

HRA Board Meeting Agenda

June 24, 2025

6:30 PM

Chairperson:	Robert Duncan
Vice Chairperson:	Mike Caughey
Members:	Kimberly Downey, Randy Klemm, Charlotte Thomas, Cindy Knox, Dana Henry and Youth Advisor Nolan Malpass
Meeting Location:	Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
4. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
5. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
6. *For information regarding items of discussion on this agenda, please contact City Recorder, Lori Ross, at 541-995-6655*

CALL TO ORDER AND ROLL CALL BY CHAIR PERSON ROBERT DUNCAN

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

NEW BUSINESS

- 1. THE MATTER OF APPROVING THE HRA BUDGET FOR FISCAL YEAR 2025-26 AND APPROVING HRA BUDGET APPROPRIATIONS FOR FY 2025-2026 BY ADOPTING RESOLUTION NO. HRA-70**

STAFF REPORT:

Exhibit A: Approved HRA 2025/2026 Budget

Exhibit B: Resolution No. HRA-70

ACTION: MOTION TO APPROVE RESOLUTION NO. HRA-70, “A RESOLUTION MAKING APPROPRIATIONS FOR THE HARRISBURG REDEVELOPMENT AGENCY, HARRISBURG, OREGON, FOR THE FISCAL YEAR 2025-2026”

OTHER

ADJOURN

Agenda Bill
Harrisburg Redevelopment Agency Board
Harrisburg, Oregon

**THE MATTER OF APPROVING THE HRA BUDGET FOR FISCAL YEAR 2025-26
AND APPROVING HRA BUDGET APPROPRIATIONS FOR FY 2025-2026 BY
ADOPTING RESOLUTION NO. HRA-70**

STAFF REPORT:

Exhibit A: Approved HRA 2025/2026 Budget

Exhibit B: Resolution No. HRA-70

**ACTION: MOTION TO APPROVE RESOLUTION NO. HRA-70, “A
RESOLUTION MAKING APPROPRIATIONS FOR THE HARRISBURG
REDEVELOPMENT AGENCY, HARRISBURG, OREGON, FOR THE FISCAL
YEAR 2025-2026”**

THIS AGENDA BILL IS DESTINED FOR: Regular Agenda – June 24, 2025

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

**Staff recommend the HRA Board adopt FY 2025-2026 budget by approving
Resolution No. HRA-70.**

BACKGROUND INFORMATION:

The Budget Committee has reviewed the proposed budget for the HRA for the next fiscal year. It has approved the budget and recommends it to the Board of Directors. We had two (2) projects for the Building Facade Grant/Property Improvement Grant that did not get paid out in FY 24-25 due to planning steps. These amounts have been carried over in the “Beginning Fund Balance” and expended in the same budget line-item as last year.

The auditor also made an adjustment that positively affected the beginning fund balance. The additional funds are expended in the “Infrastructure Construction” line. The changes are reflected in the ADOPTED BUDGET column and are highlighted in orange. The Board of Directors can approve the budget as amended or modify it by up to 10%.

The proposed resolution will authorize appropriations for the budget year.

REVIEW AND APPROVAL:

