



City Council Work Session Agenda
June 28, 2022
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and Charlotte Thomas.
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required at this time. The City does ask that anyone running a fever, having an active cough or other respiratory difficulties, not to attend this meeting.*
9. *If you wish to testify and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

LCSO REPORT

- 1. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE**

STAFF REPORT:

Exhibit A: LCSO City Report and Contract Report May 2022

ACTION: DISCUSSION ONLY

RESOLUTIONS

- 2. THE MATTER OF APPROVING STATE REVENUE SHARING RESOLUTIONS, AND HOLDING A PUBLIC HEARING GIVING CITIZENS OPPORTUNITY TO COMMENT ON THE USE OF STATE REVENUE SHARING FUNDS**

<p>OPEN A PUBLIC HEARING FOR CITIZENS TO HAVE THE OPPORTUNITY TO COMMENT ON THE USE OF STATE REVENUE SHARING FUNDS</p>

STAFF REPORT:

Exhibit A: Resolution No. 1264

Exhibit B: Resolution No. 1265

ACTION: MOTION TO APPROVE:

- 1. RESOLUTION NO.1264, "A RESOLUTION CERTIFYING THE CITY OF HARRISBURG IS ELIGIBLE TO RECEIVE STATE REVENUE SHARING MONEY IN FY 2022-2023."**
- 2. RESOLUTION NO. 1265, "A RESOLUTION DECLARING THE CITY OF HARRISBURG'S ELECTION TO RECEIVE STATE REVENUES IN FY 2022-23."**
- 3. THE MATTER OF APPROVING THE CITY BUDGET FOR FISCAL YEAR 2022-23 BY APPROVING RESOLUTIONS TO INCREASE WATER RATES (RESOLUTION NO. 1266), SEWER RATES (RESOLUTION NO. 1267), STORM DRAINAGE RATES (RESOLUTION 1268) AND TO ADOPT BUDGET APPROPRIATIONS FOR FY 2022-2023 BY APPROVING RESOLUTION NO. 1269.**

STAFF REPORT:

Exhibit A: Approved 2022/2023 Budget

Exhibit B: Library Amended 2022/2023 Budget

Exhibit C: Resolution No. 1266

Exhibit D: Resolution No. 1267

Exhibit E: Resolution No. 1268

Exhibit F: Resolution No. 1269

ACTION: I MOVE TO ADOPT THE APPROVED FY 2022-2023 CITY BUDGET AS AMENDED, AND TO APPROVE THE FOLLOWING RESOLUTIONS:

1. RESOLUTION NO. 1266, “A RESOLUTION ESTABLISHING WATER RATES FOR USERS OF THE HARRISBURG MUNICIPAL WATER SYSTEM, REPEALING RESOLUTION NO. 1221, AMENDING RESOLUTION NO. 578, SECTION 5, AND ESTABLISHING AN EFFECTIVE DATE.”

2. RESOLUTION NO. 1267, “A RESOLUTION ESTABLISHING SEWER RATES FOR USERS OF THE HARRISBURG MUNICIPAL SEWER SYSTEM, REPEALING RESOLUTION NO. 1216, AMENDING RESOLUTION NO. 579, AND ESTABLISHING AN EFFECTIVE DATE.”

3. RESOLUTION NO. 1268, “A RESOLUTION ESTABLISHING STORM DRAINAGE RATES FOR USERS OF THE HARRISBURG MUNICIPAL STORM DRAINAGE SYSTEM, REPEALING RESOLUTION NO. 1195, AND ESTABLISHING AN EFFECTIVE DATE.”

4. RESOLUTION NO. 1269, “A RESOLUTION MAKING APPROPRIATIONS FOR THE CITY OF HARRISBURG, OREGON, FOR THE FISCAL YEAR 2022-2023.”

ORDINANCES

- 4. THE MATTER OF APPROVING ORDINANCE NO.984, “AN ORDINANCE OF THE CITY OF HARRISBURG DECLARING A BAN ON PSILOCYBIN PRODUCT MANUFACTURING, PSILOCYBIN SERVICE CENTERS; REFERRING ORDINANCE AND DECLARING AN EMERGENCY”, AND RESOLUTION NO. 1270, “A RESOLUTION REFERRING TO THE ELECTORS OF HARRISBURG AN ORDINANCE BANNING PSILOCYBIN MANUFACTURING SITES, AND PSILOCYBIN SERVICE CENTERS WITHIN THE CITY.”**

STAFF REPORT:

Exhibit A: Proposed Ordinance No. 984

Exhibit B: Proposed Resolution No. 1270

ACTION: MOTION TO APPROVE ORDINANCE NO. 984, “AN ORDINANCE OF THE CITY OF HARRISBURG DECLARING A BAN ON PSILOCYBIN PRODUCT

MANUFACTURING, PSILOCYBIN SERVICE CENTERS; REFERRING ORDINANCE AND DECLARING AN EMERGENCY”, AND RESOLUTION NO. 1270, “A RESOLUTION REFERRING TO THE ELECTORS OF THE CITY OF HARRISBURG AN ORDINANCE BANNING PSILOCYBIN MANUFACTURING SITES, AND PSILOCYBIN SERVICE CENTERS WITHIN THE CITY”

NEW BUSINESS

5. THE MATTER OF REVIEWING THE HARRISBURG PARKS SYSTEM PLAN UPDATE AND LEVEL OF SERVICE (LOS) STANDARD

STAFF REPORT:

Exhibit A: Cameron McCarthy Report—and Attachments

ACTION: CHOOSE OPTION BELOW:

- 1. ADOPT AN LOS STANDARD OF 10.31 ACRES OF PARK LAND /1,000 RESIDENTS AND MAINTAIN LOS THROUGH 2040; OR,**
- 2. ADOPT AN LOS STANDARD OF 12.00 ACRES OF PARK LAND/1,000 RESIDENTS AND INCREASE LOS THROUGH 2040; OR,**
- 3. ADOPT AN ALTERNATIVE LOS STANDARD THAN THE OPTIONS PRESENTED ABOVE; OR,**
- 4. DO NOT ADOPT AN LOS LOS STANDARD AND INCLUDE LOS IN THE PLAN AS DESIRED OUTCOME.**

6. THE MATTER OF ASSIGNING A NAME TO THE 132-ACRE PARK

STAFF REPORT:

Exhibit A: 132-Acre Park Naming Memo

ACTION: TBD: MOTION TO ASSIGN THE NAME OF _____ TO THE UNDEVELOPED 132-ACRE PARK

7. THE MATTER OF APPROVING AN IGA WITH THE CITY OF COBURG FOR LAW ENFORCEMENT SERVICES

STAFF REPORT:

Exhibit A: Proposed IGA – As approved by the City of Coburg

Exhibit B: IGA from Jan 2021 to June 30, 2022

ACTION: MOTION TO APPROVE THE IGA WITH THE CITY OF COBURG FOR LAW ENFORCEMENT SERVICES FOR JULY 1, 2022 TO JUNE 30, 2024

- 8. THE MATTER OF APPROVING AN ADDENDUM TO THE CURRENT CONTRACT WITH BREWER & COULOMBE, PC, ATTORNEYS AT LAW, FORMERLY KNOWN AS FEWEL, BREWER & COULOMBE.**

STAFF REPORT:

Exhibit A: Current 2014 Contract

Exhibit B: Letter from Brewer & Coulombe & Proposed Contract Addendum

ACTION: MOTION TO APPROVE THE INCREASE IN LEGAL RATES FOR CITY ATTORNEY FIRM; BREWER & COULOMBE, PC AS SHOWN IN EXHIBIT B, EFFECTIVE ON JULY 1, 2022.

- 9. THE MATTER OF APPROVING THE 3RD QUARTER 2021/2022 EXPENSE REPORT**

STAFF REPORT:

Exhibit A: 3rd Quarter Expense Report Ending March 31, 2022

ACTION: MOTION TO APPROVE THE 3RD QUARTER 2021/2022 EXPENSE REPORT.

VERBAL REPORT: Discussions below should be limited to five minutes of conversation per topic. Topics of interest that require more than five minutes of conversation, should be moved to a future meeting where possible.

- 1. Full-Scale Haz Mat Functional Exercise**
- 2. 4th of July Celebration**

OTHERS

ADJOURN

STAFF REPORT:

ACTION: **DISCUSSION ONLY**

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

Staff recommend that City Council review the attached reports and prepare any questions for LCSO Staff.

Sergeant Steve Frambes provides the City with both the LCSO City Report and the Contract Report for the previous month's activities. If the reports are provided in time for the agenda process, they will be attached as exhibits. If they are provided after that point, but prior to the meeting, then Staff will forward them via email to Council members and will print them in time for the meeting. (LCSO Reports not appearing in the Council Agendas will be provided in the Minutes for that meeting instead.) This process gives Council the chance to review responses and actions in relation to both criminal and non-criminal activities by LCSO deputies in town on a monthly basis.

Lori Ross 06/21/2022
Lori Ross/ City Recorder Date



LINN COUNTY SHERIFF'S OFFICE

Michelle Duncan, Sheriff

1115 S.E. Jackson Street, Albany, OR 97322

Albany, OR. 97322

Phone: 541-967-3950

www.linnsheriff.org

2022

MONTHLY REPORT TO THE CITY OF HARRISBURG FROM THE LINN COUNTY SHERIFF'S OFFICE

FOR THE MONTH OF: **May**

TRAFFIC CITATIONS: -----	40
TRAFFIC WARNINGS: -----	37
TRAFFIC CRASHES: -----	1
ADULTS CITED/VIOLATIONS: -----	3
ADULTS ARRESTED : -----	15
JUVENILES CITED/VIOLATIONS: -----	0
JUVENILES ARRESTED: -----	0
COMPLAINTS/INCIDENTS INVESTIGATED:-----	186

TOTAL HOURS SPENT: **HARRISBURG**
277.5 Hours

CONTRACT HOURS= 275 HOURS

Michelle Duncan,
Sheriff, Linn County



**MONTHLY BULLETIN OF DISPATCHED
CALLS AND CASES
FOR CONTRACT CITIES**

This Report Encompasses: 5/ 1/22 to 5/31/22

1.

Total Incidents This Month: **186**

Incident Information:	Description
CAD# 2022074121 TIME: 5/1/2022 12:35:56AM CASE# CAD Only HBRG WARNING SPEEDING VIOLAT	TRAFFIC STOP Reported at Block of 700 WHITHAM WAY HBRG : Warned for violation of speed
CAD# 2022074267 TIME: 5/1/2022 9:12:33AM CASE# CAD Only HBRG CAD CALL COMPLETE	PARKING COMPLAINT Reported at Block of 200 FOUNTAIN ST HBRG : Deputies respond to a car blocking a driveway. The owner moved the car.
CAD# 2022074281 TIME: 5/1/2022 10:01:37AM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS CIRCUMSTANCE Reported at Block of 200 MCKENZIE CT HBRG : Call received about mailboxes open in the area. It was non-criminal.
CAD# 2022074352 TIME: 5/1/2022 12:56:00PM CASE# CAD Only HBRG CALL TRANSFERRED TO OTI	TRANSFER 911 INFO - LAW CALL Reported at Block of 800 S 3RD ST HBRG :
CAD# 2022074376 TIME: 5/1/2022 1:45:26PM CASE# CAD Only HBRG CAD CALL COMPLETE	DOG COMPLAINT Reported at Block of 100 FOUNTAIN ST HBRG : Neighborhood dispute over a dog which constantly roams the streets. Owner was contacted and advised of Municipal Code violation associated to the dog. Neighbor said she would work on the problem.

Incident Information:	Description	1.
<p>CAD# 2022074563</p> <p>TIME: 5/1/2022 8:12:56PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>CITIZEN CONTACT Reported at Block of 300 N 3RD ST HBRG</p> <hr/> <p>Deputy contacted two males in Harrisburg who were drinking and hauling a large pile of transient garbage. Warned and advised.</p>	
<p>CAD# 2022074575</p> <p>TIME: 5/1/2022 8:42:32PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CITATION ISSUED</p>	<p>PARKING COMPLAINT Reported at Block of 500 LASALLE ST HBRG</p> <hr/> <p>Deputy observed a vehicle parked in the bicycle lane and partially in the roadway. Vehicle was cited.</p>	
<p>CAD# 2022074589</p> <p>TIME: 5/1/2022 9:02:18PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>NARCOTICS OFFENSE Reported at Block of 200 FOUNTAIN ST HBRG</p> <hr/> <p>Deputy investigated the odor of marijuana coming from some greenhouses in a Harrisburg resident's backyard. The Deputy located marijuana, but it was within the legal limit. Resident was warned about HMC violation for odor.</p>	
<p>CAD# 2022074607</p> <p>TIME: 5/1/2022 10:06:07PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>WARNING ISSUED</p>	<p>TRAFFIC STOP Reported at Block of 400 TERRITORIAL ST HBRG</p> <hr/> <p>Operator, Amanda Reece, stopped for unsafe vehicle. Warned and advised.</p>	
<p>CAD# 2022074610</p> <p>TIME: 5/1/2022 10:08:49PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CITATION ISSUED</p>	<p>TRAFFIC STOP Reported at Block of 700 DIAMOND HILL DR/N 8TH ST HBRG</p> <hr/> <p>Devin Thomas Lewis Jordan, of Portland, was stopped in Harrisburg for expired registration. Devin was semi-uncooperative, and ultimately cited for Driving Uninsured and Fail to Renew Vehicle Registration.</p>	
<p>CAD# 2022074635</p> <p>TIME: 5/1/2022 11:13:41PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>PARK PATROL Reported at Block of 100 N 1ST ST HBRG</p> <hr/> <p>Two males contacted at the boat launch. Both were cooperative and slightly intoxicated. Warned and advised to stay out of park areas.</p>	

Incident Information:	Description	1.
CAD# 2022074638 TIME: 5/1/2022 11:28:46PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS VEHICLE Reported at Block of 300 N 3RD ST HBRG <hr/> Trespass complaint turned out to be a younger individual who was taking a break from driving.	
CAD# 2022074639 TIME: 5/1/2022 11:41:35PM CASE# CAD Only HBRG WARNING ISSUED	TRAFFIC STOP Reported at Block of 200 N 3RD ST/TERRITORIAL ST HBRG <hr/> Female warned and advised for fail to register, fail to carry proof of insurance and fail to carry and present.	
CAD# 2022074644 TIME: 5/1/2022 11:58:53PM CASE# 2201666 HBRG REPORT TAKEN	Report Filed. WARRANT ARREST (269) Reported At Block Of 300 N 3RD ST/PEORIA RD Occurred between 2357 hours on 5/1/2022 and 2358 hours on 5/1/2022 . Reported: <hr/> Angelico Tenorio Munguia, of Lebanon, was found driving through town in a nearly disabled vehicle. Angelico had an outstanding misdemeanor warrant, which he was cited and released on. Angelico was also cited for DWS – Violation and Driving Uninsured . Angelico's vehicle was towed by AA Towing as a Hazard/Nuisance.	
CAD# 2022074818 TIME: 5/2/2022 10:15:33AM CASE# 2201673 HBRG REPORT TAKEN	Report Filed. INFO-OTHER DOCUMENTATION Reported At Block Of 400 S 9TH ST Occurred between 1015 hours on 5/2/2022 and 1015 hours on 5/2/2022 . Reported: <hr/> Juvenile female believed she was overdosing on THC after using a vape pen . Female was transported to Urgent Care by her mother. Information is being documented and forward to the Linn County Juvenile Department for review.	
CAD# 2022075318 TIME: 5/3/2022 6:54:02AM CASE# CAD Only HBRG CAD CALL COMPLETE	DISTURBANCE Reported at Block of 1000 S 6TH ST HBRG <hr/> Couple had argument over phone.	
CAD# 2022075337 TIME: 5/3/2022 7:58:49AM CASE# 2201683 HBRG CITATION ISSUED	Report Filed. HARRISBURG-DOGS ON LEASH Reported At Block Of 100 N 2ND ST Occurred between 0740 hours on 5/3/2022 and 0740 hours on 5/3/2022 . Reported: <hr/> issued citations to dog owner Sara Orellana-Garcia of Harrisburg for dog as public nuisance and dog off leash	

Incident Information:

Description

1.

CAD# 2022075420
TIME: 5/3/2022 10:15:49AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 300 FOUNTAIN ST HBRG

Female asked to move.

CAD# 2022075571
TIME: 5/3/2022 2:20:44PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

DOG COMPLAINT Reported at Block of 800 S 2ND ST HBRG

No Public Narrative.

CAD# 2022075601
TIME: 5/3/2022 3:10:13PM
CASE# CAD Only
HBRG
WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 600 S 5TH ST HBRG

FEMALE OPERATOR WARNED FOR SPEED

CAD# 2022075616
TIME: 5/3/2022 3:25:59PM
CASE# CAD Only
HBRG
WARNING SEATBELT VIOLAT

TRAFFIC STOP Reported at Block of 200 LASALLE ST HBRG

MALE OPERATOR WARNED FOR SEAT BELT USE

CAD# 2022075672
TIME: 5/3/2022 4:46:30PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 800 S 9TH ST HBRG

Runaway was returned to parents.

CAD# 2022075723
TIME: 5/3/2022 6:02:07PM
CASE# 2201688
HBRG
REPORT TAKEN

Report Filed. DUII FELONY Reported At Block Of 800 S 3RD ST Occurred between 1801 hours on 5/3/2022 and 1802 hours on 5/3/2022 . Reported: 5/3/2022 Officer Statement:

Deputies responded to a report of a hit and run on the Harrisburg Bridge. Shortly thereafter, a second caller reported the same vehicle had crashed. Upon investigation, Edgar Cruz Montesinos Jr, 23 of Newberg, was arrested for Felony Driving Under the Influence of Intoxicants, Felony Driving While Suspended or Revoked, Fail to Perform the Duties of a

Incident Information:

Description

1.

CAD# 2022075809
TIME: 5/3/2022 9:00:05PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 400 SMITH ST HBRG

Deputies spoke with a person about potentially suspicious behavior earlier in the day. They did not know if the persons were still at the park. We will have a deputy check on the park as time allows.

CAD# 2022076598
TIME: 5/5/2022 2:11:27AM
CASE# 2201704
HBRG
REPORT TAKEN

Report Filed. ELUDE VEHICLE Reported At Block Of 200 S 3RD ST Occurred between 0211 hours on 5/5/2022 and 0211 hours on 5/5/2022 . Reported: 5/5/2022 Officer

Vehicle eluded Deputy in Harrisburg. Deputy tracked vehicle down in Junction City and served a search warrant on it, finding burglary tools and identifying information. Investigation is on going.

CAD# 2022076707
TIME: 5/5/2022 9:32:59AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

DOG COMPLAINT Reported at Block of 200 LASALLE ST HBRG

spoke with caller about two stray dogs which were recovered by the owner

CAD# 2022077005
TIME: 5/5/2022 5:23:03PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 100 S 3RD ST HBRG

Harrisburg citizen concerned with about an intoxicated person out front of a store. Deputy responded and could not locate the person.

CAD# 2022077075
TIME: 5/5/2022 8:03:41PM
CASE# CAD Only
HBRG
CITATION ISSUED

TRAFFIC STOP Reported at Block of 300 TERRITORIAL ST HBRG

Harrisburg resident stopped for vehicle violation. Driver was determined to be suspended. Driver was cited for DWS – Violation and Fail to Carry Proof of Insurance.

CAD# 2022077076
TIME: 5/5/2022 8:06:13PM
CASE# CAD Only
HBRG

SUSPICIOUS PERSON Reported at Block of 300 N 7TH ST HBRG

Incident Information:	Description	1.
CAD# 2022077162 TIME: 5/5/2022 11:13:22PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS VEHICLE Reported at Block of 600 LASALLE ST HBRG <hr/> Harrisburg resident called in a suspicious vehicle. Deputy was unable to locate the vehicle.	
CAD# 2022077177 TIME: 5/5/2022 11:38:27PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS VEHICLE Reported at Block of 800 S 8TH PL HBRG <hr/> Deputy checked some VINs on two trailers. Both were clear.	
CAD# 2022077183 TIME: 5/6/2022 12:13:54AM CASE# CAD Only HBRG WARNING ISSUED	TRAFFIC STOP Reported at Block of 200 S 3RD ST HBRG <hr/> Driver observed breaking traction on his pickup. Driver was warned and advised.	
CAD# 2022077238 TIME: 5/6/2022 4:16:27AM CASE# 2201717 HBRG REPORT TAKEN	Report Filed. DWS MIS Reported At Block Of 200 N 3RD ST Occurred between 0415 hours on 5/6/2022 and 0416 hours on 5/6/2022 . Reported: 5/6/2022 Officer Statement: <hr/> Driver in Harrisburg was stopped for non-DOT approved material on his window. Driver was determined to have a DWS-Misdemeanor license status, requirement to use an Interlock Device, was uninsured, not registered and had two outstanding warrants for his arrest. Driver was cited to appear on all crimes and violations.	
CAD# 2022077652 TIME: 5/6/2022 5:25:37PM CASE# CAD Only HBRG HARRISBURG	SUSPICIOUS VEHICLE Reported at Block of 200 S 4TH ST HBRG <hr/> Parking complaint. Vehicle was legally parked for the time being.	
CAD# 2022077654 TIME: 5/6/2022 5:29:02PM CASE# 2201728 HBRG REPORT TAKEN	Report Filed. HARRISBURG-DOGS AS PUBLIC NUISANCE Reported At Block Of 200 N 3RD ST/TERRITORIAL ST Occurred between 1728 hours on 5/6/2022 and 1729 hours on <hr/> Report of a dog bite to the face. Dog owner cited for Dog as a Public Nuisance.	

Incident Information:

Description

1.

CAD# 2022077686
TIME: 5/6/2022 6:16:04PM
CASE# CAD Only
HBRG

TRAFFIC COMPLAINT Reported at Block of 800 S 3RD ST HBRG

Driving complaint forwarded from Lane County

CAD# 2022077789
TIME: 5/6/2022 10:00:03PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 600 S 2ND ST HBRG

Suspicious person near a construction site on a dead end road. Checked the area for the person and they were not found.

CAD# 2022077901
TIME: 5/7/2022 5:27:03AM
CASE# CAD Only
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 100 SMITH ST HBRG

CAD# 2022078304
TIME: 5/7/2022 7:45:37PM
CASE# CAD Only
HBRG

HARRISBURG

SUSPICIOUS PERSON Reported at Block of 200 N 3RD ST HBRG

Male loitering in laundromat asked to leave.

CAD# 2022078371
TIME: 5/7/2022 10:04:02PM
CASE# CAD Only
HBRG

HARRISBURG

SUSPICIOUS VEHICLE Reported at Block of 700 S 2ND ST HBRG

Vehicle out of gas.

CAD# 2022078381
TIME: 5/7/2022 10:17:38PM
CASE# CAD Only
HBRG

WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 700 DIAMOND HILL DR HBRG

Driver warned for several lighting violations.

Incident Information:	Description	1.
CAD# 2022078386 TIME: 5/7/2022 10:28:19PM CASE# CAD Only HBRG HARRISBURG	FOOT PATROL Reported at Block of 400 S 9TH ST HBRG <hr/> Foot patrol of High School campus.	
CAD# 2022078424 TIME: 5/8/2022 12:03:06AM CASE# CAD Only HBRG WARNING MOVING VIOLATIC	TRAFFIC STOP Reported at Block of 200 S 3RD ST HBRG <hr/> Driver warned for failing to signal.	
CAD# 2022078473 TIME: 5/8/2022 3:29:03AM CASE# CAD Only HBRG UTL GOA	INFORMATION ONLY REPORT Reported at Block of 400 N 10TH ST HBRG <hr/> Report of subject attempting to open door of parked car. Deputies checked the area but the subject was gone on arrival.	
CAD# 2022078517 TIME: 5/8/2022 7:33:09AM CASE# 2201743 HBRG REPORT TAKEN	Report Filed. THEFT 2 - FROM VEHICLE Reported At Block Of 600 RILEY WAY Occurred between 2100 hours on 5/7/2022 and 0430 hours on 5/8/2022 . Reported: 5/8/2022 Officer <hr/> Wallet stolen from an unlocked vehicle, multiple credit cards were used at two locations. Victim's bank is refunding his money. Investigation ongoing.	
CAD# 2022078916 TIME: 5/8/2022 11:09:36PM CASE# CAD Only HBRG	NON 911 ISSUE Reported at Block of 400 TERRITORIAL ST HBRG <hr/>	
CAD# 2022078935 TIME: 5/9/2022 12:18:54AM CASE# CAD Only HBRG	911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG <hr/> No Public Narrative.	

Incident Information:	Description	1.
CAD# 2022078952 TIME: 5/9/2022 12:50:56AM CASE# CAD Only HBRG HARRISBURG	SUSPICIOUS VEHICLE Reported at Block of 200 N 3RD ST HBRG <hr/> Deputy checked on vehicle parked at closed business. Unoccupied, nobody around, building secure.	
CAD# 2022079023 TIME: 5/9/2022 7:38:40AM CASE# 2201773 HBRG REPORT TAKEN	Report Filed. ABANDONED VEHICLE Reported At Block Of 500 LASALLE ST/S 6TH ST Occurred between 0737 hours on 5/9/2022 and 0738 hours on 5/9/2022 . Reported: <hr/> ABANDON VEHICLE THAT WAS TOWED AFTER BEING TAGGED FOR 24 HOURS	
CAD# 2022079211 TIME: 5/9/2022 1:27:43PM CASE# 2201756 HBRG REPORT TAKEN	Report Filed. THEFT 3 - SHOPLIFT Reported At Block Of 300 N 3RD ST Occurred between 1326 hours on 5/9/2022 and 1326 hours on 5/9/2022 . Reported: 5/9/2022 Officer <hr/> Rochelle Rose, 35, of La Pine was arrested for Theft III. She was cited and released at the scene.	
CAD# 2022079477 TIME: 5/9/2022 9:47:36PM CASE# CAD Only HBRG CAD CALL COMPLETE	FOLLOW UP Reported at Block of 100 N 1ST ST HBRG <hr/> No Public Narrative.	
CAD# 2022079594 TIME: 5/10/2022 5:58:06AM CASE# CAD Only HBRG	POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG <hr/>	
CAD# 2022079609 TIME: 5/10/2022 7:34:42AM CASE# CAD Only HBRG CAD CALL COMPLETE	ASSIST OTHER AGENCY Reported at Block of 400 TERRITORIAL ST HBRG <hr/> AOA for Harrisburg Fire	

Incident Information:	Description	1.
CAD# 2022079614 TIME: 5/10/2022 7:49:12AM CASE# CAD Only HBRG CAD CALL COMPLETE	FOLLOW UP Reported at Block of 300 N 3RD ST HBRG <hr/> No Public Narrative.	
CAD# 2022080009 TIME: 5/10/2022 8:32:46PM CASE# CAD Only HBRG WARNING ISSUED	TRAFFIC STOP Reported at Block of 1000 S 6TH ST HBRG <hr/> : Driver warned and advised for expired reg	
CAD# 2022080012 TIME: 5/10/2022 8:39:37PM CASE# CAD Only HBRG CITATION ISSUED	TRAFFIC STOP Reported at Block of 400 LASALLE ST/S 5TH ST HBRG <hr/> Junction City residence stopped for illegal tint. Driver was suspended and cited.	
CAD# 2022080055 TIME: 5/10/2022 10:09:27PM CASE# 2201783 HBRG REPORT TAKEN	Report Filed. DISORDERLY CONDUCT 2 Reported At Block Of 200 SMITH ST Occurred between 2208 hours on 5/10/2022 and 2209 hours on 5/10/2022 . Reported: 5/10/2022 <hr/> Henry Boon, 48, of Harrisburg, caused a disturbance and trespassed at the Grid Iron. Henry was located by a deputy and was arrested, then transported to and lodged at the Linn County Jail.	
CAD# 2022080090 TIME: 5/11/2022 12:21:38AM CASE# CAD Only HBRG CAD CALL COMPLETE	THEFT Reported at Block of 600 TERRITORIAL ST HBRG <hr/> No Public Narrative.	
CAD# 2022080223 TIME: 5/11/2022 9:15:53AM CASE# 2201787 HBRG REPORT TAKEN	Report Filed. THEFT 2 - LOST/MISLAID PROPERTY Reported At Block Of 900 SMITH ST Occurred between 0700 hours on 4/22/2022 and 0915 hours on 5/ 11/2022 . Reported: <hr/> Citizen reported she had a shower wall kit, \$399.99, delivered to her residence but never received it. No suspect leads.	

Incident Information:	Description	1.
<p>CAD# 2022080272</p> <p>TIME: 5/11/2022 10:32:54AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>FOLLOW UP Reported at Block of 1000 S 6TH ST HBRG</p> <hr/> <p>Caller wanted to report his brother stole items from him 2 years ago</p>	
<p>CAD# 2022080430</p> <p>TIME: 5/11/2022 2:15:26PM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>911 HANG UP CALL Reported at Block of 300 SMITH ST HBRG</p> <hr/> <p>No Public Narrative.</p>	
<p>CAD# 2022080454</p> <p>TIME: 5/11/2022 2:45:46PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>HARRISBURG</p>	<p>DISTURBANCE Reported at Block of 100 N 1ST ST HBRG</p> <hr/> <p>Citizen reported a dispute between two females at the gazebo. Deputy responded and was berated by an unruly female from Junction City. Eventually the deputy was able to calm the situation and learned there were no problems other than friends arguing. Deputy told the adults to play nicely.</p>	
<p>CAD# 2022080557</p> <p>TIME: 5/11/2022 4:40:04PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>HARRISBURG</p>	<p>SUSPICIOUS VEHICLE Reported at Block of 100 SMITH ST HBRG</p> <hr/> <p>Citizen reported, "Tweakers," in a motorhome in front of the VFW. Deputy contacted the individuals and recognized them from previous calls for service. The individuals are not, "Tweakers," and were not causing any issues. They were waiting for family members to arrive before driving to Fern Ridge.</p>	
<p>CAD# 2022080617</p> <p>TIME: 5/11/2022 6:25:39PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>FOLLOW UP Reported at Block of 1000 S 6TH ST HBRG</p> <hr/> <p>A deputy answered questions regarding a deceased person`s property.</p>	
<p>CAD# 2022080814</p> <p>TIME: 5/12/2022 5:57:43AM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>ALARM LAW ONLY Reported at Block of 800 S 2ND ST HBRG</p> <hr/> <p>No Public Narrative.</p>	

Incident Information:

Description

1.

CAD# 2022080838
TIME: 5/12/2022 7:49:11AM
CASE# CAD Only
HBRG
HARRISBURG

SUSPICIOUS VEHICLE Reported at Block of 300 N 3RD ST HBRG

Citizen reported a suspicious vehicle at a gas station. Deputies learned the owner of the motorhome was waiting for a jump start from a friend before leaving the area. Non-criminal.

CAD# 2022081020
TIME: 5/12/2022 12:09:04PM
CASE# CAD Only
HBRG

911 HANG UP CALL Reported at Block of 800 S 3RD ST HBRG

No Public Narrative.

CAD# 2022081224
TIME: 5/12/2022 4:21:47PM
CASE# 2201831
HBRG
REPORT TAKEN

Report Filed. ABANDONED VEHICLE Reported At Block Of 800 LASALLE ST/S 9TH ST
Occurred between 1620 hours on 5/12/2022 and 1621 hours on 5/12/2022 . Reported:

Abandoned vehicle was towed.

CAD# 2022081282
TIME: 5/12/2022 5:46:59PM
CASE# CAD Only
HBRG
HARRISBURG

DOG COMPLAINT Reported at Block of 500 S 5TH ST HBRG

Report of a dog at large. Deputy did not locate the dog but located the possible owner and advised them on dog laws.

CAD# 2022081399
TIME: 5/12/2022 10:13:50PM
CASE# CAD Only
HBRG
HARRISBURG

SUSPICIOUS VEHICLE Reported at Block of 100 N 1ST ST HBRG

Vehicle parked at park after hours. Has appropriate permit.

CAD# 2022081485
TIME: 5/13/2022 3:07:25AM
CASE# CAD Only
HBRG
HARRISBURG

FOOT PATROL Reported at Block of 400 S 9TH ST HBRG

Deputy patrolled High School on foot.

Incident Information:

Description

1.

CAD# 2022081487
TIME: 5/13/2022 3:34:20AM
CASE# CAD Only
HBRG
HARRISBURG

EXTRA PATROL Reported at Block of 600 SMITH ST HBRG

Deputy checked Grade School. All was quiet.

CAD# 2022081489
TIME: 5/13/2022 3:37:57AM
CASE# CAD Only
HBRG
HARRISBURG

EXTRA PATROL Reported at Block of 200 S 6TH ST HBRG

Deputy checked Middle School. All was quiet.

CAD# 2022081552
TIME: 5/13/2022 8:06:50AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

FOLLOW UP Reported at Block of 300 N 3RD ST HBRG

Ongoing investigation follow up.

CAD# 2022081569
TIME: 5/13/2022 8:34:53AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

area check

CAD# 2022081794
TIME: 5/13/2022 2:30:23PM
CASE# CAD Only
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 800 MONROE ST HBRG

No Public Narrative.

CAD# 2022081798
TIME: 5/13/2022 2:32:43PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

HIT AND RUN Reported at Block of 100 N 1ST ST HBRG

The owner of a vehicle in the hit and run is now unwilling to cooperate to be a victim as police assistance is no longer wanted.

