

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

PRESENT: President Scott Handschke, Trustees: Julene Baldwin, Mike Brantmeier (Via Zoom), Frank Thiel, Mark Van Hefty, Jim Reinl and Matt Lancaster.

STAFF: Village Manager Chad Pelishek, Finance Director/Treasurer Alissa Van Eperen, Fire Chief Jarred Gerl, Village Attorney and Calumet County Sgt John McGuire

4. Identify Potential Conflicts of Interest

None.

5. Correspondence or Communications from Board and Staff

Trustee Van Hefty - Spoke regarding Darboy Park and the e-bikes issues between 8:00 and 9:00 pm.

Trustee Lancaster - Would like to see more officers in Darboy Park, and to say thank you for the Fire Station Open house.

6. Corrections and Approval of the Previous Meeting Minutes

a. July 28, 2026 Meeting Minutes

Motion made by Baldwin, Seconded by Thiel, to approve the July 28, 2026 meeting minutes as presented.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

7. Public Comments

The Board will receive information from the public in accordance with State Statute 19.84(2). Be advised board discussion is limited to only clarify the information received. No action shall be taken under public comments. General procedure is to allow each person three-minutes to speak, although the President may grant extensions, reduce the time, or limit the number of like-minded

speakers on the same topic. Anyone wishing to speak should register their name on the sign-in sheet prior to the start of the meeting.

Corey Schmidt - N9255 Brant St John Road, Woodville - Spoke regarding Woodville's commitment to working together to get to a resolution for the fire services contract.

Joe Mueller - W4911 Hwy 114, Sherwood - Spoke regarding E-bike issues.

8. Reports

All reports are on file at Village Hall.

- a. Fire Rescue
- b. Calumet County Sheriff's Dept.
- c. Village Manager
 - Planning & Zoning Report
 - Current Projects Update List
 - IT Manager Report
- d. Finance Director/Treasurer
 - Budget & Financial Reports
- e. Public Works/Engineering/Parks/Trails
- f. Clerk
- g. Harrison Utilities

9. Approval of Bills and Claims

- a. Bills and Claims – July 2026

Motion made by Thiel, Seconded by Baldwin, to approve July 2026 Bills and Claims as presented.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

10. Old Business for Discussion, Consideration, and/or Action

- a. None

11. New Business for Discussion, Consideration, and/or Action

- a. Site Plan Review – Accurate Edge Softball – W4867 & W4856 Crossroads Ct – Parcels 47028 & 47030 – Crossroads Business Park

Motion made by Thiel, Seconded by Baldwin, to approve the site plan with the following conditions. The conditions below must be met before the site plan permit is issued.

1. The proposed two-lane drop-off and pick-up area shall not be used for permanent parking, as it serves as a fire apparatus access road and shall maintain an unobstructed width of not less than 20 feet.
2. A detailed site plan review, pursuant to Article XIII of the zoning ordinance, shall be completed prior to issuance of zoning and building permits.
3. The site plan is subject to the review and recommendations of the Village of Harrison's engineer(s) of record.
4. A grading/drainage stormwater management plan and erosion control plan shall be reviewed and approved by the Village engineer and Village staff.
5. Only those uses permitted in the applicable zoning district shall be allowed within the development.
6. All applicable local, County, and State rules, regulations, and ordinances shall be met.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- b. Final Plat – Mueller Farm Estates – Mueller Farm Development, LLC – Woodland Rd – Parcel 33598

Motion made by Van Hefty, Seconded by Reinl, to approve the Final Plat for the Mueller Farm Estates, subject to the following conditions:

1. Documentation of any wetland remediation shall be provided to the Village.
2. Any changes to the drainage plan shall require approval of a revised drainage plan prior to implementation.
3. Erosion Control Silt Fence shall be installed, in accordance with State Specifications, along the right-of-way line of all streets prior to roadway acceptance.
4. All lots shall be provided a storm sewer lateral for sump pump discharge.
5. All drainageways, drainage easement, and associated infrastructure shall be installed, graded, and seeded prior to roadway acceptance.
6. All utilities, including but not limited to, sanitary sewer, water, storm sewer, gas, electric, cable, phone, shall be installed prior to roadway acceptance.
7. If applicable, wetland remediation documentation, determinations, and/or studies shall be provided to the Village.
8. Benchmarks shall be established on all hydrant tag bolts.
9. The Grading/Drainage Plan shall identify elevations of ground at the foundation.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- c. Zoning Map Amendment (Rezoning) – Milis Enterprise, LLC – East of Dallas Dr – Part of Parcel 40340

