Village of HARRISON
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VILLAGE BOARD MINUTES

Tuesday, September 29, 2026 at 6:00 PM

Fire Station 70
W5662 Manitowoc Road
Menasha, WI 54952

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

   PRESENT: President Scott Handschke, Trustees: Julene Baldwin, Mike Brantmeier, Frank Thiel, Mark Van Hefty, Jim Reinl and Matt Lancaster (Via Microsoft Teams).

   STAFF: Village Manager Chad Pelishek, Finance Director/Treasurer Alissa Van Eperen, Clerk/HR Manager Meghan Winkler, Fire Chief Jarred Gerl, Village Attorney and Calumet County Lt. Joe Tenor, Calumet County Sheriff Brett Bowe

4. **Identify Potential Conflicts of Interest**

   None.

5. **Correspondence or Communications from Board and Staff**

   President Handschke - attended the Intergovernmental meeting at Calumet County regarding data centers and how to regulate or limit put on by the WI Counties Association.

6. **Corrections and Approval of the Previous Meeting Minutes**

   a. August 18, 2026 Joint Meeting Minutes

      August 25, 2026 Meeting Minutes

      Motion made by Reinl, Seconded by Brantmeier, to approve the August 18, 2026 and August 25, 2026 Meeting minutes as presented.

      Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

      Motion carried 7-0.

7. **Public Comments**

   The Board will receive information from the public in accordance with State Statute 19.84(2). Be advised board discussion is limited to only clarify the information received. No action shall be taken under public comments. General procedure is to allow each person three-minutes to speak,

although the President may grant extensions, reduce the time, or limit the number of like-minded speakers on the same topic. Anyone wishing to speak should register their name on the sign-in sheet prior to the start of the meeting.

Gene Wall - W7003 Firelane 3 - Spoke regarding residents on Firelane 3 and the drainage problems they are having.

8. Reports

All reports are on file at Village Hall.

a. Fire Rescue

b. Calumet County Sheriff's Dept.

c. Village Manager

Planning & Zoning Report

d. Finance Director/Treasurer

Budget & Financial Reports

e. Public Works/ Engineering/ Parks/ Trails

f. Clerk

g. Harrison Utilities

9. Approval of Bills and Claims

a. Bills and Claims – August 2026

Motion made by Baldwin, Seconded by Van Hefty, to approve August 2026 Bills and Claims as presented.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

10. Appointments

None.

11. Old Business for Discussion, Consideration, and/or Action

a. None at this time.

12. New Business for Discussion, Consideration, and/or Action

a. Certified Survey Map (CSM) – L&F Development LLC – State Park Rd – Parcel 33272

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Motion made by Van Hefty, Seconded by Thiel, to approve the Certified Survey Map (CSM) for L&F Development LLC, State Park Road - Parcel 33272.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

b. Site Plan Review – JDF Woodworking Inc – Parcel 47026 – Crossroads Business Park Lot 9

Motion made by Baldwin, Seconded by Thiel, to approve the Site Plan for JDF Woodworking Inc- Parcel 47026 - Crossroads Business Park Lot 9 with the following conditions:

1. A detailed site plan review, pursuant to Article XIII of the zoning ordinance, shall be completed prior to issuance of zoning and building permits.
2. The site plan is subject to the review and recommendations of the Village of Harrison's engineer(s) of record.
3. A grading/drainage stormwater management plan and erosion control plan shall be reviewed and approved by the Village engineer and Village staff.
4. Only those uses permitted in the applicable zoning district shall be allowed within the development.
5. All applicable local, County, and State rules, regulations, and ordinances shall be met.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

c. Ordinance V26-10 Repealing Law Enforcement Facilities Impact Fee

Motion made by Thiel, Seconded by Brantmeier, to table to the October 27, 2026 meeting.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

d. Res. V2026-09 Flock Camera Removal: CTH KK and CTH N

Motion made by Reinl, Seconded by Brantmeier, to approve Resolution V2026-09 Flock Camera Removal: CTH KK and CTH N.

Voting Yea: Brantmeier, Lancaster
Voting Nay: Handschke, Baldwin, Thiel, Van Hefty, Reinl

Motion fails 2-5.

e. Request from Firelane 2 and 3 for new storm line culvert installation.

