

City Council Supplemental Meeting Agenda
August 24, 2021
6:30 PM

7. THE MATTER OF A PUBLIC EVENT PERMIT

STAFF REPORT:

Exhibit A: HMC 9.52

Exhibit B: Public Event Permit Application

Exhibit C: Conditions of Approval

Exhibit D: Email from an Elton Brown

ACTION: TBD: MOTION TO ALLOW THE CITY ADMINISTRATOR TO PROCEED WITH THE NOTIFICATION PROCESS FOR THIS EVENT, AND TO LIMIT THE HEARING NOTICE PERIOD IN HMC 9.52.120(2) TO 7 DAYS.

OTHER ITEMS

ADJORN

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF A PUBLIC EVENT PERMIT

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- Exhibit A: HMC 9.52
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THIS AGENDA BILL IS DESTINED FOR: Agenda – August 24, 2021

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends the City Council discuss, and determine how to proceed

BACKGROUND INFORMATION:

The Pacific Northwest Marathon organizers contacted the City about two months ago, to remind us that the event is being held on Sept 18, 2021 this year. The event, which has been operating since 2018, starts in Coburg, and ends in Harrisburg. They contacted staff after the City of Coburg notified them that all events had been cancelled and asked if they could both start and end the marathon in Harrisburg. With COVID-19 being at much higher numbers than previously, they had already limited participants to under 250 people, and had cancelled the expo, both before and after the marathon and half marathon. This would be a much smaller event, that is very tightly controlled.

The Public Event Permit process is outlined in HMC 9.52 (**Exhibit A**). Public Events are approved by the City Administrator, with the ability for citizens to appeal the decision to the City Council. Staff had considered following the method that Brian Latta used in 2018, by simply using the newspaper and website for notification, rather than mailing directly to properties within 300' of the route. However, In 2018, he also had event organizers go door to door to tell people about the marathon....something we can't allow during a pandemic. Because of the pandemic, and the current resurgence of COVID-19 cases and the Delta variant, some property owners along the route might be

more concerned than in the past. Therefore, staff is prepared to send the direct mailing to citizens on the 26th. This is the same process Staff used in 2019.

The deadline for any appeal will be the morning of September 7, which is the day after Labor Day. HMC 9.52.120 provides that a notice of appeal should be provided to any appellants a minimum of 10 days prior to the City Council hearing. In this case, Staff is asking the City Council to allow 7 days, as the only Council meeting prior to the event date of September 18, is the 14th of September.

The application is provided as **Exhibit B**; the route starts and ends at the middle school. Traffic cones will be set out in the same manner that they were in 2018 and 2019. Staff has also provided the conditions of approval in **Exhibit C**; these help to reinforce safety guidelines as outlined in current Oregon Health Authority best practices for limiting transmission of the COVID-19 virus.

As of Aug 23, the City has received five messages from the Contact Us page on the City website. Those messages were from our Mayor, the Mayor of Eugene, Governor Kate Brown, the President of the Pacific NW Marathon, and one other person, which might be the only message that is actually valid. (**Exhibit D**). Other than the Facebook page for the marathon, the City had not notified anyone, or had information to the public about this event, prior to the Harrisburg News email which was published on Friday evening.

If appealed, the Council will not have any criteria to base a decision on, other than determining if they feel the event is safe, given the numbers gathering for this event, and the conditions that have been applied by staff. The conditions do expressly state that the event could be cancelled, if the Oregon Health Authority or the Governor should decide to cancel outside events. Because the City of Coburg decided to cancel all outdoor events, and because of concerns in relation to the pandemic, Staff wanted Council to have an opportunity to discuss the event, prior to sending notices out to the public. If the Council decides to allow staff to proceed, then the motion will allow the hearing notice to be 7 days, instead of 10 as specified by HMC 9.52.120(2).

REVIEW AND APPROVAL:

8/23/2021
Michele Eldridge _____ Date
City Administrator

Chapter 9.52 PUBLIC EVENTS

9.52.010 Statement of purpose.

To ensure that public events, as defined in this chapter, held within the City of Harrisburg meet minimum standards in order to protect the peace, health, safety, and welfare of individuals attending the events and do not create unreasonable problems for neighbors or the community at large. [Ord. 888 § 1.0, 2010.]

9.52.020 Definitions.

For the purposes of this chapter, unless otherwise apparent from the context, the following words and phrases are defined as follows:

“Adequate” means that the requirement:

- a. Accommodates the event attendance for the event times;
- b. Meets the standards required for that level of assembly; and

c. Is reasonable based upon the location and nature of the public event.

