



City Council Business Meeting Agenda
October 11, 2022
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and
Charlotte Thomas
Meeting Location: Harrisburg Municipal Court Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required at this time. The City does ask that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
9. *If you wish to testify and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

NEW BUSINESS

1. THE MATTER OF REVIEWING THE DRAFT PARKS MASTER PLAN

STAFF REPORT:

Exhibit A: Consultant Memorandum

Exhibit B: Draft Master Park Plan

Exhibit C: Parks System Plan Capital Improvement Plan

Exhibit D: Appendices

ACTION: FOR REVIEW AND DISCUSSION

2. THE MATTER OF A LETTER TO THE LEAGUE OF OREGON CITIES ASKING FOR MORE ADVOCACY FOR SMALL CITIES UNDER 5,000 IN POPULATION

STAFF REPORT:

Exhibit A: Proposed Letter

ACTION: MOTION TO AUTHORIZE THE MAYOR TO SIGN THE ADVOCACY LETTER ON BEHALF OF THE CITY OF HARRISBURG

3. THE MATTER OF REVIEWING A FIRST DRAFT OF THE PRESS RELEASE IN RELATION TO THE DELAY OF THE WATER BOND PROJECTS

STAFF REPORT:

Exhibit A: Draft Press Release

ACTION: FOR REVIEW AND DISCUSSION

4. THE MATTER OF APPROVING THE 4TH QUARTER 2021/2022 EXPENSE REPORT

STAFF REPORT:

Exhibit A: 4th Quarter Expense Report Ending June 30, 2022

ACTION: MOTION TO APPROVE THE 4TH QUARTER 2021/2022 EXPENSE REPORT

October 11, 2022

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

5. THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

Exhibit A: Harrisburg City Council Minutes for June 28, 2022
and July 26, 2022

Exhibit B: Payment Approval Report for August 2022

Exhibit C: Planning Commission Minutes for June 21, 2022
July 19, 2022, and August 16, 2022

Exhibit D: Library Board Minutes July 11, 2022

Exhibit E: Municipal Court Collection Report July 2022

Exhibit F: Municipal Court Citation Report July 2022

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

**Harrisburg City Council Minutes for June 28, 2022
and July 26, 2022**

The Payment Approval Report for August 2022

VERBAL REPORT: Discussions below should be limited to five minutes of conservation per topic. Topics of interest that require more than five minutes of conversation, should be moved to a future meeting where possible.

1. BNSF-Executive Session
2. Arielle & Andee Freytag-Pantry Project

OTHER ITEMS

ADJOURN

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF REVIEWING THE DRAFT PARKS MASTER PLAN

STAFF REPORT:

- Exhibit A: Consultant Memorandum
- Exhibit B: Draft Master Park Plan
- Exhibit C: Parks System Plan Capital Improvement Plan
- Exhibit D: Appendices

ACTION: FOR REVIEW AND DISCUSSION

THIS AGENDA BILL IS DESTINED FOR: Agenda – October 11, 2022

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends Council review the Draft Parks Master Plan, and if desired, ask for modifications.

BACKGROUND INFORMATION:

Colin McArthur, Principal for Cameron McCarthy Landscape Architecture and Planning, and his team, have completed the work of providing us with a Draft Parks System Plan, plus an updated Capital Improvement Plan. The Parks Master Plan is an important tool in the City’s toolbox, as it allows us to prioritize the work that need to be done in each of our parks, and guides us as we acquire new parkland. As Colin points out in his memorandum (**Exhibit A**), the vision statement is **“Through parks, Harrisburg strives to be a livable city providing attractive and accessible recreation spaces for residents and visitors of all ages to enjoy.”**

In Exhibit B, Council will find the Draft Master Parks Plan. It outlines the importance of the plan in relation to the Comprehensive Plan, as well as other Master Plans. The parks facility inventory is listed on page 18-19 (page numbers in the upper corners) of the report and provides us with a basic outline of what each facility has in terms of parks amenities. The level of service guidelines is shown on page 22, along with a projection of park land per 1,000 residents, listed on page 25. Our community profile in terms of demographics is covered, which helps us to determine what kinds of financial support we might obtain as a city, as well as meeting the needs of diverse neighborhoods and citizens. Facility Improvements, and overall findings are presented on pages 37-39.

Pages 42 -45 outline the goals that Cameron McCarthy have determined from all the feedback and work they've done. That includes the following priorities:

- Foster Community Access and Connectivity
- Activate Eagle Park
- Secure Funding and Partnerships
- Celebrate Community Culture and History

Recommendations for each park, in terms of priorities start on page 48. As we've already ascertained, an immediate goal for the City is to start developing our two undeveloped parks, which are Eagle Park, and Tadpole Park. The consultant recommends that the City work on obtaining a park on the eastern side of town. City Staff do look for opportunities for property that can be developed into a park, when some properties come up for sale, and whenever any kind of partition or subdivision application is considered.

Priority of projects within each park, and the cost for each type of improvement are also listed starting on page 57. These include a mix of park improvements that can be paid for from general parks funds, as well as those that are being added to the Capital Improvement Plan (CIP). The consultant has also included a budget analysis based upon the current operating year. **Exhibit C** contains the actual Draft Capital Improvement Plan for each park project, with a total cost per park being outlined. Again, as anticipated, Eagle Park at 132 acres has the largest development costs of \$3,996,200. The total number of projects on the CIP come to \$4,975,960. This is a \$2.5 million dollar increase over the previous CIP total that the City has in place in the 2012 SDC/CIP schedule.

With these changes to the Parks CIP list, Staff have considered revising the rest of the SDC methodology; the current methodology and CIP list are now ten years old. Because we are in the process of updating our Transportation System Plan (TSP), any changes to the CIP/SDC Methodology should wait until that is complete. We anticipate that the new TSP will have major changes to the Transportation CIP list. This will give Staff time to determine how much a new SDC Methodology Report will cost, so that we can budget for it in the next fiscal year and have the possibility of writing a grant to pay for the plan to be completed. The plan in 2012 cost approximately \$25,000, and initial research put the costs for a new methodology somewhere in the realm of \$40,000 to \$60,000.

Staff appreciate the work that Colin and his team have put into the project, especially with recent staff changes during the more intensive parts of the project, as well as COVID and exposure protocols taking up additional time. The consultant made a series of last-minute changes to the reports based on Staff requests, including some of the demographics. Technically, they had a much more aggressive parks plan in mind to start. However, the City Administrator and Public Works Director had changes to the CIP based upon what we knew we would be able to accomplish and felt that this final set of reports is more in line with a City of Harrisburg's size and more importantly,

abilities to fund. Please bear in mind that any changes to this report can be made by the City Council, and depending upon the types of changes, it could add slightly more time to the final adoption schedule. Otherwise, if the City Council is satisfied with the Parks Master Plan, then Staff will bring the final Parks Master Plan to the next meeting for adoption.

REVIEW AND APPROVAL:



10.04.22

Michele Eldridge Date
City Administrator

MEMORANDUM

To: Michele Eldridge, CMC
City Administrator

From: Colin McArthur, AICP

Date: September 19, 2022

Subject: **Harrisburg Parks System Plan**
City Council Agenda Item Summary DRAFT

SUMMARY

The City of Harrisburg last updated its Parks System Plan in 2004. The Draft 2022 Harrisburg Parks System Plan is designed to update and replace the previous parks plan. The Parks System Plan supports the Comprehensive Plan and articulates the community vision for the municipal park system. Goal 8 of the City's Comprehensive Plan Volume 1 requires the adoption of the City's Park System Plan to articulate the City's vision for the municipal park system and to detail the City's strategies for meeting the park and recreation needs of residents and visitors. Goal 8 of the Comprehensive Plan Volume 2, Objective 7 requires the Parks System Plan to serve as the guiding document for park acquisition and development.

The Harrisburg Strategic Plan FY2021-2026 further identifies the need for a new Parks System Plan. Objective 4.b. includes a measure for updating the Parks Master Plan and Parks System Development Charges (SDC's). SDC Methodology and Capital Improvement Plan projects for parks and recreation facilities were last updated in 2012. The Parks System Plan established the basis for updating these documents for consistency and to incorporate planned projects.

The Draft Parks System Plan is designed as a tool for planning, programming, and capital improvements to meet the recreational needs for the citizens residents of Harrisburg. The Plan includes a community needs assessment that details the City's strategies for meeting park facility needs. The Plan identifies current and future park and recreation needs; identifies alternative ways to meet those needs; and establishes a capital improvement program for park facilities. The Plan contains park improvement, acquisition, and development recommendations directed at meeting park and recreation needs over the next 20 years.

Objective 10 requires the City to work with residents and community groups to identify recreation needs and locations of future park properties, develop neighborhood parks, and identify uses for undeveloped or underdeveloped park lands. The community needs assessment component of the

Plan included focus group meetings, an online survey, stakeholder interviews, open house events, and an analysis of national, regional, and state recreation trends. The Plan's vision statement is:

"Through parks, Harrisburg strives to be a livable city providing attractive and accessible recreation spaces for residents and visitors of all ages to enjoy."

The Draft Plan further articulates and defines the vision with a series of goals and actions addressing access and connectivity, funding and partnerships, maintenance and operations, sustainability, and community resiliency. The process that led to the Draft Plan demonstrates a concerted effort to work with residents and community groups and to meet the recreational needs of the City's residents and visitors, consistent with Goal 8.

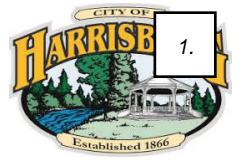
The Draft Plan includes recommendations that an extension of the goals and actions and outcome of thorough analysis and assessment of City park facility and recreation needs based on broad community input. The recommendations provide a path for sustaining and strengthening Harrisburg's parks system and are directed at building community capacity while accommodating future growth and adapting to changing needs.

The Draft Plan includes information on funding requirements for implementation of the recommendations. Funding requirements are based on park improvements, park development, and park acquisition projects as detailed in a separate Capital Improvement Plan (CIP). Funding requirements are prioritized based on a prioritization schedule. In addition, the Plan discusses anticipated funding sources and resources that can be leveraged for implementation.

The Draft Plan is an aspirational document based on a community vision developed through extensive community input, City staff input, and Council direction. The Draft Plan builds upon Harrisburg's existing assets to improve, modernize, and upgrade the system to promote healthy lifestyles, provide local recreational opportunities, and meet the needs of residents of all ages and abilities.

ATTACHMENTS

Attachment A. Draft 2022 Harrisburg Parks System Plan



HARRISBURG PARKS SYSTEM PLAN

DRAFT 2022

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ACKNOWLEDGEMENTS

Harrisburg Mayor & City Council

Bobby Duncan, Mayor
Mike Caughey, Council President
Rob Boese
Kim Downey
Charlotte Thomas
Adam Keaton
Randy Klemn

City of Harrisburg Staff

Michelle Eldridge, City Administrator
Chuck Scholz, Public Works Director

Cameron McCarthy Landscape Architecture & Planning

Colin McArthur, AICP
Kelsey Zlevor
Victor Garcia
Grace Graham
Alli Langley

EXHIBIT

ES

Executive Summary

- INTRODUCTION
- PARKS SYSTEM
- NEEDS ASSESSMENT
- VISION
- RECOMMENDATIONS
- IMPLEMENTATION

INTRODUCTION

The Harrisburg Parks System Plan is a guiding vision for the parks system and provides direction for both short- and long-range planning. The Plan documents the research, analysis, and community involvement processes specifically designed to identify system assets and needs, and includes the resulting goals, policies, recommendations, and implementation measures to guide the future development and management of the parks and recreation system over the next 20 years. The Plan was prepared in collaboration with City of Harrisburg staff, the Harrisburg City Council, and community residents.

Specifically, the Plan includes:

- Inventory of existing parks and recreation facilities owned and operated by the City, including an assessment of general conditions and needed maintenance or improvements for each;
- Assessment of community needs through identification of key indicators from demographic data, recreation trends, population projections, and community input;
- Long-range planning framework, including a vision, goals, and recommendations;
- 20-year Capital Improvements Plan (CIP) to guide the City toward achieving Plan goals;
- Implementation actions and strategies, including project prioritization and the identification of potential funding sources.

The Executive Summary highlights key takeaways from the inventory, needs assessment, vision and goals, recommendations, and implementation components of the Plan.

PARKS SYSTEM

Parks system planning begins with a comprehensive inventory of existing parks and recreation facilities. The inventory process reveals system-wide strengths, needs, opportunities, and constraints, which are then used to guide recommendations and capital improvement planning efforts.

The City of Harrisburg currently owns or maintains six developed parks and recreation facilities which comprise 7.39 acres. In addition, the City owns 132.58 acres of undeveloped park land. Table ES.1. City Facility Inventory Summary lists these existing facilities by their associated classifications and acreage within the parks system.

TABLE ES.1 PARKS INVENTORY SUMMARY

EXISTING PARKS	ACRES
Mini Parks	2.40
Burlington Northern Park	0.46 ¹
Heritage Park	1.62
Arrowleaf Park	0.32
Neighborhood Parks	2.63
Priceboro Park	2.63
Community Parks	2.11
Riverfront Park	2.11
Special Use Parks	0.25
Harrisburg Skatepark	0.25
TOTAL EXISTING PARK ACREAGE	7.39
UNDEVELOPED	ACRES
Eagle Park	132.42
Tadpole Park	0.16
TOTAL UNDEVELOPED ACREAGE	132.58

¹ Harrisburg Parks Plan, 2004

NEEDS ASSESSMENT

In order to understand how well the current parks system is meeting the needs of the Harrisburg community, a comprehensive demographic analysis was conducted alongside a variety of public engagement activities, including stakeholder interviews, targeted conversations, pop-up events, and an online community survey. Findings from these processes were used to identify the following system needs:

- Additional facilities to accommodate multi-generational play and gatherings
- Improved accessibility of trails, bathrooms, and play structures
- Age-appropriate play structures and recreation facilities
- Additional nature trails, restrooms, vehicle parking, and covered shelters

VISION

The Parks System Plan vision represents the needs and desires of the Harrisburg community and guides the development of strategic goals and actions.

Vision Statement

Through parks, Harrisburg strives to be a livable city providing attractive and accessible recreation spaces for residents and visitors of all ages to enjoy.

The following goals and actions represent the general end toward which organizational efforts should be directed in order to achieve the Parks System Plan vision:

1. COMMUNITY ACCESS AND CONNECTIVITY

Improve physical connections between, to, and within recreation facilities while promoting a fair distribution of facilities across the City.

2. ACTIVATE EAGLE PARK

Develop Eagle Park as a community recreation area offering passive outdoor recreation opportunities for residents and visitors.

3. FUNDING AND PARTNERSHIPS

Evaluate and establish new mechanisms for funding existing and future parks and recreation facilities and programs while strengthening relationships between Harrisburg and other partners.

4. COMMUNITY CULTURE AND HISTORY

Promote restoration, preservation, and incorporation of Harrisburg's historical and cultural amenities into recreation opportunities to encourage education, civic pride, and locations for multi-generational community gathering.

RECOMMENDATIONS

The Plan recommendations propose balancing existing facility upgrades with park land development and acquisition to improve park distribution and level of service for the City of Harrisburg. Based on a thorough assessment of Harrisburg's park facility and recreation needs, the recommendations focus on developing underutilized assets, expanding capacity to accommodate future growth, and adding new amenities to support existing uses. Specific facility recommendations were identified through the community involvement process and input from City staff. Recommendations are organized into the following categories:

- Park improvements
- Park development
- Park acquisition
- System improvements

Park Improvements

Park improvement recommendations include specific projects identified in the 2012 System Development Charge Methodology and Capital Improvement Plan Updates and 2004 Parks System Master Plan that have not been completed; projects identified in subsequent planning studies that have not been completed; new projects identified through the 2022 Parks System Plan Needs Assessment; and new projects that expand existing capacity.

Park Development

Park development recommendations focus on the City's undeveloped park land. Eagle Park is planned to be developed as a Community Park and Natural Area, and Tadpole Park is planned to be developed as a Mini Park. Recommendations specific to Eagle Park are based on the implementation of the Conceptual Development Plan in the 100-acre Park Feasibility Study, completed in 2016 by Cameron McCarthy and adopted by the Harrisburg City Council.

Park Acquisition

The Parks System Plan is designed to promote the equitable distribution of park land for all residential neighborhoods in Harrisburg. Recommendations include the acquisition of one future neighborhood park in the east area of the City, which is not currently served by existing park facilities.

System Improvements

Parks system recommendations focus on bicycle and pedestrian access and connectivity, as well as development charge methodology and capital improvements. In order to better connect parks with schools, civic areas, and the regional trail system, the Plan recommends the preparation of a bicycle and pedestrian system plan component as part of a subsequent update to the City's Transportation System Plan. In addition, the City's System Development Charge Methodology and Capital Improvement Plan was last updated in 2012 and should be revisited to incorporate planned projects outlined in the Parks System Plan.

IMPLEMENTATION

The following section identifies potential sources and strategies for funding the recommendations outlined in the Plan. Funding requirements are based on park improvements, park development, and park acquisition projects as detailed in the Capital Improvements Plan (CIP). A project prioritization schedule was developed based on the City's level of service targets, geographic distribution of parks, existing facility maintenance needs, and potential fee or grant funding opportunities. Proposed project funding responds to an ongoing assessment of capital assets, as well as assessments of current and future parks and recreation service delivery needs.

Each project is assigned a Level based on the prioritization schedule:

- Level 1 priority projects are planned for the first 5-year planning period, years 1-5, extending through 2026.
- Level 2 priority projects are planned for the second 5-year planning period, years 6-10, extending through 2031.
- Level 3 priority projects are planned for the third planning period, years 11-20, which begins in 2032 and extends to 2041.

Detailed cost estimates were prepared for each project. Additional detail is provided in the 2022-2041 Capital Improvements Plan. Table ES.2 presents a summary of the proposed projects categorized by site and priority level. Total costs for planned projects are estimated to be approximately \$4,978,960. The Plan includes:

- \$2,412,400 in funding for Level 1 projects (2022-2026)
- \$1,647,560 in funding for Level 2 projects (2027-2031)
- \$919,000 in funding for Level 3 projects (2032-2041)

Parks system improvement actions have been historically funded from General Fund and Parks System Development Reserve Fund expenditures. The Plan includes additional details on anticipated funding sources for parks system improvement actions as well as associated recommendations for leveraging sources.

- Grants
- Donations
- Partnerships
- Performance Measures

TABLE ES.2 PLANNED PROJECTS AND PRIORITIZATION SCHEDULE

PROJECT ID	PROJECT TITLE	LEVEL 1 FY 2022-2026	LEVEL 2 FY 2027-2031	LEVEL 3 FY 2032-2041
P1	BURLINGTON NORTHERN PARK	\$-	\$8,600	\$-
P2	ARROWLEAF PARK	\$2,000	\$3,600	\$33,000
P3	PRICEBORO PARK	\$23,600	\$363,960	\$-
P4	RIVERFRONT PARK	\$216,000	\$-	\$-
P5	HARRISBURG SKATEPARK	\$2,000	\$-	\$132,000
D1	EAGLE PARK	\$1,970,800	\$1,271,400	\$754,000
D2	TADPOLE PARK	\$198,000	\$-	\$-
A1	FUTURE EAST PARK	\$-	\$-	\$-
	TOTAL	\$2,412,400	\$1,647,560	\$919,000

CONCLUSION

The 2022 Harrisburg Parks System Plan is a guiding document based on a collective local vision for maintaining and improving the quality of life for Harrisburg residents through parks and recreation facilities. The Parks System Plan synthesizes a series of goals, recommendations, and strategies for implementing specific projects over a 20+ year planning period.

The City of Harrisburg recognizes that the community relies on park and recreation opportunities to support their health and well-being. The Parks System Plan builds upon the City's existing assets to ensure that current and future residents easily enjoy accessible and connected facilities that support the needs of their growing and evolving community.



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Introduction

- PLANNING PROCESS
- RELATIONSHIP TO OTHER PLANS

PLANNING PROCESS

The Harrisburg Parks System Plan is a guiding vision for the parks system and provides direction for both short- and long-range planning. The Plan documents the research, analysis, and community involvement processes specifically designed to identify system assets and needs; and to form resulting goals, policies, recommendations, and implementation measures that guide strategic direction and development of the parks system over the next 20 years. The Plan was prepared in collaboration with City of Harrisburg staff, the City of Harrisburg City Council, and community residents.

The Parks System Plan follows a systems approach for the planning process, as recommended by the National Recreation and Parks Association (NRPA). A systems approach places local values and needs first and provides a framework for creating a parks system that physically meets those values and needs. The planning process is organized in five phases:

Phase 1 Inventory & Analysis:

This phase involves an inventory of existing parks and recreation facilities owned and operated by the City. School District facilities have also been included as an asset that can be used by the public at specific times. Facilities are identified and assessed for general conditions and needed maintenance or improvements.

Phase 2 Needs Assessment:

This phase involves assessing community needs through demographic data and public input. Population projections are used to determine the current and future level of service provided by the park system. Level of service is typically expressed as a ratio of developed parks per 1,000 residents.

Phase 3 Vision and Recommendations:

This phase involves the development of a planning framework for the Plan, including a vision, goals, actions, and recommendations. The recommendations include specific park development and improvement projects identified through the needs assessment and public involvement processes.

Phase 4 Implementation and Funding Strategies:

This phase involves the prioritization of the recommended projects and land acquisition goals, as well as the identification of potential funding sources and strategies. Operations and maintenance considerations are also included.

Phase 5 Plan Refinement and Adoption:

This phase incorporates feedback and refinement from City staff based on a review of the Draft Plan, which is used to prepare the Final Plan for adoption by the City Council. Components of this Plan are intended to be adopted in order to update the Comprehensive Plans of the City of Harrisburg and Linn County.

RELATIONSHIP TO OTHER PLANS

The Parks System Plan joins a collection of several other planning documents that oversee the planning and policy decisions in Harrisburg. The shared vision across these documents influences the planning process, goals, and recommendations of this Plan. Highlighted below are elements of these plans relevant to the Parks System Plan.

Harrisburg Comprehensive Plan (2000)

The Comprehensive Plan provides a working framework to guide planning and policy decisions regarding City development and operations. The Comprehensive Plan spans two volumes and was originally adopted in 2000 and amended in 2022. Goal 8. Parks and Recreation Facilities was amended to align with the 2022 Parks System Plan more strongly. All goals and policies relevant to the Parks System Plan are listed below.

VOLUME 2. GOAL 5: OPEN SPACES AND HISTORICAL AREAS, AND NATURAL RESOURCES

To conserve open space and protect natural and scenic resources

Goals:

Conservation and protection of Harrisburg's open spaces, natural, and scenic resources. Recognition, protection, and enhancement of Harrisburg's historic resources and heritage, and, promotion of public awareness and participation in historic preservation.

Policies:

1. Integrate the protection and enhancement of Open Space into Goal 8, Recreation
2. Develop and maintain a current map and inventory areas of significant environmental concern including:
 - a. Floodway boundaries identified by the Federal Emergency Management Agency (FEMA)
 - b. Historic buildings and landmarks identified in the Linn County Historic Register and Harrisburg's Register of Historic Resources.
 - c. Wetlands, as identified by the National Wetlands Inventory Maps and the Local Wetlands Inventory.
 - d. Fish and wildlife in the riparian zone.
 - e. Significant riparian corridors as

identified by the City's Safe Harbor Ordinance and boundary map.

3. Promote the development of recreational trails and interpretive opportunities along the Willamette River consistent with Harrisburg's Park and Recreation Master Plan and Heritage River Guidelines.

4. Encourage Willamette River enhancement programs through coordination between civic, school, and natural resource agencies.

5. Preserve the scenic qualities of the Willamette River.

Implementing Measures:

3. The City of Harrisburg shall protect natural scenic resources by encouraging the conservation of significant riparian areas, open space, fish and wildlife habitat, and recreation trails. These resources shall be protected to the maximum extent feasible as set forth in the City's Safe Harbor Ordinance.

4. Prepare development and landscape standards for areas of significant environmental concerns. The City shall:

- a. Maintain an inventory and map related to these sites which delineate their boundaries and other pertinent data relating to the resource.
- b. Review development proposals to minimize negative impacts on the resource. Procedures shall be designed to mitigate any lost values to the greatest extent possible.

5. The City shall designate and map additional areas having special public value, and of significant environmental concern in terms of one or more of the following:

- a. Economic value, e.g. tourist attraction, agricultural business, job retention;
- b. Recreation value, e.g. rivers, streams, trails, wetlands, play fields;
- c. Historic values, e.g. buildings, sites or landmarks;
- d. Public safety, e.g. municipal water supply storage or watersheds, flood plains, and stream bank erosion areas;
- e. Scenic value, e.g. areas valued for their special character or specific natural features;
- f. Archeological value, e.g. areas valued for their historical, scientific and cultural value.

VOLUME 2. GOAL 8: PARKS AND RECREATION FACILITIES

To satisfy the recreational needs of the citizens of the state and visitors and, where appropriate, to provide for the siting of necessary recreational facilities including destination resorts.

Goals:

To acquire, develop and maintain parks and recreational opportunities and open spaces, for the use and enjoyment of Harrisburg's residents and visitors.

To provide for recreation needs through joint use of schools and other public facilities, private facilities, and other means, and by requiring park dedication or contribution as part of the development process.

Objectives:

1. To maintain and enhance the unique character of Harrisburg's recreational resources.
2. To promote the preservation of open space in suitable areas within the City of Harrisburg and the Urban Growth Area.
3. To equitably spread the costs of maintaining and developing recreational opportunities in Harrisburg.
4. To encourage implementation and maintenance of the trails and interpretive area north of the boat ramp that is in public ownership.
5. To ensure that river front recreation be resource-based and not degrade river front resources.
6. To promote coordination and consistency with other policies and programs to assure availability of grants for continued river front enhancement projects.
7. The Harrisburg Parks Master Plan (August 2004) will serve as the guiding document for park acquisition and development.

8. Harrisburg's Master Bike Plan, *when developed*,² shall guide the city's efforts to develop future bikeways.

9. Each new subdivision shall provide recreation areas or an assessment to be retained in the Parks Development Fund and to be used toward neighborhood recreation development. Expenditures of the park development funds will be consistent with the City's Capital Improvement Plan.

10. The City will continue to work with residents and community groups to identify recreation needs, location of future park properties, to develop neighborhood parks, and to identify uses for undeveloped or underdeveloped park lands.

Implementation Measures:

1. The City shall continue acquisition and development of parks and open space to meet the needs of residents as documented in Harrisburg's Parks Master Plan.
 - The City shall take action to include approximately 18 acres of the Knife River site south of town in the UGB for use as a community or regional park. The City plans to develop a park with urban amenities on the portion of the park within the UGB. These amenities may include: restrooms, parking lots, sports fields, picnic tables and shelter, playground equipment, and lights.
 - The City shall prepare a master plan for the Knife River park site that details the types of activities, facilities and uses for the park. The master plan shall include a capital improvements plan that outlines anticipated costs, dates, and funding sources of proposed improvements.
2. The City shall encourage dedication of right-of-ways/easements necessary for trail development by those developing property along the Willamette River.
3. The City shall coordinate with lead agencies to provide public access to the Willamette River and in trail development and facilities.
4. The City shall coordinate with the City's Transportation System Plan to add emphasis on development of bike routes as connections

to the Riverfront Trail and to ensure alternative transportation or multi-purpose use of trail systems wherever possible.

5. The City shall encourage developers to set aside park lands/open spaces through flexible zoning techniques such as cluster zoning which permits building of houses on smaller lots provided the space saved is dedicated for community purposes.

Harrisburg Strategic Plan (2021)

Adopted in 2021, the Harrisburg Strategic Plan strives to achieve the City's vision through a series of goals, objectives, and actions. There are four themes in the plan which organize the goals, objectives and actions. The relevant theme to the Parks System Plan is Great Neighborhoods. The pertinent goals, objectives and actions from that theme are listed below.

THEME I. GREAT NEIGHBORHOODS

Goal 2:

Provide diverse recreational, cultural, and educational opportunities for citizens and visitors.

Objective 4:

Achieve and maintain total City park land inventory at a minimum of 7 acres per 1,000 residents.

Actions:

Purchase of 100-acre parcel from Knife River now accomplished. Develop existing and future park lands. Revise/Update Parks Master Plan, with the next step being Parks Development.

Objective #4 is also flagged as one of seven Council Priorities in the Strategic Plan.

Goal 3:

Provide a functional transportation system that supports all modes of transportation.

Objective 5:

Review and update the Transportation System Plan (TSP), and Transportation SDC's.

Actions:

Grant funding from the Oregon Department of Transportation (ODOT) Transportation Growth Management (TGM) program for the plan update was approved in 2021.² The plan update is needed to address the UGB expansion and other changing conditions, and to detail a prioritized project list of needed transportation improvements.

Linn County Park and Recreation Master Plan (2009)

As a guide for parks and recreation, the Linn County Parks and Recreation Master Plan provides a vision and recommendations for County park and recreation facilities. The needs assessment identifies maintaining existing parks and facilities and protecting natural areas and historic resources as high priorities. High-priority facility needs include developing play areas, picnic areas and shelters, and swimming areas. Additional park and recreation needs are identified in Appendix C Community Needs Assessment. The plan reviews County population projects and highlights an increased growth rate for Linn County and notes Harrisburg is expected to have one of the fastest growth rates in the County. While recommendations emphasize improving existing parks, the plan also proposes new parks and facilities. Existing facility improvements include play areas, picnic areas, boat ramps, and camping areas. Additional recommendations propose the development of new parks and recreation facilities including 800 acres of new parkland and new boat launches that enhance access to local water bodies.

² Updated text shown in italics



2

Parks System

- REGIONAL CONTEXT & PLANNING AREA
- FACILITY INVENTORY
- LEVEL OF SERVICE

REGIONAL CONTEXT AND PLANNING AREA

Prior to the arrival of settlers, the lands that became the City of Harrisburg were stewarded by the Kalapuyan people, the original inhabitants of this land. The City of Harrisburg was incorporated in 1866, after William Forgery, a local settler, petitioned to establish a formal town-site after an increase in population in what was known as Prairie Precinct, the first settlement that resided near the foothills. Forgery named the new area Thurston, but that name was rejected by the post office since there was already a Thurston in Oregon.

Forgery envisioned the start of something new near the Willamette River, given its location in the Valley. Harrisburg was then formed in 1866, 11 years after the first post office was established. To encourage business development, the first ferry landing was incorporated in 1854, bringing transportation to passengers across the river. Soon after, Harrisburg experienced an increase in commercialization and business through the introduction of steamboats in 1856, railroads in 1871, and a bridge in 1925.

According to A Walk Through Historic Harrisburg, there were harness and hardware stores, a flouring mill, wagon and blacksmith shops, a sawmill, grocery store, farm machinery store, furniture store, planning mill, hospital, pharmacy, dentist practice, theater, telephone office, apartments, offices, and an automobile dealership.

Today, the City of Harrisburg has nearly 4,000 residents, and encompasses a contiguous area of approximately 1.6 square miles. Harrisburg has five zoning districts (Residential, Commercial, Limited Industrial, General Industrial, Public Facilities and Parks and Open Space) and one special purpose overlay zone (Greenway). The planning area boundary is coterminous with Harrisburg's Urban Growth Boundary.

A City Council and mayor govern the City of Harrisburg. The City owns and manages eight park properties and a community museum that contributes to the local park and recreation facility portfolio.

FACILITY INVENTORY

Effective parks system planning requires identifying and assessing existing park facilities and amenities through an inventory process. The inventory process highlights system-wide strengths, needs, opportunities and constraints, and reveals underserved areas and services. Knowledge of the activities that occur in each park and the condition of facilities and amenities helps guide recommendations and capital improvement projects. The inventory includes all developed and undeveloped park facilities owned by the City, as well as school facilities that offer recreation opportunities to the public. A detailed inventory and assessment of existing conditions for each facility is included in Appendix B.

Classification

The inventory process involves categorizing existing park facilities in Harrisburg based on the National Recreation and Parks Association (NRPA) classification system. For this Plan, the NRPA park classifications are used to evaluate the current park system based on individual park functions, size, services area, and amenities. Careful review of these classifications against current and future park system needs ensures a balanced park system capable of offering accessible and diverse recreation services to the community. The park classifications selected for the City of Harrisburg consist of the following categories:

- Mini Park
- Neighborhood Park
- Community Park
- Special Use Park
- Undeveloped Park land

TABLE 2.1 PARK CLASSIFICATION CATEGORIES

CLASSIFICATION	GENERAL DESCRIPTION	LOCATION CRITERIA	SIZE CRITERIA
Mini Parks	Used to address limited, isolated or unique recreational needs.	Less than a ¼ mile distance in residential setting.	Between 2,500 square feet and one acre in size.
Neighborhood Parks	Serve adjacent neighborhoods and allow for informal active and passive recreational activities such as organized sports, group picnics, and playgrounds.	¼-½ mile distances and uninterrupted by non-residential roads and other physical barriers.	5 acres is minimum size. 5-10 acres is optimal.
Community Parks	Serves broader purpose than neighborhood park. Focus is on meeting community recreation needs, as well as preserving unique landscapes and open spaces.	Determined by quality and suitability of the site. Usually serves two or more neighborhoods and ½ - 3-mile distance.	As needed to accommodate desired uses. Usually between 30 and 50 acres.
Regional Parks	Open spaces and facilities designed to serve a broad area that includes several local government jurisdictions. Regional Park facilities are owned and maintained by a county, state, or regional park district. Regional parks feature natural areas and active recreation facilities.	Determined by quality and size of the site. Usually serves multiple neighborhoods and whole jurisdictions.	Larger than 40 acres.
Special Use Parks	Covers a broad range of parks and recreation facilities oriented toward single-purpose use.	Variable-dependent on specific use.	Variable.