Incident Information:	Description	1.
CAD# 2022081842 TIME: 5/13/2022 3:44:31PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS VEHICLE Reported at Block of 100 N 1ST ST HBRG <hr/> <hr/> Motorhome parked at location. They've been given temporary permission from the city.	
CAD# 2022081920 TIME: 5/13/2022 6:31:19PM CASE# CAD Only HBRG CAD CALL COMPLETE	WELFARE CHECK Reported at Block of 1000 S 6TH ST HBRG <hr/> <hr/> Male having a rough day mentally. Deputy checked the welfare. No crime.	
CAD# 2022081946 TIME: 5/13/2022 7:51:51PM CASE# CAD Only HBRG CAD CALL COMPLETE	TRAFFIC STOP Reported at Block of 100 N 3RD ST/SMITH ST HBRG <hr/> <hr/> Driver warned for illegal tint, not registering vehicle and not getting a license in Oregon. Was valid and registered in another state but she and passenger stated they had moved here a year ago. Odor of marijuana in car.	
CAD# 2022081969 TIME: 5/13/2022 8:28:19PM CASE# CAD Only HBRG CITATION ISSUED	TRAFFIC STOP Reported at Block of 600 TERRITORIAL ST/N 7TH ST HBRG <hr/> <hr/> Harrisburg resident stopped for registration violation. Male had no proof of insurance and registration. Was cited for both violations.	
CAD# 2022081988 TIME: 5/13/2022 9:09:30PM CASE# CAD Only HBRG WARNING ISSUED	TRAFFIC STOP Reported at Block of 200 S 3RD ST/MACY ST HBRG <hr/> <hr/> Driver stopped for suspicious circumstances near Subway. Driver was getting off work. Had no proof of insurance but DMV said it was good. Warned and advised.	
CAD# 2022082096 TIME: 5/14/2022 1:54:45AM CASE# 2201829 HBRG REPORT TAKEN	Report Filed. WARRANT ARREST (LW ONLY) Reported At Block Of 400 PEORIA RD/N 3RD ST Occurred between 0153 hours on 5/14/2022 and 0154 hours on 5/14/2022 . <hr/> <hr/> Adult male was stopped for a registration violation in Harrisburg. As it would turn out, the male had put stolen tags on his vehicle, he was suspended and had no insurance. The male was cited for the violations and cited on an outstanding misdemeanor warrant.	

Incident Information:	Description	1.
CAD# 2022082318 TIME: 5/14/2022 12:39:05PM CASE# CAD Only HBRG CAD CALL COMPLETE	THEFT Reported at Block of 600 DEMPSEY ST HBRG <hr/> Wanting to know if a guitar was located .	
CAD# 2022082364 TIME: 5/14/2022 1:45:58PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS PERSON Reported at Block of 100 S 3RD ST HBRG <hr/> Caller reported a suspicious male in the area. A deputy checked the area and was unable to locate the male.	
CAD# 2022082447 TIME: 5/14/2022 3:52:31PM CASE# CAD Only HBRG CAD CALL COMPLETE	INFORMATION ONLY REPORT Reported at Block of 600 DEMPSEY ST HBRG <hr/> Information provided about a wanted individual	
CAD# 2022082483 TIME: 5/14/2022 4:54:41PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS PERSON Reported at Block of 100 N 3RD ST/SMITH ST HBRG <hr/> Male was reportedly lying in the doorway of a business but was UTL	
CAD# 2022082494 TIME: 5/14/2022 5:15:42PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS VEHICLE Reported at Block of 100 N 1ST ST HBRG <hr/> Contacted a family from Eugene occupying an RV at a Harrisburg Park . Family's RV had broken down and city had given them permission to fix it and occupy the location for a certain duration of time. DHS notified.	
CAD# 2022082527 TIME: 5/14/2022 5:53:13PM CASE# 2201835 HBRG REPORT TAKEN	Report Filed. DISORDERLY CONDUCT 2 Reported At Block Of 1000 S 6TH ST Occurred between 1752 hours on 5/14/2022 and 1753 hours on 5/14/2022 . Reported: 5/14/2022 <hr/> Nicky Keith, 50, and Anthony Luna, 50, of Harrisburg, became involved in a neighborhood dispute with individuals across the street from them. The two were arrested and charged for Disorderly Conduct II. Nicky was also arrested for Harassment.	

Incident Information:

Description

1.

CAD# 2022082569
TIME: 5/14/2022 7:13:32PM
CASE# 2201836
HBRG
REPORT TAKEN

Report Filed. INFO-OTHER DOCUMENTATION Reported At Block Of 300 PARK LN
Occurred between 1912 hours on 5/14/2022 and 1913 hours on 5/14/2022 . Reported:

Citizen reporting elder abuse which will require additional follow up.

CAD# 2022082713
TIME: 5/14/2022 11:06:07PM
CASE# CAD Only
HBRG
WARNING ISSUED

TRAFFIC STOP Reported at Block of 300 N 3RD ST HBRG

Driver stopped for green lights to the front. Driver stated he was aware this was illegal. I explained the requirements. I then determined he had been pulled over for this before. Driver stated the deputy did not educate him on the lighting requirements at that time. Driver was warned, and suggested he pull over down the road and remove the lights. He said he would

CAD# 2022082727
TIME: 5/14/2022 11:37:05PM
CASE# CAD Only
HBRG
WARNING ISSUED

TRAFFIC STOP Reported at Block of 200 S 3RD ST HBRG

Driver stopped for no plates. Driver's plates had reportedly fallen off. He had one in his window. Driver said he would go to DMV and correct the issue.

CAD# 2022082731
TIME: 5/14/2022 11:50:42PM
CASE# CAD Only
HBRG
WARNING ISSUED

TRAFFIC STOP Reported at Block of 200 MACY ST HBRG

Listed female driver warned and advised for fail to register and no proof of insurance.

CAD# 2022082736
TIME: 5/14/2022 11:59:46PM
CASE# CAD Only
HBRG
WARNING ISSUED

TRAFFIC STOP Reported at Block of 800 S 3RD ST HBRG

Driver had no plates and expired temp tag in window. Driver had issues with paperwork and had evidence of trying to take care of it. Driver believed due to a crash the truck would be totalled soon. Driver was warned and advised.

CAD# 2022083240
TIME: 5/15/2022 6:56:38PM
CASE# CAD Only
HBRG
NO REPORT

FOLLOW UP Reported at Block of 300 PARK LN HBRG

No Public Narrative.

Incident Information:

Description

1.

CAD# 2022083347
TIME: 5/15/2022 10:48:21PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 100 N 3RD ST HBRG

Deputy contacted a transient at a closed business. Warned and advised.

CAD# 2022083567
TIME: 5/16/2022 10:41:10AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 200 N 3RD ST HBRG

Vehicle with mechanical issues was parked in a private parking lot over the weekend . The operator was able to get it running and move on.

CAD# 2022084107
TIME: 5/17/2022 7:27:11AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 100 S 6TH ST HBRG

Extra patrol during school drop off times

CAD# 2022084115
TIME: 5/17/2022 7:47:15AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 100 KESLING ST/S 1ST ST HBRG

Suspicious vehicle located in regards to an armed disturbance in Lane County while on routine patrol in Harrisburg. Lane County and OSP were advised.

CAD# 2022084263
TIME: 5/17/2022 11:46:12AM
CASE# 2201872
HBRG
REPORT TAKEN

REPORT PENDING. Original Call Type: FRAUD Reported At Block Of 600 QUINCY ST
Occurred between 1146 hours on 5/17/2022 and 1146 hours on 5/17/2022 . Reported:

Citizen reported someone used her Amazon credit card to purchase a \$474 laptop.
Investigation ongoing.

CAD# 2022084345
TIME: 5/17/2022 1:46:34PM
CASE# CAD Only
HBRG
FOLLOW UP COMPLETE

FOLLOW UP Reported at Block of 700 BURTON ST HBRG

Follow up regarding a theft was conducted.

Incident Information:

Description

1.

CAD# 2022084427
TIME: 5/17/2022 4:11:37PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 1000 S 6TH ST HBRG

Female reported suspicious sounds at her house during night.

CAD# 2022084510
TIME: 5/17/2022 6:14:38PM
CASE# CAD Only
HBRG
FOLLOW UP COMPLETE

FOLLOW UP Reported at Block of 600 QUINCY ST HBRG

Follow up regarding a fraudulent use of a credit card case was conducted.

CAD# 2022084639
TIME: 5/17/2022 10:48:14PM
CASE# CAD Only
HBRG
HARRISBURG

SUSPICIOUS VEHICLE Reported at Block of 400 S 9TH ST HBRG

Deputy checked on vehicles parked at school after hours.

CAD# 2022084643
TIME: 5/17/2022 11:06:32PM
CASE# CAD Only
HBRG
HARRISBURG

SUSPICIOUS VEHICLE Reported at Block of 100 N 3RD ST HBRG

Deputy checked on suspicious vehicle and spoke to owner. Nothing criminal.

CAD# 2022084661
TIME: 5/18/2022 12:10:56AM
CASE# CAD Only
HBRG
HARRISBURG

EXTRA PATROL Reported at Block of 600 SMITH ST HBRG

Deputy checked Grade School, all was quiet.

CAD# 2022084663
TIME: 5/18/2022 12:11:55AM
CASE# CAD Only
HBRG
HARRISBURG

EXTRA PATROL Reported at Block of 200 S 6TH ST HBRG

Deputy checked Middle School, all was quiet.

Incident Information:	Description	1.
CAD# 2022084695 TIME: 5/18/2022 2:10:49AM CASE# CAD Only HBRG HARRISBURG	SUSPICIOUS PERSON Reported at Block of 100 N 1ST ST HBRG <hr/> Deputy contacted subject in park after hours and advised on city code.	
CAD# 2022084977 TIME: 5/18/2022 1:09:36PM CASE# CAD Only HBRG	CIVIL DISPUTE REPORT Reported at Block of 900 PRICEBORO DR HBRG <hr/> Caller upset an employee did not return a business computer	
CAD# 2022085077 TIME: 5/18/2022 3:41:34PM CASE# CAD Only HBRG	POCKET DIAL LCSO AND CRCC Reported at Block of 800 LASALLE ST HBRG <hr/> No Public Narrative.	
CAD# 2022085188 TIME: 5/18/2022 6:55:30PM CASE# CAD Only HBRG CAD CALL COMPLETE	DOMESTIC DISTURBANCE Reported at Block of 800 EAGLES WAY HBRG <hr/> Mother and adult son involved in a disturbance brought on by alcohol issues. Parties separated for the evening.	
CAD# 2022085230 TIME: 5/18/2022 9:03:20PM CASE# CAD Only HBRG CAD CALL COMPLETE	CITY ORDINANCE VIOLATION Reported at Block of 100 N 1ST ST HBRG <hr/> Deputy contacted two individuals for drinking alcohol and smoking marijuana at the boat ramp. Warned and advised.	
CAD# 2022085278 TIME: 5/18/2022 10:48:41PM CASE# 2201884 HBRG REPORT TAKEN	Report Filed. WARRANT ARREST (269) Reported At Block Of 300 N 3RD ST/PEORIA RD Occurred between 2247 hours on 5/18/2022 and 2248 hours on 5/18/2022 . Reported: <hr/> Brenda Lillian Gray, 51, of Scio, was stopped in Harrisburg. Brenda had an outstanding misdemeanor warrant, had a suspended license and no insurance. Brenda was cited and released. Brenda's vehicle was towed.	

Incident Information:	Description	1.
<p>CAD# 2022085443</p> <p>TIME: 5/19/2022 8:56:47AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>911 HANG UP CALL Reported at Block of 200 MONROE ST HBRG</p> <hr/> <p>false alarm</p>	
<p>CAD# 2022085700</p> <p>TIME: 5/19/2022 3:46:48PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>HARRISBURG</p>	<p>TRESPASS Reported at Block of 400 PEORIA RD HBRG</p> <hr/> <p>Male seen walking behind location. Deputies responded and could not locate him</p>	
<p>CAD# 2022085731</p> <p>TIME: 5/19/2022 4:43:54PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>EXTRA PATROL Reported at Block of 300 N 10TH ST/TERRITORIAL ST HBRG</p> <hr/> <p>Complaint received regarding speeding vehicles</p>	
<p>CAD# 2022085819</p> <p>TIME: 5/19/2022 7:06:16PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>PHONE HARASSMENT Reported at Block of 23600 PEORIA RD HBRG</p> <hr/> <p>Phone harassment.</p>	
<p>CAD# 2022085874</p> <p>TIME: 5/19/2022 8:37:20PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>DISTURBANCE Reported at Block of 800 EAGLES WAY HBRG</p> <hr/> <p>Disturbance in Harrisburg between grown adults who have trouble being reasonable. No crime.</p>	
<p>CAD# 2022085875</p> <p>TIME: 5/19/2022 8:39:16PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>WARNING ISSUED</p>	<p>TRAFFIC STOP Reported at Block of 400 N 7TH ST/BURTON ST HBRG</p> <hr/> <p>Driver stopped for expired tags. Had purchased vehicle on 5/13. Driver advised of time period required for registering vehicle. Warned and advised.</p>	

Incident Information:

Description

1.

CAD# 2022085880
TIME: 5/19/2022 8:44:27PM
CASE# CAD Only
HBRG
CITATION ISSUED

TRAFFIC STOP Reported at Block of 700 DIAMOND HILL DR/N 8TH ST HBRG

Salem resident stopped for vehicle violation. Driver cited for DWS – Violation and Driving Uninsured.

CAD# 2022085958
TIME: 5/20/2022 12:03:26AM
CASE# CAD Only
HBRG
CITATION ISSUED

TRAFFIC STOP Reported at Block of 300 N 3RD ST/PEORIA RD HBRG

Male out of Lebanon stopped in Harrisburg. Male was cited for Driving Uninsured.

CAD# 2022086204
TIME: 5/20/2022 12:07:17PM
CASE# CAD Only
HBRG
HARRISBURG

ALARM LAW ONLY Reported at Block of 600 SMITH ST HBRG

School alarm. Set off by employees.

CAD# 2022086361
TIME: 5/20/2022 4:22:18PM
CASE# CAD Only
HBRG
HARRISBURG

WELFARE CHECK Reported at Block of 1000 S 6TH ST HBRG

Welfare check. Caller wanted his neighbor checked on.

CAD# 2022086421
TIME: 5/20/2022 6:06:09PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

DOMESTIC DISTURBANCE Reported at Block of 800 EAGLES WAY HBRG

Deputy spoke with a caller about an ongoing domestic issue.

CAD# 2022086707
TIME: 5/21/2022 8:51:31AM
CASE# CAD Only
HBRG
HARRISBURG

WELFARE CHECK Reported at Block of 800 SOMMERVILLE LOOP HBRG

Male requested a welfare check on his daughter and daughter's mother who were reportedly sick and he had not heard from them. A deputy contacted the female and child. Deputy learned they were in fact sick, but all was well. Deputy told the female to contact her ex to avoid further interruptions from law enforcement.

Incident Information:

Description

1.

CAD# 2022086922
TIME: 5/21/2022 2:47:26PM
CASE# CAD Only
HBRG

ALARM LAW ONLY Reported at Block of 900 MONROE ST HBRG

No Public Narrative.

CAD# 2022087763
TIME: 5/22/2022 10:45:57PM
CASE# CAD Only
HBRG

WELFARE CHECK Reported at Block of 1000 S 6TH ST HBRG

No Public Narrative.

CAD# 2022087813
TIME: 5/23/2022 1:02:09AM
CASE# CAD Only
HBRG

HARRISBURG

ALARM LAW ONLY Reported at Block of 200 N 3RD ST HBRG

Accidental alarm activation, unknown cause.

CAD# 2022087831
TIME: 5/23/2022 1:44:30AM
CASE# CAD Only
HBRG

HARRISBURG

TRAFFIC STOP Reported at Block of 600 LASALLE ST HBRG

Driver warned for no front plate.

CAD# 2022087832
TIME: 5/23/2022 1:51:13AM
CASE# CAD Only
HBRG

HARRISBURG

EXTRA PATROL Reported at Block of 400 S 9TH ST HBRG

Checked school, all was quiet.

CAD# 2022087913
TIME: 5/23/2022 8:33:15AM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

ABANDON VEHICLE Reported at Block of 500 S 6TH ST HBRG

Frequent caller upset about vehicles and the way they park.

Incident Information:	Description	1.
<p>CAD# 2022088104</p> <p>TIME: 5/23/2022 2:20:53PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>TRESPASS Reported at Block of 700 S 2ND ST HBRG</p> <hr/> <p>Caller reporting female trespassing. It was a complex civil matter</p>	
<p>CAD# 2022088237</p> <p>TIME: 5/23/2022 5:24:37PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>CIVIL DISPUTE REPORT Reported at Block of 23600 PEORIA RD HBRG</p> <hr/> <p>Civil issue related to an exchange of goods where someone got an engine that was broken.</p>	
<p>CAD# 2022088272</p> <p>TIME: 5/23/2022 6:27:10PM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG</p> <hr/>	
<p>CAD# 2022088282</p> <p>TIME: 5/23/2022 6:49:28PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>ASSIST OTHER AGENCY Reported at Block of 800 S 8TH PL HBRG</p> <hr/> <p>AOA with Eugene PD to follow up with hit and run suspect.</p>	
<p>CAD# 2022088326</p> <p>TIME: 5/23/2022 8:33:52PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CITATION ISSUED</p>	<p>TRAFFIC STOP Reported at Block of 300 S 3RD ST/KESLING ST HBRG</p> <hr/> <p>Harrisburg resident stopped for registration violation. Issued citation for Fail to Carry Proof of Insurance.</p>	
<p>CAD# 2022088328</p> <p>TIME: 5/23/2022 8:39:19PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>HARASSMENT Reported at Block of 700 WHITHAM WAY HBRG</p> <hr/> <p>Female was upset she got flowers for her birthday from her ex-husband's new fiance's son. Female thought this was a crime. Deputy talked to both parties. No crime.</p>	

Incident Information:

Description

1.

CAD# 2022088804
TIME: 5/24/2022 3:15:18PM
CASE# CAD Only
HBRG

ATL VEHICLE Reported at Block of 800 S 3RD ST HBRG

Attempted to locate stolen vehicle for Junction City PD

CAD# 2022088920
TIME: 5/24/2022 6:13:47PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

NOISE DISTURBANCE Reported at Block of 300 SCHOOLING ST HBRG

Caller upset a home next to hers was being worked on at 6 pm and requested LCSO address this. Deputy contacted the workers and advised of the complaint and the city ordinance. No further action taken.

CAD# 2022088938
TIME: 5/24/2022 6:40:16PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

CIVIL DISPUTE REPORT Reported at Block of 300 MOORE ST HBRG

Continuing disturbance from a civil issue related to a trade two adults made.

CAD# 2022088985
TIME: 5/24/2022 8:05:58PM
CASE# CAD Only
HBRG

WARNING ISSUED

TRAFFIC STOP Reported at Block of 100 S 6TH ST HBRG

Registration violation on vehicle. Driver stopped. Bought car within the last week. Warned and advised.

CAD# 2022089015
TIME: 5/24/2022 8:36:16PM
CASE# CAD Only
HBRG

WARNING ISSUED

TRAFFIC STOP Reported at Block of 400 N 3RD ST HBRG

Driver was pulling a trailer and one of the safety chains was unhooked and dangling. Warned and fixed.

CAD# 2022089020
TIME: 5/24/2022 8:43:47PM
CASE# CAD Only
HBRG

CITATION ISSUED

TRAFFIC STOP Reported at Block of 200 S 3RD ST HBRG

Junction City resident stopped for equipment violations. Cited for DWS and Fail to Carry Insurance.

Incident Information:

Description

1.

CAD# 2022089041
TIME: 5/24/2022 9:33:58PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 300 N 3RD ST HBRG

I contacted the caller who thought she had her wallet stolen. As it would turn out, she placed it down in a different area behind the counter. No crime.

CAD# 2022089057
TIME: 5/24/2022 10:15:41PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

CITY ORDINANCE VIOLATION Reported at Block of 100 S 1ST ST HBRG

Adult female, transient from Eugene, was contacted at the boat ramp. Female was cooperative. Advised of staying out of the parks at night and asked to move along.

CAD# 2022089061
TIME: 5/24/2022 10:25:02PM
CASE# CAD Only
HBRG
CITATION ISSUED

PARKING COMPLAINT Reported at Block of 200 SMITH ST HBRG

Motorcyclist parked his motorcycle on the sidewalk in town. Cited for parking violation.

CAD# 2022089083
TIME: 5/24/2022 11:17:41PM
CASE# CAD Only
HBRG
CITATION ISSUED

TRAFFIC STOP Reported at Block of 200 N 3RD ST/TERRITORIAL ST HBRG

Female from Lebanon stopped in town and cited for DWS – Violation.

CAD# 2022089092
TIME: 5/24/2022 11:43:57PM
CASE# CAD Only
HBRG
WARNING ISSUED

TRAFFIC STOP Reported at Block of 300 S 3RD ST HBRG

Male driver stopped for expired registration. Stated he had an appointment in a few weeks at Salem DMV, but didn't know exact date. Warned and advised. Said he would go in directly to a DMV Office.

CAD# 2022089094
TIME: 5/24/2022 11:51:11PM
CASE# CAD Only
HBRG
CITATION ISSUED

PARKING COMPLAINT Reported at Block of 200 LASALLE ST/S 3RD ST HBRG

Vehicle placed on street and displayed for sale for several weeks. Parking citation issued.

Incident Information:

Description

1.

CAD# 2022089522
TIME: 5/25/2022 3:06:37PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 900 S 9TH ST/SIUSLAW PL HBRG

:
Complaint of suspicious vehicle near mailboxes. No mail missing.

CAD# 2022090341
TIME: 5/26/2022 6:32:32PM
CASE# CAD Only
HBRG
HARRISBURG

NOISE DISTURBANCE Reported at Block of 300 SCHOOLING ST HBRG

Noise complaint, quiet on arrival.

CAD# 2022090449
TIME: 5/26/2022 10:21:57PM
CASE# CAD Only
HBRG

ASSIST OTHER AGENCY Reported at Block of 800 N 7TH ST HBRG

AOA with Harrisburg Fire

CAD# 2022090484
TIME: 5/26/2022 11:27:24PM
CASE# CAD Only
HBRG
HARRISBURG

SUSPICIOUS PERSON Reported at Block of 100 N 1ST ST HBRG

Subjects advised on park hours.

CAD# 2022090485
TIME: 5/26/2022 11:33:44PM
CASE# CAD Only
HBRG
HARRISBURG

EXTRA PATROL Reported at Block of 400 S 9TH ST HBRG

Checked high school, al was quiet.

CAD# 2022090486
TIME: 5/26/2022 11:39:09PM
CASE# CAD Only
HBRG
HARRISBURG

EXTRA PATROL Reported at Block of 600 TERRITORIAL ST/N 7TH ST HBRG

No Public Narrative.

Incident Information:

Description

1.

CAD# 2022090497
TIME: 5/27/2022 12:04:25AM
CASE# CAD Only
HBRG
HARRISBURG

SUSPICIOUS PERSON Reported at Block of 200 S 6TH ST HBRG

Contacted two females in front of Middle School entrance. Nothing criminal.

CAD# 2022090500
TIME: 5/27/2022 12:11:28AM
CASE# CAD Only
HBRG
HARRISBURG

SUSPICIOUS CIRCUMSTANCE Reported at Block of 500 SMITH ST HBRG

Report of a suspicious person in the skate park. Deputy checked the area and was unable to locate.

CAD# 2022090786
TIME: 5/27/2022 1:10:20PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

security check of the ponds for vandalism/illegal camping

CAD# 2022090851
TIME: 5/27/2022 3:07:35PM
CASE# CAD Only
HBRG
UTL GOA

ATL POSS DUI Reported at Block of 800 S 3RD ST HBRG

Attempt to locate DUI driver. Deputies were unable to locate the vehicle.

CAD# 2022090890
TIME: 5/27/2022 4:00:55PM
CASE# CAD Only
HBRG
UTL GOA

SUSPICIOUS CIRCUMSTANCE Reported at Block of 600 STANLEY LN HBRG

Attempt to locate male

CAD# 2022090955
TIME: 5/27/2022 5:56:26PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

ASSIST OTHER AGENCY Reported at Block of 1000 S 6TH ST HBRG

AOA for Mental Health to check the welfare on someone they had received a report on. Male was fine but in need of services. Referred to Mental Health.

Incident Information:	Description	1.
<p>CAD# 2022091036</p> <p>TIME: 5/27/2022 8:25:21PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>DISTURBANCE Reported at Block of 100 SMITH ST HBRG</p> <hr/> <p>Family issues with 15 year old son who has been acting out aggressively. Discussed options with family about intervention and gave the three a ride home.</p>	
<p>CAD# 2022091050</p> <p>TIME: 5/27/2022 8:58:11PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>DOMESTIC DISTURBANCE Reported at Block of 800 S 8TH PL HBRG</p> <hr/> <p>Continued issues with a 15yo male who is having issues with anger and coping. Family did not want to press charges. Referred family to Juvenile Department to follow up for additional options.</p>	
<p>CAD# 2022091118</p> <p>TIME: 5/27/2022 11:28:22PM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG</p> <hr/>	
<p>CAD# 2022091164</p> <p>TIME: 5/28/2022 1:21:53AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>CITY ORDINANCE VIOLATION Reported at Block of 100 N 1ST ST HBRG</p> <hr/> <p>Contacted a male at the Harrisburg Boat Ramp. Advised of municipal code violation for being there after hours.</p>	
<p>CAD# 2022091172</p> <p>TIME: 5/28/2022 1:42:59AM</p> <p>CASE# 2202011</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>Report Filed. DWS FEL Reported At Block Of 100 N 3RD ST Occurred between 0141 hours on 5/28/2022 and 0142 hours on 5/28/2022 . Reported: 5/28/2022 Officer Statement:</p> <hr/> <p>Jonathan Vesper Dawson, 35, of Harrisburg, was stopped for a registration violation. Jon was determined to be DWS – Felony and Driving Uninsured. In lieu of custody, Jon was cited and released for DWS – Felony, Driving Uninsured and Fail to Register Vehicle.</p>	
<p>CAD# 2022091199</p> <p>TIME: 5/28/2022 3:04:31AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>WARNING ISSUED</p>	<p>TRAFFIC STOP Reported at Block of 100 S 3RD ST HBRG</p> <hr/> <p>Female stopped for obstructed plate. Female advised someone had spray painted it while it was getting worked on. Has not replaced the plate yet. Warned and advised.</p>	

Incident Information:	Description	1.
CAD# 2022091274 TIME: 5/28/2022 8:36:16AM CASE# CAD Only HBRG	ALARM LAW ONLY Reported at Block of 800 S 2ND ST HBRG <hr/> No Public Narrative.	
CAD# 2022091355 TIME: 5/28/2022 11:42:21AM CASE# CAD Only HBRG CAD CALL COMPLETE	MENTAL HEALTH Reported at Block of 1000 S 6TH ST HBRG <hr/> Mental health assistance. Subject transported to hospital for further evaluation.	
CAD# 2022091532 TIME: 5/28/2022 5:13:24PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS PERSON Reported at Block of 100 N 1ST ST HBRG <hr/> Concerned citizen called on a male at the boat ramp who was acting strange. Deputy responded and was unable to locate the male.	
CAD# 2022091591 TIME: 5/28/2022 7:34:08PM CASE# 2202017 HBRG REPORT TAKEN	Report Filed. FELON IN POSS OF RESTRICTED WEAPON Reported At Block Of 100 S 4TH ST/SMITH ST Occurred between 1933 hours on 5/28/2022 and 1934 hours on 5/28/2022 <hr/> Male driver from Salem was stopped and determined to be DWS, had no insurance, was displaying a fake registration permit, had not registered his vehicle and was a hazard where he stopped. Male's pickup was towed as a hazard and nuisance. While retrieving his keys, I saw the male had metal knuckles attached to his key ring. The male is a convicted felon.	
CAD# 2022091649 TIME: 5/28/2022 9:22:29PM CASE# CAD Only HBRG WARNING ISSUED	TRAFFIC STOP Reported at Block of 200 N 3RD ST/TERRITORIAL ST HBRG <hr/> Driver warned for speed and fail to maintain lane.	
CAD# 2022091666 TIME: 5/28/2022 10:01:53PM CASE# CAD Only HBRG CAD CALL COMPLETE	MENACING Reported at Block of 600 TERRITORIAL ST/N 7TH ST HBRG <hr/> Driver coming through town nearly hit a pedestrian at night. The pedestrian struck his car window with a flashlight in response. The caller stated the male brandished a firearm at him. On conversation with the caller, he could not articulate seeing a firearm. Deputy was unable to locate the pedestrian.	

Incident Information:	Description	1.
CAD# 2022091761 TIME: 5/29/2022 1:54:26AM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS VEHICLE Reported at Block of 300 N 3RD ST HBRG <hr/> Deputy contacted a couple of vehicles behind Dollar General. Manager had given them permission to stay there overnight.	
CAD# 2022091769 TIME: 5/29/2022 2:12:36AM CASE# CAD Only HBRG CITATION ISSUED	PARKING COMPLAINT Reported at Block of 100 SMITH ST HBRG <hr/> Vehicle observed in Harrisburg which was improperly parallel parked . Vehicle was cited for the offense.	
CAD# 2022092137 TIME: 5/29/2022 7:48:40PM CASE# CAD Only HBRG	OD INGESTION POISONING Reported at Block of 1000 APPLGATE PL HBRG <hr/> No Public Narrative.	
CAD# 2022092142 TIME: 5/29/2022 8:06:36PM CASE# 2202026 HBRG REPORT TAKEN	Report Filed. WARRANT ARREST (LW ONLY) Reported At Block Of 100 SMITH ST Occurred between 2005 hours on 5/29/2022 and 2006 hours on 5/29/2022 . Reported: <hr/> Brandon Dylan Whitmer, 46, of Coburg, was cited and released on an outstanding warrant for Arson Incident to Cannabinoid Manufacture.	
CAD# 2022092173 TIME: 5/29/2022 9:00:56PM CASE# CAD Only HBRG CAD CALL COMPLETE	NOISE DISTURBANCE Reported at Block of 300 SCHOOLING ST HBRG <hr/> Noise complaint on construction at a house after hours. Deputy could not make it in time to hear noise.	
CAD# 2022092334 TIME: 5/30/2022 7:47:46AM CASE# CAD Only HBRG CAD CALL COMPLETE	EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG <hr/> Check of the ponds for illegal camping/littering. Six different vehicles/families were fishing...and catching.	

Incident Information:	Description	1.
CAD# 2022092362 TIME: 5/30/2022 8:51:59AM CASE# CAD Only HBRG	911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG <hr/> No Public Narrative.	
CAD# 2022092521 TIME: 5/30/2022 1:40:45PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS VEHICLE Reported at Block of 100 MONROE ST HBRG <hr/> Construction workers worried about a vehicle they don't believe will be moved in time for their water line project. I contacted the RO who assured me it would be moved before construction began.	
CAD# 2022092531 TIME: 5/30/2022 1:55:30PM CASE# CAD Only HBRG CAD CALL COMPLETE	DOG COMPLAINT Reported at Block of 600 N 9TH ST HBRG <hr/> Dog owner warned for dog as a public nuisance.	
CAD# 2022092604 TIME: 5/30/2022 4:20:21PM CASE# CAD Only HBRG	POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG <hr/> No Public Narrative.	
CAD# 2022092942 TIME: 5/31/2022 7:51:23AM CASE# CAD Only HBRG CAD CALL COMPLETE	FOLLOW UP Reported at Block of 100 N 1ST ST/MONROE ST HBRG <hr/> Making sure all vehicles are gone for new construction project	
CAD# 2022093082 TIME: 5/31/2022 11:44:40AM CASE# CAD Only HBRG HARRISBURG	TRESPASS Reported at Block of 200 N 3RD ST HBRG <hr/> Caller wanted subject trespassed from business.	

Incident Information:	Description	1.
<div>CAD# 2022093344</div> <div>TIME: 5/31/2022 5:46:59PM</div> <div>CASE# CAD Only</div> <div>HBRG</div>	<div>911 HANG UP CALL Reported at Block of 700 LASALLE ST HBRG</div> <div>No Public Narrative.</div>	

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF APPROVING STATE REVENUE SHARING RESOLUTIONS, AND HOLDING A PUBLIC HEARING GIVING CITIZENS OPPORTUNITY TO COMMENT ON THE USE OF STATE REVENUE SHARING FUNDS

STAFF REPORT:

Exhibit A: Resolution No. 1264

Exhibit B: Resolution No. 1265

ACTION: MOTION TO APPROVE:

1. **RESOLUTION NO. 1264, “A RESOLUTION CERTIFYING THE CITY OF HARRISBURG IS ELIGIBLE TO RECEIVE STATE REVENUE SHARING MONEY IN FY 2022-23.”**
2. **RESOLUTION NO. 1265, “A RESOLUTION DECLARING THE CITY OF HARRISBURG’S ELECTION TO RECEIVE STATE REVENUES IN FY 2022-23.”**

THIS AGENDA BILL IS DESTINED FOR: Work Session Agenda – June 28, 2022

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
\$106,680	Yes	General Fund: Liquor Tax Receipts, Cigarette Taxes & State Revenue Sharing
\$282,295	Yes	Street Fund: Gas Tax Receipts

STAFF RECOMMENDATION:

Staff recommends Council Approve Resolution No. 1264, and Resolution No. 1265

BACKGROUND INFORMATION:

As required by ORS 221.760 the City is located in a county having more than 100,000 inhabitants, and therefore must show that it is eligible to receive state revenue sharing (Exhibit A), by certifying that it provides 4 or more municipal services (Exhibit B).

Those services are included in the resolution.

In addition, ORS 221.770 requires that the City holds public hearings in order to allow citizens to be heard about the uses of state revenue sharing funds. A public hearing was held at the Budget Committee meeting on May 16, 2022, to discuss the possible uses of the shared revenues, and the public will be given the opportunity to discuss the uses of state sharing funds at this City Council meeting.

REVIEW AND APPROVAL:

	<u>6/22/2022</u>
Michele Eldridge	Date
City Administrator	

RESOLUTION NO. 1264**A RESOLUTION DECLARING THE CITY OF HARRISBURG'S ELECTION TO
RECEIVE STATE REVENUES IN FY 2022-23**

WHEREAS, pursuant to ORS 221.770, the City must elect to receive state revenues for fiscal year 2022-23; and,

WHEREAS, the City of Harrisburg had levied property taxes for the fiscal year 2021-22, in accordance with ORS 221.770; and,

WHEREAS, on May 16, 2022, the City of Harrisburg Budget Committee held a public hearing to discuss possible uses of the state revenue sharing funds; and,

WHEREAS, the City Council has held a public hearing on the proposed uses of state revenue sharing funds in relation to the entire budget at the time of budget adoption.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Harrisburg does elect to receive state revenue sharing funds for fiscal year 2022-23.

