

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
 - a. Consider Motion to Approve or Amend the Agenda
- 4. Correspondence or Communications from Board and Staff**
- 5. Corrections and Approval of the Previous Meeting Minutes**
 - a. February 25, 2025 Meeting Minutes
 - b. March 28, 2025 Meeting Minutes
- 6. Public Comments**

The Board will receive information from the public in accordance with State Statute 19.84(2).

Be advised board discussion is limited to only clarify the information received.

No action shall be taken under public comments.

General procedure is to allow each person three-minutes to speak, although the President may grant extensions, reduce the time, or limit the number of like-minded speakers on the same topic. Anyone wishing to speak should register their name on the sign-in sheet prior to the start of the meeting.

- 7. Presentations**
 - a. Presentation on Water and Sewer Capital Recovery Analysis by Ehlers.
- 8. Reports**
 - a. Fire Rescue
 - b. Calumet County Sheriff's Dept.
 - c. Village Manager
Planning & Zoning Report
 - d. Finance Director/Treasurer
Budget & Financial Reports

- e. Parks and Trails
- f. Public Works/Engineering
- g. Clerk
- h. Harrison Utilities

9. Approval of Bills and Claims

- a. Bills and Claims – March 2025

10. Appointments

- a. Confirmation of Appointments to Boards and Commissions.

11. Old Business for Discussion, Consideration, and/or Action

12. New Business for Discussion, Consideration, and/or Action

- a. Certificate of Payment #5, Crossroads Business Park for \$43,873.20.
- b. Proposal from OnTech Systems to complete a Cyber Security Audit.
- c. Approval of Public Administration Associates to complete a Wage Compensation Study for \$16,670.
- d. Award McMahon contract to complete the Fire Department Staffing Study, Intergovernmental Cost Share Model Evaluation and Ambulance Service Analysis.
- e. Approval of Dead Ash Tree Removal in Darboy Park Forest by Lowney's Tree Service for \$26,500.
- f. Approval of the Village Trustee Handbook.
- g. Approval of a Social Networking Policy for the Village of Harrison.
- h. Approval of the New Home Construction Escrow Policy.
- i. Approval of the 30-day Review Process for all New Developments.
- j. Follow-up discussion on installation of ditch liners on Mountain Ash Lane in the Cottonwood Estates Subdivision.
- k. Preliminary Plat for Forest Ridge Subdivision (65 Lot) at intersection of STH 114 and North Shore Road.
- l. Acceptance by Harrison Utilities of the Water and Sanitary Sewer Infrastructure in the Woodland Lakes Cottages Subdivision – City of Menasha

- m.** Review and approval on the final conceptual plan for inclusive playground infrastructure at Rennwood Park.
- n.** Review and approval of proposed floor plan for new shelter at Farmers Field Park.
- o.** Street closure request from Kiwanis Club for Noe Road on June 25, 2025 for Touch-a-Truck event.
- p.** Street Closure Permit Request for Logan Ln. / Bailey Dr. Block Party.
- q.** Park Rental Fee Waiver Request from Woodland School.
- r.** Park Rental Fee Waiver Request from Scout Troop 135.
- s.** 6-Month "Class B" Alcohol License application for Harrison Athletic Association.
- t.** Ordinance V25-08 Amending Ch 2-123(b)(c)(e); Plan Commission Created.
- u.** Ordinance V25-07 Amending Ch 26, Sec 26-99 Night Parking Restrictions.
- v.** Resolution V2025-09, Amending Resolution V2025-02 Designating Public Depository and Authorizing Withdrawal of Municipal Funds.
- w.** Letter of Intent from Legacy Hoops, LLC for Lots #1 and #2 in Crossroads Business Park.
- x.** Acceptance of Vacant Land Offer to Purchase Lot #6 in the Harrison Commerce Park.
- y.** Acceptance of Vacant Offer to Purchase from E Homes, LLC for Lots 4 and 11 in the Crossroads Business Park.
- z.** Award of the Department of Public Works Addition and Expansion Project to Bayland Buildings for \$1,790,745.
- aa.** Award of Security and Fire Systems Additions for DPW expansion project with TECC for \$21,344.78.
- bb.** Confidentiality Agreement with Outagamie County; Re: Judiciary Privacy.
- cc.** Approval of contract with McMahon for Farmers Field Pavilion Design for \$42,700.
- dd.** Approval to fund a Supervisory Position dedicated to the Village of Harrison and amending the contract between the Calumet County Sheriff's office and Village of Harrison
- ee.** Open discussion and consideration of request from EJJ Group regarding extension of the utilities to facilitate a single-family subdivision development on Manitowoc Road prior to potentially going into closed session to discuss strategy and bargaining authority for the Village Manager.

- ff. Open discussion and consideration of request from Hidden Haven, LLC to discuss possible incentives for a commercial development prior to potentially going into closed session to discuss strategy and bargaining authority for the Village Manager/Planner to use in negotiation of Developer's Agreement.

13. Closed Session

- a. Motion to convene in closed session pursuant to Wis. Stat. section 19.85 (1)(e) for the purpose of deliberating or negotiating the investing of public funds, wherever competitive or bargaining reasons require a closed session; specifically, to discuss strategy and bargaining authority to be used by the Village Manager in negotiations over potential incentives and terms of Development Agreement with Hidden Haven, LLC.

Attendees will include the Board, Village Manager, Finance Director/Treasurer, Village Clerk, and Village Attorney

- b. Motion to convene in closed session pursuant to Wis. Stat. section 19.85 (1)(e) for the purpose of deliberating or negotiating the investing of public funds, wherever competitive or bargaining reasons require a closed session; specifically, to discuss strategy and bargaining authority to be used by the Village Manager in negotiations of acquiring easements to extend utilities from Woodland Road to Manitowoc Road and terms of Development Agreement with EJJ Group for a possible single-family residential development.

Attendees will include the Board, Village Manager, Finance Director/Treasurer, Village Clerk, and Village Attorney

14. Open Session

The Board will reconvene into Open Session pursuant to §19.85(2) of the Wisconsin Statutes to continue with the remaining agenda items, and for possible action on items discussed in Closed Session.

15. Future Agenda Items

- a. Review of Zoning Code Chapter (ML/MB)(after Comp Plan)
Review Tree Policy (JB/DB added 11/12/24)
Discuss extending Eisenhower Drive to Woodland Road (ML/SH added 1/16/25)

16. Future Meetings

May 27, 2025 - Board of Review 5:45 p.m., Monthly Board Meeting 6:00 p.m.
June 24, 2025 - Monthly Board Meeting 6:00 p.m.
July 29, 2025 - Monthly Board Meeting 6:00 p.m.

August 13, 2025 - Board of Review 10:30 a.m. - 12:30 p.m. (or later)

August 26, 2025 - Monthly Board Meeting 6:00 p.m.

17. Adjournment

Agenda posted and published:

April 24, 2025 at Harrison Village Hall and to www.VillageofHarrison-WI.org

/s/ Vicki L. Tessen, Clerk

Accessibility:

This is a public meeting, any person with hearing disabilities or requiring special accommodations to participate should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting.