

**HARRISBURG REDEVELOPMENT AGENCY
& CITY OF HARRISBURG
Budget Committee Meeting
- AGENDA -
Monday, May 15, 2023
6:30 PM at The Harrisburg Municipal Center,
354 Smith Street**

Harrisburg & HRA Budget Committee Members

Robert Duncan, Mayor
Mike Caughey, Council President
Randy Klemm
Kimberly Downey
Charlotte Thomas
Robert Boese
Vacant Position

Ruby Bennett
Travis Walker
Barbara Shipley
Marilyn Pollard
Raande Loshbaugh
Amanda Greene
William Percell

Public Notices:

1. This meeting is open to the public and will be tape recorded
2. The Harrisburg Municipal Center is handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)
3. Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.
4. The City of Harrisburg does not discriminate against individuals with disabilities and is an equal opportunity provider.
5. For information regarding items of discussion on this agenda, please contact City Recorder/Municipal Court Clerk Lori Ross, at 541-995-6652.
6. Meetings are held in a facility that is disinfected. Masks are not required currently, but the City does ask anyone running a fever, having an active cough or respiratory difficulties, not to attend this meeting.
7. If you wish to testify and are unable to attend due to health concerns, please contact the City Recorder to be placed on a conference call list during the meeting.

HARRISBURG REDEVELOPMENT AGENCY

6:30 Chairman of the Board calls meeting to order.

- Introductions
- **Nominations and election of the HRA Budget Committee Chairperson and Vice Chair**
- Budget Message delivered by the City Administrator
- **Announce a Public Hearing to provide members of the public an opportunity to ask questions about and comment on the budget**
- Discussion of HRA Budget
- **Motion to recommend the approval of the following actions to the HRA Board of Directors:**

Approve HRA budget as proposed or as modified and to allow 100% division of taxes.

- **Adjourn**

CITY OF HARRISBURG

7:00 Tentatively we will start at this time or immediately following HRA Budget Meeting
Mayor calls meeting to order

- **Nominations and election of Budget Committee Chairperson and Vice Chair**
- Budget Message delivered by the City Administrator
- Provide written and oral comment to the Budget Committee on the possible uses of State Revenue Sharing, including offset against property tax levies.
- General Fund Budget Discussion
- Street Fund Discussion
- Bike Path Reserve Fund Discussion
- Community and Economic Development (CE & D) Fund Discussion
- Library Fund Discussion
- Storm Drain Reserve Fund Discussion
- Building Permit Fund Discussion
- Electrical Permit Fund Discussion
- Debt Services Fund Discussion
- Office Equipment Reserve Fund Discussion
- Equipment Reserve Fund Discussion
- Water & Sewer Funds Discussion
- Water Reserve and Sewer Reserve Funds Discussion
- Systems Development Charge (SDC) Reserve Funds Discussion

8:10 If the Budget Committee has not completed review of the scheduled subjects above prior to 8:30, the Committee can decide if they wish to continue, or the other option is to review at the next Budget Meeting. When budget is completed, and the Budget Committee is ready to approve the budget the motions required are below.

Motion to recommend the approval of the following actions to the City Council:

1. Accept the uses for State Revenue Sharing money,
2. Approve the budget as proposed or amended,
3. Set the property tax rate at \$3.1875 per thousand.

8:30 Adjourn

Preliminary agenda for future meetings:

Monday, June 5th

Any Funds that are not discussed in the first meeting.

Recommend Approval of City Budget to the City Council

The City Council and the HRA Board will need to adopt their budgets on June 27th, 2023.

The most important responsibility that staff has in the budget process is to get you the information you need to make an informed decision. If you have questions as you review the budget, you are encouraged to contact staff members with your questions *prior* to the meeting. This will help to make sure that staff has time to get the information to answer your questions in time for you to make an informed decision at the time of the meetings.

You can reach any staff person at the City by calling 995-6655, or by the following e-mail addresses:

Cathy Nelson, Finance Officer:

Michele Eldridge, City Administrator:

Lori Ross, City Recorder:

cnelson@ci.harrisburg.or.us

meldridge@ci.harrisburg.or.us

lross@ci.harrisburg.or.us



BUDGET MESSAGE

FISCAL YEAR 2023-2024

DATE: April 28, 2023

Ladies and Gentlemen of the Budget Committee:

Thank you for volunteering your time, energy, and expertise to the City's budget process. I am pleased to present the proposed FY2023-24 City of Harrisburg and Harrisburg Redevelopment Agency budgets. The budgets are tools used by City Council and staff to provide a process that guides us in our future operations and capital investments. The proposed budgets are our best attempt at providing funding at a level consistent with current and projected operational service needs while incorporating strategies and goals requested by the City Council in the 2023-2028 Strategic Plan.

The coming fiscal year continues to present unique budget challenges in the light of state and national economic downturn, and resultant inflation that is higher than it has been in decades. We can reasonably predict that some city revenues will continue to see reductions, which has been corroborated by the League of Oregon Cities; however, we are pleased that interest rates that apply to our State Investment Pool investments have been slowly, but steadily climbing. The proposed budget sees some increases in franchise fees, and reductions in intergovernmental revenue. ARPA (American Relief Program Act) funds have been fully integrated into the City's funds, and in particular, to the Community and Economic Development Fund, and the Water Fund. Property tax collections have increased, which are due to the high cost of housing at this time, while the beginning fund balance has steadily increased over the last few years.

Overall, the resources in the general fund are increasing slightly, in each resource area, except for where the ARPA funds were moved to specific funds in the City budget. The City is cautiously optimistic on the trends we are seeing, but Staff will continue to keep a very close eye on all our resources and expenditures, in case the new fiscal year turns more negative than is planned in these proposed budgets. The City always budgets conservatively, meaning that we always budget lower revenues than expected, and higher expenditures than needed. We also budget expenditures from a grant that we hope to have approved, but no money is expended on any of the projects until we are actually approved.

In our Enterprise Funds (Water, Sewer & Storm Funds) prices continue to go up for most commodities, especially in chemicals and gas, however, we are happy that we could limit utility rates to a low 2% cost-of-living amount, so that rates will stay somewhat current, and our citizens don't get as impacted by high increases in the future.

Funding the water bond project remains a challenge for the City. The 2nd bid the City received on the project was \$2.7 million over budget. This was due to inflated prices on steel, PVC and electronics. About the same time that the 2nd bid was placed, the City discovered that the Harrisburg Redevelopment Agency (HRA) had a little over \$2 million in its fund that was available to use. The City has now spent the last 8 months, and \$38,000 undergoing the 6th Substantial Amendment to the HRA Plan. This process added the properties that will have the water bond project infrastructure (two tanks, and two filtration systems) into the boundaries of the HRA. When the City decides the time is optimal to bid the 3rd time around on the project, it will have the ability to use most of the \$2 million that is in the fund for this purpose, if prices should remain inflated. In addition, the maximum indebtedness has not yet been reached in the HRA, and the City would be able to issue new bonds in order to tap into that if needed.

The City continues to hope that we won't need to take money out of the HRA, because we prefer that those funds are used for their intended purposes; however it does give us another option in the future if needed. The City has also held off on spending approximately \$400,000 in ARPA funds, that are now located in the Community & Economic Development Fund, and in the Water Fund. These funds can be utilized for the gap in funding if needed. The City has also filed capital requests with the Oregon Legislature, for the water bond project, the Eagle Park Phase 1 project, and the 4th St./Rail Improvement Project. If other funding is obtained for the water bond project, the City and HRA would then be able to use the funding that has been set aside for Economic Development, for the original uses that had been planned. If prices continue to be entirely too much for the water bond project, then the City Council will need to decide if it wishes to apply other options to the funding gap. That could mean splitting up the project, and taking slightly longer to improve the aesthetic quality of the water, or splitting up the types of infrastructure so that the City can apply for a low interest loan from the federal government, or from the State of Oregon.

As you read through the proposed budgets, the reader will notice that the costs of running a City continue to rise. Retirement costs continue to increase exponentially and are expected to trend in this direction for the next several years. Other personnel costs, like wages and health care weren't as high as they were in the past. The City has finally had a chance to replace two staff members in the Public Works crew. One person is no longer with us, and the other was added in during last year's budget process. You'll see that along with the increase in employee wages in water and sewer, that there is a comparative increase in insurance and PERS. The City also has money set aside for contracted assistance, and some funds to hire a part-time employee if needed, due to an increase in building permits in the future.

In order to stay competitive in our region, every three to four years, the City has a competitive wage analysis completed. In the years in-between the wage studies, we keep up with wages with cost-of-living increases based roughly on the CPI-W (Consumer Price Index) for our region. The CPI-W for our region was definitely impacted by inflation over the last year, and the Personnel Committee determined to apply a 6.5% cost-of-living increase for planning purposes, with a bottom range down to 4.5%, if the budget wasn't able to support the 6.5% increase. The budget was able to support the 6.5%, mainly due to the increase in property taxes. The actual cost of living was a 7.95% figure based on the CPI-W for our region.

Many of the City's projects are quite expensive, and are ones that simply will not be met in a single year's budget. Street maintenance, storm water management, and water and

sewer improvements are just a few of the expensive items that will not be adequately addressed in a single year's budget. The City and Budget Committee made some tough decisions a few years ago, and reorganized City Departments as well as other cost reductions in order to provide larger funds in relation to street maintenance than most cities do; this is a choice that the City Council made because the streets are so visible to citizens and can make a difference in valuations in those neighborhoods. The City was happy this year that we were able to schedule and pay for the 9th St. Improvement project, for the extension from the bottom of the Max Hammer Subdivision, to Sommerville Loop. This was a great project to add, as it was next on the capital improvement project list, and will allow for property on either side of the road to be further developed. While each property will have to work through storm water impacts, we are extremely happy that there are no wetlands that will further slow down the development. Tough decisions will likely continue as the rate of inflation, cost-of-living increases, and supply costs continue to have double digit increases.

Please keep in mind these basic municipal budgeting principles:

- The complete City budget is divided into funds.
- Some funds, called "Enterprise Funds", are required to be self-supporting. These funds include the Water Fund and the Sewer Fund.
- The City budget is required to be balanced. The amount of money shown on the expense side must equal the amount shown on the revenue side.
- The City cannot spend more money in a fund than is actually available.
- The beginning fund balance in each fund is used to cover the first four months of city operations each fiscal year, until tax revenues, and other resources are paid to the City.

You have been provided a copy of the proposed City budget and the HRA budget. At the beginning of each fund, there is a chart and table that summarily describe the proposed revenues and expenditures for the fund. These tools also give a historical comparison of the last three years financial position to help determine the needs for fiscal year 2023-24 and future budget years.

In the Budget document, the revenue table headings are **BLUE** while the expenditure table headings are **GREEN**. The expenditure table is further broken down into Object Classifications and Expenditure Detail. Expenditure Details are the line item expenses or the details of the budget. Object Classifications are simply broad categories of types of expenses within a particular fund, Examples of Object Classifications in the City's Budget document are Personnel Services, Materials and Services, Capital Outlay, Debt Service, Inter-fund Transfers, and Contingency, and (sometimes) an Ending Fund Balance. It is worth noting that in the General, Water and Sewer Funds the Materials and Services Object Classification includes a lot of detail and therefore are broken down into several 'subcategories'. It is also important to understand that it is acceptable, although not encouraged, for expenses to exceed the amount identified in the Expenditure Detail of a specific line, as long as the total expenditures do not exceed the amount budgeted in the Object Classification, for that Fund.

Projected actuals from the current year budget are shown in the budgeted document. These forecasts will assist the Budget Committee with understanding some of the changes that staff have made in producing this budget. This column is only for planning purposes and will not be shown on the final adopted budget.

Diagram 1 below shows the difference between a Fund, Object Classification, Expenditure Detail, and shows the location of the projected actuals column.

Diagram 1

CITY OF HARRISBURG
General Fund (10)

Fund

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

GENERAL FUND (10): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>PERSONNEL SERVICES</u>						
260,894	257,250	295,970	255,000	ADMINISTRATION WAGES	243,100	0
0	0	5,500	0	ADMIN OFFICE ASSISTANCE	5,500	0
4,800	4,800	7,200	4,800	COURT WAGES	4,800	0
274	265	305	280	ADMIN UNEMPLOYMENT TAXES	250	0
20,955	20,282	23,298	21,100	ADMIN SOCIAL SECURITY TAXES	19,100	0
88,853	67,696	66,750	68,700	ADMIN MEDICAL INSURANCE	85,500	0
55,788	49,070	88,950	70,650	ADMIN PERS	65,100	0
1,074	1,745	1,225	2,400	ADMIN LIFE & DISABILITY INS	650	0
5,440	2,893	2,770	3,100	ADMIN PAY & LONGEVITY	4,400	0
84	63	151	75	ADMIN WORK COMP QUARTERLY	135	0
2,855	1,882	3,000	2,850	ADMIN WORK COMP PREMIUM	3,000	0
2,400	0	2,400	2,400	PERSONNEL SERVICES-MARINE BD	2,400	0
79	38	200	0	MEALS - TRAINING	200	0
300	150	300	300	CELLULAR PHONE	300	0
443,795	406,136	498,019	431,655	TOTAL PERSONNEL SERVICES	434,435	0
3.0	3.0	3.5		Total Full-Time Equivalent (FTE)	3.5	3.5

**Object
Classification****Expenditure
Detail****Projected
Actuals****City's Strategic Plan:**

The City Council annually reviews and adopts a 5-year Strategic Plan for the City. The Strategic Plan lays out the Council goals and priorities for the upcoming fiscal year. In 2023, the City Council adopted several goals and objectives, six of which have direct and indirect fiscal impacts in this year's budgets. Table 1 is a list of the Council's priorities for FY 2023-28 that relate to or are impacted by the FY23/24 Budget.

Table 1: Council Priorities in the 2023-2028 Strategic Plan

Objective/Action #	Description
#3	Create & Advocate for a Wide Range of Housing Opportunities while Preserving and Improving Existing Affordable Housing.
#5	Develop, Maintain and Improve Total City Park Land Inventory;
#7	Make Regular and Substantive Improvements to City streets.
#9	Bring Community Awareness to Crime Issues in our City and Work to Create Solutions to Reduce and Prevent Crime
#10	Design, Build, and Operate a Conventional Water Treatment Plant
#13	Enhance Outreach to Existing Businesses; Work with Regional Partnerships to Promote Harrisburg Businesses and Economic Development
#20	Update Capital Improvement Program (CIP) and Verify SDC's and other Fee Structures are Still Competitive

The budgets in this document have been prepared with these Council priorities in mind. To achieve Objectives No. 5., for example, the City applied for an Oregon Parks and Recreation Department (OPRD) grant fund of \$40,000 to develop a revised City Parks Master Plan. This will include revising City Parks SDC requirements as well as a more detailed plan for parks development, including a conceptual design plan for the new 132-acre park and future parklands. This project was completed in 2022. The City is now applying for another OPRD grant, in the amount of \$75,000; therefore, you will note a \$20,000 expenditure in Fund 61 as what remains as a city match to the OPRD Local Government Small grant. Objectives 3, 9, 10 and 13 do not require much budget at this time, as they are more policy related, and are tied into the new Land Use Development Ordinance.

Regarding Objective 7: The City Council has a goal to annually budget \$250,000 in Street Maintenance funds. This goal is tied to funding recommendations contained in the 2016 Street Conditions Report prepared by the City's Public Works Department. This past year, the City was able to budget \$150,000 in Street Maintenance through a General Fund transfer that was made possible by staffing reductions and other savings outlined in the last four years of budget cycles. We continue to be able to meet this important goal.

Objectives 13 and 20, don't cost the City much in terms of budgeted amounts, other than those needed for providing public information, and holding open houses to citizen. Quite obviously, Objective No. 10 has returned to the strategic plan, since the City is now planning on eventually going out for Bid No. 3 on the water bond project.

The City continues to be careful with staffing levels; we complete a significant amount of work with less employees than many other similar sized cities. Although we've had the funding in this current year's budget, as well as in this budget proposal to hire a part-time staff member to work on building permits, the City will hold off on hiring until staff sees a significant increase in permits activity. With two new subdivisions in the final stages of meeting administrative requirements, we might need to hire someone to start in January 2024. The City can partially control personnel expenses in the Water & Sewer funds, due to limiting the number of seasonal hires that the City brings in every summer. Like most employers, the City is finding that it is becoming harder to fill even full-time benefited positions.

Changes to the Budget Format:

All actively used funds are still being used, including our two newest funds: the Building Permit Fund (25) and Electrical Permit Fund (26). Those funds are also doing much better than before. The column showing projected actuals shows what the City expects to spend by the end of this fiscal year. This column isn't shown on the final budget document and is only used for our planning purposes.

Budget Highlights:

1. Property tax revenues in this fiscal year are similar to what they were in the prior fiscal year. We have returned to the usual 96% collection rate that was present before the pandemic.
2. Construction activity so far in 2023 remains consistent, and Harrisburg is seeing its share of remodels. As of the writing of this budget it is hard to estimate whether that will continue throughout the coming fiscal year. If the housing market continues as it has been, we will remain optimistic that construction will be active. One subdivision is almost ready to submit building permits, and the other will have a relatively short period of time in which to develop its simple infrastructure, and will likely be built this summer as well.

3. Interest rates in the state investment pools, and elsewhere, are slowly starting to increase. This has impacted and improved some of our larger funds.
4. The Harrisburg Redevelopment Agency has \$50,000 in grant funds still available to continue with property improvement grants this year. HRA loan repayments will continue to improve the funds available, but at a very low percentage.
5. The HRA now must provide for revenue sharing with the other taxing agencies due to the completion of Substantial Amendment No. 6. The amendment will allow the City to use the funds available in the HRA for the water bond project, if it is needed after Bid No. 3.
6. The City, like all other governmental bodies and many employers, are trying to stay competitive with our wages. In years in which we are not asking for a wage analysis, we look to the CPI-W Pacific Size Class (Consumer Price Index- Western States) for our cost-of-living increases. The scale showed almost an 8% cost of living increase. As such, the Personnel Committee instructed staff to budget at 6.5% down to a bottom rate of 4.5% for COLI, dependent upon whether the budget can support this. Staff is pleased that we are able to absorb the increase at this time.
7. The City has been able to finally hire in two new Public Works Employees, which has increased the costs in personnel wages, benefits and PERS. The City can help control costs in the enterprise funds depending upon how many seasonal staff they are able to hire this year.
8. Workers Comp charges are similar to what they used to be underneath the previous insurers' coverage. However, property insurance has increased by 23% this year. The impact of this increase is mostly showing in the water and sewer funds, as property values for infrastructure are extremely high.
9. The City has approximately \$400,000 in former ARPA funds that have been distributed into the water fund, and the community & economic development fund. If not needed for the water bond project funding gap, we will be able to use it as a more flexible grant fund for businesses outside of the HRA boundaries.
10. The Water, Sewer, and Storm Drain Funds are all Enterprise Funds. The City increases the rates on a regular basis, according to policy. The cost-of-living increase this year is planned at a more affordable 2% in order to keep up with costs. This helps control rates, so they are not calculated as high as they would be if the City tried to avoid raising rates this year.

GENERAL FUND (GF)

The estimated beginning fund balance is very comparative to last year. That is representative of approximately 5 months of operations that are covered before tax revenues start arriving. Our unappropriated fund balance should represent a minimum of a 3-month cash reserve, which puts the City in a good cash flow position.

Property Taxes are projected to be roughly the same as last year. Franchise fees are up slightly. The League of Oregon Cities has advised cities that State Revenue Sharing is down, and the City has forecasted \$6,000 less than last year, even though projections show a \$10,000 increase through the end of the current fiscal year. Fines and forfeitures are flat, and ARPA funds have been expended to the water fund during the last fiscal year.

On the expenditure side, personnel services have increased from last year's costs by \$102,400. This is due to an increase in PERS costs, as well as medical insurance. It also includes \$3,340 in OFPLA (Oregon Family Paid Leave Act) tax. As noted at the start of this report, the CPI-W in our region shows an almost 8% increase for 2022. The Personnel Committee allowed for an increase of 6.5% COLI if it was supported by the budget, otherwise, a bottom line of 4.5% would be used. City property taxes and revenue structure

supports the cost of living increase. The City also budgeted for but did not hire a part-time administrative employee to assist with utility billing, cash receipting, and building permits; we are planning for the same this year. The City will only be hiring a staff member if the workload and building fund construction is substantially increased.

Contract services are budgeted the same as last year, as the City will likely need additional planning services this year, as well as additional engineering/wetlands work in Eagle Park. Legal services are still being budgeted high because the City is using more frequent legal services due to the negotiations with BNSF, and as we work through the changes required by legislative amendments, especially those having to do with objectively reasonable time, place and manner restrictions against camping. In addition, attorney fees for Municipal Court are increasing due to more criminal arraignments. Our Government Services have also increased slightly, as the LCSO contract increased by roughly 4% from the last fiscal year, while the fees for our Traffic Enforcement remain the same until 2024. There is also shown here a \$7,500 amount that has been budgeted for the Lobbyist that we have hired through our partnership in the Small Municipality Advocacy Coalition.

The HMC/Council Upgrade is budgeted for another \$5,000 in order to continue with our technological upgrades for Council meetings. Travel is similar to last year, but a slight increase has been put into room and board, as travel to other locations has become more cost prohibitive. Some digital classes are still being offered, but there has been a big return to in person education. The Parks Master Plan & SDC update is now completed. As discussed in last year's budget committee meeting, the HART Center is receiving \$15,000 in budget. They have worked on reducing their expenditures, and the former Executive Director is now a board member, while they operate the services in the center on a volunteer basis. In transfer's out, the Budget Committee can see that the former ARPA funds have been transferred to the Water Fund.

STREET FUND:

Revenues for street funds were affected by the completion of the 9th St. extension, which partially reduced the beginning fund balance by \$91,032. Gas Tax revenues are up due to the increase in gas prices, and of course, the City is continuing to apply for grants. The SRTS (Safe Routes to School) grant will be applied for again, as will the SCA (Small City Allotment) grant. The TGM (Transportation Growth Management) grant was approved, but ODOT is behind on processing the grant. A contractor has been chosen, but the Statement of Work and IGA have not yet been provided to the City by the ODOT representative.

Due to the additional employees in Public Works, personnel fees are up slightly. In miscellaneous expenditures, you will see a CDL License Training Fee has been added. New employees hired by the City will need to be trained under the new CDL licensing requirement, which is cost prohibitive. There are limited trainers in this program, and it also requires substantial time away from work. In capital outlay, the \$250,000 to provide street maintenance is present, but other construction projects shows the money that would be expended on those projects, if the grants are successful, or in the case of the TGM, if the city is able to proceed as planned.

BIKE PATH RESERVE FUND: The beginning fund balance and capital outlay lines have increased slightly, due to the increase in gas tax revenues, which is where this funds revenues are derived from. This fund will likely play a future role in developing a trail to link S. 6th street with Eagle Park. This will be addressed further in the Transportation System Plan that the TGM Grant is paying for.

COMMUNITY & ECONOMIC DEVELOPMENT FUND

The beginning fund balance in this fund has increased, due to the transfer from former ARPA funds. The \$197,000 shown in the economic development grant program, is not being expended at this time, until after the 3rd bid is completed for the water bond project. If it is not needed, then it will be used for property improvement grants for commercial businesses outside of the HRA boundaries. The city also plans on spending additional funds to allow for business advertising in the newsletter. This will be based on the revenues from the business license program. The REAL line is set aside for the Rural Economic Alliance, and the City's likely share in running the program, including support for a possible RARE (Resource Assistance for Rural Environments) program student. If the grant written in REAL, and the Application for a RARE person is accepted by the University of Oregon, the RARE student will be under the Harrisburg's City Administrator's supervision. As per an addendum to the Memorandum of Understanding that will be set up between the nine small city's that are part of this program, Harrisburg will receive some additional services from this person towards our own economic development program, outside of the plans for REAL.

Included in planned expenditures is money for the Main Street Program, and the Summer Concerts. The new expense line that is entitled Community Assistance Grant, is planned for covering possible expenses in relation to people who need help in the community, by providing vehicle repairs, or transportation to where resource services are available. This amount will not be advertised. The money in Capital Outlay is planned for a new boat ramp in Eagle Park, and for other amenities in this park, if the OPRD grant is not successful. (Although Parks SDC's will also be used for this park.)

LIBRARY FUND

The beginning fund balance for the Library is up slightly, but the amount transferred into this fund remains the same as the previous year. Personnel Services have increased, again, because of the 6.5% increase in COLI, and PERS. Most of the expenditures are comparative to the previous year. The Library is holding more programs than the majority of Libraries our size, a fact that we are rather proud of. There has been a slight increase in book funds as well. With a new employee being hired in the Library, training has been increased slightly too. The computer reserve account has also been increased again, because the City only replaced half of the computers in the Library last year. Those computers that weren't replaced last year are now the oldest computers in the City's computer 'fleet' and are now 7 years old.

STORM DRAIN RESERVE FUND

The Storm Drain Fund is used to pay for public storm water improvements. There is not much change from the last fiscal year. The beginning fund balance is up by almost \$6,600. Capital Outlay has also increased slightly. This fund will be used for storm line replacements in several different street projects that are on the construction schedule.

BUILDING PERMIT FUND

The Building Permit Fund is new as of 2021 and is tied into the City's decision to 'assume' our own building permit program. We contract with Junction City for our building official, which includes plan review and inspection services. We are receiving a higher percentage of revenue from both plan review and building permit services, than what was received in prior years from Linn County. (35% of all permit revenue.) The Budget Committee can see that there is an increase in both revenues and expenditures in this line. Staff had thought that both subdivisions would be in the process of construction over the last fiscal year, but both the Shadowood and Butterfly Garden Subdivisions, together consisting of

40 lots, were held up slightly. Butterfly Gardens took longer to complete their infrastructure, but should be able to file building permits this summer, while Shadowood has limited infrastructure, and will likely be able to sell lots as of the month of May, after they record their final plat. Like most of our funds, we are very conservative, and budget as though only six homes will be under construction, even though there is a potential of 40 lots, along with another two from a minor partition that was completed on S. 9th St. This is the same formula we use with the SDC funds.

ELECTRICAL PERMIT FUND

The State of Oregon requires that the building permit program, and electrical permit programs are separate from each other. This is another change the City has made to its benefit. Assuming our own program means that we do issue electrical permits, and the same percentage of revenue as the building permit program is received by the City. This is a very small fund for the City, with only \$14,145 of requirements/revenue.

DEBT SERVICES FUND

This fund is used to repay debts the City has collected, primarily interest and principal for the Water System bond issue in 2019. The beginning fund balance has increased by almost \$30,000, and taxes are levied at \$430,065, which represents a 96% collection rate. The principal payment on the water improvement bond has also increased \$15,000 this year and will continue to increase in the years ahead.

OFFICE EQUIPMENT RESERVE FUND

This fund receives revenue solely from the interfund transfers from the general, water and sewer funds. Similar to the Equipment Reserve Fund, it allows the city to save money for larger purchases, such as the replacement of computers and servers, as well as reserves for the copier, which is a very expensive piece of equipment. The servers were updated in the last fiscal year, which you can see in the reduction of expenses, which are now being built back up. Several computers in the office also need to be replaced as the warranties have now run out, and they are six years old. Both the server and copier funds are provided with \$2,000 a year and are expended when they needed. The City works with Cobalt Computers as our IT company; they do a terrific job in keeping the system updated. The City has also budgeted for allowing for some more ergonomic improvements for workspaces for employees; none of these will be purchased prior to tax revenues being received by the City. This fund also pays for the software that the city uses for most of the administrative accounts, and the general ledger we work with.

EQUIPMENT RESERVE FUND

This fund is used to build a reserve to replace the City's heavy industrial public works vehicles and equipment. The beginning fund balance has increased by \$56,985, while transfers from the water, sewer, and street funds remain the same. The City finally received a new vehicle, which took almost a year to arrive. Because this is a vehicle used for responding to emergencies, some specialized equipment was purchased for it, including a new FCC radio system. The Public Works Director also purchased a new attachment for the Bobcat. Because these are all expensive pieces of equipment, the annual increases are somewhat substantial. An example is the street sweeper reserve fund, which increases by \$30,000 per year, while vehicle reserves are increased by \$20,000.

WATER FUND

The Water Bond Project is planned for out of this fund. The 2% increase in water use charges shows here, and the increase in interest rates have improved the investment revenue line. The transfer from the General Fund also shows in interfund transfers. The

City has already replaced 9,450' of waterline and has purchased a large part of the electrical components and membranes needed for the water filtration plants. These purchases reduced the beginning fund balance by about \$730,190. The City made the decision to raise utility rates by a cost-of-living increase of 2%. With the cost of living and inflation being so high, it is important for the City to keep up with rates, so that customers aren't as impacted by higher rate increases in the future.

As noted previously, personnel services in all funds are affected by the 6.5% COLI increase, PERS, medical benefit increases, and the cost of OFPLA. Public Works also replaced the one open position that they had, as well as the one that was added in last year's budget. With more projects being completed, capital outlay is also decreasing. Overall, materials and services are comparative to last year. Water systems maintenances and repairs, as well as chemical costs are still high.

SEWER FUND

The beginning fund balance for the Sewer Fund is budgeted at slightly more (about \$14,000) than the previous year, as are sewer use charges. As noted in the water fund, the City is raising rates by 2%, so that utility rates are not overly increased in the future.

Public Works personnel services are split between the water and sewer funds, (with a little bit charged to the street fund) so the same issues affecting the water fund, affect the sewer fund. Materials and services have increased slightly, while capital outlay has decreased due to the projects completed last year, as has the budget that had been present in the sewer fund miscellaneous equipment and projects. The debt services line has increased by about \$5,000, for the Sewer Revenue Bond.

WATER RESERVE FUND

This fund is designated for major purchases and projects for the city's water system. There are no significant changes proposed for 2023/24 FY. There is a small increase to the Capital Outlay classification.

SEWER RESERVE FUND

This fund is designated for major purchases and projects for the City's sewer system. Transfers from the Sewer Fund are the primary source of revenue. The beginning fund balance has dropped due to expenses used in capital outlay this past year. The wastewater construction reserve line was responsible for this extra expenditure, due to the critical sanitary sewer crossing project.

SYSTEM DEVELOPMENT CHARGES (SDCs)

There are five distinct SDC Funds: Transportation, Parks, Storm, Water, and Sewer. System Development Charges may only be used for new public improvements, master planning, or expansions to the infrastructure. These funds cannot be used for maintenance for any part of the infrastructure systems. Revenues for these funds are collected through development permits. Rates are tied to the city's master plans and capital improvement plans.

There are two significant, SDC funded expenditures planned for FY 23/24. The first is an expenditure of \$120,000 in Transportation SDCs as a match for the City's proposed 'Safe Routes to School' ODOT grant to make improvements on the west side of 9th Street between Territorial and Diamond Hill. The City was not successful in obtaining this year's grant and will continue to try to obtain this on an annual basis until successful. The Transportation Growth Management grant has also been awarded to the City, but the match for the TGM grant is found in the Street Fund itself in Capital Outlay as noted in

discussion previously. Capital Outlay in the Transportation SDC's show the amount which was reduced and used for some of the S. 9th St. extension project.

The City is now applying for a new OPRD Grant, called the LGGP (Local Government Grant Program) Small Grant. If successful, it will allow the City to build the dog park, and the first trail system in Eagle Park. The LGGP Grant is for \$75,000, and the City's match to that grant is \$15,000. The Storm Drain SDC's fund was used for the S. 9th St. project, as was the Water and Sewer Systems SDC's. As a reminder, only a portion of these SDC's can be used for the water bond projects, because most of the improvements are benefiting current citizens. Capital Outlay in the SDC funds can be used for major projects related to growth in the future.

HRA BUDGET

As noted at the beginning of this report, the HRA Budget had an accumulation of capital outlay funds that was a little over \$2 million. This is revenue that came from the increase in property tax values for properties located in the boundaries of the HRA Plan. When City Staff were trying to determine how to bridge the funding gap for the water bond project, we looked at the funds available in the HRA as being a possible way to come up with the needed funds. After consulting with Elaine Howard Consulting, the City started the process of Substantial Amendment No. 6 to the HRA Plan. To be able to use the funds in the HRA for this project, we had to bring the properties where the new steel tanks and filtrations systems would be located into the project boundaries. During this process, which cost \$38,000, and took approximately 8 months to wade through all the statutory requirements, we discovered that the City should have been paying out revenue sharing to the other taxing districts. The 2015 Amendment said that we wouldn't enter this phase until 2023, which is when we expected to start revenue sharing. Unfortunately, the City actually qualified for revenue sharing in 2018, with payments that should have started in 2019.

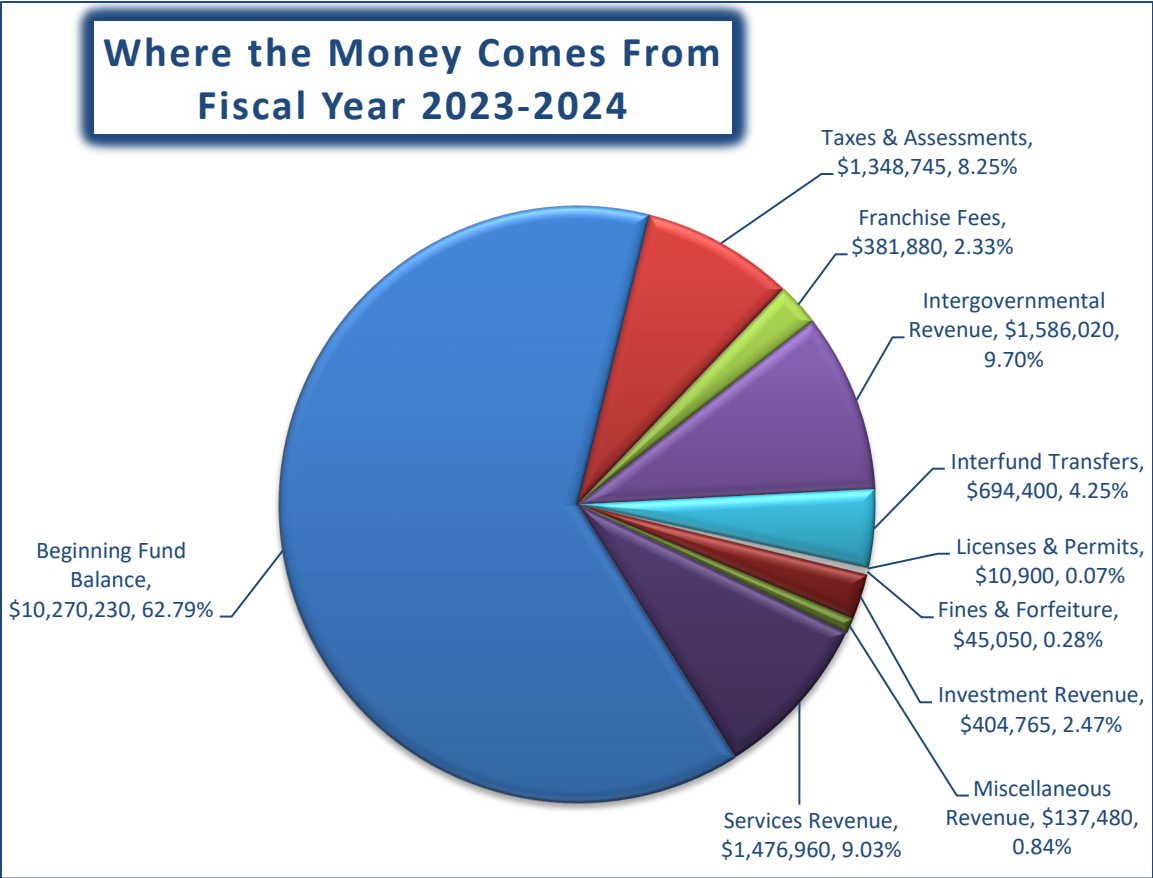
After walking through all the analysis in relation to urban renewal funds, the City met with the taxing agencies, and asked whether those agencies would allow the HRA to hold onto the back revenue sharing amounts that were owed, because we were planning on using those funds for the water bond project funding gap. The City of Harrisburg and the School District chose to allow the funds to remain in the account, but the back funds were paid out to the Harrisburg Fire/Rescue District, and to Linn County. Revenue Sharing from this point forward will now be paid out through an under-levy process, when the City files our tax documents (UR-50) after the budgets are approved. This is shown in the tax receipts line, with the projected actual amount of \$450,945 in the current fiscal year, while the proposed amount remains almost the same as the previous year, at \$225,056. The beginning fund balance at the top of the resources shows the amount that remains in this account that can be accessed for the water bond project, at \$2,179,995. The City may only access these funds to a certain limit, based upon a 'proportionality rule' that must be established when we file the transaction.

Debt service payments for HRA debts are made directly out of the HRA funds, and the debt services line shows those amounts that are owed this year on the \$2.6 million in bonds that was taken out in 2017. The HRA also has a maximum indebtedness amount, that has not yet been met. That means that the HRA can have more bonds issued, without having to go back out to the taxing districts, or to the voters, as the HRA can take out debt up to the maximum indebtedness amount. (Close to \$2.6 million remains.) This is another option for the City, if the future bids for the water bond project are substantially higher than what the other bids were over the last year and a half. The City was also able to fund the \$50,000 for the Property Improvement Grant Program again this year; there is an

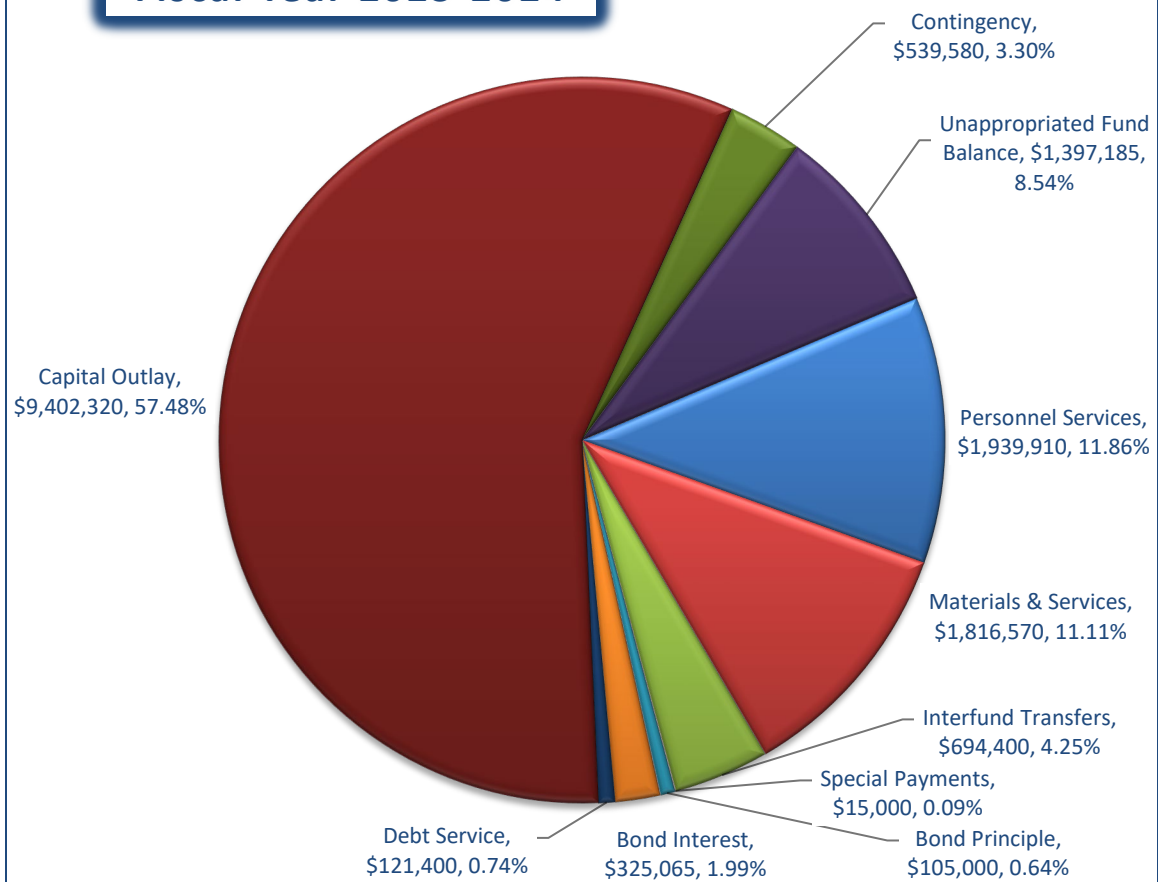
application already on file for the business who is interested in accessing these funds. The HRA has served as an invaluable resource for the City, and has been used to extend the industrial zone on S. 2nd St., on the south side of the City, as well as the recent improvements to Smith, Moore, Macy and 2nd St.'s. There is substantial improvement of property values for the businesses who have taken advantage of obtaining a property improvement grant as well.

Respectfully submitted,

Michele Eldridge,
City Administrator



Where the Money Goes Fiscal Year 2023-2024





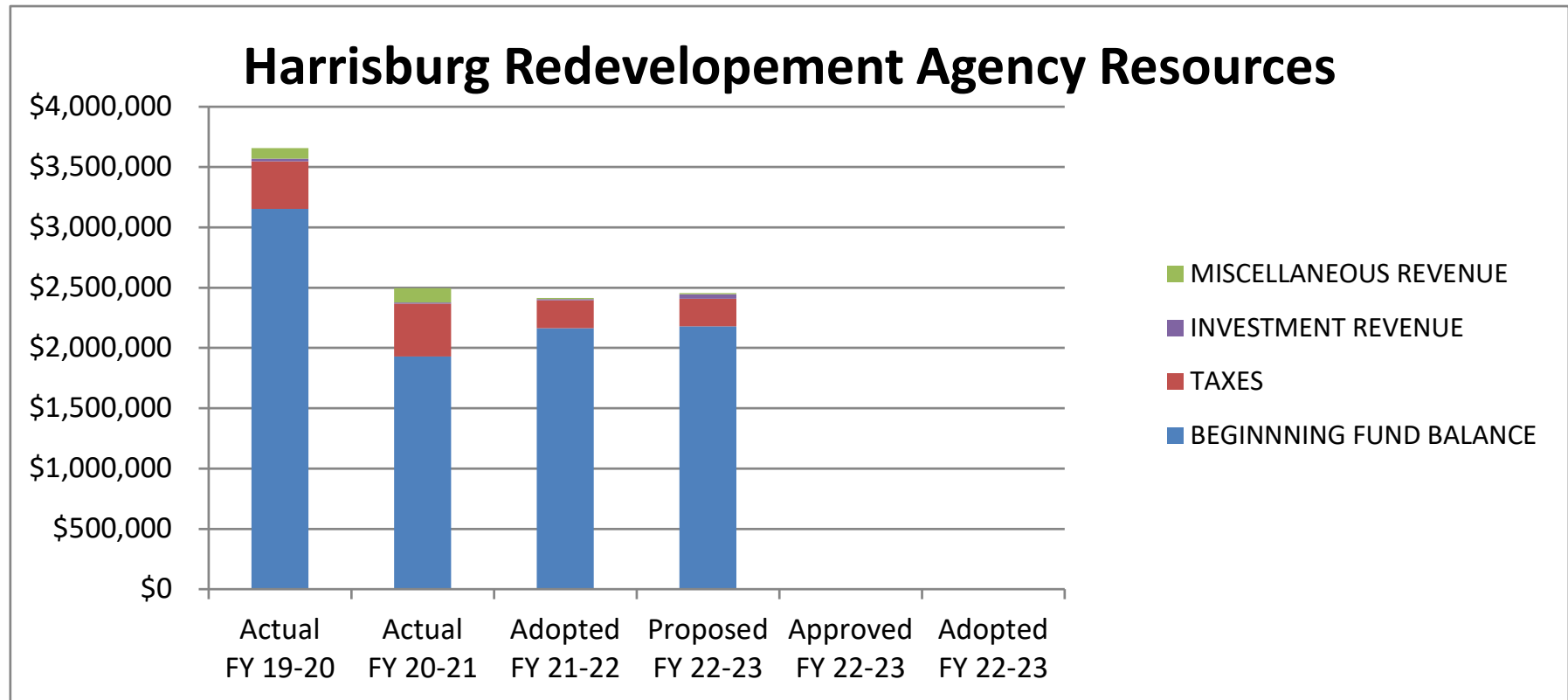
**HARRISBURG REDEVELOPMENT AGENCY
HRA BOARD PROPOSED BUDGET: 2023-2024**

May 15, 2023

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HRA FUND (71): Resources

FUNCTION	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$3,151,700	\$1,929,743	\$2,163,550	\$2,179,995	\$0	\$0
TAXES	\$395,892	\$436,309	\$232,625	\$229,556	\$0	\$0
INVESTMENT REVENUE	\$20,874	\$10,924	\$9,980	\$36,000	\$0	\$0
MISCELLANEOUS REVENUE	\$88,968	\$119,370	\$9,000	\$9,000	\$0	\$0

**HARRISBURG REDEVELOPMENT AGENCY
HRA BOARD PROPOSED BUDGET: 2023-2024**

Harrisburg Redevelopment Agency Fund (71)

HRA FUND (71): RESOURCES

Historical Data			Projected Actual 2022-2023	RESOURCE DESCRIPTION	Budget for Next Year FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023			Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
3,151,700	1,929,743	2,163,550	2,077,360	BEGINNING FUND BALANCE	2,179,995	0

TAX REVENUE

387,543	422,604	226,625	450,945	TAX RECEIPTS-CURRENT	225,056	0
8,349	13,705	6,000	5,000	TAX RECEIPTS - PRIOR YEARS	4,500	0
395,892	436,309	232,625	455,945	TOTAL TAX REVENUE	229,556	0

INVESTMENT REVENUE

20,874	10,924	9,980	57,400	EARNED INTEREST	36,000	0
20,874	10,924	9,980	57,400	TOTAL INVESTMENT REVENUE	36,000	0

MISCELLANEOUS REVENUE

0	0	0	0	MISCELLANEOUS INCOME	0	0
12,232	37,586	9,000	9,000	HRA LOAN PROGRAM PAYMENTS	9,000	0
76,736	81,784	0	0	MAIN STREET GRANT	0	0
88,968	119,370	9,000	9,000	TOTAL INVESTMENT REVENUE	9,000	0

3,657,434	2,496,346	2,415,155	2,599,705	TOTAL TOTAL RESOURCES	2,454,551	0
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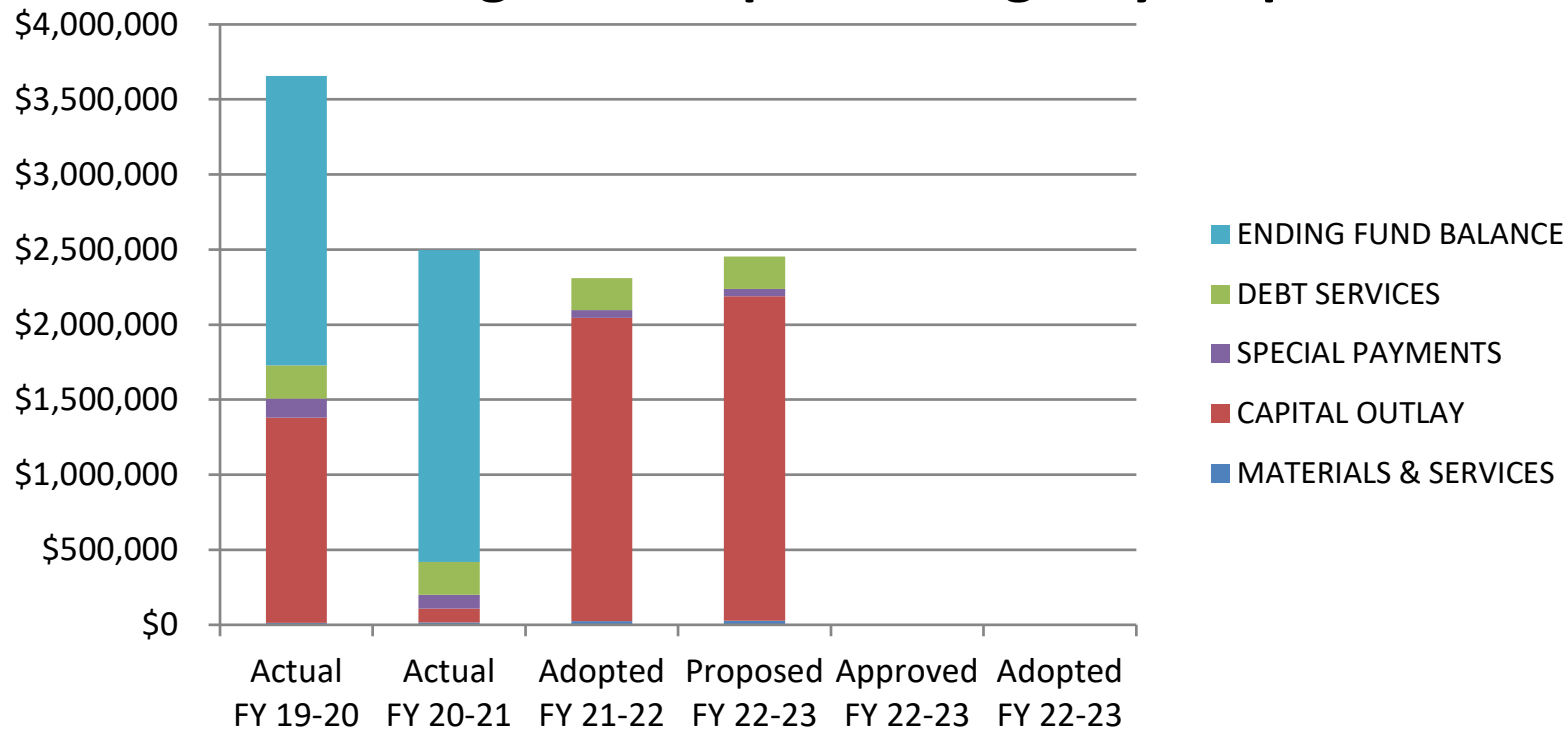
Levy for Debt Services:

\$216,400 (Amount Needed to Cover Bonds)

96% (Collection rate)

\$225,056 (Tax to Levy/\$372,205 max)

Harrisburg Redevelopment Agency Requirements



HRA FUND (71): Requirements

FUNCTION	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
MATERIALS & SERVICES	\$13,521	\$15,958	\$23,400	\$26,730	\$0	\$0
CAPITAL OUTLAY	\$1,367,428	\$93,376	\$2,022,978	\$2,161,421	\$0	\$0
SPECIAL PAYMENTS	\$126,736	\$89,647	\$50,000	\$50,000	\$0	\$0
DEBT SERVICES	\$220,006	\$220,005	\$213,800	\$216,400	\$0	\$0
ENDING FUND BALANCE	\$1,929,743	\$2,077,360	\$0	\$0	\$0	\$0

**HARRISBURG REDEVELOPMENT AGENCY
HRA BOARD PROPOSED BUDGET: 2023-2024**

Harrisburg Redevelopment Agency Fund (71)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

HRA FUND (71): EXPENDITURES

Historical Data			Projected Actual 2022-2023	REQUIREMENTS FOR: ADMINISTRATION	Budget for Next Year FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023			Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>GOVERNMENT SERVICES</u>						
0	0	104,977	76,430	REVENUE SHARING	0	0
0	0	104,977	76,430	TOTAL GOVERNMENT SERVICES	0	0
<u>MATERIALS & SERVICES</u>						
7,200	7,200	7,200	7,200	CITY OF HSBG ADMIN SERVICES	7,500	0
5,050	8,150	8,150	8,150	BUDGET & FINANCIAL ASSISTANCE	8,200	0
135	135	500	400	LEGAL EXPENSES	500	0
650	0	7,000	20,300	CONSULTANT COSTS	10,000	0
329	329	350	330	GOVERNMENT ETHICS COMMISSION	330	0
157	144	200	100	MISC COSTS(BANK FEES, ETC)	200	0
13,521	15,958	23,400	36,480	TOTAL MATERIALS & SERVICES	26,730	0
<u>CAPITAL OUTLAY</u>						
276,681	0	2,022,978	5	INFRASTRUCTURE CONSTRUCTION	2,161,421	0
1,090,747	93,376	0	0	SMITH & 2nd STREET PROJECT	0	0
1,367,428	93,376	2,022,978	5	TOTAL CAPITAL OUTLAY	2,161,421	0
1,380,949	109,334	2,151,355	112,915	TOTAL ORG./PROG. REQUIREMENTS	2,188,151	0
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM						
<u>SPECIAL PAYMENTS</u>						
76,736	81,784	0	0	OREGON MAIN ST REVIT GRANT	0	0
50,000	7,863	50,000	88,000	BUILDING FACADE GRANT	50,000	0
126,736	89,647	50,000	88,000	TOTAL SPECIAL PAYMENTS	50,000	0
<u>DEBT SERVICES</u>						
115,460	120,713	120,000	120,000	LOAN PRINCIPAL	125,000	0
104,546	99,292	93,800	93,800	LOAN INTEREST	91,400	0
220,006	220,005	213,800	213,800	TOTAL DEBT SERVICES	216,400	0
346,742	309,652	263,800	301,800	TOTAL REQUIREMENTS NOT ALLOCATED	266,400	0
1,929,743	2,077,360	0	2,179,995	ENDING FUND BALANCE	0	
3,657,434	2,496,346	2,415,155	2,594,710	TOTAL REQUIREMENTS	2,454,551	0



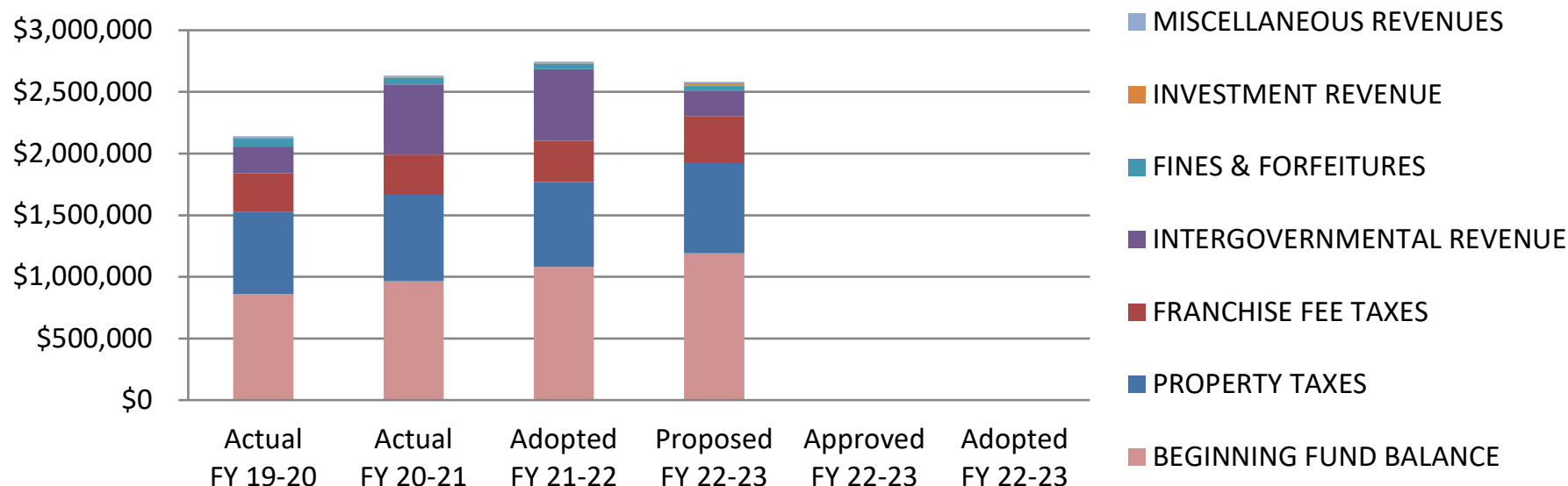
CITY OF HARRISBURG
PROPOSED BUDGET: 2023-2024
May 15, 2023

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General Fund Resources



GENERAL FUND (10): Resources

Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$860,288	\$964,798	\$1,080,000	\$1,190,160	\$0	\$0
PROPERTY TAXES	\$665,273	\$701,102	\$689,500	\$732,050	\$0	\$0
FRANCHISE FEE TAXES	\$314,285	\$325,615	\$334,820	\$381,880	\$0	\$0
LICENSES & PERMITS	\$91,506	\$26,402	\$13,000	\$10,900	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$217,651	\$569,321	\$581,830	\$201,970	\$0	\$0
FINES & FORFEITURES	\$67,455	\$57,438	\$44,550	\$45,050	\$0	\$0
INVESTMENT REVENUE	\$3,656	\$1,553	\$1,650	\$18,210	\$0	\$0
MISCELLANEOUS REVENUES	\$12,040	\$11,920	\$12,380	\$12,250	\$0	\$0

CITY OF HARRISBURG
General Fund (10)

GENERAL FUND (10): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2022-2023		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
860,288	964,798	1,080,000	1,199,894	BEGINNING FUND BALANCE	1,190,160	0
<u>PROPERTY TAXES</u>						
649,351	686,969	675,000	719,830	GENERAL FUND CURRENT TAXES	718,050	0
15,922	14,133	14,500	13,345	GENERAL FUND PRIOR TAXES	14,000	0
665,273	701,102	689,500	733,175	TOTAL PROPERTY TAXES	732,050	0
<u>FRANCHISE FEE TAXES</u>						
159,502	173,117	175,000	175,000	PACIFIC CORP (PP&L)	199,500	0
11,731	0	12,440	12,080	BURLINGTON NORTHERN RR	12,680	0
16,111	16,926	17,500	17,770	AT&T LONG DISTANCE	18,560	0
30,584	40,948	40,000	44,905	REPUBLIC SERVICES	46,050	0
38,263	40,202	39,000	46,650	NW NATURAL GAS	51,310	0
2,589	2,407	2,500	2,400	CENTURYLINK (FORMERLY QWEST)	2,400	0
26,760	13,380	13,380	13,380	MCI / VERIZON	13,380	0
28,733	38,635	35,000	38,385	COMCAST	38,000	0
12	0	0	0	OTHER FRANCHISE FEES	0	0
314,285	325,615	334,820	350,570	TOTAL FRANCHISE FEE TAXES	381,880	0
979,558	1,026,717	1,024,320	1,083,745	TOTAL TAXES	1,113,930	0
<u>LICENSES & PERMITS</u>						
76,532	14,365	5,000	1,435	BUILDING PERMITS	2,000	0
10,550	8,621	5,000	4,000	LAND USE REVIEW	5,000	0
4,424	3,416	3,000	3,000	LIEN SEARCH CHARGES	3,900	0
91,506	26,402	13,000	8,435	TOTAL LICENSES & PERMITS	10,900	0

