



City Council Work Session Agenda  
September 27, 2022  
6:30 PM

Mayor: Robert Duncan  
Council President: Mike Caughey  
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and Charlotte Thomas.  
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

**PUBLIC NOTICES:**

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required at this time. The City does ask that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
9. *If you wish to testify and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

**CALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** (Please limit presentation to two minutes per issue.)

**LCSO REPORT**

**1. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE**

**STAFF REPORT:**

Exhibit A: LCSO City Report and Contract Report August 2022

**ACTION: DISCUSSION ONLY**

**NEW BUSINESS**

**2. THE MATTER OF A LETTER TO THE LEAGUE OF OREGON CITIES ASKING FOR MORE ADVOCACY FOR SMALL CITIES UNDER 5,000 IN POPULATION**

**STAFF REPORT:**

Exhibit A: Proposed Letter

**ACTION: MOTION TO AUTHORIZE THE MAYOR TO SIGN THE ADVOCACY LETTER ON BEHALF OF THE CITY OF HARRISBURG**

**3. THE MATTER OF REVIEWING A FIRST DRAFT OF THE PRESS RELEASE IN RELATION TO THE DELAY OF THE WATER BOND PROJECTS**

**STAFF REPORT:**

Exhibit A: Draft Press Release

**ACTION: FOR REVIEW AND DISCUSSION**

**4. THE MATTER OF REVIEWING THE DRAFT PARKS MASTER PLAN**

**STAFF REPORT:**

Exhibit A: None

**ACTION: FOR INFORMATION ONLY**

September 27, 2022

**CONSENT LIST:** Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

**5. THE MATTER OF APPROVING THE CONSENT LIST**

**STAFF REPORT:**

Exhibit A: Harrisburg City Council Minutes for June 28, 2022  
and July 26, 2022

Exhibit B: Payment Approval Report for August 2022

Exhibit C: Planning Commission Minutes for June 21, 2022;  
July 19, 2022, and August 16, 2022

Exhibit D: Library Board Minutes July 11, 2022

Exhibit E: Municipal Court Collection Report July 2022

Exhibit F: Municipal Court Citation Report July 2022

**ACTION: MOTION TO APPROVE THE CONSENT LIST**

A motion to approve the consent list will approve the following:

**1. Harrisburg City Council Minutes for June 28, 2022  
and July 26, 2022**

**2. The Payment Approval Report for August 2022**

**VERBAL REPORT:** Discussions below should be limited to five minutes of conservation per topic. Topics of interest that require more than five minutes of conversation, should be moved to a future meeting where possible.

1. Shadowood Subdivision
2. BNSF
3. SRO
4. Rain
5. Knife River MOU

**OTHER ITEMS**

**ADJOURN**

Agenda Bill  
**Harrisburg City Council**  
Harrisburg, Oregon

**THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO  
IF ONE IS AVAILABLE**

## STAFF REPORT:

## Exhibit A: LCSO City Report and Contract Report August 2022

**ACTION:** **DISCUSSION ONLY**

**THIS AGENDA BILL IS DESTINED FOR:** Agenda – September 27, 2022

| BUDGET IMPACT |           |                 |
|---------------|-----------|-----------------|
| COST          | BUDGETED? | SOURCE OF FUNDS |
| N/A           | N/A       | N/A             |

**STAFF RECOMMENDATION:**

**Staff recommend that City Council review the attached reports and prepare any questions for LCSO Staff.**

### BACKGROUND INFORMATION:

Sergeant Steve Frambes provides the City with both the LCSO City Report and the Contract Report for the previous month's activities. If the reports are provided in time for the agenda process, they will be attached as exhibits. If they are provided after that point, but prior to the meeting, then Staff will forward them via email to Council members and will print them in time for the meeting. (LCSO Reports not appearing in the Council Agendas will be provided in the Minutes for that meeting instead.) This process gives Council the chance to review responses and actions in relation to both criminal and non-criminal activities by LCSO deputies in town on a monthly basis.

## REVIEW AND APPROVAL:

Lori Ross 09/19/2022  
Lori Ross/ City Recorder Date





# LINN COUNTY SHERIFF'S OFFICE

**Michelle Duncan, Sheriff**

1115 S.E. Jackson Street, Albany, OR 97322

Albany, OR. 97322

Phone: 541-967-3950

www.linnsheriff.org

## 2022

### MONTHLY REPORT TO THE CITY OF HARRISBURG FROM THE LINN COUNTY SHERIFF'S OFFICE

**FOR THE MONTH OF: AUGUST**

|   |     |
|---|-----|
| TRAFFIC CITATIONS: -----                | 31  |
| TRAFFIC WARNINGS: -----                 | 22  |
| TRAFFIC CRASHES: -----                  | 3   |
| ADULTS CITED/VIOLATIONS: -----          | 0   |
| ADULTS ARRESTED : -----                 | 7   |
| JUVENILES CITED/VIOLATIONS: -----       | 0   |
| JUVENILES ARRESTED: -----               | 0   |
| COMPLAINTS/INCIDENTS INVESTIGATED:----- | 192 |

**TOTAL HOURS SPENT: 283.75 Hours**

**CONTRACT HOURS= 275 HOURS**

**Michelle Duncan,  
Sheriff, Linn County**

**By: Sergeant Steven Frambes**



**MONTHLY BULLETIN OF DISPATCHED  
CALLS AND CASES  
FOR CONTRACT CITIES**

This Report Encompasses: 8/ 1/22 to 8/31/22

1.

Total Incidents This Month: **192**

| Incident Information:  | Description  |
|--|--|
| CAD# 2022133893<br>TIME: 8/1/2022 6:00:20AM<br>CASE# 2202982<br>HBRG<br>REPORT TAKEN               | Report Filed. IDENTITY THEFT Reported At Block Of 800 S 8TH PL Occurred between 0800 hours on 3/4/2022 and 0600 hours on 8/1/2022 . Reported: 8/1/2022 Officer Statement:<br><br>The caller was contacted by a debt collector saying she owed \$419 for a cell phone purchase. The caller does not use that mobile company and has never lived at the address mentioned. |
| CAD# 2022133983<br>TIME: 8/1/2022 10:05:18AM<br>CASE# CAD Only<br>HBRG<br>CITE EQUIPMENT VIOLATION | TRAFFIC STOP Reported at Block of 700 DIAMOND HILL DR/N 8TH ST HBRG<br><br>Citation for illegal display/alter of license plate.  |
| CAD# 2022134003<br>TIME: 8/1/2022 10:34:23AM<br>CASE# CAD Only<br>HBRG<br>CITE EQUIPMENT VIOLATION | TRAFFIC STOP Reported at Block of 500 TERRITORIAL ST HBRG<br><br>Citations issued for failure to obey traffic control device , driving uninsured, failure to register vehicle and driving without privileges.  |
| CAD# 2022134017<br>TIME: 8/1/2022 10:50:42AM<br>CASE# CAD Only<br>HBRG<br>CITE MOVING VIOLATION    | TRAFFIC STOP Reported at Block of 700 TERRITORIAL ST HBRG<br><br>Citation for failure to obey traffic control device .   |
| CAD# 2022134034<br>TIME: 8/1/2022 11:14:23AM<br>CASE# CAD Only<br>HBRG<br>CITE SEATBELT VIOLATION  | TRAFFIC STOP Reported at Block of 400 N 7TH ST HBRG<br><br>citation for not wearing seat belt and warned for no front plate.   |

## Incident Information:

## Description

1.

CAD# 2022134328  
TIME: 8/1/2022 6:42:56PM  
CASE# 2202992  
HBRG  
REPORT TAKEN

Report Filed. WARRANT ARREST (LW ONLY) Reported At Block Of 200 N 7TH ST/TERRITORIAL ST Occurred between 1841 hours on 8/1/2022 and 1842 hours on

Lawrence Lee Jones III, 24, of Albany, was stopped in Harrisburg. Lawrence was cited to appear on two misdemeanor warrants and cited for DWS - Violation, Driving Uninsured and Fail to Use Interlock Device.

CAD# 2022134372  
TIME: 8/1/2022 8:01:01PM  
CASE# 2202993  
HBRG  
REPORT TAKEN

Report Filed. POSS STOLEN VEHICLE Reported At Block Of 600 TERRITORIAL ST/N 7TH ST Occurred between 2001 hours on 8/1/2022 and 2001 hours on 8/1/2022 . Reported:

Roger Tristian Brasier, 24, of Harrisburg, was stopped for an equipment violation in Harrisburg. The deputy recognized Roger, who he knew had warrants and no license, and detained him. The deputy determined the pickup was stolen out of Eugene in March, 2022, and also recovered several shaved keys. Roger was arrested and lodged at the Linn County

CAD# 2022134391  
TIME: 8/1/2022 8:28:10PM  
CASE# CAD Only  
HBRG  
HARRISBURG

FIREWORK COMPLAINT Reported at Block of 800 UMPQUA ST HBRG

Firework complaint. Deputy searched the area but was unable to locate anyone shooting fireworks off.

CAD# 2022134633  
TIME: 8/2/2022 9:20:26AM  
CASE# CAD Only  
HBRG  
CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 600 N 8TH ST/DIAMOND HILL DR HBRG

citation for driving uninsured and illegal display of license plate.

CAD# 2022134689  
TIME: 8/2/2022 10:45:35AM  
CASE# CAD Only  
HBRG  
WARNING EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 200 S 3RD ST HBRG

warning issued.

CAD# 2022134777  
TIME: 8/2/2022 12:54:09PM  
CASE# CAD Only  
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 800 MONROE ST HBRG

## Incident Information:

## Description

1.

CAD# 2022134864  
TIME: 8/2/2022 2:37:11PM  
CASE# CAD Only  
HBRG

NON 911 ISSUE Reported at Block of 800 S 3RD ST HBRG

CAD# 2022134922  
TIME: 8/2/2022 3:49:59PM  
CASE# 2203005  
HBRG  
REPORT TAKEN

Report Filed. THEFT 3 - SHOPLIFT Reported At Block Of 300 N 3RD ST Occurred between 1548 hours on 8/2/2022 and 1549 hours on 8/2/2022 . Reported: 8/2/2022 Officer

\$23.78 worth of items stolen from business. Observed security footage and it is an ongoing investigation.

CAD# 2022135003  
TIME: 8/2/2022 5:29:30PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

EVENT DETAIL Reported at Block of 100 SMITH ST HBRG

Phone harassment between males who dated the same female.

CAD# 2022135071  
TIME: 8/2/2022 6:50:08PM  
CASE# CAD Only  
HBRG  
WARNING ISSUED

TRAFFIC STOP Reported at Block of 300 N 3RD ST HBRG

Deputy stopped a vehicle for aggressive driving.

CAD# 2022135074  
TIME: 8/2/2022 6:54:14PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 600 RILEY WAY HBRG

Concerned citizen requested check on people in a car. Deputy checked and found nothing suspicious at the moment.

CAD# 2022135116  
TIME: 8/2/2022 8:06:50PM  
CASE# 2203008  
HBRG  
REPORT TAKEN

Report Filed. WARRANT ARREST (269) Reported At Block Of 300 TERRITORIAL ST/N 4TH ST Occurred between 2005 hours on 8/2/2022 and 2006 hours on 8/2/2022 . Reported:

Christopher Michael Baunach, 60, of Harrisburg, was stopped in a vehicle, then cited for DWS – Violation, Fail to Register Vehicle and Driving Uninsured. Chris was also cited on an outstanding misdemeanor warrant out of Albany.

## Incident Information:

## Description

1.

CAD# 2022135134  
TIME: 8/2/2022 8:39:50PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 100 N 1ST ST HBRG

Deputy was alerted to a father who was wailing on his child at the Harrisburg boat ramp. Deputy was across the street, but did not see anyone matching the description provided.

CAD# 2022135165  
TIME: 8/2/2022 9:44:26PM  
CASE# CAD Only  
HBRG  
WARNING ISSUED

TRAFFIC STOP Reported at Block of 600 N 3RD ST HBRG

Warning issued to driver for no plates.

CAD# 2022135185  
TIME: 8/2/2022 10:25:30PM  
CASE# CAD Only  
HBRG  
WARNING ISSUED

TRAFFIC STOP Reported at Block of 800 S 3RD ST HBRG

Driver stopped for illegal tint. Warned and advised.

CAD# 2022135196  
TIME: 8/2/2022 10:57:32PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 100 SMITH ST HBRG

Checked on suspicious male running through town. Male crossed the road in the middle of the block. Male was stopped at City Hall and found to be late for work.

CAD# 2022135794  
TIME: 8/3/2022 8:01:51PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

MISSING PERSONS Reported at Block of 900 S 9TH ST HBRG

Deputies respond to possible missing person call, juvenile was not missing.

CAD# 2022135821  
TIME: 8/3/2022 8:50:26PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

THREATS Reported at Block of 500 KESLING ST HBRG

Deputies respond to a juvenile boy issue. Boys were picking on one of their friends. Parents were advised of the issue.

## Incident Information:

## Description

1.

CAD# 2022136195  
TIME: 8/4/2022 1:04:37PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

TRESPASS Reported at Block of 200 N 7TH ST HBRG

Wife called in a trespasser. The husband advised it was the fence contractor

CAD# 2022136211  
TIME: 8/4/2022 1:32:11PM  
CASE# CAD Only  
HBRG  
WARNING SEATBELT VIOLAT

TRAFFIC STOP Reported at Block of 100 SMITH ST HBRG

FEMALE OPERATOR WARNED FOR SEAT BELT

CAD# 2022136248  
TIME: 8/4/2022 2:25:56PM  
CASE# CAD Only  
HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

CAD# 2022136250  
TIME: 8/4/2022 2:26:26PM  
CASE# CAD Only  
HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

CAD# 2022136277  
TIME: 8/4/2022 3:12:19PM  
CASE# CAD Only  
HBRG  
CITE SEATBELT VIOLATION

TRAFFIC STOP Reported at Block of 300 N 6TH ST HBRG

KEVIN BRAY, 45, CITED NO SEAT BELT

CAD# 2022136376  
TIME: 8/4/2022 6:16:12PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

LOST DOG Reported at Block of 900 GREENWAY DR HBRG

Caller reporting lost dog

## Incident Information:

## Description

1.

CAD# 2022136774  
TIME: 8/5/2022 12:30:44PM  
CASE# CAD Only  
HBRG

DUII Reported at Block of 800 S 3RD ST HBRG

Driving complaint of vehicle failing to maintain lane. No license plate provided.

CAD# 2022136808  
TIME: 8/5/2022 1:26:59PM  
CASE# CAD Only  
HBRG  
  
CAD CALL COMPLETE

DOMESTIC DISTURBANCE Reported at Block of 100 TERRITORIAL ST HBRG

Verbal domestic disturbance due to a disagreement of child custody .

CAD# 2022136934  
TIME: 8/5/2022 4:39:23PM  
CASE# CAD Only  
HBRG  
  
HARRISBURG

SUSPICIOUS VEHICLE Reported at Block of 300 SOMMERVILLE AVE HBRG

Citizen reported a suspicious vehicle by the river. Deputy contacted the male and learned he had a dead car battery and was working on getting it jump started. Vehicle was removed and they retrieved trash left by other river goers. Friendly reminder, pick up your trash when you leave an area.

CAD# 2022137152  
TIME: 8/5/2022 10:54:37PM  
CASE# CAD Only  
HBRG  
  
FALSE ALARM POLICE

ALARM LAW ONLY Reported at Block of 300 S 3RD ST HBRG

False alarm at DariMart

CAD# 2022137172  
TIME: 8/5/2022 11:25:17PM  
CASE# CAD Only  
HBRG  
  
CITATION ISSUED

TRAFFIC STOP Reported at Block of 700 S 2ND ST HBRG

Christy M. Clark, 48, of Eugene, was cited for DWS – Violation and Driving Uninsured.

CAD# 2022137193  
TIME: 8/5/2022 11:55:46PM  
CASE# CAD Only  
HBRG  
  
CAD CALL COMPLETE

TRAFFIC COMPLAINT Reported at Block of 100 N 3RD ST HBRG

Traffic complaint of horns honking in Harrisburg . Deputy was in area of complaint when it came in. Did not hear horns.

## Incident Information:

## Description

1.

CAD# 2022137225  
TIME: 8/6/2022 1:11:12AM  
CASE# CAD Only  
HBRG  
CITATION ISSUED

TRAFFIC STOP Reported at Block of 100 N 3RD ST HBRG

Jake Brandon Campbell, 32, out of Veneta, was cited for Fail to Carry Proof of Insurance and Fail to Register Vehicle.

CAD# 2022137468  
TIME: 8/6/2022 1:06:08PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

WATER ASSIST Reported at Block of 100 N 1ST ST HBRG

Water assist for people stranded in water.

CAD# 2022137489  
TIME: 8/6/2022 1:35:56PM  
CASE# CAD Only  
HBRG  
WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 800 S 3RD ST HBRG

Female issued a warning for a moving violation.

CAD# 2022137654  
TIME: 8/6/2022 6:01:32PM  
CASE# CAD Only  
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2022137667  
TIME: 8/6/2022 6:22:19PM  
CASE# CAD Only  
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2022137697  
TIME: 8/6/2022 7:24:09PM  
CASE# CAD Only  
HBRG  
HARRISBURG

SUSPICIOUS CIRCUMSTANCE Reported at Block of 200 S 6TH ST HBRG

Citizen reported seeing a gas can near a school and was afraid a fire may erupt. Deputy located the empty gas can and placed it next to a piece of gasoline powered equipment which sat nearby.



## Incident Information:

## Description

1.

CAD# 2022137887  
TIME: 8/6/2022 11:45:56PM  
CASE# CAD Only  
HBRG  
  
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 200 TERRITORIAL ST/N 3RD ST HBRG

Deputy checked on a occupied vehicle in a parking lot of a closed business. Contact made.  
Warned and advised.

CAD# 2022137910  
TIME: 8/7/2022 12:32:18AM  
CASE# CAD Only  
HBRG  
  
CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 300 S 3RD ST HBRG

Deputy contacted a business owner who was having some issues with electrical earlier in the day, and was trying to mend the issues while the business was closed.

CAD# 2022138040  
TIME: 8/7/2022 9:07:29AM  
CASE# CAD Only  
HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

CAD# 2022138209  
TIME: 8/7/2022 2:24:27PM  
CASE# CAD Only  
HBRG  
  
CITE SPEEDING VIOLATION

TRAFFIC STOP Reported at Block of 700 PRICEBORO DR/COBURG RD HBRG

Citation for speed 46/35 mphing.

CAD# 2022138260  
TIME: 8/7/2022 3:35:29PM  
CASE# CAD Only  
HBRG  
  
CAD CALL COMPLETE

HIT AND RUN Reported at Block of 200 N 3RD ST HBRG

Deputy assisted a motorist with a fender-bender turned hit and run in Harrisburg. Deputy located the suspect vehicle and retrieved all his contact information. Caller did not want to pursue charges.

CAD# 2022138270  
TIME: 8/7/2022 3:59:11PM  
CASE# CAD Only  
HBRG  
  
CITE MOVING VIOLATION

TRAFFIC STOP Reported at Block of 700 PRICEBORO DR/S 6TH ST HBRG

Citations for speeding, driving while suspended, driving uninsured and failure to register a vehicle.

## Incident Information:

## Description

1.

CAD# 2022138465  
TIME: 8/7/2022 10:45:41PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

WATER RESCUE Reported at Block of 100 N 1ST ST HBRG

LCSD assisted HFD and Lane Search and Rescue with a 15 year old female who had capsized in his canoe. Female was found safe and returned to family.

CAD# 2022138503  
TIME: 8/8/2022 12:49:22AM  
CASE# 2203085  
HBRG  
REPORT TAKEN

Report Filed. WARRANT ARREST (LW ONLY) Reported At Block Of 300 SOMMERVILLE AVE Occurred between 0048 hours on 8/8/2022 and 0049 hours on 8/8/2022 . Reported:

Joseph Mouris Henager, 37, and Tatum Jane LeClere, 35, of Junction City were contacted at Harrisburg Ponds during the middle of the night. Tatum was determined to have an outstanding Parole Board warrant out of Lane County, and was taken into custody. Tatum was transported to the Lane County Jail

CAD# 2022138848  
TIME: 8/8/2022 3:13:03PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 100 TERRITORIAL ST/N 2ND ST HBRG

Deputies investigated a suspicious vehicle.

CAD# 2022139161  
TIME: 8/9/2022 2:46:24AM  
CASE# CAD Only  
HBRG  
HARRISBURG

EXTRA PATROL Reported at Block of 600 SMITH ST HBRG

Deputy checked Elementary School, all was quiet.

CAD# 2022139163  
TIME: 8/9/2022 2:48:38AM  
CASE# CAD Only  
HBRG  
HARRISBURG

EXTRA PATROL Reported at Block of 200 S 6TH ST HBRG

Deputy checked Middle School, all was quiet.

CAD# 2022139164  
TIME: 8/9/2022 2:54:03AM  
CASE# CAD Only  
HBRG  
HARRISBURG

SUSPICIOUS VEHICLE Reported at Block of 400 S 9TH ST HBRG

Subjects in school parking lot after hours, advised on trespass.

## Incident Information:

## Description

1.

CAD# 2022139165  
TIME: 8/9/2022 3:08:21AM  
CASE# CAD Only  
HBRG  
HARRISBURG

EXTRA PATROL Reported at Block of 400 S 9TH ST HBRG

Deputy checked High School, all was quiet.

CAD# 2022139788  
TIME: 8/9/2022 11:30:04PM  
CASE# CAD Only  
HBRG  
HARRISBURG

EXTRA PATROL Reported at Block of 400 S 9TH ST HBRG

Deputy checked Harrisburg High School, all was quiet.

CAD# 2022139793  
TIME: 8/9/2022 11:55:57PM  
CASE# CAD Only  
HBRG  
CITE MOVING VIOLATION

TRAFFIC STOP Reported at Block of 700 TERRITORIAL ST HBRG

Driver cited for speed, stop sign.

CAD# 2022139801  
TIME: 8/10/2022 12:27:25AM  
CASE# CAD Only  
HBRG  
HARRISBURG

SUSPICIOUS VEHICLE Reported at Block of 700 PRICEBORO DR/S 6TH ST HBRG

Deputies checked on vehicle parked in front of residential gate.

CAD# 2022140333  
TIME: 8/10/2022 5:58:54PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

JUVENILE COMPLAINT Reported at Block of 800 S 3RD ST HBRG

No one seen jumping off the bridge.

CAD# 2022140625  
TIME: 8/11/2022 8:48:47AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

CUSTODIAL INTERFERENCE Reported at Block of 100 SMITH ST HBRG

Deputies refereed an individual to another agency.

## Incident Information:

## Description

1.

CAD# 2022140693  
TIME: 8/11/2022 10:40:20AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

RAPE Reported at Block of 23600 PEORIA RD HBRG

Historical report. Information forwarded to Lane County

CAD# 2022140873  
TIME: 8/11/2022 2:48:42PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

ABANDON VEHICLE Reported at Block of 200 KESLING ST HBRG

Deputies received a call about an abandoned vehicle. It was determined the address it was parked at was the address of the vehicle's owner. No further action.

CAD# 2022140963  
TIME: 8/11/2022 4:48:35PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 100 N 3RD ST HBRG

Male had questions about leaving his vehicle at a location for a few hours, until he could remove it. Deputy answered his questions.

