PLAN COMMISSION MINUTES

Tuesday, September 22, 2026 at 6:00 PM

Harrison Fire Station 70
W5662 Manitowoc Rd.
Menasha, WI 54952

DRAFT

1. **Call to Order**

   Motion made by Schumacher, seconded by Babbitts, to appoint Commissioner Uitenbroek as the chair for the meeting.

   Voting Yea: Schumacher, Babbitts, Uitenbroek, Perschbacher, Apitz
   Motion Carried 5-0

2. **Pledge of Allegiance**

3. **Roll Call**

   Present:, Dennis Perschbacher, Michael Babbitts, Tom Uitenbroek, Jim Apitz, and Tony Schumacher

   Excused: Mark Van Hefty and Tammy Frassetto.

4. **Identify Potential Conflicts of Interest**

   None

5. **Public Comments (Non-Agenda Harrison Related Items)**

   Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.

   None

6. **Corrections and Approval of the Previous Meeting Minutes**

   a. August 18,2026 Meeting Minutes

   Motion made by Apitz, Seconded by Perschbacher, to approve the Meeting Minutes

   from August 18, 2026.

   Voting Yea: Apitz, Uitenbroek, Perschbacher, Schumacher

   Voting Abstaining: Babbitts

   Motion carried 4-0-1.

7. **New Business for Discussion, Consideration, and/or Action**

   a. Certified Survey Map (CSM) – L&F Development LLC – State Park Rd – Parcel 33272

   Motion made by Apitz, Seconded by Babbitts, to approve the certified survey map (CSM) to divide L&F Development LLC- State Park Rd -Parcel 33272 into two lots as recommended by staff
   Voting Yea: Babbitts, Apitz, Uitenbroek, Perschbacher, Schumacher
   Motion carried 5-0.

   b. Site Plan Review – JDF Woodworking Inc – Parcel 47026 – Crossroads Business Park Lot 9

Motion made by Perschbacher, Seconded by Apitz, to approve the site plan review for JDF Woodworking Inc Parcel 47026, Crossroads Business Park Lot 9 with the following conditions.

1. A detailed site plan review, pursuant to Article XIII of the zoning ordinance, shall be completed prior to issuance of zoning and building permits.
2. The site plan is subject to the review and recommendations of the Village of Harrison's engineer(s) of record.
3. A grading/drainage stormwater management plan and erosion control plan shall be reviewed and approved by the Village engineer and Village staff.
4. Only those uses permitted in the applicable zoning district shall be allowed within the development.
5. All applicable local, County, and State rules, regulations, and ordinances shall be met.

Voting Yea: Babbitts, Apitz, Uitenbroek, Perschbacher, Schumacher
Motion carried 5-0

c. Report: August 2026 Zoning Report

All reports are on file at Village Hall.

8. Set Next Meeting Date

a. October 20, 2026 at 6:00 pm

9. Adjournment

Motion made by Perschbacher, Seconded by Schumacher, to adjourn the meeting.
Voting Yea: Babbitts, Apitz, Uitenbroek, Perschbacher, Schumacher
Motion carried 5-0

Minutes submitted by:

Jennifer Tenor, Deputy Clerk

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