Motion made by Lancaster, Seconded by Baldwin, to deny the requested zoning map amendment for part of Parcel 40340 from General Agriculture [AG] to Rural Residential [RR], because the requested zoning classification is inconsistent with the current Village of Harrison Comprehensive Plan, and no comprehensive plan amendment has been recommended or adopted to support the requested zoning.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- d. Various Payment Requests

Motion made by Reinl, Seconded by Lancaster, to approve the various payment for under contract work totaling \$1,172,166.03.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- e. Municipal Code Update: Ordinance V26-11: Chapter 10 - Fire Protection and Prevention

Motion made by Baldwin, Seconded by Thiel, to approve repealing and recreating Chapter 10 of the Harrison Municipal Code, Fire Protection and Prevention (formerly known as Emergency Management and Services).

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- f. Municipal Code Update: Ordinance V26-10: Chapter 16- Offenses

Motion made by Thiel, Seconded by Baldwin, to approve repealing and recreating Chapter 16 of the Harrison Municipal Code, Offenses.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- g. Award of Bids: Village Hall Renovation Project

Motion made by Baldwin, Seconded by Thiel, to award the following Contract Bids for Village Hall Renovation: Contract 1: General Construction - RJM Construction, LLC for \$333,800,

Contract 2: Plumbing - Hurckman Mechanical Industries, Inc. for \$46,900, Contract 3: HVAC - Southport Mechanical, LLC. for \$180,931, and Contract 4: Electrical - VOE Power Systems for \$202,700.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

h. Village Hall Renovation Project: Purchase of new office furniture

Motion made by Reinl, Seconded by Thiel, to approve the quote from EBI for furniture in the Village Hall renovation Project for \$126,698.13.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

i. Village Hall Renovation: McMahon Scope Change Order

Motion made by Van Hefty, Seconded by Thiel, to approve the change order for construction administration services by McMahon for the Village Hall renovation project for \$20,000.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

j. Fire Station 70: Purchase Exercise Room Equipment

Motion made by Baldwin, Seconded by Van Hefty, to approve the quote from Summit Commercial Fitness for Fitness equipment at Fire Station 70 for \$39,445.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

k. Fire Station 70 Exercise Room Usage Policy

Motion made by Van Hefty, Seconded by Baldwin, to approve the Fire Station 70 Exercise Room Usage Policy.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

l. Intergovernmental Fire Service Agreement: Village of Harrison and Village of Sherwood

Motion made by Baldwin, Seconded by Reinl, to approve the Intergovernmental Fire Service Agreement for a five-year term beginning January 1, 2027 and ending December 31, 2031, between the Village of Harrison and the Village of Sherwood, with authorization to include the

Town of Woodville as a third party if Woodville agrees to the terms, or to proceed as a two-party agreement between Harrison and Sherwood if necessary.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- m. 2027 Capital Improvements Projects: Midway and N. Coop Wetland Delineation Services-McMahon

Motion made by Thiel, Seconded by Van Hefty, to approve the contract with McMahon for wetland delineation services for urbanizing Midway and N. Coop Roads in 2027 for \$12,400.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- n. Special Event Permit for Brody Hietpas (Brodazoffa)

Motion made by Reinl, Seconded by Thiel, to approve the Special Event Permit allowing September events to occur with the listed conditions.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- o. Temporary Class B Liquor License for Lions Club of Kaukauna

Motion made by Van Hefty, Seconded by Reinl, to approve the application for a Temporary Class B Liquor license to Lions Club of Kaukauna, pending receipt of Certificate of Insurance.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- p. Special Event Permit for Mt. Calvary Luth. Church Picnic

Motion made by Baldwin, Seconded by Thiel, to approve the Special Event Permit as presented.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

12. Future Agenda Items

- a. E-Bikes Ordinance based on League of WI Municipalities Recommendations?

13. Future Meetings

- a. September 29, 2026 2027 Budget Workshop- Fire Station 70 - W5662 Manitowoc Rd, 5pm

September 29, 2026 Regular Board Meeting- Fire Station 70- W5662 Manitowoc Rd, 6pm
October 27, 2026 Regular Board Meeting- Fire Station 70 - W5662 Manitowoc Rd, 6pm
November 11, 2026 Veterans Day Brat Fry- Village Hall, 4:30pm
November 11, 2026 Regular Board Meeting - Fire Station 70 - W5662 Manitowoc Rd, 6pm

14. Adjournment

Motion made by Lancaster, Seconded by Van Hefty, to adjourn the meeting.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

Minutes submitted by:

Meghan Winkler

Clerk/HR Manager