CAD# 2022141194  
TIME: 8/11/2022 11:49:44PM  
CASE# CAD Only  
HBRG  
HARRISBURG

DOMESTIC DISTURBANCE Reported at Block of 700 S 2ND ST HBRG

Deputy responded to a disturbance at a local apartment complex. Deputy learned the two had a lovers quarrel. Verbal only, non-criminal.

CAD# 2022141397  
TIME: 8/12/2022 10:49:24AM  
CASE# CAD Only  
HBRG  
HARRISBURG

WELFARE CHECK Reported at Block of 500 LASALLE ST HBRG

Welfare check. Subject was fine.

CAD# 2022141580  
TIME: 8/12/2022 2:38:47PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

NEGLECT Reported at Block of 900 ARROW LEAF PL HBRG

People walking on tracks told to not go on the tracks.

## Incident Information:

## Description

1.

CAD# 2022141723  
TIME: 8/12/2022 6:26:08PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

HARASSMENT Reported at Block of 700 N 8TH ST HBRG

Issue with a bully known from school. There has been nothing physical, just name calling and the like. Spoke to the child's parents and they will be attempting to remedy the situation with the bully's parents. No further action at this time.

CAD# 2022142058  
TIME: 8/13/2022 10:55:16AM  
CASE# 2203159  
HBRG  
REPORT TAKEN

Report Filed. CRIMINAL MISCHIEF 2 - CRIME DAMAGE Reported At Block Of 200 N 9TH ST Occurred between 1054 hours on 8/13/2022 and 1055 hours on 8/13/2022 . Reported:

Vehicle hit a parked vehicle and left the scene.

CAD# 2022142094  
TIME: 8/13/2022 12:15:19PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

DOG COMPLAINT Reported at Block of 800 TERRITORIAL ST HBRG

Deputy spoke with a caller that reported a dog was on the property it belonged on.

CAD# 2022142335  
TIME: 8/13/2022 7:32:43PM  
CASE# CAD Only  
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 200 TERRITORIAL ST HBRG

CAD# 2022142349  
TIME: 8/13/2022 7:52:06PM  
CASE# CAD Only  
HBRG  
HARRISBURG

SUSPICIOUS CIRCUMSTANCE Reported at Block of 900 HEATHER TURN HBRG

Issue regarding child visitation. No crimes.

CAD# 2022142421  
TIME: 8/13/2022 10:04:08PM  
CASE# CAD Only  
HBRG

ASSIST OTHER AGENCY Reported at Block of 100 SMITH ST HBRG

Assisted Lane Co. So. with trying to locate a male.

## Incident Information:

## Description

1.

CAD# 2022142693  
TIME: 8/14/2022 11:03:00AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUICIDAL SUBJECT Reported at Block of 100 SCHOOLING ST HBRG

Parents given resources to help child.

CAD# 2022142969  
TIME: 8/14/2022 7:23:58PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

RUNAWAY Reported at Block of 800 S 9TH ST HBRG

Report of a juvenile runaway. The juvenile returned home and LCSO was advised a response was not needed.

CAD# 2022143071  
TIME: 8/14/2022 11:40:15PM  
CASE# CAD Only  
HBRG  
UTL GOA

SUSPICIOUS VEHICLE Reported at Block of 600 QUINCY ST HBRG

Report of suspicious vehicle possibly casing neighborhood. Deputy checked area but the vehicle was gone on arrival.

CAD# 2022143079  
TIME: 8/15/2022 12:10:51AM  
CASE# CAD Only  
HBRG  
HARRISBURG

EXTRA PATROL Reported at Block of 600 SMITH ST HBRG

Deputy checked Elementary School, all was quiet.

CAD# 2022143085  
TIME: 8/15/2022 12:22:41AM  
CASE# CAD Only  
HBRG  
HARRISBURG

EXTRA PATROL Reported at Block of 400 S 9TH ST HBRG

Deputy checked High School, all was quiet.

CAD# 2022143315  
TIME: 8/15/2022 12:04:21PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Extra patrol in the park.

## Incident Information:

## Description

1.

CAD# 2022143403  
TIME: 8/15/2022 1:50:33PM  
CASE# CAD Only  
HBRG  
  
CAD CALL COMPLETE

ABANDON VEHICLE Reported at Block of 900 S 2ND ST HBRG

Deputy checked on an abandoned vehicle and found someone had moved it.

CAD# 2022143413  
TIME: 8/15/2022 2:14:11PM  
CASE# CAD Only  
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 1000 APPLGATE PL HBRG

No Public Narrative.

CAD# 2022143603  
TIME: 8/15/2022 6:51:11PM  
CASE# CAD Only  
HBRG  
  
WARNING ISSUED

TRAFFIC STOP Reported at Block of 300 TERRITORIAL ST HBRG

Driver stopped for equipment violations. Warned and advised.

CAD# 2022143679  
TIME: 8/15/2022 9:58:11PM  
CASE# CAD Only  
HBRG  
  
CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy conducted extra patrols at Harrisburg Ponds.

CAD# 2022143792  
TIME: 8/16/2022 4:41:19AM  
CASE# CAD Only  
HBRG  
  
WARNING ISSUED

TRAFFIC STOP Reported at Block of 600 TERRITORIAL ST HBRG

Driver stopped for not coming to complete stop at intersection. Warned and advised.

CAD# 2022143813  
TIME: 8/16/2022 6:10:24AM  
CASE# CAD Only  
HBRG  
  
CAD CALL COMPLETE

MAIL THEFT Reported at Block of 900 TERRITORIAL ST HBRG

Caller reported finding a pile of mail in the road. A deputy arrived and returned the mail to the post office.

## Incident Information:

## Description

1.

CAD# 2022144042  
TIME: 8/16/2022 12:42:05PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

FOLLOW UP Reported at Block of 100 N 7TH ST HBRG

Follow up for earlier reported found mail.

CAD# 2022144250  
TIME: 8/16/2022 5:07:22PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

MOTORIST ASSIST Reported at Block of 200 SCHOOLING ST HBRG

Deputy assisted with a non reportable crash.

CAD# 2022144307  
TIME: 8/16/2022 7:36:51PM  
CASE# CAD Only  
HBRG  
WARNING ISSUED

TRAFFIC STOP Reported at Block of 300 N 6TH ST/TERRITORIAL ST HBRG

Driver stopped for obstructed front plate. Warned and advised.

CAD# 2022144324  
TIME: 8/16/2022 8:12:27PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

HARASSMENT Reported at Block of 300 S 3RD ST HBRG

Two juveniles were approached by a male who claimed they had been bullying his kids . The male was irate and pushed one of the juveniles before fleeing. The male was not identified, but information was gathered.

CAD# 2022144372  
TIME: 8/16/2022 9:49:33PM  
CASE# CAD Only  
HBRG  
CITATION ISSUED

PARKING COMPLAINT Reported at Block of 700 LASALLE ST HBRG

Deputy found a Jeep parked on a sidewalk of a busy residential street. Deputy issued parking citation to registered owner.

CAD# 2022144392  
TIME: 8/16/2022 10:44:50PM  
CASE# CAD Only  
HBRG  
WARNING ISSUED

TRAFFIC STOP Reported at Block of 700 S 3RD ST/S 2ND ST HBRG

Driver stopped for expired insurance. Warned and advised.



## Incident Information:

## Description

1.

CAD# 2022144431  
TIME: 8/17/2022 12:44:36AM  
CASE# CAD Only  
HBRG  
WARNING ISSUED

TRAFFIC STOP Reported at Block of 600 S 3RD ST/LASALLE ST HBRG

Male stopped in Harrisburg for multiple equipment violations. Both occupants were identified and warned.

CAD# 2022144440  
TIME: 8/17/2022 1:11:18AM  
CASE# CAD Only  
HBRG  
WARNING ISSUED

TRAFFIC STOP Reported at Block of 600 S 3RD ST/LASALLE ST HBRG

Driver stopped for equipment violations. Warned and advised.

CAD# 2022144576  
TIME: 8/17/2022 9:41:22AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

FOLLOW UP Reported at Block of 200 N 9TH ST HBRG

Follow up on prior case.

CAD# 2022144591  
TIME: 8/17/2022 10:01:56AM  
CASE# CAD Only  
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 600 LASALLE ST HBRG

No Public Narrative.

CAD# 2022145040  
TIME: 8/17/2022 9:26:45PM  
CASE# CAD Only  
HBRG  
HARRISBURG

SUSPICIOUS VEHICLE Reported at Block of 300 N 3RD ST HBRG

Deputy checked on RV parked oddly in business lot.

CAD# 2022145048  
TIME: 8/17/2022 9:43:13PM  
CASE# 2203225  
HBRG  
REPORT TAKEN

Report Filed. CRIMINAL MISCHIEF 2 - VANDALISM Reported At Block Of 100 N 2ND ST  
Occurred between 2142 hours on 8/17/2022 and 2143 hours on 8/17/2022 . Reported:

Graffiti spray painted on grond in front of caller`s house.

## Incident Information:

## Description

1.

CAD# 2022145078  
TIME: 8/17/2022 10:40:47PM  
CASE# 2203227  
HBRG  
WARNING ISSUED

Report Filed. CANCELLED REPORT Reported At Block Of 100 N 1ST ST Occurred between 2239 hours on 8/17/2022 and 2240 hours on 8/17/2022 . Reported: 8/17/2022 Officer

Deputy contacted subjects and warned of park rules.

CAD# 2022145087  
TIME: 8/17/2022 10:52:03PM  
CASE# CAD Only  
HBRG  
HARRISBURG

SUSPICIOUS CIRCUMSTANCE Reported at Block of 600 LASALLE ST HBRG

Report of large boom. Deputy checked area and was not able to determine the source.

CAD# 2022145088  
TIME: 8/17/2022 10:52:07PM  
CASE# 2203228  
HBRG  
REPORT TAKEN

Report Filed. WARRANT ARREST (LW ONLY) Reported At Block Of 100 N 1ST ST Occurred between 2251 hours on 8/17/2022 and 2252 hours on 8/17/2022 . Reported:

David Shade, 26 of Veneta, was cited and released on a warrant for failure to appear.

CAD# 2022145135  
TIME: 8/18/2022 2:08:42AM  
CASE# CAD Only  
HBRG  
HARRISBURG

SUSPICIOUS VEHICLE Reported at Block of 300 N 6TH ST HBRG

Vehicle dropping friend off at house, nothing criminal.

CAD# 2022145139  
TIME: 8/18/2022 2:14:37AM  
CASE# CAD Only  
HBRG  
HARRISBURG

SUSPICIOUS VEHICLE Reported at Block of 400 S 9TH ST HBRG

Deputy checked on vehicle in High School parking lot overnight.

CAD# 2022145141  
TIME: 8/18/2022 2:21:25AM  
CASE# CAD Only  
HBRG  
HARRISBURG

SUSPICIOUS VEHICLE Reported at Block of 400 S 9TH ST HBRG

Deputy checked on vehicle parked in High School parking lot.

## Incident Information:

## Description

1.

CAD# 2022145143  
TIME: 8/18/2022 2:34:44AM  
CASE# CAD Only  
HBRG  
WARNING ISSUED

TRAFFIC STOP Reported at Block of 600 LASALLE ST HBRG

Driver warned for multiple inoperable lights, out of date insurance card.

CAD# 2022145175  
TIME: 8/18/2022 5:20:06AM  
CASE# CAD Only  
HBRG  
HARRISBURG

EXTRA PATROL Reported at Block of 1100 S 6TH ST/PRICEBORO DR HBRG

Extra patrol for speed.

CAD# 2022145176  
TIME: 8/18/2022 5:29:08AM  
CASE# CAD Only  
HBRG  
WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 700 S 6TH ST HBRG

Driver warned for speed.

CAD# 2022145429  
TIME: 8/18/2022 1:06:03PM  
CASE# CAD Only  
HBRG  
HARRISBURG

SUSPICIOUS VEHICLE Reported at Block of 900 S 9TH ST HBRG

Suspicious Vehicle. Male driving around neighborhood appeared to be casing houses.  
Deputy checked the area and was UTL.

CAD# 2022145799  
TIME: 8/18/2022 10:41:42PM  
CASE# CAD Only  
HBRG  
HARRISBURG

WELFARE CHECK Reported at Block of 200 N 3RD ST HBRG

Deputy helped individual with directions.

CAD# 2022145809  
TIME: 8/18/2022 10:58:02PM  
CASE# CAD Only  
HBRG

SUSPICIOUS CIRCUMSTANCE Reported at Block of 500 N 6TH ST HBRG

Attempted to assist JCPD

## Incident Information:

## Description

1.

CAD# 2022145876  
TIME: 8/19/2022 3:46:12AM  
CASE# CAD Only  
HBRG  
HARRISBURG

EXTRA PATROL Reported at Block of 400 S 9TH ST HBRG

Deputy checked Harrisburg High School, all was quiet.

CAD# 2022146191  
TIME: 8/19/2022 1:50:24PM  
CASE# CAD Only  
HBRG  
FALSE ALARM POLICE

ALARM LAW ONLY Reported at Block of 400 S 9TH ST HBRG

false alarm

CAD# 2022146352  
TIME: 8/19/2022 5:44:32PM  
CASE# 2203251  
HBRG  
REPORT TAKEN

Report Filed. FAIL TO PERFORM DUTIES/DRIVER- PROP DAMAGE Reported At Block Of 100 SMITH ST/N 1ST ST Occurred between 1743 hours on 8/19/2022 and 1744 hours on

Someone struck a parked vehicle with their own at the Harrisburg Boat Ramp. When approached by the owner, the suspect attempted to enter into a civil compromise. When this was declined, the suspect left.

CAD# 2022146435  
TIME: 8/19/2022 8:50:06PM  
CASE# CAD Only  
HBRG  
CITATION ISSUED

TRAFFIC STOP Reported at Block of 800 S 3RD ST HBRG

Heath Eldon Dean Marshall, 40, of Newport, was stopped and cited in Harrisburg for Fail to Register a Vehicle.

CAD# 2022146501  
TIME: 8/19/2022 10:49:16PM  
CASE# CAD Only  
HBRG  
WARNING ISSUED

TRAFFIC STOP Reported at Block of 100 S 3RD ST HBRG

Driver stopped for no lights on a trailer. Warned and advised.

CAD# 2022146512  
TIME: 8/19/2022 11:03:46PM  
CASE# CAD Only  
HBRG  
CITATION ISSUED

TRAFFIC STOP Reported at Block of 300 S 6TH ST HBRG

Charles Edward Nesler, 31, of Harrisburg, was cited for Fail to Register Vehicle.

## Incident Information:

## Description

1.

CAD# 2022146525  
TIME: 8/19/2022 11:30:55PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

ASSIST OTHER AGENCY Reported at Block of 400 SMITH ST HBRG

A male and his female hitchhiker couldn't stop bickering and stopped in Harrisburg . Deputy counselled both and they continued on their way out of the county.

CAD# 2022146535  
TIME: 8/19/2022 11:49:08PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

DOMESTIC DISTURBANCE Reported at Block of 500 S 3RD ST HBRG

Male and female domestic in Harrisburg. Neighbor called in. Both were talked to and would not cooperate with law enforcement. No visible injuries on either. No crime determined.

CAD# 2022146553  
TIME: 8/20/2022 12:45:23AM  
CASE# CAD Only  
HBRG  
CITATION ISSUED

TRAFFIC STOP Reported at Block of 300 N 3RD ST/PEORIA RD HBRG

Kama Eileen Jenae Crawford, 26, of Dallas, was stopped in Harrisburg for equipment violations. Kama was cited for DWS – Violation.

CAD# 2022146562  
TIME: 8/20/2022 12:58:17AM  
CASE# CAD Only  
HBRG  
CITATION ISSUED

TRAFFIC STOP Reported at Block of 200 MACY ST/S 3RD ST HBRG

Daniel Shanner Severe, 23, was stopped and cited in Harrisburg for Fail to Register Vehicle .

CAD# 2022147076  
TIME: 8/20/2022 10:45:27PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

TRESPASS Reported at Block of 100 N 3RD ST HBRG

Two juveniles contacted at a closed business. Both were waiting for a ride.

CAD# 2022147091  
TIME: 8/20/2022 11:09:34PM  
CASE# CAD Only  
HBRG  
CITATION ISSUED

TRAFFIC STOP Reported at Block of 800 TERRITORIAL ST/N 9TH ST HBRG

Richard Douglas Henderson, 26, of Harrisburg, was stopped for expired registration. Richard was cited for Fail to Carry Proof of Insurance.

## Incident Information:

## Description

1.

CAD# 2022147110  
TIME: 8/21/2022 12:05:07AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

DOMESTIC DISTURBANCE Reported at Block of 500 S 3RD ST HBRG

Male and female domestic in Harrisburg. Both are trained in mixed martial arts and the female was beating up on the male. No charges wished and both parties separated.

CAD# 2022147195  
TIME: 8/21/2022 4:15:24AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

TRESPASS Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy contacted a group of people at the Harrisburg Ponds after hours. All were warned and advised of park hours.

CAD# 2022147603  
TIME: 8/21/2022 7:10:50PM  
CASE# CAD Only  
HBRG  
WARNING ISSUED

TRAFFIC STOP Reported at Block of 700 S 3RD ST/S 2ND ST HBRG

Driver stopped for illegal tint. Warned and advised.

CAD# 2022147638  
TIME: 8/21/2022 8:26:21PM  
CASE# CAD Only  
HBRG  
WARNING ISSUED

TRAFFIC STOP Reported at Block of 500 LASALLE ST HBRG

Driver stopped in Harrisburg for expired registration. Warned and advised.

CAD# 2022147645  
TIME: 8/21/2022 8:38:42PM  
CASE# CAD Only  
HBRG  
CITATION ISSUED

TRAFFIC STOP Reported at Block of 600 S 5TH ST HBRG

Juan Ramon Garibay Castillo, 20, of Harrisburg, was stopped for expired registration. Juan was cited for No Valid Operators License and Fail to Carry Proof of Insurance.

CAD# 2022147681  
TIME: 8/21/2022 9:26:24PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

NON 911 ISSUE Reported at Block of 100 SMITH ST HBRG

No Public Narrative.

| Incident Information:  | Description  | 1. |
|--|--|----|
| CAD# 2022147769<br>TIME: 8/22/2022 12:42:30AM<br>CASE# CAD Only<br>HBRG<br>CAD CALL COMPLETE | CITIZEN CONTACT Reported at Block of 100 N 3RD ST HBRG<br><hr/> Male and female walking the street late and night contacted by a Deputy.   |    |
| CAD# 2022147781<br>TIME: 8/22/2022 1:14:44AM<br>CASE# CAD Only<br>HBRG<br>CITATION ISSUED    | TRAFFIC STOP Reported at Block of 300 SOMMERVILLE AVE HBRG<br><hr/> Robert Lee Kenney 36, of Eugene, was stopped for being in Harrisburg Ponds after hours. Robert was cited for DWS – Violation and Driving Uninsured.  |    |
| CAD# 2022147786<br>TIME: 8/22/2022 1:30:48AM<br>CASE# CAD Only<br>HBRG<br>CAD CALL COMPLETE  | TRESPASS Reported at Block of 300 SOMMERVILLE AVE HBRG<br><hr/> Deputy located a vehicle in the Harrisburg Ponds after hours. No one was found with the vehicle.   |    |
| CAD# 2022147793<br>TIME: 8/22/2022 2:00:39AM<br>CASE# CAD Only<br>HBRG<br>CAD CALL COMPLETE  | TRESPASS Reported at Block of 300 S 3RD ST HBRG<br><hr/> Male sleeping in a vehicle contacted in Harrisburg. Warned of local ordinances and asked to leave.  |    |
| CAD# 2022147807<br>TIME: 8/22/2022 3:27:21AM<br>CASE# CAD Only<br>HBRG<br>CITATION ISSUED    | TRAFFIC STOP Reported at Block of 700 S 3RD ST HBRG<br><hr/> Cody Dean Hildebrandt, of Albany, was stopped in Harrisburg for loud exhaust. Cody was cited for DWS – Violation.   |    |
| CAD# 2022148031<br>TIME: 8/22/2022 11:27:47AM<br>CASE# 2203290<br>HBRG<br>REPORT TAKEN       | REPORT PENDING. Original Call Type: FRAUD Reported At Block Of 300 SCHOOLING ST Occurred between 1127 hours on 8/22/2022 and 1127 hours on 8/22/2022 . Reported:<br><hr/> The caller was scammed out of \$1700 after cashing fraudulent checks and sending the money back to the suspect(s). |    |

## Incident Information:

## Description

1.

CAD# 2022148078  
TIME: 8/22/2022 12:54:02PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 900 TERRITORIAL ST HBRG

Door left open by property owner.

CAD# 2022148179  
TIME: 8/22/2022 3:31:14PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Extra patrol of the ponds

CAD# 2022148223  
TIME: 8/22/2022 4:17:37PM  
CASE# CAD Only  
HBRG

OD INGESTION POISONING Reported at Block of 300 S 4TH ST HBRG

overdose of alcohol. Patient transported

CAD# 2022148689  
TIME: 8/23/2022 10:28:13AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUICIDAL SUBJECT Reported at Block of 300 MOORE ST HBRG

Female was found to be living Eugene. Family notified and will be assisting.

CAD# 2022148898  
TIME: 8/23/2022 3:27:35PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

NEIGHBORHOOD DISPUTE Reported at Block of 200 FOUNTAIN ST HBRG

Non-criminal neighborhood dispute.

CAD# 2022148900  
TIME: 8/23/2022 3:29:13PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

FRAUD Reported at Block of 300 KESLING ST HBRG

Deputy responded to a call regarding fraudulent activity.



## Incident Information:

## Description

1.

CAD# 2022148989  
TIME: 8/23/2022 6:27:46PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

EVENT DETAIL Reported at Block of 300 SMITH ST HBRG

City council

CAD# 2022148992  
TIME: 8/23/2022 6:29:12PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

ASSIST OTHER AGENCY Reported at Block of 200 SMITH ST HBRG

CAD# 2022149262  
TIME: 8/24/2022 8:03:35AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Spent an hour in the park. Only one vehicle came and went.

CAD# 2022149322  
TIME: 8/24/2022 9:40:31AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

FOLLOW UP Reported at Block of 23600 PEORIA RD HBRG

Caller had questions regarding a restraining order. A deputy contacted the caller and answered the questions for the caller.

CAD# 2022149525  
TIME: 8/24/2022 2:23:46PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 1000 S 6TH ST HBRG

Caller had questions about a tenant that keeps inviting an unwanted guest. d

CAD# 2022149620  
TIME: 8/24/2022 4:21:18PM  
CASE# CAD Only  
HBRG  
CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 300 SOMMERVILLE AVE HBRG

Don Van Orden, 60, of Junction City was stopped at the ponds. He was cited for driving with no insurance and failing to register his vehicle. His vehicle expired in 2011.

## Incident Information:

## Description

1.

CAD# 2022149630  
TIME: 8/24/2022 4:38:31PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

NEIGHBORHOOD DISPUTE Reported at Block of 300 N 9TH ST HBRG

Caller asked for a deputy to respond to tell her neighbor to turn down the sprinkler.....