“Applicant” means a person who has applied for a public event permit from the City.

“City” means the City of Harrisburg.

“City Administrator” means the City Administrator of the City or his/her designee.

“City Council” means the City Council of the City.

“Decision maker” means the person making a decision to approve or deny a permit for a public event. The decision maker is the City Administrator for the initial decision on an application and the City Council if an appeal is filed.

“Facility” or “facilities” means a structure, pipeline, roadway, power pole or wire or other similar instrumentality, whether temporary or permanent, that is constructed or assembled for the purpose of the public event. “Facilities” includes tents, shelters, or other structures or features that are installed or erected in support of a public event.

“Organizer” includes any person who holds, stages, sponsors, organizes, advertises, promotes or allows a public event. The word includes the applicant for a permit and any agent designated by the organizer but does not include the City.

“Person” means any individual or group of individuals, corporation, partnership, or organization. The singular form includes the plural.

“Public event” means any activity where:

- a. Persons are permitted or invited to attend and where a fee is charged; or
- b. A voluntary contribution is paid or solicited for the privilege of attending; or
- c. Any money is raised or items are sold to defray the expenses of such events, unless exempted under this chapter; or
- d. It is an event which is required to obtain a permit from Linn County pursuant to the Linn County Outdoor Assembly Peace, Health, Safety, and Welfare Code, found in Linn County Code Chapter 580.

“Reviewing authorities” means any government official designated by the City Council to review an application for a permit to conduct a public event and making comments including recommendations thereon. Reviewing authorities include but are not limited to the City Administrator, the Public Works Director, the Chief of Harrisburg Fire and Rescue, and the Linn County Sheriff or his/her designee. [Ord. 935 § 1, 2015; Ord. 888 § 2.0, 2010.]

9.52.030 Permit required.

Unless otherwise excepted by this chapter, an organizer wanting to hold or conduct a public event must demonstrate compliance with the peace, health, safety, and welfare criteria of this chapter by applying for and obtaining a permit for each public event. [Ord. 888 § 3.010, 2010.]

9.52.040 Permit exceptions.

It is the responsibility of the event organizer to determine if the sponsored event qualifies for any of the following exceptions to obtaining an event permit. This chapter shall not apply to:

1. Any assembly or event likely involving less than 100 participants or attendees and that will conclude on the same calendar day that it begins.
2. Any public school or school district, or educational or training event sponsored or directed by a State-sanctioned educational institution.
3. Any event primarily that is in or occupies a permanent structure and facilities when such structure and facilities have been:
 - a. Designed for that activity; and
 - b. Designed to accommodate, in a manner consistent with this chapter, the number of people in attendance or reasonably expected to be in attendance at that activity; or
 - c. Approved for such activities through the land use process of the City.
4. Any assembly under the auspices of or approved by any local, state or federal governmental entity or agency, or allowed under the free speech provisions of the Oregon Constitution or United States Constitution.
5. Any assembly regulated by Linn County as an outdoor assembly under Chapter 580 of the Linn County Code. [Ord. 906 § 1, 2012; Ord. 888 § 3.020, 2010.]

9.52.050 Permit application fee.

1. In addition to any other fees authorized in this code, there shall be an application fee in the amount set by resolution of the City Council and limited to an amount calculated to reimburse the City for its reasonable, actual, and necessary costs in receiving, processing and reviewing applications for permits to conduct a public event.
2. The application fee shall be paid upon filing the application with the city. The application fee is nonrefundable. [Ord. 888 § 3.030, 2010.]

9.52.060 Permit – Insurance.

1. If the decision maker determines that the public event creates a significant potential for injury to persons or property, the applicant shall furnish evidence of liability insurance.

2. If the organizer does not file proof of the noncancellable insurance that meets the requirements of this subsection at least 10 days before the first day of the event, the City Administrator may void a permit for the public event and so notify the organizer at the address provided in the application. [Ord. 888 § 3.040, 2010.]

9.52.070 Written application.

1. Filing Timeline. Unless the time for filing is otherwise set by the decision maker, the organizer of a public event shall file or cause to be filed with the City a written application accompanied by the application fee at least 30 days prior to the first day upon which such a public event is to be or may be held. Applications submitted less than 30 days prior to an event will be accepted by the City only if the decision maker determines that the permit can be processed in time for the event, based upon the completeness of the application, the nature of the event and notices that may be required to neighboring property owners or tenants.

