



City Council Business Meeting Agenda
December 19, 2023
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Randy Klemm, Charlotte Thomas
and Cindy Knox
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required currently. The City asks that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

LCSO REPORT

1. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE

STAFF REPORT:

Exhibit A: LCSO City Report October 2023 (The report is not included in this packet. You may access it by clicking this [link](#) or review the November 14, 2023 packet.

Exhibit B: LCSO City Report November 2023

ACTION: DISCUSSION ONLY

ORDINANCES

2. THE MATTER OF ALLOWING A CORRECTION TO THE HARRISBURG DEVELOPMENT CODE BY APPROVING ORDINANCE NO. 1000, “AN ORDINANCE CORRECTING HARRISBURG MUNICIPAL CODE 18.75 AND 18.80”

STAFF REPORT:

Exhibit A: Planning Commission Staff Report

Exhibit B: Ordinance No.1000

ACTION: MOTION TO APPROVE ORDINANCE NO. 1000, “AN ORDINANCE CORRECTING HARRISBURG MUNICIPAL CODE 18.75 AND 18.80”

3. THE MATTER OF DEDICATING OLD RESERVE STRIPS BY APPROVING ORDINANCE NO. 1001, “AN ORDINANCE DEDICATING VARIOUS RESERVE STRIPS IN THE CITY OF HARRISBURG”, AND REQUESTING THEIR TRANSFER FROM LINN COUNTY

STAFF REPORT:

Exhibit A: Reserve Strip Spreadsheet

Exhibit B: Ordinance No. 1001

ACTION: MOTION TO APPROVE ORDINANCE NO. 1001, “AN ORDINANCE DEDICATING VARIOUS RESERVE STRIPS IN THE CITY OF HARRISBURG”, AND TO FORMALLY REQUEST THE TRANSFER OF THE RESERVE STRIPS FROM LINN COUNTY TO THE CITY OF HARRISBURG

RESOLUTIONS

- 4. THE MATTER OF ADOPTING RESOLUTION NO. 1284, IN ORDER TO PROVIDE SUPPORT IN THE EFFORTS OF THE COMMUNITY SERVICES CONSORTIUM TO FORM A TRI-COUNTY CONTINUUM OF CARE ORGANIZATION**

STAFF REPORT:

Exhibit A: Resolution No. 1284

ACTION: MOTION TO APPROVE RESOLUTION NO. 1284, "A RESOLUTION IN SUPPORT OF ESTABLISHING A CONTINUUM OF CARE FOR THE LINN, BENTON AND LINCOLN COUNTIES REGION AND REGISTERING WITH THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT IN 2024"

NEW BUSINESS

- 5. THE MATTER OF A PROPOSAL TO MODIFY THE CURRENT SOLID WASTE FRANCHISE RATE FOR REPUBLIC SERVICES, TO REFLECT A 1% INCREASE TO CURRENT RATES, BASED ON THE RATE REFUSE INDEX**

STAFF REPORT:

Exhibit A: Packet and Letter from Republic Services

ACTION: TBD – RETURN WITH A RESOLUTION IN JANUARY

- 6. THE MATTER OF APPOINTING JEREMY MORITZ AND JOE NEELY TO THE PLANNING COMMISSION FOR A TERM ENDING DECEMBER 31, 2027**

STAFF REPORT:

Exhibit A: Application for Jeremy Moritz & Joe Neely

ACTION: MOTION TO APPOINT JEREMY MORITZ & JOE NEELY TO THE PLANNING COMMISSION FOR A TERM ENDING DECEMBER 31, 2027

- 7. THE MATTER OF THE MAYOR APPOINTING BUDGET COMMITTEE MEMBERS TO A TERM ENDING DECEMBER 31, 2026**

STAFF REPORT:

Exhibit A: Applications for Barb Shipley, William Percell, Marilyn Pollard and Travis Walker

MAYOR ACTION: I, MAYOR ROBERT DUNCAN, APPOINT BARB SHIPLEY, WILLIAM PERCELL, MARILYN POLLARD, AND TRAVIS WALKER TO SERVE ON THE BUDGET COMMITTEE FOR THREE YEAR TERMS SET TO EXPIRE ON DECEMBER 31, 2026

8. THE MATTER OF INITIAL STEPS TO START PLANNING THE 2025-2029 STRATEGIC PLAN

STAFF REPORT:

Exhibit A: The current Strategic Plan is available on the website by following this [link](#).

ACTION: NO ACTION AT THIS TIME

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

9. THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

Exhibit A: City Council Minutes for November 14, 2023

Exhibit B: Payment Approval Report for November 2023

Exhibit C: Planning Commission Minutes for October 17 and November 21, 2023

Exhibit D: Municipal Court Collections Report November 2023

Exhibit E: Municipal Court Citation Report November 2023

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

Minutes from the November 14, 2023 City Council Meeting

The Payment Approval Report for November 2023

VERBAL REPORT: Discussions below should be limited to five minutes of conversation per topic. Topics of interest that require more than five minutes of conversation should be moved to a future meeting where possible.

- City Attorney-RFP
- City Position Vacancy
- Budget Committee Vacancies

AN EXECUTIVE SESSION UNDER ORS 192.660(1)(2)(H) WILL NOW BE OPENED TO CONSULT WITH COUNSEL CONCERNING THE LEGAL RIGHTS AND DUTIES OF PUBLIC BODY WITH REGARD TO CURRENT LITIGATION OR LITIGATION LIKELY TO BE FILED

10. THE MATTER OF HOLDING AN EXECUTIVE SESSION UNDER ORS 192.660(1)(2)(H) TO DISCUSS A FRANCHISE AGREEMENT

STAFF REPORT:

Exhibit A: Ordinance No. 999

Exhibit B: Notice

ACTION: TBD

OTHER ITEMS

ADJOURN

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

**THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO
IF ONE IS AVAILABLE**

STAFF REPORT:

Exhibit A: LCSO City Report October 2023
(Not included in this packet. You may access it by clicking this [link](#) or review the November 14, 2023 City Council Meeting Packet.
Exhibit B: LCSO City Report November 2023

ACTION: DISCUSSION ONLY

THIS AGENDA BILL IS DESTINED FOR: Work Session Agenda, December 19, 2023

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:
Staff recommend that City Council review the attached reports and prepare any questions for LCSO Staff.

BACKGROUND INFORMATION:
Sergeant Frambes will be providing the October 2023 (EXHIBIT A) and November 2023 (EXHIBIT B) Linn County Sheriff Office City Report this evening. He was not able to attend last month’s meeting, therefore, he will be giving both reports tonight. Sergeant Steve Frambes provides the City with both the LCSO City Report and the Contract Report for the previous month’s activities. If the reports are provided in time for the agenda process, they will be attached as exhibits. If they are provided after that point, but prior to the meeting, then Staff will forward them via email to Council members and will print them in time for the meeting. (LCSO Reports not appearing in the Council Agendas will be provided in the Minutes for that meeting instead.) This process gives Council the chance to review responses and actions in relation to both criminal and non-criminal activities by LCSO deputies in town monthly.

REVIEW AND APPROVAL:
Lori Ross 12/04/2023
Lori Ross/ City Recorder Date



MONTHLY BULLETIN OF DISPATCHED CALLS AND CASES FOR CONTRACT CITIES

1.

This Report Encompasses: 11/ 1/23 to 11/30/23

Total Incidents This Month: 193

Table with 2 columns: Incident Information and Description. Contains 5 rows of incident details including CAD#, time, case#, and descriptions of security checks, traffic stops, and extra patrols.

Incident Information:

Description

1.

CAD# 2023216389
 TIME: 11/1/2023 2:54:24PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 700 LASALLE ST HBRG

Driver warned for equipment violation.

CAD# 2023216477
 TIME: 11/1/2023 4:39:57PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 700 SOMMERVILLE LOOP/S 6TH ST HBRG

Driver warned for equipment violation.

CAD# 2023216480
 TIME: 11/1/2023 4:51:08PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 500 LASALLE ST HBRG

Driver warned for no front plate.

CAD# 2023216605
 TIME: 11/1/2023 8:55:18PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC STOP Reported at Block of 100 SMITH ST HBRG

Warned and advised of no overnight parking.

CAD# 2023216677
 TIME: 11/1/2023 11:16:05PM
 CASE# 2304677
 HBRG
 REPORT TAKEN

Report Filed. DISORDERLY CONDUCT 2 Reported At Block Of 100 SMITH ST Occurred between 2315 hours on 11/1/2023 and 2316 hours on 11/1/2023 . Reported: 11/1/2023

Cathryn Michael Murry, 48, of Eugene was arrested for Disorderly Conduct II and Obstructing Governmental or Judicial Administration

CAD# 2023216696
 TIME: 11/2/2023 12:24:38AM
 CASE# CAD Only
 HBRG
 HARRISBURG

SUSPICIOUS VEHICLE Reported at Block of 800 S 2ND ST HBRG

Deputy located a suspicious vehicle. Deputy learned a male was inside sleeping before he went to work. Deputy issued the male a warning and told him to stop.

Incident Information:**Description**

1.

CAD# 2023216699
 TIME: 11/2/2023 12:33:14AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 200 MACY ST HBRG

Deputy located a suspicious vehicle at 3rd/Macy. Deputy learned the vehicle was parked legally and listed for sale in a business parking lot.

CAD# 2023216702
 TIME: 11/2/2023 12:45:17AM
 CASE# CAD Only
 HBRG
 HARRISBURG

SUSPICIOUS VEHICLE Reported at Block of 600 N 7TH ST HBRG

Suspicious vehicle.

CAD# 2023216892
 TIME: 11/2/2023 10:07:40AM
 CASE# CAD Only
 HBRG
 WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 600 N 9TH ST HBRG

MALE OPERATOR WARNED FOR SPEED

CAD# 2023216953
 TIME: 11/2/2023 11:13:56AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2023216988
 TIME: 11/2/2023 12:04:03PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 700 SOMMERVILLE LOOP/S 6TH ST HBRG

Driver warned for equipment violation.

CAD# 2023217096
 TIME: 11/2/2023 2:55:12PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 700 S 3RD ST HBRG

Driver warned for expired registration.

Incident Information:**Description**

1.

CAD# 2023217159
 TIME: 11/2/2023 4:17:19PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

JUVENILE COMPLAINT Reported at Block of 800 N 7TH ST HBRG

Deputy responded to a complaint of a juvenile throwing rocks near the railroad tracks. The juvenile was advised of the complaint and encouraged to pick a better location for the activity in the future.

CAD# 2023217210
 TIME: 11/2/2023 5:15:44PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 700 S 6TH ST HBRG

Driver warned for expired registration.

CAD# 2023217302
 TIME: 11/2/2023 8:09:39PM
 CASE# CAD Only
 HBRG

INFORMATION ONLY REPORT Reported at Block of 1000 S 6TH ST HBRG

Caller concerned for her online friend who was at a hospital but couldn't provide a city, state, address, name or phone number.

CAD# 2023217516
 TIME: 11/3/2023 6:42:00AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

911 HANG UP CALL Reported at Block of 400 LASALLE ST HBRG

911 hang up. Phone issues.

CAD# 2023217963
 TIME: 11/3/2023 6:18:15PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC HAZARD Reported at Block of 500 LASALLE ST/S 6TH ST HBRG

Deputy located a vehicle parked partially in the lane of travel. The owner arrived and removed the vehicle.

CAD# 2023217965
 TIME: 11/3/2023 6:21:00PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

NOISE DISTURBANCE Reported at Block of 900 S 6TH ST HBRG

Deputy checked the area for excessive noise. None was heard.

Incident Information:**Description**

1.

CAD# 2023218056
TIME: 11/3/2023 8:51:41PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2023218225
TIME: 11/4/2023 3:44:16AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 600 SMITH ST HBRG

Deputy checked the perimeter of the grade and middle school. All was secure.

CAD# 2023218226
TIME: 11/4/2023 3:49:43AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 400 S 9TH ST HBRG

Deputy checked the high school for security. All was secure.

CAD# 2023218230
TIME: 11/4/2023 4:11:15AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 200 N 3RD ST HBRG

Deputy checked the Harrisburg Plaza and surrounding businesses for security.

CAD# 2023218243
TIME: 11/4/2023 4:54:37AM
CASE# CAD Only
HBRG
HARRISBURG

SUSPICIOUS PERSON Reported at Block of 500 TERRITORIAL ST HBRG

Deputy located a suspicious male near the train tracks on territorial St. The male was just watching trains.

CAD# 2023218249
TIME: 11/4/2023 5:20:43AM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 300 S 3RD ST HBRG

Operator warned for equipment violation.

Incident Information:**Description**

1.

CAD# 2023218250
 TIME: 11/4/2023 5:30:50AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 200 N 3RD ST HBRG

Operator warned for moving violation.

CAD# 2023218253
 TIME: 11/4/2023 5:49:58AM
 CASE# CAD Only
 HBRG
 CITE NO INSURANCE

TRAFFIC STOP Reported at Block of 300 TERRITORIAL ST/N 4TH ST HBRG

Joseph Bauer, 67 of Junction City was issued a citation for Driving While Suspended Violation and Fail to Carry Proof of Insurance.

CAD# 2023218642
 TIME: 11/4/2023 7:57:13PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 700 SOMMERVILLE LOOP/S 6TH ST HBRG

Deputy responded to a report of a vehicle alarm going off. Upon arrival, there was no alarm and the vehicle was secure.

CAD# 2023218673
 TIME: 11/4/2023 8:43:44PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 200 S 6TH ST HBRG

Deputy conducted follow up for an existing investigation.

CAD# 2023218676
 TIME: 11/4/2023 8:47:41PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

VIOLATION OF ORDER Reported at Block of 700 LASALLE ST HBRG

Deputy spoke with individual about a possible violation of a protection order. There was no violation.

CAD# 2023218704
 TIME: 11/4/2023 9:32:35PM
 CASE# CAD Only
 HBRG

NON 911 ISSUE Reported at Block of 200 CLAY CT HBRG

Incident Information:**Description**

1.

CAD# 2023218741
 TIME: 11/4/2023 10:55:36PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park, BN Park, Arrow Leaf Park, Priceboro Park, and Riverfront Park.

CAD# 2023218742
 TIME: 11/4/2023 10:56:49PM
 CASE# 2304712
 HBRG
 REPORT TAKEN

Report Filed. PROPERTY, FOUND Reported At Block Of 400 S 9TH ST Occurred between 2255 hours on 11/4/2023 and 2256 hours on 11/4/2023 . Reported: 11/4/2023 Officer

Deputy found a Kent Fantasy bicycle near the parking lot entrance to Harrisburg High School.

CAD# 2023218812
 TIME: 11/5/2023 12:49:39AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

JUVENILE COMPLAINT Reported at Block of 700 ARROW LEAF AVE/ARROW LEAF PL HBRG

Deputy warned juveniles about being out past curfew.

CAD# 2023218839
 TIME: 11/5/2023 1:15:16AM
 CASE# CAD Only
 HBRG
 CITATION ISSUED

SUSPICIOUS VEHICLE Reported at Block of 100 SMITH ST HBRG

Christian Freitag, 60 of Halsey was issued a parking citation pursuant to HMC 9.55.030.

CAD# 2023219228
 TIME: 11/5/2023 7:23:16PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 400 S 9TH ST HBRG

Deputy lodged found property.

CAD# 2023219233
 TIME: 11/5/2023 7:31:14PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

NOISE DISTURBANCE Reported at Block of 900 S 6TH ST HBRG

Deputy spoke with citizen about a noise complaint.

Incident Information:**Description**

1.

CAD# 2023219283
 TIME: 11/5/2023 9:27:11PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 700 S 6TH ST HBRG

Operator warned for equipment violation.

CAD# 2023219284
 TIME: 11/5/2023 9:38:15PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 600 S 9TH ST HBRG

Operator warned for equipment violation.

CAD# 2023219321
 TIME: 11/5/2023 11:25:20PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 100 MOORE ST HBRG

Deputy spoke with a person outside of the bar. Nothing suspicious.

CAD# 2023219323
 TIME: 11/5/2023 11:31:58PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2023219394
 TIME: 11/6/2023 4:48:23AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 800 DIAMOND HILL DR HBRG

Deputy checked church for security. All was secure.

CAD# 2023219410
 TIME: 11/6/2023 5:48:30AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 700 S 6TH ST HBRG

Operator warned for moving violation.

Incident Information:**Description**

1.

CAD# 2023219417
 TIME: 11/6/2023 6:01:27AM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 600 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2023219711
 TIME: 11/6/2023 3:11:54PM
 CASE# CAD Only
 HBRG
 EXTRA PATROL

EXTRA PATROL Reported at Block of 600 SMITH ST HBRG

CAD# 2023219737
 TIME: 11/6/2023 3:45:59PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

NOISE DISTURBANCE Reported at Block of 900 S 6TH ST HBRG

The caller complained about loud music and the neighbor was talked to.

CAD# 2023219938
 TIME: 11/6/2023 10:13:21PM
 CASE# 2304728
 HBRG
 REPORT TAKEN

Report Filed. MISSING PERSON Reported At Block Of 700 S 2ND ST Occurred between 1930 hours on 11/6/2023 and 2213 hours on 11/6/2023 . Reported: 11/6/2023 Officer

Elderly female originally reported as missing was found soon after.

CAD# 2023220014
 TIME: 11/7/2023 12:47:14AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ABANDON VEHICLE Reported at Block of 700 S 2ND ST/S 3RD ST HBRG

Deputy observes abandon vehicle near roadway. Vehicle moved from area prior to being eligible to tow.

CAD# 2023220309
 TIME: 11/7/2023 12:34:11PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

Incident Information:**Description**

1.

CAD# 2023220331
 TIME: 11/7/2023 1:02:33PM
 CASE# CAD Only
 HBRG
 CITE DWS NO ODL

TRAFFIC STOP Reported at Block of 400 LASALLE ST HBRG

Andre Olivera, 19, of Harrisburg was issued citations for Driving Uninsured and Operating W/O Driving Privileges.

CAD# 2023220339
 TIME: 11/7/2023 1:15:46PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 1000 S 6TH ST HBRG

Caller had questions about solicitors and what can be done to prevent them from soliciting. The callers questions were answered.

CAD# 2023220463
 TIME: 11/7/2023 4:47:13PM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 500 LASALLE ST HBRG

Operator warned for moving violation.

CAD# 2023220483
 TIME: 11/7/2023 5:11:08PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

WARRANT SERVICE Reported at Block of 100 N 1ST ST/SMITH ST HBRG

Deputies responded for a warrant service and were unable to locate the wanted person.

CAD# 2023220568
 TIME: 11/7/2023 8:21:11PM
 CASE# 2304737
 HBRG
 REPORT TAKEN

Report Filed. FAIL CARRY/PRESENT OP LICENSE Reported At Block Of 23400 HWY 99E Occurred between 2019 hours on 11/7/2023 and 2020 hours on 11/7/2023 . Reported:

Joshua Gabriel Spencer, 35, of Harrisburg was cited for Driving While Suspended – VIO, and Failure to Carry and Present.

CAD# 2023220633
 TIME: 11/7/2023 9:52:42PM
 CASE# CAD Only
 HBRG
 MENTAL HEALTH

WELFARE CHECK Reported at Block of 23600 PEORIA RD HBRG

Deputies responded to a welfare check. Deputies gave resources to a father who was having issues with his out of control son.

Incident Information:**Description**

1.

CAD# 2023220672
 TIME: 11/7/2023 11:08:07PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 100 N 4TH ST/TERRITORIAL ST HBRG

Deputies spoke with two juveniles walking home past curfew. Deputies educated the both juveniles on curfew hours.

CAD# 2023220795
 TIME: 11/8/2023 6:33:13AM
 CASE# 2304746
 HBRG
 REPORT TAKEN

Report Filed. ASSAULT 4 - MIS Reported At Block Of 300 N 3RD ST Occurred between 0633 hours on 11/8/2023 and 0633 hours on 11/8/2023 . Reported: 11/8/2023 Officer

Deputies arrest juvenile for Assault IV charges. Juvenile was transport to the juvenile detention center

CAD# 2023220805
 TIME: 11/8/2023 6:51:49AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SEX OFFENSE Reported at Block of 600 SMITH ST HBRG

Report of a possible sex offense involving juveniles. Deputy contacted the juvenile and their mother and learned the initial report was fictional.

CAD# 2023221326
 TIME: 11/8/2023 8:48:29PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 100 N 1ST ST HBRG

Deputy checked on a vehicle in a public park after hours. Driver was warned.

CAD# 2023221345
 TIME: 11/8/2023 9:15:17PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2023221372
 TIME: 11/8/2023 10:00:32PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DOMESTIC DISTURBANCE Reported at Block of 500 S 3RD ST HBRG

Deputy responded to a disturbance. Verbal only, non criminal.

Incident Information:**Description**

1.

CAD# 2023221441
 TIME: 11/9/2023 12:08:05AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 800 DIAMOND HILL DR HBRG

Deputy checked church for security. All was secure.

CAD# 2023221452
 TIME: 11/9/2023 12:35:33AM
 CASE# 2304757
 HBRG
 REPORT TAKEN

Report Filed. WARRANT ARREST (LW ONLY) Reported At Block Of 500 BRANTEN CT
 Occurred between 0034 hours on 11/9/2023 and 0035 hours on 11/9/2023 . Reported:

Garrett Stevens, 45 of Sweet Home was issued a citation in lieu of custody for outstanding warrants.

CAD# 2023221490
 TIME: 11/9/2023 2:33:24AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DISTURBANCE Reported at Block of 500 S 3RD ST HBRG

Deputy responded to a disturbance. Male and female were talked to about being considerate to their neighbors.

CAD# 2023221501
 TIME: 11/9/2023 4:00:45AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 200 LASALLE ST HBRG

Deputy located a vehicle parked in the parking lot of a church. The vehicle was unoccupied.

CAD# 2023221536
 TIME: 11/9/2023 5:36:51AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 700 S 6TH ST HBRG

Operator warned for moving violation

CAD# 2023221537
 TIME: 11/9/2023 5:46:16AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 800 S 6TH ST/SOMMERVILLE LOOP HBRG

Operator warned for moving violation.

Incident Information:**Description**

1.

CAD# 2023221585
 TIME: 11/9/2023 8:12:05AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

HARASSMENT Reported at Block of 200 S 6TH ST HBRG

Report of a harassment. Deputy spoke with both parties who agreed to stop contacting each other.

CAD# 2023221594
 TIME: 11/9/2023 8:29:49AM
 CASE# CAD Only
 HBRG

ASSIST OTHER AGENCY Reported at Block of 400 S 1ST ST/SCHOOLING ST HBRG

Deputies learned there was a boat upside down in the water and had been so for some time. Benton County SO was advised.

CAD# 2023222082
 TIME: 11/9/2023 11:07:40PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2023222083
 TIME: 11/9/2023 11:09:49PM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 800 UMPQUA ST HBRG

No Public Narrative.

