



HRA Board Meeting Agenda

March 11, 2025

6:30 PM

(Immediately following the City Council Meeting)

Chairperson: Robert Duncan
Vice Chairperson: Mike Caughey
Members: Kimberly Downey, Randy Klemm, Charlotte Thomas,
Cindy Knox and Dana Henry
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St.

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
4. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
5. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
6. *For information regarding items of discussion on this agenda, please contact City Recorder, Lori Ross, at 541-995-6655*

CALL TO ORDER AND ROLL CALL BY CHAIR PERSON ROBERT DUNCAN

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

NEW BUSINESS

- 1. THE MATTER OF CONSIDERING PROVIDING APPROVAL FOR PATRICK AND DONNEL FREEMAN TO APPLY FOR THE MAIN STREET REVITALIZATION GRANT FOR THE QUONSET HUT SET ON THE NORTH SIDE OF SMITH ST AT 145 SMITH ST.**

STAFF REPORT:

Exhibits: None

ACTION: MOTION TO AUTHORIZE THE CITY ADMINISTRATOR TO SIGN THE APPLICATION FOR THE MAIN STREET REVITALIZATION GRANT , AS CONDITIONED

OTHER

ADJOURN

Agenda Bill
Harrisburg Redevelopment Agency
Harrisburg, Oregon

THE MATTER OF CONSIDERING PROVIDING APPROVAL FOR PATRICK AND DONNEL FREEMAN TO APPLY FOR THE MAIN STREET REVITALIZATION GRANT FOR THE QUONSET HUT SET ON THE NORTH SIDE OF SMITH ST AT 145 SMITH ST.

STAFF REPORT:

Exhibits: None

ACTION: MOTION TO AUTHORIZE THE CITY ADMINISTRATOR TO SIGN THE APPLICATION FOR THE MAIN STREET REVITALIZATION GRANT , AS CONDITIONED

THIS AGENDA BILL IS DESTINED FOR: Agenda – March 11, 2025

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends review and discussion

BACKGROUND INFORMATION:

Patrick and Donnell Freeman have purchased the Quonset hut located at 145 Smith St. and would like to apply for the Main Street Revitalization Grant. This grant is for a project that is up to \$200,000 in funding. The grant requires the approval of the HRA Board for them to apply for it. Unfortunately, they made the decision to apply for the grant on Monday, with only 3 days of time before the deadline. Patrick Freeman will be supplying the narrative and details for the grant, while the City Administrator will be sending it through the grant system network.

In addition, the grant requires a 30% match: in this case, \$60,000. The City hasn't budgeted those funds. However, Patrick and Donnell are willing to enter into an agreement with the City that they will provide the matching funds, if the grant is successful.

There are several stipulations to consider, that staff would condition into this approval. The Board is welcome to apply any other conditions.

Conditions of Approval:

- 1. Patrick & Donnell Freeman must meet with the HRA Board and let us know what plans they have for the property. This will be an informal meeting.
- 2. The Freeman's, or their company, must enter into an agreement with the HRA Board that they will provide the \$60,000 matching funds for the City, who will be a fiduciary agent for this grant. The funds will be provided when and if the grant is successful.
- 3. The Freemans must go through whatever types of planning requirements will apply to their property prior to doing any work. There will likely be a site plan needed, along with a historical district permit.

The Main Street Revitalization Grant is very competitive. Because this is not truly a historical preservation type of property, like the Oddfellows Building was, we aren't certain as to whether the grant will be successful. If the grant is not successful, none of this will be needed.

The City of Harrisburg and Redevelopment Agency Board would love to see this level of investment and development occurring in downtown Harrisburg and recognize that the opportunity to apply for this large grant requires some last-minute approvals. The Freeman's have been part of a successful Main Street Revitalization Grant in the past and have shown a level of commitment to the City of Harrisburg as well. We hope that more development in this area will help open the doors to more businesses coming to downtown Harrisburg.

REVIEW AND APPROVAL:



03.10.25

 Michele Eldridge Date
 City Administrator