DATED this 28th day of June, 2022.

Mayor, City of Harrisburg

ATTEST:

City Recorder

I, Lori Ross, duly appointed and acting City Recorder of the City of Harrisburg, Linn County, Oregon, do hereby certify that a public hearing before the Budget Committee was held on May 16, 2022, and a public hearing before the City Council was held on June 28, 2022, giving citizens opportunity to comment on use of State Revenue Sharing funds.

City Recorder

RESOLUTION NO. 1265**A RESOLUTION CERTIFYING THE CITY OF HARRISBURG IS ELIGIBLE TO
RECEIVE STATE REVENUE SHARING MONEY IN FY 2022-23**

WHEREAS, ORS 221.760 provides as follows:

The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police Protection
- (2) Fire Protection
- (3) Street construction, maintenance, and lighting
- (4) Sanitary sewer
- (5) Storm sewers
- (6) Planning, zoning, and subdivision control
- (7) One or more utility services; and,

WHEREAS, the City Council recognizes the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Harrisburg hereby certifies that it provides the following four or more municipal services enumerated in ORS 221.760:

- Police Protection
- Street construction, maintenance and lighting
- Sanitary sewer
- Storm sewers
- Planning, zoning, and subdivision control, and
- Water service

Approved by the City of Harrisburg, dated this 28th Day of June 2022.

Mayor, City of Harrisburg

ATTEST:

City Recorder

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF APPROVING THE CITY BUDGET FOR FISCAL YEAR 2022-23 BY APPROVING RESOLUTIONS TO INCREASE WATER RATES (RESOLUTION NO. 1266), SEWER RATES (RESOLUTION NO. 1267), STORM DRAINAGE RATES (RESOLUTION 1268) AND TO ADOPT BUDGET APPROPRIATIONS FOR FY 2022-2023 BY APPROVING RESOLUTION NO. 1269.

STAFF REPORT:

Exhibit A: Approved 2022/2023 Budget

Exhibit B: Library Amended 2022/2023 Budget

Exhibit C: Resolution No. 1266

Exhibit D: Resolution No. 1267

Exhibit E: Resolution No. 1268

Exhibit F: Resolution No. 1269

ACTION: I MOVE TO ADOPT THE APPROVED FY 2022-2023 CITY BUDGET AS AMENDED, AND TO APPROVE THE FOLLOWING RESOLUTIONS:

1. RESOLUTION NO. 1266, "A RESOLUTION ESTABLISHING WATER RATES FOR USERS OF THE HARRISBURG MUNICIPAL WATER SYSTEM, REPEALING RESOLUTION NO. 1221, AMENDING RESOLUTION NO. 578, SECTION 5, AND ESTABLISHING AN EFFECTIVE DATE."
2. RESOLUTION NO. 1267, "A RESOLUTION ESTABLISHING SEWER RATES FOR USERS OF THE HARRISBURG MUNICIPAL SEWER SYSTEM, REPEALING RESOLUTION NO. 1216, AMENDING RESOLUTION NO. 579, AND ESTABLISHING AN EFFECTIVE DATE."
3. RESOLUTION NO. 1268, "A RESOLUTION ESTABLISHING STORM DRAINAGE RATES FOR USERS OF THE HARRISBURG MUNICIPAL STORM DRAINAGE SYSTEM, REPEALING RESOLUTION NO. 1195, AND ESTABLISHING AN EFFECTIVE DATE."
4. RESOLUTION NO. 1269, "A RESOLUTION MAKING APPROPRIATIONS FOR THE CITY OF HARRISBURG, OREGON, FOR THE FISCAL YEAR 2022-2023."

THIS AGENDA BILL IS DESTINED FOR: Work Session Agenda – June 28, 2022

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommend the City Council adopt FY 2022-23 budget as presented, by approving Budget Resolution Nos. 1265, 1266, 1267, and 1268.

BACKGROUND INFORMATION:

On May 16, 2022, the Budget Committee reviewed and approved the proposed budget for Fiscal Year (FY) 2022-23. As the Mayor and City Council are participants on the Budget Committee, it is anticipated that the Mayor and Councilors are familiar with the approved budget.

The following funds have been adjusted after the Budget Committee accepted the proposed budget: Library Fund (Exhibit B).

The library has applied for several grants that was not captured in the approved budget. The revenues and expenditures of the Library Fund have been changed to reflect the additional \$17,300.00 in expected grant funding that will be expended in full in the library programs line item.

Appropriate budget notices have been published in the Tribune News on June 16, 2022 and was made available to the public.

There are four attached resolutions associated with the adoption of the approved budget. The resolutions state:

1. The water rates, and an effective date of July 1, 2022;
2. The sewer rates, and an effective date of July 1, 2022;
3. The storm drainage rates, and an effective date of July 1, 2022; and
4. The appropriations for FY 2022-2023;

The City Council can accept the approved budget as amended and resolutions as proposed or modify the budget so long as no fund is modified by more than 10 percent.

The City Council must adopt a budget at this meeting, or hold a special meeting before July 1, 2022, to have an adopted budget in place for the next fiscal year. The suggested motion is located at the top of this report.

REVIEW AND APPROVAL:

Michele Eldridge
City Administrator

06/22/2022
Date



CITY OF HARRISBURG

APPROVED BUDGET: 2022-2023

June 28, 2022

TABLE OF CONTENTS

<i>Fund</i>	<i>Page Number</i>
<u>General Fund</u>	3
<u>Street Fund</u>	12
<u>Bike Path Reserve Fund</u>	17
<u>Community & Economic Development</u>	20
<u>Library Department</u>	23
<u>Storm Drain Reserve Fund</u>	28
<u>Building Permit Fund</u>	32
<u>Electrical Permit Fund</u>	35
<u>Debt Services Fund</u>	38
<u>Office Equipment Reserve Fund</u>	41
<u>Equipment Reserve Fund</u>	44
<u>Water Fund</u>	47
<u>Sewer Fund</u>	53
<u>Water Reserve Fund</u>	59
<u>Sewer Reserve Fund</u>	62
<u>Systems Development Reserve Funds</u>	65

This page was intentionally left blank.

CITY OF HARRISBURG
General Fund (10)

3.

GENERAL FUND (10): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
789,889	860,288	857,215		BEGINNING FUND BALANCE	1,080,000	1,080,000

PROPERTY TAXES

623,222	649,351	644,096	GENERAL FUND CURRENT TAXES	675,000	675,000	0
16,977	15,922	10,000	GENERAL FUND PRIOR TAXES	14,500	14,500	0
640,199	665,273	654,096	TOTAL PROPERTY TAXES	689,500	689,500	0

FRANCHISE FEE TAXES

174,161	159,502	160,000	PACIFIC CORP (PP&L)	175,000	175,000	0
11,389	11,731	10,000	BURLINGTON NORTHERN RR	12,440	12,440	0
15,344	16,111	16,200	AT&T LONG DISTANCE	17,500	17,500	0
41,063	30,584	39,500	REPUBLIC SERVICES	40,000	40,000	0
37,882	38,263	38,300	NW NATURAL GAS	39,000	39,000	0
3,021	2,589	2,600	CENTURYLINK (FORMERLY QWEST)	2,500	2,500	0
0	26,760	13,380	MCI / VERIZON	13,380	13,380	0
40,443	28,733	28,000	COMCAST	35,000	35,000	0
88	12	0	OTHER FRANCHISE FEES	0	0	0
323,392	314,285	307,980	TOTAL FRANCHISE FEE TAXES	334,820	334,820	0

963,591	979,558	962,076	TOTAL TAXES	1,024,320	1,024,320	0
----------------	----------------	----------------	--------------------	------------------	------------------	----------

LICENSES & PERMITS

116,976	76,532	5,000	BUILDING PERMITS	5,000	5,000	0
10,075	10,550	5,000	LAND USE REVIEW	5,000	5,000	0
3,724	4,424	2,500	LIEN SEARCH CHARGES	3,000	3,000	0
130,775	91,506	12,500	TOTAL LICENSES & PERMITS	13,000	13,000	0

GENERAL FUND (10): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2022-2023			3.
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
<u>INTERGOVERNMENTAL REVENUE</u>							
3,600	3,600	3,600	MARINE BOARD GRANT	3,600	3,600	0	
6,000	7,200	7,200	HRA ADMINISTRATIVE REIMBURSEMENT	7,200	7,200	0	
65,160	59,866	68,400	LIQUOR TAX RECEIPTS	66,940	66,940	0	
4,006	3,216	3,700	CIGARETTE TAXES	2,740	2,740	0	
40,137	34,621	25,000	STATE REVENUE SHARING	37,000	37,000	0	
278,337	0	0	LINN COUNTY HOUSING GRANT	0	0	0	
0	0	40,000	OPRD PLANNING GRANT	31,560	31,560	0	
0	109,148	0	COVID RELIEF GRANT	0	0	0	
0	0	397,200	AMERICAN RELIEF PROGRAM GRANT	432,790	432,790	0	
397,241	217,651	545,100	TOTAL INTERGOVERNMENTAL REVENUE	581,830	581,830	0	
<u>FINES & FORFEITURES</u>							
43,045	67,180	32,000	FINE & COURT REVENUE	44,500	44,500	0	
111	275	50	COURT COLLECTION INTEREST	50	50	0	
43,156	67,455	32,050	TOTAL FINES & FORFEITURES	44,550	44,550	0	
<u>INVESTMENT REVENUE</u>							
16,311	3,656	3,860	GENERAL FUND INTEREST	1,650	1,650	0	
16,311	3,656	3,860	TOTAL INVESTMENT REVENUE	1,650	1,650	0	
<u>MISCELLANEOUS REVENUES</u>							
23,058	1,727	1,000	OTHER MISCELLANEOUS INCOME	1,000	1,000	0	
1,965	2,191	2,000	CREDIT CARD PROCESSING	2,000	2,000	0	
825	1,025	350	RENTAL-CITY PROPERTY & EQUIPMENT	980	980	0	
11,874	7,097	7,500	TRANSIENT ROOM TAX	8,400	8,400	0	
37,722	12,040	10,850	TOTAL MISCELLANEOUS REVENUES	12,380	12,380	0	
<u>INTERFUND TRANSFERS</u>							
0	0	5600	TRANSFER FROM BUILDING PERMIT FUND	0	0	0	
0	0	1150	TRANSFER FROM ELECTRICAL PERMIT FUND	0	0	0	
0	0	6750	TOTAL INTERFUND TRANSFERS	0	0	0	
2,378,685	2,232,154	2,430,401	TOTAL RESOURCES	2,757,730	2,757,730	0	

Estimated Property Taxes for City:
 \$223,523,117 (assessed value)
 0.0031875 (City permanent tax rate)
 \$ 712,480 (Taxes to be levied)
 95% (Collection rate)
 \$ 675,003 (Taxes expected to collect)

CITY OF HARRISBURG

General Fund (10)

3.

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

GENERAL FUND (10): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
<u>PERSONNEL SERVICES</u>						
257,250	247,479	243,100	ADMINISTRATION WAGES	295,500	295,500	0
0	0	5,500	ADMIN OFFICE ASSISTANCE	5,500	5,500	0
4,800	4,800	4,800	COURT WAGES	9,600	9,600	0
265	266	250	ADMIN UNEMPLOYMENT TAXES	300	300	0
20,282	20,462	19,100	ADMIN SOCIAL SECURITY TAXES	22,400	22,400	0
67,696	68,060	85,500	ADMIN MEDICAL INSURANCE	89,000	89,000	0
49,070	68,996	65,100	ADMIN PERS	89,700	89,700	0
1,745	2,080	650	ADMIN LIFE & DISABILITY INS	800	800	0
2,893	3,097	4,400	ADMIN PAY & LONGEVITY	5,200	5,200	0
63	73	135	ADMIN WORK COMP QUARTERLY	150	150	0
1,882	2,677	3,000	ADMIN WORK COMP PREMIUM	3,000	3,000	0
0	2,400	2,400	PERSONNEL SERVICES-MARINE BD	2,400	2,400	0
38	0	200	MEALS - TRAINING	0	0	0
150	300	300	CELLULAR PHONE	300	300	0
406,136	420,690	434,435	TOTAL PERSONNEL SERVICES	523,850	523,850	0
3.0	3.5	3.5	Total Full-Time Equivalent (FTE)	3.5	3.5	3.5

MATERIALS & SERVICES**PROFESSIONAL SERVICES**

7,275	7,223	8,840	AUDIT & FINANCIAL ASSISTANCE	8,840	8,840	0
254	300	350	FILING FEE	300	300	0
0	0	1,500	CONSULTANT FEES	2,000	2,000	0
6,480	20,020	47,300	CONTRACT SERVICES	20,000	20,000	0
168	45	1,600	ELECTION & BUDGET NOTIFICATION	1,600	1,600	0
0	0	10,000	GRANT EXPENSES	10,000	10,000	0
0	55,690	0	COVID RELIEF GRANT EXPENSE	0	0	0
0	0	167,200	AMERICAN RELIEF PROGRAM GRANT EXPENSE	285,580	285,580	0
19,096	10,175	30,000	ENGINEERING SERVICES	30,000	30,000	0
33,274	93,453	266,790	TOTAL PROFESSIONAL SERVICES	358,320	358,320	0

GENERAL FUND (10): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023			3.
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
<u>LEGAL SERVICES</u>							
8,435	9,907	8,700	COURT REVENUE PAYOUT	12,000	12,000	0	
7,532	7,099	25,000	CITY BUSINESS ATTORNEY FEES	25,000	25,000	0	
450	1,313	3,000	COURT RELATED ATTORNEY FEES	7,500	7,500	0	
1,443	1,402	2,000	MISCELLANEOUS COURT COSTS	2,000	2,000	0	
17,860	19,721	38,700	TOTAL LEGAL SERVICES	46,500	46,500	0	
<u>INSURANCE SERVICES</u>							
13,437	12,321	11,500	GENERAL INSURANCE	14,750	14,750	0	
13,437	12,321	11,500	TOTAL INSURANCE SERVICES	14,750	14,750	0	
<u>LAND USE FEES</u>							
99,324	66,481	20,000	BUILDING PERMIT EXPENSES	5,000	5,000	0	
866	568	750	LAND USE REVIEW CHARGES	750	750	0	
100,190	67,049	20,750	TOTAL LAND USE FEES	5,750	5,750	0	
<u>MISCELLANEOUS & COUNCIL BUSINESS</u>							
297	295	400	FLOWERS & GIFTS	500	500	0	
5,332	3,764	5,000	OTHER MISC EXPENSES	5,000	5,000	0	
1,564	1,932	1,500	LIEN SEARCH CHARGES	1,700	1,700	0	
67	925	1,000	EMPLOYEE RECRUITMENT	1,000	1,000	0	
0	0	500	DONATION TO N. WATCH & SEN CTR	500	500	0	
11,278	10,000	25,000	TOURISM PROMOTION	25,000	25,000	0	
18,538	16,916	33,400	TOTAL MISC. & COUNCIL BUSINESS	33,700	33,700	0	

GENERAL FUND (10): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023			3.
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
<u>OFFICE EXPENDITURES</u>							
3,565	3,506	5,460	INTERNET,E-MAIL & WEB PAGE	5,600	5,600	0	
969	1,500	1,500	MACHINE ANNUAL CONTRACTS	1,650	1,650	0	
260	0	1,000	MACHINE MAINTENANCE	1,000	1,000	0	
3,095	3,839	5,000	OFFICE SUPPLIES	5,000	5,000	0	
2,380	1,732	2,500	POSTAGE	2,500	2,500	0	
2,753	2,548	3,000	BANK/STATE POOL SERVICE CHARGE	2,500	2,500	0	
150	1,850	2,200	SOFTWARE MAINT & UPGRADE	2,200	2,200	0	
4,776	3,678	6,500	CODIFICATION	8,000	8,000	0	
0	0	5,000	HMC/COUNCIL UPGRADE	10,000	10,000	0	
17,948	18,653	32,160	TOTAL OFFICE EXPENDITURES	38,450	38,450	0	
<u>PROFESSIONAL IMPROVEMENTS</u>							
2,199	1,500	5,750	SCHOOLS/CONFERENCES	6,000	6,000	0	
935	2,164	2,200	ORGANIZATIONAL MEMBERSHIP	2,500	2,500	0	
4,080	0	11,400	ROOM & BOARD	11,000	11,000	0	
1,649	19	3,000	TRAVEL	3,000	3,000	0	
175	0	600	ELECTED OFFICIAL TRAINING	600	600	0	
9,038	3,683	22,950	TOTAL PROFESSIONAL IMPROVEMENTS	23,100	23,100	0	
<u>GOVERNMENT SERVICES</u>							
4,365	4,361	4,500	OREGON CASCADES WEST COG	4,500	4,500	0	
363	400	400	AGING SERVICES	500	500	0	
233,805	240,867	249,200	COUNTY LAW ENFORCEMENT	297,000	261,700	0	
0	14,370	30,000	SUPPLEMENTAL LAW ENFORCEMENT	37,800	41,300	0	
3,163	3,242	3,500	LEAGUE OF OREGON CITIES	3,500	3,500	0	
549	549	750	OREGON GOVERNMENT ETHICS COMMISSION	700	700	0	
278,337	0	0	LINN COUNTY HOUSING EXPENSE	0	0	0	
0	0	750	CASCADE WEST REGIONAL CONSORTIUM	1,000	1,000	0	
520,582	263,789	289,100	TOTAL GOVERNMENT SERVICES	345,000	313,200	0	
<u>UTILITIES</u>							
362	196	500	NW NATURAL GAS EXPENSES	500	500	0	
14,168	13,516	17,000	PACIFIC POWER & LIGHT	16,000	16,000	0	
32,635	26,950	33,000	STREET LIGHTING	33,000	33,000	0	
1,878	1,834	1,900	TELEPHONE	1,900	1,900	0	
49,043	42,496	52,400	TOTAL UTILITIES	51,400	51,400	0	

GENERAL FUND (10): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023			3.
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021						

BUILDINGS & GROUNDS

443	457	900	BNRR PARK LEASE	500	500	0
31,830	16,793	30,000	GENERAL MAINTENANCE	30,000	30,000	0
11,925	11,700	13,000	JANITOR CONTRACT	12,900	12,900	0
1,200	1,202	5,040	FACILITY MAINTENANCE-MARINE BD	5,040	5,040	0
14,622	13,433	20,000	PARK MAINTENANCE	20,000	20,000	0
0	0	50,000	PARKS MASTER PLAN & SDC UPDATE	45,500	45,500	0
60,020	43,585	118,940	TOTAL BUILDINGS & GROUNDS	113,940	113,940	0
839,930	581,666	886,690	TOTAL MATERIALS & SERVICES	1,030,910	999,110	0

CAPITAL OUTLAY

10,332	15,030	40,000	CONSTRUCTION PROJECTS	40,000	40,000	0
10,332	15,030	40,000	TOTAL CAPITAL OUTLAY	40,000	40,000	0
1,256,398	1,017,386	1,361,125	TOTAL ORG./PROG. REQUIREMENTS	1,594,760	1,562,960	0

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

SPECIAL PAYMENTS

15,000	15,000	20,000	HART DONATION	15,000	20,000	0
15,000	15,000	20,000	TOTAL SPECIAL PAYMENTS	15,000	20,000	0

INTERFUND TRANSFERS

20,000	35,000	35,000	TRANSFER TO OFFICE EQUIPMENT	40,000	40,000	0
145,000	150,000	150,000	TRANSFER TO STREET FUND	150,000	150,000	0
82,000	82,000	85,000	TRANSFER TO LIBRARY FUND	85,000	85,000	0
0	0	120,000	TRANSFER TO COMMUNITY & ECONOMIC DEV FUND	220,000	220,000	0
0	0	5,000	TRANSFER TO STORM WATER ASSESSMENT FUND	5,000	5,000	0
0	0	42,000	TRANSFER TO WATER FUND	42,000	42,000	0
0	0	53,000	TRANSFER TO SEWER FUND	53,000	53,000	0
0	0	5,000	TRANSFER TO BUILDING PERMIT FUND	0	0	0
0	0	2,500	TRANSFER TO ELECTRICAL PERMIT FUND	0	0	0
247,000	267,000	497,500	TOTAL INTERFUND TRANSFERS	595,000	595,000	0

GENERAL FUND (10): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023			3.
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
0	0	243,040	CONTINGENCY	275,770	302,570	0	
262,000	282,000	760,540	TOTAL REQUIREMENTS NOT ALLOCATED	885,770	917,570	0	
860,287	932,768	0	ENDING FUND BALANCE	0	0	0	
0	0	308,736	UNAPPROPRIATED FUND BALANCE	277,200	277,200	0	
2,378,685	2,232,154	2,430,401	TOTAL REQUIREMENTS	2,757,730	2,757,730	0	

CITY OF HARRISBURG
Street Fund (11)

3.

STREET FUND (11): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
641,941	948,498	640,000	BEGINNING FUND BALANCE	167,700	167,700	0
<u>TAX & ASSESSMENT REVENUE</u>						
395	485	316	DISTRICT 9 S/W PRINCIPAL	0	0	0
103	65	80	DISTRICT 9 S/W INTEREST	0	0	0
498	550	396	TOTAL TAX & ASSESSMENT REVENUE	0	0	0
<u>INTERGOVERNMENTAL REVENUE</u>						
257,299	262,685	282,100	GAS TAX RECEIPTS	279,500	279,500	0
585	0	0	BRIDGE SWEEPING	0	0	0
0	0	550,000	SRTS GRANT	693,000	693,000	0
0	100,000	0	SCA GRANT	0	0	0
0	0	154,000	TGM GRANT	154,000	154,000	0
257,884	362,685	986,100	TOTAL INTERGOVERNMENTAL REVENUE	1,126,500	1,126,500	0
<u>INVESTMENT REVENUE</u>						
15,785	3,175	3,350	STREET FUND INTEREST	1,440	1,440	0
15,785	3,175	3,350	TOTAL INVESTMENT REVENUE	1,440	1,440	0
<u>MISCELLANEOUS REVENUE</u>						
1,381	0	500	GRASS CUTTING	500	500	0
711	1,567	400	STREET FUND MISC INCOME	400	400	0
2,092	1,567	900	TOTAL MISCELLANEOUS REVENUE	900	900	0
<u>INTERFUND TRANSFERS</u>						
145,000	150,000	150,000	TRANSFER FROM GENERAL FUND	150,000	150,000	0
10,000	10,000	10,000	TRANSFER FROM WATER FUND	10,000	10,000	0
10,000	10,000	10,000	TRANSFER FROM SEWER FUND	10,000	10,000	0
165,000	170,000	170,000	TOTAL INTERFUND TRANSFERS	170,000	170,000	0
1,083,200	1,486,475	1,800,746	TOTAL RESOURCES	1,466,540	1,466,540	0

CITY OF HARRISBURG

Street Fund (11)

3.

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

STREET FUND (11): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
<u>PERSONNEL SERVICES</u>						
21,687	21,767	30,300	STREET FUND WAGES	28,100	28,100	0
573	583	800	STREET FUND OVERTIME	800	800	0
23	22	70	STREET FD UNEMPLOYMENT TAXES	70	70	0
1,725	1,731	2,500	STREET FD SOCIAL SECURITY	2,350	2,350	0
8,767	8,615	11,750	ST FD MEDICAL INSURANCE	10,300	10,300	0
5,376	5,510	8,100	STREET FUND PERS	8,450	8,450	0
84	87	80	ST FD LIFE & DISABILITY INS	70	70	0
179	175	350	STREET COMP & LONGEVITY	350	350	0
9	8	65	ST FD WORK COMP QUARTERLY	60	60	0
1,426	1,807	2,200	ST FD WORK COMP PREMIUMS	2,000	2,000	0
4	0	25	MEALS - TRAINING	0	0	0
105	101	110	CELLULAR PHONE	120	120	0
39,959	40,406	56,350	TOTAL PERSONNEL SERVICES	52,670	52,670	0
1	1	1	Total Full-Time Equivalent (FTE)	1	1	1
<u>MATERIALS & SERVICES</u>						
<u>PROFESSIONAL SERVICES</u>						
2,500	3,029	3,710	STREET FD AUDIT	3,710	3,710	0
17,539	6,919	20,000	STREET FD ENGINEERING	30,000	30,000	0
7,000	7,500	7,950	STREET FD INSURANCE	10,120	10,120	0
27,039	17,448	31,660	TOTAL PROFESSIONAL SERVICES	43,830	43,830	0
<u>STREET SUPPLIES</u>						
3,395	5,895	6,000	SIGNS & CONSTRUCTION MATERIAL	6,000	6,000	0
470	62	2,500	TRAFFIC SAFETY SUPPLIES	2,500	2,500	0
5,434	5,457	8,000	STREET STRIPING & MARKING	8,000	8,000	0
0	0	2,000	STREET TREES	2,000	2,000	0
9,299	11,414	18,500	TOTAL STREET SUPPLIES	18,500	18,500	0

STREET FUND (11): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023			3.
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021						

MISCELLANEOUS EXPENDITURES

413	390	450	TRAFFIC LIGHT-3RD/TERRITORIAL	450	450	0
0	0	500	GRASS CUTTING	500	500	0
707	1,024	1,000	CDL CONSORTIUM	1,000	1,000	0
816	7,851	20,000	STREET MAINTENANCE	20,000	20,000	0
488	0	1,000	SAFETY PROGRAM	1,000	1,000	0
2,424	9,265	22,950	TOTAL MISCELLANEOUS EXPENSES	22,950	22,950	0

MOTOR VEHICLE EXPENSES

4,909	4,591	7,000	STREET FD VEHICLE GASOLINE	7,000	7,000	0
3,302	3,638	4,000	STREET FD VEHICLE MAINTENANCE	5,000	5,000	0
1,002	8,661	6,000	SWEeper MAINTENANCE	6,000	6,000	0
9,213	16,890	17,000	TOTAL MOTOR VEHICLE EXPENSES	18,000	18,000	0
47,975	55,017	90,110	TOTAL MATERIALS & SERVICES	103,280	103,280	0

CAPITAL OUTLAY

0	192,916	250,000	STREET MAINTENANCE	250,000	250,000	0
0	100,000	21,000	GRANT RELATED PROJECTS	100,000	100,000	0
28,769	115,991	854,000	OTHER CONSTRUCTION PROJECTS	503,860	503,860	0
28,769	408,907	1,125,000	TOTAL CAPITAL OUTLAY	853,860	853,860	0
116,703	504,330	1,271,460	TOTAL ORG./PROG. REQUIREMENTS	1,009,810	1,009,810	0

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

INTERFUND TRANSFERS

18,000	20,000	26,300	ST FD TRANSFER TO EQUIP FD	26,300	26,300	0
18,000	20,000	26,300	TOTAL INTERFUND TRANSFERS	26,300	26,300	0
0	0	174,674	CONTINGENCY	130,429	130,429	0
18,000	20,000	200,974	TOTAL REQUIREMENTS NOT ALLOCATED	156,729	156,729	0
948,497	962,145	0	ENDING FUND BALANCE	0	0	0
0	0	328,312	UNAPPROPRIATED FUND BALANCE	300,001	300,001	0
1,083,200	1,486,475	1,800,746	TOTAL REQUIREMENTS	1,466,540	1,466,540	0

CITY OF HARRISBURG
Bike Path Reserve Fund (22)

3.

BIKE PATH RESERVE FUND (22): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer Approved By Budget Committee Adopted By Governing Body		
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
34,549	37,863					
			BEGINNING FUND BALANCE	43,650	43,650	0

TAX REVENUE

2,599	2,653	2,800	1% OF GAS TAX REVENUES	2,795	2,795	0
2,599	2,653	2,800	TOTAL TAX REVENUE	2,795	2,795	0

INTEREST REVENUE

716	135	150	BIKE FUND INTEREST	60	60	0
716	135	150	TOTAL INTEREST REVENUE	60	60	0

37,864	40,651	43,510	TOTAL RESOURCES	46,505	46,505	0
---------------	---------------	---------------	------------------------	---------------	---------------	----------

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

BIKE PATH RESERVE FUND (22): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					

CAPITAL OUTLAY

0	0	43,510	BIKE PATH PROJECTS	46,505	46,505	0
0	0	43,510	TOTAL CAPITAL OUTLAY	46,505	46,505	0

37,864	40,651	0	ENDING FUND BALANCE	0	0	0
---------------	---------------	----------	----------------------------	----------	----------	----------

0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
----------	----------	----------	---	----------	----------	----------

37,864	40,651	43,510	TOTAL REQUIREMENTS	46,505	46,505	0
---------------	---------------	---------------	---------------------------	---------------	---------------	----------

CITY OF HARRISBURG
Community & Economic Development Fund (23)

3.

COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
415,995	215,609	164,430	BEGINNING FUND BALANCE	331,535	331,535	0
<u>INVESTMENT REVENUE</u>						
5,046	1,058	1,120	CED RESERVE FUND INTEREST	475	475	0
5,046	1,058	1,120	TOTAL INVESTMENT REVENUE	475	475	0
<u>MISCELLANEOUS REVENUE</u>						
8,838	8,242	8,500	BUSINESS LICENSE REVENUE	8,500	8,500	0
200	0	4,000	SUMMER EVENTS DONATIONS	4,000	4,000	0
9,038	8,242	12,500	TOTAL MISCELLANEOUS REVENUE	12,500	12,500	0
<u>INTERFUND TRANSFERS</u>						
0	0	120,000	TRANSFER FROM GENERAL FUND	220,000	220,000	0
0	0	120,000	TOTAL INTERFUND TRANSFERS	220,000	220,000	0
430,079	224,909	298,050	TOTAL RESOURCES	564,510	564,510	0

COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
<u>MATERIALS & SERVICES</u>						
1,700	1,700	1,700	YOUTH SPORTS PROGRAMS	1,700	1,700	0
25,272	5,271	57,000	COMM & EC DEV MISC EXPENSES	57,000	57,000	0
1,000	1,000	2,000	CHAMBER OF COMMERCE	2,000	2,000	0
4,653	0	5,000	SUMMER CONCERTS	5,000	5,000	0
0	0	6,000	RURAL ECONOMIC ALLIANCE (REAL)	10,000	10,000	0
0	0	97,000	ECONOMIC DEVELOPMENT GRANT PROGRAM	197,000	197,000	0
0	0	20,000	EMERGENCY BUSINESS GRANT	5,000	5,000	0
0	0	0	MAIN STREET PROGRAM	15,000	15,000	0
32,625	7,971	188,700	TOTAL MATERIALS & SERVICES	292,700	292,700	0
<u>CAPITAL OUTLAY</u>						
181,846	0	109,350	BUILDING & PROPERTY RESERVE ACCOUNT	271,810	271,810	0
181,846	0	109,350	TOTAL CAPITAL OUTLAY	271,810	271,810	0
214,471	7,971	298,050	TOTAL ORG./PROG. REQUIREMENTS	564,510	564,510	0
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM						
215,608	216,938	0	ENDING FUND BALANCE	0	0	
430,079	224,909	298,050	TOTAL REQUIREMENTS	564,510	564,510	

Page 60

CITY OF HARRISBURG
Library Fund (24)

3.

LIBRARY FUND (24): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
41,954	66,586	74,850	BEGINNING FUND BALANCE	91,000	91,000	0
<u>GENERAL REVENUE</u>						
1,000	1,000	1,000	READY TO READ GRANT	1,000	1,000	0
0	0	50	DONATIONS - DESIGNATED/LIBRARY	100	100	0
0	102	100	DONATIONS-GENERAL USE LIBRARY	100	100	0
651	722	800	OTHER LIBRARY REVENUE	750	750	0
1,651	1,824	1,950	TOTAL GENERAL REVENUE	1,950	1,950	0
<u>INVESTMENT REVENUE</u>						
1,052	231	250	INTEREST	100	100	0
1,052	231	250	TOTAL INTEREST REVENUE	100	100	0
<u>INTERFUND TRANSFERS</u>						
82,000	82,000	85,000	TRANSFER FROM GENERAL FUND	85,000	85,000	0
82,000	82,000	85,000	TOTAL INTERFUND TRANSFERS	85,000	85,000	0
126,657	150,641	162,050	TOTAL RESOURCES	178,050	178,050	0

CITY OF HARRISBURG

Library Fund (24)

3.

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LIBRARY FUND (24): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
<u>PERSONNEL SERVICES</u>						
36,325	38,276	44,460	LIBRARY FUND WAGES	47,340	47,340	0
0	0	0	LIBRARY ASSISTANT	0	0	0
36	38	45	LIBRARY UNEMPLOYMENT TAXES	50	50	0
2,779	2,928	3,500	LIBRARY FD SOCIAL SECURITY TAX	3,625	3,625	0
0	9,397	10,025	LIBRARY FUND PERS	11,820	11,820	0
0	0	1,250	LIBRARY LONGEVITY	0	0	0
22	21	47	LIB FD WORK COMP QUARTERLY	50	50	0
325	302	325	LIB FD WORK COMP PREMIUM	325	325	0
39,487	50,962	59,652	TOTAL PERSONNEL SERVICES	63,210	63,210	0
1	1	1	Total Full-Time Equivalent (FTE)	1	1	1
<u>MATERIALS & SERVICES</u>						
<u>PROFESSIONAL IMPROVEMENT</u>						
0	0	1,500	ROOM & BOARD	1,500	1,500	0
310	933	1,000	SCHOOLS	1,000	1,000	0
71	0	300	MILEAGE	300	300	0
381	933	2,800	TOTAL PROFESSIONAL IMPROVEMENT	2,800	2,800	0
<u>MISC. MATERIALS & SERVICES</u>						
10,017	10,000	9,000	BOOKS	9,000	9,000	0
215	200	200	LIBRARY EQUIPMENT MAINTENANCE	250	250	0
5	0	0	LIBRARY SUPPLIES & POSTAGE	0	0	0
410	307	350	LIBRARY TELEPHONE	350	350	0
1,284	1,615	1,765	WI-FI INTERNET	1,765	1,765	0
1,000	1,052	1,000	READY TO READ GRANT	1,000	1,000	0
4,182	3,977	3,700	MISCELLANEOUS EXPENSES	4,200	4,200	0
1,358	1,400	0	GENEALOGY WEB SITE	0	0	0
1,732	1,467	4,000	LIBRARY PROGRAMS	3,500	3,500	0
0	0	5,500	OREGON DIGITAL LIBRARY CONSORTIUM	5,000	5,000	0
20,203	20,018	25,515	TOTAL MISC MATERIALS & SERVICES	25,065	25,065	0
20,584	20,951	28,315	TOTAL MATERIALS & SERVICES	27,865	27,865	0

LIBRARY FUND (24): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023			3.
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
<u>CAPITAL OUTLAY</u>							
0	1,700	5,000	COMPUTER RESERVE ACCOUNT	8,000	8,000	0	
0	1,700	5,000	TOTAL CAPITAL OUTLAY	8,000	8,000	0	
60,071	73,613	92,967	TOTAL ORG./PROG. REQUIREMENTS	99,075	99,075	0	
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM							
0	0	6,205	CONTINGENCY	17,805	17,805	0	
0	0	6,205	TOTAL REQUIREMENTS NOT ALLOCATED	17,805	17,805	0	
66,586	77,028	0	ENDING FUND BALANCE	0	0	0	
0	0	62,878	UNAPPROPRIATED ENDING FUND BALANCE	61,170	61,170	0	
126,657	150,641	162,050	TOTAL REQUIREMENTS	178,050	178,050	0	

CITY OF HARRISBURG
Storm Drain Reserve Fund (25)

3.