CITY FACILITIES

The City of Harrisburg currently maintains eight parks and recreation facilities, including six developed and two undeveloped facilities, which comprise 139.97 total acres of park land. With three mini parks, one neighborhood park, one community park, one special use park, and the anticipated dedication of two undeveloped areas, the existing parks system provides a range of park types and recreation opportunities.

Mini Parks

The City operates three mini parks. Mini parks are small outdoor spaces, usually no more than ¼ of an acre. They are most often located in an urban area surrounded by commercial buildings or small residential lots. Successful mini parks are accessible and comfortable spaces where people can gather to socialize or engage in passive recreation activities.

BURLINGTON NORTHERN PARK

Located on the corner of Smith & 4th Street in a mixed industrial and residential area, Burlington Northern Park supports the surrounding neighborhood with a small, informal parking area, shade structure, picnic benches, established trees, recycling receptacle, and an open lawn. The City leases the park property from Burlington Northern Railroad.

HERITAGE PARK/ HARRISBURG AREA MUSEUM

Harrisburg Area Museum, also known as Heritage Park, is located behind Harrisburg Fire & Rescue Station 41. The museum is less than one block east of Burlington Northern Park. The park is situated in a mixed industrial/residential area of Harrisburg. The Harrisburg Area Museum has a collection of local historical artifacts such as farm equipment, a fully renovated Victorian-era home, rentable chapel, rentable pavilion, caboose, and depot. The park serves as an educational experience for community members and is completely run by local volunteers. This park was established in 1993 and is a winner of the 2007 Oregon Heritage Excellence Award.

ARROWLEAF PARK

Situated within a residential neighborhood, Arrowleaf Park is located off Arrow Leaf Avenue with additional pedestrian access from North 7th Street. Arrowleaf Park supports the surrounding neighborhood with a play structure, picnic bench, half basketball court, recycling receptacle, bike parking, and an open lawn.

Neighborhood Parks

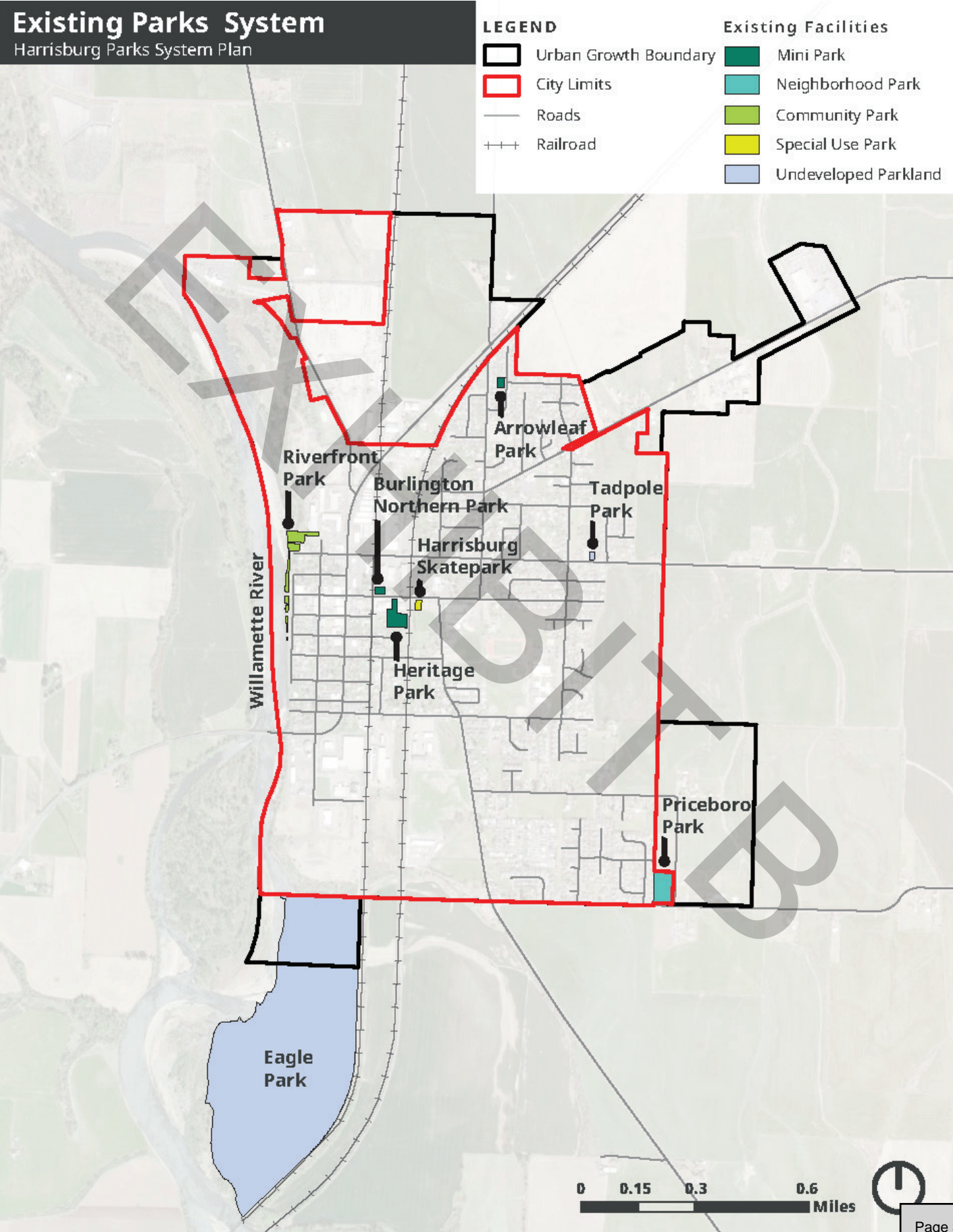
The City operates one neighborhood park. Neighborhood parks are small parks located within biking and walking distance to the surrounding neighborhood. They provide access to basic recreation and social opportunities such as ball fields, basketball courts, exercise stations, pickleball/tennis courts, playgrounds, walking paths, picnic pavilions, and benches. With dedicated park amenities, neighborhood parks can enhance neighborhood identity and preserve open space. The service area radius is ideally ¼ to ½ mile distance in a residential setting. Neighborhood parks may range in size from five to ten acres.

TABLE 2.2 CITY FACILITY INVENTORY SUMMARY

EXISTING PARKS	ACRES
Mini Parks	2.40
Burlington Northern Park	0.46 ³
Heritage Park	1.62
Arrowleaf Park	0.32
Neighborhood Parks	2.63
Priceboro Park	2.63
Community Parks	2.11
Riverfront Park	2.11
Special Use Parks	0.25
Harrisburg Skatepark	0.25
TOTAL EXISTING PARK ACREAGE	7.39
UNDEVELOPED	ACRES
Eagle Park	132.42
Tadpole Park	0.16
TOTAL UNDEVELOPED ACREAGE	132.58

³ Harrisburg Parks Plan, 2004

Map 2.1



PRICEBORO PARK

Priceboro Park is located on the southeastern portion of Harrisburg between Priceboro Drive and Kramer Avenue. There is a second formal paved entrance from the west side on 11th Street. Priceboro Park amenities include benches, picnic tables, recycling receptacles, newly planted trees, parking, public restrooms, a mini rock-climbing wall, a play structure, swings, a dog waste station, and an open lawn.

Community Parks

The City operates one community park. Community parks provide a variety of structured, active, passive, and informal recreation opportunities for all age groups. Community parks are generally larger in size and serve a wide base of residents. They typically include facilities that attract people from the entire community, such as sports fields, pavilions, picnic shelters, and water features, and require support facilities, such as parking and restrooms. These parks may also include natural areas, unique landscapes, and trails. Community parks may range in size from 30 to 50 acres.

RIVERFRONT PARK

Situated along the Willamette River between Fountain Street and Territorial Street, Riverfront Park offers spectacular views of the river and established tree vegetation. This park is home of the Old-Fashioned 4th of July Celebration. The park is located near existing commercial businesses and adjacent neighborhoods. Riverfront Park amenities include the Harrisburg Gazebo, memorial benches, recycling receptacles, parking, public restrooms, a play structure and swings, access to the Willamette River, and an open lawn. The Harrisburg Gazebo serves as a wedding rental venue, as well as a home for summer concerts and events.

Special Use Parks

There is one special use park in the City of Harrisburg. Special use parks are recreation sites or park land occupied by a specialized facility designed to serve a specific function. Facilities typically included in this classification are sports field complexes, community centers, community gardens, skate parks, aquatic centers, and amphitheaters.

HARRISBURG SKATEPARK

Located along Smith Street, the 11,000 square foot skatepark was opened in 2008 and is situated in an industrial setting adjacent to the railroad tracks and Harrisburg Middle School. The park is used by BMX and skateboard users from the surrounding residential neighborhood. The park includes a viewing area, recycling receptacles, a picnic table, benches, lighting, and a surrounding fence.

Undeveloped Park Land

There are two identified areas of undeveloped park land in the City. Undeveloped park land refers to land that is or has the potential to be owned by the City. Undeveloped sites can become developed park land through the addition of facilities, amenities, or other recreation infrastructure.

EAGLE PARK

Situated on the south end of Harrisburg and adjacent to the Willamette River, Eagle Park is a former gravel mine site that is currently undergoing reclamation. The land was purchased by the City in 2020 and is currently undeveloped. The site has three large ponds and an expanse of greenway along the river. In 2016, the City adopted the 100-acre Park Feasibility Study which guides future development and recommendations included in this Plan.

TADPOLE PARK

Situated at Territorial Street and 10th Street in a residential setting, Tadpole Park is an undeveloped site adjacent to mitigation wetlands. This 7,000-square-foot property sits between two single-family homes, and has the potential to become a formal mini park with educational opportunities embracing its small-scale natural features.

SCHOOL FACILITIES

School playgrounds and recreational facilities provide a variety of active and passive recreation opportunities designed to serve a certain age group within the community. Residents in the community have the potential to utilize school facilities for active and passive uses during non-school hours. Elementary and middle or junior high schools may offer playgrounds and sports facilities. High schools tend to offer solely sport facilities. There are three school facilities in Harrisburg.

Harrisburg Elementary School

Located at 642 Smith Street, Harrisburg Elementary School is at the intersection of Smith Street and 6th Street. The school serves over 715 students and has a play structure, swing set, covered basketball courts, picnic tables, portable restroom, and open lawn area.

Harrisburg Middle School

Located at 201 S. 6th Street, the school is adjacent to Harrisburg Elementary School. The school has a play structure, swing set, picnic tables, half-size basketball courts, junior baseball field, and open lawn area.

Harrisburg High School

Located at 400 S. 9th Street, Harrisburg High School is adjacent to Harrisburg Elementary & Middle School. The school has a track facility, football field, baseball field, softball field, and open lawn area.

LINN COUNTY PARKS

The community of Harrisburg enjoys access to several nearby Linn County Parks, which supplement local amenities. The Linn County Parks Department maintains boat ramps, cabins, campgrounds, disk golf courses, dog parks, fishing spots, group shelters, hiking trails, moorages, picnicking areas, playgrounds, and RV spots at 13 recreation sites across the county.



LEVEL OF SERVICE

The National Recreation and Park Association (NRPA) publishes an annual report that summarizes key findings generated by the NRPA Park Metrics, a benchmarking tool that evaluates an agency's performance. Two benchmarks analyzed in the 2020 NRPA Performance Review report are the ratio of residents per park and the acres of park land per 1,000 residents. These benchmarks are used to evaluate potential service gaps in the City of Harrisburg's park system.

Map 2.2 illustrates the recommended NRPA walkability service area for parks in Harrisburg.

The current 2020 population estimate for Harrisburg is 3,804 people. Since the Harrisburg Parks System Plan update is meant to guide the city for the next 20 years, all population projections provide service analysis extrapolated out to 2040. This analysis seeks to identify current service needs and potential needs based on projected population growth.

Residents Per Park

The ratio of residents per park is calculated based on the current population estimate (3,804 people) and the number of existing parks (8 parks). Based on this equation, the ratio of residents per park in Harrisburg is 475.5 residents per park. For this benchmark, a lower ratio of resident per park (lower quartile ratio) is preferred, meaning that parks are less crowded. The higher the ratio (upper quartile), the more crowded the existing parks. In Table 2.3, this ratio is compared to national ratios for jurisdictions surveyed with populations under 20,000 residents to be a viable comparison to Harrisburg. The national ratios are presented as the median ratio of jurisdictions surveyed, lower quartile ratio of jurisdictions surveyed, and upper quartile ratio of jurisdictions surveyed.

As shown in Table 2.3, the ratio of residents per park for the City of Harrisburg is lower than the national lower quartile ratio and significantly lower than the national median ratio.

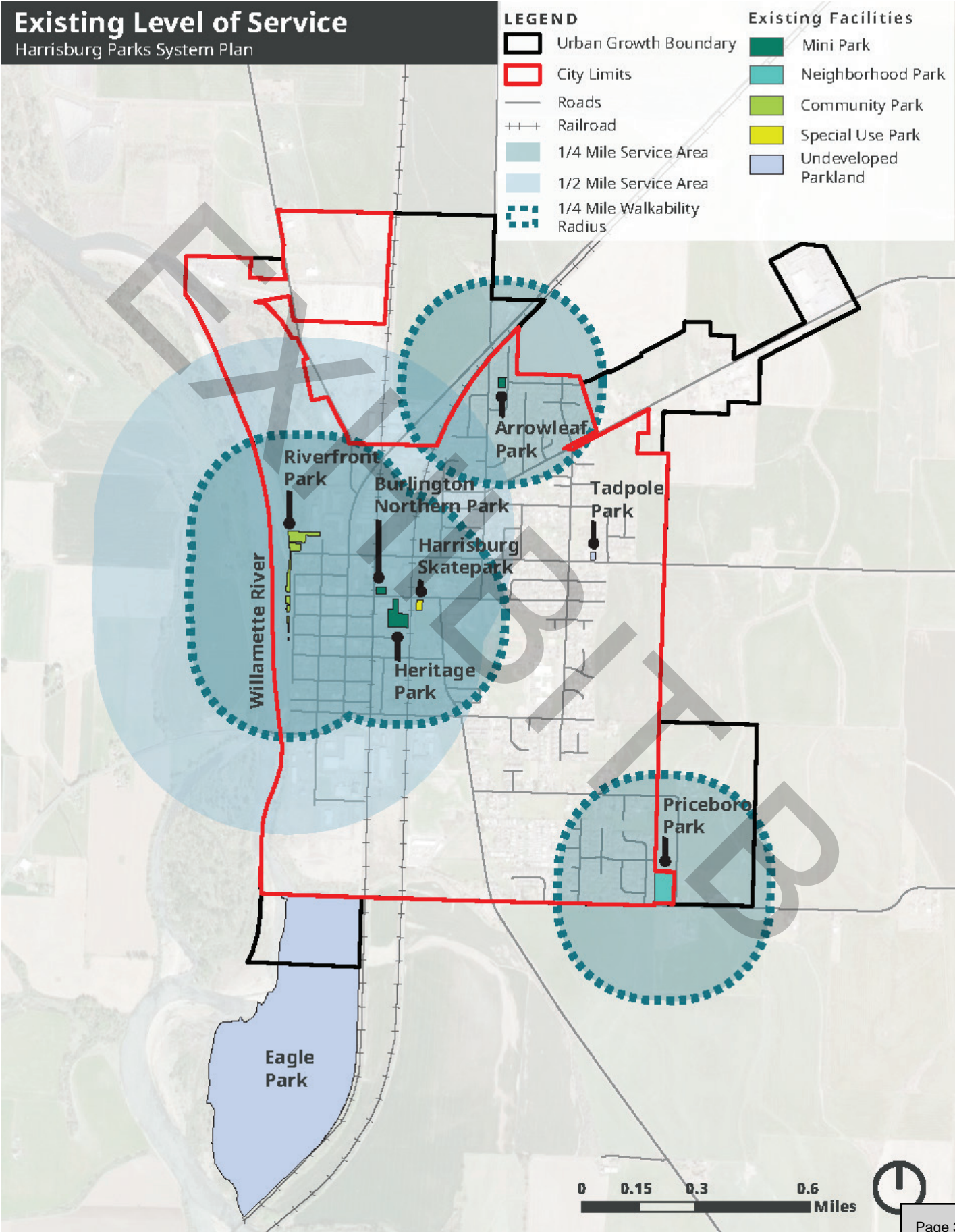
Gauging the ratio of residents per park in the future is also beneficial to ensure the provision of an appropriate level of service over time. Based on data from the Population Research Center at Portland State University, Harrisburg is projected to increase in population over the next 20 years. In order to accommodate this growth, the number of parks owned by the City of Harrisburg will need to increase in order to continue to provide a quality level of service. The number of parks needed to at least maintain the current level of service over the next 20 years with the forecasted population increases are calculated in Table 2.4.

Acres of Park Land Per 1,000 Residents

The ratio of acres of park land per 1,000 residents is calculated based on the current acreage of park land (139.97 acres) and the current population estimate divided by 1,000. Based on this equation, the acres of park land per 1,000 residents in Harrisburg is 36.8 acres. For this benchmark, a higher ratio of acres per resident (upper quartile ratio) is preferred, meaning that parks are less crowded. The lower the ratio (lower quartile), the more crowded the existing parks. In Table 2.5, this ratio is compared to national ratios for jurisdictions surveyed with populations under 20,000 residents. The national ratios are presented as the median ratio of jurisdictions surveyed, lower quartile ratio of jurisdictions surveyed, and upper quartile ratio of jurisdictions surveyed.

As shown in Table 2.5, the ratio of acres of park land per 1,000 residents in Harrisburg is significantly higher than national ratios. However, the level of service calculation includes undeveloped park land, specifically Eagle Park and Tadpole Park, and a special use park, Harrisburg Park. Eagle Park is planned as a future community park and natural area park and Tadpole Park is planned as a future Mini Park. With special use and natural area

Map 2.2



park land excluded, and undeveloped park land included, the level of service ratio of acres of park land per 1,000 residents is 6.98. The Parks System Plan uses this calculation for subsequent recommendations and adopts a level of service target of 12 acres per 1,000 residents, which aligns with the median benchmark.

Gauging the ratio of acres of park land per 1,000 residents in the future is also beneficial to ensure the provision of an appropriate level of service over time. Based on data from the Population Research Center at Portland State University, the population of Harrisburg is projected to increase over the next 20 years. In order to accommodate this growth, the acreage of parks owned by the City will need to increase in order to continue to provide a quality level of service. The amount of additional park acreage needed to at least maintain the current level of service over the next 20 years with the forecasted population increases are calculated in Table 2.6.

As shown in Table 2.6, the ratio of acres of park land per 1,000 residents is an inversely proportional relationship: the ratio will decrease as the population increases. Therefore, the City of Harrisburg will need to increase the amount of park acreage in the City's ownership over time to maintain the current level of service ratio. This population increase can be addressed by the acquisition of approximately 1 acre every five years. Without additional acreage acquisition over the next 20 years, Harrisburg will remain national ratios of park land acres per 1,000 residents.

CONCLUSION

Harrisburg can expect a population increase within the next 20 years. This growth prompts the need to consider how the existing levels of service benchmarks, measured both as the ratio of residents per park and the acres of park land per 1,000 residents, can continue to at least be maintained at their current level, if not improved.

The NRPA Park Metrics describe the ratio of residents per park as a proportional relationship (the more residents, the greater the ratio), and the acres of park land per 1,000 residents as an inversely proportional relationship (the more residents, the lesser the ratio). Given the need to have a low ratio of residents per park and a high ratio of acres of park land per 1,000 residents, Harrisburg should consider acquiring additional parks/ acreage for the community in the next 20 years in order to maintain current levels.

Based on a projected population of 5,096 by 2040, maintaining the current level of service at 6.98 acres of park land per 1,000 residents and increasing to a target of 12 acres per 1,000 residents will require that the City acquire and develop additional park land over the next 20 years. The Level of Service Map (Map 2.2) displays existing park facilities and their associate service areas, as defined by the NRPA classification system and a walkability radius of ¼ mile, which is the typical distance a user is willing to walk to access a facility, assuming no barriers to access. This analysis informs the recommendations and implementation measures described in Chapters 5 and 6.

TABLE 2.3 RESIDENTS PER PARK

Population	Number of Residents	Ratio of Residents per Park	Comparison
Harrisburg	3,804	475.5 residents/park	--
Median	--	1,300	-824.5
Lower Quartile	--	908	-432.5
Upper Quartile	--	2,037	-1,561.5

TABLE 2.4 RESIDENTS PER PARK PROJECTION

	Population	Ratio (residents/ park)	# of Additional Parks Needed to Maintain Current Ratio	Median	Lower Quartile	Upper Quartile
2020	3,804	475.5	--	1,300	908	2,037
2025	3,944	493	0.30	1,300	908	2,037
2030	4,339	542.38	1.13	1,300	908	2,037
2035	4,717	589.63	2.00	1,300	908	2,037
2040	5,096	637	2.72	1,300	908	2,037

TABLE 2.5 ACRES OF PARK LAND PER 1,000 RESIDENTS

Population	Number of Residents	Ratio (acres of park land/1,000 residents)	Comparison
Harrisburg	3,804	36.8 acres	--
Median	--	12.0	+24.8
Lower Quartile	--	5.2	+31.6
Upper Quartile	--	20.8	+16.0

TABLE 2.6 ACRES OF PARK LAND PER 1,000 RESIDENTS PROJECTION

	Population	Ratio with No Additional Land Acquisition (acres of park land/1,000 residents)	# of Additional Acreage Needed to Maintain Current Ratio	Median	Lower Quartile	Upper Quartile
2020	3,804	36.80	--	12.0	5.2	20.8
2025	3,944	35.49	1.35	12.0	5.2	20.8
2030	4,339	32.26	5.18	12.0	5.2	20.8
2035	4,717	29.67	8.83	12.0	5.2	20.8
2040	5,096	27.47	12.50	12.0	5.2	20.8



NEEDS ASSESSMENT

- COMMUNITY PROFILE
- PUBLIC OUTREACH & INVOLVEMENT
- SUMMARY

The needs assessment uses population demographics, growth projections, environmental and socioeconomic data, and public feedback to evaluate how well the current parks system is meeting the needs of the Harrisburg community. Public outreach and involvement activities included stakeholder interviews, targeted conversations, pop-up events, and an online community survey. Together, this data provides an overview of community needs and the facilities, programs, and services that should be prioritized in the Plan. The documents that comprise the needs assessment are summarized in this chapter and detailed in the appendices.

COMMUNITY PROFILE

Trends in population growth, age, housing, race, and ethnicity are all key factors in understanding a community's demographic composition. Data referenced in this chapter comes from Portland State University's (PSU) Population Research Center and The United States Census Bureau. Information is drawn from the most current data available, which varies from 2019 and 2020. Due to COVID-19, not all survey data is available from the 2020 Census; therefore, data from the 2019 American Community Survey (ACS) was used as a supplemental nationwide survey. The ACS collects information such as age, race, and income, and produces 3-year estimates annually for geographic areas with a population of 20,000 or more. In the case of Harrisburg, ACS data is available for the period of 2010-2020, hence referred to as 2020 data.

Population Growth

The City of Harrisburg is the fourth largest city in Linn County, Oregon with a population of 3,804 residents (2020). The City's population has grown 32.5% since the year 2000 and is expected to continue rising at a rate of 34% over the next 20 years—over twice as fast as the County's projected 13.6% population growth. The state's population has risen by 23.8% over the last 20 years and is projected to maintain this steady growth rate over the next 20. With a significantly faster growth rate than other regional jurisdictions, the City of Harrisburg will need to increase the size and capacity of its park system in order to accommodate a larger population in the near future. Tables 3.1, 3.2, and 3.3 summarize these past and future population projections.

TABLE 3.1 HARRISBURG HISTORICAL AND FUTURE POPULATION FORECAST

YEAR	POPULATION
2000	2,870
2010	3,693
2020	3,804
2030	4,339
2040	5,096

TABLE 3.2 LINN COUNTY HISTORICAL AND FUTURE POPULATION FORECAST

YEAR	POPULATION
2000	103,069
2010	116,672
2020	128,610
2030	139,090
2040	146,130

TABLE 3.3 OREGON HISTORICAL AND FUTURE POPULATION FORECAST

YEAR	POPULATION
2000	3,421,436
2010	3,831,074
2020	4,237,256
2030	4,768,000
2040	5,203,000

**TABLE 3.4 REGIONAL POPULATION TRENDS, 2000-2040**

COUNTY/ CITY	2000 CENSUS	2010 CENSUS	2020 CENSUS	2030 CENSUS	2040 CENSUS	PERCENT CHANGE (2020-2040)
Linn County	103,069	116,672	127,320	139,090	146,130	+14.77%
Albany	36,967	44,690	47,654	53,444	57,435	+20.53%
Brownsville	1,471	1,682	1,746	2,058	2,275	+30.3%
Lebanon	15,981	18,308	20,314	21,588	22,244	+9.5%
Lyons	1,065	1,215	1,248	1,403	1,518	+21.63%
Mill City	1,376	1,680	1,798	2,094	2,231	+24.1%
Millersburg	670	1,329	2,850	3,752	4,772	+67.4%
Sweet Home	8,068	8,978	9,461	10,455	11,010	+16.37%
Tangent	1,066	1,233	1,394	1,431	1,467	+5.24%
Harrisburg	2,870	3,693	3,804	4,339	5,096	+34.0%



92%

Family
Households



8%

Non-Family
Households



30%

Renters



70%

Home
Owners

Households

Review of household type and housing tenure provides critical information for meeting park and recreation needs. This data assists with planning for the development of new parks and identifying potential funding sources, such as System Development Charges (SDCs).

Based on 2019 data, Harrisburg has 1,365 housing units within its city limits. Roughly 70% of residents own their homes, while about 30% are renters. 92% of these households are family households (individuals related by birth, marriage, or adoption), while 8% are non-family households (individuals living alone or with non-relatives). Of the 8% of non-family households, 92% live alone. The percentage of family households in Harrisburg is higher than that of the county and state, highlighting the need to provide gathering and recreation opportunities for a wide range of ages.

Age

Based on 2019 data, residents ages 25 to 44 make up the largest percentage of the Harrisburg population at 32%, with residents ages 5 to 19 making up the next 22%. An additional 10% of residents are age 65 or older. Age trends show that since 2010 the population of people between the ages of 5 to 19, 45 to 64, and 65 and over has decreased, while the number of residents between the ages of 25 and 44 and under 5 years old has increased. These trends are generally mirrored in Linn County as a whole, but Harrisburg has a small percentage of residents 65 and older (10%) compared to the overall makeup of Linn County (19%).

Race & Ethnicity

Harrisburg's racial composition is shifting. Between 2010 and 2020, the City experienced a 7.3% increase in the number of residents who identify as two or more races, and a 2.9% increase in the number who identify as Hispanic or Latino. During the same time frame, the percentage of white residents decreased by 8.1%. The number of residents who identify as Black or African American, American Indian or Alaska Native, Asian, and Native Hawaiian or Other Pacific Islander remained constant, each making up $\leq 1\%$ of the City's population. Harrisburg's racial and ethnic composition is expected to continue diversifying over the next 20 years, following national, statewide, and regional trends. This data suggests that the City of Harrisburg will need to consider the unique ways in which different groups use parks and recreation services in order to serve the entire community.

Income Analysis

A community's support of, desire for, and willingness to pay for park and recreation services are directly related to the strength of its economic base. Understanding Harrisburg's socioeconomic characteristics is a critical step in determining priorities for parks and recreation services. This data will also aid the City in preparing grants and applying for alternate funding sources to help pay for park projects.

TABLE 3.5 INCOME AND POVERTY; HARRISBURG, LINN COUNTY, AND OREGON

	HARRISBURG	LINN COUNTY	OREGON
Median Household Income	\$41,870	\$55,893	\$62,818
Median Family Income	\$44,069	\$76,343	\$82,540
Per Capita Income	\$18,543	\$27,345	\$33,763
Percent of Families Below Poverty Level	16.6%	12.6%	11.4%
Individuals 18 and Older Below Poverty Level	13.3%	9.2%	8.5%

In 2019, Harrisburg's median household income (\$41,870), median family income (\$44,069), and per capita income (\$18,543) were lower than both Linn County and Oregon. Harrisburg also has a higher percentage of families living below the poverty level (16.6%) than in Linn County and Oregon (12.6% and 11.4% respectively). The percentage of individuals 18 and over living below poverty level is also greater in Harrisburg (13.3%) than in Linn County (9.2%). Poverty and income are important considerations in the parks planning process, as they influence residents' willingness and ability to pay for higher levels of service and new facilities.

Education Analysis

Educational attainment and subsequent earning potential also influence residents' ability to pay for park system improvements. In 2019, 53% of Harrisburg's adult residents had a high school diploma, and 8% had a bachelor's degree or higher, the latter of which is lower than Linn County and significantly lower than the State of Oregon. High school diploma attainment rates were also lower for Harrisburg than for the county and the state.

Transportation Analysis

Local transportation trends offer important insight into how residents of Harrisburg move through their community, and can be used to guide decisions around facility accessibility and connectivity within the parks system.

According to the 2020 ACS 5-Year Estimates, 46.3% of Harrisburg's working population has access to three or more vehicles, 36.1% have access to two vehicles, and 16.6% have access to one. Although only 1% of Harrisburg's residents lack access to personal vehicular transportation, having green space within walking distance is important for improving accessibility of recreational facilities and reducing reliance of motorized vehicles across the entire community.

Disability Analysis

In order to better understand how the people of Harrisburg interact with their environments, four disability categories were examined: ambulatory, hearing, vision, and cognitive.

TABLE 3.6 EDUCATIONAL ATTAINMENT; HARRISBURG, LINN COUNTY, AND OREGON

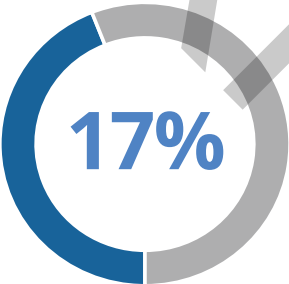
	HARRISBURG	LINN COUNTY	OREGON
High School Diploma	53%	64%	67%
Bachelor's Degree or Higher	8%	14%	25%

Ambulatory disabilities are defined as impairments that prevent or impede walking. The findings indicate that there are equal numbers of Harrisburg residents experiencing ambulatory, vision, and cognitive disabilities, and some additional residents experiencing hearing disabilities. Considering these trends during the parks system planning process helps to ensure that all residents can access and enjoy Harrisburg’s recreation facilities.

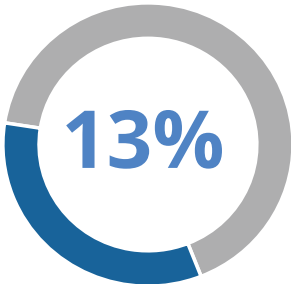
PUBLIC OUTREACH & INVOLVEMENT

In addition to demographic analyses, the needs assessment also included a collection of public and stakeholder feedback from a variety of community outreach and involvement activities. Findings from these processes provide insight into how the City can better serve residents and visitors now and in the future, and can guide the prioritization of future capital projects. Summaries of key findings from the outreach processes are provided as follows.

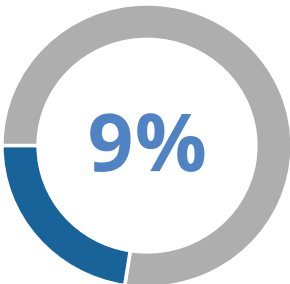
CHART 3.1 FAMILIES BELOW POVERTY LEVEL IN HARRISBURG, LINN COUNTY, AND OREGON



HARRISBURG



LINN COUNTY



OREGON

CHART 3.2 INDIVIDUALS UNDER 18 BELOW POVERTY LEVEL IN HARRISBURG, LINN COUNTY, AND OREGON



HARRISBURG



LINN COUNTY



OREGON

Stakeholder Interviews



Cameron McCarthy interviewed nine members of the public representing Harrisburg park users, City staff, and community members.

Interviews were conducted by

phone and documented information on the background of each stakeholder, their feedback on existing facilities, amenities, maintenance, and accessibility. Interviewees were also asked about their ideas and suggestions for future parks and recreation needs. The interview transcripts were then coded and analyzed for themes, key commonalities, and concerns. A list of organizations represented in the interviewees is included in the appendices.

