

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

PRESENT: President Scott Handschke, Trustees: Julene Baldwin, Mike Brantmeier, Frank Thiel, Mark Van Hefty and Matt Lancaster.

STAFF: Village Manager Chad Pelishek (via Zoom), Finance Director / Treasurer Alissa Van Eperen, Clerk/HR Manager Meghan Winkler

4. Identify Potential Conflicts of Interest

None.

5. Correspondence or Communications from Board and Staff

President Handschke commented about a great turnout for the Veteran's Cookout event.

Chad Pelishek introduced Sgt McGuire the new patrol Sergeant for the Village of Harrison.

6. Corrections and Approval of the Previous Meeting Minutes

a. October 28, 2025 Meeting Minutes

Motion made by Baldwin, Seconded by Van Hefty, to approve the October 28, 2024 Meeting Minutes as presented.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

7. Public Comments

The Board will receive information from the public in accordance with State Statute 19.84(2). Be advised board discussion is limited to only clarify the information received. No action shall be taken under public comments. General procedure is to allow each person three-minutes to speak, although the President may grant extensions, reduce the time, or limit the number of like-minded speakers on the same topic. Anyone wishing to speak should register their name on the sign-in sheet prior to the start of the meeting.

No Speakers.

8. Approval of Bills and Claims

a. Bills and Claims – October 2025

Motion made by Brantmeier, Seconded by Thiel, to approve October 2025 Bills and Claims as presented.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

9. Old Business for Discussion, Consideration, and/or Action

a. None at this time.

10. New Business for Discussion, Consideration, and/or Action

a. Resolution V2025-14 - Creating the 2026 Annual Budget and Property Tax Levy for the Village of Harrison

Motion made by Baldwin, Seconded by Van Hefty, to approve the Proposed 2026 Budget for the Village of Harrison and Resolutions V2025-14 to formally establish the tax levy.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

b. Resolution V2025-15 - Amending the Fee and Penalty Schedule for the Village of Harrison for 2026

Motion made by Lancaster, Seconded by Van Hefty, to approve Resolution V2025-15 for the proposed 2026 Fee and Penalty Schedule for the Village of Harrison.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

Amendment Motion made by Baldwin, Seconded by Thiel, to reword the Emergency Management section, "First re-inspection if violation still exists (by Fire Chief)" and "Second re-inspection (by Fire Chief) if violation still exist," by remove the (by Fire Chief) from the Fee and Penalty Schedule.

Rollcall Vote:

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

c. Ordinance: Repeal and Recreate Chapter 2: Administration

Motion made by Thiel, Seconded by Van Hefty, to approve Ordinance V252-15 Repealing and Recreating Chapter 2 of the Harrison Municipal Code.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

d. Ordinance: Repeal and Recreate Chapter 4: Alcoholic Beverages

Motion made by Van Hefty, Seconded by Brantmeier, to approve Ordinance V25-16 Repealing and Recreating Chapter 4: Alcoholic Beverages of The Harrison Municipal Code.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

e. Ordinance: Repeal and Recreate Chapter 6: Animals

Motion made by Thiel, Seconded by Baldwin, to approve Ordinance V25-17 Repealing and Recreating Chapter 6: Animals of the Harrison Municipal Code.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

f. Ordinance: Repeal and Recreate Chapter 12: Environment

Motion made by Thiel, Seconded by Baldwin, to approve Ordinance V2518 Repealing and Recreating Chapter 12: Environment of the Harrison Municipal Code.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

g. Darboy Shell Alcohol and Tobacco License Application for 2025-2026

Motion made by Van Hefty, Seconded by Baldwin, to approve the Alcohol and Tobacco License for Darboy Shell effective December 1, 2025.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

h. Swing Set Proposal- Lee Recreation, LLC- \$8,367.00

Motion made by Lancaster, Seconded by Thiel, to approve the purchase of a swing set from Lee Recreation for Farmers Field for \$8,3673.00.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

i. Seasonal Laborer Position: Pay Adjustment

Motion made by Baldwin, Seconded by Lancaster, to approve Seasonal Labor Position pay adjustment to \$27.50/hour for newly hired CDL laborers and \$30.00/hour for returning CDL laborers. \

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

j. Various Payment Requests:

2025 Asphalt Resurfacing: Northeast Asphalt: \$237,093.49

Harrison Commerce Park: Donald Hietpas and Sons: \$99,636.30

Fire Station 70: Johnson and Jonet Mechanical: \$10,877.50

Fire Station 70: Miron: \$1,097,681.06

Fire Station 70: IKM Building Solutions: \$30,067.50

Fire Station 70: VOE Power and Systems: \$23,750.00

Rennwood Park: GRG Playscapes: \$70,000

Motion made by Thiel, Seconded by Van Hefty to approve the nine Application for Payments for various projects totaling \$1,545,355.80.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

k. Change Order: Installation of Dry Hydrant at Fire Station 70 Site

Motion made by Lancaster, Seconded by Van Hefty, to approve Change Order No. 1 to Donald Hietpas and Sons for \$14,500 for dry hydrant installation.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

l. Modification of the Village of Harrison Rules and Procedures for Board Meetings

Motion made by Baldwin, Seconded by Brantmeier, to authorize Village Staff to post meeting minutes within 72 hours after the meeting ends in a draft format until the next regularly scheduled board meeting and modifying the Rules and Procedures of Board Meetings document.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

m. Tour of the Department of Public Works Offices.

No Action Taken.

11. Future Agenda Items

a. None at this time.

12. Future Meetings

a. January 27, 2026 - Village Board Meeting

February 24, 2026 - Village Board Meeting

13. Adjournment

Motion made by Baldwin, Seconded by Van Hefty, to adjourn meeting at 7:02 pm.

Rollcall Vote:

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.