STORM DRAIN RESERVE FUND (25): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
294,348	327,961	224,325	BEGINNING FUND BALANCE	230,800	230,800	0
<u>STORM WATER ASSESSMENT</u>						
66,514	61,706	66,000	STORM WATER ASSESSMENT	67,320	67,320	0
66,514	61,706	66,000	TOTAL STORM WATER ASSESSMENT REVENUE	67,320	67,320	0
<u>INTEREST REVENUE</u>						
6,342	1,251	1,320	EARNED INTEREST	560	560	0
6,342	1,251	1,320	TOTAL EARNED INTEREST	560	560	0
<u>INTERFUND TRANSFERS</u>						
0	0	5,000	TRANSFER FROM GENERAL FUND	5,000	5,000	0
0	0	5,000	TOTAL INTERFUND TRANSFERS	5,000	5,000	0
367,204	390,918	296,645	TOTAL RESOURCES	303,680	303,680	0

Storm Drain Reserve Fund (25)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

3.

STORM DRAIN RESERVE FUND (25): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
<u>MATERIALS & SERVICES</u>						
2,302	10,186	15,000	MAINTENANCE	15,000	15,000	0
2,865	2,668	3,500	ELECTRICITY	3,500	3,500	0
410	58	1,500	TRAINING	1,500	1,500	0
5,577	12,912	20,000	TOTAL MATERIALS & SERVICES	20,000	20,000	0
<u>CAPITAL OUTLAY</u>						
33,666	99,155	276,645	STORM DRAIN CAPITAL IMPROVEMENTS	283,680	283,680	0
33,666	99,155	276,645	TOTAL CAPITAL OUTLAY	283,680	283,680	0
39,243	112,067	296,645	TOTAL ORG./PROG. REQUIREMENTS	303,680	303,680	0
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM						
0	0	0	CONTINGENCY	0	0	0
0	0	0	TOTAL REQUIREMENTS NOT ALLOCATED	0	0	0
327,961	278,851	0	ENDING FUND BALANCE	0	0	0
367,204	390,918	296,645	TOTAL REQUIREMENTS	303,680	303,680	0

CITY OF HARRISBURG
Building Permit Fund (26)

3.

BUILDING PERMIT FUND (26): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
0	0	0	BEGINNING FUND BALANCE	7,150	7,150	0
<u>GENERAL REVENUE</u>						
0	0	76,395	BUDGET PERMIT REVENUE	25,000	25,000	0
0	0	76,395	TOTAL GENERAL REVENUE	25,000	25,000	0
<u>INTERFUND TRANSFERS</u>						
0	0	5,000	TRANSFER FROM GENERAL FUND	0	0	0
0	0	5,000	TOTAL INTERFUND TRANSFERS	0	0	0
0	0	81,395	TOTAL RESOURCES	32,150	32,150	0

Building Permit Fund (26)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

BUILDING PERMIT FUND (26): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
<u>MATERIALS & SERVICES</u>						
0	0	49,660	JUNCTION CITY BUILDING PROGRAM	16,250	16,250	0
0	0	2,000	SUPPLIES	500	500	0
0	0	0	ACELA	0	0	0
0	0	2,675	CREDIT CARD PROCESSING FEE	1,000	1,000	0
0	0	54,335	TOTAL MATERIALS & SERVICES	17,750	17,750	0
<u>INTERFUND TRANSFERS</u>						
0	0	5,600	TRANSFER TO GENERAL FUND	0	0	0
0	0	5,600	TOTAL INTERFUND TRANSFERS	0	0	0
0	0	59,935	TOTAL ORG./PROG. REQUIREMENTS	17,750	17,750	0
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM						
0	0	21,460	CONTINGENCY	14,400	14,400	0
0	0	21,460	TOTAL REQUIREMENTS NOT ALLOCATED	14,400	14,400	0
0	0	0	ENDING FUND BALANCE	0	0	
0	0	81,395	TOTAL REQUIREMENTS	32,150	32,150	0

Page 66

CITY OF HARRISBURG
Electrical Permit Fund (27)

3.

ELECTRICAL PERMIT FUND (27): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
0	0	0	BEGINNING FUND BALANCE	3,300	3,300	0
<u>GENERAL REVENUE</u>						
0	0	7,800	BUDGET PERMIT REVENUE	7,800	7,800	0
0	0	7,800	TOTAL GENERAL REVENUE	7,800	7,800	0
<u>INTERFUND TRANSFERS</u>						
0	0	2,500	TRANSFER FROM GENERAL FUND	0	0	0
0	0	2,500	TOTAL INTERFUND TRANSFERS	0	0	0
0	0	10,300	TOTAL RESOURCES	11,100	11,100	0

Electrical Permit Fund (27)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

ELECTRICAL PERMIT FUND (27): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
<u>MATERIALS & SERVICES</u>						
0	0	5,075	JUNCTION CITY BUILDING PROGRAM	5,070	5,070	0
0	0	200	SUPPLIES	100	100	0
0	0	0	ACELA	0	0	0
0	0	275	CREDIT CARD PROCESSING FEE	275	275	0
0	0	5,550	TOTAL MATERIALS & SERVICES	5,445	5,445	0
<u>INTERFUND TRANSFERS</u>						
0	0	1,150	TRANSFER TO GENERAL FUND	0	0	0
0	0	1,150	TOTAL INTERFUND TRANSFERS	0	0	0
0	0	6,700	TOTAL ORG./PROG. REQUIREMENTS	5,445	5,445	0
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM						
0	0	3,600	CONTINGENCY	5,655	5,655	0
0	0	3,600	TOTAL REQUIREMENTS NOT ALLOCATED	5,655	5,655	0
0	0	0	ENDING FUND BALANCE	0	0	
0	0	10,300	TOTAL REQUIREMENTS	11,100	11,100	0

Page 67

CITY OF HARRISBURG
Debt Services Fund (30)

3.

DEBT SERVICE FUND (30): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
87,743	100,244	113,223		BEGINNING FUND BALANCE	135,865	135,865

TAXES & ASSESSMENTS

388,965	419,859	434,066	DEBT SERVICE-CURRENT TAXES	439,739	439,739	0
1,978	5,596	3,000	PRIOR YEARS TAXES	5,000	5,000	0
390,943	425,455	437,066	TOTAL TAXES & ASSESSMENTS	444,739	444,739	0

INVESTMENT REVENUE

4,666	962	1,020	EARNED INTEREST	435	435	0
4,666	962	1,020	TOTAL EARNED INTEREST	435	435	0
483,352	526,661	551,309	TOTAL RESOURCES	581,039	581,039	0

Levy for Debt Services:
\$417,765 (Amount Needed to Cover Bonds)
 95% (Collection rate)

\$439,739 (Tax to Levy)

DEBT SERVICE (30): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					

BOND PRINCIPAL

30,000	35,000	35,050	1999 WATER BOND PRINCIPAL	35,000	35,000	0
84,999	35,000	45,050	2019 WATER IMPROVEMENT BOND PRINCIPAL	55,000	55,000	0
114,999	70,000	80,100	TOTAL BOND PRINCIPAL	90,000	90,000	0

BOND INTEREST

31,538	30,650	29,600	1999 WATER BOND INTEREST	28,550	28,550	0
236,571	301,612	300,570	2019 WATER IMPROVEMENT BOND INTEREST	299,215	299,215	0
268,109	332,262	330,170	TOTAL BOND INTEREST	327,765	327,765	0
100,244	124,399	0	ENDING FUND BALANCE	0	0	0
0	0	141,039	UNAPPROPRIATED FUND BALANCE	163,274	163,274	0
483,352	526,661	551,309	TOTAL REQUIREMENTS	581,039	581,039	0

CITY OF HARRISBURG
Office Equipment Reserve Fund (40)

3.

OFFICE EQUIPMENT RESERVE FUND (40): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
17,962	7,715	24,960		BEGINNING FUND BALANCE	29,280	29,280

INVESTMENT REVENUE

362	77	90	EARNED INTEREST	30	30	0
362	77	90	TOTAL INVESTMENT REVENUE	30	30	0

INTERFUND TRANSFER

20,000	35,000	35,000	TRANS FROM GENERAL FUND	40,000	40,000	0
8,000	13,000	10,000	TRANS FROM WATER FUND	13,000	13,000	0
8,000	13,000	10,000	TRANS FROM SEWER FUND	13,000	13,000	0
36,000	61,000	55,000	TOTAL INTERFUND TRANSFER	66,000	66,000	0
54,324	68,792	80,050	TOTAL RESOURCES	95,310	95,310	0

OFFICE EQUIPMENT RESERVE FUND (40): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					

MATERIALS & SERVICES

17,218	17,319	20,000	FINANCIAL SYSTEM	21,000	21,000	0
16,908	17,060	23,050	MAINTENANCE & SOFTWARE	24,000	24,000	0
6,298	1,779	7,000	COMPUTER REPLACEMENT	8,000	8,000	0
6,185	4,533	6,000	MISC OFFICE EQUIP/FURNITURE	7,000	7,000	0
46,609	40,691	56,050	.	60,000	60,000	0

CAPITAL OUTLAY

0	0	10,000	COPIER RESERVE (\$2,000 PER YEAR)	11,310	11,310	0
0	0	14,000	OFFICE SERVER RESERVE (\$2,000 PER YEAR)	24,000	24,000	0
0	0	24,000	TOTAL CAPITAL OUTLAY	35,310	35,310	0
46,609	40,691	80,050	TOTAL ORG./PROG. REQUIREMENTS	95,310	95,310	0
7,715	28,101	0	ENDING FUND BALANCE	0	0	0
54,324	68,792	80,050	TOTAL REQUIREMENTS	95,310	95,310	0

CITY OF HARRISBURG
Equipment Reserve Fund (41)

3.

EQUIPMENT RESERVE FUND (41): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
208,317	215,615	248,440		BEGINNING FUND BALANCE	277,680	277,680

INVESTMENT REVENUE

4,343	866	920	EARNED INTEREST	390	390	0
4,343	866	920	TOTAL INVESTMENT REVENUE	390	390	0

INTERFUND TRANSFER

18,000	20,000	26,300	TRANSFER FROM WATER FUND	26,300	26,300	0
18,000	20,000	26,300	TRANSFER FROM SEWER FUND	26,300	26,300	0
18,000	20,000	26,300	TRANSFER FROM STREET FUND	26,300	26,300	0
54,000	60,000	78,900	TOTAL INTERFUND TRANSFER	78,900	78,900	0
266,660	276,481	328,260	TOTAL RESOURCES	356,970	356,970	0

EQUIPMENT RESERVE FUND (41): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					

CAPITAL OUTLAY

40,303	0	40,000	VEHICLE RESERVE FUND	26,000	26,000	0
0	0	210,900	STREET SWEEPER RESERVE FUND	240,900	240,900	0
0	0	6,000	BACKHOE RESERVE FUND	12,000	12,000	0
0	15,589	2,000	4 WHEELER RESERVE FUND	4,000	4,000	0
0	0	7,000	LAWN MOWER RESERVE FUND	9,000	9,000	0
0	0	50,300	DUMP TRUCK RESERVE FUND	50,080	50,080	0
10,742	8,200	12,060	OTHER MISC. EQUIPMENT	14,990	14,990	0
51,045	23,789	328,260	TOTAL CAPITAL OUTLAY	356,970	356,970	0
51,045	23,789	328,260	TOTAL ORG./PROG. REQUIREMENTS	356,970	356,970	0
215,615	252,692	0	ENDING FUND BALANCE	0	0	0
266,660	276,481	328,260	TOTAL REQUIREMENTS	356,970	356,970	0

CITY OF HARRISBURG
Water Fund (51)

3.

WATER FUND (51): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
628,217	8,434,161	8,150,000	BEGINNING FUND BALANCE	5,659,070	5,659,070	0
<u>SERVICES REVENUE</u>						
9,846	7,539	8,000	NEW WATER CONNECTION CHARGES	8,000	8,000	0
607,721	572,705	580,000	WATER USE CHARGES	622,200	622,200	0
617,567	580,244	588,000	TOTAL SERVICES REVENUE	630,200	630,200	0
<u>INVESTMENT REVENUE</u>						
146,386	83,243	60,340	WATER FUND EARNED INTEREST	26,335	26,335	0
146,386	83,243	60,340	TOTAL INVESTMENT REVENUE	26,335	26,335	0
<u>MISCELLANEOUS REVENUE</u>						
8,740	10,100	12,000	WATER TAG FEE	12,000	12,000	0
1,170	1,965	1,500	TURN ON FEE	2,000	2,000	0
350	425	300	NSF CHECK FEE	350	350	0
5,091	8,172	6,000	MISCELLANEOUS INCOME	6,000	6,000	0
0	0	0	LOAN FROM SEWER RESERVE FUND	0	0	0
8,470,405	0	0	WATER SUPPLY TREATMENT PROJECT REVENUE	0	0	0
8,485,756	20,662	19,800	TOTAL MISCELLANEOUS REVENUE	20,350	20,350	0
<u>INTERFUND TRANSFERS</u>						
0	0	42,000	TRANSFER FROM GENERAL FUND	42,000	42,000	0
0	0	42,000	TOTAL INTERFUND TRANSFERS	42,000	42,000	0
9,877,926	9,118,310	8,860,140	TOTAL RESOURCES	6,377,955	6,377,955	0

CITY OF HARRISBURG

Water Fund (51)

3.

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

WATER FUND (51): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					

PERSONNEL SERVICES

221,670	218,732	286,760	WATER FUND WAGES	278,600	278,600	0
0	4,068	5,000	WATER FUND SEASONAL	5,000	5,000	0
1,943	1,925	2,015	WTR FD ON-CALL	2,015	2,015	0
5,446	5,537	7,125	WATER FUND OVERTIME	7,125	7,125	0
233	239	620	WTR FD UNEMPLOYMENT TAXES	615	615	0
17,813	18,226	23,500	WTR FD SOCIAL SECURITY TAXES	22,975	22,975	0
91,690	89,237	111,550	WTR FD MEDICAL INSURANCE	102,440	102,440	0
55,410	55,944	75,500	WTR FD PERS	83,660	83,660	0
876	897	705	WTR FD LIFE & DISABILITY INS	680	680	0
1,701	1,941	2,560	WTR FD COMP & LONGEVITY	3,285	3,285	0
90	86	615	WTR FD WORK COMP QUARTERLY	550	550	0
5,838	6,431	7,000	WATER WORK COMP PREMIUM	7,000	7,000	0
43	0	240	MEALS - TRAINING	0	0	0
998	962	1,000	CELLULAR PHONE	1,140	1,140	0
1,050	1,013	1,050	CLOTHING ALLOWANCE	1,200	1,200	0
404,801	405,238	525,240	TOTAL PERSONNEL SERVICES	516,285	516,285	0
3	4	5	Total Full-Time Equivalent (FTE)	5	5	5

MATERIALS & SERVICESPROFESSIONAL SERVICES

6,000	6,291	7,700	WTR FD AUDIT ASSISTANCE	7,700	7,700	0
10,500	12,000	12,750	WTR FD INSURANCE	16,330	16,330	0
0	0	5,000	LEGAL EXPENSES	5,000	5,000	0
0	4,522	5,000	CONTRACT SERVICES	5,000	5,000	0
16,500	22,813	30,450	TOTAL PROFESSIONAL SERVICES	34,030	34,030	0

WATER FUND (51): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023			3.
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021						

BUILDINGS & GROUNDS

7,403	4,387	10,000	BUILDING & GROUNDS MAINTENANCE	10,000	10,000	0
883	2,892	5,000	GENERATOR MAINTENANCE	5,000	5,000	0
52,380	53,527	61,000	WTR FD - PP&L	58,000	58,000	0
1,791	2,784	3,000	WTR FD NW NAT GAS	2,800	2,800	0
468	0	1,500	SECURITY SYSTEM CONTRACT	1,500	1,500	0
557	283	1,500	WTR FD SAFETY SUPPLIES	1,500	1,500	0
2,649	2,370	2,500	WTR FD TELEPHONE EXPENSES	2,400	2,400	0
831	890	1,000	INTERNET CHARGES	900	900	0
9,140	14,876	20,000	WTR FD CHEMICALS	25,000	25,000	0
56	0	2,500	CHLORINATOR MAINTENANCE	2,500	2,500	0
3,979	3,165	10,000	WTR FD LAB TESTING	10,000	10,000	0
7	20	250	EMPLOYEE RECRUITMENT	250	250	0
16,581	14,784	22,000	WATER SYSTEMS MAINTENANCE & REPAIRS	22,000	22,000	0
572	0	1,000	BACKFLOW TESTING	1,000	1,000	0
1,700	1,700	3,000	OHA PERMIT FEE	1,700	1,700	0
98,998	101,678	144,250	TOTAL BUILDINGS & GROUNDS	144,550	144,550	0

ENGINEERING

0	6,466	30,000	CITY ENGINEERING EXPENSES	30,000	30,000	0
0	6,466	30,000	TOTAL ENGINEERING	30,000	30,000	0

MOTOR VEHICLE EXPENSES

5,727	5,357	9,000	WTR FD - GASOLINE	9,000	9,000	0
4,228	4,128	5,000	WTR FD - VEHICLE MAINTENANCE	6,000	6,000	0
9,955	9,485	14,000	TOTAL MOTOR VEHICLE EXPENSES	15,000	15,000	0

OFFICE FUNCTIONS

956	1,778	2,000	WTR FD-OFFICE EQUIP CONTRACTS	2,000	2,000	0
260	526	500	WTR FD OFFICE MACHINE MAINTENANCE	500	500	0
5,132	4,588	6,500	WTR FD POSTAGE EXPENSES	5,500	5,500	0
0	0	1,000	WTR FD SOFTWARE MAINT & UPGRADE	1,000	1,000	0
1,345	1,332	3,000	WTR FD OFFICE SUPPLIES	2,000	2,000	0
5,978	6,270	6,500	BANK/SERVICE FEES	6,500	6,500	0
13,672	14,494	19,500	TOTAL OFFICE FUNCTIONS	17,500	17,500	0

WATER FUND (51): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023			3.
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
<u>TRAINING EXPENSES</u>							
3,415	1,751	3,800	WTR FD-SCHOOL-PUBLIC WORKS	3,800	3,800	0	
1,396	0	2,000	WTR FD ROOM & BOARD EXPENSES	2,000	2,000	0	
148	0	1,250	CDL CONSORTIUM	1,250	1,250	0	
4,959	1,751	7,050	TOTAL TRAINING EXPENSES	7,050	7,050	0	
144,083	156,687	245,250	TOTAL MATERIALS & SERVICES	248,130	248,130	0	
<u>CAPITAL OUTLAY</u>							
19,288	14,478	20,000	SENSUS METER UPGRADES	20,000	20,000	0	
464,592	1,863,923	7,586,200	WTR FD CONST PROJECT	5,172,200	5,172,200	0	
483,880	1,878,401	7,606,200	TOTAL CAPITAL OUTLAY	5,192,200	5,192,200	0	
1,032,764	2,440,326	8,376,690	TOTAL ORG./PROG. REQUIREMENTS	5,956,615	5,956,615	0	
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM							
<u>DEBT SERVICES</u>							
350,000	0	0	LOAN REPAYMENT TO SEWER FUND	0	0	0	
350,000	0	0	TOTAL DEBT SERVICES	0	0	0	
<u>INTERFUND TRANSFERS</u>							
18,000	20,000	26,300	TRANSFER TO EQUIP FUND	26,300	26,300	0	
8,000	13,000	10,000	TRANSFER TO OFFICE EQUIPMENT FUND	13,000	13,000	0	
10,000	10,000	10,000	TRANSFER TO STREET FUND	10,000	10,000	0	
25,000	0	0	TRANSFER TO WATER RESERVE FUND	0	0	0	
61,000	43,000	46,300	TOTAL INTERFUND TRANSFERS	49,300	49,300	0	
0	0	52,610	CONTINGENCY	22,040	22,040	0	
411,000	43,000	98,910	TOTAL REQUIREMENTS NOT ALLOCATED	71,340	71,340	0	
8,434,162	6,634,984	0	ENDING FUND BALANCE	0	0	0	
0	0	384,540	UNAPPROPRIATED FUND BALANCE	350,000	350,000	0	
9,877,926	9,118,310	8,860,140	TOTAL REQUIREMENTS	6,377,955	6,377,955	0	

CITY OF HARRISBURG
Sewer Fund (52)

3.

SEWER FUND (52): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
386,755	426,147	326,700	BEGINNING FUND BALANCE	360,600	360,600	0
<u>SERVICES REVENUE</u>						
1,800	2,745	1,100	NEW SEWER CONNECTION CHARGES	1,500	1,500	0
783,279	744,609	735,000	SEWER USE CHARGES	816,000	816,000	0
785,079	747,354	736,100	TOTAL SERVICES REVENUE	817,500	817,500	0
<u>INVESTMENT INCOME</u>						
12,987	3,749	3,660	SEWER FUND EARNED INTEREST	1,090	1,090	0
12,987	3,749	3,660	TOTAL INVESTMENT INCOME	1,090	1,090	0
<u>MISCELLANEOUS REVENUE</u>						
6,432	6,432	6,440	FARMER LEASE PEORIA ROAD	6,440	6,440	0
1,610	1,222	500	SEWER FUND MISC INCOME	1,000	1,000	0
8,042	7,654	6,940	TOTAL MISCELLANEOUS REVENUE	7,440	7,440	0
<u>INTERFUND TRANSFERS</u>						
0	0	53,000	TRANSFER FROM GENERAL FUND	53,000	53,000	0
0	0	53,000	TOTAL INTERFUND TRANSFERS	53,000	53,000	0
1,192,863	1,184,904	1,126,400	TOTAL RESOURCES	1,239,630	1,239,630	0

CITY OF HARRISBURG

Sewer Fund (52)

3.

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

SEWER FUND (52): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					

PERSONNEL SERVICES

224,636	218,731	286,760	SEWER FUND WAGES	278,600	278,600	0
0	12,202	15,000	SEWER FUND SEASONAL	15,000	15,000	0
1,943	1,925	2,015	SEWER FUND ON-CALL	2,015	2,015	0
5,446	5,537	7,125	SEWER FUND OVERTIME	7,125	7,125	0
236	238	620	SWR FD UNEMPLOYMENT TAXES	615	615	0
18,039	18,226	23,500	SEWER FUND SOCIAL SECURITY	22,975	22,975	0
91,689	89,236	111,550	SWR FD MEDICAL INSURANCE	102,440	102,440	0
55,933	55,944	75,500	SEWER FUND PERS	83,660	83,660	0
875	897	705	SWR FD LIFE & DISABILITY	680	680	0
1,702	1,941	2,560	SWR FD COMP & LONGEVITY	3,285	3,285	0
92	86	615	SWR FD WORK COMP QUARTERLY	550	550	0
5,730	6,442	7,000	SEWER FUND WORK COMP PREMIUM	7,000	7,000	0
44	0	240	MEALS - TRAINING	0	0	0
997	962	1,000	CELLULAR PHONE	1,140	1,140	0
1,050	1,013	1,050	CLOTHING ALLOWANCE	1,200	1,200	0
408,412	413,380	535,240	TOTAL PERSONNEL SERVICES	526,285	526,285	0
3	4	5	Total Full-Time Equivalent (FTE)	5	5	5

MATERIALS & SERVICESPROFESSIONAL SERVICES

6,000	6,757	8,270	AUDIT	8,270	8,270	0
10,500	12,000	12,750	SWR FD INSURANCE EXPENSES	16,330	16,330	0
16,500	18,757	21,020	TOTAL PROFESSIONAL SERVICES	24,600	24,600	0

SEWER FUND (52): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023			3.
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021						

BUILDINGS & GROUNDS

6,386	9,876	32,000	BUILDING & GROUNDS MAINTENANCE	10,000	10,000	0
2,920	3,442	5,000	STANDBY GENERATOR MAINTENANCE	5,000	5,000	0
22,649	15,618	26,500	SWR FD PP&L	23,000	23,000	0
950	630	1,000	SWR FD NW NATURAL GAS	1,000	1,000	0
468	0	1,500	SWR FD SECURITY CONTRACT	1,500	1,500	0
814	269	1,500	SWR FD SAFETY SUPPLIES	1,500	1,500	0
4,459	4,562	4,500	SWR FD TELEPHONE	4,500	4,500	0
831	742	900	INTERNET EXPENSES	900	900	0
38,095	64,437	60,000	SWR FD CHEMICALS	60,000	60,000	0
3,020	0	2,500	CHLORINATOR MAINTENANCE	2,500	2,500	0
7,083	9,608	12,000	SWR FD LAB TESTING	11,000	11,000	0
7	20	250	EMPLOYEE RECRUITMENT	250	250	0
20,787	15,473	22,000	SEWER SYSTEMS MAINTENANCE & REPAIRS	22,000	22,000	0
2,281	2,451	2,500	DEQ PERMIT FEE	3,000	3,000	0
0	0	250	EMPLOYEE VACCINATIONS	500	500	0
6,268	5,683	8,000	LIFT STATION MAINTENANCE	8,000	8,000	0
117,018	132,811	180,400	TOTAL BUILDINGS & GROUNDS	154,650	154,650	0

ENGINEERING

1,955	0	20,000	ENGINEERING SEWER FD/CITY	20,000	20,000	0
1,955	0	20,000	TOTAL ENGINEERING	20,000	20,000	0

MOTOR VEHICLE EXPENSES

5,727	5,357	9,000	SWR FD VEHICLE GASOLINE	9,000	9,000	0
4,239	4,128	5,000	SWR FD VEHICLE MAINTENANCE	6,000	6,000	0
9,966	9,485	14,000	TOTAL MOTOR VEHICLE EXPENSES	15,000	15,000	0

OFFICE FUNCTIONS

956	1,778	2,000	SWR FD OFFICE MACHINE CONTRACT	2,000	2,000	0
260	498	1,000	SWR FD MACHINE MAINTENANCE	1,000	1,000	0
5,132	4,588	6,500	SWR FD POSTAGE	5,500	5,500	0
0	0	1,000	SWR FD SOFTWARE MAINT/UPGRADE	1,000	1,000	0
1,528	1,332	3,000	SWR FD OFFICE SUPPLIES	3,000	3,000	0
6,183	6,631	6,500	BANK/SERVICE FEES	6,500	6,500	0
14,060	14,827	20,000	TOTAL OFFICE FUNCTIONS	19,000	19,000	0

SEWER FUND (52): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023			3.
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
<u>TRAINING EXPENSES</u>							
4,000	1,536	3,800	SWR FD SCHOOL-PUBLIC WORKS	3,800	3,800	0	
1,396	0	2,000	SWR FD ROOM & BOARD	2,000	2,000	0	
148	0	1,250	CDL CONSORTIUM	1,250	1,250	0	
5,544	1,536	7,050	TOTAL TRAINING EXPENSES	7,050	7,050	0	
165,043	177,416	262,470	TOTAL MATERIALS & SERVICES	240,300	240,300	0	
<u>CAPITAL OUTLAY</u>							
0	13,440	15,000	I/I INSPECTION & REPAIRS	15,000	15,000	0	
16,199	28,993	35,000	SWR FD MISC EQUIP/PROJECTS	101,000	101,000	0	
19,288	14,478	20,000	SENSUS METER UPGRADES	20,000	20,000	0	
35,487	56,911	70,000	TOTAL CAPITAL OUTLAY	136,000	136,000	0	
608,942	647,707	867,710	TOTAL ORG./PROG. REQUIREMENTS	902,585	902,585	0	
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM							
<u>DEBT SERVICES</u>							
45,000	45,000	45,000	SWR REV BOND PRINCIPAL PAYMENT	45,000	45,000	0	
76,775	75,449	74,100	SWR REV BOND INTEREST PAYMENT	72,300	72,300	0	
121,775	120,449	119,100	TOTAL DEBT SERVICES	117,300	117,300	0	
<u>INTERFUND TRANSFERS</u>							
10,000	10,000	10,000	TRANSFER TO STREET FUND	10,000	10,000	0	
8,000	13,000	10,000	TRANSFER TO OFFICE EQUIP FD	13,000	13,000	0	
0	0	0	TRANSFER TO SWR SYST RESERVE	0	0	0	
18,000	20,000	26,300	TRANSFER TO EQUIPMENT FD	26,300	26,300	0	
36,000	43,000	46,300	TOTAL INTERFUND TRANSFERS	49,300	49,300	0	
0	0	26,000	CONTINGENCY	24,715	24,715	0	
157,775	163,449	191,400	TOTAL REQUIREMENTS NOT ALLOCATED	191,315	191,315	0	
426,146	373,748	0	ENDING FUND BALANCE	0	0	0	
0	0	67,290	UNAPPROPRIATED FUND BALANCE	145,730	145,730	0	
1,192,863	1,184,904	1,126,400	TOTAL REQUIREMENTS	1,239,630	1,239,630	0	

CITY OF HARRISBURG
Water Reserve Fund (55)

3.

WATER RESERVE FUND (55): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
304,638	231,545	232,400		BEGINNING FUND BALANCE	190,920	190,920

INVESTMENT REVENUE

5,137	962	1,020	EARNED INTEREST	435	435	0
5,137	962	1,020	TOTAL INVESTMENT REVENUE	435	435	0

INTERFUND TRANSFERS

25,000	0	0	TRANSFER FROM WATER FUND	0	0	0
25,000	0	0	TOTAL INTERFUND TRANSFERS	0	0	0

334,775	232,507	233,420	TOTAL RESOURCES	191,355	191,355	0
----------------	----------------	----------------	------------------------	----------------	----------------	----------

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

WATER RESERVE FUND (55): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					

CAPITAL OUTLAY

56,000	0	50,000	WELLS/PUMPS RESERVE	50,000	50,000	0
47,230	21,587	183,420	WATER RESERVE CAPITAL PROJECTS	141,355	141,355	0
103,230	21,587	233,420	TOTAL CAPITAL OUTLAY	191,355	191,355	0

103,230	21,587	233,420	TOTAL ORG./PROG. REQUIREMENTS	191,355	191,355	0
----------------	---------------	----------------	--------------------------------------	----------------	----------------	----------

231,545	210,920	0	ENDING FUND BALANCE	0	0	0
----------------	----------------	----------	----------------------------	----------	----------	----------

0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
----------	----------	----------	---	----------	----------	----------

334,775	232,507	233,420	TOTAL REQUIREMENTS	191,355	191,355	0
----------------	----------------	----------------	---------------------------	----------------	----------------	----------

CITY OF HARRISBURG
Sewer Reserve Fund (56)

3.

SEWER RESERVE FUND (56): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
453,924	752,267	553,100		BEGINNING FUND BALANCE	417,020	417,020

INVESTMENT REVENUE

8,812	962	1,020	EARNED INTEREST	435	435	0
8,812	962	1,020	TOTAL INVESTMENT REVENUE	435	435	0

MISCELLANEOUS REVENUE

350,000	0	0	LOAN REPAYMENT FROM WATER FUND	0	0	0
350,000	0	0	TOTAL MISCELLANEOUS REVENUE	0	0	0

INTERFUND TRANSFERS

0	0	0	TRANSFER FROM SEWER FUND	0	0	0
0	0	0	TOTAL INTERFUND TRANSFERS	0	0	0

812,736	753,229	554,120	TOTAL RESOURCES	417,455	417,455	0
---------	---------	---------	-----------------	---------	---------	---

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

SEWER RESERVE FUND (56): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					

CAPITAL OUTLAY

60,469	211,555	554,120	WW CONSTRUCTION RESERVE	417,455	417,455	0
60,469	211,555	554,120	TOTAL CAPITAL OUTLAY	417,455	417,455	0
60,469	211,555	554,120	TOTAL ORG./PROG. REQUIREMENTS	417,455	417,455	0

DEBT SERVICES

0	0	0	LOAN TO WATER FUND	0	0	0
0	0	0	TOTAL DEBT SERVICES	0	0	0

0	0	0	TOTAL REQUIREMENTS NOT ALLOCATED	0	0	0
---	---	---	----------------------------------	---	---	---

752,267	541,674	0	ENDING FUND BALANCE	0	0	0
---------	---------	---	---------------------	---	---	---

812,736	753,229	554,120	TOTAL REQUIREMENTS	417,455	417,455	0
---------	---------	---------	--------------------	---------	---------	---

CITY OF HARRISBURG
Transportation Systems Development Reserve Fund (60)

3.