Motion by Lancaster, to defer action pending further technical review. The motion failed due to no second.

f. Cancellation Notice: Lot 3: Welhouse Construction Services- Crossroads Business Park

Motion made by Reinl, Seconded by Thiel, to accept the cancellation notice for Lot 3 in the Crossroads Business Park.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

g. Letter of Intent - Lot 4- Crossroads Business Park

Motion made by Van Hefty, Seconded by Brantmeier, to approve Letter of Intent for Lot 4 in the Crossroads Business Park.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

h. Firelane 8 Terminus: Designated Park- Dogs Allowed

Motion made by Lancaster, Seconded by Thiel, to permit dogs at Firelane 8 Terminus, subject to all applicable Village animal control, leash, and waste-removal ordinances/requirements.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

i. Fire Station 70: Epoxy Flooring Quotes- Apparatus Bay

Motion made by Thiel, Seconded by Baldwin, to approve the proposal from Garage Experts for epoxy flooring installation on the concrete floors in the Fire Station 70 apparatus bays in an amount not to exceed $47,480 and to authorize the Village Manager to execute the necessary documents for the project.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

j. Municipal Code Update: Chapter 26- Traffic and Vehicles

Motion made by Baldwin, Seconded by Brantmeier, to table until the November Meeting to obtain public input on the e-bikes section.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

k. Municipal Code Update: Chapter 11: Emergency Response Fees

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Motion made by Reinl, Seconded by Thiel, to hold Chapter 11: Emergency Response Fees until the October Meeting in order to obtain resident input.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

l. Updated: Village Survey Draft

Motion made by Thiel, Seconded by Baldwin, to approve the draft Village-wide survey questions.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

m. Various Payment Requests

Motion made by Thiel, Seconded by Van Hefty, to approve the various payments for under contract work totaling $403,443.44.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

n. 2026 Ford F-600 Dump Box: Intent to Purchase

Motion made by Thiel, Seconded by Van Hefty, to approve the Village's intent to purchase a 2026 Ford F-600 dump box truck from L&S Truck Center for a net cost of $62,848.50, after applicable rebates and trade-in allowance for the Village's existing 2017 Ford F-550.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

o. Snow and Ice Equipment for new F-600: Intent to Purchase

Motion made by Baldwin, Seconded by Van Hefty, to approve the purchase of Monroe snowplow and salter equipment for installation on the new 2026 Ford F-600 dump box for $51,597.00.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

p. Emergency Repair: Culvert Pipe Lining under Firelane 12

Motion made by Baldwin, Seconded by Van Hefty, to approve the emergency repair of the Firelane 12 culvert through Subsurface, Inc. for an amount not to exceed $45,868, with work scheduled this fall to capture mobilization savings and protect the newly repaved roadway.

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Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

13. Future Agenda Items

a. None at this time.

14. Future Meetings

a. October 27, 2026	2027 Budget Public Hearing and Regular Board Meeting	Fire Station 70	6pm
November 11, 2026	Veterans Day Brat Fry	Village Hall	4:30pm
November 11, 2026	Budget Adoption and Regular Board Meeting	Fire Station 70	6pm
December 15, 2026	Regular Board Meeting	Fire Station 70	6pm

15. Closed Session

Motion by Van Hefty, Seconded by Baldwin to convene into Closed Session.

Roll Call Vote:

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

a. The Board may convene in Closed Session pursuant to Wis. Stat. section 19.85 (1)(c) for consideration of the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically, if the Village Board goes into Closed Session, the Village Board will discuss the performance evaluation of the Village Manager.

b. The Board may convene in Closed Session pursuant to Wis. Stat. section 19.85 (1)(e) for the purpose of deliberating or negotiating contract terms, wherever competitive or bargaining reasons require a closed session; specifically, to discuss strategy and bargaining authority to be used by the Village Manager in negotiations related to the fire service contract with the Village of Sherwood and the Town of Woodville and for the purposes of deliberating the purchase of public properties and the investing of the public funds for the purchase of the land for Fire Station 60.

Attendees may include the Board, Village Manager, Finance Director/Treasurer, Village Clerk, Fire Chief and Village Attorney.

16. Adjournment

Motion made by Thiel, Seconded by Baldwin to adjourn the meeting.

Voting Yea: Handschke, Baldwin, Lancaster, Thiel, Van Hefty, Reinl

Trustee Brantmeier excused at 8:50 pm.

Motion carried 6-0.

Minutes submitted by:

Meghan Winkler, Clerk/HR Manager

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