CAD# 2022149724  
TIME: 8/24/2022 7:36:27PM  
CASE# CAD Only  
HBRG  
WARNING ISSUED

TRAFFIC STOP Reported at Block of 500 TERRITORIAL ST HBRG

Vehicle without plates or trip permit stopped. Had reasonable explanation. Warned and advised.

CAD# 2022149776  
TIME: 8/24/2022 9:00:07PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

DOMESTIC DISTURBANCE Reported at Block of 300 KESLING ST HBRG

Intoxicated Male and female who were separating got into an argument about what possessions belonged to who. Both were calmed down and decided to sleep it off for the night.

CAD# 2022149798  
TIME: 8/24/2022 9:47:48PM  
CASE# CAD Only  
HBRG  
CITATION ISSUED

TRAFFIC STOP Reported at Block of 300 S 3RD ST HBRG

Tywon Brandon White, 31, of Monroe, was stopped for expired registration. Tywon was cited for No Valid Operator's License and Fail to Register Vehicle.

CAD# 2022149808  
TIME: 8/24/2022 10:14:11PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

TRESPASS Reported at Block of 300 SOMMERVILLE AVE HBRG

Four individuals contacted at Eagle Park in Harrisburg late at night. Warned and advised of park hours.

CAD# 2022149825  
TIME: 8/24/2022 10:49:51PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 800 TERRITORIAL ST HBRG

Deputy responded to a suspicious vehicle. Determined it was a few high schoolers who were talking. Nothing suspicious.

## Incident Information:

## Description

1.

CAD# 2022149837  
TIME: 8/24/2022 11:13:52PM  
CASE# CAD Only  
HBRG  
HARRISBURG

DOMESTIC DISTURBANCE Reported at Block of 300 KESLING ST HBRG

Continuation of a previous domestic disturbance between two intoxicated individuals. Deputy responded to their residence and learned they did not want assistance. The deputy spoke with both parties about contacting law enforcement for legitimate reasons.

CAD# 2022149838  
TIME: 8/24/2022 11:14:28PM  
CASE# 2203335  
HBRG  
REPORT TAKEN

Report Filed. WARRANT ARREST (LW ONLY) Reported At Block Of 100 KESLING ST/S 2ND ST Occurred between 2313 hours on 8/24/2022 and 2314 hours on 8/24/2022 .

Brandon Curtis Buhl, 39, and Stephanie Ann LaChapelle, 45, both of Elmira, were stopped in Harrisburg in a vehicle. Brandon was cited for DWS – Violation, Driving Uninsured and Fail to Register Vehicle. Stephanie was arrested on a two-year-old parole violation and another warrant out of Jefferson County. Stephanie was transported to the Linn County Jail and

CAD# 2022150165  
TIME: 8/25/2022 1:01:21PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

CRIMINAL MISCHIEF Reported at Block of 400 N 3RD ST HBRG

Caller wanted to have damage to a late night drop box documented. A deputy contacted the caller and documented the information for the caller.

CAD# 2022150245  
TIME: 8/25/2022 2:56:33PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 300 N 3RD ST HBRG

The caller wanted information on what to do if someone may have smoked narcotics in their bathroom and then drove away. The caller was given some options for what they can do. NFA.

CAD# 2022150680  
TIME: 8/26/2022 7:44:29AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

MVC NON INJURY Reported at Block of 200 SOMMERVILLE AVE/S 2ND ST HBRG

Non-injury crash. Vehicle rear-ended another vehicle who had stopped for an oversize truck going across the bridge.

CAD# 2022150983  
TIME: 8/26/2022 3:43:45PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 400 TERRITORIAL ST HBRG

Extra patrol around town searching for traffic violations.

## Incident Information:

## Description

1.

CAD# 2022151069  
TIME: 8/26/2022 5:56:59PM  
CASE# CAD Only  
HBRG  
HARRISBURG

NOISE DISTURBANCE Reported at Block of 400 S 9TH ST HBRG

Report of loud noise. Deputy checked the area and all was quiet.

CAD# 2022151159  
TIME: 8/26/2022 9:07:45PM  
CASE# CAD Only  
HBRG  
HARRISBURG

EXTRA PATROL Reported at Block of 200 N 7TH ST/TERRITORIAL ST HBRG

Extra traffic patrol. One stop from location.

CAD# 2022151170  
TIME: 8/26/2022 9:27:27PM  
CASE# CAD Only  
HBRG  
WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 800 DIAMOND HILL DR HBRG

Driver warned for speed.

CAD# 2022151178  
TIME: 8/26/2022 9:39:46PM  
CASE# CAD Only  
HBRG  
WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 800 DIAMOND HILL DR HBRG

Driver warned for speed.

CAD# 2022151193  
TIME: 8/26/2022 10:06:07PM  
CASE# CAD Only  
HBRG  
WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 800 DIAMOND HILL DR HBRG

Driver warned for speed.

CAD# 2022151198  
TIME: 8/26/2022 10:12:52PM  
CASE# CAD Only  
HBRG  
UTL GOA

PROWLER Reported at Block of 800 TERRITORIAL ST HBRG

Report of someone trying door knob. Deputy responded within a minute and was unable to locate anyone in the area.

## Incident Information:

## Description

1.

CAD# 2022151211  
TIME: 8/26/2022 10:50:02PM  
CASE# CAD Only  
HBRG  
HARRISBURG

EXTRA PATROL Reported at Block of 100 S 2ND ST/MOORE ST HBRG

Extra traffic patrol in area of the bars.

CAD# 2022151289  
TIME: 8/27/2022 1:56:10AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 300 S 3RD ST HBRG

No signs of forced entry, nothing suspicious, bank secure.

CAD# 2022151332  
TIME: 8/27/2022 5:23:34AM  
CASE# CAD Only  
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

CAD# 2022151412  
TIME: 8/27/2022 9:55:12AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 1000 S 6TH ST HBRG

Deputy advised parent on custodial policy.

CAD# 2022151440  
TIME: 8/27/2022 10:52:06AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

HARASSMENT Reported at Block of 300 N 6TH ST HBRG

verbal argument between neighbors.

CAD# 2022152149  
TIME: 8/28/2022 2:12:28PM  
CASE# CAD Only  
HBRG  
HARRISBURG

SUSPICIOUS CIRCUMSTANCE Reported at Block of 1000 S 6TH ST HBRG

Suspicious Circumstance. Someone messed with callers car.

## Incident Information:

## Description

1.

CAD# 2022152205  
TIME: 8/28/2022 3:47:57PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

DUII Reported at Block of 400 PEORIA RD/N 3RD ST HBRG

Traffic complaint went out of area.

CAD# 2022152279  
TIME: 8/28/2022 6:12:04PM  
CASE# CAD Only  
HBRG  
UTL GOA

JUVENILE COMPLAINT Reported at Block of 500 SMITH ST HBRG

Report of disorderly juveniles. Deputy checked the area but they were gone on arrival.

CAD# 2022152295  
TIME: 8/28/2022 6:59:59PM  
CASE# CAD Only  
HBRG

PERSON ASSIST Reported at Block of 100 N 1ST ST HBRG

Caller got locked inside the boat ramp bathroom and needed help out.

CAD# 2022152326  
TIME: 8/28/2022 8:13:13PM  
CASE# CAD Only  
HBRG

911 HANG UP CALL Reported at Block of 300 MACY ST HBRG

No Public Narrative.

CAD# 2022152349  
TIME: 8/28/2022 8:52:25PM  
CASE# CAD Only  
HBRG  
CALL TRANSFERRED TO OTI

TRANSFER 911 INFO - LAW CALL Reported at Block of 800 S 3RD ST HBRG

CAD# 2022152468  
TIME: 8/29/2022 3:30:44AM  
CASE# CAD Only  
HBRG  
HARRISBURG

SUSPICIOUS VEHICLE Reported at Block of 800 ARROW LEAF AVE HBRG

Deputy responded to a reported suspicious person running between houses. Deputy contacted the individual and determined this to be a juvenile meeting another juvenile. Parents were advised.

## Incident Information:

## Description

1.

CAD# 2022152808  
TIME: 8/29/2022 3:26:36PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 400 S 9TH ST HBRG

The caller stated she contacted DHS earlier about an issue and wanted information on what our response would be. We have yet to receive the DHS fax, but do expect it. I informed the caller about what was expected.

CAD# 2022152858  
TIME: 8/29/2022 5:05:31PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

THEFT Reported at Block of 1000 S 6TH ST HBRG

A resident at Springbrook in Harrisburg had \$500 go missing while packing her car. Suspects were contacted and the investigating Deputy could not develop probable cause to make an arrest.

CAD# 2022152965  
TIME: 8/29/2022 8:12:55PM  
CASE# CAD Only  
HBRG  
CITATION ISSUED

TRAFFIC STOP Reported at Block of 500 LASALLE ST HBRG

Anthony David Francois Bergstrom, 17, of Junction City, was cited into Harrisburg Municipal Court for Driving Uninsured and Fail to Register a Vehicle.

CAD# 2022152987  
TIME: 8/29/2022 9:05:19PM  
CASE# CAD Only  
HBRG  
WARNING ISSUED

TRAFFIC STOP Reported at Block of 500 LASALLE ST HBRG

Vehicle stopped in Harrisburg for driving around with emergency flashing lights like an emergency car would have. Warned and advised.

CAD# 2022153029  
TIME: 8/29/2022 10:18:16PM  
CASE# CAD Only  
HBRG  
CITATION ISSUED

TRAFFIC STOP Reported at Block of 300 S 3RD ST/KESLING ST HBRG

William Leslie Gifford, 57, of Junction City, was stopped and cited for DWS – Violation and Driving Uninsured.

CAD# 2022153044  
TIME: 8/29/2022 10:42:01PM  
CASE# CAD Only  
HBRG  
CITATION ISSUED

TRAFFIC STOP Reported at Block of 100 N 3RD ST/SMITH ST HBRG

Charlotte Ilene Carrasco, 44, of Harrisburg, was stopped for no front plate in Harrisburg. Charlotte was cited for Fail to Register Vehicle.

## Incident Information:

## Description

1.

CAD# 2022153064  
TIME: 8/29/2022 11:40:57PM  
CASE# CAD Only  
HBRG  
CITATION ISSUED

TRAFFIC STOP Reported at Block of 200 LASALLE ST/S 3RD ST HBRG

Tera Kai La-El, 41, of Monroe, was stopped in Harrisburg and issued a citation for Fail to Renew Vehicle Registration.

CAD# 2022153075  
TIME: 8/30/2022 12:16:34AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 400 S 9TH ST HBRG

Concerned citizen called in about the bleacher lights being on late at night at Harrisburg High School. Nothing suspicious.

CAD# 2022153087  
TIME: 8/30/2022 12:57:59AM  
CASE# CAD Only  
HBRG  
WARNING ISSUED

TRAFFIC STOP Reported at Block of 200 N 7TH ST/TERRITORIAL ST HBRG

Driver stopped and warned for illegal window tint.

CAD# 2022153131  
TIME: 8/30/2022 4:03:07AM  
CASE# CAD Only  
HBRG  
CITATION ISSUED

TRAFFIC STOP Reported at Block of 300 S 3RD ST/KESLING ST HBRG

Roger Tristain Brasier, 23, of Harrisburg, was stopped for equipment violations, then cited for DWS – Violation and Driving Uninsured.

CAD# 2022153398  
TIME: 8/30/2022 1:44:32PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 400 TERRITORIAL ST HBRG

Deputy responded to a business alarm call. False alarm.

CAD# 2022153678  
TIME: 8/30/2022 9:48:30PM  
CASE# CAD Only  
HBRG  
WARNING ISSUED

TRAFFIC STOP Reported at Block of 600 S 6TH ST/LASALLE ST HBRG

Driver stopped for an unrelated trespass complaint. Driver warned and advised.



## Incident Information:

## Description

1.

CAD# 2022153711  
TIME: 8/30/2022 11:14:01PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

DISABLED VEHICLE Reported at Block of 800 S 3RD ST HBRG

No Public Narrative.

CAD# 2022153749  
TIME: 8/31/2022 12:44:40AM  
CASE# CAD Only  
HBRG  
WARNING ISSUED

TRAFFIC STOP Reported at Block of 800 S 3RD ST HBRG

Driver stopped who looked like registered owner, who had a suspended license. Driver was not him. Released from scene.

CAD# 2022153849  
TIME: 8/31/2022 7:54:45AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 400 LASALLE ST HBRG

suspicious activity at park.

CAD# 2022154010  
TIME: 8/31/2022 12:17:49PM  
CASE# CAD Only  
HBRG  
CIVIL SERVICE COMPLETE

LOCKOUT CIVIL PROCESS Reported at Block of 100 N 2ND ST HBRG

No Public Narrative.

CAD# 2022154212  
TIME: 8/31/2022 3:57:42PM  
CASE# 2203435  
HBRG  
REPORT TAKEN

REPORT PENDING. Original Call Type: ASSAULT Reported At Block Of 1000 KOBE LN  
Occurred between 1557 hours on 8/31/2022 and 1557 hours on 8/31/2022 . Reported:

Lomita Kelson age 40 of Harrisburg was arrested for Felony strangulation domestic and felony Assault IV domestic.

CAD# 2022154255  
TIME: 8/31/2022 4:52:41PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

FIGHT DISTURBANCE Reported at Block of 200 SMITH ST HBRG

Deputy was on routine patrol and observed two patrons of the Grid Iron outside on the sidewalk about to become in a physical fight. Deputy intervened and stopped the situation from escalating. Both parties went separate ways but one person was trespassed from the bar.

| Incident Information:   | Description  | 1. |
|---|--|----|
| <div>CAD# 2022154312</div> <div>TIME: 8/31/2022 6:17:04PM</div> <div>CASE# CAD Only</div> <div>HBRG</div> <div>HARRISBURG</div> | <div>ALARM LAW ONLY Reported at Block of 600 SMITH ST HBRG</div> <hr/> <div>Alarm activation, appeared accidental.</div> |    |

DUE TO CANCELED  
LACK OF QUORUM

# Agenda Bill

## **Harrisburg City Council**

### Harrisburg, Oregon

#### THE MATTER OF A LETTER TO THE LEAGUE OF OREGON CITIES ASKING FOR MORE ADVOCACY FOR SMALL CITIES UNDER 5,000 IN POPULATION

#### STAFF REPORT:

Exhibit A: Proposed Letter

**ACTION: MOTION TO AUTHORIZE THE MAYOR TO SIGN THE  
ADVOCACY LETTER ON BEHALF OF THE CITY OF HARRISBURG**

**THIS AGENDA BILL IS DESTINED FOR:** Agenda – September 27, 2022

| BUDGET IMPACT |           |                 |
|---------------|-----------|-----------------|
| COST          | BUDGETED? | SOURCE OF FUNDS |
| N/A           | N/A       | N/A             |

#### STAFF RECOMMENDATION:

**Staff recommends that Council authorize the Mayor to sign the letter**

#### BACKGROUND INFORMATION:

At the meeting at the end of July, the City Council reviewed the LOC legislative priorities ballot, and were somewhat dismayed at the choices that were available. As noted at that meeting, the titles of the priorities on the list sounded great, but after reading the background information available, not many of the subjects were in line with the issues that are most important to our small city. As such, the City decided to write a letter to the LOC letting them know that we didn't feel that the LOC was supporting our City in terms of legislative advocacy.

Staff drafted the initial letter, which was shared with the other small cities in the region in this immediate area. Therefore, the letter you'll find in **Exhibit A** was a collaboration between the City Administrator's for Harrisburg, Brownsville, Halsey, Scio, and Sodaville. We felt that a letter from all of us together would carry more weight, and would warrant a better response from the LOC. The City Councils for Sodaville, Halsey, and Scio have already approved their letter; with Brownsville and Harrisburg being some of the last. Nehalem will likely be joining us, and there is a chance that some other small cities might follow suit.

I would like to encourage all of our Councilors to get involved when the LOC is looking to fill volunteer positions on the legislative committees; it's important to have our views

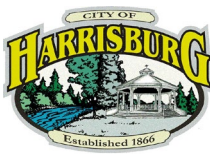
shared with the larger cities who have more resources. I thought I perhaps had one notice looking for volunteers, but the other City Administrators didn't recall getting anything. It's likely that the LOC advertises in the newsletter, rather than direct emails to city officials.

REVIEW AND APPROVAL:



09/19/22

Michele Eldridge      Date  
City Administrator



September 2, 2022

Attn: Patty Mulvihill  
The LOC Board  
1201 Court St. NE, Suite 200  
Salem, OR 97301-4194

**Re: Small City Priorities**

Dear Ms. Mulvihill,

We continue to appreciate the Small Cities Program; presentations, trainings, and roundtable discussions have been valuable to those of us in attendance. However, ***we are concerned that the list of priorities submitted for cities to vote on this year did not significantly address the needs of small cities.*** Our elected officials as a group had trouble finding enough priorities to choose to submit to you. While several have good titles, reading the background and actual legislative goals made it apparent that even if the League is successful in its goals, it will not assist or relieve many of the more relevant issues faced by small cities, especially those with populations under 5,000.

Those of us in small cities do care about and would like to devote more time to issues like climate, renewable energy, and lodging tax flexibility. But far more relevant to small cities is the ability to repair and replace critical infrastructure, finding more resources, opportunities and support for rural entrepreneurs and small businesses, and providing better quality services to our citizens. We are very affected by the constraints of wetlands, which in turns affects the housing shortages in our communities, as well as unfunded mandates, such as those from the TMDL program.

The most valuable function of the LOC is the representation provided for Oregon cities during legislative sessions, and the preservation of Home Rule rights. Small cities do not have the resources or capacity for long term, sustained lobbying, or to provide advocates to operate on our behalf before, during, and after the legislative season. Your website notes that small cities comprise more than 70% of all Oregon cities. However, the LOC policy committees have approximately 17.2% representation from cities under 5000. We feel we are not being well represented, and the results of the lack of representation is becoming problematic on many fronts. Our legislators are not hearing our stories or understanding the impacts of their policy decisions on rural communities, local citizens, and tax payors.

We need to find a way to engage and build rural vitality, and to create more equity for small cities. This includes finding ways to move more small cities from struggling to thriving, instead of being throttled by unfunded mandates and the erosion of home rule. The Organizational Priorities that the LOC has adopted are better suited to what rural cities and their elected officials are looking for. We feel that the LOC's top eight legislative priorities for 2023 and 2024 are more suited for the needs of larger cities, who have far more resources than we do. Lobbying only for these legislative priorities does not feel equitable to our small cities.

We ask you to investigate how to rebalance the structures and representation within your organization, and that you clarify the selection process for policy committee membership. We ask for more changes to be made by the LOC that allows greater participation by small cities. We need to find ways for our rural voices to be heard equally with those of larger cities, for rural needs to have equal weight, and to be equally represented in your work with the legislature.

We appreciate your consideration of our concerns.

Respectfully,

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Mayor

DUE TO CANCELED  
LACK OF QUORUM

Agenda Bill  
**Harrisburg City Council**  
Harrisburg, Oregon

**THE MATTER OF REVIEWING A FIRST DRAFT OF THE PRESS RELEASE IN  
RELATION TO THE DELAY OF THE WATER BOND PROJECTS**

**STAFF REPORT:**

Exhibit A: Draft Press Release

**ACTION: FOR REVIEW AND DISCUSSION**

**THIS AGENDA BILL IS DESTINED FOR:** Agenda – September 27, 2022

| BUDGET IMPACT |           |                 |
|---------------|-----------|-----------------|
| COST          | BUDGETED? | SOURCE OF FUNDS |
| N/A           | N/A       | N/A             |

**STAFF RECOMMENDATION:**

**Staff recommends Council approve the Draft Press Release**

**BACKGROUND INFORMATION:**

Staff has attempted to keep citizens informed on the status of the water bond project over the last several months. There has been information shared in several Friday Updates, and the September Newsletter also had information related to the water bond project. The website has also been updated, in several locations.

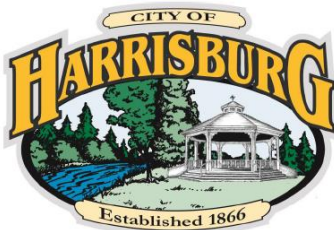
Staff have also prepared the following press release, which can be mailed as an additional insert with the October Utility Bill, which is mailed out in the beginning of November. Council should review the draft press release, and let Staff know if they would like any of the information altered or would like additional information to be shared with the public.

**REVIEW AND APPROVAL:**



09.20.22

Michele Eldridge Date  
City Administrator



Contact: Michele Eldridge, City Administrator

Tel. 541-995-6655

Email: meldridge@ci.harrisburg.or.us

### FOR IMMEDIATE RELEASE

### Harrisburg Water Bond Project Status

We are all looking forward to the future of having a better aesthetic quality of water being supplied to the citizens of Harrisburg. In 2017, the voters of Harrisburg approved municipal bonds to be issued in the amount of \$7,500,000 which would allow for the construction of two new water reservoirs, the construction of two water filtration systems, the removal of Well No. 5, and construction of a new City well, plus, the replacement of approximately 3.5 miles of main waterlines. The City has accomplished a lot of the major tasks but has also run into some issues that are delaying the final project completion. Projects completed thus far:

(1) Over 9,450 linear feet of water line has been replaced throughout town, including replacement of some of the oldest water lines in town.

(2) It took approximately 6 months for Linn County to approve our conditional use permit for Well No. 9, the water storage tank and filtration plant on City property north of the City limits. The new well will replace Well No. 5; the biggest producing well with the highest sediment and minerals like iron and manganese.

The City can't put Well No. 5 out of commission until Well No. 9 is on-line, and the north water reservoir is completed. The water rights the city has were also changed during this process.

(3) The City has spent close to \$1,000,000 through state and federal purchasing programs (mostly through SourceWell) for the parts, equipment, and electronics required for the filtration plants.

(4) It's taken 2 years' worth of design and engineering from 3 different specialty engineering firms, to create the bid packets for two new filtration plants, and two new storage tanks. Because of state public contracting laws, we are required to go out to bid on these projects.

(5) The first bid in early fall 2021 was almost \$1.7 million over budget, even though the budget was based on similar projects in other Oregon cities that had finished **only in the last 3 months prior to our bid**. Most of the cost overrun was due to increased prices on steel, PVC, and electronics. If the City had accepted that bid, we would have been responsible for paying the difference between what was bid, and what prices were starting to increase to. The City Council determined reluctantly that it was better to wait to see if prices would come down.

(6) In April 2022, the second bid was advertised, as it appeared initially that prices were coming down. However, the five companies who returned bids were now \$2,662,500 over the estimate. Again, the cost overrun was due to the high costs of steel, PVC, and electronics. The high costs of fuel and inflation are both still an issue; and let's not forget supply



shortages. Again, City Council made a truly agonizing decision to delay the project for the time being, while we pursue other ways to fund the gap.

Assuming that prices may stay elevated for some time, City Staff are now looking at ways to try to bridge the cost differences. That includes grants, although most infrastructure grants are for multi-million-dollar projects. We are considering the possibilities of going out for another loan, although that's an idea at the bottom of the list. We've also purposely saved about \$400,000 of the American Rescue Program Act funds to apply to the funding gap, if grant funds can't be applied. Those funds must be used by 2024. We can also choose to complete the projects in phases; but this is still not a top objective. Both the north and south water plants and reservoirs need to be working together to provide the type of water product that was first envisioned as a result of the water bond project.