2. Application Form. An application shall be made on forms provided or approved by the City and shall include:

a. The name, address, and 24-hour telephone number of the applicant, the organizer, and the contact person. If the applicant is a business or association, the names and residences of the person(s) responsible for the event.

b. Address and description of the property on which the proposed public event will be conducted.

c. The date(s) and event times of the proposed public event.

d. The names, addresses and other identifying information as may be required by the City of other persons principally involved in the event. For purposes of this chapter, “persons principally involved in the event” means:

(1) Owners;

(2) Managers;

(3) Producers; and

(4) Others as may be requested by the City.

e. The nature of such proposed public event, including but not limited to information regarding all factors not otherwise covered in the application that involve:

(1) Noise that will come from the public event that may impact neighboring properties, including information on any amplified sound;

- (2) Whether or not dust may be an issue;
- (3) Provisions for dealing with trash containment and disposal; and
- (4) Other information relative to the impact the event may have on health and safety issues, or the convenience of neighbors near the event or the general public.

f. An event site plan designating, at a minimum, a traffic plan including emergency access routes, proposed parking areas, setbacks from adjoining properties, location and quantity of proposed sanitary facilities, source(s) of potable water, and any proposed overnight camping areas.

g. An estimate of the total number of persons attending and participating in the event.

h. Plans for signage.

3. In the event that any of the persons principally involved in the activity or event should change, either prior to the approval of the permit or after approval, it shall be the continuing obligation of the organizer or permittee to communicate the change to the City. [Ord. 888 § 4.010, 2010.]

9.52.080 Preapplication conference.

1. The City may require that a preapplication conference take place before the application is deemed complete by the City. The preapplication conference, if required, shall take place within 10 working days of receipt of the application by the City.

2. The City Administrator shall provide notice of any preapplication conference to the reviewing authorities who will be invited to participate in the preapplication conference along with the applicant. [Ord. 888 § 4.020, 2010.]

9.52.090 Staff review and comments.

1. Following filing, the application shall be reviewed by the reviewing authorities for completeness. Each reviewing authority shall review the application and determine whether the application contains sufficient information to show that the applicant can comply with the requirements of this chapter.

2. The reviewing authorities may make written comments including recommendations and proposed conditions.

3. The reviewing authorities shall limit the scope of their review of the application to the standards and criteria set forth in this code and shall not consider, except as allowed by the Constitution of the State of Oregon and the Constitution of the United States, the content of any alleged speech related to the public event for which a permit is sought.

4. Upon receipt of the complete application, the City Administrator shall mail a notice to property

owners within 300 feet of the planned location for the proposed public event. The notices shall be sent to the property owner addresses as shown on the property tax records of the Linn County assessor's office. The City Administrator shall not render a final decision on the application until property owners have had at least 10 days from the date of the mailing to comment in writing on the proposal. The notice shall inform property owners of pertinent information from which they can determine the possible impacts of the proposed event, including, but not limited to:

- a. The name of the applicant;
- b. The name and nature of the proposed event;
- c. The location of the proposed event;
- d. The date(s) and time(s) of the proposed event;
- e. The right of the property owner to comment on the proposed event; and
- f. The name and address of the person to comment to, as well as the deadline to submit comments. [Ord. 888 § 4.030, 2010.]

9.52.100 Decision making, approval process and criteria.

1. Unless the applicant consents to a later date, a final decision shall be made no later than 45 days after a complete application has been filed with the City.
2. An application for a public event permit shall be reviewed and a decision made thereon by the City Administrator.
3. Decision Making Procedures.
 - a. The City Administrator shall consider and apply the provisions of this chapter during review and shall assure that the required conditions of approval are or will be met prior to issuing a permit.
 - b. The City Administrator may impose on each permit approved any conditions the City Administrator deems appropriate and any conditions recommended by the reviewing authorities. This may include a condition, for example, that the applicant, organizer and/or property owner provide the City with a hold harmless agreement.
 - c. The City Administrator may consider any history of noncompliance of a particular organizer with the minimum health, safety, peace, and welfare criteria of this chapter when imposing conditions on the permit.
 - d. The review shall not be used to provide opportunities to deny the lawful assembly of persons for reasons unrelated to these requirements.

e. The City Administrator shall approve the application upon demonstrated compliance with the rules and regulations set forth in this chapter.

f. The City Administrator shall deny the application if:

(1) The applicant is unable to demonstrate compliance with or the ability to comply with the rules and regulations set forth in this chapter; or

(2) The City Administrator is unable to make any of the findings of fact required herein, including a finding that they will be in compliance with applicable land use regulations.