CAD# 2023222127
 TIME: 11/10/2023 12:49:33AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 100 SMITH ST HBRG

Deputy located a male sleeping at the Riverfront Park. Male was given a ride to Albany per his request.

CAD# 2023222192
 TIME: 11/10/2023 6:07:43AM
 CASE# 2304775
 HBRG
 REPORT TAKEN

Report Filed. THEFT 1 - FROM VEHICLE Reported At Block Of 800 SOMMERVILLE LOOP Occurred between 0606 hours on 11/10/2023 and 0607 hours on 11/10/2023. Reported:

Between midnight and 0600 hours, the callers vehicle was stolen. It was left unlocked with the keys inside. It was located a few hours later in Junction City.

Incident Information:**Description**

1.

CAD# 2023222222
 TIME: 11/10/2023 7:55:25AM
 CASE# 2304778
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: UEMV Reported At Block Of 800 SOMMERVILLE LOOP Occurred between 0755 hours on 11/10/2023and 0755 hours on 11/10/2023. Reported:

Deputy responded to a UEMV. A wallet containing ID documents and a debit card was stolen. Value of items stolen was \$100.00 and damage to the vehicle was estimated to be \$100.00.

CAD# 2023222380
 TIME: 11/10/2023 12:20:04PM
 CASE# 2304779
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: POLICE OFFICER HOLD Reported At Block Of 300 S 4TH ST Occurred between 1220 hours on 11/10/2023and 1220 hours on 11/10/2023.

A male was transported and admitted to a hospital after attempting suicide .

CAD# 2023222467
 TIME: 11/10/2023 2:48:44PM
 CASE# CAD Only
 HBRG

NON 911 ISSUE Reported at Block of 100 LASALLE ST HBRG

No Public Narrative.

CAD# 2023222624
 TIME: 11/10/2023 6:13:50PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 500 S 3RD ST HBRG

Deputies spoke with a citizen who thought she had evidence of a possible crime.

CAD# 2023222644
 TIME: 11/10/2023 6:49:36PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

RECOVERED STOLEN VEHICLE Reported at Block of 800 SOMMERVILLE LOOP HBRG

Deputies responded to a location of a stolen vehicle out of Harrisburg and returned the vehicle to its owner.

CAD# 2023222746
 TIME: 11/10/2023 10:11:27PM
 CASE# 2304786
 HBRG
 REPORT TAKEN

Report Filed. DISORDERLY CONDUCT 2 Reported At Block Of 200 SMITH ST Occurred between 2210 hours on 11/10/2023and 2211 hours on 11/10/2023. Reported: 11/10/2023

Deputies arrived to a domestic disturbance between a male and a female. Gary Davis, 23, of Harrisburg was lodged into the Linn County Jail for Disorderly Conduct II. Justine Buchholz, 24, of Harrisburg was cited and released for Disorderly Conduct II.

Incident Information:

Description

1.

CAD# 2023222925
 TIME: 11/11/2023 6:47:54AM
 CASE# CAD Only
 HBRG

ALARM LAW ONLY Reported at Block of 100 SMITH ST HBRG

Received authorized cancel prior to arrival.

CAD# 2023223149
 TIME: 11/11/2023 2:24:10PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2023223435
 TIME: 11/11/2023 11:26:20PM
 CASE# 2304797
 HBRG
 REPORT TAKEN

Report Filed. DISORDERLY CONDUCT 2 Reported At Block Of 500 S 3RD ST Occurred between 2325 hours on 11/11/2023 and 2326 hours on 11/11/2023. Reported: 11/11/2023

:
 Billy Don Passmore, 39, of Harrisburg was arrested for Disorderly Conduct II.

CAD# 2023223798
 TIME: 11/12/2023 2:56:24PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

CIVIL DISPUTE REPORT Reported at Block of 700 WHITHAM WAY HBRG

Civil issue between a former bf/gf about the ownership of a previously shared dog.

CAD# 2023224186
 TIME: 11/13/2023 8:29:32AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 200 SOMMERVILLE AVE/S 2ND ST HBRG

Deputy contacted a male associated with an rv parked on a city street. He was not from the area. He was advised to move along or enforcement action could be taken.

CAD# 2023224443
 TIME: 11/13/2023 3:26:38PM
 CASE# CAD Only
 HBRG

PRIVATE PROPERTY TOW Reported at Block of 700 S 6TH ST HBRG

No Public Narrative.

Incident Information:**Description**

1.

CAD# 2023224575
TIME: 11/13/2023 7:07:08PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPECT FOLLOW UP Reported at Block of 23600 PEORIA RD HBRG

Deputy conducted follow up.

CAD# 2023224617
TIME: 11/13/2023 8:18:20PM
CASE# CAD Only
HBRG

INFORMATION ONLY REPORT Reported at Block of 400 SMITH ST HBRG

Caller wanted to report a vehicle flashing its lights at her.

CAD# 2023224621
TIME: 11/13/2023 8:28:22PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2023224719
TIME: 11/13/2023 11:39:22PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

DOG COMPLAINT Reported at Block of 900 LASALLE ST HBRG

Deputy checked the area for barking dogs. The loud dogs were located, however there appeared to be no residents home for the deputy to speak with.

CAD# 2023224757
TIME: 11/14/2023 1:36:07AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

ANIMAL COMPLAINT Reported at Block of 23600 PEORIA RD HBRG

Deputy removed an Opossum from inside a residence.

CAD# 2023224778
TIME: 11/14/2023 3:12:22AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 400 S 9TH ST HBRG

Deputy checked the High School for security.

Incident Information:

Description

1.

CAD# 2023224782
 TIME: 11/14/2023 3:25:21AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 600 SMITH ST HBRG

Deputy checked Harrisburg Middle and Grade school for security. All was secure.

CAD# 2023224817
 TIME: 11/14/2023 5:43:35AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 1100 S 6TH ST/PRICEBORO DR HBRG

Operator warned for moving violation.

CAD# 2023224839
 TIME: 11/14/2023 7:46:11AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 800 S 2ND ST HBRG

Monitored speed of vehicles entering town from Lane County

CAD# 2023224843
 TIME: 11/14/2023 7:55:43AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 200 N 3RD ST/TERRITORIAL ST HBRG

Operator warned for expired vehicle registration. He purchased the vehicle less than 24 hours prior.

CAD# 2023225141
 TIME: 11/14/2023 2:23:27PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 400 S 4TH ST HBRG

Outside agency requests welfare check on vehicle occupants. Agency provides registered vehicles address. Deputy arrives and contacts the resident at the address, they inform Deputy vehicle sold, and provides proof of sale.

CAD# 2023225372
 TIME: 11/14/2023 9:16:19PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

Incident Information:**Description**

1.

CAD# 2023225681
 TIME: 11/15/2023 11:01:33AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ASSIST OTHER AGENCY Reported at Block of 800 SOMMERVILLE LOOP HBRG

Deputy assisted DHS.

CAD# 2023225699
 TIME: 11/15/2023 11:27:19AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2023225719
 TIME: 11/15/2023 11:44:16AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 100 S 3RD ST HBRG

Deputy warned operator for an equipment violation. The vehicle was flagged as being wanted for questioning regarding a Hit and Run that occurred in Eugene and was being investigated by the Eugene PD. Eugene PD was contacted and provided the driver's contact information for follow up.

CAD# 2023225863
 TIME: 11/15/2023 2:35:20PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 700 S 6TH ST HBRG

Driver warned for equipment violation.

CAD# 2023226041
 TIME: 11/15/2023 6:36:22PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

CITY ORDINANCE VIOLATION Reported at Block of 100 N 1ST ST/SMITH ST HBRG

Deputies checked on a vehicle parked at a closed park talking on a cellphone. No crimes committed.

CAD# 2023226058
 TIME: 11/15/2023 7:16:39PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC STOP Reported at Block of 200 N 3RD ST HBRG

Unable to see a temp in the rear window until stopped.

Incident Information:**Description**

1.

CAD# 2023226075
 TIME: 11/15/2023 7:56:33PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 100 N 2ND ST HBRG

No Public Narrative.

CAD# 2023226457
 TIME: 11/16/2023 11:47:12AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

THEFT Reported at Block of 300 N 3RD ST HBRG

The Dollar General asked that we identify two teen girls and trespass them from the store. The girls were identified and were trespassed.

CAD# 2023226505
 TIME: 11/16/2023 1:01:13PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

CIVIL DISPUTE REPORT Reported at Block of 400 N 3RD ST HBRG

Deputy responded to a civil issue. The individuals involved came to an agreement.

CAD# 2023226619
 TIME: 11/16/2023 4:02:47PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 300 LASALLE ST HBRG

Operator warned for expired registration.

CAD# 2023226637
 TIME: 11/16/2023 4:17:37PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2023226677
 TIME: 11/16/2023 4:57:21PM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 500 LASALLE ST HBRG

Driver warned for moving violation.

Incident Information:**Description**

1.

CAD# 2023226724
 TIME: 11/16/2023 6:12:12PM
 CASE# 2304862
 HBRG
 REPORT TAKEN

Report Filed. DISORDERLY CONDUCT 2 Reported At Block Of 200 SMITH ST Occurred between 1811 hours on 11/16/2023and 1812 hours on 11/16/2023. Reported: 11/16/2023

Ashton Taylor Wagoner, 25, of Harrisburg was arrested for Disorderly Conduct II.

CAD# 2023226751
 TIME: 11/16/2023 7:03:35PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DUII Reported at Block of 500 N 7TH ST/DIAMOND HILL DR HBRG

Traffic complaint. Deputies UTL.

CAD# 2023226882
 TIME: 11/16/2023 11:02:56PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

NOISE DISTURBANCE Reported at Block of 600 STANLEY LN HBRG

Caller reports loud music at neighbors house, Deputy contacts residences via phone and music is turned off.

CAD# 2023227486
 TIME: 11/17/2023 6:06:21PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 800 S 3RD ST HBRG

Information received to attempt to locate a suspect vehicle in a hit and run.

CAD# 2023227500
 TIME: 11/17/2023 6:22:47PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ASSIST OTHER AGENCY Reported at Block of 800 SOMMERVILLE LOOP HBRG

Deputy assisted DHS with a court order.

CAD# 2023227711
 TIME: 11/18/2023 12:28:45AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 200 MONROE ST HBRG

Check on a vehicle parked at a business after business hours.

Incident Information:**Description**

1.

CAD# 2023227809
TIME: 11/18/2023 7:30:10AM
CASE# CAD Only
HBRG

911 HANG UP CALL Reported at Block of 400 LASALLE ST HBRG

Not an active phone number.

CAD# 2023227991
TIME: 11/18/2023 1:32:59PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

ASSIST OTHER AGENCY Reported at Block of 800 SOMMERVILLE LOOP HBRG

Deputy assisted DHS with a home inspection.

CAD# 2023228047
TIME: 11/18/2023 3:03:25PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

WARRANT SERVICE Reported at Block of 600 TERRITORIAL ST/N 7TH ST HBRG

Deputy attempted to locate a subject with multiple felony warrants. Subject was unable to be located.

CAD# 2023228330
TIME: 11/18/2023 10:24:16PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

NOISE DISTURBANCE Reported at Block of 600 DEMPSEY ST/DEMPSEY CT HBRG

Caller reporting loud music being played in their neighborhood. No music was heard when deputies arrived.

CAD# 2023228780
TIME: 11/19/2023 4:02:14PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

CIVIL DISPUTE REPORT Reported at Block of 900 S 9TH ST HBRG

Caller informed of civil standby process.

CAD# 2023228942
TIME: 11/19/2023 10:06:25PM
CASE# CAD Only
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 300 KESLING ST HBRG

Line is disconnected.

Incident Information:

Description

1.

CAD# 2023229206
 TIME: 11/20/2023 10:41:01AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2023229455
 TIME: 11/20/2023 5:08:19PM
 CASE# CAD Only
 HBRG
 HARRISBURG

DISTURBANCE Reported at Block of 300 SCHOOLING ST HBRG

Parents yelled at one another regarding issues with their children.

CAD# 2023229554
 TIME: 11/20/2023 8:17:29PM
 CASE# CAD Only
 HBRG
 CITATION ISSUED

TRAFFIC STOP Reported at Block of 700 S 2ND ST/S 3RD ST HBRG

Michael Ian Valdivia, 30, of Eugene cited for Driving without Insurance and Driving while suspended violation.

CAD# 2023229572
 TIME: 11/20/2023 8:56:47PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 200 N 3RD ST HBRG

Deputies checked on a vehicle parked in a parking lot after hours of a business.

CAD# 2023229582
 TIME: 11/20/2023 9:18:15PM
 CASE# CAD Only
 HBRG
 CITATION ISSUED

TRAFFIC STOP Reported at Block of 700 S 2ND ST HBRG

Michael James Erwin , 56, of Harrisburg was Driving without Insurance.

CAD# 2023229617
 TIME: 11/20/2023 10:15:40PM
 CASE# 2304946
 HBRG
 REPORT TAKEN

Report Filed. FAIL CARRY/PRESENT OP LICENSE Reported At Block Of 600 TERRITORIAL ST/N 7TH ST Occurred between 2214 hours on 11/20/2023and 2215 hours on

Michael James Phillips, 48, of Harrisburg was arrested for Failure to carry and present. Michael was also cited for Driving while suspended-violation, Driving without Insurance, and Failure to carry a registration card. Dariel Marie Phillips, 45, of Harrisburg cited for Permitting unlawful operation of a vehicle.

Incident Information:**Description**

1.

CAD# 2023229667
 TIME: 11/20/2023 11:37:20PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC STOP Reported at Block of 300 MOORE ST HBRG

Deputies stopped a vehicle that appeared to be intoxicated. Nothing criminal followed.

CAD# 2023229963
 TIME: 11/21/2023 11:39:03AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRESPASS Reported at Block of 400 N 6TH ST HBRG

Deputy responded to a trespass complaint.

CAD# 2023230824
 TIME: 11/22/2023 3:14:32PM
 CASE# CAD Only
 HBRG
 CITE NO INSURANCE

TRAFFIC STOP Reported at Block of 100 N 7TH ST/SMITH ST HBRG

Ida Neilsen, 27 of Harrisburg, was cited for driving uninsured

CAD# 2023230999
 TIME: 11/22/2023 8:07:36PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2023231003
 TIME: 11/22/2023 8:20:34PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

911 HANG UP CALL Reported at Block of 800 S 8TH PL HBRG

Accidental call to 911.

CAD# 2023231012
 TIME: 11/22/2023 8:48:40PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 600 S 6TH ST/LASALLE ST HBRG

Operator warned for equipment violation.

Incident Information:**Description**

1.

CAD# 2023231036
 TIME: 11/22/2023 9:32:23PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 500 LASALLE ST HBRG

Operator warned for equipment violation.

CAD# 2023231055
 TIME: 11/22/2023 10:17:25PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 500 LASALLE ST/S 6TH ST HBRG

Deputy alerted resident to an open car door. Non criminal.

CAD# 2023231119
 TIME: 11/23/2023 12:37:07AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 300 TERRITORIAL ST HBRG

Driver warned for rolling stop sign.

CAD# 2023231122
 TIME: 11/23/2023 12:47:18AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputies patrolled Eagle Park on foot.

CAD# 2023231158
 TIME: 11/23/2023 2:47:16AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 200 N 3RD ST HBRG

Deputy checked businesses in the Harrisburg Plaza. All appeared secure.

CAD# 2023231183
 TIME: 11/23/2023 4:58:12AM
 CASE# CAD Only
 HBRG
 CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 300 N 3RD ST HBRG

Paul Herzberg, 36 of Lebanon was issued a citation for Driving While Suspended Violation , and Fail to Register Vehicle.

Incident Information:

Description

1.

CAD# 2023231220
 TIME: 11/23/2023 8:02:34AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ASSIST OTHER AGENCY Reported at Block of 1000 APPLGATE PL HBRG

Deputies requested to respond to medical call. Medics did not need law enforcement to respond and transported the person

CAD# 2023231238
 TIME: 11/23/2023 9:08:09AM
 CASE# CAD Only
 HBRG

NON 911 ISSUE Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2023231672
 TIME: 11/24/2023 4:27:05AM
 CASE# CAD Only
 HBRG

TRAFFIC HAZARD Reported at Block of 800 S 3RD ST HBRG

Caller concerned of ice on the bridge.

CAD# 2023231676
 TIME: 11/24/2023 5:00:09AM
 CASE# CAD Only
 HBRG
 HARRISBURG

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park, all was quiet.

CAD# 2023231681
 TIME: 11/24/2023 5:32:34AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 100 N 4TH ST/TERRITORIAL ST HBRG

Driver warned for stop sign violation.

CAD# 2023231863
 TIME: 11/24/2023 1:13:21PM
 CASE# 2304992
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: DEATH INVESTIGATION Reported At Block Of 23600 PEORIA RD Occurred between 1313 hours on 11/24/2023and 1313 hours on

A 47 year old male was found in his RV and it appears to be a natural death . Medical Examiner responded to scene.

Incident Information:**Description**

1.

CAD# 2023232041
 TIME: 11/24/2023 5:51:41PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EMERGENCY MESSAGE Reported at Block of 1000 APPLGATE PL HBRG

Emergency message passed regarding the death of a family member.

CAD# 2023232088
 TIME: 11/24/2023 7:36:42PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DOMESTIC DISTURBANCE Reported at Block of 800 BURTON ST HBRG

Verbal dispute between female cousins. No crimes were disclosed.

CAD# 2023232164
 TIME: 11/24/2023 10:01:57PM
 CASE# CAD Only
 HBRG
 HARRISBURG

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Trespass prevention patrol. Nothing the deputy saw appeared out of the ordinary.

CAD# 2023232268
 TIME: 11/25/2023 12:53:15AM
 CASE# CAD Only
 HBRG
 HARRISBURG

SUSPICIOUS PERSON Reported at Block of 800 S 3RD ST HBRG

Suspicious person, male moved along after deputy contact.

CAD# 2023232524
 TIME: 11/25/2023 1:24:11PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

THEFT Reported at Block of 700 LASALLE ST HBRG

Deputies responded to a theft of a package off of a front porch. There were no cameras in the area. Caller received a notification her package was delivered but she never actually received it.

CAD# 2023232543
 TIME: 11/25/2023 1:48:52PM
 CASE# CAD Only
 HBRG
 CALL TRANSFERRED TO OTI

TRANSFER 911 INFO - LAW CALL Reported at Block of 900 E LADINO PL HBRG

Incident Information:

Description

1.

CAD# 2023232744
 TIME: 11/25/2023 8:04:18PM
 CASE# CAD Only
 HBRG
 HARRISBURG

WELFARE CHECK Reported at Block of 200 N 3RD ST HBRG

Person called a welfare check on their children. Parent was able to pick up the children prior to deputies arrival, and the children were okay. NFA

CAD# 2023233516
 TIME: 11/27/2023 3:43:02AM
 CASE# 2305034
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: HIT AND RUN Reported At Block Of 600 ERICA PL Occurred between 0343 hours on 11/27/2023 and 0343 hours on 11/27/2023. Reported:

Hit and Run. Vehicle vs. Vehicle. The suspect vehicle was located and nuisance towed outside the city limits. Suspects fled from the vehicle.

CAD# 2023233599
 TIME: 11/27/2023 9:09:52AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 N 3RD ST HBRG

Observing traffic entering city limits

CAD# 2023233802
 TIME: 11/27/2023 1:28:10PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 200 N 3RD ST HBRG

Stopped and warned for unreadable plate

CAD# 2023233809
 TIME: 11/27/2023 1:36:00PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Park patrol. Could only patrol parts due to mud and road conditions.

CAD# 2023233902
 TIME: 11/27/2023 3:16:19PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DOG COMPLAINT Reported at Block of 700 ERICA WAY HBRG

Deputy caught a dog at large. Returned it to its owner and warned for running at large and failing to license the dog returned, as well as the others in the household.

Incident Information:**Description**

1.

CAD# 2023233951
 TIME: 11/27/2023 4:34:39PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PERSON ASSIST Reported at Block of 800 ERICA WAY HBRG

Assisted with smoke detector going off.

CAD# 2023233987
 TIME: 11/27/2023 6:04:41PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC HAZARD Reported at Block of 100 N 4TH ST/TERRITORIAL ST HBRG

Deputy responded to a report of a vehicle stuck on the railroad tracks. The vehicle was gone on arrival but appeared to have been high centered on a curb next to the tracks.

CAD# 2023234007
 TIME: 11/27/2023 6:54:04PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2023234046
 TIME: 11/27/2023 8:19:55PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

BIKE TRAFFIC Reported at Block of 500 KESLING ST/S 6TH ST HBRG

Juveniles warned for no lights on their bicycles.

CAD# 2023234091
 TIME: 11/27/2023 10:03:06PM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 900 HAMMER ST/S 9TH ST HBRG

Operator warned for moving violation.

CAD# 2023234092
 TIME: 11/27/2023 10:03:40PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 300 SMITH ST HBRG

Driver warned for operating without tail lights after a traffic stop on Smith St in Harrisburg .

Incident Information:**Description**

1.

CAD# 2023234098
 TIME: 11/27/2023 10:19:23PM
 CASE# CAD Only
 HBRG
 WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 200 MOORE ST/S 3RD ST HBRG

Driver warned for speed after a traffic stop on S 3rd street in Harrisburg.

CAD# 2023234101
 TIME: 11/27/2023 10:29:09PM
 CASE# CAD Only
 HBRG
 WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 200 MOORE ST/S 3RD ST HBRG

Driver warned for speed after a traffic stop on S 3rd Street in Harrisburg.

CAD# 2023234210
 TIME: 11/28/2023 3:01:09AM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 600 STANLEY LN HBRG

No Public Narrative.

CAD# 2023234240
 TIME: 11/28/2023 5:03:40AM
 CASE# CAD Only
 HBRG
 CITE DWS NO ODL

TRAFFIC STOP Reported at Block of 1000 S 6TH ST HBRG

Barbra Ross, 50 of Oakridge was issued a citation for Driving While Suspended-Violation.

CAD# 2023234245
 TIME: 11/28/2023 5:44:16AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 700 PRICEBORO DR/COBURG RD HBRG

Operator warned for moving violation.

CAD# 2023234326
 TIME: 11/28/2023 8:13:13AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 23600 PEORIA RD HBRG

Follow up.

Incident Information:**Description**

1.

CAD# 2023234503
 TIME: 11/28/2023 1:18:44PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

MAIL THEFT Reported at Block of 200 SMITH ST HBRG

Civil issue between two family members. Deputy mediated the situation and returned property taken by one side.

CAD# 2023234767
 TIME: 11/28/2023 7:32:03PM
 CASE# 2305066
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: WARRANT SERVICE Reported At Block Of 300 N 3RD ST Occurred between 1932 hours on 11/28/2023 and 1932 hours on 11/28/2023.

