending Balance	\$ 8,168,427.21	\$ 3,167,107.75	\$ 3,167,237.91	\$ 3,167,237.91

ICB Checking Town 8500 APY .10%				
Beginning Balance	\$ 11,061.44	\$ 11,062.35	\$ 11,063.29	\$ 11,064.20
Credits	\$ 0.91	\$ 0.94	\$ 0.91	\$ -
Debits	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ 11,062.35	\$ 11,063.29	\$ 11,064.20	\$ 11,064.20

TOTAL OF VOH CHECKING ACCTS	\$ 10,319,139.24	\$ 4,055,096.91	\$ 3,395,365.91	\$ 3,395,365.91
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ICB Checking Fire Dept 1189				
Beginning Balance	\$ 1,286.97	\$ 1,286.97	\$ 1,286.97	\$ 1,286.97
Credits				
Debits				
Ending Balance	\$ 1,286.97	\$ 1,286.97	\$ 1,286.97	\$ 1,286.97

ICB Money Mrkt General 0310 APY 0.15%				
Beginning Balance	\$ 1,867,348.88	\$ 1,867,579.10	\$ 5,868,260.86	\$ 5,868,984.35
Credits	\$ -	\$ 4,000,000.00		
Debits				
Interest	\$ 230.22	\$ 681.76	\$ 723.49	\$ -
Ending Balance	\$ 1,867,579.10	\$ 5,868,260.86	\$ 5,868,984.35	\$ 5,868,984.35

ICB Money Mrkt Tax 1110 APY 0.15%				
Beginning Balance	\$ 470,879.22	\$ 470,937.27	\$ 470,997.27	\$ 471,055.34
Credits	\$ -	\$ -	\$ -	\$ -
Debits	\$ -	\$ -	\$ -	\$ -
Interest	\$ 58.05	\$ 60.00	\$ 58.07	\$ -
Ending Balance	\$ 470,937.27	\$ 470,997.27	\$ 471,055.34	\$ 471,055.34

East WI Money Mrkt 4895 APY .30%				
Beginning Balance	\$ 289,812.54	\$ 289,883.91	\$ 289,957.77	\$ 290,029.27
Credits	\$ -	\$ -	\$ -	\$ -
Debits	\$ -	\$ -	\$ -	\$ -
Interest	\$ 71.37	\$ 73.86	\$ 71.50	\$ -
Ending Balance	\$ 289,883.91	\$ 289,957.77	\$ 290,029.27	\$ 290,029.27

MARKETS	\$ 2,628,400.28	\$ 6,629,215.90	\$ 6,630,068.96	\$ 6,630,068.96
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VILLAGE Statement of Accounts by month

12/10/2021

2021	September	October	November	December
Local Gov't Investment Pool APY 0.05%				
Beginning Balance	\$ 248,945.84	\$ 248,956.77	\$ 248,967.85	\$ 248,983.35
Credits				
Debits				
Interest	\$ 10.93	\$ 11.08	\$ 15.50	\$ -
Ending Balance	\$ 248,956.77	\$ 248,967.85	\$ 248,983.35	\$ 248,983.35

Comm First CD 70008

Beginning Balance	\$ 324,297.53	\$ 324,297.53	\$ 324,297.53	\$ 324,297.53
Interest	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ 324,297.53	\$ 324,297.53	\$ 324,297.53	\$ 324,297.53

State Bank of Chilton CD 1028 .4% Interest is semiannual (4/20/22)

Beginning Balance	\$ 313,545.29	\$ 313,545.29	\$ 314,174.09	\$ 314,174.09
Interest	\$ -	\$ 628.80	\$ -	\$ -
Ending Balance	\$ 313,545.29	\$ 314,174.09	\$ 314,174.09	\$ 314,174.09

East Savings CD 7150 .6%

Renewed @1.06% matures 04/01/2023

Beginning Balance	\$ 258,776.33	\$ 258,776.33	\$ 258,776.33	\$ 259,555.37
Interest	\$ -	\$ -	\$ 779.04	\$ -
Ending Balance	\$ 258,776.33	\$ 258,776.33	\$ 259,555.37	\$ 259,555.37

Com First Jewel Box Escrow CD acct 6791 APY 1.0% (5/19/23)

Beginning Balance	\$ 416,623.00	\$ 416,623.00	\$ 416,623.00	\$ 416,623.00
Interest				
Ending Balance	\$ 416,623.00	\$ 416,623.00	\$ 416,623.00	\$ 416,623.00

ICB Stargazer MM acct 9998 APY 0.15%

Beginning Balance	\$ 368,573.57	\$ 368,619.01	\$ 368,665.97	\$ 368,711.42
Credits				
Debits				
Interest	\$ 45.44	\$ 46.96	\$ 45.45	
Ending Balance	\$ 368,619.01	\$ 368,665.97	\$ 368,711.42	\$ 368,711.42

State Bank of Chilton CD 0343 Matures 9/25/21 Cashed out - moved funds to Comm First

Beginning Balance	\$ 128,061.97	\$ -	\$ -	\$ -
Interest	\$ (128,061.97)	\$ -	\$ -	\$ -
Ending Balance	\$ -	\$ -	\$ -	\$ -

State Bank of Chilton CD 0368 .6% Cashed out 10/8/21 moving to Comm First

Beginning Balance	\$ 262,792.62	\$ 262,792.62	\$ -	\$ -
Interest	\$ -	\$ (262,792.62)	\$ -	\$ -
Ending Balance	\$ 262,792.62	\$ -	\$ -	\$ -

UTILITY Statement of Accounts by month

2021	September	October	November
ICB Money Mrkt Utility 6956 0.15% acct # changed to 509000380 w/ merge			
Beginning Balance	\$ 668,806.30	\$ 593,882.28	\$ 593,957.94
Credits	\$ -	\$ -	\$ -
Debits	\$ 75,000.00	\$ -	\$ -
Interest	\$ 75.98	\$ 75.66	\$ 73.23
Ending Balance	\$ 593,882.28	\$ 593,957.94	\$ 594,031.17

ICB Checking Utilities 1937 0.0%

Beginning Balance	\$ 247,876.49	\$ 118,762.04	\$ 62,695.74
Credits	\$ 131,018.92	\$ 12,425.60	\$ -
Debits	\$ 260,133.37	\$ 68,491.90	\$ 34,200.07
Ending Balance	\$ 118,762.04	\$ 62,695.74	\$ 28,495.67

***Associated Bank Utility Checking 0567 (customer payments) 0%**

Beginning Balance	\$ 2,213,073.93	\$ 2,415,362.43	\$ 2,627,327.33
Credits	\$ 202,935.79	\$ 212,506.28	\$ 231,702.91
Debits	\$ 647.29	\$ 541.38	\$ 1,571.04
Interest	\$ -	\$ -	\$ -
Ending Balance	\$ 2,415,362.43	\$ 2,627,327.33	\$ 2,857,459.20

***Assoc Bank Utility Checking 540 - (Public funds - W/S Constr Permit Fees) 0.0%**

Beginning Balance	\$ 121,030.70	\$ 121,030.70	\$ 121,030.70
Credits			
Debits		\$ -	
Interest		\$ -	
Ending Balance	\$ 121,030.70	\$ 121,030.70	\$ 121,030.70

***Associated Bank Utility Checking 5311 - (General funds) 0.0%**

Beginning Balance	\$ 444,593.00	\$ 444,593.00	\$ 444,593.00
Credits			
Debits			
Interest	\$ -	\$ -	\$ -
Ending Balance	\$ 444,593.00	\$ 444,593.00	\$ 444,593.00

Assoc. Bank Money Mrkt Utility 3417 (DNR & Rev Bonds)

Beginning Balance	\$ 122,238.29	\$ 122,242.37	\$ 122,243.41
Credits	\$ -	\$ -	\$ -
Debits	\$ -	\$ -	\$ -
Interest	\$ 4.08	\$ 1.04	\$ 1.00
Ending Balance	\$ 122,242.37	\$ 122,243.41	\$ 122,244.41

Nicolet National Bank Savings 4978 - Utility EBC Forfeitures .03%

Beginning Balance	\$ 1,254.36	\$ 1,254.36	\$ 1,254.36
Credits	\$ -	\$ -	\$ -
Debits	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ -
Ending Balance	\$ 1,254.36	\$ 1,254.36	\$ 1,254.36

UTILITY Statement of Accounts by month

2021	September	October	November
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Comm First CD 200925403008 Utility - Matured 6/22/21 APY 1.701%

Beginning Balance	\$ 59,170.11	\$ 59,170.11	\$ 59,170.11
Interest	\$ -	\$ -	\$ -
Ending Balance	\$ 59,170.11	\$ 59,170.11	\$ 59,170.11

Comm First CD 200925403009 Utility - Matured 6/22/21 APY 1.701%

Beginning Balance	\$ 27,038.39	\$ 27,038.39	\$ 27,038.39
Interest	\$ -	\$ -	\$ -
Ending Balance	\$ 27,038.39	\$ 27,038.39	\$ 27,038.39

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INVESTORS COMMUNITY BANK

Dated From: 11/02/2021

From Account:

Thru: 11/11/2021

Thru Account:

Check Nbr	Check Date	Payee	Amount
11698	11/11/2021	AMANDA REINKE	
GRADING ESCROW RETURN W6323 OLD HWY RD			
100-00-21060-000-000		Building Escrows Payable	1,500.00
GRADING ESCROW RETURN W6323 OLD HWY RD			
Total			1,500.00
11699	11/11/2021	AUGUST WINTER & SONS INC	
34975			
100-09-53311-505-000		Hwy Dept - Building Maint	539.44
FROM 10/26/21 AIR CONDITION REPAIR ST 70 34975			
Total			539.44
11700	11/11/2021	BEAR GRAPHICS INC	
882251			
100-02-51400-400-000		Gen. Admin - Supplies	134.90
FROM 10/29/21 CHECKS VILLAGE TAX ACCT 882251			
Total			134.90
11701	11/11/2021	BIRSCHBACH INSPECTION SERVICE INC	
BUILDING INSPECTIONS FOR OCTOBER 2021			
100-00-52400-000-000		Building Inspector - Contract	13,697.69
BUILDING INSPECTIONS FOR OCTOBER 2021			
100-00-21060-000-000		Building Escrows Payable	80.00
CYPRESS HOME ESCROW DEDUCT N9352 ROSELLA			
Total			13,777.69
11702	11/11/2021	BOBCAT PLUS	
IA15531			
100-09-53311-700-000		Hwy Dept - Equip Maintenance	130.44
FROM 11/9/21 BLADES IA15531			
Total			130.44
11703	11/11/2021	CALUMET COUNTY TREASURER	
DELINQUENT TAXES 2019, 2020 PARCEL 40772			
100-00-41110-000-000		General Property Taxes	7.11
PARCEL 40772 2019 & 2020 DELINQUENT TAX			
Total			7.11
11704	11/11/2021	CYPRESS HOMES INC	
GRADING ESCROW RETURNS-6 ADDRESSES			

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INVESTORS COMMUNITY BANK

Dated From: 11/02/2021

From Account:

Thru: 11/11/2021

Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21060-000-000		Building Escrows Payable	
		GRADING ESCROW RETURN W5666 JONES WAY	1,500.00
100-00-21060-000-000		Building Escrows Payable	
		GRADING ESCROW RETURN W5528 HOELZEL WAY	1,500.00
100-00-21060-000-000		Building Escrows Payable	
		GRADING ESCROW RETURN W5536 HOELZEL WAY	1,500.00
100-00-21060-000-000		Building Escrows Payable	
		GRADING ESCROW RETURN N8822 NOE RD	1,500.00
100-00-21060-000-000		Building Escrows Payable	
		GRADING ESCROW RETURN W5985 WOODLAND RD	1,500.00
100-00-21060-000-000		Building Escrows Payable	
		GRADING ESCROW RETURN N9315 TOUCHDOWN DR	1,500.00
Total			9,000.00
11705 11/11/2021 CYPRESS HOMES INC			
ESCROW RETURN N9321 DUSTY DR			
100-00-21060-000-000		Building Escrows Payable	
		ESCROW RETURN N9321 DUSTY DR	1,500.00
Total			1,500.00
11706 11/11/2021 FERGUSON ENTERPRISES LLC #3325			
201808			
100-00-53650-000-000		Harr Stormwater Util Drainage	
		FROM 10/19/21 STORM WATER DRAIN 201808	59.27
Total			59.27
11707 11/11/2021 GRAEF			
117868-869, 117876-879, 117881-882			
100-09-57330-000-000		Capital Outlay - Road Projects	
		MANITOWOC ROAD TRAIL EXTENSION 117868	634.00
100-00-52400-200-000		Inspections - Grade Checks	
		LOT GRADE CHECK SERVICES 117869	3,665.00
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	
		JEWEL BOX ESTATES-SHOP DRAWING REVIEW 117876	181.25
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	
		2021 PASER UPDATES 117877	962.50
100-00-52410-000-000		Erosion/Stormwater Plan Review	
		PIGEON ROAD STORAGE EROSION PLAN REVIEW 117878	677.00

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INVESTORS COMMUNITY BANK

Dated From: 11/02/2021

From Account:

Thru: 11/11/2021

Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-52410-000-000		Erosion/Stormwater Plan Review	290.00
		DRISCOLL PHASE 2 EROSION PLAN REVIEW 117879	
100-00-52410-000-000		Erosion/Stormwater Plan Review	620.50
		WE ENER BELGIOIOSO GAS EROSION REVIEW 117881	
100-00-52410-000-000		Erosion/Stormwater Plan Review	290.00
		DORN'S WINNEBAGO LOT 4 EROSION REVIEW 117882	
		Total	7,320.25
11708	11/11/2021	HARWELL HOMES INC	
		GRADING ESCROW RTN PD TWICE W5954 RYFORD	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		GRADING ESCROW RTN W5954 RYFORD 11-25-20	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		GRADING ESCROW RTN W5954 RYFORD 3-15-21	
		Total	3,000.00
11709	11/11/2021	HYDROCLEAN EQUIPMENT INC	
		12035	
100-09-53311-700-000		Hwy Dept - Equip Maintenance	388.50
		FROM 11/5/21 SUPPLIES 12035	
		Total	388.50
11710	11/11/2021	INTERSTATE BATTERY OF GREEN BAY	
		90144693, 90144694	
100-09-53311-400-000		Hwy Dept - Supplies	36.98
		FROM 11/10/21 BATTERIES 90144693	
100-09-53311-400-000		Hwy Dept - Supplies	13.49
		FROM 11/10/21 BATTERIES 90144694	
		Total	50.47
11711	11/11/2021	JACOBS DESIGN HOMES	
		ESCROW RETURN N9385 ROSELLA DR	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN N9385 ROSELLA DR	
		Total	1,500.00
11712	11/11/2021	JAIRO MAZARIEGOS	
		GRADING ESCROW RETURN N9353 ROSELLA DR	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		GRADING ESCROW RETURN N9353 ROSELLA DR	

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INVESTORS COMMUNITY BANK

Dated From: 11/02/2021

From Account:

Thru: 11/11/2021

Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			1,500.00
11713	11/11/2021	JEFFERSON FIRE & SAFETY IN134797	
100-06-52200-700-000		Fire Dept - Equip Maintenance FROM 10/3 HOLMATRO TOOLS PREVENT MAINT IN134797	850.00
Total			850.00
11714	11/11/2021	JOE'S POWER CENTER 106217, 106420	
100-09-53311-400-000		Hwy Dept - Supplies FROM 11/2/21 CHAIN LOOP, OIL 106217	95.96
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 11/5/21 PUSH MOWER BLADE 106420	28.79
Total			124.75
11715	11/11/2021	KAATS WATER CONDITIONING INC. ACCT 1130062	
100-09-53311-400-000		Hwy Dept - Supplies CHARGES THROUGH 10/26/21	53.52
Total			53.52
11716	11/11/2021	KASPER BUILDING SUPPLY 71594	
100-09-53315-902-000		Hwy Dept - Signs FROM 11/8/21 4 X 4 - 12' 71594	205.00
Total			205.00
11717	11/11/2021	KELLY ERICKSON GRADING ESCROW RETURN W5994 ZACH ST	
100-00-21060-000-000		Building Escrows Payable GRADING ESCROW RETURN W5994 ZACH ST	1,500.00
Total			1,500.00
11718	11/11/2021	KREPLINE TRUCKING & EXCAVATING INC 6809, 6822, 6824, 6825	
100-00-53650-000-000		Harr Stormwater Util Drainage FROM 11/1/21 STORMWATER 3/4 DENSE BASE 6809	1,199.08
100-09-57330-000-000		Capital Outlay - Road Projects FROM 11/1/21 RYFORD - 3/4 DENSE BASE 6809	959.38

