



Harrisburg City Council Work Session Agenda  
June 22, 2021  
6:30 PM

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Mayor: Robert Duncan  
Council President: Mike Caughey  
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and Charlotte Thomas.  
Meeting Location: Harrisburg Municipal Center @ 354 Smith St.

**PUBLIC NOTICES:**

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder, Lori Ross, at 541-995-6655.*
8. *Meetings are held in a facility that is disinfected. Masks are required if there are 10 or more people in the room. Seating is set with 6' physical separation in mind.*
9. *If you wish to testify, and are unable to attend due to the Coronavirus Pandemic, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

**CALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** (Please limit presentation to two minutes per issue.)

**LCSO REPORT**

**1. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE**

**STAFF REPORT:**

Exhibit A: If the City Report and Contract Reports are provided to the City prior to when the agenda is compiled, the reports will be attached to this staff report.

**ACTION: DISCUSSION ONLY**

**RESOLUTIONS**

**2. THE MATTER OF APPROVING STATE REVENUE SHARING RESOLUTIONS, AND HOLDING A PUBLIC HEARING GIVING CITIZENS OPPORTUNITY TO COMMENT ON THE USE OF STATE REVENUE SHARING FUNDS**

**STAFF REPORT:**

Exhibit A: Resolution No. 1255

Exhibit B: Resolution No. 1256

**ACTION: MOTION TO APPROVE:**

**RESOLUTION NO. 1255, "A RESOLUTION DECLARING THE CITY OF HARRISBURG'S ELECTION TO RECEIVE STATE REVENUES IN FY 2021-22."**

**RESOLUTION NO. 1256, "A RESOLUTION CERTIFYING THE CITY OF HARRISBURG IS ELIGIBLE TO RECEIVE STATE REVENUE SHARING MONEY IN FY 2021-22."**

**3. THE MATTER OF APPROVING THE CITY BUDGET FOR FISCAL YEAR 2021-22 AND TO ADOPT BUDGET APPROPRIATIONS FOR FY 2021-2022 BY APPROVING RESOLUTION NO. 1257.**

**STAFF REPORT:**

Exhibit A: Approved 2021/2022 Budget

Exhibit B: Resolution No. 1257

**ACTION: I MOVE TO ADOPT THE APPROVED FY 2021-2022 CITY BUDGET AS AMENDED, AND TO APPROVE THE FY 2021-2022 CITY BUDGET THROUGH RESOLUTION NO. 1257, "A RESOLUTION MAKING APPROPRIATIONS FOR THE CITY OF HARRISBURG, OREGON, FOR THE FISCAL YEAR 2021-2022."**

**4. THE MATTER OF APPROVING RESOLUTION NO.1258, AND THEREBY UPDATING COUNCIL POLICY 18-1.04**

**STAFF REPORT:**

Exhibit A: Resolution No. 1258

**ACTION: MOTION TO APPROVE RESOLUTION NO. 1258, "A RESOLUTION AMENDING COUNCIL POLICY NO. 18-1.04"**

**NEW BUSINESS**

**5. THE MATTER OF A REQUEST FROM THE PRESIDENT OF KIDS S.A.F.E FOUNDATION TO BE ALLOWED TO APPLY AN EXCEPTION TO HMC 9.40.020 IN ORDER TO BE A VENDOR ON THE 4TH OF JULY.**

**STAFF REPORT:**

Exhibit A: HMC 9.40

Exhibit B: Request from Kids S.A.F.E. Foundation

**ACTION: TBD**

**6. THE MATTER OF REVIEWING AND APPROVING THE ENGINEERS RECOMMENDATION OF THE IRON & MANGANESE REMOVAL SYSTEM FOR THE NEW NORTH & SOUTH WATER TREATMENT FACILITIES**

**STAFF REPORT:**

Exhibit A: Engineer's Recommendation letters

**ACTION: MOTION TO ACCEPT THE BID FOR IRON & MANGANESE REMOVAL SYSTEM FROM ATEC SYSTEM IN THE AMOUNT OF \$325,200.00**

**7. THE MATTER OF REVIEWING AND APPROVING THE STAFF RECOMMENDATION PURCHASE OF GENERATOR EQUIPMENT FOR THE NEW NORTH & SOUTH WATER TREATMENT FACILITIES**

**STAFF REPORT:**

Exhibit A: Sourcewell Bid

**ACTION: MOTION TO ACCEPT THE (SOURCEWELL COMPETITIVELY SOLICITED) PETERSON CAT BID FOR (TWO) ELECTRIC GENERATORS AND REPLATED EQUIPMENT IN THE AMOUNT OF \$204,362.00**

**8. THE MATTER OF REVIEWING AND APPROVING THE ENGINEERS  
RECOMMENDATION OF THE ON-SITE CHLORINE GENERATOR EQUIPMENT FOR  
THE NEW NORTH & SOUTH WATER TREATMENT FACILITIES**

**STAFF REPORT:**

Exhibit A: Engineer's Recommendation letters

**ACTION: MOTION TO ACCEPT THE BID FOR THE CHLORINE GENERATOR  
EQUIPMENT FROM DENORA IN THE AMOUNT OF \$192,775.00**

**CITY ADMINISTRATOR VERBAL REPORT**

- 1. BUSINESS/GRAND RE-OPENING**
- 2. BN AGREEMENT**

**OTHER ITEMS**

**ADJOURN**



Agenda Bill

**Harrisburg City Council**

Harrisburg, Oregon

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO  
IF ONE IS AVAILABLE

STAFF REPORT:

Exhibit A: If the City Report and Contract Reports are provided to the City prior to when the agenda is compiled, the reports will be attached to this staff report.

ACTION:

DISCUSSION ONLY

THIS AGENDA BILL IS DESTINED FOR:

 Work Session Agenda – June 22, 2021

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

**Staff recommend that City Council review the attached reports and prepare any questions for LCSO Staff.**

BACKGROUND INFORMATION:

Sergeant Beth Miller provides the City with both the LCSO City Report and the Contract Report for the previous month’s activities. If the reports are provided in time for the agenda process, they will be attached as exhibits. If they are provided after that point, but prior to the meeting, then Staff will forward them via email to Council members and will print them in time for the meeting. (LCSO Reports not appearing in the Council Agendas will be provided in the Minutes for that meeting instead.) This process gives Council the chance to review responses and actions in relation to both criminal and non-criminal activities by LCSO deputies in town on a monthly basis.

LCSO Staff may not always be available to attend the meeting, therefore, if Council has any questions or concerns, they can save them for when a representative is available, or they can convey them to staff, who will find answers for them.

REVIEW AND APPROVAL:

6/22/2021

Michele Eldridge, City Administrator

Date



# LINN COUNTY SHERIFF'S OFFICE

**Jim Yon, Sheriff**

1115 S.E. Jackson Street, Albany, OR 97322

Albany, OR. 97322

Phone: 541-967-3950

www.linnsheriff.org

## 2021

### MONTHLY REPORT TO THE CITY OF HARRISBURG FROM THE LINN COUNTY SHERIFF'S OFFICE

**FOR THE MONTH OF:**

**May**

TRAFFIC CITATIONS: _____	<b>15</b>
TRAFFIC WARNINGS: _____	<b>21</b>
TRAFFIC CRASHES: _____	<b>0</b>
ADULTS CITED/VIOLATIONS: _____	<b>1</b>
ADULTS ARRESTED: _____	<b>2</b>
JUVENILES CITED/VIOLATIONS: _____	<b>0</b>
JUVENILES ARRESTED: _____	<b>3</b>
COMPLAINTS/INCIDENTS INVESTIGATED: _____	<b>154</b>

<b>TOTAL HOURS SPENT:</b>	<b>HARRISBURG</b>	<b>277.5</b>
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**CONTRACT HOURS= 275 HOURS**

**Jim Yon,  
Sheriff, Linn County**

**By: Sergeant Beth Miller**



**MONTHLY BULLETIN OF DISPATCHED  
CALLS AND CASES  
FOR CONTRACT CITIES**

This Report Encompasses: 5/ 1/21 to 5/31/21

1.

Total Incidents This Month: **154**

Incident Information:	Description
CAD# 2021075891 TIME: 5/1/2021 4:02:10AM CASE# CAD Only HBRG HARRISBURG	SUSPICIOUS VEHICLE Reported at Block of 400 PEORIA RD HBRG  Suspicious vehicle parked in driveway. Male was contact and deputies learned they ran out of gas.
CAD# 2021075958 TIME: 5/1/2021 9:11:52AM CASE# CAD Only HBRG WARNING SPEEDING VIOLAT	TRAFFIC STOP Reported at Block of 700 DIAMOND HILL DR/N 7TH ST HBRG  Hayley Van Horn, 33, of Cottage grove was given a warning for speeding.
CAD# 2021075982 TIME: 5/1/2021 9:57:22AM CASE# CAD Only HBRG CAD CALL COMPLETE	EXTRA PATROL Reported at Block of 700 LASALLE ST HBRG  Extra patrols on a construction site.
CAD# 2021076037 TIME: 5/1/2021 11:24:22AM CASE# CAD Only HBRG CITE SPEEDING VIOLATION	TRAFFIC STOP Reported at Block of 500 N 7TH ST/GAILEEN WAY HBRG  Kevin Fonseca, 47, of Springfield was cited for speeding. 50/25
CAD# 2021076477 TIME: 5/2/2021 12:48:36AM CASE# CAD Only HBRG HARRISBURG	NOISE DISTURBANCE Reported at Block of 700 SMITH ST HBRG  Call received regarding loud party. They were told to keep it down.

## Incident Information:

## Description

1.

CAD# 2021076486  
TIME: 5/2/2021 1:12:35AM  
CASE# CAD Only  
HBRG  
HARRISBURG

NOISE DISTURBANCE Reported at Block of 700 ARROW LEAF PL HBRG

Caller reported vehicle drove by with loud music. Deputies checked area and were UTL.

CAD# 2021076661  
TIME: 5/2/2021 11:29:24AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 800 S 9TH ST HBRG

Deputies conducted a welfare check on a child due to concerns rising from a custody battle between the caller and parent currently watching the child. The child appeared to be happy and cared for. No legal action taken.

CAD# 2021076685  
TIME: 5/2/2021 12:06:09PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 700 LASALLE ST HBRG

Extra patrol on a construction site. All secure

CAD# 2021076687  
TIME: 5/2/2021 12:10:21PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 700 LASALLE ST HBRG

Extra patrol on a construction site. All secure

CAD# 2021076757  
TIME: 5/2/2021 2:21:09PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

ASSIST OTHER AGENCY Reported at Block of 200 S 1ST ST HBRG

Deputies assisted Harrisburg Fire with a medical event. A patient was transported to Riverbend Hospital with minor injuries.

CAD# 2021076855  
TIME: 5/2/2021 5:54:04PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

TRAFFIC COMPLAINT Reported at Block of 200 S 6TH ST HBRG

Caller reported a driving complaint involving a motorcycle. A deputy checked the area and was unable to locate any motorcycles.

## Incident Information:

## Description

1.

CAD# 2021076961  
TIME: 5/2/2021 9:58:41PM  
CASE# CAD Only  
HBRG  
  
CAD CALL COMPLETE

TRESPASS Reported at Block of 900 S 6TH ST HBRG

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Caller wanted to report tenants at a storage facility were refusing to leave at closing time. While deputies were enroute the caller reported the tenants had left the location.

CAD# 2021076973  
TIME: 5/2/2021 10:26:54PM  
CASE# CAD Only  
HBRG  
  
CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 800 S 8TH PL HBRG

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Deputy performed a security check on new construction and all was found secure.

CAD# 2021077445  
TIME: 5/3/2021 5:16:42PM  
CASE# 2101629  
HBRG  
  
REPORT TAKEN

Report Filed. HARRISBURG-DOGS AS PUBLIC NUISANCE Reported At Block Of 700 SMITH ST Occurred between 1716 hours on 5/3/2021 and 1716 hours on 5/3/2021 .

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On 05/03/2021 at about 1750 hours, Bradley John's (25 yo) of Eugene was issued a citation for dog as a public nuisance on Smith Street.

CAD# 2021077504  
TIME: 5/3/2021 7:20:45PM  
CASE# CAD Only  
HBRG  
  
CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 500 SMITH ST HBRG

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Deputies responded to a report of a disturbance between two individuals at the skate park in Harrisburg. No evidence to prove a crime was committed.

CAD# 2021077506  
TIME: 5/3/2021 7:22:39PM  
CASE# CAD Only  
HBRG  
  
CAD CALL COMPLETE

FOLLOW UP Reported at Block of 600 LASALLE ST HBRG

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RE: 21-01529

CAD# 2021077524  
TIME: 5/3/2021 8:01:21PM  
CASE# CAD Only  
HBRG  
  
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 100 N 1ST ST HBRG

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Checked the area and was UTL GOA for the teens mentioned.

## Incident Information:

## Description

1.

CAD# 2021077621  
TIME: 5/4/2021 12:25:08AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

CIVIL DISPUTE REPORT Reported at Block of 300 SCHOOLING ST HBRG

Roommates in a dispute alleging that one moved out and left belongings behind, while the other denied moving and was away for a few days. The landlord will be contacted in the morning. Civil

CAD# 2021077803  
TIME: 5/4/2021 10:30:04AM  
CASE# CAD Only  
HBRG  
FOLLOW UP COMPLETE

FOLLOW UP Reported at Block of 500 S 5TH ST HBRG

Citizen had questions about a theft he reported. A deputy answered his questions about the case.

CAD# 2021078086  
TIME: 5/4/2021 6:05:30PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 500 SMITH ST HBRG

Told the caller that the City of Hb is in control of the skate park and he needs to speak to them about it being open or not.

CAD# 2021078163  
TIME: 5/4/2021 9:11:15PM  
CASE# CAD Only  
HBRG

PRIVATE PROPERTY TOW Reported at Block of 1000 S 6TH ST HBRG

*Private property tow and vehicle entered into LEDS.*

CAD# 2021078829  
TIME: 5/5/2021 5:34:36PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

ASSIST OTHER AGENCY Reported at Block of 500 DEMPSEY CT HBRG

Follow up phone calls were made regarding a runaway report taken by another agency.

CAD# 2021079028  
TIME: 5/6/2021 12:01:05AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

CITIZEN CONTACT Reported at Block of 200 SMITH ST HBRG

Deputy located a female walking with what appeared to be all of her belongings. The deputy learned the adult got into an argument with her parents and they told her to leave the residence. The female's boyfriend arrived a short time later and they left the area on foot. Non-criminal.

Incident Information:	Description	1.
CAD# 2021079179 TIME: 5/6/2021 9:10:24AM CASE# CAD Only HBRG	ALARM LAW ONLY Reported at Block of 100 N 3RD ST HBRG <hr/> <i>No response by deputies, canceled alarm.</i>	
CAD# 2021079217 TIME: 5/6/2021 10:05:26AM CASE# CAD Only HBRG  CITE MOVING VIOLATION	TRAFFIC STOP Reported at Block of 300 N 3RD ST HBRG <hr/> I cited Adam Macheras of Blachly for driving without a driver's license and fail to obey a traffic control device on N 3rd Street in Harrisburg.	
CAD# 2021079356 TIME: 5/6/2021 1:34:48PM CASE# CAD Only HBRG  CAD CALL COMPLETE	TRAFFIC HAZARD Reported at Block of 800 S 3RD ST HBRG <hr/> Caller reported a suspicious male walking in the roadway. A deputy checked the area and was unable to locate the described male.	
CAD# 2021079424 TIME: 5/6/2021 3:46:01PM CASE# CAD Only HBRG  CAD CALL COMPLETE	FRAUD Reported at Block of 800 ARROW LEAF PL HBRG <hr/> Caller wanted to report they had fallen victim to a phone scam. A deputy investigated and found out the caller had stopped the transaction before any money had been taken.	
CAD# 2021080405 TIME: 5/8/2021 1:46:00AM CASE# CAD Only HBRG  CAD CALL COMPLETE	NOISE DISTURBANCE Reported at Block of 300 N 7TH ST HBRG <hr/> I sat in the area across from the residence and heard no party noises. All was quiet.	
CAD# 2021080693 TIME: 5/8/2021 2:59:43PM CASE# 2101690 HBRG  REPORT TAKEN	Report Filed. THEFT 3 - OTHER Reported At Block Of 700 BURTON ST Occurred between 1413 hours on 5/8/2021 and 1413 hours on 5/8/2021 . Reported: 5/8/2021 Officer <hr/> Neighbor witnessed a package being stolen off a neighbors porch. A deputy located the home owner and learned she wanted to pursue criminal charges for the \$70 package theft. Investigation ongoing.	

Incident Information:	Description	1.
CAD# 2021081105 TIME: 5/9/2021 9:01:56AM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL/	TRAFFIC STOP Reported at Block of 400 LASALLE ST/S 5TH ST HBRG <hr/> Female was issued a warning for an equipment violation at Lasalle St/5th.	
CAD# 2021081178 TIME: 5/9/2021 12:06:37PM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL/	TRAFFIC STOP Reported at Block of 200 TERRITORIAL ST/N 3RD ST HBRG <hr/> Male was issued a warning for an equipment violation on Territorial near 3rd. The deputy then lead the lost couple to their destination.	
CAD# 2021082165 TIME: 5/11/2021 2:26:55AM CASE# 2101717 HBRG REPORT TAKEN	Report Filed. THEFT 2 - FROM VEHICLE Reported At Block Of 700 N 8TH ST Occurred between 0225 hours on 5/11/2021 and 0226 hours on 5/11/2021 . Reported: 5/11/2021 <hr/> Deputies took a report of a theft from a car. Approximately \$960 worth of tools were stolen. No suspects at this time but deputies are looking for any neighbors that may have captured the thief on their surveillance. Vehicle was left unsecured.	
CAD# 2021082180 TIME: 5/11/2021 3:33:42AM CASE# CAD Only HBRG	911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG <hr/> <i>No answer on callback, no apparent emergency</i>	
CAD# 2021082207 TIME: 5/11/2021 5:38:42AM CASE# 2101734 HBRG REPORT TAKEN	Report Filed. THEFT 2 - FROM VEHICLE Reported At Block Of 700 CRIMSON WAY Occurred between 0537 hours on 5/11/2021 and 0538 hours on 5/11/2021 . Reported: <hr/> Caller had Bushnell binoculars and a mother's day card stolen out of his vehicle. Vehicle was left unsecured.	
CAD# 2021082213 TIME: 5/11/2021 6:13:29AM CASE# CAD Only HBRG	POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG <hr/> <i>The caller did not mean to dial.</i>	



Incident Information:	Description	1.
CAD# 2021082310 TIME: 5/11/2021 9:41:02AM CASE# 2101725 HBRG REPORT TAKEN	Report Filed. THEFT 1 - FROM VEHICLE Reported At Block Of 800 ARROW LEAF AVE Occurred between 2130 hours on 5/10/2021 and 0933 hours on 5/11/2021 . Reported: <hr/> <i>Caller reported their vehicle had been broken into overnight and a total of \$1,455.00 worth of items had been taken. Investigation ongoing. Vehicle was locked with a window being left open a few inches.</i>	
CAD# 2021082369 TIME: 5/11/2021 11:26:00AM CASE# 2101726 HBRG REPORT TAKEN	Report Filed. UNLAW ENTRY MOTOR VEHICLE Reported At Block Of 800 ARROW LEAF AVE Occurred between 2130 hours on 5/10/2021 and 0933 hours on 5/11/2021 . Reported: <hr/> Caller reported their vehicle had been broken into but nothing had been taken. Investigation ongoing.	
CAD# 2021082377 TIME: 5/11/2021 11:47:42AM CASE# CAD Only HBRG CAD CALL COMPLETE	DISTURBANCE Reported at Block of 300 S 4TH ST HBRG <hr/> Caller reported a disturbance between them and an acquaintance. A deputy responded and the caller did not want to pursue any charges.	
CAD# 2021082400 TIME: 5/11/2021 12:43:52PM CASE# 2101731 HBRG REPORT TAKEN	Report Filed. PROPERTY, FOUND Reported At Block Of 800 ARROW LEAF AVE Occurred between 1240 hours on 5/11/2021 and 1243 hours on 5/11/2021 . Reported: 5/11/2021 <hr/> Caller reported finding several personal documents that did not belong to them in the bushes in their yard. A deputy attempted to contact the owner of the documents and was unsuccessful. All documents were lodged at the Sheriff's Office for safekeeping.	
CAD# 2021082489 TIME: 5/11/2021 3:01:53PM CASE# CAD Only HBRG CAD CALL COMPLETE	INFORMATION ONLY REPORT Reported at Block of 800 W LADINO PL HBRG <hr/> <i>Information regarding recent UEMV reports in the area and possible video surveillance.</i>	
CAD# 2021082554 TIME: 5/11/2021 4:18:31PM CASE# 2101732 HBRG REPORT TAKEN	Report Filed. PROPERTY, FOUND Reported At Block Of 600 SMITH ST Occurred between 1617 hours on 5/11/2021 and 1618 hours on 5/11/2021 . Reported: 5/11/2021 Officer <hr/> Deputy responded to report of found property. Deputy recovered property and lodged it at the Sheriff's Office.	

Incident Information:	Description	1.
CAD# 2021082556 TIME: 5/11/2021 4:19:57PM CASE# CAD Only HBRG CAD CALL COMPLETE	FOLLOW UP Reported at Block of 700 BURTON ST HBRG <hr/> Deputies received info on a possible suspect in the recent UEMV's	
CAD# 2021082585 TIME: 5/11/2021 5:01:09PM CASE# CAD Only HBRG CAD CALL COMPLETE	CIVIL DISPUTE REPORT Reported at Block of 300 SCHOOLING ST HBRG <hr/> Deputy responded to disturbance that became a civil dispute over the eviction process.	
CAD# 2021082589 TIME: 5/11/2021 5:09:04PM CASE# CAD Only HBRG	DISORDERLY CONDUCT Reported at Block of 300 SCHOOLING ST HBRG <hr/> <i>Female arrived to obtain her belongings and was throwing a fit, unknown reason for the fit throwing and nothing criminal.</i>	
CAD# 2021082729 TIME: 5/11/2021 10:00:16PM CASE# CAD Only HBRG	NEIGHBORHOOD WATCH Reported at Block of 100 SMITH ST HBRG <hr/> <i>Neighborhood watch conducted</i>	
CAD# 2021082788 TIME: 5/12/2021 12:26:07AM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS VEHICLE Reported at Block of 100 N 2ND ST/SMITH ST HBRG <hr/> Deputies contacted a person on the street. The person was just a local resident looking for an item in their car.	
CAD# 2021082929 TIME: 5/12/2021 9:23:44AM CASE# CAD Only HBRG FOLLOW UP COMPLETE	FOLLOW UP Reported at Block of 600 LASALLE ST HBRG <hr/> Follow up was conducted regarding a trespass and theft report.	

## Incident Information:

## Description

1.

CAD# 2021082962  
TIME: 5/12/2021 10:09:09AM  
CASE# CAD Only  
HBRG  
WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 800 S 6TH ST HBRG

Male was issued a warning for a speeding violation on S 6th St. near Lasalle St.

CAD# 2021083007  
TIME: 5/12/2021 11:23:12AM  
CASE# 2101749  
HBRG  
REPORT TAKEN

Report Filed. BURGLARY 2 - BUSINESS Reported At Block Of 200 N 3RD ST Occurred between 0447 hours on 5/12/2021 and 0900 hours on 5/12/2021 . Reported: 5/12/2021

Theft of over an estimated \$1,000 in items from a local business. *Businesss entered with force. investigation is ongoing.*

CAD# 2021083075  
TIME: 5/12/2021 12:39:58PM  
CASE# CAD Only  
HBRG  
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 100 N 3RD ST/SMITH ST HBRG

Female was issued a warning for a moving violation at N 3rd St/Smith St.

CAD# 2021083092  
TIME: 5/12/2021 1:08:59PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

ABANDON VEHICLE Reported at Block of 100 N 2ND ST HBRG

Deputies tagged a vehicle as abandoned at the request of city hall. The vehicle was removed prior to the deadline. No further action.

CAD# 2021083314  
TIME: 5/12/2021 6:43:03PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

TRESPASS Reported at Block of 300 SOMMERVILLE AVE HBRG

*Two males warned for trespassing*

CAD# 2021083408  
TIME: 5/12/2021 9:16:31PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 400 S 9TH ST HBRG

female RO was on the property with her dog

Incident Information:	Description	1.
CAD# 2021084125 TIME: 5/13/2021 9:40:50PM CASE# CAD Only HBRG CAD CALL COMPLETE	HIT AND RUN Reported at Block of 500 KESLING ST HBRG <hr/> Brothers were arguing and one drove off too fast and knocked over a neighbor`s mailbox and didn`t stop. The neighbor chose to not press charges for hit and run property. The brother is to be trespassed from the family property.	
CAD# 2021084427 TIME: 5/14/2021 12:55:38PM CASE# 2101776 HBRG REPORT TAKEN	Report Filed. PROPERTY, FOUND Reported At Block Of 500 KESLING ST Occurred between 1254 hours on 5/14/2021 and 1255 hours on 5/14/2021 . Reported: 5/14/2021 <hr/> Found firearm returns clear, taken as found property at caller`s request	
CAD# 2021084617 TIME: 5/14/2021 5:36:30PM CASE# CAD Only HBRG CAD CALL COMPLETE	CRIMINAL MISCHIEF Reported at Block of 800 UMPQUA ST HBRG <hr/> Deputies contacted a man about riding his dirt bike in an empty field. He did not have permission but the field owner just wants him told to stop. Dirt bike rider was very cooperative.	
CAD# 2021084645 TIME: 5/14/2021 6:11:39PM CASE# 2101786 HBRG REPORT TAKEN	Report Filed. CRIMINAL MISCHIEF 2 - VANDALISM Reported At Block Of 800 S 9TH ST Occurred between 1810 hours on 5/14/2021 and 1811 hours on 5/14/2021 . Reported: <hr/> Deputies responded to a broken window at a home there was no surveillance video of the incident and it is unknown if it was accidental or intentional. No suspects at this time.	
CAD# 2021084718 TIME: 5/14/2021 8:58:38PM CASE# CAD Only HBRG	TRANSFER 911 INFO - LAW CALL Reported at Block of 700 S 2ND ST HBRG <hr/> <i>This was a mental health episode and caller was not interested in LCSO responding.</i>	
CAD# 2021084974 TIME: 5/15/2021 8:32:03AM CASE# CAD Only HBRG	MISSING PERSONS Reported at Block of 700 SOMMERVILLE LOOP HBRG <hr/> <i>Concerned parent about her adult missing daughter. Daughter made contact with mother prior to deputy arrival and no longer needed LCSO to respond.</i>	

## Incident Information:

## Description

1.

CAD# 2021085015  
TIME: 5/15/2021 10:11:41AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

EMERGENCY MESSAGE Reported at Block of 800 SOMMERVILLE LOOP HBRG

Deputy assisted other agency in trying to make a notification.

CAD# 2021085038  
TIME: 5/15/2021 11:14:23AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

FOLLOW UP Reported at Block of 800 ARROW LEAF AVE HBRG

Follow up for ongoing investigation.

CAD# 2021085446  
TIME: 5/15/2021 9:13:33PM  
CASE# CAD Only  
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

*Caller called by accident.*

CAD# 2021085470  
TIME: 5/15/2021 10:11:39PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 700 S 2ND ST HBRG

Deputies received a report of a suspicious vehicle in an apartment complex parking lot. The vehicle was there visiting friends living at the apartments.

CAD# 2021085960  
TIME: 5/16/2021 5:40:25PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

DISTURBANCE Reported at Block of 500 S 6TH ST HBRG

verbal dispute only

CAD# 2021085989  
TIME: 5/16/2021 6:24:58PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

WATER RESCUE Reported at Block of 800 S 3RD ST HBRG

*LCSO dive and water rescue was not needed further for this .. unknown circumstance and outcome.*

Incident Information:	Description	1.
<p>CAD# 2021086172</p> <p>TIME: 5/17/2021 1:13:35AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CITE SPEEDING VIOLATION</p>	<p>TRAFFIC STOP Reported at Block of 600 TERRITORIAL ST/N 7TH ST HBRG</p> <hr/> <p>Esam Khalifeh, 62, of Eugene was cited for speeding. 45/25</p>	
<p>CAD# 2021086192</p> <p>TIME: 5/17/2021 2:57:53AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>ALARM LAW ONLY Reported at Block of 400 S 9TH ST HBRG</p> <hr/> <p>Deputies responded to an after hours motion alarm at Harrisburg High School. No signs of break in, suspected a bird in the building.</p>	
<p>CAD# 2021086295</p> <p>TIME: 5/17/2021 9:16:33AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>SECURITY CHECK Reported at Block of 900 S 9TH ST HBRG</p> <hr/> <p>Deputy located an open garage door. Deputy contacted the home owner and spoke with her about securing the property due to recent thefts. Non-criminal.</p>	
<p>CAD# 2021086296</p> <p>TIME: 5/17/2021 9:17:38AM</p> <p>CASE# 2101817</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>Report Filed. PROPERTY, FOUND Reported At Block Of 400 LASALLE ST Occurred between 0530 hours on 5/17/2021 and 0530 hours on 5/17/2021 . Reported: 5/17/2021</p> <hr/> <p>Wallet was found at a local business. A deputy attempted to contact the owner of the wallet but was unable to locate him. The wallet was transported to the Linn County Sheriff's Office and placed in evidence.</p>	
<p>CAD# 2021086302</p> <p>TIME: 5/17/2021 9:35:14AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>WARNING MOVING VIOLATIC</p>	<p>TRAFFIC STOP Reported at Block of 700 S 6TH ST HBRG</p> <hr/> <p>Female was issued a warning for fail to obey a traffic control device at Lasalle /6th.</p>	
<p>CAD# 2021086491</p> <p>TIME: 5/17/2021 2:29:39PM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>NON 911 ISSUE Reported at Block of 400 TERRITORIAL ST HBRG</p> <hr/> <p><i>Accidental call.</i></p>	

## Incident Information:

## Description

1.

CAD# 2021086596  
TIME: 5/17/2021 4:58:23PM  
CASE# CAD Only  
HBRG  
WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 300 N 7TH ST HBRG

Female was issued a warning for fail to obey a traffic control device at Territorial /7th.

CAD# 2021086600  
TIME: 5/17/2021 5:08:47PM  
CASE# CAD Only  
HBRG  
CITE NO INSURANCE

TRAFFIC STOP Reported at Block of 700 BURTON ST HBRG

Charmain Doyle (42 yo) of Lebanon was issued a citation for driving uninsured near 7th/Burton. Charmain was also issued a warning for a moving violation and another equipment violation.

CAD# 2021086612  
TIME: 5/17/2021 5:30:34PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 500 DEMPSEY CT HBRG

Follow up was conducted for another agency regarding a missing juvenile.

CAD# 2021086781  
TIME: 5/17/2021 10:43:13PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 100 MACY ST HBRG

A previously broken car window that had been taped up has come loose.

CAD# 2021086860  
TIME: 5/18/2021 3:03:54AM  
CASE# CAD Only  
HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

*No answer on the line no emergency being reported*

CAD# 2021086887  
TIME: 5/18/2021 6:05:18AM  
CASE# CAD Only  
HBRG  
WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 100 S 6TH ST/SMITH ST HBRG

Operator warned for a stop sign violation when traveling south on S 7th St at Territorial St.

## Incident Information:

## Description

1.

CAD# 2021087158  
TIME: 5/18/2021 2:58:37PM  
CASE# CAD Only  
HBRG  
WARNING EQUIPMENT VIOLAT

TRAFFIC STOP Reported at Block of 700 SOMMERVILLE LOOP/S 6TH ST HBRG

Male was issued a warning for an equipment violation near the Springbrook Mobile Home Park.

CAD# 2021087179  
TIME: 5/18/2021 3:35:12PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 400 S 9TH ST HBRG

Routine patrol at the high school during a track meet. Nothing the deputy saw appeared out of the ordinary.

CAD# 2021087188  
TIME: 5/18/2021 3:44:19PM  
CASE# CAD Only  
HBRG  
WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 600 S 3RD ST/LASALLE ST HBRG

Female was issued a warning for a speeding violation on Lasalle St near 5th.

CAD# 2021087495  
TIME: 5/19/2021 12:02:39AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 800 PRICEBORO DR HBRG

Deputy checked the area for a reported suspicious vehicle.

CAD# 2021087698  
TIME: 5/19/2021 10:28:01AM  
CASE# 2101845  
HBRG  
REPORT TAKEN

REPORT PENDING. Original Call Type: MINOR IN POSSESSION TOBACCO Reported At Block Of 400 S 9TH ST Occurred between 1028 hours on 5/19/2021 and 1028 hours on

Three juveniles were caught smoking electronic vape pens. They were issued citations for Minor in Possession of tobacco.