Brandi Bowers, 36 of Harrisburg was issued a citation in lieu of custody for an outstanding warrant.

CAD# 2023234792
 TIME: 11/28/2023 8:43:05PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2023234818
 TIME: 11/28/2023 9:29:00PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 700 ERICA WAY HBRG

Homeowner alerted to an open garage door.

CAD# 2023234826
 TIME: 11/28/2023 9:46:20PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 100 N 1ST ST HBRG

People warned for being in a city park after hours.

CAD# 2023234846
 TIME: 11/28/2023 10:40:32PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 400 TERRITORIAL ST HBRG

Deputy checked Isovolla for security. All was secure.

Incident Information:**Description**

1.

CAD# 2023234856
 TIME: 11/28/2023 11:06:26PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 200 SCHOOLING ST/S 3RD ST HBRG

Operator warned for moving violation.

CAD# 2023234866
 TIME: 11/28/2023 11:46:04PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 200 S 6TH ST HBRG

Juvenile warned for being out past curfew.

CAD# 2023234885
 TIME: 11/29/2023 12:33:54AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ASSIST OTHER AGENCY Reported at Block of 800 ARROW LEAF AVE HBRG

Deputy assisted the fire department.

CAD# 2023234889
 TIME: 11/29/2023 12:58:57AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 500 LASALLE ST/S 6TH ST HBRG

Multiple juveniles warned for being out past curfew.

CAD# 2023234919
 TIME: 11/29/2023 3:50:27AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ASSIST OTHER AGENCY Reported at Block of 100 SMITH ST HBRG

Deputy assisted the fire department with a report of smoke in a structure.

CAD# 2023234949
 TIME: 11/29/2023 5:31:37AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 500 LASALLE ST HBRG

Operator warned for moving violation.

Incident Information:

Description

1.

CAD# 2023235071
 TIME: 11/29/2023 10:49:48AM
 CASE# 2305075
 HBRG
 REPORT TAKEN

Report Filed. INFO-CHILD AND FAMILY INFO Reported At Block Of 200 SCHOOLING ST
 Occurred between 1048 hours on 11/29/2023and 1049 hours on 11/29/2023. Reported:
 Deputy located an 11 year old unreported runaway from Coburg. He was returned home.

CAD# 2023235300
 TIME: 11/29/2023 3:41:53PM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 300 LASALLE ST HBRG
 Accidental dial.

CAD# 2023235536
 TIME: 11/29/2023 10:44:29PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DOMESTIC DISTURBANCE Reported at Block of 500 S 3RD ST HBRG
 Deputies arrived to a domestic disturbance in Harrisburg. Both parties were told to keep the noise down, no crimes were committed.

CAD# 2023235578
 TIME: 11/29/2023 11:54:49PM
 CASE# CAD Only
 HBRG
 CITATION ISSUED

TRAFFIC STOP Reported at Block of 600 TERRITORIAL ST HBRG
 Wade Hunter Perry, 28, of Harrisburg was cited for Driving without Insurance.

CAD# 2023235866
 TIME: 11/30/2023 1:18:21PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 800 S 8TH PL HBRG
 Suspicious circumstance call. Caller was concerned about vehicle`s driving by her house and receiving phone calls from unknown numbers. Information was documented.

CAD# 2023235907
 TIME: 11/30/2023 2:19:34PM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 600 STANLEY LN HBRG
 No Public Narrative.

Incident Information:**Description**

1.

CAD# 2023236126
TIME: 11/30/2023 7:44:05PM
CASE# CAD Only
HBRG
MENTAL HEALTH

MENTAL HEALTH Reported at Block of 700 CRIMSON WAY HBRG
:
Deputies responded to assist parents with an out of control juvenile.

CAD# 2023236132
TIME: 11/30/2023 8:15:35PM
CASE# CAD Only
HBRG
FOLLOW UP COMPLETE

FOLLOW UP Reported at Block of 1000 DIAMOND HILL DR HBRG
Follow up.

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF ALLOWING A CORRECTION TO THE HARRISBURG DEVELOPMENT CODE BY APPROVING ORDINANCE NO. 1000, “AN ORDINANCE CORRECTING HARRISBURG MUNICIPAL CODE 18.75 AND 18.80”

STAFF REPORT:

- Exhibit A: Planning Commission Staff Report
- Exhibit B: Ordinance No. 1000

ACTION: MOTION TO APPROVE ORDINANCE NO. 1000, “AN ORDINANCE CORRECTING HARRISBURG MUNICIPAL CODE 18.75 AND 18.80”

THIS AGENDA BILL IS DESTINED FOR: Agenda – December 19, 2023

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends Council approve Ordinance No. 1000

BACKGROUND INFORMATION:

The Planning Commission met on November 21, 2023, to discuss proposed changes to pavement requirements in industrial zones. During the public hearing for Vincent Ferris’ in relation to his property located on S. 6th St. on October 17, 2023, Planning Commission members realized that the current development code required paving of all parking areas in industrial zones. In fact, the current development code contained provisions to require all parking areas to be paved, as well as all driveways. Two of the members of the Planning Commissions that were appointed in 2012, did so due to the City’s requirement to pave industrial zone parking areas. At that time, they successfully convinced the Planning Commission and the City Council that industrial properties shouldn’t be required to pave interior parcels, where maneuvering and parking are occurring. They asked for the previous code language from the older development code to be applied to the newer municipal code in order to remove the paving requirement.

The Planning Commission had also considered changes to HMC 18.70.030(c), but the PW Director felt that request should be denied, due to the increase in regulatory requirements, and the need to keep loose rock off of the City’s transportation network. The Planning Commission agreed with the denial, as long as industrial properties didn’t

have to pave parking lots or maneuvering areas unless they were 200' feet from City streets, commercial zones, or residential properties, as allowed in the previous code.

At the last meeting the Planning Commission also discussed landscaping requirements in HMC 18.75.030(5)(b). When the City was discussing the new development code, we recognized that it would be unusual for the City to have any future development that would have parking areas that are larger than 5,000 feet, but didn't want to shortchange ourselves, if we were to get a large commercial establishment, such as Target, or a large grocery store. However, it's unlikely that a large commercial establishment will ever consider building in Harrisburg; plus the Planning Commission is always able to apply more stringent requirements to site plan and conditional use requests. The provision to require irrigated landscape islands is very cost prohibitive to smaller industrial and commercial properties.

Planting trees is always a good idea, as it helps to cool down the heat from those surfaces. However, the Planning Commission didn't want us to use the first part of HMC 18.75.030(5)(a), as it calls for *a minimum of 10% of the total area of all parking areas, as measured around the perimeter of all parking spaces and maneuvering areas, shall be landscaped.* They felt that a tree for every 15 parking spaces was fair and is all that is needed when there are landscaping requirements elsewhere in the Municipal Code. The physical barriers required in HMC 18.75.030(5) are important as well, for both safety, as well as protection of landscaping, and sidewalks or driveways.

The Planning Commission staff report from November 21, 2023, can be found in **Exhibit A**. In that report, staff explained and provided findings that allowed for our ability to apply these changes as corrections to the development code. The changes requested are to either revert to the requirements of the previous development code, or to remove some of the sentences in the newer development code. The changes we are making can therefore be applied without a public hearing, as well as avoiding the notification requirements of the Department of Land Conservation & Development (DLCD). Both the DLCDC and our legal team provided us with the ORS and OAR that allowed the City to be more efficient with the changes we desired, as well as the process being less expensive in the long run. Because it also benefits industrial property owners, it's a win-win situation for the City.

CRITERIA AND FINDINGS OF FACT:

In relation to HMC 18.75.030(5), Landscaping, Walls, Fences & Outdoor Lighting and HMC 18.80.030(4), Vehicular Access & Circulation.

Criterion: 19.35.010 Purpose.

The purpose of this chapter is to provide standards and procedures for amendments to the comprehensive plan, this code, and the zoning map. Amendments may be necessary from time to time to reflect changing community conditions, to correct mistakes, or to address changes in the law. [Ord. 987 § 1 (Exh. A), 2022.]

19.35.020 Procedure.


1. Except for corrections, amendments to the comprehensive plan are legislative (Type IV).

Discussion: The Planning Commission has considered the comparisons between the current Zoning & Development Code, in relation to the previous Zoning & Development Code, and is recommending that

- 1. The City should return to the previous zoning requirements in relation to paving of hard surfacing materials in the industrial zones; and,
- 2. The City should strike the first sentence in section 18.75.030(5)(a), and all of (b) which requires irrigated landscape islands for parking areas larger than 5,000 square feet.

Finding: As discussed by the Planning Commission in the staff report of November 12, 2023, in relation to current development code HMC 19.35-010-020(1), the revision of the current development code in section HMC 18.80.030(4): Parking & Loading, and that of section HMC 18.75.030(5): Landscaping and Screening, are hereby considered to be corrections, rather than amendments. The adoption of Ordinance No. 1000 will therefore correct the Municipal Code and will take effect on January 14, 2024. **This criteria has been met.**

REVIEW AND APPROVAL:


 _____ 12.05.23
 Michele Eldridge Date
 City Administrator

Staff Report
Harrisburg Planning Commission
 Harrisburg, Oregon

THE MATTER OF CORRECTING THE HARRISBURG DEVELOPMENT CODE IN RELATION TO PAVING IN INDUSTRIAL ZONED SITES, TO DRIVEWAYS IN INDUSTRIAL/COMMERCIAL ZONES, AND TO LANDSCAPING REQUIREMENTS IN INDUSTRIAL ZONES

STAFF REPORT EXHIBITS:

Exhibit A: Paving References from the HMC

Exhibit B: Former Development Code

ACTION: I MOVE TO:

1. *Approve and recommend to the City Council the correction of HMC 18.80.030(4) based on findings contained in the November 12 Staff Report. This motion is based on findings contained in the November 12 staff report, and on findings made during deliberations on the request.”*
2. *[Approve or deny the recommendation to the City Council] the change to correct HMC 18.70.030(4)(c), based on findings and recommendations contained in the November 12 staff report, and on findings made during deliberations on the request.*
3. *[Approve or deny the recommendation to the City Council] the change to correct HMC 18.75.030(5)(b), based on findings and recommendations made in the November 12 staff report, and on findings made during deliberations on the request.*

APPLICANT: None

LOCATION: N/A

HEARING DATE: November 21, 2023

ZONING: n/a

OWNER: n/a

BACKGROUND

At the meeting of September 19, 2023, Planning Commissioners expressed surprise during the public hearing for a site plan for Vincent Ferris Construction. Two of the

Planning Commission members had applied for their current positions back in 2012 in relation to the City updating the zoning code at that time, as it required paving for industrial zoned lands. They successfully lobbied to find a solution that worked for Harrisburg. During the relatively fast update and review of the Zoning and Development Code in 2020-2021, some of the members of the Planning Commission didn't realize the ramifications of how the development code would apply to industrial site plans in relation to paving, and in particular to manufacturing and storage facilities that are located quite some distance from a public right-of-way. Unfortunately, none of the Planning Commission caught this during the final review of the amended development code.

After a lengthy discussion in relation to this matter, the Planning Commission made a recommendation to the City Council that we modify the M-1 & M-2 code to no longer require paving in the industrial zones other than for the driveway, and primary parking lots.

The Planning Commission also met in the month of October to discuss these changes, but since these changes are in relation to recommendations made by John Hitt, that it deserved a conversation amongst the majority of the Planning Commission, rather than barely the quorum present at that meeting.

INTRODUCTION

At the September meeting, Staff was asked to provide the Planning Commission members with a copy of all code requirements in relation to paving. The Planning Commission will find this research as **Exhibit A**. Because the development code had been adopted a year ago, Staff didn't necessarily think that the City could call this a correction. Because this amendment would apply to all industrial lands, it looked as though HMC 19.35.010(2) would apply, and therefore require a PAPA (Post Acknowledgement Plan Amendments) Notice requirement of 35 days; which would not leave enough time for the required public hearings to take place according to State Statutes before this meeting. HMC 19.35.010 - 020 is below.

19.35.010 Purpose.

The purpose of this chapter is to provide standards and procedures for amendments to the comprehensive plan, this code, and the zoning map. Amendments may be necessary from time to time to reflect changing community conditions, to correct mistakes, or to address changes in the law. [Ord. 987 § 1 (Exh. A), 2022.]

19.35.020 Procedure.

- 1. *Except for corrections, amendments to the comprehensive plan are legislative (Type IV).*
- 2. *Amendments to the development code or zoning map that affect more than one parcel, or more than one acre, whichever is greater, are legislative (Type IV) actions. Amendments to the development code or zoning map that are less than one acre and affect only one parcel are quasi-judicial (Type III) actions.*

- 3. Amendments to the zoning map that require an amendment to the comprehensive plan are legislative (Type IV) actions.
- 4. Amendments that do not meet the criteria under subsections (1) through (3) of this section may be processed as either quasi-judicial or legislative amendments, subject to applicable Oregon law. [Ord. 987 § 1 (Exh. A), 2022.]

Staff finally had an opportunity to consult with our regional Department of Land Conservation & Development director, who provided some guidance in relation to whether or not this could be considered a correction, rather than an amendment. She was supplied with the following ORS and OAR; and it was suggested that Staff check with our legal team over the ramifications of determining whether or not we feel that the statutes, and OAR would apply in this case. Those are below:

ORS 197.610

(5) When a local government determines that the land use statutes, statewide land use planning goals and administrative rules of the commission that implement either the statutes or the goals do not apply to a proposed change to the acknowledged comprehensive plan and the land use regulations, submission of the proposed change under this section is not required.

660-018-0022

Exemptions to Notice Requirements Under OAR 660-018-0020

(1) When a local government determines that no goals, commission rules, or land use statutes apply to a particular proposed change, the notice of a proposed change under OAR 660-018-0020 is not required.

Since then, Staff also checked with our legal team, who suggested a way to proceed if the City should feel that this could be a correction, rather than an amendment. Therefore, Staff does feel that since we haven't had a previous application that was affected by any of these parts of the Municipal Code, that the City could determine that it should be a correction, rather than an amendment, even though it's been a year since adoption.

Because the paving requirement is listed through several sections, Staff felt that we needed some more conversation on what needed to be changed before taking this to the City Council for further discussion. Looking at **Exhibit A**, the Planning Commission should note that HMC 18.65, 18.70, 18.75, 18.80, 18.85 and 18.90 all apply to both site plans and conditional use permits. Those are the two main types of land use actions that would apply to industrial zoned lands. (A partition doesn't require paving by itself, until it's determined by an applicant what type of use should be applied to the property, and then proceeds with a site plan, subdivision, or conditional use permit.)

The prior development code (**Exhibit B**) required that any industrial zoned property that was within 200' of a residential zone, or a property that had a residential use, or within 50' of a commercial property, or a public street, should be required to apply a hard surface to all areas that were used for parking or maneuvering. However, all

commercially zoned usages or zoning were required to have hard surfacing regardless of where it was located. Under the old development code, the industrial property being considered at the last meeting would be required to pave the parking areas in the site plan within 200' of the property line. Everything parked in this area, would require hard surfacing treatment, and everything behind the 200' measurement wouldn't need to be hard surfaced.

When John Hitt went over this part of the code, he was stressing that in terms of property valuation, it is in the City's best interest to require paving of all parts of an industrial property. That still applies if the City only considers property tax revenue; however, in terms of a tough economy, the City should also consider if businesses will be attracted to develop here. Allowing more flexibility in industrial zones would be favorable to economic development. However, it should also be noted that most businesses that are developing in an industrial zone tend to be in manufacturing, and therefore, usually have deeper pockets, and can typically afford hard surfacing treatments.

Since this hadn't been broadly discussed during the amendment's portions of prior meetings, the Planning Commission could return to this previous municipal code wording; requiring that any industrially zoned property would need to have paving if it was within 200' of a property used for residential purposes, or zoned as such, or within 50' if it was a commercial property, or within 50' of a public street. This would feasibly be considered a correction to return to the previous code requirements. If the Planning Commission wishes to change beyond this requirement, then the City would need to proceed with the Legislative Type IV requirements of the current development code.

It is in Staff's opinion that commercially zoned property, which are located more centrally to main arterials and traditional downtown markets should continue to be required to apply hard surfacing treatments. Applicants have the ability to apply for variances, if the applicant feels that they can meet the criteria in relation to a variance request. There are few remaining parcels of commercially zoned properties which would be large enough and capable of housing a structure in which to conduct business, and customer parking, while also allowing for 'storage of recreational vehicles, travel trailers, or boats that do not typically move more than once per week'.

Driveways: Driveways were not questioned in September, but the Planning Commission should consider that now, while the windows of correction are still open, and determine if they would like to return to the previous code in relation to industrially zoned properties. In **Exhibit B**, the Planning Commission can see that industrially zoned properties were required to have hard surfacing for the first 50' of driveway. In the current code, under **Exhibit A**, HMC 18.70.030, all driveways, regardless of where they are located on an industrial property, would require hard surfacing. Driveways within 50' of a public street are still capable of carrying gravel, dirt, mud, and other substances onto a public street. Regulatory requirements are now stricter in terms of controlling these substances. Therefore, staff is more favorably inclined to require a

primary driveway to be paved throughout the property, and recommends that the Planning Commission only approve the 1st & 3rd correction request.

Parking Lot Design: There is another part of the code that could also be considered by the Planning Commission, that technically affects the project being proposed in the future by Vincent Ferris. The Oregon Model Code that we followed included a few types of development that the City of Harrisburg may not ever experience. It was thought prudent to include them, as we didn't necessarily want to limit ourselves. Much of what we included in the code is in relation to current trends, and specific regulations. It is also important as it meets best practices in terms of property valuations.

HMC 18.75.030(5)(b) is in relation to any property that has a parking area that is larger than 5,000 sq. ft. 5,000 sq. ft would allow for approximately 20-25 spaces, with a drive lane. In HMC 18.75.030(5) below, section a is important, as trees can be included as part of the landscaping requirements, and they are also important to lowering the heat coming off of asphalt, gravel, and other dark or impermeable surfaces.

The type of parking lot that is being described below, however, is a standard such as that used for a large shopping area, like a grocery store, or a larger shopping mall. Staff feel that asking for the perimeter of all parking spaces to have at a minimum, 1 tree per 15 spaces, is not out of line. In c, all of the normal physical barriers that are on the edge of parking spaces, or maneuvering spaces are also important, and should not be eliminated. The Planning Commission could decide that b. shouldn't be applied to industrial zones, or they could recommend that it be removed entirely, as the provision of irrigation in a large parking lot is an expensive item.

HMC 18.75.030(5) Landscaping, Walls, Fences & Outdoor Lighting

5. Parking Lot Landscaping. All of the following standards shall be met for parking lots in excess of 5,000 square feet. If a development contains multiple parking lots, then the standards shall be evaluated separately for each parking lot.

a. A minimum of 10 percent of the total surface area of all parking areas, as measured around the perimeter of all parking spaces and maneuvering areas, shall be landscaped. At a minimum, one tree per 15 parking spaces on average shall be planted over and around the parking area.

b. All parking areas with more than 30 spaces shall provide irrigated landscape islands of at least one 48-square-foot island or larger for every 5,000 square feet of total parking surface area.

c. Wheel stops, curbs, bollards, or other physical barriers are required along the edges of all vehicle maneuvering areas to protect landscaping from being damaged by vehicles. Trees shall be planted at least two feet from any such barrier.

d. Trees planted in tree wells within sidewalks or other paved areas shall be installed with root barriers, consistent with applicable nursery standards.

If the Planning Commission should wish to return to the previous municipal development code in relation to industrial zoned property, then they can consider the following changes:

CRITERIA AND FINDINGS OF FACT

1. In Relation to Paving of property inside the M-1 and M-2 zones:

Criterion: 19.35.010 Purpose.

The purpose of this chapter is to provide standards and procedures for amendments to the comprehensive plan, this code, and the zoning map. Amendments may be necessary from time to time to reflect changing community conditions, to correct mistakes, or to address changes in the law. [Ord. 987 § 1 (Exh. A), 2022.]

19.35.020 Procedure.

1. Except for corrections, amendments to the comprehensive plan are legislative (Type IV).

Discussion: The Planning Commission has considered the comparisons between the current Zoning & Development Code, in relation to the previous Zoning & Development Code, and has determined that the City should return to the previous zoning requirements in relation to paving of hard surfacing materials which allows for the following:

d. In an M-1 zone, all areas for parking or maneuvering vehicles that are within 200 feet of a residence or residentially zoned property, or within 50 feet of commercially zoned property or a public street, shall be hard surfaced.

e. In an M-2 zone, all areas for parking or maneuvering vehicles that are within 200 feet of a residence or residentially zoned property, or within 50 feet of commercially zoned property or a public street, shall be hard surfaced.

Finding: As discussed by the Planning Commission in the staff report of November 12, 2023, in relation to current development code HMC 19.35-010-020(1), the revision of the current development code in section HMC 18.80.030(4): Parking & Loading is hereby considered to be a correction, rather than an amendment. The current code will be altered to reflect and include that *‘within both M-1 and M-2 zones, all areas for parking or maneuvering of vehicles that are within 200’ of a residence or residentially zoned property, or within 50’ of a commercially zoned property or a public street shall be hard surfaced from the property line’*. **This criteria has been met.**

2. In Relation to the Paving of Driveways in the M-1 and M-2 Zones:

Criterion: 19.35.010 Purpose.

The purpose of this chapter is to provide standards and procedures for amendments to the comprehensive plan, this code, and the zoning map. Amendments may be

necessary from time to time to reflect changing community conditions, to correct mistakes, or to address changes in the law. [Ord. 987 § 1 (Exh. A), 2022.]

19.35.020 Procedure.

1. *Except for corrections, amendments to the comprehensive plan are legislative (Type IV).*

Discussion: The Planning Commission should consider the differences between the old Municipal Development Code, and the new Municipal Development Code, in relation to the paving requirements of driveways in the M-1 and M-2 zones. If the Planning Commission should wish to return to the previous Municipal Development Code in relation to driveways located in the M-1 and M-2 zones, then they can adopt the following finding. Otherwise, they can adopt only Criteria and Findings in support of No. 1 in relation to this issue, and to deny Criteria and Findings No. 2.

Finding: As discussed by the Planning Commission in the staff report of November 12, 2023, in relation to current development code HMC 19.35-010-020(1), the revision of the current development code in section HMC 18.70.030(4)(c) is hereby considered to be a correction, rather than an amendment. The current code will be altered to reflect and include that *‘Driveways shall be paved and meet applicable construction standards, except for those in the M-1 and M-2 zones’*, **This criteria has been met.**

HMC 18.70.030 (4): Vehicular Access & Circulation

4. Approach and Driveway Development & Circulation Standards

c. Driveways shall be paved and meet applicable construction standards, except in Industrial zones.

(1) In an industrial zone, the first 50 feet of any new driveway, measured from where the driveway intersects with the public street, shall be hard surfaced.