GENERAL FUND (10): RESOURCES

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Historical Data				RESOURCE DESCRIPTION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2022-2023		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>INTERGOVERNMENTAL REVENUE</u>						
3,600	0	3,600	6,480	MARINE BOARD GRANT	3,600	0
7,200	7,200	7,200	7,200	HRA ADMINISTRATIVE REIMBURSEMENT	7,500	0
59,866	68,917	66,940	70,830	LIQUOR TAX RECEIPTS	71,210	0
3,216	3,153	2,740	2,800	CIGARETTE TAXES	2,660	0
34,621	45,569	37,000	48,200	STATE REVENUE SHARING	42,000	0
0	0	0	0	LINN COUNTY HOUSING GRANT	0	0
0	11,691	31,560	31,560	OPRD GRANT	75,000	0
109,148	0	0	0	COVID RELIEF GRANT	0	0
0	432,791	432,790	432,790	AMERICAN RELIEF PROGRAM GRANT	0	0
217,651	569,321	581,830	599,860	TOTAL INTERGOVERNMENTAL REVENUE	201,970	0
<u>FINES & FORFEITURES</u>						
67,180	57,375	44,500	45,100	FINE & COURT REVENUE	45,000	0
275	63	50	50	COURT COLLECTION INTEREST	50	0
67,455	57,438	44,550	45,150	TOTAL FINES & FORFEITURES	45,050	0
<u>INVESTMENT REVENUE</u>						
3,656	1,553	1,650	13,255	GENERAL FUND INTEREST	18,210	0
3,656	1,553	1,650	13,255	TOTAL INVESTMENT REVENUE	18,210	0
<u>MISCELLANEOUS REVENUES</u>						
1,727	2,511	1,000	1,350	OTHER MISCELLANEOUS INCOME	1,000	0
2,191	1,740	2,000	1,575	CREDIT CARD PROCESSING	1,750	0
1,025	1,275	980	980	RENTAL-CITY PROPERTY & EQUIPMENT	1,000	0
7,097	6,394	8,400	8,435	TRANSIENT ROOM TAX	8,500	0
12,040	11,920	12,380	12,340	TOTAL MISCELLANEOUS REVENUES	12,250	0
2,232,154	2,664,899	2,757,730	2,962,679	TOTAL RESOURCES	2,592,470	0

Estimated Property Taxes for City:

\$234,121,015 (assessed value)

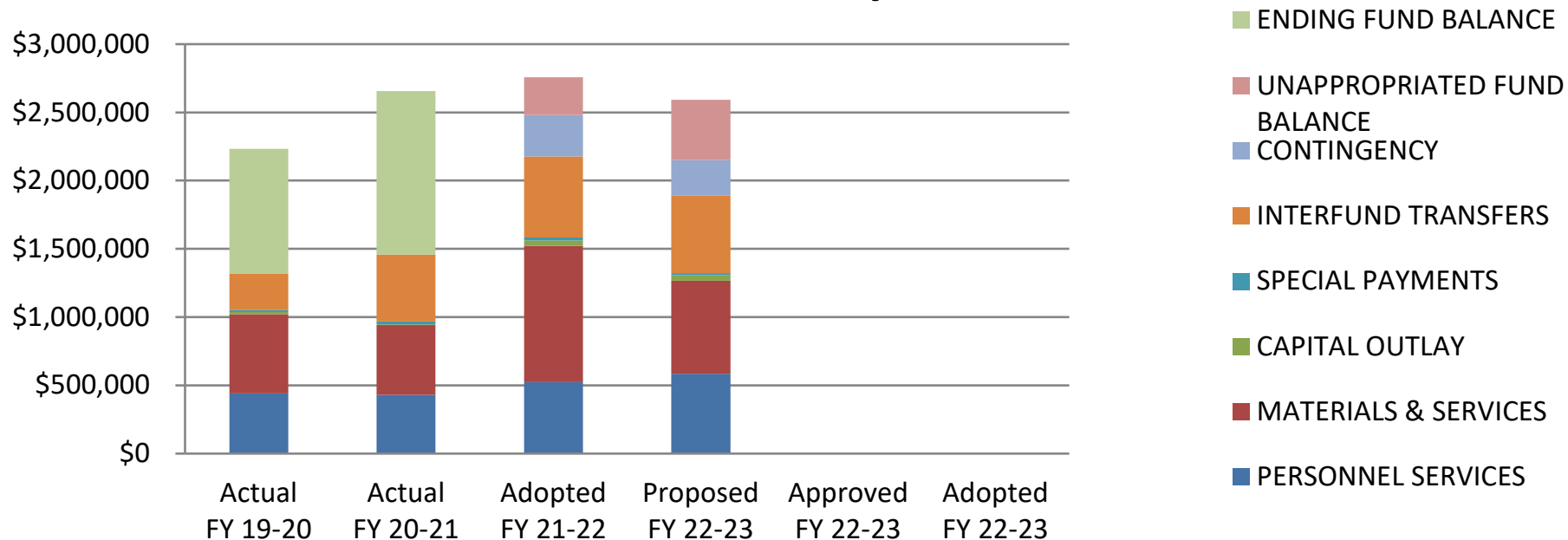
0.0031875 (City permanent tax rate)

\$ 746,261 (Taxes to be levied)

96% (Collection rate)

\$ 718,052 (Taxes expected to collect)

General Fund Requirements



GENERAL FUND (10): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
PERSONNEL SERVICES	\$440,916	\$431,460	\$523,850	\$584,050	\$0	\$0
MATERIALS & SERVICES	\$581,666	\$511,230	\$999,110	\$683,115	\$0	\$0
CAPITAL OUTLAY	\$15,030	\$4,817	\$40,000	\$40,000	\$0	\$0
SPECIAL PAYMENTS	\$15,000	\$20,000	\$20,000	\$15,000	\$0	\$0
INTERFUND TRANSFERS	\$267,000	\$490,000	\$595,000	\$569,500	\$0	\$0
CONTINGENCY	\$0	\$0	\$302,570	\$257,750	\$0	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$277,200	\$443,055	\$0	\$0
ENDING FUND BALANCE	\$912,542	\$1,199,894	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG
General Fund (10)**

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

GENERAL FUND (10): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2022-2023		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>PERSONNEL SERVICES</u>						
256,902	243,014	295,500	273,100	ADMINISTRATION WAGES	333,600	0
0	0	5,500	0	ADMIN OFFICE ASSISTANCE	5,500	0
5,000	4,800	9,600	9,600	COURT WAGES	9,600	0
276	249	300	290	ADMIN UNEMPLOYMENT TAXES	330	0
21,204	19,101	22,400	22,000	ADMIN SOCIAL SECURITY TAXES	24,650	0
75,168	85,495	89,000	87,800	ADMIN MEDICAL INSURANCE	94,980	0
71,578	65,092	89,700	75,800	ADMIN PERS	98,850	0
2,163	641	800	830	ADMIN LIFE & DISABILITY INS	850	0
3,097	4,447	5,200	5,200	ADMIN PAY & LONGEVITY	6,000	0
76	93	150	80	ADMIN WORK COMP QUARTERLY	150	0
2,677	3,428	3,000	2,700	ADMIN WORK COMP PREMIUM	3,500	0
0	0	0	1,550	ADMIN OFPLA TAX	3,340	0
2,400	4,800	2,400	2,400	PERSONNEL SERVICES-MARINE BD	2,400	0
375	300	300	300	CELLULAR PHONE	300	0
440,916	431,460	523,850	481,650	TOTAL PERSONNEL SERVICES	584,050	0
3.0	3.5	4.5	Total Full-Time Equivalent (FTE)		4.5	4.5

MATERIALS & SERVICES

PROFESSIONAL SERVICES

7,223	8,835	8,840	9,300	AUDIT & FINANCIAL ASSISTANCE	9,500	0
300	250	300	550	FILING FEE	300	0
0	0	2,000	0	CONSULTANT FEES	2,000	0
20,020	7,337	20,000	10,000	CONTRACT SERVICES	20,000	0
45	221	1,600	300	ELECTION & BUDGET NOTIFICATION	1,200	0
0	0	10,000	0	GRANT EXPENSES	10,000	0
55,690	0	0	0	COVID RELIEF GRANT EXPENSE	0	0
0	12,907	285,580	22,000	AMERICAN RELIEF PROGRAM GRANT EXPENSE	0	0
10,175	13,212	30,000	17,000	ENGINEERING SERVICES	30,000	0
93,453	42,762	358,320	59,150	TOTAL PROFESSIONAL SERVICES	73,000	0

GENERAL FUND (10): REQUIREMENTS

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3.

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2022-2023		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					

LEGAL SERVICES

9,907	11,578	12,000	11,750	COURT REVENUE PAYOUT	12,000	0
7,099	4,300	25,000	10,000	CITY BUSINESS ATTORNEY FEES	20,000	0
1,313	7,873	7,500	7,500	COURT RELATED ATTORNEY FEES	10,000	0
1,402	270	2,000	1,200	MISCELLANEOUS COURT COSTS	1,500	0
19,721	24,021	46,500	30,450	TOTAL LEGAL SERVICES	43,500	0

INSURANCE SERVICES

12,321	13,667	14,750	16,620	GENERAL INSURANCE	17,605	0
12,321	13,667	14,750	16,620	TOTAL INSURANCE SERVICES	17,605	0

LAND USE FEES

66,481	11,473	5,000	1,000	BUILDING PERMIT EXPENSES	1,500	0
568	1,346	750	750	LAND USE REVIEW CHARGES	750	0
67,049	12,819	5,750	1,750	TOTAL LAND USE FEES	2,250	0

MISCELLANEOUS & COUNCIL BUSINESS

295	111	500	500	FLOWERS & GIFTS	750	0
3,764	2,967	5,000	6,000	OTHER MISC EXPENSES	7,000	0
1,932	1,442	1,700	970	LIEN SEARCH CHARGES	1,000	0
925	160	1,000	400	EMPLOYEE RECRUITMENT	1,000	0
0	0	500	0	DONATION TO N. WATCH & SEN CTR	0	0
10,000	4,000	25,000	11,000	TOURISM PROMOTION	25,000	0
16,916	8,680	33,700	18,870	TOTAL MISC. & COUNCIL BUSINESS	34,750	0

OFFICE EXPENDITURES

3,506	5,605	5,600	6,850	INTERNET,E-MAIL & WEB PAGE	7,000	0
1,500	1,768	1,650	1,500	MACHINE ANNUAL CONTRACTS	1,500	0
0	0	1,000	1,000	MACHINE MAINTENANCE	1,000	0
3,839	2,666	5,000	2,500	OFFICE SUPPLIES	6,000	0
1,732	3,231	2,500	3,500	POSTAGE	3,500	0
2,548	2,453	2,500	2,200	BANK/STATE POOL SERVICE CHARGE	2,500	0
1,850	2,676	2,200	1,750	SOFTWARE MAINT & UPGRADE	2,000	0
3,678	4,723	8,000	9,700	CODIFICATION	5,000	0
0	144	10,000	5,000	HMC/COUNCIL UPGRADE	5,000	0
18,653	23,266	38,450	34,000	TOTAL OFFICE EXPENDITURES	33,500	0

GENERAL FUND (10): REQUIREMENTS

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3.

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2022-2023		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					

PROFESSIONAL IMPROVEMENTS

1,500	3,362	6,000	6,000	SCHOOLS/CONFERENCES	6,000	0
2,164	2,407	2,500	2,500	ORGANIZATIONAL MEMBERSHIP	2,500	0
0	1,597	11,000	9,000	ROOM & BOARD	11,000	0
19	0	3,000	3,000	TRAVEL	3,000	0
0	0	600	1,100	ELECTED OFFICIAL TRAINING	1,000	0
3,683	7,366	23,100	21,600	TOTAL PROFESSIONAL IMPROVEMENTS	23,500	0

GOVERNMENT SERVICES

4,361	4,482	4,500	4,715	OREGON CASCADES WEST COG	5,100	0
400	400	500	500	AGING SERVICES	500	0
240,867	249,183	261,700	261,660	COUNTY LAW ENFORCEMENT	272,120	0
14,370	26,880	41,300	36,700	SUPPLEMENTAL LAW ENFORCEMENT	41,300	0
3,242	3,289	3,500	3,440	LEAGUE OF OREGON CITIES	3,650	0
549	659	700	660	OREGON GOVERNMENT ETHICS COMMISSION	700	0
0	0	0	0	LINN COUNTY HOUSING EXPENSE	0	0
0	850	1,000	1,000	CASCADE WEST REGIONAL CONSORTIUM	1,000	0
0	0	0	0	LOBBYIST (SMAC)	7,500	0
263,789	285,743	313,200	308,675	TOTAL GOVERNMENT SERVICES	331,870	0

UTILITIES

196	400	500	1,510	NW NATURAL GAS EXPENSES	1,800	0
13,516	14,744	16,000	16,400	PACIFIC POWER & LIGHT	18,000	0
26,950	30,123	33,000	27,500	STREET LIGHTING	33,000	0
1,834	1,936	1,900	1,700	TELEPHONE	1,900	0
42,496	47,203	51,400	47,110	TOTAL UTILITIES	54,700	0

BUILDINGS & GROUNDS

457	470	500	500	BNRR PARK LEASE	500	0
16,793	14,992	30,000	30,000	GENERAL MAINTENANCE	30,000	0
11,700	11,850	12,900	12,600	JANITOR CONTRACT	12,900	0
1,202	5,040	5,040	5,040	FACILITY MAINTENANCE-MARINE BD	5,040	0
13,433	13,274	20,000	20,000	PARK MAINTENANCE	20,000	0
0	77	45,500	19,500	PARKS MASTER PLAN & SDC UPDATE	0	0
43,585	45,703	113,940	87,640	TOTAL BUILDINGS & GROUNDS	68,440	0

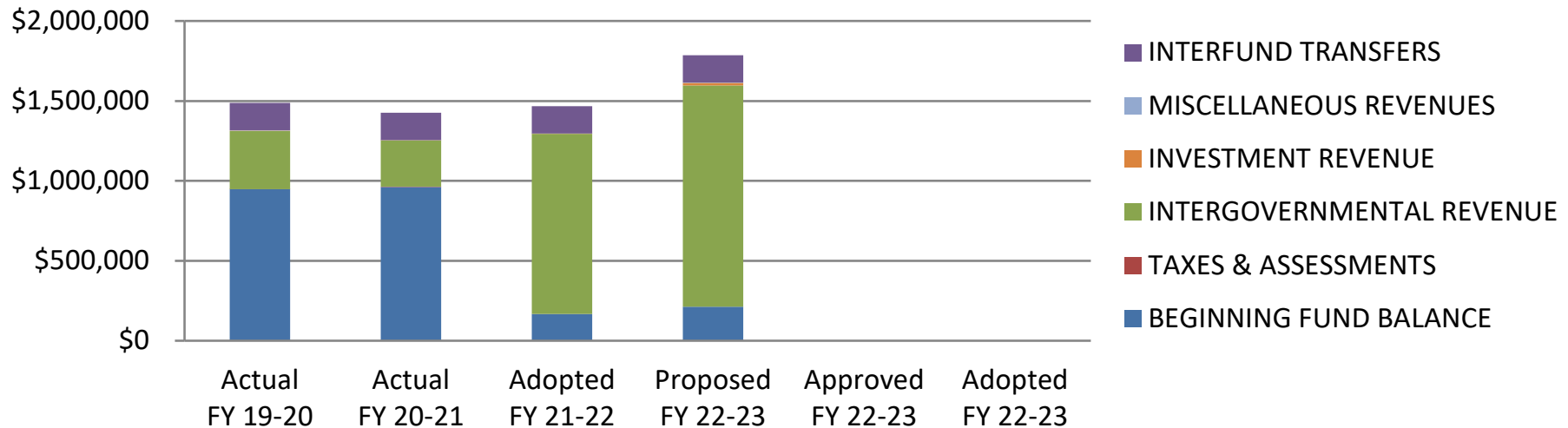
GENERAL FUND (10): REQUIREMENTS

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3.

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2022-2023		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
581,666	511,230	999,110	625,865	TOTAL MATERIALS & SERVICES	683,115	0
<u>CAPITAL OUTLAY</u>						
15,030	4,817	40,000	40,000	CONSTRUCTION PROJECTS	40,000	0
15,030	4,817	40,000	40,000	TOTAL CAPITAL OUTLAY	40,000	0
1,037,612	947,507	1,562,960	1,147,515	TOTAL ORG./PROG. REQUIREMENTS	1,307,165	0
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM						
<u>SPECIAL PAYMENTS</u>						
15,000	20,000	20,000	20,000	HART DONATION	15,000	0
15,000	20,000	20,000	20,000	TOTAL SPECIAL PAYMENTS	15,000	0
<u>INTERFUND TRANSFERS</u>						
35,000	35,000	40,000	40,000	TRANSFER TO OFFICE EQUIPMENT	40,000	0
150,000	150,000	150,000	150,000	TRANSFER TO STREET FUND	150,000	0
82,000	85,000	85,000	85,000	TRANSFER TO LIBRARY FUND	85,000	0
0	120,000	220,000	220,000	TRANSFER TO COMMUNITY & ECONOMIC DEV FUND	31,000	0
0	5,000	5,000	5,000	TRANSFER TO STORM WATER ASSESSMENT FUND	0	0
0	42,000	42,000	42,000	TRANSFER TO WATER FUND	263,500	0
0	53,000	53,000	53,000	TRANSFER TO SEWER FUND	0	0
267,000	490,000	595,000	595,000	TOTAL INTERFUND TRANSFERS	569,500	0
0	0	302,570	10,000	CONTINGENCY	257,750	0
282,000	510,000	917,570	625,000	TOTAL REQUIREMENTS NOT ALLOCATED	842,250	0
912,542	1,199,894	0	1,190,164	ENDING FUND BALANCE	0	0
0	0	277,200	0	UNAPPROPRIATED FUND BALANCE	443,055	0
2,232,154	2,664,899	2,757,730	2,962,679	TOTAL REQUIREMENTS	2,592,470	0

Street Fund Resources



STREET FUND (11): Resources

Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$948,498	\$962,345	\$167,700	\$213,815	\$0	\$0
TAXES & ASSESSMENTS	\$550	\$958	\$0	\$0	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$362,685	\$290,555	\$1,126,500	\$1,384,050	\$0	\$0
INVESTMENT REVENUE	\$3,175	\$1,348	\$1,440	\$15,890	\$0	\$0
MISCELLANEOUS REVENUES	\$1,567	\$745	\$900	\$1,000	\$0	\$0
INTERFUND TRANSFERS	\$170,000	\$170,000	\$170,000	\$170,000	\$0	\$0

CITY OF HARRISBURG
Street Fund (11)

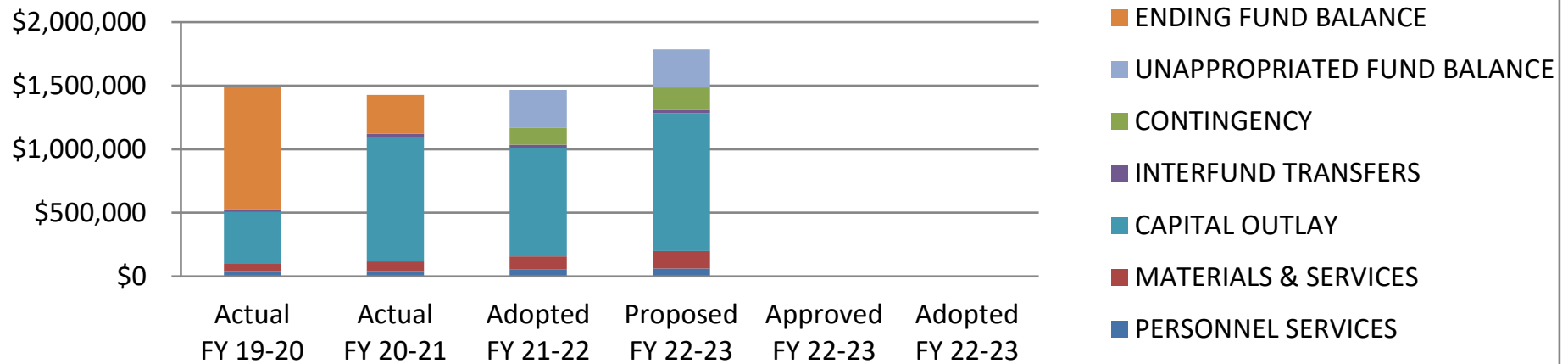
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STREET FUND (11): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2022-2023		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
948,498	962,345	167,700	304,847	BEGINNING FUND BALANCE	213,815	0
<u>TAX & ASSESSMENT REVENUE</u>						
485	940	0	0	DISTRICT 9 S/W PRINCIPAL	0	0
65	18	0	0	DISTRICT 9 S/W INTEREST	0	0
550	958	0	0	TOTAL TAX & ASSESSMENT REVENUE	0	0
<u>INTERGOVERNMENTAL REVENUE</u>						
262,685	290,555	279,500	250,160	GAS TAX RECEIPTS	287,050	0
0	0	693,000	0	SRTS GRANT	693,000	0
100,000	0	0	100,000	SCA GRANT	250,000	0
0	0	154,000	0	TGM GRANT	154,000	0
362,685	290,555	1,126,500	350,160	TOTAL INTERGOVERNMENTAL REVENUE	1,384,050	0
<u>INVESTMENT REVENUE</u>						
3,175	1,348	1,440	10,240	STREET FUND INTEREST	15,890	0
3,175	1,348	1,440	10,240	TOTAL INVESTMENT REVENUE	15,890	0
<u>MISCELLANEOUS REVENUE</u>						
0	135	500	100	GRASS CUTTING	500	0
1,567	610	400	600	STREET FUND MISC INCOME	500	0
1,567	745	900	700	TOTAL MISCELLANEOUS REVENUE	1,000	0
<u>INTERFUND TRANSFERS</u>						
150,000	150,000	150,000	150,000	TRANSFER FROM GENERAL FUND	150,000	0
10,000	10,000	10,000	10,000	TRANSFER FROM WATER FUND	10,000	0
10,000	10,000	10,000	10,000	TRANSFER FROM SEWER FUND	10,000	0
170,000	170,000	170,000	170,000	TOTAL INTERFUND TRANSFERS	170,000	0
1,486,475	1,425,951	1,466,540	835,947	TOTAL RESOURCES	1,784,755	0

Street Fund Requirements



STREET FUND (11): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
PERSONNEL SERVICES	\$42,181	\$43,377	\$52,670	\$62,745	\$0	\$0
MATERIALS & SERVICES	\$55,017	\$73,424	\$103,280	\$135,140	\$0	\$0
CAPITAL OUTLAY	\$408,907	\$978,001	\$853,860	\$1,085,570	\$0	\$0
INTERFUND TRANSFERS	\$20,000	\$26,300	\$26,300	\$26,300	\$0	\$0
CONTINGENCY	\$0	\$0	\$130,429	\$175,000	\$0	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$300,001	\$300,000	\$0	\$0
ENDING FUND BALANCE	\$962,345	\$304,847	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG
Street Fund (11)**

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

STREET FUND (11): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2022-2023		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>PERSONNEL SERVICES</u>						
22,589	23,222	28,100	23,500	STREET FUND WAGES	32,500	0
608	734	800	800	STREET FUND OVERTIME	950	0
23	24	70	25	STREET FD UNEMPLOYMENT TAXES	75	0
1,797	1,857	2,350	1,850	STREET FD SOCIAL SECURITY	2,750	0
9,218	8,487	10,300	8,500	ST FD MEDICAL INSURANCE	13,750	0
5,738	6,130	8,450	5,600	STREET FUND PERS	9,750	0
94	74	70	65	ST FD LIFE & DISABILITY INS	90	0
175	223	350	330	STREET COMP & LONGEVITY	375	0
8	8	60	10	ST FD WORK COMP QUARTERLY	60	0
1,807	2,513	2,000	1,630	ST FD WORK COMP PREMIUMS	2,000	0
0	0	0	135	OFPLA	310	0
124	105	120	95	CELLULAR PHONE	135	0
42,181	43,377	52,670	42,540	TOTAL PERSONNEL SERVICES	62,745	0
1	1	1	1	Total Full-Time Equivalent (FTE)	1	1
<u>MATERIALS & SERVICES</u>						
<u>PROFESSIONAL SERVICES</u>						
3,029	3,705	3,710	3,900	STREET FD AUDIT	4,000	0
6,919	25,344	30,000	30,000	STREET FD ENGINEERING	30,000	0
7,500	8,365	10,120	10,470	STREET FD INSURANCE	12,190	0
17,448	37,414	43,830	44,370	TOTAL PROFESSIONAL SERVICES	46,190	0
<u>STREET SUPPLIES</u>						
5,895	3,530	6,000	6,000	SIGNS & CONSTRUCTION MATERIAL	6,000	0
62	868	2,500	2,500	TRAFFIC SAFETY SUPPLIES	2,500	0
5,457	3,112	8,000	8,000	STREET STRIPING & MARKING	8,000	0
0	0	2,000	0	STREET TREES	1,000	0
11,414	7,510	18,500	16,500	TOTAL STREET SUPPLIES	17,500	0

STREET FUND (11): REQUIREMENTS

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Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2022-2023		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					

MISCELLANEOUS EXPENDITURES

390	458	450	420	TRAFFIC LIGHT-3RD/TERRITORIAL	450	0
0	0	500	0	GRASS CUTTING	500	0
1,024	684	1,000	1,000	CDL CONSORTIUM	1,500	0
0	0	0	0	CDL LICENCE TRAINING	30,000	0
7,851	13,741	20,000	20,000	STREET MAINTENANCE	20,000	0
0	166	1,000	1,000	SAFETY PROGRAM	1,000	0
9,265	15,049	22,950	22,420	TOTAL MISCELLANEOUS EXPENSES	53,450	0

MOTOR VEHICLE EXPENSES

4,591	7,269	7,000	7,000	STREET FD VEHICLE GASOLINE	7,000	0
3,638	4,414	5,000	5,000	STREET FD VEHICLE MAINTENANCE	5,000	0
8,661	1,768	6,000	6,000	SWEeper MAINTENANCE	6,000	0
16,890	13,451	18,000	18,000	TOTAL MOTOR VEHICLE EXPENSES	18,000	0
55,017	73,424	103,280	101,290	TOTAL MATERIALS & SERVICES	135,140	0

CAPITAL OUTLAY

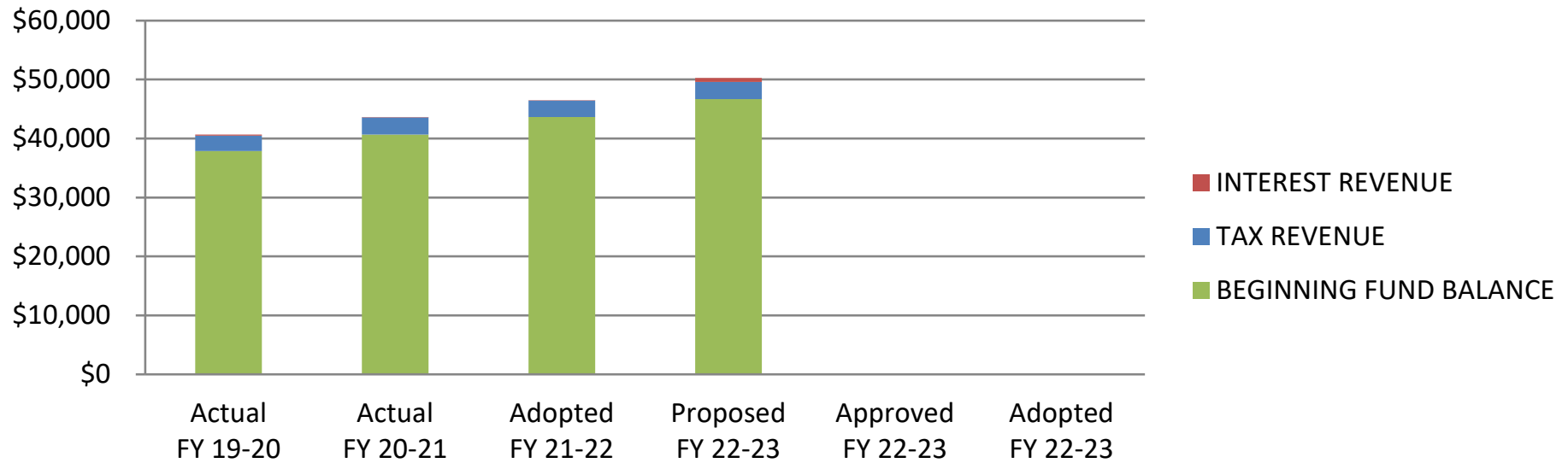
192,916	250,000	250,000	129,000	STREET MAINTENANCE	250,000	0
100,000	0	100,000	0	GRANT RELATED PROJECTS	21,000	0
115,991	728,001	503,860	323,000	OTHER CONSTRUCTION PROJECTS	814,570	0
408,907	978,001	853,860	452,000	TOTAL CAPITAL OUTLAY	1,085,570	0
506,105	1,094,802	1,009,810	595,830	TOTAL ORG./PROG. REQUIREMENTS	1,283,455	0

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

INTERFUND TRANSFERS

20,000	26,300	26,300	26,300	ST FD TRANSFER TO EQUIP FD	26,300	0
20,000	26,300	26,300	26,300	TOTAL INTERFUND TRANSFERS	26,300	0
0	0	130,429	0	CONTINGENCY	175,000	0
20,000	26,300	156,729	26,300	TOTAL REQUIREMENTS NOT ALLOCATED	201,300	0
962,345	304,847	0	213,817	ENDING FUND BALANCE	0	0
0	0	300,001	0	UNAPPROPRIATED FUND BALANCE	300,000	0
1,486,475	1,425,951	1,466,540	835,947	TOTAL REQUIREMENTS	1,784,755	0