CAD# 2021088022  
TIME: 5/19/2021 6:53:02PM  
CASE# CAD Only  
HBRG

911 HANG UP CALL Reported at Block of 600 TERRITORIAL ST HBRG

*Music playing in the background and upon callback, goes to VM.*



Incident Information:	Description	1.
CAD# 2021088406 TIME: 5/20/2021 11:36:53AM CASE# CAD Only HBRG CALL TRANSFERRED TO OTI	TRANSFER 911 INFO - LAW CALL Reported at Block of 400 TERRITORIAL ST HBRG <hr/> <i>Transfer call only.</i>	
CAD# 2021088653 TIME: 5/20/2021 6:32:11PM CASE# CAD Only HBRG CAD CALL COMPLETE	HARASSMENT Reported at Block of 700 WHITHAM WAY HBRG <hr/> Deputies spoke with a woman about telephonic harassment.	
CAD# 2021088707 TIME: 5/20/2021 8:23:53PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS VEHICLE Reported at Block of 100 N 1ST ST HBRG <hr/> Deputies talked to a man about driving on the riverbank.	
CAD# 2021088743 TIME: 5/20/2021 9:59:53PM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL	TRAFFIC STOP Reported at Block of 700 S 3RD ST/S 2ND ST HBRG <hr/> David Sisler, 43, of Harrisburg was given a warning for an equipment violation. No tail lights.	
CAD# 2021088745 TIME: 5/20/2021 10:11:15PM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL	TRAFFIC STOP Reported at Block of 100 S 3RD ST HBRG <hr/> Tyler Roberts, 27, of Junction City was given a warning for an equipment violation. Missing headlight.	
CAD# 2021088750 TIME: 5/20/2021 10:28:49PM CASE# CAD Only HBRG WARNING SPEEDING VIOLAT	TRAFFIC STOP Reported at Block of 500 S 3RD ST/FOUNTAIN ST HBRG <hr/> Kyrin Biggerstaff, 16, of Harrisburg was given a warning for speeding. 39/30.	

Incident Information:	Description	1.
<p>CAD# 2021088839</p> <p>TIME: 5/21/2021 4:05:57AM</p> <p>CASE# 2101872</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>Report Filed. INFO-CHILD AND FAMILY INFO Reported At Block Of 800 SOMMERVILLE LOOP Occurred between 0404 hours on 5/21/2021 and 0405 hours on 5/21/2021 . Reported:</p> <hr/> <p>Deputies assisted DHS with finding a safe living arrangement for children whose parents are dealing with substance abuse issues.</p>	
<p>CAD# 2021089062</p> <p>TIME: 5/21/2021 11:53:19AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>WARNING SPEEDING VIOLAT</p>	<p>TRAFFIC STOP Reported at Block of 700 S 6TH ST HBRG</p> <hr/> <p>Male was issued a warning for a speeding violation on a motorcycle near S 6th St/Sommerville Loop.</p>	
<p>CAD# 2021089301</p> <p>TIME: 5/21/2021 4:50:57PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>CIVIL DISPUTE REPORT Reported at Block of 900 S 6TH ST HBRG</p> <hr/> <p>Citizen reported a neighbor was breaking into a vehicle that was not his on his own property. Deputies responded and learned the reporting person's friend wanted her belongings back from the home. Deputies stood by and kept the situation calm while the female took her items. Non-criminal.</p>	
<p>CAD# 2021089375</p> <p>TIME: 5/21/2021 6:37:24PM</p> <p>CASE# 2101889</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>REPORT PENDING. Original Call Type: DISORDERLY CONDUCT Reported At Block Of 900 S 6TH ST Occurred between 1837 hours on 5/21/2021 and 1837 hours on 5/21/2021 .</p> <hr/> <p>Citizen reported someone was outside hitting a vehicle, which did not belong to him, with a hammer. Deputies responded to the location for a second time within the hour. Investigation ongoing.</p>	
<p>CAD# 2021089641</p> <p>TIME: 5/22/2021 6:54:10AM</p> <p>CASE# 2101893</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>REPORT PENDING. Original Call Type: INFORMATION ONLY REPORT Reported At Block Of 500 DEMPSEY CT Occurred between 0654 hours on 5/22/2021 and 0654 hours on</p> <hr/> <p>Follow up for a missing juvenile was conducted after the mother received information related to her son.</p>	
<p>CAD# 2021089701</p> <p>TIME: 5/22/2021 9:44:12AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>FOLLOW UP COMPLETE</p>	<p>FOLLOW UP Reported at Block of 900 S 6TH ST HBRG</p> <hr/> <p>Citizen reported a male at her old residence blocked a tow truck driver from removing her vehicle from the property. Deputies, familiar with the dispute, responded to the residence and a new truck driver removed the vehicle without incident.</p>	

## Incident Information:

## Description

1.

CAD# 2021089756  
TIME: 5/22/2021 11:28:47AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

WARRANT SERVICE Reported at Block of 600 N 7TH ST HBRG

Out of county warrant service was attempted. The deputy learned the male did not live at the location anymore.

CAD# 2021089829  
TIME: 5/22/2021 1:46:31PM  
CASE# CAD Only  
HBRG  
WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 600 TERRITORIAL ST/N 7TH ST HBRG

Male was issued a warning for a moving violation at 7th/Territorial.

CAD# 2021089832  
TIME: 5/22/2021 1:53:47PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 100 MOORE ST HBRG

Concerned citizen in another city reported they saw a male hitting his child. A deputy located the subjects at their residence and learned the juvenile was not listening to his parents and was having a tantrum. Nothing criminal occurred.

CAD# 2021089833  
TIME: 5/22/2021 1:56:54PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

ABANDON VEHICLE Reported at Block of 800 ERICA WAY HBRG

Citizen reported a vehicle parked on the street as suspicious. A deputy checked on the vehicle and learned the registered owner, in California, gave the pickup truck to his son and it was not abandoned at the address. Non-criminal.

CAD# 2021089856  
TIME: 5/22/2021 2:34:18PM  
CASE# CAD Only  
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

*No narrative to add*

CAD# 2021090254  
TIME: 5/23/2021 4:36:04AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

TRESPASS Reported at Block of 800 ARROW LEAF PL HBRG

Residence saw a male running across their property. Unable to locate the male in the immediate area.

## Incident Information:

## Description

1.

CAD# 2021090309  
TIME: 5/23/2021 9:35:21AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

CITIZEN CONTACT Reported at Block of 600 DEMPSEY ST HBRG

Deputy assisted a citizen load a refrigerator in a trailer.

CAD# 2021090343  
TIME: 5/23/2021 10:42:46AM  
CASE# 2101906  
HBRG  
REPORT TAKEN

REPORT PENDING. Original Call Type: UEMV Reported At Block Of 900 ARROW LEAF AVE Occurred between 1042 hours on 5/23/2021 and 1042 hours on 5/23/2021 . Reported:

Unlocked vehicle was entered, and roughly \$750 worth of items were taken. Investigation ongoing.

CAD# 2021090474  
TIME: 5/23/2021 3:50:19PM  
CASE# CAD Only  
HBRG  
FOLLOW UP COMPLETE

FOLLOW UP Reported at Block of 800 ARROW LEAF AVE HBRG

Deputy retrieved video footage from a citizen regarding a theft from a vehicle.

CAD# 2021090512  
TIME: 5/23/2021 5:07:33PM  
CASE# 2101911  
HBRG  
REPORT TAKEN

Report Filed. VEHICLE RECOVERED FOR OTHER AGENCY Reported At Block Of 300 MOORE ST Occurred between 1707 hours on 5/23/2021 and 1707 hours on 5/23/2021 .

Stolen motorcycle was located and returned to the rightful owner. Investigation ongoing.

CAD# 2021090559  
TIME: 5/23/2021 6:36:52PM  
CASE# CAD Only  
HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

*Caller did not mean to call, accidental.*

CAD# 2021090711  
TIME: 5/23/2021 11:11:13PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

DISTURBANCE Reported at Block of 100 N 2ND ST HBRG

Deputies responded to a disturbance. Parties were not fighting, just talking loudly.

Incident Information:	Description	1.
CAD# 2021091051 TIME: 5/24/2021 2:04:55PM CASE# CAD Only HBRG	INFORMATION ONLY REPORT Reported at Block of 800 S 3RD ST HBRG <hr/> <i>Rolling domestic called into Oregon State Police. Information for LCSO in case the vehicle came into the county, last seen heading towards Junction City and south bound on Hwy 99W.</i>	
CAD# 2021091063 TIME: 5/24/2021 2:18:33PM CASE# CAD Only HBRG	POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG <hr/> <i>Pocket dial only, no one on the line</i>	
CAD# 2021091067 TIME: 5/24/2021 2:20:41PM CASE# 2101924 HBRG  REPORT TAKEN	Report Filed. STRANGULATION - FEL DOMESTIC Reported At Block Of 700 S 2ND ST Occurred between 1419 hours on 5/24/2021 and 1420 hours on 5/24/2021 . Reported: <hr/> Arrested 26 year old female, Jeannae Mackay of Harrisburg, for Domestic Violence Strangulation and Harassment. She was lodged at the Linn County Jail without incident.	
CAD# 2021091096 TIME: 5/24/2021 3:10:14PM CASE# CAD Only HBRG	911 HANG UP CALL Reported at Block of 700 S 2ND ST HBRG <hr/> <i>Related to 21-01924</i>	
CAD# 2021091232 TIME: 5/24/2021 7:21:44PM CASE# CAD Only HBRG  CAD CALL COMPLETE	SUSPICIOUS CIRCUMSTANCE Reported at Block of 23600 PEORIA RD HBRG <hr/> Deputies took a report of a crime that occurred in Springfield. The information was forwarded to Springfield Police to investigate.	
CAD# 2021091275 TIME: 5/24/2021 9:11:47PM CASE# CAD Only HBRG  CAD CALL COMPLETE	FOLLOW UP Reported at Block of 700 S 2ND ST HBRG <hr/> <i>Re: 21-01924</i>	

Incident Information:	Description	1.
CAD# 2021091314 TIME: 5/24/2021 11:15:43PM CASE# CAD Only HBRG CAD CALL COMPLETE	ALARM LAW ONLY Reported at Block of 400 S 9TH ST HBRG <hr/> <i>Authorized cancel prior to deputy arrival</i>	
CAD# 2021091888 TIME: 5/25/2021 5:43:57PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS PERSON Reported at Block of 500 SMITH ST HBRG <hr/> Deputy responded to a report of a female causing problems at the skate park. Deputy investigated and learned this was not the case at all. One bystander did not like the language another youth was using towards another youth when a parent was present. All skaters at the park were behaving and enjoying their time with one another when the deputy was there. Nothing criminal and no altercation.	
CAD# 2021092045 TIME: 5/25/2021 10:54:56PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS PERSON Reported at Block of 100 N 2ND ST/SMITH ST HBRG <hr/> Deputies stopped and talked with a man walking on Smith Street near midnight. He refused to identify himself and said he did not want to speak with me. No further action.	
CAD# 2021092065 TIME: 5/25/2021 11:54:25PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS VEHICLE Reported at Block of 200 MONROE ST HBRG <hr/> Deputies contacted a truck and camp trailer in a gravel lot. Nothing suspicious observed.	
CAD# 2021092227 TIME: 5/26/2021 9:22:47AM CASE# CAD Only HBRG CAD CALL COMPLETE	WELFARE CHECK Reported at Block of 300 N 3RD ST HBRG <hr/> Female traveling through the area was given a ride to the Amtrak station in Albany .	
CAD# 2021092499 TIME: 5/26/2021 3:19:30PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS CIRCUMSTANCE Reported at Block of 200 S 6TH ST HBRG <hr/> Caller reported a male was filming her daughter while at school. No known laws were broken. The caller was advised on the best process of going forward with the issue.	

## Incident Information:

## Description

1.

CAD# 2021092615  
TIME: 5/26/2021 6:21:44PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 600 STANLEY LN HBRG

Pointe Pest Control employee warned for City ordinance violation against door to door sales in Harrisburg without being licensed.

CAD# 2021092761  
TIME: 5/26/2021 11:39:51PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 800 S 6TH ST HBRG

Vehicle was parked on S 6th St as a hazard. I contacted the male with a warning and told him where to park. The male had a sex offender hit and after recontacting the male who parked and was on foot, the male refused to give me his address. Teletype sent to SXO.

CAD# 2021092917  
TIME: 5/27/2021 8:52:08AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

FOLLOW UP Reported at Block of 200 S 6TH ST HBRG

Principal contacted the Sheriff's Office regarding a parent filming his son from the roadway the previous day. Nothing criminal was reported.

CAD# 2021092980  
TIME: 5/27/2021 10:08:37AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

DISTURBANCE Reported at Block of 500 S 6TH ST HBRG

Tow truck driver drove over a small patch of plants and a large rock. The plant/rock owner was upset and requested the tow truck driver apologize. No damage, non-criminal.

CAD# 2021093024  
TIME: 5/27/2021 10:46:01AM  
CASE# CAD Only  
HBRG

911 HANG UP CALL Reported at Block of 300 N 3RD ST HBRG

*No answer on call back and could hear what sounded like someone walking.*

CAD# 2021093033  
TIME: 5/27/2021 10:58:17AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 200 N 7TH ST/TERRITORIAL ST HBRG

Extra patrol conducted. No violations observed

## Incident Information:

## Description

1.

CAD# 2021093063  
TIME: 5/27/2021 11:20:54AM  
CASE# CAD Only  
HBRG  
WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 200 MONROE ST/N 3RD ST HBRG

Juvenile female was issued a warning for an equipment violation at 3rd/Monroe.

CAD# 2021093073  
TIME: 5/27/2021 11:32:49AM  
CASE# CAD Only  
HBRG  
WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 300 TERRITORIAL ST/N 4TH ST HBRG

Male was issued a warning for an equipment violation near Territorial/4th.

CAD# 2021093081  
TIME: 5/27/2021 11:39:25AM  
CASE# CAD Only  
HBRG  
WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 600 SMITH ST/N 7TH ST HBRG

Female was issued a warning for an equipment violation on Smith near 7th.

CAD# 2021093092  
TIME: 5/27/2021 11:48:23AM  
CASE# CAD Only  
HBRG  
WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 600 TERRITORIAL ST/N 7TH ST HBRG

Male was issued a warning for a moving violation at 7th/Territorial.

CAD# 2021093132  
TIME: 5/27/2021 12:36:59PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 700 BURTON ST HBRG

Extra patrol request for traffic enforcement. No vehicles the deputy saw were speeding or committing other traffic violations.

CAD# 2021093306  
TIME: 5/27/2021 4:02:34PM  
CASE# CAD Only  
HBRG

NON 911 ISSUE Reported at Block of 400 TERRITORIAL ST HBRG

*Advised this was an accidental call.*



**Incident Information:****Description**

1.

CAD# 2021093836  
TIME: 5/28/2021 1:20:04PM  
CASE# CAD Only  
HBRG  
CITE SPEEDING VIOLATION

TRAFFIC STOP Reported at Block of 1000 S 6TH ST HBRG

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Citation issued for speeding, 49MPH in a 35MPH zone.

CAD# 2021093851  
TIME: 5/28/2021 1:36:42PM  
CASE# CAD Only  
HBRG  
CITE SPEEDING VIOLATION

TRAFFIC STOP Reported at Block of 1000 S 6TH ST HBRG

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Citation issued to driver for speeding, 53MPH in a 35MPH zone.

CAD# 2021093858  
TIME: 5/28/2021 1:44:48PM  
CASE# CAD Only  
HBRG  
CITE SPEEDING VIOLATION

TRAFFIC STOP Reported at Block of 1000 S 6TH ST HBRG

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Citation issued to driver for speeding, 50MPH in a 35MPH zone.

CAD# 2021093875  
TIME: 5/28/2021 2:07:48PM  
CASE# CAD Only  
HBRG  
CITE SPEEDING VIOLATION

TRAFFIC STOP Reported at Block of 500 LASALLE ST/S 6TH ST HBRG

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Citation issued to driver for speeding, 51MPH in a 35MPH zone.

CAD# 2021093920  
TIME: 5/28/2021 2:48:14PM  
CASE# CAD Only  
HBRG  
CITE SPEEDING VIOLATION

TRAFFIC STOP Reported at Block of 800 S 6TH ST HBRG

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Citation issued to driver for speeding, 52MPH in a 35MPH zone.

CAD# 2021093979  
TIME: 5/28/2021 3:59:06PM  
CASE# CAD Only  
HBRG  
CITE SPEEDING VIOLATION

TRAFFIC STOP Reported at Block of 500 LASALLE ST/S 6TH ST HBRG

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Citation issued for speeding, 52MPH in a 35MPH zone. Warned for operating a motor vehicle without driving privileges.

Incident Information:	Description	1.
CAD# 2021093992 TIME: 5/28/2021 4:11:48PM CASE# CAD Only HBRG CITE EQUIPMENT VIOLATION	TRAFFIC STOP Reported at Block of 500 S 6TH ST HBRG <hr/> Citation issued to driver for failure to use seat belt, driving while suspended, failure to install IID and driving uninsured.	
CAD# 2021094061 TIME: 5/28/2021 6:06:29PM CASE# CAD Only HBRG	INFORMATION ONLY REPORT Reported at Block of 600 TERRITORIAL ST HBRG <hr/> <i>Child is autistic and non-verbal. She wanted to let us know if we get 911 hang ups from this number, it is her child accidentally calling.</i>	
CAD# 2021094104 TIME: 5/28/2021 8:09:05PM CASE# CAD Only HBRG CAD CALL COMPLETE	FOLLOW UP Reported at Block of 100 N 2ND ST HBRG <hr/> <i>event #2021-092045.</i>	
CAD# 2021094115 TIME: 5/28/2021 8:32:59PM CASE# CAD Only HBRG CAD CALL COMPLETE	FOLLOW UP Reported at Block of 100 SMITH ST HBRG <hr/> Follow up interviews in an ongoing case.	
CAD# 2021094133 TIME: 5/28/2021 9:07:38PM CASE# CAD Only HBRG CAD CALL COMPLETE	FOLLOW UP Reported at Block of 100 SMITH ST HBRG <hr/> <i>Phone contact on case#21-01631.</i>	
CAD# 2021094204 TIME: 5/28/2021 11:25:43PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS VEHICLE Reported at Block of 700 ARROW LEAF PL HBRG <hr/> Deputies contacted a residence where they had forgotten to shut a vehicle door. Per owner it was their mistake and not a product of a theft.	

Incident Information:	Description	1.
CAD# 2021094264 TIME: 5/29/2021 2:39:42AM CASE# CAD Only HBRG CITE SPEEDING VIOLATION	TRAFFIC STOP Reported at Block of 800 S 3RD ST HBRG <hr/> Cody Garcia, 21, of Junction City, California (yes California) was cited for speeding. 45/30	
CAD# 2021094616 TIME: 5/29/2021 3:35:38PM CASE# CAD Only HBRG CALL HANDLED BY DISPATCH	POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG <hr/> <i>Accidental call, female stated all is okay.</i>	
CAD# 2021094690 TIME: 5/29/2021 5:01:01PM CASE# CAD Only HBRG	NON 911 ISSUE Reported at Block of 400 TERRITORIAL ST HBRG <hr/> <i>Nothing to report</i>	
CAD# 2021095142 TIME: 5/30/2021 10:45:05AM CASE# CAD Only HBRG CALL TRANSFERRED TO OTI	TRANSFER 911 INFO - LAW CALL Reported at Block of 400 TERRITORIAL ST HBRG <hr/> <i>Nothing to report</i>	
CAD# 2021095296 TIME: 5/30/2021 2:47:48PM CASE# CAD Only HBRG CAD CALL COMPLETE	TRESPASS Reported at Block of 300 N 3RD ST HBRG <hr/> Call received regarding a male trespassing on property and eating food. They wanted him removed, but he left prior to our arrival. It was later learned that the male misplaced the key for the facilities of the business. Deputies checked the area and were unable to find him.	
CAD# 2021095299 TIME: 5/30/2021 2:54:52PM CASE# CAD Only HBRG CAD CALL COMPLETE	ALARM LAW ONLY Reported at Block of 300 N 3RD ST HBRG <hr/> Call received regarding and alarm at location. Deputies responded and it was a false alarm. Business was open.	

Incident Information:	Description	1.
<p>CAD# 2021095340</p> <p>TIME: 5/30/2021 4:00:11PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>TRESPASS Reported at Block of 100 S 2ND ST HBRG</p> <hr/> <p>Female was asked to leave the business. She left the property without any incident.</p>	
<p>CAD# 2021095567</p> <p>TIME: 5/30/2021 10:33:31PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>ALARM LAW ONLY Reported at Block of 400 TERRITORIAL ST HBRG</p> <hr/> <p>Building appeared secure. unknown cause</p>	
<p>CAD# 2021096112</p> <p>TIME: 5/31/2021 5:44:51PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>UTL GOA</p>	<p>JUVENILE COMPLAINT Reported at Block of 500 SMITH ST/S 6TH ST HBRG</p> <hr/> <p>Deputy arrived in the area and found no children present. I checked the area and there was no one on or around the rail road tracks. cad</p>	
<p>CAD# 2021096182</p> <p>TIME: 5/31/2021 7:55:55PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>WELFARE CHECK Reported at Block of 1000 S 6TH ST HBRG</p> <hr/> <p>Out of control 13 yr. old male called his Aunt and requested he be picked up by his aunt . She picked him up and took him to the grandparents residence. 13 year old claimed the father was yelling at him. The truth is it was the other way around. 2 calls into DHS the case worker from both sides.</p>	
<p>CAD# 2021096301</p> <p>TIME: 5/31/2021 10:51:57PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>DOMESTIC DISTURBANCE Reported at Block of 700 S 2ND ST HBRG</p> <hr/> <p>Deputy made contact at the corner apt. , The couple here are not arguing. The instigators was couple in the parking lot broke down. They were told they can't yell in the parking lot and left as soon as their vehicle was jump started. NFA</p>	

Incident Information:	Description	1.
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Agenda Bill  
**Harrisburg City Council**  
Harrisburg, Oregon

**THE MATTER OF APPROVING STATE REVENUE SHARING RESOLUTIONS, AND HOLDING A PUBLIC HEARING GIVING CITIZENS OPPORTUNITY TO COMMENT ON THE USE OF STATE REVENUE SHARING FUNDS**

**STAFF REPORT:**

Exhibit A: Resolution No. 1255

Exhibit B: Resolution No. 1256

**ACTION: MOTION TO APPROVE:**

1. **RESOLUTION NO. 1255, “A RESOLUTION DECLARING THE CITY OF HARRISBURG’S ELECTION TO RECEIVE STATE REVENUES IN FY 2021-22.”**
2. **RESOLUTION NO. 1256, “A RESOLUTION CERTIFYING THE CITY OF HARRISBURG IS ELIGIBLE TO RECEIVE STATE REVENUE SHARING MONEY IN FY 2021-22.”**

**THIS AGENDA BILL IS DESTINED FOR:** Regular Agenda – June 22, 2021

<b>BUDGET IMPACT</b>		
<b>COST</b>	<b>BUDGETED?</b>	<b>SOURCE OF FUNDS</b>
\$97,100	Yes	<b>General Fund:</b> Liquor Tax Receipts, Cigarette Taxes & State Revenue Sharing
\$282,100	Yes	<b>Street Fund:</b> Gas Tax Receipts

**STAFF RECOMMENDATION:**

**Staff recommends Council Approve Resolution No. 1255, and Resolution No. 1256**

**BACKGROUND INFORMATION:**

As required by ORS 221.760 the City is located in a county having more than 100,000 inhabitants, and therefore must show that it is eligible to receive state revenue sharing (Exhibit A), by certifying that it provides 4 or more municipal services (Exhibit B).

Those services are included in the resolution.

In addition, ORS 221.770 requires that the City holds public hearings in order to allow citizens to be heard about the uses of state revenue sharing funds. A public hearing was held at the Budget Committee meeting on May 17, 2021, to discuss the possible uses of the shared revenues, and the public will be given the opportunity to discuss the uses of state sharing funds at this City Council meeting.

REVIEW AND APPROVAL:

Michele Eldridge	Date
City Administrator	

**RESOLUTION NO. 1255****A RESOLUTION DECLARING THE CITY OF HARRISBURG'S ELECTION TO  
RECEIVE STATE REVENUES IN FY 2021-22**

WHEREAS, pursuant to ORS 221.770, the City must elect to receive state revenues for fiscal year 2021-22; and,

WHEREAS, the City of Harrisburg had levied property taxes for the fiscal year 2020-21, in accordance with ORS 221.770; and,

WHEREAS, on May 17, 2021, the City of Harrisburg Budget Committee held a public hearing to discuss possible uses of the state revenue sharing funds; and,

WHEREAS, the City Council has held a public hearing on the proposed uses of state revenue sharing funds in relation to the entire budget at the time of budget adoption.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Harrisburg does elect to receive state revenue sharing funds for fiscal year 2021-22.

DATED this 22<sup>nd</sup> day of June, 2021.

\_\_\_\_\_  
Mayor, City of Harrisburg

ATTEST:

\_\_\_\_\_  
City Recorder



I, Lori Ross, duly appointed and acting City Recorder of the City of Harrisburg, Linn County, Oregon, do hereby certify that a public hearing before the Budget Committee was held on May 17, 2021, and a public hearing before the City Council was held on June 22, 2021, giving citizens opportunity to comment on use of State Revenue Sharing funds.

---

City Recorder

**RESOLUTION NO. 1256****A RESOLUTION CERTIFYING THE CITY OF HARRISBURG IS ELIGIBLE TO  
RECEIVE STATE REVENUE SHARING MONEY IN FY 2021-22**

WHEREAS, ORS 221.760 provides as follows:

The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police Protection
- (2) Fire Protection
- (3) Street construction, maintenance, and lighting
- (4) Sanitary sewer
- (5) Storm sewers
- (6) Planning, zoning, and subdivision control
- (7) One or more utility services; and,

WHEREAS, the City Council recognizes the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Harrisburg hereby certifies that it provides the following four or more municipal services enumerated in ORS 221.760:

- Police Protection
- Street construction, maintenance and lighting
- Sanitary sewer
- Storm sewers
- Planning, zoning, and subdivision control, and
- Water service

Approved by the City of Harrisburg, dated this 22<sup>nd</sup> Day of June 2021.

\_\_\_\_\_  
Mayor, City of Harrisburg

ATTEST:

\_\_\_\_\_  
City Recorder

# Agenda Bill

## **Harrisburg City Council**

### Harrisburg, Oregon

**THE MATTER OF APPROVING THE CITY BUDGET FOR FISCAL YEAR 2021-22 AND TO ADOPT BUDGET APPROPRIATIONS FOR FY 2021-2022 BY APPROVING RESOLUTION NO. 1257.**

**STAFF REPORT:**

Exhibit A: Approved 2021/2022 Budget

Exhibit B: Resolution No. 1257

**ACTION: I MOVE TO ADOPT THE APPROVED FY 2021-2022 CITY BUDGET AS AMENDED, AND TO APPROVE THE FY 2021-2022 CITY BUDGET THROUGH RESOLUTION NO. 1257, “A RESOLUTION MAKING APPROPRIATIONS FOR THE CITY OF HARRISBURG, OREGON, FOR THE FISCAL YEAR 2021-2022.”**

**THIS AGENDA BILL IS DESTINED FOR:** Regular Agenda – June 22, 2021

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

**STAFF RECOMMENDATION:**

**Staff recommend the City Council adopt FY 2021-22 budget as presented, by approving Budget Resolution No. 1257.**

**BACKGROUND INFORMATION:**

On May 17, 2021, the Budget Committee reviewed and approved the proposed budget for Fiscal Year (FY) 2021-22. As the Mayor and City Council are participants on the Budget Committee, it is anticipated that the Mayor and Councilors are familiar with the approved budget.

The following funds have been adjusted after the Budget Committee accepted the proposed budget: General Fund, Community and Economic Development, and the Sewer fund.

As per Council discussion during the June 8, 2021 meeting, an additional \$20,000 has been transferred to C&ED from the General Fund, reducing the Unappropriated Fund Balance by \$20,000. The line-item “Emergency Business Grant” has been added to the C&ED fund to show where the funds will be expended in the same \$20,000 amount.

In addition, the Finance Officer has found a hidden and locked cell in the Excel spreadsheet used to create the City Budget. The cell was found in the Sewer Fund,

Requirements, Building & Grounds section. Ultimately, the total fund requirements have not changed. Physically adding the numbers in the columns would have come up to a \$22,000 difference. After discussing where to place the 'extra' \$22,000 with the Public Works Director, the Finance Officer suggests moving the \$22,000 to the Building & Grounds Maintenance line in the Building & Grounds section of the Sewer Fund Requirements.

Appropriate budget notices have been published in the Tribune News on June 2, 2021 and was made available to the public.

Because the City made the choice to not raise any rates this fiscal year due to COVID-19, there is one attached resolution associated with the adoption of the approved budget. The City Council can accept the approved and amended budget (EXHIBIT A) and resolution (EXHIBIT B) as proposed or modify the budget so long as no fund is modified by more than 10 percent.

The City Council must adopt a budget at this meeting, or hold a special meeting before July 1, 2021, to have an adopted budget in place for the next fiscal year. The suggested motion is located at the top of this report.