3. In relation to HMC 18.75.030(5) Landscaping, Walls, Fences & Outdoor Lighting

Criterion: 19.35.010 Purpose.

The purpose of this chapter is to provide standards and procedures for amendments to the comprehensive plan, this code, and the zoning map. Amendments may be necessary from time to time to reflect changing community conditions, to correct mistakes, or to address changes in the law. [Ord. 987 § 1 (Exh. A), 2022.]

19.35.020 Procedure.

1. *Except for corrections, amendments to the comprehensive plan are legislative (Type IV).*

Discussion: The Planning Commission should consider the requirements in HMC 18.75.030(5)(b), and determine if they feel that all parking areas with more than 30 spaces shall provide irrigated landscape islands of at least one 48-square-foot or larger for every 5,000 square-feet of total parking surface area, or if it should be revised to either repeal the requirement entirely, or to amend it to be required in commercial zones.

Finding: As discussed by the Planning Commission in the staff report of November 12, 2023, in relation to current development code HMC 19.35-010-020(1), the revision of the current development code in section HMC 18.75.030(5)(b) may be considered to be a correction, rather than an amendment. The current code can be altered to either remove section b entirely, or have it apply to only commercial zones. **This criteria has been met.**

CONCLUSIONS

The Planning Commission should discuss these issues, and determine if they feel that the current development code should be altered by the findings and recommendations in the staff report above. Section 1 is in relation to paving of industrially zoned properties that are located in M-1 and M-2 zones. Staff Recommends the Approval of Section 1. Section 2 is in relation to the possible modification of the paving of driveways in the M-1 and M-2 zones. Staff Recommends the Denial of Section No. 2. Section 3 is in relation to the current requirements for parking spaces in excess of 5,000 square feet. Staff Recommends the modification of having this apply only to the commercial zones, on the off chance that a large development that has this kind of a parking lot actually develops in Harrisburg.

PLANNING COMMISSION ACTION: Three issues are at stake in this staff report. One is in relation to Paving of Parking Lots and Drive Aisles in the M-1 and M-2 zones, while Two is in relation to the driveway paving in the M-1 and M-2 zones. Three is in relation to the landscape requirements in the industrial zones.

The Planning Commission has four options with respect to No. 1: Paving of property in the M-1 and M-2 zones:

- 1. Approve the request to correct the zoning and development codes in HMC 18.80.030(4);
- 2. Approve the request with modifications if desired by the Planning Commission;
- 3. Motion to Request that Staff return in the future with modifications and language to amend the current zoning & development code in a Title IV application; or
- 4. Deny the request.

The Planning Commission has four options with respect to No. 2: Paving of driveways in the M-1 and M-2 zones:

- 1. Approve the request to correct the zoning and development codes in HMC 18.70.030(4)(c);
- 2. Approve the request with modifications if desired by the Planning Commission;

- 3. Motion to Request that Staff return in the future with modifications and language to amend the current zoning & development code in a Title IV application: or
- 4. Deny the request.

The Planning Commission has four options with respect to No. 3: Parking areas with more than 30 spaces or larger than 5,000 square feet of total parking surface area.

- 5. Approve the request to correct the zoning and development codes in HMC 18.75.030(5)(b);
- 6. Approve the request with modifications if desired by the Planning Commission;
- 7. Motion to Request that Staff return in the future with modifications and language to amend the current zoning & development code in a Title IV application: or
- 8. Deny the request.

Based upon the criteria, discussion, and findings of facts above, Staff recommends the Planning Commission Approve the request to correct HMC 18.80.030(4), and to deny the language to correct HMC 18.70.030(4)(c), and to approve the changes to HMC 18.75.030(5)(b).

RECOMMENDED MOTION(S)

Consistent with staff’s recommendation to the Planning Commission, the following motion(s) are recommended:

- 1. *“I move to approve and recommend to the City Council the correction of HMC 18.80.030(4) based on findings contained in the November 12, Staff Report. This motion is based on findings contained in the November 12 staff report, and on findings made during deliberations on the request.”*
- 2. *I move to (approve or deny the recommendation to City Council) the change to correct HMC 18.70.030(4)(c), based on findings and recommendations contained in the November 12, staff report, and on findings made during deliberations on the request.*
- 3. *I move to (approve or deny the recommendation to the City Council) the change to HMC 18.75.030(5)(b), based on findings and recommendations contained in the November 12, staff report, and on findings made during deliberations on the request.*

ORDINANCE NO. 1000**AN ORDINANCE CORRECTING HARRISBURG MUNICIPAL CODE 18.75 AND 18.80**

WHEREAS, the City of Harrisburg recently adopted the City's new Zoning and Development Code; and,

WHEREAS, modifications to the development code are expected as the City applies them to real world applications; and,

WHEREAS, the Planning Commission recently discussed and recommended a change to HMC 18.80 to modify paving of surfaces in the industrial zones; and,

WHEREAS, the Planning Commission also recommended a change to the landscaping requirements in industrial zones in HMC 18.75; and,

WHEREAS, the City Council agrees with the changes that were recommended.

NOW THEREFORE, THE CITY OF HARRISBURG ORDAINS AS FOLLOWS:

Section 1. Harrisburg Municipal Code Chapter 18.75.020 is amended as shown in Exhibit A;

Section 2. Harrisburg Municipal Code Chapter 18.80.030 is amended as shown in Exhibit B;

PASSED by the Council this 14th Day of December, 2023.

APPROVED by the Mayor this 14th Day of December, 2023.

EFFECTIVE the 14th Day of January, 2024.

Mayor Robert Duncan

ATTEST:

City Recorder

Exhibit A

18.75.030(5) Landscaping and screening.

5. Parking Lot Landscaping. All of the following standards shall be met for parking lots in excess of 5,000 square feet. If a development contains multiple parking lots, then the standards shall be evaluated separately for each parking lot.

- a. At a minimum, one tree per 15 parking spaces on average shall be planted over and around the parking area.
- b. Wheel stops, curbs, bollards, or other physical barriers are required along the edges of all vehicle maneuvering areas to protect landscaping from being damaged by vehicles. Trees shall be planted at least two feet from any such barrier.
- c. Trees planted in tree wells within sidewalks or other paved areas shall be installed with root barriers, consistent with applicable nursery standards.

Exhibit B

18.80.030(4) Automobile parking.

4. Parking Stall Design and Minimum Dimensions. Where a new off-street parking area is proposed, or an existing off-street parking area is proposed for expansion, the entire parking area shall be improved in conformance with this code. At a minimum, except as provided in HMC 18.80.030(4)(a), parking spaces and drive aisles shall be paved with asphalt, concrete, or other City-approved materials, provided the Americans with Disabilities Act requirements are met, and shall conform to the minimum dimensions in Table 18.80.030.5 and the figures below.

a. In M-1 and M-2 Industrial zones, all areas for parking or maneuvering vehicles that are within 200 feet of a residence or residentially zoned property, or within 50 feet of commercially zoned property, or a public street, shall be hard surfaced.

b. All off-street parking areas shall contain wheel stops, perimeter curbing, bollards, or other edging as required to prevent vehicles from damaging buildings or encroaching into walkways, landscapes, or the public right-of-way. Parking areas shall also provide for surface water management, pursuant to HMC [18.85.050](#).

Table [18.80.030.5](#) – Parking Area Minimum Dimensions*

PARKING ANGLE < °	CURB LENGTH	STALL DEPTH		AISLE WIDTH		BAY WIDTH		STRIPE LENGTH
		SINGLE D1	DOUBLE D2	ONE-WAY A1	TWO-WAY A2	ONE-WAY B1	TWO-WAY B2	
90°	8' 6"	18'	36'	23'	23'	59'	59'	18'
60°	10'	20'	40'	17'	18'	57'	58'	23'
45°	12'	18' 6"	37'	13'	18'	50'	55'	26' 6"
30°	17'	16' 6"	33'	12'	18'	45'	51'	32' 8"
0°	22'	8' 6"	17'	12'	18'	29'	35'	8' 6"

* See also Chapter [18.65](#) HMC, Building Orientation and Design, for parking location requirements for some types of development; Chapter [18.70](#) HMC, Access and Circulation, for driveway standards; and Chapter [18.75](#) HMC for requirements related to landscaping, screening, fences, walls, and outdoor lighting.

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF DEDICATING OLD RESERVE STRIPS BY APPROVING ORDINANCE NO. 1001, “AN ORDINANCE DEDICATING VARIOUS RESERVE STRIPS IN THE CITY OF HARRISBURG”, AND REQUESTING THEIR TRANSFER FROM LINN COUNTY

STAFF REPORT:

Exhibit A: Reserve Strip Spreadsheet

Exhibit B: Ordinance No. 1001

ACTION: MOTION TO APPROVE ORDINANCE NO. 1001, “AN ORDINANCE DEDICATING VARIOUS RESERVE STRIPS IN THE CITY OF HARRISBURG”, AND TO FORMALLY REQUEST THE TRANSFER OF RESERVE STRIPS FROM LINN COUNTY TO THE CITY OF HARRISBURG

THIS AGENDA BILL IS DESTINED FOR: Agenda – December 19, 2023

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
Approx \$600	Yes	General Fund - Engineering Services

STAFF RECOMMENDATION:

Staff recommends that the City Council approve Ordinance No. 1001 and to file a formal request to transfer the reserve strips from Linn County to the City of Harrisburg

BACKGROUND INFORMATION:

Earlier this year, Staff was asked to look at the reserve strip at the end of N. 8th St., and to open up that section of road for vehicular traffic. During that process, the manager of the real estate division of Linn County realized that the particular reserve strip in question wasn't the only one in their files that should belong to the City.

At this time, the Real Estate Division and Staff have identified 8 reserve strips that need to be transferred from Linn County to the City of Harrisburg. 5 of those reserve strips are on streets that are already open to traffic and must be formally dedicated as a City street. Only 1 of those reserve strips requiring a dedication is City owned. The strips are shown in **Exhibit A**.

This process took approximately 15-hours of Staff time, as we completed the research into this project, plus time and money to pay the City's Engineering firm to complete the legal descriptions of each reserve strip. Staff was able to determine that most of the

reserve strips were from subdivisions that were platted in the mid-sixties. Staff suspects that there are still other reserve strips in town that will need dedication, many of them in our older subdivisions. However, these are housekeeping types of issues and are not a priority at this time.

As noted previously during a Council meeting, one of these will require our surveyor to complete further research into the process of when the High School was first platted, and constructed, as it appears that the western half of S. 9th St. may not have been dedicated correctly. This will likely require coordination with the School District, depending upon what occurred in the past.

The ordinance adoption and completion of this process is contingent upon the Linn County Commissioners allowing the transfer of properties to the City of Harrisburg. This process, along with the adoption of the Ordinance will complete the dedication of the streets as per ORS standards.

REVIEW AND APPROVAL:



12.07.23

Michele Eldridge Date
City Administrator

Tax Account Identifier	Needs a Dedication	Transfer from Linn County	City Owned	Map & Tax Lot	Type of Property	Locator	General Location
821125	x	x		15S04W10CA 00499	Reserve Strip	1965 Meadowlark Haven, Parcel A	End of North 8th St./Arrow Leaf Ave
843317	x		x	15S04W10CA 07500	Reserve Strip	Vol 865, Page 145, Parcel A	West End of Arrow Leaf
326575	x	x		15S04W15BD 00502	Reserve Strip	Heather Ridge Addition, Parcel A	Tax Lot 501 to 507, S.9th St.
346490	x	x		15S04W15BD 00522	Reserve Strip	Heather Ridge 1st Addition, Parcel D	Tax Lot 527 to 538, S. 9th St.
346508	x	x		15S04W15BD 00523	Reserve Strip	Heather Ridge 1st Addition, Parcel E	Top end of S. 9th abutting school property
346482		x		15S04W15BD 00521	Reserve Strip	Heather Ridge 1st Addition, Parcel C	East end of Greenway Drive
824869		x		15S04W15BA 05600	Reserve Strip	9th St. Meadows, Sub Phase II, Parcel 5	West end of Moore St., outside of Clay Court
824965		x		15S04W15BA 06800	Reserve Strip	9th St. Meadows, Sub Phase II, Parcel 2	East end of Smith St.
825045		x		15S04W15BA 07800	Reserve Strip	9th St. Meadows Sub Phase II, Parcel 4	East end of Moore St., Outside of McKenzie Court

ORDINANCE NO. 1001

AN ORDINANCE DEDICATING VARIOUS RESERVE STRIPS IN THE CITY OF HARRISBURG

WHEREAS, the Dedication of these Reserve Strips are contingent upon the transference of the ownership from Linn County to the City of Harrisburg, Oregon; and,

WHEREAS, consistent with Oregon Revised Statute 92.175 and during a regularly scheduled public meeting on December 19, 2023, the City Council of the City of Harrisburg did review the Conveyance of Reserve Strips that currently exist in previously dedicated City Streets; and,

WHEREAS, the Reserve Strips that are listed in Exhibit A have been used as a public road for decades, and shall forever now be dedicated as a public road as described in Exhibit A;

NOW, THEREFORE, The City Council dedicates various reserve strips located in public streets in Harrisburg, and further described as follows:

Section 1. The City Council dedicates the reserve strips as identified in Exhibit A.

Section 2. Within 10 days following the effective date of this ordinance, the City Recorder shall file a certified copy of this dedication Ordinance for record with the Linn County Clerk.

PASSED BY THE COUNCIL: _____

APPROVED BY THE MAYOR: _____

EFFECTIVE DATE: _____

Mayor Robert Duncan

ATTEST:

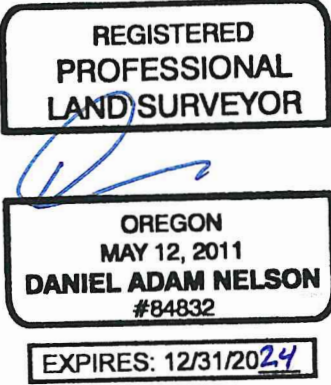
Lori Ross, City Recorder

Parcel "A" of Meadowlark Haven, platted and recorded November 5, 1965 in the Book of Plats, Volume 13, Page 19, Linn County Records, in Linn County, Oregon.

Parcel A of Clover Leaf Estates Phase 2, platted and recorded April 23, 1997, in the Book of Plats, Volume 19, Page 31, Linn County Records, in Linn County, Oregon.

Parcel A of Heather Ridge Addition, platted and recorded September 16, 1969, in the Book of Plats, Volume 14, Page 14, Linn County Records, in Linn County Oregon.

Parcels "D", and "E" of Heather Ridge, First Addition, platted and recorded January 21, 1971, in the Book of Plats, Volume 14, Page 35, Linn County Records, in Linn County Oregon.



Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF ADOPTING RESOLUTION NO. 1284, IN ORDER TO PROVIDE SUPPORT IN THE EFFORTS OF THE COMMUNITY SERVICES CONSORTIUM TO FORM A TRI-COUNTY CONTINUUM OF CARE ORGANIZATION

STAFF REPORT:

Exhibit A: Resolution No. 1284

ACTION: MOTION TO APPROVE RESOLUTION NO. 1284, “A RESOLUTION IN SUPPORT OF ESTABLISHING A CONTINUUM OF CARE FOR THE LINN, BENTON AND LINCOLN COUNTIES REGION AND REGISTERING WITH THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT IN 2024”

THIS AGENDA BILL IS DESTINED FOR: Agenda – December 19, 2023

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
\$0	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends the City Council Approve Resolution No. 1284

BACKGROUND INFORMATION:

The Executive Director of Community Services Consortium or CSC, provided a presentation to the City Council at the meeting in November, asking for support of the CSC as it establishes a Continuum of Care Program for the Linn, Benton and Lincoln Counties Tri-County Area.

The City Council agreed to support her request, and asked Staff to return to this meeting with the proposed resolution. As requested, the resolution does state that the City of Harrisburg is concerned with emphasizing the provision of services addressing the care of those experiencing mental illness. Citizens who wish to find out more about what the CSC does are encouraged to follow this link to the website where they show the resources that are available to our communities. <https://communityservices.us/about/>

Much of their support also goes to affordable housing opportunities, providing food resources, and providing services for mental health and addiction services.

REVIEW AND APPROVAL:



12.06.23

Michele Eldridge Date
City Administrator

RESOLUTION NO. 1284**A RESOLUTION IN SUPPORT OF ESTABLISHING A CONTINUUM OF CARE FOR THE LINN, BENTON, AND LINCOLN COUNTIES REGION AND REGISTERING WITH THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT IN 2024**

WHEREAS, homelessness is a critical issue in the Tri-County region of Linn, Benton, and Lincoln Counties; in Oregon; and across the nation; and

WHEREAS, children, families, veterans, and chronically homeless individuals experiencing mental illness and addictions comprise a large portion of the region's homeless population; and

WHEREAS, the United States Department of Housing and Urban Development created the Continuum of Care program in 1994 as a means for communities across the nation to "engage in multi-year strategic planning for homeless programs and services that are well integrated with planning for mainstream services"; mainstream services denoting public housing, Section 8 housing choice vouchers, and services for runaway and homeless youth, victims of domestic violence, veterans, seniors, and people experiencing addictions and/or mental illness; and

WHEREAS, Linn, Benton, and Lincoln Counties are part of a "balance of state" Rural Oregon Continuum of Care; and

WHEREAS, the City of Harrisburg has carefully considered relevant factors and determined that the region could benefit from creating its own Continuum of Care, with enhanced service coordination, local autonomy, and alignment of goals to more effectively reduce homelessness in the region, with an emphasis on providing services addressing the care of those experiencing mental illness.

NOW, THEREFORE, BE IT RESOLVED that the City of Harrisburg supports establishing a Continuum of Care for the Linn, Benton, and Lincoln County region and supports the new Continuum of Care registering with the United States Department of Housing and Urban Development in 2024.

Adopted and approved by the City Council and signed by the Mayor this 14th day of December, 2023.

Mayor Robert Duncan

ATTEST: City Recorder Lori Ross

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF A PROPOSAL TO MODIFY THE CURRENT SOLID WASTE FRANCHISE RATE FOR REPUBLIC SERVICES, TO REFLECT A 1% INCREASE TO CURRENT RATES, BASED ON THE RATE REFUSE INDEX

STAFF REPORT:

Exhibit A: Packet and Letter from Republic Services

ACTION: TBD – RETURN WITH A RESOLUTION IN JANUARY

THIS AGENDA BILL IS DESTINED FOR: Agenda – December 19, 2023

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends the City Council determine if the information provided in the report and at the meeting warrants a 1% increase to the Solid Waste Franchise Rate

BACKGROUND INFORMATION:

Republic Services sends information to the City on an annual basis when they anticipate a rate increase in the following calendar year. Since 2017, the rates have increased a total of 6 times, with this year being the 7th request. (There were no increases suggested in 2020). Last year, Republic Services asked for a 9% increase, but the City Council only allowed a 7.5% increase.

Solid waste services are one of the few franchises in which the City Council gets to review and participate in a decision to allow rate increases. Ordinance No. 879 was approved in 2009 and is the current ordinance governing solid waste services in Harrisburg. The term for this franchise agreement is a rolling five-year term, unless the City notifies the franchise otherwise based on the terms in the agreement. If needed for referral, the ordinance is online as part of the City Council Agenda for December 13, 2022, as it was part of last year’s packet.

Over the last several years, City Council has always asked for additional information to be provided in support of any rate increase requests. Republic Services was asked to provide the rate comparison figures for the 2023 services year which are part of their overall packet. **(Exhibit A)** The proposed rates are based on a formula that Republic Services identifies as the annual Refuse Rate Index (RRI). The RRI formula includes

the rate as provided in the CPI (Consumer Price Index), along with the CPI rate for low sulfur diesel, and the rate charged by the Coffin Butte Disposal. This year, Republic Services is requesting a 1% increase for solid waste services, based off of the RRI schedule for 2023. A 1% increase represents an average increase of \$.22 cents - \$.36 cents per month depending upon the customers cart size. The table below tracks the increases requested since 2017. The packet information and rate schedule includes service rates at the 1% increase, as well as a 2% increase, based on the recycle round-up promotion. (Please see Page No. 3 in this report for more information in relation to the recycle roundup.)

Year of Increase	% of Increase	Description
2017	3.5%	Refuse Rate Index – Resolution No. 1171
2018 (1)	\$2 per month	Recycling Changes – Resolution No. 1187 (May)
2018 (2)	5.7%	Refuse Rate Index – Resolution No. 1205 (Dec)
2019	2.4%	Refuse Rate Index – Resolution No 1222
2020	No Change	Coronavirus Pandemic – No Changes
2021	5.9%	Refuse Rate index – Resolution No. 1262
2022	9% 7.5% Allowed	Refuse Rate Index – Resolution No. 1273
2023	1%	Refuse Rate Index

According to the Franchise Agreement, in section 20, it notes that the City may approve the rates if they are not unreasonable and are not substantially higher than those charged generally under similar service requirements and for the same and similar quality of service. ***The City may establish a different rate schedule. In considering rate adjustments, the City must find the rates to be fair, just, reasonable, and sufficient to provide proper service to the public and will take into consideration the cost of doing business by the Franchisee, the ability of the customer to pay such rates and the rates charged by a similar business.*** There is a specific list of items the Council should consider when determining the customer rate:

1. The cost of performing the service provided by the Franchisee.
2. The anticipated increase or decrease in the cost of providing this service.
3. The need for equipment replacement and the need for additional equipment to meet the service needs, or technological changes.
4. Compliance with federal, state, or local laws or regulations.
5. The Franchisee’s investment, the value of the business and the necessity that the Franchisee have a reasonable operating margin and rate of return on revenue.
6. The public interest in assuring reasonable rates to enable the Franchisee to provide efficient and beneficial service to the residents and other users of the service.
7. The local wage scales, cost of management, facilities, and disposal fees and charges.
8. Any profit or cost savings resulting from recycling and resource recovery, and any additional costs resulting from recycling and resource recovery.
9. Any increase or decrease in the franchise fee charged by the City.
10. Rates in other cities for similar service.

11. Any other information deemed necessary for a rate review and adjustment.

As normal, Staff hopes to obtain the rate schedules from Sweet Home Sanitation, which serves both Sweet Home & Brownsville, plus Junction City, and will bring those rates to the meeting. (They aren't available on-line as they have been in the past). Depending upon the decision made by the City Council, Staff can then return in the month of January with a resolution.

Republic Services (RS) does provide community services to the City as part of their services offered. A recycle roundup day has been provided on an annual basis for many years, and is almost always held prior to the 4th of July. They will continue to do this going forward. Last year, the City asked for additional bulky items to be allowed to be dropped off, in order to allow larger items, such as furniture to be disposed. This provided an opportunity for people who have received code violations to clean up their properties. This years event proved quite popular and resulted in a total of five total drop boxes being used at an additional cost. The initial 3 boxes were filled in the first hour of the event, and after the 2 additional boxes were added, the service still had to end shortly before the advertised end of the event. The City provided two employees on this day; Carol verified that residents using the service were from Harrisburg, and a PW employee provided the backhoe to put bulky items in the drop cans.