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ACCT

INVESTORS COMMUNITY BANK

Dated From: 11/02/2021

From Account:

Thru: 11/11/2021

Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-57220-000-000		Capital Outlay - Parks	
	FROM 11/4/21	PICKLEBALL 3/4 DENSE BASE 6822	14,955.39
100-09-57330-000-000		Capital Outlay - Road Projects	
	FROM 11/4/21	RYFORD BREAKER RUN 6822	242.06
100-09-57330-000-000		Capital Outlay - Road Projects	
	FROM 11/4	RYFORD BREAKER,CLEAR,BASE,DIRT 6824	966.28
100-00-57220-000-000		Capital Outlay - Parks	
	FROM 11/4/21	PICKLEBALL 3/4 DENSE BASE 6825	3,446.53
100-09-57330-000-000		Capital Outlay - Road Projects	
	FROM 11/4/21	RYFORD BREAKER, DENSE BASE 6825	4,079.66
		Total	25,848.38
11719	11/11/2021	KRISTY VAN HEFTY	
		REIMBURSE MILEAGE 10/14 CLERK TRAINING	
100-02-51400-305-000		Gen. Admin - Training/Conf.	
		REIMBURSE MILEAGE 10/14 CLERK TRAINING	41.44
		Total	41.44
11720	11/11/2021	L & S TRUCK CENTER	
		276917, 277104	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	
	FROM 10/29/21	F550 REPAIRS FUEL SYSTEM 276917	4,479.35
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	
	FROM 10/29/21	F550 REPAIRS FUEL PARTS 277104	4,979.22
		Total	9,458.57
11721	11/11/2021	LISOWE OIL DIV OF ADVANCED FUEL SERV	
		26696	
100-09-53311-600-030		Hwy Dept - Fuel	
	FROM 10/26/2021	26696	2,106.70
		Total	2,106.70
11722	11/11/2021	MARK LEMKE	
		ESCROW RETURN N9332 MULHOLLAND LN	
100-00-21060-000-000		Building Escrows Payable	
		ESCROW RETURN N9332 MULHOLLAND LN	1,500.00
		Total	1,500.00
11723	11/11/2021	MATTHEW TITEL	
		GRADING ESCROW RETURN W5954 DELTA DR	

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Dated From: 11/02/2021

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Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21060-000-000		Building Escrows Payable	
		GRADING ESCROW RETURN W5954 DELTA DR	1,500.00
		Total	1,500.00
11724	11/11/2021	MENARDS-APPLETON EAST	
11168			
100-00-55200-000-000		Parks - Maint. and Utilities	11.88
		FROM 10/28/21 PLUNGER	11168
		Total	11.88
11725	11/11/2021	MGD INDUSTRIAL CORPORATION	
198979			
100-09-53311-400-000		Hwy Dept - Supplies	116.55
		FROM 11/8/21 SUPPLIES	198979
		Total	116.55
11726	11/11/2021	MIKE'S ELECTRIC	
12361			
100-09-53311-505-000		Hwy Dept - Building Maint	3,179.42
		FROM 10/27/21 LIGHTS DARBOY PARK, SHOP	12361
		Total	3,179.42
11727	11/11/2021	N.J. SCHMIDT	
		ESCROW RETURN N8860 NOE RD	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN N8860 NOE RD	
		Total	1,500.00
11728	11/11/2021	PACKER CITY INTERNATIONAL TRUCKS	
X103107339:01			
100-09-53311-700-000		Hwy Dept - Equip Maintenance	26.69
		FROM 11/10/21 MODULE	X103107339:01
		Total	26.69
11729	11/11/2021	PAUL BENEDICT	
		GRADING ESCROW RETURN W5983 HIGHLAND CT	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		GRADING ESCROW RETURN W5983 HIGHLAND CT	
		Total	1,500.00

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Check Nbr	Check Date	Payee	Amount
11730	11/11/2021	POMP'S TIRE SERVICE INC. 320119372	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FROM 10/27/21 TIRES 320119372	738.32
Total			738.32
11731	11/11/2021	RUCON CONSTRUCTION MANAGEMENT ESCROW RETURNS N8831 NOE, W4928 HIGHLINE	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN N8831 NOE RD	1,500.00
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN W4928 HIGHLINE RD	1,500.00
Total			3,000.00
11732	11/11/2021	SERVICEMASTER BUILDING MAINTENANCE 38280	
100-02-51400-400-006		Gen. Admin - Service Contracts FROM 11/1/21 JANITORIAL NOV 38280	925.00
Total			925.00
11733	11/11/2021	SHERWIN INDUSTRIES, INC SS091430	
100-09-53311-900-000		Hwy Dept - Road Maintenance FROM 10/29/21 PATCHER II MACHINE RENTAL SS091430	1,650.00
Total			1,650.00
11734	11/11/2021	SHERWOOD ELEVATOR 117737	
100-09-53311-901-000		Hwy Dept - Ditching/Grading FROM 10/22/21 LANDSCAPER SEED 117737	24.00
Total			24.00
11735	11/11/2021	SOMMERVILLE FLAG 10/28/21 RE-CABLE & FIX FLAGPOLE	
100-09-53311-505-000		Hwy Dept - Building Maint 10/28/21 RE-CABLE & FIX FLAGPOLE 10/28/21	155.00
Total			155.00
11736	11/11/2021	STAMPS.COM S1092621111	

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Check Nbr	Check Date	Payee	Amount
100-02-51400-400-006		Gen. Admin - Service Contracts	
METER 7434038	SERVICE FEE 11/1-11/30	S1092621111	39.99
Total			39.99
11737	11/11/2021	STUMPF EXCAVATING & TRUCKING 8652, 8658	
100-09-53311-505-000		Hwy Dept - Building Maint	
PUMP HOLDING TANKS 11/1/21		8652	240.00
100-09-53311-505-000		Hwy Dept - Building Maint	
PUMP HOLDING TANK SHOP 11/8/21		8658	120.00
Total			360.00
11738	11/11/2021	THE UNIFORM SHOPPE OF GREEN BAY INC 315778	
100-06-52200-400-000		Fire Dept - Supplies/Services	
FROM 10/31/21 POLO SHIRTS		315778	109.90
Total			109.90
11739	11/11/2021	THEDACARE AT WORK 314688	
100-06-52200-401-000		Fire Dept - Physicals	
PHYSICALS-W MEYER,D VANDERHEIDEN,J WELLS		314688	1,407.00
Total			1,407.00
11740	11/11/2021	TRAVIS POMPA REIMBURSE AGRICULTURAL RESCUE TRAIN FUEL	
100-06-52200-305-000		Fire Dept - Training/Mem	
REIMBURSE AGRICULTURAL RESCUE TRAIN FUEL			51.00
Total			51.00
11741	11/11/2021	TRUGREEN LIMITED PARTNERSHIP 148329394, 148329467	
100-00-55200-000-000		Parks - Maint. and Utilities	
FROM 10/31 COMM PARK LAWN SERVICE		148329394	1,000.00
100-00-55200-000-000		Parks - Maint. and Utilities	
FROM 10/31 CLOVER RIDGE PARK LAWN SERVICE		148329467	1,000.00
Total			2,000.00
11742	11/11/2021	UNITED RENTALS (NORTH AMERICA) INC 198808940-002	

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Check Nbr	Check Date	Payee	Amount
100-09-53311-901-000		Hwy Dept - Ditching/Grading	
	FROM 10/19/21	VIB PLATE RENTAL 198808940-002	1,151.58
Total			1,151.58
11743 11/11/2021 VAN'S REALTY & CONSTRUCTION			
ESCROW RTNS N9353, N9361, N9377 ROSELLA			
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN N9353 ROSELLA DR	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN N9361 ROSELLA DR	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN N9377 ROSELLA DR	
Total			4,500.00
11744 11/11/2021 VIRTUE HOMES			
ESCROW RETURN W5993 HIGHLAND CT			
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN W5993 HIGHLAND CT	
Total			1,500.00
11745 11/11/2021 WIL-KIL PEST CONTROL			
4277721, 4296104, 4297172			
100-02-51400-400-006		Gen. Admin - Service Contracts	50.00
		FIRE STATION 60 4277721	
100-02-51400-400-006		Gen. Admin - Service Contracts	50.00
		FIRE STATION 70 4297172	
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
		EXTERIOR INSECT FIRE STATION #60 NA	
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
		EXTERIOR INSECT FIRE STATION 70 NA	
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
		POWER SPRAY - VILLAGE HALL NA	
100-02-51400-400-006		Gen. Admin - Service Contracts	86.75
		VILLAGE HALL 4296104	
Total			186.75
11746 11/11/2021 WM CORPORATE SERVICES INC			
0001319-4172-6			
100-00-53620-000-000		Refuse and Garbage Services	87.55
		COMMERCIAL TRASH DUMPSTER FOR OCT	

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Check Nbr	Check Date	Payee	Amount
100-00-53635-000-000		Recycling Services	59.74
		COMMERCIAL RECYCLING DUMPSTER FOR OCT	
100-00-53635-000-000		Recycling Services	16,269.84
		RES RECYCLING SINGLE STREAM OCT	
100-00-53620-000-000		Refuse and Garbage Services	33,431.76
		RES TRASH 96 GALLON CARTS FOR OCT	
100-00-53620-000-000		Refuse and Garbage Services	0.00
		REPLACEMENT CART(S) -	
100-00-53620-000-000		Refuse and Garbage Services	0.00
		BULKY ITEM PICKUP -	
100-00-53620-000-000		Refuse and Garbage Services	0.00
		BULKY ITEM PICKUP-	
100-00-53620-000-000		Refuse and Garbage Services	0.00
		SPRING PICK UP	
Total			49,848.89
Grand Total			157,578.40

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Dated From: 11/02/2021 From Account:
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	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	157,578.40
Total Expenditure from all Funds	157,578.40

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Account Number	Account Code Description	Debit	Credit
100-00-11100-000-000	SHARE OF CHECKING-General		157,578.40
	Total Expenditure - Fund # 100	157,578.40	
	Total	157,578.40	157,578.40

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Check Nbr	Check Date	Payee	Amount
11747	11/16/2021	CALUMET COUNTY TREASURER 20% OF \$36.93 MFL DUE TO COUNTY	
100-00-24015-000-000		Due to County - Forest Croplnd 20% OF \$36.93 MFL DUE TO COUNTY	7.39
Total			7.39
11748	11/16/2021	CHARTER COMMUNICATIONS- 31663 0031663110821	
100-02-51400-400-006		Gen. Admin - Service Contracts ACC 8348104270031663 SERVICE 11/8-12/7 31663110821	424.91
Total			424.91
11749	11/16/2021	DAWN PAFFEL GRADING ESCROW RETURN W5993 HIGHLAND CT	
100-00-21060-000-000		Building Escrows Payable GRADING ESCROW RETURN W5993 HIGHLAND CT	1,500.00
Total			1,500.00
11750	11/16/2021	GFL ENVIRONMENTAL U30000040585	
100-00-53620-000-000		Refuse and Garbage Services COMM PARK TRASH DUMPSTER NOV AFT CREDITS U30000040585	48.10
Total			48.10
11751	11/16/2021	GRAEF 117870 - 117875	
100-09-57330-000-000		Capital Outlay - Road Projects NOE RD MIDWAY TO MANITOWOC CONSTR SERV 117870	1,087.50
100-09-57330-000-000		Capital Outlay - Road Projects KIMBERLY HEIGHTS PH 1-3 CONSTRUCTION SRV 117871	2,784.00
100-09-57330-000-000		Capital Outlay - Road Projects HIDDEN PINES CONSTRUCTION SERVICES 117872	4,620.50
100-09-57330-000-000		Capital Outlay - Road Projects KAMBURA ACRES PH 3&4 CONSTRUCTION SERV 117873	1,907.00
100-00-53650-000-000		Harr Stormwater Util Drainage N COOP RD BOX CULVERT CONST SERV,SURVEY 117874	3,219.11
100-09-57330-000-000		Capital Outlay - Road Projects NOE RD TRAIL RESURFACING CONSTR SERVICES 117875	181.25
Total			13,799.36

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Check Nbr	Check Date	Payee	Amount
11752	11/16/2021	JACOBS DESIGN HOMES ESCROW RETURN N9321 ROSELLA DR	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN N9321 ROSELLA DR	1,500.00
Total			1,500.00
11753	11/16/2021	JAMES BRENNAN JR ESCROW RETURN N6633 HARRISON RD	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN N6633 HARRISON RD	1,500.00
Total			1,500.00
11754	11/16/2021	JARRED GERL REIMBURSE NATIONAL REGISTRY-EMER MED TEC	
100-08-52300-000-000		1st Responders - Operating Exp REIMB NATIONAL REGISTRY EMER MED TECH	85.00
Total			85.00
11755	11/16/2021	JASON SELIG HOMES LLC ESCROW RETURN W5845 CTY KK	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN W5845 CTY KK	1,500.00
Total			1,500.00
11756	11/16/2021	JONATHON VERBETEN REIMBURSE DRILL BIT SET	
100-06-52200-400-000		Fire Dept - Supplies/Services REIMBURSE DRILL BIT SET	95.00
Total			95.00
11757	11/16/2021	KEN'S PLUMBING INC 111021	
100-00-55200-000-000		Parks - Maint. and Utilities DARBOY COMM PARK- VALVE & KITCHEN FAUCET 111021	242.00
Total			242.00
11758	11/16/2021	L & S TRUCK CENTER 277080, 277118, 277154	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance FROM 11/11/21 2007 STERLING COOLANT LEAK 277080	1,757.74

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Check Nbr	Check Date	Payee	Amount
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	440.61
	FROM 11/11/21	2017 WESTERNSTAR HEADLIGHT 277118	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	1,032.63
	FROM 11/11/21	2010 INTRNTNL COOLANT LEAK 277154	
		Total	3,230.98
11759	11/16/2021	LISOWE OIL DIV OF ADVANCED FUEL SERV	
26825			
100-09-53311-600-030		Hwy Dept - Fuel	2,013.24
	FROM 11/9/2021	26825	
		Total	2,013.24
11760	11/16/2021	MENARDS-APPLETON EAST	
11947			
100-09-53311-400-000		Hwy Dept - Supplies	44.97
	FROM 11/15/21	GLOVES 11947	
		Total	44.97
11761	11/16/2021	MGD INDUSTRIAL CORPORATION	
199194			
100-09-53311-400-000		Hwy Dept - Supplies	308.56
	FROM 11/15/21	SUPPLIES 199194	
		Total	308.56
11762	11/16/2021	PFILE HOMES INC	
		ESCROW RETURN N9013 SOUTHTOWNE DR	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN N9013 SOUTHTOWNE DR	
		Total	1,500.00
11763	11/16/2021	RUCON CONSTRUCTION MANAGEMENT	
		GRADING ESCROW RETURN N9338 DUSTY DR	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		GRADING ESCROW RETURN N9338 DUSTY DR	
		Total	1,500.00
11764	11/16/2021	STUMPF EXCAVATING & TRUCKING	
8664			
100-09-53311-505-000		Hwy Dept - Building Maint	240.00
		PUMP HOLDING TANKS 11/15/21 8664	

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Check Nbr	Check Date	Payee	Amount
Total			240.00
11765	11/16/2021	THE UNIFORM SHOPPE OF GREEN BAY INC	
315304			
100-06-52200-400-000		Fire Dept - Supplies/Services	129.50
		FROM 10/21/21 NAME TAGS	
		315304	
Total			129.50
11766	11/16/2021	ULINE	
141353942			
100-00-51600-400-000		Municipal Bldg - Supplies	511.86
		FROM 11/15/21 CARPET MATS	
		141353942	
Total			511.86
11767	11/16/2021	VER KUILEN BUILDERS LLC	
		ESCROW RETURN W4381 CTY RD KK	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN W4381 CTY RD KK	
Total			1,500.00
11768	11/16/2021	W.S. DARLEY & CO	
17449937			
100-06-52200-400-000		Fire Dept - Supplies/Services	380.97
		FROM 11/11/21 BOOTS	
		17449937	
Total			380.97
11769	11/16/2021	WISCONSIN MEDIA	
4194274			
100-02-51400-800-000		Gen. Admin - Publications	243.68
		BILL PERIOD OCT 1 - OCT 31	
		4194274	
Total			243.68
Grand Total			32,305.52