KEY FINDINGS

- Need additional amenities to meet current and future demand.
- ADA play equipment and park accessibility improvements are needed city-wide.
- Add more visible park signage.
- Expansion of the trail system into Eagle Park is a priority along with improved connection to existing trails.
- Communication on existing platforms is working well. The City could add signage on 3rd St., information on the library bulletin board, and information on school flyers.
- Overall park maintenance is satisfactory.
- Consider adding multi-generational spaces for family gatherings.
- Consider adding sidewalks where appropriate on neighborhood streets.
- Consider adding accessible entries into Eagle Park.
- Consider adding emergency river access points for safety vehicles.

Focus Group



share their interests, concerns, and ideas for the future of the parks system.

KEY FINDINGS

- More educational opportunities are desired, such as butterfly gardens, botanical gardens, art installations, and community gardens.
- Active recreation facilities are desired, including swings, basketball courts, and rock climbing facilities.
- Additional basic park amenities are desired, including picnic tables, lighting, covered patios, and off-leash dog areas.
- Upgrades or renovations are needed for the community center and walkway.
- More facilities and services should be provided for youth, such as a youth center.



Community Events



General public input was gathered at two tabling events in February and May 2022. The first event took place at Harrisburg Municipal Court and involved engaging members of the public through

dot board surveys and direct conversations. The second event involved a booth at the Tri-County Business Expo and included gathering feedback. Display boards at the event included boards with each individual park and a system-wide prioritization board.

COMMUNITY OPEN HOUSE KEY FINDINGS

- Desire for potential park amenities that include playground equipment, children's playground, disc golf, and baseball/softball.
- Desire for restrooms, park structures (pavilion, shelter, etc.), non-motorized boat launches, and a bicycle pump track.
- Strong preference on incorporating more nature trails, walking/hiking trails, a dog park, and public art murals.

BUSINESS EXPO KEY FINDINGS

- Consider future park improvements that are passive, such as the addition of paths/trails, a dog park, a pavilion/shelters, a youth center, and nature interpretation.
- Consider adding and improving bathrooms, lighting, and access to garbage/recycling stations.

Community Survey



The online community survey was designed to gather widespread community input on the City's parks and recreation facilities. The survey provided

parks users with the opportunity to comment on the current state of park facilities and suggest improvements. The input collected through the survey helps to ensure that the issues and recommendations outlined in the Plan are relevant to current conditions.

METHODOLOGY

The digital survey was administered through Qualtrics to collect perceptions of the Harrisburg Parks System. The survey contained 30 questions. The City distributed the survey through email, social media, the City's website, and shared the survey with interviewed stakeholders. The survey remained open from the end of January 2022 to the beginning of March 2022.

The survey received 40 responses, although not all respondents completed all questions to the survey. Since the survey was not administered using a random sample, the responses should not be considered directly representative of the views of all Harrisburg park users. However, it does provide insight into the preferences of some residents who use the park system (92.5% of respondents indicated they had visited a Harrisburg park or recreation facility in the past year).

COMMUNITY SURVEY KEY FINDINGS

Existing Conditions

The planning process included an online survey designed to gather community perspectives about the City's parks and recreation facilities. The survey provided parks users with the opportunity to comment on the current conditions of existing facilities and suggest improvements. Additional information was gathered to analyze how often Harrisburg residents visit parks, how many people they visit parks with, and what types of activities they engage in.

An equal number of respondents reported visiting parks in groups of 2 (48.7%) and groups of 3-5 people (48.7%). The most common activity reported was exercise, such as walking or running, (67.5%), followed by dog walking (42.5%) and entertainment (attending special events sponsored by the City) (32.5%).

The majority of respondents reported being "satisfied" with the availability and conditions of existing park amenities and facilities. However, the lowest levels of satisfaction were reported for bathrooms, parking, and benches/tables, respectively. Raw data show varying numbers of respondents for each park, which is likely indicative of respondents only evaluating facilities with which they are familiar.

- Arrowleaf Park: The majority of respondents were satisfied (42%) with the quality of facilities/structures. Forty percent reported being neither satisfied nor dissatisfied.
- Burlington Northern Park: The majority of respondents were neither satisfied nor dissatisfied (42%) with the quality of facilities/structures. There was an

even split between respondents feeling somewhat satisfied (16%) and dissatisfied (16%).

- Heritage Park: The majority of respondents were neither satisfied nor dissatisfied (34%) with the quality of facilities/structures. Twenty-eight percent of respondents reported being satisfied.
- Priceboro Park: The majority of respondents were satisfied (41%) with the quality of facilities/structures. Thirty-two percent of respondents reported being somewhat satisfied.
- Riverfront Park: The majority of respondents were satisfied (54%) with the quality of facilities/structures. Twenty-three percent of respondents reported being somewhat satisfied.
- The Skate Park: The majority of respondents were neither satisfied nor dissatisfied (36%) with the quality of facilities/structures. Thirty-three percent of respondents reported being somewhat satisfied.

Overall, most respondents reported being satisfied or somewhat satisfied with the quality of facilities/structures at all parks: Riverfront Park (77%), Priceboro Park (73%), the Skate Park (55%), Arrowleaf Park (52%), Heritage Park (38%), and Burlington Northern Park (29%). Burlington Northern Park (29%) and Heritage Park (28%) were the only parks where respondents reported a higher rate of being dissatisfied.



More picnic tables and or benches"

-Survey Responder

“

I feel like Priceboro Park needs to have the phase 2 we used to talk about at parks meetings although I'm happy we have a park. That park gets used a lot and it would be great if phase two included a court of some sort like basketball or pickle ball.”

-Survey Responder

Facility Improvements

To better gauge the ways in which Harrisburg's parks system can be improved, the survey asked respondents to consider the potential addition of new parks, park features, facilities, upgrades, and trails. The majority of respondents reported satisfaction with the current maintenance level across all parks. However, 80% of respondents suggested the need for additional parks and recreational facilities in Harrisburg. A strong emphasis was given to parks, yet in slightly higher concentrations centrally and in the southwest part of town. There is also a desire for increased access and park user activity at the north entrance of Eagle Park.

When asked which populations are underserved by the City's parks and facilities, forty-two percent indicated adults (20-64) and thirty-six percent indicated seniors (65+). Suggestions for better serving these groups included adding more nature walking trails; age-appropriate play structures for ages zero to five; disc golf; updating old structures; providing covered shelters, food prep areas,

fire pits and parking; addition of a recreation center; more drinking water and restroom facilities; horseshoe locations; archery stations; and a dog park.

Survey participants also had the opportunity to rank a list of potential general park features by importance. Amenities ranked as “Extremely Important” included children's play areas (65%), restrooms (64%), walking/hiking trails (57.5%), and site furnishings (e.g., tables, benches, etc., 57.5%). Other high priorities included vehicle parking (55%) and park structures (e.g., pavilion, shelter, etc., 47%). Important amenities specific to outdoor recreation facilities included playground equipment (50%), natural areas/green space (41%), and paved/unpaved trails (31%). Preferred amenities for indoor facilities included a community youth center (27%) and running or walking tracks (25%).

Priorities for the Future

When asked how the City should prioritize its efforts over the next ten years, the majority of respondents (50%) believe the City should focus on building new parks and new recreational facilities followed by upgrading existing facilities and equipment (22.5%).

OVERALL FINDINGS

The needs assessment considers the City's demographic and socioeconomic characteristics, current conditions of the parks system, and desires expressed by the Harrisburg community. Based on the findings from this comprehensive assessment, a summary of key factors considered in the Plan's recommendation and implementation measures is included below.

- From 2000 to 2020 Harrisburg experienced a 32.5% population increase. Based on coordinated county/city population projections, Harrisburg's population is expected to increase by 34% over the next 20 years. This population growth will drive an increased demand for new park facilities.
- In 2019, the largest percentage of Harrisburg residents (32%) was between the ages of 25 and 44. An additional 22% were between the ages of 5 to 19, and 10% were age 65 or over. This age distribution suggests that future facility upgrades and service additions should offer a diverse range of activities to accommodate multiple generations of park users.
- In the past 10 years, Harrisburg has experienced a 7.3% increase in residents identifying as two or more races, and the Hispanic or Latino population has grown by 2.9%. The recreation needs and preferences of an increasingly diverse community should inform parks planning recommendations.
- With a high rate of family households (92%), there is an increasing demand for parks and recreation facilities to support family gatherings and recreation participation from multiple generations including children, youth, and adults.
- In 2019, Harrisburg's median household income (\$41,870), median family income (\$44,069), and per capita income (\$18,543) were lower than both Linn County and Oregon. These data suggest that the City should explore ways to target parks and recreation services toward medium to lower-income residents.





These factors offer key insight into the City's needs for the future of the parks system. This chapter concludes with a list of specific amenity and facility goals expressed by the community through the public input process.

Recreation Needs

- Visible park signage

Facility Needs

- Additional facilities to accommodate multi-generational play and gathering, such as picnic shelters and pavilions.
- Additional special use facilities, including a bicycle pump track, a dog park, sports fields, and non-motorized boat launches.
- Expanded trail facilities and connections from Eagle Park to Riverfront Park.
- Improved accessibility of trails, bathrooms, and play structures.
- Age-appropriate play structures and recreation facilities, including children's play areas and a youth center.
- Experiential learning and education opportunities, such as a botanical or butterfly gardens, art installations, and a community gardens.
- Upgrades for the community center.
- Improved and additional park amenities, including restrooms, lighting, garbage/recycling stations, parking, and signage.
- Emergency river access points for safety vehicles.



EXHIBIT

Vision

- VISION STATEMENT
- GOALS
- ACTIONS

This chapter describes the vision, goals, and actions established through the planning process. The vision represents the needs and desires expressed by the Harrisburg community through the public outreach and involvement process, and guides the development of strategic goals and actions. Goals represent the general end toward which organizational efforts should be directed. Actions describe how the stated goals may be achieved. Recommendations, as detailed in Chapter 5, are the specific steps needed to implement these goals and actions.

VISION STATEMENT

A vision statement draws on the strengths, needs and values of a community to identify an ideal outcome for future of the parks system. The vision statement is then used to guide both long-term and short-term planning decisions. The goals and actions to follow support and align with the vision statement.

Vision Statement:

Through parks, Harrisburg strives to be a livable city providing attractive and accessible recreation spaces for residents and visitors of all ages to enjoy.



GOALS

▶ Foster Community Access and Connectivity

The Harrisburg parks system is a foundation for connectivity. While parks and trails can serve as transportation corridors for pedestrians and bicyclists, connectivity between parks and trails also helps facilitate fair access for all members of the community. All neighborhoods in Harrisburg should have a park within a ¼-mile walking distance of residences and be connected to the larger system. The City plays a vital role in supplementing local transportation options and providing recreational access by strategically acquiring and maintaining properties that can provide for a range of ages, abilities, and interests to develop an interconnected system of parks and trails.

▶ Activate Eagle Park

The development of Eagle Park is a new opportunity for the City of Harrisburg to expand existing recreational opportunities and preserve open space for residents and visitors alike. The space has the potential to offer access to water, wildlife, scenic vistas, and walking trails within Harrisburg. The City can strategically develop this property in order to increase the amount of land in the City's parks inventory and improve local passive recreation options.



Secure Funding and Partnerships

The vision for the Harrisburg parks system cannot be fully realized without sufficient resources. When planning accordingly, acquiring funds or offsetting project costs through partnerships allows the City to remain financially solvent while building mutually beneficial relationships. Potential partnerships include the School District, land trusts, and other private organizations. Partnership opportunities can help the City meet its funding needs while building its role as a provider of integral community resources.

Celebrate Community Culture and History

The Harrisburg parks system should reflect and support the qualities that make the surrounding community a desirable place to live and play. Parks serve a crucial role in communities as a means of providing local entertainment, education, and friendship opportunities. Facilitating connections in this way fosters community resiliency and grounds residents in the past, present, and future of Harrisburg. Outside of school and work, parks, trails, and recreational facilities serve as a premier way for children and adults to interact with their neighbors and other residents. For Harrisburg, this means caring for existing parks through regular maintenance, improvements, and upgrades; fostering park environments that are safe and accessible; and encouraging and supporting the ability of the community to enjoy the park system at every stage of their lives.

I would like to see open areas, maybe BBQ areas covered and walking trails, as well as river access.



Goals & Actions

FOSTER COMMUNITY ACCESS AND CONNECTIVITY

Improve physical connections between, to, and at recreation facilities while promoting a fair distribution of facilities within the community.

- As part of facility development, incorporate design elements and wayfinding/signage that create and reinforce a unique and unified brand for the parks system.
- Develop existing and future parks to provide amenities that support multi-generational gathering, such as the inclusion of shade, benches, and access to even walking paths at all parks.
- Prioritize the development of passive recreation opportunities, specifically walking and biking trails.
- Plan parks and recreation facilities as inclusive spaces that provide for all residents regardless of age, gender, ability, economic status, and ethnicity.

ACTIVATE EAGLE PARK

Develop Eagle Park as a natural outdoor community recreation area offering passive recreation opportunities for residents.

- Develop Eagle Park to provide passive recreation opportunities, such as wildlife viewing, hiking/walking, and boating or fishing.
- Develop park rules and policies that support appropriate use of the space and reduce wildfire risk.
- Partner with appropriate City departments to provide safe and accessible water recreation opportunities that also serve emergency service needs, most notably a new boat launch.
- Develop a Friends of Eagle Park organization (or similar) to support local volunteering and stewardship of wildlife areas within the park.

SECURE FUNDING AND PARTNERSHIPS

Evaluate and establish new mechanisms for funding existing and future parks and recreation facilities and programs while strengthening relationships between Harrisburg and other partners.

- Work together with civic and non-profit organizations to collocate facilities and share in acquisition, development, operation, and maintenance costs.
- Encourage the development of stable funding mechanisms for short- and long-term park maintenance, acquisition, and development projects.
- Develop partnerships with land trusts, private entities, and other public entities that have an interest in providing recreation opportunities and/or natural resource protection and preservation, especially for Eagle Park.

CELEBRATE COMMUNITY CULTURE AND HISTORY

Promote restoration, preservation, and incorporation of Harrisburg's historical and cultural amenities into recreation opportunities to encourage education, civic pride, and locations for multi-generational community gathering.

- Identify and highlight key locations and amenities of historical significance and develop signage or programming around these elements.
- Prioritize the development of programs and facilities that support all-ages community gathering, including but not limited to sport fields, or a community or youth center.
- Provide opportunities for volunteering and stewardship to maintain and improve Harrisburg facilities.

EXHIBIT

Recommendations

- OVERVIEW
- PARK IMPROVEMENTS
- PARK DEVELOPMENT
- PARK ACQUISITION
- SYSTEM IMPROVEMENTS

OVERVIEW

Healthy communities are sustained and strengthened by an adequate supply and variety of accessible parks and recreation facilities. This chapter outlines recommendations for improving and expanding Harrisburg's parks system to maintain current facilities and accommodate new growth. The recommendations are an extension of the goals and actions described in the previous chapter. They identify specific projects that can be developed to support existing community recreation trends, improve existing facilities, expand and diversify recreation services, and adapt to changing needs. The projects listed were identified through the community involvement process with input from City staff. Each recommendation is assigned a letter that is correlated to its reference in Chapter 6, organized into the following categories:

- Park Improvements (P)
- Park Development (D)
- Park Acquisition (A)
- System Improvements (S)

PARK IMPROVEMENTS

Park improvement recommendations in Table 5.1 include: specific projects identified in the 2012 System Development Charge Methodology and Capital Improvement Plan Updates and the 2004 Parks System Master Plan that have not been completed; projects identified in subsequent planning studies that have not been completed; new projects identified through the Needs Assessment; and new projects that expand existing capacity.

The recommendations include general modernizations, upgrades, and expansions to Burlington Northern Park, Arrowleaf Park, Priceboro Park, Riverfront Park, and the Harrisburg Skatepark.

Burlington Northern Park

Install pedestrian connections in park, new signage, and site furnishings.

Arrowleaf Park

Resurface basketball court to improve drainage and surfacing color. Install a new park identification sign, site furnishings (benches), and shade trees.

Priceboro Park

Install new park identification sign, one small picnic shelter, and additional site furnishings (benches). Construct two multi-sport courts (basketball, tennis, and pickleball) including equipment, court striping, perimeter fencing, and walkway extending from main access to multi-sport courts.

Riverfront Park

Upgrade children's playground with new play equipment and engineered wood fiber play surfacing.

Harrisburg Skatepark

Install new park identification sign. Rehabilitate skatepark with new coping, concrete repairs, and general maintenance.

PARK DEVELOPMENT

Park development recommendations listed in Table 5.2 focus on the development of undeveloped land owned by the City, specifically the properties referenced as Eagle Park and Tadpole Park on Map 2.1 Existing Parks

TABLE 5.1 PARK IMPROVEMENT RECOMMENDATIONS

PROJECT	SITE	DESCRIPTION
MINI PARK PROJECTS		
P1.1	BURLINGTON NORTHERN PARK	Install new park identification sign.
P1.2	BURLINGTON NORTHERN PARK	Install new site furnishings (picnic tables, benches).
P1.3	BURLINGTON NORTHERN PARK	Install landscape plantings at east and south perimeter.
P2.1	ARROWLEAF PARK	Resurface basketball court to improve drainage and with vibrant color surfacing.
P2.2	ARROWLEAF PARK	Install new park identification sign.
P2.3	ARROWLEAF PARK	Install new site furnishings (benches).
P2.4	ARROWLEAF PARK	Install shade trees at east and south perimeter.
NEIGHBORHOOD PARK PROJECTS		
P3.1	PRICEBORO PARK	Install new park identification sign.
P3.2	PRICEBORO PARK	Install one small picnic shelter.
P3.3	PRICEBORO PARK	Install additional site furnishings (benches).
P3.4	PRICEBORO PARK	Construct two multi-sport courts (basketball, tennis, and pickleball) including equipment, court striping, perimeter fencing, and walkway extending from main access to multi-sport courts.

TABLE 5.1 PARK IMPROVEMENT RECOMMENDATIONS (CONT.)

PROJECT	SITE	DESCRIPTION
COMMUNITY PARK PROJECTS		
P4.1	RIVERFRONT PARK	Upgrade children's playground with new play equipment and engineered wood fiber play surfacing.
SPECIAL USE PARK PROJECTS		
P5.1	HARRISBURG SKATEPARK	Install new park identification sign.
P5.2	HARRISBURG SKATEPARK	Rehabilitate skatepark with new coping, concrete repairs, and general maintenance.

TABLE 5.2 PARK DEVELOPMENT RECOMMENDATIONS

PROJECT	SITE	DESCRIPTION
PARK DEVELOPMENT PROJECTS		
D1.1	EAGLE PARK	Design, permit, and construct Phase 1 of the conceptual plan including site preparation, grading, road and parking improvements, boat launch, multi-purpose field, dog park, utilities, and site furnishings and is concentrated in the northern portion of the site.
D1.2	EAGLE PARK	Design, permit, and construct Phase 2 of the conceptual plan including additional road and parking improvements, trails, children's playground, natural area restoration, and additional site furnishings in the northern and middle portions of the site.
D1.3	EAGLE PARK	Design, permit, and construct Phase 3 of the conceptual master plan including additional trails, dog park, bike skills course, disc golf, pedestrian bridge, and natural area restoration.
D2.1	TADPOLE PARK	Design and develop a new mini park.

TABLE 5.3 PARK ACQUISITION RECOMMENDATIONS

PROJECT	SITE	DESCRIPTION
PARK ACQUISITION PROJECTS		
A1.1	FUTURE EAST PARK	Acquire 2-5 acres for future development of a neighborhood park to serve residents in acquisition area A1.

System and Map 5.1 Proposed Parks System. Eagle Park is planned to be developed as a community park and natural area and Tadpole Park is planned to be developed as a mini park.

Recommendations specific to Eagle Park are based on implementation of the Conceptual Development Plan in the 100-acre Park Feasibility Study, completed in 2016 by Cameron McCarthy and adopted by the Harrisburg City Council. The City has since completed acquisition of the property and the undeveloped site is available for public access and recreation.

Eagle Park

Design, permit, and construct Phase 1 of the conceptual plan including site preparation, grading, road and parking improvements, boat launch, multi-purpose field, dog park, utilities, and site furnishings concentrated in the northern portion of the site. Design, permit, and construct Phase 2 of the conceptual plan including additional road and parking improvements, trails, children's playground, natural area restoration, and additional site furnishings in the northern and middle portions of the site. Design, permit, and construct Phase 3 of the conceptual master plan including additional trails, dog park, bike skills course, disc golf, pedestrian bridge, and natural area restoration.

Tadpole Park

Design and develop a new mini park.

PARK ACQUISITION

The Parks System Plan is designed to promote the equitable distribution of park land for all residential neighborhoods in Harrisburg. The acquisition strategy considers the recreational needs of current underserved areas and the anticipated needs of future residential development. Map 5.1 identifies the recommended area for land acquisition and its relationship to the existing parks system. Park acquisition recommendations are based upon community input, data analysis, and other planning documents.

Recommendations include the acquisition of one future neighborhood park in the east area of the City, which is currently underserved by parks. Map 2.2 indicates that the northeast, east, and southeast areas of the City are planned for future residential growth and are park-deficient based on the recommended service area of ¼-mile for neighborhood parks. Map 5.1 identifies one acquisition area (A1). Supporting recommendations focus on the acquisition of one undeveloped site, approximately 2-5 acres in size, and the phased developed of a neighborhood park.

Future East Park

Acquire and develop 2-5 acres for a neighborhood park to serve residents in acquisition area A1.

SYSTEM IMPROVEMENTS

Parks system recommendations focus on improving bicycle and pedestrian access and connectivity, as well as updating system development charge methodology and capital improvement projects for consistency with the Parks System Plan. Shared-use paths and trails improve system-wide connectivity and enhance quality of life in communities by providing residents options for traversing the City and accessing park system facilities.

To better connect parks with schools, civic areas, and the regional trail system, the Plan recommends the preparation of a bicycle and pedestrian system plan component as part of a subsequent update to the City's Transportation System Plan. In addition, the City's System Development Charge Methodology and Capital Improvement Plan was last updated in 2012 and should be revisited to incorporate planned projects outlined in the Parks System Plan.

TABLE 5.4 SYSTEM RECOMMENDATIONS

PROJECT	SITE	DESCRIPTION
SYSTEM PROJECTS		
S1.1	SYSTEM	Prepare bicycle and pedestrian system plan in coordination with the TSP update that includes existing and planned shared-use paths connecting parks to the riverfront, schools, civic areas, and the regional path system.
S1.2	SYSTEM	Update the City System Development Charge Methodology and Capital Improvements Plan to include planned parks and recreation projects for consistency with the Parks Master Plan.

MAP 5.1 PROPOSED PARK SYSTEM

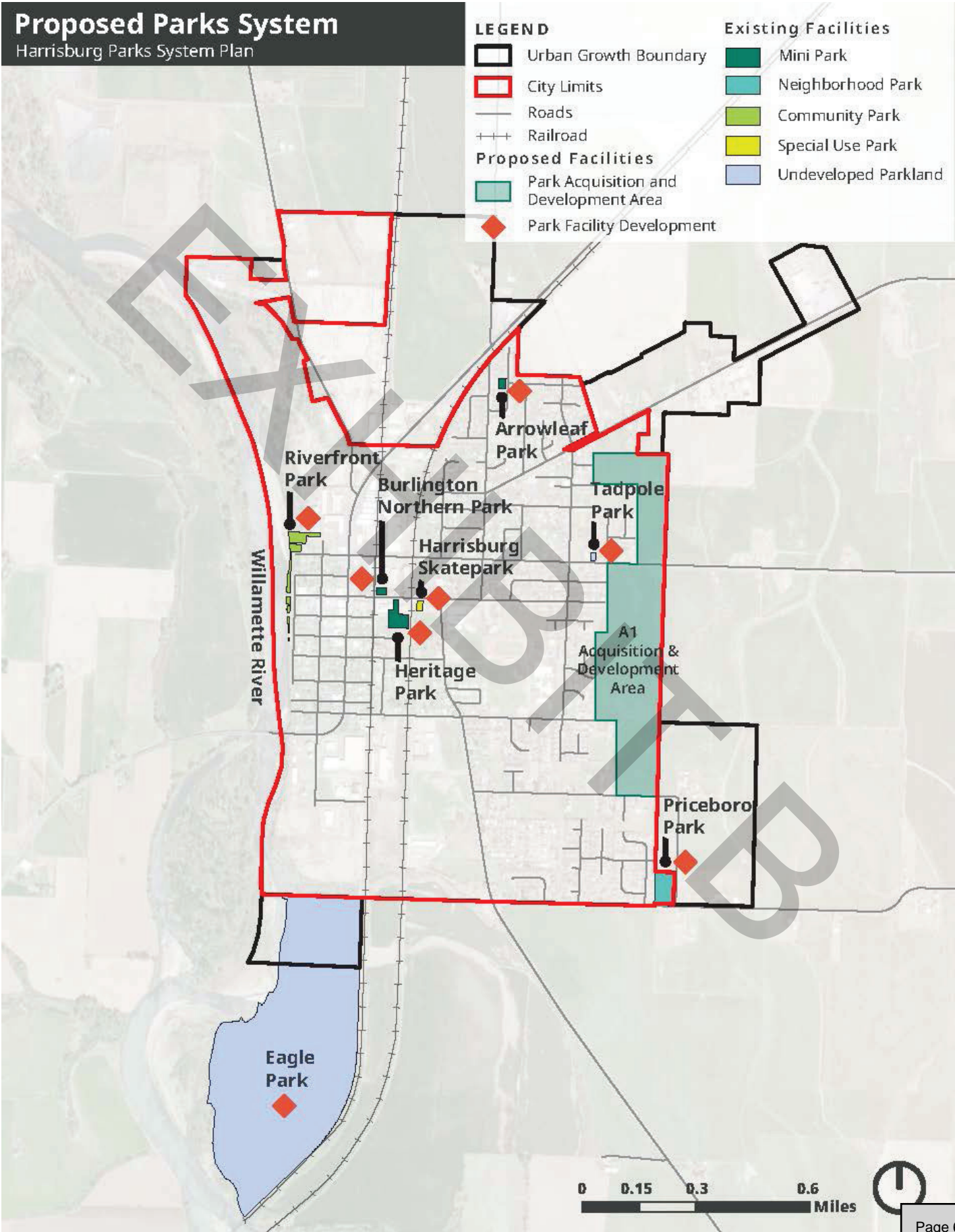


EXHIBIT B

Implementation

- OVERVIEW
- PRIORITIZATION
- PLANNED PROJECTS
- FUNDING REQUIREMENTS & STRATEGIES
- OPERATIONS & MAINTENANCE CONSIDERATIONS
- BUDGET ANALYSIS
- CONCLUSION

OVERVIEW

This chapter identifies the requirements and potential sources and strategies for funding the recommendations outlined Chapter 5. Funding requirements are based on park improvements, park development, and park acquisition projects as detailed in the Capital Improvements Plan (CIP). Operations and maintenance considerations have also been included to ensure the effectiveness and longevity of existing and future parks facilities. Proposed projects included in the Parks System Plan and the 2022-2041 Capital Improvements Plan were identified and selected based on information from:

- Quantitative results from the Needs Assessment;
- Qualitative findings from community input;
- City staff input;
- Geospatial analysis;
- 2012 SDC Methodology and Capital Improvement Projects Update;
- 2004 Parks Master Plan; and
- Other relevant plans and policies.

A project prioritization schedule was developed based on the City's level of service targets, geographic distribution of parks, existing facility maintenance needs, and potential fee or grant funding opportunities. Proposed project funding responds to an ongoing assessment of capital assets, as well as assessments of current and future parks and recreation service delivery needs.

PRIORITIZATION

A prioritization schedule for recommended projects developed using the following resources and information:

- **Planning documents and tools:** The City uses a variety of planning documents and tools to determine service level needs for the development of parks and recreational facilities. These documents include but are not limited to the Parks System Plan; the Strategic Plan, Transportation System Plan; the 100-acre Park Feasibility Study; and various population and demographic forecasting resources.
- **Level of Service (LOS):** The Parks System Plan defines a level of service target of 36.8 acres of park land per 1,000 residents based on the amount of acreage currently available to Harrisburg residents. Using this LOS ratio as a target in relation to projected population growth helps the City evaluate how well existing facilities are meeting current needs, identify what investments are needed in the future to maintain LOS, and support the use of other tools such as system development charges and park land dedication to increase LOS as the population grows.
- **Geographic Distribution:** The Parks System Plan and CIP consider the appropriate location for specific parks based on the facility type and their overall geographic distribution throughout the City, as well as the recommended distance of certain types of parks and facilities to residents.
- **Maintaining existing facilities:** The Parks System Plan places a high priority on maintaining and improving existing facilities prior to developing new facilities.

- **SDC fees:** The City's System Development Charge (SDC) fees are a primary CIP funding source. These funds are collected based on a methodology adopted by City Ordinance. The methodology determines the SDC rate that is assessed based on new residential development. SDCs help sustain the park and recreation service levels as the population increases.
- **Grants:** Grants provide an opportunity to seek alternative funding sources for a project. If the project matches the grant requirements and meets the needs of the City, the project may be moved up in priority to take advantage of the funding opportunity, or to match the grant funding cycle.

Priority Levels

Each project is prioritized as Level 1, 2 or 3 in the prioritization schedule.

- Level 1 priority projects are planned for the first 5-year planning period, years 1-5, extending through 2026.
- Level 2 priority projects are planned for the second 5-year planning period, years 6-10, extending through 2031.
- Level 3 priority projects are planned for the third planning period, years 11-20, which begins in 2032 and extends to 2041.

Cost estimates have been prepared for each project, with additional detail provided in the 2022-2041 Capital Improvements Plan.

TABLE 6.1 PLANNED PROJECTS

PROJECT	SITE	PHASE	COST	PRIORITY
PARK IMPROVEMENT PROJECTS				
MINI PARK PROJECTS				
P1.1	BURLINGTON NORTHERN PARK	Signage and wayfinding	\$2,000	Level 2
P1.2	BURLINGTON NORTHERN PARK	Site furnishings	\$6,600	Level 3
P1.3	BURLINGTON NORTHERN PARK	Landscape plantings	\$-	Level 3
P2.1	ARROWLEAF PARK	Court resurfacing	\$33,000	Level 3
P2.2	ARROWLEAF PARK	Signage and wayfinding	\$2,000	Level 1
P2.3	ARROWLEAF PARK	Site furnishings	\$3,600	Level 2
P2.4	ARROWLEAF PARK	Landscape plantings	\$-	Level 2

PLANNED PROJECTS

Planned projects listed in Table 6.1 include project and site information, which corresponds to the recommendations listed in Chapter 5, project phasing, estimated cost, and priority level based on the prioritization schedule.

Improvement Costs

Capital improvement project costs are estimated based on timing and design, construction, and land acquisition. Improvement costs vary widely based on local conditions, economic factors, environmental constraints, and application of specific funding sources. The following land acquisition and development parameters are used for estimating costs and are based on current market conditions in the City, past projects, and other local information.

- Land acquisition costs are based on a conservative estimate of \$125,000 per acre for undeveloped land within the UGB.
- Development costs for new park land are estimated at \$300,000 per acre for mini and neighborhood parks. Eagle Park development costs are estimated in the 2016 Feasibility Study and escalated to reflect current economic conditions.

TABLE 6.1 PLANNED PROJECTS (CONT.)

PROJECT	SITE	PHASE	COST	PRIORITY
PARK IMPROVEMENT PROJECTS				
NEIGHBORHOOD PARK PROJECTS				
P3.1	PRICEBORO PARK	Signage and wayfinding	\$2,000	Level 1
P3.2	PRICEBORO PARK	Small picnic shelter	\$18,000	Level 1
P3.3	PRICEBORO PARK	Site furnishings	\$3,600	Level 1
P3.4	PRICEBORO PARK	Sport courts	\$363,960	Level 2
COMMUNITY PARK PROJECTS				
P4.1	RIVERFRONT PARK	Children's playground	\$216,000	Level 1
SPECIAL USE PARK PROJECTS				
P5.1	HARRISBURG SKATEPARK	Signage and wayfinding	\$2,000	Level 1
P5.2	HARRISBURG SKATEPARK	Skatepark rehabilitation	\$132,000	Level 3

TABLE 6.1 PLANNED PROJECTS (CONT.)

PROJECT	SITE	PHASE	COST	PRIORITY
PARK DEVELOPMENT PROJECTS				
D1.1	EAGLE PARK	Design and development (Phase 1)	\$1,970,800	Level 1
D1.2	EAGLE PARK	Design and development (Phase 2)	\$1,271,400	Level 2
D1.3	EAGLE PARK	Design and development (Phase 3)	\$754,000	Level 3
D2.1	TADPOLE PARK	Design and development	\$198,000	Level 1
PARK ACQUISITION PROJECTS				
A1.1	FUTURE EAST PARK	Land acquisition	\$-	Level 1



FUNDING REQUIREMENTS AND STRATEGIES

Table 6.2 presents a summary of the proposed projects categorized by site and priority level. Total costs for planned projects are estimated to be approximately \$4,978,960. The Plan includes:

- \$2,412,400 in funding for Level 1 projects (2022-2026)
- \$1,647,560 in funding for Level 2 projects (2027-2031)
- \$919,000 in funding for Level 3 projects (2032-2041)

Parks system improvement actions have been historically funded from General Fund and Parks System Development Reserve Fund expenditures. Details on anticipated funding sources for parks system improvement actions as well as associated recommendations for leveraging sources can be found below.