The letter enclosed with the report has noted that Republic Services is suggesting that they can continue the bulky waste collection with the recycle roundup, but as it's more expensive, that the City should consider another method to pass this cost onto citizens using the service. They've suggested an at-point fee collection of \$6 a load, an additional 1% rate increase, or to simply bill the City. While RS has listed \$6,000 to \$7,500 as the likely fee for this suggestion, Staff does note that the rates are somewhat confusing, as a 30-yd drop box under industrial service rates would only come to \$853 using the new rate sheet for industrial services. However, the last page of the report shows an Industrial Container Recovery Fee of \$3,000. I believe this is why it's listed as \$6,000 to \$7,500; RS can confirm this during the meeting. While the City has not yet received the pledged funds promised at the end of 2022 for the summer sounds series; we should take under consideration that Republic Services also hasn't billed us for the two additional drop boxes that the City requested when setting up this promotion.

If, after discussion, the City Council decides to allow a rate increase, then they should motion for staff to return in January with a resolution.

REVIEW AND APPROVAL:



12.05.23

Michele Eldridge Date
City Administrator



Sustainability in Action

October 2, 2023

Bobby Duncan, Mayor
Harrisburg City Council
Harrisburg City Staff

Dear Mayor Duncan, Council and Staff,

This report provides information necessary to calculate the annual Refuse Rate Index (RRI) effective January 1, 2024. As stated in the Rate Modification and Rate Adjustment Statement this calculation is based on the Consumer Price Index, fuel cost and disposal costs. Based on these factors, the calculated adjustment for January 1, 2024, is 1% as shown below:

Republic Services - City of Harrisburg RRI

	Index: June 30, 2022	Index: June 30, 2023	% Change	Weight	Refuse Index
CPI - West Size Class B/C All Urban Consumers	178.52	187.354	4.9%	65%	3.2%
CPI - West Coast Ultra Low Sulfur Diesel	6.48	4.415	-31.9%	10%	-3.2%
Coffin Butte Disposal Rate (4.0% cap)	\$ 52.50	\$ 56.00	4.0%	25%	1.0%
				Rate Adjustment %	1.0%
					100.0%
				Adjustment Factor	101.0%

As expected, the reduction in fuel prices and a more moderate economy are driving this modest increase. Residential customers will see increases from .22 to .36 monthly, depending on cart size.

At the request of Council, we collected bulky waste at the annual Recycle Event. Republic Services donated three 30-yard drop boxes. Those were filled within the first hour of the event and more had to be brought in. Eventually, we had to cut off this service before the event ended. If Council desires, we can make collecting bulky waste a permanent expansion of the event. There are several ways to do this:



Sustainability in Action

- People bringing bulky waste could pay a fee (estimated at \$6.00 per load)
- The cost of the hauls and disposal could be billed to the City (estimated to be \$6,000-7,500 annually)
- The cost could be spread across rates, resulting in an additional 1% increase (.22 - .36 per household per month)

If council chooses to not maintain the expanded event and collect bulky waste, we can still hold the regular, annual recycling event as we have in the past.

We look forward to discussing this with Council.

Please feel free to contact me with any questions.

Best Regards,

Julie Jackson
Municipal Manager
Republic Services
jjackson6@republicservices.com
541-936-1334

Harrisburg 2024

New Service Increase Rates Effective 1/1/2024		
	Residential Rate:	1.00%
	Commercial Rate:	1.00%
	Industrial Rate:	1.00%

RESIDENTIAL SERVICE RATES:				
Residential Roll Cart	Current Monthly	Current Bi-Monthly	New Monthly	New Bi-monthly
1 Can (hand pickup)	\$26.76	\$53.52	\$27.03	\$54.06
20 gal	\$21.51	\$43.02	\$21.73	\$43.45
20 gal bi-weekly (for comparison)	N/A	N/A	\$17.70	\$35.40
32 gal	\$23.08	\$46.16	\$23.31	\$46.62
32 gal on-call (per pickup)	\$15.36	N/A	\$15.51	N/A
64 gal	29.44	\$58.88	\$30.25	\$60.50
90 gal	\$35.52	\$71.04	\$35.88	\$71.75
Extra Rec	\$9.54	\$19.08	\$9.64	\$19.27
Extra YC	\$9.54	\$19.08	\$9.64	\$19.27
Monthly Reycling Processing Surcharge	\$2.00	\$4.00	\$2.00	\$4.00
Rec only	\$9.54	\$19.08	\$9.64	\$19.27
Up the drive	\$20.54	\$41.08	\$20.75	\$41.49
YC Only	\$9.54	\$19.08	\$9.64	\$19.27

Misc. Charges and Limited Services	Current Rate	New Rate
APP-Appliance Without Freon	\$32.39	\$32.71
APN-Appliance With Freon	\$42.83	\$43.26
FUR-Furniture	\$36.30	\$36.66
BU 1 - Dead large animal	\$136.93	\$138.30
MAT - Mattress or Boxspring	\$31.34	\$31.65
EXB-Extra 32 gal can/bag/box/heavy	\$10.90	\$11.01
EXC- Wash Cart	\$27.31	\$27.58
TRE-Christmas Trees (up to 8 ft and no tinsel, flocked, or after community tree pickup)	\$10.90	\$11.01
TIR-Tires w/o rim	\$16.40	\$16.56
BU3-Tires with rim	\$24.54	\$24.79
Truck Tires-ADTB	\$35.46	\$35.81
Truck Tires with rim-ADTB	\$50.49	\$50.99
Residential Extra Pickup (same day)	\$16.23	\$16.39
Residential Container Exchange (one time per year no charge)	\$24.54	\$24.79
Residential Delivery - Per Cart	\$10.00	\$10.00

Harrisburg 2024

COMMERCIAL SERVICE RATES:

Temporary Commercial			New Rate	
Container Size	DUMP	MAX RENT	DUMP	MAX RENT
3 yd On Call	\$107.85	\$40.71	\$108.93	\$41.12

Commercial Front Load - Automatic Container Size	Weekly Collection Frequency (# Collections Per Week)						New Rate					
	1	2	3	4	5	EXT	1	2	3	4	5	EXT
1.5 yd	\$155.29	\$293.13	\$430.72	\$568.53	\$706.02	\$51.22	\$156.84	\$296.06	\$435.03	\$574.22	\$713.08	\$51.73
2 yd	\$192.42	\$364.42	\$495.49	\$673.23	\$835.71	\$61.43	\$194.34	\$368.06	\$500.44	\$679.96	\$844.07	\$62.04
3 yd	\$233.80	\$442.68	\$639.21	\$843.22	\$1,047.06	\$76.74	\$236.14	\$447.11	\$645.60	\$851.65	\$1,057.53	\$77.51
4 yd	\$295.82	\$563.79	\$766.23	\$1,011.55	\$1,256.64	\$96.40	\$298.78	\$569.43	\$773.89	\$1,021.67	\$1,269.21	\$97.36
6 yd	\$383.71	\$731.41	\$1,069.45	\$1,413.94	\$1,758.40	\$138.84	\$387.55	\$738.72	\$1,080.14	\$1,428.08	\$1,775.98	\$140.23
8 yd	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA

Commercial Front Load - Manual Container Size	Weekly Collection Frequency (# Collections Per Week)							New Rate						
	1	2	3	4	5	ON CALL / EXT	RENT	1	2	3	4	5	ON CALL / EXT	RENT
1 yd	134.66	256.01	372.61	491.63	610.91	40.66	31.75	136.01	258.57	376.34	496.55	617.02	41.07	32.07
1.5 yd	\$168.48	\$317.91	\$467.10	\$616.27	\$765.72	\$47.49	\$34.67	\$170.16	\$321.09	\$471.77	\$622.43	\$773.38	\$47.96	\$35.02
2 yd	\$208.40	\$395.07	\$581.61	\$782.68	\$954.58	\$57.26	\$37.72	\$210.48	\$399.02	\$587.43	\$790.51	\$964.13	\$57.83	\$38.10
3 yd	\$320.96	\$611.28	\$901.95	\$1,158.46	\$1,482.59	\$71.30	\$40.66	\$324.17	\$617.39	\$910.97	\$1,170.04	\$1,497.42	\$72.01	\$41.07
4 yd	\$320.96	\$611.28	\$901.95	\$1,158.46	\$1,482.59	\$89.25	\$43.70	\$324.17	\$617.39	\$910.97	\$1,170.04	\$1,497.42	\$90.14	\$44.14
6 yd	\$456.34	\$876.57	\$1,295.44	\$1,716.62	\$2,137.57	\$128.06	\$46.88	\$460.90	\$885.34	\$1,308.39	\$1,733.79	\$2,158.95	\$129.34	\$47.35
8 yd	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA

Commercial Compactors Container Size	Weekly Collection Frequency (# Collections Per Week)						New Rate					
	1	2	3	4	5	EXT	1	2	3	4	5	EXT
2 yd	\$416.80	\$790.13	\$1,163.21	\$1,565.36	\$1,909.14	\$114.49	\$420.97	\$798.03	\$1,174.84	\$1,581.01	\$1,928.23	\$115.63
3 yd	\$506.90	\$859.82	\$1,413.25	\$1,865.94	\$2,319.13	\$142.56	\$511.97	\$868.42	\$1,427.38	\$1,884.60	\$2,342.32	\$143.99
4 yd	\$641.92	\$1,222.56	\$1,803.92	\$2,316.91	\$2,965.18	\$178.37	\$648.34	\$1,234.79	\$1,821.96	\$2,340.08	\$2,994.83	\$180.15
5 yd	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
6 yd	\$912.71	\$1,753.13	\$2,590.88	\$3,433.26	\$4,275.16	\$256.02	\$921.84	\$1,770.66	\$2,616.79	\$3,467.59	\$4,317.91	\$258.58
8 yd	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA

COMPACTORS CHARGED AT 3X'S THE STANDARD PICKUP RATE

Misc. Charges and Limited Services	Current Rate	New Rate
Commercial Food Waste - Emptied Weekly	\$62.63	\$63.26
Commercial Food Waste - Emptied Weekly- extra cart (each)	\$10.16	\$10.26
Commercial Container Delivery/Redelivery	\$35.00	\$35.00
Commercial Exchange	\$50.49	\$50.99
Dry Run/Empty Removal-DRY (Commercial)	\$38.25	\$38.63
Each Extra Person Req To Pu Loose Garbage Per Min-EP1	\$1.76	\$1.78
Time per minute to p/u loose garbage-MIN	\$1.76	\$1.78
EP1- Container Off-route pickup- in area (25 min)	\$68.27	\$68.95
EP1- Container Off-route pickup- out of area (25 min)	\$68.27	\$68.95
Commercial Yard Debris Each Extra Cart	\$9.54	\$9.64
Commercial Comingle Recycling	\$2.00	\$2.02
Extra loose garbage per yard-EXY	\$27.31	\$27.58
EXY- Extra Yardage (Commercial)	\$27.31	\$27.58
LLK-Locking Container Set Up (Commercial)	\$68.37	\$69.05
LOC-Lock & Key	\$28.70	\$28.99
XCS- Container overweigh charges per 500lbs	\$20.54	\$20.75

On Call Containers/EXT Rates	Current Rate	Current Rate	New Rate	New Rate
	Dump Fee	Rent	Dump Fee	Rent
1yd	\$ 40.66	\$ 31.75	\$ 44.07	\$ 32.07
1.5yd	\$ 47.49	\$ 34.67	\$ 47.96	\$ 35.02
2yd	\$ 57.26	\$ 37.72	\$ 57.83	\$ 38.10
3yd	\$ 71.30	\$ 40.66	\$ 72.01	\$ 41.07
4yd	\$ 89.25	\$ 43.70	\$ 90.14	\$ 44.14
6yd	\$ 128.06	\$ 46.88	\$ 129.34	\$ 47.35
8yd	NA	NA	NA	NA

Harrisburg 2024

INDUSTRIAL SERVICE RATES:								
					New Rate			
Drop Box - Solid Waste - Open Top/Lidded	10	20	30	40	10	20	30	40
PREPAYMENT	\$350.00	\$350.00	\$350.00	\$400.00	\$350.00	\$350.00	\$350.00	\$325.00
Delivery	\$57.36	\$57.36	\$57.36	\$57.36	\$57.93	\$57.93	\$57.93	\$57.93
Haul	\$293.66	\$293.66	\$308.54	\$323.55	\$296.60	\$296.60	\$311.63	\$326.79
Disposal	\$556.00	\$56.00	\$56.00	\$56.00	N/A	\$56.56	\$56.56	\$56.56
Environmental Fee	\$19.71	\$19.71	\$19.71	\$19.71	N/A	\$19.91	\$19.91	\$19.91
Dry Run	\$57.36	\$57.36	\$57.36	\$57.36	\$57.93	\$57.93	\$57.93	\$57.93
Temp Rent - starts day after delivery	\$355.58	\$355.58	\$355.58	\$355.58	\$359.14	\$359.14	\$359.14	\$359.14
Perm Rent	\$132.40	\$132.40	\$132.40	\$132.40	\$155.86	\$133.72	\$133.72	\$133.72
Perm Rent Lidded	\$154.32	\$154.32	\$154.32	\$161.00	\$155.86	\$155.86	\$155.86	\$162.61
Perm Rent Lidded not crank	\$185.63	\$185.63	\$185.63	\$192.53	\$187.49	\$187.49	\$187.49	\$194.46

					New Rate			
Compactor - Solid Waste/Cardboard	15	20	30	40	15	20	30	40
PREPAYMENT	\$350.00	\$350.00	\$350.00	\$400.00	\$350.00	\$350.00	\$350.00	\$400.00
Delivery	\$56.53	\$56.53	\$56.53	\$56.53	\$57.10	\$57.10	\$57.10	\$57.10
Haul	\$339.27	\$339.27	\$364.67	\$364.67	\$342.66	\$342.66	\$368.32	\$368.32
Disposal	\$56.00	\$56.00	\$56.00	\$56.00	\$56.56	\$56.56	\$56.56	\$56.56
Environmental Fee	\$19.71	\$19.71	\$19.71	\$19.71	\$19.91	\$19.91	\$19.91	\$19.91
Dry Run	\$56.53	\$56.53	\$56.53	\$56.53	\$57.10	\$57.10	\$57.10	\$57.10
Temp Rent - starts day after delivery	\$387.58	\$387.58	\$387.58	\$387.58	\$391.46	\$391.46	\$391.46	\$391.46
Perm Rent	\$144.32	\$144.32	\$144.32	\$144.32	\$145.76	\$145.76	\$145.76	\$145.76
Perm Rent Lidded	\$168.21	\$168.21	\$168.21	\$175.57	\$169.89	\$169.89	\$169.89	\$177.33
Perm Rent Lidded not crank	\$202.34	\$202.34	\$202.34	\$209.86	\$204.36	\$204.36	\$204.36	\$211.96

		New Rate
Security Box	40	40
Delivery per hour, one hour minimum	\$75.00	\$75.00
Rent	\$120.00	\$120.00

Misc. Charges and Limited Services	Current Rate	New Rate
Delivery - Industrial	\$57.36	\$57.93
Dry Run/Empty Removal-DRY (Industrial)	\$57.20	\$57.77
EXC - Industrial Exchange	Hourly	Hourly
EXC - Industrial Exchange Offsite	Hourly	Hourly
Industrial Relocate-REL	\$57.36	\$57.93

Harrisburg 2024

Fee	Current	New
Account Origination Fee	\$ 10.00	\$ 10.00
Cart Recovery/Replacement	\$ 75.00	\$ 75.00
Commercial Container Recovery Fee	\$ 480.00	\$ 480.00
Industrial Container Recovery Fee	\$ 3,000.00	\$ 3,000.00
Contaminated Recycle or Yard Waste Cart	\$ 15.00	\$ 15.00
Late Fee	1.50%	1.50%
Monthly Recycle Processing Surcharge	\$ 2.00	\$ 2.00
Returned Check Fee	\$ 25.00	\$ 25.00
Service Interrupt Fee	\$ 30.00	\$ 30.00

Harrisburg 2024

New Service Increase Rates Effective 1/1/2024	
Residential Rate:	2.00%
Commercial Rate:	2.00%
Industrial Rate:	2.00%

RESIDENTIAL SERVICE RATES: (2% Increase)				
Residential Roll Cart	Current Monthly	Current Bi-Monthly	New Monthly	New Bi-monthly
1 Can (hand pickup)	\$26.76	\$53.52	\$27.30	\$54.59
20 gal	\$21.51	\$43.02	\$21.94	\$43.88
20 gal bi-weekly (for comparison)	N/A	N/A	\$17.70	\$35.40
32 gal	\$23.08	\$46.16	\$23.54	\$47.08
32 gal on-call (per pickup)	\$15.36	N/A	\$15.67	N/A
64 gal	29.44	\$58.88	\$30.25	\$60.50
90 gal	\$35.52	\$71.04	\$36.23	\$72.46
Extra Rec	\$9.54	\$19.08	\$9.73	\$19.46
Extra YC	\$9.54	\$19.08	\$9.73	\$19.46
Monthly Recycling Processing Surcharge	\$2.00	\$4.00	\$2.00	\$4.00
Rec only	\$9.54	\$19.08	\$9.73	\$19.46
Up the drive	\$20.54	\$41.08	\$20.95	\$41.90
YC Only	\$9.54	\$19.08	\$9.73	\$19.46

Misc. Charges and Limited Services	Current Rate	New Rate
APP-Appliance Without Freon	\$32.39	\$33.04
APN-Appliance With Freon	\$42.83	\$43.69
FUR-Furniture	\$36.30	\$37.03
BU 1 - Dead large animal	\$136.93	\$139.67
MAT - Mattress or Boxspring	\$31.34	\$31.97
EXB-Extra 32 gal can/bag/box/heavy	\$10.90	\$11.12
EXC- Wash Cart	\$27.31	\$27.86
TRE-Christmas Trees (up to 8 ft and no tinsel, flocked, or after community tree pickup)	\$10.90	\$11.12
TIR-Tires w/o rim	\$16.40	\$16.73
BU3-Tires with rim	\$24.54	\$25.03
Truck Tires-ADTB	\$35.46	\$36.17
Truck Tires with rim-ADTB	\$50.49	\$51.50
Residential Extra Pickup (same day)	\$16.23	\$16.55
Residential Container Exchange (one time per year no charge)	\$24.54	\$25.03
Residential Delivery - Per Cart	\$10.00	\$10.00

Harrisburg 2024

COMMERCIAL SERVICE RATES (2% increase)

Temporary Commercial	New Rate			
Container Size	DUMP	MAX RENT	DUMP	MAX RENT
3 yd On Call	\$107.85	\$40.71	\$110.01	\$41.52

Commercial Front Load - Automatic	Weekly Collection Frequency (# Collections Per Week)						New Rate					
Container Size	1	2	3	4	5	EXT	1	2	3	4	5	EXT
1.5 yd	\$155.29	\$293.13	\$430.72	\$568.53	\$706.02	\$51.22	\$158.40	\$298.99	\$439.33	\$579.90	\$720.14	\$52.24
2 yd	\$192.42	\$364.42	\$495.49	\$673.23	\$835.71	\$61.43	\$196.27	\$371.71	\$505.40	\$686.69	\$852.42	\$62.66
3 yd	\$233.80	\$442.68	\$639.21	\$843.22	\$1,047.06	\$76.74	\$238.48	\$451.53	\$651.99	\$860.08	\$1,068.00	\$78.27
4 yd	\$295.82	\$563.79	\$766.23	\$1,011.55	\$1,256.64	\$96.40	\$301.74	\$575.07	\$781.55	\$1,031.78	\$1,281.77	\$98.33
6 yd	\$383.71	\$731.41	\$1,069.45	\$1,413.94	\$1,758.40	\$138.84	\$391.38	\$746.04	\$1,090.84	\$1,442.22	\$1,793.57	\$141.62
8 yd	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA

Commercial Front Load - Manual	Weekly Collection Frequency (# Collections Per Week)							New Rate						
Container Size	1	2	3	4	5	ON CALL / EXT	RENT	1	2	3	4	5	ON CALL / EXT	RENT
1 yd	134.66	256.01	372.61	491.63	610.91	40.66	31.75	136.01	258.57	376.34	496.55	617.02	41.07	32.07
1.5 yd	\$168.48	\$317.91	\$467.10	\$616.27	\$765.72	\$47.49	\$34.67	\$171.85	\$324.27	\$476.44	\$628.60	\$781.03	\$48.44	\$35.36
2 yd	\$208.40	\$395.07	\$581.61	\$782.68	\$954.58	\$57.26	\$37.72	\$212.57	\$402.97	\$593.24	\$798.33	\$973.67	\$58.41	\$38.47
3 yd	\$320.96	\$611.28	\$901.95	\$1,158.46	\$1,482.59	\$71.30	\$40.66	\$327.38	\$623.51	\$919.99	\$1,181.63	\$1,512.24	\$72.73	\$41.47
4 yd	\$320.96	\$611.28	\$901.95	\$1,158.46	\$1,482.59	\$89.25	\$43.70	\$327.38	\$623.51	\$919.99	\$1,181.63	\$1,512.24	\$91.04	\$44.57
6 yd	\$456.34	\$876.57	\$1,295.44	\$1,716.62	\$2,137.57	\$128.06	\$46.88	\$465.47	\$894.10	\$1,321.35	\$1,750.95	\$2,180.32	\$130.62	\$47.82
8 yd	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA

Commercial Compactors	Weekly Collection Frequency (# Collections Per Week)						New Rate					
Container Size	1	2	3	4	5	EXT	1	2	3	4	5	EXT
2 yd	\$416.80	\$790.13	\$1,163.21	\$1,565.36	\$1,909.14	\$114.49	\$425.14	\$805.93	\$1,186.47	\$1,596.67	\$1,947.32	\$116.78
3 yd	\$506.90	\$859.82	\$1,413.25	\$1,865.94	\$2,319.13	\$142.56	\$517.04	\$877.02	\$1,441.52	\$1,903.26	\$2,365.51	\$145.41
4 yd	\$641.92	\$1,222.56	\$1,803.92	\$2,316.91	\$2,965.18	\$178.37	\$654.76	\$1,247.01	\$1,840.00	\$2,363.25	\$3,024.48	\$181.94
5 yd	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
6 yd	\$912.71	\$1,753.13	\$2,590.88	\$3,433.26	\$4,275.16	\$256.02	\$930.96	\$1,788.19	\$2,642.70	\$3,501.93	\$4,360.66	\$261.14
8 yd	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA

COMPACTORS CHARGED AT 3X'S THE STANDARD PICKUP RATE

Misc. Charges and Limited Services	Current Rate	New Rate
Commercial Food Waste - Emptied Weekly	\$62.63	\$63.88
Commercial Food Waste - Emptied Weekly- extra cart (each)	\$10.16	\$10.36
Commercial Container Delivery/Redelivery	\$35.00	\$35.00
Commercial Exchange	\$50.49	\$51.50
Dry Run/Empty Removal-DRY (Commercial)	\$38.25	\$39.02
Each Extra Person Req To Pu Loose Garbage Per Min-EP1	\$1.76	\$1.80
Time per minute to p/u loose garbage-MIN	\$1.76	\$1.80
EP1- Container Off-route pickup- in area (25 min)	\$68.27	\$69.64
EP1- Container Off-route pickup- out of area (25 min)	\$68.27	\$69.64
Commercial Yard Debris Each Extra Cart	\$9.54	\$9.73
Commercial Comingle Recycling	\$2.00	\$2.04
Extra loose garbage per yard-EXY	\$27.31	\$27.86
EXY- Extra Yardage (Commercial)	\$27.31	\$27.86
LLK-Locking Container Set Up (Commercial)	\$68.37	\$69.74
LOC-Lock & Key	\$28.70	\$29.27
XCS- Container overweigh charges per 500lbs	\$20.54	\$20.95

On Call Containers/EXT Rates	Current Rate	Current Rate	New Rate	New Rate
	Dump Fee	Rent	Dump Fee	Rent
1yd	\$ 40.66	\$ 31.75	\$ 44.07	\$ 32.07
1.5yd	\$ 47.49	\$ 34.67	\$ 48.44	\$ 35.36
2yd	\$ 57.26	\$ 37.72	\$ 58.41	\$ 38.47
3yd	\$ 71.30	\$ 40.66	\$ 72.73	\$ 41.47
4yd	\$ 89.25	\$ 43.70	\$ 91.04	\$ 44.57
6yd	\$ 128.06	\$ 46.88	\$ 130.62	\$ 47.82
8yd	NA	NA	NA	NA

Harrisburg 2024

INDUSTRIAL SERVICE RATES (2% increase)								
Drop Box - Solid Waste - Open Top/Lidded					New Rate			
	10	20	30	40	10	20	30	40
PREPAYMENT	\$350.00	\$350.00	\$350.00	\$400.00	\$350.00	\$350.00	\$350.00	\$325.00
Delivery	\$57.36	\$57.36	\$57.36	\$57.36	\$57.93	\$58.51	\$58.51	\$58.51
Haul	\$293.66	\$293.66	\$308.54	\$323.55	\$296.60	\$299.53	\$314.71	\$330.02
Disposal	\$556.00	\$56.00	\$56.00	\$56.00	N/A	\$57.12	\$57.12	\$57.12
Environmental Fee	\$19.71	\$19.71	\$19.71	\$19.71	N/A	\$20.10	\$20.10	\$20.10
Dry Run	\$57.36	\$57.36	\$57.36	\$57.36	\$57.93	\$58.51	\$58.51	\$58.51
Temp Rent - starts day after delivery	\$355.58	\$355.58	\$355.58	\$355.58	\$359.14	\$362.69	\$362.69	\$362.69
Perm Rent	\$132.40	\$132.40	\$132.40	\$132.40	\$155.86	\$135.05	\$135.05	\$135.05
Perm Rent Lidded	\$154.32	\$154.32	\$154.32	\$161.00	\$155.86	\$157.41	\$157.41	\$164.22
Perm Rent Lidded not crank	\$185.63	\$185.63	\$185.63	\$192.53	\$187.49	\$189.34	\$189.34	\$196.38

Compactor - Solid Waste/Cardboard					New Rate			
	15	20	30	40	15	20	30	40
PREPAYMENT	\$350.00	\$350.00	\$350.00	\$400.00	\$350.00	\$350.00	\$350.00	\$400.00
Delivery	\$56.53	\$56.53	\$56.53	\$56.53	\$57.66	\$57.66	\$57.66	\$57.66
Haul	\$339.27	\$339.27	\$364.67	\$364.67	\$346.06	\$346.06	\$371.96	\$371.96
Disposal	\$56.00	\$56.00	\$56.00	\$56.00	\$57.12	\$57.12	\$57.12	\$57.12
Environmental Fee	\$19.71	\$19.71	\$19.71	\$19.71	\$20.10	\$20.10	\$20.10	\$20.10
Dry Run	\$56.53	\$56.53	\$56.53	\$56.53	\$57.66	\$57.66	\$57.66	\$57.66
Temp Rent - starts day after delivery	\$387.58	\$387.58	\$387.58	\$387.58	\$395.33	\$395.33	\$395.33	\$395.33
Perm Rent	\$144.32	\$144.32	\$144.32	\$144.32	\$147.21	\$147.21	\$147.21	\$147.21
Perm Rent Lidded	\$168.21	\$168.21	\$168.21	\$175.57	\$171.57	\$171.57	\$171.57	\$179.08
Perm Rent Lidded not crank	\$202.34	\$202.34	\$202.34	\$209.86	\$206.39	\$206.39	\$206.39	\$214.06

Security Box		New Rate	
	40	40	
Delivery per hour, one hour minimum	\$75.00	\$75.00	
Rent	\$120.00	\$120.00	

Misc. Charges and Limited Services	Current Rate	New Rate
Delivery - Industrial	\$57.36	\$58.51
Dry Run/Empty Removal-DRY (Industrial)	\$57.20	\$58.34
EXC - Industrial Exchange	Hourly	Hourly
EXC - Industrial Exchange Offsite	Hourly	Hourly
Industrial Relocate-REL	\$57.36	\$58.51

Harrisburg 2024

Fee	Current	New
Account Origination Fee	\$ 10.00	\$ 10.00
Cart Recovery/Replacement	\$ 75.00	\$ 75.00
Commercial Container Recovery Fee	\$ 480.00	\$ 480.00
Industrial Container Recovery Fee	\$ 3,000.00	\$ 3,000.00
Contaminated Recycle or Yard Waste Cart	\$ 15.00	\$ 15.00
Late Fee	1.50%	1.50%
Monthly Recycle Processing Surcharge	\$ 2.00	\$ 2.00
Returned Check Fee	\$ 25.00	\$ 25.00
Service Interrupt Fee	\$ 30.00	\$ 30.00

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF APPOINTING JEREMY MORITZ AND JOE NEELY TO THE PLANNING COMMISSION FOR A TERM ENDING DECEMBER 31, 2027

STAFF REPORT:

Exhibit A: Application for Jeremy Moritz & Joe Neely

ACTION: MOTION TO APPOINT JEREMY MORITZ & JOE NEELY TO THE PLANNING COMMISSION FOR A TERM ENDING DECEMBER 31, 2027

THIS AGENDA BILL IS DESTINED FOR: Regular Agenda- December 19, 2023

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends the City Council appoint Jeremy Moritz and Joe Neely to the Planning Commission.

BACKGROUND INFORMATION:

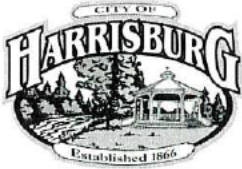
Two Planning Commission terms expire on December 31, 2023, and those positions are currently held by Co-Chairperson Jeremy Moritz and Commissioner Joe Neely. Staff is very pleased that both applicants have graciously offered their services again to serve for another four-year term ending December 31, 2027.

The City has one position that will expire at the end of 2024 which is currently held by Commissioner Rhonda Giles.

REVIEW AND APPROVAL:

Lori Ross 12/05/2023

Lori Ross Date
City Recorder



City of Harrisburg
120 Smith Street
Harrisburg, OR 97446
Phone (541) 995-6655
www.ci.harrisburg.or.us

BOARD & COMMITTEE APPLICATION FORM

Planning Commission, Budget Committee, and Library Board

Name: JOE NERLY

Address: [REDACTED]

Phone Number: [REDACTED]

Email: janeely@outlook.com

Are you a Harrisburg resident? Yes No

Employment: RETIRED

In which position are you interested?*

PLANNING COMMISSION

Tell us why you would like to be included on the Board or Committee of your choice and what you will contribute:

I enjoy contributing to the community

Please list any schooling, hobbies, prior experience or any other information that would indicate how you would contribute to the Board or Committee.

Degree in Geological Engineering, remodeling houses, Rotary. 10 years on planning commission in California

REC
10/18/23

Please list a personal/professional reference that we may contact:

Name: BRAD LAWER

Address:

Phone Number: [REDACTED]

Relation to you: PREVIOUS EMPLOYER

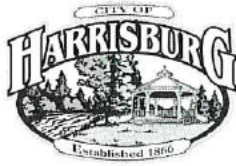
By providing your signature below, you acknowledge that you are the applicant for the committee position and authorize the City to contact your references.

Joe Newby

Date: 10/18/23

*Please be aware that candidates for City Council and Planning Commission are subject to State Ethic Law Requirements. For further information on ethics laws and what the requirements are, please ask for Lori Ross, City Recorder.

**Please submit completed applications to PO Box 378, Harrisburg, Oregon 97446 or in person at 354 Smith St or by emailing to lross@ci.harrisburg.or.us.



City of Harrisburg
120 Smith Street
Harrisburg, OR 97446
Phone (541) 995-6655
www.ci.harrisburg.or.us

BOARD & COMMITTEE APPLICATION FORM

Planning Commission, Budget Committee, and Library Board

Name:

Address:

Phone Number:

Email:

Are you a Harrisburg resident? Yes No

Employment:

In which position are you interested?*

Tell us why you would like to be included on the Board or Committee of your choice and what you will contribute:

I've been in the building industry for most of my working life. I feel I have value that I can bring to the Planning Commission. I understand the importance of growth and expansion and would like to be a part of the planning of that. Also, I have already been on the commission for several years and feel I can continue to bring value and insight.

Please list any schooling, hobbies, prior experience or any other information that would indicate how you would contribute to the Board or Committee.

I am currently serving. I also work with the building industry as part of my job.

Please list a personal/professional reference that we may contact:

Name: Aaron Brown

Address: 910 South 2nd Street

Phone Number: 5 [REDACTED]

Relation to you: Work Client

By providing your signature below, you acknowledge that you are the applicant for the committee position and authorize the City to contact your references.

Jeremy Moritz
Digitally signed by Jeremy Moritz
Date: 2023.11.16 12:41:05
-08'00'

Date: 11/16/23

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Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF THE MAYOR APPOINTING BUDGET COMMITTEE MEMBERS TO A TERM ENDING DECEMBER 31, 2026

STAFF REPORT:

Exhibit A: Applications for Barb Shipley, William Percell,
Marilyn Pollard and Travis Walker

MAYOR ACTION: I, MAYOR ROBERT DUNCAN, APPOINT BARB SHIPLEY, WILLIAM PERCELL, MARILYN POLLARD AND TRAVIS WALKER TO SERVE ON THE BUDGET COMMITTEE FOR THREE YEAR TERMS SET TO EXPIRE ON DECEMBER 31, 2026

THIS AGENDA BILL IS DESTINED FOR: Regular Agenda- December 19, 2023

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends the Mayor appoint Barb Shipley, William Percell, Marilyn Pollard and Travis Walker to serve on the Budget Committee for terms ending on December 31, 2026

BACKGROUND INFORMATION:

Four Budget Committee terms expire on December 31st, 2023, and those positions are currently held by Barb Shipley, William Percell, Marilyn Pollard and Travis. All members have graciously offered their services again to serve for another three-year term. There remains two unfilled position for the Budget Committee after the resignation of Raande Loshbaugh and Ruby Bennett.

The Mayor appoints members to the Budget Committee.

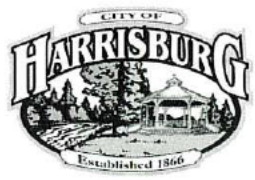
REVIEW AND APPROVAL:

Lori Ross 12/5/2023

Lori Ross Date
City Recorder

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Rec'd
10/16/23



City of Harrisburg
120 Smith Street
Harrisburg, OR 97446
Phone (541) 995-6655
www.ci.harrisburg.or.us

BOARD & COMMITTEE APPLICATION FORM

Planning Commission, Budget Committee, and Library Board

Name:

Address:

Phone Number:

Email:

Are you a Harrisburg resident? Yes No

Employment:

In which position are you interested?*

Tell us why you would like to be included on the Board or Committee of your choice and what you will contribute:

Please list any schooling, hobbies, prior experience or any other information that would indicate how you would contribute to the Board or Committee.

Please list a personal/professional reference that we may contact:

Name: Tyler CLARDY

Address: [REDACTED] 97322

Phone Number: 5 [REDACTED]

Relation to you: former CO-WORKER

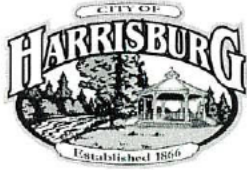
By providing your signature below, you acknowledge that you are the applicant for the committee position and authorize the City to contact your references.

[Signature]

Date: 10-12-23

*Please be aware that candidates for City Council and Planning Commission are subject to State Ethic Law Requirements. For further information on ethics laws and what the requirements are, please ask for Lori Ross, City Recorder.

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BOARD & COMMITTEE APPLICATION FORM

Planning Commission, Budget Committee, and Library Board

Name: MARILYN POLLARD

Address: [REDACTED]

Phone Number: [REDACTED]

Email: mpollard50@comcast.net

Are you a Harrisburg resident? Yes No

Employment: RETIRED

In which position are you interested?*

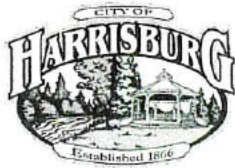
BUDGET COMMITTEE

Tell us why you would like to be included on the Board or Committee of your choice and what you will contribute:

I can contribute accounting knowledge.

Please list any schooling, hobbies, prior experience or any other information that would indicate how you would contribute to the Board or Committee.

LCC accounting
sewing making
gardening
fundraising
many craft activities



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BOARD & COMMITTEE APPLICATION FORM

Planning Commission, Budget Committee, and Library Board

Name:

Address:

Phone Number:

Email:

Are you a Harrisburg resident? Yes No

Employment:

In which position are you interested?*

Tell us why you would like to be included on the Board or Committee of your choice and what you will contribute:

As a resident of Harrisburg for the past 19 years, we care about our community and feel it's important to contribute in any way we can. As a budget committee member for the past several years, I have previous knowledge of the city's budget process.

Please list any schooling, hobbies, prior experience or any other information that would indicate how you would contribute to the Board or Committee.

I am a charter member of the Harrisburg Library Guild, an organization whose primary purpose is to raise funds to support and build a new Library/Community Center in Harrisburg.

I am a previous business owner in Harrisburg and more recently in Lancaster, OR.

I am the current President of the Tri-County Chamber of Commerce.

Please list a personal/professional reference that we may contact:

Name:

Address:

Phone Number:

Relation to you:

By providing your signature below, you acknowledge that you are the applicant for the committee position and authorize the City to contact your references.

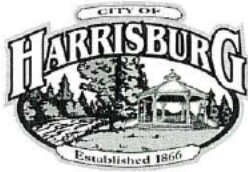
Date:

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rec 11/30/23

7.



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BOARD & COMMITTEE APPLICATION FORM

Planning Commission, Budget Committee, and Library Board

Name:

Address:

Phone Number:

Email:

Are you a Harrisburg resident? Yes No

Employment:

In which position are you interested?*

Tell us why you would like to be included on the Board or Committee of your choice and what you will contribute:

Please list any schooling, hobbies, prior experience or any other information that would indicate how you would contribute to the Board or Committee.

Please list a personal/professional reference that we may contact:

Name:

Address:

Phone Number:

Relation to you:

By providing your signature below, you acknowledge that you are the applicant for the committee position and authorize the City to contact your references.

Travis Walker

Date:

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Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF INITIAL STEPS TO START PLANNING THE 2025-2029 STRATEGIC PLAN

STAFF REPORT:

Exhibit A: The current Strategic Plan is available on the website
by following the link below:

<https://www.ci.harrisburg.or.us/administration/page/citys- strategic-plan>

ACTION: NO ACTION AT THIS TIME

THIS AGENDA BILL IS DESTINED FOR: Agenda – December 19, 2023

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends Council starts to think about the goals that the City of Harrisburg has in preparation for future meeting discussions

BACKGROUND INFORMATION:

The City Council is asked to review the Strategic Plan on an annual basis, in order to make sure that goals are in-line with the needs of the City. The City Council might want to reacquaint themselves with the current Strategic Plan, which is valid for the 2023-2028 fiscal years. We will review these during the work sessions in January, and/or February. (Rather than killing another shrub, Council is asked to review the on-line version of the current Strategic Plan).

REVIEW AND APPROVAL:



12.07.23

Michele Eldridge Date
City Administrator

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

- Exhibit A: City Council Minutes for November 14, 2023
- Exhibit B: Payment Approval Report for November 2023
- Exhibit C: Planning Commission Minutes for October 17 and
November 21, 2023
- Exhibit D: Municipal Court Collections Report November 2023
- Exhibit E: Municipal Court Citation Report November 2023

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

- 1. Minutes from the November 14, 2023 City Council Meeting**
- 2. The Payment Approval Report for November 2023**

THIS AGENDA BILL IS DESTINED FOR: Consent Agenda –December 19, 2023

STAFF RECOMMENDATION:

Staff recommends the City Council approve the consent list.

Building Permits:

November 2023:	Submitted: 11
	Issued: 8
New Homes:	0

Residential Valuation: \$10,000

Commercial Valuation: \$0.00

2023 YTD Valuation: \$1,227,103

Please note valuation is not added to the City's property tax base until the fall period following when the permit is finalized. As such, the typical timeframe for most construction to show up on our tax base is the following year in November. The valuation figure includes new home values, the value of commercial or industrial construction, and the value of extensive remodels.

Business Licenses Issued:

- There were no new business licenses issued in the month of November

Harrisburg Municipal Court:

- Collection Report (**EXHIBIT D**) for the month of November 2023 is \$3,889.00 which includes \$180 from collections.
- There were 34 citations issued in the month of November 2023 for a total of 41 offenses (**EXHIBIT E**). Citations included 10 charges for Failure to Appear, two misdemeanor charges for Failure to Carry/Present Operator License Misdemeanor and four charges for Disorderly Conduct II. There was also one parking citation issued for parking on the gravel bar.

Committee Minutes: *Please note all committee/board minutes are approved by the individual committee, and not by the City Council consent agenda approval.*

Harrisburg and HRA Budget Committee Chairperson: Randy Klemm

The Harrisburg and HRA Budget Committee did not meet in the month of November.

Next Scheduled Meeting: TBD

Library Board: Chairperson: Chairperson Kristi Prozialeck

The Library Board last met on November 7, 2023. Those minutes are not yet available.

Next Scheduled Meeting: January 2, 2024

Personnel Committee: Chairperson; Kimberly Downey

The Personnel Committee did not meet in the month of November.

Next Scheduled Meeting: TBD

Planning Commission: Chairperson; Todd Culver

The Planning Commission last met on November 21, 2023. Those minutes are attached.

Next Scheduled Meeting: December 19, 2023

REVIEW AND APPROVAL:

Lori Ross

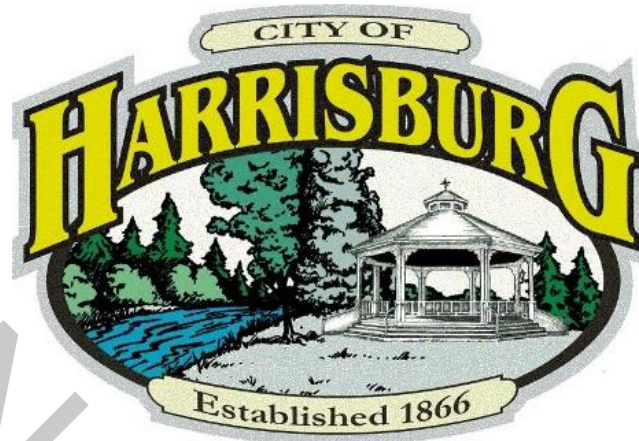
12/4/2023

Lori Ross

Date

City Recorder

This document is supplemented by agenda packet materials, meeting materials distributed and audio recordings of the meeting and may be reviewed upon request to the City Recorder.



City Council Business Meeting Minutes
November 14, 2023

Mayor: Robert Duncan, Presiding
 Council President: Mike Caughey, Excused Absence
 Councilors Present: Kimberly Downey, Robert Boese, Randy Klemm, and Cindy Knox
 Councilors Absent: Charlotte Thomas (Excused)
 Staff Present: City Administrator Michele Eldridge, Public Works Director Chuck Scholz, Finance Officer/Deputy City Recorder Cathy Nelson and City Recorder/Municipal Court Clerk Lori Ross
 Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

Mayor Robert Duncan led the Pledge of Allegiance

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at the hour of 6:31pm

CONCERNED CITIZEN(S) IN THE AUDIENCE. All in attendance were there for items on the agenda.

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE: Sergeant Steve Frambes was not able to attend. This report will be forwarded to the December City Council Meeting.

THE MATTER OF HOLDING A PUBLIC HEARING TO DISCUSS CHANGES TO THE RIGHT-OF-WAY LOCATED AT THE END OF N. 8TH ST., AT THE INTERSECTION OF ARROW LEAF AVE

At the hour of 6:32pm, Mayor Duncan opened the Public Hearing

Eldridge reviewed the staff report informing Council this request originated from Republic Services and the Harrisburg Fire/Rescue District. She informed Council that Public Hearing notifications

November 14, 2023

were mailed out to over 49 residents on October 23, 2023 and Council can motion to open the road to traffic or keep the intersection closed and the City would work with everyone on instructions for garbage pickup going forward.

Fire Chief Bart Griffith approached Council. He stated that he has no concerns about the proposal and thinks it's a good idea. He noted that the HFRD or other emergency responders would not be restricted from going either direction.

At the hour of 6:42pm, Mayor Duncan closed the Public Hearing

- **Klemm motioned to direct staff to open the intersection to vehicular traffic by converting the reserve strip into public right-of way, and to request that Linn County transfer the property to the City of Harrisburg and was seconded by Boese. The motion passed unanimously by a vote of 4-0.** (Yes: Downey, Klemm, Boese, and Knox. No: None.)

THE MATTER OF A PRESENTATION FROM PEGGY MCGUIRE, EXECUTIVE DIRECTOR OF THE COMMUNITY SERVICES CONSORTIUM: Mayor Duncan introduced Peggy McGuire. McGuire reviewed her presentation as shown in Exhibit A which outlines who needs Continuum Care, what makes up one and the need to be part of one to obtain federal funding. McGuire stated CSC is asking for support by resolution from all cities in our region, which will then be submitted to HUD at the end of the year with their proposal for funding.

