

1. Call to Order

President Blackmer called the meeting to order at 6:00pm.

2. Pledge of Allegiance

3. Roll Call

PRESENT: President Allison Blackmer, Trustees Julene Baldwin, Darlene Bartlein, Mike Brantmeier, Scott Handschke, Matt Lancaster, and Mark Van Hefty.

STAFF: Interim Village Manager Russ Van Gompel, Assistant Manager Chad Pelishek, Finance Director/Treasurer Alissa Van Eperen, Clerk Vicki Tessen, Deputy Clerk/Deputy Treasurer/HR Officer Meghan Winkler, CCSD Deputy Chief Derek Bries, CCSD Lt. Joe Tenor, and Village Attorney Andy Micheletti.

OTHERS: 2 citizens.

4. Correspondence or Communications from Board and Staff

None

5. Corrections and Approval of the Previous Meeting Minutes

a. December 17, 2024 Meeting Minutes

Motion made by Baldwin, Seconded by Brantmeier to approve the Minutes of the December 17, 2024 meeting as presented.

Voting Yea: Blackmer, Baldwin, Bartlein, Brantmeier, Handschke, Lancaster, Van Hefty

6. Public Comments

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.

No Comments

7. Old Business for Discussion, Consideration, and/or Action

No Old Business

8. New Business for Discussion, Consideration, and/or Action

- a. Resolution V2025-02 to Amend V2022-02 Designating Public Depository and Authorizing Withdrawal of Municipal Funds.

Motion made by Bartlein, Seconded by Baldwin to approve Resolution V2025-02 to add the Finance Director/Treasurer as a signer and increase the list of approved financial institutions as presented.

Voting Yea: Blackmer, Baldwin, Bartlein, Brantmeier, Handschke, Lancaster, Van Hefty

- b. Village of Harrison Investment Policy.

Motion made by Bartlein, Seconded by Brantmeier to approve the Harrison Investment Policy as presented.

Voting Yea: Blackmer, Baldwin, Bartlein, Brantmeier, Handschke, Lancaster, Van Hefty

- c. V2025-03 Combine Reporting Units for Spring Primary

Motion made by Handschke, Seconded by Van Hefty to approve as amended Resolution V2025-03 to combine wards for the Spring Primary as follows: Wards 1 & 2 are Reporting Unit #1, Wards 10-12 & 14 are Reporting Unit #2, and Wards 3-9 & 13 are Reporting Unit #3.

Voting Yea: Blackmer, Baldwin, Bartlein, Brantmeier, Handschke, Lancaster, Van Hefty

- d. Workshop with Calumet County Sheriff's Office and Village of Harrison on Police Services Contract.

The Board invited CCSD Chief Deputy Derek Bries and Lt. Joe Tenor to join them in a discussion regarding public safety in Harrison.

No formal action was taken.

9. Future Agenda Items & Meetings

a. Future Agenda Items

Review of RS-2 Zoning (ML)(after Comp Plan)

Amend Board rules/procedures for adding agenda items (JB/ML added 7/30/24)

Plan Commission procedures (ML/JB added 8/27/24)

New development process checklist (MB/SH added 8/27/24)

Review Trail Map (ML/SH added 9/24/24)

Review Tree Policy (JB/DB added 11/12/24)

Review Social Media Policy (JB/DB added 12/17/24)

Discuss Senior Housing (JB/DB added 12/17/24)

Discuss possibilities for a new traffic route between Eisenhower Rd and Woodland Rd (ML/SH added 1/16/25)

b. Future Meetings

January 28, 2025 - Regular Monthly Meeting

February 25, 2025 - Regular Monthly Meeting

10. Closed Session

- a. The Board will meet in Closed Session pursuant to Wis. State Stats. 19.85 (1)(c) for considering employment, promotion, compensation, or performance evaluation data on any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, to be discussed are performance issues at Harrison Utilities and promotion of a Village Manager.

Attendees include the Village President, Village Trustees, Interim Village Manager, Assistant Village Manager, Village Clerk and Deputy Village Clerk/HR Officer.

Village staff was excused at 7:20 pm while the Board and Village Attorney remained to discuss a promotion to Village Manager.

Motion made by Lancaster, Seconded by Baldwin to enter Closed Session at 7:03 p.m.

Voting Yea: Blackmer, Baldwin, Bartlein, Brantmeier, Handschke, Lancaster, Van Hefty

11. Adjournment

Motion made by Van Hefty, Seconded by Brantmeier to adjourn at 7:50 pm without reconvening into open session.

Voting Yea: Blackmer, Baldwin, Bartlein, Brantmeier, Handschke, Lancaster, Van Hefty

Minutes Approved January 28, 2025

Vicki Tessen, Clerk