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Amount

Total Expenditure from Fund # 100 - GENERAL FUND

32,305.52

Total Expenditure from all Funds

32,305.52

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Account Number	Account Code Description	Debit	Credit
100-00-11100-000-000	SHARE OF CHECKING-General		32,305.52
	Total Expenditure - Fund # 100	32,305.52	
	Total	32,305.52	32,305.52

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Thru Account:

Check Nbr	Check Date	Payee	Amount
11771	11/30/2021	AIRGAS USA LLC	
9119719919			
100-09-53311-400-000		Hwy Dept - Supplies	158.62
	FROM 11/15/21	9119719919	
		Total	158.62
11772	11/30/2021	AUTOMOTIVE SUPPLY CO - KAUKAUNA	
60920768			
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	87.84
	FROM 11/23/21 OIL	60920768	
		Total	87.84
11773	11/30/2021	BRAD WELHOUSE	
NOVEMBER CELL PHONE STIPEND			
100-09-53311-500-022		Hwy Dept - Telephone	30.00
	NOVEMBER CELL PHONE STIPEND		
		Total	30.00
11774	11/30/2021	BROOKS TRACTOR INC - SUN PRAIRIE	
C62007, D96481			
100-09-53311-700-000		Hwy Dept - Equip Maintenance	160.25
	FROM 11/24/21 SWITCH	D96481	
100-09-53311-900-000		Hwy Dept - Road Maintenance	3,800.00
	FROM 11/18 RENTAL JD LOADER 11/18-12/17	C62007	
		Total	3,960.25
11775	11/30/2021	CALUMET COUNTY TREASURER	
9908394			
100-00-24010-000-000		Due to County - Tax Apprtmmt	1,369.20
	STATE AUDITED LOTTERY CREDIT 2020 SOT		
		Total	1,369.20
11776	11/30/2021	CARDMEMBER SERVICE	
4798510057423846			
100-09-53311-901-000		Hwy Dept - Ditching/Grading	-63.34
	FROM 10/28 UNITED RENTAL CREDIT SALESTAX		
100-00-53635-100-000		Compost Site	326.00
	FROM 10/13 AMAZON COMPOST THERMOMETER		
100-00-55200-000-000		Parks - Maint. and Utilities	250.00
	FROM 10/20 ANDERSON SOD PARK		

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Check Nbr	Check Date	Payee	Amount
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 10/15 OFFICE DEPOT OFFICE SUPPLIES	23.71
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 10/22 STAPLES FOLDERS,TABS,NOTEPADS	52.57
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 10/27 CARSTENS HARDWARE	10.33
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 11/5 MENARDS THERMOSTAT	21.99
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 11/5 WALMART TARPS	50.61
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 11/5 1000BULBS.COM BULBS	67.96
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 10/11 WI DOJ 2 FIRE BACKGROUND CKS	14.00
100-02-51400-400-000		Gen. Admin - Supplies FROM 10/11 WIDJ 3 OPERLIC BACKGROUNDCKS	21.00
100-02-51400-305-000		Gen. Admin - Training/Conf. FROM 10/22 HYATT GB LEAGUE MUNIC CONF	184.00
Total			958.83
11777 11/30/2021 CHAD BOESCH NOVEMBER CELL PHONE STIPEND			
100-09-53311-500-022		Hwy Dept - Telephone NOVEMBER CELL PHONE STIPEND	30.00
Total			30.00
11778 11/30/2021 CHARTER COMMUNICATIONS- 15410 15410112321			
100-02-51400-400-006		Gen. Admin - Service Contracts SERVICE PERIOD 11/23-12/22	135.97
Total			135.97
11779 11/30/2021 CORPORATE NETWORK SOLUTIONS, INC 68734			
100-02-51400-400-006		Gen. Admin - Service Contracts SONIC WALL FIREWALL SECURITY SUITE-1YEAR 68734	925.00
Total			925.00
11780 11/30/2021 FRANKS RADIO SERVICE INC 119643			

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Check Nbr	Check Date	Payee	Amount
100-06-52200-700-000	11/22/21	Fire Dept - Equip Maintenance	268.85
		FROM 11/22/21 CHARGERS, ANTENNA 119643	
		Total	268.85
11781	11/30/2021	GRANT GORGES	
		STEEL TOE BOOTS, NOVEMBER CELL STIPEND	
100-09-53311-400-000		Hwy Dept - Supplies	153.65
		REIMBURSE STEEL TOE BOOTS-REMAIN BALANCE	
100-09-53311-500-022		Hwy Dept - Telephone	30.00
		NOVEMBER CELL PHONE STIPEND	
		Total	183.65
11782	11/30/2021	J & E CONSTRUCTION CO INC	
		2022-668	
100-09-53311-901-000		Hwy Dept - Ditching/Grading	828.33
		FROM 11/18/21 STORM WATER 3/4" CRUSH 2022-668	
		Total	828.33
11783	11/30/2021	JARRED GERL	
		NOVEMBER CELL PHONE STIPEND	
100-07-52200-500-022		Fire Station 70 - Telephone	40.00
		NOVEMBER CELL PHONE STIPEND	
		Total	40.00
11784	11/30/2021	JEFF FUNK	
		NOVEMBER CELL PHONE STIPEND	
100-09-53311-500-022		Hwy Dept - Telephone	40.00
		NOVEMBER CELL PHONE STIPEND	
		Total	40.00
11785	11/30/2021	JEFF WISNET	
		NOVEMBER CELL PHONE STIPEND	
100-09-53311-500-022		Hwy Dept - Telephone	30.00
		NOVEMBER CELL PHONE STIPEND	
		Total	30.00
11786	11/30/2021	JTRZEB LTA LLC	
		2102	
100-00-55200-120-000		Parks - Recreation Programs	450.00
		FLIGHT NIGHT 2021 HOT AIR BALLOONS 2102	

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Check Nbr	Check Date	Payee	Amount
Total			450.00
11787	11/30/2021	KAYLEE GREZINSKI	
NOVEMBER CELL PHONE STIPEND			
100-09-53311-500-022		Hwy Dept - Telephone	40.00
NOVEMBER CELL PHONE STIPEND			
Total			40.00
11788	11/30/2021	KIMBALL MIDWEST	
9395379			
100-09-53311-400-000		Hwy Dept - Supplies	835.68
FROM 11/18/21 CLEANER, PAINT 9395379			
Total			835.68
11789	11/30/2021	KLINK HYDRAULICS LLC	
19035			
100-09-53311-700-000		Hwy Dept - Equip Maintenance	23.67
FROM 11/17/21 BULKHEAD UNION 19035			
Total			23.67
11790	11/30/2021	L & S TRUCK CENTER	
277177, 277203, 277213, 277242, 277243			
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	396.16
FROM 11/17/21 2002 PETERBILT BRAKE HOSE 277177			
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	531.60
FROM 11/22/21 2017 STAR FRONT BRAKES 277203			
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	3,101.47
FROM 11/26 2017 FORD F550 BREAKS 277213			
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	1,784.92
FROM 11/26 2014 INTL 7600 DRUM, SHOES 277242			
100-09-53311-700-000		Hwy Dept - Equip Maintenance	118.32
FROM 11/22/21 2005 TOWMASTER MARKER LGHT 277243			
Total			5,932.47
11791	11/30/2021	LANGE ENTERPRISES, INC	
78431			
100-09-53315-902-000		Hwy Dept - Signs	259.37
FROM 11/12/21 TRUCK ROUTE SIGNS 78431			
Total			259.37

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Check Nbr	Check Date	Payee	Amount
11792	11/30/2021	LEAGUE OF WI MUNICIPALITIES	
83716			
100-02-51400-305-000		Gen. Admin - Training/Conf.	90.00
		BASIC FINANCIAL ADMINISTRATION BOOKS	
		Total	90.00
11793	11/30/2021	LEE RECREATION LLC	
13876-21			
100-00-55200-000-000		Parks - Maint. and Utilities	2,400.00
		FROM 11/17/21 WOOD FIBER DOGWOOD PARK 13876-21	
		Total	2,400.00
11794	11/30/2021	MARK MOMMAERTS	
		NOVEMBER CELL PHONE STIPEND	
100-00-51600-500-022		Municipal Bldg - Telephone	40.00
		NOVEMBER CELL PHONE STIPEND	
		Total	40.00
11795	11/30/2021	MATHEW HEISER	
		NOVEMBER CELL PHONE STIPEND	
100-00-51600-500-022		Municipal Bldg - Telephone	40.00
		NOVEMBER CELL PHONE STIPEND	
		Total	40.00
11796	11/30/2021	MATT LANCASTER	
		REIMBURSE WATER, SODA, GATORADE	
100-06-52200-301-000		Fire Dept - Petty Cash	92.15
		REIMBURSE WATER, SODA, GATORADE	
		Total	92.15
11797	11/30/2021	MCMAHON	
923931			
100-00-53650-000-000		Harr Stormwater Util Drainage	1,757.90
		RYFORD STREET EXTENSION 923931	
		Total	1,757.90
11798	11/30/2021	MIKE BRANTMEIER	
		NOVEMBER CELL PHONE STIPEND	
100-06-52200-500-022		Fire Station 60 - Telephone	30.00
		NOVEMBER CELL PHONE STIPEND	

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Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			30.00
11799	11/30/2021	MIKE NETT NOVEMBER CELL PHONE STIPEND	
100-09-53311-500-022		Hwy Dept - Telephone NOVEMBER CELL PHONE STIPEND	40.00
Total			40.00
11800	11/30/2021	OFFICE DEPOT BUSINESS CREDIT - VOH 6011568517758058	
100-02-51400-400-000		Gen. Admin - Supplies THROUGH 11/13/21 OFFICE SUPPLIES	902.28
Total			902.28
11801	11/30/2021	SCHILLER'S TREE SERVICE INC 24536	
100-09-53311-900-000		Hwy Dept - Road Maintenance FROM 11/15/21 REMOVE TREES FL 13 24536	2,000.00
Total			2,000.00
11802	11/30/2021	SILVERTREE HOMES LLC ESCROW RETURN W5561 SCHREIBER LN	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN W5561 SCHREIBER LN	1,500.00
Total			1,500.00
11803	11/30/2021	STEVE LITTLE NOVEMBER CELL PHONE STIPEND	
100-08-52300-000-000		1st Responders - Operating Exp NOVEMBER CELL PHONE STIPEND	30.00
Total			30.00
11804	11/30/2021	STUMPF EXCAVATING & TRUCKING 8677	
100-09-53311-505-000		Hwy Dept - Building Maint PUMP HOLDING TANK SHOP 11/22/21 8677	120.00
Total			120.00
11805	11/30/2021	SUBURBAN WILDLIFE SOLUTIONS LLC 6089	

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Check Nbr	Check Date	Payee	Amount
100-00-53441-000-000		Storm Sewer Maint./Ponds	5,687.37
		PONDS 1/4 WORK DONE DATED 11/19/21 6089	
		Total	5,687.37
11806	11/30/2021	SUPERIOR VISION INSURANCE	
581396			
100-02-51400-200-000		Gen. Admin - Benefits	103.98
		OFFICE VISION INSURANCE FOR DEC 21 581396	
100-09-53311-200-000		Hwy Dept - Benefits	66.89
		SHOP VISION INSURANCE FOR DEC 21 581396	
100-01-51101-200-000		Planning - Benefits	24.65
		PLANNER VISION INSURANCE FOR DEC 21 581396	
100-00-14500-000-000		Due from Special Purpose Dist.	88.03
		UTILITIES VISION INSURANCE DEC 21 581396	
		Total	283.55
11807	11/30/2021	TASC	
IN2187604			
100-02-51400-400-006		Gen. Admin - Service Contracts	35.00
		NOVEMBER 2021 BILLING IN2187604	
		Total	35.00
11808	11/30/2021	THEDACARE AT WORK	
315701			
100-09-53311-306-000		Hwy Dept - CDL/Testing	180.00
		DOT POOL ANNUAL MEMBERSHIP 315701	
		Total	180.00
11809	11/30/2021	THOMAS CAPPER	
		REISSUE PAYROLL CK 10/14-NOT RECEIVED	
100-01-51101-300-000		Planning - Per Diem	41.56
		REISSUE PAYROLL CK 10/14-NOT RECEIVED	
		Total	41.56
11810	11/30/2021	THOMAS VANDECORPUT	
		GRADING ESCROW RETURN N9313 DUSTY DR	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		GRADING ESCROW RETURN N9313 DUSTY DR	
		Total	1,500.00

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Thru Account:

Check Nbr	Check Date	Payee	Amount
11811	11/30/2021	VICKI TESSEN	
		NOVEMBER CELL PHONE STIPEND	
100-00-51600-500-022		Municipal Bldg - Telephone	40.00
		NOVEMBER CELL PHONE STIPEND	
		Total	40.00
11812	11/30/2021	WELLS FARGO FINANCIAL LEASING INC	
		5017739902	
100-02-51400-400-006		Gen. Admin - Service Contracts	575.69
		COVERAGE PERIOD 11/17-12/16/21	
		5017739902	
		Total	575.69
11813	11/30/2021	WESLEY POMPA	
		NOVEMBER CELL PHONE STIPEND	
100-07-52200-500-022		Fire Station 70 - Telephone	30.00
		NOVEMBER CELL PHONE STIPEND	
		Total	30.00
		Grand Total	34,003.23

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Amount

Total Expenditure from Fund # 100 - GENERAL FUND	34,003.23
Total Expenditure from all Funds	34,003.23

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Posting Date: 11/30/2021

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Account Number	Account Code Description	Debit	Credit
100-00-11100-000-000	SHARE OF CHECKING-General		34,003.23
	Total Expenditure - Fund # 100	34,003.23	
	Total	34,003.23	34,003.23

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Check Nbr	Check Date	Payee	Amount
11815	12/09/2021	ALYSA OR JOE BLUM	
		GRADING ESCROW RETURN W5972 RYFORD ST	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		GRADING ESCROW RETURN W5972 RYFORD ST	
		Total	1,500.00
11816	12/09/2021	CALUMET COUNTY TREASURER-HIGHWAY DEPARTMENT	
		039005	
100-09-53311-903-000		Hwy Dept - Salt & Sand	335.30
		INVOICE 3/1 - 3/31/21 SNOW & ICE CONTROL	
100-09-53315-902-000		Hwy Dept - Signs	196.43
		INVOICE 3/1 - 3/31 SIGN WORK	
		Total	531.73
11817	12/09/2021	CHARTER COMMUNICATIONS- 33313	
		33313112421	
100-02-51400-400-006		Gen. Admin - Service Contracts	205.92
		SERVICE PERIOD 11/24-12/23	
		Total	205.92
11818	12/09/2021	DERCKS DEWITT LLC	
		DRAINAGE ESCROW RTN KIMB HEIGHTS 2/4	
100-00-21060-000-000		Building Escrows Payable	7,000.00
		DRAINAGE ESCROW RTN KIMB HEIGHTS 2/4	
		Total	7,000.00
11819	12/09/2021	FIRE DEX GW LLC	
		18001	
100-06-52200-700-000		Fire Dept - Equip Maintenance	37.76
		FROM 9/15/21 TROUSER, PATCH 18001	
		Total	37.76
11820	12/09/2021	FIRE EQUIPMENT ASSOCIATES INC	
		INV-21371	
100-06-52200-400-000		Fire Dept - Supplies/Services	173.00
		FROM 12/2/21 CHEMGUARD ABC DRY CHEM INV-21371	
		Total	173.00
11821	12/09/2021	FIREPENNY	
		ORDER 41248	