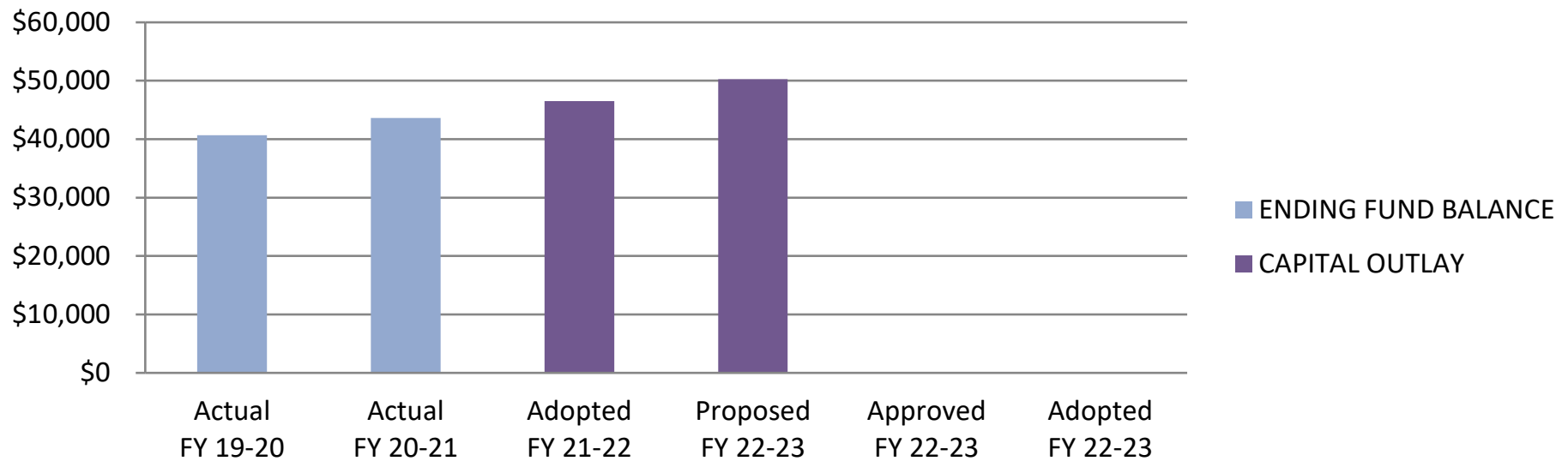
Bike Path Reserve Fund Resources



BIKE PATH RESERVE FUND (22): Resources

Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$37,863	\$40,651	\$43,650	\$46,695	\$0	\$0
TAX REVENUE	\$2,653	\$2,935	\$2,795	\$2,895	\$0	\$0
INTEREST REVENUE	\$135	\$60	\$60	\$660	\$0	\$0

Bike Path Reserve Fund Requirements



BIKE PATH RESERVE FUND (22): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
CAPITAL OUTLAY	\$0	\$0	\$46,505	\$50,250	\$0	\$0
ENDING FUND BALANCE	\$40,651	\$43,646	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Bike Path Reserve Fund (22)

BIKE PATH RESERVE FUND (22): RESOURCES

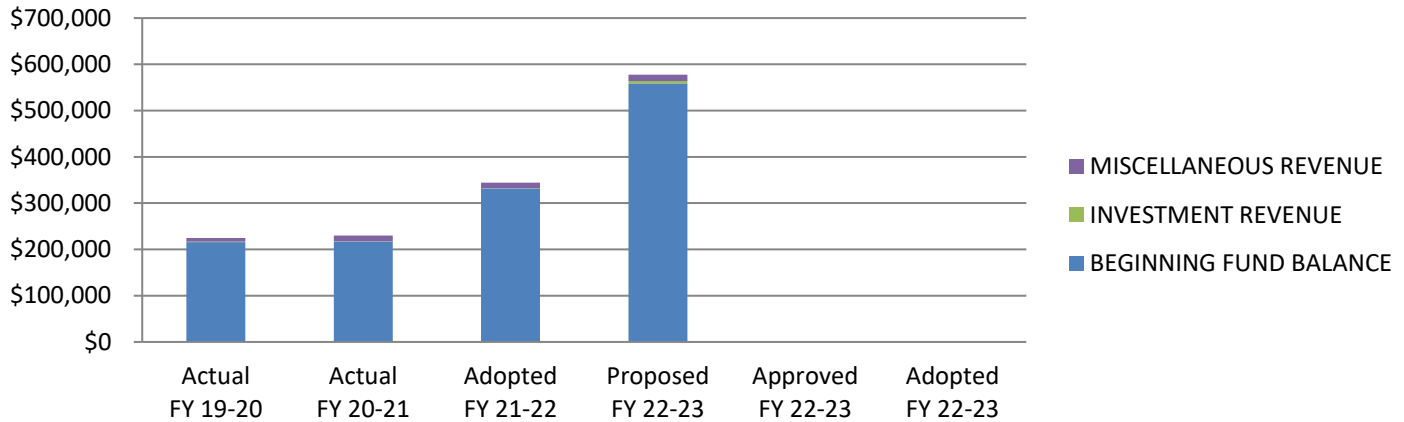
Historical Data				RESOURCE DESCRIPTION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2022-2023		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
37,863	40,651	43,650	43,646	BEGINNING FUND BALANCE	46,695	0
<u>TAX REVENUE</u>						
2,653	2,935	2,795	2,610	1% OF GAS TAX REVENUES	2,895	0
2,653	2,935	2,795	2,610	TOTAL TAX REVENUE	2,895	0
<u>INTEREST REVENUE</u>						
135	60	60	440	BIKE FUND INTEREST	660	0
135	60	60	440	TOTAL INTEREST REVENUE	660	0
40,651	43,646	46,505	46,696	TOTAL RESOURCES	50,250	0

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

BIKE PATH RESERVE FUND (22): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2022-2023		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>CAPITAL OUTLAY</u>						
0	0	46,505	0	BIKE PATH PROJECTS	50,250	0
0	0	46,505	0	TOTAL CAPITAL OUTLAY	50,250	0
40,651	43,646	0	46,696	ENDING FUND BALANCE	0	0
0	0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0
40,651	43,646	46,505	46,696	TOTAL REQUIREMENTS	50,250	0

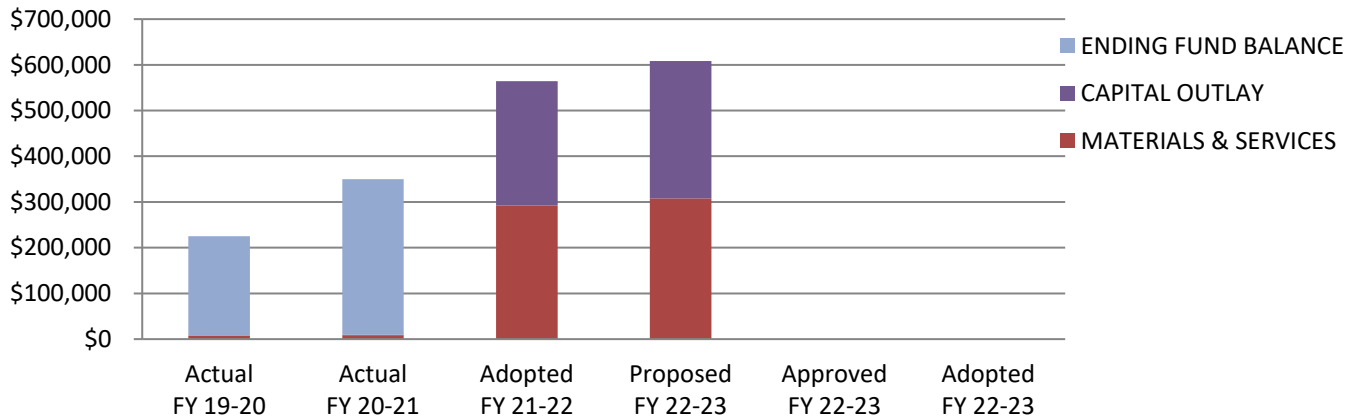
C. E. & D. Fund Resources



COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): Resources

Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$215,609	\$216,938	\$331,535	\$558,650	\$0	\$0
INVESTMENT REVENUE	\$1,058	\$451	\$475	\$5,240	\$0	\$0
MISCELLANEOUS REVENUE	\$8,242	\$12,391	\$12,500	\$13,500	\$0	\$0

C. E. & D. Fund Requirements



COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
MATERIALS & SERVICES	\$7,971	\$8,715	\$292,700	\$307,700	\$0	\$0
CAPITAL OUTLAY	\$0	\$1,083	\$271,810	\$300,690	\$0	\$0
ENDING FUND BALANCE	\$216,938	\$339,982	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Community & Economic Development Fund (23)

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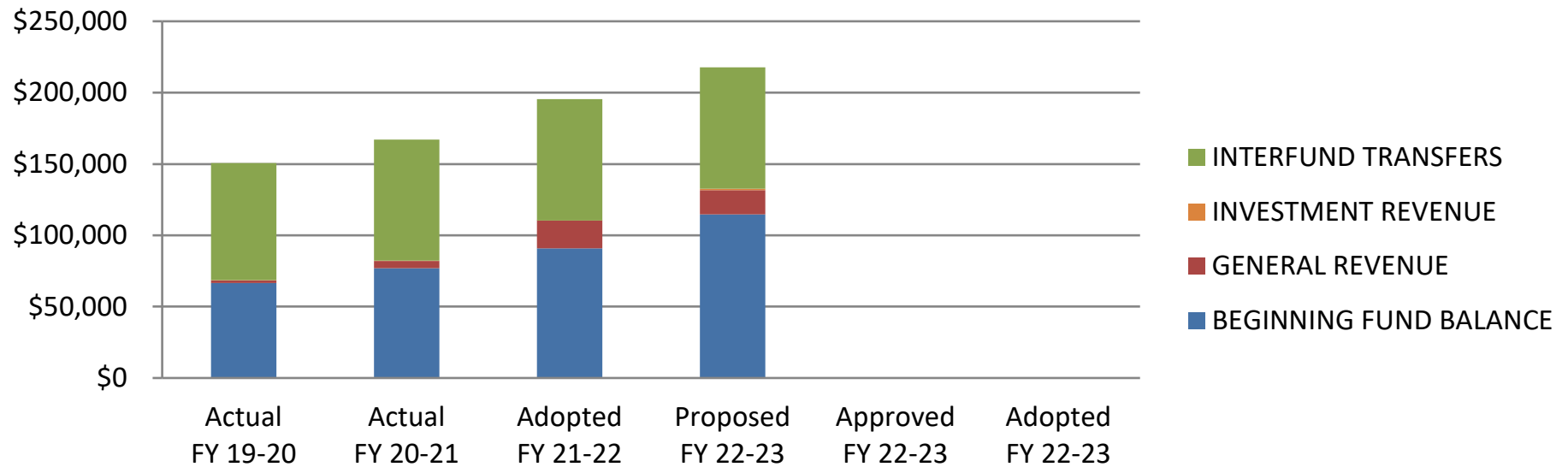
COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): RESOURCES

Historical Data				Line Item Code	RESOURCE DESCRIPTION	Budget for F
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022			Proposed by Budget Officer
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
215,609	216,938	331,535	339,982	23-2980	BEGINNING FUND BALANCE	558,650
<u>INVESTMENT REVENUE</u>						
1,058	451	475	3,455	23-32-3100	CED RESERVE FUND INTEREST	5,240
1,058	451	475	3,455	TOTAL INVESTMENT REVENUE		5,240
<u>MISCELLANEOUS REVENUE</u>						
8,242	8,591	8,500	8,500	23-33-1000	BUSINESS LICENSE REVENUE	8,500
0	3,800	4,000	4,000	23-33-2200	SUMMER EVENTS DONATIONS	5,000
8,242	12,391	12,500	12,500	TOTAL MISCELLANEOUS REVENUE		13,500
<u>INTERFUND TRANSFERS</u>						
0	120,000	220,000	220,000	11-39-1000	TRANSFER FROM GENERAL FUND	31,000
0	120,000	220,000	220,000	TOTAL INTERFUND TRANSFERS		31,000
224,909	349,780	564,510	575,937	TOTAL RESOURCES		608,390

COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): REQUIREMENTS

Historical Data				Line Item	REQUIREMENTS FOR: ADMINISTRATION	Budget for FY
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022			Proposed by Budget Officer
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>MATERIALS & SERVICES</u>						
1,700	1,700	1,700	1,700	23-70-2050	YOUTH SPORTS PROGRAMS	1,700
5,271	3,376	57,000	5,000	23-70-2500	COMM & EC DEV MISC EXPENSES	84,000
1,000	1,000	2,000	2,000	23-70-3000	CHAMBER OF COMMERCE	2,000
0	1,584	5,000	1,585	23-70-6850	SUMMER CONCERTS	5,000
0	0	10,000	5,000	23-70-4000	RURAL ECONOMIC ALLIANCE (REAL)	13,000
0	0	197,000	0	23-70-7600	ECONOMIC DEVELOPMENT GRANT PROGRAM	197,000
0	0	0	0	23-70-8100	COMMUNITY ASSISTANCE GRANT	5,000
0	1,055	5,000	2,000	23-70-8000	EMERGENCY BUSINESS GRANT	0
0	0	15,000	0	23-70-8500	MAIN STREET PROGRAM	0
7,971	8,715	292,700	17,285	TOTAL MATERIALS & SERVICES		307,700
<u>CAPITAL OUTLAY</u>						
0	1,083	271,810	0	23-75-7100	BUILDING & PROPERTY RESERVE ACCOUNT	300,690
0	1,083	271,810	0	TOTAL CAPITAL OUTLAY		300,690
7,971	9,798	564,510	17,285	TOTAL ORG./PROG. REQUIREMENTS		608,390
216,938	339,982	0	558,652	ENDING FUND BALANCE		0
224,909	349,780	564,510	575,937	TOTAL REQUIREMENTS		608,390

Library Fund Resources



LIBRARY FUND (24): Resources

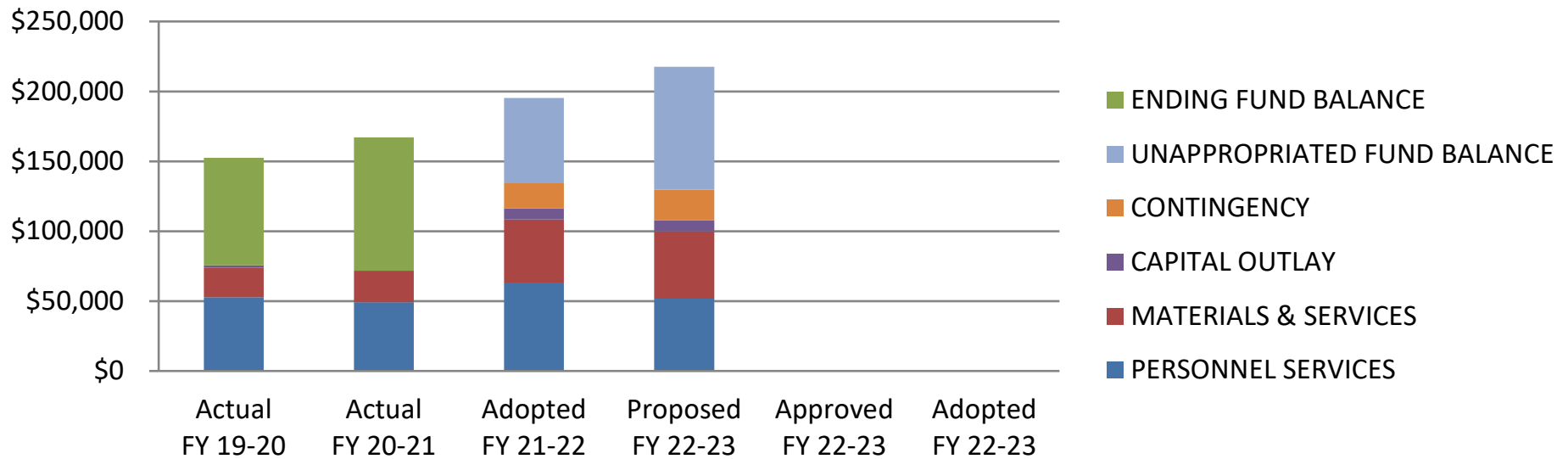
Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$66,586	\$77,028	\$91,000	\$114,625	\$0	\$0
GENERAL REVENUE	\$1,824	\$5,020	\$19,250	\$16,900	\$0	\$0
INVESTMENT REVENUE	\$231	\$101	\$100	\$1,100	\$0	\$0
INTERFUND TRANSFERS	\$82,000	\$85,000	\$85,000	\$85,000	\$0	\$0

CITY OF HARRISBURG
Library Fund (24)

LIBRARY FUND (24): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
66,586	77,028	91,000	95,324	BEGINNING FUND BALANCE	114,625	0
<u>GENERAL REVENUE</u>						
1,000	1,000	1,000	1,000	READY TO READ GRANT	1,000	0
0	0	17,300	19,330	GRANTS	15,000	0
0	3,178	100	300	DONATIONS - DESIGNATED/LIBRARY	100	0
102	97	100	500	DONATIONS-GENERAL USE LIBRARY	100	0
722	745	750	600	OTHER LIBRARY REVENUE	700	0
1,824	5,020	19,250	21,730	TOTAL GENERAL REVENUE	16,900	0
<u>INVESTMENT REVENUE</u>						
231	101	100	800	INTEREST	1,100	0
231	101	100	800	TOTAL INTEREST REVENUE	1,100	0
<u>INTERFUND TRANSFERS</u>						
82,000	85,000	85,000	85,000	TRANSFER FROM GENERAL FUND	85,000	0
82,000	85,000	85,000	85,000	TOTAL INTERFUND TRANSFERS	85,000	0
150,641	167,149	195,350	202,854	TOTAL RESOURCES	217,625	0

Library Fund Requirements



LIBRARY FUND (24): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
PERSONNEL SERVICES	\$52,845	\$49,231	\$63,210	\$51,755	\$0	\$0
MATERIALS & SERVICES	\$20,951	\$22,593	\$45,165	\$48,100	\$0	\$0
CAPITAL OUTLAY	\$1,700	\$0	\$8,000	\$8,000	\$0	\$0
CONTINGENCY	\$0	\$0	\$17,805	\$21,760	\$0	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$61,170	\$88,010	\$0	\$0
ENDING FUND BALANCE	\$77,028	\$95,324	\$0	\$0	\$0	\$0

Library Fund (24)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LIBRARY FUND (24): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>PERSONNEL SERVICES</u>						
39,838	39,969	47,340	42,940	LIBRARY FUND WAGES	43,500	0
40	41	50	45	LIBRARY UNEMPLOYMENT TAXES	50	0
3,048	3,153	3,625	3,290	LIBRARY FD SOCIAL SECURITY TAX	3,500	0
9,596	4,425	11,820	3,000	LIBRARY FUND PERS	3,900	0
0	1,250	0	0	LIBRARY LONGEVITY	0	0
21	21	50	25	LIB FD WORK COMP QUARTERLY	50	0
302	372	325	280	LIB FD WORK COMP PREMIUM	325	0
0	0	0	230	OFPLA	430	0
52,845	49,231	63,210	49,810	TOTAL PERSONNEL SERVICES	51,755	0
1	1	1	1	Total Full-Time Equivalent (FTE)	1	1
<u>MATERIALS & SERVICES</u>						
<u>PROFESSIONAL IMPROVEMENT</u>						
0	0	1,500	0	ROOM & BOARD	2,000	0
933	20	1,000	500	SCHOOLS	1,000	0
0	38	300	100	MILEAGE	500	0
933	58	2,800	600	TOTAL PROFESSIONAL IMPROVEMENT	3,500	0
<u>MISC. MATERIALS & SERVICES</u>						
10,000	8,774	9,000	9,000	BOOKS	10,500	0
200	230	250	250	LIBRARY EQUIPMENT MAINTENANCE	300	0
307	343	350	305	LIBRARY TELEPHONE	350	0
1,615	1,762	1,765	2,945	WI-FI INTERNET	2,950	0
1,052	663	1,000	1,000	READY TO READ GRANT	1,000	0
3,977	3,162	4,200	4,200	MISCELLANEOUS EXPENSES	4,500	0
1,400	0	0	0	GENEALOGY WEB SITE	0	0
1,467	2,787	20,800	11,545	LIBRARY PROGRAMS	20,000	0
0	4,814	5,000	4,570	OREGON DIGITAL LIBRARY CONSORTIUM	5,000	0
20,018	22,535	42,365	33,815	TOTAL MISC MATERIALS & SERVICES	44,600	0
20,951	22,593	45,165	34,415	TOTAL MATERIALS & SERVICES	48,100	0

LIBRARY FUND (24): REQUIREMENTS

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3.

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					

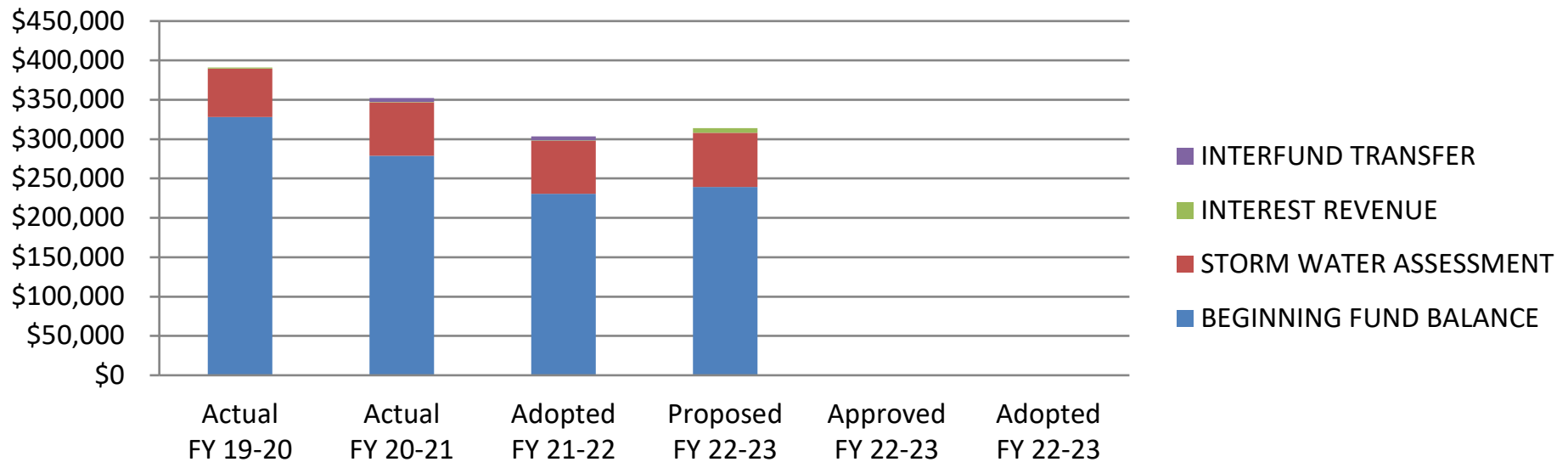
CAPITAL OUTLAY

1,700	0	8,000	4,000	COMPUTER RESERVE ACCOUNT	8,000	0
1,700	0	8,000	4,000	TOTAL CAPITAL OUTLAY	8,000	0
75,496	71,824	116,375	88,225	TOTAL ORG./PROG. REQUIREMENTS	107,855	0

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

0	0	17,805	0	CONTINGENCY	21,760	0
0	0	17,805	0	TOTAL REQUIREMENTS NOT ALLOCATED	21,760	0
77,028	95,324	0	114,629	ENDING FUND BALANCE	0	0
0	0	61,170	0	UNAPPROPRIATED ENDING FUND BALANCE	88,010	0
150,641	167,149	195,350	202,854	TOTAL REQUIREMENTS	217,625	0

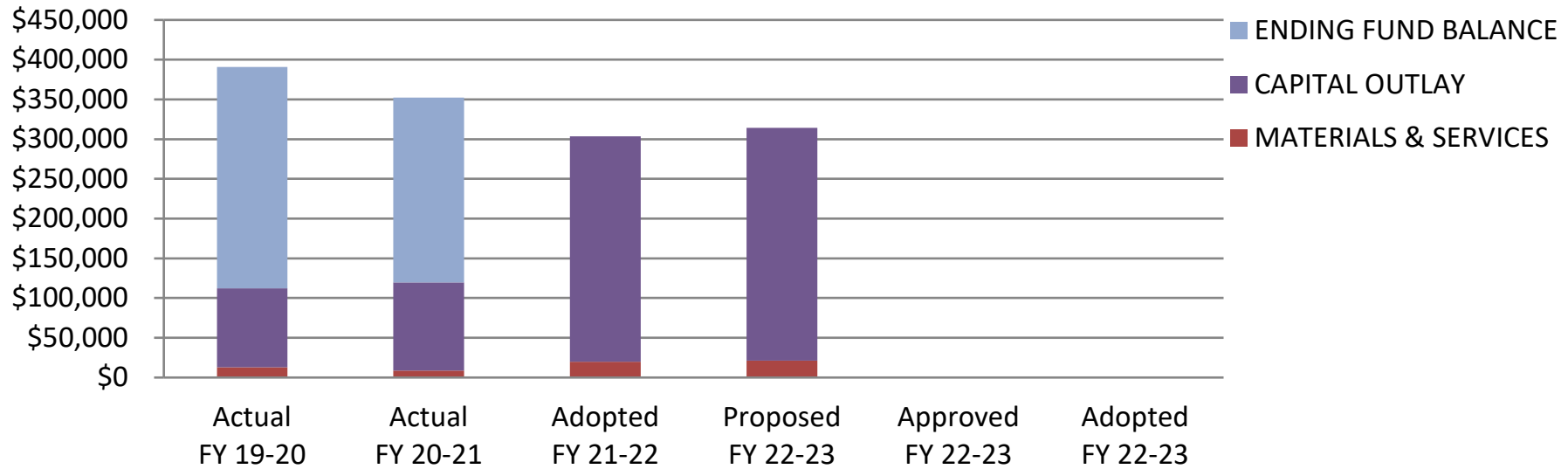
Storm Drain Reserve Fund Resources



STORM DRAIN RESERVE FUND (25): Resources

Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$327,961	\$278,850	\$230,800	\$239,245	\$0	\$0
STORM WATER ASSESSMENT	\$61,706	\$67,737	\$67,320	\$68,665	\$0	\$0
INTEREST REVENUE	\$1,251	\$531	\$560	\$6,180	\$0	\$0
INTERFUND TRANSFER	\$0	\$5,000	\$5,000	\$0	\$0	\$0

Storm Drain Reserve Fund Requirements



STORM DRAIN RESERVE FUND (25): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
MATERIALS & SERVICES	\$12,912	\$8,818	\$20,000	\$21,500	\$0	\$0
CAPITAL OUTLAY	\$99,155	\$110,656	\$283,680	\$292,590	\$0	\$0
ENDING FUND BALANCE	\$278,851	\$232,645	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Storm Drain Reserve Fund (25)

STORM DRAIN RESERVE FUND (25): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
327,961	278,850	230,800	232,645	BEGINNING FUND BALANCE	239,245	0

STORM WATER ASSESSMENT

61,706	67,737	67,320	66,700	STORM WATER ASSESSMENT	68,665	0
61,706	67,737	67,320	66,700	TOTAL STORM WATER ASSESSMENT REVENUE	68,665	0

INTEREST REVENUE

1,251	531	560	3,900	EARNED INTEREST	6,180	0
1,251	531	560	3,900	TOTAL EARNED INTEREST	6,180	0

INTERFUND TRANSFERS

0	5,000	5,000	5,000	TRANSFER FROM GENERAL FUND	0	0
0	5,000	5,000	5,000	TOTAL INTERFUND TRANSFERS	0	0

390,918	352,118	303,680	308,245	TOTAL RESOURCES	314,090	0
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Storm Drain Reserve Fund (25)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

STORM DRAIN RESERVE FUND (25): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					

MATERIALS & SERVICES

10,186	4,292	15,000	15,000	MAINTENANCE	15,000	0
2,668	4,471	3,500	3,500	ELECTRICITY	3,500	0
58	55	1,500	500	TRAINING	3,000	0
12,912	8,818	20,000	19,000	TOTAL MATERIALS & SERVICES	21,500	0

CAPITAL OUTLAY

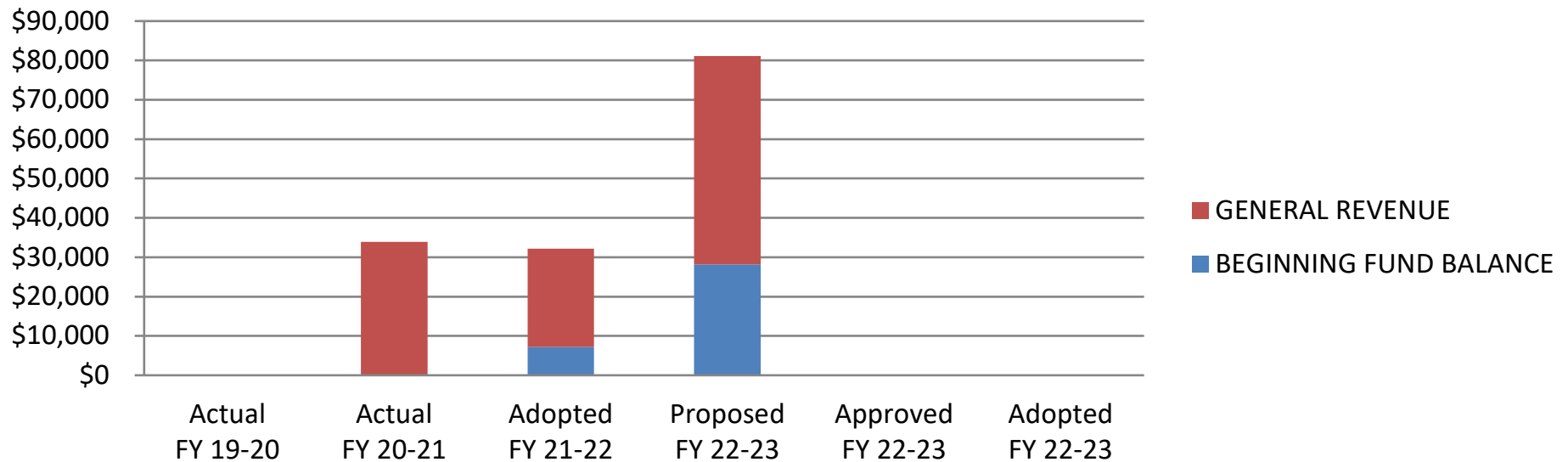
99,155	110,656	283,680	50,000	STORM DRAIN CAPITAL IMPROVEMENTS	292,590	0
99,155	110,656	283,680	50,000	TOTAL CAPITAL OUTLAY	292,590	0