TRANSPORTATION SYSTEMS DEVELOPMENT RESERVE FUND (60): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
546,080	356,405					

TRANSPORTATION SDC ASSESSMENTS

1,067	942	585	TRANSPORTATION ADMINISTRATIVE FEES	705	705	0
26,575	26,161	14,640	TRANSPORTATION IMPROVEMENT FEES	17,565	17,565	0
27,642	27,103	15,225	TOTAL TRANSPORTATION SDC ASSESSMENTS	18,270	18,270	0

TRANSPORTATION SDC INTEREST

10,760	1,443	1,520	INTEREST-TRANSPORTATION SDC (23%)	650	650	0
10,760	1,443	1,520	TOTAL TRANSPORTATION SDC INTEREST	650	650	0
584,482	384,951	365,545	TOTAL RESOURCES	347,855	347,855	0

Transportation Systems Development Reserve Fund (60)
BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

TRANSPORTATION SYSTEMS DEVELOPMENT RESERVE FUND (60): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					

TRANSPORTATION SDC CAPITAL OUTLAY

228,078	24,866	245,545	TRANSPORTATION CAPITAL IMPROVEMENTS	227,855	227,855	0
0	0	120,000	SAFE ROUTES TO SCHOOL (SRTS) GRANT	120,000	120,000	0
228,078	24,866	365,545	TOTAL TRANSPORTATION SDC CAPITAL OUTLAY	347,855	347,855	0
228,078	24,866	365,545	TOTAL ORG./PROG. REQUIREMENTS	347,855	347,855	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
356,404	360,085	0	ENDING FUND BALANCE	0	0	0
584,482	384,951	365,545	TOTAL REQUIREMENTS	347,855	347,855	0

CITY OF HARRISBURG
Parks Systems Development Reserve Fund (61)

3.

PARKS SYSTEMS DEVELOPMENT RESERVE FUND (61): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
266,723	234,700	246,000	BEGINNING FUND BALANCE	233,965	233,965	0
<u>PARKS SDC ASSESSMENTS</u>						
824	576	360	PARKS ADMINISTRATIVE FEES	430	430	0
19,776	13,824	8,640	PARKS IMPROVEMENT FEES	10,365	10,365	0
20,600	14,400	9,000	TOTAL PARKS SDC ASSESSMENTS	10,795	10,795	0
<u>PARKS SDC INTEREST</u>						
5,000	1,058	1,120	INTEREST-PARKS SDC (14%)	475	475	0
5,000	1,058	1,120	TOTAL PARKS SDC INTEREST	475	475	0
292,323	250,158	256,120	TOTAL RESOURCES	245,235	245,235	0

Parks Systems Development Reserve Fund (61)
BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

PARKS SYSTEMS DEVELOPMENT RESERVE FUND (61): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
<u>PARKS SDC CAPITAL OUTLAY</u>						
57,623	0	226,120	PARKS CAPITAL IMPROVEMENTS	235,235	235,235	0
0	475	30,000	OPRD PLANNING GRANT	10,000	10,000	0
57,623	475	256,120	TOTAL PARKS SDC CAPITAL OUTLAY	245,235	245,235	0
57,623	475	256,120	TOTAL ORG./PROG. REQUIREMENTS	245,235	245,235	0
234,700	249,683	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
292,323	250,158	256,120	TOTAL REQUIREMENTS	245,235	245,235	0

Storm Systems Development Reserve Fund (62)**STORM SYSTEMS DEVELOPMENT RESERVE FUND (62): RESOURCES**

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
90,637	105,723	105,300		BEGINNING FUND BALANCE	109,960	109,960

STORM SDC ASSESSMENTS

492	6	85	STORM DRAIN ADMINISTRATIVE FEES	100	100	0
5,158	45	885	STORM DRAIN IMPROVEMENT FEES	1,060	1,060	0
7,464	62	1,280	STORM DRAIN REIMBURSEMENT FEES	1,535	1,535	0
13,114	113	2,250	TOTAL STORM SDC ASSESSMENTS	2,695	2,695	0

STORM SDC INTEREST

1,972	385	410	INTEREST-STORM DRAIN SDC (4%)	170	170	0
1,972	385	410	TOTAL STORM SDC INTEREST	170	170	0
105,723	106,221	107,960	TOTAL RESOURCES	112,825	112,825	0

Storm Systems Development Reserve Fund (62)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

STORM SYSTEMS DEVELOPMENT RESERVE FUND (62): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					

STORM DRAIN SDC CAPITAL OUTLAY

0	0	107,960	STORM DRAIN CAPITAL IMPROVEMENTS	112,825	112,825	0
0	0	107,960	TOTAL STORM DRAIN SDC CAPITAL OUTLAY	112,825	112,825	0
0	0	107,960	TOTAL ORG./PROG. REQUIREMENTS	112,825	112,825	0
105,723	106,221	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
105,723	106,221	107,960	TOTAL REQUIREMENTS	112,825	112,825	0

CITY OF HARRISBURG
Water Systems Development Reserve Fund (63)

3.

WATER SYSTEMS DEVELOPMENT RESERVE FUND (63): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
245,959	305,978	327,900	BEGINNING FUND BALANCE	370,615	370,615	0
<u>WATER SDC ASSESSMENTS</u>						
2,107	1,133	810	WATER ADMINISTRATIVE FEES	970	970	0
43,680	23,520	16,800	WATER IMPROVEMENT FEES	20,160	20,160	0
9,100	4,900	3,500	WATER REIMBURSEMENT FEES	4,200	4,200	0
54,887	29,553	21,110	TOTAL WATER SDC ASSESSMENTS	25,330	25,330	0
<u>WATER SDC INTEREST</u>						
5,132	962	1,020	INTEREST-WATER SDC (32%)	435	435	0
5,132	962	1,020	TOTAL WATER SDC INTEREST	435	435	0
305,978	336,493	350,030	TOTAL RESOURCES	396,380	396,380	0

Water Systems Development Reserve Fund (63)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

WATER SYSTEMS DEVELOPMENT RESERVE FUND (63): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
<u>WATER SDC CAPITAL OUTLAY</u>						
0	0	350,030	WATER CAPITAL IMPROVEMENTS	396,380	396,380	0
0	0	350,030	TOTAL WATER SDC CAPITAL OUTLAY	396,380	396,380	0
0	0	350,030	TOTAL ORG./PROG. REQUIREMENTS	396,380	396,380	0
305,978	336,493	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
305,978	336,493	350,030	TOTAL REQUIREMENTS	396,380	396,380	0

CITY OF HARRISBURG
Sewer Systems Development Reserve Fund (64)

3.

SEWER SYSTEMS DEVELOPMENT RESERVE FUND (64): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
743,001	808,341					

SEWER SDC ASSESSMENTS

1,932	966	690	SEWER ADMINISTRATIVE FEES	825	825	0
14,560	7,280	5,200	SEWER IMPROVEMENT FEES	6,240	6,240	0
33,768	16,884	12,060	SEWER REIMBURSEMENT FEES	14,470	14,470	0
50,260	25,130	17,950	TOTAL SEWER SDC ASSESSMENTS	21,535	21,535	0

SEWER SDC INTEREST

15,080	2,886	3,040	INTEREST-SEWER SDC (27%)	1,305	1,305	0
15,080	2,886	3,040	TOTAL SEWER SDC INTEREST	1,305	1,305	0

808,341	836,357	649,990	TOTAL RESOURCES	888,965	888,965	0
----------------	----------------	----------------	------------------------	----------------	----------------	----------

Sewer Systems Development Reserve Fund (64)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

SEWER SYSTEMS DEVELOPMENT RESERVE FUND (64): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					

SEWER SDC CAPITAL OUTLAY

0	0	649,990	SEWER CAPITAL IMPROVEMENTS	888,965	888,965	0
0	0	649,990	TOTAL SEWER SDC CAPITAL OUTLAY	888,965	888,965	0

0	0	649,990	TOTAL ORG./PROG. REQUIREMENTS	888,965	888,965	0
----------	----------	----------------	--------------------------------------	----------------	----------------	----------

808,341	836,357	0	ENDING FUND BALANCE	0	0	0
----------------	----------------	----------	----------------------------	----------	----------	----------

0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
----------	----------	----------	---	----------	----------	----------

808,341	836,357	649,990	TOTAL REQUIREMENTS	888,965	888,965	0
----------------	----------------	----------------	---------------------------	----------------	----------------	----------

CITY OF HARRISBURG
Library Fund (24)

EXHIBIT B

3.

LIBRARY FUND (24): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
41,954	66,586	74,850	BEGINNING FUND BALANCE	91,000	91,000	91,000
<u>GENERAL REVENUE</u>						
1,000	1,000	1,000	READY TO READ GRANT	1,000	1,000	1,000
0	0	0	GRANTS	0	0	17,300
0	0	50	DONATIONS - DESIGNATED/LIBRARY	100	100	100
0	102	100	DONATIONS-GENERAL USE LIBRARY	100	100	100
651	722	800	OTHER LIBRARY REVENUE	750	750	750
1,651	1,824	1,950	TOTAL GENERAL REVENUE	1,950	1,950	19,250
<u>INVESTMENT REVENUE</u>						
1,052	231	250	INTEREST	100	100	100
1,052	231	250	TOTAL INTEREST REVENUE	100	100	100
<u>INTERFUND TRANSFERS</u>						
82,000	82,000	85,000	TRANSFER FROM GENERAL FUND	85,000	85,000	85,000
82,000	82,000	85,000	TOTAL INTERFUND TRANSFERS	85,000	85,000	85,000
126,657	150,641	162,050	TOTAL RESOURCES	178,050	178,050	195,350

CITY OF HARRISBURG
Library Fund (24)

3.

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LIBRARY FUND (24): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					
<u>PERSONNEL SERVICES</u>						
36,325	38,276	44,460	LIBRARY FUND WAGES	47,340	47,340	47,340
0	0	0	LIBRARY ASSISTANT	0	0	0
36	38	45	LIBRARY UNEMPLOYMENT TAXES	50	50	50
2,779	2,928	3,500	LIBRARY FD SOCIAL SECURITY TAX	3,625	3,625	3,625
0	9,397	10,025	LIBRARY FUND PERS	11,820	11,820	11,820
0	0	1,250	LIBRARY LONGEVITY	0	0	0
22	21	47	LIB FD WORK COMP QUARTERLY	50	50	50
325	302	325	LIB FD WORK COMP PREMIUM	325	325	325
39,487	50,962	59,652	TOTAL PERSONNEL SERVICES	63,210	63,210	63,210
1	1	1	Total Full-Time Equivalent (FTE)	1	1	1
<u>MATERIALS & SERVICES</u>						
<u>PROFESSIONAL IMPROVEMENT</u>						
0	0	1,500	ROOM & BOARD	1,500	1,500	1,500
310	933	1,000	SCHOOLS	1,000	1,000	1,000
71	0	300	MILEAGE	300	300	300
381	933	2,800	TOTAL PROFESSIONAL IMPROVEMENT	2,800	2,800	2,800
<u>MISC. MATERIALS & SERVICES</u>						
10,017	10,000	9,000	BOOKS	9,000	9,000	9,000
215	200	200	LIBRARY EQUIPMENT MAINTENANCE	250	250	250
5	0	0	LIBRARY SUPPLIES & POSTAGE	0	0	0
410	307	350	LIBRARY TELEPHONE	350	350	350
1,284	1,615	1,765	WI-FI INTERNET	1,765	1,765	1,765
1,000	1,052	1,000	READY TO READ GRANT	1,000	1,000	1,000
4,182	3,977	3,700	MISCELLANEOUS EXPENSES	4,200	4,200	4,200
1,358	1,400	0	GENEALOGY WEB SITE	0	0	0
1,732	1,467	4,000	LIBRARY PROGRAMS	3,500	3,500	20,800
0	0	5,500	OREGON DIGITAL LIBRARY CONSORTIUM	5,000	5,000	5,000
20,203	20,018	25,515	TOTAL MISC MATERIALS & SERVICES	25,065	25,065	42,365
20,584	20,951	28,315	TOTAL MATERIALS & SERVICES	27,865	27,865	45,165

LIBRARY FUND (24): REQUIREMENTS

3.

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2022-2023		
Actual		Adopted Budget This Year FY 2021-2022		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2020	First Preceding Year 2020-2021					

CAPITAL OUTLAY

0	1,700	5,000	COMPUTER RESERVE ACCOUNT	8,000	8,000	8,000
0	1,700	5,000	TOTAL CAPITAL OUTLAY	8,000	8,000	8,000
60,071	73,613	92,967	TOTAL ORG./PROG. REQUIREMENTS	99,075	99,075	116,375

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

0	0	6,205	CONTINGENCY	17,805	17,805	17,805
0	0	6,205	TOTAL REQUIREMENTS NOT ALLOCATED	17,805	17,805	17,805
66,586	77,028	0	ENDING FUND BALANCE	0	0	0
0	0	62,878	UNAPPROPRIATED ENDING FUND BALANCE	61,170	61,170	61,170
126,657	150,641	162,050	TOTAL REQUIREMENTS	178,050	178,050	195,350

RESOLUTION NO. 1266

A RESOLUTION ESTABLISHING WATER RATES FOR USERS OF THE HARRISBURG MUNICIPAL WATER SYSTEM, REPEALING RESOLUTION NO. 1221, AMENDING RESOLUTION NO. 578, SECTION 5, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, HMC Chapter 13.15 of the City of Harrisburg authorizes the establishment of water rates by Resolution of the City Council; and

WHEREAS, the City of Harrisburg has expenses for the operation and maintenance of the water system; and

WHEREAS, the City of Harrisburg is required to operate with a balanced budget for the Water Department, and intends to collect water use charges in accordance with HMC 13.15 to balance the Water Fund budget; and

WHEREAS, the City of Harrisburg, by this action, repeals Resolution No. 1221, adopted September 10, 2019, and also amends Resolution No. 578, Section 5, adopted June 12, 1997;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Harrisburg, Oregon, that the following monthly water rates be established:

Section 1. This Section repeals Resolution No. 1221 and shall be replaced by the following:

"Monthly Water Rates – Inside the City. The following water rates shall be paid by all users of the Harrisburg Municipal Water System located inside the City:

Residential Customers:

base	\$21.73 per month
plus	\$1.77 per EUU

Mobile Park/Apartment Customers:

base	\$21.73 per month, times the number of apartments or Moble Park spaces,
plus	\$1.77 per EUU

Commercial/Industrial Customers:

5/8" base	\$26.65 per month
plus	\$2.14 per EUU

3/4" base	\$28.29 per month
plus	\$2.14 per EUU

1" base	\$34.82 per month
plus	\$2.14 per EUU

1 ½" base	\$43.01 per month
plus	\$2.14 per EUU

2"	base	\$51.20 per month
	plus	\$2.14 per EUU
3"	base	\$67.62 per month
	plus	\$2.14 per EUU
4"	base	\$83.98 per month
	plus	\$2.14 per EUU
6"	base	\$108.54 per month
	plus	\$2.14 per EUU

Government:

1"-2"	base	\$24.82 per month
	plus	\$1.79 per EUU
3"	base	\$51.20 per month
	plus	\$2.14 per EUU
4"	base	\$67.62 per month
	plus	\$2.14 per EUU
6"	base	\$83.98 per month
	plus	\$2.14 per EUU

Section 2. This Section amends Resolution No. 578, Section 5, which is replaced by the following:

"Bulk Water Purchases: \$4.96 per 1,000 gallons.

Section 3. Effective Date: This Resolution shall take effect on July 1, 2022.

PASSED AND ADOPTED by the Harrisburg City Council this 28th day of June, 2022.

Approved by the Mayor this 28th day of June, 2022.

MAYOR

ATTEST:

CITY RECORDER

RESOLUTION NO. 1267**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF HARRISBURG
ESTABLISHING A SEWER USER FEE, REPEALING RESOLUTION NO. 1216
AMENDING RESOLUTION NO. 579, AND ESTABLISHING AN EFFECTIVE
DATE**

WHEREAS, the City of Harrisburg has expenses for the operation and maintenance of the sewer collection and treatment system; and

WHEREAS, the City of Harrisburg, by this action, repeals Resolution No. 1216, adopted June 25, 2019; and

WHEREAS, the City of Harrisburg has to operate with a balanced budget, and intends to collect sewer use charges in accordance with HMC Chapter 13.10 to balance the sewer fund budget; and

WHEREAS, residential users shall be charged for sewer services for water used during the months of November through April, based on the user fee times the average Equivalent Users Units (EUU's: An EUU is equal to 748 gallons of water), based on the lessor of the water used during the month, or their wintertime average; and

WHEREAS, all other users shall be charged the stated user fee times the metered or estimated (where a water meter is not available for a non-City water user) EUU's used during the prior month; and

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of Harrisburg, Oregon, that the following monthly sewer rates be established:

Section 1. This section repeals Resolution No. 1216, adopted June 25, 2021, and shall be replaced by the following:

Sewer Rates.

1. Monthly Sewer User Fees. The following sewer user fee will be charged to each user in an amount that is in proportion to their usage of the established sewer system:

- a. A minimum charge of \$21.60 per month for each account.
- b. The sewer user fee will be \$7.83 per EUU.

Section 2. This section amends Resolution No. 579, Section 2 (2) and shall be replaced by the following:

2. Monthly Sewer Rates:

- a. User charges shall be based upon the appropriate number of EUU's, as defined in HMC 13.10.
- b. When it has been demonstrated that water service to the property has been discontinued, at that time the user charge shall be the minimum charge of \$21.60 per month.

- c. On a sewer account which does not have city water, but the city has installed a water meter on their well, there shall be a \$3.65 monthly charge which shall help defray costs of maintenance of the water meter.

Section 3. Effective Date: This Resolution shall take effect on July 1, 2022.

PASSED AND ADOPTED by the Harrisburg City Council this 28th day of June, 2022.

Approved by the Mayor this 28th day of June, 2022.

MAYOR

ATTEST:

CITY RECORDER

RESOLUTION NO. 1268**A RESOLUTION ESTABLISHING STORM DRAINAGE RATES FOR USERS OF THE HARRISBURG MUNICIPAL STORM DRAINAGE SYSTEM, REPEALING RESOLUTION NO. 1195, AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, HMC Chapter 13.25 of the City of Harrisburg authorizes the establishment of storm drainage rates by Resolution of the City Council; and

WHEREAS, the City of Harrisburg has expenses for the operation and maintenance of the storm drainage system; and

WHEREAS, the City of Harrisburg is required to operate with a balanced budget for the Storm Drainage Fund, and intends to collect storm drainage fees in accordance with HMC 13.25 to balance the Storm Drainage Fund budget; and

WHEREAS, the City of Harrisburg, by this action, repeals Resolution No. 1195, adopted June 26, 2018;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Harrisburg, Oregon, that the following monthly storm water rates be established:

Section 1. This Section repeals Resolution No. 1195 and rates shall be replaced by the following:

1. \$3.67 per month, per dwelling unit, for residential customers; and,
2. 7% of the previous month's sanitary sewer fee per month for all non-residential customers, subject to a minimum fee of \$3.67 and a maximum fee of \$97.05.

Section 2. Effective Date: This Resolution shall take effect on July 1, 2022.

PASSED AND ADOPTED by the Harrisburg City Council this 28th day of June, 2022.

Approved by the Mayor this 28th day of June, 2022.

MAYOR

ATTEST:

CITY RECORDER

**A RESOLUTION MAKING APPROPRIATIONS FOR THE CITY OF HARRISBURG, OREGON, FOR THE
FISCAL YEAR 2022-2023.**

WHEREAS the Budget Committee of the City of Harrisburg has reviewed the budget of the City of Harrisburg for the fiscal year 2022-2023 and has approved it and referred it to the City Council.

NOW , THEREFORE BE IT RESOLVED that the City Council of the City of Harrisburg hereby adopts the budget for fiscal year 2022-2023 in the total amount of \$16,628,539.*

This budget is now on file at **120 Smith Street in Harrisburg, Oregon.**

BE IT FURTHER RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2022, for the following purposes:

General Fund		Equipment Fund	
Administration	\$1,562,960	Public Works	\$356,970
Transfers Out	\$595,000	Total.....	\$356,970
Special Payments	\$20,000	Water Fund	
Contingency	\$302,570	Public Works	\$5,956,615
Total.....	\$2,480,530	Debt Services	\$0
Street Fund		Transfers Out	\$49,300
Public Works	\$1,009,810	Contingency	\$22,040
Transfers Out	\$26,300	Total.....	\$6,027,955
Contingency	\$130,429	Sewer Fund	
Total.....	\$1,166,539	Public Works	\$902,585
Bike Path Reserve Fund		Debt Services	\$117,300
Public Works	\$46,505	Transfers Out	\$49,300
Total.....	\$46,505	Contingency	\$24,715
Community & Economic Development Fund		Total.....	\$1,093,900
Administration	\$564,510	Water Reserve Fund	
Total.....	\$564,510	Public Works	\$191,355
Library Fund		Total.....	\$191,355
Administration	\$116,375	Sewer Reserve Fund	
Contingency	\$17,805	Public Works	\$417,455
Total.....	\$134,180	Debt Services	\$0
Storm Drain Reserve Fund		Total.....	\$417,455
Public Works	\$303,680	Transportation SDC Reserve Fund	
Total.....	\$303,680	Public Works	\$347,855
Building Permit Fund		Total.....	\$347,855
Administration	\$17,750	Parks SDC Reserve Fund	
Contingency	\$14,400	Public Works	\$245,235
Total.....	\$32,150	Total.....	\$245,235
Electrical Permit Fund		Storm Drain SDC Reserve Fund	
Administration	\$5,445	Public Works	\$112,825
Contingency	\$5,655	Total.....	\$112,825
Total.....	\$11,100	Water SDC Reserve Fund	
Debt Services Fund		Public Works	\$396,380
Administration	\$417,765	Total.....	\$396,380
Total.....	\$417,765	Sewer SDC Reserve Fund	
Office Equipment Fund		Public Works	\$888,965
Administration	\$95,310	Total.....	\$888,965
Total.....	\$95,310	Total APPROPRIATIONS, All Funds . . .	
		\$15,331,164	
		Total Unappropriated and Reserve Amounts, All Funds . . .	
		\$1,297,375	
		TOTAL ADOPTED BUDGET . . .	
		\$16,628,539	

(*amounts with asterisks must match)

*

BE IT FURTHER RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2022-2023:

- (1) At the rate of \$3.1875 per \$1000 of assessed value for permanent rate tax;
- (2) In the amount of \$439,739 for debt service on general obligation bonds;

BE IT FURTHER RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b of the Oregon Constitution as:

Subject to the General Government Limitation

Permanent Rate Tax.....\$3.1875/\$1,000

Excluded from Limitation

General Obligation Bond Debt Service.....\$439,739

The above resolution statements were approved and declared adopted on June 28, 2022.

X _____
Signature (Mayor)

X _____
Signature (City Recorder)

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF APPROVING ORDINANCE NO. 984, “AN ORDINANCE OF THE CITY OF HARRISBURG DECLARING A BAN ON PSILOCYBIN PRODUCT MANUFACTURING, PSILOCYBIN SERVICE CENTERS; REFERRING ORDINANCE AND DECLARING AN EMERGENCY”, AND RESOLUTION NO. 1270, “A RESOLUTION REFERRING TO THE ELECTORS OF HARRISBURG AN ORDINANCE BANNING PSILOCYBIN MANUFACTURING SITES, AND PSILOCYBIN SERVICE CENTERS WITHIN THE CITY.”

STAFF REPORT:

Exhibit A: Proposed Ordinance No. 984

Exhibit B: Proposed Resolution No. 1270

ACTION: MOTION TO APPROVE ORDINANCE NO. 984, “AN ORDINANCE OF THE CITY OF HARRISBURG DECLARING A BAN ON PSILOCYBIN PRODUCT MANUFACTURING, PSILOCYBIN SERVICE CENTERS; REFERRING ORDINANCE AND DECLARING AN EMERGENCY”, AND RESOLUTION NO. 1270, “A RESOLUTION REFERRING TO THE ELECTORS OF THE CITY OF HARRISBURG AN ORDINANCE BANNING PSILOCYBIN MANUFACTURING SITES, AND PSILOCYBIN SERVICE CENTERS WITHIN THE CITY”

THIS AGENDA BILL IS DESTINED FOR: Work Session Agenda – June 28, 2022

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends the Council approve both Proposed Ordinance and Referring Resolution in order to send the decision on banning Psilocybin facilities to the electors of Harrisburg.

BACKGROUND INFORMATION:

At the last City Council Meeting, the City Council directed the City Administrator to return at this Council meeting with an Ordinance and referring Resolution. By referring this to the Harrisburg voters, the electors will make the final decision in relation to banning any kind of Psilocybin Product Manufacturing, and Psilocybin Service Centers, or any combination of the two inside Harrisburg’s jurisdictional boundaries. As noted at the meeting, Linn County electors voted no on Measure No. 109, with 55.26% of voters opposed. Harrisburg was even higher, at 63% voting against Measure 109. Measure 109 allows cities and counties to prohibit or allow psilocybin-product manufacturers or

psilocybin service centers within their jurisdictions. In order to Opt-Out of Psilocybin facilities, municipalities are restricted to referring any proposed language to the voters to only during a general election. Therefore, if the City chose to not act, or set any kind of time-place-manner restrictions, we would be held to the state standards, once they are released, until the next general election, approximately two years from now.

Ordinance No. 984 is shown in **Exhibit A**. This Ordinance is a referring ordinance, and due to the Election laws in the State of Oregon, the City has a limited timeframe in which to refer the ballot title to the elections clerk in time for a publication of notice to be published and provide voters with their rights in relation to the review of ballot titles. The actual effective date of the ordinance is tied to the measure's passage if it is approved. Due to the timeframe required for the referral process, the Ordinance also has an emergency clause. This is the same process that the City followed when referring the ban and taxing of marijuana to Harrisburg voters in 2016.

Resolution No. 1270 is provided in **Exhibit B**, and includes the resolution, copy of the ordinance, ballot title, and explanatory statement. If the Council approves both the Ordinance and Resolution, then the Elections Clerk will publish a notice that she has receipt of the ballot title. The resolution will also be posted on the City's website. Barring no registered voters who are dissatisfied with the ballot title and explanatory statement in the timeframe allowed by law, the Elections official will file the final ballot title and explanatory statement, following election standards, with the County Elections Clerk, who will assign a measure number.

There is still a lot of confusion in relation to the Psilocybin laws, as the State of Oregon, and technically, the Oregon Health Authority, has yet to release regulations in relation to their control. As noted on the Oregon Health Authority Website, <https://www.oregon.gov/oha/PH/PREVENTIONWELLNESS/Pages/Oregon-Psilocybin-Services.aspx>, this is the nation's first regulatory framework for psilocybin services. For municipalities who have allowed medical and recreational marijuana, it makes it difficult at best to determine how to set up their own ordinances and standards, when the state has yet to provide theirs. Technically, the Oregon Psilocybin Services Section will begin accepting applications for licensure and facilitation on January 2, 2023.

If Council agrees on referring this decision to the voters, then after the Measure Number is assigned by the County, City Staff will be restricted on what they are allowed to tell the public in relation to the measure. City Council members are allowed to advocate or oppose political measures once they are published. You are welcome to refer people to the City Administrator if you don't feel comfortable with providing an explanation.

REVIEW AND APPROVAL:

Michele Eldridge

6/22/2022

Michele Eldridge Date
City Administrator

ORDINANCE 984**AN ORDINANCE OF THE CITY OF HARRISBURG DECLARING A BAN ON
PSILOCYBIN PRODUCT MANUFACTURING, PSILOCYBIN SERVICE CENTERS;
REFERRING ORDINANCE AND DECLARING AN EMERGENCY**

WHEREAS, Measure 109, which the voters adopted in November 2020, directs the Oregon Health Authority Permit to oversee the license, control, and regulation of the manufacturing of psilocybin products and of the provision of psilocybin services to persons 21 years of age and older;

WHEREAS, section 128 of Ballot Measure 109 provides that a City Council may adopt an ordinance to be referred to the electors of the city prohibiting the establishment of Psilocybin product manufacturers, Psilocybin service center operators, and any combination of Psilocybin product manufacturers, and Psilocybin service center operators in the area subject to the jurisdiction of the City;

WHEREAS, the City Council wants to refer the question of whether to prohibit the manufacture and administration of Psilocybin products to the voters of Harrisburg;

NOW THEREFORE, BASED ON THE FOREGOING, THE CITY OF HARRISBURG ORDAINS AS FOLLOWS:

Section 1: Harrisburg Municipal Code Section 5.45 – Psilocybin Prohibition is added and reads as follows

5.45.010 – PURPOSE

The purpose of this chapter is to minimize any adverse public safety and public health impacts that may result from allowing Psilocybin manufacturing facilities or Psilocybin service centers in the City by prohibiting the establishment of certain state-registered and state-licensed Psilocybin businesses within the City of Harrisburg and is intended to further the following objectives:

- A. Prevent the distribution of Psilocybin to persons under 21 years of age;
- B. Prevent revenue from the sale of Psilocybin from going to criminal enterprises, gangs, and cartels;
- C. Prevent the diversion of Psilocybin from this state to other states;
- D. Prevent Psilocybin activity that is legal under state law from being used as a cover or pretext for the trafficking of other illegal drugs or other illegal activity;
- E. Prevent violence and the use of firearms in the cultivation and distribution of Psilocybin;

F. Prevent drugged driving and the exacerbation of other adverse public health consequences associated with the use of Psilocybin.

5.45.020 DEFINITIONS.

1. “Manufacture” means the manufacture, planting, cultivation, growing, harvesting, production, preparation, propagation, compounding, conversion or processing of a psilocybin product, either directly or indirectly by extraction from substances of natural origin, or independently by means of chemical synthesis, or by a combination of extraction and chemical synthesis, and includes any packaging or repackaging of the psilocybin product or labeling or relabeling of its container.
2. “Psilocybin” means psilocybin or psilocin fungi or spores.
3. “Psilocybin products” means:
 - a. Psilocybin-producing fungi and their spores; and
 - b. Mixtures or substances containing a detectable amount of psilocybin.
4. “Psilocybin product manufacturer” means a person that manufactures psilocybin products in this state.
5. “Psilocybin service center” means a licensed establishment under regulations to be promulgated by the Oregon Health Authority:
 - a. At which administration sessions are held; and
 - b. At which other psilocybin services may be provided.
6. “Psilocybin services” means services provided to a person before, during, and after the person’s consumption of a psilocybin product, including:
 - a. A preparation session;
 - b. An administration session; and
 - c. An integration session.

5.45.030 BAN DECLARED. As described in section 128 of Measure 109 (approved Nov. 3, 2020), the City of Harrisburg hereby prohibits the establishment of Psilocybin product manufacturer sites and Psilocybin service centers in the area subject to the jurisdiction of the City:

5.45.040 REFERRAL: This ordinance shall be referred to the electors of the City of Harrisburg at the next statewide general election on November 8, 2022.

Section 2: EFFECTIVE DATE:

This Ordinance is effective upon approval of the voters and certification of the vote.

Section 3: EMERGENCY: This ordinance being necessary for the immediate preservation of public peace, health and safety, an emergency is declared to exist, and this ordinance shall be in full force and effect on June 28, 2022.

Mayor

City Recorder

RESOLUTION NO. 1270**A RESOLUTION REFERRING TO THE ELECTORS OF THE CITY OF HARRISBURG
AN ORDINANCE BANNING PSILOCYBIN MANUFACTURING SITES, AND
PSILOCYBIN SERVICE CENTERS WITHIN THE CITY**

WHEREAS, Section 128 of Ballot Measure 109 provides that a City Council may adopt an ordinance to be referred to the electors of the City prohibiting the establishment of Psilocybin product manufacturers, Psilocybin service center operators, and any combination of the above two entities in the area subject to the jurisdiction of the City; and,

WHEREAS, the CITY OF HARRISBURG City Council adopted Ordinance 984, which prohibits the establishment of psilocybin product manufacturing, psilocybin service centers, or any combination of the two in the area subject to the jurisdiction of the City;

NOW, THEREFORE, THE CITY OF HARRISBURG RESOLVES AS FOLLOWS:

MEASURE. An election is hereby called for the purpose of submitting to the electors of the CITY OF HARRISBURG a measure prohibiting the establishment of Psilocybin product manufacturers and Psilocybin service center operators in the area subject to the jurisdiction of the City, a copy of which is attached hereto as "Exhibit 1," and incorporated herein by reference.

ELECTION CONDUCTED BY MAIL. The measure election shall be held in the CITY OF HARRISBURG on November 8, 2022. As required by ORS 254.465, the measure election shall be conducted by mail by the County Clerk of Linn County, according to the procedures adopted by the Oregon Secretary of State.

DELEGATION. The CITY OF HARRISBURG authorizes the City Administrator or the City Administrator's designee, to act on behalf of the City and to take such further action as is necessary to carry out the intent and purposes set forth herein, in compliance with the applicable provisions of law.

PREPARATION OF BALLOT TITLE. The ballot title for the measure set for as Exhibit 2 to this resolution is hereby adopted.

NOTICE OF BALLOT TITLE AND RIGHT TO APPEAL. Upon receiving the ballot title for this measure, the City Elections Officer shall publish in the next available edition of a newspaper of general circulation in the city a notice of receipt of the ballot title, including notice that an elector may file a petition for review of the ballot title. A copy of the ballot title and notice shall also be published on the City's website for a minimum of seven days.

EXPLANATORY STATEMENT. The explanatory statement for the measure, which is attached hereto as "Exhibit 3," and incorporated herein by reference, is hereby approved.

FILING WITH COUNTY ELECTIONS OFFICE. The City Elections Officer shall deliver the Notice of Measure Election to the County Clerk for Linn County for inclusion on the ballot for the November 8, 2022 election.

EFFECTIVE DATE. This resolution is effective upon adoption.

Adopted by the Harrisburg City Council this 28th day of June, 2022.