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Check Nbr	Check Date	Payee	Amount
100-06-52200-400-000	12/09/2021	Fire Dept - Supplies/Services	258.00
	FROM 11/22/21	GEAR CLEAN/PPE WASH 41248	
		Total	258.00
11822	12/09/2021	GAT SUPPLY, INC	
389397-1,		388091-1 CREDIT	
100-09-53311-400-000	12/09/2021	Hwy Dept - Supplies	187.58
	FROM 12/2/21	STAKES, GLOVES 389397-1	
100-09-53311-400-000	12/09/2021	Hwy Dept - Supplies	-94.99
	FROM 10/27/21	REFUND TAPE 388091-1	
		Total	92.59
11823	12/09/2021	GRUETT'S	
73490P			
100-09-53311-700-000	12/09/2021	Hwy Dept - Equip Maintenance	27.29
	FROM 11/30/21	SWITCH-LAWNMOWER 73490P	
		Total	27.29
11824	12/09/2021	HARRISON UTILITIES	
ACCOUNT 000-2781-00			
100-07-52200-500-023	12/09/2021	Fire Station 70 - Water/Sewer	38.23
	ACCOUNT 000-2781-00		
		Total	38.23
11825	12/09/2021	INTERSTATE BATTERY OF GREEN BAY	
90145103			
100-09-53311-400-000	12/09/2021	Hwy Dept - Supplies	137.95
	FROM 12/8/21	BATTERY 90145103	
		Total	137.95
11826	12/09/2021	KAATS WATER CONDITIONING INC.	
ACCT 1130062			
100-09-53311-400-000	12/09/2021	Hwy Dept - Supplies	46.83
	CHARGES THROUGH 11/22/21		
		Total	46.83
11827	12/09/2021	L & S TRUCK CENTER	
277264			
100-09-53311-600-600	12/09/2021	Hwy Dept - Vehicle Maintenance	200.80
	FROM 11/30/21	2017 F350 CHECK EXHAUST 277264	

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Total			200.80
11828 12/09/2021 LAKESHORE SEPTIC SERVICE 12/6/2021			
100-00-53635-100-000		Compost Site	810.00
1	PORT-A-POTTY 4/8/21 - 12/6/21	12/6/2021	
100-00-55200-000-000		Parks - Maint. and Utilities	300.00
4	PORT-A-POTTY DAR COMM PRK FLIGHT NIGHT 12/6/2021		
Total			1,110.00
11829 12/09/2021 LEXINGTON HOMES INC ESCROW RETURN W6452-6486 SONNY ASTERION			
100-00-21060-000-000		Building Escrows Payable	1,500.00
ESCROW RETURN W6452-6486 SONNY ASTERION			
Total			1,500.00
11830 12/09/2021 LISOWE OIL DIV OF ADVANCED FUEL SERV 26973			
100-09-53311-600-030		Hwy Dept - Fuel	1,378.21
FROM 11/30/2021		26973	
Total			1,378.21
11831 12/09/2021 LTTJ PROPERTIES LLC ESCROW RETURN N9356 MULHOLLAND LN			
100-00-21060-000-000		Building Escrows Payable	1,500.00
ESCROW RETURN N9356 MULHOLLAND LN			
Total			1,500.00
11832 12/09/2021 MONROE TRUCK EQUIPMENT, INC 838435			
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	101.77
FROM 12/6/21 BEARING, MARKERS		838435	
Total			101.77
11833 12/09/2021 PFILE HOMES INC ESCROW RETURN N9349 DUSTY DR			
100-00-21060-000-000		Building Escrows Payable	1,500.00
ESCROW RETURN N9349 DUSTY DR			
Total			1,500.00

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11834	12/09/2021	QUALITY TRUCK CARE CENTER INC X104011484:01	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	10.45
		FROM 12/1/21 ELBOW X104011484:01	
		Total	10.45
11835	12/09/2021	SERVICEMASTER BUILDING MAINTENANCE 38529	
100-02-51400-400-006		Gen. Admin - Service Contracts	925.00
		FROM 12/1/21 JANITORIAL DEC 38529	
		Total	925.00
11836	12/09/2021	STAMPS.COM S1092621121	
100-02-51400-400-006		Gen. Admin - Service Contracts	39.99
		METER 7434038 SERVICE FEE 12/1-12/31 S1092621121	
		Total	39.99
11837	12/09/2021	STUMPF EXCAVATING & TRUCKING 8680, 8685	
100-09-53311-505-000		Hwy Dept - Building Maint	240.00
		PUMP HOLDING TANKS 11/29/21 8680	
100-09-53311-505-000		Hwy Dept - Building Maint	240.00
		PUMP HOLDING TANKS 12/6/21 8685	
		Total	480.00
11838	12/09/2021	SUPERIOR CHEMICAL CORPORATION 320269	
100-06-52200-400-000		Fire Dept - Supplies/Services	93.75
		FROM 11/30/21 ANTIBAC 320269	
		Total	93.75
11839	12/09/2021	TECC SECURITY SYSTEMS INC 54912	
100-02-51400-400-006		Gen. Admin - Service Contracts	864.00
		ANNUAL MONITORING, ALARM SYSTEM 54912	
		Total	864.00
11840	12/09/2021	THEDACARE AT WORK 315330	

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100-06-52200-401-000		Fire Dept - Physicals	402.00
		PHYSICAL - G LAUE	
		315330	
		Total	402.00
11841	12/09/2021	TRI CITY GLASS INC	
		I03-1202-89883	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance	320.20
		FROM 12/2/21 2017 FORD WINDSHIELD	
		I03-1202-89883	
		Total	320.20
11842	12/09/2021	VICKI TESSEN	
		REIMBURSE AUCTION ITEMS	
100-00-51440-400-000		Elections - Supplies	144.41
		REIMBURSE AUCTION ITEMS	
100-00-51600-400-000		Municipal Bldg - Supplies	60.62
		REIMBURSE AUCTION ITEMS	
		Total	205.03
11843	12/09/2021	VIRTUE HOMES	
		ESCROW RETURN W5946 EDGEWOOD DR	
100-00-21060-000-000		Building Escrows Payable	1,500.00
		ESCROW RETURN W5946 EDGEWOOD DR	
		Total	1,500.00
11844	12/09/2021	WE ENERGIES ESSENTIAL SERVICES A299	
		WR 4707654	
100-00-53420-000-000		Street Lighting - General	1,348.03
		REMOVE STREET LIGHTING MIDWAY & N	
		WR 4707654	
		Total	1,348.03
11845	12/09/2021	WIL-KIL PEST CONTROL	
		4297171	
100-02-51400-400-006		Gen. Admin - Service Contracts	50.00
		FIRE STATION 60	
		4297171	
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
		FIRE STATION 70	
		NA	
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
		EXTERIOR INSECT FIRE STATION #60	
		NA	
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
		EXTERIOR INSECT FIRE STATION 70	
		NA	

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100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
		POWER SPRAY - VILLAGE HALL NA	
100-02-51400-400-006		Gen. Admin - Service Contracts	0.00
		VILLAGE HALL NA	
		Total	50.00
11846 12/09/2021 WISNET FARMS			
FROM 12/9/21 STORMWATER STRAWBALES			
100-09-53311-901-000		Hwy Dept - Ditching/Grading	200.00
		FROM 12/9/21 STORMWATER STRAWBALES	
		Total	200.00
11847 12/09/2021 WM CORPORATE SERVICES INC			
0001597-4172-7			
100-00-53620-000-000		Refuse and Garbage Services	87.55
		COMMERCIAL TRASH DUMPSTER FOR NOV	
100-00-53635-000-000		Recycling Services	59.74
		COMMERCIAL RECYCLING DUMPSTER FOR NOV	
100-00-53635-000-000		Recycling Services	16,308.14
		RES RECYCLING SINGLE STREAM NOV	
100-00-53620-000-000		Refuse and Garbage Services	33,510.46
		RES TRASH 96 GALLON CARTS FOR NOV	
100-00-53620-000-000		Refuse and Garbage Services	0.00
		REPLACEMENT CART(S) -	
100-00-53620-000-000		Refuse and Garbage Services	0.00
		BULKY ITEM PICKUP -	
100-00-53620-000-000		Refuse and Garbage Services	0.00
		BULKY ITEM PICKUP-	
100-00-53620-000-000		Refuse and Garbage Services	0.00
		SPRING PICK UP	
		Total	49,965.89
		Grand Total	73,744.42

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Amount

Total Expenditure from Fund # 100 - GENERAL FUND

73,744.42

Total Expenditure from all Funds

73,744.42

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Posting Date: 12/09/2021

INVESTORS COMMUNITY BANK

Dated From: 12/01/2021

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Account Number	Account Code Description	Debit	Credit
100-00-11100-000-000	SHARE OF CHECKING-General		73,744.42
	Total Expenditure - Fund # 100	73,744.42	
	Total	73,744.42	73,744.42

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Dated From: 11/03/2021 From Account:
Thru: 11/11/2021 Thru Account:

Check Nbr	Check Date	Payee	Amount
22204 881977	11/11/2021	BEAR GRAPHICS INC	
610-00-57921-000-000		Office Supplies & Expenses	67.70
FROM 10/27/21 CHECKS UTILITIES		881977	
620-00-57851-000-000		Office Supplies & Expenses	67.71
FROM 10/27/21 CHECKS UTILITIES		881977	
Total			135.41
22205 10413	11/11/2021	BEST EQUIPMENT LLC	
610-00-57641-000-000		Operation Supplies & Expenses	20.69
FROM 9/24/21 VALVE FOR PRESSURE WASHER		10413	
620-00-57827-000-000		Operation Supplies & Expenses	20.69
FROM 9/24/21 VALVE FOR PRESSURE WASHER		10413	
Total			41.38
22206 347620	11/11/2021	FERGUSON WATERWORKS #1476	
610-00-57651-000-000		Maintenance of Mains	909.55
DRIVEWAY&WATER VALVE RISERS,CURBSTOP TOP		347620	
Total			909.55
22207	11/11/2021	FOX CROSSING UTILITIES	
REMAINING BALANCE ACCT 14053-44503			
610-00-57921-000-000		Office Supplies & Expenses	3.30
REMAINING BALANCE ACCT 14053-44503			
620-00-57851-000-000		Office Supplies & Expenses	3.30
REMAINING BALANCE ACCT 14053-44503			
Total			6.60
22208 22845	11/11/2021	PCI DATA SYSTEMS INC	
610-00-57923-000-000		Outside Services Employed	39.37
FROM 10/26/21 REMOTE MAINTENANCE		22845	
620-00-57852-000-000		Outside Services Employed	39.38
FROM 10/26/21 REMOTE MAINTENANCE		22845	
Total			78.75
Grand Total			1,171.69

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Dated From: 11/03/2021 From Account:
Thru: 11/11/2021 Thru Account:

	Amount
Total Expenditure from Fund # 610 - WATER UTILITY	1,040.61
Total Expenditure from Fund # 620 - SEWER UTILITY	131.08
Total Expenditure from all Funds	1,171.69

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Posting Date: 11/11/2021

UTILITIES

Dated From: 11/03/2021

Thru: 11/11/2021

Account Number	Account Code Description	Debit	Credit
610-00-11131-000-000	SHARE OF CHECKING-Water		1,040.61
	Total Expenditure - Fund # 610	1,040.61	
620-00-11131-000-000	SHARE OF CHECKING-Sewer		131.08
	Total Expenditure - Fund # 620	131.08	
	Total	1,171.69	1,171.69

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UTILITIES

Dated From: 11/15/2021

From Account:

Thru: 11/16/2021

Thru Account:

Check Nbr	Check Date	Payee	Amount
22209	11/16/2021	ADVANCE AUTO PARTS	
6504131325373, 6504131525440			
610-00-57641-000-000	Operation Supplies & Expenses		7.49
FROM 11/9/21 BIT SET, WIPER FLUID 6504131325373			
620-00-57827-000-000	Operation Supplies & Expenses		7.49
FROM 11/9/21 BIT SET, WIPER FLUID 6504131325373			
620-00-57832-000-000	Maint Collection Syst Pumping		479.97
FROM 11/9 LS#4 BATTERIES STAND GENERATOR 6504131325373			
620-00-57832-000-000	Maint Collection Syst Pumping		179.65
FROM 11/11 LS#1 BATTERY STAND GENERATOR 6504131525440			
Total			674.60
22210	11/16/2021	GRAEF	
117880			
620-00-57852-000-000	Outside Services Employed		2,646.50
FROM 10/28 WOODLAND HILLS DEVELOPER BILL 117880			
Total			2,646.50
22211	11/16/2021	ULTIMATE CLEANING LIMITED	
2090			
610-00-57935-000-000	Maintenance of General Plant		94.50
FROM 11/12 DEC 2021 CLEANING SERVICE 2090			
620-00-57834-000-000	Maintenance of General Plant		94.50
FROM 11/12 DEC 2021 CLEANING SERVICE 2090			
Total			189.00
22212	11/16/2021	WISCONSIN MEDIA	
4194274			
610-00-57641-000-000	Operation Supplies & Expenses		15.32
BILL PERIOD OCT 1-OCT 31 HYDRANT FLUSHIN 0004194274			
620-00-57827-000-000	Operation Supplies & Expenses		15.32
BILL PERIOD OCT 1-OCT 31 HYDRANT FLUSHIN 0004194274			
Total			30.64
Grand Total			3,540.74

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Dated From: 11/15/2021 From Account:
Thru: 11/16/2021 Thru Account:

Amount

Total Expenditure from Fund # 610 - WATER UTILITY	117.31
Total Expenditure from Fund # 620 - SEWER UTILITY	3,423.43
Total Expenditure from all Funds	3,540.74

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UTILITIES

Dated From: 11/15/2021
Thru: 11/16/2021

Account Number	Account Code Description	Debit	Credit
610-00-11131-000-000	SHARE OF CHECKING-Water		117.31
	Total Expenditure - Fund # 610	117.31	
620-00-11131-000-000	SHARE OF CHECKING-Sewer		3,423.43
	Total Expenditure - Fund # 620	3,423.43	
	Total	3,540.74	3,540.74

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Dated From: 11/19/2021 From Account:
Thru: 11/30/2021 Thru Account:

Check Nbr	Check Date	Payee	Amount
22213	11/30/2021	NEENAH-MENASHA SEWERAGE COMMISSION 2021-175, 2021-180	
620-00-57829-000-000		Sewerage Treatment Charges FROM 11/19 WASTEWATER TREATMENT 2021-175	15,014.37
620-00-57870-000-000		Interest Expense - CWF Loan FROM 11/19 CLEAN WATER LOAN INTEREST 2021-180	1,467.00
620-00-57875-000-000		Amortization Expense-CWF Loan FROM 11/19 CLEAN WATER LOAN DEBT 2021-180	4,262.00
		Total	20,743.37
22214	11/30/2021	OFFICE DEPOT BUSINESS CREDIT - HU 6011564201938668	
610-00-57921-000-000		Office Supplies & Expenses OFFICE SUPPLIES THROUGH 11/17/21	168.36
620-00-57851-000-000		Office Supplies & Expenses OFFICE SUPPLIES THROUGH 11/17/21	168.36
		Total	336.72
22215	11/30/2021	PUBLIC SERVICE COMMISSION OF WISCONSIN 2110-I-06335	
610-00-57928-000-000		Regulatory Commission Expenses PSC DIRECT ASSESS 10/1-31 ADJ WATERRATES 2110-I-06335	919.48
		Total	919.48
22216	11/30/2021	SPEEDY CLEAN 74509	
620-00-57831-000-000		Maintenance Sewage Collect Sys CLEAN GRAVEL OUT SANIT MAIN HIDDEN PINES 74509	915.00
		Total	915.00
		Grand Total	22,914.57

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Dated From: 11/19/2021
Thru: 11/30/2021

From Account:
Thru Account:

	Amount
Total Expenditure from Fund # 610 - WATER UTILITY	1,087.84
Total Expenditure from Fund # 620 - SEWER UTILITY	21,826.73
Total Expenditure from all Funds	22,914.57

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Posting Date: 11/30/2021

UTILITIES

Dated From: 11/19/2021

Thru: 11/30/2021

Account Number	Account Code Description	Debit	Credit
610-00-11131-000-000	SHARE OF CHECKING-Water		1,087.84
	Total Expenditure - Fund # 610	1,087.84	
620-00-11131-000-000	SHARE OF CHECKING-Sewer		21,826.73
	Total Expenditure - Fund # 620	21,826.73	
	Total	22,914.57	22,914.57

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Dated From: 12/03/2021 From Account:

Thru: 12/03/2021 Thru Account:

Check Nbr	Check Date	Payee	Amount
22217	12/03/2021	ADVANCE AUTO PARTS 6504132025671, 6504132625930	
610-00-57933-000-000		Transportation Expense FROM 11/16/21 F350 FUEL TANK EPOXY 6504132025671	3.99
620-00-57828-000-000		Transportation Expense FROM 11/16/21 F350 FUEL TANK EPOXY 6504132025671	4.00
610-00-57933-000-000		Transportation Expense FROM 11/22 OIL/FILTERS-EQUIP, GEN, PUMPS 6504132625930	35.48
620-00-57828-000-000		Transportation Expense FROM 11/22 OIL/FILTERS-EQUIP, GEN, PUMPS 6504132625930	35.48
Total			78.95
22218	12/03/2021	CHRIST THE ROCK COMMUNITY CHURCH REFUND OF WATER CONNECTION FEE	
610-00-57930-000-000		Miscellaneous General Expense REFUND OF WATER CONNECTION FEE	546.00
Total			546.00
22219	12/03/2021	CLEAN WATER TESTING LLC 9005418735	
610-00-57641-000-000		Operation Supplies & Expenses FROM 11/17/21 MONTHLY WATER SAMPLE TESTS 9005418735	96.00
Total			96.00
22220	12/03/2021	COMMUNITY FIRST CREDIT UNION REFUND OF WATER CONNECTION FEE	
610-00-57930-000-000		Miscellaneous General Expense REFUND OF WATER CONNECTION FEE	546.00
Total			546.00
22221	12/03/2021	FERGUSON WATERWORKS #1476 346035, 346040	
610-00-18346-000-000		Meters FROM 11/17/21 METER COUPLERS 346035	722.00
610-00-18346-000-000		Meters FROM 11/17/21 30 - 5/8 WATER METERS 346040	7,117.50
Total			7,839.50
22222	12/03/2021	GEORGE HANSEL REFUND OF WATER CONNECTION FEE	

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Dated From: 12/03/2021 From Account:

Thru: 12/03/2021 Thru Account:

Check Nbr	Check Date	Payee	Amount
610-00-57930-000-000		Miscellaneous General Expense	136.50
		REFUND OF WATER CONNECTION FEE	
		Total	136.50
22223	12/03/2021	GREGORY LAUER	
		REFUND OF WATER CONNECTION FEE	
610-00-57930-000-000		Miscellaneous General Expense	546.00
		REFUND OF WATER CONNECTION FEE	
		Total	546.00
22224	12/03/2021	GREGORY LAUER	
		REFUND OF WATER CONNECTION FEE	
610-00-57930-000-000		Miscellaneous General Expense	1,950.00
		REFUND OF WATER CONNECTION FEE	
		Total	1,950.00
22225	12/03/2021	HARRISON UTILITIES	
		REFUND OF WATER CONNECTION FEE	
610-00-57930-000-000		Miscellaneous General Expense	10,706.50
		REFUND OF WATER CONNECTION FEE	
		Total	10,706.50
22226	12/03/2021	J.F. AHERN CO	
470938			
610-00-57641-000-000		Operation Supplies & Expenses	90.09
		FROM 11/9 ANNUAL FIRE EQUIP INSPECT EXT 470938	
620-00-57827-000-000		Operation Supplies & Expenses	90.10
		FROM 11/9 ANNUAL FIRE EQUIP INSPECT EXT 470938	
		Total	180.19
22227	12/03/2021	JAMES SCHREIBER	
		REFUND OF WATER CONNECTION FEE	
610-00-57930-000-000		Miscellaneous General Expense	438.75
		REFUND OF WATER CONNECTION FEE	
		Total	438.75
22228	12/03/2021	JOHN BARTLEIN	
		REFUND OF WATER CONNECTION FEE	
610-00-57930-000-000		Miscellaneous General Expense	155.00
		REFUND OF WATER CONNECTION FEE	

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Dated From: 12/03/2021

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Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			155.00
22229	12/03/2021	JOHN DAVEL	
REFUND OF WATER CONNECTION FEE			
610-00-57930-000-000		Miscellaneous General Expense	546.00
REFUND OF WATER CONNECTION FEE			
Total			546.00
22230	12/03/2021	JOSHUA LAUX	
REFUND OF WATER CONNECTION FEE			
610-00-57930-000-000		Miscellaneous General Expense	136.50
REFUND OF WATER CONNECTION FEE			
Total			136.50
22231	12/03/2021	JOYCE BENNETT	
REFUND OF WATER CONNECTION FEE			
610-00-57930-000-000		Miscellaneous General Expense	136.50
REFUND OF WATER CONNECTION FEE			
Total			136.50
22232	12/03/2021	KIMBERLY SCHOOL DISTRICT	
REFUND OF WATER CONNECTION FEE			
610-00-57930-000-000		Miscellaneous General Expense	546.00
REFUND OF WATER CONNECTION FEE			
Total			546.00
22233	12/03/2021	KREG SCHMITTING	
REFUND OF WATER CONNECTION FEE			
610-00-57930-000-000		Miscellaneous General Expense	136.50
REFUND OF WATER CONNECTION FEE			
Total			136.50
22234	12/03/2021	LAKE PARK PUB INC	
REFUND OF WATER CONNECTION FEE			
610-00-57930-000-000		Miscellaneous General Expense	546.00
REFUND OF WATER CONNECTION FEE			
Total			546.00
22235	12/03/2021	MARIE WHITCOMB	
REFUND OF WATER CONNECTION FEE			

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ACCT

Dated From: 12/03/2021 From Account:

Thru: 12/03/2021 Thru Account:

Check Nbr	Check Date	Payee	Amount
610-00-57930-000-000		Miscellaneous General Expense	438.75
		REFUND OF WATER CONNECTION FEE	
		Total	438.75
22236	12/03/2021	MARK SCHIERL	
		REFUND OF WATER CONNECTION FEE	
610-00-57930-000-000		Miscellaneous General Expense	67.90
		REFUND OF WATER CONNECTION FEE	
		Total	67.90
22237	12/03/2021	MENASHA FAMILY DENTAL LLC	
		REFUND OF WATER CONNECTION FEE	
610-00-57930-000-000		Miscellaneous General Expense	546.00
		REFUND OF WATER CONNECTION FEE	
		Total	546.00
22238	12/03/2021	MT CALVARY LUTHERAN CHURCH	
		REFUND OF WATER CONNECTION FEE	
610-00-57930-000-000		Miscellaneous General Expense	546.00
		REFUND OF WATER CONNECTION FEE	
		Total	546.00
22239	12/03/2021	STONE TOAD BAR & GRILL	
		REFUND OF WATER CONNECTION FEE	
610-00-57930-000-000		Miscellaneous General Expense	546.00
		REFUND OF WATER CONNECTION FEE	
		Total	546.00
22240	12/03/2021	VILLAGE OF HARRISON	
		REFUND OF WATER CONNECTION FEE	
610-00-57930-000-000		Miscellaneous General Expense	546.00
		REFUND OF WATER CONNECTION FEE	
		Total	546.00
		Grand Total	27,957.54

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Dated From: 12/03/2021 From Account:
Thru: 12/03/2021 Thru Account:

Amount

Total Expenditure from Fund # 610 - WATER UTILITY	27,827.96
Total Expenditure from Fund # 620 - SEWER UTILITY	129.58
Total Expenditure from all Funds	27,957.54

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UTILITIES

Dated From: 12/03/2021
Thru: 12/03/2021

Account Number	Account Code Description	Debit	Credit
610-00-11131-000-000	SHARE OF CHECKING-Water		27,827.96
	Total Expenditure - Fund # 610	27,827.96	
620-00-11131-000-000	SHARE OF CHECKING-Sewer		129.58
	Total Expenditure - Fund # 620	129.58	
	Total	27,957.54	27,957.54



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MEMORANDUM

TO: Mark Mommaerts, Village of Harrison
FROM: GRAEF
DATE: December 7, 2021
SUBJECT: CORP Update: Goals and Recommendations

This memo was prepared as an update of findings and analysis to date regarding the Village of Harrison Comprehensive Outdoor Recreation Plan update process. Documented here is the following content for Village review and discussion:

- Proposed revision of goals and objectives for the plan.
- A list of recommendations based on our findings from a needs assessment and community engagement.
- A summary of a needs assessment performed for the Village of Harrison's parks and recreation land and facilities using standards from the National Recreation and Parks Association (NRPA).

1) Proposed Revision of Goals

The following Vision Statement, Goals, and Objectives are adapted, edited, and expanded from the prior CORP. **New goals which differ from those submitted for Village review on 8/12/21 are highlighted.**

Vision Statement

To establish a community-wide system of parks, open space and recreation facilities that will provide residents of Harrison with high-quality active and passive recreational opportunities that are accessible to all.

GOAL 1

Project park, trail, and recreation facility needs based on periodic review of community growth and community needs.

Objectives

- A. Ensure that environmental and aesthetic qualities of the community are considered when planning for park and recreation development, including preservation of natural resource areas.
- B. Assess park and facility needs as new subdivisions are developed to ensure that new residents are adequately served.

- C. Promote cooperative efforts with surrounding communities to provide recreational facilities and programs as well as adding new facilities and programs.
- D. Engage the Harrison community in all park and recreation facility planning efforts, including public meetings, community surveys, and pilot or demonstration projects within the parks.

GOAL 2

Ensure that Harrison's parks are accessible to all residents.

Objectives

- A. Ensure that all Harrison residents have access to park facilities close to their home.
- B. Develop a system of multi-modal trails, paths, and safe on-street facilities that are clearly marked with wayfinding and connect Harrison residents to park and public facilities.
- C. Enhance the safety of multi-modal trail connections, especially to park facilities, through the development of safe road crossings.
- D. Design active and passive recreational areas and facilities which can be used by citizens with mobility impairments.
- E. Plan for amenities and recreation programming for residents of all ages, providing for varied interests.
- F. Enhance communication of available park and recreation facilities and improvements to Harrison residents.
- G. Develop new "Village of Harrison" branding in place of existing "Town" branding.

GOAL 3

Encourage and promote water-oriented recreation such as fishing, boating and swimming.

Objectives

- A. Promote and endorse efforts to improve water quality, access, and navigability to Lake Winnebago.
- B. Take advantage of the opportunity to promote and maintain the boat launches that are in the Village.

GOAL 4

Continue to provide exceptional quality of facilities and maintenance of all existing parks and public spaces.

Objectives

- A. Provide adequate resources and personnel to maintain current recreational facilities and ensure that maintenance of existing facilities is balanced with the development of new parks and facilities.
- B. Develop Master Site Plans for each park site to help guide future development.



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GOAL 5

Identify, preserve, cultivate, and protect areas which are environmentally significant, and which hold historic value.

Objectives

- A. Identify and incorporate historic areas or structures in the development of new parks.
- B. Encourage the use of natural features, such as floodplains, wetlands, and woodlands, as passive recreational areas.
- C. Protect significant wildlife areas, including the escarpment areas.
- D. Encourage biodiversity and habitat for wildlife in Harrison by planting native plant landscaping and trees in Harrison parks that can be used for education and passive enjoyment.

2) Recommendations

New recommendations which differ from those submitted for Village review on 8/12/21 are highlighted. Removed recommendations are listed at the end.

Connectivity & Access

- Evaluate the primary routes between the neighborhoods to each park to ensure that there are adequate pedestrian and bicycle facilities to accommodate families with children and residents with mobility issues.
- Create new safe walking routes and crossing points to promote safe access wherever facilities are needed, especially based on community feedback.

Farmers Field Park

- Complete Farmers Field Park development and open to the public by the end of the planning timeframe for this CORP (5 years).
- Ensure that there are safe walking routes to Farmers Field Park, including crossing points.
- Consider proactively extending utilities to Farmer's Field Park to facilitate the expedient completion of the park development and address the current deficit of park land in the community.

Darboy Community Park

- Complete the pickleball and tennis court facilities (painting, nets, etc).

Clover Ridge Park

- Establish a trail connection at the entrance of the park.
- Consider working with a local organization and/or community volunteers to implement community gardens.
- Consider installing disc golf nets in the open areas of the park available during daytime hours.

New Parks Staff & Programming

- Hire two new staff members through the formation of a new Parks Department focused on park planning, development, maintenance, and programming and evaluate the need for additional hires on a yearly basis.
- Consider the need for hiring a naturalist and/or arborist on a part time or contract basis to assist the Village in identification and care of existing plants and trees within the parks and planning for additional park plantings, including trees and native landscaping.
- Make a plan and budget money to add recreation programming sometime in the next five years.

- *At least one program focused on education about local ecology, native species, and natural resources.*
- *At least one program designed for teenagers.*
- Consider hiring seasonal staff on an as-needed basis to support new Parks and Recreation staff members.

New Parks, Facilities, & Studies

- Consider incorporating an additional basketball court into an existing or future park.
- Create a park map for the Village and add new park facilities as they are developed and become publicly accessible to increase community awareness of existing parks and facilities.
- Conduct a wayfinding study to determine a plan for the creation of signage and branding for the Harrison Parks System in the public way, on the trail system, and within the parks themselves.
 - Budget for park signage on a yearly basis to implement the recommendations of the wayfinding study.
- Create a plan to develop a small park at one of the boat launches for passive recreation such as fishing, a picnic area, and sight-seeing.

Athletic User Groups and Rentals

- Proactively meet with park user groups, especially athletic groups and associations, to discuss current facility use and needs as well as planning for future facilities.
- Work with user groups to develop park use agreements, including potential rental agreements if appropriate, for the fields and courts that are used by recreational leagues and associations.

Communications and Branding

- Engage residents around community identity and Harrison's natural environment and work with a designer to select 3-4 potential symbols (plant, animal, or landscape) for Harrison's parks for the public to vote on. Then work with a designer to develop a logo and branding based on the vote.
- Develop new park and trail signage with new Village of Harrison Parks branding.

Natural Resources

- Consider working with a naturalist, arborist, and/or citizen science group to conduct a tree and wildlife survey of Harrison's parks and public lands.
- Develop a Harrison-specific guide to native plants, habitat, and pollinators, using Wisconsin Dept. of Natural Resources (DNR) resources as a base. Provide the guide as a resource for local nature trails and sight-seeing. Create recreational/educational programming centered around Harrison plants and wildlife, using "naturalized" areas in parks as outdoor classrooms.

- Identify areas in existing and future Harrison Parks that can be "naturalized" with native plants and trees.
- Raise funds for planting areas or find wildlife "sponsors" (local businesses, advocacy groups, neighborhood organizations) and install them in highly visible and accessible areas.
- Work with the public works staff, and possibly community volunteers, to determine a maintenance plan for the naturalized planting areas so that sensitive plants are not damaged or neglected.
- Consider installing rain gardens with native vegetation in park areas that are consistently wet or flooded or to prevent contaminated runoff from entering Lake Winnebago.
- Consider establishing community gardens alongside pollinator gardens to increase awareness of pollinator benefits and increase resident interaction with the Harrison environment.
- Develop and install informational signage about the new planted areas, native trees, community gardens, and/or pollinator gardens.

Removed Recommendations (Note: Recommendations not listed in an adopted CORP document will be unable to receive funding from certain state funding sources.)

- Consider installing 1-2 Gaga ball rings in Darboy park for older children.
- Complete a feasibility study for adding a community center with a pool facility and conduct additional public outreach to determine if an indoor or outdoor facility would be preferred by community members.

3) Needs Assessment

The needs assessment for the Village of Harrison's CORP update will be based on both feedback from the community engagement process as well as an analysis of Harrison's parks, facilities, staff, and spending in comparison with peer communities of a similar size in Wisconsin and nationally.

The following communities were used as peer communities to compare park supply, residents per park, and operating expenditures per capita: *(next page)*

Comparable Peer Communities:

Grand Chute, Town of
County: Outagamie
2020 Population: 23,227

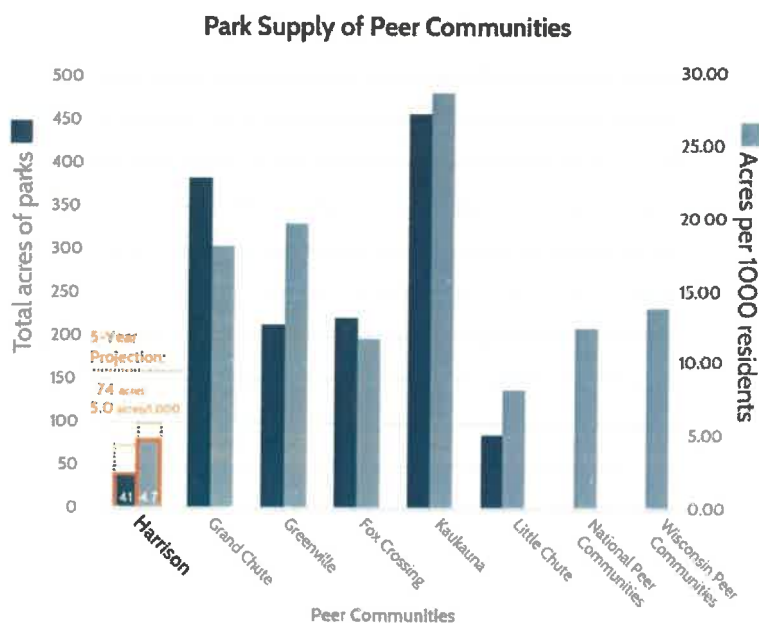
Greenville, Town of
County: Outagamie
2020 Population: 12,267

Fox Crossing, Village of
County: Winnebago
2020 Population: 19,090

Kaukauna, City of
County: Outagamie
2020 Population: 16,363

Little Chute, Village of:
County: Outagamie
2020 Population: 11,947

Harrison, Village of:
County: Calumet
2020 Population: 13,185

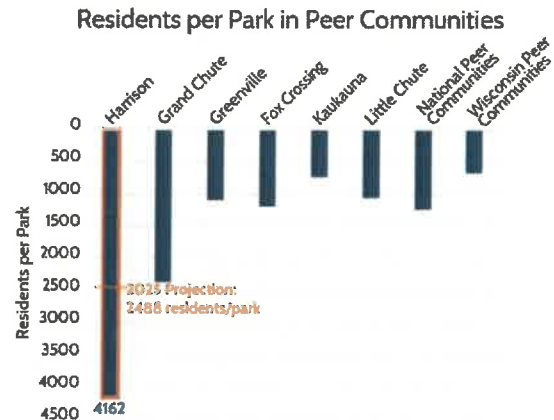


Parks Supply of Peer Communities

Harrison has fewer acres of parkland per 1,000 residents than all peer communities. However, once the planned expansion of park facilities for Dogwood, Farmers Field, and Rennwood Parks is added, Harrison will have an additional 33.6 acres of parkland, an 83% increase. However, without additional park acquisition, this only increase the # of acres/1,000 residents from 4.7 to 5.0 based on population projections for 2025.