#### REVIEW AND APPROVAL:

_____ Michele Eldridge City Administrator	_____ Date
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# **CITY OF HARRISBURG**

## **APPROVED BUDGET: 2021-2022**

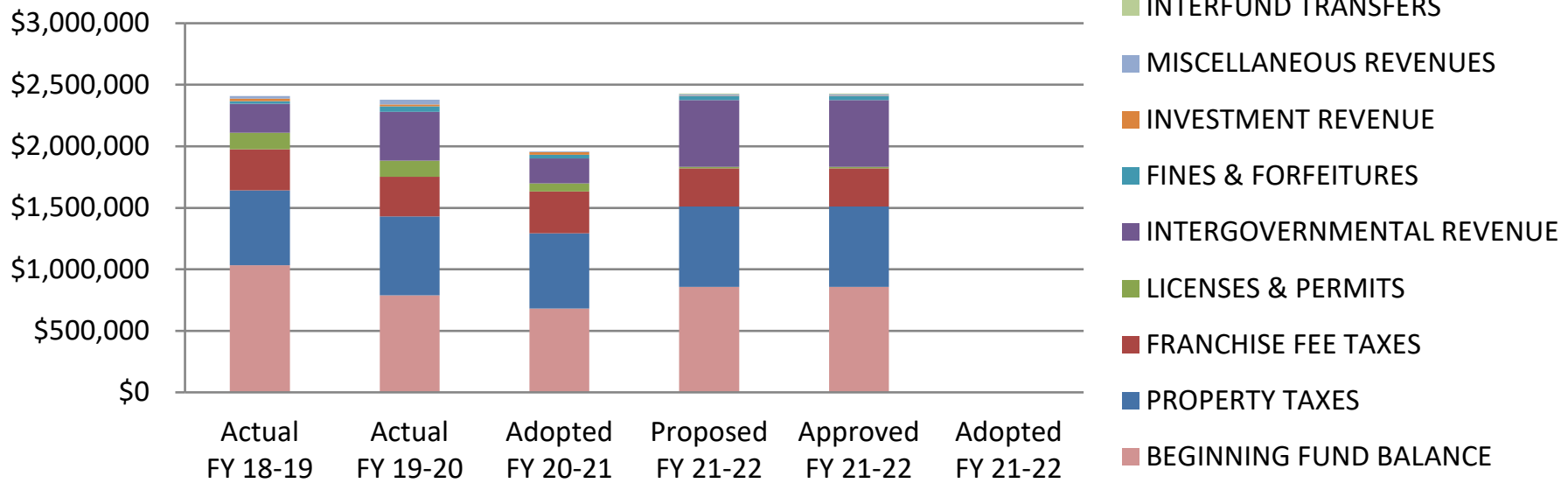
**June 22, 2021**

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## General Fund Resources



### GENERAL FUND (10): Resources

Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$1,032,335	\$789,889	\$682,300	\$857,215	\$857,215	\$0
PROPERTY TAXES	\$609,526	\$640,199	\$609,451	\$654,096	\$654,096	\$0
FRANCHISE FEE TAXES	\$332,728	\$323,392	\$340,380	\$307,980	\$307,980	\$0
LICENSES & PERMITS	\$136,556	\$130,775	\$66,500	\$12,500	\$12,500	\$0
INTERGOVERNMENTAL REVENUE	\$233,964	\$397,241	\$202,800	\$545,100	\$545,100	\$0
FINES & FORFEITURES	\$20,927	\$43,156	\$30,100	\$32,050	\$32,050	\$0
INVESTMENT REVENUE	\$20,646	\$16,311	\$19,000	\$3,860	\$3,860	\$0
MISCELLANEOUS REVENUES	\$20,778	\$37,262	\$6,750	\$10,850	\$10,850	\$0
INTERFUND TRANSFERS	\$0	\$0	\$0	\$6,750	\$6,750	\$0

**CITY OF HARRISBURG**  
**General Fund (10)**

**GENERAL FUND (10): RESOURCES**

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
1,032,335	789,889	682,300	BEGINNING FUND BALANCE	857,215	857,215	0
<b><u>PROPERTY TAXES</u></b>						
575,185	623,222	594,451	GENERAL FUND CURRENT TAXES	644,096	644,096	0
34,341	16,977	15,000	GENERAL FUND PRIOR TAXES	10,000	10,000	0
609,526	640,199	609,451	TOTAL PROPERTY TAXES	654,096	654,096	0
<b><u>FRANCHISE FEE TAXES</u></b>						
178,049	174,161	180,000	PACIFIC CORP (PP&L)	160,000	160,000	0
11,058	11,389	10,000	BURLINGTON NORTHERN RR	10,000	10,000	0
14,613	15,344	14,000	AT&T LONG DISTANCE	16,200	16,200	0
36,627	41,063	45,000	REPUBLIC SERVICES	39,500	39,500	0
36,589	37,882	37,000	NW NATURAL GAS	38,300	38,300	0
3,394	3,021	3,000	CENTURYLINK (FORMERLY QWEST)	2,600	2,600	0
13,380	0	13,380	MCI / VERIZON	13,380	13,380	0
38,392	40,443	38,000	COMCAST	28,000	28,000	0
626	88	0	OTHER FRANCHISE FEES	0	0	0
332,728	323,392	340,380	TOTAL FRANCHISE FEE TAXES	307,980	307,980	0
942,254	963,591	949,831	TOTAL TAXES	962,076	962,076	0
<b><u>LICENSES &amp; PERMITS</u></b>						
123,972	116,976	60,000	BUILDING PERMITS	5,000	5,000	0
9,420	10,075	4,000	LAND USE REVIEW	5,000	5,000	0
3,164	3,724	2,500	LIEN SEARCH CHARGES	2,500	2,500	0
136,556	130,775	66,500	TOTAL LICENSES & PERMITS	12,500	12,500	0

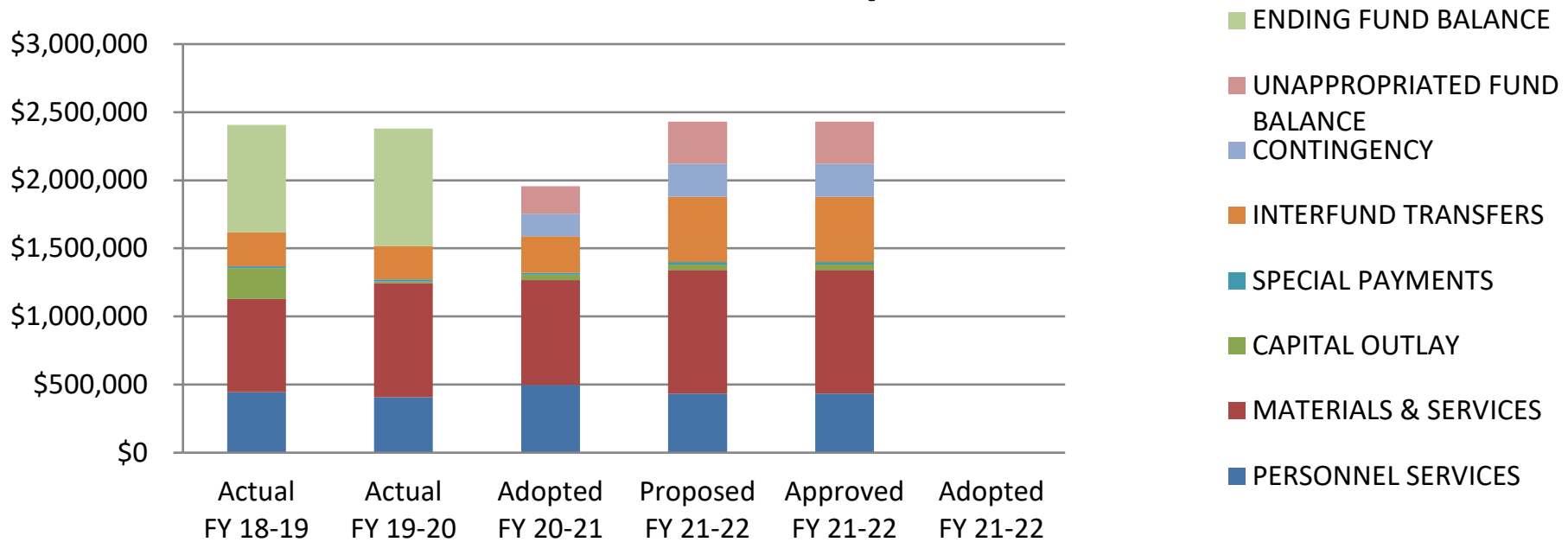


**GENERAL FUND (10): RESOURCES**

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<b><u>INTERGOVERNMENTAL REVENUE</u></b>						
3,600	3,600	3,600	MARINE BOARD GRANT	3,600	3,600	0
6,000	6,000	7,200	HRA ADMINISTRATIVE REIMBURSEMENT	7,200	7,200	0
60,999	65,160	62,000	LIQUOR TAX RECEIPTS	68,400	68,400	0
4,233	4,006	4,000	CIGARETTE TAXES	3,700	3,700	0
37,468	40,137	36,000	STATE REVENUE SHARING	25,000	25,000	0
121,663	278,337	0	LINN COUNTY HOUSING GRANT	0	0	0
0	0	40,000	OPRD PLANNING GRANT	40,000	40,000	0
0	0	50,000	COVID RELIEF GRANT	0	0	0
0	0	0	AMERICAN RELIEF PROGRAM GRANT	397,200	397,200	0
233,964	397,241	202,800	TOTAL INTERGOVERNMENTAL REVENUE	545,100	545,100	0
<b><u>FINES &amp; FORFEITURES</u></b>						
20,927	43,045	30,000	FINE & COURT REVENUE	32,000	32,000	0
0	111	100	COURT COLLECTION INTEREST	50	50	0
20,927	43,156	30,100	TOTAL FINES & FORFEITURES	32,050	32,050	0
<b><u>INVESTMENT REVENUE</u></b>						
20,646	16,311	19,000	GENERAL FUND INTEREST	3,860	3,860	0
20,646	16,311	19,000	TOTAL INVESTMENT REVENUE	3,860	3,860	0
<b><u>MISCELLANEOUS REVENUES</u></b>						
5,322	23,058	500	OTHER MISCELLANEOUS INCOME	1,000	1,000	0
678	1,965	1,000	CREDIT CARD PROCESSING	2,000	2,000	0
420	365	250	RENTAL-CITY PROPERTY & EQUIPMENT	350	350	0
14,359	11,874	5,000	TRANSIENT ROOM TAX	7,500	7,500	0
20,778	37,262	6,750	TOTAL MISCELLANEOUS REVENUES	10,850	10,850	0
<b><u>INTERFUND TRANSFERS</u></b>						
0	0	0	TRANSFER FROM BUILDING PERMIT FUND	5,600	5,600	0
0	0	0	TRANSFER FROM ELECTRICAL PERMIT FUND	1,150	1,150	0
0	0	0	TOTAL INTERFUND TRANSFERS	6,750	6,750	0
2,407,460	2,378,225	1,957,281	TOTAL RESOURCES	2,430,401	2,430,401	0

Estimated Property Taxes for City:  
 \$214,511,113 (assessed value)  
 0.0031875 (City permanent tax rate)  
 \$ 683,754 (Taxes to be levied)  
 94% (Collection rate)  
 \$ 644,096 (Taxes expected to collect)

## General Fund Requirements



### GENERAL FUND (10): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
PERSONNEL SERVICES	\$443,795	\$406,136	\$498,019	\$434,435	\$434,435	\$0
MATERIALS & SERVICES	\$685,561	\$839,930	\$768,473	\$906,690	\$906,690	\$0
CAPITAL OUTLAY	\$224,215	\$10,332	\$40,000	\$40,000	\$40,000	\$0
SPECIAL PAYMENTS	\$15,000	\$15,000	\$15,000	\$20,000	\$20,000	\$0
INTERFUND TRANSFERS	\$249,000	\$247,000	\$267,000	\$477,500	\$477,500	\$0
CONTINGENCY	\$0	\$0	\$166,428	\$243,040	\$243,040	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$202,361	\$308,736	\$308,736	\$0
ENDING FUND BALANCE	\$789,889	\$860,287	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG**  
**General Fund (10)**

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**GENERAL FUND (10): REQUIREMENTS**

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>PERSONNEL SERVICES</u>						
260,894	257,250	295,970	ADMINISTRATION WAGES	243,100	243,100	0
0	0	5,500	ADMIN OFFICE ASSISTANCE	5,500	5,500	0
4,800	4,800	7,200	COURT WAGES	4,800	4,800	0
274	265	305	ADMIN UNEMPLOYMENT TAXES	250	250	0
20,955	20,282	23,298	ADMIN SOCIAL SECURITY TAXES	19,100	19,100	0
88,853	67,696	66,750	ADMIN MEDICAL INSURANCE	85,500	85,500	0
55,788	49,070	88,950	ADMIN PERS	65,100	65,100	0
1,074	1,745	1,225	ADMIN LIFE & DISABILITY INS	650	650	0
5,440	2,893	2,770	ADMIN PAY & LONGEVITY	4,400	4,400	0
84	63	151	ADMIN WORK COMP QUARTERLY	135	135	0
2,855	1,882	3,000	ADMIN WORK COMP PREMIUM	3,000	3,000	0
2,400	0	2,400	PERSONNEL SERVICES-MARINE BD	2,400	2,400	0
79	38	200	MEALS - TRAINING	200	200	0
300	150	300	CELLULAR PHONE	300	300	0
443,795	406,136	498,019	TOTAL PERSONNEL SERVICES	434,435	434,435	0
3.0	3.0	3.5	Total Full-Time Equivalent (FTE)	3.5	3.5	3.5

**MATERIALS & SERVICES**

**PROFESSIONAL SERVICES**

5,490	7,275	7,000	AUDIT & FINANCIAL ASSISTANCE	8,840	8,840	0
250	254	300	FILING FEE	350	350	0
0	0	1,500	CONSULTANT FEES	1,500	1,500	0
0	6,480	14,300	CONTRACT SERVICES	47,300	47,300	0
192	168	1,600	ELECTION & BUDGET NOTIFICATION	1,600	1,600	0
10,000	0	0	GRANT EXPENSES	10,000	10,000	0
0	0	50,000	COVID RELIEF GRANT EXPENSE	0	0	0
0	0	0	AMERICAN RELIEF PROGRAM GRANT EXPENSE	187,200	187,200	0
7,143	19,096	30,000	ENGINEERING SERVICES	30,000	30,000	0
<b>23,075</b>	<b>33,274</b>	<b>104,700</b>	<b>TOTAL PROFESSIONAL SERVICES</b>	<b>286,790</b>	<b>286,790</b>	<b>0</b>

**GENERAL FUND (10): REQUIREMENTS**

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

**LEGAL SERVICES**

5,406	8,435	8,500	COURT REVENUE PAYOUT	8,700	8,700	0
6,123	7,532	20,000	CITY BUSINESS ATTORNEY FEES	25,000	25,000	0
0	450	3,000	COURT RELATED ATTORNEY FEES	3,000	3,000	0
1,549	1,443	1,500	MISCELLANEOUS COURT COSTS	2,000	2,000	0
<b>13,078</b>	<b>17,860</b>	<b>33,000</b>	<b>TOTAL LEGAL SERVICES</b>	<b>38,700</b>	<b>38,700</b>	<b>0</b>

**INSURANCE SERVICES**

12,732	13,437	15,000	GENERAL INSURANCE	11,500	11,500	0
<b>12,732</b>	<b>13,437</b>	<b>15,000</b>	<b>TOTAL INSURANCE SERVICES</b>	<b>11,500</b>	<b>11,500</b>	<b>0</b>

**LAND USE FEES**

110,413	99,324	50,000	BUILDING PERMIT EXPENSES	20,000	20,000	0
744	866	750	LAND USE REVIEW CHARGES	750	750	0
<b>111,157</b>	<b>100,190</b>	<b>50,750</b>	<b>TOTAL LAND USE FEES</b>	<b>20,750</b>	<b>20,750</b>	<b>0</b>

**MISCELLANEOUS & COUNCIL BUSINESS**

249	297	250	FLOWERS & GIFTS	400	400	0
6,002	5,332	5,000	OTHER MISC EXPENSES	5,000	5,000	0
1,571	1,564	2,000	LIEN SEARCH CHARGES	1,500	1,500	0
30	67	1,000	EMPLOYEE RECRUITMENT	1,000	1,000	0
0	0	500	DONATION TO N. WATCH & SEN CTR	500	500	0
13,975	11,278	25,000	TOURISM PROMOTION	25,000	25,000	0
<b>21,827</b>	<b>18,538</b>	<b>33,750</b>	<b>TOTAL MISC. &amp; COUNCIL BUSINESS</b>	<b>33,400</b>	<b>33,400</b>	<b>0</b>

**GENERAL FUND (10): REQUIREMENTS**

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

**OFFICE EXPENDITURES**

2,942	3,565	4,500	INTERNET,E-MAIL & WEB PAGE	5,460	5,460	0
992	969	1,500	MACHINE ANNUAL CONTRACTS	1,500	1,500	0
299	260	1,500	MACHINE MAINTENANCE	1,000	1,000	0
2,427	3,095	5,000	OFFICE SUPPLIES	5,000	5,000	0
1,764	2,380	2,000	POSTAGE	2,500	2,500	0
1,897	2,753	3,000	BANK/STATE POOL SERVICE CHARGE	3,000	3,000	0
1,600	150	2,000	SOFTWARE MAINT & UPGRADE	2,200	2,200	0
1,572	4,776	6,400	CODIFICATION	6,500	6,500	0
0	0	0	HMC/COUNCIL UPGRADE	5,000	5,000	0
<b>13,493</b>	<b>17,948</b>	<b>25,900</b>	<b>TOTAL OFFICE EXPENDITURES</b>	<b>32,160</b>	<b>32,160</b>	<b>0</b>

**PROFESSIONAL IMPROVEMENTS**

3,100	2,199	5,750	SCHOOLS/CONFERENCES	5,750	5,750	0
2,067	935	1,955	ORGANIZATIONAL MEMBERSHIP	2,200	2,200	0
7,939	4,080	11,395	ROOM & BOARD	11,400	11,400	0
2,644	1,649	2,823	TRAVEL	3,000	3,000	0
492	175	600	ELECTED OFFICIAL TRAINING	600	600	0
<b>16,241</b>	<b>9,038</b>	<b>22,523</b>	<b>TOTAL PROFESSIONAL IMPROVEMENTS</b>	<b>22,950</b>	<b>22,950</b>	<b>0</b>

**GOVERNMENT SERVICES**

4,187	4,365	10,000	OREGON CASCADES WEST COG	4,500	4,500	0
363	363	400	AGING SERVICES	400	400	0
249,600	233,805	241,000	COUNTY LAW ENFORCEMENT	249,200	249,200	0
0	0	30,000	SUPPLEMENTAL LAW ENFORCEMENT	30,000	30,000	0
3,062	3,163	3,500	LEAGUE OF OREGON CITIES	3,500	3,500	0
475	549	750	OREGON GOVERNMENT ETHICS COMMISSION	750	750	0
121,663	278,337	0	LINN COUNTY HOUSING EXPENSE	0	0	0
0	0	0	CASCADE WEST REGIONAL CONSORTIUM	750	750	0
<b>379,350</b>	<b>520,582</b>	<b>285,650</b>	<b>TOTAL GOVERNMENT SERVICES</b>	<b>289,100</b>	<b>289,100</b>	<b>0</b>

**UTILITIES**

426	362	1,000	NW NATURAL GAS EXPENSES	500	500	0
19,367	14,168	22,000	PACIFIC POWER & LIGHT	17,000	17,000	0
30,795	32,635	37,000	STREET LIGHTING	33,000	33,000	0
1,711	1,878	2,300	TELEPHONE	1,900	1,900	0
<b>52,299</b>	<b>49,043</b>	<b>62,300</b>	<b>TOTAL UTILITIES</b>	<b>52,400</b>	<b>52,400</b>	<b>0</b>

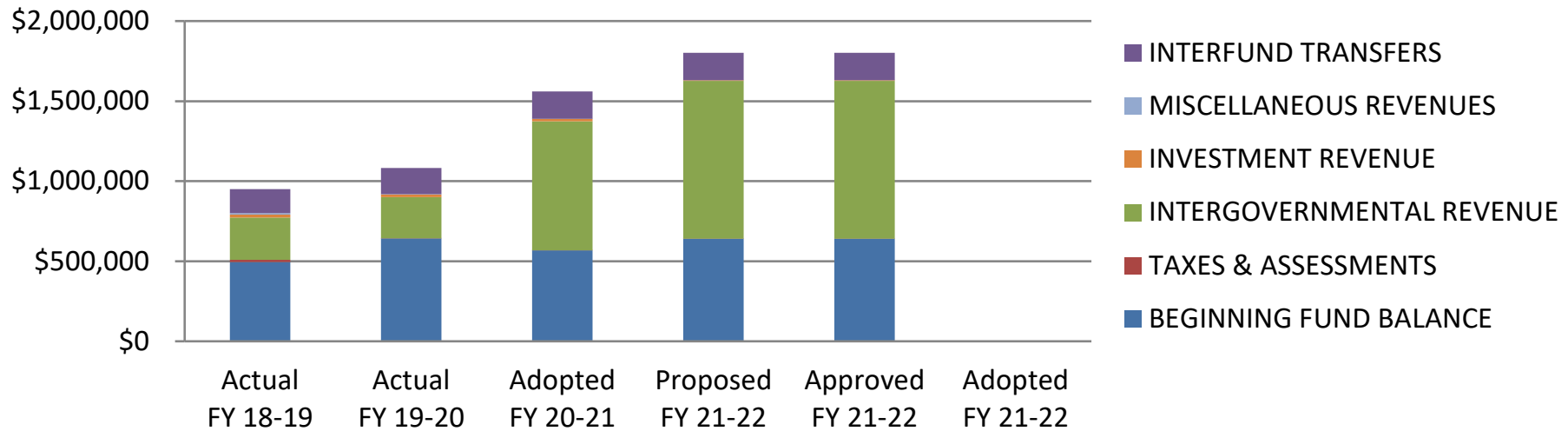
**GENERAL FUND (10): REQUIREMENTS**

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022			3.
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2018-2019	First Preceding Year 2019-2020						
<b><u>BUILDINGS &amp; GROUNDS</u></b>							
430	443	700	BNRR PARK LEASE	900	900	0	
17,551	31,830	30,000	GENERAL MAINTENANCE	30,000	30,000	0	
11,400	11,925	13,000	JANITOR CONTRACT	13,000	13,000	0	
1,288	1,200	1,200	FACILITY MAINTENANCE-MARINE BD	5,040	5,040	0	
11,638	14,622	20,000	PARK MAINTENANCE	20,000	20,000	0	
0	0	70,000	PARKS MASTER PLAN & SDC UPDATE	50,000	50,000	0	
42,308	60,020	134,900	TOTAL BUILDINGS & GROUNDS	118,940	118,940	0	
685,561	839,930	768,473	TOTAL MATERIALS & SERVICES	906,690	906,690	0	
<b><u>CAPITAL OUTLAY</u></b>							
224,215	10,332	40,000	CONSTRUCTION PROJECTS	40,000	40,000	0	
224,215	10,332	40,000	TOTAL CAPITAL OUTLAY	40,000	40,000	0	
1,353,571	1,256,398	1,306,492	TOTAL ORG./PROG. REQUIREMENTS	1,381,125	1,381,125	0	
<b>NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM</b>							
<b><u>SPECIAL PAYMENTS</u></b>							
15,000	15,000	15,000	HART DONATION	20,000	20,000	0	
15,000	15,000	15,000	TOTAL SPECIAL PAYMENTS	20,000	20,000	0	
<b><u>INTERFUND TRANSFERS</u></b>							
22,000	20,000	35,000	TRANSFER TO OFFICE EQUIPMENT	35,000	35,000	0	
130,000	145,000	150,000	TRANSFER TO STREET FUND	150,000	150,000	0	
97,000	82,000	82,000	TRANSFER TO LIBRARY FUND	85,000	85,000	0	
0	0	0	TRANSFER TO COMMUNITY & ECONOMIC DEV FUND	100,000	120,000	0	
0	0	0	TRANSFER TO STORM WATER ASSESSMENT FUND	5,000	5,000	0	
0	0	0	TRANSFER TO WATER FUND	42,000	42,000	0	
0	0	0	TRANSFER TO SEWER FUND	53,000	53,000	0	
0	0	0	TRANSFER TO BUILDING PERMIT FUND	5,000	5,000	0	
0	0	0	TRANSFER TO ELECTRICAL PERMIT FUND	2,500	2,500	0	
249,000	247,000	267,000	TOTAL INTERFUND TRANSFERS	477,500	497,500	0	

# GENERAL FUND (10): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022			3.
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2018-2019	First Preceding Year 2019-2020						
0	0	166,428	CONTINGENCY	243,040	243,040	0	
264,000	262,000	448,428	TOTAL REQUIREMENTS NOT ALLOCATED	740,540	760,540	0	
789,889	860,287	0	ENDING FUND BALANCE	0	0	0	
0	0	202,361	UNAPPROPRIATED FUND BALANCE	308,736	288,736	0	
2,407,460	2,378,685	1,957,281	TOTAL REQUIREMENTS	2,430,401	2,430,401	0	

## Street Fund Resources



### STREET FUND (11): Resources

Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$494,291	\$641,941	\$567,000	\$640,000	\$640,000	\$0
TAXES & ASSESSMENTS	\$14,351	\$498	\$436	\$396	\$396	\$0
INTERGOVERNMENTAL REVENUE	\$264,879	\$257,884	\$806,000	\$986,100	\$986,100	\$0
INVESTMENT REVENUE	\$16,538	\$15,785	\$16,500	\$3,350	\$3,350	\$0
MISCELLANEOUS REVENUES	\$9,838	\$2,092	\$200	\$900	\$900	\$0
INTERFUND TRANSFERS	\$150,000	\$165,000	\$170,000	\$170,000	\$170,000	\$0



**CITY OF HARRISBURG**  
**Street Fund (11)**

**STREET FUND (11): RESOURCES**

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
494,291	641,941	567,000		BEGINNING FUND BALANCE	640,000	640,000

**TAX & ASSESSMENT REVENUE**

14,217	395	316	DISTRICT 9 S/W PRINCIPAL	316	316	0
134	103	120	DISTRICT 9 S/W INTEREST	80	80	0
<b>14,351</b>	<b>498</b>	<b>436</b>	<b>TOTAL TAX &amp; ASSESSMENT REVENUE</b>	<b>396</b>	<b>396</b>	<b>0</b>

**INTERGOVERNMENTAL REVENUE**

263,709	257,299	156,000	GAS TAX RECEIPTS	282,100	282,100	0
1,170	585	0	BRIDGE SWEEPING	0	0	0
0	0	550,000	SRTS GRANT	550,000	550,000	0
0	0	100,000	SCA GRANT	0	0	0
0	0	0	TGM GRANT	154,000	154,000	0
<b>264,879</b>	<b>257,884</b>	<b>806,000</b>	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>986,100</b>	<b>986,100</b>	<b>0</b>

**INVESTMENT REVENUE**

16,538	15,785	16,500	STREET FUND INTEREST	3,350	3,350	0
<b>16,538</b>	<b>15,785</b>	<b>16,500</b>	<b>TOTAL INVESTMENT REVENUE</b>	<b>3,350</b>	<b>3,350</b>	<b>0</b>

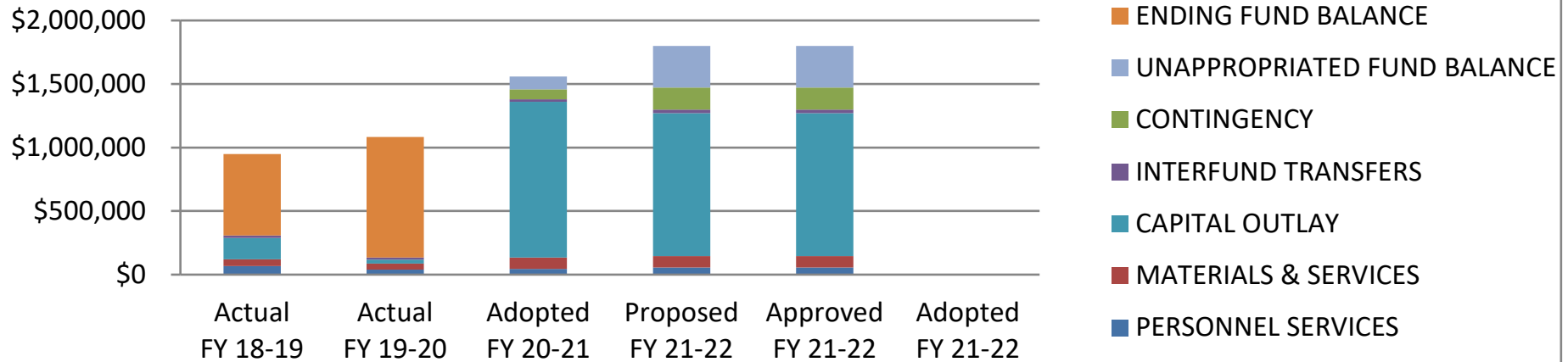
**MISCELLANEOUS REVENUE**

6,146	1,381	100	GRASS CUTTING	500	500	0
900	0	0	STREET TREE REVENUE	0	0	0
2,792	711	100	STREET FUND MISC INCOME	400	400	0
<b>9,838</b>	<b>2,092</b>	<b>200</b>	<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>900</b>	<b>900</b>	<b>0</b>

**INTERFUND TRANSFERS**

130,000	145,000	150,000	TRANSFER FROM GENERAL FUND	150,000	150,000	0
10,000	10,000	10,000	TRANSFER FROM WATER FUND	10,000	10,000	0
10,000	10,000	10,000	TRANSFER FROM SEWER FUND	10,000	10,000	0
<b>150,000</b>	<b>165,000</b>	<b>170,000</b>	<b>TOTAL INTERFUND TRANSFERS</b>	<b>170,000</b>	<b>170,000</b>	<b>0</b>
<b>949,896</b>	<b>1,083,200</b>	<b>1,560,136</b>	<b>TOTAL RESOURCES</b>	<b>1,800,746</b>	<b>1,800,746</b>	<b>0</b>

## Street Fund Requirements



### STREET FUND (11): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
PERSONNEL SERVICES	\$67,377	\$39,959	\$44,731	\$56,350	\$56,350	\$0
MATERIALS & SERVICES	\$53,924	\$47,975	\$89,100	\$90,110	\$90,110	\$0
CAPITAL OUTLAY	\$168,653	\$28,769	\$1,226,000	\$1,125,000	\$1,125,000	\$0
INTERFUND TRANSFERS	\$18,000	\$18,000	\$20,000	\$26,300	\$26,300	\$0
CONTINGENCY	\$0	\$0	\$78,007	\$174,674	\$174,674	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$102,298	\$328,312	\$328,312	\$0
ENDING FUND BALANCE	\$641,941	\$948,497	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG**  
**Street Fund (11)**

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**STREET FUND (11): REQUIREMENTS**

Historical Data			REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

**PERSONNEL SERVICES**

38,481	21,687	23,233	STREET FUND WAGES	30,300	30,300	0
1,153	573	750	STREET FUND OVERTIME	800	800	0
40	23	62	STREET FD UNEMPLOYMENT TAXES	70	70	0
3,060	1,725	1,934	STREET FD SOCIAL SECURITY	2,500	2,500	0
14,417	8,767	10,440	ST FD MEDICAL INSURANCE	11,750	11,750	0
8,083	5,376	5,936	STREET FUND PERS	8,100	8,100	0
150	84	112	ST FD LIFE & DISABILITY INS	80	80	0
179	179	118	STREET COMP & LONGEVITY	350	350	0
18	9	16	ST FD WORK COMP QUARTERLY	65	65	0
1,612	1,426	2,000	ST FD WORK COMP PREMIUMS	2,200	2,200	0
1	4	25	MEALS - TRAINING	25	25	0
182	105	105	CELLULAR PHONE	110	110	0
<b>67,377</b>	<b>39,959</b>	<b>44,731</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>56,350</b>	<b>56,350</b>	<b>0</b>
<b>1</b>	<b>1</b>	<b>1</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>1</b>	<b>1</b>	<b>1</b>

**MATERIALS & SERVICES**

**PROFESSIONAL SERVICES**

2,650	2,500	3,000	STREET FD AUDIT	3,710	3,710	0
8,170	17,539	20,000	STREET FD ENGINEERING	20,000	20,000	0
6,800	7,000	7,500	STREET FD INSURANCE	7,950	7,950	0
<b>17,620</b>	<b>27,039</b>	<b>30,500</b>	<b>TOTAL PROFESSIONAL SERVICES</b>	<b>31,660</b>	<b>31,660</b>	<b>0</b>

**STREET SUPPLIES**

3,029	3,395	6,000	SIGNS & CONSTRUCTION MATERIAL	6,000	6,000	0
440	470	2,500	TRAFFIC SAFETY SUPPLIES	2,500	2,500	0
1,422	5,434	8,000	STREET STRIPING & MARKING	8,000	8,000	0
170	0	2,000	STREET TREES	2,000	2,000	0
<b>5,061</b>	<b>9,299</b>	<b>18,500</b>	<b>TOTAL STREET SUPPLIES</b>	<b>18,500</b>	<b>18,500</b>	<b>0</b>

**STREET FUND (11): REQUIREMENTS**

Historical Data			REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

**MISCELLANEOUS EXPENDITURES**

217	413	600	TRAFFIC LIGHT-3RD/TERRITORIAL	450	450	0
5,000	0	500	GRASS CUTTING	500	500	0
868	707	1,000	CDL CONSORTIUM	1,000	1,000	0
11,884	816	20,000	STREET MAINTENANCE	20,000	20,000	0
570	488	1,000	SAFETY PROGRAM	1,000	1,000	0
<b>18,540</b>	<b>2,424</b>	<b>23,100</b>	<b>TOTAL MISCELLANEOUS EXPENSES</b>	<b>22,950</b>	<b>22,950</b>	<b>0</b>

**MOTOR VEHICLE EXPENSES**

5,682	4,909	7,000	STREET FD VEHICLE GASOLINE	7,000	7,000	0
3,444	3,302	4,000	STREET FD VEHICLE MAINTENANCE	4,000	4,000	0
3,577	1,002	6,000	SWEeper MAINTENANCE	6,000	6,000	0
<b>12,703</b>	<b>9,213</b>	<b>17,000</b>	<b>TOTAL MOTOR VEHICLE EXPENSES</b>	<b>17,000</b>	<b>17,000</b>	<b>0</b>
<b>53,924</b>	<b>47,975</b>	<b>89,100</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>90,110</b>	<b>90,110</b>	<b>0</b>

**CAPITAL OUTLAY**

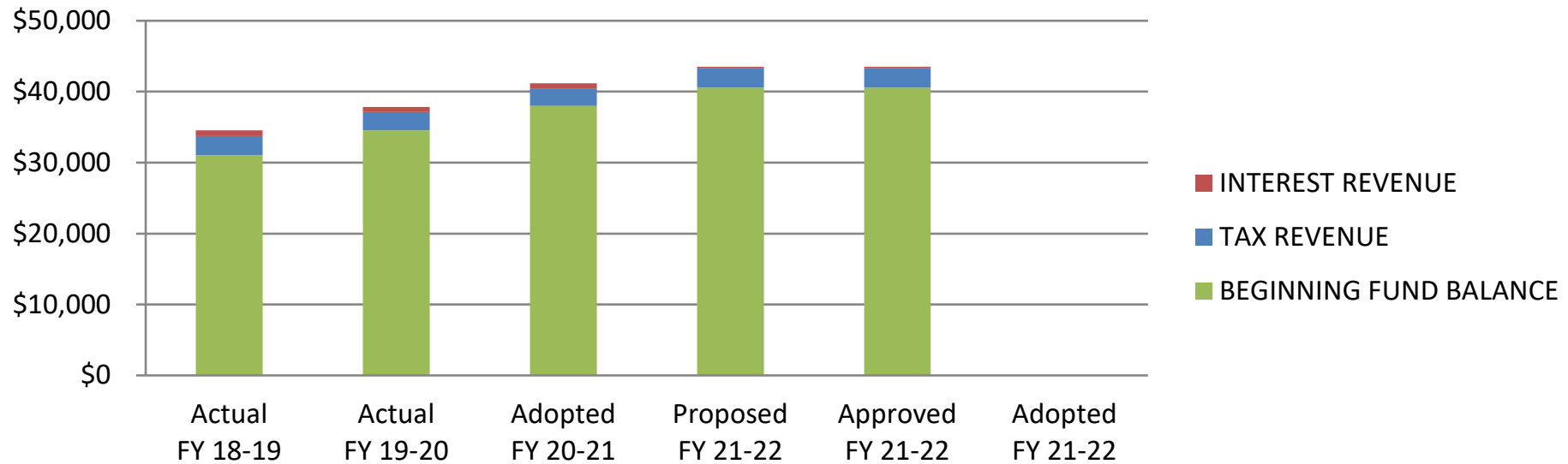
17,215	0	250,000	STREET MAINTENANCE	250,000	250,000	0
0	0	650,000	GRANT RELATED PROJECTS	21,000	21,000	0
151,438	28,769	326,000	OTHER CONSTRUCTION PROJECTS	854,000	854,000	0
<b>168,653</b>	<b>28,769</b>	<b>1,226,000</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>1,125,000</b>	<b>1,125,000</b>	<b>0</b>
<b>289,955</b>	<b>116,703</b>	<b>1,359,831</b>	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	<b>1,271,460</b>	<b>1,271,460</b>	<b>0</b>