4. The City Administrator shall provide written notice of the decision to the applicant. [Ord. 888 § 4.040, 2010.]

9.52.110 Permit revocation.

Upon determination by the City Administrator of noncompliance with the terms of a permit or upon the failure of the permittee to abide by provisions of law or other conditions contained in this chapter, the City Administrator may revoke the permit. [Ord. 888 § 5.010, 2010.]

9.52.120 Appeal.

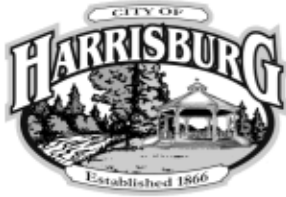
1. Any party may appeal a final decision of the City Administrator on a public event application to the City Council by providing written notice to the City Administrator no later than 10 days after the mailing of the notice of decision.

2. A hearing on appeal shall be conducted de novo. Notice of the hearing shall be given to the appellant and to all participating parties, either orally or in writing, at least 10 days prior to the City Council hearing.

3. Except as provided for the appeal of a land use decision by Oregon law, the decision of the City Council shall be final. [Ord. 888 § 6.010, 2010.]

9.52.130 Penalty.

Failure to comply with the rules and regulations of this chapter is punishable by a fine of not to exceed \$1,000 per day of violation. [Ord. 888 § 7.010, 2010.]



Public Event Permit

Public Events in Harrisburg are allowed through Harrisburg Municipal Code (HMC) Chapter 9.52. A public event in Harrisburg is required for any activity below, where there are likely more than 100 participants or attendees. A public event is required for events in which:

1. Persons are permitted or invited to attend, and where a fee is charged; or
2. A voluntary contribution is paid or solicited for the privilege of attending; or
3. Any money is raised or items are sold to defray the expenses of such events, unless exempted under Chapter 9.52; or
4. It is an event which is required to obtain a permit from Linn County pursuant to the Linn County Outdoor Assembly Peace, Health, Safety, and Welfare Code, found in Linn County Code Chapter 580.

There are exceptions to the requirement of a public event permit; those are included in HMC Chapter 9.52. Please contact the City of Harrisburg if you feel that your event should fall under the exemptions for obtaining a permit. The Harrisburg Municipal Code can be found by going to our website, at www.ci.harrisburg.or.us.

Permit Application Fee: \$165 for events 500 people or less; \$250 for events with more than 500 people. Permit Fees are set by Council Resolution.

Permits are required to be submitted at least 30 days prior to the first day upon which such public event is to be held.

Date of Application: **August 20,2021**

Applicant: Name: **Pacific Northwest Marathon, LLC**
 Mailing Address: **PO Box 117, Irwin, ID 83428**
 Phone Number: (h) _____ (c) **541-653-9704**
 Email: **david@pacificnorthwestmarathon.com**

Organizer: Name: **David Cragun**
 Mailing Address: **PO Box 117, Irwin, ID 83428**
 Phone Number: (h) _____ (c) **541-653-9704**
 Email: **david@pacificnorthwestmarathon.com**

Main Contact: Name: **SAME**
 Address: _____
 Phone Number: (h) _____ (c) _____
 Email: _____

Owner of Property, if not an applicant, organizer or contact person:

Name: _____
Address: _____
Phone Number: (h) _____ (c) _____
Email: _____

Please note; the City of Harrisburg needs the contact information for persons principally involved in this event. Those are typically the owners, managers, producers, and others who may be requested by the City. The City Administrator might contact you for other contact information, if needed.

Address and Description of Property on which the proposed public event will be conducted:

Harrisburg Middle School will be the location of the start and finish. The race will run out to county roads and back, according to the submitted plan. Parking will be mostly in high school parking lot and some on public streets.

Date(s) and Time(s) of Event:

**Saturday, September 18th
-full marathon starting at 7:00am
-half marathon starting at 8:00am**

The two days prior, 3-5 staff will be outside, giving runners their race bib and shirt, as they are able to come, between the hours of 5 and 8pm.

How many people do you expect to attend this event?

250 race participants with some friends and family

Please describe the Public Event, including potential nuisance issues such as noise, dust, trash, and other health and safety considerations.