System Development Charges

The 2012 System Development Charge Methodology and Capital Improvement Plan Updates provides a foundation for a review and increase of the SDC rate to fund park improvements, system-wide improvements, and land acquisition and development associated with implementing the goals and objectives of this Plan. The current SDC rates are not sufficient to allow the City to expand and develop its parks system while meeting its park goals and actions. Additionally, the SDC methodology does not consider inflation, nor does it take into account acquisition or development costs. The City should update the SDC rate methodology based on the eligible projects identified in Plan. As part of the update, the City should evaluate the effect of an SDC rate increase on the General Fund budget and housing development in Harrisburg, particularly affordable housing.

TABLE 6.2 PLANNED PROJECTS AND PRIORITIZATION SCHEDULE

PROJECT ID	PROJECT TITLE	LEVEL 1 FY 2022-2026	LEVEL 2 FY 2027-2031	LEVEL 3 FY 2032-2041
P1	BURLINGTON NORTHERN PARK	\$-	\$8,600	\$-
P2	ARROWLEAF PARK	\$2,000	\$3,600	\$33,000
P3	PRICEBORO PARK	\$23,600	\$363,960	\$-
P4	RIVERFRONT PARK	\$216,000	\$-	\$-
P5	HARRISBURG SKATEPARK	\$2,000	\$-	\$132,000
D1	EAGLE PARK	\$1,970,800	\$1,271,400	\$754,000
D2	TADPOLE PARK	\$198,000	\$-	\$-
A1	FUTURE EAST PARK	\$-	\$-	\$-
	TOTAL	\$2,412,400	\$1,647,560	\$919,000

Grants

The City should pursue grants, both state and federal, for parks and trail-related capital improvements. Planned projects such as improvements to Eagle Park, Tadpole Park, and Priceboro Park are good candidates for future grant funding opportunities including Land and Water Conservation Grants, Federal Transportation Grants, State of Oregon Local Government Grants, Urban Forestry Grants, and Oregon Watershed Enhancement Board Grants. State, regional, and federal grants can provide funding for a variety of park, open space, and trail projects. The City should balance the potential application's competitiveness with required outlays of staff time when applying for grant funds.

General Obligation Bond

This type of bond is a tax assessment on real and personal property. The City can levy this type of bond with majority voter approval during a general election held on an even year. This fund can supplement SDC revenues and is more widely distributed. The City should evaluate the feasibility of a bond measure with a defined development plan.

Partnerships

The City should work to develop partnerships with local recreation service providers, specifically the School District, to improve operational efficiencies and leveraging of funds. Land trusts also provide an opportunity for collaborative efforts to contribute to the open space and natural areas of the parks system.

Relationships

The City should cultivate relationships with landowners, developers, and employers who may be interested in donating land or services to the City or allowing purchase at a reduced cost. Private landowners and donors have contributed to the parks system in the past and may continue to do so in the future.

Performance Measures

The City should explore measures to reduce acquisition, development, and operational costs through the use of volunteers and donations; cost-efficient design and facilities; and by exploring alternative means of acquiring land.

OPERATIONS AND MAINTENANCE CONSIDERATIONS

As the Parks System Plan recommendations and projects are realized, the parks system will increase in size, number of facilities, and distribution. The City will need to obtain additional funds to cover operations and maintenance costs associated with the parks system. Significantly fewer revenue sources are available for funding operations than for capital projects. Following are options for funding operations and maintenance.

Local Option Levy (or Serial Levy) for Park Operations

This type of levy is established for a given rate or amount for a specific period of time, generally from one to five years. However, voter approval is required and is historically less likely to be approved when the levy is earmarked for operations.

Grants and Donations

Grants are typically harder to secure for operations than for capital projects. However, mechanisms such as endowment funds can be set up for park operations or the operation of a specific park facility.

Operating Efficiency

Improve operating efficiency by examining possible ways to reduce costs, such as additional outsourcing, additional cost-sharing with other public agencies, avoiding duplication of services, and improving efficiency in specific maintenance tasks.

Volunteers

Utilize volunteers to offset some maintenance costs, while acknowledging that it takes staff time to coordinate volunteer programs.

Park Services Revenue

Increase park services revenue by expanding rental facilities, charging for maintenance services that benefit specific groups rather than the whole community, and charging for other services at highly used parks. Many of the planned parks have shelters and other amenities that have rental capabilities.

BUDGET ANALYSIS

Current Operating Budget

This section presents the current operating budget for the Harrisburg Parks System. The City budget uses sixteen Fund types. Two funds are used for park maintenance and planning: the General Fund and the Systems Development Reserve Fund.

RESOURCES (REVENUE)

Within the General Fund, the Materials & Services Fund includes resources for park maintenance, the parks master plan update, and Systems Development Charge (SDC) update.

The Parks Systems Development Reserve Fund includes SDCs to fund park improvements. SDCs are one-time fees imposed on new development to help fund infrastructure improvements. Legally, SDCs can only be utilized for land acquisition and capital improvements to transportation, water, sewer, storm water, and park facilities; operation and maintenance expenses do not qualify. A park SDC is based upon the projected per person cost for acquiring new parkland and the development of facilities.

Table 6.3 presents proposed (FY 22/23) revenue totals. SDCs provide the greatest source of revenue for the parks system.

TABLE 6.3 FY 2022-2023 REVENUE

Revenue (Resource) Total	
Parks System Development Reserve Fund: Beginning Fund Balance	\$233,965
Parks System Development Reserve Fund: Park SDC Assessments Parks Administrative Fees	\$430
Parks System Development Reserve Fund: Park SDC Assessments Parks Improvement Fees	\$10,365
Parks System Development Reserve Fund: Parks SDC Interest	\$475
TOTAL	\$245,235

EXPENDITURES (REQUIREMENTS)

The General Fund and the Parks Systems Development Reserve Fund provide for planning, design and construction of park improvements, as well as operations and maintenance. Funding for parks includes materials and services and capital outlay. Parks Capital Improvements make up the greatest expenditure.

The City has proposed Park and Recreation fund expenditures of \$310,735 for fiscal year 2022-2023 for operations, maintenance, and capital improvements. Table 6.4 presents current (FY 22/23) Parks System expenditure allocations.

TABLE 6.4 FY 2022-2023 PROPOSED EXPENDITURES

	Expenditure (Requirements) Total
General Fund: Materials & Services – Buildings & Grounds Park Maintenance	\$20,000
General Fund: Materials & Services – Buildings & Grounds Parks Master Plan & SDC Update	\$45,500
Parks System Development Reserve Fund: Parks SDC Capital Outlay Parks Capital Improvements	\$235,235
Parks System Development Reserve Fund: Parks SDC Capital Outlay OPRD Planning Grant	\$10,000
TOTAL	\$310,735

Comparison

The National Recreation and Park Association (NRPA) generates the annual NRPA Agency Performance Review that summarizes key budget findings. These 2022 findings were used to compare the budget of Harrisburg to other budgets of agencies across the country serving populations under 20,000 people. Table 6.3 presents these comparisons using the median, lower quartile, and upper quartile for agencies serving populations under 20,000 people. Overall, Harrisburg operates below the median values in annual operating expenditures and expenditures per park acre and above the median in expenditures per capita. These findings correlate with Harrisburg's population being in the lower quartile of the NRPA data. As the City continues to grow, it is reasonable to expect that annual, per capita, and per park acre operation expenditures will increase and trend toward meeting or surpassing the median values in Table 6.5.

CONCLUSION

The 2022 Harrisburg Parks System Plan is a guiding document based on a collective local vision for maintaining and improving the quality of life for Harrisburg residents through parks and recreation facilities. The Parks System Plan evaluates existing levels of service and facility conditions to propose parks system improvements and development projects based on the needs of current and future residents.

The Plan synthesizes a series of goals, actions, and recommendations for implementing specific projects over a 20+ year planning period. These recommendations seek to address key community needs and interests, including maintenance and improvement of existing parks, activation of undeveloped park land, and acquisition and development of new neighborhood parks in underserved areas.

The City of Harrisburg recognizes that outdoor recreation opportunities provide a foundation for a healthy community. The Parks System Plan builds upon the City's existing assets to ensure that current and future residents can enjoy welcoming and accessible facilities that support the needs of an increasingly diverse and growing community.

TABLE 6.5 OPERATING EXPENDITURES COMPARISON

	Annual Operating Expenditure	Δ	Expenditure per Capita	Δ	Expenditure per Park Acre	Δ
Harrisburg	\$310,735	-	\$85.09	-	\$2,066	-
Median	\$1,200,000	-\$889,265	\$117.36	-\$32.27	\$8,188	-\$6,122
Lower Quartile	\$551,925	-\$241,190	\$67.73	\$17.36	\$3,950	-\$1,884
Upper Quartile	\$2,443,647	-\$2,132,912	\$226.43	-\$141.34	\$24,015	-\$21,949



DRAFT

City of Harrisburg 2022 Parks System Plan Capital Improvement Plan (CIP)

To: Michele Eldridge, City Administrator/Planner
Chuck Scholz, Public Works Director

From: Colin McArthur, AICP
Victor Garcia

Date: September 28, 2022

Subject: **DRAFT** Capital Improvement Plan 2022-2041

1.0 PURPOSE

The Capital Improvement Plan (CIP) is a schedule for capital projects for the twenty-year period beginning Fiscal Year (FY) 2022 and ending in FY 2041. The CIP serves as a guide to planning and budgeting for future parks and recreation capital projects and expenditures. The CIP is intended to be the basis for capital improvements included in the annual budget of Harrisburg. The CIP is based on the inventory, outreach, and assessment tasks completed in the *Parks System Plan* Scope of Work (Tasks 2, 3, and 4).

2.0 BACKGROUND

2.1 Project Selection

Proposed projects included in the CIP were identified and selected based on information from:

- Quantitative results from the *2022 Parks System Plan*.
- Qualitative findings from community input.
- City Council input.
- City staff input.
- Geospatial analysis.
- Demographic data.
- Other relevant plans and policies including, but not limited to, the *2004 Parks Master Plan* and *2016 100-acre Park Feasibility Study*.

Proposed project funding responds to an ongoing assessment of capital assets, as well as assessments of current and future service delivery needs.

2.2 Prioritization

Projects included in the CIP were evaluated based on consideration of the following information sources to determine a prioritization schedule:

- **Planning Documents.** The City uses a variety of planning documents and tools to determine service level needs for the development of parks, trails, and recreational facilities. These documents include but are not limited to the *Comprehensive Plan*, *Strategic Plan*, *Parks System Plan*, *Systems Development Charge Methodology* and *Capital Improvements Plan*; and various population and demographic forecasting resources.
- **Maintaining and Improving Existing Facilities.** The *Parks System Plan Needs Assessment* results place a high priority on maintaining and improving existing facilities prior to developing new facilities.
- **Level of Service (LOS) Analysis.** The *Parks System Plan* defines a level of service target that is intended to meet current and future community parks and recreation needs. This target helps the City determine how well existing facilities meet needs and what investments and improvements are needed in the future to maintain LOS as the population grows.
- **Geographic Distribution.** The *Parks System Plan* and CIP consider the appropriate location for specific parks based on the facility type and their overall geographic distribution throughout the city, as well as the recommended distance of certain types of parks and facilities to residents.
- **SDC Fees.** The City's System Development Charge (SDC) fees are a primary CIP funding source. These funds are collected based on a methodology adopted by City Ordinance. The methodology determines the SDC rate that is assessed on new residential development to sustain parks and recreation service levels as the population increases.
- **Grants.** Grants provide an opportunity to obtain alternative funding sources for a project. If the project matches the grant requirements and meets the needs of the City, the project may be moved up in priority to take advantage of the funding opportunity, or to match the grant funding cycle.

Each project in the CIP is prioritized based on a Level 1, Level 2, and Level 3 prioritization schedule.

- **Level 1** projects are planned for the first 5-year planning period, through 2026.
- **Level 2** projects are planned for the second 5-year planning period, through 2031.
- **Level 3** projects are planned for the third 10-year planning period, which begins in 2032 and extends to 2041.

3.0 FUNDING

3.1 Financial Information

The CIP is flexible and is intended to be revised and translated into a five-year CIP as part of annual budget adoption, funding availability, market conditions, and changes that were unforeseen during the development of the *Parks System Plan*.

Capital improvement project costs are estimated based on considerations including timing and design, construction, and land acquisition. Improvement costs vary widely based on local conditions, economic factors, environmental constraints, and the application of specific funding sources. The following land

acquisition and development parameters are used for estimating costs and are based on current market conditions in the City, past projects, and other local information. Development costs for new parkland are estimated at \$300,000 per acre for neighborhood and mini parks, except for Eagle Park. Development costs for Eagle Park are taken from the 100-acre Park Feasibility Study, escalated, and updated to reflect changes to prioritization, phasing, and current economic conditions. Operational and maintenance costs account for the additional future costs of operating and maintaining each capital project upon its completion.

3.2. Funding Sources

There are three primary funding sources the city utilizes for capital improvements:

- **General Fund.** Property tax revenues from the City's Materials and Services General Fund are a major funding source for parks annual operating costs, parks maintenance, and reserves for future operations. CIP projects not eligible for other funding sources can be funded from this source.
- **Parks Systems Development Reserve Fund.** SDC funds are collected based on a methodology adopted by City Ordinance and detailed in the *2012 Systems Development Charge Methodology & Capital Improvement Plan Updates*. Parks SDC's are charged based on average population per residential dwelling unit. The current SDC improvement fee is \$1,800 per EDU. The *Parks Master Plan* can be used to update the methodology and projects included in subsequent capital improvements updates.
- **Alternative Funding.**
 - *Grants* are funds from federal or state governmental agencies or non-profit organizations that support a portion of the capital costs.
 - *Donations* include monies or real property from individuals and/or non-profit organizations.
 - *Partnerships* include financial agreements with non-profit organizations and/or user groups to share in the cost of building facilities.
 - *Other* includes proceeds from the sale of surplus properties and user fees and charges for facilities.

4.0 PLANNED PROJECTS

Table CIP-1 is a list of the priority projects included in the 2022-2041 CIP as shown on Map CIP-1. Information in the table includes a facility identification number, project title and description, size (expressed in acres for parks), and overall cost. Table CIP-2 identifies the project costs by priority level and planning period. Following the tables, each project is detailed on a project description sheet.

Each project description sheet contains consistent categories of information to help communicate the pertinent data for each project. The categories include:

- **Project Identification (Project ID).** This category is an alphanumeric identifier that corresponds to the summary table and maps included in the *Parks System Plan*.
- **Project Title.** This is the name of the project.
- **Project Type.** This category identifies whether the project is a Mini Park, Neighborhood Park, Community Park, Special Use Park, or Undeveloped Park.

- *Estimating Stage.* This category identifies whether the estimated costs are order of magnitude or are based on refined design information (master plan, conceptual design, etc.).
- *Site Size/Length.* The overall size of the site.
- *Project Size/Length.* The actual size of the area to be improved.
- *Location.* This category provides the project address or general location if available.
- *Description.* This section includes the purpose and description of the specific project.
- *Scope.* This section includes the scope of the project and explains the specific improvements to be developed as part of the project.
- *Considerations.* This section includes various types of information, depending upon the specific project, and may reference partnerships, project history, land use or environmental requirements.
- *Costs.* The section is the total estimated cost for the project, including planning, design, construction, permitting, and administration.

Table CIP-1. Planned Projects

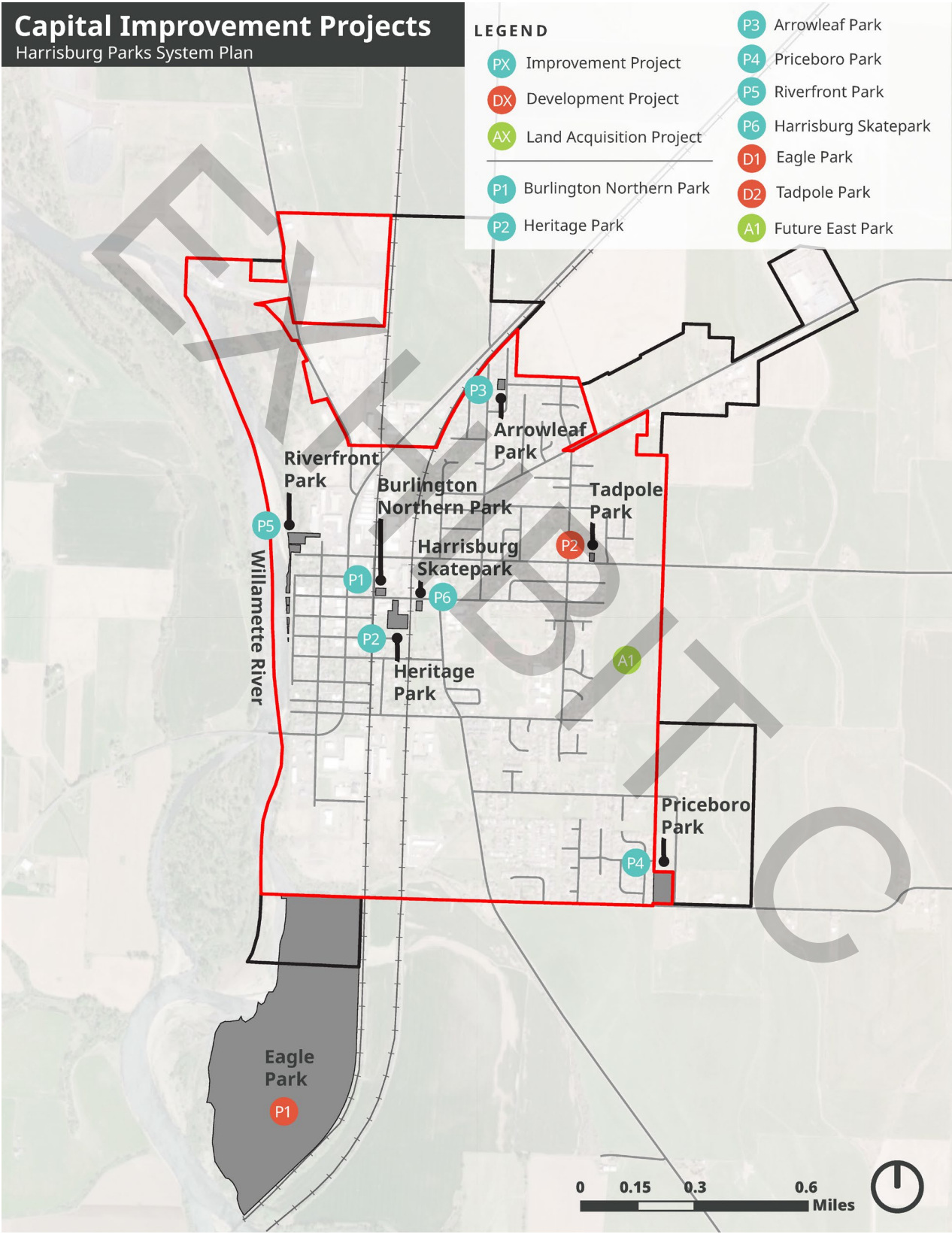
Project ID	Project Title	Description	Size	Cost
P1	Burlington Northern Park	Install new park identification sign, site furnishings (picnic tables, benches), and landscape plantings at east and south perimeter.	0.46 acres	\$ 8,600
P2	Arrowleaf Park	Resurface basketball court to improve drainage and with vibrant color surfacing. Install new park identification sign, site furnishings (benches), and shade trees at east and south perimeter.	0.32 acres	\$ 38,600
P3	Priceboro Park	Install new park identification sign, one small picnic shelter, and additional site furnishings (benches). Construct two multi-sport courts (basketball, tennis, and pickleball) including equipment, court striping, perimeter fencing, and walkway extending from main access to multi-sport courts.	2.63 acres	\$ 387,560
P4	Riverfront Park	Upgrade children's playground with new play equipment and engineered wood fiber play surfacing.	2.11 acres	\$ 216,000
P5	Harrisburg Skatepark	Install new park identification sign. Rehabilitate skatepark with new coping, concrete repairs, and general maintenance.	0.25 acres	\$ 134,000
D1	Eagle Park	Design, permit, and construct Phase 1 of the conceptual plan including site preparation, grading, road and parking improvements, boat launch, multi-purpose field, dog park, utilities, and site furnishings concentrated in the northern portion of the site. Design, permit, and construct Phase 2 of the conceptual plan including additional road and parking improvements, trails, children's playground, natural area restoration, and additional site furnishings in the northern and middle portions of the site.	132.42 acres	\$3,996,200

		Design, permit, and construct Phase 3 of the conceptual master plan including additional trails, dog park, bike skills course, disc golf, pedestrian bridge, and natural area restoration.		
D2	Tadpole Park	Design and develop a new mini park.	0.16 acres	\$ 198,000
A1	Future East Park	Acquire 2-5 acres for future development of a neighborhood park to serve residents in acquisition area A1.	2-5 acres	\$ -

Table CIP-2. Project Prioritization

Project ID	Project Title	Level 1	Level 2	Level 3
		FY 2022-2026	FY 2027-2031	FY 2032-2041
P1	Burlington Northern Park	\$ -	\$ 8,600	\$ -
P2	Arrowleaf Park	\$ 2,000	\$ 3,600	\$ 33,000
P3	Priceboro Park	\$ 23,600	\$ 363,960	\$ -
P4	Riverfront Park	\$ 216,000	\$ -	\$ -
P5	Harrisburg Skatepark	\$ 2,000	\$ -	\$ 132,000
D1	Eagle Park	\$ 1,970,800	\$ 1,271,400	\$ 754,000
D2	Tadpole Park	\$ 198,000		
A1	Future East Park	\$ -	\$ -	\$ -
	TOTAL	\$ 2,412,400	\$ 1,647,560	\$ 919,000

Map CIP-1. Capital Improvement Projects




5.0 PROJECT DESCRIPTIONS

[see following project description sheets]

EXHIBIT C


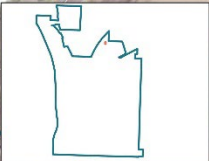
BURLINGTON NORTHERN PARK

CAPITAL IMPROVEMENT PROJECT DESCRIPTION

Project ID:	P1		
Project Title:	Burlington Northern Park Improvements		
Project Type:	Mini Park		
Estimating Stage:	Order of Magnitude		
Site size/length:	0.46 acres		
Project size/length:	0.46 acres		
Location:	Corner of Smith & 4 th St.		
Description:	Install new park identification sign, site furnishings (picnic tables, benches), and landscape plantings at east and south perimeter.		
Scope:	Construction.		
Considerations:	The park is located on railroad right-of-way leased by the City.		
Costs:			
Project Cost by Priority & Source	Level 1 FY 2022-2026	Level 2 FY 2027-2031	Level 3 FY 2032-2041
Materials and Services (GF)	\$ -	\$ 8,600	\$ -
Parks SDC Reserve Fund	\$ -	\$ -	\$ -
Total	\$ -	\$ 8,600	\$ -

ARROWLEAF PARK


CAPITAL IMPROVEMENT PROJECT DESCRIPTION

Project ID:	P2	<div>Arrowleaf Park Harrisburg Parks System Plan</div>  <div></div>	
Project Title:	Arrowleaf Park Improvements		
Project Type:	Mini Park		
Estimating Stage:	Order of Magnitude		
Site size/length:	0.32 acres		
Project size/length:	5,000 square feet		
Location:	841 Arrow Leaf Place		
Description:	Resurface basketball court to improve drainage and with vibrant color surfacing. Install new park identification sign, site furnishings (benches), and shade trees at east and south perimeter.		
Scope:	Design and construction.		
Considerations:			
Costs:			
Project Cost by Priority & Source	Level 1 FY 2022-2026	Level 2 FY 2027-2031	Level 3 FY 2032-2041
Materials and Services (GF)	\$ 2,000	\$ 3,600	\$ 33,000
Parks SDC Reserve Fund	\$ -	\$ -	\$ -
Total	\$ 2,000	\$ 3,600	\$ 33,000




PRICEBORO PARK

CAPITAL IMPROVEMENT PROJECT DESCRIPTION

Project ID:	P3	<div><div><div>Priceboro Park</div><div>Harrisburg Parks System Plan</div></div></div>	
Project Title:	Priceboro Park Improvements		
Project Type:	Neighborhood Park		
Estimating Stage:	Order of Magnitude		
Site size/length:	2.63 acres		
Project size/length:	12,500 square feet		
Location:	Corner of Priceboro Rd. & Cramer Ave.		
Description:	Install new park identification sign, one small picnic shelter, and additional site furnishings (benches). Construct two multi-sport courts (basketball, tennis, and pickleball) including equipment, court striping, perimeter fencing, and walkway extending from main access to multi-sport courts.		
Scope:	Design and construction.		
Considerations:			
Costs:			
Project Cost by Priority & Source	Level 1 FY 2022-2026	Level 2 FY 2027-2031	Level 3 FY 2032-2041
Materials and Services (GF)	\$ 23,600	\$ -	\$ -
Parks SDC Reserve Fund	\$ -	\$ 363,960	\$ -
Total	\$ 23,600	\$ 363,960	\$ -


RIVERFRONT PARK

CAPITAL IMPROVEMENT PROJECT DESCRIPTION

Project ID:	P4			
Project Title:	Riverfront Park Improvements			
Project Type:	Community Park			
Estimating Stage:	Order of Magnitude			
Site size/length:	2.11 acres			
Project size/length:	3,400 square feet			
Location:	100 Smith St.			
Description:	Upgrade children's playground with new play equipment and engineered wood fiber play surfacing			
Scope:	Design, permitting, and construction.			
Considerations:				
Costs:				
Project Cost by Priority & Source	Level 1 FY 2022-2026	Level 2 FY 2027-2031	Level 3 FY 2032-2041	
Materials and Services (GF)	\$ 216,000	\$ -	\$ -	
Parks SDC Reserve Fund	\$ -	\$ -	\$ -	
Total	\$ 216,000	\$-	\$ -	

HARRISBURG SKATE PARK

CAPITAL IMPROVEMENT PROJECT DESCRIPTION

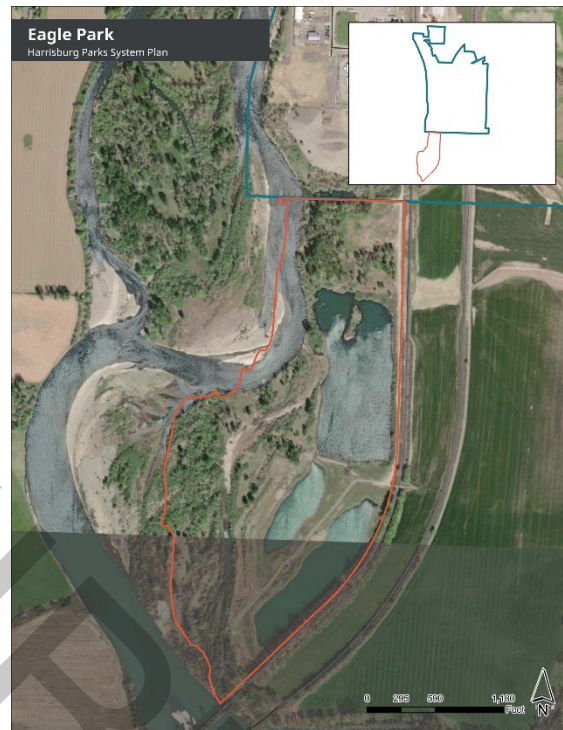
Project ID:	P5		
Project Title:	Harrisburg Skatepark Improvements		
Project Type:	Special Use Park		
Estimating Stage:	Order of Magnitude		
Site size/length:	0.25 acres		
Project size/length:	0.25 acres		
Location:	550 Smith St.		
Description:	Install new park identification sign. Rehabilitate skatepark with new coping, concrete repairs, and general maintenance.		
Scope:	Construction.		
Considerations:	Coordinate with designer, Dreamland Skateparks, for assessment and rehabilitation recommendations.		
Costs:			
Project Cost by Priority & Source	Level 1 FY 2022-2026	Level 2 FY 2027-2031	Level 3 FY 2032-2041
Materials and Services (GF)	\$ 2,000	\$ -	\$ 132,000
Parks SDC Reserve Fund	\$ -	\$ -	\$ -
Total	\$ 2,000	\$ -	\$ 132,000



EAGLE PARK

CAPITAL IMPROVEMENT PROJECT DESCRIPTION

Project ID:	D1		
Project Title:	Eagle Park		
Project Type:	Undeveloped Park		
Estimating Stage:	Order of Magnitude		
Site size/length:	132.42 acres		
Project size/length:	132.42 acres		
Location:	South of the Hwy 99 bridge along east bank of the Willamette River.		
Description:	Phase 1 of the conceptual plan including site preparation, grading, road and parking improvements, boat launch, multi-purpose field, dog park, utilities, and site furnishings and is concentrated in the northern portion of the site. Phase 2 of the conceptual plan including additional road and parking improvements, trails, children's playground, natural area restoration, and additional site furnishings in the northern and middle portions of the site. Phase 3 of the conceptual master plan including additional trails, dog park, bike skills course, disc golf, pedestrian bridge, and natural area restoration.		
Scope:	Design, permitting, and construction.		
Considerations:	As detailed in the Feasibility Study.		
Costs:			
Project Cost by Priority & Source	Level 1	Level 2 FY 2027-2031	Level 3 FY 2032-2041




	FY 2022-2026		
Materials and Services (GF)	\$ -	\$ -	\$ -
Parks SDC Reserve Fund	\$1,970,800	\$1,271,400	\$754,000
Total	\$1,970,800	\$1,271,400	\$754,000

EXHIBIT C

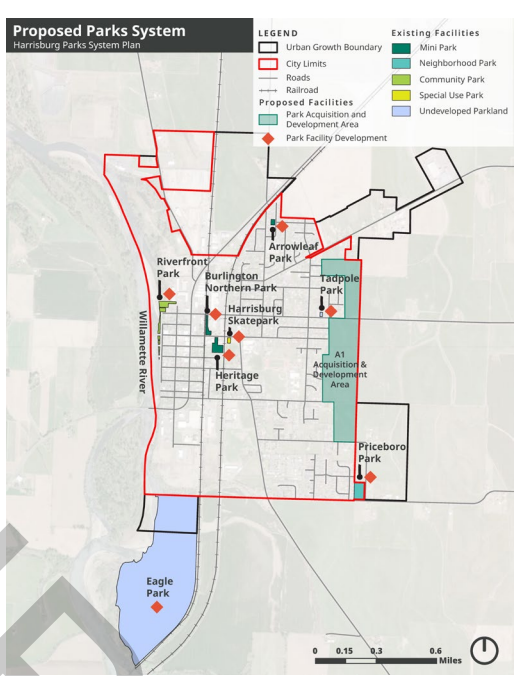
TADPOLE PARK

CAPITAL IMPROVEMENT PROJECT DESCRIPTION

Project ID:	D2		
Project Title:	Tadpole Park		
Project Type:	Undeveloped Park		
Estimating Stage:	Order of Magnitude		
Site size/length:	0.16 acres		
Project size/length:	0.16 acres		
Location:	Off Territorial St. on the Northeast part of town.		
Description:	Design and develop a new mini park.		
Scope:	Design, permitting, and construction.		
Considerations:			
Costs:			
Project Cost by Priority & Source	Level 1 FY 2022-2026	Level 2 FY 2027-2031	Level 3 FY 2032-2041
Materials and Services (GF)	\$ -	\$ -	\$-
Parks SDC Reserve Fund	\$ 198,000	\$ -	\$ -
Total	\$ 198,000	\$ -	\$ -

FUTURE EAST PARK

CAPITAL IMPROVEMENT PROJECT DESCRIPTION

Project ID:	A1		
Project Title:	Future East Park		
Project Type:	Neighborhood Park		
Estimating Stage:	Order of Magnitude		
Site size/length:	2-5 acres		
Project size/length:	2-5 acres		
Location:	East		
Description:	Acquire and develop 2-5 acres for a neighborhood park to serve residents in acquisition area A1.		
Scope:	Land acquisition.		
Considerations:			
Costs:			
Project Cost by Priority & Source	Level 1 FY 2022-2026	Level 2 FY 2027-2031	Level 3 FY 2032-2041
Materials and Services (GF)	\$ -	\$ -	\$ -
Parks SDC Reserve Fund	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -

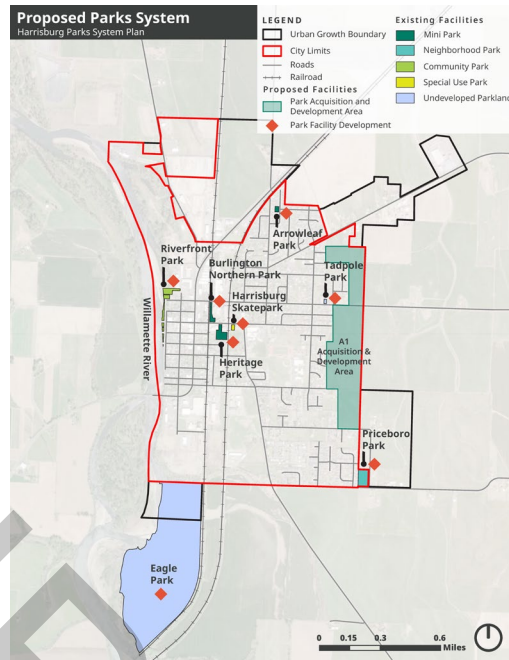




EXHIBIT D

HARRISBURG PARKS SYSTEM PLAN

APPENDICES



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Community Profile

A5

City Inventory

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Targeted Conversations

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Pop Up Events

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Stakeholder Interviews

A57

Community Survey

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EXHIBIT D

A

Community Profile

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OVERVIEW

A critical step in the PROS planning process is understanding the composition of the community and evaluating how the community is served by its parks system. Reviewing the local demographic composition and Hermiston's regional context clarify opportunities and constraints influential to parks planning.

