
1. Call to Order

2. Pledge of Allegiance

3. Roll Call

PRESENT: President Scott Handschke, Trustees: Julene Baldwin, Mike Brantmeier, Frank Thiel, Mark Van Hefty, Jim Reinl and Matt Lancaster.

STAFF: Village Manager Chad Pelishek, Finance Director/Treasurer Alissa Van Eperen, Clerk/HR Manager Meghan Winkler, Fire Chief Jarred Gerl, Village Attorney and Calumet County Sgt John McGuire

4. Identify Potential Conflicts of Interest

None.

5. Correspondence or Communications from Board and Staff

None.

6. Corrections and Approval of the Previous Meeting Minutes

a. May 26, 2026 Meeting Minutes

Motion made by Baldwin, Seconded by Van Hefty, to approve May 26, 2026 Meeting Minutes as presented.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

7. Public Comments

The Board will receive information from the public in accordance with State Statute 19.84(2). Be advised board discussion is limited to only clarify the information received. No action shall be taken under public comments. General procedure is to allow each person three-minutes to speak, although the President may grant extensions, reduce the time, or limit the number of like-minded speakers on the same topic. Anyone wishing to speak should register their name on the sign-in sheet prior to the start of the meeting.

Kelly Wenzel N8645 Firelane 10 - concerns regarding traffic speeds on Firelane 10. Would also like to see time limits put on these development projects because she has been dealing with this for five years.

8. Presentation

- a. Presentation by McMahon and Ehlers on Future Stormwater Requirements and Financing

McMahon - Spoke regarding the Stormwater Requirements & Financing, WDNR Stormwater Permit, Total Maximum Daily Load or the amount of pollutant that a waterbody can receive and still meet water quality standards, Stormwater quality practices and discussed plans to help correct this.

Ehlers- Spoke about how they looked at the Capital Improvement Projects suggested by McMahon and how financing would work.

9. Reports

All reports are on file at Village Hall.

- a. Fire Rescue
- b. Calumet County Sheriff's Dept.
- c. Village Manager
 - Zoning Report
 - Fire Station 70 Construction Report
 - Project Status Report
- d. Finance Director/Treasurer
 - Budget & Financial Reports
- e. Public Works/Engineering/Parks/Trails
- f. Clerk
- g. Harrison Utilities

10. Approval of Bills and Claims

- a. Bills and Claims – May 2026

Motion made by Van Hefty, Seconded by Baldwin, to approve May 2026 Bills and Claims as presented.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

11. Old Business for Discussion, Consideration, and/or Action

- a. None at this time.

12. New Business for Discussion, Consideration, and/or Action

- a. Comprehensive Plan Amendment – North Shore Ridge LLC – Firelane 10 – Parcel 39652

Motion made by Baldwin, Seconded by Thiel, to approve Resolution V2026-06

Comprehensive Plan Amendment to amend the Preferred Future Land Use Map designation from Industrial to Low density for the property wholly within Parcel 39652.

Voting Yea: Baldwin, Van Hefty

Voting Nay: Handschke, Brantmeier, Lancaster, Thiel, Reinl

Motion failed 2-5.

- b. Zoning Map Amendment (Rezoning) – North Shore Ridge LLC – Firelane 10 – Parcel 39652

No action taken.

- c. Final Plat – Mader Homestead Acres – Gem Back 40 Development LLC –Woodland Rd – Parcel 33528

Motion made by Thiel, Seconded by Van Hefty, to approve the Final Plat for the Mader Homestead Acres Subdivision, subject to the following conditions:

1. The Developers Agreement shall be approved by the Village Board in conjunction with approval of the final plat.
2. The developer shall disclose the existence of the recreational trail easement located between Lots 17 and 18 prior to the sale of either lot.
3. Lots 9, 10, 11 and 49 Wetlands: Sale of lots shall not occur until wetland impacts are remediated by the WI Department of Natural Resources.
4. Documentation of any wetland remediation shall be provided to the Village.
5. Erosion Control Silt Fence shall be installed, in accordance with State Specifications, along the right-of-way line of all streets prior to roadway acceptance.
6. All lots shall have a storm sewer lateral provided for sump pump discharge.
7. All drainageways, drainage easement, and associated infrastructure shall be installed, graded and seeded prior to roadway acceptance.
8. All utilities, including but not limited to, sanitary sewer, water, storm sewer, gas, electric, cable, phone, shall be installed prior to roadway acceptance.

9. If applicable, wetland remediations, determinations and/or studies shall be provided to the Village.
10. Benchmarks shall be established on all hydrant tag bolts.
11. The Grading/Drainage Plan shall identify elevations of ground at the foundation.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- d. Certified Survey Map (CSM) – Village of Harrison – Parcel 47408- Homestead Lane- Harrison Commerce Park

Motion made by Lancaster, Seconded by Brantmeier, to approve the Certified Survey Map request for Harrison Commerce Park.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- e. Ordinance V26-05 and V26-06– Zoning Map Amendments (Rezoning) – Mader Homestead Acres and Mueller Farm Estates.