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

**INTERFUND TRANSFERS**

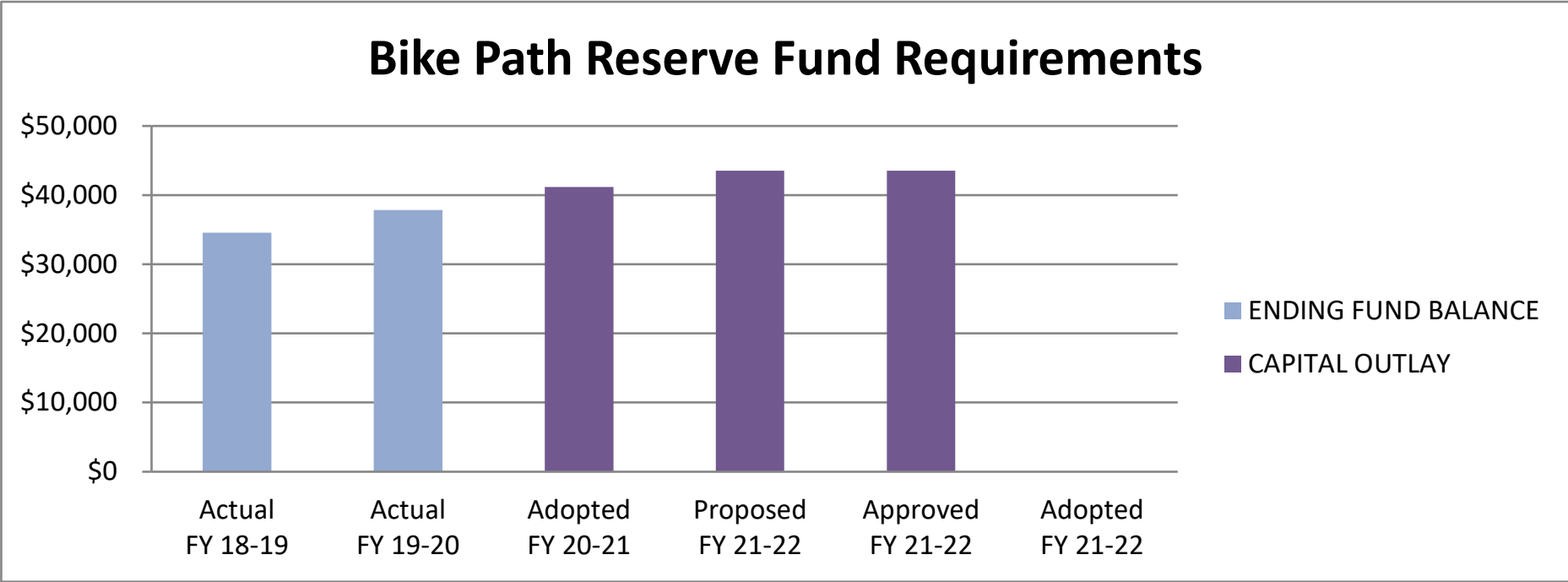
18,000	18,000	20,000	ST FD TRANSFER TO EQUIP FD	26,300	26,300	0
<b>18,000</b>	<b>18,000</b>	<b>20,000</b>	<b>TOTAL INTERFUND TRANSFERS</b>	<b>26,300</b>	<b>26,300</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>78,007</b>	<b>CONTINGENCY</b>	<b>174,674</b>	<b>174,674</b>	<b>0</b>
<b>18,000</b>	<b>18,000</b>	<b>98,007</b>	<b>TOTAL REQUIREMENTS NOT ALLOCATED</b>	<b>200,974</b>	<b>200,974</b>	<b>0</b>
<b>641,941</b>	<b>948,497</b>	<b>0</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>102,298</b>	<b>UNAPPROPRIATED FUND BALANCE</b>	<b>328,312</b>	<b>328,312</b>	<b>0</b>
<b>949,896</b>	<b>1,083,200</b>	<b>1,560,136</b>	<b>TOTAL REQUIREMENTS</b>	<b>1,800,746</b>	<b>1,800,746</b>	<b>0</b>

## Bike Path Reserve Fund Resources



### BIKE PATH RESERVE FUND (22): Resources

Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$31,065	\$34,549	\$38,000	\$40,560	\$40,560	\$0
TAX REVENUE	\$2,664	\$2,599	\$2,500	\$2,800	\$2,800	\$0
INTEREST REVENUE	\$820	\$716	\$700	\$150	\$150	\$0



**BIKE PATH RESERVE FUND (22): Requirements**

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
CAPITAL OUTLAY	\$0	\$0	\$41,200	\$43,510	\$43,510	\$0
ENDING FUND BALANCE	\$34,549	\$37,864	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG**  
**Bike Path Reserve Fund (22)**

**BIKE PATH RESERVE FUND (22): RESOURCES**

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
31,065	34,549					

**TAX REVENUE**

2,664	2,599	2,500	1% OF GAS TAX REVENUES	2,800	2,800	0
<b>2,664</b>	<b>2,599</b>	<b>2,500</b>	<b>TOTAL TAX REVENUE</b>	<b>2,800</b>	<b>2,800</b>	<b>0</b>

**INTEREST REVENUE**

820	716	700	BIKE FUND INTEREST	150	150	0
<b>820</b>	<b>716</b>	<b>700</b>	<b>TOTAL INTEREST REVENUE</b>	<b>150</b>	<b>150</b>	<b>0</b>
<b>34,549</b>	<b>37,864</b>	<b>41,200</b>	<b>TOTAL RESOURCES</b>	<b>43,510</b>	<b>43,510</b>	<b>0</b>

**BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

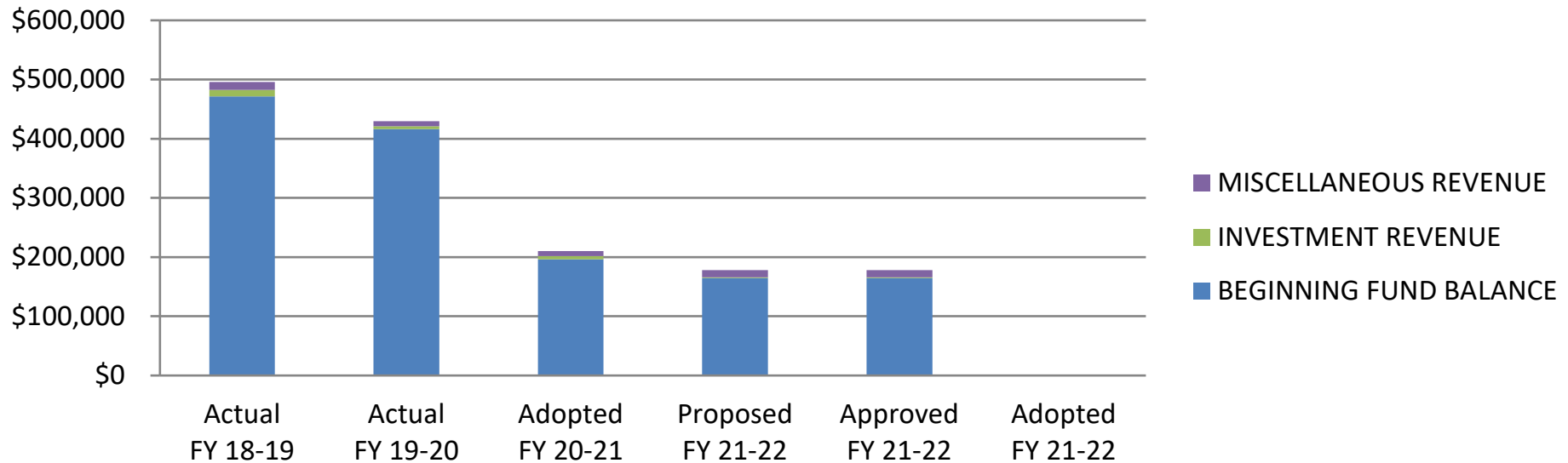
**BIKE PATH RESERVE FUND (22): REQUIREMENTS**

Historical Data			REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

**CAPITAL OUTLAY**

0	0	41,200	BIKE PATH PROJECTS	43,510	43,510	0
<b>0</b>	<b>0</b>	<b>41,200</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>43,510</b>	<b>43,510</b>	<b>0</b>
<b>34,549</b>	<b>37,864</b>	<b>0</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>0</b>	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>34,549</b>	<b>37,864</b>	<b>41,200</b>	<b>TOTAL REQUIREMENTS</b>	<b>43,510</b>	<b>43,510</b>	<b>0</b>

## C. E. & D. Fund Resources

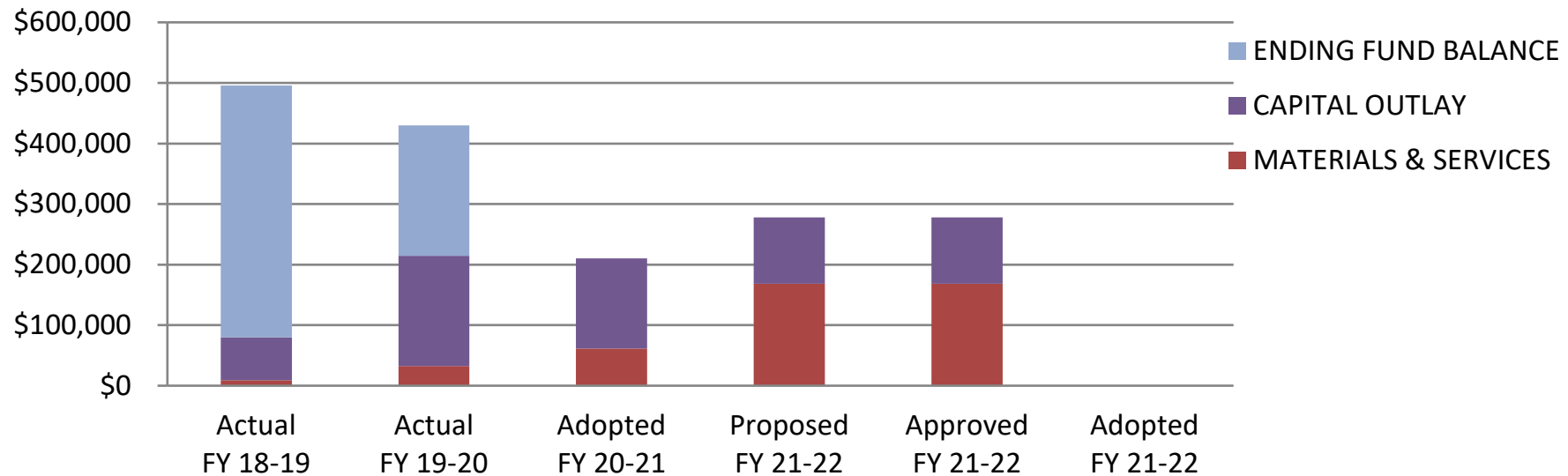


### COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): Resources

Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$471,502	\$415,995	\$196,100	\$164,430	\$164,430	\$0
INVESTMENT REVENUE	\$11,091	\$5,046	\$5,500	\$1,120	\$1,120	\$0
MISCELLANEOUS REVENUE	\$13,000	\$8,700	\$8,500	\$12,500	\$12,500	\$0



## C. E. & D. Fund Requirements



### COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
MATERIALS & SERVICES	\$8,905	\$32,625	\$61,355	\$168,700	\$168,700	\$0
CAPITAL OUTLAY	\$70,692	\$181,846	\$148,745	\$109,350	\$109,350	\$0
ENDING FUND BALANCE	\$415,995	\$215,270	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG**  
**Community & Economic Development Fund (23)**

3.

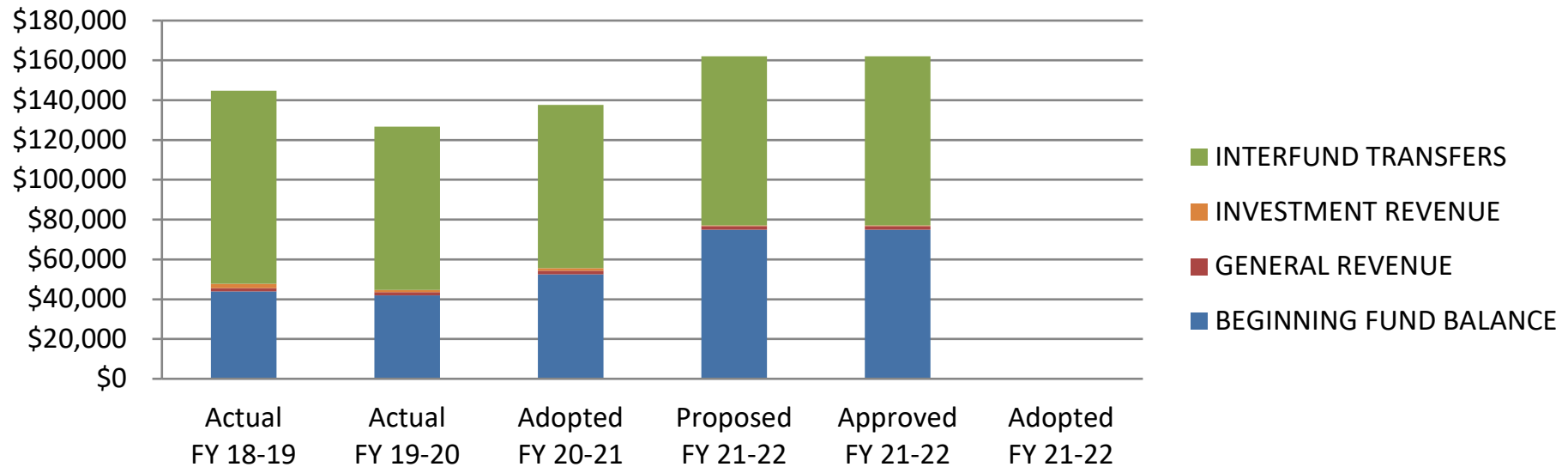
**COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): RESOURCES**

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
471,502	415,995	196,100	BEGINNING FUND BALANCE	164,430	164,430	0
<u>INVESTMENT REVENUE</u>						
11,091	5,046	5,500	CED RESERVE FUND INTEREST	1,120	1,120	0
11,091	5,046	5,500	TOTAL INVESTMENT REVENUE	1,120	1,120	0
<u>MISCELLANEOUS REVENUE</u>						
9,000	8,500	8,500	BUSINESS LICENSE REVENUE	8,500	8,500	0
4,000	200	0	SUMMER EVENTS DONATIONS	4,000	4,000	0
13,000	8,700	8,500	TOTAL MISCELLANEOUS REVENUE	12,500	12,500	0
<u>INTERFUND TRANSFERS</u>						
0	0	0	TRANSFER FROM GENERAL FUND	100,000	120,000	0
0	0	0	TOTAL INTERFUND TRANSFERS	100,000	120,000	0
495,593	429,741	210,100	TOTAL RESOURCES	278,050	298,050	0

**COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): REQUIREMENTS**

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>MATERIALS &amp; SERVICES</u>						
1,700	1,700	1,700	YOUTH SPORTS PROGRAMS	1,700	1,700	0
1,114	25,272	56,655	COMM & EC DEV MISC EXPENSES	57,000	57,000	0
1,000	1,000	2,000	CHAMBER OF COMMERCE	2,000	2,000	0
5,092	4,653	1,000	SUMMER EVENTS	5,000	5,000	0
0	0	0	MID-VALLEY PARTNERSHIP	6,000	6,000	0
0	0	0	ECONOMIC DEVELOPMENT GRANT PROGRAM	97,000	97,000	0
0	0	0	EMERGENCY BUSINESS GRANT	0	20,000	0
8,905	32,625	61,355	TOTAL MATERIALS & SERVICES	168,700	188,700	0
<u>CAPITAL OUTLAY</u>						
70,692	181,846	148,745	BUILDING & PROPERTY RESERVE ACCOUNT	109,350	109,350	0
70,692	181,846	148,745	TOTAL CAPITAL OUTLAY	109,350	109,350	0
79,598	214,471	210,100	TOTAL ORG./PROG. REQUIREMENTS	278,050	298,050	0
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM						
415,995	215,270	0	ENDING FUND BALANCE	0	0	0
495,593	429,741	210,100	TOTAL REQUIREMENTS	278,050	298,050	0

## Library Fund Resources



### LIBRARY FUND (24): Resources

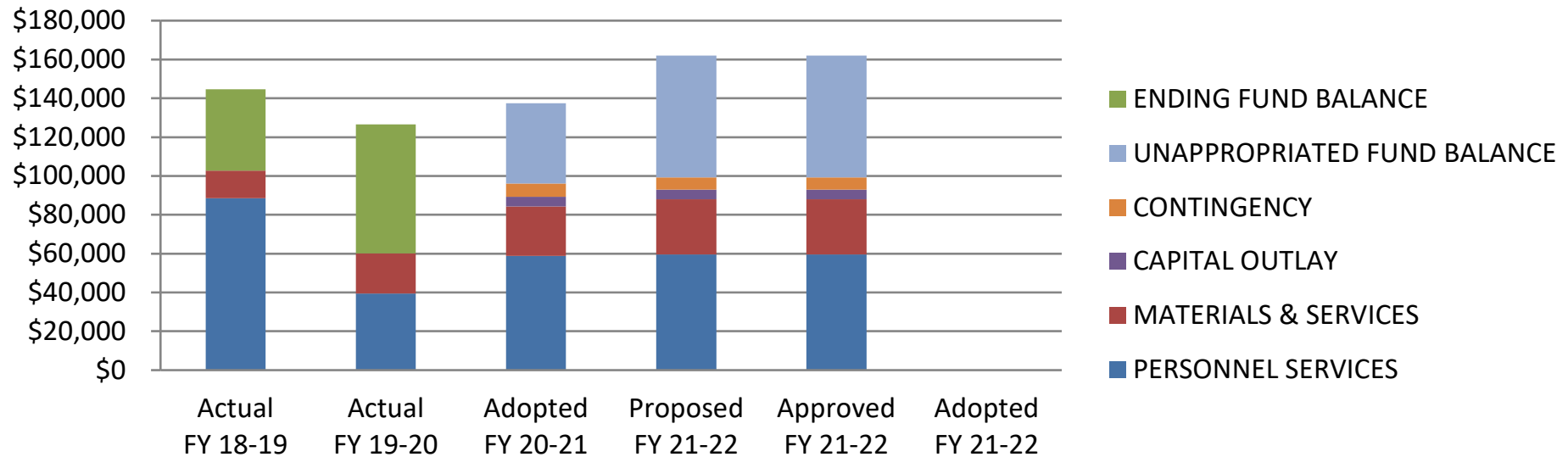
Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$43,901	\$41,954	\$52,400	\$74,850	\$74,850	\$0
GENERAL REVENUE	\$1,636	\$1,651	\$1,950	\$1,950	\$1,950	\$0
INVESTMENT REVENUE	\$2,138	\$1,052	\$1,200	\$250	\$250	\$0
INTERFUND TRANSFERS	\$97,000	\$82,000	\$82,000	\$85,000	\$85,000	\$0

**CITY OF HARRISBURG**  
**Library Fund (24)**

**LIBRARY FUND (24): RESOURCES**

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
43,901	41,954	52,400	BEGINNING FUND BALANCE	74,850	74,850	0
<u>GENERAL REVENUE</u>						
1,000	1,000	1,000	READY TO READ GRANT	1,000	1,000	0
0	0	50	DONATIONS - DESIGNATED/LIBRARY	50	50	0
0	0	100	DONATIONS-GENERAL USE LIBRARY	100	100	0
636	651	800	OTHER LIBRARY REVENUE	800	800	0
1,636	1,651	1,950	TOTAL GENERAL REVENUE	1,950	1,950	0
<u>INVESTMENT REVENUE</u>						
2,138	1,052	1,200	INTEREST	250	250	0
2,138	1,052	1,200	TOTAL INTEREST REVENUE	250	250	0
<u>INTERFUND TRANSFERS</u>						
97,000	82,000	82,000	TRANSFER FROM GENERAL FUND	85,000	85,000	0
97,000	82,000	82,000	TOTAL INTERFUND TRANSFERS	85,000	85,000	0
144,675	126,657	137,550	TOTAL RESOURCES	162,050	162,050	0

## Library Fund Requirements



### LIBRARY FUND (24): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
PERSONNEL SERVICES	\$88,543	\$39,487	\$58,933	\$59,652	\$59,652	\$0
MATERIALS & SERVICES	\$14,178	\$20,584	\$25,300	\$28,315	\$28,315	\$0
CAPITAL OUTLAY	\$0	\$0	\$5,000	\$5,000	\$5,000	\$0
CONTINGENCY	\$0	\$0	\$6,878	\$6,205	\$6,205	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$41,439	\$62,878	\$62,878	\$0
ENDING FUND BALANCE	\$41,954	\$66,586	\$0	\$0	\$0	\$0

## CITY OF HARRISBURG

## Library Fund (24)

BY ORGANIZATIONAL UNIT OR PROGRAM &amp; ACTIVITY

## LIBRARY FUND (24): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

PERSONNEL SERVICES

43,064	36,325	43,079	LIBRARY FUND WAGES	44,460	44,460	0
3,655	0	0	LIBRARY ASSISTANT	0	0	0
47	36	44	LIBRARY UNEMPLOYMENT TAXES	45	45	0
3,615	2,779	3,296	LIBRARY FD SOCIAL SECURITY TAX	3,500	3,500	0
26,330	0	0	LIB FD MEDICAL INSURANCE	0	0	0
10,708	0	12,158	LIBRARY FUND PERS	10,025	10,025	0
240	0	0	LIB FD LIFE & DISABILITY	0	0	0
535	0	0	LIBRARY LONGEVITY	1,250	1,250	0
23	22	31	LIB FD WORK COMP QUARTERLY	47	47	0
325	325	325	LIB FD WORK COMP PREMIUM	325	325	0
<b>88,543</b>	<b>39,487</b>	<b>58,933</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>59,652</b>	<b>59,652</b>	<b>0</b>
<b>1</b>	<b>1</b>	<b>1</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>1</b>	<b>1</b>	<b>1.00</b>

MATERIALS & SERVICESPROFESSIONAL IMPROVEMENT

722	0	1,500	ROOM & BOARD	1,500	1,500	0
414	310	1,000	SCHOOLS	1,000	1,000	0
331	71	300	MILEAGE	300	300	0
<b>1,466</b>	<b>381</b>	<b>2,800</b>	<b>TOTAL PROFESSIONAL IMPROVEMENT</b>	<b>2,800</b>	<b>2,800</b>	<b>0</b>

MISC. MATERIALS & SERVICES

6,210	10,017	10,000	BOOKS	9,000	9,000	0
0	215	200	LIBRARY EQUIPMENT MAINTENANCE	200	200	0
0	5	0	LIBRARY SUPPLIES & POSTAGE	0	0	0
512	410	600	LIBRARY TELEPHONE	350	350	0
680	1,284	1,000	WI-FI INTERNET	1,765	1,765	0
441	1,000	1,000	READY TO READ GRANT	1,000	1,000	0
3,563	4,182	4,300	MISCELLANEOUS EXPENSES	3,700	3,700	0
1,306	1,358	1,400	GENEALOGY WEB SITE	0	0	0
0	1,732	4,000	LIBRARY PROGRAMS	4,000	4,000	0
0	0	0	OREGON DIGITAL LIBRARY CONSORTIUM	5,500	5,500	0
<b>12,712</b>	<b>20,203</b>	<b>22,500</b>	<b>TOTAL MISC MATERIALS &amp; SERVICES</b>	<b>25,515</b>	<b>25,515</b>	<b>0</b>
<b>14,178</b>	<b>20,584</b>	<b>25,300</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>28,315</b>	<b>28,315</b>	<b>0</b>

## LIBRARY FUND (24): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

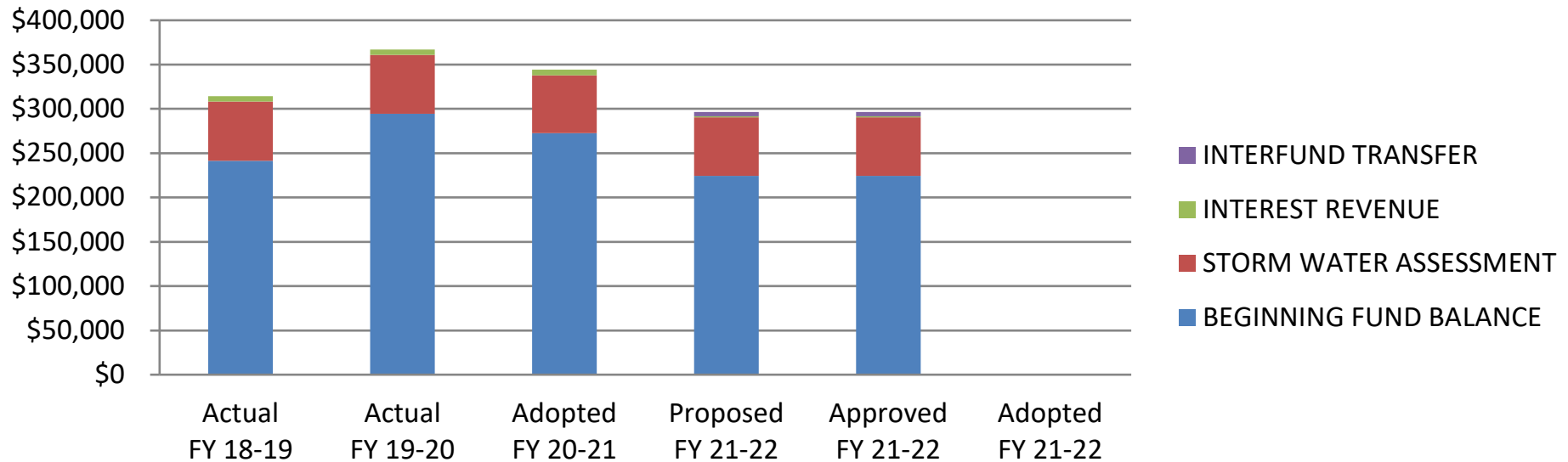
CAPITAL OUTLAY

0	0	5,000	COMPUTER RESERVE ACCOUNT	5,000	5,000	0
0	0	5,000	TOTAL CAPITAL OUTLAY	5,000	5,000	0
102,721	60,071	89,233	TOTAL ORG./PROG. REQUIREMENTS	92,967	92,967	0

*NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM*

0	0	6,878	CONTINGENCY	6,205	6,205	0
0	0	6,878	TOTAL REQUIREMENTS NOT ALLOCATED	6,205	6,205	0
41,954	66,586	0	ENDING FUND BALANCE	0	0	0
0	0	41,439	UNAPPROPRIATED ENDING FUND BALANCE	62,878	62,878	0
144,675	126,657	137,550	TOTAL REQUIREMENTS	162,050	162,050	0

## Storm Drain Reserve Fund Resources



### STORM DRAIN RESERVE FUND (25): Resources

Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$241,465	\$294,348	\$272,800	\$224,325	\$224,325	\$0
STORM WATER ASSESSMENT	\$66,655	\$66,514	\$65,000	\$66,000	\$66,000	\$0
INTEREST REVENUE	\$6,367	\$6,342	\$6,500	\$1,320	\$1,320	\$0
INTERFUND TRANSFER	\$0	\$0	\$0	\$5,000	\$5,000	\$0



**CITY OF HARRISBURG**  
**Storm Drain Reserve Fund (25)**

**STORM DRAIN RESERVE FUND (25): RESOURCES**

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
241,465	294,348	272,800	BEGINNING FUND BALANCE	224,325	224,325	0

**STORM WATER ASSESSMENT**

66,655	66,514	65,000	STORM WATER ASSESSMENT	66,000	66,000	0
<b>66,655</b>	<b>66,514</b>	<b>65,000</b>	<b>TOTAL STORM WATER ASSESSMENT REVENUE</b>	<b>66,000</b>	<b>66,000</b>	<b>0</b>

**INTEREST REVENUE**

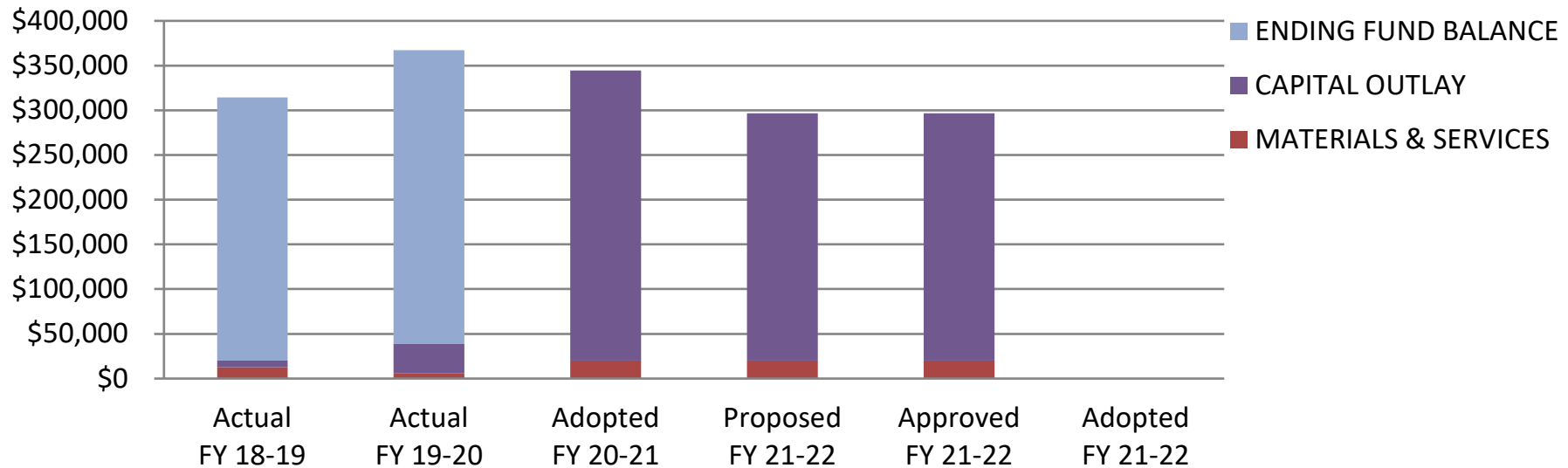
6,367	6,342	6,500	EARNED INTEREST	1,320	1,320	0
<b>6,367</b>	<b>6,342</b>	<b>6,500</b>	<b>TOTAL EARNED INTEREST</b>	<b>1,320</b>	<b>1,320</b>	<b>0</b>

**INTERFUND TRANSFERS**

0	0	0	TRANSFER FROM GENERAL FUND	5,000	5,000	0
<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL INTERFUND TRANSFERS</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>

<b>314,488</b>	<b>367,204</b>	<b>344,300</b>	<b>TOTAL RESOURCES</b>	<b>296,645</b>	<b>296,645</b>	<b>0</b>
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## Storm Drain Reserve Fund Requirements



### STORM DRAIN RESERVE FUND (25): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
MATERIALS & SERVICES	\$12,656	\$5,577	\$20,000	\$20,000	\$20,000	\$0
CAPITAL OUTLAY	\$7,484	\$33,666	\$324,300	\$276,645	\$276,645	\$0
ENDING FUND BALANCE	\$294,348	\$327,961	\$0	\$0	\$0	\$0

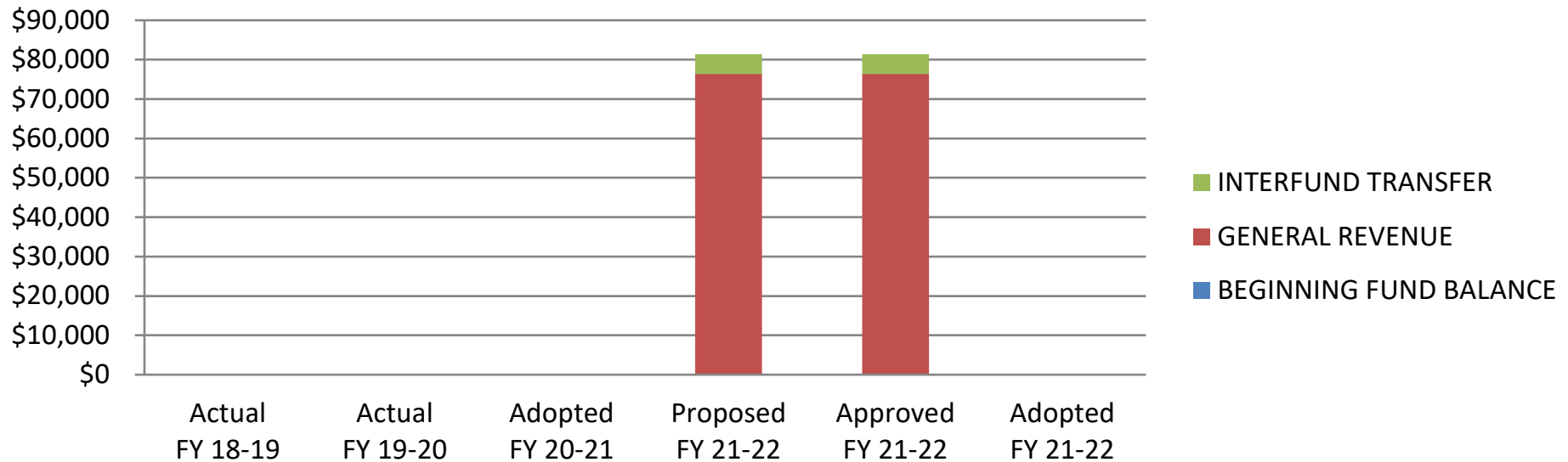
## Storm Drain Reserve Fund (25)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