- Mayor Duncan inquired about getting accurate counts when the homeless move from town to town. McGuire replied that point and time counts are done the 3rd week of January each year when the homeless are in shelters keeping out of the cold.
- Klemm commented on the difficulties of helping the homeless with a large percentage having mental health problems and other issues. McGuire replied that they try to help the ones they can and then move on to the next.
- Downey likes the idea of helping the homeless one by one to be more effective.
- Knox inquired about what other forms of participation CSC is looking for. McGuire stated that it's uncertain at this point until we become a Continuum but eventually, staff support will be required.
- Downey and Mayor Duncan would like to add to the proposed resolution that it should also support mental health care.
 - **Downey motioned to return in December with a resolution including mental health and was seconded by Klemm. The motion passed unanimously by a vote of 4-0.** (Yes: Downey, Klemm, Boese and Knox. No: None.)

THE MATTER AUTHORIZING THE CITY ADMINISTRATOR TO SIGN THE LOCAL GOVERNMENT GRANT PROGRAM (LGGP) AGREEMENT WITH THE OREGON PARKS AND RECREATION DEPARTMENT (OPRD) FOR THE \$96,166 EAGLE PARK DEVELOPMENT – PHASE 1 PROJECT: Eldridge stated this agreement must be signed to receive the grant funds, which is a reimbursement grant, and will be used to for Eagle Park's northern section. Eldridge pointed out a typo on page 77 of agenda and noted the Recreational Trail Program grant would provide the City with \$150,000 of funding and not \$250,000 as stated.

- Eldridge clarified for Knox that this grant covers everything listed on the top portion of page 77, cost permitting.
 - **Klemm motioned to authorize the City Administrator to sign the LGGP Agreement with OPRD and was seconded by Downey. The motion passed**

November 14, 2023

unanimously by a vote of 4-0. (Yes: Downey, Klemm, Boese, and Knox. No: None.)

THE MATTER OF APPROVING THE 1ST QUARTER 2023/2024 EXPENSE REPORT: Nelson commented that we are only at 25% of the budget, due to being in the 1st quarter and we are still ahead of where we projected. Nelson noted that property taxes should be received in the middle of November. No comments or concerns.

- Downey **motioned to approve the 1st Quarter 2023/2024 Expense Report and was seconded by Klemm. The motion passed unanimously by a vote of 4-0.** (Yes: Downey, Klemm, Boese, and Knox. No: None.)

THE MATTER OF APPROVING THE CONSENT LIST: No comments or concerns.

- Downey **motioned to approve the consent list and was seconded by Klemm. The motion passed unanimously by a vote of 4-0.** (Yes: Downey, Klemm, Boese and Knox. No: None.) **A motion to approve the consent list approved the following:**
 - **Minutes from the September 26, 2023, October 10, 2023, and October 24, 2023 City Council Meeting**
 - **The Payment Approval Report for October 2023**
 - **Appointment of Rian Tupua to the Library Board with a term ending June 30, 2025**

CITY ADMINISTRATOR VERBAL REPORT

Eldridge introduced Edie Moro, who is now reporting for the Tri-County Bulletin. Moro stated the paper will eventually be printing 500 paper copies of the paper once a week and will be offering online subscriptions also.

Eldridge informed Council of the following:

- The higher courts have ended recreational immunity for case law and referred to a recent case in Newport where someone wasn't recreating on a trail but was passing through. She noted that we will be making changes to our legal defense next year.
- Eldridge reminded Council to shop small and shop local on Shop Small Saturday.
- The Light Parade will be held on Saturday December 2nd at 7pm. She noted the Library will also be holding a Holiday Bazaar that day from 10am to 6pm.
- January Council sessions will include discussion on the water bond project and how to move forward with funding.
- The City will be putting out an RFP for legal services soon.
- Eldridge will be working on submitting the Recreational Trail Program (RTP) grant application which is due Friday by midnight.
- Attorney Jim Brewer is sending a Notice of Default letter to BNSF with a 30-day compliance. Due to this, the City Council meeting for December will need to be moved to December 14th. Boese and Knox stated they were not available that day.
- Ross suggested the City show more support for our Veteran's next Veterans Day and display flags or banners of our local Vets. Chief Griffith thought it was a great idea and commented that the Fire Department would be willing to assist with any labor involved and suggested asking for donations.

November 14, 2023

THE MATTER OF HOLDING AN EXECUTIVE SESSION UNDER ORS 192.660(1)(2)(H) TO DISCUSS A FRANCHISE AGREEMENT

Mayor Duncan declared an Executive Session per ORS 192.660(1)(2)(H) at the hour of 7:46pm.

[City Recorder's note that reporter Edie Moro remained for the meeting.]

The City Council exited the Executive Session at the hour of 8:21pm and returned to the City Council Business Meeting

- **Downey motioned to proceed as discussed and was seconded by Klemm. The motion passed unanimously by a vote of 4-0. (Yes: Downey, Klemm, Boese and Knox. No: None.)**

With no further discussion, the City Council Business Meeting adjourned at the hour of 8:22pm.

Mayor

City Recorder

UNAPPROVED

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
1575						
1575	American Water Works Associatio	SO129582	Membership Fee	10/24/2023	206.00	51-76-2000
1575	American Water Works Associatio	SO129582	Membership Fee	10/24/2023	206.00	52-76-2000
Total 1575:					412.00	
1206						
1206	Analytical Lab & Consultants	161485	Water Testing	10/03/2023	120.00	52-65-4200
1206	Analytical Lab & Consultants	161610	Water Testing	10/06/2023	175.00	52-65-4200
1206	Analytical Lab & Consultants	161678	Water Testing	10/10/2023	148.00	52-65-4200
1206	Analytical Lab & Consultants	161704	Water Testing	10/11/2023	148.00	52-65-4200
1206	Analytical Lab & Consultants	161838	Water Testing	10/17/2023	268.00	52-65-4200
1206	Analytical Lab & Consultants	162049	Water Testing	10/24/2023	148.00	52-65-4200
1206	Analytical Lab & Consultants	162136	Water Testing	10/26/2023	252.00	51-65-4200
1206	Analytical Lab & Consultants	162174	Water Testing	10/27/2023	148.00	52-65-4200
1206	Analytical Lab & Consultants	162216	Water Testing	10/30/2023	120.00	52-65-4200
1206	Analytical Lab & Consultants	162271	Water Testing	10/31/2023	148.00	52-65-4200
Total 1206:					1,675.00	
2225						
2225	B & I Hardware & Rental	639622	P/W Misc Supplies.	09/29/2023	109.99	51-65-4600
2225	B & I Hardware & Rental	640557	P/W Misc Supplies.	10/04/2023	43.53	52-65-2400
2225	B & I Hardware & Rental	643029	P/W Misc Supplies.	10/17/2023	158.61	10-72-6700
Total 2225:					312.13	
3200						
3200	Barnes & Noble, Inc.	4484181	Books	11/02/2023	48.97	24-60-2000
Total 3200:					48.97	
3693						
3693	Branch Engineering Inc	20732	Engineering Services	10/27/2023	265.00	10-41-4000
3693	Branch Engineering Inc	20733	Engineering Services	10/27/2023	346.25	51-71-2100
3693	Branch Engineering Inc	20734	Engineering Services	10/27/2023	1,460.00	51-71-2100
Total 3693:					2,071.25	
3697						
3697	Brewer and Coulombe, PC	503279	Attorney Fees	11/13/2023	270.00	10-42-2500
3697	Brewer and Coulombe, PC	503280	Attorney Fees	11/13/2023	378.00	10-42-2700
Total 3697:					648.00	
1576						
1576	C & M Pump Co.	31183	Service pumps	11/22/2023	4,000.00	51-65-4600
Total 1576:					4,000.00	
3788						
3788	Cameron McCarthy Landscape	01354	OPRD Grant	11/14/2023	1,893.94	61-70-7500

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 3788:					1,893.94	
2549						
2549	Cascade Columbia Distribution	879986	Misc. P/W Expense	10/25/2023	4,231.20	52-65-4000
2549	Cascade Columbia Distribution	881741	Misc. P/W Expense	11/15/2023	4,231.20	52-65-4000
Total 2549:					8,462.40	
3732						
3732	Cash	11.30.23	Change Order	11/30/2023	25.00	10-60-2400
Total 3732:					25.00	
3920						
3920	Cathy Nelson	11012023-1	Reimbursement	11/01/2023	5.77	24-60-2000
3920	Cathy Nelson	11012023-1	Reimbursement	11/01/2023	158.56	24-60-3050
Total 3920:					164.33	
3773						
3773	CenturyLink	OCT 2023	Phone Bill	10/26/2023	44.39	52-65-3500
3773	CenturyLink	OCT 2023	Phone Bill	10/26/2023	48.04	52-65-3500
3773	CenturyLink	OCT 2023	Phone Bill	10/26/2023	46.49	51-65-3500
3773	CenturyLink	OCT 2023	Phone Bill	10/26/2023	42.31	51-65-3500
3773	CenturyLink	OCT 2023	Phone Bill	10/26/2023	48.04	52-65-3500
3773	CenturyLink	OCT 2023	Phone Bill	10/26/2023	42.84	52-65-3500
3773	CenturyLink	OCT 2023	Phone Bill	10/26/2023	48.04	52-65-3500
3773	CenturyLink	OCT 2023	Phone Bill	10/26/2023	42.31	10-69-3500
3773	CenturyLink	OCT 2023	Phone Bill	10/26/2023	44.39	52-65-3500
Total 3773:					406.85	
3797						
3797	Chuck Scholz	OAWU 2023	Per Diem	08/28/2023	59.50	51-76-2300
3797	Chuck Scholz	OAWU 2023	Per Diem	08/28/2023	59.50	52-76-2300
Total 3797:					119.00	
2939						
2939	Cobalt Computer Services, Inc.	27020	Computer Service	10/31/2023	1,380.00	40-65-8015
2939	Cobalt Computer Services, Inc.	27104	Computer Service	10/31/2023	188.50	40-65-8015
Total 2939:					1,568.50	
3348						
3348	Code Publishing, Inc.	GC0012332	Codification Update	10/27/2023	98.00	10-60-2900
Total 3348:					98.00	
2720						
2720	Comcast	NOV 2023	Internet Service	11/02/2023	339.53	10-60-2000
2720	Comcast	NOV 2023 LIB	Internet Service	10/23/2023	286.85	24-60-2525
2720	Comcast	NOV 2023 PW	Internet Service	11/01/2023	149.92	51-65-3550
2720	Comcast	NOV 2023 PW	Internet Service	11/01/2023	149.93	52-65-3550

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 2720:					926.23	
3913						
3913	DataBar Inc	264337	W/S Utility Statements	11/20/2023	395.42	51-74-2200
3913	DataBar Inc	264337	W/S Utility Statements	11/20/2023	395.42	52-74-2200
Total 3913:					790.84	
3966						
3966	DCBS Fiscal Services	OCT 2023	State Surcharge - Building/Electric	10/31/2023	1.58	27-70-1050
3966	DCBS Fiscal Services	OCT 2023	State Surcharge - Building/Electric	10/31/2023	130.60	26-70-1050
Total 3966:					132.18	
2283						
2283	Detering's Orchards	1106231	City Event	11/06/2023	79.84	10-53-2200
Total 2283:					79.84	
4041						
4041	Edith Carter	9222023-1	Reimbursement	09/22/2023	37.52	24-60-2800
Total 4041:					37.52	
4042						
4042	Ericson Electric, Inc.	13826	Electrician	11/03/2023	160.68	51-65-2400
Total 4042:					160.68	
4032						
4032	Excel Electric LLC	3911	Electrician	11/05/2023	14,087.31	10-91-9900
4032	Excel Electric LLC	3948	Electrician	11/12/2023	3,637.00	10-72-6700
Total 4032:					17,724.31	
1946						
1946	Ferguson Waterworks	1227522	P/W Misc. Expense	10/02/2023	37.96	51-65-4600
1946	Ferguson Waterworks	1227522	P/W Misc. Expense	10/02/2023	37.96	52-65-4600
1946	Ferguson Waterworks	1228968	P/W Misc. Expense	10/09/2023	52.52	52-65-4000
Total 1946:					128.44	
3853						
3853	Forestry Suppliers Inc	746422	Misc P/W Exp	11/22/2023	638.60	52-65-4600
Total 3853:					638.60	
3165						
3165	Government Ethics Commission	AIE18613	Commission Charges	11/13/2023	945.68	10-66-5000
Total 3165:					945.68	
1218						
1218	Grainger	9886072173	Misc. P/W Supplies	10/27/2023	170.66	41-78-8170
1218	Grainger	9886072181	Misc. P/W Supplies	10/27/2023	71.66	52-65-3300
1218	Grainger	9886072181	Misc. P/W Supplies	10/27/2023	71.66	51-65-3300

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
1218	Grainger	9886072199	Misc. P/W Supplies	10/27/2023	232.56	51-65-3300
1218	Grainger	9886072199	Misc. P/W Supplies	10/27/2023	232.56	52-65-3300
1218	Grainger	9889609237	Misc. P/W Supplies	11/01/2023	19.51	10-72-4000
1218	Grainger	9895718022	Misc. P/W Supplies	11/06/2023	1,064.12	51-65-4150
1218	Grainger	9895718022	Misc. P/W Supplies	11/06/2023	1,064.12	52-65-4150
1218	Grainger	9906151064	Misc. P/W Supplies	11/15/2023	42.39	41-78-8170
Total 1218:					2,969.24	
1947						
1947	H & J Construction, Inc.	5386	P/W Misc Expense	10/25/2023	425.00	51-65-4600
Total 1947:					425.00	
3900						
3900	Hawkins Delafield & Wood LLP	1441454	Annual Arbitrage Fee	11/16/2023	1,500.00	10-53-2200
Total 3900:					1,500.00	
2271						
2271	Home Comfort Heating & A/C	46393761	City Hall Heat System	11/22/2023	650.37	10-72-4000
Total 2271:					650.37	
1220						
1220	Hurd's Custom Machinery, Inc.	00600	Public Works Supplies	10/17/2023	44.37	10-72-4000
1220	Hurd's Custom Machinery, Inc.	39876	Public Works Supplies	09/29/2023	195.71	10-72-4000
1220	Hurd's Custom Machinery, Inc.	40138	Public Works Supplies	10/24/2023	64.37	10-72-4000
Total 1220:					304.45	
1221						
1221	Jerry's Home Improvement	222331	Misc Public Works Supplies	10/12/2023	452.72	10-72-4000
Total 1221:					452.72	
3432						
3432	John Deere Financial	4846238	Misc P/W Exp	10/15/2023	309.59	25-65-2000
3432	John Deere Financial	5019160	Misc P/W Exp	11/06/2023	3,167.65	11-45-3000
Total 3432:					3,477.24	
3968						
3968	Junction City	OCT 2023	Building/Electrical Permit Fees	10/31/2023	8.58	27-70-1000
3968	Junction City	OCT 2023	Building/Electrical Permit Fees	10/31/2023	1,167.17	26-70-1000
Total 3968:					1,175.75	
3683						
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	528.00	10-63-2200
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	33.98	24-60-2000
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	33.98	24-60-3050
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	23.47	24-60-3050
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	9.99	24-60-2800
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	40.26	24-60-2000
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	40.64	10-63-2300
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	2.25	10-63-2300

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	44.39	10-63-2300
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	85.00	52-65-4150
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	4.29	51-65-4600
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	4.28	52-65-4600
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	283.34	25-65-2000
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	149.90	10-60-2700
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	625.00	10-63-2000
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	409.68	52-65-4600
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	82.90	41-78-8170
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	44.18	10-53-2200
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	204.85	41-78-8170
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	217.99	10-72-6700
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	85.00	51-65-4150
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	466.27	10-63-2200
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	28.65	10-60-2400
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	54.97	10-72-4000
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	269.96	10-53-2200
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	79.99	41-78-8170
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	409.68	51-65-4600
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	60.00	24-60-3050
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	51.46	24-60-3050
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	32.98	24-60-3050
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	316.80	10-63-2200
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	78.02	10-60-2300
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	456.27	10-63-2200
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	13.99	24-60-2000
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	12.29	24-60-2000
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	34.68	24-60-2000
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	44.94	24-60-2000
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	33.15	24-60-3050
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	79.38	24-60-3050
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	38.81	24-60-3050
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	400.00	10-63-2000
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	104.02	24-60-3050
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	14.66	24-60-3050
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	732.40	24-60-2000
3683	Keybank N.A.	OCT 2023	Misc Credit Card Charges	10/20/2023	293.80	24-60-2000
Total 3683:					6,260.54	
1253						
1253	Linn County Sheriff's Office	2ND QUARTE	Law Enforcement Contract	11/01/2023	68,029.50	10-66-3000
Total 1253:					68,029.50	
2489						
2489	Lori Ross	10.23.23	Reimbursement	10/23/2023	22.99	10-53-2200
2489	Lori Ross	112820231	Reimbursement	11/28/2023	23.39	10-53-2200
Total 2489:					46.38	
1077						
1077	Michele Eldrdige	1107231	Mileage	11/07/2023	103.22	10-63-2300
1077	Michele Eldrdige	1107231	Reimbursements	11/07/2023	64.20	10-53-2200
Total 1077:					167.42	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
2644						
2644	Net Assets	54-202310	Lien Searches	11/01/2023	63.00	10-53-2250
Total 2644:					63.00	
1102						
1102	NW Natural Gas Co.	NOV 2023	Utilities	11/07/2023	107.83	10-69-2000
1102	NW Natural Gas Co.	NOV 2023 PU	Utilities	11/08/2023	49.18	52-65-2700
1102	NW Natural Gas Co.	NOV 2023 PW	Utilities	11/07/2023	104.54	51-65-2700
Total 1102:					261.55	
3427						
3427	OHA Cashier	RICK NELSON	Certification	10/27/2023	70.00	51-76-2000
3427	OHA Cashier	RICK NELSON	Certification	10/27/2023	70.00	52-76-2000
3427	OHA Cashier	SCHOLZ 2023	Certification	11/17/2023	195.00	51-76-2000
3427	OHA Cashier	SCHOLZ LWS	Certification	11/17/2023	210.00	51-76-2000
Total 3427:					545.00	
1245						
1245	One Call Concepts, Inc.	3100387	Locates	10/31/2023	9.80	51-65-4600
1245	One Call Concepts, Inc.	3100387	Locates	10/31/2023	9.80	52-65-4600
Total 1245:					19.60	
1862						
1862	Oregon DMV	L0050255452	Record Inquiry	10/31/2023	8.90	10-42-2800
Total 1862:					8.90	
3096						
3096	Pacific Office Automation	5027491046	Copier Contract	11/13/2023	162.23	10-60-2100
3096	Pacific Office Automation	5027491046	Copier Contract	11/13/2023	345.01	40-67-8000
3096	Pacific Office Automation	5027491046	Copier Contract	11/13/2023	162.24	51-74-2000
3096	Pacific Office Automation	5027491046	Copier Contract	11/13/2023	162.24	52-74-2000
3096	Pacific Office Automation	764870	Telephone	10/23/2023	107.88	10-69-3500
3096	Pacific Office Automation	764870	Telephone	10/23/2023	25.21	24-60-2500
3096	Pacific Office Automation	764870	Telephone	10/23/2023	107.87	51-65-3500
3096	Pacific Office Automation	764870	Telephone	10/23/2023	107.87	52-65-3500
3096	Pacific Office Automation	773121	Telephone	11/03/2023	101.96	24-60-2500
3096	Pacific Office Automation	776222	Copier Contract	10/27/2023	281.56	10-60-2100
3096	Pacific Office Automation	776222	Copier Contract	10/27/2023	281.48	51-74-2000
3096	Pacific Office Automation	776222	Copier Contract	10/27/2023	281.48	52-74-2000
Total 3096:					2,127.03	
1079						
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	46.27	52-65-2600
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	20.75	10-69-2500
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	7.76	10-69-3000
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	12.23	10-69-3000
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	12.23	10-69-3000
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	9.76	10-69-3000
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	104.69	51-65-2600
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	240.82	10-69-3000
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	17.96	10-69-3000

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	384.40	10-69-3000
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	36.51	11-44-2000
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	3,668.63	51-65-2600
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	869.66	51-65-2600
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	28.86	10-69-3000
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	447.20	10-69-3000
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	69.81	10-69-3000
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	1,060.89	10-69-3000
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	43.53	10-69-3000
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	134.42	10-69-3000
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	34.60	10-72-6700
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	256.54	25-65-2500
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	23.03	25-65-2500
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	31.90	25-65-2500
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	85.33	10-69-3000
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	54.31	10-69-3000
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	46.51	52-65-2600
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	97.33	52-65-2600
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	1,022.72	52-65-2600
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	48.80	52-65-2600
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	23.96	52-65-2600
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	38.27	52-65-2600
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	4.15	10-69-3000
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	306.36	10-69-2500
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	17.96	10-69-2500
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	34.85	10-69-2500
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	73.36	10-69-2500
1079	Pacific Power & Light Company	NOV 2023	UTILITIES	11/15/2023	725.31	10-69-2500
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	45.45	52-65-2600
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	20.63	10-69-2500
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	7.75	10-69-3000
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	12.21	10-69-3000
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	12.21	10-69-3000
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	9.75	10-69-3000
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	17.96	10-69-3000
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	383.79	10-69-3000
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	36.98	11-44-2000
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	4,558.48	51-65-2600
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	533.87	51-65-2600
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	63.71	51-65-2600
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	446.03	10-69-3000
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	69.74	10-69-3000
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	1,061.75	10-69-3000
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	43.41	10-69-3000
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	134.15	10-69-3000
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	240.13	10-69-3000
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	152.61	25-65-2500
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	20.36	25-65-2500
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	28.23	25-65-2500
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	85.23	10-69-3000
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	54.24	10-69-3000
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	28.78	10-69-3000
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	66.75	52-65-2600
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	1,356.30	52-65-2600
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	43.32	52-65-2600
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	18.85	52-65-2600
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	39.29	52-65-2600

