

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Public Comments (Non-Agenda Harrison Related Items)

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.

5. Corrections and Approval of the Previous Meeting Minutes

a. Approve Minutes - January 21, 2025

Motion made by Van Hefty, Seconded by Cushman to approve the January 21, 2025 meeting minutes as printed and circulated.

Voting Yea: Blackmer, Bartlein, Van Hefty, Linzmeier, Cushman, Chicoine, Van Asten

Motion carried.

6. New Business for Discussion, Consideration, and/or Action

a. Site Plan Review – Mt. Calvary Lutheran Church Addition (Excel Engineering) – N8728 S Coop Rd – Parcel 33578

Motion made by Chicoine, Seconded by Bartlein to approve the site plan with the following conditions. The conditions below must be met before the site plan permit is issued:

- 1. There shall be no light spillover into the neighboring residential subdivisions.*
- 2. A detailed site plan review, pursuant to Article XIII of the zoning ordinance, shall be completed prior to issuance of zoning and building permits.*
- 3. The site plan is subject to the review and recommendations of the Village of Harrison's engineer(s) of record.*
- 4. A grading/drainage stormwater management plan and erosion control plan, along with*

application and fee, shall be reviewed and approve by the Village engineer and Village staff.

5. *Only those uses permitted in the applicable zoning district shall be allowed within the development.*

6. *All applicable local, County, and State rules, regulations, and ordinances shall be met.*

Voting Yea: Blackmer, Bartlein, Van Hefty, Linzmeier, Cushman, Chicoine, Van Asten

Motion carried.

b. **Final Plat – Harrison Commerce Park – County N – Parcels 39138, 39144, 39142**

Motion made by Van Hefty, Seconded by Linzmeier to approve the Final Plat for Harrison Commerce Park with the following conditions:

1. *The sale and development of all lots are subject to the Commercial Development Design Guidelines Manual and the Harrison Commerce Park Protective Covenants and Restrictions.*

2. *The wetlands on Lot 4 must be remediated or permitted prior to the sale of Lot 4.*

Voting Yea: Blackmer, Bartlein, Van Hefty, Linzmeier, Cushman, Chicoine, Van Asten

Motion carried.

c. **Report: January 2025 Zoning Permits**

The report and permits are on file at Village Hall.

7. Set Next Meeting Date

March 18, 2025, at 6:00 pm

8. Adjournment

Motion made by Bartlein, Seconded by Chicoine to adjourn meeting at 6:12 pm.

Voting Yea: Blackmer, Bartlein, Van Hefty, Linzmeier, Cushman, Chicoine, Van Asten

Motion carried.

Minutes submitted by:

Meghan Winkler, Deputy Clerk/Deputy Treasurer/HR Officer

February 19, 2025