### STORM DRAIN RESERVE FUND (25): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>MATERIALS &amp; SERVICES</u>						
10,063	2,302	15,000	MAINTENANCE	15,000	15,000	0
2,234	2,865	3,500	ELECTRICITY	3,500	3,500	0
360	410	1,500	TRAINING	1,500	1,500	0
12,656	5,577	20,000	TOTAL MATERIALS & SERVICES	20,000	20,000	0
<u>CAPITAL OUTLAY</u>						
7,484	33,666	324,300	STORM DRAIN CAPITAL IMPROVEMENTS	276,645	276,645	0
7,484	33,666	324,300	TOTAL CAPITAL OUTLAY	276,645	276,645	0
20,140	39,243	344,300	TOTAL ORG./PROG. REQUIREMENTS	296,645	296,645	0
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM						
0	0	0	CONTINGENCY	0	0	0
0	0	0	TOTAL REQUIREMENTS NOT ALLOCATED	0	0	0
294,348	327,961	0	ENDING FUND BALANCE	0	0	0
314,488	367,204	344,300	TOTAL REQUIREMENTS	296,645	296,645	0

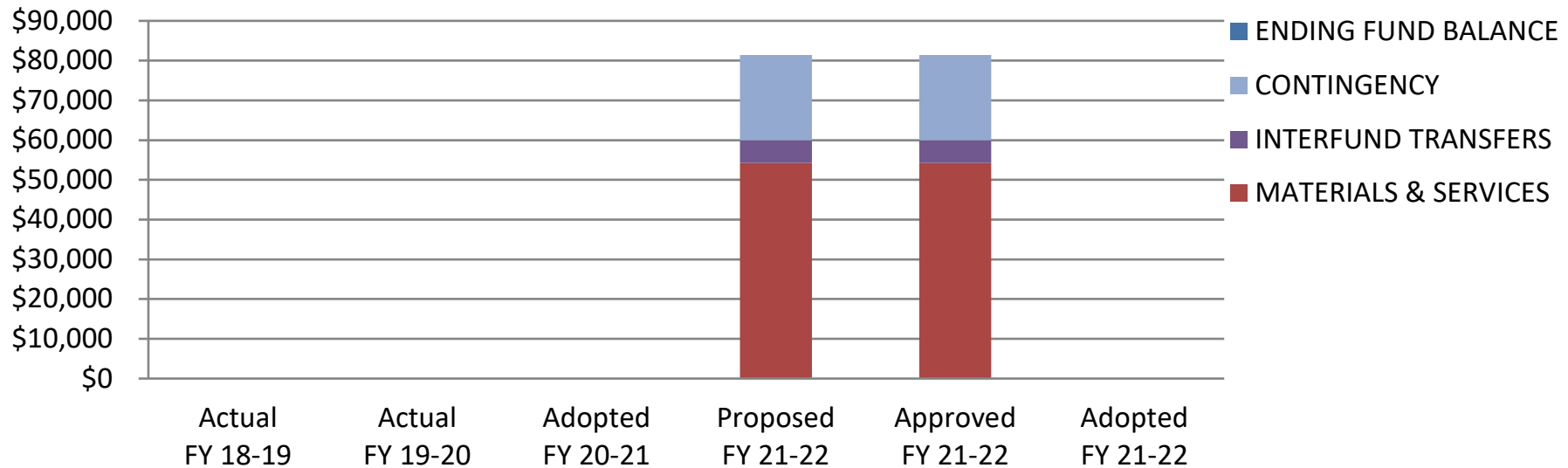
## Building Permit Fund Resources



### STORM DRAIN RESERVE FUND (25): Resources

Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$0	\$0	\$0	\$0	\$0	\$0
GENERAL REVENUE	\$0	\$0	\$0	\$76,395	\$76,395	\$0
INTERFUND TRANSFER	\$0	\$0	\$0	\$5,000	\$5,000	\$0

## Building Permit Fund Requirements



### STORM DRAIN RESERVE FUND (25): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
MATERIALS & SERVICES	\$0	\$0	\$0	\$54,335	\$54,335	\$0
INTERFUND TRANSFERS	\$0	\$0	\$0	\$5,600	\$5,600	\$0
CONTINGENCY	\$0	\$0	\$0	\$21,460	\$21,460	\$0
ENDING FUND BALANCE	\$0	\$0	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG**  
**Building Permit Fund (26)**

**BUILDING PERMIT FUND (26): RESOURCES**

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
0	0	0	BEGINNING FUND BALANCE	0	0	0
<u>GENERAL REVENUE</u>						
0	0	0	BUDGET PERMIT REVENUE	76,395	76,395	0
0	0	0	TOTAL GENERAL REVENUE	76,395	76,395	0
<u>INTERFUND TRANSFERS</u>						
0	0	0	TRANSFER FROM GENERAL FUND	5,000	5,000	0
0	0	0	TOTAL INTERFUND TRANSFERS	5,000	5,000	0
0	0	0	TOTAL RESOURCES	81,395	81,395	0

**Building Permit Fund (26)**

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

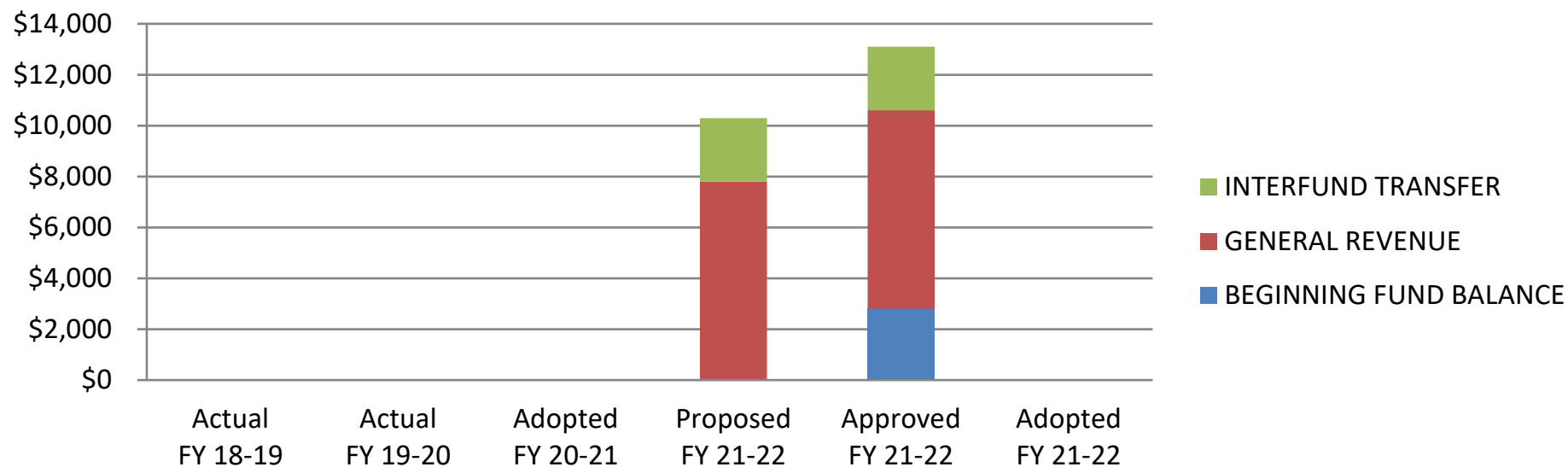
**BUILDING PERMIT FUND (26): REQUIREMENTS**

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>MATERIALS &amp; SERVICES</u>						
0	0	0	JUNCTION CITY BUILDING PROGRAM	49,660	49,660	0
0	0	0	SUPPLIES	2,000	2,000	0
0	0	0	ACELA	0	0	0
0	0	0	CREDIT CARD PROCESSING FEE	2,675	2,675	
0	0	0	TOTAL MATERIALS & SERVICES	54,335	54,335	0
<u>INTERFUND TRANSFERS</u>						
0	0	0	TRANSFER TO GENERAL FUND	5,600	5,600	0
0	0	0	TOTAL INTERFUND TRANSFERS	5,600	5,600	0
0	0	0	TOTAL ORG./PROG. REQUIREMENTS	59,935	59,935	0

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

0	0	0	CONTINGENCY	21,460	21,460	0
0	0	0	TOTAL REQUIREMENTS NOT ALLOCATED	21,460	21,460	0
0	0	0	ENDING FUND BALANCE	0	0	0
0	0	0	TOTAL REQUIREMENTS	81,395	81,395	0

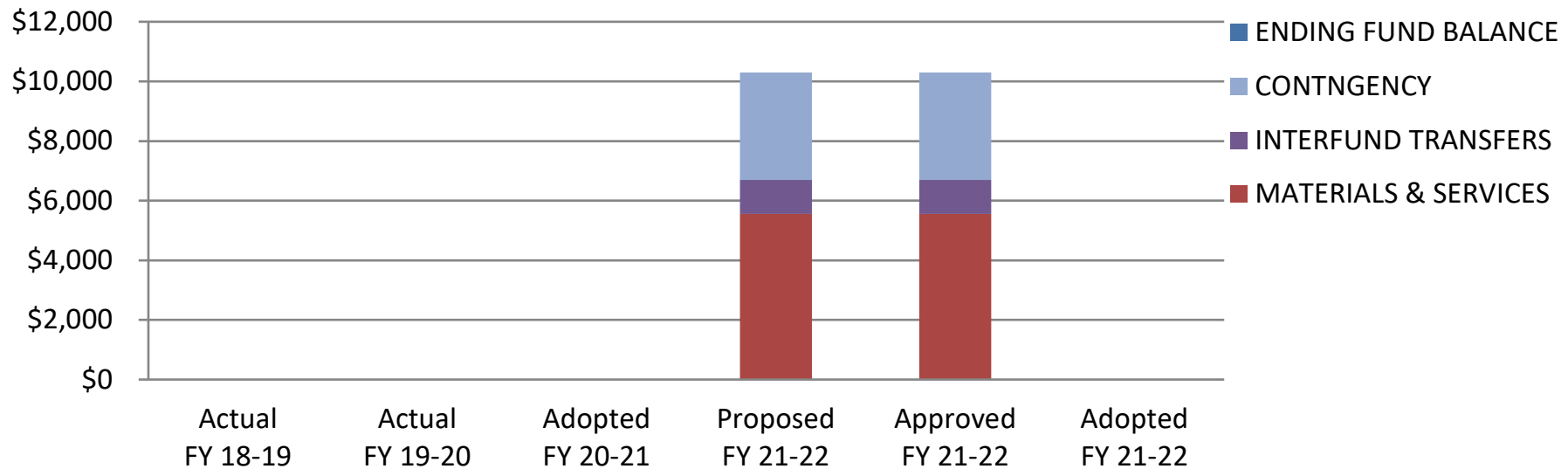
## Electrical Permit Fund Resources



### STORM DRAIN RESERVE FUND (25): Resources

Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$0	\$0	\$0	\$0	\$2,800	\$0
GENERAL REVENUE	\$0	\$0	\$0	\$7,800	\$7,800	\$0
INTERFUND TRANSFER	\$0	\$0	\$0	\$2,500	\$2,500	\$0

## Electrical Permit Fund Requirements



### STORM DRAIN RESERVE FUND (25): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
MATERIALS & SERVICES	\$0	\$0	\$0	\$5,550	\$5,550	\$0
INTERFUND TRANSFERS	\$0	\$0	\$0	\$1,150	\$1,150	\$0
CONTINGENCY	\$0	\$0	\$0	\$3,600	\$3,600	\$0
ENDING FUND BALANCE	\$0	\$0	\$0	\$0	\$0	\$0



**CITY OF HARRISBURG**  
**Electrical Permit Fund (27)**

**ELECTRICAL PERMIT FUND (27): RESOURCES**

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
0	0	0	BEGINNING FUND BALANCE	0	0	0
<u>GENERAL REVENUE</u>						
0	0	0	BUDGET PERMIT REVENUE	7,800	7,800	0
0	0	0	TOTAL GENERAL REVENUE	7,800	7,800	0
<u>INTERFUND TRANSFERS</u>						
0	0	0	TRANSFER FROM GENERAL FUND	2,500	2,500	0
0	0	0	TOTAL INTERFUND TRANSFERS	2,500	2,500	0
0	0	0	TOTAL RESOURCES	10,300	10,300	0

**Electrical Permit Fund (27)**

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

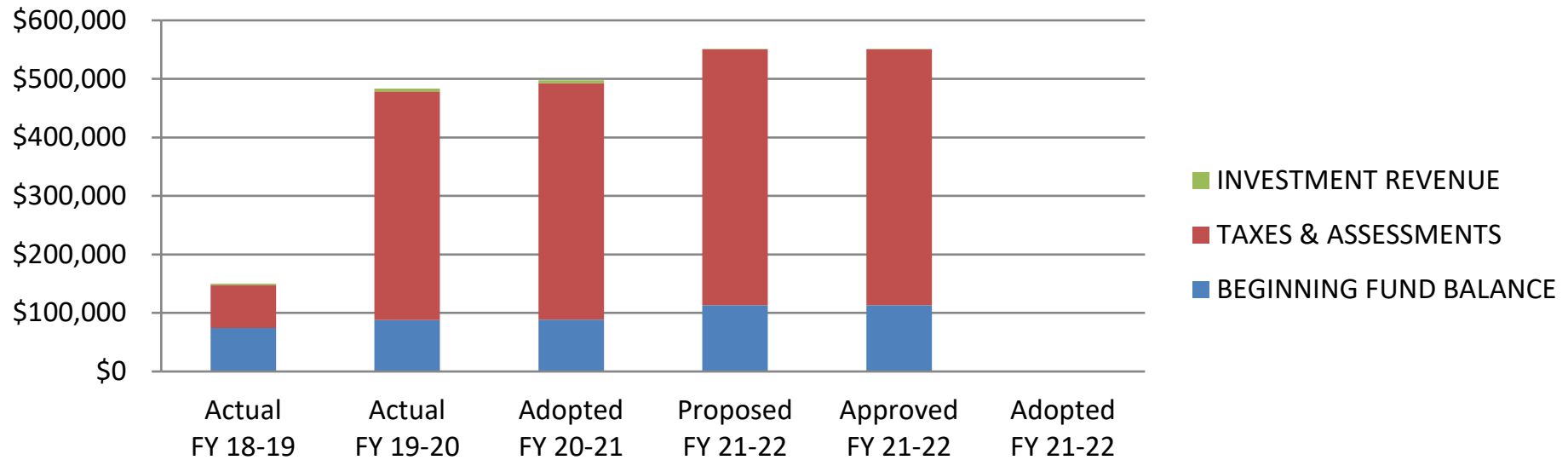
**ELECTRICAL PERMIT FUND (27): REQUIREMENTS**

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>MATERIALS &amp; SERVICES</u>						
0	0	0	JUNCTION CITY BUILDING PROGRAM	5,075	5,075	
0	0	0	SUPPLIES	200	200	
0	0	0	ACELA	0	0	
0	0	0	CREDIT CARD PROCESSING FEE	275	275	
0	0	0	TOTAL MATERIALS & SERVICES	5,550	5,550	0
<u>INTERFUND TRANSFERS</u>						
0	0	0	TRANSFER TO GENERAL FUND	1,150	1,150	
0	0	0	TOTAL INTERFUND TRANSFERS	1,150	1,150	0
0	0	0	TOTAL ORG./PROG. REQUIREMENTS	6,700	6,700	0

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

0	0	0	CONTINGENCY	3,600	3,600	0
0	0	0	TOTAL REQUIREMENTS NOT ALLOCATED	3,600	3,600	0
0	0	0	ENDING FUND BALANCE	0	0	0
0	0	0	TOTAL REQUIREMENTS	10,300	10,300	0

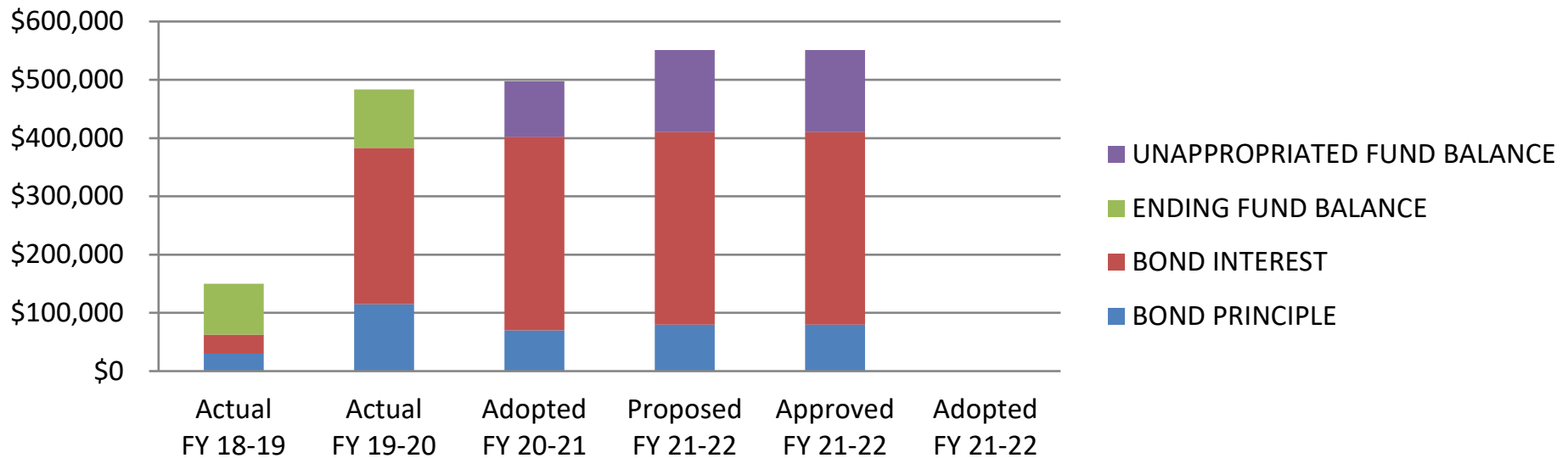
## Debt Services Fund Resources



### DEBT SERVICES FUND (30): Resources

Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$74,345	\$87,743	\$88,370	\$113,223	\$113,223	\$0
TAXES & ASSESSMENTS	\$73,442	\$390,943	\$404,450	\$437,066	\$437,066	\$0
INVESTMENT REVENUE	\$2,401	\$4,666	\$5,000	\$1,020	\$1,020	\$0

## Debt Services Fund Requirements



### DEBT SERVICES FUND (30): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BOND PRINCIPLE	\$29,998	\$114,999	\$70,100	\$80,100	\$80,100	\$0
BOND INTEREST	\$32,447	\$268,109	\$332,350	\$330,170	\$330,170	\$0
ENDING FUND BALANCE	\$87,743	\$100,244	\$0	\$0	\$0	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$95,370	\$141,039	\$141,039	\$0

**CITY OF HARRISBURG**  
**Debt Services Fund (30)**

**DEBT SERVICE FUND (30): RESOURCES**

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
74,345	87,743					

**TAXES & ASSESSMENTS**

70,344	388,965	402,450	DEBT SERVICE-CURRENT TAXES	434,066	434,066	0
3,098	1,978	2,000	PRIOR YEARS TAXES	3,000	3,000	0
<b>73,442</b>	<b>390,943</b>	<b>404,450</b>	<b>TOTAL TAXES &amp; ASSESSMENTS</b>	<b>437,066</b>	<b>437,066</b>	<b>0</b>

**INVESTMENT REVENUE**

2,401	4,666	5,000	EARNED INTEREST	1,020	1,020	0
<b>2,401</b>	<b>4,666</b>	<b>5,000</b>	<b>TOTAL EARNED INTEREST</b>	<b>1,020</b>	<b>1,020</b>	<b>0</b>
<b>150,188</b>	<b>483,352</b>	<b>497,820</b>	<b>TOTAL RESOURCES</b>	<b>551,309</b>	<b>551,309</b>	<b>0</b>

Levy for Debt Services:

\$410,270 (Amount Needed to Cover Bonds)

94% (Collection rate)

**\$434,066 (Tax to Levy)**

**DEBT SERVICE (30): REQUIREMENTS**

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

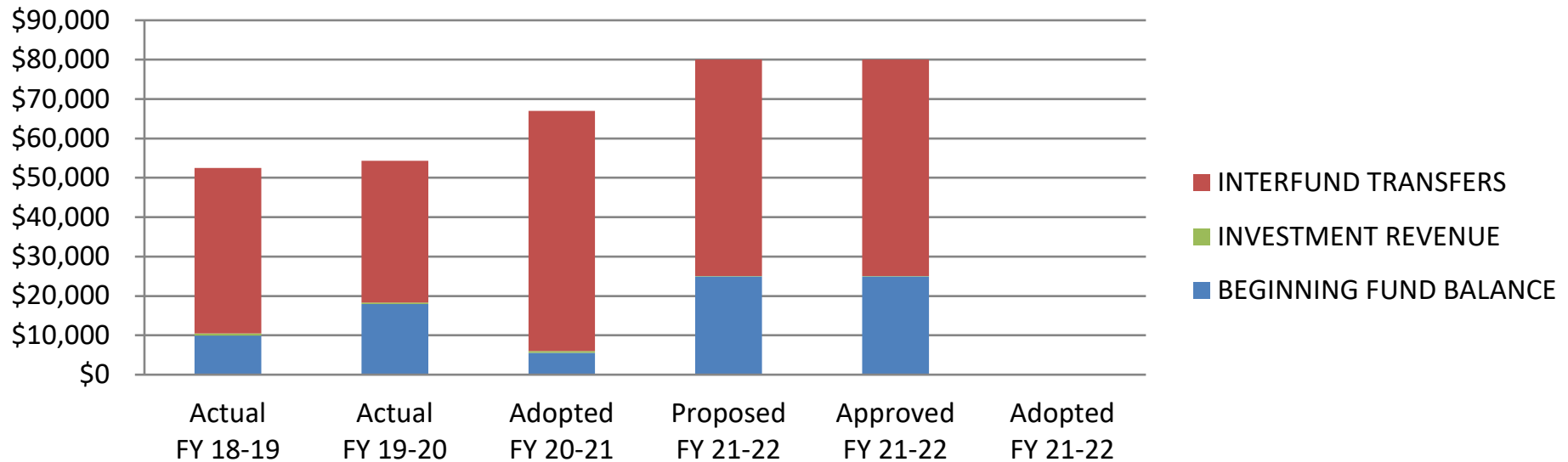
**BOND PRINCIPAL**

29,998	30,000	35,050	1999 WATER BOND PRINCIPAL	35,050	35,050	0
0	84,999	35,050	2019 WATER IMPROVEMENT BOND PRINCIPAL	45,050	45,050	0
<b>29,998</b>	<b>114,999</b>	<b>70,100</b>	<b>TOTAL BOND PRINCIPAL</b>	<b>80,100</b>	<b>80,100</b>	<b>0</b>

**BOND INTEREST**

32,447	31,538	30,700	1999 WATER BOND INTEREST	29,600	29,600	0
0	236,571	301,650	2019 WATER IMPROVEMENT BOND INTEREST	300,570	300,570	0
<b>32,447</b>	<b>268,109</b>	<b>332,350</b>	<b>TOTAL BOND INTEREST</b>	<b>330,170</b>	<b>330,170</b>	<b>0</b>
<b>87,743</b>	<b>100,244</b>	<b>0</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>95,370</b>	<b>UNAPPROPRIATED FUND BALANCE</b>	<b>141,039</b>	<b>141,039</b>	<b>0</b>
<b>150,188</b>	<b>483,352</b>	<b>497,820</b>	<b>TOTAL REQUIREMENTS</b>	<b>551,309</b>	<b>551,309</b>	<b>0</b>

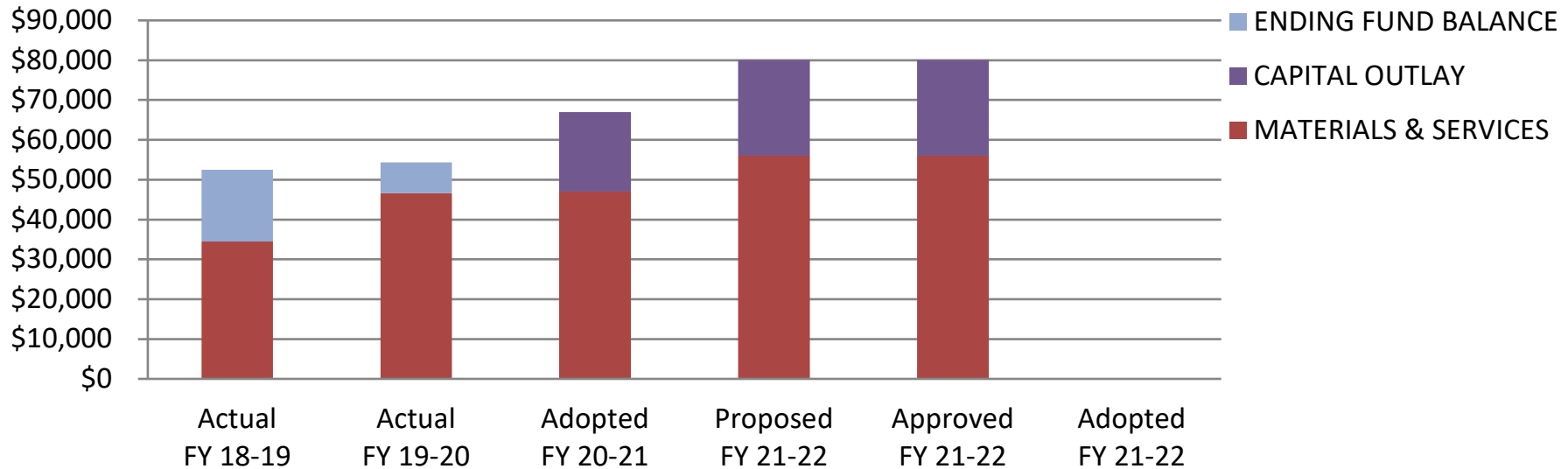
## Office Equipment Reserve Fund Resources



### OFFICE EQUIPMENT RESERVE FUND (40): Resources

Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$9,896	\$17,962	\$5,580	\$24,960	\$24,960	\$0
INVESTMENT REVENUE	\$555	\$362	\$400	\$90	\$90	\$0
INTERFUND TRANSFERS	\$42,000	\$36,000	\$61,000	\$55,000	\$55,000	\$0

## Office Equipment Reserve Fund Requirements



### OFFICE EQUIPMENT RESERVE FUND (40): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
MATERIALS & SERVICES	\$34,489	\$46,609	\$46,980	\$56,050	\$56,050	\$0
CAPITAL OUTLAY	\$0	\$0	\$20,000	\$24,000	\$24,000	\$0
ENDING FUND BALANCE	\$17,962	\$7,715	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG**  
**Office Equipment Reserve Fund (40)**

**OFFICE EQUIPMENT RESERVE FUND (40): RESOURCES**

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
9,896	17,962	5,580		BEGINNING FUND BALANCE	24,960	24,960

**INVESTMENT REVENUE**

555	362	400	EARNED INTEREST	90	90	0
<b>555</b>	<b>362</b>	<b>400</b>	<b>TOTAL INVESTMENT REVENUE</b>	<b>90</b>	<b>90</b>	<b>0</b>

**INTERFUND TRANSFER**

22,000	20,000	35,000	TRANS FROM GENERAL FUND	35,000	35,000	0
10,000	8,000	13,000	TRANS FROM WATER FUND	10,000	10,000	0
10,000	8,000	13,000	TRANS FROM SEWER FUND	10,000	10,000	0
<b>42,000</b>	<b>36,000</b>	<b>61,000</b>	<b>TOTAL INTERFUND TRANSFER</b>	<b>55,000</b>	<b>55,000</b>	<b>0</b>
<b>52,451</b>	<b>54,324</b>	<b>66,980</b>	<b>TOTAL RESOURCES</b>	<b>80,050</b>	<b>80,050</b>	<b>0</b>

**OFFICE EQUIPMENT RESERVE FUND (40): REQUIREMENTS**

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

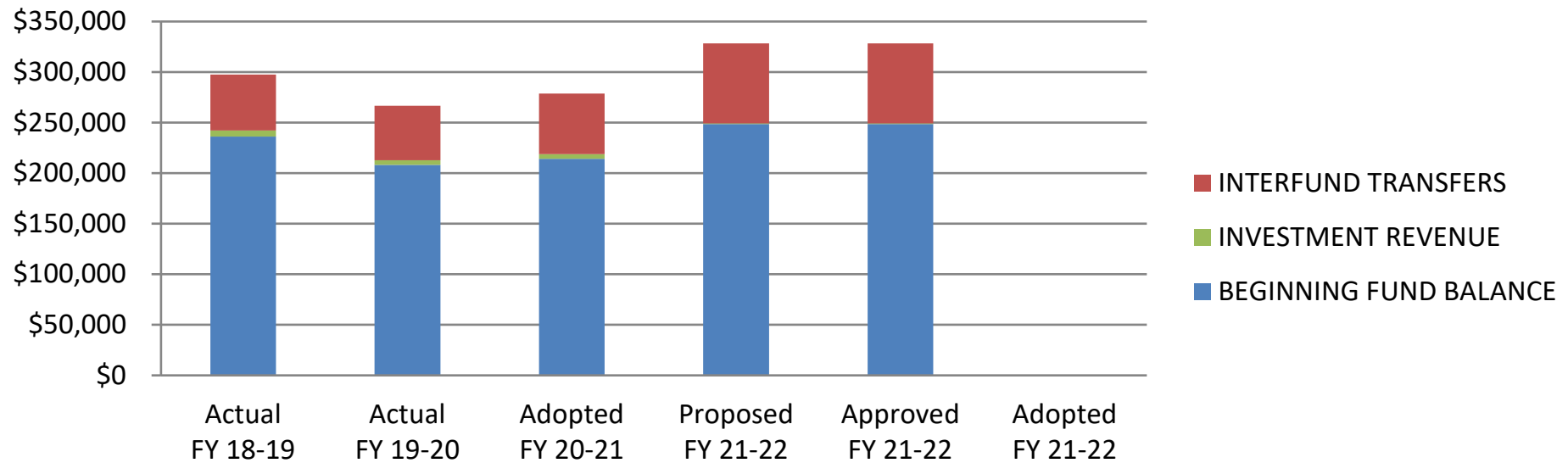
**MATERIALS & SERVICES**

16,488	17,218	18,500	FINANCIAL SYSTEM	20,000	20,000	0
14,501	16,908	16,980	MAINTENANCE & SOFTWARE	23,050	23,050	0
1,770	6,298	6,500	COMPUTER REPLACEMENT	7,000	7,000	0
1,730	6,185	5,000	MISC OFFICE EQUIP/FURNITURE	6,000	6,000	0
<b>34,489</b>	<b>46,609</b>	<b>46,980</b>		<b>56,050</b>	<b>56,050</b>	<b>0</b>

**CAPITAL OUTLAY**

0	0	8,000	COPIER RESERVE (\$2,000 PER YEAR)	10,000	10,000	0
0	0	12,000	OFFICE SERVER RESERVE (\$2,000 PER YEAR)	14,000	14,000	0
<b>0</b>	<b>0</b>	<b>20,000</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>24,000</b>	<b>24,000</b>	<b>0</b>
<b>34,489</b>	<b>46,609</b>	<b>66,980</b>	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	<b>80,050</b>	<b>80,050</b>	<b>0</b>
<b>17,962</b>	<b>7,715</b>	<b>0</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>52,451</b>	<b>54,324</b>	<b>66,980</b>	<b>TOTAL REQUIREMENTS</b>	<b>80,050</b>	<b>80,050</b>	<b>0</b>

## Equipment Reserve Fund Resources

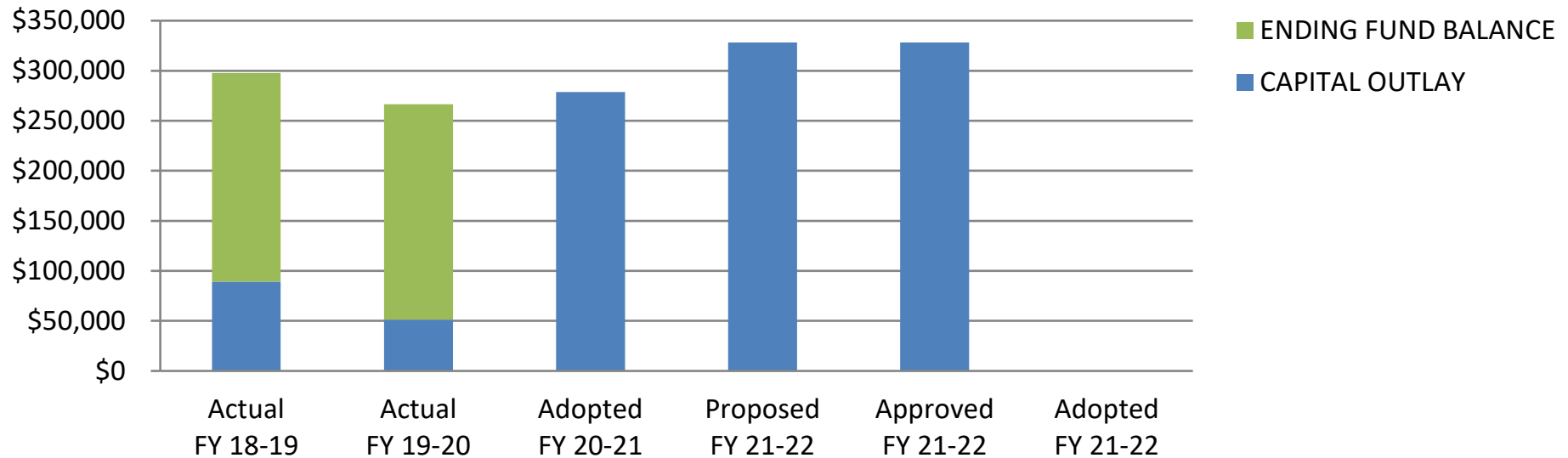


### EQUIPMENT RESERVE FUND (41): Resources

Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$236,062	\$208,317	\$214,300	\$248,440	\$248,440	\$0
INVESTMENT REVENUE	\$6,096	\$4,343	\$4,500	\$920	\$920	\$0
INTERFUND TRANSFERS	\$55,500	\$54,000	\$60,000	\$78,900	\$78,900	\$0



