

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

PRESENT: President Scott Handschke, Trustees: Julene Baldwin, Mike Brantmeier, Frank Thiel, Mark Van Hefty and Matt Lancaster.

STAFF: Village Manager Chad Pelishek (via Zoom), Finance Director / Treasurer Alissa Van Eperen, Clerk/HR Manager Meghan Winkler

4. Public Hearing

The Board will receive information from the public in accordance with State Statute 19.84(2). Be advised board discussion is limited to only clarify the information received. No action shall be taken under public comments. General procedure is to allow each person three-minutes to speak, although the President may grant extensions, reduce the time, or limit the number of like-minded speakers on the same topic. Anyone wishing to speak should register their name on the sign-in sheet prior to the start of the meeting.

a. Presentation and Discussion of the 2026 Proposed Budget with Public Input

Alissa Van Eperen - Finance Director/Treasurer presented on the 2026 Proposed Budget.

5. Identify Potential Conflicts of Interest

None.

6. Correspondence or Communications from Board and Staff

Trustee Baldwin - would like to express condolences to the Scott Chicoine family and acknowledge his service to the Village of Harrison Plan Commission.

7. Corrections and Approval of the Previous Meeting Minutes

a. September 30, 2025 Budget Workshop Meeting Minutes

September 30, 2025 Village Board Meeting Minutes

Motion made by Brantmeier, Seconded by Lancaster to approve the September 30 Budget Workshop Meeting Minutes and the September 30 Village Board Meeting minutes as presented.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

8. Public Comments

The Board will receive information from the public in accordance with State Statute 19.84(2). Be advised board discussion is limited to only clarify the information received. No action shall be taken under public comments. General procedure is to allow each person three-minutes to speak, although the President may grant extensions, reduce the time, or limit the number of like-minded speakers on the same topic. Anyone wishing to speak should register their name on the sign-in sheet prior to the start of the meeting.

No speakers.

9. Reports

All reports are on file at Village Hall.

a. Fire Rescue

b. Calumet County Sheriff's Dept.

c. Village Manager

Fire Station 70 Financial and Construction Report

Planning & Zoning Report

d. Finance Director/Treasurer

Budget & Financial Reports

e. Public Works/Engineering/Parks/Trails

f. Clerk

g. Harrison Utilities

10. Approval of Bills and Claims

a. Bills and Claims – September 2025

Motion made by Van Hefty, Seconded by Baldwin, to approve September 2025 Bills and Claims as presented.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

11. Appointments

None.

12. Old Business for Discussion, Consideration, and/or Action

- a. None at this time.

13. New Business for Discussion, Consideration, and/or Action

- a. Final Plat – Forest Ridge Subdivision – Dercks DeWitt, LLC – North Shore Rd & Hwy 114 – Parcels 39522 and 39526

Motion made by Van Hefty, Seconded by Baldwin, to approve the Final Plat for the Forest Ridge Subdivision, subject to the following conditions:

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

- b. Certified Survey Map (CSM) – Joe Egan/Dave Baerenwald – W4344 Hwy 114 – Parcel 38762

Motion made by Baldwin, Seconded by Thiel, to approve the Certified Survey Map (CSM), subject to the following conditions:

1. Any development of Lot 2 shall require a separate access point granted by the Wisconsin Department of Transportation.
2. Any development of Lot 2 shall require rezoning to a zoning district appropriate for the proposed use.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

- c. Various Payment Requests

1. Certificate of Payment No. 4- Harrison Commerce Park - \$160,098.71
2. Certificate of Payment No. 3- Village Hall Generator Project- \$116,904.65
3. Application for Payment No. 1- IKM Building Solutions-Fire Station 70- \$154,128.00
4. Application for Payment No. 1- Johnson and Jonet Mechanical- Fire Station 70 - \$9,357.50
5. Application for Payment No. 1- Miron Construction- Fire Station 70- \$450,188.85
6. Application for Payment No.1 - VOE Power Systems- Fire Station 70- \$106,211.90
7. Certificate of Payment No. 3- Northeast Asphalt- 2025 Asphalt Resurfacing- \$473,723.70