Runners meet at the start line a little early and head out of town along the course. There are aid stations along the course with water, toilet, and other needs. When they return, we will give awards. We do not plan to have the same level of celebration as in the past with elements that keep runners around after the event.

Insurance Requirements: If the decision maker determines that the public event creates a significant potential for injury to persons or property, the applicant shall furnish evidence of liability insurance. If the organizer doesn't file proof of non-cancellable insurance at least 10 days prior to the first day of the event, the City Administrator may void a permit for the public event, and will notify the organizer at the address above.

Noise: Will this event include noise that may impact neighboring properties, including information on any amplified sound? Yes No. If yes, please describe what kind of noise or amplified sound you are providing, and the hours of such operations:

Other information relative to the impact the event may have on health and safety issues, or the convenience of neighbors near the event or the general public:

You are required to include an event site plan (drawn to scale) that provides the following information:

- Traffic Plan, including emergency access routes
- Proposed parking areas
- Setbacks from adjoining properties
- Location and quantity of proposed sanitary facilities
- Source(s) and location of potable water
- Any proposed overnight camping area
- Location and plans for proposed signage for the event
- Location and number of garbage cans and recycling containers, and a plan for how waste generated by your event will be disposed of **Garbage cans provided by the event**
- If dust will be generated by this event; please provide a plan showing how you will contain it.

You are required to provide a valid copy of all necessary licenses required by the state, or local health authorities. Please list applicable licenses provided:

Any changes to the persons principally involved with this event must be communicated to the City Administrator prior to the first day of the event.

Applicant Signature: David Cragun
Date: Sept 20, 2021

Preapplication Conference: A preapplication conference might be required before the application is deemed complete by the City. Any preapplication conference shall take place within 10 working days of receipt of the application by the City.

Application Review: The City Administrator shall review the application for completeness. Each reviewing authority shall review the application, and determines whether the application contains sufficient information to show that the applicant can comply with the requirements of HMC 9.52. (Reviewing authorities means any government official designated by the City Council to review an application for a permit to conduct a public event. It can also include, but is not limited to the City Administrator, the Public Works Director, the Chief of Harrisburg Fire and Rescue, and the Linn County Sheriff or his/her designee).

CERTIFICATE OF INSURANCE

PRINT DATE: 8/20/2021

1.

CERTIFICATE NUMBER: 20210716833669

AGENCY:

Edgewood Partners Insurance Center
2727 Paces Ferry Road, Building Two, Suite 1500
Atlanta, GA 30339
678-324-3300 (Phone), 678-324-3303 (Fax)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

NAMED INSURED:

USA Track & Field, Inc. Pacific Northwest Marathon
130 East Washington Street, Suite 800
Indianapolis IN 46204

INSURERS AFFORDING COVERAGE:

INSURER A: Philadelphia Indemnity Ins. Co. NAIC #: 18058

EVENT INFORMATION:

Pacific Northwest Marathon (9/18/2021 - 9/19/2021)

POLICY/COVERAGE INFORMATION:

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE:	EXPIRES:	LIMITS:
A	GENERAL LIABILITY				
	<input checked="" type="checkbox"/> Occurrence	PHPK2197728	11/1/2020 12:01 AM	11/1/2021 12:01 AM	GENERAL AGGREGATE (Applies Per Event) \$3,000,000
	<input checked="" type="checkbox"/> Participant Legal Liability				EACH OCCURRENCE \$1,000,000
					DAMAGE TO RENTED PREMISES (Each Occ.) \$1,000,000
					MEDICAL EXPENSE (Any one person) EXCLUDED
					PERSONAL & ADV INJURY \$1,000,000
					PRODUCTS-COMP/OP AGG \$3,000,000
A	UMBRELLA/EXCESS LIABILITY				
	<input checked="" type="checkbox"/> Occurrence	PHUB743472	11/1/2020 12:01 AM	11/1/2021 12:01 AM	EACH OCCURRENCE \$10,000,000
					AGGREGATE \$10,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:

Coverage applies to USA Track & Field sanctioned events and registered practices, including any directly related activities, such as event set-up and tear-down, participant check-in and award ceremonies.

Excess policy follows form of underlying General Liability.

