

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

PRESENT: President Scott Handschke, Trustees: Julene Baldwin, Mike Brantmeier, Matt Lancaster, Jim Reinl, Frank Thiel, Mark Van Hefty and.

STAFF: Village Manager Chad Pelishek, Finance Director/Treasurer Alissa Van Eperen, Clerk/HR Manager Meghan Winkler, Fire Chief Jarred Gerl, Village Attorney and Calumet County Sgt John McGuire

4. Identify Potential Conflicts of Interest

None.

5. Correspondence or Communications from Board and Staff

a. 2026-2028 Appleton (Fox Cities) MPO Policy Board Appointment- Trustee Interest

Motion made by Van Hefty, Seconded by Brantmeier, to appoint Trustee Matt Lancaster to the MPO Policy Board for 2026-2028.

Voting Yea: Handschke, Baldwin, Brantmeier, Thiel, Van Hefty, Reinl

Voting Abstaining: Lancaster

Motion carried 6-0-1.

6. Corrections and Approval of the Previous Meeting Minutes

a. March 31, 2026 and April 21, 2026 Meeting Minutes

Motion made by Lancaster, Seconded by Van Hefty, to approve the March 31, 2026 and April 21, 2026 Meeting Minutes as presented.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

7. Public Comments

The Board will receive information from the public in accordance with State Statute 19.84(2). Be advised board discussion is limited to only clarify the information received. No action shall be taken under public comments. General procedure is to allow each person three-minutes to speak, although the President may grant extensions, reduce the time, or limit the number of like-minded speakers on the same topic. Anyone wishing to speak should register their name on the sign-in sheet prior to the start of the meeting.

No speakers.

8. Convene Meeting and Enter Public Hearing

Motion made by Lancaster, Seconded by Van Hefty, to convene meeting and enter Public Hearing at 6:07 pm.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- a. Public Hearing regarding proposed special assessments for Public Improvements on Woodland Road to service the Farmers Field Shelter at W5877 Manitowoc Road

Village Manager Chad Pelishek confirmed that all publications and notices have been posted and published.

Fran Mader-19 Cornsilk Ct Wrightstown - Questions why some properties on Manitowoc Road were not included in the assessment and other properties on Woodland Road were included, and asked about if a property did not hook up right away if it could be deferred until hookup, etc.

Village Manager Chad Pelishek - We could look into deferring for up to 10 years unless the current well and septic fail during that timeframe, or the property is sold/transferred and then the property owner would pay at that time. It is not on the agenda to be decided tonight, but we can look into it.

9. Close Public Hearing and Reconvene Regular Meeting

Motion made by Baldwin, Seconded by Brantmeier, to reconvene Regular Meeting at 6:19 pm.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

10. Reports

All reports are on file at Village Hall.

- a. Fire Rescue
- b. Calumet County Sheriff's Dept.
- c. Village Manager
 - Planning & Zoning Report
 - Construction Station 70 Update
 - Current Projects Update
- d. Finance Director/Treasurer
 - Budget & Financial Reports
- e. Public Works/Engineering/Parks/Trails
- f. Clerk
- g. Harrison Utilities

11. Approval of Bills and Claims

- a. Bills and Claims – March 2026

Motion made by Baldwin, Seconded by Thiel, to approve March 2026 Bills and Claims are presented.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

12. Appointments

- a. Appointment of Tom Uitenbroek to the Plan Commission for a three-year term expiring April 30, 2029.

Motion made by Brantmeier, Seconded by Thiel, to appoint Tom Uitenbroek to the Plan Commission for a three-year term expiring April 30, 2029.

Voting Yea: Handschke, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Voting Nay: Baldwin

Motion carried 6-1.

- b. Appointment of Jeff Vandenboogaard to the Fire Commission for a five-year appointment expiring April 28, 2031.

Motion made by Baldwin, Seconded by Thiel, to appoint Jeff Vandenboogaard to the Fire Commission for a five-year term expiring April 28, 2031.