8. Application for Payment No. 1- Bayland Buildings- DPW Expansion Project - \$894,559.31

9. Certificate for Payment No. 10- Gene Frederickson- Crossroads Business Park- \$33,601.51

Motion made by Thiel, Seconded by Baldwin, to approve the nine Application for Payments for various projects totaling \$2,398,774.10.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

d. Change Order: DPW Expansion Project: Various Items

Change Order No. 9 for \$11,762.20

Change Order No. 10 for (\$275.00)

Change Order No. 11 for (\$15,435.00)

Change Order No. 12 for \$9,660.00

Motion made by Thiel, Seconded by Brantmeier, to approve Change Orders No. 9, 10, 11 and 12 with a net increase of \$2,000.36.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

e. Change Order: Fencing Approval: Emerald Pond

Motion made by Lancaster, Seconded by Van Hefty, to approve Change Order No. 1 with Century Fence for \$16,720 to install a 4-foot-high chain link fence around Emerald Pond to accommodate future trail addition.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

f. Contract Approval: Building Inspection Services: Birschbach Inspection Services, Inc.

Motion made by Thiel, Seconded by Baldwin, to approve the contract with Birschbach Inspection Services to complete Commercial plumbing and electrical inspections in 2026.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

g. Contract Approval: Assessor Services: Accurate

Motion made by Lancaster, Seconded by Van Hefty, to approve the five-year contract with Accurate Appraisals for \$214,800.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

h. Job Description: IT Manager: Approval

Motion made by Lancaster, Seconded by Brantmeier, to approve the IT Manager job description as printed and circulated.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

i. Ordinance: V25-14 - Regulation of Electric Scooters

Motion made by Baldwin, Seconded by Brantmeier, to table until the December meeting to gather public input on the proposed ordinance.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

j. Approval: 5-Year Road Paving Plan

Motion made by Lancaster, Seconded by Thiel, to approve the 5-year Road Paving Plan as presented and circulated.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

k. Approval: Tax Incremental Agreement- Hidden Haven, LLC

Motion made by Van Hefty, Seconded by Baldwin, to approve the Tax Incremental District Development Agreement between Hidden Haven, LLC and the Village of Harrison.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

l. Updated Policies, Procedures and Guidelines for the Community Room Rental and Darboy Community Park Rental Applications

Motion made by Baldwin, Seconded by Brantmeier, to approve the updated guidelines and policies for the Community Room Rental and the Darboy Community Park Rental applications and Policies and Guidelines effective January 1, 2026.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

Amendment Motion made by Lancaster, to amend the Park Shelter Rental Application striking the non-resident line fee line and only allowing it to be rented by Harrison and Buchanan Residents.

Motion fails no second.

m. Concept Approval- High Cliff Motor Condos- Parcel 40090- STH 114

Motion made by Thiel, Seconded by Van Hefty, to approve the concept plan for High Cliff Motor Condos on Parcel 40090.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

Amendment Motion made by Lancaster to refer the Concept Plan back to the Plan Commission.

Motion withdrawn.

n. Debt Service Fund Transfer

Motion made by Lancaster, Seconded by Baldwin, to approve a transfer of \$142,250 from Fund Balance to Debt Service to correct the year-end 2025 negative balance.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

14. Future Agenda Items

- a. None at this time.

15. Future Meetings

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| a. November 11, 4:30 - 6:00 PM | Cookout for Cops and Heroes |
| November 11, 6:00PM | Village Board Meeting |
| December 16, 6:00 PM | Village Board Meeting |

16. Adjournment

Motion made by Van Hefty, Seconded by Baldwin, to adjourn meeting at 7:25 pm.

Rollcall Vote:

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.