DEMOGRAPHIC ANALYSIS

Trends in population growth, age, housing, race, and ethnicity are all key factors in understanding a community's composition. The following data is pulled from Portland State University's Population Research Center, and United States Census Bureau, a part of the United States Census. Current population data and forecasts from PSU are provided for 2020 and onward. Data from American Fact Finder is drawn from the most current data available, which varies from 2019 and 2020. Due to COVID-19, not all survey data is available with the 2020 census, therefore the American Community Survey (ACS) was used as a supplemental nationwide survey (2019) which provides communities perspective into how they are changing before the next official Census. The ACS collects information such as age, race, income, and other important data. The ACS produces 3-year estimates annually for geographic areas with a population of 20,000 or more. In 2010, the Census Bureau began releasing 5-year estimates for small areas. In the case of Harrisburg, ACS data is available for the period of 2010-2020, hence referred to as 2020 data.

POPULATION GROWTH

With a population of 3,804 (2020), Harrisburg is a small city in Oregon. From 2000 to 2020 Harrisburg experienced a 32.5% population increase. Based on coordinated county/city population projections, Harrisburg's population is expected to increase by 34% over the next 20 years. Tables A.1 - A.3 summarizes historical and projected future populations.

With a population of 128,610 (2020), Linn County is a small Oregon county. From 2000 to 2020, Linn County experienced a 24.7% population increase. Based on coordinated county projections, Linn County's population is expected to increase by 13.6% over the next 20 years, less than the growth rate during the last 20 years. Table A.2 summarizes historical and projected future populations.

Oregon's current population is approximately 4,237,256 (2020). From 2000 to 2020, Oregon experienced a 23.8% population increase. Based on coordinated projections, Oregon's population is expected to increase by 22.8% over the next 20 years, generally equal to the growth rate during the last 20 years. Table A.3 summarizes historical and projected future populations.

Growth is anticipated overall in the city, county, and state, and Harrisburg itself is predicted to grow at a faster pace alongside other jurisdictions in the region. As shown above, the growth in Harrisburg and neighboring communities suggests a need to accommodate this growth as it pertains to parks and recreation

TABLE A.1 HARRISBURG HISTORICAL AND FUTURE POPULATION FORECAST, 2020¹

YEAR	2000	2010	2020	2030	2040
POPULATION	2,870	3,693	3,804	4,339	5,096

TABLE A.2 LINN COUNTY HISTORICAL AND FUTURE POPULATION FORECAST, 2020²

YEAR	2000	2010	2020	2030	2040
POPULATION	103,069	116,672	128,610	139,090	146,130

TABLE A.3 OREGON HISTORICAL AND FUTURE POPULATION FORECAST, 2020³

YEAR	2000	2010	2020	2030	2040
POPULATION	3,421,436	3,831,074	4,237,256	4,768,000	5,203,000

TABLE A.4 REGIONAL POPULATION TRENDS, 2000-2040⁴

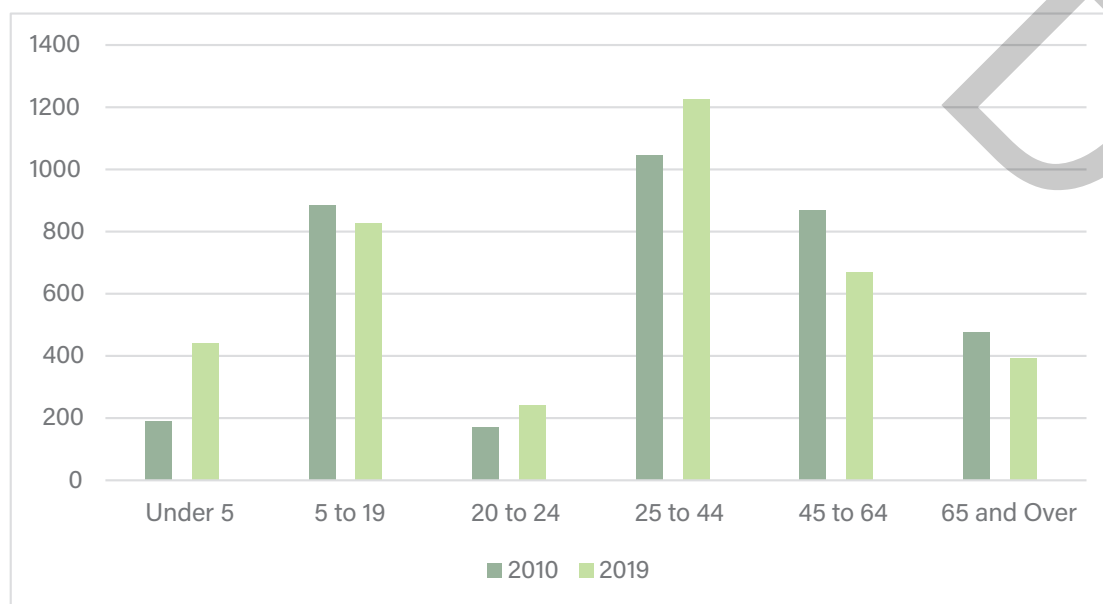
COUNTY/CITY	2000 CENSUS	2010 CENSUS	2020 CENSUS	2030 CENSUS	2040 CENSUS	PERCENT CHANGE (2020-2040)
Linn County	103,069	116,672	127,320	139,090	146,130	+14.77%
Albany	36,967	44,690	47,654	53,444	57,435	+20.53%
Brownsville	1,471	1,682	1,746	2,058	2,275	+30.3%
Lebanon	15,981	18,308	20,314	21,588	22,244	+9.5%
Lyons	1,065	1,215	1,248	1,403	1,518	+21.63%
Mill City	1,376	1,680	1,798	2,094	2,231	+24.1%
Millersburg	670	1,329	2,850	3,752	4,772	+67.4%
Sweet Home	8,068	8,978	9,461	10,455	11,010	+16.37%
Tangent	1,066	1,233	1,394	1,431	1,467	+5.24%
Harrisburg	2,870	3,693	3,804	4,339	5,096	+34.0%

facilities and amenities. Table A.4 summarizes regional historical and projected future populations and growth rate.

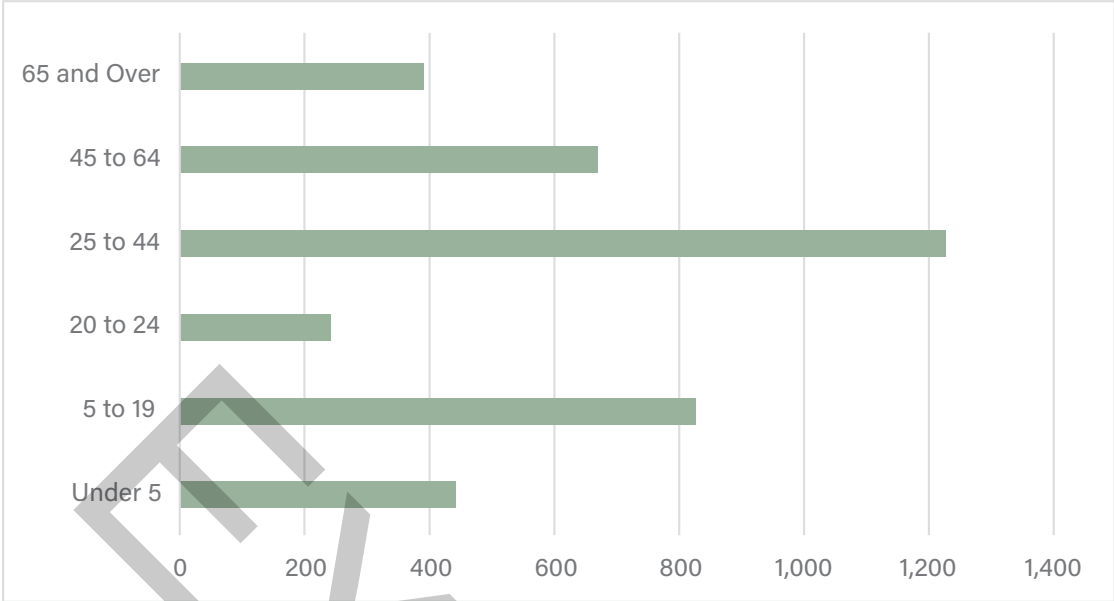
AGE GROWTH

It is important for parks systems to meet the recreation needs of residents of all ages. Analyzing the population by age group can be used to adjust planning efforts for future age-related trends in recreation. Charts A.5 summarize age distributions of populations in Harrisburg, Linn County, and Oregon according to 2019 estimates.

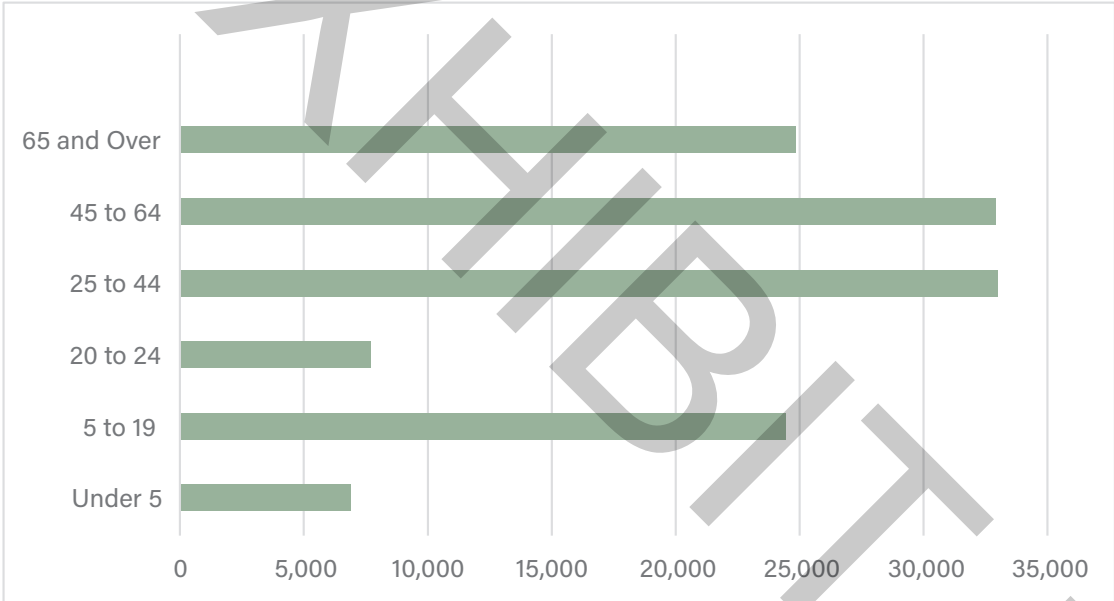
In 2019, the largest percentage of Harrisburg residents (32%) was between the ages of 25 and 44. An additional 22% were between the ages of 5 to 19, and 10% were age 65 or over. This shows a diversified population where a variety of park planning activities are needed to serve the entire community. Chart A.1 shows that since 2010 the population of people between the ages of 5 to 19, 45 to 64, and 65 and over has decreased. People between the ages of 25 and 44, and under 5, has increased. These trends are generally mirrored in Linn County as a whole, whereas Harrisburg has a lesser percentage of residents 65 and over (10%) compared to the overall makeup of Linn County (19%).

CHART A.1 HARRISBURG POPULATION BY AGE ESTIMATE, 2010-2020⁵

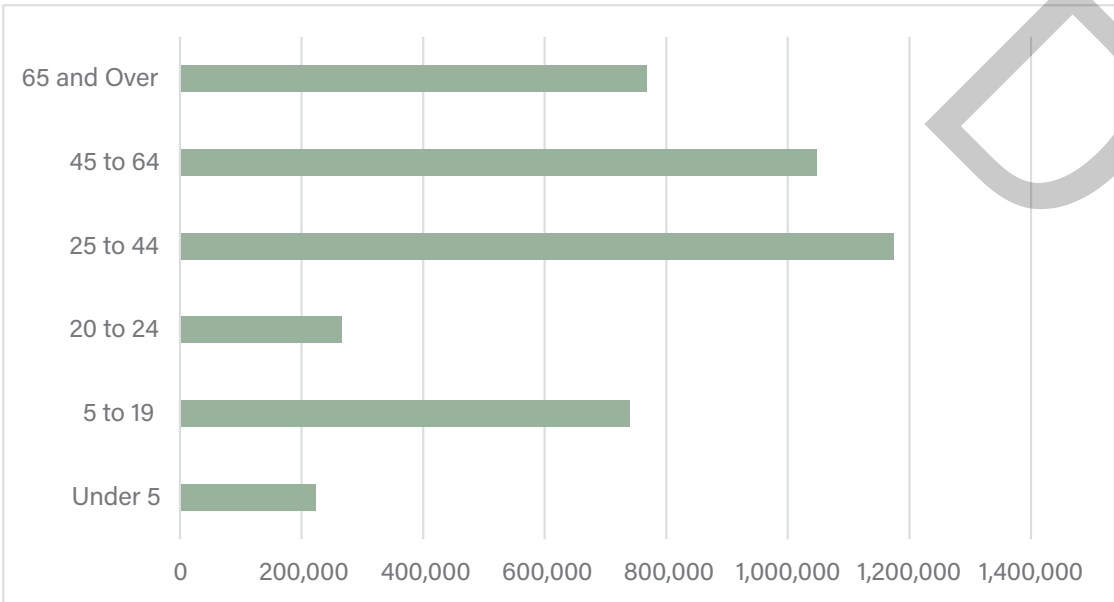
CHARTS A.2 AGE DISTRIBUTION OF HARRISBURG, LANE COUNTY, AND OREGON, 2020⁶



HARRISBURG



LANE COUNTY



OREGON

FAMILY SIZE

Review of household type and housing tenure provides critical information for meeting park and recreation needs. This data assists with planning for the development of new parks and identifying potential funding sources, such as System Development Charges (SDCs).

In 2019, 92% of Harrisburg's households were family households (individuals related by birth, marriage, or adoption) while 8% were non-family households (individuals living alone or with non-relatives). Of this 8% of non-family households, 92% live alone. This percentage of non-family households who live alone highlights opportunities for the City to meet the needs of non-family households, some of which are older residents living alone. The high percentage of family households highlights the need to provide activities and opportunities across a wide age spectrum for families. Overall, Harrisburg has more family households than the county and state.

In 2019, Harrisburg had 1,365 housing units within its city limits. Roughly 70% of residents own their homes, while about 30% are renters. Overall, these percentages are generally consistent across the county and the state.

RACE

Harrisburg's racial composition has remained fairly constant. In 2010 0.8% of the population identified as biracial. Respondents identifying as bi-racial experienced almost a six and a half percent increase during the last ten years and are expected to increase. In 2020, African American, American Indian, Asian, and Native Hawaiian or Pacific Islander residents made up almost two percent of the population. In addition, residents identifying as Hispanic or Latino increased six percent over the last 10 years. It is likely that Harrisburg, will increasingly diversify over the next 20 years following national, statewide, and regional population trends. Harrisburg's biracial population represents 6% of the total population, compared to 3% in the county, and 2% in the state. Harrisburg will need to adapt its park and recreation facilities to meet the needs of residents from diverse backgrounds.

In 2020, the largest percentage of Harrisburg residents (80.7%) were white and 10.9% Latino, as shown in Tables A.5 and A.6. These trends are generally mirrored in Linn County as a whole, whereas Harrisburg has a greater percentage of residents who are Latino (10.9%) compared to the overall makeup of Linn County (9.7%). This shows a diversified population where a variety of park planning activities are needed to serve the entire community.

TABLE A.5 RACIAL COMPOSITION OF HARRISBURG, 2010-2020⁷

YEAR	WHITE	BLACK	AMERICAN INDIAN	ASIAN	NATIVE HAWAIIAN	TWO OR MORE
2010	95%	0.4%	0	0.9%	0	0.8%
2020	80.7%	0.14%	.90%	.49%	.25%	6.35%

INCOME ANALYSIS

A community's support of, desire for, and willingness to pay for park and recreation services are directly related to the strength of its economic base. Understanding Harrisburg's economic characteristics is a critical step in determining priorities for park and recreation services. This understanding will also aid the city in preparing grants and applying for alternate funding sources to help pay for park projects. Table A.7 presents income and poverty information for Harrisburg, Linn County, and Oregon in 2019.

TABLE A.6 HISPANIC LATINO IDENTITY OF HARRISBURG, 2010-2020⁸

YEAR	HISPANIC LATINO	NON-HISPANIC LATINO
2010	5%	95%
2020	10.9%	89.1%

In 2019, Harrisburg's median household income (\$41,870), median family income (\$44,069), and a per capita income (\$18,543), were lower than both Linn County and Oregon. Harrisburg also

TABLE A.7 INCOME AND POVERTY; HARRISBURG, LINN COUNTY, AND OREGON, 2019⁹

	HARRISBURG	LINN COUNTY	OREGON
Median Household Income	41,870	55,893	62,818
Median Family Income	44,069	76,343	82,540
Per Capita Income	18,543	27,345	33,763
Percent of Families Below Poverty Level	16.6%	12.6%	11.4%
Individuals 18 and Older Below Poverty Level	13.3%	9.2%	8.5%

has a higher percentage of families living below the poverty level (16.6%) than in Linn County and Oregon. The percentage of individuals 18 and over living below poverty level is also greater in Harrisburg (13.3%) than in Linn County (9.2%). Poverty and income are important considerations in the parks planning process, as they influence residents' willingness and ability to pay for higher levels of service and new facilities.

EDUCATION ANALYSIS

A community's economic base is also influenced by the educational attainment of its residents. Understanding Harrisburg's educational background helps further understand economic factors. Table A.8 presents educational attainment for Harrisburg, Linn County, and Oregon in 2019.

TABLE A.8 EDUCATIONAL ATTAINMENT; HARRISBURG, LINN COUNTY, AND OREGON, 2019¹⁰

EDUCATIONAL ATTAINMENT	HARRISBURG	LINN COUNTY	OREGON
High School Diploma	53%	64%	67%
Bachelor's Degree or Higher	8%	14%	25%

In 2019, 53% of Harrisburg's adult residents had a high school diploma, and 8% had a bachelor's degree or higher, the latter of which is lower than Linn County and significantly lower than Oregon. Harrisburg's educational statistics were lower in high school diploma attainment compared to Linn County and the state. Educational attainment and subsequent earning potential is an important consideration in the parks planning process, as they influence residents' ability to pay for higher levels of service and new park facilities.

TRANSPORTATION ANALYSIS

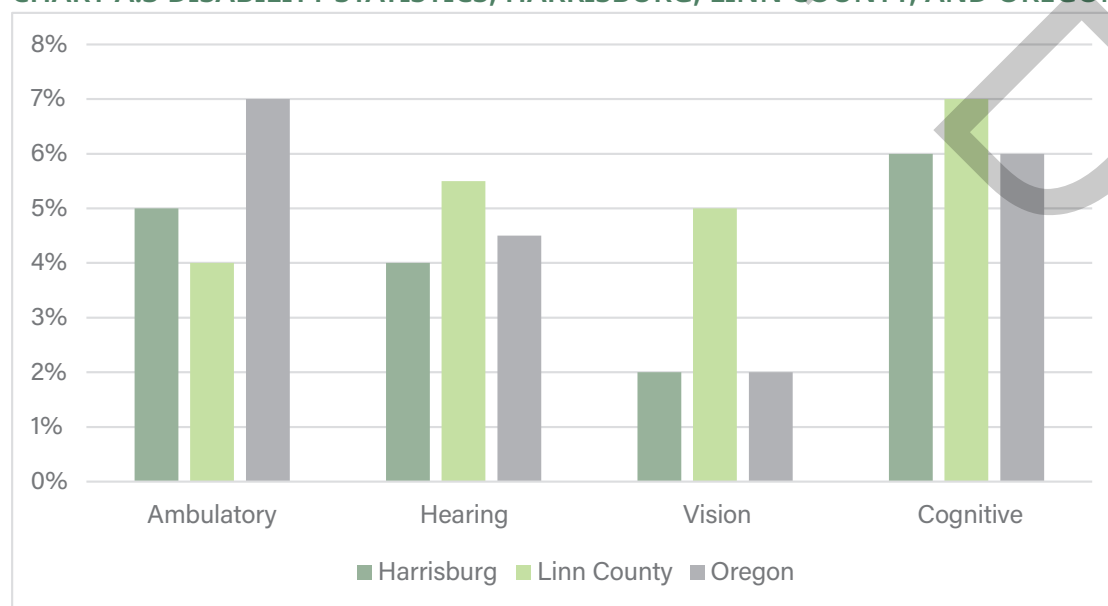
Understanding Harrisburg's access to public parks via public or personal transportation is a critical step in determining priorities for accessibility to park and recreational services. This understanding will also aid the City in preparing grants and applying for alternate funding sources to help pay for trails and improved connectivity.

Over 50% of Harrisburg's workers 16 years and over who lived in households had access to three or more vehicles, more than both Linn County, and Oregon, whereas 15% had access

to at least one vehicle, the latter of which is lower than Linn County, and Oregon. Harrisburg's 1% of residents who lack access to vehicular transportation is greater than Linn County, but less than Oregon, yet it is important to recognize the importance of having accessible green spaces within walking distance for those who do not have means of transportation.

DISABILITY ANALYSIS

Understanding the status of disability in Harrisburg compared to Linn County and Oregon is an important factor that should be addressed to best accommodate and provide adequate and accessible outdoor spaces. This understanding can also aid the City in preparing grants and applying for alternate funding sources to help pay for more accessible amenities. For this analysis, four disability categories were examined to foster more inclusive design and planning efforts: ambulatory, hearing, vision, and cognitive.

CHART A.3 DISABILITY STATISTICS; HARRISBURG, LINN COUNTY, AND OREGON, 2020¹¹

Out of the four categories, Harrisburg has the most notable number of residents experiencing ambulatory disabilities, as shown in Chart A.3. This is defined as someone who has difficulty walking or climbing stairs. Harrisburg had an equal percentage of its population with vision and cognitive disabilities while having the least residents experiencing hearing disabilities compared to both Linn County and Oregon. However, designing for all disabilities is a crucial consideration for accessible parks.

EXHIBIT

D



Endnotes

- 1 Source: Population Forecasts prepared by: Population Research Center, Portland State University, June 30, 2021
- 2 Source: Population Forecasts prepared by: Population Research Center, Portland State University, June 30, 2021
- 3 Source: Population Forecasts prepared by: Population Research Center, Portland State University, June 30, 2021
- 4 Source: Population Forecasts prepared by: Population Research Center, Portland State University, June 30, 2021
- 5 Source: U.S. Census Bureau: American Community Survey, 2019
- 6 Source: U.S. Census Bureau: American Community Survey, 2019
- 7 Source: U.S. Census Bureau: American Community Survey, 2019
- 8 Source: U.S. Census Bureau: American Community Survey, 2019
- 9 Source: U.S. Census Bureau: American Community Survey, 2019
- 10 Source: U.S. Census Bureau: American Community Survey, 2019
- 11 Source: U.S. Census Bureau: American Community Survey, 2019

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EXHIBIT D

B

City Inventory

CAMERON McCARTHY

LANDSCAPE ARCHITECTURE & PLANNING

Harrisburg Parks System Plan

To: Michele Eldridge, Chuck Scholz (Harrisburg)
From: Colin McArthur, Kelsey Zlevor, Victor Garcia (Cameron McCarthy)
Date: December 6, 2021
Subject: Park Inventory and Classification Report

1.0 INVENTORY

1.1 City Facilities

Effective parks system planning requires identifying and assessing existing park facilities and amenities through an inventory process. The inventory process highlights system-wide strengths, needs, opportunities and constraints, and reveals underserved areas and services. Knowledge of the activities that occur in each park and the condition of facilities and amenities helps guide recommendations and capital improvement programming efforts. The inventory process includes consideration and assignment of park classifications. Careful review of current and future park system needs by park classification type ensures a balanced parks system capable of efficient service to the community.

National Recreation and Parks Association (NRPA) classifications are used as a basis for the establishment of a classification system specific to the needs, resources, and facilities in Harrisburg. Park classification determination considers individual park benefits, functions, size, service area, and amenities. The park classifications selected for the City of Harrisburg consist of the following categories:

- Mini Park
- Community Park
- Special Use Park
- Undeveloped Parkland

A City Council and mayor, serving just under 4,000 people, govern the City of Harrisburg. The City of Harrisburg manages eight park properties and a community museum that contributes to the local park and recreation facility portfolio.

The parks inventory includes all parkland owned by the City of Harrisburg as well as information about other facilities owned by the City and School District that are available to residents. The inventory was completed using information provided by City staff as well as visits to park facilities.

160 East Broadway
 Eugene, Oregon 97401
www.cameronmccarthy.com



Harrisburg Parks System Plan
Park Inventory and Classification Report

September 30, 2022

Table 1.1. Park Classification Categories

Classification	General Description	Location Criteria	Size Criteria
Mini Parks	Used to address limited, isolated or unique recreational needs.	Less than a ¼ mile distance in residential setting.	Between 2,500 square feet and one acre in size.
Neighborhood Parks	Serve adjacent neighborhoods and allow for informal active and passive recreational activities such as organized sports, group picnics, and playgrounds	¼-½ mile distances and uninterrupted by non-residential roads and other physical barriers.	5 acres is minimum size. 5-10 acres is optimal.
Community Parks	Serves broader purpose than neighborhood park. Focus is on meeting community recreation needs, as well as preserving unique landscapes and open spaces.	Determined by quality and suitability of the site. Usually serves two or more neighborhoods and ½ - 3-mile distance.	As needed to accommodate desired uses. Usually between 30 and 50 acres.
Regional Parks	Open spaces and facilities designed to serve a broad area that includes several local government jurisdictions. Regional Park facilities are owned and maintained by a county, state, or regional park district. Regional parks feature natural areas and active recreation facilities	Determined by quality and size of the site. Usually serves multiple neighborhoods and whole jurisdictions.	Larger than 40 acres.
Special Use Parks	Covers a broad range of parks and recreation facilities oriented toward single-purpose use.	Variable--dependent on specific use.	Variable.

Mini Parks

The city operates three mini parks. Mini parks are small outdoor spaces, usually no more than ¼ of an acre, most often located in an urban area surrounded by commercial buildings or houses on small lots with few places for people to gather, relax, or to enjoy the outdoors. Successful mini parks are accessible, allow people to engage in activities, are comfortable spaces, and are sociable places: ones where people meet each other and where residents take people to when they come to visit.

Burlington Northern Park

Located in a mixed industrial and residential area of Harrisburg, Burlington Northern Park supports the surrounding neighborhood with an informal small parking area, shade structure, picnic benches, established trees, recycling receptacle, and an open lawn. The City leases the park property from Burlington Northern Railroad.

Harrisburg Parks System Plan Park Inventory and Classification Report

September 30, 2022

Heritage Park

Harrisburg Area Museum, also known as Heritage Park, is located behind Harrisburg Fire & Rescue Station 41 and less than a block east of Burlington Northern Park. It is situated in a mixed industrial/residential area of Harrisburg. Harrisburg Area Museum has a collection of local historical artifacts such as farm equipment, a fully renovated Victorian-era home, chapel (which is rentable), pavilion (which is rentable), caboose, and depot. The park serves as an educational experience for community members and is completely run by local volunteers. This park was established in 1993 and is a winner of the 2007 Oregon Heritage Excellence Award.

Arrowleaf Park

Situated within a residential neighborhood, Arrowleaf Park is located off Arrow Leaf Avenue, while also having access from North 7th Street. Arrowleaf Park supports the surrounding neighborhood with a play structure, picnic bench, half basketball court, recycling receptacle, bike parking, and an open lawn.

Neighborhood Parks

The city operates one neighborhood park. Neighborhood parks are small parks located within biking and walking distance to its surrounding neighborhoods. They provide access to basic recreation and social opportunities such as ball fields, basketball courts, exercise stations, pickleball/tennis courts, playgrounds, walking paths, picnic pavilions, and benches. With specific park amenities, neighborhood parks can enhance neighborhood identity and preserve neighborhood open space. The service area radius is ideally ¼ to ½ mile distance in a residential setting. Neighborhood parks may range in size from five to ten acres in size.

Priceboro Park

Priceboro Park is located on the southeastern portion of the City of Harrisburg between Priceboro Drive and Kramer Avenue. There is a second formal paved entrance from the west side on 11th Street. Priceboro Park provides access to benches, picnic tables, recycling receptacles, newly planted trees, parking, public restrooms, a mini rock-climbing wall, a play structure, swings, a dog waste station, and an open lawn.

Community Parks

The city operates one community park. Community parks provide a variety of structured, active, passive, and informal recreation opportunities for all age groups. Community parks are generally larger in size and serve a wide base of residents. They typically include facilities that attract people from the entire community, such as sports fields, pavilions, picnic shelters, and water features, and require support facilities, such as parking and restrooms. These parks may also include natural areas, unique landscapes, and trails. Community parks may range in size from 30 to 50 acres.

Riverfront Park

Situated along the Willamette River (Fountain Street to Territorial Street), Riverfront Park offers spectacular views of the river and established tree vegetation. This park is home of the Old-Fashioned 4th of July Celebration. The park is located near existing commercial businesses with adjacent neighborhoods. Riverfront Park provides access to the Harrisburg gazebo, memorial benches, recycling receptacles, parking, public restrooms, a play structure and swings, access to the Willamette River, and an open lawn. The Harrisburg Gazebo serves as a wedding rental venue, as well as a home for summer concerts and events.

Harrisburg Parks System Plan Park Inventory and Classification Report

September 30, 2022

Special Use Parks

There is one special use park in the city. Special use parks are recreation sites or parkland occupied by a specialized facility designed to serve a specific function. Facilities typically included in this classification are sports field complexes, community centers, community gardens, skate parks, aquatic centers, and amphitheaters.

Harrisburg Skatepark

Located along Smith Street, the 11,000 square foot skatepark was opened in 2008 and is situated in an industrial setting adjacent to the railroad tracks and Harrisburg Middle School. The park is usable for both BMX and skateboarding users, serving its surrounding residential neighborhood. The park includes a viewing area, recycling receptacles, a picnic table, benches, lighting, and a surrounding fence.

Undeveloped Parkland

There are two identified areas of undeveloped parkland in the city. Undeveloped parkland refers to land that can be city-owned or potentially owned by the city, and has potential to become developed parkland. This can occur through adding facilities or amenities, or developing the land for higher use.

Eagle Park

Situated on the south end of Harrisburg and adjacent to the Willamette River, Eagle Park is a former mine site that is currently undergoing reclamation. The park was purchased by the city in 2020 and is currently undeveloped. The site has three large ponds, and an expanse of greenway along the river.

Tadpole Park

Situated in a residential setting, Tadpole Park is undeveloped, with adjacent mitigation wetlands. This 7,000 square foot property sits between two single-family homes and has the potential to become a formal mini park with educational opportunities embracing its small-scale natural features.

2.0 SCHOOL FACILITIES

School playgrounds and recreational facilities provide a variety of active and passive recreation opportunities designed to serve a certain age group within the community. Residents in the community have the potential to utilize school facilities for active and passive uses during non-school hours. Elementary and middle or junior high schools may offer playgrounds and sports facilities. High schools tend to offer solely sport facilities. There are three school facilities in Harrisburg.

Harrisburg Elementary School

Located at 642 Smith Street, Harrisburg Elementary School is at the intersection of Smith Street and 6th Street. The school serves over 715 students, and has a play structure, swing set, covered basketball courts, picnic tables, portable restroom, and open lawn area.

Harrisburg Middle School

Located at 201 S. 6th Street, the school is adjacent to Harrisburg Elementary School. The school has a play structure, swing set, picnic tables, half size basketball courts, junior baseball field, and open lawn area.

Harrisburg Parks System Plan Park Inventory and Classification Report

September 30, 2022

Harrisburg High School

Located at S. 400 9th St, the school is adjacent to Harrisburg Elementary & Middle School. The school has a track facility, football field, baseball field, softball field, and open lawn area.

3.0 CLASSIFICATION

The city currently owns and maintains eight park facilities, which comprise 140.26 acres of parkland. The existing parks system provides a range of park types and recreation opportunities. Different types of parks serve different functions and needs in the community. For the purpose of this plan, park facilities are assessed based on amenities, size, service area, and function. The city operates three pocket parks, one neighborhood park, one community park, one special use park, and anticipates dedication for two undeveloped areas.