Residents per Park in Peer Communities

With only 3 parks included in this comparison, Harrison performed the worst among its peers. While finishing construction of 3 additional parks from the future planned facilities would double the number of parks, the projected population increase by 2025 will offset much of this improvement, leaving Harrison underserved compared to peer communities by 2025.



Operating Expenditures:

Wisconsin Peer Communities with <20,000 population:
\$121 per resident

Village of Harrison:
\$32 per resident

Full Time Employees per Capita in Parks Departments:

- Median Wisconsin Peer Community under 20,000 population:
 - 8.9 FTE per 10,000 residents
- Median National Peer Community under 20,000 population:
 - 10.9 FTE per 10,000 residents
- Bottom Quartile National Peer Community under 20,000 population:
 - 5.4 FTE per 10,000 residents
- Village of Harrison:
 - 1.75* FTE per 10,000 residents
 - ***Note: These are Roads Department staff that conduct landscape and facilities maintenance within the Parks**

Wisconsin peer communities under 20,000 have a median of 8.9 Full Time Employees (FTE) equivalent per 10,000 population. Nationally, the median community under 20,000 population has 10.9 FTE's per (total), while the 25th percentile (i.e. the bottom quarter of communities or "lower quartile") has 5.4 FTEs. Harrison may use these benchmarks when planning the staffing for a new Parks Department.

Recreation Programming

Currently, Harrison offers no recreational programming. Though some team sports opportunities are offered in the community, they are run by separate organizations such as KASA (soccer) and the Harrison Athletic Association (baseball). The Kiwanis of Darboy host Summer Fun in the Park on behalf of the Village.

Nationwide, the following key programming activities are offered by at least 70% of parks and recreation agencies:

- Themed special events (offered by 89 percent of agencies)
- Social recreation events (88 percent)
- Team sports (87 percent)
- Fitness enhancement classes (83 percent)
- Health and wellness education (82 percent)
- Individual sports (76 percent)
- Safety training (72 percent)
- Aquatics (71 percent)
- Racquet sports (70 percent)

Social recreational events may include summer camps or after school activities for children, teen programs, programs for older adults, and programs for people with disabilities. Nation-wide, 61% of communities with populations of under 20,000 offer summer camps.

Based on this initial assessment, Harrison should consider creating a recreation programming plan to serve residents within the timeframe of this plan.

VILLAGE BOARD MEETING**From:**

Mark J. Mommaerts, AICP, Planner

VILLAGE OF HARRISON**Meeting Date:**

December 14, 2021

Title:

Commercial Broker Proposals

Issue:

Should the Village Board authorize staff to develop a contract with a selected commercial broker/agency to market and sell Village lands on Hwy 55 and/or County Road N?

Background and Additional Information:

The Village owns approximately 26-acres on County Road N (north of Manitowoc Road) and 20-acres on Hwy 55 (near County KK roundabout). Both properties are identified as future commercial in the Comprehensive Plan. If the Village wishes to increase commercial development, staff suggests that the Village hire a commercial broker to market and sell the lands. A Request for Qualifications/Proposals (RFQ/RFP) was issued. Several agencies responded with interest.

The Board is asked to review the proposals based on the following criteria:

1. Qualifications and experience in selling commercial real-estate.
2. Demonstrated success in marketing and promoting commercial real estate for private sector companies and/or municipal government.
3. Demonstrated success in selling commercial real estate for private sector companies and/or municipal government.
4. Demonstrated success in selling commercial real estate to desired businesses Harrison wishes to attract (including but are not limited to dental and medical clinics/offices, professional offices, restaurants, pharmacies, grocery stores, financial institutions, hotels, bakeries, and other similar businesses. Light industrial business may also be considered for the sites.)

Budget Impacts:

It is anticipated that broker fees will be part of any land sale contract.

Action Options:

1. Authorize staff to prepare a contract for services with the selected firm _____ for review and approval by the Village Board. (Target date is the January 11th meeting.)
2. Authorize staff to set up interviews with the following firms _____.
3. Postpone action for further discussion.
4. Do not proceed with a contract for services .

Attachments:

- Proposals

VILLAGE BOARD MEETING

From:

Matt Heiser, Village Manager

VILLAGE OF HARRISON

Meeting Date:

December 14, 2021

Title:

Woodshed Donation in Darboy Community Park

Issue:

Should the Village accept a donated woodshed in the park?

Background and Additional Information:

The Festival of Lights organization is proposing a woodshed be constructed near the fire pit in Darboy Community Park. The shed would be built as a Boy Scout project and would be donated to the Village.

Staff is anticipating someone will be present at the meeting from either the Festival of Lights or the Boy Scouts to add detail and answer questions.

Budget Impacts:

None.

Recommended Action:

To approve the donation of the woodshed.

Attachments:

- None.

VILLAGE BOARD MEETING**From:**

Matt Heiser, Village Manager

VILLAGE OF HARRISON**Meeting Date:**

December 14, 2021

Title:

5 Year Road Plan

Issue:

Should the Village approve the updated 5 Year Plan?

Background and Additional Information:

The Village Board reviewed a draft and identified major projects for 2022. During the budget process the Board targeted all the projects recommended on the plan for 2022 plus adding the projects around the school that the plan listed for 2025.

Staff asked Graef to update the plan to reflect the Board discussion and move up 2026 projects and add new ones. To date staff does not have an updated plan.

Budget Impacts:

Approximately \$2,553,000 in road projects

Recommended Action:

To approve the road projects for 2022 that were identified during the budget process. If an updated road plan is available by Tuesday to approve or revise that as well.

Attachments:

- The original 5 year plan. I will attempt to obtain an updated version before the meeting on Tuesday.

VILLAGE BOARD MEETING

From:

Matt Heiser, Village Manager

VILLAGE OF HARRISON

Meeting Date:

December 14, 2021

Title:

2022 Village Engineer

Issue:

Which firm should the Village select to be the Village engineer in 2022?

Background and Additional Information:

The Village solicited proposals for Village engineering services from the following firms:

-Ayres and Associates	-Cedar Corp	-Graef	-Martenson & Eisele
-McMahon	-MSA	-Robert E Lee	-S.E.H.

Four of those contacted returned proposals: Martenson & Eisele, McMahon, MSA and Robert E Lee.

The proposals were reviewed by the Village Planner, the DPW Operations Manager and myself. We employed the same scoring rubric that the Village used last year. Staff assigned the following scores:

	M&E	McMahon	MSA	REL
Appointed Lead Engineer Experience.	23	23	18	19
	20	22	17	17
Rate the provided experience and expertise of the lead engineer/lead contact with water, sewer, surveying, plan review, and general engineering services.	23	24	21	22
25 Points Max				
Project Team Experience.	17	19	13	15
	15	15	10	15
Rate the provided experience and expertise of the firm with water, sewer, surveying, plan review, and general engineering services.	18	20	20	19
20 Points Max				

	M&E	McMahon	MSA	REL
Quality of Understanding and Approach.	14	15	13	14
Rate the firm's understanding of the Village's need to contracted engineering services, and the role the engineer should play for the Village. Rate the approach to serving as the Village engineer, how they will communicate with the staff, and any internal policies they may have for interaction with the Village on a day-to-day basis.	7	12	12	12
	14	15	14	14
15 Points Max				
Charges for Service.	13	13	13	13
	15	10	6	15
	14	12	11	12
Rate the firm's charges for services.				
15 Points Max				
References.	14	14	13	14
	10	15	12	12
	15	15	15	15
Rate the firm's references in providing services to municipalities of similar size to the Village, including services to a utility district.				
15 Points Max				
Proximity to Harrison.	10	8	9	7
	8	7	8	7
	10	9	9	7
Rate the firm's proximity to the Village. Proximity will reduce travel time for meetings, site inspections, data gathering, etc.				
10 Points Max				
Total	260	268	234	249

Budget Impacts:

Varying depending on services used

Recommended Action:

Based on the scoring staff recommends McMahon.

Attachments: The proposal submitted by McMahon.

VILLAGE BOARD MEETING**From:**

Matt Heiser, Village Manager

VILLAGE OF HARRISON**Meeting Date:**

December 14, 2021

Title:

Salt Shed Quotes

Issue:

Which salt shed quote should the Village accept?

Background and Additional Information:

During the budget process the Board approved a capital expenditure for a new salt shed. The DPW Operations Manager solicited three quotes.

Two of the quotes are for plastic structures; the highest cost quote is for a wooden structure. Staff is interested in the wood structure because plastic walls can be prone to puncture. The quote for the wooden structure is \$135,613 and \$127,266 was budgeted. The difference can be reached either via a budget amendment or by reducing an expenditure elsewhere.

The shed is before the Board this soon because of delays in delivery caused by supply chain issues.

Budget Impacts:

\$112,030 - \$135,613

Recommended Action:

Approving the wooden structure for \$135,613.

Attachments: The three quotes.

Aug, Sep



M.P.B. Builders, Inc.

654 E. Oshkosh Street
Ripon, WI 54971
Phone # (920) 748-2601
Toll Free # (800) 782-9632
www.mpbuilders.com

December 6, 2021

Town of Harrison
W5298 Hwy. 114
Menasha, WI 54952
Att: Jeff Funk

Dear Jeff:

Thank you for giving M.P.B. Builders, Inc. the opportunity to submit a proposal on the Salt Storage project. The building is based on the following design criteria:

SALT STORAGE BUILDING SPECIFICATIONS

TIMBER SALT STORAGE BUILDING

- A. Shape: Rectangular building with gable roof
- B. Nominal Dimensions:
 - Width – 36' – 0"
 - Length – 52' – 0"
 - Vertical Height (eaves) – 18' – 0"
 - (800 Ton Facility)
- C. Structural Frame:
 - 1. Shall consist of 6" x 14" vertical rectangular wood posts set 4' apart center to center and set at approximate 5'-0" below paving.
 - 2. Galvanized tension cables and or coated (minimum diameter of 1/2") shall be provided at the top and bottom of posts to transfer lateral loads.
 - 3. Horizontal braces, and diagonal braces shall be provided for structural stability as required by the builder's design engineer.

Menasha, WI 54952
Att: Jeff Funk
Page 4

The project cost for the above stated project is as follows:

Base Bid: \$135,613.00

Extra Options:

- A. Install one (1) 3068 A.J. SST Responder service door. Door is Stainless steel with Lever/Lever lockset, chain-stop, trim and framing.
Add: \$1,465.00
- B. Install 6x8 Endwall bracing (4 runs) with steel brackets, hardware, concrete base footing along with re-bar, labor and equipment.
Add: \$8,791.00
- C. Deduct (3) rows of 2x planking (top of wall) and install ½" treated CDX plywood with treated 2x4 framing to support Eave lites. Eave lites to be "Smoked" Polycarbonate continuous ribbed lite panels every other 4' bay.
Add: \$1,072.00

If you need further information, or have questions, feel free to contact me.

Very truly yours,

Doyle Pokorny
Project Manager

June, July

May have price increase



BCR# 1140111

Dealer Information

Name	Structures Unlimited, LLC
Contact	Tracy Schutz
Toll Free	(877) 687-2453
Email	tschutz@structuresunlimited.com

Exhibit A
Thursday, November 11, 2021

Customer Information		Project Information	
Company	Village of Harrison	Project Name	~ Same
Contact	Jeff Funk	Contact	
Address	W5298 Hwy 114 Menasha, WI 54952	Address	
County	Calumet	County	
Phone	(920) 989-1139	Phone	
Email	jfunk@harrison-wi.org	Email	

Quantity	Proposal for Salt Storage Building Solution!	Each	Total
	Materials/Scope of Work: BACKED BY MANUFACTURER'S WARRANTY COVERAGE!		
1	30' wide x 70' long, 14' o-c HOY DIP GALVANIZED arched truss framework with tensioned Non-FR fabric (all-white in color to allow maximum amount of natural light unless otherwise specified)		
End #1	30' wide fabric endwall package with (2) 20" x 30" poly louvered and screened endwall vents and (1) 16' wide x 23' high frame-out (door not included)		
End #2	30' wide fabric endwall package with (2) 20" x 30" poly louvered and screened endwall vents to optimize air flow which helps prevent interior condensation		
1	4-sided/10' high T-pane/ concrete foundation with standard anchoring packages (additional fees may apply if foundation design/engineering requires specialty anchor materials)		
1	Buffer board package to keep fabric from directly contacting the foundation which can cause premature deterioration		
1	Non-prevailing wage labor, travel, mileage, lodging, per diem and equipment to install above materials		
	Price for supply and installation for above specifications:		\$112,535.00
	Discount will be applied if ordered by 11-17-2021		- \$4,500.00
1	Shared load freight to project's site (unloading of materials by owner)		\$3,995.00
	Options: (if ordered, delivered and installed at the same time as above materials)		
	Non-stamped/Non-engineered building drawings	\$1,000.00	
	Site specific engineer stamped drawings for fabric building components (does not include foundation and anchor design/engineering or state submittal process)	\$2,000.00	
	Service door with lockset (priced per door)	\$1,495.00	
	Not included in above pricing: de mob./remo b fees, applicable taxes, site work, foundation engineering and state submittal process		
	Above installation price based on: standard insurance coverage, no site restrictions, ability to work unlimited hours/weekends, 50' clearance around building with cleaned out interior so crew can perform work		
	Leasing options available upon request		
		Subtotal	\$112,030.00
	Pricing is subject to change due to changing market conditions, availability and/or final engineering review.	Total	\$112,030.00

Suggested terms:**Due Amount:**

Down payment due prior to manufacturing process	60%
Balance due upon receipt of invoice	

Bid Proposal will be honored for 14 days.

ACCEPTANCE OF PROPOSAL

All land site design, land surveying, testing, site work, dewatering, concrete, plumbing, electrical, applicable taxes, special inspections, dumpster rental, restroom accommodations, permits and cold weather activity are the buyers responsibility.

Please indicate your acceptance of this bid proposal by signing this copy and returning it to us. Any changes concerning this order must be authorized by us in writing.