## Equipment Reserve Fund Requirements



### EQUIPMENT RESERVE FUND (41): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
CAPITAL OUTLAY	\$89,341	\$51,045	\$278,800	\$328,260	\$328,260	\$0
ENDING FUND BALANCE	\$208,317	\$215,615	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG**  
**Equipment Reserve Fund (41)**

**EQUIPMENT RESERVE FUND (41): RESOURCES**

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
236,062	208,317					

**INVESTMENT REVENUE**

6,096	4,343	4,500	EARNED INTEREST	920	920	0
<b>6,096</b>	<b>4,343</b>	<b>4,500</b>	<b>TOTAL INVESTMENT REVENUE</b>	<b>920</b>	<b>920</b>	<b>0</b>

**INTERFUND TRANSFER**

18,750	18,000	20,000	TRANSFER FROM WATER FUND	26,300	26,300	0
18,750	18,000	20,000	TRANSFER FROM SEWER FUND	26,300	26,300	0
18,000	18,000	20,000	TRANSFER FROM STREET FUND	26,300	26,300	0
<b>55,500</b>	<b>54,000</b>	<b>60,000</b>	<b>TOTAL INTERFUND TRANSFER</b>	<b>78,900</b>	<b>78,900</b>	<b>0</b>
<b>297,658</b>	<b>266,660</b>	<b>278,800</b>	<b>TOTAL RESOURCES</b>	<b>328,260</b>	<b>328,260</b>	<b>0</b>

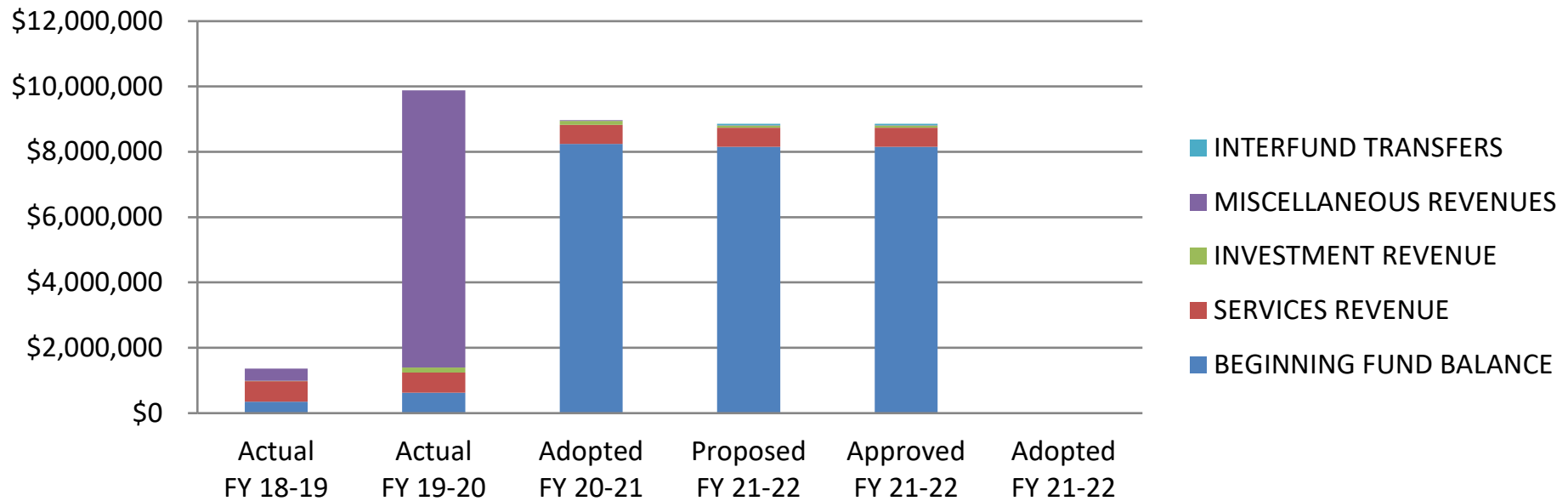
**EQUIPMENT RESERVE FUND (41): REQUIREMENTS**

Historical Data			REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

**CAPITAL OUTLAY**

0	40,303	20,000	VEHICLE RESERVE FUND	40,000	40,000	0
0	0	180,900	STREET SWEEPER RESERVE FUND	210,900	210,900	0
68,352	0	0	BACKHOE RESERVE FUND	6,000	6,000	0
0	0	18,000	4 WHEELER RESERVE FUND	2,000	2,000	0
11,517	0	5,000	LAWN MOWER RESERVE FUND	7,000	7,000	0
0	0	42,300	DUMP TRUCK RESERVE FUND	50,300	50,300	0
9,472	10,742	12,600	OTHER MISC. EQUIPMENT	12,060	12,060	0
<b>89,341</b>	<b>51,045</b>	<b>278,800</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>328,260</b>	<b>328,260</b>	<b>0</b>
<b>89,341</b>	<b>51,045</b>	<b>278,800</b>	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	<b>328,260</b>	<b>328,260</b>	<b>0</b>
<b>208,317</b>	<b>215,615</b>	<b>0</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>297,658</b>	<b>266,660</b>	<b>278,800</b>	<b>TOTAL REQUIREMENTS</b>	<b>328,260</b>	<b>328,260</b>	<b>0</b>

## Water Fund Resources



### WATER FUND (51): Resources

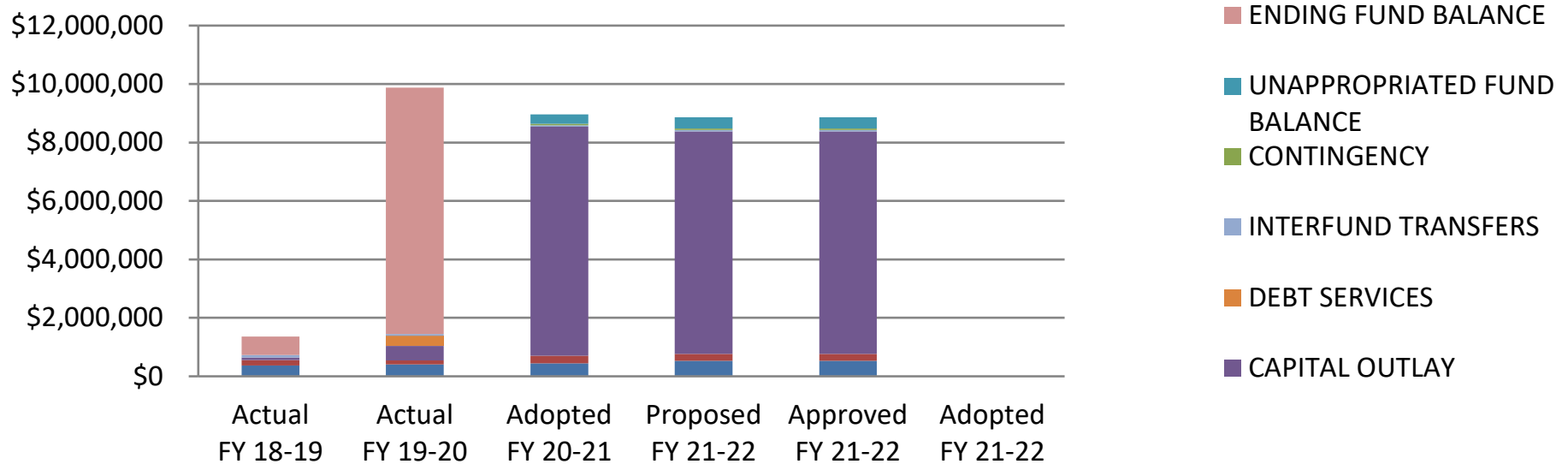
Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$354,837	\$628,217	\$8,240,000	\$8,150,000	\$8,150,000	\$0
SERVICES REVENUE	\$622,345	\$617,567	\$586,000	\$588,000	\$588,000	\$0
INVESTMENT REVENUE	\$15,421	\$146,386	\$125,000	\$60,340	\$60,340	\$0
MISCELLANEOUS REVENUES	\$366,584	\$8,485,756	\$13,350	\$19,800	\$19,800	\$0
INTERFUND TRANSFERS	\$0	\$0	\$0	\$42,000	\$42,000	\$0

**CITY OF HARRISBURG**  
**Water Fund (51)**

**WATER FUND (51): RESOURCES**

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
354,837	628,217	8,240,000	BEGINNING FUND BALANCE	8,150,000	8,150,000	0
<u>SERVICES REVENUE</u>						
13,721	9,846	6,000	NEW WATER CONNECTION CHARGES	8,000	8,000	0
608,624	607,721	580,000	WATER USE CHARGES	580,000	580,000	0
622,345	617,567	586,000	TOTAL SERVICES REVENUE	588,000	588,000	0
<u>INVESTMENT REVENUE</u>						
15,421	146,386	125,000	WATER FUND EARNED INTEREST	60,340	60,340	0
15,421	146,386	125,000	TOTAL INVESTMENT REVENUE	60,340	60,340	0
<u>MISCELLANEOUS REVENUE</u>						
12,985	8,740	12,000	WATER TAG FEE	12,000	12,000	0
2,010	1,170	1,000	TURN ON FEE	1,500	1,500	0
561	350	250	NSF CHECK FEE	300	300	0
1,028	5,091	100	MISCELLANEOUS INCOME	6,000	6,000	0
350,000	0	0	LOAN FROM SEWER RESERVE FUND	0	0	0
0	8,470,405	0	WATER SUPPLY TREATMENT PROJECT REVENUE	0	0	0
366,584	8,485,756	13,350	TOTAL MISCELLANEOUS REVENUE	19,800	19,800	0
<u>INTERFUND TRANSFERS</u>						
0	0	0	TRANSFER FROM GENERAL FUND	42,000	42,000	0
0	0	0	TOTAL INTERFUND TRANSFERS	42,000	42,000	0
1,359,187	9,877,926	8,964,350	TOTAL RESOURCES	8,860,140	8,860,140	0

## Water Fund Requirements



### WATER FUND (51): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
PERSONNEL SERVICES	\$371,041	\$404,801	\$446,686	\$525,240	\$525,240	\$0
MATERIALS & SERVICES	\$180,312	\$144,083	\$254,786	\$245,250	\$245,250	\$0
CAPITAL OUTLAY	\$90,866	\$483,880	\$7,842,500	\$7,606,200	\$7,606,200	\$0
DEBT SERVICES	\$0	\$350,000	\$0	\$0	\$0	\$0
INTERFUND TRANSFERS	\$88,750	\$61,000	\$43,000	\$46,300	\$46,300	\$0
CONTINGENCY	\$0	\$0	\$57,093	\$52,610	\$52,610	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$320,285	\$384,540	\$384,540	\$0
ENDING FUND BALANCE	\$628,217	\$8,434,162	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG**  
**Water Fund (51)**

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**WATER FUND (51): REQUIREMENTS**

Historical Data			REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

**PERSONNEL SERVICES**

208,253	221,670	235,097	WATER FUND WAGES	286,760	286,760	0
2,279	0	4,000	WATER FUND SEASONAL	5,000	5,000	0
1,978	1,943	2,000	WTR FD ON-CALL	2,015	2,015	0
5,831	5,446	7,125	WATER FUND OVERTIME	7,125	7,125	0
221	233	601	WTR FD UNEMPLOYMENT TAXES	620	620	0
16,922	17,813	19,470	WTR FD SOCIAL SECURITY TAXES	23,500	23,500	0
81,454	91,690	106,155	WTR FD MEDICAL INSURANCE	111,550	111,550	0
44,080	55,410	60,558	WTR FD PERS	75,500	75,500	0
836	876	1,125	WTR FD LIFE & DISABILITY INS	705	705	0
906	1,701	1,117	WTR FD COMP & LONGEVITY	2,560	2,560	0
100	90	152	WTR FD WORK COMP QUARTERLY	615	615	0
6,231	5,838	7,000	WATER WORK COMP PREMIUM	7,000	7,000	0
17	43	238	MEALS - TRAINING	240	240	0
922	998	998	CELLULAR PHONE	1,000	1,000	0
1,013	1,050	1,050	CLOTHING ALLOWANCE	1,050	1,050	0
<b>371,041</b>	<b>404,801</b>	<b>446,686</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>525,240</b>	<b>525,240</b>	<b>0</b>
<b>3</b>	<b>4</b>	<b>4</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>5</b>	<b>5</b>	<b>5</b>

**MATERIALS & SERVICES**

**PROFESSIONAL SERVICES**

6,105	6,000	6,000	WTR FD AUDIT ASSISTANCE	7,700	7,700	0
10,239	10,500	12,000	WTR FD INSURANCE	12,750	12,750	0
0	0	10,000	LEGAL EXPENSES	5,000	5,000	0
0	0	5,000	CONTRACT SERVICES	5,000	5,000	0
<b>16,344</b>	<b>16,500</b>	<b>33,000</b>	<b>TOTAL PROFESSIONAL SERVICES</b>	<b>30,450</b>	<b>30,450</b>	<b>0</b>

**WATER FUND (51): REQUIREMENTS**

Historical Data			REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

**BUILDINGS & GROUNDS**

6,060	7,403	12,000	BUILDING & GROUNDS MAINTENANCE	10,000	10,000	0
4,886	883	5,000	GENERATOR MAINTENANCE	5,000	5,000	0
55,357	52,380	65,000	WTR FD - PP&L	61,000	61,000	0
2,422	1,791	3,000	WTR FD NW NAT GAS	3,000	3,000	0
444	468	1,000	SECURITY SYSTEM CONTRACT	1,500	1,500	0
639	557	1,500	WTR FD SAFETY SUPPLIES	1,500	1,500	0
3,071	2,649	3,300	WTR FD TELEPHONE EXPENSES	2,500	2,500	0
561	831	1,000	INTERNET CHARGES	1,000	1,000	0
13,724	9,140	20,000	WTR FD CHEMICALS	20,000	20,000	0
166	56	2,500	CHLORINATOR MAINTENANCE	2,500	2,500	0
12,289	3,979	10,000	WTR FD LAB TESTING	10,000	10,000	0
0	7	250	EMPLOYEE RECRUITMENT	250	250	0
34,409	16,581	22,000	WATER SYSTEMS MAINTENANCE & REPAIRS	22,000	22,000	0
671	572	1,000	BACKFLOW TESTING	1,000	1,000	0
200	1,700	3,000	OHA PERMIT FEE	3,000	3,000	0
<b>134,899</b>	<b>98,998</b>	<b>150,550</b>	<b>TOTAL BUILDINGS &amp; GROUNDS</b>	<b>144,250</b>	<b>144,250</b>	<b>0</b>

**ENGINEERING**

3,706	0	30,000	CITY ENGINEERING EXPENSES	30,000	30,000	0
<b>3,706</b>	<b>0</b>	<b>30,000</b>	<b>TOTAL ENGINEERING</b>	<b>30,000</b>	<b>30,000</b>	<b>0</b>

**MOTOR VEHICLE EXPENSES**

6,629	5,727	9,000	WTR FD - GASOLINE	9,000	9,000	0
3,698	4,228	5,000	WTR FD - VEHICLE MAINTENANCE	5,000	5,000	0
<b>10,327</b>	<b>9,955</b>	<b>14,000</b>	<b>TOTAL MOTOR VEHICLE EXPENSES</b>	<b>14,000</b>	<b>14,000</b>	<b>0</b>

**OFFICE FUNCTIONS**

992	956	2,000	WTR FD-OFFICE EQUIP CONTRACTS	2,000	2,000	0
0	260	1,000	WTR FD OFFICE MACHINE MAINTENANCE	500	500	0
3,841	5,132	6,500	WTR FD POSTAGE EXPENSES	6,500	6,500	0
0	0	1,000	WTR FD SOFTWARE MAINT & UPGRADE	1,000	1,000	0
1,531	1,345	3,500	WTR FD OFFICE SUPPLIES	3,000	3,000	0
5,154	5,978	6,500	BANK/SERVICE FEES	6,500	6,500	0
<b>11,519</b>	<b>13,672</b>	<b>20,500</b>	<b>TOTAL OFFICE FUNCTIONS</b>	<b>19,500</b>	<b>19,500</b>	<b>0</b>

**WATER FUND (51): REQUIREMENTS**

Historical Data			REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

**TRAINING EXPENSES**

2,233	3,415	3,788	WTR FD-SCHOOL-PUBLIC WORKS	3,800	3,800	0
1,135	1,396	1,948	WTR FD ROOM & BOARD EXPENSES	2,000	2,000	0
148	0	0	WTR FD-TRAVEL	0	0	0
0	148	1,000	CDL CONSORTIUM	1,250	1,250	0
<b>3,517</b>	<b>4,959</b>	<b>6,736</b>	<b>TOTAL TRAINING EXPENSES</b>	<b>7,050</b>	<b>7,050</b>	<b>0</b>
<b>180,312</b>	<b>144,083</b>	<b>254,786</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>245,250</b>	<b>245,250</b>	<b>0</b>

**CAPITAL OUTLAY**

19,545	19,288	20,000	SENSUS METER UPGRADES	20,000	20,000	0
71,322	464,592	7,822,500	WTR FD CONST PROJECT	7,586,200	7,586,200	0
<b>90,866</b>	<b>483,880</b>	<b>7,842,500</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>7,606,200</b>	<b>7,606,200</b>	<b>0</b>
<b>642,220</b>	<b>1,032,764</b>	<b>8,543,972</b>	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	<b>8,376,690</b>	<b>8,376,690</b>	<b>0</b>

**NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM****DEBT SERVICES**

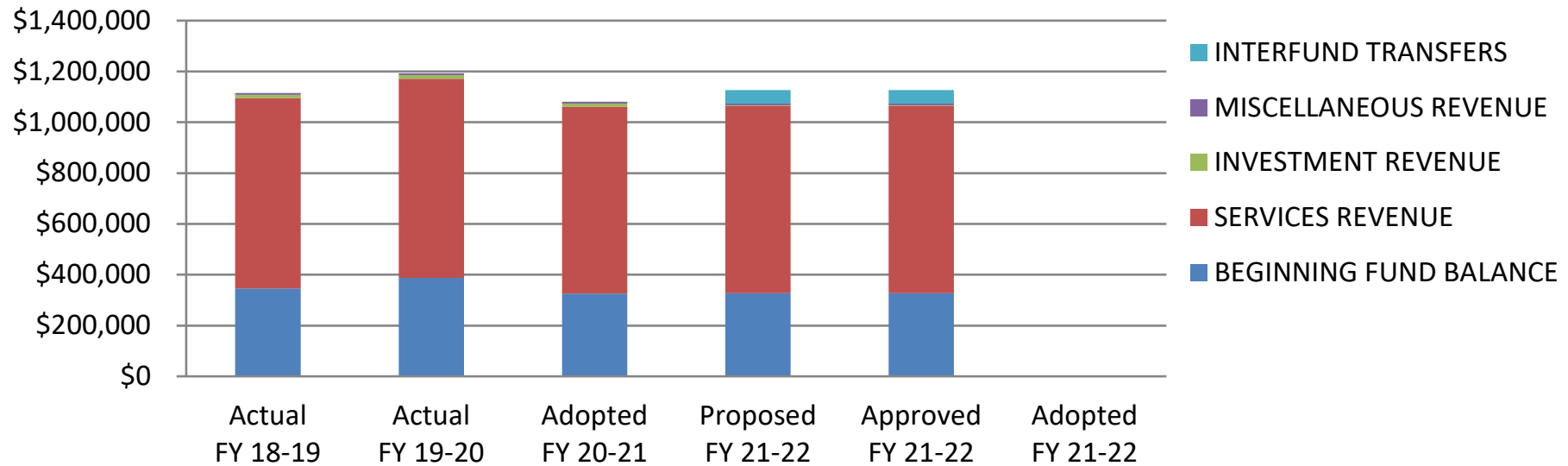
0	350,000	0	LOAN REPAYMENT TO SEWER FUND	0	0	0
<b>0</b>	<b>350,000</b>	<b>0</b>	<b>TOTAL DEBT SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>

**INTERFUND TRANSFERS**

18,750	18,000	20,000	TRANSFER TO EQUIP FUND	26,300	26,300	0
10,000	8,000	13,000	TRANSFER TO OFFICE EQUIPMENT FUND	10,000	10,000	0
10,000	10,000	10,000	TRANSFER TO STREET FUND	10,000	10,000	0
50,000	25,000	0	TRANSFER TO WATER RESERVE FUND	0	0	0
<b>88,750</b>	<b>61,000</b>	<b>43,000</b>	<b>TOTAL INTERFUND TRANSFERS</b>	<b>46,300</b>	<b>46,300</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>57,093</b>	<b>CONTINGENCY</b>	<b>52,610</b>	<b>52,610</b>	<b>0</b>
<b>88,750</b>	<b>411,000</b>	<b>100,093</b>	<b>TOTAL REQUIREMENTS NOT ALLOCATED</b>	<b>98,910</b>	<b>98,910</b>	<b>0</b>
<b>628,217</b>	<b>8,434,162</b>	<b>0</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>320,285</b>	<b>UNAPPROPRIATED FUND BALANCE</b>	<b>384,540</b>	<b>384,540</b>	<b>0</b>
<b>1,359,187</b>	<b>9,877,926</b>	<b>8,964,350</b>	<b>TOTAL REQUIREMENTS</b>	<b>8,860,140</b>	<b>8,860,140</b>	<b>0</b>



## Sewer Fund Resources



### SEWER FUND (52): Resources

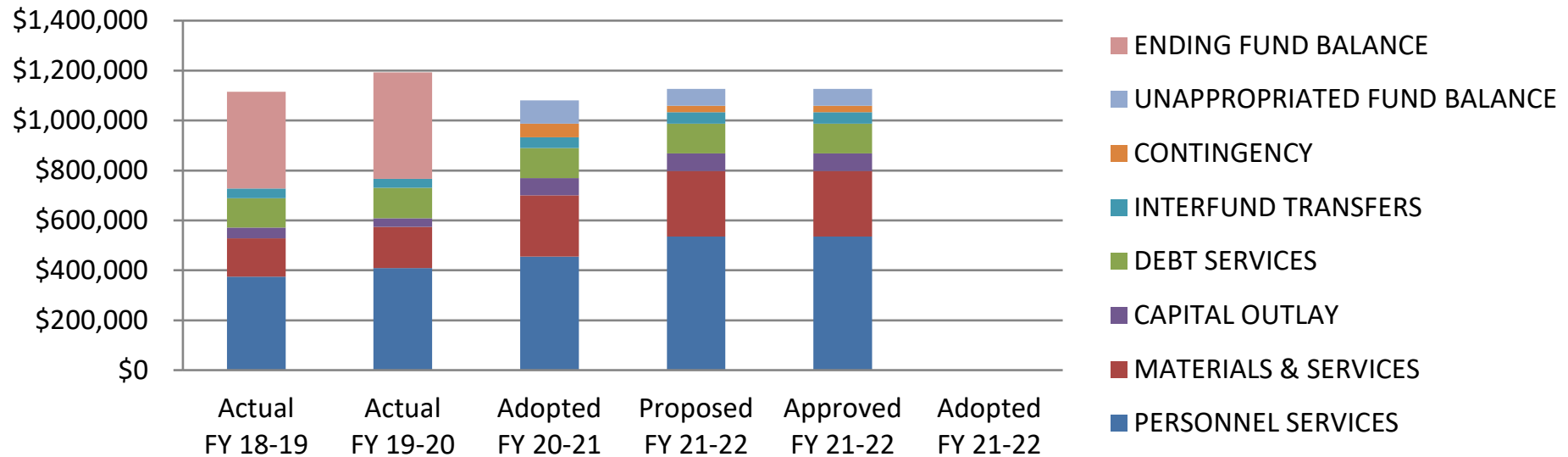
Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$345,937	\$386,755	\$325,700	\$326,700	\$326,700	\$0
SERVICES REVENUE	\$749,536	\$785,079	\$735,450	\$736,100	\$736,100	\$0
INVESTMENT REVENUE	\$12,564	\$12,987	\$12,500	\$3,660	\$3,660	\$0
MISCELLANEOUS REVENUE	\$6,914	\$8,042	\$6,532	\$6,940	\$6,940	\$0
INTERFUND TRANSFERS	\$0	\$0	\$0	\$53,000	\$53,000	\$0

**CITY OF HARRISBURG  
Sewer Fund (52)**

**SEWER FUND (52): RESOURCES**

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
345,937	386,755	325,700	BEGINNING FUND BALANCE	326,700	326,700	0
<u>SERVICES REVENUE</u>						
1,950	1,800	450	NEW SEWER CONNECTION CHARGES	1,100	1,100	0
747,586	783,279	735,000	SEWER USE CHARGES	735,000	735,000	0
749,536	785,079	735,450	TOTAL SERVICES REVENUE	736,100	736,100	0
<u>INVESTMENT INCOME</u>						
12,564	12,987	12,500	SEWER FUND EARNED INTEREST	3,660	3,660	0
12,564	12,987	12,500	TOTAL INVESTMENT INCOME	3,660	3,660	0
<u>MISCELLANEOUS REVENUE</u>						
6,336	6,432	6,432	FARMER LEASE PEORIA ROAD	6,440	6,440	0
578	1,610	100	SEWER FUND MISC INCOME	500	500	0
6,914	8,042	6,532	TOTAL MISCELLANEOUS REVENUE	6,940	6,940	0
<u>INTERFUND TRANSFERS</u>						
0	0	0	TRANSFER FROM GENERAL FUND	53,000	53,000	0
0	0	0	TOTAL INTERFUND TRANSFERS	53,000	53,000	0
1,114,950	1,192,863	1,080,182	TOTAL RESOURCES	1,126,400	1,126,400	0

## Sewer Fund Requirements



### SEWER FUND (52): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
PERSONNEL SERVICES	\$374,992	\$408,412	\$454,686	\$535,240	\$535,240	\$0
MATERIALS & SERVICES	\$153,369	\$165,043	\$244,936	\$262,470	\$262,470	\$0
CAPITAL OUTLAY	\$43,093	\$35,487	\$70,000	\$70,000	\$70,000	\$0
DEBT SERVICES	\$117,991	\$121,775	\$120,500	\$119,100	\$119,100	\$0
INTERFUND TRANSFERS	\$38,750	\$36,000	\$43,000	\$46,300	\$46,300	\$0
CONTINGENCY	\$0	\$0	\$54,009	\$26,000	\$26,000	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$93,051	\$67,290	\$67,290	\$0
ENDING FUND BALANCE	\$386,755	\$426,146	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG**  
**Sewer Fund (52)**

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**SEWER FUND (52): REQUIREMENTS**

Historical Data			REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

**PERSONNEL SERVICES**

208,253	224,636	235,097	SEWER FUND WAGES	286,760	286,760	0
6,837	0	12,000	SEWER FUND SEASONAL	15,000	15,000	0
1,978	1,943	2,000	SEWER FUND ON-CALL	2,015	2,015	0
5,831	5,446	7,125	SEWER FUND OVERTIME	7,125	7,125	0
226	236	601	SWR FD UNEMPLOYMENT TAXES	620	620	0
17,270	18,039	19,470	SEWER FUND SOCIAL SECURITY	23,500	23,500	0
81,453	91,689	106,155	SWR FD MEDICAL INSURANCE	111,550	111,550	0
44,080	55,933	60,558	SEWER FUND PERS	75,500	75,500	0
836	875	1,125	SWR FD LIFE & DISABILITY	705	705	0
906	1,702	1,117	SWR FD COMP & LONGEVITY	2,560	2,560	0
106	92	152	SWR FD WORK COMP QUARTERLY	615	615	0
5,268	5,730	7,000	SEWER FUND WORK COMP PREMIUM	7,000	7,000	0
17	44	238	MEALS - TRAINING	240	240	0
921	997	998	CELLULAR PHONE	1,000	1,000	0
1,013	1,050	1,050	CLOTHING ALLOWANCE	1,050	1,050	0
<b>374,992</b>	<b>408,412</b>	<b>454,686</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>535,240</b>	<b>535,240</b>	<b>0</b>
<b>3</b>	<b>4</b>	<b>4</b>	<b>Total Full-Time Equivalent (FTE)</b>	<b>5</b>	<b>5</b>	<b>5</b>

**MATERIALS & SERVICES**

**PROFESSIONAL SERVICES**

6,105	6,000	6,500	AUDIT	8,270	8,270	0
10,239	10,500	12,000	SWR FD INSURANCE EXPENSES	12,750	12,750	0
<b>16,344</b>	<b>16,500</b>	<b>18,500</b>	<b>TOTAL PROFESSIONAL SERVICES</b>	<b>21,020</b>	<b>21,020</b>	<b>0</b>

**SEWER FUND (52): REQUIREMENTS**

Historical Data			REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022			3.
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2018-2019	First Preceding Year 2019-2020						

**BUILDINGS & GROUNDS**

8,978	6,386	12,000	BUILDING & GROUNDS MAINTENANCE	10,000	32,000	0
4,886	2,920	5,000	STANDBY GENERATOR MAINTENANCE	5,000	5,000	0
24,270	22,649	26,500	SWR FD PP&L	26,500	26,500	0
580	950	1,000	SWR FD NW NATURAL GAS	1,000	1,000	0
444	468	1,000	SWR FD SECURITY CONTRACT	1,500	1,500	0
718	814	1,500	SWR FD SAFETY SUPPLIES	1,500	1,500	0
4,622	4,459	5,000	SWR FD TELEPHONE	4,500	4,500	0
474	831	700	INTERNET EXPENSES	900	900	0
33,158	38,095	65,000	SWR FD CHEMICALS	60,000	60,000	0
118	3,020	2,500	CHLORINATOR MAINTENANCE	2,500	2,500	0
6,680	7,083	12,000	SWR FD LAB TESTING	12,000	12,000	0
0	7	250	EMPLOYEE RECRUITMENT	250	250	0
21,502	20,787	22,000	SEWER SYSTEMS MAINTENANCE & REPAIRS	22,000	22,000	0
2,020	2,281	2,500	DEQ PERMIT FEE	2,500	2,500	0
0	0	0	DEQ LICENSE	22,000	0	0
85	0	250	EMPLOYEE VACCINATIONS	250	250	0
1,694	6,268	8,000	LIFT STATION MAINTENANCE	8,000	8,000	0
<b>110,229</b>	<b>117,018</b>	<b>165,200</b>	<b>TOTAL BUILDINGS &amp; GROUNDS</b>	<b>180,400</b>	<b>180,400</b>	<b>0</b>

**ENGINEERING**

1,010	1,955	20,000	ENGINEERING SEWER FD/CITY	20,000	20,000	0
<b>1,010</b>	<b>1,955</b>	<b>20,000</b>	<b>TOTAL ENGINEERING</b>	<b>20,000</b>	<b>20,000</b>	<b>0</b>

**MOTOR VEHICLE EXPENSES**

6,629	5,727	9,000	SWR FD VEHICLE GASOLINE	9,000	9,000	0
3,728	4,239	5,000	SWR FD VEHICLE MAINTENANCE	5,000	5,000	0
<b>10,357</b>	<b>9,966</b>	<b>14,000</b>	<b>TOTAL MOTOR VEHICLE EXPENSES</b>	<b>14,000</b>	<b>14,000</b>	<b>0</b>

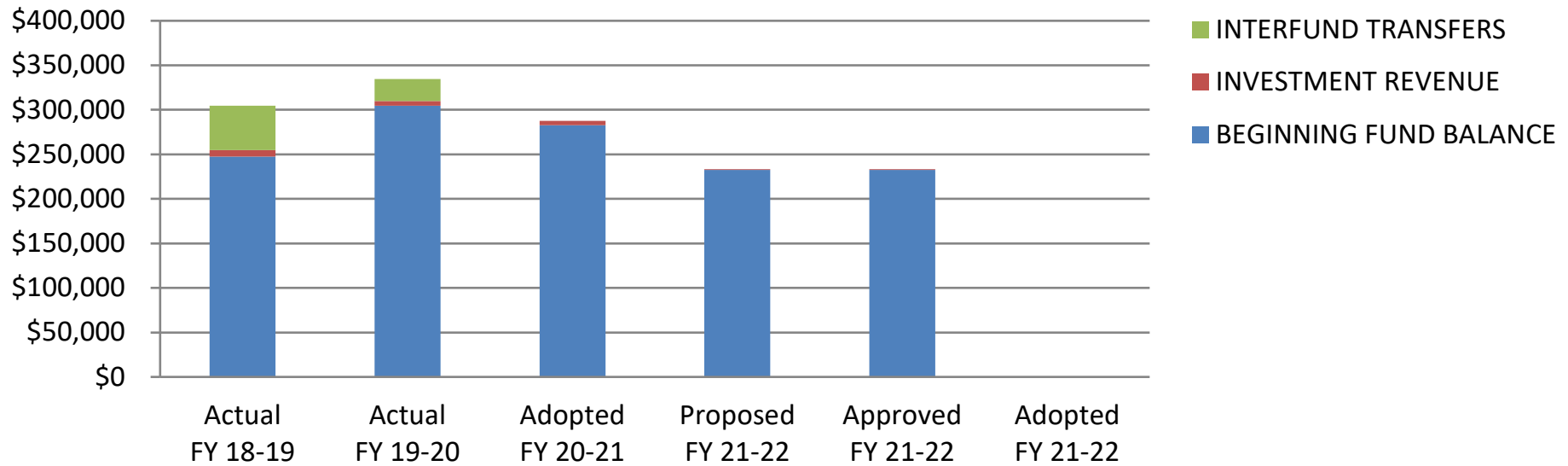
**OFFICE FUNCTIONS**

992	956	2,000	SWR FD OFFICE MACHINE CONTRACT	2,000	2,000	0
0	260	1,000	SWR FD MACHINE MAINTENANCE	1,000	1,000	0
3,841	5,132	6,500	SWR FD POSTAGE	6,500	6,500	0
0	0	1,000	SWR FD SOFTWARE MAINT/UPGRADE	1,000	1,000	0
1,703	1,528	3,500	SWR FD OFFICE SUPPLIES	3,000	3,000	0
5,344	6,183	6,500	BANK/SERVICE FEES	6,500	6,500	0
<b>11,881</b>	<b>14,060</b>	<b>20,500</b>	<b>TOTAL OFFICE FUNCTIONS</b>	<b>20,000</b>	<b>20,000</b>	<b>0</b>