Voting Yea: Handschke, Baldwin, Thiel, Van Hefty, Reinl

Voting Abstaining: Brantmeier, Lancaster

Motion carried 5-0-2.

- c. Appointment of Kaylee Grezinski to the Weed Commissioner for a term from May 1, 2026 to April 30, 2027.

Motion made by Van Hefty, Seconded by Baldwin, to appoint Kaylee Grezinski to the Weed Commissioner for a term of May 1, 2026 to April 30, 2027.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

13. Old Business for Discussion, Consideration, and/or Action

- a. None at this time.

14. New Business for Discussion, Consideration, and/or Action

- a. Certified Survey Map (CSM) – Steve & Sandra Shimon – Town of Stockbridge – N6439 Lakeshore Dr – Parcel 10592

Motion made by Lancaster, Seconded by Thiel, to approve the Certified Survey Map (CSM) for Steven and Sandra Shimon in the Town of Stockbridge, N6439 Lakeshore Drive.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- b. Zoning Map Amendment (Rezoning) – Mueller Farm Development LLC –Woodland Rd – Parcel 33598.

Motion made by Thiel, Seconded by Baldwin, to approve the Zoning Map Amendment (rezoning) for Mueller Farm Development, LLC Woodland Road, Parcel 33598.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- c. Preliminary Plat – Mueller Farm Estates – Mueller Farm Development, LLC – Woodland Rd – Parcel 33598

Motion made by Van Hefty, Seconded by Thiel, to approve the Mueller Farm Estates Preliminary Plat Woodland Road with the following conditions:

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- d. Zoning Map Amendment (Rezoning) – GEM Back 40 Development LLC – Woodland Rd – Parcel 33528

Motion made by Thiel, Seconded by Reinl, to approve the Zoning Map Amendment from General Agriculture [AG] to Single-Family Residential (Suburban) [RS-1] as submitted.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- e. Preliminary Plat – Mader Homestead Acres – Gem Back 40 Development LLC –Woodland Rd – Parcel 33528

Motion made by Van Hefty, Seconded by Brantmeier, to approve the Preliminary Plat for Gem Back 40 Development LLC, Parcel 33528 with the following conditoins:

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- f. HAA Liquor License

Motion made by Baldwin, Seconded by Brantmeier, to approve granting a 6-month "Class B" alcohol license to Harrison Athletic Association, confirming Robert Fredericks as the Agent and authorizing the Clerk to issue up to ten (10) operator licenses, all without charge.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- g. Bailey Drive Special Event – Neighborhood Block Party

Motion made by Thiel, Seconded by Brantmeier, to approve the Special Event Permit for Bailey Drive/Logan Ln Neighborhood Block Party.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- h. Special Event Permit - Farmapalooza

Motion made by Baldwin, Seconded by Thiel, to approve the Special Event Permit for May events to occurs with the listed conditions.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

i. Special Event Permit - Bits and Pallets

Motion made by Baldwin, Seconded by Reinl, to approve the Special Event Permit amended to include certificate of insurance.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

j. Municipal Code Update - Chapter 24, Finance and Taxation

Motion made by Thiel, Seconded by Lancaster, to table until the May meeting to obtain public input.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

k. Municipal Code Update: Chapter 20: Solid Waste and Recycling: Public Input Direction