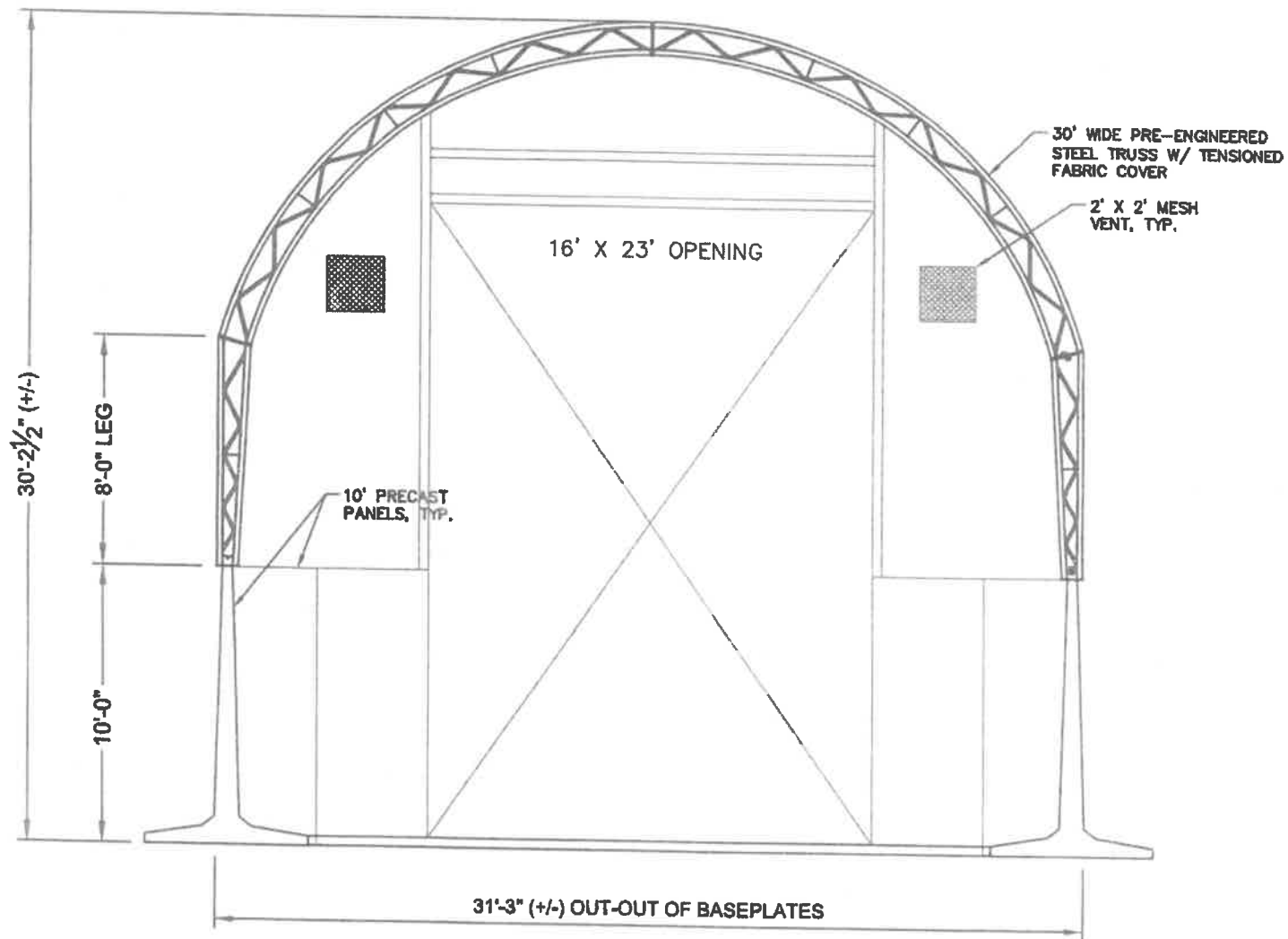
~ 3.5% convenience fee will be applied to all credit card transactions

Authorized Signature:

Print:

Date:

Structures Unlimited, LLC "An Equal Opportunity Employer"
PO Box 35/118280 Forward St, Stratford, WI 54484 • www.structuresunlimited.com



1
S-1

BUILDING SECTION VIEW

SCALE: N.T.S.

SHEET

S-1



"Your Fabric Building Specialists"

BUILDING SECTION VIEW
VILLAGE OF HARRISON, WI
SALT STORAGE BUILDING

This drawing is the property of Structures Unlimited, LLC and reproduction in whole or part without the expressed written consent of Structures Unlimited, LLC is strictly prohibited.

SCALE
AS NOTED

DRAWN
JPC

DATE
11/4/21

REVISIONS

DESCRIPTION

BY

REV

DATE

CONTRACTORS LLC

GREENFIELD

1012 N Santa Fe Ave Suite B
Princeville Illinois 61559

309-385-1859

Lucas

309-370-8587

jfunk@harrison-wi.org

920-378-1678

May be withdrawn if not signed
within 7 days

Contract

FOB	Date	Contract #
Templeton, IA	11/15/2021	03615
Terms	Net 15 - 1.5%/month late fee	

Bill To	Ship To	Ref #	
Village of Harrison Harrison, WI			
Description	Qty	Rate	Total
Fabric Covered Building Kit with Installation - Advantage - 50' x 68' Advantage - Truss centers 8' o.c. End Bays at 10' o.c. -Cover Termination 1' Below Baseplate - Wall Mount - Includes 1 Solid End Wall with 1 Black Mesh Vent - 1 End Wall With 20' x 20' Framed Opening with non-structural header & 1 Black Mesh Vent - Includes Stamped Prints - Does not Include Prevailing Wage Rate - Main Roof and End Wall Color: _____ - Roof End Trim Color: _____ - 37Lb Snow Load and 105 mph Wind Load - Designed According to 2015 IBC - Hot Dip Galvanized Structural steel, Fasteners, and Purlins. - 20 Year Manufacturer's Warranty on Structural Steel - 20 Year Manufacturer's Warranty on Fabric Roof Covers - 5 Year Manufacturer's Warranty on Fabric End Wall Covers - 1 Year Labor Warranty *If Nothing is Written Above White is Assumed. Standard Colors Are as Follows: White, Tan/Beige, Dark Blue, Green, and Red -All Covers are Manufactured With Patented Anti-Tear Membrane, are UV Stabilized, and Fungal Resistant - Freight Is Included - Tax Is Not Included ***Unloading of Building Materials from Semi by Customer.(Must Have Equipment with Forks capable of lifting up to 2750lbs)*** - Typical Building Material Delivery in 10-12 Weeks			64,067.30

Approval of contract includes the eight terms and conditions items listed above.

Customer Signature:

Date:

Greenfield Signature

Lucas

11/15/2021

Page 1

Total



CONTRACTORS LLC

GREENFIELD

1012 N Santa Fe Ave Suite B
 Princeville Illinois 61559
 309-385-1859

May be withdrawn if not signed
 within 7 days

Contract

FOB	Date	Contract #
Templeton, IA	11/15/2021	03615
Terms	Net 15 - 1.5%/month late fee	

jfunk@harrison-wi.org

920-378-1678

Bill To	Ship To	Ref #	
Village of Harrison Harrison, WI			
Description	Qty	Rate	Total
Quoted lead times are subject to change without notice due to COVID-19. Greenfield Contractors LLC will make every reasonable effort to minimize the time delays. Payment Terms 25% Down Payment 50% Due on Building Delivery 25% Due on Completion Make checks payable to Greenfield Contractors LLC TERMS AND CONDITIONS: 1. Builder's Risk insurance provided by others to cover losses due to acts of God, theft, etc. This can be provided for an extra charge. 2. 120 volt 30 amp electrical service brought to jobsite by others. A generator charge of \$20 per day will apply if electrical service is unavailable. 3. Location of private underground utilities by others 4. Building permits provided by others 5. Owner to provide level building site. Additional charges will apply for building sites more than 1" out of level. 6. Labor includes one mobilization, un-conditional site access, inside of building and 20' on sides and 30' on ends of buildings of clear, hard and flat surface 7. Greenfield Contractors LLC reserves the right re-schedule the installation and charge an additional mobilization if the site is ill prepared 8. Customer to dispose of remaining construction debris left by construction crew		0.00	0.00

Approval of contract includes the eight terms and conditions items listed above.

Customer Signature:

Date:

Greenfield Signature

Lucas y

11/15/2021

Page 3

Total

\$113,958.38

VILLAGE BOARD MEETING**From:**

Matt Heiser, Village Manager

VILLAGE OF HARRISON**Meeting Date:**

December 14, 2021

Title:

Organizational Chart – Planning Department vs. Community Development Department

Issue:

How should the Village organizational chart be changed in 2022?

Background and Additional Information:

During the budget process the Board approved the addition of an Assistant Planner position and Assistant Manager position. Staff are in the process of fleshing out their duties and areas of responsibility.

In their organizational study Carlson Dettmann recommended changing the Planning Department to the Community Development Department. The big difference is adding a focus on economic development. The report also states Board input identified this as an area needing more attention in the future.

Staff are developing proposals for job descriptions for an Assistant Manager, an Assistant Planner, a Community Development Director and an updated organizational chart to reflect those changes. Staff are looking for input from the Board and a blessing of that direction.

Budget Impacts:

To Be Determined.

Recommended Action:

To authorize the Village Manager to continue on this direction and develop the new job descriptions and organizational chart.

Attachments:

- Excerpts of the organizational study from Carlson Dettmann (i.e. the cover page as an introduction and pages 6-8)
- A hard copy of the existing organizational chart
- I will e-mail some draft job descriptions for Board review on Monday, December 13.

CARLSON DETTMANN CONSULTING

A Cottingham & Rutter Company

Village of Harrison Organizational Analysis

February 2021

Introduction

The Village of Harrison incorporated in 2013. Since that time, the Village has continued to experience high growth. The Village requested an analysis of a number of its functions to evaluate its current operations and staffing, and also to recommend ways to best position the village moving forward.

To conduct the study, information was gathered from a variety of sources, including:

- Village Board interviews
- Staff interviews
- Village of Harrison Comprehensive Plan Update of 2017
- Employee Handbook
- Village website
- Comparable Community information

For purposes of the organizational analysis, the comparable communities were set at communities with populations of 6,800 to 20,000, and within 50 miles of the Village of Harrison. Based on this criteria, the communities included in the study are:

- Cities of Kaukauna, Menasha, New London, and Plymouth
- Towns of Buchanan, Greenville, and Ledgeview
- Villages of Allouez, Ashwaubenon, Bellevue, Fox Crossing, Hobart, Howard, Kimberly, Little Chute, and Suamico

The following functions were studied and evaluated:

- Public Works
- Utility
- Planning
- Clerk / Treasurer
- Human Resources / Safety
- General Government

Overall, while the Village has experienced significant growth, staffing has not increased accordingly. As a result, staff is operating in a reactive mode versus taking proactive progressive steps to move the Village forward. While this can be sustained in the short term, long term reactive employees cannot effectively move a community forward. The inability to plan for the future results in inefficiencies, a lack of strategic initiatives, and in lower employee morale. Realizing that there are financial implications with adding staff, it will be up to the Village Board to determine the level of staffing and services to provide based on limited resources.

process is being transitioned to the Village Accountant, which is an appropriate transfer of duties.

In addition to other Utility staff, the Utility Admin was reporting to the Village Manager. Since the primary duty of the Utility Admin is billing, it would be appropriate for the Utility Admin to report to the Clerk / Treasurer, since the Treasurer is ultimately responsible for all billing within the village. To be most effective and able to cross-train, I would recommend that this position be moved to Village Hall.

As detailed earlier, due to the current structure of public works, there is not someone regularly available to assist with basic public works phone calls and emails. With the addition of a Public Works and Utilities Director, there is someone available, however, regular reception work assigned to a Department Head is not the best use of resources. With the removal of the accounts payable duties, it appears there would be capacity within the Utility Admin role to answer basic public works phone calls and emails in addition to assisting with the general phone and counter work of walk-in citizens.

Summary of Utility Recommendations:

- Change the reporting structure for utility laborers to report to the Public Works and Utilities Director instead of the Village Manager.
- Continue looking for opportunities to incorporate the utility and village systems to maximize efficiency.
- Review options related to utility workers assisting with snow plowing while taking equipment and driver's license requirements into consideration.
- Change the reporting structure for the Utility Admin / Billing Clerk to report to the Clerk / Treasurer, and physically move the position to Village Hall. Additionally, add basic public works and general village reception duties to the position.

Planning Department

The key pieces evaluated for the Planning Department Were:

- Department Title / Economic Development
- Department Staffing
- GIS
- Building Inspections

Department Title / Economic Development

With one exception (Suamico), all comparable communities with a population of more than 10,000 have a Community Development Department instead of a Planning Department. The key difference between a Community Development Department and a Planning Department is the addition of economic development.

The need for strategic economic development was mentioned by board members and staff in several of my interviews. It is my understanding that the rapid growth of the village without a corresponding increase in staff has resulted in economic development being a reactive function versus being a proactive function that follows an established strategic vision for future development. The Village's comprehensive plan should detail planned economic development so that when projects are proposed, the board can easily evaluate whether it falls within the

parameters of the plan. In addition, the Village's website shows the 2017 Village Center Plan, which was approved, but has since stalled. The Village Board expressed conflicting thoughts on that project, and I would suggest formal action be taken to get that item back on the table to determine its fate, and ultimately an agreed upon plan for a direction of the Village.

The positions that would typically be most involved in Economic Development would be the Community Development Director and Village Manager. Provided the management of Public Works and Utilities is transferred away from the Village Manager, this would be an appropriate function for the new Village Manager. The Planning Director has expressed an interest in being a part of strategic economic development, and indicated that there are certification programs he could participate in that would provide additional skills in this area. Creating a Community Development Department and dedicating appropriate staff to economic development would be beneficial to the village's future growth.

Department Staffing

With one exception (Suamico), all comparable communities with a population of more than 10,000 have more than one employee in the Community Development Department.

In interviewing the current Planning Director, it is clear that his ability to perform director-level work in both planning and zoning is impacted by the amount of administrative-assistant level work he is doing since he is the only person in his department. In order for him to be proactive instead of reactive, and for him to be an integral part of economic development, he will need administrative assistance. Depending on decisions made with other positions, this assistance could be in the form of either part time or full time administrative help.

One of the main marketing sources for economic development is the Village's website. Website administration could also be a function of the Community Development Administrative Assistant, rather than the Village Manager since it is not a high-level managerial function.

GIS

As Harrison grows, the need for increased GIS services increases. The Planning Director indicated his desire for the Village to evolve in this area. In speaking with the board members, many were unsure of what GIS entailed, and why it is needed.

I would recommend that the Planning Director prepare a proposal that details GIS needs, and how the Village would benefit from enhanced GIS resources, spelling out his recommendation for how to build the GIS function over the next 5 years. While a full-time dedicated GIS employee is probably several years out, the GIS function could grow with an intern at a relatively low cost to the village. In addition to GIS, the intern could be cross-trained to assist with other administrative-level work within the department. It is also possible that the County could provide some contracted GIS services for the Village. While Graef, the Village's engineering firm, may come in at a higher cost than the other options, it can also be considered and costs can be compared relative to the other GIS options.

Building Inspections

The Village of Harrison currently contracts with Birschbach Inspection Services, Inc. to provide Building Inspection services. The contracted inspector is in the office for 2 hours per day, and

conducts inspections outside of that time as needed. We presume that all independent contractor matters have been reviewed by the Village in the preparation and execution of the contract, but we urge the Village (or its attorney) to examine those regulations in any re-negotiation of the agreement.

With one exception (City of Kaukauna), all of the comparable communities with a population over 9,000 have their own Building Inspection staff. The Village of Fox Crossing and the City of Menasha have their own building inspection staff, but outsource some of their high-level commercial inspections.

In 2020, the amount paid to Birschbach Inspection Services for part time inspection services was \$258,352. Per contract, fees are 80% of the collected building inspection fees.