A very viable solution is to use a portion of the funds reserved in the Harrisburg Redevelopment Agency (HRA), which ironically, consists of money left over from other public improvement projects inside HRA boundaries. That process will cost approximately \$38,000 and will take about 6 months. Unfortunately, laws in the state of Oregon in relation to urban renewal funds will not allow the City to use all the funds in this account.

Some citizens have told City officials that they heard that the City will simply stop where it is now and will drop the project. The City has no intention of not completing this project and would like to assure the citizens of Harrisburg that we will continue in this process. We plan on meeting the goals that were promised to the taxpayers, when they voted to allow the water bond project to become a reality. When construction forecasts and future costs of materials look promising, we hope to rebid the project in 2023, and plan on completing this great project for the citizens of Harrisburg.

When planning a water bond project, we knew that lots of things could change in the future. But **nobody** was prepared for a world-wide pandemic that stopped all progress and caused a recession with an inflation factor that is now higher than it's been in the last 40 years. Ultimately, we are doing everything we can to deliver on providing a better aesthetic quality of Harrisburg water, while still being good stewards of the use of the tax dollars that come from the hard-working citizens of Harrisburg.

Citizens with more questions about the process, and what the City has completed are welcome to contact any City Council Member, Michele Eldridge, City Administrator, and for details about the steps we've taken, and those still left on the path to a better aesthetic water quality, contact Chuck Scholz, Public Works Director. City Staff can be reached at 541-995-6655.

###

Agenda Bill  
**Harrisburg City Council**  
Harrisburg, Oregon

**THE MATTER OF REVIEWING THE DRAFT PARKS MASTER PLAN**

**STAFF REPORT:**

Exhibit A: None

**ACTION: FOR INFORMATION ONLY**

**THIS AGENDA BILL IS DESTINED FOR:** Agenda – September 27, 2022

| BUDGET IMPACT |           |                 |
|---------------|-----------|-----------------|
| COST          | BUDGETED? | SOURCE OF FUNDS |
| N/A           | N/A       | N/A             |

**STAFF RECOMMENDATION:**

**For Information Only**

**BACKGROUND INFORMATION:**

Staff and our consultant of record, Cameron McCarthy Landscape Architecture & Planning, were planning on the presentation of the draft Parks Master Plan at this meeting. However, after initial review of the entire draft, Staff has asked the company to revise some of the plan that had been submitted. This will delay the project to the October meetings.

City Council will find that as anticipated, the costs of updating our parks system, and development of our two undeveloped parks, will be somewhat cost prohibitive. Staff will be meeting with Colin McArthur next week to review some of the projections. A revised Master Plan will be presented to the City Council on October 11, 2022.

**REVIEW AND APPROVAL:**



09.20.22

Michele Eldridge     Date  
City Administrator

Agenda Bill  
**Harrisburg City Council**  
Harrisburg, Oregon

5.

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**THE MATTER OF APPROVING THE CONSENT LIST**

**STAFF REPORT:**

Exhibit A: Harrisburg City Council Minutes for June 28, 2022  
and July 26, 2022

Exhibit B: Payment Approval Report for August 2022

Exhibit C: Planning Commission Minutes for June 21, 2022  
July 19, 2022, and August 16, 2022

Exhibit D: Library Board Minutes July 11, 2022

Exhibit E: Municipal Court Collection Report July 2022

Exhibit F: Municipal Court Citation Report July 2022

**ACTION: MOTION TO APPROVE THE CONSENT LIST**

A motion to approve the consent list will approve the following:

- 1. Harrisburg City Council Minutes for June 28, 2022  
and July 26, 2022**
- 2. The Payment Approval Report for August 2022**

---

**THIS AGENDA BILL IS DESTINED FOR:** Consent Agenda –September 27, 2022

**STAFF RECOMMENDATION:**

**Staff recommends the City Council approve the consent list.**

**Building Permits:**

|              |               |
|--------------|---------------|
| August 2022: | Submitted: 12 |
|              | Issued: 13    |
| New Homes:   | 0             |

**Residential Valuation:** \$9746.00

**Commercial Valuation:** \$168,411.00

**2022 YTD Valuation:** \$1,021,505.14

*Please note valuation is not added to the City's property tax base until the fall period following when the permit is finalized. As such, the typical timeframe for most construction to show up on our tax base is the following year in November. The valuation figure includes new home values, the value of commercial or industrial construction, and the value of extensive remodels.*

### **Business Licenses Issued:**

- Air Thai Cuisine, located at 180 Moore St, is once again re-opened, and operated by original owner, Khambag Air.
- Divine Hair Studio, is a Home Occupational Business, located at 1109 S 11<sup>th</sup> St and is owned by Lucy DeHerrera.

### **Harrisburg Municipal Court:**

- Collection Report **(EXHIBIT E)** for the month of August is \$6,921.83 which includes \$1,819.83 received from collections.
- There were 44 citations issued in the month of August for a total of 68 offenses **(EXHIBIT F)**. There were three Defendants who were charged for Failure to Appear by the City Attorney.

**Committee Minutes:** *Please note all committee/board minutes are approved by the individual committee, and not by the City Council consent agenda approval.*

#### **Harrisburg and HRA Budget Committee Chairperson: Ruby Bennett**

The Harrisburg and HRA Budget Committee did not meet in the month of August.

*Next Scheduled Meeting: TBD*

#### **Library Board: Chairperson: Kristi Prozialeck**

The Library Board did not meet in the month of August.

*Next Scheduled Meeting: October 4, 2022*

#### **Personnel Committee: Chairperson; Kimberly Downey**

The Personnel Committee did not meet in the month of August.

*Next Scheduled Meeting: TBD*

#### **Planning Commission: Chairperson; Todd Culver**

The Planning Commission last met on August 16, 2022. Those minutes are attached as well as the minutes from June 21, 2022 and July 19, 2022.

*Next Scheduled Meeting: October 18, 2022*

### **REVIEW AND APPROVAL:**

*Lori Ross*

09/19/2022

Lori Ross

Date

City Recorder



## City Council Work Session Minutes June 28, 2022

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Mayor: Robert Duncan, Presiding  
Council President: Mike Caughey, Present  
Councilors Present: Kimberly Downey, Robert Boese and Adam Keaton  
Councilors Absent: Randy Klemm and Charlotte Thomas  
Staff Present: City Administrator Michele Eldridge, Finance Officer Cathy Nelson and City Recorder Lori Ross  
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

**CALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan at the hour of 6:29pm

**CONCERNED CITIZEN(S) IN THE AUDIENCE:** All present were there for items on the agenda

### **THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE**

**STAFF REPORT:** Sergeant Frambes reviewed the LCSO City Report for the month of May. He stated there was lots of traffic this month and only one property crime involving an unlocked vehicle. Most of the arrest were from served warrants which was a result of more traffic enforcement. Sergeant Frambes commented that LCSO spent a lot of time this month at the ponds (132 Acre-Park) where they made five arrests for outstanding warrants and cited a felon in possession of a weapon. They have had issues with visitors hitting golf balls into the ponds, camping and vehicles being driven off the road into the overgrown vegetation. He noted, the issues they are having, are coming from non-residents from outlying areas. Sergeant Frambes is concerned about the fire danger and the ability for LCSO and the fire department to access the property in a timely manner with the current conditions of the road.

- Eldridge added that the City has ordered some new signage for the park including no camping and no campfires allowed. She has also spoken with Arel Farms about closing off their access to the park.
- Caughey asked Sergeant Frambes if he has spoken with Fire Chief, Bart Griffith. Sergeant Frambes responded that Chief Griffith thinks it would help if the City could keep up on the vegetation and add rock that's graded outside of the roadway to create a barrier.

June 28, 2022

- Sergeant Frambes stated that he would keep in contact with Eldridge regarding his concerns.
- Downey reminded everyone about the next Crime Forum meeting on July 20<sup>th</sup> at 6:30pm.

A PUBLIC HEARING WAS OPENED AT 6:41PM IN ORDER TO GIVE THE PUBLIC AN OPPORTUNITY TO COMMENT ON THE CITY USE OF STATE REVENUE SHARING FUNDS. NO CITIZENS PROVIDED TESTIMONY, AND THE PUBLIC HEARING WAS CLOSED AT 6:42PM

**THE MATTER OF APPROVING STATE REVENUE SHARING RESOLUTIONS, AND HOLDING A PUBLIC HEARING GIVING CITIZENS OPPORTUNITY TO COMMENT ON THE USE OF STATE REVENUE SHARING FUNDS**

**STAFF REPORT:** Nelson stated this Resolution must be adopted yearly in order to receive State Revenues including Cigarette Tax, Liquor Tax and 911 Tax.

- Downey asked if there were any changes and Nelson replied not since the last budget.
  - Caughey motioned to approve Resolution No. 1264, "A RESOLUTION CERTIFYING THE CITY OF HARRISBURG ELIGIBLE TO RECEIVE STATE REVENUE SHARING MONEY IN FY 2022-2023" and motioned to approve Resolution No. 1265, "A RESOLUTION DECLARING THE CITY OF HARRISBURG'S ELECTION TO RECEIVE STATE REVENUES IN FY 2022-2023" and was seconded by Downey. The City Council then voted unanimously to approve Resolution No. 1264 and Resolution No. 1265.

**THE MATTER OF APPROVING THE CITY BUDGET FOR FISCAL YEAR 2022-23 BY APPROVING RESOLUTIONS TO INCREASE WATER RATES (RESOLUTION NO. 1266), SEWER RATES (RESOLUTION NO. 1267), STORM DRAINAGE RATES (RESOLUTION NO. 1268) AND TO ADOPT BUDGET APPROPRIATIONS FOR FY 2022-2023 BY APPROVING RESOLUTION NO. 1269**

**STAFF REPORT:** Nelson stated this is the same budget the Budget Committee approved, except for the recent grants received by the Library and noted the increase of \$17,300 on page 86-87 in Library Programs. Nelson stated that the resolutions will be approving a 2% increase in utilities this fiscal year as Council recommended.

- Mayor Duncan commented that he is pleased with how the storm fund is working.
  - Downey moved to adopt the Approved FY 2022-2023 City Budget and to approve the following Resolutions:
    - Resolution No. 1266, "A RESOLUTION ESTABLISHING WATER RATES FOR USERS OF THE HARRISBURG MUNICIPAL WATER SYSTEM, REPEALING RESOLUTION NO. 1221, AMENDING RESOLUTION NO. 578, SECTION 5, AND ESTABLISHING AN EFFECTIVE DATE"
    - Resolution No. 1267, "A RESOLUTION ESTABLISHING SEWER RATES FOR USERS OF THE HARRISBURG MUNICIPAL SEWER SYSTEM, REPEALING RESOLUTION NO. 1216, AMENDING RESOLUTION NO. 579, AND ESTABLISHING AN EFFECTIVE DATE"
    - Resolution No. 1268, "A RESOLUTION ESTABLISHING STORM DRAINAGE RATES FOR USERS OF THE HARRISBURG MUNICIPAL

June 28, 2022

**STORM DRAINAGE SYSTEM, REPEALING RESOLUTION NO. 1195, AND ESTABLISHING AN EFFECTIVE DATE"**

- **Resolution No. 1269, "A RESOLUTION MAKING APPROPRIATIONS FOR THE CITY OF HARRISBURG, OREGON FOR THE FISCAL YEAR 2022-2023"**

She was seconded by Keaton. The City Council then voted unanimously to approve Resolution No. 1266, Resolution No. 1267, Resolution No. 1268, and Resolution No. 1269, and thereby adopting the FY 2022-2023 City Budget.

**THE MATTER OF APPROVING ORDINANCE NO. 984, "AN ORDINANCE OF THE CITY OF HARRISBURG DECLARING A BAN ON PSILOCYBIN PRODUCT MANUFACTURING, PSILOCYBIN SERVICE CENTERS; REFERRING ORDINANCE AND DECLARING AN EMERGENCY", AND RESOLUTION NO. 1270, "A RESOLUTION REFERRING TO THE ELECTORS OF HARRISBURG AN ORDINANCE BANNING PSILOCYBIN MANUFACTURING SITES, AND PSILOCYBIN SERVICE CENTERS WITHIN THE CITY."**

**STAFF REPORT:** Eldridge commented that since our voters were 63% against Measure No. 109, the City Council thought it should be brought before the voters to decide about Psilocybin manufacturing or distribution centers inside the City limits. She pointed out the Ordinance on page 97 that the City Attorney prepared. It also includes the Resolution and the Explanatory Statement. She stated that it is declared an emergency due to the August 19<sup>th</sup> deadline for the Linn County Elections.

- Keaton motioned to approve Ordinance No. 984, "AN ORDINANCE OF THE CITY OF HARRISBURG DECLARING A BAN ON PSILOCYBIN PRODUCTS MANUFACTURING, PSILOCYBIN SERVICE CENTERS, REFERRING ORDINANCE AND DECLARING AN EMERGENCY", and Resolution No. 1270, "A RESOLUTION REFERRING TO THE ELECTORS OF THE CITY OF HARRISBURG AN ORDINANCE BANNING PSILOCYBIN MANUFACTURING SITES, AND PSILOCYBIN SERVICE CENTERS WITHIN THE CITY" and was seconded by Downey. The City Council then voted unanimously to approve Ordinance No. 984 and Resolution No. 1270.

**THE MATTER OF REVIEWING THE HARRISBURG PARKS SYSTEM PLAN UPDATE AND LEVEL OF SERVICE (LOS) STANDARD**

**STAFF REPORT:** Eldridge introduced Colin McArthur and Kelsey Zlevor with Cameron McCarthy. McArthur stated that tonight's meeting is to review levels of service, options and to determine if we are going to adopt the goals defined at the last session. He stated they are expecting to bring this back to another work session in July for the Capital Improvement Plan (CIP) and an adoption session in August where we will see the entire plan.

Zlevor reviewed the process so far with the Parks Master Plan. (Please note, Zlevor did have a power point presentation to provide tonight, but due to technical difficulties, she was not able to present it.) She commented that between all public outreach, they were able to speak with more than 100 citizens. Some of the key findings were to prioritize funding, improve access to parks, investing in play and recreational activities, the 132 Acre-Park and gathering spaces.

McArthur commented on the importance of Level of Service (LOS) as it provides a policy basis for Cities to apply parkland dedication in Subdivisions. Currently the City doesn't have this standard, and they are recommending that the City consider adopting a standard in the Parks Master Plan and they have provided several options. He reviewed the park LOS and began with table (1);

June 28, 2022

Residents Per Park on page 113. He stated that Harrisburg is in good shape with 456 residents per park including the Museum and Tadpole Park.

On table (2); Residents Per Park Projection, they expect that Harrisburg will need to obtain three parks in the next 20 years. They did include Tadpole Park and 3.5 acres of the 132 Acre-Park, as they will be developed. With those numbers included, Harrisburg has a LOS Standard of 10.38 acres per 1,000 residents which puts us in range compared to other communities. They would recommend adopting a LOS Standard at a minimum of maintaining what we have over the next 20 years.

Zlevor stated that she did update the goals from the last meeting, and she would be sending them to Eldridge to distribute to Council and asked that if anyone had any questions, to please reach out to her.

- Caughey asked how City's our size acquire park land? McArthur replied that commonly it is through land use tools and certain thresholds that require park development. Another tool is to identify underserved areas, acquisitions areas, or to outright purchase.
- Caughey asked what the downside is for a having too high of a number for acres per park and McArthur answered that you would never achieve that goal.
- Downey is concerned with the amount of maintenance involved with parks. McArthur replied that as our parks grow, they would be able to provide some funding strategies to maintain those parks as part of the plan. Zlevor commented that community involvement is always an option moving forward.
- Mayor Duncan asked about the County and where the City is with possibly partnering with them? Eldridge said she would need to get in touch with them.
- Eldridge commented that she liked option number two, on page 110.
- Keaton asked about the 3.5 acres of 132 Acre-Park, and McArthur described the area as being close to the Urban Growth Boundary (UBG) and is a walkable area. Eldridge commented that we will be annexing that portion of the park into the City soon.
- McArthur confirmed the consensus as option (2) and Eldridge agreed. Council moved on to the next item; naming of the 132 Acre-Park.

#### **THE MATTER OF ASSIGNING A NAME TO THE 132-ACRE PARK**

**STAFF REPORT:** Eldridge referred to Exhibit A showing the results of the survey's for naming 132 Acre Park. Kelsey Zlevor, with Cameron McCarthy, stated that the results are from a combination of the survey and the Community Open House Event with the majority voting for Eagle Park.

- Downey and Boese commented that they like Eagle Park with the Eagle being our mascot. Keaton liked Eagle Park as well.
- Mayor likes Eagle Park, but he would like to honor the Morse Family by making some sort of contribution or dedication to the family.
- Diane Alton, resident, asked about combining the name to include the name Morse and Eagle Park. Mayor Duncan replied we could consider that but feels a dedication plaque would be best.
- Caughey likes Eagle Park because the residents voted for it and the possibility of seeing eagles at the park.
- Downey feels the Morse Family wouldn't want their name on the park but dedicating the park would be fine.
  - Downey **motioned to assign the name of "Eagle Park" to the undeveloped 132 Acre Park and was seconded by Keaton. The City Council then voted unanimously to assign the name of "Eagle Park" to the 132 Acre Park.**



June 28, 2022

After the motion, Colin McArthur, with Cameron McCarthy, stated he would put a recommendation about the plaque in the Master Plan.

#### **THE MATTER OF APPROVING AN IGA WITH THE CITY OF COBURG FOR LAW ENFORCEMENT SERVICES**

**STAFF REPORT:** Eldridge stated the City of Coburg has already approved the agreement which includes 10 hours more per month, including 10 hours for crime prevention or code enforcement.

- Keaton asked if anything has changed, and Eldridge responded no.
- Caughey **motioned to approve the IGA with the City of Coburg for Law Enforcement Services for July 1, 2022, to June 30, 2024, and was seconded by Downey. The City Council then voted unanimously to approve the IGA with the City of Coburg for Law Enforcement Services.**

#### **THE MATTER OF APPROVING AN ADDENDUM TO THE CURRENT CONTRACT WITH BREWER & COULOMBE, PC, ATTORNEYS AT LAW, FORMERLY KNOWN AS FEWEL, BREWER & COULOMBE**

**STAFF REPORT:** Eldridge stated it has been eight years since the City Attorney has asked for a rate increase. She feels they are still a bargain compared to other legal teams and they share a lot of the same values with the City. Downey and Caughey agreed.

- Keaton **motioned to approve the increase in legal rates for City Attorney Firm, Brewer & Coulombe, PC as shown in Exhibit B, effective on July 1, 2022, and was seconded by Downey. The City Council then voted unanimously to approve the increase in legal rates for City Attorney Firm, Brewer & Coulombe, PC.**

#### **THE MATTER OF APPROVING THE 3RD QUARTER 2021/2022 EXPENSE REPORT**

**STAFF REPORT:** Nelson stated that we are 75% through the budget at this point and the City is in good shape especially on revenue. She noted the interest revenue rate is up to 1.15% now. Keaton asked how that will affect next year's budget and Nelson replied that she budgeted for .65% so we will have more funds and be in better shape next year. Nelson commented also on the street fund being \$100,000 in the red which is due to the City not receiving a grant they applied for that was factored in.

- Keaton **motioned to approve the 3<sup>rd</sup> Quarter 2021/2022 Expense Report and was seconded by Caughey. The City Council then voted unanimously to approve the 3<sup>rd</sup> Quarter 2021/2022 Expense Report.**

#### **THE MATTER OF APPROVING THE INTERGOVERNMENTAL AGREEMENT (IGA) WITH THE LINN COUNTY SHERIFF'S OFFICE (LCSO) FOR LAW ENFORCEMENT SERVICES FOR JULY 1, 2022, TO JUNE 30, 2025**

**STAFF REPORT:** Eldridge stated the cost of the contract at \$261,700 is what we had budgeted for. This rate includes a 5% increase, even though LCSO staff received an 8% COLI increase this year. She noted this contract is for another three years and includes a provision stating that if they are not able to fulfill their hours, they have two months to make up the hours, or the City has the option to pay an hourly rate instead of the contracted amount.

- Boese **motioned to approve the IGA with the Linn County Sheriff Office for Law Enforcement Services for July 1, 2022, to June 30, 2025, and was seconded by Downey.**

June 28, 2022

After the motion, Caughey asked Eldridge if the City Attorney had an opportunity to review the contract. Eldridge replied they have not but it's the same contract as previously, except for page 7 of the agenda, item 6. Caughey had a concern with page 5, item 4 (ii) and would like to know that the attorney doesn't feel that one isn't going to conflict with the other as they are addressing the same subject. Caughey stated if the City Attorney likes it, then he is okay with it.

- Caughey **motioned to make an amendment to the motion on contingent of City Attorney approval and was seconded by Keaton. The City Council voted unanimously on the amendment to the motion.**
- **The City Council then voted unanimously to approve the IGA with the Linn County Sheriff Office for Law Enforcement Services for July 1, 2022, to June 30, 2025.**

#### CITY ADMINISTRATORS VERBAL REPORT

1. **Full Scale HazMat Exercise:** Eldridge commented that the exercise relocated herself and Fire Chief Bart Griffith to the Church parking lot on Peoria RD which made it difficult to hear what was going on. She asked Council how they felt the information they received on social media was and Mayor Duncan commented he had a hard time reading the information due to size of the screen. Eldridge replied that because it was a training exercise, they didn't get the media as they would in an actual emergency.
  - Mayor Duncan commented that he really liked the City-wide text and would like to see encouragement for residents to sign up.
  - Eldridge stated it was a very good exercise and there are some things that we need to work on in the future.
  - Mayor commented that both Scholz and the Public Works Crew did an amazing job.
  - Resident, Heather Keaton, asked if the school had to shelter in place and Eldridge replied that some of the school did and they also had to shut down their HVAC system.
2. **4<sup>th</sup> of July:** Eldridge informed Council that the funeral for Paul Kraft will be held on Saturday. Sunday will be the 5K run, the Fire Department Breakfast, a coloring contest at BN Park and a carhop at the 99 Grill in honor of Jack McClure.
3. **Sommerville Avenue:** Eldridge asked for some guidance with this street. She stated this industrial property is on the west side of 6<sup>th</sup> Street and there are two potential parcels and a dedicated street in the middle. If someone comes in and develops it, they are required to install the street. She has had people approach her with interest in developing a portion of the available lots and she would like to know if Council wants to entertain not requiring them to develop the street since it's only a part of the available lots.
  - Mayor Duncan asked if she was asking about a waiver of remonstrance? Eldridge replies, yes, there would have to be a waiver of remonstrance.
  - Eldridge asked how Council felt about not requiring improvements on certain developments or if they felt that anyone who comes in would have to make those improvements.
  - Downey asked how they would access it? Eldridge responded they don't need a street to access it, if they have a driveway off of S 6<sup>th</sup> St.
  - Caughey asked if they were only purchasing pieces of the parcel and Eldridge responded that she has only had inquiries about the property. She is thinking hypothetically and is looking for guidance.