Following is a summary of the City of Harrisburg park classifications and acreages.

Existing Parks	Park Acres
Mini Parks	
Burlington Northern Park	0.46
Heritage park	1.62
Arrowleaf Park	0.32
Special Use Park	
Harrisburg Skatepark	.25
Neighborhood Park	
Priceboro Park	2.63
Community Park	
Riverfront Park	2.11
TOTAL PARK ACRES	7.39 Acres
Undeveloped	
Eagle Park	132.42
Tadpole Park	0.16
TOTAL HARRISBURG ACREAGE	132.58 Acres

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Harrisburg Parks System Plan
Park Inventory and Classification Report

September 30, 2022

APPENDIX A. DETAILED INVENTORY

Burlington Northern Park Corner of Smith & N. 4th St.

Description:

Located in a mixed industrial and residential area of Harrisburg, Burlington Northern Park supports the surrounding neighborhood with an informal small parking area, shade structure, picnic benches, established trees, recycling receptacle, and an open lawn. The City leases the park property from Burlington Northern Railroad.

- **Park Classification:** Pocket Park
- **Size:** 0.46 Acres
- **Status:** Developed
- **Site Visit Notes:**
 - Not ADA compatible
 - Half gravel behind pavilion
 - Used on 4th of July
 - The Park is not owned by the city
(Leased from Burlington Northern Railroad)
- **Existing Amenities:**
 - Log table
 - Three picnic tables
 - Nine planters
 - Garbage/recycling
 - Shade structure
- **Identified Park Needs:**
 - Formal entry points
 - Parking
 - Improved signage
 - Sidewalk



Image 1: View of shade structure and existing tree canopy.



Image 2: View of grassy area across Smith Street.

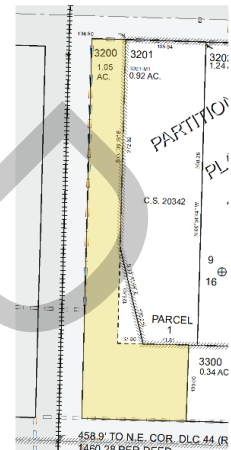
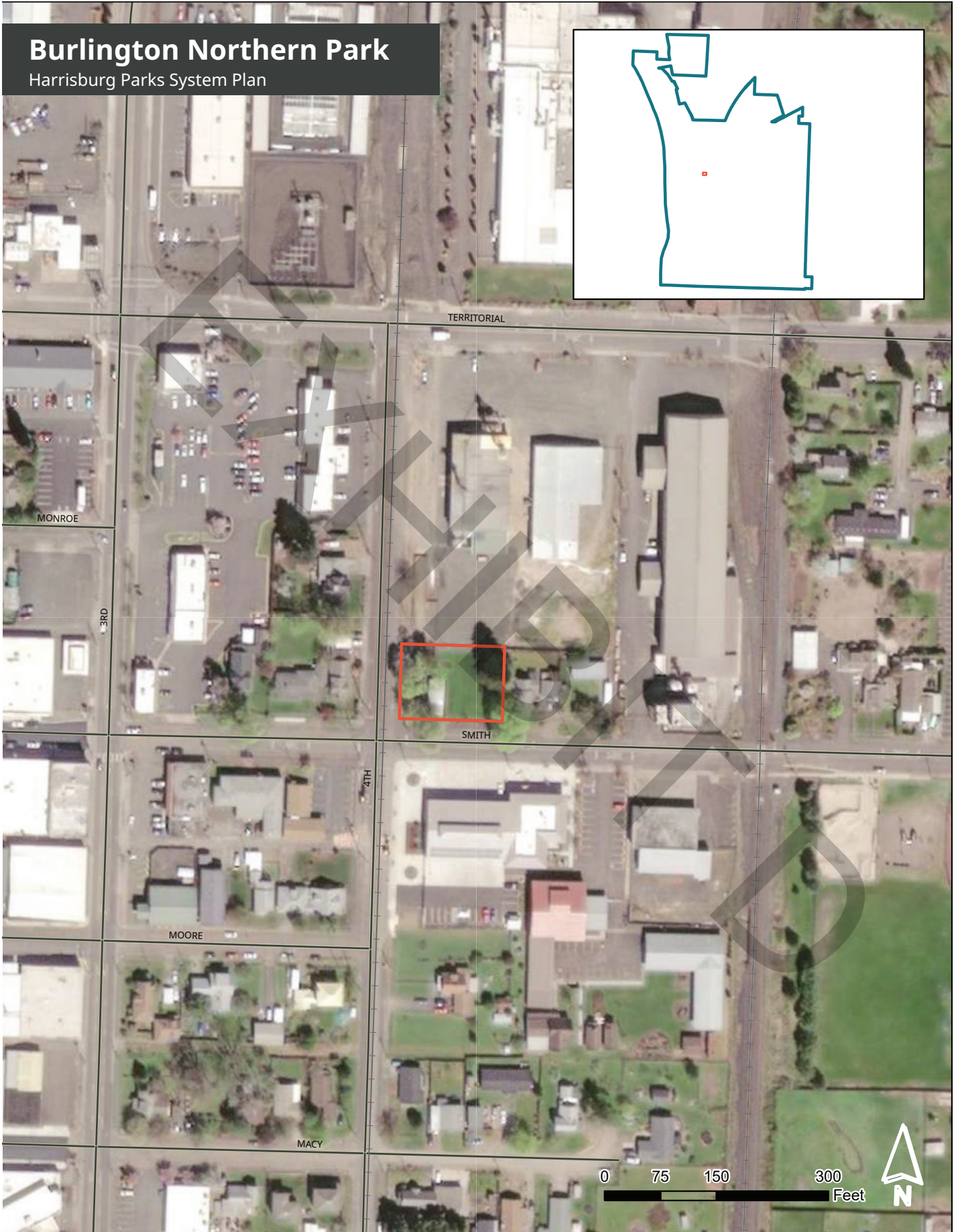
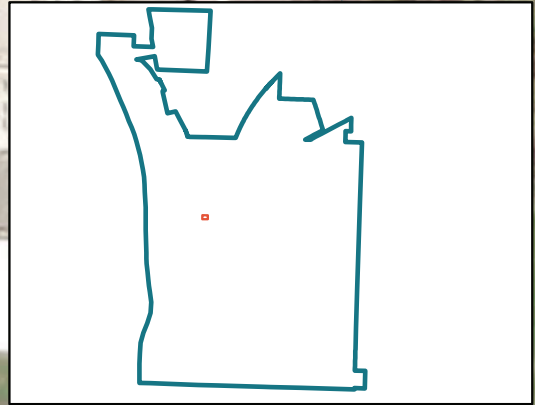


Image 3: View of property tax lot.

Burlington Northern Park

Harrisburg Parks System Plan



0 75 150 300 Feet



Harrisburg Parks System Plan Park Inventory and Classification Report

September 30, 2022

Heritage Park

490 Smith St, Harrisburg, OR 97446

Description:

Harrisburg Area Museum, also known as Heritage Park, is located behind Harrisburg Fire & Rescue Station 41 and less than a block east of Burlington Northern Park. It is situated in a mixed industrial/residential area of Harrisburg. Harrisburg Area Museum has a collection of local historical artifacts such as farm equipment, a fully renovated Victorian-era home, chapel (which is rentable), pavilion (which is rentable), caboose, and depot. The park serves as an educational experience for community members and is completely run by local volunteers. This park was established in 1993 and is a winner of the 2007 Oregon Heritage Excellence Award.

- **Park Classification:** Pocket Park
- **Size:** 1.62 Acres
- **Status:** Developed
- **Site Visit Notes:**
 - On-site chapel and school
 - Museum staff stakeholder
 - ADA-access to buildings
- **Existing Amenities:**
 - Pavilion (available for rent)
 - Chapel (available for rent)



Image 4: View of pavilion seating.



Image 5: View of chapel and schoolhouse.

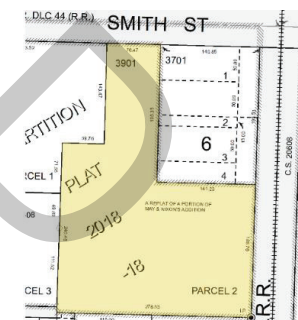
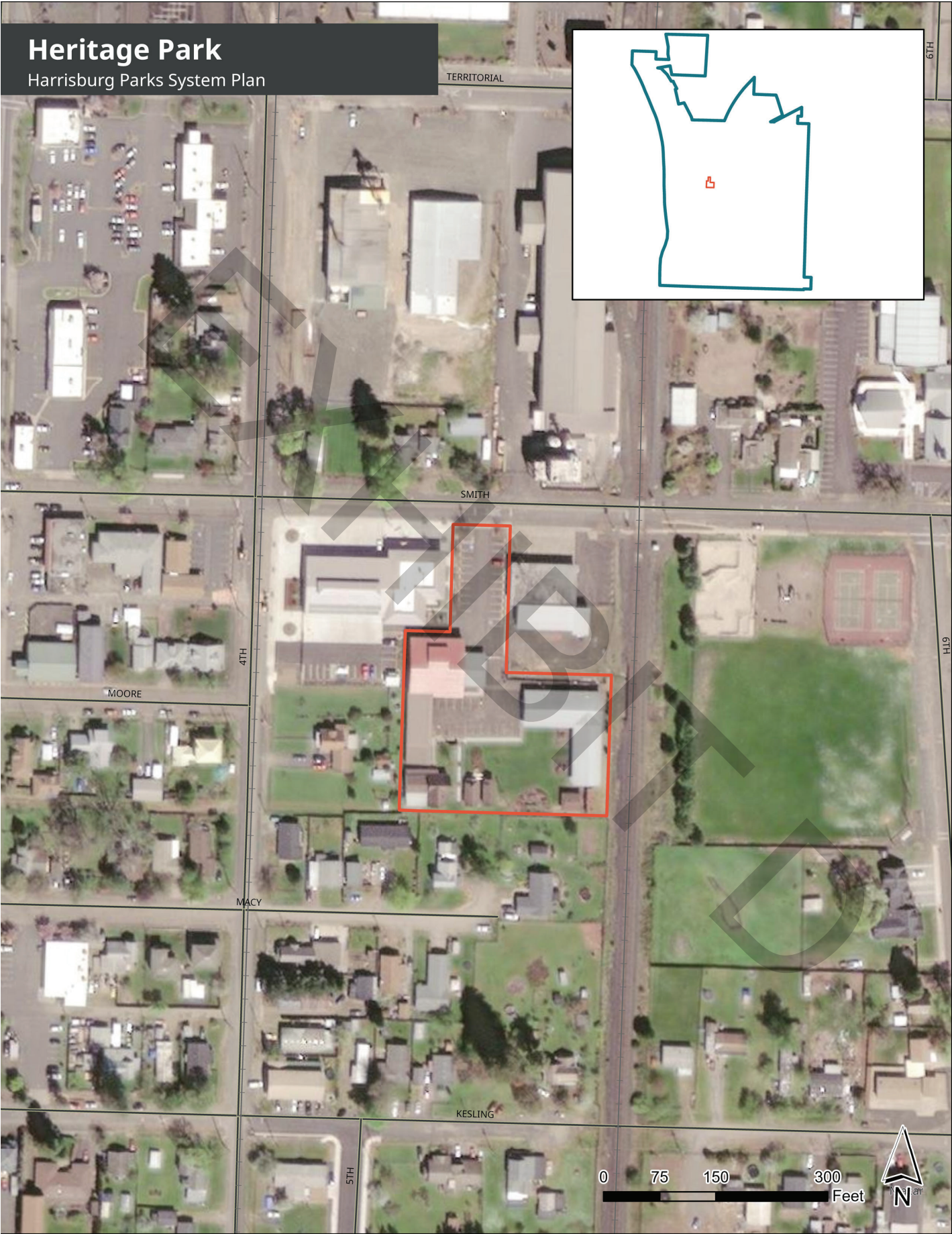


Image 6: View of property tax lot.



Harrisburg Parks System Plan Park Inventory and Classification Report

September 30, 2022

Arrowleaf Park: 841 Arrow Leaf Place, Harrisburg, OR 97446

Description:

Situated within a residential neighborhood, Arrowleaf Park is located off Arrow Leaf Avenue, while also having access from North 7th Street. Arrowleaf Park supports the surrounding neighborhood with a play structure, picnic bench, half basketball court, recycling receptacle, bike parking, and an open lawn.

- **Size:** .32 Acres
- **Park Classification:** Pocket Park
- **Site Visit Notes:**
 - No ADA playground equipment
- **Existing Amenities:**
 - Play structure
 - Half-basketball court
 - Grassy Area
 - Garbage
 - Bike rack
 - Picnic Table
- **Identified Park Needs:**
 - Consider updating playground equipment within ten years playground
 - Shade/picnic tables
 - Update picnic table
 - Shade structure
 - Trees
 - Add swings
 - Add pickleball courts
 - Drinking fountain



Image 7: View of playground and park amenities.



Image 8: View of playground and mulch.

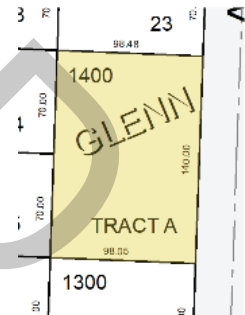
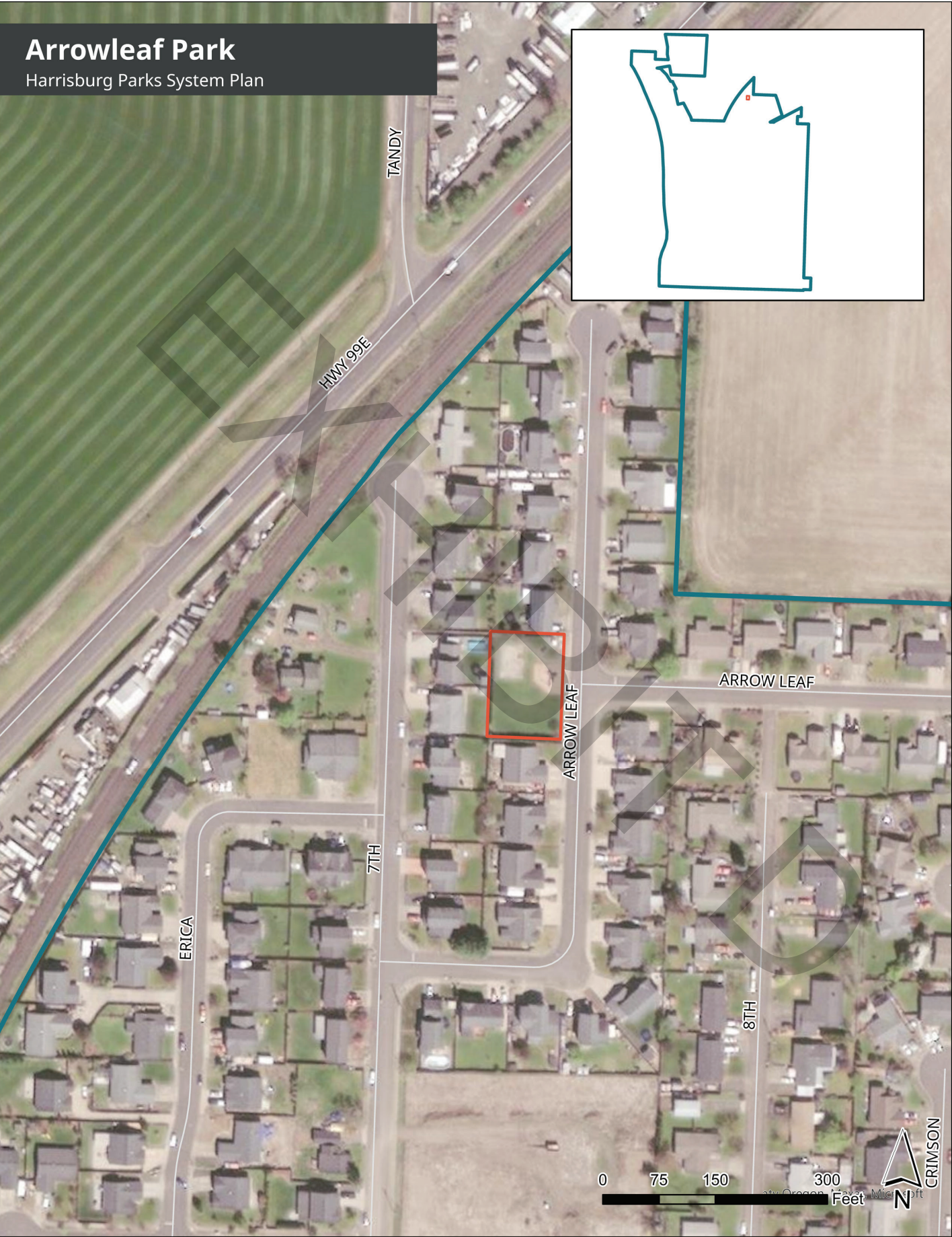


Image 9: View of property tax lot.

Arrowleaf Park

Harrisburg Parks System Plan



Harrisburg Parks System Plan Park Inventory and Classification Report

September 30, 2022

Harrisburg Skatepark 550 Smith St., Harrisburg, OR 97446

Description:

Located along Smith Street, the 11,000 square foot skatepark was designed by Dreamland Skateparks and opened in 2008. It is situated in an industrial setting adjacent to the railroad tracks and Harrisburg Middle School. The park is usable for both BMX and skateboarding users, serving its surrounding residential neighborhood. The park includes a viewing area, recycling receptacles, picnic table, benches, lighting, and surrounding fence.

- **Park Classification:** Special Use Park
- **Size:** .25 acres
- **Site Visit Notes:**
 - Inside fence
 - Little building and pumps
 - Next to school
 - Non-ADA designated skateboard area
 - Restrooms/portables are located at the Museum but no direct signage
- **Existing Amenities:**
 - Three benches
 - Table
 - Garbage
 - Lighting
- **Identified Park Needs:**
 - Bike parking
 - Drinking fountain
 - Replace benches
 - Replace turf
 - Park signage
 - Resurface skatepark



Image 10: View of skatepark and gated fence facing south from project site.



Image 11: View of skatepark and seating area.

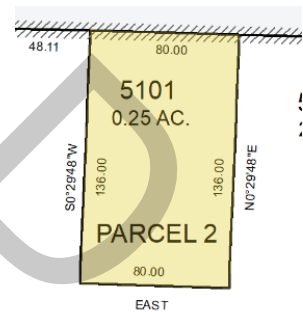
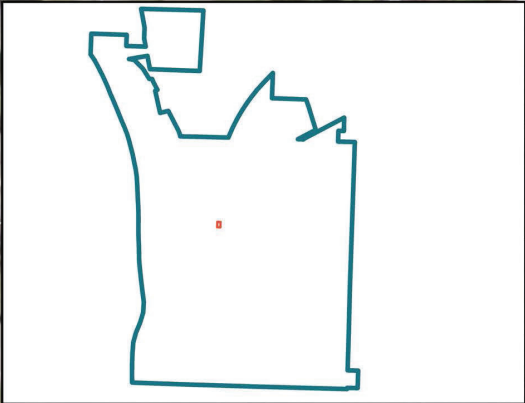


Image 12: View of property tax lot.

Skate Board Park

Harrisburg Parks System Plan



Harrisburg Parks System Plan Park Inventory and Classification Report

September 30, 2022

Priceboro Park:

Located at the corner of Priceboro and Kramer

Description:

Priceboro Park is located on the southeastern portion of the City of Harrisburg between Priceboro Drive and Kramer Avenue. There is a second formal paved entrance from the west side on 11th Street. Priceboro Park provides access to benches, picnic tables, recycling receptacles, newly planted trees, parking, public restrooms, a mini rock-climbing wall, a play structure, swings, a dog waste station, and an open lawn.

- **Size:** 2.63 acres
- **Park Classification:** Neighborhood Park
- **Site Visit Notes:**
 - Sidewalk to neighborhood park
 - Swale
 - Limited ADA access
- **Existing Amenities:**
 - Bathrooms
 - Rock climbing feature
 - Playground
 - One table
 - Two benches
 - Swings (four regular) (two baby)
 - Open lawn
 - Parking lot
- **Identified Park Needs:**
 - Introduce recreational activities (Soccer, basketball, pickleball, etc.)
 - Shade structure
 - Picnic tables



Image 13: View of playground, rock climbing wall, and swings.



Image 14: View of existing path and newly planted trees.

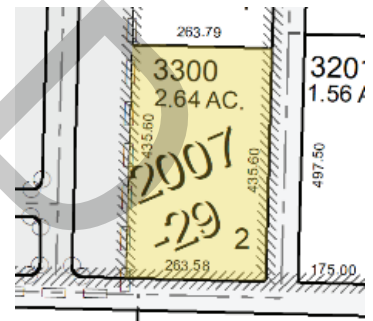
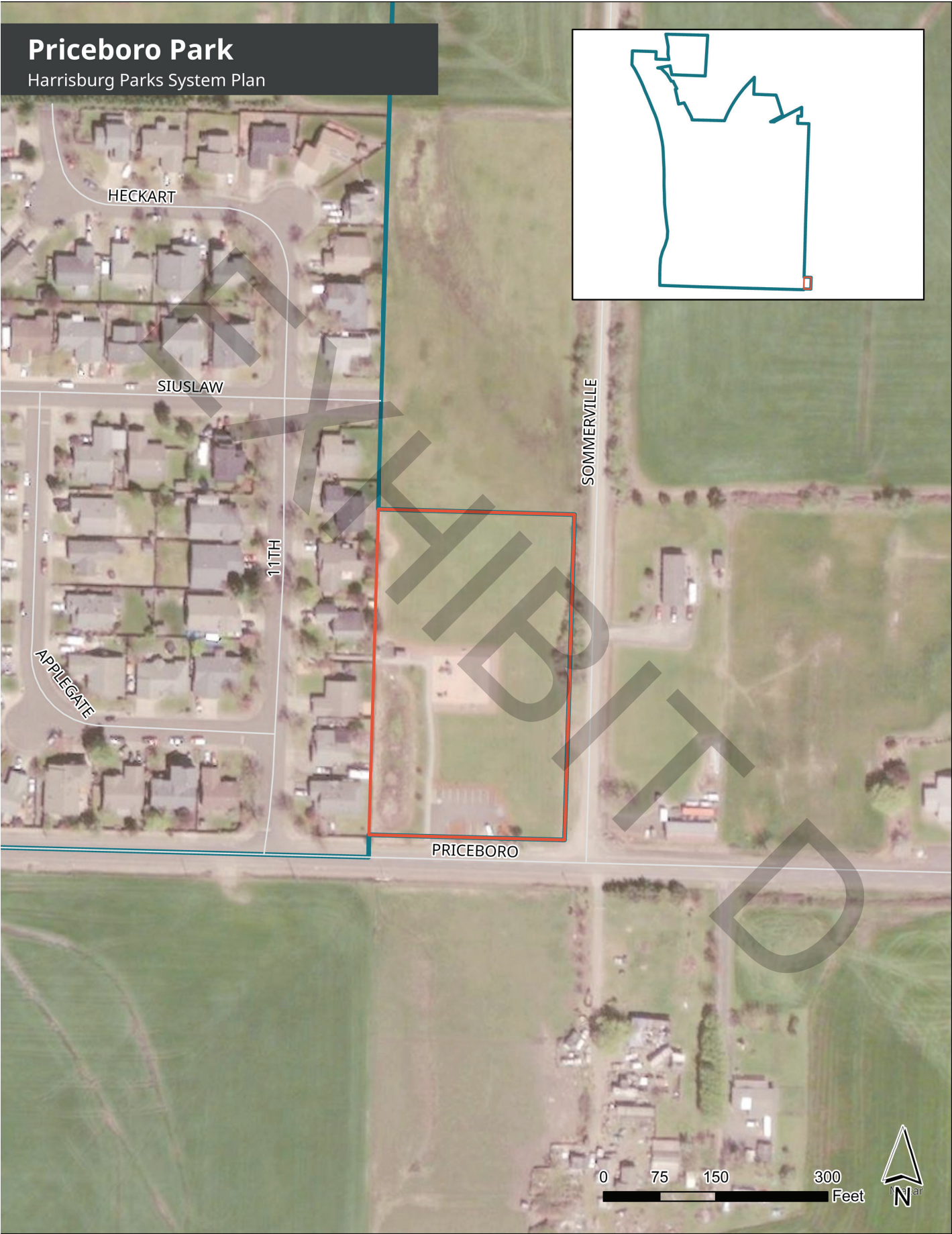


Image 15: View of property tax lot.

Priceboro Park

Harrisburg Parks System Plan



Harrisburg Parks System Plan Park Inventory and Classification Report

September 30, 2022

Riverfront Park: 100 Smith St., Harrisburg, OR 97446

Description:

Situated along the Willamette River (Fountain Street to Territorial Street), Riverfront Park offers spectacular views of the river and established tree vegetation. This park is home of the Old-Fashioned 4th of July Celebration. The park is located near existing commercial businesses with adjacent neighborhoods. Riverfront Park provides access to the Harrisburg gazebo, memorial benches, recycling receptacles, parking, public restrooms, a play structure and swings, access to the Willamette River, and an open lawn. The Harrisburg Gazebo serves as a wedding rental venue, as well as a home for summer concerts and events.

- **Size:** 2.11 Acres
- **Park Classification:** Community Park
- **Site Visit Notes:**
 - Sightseeing opportunities
 - Permanent seating
 - Areas to congregate
- **Existing Amenities:**
 - Two swings
 - Gazebo with ADA Access
 - Playground
 - Slide
 - Dog waste station
 - Benches
 - Picnic Tables
- **Identified Park Needs:**
 - Boat ramp-gravel bar
 - Benches along paved sidewalk
 - Replace / relocate park playground
 - ADA accessible sidewalks
 - Accessible viewpoints
 - Wayfinding



Image 16: View of the Harrisburg Gazebo.



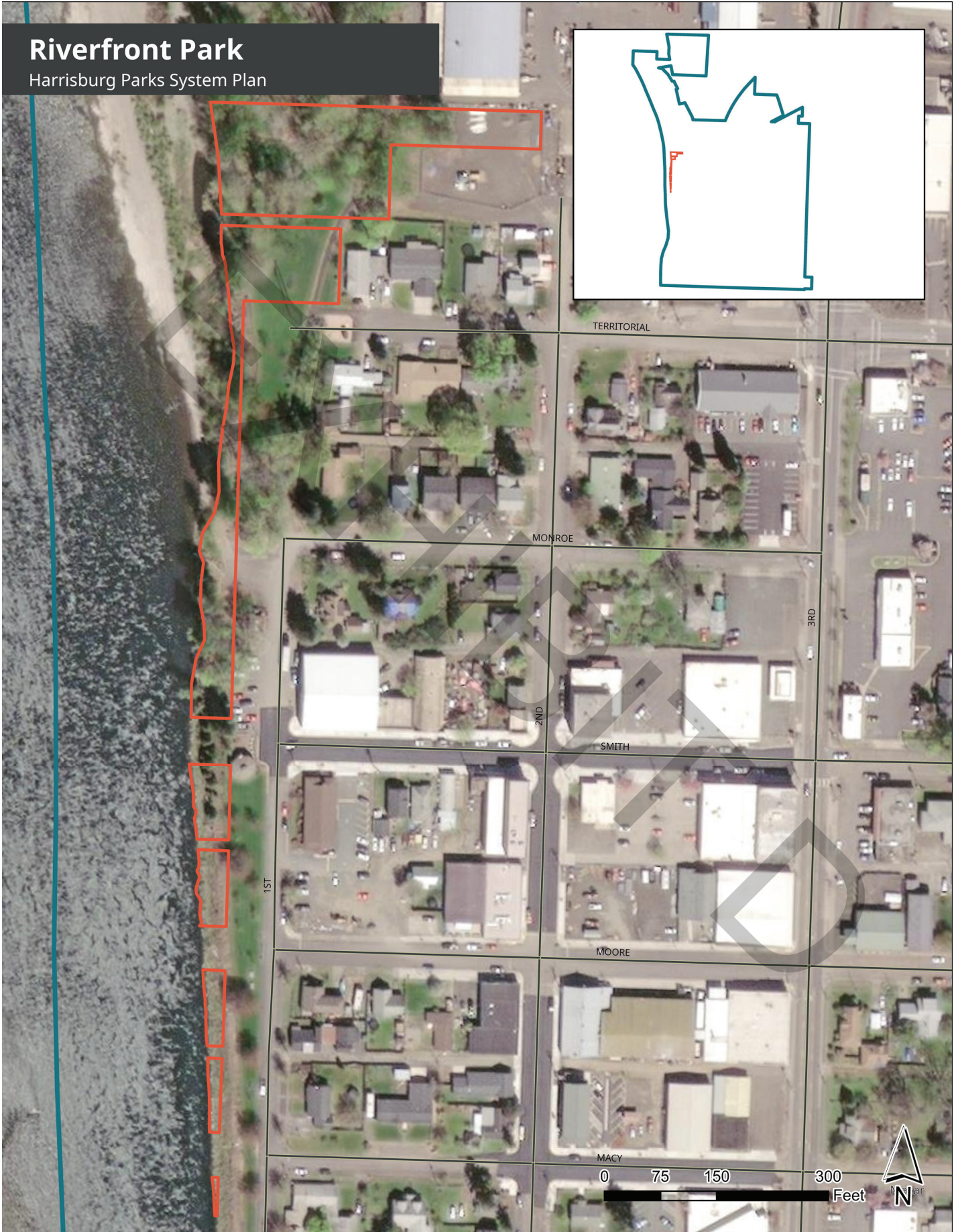
Image 17: View of park memorial benches facing the Willamette River.



Image 18: View of property tax lot.

Riverfront Park

Harrisburg Parks System Plan



Harrisburg Parks System Plan Park Inventory and Classification Report

September 30, 2022

Eagle Park:

Description:

Situated on the south end of Harrisburg and adjacent to the Willamette River, Eagle Park is a former mine site that is currently undergoing reclamation. The park was purchased by the city in 2020 and is currently undeveloped. The site has three large ponds, and an expanse of greenway along the river.

- **Park Classification:** Undeveloped
- **Size:** 132.42 acres
- **Site Visit Notes:**
 - Train tracks/powerlines
 - Former gravel mine
 - Recent tree plantings
- **Existing Amenities:**
 - Fishing
 - Trail
 - Pull-offs
- **Identified Park Needs:**
 - Signage



Image 19: View of project site from the southwest.



Image 20: View of existing pond facing north on project site.

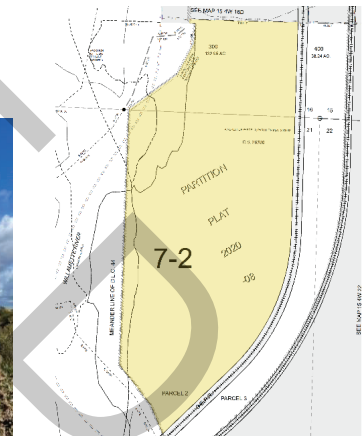
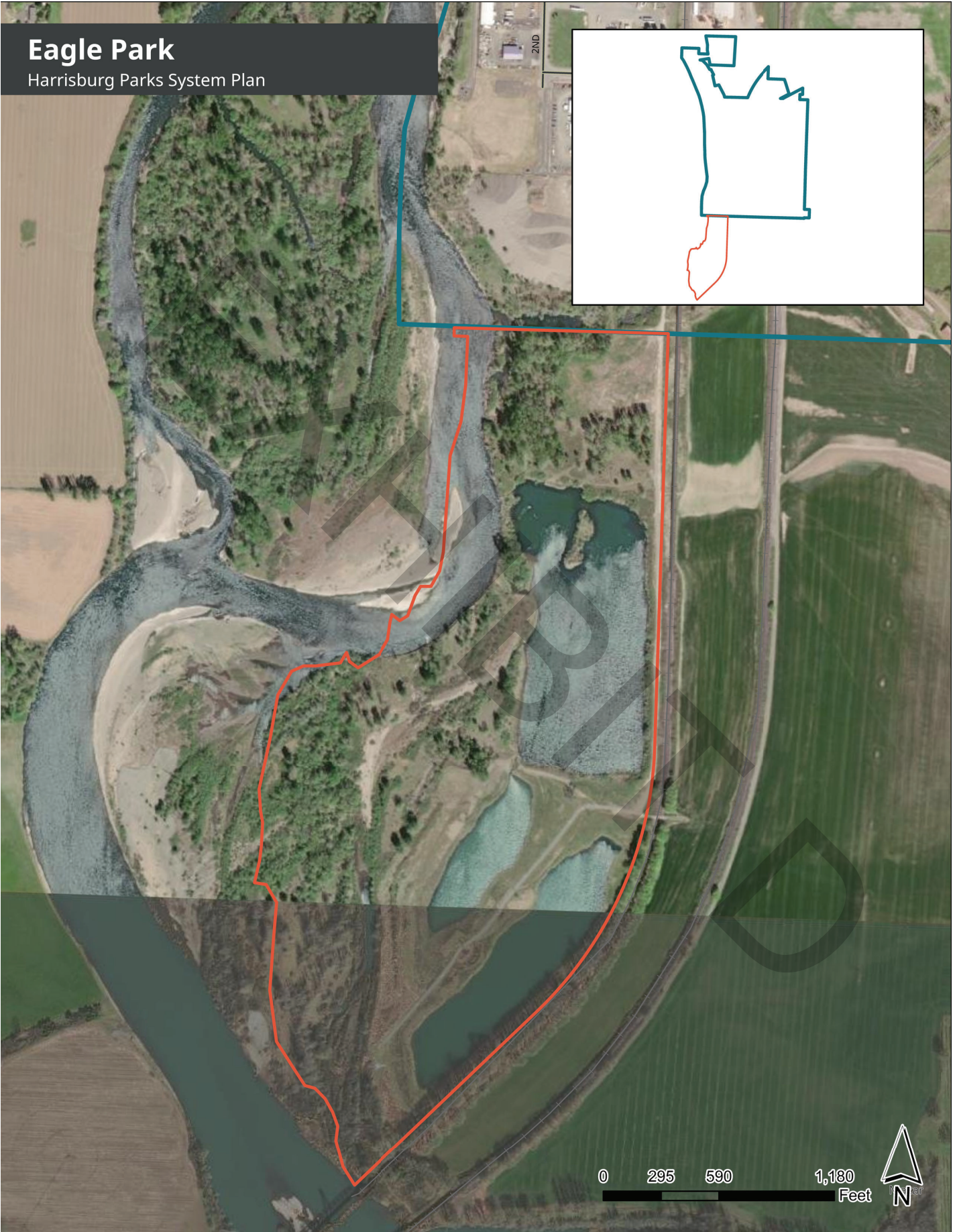
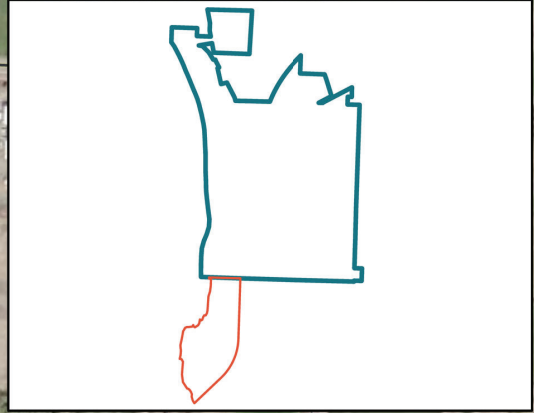


Image 21: View of property tax lot.