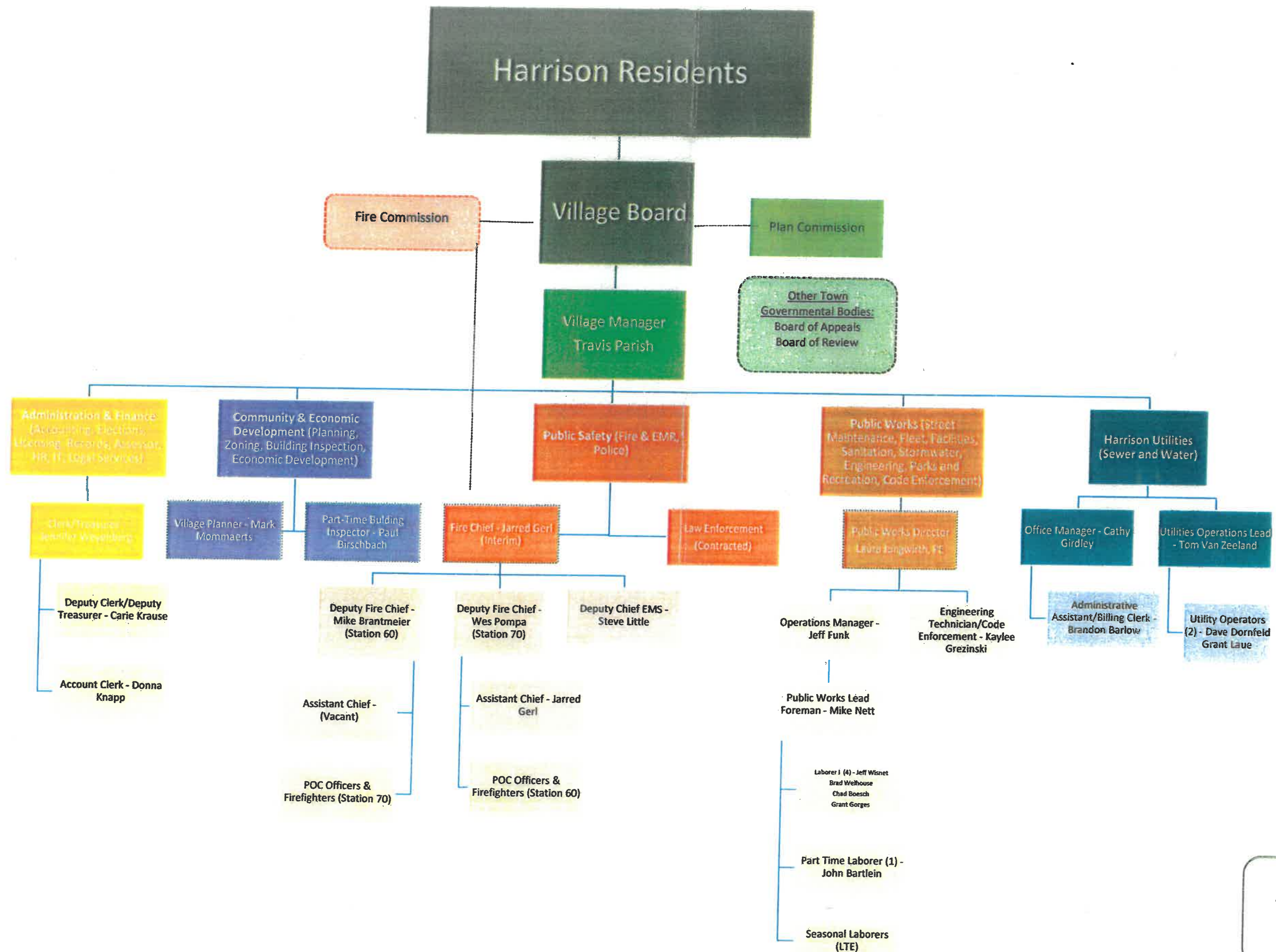
A typical municipal building inspector makes \$65,000 to \$75,000 per year. Adding in the cost of fringe benefits would bring that total to approximately \$100,000 per year to add a full time building inspector to staff.

Some municipalities have found difficulty hiring building inspectors with all of the required commercial licenses, and as a result, they have outsourced some of their commercial inspections. Depending on the candidates who apply, this may be a model that would work for Harrison as well.

It is important to note, that building inspection fees vary by year, and that in 2019, the Village paid \$92,250 to the contractor. In some years, having part time contracted help is less expensive than having full time in-house staff. While we are not in a position to offer any comment on the quality of the services the Village receives from this vendor (we presume that the Village is satisfied), the Village should determine whether having full time dedicated staff is preferable to contracted part time help, and whether the growth of Harrison would lend itself to following its comparable communities by bringing the function in-house, adding a significant number of hours of availability for the village. The current contract for inspection services goes through 2021.

Summary of Planning Recommendations:

- Transition to a Community Development Department by developing the Planning Director's economic development skills and structuring the Village Manager's role to allow him or her to dedicate sufficient time to strategic work, like economic development.
- Consider adding part time or full time administrative help to allow the Planning Director to evolve into a Community Development director and participate in strategic economic development work.
- Request that Planning Director provide a development plan for the GIS function and consider hiring a GIS intern, or assigning duties to Community Development administrative assistant.
- Consider moving to in-house building inspections to provide additional hours and assistance to the Village.



ADOPTED:

ELECTION INSPECTOR LISTING FOR 2022-2023

Vicki	Aldi	N9633 Mary Dr.	Appleton	54915
Shirley	Bauman	N8323 Firelane 13	Menasha	54952
Mary	De Bruin	W5455 White Clover Circle	Appleton	54915
Arlene	Gebhart	W4704 Faro Springs Rd	Hilbert	54952
Christine	Gospodarek	N9568 Jade Ct	Appleton	54915
David	Gospodarek	N9568 Jade Ct	Appleton	54915
Laua	*Halverson	W5904 Frontage Rd	Menasha	54952
Steve	*Halverson	W5904 Frontage Rd	Menasha	54952
Adrienne	Hartman	W6044 Sweet William Dr	Appleton	54915
Tom	Hartman	W6044 Sweet William Dr	Appleton	54915
Linda	Holzschuh	N7186 State Rd 55	Menasha	54952
John	*Hren	N9591 Emerald Lane	Appleton	54915
Patricia	Hubert	N9648 Emerald Lane	Appleton	54915
Mary Lou	Jones	W6165 Victorian Dr	Appleton	54915
Robert	Jones	W6165 Victorian Dr	Appleton	54915
Kathy	*Loftus	W5099 Ertl Rd	Menasha	54952
Julie	Lopas	W6362 Ravine Ct	Menasha	54952
Jerome	Lopas	W6362 Ravine Ct	Menasha	54952
Ann	Martin	W5930 Sweet Pea Dr	Appleton	54915
Shannon	McFarland			
Susan	Meyer	N9640 Gina Dr	Appleton	54915
Tammy	Mischka	W6120 Hemlock Ln	Menasha	54952
Cathy	Ott	N8324 Firelane 13	Menasha	54952
Rebecca	Rooyakkers			
Rick	Rusch	W5932 Moonflower Dr	Appleton	54915
Kevin	*Rusch	W5904 Frontage Rd	Menasha	54952
Wallace	*Rusch	W6132 Shagbark Hickory Ln	Menasha	54952
Patricia	Schmidt	W4642 Cty Rd KK	Kaukauna	54130
Christine	Schreiber	N8322 State Park Rd	Menasha	54952
Lynn	Schroeder	W6351 Sonny Dr. Apt 1	Menasha	54952
Marie	Thiede	W5904 Easter Lily Dr	Appleton	54915
Carrie	Tomasik	N9143 Mountain Ash Lane	Appleton	54915
Wendy	Yingling	W5484 Mielke Rd	Menasha	54952

*These individuals are Republican Party submissions.

The Village of Harrison Board approved the above list to serve as Election Inspectors for the 2022-2023 term dated this 14th day of December 2021.

Vicki Tessen, Clerk

VILLAGE BOARD MEETING**From:**

Matt Heiser, Village Manager

VILLAGE OF HARRISON**Meeting Date:**

December 14, 2021

Title:

2022 Budget Amendment – Mill Rate ended up at \$3.11

Issue:

Should the Village request a reprint of the tax bills to adjust the mill rate?

Background and Additional Information:

During the budget process the Board identified a target mill rate of \$2.99 per thousand dollars of value. The budget that was approved did hit that target.

When the tax bills came out on Friday, December 7, the mill rate was calculated at \$3.11.

The difference was the addition of the increment from Village TIDs to the tax levy. During the budgetary process I did not include an estimate of the increment to the total levy. After the budget was approved staff has to fill out a variety of paperwork for the state. Staff also did not note the increase in the levy as the paperwork was submitted. The County uses the amounts on the state paperwork to determine what amount is put on the tax bill.

The impact of a twelve cent difference is about \$30.00 on a property worth \$250,000.

To change the Village levy to \$2.99 would require two processes:

Amending the budget

Reprinting the tax bills

Amending the budget is relatively simple. Calculating backward the Village would have to reduce its levy by \$155,000 to hit the target of \$2.99. If the Village Board wishes to do this I would recommend the debt service be reduced by that amount because of the way it is used in the levy limit worksheet. Please keep in mind this is a target working backward. The attachments show how the budget would look different with the changed totals in yellow.

It is possible to reprint tax bills. There would be about one day's work from the software company to update the information costing approximately \$1,000. Then it would be time and materials for the County to print/fold/stuff/seal/mail the amended bills. As of the writing of this memo the County does not have an estimate on that but believes it would be a maximum of \$10,000.

The obstacle the County faces is that they do not have enough envelopes on hand to send out another round. They would need to order more and do not know how long that would take. The

County has done this before and would ask the Village to sign a contract for this additional service.

If Village staff were to print/fold/stuff/seal/mail we would not have the cost of the labor. However, the Village also does not have enough envelopes on hand. In addition, recipients may not pay attention to the envelope the way they would if it came from a County.

The County could perform the administrative work in about one day once they had enough supplies. It is unknown how long Village staff would take. It is not a normal function and staff would probably have to borrow equipment from the County (e.g. a folding machine).

Budget Impacts:

\$11,000

Recommended Action:

Attachments:

- Updated budget amounts

Budget Summary – Updated for December 14, 2021 Village Board Meeting

General Fund	2020 Adopted	2021 Adopted	Proposed 2022	
Taxes	\$3,534,915	\$3,673,369	\$3,611,823	-1.68%
Special Assessments	\$105,000	\$79,220	\$79,220	
Intergovernmental Revenues	\$552,320	\$602,073	\$574,791	
Licenses and Permits	\$244,940	\$303,653	\$303,653	
Fines, Forfeits and Penalties	\$5,000	\$6,500	\$6,500	
Public Charges for Services	\$1,567,656	\$1,583,358	\$1,597,716	
Intergovernmental Charges	\$110,000	\$113,604	\$157,712	
Miscellaneous Revenues	\$52,100	\$106,600	\$106,600	
Other Financing Sources	\$1,500,000	\$1,880,000	\$1,500,000	
	\$7,671,931	\$8,348,377	\$7,938,015	
Fund Balance Applied	\$50,000	\$71,107		
	\$7,721,931	\$8,419,484	\$7,938,015	-5.72%
Expenditures				
General Government	\$895,683	\$809,414	\$1,036,939	28.11%
Public Safety	\$797,900	\$961,330	\$1,132,324	17.79%
Public Works	\$2,068,361	\$2,105,418	\$2,199,017	4.45%
Health and Human Services	\$2,200	\$2,200	\$2,200	0.00%
Culture and Recreation	\$35,000	\$45,000	\$45,000	0.00%
Conservation and Development	\$4,000	\$4,000	\$4,000	0.00%
Capital Outlay	\$3,172,589	\$3,713,027	\$2,566,720	-30.87%
Debt Service	\$746,198	\$779,095	\$800,000	2.68%
Other Financing Uses				
Total Expenditures	\$7,721,931	\$8,419,484	\$7,786,200	-7.52%
			\$148,736	Increment
Estimated Tax Rate per \$1,000	\$3.07	\$3.05	\$2.99	

HU Sanitary Sewer

Revenues	\$1,037,972	\$1,014,210	\$1,034,324
Expenditures	\$1,683,183	\$832,818	\$920,109

HU Water Utility

Revenues	\$1,276,161	\$1,195,453	\$1,229,700
Expenditures	\$1,160,765	\$1,051,977	\$1,277,314

	Bal 1/1/22	Revs	Exp	Bal 12/31/22
Fire Impact Fees	\$296,771	\$70,200	\$0	\$366,971
Park Impact Fees	\$26,612	\$117,250	\$0	\$143,862
Police Impact Fees	\$35,844	\$9,126	\$0	\$44,970
Transportation Fees	\$531,875	\$546,108	-\$1,000,000	\$77,983
Harrison Stormwater Utility	\$262,346	\$360,840	-\$250,000	\$373,186
Unassigned	\$1,600,600			\$1,600,600

Indebtedness

	1/1/2022	12/31/2022
2020 GO Debt Refinance TID 1	\$1,445,838	\$1,370,838
2020 GO Debt Road Projects	\$1,686,849	\$1,506,849
2022 GO Debt Road Projects		1,500,000

General Fund Revenues: General Revenues (Taxes)

Description:

The General Revenues (Taxes) account is the general purpose of the tax levy. The levy is determined by taking the difference between total General Fund budget expenditures and all other General Fund revenues sources. The levy determines the tax rate which is equal to the total levy amount divided by the total assessed value of all the property in the Village; divided by 1000. The result is the tax rate per \$1,000 of assessed property value.

Debt Service Revenue is the amount of the tax levy that is allocated to repayment of the General Obligation loans for the Village.

Forest/Cropland is the amount of revenues received for land that is enrolled in the managed forest land program.

Payment in Lieu of Taxes (PiLoT) is the amount of revenue received from entities that are tax exempt under State law.

SIGNIFICANT CHANGES:

The levy limit allows an increase in 2.57% percent for 2022. Overall the amount of taxes is decreasing 1.68% due reductions in Village debt.

	Budgeted 2020	Budgeted 2021	Proposed 2022
Property Taxes	\$2,778,682	\$2,833,960	\$2,906,793
Forest/Cropland	\$35	\$30	\$30
In Lieu of taxes	\$10,000	\$60,285	\$60,000
Interest on PP	\$0	\$0	\$0
Total Property tax levy			\$2,966,823
Debt Service	\$746,198	\$779,094	\$645,000
Total Tax Revenue	\$3,536,935	\$3,675,390	\$3,611,823

2021 Tax Increment Worksheet

Report Type	Co-muni Code 08131	County Muni Type CALUMET VILLAGE HARRISON	Account No. 1987	Total Equalized TID Value Increment 53,473,200	This worksheet is for all TIDs in this municipality
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Taxing Jurisdiction	Col. A		Col. B		Col. C		Col. D		Col. E		Col. F	
	Apportioned Levy	/	Equalized Value (less TID Value Increment)	=	Interim Rate	X	Equalized Value (with TID Value Increment)	=	Total Levy Amount (use on Mill Rate Worksheet)		Col. E - A = Tax Increment	
1. County												
CALUMET	\$6,346,056.57	/	1,298,513,200.00	=	0.004887171	X	1,351,986,400.00	=	\$6,607,388.73		\$261,332.16	
2. Special Districts (metro, sanitary, lake)												
HEART OF THE VALLEY METRO SEWER DISTRICT	\$0.00	/	669,111,855.00	=	0	X	681,321,755.00	=	\$0.00		\$0.00	
3. Tax District (town, village, city)												
HARRISON	\$3,766,823.00	/	1,298,513,200.00	=	0.002900874	X	1,351,986,400.00	=	\$3,921,942.20		\$155,119.20	
4. School Districts												
SCH D OF KAUKAUNA AREA	\$1,465,826.29	/	208,310,598.00	=	0.007036734	X	219,703,498.00	=	\$1,545,995.07		\$80,168.78	
SCH D OF KIMBERLY AREA	\$5,175,564.64	/	854,279,988.00	=	0.006058394	X	896,360,288.00	=	\$5,430,503.79		\$254,939.15	
5. Technical College Districts												
FOX VALLEY TECHNICAL COLLEGE APPL	\$1,172,436.24	/	1,298,513,200.00	=	0.000902907	X	1,351,986,400.00	=	\$1,220,717.98		\$48,281.74	
6. Tax Increment Total												
	\$17,926,706.74								\$18,726,547.77		\$799,841.03	

RESOLUTION V2021-20
VILLAGE OF HARRISON
Calumet and Outagamie Counties

RESOLUTION REPEALING RESOLUTION V2021-19 AND RECREATING THE 2022 ANNUAL BUDGET AND PROPERTY TAX LEVY FOR THE VILLAGE OF HARRISON

WHEREAS, the Villge Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin has reviewed the proposed revenues from all sources and the proposed expenditures for all governmental operations as prepared in the 2022 Annual Village Budget; and

WHEREAS, a Public Hearing on the Annual Budget was held on November 16, 2021, after due and proper notice of said Hearing having been given in accordance with the provisions of Section 65.90, Wis. Stats.; and

WHEREAS, it is necessary to levy a general property tax levy in the amount of \$2,966,823.00 and debt service levy in the amount of \$645,000.00 for a total tax levy of \$3,611,823.00;

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, as follows:

1. That the 2022 Annual Village Budget, a summary of which is attached hereto and made a part hereof, shall be and is hereby approved.
2. That there is being levied a tax of \$3,611,823.00 on all taxable property within the Village of Harrison for uses and purposes set forth in the 2022 Annual Village Budget.
3. That the Village Clerk/Treasurer is hereby authorized and directed to apply the approved tax levy on the current tax roll of the Village of Harrison.

Adopted by the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, this 14th day of December 2021.

VILLAGE OF HARRISON

By: _____
Kevin M. Hietpas, Village President

Attest: _____
Vicki L. Tessen, Village Clerk