Evidence of coverage only

CERTIFICATE HOLDER:

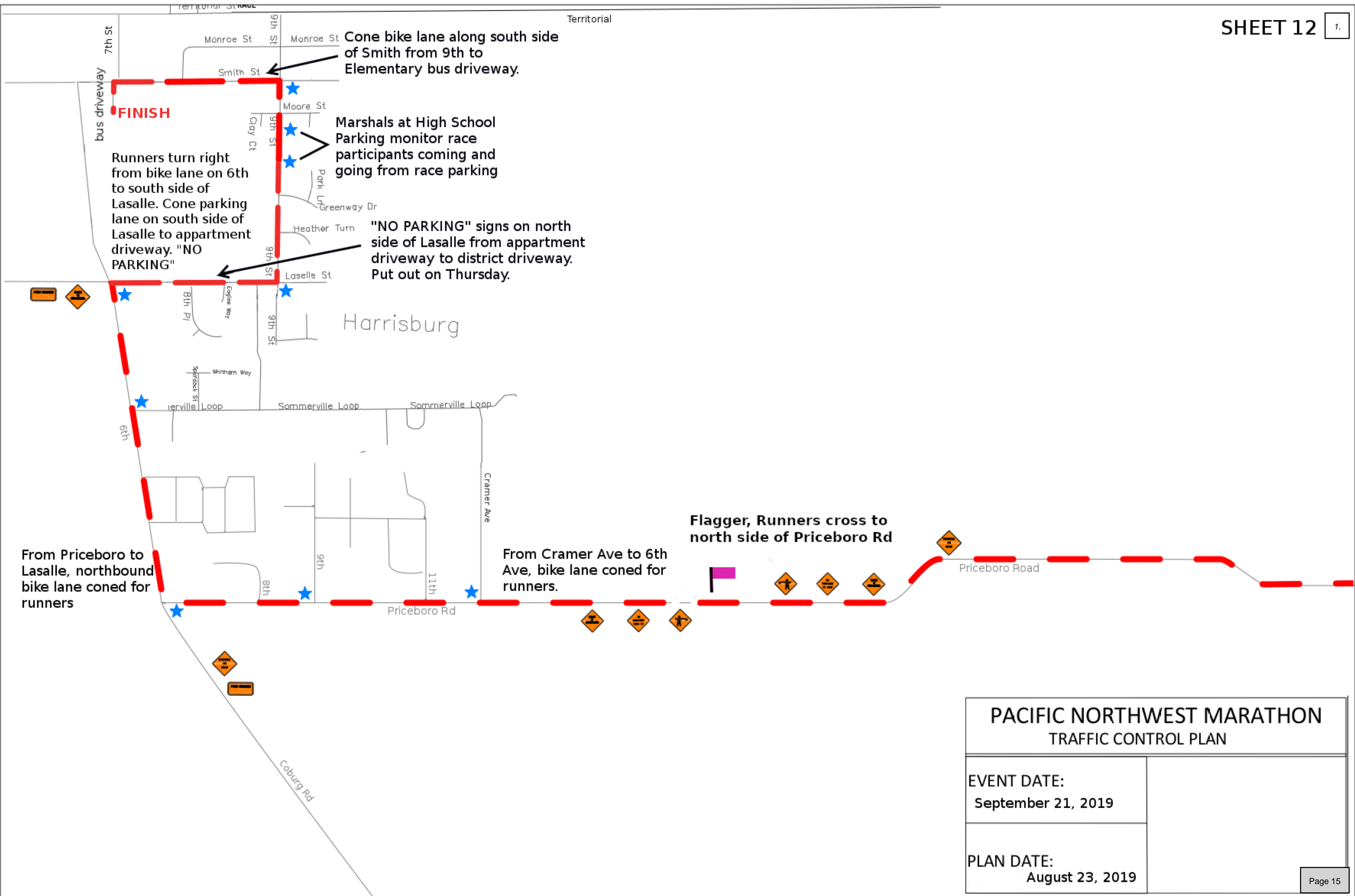
Pacific Northwest Marathon
121 Tumbleweed Dr
Swan Valley ID 83449

NOTICE OF CANCELLATION:

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

AUTHORIZED REPRESENTATIVE:





PACIFIC NORTHWEST MARATHON TRAFFIC CONTROL PLAN	
EVENT DATE: September 21, 2019	
PLAN DATE: August 23, 2019	



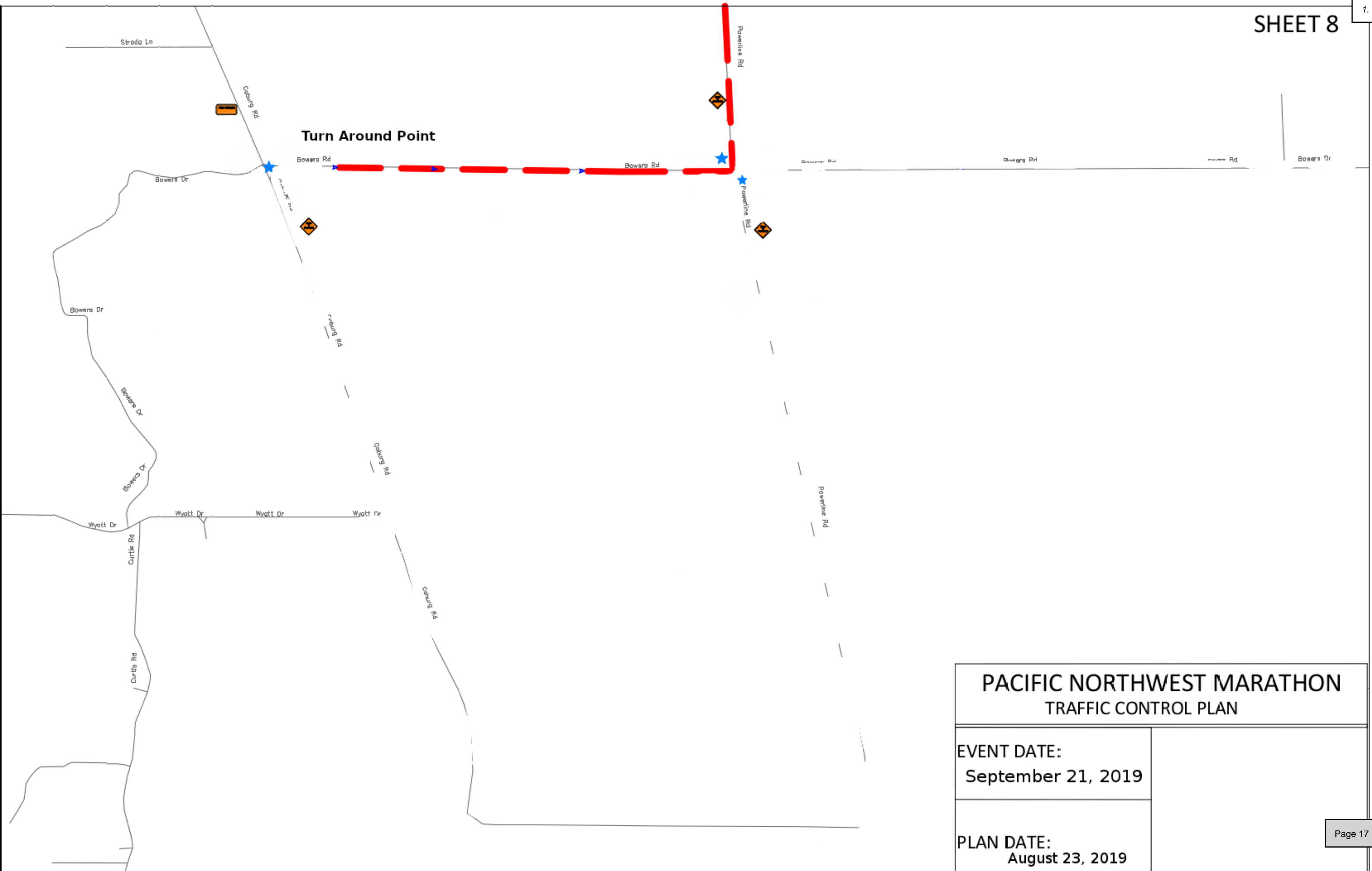
Runners on west side of Powerline Rd

RACE MARSHAL

**PACIFIC NORTHWEST MARATHON
TRAFFIC CONTROL PLAN**

EVENT DATE:
September 21, 2019

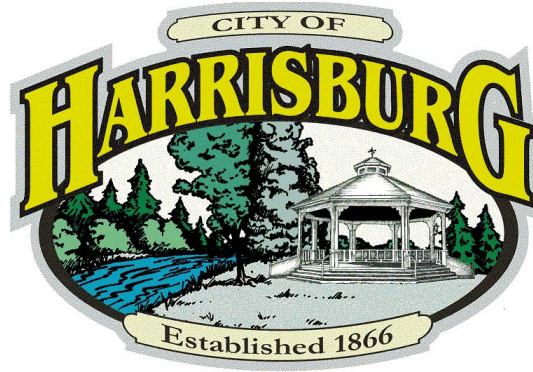
PLAN DATE:
August 23, 2019



**PACIFIC NORTHWEST MARATHON
TRAFFIC CONTROL PLAN**

EVENT DATE:
September 21, 2019

PLAN DATE:
August 23, 2019



PUBLIC EVENT PERMIT

CONDITIONS OF APPROVAL

The following conditions of approval are for the Pacific Northwest Marathon 2021 Public Event – Permit #2021-2