**SEWER FUND (52): REQUIREMENTS**

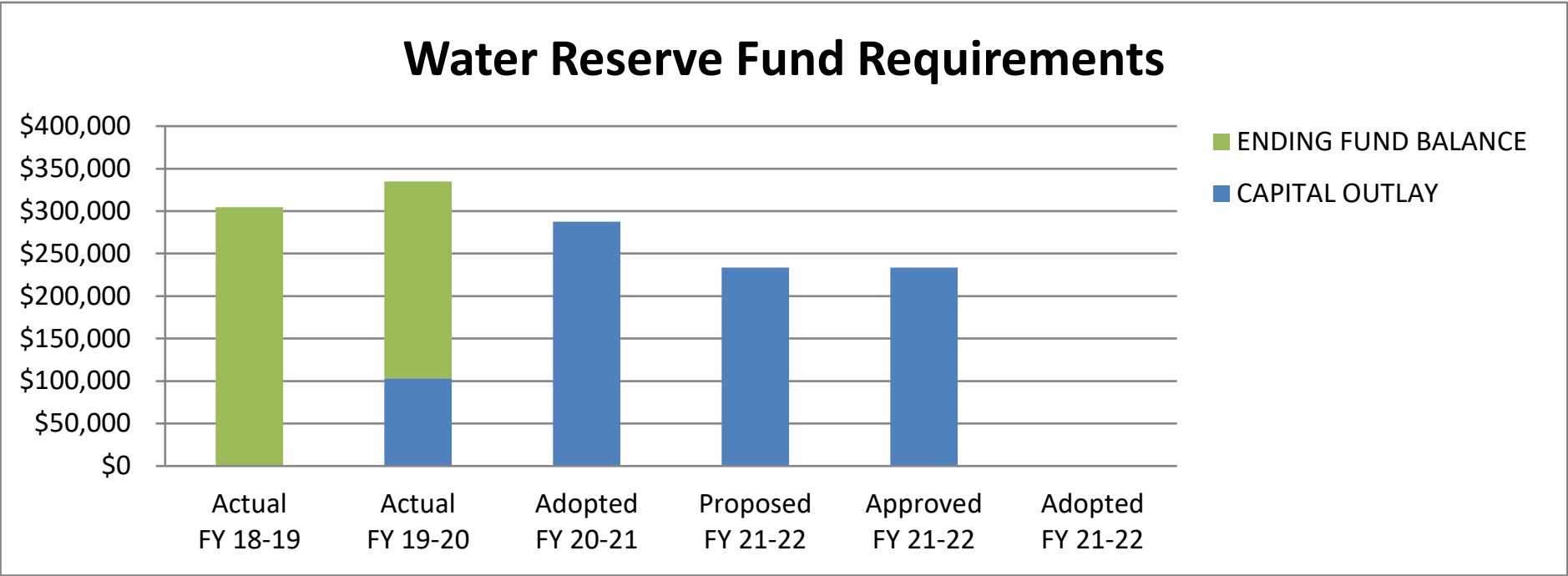
Historical Data			REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>TRAINING EXPENSES</u>						
2,264	4,000	3,788	SWR FD SCHOOL-PUBLIC WORKS	3,800	3,800	0
1,135	1,396	1,948	SWR FD ROOM & BOARD	2,000	2,000	0
148	0	0	SWR FD TRAVEL	0	0	0
0	148	1,000	CDL CONSORTIUM	1,250	1,250	0
3,548	5,544	6,736	TOTAL TRAINING EXPENSES	7,050	7,050	0
153,369	165,043	244,936	TOTAL MATERIALS & SERVICES	262,470	262,470	0
<u>CAPITAL OUTLAY</u>						
13,980	0	15,000	I/I INSPECTION & REPAIRS	15,000	15,000	0
9,568	16,199	35,000	SWR FD MISC EQUIP/PROJECTS	35,000	35,000	0
19,545	19,288	20,000	SENSUS METER UPGRADES	20,000	20,000	0
43,093	35,487	70,000	TOTAL CAPITAL OUTLAY	70,000	70,000	0
571,454	608,942	769,622	TOTAL ORG./PROG. REQUIREMENTS	867,710	867,710	0
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM						
<u>DEBT SERVICES</u>						
40,000	45,000	45,000	SWR REV BOND PRINCIPAL PAYMENT	45,000	45,000	0
77,991	76,775	75,500	SWR REV BOND INTEREST PAYMENT	74,100	74,100	0
117,991	121,775	120,500	TOTAL DEBT SERVICES	119,100	119,100	0
<u>INTERFUND TRANSFERS</u>						
10,000	10,000	10,000	TRANSFER TO STREET FUND	10,000	10,000	0
10,000	8,000	13,000	TRANSFER TO OFFICE EQUIP FD	10,000	10,000	0
0	0	0	TRANSFER TO SWR SYST RESERVE	0	0	0
18,750	18,000	20,000	TRANSFER TO EQUIPMENT FD	26,300	26,300	0
38,750	36,000	43,000	TOTAL INTERFUND TRANSFERS	46,300	46,300	0
0	0	54,009	CONTINGENCY	26,000	26,000	0
156,741	157,775	217,509	TOTAL REQUIREMENTS NOT ALLOCATED	191,400	191,400	0
386,755	426,146	0	ENDING FUND BALANCE	0	0	0
0	0	93,051	UNAPPROPRIATED FUND BALANCE	67,290	67,290	0
1,114,950	1,192,863	1,080,182	TOTAL REQUIREMENTS	1,126,400	1,126,400	0

## Water Reserve Fund Resources



### WATER RESERVE FUND (55): Resources

Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$247,619	\$304,638	\$282,600	\$232,400	\$232,400	\$0
INVESTMENT REVENUE	\$7,019	\$5,137	\$5,000	\$1,020	\$1,020	\$0
INTERFUND TRANSFERS	\$50,000	\$25,000	\$0	\$0	\$0	\$0



**WATER RESERVE FUND (55): Requirements**

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
CAPITAL OUTLAY	\$0	\$103,230	\$287,600	\$233,420	\$233,420	\$0
ENDING FUND BALANCE	\$304,638	\$231,545	\$0	\$0	\$0	\$0



**CITY OF HARRISBURG**  
**Water Reserve Fund (55)**

**WATER RESERVE FUND (55): RESOURCES**

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
247,619	304,638	282,600		BEGINNING FUND BALANCE	232,400	232,400

**INVESTMENT REVENUE**

7,019	5,137	5,000	EARNED INTEREST	1,020	1,020	0
<b>7,019</b>	<b>5,137</b>	<b>5,000</b>	<b>TOTAL INVESTMENT REVENUE</b>	<b>1,020</b>	<b>1,020</b>	<b>0</b>

**INTERFUND TRANSFERS**

50,000	25,000	0	TRANSFER FROM WATER FUND	0	0	0
<b>50,000</b>	<b>25,000</b>	<b>0</b>	<b>TOTAL INTERFUND TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>304,638</b>	<b>334,775</b>	<b>287,600</b>	<b>TOTAL RESOURCES</b>	<b>233,420</b>	<b>233,420</b>	<b>0</b>

**BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

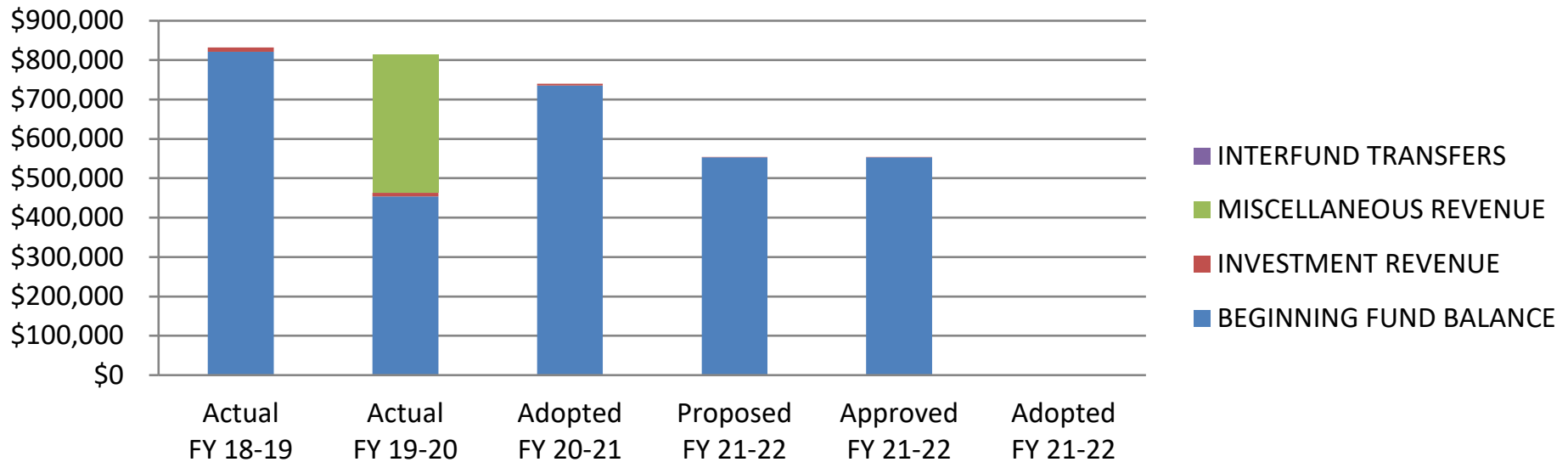
**WATER RESERVE FUND (55): REQUIREMENTS**

Historical Data			REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

**CAPITAL OUTLAY**

0	56,000	50,000	WELLS/PUMPS RESERVE	50,000	50,000	0
0	47,230	237,600	WATER RESERVE CAPITAL PROJECTS	183,420	183,420	0
<b>0</b>	<b>103,230</b>	<b>287,600</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>233,420</b>	<b>233,420</b>	<b>0</b>
<b>0</b>	<b>103,230</b>	<b>287,600</b>	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	<b>233,420</b>	<b>233,420</b>	<b>0</b>
<b>304,638</b>	<b>231,545</b>	<b>0</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>0</b>	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>304,638</b>	<b>334,775</b>	<b>287,600</b>	<b>TOTAL REQUIREMENTS</b>	<b>233,420</b>	<b>233,420</b>	<b>0</b>

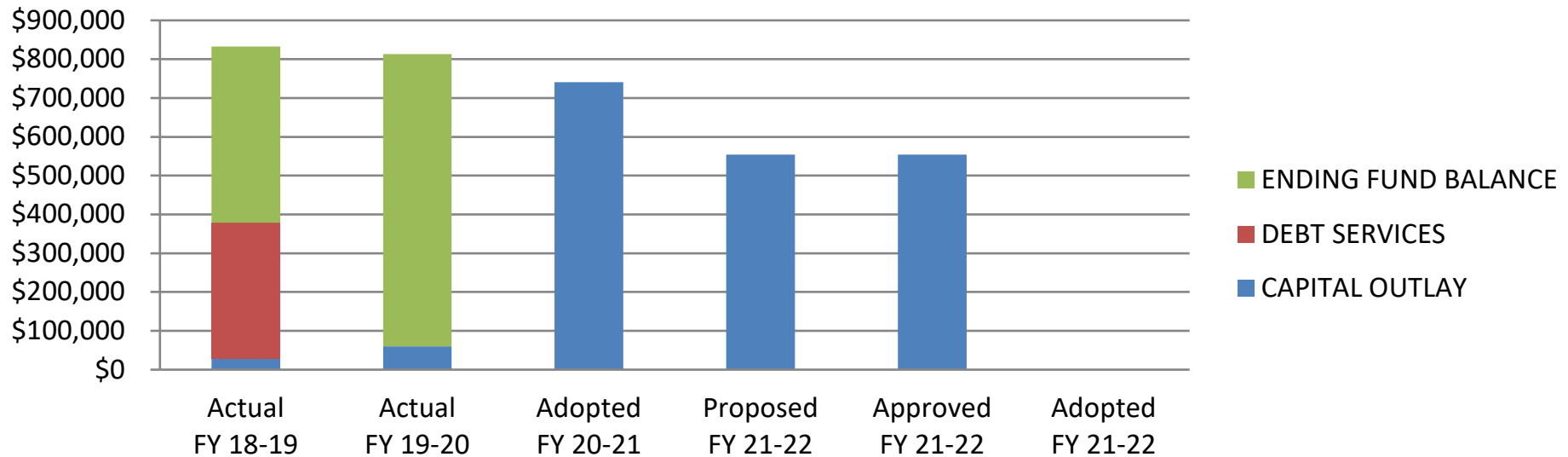
## Sewer Reserve Fund Resources



### SEWER RESERVE FUND (56): Resources

Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$820,997	\$453,924	\$735,400	\$553,100	\$553,100	\$0
INVESTMENT REVENUE	\$11,520	\$8,812	\$5,000	\$1,020	\$1,020	\$0
MISCELLANEOUS REVENUE	\$0	\$350,000	\$0	\$0	\$0	\$0
INTERFUND TRANSFERS	\$0	\$0	\$0	\$0	\$0	\$0

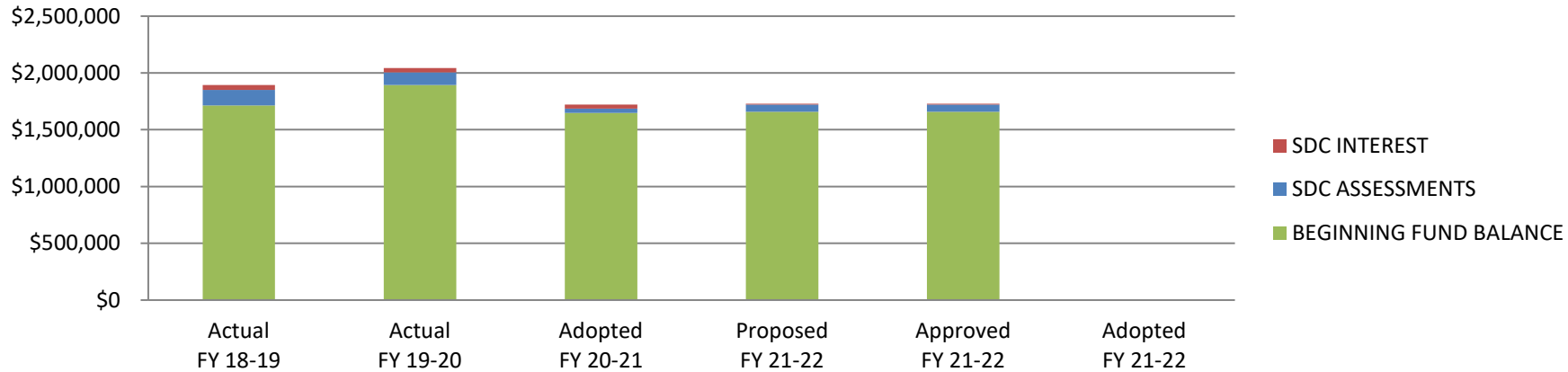
## Sewer Reserve Fund Requirements



### SEWER RESERVE FUND (56): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
CAPITAL OUTLAY	\$28,593	\$60,469	\$740,400	\$554,120	\$554,120	\$0
DEBT SERVICES	\$350,000	\$0	\$0	\$0	\$0	\$0
ENDING FUND BALANCE	\$453,924	\$752,267	\$0	\$0	\$0	\$0

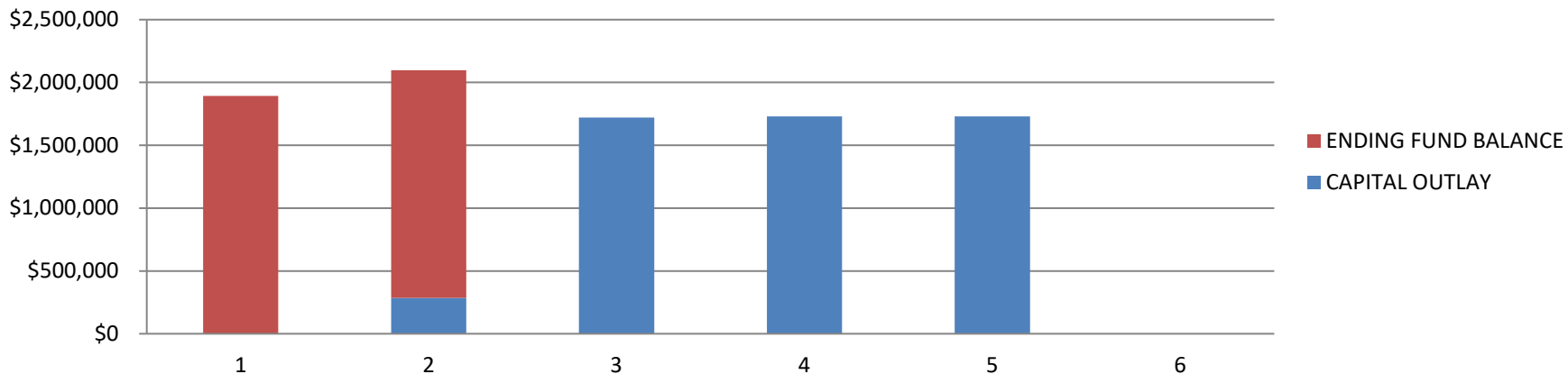
### S.D.C. Fund Resources



#### SYSTEMS DEVELOPMENT CHARGES RESERVE FUND (21): Resources

Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$1,713,325	\$1,892,400	\$1,646,700	\$1,657,000	\$1,657,000	\$0
SDC ASSESSMENTS	\$136,210	\$111,616	\$39,321	\$65,535	\$65,535	\$0
SDC INTEREST	\$42,866	\$37,944	\$35,000	\$7,110	\$7,110	\$0

### S.D.C. Fund Requirements



#### SYSTEMS DEVELOPMENT CHARGES RESERVE FUND (21): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
CAPITAL OUTLAY	\$0	\$285,701	\$1,721,021	\$1,729,645	\$1,729,645	\$0
ENDING FUND BALANCE	\$1,892,400	\$1,811,146	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG**  
**Sewer Reserve Fund (56)**

**SEWER RESERVE FUND (56): RESOURCES**

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
820,997	453,924	735,400	BEGINNING FUND BALANCE	553,100	553,100	0
<u>INVESTMENT REVENUE</u>						
11,520	8,812	5,000	EARNED INTEREST	1,020	1,020	0
11,520	8,812	5,000	TOTAL INVESTMENT REVENUE	1,020	1,020	0
<u>MISCELLANEOUS REVENUE</u>						
0	350,000	0	LOAN REPAYMENT FROM WATER FUND	0	0	0
0	350,000	0	TOTAL MISCELLANEOUS REVENUE	0	0	0
<u>INTERFUND TRANSFERS</u>						
0	0	0	TRANSFER FROM SEWER FUND	0	0	0
0	0	0	TOTAL INTERFUND TRANSFERS	0	0	0
832,517	812,736	740,400	TOTAL RESOURCES	554,120	554,120	0

**BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

**SEWER RESERVE FUND (56): REQUIREMENTS**

Historical Data			REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>CAPITAL OUTLAY</u>						
28,593	60,469	740,400	WW CONSTRUCTION RESERVE	554,120	554,120	0
28,593	60,469	740,400	TOTAL CAPITAL OUTLAY	554,120	554,120	0
28,593	60,469	740,400	TOTAL ORG./PROG. REQUIREMENTS	554,120	554,120	0
<u>DEBT SERVICES</u>						
350,000	0	0	LOAN TO WATER FUND	0	0	0
350,000	0	0	TOTAL DEBT SERVICES	0	0	0
350,000	0	0	TOTAL REQUIREMENTS NOT ALLOCATED	0	0	0
453,924	752,267	0	ENDING FUND BALANCE	0	0	0
832,517	812,736	740,400	TOTAL REQUIREMENTS	554,120	554,120	0

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**CITY OF HARRISBURG**  
**Transportation Systems Development Reserve Fund (60)**

**TRANSPORTATION SYSTEMS DEVELOPMENT RESERVE FUND (60): RESOURCES**

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
489,346	546,080					

**TRANSPORTATION SDC ASSESSMENTS**

1,206	1,067	351	TRANSPORTATION ADMINISTRATIVE FEES	585	585	0
42,873	26,575	8,784	TRANSPORTATION IMPROVEMENT FEES	14,640	14,640	0
<b>44,079</b>	<b>27,642</b>	<b>9,135</b>	<b>TOTAL TRANSPORTATION SDC ASSESSMENTS</b>	<b>15,225</b>	<b>15,225</b>	<b>0</b>

**TRANSPORTATION SDC INTEREST**

12,655	10,760	7,500	INTEREST-TRANSPORTATION SDC (23%)	1,520	1,520	0
<b>12,655</b>	<b>10,760</b>	<b>7,500</b>	<b>TOTAL TRANSPORTATION SDC INTEREST</b>	<b>1,520</b>	<b>1,520</b>	<b>0</b>
<b>546,080</b>	<b>584,482</b>	<b>365,935</b>	<b>TOTAL RESOURCES</b>	<b>365,545</b>	<b>365,545</b>	<b>0</b>

**Transportation Systems Development Reserve Fund (60)**

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**TRANSPORTATION SYSTEMS DEVELOPMENT RESERVE FUND (60): REQUIREMENTS**

Historical Data			REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

**TRANSPORTATION SDC CAPITAL OUTLAY**

0	228,078	245,935	TRANSPORTATION CAPITAL IMPROVEMENTS	245,545	245,545	0
0	0	120,000	SAFE ROUTES TO SCHOOL (SRTS) GRANT	120,000	120,000	0
<b>0</b>	<b>228,078</b>	<b>365,935</b>	<b>TOTAL TRANSPORTATION SDC CAPITAL OUTLAY</b>	<b>365,545</b>	<b>365,545</b>	<b>0</b>
<b>0</b>	<b>228,078</b>	<b>365,935</b>	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	<b>365,545</b>	<b>365,545</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>0</b>	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>546,080</b>	<b>356,404</b>	<b>0</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>546,080</b>	<b>584,482</b>	<b>365,935</b>	<b>TOTAL REQUIREMENTS</b>	<b>365,545</b>	<b>365,545</b>	<b>0</b>

**CITY OF HARRISBURG**  
**Parks Systems Development Reserve Fund (61)**

**PARKS SYSTEMS DEVELOPMENT RESERVE FUND (61): RESOURCES**

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
248,077	266,723					

**PARKS SDC ASSESSMENTS**

504	824	216	PARKS ADMINISTRATIVE FEES	360	360	0
12,096	19,776	5,184	PARKS IMPROVEMENT FEES	8,640	8,640	0
<b>12,600</b>	<b>20,600</b>	<b>5,400</b>	<b>TOTAL PARKS SDC ASSESSMENTS</b>	<b>9,000</b>	<b>9,000</b>	<b>0</b>

**PARKS SDC INTEREST**

6,046	5,000	5,500	INTEREST-PARKS SDC (14%)	1,120	1,120	0
<b>6,046</b>	<b>5,000</b>	<b>5,500</b>	<b>TOTAL PARKS SDC INTEREST</b>	<b>1,120</b>	<b>1,120</b>	<b>0</b>
<b>266,723</b>	<b>292,323</b>	<b>218,100</b>	<b>TOTAL RESOURCES</b>	<b>256,120</b>	<b>256,120</b>	<b>0</b>

**Parks Systems Development Reserve Fund (61)**

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**PARKS SYSTEMS DEVELOPMENT RESERVE FUND (61): REQUIREMENTS**

Historical Data			REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

**PARKS SDC CAPITAL OUTLAY**

0	57,623	188,100	PARKS CAPITAL IMPROVEMENTS	226,120	226,120	0
0	0	30,000	OPRD PLANNING GRANT	30,000	30,000	0
<b>0</b>	<b>57,623</b>	<b>218,100</b>	<b>TOTAL PARKS SDC CAPITAL OUTLAY</b>	<b>256,120</b>	<b>256,120</b>	<b>0</b>
<b>0</b>	<b>57,623</b>	<b>218,100</b>	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	<b>256,120</b>	<b>256,120</b>	<b>0</b>
<b>266,723</b>	<b>234,700</b>	<b>0</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>0</b>	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>266,723</b>	<b>292,323</b>	<b>218,100</b>	<b>TOTAL REQUIREMENTS</b>	<b>256,120</b>	<b>256,120</b>	<b>0</b>

**CITY OF HARRISBURG**  
**Storm Systems Development Reserve Fund (62)**

**STORM SYSTEMS DEVELOPMENT RESERVE FUND (62): RESOURCES**

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
71,749	90,637					

**STORM SDC ASSESSMENTS**

608	492	51	STORM DRAIN ADMINISTRATIVE FEES	85	85	0
6,699	5,158	531	STORM DRAIN IMPROVEMENT FEES	885	885	0
9,698	7,464	768	STORM DRAIN REIMBURSEMENT FEES	1,280	1,280	0
17,005	13,114	1,350	TOTAL STORM SDC ASSESSMENTS	2,250	2,250	0

**STORM SDC INTEREST**

1,883	1,972	2,000	INTEREST-STORM DRAIN SDC (4%)	410	410	0
1,883	1,972	2,000	TOTAL STORM SDC INTEREST	410	410	0
90,637	105,723	71,150	TOTAL RESOURCES	107,960	107,960	0

**Storm Systems Development Reserve Fund (62)**

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**STORM SYSTEMS DEVELOPMENT RESERVE FUND (62): REQUIREMENTS**

Historical Data			REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

**STORM DRAIN SDC CAPITAL OUTLAY**

0	0	71,150	STORM DRAIN CAPITAL IMPROVEMENTS	107,960	107,960	0
0	0	71,150	TOTAL STORM DRAIN SDC CAPITAL OUTLAY	107,960	107,960	0
0	0	71,150	TOTAL ORG./PROG. REQUIREMENTS	107,960	107,960	0
90,637	105,723	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
90,637	105,723	71,150	TOTAL REQUIREMENTS	107,960	107,960	0



**CITY OF HARRISBURG**  
**Water Systems Development Reserve Fund (63)**

**WATER SYSTEMS DEVELOPMENT RESERVE FUND (63): RESOURCES**

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
206,760	245,959					

**WATER SDC ASSESSMENTS**

1,134	2,107	486	WATER ADMINISTRATIVE FEES	810	810	0
27,071	43,680	10,080	WATER IMPROVEMENT FEES	16,800	16,800	0
5,600	9,100	2,100	WATER REIMBURSEMENT FEES	3,500	3,500	0
<b>33,805</b>	<b>54,887</b>	<b>12,666</b>	<b>TOTAL WATER SDC ASSESSMENTS</b>	<b>21,110</b>	<b>21,110</b>	<b>0</b>

**WATER SDC INTEREST**

5,394	5,132	5,000	INTEREST-WATER SDC (32%)	1,020	1,020	0
<b>5,394</b>	<b>5,132</b>	<b>5,000</b>	<b>TOTAL WATER SDC INTEREST</b>	<b>1,020</b>	<b>1,020</b>	<b>0</b>

<b>245,959</b>	<b>305,978</b>	<b>273,366</b>	<b>TOTAL RESOURCES</b>	<b>350,030</b>	<b>350,030</b>	<b>0</b>
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**Water Systems Development Reserve Fund (63)**

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**WATER SYSTEMS DEVELOPMENT RESERVE FUND (63): REQUIREMENTS**

Historical Data			REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

**WATER SDC CAPITAL OUTLAY**

0	0	273,366	WATER CAPITAL IMPROVEMENTS	350,030	350,030	0
<b>0</b>	<b>0</b>	<b>273,366</b>	<b>TOTAL WATER SDC CAPITAL OUTLAY</b>	<b>350,030</b>	<b>350,030</b>	<b>0</b>

<b>0</b>	<b>0</b>	<b>273,366</b>	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	<b>350,030</b>	<b>350,030</b>	<b>0</b>
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<b>245,959</b>	<b>305,978</b>	<b>0</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>
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<b>0</b>	<b>0</b>	<b>0</b>	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>
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<b>245,959</b>	<b>305,978</b>	<b>273,366</b>	<b>TOTAL REQUIREMENTS</b>	<b>350,030</b>	<b>350,030</b>	<b>0</b>
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**CITY OF HARRISBURG**  
**Sewer Systems Development Reserve Fund (64)**

**SEWER SYSTEMS DEVELOPMENT RESERVE FUND (64): RESOURCES**

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
697,393	743,001					

**SEWER SDC ASSESSMENTS**

1,104	1,932	414	SEWER ADMINISTRATIVE FEES	690	690	0
8,320	14,560	3,120	SEWER IMPROVEMENT FEES	5,200	5,200	0
19,296	33,768	7,236	SEWER REIMBURSEMENT FEES	12,060	12,060	0
<b>28,720</b>	<b>50,260</b>	<b>10,770</b>	<b>TOTAL SEWER SDC ASSESSMENTS</b>	<b>17,950</b>	<b>17,950</b>	<b>0</b>

**SEWER SDC INTEREST**

16,888	15,080	15,000	INTEREST-SEWER SDC (27%)	3,040	3,040	0
<b>16,888</b>	<b>15,080</b>	<b>15,000</b>	<b>TOTAL SEWER SDC INTEREST</b>	<b>3,040</b>	<b>3,040</b>	<b>0</b>

<b>743,001</b>	<b>808,341</b>	<b>792,470</b>	<b>TOTAL RESOURCES</b>	<b>649,990</b>	<b>649,990</b>	<b>0</b>
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**Sewer Systems Development Reserve Fund (64)**

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**SEWER SYSTEMS DEVELOPMENT RESERVE FUND (64): REQUIREMENTS**

Historical Data			REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022		
Actual		Adopted Budget This Year FY 2020-2021		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

**SEWER SDC CAPITAL OUTLAY**

0	0	792,470	SEWER CAPITAL IMPROVEMENTS	649,990	649,990	0
<b>0</b>	<b>0</b>	<b>792,470</b>	<b>TOTAL SEWER SDC CAPITAL OUTLAY</b>	<b>649,990</b>	<b>649,990</b>	<b>0</b>

<b>0</b>	<b>0</b>	<b>792,470</b>	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	<b>649,990</b>	<b>649,990</b>	<b>0</b>
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<b>743,001</b>	<b>808,341</b>	<b>0</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>
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<b>0</b>	<b>0</b>	<b>0</b>	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>
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<b>743,001</b>	<b>808,341</b>	<b>792,470</b>	<b>TOTAL REQUIREMENTS</b>	<b>649,990</b>	<b>649,990</b>	<b>0</b>
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**RESOLUTION No. 1257****A RESOLUTION MAKING APPROPRIATIONS FOR THE CITY OF HARRISBURG, OREGON, FOR THE FISCAL YEAR 2021-2022.**

WHEREAS the Budget Committee of the City of Harrisburg has reviewed the budget of the City of Harrisburg for the fiscal year 2021-2022 and has approved it and referred it to the City Council.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Harrisburg hereby adopts the budget for fiscal year 2021-2022 in the total amount of \$18,586,441.\*

This budget is now on file at **120 Smith Street in Harrisburg, Oregon.**

BE IT FURTHER RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2021, for the following purposes:

**General Fund**

Administration	\$1,381,125
Interfund Transfers	\$497,500
Special Payments	\$20,000
Contingency	\$243,040
<b>Total.....</b>	<b>\$2,141,665</b>

**Street Fund**

Public Works	\$1,271,460
Interfund Transfers	\$26,300
Contingency	\$174,674
<b>Total.....</b>	<b>\$1,472,434</b>

**Bike Path Reserve Fund**

Public Works	\$43,510
<b>Total.....</b>	<b>\$43,510</b>

**Community & Economic Development Fund**

Administration	\$298,050
<b>Total.....</b>	<b>\$298,050</b>

**Library Fund**

Administration	\$92,967
Contingency	\$6,205
<b>Total.....</b>	<b>\$99,172</b>

**Storm Drain Reserve Fund**

Public Works	\$296,645
<b>Total.....</b>	<b>\$296,645</b>

**Building Permit Fund**

Administration	\$54,335
Interfund Transfers	\$5,600
Contingency	\$21,460
<b>Total.....</b>	<b>\$81,395</b>

**Electrical Permit Fund**

Administration	\$5,550
Interfund Transfers	\$1,150
Contingency	\$3,600
<b>Total.....</b>	<b>\$10,300</b>

**Debt Services Fund**

Administration	\$410,270
<b>Total.....</b>	<b>\$410,270</b>

**Office Equipment Fund**

Administration	\$80,050
<b>Total.....</b>	<b>\$80,050</b>

**Equipment Fund**

Public Works	\$328,260
<b>Total.....</b>	<b>\$328,260</b>

**Water Fund**

Public Works	\$8,376,690
Debt Services	\$0
Interfund Transfers	\$46,300
Contingency	\$52,610
<b>Total.....</b>	<b>\$8,475,600</b>

**Sewer Fund**

Public Works	\$867,710
Debt Services	\$119,100
Interfund Transfers	\$46,300
Contingency	\$26,000
<b>Total.....</b>	<b>\$1,059,110</b>

**Water Reserve Fund**

Public Works	\$233,420
<b>Total.....</b>	<b>\$233,420</b>

**Sewer Reserve Fund**

Public Works	\$554,120
Debt Services	\$0
<b>Total.....</b>	<b>\$554,120</b>

**Transportation SDC Reserve Fund**

Public Works	\$365,545
<b>Total.....</b>	<b>\$365,545</b>

**Parks SDC Reserve Fund**

Public Works	\$256,120
<b>Total.....</b>	<b>\$256,120</b>

**Storm Drain SDC Reserve Fund**

Public Works	\$107,960
<b>Total.....</b>	<b>\$107,960</b>

**Water SDC Reserve Fund**

Public Works	\$350,030
<b>Total.....</b>	<b>\$350,030</b>

**Sewer SDC Reserve Fund**

Public Works	\$649,990
<b>Total.....</b>	<b>\$649,990</b>

<b>Total APPROPRIATIONS, All Funds . . .</b>	<b>\$17,313,646</b>
<b>Total Unappropriated and Reserve Amounts, All Funds . . .</b>	<b>\$1,272,795</b>
<b>TOTAL ADOPTED BUDGET . . .</b>	<b>\$18,586,441 *</b>

(\*amounts with asterisks must match)

BE IT FURTHER RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2021-2022:

- (1) At the rate of \$3.1875 per \$1000 of assessed value for permanent rate tax;
- (2) In the amount of \$434,066 for debt service on general obligation bonds;

BE IT FURTHER RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b of the Oregon Constitution as:

**Subject to the General Government Limitation**

Permanent Rate Tax.....\$3.1875/\$1,000

**Excluded from Limitation**

General Obligation Bond Debt Service.....\$434,066

The above resolution statements were approved and declared adopted on June 22, 2021.

