

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

Present: Tammy Frassetto, Mark Van Hefty, Scott Chicoine, Michael Linzmeier, Dennis, Perschbacher, and Tom Uitenbroek

Excused: Jim Apitz

Staff: Village Manager Chad Pelishek, Assistant Planner Josh Sherman, and Clerk/HR Manager Meghan Winkler

4. Identify Potential Conflict of Interest

None

5. Public Comments (Non-Agenda Harrison Related Items)

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.

No speakers

6. Corrections and Approval of the Previous Meeting Minutes

a. May 20, 2025

Motion made by Van Hefty, Seconded by Uitenbroek, to approve the May 20, 2025, minutes as printed and circulated.

Voting Yea: Van Hefty, Linzmeier, Chicoine, Frassetto, Uitenbroek, Perschbacher

Motion carried 6-0.

7. Convene Meeting and Enter Public Hearing

Motion made by Uitenbroek, Seconded by Chicoine, to convene meeting and enter public hearing at 6:03 pm.

Voting Yea: Van Hefty, Linzmeier, Chicoine, Frassetto, Uitenbroek, Perschbacher

Motion carried 6-0.

- a. Conditional Use Permit – Tom Roffers – N7190 Hwy 114 – Parcel 38744

No speakers.

- b. Conditional Use Permit – Troy Frederickson – N9586 Bies Rd – Parcel 42314

No speakers.

- c. Village of Harrison Comprehensive Plan Resolution

No speakers.

8. Close Public Hearing and Reconvene Regular Meeting

Motion made by Chicoine, Seconded by Van Hefty, to reconvene regular meeting at 6:06 pm.

Voting Yea: Van Hefty, Linzmeier, Chicoine, Frassetto, Uitenbroek, Perschbacher

Motion carried 6-0.

9. Old Business for Discussion, Consideration, and/or Action

None

10. New Business for Discussion, Consideration, and/or Action

- a. Conditional Use Permit – Tom Roffers – N7190 Hwy 114 – Parcel 38744

Motion made by Chicoine, Seconded by Van Hefty, to approve the Conditional Use Permit (CUP) to install a toilet and sink in an accessory building at N7190 Hwy 114 with the following conditions:

1. The detached accessory building shall not be used as a secondary dwelling (per Section 117-54(a)(9).
2. The detached garage shall follow the blueprints as submitted with the approved zoning and building permits.
3. The Conditional Use Permit shall be non-transferable.

Voting Yea: Van Hefty, Linzmeier, Chicoine, Frassetto, Uitenbroek, Perschbacher

Motion carried 6-0.

b. Conditional Use Permit – Troy Frederickson – N9586 Bies Rd – Parcel 42314

Motion made by Uitenbroek, Seconded by Linzmeier, to approve the Conditional Use Permit (CUP) to install a toilet and sink in an accessory building at N9586 Bies Rd with the following conditions:

1. The detached accessory building shall not be used as a secondary dwelling (per Section 117-54(a)(9)).
2. The detached garage shall follow the blueprints as submitted with the approved zoning and building permits.
3. The Conditional Use Permit shall be non-transferable.

Voting Yea: Van Hefty, Linzmeier, Chicoine, Frassetto, Uitenbroek, Perschbacher

Motion carried 6-0.

c. Certified Survey Map (CSM) – DeWitt Development – W5896 Edgewood Dr – Parcel 46672

Motion made by Van Hefty, Seconded by Chicoine, to approve the Certified Survey Map (CSM) request as submitted.

Voting Yea: Van Hefty, Linzmeier, Chicoine, Frassetto, Uitenbroek, Perschbacher

Motion carried 6-0.

d. Site Plan Review – Farmers Field Pavilion – W5807 Manitowoc Rd – Parcel 33524

Motion made by Perschbacher, Seconded by Van Hefty, to approve the Site Plan as submitted.

Voting Yea: Van Hefty, Linzmeier, Chicoine, Frassetto, Uitenbroek, Perschbacher

Motion carried 6-0.

e. Village of Harrison Comprehensive Plan Resolution

Motion made by Van Hefty, Seconded by Uitenbroek, to approve Resolution V2025-13, a Resolution supporting the adoption of the Village of Harrison Comprehensive Plan Update 2025.

Voting Yea: Van Hefty, Linzmeier, Chicoine, Uitenbroek, Perschbacher

Voting Nay: Frassetto

Motion carried 5-1.

f. Report: May 2025 & June 2025 Zoning Permits

All reports are on file at Village Hall.

11. Future Agenda Items

12. Set Next Meeting Date

August 19, 2025 at 6:00 pm

13. Adjournment

Motion made by Chicoine, Seconded by Van Hefty, to adjourn at 6:30 pm.

Voting Yea: Van Hefty, Linzmeier, Chicoine, Frassetto, Uitenbroek, Perschbacher

Motion carried 6-0.

Minutes submitted by:

Meghan Winkler, Clerk/HR Manager

July 23, 2025