1. **Consistency with Plans** – The public event shall comply with the plans and narrative in the application, except as modified by this approval.
2. **Non-City Property Consent** – The applicant is responsible for obtaining consent to use any property not owned and controlled by the City.
3. **Race Routes & Street Crossings** - The applicant shall provide Race Monitors at all street crossings on the race route. The purpose of the Monitors is to protect race participants; the public and vehicle traffic, and prevent conflict to the greatest extent practical.
4. **Compliance with Other Agency Permits** – The applicant shall comply with all permits, licenses, etc. and any conditions related thereto obtained for this Public Event, for outside of Harrisburg City Limits.
5. **Trash & Debris** – The applicant shall be responsible to ensure any trash and debris is removed from the streets and any publicly owned land after the event.
6. **Amplified Noise** – The applicant shall not allow to be played any amplified noise prior to 8:00 am or after 10:00 pm on September 18, 2021.
7. **Dust** – The applicant shall not do any activity that causes or creates unreasonable amounts of dust to travel from the event site to neighboring properties.

COVID-19 Protective Measures:

1. **Number of Participants:** The Event should be limited or capped to a controllable, small number of people in order to avoid becoming a super spreader. The event Facebook page has announced that registration is capped at 120 for the full marathon, and 130 for the half marathon. **The event is required to keep all participants and volunteers under 325 people.**
2. **Event Staggering:** The event starts at 7:00am for the full marathon, and 8:00am for the half-marathon. This allows for a better spread out for participants. If the Oregon Health Authority announces tighter measures in relation to COVID-19, the organizers are encouraged to stagger participants at different times. (Example: 60 people can start at 7:00am, and 60 at 7:15am, etc.)
3. **Masks Requirements:** Masks are required for anyone in a group when 6' of separation can't be maintained. All volunteers must wear masks. Encourage separation at the start and end of each race.
4. **Porta-Pots & Personal Hygiene** – Applicant is required to obtain at least two porta-pots, and two outdoor wash stations.
5. **Hand Sanitizer Stations:** Applicant should provide hand sanitizer stations in multiple locations at the event.
6. **Signage:** Signs should be posted in several locations, encouraging physical distancing of six feet from other individuals, encouraging face masks, and hand sanitizers/hand washing.
7. **Oregon Health Authority/Oregon Governor Mandates:** The event organizers are solely responsible for providing for the safety and health of all attendees, volunteers, participants, and observers adjacent to routes inside the City limits. They assume all liability for holding the event, including cancellation if required by mandates issued by the Oregon Health Authority or Oregon Governor Kate Brown.

From: [City of Harrisburg Oregon](#)
To: [Lori Ross](#)
Subject: Form submission from: Contact Us
Date: Sunday, August 22, 2021 5:15:58 PM

Submitted on Sunday, August 22, 2021 - 5:15pm

Submitted by anonymous user: 199.59.5.11

Submitted values are:

First Name Elton

Last Name Brown

Email EBrown@gmail.com

Question/Comment

With the spread of the virus and the upcoming school year, the community does not need to be allowing events where large groups of people will be gathering. The city should be doing everything to reduce the spread of the virus and make sure we are all safe.

This includes events like the PNW marathon. Based on the email from the race director, the event is largely being held for people to travel in to the community. No runner is going to run a marathon with a mask. If the course is out and back, people will be close to each other.

This is not a smart thing to do. Hope the City will cancel all events for the next couple months to allow things to settle down.

The results of this submission may be viewed at:

[https://link.edgepilot.com/s/0586bf42/TLQFgRAG70OSAM4_Ff6C7A?
u=https://www.ci.harrisburg.or.us/node/7/submission/1148](https://link.edgepilot.com/s/0586bf42/TLQFgRAG70OSAM4_Ff6C7A?u=https://www.ci.harrisburg.or.us/node/7/submission/1148)

Links contained in this email have been replaced. If you click on a link in the email above, the link will be analyzed for known threats. If a known threat is found, you will not be able to proceed to the destination. If suspicious content is detected, you will see a warning.