112,067	119,474	303,680	69,000	TOTAL ORG./PROG. REQUIREMENTS	314,090	0
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278,851	232,645	0	239,245	ENDING FUND BALANCE	0	0
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390,918	352,118	303,680	308,245	TOTAL REQUIREMENTS	314,090	0
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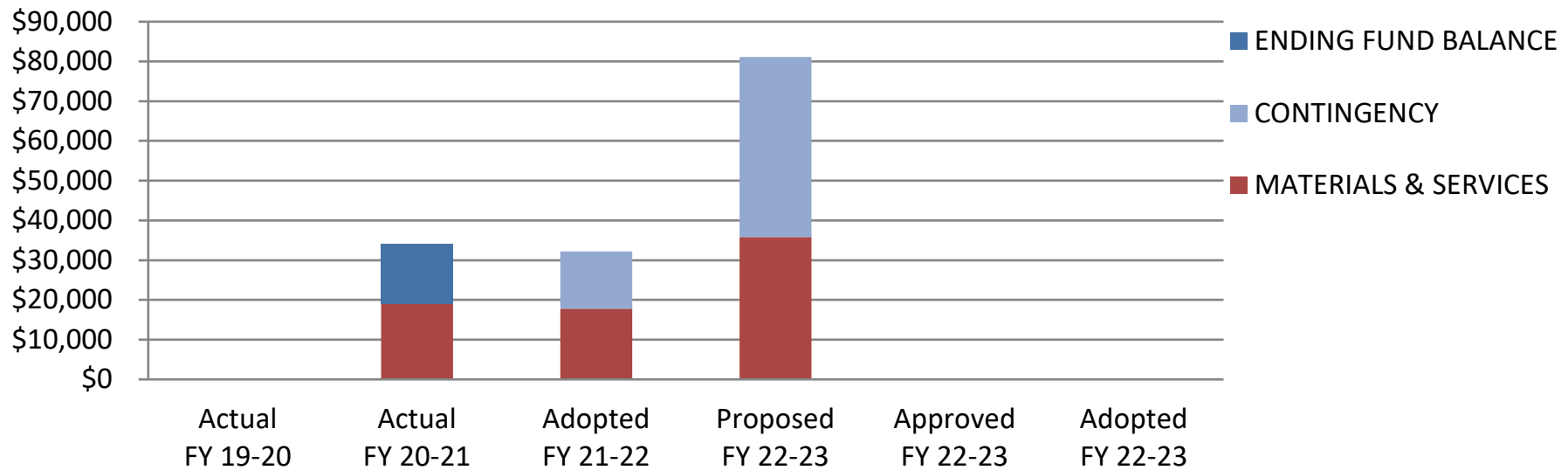
Building Permit Fund Resources



STORM DRAIN RESERVE FUND (25): Resources

Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$0	\$0	\$7,150	\$28,125	\$0	\$0
GENERAL REVENUE	\$0	\$33,915	\$25,000	\$53,000	\$0	\$0

Building Permit Fund Requirements



STORM DRAIN RESERVE FUND (25): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
MATERIALS & SERVICES	\$0	\$18,988	\$17,750	\$35,850	\$0	\$0
CONTINGENCY	\$0	\$0	\$14,400	\$45,275	\$0	\$0
ENDING FUND BALANCE	\$0	\$14,927	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Building Permit Fund (26)

BUILDING PERMIT FUND (26): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
0	0	7,150	14,927	BEGINNING FUND BALANCE	28,125	0
<u>GENERAL REVENUE</u>						
0	33,915	25,000	40,000	BUDGET PERMIT REVENUE	53,000	0
0	33,915	25,000	40,000	TOTAL GENERAL REVENUE	53,000	0
0	33,915	32,150	54,927	TOTAL RESOURCES	81,125	0

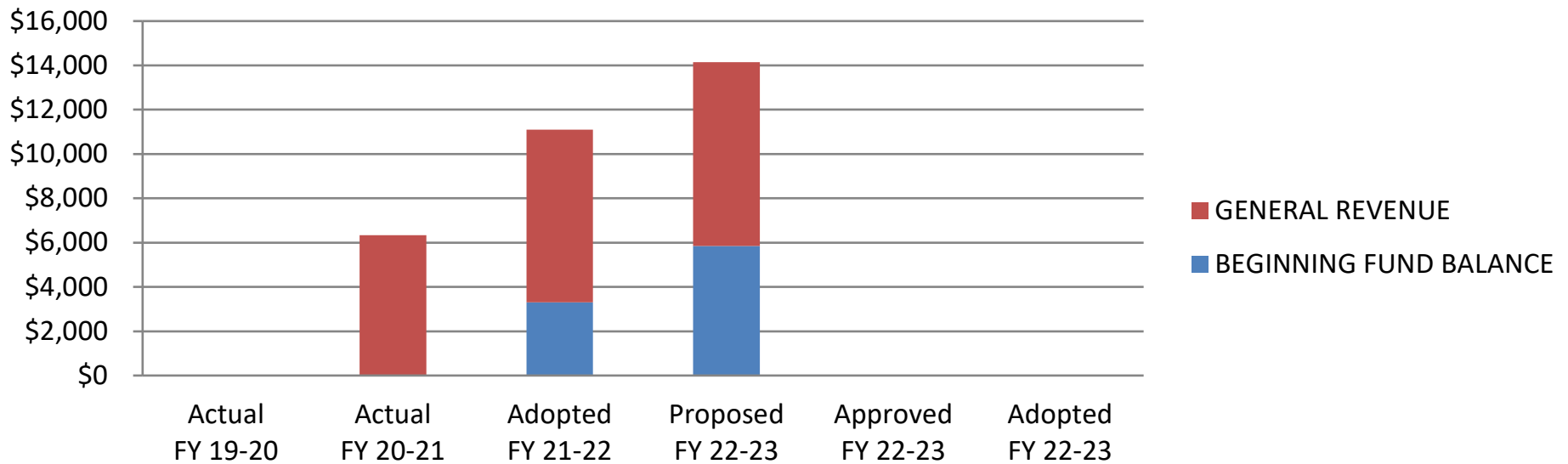
Building Permit Fund (26)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

BUILDING PERMIT FUND (26): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>MATERIALS & SERVICES</u>						
0	18,093	16,250	26,000	JUNCTION CITY BUILDING PROGRAM	34,450	0
0	186	500	100	SUPPLIES	400	0
0	709	1,000	700	CREDIT CARD PROCESSING FEE	1,000	0
0	18,988	17,750	26,800	TOTAL MATERIALS & SERVICES	35,850	0
0	18,988	17,750	26,800	TOTAL ORG./PROG. REQUIREMENTS	35,850	0
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM						
0	0	14,400	0	CONTINGENCY	45,275	0
0	0	14,400	0	TOTAL REQUIREMENTS NOT ALLOCATED	45,275	0
0	14,927	0	28,127	ENDING FUND BALANCE	0	0
0	33,915	32,150	54,927	TOTAL REQUIREMENTS	81,125	0

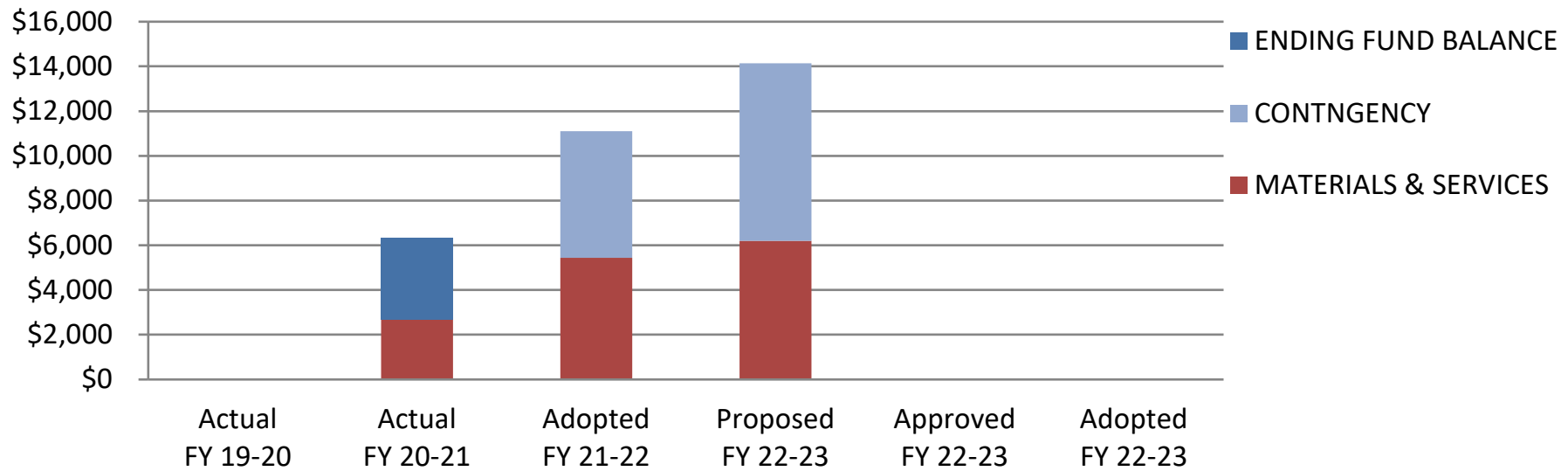
Electrical Permit Fund Resources



STORM DRAIN RESERVE FUND (25): Resources

Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$0	\$0	\$3,300	\$5,845	\$0	\$0
GENERAL REVENUE	\$0	\$6,330	\$7,800	\$8,300	\$0	\$0

Electrical Permit Fund Requirements



STORM DRAIN RESERVE FUND (25): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
MATERIALS & SERVICES	\$0	\$2,664	\$5,445	\$6,195	\$0	\$0
CONTNGENCY	\$0	\$0	\$5,655	\$7,950	\$0	\$0
ENDING FUND BALANCE	\$0	\$3,666	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Electrical Permit Fund (27)

ELECTRICAL PERMIT FUND (27): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
0	0	3,300	3,666	BEGINNING FUND BALANCE	5,845	0
<u>GENERAL REVENUE</u>						
0	6,330	7,800	8,300	BUDGET PERMIT REVENUE	8,300	0
0	6,330	7,800	8,300	TOTAL GENERAL REVENUE	8,300	0
0	6,330	11,100	11,966	TOTAL RESOURCES	14,145	0

Electrical Permit Fund (27)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

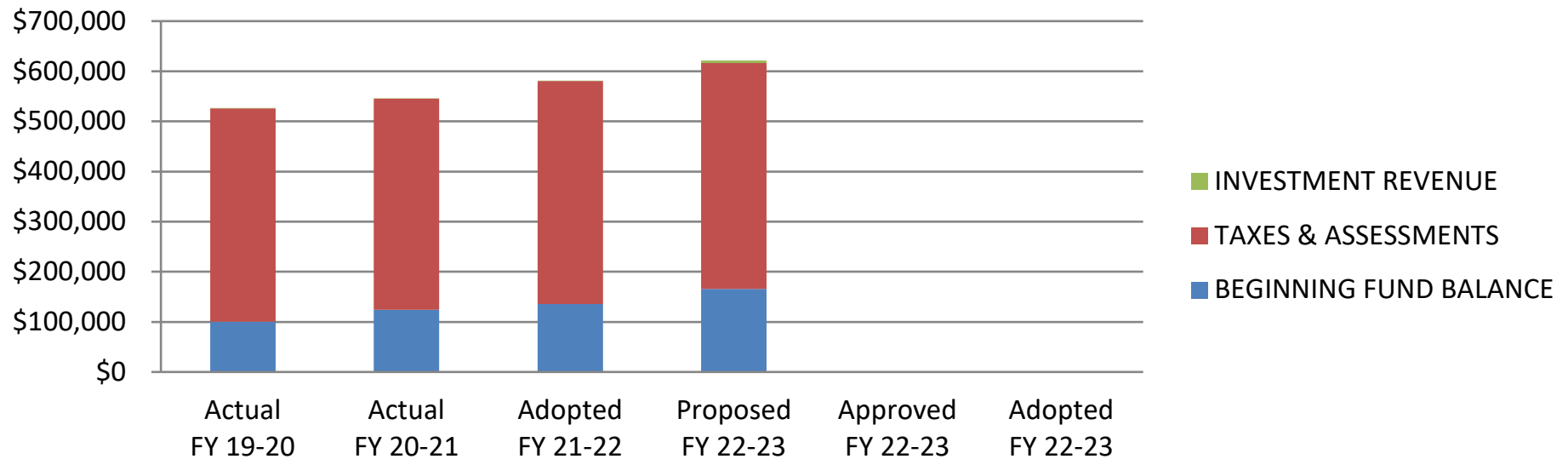
ELECTRICAL PERMIT FUND (27): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>MATERIALS & SERVICES</u>						
0	2,383	5,070	5,395	JUNCTION CITY BUILDING PROGRAM	5,395	0
0	0	100	50	SUPPLIES	100	0
0	281	275	672	CREDIT CARD PROCESSING FEE	700	0
0	2,664	5,445	6,117	TOTAL MATERIALS & SERVICES	6,195	0
0	2,664	5,445	6,117	TOTAL ORG./PROG. REQUIREMENTS	6,195	0

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

0	0	5,655	0	CONTINGENCY	7,950	0
0	0	5,655	0	TOTAL REQUIREMENTS NOT ALLOCATED	7,950	0
0	3,666	0	5,849	ENDING FUND BALANCE	0	0
0	6,330	11,100	11,966	TOTAL REQUIREMENTS	14,145	0

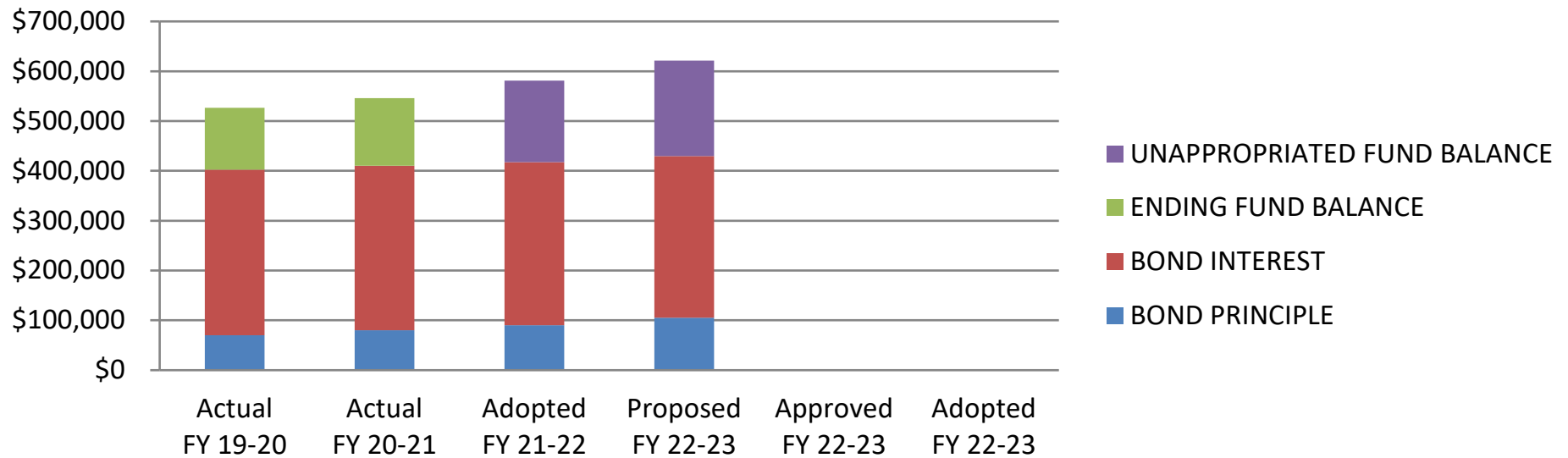
Debt Services Fund Resources



DEBT SERVICES FUND (30): Resources

Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$100,244	\$124,402	\$135,865	\$165,650	\$0	\$0
TAXES & ASSESSMENTS	\$425,455	\$421,230	\$444,739	\$450,820	\$0	\$0
INVESTMENT REVENUE	\$962	\$410	\$435	\$4,800	\$0	\$0

Debt Services Fund Requirements



DEBT SERVICES FUND (30): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BOND PRINCIPLE	\$70,000	\$80,000	\$90,000	\$105,000	\$0	\$0
BOND INTEREST	\$332,259	\$330,162	\$327,765	\$325,065	\$0	\$0
ENDING FUND BALANCE	\$124,402	\$135,880	\$0	\$0	\$0	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$163,274	\$191,205	\$0	\$0

CITY OF HARRISBURG
Debt Services Fund (30)

DEBT SERVICE FUND (30): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
100,244	124,402	135,865	135,880	BEGINNING FUND BALANCE	165,650	0
<u>TAXES & ASSESSMENTS</u>						
419,859	414,807	439,739	439,735	DEBT SERVICE-CURRENT TAXES	446,321	0
5,596	6,423	5,000	4,500	PRIOR YEARS TAXES	4,499	0
425,455	421,230	444,739	444,235	TOTAL TAXES & ASSESSMENTS	450,820	0
<u>INVESTMENT REVENUE</u>						
962	410	435	3,300	EARNED INTEREST	4,800	0
962	410	435	3,300	TOTAL EARNED INTEREST	4,800	0
526,661	546,042	581,039	583,415	TOTAL RESOURCES	621,270	0

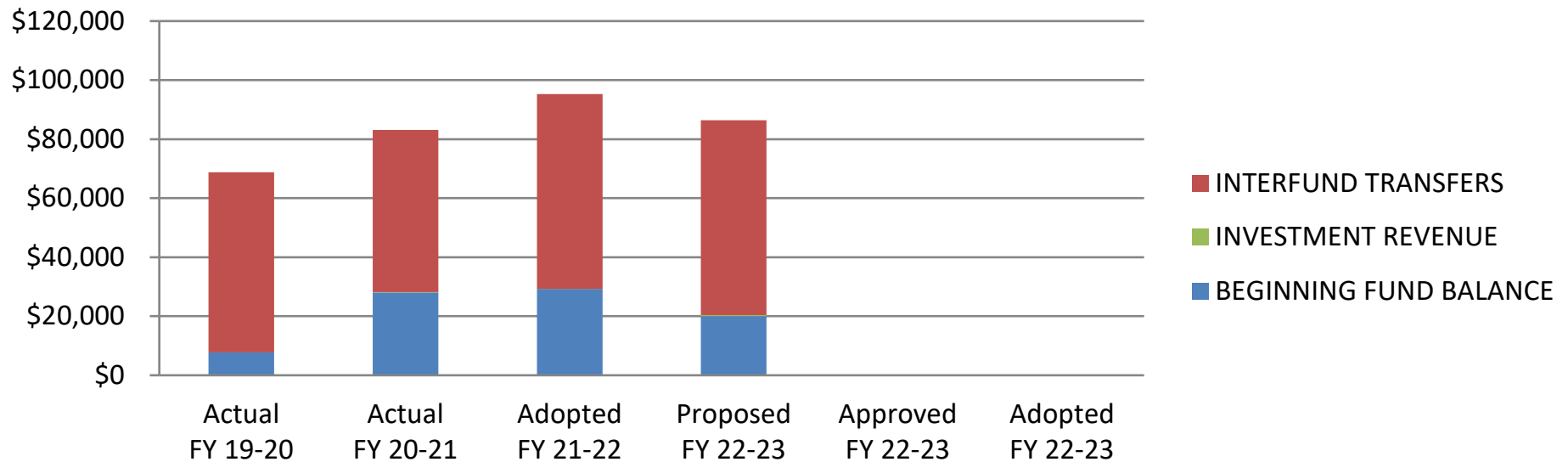
Levy for Debt Services:
\$430,065 (Amount Needed to Cover Bonds)
 96% (Collection rate)

\$446,321 (Tax to Levy)

DEBT SERVICE (30): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>BOND PRINCIPAL</u>						
35,000	35,000	35,000	35,000	1999 WATER BOND PRINCIPAL	35,000	0
35,000	45,000	55,000	55,000	2019 WATER IMPROVEMENT BOND PRINCIPAL	70,000	0
70,000	80,000	90,000	90,000	TOTAL BOND PRINCIPAL	105,000	0
<u>BOND INTEREST</u>						
30,650	29,600	28,550	28,550	1999 WATER BOND INTEREST	27,500	0
301,609	300,562	299,215	299,215	2019 WATER IMPROVEMENT BOND INTEREST	297,565	0
332,259	330,162	327,765	327,765	TOTAL BOND INTEREST	325,065	0
124,402	135,880	0	0	ENDING FUND BALANCE	0	0
0	0	163,274	165,650	UNAPPROPRIATED FUND BALANCE	191,205	0
526,661	546,042	581,039	583,415	TOTAL REQUIREMENTS	621,270	

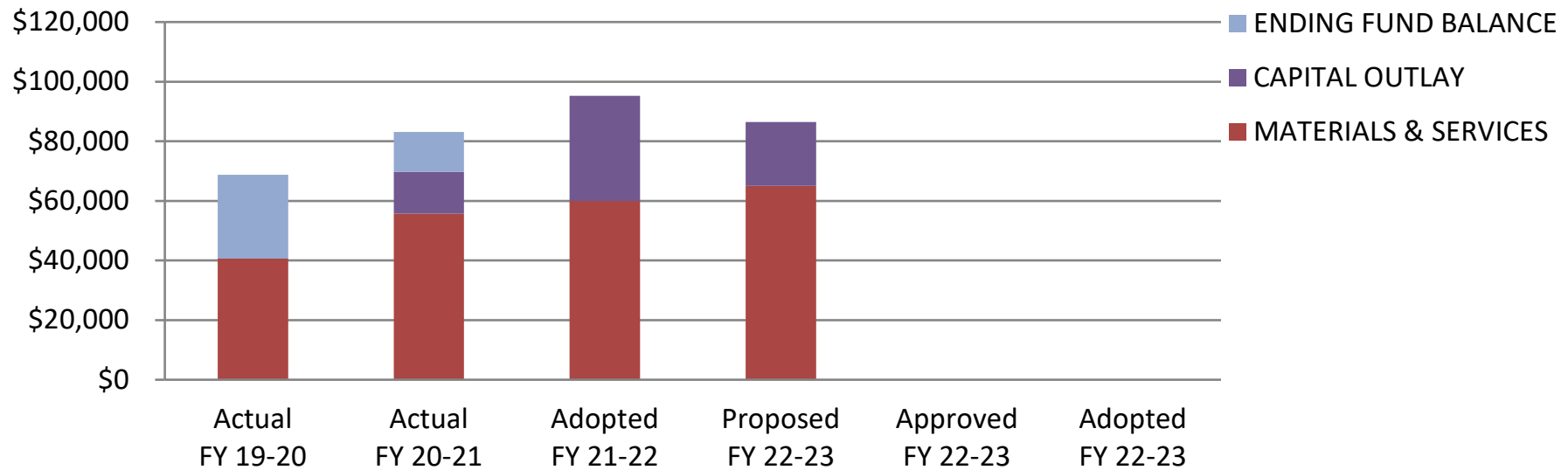
Office Equipment Reserve Fund Resources



OFFICE EQUIPMENT RESERVE FUND (40): Resources

Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$7,715	\$28,102	\$29,280	\$20,080	\$0	\$0
INVESTMENT REVENUE	\$77	\$36	\$30	\$330	\$0	\$0
INTERFUND TRANSFERS	\$61,000	\$55,000	\$66,000	\$66,000	\$0	\$0

Office Equipment Reserve Fund Requirements



OFFICE EQUIPMENT RESERVE FUND (40): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
MATERIALS & SERVICES	\$40,691	\$55,764	\$60,000	\$65,000	\$0	\$0
CAPITAL OUTLAY	\$0	\$14,000	\$35,310	\$21,410	\$0	\$0
ENDING FUND BALANCE	\$28,101	\$13,374	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Office Equipment Reserve Fund (40)

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OFFICE EQUIPMENT RESERVE FUND (40): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
7,715	28,102	29,280	13,374	BEGINNING FUND BALANCE	20,080	0

INVESTMENT REVENUE

77	36	30	210	EARNED INTEREST	330	0
77	36	30	210	TOTAL INVESTMENT REVENUE	330	0

INTERFUND TRANSFER

35,000	35,000	40,000	40,000	TRANS FROM GENERAL FUND	40,000	0
13,000	10,000	13,000	13,000	TRANS FROM WATER FUND	13,000	0
13,000	10,000	13,000	13,000	TRANS FROM SEWER FUND	13,000	0
61,000	55,000	66,000	66,000	TOTAL INTERFUND TRANSFER	66,000	0
68,792	83,138	95,310	79,584	TOTAL RESOURCES	86,410	0

OFFICE EQUIPMENT RESERVE FUND (40): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					

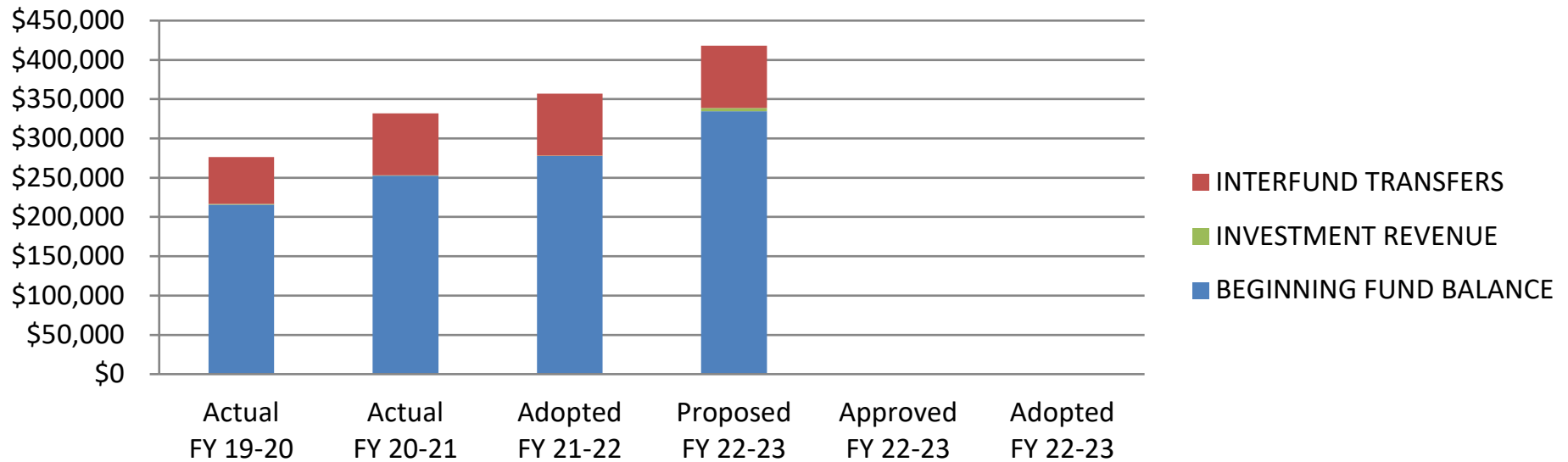
MATERIALS & SERVICES

17,319	19,719	21,000	18,500	FINANCIAL SYSTEM	19,000	0
17,060	23,873	24,000	24,000	MAINTENANCE & SOFTWARE	28,000	0
1,779	7,000	8,000	8,000	COMPUTER REPLACEMENT	8,000	0
4,533	5,172	7,000	5,500	MISC OFFICE EQUIP/FURNITURE	10,000	0
40,691	55,764	60,000	56,000	.	65,000	0

CAPITAL OUTLAY

0	0	11,310	0	COPIER RESERVE (\$2,000 PER YEAR)	13,300	0
0	14,000	24,000	3,500	OFFICE SERVER RESERVE (\$2,000 PER YEAR)	8,110	0
0	14,000	35,310	3,500	TOTAL CAPITAL OUTLAY	21,410	0
40,691	69,764	95,310	59,500	TOTAL ORG./PROG. REQUIREMENTS	86,410	0
28,101	13,374	0	20,084	ENDING FUND BALANCE	0	0
68,792	83,138	95,310	79,584	TOTAL REQUIREMENTS	86,410	0