Cathy Nelson

Cathy Nelson/Finance Director 06/10/2025
Date



HARRISBURG REDEVELOPMENT AGENCY HRA BOARD APPROVED BUDGET: 2025-2026

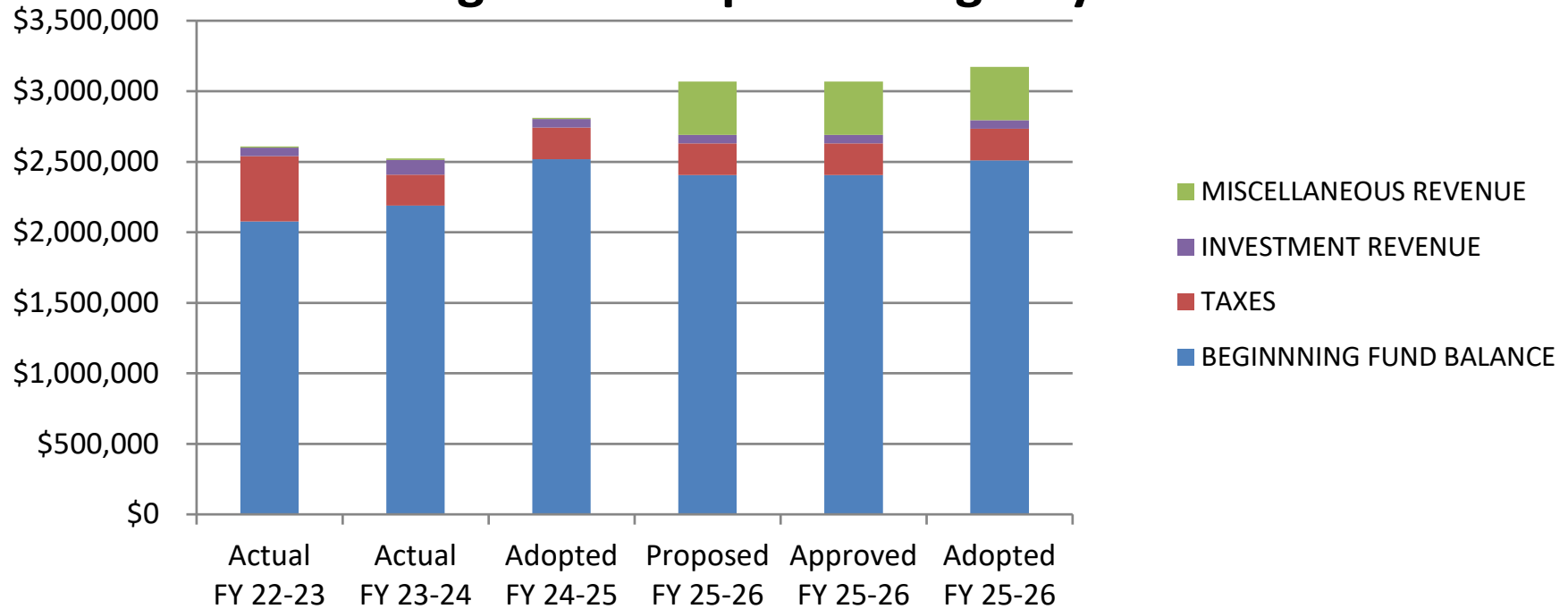
JUNE 24, 2025

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Harrisburg Redevelopment Agency Resources



HRA FUND (71): Resources

FUNCTION	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
BEGINNING FUND BALANCE	\$2,077,360	\$2,188,356	\$2,517,412	\$2,406,215	\$2,406,215	\$2,508,750
TAXES	\$462,893	\$219,818	\$225,163	\$224,960	\$224,960	\$224,960
INVESTMENT REVENUE	\$60,171	\$105,272	\$60,000	\$60,000	\$60,000	\$60,000
MISCELLANEOUS REVENUE	\$8,801	\$9,801	\$9,000	\$378,730	\$378,730	\$378,730

**HARRISBURG REDEVELOPMENT AGENCY
HRA BOARD APPROVED BUDGET: 2025-2026**

1.

Harrisburg Redevelopment Agency Fund (71)

HRA FUND (71): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for Next Year FY 2025-2026		
Actual		Adopted Budget This Year FY 2024-2025		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					
2,077,360	2,188,356	2,517,412	BEGINNING FUND BALANCE	2,406,215	2,406,215	2,508,750
<u>TAX REVENUE</u>						
455,393	213,679	220,663	TAX RECEIPTS-CURRENT	220,460	220,460	220,460
7,500	6,139	4,500	TAX RECEIPTS - PRIOR YEARS	4,500	4,500	4,500
462,893	219,818	225,163	TOTAL TAX REVENUE	224,960	224,960	224,960
<u>INVESTMENT REVENUE</u>						
60,171	105,272	60,000	EARNED INTEREST	60,000	60,000	60,000
60,171	105,272	60,000	TOTAL INVESTMENT REVENUE	60,000	60,000	60,000
<u>MISCELLANEOUS REVENUE</u>						
8,801	9,801	9,000	HRA LOAN PROGRAM PAYMENTS	9,000	9,000	9,000
0	0	0	MAIN STREET GRANT	369,730	369,730	369,730
8,801	9,801	9,000	TOTAL INVESTMENT REVENUE	378,730	378,730	378,730
2,609,225	2,523,247	2,811,575	TOTAL TOTAL RESOURCES	3,069,905	3,069,905	3,172,440