Mayor

Printed Name

City Recorder

Printed Name

ORDINANCE 984**AN ORDINANCE OF THE CITY OF HARRISBURG DECLARING A BAN ON
PSILOCYBIN PRODUCT MANUFACTURING, PSILOCYBIN SERVICE CENTERS;
REFERRING ORDINANCE AND DECLARING AN EMERGENCY**

WHEREAS, Measure 109, which the voters adopted in November 2020, directs the Oregon Health Authority Permit to oversee the license, control, and regulation of the manufacturing of psilocybin products and of the provision of psilocybin services to persons 21 years of age and older;

WHEREAS, section 128 of Ballot Measure 109 provides that a City Council may adopt an ordinance to be referred to the electors of the city prohibiting the establishment of Psilocybin product manufacturers, Psilocybin service center operators, and any combination of Psilocybin product manufacturers, and Psilocybin service center operators in the area subject to the jurisdiction of the City;

WHEREAS, the City Council wants to refer the question of whether to prohibit the manufacture and administration of Psilocybin products to the voters of Harrisburg;

**NOW THEREFORE, BASED ON THE FOREGOING, THE CITY OF HARRISBURG
ORDAINS AS FOLLOWS:**

Section 1: Harrisburg Municipal Code Section 5.45 – Psilocybin Prohibition is added and reads as follows

5.45.010 – PURPOSE

The purpose of this chapter is to minimize any adverse public safety and public health impacts that may result from allowing Psilocybin manufacturing facilities or Psilocybin service centers in the City by prohibiting the establishment of certain state-registered and state-licensed Psilocybin businesses within the City of Harrisburg and is intended to further the following objectives:

- A. Prevent the distribution of Psilocybin to persons under 21 years of age;
- B. Prevent revenue from the sale of Psilocybin from going to criminal enterprises, gangs, and cartels;
- C. Prevent the diversion of Psilocybin from this state to other states;
- D. Prevent Psilocybin activity that is legal under state law from being used as a cover or pretext for the trafficking of other illegal drugs or other illegal activity;
- E. Prevent violence and the use of firearms in the cultivation and distribution of Psilocybin;
- F. Prevent drugged driving and the exacerbation of other adverse public health consequences associated with the use of Psilocybin.

5.45.020 DEFINITIONS.

1. "Manufacture" means the manufacture, planting, cultivation, growing, harvesting, production, preparation, propagation, compounding, conversion or processing of a psilocybin product, either directly or indirectly by extraction from substances of natural origin, or independently by means of chemical synthesis, or by a combination of extraction and chemical synthesis, and includes any packaging or repackaging of the psilocybin product or labeling or relabeling of its container.
2. "Psilocybin" means psilocybin or psilocin fungi or spores.
3. "Psilocybin products" means:
 - a. Psilocybin-producing fungi and their spores; and
 - b. Mixtures or substances containing a detectable amount of psilocybin.
4. "Psilocybin product manufacturer" means a person that manufactures psilocybin products in this state.
5. "Psilocybin service center" means a licensed establishment under regulations to be promulgated by the Oregon Health Authority:
 - a. At which administration sessions are held; and
 - b. At which other psilocybin services may be provided.
6. "Psilocybin services" means services provided to a person before, during, and after the person's consumption of a psilocybin product, including:
 - a. A preparation session;
 - b. An administration session; and
 - c. An integration session.

5.45.030 BAN DECLARED. As described in section 128 of Measure 109 (approved Nov. 3, 2020), the City of Harrisburg hereby prohibits the establishment of Psilocybin product manufacturer sites and Psilocybin service centers in the area subject to the jurisdiction of the City:

5.45.040 REFERRAL: This ordinance shall be referred to the electors of the City of Harrisburg at the next statewide general election on November 8, 2022.

Section 2: EFFECTIVE DATE:

This Ordinance is effective upon approval of the voters and certification of the vote.

Section 3: EMERGENCY: This ordinance being necessary for the immediate preservation of public peace, health and safety, an emergency is declared to exist, and this ordinance shall be in full force and effect on July 28, 2022.

Mayor

City Recorder

EXHIBIT 2**Ballot Title**

PROHIBITS ESTABLISHMENT OF PSILOCYBIN MANUFACTURING AND SERVICE CENTERS IN HARRISBURG (10/10)

Question

Should Harrisburg prohibit the establishment of facilities that manufacture, deliver, or administer Psilocybin product within city limits? (17/20)

Summary

State law allows for the operation of licensed Psilocybin service centers and manufacturing facilities. State law provides that a City Council may adopt an ordinance to be referred to the voters to prohibit the establishment of any of those registered or licensed facilities within the area subject to the jurisdiction of the City.

Approval of this measure would prohibit the establishment of facilities that manufacture Psilocybin product or service centers that supervise Psilocybin administration and delivery to clients of the service center within the area subject to the jurisdiction of the city.

If this measure is approved, the city may be ineligible to receive distributions of state Psilocybin tax revenues, should any be created by the State legislature, and will be unable to impose a local tax or fee on the manufacturing or sale of psilocybin products.

(121/175)

EXHIBIT 3

EXPLANATORY STATEMENT:

Approval of this measure would prohibit the establishment of certain Psilocybin activities and facilities within the city.

Oregon Ballot Measure 109, approved Nov. 3, 2020, effective Dec. 3, 2020, created a state program for administering psilocybin products, such as psilocybin-producing mushrooms and fungi, to individuals aged 21 years or older. The Measure also provides that the Oregon Health Authority will register and license Psilocybin manufacturing sites, Psilocybin service centers, and entities that are any combination of the two. Psilocybin product manufacturers manufacture, grow, and harvest Psilocybin fungi into products intended for human consumption and use. Psilocybin service centers facilitate the transfer and administration of Psilocybin between a licensee or licensee agent and the client of the service center.

The Oregon Health Authority (OHA) will be responsible for establishing the program and creating regulations. OHA has a two-year period to develop the program. An Oregon Psilocybin Advisory Board (OPAB) advise the OHA. Clients would be allowed to purchase, possess, and consume psilocybin at a psilocybin service center and under the supervision of a psilocybin service facilitator after undergoing a preparation session. Under Measure 109, the Oregon Health Authority (OHA) determines who is eligible to be licensed as a facilitator, determine what qualifications, education, training, and exams are needed, and create a code of professional conduct for facilitators. OHA would set psilocybin dosage standards and labeling and packaging rules.

A City Council may adopt an ordinance prohibiting the establishment of licensed psilocybin product manufacturers or licensed psilocybin service centers within the City, but the Council must refer the ordinance to the voters at a statewide general election. The CITY OF HARRISBURG City Council has adopted an ordinance prohibiting the establishment of licensed psilocybin product manufacturers or licensed psilocybin service centers and, as a result, has referred this measure to the voters. Approval of this measure will prohibit any form of psilocybin service centers or manufacturer facilities within the limits of an incorporated city or town.

Approval of this measure may have revenue impacts. Currently, a state tax of fifteen percent will be added to all transactions relating to Psilocybin. A city may not impose any additional taxes on the sale of Psilocybin items by a Psilocybin product manufacturer or service center in the city.

329/500

Agenda Bill

Harrisburg City Council

Harrisburg, Oregon

THE MATTER OF REVIEWING THE HARRISBURG PARKS SYSTEM PLAN UPDATE AND LEVEL OF SERVICE (LOS) STANDARD

STAFF REPORT:

Exhibit A: Cameron McCarthy Report – and Attachments

ACTION: CHOOSE OPTION BELOW:

- 1. ADOPT A LOS STANDARD OF 10.31 ACRES OF PARK LAND/1,000 RESIDENTS AND MAINTAIN LOS THROUGH 2040; OR,**
- 2. ADOPT AN LOS STANDARD OF 12.00 ACRES OF PARK LAND/1,000 RESIDENTS AND INCREASE LOS THROUGH 2040; OR,**
- 3. ADOPT AN ALTERNATIVE LOS STANDARD THAN THE OPTIONS PRESENTED ABOVE; OR,**
- 4. DO NOT ADOPT AN LOS STANDARD AND INCLUDE LOS IN THE PLAN AS DESIRED OUTCOME.**

THIS AGENDA BILL IS DESTINED FOR: Work Session Agenda – June 28, 2022

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends City Council review the report and LOS Standards and determine what Level of Service that they would like Harrisburg to have in relation to parks services.

BACKGROUND INFORMATION:

Cameron McCarthy Landscape Architecture & Planning has been working on assembling the data needed for the new Harrisburg Parks Master Plan since September 2021. After working through community forums, surveys, and meetings, they are close to assembling the final data needed. The consultant plans on returning with a draft CIP & project estimates in July, and barring no other issues, plans to present a draft to the Council at the first August meeting, with a final adoption planned at the 2nd meeting in August.

Colin McArthur and his staff, Kelsey Zlevor and Victor Garcia, will give a presentation to Council at this meeting, in order to talk about Level of Service (LOS) requirements, and how it impacts the project estimates and draft CIP. The LOS was mentioned in the final

consultant review of the Zoning and Development Code, which encouraged the City to have a LOS in order to set goals and set up a system in which to encourage development of Parks while working with land use developers. Staff asked Colin to include it in the Master Parks Plan so that the City can focus on a former Parks Committee Goal. Preliminary subdivisions over a certain acreage were provided to the committee, so that we would have a better chance at establishing neighborhood parks. Staff will focus on making suggestions and bringing any opportunities for Parks Development in a new subdivision to the City Council for review in the future.

Parks are a priority for the City of Harrisburg, as they are important to the quality of life for our citizens. However, Staff recognizes that providing enough funds to develop and purchase parks in the future will be difficult at best. While Option 1 appeals because it's based on keeping our current standards, Option 2 sets the tone of prioritizing the beginning development stages of the 132-acre park, as well as our other neighborhood park, Tadpole Park. Council Priorities in the 2022-2027 Strategic Plan, are No. 5a and 5c: *To 'Develop, Maintain and Improve Total City Park Land Inventory; Apply for Grants, and Obtain Development & Facilities Plan.*

Suggested motions are available at the top of this report.

REVIEW AND APPROVAL:



06/22/2022

Michele Eldridge Date
City Administrator

CAMERON McCARTHY

LANDSCAPE ARCHITECTURE & PLANNING

MEMORANDUM

To: Harrisburg City Council

From: Colin McArthur, AICP
Kelsey Zlevor
Victor Garcia

Date: June 20, 2022

Subject: **Harrisburg Parks System Plan Update
Level of Service Standard**

OVERVIEW

Level of Service (LOS) is expressed as the **acres of park land per 1,000 residents**. Park and recreation system planning, and resulting Park System Plans, have historically used LOS as a key standard that directs parkland acquisition and dedication strategies. The decision to adopt a level of service standard as part of the Parks Master Plan update is a key policy decision for consideration by the City Council.

The 1980 City of Harrisburg comprehensive plan set a level of service (LOS) goal of **5 acres of park land per 1,000 residents**. The 2004 Harrisburg Park System Plan included a desired level of service goal set at **7 acres of park land per 1,000 residents**. The 2004 Plan notes that “[i]f a mandatory dedication policy is pursued by the city an acquisition plan and level of service goal (parkland acres per 1,000 residents) needs to be clearly stated in order to establish a legal nexus between mandatory dedication and the expected public welfare.”

Since 2004, the City has struggled with the dedication of park land and open space as part of residential development requiring subdivision approval. When the City’s Parks Committee was active, there was policy in the code that any subdivision above a certain size was required to be directed to the Parks Committee for review for the potential dedication of a park in that subdivision. That specific code language was deleted after the City discontinued minor committees including the Parks Committee.

The City has not implemented a mandatory park land dedication policy and the level of service goal has not been clearly stated in policy to sufficiently establish the legal nexus to support park land dedication. The 2022 Parks Master Plan Update will include an acquisition plan influenced by the LOS standard. Park land or open space dedication can be achieved if the Parks Master Plan contains a LOS standard that is the basis for exacting park land dedications from large subdivisions.

Cameron McCarthy requests that City Council consider adopting a LOS standard in the Parks Master Plan update in order to provide the City with sufficient basis to support park land dedications.

CURRENT LEVEL OF SERVICE

The ratio of acres of park land per 1,000 residents is calculated based on the current acreage of park land (37.65 acres) and the current population estimate divided by 1,000. Based on this equation, the acres of park land per 1,000 residents in Harrisburg is 10.31 acres per 1,000 residents. See Attachment B Park Level of Service Facilities Benchmark Review.

Table 4. Acres of Park Land per 1,000 Residents (Attachment B) shows that by 2040 the City will need to acquire another 2.92 acres of park land to maintain the current LOS. The current LOS of 10.31 is below the national median average LOS of 12.0. The City would need to acquire 4.61 acres of park land.

LEVEL OF SERVICE OPTIONS

Cameron McCarthy recommends the adoption of an LOS standard as part of the Parks Master Plan update and requests that City Council consider the following options at the June 28, 2022, meeting:

1. Adopt an LOS standard of 10.31 acres of park land/1,000 residents and maintain LOS through 2040.
2. Adopt an LOS standard of 12.00 acres of park land/1,000 residents and increase LOS through 2040.
3. Adopt an alternative LOS standard than the options presented above.
4. Do not adopt an LOS standard and include LOS in the Plan as desired outcome.

ATTACHMENTS

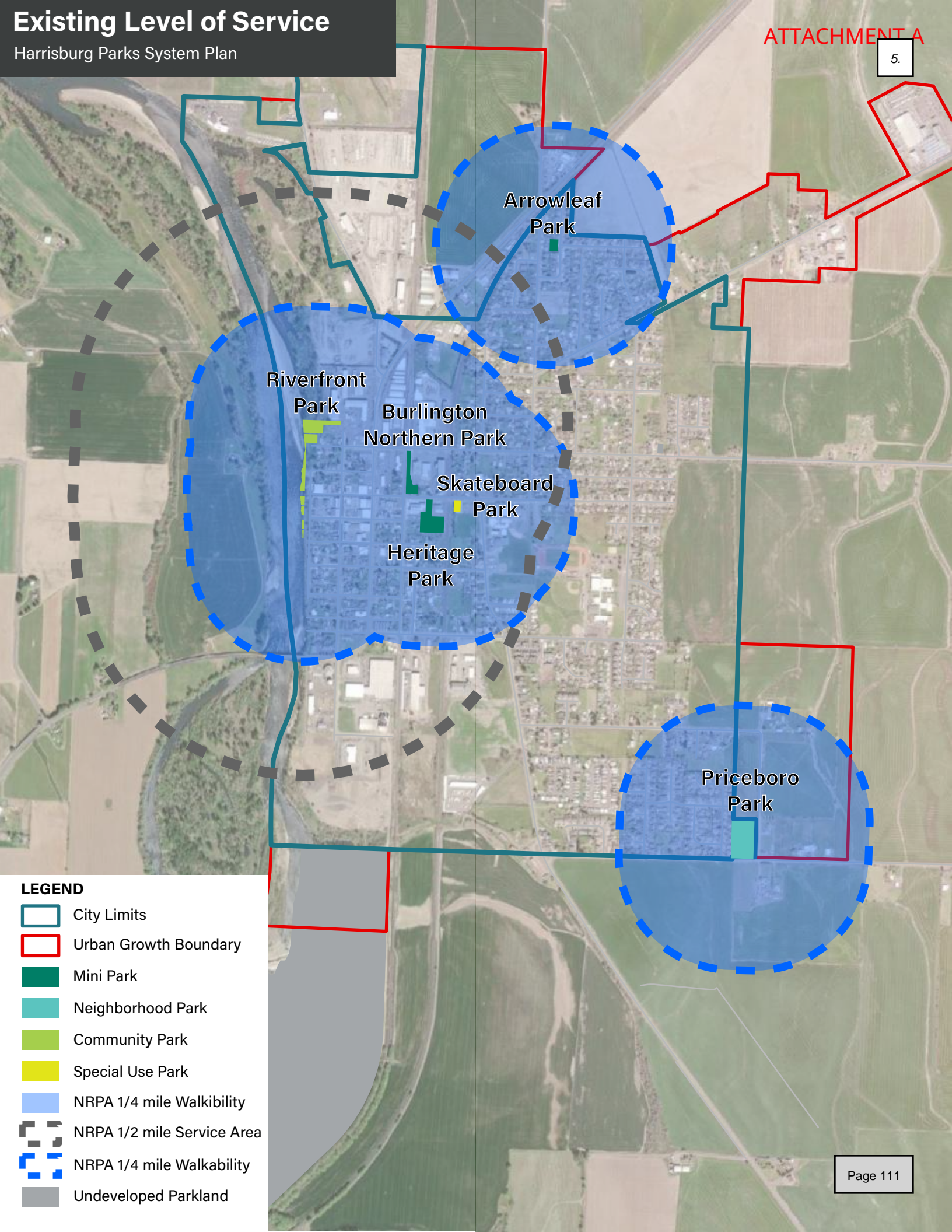
- A. Parks System Plan LOS Map**
- B. Park Level of Service Facilities Benchmark Review**
- C. Park Inventory and Classification Report**

Existing Level of Service

Harrisburg Parks System Plan

ATTACHMENT A

5.



LEGEND

- City Limits
- Urban Growth Boundary
- Mini Park
- Neighborhood Park
- Community Park
- Special Use Park
- NRPA 1/4 mile Walkability
- NRPA 1/2 mile Service Area
- NRPA 1/4 mile Walkability
- Undeveloped Parkland

Harrisburg Parks System Plan

To: Michele Eldridge, Chuck Scholz (Harrisburg)

From: Colin McArthur, Kelsey Zlevor, Victor Garcia (Cameron McCarthy)

Date: December 16, 2021 (Revised June 20, 2022)

Subject: Park Level of Service Facilities Benchmarks Review

OVERVIEW

The National Recreation and Park Association (NRPA) publishes an annual report that summarizes key findings generated by the NRPA Park Metrics, a benchmarking tool that evaluates an agency's performance. Two benchmarks analyzed in the 2020 NRPA Performance Review report are the **ratio of residents per park**, and the **acres of park land per 1,000 residents** as a means of gauging appropriate level of service. These benchmarks are the foundation of this memo exploring potential service gaps in the City of Harrisburg's park system.

The current 2020 population estimate for Harrisburg is 3,652 people¹. Since the City of Harrisburg's Park Master Plan Update is meant to guide the city for the next 20 years, all population projections provide service analysis extrapolated out to 2040. This analysis seeks to identify current service needs, as well as the potential needs for a changing future population.

RESIDENTS PER PARK

The ratio of residents per park is calculated based on the current population estimate (3,652 people) and the number of existing parks (8 parks). Based on this equation, the ratio of residents per park in Harrisburg is 456.5 residents per park. For this benchmark, a lower ratio of resident per park (lower quartile ratio) is preferred, meaning that parks are less crowded. The higher the ratio (upper quartile), the more crowded the existing parks. In the table below, this ratio is compared to national ratios for jurisdictions surveyed with populations under 20,000 residents to be a viable comparison to Harrisburg. The national ratios are presented as the median ratio of jurisdictions surveyed, lower quartile ratio of jurisdictions surveyed, and upper quartile ratio of jurisdictions surveyed.

¹ Source: United State Census Bureau, 2020.

Harrisburg Parks System Plan
Park Level of Service Facilities Benchmark Review

December 16, 2021

Table 1. Residents Per Park

Population	Number of Residents	Ratio of Resident per Park	Comparison
Harrisburg	3,652	456.5 residents/park	--
Median	--	1,300	-843.5
Lower Quartile	--	908	-451.5
Upper Quartile	--	2,037	-1,580.5

As shown in Table 1, the ratio of residents per park is lower than the national lower quartile ratio, and significantly lower than the national median ratio.

Gauging the ratio of residents per park in the future is also beneficial to ensure the provision of an appropriate level of service over time. Using data from the Population Research Center at Portland State University, Harrisburg is projected to increase in population over the next 20 years. In order to accommodate this growth, the number of parks owned by the City of Harrisburg will need to increase in order to continue to provide a quality level of service. The number of parks needed to at least maintain the current level of service over the next 20 years with the forecasted population increases are calculated below.

Table 2. Residents Per Park Projection

	Population	Ratio (residents/park)	# of Additional Parks Needed to Maintain Current Ratio	Median	Lower Quartile	Upper Quartile
2020	3,652	456.5	--	1,300	908	2,037
2025	3,944	493	0.64	1,300	908	2,037
2030	4,339	542.38	1.50	1,300	908	2,037
2035	4,717	589.63	2.33	1,300	908	2,037
2040	5,096	637	3.16	1,300	908	2,037

As shown in Table 2, the ratio of residents per park is a proportional relationship: the ratio will increase as the population increases. Therefore, Harrisburg will need to increase the number of parks in city ownership over time to maintain the current level of service ratio. This population increase can be addressed by the acquisition of approximately 1 park every five years. Assuming no additional park acquisition over the next 20 years, Harrisburg would not surpass the median level of service.

ACRES OF PARK LAND PER 1,000 RESIDENTS

The ratio of acres of park land per 1,000 residents is calculated based on the current acreage of park land (37.65 acres)² and the current population estimate divided by 1,000. Based on this equation, the acres of park land per 1,000 residents in Harrisburg is 10.31 acres per 1,000 residents. For this benchmark, a higher ratio of acres per resident (upper quartile ratio) is preferred, meaning that parks are less crowded. The lower the ratio (lower quartile), the more crowded the existing parks. In the table below, this ratio is compared to national ratios for jurisdictions surveyed with populations under 20,000 residents. The national ratios are presented as the median ratio of jurisdictions surveyed, lower quartile ratio of jurisdictions surveyed, and upper quartile ratio of jurisdictions surveyed.

Table 3. Acres of Park Land Per 1,000 Residents

Population	Number of Residents	Ratio (acres of park land/1,000 residents)	Comparison
Harrisburg	3,652	10.31 acres	--
Median	--	12.0	-1.69
Lower Quartile	--	5.2	+5.11
Upper Quartile	--	20.8	-10.49

As shown in Table 3, the ratio of acres of park land per 1,000 residents is higher than the national lower quartile ratio and slightly lower than the national median ratio. Harrisburg is also significantly below the national upper quartile ratio.

Gauging the ratio of acres of park land per 1,000 residents in the future is also beneficial to ensure the provision of an appropriate level of service over time. Using data from the Population Research Center at Portland State University, Harrisburg is supposed to increase in population over the next 20 years. In order to accommodate this growth, the acreage of parks owned by the city will need to increase in order to continue to provide a quality level of service. The amount of additional park acreage needed to at least maintain the current level of service over the next 20 years with the forecasted population increases are calculated below.

² The analysis includes undeveloped parkland that is functional open space. The entirety of Tadpole Park (0.16 acres) and 31 acres of 100-Acre Park (to be renamed) is included in the analysis as open space. 100-Acre Park is 132.95 acres in size and 31 acres represents the area planned for future parks and open space uses.

Table 4. Acres of Park Land Per 1,000 Residents

	Population	Ratio (acres of park land/1,000 residents)	# of Additional Acreage Needed to Maintain Current Ratio	Median	Lower Quartile	Upper Quartile
2020	3,652	10.31	--	12.0	5.2	20.8
2025	3,944	9.55	0.76	12.0	5.2	20.8
2030	4,339	8.68	1.63	12.0	5.2	20.8
2035	4,717	7.98	2.33	12.0	5.2	20.8
2040	5,096	7.39	2.92	12.0	5.2	20.8

As shown in Table 4, the ratio of acres of park land per 1,000 residents is an inversely proportional relationship: the ratio will decrease as the population increases. Therefore, the City of Harrisburg will need to increase the amount of park acreage in the city's ownership over time to maintain the current level of service ratio. This population increase can be addressed by the acquisition of approximately 3 acres. Assuming no additional acreage acquisition over the next 20 years, Harrisburg would be continuously below the median value.

CONCLUSION

Harrisburg can expect a population increase within the next 20 years. This growth prompts the need to consider how the existing levels of service benchmarks measured both as the ratio of residents per park, and the acres of park land per 1,000 residents, can continue to at least be maintained at their current level, if not improved. While the ratio of residents per park is a proportional relationship (the more residents, the greater the ratio), and the acres of park land per 1,000 residents is an inversely proportional relationship (the more residents, the lesser the ratio), given the need to have a low ratio of residents per park, and high ratio of acres of park land per 1,000 residents, Harrisburg should consider acquiring additional parks/acreage for the community in the next 20 years in order to maintain the current ratio levels.

Harrisburg Parks System Plan

To: Michele Eldridge, Chuck Scholz (Harrisburg)
From: Colin McArthur, Kelsey Zlevor, Victor Garcia (Cameron McCarthy)
Date: December 6, 2021 (Revised June 20, 2022)
Subject: Park Inventory and Classification Report

1.0 INVENTORY

1.1 City Facilities

Effective parks system planning requires identifying and assessing existing park facilities and amenities through an inventory process. The inventory process highlights system-wide strengths, needs, opportunities and constraints, and reveals underserved areas and services. Knowledge of the activities that occur in each park and the condition of facilities and amenities helps guide recommendations and capital improvement programming efforts. The inventory process includes consideration and assignment of park classifications. Careful review of current and future park system needs by park classification type ensures a balanced parks system capable of efficient service to the community.

National Recreation and Parks Association (NRPA) classifications are used as a basis for the establishment of a classification system specific to the needs, resources, and facilities in Harrisburg. Park classification determination considers individual park benefits, functions, size, service area, and amenities. The park classifications selected for the City of Harrisburg consist of the following categories:

- Mini Park
- Community Park
- Special Use Park
- Undeveloped Parkland

A City Council and mayor, serving just under 4,000 people, govern the City of Harrisburg. The City of Harrisburg manages eight park properties and a community museum that contributes to the local park and recreation facility portfolio.

The parks inventory includes all parkland owned by the City of Harrisburg as well as information about other facilities owned by the City and School District that are available to residents. The inventory was completed using information provided by City staff as well as visits to park facilities.

Table 1.1. Park Classification Categories

Classification	General Description	Location Criteria	Size Criteria
Mini Parks	Used to address limited, isolated or unique recreational needs.	Less than a ¼ mile distance in residential setting.	Between 2,500 square feet and one acre in size.
Neighborhood Parks	Serve adjacent neighborhoods and allow for informal active and passive recreational activities such as organized sports, group picnics, and playgrounds	¼-½ mile distances and uninterrupted by non-residential roads and other physical barriers.	5 acres is minimum size. 5-10 acres is optimal.
Community Parks	Serves broader purpose than neighborhood park. Focus is on meeting community recreation needs, as well as preserving unique landscapes and open spaces.	Determined by quality and suitability of the site. Usually serves two or more neighborhoods and ½ - 3-mile distance.	As needed to accommodate desired uses. Usually between 30 and 50 acres.
Regional Parks	Open spaces and facilities designed to serve a broad area that includes several local government jurisdictions. Regional Park facilities are owned and maintained by a county, state, or regional park district. Regional parks feature natural areas and active recreation facilities	Determined by quality and size of the site. Usually serves multiple neighborhoods and whole jurisdictions.	Larger than 40 acres.

Special Use Parks	Covers a broad range of parks and recreation facilities oriented toward single-purpose use.	Variable--dependent on specific use.	Variable.
--------------------------	---	--------------------------------------	-----------

Mini Parks

The city operates three mini parks. Mini parks are small outdoor spaces, usually no more than ¼ of an acre, most often located in an urban area surrounded by commercial buildings or houses on small lots with few places for people to gather, relax, or to enjoy the outdoors. Successful mini parks are accessible, allow people to engage in activities, are comfortable spaces, and are sociable places: ones where people meet each other and where residents take people to when they come to visit.

Burlington Northern Park

Located in a mixed industrial and residential area of Harrisburg, Burlington Northern Park supports the surrounding neighborhood with an informal small parking area, shade structure, picnic benches, established trees, recycling receptacle, and an open lawn. The Park is not owned by the city and is leased from Burlington Northern Railroad.

Harrisburg Area Museum

Harrisburg Area Museum is located behind Harrisburg Fire & Rescue Station 41 and less than a block east of Burlington Northern Park. It is situated in a mixed industrial/residential area of Harrisburg. Harrisburg Area Museum has a collection of local historical artifacts such as farm equipment, a fully renovated Victorian-era home, chapel (which is rentable), pavilion (which is rentable), caboose, and depot. The park serves as an educational experience for community members and is completely run by local volunteers. This park was established in 1993.

Arrowleaf Park

Situated within a residential neighborhood, Arrowleaf Park is located off Arrow Leaf Avenue, while also having access from North 7th Street. Arrowleaf Park supports the surrounding neighborhood with a play structure, picnic bench, half basketball court, recycling receptacle, bike parking, and an open lawn.

Neighborhood Parks

The city operates one neighborhood park. Neighborhood parks are small parks located within biking and walking distance to its surrounding neighborhoods. They provide access to basic recreation and social opportunities such as ball fields, basketball courts, exercise stations, pickleball/tennis courts, playgrounds, walking paths, picnic pavilions, and benches. With specific park amenities, neighborhood parks can enhance neighborhood identity and preserve neighborhood open space. The service area radius is

ideally $\frac{1}{4}$ to $\frac{1}{2}$ mile distance in a residential setting. Neighborhood parks may range in size from five to ten acres in size.

Priceboro Park

Priceboro Park is located on the southeastern portion of the City of Harrisburg between Priceboro and Kramer Avenue. There is a second formal paved entrance from the west side on 11th Street. Priceboro Park provides access to benches, picnic tables, recycling receptacles, newly planted trees, parking, public restrooms, a mini rock-climbing wall, a play structure, swings, a dog waste station, and an open lawn.

Community Parks

The city operates one community park. Community parks provide a variety of structured, active, passive, and informal recreation opportunities for all age groups. Community parks are generally larger in size and serve a wide base of residents. They typically include facilities that attract people from the entire community, such as sports fields, pavilions, picnic shelters, and water features, and require support facilities, such as parking and restrooms. These parks may also include natural areas, unique landscapes, and trails. Community parks may range in size from 30 to 50 acres.

Riverfront Park

Situated along the Willamette River (Fountain Street to Territorial Street), Riverfront Park offers spectacular views of the river and established tree vegetation. This park is home of the Old-Fashioned 4th of July Celebration. The park is located near existing commercial businesses with adjacent neighborhoods. Riverfront Park provides access to the Harrisburg gazebo, memorial benches, recycling receptacles, parking, public restrooms, a play structure and swings, access to the Willamette River, and an open lawn.

Special Use Parks

There is one special use park in the city. Special use parks are recreation sites or parkland occupied by a specialized facility designed to serve a specific function. Facilities typically included in this classification are sports field complexes, community centers, community gardens, skate parks, aquatic centers, and amphitheaters.

Harrisburg Skatepark

Located along Smith Street, the 11,000 square foot skatepark was opened in 2008 and is situated in an industrial setting adjacent to the railroad tracks and Harrisburg Middle School. The park is usable for both BMX and skateboarding users, serving its surrounding residential neighborhood. The park includes a viewing area, recycling receptacles, a picnic table, benches, lighting, and a surrounding fence.

Undeveloped Parkland

There are two identified areas of undeveloped parkland in the city. Undeveloped parkland refers to land that can be city-owned or potentially owned by the city, and has potential to become developed parkland. This can occur through adding facilities or amenities, or developing the land for higher use.

132-Acre Park

Situated on the south end of Harrisburg and adjacent to the Willamette River, 132-Acre Park is a former mine site that is currently undergoing reclamation. The park was purchased by the city in 2020 and is currently undeveloped. The site has three large reservoirs, and an expanse of greenway along the river.

Tadpole Park

Situated in a residential setting, Tadpole Park is undeveloped, with adjacent mitigation wetlands towards the back. The property is 7,000 square feet, with potential to become a formal pocket park with educational opportunities embracing its small-scale natural features. This park sits between two single-family homes.

2.0 SCHOOL FACILITIES

School playgrounds and recreational facilities provide a variety of active and passive recreation opportunities designed to serve a certain age group within the community. Residents in the community have the potential to utilize school facilities for active and passive uses during non-school hours. Elementary and middle or junior high schools may offer playgrounds and sports facilities. High schools tend to offer solely sport facilities. There are three school facilities in Harrisburg.

Harrisburg Elementary School

Located at 642 Smith Street, Harrisburg Elementary School is at the intersection of Smith Street and 6th Street. The school serves over 715 students, and has a play structure, swing set, covered basketball courts, picnic tables, portable restroom, and open lawn area.

Harrisburg Middle School

Located at 201 S. 6th Street, the school is adjacent to Harrisburg Elementary School. The school has a play structure, swing set, picnic tables, half size basketball courts, junior baseball field, and open lawn area.

Harrisburg High School

Located at S. 400 9th St, the school is adjacent to Harrisburg Elementary & Middle School. The school has a track facility, football field, baseball field, softball field, and open lawn area.

3.0 CLASSIFICATION

The city currently owns and maintains eight park facilities, which comprise 139.6 acres of developed parkland. The existing parks system provides a range of park types and recreation opportunities. Different types of parks serve different functions and needs in the community.

For the purpose of this plan, park facilities are assessed based on amenities, size, service area, and function. The city operates three pocket parks, one neighborhood park, one community park, one special use park, and anticipates dedication for two undeveloped areas.

Following is a summary of the City of Harrisburg park classifications and acreages.

Existing Parks	Park Acres
Mini Parks	
Burlington Northern Park	1.05
Harrisburg Museum	1.61
Arrowleaf Park	.32
Special Use Park	
Harrisburg Skatepark	.25
Neighborhood Park	
Priceboro Park	2.64
Community Park	
Riverfront Park	.62
TOTAL PARK ACRES	6.49 Acres
Undeveloped	
100-Acre Park	132.95
Tadpole Park	.16
TOTAL HARRISBURG ACREAGE	139.6 Acres

APPENDIX A. DETAILED INVENTORY

Burlington Northern Park Corner of Smith & N. 4th St.

Description:

Located in an industrial and residential part of Harrisburg, Burlington Northern Park supports the surrounding neighborhood with an informal small parking area, shade structure, picnic benches, established trees, recycling receptacle, and an open lawn. The park is not owned by the city and is leased from Burlington Northern Railroad.

- **Park Classification:** Pocket Park
- **Size:** 1.05 Acres
- **Status:** Developed
- **Site Visit Notes:**
 - Not ADA compatible
 - Half gravel behind pavilion
 - Used on 4th of July
 - The Park is not owned by the city
(Leased from Burlington Northern Railroad)
- **Existing Amenities:**
 - Log table
 - Three picnic tables
 - Nine planters
 - Garbage/recycling
 - Shade structure
- **Identified Park Needs:**
 - Formal entry points
 - Parking
 - Improved signage



Image 1: View of shade structure and existing tree canopy.



