

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

PRESENT: President Scott Handschke, Trustees: Julene Baldwin, Mike Brantmeier, Frank Thiel, Mark Van Hefty and Matt Lancaster.

STAFF: Village Manager Chad Pelishek, Finance Director/Treasurer Alissa Van Eperen, Clerk/HR Manager Meghan Winkler, Fire Chief Jarred Gerl, Village Attorney and Calumet County Sgt John McGuire

4. Identify Potential Conflicts of Interest

None.

5. Correspondence or Communications from Board and Staff

President Handschke - Would like to thank Public Works for the snowplowing in Blizzard Elsa.

6. Corrections and Approval of the Previous Meeting Minutes

a. February 24, 2026 and March 10, 2026 Meeting Minutes

Motion made by Lancaster, Seconded by Van Hefty, to approve the February 24, 2026 and March 10, 2026 Meeting Minutes as presented.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

7. Public Comments

The Board will receive information from the public in accordance with State Statute 19.84(2). Be advised board discussion is limited to only clarify the information received. No action shall be taken under public comments. General procedure is to allow each person three-minutes to speak, although the President may grant extensions, reduce the time, or limit the number of like-minded speakers on the same topic. Anyone wishing to speak should register their name on the sign-in sheet prior to the start of the meeting.

Ray Smith - N8536 Highline Road - Would like the property across the road, the Mel Baeten property, to remain single family home.

8. Reports

All reports are on file at Village Hall.

- a. Fire Rescue
- b. Calumet County Sheriff's Dept.
- c. Village Manager
 - Planning & Zoning Report
 - Station 70 Construction Report
 - IT Manager Report
- d. Finance Director/Treasurer
 - Budget & Financial Reports
- e. Public Works/Engineering/Parks/Trails
- f. Clerk
- g. Harrison Utilities

9. Approval of Bills and Claims

- a. Bills and Claims – February 2026

Motion made by Baldwin, Seconded by Van Hefty, to approve February 2026 Bills and Claims as presented.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

10. Old Business for Discussion, Consideration, and/or Action

- a. None at this time.

11. New Business for Discussion, Consideration, and/or Action

- a. Certified Survey Map (CSM) – John & Susan Drewieske – N6465 Harrison Rd – Parcels 41062, 41068, 41070

Motion made by Thiel, Seconded by Lancaster, to approve the Certified Survey Map (CSM) - John and Susan Drewieske - N6465 Harrison Road with the following condition:

1. A second driveway access point is permitted, contingent upon removal of the existing garage, as well as approval of a zoning permit for a new structure and issuance of a right-of-way permit.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

b. Site Plan Review – Queen of Cleaning – W5006 Amy Avenue – Parcel 45302

Motion made by Van Hefty, Seconded by Brantmeier, to approve the site plan for Queen of Cleaning- W5006 Amy Avenue with the following conditions. The conditions below must be met before the site plan permit is issued.

1. A detailed site plan review, pursuant to Article XIII of the zoning ordinance, shall be completed prior to issuance of zoning and building permits.
2. The site plan is subject to the review and recommendations of the Village of Harrison's engineer(s) of record.
3. A grading/drainage stormwater management plan and erosion control plan shall be reviewed and approved by the Village engineer and Village staff.
4. Village staff recommends an exception to the 25-foot rear setback, allowing the building to encroach 3-feet into the rear yard setback due to site constraints, including parking stall depth and the corner lot configuration.
5. Only those uses permitted in the applicable zoning district shall be allowed within the development.
6. All applicable local, County, and State rules, regulations, and ordinances shall be met.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

c. Municipal Code Update: Chapter 8 Businesses and Business Regulations

Motion made by Baldwin, Seconded by Thiel, to approve adoption of the revised Chapter 8 Businesses and Business Regulations.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

d. Municipal Code Update: Chapter 18 Parks and Recreation

Motion made by Thiel, Seconded by Brantmeier, to approve adoption of the revised Chapter 18 Parks and Recreation.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

e. Municipal Code Update: Chapter 22 Public Works

Motion made by Lancaster, Seconded by Thiel, to approve adoption of the revised Chapter 22 Public Works.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

f. Municipal Code Update: Chapter 20 Solid Waste/Recycling

Motion made by Lancaster, Seconded by Baldwin, to table until the April 28, 2026 meeting to obtain public input

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

g. Letter of Intent for Lot 13: Crossroads Business Park

Motion made by Van Hefty, Seconded by Lancaster, to approve the Letter of Intent for Boucher Electric for Lot 13 in the Crossroads Business Park

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

h. Letter of Intent for Lot 3: Crossroads Business Park

Motion made by Baldwin, Seconded by Lancaster, to approve the Letter of Intent for Wellhouse Construction Services for Lot 3 in the Crossroads Business Park

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

i. Forbearance Agreement Update: N9097 State Highway 55

Motion made by Baldwin, Seconded by Brantmeier, to table until the April 28, 2026 meeting.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

j. Various Payment Requests

Motion made by Lancaster, Seconded by Van Hefty, to approve various payments for under contract work totaling \$820,689.91, contingent on Village Manager checking into the temporary heat allowance charge by Johnson and Jonet.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

k. Various Change Orders

Motion made by Baldwin, Seconded by Lancaster, to approve deduct Change Order No. 2 for Harrison Commerce Park in the amount of \$15,402.19