June 28, 2022

- Mayor Duncan and Downey thought it could become a loophole and another person could get stuck with the cost. Mayor Duncan comment this is part of the system, and we need to be fair. Boese commented that he hates to push people away and wants to see development and would entertain to have them come before Council to hear them out.
- Mayor Duncan suggested bringing this back to another meeting. Eldridge stated she would put something out on the list server asking other Cities what they do. She would also converse with John Hitt and the City Attorney Office.

**ADJOURN:** With no further discussion, the City Council Work Session adjourned at the hour of 8:21pm

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MAYOR

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CITY RECORDER



## City Council Business Meeting Minutes July 26, 2022

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Mayor: Robert Duncan; Absent  
Council President: Mike Caughey; Presiding  
Councilors Present: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and Charlotte Thomas  
Staff Present: City Administrator Michele Eldridge, Public Works Director Chuck Scholz, Finance Officer/Deputy City Recorder Cathy Nelson, and City Recorder/Municipal Court Clerk Lori Ross  
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

**CALL TO ORDER AND ROLL CALL** by Council President Mike Caughey sitting in for Mayor, Robert Duncan, at the hour of 6:32pm

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** All in attendance were there for items on the agenda.

### **LCSO REPORT**

**STAFF REPORT:** Sergeant Steve Frambes reviewed the report stats for July 2022. Some of the calls included child neglect and an infant death investigation. Frambes commented that the 4<sup>th</sup> of July went well and remarked it was one of the busiest.

- Council President Caughey asked if there were any incidents. Sergeant Frambes replied that there were, but they won't be individually documented on the report as they would be one call. Some of the incidents were mislocated children calls, a pushed over porta-potty and a river rescue.

Sergeant Frambes introduced Deputy Greg Newman, one of our contracted Deputies who has been here since March. He remarked that he started his career in Baker City in 2009 and has been with LCSO since 2016 rotating between Deputy and Detective working in narcotics. Deputy Newman commented that accountability is important to him, and he is happy to be working in Harrisburg.

*Due to Sergeant Frambes needing to attend another meeting in Halsey, the 2<sup>nd</sup> Quarter Crime Results for the City of Harrisburg was presented 2<sup>nd</sup> this evening.*

July 26, 2022

## **THE MATTER OF REVIEWING THE 2ND QUARTER CRIME RESULTS FOR THE CITY OF HARRISBURG**

**STAFF REPORT:** Eldridge commented that Deputy Newman was responsible for most of the stats for the 2<sup>nd</sup> Quarter and there was a decrease in crime and an increase in all other. The offenses were a mix of violations including dog violations, stolen tags, disorderly conduct, hit and run and failing to register as a sex offender. Sergeant Frambes informed Council that one arrest can result in multiple charges on this report including warrants served and felt there was nothing to be concerned about as the overall stats are one lower than last year.

## **COBURG POLICE TRAFFIC ENFORCEMENT REPORT**

**STAFF REPORT:** Chief Larson reviewed the 2<sup>nd</sup> quarter stats as shown in Exhibit A. (Exhibit A is included in the minutes as it was not available until after the agendas were distributed.) He also commented that the 4<sup>th</sup> of July went well and thought it was a good turnout. He informed Council that they have two Officers who will be attending National Night Out next week and will confirm that he has Officers available for the Harvest Festival.

- Boese noted the truck inspection violation and asked how many truck inspector's he has employed. Chief Larson responded that he has two that have been through 40 weeks of training and are required to perform 32 inspections per year. They can issue violations under federal code and can require that truck drivers get weighed if asked. Nothing further from Chief Larson.

## **THE MATTER OF ESTABLISHING THE ABILITY TO DECLARE AN EMERGENCY IN THE CITY PARKS, IF NECESSARY, BY APPROVING ORDINANCE NO. 985, "AN ORDINANCE OF THE CITY OF HARRISBURG DELEGATING AUTHORITY TO THE CITY ADMINISTRATOR TO ORDER EMERGENCY PARK CLOSURES, UPDATING AND STRENGTHENING LANGUAGE, AND DECLARING AN EMERGENCY".**

**STAFF REPORT:** Eldridge stated that LCSO has informed staff, they are having a problem with homeless people setting up camp sites at Eagle Park. Due to concerns with camping and fires, LCSO approached Eldridge about closing the camp over the 4<sup>th</sup> of July weekend and it was decided after speaking with Scholz and our legal team, to get direction from Harrisburg Fire Department and the City Council. Eldridge stated that with this Ordinance, the City would be able to act immediately in the case of an emergency without Council having to approve it first. Eldridge reviewed the Ordinance and noted some changes made to the code like changing the word sleeping to camping and adding designated fire rings under 9.55.050. Eldridge commented on the ability to physically shut down the park and referred to Exhibit B, which shows a picture of Knife Rivers gate. She informed Council that if the City can use their gate to shut down the park, it will save the City about \$11,000. Eldridge commented on the City Park regulations and stated that we do have the ability to cite anyone who is driving off the road and into the tall grass, creating a fire hazard.

- Caughey asked if the City has a definition for camping and Eldridge answered that we don't because the State doesn't have one either. She pointed out the 9.55.120 (2); the items not permitted that were associated with the word camping. Keaton commented that it states you can't use any of those for camping, but the argument could be that they aren't camping. Eldridge replied that if they are there during the daytime, they aren't going to be asked to leave, however, if they are after sunset, it would not be allowed.
- Klemm asked what a shelter half was as on stated on page 39. Keaton commented that it was a half tent, basically a wind barrier.
- Scholz commented on 9.55.120 (1) and stated that the hours should be in line with state parks. Eldridge commented that we can change the wording to from sunset to sunrise.

July 26, 2022

- Scholz stated that if we do have to close off the park and lock the gates, there is still opportunities for visitors to enter the park, hindering Law Enforcement or the Fire Departments access for patrolling or emergencies.
- Thomas asked what constitutes an emergency ending and where does it say that the City Administrator can pull the emergency? Eldridge suggested adding that an action about the emergency ending automatically after a period of time. Keaton liked that idea as well as Thomas. Eldridge suggested adding a No. 5 stating that an emergency shall be no longer than two weeks unless extended by the Harrisburg City Council.
- Keaton **motioned to approve Ordinance No. 985, “AN ORDINANCE OF THE CITY OF HARRISBURG DELEGATING AUTHORITY TO THE CITY ADMINISTRATOR TO ORDER EMERGENCY PARK CLOSURES, UPDATING AND STRENGTHENING LANGUAGE, AND DECLARING AN EMERGENCY”**; as amended and was seconded by Klemm. **The City Council then voted unanimously to approve Ordinance No. 985.**

#### **THE MATTER OF ALLOWING OUR LAW ENFORCEMENT AGENCIES TO TRESPASS PEOPLE IN HARRISBURG PARKS**

**STAFF REPORT:** Eldridge informed Council the trespass letters would be given to both LCSO and Coburg Police Department so they can immediately trespass anyone from any City Park instead of waiting for the City Administrator to approve it. She stated they will be able to enter the information into dispatch so all Deputies and Officers will be informed of the trespassed person.

- Thomas **motioned to provide the letters for trespass authority to LCSO and Coburg Police Department and was seconded by Downey. The City Council then voted unanimously.**

#### **THE MATTER OF PUBLIC OUTREACH FOR THE SAFE ROUTES TO SCHOOL (SRTS) GRANT**

**STAFF REPORT:** Eldridge pointed out the petition on the table up front regarding the Safe Route to Schools Grant. She commented that she has received a couple letters and asked anyone who hasn't sent a letter to do so or to please sign the petition on the way out.

#### **THE MATTER OF A DISCUSSION IN RELATION TO THE POSSIBILITIES OF SHARING THE COSTS OF A SCHOOL RESOURCE OFFICER (SRO) IN 2022-2023**

**STAFF REPORT:** Eldridge reminded Council that on June 14<sup>th</sup>, Mayor Duncan spoke with the Council about helping the School District with a School Resource Officer (SRO) and suggested using American Relief Program Act (ARPA) Funds. She informed the Council that Harrisburg School District Superintendent, Bryan Starr, is here tonight to communicate that the School Board can share this cost with the City for an SRO. Eldridge then read an email from the absent, Mayor Duncan as shown in **Addendum 1**. Eldridge informed Council that we do have \$482,580 of ARPA funds available and currently we don't know the actual cost for an SRO. She stated the City would need to have a Memo of Understanding (MOU) with the School District and that this would be a donation. Eldridge introduced Bryan Starr, Superintendent for the School District, to the City Council.

- Starr stated that he has had several parents approach him about a possible SRO. He stated that the School District would also be using their ARPA funds towards the SRO. At June's and July's Board meeting, it was discussed that the enrollment has dropped 38% since COVID, especially in the High School and they can no longer cite parents for truancy. The Board feels that if they had an SRO, they could build a good relationship with the kids. He stated this would be a one-year trial and then it would be examined again, and the school would like to move forward with this.

July 26, 2022

- Thomas commented that she feels the School District has made many improvements, but there is still a security problem with exterior doors being left open during school hours and feels that if we do this, they will have to always abide and shut doors. Starr stated that issue has been addressed with staff.
- Starr informed Council that they have applied for a \$600,000 COPS Grant and he feels like they have a good chance of receiving it. The grant would pay for a camera system and a communication system with LCSO which will produce quicker response time which will help with security.
- Klemm asked about how the different buildings would share the SRO. Starr stated that there are different levels of interaction for different age groups, but they haven't planned everything out yet.
- Thomas asked Starr if they have spoken to LCSO about the cost for an SRO and he replied they haven't yet.
- Heather Keaton, resident, asked if the SRO would serve all schools and Starr replied yes.
- Scholz asked if anyone has asked LCSO if it was even a possibility with all the staff shortages they have been having. Starr replied that they have not. Thomas still thinks they should investigate it.
- Klemm asked if the contract would run concurrent with school year and Starr replied yes.
- Keaton commented on whether a relationship could be developed in just a one-year trial and Thomas replied that everyone would be surprised how fast relationships grow with children and spoke of her experiences.
- Klemm commented that whether we can help one year or two years with the SRO, he feels it will be beneficial to the kids.
- Thomas stated the first step is to see what the Sheriff Office says.
- Starr stated that he would get in touch with Sheriff Duncan and then contact Eldridge about the status of the request.

## THE MATTER OF DISCUSSION AND DETERMINING HARRISBURG'S TOP LEGISLATIVE PRIORITIES FOR 2023

**STAFF REPORT:** Eldridge pointed out **Addendum 2** which shows which priorities were important to City staff and Council. She then summarized the results noting that two Council members didn't return their list

- Thomas commented that these priorities have nothing to with Harrisburg or other small cities. Staff and Council agreed.
- Downey did like No. 3, infrastructure. Thomas asked what that meant and Scholz responded that it was low-cost homes and not sewer or water lines.
- Downey asked if we need to submit this priority list, and Eldridge responded we can vote on one thing or let them know that there is nothing in here for small cities. Keaton suggested sending a letter to them.
- Eldridge said she thinks she could get Scio, Halsey and Brownsville involved in a letter as she believes they feel the same way.
- Keaton commented that the LOC doesn't care about any city less than 50,000 in population and suggested that the LOC instead try to help cities with the mercury cost which is an actual issue.
- Downey mentioned No. 8; regarding measure 110 and was curious about what it meant. Scholz replied that unless they are going to shut it down, nothing is going to help with that measure.

July 26, 2022

- Keaton asked about No. 15; enterprise zones and thought it might be useful. Eldridge commented that the only thing she saw that might be useful was that it was going to keep the enterprise zone going and thinks it's a beneficial program.
- Caughey asked about No. 13 as property taxes are how the City is funded. Keaton commented that it doesn't reflect real property value and thinks it should reset after a home sells. Scholz thinks that home values should be based on the home and not homes of the rich vs the poor.
- Eldridge asked Council if they would like to support No. 15 only and send a letter stating the City doesn't have much faith in the State's ability to modify programs that need to be done. She will create the letter and forward to City Council for approval.

#### THE MATTER OF APPROVING THE CONSENT LIST

- Downey motioned to approve the June consent list and was seconded by Thomas. The City Council then voted unanimously to approve the June consent list. Motion to approve the consent list approved the following:
  - Harrisburg City Council Minutes for May 10, 2022
  - The Payment Approval Report for June 2022
  - Out of State Travel for Cathy Nelson and Carol Canham to Salt Lake City Utah for a cost to the City not to exceed \$1,300 each.

#### CITY ADMINISTRATOR VERBAL REPORT

1. **Dogs on the 4<sup>th</sup> of July:** Eldridge commented that this 4<sup>th</sup> of July, they had more dogs along the riverfront than ever before. Law enforcement didn't want to issue citations and spectators weren't cooperating when approached. She asked Council if they wanted to keep HMC 6.10.010; Restrictions Relating to the 4<sup>th</sup> of July, or do they want law enforcement to enforce?
  - Caughey commented that he doesn't think dogs have a place at the 4<sup>th</sup> of July as there is always the possibility of something going bad.
  - Scholz agrees with Caughey and commented that the public is informed by several signs displayed downtown and it has been enforced prior.
  - Klemm asked who would enforce the code and Eldridge responded that LCSO and Coburg PD would at the direction of the City or HFEA.
  - Keaton thinks it's a poor decision to bring a dog to the festivities and Thomas stated it could be a safety issue.
  - Eldridge stated that she will emphasize it next year for the HMC to be enforced.
2. **National Night Out:** Eldridge informed Council that the event is next Tuesday, the 2<sup>nd</sup> and Mikayla Marie will be performing along with a free BBQ and appearances by LCSO, Coburg PD and the Harrisburg Fire Department.
3. **Summer Concerts:** Eldridge stated that next week's concert is Outlaw Shine, and Dari Mart will be serving free ice cream along with the availability of a food truck to purchase dinner.
4. **Harvest Festival:** Eldridge reminded Council about the Harvest Festival being held August 5-6<sup>th</sup> which supports Ag Education and the FFA.
5. **Michael Bryson:** Eldridge informed Council that there will be a 5K Fundraiser for the Michael Bryson Foundation to be held on August 6<sup>th</sup>.
6. **Extreme Tour:** Eldridge commented that the Extreme Tour will be coming to Harrisburg around September 19-20<sup>th</sup> and will need to get a noise permit. The event combines extreme sports and competition, live music, and outreach to area teens and kids.



July 26, 2022

**OTHER ITEMS**

- Scholz pointed out the Harvest Festival Posters up front and instructed everyone to help themselves.
- Keaton commented on the COVID signs that are still being displayed in parks. Scholz replied that we are not required to display them, but it is still recommended.

**ADJOURN:** With no further discussion, the City Council Business Meeting adjourned at the hour of 8:47pm.

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**MAYOR**

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**CITY RECORDER**

## Second quarter April May, June 2022:

73 Traffic stops

35 Citations written

4 Written warning

1 Truck inspection

|              |              |                  |
|--------------|--------------|------------------|
| <b>April</b> | 11 Citations | 30 Traffic stops |
| <b>May</b>   | 11 citations | 21 Traffic stops |
| <b>June</b>  | 13 Citations | 22 Traffic stops |

Officers worked Bailiff Duties for Harrisburg Municipal Court on April, May and June

Officers arrested a female subject for an outstanding warrant Harrisburg

### SOME OF THE VIOLATIONS WRITTEN CITATIONS

21 Speeding

2 Vehicle registration violations

4 Fail to obey a traffic control device

2 No valid operator's license

1 Driving uninsured

1 illegal use of cell phone

1 Truck log violation

1 Ignition Interlock Device

### WRITTEN WARNINGS

3 Speeding

1 Fail to obey a traffic control device

### SOME OF THE TRAFFIC STOP LOCATIONS

Diamond Hill and Power line

7<sup>th</sup> and Territorial

99 and Peoria Road

3<sup>rd</sup> and Territorial

3<sup>rd</sup> and Schooling

6<sup>th</sup> and Priceboro

9<sup>th</sup> and Territorial

3<sup>rd</sup> and Territorial

6<sup>th</sup> and Summerville Loop

3<sup>rd</sup> and Monroe

8<sup>th</sup> and Diamond Hill

Trails End Park

9<sup>th</sup> and Diamond Hill

Diamond Hill and 9<sup>th</sup> Street

Territorial and 9<sup>th</sup>

9<sup>th</sup> and Lassalle

6<sup>th</sup> and Smith

2<sup>nd</sup> and Kessler

3<sup>rd</sup> and Territorial

7<sup>th</sup> and Diamond Hill

2<sup>nd</sup> and Monroe

9<sup>th</sup> and Burton

6<sup>th</sup> and Priceboro

Diamond Hill at city limits

9<sup>th</sup> and Territorial

Coburg at Tofta

6<sup>th</sup> and Priceboro Road

Coburg Road

6<sup>th</sup> and Smith

4<sup>th</sup> and LaSalle

Bowers and Powerline

2<sup>nd</sup> and Kessling

### **Harrisburg City Ordinance issues**

Officers work ordinance issues brought to our attention by Carol.

**From:** [Michele Eldridge](#)  
**To:** [Lori Ross](#)  
**Date:** Thursday, September 15, 2022 3:20:38 PM

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Most of you know my thoughts and that my heart is behind this proposal. Without sounding course, an SRO would, for lack of a better explanation, be like any insurance you would buy for something that could happen; and I pray to God it doesn't. We've talked a lot about partnering with over governing bodies and what better way than to help make the parents of our school kids feel less stressed about sending their kids to school and helping the school district accomplish that goal. I will be by your side on any decision made, because I know you all have the best intentions and want what's best for all.

Blessings,

Grandpa Mayor Bob

| LOC Legislative Agenda Topics |    |  |
|-------------------------------|----|--|
| CT4 - MC                      | 1  | Full Funding & Alignment for State Land Use Initiatives [Staff not supportive]   |
|                               | 2  | Local Funding to Address Homelessness [ME - CCT]   |
| CT1-RB4-KD-MC                 | 3  | Infrastructure Funding to Support Needed Housing [Chuck: no – ME ok, but not much faith in States ability to create an equitable system in statewide funding]  |
|                               | 4  | Community Resiliency & Wildfire Planning [ME: Thankful this is not very applicable to Harrisburg-Scholz: No – CCT & LR: Yes]   |
|                               | 5  | Protecting Public Employees & Officials [Chuck: no, ME: ok, CN: Yes]   |
|                               | 6  | Return to Work [HR Staff support (ME & LR) No other staff votes]   |
|                               | 7  | Attorney Client Privilege [ME & CS ok]   |
| CT2-KD                        | 8  | Address Measure 110 Shortcomings [ME Ugh CS No; CCT & LR Yes]  |
|                               | 9  | Building Decarbonization, Efficiency & Modernization [Benefits bigger cities, not as applicable to a community which needs more family mid-level housing]  |
|                               | 10 | Continue Investment in Renewable Energy [Big Issue: Not as applicable to Harrisburg]   |
|                               | 11 | Investment in Community Climate Planning Resources-[CS & ME: No]   |
|                               | 12 | Adequate Funding for State Climate Initiatives [CS & ME: No]   |
| RB3-KD-MC                     | 13 | Property Tax Reform [Scholz: No – CN: Yes – ME: Some of the services residents are demanding are related to Enterprise Funds, rather than those in Parks, Economic Development, or Streets. This has been a hot topic in the past, and still nothing has been done with it!] |
|                               | 14 | Lodging Tax Flexibility [ME: Ok – CS Yes]  |
| CT3-RB1-MC                    | 15 | Economic Development Incentives (co-sponsor with the Community Development Committee) [ME: OK. Important to keep Enterprise Zones in Oregon. However, Harrisburg is impacted by lack of development in relation to infrastructure and wetlands – CN: Yes]                    |
|                               | 16 | Marijuana Taxes [CS & ME: No] No impact on Harrisburg  |
|                               | 17 | Alcohol Revenues [CS: No – ME: OK – CN, CCT & LR: Yes]   |
|                               | 18 | Digital Equity & Inclusion [ME & CS: No]   |
|                               | 19 | Resilient, Futureproof Broadband Infrastructure and Planning Investment [CS & ME: No]  |
|                               | 20 | Incentives for Broadband Affordability, Adoption and Consumer Protections [CS & ME: No – Harrisburg has great broadband choices; more than most cities.]   |
| RB5-                          | 21 | Cybersecurity & Privacy [CS: No – ME: OK]  |
| RB2-                          | 22 | Transportation Safety Enhancement [CS: No – ME: Ok, but only for SRTS funding]   |
|                               | 23 | Road User Fee- Vehicle Miles Traveled (VMT ) Structure [CS & ME: No – CN: Yes]   |
|                               | 24 | New Mobility Services [CS & ME: No]  |
|                               | 25 | Funding for Recovery of Abandoned Recreational Vehicles [CS: No, needs to be directed at people living in them on the streets. ME: Agreed, but also \$15k to \$30k for removal by towing company. CCT: Yes]  |
| KD-MC                         | 26 | Water Utility Rate and Fund Assistance [CS: No – LR: Yes - ME: Good for the lowest income citizens]  |
| KD(6)                         | 27 | Place-Based, Water Resource Planning (Program Support) [CS: No – ME: Not so applicable to Harrisburg]  |
| KD                            | 28 | Infrastructure Financing and Resilience [CS: No, No, No. ME: Very Complicated issue, and hard to get types of funds – CCT: Yes]  |
|                               | 29 | Write in: _____  |

Staff Legend: ME – Michele Eldridge; CS – Chuck Scholz; LR – Lori Ross; CN – Cathy Nelson; CCT – Carol CanhamTerrill

## Report Criteria:

Detail report.  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.