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	32.67	10-72-6700
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	295.68	10-69-2500
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	17.96	10-69-2500
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	35.09	10-69-2500
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	68.69	10-69-2500
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	332.93	10-69-2500
1079	Pacific Power & Light Company	OCT 2023	UTILITIES	10/16/2023	38.50	52-65-2600
Total 1079:					20,555.15	
2034						
2034	Pollard Water	0248159	Misc P/W Exp	10/10/2023	670.83	51-65-4150
Total 2034:					670.83	
3899						
3899	Sal Fiducia	110620231	Mileage	11/06/2023	42.58	51-76-2300
3899	Sal Fiducia	110620231	Mileage	11/06/2023	42.57	52-76-2300
3899	Sal Fiducia	OAWU 2023	Per Diem	08/25/2023	59.50	51-76-2300
3899	Sal Fiducia	OAWU 2023	Per Diem	08/25/2023	59.50	52-76-2300
Total 3899:					204.15	
3582						
3582	Sierra Springs	21792967 1111	Bottled Water	11/11/2023	70.69	10-53-2200
Total 3582:					70.69	
2927						
2927	Staples Business Advantage	3549840990	Office Supplies	10/12/2023	42.45	10-60-2300
2927	Staples Business Advantage	3549840990	Office Supplies	10/12/2023	42.43	51-74-2400
2927	Staples Business Advantage	3549840990	Office Supplies	10/12/2023	42.43	52-74-2400
2927	Staples Business Advantage	3550035954	Office Supplies	10/14/2023	26.50	10-60-2300
2927	Staples Business Advantage	3550035954	Office Supplies	10/14/2023	26.49	51-74-2400
2927	Staples Business Advantage	3550035954	Office Supplies	10/14/2023	26.50	52-74-2400
2927	Staples Business Advantage	3550254273	Office Supplies	10/18/2023	15.58	10-60-2300
2927	Staples Business Advantage	3550254273	Office Supplies	10/18/2023	15.58	51-74-2400
2927	Staples Business Advantage	3550254273	Office Supplies	10/18/2023	15.57	52-74-2400
2927	Staples Business Advantage	3550536062	Office Supplies	10/21/2023	75.14	10-60-2300
2927	Staples Business Advantage	3550536062	Office Supplies	10/21/2023	75.12	51-74-2400
2927	Staples Business Advantage	3550536062	Office Supplies	10/21/2023	75.12	52-74-2400
2927	Staples Business Advantage	3551948282	Office Supplies	11/04/2023	16.70	10-60-2300
2927	Staples Business Advantage	3551948282	Office Supplies	11/04/2023	16.69	51-74-2400
2927	Staples Business Advantage	3551948282	Office Supplies	11/04/2023	16.70	52-74-2400
Total 2927:					529.00	
1144						
1144	Suzan Jackson	233	Janitor Services	10/31/2023	630.00	10-72-4100
1144	Suzan Jackson	233	Janitor Services	10/31/2023	420.00	10-72-4100
1144	Suzan Jackson	234	Janitor Services	11/30/2023	.00	10-72-4100
1144	Suzan Jackson	234	Janitor Services	11/30/2023	.00	10-72-4100
Total 1144:					1,050.00	
3243						
3243	Synergy Security Solutions	5442	Water Plant Security Upgrade	10/19/2023	5,205.00	10-72-4000

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
3243	Synergy Security Solutions	5442	Water Plant Security Upgrade	10/19/2023	5,205.00	10-85-3150
3243	Synergy Security Solutions	5442	Water Plant Security Upgrade	10/19/2023	5,205.00	10-72-6700
Total 3243:					15,615.00	
3937						
3937	The Keyhole Locksmith	103545	Locksmith Service	11/17/2023	411.50	10-72-6700
Total 3937:					411.50	
3866						
3866	Umpqua Valley Financial, LLC	7509	Audit Services	10/19/2023	930.00	10-41-2000
3866	Umpqua Valley Financial, LLC	7509	Audit Services	10/19/2023	390.00	11-42-2000
3866	Umpqua Valley Financial, LLC	7509	Audit Services	10/19/2023	810.00	51-60-2000
3866	Umpqua Valley Financial, LLC	7509	Audit Services	10/19/2023	870.00	52-60-2000
Total 3866:					3,000.00	
4001						
4001	Up the Creek Cutting & Excavatio	2072	Tree Removal	11/10/2023	16,766.00	56-60-2300
Total 4001:					16,766.00	
1287						
1287	US Bank	2411999	Loan Payment	10/10/2023	35,699.24	52-85-8100
1287	US Bank	2412133	Loan Payment	10/10/2023	13,749.85	30-59-8200
1287	US Bank	2413707	Loan Payment	10/11/2023	148,780.63	30-59-8400
Total 1287:					198,229.72	
3663						
3663	Water Refunds	#11587.05B	Utility Billing Overpayment	10/31/2023	10.86	01-1075
3663	Water Refunds	#11769.02	Utility Billing Overpayment	11/16/2023	84.70	01-1075
3663	Water Refunds	#47.07	Utility Billing Overpayment	11/16/2023	1.53	01-1075
3663	Water Refunds	#910.20	Utility Billing Overpayment	10/31/2023	52.07	01-1075
Total 3663:					149.16	
2661						
2661	WCP Solutions	13411100	Office Supplies	10/24/2023	112.90	10-72-6700
Total 2661:					112.90	
1239						
1239	WECO	CP-00250161	PW Gas Exp	10/31/2023	473.87	11-45-2000
1239	WECO	CP-00250161	PW Gas Exp	10/31/2023	552.86	51-73-2000
1239	WECO	CP-00250161	PW Gas Exp	10/31/2023	552.85	52-73-2000
Total 1239:					1,579.58	
Grand Totals:					390,897.06	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
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Dated: _____

Mayor: _____

Payment Approval Report
Expense Account Key

City Council: _____

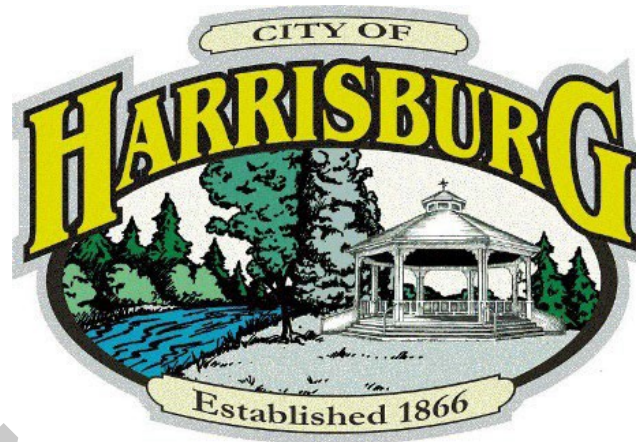
Fund Number	G.L. Number Acct	
General Fund	10	10-XX-XXXX
Street Fund	11	11-XX-XXXX
CED Fund	23	23-XX-XXXX
Library Fund	24	24-XX-XXXX
Storm Fund	25	25-XX-XXXX
Building Permit Fund	26	26-XX-XXXX
Electrical Permit Fund	27	27-XX-XXXX
Debt Services Fund	30	30-XX-XXXX
Office Equip. Fund	40	40-XX-XXXX
Equipment Fund	41	41-XX-XXXX
Water Fund	51	51-XX-XXXX
Sewer Fund	52	52-XX-XXXX
Sewer Resv Fund	56	56-XX-XXXX

City Recorder: _____

City Treasurer: _____

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.



Planning Commission Meeting Minutes

October 17, 2023

Chairperson: Todd Culver, Presiding
 Commissioners Present: Jeremy Moritz, Joe Neely, and Susan Jackson
 Absent: Rhonda Giles, Kurt Kayner, and Kent Wullenwaber
 Staff Present: City Administrator/Planner Michele Eldridge, and Finance Officer/Deputy City Recorder Cathy Nelson
 Meeting Location: Harrisburg Municipal Center located at 354 Smith St.

CALL TO ORDER AND ROLL CALL: Order was called at 7:00pm by Chairperson Todd Culver.

CONCERNED CITIZEN(S) IN THE AUDIENCE. Everyone present was there for items on the agenda.

APPROVAL OF MINUTES

Moritz motioned to approve the minutes for July 18, 2023, and was seconded by Neely. The Planning Commission then voted unanimously to approve the Minutes for July 18, 2023.

WORK SESSION

THE MATTER OF CORRECTING THE HARRISBURG DEVELOPMENT CODE IN RELATION TO PAVING IN INDUSTRIAL ZONED SITES.

STAFF REPORT: Eldridge shared that 2012 was the last time the Planning Commission had addressed paving the first 200 feet of an industrial zone driveway. The current code was refined to fit what we wanted from our ongoing discussing during the process of creating our new code. At the last meeting, some of the Planning Commission members expressed their surprise about the paving portion in industrial zones in the new code. They mentioned that they didn't see it in the giant Developmental Code packet while going through the review process. She highlighted pages 15-17 that show all areas that apply to paving in an industrial zone. We can handle this as a correction and not an amendment. Page 18 shows the previous code. We need to discuss beatification versus economy. The current and previous code states that driveways within 50 feet of a street require a hard surface. If the city did not require this in our code, then State regulations would require a truck wash station for industrial zones.

- Culver said that is it each member of the Planning Commissions responsibility to go through

October 17, 2023

their packets regardless of size and ask questions.

- Moritz said this is being discussed because of the Ferris application. He is building a new building with paving around the structure, but he thought he had to pave the entire parking lot per the new code.
- Neely said it should depend on the applicant. Ferris showed he was paving in the front and around the side, but not in back. Eldridge clarified that he was asking for the variance for a future site plan. He never stated in his application anything about future use, and he would have to come back for a variance. Neely then asked, using Ferris as an example, in M-1 and M-2 zones should all the property be paved if they are only performing work in the front portion. Eldridge stated that according to the new code, the front should be paved along with any area where vehicles are being maneuvered on.
- Culver asked if under the new code, an applicant can apply for a variance to not pave entire property. Eldridge said yes, they could. However, some of the board stated they would prefer to update the code rather than requiring a variance.
- Jackson asked if we were discussing if we want to keep the new code or revert to the old code for this section. Moritz added that if we went back to the old code, he would still have to pave 50 feet from the road and could have gravel up to the parking lot, which would have to also be paved for ADA compliance.
- Neely said that the 50-foot paving requirement does not cover all scenarios. Jackson agreed and said that different situations should call for variances.
- Moritz suggested that we stay with the new code and have applicants apply for a variance if needed.
- Neely suggested that we have further discussion and should get more clarification from parties involved. Jackson agreed.
- Moritz **motioned to table discussion on the HMC correction 18.80.030 (4) until the next Planning Commission Meeting and was seconded by Jackson. The Planning Commission then voted unanimously to table discussion on the HMC correction 18.80.030 (4) until the next Planning Commission meeting.**

OTHERS

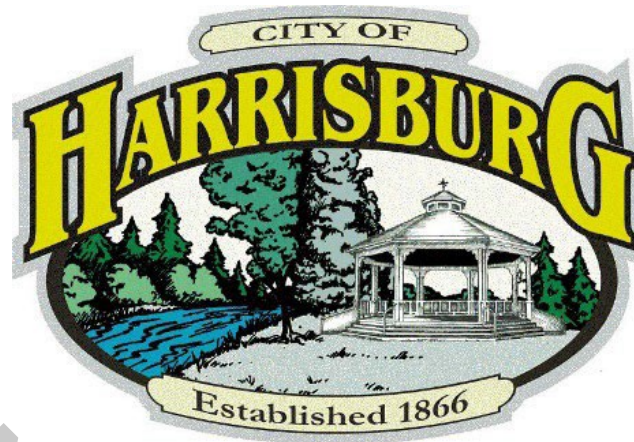
- Hayden Homes is taking over development of the 7.2-acre property south of Somerville Loop. There are wetland issues that are adding \$20,000-\$28,000 in extra costs per property for wetland mitigation. They are working with DSL.

With no further discussion, the meeting was adjourned at the hour of 8:26 pm.

Chairperson

City Recorder

November 21, 2023



Planning Commission Meeting Minutes

November 21, 2023

Chairperson: Todd Culver, Presiding
 Commissioners Present: Jeremy Moritz, Joe Neely, Susan Jackson, Rhonda Giles, Kurt Kayner, and Kent Wullenwaber
 Staff Present: City Administrator/Planner Michele Eldridge, and Finance Officer/Deputy City Recorder Cathy Nelson
 Meeting Location: Harrisburg Municipal Center located at 354 Smith St.

CALL TO ORDER AND ROLL CALL: Order was called at 7:00pm by Chairperson Todd Culver.

CONCERNED CITIZEN(S) IN THE AUDIENCE. Everyone present was there for items on the agenda.

WORK SESSION

THE MATTER OF CORRECTING THE HARRISBURG DEVELOPMENT CODE IN RELATION TO PAVING IN INDUSTRIAL ZONED SITES, TO DRIVEWAYS IN INDUSTRIAL/COMMERCIAL ZONES, AND TO LANDSCAPING REQUIREMENTS IN INDUSTRIAL ZONES.

STAFF REPORT: Eldridge explained that we are still discussing this issue because it was tabled at the last meeting. The wording of what is being discussed and considered can be found on page 8 of the agenda packet. We are considering three (3) separate items. No. 1 – Paving of property, do we want to go back to the previous code? No. 2 – Paving of driveways, we can meet State TMDL requirements if the code stays the same as currently written. No. 3 – Landscaping requirements, the current code requires more than 30 spaces to have additional landscaping. Commission should consider the balance between higher value of property – vs- economic development. This would not be an issue for larger commercial owners but could become cumbersome for smaller industrial property owners. Regulatory issues coming from the state level are making a hardship on property owners and are currently being challenged by several cities. We can decide to remove subsections a & b on page 14 under section 5. We will handle each condition up for discussion separately including the motions.

No. 1 – Paving of property in the M-1 and M-2 zones.

- Kayner stated that he did not feel that the Planning Commission should be considering if

November 21, 2023

actions will increase property value. Cluver said that the Commission should make decisions that do not devalue the properties in the city.

- Jackson asked if we had the ability to make retail properties do something different than the rest of properties in the zones being discussed. Kayner said we could and that the current code already reflects this issue.
- Neely asked who reviews the plans. Eldridge replied that she does or a consultant. Neely followed up with if the size of the building triggers the need to have the property paved. Eldridge clarified that it is any area of the property that vehicles are maneuvered on and referred to page 15 section 4. Subsection d.
- Moritz reminded the commission that this is only referring to the M-1 and M-2 zones that touch any residential zone. Giles also added that if we are making a correction that means we are reverting to the previous code and would not require the entire process of an amendment.
- Giles **motioned to approve and recommend to the City Council the correction of HMC 18.80.030 (4) based on finding contained in the November 12 Staff Report. This motion is based on findings contained in the November 12 Staff report, and on findings made during deliberations on the request and was seconded by Kayner. The Planning Commission then voted unanimously to approve and recommend to the City Council the correction of HMC 18.80.030 (4) based on findings contained in the November 12 Staff Report. This motion is based on findings contained in the November 12 Staff report, and on findings made during deliberations on the request.**

No. 2 – Paving of driveways in the M-1 and M-2 zones.

- Eldridge clarified that it is currently written that the first 50 feet of a driveway needs to be paved when adjoining a road. Staff recommends denial of this consideration and keep the code as written to prevent TMDL issues and further requirements of property owners such as installing truck wheel wash stations. This recommendation is based on discussions with the Public Works Director. Eldridge stated that we try to use common sense while reviewing code requirements. She also reminded the Commission that City Council has the final say on if the code recommendations are approved.
- Kayner **motioned to approve the recommendation to City Council to correct HMC 18.70.030(4)(c), based on findings and recommendations contained in the November 12 staff report, and on findings made during deliberations on the request and was seconded by Giles. The Planning Commission then voted with Kayner, Giles and Wullenwaber voting in favor, and Moritz, Culver, Jackson, and Neely voting against. Motion failed 3 in favor and 4 against.**
- Moritz **motioned to deny the recommendation to City Council to correct HMC 18.70.030(4)(c), based on findings and recommendations contained in the November 12 staff report, and on findings made during deliberations on the request and was seconded by Neely. The Planning Commission then voted with Moritz, Culver, Jackson, and Neely voting in favor, and Kayner, Giles and Wullenwaber voting against. Motion passed 4 in favor and 3 against to approve the recommendation to City Council to correct HMC 18.70.030(4)(c), based on findings and recommendations contained in the November 12 staff report, and on findings made during deliberations on the request.**

No. 3 – Parking areas with more than 30 spaces or larger than 5,000 square feet of total parking surface area.

- Eldridge stated that staff was fine with removal of subsection b, subsection a is questionable. These conditions will only apply to site plans and conditional use permits.
- Moritz **motioned to approve and amend the recommendation to the City Council by removing the first sentence of Section A and all of Section B in the correction of HMC 18.75.030 (5)(b) based on finding contained in the November 12 Staff Report. This motion is based on findings contained in the November 12 Staff report, and on findings made during deliberations on the request and was seconded by Kayner. The Planning**

November 21, 2023

Commission then voted unanimously to approve and amend the recommendation to the City Council by removing the first sentence of Section A and all of Section B in the correction of HMC 18.75.030 (5)(b) based on finding contained in the November 12 Staff Report. This motion is based on findings contained in the November 12 Staff report, and on findings made during deliberations on the request.

OTHERS

- The next City Council Meeting where this will probably be discussed will be held on Thursday, December 19, 2023 at 6:30pm in the Municipal Center.

With no further discussion, the meeting was adjourned at the hour of 8:46 pm.

Chairperson

City Recorder

UNAPPROVED

Code	Description	Count	Amount	GL Account
Court Costs				
AF	ATTORNEY FEE	5	163.90	
CF	COLLECTION FEE	2	46.32	
COSTS	COURT COSTS	9	736.50	
COURT FEE	CF	1	30.33	
DEF-ADJUD	DEF ADJUDICATION	2	107.36	
LPF	LATE PAYMENT FEE	12	59.88	
PA	PAYMENT ARRANGEMENT- FEE	8	56.94	
SUSP	SUSPENSION FEE	3	5.44	
WF	WARRANT FEE	2	68.97	
Total Court Costs:		44	1,275.64	
Fines				
DISM	CHARGE DISMISSED	2	77.80	
DIV	DIVERSION AGREEMENT	2	10.00	
GBD	GUILTY BY DEFAULT	11	284.00	
GUILTY	FOUND GUILTY	17	1,077.10	
Total Fines:		32	1,448.90	
Surcharges				
813200	DUII DIV	1	200.00	
COUNTY	COUNTY ASSESSMENT	8	103.46	
DIV STATE	STATE ASSESSMENT	1	290.00	
STATE	STATE ASSESSMENT	17	531.00	
Total Surcharges:		27	1,124.46	
Third Party				
REST	VICTIM RESTITUTION	1	40.00	
Total Third Party:		1	40.00	
Grand Totals:		104	3,889.00	

Report Criteria:

Case.Violation date = 11/01/2023-11/30/2023

Agency	Case Number	Citation Numbers	Violation Date	Primary Offense	Location
LCSO	23-M-0080	23-M-0080	11/01/2023	DISORDERLY CONDUCT II; OBSTRUCTING JUDICIAL ADMIN	120 SMITH ST
COBURG PD	23-T-0233	190798	11/02/2023	FAILURE TO OBEY TRAFFIC CONTROL DEVICE-SIGN	7TH ST & TERRITORIAL ST
COBURG PD	23-T-0234	190799	11/02/2023	FAILURE TO OBEY TRAFFIC CONTROL DEVICE-SIGN	7TH ST & TERRITORIAL ST
LCSO	23-T-0231	223422	11/04/2023	DRIVE WHILE SUSPENDED/REVOKED; FTC PROOF	399 TERRITORIAL ST/N 4TH ST HARRISBURG
COBURG PD	23-T-0241	1890	11/05/2023	VIOLATING DESIGNATED SPEED 11-20 MPH	S. 6TH ST & PRICEBORO
LCSO	23-P-0014	223434	11/05/2023	ILLEGAL PARKING-GRAVEL BAR	106 SMITH ST.
LCSO	23-T-0235	223457	11/07/2023	DRIVING WHILE UNINSURED; NO OPER LICENSE	487 LASALLE ST HARRISBURG
LCSO	23-T-0236	223461	11/07/2023	DRIVE WHILE SUSPENDED/REVOKED	573 N. 3RD ST
LCSO	23-M-0088	223462	11/07/2023	FAIL CARRY/PRESENT OP LICENSE	573 N 3RD ST
COHB	23-M-0092	23-M-0092	11/08/2023	FAILURE TO APPEAR ON CRIMINAL CITATION	
COHB	23-M-0093	23-M-0093	11/08/2023	FAILURE TO APPEAR ON CRIMINAL CITATION	
COHB	23-M-0094	23-M-0094	11/08/2023	FAILURE TO APPEAR ON CRIMINAL CITATION	
COHB	23-M-0095	23-M-0095	11/08/2023	FAILURE TO APPEAR ON CRIMINAL CITATION	
COHB	23-M-0096	23-M-0096	11/08/2023	FAILURE TO APPEAR ON CRIMINAL CITATION	
COHB	23-M-0097	23-M-0097	11/08/2023	FAILURE TO APPEAR ON CRIMINAL CITATION	
COHB	23-M-0098	23-M-0098	11/08/2023	FAILURE TO APPEAR ON CRIMINAL CITATION	
COHB	23-M-0099	23-M-0099	11/08/2023	FAILURE TO APPEAR ON CRIMINAL CITATION	
COHB	23-M-0101	23-M-0101	11/08/2023	FAILURE TO APPEAR ON CRIMINAL CITATION	
COHB	23-M-0100	23-M-100,23-M-0	11/08/2023	FAILURE TO APPEAR ON CRIMINAL CITATION	
LCSO	23-M-0091	121000	11/10/2023	DISORDERLY CONDUCT II	172 2ND ST
LCSO	23-M-0089	223488	11/10/2023	DISORDERLY CONDUCT II	262 SMITH ST-GRIDIRON BAR
LCSO	23-M-0090	23-04797	11/11/2023	DISORDERLY CONDUCT II	580 S 3RD ST/APARTMENTS
COBURG PD	23-T-0242	190498	11/16/2023	VIOLATING DESIGNATED SPEED 11-20 MPH	6TH ST & LASALLE ST
LCSO	23-T-0240	223629	11/20/2023	DRIVING WHILE UNINSURED	799 S 2ND ST/S 3RD ST HARRISBURG
LCSO	23-T-0237	223632	11/20/2023	DRIVING WHILE UNINSURED; DWS/ FTR VEHICLE	784 S. 2ND ST
LCSO	23-T-0238	223633	11/20/2023	DRIVING WHILE UNINSURED	699 TERRITORIAL ST & N 7TH ST
LCSO	23-M-0102	223634	11/20/2023	FAIL CARRY/PRESENT OP LICENSE	32917 DIAMOND HILL DR
LCSO	23-T-0239	223637	11/20/2023	PERMIT UNLAWFUL OPR OF VEHICLE	699 TERRITORIAL ST & N 7TH ST
LCS	23-T-0248	223653	11/22/2023	DRIVING WHILE UNINSURED	100 N. 7TH ST & SMITH ST
LCSO	23-T-0247	223660	11/23/2023	DRIVE WHILE SUSPENDED/REVOKED; FTR VEHICLE	340 N 3RD ST
LCSO	23-T-0245	223719	11/28/2023	DRIVE WHILE SUSPENDED/REVOKED	1051 S. 6TH ST
LCS	23-T-0246	223727	11/28/2023	DRIVE WHILE SUSPENDED/REVOKED; DRIVE UNINSURED	100 N 3RD ST & SMITH ST
LCS	23-T-0244	223728	11/28/2023	NO OPERATORS LICENSE	100 N 3RD ST & SMITH ST
LCSO	23-T-0243	223754	11/30/2023	DRIVING WHILE UNINSURED	696 TERRITORIAL ST

Grand Totals:

34 FOR A TOTAL OF 41 OFFENSES