Eagle Park

Harrisburg Parks System Plan



0 295 590 1,180 Feet



Harrisburg Parks System Plan Park Inventory and Classification Report

September 30, 2022

Tadpole Park:

Description:

Situated in a residential setting, Tadpole Park is undeveloped, with adjacent mitigation wetlands. This 7,000 square foot property sits between two single-family homes and has the potential to become a formal mini park with educational opportunities embracing its small-scale natural features.

- **Park Classification:** Undeveloped
- **Size:** .16 Acres
- **Site Visit Notes:**
 - Undeveloped (visions needed)
 - Wetlands in back (not in park)
 - 7,000 sq ft
 - Residential street-sidewalk in front
 - Tucked between residential homes
 - Power pole
- **Existing Amenities:**
 - Wetland mitigation: HA-15 is a Wetland of Special Interest. The south half is dedicated as a natural resource conservation area.
 - South half is a natural resource conservation area



Image 22: View of wetland mitigation on project site towards the back.



Image 23: View of project site facing north.

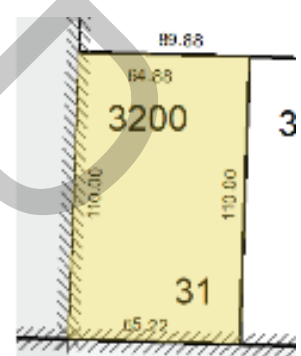


Image 24: View of property tax lot.

Tadpole Park

Harrisburg Parks System Plan

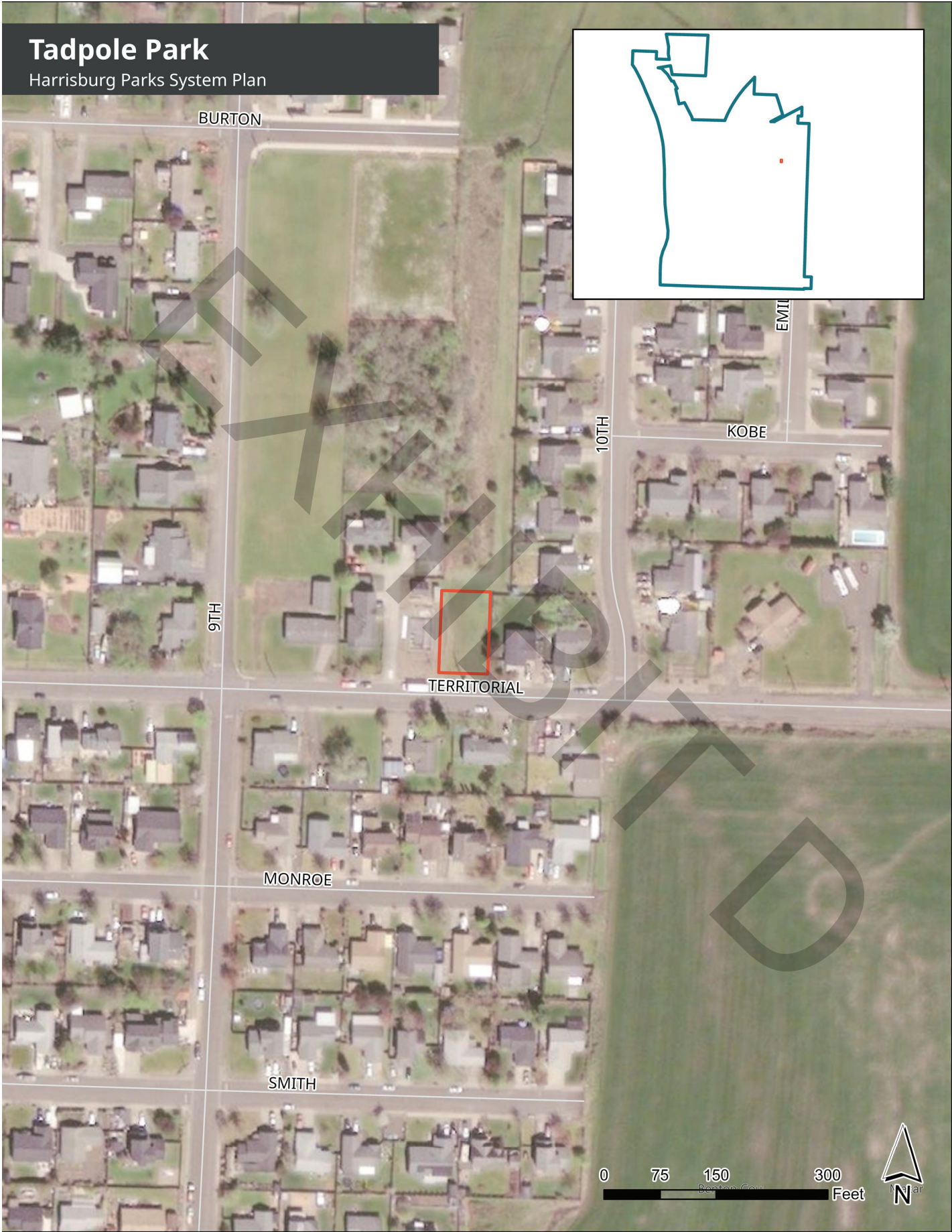


EXHIBIT D

C

TARGETED CONVERSATIONS

● CRAFT CLUB



CAMERON McCARTHY

LANDSCAPE ARCHITECTURE & PLANNING

Harrisburg Parks System Plan

To: Michele Eldridge, Chuck Scholz (Harrisburg)

From: Colin McArthur, Kelsey Zlevor, Victor Garcia (Cameron McCarthy)

Date: April 27, 2022

Subject: Spring Focus Group Session 1 Summary – Harrisburg Municipal Center

Overview

This memo summarizes key takeaways and notes from the first focus session on April 14, 2022, for the City of Harrisburg. Cameron McCarthy staff set up workshop materials at Harrisburg Municipal Court from 5:00PM – 6:00PM. The goal of this activity was to get an idea of what community members envision for current and future park amenities across all parks within the city.

For this event, Priceboro Park served as a representative site within the city for familiarity reasons. Participants received a printout of Priceboro Park. This map included park boundaries, an existing aerial image, current park amenities, and adjacent neighborhood surroundings. Each participant was provided a craft kit that included craft materials such as toys and markers that were intended to be representational of either existing park or potential park amenities. Participants then used these materials to design their “dream park” within the existing park boundary. At the end of the activity, participants were asked to share their visions and designs to discuss future recreational opportunities in Harrisburg.

The focus group specifically involved community members that were part of the craft club in Harrisburg, totaling around 10 participants of ages from high school to senior adults. The workshop collected necessary information for design, analyzing community issues, and desires for an improved park system. In the beginning participants expressed concern of their artistic abilities in designing a park. After handing out the pens, pencils, and arts and crafts bags, participants became fully engaged. The results included a visual representation of their perfect park with a mix between text, drawing, and physical toys.

The following list summarizes comments collected through conversations during the public involvement event.

Feedback

In collecting community input, participants expressed the following interests and concerns:

*x represents the number of additional times participants mentioned amenity

Recreational Activity

- Tetherball
- Basketball

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- Swings (x, x)
- Jungle gym
- Slides
- Sand play
- Water play
- Basketball court (x)
- Soccer field
- Multi-purpose fields
- Trails
- Playground (located at Riverfront)
- Seesaw
- Tetherball
- Rock climbing (x)
- Monkey bars
- Covered swimming pool
- Ladder climb

Materials

- Rubber material at playgrounds

Educational Opportunities

- Butterfly garden
- Educational botanical garden
- Art path
- Community garden
- Art community center

Amenities

- More trees
- Picnic tables (x, x)
- Dog park (x, x, x)
- Covered patio
- Covered areas for picnic
- Gazebo picnic tables
- BBQ grills

Opportunities

- Update community center
 - Update Community center walkway for improved ADA access
- Incorporation of youth center

Concerns

- The Priceboro Park northern boundary is unclear and causes tension/conflict between park users and surrounding neighborhood residents (public vs private property)
- Lack of access to school park amenities
- Skatepark playground removed
- Lighting

April 25, 2022

Harrisburg Parks System Plan Park Inventory and Classification Report

Reflection

The design workshop technique was a fun tool that could be used for people of any age but could have been more interactive amongst the elder population. Participants were more inclined to write down notes, draw spatial diagrams, and verbally express their thoughts and ideas rather than place toys or craft supplies within the park boundary.

Results

This focus group event provided insight for potential recreational activities, materials, opportunities, and concerns. For recreational activities, there was a strong desire to see more swings, basketball courts, and rock climbing.

Community members expressed a desire to see more educational opportunities that include butterfly gardens, an educational botanical garden, art path, community garden, and an art community garden. For amenities, there was a high interest in adding more picnic tables and a dog park. Expressed opportunities were to update the community center and community center walkway, as well as the incorporation of a youth center, as youth were identified as having no real place to go after school. Participants also noted that a playground within Riverfront Park would be a valuable amenity during Fourth of July and throughout the summer. Concerns were the lack of lighting in parks, the removal of the playground near the skatepark, and a lack of access to public school amenities.

Key Takeaways

This event attracted participants of all ages with individuals that included youth, adults, and folks 65 or older. Key takeaways were the introduction of more park recreational activities (swings, basketball court, rock climbing, etc.), more access to educational opportunities (butterfly garden, botanical garden, art center, etc.), and the introduction to more basic park amenities (picnic tables, dog park, covered patios, etc.). This focus group event was met with interest and great participation from those that attended.

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EXHIBIT D

D

POP UP EVENTS

- COMMUNITY OPEN HOUSE
- TRI CITIES BUSINESS EXPO

CAMERON McARTHUR

LANDSCAPE ARCHITECTURE & PLANNING

Harrisburg Parks System Plan

To: Michele Eldridge, Chuck Scholz (Harrisburg)

From: Colin McArthur, Kelsey Zlevor, Victor Garcia (Cameron McCarthy)

Date: February 23, 2022

Subject: Winter Tabling Session 1 Summary – Harrisburg Municipal Center

Overview

This memo summarizes key takeaways and notes from the first tabling session on February 23, 2022, for the City of Harrisburg. Cameron McCarthy staff set up tabling materials at Harrisburg Municipal Court from 5:30PM – 7:30PM. The tabling event presented posters that included image dot boards of potential park amenities, feedback boards for each individual park, a board for Tadpole Park and the renaming of 132-Acre Park, and a questions or comments board. Provided handouts included a map of the existing parks system and a process summary diagram.

For this event, staff provided door prizes and snacks, in an open-floor event where boards were displayed as a space for collecting comments. Masks were a requirement for this event because of the states mask mandate. In preparation for this event, the city sent event details through utility flyers. On site, there were bright yard signs that advertised the event's central location. Overall, the event had a turnout of roughly 20 participants who expressed strong attachments and connections to the existing park system. There was enthusiasm amongst the participants for the possibility of future park amenities within their parks.

The following list summarizes comments collected through visitor conversations during the public involvement event.

Poster Boards 1,2,3 Summary *

** Numbers in parentheses represent sum of responses from the first tabling event.*

Dot Board 1

1. Which park amenity do you prefer?

- a. Basketball – (1)
- b. Soccer – (2)
- c. Baseball – (4)
- d. Softball – (3)
- e. Volleyball (sand) – (3)
- f. Football – (2)
- g. Disc Golf – (4)
- h. Tennis – (0)
- i. Pickleball – (1)

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- j. Children Playground – (4)
- k. Playground Equipment – (7)
- l. Covered Play Areas – (1)
- (Total 32)**

Dot Board 2

- 2. Which park amenity do you prefer?
 - a. Nature Play Areas – (1)
 - b. Rock Climbing Features – (2)
 - c. Bicycle Pump Track – (3)
 - d. Mountain Biking Trails/BMX – (0)
 - e. Restrooms – (6)
 - f. Vehicle Parking – (0)
 - g. Bike Parking – (1)
 - h. Park Amenities (tables, benches, etc.) – (2)
 - i. Park Structures (pavilion, shelter, etc.) – (5)
 - j. Non-Motorized Boat Launches – (4)
 - k. Outdoor Fitness Equipment – (0)
 - l. Community Youth Center – (4)
 - (Total 28)**

Dot Board 3

- 1. Which park amenity do you prefer?
 - a. Performance Venue – (2)
 - b. Art Studio and Gallery Space – (1)
 - c. Public Art (Murals) – (5)
 - d. Community Garden – (2)
 - e. Nature Trails – (6)
 - f. Walking/Hiking Trails – (6)
 - g. Biking Trails – (2)
 - h. Paved Trails – (4)
 - i. Unpaved Trails – (3)
 - j. Dog Park – (10)
 - k. Natural Areas/Green Space – (3)
 - l. BBQ/Cooking Areas – (2)
 - (Total 46)**

Dot Board Analysis

This process aimed at capturing the community members vision for future park amenities installation in their existing park system. Participants were given roughly 4-6 dot stickers and were asked to place them according to their priority. Overall, there were 106 placed stickers across the three dot boards. Dot board three had the most tallies with a total of 46 entries, with its top preference being dog park, nature trails, walking/hiking trails, and public murals. The dot board with the second most entries was dot board one with a total of 32 entries, with its top preferences being the introduction of more playground equipment, children playground, disc golf, and baseball. Finally, the dot board with the third most entries was dot board two with a

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total of 28 total entries. Of those, the top choices were restrooms, park structures, non-motorized boat launches, and community youth center. Overall, between all three dot boards the top choices were dog parks, playground equipment, restrooms, and walking/hiking trails.

Feedback

In collecting community input, participants expressed the following concerns and feedback for each individual park:

Poster Board 4: Arrowleaf Park

- Consider adding a tire swing
- Add more picnic tables

Poster Board 4: Burlington Northern Park

- Replace tables
- Add a fence along the road
- Develop better lighting
- Add more trash cans
- Develop better security

Poster Board 5: Riverfront Park

- Incorporate bike path
- Include more picnic tables
- Develop better play structures
- Increase security

Poster Board 5: Harrisburg skatepark

- Fix Zach's bench
- Consider adding security cameras
- Consider potential for more supervision

Poster Board 6: Heritage Park

- Develop clear signage

Poster Board 6: Priceboro Park

- Maintain access to on-site bathrooms
- Develop a fenced dog park
- Increase fighting
- Consider a space for a multi-use sports field
- Add more benches
- Develop a pavilion/shelter
- Incorporate age-appropriate play (separate skill-level playgrounds, etc.)
- Consider adding splash pad

Overall, the community emphasized a need for better lighting, while also introducing/replacing picnic tables. There were also themes of adding more benches, better signage/rules, more access to trash cans, and updating play structures. Priceboro park had the most feedback with specified interest in adding a splash pad, age-appropriate play, a pavilion/shelter, more benches, formal multi-use sports fields, fenced dog park, and better lighting. It was also noted

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that access to the onsite bathrooms is limited. Heritage Park had the least comments with one remark for better signage.

Poster Board 7: Tadpole Park Undeveloped Park Analysis

Participants choice for park amenities for this park were:

- Picnic/firepit
- Playground
- Tables/lunch spot/bench

Poster Board 7: 132-Acre Park Rename

Participants were asked to provide name suggestions for the recently acquired space, the responses were as follows:

- Morse Park (1)
- Eagle Park (1)
- Hundred Acre Park (1)
- Harrisburg Hundred Acre Park (1)

Poster Board 8: Vision for Harrisburg's Park System

Participants were asked to describe their vision for Harrisburg's park system, the response was as follows:

- Adding public art
- Entertainment multiuse sports areas

Poster Board 8: Populations Being Served

Participants were asked to describe what populations are underserved by the city's parks and facilities; the responses are as follows:

- Young children (ages 0-5) / (1 vote)
- Grade school children (ages 6-12) / (1 vote)
- Teenagers (ages 13-19) / (2 votes)
- Adults (ages 20-64) / (1 vote)
- People with disabilities

Key Takeaways

- There was a mix of park users that were local in the Harrisburg area. This event attracted participants of all ages with individuals and groups of friends and families, that included children, youth, adults, and folks 65 or older. Given the state of the pandemic and having this event indoors, there was a healthy amount of folks that showed up. The ambience was somewhat consistent in the beginning, and slowly decreased in numbers toward the second half of the event. After that, there were a sporadic number of attendees near the end.

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Social Media Analysis

This process aimed at capturing community members' vision for future park amenity installation in the existing park system through social media (Facebook) as an outlet. In collecting community input, participants expressed interest in the following park amenities through a City Facebook post:

- Dog Park (8 Votes)
- Playground with ADA facilities (1 Vote)
- Baby/Toddler Park (1 Vote)
- Walking Paths (3 Votes)
- Nature Park (1 Vote)
- BBQ Stations (1 Vote)
- Swimming Pool (1 Vote)
- Bike Trails (5 Votes)
- Picnic Tables/Covered Picnic Area (1 Vote)
- Better Lights in Parks (1 Vote)
- Soccer Field (1 Vote)

Overall, the community prioritized a need for a dog park, while also adding more bike trails and walking paths.

CAMERON McCARTHY

LANDSCAPE ARCHITECTURE & PLANNING

Harrisburg Parks System Plan

To: Michele Eldridge, Chuck Scholz (Harrisburg)

From: Colin McArthur, Kelsey Zlevor, Victor Garcia (Cameron McCarthy)

Date: May 12, 2022

Subject: Spring Business Expo Summary – Harrisburg Fire and Rescue Building

Overview

This memo summarizes key takeaways and notes from the third public involvement session on May 12, 2022, for the City of Harrisburg. Cameron McCarthy staff set up a workshop material at Harrisburg Fire and Rescue building from 3:00PM – 7:00PM. The goal of this activity was to get an idea of what community members envision for current and future park system wide prioritization for amenity needs across all parks within the city.

Cameron McCarthy staff set up tabling materials at Harrisburg Fire Station for the Tri-County Business Expo. The tabling event included feedback boards for each individual park that included a summary of what we heard for specific amenities within each park, and a system-wide prioritization board. The system wide prioritization aimed to capture the level of importance in funding for either park amenities, park improvements that are active, and park improvements that are passive. Within each of these three categories were park amenities that had significant importance, reflective of previous public outreach. The event had a turnout of roughly 30 participants.

Overall, this event attracted community members that were part of the Tri-County chamber of commerce and Businesses from the communities of Harrisburg, Junction City and Monroe. There were roughly 30 businesses including wineries/breweries, food vendors, and a live jazz band. The event helped bring local and surrounding community members to collect necessary information for design, analyzing community issues, and desires for an improved park system.

The following list summarizes comments collected through visitor conversations during the public involvement event.

Results

System Wide Prioritization Board:

Park Amenities:

- a. Bathrooms-(21)
- b. Lighting-(17)
- c. Garbage /Recycling-(14)
- d. Tables/Benches – (9)
- e. ADA Upgrades – (4)

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- f. Signage – (2)
- (Total 67)**

Park Improvements Active:

- a. Playgrounds-(17)
- b. Disc Golf-(13)
- c. Non-Motorized Boat Launches-(11)
- d. Basketball – (7)
- e. Multi-Sports Field – (7)
- f. Outdoor Fitness Equipment – (6)
- g. Skatepark-(6)
- h. Pickleball-(1)
- (Total 68)**

Park Improvements Passive:

- a. Paths/Trails-(24)
- b. Dog Park-(17)
- c. Pavilions/Shelters-(13)
- d. Youth Center – (12)
- e. Nature Interpretation – (10)
- f. Swimming Pool – (5)
- g. BBQ/Cooking Areas-(2)
- (Total 83)**

Dot Board Analysis

Overall, the community emphasized a high prioritization for park improvements that are passive, medium prioritization for park improvements that are active, and low prioritization for park amenities. There was a strong emphasis on adding the following: paths/trails (24 total votes), bathrooms (21 votes), lighting (17 votes), playgrounds (17 votes), dog parks (17 total votes), garbage/recycling (14 votes), pavilions/shelters (13 votes). In summary, residents emphasized the importance of investing more in park improvements that provide passive recreation, while also incorporating more access to paths and nature trails.

Key Takeaways

This event attracted participants of all ages with individuals that included youth, adults, and folks 65 or older. There was a healthy amount of folks that showed up that provided valuable feedback. Key takeaways were the strong prioritization of investing towards more park improvements that are passive (paths/trails, dog park, pavilions/shelters, youth center, nature interpretation, swimming pool, and BBQ/cooking areas). Key takeaways from this event were the emphasis of public prioritization in allocating public funding towards passive park improvements.

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EXHIBIT D

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STAKEHOLDER INTERVIEWS

CAMERON McCARTHY

LANDSCAPE ARCHITECTURE & PLANNING

Harrisburg Parks System Plan

To: Michele Eldridge, Chuck Scholz (Harrisburg)

From: Colin McArthur, Kelsey Zlevor, Victor Garcia (Cameron McCarthy)

Date: May 10 2022

Subject: Stakeholder Interviews Summary Memo

OVERVIEW

Cameron McCarthy interviewed nine members of the Harrisburg community representing park users, city staff, and community members. Interviews were conducted by phone, and transcripts were uploaded and coded in Delve, transcript organization software. The interview transcripts were analyzed for themes, key commonalities, and concerns. The raw coded data is attached.

STAKEHOLDER INTERVIEWS

Cameron McCarthy interviewed nine members of the Harrisburg community representing park users and organizations. The following summarizes key points heard across these interviews.

- **Site Amenities**
 - Amphitheater
 - Boat Landing
 - Consider life jacket station.
 - Baseball Field
 - Pavilion
 - Restrooms
 - Bike Trails
 - Walking Trails
 - Drinking Fountains
 - Fishing
 - Bicycle Pump Track
 - Disc Golf Course
 - Playground
 - Seating
 - Tennis Courts
 - Dog Park
 - Emergency Boat Ramp
 - Bow Range
 - Sports Facilities
 - ADA Equipment
 - Covered Shelters
 - Trees

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May 5, 2021

Harrisburg Parks System Plan

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- Splash Pad
- BBQ Stations
- **Communication**
 - Ideas:
 - Consider adding visible signage on Main Street
 - Consider adding information on library bulletin board
 - Consider incorporating information on school flyers
 - Concerns:
 - Not enough publicity
 - Lack of public outreach through water bill (specifically residents in trailer parks and apartments)
 - What is working:
 - Email
 - Newsletter
 - Reader Board
 - Council Meetings
 - Newspaper
 - Social Media
- **Current Uses**
 - Picnics
 - Boating
 - Dog Walking
 - Fishing
 - Recreation
 - Rock Finding
 - Inner Tubing
- **Maintenance**
 - Upkeep of existing amenities
 - Consider upgrading worn down park amenities
 - Trash cans: people will not walk far from site; ensure they're on site and accessible
- **Barriers**
 - Functionality
 - Consider adding multi-generational spaces for family gatherings
- **Accessibility**
 - Park Access
 - Consider adding sidewalks were appropriate on neighborhood streets
 - Connectivity
 - Consider adding a connection between 100-Acre park and Riverfront park
 - Consider adding accessible entries to get into 100-Acre Park
 - Public Safety
 - Consider adding emergency river access points for safety vehicles
 - Consider keeping vehicles off dry grass (100-Acre Park)
 - Consider adding BBQ grills in open locations far from flammables

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- Consider working with the community to support individuals experiencing houselessness
- Consider updating sidewalk that goes north on Riverfront park
- Consider updating existing boat dock area

- Distribution

- Consider adding activities for younger population at Burlington Northern park and Riverfront park
- Consider expanding activities for all populations of the community to the east and central part of town
- Consider the Lasalle and Territorial area for neighborhood park implementation

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Harrisburg Parks System Plan Park Inventory and Classification Report

Harrisburg Stakeholder Interviews: Raw Data

Desires (5)

[Stakeholder Interview Jamie.docx](#)

Enhancement or renovation of existing parks may be more effective as it pertains to funding.

[Stakeholder Interview Adam.docx](#)

Keeping what the city currently has and as funds become more available, fund that towards 100-acre park.

[Stakeholder Interview Adam.docx](#)

The boat ramp could be improved.

[Stakeholder Interview Rob.docx](#)

It would be nice to have the funds to be allocated towards 100-acre park to get that started.

[Stakeholder Interview Questions Bob.docx](#)

Creating a 5-year, 10 years, and 25-year plan.

Current Use (11)

Fish (1)

[Stakeholder Interview Rob.docx](#)

Visit for recreation, dogs, boating, kayaking, inner tubing, fishing.

Picnics (1)

[Stakeholder Interview Rob.docx](#)

Enjoy having a picnics and visiting the parks with Grandchildren.

Inner Tubing (1)

[Stakeholder Interview Rob.docx](#)

Visit for recreation, dogs, boating, kayaking, inner tubing, fishing.

Boating (1)

[Stakeholder Interview Rob.docx](#)

Visit for recreation, dogs, boating, kayaking, inner tubing, fishing.

Dog Walking (3)

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Harrisburg Parks System Plan Park Inventory and Classification Report

[Stakeholder Interview Lori.docx](#)

I do have a dog and I like to walk to parks for that reason.

[Stakeholder Interview Rob.docx](#)

Visit for recreation, dogs, boating, kayaking, inner tubing, fishing.

[Stakeholder Interview Adam.docx](#)

Riverfront Park for dog walking.

Recreation (2)

[Stakeholder Interview Rob.docx](#)

Visit for recreation, dogs, boating, kayaking, inner tubing, fishing.

[Stakeholder Interview Bart.docx](#)

For recreation and being with the family and enjoying the outdoors.

Rock Finding (2)

[Stakeholder Interview Rob.docx](#)

Like to walk along the river and find agate rocks.

[Stakeholder Interview Bart.docx](#)

I use the parks as a resident, specifically 132-acre park, we like going down there and rock hounding and flying red tail hawk.

Park Visited (3)

Riverfront Park (2)

[Stakeholder Interview Susan.docx](#)

We usually go to riverfront park which is near our house.

[Stakeholder Interview Adam.docx](#)

Riverfront Park for dog walking.

Eagle Park (1)

[Stakeholder Interview Bart.docx](#)

I use the parks as a resident, specifically 132-acre park, we like going down there and rock hounding and flying red tail hawk.

Frequency (2)

[Stakeholder Interview Susan.docx](#)

Probably my yearly average is 40 times, so about weekly.

[Stakeholder Interview Bart.docx](#)

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I would say twice a week, more so during the wintertime (maybe three times).

Communication

Communication Ideas (4)

[Stakeholder Interview Janna.docx](#)

The concerts in the summer have low attendance, and a lot of people have no clue.

[Stakeholder Interview Janna.docx](#)

Better signage on main street.

[Stakeholder Interview Lori.docx](#)

Maybe information at library bulletin board.

[Stakeholder Interview Susan.docx](#)

Maybe something through the schools and flyers.

Communication Concerns (2)

[Stakeholder Interview Jamie.docx](#)

I see very little publicity aside from large events (4th of July).

[Stakeholder Interview Susan.docx](#)

People who are in trailer parks don't see the water bill; same with apartments.

Email (5)

[Stakeholder Interview Adam.docx](#)

Emails, city base letters, council meetings, and the reader board.

[Stakeholder Interview Bart.docx](#)

I get emails from the city and read the newsletter.

[Stakeholder Interview Rob.docx](#)

City admin newsletter on Fridays, will get emails from the city, and should get a reader board soon too over the concrete reservoir driving over the bridge.

[Stakeholder Interview Cindy 03142022.docx](#)

City newsletters and emails.

[Stakeholder Interview Janna.docx](#)

Water bill, email, social media

Newsletter (5)

[Stakeholder Interview Adam.docx](#)

Emails, city base letters, council meetings, and the reader board.

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[Stakeholder Interview Bart.docx](#)

I get emails from the city and read the newsletter.

[Stakeholder Interview Rob.docx](#)

City admin newsletter on Fridays, will get emails from the city, and should get a reader board soon too over the concrete reservoir driving over the bridge.

[Stakeholder Interview Cindy 03142022.docx](#)

City newsletters and emails.

[Stakeholder Interview Lori.docx](#)

Every resource we have is being utilized, Michele's newsletters.

Reader Board (2)

[Stakeholder Interview Adam.docx](#)

Emails, city base letters, council meetings, and the reader board.

[Stakeholder Interview Rob.docx](#)

City admin newsletter on Fridays, will get emails from the city, and should get a reader board soon too over the concrete reservoir driving over the bridge.

Council Meetings (1)

[Stakeholder Interview Adam.docx](#)

Emails, city base letters, council meetings, and the reader board.

Newspaper (1)

[Stakeholder Interview Susan.docx](#)

Newspaper, city water bill.

Water Bill (2)

[Stakeholder Interview Janna.docx](#)

Water bill, email, social media

[Stakeholder Interview Susan.docx](#)

Newspaper, city water bill.

Social Media (2)

[Stakeholder Interview Janna.docx](#)

Water bill, email, social media

[Stakeholder Interview Susan.docx](#)

I don't know, but a lot of people are geared towards social media but that's geared toward younger people.

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Maintenance

Maintenance Working (11)

[Stakeholder Interview Jamie.docx](#)

Mowing and maintenance overall is good: A+.

[Stakeholder Interview Jamie.docx](#)

I rarely see trash.

[Stakeholder Interview Jamie.docx](#)

Overall, yes.

[Stakeholder Interview Susan.docx](#)

Things can always be spruced up a little more, but for the most part, yes.

[Stakeholder Interview Rob.docx](#)

Pleased with that, from what he hears from the public works director.

[Stakeholder Interview Questions_Bob.docx](#)

Doing a good job overall.

[Stakeholder Interview Lori.docx](#)

Yes, seems adequate for what we have.

[Stakeholder Interview Janna.docx](#)

Public works people are great!

[Stakeholder Interview Jamie.docx](#)

Yes.

[Stakeholder Interview Cindy 03142022.docx](#)

Yes.

[Stakeholder Interview Bart.docx](#)

Yes, I think Public Works does a great job all year round.

Maintenance Concerns (5)

[Stakeholder Interview Jamie.docx](#)

First making sure existing facilities can be used as intended (tennis courts).

[Stakeholder Interview Jamie.docx](#)

Upkeep and maintenance of equipment (tennis court) could use work.

[Stakeholder Interview Rob.docx](#)

Once the 100 acre gets developed there is concern over that aspect of being able to keep up.

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[Stakeholder Interview Janna.docx](#)

Sometimes at the skatepark there are kids that ruin it.

[Stakeholder Interview Adam.docx](#)

Minor complaint, with the skatepark and people not taking care of their garbage.

Amenities to Add

Green Space (1)

[Stakeholder Interview Susan.docx](#)

An area for kids and adults and green space: a place to work for everybody.

Boat Landing (1)

[Stakeholder Interview Susan.docx](#)

I hope there's some sort of a boat landing: it's a safety issue for the fire department and that brought people into town when we used to have one.