Motion made by Lancaster, Seconded by Baldwin, to table until the May meeting.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

l. V26-04 Ordinance Update: Regulation of Electric Scooters

Motion made by Brantmeier, Seconded by Thiel, to approve Ordinance V26-04: Regulation of Electric Scooters.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

m. Harrison Commerce Park: Offer to Purchase - Sports House

Motion made by Lancaster, Seconded by Van Hefty, to approve the Offer to Purchase for the Sports House in Harrison commerce Park, as long as mention of Town of Harrison is changed to Village of Harrison.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

n. Crossroads Business Park: Lot 9: Offer to Purchase

Motion made by Thiel, Seconded by Reinl, to approve the Offer to Purchase for Lot 9 in Crossroads Business Park - William and Dan Fenili for \$27,020.00.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

o. Crossroads Business Park: Real Estate Sales Commission- Lot 9

Motion made by Thiel, Seconded by Brantmeier, to approve the Real Estate Sales Commission agreement with Jean Amel Real Estate for Lot 9 in the Crossroads Business Park.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

p. Various Payment Requests

Motion made by Baldwin, Seconded by Van Hefty, to approve various payments for under contract work totaling \$563,668.45.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

q. Various Change Orders

Motion made by Van Hefty, Seconded by Thiel, to approve change order for Fire Station 70 in the amount of \$25,285.44.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

r. 2026 Seal Coating Roadway Projects: Award of Bid

Motion made by Baldwin, Seconded by Brantmeier, to award the 2026 Seal Coating Roadway Projects bid to Fahrner Asphalt Sealers, LLC in the amount of \$155,670.00.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

s. Final Roadway Improvements- Harrison Commerce Park- Award of Bid

Motion made by Lancaster, Seconded by Thiel, to award the contract to MCC, Inc for \$879,275.90.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- t. Gem Family Property, Woodland Road: Utility Improvements: Award of Contract

Motion made by Thiel, Seconded by Reinl, to award to the low bidder of Dorner, Inc for the water and sanitary sewer extension through Gem Family Property for \$540372.20.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- u. Monument Sign Approval: Fire Station 70

Motion made by Van Hefty, Seconded by Thiel, to approve the proposal from Appleton Sign for \$47,916.98 for a new monument sign at Fire Station 70.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- v. McMahon Fire Staffing Study, Intergovernmental Cost Share Model Evaluation, and Ambulance Service Analysis: Adoption of Study

Amendment Motion made by Lancaster, Seconded by Brantmeier, to table adoption of the Fire Staffing Study, Intergovernmental Cost Share Model Evaluation and Ambulance Service Analysis.

Voting Yea: Brantmeier, Lancaster

Voting Nay: Baldwin, Handschke, Thiel, Van Hefty, Reinl

Motion failed 2-5.

Motion made by Baldwin, Seconded by Van Hefty to adopt the Fire Staffing Study, Intergovernmental Cost Share Model Evaluation and Ambulance Service Analysis.

Roll Call Vote:

Voting Yea: Baldwin, Handschke, Thiel, Van Hefty, Reinl

Voting Nay: Brantmeier, Lancaster

Motion carried: 5-2.

- w. 2026 Capital Improvements Plan: Fire Engine Purchase

No action taken.

- x. New Village of Harrison Enterprise Resource Planning (ERP Software for \$85,720).

Motion made by Baldwin, Seconded by Van Hefty, to approve the contract with Civic Caselle for a new ERP software for \$85,720.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- y. Contract for Usage of Farmers Field Soccer Fields: River Surge FC, Inc.

Motion made by Lancaster, seconded by Van Hefty to approve the contract with River Surge FC, waiving the \$4,000 usage fee if the \$2,000 receipt requirement have been met, for the use of soccer fields at Farmers Field as presented.

Roll Call Vote:

Voting Yea: Handschke, Baldwin, Brantmeier, Thiel, Van Hefty, Reinl

Voting Nay: Lancaster

Motion carried 6-1.

Motion to Amend previous Motion made by Handschke, Seconded by Baldwin to approve the contract with River Surge FC leaving the \$4,000 usage fee in the contract and removing the requirement of providing \$2,000 in receipts.

Voting Yea: Handschke, Lancaster, Reinl

Voting Nay: Baldwin, Brantmeier, Thiel, Van Hefty

Motion fails 3-4.