X \_\_\_\_\_  
Signature (Mayor)

X \_\_\_\_\_  
Signature (City Recorder)

Agenda Bill

**Harrisburg City Council**

Harrisburg, Oregon

**THE MATTER OF APPROVING RESOLUTION NO. 1258, AND THEREBY  
UPDATING COUNCIL POLICY 18-1.04**

**STAFF REPORT:**

Exhibit A: Resolution No. 1258

**ACTION: MOTION TO APPROVE RESOLUTION NO. 1258, “A  
RESOLUTION AMENDING COUNCIL POLICY NO. 18-1.04”**

**THIS AGENDA BILL IS DESTINED FOR:** Agenda – June 22, 2021

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
n/a	n/a	n/a

**STAFF RECOMMENDATION:**

**Staff recommends the Council approve Resolution No. 1258**

**BACKGROUND INFORMATION:**

At the last three City Council meetings, the City Council has considered a change to Council Policy No. 18-1.04. At the last meeting, the City Council reviewed a confidential memo from the City Attorney and agreed with the final changes to the policy as recommended by the City Administrator. Resolution No. 1258 now includes the amended Council Policy No. 18-1.04.

The City Administrator will have staff put up the new policy in City Hall and at the Library after this has been approved by the City Council.

**REVIEW AND APPROVAL:**

Michele Eldridge

Date

City Administrator

**RESOLUTION NO. 1258**

**A RESOLUTION AMENDING COUNCIL POLICY 18-1.04**

WHEREAS, the City Council desires to maintain a safe and pleasant environment in its City buildings; and,

WHEREAS, case law in relation to sleeping and sheltering from weather during the day has changed in recent months; and,

WHEREAS, the Council held a duly-advertised public meeting to review the proposed Council Policy and gave the public an opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED Council Policy 18-1.04 is amended as presented to the City Council in **Exhibit A**.

Adopted by the City Council of the City of Harrisburg, Oregon, and made effective the 22<sup>nd</sup> day of June, 2021.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Recorder

**EXHIBIT A**  
**CITY OF HARRISBURG**  
**COUNCIL POLICY MANUAL**

**POLICY AREA 1 – GENERAL**

CP 18-1.04    Conduct by Public in City Buildings

**Adopted: TBD**

1.04.010    Purpose

The purpose is to maintain a safe and pleasant environment, and an efficient operation of City business in City buildings – including Harrisburg City Hall, Library, and Justice Center. It also ensures the access for all citizens to City buildings, the safety of all users and staff, and the protection of the materials, resources, equipment and facilities.

1.04.020    Policy

It is the Council's policy that members of the public adhere to the Harrisburg City Buildings Use Code of Conduct **(Exhibit 1)**.

1.04.030    Procedure

City staff shall implement the Harrisburg City Buildings Use Code of Conduct and adhere to the guidelines provided therein **(Exhibit 1)**.

1.04.040    Review and Update

This policy shall be reviewed every five years by the City Administrator, and updated as appropriate.

Approved on December 11, 2018 (see Resolution No. 1206); Amended June 22, 2021, in Resolution No. 1258



The purpose of this Citizen Code of Conduct is to maintain a safe and pleasant environment, and an efficient operation of City business in City buildings – including the Harrisburg City Hall, Library, and Municipal Center. It also ensures the access for all citizens to City buildings, the safety of all users and staff, and the protection of the materials, resources, equipment and facilities.

**Citizens have the responsibility to use the City buildings in a manner that:**

- Does not interfere with the rights of other individuals to access or use City materials, resources and services;
- Does not limit the ability of City staff to effectively conduct City business; and
- Does not threaten the secure and comfortable environment of City facilities; and
- Actively uses the government services that are available. In the Library, that includes reading, studying, using reference materials, looking for books, or actively using the Library Computer. In City Hall, that includes making payments, setting up utility accounts, working on a permit, voting, or filling out applications, as well as waiting to meet/meeting with a City staff member.

**Prohibited conduct** includes any illegal activity and includes, but is not limited to, the following:

- Willfully annoying, harassing, intimidating or threatening another person.
- Damaging a City building, furnishings or equipment or using furniture or equipment in a manner that could cause harm to self, others or personal or public property.
- Soliciting, campaigning, fundraising or selling, unless allowed pursuant to an executed rental agreement.
- Posting notices, posters or flyers unless on authorized bulletin boards.
- Behaving in a loud, boisterous, offensive, indecent or disruptive manner, using abusive or threatening language or gestures, fighting or threatening to fight, running, pushing, shoving or throwing things.
- Children under the age of 10 years of age must be accompanied at all times by a responsible individual who is at least 12 years old (*exceptions may be made at the discretion of City personnel if the responsible individual is in the building*). Responsibility for the safety and behavior of children while in a City building belongs to the parent or caregiver. The City staff will not act as babysitters and will assume no responsibility for children left unattended on City premises.
- Using a cell phone or other electronic device in a manner that is disruptive.
- Impeding access to the building or an area of the building or blocking passageways, doorways or aisles.
- Bringing animals into buildings, except service animals, without prior written approval of the City Administrator or designee.
- Leaving unattended personal items in the building. The City assumes no responsibility for lost, stolen, or unattended personal items. Items left longer than 5 minutes or suspicious packages, bags or materials that, in the opinion of staff, are a potential threat, may be removed from the premises without notice.
- Entering non-public areas unaccompanied by a staff member or without prior authorization from a staff member.
- Failing to exit the building at closing or not following directions from staff.
- Relocating or tampering with tables, chairs, equipment or other furniture without staff permission.
- Failing to wear appropriate clothing including footwear and shirts.
- Sleeping in public spaces without prior written approval of the City Administrator or designee.
- Not actively using the facility for the intended government services and purposes offered by the City.
- Eating or drinking, unless as part of an approved program, meeting room event or in designated areas.
- Using public restrooms for bathing, shaving, washing hair, changing clothes or other activities without prior written approval from the City Administrator or designee.

Anyone whose actions are prohibited conduct may be asked to leave the City facility or they may be removed from the building by the Linn County Sheriff's Office. Serious or repeated violations of the rules may result in a person being excluded from the specific City building or buildings for a designated period of time. Exclusions may be appealed to the City Administrator.

**Staff Guidelines:** *(not to be posted - for staff reference only)*

In most cases, persons who are behaving inappropriately in a City building will be given one warning and asked to behave in an appropriate manner. People who do not modify their behavior after one warning will be asked to leave the building for the rest of the day.

In the event of misconduct that is considered extreme by the City staff, the offender will be ordered to leave the building immediately or the Sheriff's Office will be called. If the Sheriff's Office is called the person may be excluded from the City building for a period of time. The excluded individual will be provided notice of the basis for and length of the exclusion in a form approved by the City Administrator and City Attorney.

Persons who behave inappropriately on a regular basis or who engage in unlawful activities while in City buildings may be excluded from the City building for a period of time, as well as face the possibility of legal charges. Sheriff's Office deputies will be responsible for excluding persons from buildings for any period of time beyond one day. Any person wishing to appeal an exclusion must submit a written appeal to the City Administrator within five days of being excluded. At the time staff exclude the person, staff will give them a written statement of their right to appeal to the City Administrator and the address where the appeal must be submitted.

City staff have the responsibility of making sure that the policies are applicable equally to all users of City facilities, and that no discrimination is exhibited by our request to a citizen to follow this Code of Conduct Policy.

**Unattended Children**

The City has the responsibility to provide a safe and comfortable environment for every citizen, including children. Children are expected to adhere to the same rules of conduct as adult patrons.

If an accompanying adult fails to notice or correct a child's violation, staff will inform the adult of the problem behavior. Disruptive children and accompanying adult, may be asked to leave the building after receiving a warning from the City staff. Unattended minor children will not be ordered out of a City building, but a reasonable attempt will be made to locate the responsible party. If no responsible party is found, the Sheriff's Office shall be called to take custody of the child.

Unattended children will not be taken from the City property by staff members. If the building is closing and children have not been picked up, a reasonable attempt will be made to locate the responsible party. If no responsible party is found, the Sheriff's Office shall be called to take custody of the child.



# Agenda Bill

## **Harrisburg City Council**

### Harrisburg, Oregon

**THE MATTER OF A REQUEST FROM THE PRESIDENT OF KIDS S.A.F.E FOUNDATION TO BE ALLOWED TO APPLY AN EXCEPTION TO HMC 9.40.020 IN ORDER TO BE A VENDOR ON THE 4<sup>TH</sup> OF JULY**

**STAFF REPORT:**

Exhibit A: HMC 9.40

Exhibit B: Request from Kids S.A.F.E. Foundation

**ACTION: TBD**

**THIS AGENDA BILL IS DESTINED FOR:** Agenda – June 22, 2021

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

**STAFF RECOMMENDATION:**

**Staff recommends the Council discuss and decide whether to allow this Vendor booth to operate during the Old-Fashioned 4<sup>th</sup> of July.**

**BACKGROUND INFORMATION:**

The City Administrator has had a request from a vendor who hasn't done business with the Harrisburg Festival and Events Association in the past. The vendor request came from the President (Derek LeBlanc) of the Kids S.A.F.E. Foundation, which is a non-profit organization teaching firearm safety and accident prevention to kids. Because the City has an ordinance that prevents the discharge of BB Guns inside the city limits, the City Administrator had to inform the vendor that the City wouldn't be able to allow their booth to operate on the 4<sup>th</sup> of July.

After reviewing Harrisburg Municipal Code (HMC) 9.40 (**Exhibit A**) the applicant interpreted section 9.40.020(2)(c) to mean that the gun range that is part of his booth, should be considered a private shooting range that has been designed and built for the purpose of target shooting. As such, he feels that it can be approved for such use by the City Council. The applicant submitted a request (**Exhibit B**) to the City Council to consider his booth a private shooting range, and to allow BB guns to be used to shoot inside the range, under the close supervision of the safety staff running the booth.

The inflatable BB Gun Range was developed by Daisy, who has been a popular BB Gun manufacturer for over 100-years. Only BB Guns that are low velocity for youth (under 350 fps) are allowed to be used inside the structure. As the applicant has

pointed out, in HMC 9.40.020 (2)(c), the unit he is using was designed and built for the purpose of target shooting, as the children using the unit are technically shooting at targets. The unit certainly could be considered a private shooting range. Staff looked for information in relation to accidents, or lawsuits in relation to the use of these units and did not immediately find any kind of problems that were readily apparent.

Over the years, there have been a few times in which children and their parents have tried to rescind this ordinance in relation to low velocity BB guns. The City Council has determined in the past that since they can't control how someone sets up a target at a home, or that a child would be supervised, that it would be inappropriate to allow BB guns, whether low velocity or not, to be shot inside the City limits in a residential neighborhood.

There is the possibility of setting a precedent for a unit like this to be used in the City; however, the City Council can restrict the use of it to a large community event in which there are typically vendors, such as the 4<sup>th</sup> of July. This unit is actually available for sale to anyone, including a homeowner. But at \$1,600, this is not a typical price point that the average homeowner in Harrisburg is likely to purchase.

The City Council can anticipate that the approval of this unit at a large community event such as the 4<sup>th</sup> of July could generate citizens feedback that is both in favor, and adamantly opposed to its presence at a family friendly event. The Harrisburg Festival and Events Association discussed this unit being allowed on the 4<sup>th</sup> of July at their meeting on the 14<sup>th</sup> and have determined that nobody on the board is opposed to it being allowed. Therefore, if the City Council does allow the exemption to apply, the applicant has already obtained the approval of the HFEA Board for it to be allowed as a standard vendor booth. The location of a booth such as this would need to be placed in such a way as to not make those around it nervous.

If the City Council would like to oppose this booth being allowed at the Old-Fashioned 4<sup>th</sup> of July event, they can simply ***motion that the City Council will not allow the use of the inflatable BB gun range at the 4<sup>th</sup> of July event.*** If they wish to allow the use of the booth, they can instead ***motion to allow the exception under HMC 9.40.020 to apply to the use of the inflatable BB gun range, and that the use of a unit such as this one is restricted to a large community event in which there are typically the presence of vendors, such as the Old-Fashioned 4<sup>th</sup> of July Celebration.***

#### REVIEW AND APPROVAL:

\_\_\_\_\_  
Michele Eldridge    Date  
City Administrator

## **Chapter 9.40 WEAPONS AND FIREWORKS**

Sections:

[9.40.010 Concealed weapons.](#)

[9.40.020 Discharge of weapons.](#)

[9.40.030 Fireworks.](#)

### **9.40.010 Concealed weapons.**

Except as provided in ORS 166.291 through 166.293, no person shall carry concealed on his or her person or conceal in a vehicle a revolver, pistol or other firearm; a knife other than an ordinary pocket knife; a dirk, dagger or stiletto; metal knuckles; or any weapon that could be used to inflict injury on a person or property of another. For purposes of this section, an "ordinary pocket knife" is one with a maximum blade length of three and one-half inches that is not a switchblade or springblade knife. [Ord. 698 § 2, 1995; Ord. 688 § 16, 1995.]

### **9.40.020 Discharge of weapons.**

1. No person shall fire or discharge a gun, including a spring- or air-actuated pellet gun, air gun, BB gun or other weapon that propels a projectile by the use of gunpowder or other explosive, or jet or rocket propulsion, within the City.

2. Exceptions:

- a. A peace officer, including a member of the military, in the performance of his/her duties;
- b. A person discharging a weapon in the lawful defense of person or property;
- c. A person discharging a firearm on a public or private shooting range, shooting gallery or other area designed and built for the purpose of target shooting and approved for such use by the City;
- d. A person on his/her own property when using a weapon that does not use gunpowder; or
- e. A public official, or a person working under the direction of a public official, who is addressing a nuisance or health hazard involving unprotected birds, but only after notifying the 911 dispatch center at least 24 hours, but not more than 72 hours, before of the person's intent to discharge a weapon. [Ord. 894, 2011; Ord. 688 § 17, 1995.]

### **9.40.030 Fireworks.**

1. The following sections of the Oregon Fireworks Law are adopted by reference and made a part of

this chapter: ORS 480.110, 480.120, 480.130, 480.140(1) and 480.150.

2. No person shall use, ignite, have ignited, explode or have exploded any sparkler, snake or similar smoke-producing devices as defined in the ORS sections referenced in subsection (1) of this section on any public thoroughfare west of 2nd Street and all the area between 1st Street and the center of the Willamette River in the City of Harrisburg, Oregon. [Ord. 698 § 3, 1995; Ord. 688 § 18, 1995.]

Dear Harrisburg City Counsel,

I am the President of the Kids S.A.F.E. Foundation. We are a 501(c)3 nonprofit organization, based in Eugene. We teach firearm safety and accident prevention to children. Since our founding in 2016 we have reached nearly 22,000 kids in 4 states and taught them lifesaving skills on what to do if they ever encounter an unsecured firearm. Our approach is apolitical, we aren't pro gun or anti gun, we are pro safety. Part of what we do to outreach to children and families to bring awareness and the importance of safety, is that we set up inflatable BB gun ranges at different locations. To this point we have set up our range in Eugene, Roseburg, Medford, Anderson CA, and other various locations.

The Daisy Inflatable BB gun range that I am referring to is a self contained professionally built shooting range. It is powered by a 110v electric blower. Once plugged in it blows up similarly to a bounce house. The difference is that is designed to teach young kids safety. We have professional staff that will start by teaching every kid about the 4 basic safety rules before they enter the range.

1. Treat every firearm as if it were loaded.
2. Keep your muzzle pointed in a safe direction.
3. Keep your finger straight and off of the trigger until your sights are on the target.
4. Make sure of your target, backstop and what is beyond.

In 2020, before the Covid shut everything down for us, we were able to teach 6,000 kids this very process in Oregon and California. After the safety brief the children put on safety glasses and step into the range with our trained safety staff. They will stick the muzzle through a slit in the range and will fire at a target that is reeled out inside of the range. Every bb is contained inside of the range and will be picked up with a magnet at the end of the event. There is no impact to the environment. We also have a \$1,000,000 insurance policy that covers us for liability reasons. Safety is paramount!

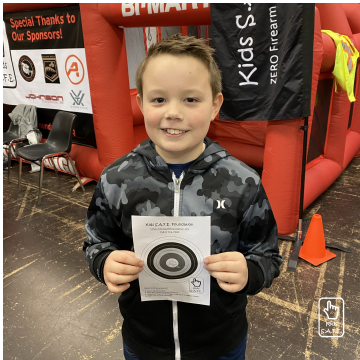
The reason for this letter is to ask for approval from the City of Harrisburg to participate in the 4th of July festivities as a vendor. I was made aware of an ordinance that prevents the shooting of BB guns within the city limits unless there is approval from the City of Harrisburg. I have attached the ordinance below:

#### **9.40.020 Discharge of weapons.**

1. No person shall fire or discharge a gun, including a spring- or air-actuated pellet gun, air gun, BB gun or other weapon that propels a projectile by the use of gunpowder or other explosive, or jet or rocket propulsion, within the City.
2. Exceptions
  - a. A peace officer, including a member of the military, in the performance of his/her duties;
  - b. A person discharging a weapon in the lawful defense of person or property;
  - c. A person discharging a firearm on a public or private shooting range, shooting gallery or other area designed and built for the purpose of target shooting and approved for such use by the City;
  - d. A person on his/her own property when using a weapon that does not use gunpowder; or

I am seeking approval on behalf of the Kids S.A.F.E. Foundation and the kids of your city. We would like the opportunity to become a vendor too outreach to the public and the children at the Harrisburg 4th of July Celebration. I will attach a picture our range for your information. I am also available for any questions that you may have about its operation. Thank you for your time and consideration.

Sincerely,  
Derek LeBlanc  
President,  
Kids S.A.F.E. Foundation  
541-731-7200  
<https://kidssafefoundation.org/>  
[derek@kidssafefoundation.org](mailto:derek@kidssafefoundation.org)



Agenda Bill  
**Harrisburg City Council**  
Harrisburg, Oregon

**THE MATTER OF REVIEWING AND APPROVING THE ENGINEERS  
RECOMMENDATION OF THE IRON & MANGANESE REMOVAL SYSTEM FOR  
THE NEW NORTH & SOUTH WATER TREATMENT FACILITIES**

**STAFF REPORT:**

Exhibit A: Engineer's Recommendation letters

**ACTION: MOTION TO ACCEPT THE BID FOR THE IRON &  
MANGANESE REMOVAL SYSTEM FROM ATEC SYSTEM IN THE AMOUNT OF  
\$325,200.00**

**THIS AGENDA BILL IS DESTINED FOR:** Agenda/Work Session – June 22, 2021

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
\$ 325, 200.00	Yes	Water Bond

**STAFF RECOMMENDATION:**

**Staff recommends the City Council approve the bid from ATEC Systems for the iron & manganese removal system.**

**BACKGROUND INFORMATION:**

As part of the Water Bond passed by voters the City is building two water treatment facilities and is using a pre-construction, equipment purchase process to keep costs down. Staff is proposing to purchase two sets of filters for iron and manganese. This proposed system is designed to treat approximately 400 gallons-per-minute of water at the South Treatment Plant and 800 gallons-per-minute at the North Treatment Plant.

**REVIEW AND APPROVAL:**

Michele Eldridge    Date \_\_\_\_\_  
City Administrator



## Memorandum

**Date:** June 10, 2021

**To:** Chuck Scholz, Public Works Director, City of Harrisburg  
Damien Gilbert, PE, Project Manager

**From:** Lee Odell, PE

### Re: Recommendation for Award of Filter Equipment

The City of Harrisburg received two bids for the iron and manganese filter equipment as follows:

Bidder	Watersurplus	ATEC Systems Associates
South Plant Price	\$88,565.00	\$112,000.00
North Plant Price	\$157,520.00	\$213,200.00
Total Lump Sum Bid	\$246,085.00*	\$325,200.00

- The use of the specified media would add an additional \$18,040.000 to the Watersurplus bid.

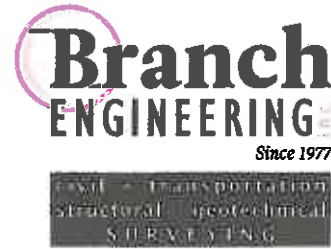
Both bids provided the required bidding information and certifications, however, the Watersurplus bid did not meet the technical criteria for the equipment in a number of areas that are important to the durability and performance of the systems, as shown below:

Bidder	Watersurplus	ATEC Systems Associates
Minimum wall thickness of tanks and heads of 1/4"	Did not meet specification	Met specification
Stainless steel underdrains	Did not meet specification	Met specification
Skids made of tubular steel	Did not meet specification	Met specification
Equipment shipped with underdrains and support gravel installed	Did not meet specification	Met specification
Pressure tested at 2 times specified working pressure	Did not meet specification	Met specification
Pyrolusite media, as pilot tested	Did not meet specification, but offered the specified media as an additional cost	Met specification

There were additional areas where the equipment did not meet the specification, but those exceptions were considered acceptable, including providing an alternative valve, and an alternative controller for the filters. The Watersurplus system also bid an alternative media at the bid price but offered the specified media for an additional cost of \$18,040.00. Because the Watersurplus bid equipment did not meet the minimum technical criteria listed in the table above, we recommend awarding the project to ATEC Systems Associates, Inc.



June 14, 2021



City of Harrisburg  
120 Smith Street  
Harrisburg, OR 97446  
Attn: Chuck Scholz, Public Works Director

**RE: Iron & Manganese Removal System Notice of Apparent Low Bidder and Engineer's Recommendation for Award of Contract**

The City received the following bids for the Iron & Manganese Removal System Pre-Purchase.

1. <u>ATEC Systems Associates</u>	\$ <u>325,200.00</u>
2. <u>Watersurplus</u>	\$ <u>246,085.00</u>

I have reviewed the bid packages and found ATEC Systems Associates to be the only complete and responsive bid. The other bid received by the city did not meet the required specification. For more detail, see Lee Odell, PE with MurraySmith, Memorandum dated June 10, 2021 for complete breakdown of bids and recommendation.

I recommend that the contract be awarded to ATEC System Associates in the amount of \$325,200.00.

Sincerely,

Branch Engineering Inc.  
Damien Gilbert, P.E.  
City Engineer

Agenda Bill  
**Harrisburg City Council**  
Harrisburg, Oregon

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**THE MATTER OF REVIEWING AND APPROVING THE STAFF  
RECOMMENDATION PURCHASE OF GENERATOR EQUIPMENT FOR THE NEW  
NORTH & SOUTH WATER TREATMENT FACILITIES**

**STAFF REPORT:**

Exhibit A: Sourcewell Bid

**ACTION:                    MOTION TO ACCEPT THE (SOURCEWELL COMPETITIVELY  
SOLICITED) PETERSON CAT BID FOR (TWO) ELECTRIC GENERATORS AND  
REPLATED EQUIPMENT IN THE AMOUNT OF \$204,362.00**

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**THIS AGENDA BILL IS DESTINED FOR:** Agenda/Work Session – June 22, 2021

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
\$ 204,362.00	Yes	Water Bond

**STAFF RECOMMENDATION:**

**Staff recommends the City Council approve the bid from Peterson Cat for two electric generators (\$102,181.00 Each.)**

**BACKGROUND INFORMATION:**

As part of the Water Bond passed by voters the City is building two water treatment facilities and is using a pre-construction, equipment purchase process to keep costs down. Staff is proposing to purchase two diesel CAT Generators. One each proposed Generator system will be permanently located at the South Treatment Plant and at the North Treatment Plant.

**REVIEW AND APPROVAL:**

Michele Eldridge              Date            
City Administrator

Thank you for the opportunity to propose new Caterpillar power equipment from Peterson Power Systems. Selecting Caterpillar equipment assures you of durable, reliable, and high quality products. Choosing Peterson assures you detailed customer service throughout the purchase, start up, and ownership process.

I am pleased to quote as follows:

Item	Qty	Description	Unit Price	Ext. Price
1	1	<b>C9 / 250kW Outdoor Packaged Standby Diesel Generator Set</b> 277/480 Volts, Three Phase, 60 Hz, 1800 RPM, including: UL2200 EPA Certified for Stationary Emergency Use EMCP 4.2 Control Panel NFPA 110 Local Alarm Panel Circuit Breakers 1 x 600A 100% Rated Main Breaker with Shunt Trip and Aux Contacts Remote Annunciator PMG Excitation Relay Ground Fault Indication Jacket Water Heater Anti-condensation alternator winding space heater, unit mounted DC Charging Alternator Starting Motor AC Battery Charger Starting Batteries w/ Rack Seismic Vibration Isolators 4 Year Standard Sourcewell Warranty Year Standard Maintenance Program Standard Package Genset Test Operation and Maintenance Manuals <b>Freight: FOB Jobsite</b> <b>Off loading, crane, rigging and installation by others</b> <b>Fuel provided by others</b>	147,050.00	147,050.00
2	1	<b>Cat outdoor enclosure – Sound Attenuated, Weather Protected</b> Sound Level 1 Rated at 74dBA @23' Remote Emergency Stop	Included	-
3	1	<b>Base Tank – UL 142 type</b> 1100 gallons, 48 hours run time at 100% load, 5 gal spill containment w/ overfill protection	Included	-
4	1	<b>Automatic Transfer Switch</b> 800 Amp, 3 pole, NEMA 1 Open Transition - Service Entrance Rated	Included	-
5	1	<b>Manual Transfer Switch</b> 600 Amp, 3 pole, NEMA 3R Included male camlocks	Included	-

6	1	<b>Start Up, Testing, and Commissioning Services</b>	Included
		Genset start-up, testing and commissioning services	
		ATS startup combined with generator startup, separate dedicated trips are charged at an additional hourly charge.	
		Performed during regular business hours	
		Standard start up includes: fuel alarm setup, interconnect wiring verification	
		2 hour, 0.8 PF Load Bank Test w/50' cable standard length	
		Fuel not included	
7	1	<b>Training</b>	Included
		One 2 hours on site session w/ owner's representatives during regular business hours	
Sourcewell Discount Price			102,181.00

Quote Valid for 30 days - Quote subject to price increase after 30 days

If Generator order submittal is approved and is released after August 15th, order is subjected to a 3% price increase

Freight costs are subject to change, and will need to be re-quoted at time of delivery

**Notes (N), Deviations (D), Exceptions (E):**

(N) Fuel not included

Dimensions: Estimated L x W x H of generator, enclosure and fuel tank assembly

Length	Width	Height
226"	81"	112"

Weight: Estimated pounds of assembled generator, enclosure and fuel tank

Approx. 12,000 lbs

Equipment Availability: Estimated weeks after submittal approval

14 - 16 weeks

Submittal Availability: Estimated 2-4 weeks

Freight: FOB Jobsite. Off loading, crane, rigging, and installation will be included in base bid.

Credit: Order subject to approval. Ten percent (10%) down with order, twenty five percent (25%) due at submittal approval, and sixty five percent (65%) due at delivery of equipment. Payment due net 30 days from date of invoice.

Agenda Bill  
**Harrisburg City Council**  
Harrisburg, Oregon

**THE MATTER OF REVIEWING AND APPROVING THE ENGINEERS  
RECOMMENDATION OF THE ON-SITE CHLORINE GENERATOR EQUIPMENT  
FOR THE NEW NORTH & SOUTH WATER TREATMENT FACILITIES**

**STAFF REPORT:**

Exhibit A: Engineer's Recommendation letters

**ACTION: MOTION TO ACCEPT THE BID FOR THE CHLORINE  
GENERATOR EQUIPMENT FROM DENORA IN THE AMOUNT OF \$192,775.00**

**THIS AGENDA BILL IS DESTINED FOR:** Agenda/Work Session – June 22, 2021

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
\$ 192, 775.00	Yes	Water Bond

**STAFF RECOMMENDATION:**

**Staff recommends the City Council approve the bid from DeNora for the Onsite Sodium Hypochlorite Generation System**

**BACKGROUND INFORMATION:**

As part of the Water Bond passed by voters the City is building two water treatment facilities and is using a pre-construction, equipment purchase process to keep costs down. Staff is proposing to purchase two on-site Chlorine Generation systems. This proposed system is designed to treat approximately 400 gallons-per-minute of water at the South Treatment Plant and 800 gallons-per-minute at the North Treatment Plant.

**REVIEW AND APPROVAL:**

Michele Eldridge    Date  
City Administrator



# Memorandum

**Date:** June 10, 2021

**To:** Chuck Scholz, Public Works Director, City of Harrisburg  
Damien Gilbert, PE, Project Manager

**From:** Lee Odell, PE

## Re: Recommendation for Award of Chlorine Generator Equipment

The City of Harrisburg received three bids for the chlorine generator equipment as follows:

Bidder	DeNora (ClorTec)	PSI Water Technologies (Microclor)	TMG Services (Evoqua OSEC)
Total Lump Sum Bid	\$192,775.00	\$201,300	\$126,531

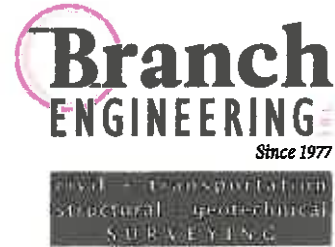
All three bids provided the required bidding information and certifications, however, the TMG Services bid did not meet the technical criteria for the equipment capacity of 25 and 50 lb/day.

TMG services bid a 20 lb per day system for the south plant and a 40 lb per day system for the north plant. The smaller capacity equipment was not considered because:

- The demand for the north plant is currently unknown until well #9 is completed and reducing the design capacity would pose a risk of not meeting the total plant demand at the north site.
- The chlorine demand varied significantly during the pilot testing
- Historically the chlorine generation units have not always been able to produce their nameplate capacity, especially when the cells begin to accumulate minerals.

Therefore it is recommended to award the chlorine generation equipment bid to De Nora to provide two Clortec units of 25 and 50 lb/day capacity.

June 14, 2021



City of Harrisburg  
120 Smith Street  
Harrisburg, OR 97446  
Attn: Chuck Scholz, Public Works Director

**RE: On-Site Sodium Hypochlorite Generation System Notice of Apparent Low Bidder and Engineer's Recommendation for Award of Contract**

The City received the following bids for the On-Site Sodium Hypochlorite Generation System Pre-Purchase.

1. <u>DeNora (ClorTec)</u>	\$ <u>192,775.00</u>
2. <u>PSI Water Technologies (Microclor)</u>	\$ <u>201,300.00</u>
3. <u>TMG Services (Evoqua OSEC)</u>	\$ <u>126,531.00</u>

I have reviewed all bid packages and found DeNora (ClorTec) and PSI Water Technologies (Microclor) to be the only complete and responsive bids. TMG Services did not meet the required specifications for the equipment, see Lee Odell, PE with MurraySmith, Memorandum dated June 10, 2021 for complete breakdown of bids and recommendation.

I recommend that the contract be awarded to DeNora (ClorTec) in the amount of \$192,775.00.

Sincerely,

Branch Engineering Inc.  
Damien Gilbert, P.E.  
City Engineer

EUGENE-SPRINGFIELD

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