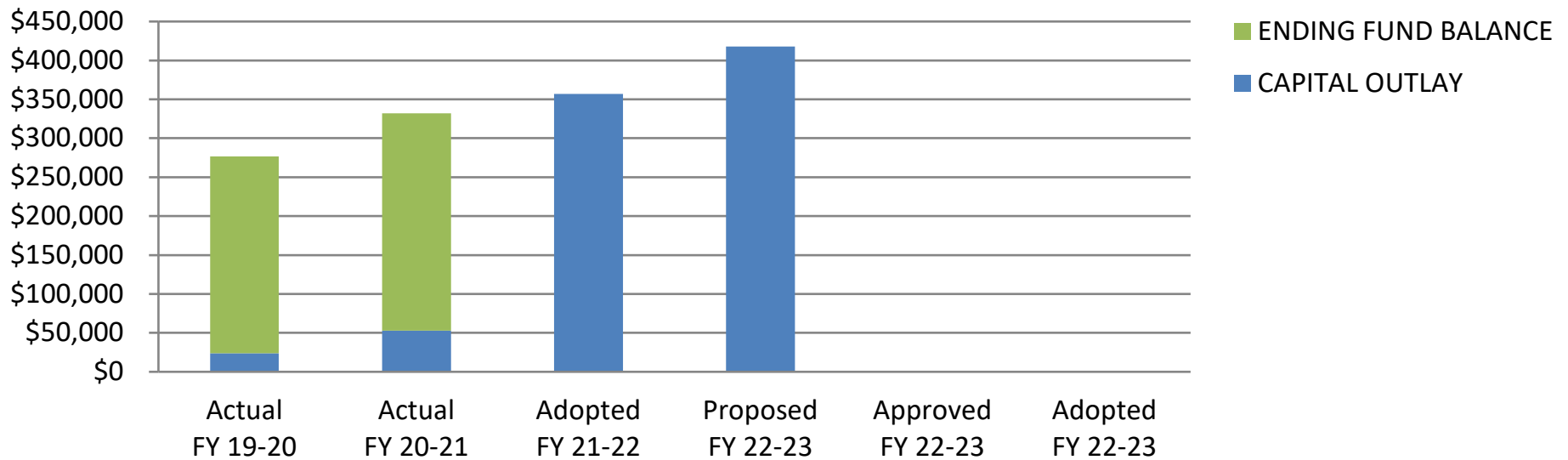
Equipment Reserve Fund Resources



EQUIPMENT RESERVE FUND (41): Resources

Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$215,615	\$252,692	\$277,680	\$334,665	\$0	\$0
INVESTMENT REVENUE	\$866	\$370	\$390	\$4,305	\$0	\$0
INTERFUND TRANSFERS	\$60,000	\$78,900	\$78,900	\$78,900	\$0	\$0

Equipment Reserve Fund Requirements



EQUIPMENT RESERVE FUND (41): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
CAPITAL OUTLAY	\$23,789	\$53,126	\$356,970	\$417,870	\$0	\$0
ENDING FUND BALANCE	\$252,692	\$278,836	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Equipment Reserve Fund (41)

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EQUIPMENT RESERVE FUND (41): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
215,615	252,692	277,680	278,836	BEGINNING FUND BALANCE	334,665	0

INVESTMENT REVENUE

866	370	390	2,890	EARNED INTEREST	4,305	0
866	370	390	2,890	TOTAL INVESTMENT REVENUE	4,305	0

INTERFUND TRANSFER

20,000	26,300	26,300	26,300	TRANSFER FROM WATER FUND	26,300	0
20,000	26,300	26,300	26,300	TRANSFER FROM SEWER FUND	26,300	0
20,000	26,300	26,300	26,300	TRANSFER FROM STREET FUND	26,300	0
60,000	78,900	78,900	78,900	TOTAL INTERFUND TRANSFER	78,900	0
276,481	331,962	356,970	360,626	TOTAL RESOURCES	417,870	0

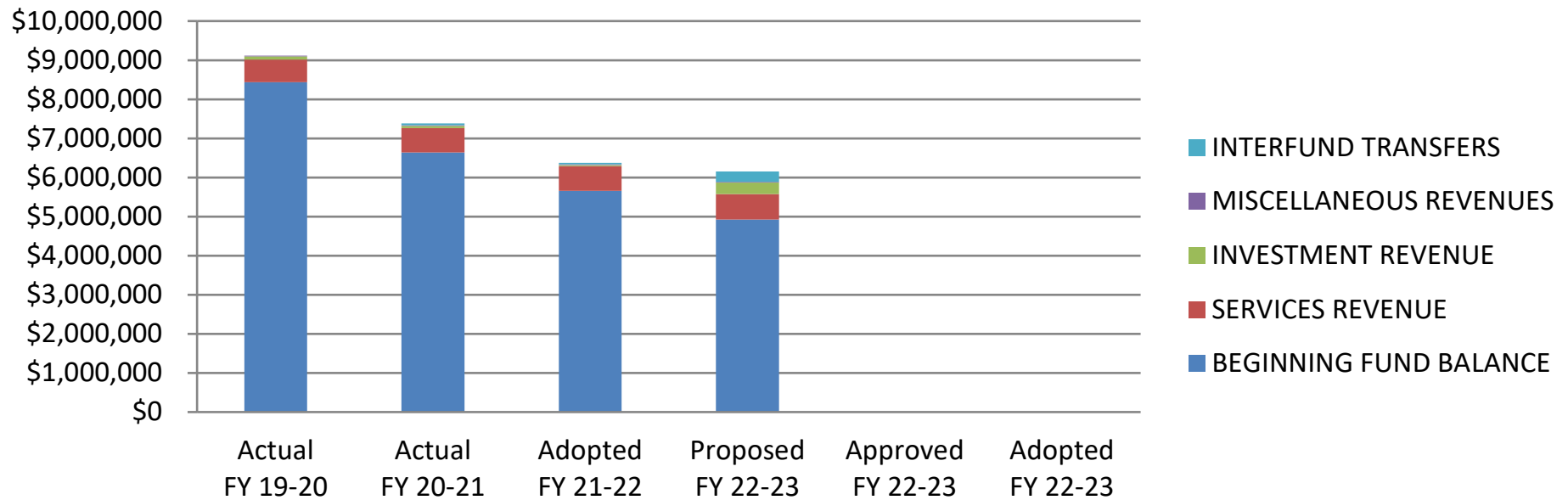
EQUIPMENT RESERVE FUND (41): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					

CAPITAL OUTLAY

0	33,265	26,000	10,970	VEHICLE RESERVE FUND	35,000	0
0	0	240,900	0	STREET SWEEPER RESERVE FUND	271,000	0
0	0	12,000	0	BACKHOE RESERVE FUND	18,000	0
15,589	0	4,000	0	4 WHEELER RESERVE FUND	6,000	0
0	0	9,000	0	LAWN MOWER RESERVE FUND	11,000	0
0	8,220	50,080	0	DUMP TRUCK RESERVE FUND	58,000	0
8,200	11,641	14,990	14,990	OTHER MISC. EQUIPMENT	18,870	0
23,789	53,126	356,970	25,960	TOTAL CAPITAL OUTLAY	417,870	0
23,789	53,126	356,970	25,960	TOTAL ORG./PROG. REQUIREMENTS	417,870	0
252,692	278,836	0	334,666	ENDING FUND BALANCE	0	0
276,481	331,962	356,970	360,626	TOTAL REQUIREMENTS	417,870	0

Water Fund Resources



WATER FUND (51): Resources

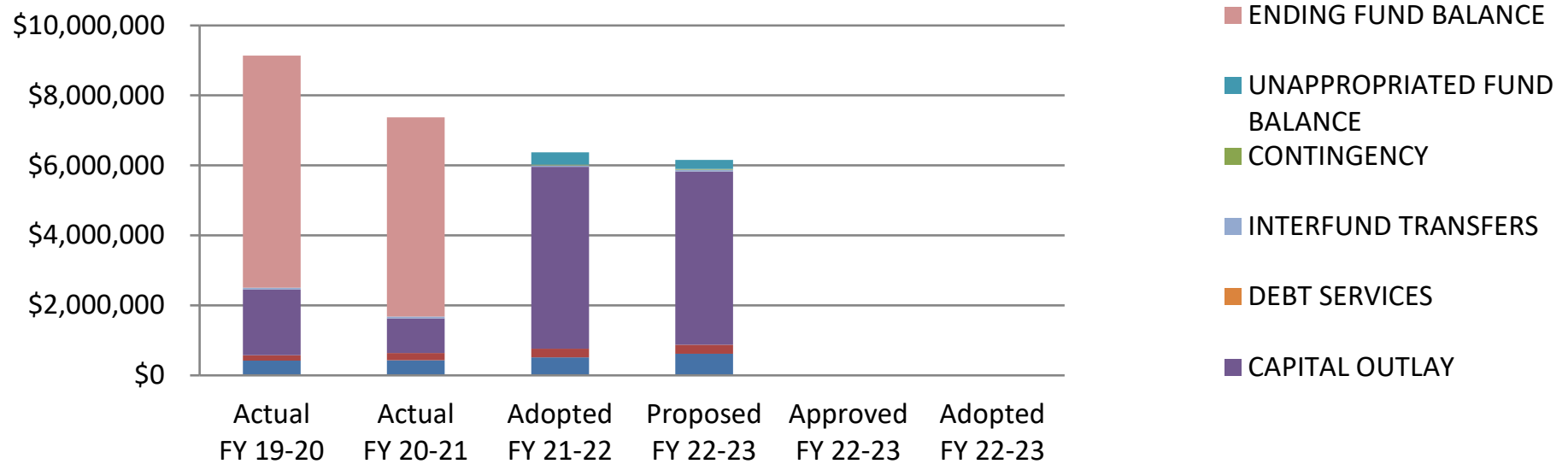
Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$8,434,161	\$6,634,985	\$5,659,070	\$4,928,880	\$0	\$0
SERVICES REVENUE	\$580,244	\$625,230	\$630,200	\$642,640	\$0	\$0
INVESTMENT REVENUE	\$83,243	\$56,186	\$26,335	\$292,920	\$0	\$0
MISCELLANEOUS REVENUES	\$20,662	\$23,920	\$20,350	\$25,100	\$0	\$0
INTERFUND TRANSFERS	\$0	\$42,000	\$42,000	\$263,500	\$0	\$0

CITY OF HARRISBURG
Water Fund (51)

WATER FUND (51): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
8,434,161	6,634,985	5,659,070	5,699,139	BEGINNING FUND BALANCE	4,928,880	0
<u>SERVICES REVENUE</u>						
7,539	3,388	8,000	6,000	NEW WATER CONNECTION CHARGES	8,000	0
572,705	621,842	622,200	620,760	WATER USE CHARGES	634,640	0
580,244	625,230	630,200	626,760	TOTAL SERVICES REVENUE	642,640	0
<u>INVESTMENT REVENUE</u>						
83,243	56,186	26,335	240,760	WATER FUND EARNED INTEREST	292,920	0
83,243	56,186	26,335	240,760	TOTAL INVESTMENT REVENUE	292,920	0
<u>MISCELLANEOUS REVENUE</u>						
10,100	14,480	12,000	14,825	WATER TAG FEE	14,500	0
1,965	2,850	2,000	2,120	TURN ON FEE	2,100	0
425	475	350	700	NSF CHECK FEE	500	0
8,172	6,115	6,000	10,000	MISCELLANEOUS INCOME	8,000	0
0	0	0	0	LOAN FROM SEWER RESERVE FUND	0	0
0	0	0	0	WATER SUPPLY TREATMENT PROJECT REVENUE	0	0
20,662	23,920	20,350	27,645	TOTAL MISCELLANEOUS REVENUE	25,100	0
<u>INTERFUND TRANSFERS</u>						
0	42,000	42,000	42,000	TRANSFER FROM GENERAL FUND	263,500	0
0	42,000	42,000	42,000	TOTAL INTERFUND TRANSFERS	263,500	0
9,118,310	7,382,321	6,377,955	6,636,304	TOTAL RESOURCES	6,153,040	0

Water Fund Requirements



WATER FUND (51): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
PERSONNEL SERVICES	\$422,777	\$432,141	\$516,285	\$616,535	\$0	\$0
MATERIALS & SERVICES	\$156,687	\$209,234	\$248,130	\$263,360	\$0	\$0
CAPITAL OUTLAY	\$1,878,401	\$990,078	\$5,192,200	\$4,952,000	\$0	\$0
DEBT SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
INTERFUND TRANSFERS	\$43,000	\$46,300	\$49,300	\$49,300	\$0	\$0
CONTINGENCY	\$0	\$0	\$22,040	\$21,845	\$0	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$350,000	\$250,000	\$0	\$0
ENDING FUND BALANCE	\$6,634,985	\$5,699,139	\$0	\$0	\$0	\$0

Water Fund (51)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

WATER FUND (51): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					

PERSONNEL SERVICES

226,610	230,617	278,600	231,000	WATER FUND WAGES	322,100	0
4,068	1,386	5,000	3,000	WATER FUND SEASONAL	6,000	0
1,995	2,083	2,015	2,015	WTR FD ON-CALL	2,015	0
5,772	6,972	7,125	7,125	WATER FUND OVERTIME	9,025	0
248	258	615	260	WTR FD UNEMPLOYMENT TAXES	725	0
18,885	19,686	22,975	19,570	WTR FD SOCIAL SECURITY TAXES	26,420	0
95,167	89,523	102,440	89,635	WTR FD MEDICAL INSURANCE	136,290	0
58,196	65,395	83,660	57,810	WTR FD PERS	96,200	0
961	907	680	661	WTR FD LIFE & DISABILITY INS	875	0
1,941	4,930	3,285	3,290	WTR FD COMP & LONGEVITY	3,780	0
89	82	550	85	WTR FD WORK COMP QUARTERLY	560	0
6,431	8,254	7,000	5,855	WATER WORK COMP PREMIUM	7,000	0
0	0	0	1,365	OFPLA	2,910	0
1,176	998	1,140	1,000	CELLULAR PHONE	1,285	0
1,238	1,050	1,200	1,050	CLOTHING ALLOWANCE	1,350	0
422,777	432,141	516,285	423,721	TOTAL PERSONNEL SERVICES	616,535	0
3	4	5	5	Total Full-Time Equivalent (FTE)	5	5

MATERIALS & SERVICES**PROFESSIONAL SERVICES**

6,291	7,695	7,700	8,100	WTR FD AUDIT ASSISTANCE	8,200	0
12,000	13,497	16,330	16,285	WTR FD INSURANCE	18,960	0
0	0	5,000	0	LEGAL EXPENSES	0	0
4,522	0	5,000	0	CONTRACT SERVICES	0	0
22,813	21,192	34,030	24,385	TOTAL PROFESSIONAL SERVICES	27,160	0

WATER FUND (51): REQUIREMENTS

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Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					

BUILDINGS & GROUNDS

4,387	5,767	10,000	10,000	BUILDING & GROUNDS MAINTENANCE	10,000	0
2,892	1,068	5,000	4,000	GENERATOR MAINTENANCE	5,000	0
53,527	59,352	58,000	57,500	WTR FD - PP&L	58,000	0
2,784	2,410	2,800	5,200	WTR FD NW NAT GAS	7,800	0
0	904	1,500	800	SECURITY SYSTEM CONTRACT	1,500	0
283	1,839	1,500	1,500	WTR FD SAFETY SUPPLIES	1,500	0
2,370	2,455	2,400	2,230	WTR FD TELEPHONE EXPENSES	2,400	0
890	895	900	1,590	INTERNET CHARGES	1,800	0
14,876	20,049	25,000	30,000	WTR FD CHEMICALS	35,000	0
0	0	2,500	2,000	CHLORINATOR MAINTENANCE	2,500	0
3,165	10,032	10,000	10,000	WTR FD LAB TESTING	10,000	0
20	0	250	0	EMPLOYEE RECRUITMENT	250	0
14,784	25,582	22,000	22,000	WATER SYSTEMS MAINTENANCE & REPAIRS	25,000	0
0	740	1,000	750	BACKFLOW TESTING	1,000	0
1,700	1,500	1,700	1,900	OHA PERMIT FEE	2,500	0
101,678	132,593	144,550	149,470	TOTAL BUILDINGS & GROUNDS	164,250	0

ENGINEERING

6,466	21,328	30,000	11,500	CITY ENGINEERING EXPENSES	30,000	0
6,466	21,328	30,000	11,500	TOTAL ENGINEERING	30,000	0

MOTOR VEHICLE EXPENSES

5,357	8,479	9,000	9,000	WTR FD - GASOLINE	9,000	0
4,128	5,141	6,000	5,000	WTR FD - VEHICLE MAINTENANCE	6,000	0
9,485	13,620	15,000	14,000	TOTAL MOTOR VEHICLE EXPENSES	15,000	0

OFFICE FUNCTIONS

1,778	1,767	2,000	1,340	WTR FD-OFFICE EQUIP CONTRACTS	1,500	0
526	359	500	500	WTR FD OFFICE MACHINE MAINTENANCE	500	0
4,588	4,952	5,500	5,150	WTR FD POSTAGE EXPENSES	5,830	0
0	1,000	1,000	1,000	WTR FD SOFTWARE MAINT & UPGRADE	1,000	0
1,332	1,281	2,000	2,000	WTR FD OFFICE SUPPLIES	2,000	0
6,270	7,151	6,500	8,305	BANK/SERVICE FEES	8,320	0
14,494	16,510	17,500	18,295	TOTAL OFFICE FUNCTIONS	19,150	0

WATER FUND (51): REQUIREMENTS

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Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					

TRAINING EXPENSES

1,751	3,160	3,800	3,500	WTR FD-SCHOOL-PUBLIC WORKS	3,800	0
0	831	2,000	2,000	WTR FD ROOM & BOARD EXPENSES	2,000	0
0	0	1,250	1,250	CDL CONSORTIUM	2,000	0
1,751	3,991	7,050	6,750	TOTAL TRAINING EXPENSES	7,800	0

156,687	209,234	248,130	224,400	TOTAL MATERIALS & SERVICES	263,360	0
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CAPITAL OUTLAY

14,478	16,437	20,000	10,000	SENSUS METER UPGRADES	20,000	0
1,863,923	973,641	5,172,200	1,000,000	WTR FD CONST PROJECT	4,932,000	0
1,878,401	990,078	5,192,200	1,010,000	TOTAL CAPITAL OUTLAY	4,952,000	0

2,457,865	1,631,453	5,956,615	1,658,121	TOTAL ORG./PROG. REQUIREMENTS	5,831,895	0
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NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
DEBT SERVICES

0	0	0	0	LOAN REPAYMENT TO SEWER FUND	0	0
0	0	0	0	TOTAL DEBT SERVICES	0	0

INTERFUND TRANSFERS

20,000	26,300	26,300	26,300	TRANSFER TO EQUIP FUND	26,300	0
13,000	10,000	13,000	13,000	TRANSFER TO OFFICE EQUIPMENT FUND	13,000	0
10,000	10,000	10,000	10,000	TRANSFER TO STREET FUND	10,000	0
0	0	0	0	TRANSFER TO WATER RESERVE FUND	0	0
43,000	46,300	49,300	49,300	TOTAL INTERFUND TRANSFERS	49,300	0

0	0	22,040	0	CONTINGENCY	21,845	0
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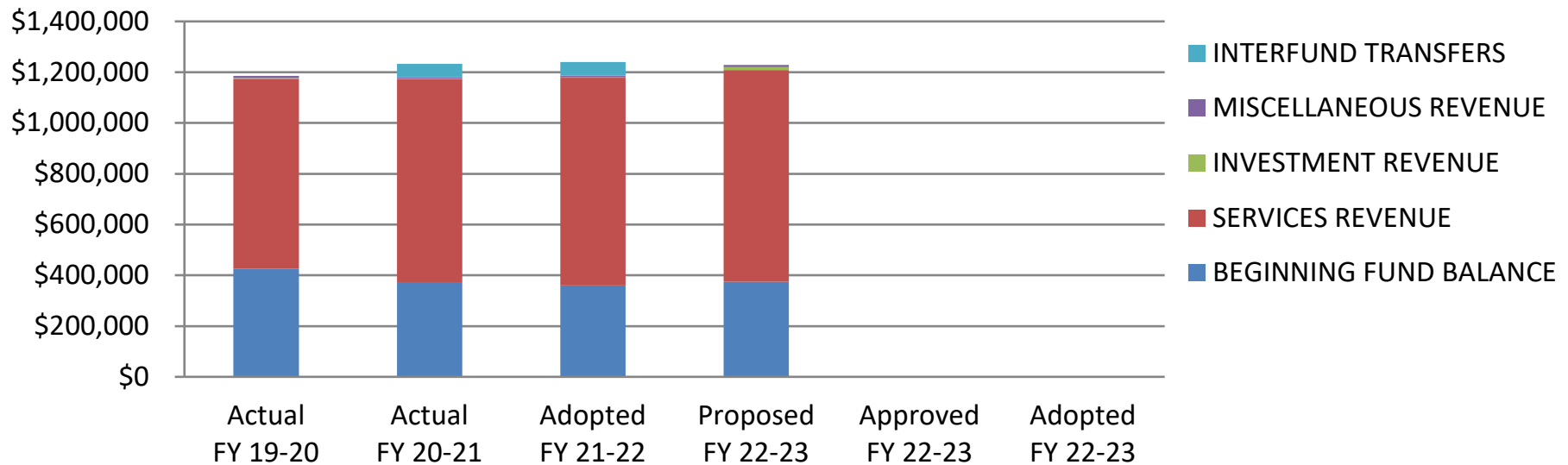
43,000	46,300	71,340	49,300	TOTAL REQUIREMENTS NOT ALLOCATED	71,145	0
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6,634,985	5,699,139	0	4,928,883	ENDING FUND BALANCE	0	0
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0	0	350,000	0	UNAPPROPRIATED FUND BALANCE	250,000	0
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9,118,310	7,382,321	6,377,955	6,636,304	TOTAL REQUIREMENTS	6,153,040	0
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Sewer Fund Resources



SEWER FUND (52): Resources

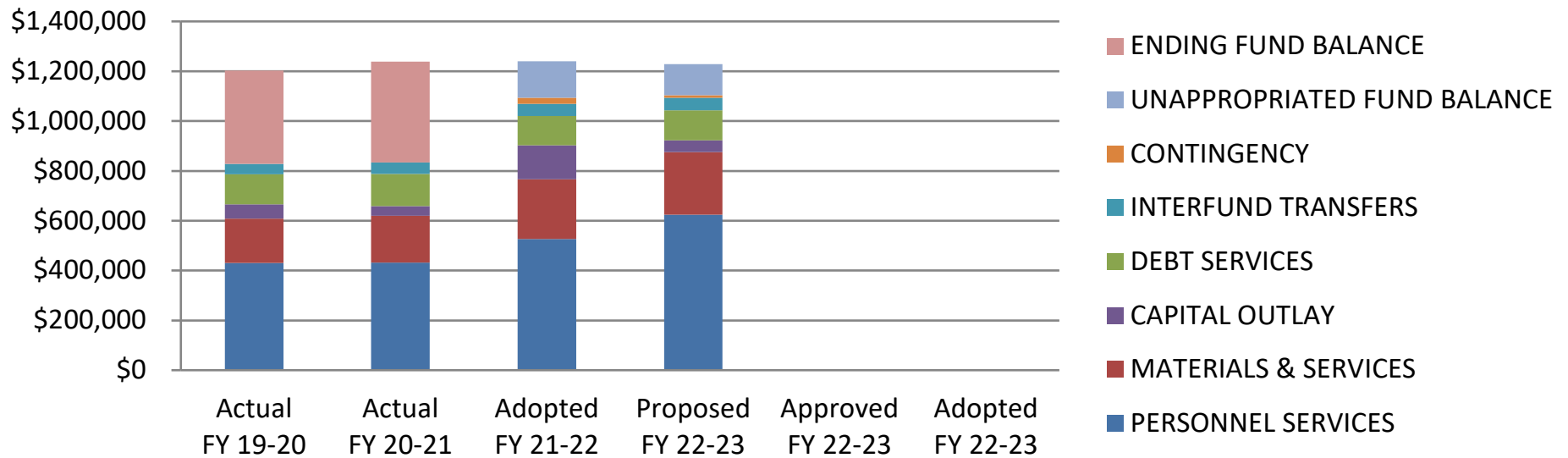
Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$426,147	\$373,748	\$360,600	\$374,270	\$0	\$0
SERVICES REVENUE	\$747,354	\$798,479	\$817,500	\$834,320	\$0	\$0
INVESTMENT REVENUE	\$3,749	\$1,710	\$1,090	\$12,030	\$0	\$0
MISCELLANEOUS REVENUE	\$7,654	\$6,432	\$7,440	\$7,430	\$0	\$0
INTERFUND TRANSFERS	\$0	\$53,000	\$53,000	\$0	\$0	\$0

CITY OF HARRISBURG
Sewer Fund (52)

SEWER FUND (52): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
426,147	373,748	360,600	403,959	BEGINNING FUND BALANCE	374,270	0
<u>SERVICES REVENUE</u>						
2,745	2,093	1,500	1,100	NEW SEWER CONNECTION CHARGES	2,000	0
744,609	796,386	816,000	805,000	SEWER USE CHARGES	832,320	0
747,354	798,479	817,500	806,100	TOTAL SERVICES REVENUE	834,320	0
<u>INVESTMENT INCOME</u>						
3,749	1,710	1,090	8,990	SEWER FUND EARNED INTEREST	12,030	0
3,749	1,710	1,090	8,990	TOTAL INVESTMENT INCOME	12,030	0
<u>MISCELLANEOUS REVENUE</u>						
6,432	6,432	6,440	6,430	FARMER LEASE PEORIA ROAD	6,430	0
1,222	0	1,000	3,935	SEWER FUND MISC INCOME	1,000	0
7,654	6,432	7,440	10,365	TOTAL MISCELLANEOUS REVENUE	7,430	0
<u>INTERFUND TRANSFERS</u>						
0	53,000	53,000	53,000	TRANSFER FROM GENERAL FUND	0	0
0	53,000	53,000	53,000	TOTAL INTERFUND TRANSFERS	0	0
1,184,904	1,233,369	1,239,630	1,282,414	TOTAL RESOURCES	1,228,050	0

Sewer Fund Requirements



SEWER FUND (52): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
PERSONNEL SERVICES	\$430,918	\$432,134	\$526,285	\$624,825	\$0	\$0
MATERIALS & SERVICES	\$177,416	\$187,866	\$240,300	\$250,610	\$0	\$0
CAPITAL OUTLAY	\$56,911	\$38,578	\$136,000	\$47,000	\$0	\$0
DEBT SERVICES	\$120,449	\$129,045	\$117,300	\$121,400	\$0	\$0
INTERFUND TRANSFERS	\$43,000	\$46,300	\$49,300	\$49,300	\$0	\$0
CONTINGENCY	\$0	\$0	\$24,715	\$10,000	\$0	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$145,730	\$124,915	\$0	\$0
ENDING FUND BALANCE	\$373,748	\$403,959	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG
Sewer Fund (52)**

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

SEWER FUND (52): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					

PERSONNEL SERVICES

226,609	230,615	278,600	237,675	SEWER FUND WAGES	322,100	0
12,202	1,386	15,000	2,800	SEWER FUND SEASONAL	15,000	0
1,995	2,083	2,015	2,015	SEWER FUND ON-CALL	2,015	0
5,772	6,972	7,125	7,125	SEWER FUND OVERTIME	9,025	0
247	257	615	260	SWR FD UNEMPLOYMENT TAXES	425	0
18,885	19,686	22,975	19,560	SEWER FUND SOCIAL SECURITY	26,420	0
95,167	89,522	102,440	89,635	SWR FD MEDICAL INSURANCE	136,290	0
58,195	65,394	83,660	57,780	SEWER FUND PERS	96,200	0
961	907	680	665	SWR FD LIFE & DISABILITY	875	0
1,941	4,930	3,285	3,295	SWR FD COMP & LONGEVITY	3,780	0
89	81	550	85	SWR FD WORK COMP QUARTERLY	150	0
6,442	8,254	7,000	5,855	SEWER FUND WORK COMP PREMIUM	7,000	0
0	0	0	1,370	OFPLA	2,910	0
1,175	997	1,140	1,000	CELLULAR PHONE	1,285	0
1,238	1,050	1,200	1,050	CLOTHING ALLOWANCE	1,350	0
430,918	432,134	526,285	430,170	TOTAL PERSONNEL SERVICES	624,825	0
4	5	5	5	Total Full-Time Equivalent (FTE)	5	5

MATERIALS & SERVICES

PROFESSIONAL SERVICES

6,757	8,265	8,270	8,700	AUDIT	8,700	0
12,000	13,497	16,330	16,285	SWR FD INSURANCE EXPENSES	18,960	0
18,757	21,762	24,600	24,985	TOTAL PROFESSIONAL SERVICES	27,660	0

SEWER FUND (52): REQUIREMENTS

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Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					

BUILDINGS & GROUNDS

9,876	20,198	10,000	10,000	BUILDING & GROUNDS MAINTENANCE	5,000	0
3,442	1,178	5,000	4,000	STANDBY GENERATOR MAINTENANCE	5,000	0
15,618	20,646	23,000	20,000	SWR FD PP&L	23,000	0
630	583	1,000	600	SWR FD NW NATURAL GAS	750	0
0	904	1,500	800	SWR FD SECURITY CONTRACT	1,200	0
269	1,839	1,500	1,500	SWR FD SAFETY SUPPLIES	1,500	0
4,562	4,563	4,500	4,350	SWR FD TELEPHONE	4,500	0
742	895	900	1,590	INTERNET EXPENSES	1,800	0
64,437	48,053	60,000	76,000	SWR FD CHEMICALS	80,000	0
0	0	2,500	2,000	CHLORINATOR MAINTENANCE	2,500	0
9,608	8,316	11,000	22,000	SWR FD LAB TESTING	18,000	0
20	0	250	0	EMPLOYEE RECRUITMENT	250	0
15,473	13,980	22,000	22,000	SEWER SYSTEMS MAINTENANCE & REPAIRS	20,000	0
2,451	2,618	3,000	3,000	DEQ PERMIT FEE	3,500	0
0	0	500	775	EMPLOYEE VACCINATIONS	1,000	0
5,683	2,294	8,000	8,000	LIFT STATION MAINTENANCE	8,000	0
132,811	126,067	154,650	176,615	TOTAL BUILDINGS & GROUNDS	176,000	0