Voting on Amended Motion to approve the contract with River Surge FC leaving the \$4,000 usage fee in the contract and removing the requirement of providing \$2,000 in receipts.

Roll Call Vote:

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- z. Three Party Design Services Contract: Engineering Services: Old Highway Road Trail

Motion made by Baldwin, Seconded by Lancaster, to approve the three-party contract with the WI Department of Transportation, McMahon and the Village of Harrison for design of the Old Highway Road trail to be constructed in 2027.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- aa. Resolution V2026-03, Acceptance of Local Roads Improvement Program (LRIP) Funding for Old Highway Road Reconstruction

Motion made by Lancaster, Seconded by Van Hefty, to approve Resolution V2026-03 Acceptance of Local Road Improvement Program (LRIP) Funding for Old Highway Road reconstruction in the amount of \$762,812.00.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

bb. Personal Property Tax Clean-up

Motion made by Thiel, Seconded by Baldwin, to approve the clean-up and closure of outstanding prior-year personal property.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

cc. GIS Equipment Purchase: Harrison Utilities and Stormwater Utility

Motion made by Thiel, Seconded by Van Hefty, to approve the purchase of two Trimble GPS units for data collection for Harrison Utilities and the Stormwater Utility for \$13,531.70.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

dd. Purchase of Honda CRV: Harrison Utilities

Motion made by Thiel, Seconded by Brantmeier, to approve the purchase of a Honda CRV for Harrison Utilities from Gustman Honda of Appleton for \$32,413.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

ee. Fireworks Proposal: August 22, 2026: J&M Displays

Motion made by Baldwin, Seconded by Reinl, to approve J&M Displays proposal for \$15,000 to provide fireworks for the Grand Opening/Ribbon Cutting of the new Fire Station 70 on August 22, 2026.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

ff. Open Discussion related to issuance of "Notice of Intent Not to Renew" for current Fire Protection Agreements between the Village of Harrison and the Village of Sherwood and the Town of Woodville.

No action taken.

15. Future Agenda Items

a. None at this time.

16. Future Meetings

a. Future Meetings

May 11, 2026 "New" Special Board Meeting to Award Contract

May 26, 2026 First Board of Review Meeting to Adjourn at 5:30 pm

May 26, 2026 Regular Monthly Board Meeting

June 30, 2026 Regular Monthly Board Meeting

17. Closed Session

Motion made by Baldwin, Seconded by Brantmeier, to convene into Closed Session.

Roll call vote:

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- a. Discussion, possible action on, and possible closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reason require a closed session pursuant to Wis. Stat. §19.85(1)(e), specifically to consider issuance of "Notice of Intent Not to Renew" a current Fire Protection Agreements between the Village of Harrison and the Village of Sherwood and the Town of Woodville and the response received from the Village of Sherwood/Town of Woodville related to the proposed Fire/EMS contract.

Attendees may include the Board, Village Manager, Finance Director/Treasurer, Village Clerk, Fire Chief and Village Attorney

18. Open Session

Motion made by Baldwin, Seconded by Van Hefty to reconvene into Open Session.

Roll Call Vote:

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

19. Possible Action of items discussed in Closed Session

- a. Notice of Intent Not to Renew: Fire Protection Agreement: Village of Harrison and Town of Woodville

Motion made by Baldwin, Seconded by Reinl, to approve the Notice of Intent to Not Renew: Fire Protection Agreement: Village of Harrison and Town of Woodville as submitted.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- b. Notice of Intent Not to Renew: Fire Protection Agreement: Village of Harrison and Village of Sherwood

Motion made by Baldwin, Seconded by Van Hefty, to approve the Notice of Intent to Not Renew: Fire Protection Agreement: Village of Harrison and Village of Sherwood as submitted.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

20. Adjournment

Motion by Lancaster, Seconded by Thiel to adjourn meeting.

Roll Call Vote:

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

Minutes submitted by:

Meghan Winkler, Clerk/HR Manager

April 30, 2026