| Vendor      | Vendor Name                  | Invoice Number | Description          | Invoice Date | Amount Paid | GL Account Number |
|-------------|------------------------------|----------------|----------------------|--------------|-------------|-------------------|
| <b>1206</b> |                              |                |                      |              |             |                   |
| 1206        | Analytical Lab & Consultants | 150333         | Water Testing        | 07/27/2022   | 620.00      | 51-65-4200        |
| Total 1206: |                              |                |                      |              | 620.00      |                   |
| <b>3200</b> |                              |                |                      |              |             |                   |
| 3200        | Barnes & Noble, Inc.         | 4304001        | Books                | 07/30/2022   | 789.04      | 24-60-2000        |
| 3200        | Barnes & Noble, Inc.         | 4307407        | Books                | 08/07/2022   | 9.15        | 24-60-2000        |
| 3200        | Barnes & Noble, Inc.         | 4307408        | Books                | 08/07/2022   | 93.34       | 24-60-2000        |
| Total 3200: |                              |                |                      |              | 891.53      |                   |
| <b>3693</b> |                              |                |                      |              |             |                   |
| 3693        | Branch Engineering Inc       | 00018570       | Engineering Services | 08/15/2022   | 3,637.30    | 11-42-2100        |
| 3693        | Branch Engineering Inc       | 00018571       | Engineering Services | 08/15/2022   | 750.00      | 11-42-2100        |
| Total 3693: |                              |                |                      |              | 4,387.30    |                   |
| <b>3697</b> |                              |                |                      |              |             |                   |
| 3697        | Brewer and Coulombe, PC      | 502790         | Attorney Fees        | 07/14/2022   | 775.00      | 10-42-2700        |
| 3697        | Brewer and Coulombe, PC      | 502812         | Attorney Fees        | 08/09/2022   | 597.50      | 10-42-2500        |
| 3697        | Brewer and Coulombe, PC      | 502813         | Attorney Fees        | 08/09/2022   | 532.50      | 10-42-2700        |
| Total 3697: |                              |                |                      |              | 1,905.00    |                   |
| <b>3788</b> |                              |                |                      |              |             |                   |
| 3788        | Cameron McCarthy Landscape   | 00521          | OPRD Grant           | 07/13/2022   | 9,520.58    | 61-70-7500        |
| Total 3788: |                              |                |                      |              | 9,520.58    |                   |
| <b>4003</b> |                              |                |                      |              |             |                   |
| 4003        | Carol Canham                 | 803221         | Reimbursement        | 08/03/2022   | 659.36      | 23-70-6850        |
| 4003        | Carol Canham                 | 823221         | Reimbursement        | 08/23/2022   | 25.31       | 51-73-2000        |
| 4003        | Carol Canham                 | 823221         | Reimbursement        | 08/23/2022   | 25.31       | 52-73-2000        |
| Total 4003: |                              |                |                      |              | 709.98      |                   |
| <b>3773</b> |                              |                |                      |              |             |                   |
| 3773        | CenturyLink                  | 30419214       | Phone Bill           | 08/04/2022   | .16         | 10-69-3500        |
| 3773        | CenturyLink                  | JULY 2022      | Phone Bill           | 07/26/2022   | 42.77       | 52-65-3500        |
| 3773        | CenturyLink                  | JULY 2022      | Phone Bill           | 07/26/2022   | 46.42       | 52-65-3500        |
| 3773        | CenturyLink                  | JULY 2022      | Phone Bill           | 07/26/2022   | 44.87       | 51-65-3500        |
| 3773        | CenturyLink                  | JULY 2022      | Phone Bill           | 07/26/2022   | 42.19       | 51-65-3500        |
| 3773        | CenturyLink                  | JULY 2022      | Phone Bill           | 07/26/2022   | 46.42       | 52-65-3500        |
| 3773        | CenturyLink                  | JULY 2022      | Phone Bill           | 07/26/2022   | 41.22       | 52-65-3500        |
| 3773        | CenturyLink                  | JULY 2022      | Phone Bill           | 07/26/2022   | 46.42       | 52-65-3500        |
| 3773        | CenturyLink                  | JULY 2022      | Phone Bill           | 07/26/2022   | 42.19       | 10-69-3500        |
| 3773        | CenturyLink                  | JULY 2022      | Phone Bill           | 07/26/2022   | 42.77       | 52-65-3500        |
| Total 3773: |                              |                |                      |              | 395.43      |                   |

| Vendor      | Vendor Name                    | Invoice Number | Description                | Invoice Date | Amount Paid | GL Account Number |
|-------------|--------------------------------|----------------|----------------------------|--------------|-------------|-------------------|
| <b>2939</b> |                                |                |                            |              |             |                   |
| 2939        | Cobalt Computer Services, Inc. | 23558          | Computer Hardware          | 07/27/2022   | 100.00      | 40-65-8015        |
| 2939        | Cobalt Computer Services, Inc. | 23579          | Computer Service           | 07/31/2022   | 2,443.75    | 40-65-8015        |
| 2939        | Cobalt Computer Services, Inc. | 23664          | Computer Service           | 07/31/2022   | 251.75      | 40-65-8015        |
| 2939        | Cobalt Computer Services, Inc. | 23741          | Computer Service           | 07/31/2022   | 11,614.20   | 40-65-8015        |
| 2939        | Cobalt Computer Services, Inc. | 23753          | Computer Hardware          | 08/08/2022   | 575.00      | 40-65-8050        |
| 2939        | Cobalt Computer Services, Inc. | 23760          | Computer Purchase          | 08/12/2022   | 2,700.00    | 40-65-8045        |
| 2939        | Cobalt Computer Services, Inc. | 23761          | Computer Purchase          | 08/12/2022   | 1,130.00    | 24-70-7400        |
| Total 2939: |                                |                |                            |              | 18,814.70   |                   |
| <b>3348</b> |                                |                |                            |              |             |                   |
| 3348        | Code Publishing, Inc.          | GC0008224      | Web Hosting                | 07/31/2022   | 196.50      | 10-60-2900        |
| Total 3348: |                                |                |                            |              | 196.50      |                   |
| <b>2720</b> |                                |                |                            |              |             |                   |
| 2720        | Comcast                        | AUG 2022 LIB   | Internet Service           | 07/23/2022   | 146.85      | 24-60-2525        |
| 2720        | Comcast                        | AUGUST 2022    | Internet Service           | 08/03/2022   | 324.68      | 10-60-2000        |
| 2720        | Comcast                        | AUGUST 2022    | Internet Service           | 08/01/2022   | 74.93       | 51-65-3550        |
| 2720        | Comcast                        | AUGUST 2022    | Internet Service           | 08/01/2022   | 74.92       | 52-65-3550        |
| Total 2720: |                                |                |                            |              | 621.38      |                   |
| <b>1210</b> |                                |                |                            |              |             |                   |
| 1210        | Conser Quarry Company          | 94800          | Gravel                     | 07/26/2022   | 173.34      | 52-65-2400        |
| Total 1210: |                                |                |                            |              | 173.34      |                   |
| <b>3913</b> |                                |                |                            |              |             |                   |
| 3913        | DataBar Inc                    | 257496         | Utility Billing Statements | 08/04/2022   | 28.68       | 24-60-2800        |
| 3913        | DataBar Inc                    | 257496         | Utility Billing Statements | 08/04/2022   | 28.68       | 23-70-6850        |
| 3913        | DataBar Inc                    | 257496         | Utility Billing Statements | 08/04/2022   | 333.67      | 51-74-2200        |
| 3913        | DataBar Inc                    | 257496         | Utility Billing Statements | 08/04/2022   | 333.66      | 52-74-2200        |
| 3913        | DataBar Inc                    | 257548         | W/S Utility Statements     | 08/05/2022   | 454.50      | 23-70-6850        |
| 3913        | DataBar Inc                    | 257548         | W/S Utility Statements     | 08/05/2022   | 199.50      | 24-60-2800        |
| Total 3913: |                                |                |                            |              | 1,378.69    |                   |
| <b>3824</b> |                                |                |                            |              |             |                   |
| 3824        | Demco Inc                      | 7165152        | Library Supplies           | 08/08/2022   | 208.59      | 24-60-2800        |
| Total 3824: |                                |                |                            |              | 208.59      |                   |
| <b>3953</b> |                                |                |                            |              |             |                   |
| 3953        | DJC Oregon                     | 7456555644     | Construction Bid           | 05/31/2022   | 331.54      | 11-60-7975        |
| Total 3953: |                                |                |                            |              | 331.54      |                   |
| <b>1946</b> |                                |                |                            |              |             |                   |
| 1946        | Ferguson Waterworks            | 1071571-3      | P/W Misc. Expense          | 07/22/2022   | 507.76      | 51-65-4600        |
| Total 1946: |                                |                |                            |              | 507.76      |                   |
| <b>3743</b> |                                |                |                            |              |             |                   |
| 3743        | Fern Ridge Review              | 2022 RENEWA    | Tribune News Renewal       | 08/11/2022   | 35.00       | 10-53-2200        |
| 3743        | Fern Ridge Review              | 22057          | Public Notice              | 07/20/2022   | 72.00       | 10-41-3000        |



| Vendor      | Vendor Name                   | Invoice Number | Description                | Invoice Date | Amount Paid | GL Account Number |
|-------------|-------------------------------|----------------|----------------------------|--------------|-------------|-------------------|
| Total 3743: |                               |                |                            |              | 107.00      |                   |
| <b>1219</b> |                               |                |                            |              |             |                   |
| 1219        | Hach Company                  | 13157504       | P/W Misc Expense           | 07/22/2022   | 55.64       | 51-65-4600        |
| Total 1219: |                               |                |                            |              | 55.64       |                   |
| <b>1375</b> |                               |                |                            |              |             |                   |
| 1375        | Harrisburg School District #7 | 222300006      | Library Field Trip         | 08/23/2022   | 447.00      | 24-60-3050        |
| Total 1375: |                               |                |                            |              | 447.00      |                   |
| <b>3037</b> |                               |                |                            |              |             |                   |
| 3037        | Herc Equipment Rental Corp.   | 32988629001    | Equipment Rental           | 07/28/2022   | 2,437.86    | 56-60-2300        |
| Total 3037: |                               |                |                            |              | 2,437.86    |                   |
| <b>1220</b> |                               |                |                            |              |             |                   |
| 1220        | Hurd's Custom Machinery, Inc. | 34821          | Public Works Supplies      | 07/01/2022   | 50.13       | 51-65-4600        |
| 1220        | Hurd's Custom Machinery, Inc. | 35042          | Public Works Supplies      | 07/22/2022   | 26.25       | 51-65-4600        |
| Total 1220: |                               |                |                            |              | 76.38       |                   |
| <b>1221</b> |                               |                |                            |              |             |                   |
| 1221        | Jerry's Home Improvement      | 154557         | Misc Public Works Supplies | 07/08/2022   | 379.78      | 10-72-4000        |
| Total 1221: |                               |                |                            |              | 379.78      |                   |
| <b>3432</b> |                               |                |                            |              |             |                   |
| 3432        | John Deere Financial          | 3717417        | Misc P/W Exp               | 07/07/2022   | 303.59      | 11-45-2100        |
| 3432        | John Deere Financial          | 3717417        | Misc P/W Exp               | 07/07/2022   | 354.19      | 51-73-2100        |
| 3432        | John Deere Financial          | 3717417        | Misc P/W Exp               | 07/07/2022   | 354.18      | 52-73-2100        |
| Total 3432: |                               |                |                            |              | 1,011.96    |                   |
| <b>3683</b> |                               |                |                            |              |             |                   |
| 3683        | Keybank N.A.                  | JULY 2022      | Misc Credit Card Charges   | 07/20/2022   | 17.67       | 24-60-2800        |
| 3683        | Keybank N.A.                  | JULY 2022      | Misc Credit Card Charges   | 07/20/2022   | 5.25        | 24-60-2800        |
| 3683        | Keybank N.A.                  | JULY 2022      | Misc Credit Card Charges   | 07/20/2022   | 47.97       | 24-60-3050        |
| 3683        | Keybank N.A.                  | JULY 2022      | Misc Credit Card Charges   | 07/20/2022   | 308.96      | 10-63-2300        |
| 3683        | Keybank N.A.                  | JULY 2022      | Misc Credit Card Charges   | 07/20/2022   | 161.49      | 24-60-3050        |
| 3683        | Keybank N.A.                  | JULY 2022      | Misc Credit Card Charges   | 07/20/2022   | 284.99      | 24-60-3050        |
| 3683        | Keybank N.A.                  | JULY 2022      | Misc Credit Card Charges   | 07/20/2022   | 41.96       | 24-60-2800        |
| 3683        | Keybank N.A.                  | JULY 2022      | Misc Credit Card Charges   | 07/20/2022   | 120.66      | 24-60-3050        |
| 3683        | Keybank N.A.                  | JULY 2022      | Misc Credit Card Charges   | 07/20/2022   | 33.00       | 10-53-2200        |
| 3683        | Keybank N.A.                  | JULY 2022      | Misc Credit Card Charges   | 07/20/2022   | 33.00       | 10-53-2200        |
| 3683        | Keybank N.A.                  | JULY 2022      | Misc Credit Card Charges   | 07/20/2022   | 6.25        | 24-60-2800        |
| 3683        | Keybank N.A.                  | JULY 2022      | Misc Credit Card Charges   | 07/20/2022   | 354.95      | 10-60-2400        |
| 3683        | Keybank N.A.                  | JULY 2022      | Misc Credit Card Charges   | 07/20/2022   | 33.00       | 10-53-2200        |
| 3683        | Keybank N.A.                  | JULY 2022      | Misc Credit Card Charges   | 07/20/2022   | 24.95       | 10-60-2300        |
| 3683        | Keybank N.A.                  | JULY 2022      | Misc Credit Card Charges   | 07/20/2022   | 63.00       | 24-60-2800        |
| 3683        | Keybank N.A.                  | JULY 2022      | Misc Credit Card Charges   | 07/20/2022   | 59.99       | 24-60-3050        |
| 3683        | Keybank N.A.                  | JULY 2022      | Misc Credit Card Charges   | 07/20/2022   | 200.00      | 10-63-2000        |
| 3683        | Keybank N.A.                  | JULY 2022      | Misc Credit Card Charges   | 07/20/2022   | 22.51       | 24-60-3050        |
| 3683        | Keybank N.A.                  | JULY 2022      | Misc Credit Card Charges   | 07/20/2022   | 594.99      | 24-60-3050        |
| 3683        | Keybank N.A.                  | JULY 2022      | Misc Credit Card Charges   | 07/20/2022   | 85.64       | 24-60-3050        |

| Vendor      | Vendor Name                  | Invoice Number | Description              | Invoice Date | Amount Paid | GL Account Number |
|-------------|------------------------------|----------------|--------------------------|--------------|-------------|-------------------|
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 21.30       | 24-60-3050        |
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 14.29       | 24-60-3050        |
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 326.05      | 24-60-3050        |
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 16.99       | 24-60-3050        |
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 27.99       | 24-60-3050        |
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 16.99       | 24-60-3050        |
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 61.68       | 10-60-2400        |
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 150.00      | 10-72-4000        |
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 60.73       | 10-72-4000        |
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 310.80      | 10-72-6700        |
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 4.29        | 51-65-4600        |
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 4.28        | 52-65-4600        |
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 58.80       | 10-72-6700        |
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 80.98       | 10-72-4000        |
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 71.94       | 10-72-6700        |
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 199.99      | 10-72-4000        |
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 88.25       | 51-65-4600        |
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 88.25       | 52-65-4600        |
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 109.99      | 10-72-4000        |
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 8.99        | 11-43-2000        |
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 7.99        | 11-43-2000        |
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 32.99       | 10-72-4000        |
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 60.76       | 10-37-2100        |
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 12.09       | 10-53-2200        |
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 18.00       | 10-53-2200        |
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 25.99       | 10-60-2300        |
| 3683        | Keybank N.A.                 | JULY 2022      | Misc Credit Card Charges | 07/20/2022   | 30.00       | 10-53-2200        |
| Total 3683: |                              |                |                          |              | 4,410.63    |                   |
| <b>1253</b> |                              |                |                          |              |             |                   |
| 1253        | Linn County Sheriff's Office | 1ST QRT 2022/  | Law Enforcement Contract | 08/01/2022   | 64,414.25   | 10-66-3000        |
| Total 1253: |                              |                |                          |              | 64,414.25   |                   |
| <b>3819</b> |                              |                |                          |              |             |                   |
| 3819        | Linn County Treasurer        | JULY 2022      | Court Revenue Payout     | 07/31/2022   | 80.64       | 10-42-2200        |
| 3819        | Linn County Treasurer        | JUNE 2022      | Court Revenue Payout     | 06/30/2022   | 133.92      | 10-42-2200        |
| Total 3819: |                              |                |                          |              | 214.56      |                   |
| <b>2489</b> |                              |                |                          |              |             |                   |
| 2489        | Lori Ross                    | PER DIEM 8.2   | Per Diem                 | 08/22/2022   | 41.00       | 10-63-2200        |
| Total 2489: |                              |                |                          |              | 41.00       |                   |
| <b>3988</b> |                              |                |                          |              |             |                   |
| 3988        | McClinton Painting           | 2204-1211-156  | Paint                    | 07/28/2022   | 300.00      | 10-72-4000        |
| Total 3988: |                              |                |                          |              | 300.00      |                   |
| <b>1077</b> |                              |                |                          |              |             |                   |
| 1077        | Michele Eldridge             | PER DEIM 8.2   | Per Diem                 | 08/22/2022   | 41.00       | 10-63-2200        |
| Total 1077: |                              |                |                          |              | 41.00       |                   |

| Vendor      | Vendor Name                      | Invoice Number | Description          | Invoice Date | Amount Paid | GL Account Number |
|-------------|----------------------------------|----------------|----------------------|--------------|-------------|-------------------|
| <b>3873</b> |                                  |                |                      |              |             |                   |
| 3873        | NAPA Auto Parts                  | 817-660356     | Misc P/W Exp         | 07/19/2022   | 34.99       | 10-72-4000        |
| Total 3873: |                                  |                |                      |              | 34.99       |                   |
| <b>2644</b> |                                  |                |                      |              |             |                   |
| 2644        | Net Assets                       | 54-202207      | Lien Searches        | 08/01/2022   | 134.00      | 10-53-2250        |
| Total 2644: |                                  |                |                      |              | 134.00      |                   |
| <b>1102</b> |                                  |                |                      |              |             |                   |
| 1102        | NW Natural Gas Co.               | AUG 2022       | Utilities            | 08/09/2022   | 16.06       | 10-69-2000        |
| 1102        | NW Natural Gas Co.               | AUG 2022 P/W   | Utilities            | 08/09/2022   | 16.06       | 51-65-2700        |
| 1102        | NW Natural Gas Co.               | AUG 2022 PU    | Utilities            | 08/09/2022   | 48.70       | 52-65-2700        |
| Total 1102: |                                  |                |                      |              | 80.82       |                   |
| <b>1245</b> |                                  |                |                      |              |             |                   |
| 1245        | One Call Concepts, Inc.          | 2070393        | Locates              | 07/31/2022   | 14.40       | 51-65-4600        |
| 1245        | One Call Concepts, Inc.          | 2070393        | Locates              | 07/31/2022   | 14.40       | 52-65-4600        |
| Total 1245: |                                  |                |                      |              | 28.80       |                   |
| <b>1033</b> |                                  |                |                      |              |             |                   |
| 1033        | Oregon Department of Revenue     | JULY 2022      | Court Revenue Payout | 07/31/2022   | 456.79      | 10-42-2200        |
| 1033        | Oregon Department of Revenue     | JUNE 2022      | Court Revenue Payout | 06/30/2022   | 641.62      | 10-42-2200        |
| Total 1033: |                                  |                |                      |              | 1,098.41    |                   |
| <b>1862</b> |                                  |                |                      |              |             |                   |
| 1862        | Oregon DMV                       | L0036443367    | Record Inquiry       | 07/29/2022   | 2.55        | 10-42-2800        |
| Total 1862: |                                  |                |                      |              | 2.55        |                   |
| <b>3096</b> |                                  |                |                      |              |             |                   |
| 3096        | Pacific Office Automation        | 306802         | Copier Contract      | 07/27/2022   | 52.01       | 10-60-2100        |
| 3096        | Pacific Office Automation        | 306802         | Copier Contract      | 07/27/2022   | 51.99       | 51-74-2000        |
| 3096        | Pacific Office Automation        | 306802         | Copier Contract      | 07/27/2022   | 52.00       | 52-74-2000        |
| Total 3096: |                                  |                |                      |              | 156.00      |                   |
| <b>3736</b> |                                  |                |                      |              |             |                   |
| 3736        | Republic Services #450           | 0450-0036254   | Garbage Service      | 07/31/2022   | 153.35      | 10-72-4000        |
| Total 3736: |                                  |                |                      |              | 153.35      |                   |
| <b>3582</b> |                                  |                |                      |              |             |                   |
| 3582        | Sierra Springs                   | 21792967 0820  | Bottled Water        | 08/20/2022   | 117.05      | 10-53-2200        |
| Total 3582: |                                  |                |                      |              | 117.05      |                   |
| <b>3999</b> |                                  |                |                      |              |             |                   |
| 3999        | South Valley Automotive \$ Custo | 9298           | Public Works Misc    | 08/05/2022   | 731.69      | 11-45-2100        |
| 3999        | South Valley Automotive \$ Custo | 9298           | Public Works Misc    | 08/05/2022   | 853.64      | 51-73-2100        |
| 3999        | South Valley Automotive \$ Custo | 9298           | Public Works Misc    | 08/05/2022   | 853.64      | 52-73-2100        |

| Vendor      | Vendor Name                      | Invoice Number | Description                 | Invoice Date | Amount Paid | GL Account Number |
|-------------|----------------------------------|----------------|-----------------------------|--------------|-------------|-------------------|
| Total 3999: |                                  |                |                             |              | 2,438.97    |                   |
| <b>2927</b> |                                  |                |                             |              |             |                   |
| 2927        | Staples Business Advantage       | 3512629063     | Office Supplies             | 07/14/2022   | 23.65       | 10-60-2300        |
| 2927        | Staples Business Advantage       | 3512868288     | Office Supplies             | 07/16/2022   | 7.66        | 10-60-2300        |
| 2927        | Staples Business Advantage       | 3512868288     | Office Supplies             | 07/16/2022   | 7.66        | 51-74-2400        |
| 2927        | Staples Business Advantage       | 3512868288     | Office Supplies             | 07/16/2022   | 7.67        | 52-74-2400        |
| 2927        | Staples Business Advantage       | 351372367      | Office Supplies             | 07/29/2022   | 36.40       | 10-60-2300        |
| 2927        | Staples Business Advantage       | 351372367      | Office Supplies             | 07/29/2022   | 36.39       | 51-74-2400        |
| 2927        | Staples Business Advantage       | 351372367      | Office Supplies             | 07/29/2022   | 36.38       | 52-74-2400        |
| 2927        | Staples Business Advantage       | 3514412497     | Office Supplies             | 08/02/2022   | 16.00       | 10-60-2300        |
| 2927        | Staples Business Advantage       | 3514412497     | Office Supplies             | 08/02/2022   | 16.00       | 51-74-2400        |
| 2927        | Staples Business Advantage       | 3514412497     | Office Supplies             | 08/02/2022   | 15.99       | 52-74-2400        |
| Total 2927: |                                  |                |                             |              | 203.80      |                   |
| <b>2052</b> |                                  |                |                             |              |             |                   |
| 2052        | Tri-County                       | 104618         | Chamber Golf Sponsor        | 08/22/2022   | 100.00      | 23-70-2500        |
| Total 2052: |                                  |                |                             |              | 100.00      |                   |
| <b>3782</b> |                                  |                |                             |              |             |                   |
| 3782        | Tri-County Fire Protection       | 5896           | Fire Extinguisher Service   | 07/29/2022   | 797.30      | 10-72-4000        |
| Total 3782: |                                  |                |                             |              | 797.30      |                   |
| <b>3866</b> |                                  |                |                             |              |             |                   |
| 3866        | Umpqua Valley Financial, LLC     | 6095           | Audit Services              | 07/25/2022   | 1,522.50    | 52-60-2000        |
| 3866        | Umpqua Valley Financial, LLC     | 6095           | Audit Services              | 07/25/2022   | 1,417.50    | 51-60-2000        |
| 3866        | Umpqua Valley Financial, LLC     | 6095           | Audit Services              | 07/25/2022   | 682.50      | 11-42-2000        |
| 3866        | Umpqua Valley Financial, LLC     | 6095           | Audit Services              | 07/25/2022   | 1,627.50    | 10-41-2000        |
| Total 3866: |                                  |                |                             |              | 5,250.00    |                   |
| <b>4001</b> |                                  |                |                             |              |             |                   |
| 4001        | Up the Creek Cutting & Excavatio | 949            | Tree Removal                | 07/20/2022   | 21,200.70   | 56-60-2300        |
| Total 4001: |                                  |                |                             |              | 21,200.70   |                   |
| <b>3826</b> |                                  |                |                             |              |             |                   |
| 3826        | Valley Argonomics LLC            | 74027096       | Misc P/W Exp                | 07/22/2022   | 2,901.13    | 25-65-2000        |
| Total 3826: |                                  |                |                             |              | 2,901.13    |                   |
| <b>3663</b> |                                  |                |                             |              |             |                   |
| 3663        | Water & Sewer Deposit Refund     | #11736.04      | Utility Billing Overpayment | 08/05/2022   | 51.47       | 01-1075           |
| 3663        | Water & Sewer Deposit Refund     | #11763.04      | Utility Billing Overpayment | 08/17/2022   | 51.47       | 01-1075           |
| 3663        | Water & Sewer Deposit Refund     | #2009.07       | Utility Billing Overpayment | 08/22/2022   | 51.15       | 01-1075           |
| 3663        | Water & Sewer Deposit Refund     | #265.05        | Utility Billing Overpayment | 08/18/2022   | 2.39        | 01-1075           |
| 3663        | Water & Sewer Deposit Refund     | #962.09B       | Utility Billing Overpayment | 08/17/2022   | 6.13        | 01-1075           |
| Total 3663: |                                  |                |                             |              | 162.61      |                   |
| <b>1239</b> |                                  |                |                             |              |             |                   |
| 1239        | WECO                             | CP-0203854     | PW Gas Exp                  | 07/31/2022   | 874.07      | 11-45-2000        |
| 1239        | WECO                             | CP-0203854     | PW Gas Exp                  | 07/31/2022   | 1,019.74    | 51-73-2000        |

| Vendor        | Vendor Name                  | Invoice Number | Description           | Invoice Date | Amount Paid | GL Account Number |
|---------------|------------------------------|----------------|-----------------------|--------------|-------------|-------------------|
| 1239          | WECO                         | CP-0203854     | PW Gas Exp            | 07/31/2022   | 1,019.74    | 52-73-2000        |
| Total 1239:   |                              |                |                       |              | 2,913.55    |                   |
| <b>4004</b>   |                              |                |                       |              |             |                   |
| 4004          | Western Asphalt              | 514316         | City Hall Parking Lot | 08/16/2022   | 4,465.00    | 11-60-7800        |
| Total 4004:   |                              |                |                       |              | 4,465.00    |                   |
| <b>4005</b>   |                              |                |                       |              |             |                   |
| 4005          | WREN                         | 7.29.22        | Library Program       | 08/26/2022   | 65.00       | 24-60-3050        |
| Total 4005:   |                              |                |                       |              | 65.00       |                   |
| <b>3596</b>   |                              |                |                       |              |             |                   |
| 3596          | Xylem Water Solutions U.S.A. | 3556C34448     | Misc P/W Exp          | 07/28/2022   | 9,449.00    | 52-78-7035        |
| 3596          | Xylem Water Solutions U.S.A. | 3556C34449     | Misc P/W Exp          | 07/28/2022   | 9,414.61    | 52-78-7035        |
| Total 3596:   |                              |                |                       |              | 18,863.61   |                   |
| Grand Totals: |                              |                |                       |              | 175,767.02  |                   |