ENGINEERING

0	6,106	20,000	5,000	ENGINEERING SEWER FD/CITY	5,000	0
0	6,106	20,000	5,000	TOTAL ENGINEERING	5,000	0

MOTOR VEHICLE EXPENSES

5,357	8,479	9,000	9,000	SWR FD VEHICLE GASOLINE	9,000	0
4,128	5,141	6,000	5,000	SWR FD VEHICLE MAINTENANCE	6,000	0
9,485	13,620	15,000	14,000	TOTAL MOTOR VEHICLE EXPENSES	15,000	0

OFFICE FUNCTIONS

1,778	1,767	2,000	1,340	SWR FD OFFICE MACHINE CONTRACT	1,500	0
498	359	1,000	1,000	SWR FD MACHINE MAINTENANCE	1,000	0
4,588	4,952	5,500	5,150	SWR FD POSTAGE	5,830	0
0	1,000	1,000	1,000	SWR FD SOFTWARE MAINT/UPGRADE	1,000	0
1,332	1,281	3,000	3,000	SWR FD OFFICE SUPPLIES	2,000	0
6,631	7,151	6,500	8,305	BANK/SERVICE FEES	8,320	0
14,827	16,510	19,000	19,795	TOTAL OFFICE FUNCTIONS	19,650	0

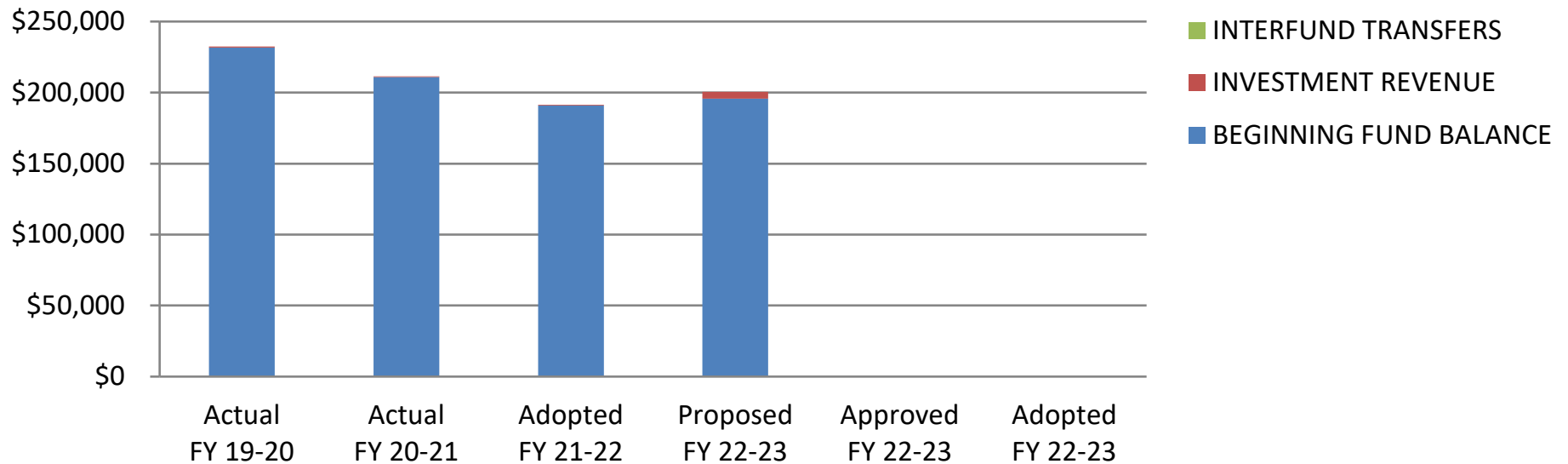
SEWER FUND (52): REQUIREMENTS

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Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>TRAINING EXPENSES</u>						
1,536	2,970	3,800	3,500	SWR FD SCHOOL-PUBLIC WORKS	3,800	0
0	831	2,000	2,000	SWR FD ROOM & BOARD	2,000	0
0	0	1,250	1,250	CDL CONSORTIUM	1,500	0
1,536	3,801	7,050	6,750	TOTAL TRAINING EXPENSES	7,300	0
177,416	187,866	240,300	247,145	TOTAL MATERIALS & SERVICES	250,610	0
<u>CAPITAL OUTLAY</u>						
13,440	0	15,000	15,000	I/I INSPECTION & REPAIRS	12,000	0
28,993	22,141	101,000	42,225	SWR FD MISC EQUIP/PROJECTS	15,000	0
14,478	16,437	20,000	10,000	SENSUS METER UPGRADES	20,000	0
56,911	38,578	136,000	67,225	TOTAL CAPITAL OUTLAY	47,000	0
665,245	658,578	902,585	744,540	TOTAL ORG./PROG. REQUIREMENTS	922,435	0
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM						
<u>DEBT SERVICES</u>						
45,000	50,433	45,000	45,000	SWR REV BOND PRINCIPAL PAYMENT	50,000	0
75,449	78,612	72,300	72,300	SWR REV BOND INTEREST PAYMENT	71,400	0
120,449	129,045	117,300	117,300	TOTAL DEBT SERVICES	121,400	0
<u>INTERFUND TRANSFERS</u>						
10,000	10,000	10,000	10,000	TRANSFER TO STREET FUND	10,000	0
13,000	10,000	13,000	10,000	TRANSFER TO OFFICE EQUIP FD	13,000	0
0	0	0	0	TRANSFER TO SWR SYST RESERVE	0	0
20,000	26,300	26,300	26,300	TRANSFER TO EQUIPMENT FD	26,300	0
43,000	46,300	49,300	46,300	TOTAL INTERFUND TRANSFERS	49,300	0
0	0	24,715	0	CONTINGENCY	10,000	0
163,449	175,345	191,315	163,600	TOTAL REQUIREMENTS NOT ALLOCATED	180,700	0
373,748	403,959	0	374,274	ENDING FUND BALANCE	0	0
0	0	145,730	0	UNAPPROPRIATED FUND BALANCE	124,915	0
1,184,904	1,233,369	1,239,630	1,282,414	TOTAL REQUIREMENTS	1,228,050	0

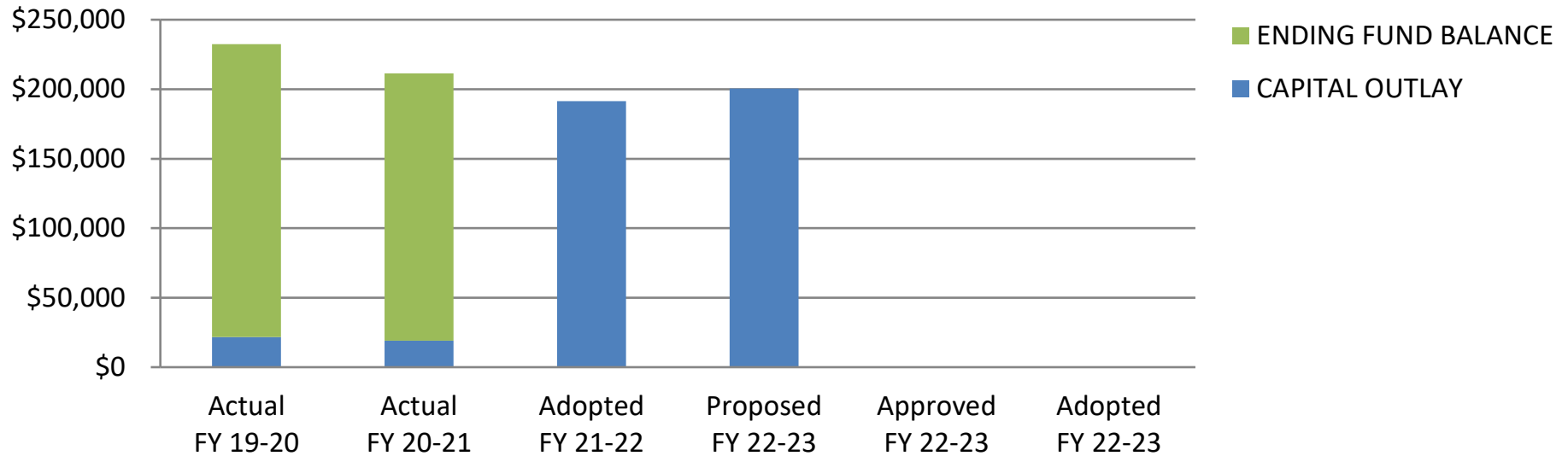
Water Reserve Fund Resources



WATER RESERVE FUND (55): Resources

Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$231,545	\$210,920	\$190,920	\$195,590	\$0	\$0
INVESTMENT REVENUE	\$962	\$410	\$435	\$4,800	\$0	\$0
INTERFUND TRANSFERS	\$0	\$0	\$0	\$0	\$0	\$0

Water Reserve Fund Requirements



WATER RESERVE FUND (55): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
CAPITAL OUTLAY	\$21,587	\$19,024	\$191,355	\$200,390	\$0	\$0
ENDING FUND BALANCE	\$210,920	\$192,306	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Water Reserve Fund (55)

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3.

WATER RESERVE FUND (55): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
231,545	210,920	190,920	192,306	BEGINNING FUND BALANCE	195,590	0

INVESTMENT REVENUE

962	410	435	3,284	EARNED INTEREST	4,800	0
962	410	435	3,284	TOTAL INVESTMENT REVENUE	4,800	0

INTERFUND TRANSFERS

0	0	0	0	TRANSFER FROM WATER FUND	0	0
0	0	0	0	TOTAL INTERFUND TRANSFERS	0	0

232,507	211,330	191,355	195,590	TOTAL RESOURCES	200,390	0
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BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

WATER RESERVE FUND (55): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					

CAPITAL OUTLAY

0	19,024	50,000	0	WELLS/PUMPS RESERVE	53,000	0
21,587	0	141,355	0	WATER RESERVE CAPITAL PROJECTS	147,390	0
21,587	19,024	191,355	0	TOTAL CAPITAL OUTLAY	200,390	0

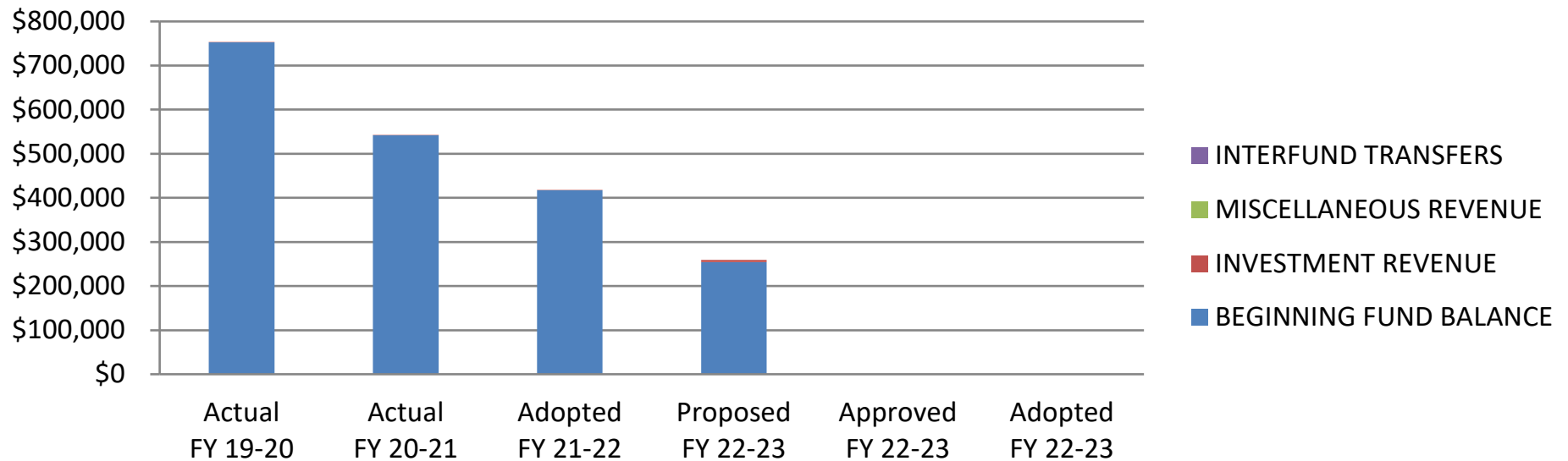
21,587	19,024	191,355	0	TOTAL ORG./PROG. REQUIREMENTS	200,390	0
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210,920	192,306	0	195,590	ENDING FUND BALANCE	0	0
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0	0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0
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232,507	211,330	191,355	195,590	TOTAL REQUIREMENTS	200,390	0
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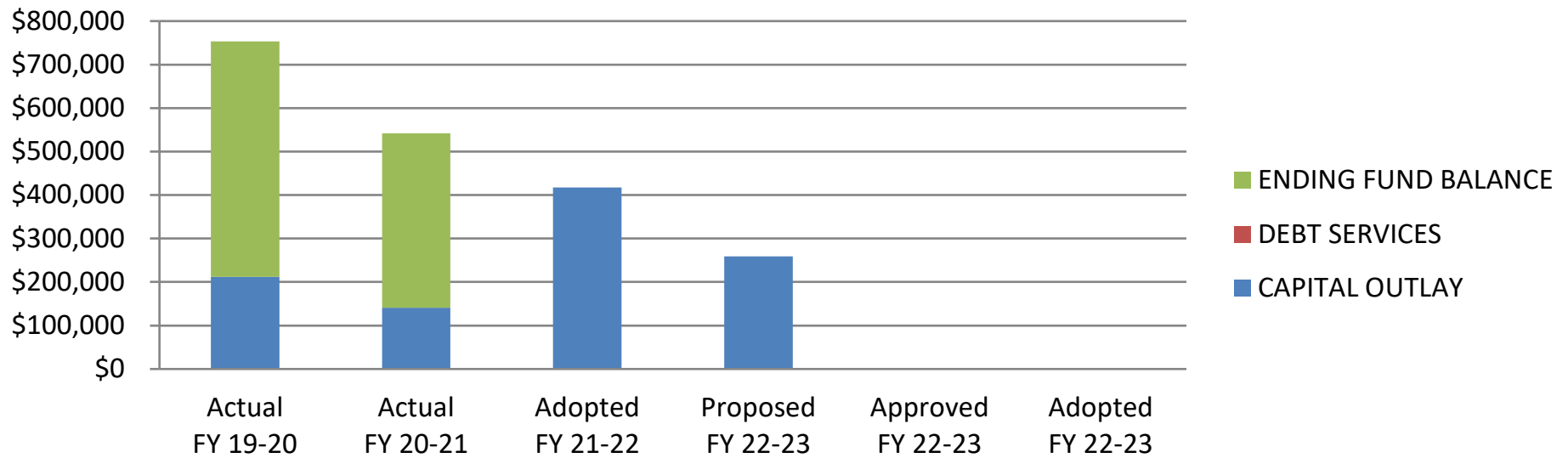
Sewer Reserve Fund Resources



SEWER RESERVE FUND (56): Resources

Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$752,267	\$541,674	\$417,020	\$254,515	\$0	\$0
INVESTMENT REVENUE	\$962	\$410	\$435	\$4,800	\$0	\$0
MISCELLANEOUS REVENUE	\$0	\$0	\$0	\$0	\$0	\$0
INTERFUND TRANSFERS	\$0	\$0	\$0	\$0	\$0	\$0

Sewer Reserve Fund Requirements



SEWER RESERVE FUND (56): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
CAPITAL OUTLAY	\$211,555	\$140,854	\$417,455	\$259,315	\$0	\$0
DEBT SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
ENDING FUND BALANCE	\$541,674	\$401,230	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Sewer Reserve Fund (56)

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3.

SEWER RESERVE FUND (56): RESOURCES

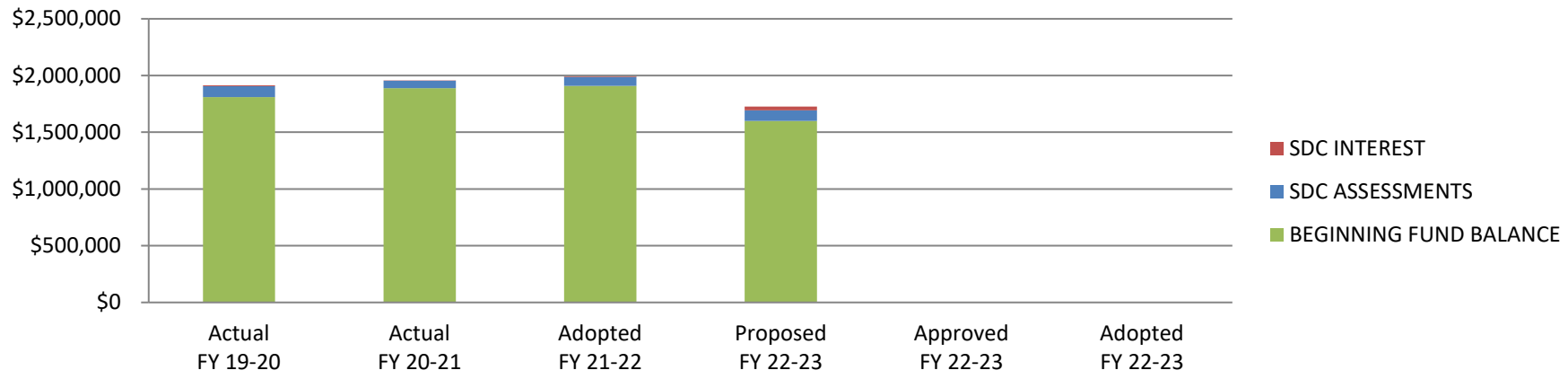
Historical Data				RESOURCE DESCRIPTION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
752,267	541,674	417,020	401,230	BEGINNING FUND BALANCE	254,515	0
<u>INVESTMENT REVENUE</u>						
962	410	435	3,285	EARNED INTEREST	4,800	0
962	410	435	3,285	TOTAL INVESTMENT REVENUE	4,800	0
<u>MISCELLANEOUS REVENUE</u>						
0	0	0	0	LOAN REPAYMENT FROM WATER FUND	0	0
0	0	0	0	TOTAL MISCELLANEOUS REVENUE	0	0
<u>INTERFUND TRANSFERS</u>						
0	0	0	0	TRANSFER FROM SEWER FUND	0	0
0	0	0	0	TOTAL INTERFUND TRANSFERS	0	0
753,229	542,084	417,455	404,515	TOTAL RESOURCES	259,315	0

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

SEWER RESERVE FUND (56): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>CAPITAL OUTLAY</u>						
211,555	140,854	417,455	150,000	WW CONSTRUCTION RESERVE	259,315	0
211,555	140,854	417,455	150,000	TOTAL CAPITAL OUTLAY	259,315	0
211,555	140,854	417,455	150,000	TOTAL ORG./PROG. REQUIREMENTS	259,315	0
<u>DEBT SERVICES</u>						
0	0	0	0	LOAN TO WATER FUND	0	0
0	0	0	0	TOTAL DEBT SERVICES	0	0
0	0	0	0	TOTAL REQUIREMENTS NOT ALLOCATED	0	0
541,674	401,230	0	254,515	ENDING FUND BALANCE	0	0
753,229	542,084	417,455	404,515	TOTAL REQUIREMENTS	259,315	0

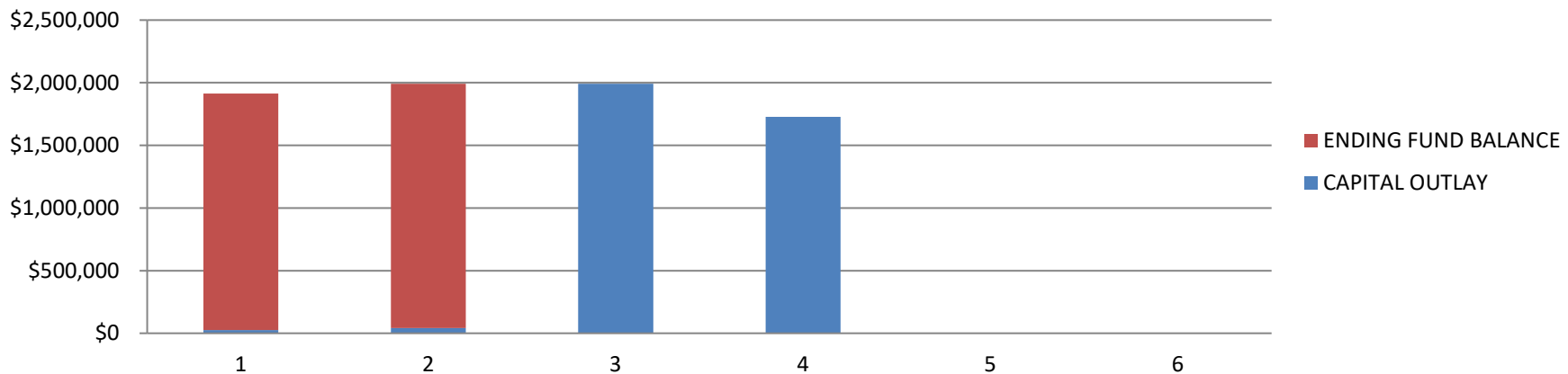
S.D.C. Fund Resources



SYSTEMS DEVELOPMENT CHARGES RESERVE FUND (21): Resources

Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$1,811,147	\$1,888,839	\$1,909,600	\$1,599,420	\$0	\$0
SDC ASSESSMENTS	\$96,300	\$66,045	\$78,625	\$94,315	\$0	\$0
SDC INTEREST	\$6,734	\$2,860	\$3,035	\$33,500	\$0	\$0

S.D.C. Fund Requirements



SYSTEMS DEVELOPMENT CHARGES RESERVE FUND (21): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
CAPITAL OUTLAY	\$25,341	\$40,967	\$1,991,260	\$1,727,235	\$0	\$0
ENDING FUND BALANCE	\$1,888,840	\$1,950,553	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Transportation Systems Development Reserve Fund (60)

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3.

TRANSPORTATION SYSTEMS DEVELOPMENT RESERVE FUND (60): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
356,405	360,084	328,935	378,923	BEGINNING FUND BALANCE	292,010	0
<u>TRANSPORTATION SDC ASSESSMENTS</u>						
942	762	705	705	TRANSPORTATION ADMINISTRATIVE FEES	840	0
26,161	19,064	17,565	17,565	TRANSPORTATION IMPROVEMENT FEES	21,075	0
27,103	19,826	18,270	18,270	TOTAL TRANSPORTATION SDC ASSESSMENTS	21,915	0
<u>TRANSPORTATION SDC INTEREST</u>						
1,443	611	650	4,817	INTEREST-TRANSPORTATION SDC (23%)	7,705	0
1,443	611	650	4,817	TOTAL TRANSPORTATION SDC INTEREST	7,705	0
384,951	380,521	347,855	402,010	TOTAL RESOURCES	321,630	0

Transportation Systems Development Reserve Fund (60)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

TRANSPORTATION SYSTEMS DEVELOPMENT RESERVE FUND (60): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>TRANSPORTATION SDC CAPITAL OUTLAY</u>						
24,866	1,598	227,855	110,000	TRANSPORTATION CAPITAL IMPROVEMENTS	201,630	0
0	0	120,000	0	SAFE ROUTES TO SCHOOL (SRTS) GRANT	120,000	0
24,866	1,598	347,855	110,000	TOTAL TRANSPORTATION SDC CAPITAL OUTLAY	321,630	0
24,866	1,598	347,855	110,000	TOTAL ORG./PROG. REQUIREMENTS	321,630	0
0	0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0
360,085	378,923	0	292,010	ENDING FUND BALANCE	0	0
384,951	380,521	347,855	402,010	TOTAL REQUIREMENTS	321,630	0

CITY OF HARRISBURG
Parks Systems Development Reserve Fund (61)

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3.

PARKS SYSTEMS DEVELOPMENT RESERVE FUND (61): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
234,700	249,683	233,965	224,665	BEGINNING FUND BALANCE	143,220	0
<u>PARKS SDC ASSESSMENTS</u>						
576	556	430	430	PARKS ADMINISTRATIVE FEES	515	0
13,824	13,344	10,365	10,365	PARKS IMPROVEMENT FEES	12,435	0
14,400	13,900	10,795	10,795	TOTAL PARKS SDC ASSESSMENTS	12,950	0
<u>PARKS SDC INTEREST</u>						
1,058	451	475	3,460	INTEREST-PARKS SDC (14%)	4,690	0
1,058	451	475	3,460	TOTAL PARKS SDC INTEREST	4,690	0
250,158	264,034	245,235	238,920	TOTAL RESOURCES	160,860	0

Parks Systems Development Reserve Fund (61)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

PARKS SYSTEMS DEVELOPMENT RESERVE FUND (61): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>PARKS SDC CAPITAL OUTLAY</u>						
0	0	235,235	85,700	PARKS CAPITAL IMPROVEMENTS	140,860	0
475	39,369	10,000	10,000	OPRD GRANT EXPENSE	20,000	0
475	39,369	245,235	95,700	TOTAL PARKS SDC CAPITAL OUTLAY	160,860	0
475	39,369	245,235	95,700	TOTAL ORG./PROG. REQUIREMENTS	160,860	0
249,683	224,665	0	143,220	ENDING FUND BALANCE	0	0
0	0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0
250,158	264,034	245,235	238,920	TOTAL REQUIREMENTS	160,860	0

CITY OF HARRISBURG
Storm Systems Development Reserve Fund (62)

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3.

STORM SYSTEMS DEVELOPMENT RESERVE FUND (62): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
105,723	106,221	109,960	109,986	BEGINNING FUND BALANCE	50,105	0
<u>STORM SDC ASSESSMENTS</u>						
6	136	100	144	STORM DRAIN ADMINISTRATIVE FEES	120	0
45	1,416	1,060	1,520	STORM DRAIN IMPROVEMENT FEES	1,270	0
62	2,048	1,535	2,200	STORM DRAIN REIMBURSEMENT FEES	1,840	0
113	3,600	2,695	3,864	TOTAL STORM SDC ASSESSMENTS	3,230	0
<u>STORM SDC INTEREST</u>						
385	165	170	1,255	INTEREST-STORM DRAIN SDC (4%)	1,340	0
385	165	170	1,255	TOTAL STORM SDC INTEREST	1,340	0
106,221	109,986	112,825	115,105	TOTAL RESOURCES	54,675	0

Storm Systems Development Reserve Fund (62)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

STORM SYSTEMS DEVELOPMENT RESERVE FUND (62): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>STORM DRAIN SDC CAPITAL OUTLAY</u>						
0	0	112,825	65,000	STORM DRAIN CAPITAL IMPROVEMENTS	54,675	0
0	0	112,825	65,000	TOTAL STORM DRAIN SDC CAPITAL OUTLAY	54,675	0
0	0	112,825	65,000	TOTAL ORG./PROG. REQUIREMENTS	54,675	0
106,221	109,986	0	50,105	ENDING FUND BALANCE	0	0
0	0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0
106,221	109,986	112,825	115,105	TOTAL REQUIREMENTS	54,675	0

CITY OF HARRISBURG
Water Systems Development Reserve Fund (63)

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3.

WATER SYSTEMS DEVELOPMENT RESERVE FUND (63): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
305,978	336,493	370,615	370,679	BEGINNING FUND BALANCE	374,355	0
<u>WATER SDC ASSESSMENTS</u>						
1,133	1,296	970	1,160	WATER ADMINISTRATIVE FEES	1,160	0
23,520	26,880	20,160	24,190	WATER IMPROVEMENT FEES	24,190	0
4,900	5,600	4,200	5,040	WATER REIMBURSEMENT FEES	5,040	0
29,553	33,776	25,330	30,390	TOTAL WATER SDC ASSESSMENTS	30,390	0
<u>WATER SDC INTEREST</u>						
962	410	435	3,286	INTEREST-WATER SDC (32%)	10,720	0
962	410	435	3,286	TOTAL WATER SDC INTEREST	10,720	0
336,493	370,679	396,380	404,355	TOTAL RESOURCES	415,465	0

Water Systems Development Reserve Fund (63)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

WATER SYSTEMS DEVELOPMENT RESERVE FUND (63): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>WATER SDC CAPITAL OUTLAY</u>						
0	0	396,380	30,000	WATER CAPITAL IMPROVEMENTS	415,465	0
0	0	396,380	30,000	TOTAL WATER SDC CAPITAL OUTLAY	415,465	0
0	0	396,380	30,000	TOTAL ORG./PROG. REQUIREMENTS	415,465	0
336,493	370,679	0	374,355	ENDING FUND BALANCE	0	0
0	0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0
336,493	370,679	396,380	404,355	TOTAL REQUIREMENTS	415,465	0

CITY OF HARRISBURG
Sewer Systems Development Reserve Fund (64)

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3.