Motion made by Van Hefty, Seconded by Reinl, to approve Ordinance V26-05 and V26-06 as presented.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- f. Special Event Permit - Fox Cities Marathon

Motion made by Thiel, Seconded by Brantmeier, to approve the Fox Cities Marathon Special Event Permit as presented.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- g. Municipal Code Update: Repeal and Recreate Chapter 20: Solid Waste/ Recycling

Motion made by Lancaster, Seconded by Van Hefty, to approve repealing and recreating Chapter 20 of the Harrison Municipal Code, Solid Waste/ Recycling.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

h. Municipal Code Update: Chapter 16: Offenses

Motion made by Lancaster, Seconded by Brantmeier, to table until the July meeting to obtain public input.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

i. Development Agreement: Mader Homestead Acres

Motion made by Van Hefty, Seconded by Thiel, to approve the Developer's Agreement between the Village of Harrison and Mader's Homestead Acres subdivision.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

j. Development Agreement: Mueller Farm Estates: Woodland Road

Motion made by Van Hefty, Seconded by Brantmeier, to approve the Developer's Agreement between the Village of Harrison and Mueller Farm Development, LLC (Mueller Farm Estates) subdivision.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

k. Various Change Orders

Motion made by Baldwin, Seconded by Reinl, to approve change order for 2026 Asphalt Resurfacing Program for \$14,250 for Shea Road and Woodsedge Court repairs.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

l. Various Payment Requests

Motion made by Thiel, Seconded by Reinl, to approve the various payments for under contract work totaling \$2,042,250.65.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

m. Purchase Mass Notifications Module: Civic Plus

Motion made by Lancaster, Seconded by Van Hefty, to approve Mass Notifications with CivicPlus for an initial investment of \$7,155 and yearly fees of \$6,000 with the corresponding budget adjustment.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- n. Request to install and maintain a Little Free Library at Rennwood Park.

Motion made by Baldwin, Seconded by Thiel, to approve installation of a Little Free Library at Rennwood Park and authorize the Village Manager to work with the requestor to install in a location that works for both parties.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- o. Request to install and maintain a Little Free Library at Dogwood Park.

Motion made by Lancaster, Seconded by Brantmeier, to approve installation and maintenance of a Little Free Library at Dogwood Park and authorize the Village Manager to work with requestor to install in a location that works for both parties.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- p. 2025 Financial Statement and PSC Report

Motion made by Van Hefty, Seconded by Thiel, to approve the 2025 Financial Statement, Audit, and PSC Report prepared by CLA.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- q. Harrison Commerce Park Pond: Prairie and Aquatic Plants Proposal: McMahon

Motion made by Lancaster, Seconded by Reinl, to approve the contract with McMahon and associated vendors for installation of prairie and aquatic plant installations at Harrison Commerce Park for \$31,860.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

r. 2026 Asphalt Street Resurfacing Program II: Award of Contract

Motion made by Thiel, Seconded by Lancaster, to award the contract to Firelane 12, 12 West and 13 to MCC, Inc for \$881,443.00 for asphalt paving and supplemental item \$14,550 for riprap placement for a total of \$895,993.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

s. Special Event Permit for Brody Hietpas (Brodazoffa)

Motion made by Thiel, Seconded by Baldwin, to approve the Special Event Permit for Brody Hietpas allowing July events to occur with the listed conditions.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

t. Noe Road Closure Approval for Rescheduled Event: Touch a Truck

Motion made by Lancaster, Seconded by Reinl, to approve the request to close Noe Road adjacent to Darboy Community Park for Touch-a-Truck event on August 26, 2026.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

13. Future Agenda Items

Discussion took place regarding the development of a resident survey and the creation of a community recognition program.

14. Future Meetings

a. Future Meetings

July 14, 2026 2pm Board of Review

July 28, 2026 5pm Bi-Annual Listening Session

July 28, 2026 6pm Regular Board Meeting

August 22, 2026 4pm to 9pm Grand Opening/Ribbon Cutting of Fire Station 70

August 25, 2026 6pm Regular Board Meeting

15. Closed Session

Motion made by Baldwin, Seconded by Brantmeier, to convene into Closed Session.

Roll Call Vote:

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- a. The Board may convene in Closed Session pursuant to Wis. Stat. section 19.85 (1)(e) for the purpose of deliberating or negotiating contract terms, wherever competitive or bargaining reasons require a closed session; specifically, to discuss strategy and bargaining authority to be used by the Village Manager in negotiations related to the fire service contract with the Village of Sherwood and the Town of Woodville.

Attendees may include the Board, Village Manager, Finance Director/Treasurer, Village Clerk, Fire Chief and Village Attorney

16. Adjournment

Motion made by Baldwin, Seconded by Van Hefty to adjourn meeting.

Roll Call Vote:

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

Minutes submitted by:

Meghan Winkler, Clerk/HR Manager

July 2, 2026