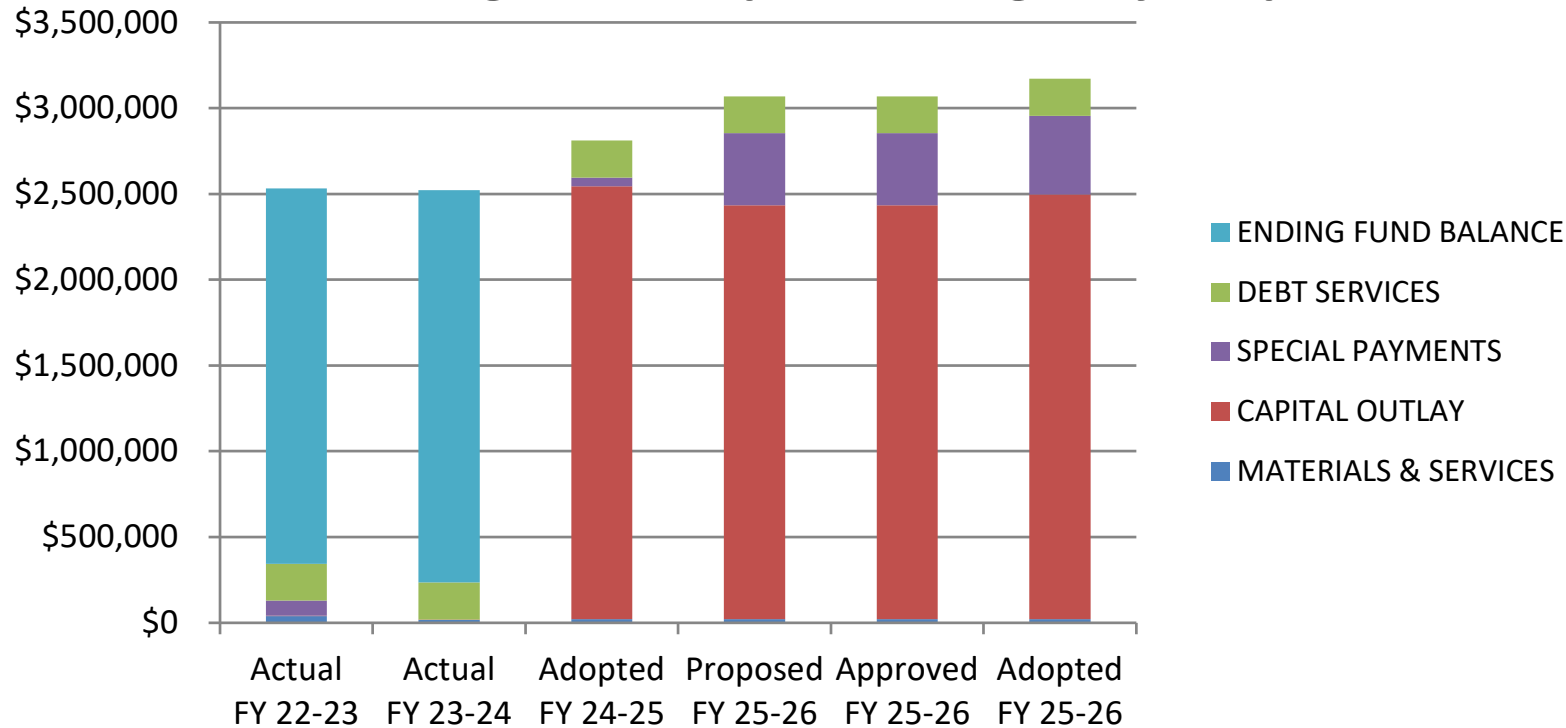
Levy for Debt Services:

\$216,200 (Amount Needed to Cover Bonds)

98% (Collection rate)

\$220,459 (Tax to Levy/\$372,205 max)

Harrisburg Redevelopment Agency Requirements



HRA FUND (71): Requirements

FUNCTION	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Proposed FY 25-26	Approved FY 25-26	Adopted FY 25-26
MATERIALS & SERVICES	\$40,421	\$16,861	\$22,030	\$22,530	\$22,530	\$22,530
CAPITAL OUTLAY	\$2,253	\$3,010	\$2,523,145	\$2,411,445	\$2,411,445	\$2,475,310
SPECIAL PAYMENTS	\$87,968	\$0	\$50,000	\$419,730	\$419,730	\$458,400
DEBT SERVICES	\$213,800	\$216,400	\$216,400	\$216,200	\$216,200	\$216,200
ENDING FUND BALANCE	\$2,188,356	\$2,286,976	\$0	\$0	\$0	\$0

**HARRISBURG REDEVELOPMENT AGENCY
HRA BOARD APPROVED BUDGET: 2025-2026**

1.

