
1. Call to Order

2. Pledge of Allegiance

3. Roll Call

PRESENT: President Scott Handschke, Trustees: Julene Baldwin, Mike Brantmeier, Frank Thiel, Mark Van Hefty, Jim Reinl and Matt Lancaster.

STAFF: Village Manager Chad Pelishek, Finance Director/Treasurer Alissa Van Eperen, Clerk/HR Manager Meghan Winkler, Fire Chief Jarred Gerl, Village Attorney and Calumet County Sgt John McGuire

4. Identify Potential Conflicts of Interest

None.

5. Correspondence or Communications from Board and Staff

Trustee Lancaster- Just wanted to thank our public works staff for helping out our neighbors in Menasha.

President Handschke - Wanted to also thank our Fire Department for helping out.

6. Corrections and Approval of the Previous Meeting Minutes

a. June 30, 2026 Meeting Minutes

Motion made by Lancaster, Seconded by Baldwin, to approve June 30, 2026 Meeting Minutes as presented.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

7. Public Comments

The Board will receive information from the public in accordance with State Statute 19.84(2). Be advised board discussion is limited to only clarify the information received. No action shall be taken under public comments. General procedure is to allow each person three-minutes to speak,

although the President may grant extensions, reduce the time, or limit the number of like-minded speakers on the same topic. Anyone wishing to speak should register their name on the sign-in sheet prior to the start of the meeting.

Charles Vandallwyk - W5473 Mile Long Dr - Spoke regarding the Oak Haven pond and concerned about cutting down these trees that are old, when there is a farm field to the west.

Ryan Vogel - W5465 Mile Long Dr - spoke regarding opposition to cutting down the trees for Oak Haven subdivision.

Ray Smith - N9536 Highline Road - Wanted confirmation that the comprehensive plan lists the parcels by his house as agriculture.

8. Reports

All reports are on file at Village Hall.

- a. Fire Rescue
- b. Calumet County Sheriff's Dept.
- c. Village Manager
 - Planning & Zoning Report
 - Current Construction Status Report
 - Fire Station 70 Construction Report
- d. Finance Director/Treasurer
 - Budget & Financial Reports
- e. Public Works/Engineering/Parks/Trails
- f. Clerk
- g. Harrison Utilities

9. Approval of Bills and Claims

- a. Bills and Claims – June 2026

Motion made by Baldwin, Seconded by Van Hefty, to approve June 2026 Bills and Claims as presented.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

10. Old Business for Discussion, Consideration, and/or Action

- a. None at this time.

11. New Business for Discussion, Consideration, and/or Action

- a. Zoning Map Amendment (Rezoning) – L&F Developments, LLC – State Park Rd – Parcel 33272

Motion made by Reinl, Seconded by Van Hefty, to approve the Zoning Map Amendments from General Agriculture [AG] to Single-Family Residential (Suburban) [RS-1] as submitted.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- b. Preliminary Plat – Oak Haven – L&F Development, LLC – State Park Rd – Parcels 33260, 37598, 33252 and part of parcel 33272.

Motion made by Baldwin, Seconded by Van Hefty, to approve the Preliminary Plat for Oak Haven Subdivision, with amending condition # 2 to 50-foot building setback, and other conditions listed below:

Voting Yea: Handschke, Baldwin, Thiel, Van Hefty

Voting Nay: Brantmeier, Lancaster, Reinl

Motion carried 4-3.

- c. Certified Survey Map (CSM) – Bishop Brother Trust – W4292 County B – Parcel 40854

Motion made by Van Hefty, Seconded by Reinl, to approve the Certified Survey Map for Bishop Broth Trust W4292 County B as submitted.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- d. Village-Wide Community Survey Questions: Board Review

Motion made by Baldwin, Seconded by Thiel, to approve the proposed draft survey and approve the plan to release the survey to Village residents.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

Amendment to Motion made by Lancaster, Seconded by Brantmeier to adjust questions to a max of 20 and bring back to the August 25, 2026 meeting.

Roll Call Vote Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

e. Various Change Orders

39472.05 and 36,452.50

Motion made by Thiel, Seconded by Baldwin, to approve net change of \$39,472.05 for Fire Station 70 and \$36,452.50 for Turnberry Drive-Cul-de-Sac.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

f. Various Payment Requests

Motion made by Thiel, Seconded by Van Hefty, to approve the various payments for under contract work totaling \$1,161,237.92.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

g. Municipal Code Update: Chapter 10: Fire Protection and Prevention

Motion made by Reinl, Seconded by Lancaster, to table until the August 25, 2026 Meeting to obtain public input.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

h. Special Event Permit - Neighborhood Block Party - Dogwood Park

Motion made by Van Hefty, Seconded by Brantmeier, to approve the Special Event Permit as presented.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