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

Payment Approval Report  
Expense Account Key

| City Council:   |                        | Fund Number | G.L. Number Acct |
|-----------------|------------------------|-------------|------------------|
|                 | General Fund           | 10          | 10-XX-XXXX       |
|                 | Street Fund            | 11          | 11-XX-XXXX       |
|                 | CED Fund               | 23          | 23-XX-XXXX       |
|                 | Library Fund           | 24          | 24-XX-XXXX       |
|                 | Storm Fund             | 25          | 25-XX-XXXX       |
|                 | Building Permit Fund   | 26          | 26-XX-XXXX       |
|                 | Electrical Permit Fund | 27          | 27-XX-XXXX       |
|                 | Debt Services Fund     | 30          | 30-XX-XXXX       |
|                 | Office Equip. Fund     | 40          | 40-XX-XXXX       |
| City Recorder:  | Equipment Fund         | 41          | 41-XX-XXXX       |
|                 | Water Fund             | 51          | 51-XX-XXXX       |
| City Treasurer: | Sewer Fund             | 52          | 52-XX-XXXX       |
|                 | Sewer Resv Fund        | 56          | 56-XX-XXXX       |

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.



## Planning Commission Meeting Minutes June 21, 2022

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Vice-Chairperson: Jeremy Moritz, Presiding  
Commissioners Present: Susan Jackson, Kurt Kayner, Joe Neely, and Rhonda Giles  
Absent: Todd Culver and Kent Wullenwaber  
Staff Present: City Administrator/Planner Michele Eldridge, Finance Officer/Deputy City Recorder Cathy Nelson, and Planning Consultant John Hitt (via Zoom) \*  
Meeting Location: Harrisburg Municipal Center located at 354 Smith St.

**CALL TO ORDER AND ROLL CALL:** Order was called at 7:00pm by Vice-Chairperson Jeremy Moritz.

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** Everyone present were there for items on the agenda.

### **APPROVAL OF MINUTES**

Giles **motioned to approve the minutes and was seconded by** Jackson. **The Planning Commission then voted unanimously to Approve the Minutes for May 17, 2022.**

### **PUBLIC HEARING**

**THE MATTER OF THE REDWOOD RENTALS PRELIMINARY PARTITION (LU 443-2022), VARIANCE (LU445-2022), AND SITE PLAN (LU 444-2022) APPLICATIONS.**

Vice-Chairperson Jeremy Moritz read aloud the order of proceedings, and noted the procedures for a continuance, and the process to keep the record open.

**At the hour of 7:04PM, the Public Hearing was opened.**

**Moritz asked if there were any Conflicts of Interest or any Ex Parte contacts.**  
None stated.

**There were no rebuttals in relation to Conflicts of Interest, or Ex Parte Contacts.**

June 21, 2022

**Moritz then read aloud the criteria that were relied upon for this land use hearing and noted additional copies of criteria near the door. He also directed the audience on how they would need to direct testimony towards the applicable criteria, and how an appeal could be made.**

**STAFF REPORT:** Eldridge gave a brief background of the application for the Redwood Rentals property. A variance will be required for parcels two (2) and three (3).

Eldridge highlighted the recommended conditions of approval found on page 22-18 of the agenda packet. Another condition is recommended and will be added as Condition No. 14, which will state, Applicant will meet with fire marshal for approved fire access prior to submitting any building permits.

Eldridge shared that all criterion for the Variance Permit has been met.

- Moritz asked why they couldn't have a second exit instead of one access point. Eldridge stated that they could work with the adjacent owners and Bart to see if they could agree on a second access point.
- Moritz asked if it still needs a fence with the 5 ft buffer. Eldridge said it does and is part of Condition No. 9.
- Neely asked if the Fire Chief was okay with the east side of the property closed. Eldridge said that Condition No. 14 address that issue. Neely followed-up by asking about the road access and if pedestrian lanes are required. Eldridge stated that there is nothing in our current code that would require a designated pedestrian lane.
- Jackson inquired about how far the house was off the driveway. Eldridge said they are 6 feet back and the requirement is only 5 ft.

**APPLICANTS TESTIMONY:** Applicant, Ken Graton and John Herrera, addressed the Planning Commission. Herrera said the reason for portioning into three (3) parcels was to allow for selling in the future.

- Neely asked if the pond shown on the application was a ditch with a pump. Graton said it was a pipe that will allow for drainage and was part of Condition No. 8.
- Jackson asked where a 2<sup>nd</sup> car could be parked. Herrera said the parking lot would hold additional parking.

**TESTIMONY IN FAVOR, IN OPPOSITION, AND NEUTRAL TESTIMONY WAS ASKED FOR. No testimony of any kind supplied, nor were there any rebuttals.**

**The public hearing was closed at the hour of 8:01 pm.**

- **Kayner motioned to approve the Redwood Rentals Variance Request (LU 445-2022). He was seconded by Giles. The Planning Commission then voted unanimously to approve the Redwood Rentals Variance Request (LU 445-2022), subject to the conditions of approval in the June 16, 2022, staff report to the Planning Commission, findings made by the Commission during deliberations on the request at the June 21, 2022 Public Hearing.**
- **Giles motioned to approve the Redwood Rentals Minor Partition Request (LU 443-2022). She was seconded by Kayner. The Planning Commission then voted unanimously to approve the Redwood Rentals Minor Partition Request (LU 443-2022), subject to the conditions of approval in the June 16, 2022, staff report to the Planning Commission and adding Condition No. 14, and**

June 21, 2022

**findings made by the Commission during deliberations on the request at the June 21, 2022, Public Hearing.**

- Jackson **motioned to approve the Redwood Rentals Site Plan Request (LU 444-2022). She was seconded by Neely. The Planning Commission then voted unanimously to approve the Redwood Rentals Site Plan Request (LU 444-2022), subject to the conditions of approval in the June 16, 2022, staff report to the Planning Commission and adding Condition No. 14, and findings made by the Commission during deliberations on the request at the June 21, 2022, Public Hearing.**

*Planning Commission took a recess at 8:13pm. Convened again at 8:19pm. Kurt Kayner left at 8:14pm. Quorum was still met, and meeting continued.*

### **WORK SESSION**

**THE MATTER OF REVIEWING THE HARRISBURG ZONING & DEVELOPMENT CODE AFTER REVIEW BY MIG (MOORE IACAFANO GOLTSMAN, INC.) AND CONSULTANT JOHN HITT.**

**STAFF REPORT:** Hitt explained that they would be going over the 2<sup>nd</sup> half of the Zoning and Development Code. One difference from the draft previously reviewed is that there will only be two (2) types of partitioning instead of three (3). Staff will come back with a clean draft for the July meeting and hold a Public Hearing in August.

Hitt Highlighted the following sections:

- Page 52 through 96 address parking standards. There are no minimum number of parking spots in the Historic District.
- Page 70 defines off street parking.
- Page 72 specifies electric charging station standards for commercial and multi-dwellings. The current court trends are leaning towards making more requirements for electric charging stations.
- Page 76 allows for private-owned streets.
- Page 78 is completely replaced with page 79.
- Page 98 allows the applicant or staff to take any plan to the Planning Commission through the Type II Process.
- Page 100 this section is only effective for 10 days.
- Page 111 sets the time limit to 90 days.
- Page 137 on Major Modifications and is reviewed through the Type III process that is done with the Planning Commission.
- Page 138 on Minor Modifications is reviewed through a Type II Process.
- Page 142 added adjustments and variances.

Eldridge pointed out that Page 125, Section D address the Emergency Vehicle Access that was discussed during the Public Hearing.

- Neely asked if they could add an identified paved pedestrian lane requirement on flag lots with multi family dwellings. Hitt said he would research how to address it.

Eldridge asked if Commission wanted to increase multi family dwellings found on Page 67 from two (2) to fifteen (15) spaces per dwelling. Commission wants to keep it at two (2).

*Rhonda Giles left at 9:18pm. NO QUORUM REMAINED.*

### **OTHERS**



June 21, 2022

- None discussed.

**With no further discussion, the meeting was adjourned at the hour of 9:25 pm.**

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
City Recorder

DUE TO CANCELED  
LACK OF QUORUM

# City of Harrisburg

## PLANNING COMMISSION

### NOTICE OF DECISION

**REQUEST:** The applicant requests approval of a Minor Partition (LU 443), Site Plan (LU 444) and Variance (LU 445) to divide an approximately 31,799 square foot lot into three residential lots. The Variance is required for proposed parcel 2 and 3 due to insufficient street frontage, and the lot depth exceeding standards.

**LOCATION:** The subject site is located at 775 S. 6<sup>th</sup> St. and is known as tax lot 3400 of Linn County Assessor's Map 15S04W15BC.

**HEARING DATE:** June 21, 2022

**ZONING:** R-3 (High Density Residential)

**APPLICANT:** Ken Graton  
94841 Hwy 99E  
Junction City, OR 97448

**OWNER:** Redwood Rentals  
94841 Hwy 99E  
Junction City, OR 97448

**APPEAL DEADLINE:** July 2, 2022 at 5:00 p.m.

**DECISION:** The Harrisburg Planning Commission conducted a public hearing on June 21, 2022, and voted to approve the request, subject to the attached conditions of approval. The Planning Commission adopted the findings contained in the Staff Report of the June 21, 2022, Planning Commission meeting, and portions of the minutes from the meeting that demonstrate support for the Planning Commission's actions.

**APPEALS:** The decision may be appealed by filing a Notice of Appeal with the City Recorder at 120 Smith Street. The Notice of Appeal should be filed by the Appeal Deadline date listed above. Specific information on the requirements for an appeal or a copy of the complete file of this land use action may be obtained at Harrisburg City Hall. There is a fee of \$750.00.

**EFFECTIVE DATE:** July 3, 2022, unless an appeal has been filed with the City Recorder.

**EFFECTIVE PERIOD:** A Minor Partition, Site Plan and Variance shall be effective for one year from the date of approval. If the applicant has not submitted the final plat for approval within six months of approval, the preliminary plat shall be resubmitted to the Planning Commission for additional review (see HMC 17.25.010(1)). Where the Planning Commission finds that conditions have not changed, at its discretion and without a public hearing, the Commission may extend the period one time for a period not to exceed one additional year.

Unless appealed, this Minor Partition approval will expire on July 3, 2023.

  
\_\_\_\_\_  
Planning Commission Chairperson

## RECOMMENDED CONDITIONS OF APPROVAL

1. **Consistency with Plans** – Development shall comply with the plans and narrative in the applicant's proposal identified as Attachment A, except as modified by this approval of the conditions of approval below.
2. **Reciprocal Access Easement**. The final plat shall include reciprocal access, private utility and franchise utility easements for the benefit of proposed parcels 2 and 3. A Shared Maintenance Agreement must also be specified within the final plat, which outlines how the driveway, swale, and parking areas will be maintained by both users.
3. **Water Services** – Prior to recording the final plat, the applicant shall pay to have water service extended to each of the properties.
4. **Sewer Services** – Prior to recording the final plat, the applicant shall pay to have sewer service extended to each of the properties.
5. **Variance Requirement** – Prior to the Minor Partition Approval, a Variance must be approved by the Planning Commission which will allow a flag lot that exceeds the lot depth requirement in relation to two-and-one-half times the average width. In addition, the variance shall be applied to allow the lots to abut upon 6<sup>th</sup> street for a width of less than 25 feet.
6. **Mailbox Receptacle** – Prior to the occupancy of any of the residential units in the multi-family dwellings, a receptacle for the delivery of mail, in a design approved by USPS shall be installed.
7. **Parking Plan** - Prior to recording the final plat, applicant shall provide Staff with a revised parking plan showing the addition of one additional parking space, as well as a plan showing where no parking signs will be posted in the garage/parking area of this development.
8. **Storm Water** - Prior to Final Plat approval, the developer shall submit an engineered stormwater management and detention plan, showing no impact on neighboring properties beyond historical storm water flow. This plan must be approved by the City Engineer.
9. **Screening/Fence** – Prior to the submission of any building permits, the applicant shall submit a plan showing their proposal and design for a continuous fence or wall a minimum of six feet in height, or a plan for berms or trees that can be reasonably expected to provide an adequate buffer within three years of planting.
10. **Erosion and Sediment Control** - Concurrent with the Building Permit Applications, the applicant must show their plans that will prevent sediment runoff from entering the City's streets or impacting surrounding properties. These plans must be approved by the Public Works Director

11. **Security Measures** – Prior to recording the Final Plat, the applicant shall submit a revised site plan showing what kinds of security fences will be installed around the perimeter of the property in order to adequately protect the general public from injury. This plan must be approved by the Public Works Director, and the temporary fencing must be installed prior to groundwork commencing on the property.
12. **Landscaping**: Prior to submitting any building permit, the applicant shall be required to submit a landscaping plan to the City Administrator, showing the types of plants, shrubs and trees to be added to the property, as well as showing how the landscaping shall be maintained, and be kept alive.
13. **Refuse Containers**: Concurrent with the Building Permits being submitted; the applicant shall include on their site plan for Parcel No. 2 what kind of screening will be applied to the refuse area shown on the site plan, as well as providing adequate space and container placement for recycled materials. State of Oregon Building Code regulations will apply dependent upon the type of screening being proposed.
14. **Fire Access**: Prior to submitting a building permit, the applicant shall meet with the local fire marshal and develop a fire access over the east rear yard. Applicant shall provide a copy to the City showing the final solution/modification that meets HFRD requirements.

#### **DEVELOPMENT RELATED CONCERNS**

(These are not conditions of approval, but will be required with building permits)

- A. **Installation of water and sewer services** - The developers will be required to coordinate with the Public Works Director for the installation of water and sewer services as the elevation of this property might be problematic. (Development Related Concern).
- B. **HMC 15.05.030 Excavation and grading – General provisions** – Because of the extensive drainage patterns in this area, the applicant is hereby notified that fill in excess of 20 cubic yards, that is more than one foot in depth on a buildable lot, or that impacts drainage on another lot, will trigger the requirement to obtain a fill permit through the City of Harrisburg.



## Planning Commission Meeting Minutes July 19, 2022

Vice-Chairperson: Jeremy Moritz, Presiding  
 Commissioners Present: Susan Jackson, Kurt Kayner, Joe Neely, Rhonda Giles, and Kent Wullenwaber  
 Absent: Todd Culver  
 Staff Present: City Administrator/Planner Michele Eldridge, Finance Officer/Deputy City Recorder Cathy Nelson, and Planning Consultant John Hitt (via Zoom) \*  
 Meeting Location: Harrisburg Municipal Center located at 354 Smith St.

**CALL TO ORDER AND ROLL CALL:** Order was called at 7:02pm by Vice-Chairperson Jeremy Moritz.

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** Everyone present were there for items on the agenda.

### **OLD BUSINESS**

**THE MATTER OF APPROVING THE TIME LIMIT ON THE KNEBEL PARTITION (LU 437-2021) FOR A PERIOD NOT TO EXCEED ONE YEAR.**

**STAFF REPORT:** Eldridge gave a brief background on issues the applicant has faced over the past year which is requiring them to request an extension. All the conditions for the original application still apply.

- Kayner motioned to approve the Knebel partition land use approval time-line extension request (LU 437-2021) for a year with a new expiration date of January 26, 2023. He was seconded by Giles. The Planning Commission then voted unanimously to approve the Knebel partition land use approval time-line extension request (LU 437-2021) for a year with a new expiration date of January 26, 2023. This motion is based on findings presented in the July 12, 2022 staff report to the Planning Commission and on findings made by the commission during deliberations on the request.

July 19, 2022

**THE MATTER OF APPROVING THE TIME LIMIT ON THE TALANTON DESIGN PARTITION (LU 438-2021) FOR A PERIOD NOT EXCEED ONE YEAR.**

**STAFF REPORT:** Eldridge gave a brief background on issues the applicant has faced over the past year which is requiring them to request an extension.

- Wullenwaber **motioned to approve the Talanton partition and variance land use approval time-line extension request (LU 436-2021 & 438-2021) for a year with a new expiration date of January 26, 2023. He was seconded by Kayner. The Planning Commission then voted unanimously to approve the Talanton partition and variance land use approval time-line extension request (LU 436-2021 & 438-2021) for a year with a new expiration date of January 26, 2023. This motion is based on findings presented in the July 12, 2022 staff report to the Planning Commission and on findings made by the commission during deliberations on the request.**

**WORK SESSION**

**THE MATTER OF FINAL REVIEW OF THE HARRISBURG ZONING & DEVELOPMENT CODE INCLUDING CHANGES MADE DURING THE LAST PLANNING COMMISSION WORK SESSION.**

**STAFF REPORT:** Hitt explained that this is the new code in its entirety. He feels that it is more flexible for developers and more provides more benefits to property owners. The code is more consistent and eliminates contradictions. It is a definite improvement. The new code allows for some higher density standards. He highlighted the following sections.

- Page 133 on driveway standards is very different from current code. Staff worked with Bart from the Fire District. Moritz pointed out that the width will be hard for existing flag lots.
- Page 200 on infill. Neely asked if dirt was okay to use for this section. Eldridge said it was if the engineering review didn't require paving.
- Page 157 on street widths. The standard is for a one-way street only, not a 2-way road.
- Page 146. The required parking spaces for a multi-family unit has been reduced from 2.5 spaces per unit to 2 spaces per unit.
- Page 58 addresses mobile homes being placed behind other homes. Giles asked if the Planning Commission could prevent older mobile homes from being placed within the city limits. She suggested banning those that are older than 30 to 40 years old from being brought in. Eldridge stated that she would look into the legality.
- Page 198. Removing 19.20.030.B review of Minor Partitions as a Type II procedure.
- Wullenwaber **motioned to direct staff to schedule the public hearing in preparation for the final adoption of the amended Harrisburg Zoning and Development Code. He was seconded by Kayner. The Planning Commission then voted unanimously to direct staff to schedule the public hearing in preparation for the final adoption of the amended Harrisburg Zoning and Development Code.**
- A Public Hearing will take place during the next Planning Commission and City Council Meeting in August.

**OTHERS**

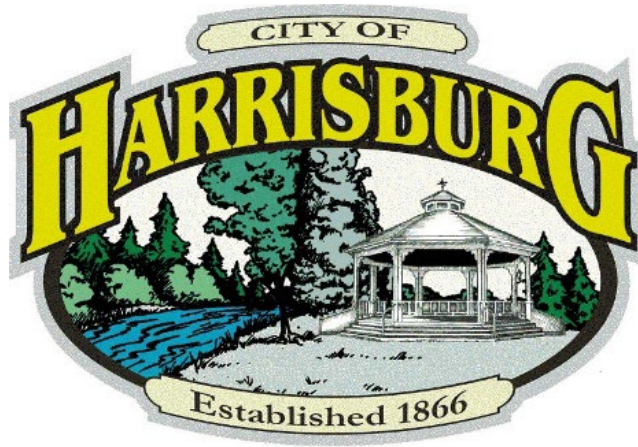
- None discussed.

**With no further discussion, the meeting was adjourned at the hour of 8:00 pm.**

\_\_\_\_\_  
**Chairperson**

\_\_\_\_\_  
**City Recorder**





## Planning Commission Meeting Minutes August 16, 2022

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Chairperson: Todd Culver, Presiding  
Commissioners Present: Susan Jackson, Jeremy Moritz, Joe Neely, Rhonda Giles, and Kent Wullenwaber  
Absent: Kurt Kayner  
Staff Present: City Administrator/Planner Michele Eldridge, Finance Officer/Deputy City Recorder Cathy Nelson, and Planning Consultant John Hitt  
Meeting Location: Harrisburg Municipal Center located at 354 Smith St.

**CALL TO ORDER AND ROLL CALL:** Order was called at 7:00pm by Chairperson Todd Culver.

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** Everyone present were there for items on the agenda.

### **APPROVAL OF MINUTES**

Moritz motioned to approve the minutes and was seconded by Wullenwaber. The Planning Commission then voted unanimously to approve the Minutes for June 21, 2022.

### **PUBLIC HEARING**

**THE MATTER OF HOLDING A PUBLIC HEARING AND RECOMMENDING APPROVAL OF THE DRAFT HARRISBURG ZONING & DEVELOPMENT CODE AMENDMENT (LU 446-2022) TO THE CITY COUNCIL**

Chairperson Todd Culver read aloud the order of proceedings, and noted the procedures for a continuance, and the process to keep the record open.

At the hour of 7:01PM, the Public Hearing was opened.