SEWER SYSTEMS DEVELOPMENT RESERVE FUND (64): RESOURCES

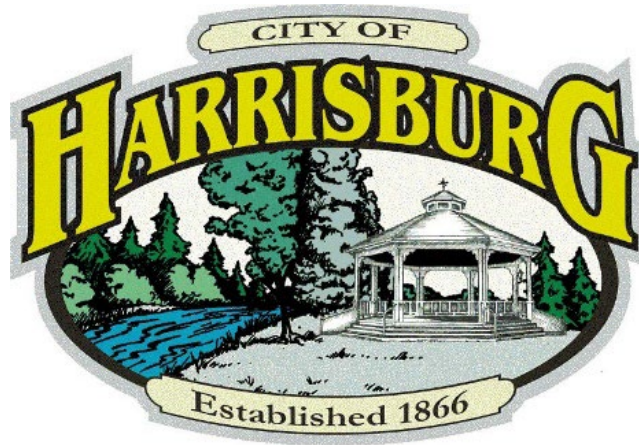
Historical Data				RESOURCE DESCRIPTION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
808,341	836,358	866,125	866,300	BEGINNING FUND BALANCE	739,730	0
<u>SEWER SDC ASSESSMENTS</u>						
967	1,103	825	990	SEWER ADMINISTRATIVE FEES	990	0
7,280	8,320	6,240	7,480	SEWER IMPROVEMENT FEES	7,480	0
16,884	19,296	14,470	17,360	SEWER REIMBURSEMENT FEES	17,360	0
25,131	28,719	21,535	25,830	TOTAL SEWER SDC ASSESSMENTS	25,830	0
<u>SEWER SDC INTEREST</u>						
2,886	1,223	1,305	9,600	INTEREST-SEWER SDC (27%)	9,045	0
2,886	1,223	1,305	9,600	TOTAL SEWER SDC INTEREST	9,045	0
836,358	866,300	888,965	901,730	TOTAL RESOURCES	774,605	0

Sewer Systems Development Reserve Fund (64)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

SEWER SYSTEMS DEVELOPMENT RESERVE FUND (64): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024	
Actual		Adopted Budget This Year FY 2022-2023	Projected Actuals 2021-2022		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>SEWER SDC CAPITAL OUTLAY</u>						
0	0	888,965	162,000	SEWER CAPITAL IMPROVEMENTS	774,605	0
0	0	888,965	162,000	TOTAL SEWER SDC CAPITAL OUTLAY	774,605	0
0	0	888,965	162,000	TOTAL ORG./PROG. REQUIREMENTS	774,605	0
836,358	866,300	0	739,730	ENDING FUND BALANCE	0	0
0	0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0
836,358	866,300	888,965	901,730	TOTAL REQUIREMENTS	774,605	0



Budget Committee Meeting Minutes

May 16, 2022

6:30 PM

Present: Council President Mike Caughey and Budget Committee Members Kim Downey, Robert Boese, Randy Klemm, Charlotte Thomas (arrived at 7:05pm), Barb Shipley, Travis Walker, Amanda Greene, Ruby Bennett, and William Percell. City Staff present were City Administrator Michele Eldridge, Public Works Director Chuck Scholz, Finance Officer/Deputy City Recorder Cathy Nelson, and City Recorder/Municipal Court Clerk Lori Ross

Absent: Mayor Robert Duncan, Adam Keaton and Budget Committee Members, Marilyn Pollard and Raande Loshbaugh.

HARRISBURG REDEVELOPMENT AGENCY CALLED TO ORDER AT THE HOUR OF 6:30PM

Council President Mike Caughey, called the meeting to order and asked for introductions.

NOMINATIONS AND ELECTIONS OF THE HRA BUDGET COMMITTEE:

- Downey nominated Ruby Bennett to be the Chairperson of the HRA Budget Committee, which was seconded by Klemm. The Committee voted unanimously to approve the appointment of Ruby Bennett as the Chairperson of the HRA Budget Committee by a vote of 10-0. (Yes: Bennett, Shipley, Caughey, Downey, Boese, Klemm, Thomas, Walker, Greene and Percell; No: None.)
- Klemm nominated Barb Shipley to be the Vice-Chairperson of the HRA Budget Committee, which was seconded by Caughey. The Committee voted unanimously to approve the appointment of Barb Shipley as the Vice-Chairperson of the HRA Budget Committee by a vote of 10-0. (Yes: Chairperson Bennett, Shipley, Caughey, Downey, Boese, Klemm, Thomas, Walker, Greene and Percell; No: None.)

BUDGET MESSAGE presented by City Administrator, Michele Eldridge, began the meeting by thanking everyone for coming. Eldridge explained that the HRA is a separate taxing district with a separate Board. It's a simplified budget dealing with only one type of fund unlike the City Budget.

May 16, 2022

- Eldridge explained the Water and Sewer Funds make up the Enterprise Funds and that both the HRA and City Budget must always balance, meaning you can't spend more than what's available. The beginning fund covers the first four months of the fiscal year with most of the revenue being received in November from the Tax Assessor.
- She commented that tax revenues are up in the HRA boundaries as the City had public improvements that were under budget resulting in an increase.
- Eldridge pointed out page 22, HRA Expenditures, and commented on the \$2.1M in Capital Outlay. She stated the City could possibly borrow those funds for the Water Bond Project. She has begun the process of speaking to our City Attorney and Elaine Howard Consulting, LLC, about the possibility.
 - Bennett asked if borrowing this money will create problems for other projects. Eldridge responded that we have completed almost all HRA projects that were approved through the 5th Major Amendment except for a Community Center/ New Library.

At the hour of 6:48pm, a Public Hearing was announced to provide members of the public an opportunity to ask questions about and to comment on the budget.

With no comments received, the Public Hearing was closed at the hour of 6:49pm.

- Shipley asked how the HRA Budget Committee approves the budget, when we don't know the outcome of the HRA Loan? Eldridge replied that it has nothing to do with this budget, as the City doesn't yet know if they can do this.
 - Shipley **motioned to recommend approval of the HRA Budget as proposed and was seconded by Klemm. The HRA Budget Committee then voted unanimously to approve the HRA Budget as proposed by a vote of 10-0.** (Yes: Chairperson Bennett, Vice Chairperson Shipley, Caughey, Downey, Boese, Klemm, Thomas, Walker, Greene and Percell; No: None.)
 - Klemm **motioned to allow 100% division of taxes and was seconded by Shipley. The HRA Board then voted unanimously to allow 100% division of taxes by a vote of 10-0.** (Yes: Chairperson Bennett, Vice Chairperson Shipley, Caughey, Downey, Boese, Klemm, Thomas, Walker, Greene and Percell; No: None.)
- Nelson commented that if the City should decide to use those funds this budget year, the City would call a supplemental meeting and the Budget Committee would be part of that process.

With no further discussion, the HRA Budget Committee adjourned at the hour of 6:53pm to start the City of Harrisburg Budget Committee Meeting.

THE CITY OF HARRISBURG BUDGET COMMITTEE WAS CALLED TO ORDER AT THE HOUR OF 6:53PM

NOMINATIONS AND ELECTIONS OF THE BUDGET COMMITTEE:

- Downey **nominated Ruby Bennett to be the Chairperson of the Harrisburg Budget Committee and was seconded by Klemm. The Budget Committee then voted unanimously to approve the appointment of Ruby Bennett to be the Chairperson of the Budget Committee by a vote of 10-0.** (Yes: Bennett, Shipley, Caughey, Downey, Boese, Klemm, Thomas, Walker, Greene and Percell; No: None.)

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- Klemm **then nominated Barb Shipley to be the Vice-Chairperson of the Budget Committee and was seconded** by Caughey. **The Budget Committee then voted to unanimously approve the appointment of Barb Shipley to be the Vice-Chair of the Budget Committee by a vote of 10-0.** (Yes: Chairperson Bennett, Shipley, Caughey, Downey, Boese, Klemm, Thomas, Walker, Greene and Percell; No: None.)

BUDGET MESSAGE presented by City Administrator; Michele Eldridge as shown on page 4 of the agenda packet. Eldridge informed the Committee, that we have over \$432,000 of American Relief Plan Act (ARPA) Funds available and expect to receive the same amount this next fiscal year and those funds are on hold pending the Water Bond Project. She informed the Committee that the Personnel Committee did recommend a 4.5% COLI for City Staff and a rate increase of 2% for utilities. She reviewed the City's Strategic Plan and the objectives on page 7 and stated the steps needed to achieve those goals. Eldridge also referred to the Budget Highlights as shown on page 8 of the agenda.

A Public Hearing for members of the public to provide written and oral comments to the Budget Committee on the possible uses of State Revenue Sharing, including offset against property tax levies, was opened at the hour of 7:09pm.

With no comments received, the Public Hearing was closed at the hour of 7:09pm.

General Fund Highlights: Eldridge referred to page 26 of the agenda, commenting that the beginning fund balance is up \$222,785 which puts the City in a good position. She stated that League of Oregon Cities (LOC) has advised cities that State Revenue Sharing is down and to drop our projections.

- Klemm asked why they are projecting downward, and Eldridge replied that it's what they are hearing from the state. Nelson commented the Marijuana Taxes are projected low, but that does not affect the City.

Eldridge explained that Personnel Services have increased by over \$89,000 mostly due to COLI increase, PERS, medical insurance and the City increasing the pay for Judge Larry Blake Jr, from \$400 to \$800 per month after not increasing his rate in over four years. Eldridge explained that Materials and Services will receive an additional funding of \$5,000 for technology upgrades for City Council meetings.

Eldridge pointed out a change on page 31 of Government Services for Law Enforcement and commented the City originally budgeted for a rate increase of 10%, which has turned out to be less. LCSO has changed from \$297,000 to \$261,700 and we will be keeping the same number of hours. The Supplemental Law Enforcement has changed from \$37,800 to \$41,300 and will be adding services. The total now for Government Services is \$313,200.

Eldridge informed the Committee; HART Community Center is present tonight to request an additional \$5,000 of funding for a total of \$20,000. This year's request came after the proposed budget was completed. Eldridge referred to **Addendum 1**, which includes information they were asked to provide at tonight's meeting.

Maggie Cooley, Director of the HART Community Center approached the Budget Committee with her request. Cooley commented that they have been struggling to keep up with the community and safety during the pandemic and have also been struggling with getting volunteers. She

May 16, 2022

referred to **Addendum 2** which summarizes the services HART provides. Below are other comments regarding the Addendum:

- Even though WIC and Salvation Army are not currently visiting the HART Center, they still have connections, and can assist the community with reaching out to them.
- The Pre-school started with a full class then went down to only four enrolled due to families moving.
- HART is hoping to have summer programs this year as shown in **Addendum 3**.
- HART is working on making the center more visible and getting the word out to parents about the services they provide.
- Dental Van typically comes at least twice a year but hasn't been due to COVID.
- Bingo has not been held lately, due to COVID, but they hope to begin soon.
- HART would like to start up a Yoga Class for the community and a Flea Market.
- Andrea Freytag, HART Board Member, approached and commented HART was a great program and hopes the Budget Committee will offer them the chance to get things back.
- Downey commented that she felt this presentation is of things they want to have happen but aren't currently due to COVID, and how they want to get back on track. She asked how the additional \$5,000 will help HART. Downey clarified with Eldridge that the City had been funding \$15,000 and then increased to \$20,000 due to COVID the last two years. Downey feels, from the presentation, that HART isn't as effective, and the City is paying for someone to answer the phone. Cooley replied the funding is for the Director's salary and it doesn't pay for insurance, SAIF, Comcast, or other overhead costs.
- Downey clarified the City pays for rent and utilities and asked how they survived before. Cooley replied they weren't. She would lay herself off so they could pay their insurance.
- Walker asked if this income is to supplement the shortfall of donations. Cooley responded yes and unless they are constantly fundraising, they can't cover the costs of their operations.
- Downey would like to see the community get more involved and commented they can't continue like this. Downey stated when they became a non-profit, the idea was they were to sustain themselves.
- Shipley commented that every year the Board has this discussion, and we talk about the fundraising possibilities and feels the City funding shouldn't be the backbone of their program. She is concerned about the lack of volunteers and commented that is why we are asking the question has HART outlived its course?
- Freytag thinks they need to reinvent themselves and are already working on networking. They just need this funding to get things going again.
- Downey asked if they were still applying for grants. Cooley replied they are working on that, but it's hard to find a grant that covers operations costs, and not just programs.
- Klemm commented that the goal was to have the community be a part of building HART and if citizens are utilizing the services, volunteering should be emphasized from those patrons. Klemm stated that HART really does need to be self-sustaining.
- Percell asked how many households they assist. Cooley responded that it ranges. Downey commented that the previous director would keep a chart of that information and provide it to the City. Klemm and Thomas commented that information is needed to apply and receive grant funding and is part of the reporting process.
- Thomas referred to **Addendum 1** asking about the profit loss statement and referred to the directors' net pay and the payroll tax amount of \$3,000. She stated that the

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numbers seem too high to her, and the payroll services are 7% of total payroll. She would like to have an explanation. Cooley replied that she agrees and keeps telling her treasurer that they have been paying more than they have previously. She would start looking at different payrolls. Thomas said she's glad they are aware of it, but can they explain why the state and federal taxes are so high compared to the salaries.? Downey asked about Cooley's paycheck and if she feels like they are taking out half in taxes. Cooley had no real explanation.

- Thomas stated the proposed taxes for next year is also way too high. Nelson asked if she brought home \$8,500 a year or if that was after taxes. Downey asked how much she brought home a month. Cooley commented that she works no more than 20 hours per week and makes \$17.50 per hour but didn't know her annual salary.
- Walker asked Eldridge if we could make the \$20,000 a grant instead of a donation and have Council set the parameters on how the funding is spent and next year, we could have a record of the accomplishments of how the money was spent. Downey liked that idea.
- Cooley stated that when she took the position, she was not aware of the plan for them to become self-sufficient. Caughey commented that he was sorry she was unaware and stated that when they became a 501(c)(3), it was to reduce the responsibility of the City and for HART to focus on grant funding, donations, and volunteers to continue.
 - Cooley commented that she doesn't know of any grant funding that pays for operational expenses. Klemm and Thomas commented that there are some offsets included in grants that can cover partial expenses. Thomas mentioned a Community Partner Grant and Eldridge suggested looking at the county or OCWCOG as they are putting together funds for social services.
- Greene asked if HART has made a profit from previous summer camps. Cooley responded they have lowered the registration fee to make it more affordable for participants. Greene suggested offering scholarships and Bennett suggested setting a reasonable price but to make sure they are covering expenses.
- Downey would like HART to keep track of residents they have assisted or have participated in their programs. Klemm suggested having a quarterly report presented to Council. Thomas requested the tax rate to be explained and commented that with keeping track of statistics, you'll be more likely to receive funding and support from local businesses. Klemm commented also that if they did receive a grant, accurate reporting will most likely be a requirement.
 - Downey **motioned to allow an additional \$5,000 to HART based on City Council coming up with an action plan, which may mean funds aren't given all at once, but maybe increments throughout the year and was seconded by Caughey. The Budget Committee approved the motion by a vote of 9-1.** (Yes: Chairperson Bennett, Vice Chairperson Shipley, Caughey, Downey, Boese, Klemm, Thomas, Walker, and Green; No: Percell)

Eldridge asked Cooley to contact her about the action plan.

Greene asked about the ARPA Funds and if we were expecting any additional funds. Eldridge responded that she doesn't believe we will receive any further funding after this coming fiscal year.

Nelson confirmed that the amended figures for County Law Enforcement are \$261,700; for Supplemental Law Enforcement as \$41,300 and the HART Donation to \$20,000.

Street Fund: Scholz commented there are only slight changes from last year. The fund is set up very conservatively and the continue to make street improvements a Council priority.

May 16, 2022

Bike Path: No questions or comments. Eldridge did ask all members to send a letter of support for the Safe Route to Schools (SRTS) Grant which will cover curb, gutters, and sidewalk on the west side of N 9th St between Diamond Hill and Territorial St.

- Bennett asked what the cost will be for homeowners and Scholz responded there would be no cost if the grant comes through.
- Eldridge stated she plans on writing letters to residents effected to reassure them there will be no cost to them.

Community and Economic Development Fund: Eldridge commented that the beginning fund balance has increased due to the transfer from ARPA funds and stated that if these funds aren't used for the water bond project, they will be used for Property Improvement Grants for business's not located in the HRA.

Library Fund: Ross stated there were no changes to the budget except for an increase in personnel cost due to the 4.5% COLI and PERS increase.

Storm Drain Reserve Fund: Scholz stated this is a slow building fund. Once we have it built up, the City will do a project then rebuild.

Building Permit Fund: Eldridge commented on the beginning balance stating this last year has been slow for building permits due to the cost of materials. She noted that the City is receiving a higher percentage of revenue with Junction City than with Linn County and that the permit service is also faster for our residents.

Debt Services Fund: These funds are set aside for paying the bonds. This years Tax to Levy is projected at \$439,739 to cover the expected 95% collection for a total needed amount of \$417,765.

Office Equipment Reserve Fund: Nelson noted the transfers from the water, sewer and street funds which will help pay for financial systems, computers, and our new servers which both will need to be replaced this next year.

Equipment Reserve Fund: Scholz noted the transfers on page 68 and stated that the City saves for all big equipment purchases every fiscal year until they can afford to make the purchase if needed.

Water Fund: Scholz pointed out page 74 which shows most of the funding, which is designated for the water bond project, currently on hold. He commented the rest is conservative with very little changes from the previous years.

Sewer Fund: Scholz note the increase in Personnel Services as shown on page 78 and commented the rest is consistent with previous years.

Reserve Funds: Scholz stated this fund is reserve money that is set aside for capital projects or accidents for both water and sewer.

SDC Funds: Nelson stated this fund is split between five reserve accounts, Transportation, Parks, Storm, Water and Sewer and is paid out through Capital Improvements for new construction.

- Downey motioned to accept **State Revenue Sharing Money, to approve the Budget as amended with County Law Enforcement at \$261,700; Supplemental Law Enforcement at \$41,300, the Contingency to \$302,570 and to set the Property Tax Rate at \$3.1875 per thousand and was seconded by Caughey. The Budget Committed passed the motion with a**

May 16, 2022

vote of 10-0 (Yes: Chairperson Bennett, Vice Chairperson Shipley, Caughey, Downey, Boese, Klemm, Thomas, Walker, Greene and Percell; No: None.)

Eldridge informed the members that there could be another meeting. Klemm reminded all members about submitting their letter of support for the SRTS Grant.

With no other business, the Budget Committee meeting was adjourned at the hour of 8:49pm

Chairperson

City Recorder

UNAPPROVED



MEMORANDUM:**FROM THE OFFICE OF THE CITY ADMINISTRATOR**

TO: BUDGET COMMITTEE MEMBERS
FROM: MICHELE ELDRIDGE
SUBJECT: HART COMMUNITY CENTER
DATE: MAY 5, 2022

THE HART COMMUNITY CENTER SUBMITS AN ANNUAL REQUEST TO THE CITY FOR FUNDING. THE AMOUNT OF FUNDING THAT THE CITY WAS PROVIDING FOR A CERTAIN TIME WAS \$15,000. THE CITY ALSO PROVIDES THE FACILITY THAT THE ORGANIZATION IS HOUSED IN, AS WELL AS THE UTILITIES, INCLUDING POWER.

BECAUSE OF THE PANDEMIC, THE HART BOARD ASKED FOR \$20,000 LAST YEAR, AND AGAIN THIS YEAR. WE DIDN'T RECEIVE THEIR REQUEST BEFORE WE WROTE THE BUDGET; THE CITY HAD RETURNED TO THE BUDGETED AMOUNT PRIOR TO THE PANDEMIC. THEREFORE, I HAVE REQUESTED THAT THEY COME TO THE MEETING IN ORDER TO ASK FOR THE ADDITIONAL \$5,000.

BECAUSE THE CITY COUNCIL AND BUDGET COMMITTEE HAVE ASKED FOR ADDITIONAL PAPERWORK FROM THE HART CENTER IN THE PAST, I ASKED THEM TO AGAIN PROVIDE THE SAME INFORMATION NEEDED SO THAT IT COULD BE INCLUDED IN THE BUDGET PACKET. THEY WERE ASKED TO PROVIDE:

1. PAPERWORK SHOWING THAT THEIR ORGANIZATION WAS UP TO DATE AT THE STATE OF OREGON CORPORATION DIVISION. THEY HAVE SINCE PROVIDED THIS PAPERWORK TO THE CITY.
2. AN ACCOUNTING FOR WHAT THEY DID WITH THE \$20,000 THAT WAS PROVIDED LAST YEAR
3. THEIR BUDGET FOR THE NEXT FISCAL YEAR
4. FRANCES SMITH; THE CURRENT SECRETARY/TREASURER, HAS ALSO PROVIDED THEIR CURRENT EXPENSES TO DATE.

SOME OF THE MEMBERS OF THE BOARD AND EXECUTIVE DIRECTOR OF THE HART COMMUNITY CENTER WILL BE AT THIS MEETING TO MAKE THE REQUEST. THEY WILL SHARE WITH THE BUDGET COMMITTEE THE TYPES OF SERVICES THAT THEY PROVIDE TO THE COMMUNITY.

PROPOSED BUDGET FOR 2022-2023 FISCAL YEAR

Income

GENERAL DONATIONS

AMAZON SMILE 8.00

UNRESTRICTED DONATIONS, PUBLIC 1,500.00

Total GENERAL DONATIONS 1,508.00

GOVERNMENT GRANTS

HARRISBURG, CITY OF 20,000.00

Total GOVERNMENT GRANTS 20,000.00

MISC INCOME

INTEREST 0.10

MISC INCOME - Other 250.00

Total MISC INCOME 250.10

PROGRAM INCOME

FEES, 800.00

PROGRAM INCOME - Other 25.00

Total PROGRAM INCOME 825.00

Rentals

Rent Revenue - Nondebt Prop 300.00

Total Rentals 300.00

Total Income 22,883.10

Expense

BACKGROUND CHECKS 100.00

Business Expenses

FEES, LICENSES, APPLICATIONS EC 100.00

Total Business Expenses 100.00

MISC ACTIVITIES SUPPLIES 350.00

OPERATING EXPENSES

MISC MAINTENANCE, BUILDING ECT 450.00

OFFICE/ CLEANING SUPPLIES GENER 250.00

POSTAGE-MAILING 125.00

PRINTING AND COPYING 250.00

SUPPLIES & MATERIALS/COMM CLASS 250.00

Total OPERATING EXPENSES 1,325.00

Other Types of Expenses

LIABILITY INSURANCE 1,925.00

WORKERS COMP INSURANCE 525.00

Total Other Types of Expenses 2,450.00

PAYROLL EXPENSES

DIRECTORS NET PAY 8,500.00

FEDERAL PAYROLL TAX 3,000.00

OREGON PAYROLL TAX 1,350.00

PAYROLL SERVICE 800.00

PRESCHOOL STAFF 700.00

Total PAYROLL EXPENSES 14,350.00

PRESCHOOL SUPPLIES 350.00

OTHER ACTIVITIES SUPPLIES 650.00

UTILITIES AND MAINTENANCE

TELECOMMUNICATIONS, INTERNET 1,700.00

WATER 45.00

Total UTILITIES AND MAINTENANCE 1,745.00

Total Expense 21,420.00

Net Ordinary Income 1,463.10

Net Income 1,463.10

H.A.R.T. Community Center
Profit & Loss
July 2021 through March 2022

P&L Hart Center first 3 quarts of Fiscal Year 2021-2022

Jul '21 - Mar 22

Ordinary Income/Expense

Income

GENERAL DONATIONS

AMAZON SMILE

5.24

UNRESTRICTED DONATIONS, PUBLIC

604.90

Total GENERAL DONATIONS

610.14

GOVERNMENT GRANTS

HARRISBURG, CITY OF

20,000.00

Total GOVERNMENT GRANTS

20,000.00

MISC INCOME

INTEREST

0.03

MISC INCOME - Other

198.00

Total MISC INCOME

198.03

PROGRAM INCOME

FEES,

787.50

PROGRAM INCOME - Other

21.00

Total PROGRAM INCOME

808.50

Rentals

Rent Revenue - Nondebt Prop

300.00

Total Rentals

300.00

Total Income

21,916.67

Expense

BACKGROUND CHECKS

60.00

Business Expenses

FEES, LICENSES, APPLICATIONS EC

21.17

Total Business Expenses

21.17

MISC ACTIVITIES SUPPLIES

213.61

OPERATING EXPENSES

MISC MAINTENANCE, BUILDING ECT

460.00

OFFICE/ CLEANING SUPPLIES GENER

259.54

POSTAGE-MAILING

87.00

PRINTING AND COPYING

122.98

SUPPLIES & MATERIALS/COMM CLASS

148.19

Total OPERATING EXPENSES

1,077.71

Other Types of Expenses

LIABILITY INSURANCE

1,900.00

WORKERS COMP INSURANCE

518.98

Total Other Types of Expenses

2,418.98

PAYROLL EXPENSES

DIRECTORS NET PAY

6,087.46

FEDERAL PAYROLL TAX

2,080.67

OREGON PAYROLL TAX

965.30

PAYROLL SERVICE

654.83

PRESCHOOL STAFF

527.50

Total PAYROLL EXPENSES

10,315.76

H.A.R.T. Community Center
Profit & Loss

July 2021 through March 2022

P&I Hart Center first 3 quarters of Fiscal Year 2021-2022

Jul '21 - Mar '22

PRESCHOOL SUPPLIES	325.09
UTILITIES AND MAINTENANCE	
TELECOMMUNICATIONS, INTERNET	1,100.67
WATER	36.00
Total UTILITIES AND MAINTENANCE	1,136.67
Total Expense	15,568.99
Net Ordinary Income	6,347.68
Net Income	6,347.68

Addendum 1

HART Community Center, Inc.
354 Smith Street – P.O. Box 511 Harrisburg, OR 97446
541-995-7700
HART Services

The HART Community Center provides opportunities for individuals and families to be healthy and connected in order to create a stronger, more vital Harrisburg community.

Dental Hygiene Services:

- Community Health Centers of Benton and Linn Counties conducts an Adult Dental Hygiene Clinic (teeth cleaning) at the Monroe Health Center on 610 Dragon Drive once every other month. OHP accepted, and can bill most other insurances. If you do not have dental insurance, the cost of a cleaning is \$40. Call them at 541-766-6645, to get on the list for a dental cleaning. The Clinics are in January, March, May, July, September, and November.
- Medical Teams International Mobile Dental Clinic comes to Harrisburg about twice a year. Call HART Center at 541-995-7700 to get on the list.

Programs at the HART Center for Parents with Children 0 – 5 years old:

- WIC comes to the HART Center each month. Call 541-974-1169 for times and to make an appointment with the WIC specialist. (Due to Covid: WIC is doing phone calls at the moment)
- “Ages and Stages” questionnaires are available at the HART Center for parents to assess their child’s development and to learn about developmental stages, for 0 – 5 years.
- HART Parent Co-op Preschool for ages 3-5. Fees are based on Co-op and Non-Co-op rates. For Co-op 3yr old & 4/5yr olds \$85 a month. Non-Co-op Families: 3yrs olds & 4/5yr olds \$100 a month. Some scholarship money is available. Classes are Monday – Thursday 8:45am – 11:45am.
- Working on bringing back a ‘Together’ Class: A 2 hour/week 10-week parenting/early literacy class for low-income parents or caregivers and children ages 0-5. Limit: 10 children. Offered Fall, Winter and/or Spring, 2022-23

Activities for Children, Families, and Adults:

- HART Center is a safe after-school drop-in space for children 10 and up, open Mondays through Thursdays, Noon - 5 p.m. Fridays from 1-5p.m. if we have any Volunteers.
- HART Center offers summer camps and activities starting the end of June, July and August, for children and adults. When we have volunteers, we may have classes or programs during the school year.
- Once-a-month “Women’s Night Out” or “Community Night Out” (depending on topic) from September through March, co-sponsored with the Harrisburg Library
- ‘Multicultural Celebration’ in the Fall.
- Bingo Nights once a month starting in September – June, 5-8pm at the Municipal Court Room. Second Saturday of each month unless there is something conflicting it.
- Harrisburg ‘Toys for Tots’ distribution center
- Community Market/Craft Market: Either a one- or two-day event once a month (wanting to start this back up. Need volunteers)
- Other programs for youth or adults, as **volunteer teachers** become available.

Other Resources & Services:

- Free computer use during open hours
- Black and White printing: \$0.15 per page, color: \$0.30 per page

05/16/2022

admin@hartcommunitycenter.org

*HART: Harrisburg Activities & Resources Team

HART Community Center, Inc.

354 Smith Street – P.O. Box 511 Harrisburg, OR 97446
541-995-7700

- FAX available, \$0.25 per page, lamination: \$0.50 a sheet.
- Help with résumé writing
- Assistance with online applications for SNAP and OHP with the help of **Aron Rosenthal**, Health Insurance Navigator. He speaks both English and Spanish. Call for an apt. 541-766-2130
- Information on energy assistance and Low-Income Home Energy Assistance days through Community Services Consortium, call 541-926-7163.
- Once a year assistance through Salvation Army for electrical and utility bills, starts Oct. 1st
- Contact information on low interest small business loans
- (Hoping to get a space back so we can offer this again) Community garden plots available each spring, rented for \$10/year.

HART Summer Camps 2022

- **Babysitting Training (12yrs - Up)**
- **Hand Sewing 101 (8yrs - Up)**
- **All Kinds of Creative Cooking (9yrs - Up)**
- **Holidays in July (5yrs -Up)**
- **Sewing 101 (9yrs -Up)**
- **Learning Adventures (3yrs - 6yrs)**
- **Imaginative Puppet Theater (5yrs - Up)**
- **Celebrations of Cardmaking (9yrs - Up)**

Brochures ARE COMING!!!!

HART Community Center

541-995-7700

\$12 per Camp

admin@hartcommunitycenter.com