Image 2: View of grassy area across Smith Street.

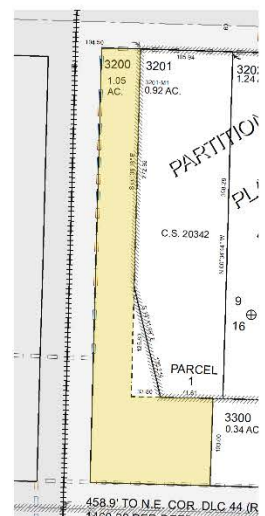


Image 3: View of property tax lot.

Harrisburg Museum Park

490 Smith St, Harrisburg, OR 97446

Description:

Harrisburg Area Museum is located behind Harrisburg Fire & Rescue Station 41 and less than a block east of Burlington Northern Park. It is situated in an industrial and residential part of Harrisburg. Harrisburg Area Museum has a collection of local historical artifacts such as farm equipment, a fully renovated Victorian-era home, chapel (rentable), pavilion (rentable), caboose, and depot. The park serves as an educational experience for community members and is completely run by local volunteers. This park was established in 1993.

- **Park Classification:** Pocket Park
- **Size:** 1.61 Acres
- **Status:** Developed
- **Site Visit Notes:**
 - On-site chapel and school
 - Museum staff stakeholder
 - ADA-access to buildings
- **Existing Amenities:**
 - Pavilion (available for rent)
 - Chapel (available for rent)



Image 4: View of pavilion seating.



Image 5: View of chapel and schoolhouse.

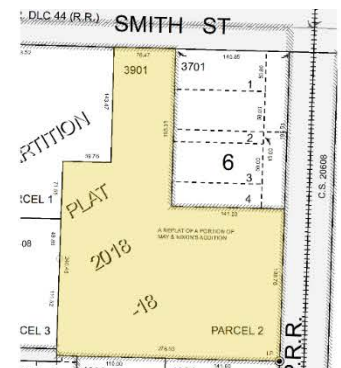


Image 6: View of property tax lot.

Arrowleaf Park:

841 Arrow Leaf Place, Harrisburg, OR 97446

Description:

Situated within a residential neighborhood, Arrowleaf Park is located off Arrow Leaf Avenue, while also having access from North 7th Street. Arrowleaf Park supports the surrounding neighborhood with a play structure, picnic bench, half basketball court, recycling receptacle, bicycle parking, and an open lawn.

- **Size:** .32 Acres
- **Park Classification:** Pocket Park
- **Site Visit Notes:**
 - No ADA playground equipment
- **Existing Amenities:**
 - Play structure
 - Half-basketball court
 - Grassy Area
 - Garbage
 - Bike rack
 - Picnic Table
- **Identified Park Needs:**
 - Consider updating playground equipment within ten years playground
 - Shade/picnic tables



Image 7: View of playground and park amenities.



Image 8: View of playground and mulch.



Image 9: View of property tax lot.

Harrisburg Skatepark

550 Smith St., Harrisburg, OR 97446

Description:

Located along Smith Street, the 11,000 square foot skatepark was designed by Dreamland Skateparks and opened in 2008. It is situated in an industrial setting adjacent to the railroad tracks and Harrisburg Middle School. The park is usable for both BMX and skateboarding users, serving its surrounding residential neighborhood. The park includes a viewing area, recycling receptacles, picnic table, benches, lighting, and surrounding fence.

- **Park Classification:** Special Use Park
- **Size:** .25 acres
- **Site Visit Notes:**
 - Inside fence
 - Little building and pumps
 - Next to school
 - Non-ADA designated skateboard area
 - Restrooms/portables are located at the Museum but no direct signage
 -
- **Existing Amenities:**
 - Three benches
 - Table
 - Garbage
 - Lighting
- **Identified Park Needs:**
 - Bike parking
 - Drinking fountain



Image 10: View of skatepark and gated fence facing south from project site.



Image 11: View of skatepark and seating area.

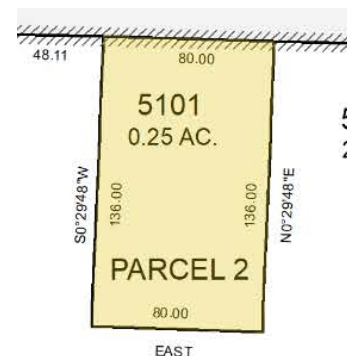


Image 12: View of property tax lot.

Priceboro Park:

Located at the corner of Priceboro and Kramer

Description:

Priceboro Park is located on the southeastern portion of the City of Harrisburg between Priceboro and Kramer Avenue. There is a second formal paved entrance from the west side on South 11th Street. Priceboro Park provides access to benches, picnic table, recycling receptacles, newly planted trees, parking, public restrooms, mini rock-climbing wall, play structure, swings, dog waste station, and an open lawn.

- **Size:** 2.64 acres
- **Park Classification:** Neighborhood Park
- **Site Visit Notes:**
 - Sidewalk to neighborhood park
 - Swale
 - Limited ADA access
- **Existing Amenities:**
 - Bathrooms
 - Rock climbing feature
 - Playground
 - One table
 - Two benches
 - Swings (four regular) (two baby)
 - Open lawn
 - Parking lot
- **Identified Park Needs:**
 - Introduce recreational activities (Soccer, basketball, pickleball, etc.)



Image 13: View of playground, rock climbing wall, and swings.



Image 14: View of existing path and newly planted trees.

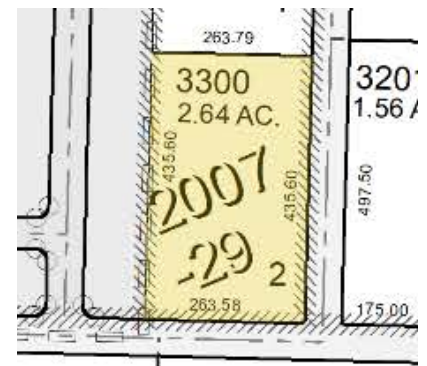


Image 15: View of property tax lot.

Riverfront Park:

100 Smith St., Harrisburg, OR 97446

Description:

Situated along the Willamette River (Fountain Street to Territorial Street), Riverfront Park offers spectacular views of the river and established tree vegetation. This Park is home of the Old-Fashioned 4th of July Celebration. The park is located near existing commercial business with adjacent neighborhoods. Riverfront Park provides access to the Harrisburg gazebo, memorial benches, recycling receptacles, parking, public restrooms, play structure and swings, access to the Willamette River, and open lawn.

- **Size:** .62 Acres
- **Park Classification:** Community Park
- **Site Visit Notes:**
 - Sightseeing opportunities
 - Permanent seating
 - Areas to congregate
- **Existing Amenities:**
 - Two swings
 - Gazebo with ADA Access
 - Playground
 - Slide
 - Dog waste station
- **Identified Park Needs:**
 - Boat ramp-gravel bar
 - Benches along paved sidewalk

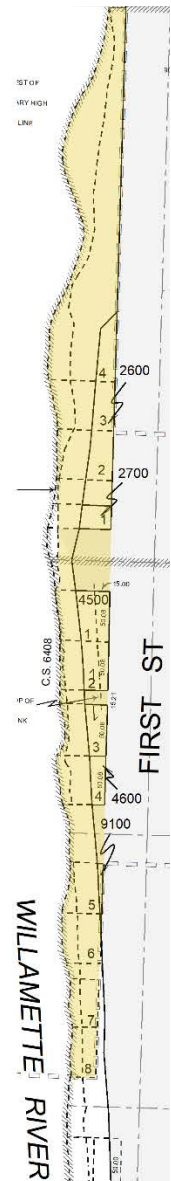


Image 16: View of the Harrisburg Gazebo.



Image 17: View of park memorial benches facing the Willamette River.

Image 18: View of property tax lot.

132-Acre Park:

Situated on the north end of Harrisburg, and adjacent to the Willamette River, 100-Acre Park is a former mine site that is currently undergoing reclamation. The park was purchased by the city in 2020 and is currently undeveloped. The site has three large reservoirs, and an expanse of greenway along the river.

- **Park Classification:** Undeveloped
- **Size:** 132.95 acres
- **Site Visit Notes:**
 - Train tracks/powerlines
 - Former gravel mine
 - Recent tree plantings
- **Existing Amenities:**
 - Fishing
 - Trail
 - Pull-offs



Image 20: View of existing pond facing north on project site.

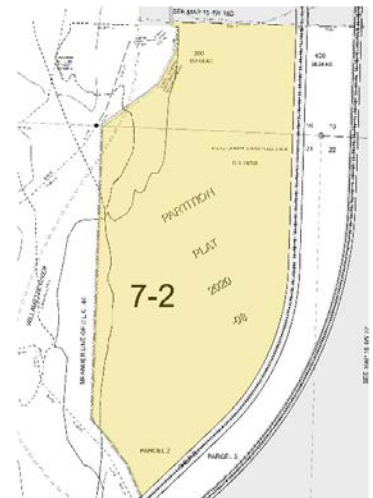


Image 21: View of property tax lot.

Tadpole Park:

Description:

Situated in a residential setting, Tadpole Park is undeveloped, with adjacent mitigation wetlands towards the back. The property is 7,000 square feet, with potential to become a formal pocket park with educational opportunities embracing its small-scale natural features. This park sits between two single family homes.

- **Park Classification:** Undeveloped
- **Size:** .16 Acres
- **Site Visit Notes:**
 - Undeveloped (visions needed)
 - Wetlands in back (not in park)
 - 7,000 sq ft
 - Residential street-sidewalk in front
 - Tucked between residential homes
 - Power pole
- **Existing Amenities:**
 - Wetland mitigation: HA-15 is a Wetland of Special Interest. The south half is dedicated as a natural resource conservation area.
 - South half is a natural resource conservation area



Image 22: View of wetland mitigation on project site towards the back.



Image 23: View of project site facing north.

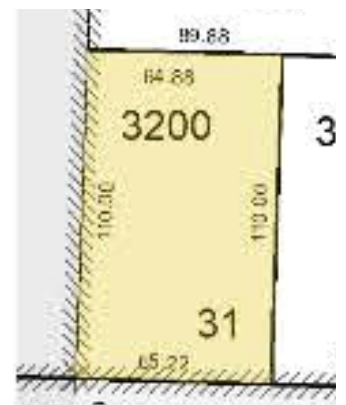


Image 24: View of property tax lot.

Agenda Bill
Harrisburg City Council
 Harrisburg, Oregon

THE MATTER OF ASSIGNING A NAME TO THE 132-ACRE PARK

STAFF REPORT:

Exhibit A: 132-acre Park Naming Memo

**ACTION: TBD: MOTION TO ASSIGN THE NAME OF _____
 TO THE UNDEVELOPED 132-ACRE PARK**

THIS AGENDA BILL IS DESTINED FOR: Work Session Agenda – June 28, 2022

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends City Council review the memo and choose which name should be applied to the 132-acre park.

BACKGROUND INFORMATION:

Since we are in the midst of the Parks Master Plan, Staff wanted to prioritize providing a name to our 132-acre park; other than the 132-acre park. (100-acre Park was the commonly referred to name in the past.)

Our consultants therefore asked for name suggestions in the survey, and at our public forums. Eagle Park won the popular vote, with Harrisburg Park in the number two spot, and Morse Park following closely behind. The City Council can choose whichever name they like the best, and don't need to necessarily choose the popular vote. However, please keep in mind that we've asked for feedback, which has been provided to us. If Council should choose a name other than the popular vote, then care should be taken in explaining why they didn't use the name that more of our citizens preferred.

REVIEW AND APPROVAL:



06.22.22

Michele Eldridge Date
 City Administrator

CAMERON McCARTHY

LANDSCAPE ARCHITECTURE & PLANNING

MEMORANDUM

To: Harrisburg City Council

From: Colin McArthur, AICP
Kelsey Zlevor
Victor Garcia

Date: June 21, 2022

Subject: **2022 Harrisburg Parks Master Plan Update**
132-Acre Park Naming Memo

OVERVIEW

The City of Harrisburg recently acquired 132-Acre Park. As part of the Parks Master Plan update process, Cameron McCarthy asked community members for alternate names for the park through the online survey and the first community open house. The following summarizes potential names for review by the City Council.

SURVEY

- Eagle Park: 32.5%
- Harrisburg Park: 25%
- Morse Park: 20%
- Other: 22.5%
 - Train Park
 - Prairie Precinct
 - Harrisburg Park (1)
 - Eagle Park
 - 100 Acre Park
 - Riverfront Recreation Park
 - Eric Knox Memorial Park
 - Community Park
 - Mayburg Park
 - 100 Acre Woods

COMMUNITY OPEN HOUSE

- Morse Park (1)
- Eagle Park (1)
- Hundred Acre Park (1)
- Harrisburg Hundred Acre Park (1)

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF APPROVING AN IGA WITH THE CITY OF COBURG FOR LAW ENFORCEMENT SERVICES

STAFF REPORT:

Exhibit A: Proposed IGA – As approved by the City of Coburg
Exhibit B: IGA from Jan 2021 to June 30, 2022

ACTION: MOTION TO APPROVE THE IGA WITH THE CITY OF COBURG FOR LAW ENFORCEMENT SERVICES FOR JULY 1, 2022 TO JUNE 30, 2024

THIS AGENDA BILL IS DESTINED FOR: Work Session Agenda- June 28, 2022

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
\$41,300	Yes	General Fund – Government Services

STAFF RECOMMENDATION:

Staff recommends that City Council approve the IGA with the City of Coburg for Law Enforcement Services

BACKGROUND INFORMATION:

Both the IGA's (Intergovernmental Agreements) for Law Enforcement Services expire on June 30, 2022 this year. At the Council meeting held on May 10, 2022, the City Council decided to add ten hours a month to the current IGA with the City of Coburg Police Department. The City Council had seen the first draft of the proposed IGA at that meeting. The City of Coburg has already approved the IGA at their meeting held last week.

As noted last month, the Cities have agreed on a two-year contract; the newest contract will be effective on July 1, 2022 and terminates on June 30, 2024. The ten hours that have been added to the current schedule can be used in a variety of manner, including code enforcement, and patrols in town controlling traffic. The Coburg Police Department is also used as the Municipal Court Bailiff for Judge Blake. Spelled out in the agreement is an included traffic survey, which shall be furnished to the City of Harrisburg by June 30, 2023.

REVIEW AND APPROVAL:



06.21.22

Michele Eldridge, City Administrator Date

INTERGOVERNMENTAL AGREEMENT FOR LAW ENFORCEMENT SERVICES

CITY OF HARRISBURG/CITY OF COBURG

THIS AGREEMENT is made and entered by and between the CITY OF HARRISBURG hereinafter called HARRISBURG, a municipal corporation of the State of Oregon, and the CITY OF COBURG, hereinafter called COBURG, a municipal corporation of the State of Oregon.

WITNESSETH

WHEREAS; Harrisburg is desirous of contracting with Coburg for the performance of the hereinafter described law enforcement traffic enforcement functions within the boundaries of Harrisburg by Coburg thereof, and;

WHEREAS; Both cities desire to provide mutual support and assistance in furnishing quality and cost-effective municipal services to our respective residents, as well as an enhanced emergency response. and;

WHEREAS; Representatives of both cities shall meet during the month of April, or at other mutually agreed time(s), to measure the success and mutual benefit of this IGA with due consideration of all necessary amendments to this agreement as well as possible expansion of this agreement to encompass additional, joint municipal services in 2023 and beyond. and;

WHEREAS; Coburg has agreed to tender such services on the terms and conditions hereinafter set forth; and;

WHEREAS; such contracts are authorized and provided for by the provisions of ORS 190.010.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES AND COVENANTS HEREIN CONTAINED, IT IS MUTUALLY AGREED AS FOLLOWS:

1. **TERM:** The term of this agreement shall be two years, commencing July 1, 2022 and terminating June 30, 2024. except as may be extended and amended as mutually agreed or terminated in accordance with Section 9 of this agreement.
2. **COMPENSATION:** Harrisburg shall pay to Coburg for such law enforcement services as provided herein as follows:

- a. Costs for this period. Payments shall be made in equal quarterly installments.

<u>DATES</u>	<u>BASE HRS/MONTH</u>	<u>HOURS/YEAR</u>	<u>HOURLY RATE</u>
July 1, 2022 to June 30, 2024	45	540	\$76.46

- b. In the event an incident within Harrisburg requires extraordinary police services above and beyond the typical investigation and causes the hours to be performed on behalf of Harrisburg to exceed the 45-hour month average, Harrisburg shall pay for such services at the established hourly rate listed above. Prior to any payments being made under this subparagraph, the City Administrators shall review the time involved in the investigation and jointly agree on the additional amount of compensation which should be due.
- 3. **ADDITIONAL HOURS:** Additional hours may be requested by Harrisburg to cover special events or patrols. Such requests shall be made in writing to Coburg no less than 30 days prior to the event or patrol. Coburg shall make reasonable accommodations to cover these additional hours. Unless prior arrangements are made and agreed to by both parties in writing, Harrisburg shall pay for such services at the average hourly rate listed above. Additional hours available for special events will be based solely on the availability of Coburg officers to cover such event.
- 4. **POLICE RESPONSIBILITIES:** The Linn County Sheriff's Department still provides police services to Harrisburg. Coburg agrees to provide police traffic and code enforcement services within the corporate limits of Harrisburg to the extent and in the manner herein set forth below. The police services shall encompass duties and functions of the type coming within the jurisdiction of and customarily rendered by a city police department. Such services shall include enforcement and investigations involved in the field of public safety, criminal law enforcement, or related fields within the legal power of the Chief of Police to so provide and shall be provided in conformance with the standards generally accepted within the policing profession. The law enforcement services provided by Coburg shall include the following:
 - a. **Traffic Patrols.** Police patrols with a minimum of 35 hours dedicated to traffic enforcement per month and up to a maximum of 10 hours per month of crime prevention and code enforcement patrol. Patrols shall be conducted on both a regular and irregular basis or as specifically requested by Harrisburg. The 35 hours dedicated to traffic enforcement will be in marked police vehicles.
 - b. **Code Enforcement.** Coburg officers shall perform miscellaneous code enforcement functions for the City of Harrisburg, as described in HMC Titles 6, 8, 9, and 10, in coordination with the Harrisburg Code Enforcement Officer. City code enforcement functions shall include, among others:
 - 1. Reporting possible code violations,
 - 2. Delivering written violation notices and citations to responsible party(ies),

3. Make initial contact and investigate possible code violations as requested by the Code Enforcement Officer,
 4. All code enforcement-related activities and functions shall be at the direction of the Harrisburg Code Enforcement Officer who shall have the authority to reduce or eliminate Coburg Police code enforcement functions in Harrisburg.
- c. Travel time shall be charged at a rate of 15 minutes total per roundtrip to Harrisburg.
 - d. Immediate and appropriate response to calls, subject only to necessary priorities caused by concurrent matters. Priority non-traffic enforcement calls should go to Linn County Sheriff. Coburg will respond to these calls when requested by the Linn County Sheriff or Harrisburg staff and as priorities allow. Harrisburg will need to make the decision as to whether they wish to count the time spent on a priority non-traffic call as part of the 35 hours per this agreement, or if they wish to pay the City of Coburg for the officer time spent per the 'Average' hourly rate as established in Section 2 (a) of this agreement.
 - e. Provide a written report to Harrisburg on or before the 10th day of each month following the end of the quarter setting forth the actual number of calls for service and number of citations and arrests for the previous quarter. The Chief of Police or his designee shall attend any and all meetings concerning policing issues as may be necessary and as requested by Harrisburg or Coburg.
 - f. Conduct spot radar enforcement as necessary to alert drivers of speed limits during normal duty hours. In addition, Coburg shall furnish Harrisburg a summary traffic survey, not later than June 30, 2023, documenting the type, frequency and severity of traffic violations noted by Coburg officers and/or traffic survey equipment. The Coburg Police Chief will work with the Harrisburg staff to define the scope and delivery of a traffic survey. If the traffic survey scope and delivery is outside of the allocated 35 hours, then the City of Coburg will be reimbursed for the additional hours at the standard hourly charge established in Section 2 of this agreement.
 - g. Prosecution of misdemeanors and infractions in Harrisburg Municipal Court as set forth in Section 7 of this Agreement. The Harrisburg Municipal Court normally convenes on the second Wednesday of every month. Citations issued shall be made available via encrypted email, by fax or dropped in

person within seven days of issuance. Physical copies of the citations for the prior month shall be delivered or mailed to the Harrisburg Court Clerk to arrive not later than last day of that month.

- h. Advise City officials of situations encountered by patrolling officers that may affect the health, safety and welfare of residents and visitors, including inadequate, missing or broken traffic or safety signs;
- i. Advise City officials of the need for new ordinances or revisions to existing ordinances to address changes in state legislation and/or law enforcement concerns;
- j. Assist the City Administrator in preparing responses to queries from County, State and other jurisdictions in matters relating to law enforcement needs and activities, jail facilities, reports and similar matters;
- k. Maintain close liaison with City officials concerning law enforcement matters;
- l. The Coburg Chief of Police or his designee shall attend Harrisburg City Council work sessions in April, July, October, and January, to review the quarterly report and upon request shall attend such other meetings as may be appropriate, and as may be mutually agreed.
- m. Assist victims and witnesses at the crime scene;
- n. Preserve crime scenes;
- o. Retain evidence;
- p. All original reports shall be maintained by the Coburg police department and made available upon request in accordance with state law;
- q. Administration. The Coburg Chief of Police shall be under the administrative direction of the City Administrator of the City of Coburg and shall exercise all authority vested in that office.
- r. Make available for the performance of the duties herein properly supervised officers, certified by the Oregon Department of Public Safety Standards and Training (except as to reserve officer/cadets), and furnish and supply all other necessary labor, supervision, equipment, communications facilities, and supplies to maintain the level of services to be rendered hereunder.

Harrisburg shall supply support for Coburg when able including but not limited to a 'Ready Room', emergency vehicle towing and repair, and other miscellaneous support of Coburg officers while within Harrisburg city limits or in transit to or from Coburg.


- s. Coburg and Harrisburg shall cooperate and coordinate with the preparation and dissemination of public information to help citizens of both communities better understand the role, benefits, and limitations of this agreement.

5. **ADDITIONAL ASSOCIATED PUBLIC SAFETY SERVICES:** As noted in Section 4.c. of this Agreement, Harrisburg may at times request associated public safety services typically performed by a city police department but not directly related to traffic enforcement. Coburg will reasonably endeavor to provide these services to the best of its ability, subject to availability of personnel and other limiting factors. These services will not be counted towards the 45 monthly hours and Coburg shall be reimbursed at the average hourly rate established in Section 2 of this agreement.
6. **PERSONNEL:** The rendition of such service, standards of performance, the discipline of officers, and other matters incident to the performance of such services and control of personnel so employed shall remain solely with the City of Coburg.
 - a. With the exception of police department reserves, all personnel employed in the performance of such services pursuant to this agreement shall be Coburg employees and all persons employed hereunder shall have City pensions, salary, worker's compensation and any status or rights under the provisions of City employment paid for by Coburg.
 - b. Harrisburg shall not be called upon to assume any liability for the direct payment of any salaries, wages, or other compensation to any Coburg personnel performing services hereunder for Harrisburg or any liability other than that provided for in this agreement. Except as otherwise herein specified, Harrisburg shall not be liable for compensation or indemnity to any Coburg employee for any injury, or sickness arising out of his or her employment.
7. **COURT:** Upon request of the Harrisburg Municipal Court Judge or Clerk, Coburg may provide a bailiff for the Harrisburg Municipal Court who shall be present whenever the Court is in session. An Officer scheduled to testify at Court may serve as Bailiff. If Harrisburg elects to have an officer at Court, then Harrisburg shall pay for such services at the average hourly rate listed above. Hours served as Court Bailiff shall be counted as part of the 35 hours of traffic patrol described in Section 4.

8. **DISPUTE RESOLUTION**: Specifically, the Administrators shall attempt to resolve any disputes between the cities concerning the terms of this agreement and the performance thereof and may recommend that the cities enter into mediation or arbitration if the Administrators are unable to resolve a dispute matter. The type and quality of service shall be reviewed annually by the respective councils.
9. **TERMINATION**: This agreement may be terminated by either city at any time upon giving 30 days written notice of their intent to do so. Termination of this agreement may also be made by 24-hour emergency email notice by Coburg to the Harrisburg City Administrator, or notice by Harrisburg to the Coburg City Administrator in the event of an unforeseen or an urgent or emergency situation. These include, but are not limited to, the necessary allocation of City personnel or equipment elsewhere, a financial exigency, or other pressing City need as determined by the Coburg City Administrator or Harrisburg City Administrator.
10. **HOLD HARMLESS**: The parties hereby covenant and agree to hold and save each other, their officers, agents and other employees, harmless from all claims whatsoever, including attorney's fees and costs, by reason of any act or omission of each city, its officers, agents, or employees. Coburg will provide Harrisburg a certificate of insurance indicating the City of Coburg carries an insurance policy providing liability insurance for its Police Department and any contractual arrangements with other agencies.
11. **MISCELLANEOUS**: Any amendments or modification hereto shall be made in writing as approved by respective councils.

IN WITNESS WHEREOF, this instrument has been executed in duplicate pursuant to resolutions heretofore duly and legally adopted by each of the parties hereto.

CITY OF COBURG


 Ray Smith, Mayor 6/16/22
 Date

CITY OF HARRISBURG

 Bobby Duncan, Mayor Date


 Anne Heath, 6/16/2022
 City Administrator Date

 Michele Eldridge Date
 City Administrator

INTERGOVERNMENTAL AGREEMENT FOR LAW ENFORCEMENT SERVICES

CITY OF HARRISBURG/CITY OF COBURG

THIS AGREEMENT is made and entered by and between the CITY OF HARRISBURG hereinafter called HARRISBURG, a municipal corporation of the State of Oregon, and the CITY OF COBURG, hereinafter called COBURG, a municipal corporation of the State of Oregon.

WITNESSETH

WHEREAS; Harrisburg is desirous of contracting with Coburg for the performance of the hereinafter described law enforcement traffic enforcement functions within the boundaries of Harrisburg by Coburg thereof, and;

WHEREAS; Both cities desire to provide mutual support and assistance in furnishing quality and cost-effective municipal services to our respective residents, as well as an enhanced emergency response, and;

WHEREAS; Representatives of both cities shall meet during the month of December 2021, or at other mutually agreed time(s), to measure the success and mutual benefit of this IGA with due consideration of all necessary amendments to this agreement as well as possible expansion of this agreement to encompass additional, joint municipal services on June 30, 2022 and beyond, and;

WHEREAS; Coburg has agreed to tender such services on the terms and conditions hereinafter set forth; and

WHEREAS; such contracts are authorized and provided for by the provisions of ORS 190.010.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES AND COVENANTS HEREIN CONTAINED, IT IS MUTUALLY AGREED AS FOLLOWS:

1. **TERM:** The term of this agreement shall be 18 months, commencing January 1, 2021 and terminating June 30, 2022, except as may be extended and amended as mutually agreed or terminated in accordance with Section 8 of this agreement.
2. **COMPENSATION:** Harrisburg shall pay to Coburg for such law enforcement services as provided herein as follows:

- a. Costs for this period. Payments shall be made in equal quarterly installments.

<u>ANNUAL CONTRACT</u>	<u>BASE HRS/MONTH</u>	<u>HOURS/</u>	<u>HOURLY RATE</u>
Jan 1,2021 - June 30,2022	35	<u>YEAR</u>	\$64.00
		420	

- b. In the event an incident within Harrisburg requires extraordinary police services above and beyond the typical investigation and causes the hours to be performed on behalf of Harrisburg to exceed the 35-hour month average, Harrisburg shall pay for such services at the established hourly rate listed above. Prior to any payments being made under this subparagraph, the City Administrators shall review the time involved in the investigation and jointly agree on the additional amount of compensation which should be due.
- 3. **ADDITIONAL HOURS:** Additional hours may be requested by Harrisburg to cover special events or patrols. Such requests shall be made in writing to Coburg no less than 30 days prior to the event or patrol. Coburg shall make reasonable accommodations to cover these additional hours. Unless prior arrangements are made and agreed to by both parties in writing, Harrisburg shall pay for such services at the average hourly rate listed above. Additional hours available for special events will be based solely on the availability of Coburg officers to cover such event.
- 4. **POLICE RESPONSIBILITIES:** The Linn County Sheriff's Department still provides police services to Harrisburg. Coburg agrees to provide police traffic and code enforcement services within the corporate limits of Harrisburg to the extent and in the manner herein set forth below. The police services shall encompass duties and functions of the type coming within the jurisdiction of and customarily rendered by a city police department. Such services shall include enforcement and investigations involved in the field of public safety, criminal law enforcement, or related fields within the legal power of the Chief of Police to so provide and shall be provided in conformance with the standards generally accepted within the policing profession. The law enforcement services provided by Coburg shall include the following:
 - a. **Traffic Patrols.** Police patrols with a minimum of 25 hours dedicated to traffic enforcement per month and up to a maximum of 10 hours per month of crime prevention and code enforcement patrol. Patrols shall be conducted on both a regular and irregular basis or as specifically requested by Harrisburg. The 25 hours dedicated to traffic enforcement will be in marked police vehicles.
 - b. **Code Enforcement.** Coburg officers shall perform miscellaneous code enforcement functions for the City of Harrisburg, as described in HMC Titles 6, 8, 9, and 10, in coordination with the Harrisburg Code Enforcement Officer. City code enforcement functions shall include, among others:

1. Reporting possible code violations,
 2. Delivering written violation notices and citations to responsible party(ies),
 3. Make initial contact and investigate possible code violations as requested by the Code Enforcement Officer,
 4. All code enforcement-related activities and functions shall be at the direction of the Harrisburg Code Enforcement Officer who shall coordinate with the Coburg Chief of police if it should prove necessary to reduce, revise, or eliminate Coburg Police code enforcement functions in Harrisburg.
- c. Travel time shall be charged at a rate of 15 minutes total per roundtrip to Harrisburg.
- d. Immediate and appropriate response to calls, subject only to necessary priorities caused by concurrent matters. Priority non-traffic enforcement calls should go to Linn County Sheriff. Coburg will respond to these calls when requested by the Linn County Sheriff or Harrisburg staff and as priorities allow. Harrisburg will need to make the decision as to whether they wish to count the time spent on a priority non-traffic call as part of the 25 hours per this agreement, or if they wish to pay the City of Coburg for the officer time spent per the 'Average' hourly rate as established in Section 2 (a) of this agreement.
- e. Provide a written report to Harrisburg on or before the 10th day of each month following the end of the quarter setting forth the actual number of calls for service and number of citations and arrests for the previous quarter. The Chief of Police or his designee shall attend any and all meetings concerning policing issues as may be necessary and as requested by Harrisburg or Coburg.
- f. Conduct spot radar enforcement as necessary to alert drivers of speed limits during normal duty hours. In addition, Coburg shall furnish Harrisburg a summary traffic survey, not later than June 30, 2021, documenting the type, frequency and severity of traffic violations noted by Coburg officers and/or traffic survey equipment. The Coburg Police Chief will work with the Harrisburg staff to define the scope and delivery of a traffic survey. If the traffic survey scope and delivery is outside of the allocated 35 hours then the City of Coburg will be reimbursed for the additional hours at the standard hourly charge established in Section 2 (a) of this agreement.
- g. Prosecution of misdemeanors and infractions in Harrisburg Municipal Court as set forth in Section 6 of this Agreement. The Harrisburg Municipal Court normally convenes on the second Wednesday of every

month. Citations issued in the prior month shall be delivered to, or otherwise made available, to the Harrisburg Court Clerk not later than last day of that month.

- h. Advise City officials of situations encountered by patrolling officers that may affect the health, safety and welfare of residents and visitors, including inadequate, missing or broken traffic or safety signs;
- i. Advise City officials of the need for new ordinances or revisions to existing ordinances to address changes in state legislation and/or law enforcement concerns;
- j. Assist the City Administrator in preparing responses to queries from County, State and other jurisdictions in matters relating to law enforcement needs and activities, jail facilities, reports and similar matters;
- k. Maintain close liaison with City officials concerning law enforcement matters;
- l. Upon request, attend Harrisburg City Council meetings in April, July, October, and December of 2021, and April of 2022, and such other meetings as may be appropriate, and as may be mutually agreed.
- m. Assist victims and witnesses at the crime scene;
- n. Preserve crime scenes;
- o. Retain evidence;
- p. All original reports shall be maintained by the Coburg police department and made available upon request in accordance with state law;
- q. Administration. The Coburg Chief of Police shall be under the administrative direction of the City Administrator of the City of Coburg and shall exercise all authority vested in that office.
- r. Make available for the performance of the duties herein properly supervised officers, certified by the Oregon Department of Public Safety Standards and Training (except as to reserve officer/cadets), and furnish and supply all other necessary labor, supervision, equipment, communications facilities, and supplies to maintain the level of services to be rendered hereunder. Harrisburg shall supply support for Coburg when able including but not limited to a 'Ready Room', emergency vehicle towing and repair, and other miscellaneous support of Coburg officers while within Harrisburg city limits or in transit to or from Coburg.

s. Coburg and Harrisburg shall cooperate and coordinate with the preparation and dissemination of public information to help citizens of both communities better understand the role, benefits, and limitations of this agreement.