Culver asked if there were any Conflicts of Interest.

None stated.

There were no rebuttals in relation to Conflicts of Interest.

July 19, 2022

**Culver then read aloud the criteria that were relied upon for this land use hearing and noted additional copies of criteria near the door. He also directed the audience on how they would need to direct testimony towards the applicable criteria, and how an appeal could be made.**

**STAFF REPORT:** Hitt gave a brief background on the process of developing this code. The city has been working on it for almost 7 years. He thanked Michele, Jamie, and Brian Latta for their hard work in getting this to completion. Hitt pointed out that this is not an amendment or major amendment of the code. It is a whole new code that will replace the other one in its entirety.

Hitt highlighted the following sections:

- Page 22 in the agenda packet describes the purpose of mixed-use development, housing, employment opportunities and enhanced development, flexibility, and efficient administration of code requirements.
- Page 37 defines the difference between permitted outright, special use and conditional permits.
- Page 45 is about lot and development standards. The density in R-1 is being reduced and the density in R-2 and R-3 is being increased. The landscaping standards also increase in the new code.
- Page 72 defined 18.50.150 accessory structure as a type I or type II review.
- Page 115 is where the community design standards are located.
- Page 117 is the beginning of the matrix.
- Page 143 shows the parking standards. The new code has higher standards for off-street parking.
- Page 145-146 gives the standards for parking spaces.
- Page 154 gives the street standards. This code maintains the same street dimensions as the current code and does not allow skinny streets.
- Page 170 is about the General Review Procedure for the four (4) types of levels.
- Page 171 defines the Type I review process.
- Page 172 defines the Type II review process.
- Page 175 defines the Type III review process.
- Page 182 defines the Type IV review process.
- Page 185 is on a site design review.
- Page 193 defines a land division and property line adjustment. There is not a big difference in this section from our current code.
- Page 205 is on conditional use permits.
- Page 208 defines modifications to approve plans and conditions. This is a new section to the code. The Planning Commission can grant a major modification while a minor modification can be granted by the City Administrator.
- Page 212 is on adjustments and variances.
- Page 215 is regarding master planned developments/planned unit development. This is a new section to the code and is only pertains to large developments.

Hitt stated that technical corrections will come and get further defines as worked out. Hitt explained the this is the first of two (2) different public hearing as required.

- Neely referred to page 129 and asked if 0.5 parking spaces per four bedrooms in a group living situation was enough. Hitt said that this figure does not include the count of spaces for employees. This will be tested on the ground and changed if needed in the future. Neely said he was okay with this requirement because it stated that was the minimum and it can be increased depending on the individual application.

July 19, 2022

- Eldridge said that she found out it was illegal to prohibit manufactured homes built before a certain year. This does not stop HOA's from being able to create rules that would.
- Eldridge pointed out that this was the first of the required two public hearings required to adopt the new code. This one is to recommend that the code be sent to City Council for approval.
- Eldridge pointed out that there will not be any changes to the Comp map.
- Eldridge highlighted the criteria found on page 13 and stated they all have been met.
- Moritz asked if a type I review process was without the Planning Commission and if that made it easier for staff and applicant. Eldridge said it was.

**TESTIMONY IN FAVOR, IN OPPOSITION, AND NEUTRAL TESTIMONY WAS ASKED FOR. No testimony of any kind supplied, nor were there any rebuttals.**

**The public hearing was closed at the hour of 7:44 pm.**

- **Moritz motioned to approve the recommendation of the Harrisburg Zoning & Development Code Amendment (LU 446-2022) to the City Council and was seconded by Wullenwaber. The Planning Commission then voted unanimously to approve the recommendation of the Harrisburg Zoning & Development Code Amendment (LU 446-2022) to the City Council. This motion is based on findings contained in the August 9, 2022 staff report, and on findings made during deliberations on the request.**

#### **OTHERS**

- Eldridge thanked John Hitt for being a consultant for the city through this process.
- Staff has received a pre-application from Haden Homes, which is the same property as the Woodhill Crossing development. They will be using the new code. They are proposing duplexes and standard homes. They will be building 43 units instead of 32. There are wetlands on these lots. There might be a possible cul-de-sac instead of two (2) new roads.
- South 9<sup>th</sup> Street extension is out for bid. WE will be extending S. 9<sup>th</sup> down to Summerville Loop.

**With no further discussion, the meeting was adjourned at the hour of 7:52 pm.**

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Chairperson

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City Recorder



## Library Board Meeting Minutes July 11, 2022

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**Chairperson:** Kristi Prozialeck, Presiding  
**Vice Chairperson:** Katherine Hansen, Present  
**Board Members Present:** Angela Christensen, Desri Hansen (arrived at 5:35pm) and Lori Pelkey  
**Library Staff Present:** Cheryl Spangler and Amanda Pelkey  
**City Staff Present:** Library Supervisor Cathy Nelson and City Recorder Lori Ross  
**Meeting Location:** Harrisburg Municipal Center Located at 354 Smith St

**CALL TO ORDER AND ROLL CALL** by Chairperson Kristi Prozialeck at the hour of 5:33pm

**CONCERNED CITIZEN(S) IN THE AUDIENCE:** None present.

### APPROVAL OF MINUTES

- Christensen motioned to approve the minutes for the May 23, 2022 Library Board meeting and was seconded by K. Hansen. The Library Board unanimously approved the minutes for May 23, 2022.

### THE MATTER OF DISCUSSING LIBRARY PROGRAMS STAFF REPORT:

- Prozialeck stated that Crafting Club is still going well.
- D. Hansen stated that Story Time is going very well, and they have taken two trips to City Hall. This week's theme is bug hunting.
- A. Pelkey commented that Lego Club is still slow and feels they need to advertise more. K. Hansen asked about the Wednesday program and A. Pelkey replied that it was also slow. A. Pelkey stated she would make a post on the Harrisburg Uncensored Facebook page about the program.
- K. Hansen stated that Book Club has been slow, but they are having some good conversations about the books. They have had about seven in attendance at different times. This month's book is Run Rose Run followed by The Rosie Project.
- Spangler commented that Dungeons & Dragons is going well and that the club participated in the 4<sup>th</sup> of July float.
- Spangler suggested a cooking club held at the same time as Crafting Club, that would be based on different foods from different countries. The foods would be

July 11, 2022

prepared then presented to the Crafting Club. Nelson asked what age group and Spangler replied it would be focused towards teens.

### THE MATTER OF DISCUSSING USE OF GRANTS FOR SUMMER LIBRARY PROGRAMS

Prozialeck reviewed the grants received and the dollar amounts available for both the SOC Grant and the Summer Grant and asked for ideas.

- Spangler asked about the age group for the Summer Grant and Ross replied it was for grades K to 12<sup>th</sup> grade.
- A. Pelkey stated she would like to have a Board Game Night Program and possibly a dance for teens that would include a DJ.
- Prozialeck commented that she liked the idea of a dance and thinks we should have a theme like 80's or Sadie Hockings. Spangler commented that she might know someone who could be the DJ.
- Prozialeck also suggested a costume contest and to award prizes, maybe this fall.
- A. Pelkey informed the Board that the library has purchased a karaoke machine and she needs assistance with creating a Google account. Prozialeck responded that she would assist A. Pelkey with it.
- It was discussed to have the Game Night and Karaoke Night programs at the same time, maybe once a month or every other month. A. Pelkey asked about using the TV inside the Municipal Center. Nelson responded that the library would need to purchase their own, and funds are available for that. She would look into getting a TV, portable stand, and a Nintendo Switch as per A. Pelkey's request.
- For the Summer Grant, D. Hansen asked about an aquarium field trip. Spangler asked who would be eligible for the field trip. A. Pelkey responded that in the application, it was stated that all children would be eligible for benefits from the Grant. Prozialeck wants to make sure that all kids are informed of the field trip and we don't miss informing any. Ross suggested mentioning it in the Utility Bill and Christensen suggested handing out flyers at the school.
- A. Pelkey also suggested a field trip to Wildlife Safari. Ross suggested finding transportation first as that will be a major expense and then we can focus on chaperone's. A. Pelkey responded that she would look into transportation tomorrow.
- A. Pelkey would like to use some of the Funds for tutoring as she thinks it would be great for our community.
- L. Pelkey suggested going down to one field trip as that will be a huge expense. D Hansen commented that one field trip would give us more funds for other programs. It was decided to start with one field trip and to see how it goes.
- Spangler asked about the background checks for the chaperone's. Ross and Nelson commented that we most likely will require one, but we would review that with the City Administrator and our insurance policy. The Board suggested having one chaperon for every five children.
- L. Pelkey asked about the Ready to Read Grant Funds. Ross responded that Grant pays for the gift cards and materials for our Summer Reading.
- D Hansen stated that she would like to get some crafting kits from Hobby Lobby for the Story Time Program as they are easy kits, with everything included and only cost about \$5 for about 13 packets.
- Prozialeck commented that she would like to have a community event next year that included a bouncy house, inviting LCSO, VFW and recruiters and asked if we held it at the school if we would need to get a permit? Ross and Nelson to look into it. L Pelkey suggested also having junior dancers from Junction City attend. Christensen suggested having the event next August.

July 11, 2022

- It was determined that we have enough ideas and to work on getting the group rate for the field trip to Wildlife Safari.

**OTHERS:**

- **Library Float:** Prozialeck stated the library took 2<sup>nd</sup> place for a non-profit in the 4<sup>th</sup> of July Parade. Next year they would like to get a sign-up sheet for participants, purchase more candy and have more flyers available. She commented the Board would also like to have a float in the Christmas Parade this year as well.
- **Mural Update:** Spangler stated she does not know when the mural will be finished. She commented that he is interested in painting a mural inside the library. No cost has been discussed at this time.
- **Sharing Libraries:** L. Pelkey stated this is a passport program that allows Harrisburg patrons to check out materials from other libraries. Spangler and A. Pelkey commented that they will look into whether or not the consortium has any issues or concerns with the program.
- **Quarterly Flyer:** Ross suggested again a quarterly news flyer for the library that would be inserted into the Utility Bill sent out by the City. D. Hansen thought it was a good idea. Ross stated she would email the Board the sample flyer that A. Pelkey has created and asked for any feedback by Thursday to meet the deadline.
- **Covid Testing:** Spangler informed the Board that the library has received Covid test, and she would like to start offering them at the library. She would like to set up a table out front on certain days where the patron will pick up the test, test inside their vehicle, then drop off in the provided box. She stated there would be no physical contact with the tester and that the test will be picked up by FedEx. Christensen thought it was a great idea.
- **Christmas Baking:** A. Pelkey mentioned that she would like to have a Christmas Baking Program where they could bake goodies and deliver them to local seniors citizens in our area. Prozialeck suggested that they also sing Christmas carols when delivering the goodies.
- **Facebook:** Nelson informed the Board and staff that she will begin working on the Facebook page and hopes to have it completed by the next meeting.
- **LGBTQ:** Prozialeck stated that she would like to have a LGBTQ program for the community as she feels there is a significant need for it in the Harrisburg area and she would like it to be a safe place where they could get together. She commented that books would be provided to the participants. A. Pelkey suggested calling it an Anti-Bullying Club and everyone could be included. Prozialeck commented that this program is open to anyone. K Hansen felt that the bullying club would be a separate thing. Ross and Nelson commented that they would need to speak with City Administrator, Michele Eldridge about the program. Nelson asked that more information be provided before going forward. Prozialeck commented that she would be emailing the information.
- **Next Meeting:** Because of the Librarians working on Thursday evenings, Ross asked the Board if we could meet on a different day of the week. It was decided by the Board to hold the next meeting on a Wednesday or a Monday in September. Ross stated she would email the Board with the next meeting date.

**ADJOURN:** With no further discussion, the Library Board meeting was adjourned at hour of 7:05pm.

HARRISBURG MUNICIPAL COURT

Collections Report - Monthly Summary  
Report Dates: 08/01/2022 - 08/31/2022Page: 1  
Sep 19, 2022 08:49AM

5.

| Code               | Description              | Count | Amount   | GL Account |
|--------------------|--------------------------|-------|----------|------------|
| <b>Court Costs</b> |                          |       |          |            |
| AF                 | ATTORNEY FEE             | 3     | 180.58   |            |
| CF                 | COLLECTION FEE           | 4     | 281.10   |            |
| COSTS              | COURT COSTS              | 1     | 50.00    |            |
| COURT FEE          | CF                       | 1     | 100.00   |            |
| DEF-ADJUD          | DEF ADJUDICATION         | 4     | 395.67   |            |
| LPF                | LATE PAYMENT FEE         | 5     | 35.91    |            |
| PA                 | PAYMENT ARRANGEMENT- FEE | 4     | 54.42    |            |
| PF                 | PROBATION FEE            | 1     | 100.00   |            |
| SCF                | SHOW CAUSE FEE           | 6     | 185.81   |            |
| SUSP               | SUSPENSION FEE           | 7     | 2.37-    |            |
| WF                 | WARRANT FEE              | 1     | 16.48    |            |
| Total Court Costs: |                          | 37    | 1,397.60 |            |
| <b>Fines</b>       |                          |       |          |            |
| DISM               | CHARGE DISMISSED         | 3     | 302.00   |            |
| DIV                | DIVERSION AGREEMENT      | 1     | 284.00   |            |
| FINE               | FINE ASSESSED            | 1     | 120.00   |            |
| GBD                | GUILTY BY DEFAULT        | 13    | 1,644.23 |            |
| GUILTY             | FOUND GUILTY             | 21    | 2,001.30 |            |
| Total Fines:       |                          | 39    | 4,351.53 |            |
| <b>Surcharges</b>  |                          |       |          |            |
| COUNTY             | COUNTY ASSESSMENT        | 21    | 304.97   |            |
| STATE              | STATE ASSESSMENT         | 20    | 867.73   |            |
| Total Surcharges:  |                          | 41    | 1,172.70 |            |
| Grand Totals:      |                          | 117   | 6,921.83 |            |

## HARRISBURG MUNICIPAL COURT

## CITATIONS REPORT AUGUST 2022

Page: 1

Sep 19, 2022 8:52AM

## Report Criteria:

| Agency    | Case Number | Citation Numbers | Violation Date | Primary Offense  | Location                                |
|-----------|-------------|------------------|----------------|--|---|
| LCSO      | 22-T-0182   | 217835           | 08/01/2022     | ALTERED PLATE OR DISPLAY OF                            | 799 DIAMOND HILL DR/N 8TH ST HARRISBURG |
| LCSO      | 22-T-0183   | 217836           | 08/01/2022     | FTO TCD-SIGN; NO LICENSE; DRIVE UNINSURED; FTR VEHICLE | 595 TERRITORIAL ST HARRISBURG           |
| LCSO      | 22-T-0184   | 217837           | 08/01/2022     | FAILURE TO OBEY TRAFFIC CONTROL DEVICE-SIGN            | 707 TERRITORIAL ST HARRISBURG           |
| LCSO      | 22-T-0185   | 217838           | 08/01/2022     | FAILURE TO USE SAFETY BELT                             | 464 N 7TH ST HARRISBURG                 |
| LCSO      | 22-T-0186   | 217843           | 08/01/2022     | DWS; DRIVE UNINSURED; FAIL TO INSTALL IID              | 299 N 7TH ST/TERRITORIAL ST HARRISBURG  |
| LCSO      | 22-T-0192   | 217852           | 08/02/2022     | DRIVING UNINSURED; ALTERED PLATES                      | 600 N 8TH ST/DIAMOND HILL DR HARRISBURG |
| LCS       | 22-T-0200   | 217861           | 08/02/2022     | FAIL TO REGISTER VEHICLE; DWS; DRIVE UNINSURED         | 199 N. 4TH ST & TERRITORIAL ST          |
| LCSO      | 22-T-0193   | 217864           | 08/02/2022     | ILLEGAL WINDOW TINTING                                 | 299 N 3RD ST/TERRITORIAL ST HARRISBURG  |
| LCSO      | 22-T-0194   | 217881           | 08/04/2022     | FAILURE TO USE SAFETY BELT                             | 354 N 6TH ST HARRISBURG                 |
| LCSO      | 22-T-0195   | 217897           | 08/05/2022     | DRIVE WHILE SUSPENDED/REVOKED; DRIVE UNINSURED         | 599 S 3RD ST/FOUNTAIN ST HARRISBURG     |
| LCSO      | 22-T-0196   | 217898           | 08/06/2022     | FAIL TO REGISTER VEHICLE; FTC PROOF INSURANCE          | 175 N 3RD ST HARRISBURG                 |
| LCSO      | 22-T-0197   | 217913           | 08/07/2022     | VIOLATING DESIGNATED SPEED 1-10 MPH OVER OVER 65 MPH   | 761 PRICEBORO DR/COBURG RD HARRISBURG   |
| LCSO      | 22-T-0198   | 217914           | 08/07/2022     | VIOLATING DESIGNATED SPEED 11-20 MPH OVER OVER 65 MPH  | 22684 COBURG RD HARRISBURG              |
| LCSO      | 22-T-0199   | 217915           | 08/07/2022     | VDS 11-20 MPH; DWS; DRIVE UNINSURED; FTR VEHICLE       | 761 PRICEBORO DR/S 6TH ST HARRISBURG    |
| LCSO      | 22-T-0201   | 217949           | 08/09/2022     | FTO TRAFFIC CONTROL-SIGN;VBR                           | 699 TERRITORIAL ST/N 7TH ST HARRISBURG  |
| COHB      | 22-M-0034   | 22-M-0034        | 08/10/2022     | FAILURE TO APPEAR ON CRIMINAL CITATION                 |   |
| COHB      | 22-M-0035   | 22-M-0035        | 08/10/2022     | FAILURE TO APPEAR ON CRIMINAL CITATION                 |   |
| COHB      | 22-M-0036   | 22-M-0036        | 08/10/2022     | FAILURE TO APPEAR ON CRIMINAL CITATION                 |   |
| LCSO      | 22-T-0203   | 218015           | 08/16/2022     | FAIL TO REGISTER VEHICLE; CARELESS DRIVING             | 599 LASALLE ST/S 6TH ST HARRISBURG      |
| LCSO      | 22-T-0204   | 218016           | 08/16/2022     | ILLEGAL STOPPING, STANDING OR PARKING                  | 720 LASALLE ST HARRISBURG               |
| COBURG PD | 22-T-0202   | 190864           | 08/17/2022     | VIOLATING DESIGNATED SPEED 21-30 MPH OVER OVER 65 MPH  | DIAMOND HILL RD & N. 9TH ST             |
| LCSO      | 22-T-0205   | 218040           | 08/19/2022     | FAIL TO REGISTER VEHICLE                               | 899 S 3RD ST HARRISBURG                 |
| LCSO      | 22-T-0206   | 218041           | 08/19/2022     | FAIL TO REGISTER VEHICLE                               | 302 S 6TH ST HARRISBURG                 |
| LCSO      | 22-T-0207   | 218043           | 08/20/2022     | DRIVE WHILE SUSPENDED/REVOKED                          | 349 N 3RD ST/PEORIA RD HARRISBURG       |
| LCSO      | 22-T-0208   | 218044           | 08/20/2022     | FAIL TO REGISTER VEHICLE                               | 299 MACY ST/S 3RD ST HARRISBURG         |
| LCSO      | 22-T-0209   | 218061           | 08/20/2022     | FAIL TO CARRY PROOF OF INSURANCE                       | 899 TERRITORIAL ST/N 9TH ST HARRISBURG  |
| LCSO      | 22-T-0210   | 218066           | 08/21/2022     | NO OPERATORS LICENSE; FTC PROOF INS                    | 299 LASALLE ST/S 3RD ST HARRISBURG      |
| LCSO      | 22-T-0211   | 218074           | 08/22/2022     | DRIVE WHILE SUSPENDED/REVOKED; DRIVE UNINSURED         | 390 SOMMERVILLE AVE HARRISBURG          |
| LCSO      | 22-T-0212   | 218075           | 08/22/2022     | DRIVE WHILE SUSPENDED/REVOKED                          | 770 S 3RD ST HARRISBURG                 |
| COBURG PD | 22-T-0215   | C6580            | 08/23/2022     | ILLEGAL WINDOW TINTING                                 | 6TH ST & SOMMERVILLE LP                 |
| COBURG PD | 22-T-0214   | C6581            | 08/23/2022     | FAILURE TO OBEY TRAFFIC CONTROL DEVICE-SIGN            | 6TH ST & LASALLE ST                     |
| COBURG PD | 22-T-0213   | C6582            | 08/23/2022     | VIOLATING DESIGNATED SPEED 11-20 MPH OVER OVER 65 MPH  | DIAMOND HILL & N. 9TH ST                |
| LCS       | 22-T-0218   | 218106           | 08/24/2022     | DRIVING WHILE UNINSURED; FTR VEHICLE                   | 372 SOMMERVILLE AVE                     |
| LCS       | 22-T-0216   | 218110           | 08/24/2022     | NO OPERATORS LICENSE; FTR VEHICLE                      | 325 S 3RD ST                            |
| LCS       | 22-T-0217   | 218112           | 08/24/2022     | DWS/ REVOKED; FTR VEHICLE; DRIVE UNINSURED             | 199 KESLING ST & S. 2ND ST              |
| LCS       | 22-T-0219   | 218171           | 08/29/2022     | DRIVING WHILE UNINSURED; FTR VEHICLE                   | 580 LASALLE ST                          |
| LCS       | 22-T-0220   | 218172           | 08/29/2022     | DRIVE WHILE SUSPENDED/REVOKED; DRIVE UNINSURED         | 399 S 3RD ST & KESLING ST               |
| LCSO      | 22-T-0221   | 218173           | 08/29/2022     | FAIL TO REGISTER VEHICLE                               | 100 N 3RD ST/SMITH ST HARRISBURG        |
| LCSO      | 22-T-0222   | 218175           | 08/29/2022     | EXPIRED VEHICLE REGISTRATION                           | 299 LASALLE ST/S 3RD ST HARRISBURG      |



| Agency    | Case Number | Citation Numbers | Violation Date | Primary Offense   | Location                           |
|-----------|-------------|------------------|----------------|---|------------------------------------|
| LC SO     | 22-T-0223   | 218177           | 08/30/2022     | DRIVE WHILE SUSPENDED/REVOKED; DRIVE UNINSURED            | 399 S 3RD ST/KESLING ST HARRISBURG |
| COBURG PD | 22-T-0229   | C6590            | 08/31/2022     | VIOLATING DESIGNATED SPEED 11-20 MPH 08/31/2022           | 6TH ST & SOMMERVILLE LP            |
| COBURG PD | 22-T-0230   | C6591            | 08/31/2022     | VIOLATING DESIGNATED SPEED 11-20 MPH 08/31/2022 VIOLATING | DIAMOND HILL DR & N. 9TH ST.       |
| COBURG PD | 22-T-0226   | C6592            |                | DESIGNATED SPEED 11-20 MPH                                | DIAMOND HILL RD & N. 9TH ST.       |
| COBURG PD | 22-T-0225   | C6593            | 08/31/2022     | VIOLATING DESIGNATED SPEED 11-20 MPH OVER OVER 65 MPH     | DIAMOND HILL RD & N. 9TH ST        |

## Grand Totals:

44 CITATIONS ISSUED IN AUGUST FOR A TOTAL OF 68 OFFENSES.