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

l. Municipal Employees: Performance Recognition and Compensation Model

Motion made by Lancaster, Seconded by Brantmeier, to approve the proposed performance recognition and compensation model with the corresponding evaluation forms and the reclass position

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

m. Mission, Vision, Core Values and Strategic Goals

Motion made by Van Hefty, Seconded by Lancaster, to Approve the Vision, Mission, Core Values, and Strategic Goals for the Village as presented, unless other input or thoughts are requested by the Village Board.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

n. Purchase: Portable Fume Extractor for Department of Public Works

Motion made by Brantmeier, Seconded by Baldwin, to approve the purchase of the Portable Fume Extractor for Welding in the Department of Public Works for \$6,496.50

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

o. 2026 Chip Seal Program: McMahon Contract for Services

Motion made by Thiel, Seconded by Brantmeier, to approve the contract with McMahon to assist staff with design, bidding and construction administration services for the 2026 Chip Seal Program for \$9,500.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

p. Eisenhower Drive- Right-of-Way Plat: McMahon

Motion made by Van Hefty, Seconded by Thiel, to approve the McMahon contract for the preparation of a Right-of-Way plat for the extension of Eisenhower Drive from Midway to Manitowoc Roads for \$12,000

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

q. Pressure Tank Purchase- SCBA System: Fire Station 70

Motion made by Thiel, Seconded by Baldwin, to purchase Self-Contained Breathing Apparatus (SCBA) Compressor/Fill station.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

r. 2026 Asphalt Resurfacing Project: Award of Contract

Motion made by Baldwin, Seconded by Brantmeier, to approve the award to the low bidder of MCC, Inc for the 2026 Asphalt Resurfacing Projects for \$1,701,905.00.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

s. Run Away Shoes Special Event – Run Away to the Bay

Motion made by Thiel, Seconded by Brantmeier, to approve the Special Event Permit for Run Away to the Bay on April 11, 2026.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

t. Ford Explorer Purchase: Fire Department

Motion made by Baldwin, Seconded by Thiel, to purchase a Ford Explorer in the amount of \$44,817.50 from Stumpf Motor Co., Inc. the lowest of four quotes.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

u. Commercial Washing Machine: Fire Station 70

Motion made by Van Hefty, Seconded by Thiel, to approve up to \$15,000 for a commercial washing machine at the new Fire Station 70 from Belson, Co.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

- v. Preliminary Assessment Resolution- Gem Family Property, Woodland Road

Motion made by Van Hefty, Seconded by Baldwin, to approve Resolution V2026-02, Preliminary Resolution of Village Board of Intent to Levy Special Assessments for Public Improvements.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

- w. Open discussion and possible action to discuss current and future contract terms between the Village of Harrison and the Village of Sherwood/Town of Woodville related to a fire service contract and Fire Station 60 prior to potentially going into closed session to discuss strategy and bargaining authority for the Village Manager to use in negotiation of Fire Station 60.

No action taken.

- x. Open discussion and possible action for the purpose of deliberating or negotiating the purchase of public properties, investing of public funds, or conducting other specified public business prior to potentially going into closed session to discuss strategy and bargaining authority for the Village Manager in negotiation of sale of land and possible incentives for new commercial/retail facility on village owned property adjacent to STH 55.

No action taken.

12. Future Agenda Items

- a. None at this time.

13. Future Meetings

- a. Future Meetings

April 21, 2026 Special Village Meeting- post election

April 28, 2026 Village Board Meeting

May 26, 2026 Village Board Meeting

14. Closed Session

Motion made by Baldwin, Seconded by Brantmeier to convene into Closed Session.

Roll Call Vote:

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

- a. The Board may convene in Closed Session pursuant to Wis. Stat. section 19.85 (1)(e) for the purpose of deliberating or negotiating the purchase of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; specifically, in negotiation of sale of land and possible incentives for new commercial/retail facility on village owned property adjacent to STH 55.

Attendees may include the Board, Village Manager, Finance Director/Treasurer, Village Clerk, Fire Chief and Village Attorney.

- b. The Board may convene in Closed Session pursuant to Wis. Stat. section 19.85 (1)(e) for the purpose of deliberating or negotiating contract terms, wherever competitive or bargaining reasons require a closed session; specifically, to discuss strategy and bargaining authority to be used by the Village Manager in negotiations related to the fire service contract with the Village of Sherwood and the Town of Woodville and discussion of renovations to Fire Station 60.

Attendees may include the Board, Village Manager, Finance Director/Treasurer, Village Clerk, Fire Chief and Village Attorney

16. Adjournment

Motion made by Baldwin, Seconded by Van Hefty to adjourn meeting

Roll Call Vote:

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty

Motion carried 6-0.

Minutes submitted by:

Meghan Winkler, Clerk

April 1, 2026