Harrisburg Redevelopment Agency Fund (71)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

HRA FUND (71): EXPENDITURES

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for Next Year FY 2025-2026		
Actual						
Second Preceding Year 2022-2023	First Preceding Year 2023-2024					

GOVERNMENT SERVICES

76,427	0	0	REVENUE SHARING	0	0	0
76,427	0	0	TOTAL GOVERNMENT SERVICES	0	0	0

MATERIALS & SERVICES

7,200	7,500	7,500	CITY OF HSBG ADMIN SERVICES	7,500	7,500	7,500
8,500	9,050	8,500	BUDGET & FINANCIAL ASSISTANCE	9,000	9,000	9,000
1,034	160	500	LEGAL EXPENSES	500	500	500
23,358	0	5,000	CONSULTANT COSTS	5,000	5,000	5,000
329	151	330	GOVERNMENT ETHICS COMMISSION	330	330	330
0	0	200	MISC COSTS(BANK FEES, ETC)	200	200	200
40,421	16,861	22,030	TOTAL MATERIALS & SERVICES	22,530	22,530	22,530

CAPITAL OUTLAY

2,253	3,010	2,523,145	INFRASTRUCTURE CONSTRUCTION	2,411,445	2,411,445	2,475,310
2,253	3,010	2,523,145	TOTAL CAPITAL OUTLAY	2,411,445	2,411,445	2,475,310
119,101	19,871	2,545,175	TOTAL ORG./PROG. REQUIREMENTS	2,433,975	2,433,975	2,497,840

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

SPECIAL PAYMENTS

0	0	0	OREGON MAIN ST REVIT GRANT	369,730	369,730	369,730
87,968	0	50,000	BUILDING FACADE GRANT	50,000	50,000	88,670
87,968	0	50,000	TOTAL SPECIAL PAYMENTS	419,730	419,730	458,400

DEBT SERVICES

120,000	125,000	130,000	LOAN PRINCIPAL	135,000	135,000	135,000
93,800	91,400	86,400	LOAN INTEREST	81,200	81,200	81,200

213,800	216,400	216,400	TOTAL DEBT SERVICES	216,200	216,200	216,200
301,768	216,400	266,400	TOTAL REQUIREMENTS NOT ALLOCATED	635,930	635,930	674,600
2,188,356	2,286,976	0	ENDING FUND BALANCE	0	0	0
2,609,225	2,523,247	2,811,575	TOTAL REQUIREMENTS	3,069,905	3,069,905	3,172,440

1.

RESOLUTION No. HRA-70

A RESOLUTION MAKING APPROPRIATIONS FOR THE HARRISBURG REDEVELOPMENT AGENCY, HARRISBURG, OREGON, FOR THE FISCAL YEAR 2025-2026.

WHEREAS the Board of Directors of the Harrisburg Redevelopment Agency has reviewed the budget of the Harrisburg Redevelopment Agency for the fiscal year 2025-2026 and has approved it and referred it to the City Council.

NOW , THEREFORE BE IT RESOLVED that the Board of Directors of the Harrisburg Redevelopment Agency hereby adopts the budget for fiscal year 2025-2026 in the total amount of **\$3,172,440.***

This budget is now on file at **120 Smith Street in Harrisburg, Oregon.**

BE IT FURTHER RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2025, for the following purposes:

General Fund	
Administration	\$2,497,840
Total.....	\$2,497,840
Total APPROPRIATIONS, All Funds	\$2,497,840
Total Unappropriated and Reserve Amounts, All Funds	\$674,600
TOTAL ADOPTED BUDGET	\$3,172,440 *
<i>(*amounts with asterisks must match)</i>	

BE IT FURTHER RESOLVED that the Board of Directors of the Harrisburg Redevelopment Agency hereby resolves to certify to the county assessor for the Harrisburg Urban Renewal District Plan Area a request for the maximum amount of revenue that may be raised by dividing the taxes under section 1c, Article XI, of the Oregon constitution.

The above resolution statements were approved and declared adopted on June 24, 2025.

X_____
Signature (Mayor)

X_____
Signature (City Recorder)