i. Pond Prairie Seeding Quote: Commerce Park Pond

Motion made by Baldwin, Seconded by Lancaster, to approve the quote from Apple Valley Landscaping LLC for \$21,043.30.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

j. Speed Radar Boards: Purchase

Motion made by Thiel, Seconded by Baldwin, to approve \$5,628 to purchase two Tapco Radar Feedback Signs and the corresponding budget adjustment.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

k. Adoption of Parliamentary Procedure for Village Board Meetings

Motion made by Baldwin, Seconded by Brantmeier, to approve the parliamentary procedure for Village Board Meetings as an addendum to the Village Board Rules.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

l. Resolution V2026-07, A resolution declaring official intent to reimburse expenditures from proceeds of borrowing.

Motion made by Reinl, Seconded by Thiel, to approve Resolution V2026-07, a resolution declaring official intent to reimburse expenditures from proceeds of borrowing related to the Neenah Menasha Sewage Commission Wastewater Treatment Plan improvements.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

m. Harrison Commerce Park: Rescind Offer to Purchase for Sport's House

Motion made by Thiel, Seconded by Van Hefty, to approve rescinding the offer to purchase and working with the developer in 2027 to sell the land for the Sports House development use in Harrison Commerce Park and refunding the \$1,000 earnest money.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

n. Fox Cities Festival of Lights Waiver for Darboy Community Park Shelter

Motion made by Van Hefty, Seconded by Baldwin, to approve the Fox Cities Festival of Lights request to waive the park shelter rental fee.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

Amendment to Motion by Lancaster, Seconded by Baldwin to approve with the contingency that Fox Cities Festival of Lights will submit an updated Certificate of Insurance.

Roll Call Vote Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

o. On Call Policy Update

Motion made by Baldwin, Seconded by Thiel, to approve the proposed On Call Policy as presented and authorize its inclusion in the Village's Personnel Manual, replacing the existing on Call Policy, effective September 7, 2026.

Voting Yea: Handschke, Baldwin, Brantmeier, Thiel, Van Hefty, Reinl

Voting Nay: Lancaster

Motion carried 6-1.

p. Personal Appearance and Dress Code Policy Update

Motion made by Baldwin, Seconded by Brantmeier, to approve the proposed Personal Appearance and Dress Code policy as presented and authorize its inclusion in the Village's Personnel Manual, replacing the existing Personal Appearance and Dress Code policy.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

q. Apparel and Clothing Allowance Policy Update

Motion made by Van Hefty, Seconded by Thiel, to approve the proposed Apparel and Clothing Allowance policy as presented and authorize its inclusion in the Village's Personnel Manual, replacing the existing Clothing Allowance policy, effective January 1, 2027.

Voting Yea: Handschke, Baldwin, Thiel, Van Hefty, Reinl

Voting Abstaining: Brantmeier, Lancaster

Motion carried 5-0-2.

12. Future Agenda Items

- a. None at this time.

13. Future Meetings

- | | |
|--------------------|--|
| a. August 22, 2026 | Grand Opening/Uncoupling Ceremony- Fire Station 70, 4:30pm |
| August 25, 2026 | 2027 Budget Board Visioning Session, 5:00pm |
| August 25, 2026 | Regular Board Meeting, 6:00pm |
| September 29, 2026 | 2027 Budget Workshop, 5:00pm |
| September 29, 2026 | Regular Board Meeting, 6:00pm |

14. Closed Session

Motion made by Brantmeier, Seconded by Van Hefty, to convene into Closed Session.

Roll Call Vote:

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

- a. The Board may convene in Closed Session pursuant to Wis. Stat. section 19.85 (1)(e) for the purpose of deliberating or negotiating contract terms, wherever competitive or bargaining reasons require a closed session; specifically, to discuss strategy and bargaining authority to be used by the Village Manager in negotiations related to the fire service contract with the Village of Sherwood and the Town of Woodville.

Attendees may include the Board, Village Manager, Finance Director/Treasurer, Village Clerk, Fire Chief and Village Attorney.

- b. The Board may convene in Closed Session pursuant to Wis. Stat. section 19.85 (1)(c) for consideration of the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; specifically, if the Village Board goes into Closed Session, the Village Board will discuss the performance evaluation of the Village Manager.

Attendees may include the Board, Village Manager, and Village Clerk

15. Adjournment

Motion made by Lancaster, Seconded by Brantmeier, to adjourn the meeting.

Voting Yea: Handschke, Baldwin, Brantmeier, Lancaster, Thiel, Van Hefty, Reinl

Motion carried 7-0.

Minutes submitted by:

Meghan Winkler, Clerk/HR Manager

July 29, 2026