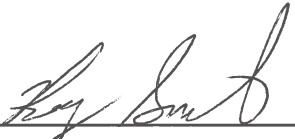
5. **ADDITIONAL ASSOCIATED PUBLIC SAFETY SERVICES:** As noted in Section 4.c. of this Agreement, Harrisburg may at times request associated public safety services typically performed by a city police department but not directly related to traffic enforcement. Coburg will reasonably endeavor to provide these services to the best of its ability, subject to availability of personnel and other limiting factors. These services will not be counted towards the 25 monthly hours and Coburg shall be reimbursed at the average hourly rate established in Section 2 (a) of this agreement.
6. **PERSONNEL:** The rendition of such service, standards of performance, the discipline of officers, and other matters incident to the performance of such services and control of personnel so employed shall remain solely with the City of Coburg.
 - a. With the exception of police department reserves, all personnel employed in the performance of such services pursuant to this agreement shall be Coburg employees and all persons employed hereunder shall have City pensions, salary, workers compensation and any status or rights under the provisions of City employment paid for by Coburg.
 - b. Harrisburg shall not be called upon to assume any liability for the direct payment of any salaries, wages, or other compensation to any Coburg personnel performing services hereunder for Harrisburg or any liability other than that provided for in this agreement. Except as otherwise herein specified, Harrisburg shall not be liable for compensation or indemnity to any Coburg employee for any injury, or sickness arising out of his or her employment.
7. **COURT:** Upon request of the Harrisburg Municipal Court Judge or Clerk, Coburg may provide a bailiff for the Harrisburg Municipal Court who shall be present whenever the Court is in session. An Officer scheduled to testify at Court may serve as Bailiff. If Harrisburg elects to have an officer at Court then Harrisburg shall pay for such services at the average hourly rate listed above. Hours served as Court Bailiff shall be in addition to the 35 hours of traffic patrol described in Section 4.
8. **DISPUTE RESOLUTION:** Specifically, the Administrators shall attempt to resolve any disputes between the cities concerning the terms of this agreement and the performance thereof and may recommend that the cities enter into mediation or arbitration if the Administrators are unable to resolve a dispute matter. The type and quality of service shall be reviewed annually by the respective councils.
9. **TERMINATION:** This agreement may be terminated by either city at any time upon giving 30 days written notice of their intent to do so. Termination of this agreement may also be made by emergency email notice by Coburg City Administrator to the Harrisburg City Administrator and/or Asst. City Administrator, or notice by Harrisburg to the Coburg City

Administrator in the event of an unforeseen or an urgent or emergency situation. These include, but are not limited to, the necessary allocation of City personnel or equipment elsewhere, a financial exigency, or other pressing City need as determined by the Coburg City Administrator or Harrisburg City Administrator

10. **HOLD HARMLESS:** The parties hereby covenant and agree to hold and save each other, their officers, agents and other employees, harmless from all claims whatsoever, including attorney's fees and costs, by reason of any act or omission of each city, its officers, agents, or employees. Coburg will provide Harrisburg a certificate of insurance indicating the City of Coburg carries an insurance policy providing liability insurance for its Police Department and any contractual arrangements with other agencies.
11. **MISCELLANEOUS:** Any amendments or modification hereto shall be made in writing as approved by respective councils.


IN WITNESS WHEREOF, this instrument has been executed in duplicate pursuant to resolutions heretofore duly and legally adopted by each of the parties hereto.

CITY OF COBURG




 Ray Smith, Mayor Date

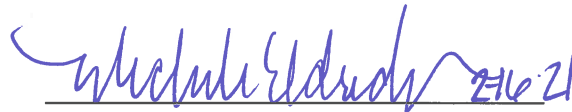
CITY OF HARRISBURG



 Bobby Duncan, Mayor Date

 2-22-2021

 Anne Heath, Date
 City Administrator

 2-16-21

 John Hitt, Date
 City Administrator

Agenda Bill

Harrisburg City Council

Harrisburg, Oregon

THE MATTER OF APPROVING AN ADDENDUM TO THE CURRENT CONTRACT WITH BREWER & COULOMBE, PC, ATTORNEYS AT LAW, FORMERLY KNOWN AS FEWEL, BREWER & COULOMBE.

STAFF REPORT:

Exhibit A: Current 2014 Contract

Exhibit B: Letter from Brewer & Coulombe & Proposed Contract Addendum

ACTION: MOTION TO APPROVE THE INCREASE IN LEGAL RATES FOR CITY ATTORNEY FIRM; BREWER & COULOMBE, PC AS SHOWN IN EXHIBIT B, EFFECTIVE ON JULY 1, 2022.

THIS AGENDA BILL IS DESTINED FOR: Work Session Agenda – June 28, 2022

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends City Council approve the Addendum to the City Attorney Agreement.

BACKGROUND INFORMATION:

The Law Firm formerly known as Fewel, Brewer, & Coulombe have been the City attorneys since 2014. The partnership has been an excellent investment for the City of Harrisburg. Our attorney team is experienced, down to earth, and shares the same values as the City Council of Harrisburg. They truly care about the City and share the same pride in being public servants.

It was recently brought to Staff's attention that the rates have not changed since the agreement was approved in 2014. The current rates are \$125 per hour for general services, and \$175 for special services. The new rates increase to \$175 per hour for general services, and \$225 per hour for special services, an increase of only \$50 per hour. The legal assistant fees shall also increase by \$15 to \$75 an hour.

Our attorneys have also suggested that beginning on July 1, 2023, and every July 1 thereafter, the fees for legal services will increase by the CPI-U percentage rate. The City itself uses the CPI-U in order to determine the annual cost of living increases, outside of a year in which the annual wage comparison is completed, as well as to

standard utility rates. Therefore, staff feels that it's quite fair for our attorney's to suggest using an annual cost of living increase based upon the CPI-U. The attorney fees that have been budgeted at \$25,000 for city business, and \$7,500 for court related attorney fees. These budgeted figures are based upon anticipated use due to possible litigation in the future, rather than being based on the hourly rates charged to the City. Therefore, no changes to the budget are required at this time.

Staff has asked if our Attorney team is open to negotiations if the CPI-U is unusually high, and they have agreed that they are flexible, and willing to work with the City if the cost-of-living annual percentage is inordinately high.

REVIEW AND APPROVAL:



06/22/2022

Michele Eldridge Date
City Administrator

FEWEL, BREWER & COULOMBE
Attorneys at Law

EXHIBIT A

8.

Scott A. Fewel
James K. Brewer
David E. Coulombe

5th & Monroe
456 SW Monroe Avenue, Suite 101
Corvallis, Oregon 97333

PHONE 541-752-5154
FAX 541-752-7532

January 23, 2014

City of Harrisburg
Attn: Brian Latta, City Administrator
PO Box 378
Harrisburg OR 97446

RE: City Attorney Services

Dear Mr. Latta:

Thank you for retaining us as City Attorneys for the City of Harrisburg. Our representation is set forth in the proposal submitted on December 20, 2013.

Our billing procedures are as follows: Billing statements are sent out the last week of each month and payment is due upon receipt of those statements. We have agreed upon \$125.00 per hour for general services performed by attorneys, \$175.00 per hour for special services performed by attorneys, and \$60.00 per hour for services performed by a paralegal or legal assistant, should the need arise, with a minimum billing charge of .2 of an hour. These fee rates are subject to periodic increases as may be agreed upon by the parties in the future. In our proposal we suggested a review after six months regarding whether to go to a fixed fee for services. Instead, we agree to this review at a later time that accommodates your budget cycle, not to exceed 18 months from the date of this letter.

Please note that if we send or receive substantive communications with a client via e-mail or other electronic means, we must warn the client about the risk of sending or receiving electronic communications, whenever there is a significant risk that a third party may gain access. If someone else has access to your e-mail accounts and passwords, there could be such a risk. We recommend that your communications with our firm be conducted from secure e-mail accounts.

Throughout our representation of your city, we will send you documents, correspondence and other information. These copies are for your file. We will also keep the information in our files. We will store my file for approximately 10 years after our representation of the City of Harrisburg finally concludes, and will then destroy it **unless you instruct us in writing to keep it longer**. If you would sign the enclosed

City of Harrisburg
Page 2
January 23, 2014

copy of this letter and return it to us for our files, it will constitute your acknowledgment of our office procedures and your consent for Fewel, Brewer & Coulombe to represent you and to destroy your file as set forth above.

Thank you again for choosing our firm to represent you. We look forward to working with you.

FEWEL, BREWER & COULOMBE



James K. Brewer

JKB/krr

THE CITY OF HARRISBURG ACKNOWLEDGES AND CONSENTS TO THE CONTENTS OF THIS LETTER:



Mayor



City Administrator

BREWER & COULOMBE, PC
Attorneys at Law

James K. Brewer
David E. Coulombe
Catherine M. Pratt

5th & Monroe
456 SW Monroe Avenue, Suite 101
Corvallis, Oregon 97333

PHONE 541-752-5154
FAX 541-752-7532

June 10, 2022

Michelle Eldridge, City Administrator
City of Harrisburg
120 Smith St.
Harrisburg, OR 97445

RE: Fee changes

Dear Michelle:

In 2014 the City and this firm entered into an agreement for legal services. That Agreement anticipated periodic rate increases. Since entry into this contract with the City, however, we have not raised our rates. Our costs to perform legal services have continued to increase. This is to inform you that our firm is raising our hourly rate for our services effective July 1, 2022. Your current hourly rate is \$125 for general services and \$175 for special services.

Our new rate will be \$175 per hour for general services and \$225 per hour for special services performed by our attorneys. This still reflects a considerable discount from our rates for non-government clients. Our legal assistant rate is increasing from \$60.00 per hour to \$75.00 per hour.

Thank you for your understanding.

BREWER & COULOMBE



David E. Coulombe

DEC/wwt

**ADDENDUM TO
City Attorney Agreement**

THIS ADDENDUM to CITY ATTORNEY AGREEMENT is entered into on the ____ day of _____, 2022, by and between the CITY OF HARRISBURG, an Oregon municipal corporation, as “City,” and BREWER & COULOMBE, PC., an Oregon professional corporation, fka FEWEL, BREWER & COULOMBE, as “Firm.”

The above-named parties entered into an Agreement in the form of a letter dated January 23, 2014, for legal services in which the Firm serves as city attorneys for the City. The parties intend to modify this agreement to allow for an annual, CPI-based cost of living increase.

NOW THEREFORE, in consideration of the above premises, the parties hereby agree as follows:

I. Beginning July 1, 2023, and each July 1, thereafter, the fees for legal services will increase by the CPI-U percentage rate published in June of the relevant year for the preceding 12-month period. Legal fees beginning July 1, 2022 for general services are \$175 per hour and special services are \$225 per hour and legal assistant rate is \$75 per hour.

II. All other terms and conditions as set forth in the letter Agreement between the City of Harrisburg and Fewel, Brewer & Coulombe, nka Brewer & Coulombe, PC, dated January 23, 2014, remain unchanged.

///

///

///

CITY OF HARRISBURG

By: _____
Michele Eldridge, City Administrator

BREWER & COULOMBE, PC

David E Coulombe, Secretary

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF APPROVING THE 3RD QUARTER 2021/2022 EXPENSE REPORT

STAFF REPORT:

Exhibit A: 3rd Quarter Expense Report Ending March 31,
2022

ACTION: MOTION TO APPROVE THE 3RD QUARTER 2021/2022 EXPENSE REPORT.

THIS AGENDA BILL IS DESTINED FOR: Work Session Agenda – June 28, 2022

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommend Council reviews and approves the 3rd Quarter 2021/2022 Expense Report.

BACKGROUND INFORMATION:

The City's Finance Officer has prepared the 3rd Quarter 2021/2022 Expense Report for review by the City Council. The report shows all revenues and expenditures for the 3rd quarter for fiscal year 2021/2022. The Investment Revenue across all funds continues to be well below expected due to the decline in the State Treasury's interest rate. There are no expenditures that are over 75% of budgeted funds, other than transferred out which has a bulk transfer at the beginning of the fiscal year. The Council should review the document and raise any questions or concerns they may have to city staff. **Be aware that these numbers could change after fiscal year 2021-2022 is audited due to any auditor adjustments or reclassifications.**

REVIEW AND APPROVAL:

06/22/2022

Michele Eldridge Date
City Administrator

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING March 31, 2022

GENERAL FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	964,797.00	964,797.00	857,215.00	107,582.00	112.55%
TAXES	17,293.29	666,086.77	654,096.00	11,990.77	101.83%
FRANCHISE FEES	112,795.30	263,500.65	307,980.00	(44,479.35)	85.56%
LICENSES AND PERMITS	1,369.00	23,600.47	12,500.00	11,100.47	188.80%
INTERGOVERNMENTAL REVENUE	43,894.26	537,564.23	545,100.00	(7,535.77)	98.62%
FINES AND FORFEITURES	15,775.26	45,899.44	32,050.00	13,849.44	143.21%
INVESTMENT REVENUE	328.60	1,009.78	3,860.00	(2,850.22)	26.16%
MISCELLANEOUS REVENUE	1,231.98	13,447.43	10,850.00	2,597.43	123.94%
INTERFUND TRANSFERS	0.00	0.00	6,750.00	(6,750.00)	0.00%

TOTAL FUND REVENUE **1,157,484.69** **2,515,905.77** **2,430,401.00** **85,504.77** **103.52%**

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL	111,038.41	343,591.98	434,435.00	90,843.02	79.09%
MATERIALS & SERVICE	119,028.94	393,209.05	886,690.00	493,480.95	44.35%
CAPITAL OUTLAY	4,816.65	4,816.65	40,000.00	35,183.35	12.04%
SPECIAL PAYMENTS	0.00	20,000.00	20,000.00	0.00	100.00%
TRANSFERS OUT	113,750.01	383,750.03	497,500.00	113,749.97	77.14%
CONTINGENCY	0.00	0.00	243,040.00	243,040.00	0.00%
UNAPPROPRIATED ENDING FUND BALANCE	0.00	0.00	308,736.00	308,736.00	0.00%

TOTAL FUND EXPENDITURES **348,634.01** **1,145,367.71** **2,430,401.00** **1,285,033.29** **47.13%**

NET REVENUES OVER EXPENDITURES **808,850.68** **1,370,538.06** **0.00**

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING March 31, 2022

STREET FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	962,346.00	962,346.00	640,000.00	322,346.00	150.37%
TAXES & ASSESSMENTS	129.42	479.42	396.00	83.42	121.07%
INTERGOVERNMENTAL REVENUE	76,892.49	220,292.46	986,100.00	(765,807.54)	22.34%
INVESTMENT REVENUE	285.16	876.34	3,350.00	(2,473.66)	26.16%
MISCELLANEOUS REVENUE	235.21	285.21	900.00	(614.79)	31.69%
TRANSFERS IN	42,499.98	127,499.94	170,000.00	(42,500.06)	75.00%

TOTAL FUND REVENUE **1,082,388.26** **1,311,779.37** **1,800,746.00** **(488,966.63)** **72.85%**

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL	10,079.32	33,396.86	56,350.00	22,953.14	59.27%
MATERIALS & SERVICE	12,098.18	59,372.32	90,110.00	30,737.68	65.89%
CAPITAL OUTLAY	17,455.00	665,196.58	1,125,000.00	459,803.42	59.13%
TRANSFERS OUT	6,575.01	19,725.03	26,300.00	6,574.97	75.00%
CONTINGENCY	0.00	0.00	174,674.00	174,674.00	0.00%
UNAPPROPRIATED ENDING FUND BALANCE	0.00	0.00	328,312.00	328,312.00	0.00%

TOTAL FUND EXPENDITURES **46,207.51** **777,690.79** **1,800,746.00** **1,023,055.21** **43.19%**

NET REVENUES OVER EXPENDITURES **1,036,180.75** **534,088.58** **0.00**

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING March 31, 2022

BIKE FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	40,651.00	40,651.00	40,560.00	91.00	100.22%
TAX REVENUE	776.69	2,225.17	2,800.00	(574.83)	79.47%
INVESTMENT REVENUE	12.77	39.23	150.00	(110.77)	26.15%

TOTAL FUND REVENUE	41,440.46	42,915.40	43,510.00	(594.60)	98.63%
---------------------------	------------------	------------------	------------------	-----------------	---------------

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	43,510.00	43,510.00	0.00%

TOTAL FUND EXPENDITURES	0.00	0.00	43,510.00	43,510.00	0.00%
--------------------------------	-------------	-------------	------------------	------------------	--------------

NET REVENUES OVER EXPENDITURES	41,440.46	42,915.40	0.00
---------------------------------------	------------------	------------------	-------------

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING March 31, 2022

COMMUNITY AND ECONOMIC DEVELOPMENT FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	216,938.00	216,938.00	164,430.00	52,508.00	131.93%
INVESTMENT REVENUE	95.34	292.99	1,120.00	(827.01)	26.16%
MISCELLANEOUS REVENUE	121.00	8,048.50	12,500.00	(4,451.50)	64.39%
INTERFUND TRANSFER	30,000.00	90,000.00	120,000.00	(30,000.00)	75.00%

TOTAL FUND REVENUE	247,154.34	315,279.49	298,050.00	17,229.49	105.78%
---------------------------	-------------------	-------------------	-------------------	------------------	----------------

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	0.00	6,014.78	188,700.00	182,685.22	3.19%
CAPITAL OUTLAY	0.00	0.00	109,350.00	109,350.00	0.00%

TOTAL FUND EXPENDITURES	0.00	6,014.78	298,050.00	292,035.22	2.02%
--------------------------------	-------------	-----------------	-------------------	-------------------	--------------

NET REVENUES OVER EXPENDITURES	247,154.34	309,264.71	0.00
---------------------------------------	-------------------	-------------------	-------------

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING March 31, 2022

LIBRARY FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	77,028.00	77,028.00	74,850.00	2,178.00	102.91%
INVESTMENT REVENUE	21.29	65.41	250.00	(184.59)	26.16%
MISCELLANEOUS REVENUE	1,515.53	2,125.08	1,950.00	175.08	108.98%
TRANSFERS IN	21,249.99	63,749.97	85,000.00	(21,250.03)	75.00%
TOTAL FUND REVENUE	99,814.81	142,968.46	162,050.00	(19,081.54)	88.22%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL	11,574.96	37,596.30	59,652.00	22,055.70	63.03%
MATERIALS & SERVICE	4,310.37	17,001.03	28,315.00	11,313.97	60.04%
CAPITAL OUTLAY	0.00	0.00	5,000.00	5,000.00	0.00%
CONTINGENCY	0.00	0.00	6,205.00	6,205.00	0.00%
UNAPPROPRIATED ENDING FUND BALANCE	0.00	0.00	62,878.00	62,878.00	0.00%
TOTAL FUND EXPENDITURES	15,885.33	54,597.33	162,050.00	107,452.67	33.69%
NET REVENUES OVER EXPENDITURES	83,929.48	88,371.13	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING March 31, 2022**

STORM DRAIN FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	278,850.00	278,850.00	224,325.00	54,525.00	124.31%
STORM WATER ASSESSMENT REVENUES	16,878.65	51,248.78	66,000.00	(14,751.22)	77.65%
INVESTMENT REVENUE	112.36	345.29	1,320.00	(974.71)	26.16%
MISCELLANEOUS REVENUE	1,250.01	3,750.03	5,000.00	(1,249.97)	75.00%

TOTAL FUND REVENUE	<u>297,091.02</u>	<u>334,194.10</u>	<u>296,645.00</u>	<u>37,549.10</u>	<u>112.66%</u>
---------------------------	--------------------------	--------------------------	--------------------------	-------------------------	-----------------------

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	4,962.16	8,223.98	20,000.00	11,776.02	41.12%
CAPITAL OUTLAY	49,285.75	50,735.75	276,645.00	225,909.25	18.34%
TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00%

TOTAL FUND EXPENDITURES	<u>54,247.91</u>	<u>58,959.73</u>	<u>296,645.00</u>	<u>237,685.27</u>	<u>19.88%</u>
--------------------------------	-------------------------	-------------------------	--------------------------	--------------------------	----------------------

NET REVENUES OVER EXPENDITURES	<u>242,843.11</u>	<u>275,234.37</u>	<u>0.00</u>
---------------------------------------	--------------------------	--------------------------	--------------------

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING March 31, 2022**

BUILDING PERMIT FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00%
PERMIT REVENUE	5,448.97	17,504.13	76,395.00	(58,890.87)	22.91%
INTERFUND TRANSFERS	0.00	5,000.00	5,000.00	0.00	100.00%

TOTAL FUND REVENUE	5,448.97	22,504.13	81,395.00	(58,890.87)	27.65%
---------------------------	-----------------	------------------	------------------	--------------------	---------------

**EXPENDITURES
(REQUIREMENTS)**

REVENUES (RESOURCES)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	2,123.54	8,856.49	54,335.00	45,478.51	16.30%
INTERFUND TRANSFERS	0.00	0.00	5,600.00	5,600.00	0.00%
CONTINGENCY	0.00	0.00	21,460.00	21,460.00	0.00%
UNAPPROPRIATED ENDING FUND BALANCE	0.00	0.00	0.00	0.00	0.00%

TOTAL FUND EXPENDITURES	2,123.54	8,856.49	81,395.00	72,538.51	10.88%
--------------------------------	-----------------	-----------------	------------------	------------------	---------------

NET REVENUES OVER EXPENDITURES	3,325.43	13,647.64	0.00
---------------------------------------	-----------------	------------------	-------------

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING March 31, 2022**

ELECTRICAL PERMIT FUND

REVENUES (RESOURCES)

NET REVENUES OVER EXPENDITURES	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00%
PERMIT REVENUE	2,942.65	4,854.85	7,800.00	(2,945.15)	62.24%
INTERFUND TRANSFERS	0.00	2,500.00	2,500.00	0.00	100.00%

TOTAL FUND REVENUE	2,942.65	7,354.85	10,300.00	(2,945.15)	71.41%
---------------------------	-----------------	-----------------	------------------	-------------------	---------------

**EXPENDITURES
(REQUIREMENTS)**

CITY OF HARRISBURG	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	1,010.24	2,505.26	5,550.00	3,044.74	45.14%
INTERFUND TRANSFERS	0.00	0.00	1,150.00	1,150.00	0.00%
CONTINGENCY	0.00	0.00	3,600.00	3,600.00	0.00%
UNAPPROPRIATED ENDING FUND BALANCE	0.00	0.00	0.00	0.00	0.00%

TOTAL FUND EXPENDITURES	1,010.24	2,505.26	10,300.00	7,794.74	24.32%
--------------------------------	-----------------	-----------------	------------------	-----------------	---------------

NET REVENUES OVER EXPENDITURES	1,932.41	4,849.59	0.00
---------------------------------------	-----------------	-----------------	-------------

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING March 31, 2022

DEBT SERVICES FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	124,402.00	124,402.00	113,223.00	11,179.00	109.87%
TAXES	10,358.78	404,520.56	437,066.00	(32,545.44)	92.55%
INVESTMENT REVENUE	86.82	266.82	1,020.00	(753.18)	26.16%

TOTAL FUND REVENUE	134,847.60	529,189.38	551,309.00	(22,119.62)	95.99%
---------------------------	-------------------	-------------------	-------------------	--------------------	---------------

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PRINCIPLE	0.00	0.00	80,100.00	80,100.00	0.00%
INTEREST	0.00	165,081.12	330,170.00	165,088.88	50.00%
UNAPPROPRIATED ENDING FUND BALANCE	0.00	0.00	141,039.00	141,039.00	0.00%

TOTAL FUND EXPENDITURES	0.00	165,081.12	551,309.00	386,227.88	29.94%
--------------------------------	-------------	-------------------	-------------------	-------------------	---------------

NET REVENUES OVER EXPENDITURES	134,847.60	364,108.26	0.00
---------------------------------------	-------------------	-------------------	-------------

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING March 31, 2022

OFFICE EQUIPMENT FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	28,102.00	28,102.00	24,960.00	3,142.00	112.59%
INVESTMENT REVENUE	7.66	23.55	90.00	(66.45)	26.17%
TRANSFERS IN	0.00	55,000.00	55,000.00	0.00	100.00%

TOTAL FUND REVENUE	28,109.66	83,125.55	80,050.00	3,075.55	103.84%
---------------------------	------------------	------------------	------------------	-----------------	----------------

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	4,389.07	41,923.49	56,050.00	14,126.51	74.80%
CAPITAL OUTLAY	0.00	0.00	24,000.00	24,000.00	0.00%

TOTAL FUND EXPENDITURES	4,389.07	41,923.49	80,050.00	38,126.51	52.37%
--------------------------------	-----------------	------------------	------------------	------------------	---------------

NET REVENUES OVER EXPENDITURES	23,720.59	41,202.06	0.00
---------------------------------------	------------------	------------------	-------------

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING March 31, 2022**

EQUIPMENT FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	252,692.00	252,692.00	248,440.00	4,252.00	101.71%
INVESTMENT REVENUE	78.32	240.67	920.00	(679.33)	26.16%
TRANSFERS IN	19,725.03	59,175.09	78,900.00	(19,724.91)	75.00%
TOTAL FUND REVENUE	272,495.35	312,107.76	328,260.00	(16,152.24)	95.08%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	47,111.52	52,570.45	328,260.00	275,689.55	16.01%
TOTAL FUND EXPENDITURES	47,111.52	52,570.45	328,260.00	275,689.55	16.01%
NET REVENUES OVER EXPENDITURES	225,383.83	259,537.31	0.00		

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING March 31, 2022

WATER FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	7,634,984.00	7,634,984.00	8,150,000.00	(515,016.00)	93.68%
SERVICES REVENUE	139,742.03	481,110.54	588,000.00	(106,889.46)	81.82%
INVESTMENT REVENUE	11,338.84	37,846.60	60,340.00	(22,493.40)	62.72%
MISCELLANEOUS REVENUE	6,405.00	17,760.00	19,800.00	(2,040.00)	89.70%
INTERFUND TRANSFERS	10,500.00	31,500.00	42,000.00	(10,500.00)	75.00%

TOTAL FUND REVENUE	7,802,969.87	8,203,201.14	8,860,140.00	(656,938.86)	92.59%
---------------------------	---------------------	---------------------	---------------------	---------------------	---------------

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL SERVICES	102,351.18	322,537.31	525,240.00	202,702.69	61.41%
MATERIALS & SERVICE	67,590.76	176,926.79	245,250.00	68,323.21	72.14%
CAPITAL OUTLAY	78,732.61	975,246.77	7,606,200.00	6,630,953.23	12.82%
DEBT SERVICES	0.00	0.00	0.00	0.00	0.00%
TRANSFERS OUT	9,075.00	37,225.00	46,300.00	9,075.00	80.40%
CONTINGENCY	0.00	0.00	52,610.00	52,610.00	0.00%
UNAPPROPRIATED ENDING FUND BALANCE	0.00	0.00	384,540.00	384,540.00	0.00%

TOTAL FUND EXPENDITURES	257,749.55	1,511,935.87	8,860,140.00	7,348,204.13	17.06%
--------------------------------	-------------------	---------------------	---------------------	---------------------	---------------

NET REVENUES OVER EXPENDITURES	7,545,220.32	6,691,265.27	0.00
---------------------------------------	---------------------	---------------------	-------------

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING March 31, 2022

SEWER FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	373,748.00	373,748.00	326,700.00	47,048.00	114.40%
SERVICES REVENUE	201,679.22	608,147.07	736,100.00	(127,952.93)	82.62%
INVESTMENT REVENUE	379.33	1,191.33	3,660.00	(2,468.67)	32.55%
MISCELLANEOUS REVENUE	0.00	6,432.00	6,940.00	(508.00)	92.68%
INTERFUND TRANSFERS	13,250.01	39,750.03	53,000.00	(13,249.97)	75.00%

TOTAL FUND REVENUE	589,056.56	1,029,268.43	1,126,400.00	(97,131.57)	91.38%
---------------------------	-------------------	---------------------	---------------------	--------------------	---------------

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL SERVICES	102,350.17	322,535.75	535,240.00	212,704.25	60.26%
MATERIALS & SERVICE	62,882.57	148,086.19	262,470.00	114,383.81	56.42%
CAPITAL OUTLAY	5,349.00	25,786.20	70,000.00	44,213.80	36.84%
DEBT SERVICES	0.00	37,049.93	119,100.00	82,050.07	31.11%
TRANSFERS OUT	9,075.00	37,225.00	46,300.00	9,075.00	80.40%
CONTINGENCY	0.00	0.00	26,000.00	26,000.00	0.00%
UNAPPROPRIATED ENDING FUND BALANCE	0.00	0.00	67,290.00	67,290.00	0.00%

TOTAL FUND EXPENDITURES	179,656.74	570,683.07	1,126,400.00	555,716.93	50.66%
--------------------------------	-------------------	-------------------	---------------------	-------------------	---------------

NET REVENUES OVER EXPENDITURES	409,399.82	458,585.36	0.00
---------------------------------------	-------------------	-------------------	-------------

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING March 31, 2022**

WATER RESERVE FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	210,920.00	210,920.00	232,400.00	(21,480.00)	90.76%
INVESTMENT REVENUE	86.82	266.82	1,020.00	(753.18)	26.16%
TRANSFERS IN	0.00	0.00	0.00	0.00	0.00%

TOTAL FUND REVENUE	211,006.82	211,186.82	233,420.00	(22,233.18)	90.48%
---------------------------	-------------------	-------------------	-------------------	--------------------	---------------

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	19,023.97	19,023.97	233,420.00	214,396.03	8.15%

TOTAL FUND EXPENDITURES	19,023.97	19,023.97	233,420.00	214,396.03	8.15%
--------------------------------	------------------	------------------	-------------------	-------------------	--------------

NET REVENUES OVER EXPENDITURES	191,982.85	192,162.85	0.00
---------------------------------------	-------------------	-------------------	-------------

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING March 31, 2022**

SEWER RESERVE FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	541,674.00	541,374.00	553,100.00	(11,726.00)	97.88%
INVESTMENT REVENUE	86.82	266.82	1,020.00	(753.18)	26.16%
LOAN REPAYMENT FROM WATER FUND	0.00	0.00	0.00	0.00	0.00%
TRANSFERS IN	0.00	0.00	0.00	0.00	0.00%

TOTAL FUND REVENUE	541,760.82	541,640.82	554,120.00	(12,479.18)	97.75%
---------------------------	-------------------	-------------------	-------------------	--------------------	---------------

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	112,004.49	140,853.89	554,120.00	413,266.11	25.42%

TOTAL FUND EXPENDITURES	112,004.49	140,853.89	554,120.00	413,266.11	25.42%
--------------------------------	-------------------	-------------------	-------------------	-------------------	---------------

NET REVENUES OVER EXPENDITURES	429,756.33	400,786.93	0.00
---------------------------------------	-------------------	-------------------	-------------

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING March 31, 2022**

TRANSPORTATION SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	360,084.00	360,084.00	348,800.00	11,284.00	103.24%
ASSESSMENTS	3,045.00	16,780.00	15,225.00	1,555.00	110.21%
INVESTMENT REVENUE	129.38	397.62	1,520.00	(1,122.38)	26.16%

TOTAL FUND REVENUE	363,258.38	377,261.62	365,545.00	11,716.62	103.21%
---------------------------	-------------------	-------------------	-------------------	------------------	----------------

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	1,597.50	1,597.50	365,545.00	363,947.50	0.44%

TOTAL FUND EXPENDITURES	1,597.50	1,597.50	365,545.00	363,947.50	0.44%
--------------------------------	-----------------	-----------------	-------------------	-------------------	--------------

NET REVENUES OVER EXPENDITURES	361,660.88	375,664.12	0.00
---------------------------------------	-------------------	-------------------	-------------

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING March 31, 2022

PARKS SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	249,683.00	249,683.00	246,000.00	3,683.00	101.50%
ASSESSMENTS	1,800.00	12,100.00	9,000.00	3,100.00	134.44%
INVESTMENT REVENUE	95.34	292.99	1,120.00	(827.01)	26.16%

TOTAL FUND REVENUE	251,578.34	262,075.99	256,120.00	5,955.99	102.33%
---------------------------	-------------------	-------------------	-------------------	-----------------	----------------

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	11,128.76	18,575.29	256,120.00	237,544.71	7.25%
UNAPPROPRIATED FUND BALANCE	0.00	0.00	0.00	0.00	0.00%

TOTAL FUND EXPENDITURES	11,128.76	18,575.29	256,120.00	237,544.71	7.25%
--------------------------------	------------------	------------------	-------------------	-------------------	--------------

NET REVENUES OVER EXPENDITURES	240,449.58	243,500.70	0.00
---------------------------------------	-------------------	-------------------	-------------

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING March 31, 2022

STORM DRAIN SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	106,221.00	106,221.00	105,300.00	921.00	100.87%
ASSESSMENTS	450.00	3,150.00	2,250.00	900.00	140.00%
INVESTMENT REVENUE	34.90	107.26	410.00	(302.74)	26.16%
TOTAL FUND REVENUE	106,705.90	109,478.26	107,960.00	1,518.26	101.41%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	107,960.00	107,960.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	107,960.00	107,960.00	0.00%
NET REVENUES OVER EXPENDITURES	106,705.90	109,478.26	0.00		

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING March 31, 2022

WATER SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	336,493.00	336,493.00	327,900.00	8,593.00	102.62%
ASSESSMENTS	4,222.00	29,554.00	21,110.00	8,444.00	140.00%
INVESTMENT REVENUE	86.82	266.82	1,020.00	(753.18)	26.16%
TOTAL FUND REVENUE	340,801.82	366,313.82	350,030.00	16,283.82	104.65%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	350,030.00	350,030.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	350,030.00	350,030.00	0.00%
NET REVENUES OVER EXPENDITURES	340,801.82	366,313.82	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING March 31, 2022**

SEWER SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	836,358.00	836,358.00	629,000.00	207,358.00	132.97%
ASSESSMENTS	3,590.00	25,130.00	17,950.00	7,180.00	140.00%
INVESTMENT REVENUE	258.77	795.24	3,040.00	(2,244.76)	26.16%

TOTAL FUND REVENUE	840,206.77	862,283.24	649,990.00	212,293.24	132.66%
---------------------------	-------------------	-------------------	-------------------	-------------------	----------------

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	649,990.00	649,990.00	0.00%

TOTAL FUND EXPENDITURES	0.00	0.00	649,990.00	649,990.00	0.00%
--------------------------------	-------------	-------------	-------------------	-------------------	--------------

NET REVENUES OVER EXPENDITURES	840,206.77	862,283.24	0.00
---------------------------------------	-------------------	-------------------	-------------