Amphitheater (1)

[Stakeholder Interview Rob.docx](#)

Armitage Park is a great example of being able to do a dog park, we can also see a pavilion and baseball field, and Amphitheatre.

Baseball Field (1)

[Stakeholder Interview Rob.docx](#)

Armitage Park is a great example of being able to do a dog park, we can also see a pavilion and baseball field, and Amphitheatre.

Pavilion (1)

[Stakeholder Interview Rob.docx](#)

Armitage Park is a great example of being able to do a dog park, we can also see a pavilion and baseball field, and Amphitheatre.

Restrooms (2)

[Stakeholder Interview Rob.docx](#)

More park equipment, playground for the kids.

[Stakeholder Interview Rob.docx](#)

No, some are but there is a lack of restrooms picnic tables, shelters.

Equipment Upgrade (2)

[Stakeholder Interview Jamie.docx](#)

Not acquiring more land but looking at existing park space (replace play structure near tennis courts and skate park).

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[Stakeholder Interview Rob.docx](#)

What needs to happen now is upgrading park equipment.

Bike Trails (1)

[Stakeholder Interview Questions_Bob.docx](#)

Designing 100 Acres to be bicycle and walking trail-friendly.

Drinking Fountains (2)

[Stakeholder Interview Questions_Bob.docx](#)

In conjunction with the fire department, we have a big capacity generator and so we have an auxiliary well that provides safe drinking water and above-ground fuel storage.

[Stakeholder Interview Questions_Bob.docx](#)

Picnic areas.

Fishing (1)

[Stakeholder Interview Questions_Bob.docx](#)

Pond near Junction City is stocked with fish and a good site for fishing: 100 Acre Park could provide a similar resource.

Trail System (2)

[Stakeholder Interview Questions_Bob.docx](#)

Designing 100 Acres to be bicycle and walking trail-friendly.

[Stakeholder Interview Lori.docx](#)

A trail system and/or dog park.

Bike Pump Track (1)

[Stakeholder Interview Janna.docx](#)

Develop 100-Acre park and would want a playground, covered eating areas, disc golf course, walking path, bike pump track.

Disc Golf Course (2)

[Stakeholder Interview Rob.docx](#)

More bathrooms, some of the parks are not big enough to accommodate discus, dog park.

[Stakeholder Interview Janna.docx](#)

Develop 100-Acre park and would want a playground, covered eating areas, disc golf course, walking path, bike pump track.

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Playground (2)

[Stakeholder Interview Rob.docx](#)

More park equipment, playground for the kids.

[Stakeholder Interview Janna.docx](#)

Develop 100-Acre park and would want a playground, covered eating areas, disc golf course, walking path, bike pump track.

Additional Facilities (5)

[Stakeholder Interview Jamie.docx](#)

Some of the older parts of town could use park innovations.

[Stakeholder Interview Cindy 03142022.docx](#)

New facilities, Priceboro park could be used more, and it could be expanded.

[Stakeholder Interview Rob.docx](#)

More park equipment, playground for the kids.

[Stakeholder Interview Janna.docx](#)

New facilities!

[Stakeholder Interview Jamie.docx](#)

New facilities, Priceboro park could be used more, and it could be expanded.

Seating (1)

[Stakeholder Interview Jamie.docx](#)

Priceboro Park is in good shape; maybe add more seating and trees for shade.

Tennis Courts (1)

[Stakeholder Interview Jamie.docx](#)

Joint effort between school district and city: creating tennis courts.

Dog Park (4)

[Stakeholder Interview Susan.docx](#)

The ones that we do have are limited in space but I'm hopeful 100-Acre park would have a dog park for both sizes of dogs.

[Stakeholder Interview Rob.docx](#)

More bathrooms, some of the parks are not big enough to accommodate discus, dog park.

[Stakeholder Interview Lori.docx](#)

A trail system and/or dog park.

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[Stakeholder Interview Susan.docx](#)

Open green space, dog parks, and walking trails for adults are missing.

Emergency Boat Ramp (1)

[Stakeholder Interview Bart.docx](#)

to 132-acre park, I would like to see an emergency boat ramp and I have an area I've talked to the city about.

Walking Trails (2)

[Stakeholder Interview Bart.docx](#)

As far as being a resident, I would like to see open areas, maybe BBQ areas covered and walking trails, as well as river access.

[Stakeholder Interview Bart.docx](#)

to 132-acre park, I would like to see an emergency boat ramp and I have an area I've talked to the city about.

Bow Range (1)

[Stakeholder Interview Bart.docx](#)

I would also like to see, personally, a one or two target bow range.

Picnic Tables (3)

[Stakeholder Interview Rob.docx](#)

No, some are but there is a lack of restrooms picnic tables, shelters.

[Stakeholder Interview Questions_Bob.docx](#)

Picnic areas.

[Stakeholder Interview Bart.docx](#)

I think a covered open-sited area with picnic tables and one or two in-ground BBQ pits.

Walking Paths (3)

[Stakeholder Interview Janna.docx](#)

Develop 100-Acre park and would want a playground, covered eating areas, disc golf course, walking path, bike pump track.

[Stakeholder Interview Jamie.docx](#)

Walking paths, water feature for children, trees.

[Stakeholder Interview Cindy 03142022.docx](#)

Walking paths, water feature for children, trees.

Sports Facilities (1)

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[Stakeholder Interview Adam.docx](#)

Large the idea of a large open space for sports recreational since not everyone has access to sports facilities.

ADA Equipment (3)

[Stakeholder Interview Lori.docx](#)

Upgrading for ADA and improving the needs of the community.

[Stakeholder Interview Lori.docx](#)

The majority of parks might need more ADA access for wheelchairs.

[Stakeholder Interview Adam.docx](#)

ADA accessibility equipment, could be improved.

Covered Areas (4)

[Stakeholder Interview Rob.docx](#)

No, some are but there is a lack of restrooms picnic tables, shelters.

[Stakeholder Interview Questions_Bob.docx](#)

Create a pavilion or covered space; Brownsville as an example.

[Stakeholder Interview Janna.docx](#)

Develop 100-Acre park and would want a playground, covered eating areas, disc golf course, walking path, bike pump track.

[Stakeholder Interview Bart.docx](#)

I think a covered open-sited area with picnic tables and one or two in-ground BBQ pits.

Trees (5)

[Stakeholder Interview Jamie.docx](#)

Outside of adding trees.

[Stakeholder Interview Jamie.docx](#)

Priceboro Park is in good shape; maybe add more seating and trees for shade.

[Stakeholder Interview Jamie.docx](#)

Walking paths, water feature for children, trees.

[Stakeholder Interview Cindy 03142022.docx](#)

Outside of adding trees.

[Stakeholder Interview Cindy 03142022.docx](#)

Walking paths, water feature for children, trees.

Water Feature (2)

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[Stakeholder Interview Jamie.docx](#)

Walking paths, water feature for children, trees.

[Stakeholder Interview Cindy 03142022.docx](#)

Walking paths, water feature for children, trees.

BBQs (2)

[Stakeholder Interview Bart.docx](#)

As far as being a resident, I would like to see open areas, maybe BBQ areas covered and walking trails, as well as river access.

[Stakeholder Interview Bart.docx](#)

I think what we really lack here is space for picnics and BBQs, and public gathering.

Functionality (4)

[Stakeholder Interview Susan.docx](#)

No places to have birthday parties that are adults are kids.

[Stakeholder Interview Susan.docx](#)

Multi-generational parks: there are no options.

[Stakeholder Interview Jamie.docx](#)

Barrier would be the functionality of the parks and they don't seem desirable.

[Stakeholder Interview Cindy 03142022.docx](#)

Barrier would be the functionality of the parks and they don't seem desirable.

Lack of Parking (4)

[Stakeholder Interview Janna.docx](#)

Parking at the Riverfront Park.

[Stakeholder Interview Janna.docx](#)

The riverfront park parking is limited.

[Stakeholder Interview Adam.docx](#)

Lack of parking on some the smaller parks.

[Stakeholder Interview Lori.docx](#)

Riverfront Park can be hard to get around because it's difficult to park; no designated parking.

Environmental (4)

[Stakeholder Interview Bart.docx](#)

Established ones are fine but the road going into 132-acre park is full of potholes, which is hard on cars and there aren't any amenities.

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[Stakeholder Interview Bart.docx](#)

Smith Street where the skate park is, on the other side of the railroad tracks, the slug bait factory puts a lot of material out into the air which can't be good, but a long-existing business.

[Stakeholder Interview Susan.docx](#)

Drainage can be an issue at Tadpole Park.

[Stakeholder Interview Susan.docx](#)

No just sometimes some of them are too wet.

Signage (1)

[Stakeholder Interview Rob.docx](#)

Tadpole Park might need better signage, community members might not know where all the parks within the city.

Accessibility

Park Access (3)

[Stakeholder Interview Questions Bob.docx](#)

But no sidewalk on the street, 25 mph which is okay.

[Stakeholder Interview Questions Bob.docx](#)

South 6th is very busy and harder to walk on.

[Stakeholder Interview Rob.docx](#)

Other parks are pretty much residential parks and are accessible via walking, biking, and driving.

Connectivity (3)

[Stakeholder Interview Adam.docx](#)

The only one that is not paved is territorial and first street.

[Stakeholder Interview Rob.docx](#)

There can be a problem with accessing 100-acre park, especially when crossing over highway 99.

[Stakeholder Interview Rob.docx](#)

Priceboro park is great, and connection from riverfront park to 100-acre would greatly increase accessibly.

River Access (3)

[Stakeholder Interview Adam.docx](#)

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Excited for the pond and potential river access.

[Stakeholder Interview Bart.docx](#)

We have to drive up a 10 to 15 minutes drive to get boats into the water for water safety and emergencies.

[Stakeholder Interview Bart.docx](#)

As far as being a resident, I would like to see open areas, maybe BBQ areas covered and walking trails, as well as river access.

Public Safety (17)

[Stakeholder Interview Bart.docx](#)

Water access is another issue: if we had a person that took a canoe and was injured, there's no way to get our water response vehicles out there.

[Stakeholder Interview Bart.docx](#)

With all the brush in the summer time, it's a fire hazard as well if people are camping or cooking down there.

[Stakeholder Interview Susan.docx](#)

Maybe having public works going through or increased security.

[Stakeholder Interview Susan.docx](#)

The only thing I have to say that you didn't touch on is when 100 Acre Park is developed, activities like homelessness and drug use a concern.

[Stakeholder Interview Susan.docx](#)

Some people don't like to go to the river one as much as they should due to loitering and drug use.

[Stakeholder Interview Rob.docx](#)

Also the boat dock area.

[Stakeholder Interview Rob.docx](#)

Safety, sidewalk that goes north on riverfront park.

[Stakeholder Interview Janna.docx](#)

There used to be a playground but the playground was take out and there are awkward stumps.

[Stakeholder Interview Janna.docx](#)

Also the boat dock area.

[Stakeholder Interview Janna.docx](#)

Safety, sidewalk that goes north on riverfront park.

[Stakeholder Interview Questions_Bob.docx](#)

But no sidewalk on the street, 25 mph which is okay.

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[Stakeholder Interview Janna.docx](#)

Riverfront park has some interesting folks can ruin the environment.

[Stakeholder Interview Jamie.docx](#)

Also the boat dock area.

[Stakeholder Interview Jamie.docx](#)

Safety, sidewalk that goes north on riverfront park.

[Stakeholder Interview Cindy 03142022.docx](#)

Also the boat dock area.

[Stakeholder Interview Cindy 03142022.docx](#)

Safety, sidewalk that goes north on riverfront park.

[Stakeholder Interview Bart.docx](#)

No, just extra emphasis on the emergency boat launch portion: that is a public safety issue.

[Stakeholder Interview Bart.docx](#)

Also, I'd like to see more patrol in 132-acre just to make sure people aren't burning recklessly: the way the wind blows would carry fire into the train lines which would be very traumatic.

Underserved (6)

[Stakeholder Interview Susan.docx](#)

BN Park and Riverfront Park are nice for older adults or people who want picnic time, but there's nothing for the kids to do.

[Stakeholder Interview Lori.docx](#)

Lasalle and Territorial, Diamond Hill

[Stakeholder Interview Janna.docx](#)

No.

[Stakeholder Interview Janna.docx](#)

All the people in between are underserved, with those communities having access to BN and skatepark is so focused for certain populations.

[Stakeholder Interview Janna.docx](#)

All the people that live by the school are underserved.

[Stakeholder Interview Adam.docx](#)

Over the school on the south area.

Distribution (5)

[Stakeholder Interview Lori.docx](#)

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Diamond Hill area as well.

[Stakeholder Interview Lori.docx](#)

I think one part of town (Lasalle and Territorial) don't have as much access.

[Stakeholder Interview Janna.docx](#)

Not very many parks but, do go to Priceboro park because it is close to her neighborhood.

[Stakeholder Interview Bart.docx](#)

The east side of town could use something.

[Stakeholder Interview Adam.docx](#)

Eastern half of the city.

EXHIBIT D

COMMUNITY SURVEY

CAMERON McCARTHY

LANDSCAPE ARCHITECTURE & PLANNING

Harrisburg Parks System Plan Survey

To: Michele Eldridge, Chuck Scholz (Harrisburg)

From: Colin McArthur, Kelsey Zlevor, Victor Garcia (Cameron McCarthy)

Date: April 5, 2022

Subject: Harrisburg Parks System Plan Survey Results Summary

Background

In the winter of 2022, the City of Harrisburg and Cameron McCarthy (CM) conducted an online survey to gather community perspectives regarding the parks system. The survey gave parks users and visitors the opportunity to comment on the current state of park facilities and suggest improvements. Gathering the preferences and opinions of the community helps inform the creation of a responsive park master plan. The input collected through the survey helps to ensure that the concerns and actions outlined in the plan are relevant to current conditions.

This memorandum describes the survey methodology and summarizes the results of the survey. Raw survey results are included as an appendix to this document.

Survey Methodology

CM used a digital survey administered through Qualtrics to collect perceptions of the Harrisburg Park System, which included 30 questions. The city distributed the survey through email, posting the survey on the city website, sharing the survey with interviewed stakeholders, and through social media. The survey remained open for responses from the end of January 2022 to the beginning of March 2022.

The survey received 40 responses, although not all respondents completed all questions to the survey. Since the survey was not administered using a random sample, the responses should not be considered directly representative of the views of all Harrisburg Park users. However, it does provide insight into the preferences of some residents who use the park system (92.5% of respondents indicated they had visited a Harrisburg park or recreation facility in the past year).

Who Took the Survey?

- To better understand the characteristics of survey respondents, the survey asked respondents for their gender identity, age, number of household members, race, and other demographics. In general:

160 East Broadway
Eugene, Oregon 97401

www.cameronmccarthy.com



December 29, 2021

Harrisburg Parks System Plan Survey

- The majority of participants were over the age of 65 making up twenty-five percent of respondents. The next largest portion of respondents was in the 26-34 age range at 22.5%, followed then by 35 to 44 and 45-54 at 17.5%.
- Participants in the survey were overwhelmingly white. Out of the 36 participants who answered the race question, 86% identified as white. Eleven percent chose to not identify, and three percent identified as two or more races.
- Participants in the survey overwhelmingly did not identify as Hispanic/Latinx. Out of the 34 participants who answered the Hispanic/Latinx question, 94% did not identify as Hispanic/Latinx.
- Participants in the survey predominantly live in Harrisburg (95%), and their average combined income is between \$100,000 and \$149,999. Thirty-one percent of respondents reported a household income of at least \$100,000.
- Most of the participants had at least 2 people living in their household (47.5%) with the majority having no children (50%). Of those households that did have children, twenty-two and a half percent had at least one child while seventeen and a half percent had three children.
- The majority of participants have lived in Harrisburg one to ten years (35%). The next largest portion of respondents have lived there for eleven to twenty years (32.5%), followed then by more than twenty years (27.5%).

Organization of Report

This document provides a summary of the public survey by section.

Part 1: Key Findings describes survey results pertaining to:

- Existing Conditions
- Facility Improvements
- Priorities for the Future

Part 2: Raw Survey Results provides figures and tables of the survey results.

Part 1: Key Findings

Existing Conditions

To understand how community members use Harrisburg parks, the survey asked how frequently respondents visited the parks, how satisfied they felt with the Harrisburg parks facilities and maintenance, and what they use the parks for.

In order to better understand how visitors use the park currently, respondents reported how many people are usually in their group when they visit Harrisburg parks. The

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highest percentages (48.72%) reported 2 people and 3-5 people (48.72%) as their average group size. These findings support a need for family/group amenities.

Respondents also reported how they use city parks or facilities. Respondents reported the most common activity was exercise (walking, running, etc.) (67.5%), followed by dog walking (42.5%), and entertainment (attending special events sponsored by the city) (32.5%). The majority evaluation of each existing park amenity/facility by survey respondents was generally "satisfied." However, the lowest levels of satisfaction were reported for bathrooms, parking, and benches/tables respectively.

- Arrowleaf Park: the majority of respondents were satisfied (42%) with the quality of facilities/structures. Forty percent reported being neither satisfied nor dissatisfied.
- Burlington Northern Park: the majority of respondents were neither satisfied nor dissatisfied (42%) with the quality of facilities/structures. There was an even split with respondents being somewhat satisfied (16%) and dissatisfied (16%).
- Heritage Park: the majority of respondents were neither satisfied nor dissatisfied (34%) with the quality of facilities/structures. Twenty eight percent of respondents reported being satisfied.
- Priceboro Park: the majority of respondents were satisfied (41%) with the quality of facilities/structures. Thirty two percent of respondents reported being somewhat satisfied.
- Riverfront Park: the majority of respondents were satisfied (54%) with the quality of facilities/structures. Twenty three percent of respondents reported being somewhat satisfied.
- Skate Board Park: the majority of respondents were neither satisfied nor dissatisfied (36%) with the quality of facilities/structures. Thirty three percent of respondents reported being somewhat satisfied.

Overall, most respondents reported being satisfied with the quality of facilities/structures at all parks: Riverfront Park (77%), Priceboro Park (74%), the Skate Park (55%), Arrowleaf Park (52%), Heritage Park (38%), and Burlington Northern Park (29%). Burlington Northern Park (29%) and Heritage Park (28%) were the only parks where respondents reported a higher rate of being dissatisfied.

Facility Improvements

To better gauge the ways in which Harrisburg's park system can be improved, the survey asked visitors to consider additional parks, potential park features, maintenance, park facilities, and trails. The majority evaluation across all parks was satisfaction with the current maintenance level. Eighty percent of respondents reported thinking

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Harrisburg Parks System Plan Survey

Harrisburg needs additional parks and recreational facilities. A strong emphasis was given in adding more parks across the whole town, yet in slightly higher concentrations centrally and in the southwest part of town. There is a desire for higher activity at the north entrance of 132-Acre Park.

The survey also asked respondents if certain populations were underserved by the City's parks and facilities. Forty-two percent responded that adults (20-64) were the most underserved, while seniors (65+) were second (36%). Suggestions to serve these groups included adding more nature walking trails; age-appropriate play structures for ages zero to five; disc golf, updating old structures; providing covered shelters, food prep areas, fire pits and parking; addition of a recreation center; more drinking water and restroom facilities; horseshoe locations; archery stations; and a dog park.

The survey also asked respondents to consider a list of potential general park features and rank them by importance. Extremely important amenities included children's play areas (65%), restrooms (64%), walking/hiking trails along with park amenities (tables, benches, etc.) were given equal importance (57.5%). Other high priorities were vehicle parking (55%) and park structures (47%) (pavilion, shelter, etc.)

Park amenity preference for the undeveloped Tadpole Park was the addition of safe walking paths that are ADA accessible, dog area, dog waste stations, benches, bathrooms, large play structure, water fountain, jungle gym, and splash pad. Respondents were also asked for name suggestions for the recently acquired 132-Acre Park. The top choice was Eagle Park (33%), with the runner up being Harrisburg Park (26%).

Respondents highlighted the following future outdoor park facilities as extremely important: playground equipment (50%), natural areas/green space (41%), and paved/unpaved trails (31%). Write-in comments for future improvements suggest an interest in a bowling alley, running trails, full basketball court, dirt bike obstacle course, showers, bow and range, fishing docks, boat launch, horseshoe pits, and bocce courts.

Respondents emphasized the following future indoor park facilities as extremely important: community youth center (27%), running or walking tracks (25%). The performance venue was listed as very important (24%).

Write-in comments for future improvements suggested an interest in a commercial kitchen, indoor turf field, basketball court, fitness center, crafting and art room, swimming pool, entertainment venue, showers, mini golf, and football/baseball fields.

Priorities for the Future

Respondents were also asked how the City should prioritize its efforts over the next ten years, as well as given an opportunity to share their vision for Harrisburg's park system. The majority of respondents (50%) believe the city should focus on building new parks and new recreational facilities over the next 10 years. Write-in comments for future

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**Harrisburg Parks System Plan
Survey**

improvements suggest an interest in an improved trail system, updated boat ramp, river access, and improving donor relations.

Key Takeaways:

- Residents reported a fair level of satisfaction with existing parks and facilities, specifically at Arrowleaf Park, Priceboro Park, and Riverfront Park. A recurring theme in the survey was the need to add additional parks and recreational facilities to play and gather.
- Overall, Adults (20-64) are the most underserved demographics, followed closely by seniors (65+). Respondents reported interest in improving accessibility of bathrooms, nature walking trails, disc golf, and areas to gather. In order to serve young children, respondents suggested incorporating age-appropriate play structures.
- The most popular general potential park features were children's play areas, restrooms, and walking/hiking trails. Popular future outdoor park facilities were playground equipment, natural areas/green space, and paved/unpaved trails. Interest in future indoor park facilities was a community youth center, running or walking tracks, and performance venue.
- Park amenity preferences for the undeveloped Tadpole Park were the addition of safe walking paths that are ADA accessible, dog area, bathrooms, and a play structure.
- Survey respondents represented a specific demographic (predominantly white, mid to upper income) and further outreach and input should seek to receive feedback from minority populations, and young people.

Agenda Bill

Harrisburg City Council

Harrisburg, Oregon

THE MATTER OF A LETTER TO THE LEAGUE OF OREGON CITIES ASKING FOR MORE ADVOCACY FOR SMALL CITIES UNDER 5,000 IN POPULATION

STAFF REPORT:

Exhibit A: Proposed Letter

**ACTION: MOTION TO AUTHORIZE THE MAYOR TO SIGN THE
ADVOCACY LETTER ON BEHALF OF THE CITY OF HARRISBURG**

THIS AGENDA BILL IS DESTINED FOR: Agenda – October 11, 2022

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends that Council authorize the Mayor to sign the letter

BACKGROUND INFORMATION:

At the meeting at the end of July, the City Council reviewed the LOC legislative priorities ballot, and were somewhat dismayed at the choices that were available. As noted at that meeting, the titles of the priorities on the list sounded great, but after reading the background information available, not many of the subjects were in line with the issues that are most important to our small city. As such, the City decided to write a letter to the LOC letting them know that we didn't feel that the LOC was supporting our City in terms of legislative advocacy.

Staff drafted the initial letter, which was shared with the other small cities in the region in this immediate area. Therefore, the letter you'll find in **Exhibit A** was a collaboration between the City Administrator's for Harrisburg, Brownsville, Halsey, Scio, and Sodaville. We felt that a letter from all of us together would carry more weight, and would warrant a better response from the LOC. The City Councils for Sodaville, Halsey, and Scio have already approved their letter; with Brownsville and Harrisburg being some of the last.

The City was contacted by interim Executive Director Patty Mulvihill last week. A Reporter from the Albany Democrat Herald was at the meeting in Brownsville when this was discussed, and contacted the LOC about the issue. Scott McDowell spoke with her

personally after we were contacted, to let her know what we were doing, and Staff followed up with communication with Patty as well. Patty was very warm, and appreciated the way that our cities were approaching this issue. Mayor Duncan and Staff will be meeting with her in the month of November, along with the Mayor/City Administrator teams from the other cities.

I would like to encourage all of our Councilors to get involved when the LOC is looking to fill volunteer positions on the legislative committees; it's important to have our views shared with the larger cities who have more resources. I thought I perhaps had one notice looking for volunteers, but the other City Administrators didn't recall getting anything. It's likely that the LOC advertises in the newsletter, rather than direct emails to city officials.

REVIEW AND APPROVAL:



10/03/22

Michele Eldridge Date
City Administrator



September 2, 2022

Attn: Patty Mulvihill
The LOC Board
1201 Court St. NE, Suite 200
Salem, OR 97301-4194

Re: Small City Priorities

Dear Ms. Mulvihill,

We continue to appreciate the Small Cities Program; presentations, trainings, and roundtable discussions have been valuable to those of us in attendance. However, ***we are concerned that the list of priorities submitted for cities to vote on this year did not significantly address the needs of small cities.*** Our elected officials as a group had trouble finding enough priorities to choose to submit to you. While several have good titles, reading the background and actual legislative goals made it apparent that even if the League is successful in its goals, it will not assist or relieve many of the more relevant issues faced by small cities, especially those with populations under 5,000.

Those of us in small cities do care about and would like to devote more time to issues like climate, renewable energy, and lodging tax flexibility. But far more relevant to small cities is the ability to repair and replace critical infrastructure, finding more resources, opportunities and support for rural entrepreneurs and small businesses, and providing better quality services to our citizens. We are very affected by the constraints of wetlands, which in turns affects the housing shortages in our communities, as well as unfunded mandates, such as those from the TMDL program.

The most valuable function of the LOC is the representation provided for Oregon cities during legislative sessions, and the preservation of Home Rule rights. Small cities do not have the resources or capacity for long term, sustained lobbying, or to provide advocates to operate on our behalf before, during, and after the legislative season. Your website notes that small cities comprise more than 70% of all Oregon cities. However, the LOC policy committees have approximately 17.2% representation from cities under 5000. We feel we are not being well represented, and the results of the lack of representation is becoming problematic on many fronts. Our legislators are not hearing our stories or understanding the impacts of their policy decisions on rural communities, local citizens, and tax payors.

We need to find a way to engage and build rural vitality, and to create more equity for small cities. This includes finding ways to move more small cities from struggling to thriving, instead of being throttled by unfunded mandates and the erosion of home rule. The Organizational Priorities that the LOC has adopted are better suited to what rural cities and their elected officials are looking for. We feel that the LOC's top eight legislative priorities for 2023 and 2024 are more suited for the needs of larger cities, who have far more resources than we do. Lobbying only for these legislative priorities does not feel equitable to our small cities.

We ask you to investigate how to rebalance the structures and representation within your organization, and that you clarify the selection process for policy committee membership. We ask for more changes to be made by the LOC that allows greater participation by small cities. We need to find ways for our rural voices to be heard equally with those of larger cities, for rural needs to have equal weight, and to be equally represented in your work with the legislature.

We appreciate your consideration of our concerns.

Respectfully,

Mayor

Mayor

Mayor

Mayor

Mayor

Mayor

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

**THE MATTER OF REVIEWING A FIRST DRAFT OF THE PRESS RELEASE IN
RELATION TO THE DELAY OF THE WATER BOND PROJECTS**

STAFF REPORT:

Exhibit A: Draft Press Release

ACTION: FOR REVIEW AND DISCUSSION

THIS AGENDA BILL IS DESTINED FOR: Agenda – October 11, 2022

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends Council approve the Draft Press Release

BACKGROUND INFORMATION:

Staff has attempted to keep citizens informed on the status of the water bond project over the last several months. There has been information shared in several Friday Updates, and the September Newsletter also had information related to the water bond project. The website has also been updated, in several locations.

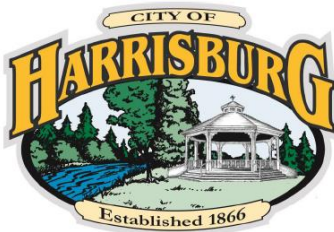
Staff have also prepared the following press release, which can be mailed as an additional insert with the October Utility Bill, which is mailed out in the beginning of November. Council should review the draft press release, and let Staff know if they would like any of the information altered or would like additional information to be shared with the public.

REVIEW AND APPROVAL:



10.03.22

Michele Eldridge Date
City Administrator



Contact: Michele Eldridge, City Administrator

Tel. 541-995-6655

Email: meldridge@ci.harrisburg.or.us

FOR IMMEDIATE RELEASE

Harrisburg Water Bond Project Status

We are all looking forward to the future of having a better aesthetic quality of water being supplied to the citizens of Harrisburg. In 2017, the voters of Harrisburg approved municipal bonds to be issued in the amount of \$7,500,000 which would allow for the construction of two new water reservoirs, the construction of two water filtration systems, the removal of Well No. 5, and construction of a new City well, plus, the replacement of approximately 3.5 miles of main waterlines. The City has accomplished a lot of the major tasks but has also run into some issues that are delaying the final project completion. Projects completed thus far:

(1) Over 9,450 linear feet of water line has been replaced throughout town, including replacement of some of the oldest water lines in town.

(2) It took approximately 6 months for Linn County to approve our conditional use permit for Well No. 9, the water storage tank and filtration plant on City property north of the City limits. The new well will replace Well No. 5; the biggest producing well with the highest sediment and minerals like iron and manganese.

The City can't put Well No. 5 out of commission until Well No. 9 is on-line, and the north water reservoir is completed. The water rights the city has were also changed during this process.

(3) The City has spent close to \$1,000,000 through state and federal purchasing programs (mostly through SourceWell) for the parts, equipment, and electronics required for the filtration plants.

(4) It's taken 2 years' worth of design and engineering from 3 different specialty engineering firms, to create the bid packets for two new filtration plants, and two new storage tanks. Because of state public contracting laws, we are required to go out to bid on these projects.

(5) The first bid in early fall 2021 was almost \$1.7 million over budget, even though the budget was based on similar projects in other Oregon cities that had finished **only in the last 3 months prior to our bid**. Most of the cost overrun was due to increased prices on steel, PVC, and electronics. If the City had accepted that bid, we would have been responsible for paying the difference between what was bid, and what prices were starting to increase to. The City Council determined reluctantly that it was better to wait to see if prices would come down.

(6) In April 2022, the second bid was advertised, as it appeared initially that prices were coming down. However, the five companies who returned bids were now \$2,662,500 over the estimate. Again, the cost overrun was due to the high costs of steel, PVC, and electronics. The high costs of fuel and inflation are both still an issue; and let's not forget supply

shortages. Again, City Council made a truly agonizing decision to delay the project for the time being, while we pursue other ways to fund the gap.

Assuming that prices may stay elevated for some time, City Staff are now looking at ways to try to bridge the cost differences. That includes grants, although most infrastructure grants are for multi-million-dollar projects. We are considering the possibilities of going out for another loan, although that's an idea at the bottom of the list. We've also purposely saved about \$400,000 of the American Rescue Program Act funds to apply to the funding gap, if grant funds can't be applied. Those funds must be used by 2024. We can also choose to complete the projects in phases; but this is still not a top objective. Both the north and south water plants and reservoirs need to be working together to provide the type of water product that was first envisioned as a result of the water bond project.

A very viable solution is to use a portion of the funds reserved in the Harrisburg Redevelopment Agency (HRA), which ironically, consists of money left over from other public improvement projects inside HRA boundaries. That process will cost approximately \$38,000 and will take about 6 months. Unfortunately, laws in the state of Oregon in relation to urban renewal funds will not allow the City to use all the funds in this account.

Some citizens have told City officials that they heard that the City will simply stop where it is now and will drop the project. The City has no intention of not completing this project and would like to assure the citizens of Harrisburg that we will continue in this process. We plan on meeting the goals that were promised to the taxpayers, when they voted to allow the water bond project to become a reality. When construction forecasts and future costs of materials look promising, we hope to rebid the project in 2023, and plan on completing this great project for the citizens of Harrisburg.

When planning a water bond project, we knew that lots of things could change in the future. But **nobody** was prepared for a world-wide pandemic that stopped all progress and caused a recession with an inflation factor that is now higher than it's been in the last 40 years. Ultimately, we are doing everything we can to deliver on providing a better aesthetic quality of Harrisburg water, while still being good stewards of the use of the tax dollars that come from the hard-working citizens of Harrisburg.

Citizens with more questions about the process, and what the City has completed are welcome to contact any City Council Member, or Michele Eldridge, City Administrator, and for details about the steps we've taken, and those still left on the path to a better aesthetic water quality, contact Chuck Scholz, Public Works Director. City Staff can be reached at 541-995-6655.

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Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF APPROVING THE 4TH QUARTER 2021/2022 EXPENSE REPORT

STAFF REPORT:

Exhibit A: 4th Quarter Expense Report Ending June 30,
2022

ACTION: MOTION TO APPROVE THE 4TH QUARTER 2021/2022 EXPENSE REPORT.

THIS AGENDA BILL IS DESTINED FOR: Regular Session Agenda – October 11, 2022

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommend Council reviews and approves the 4th Quarter 2021/2022 Expense Report.

BACKGROUND INFORMATION:

The City's Finance Officer has prepared the 4th Quarter 2021/2022 Expense Report for review by the City Council. The report shows all revenues and expenditures for the 4th quarter for fiscal year 2021/2022 along with the total revenue and expenditures for the 2021/2022 Budget Fiscal Year. The Investment Revenue across all funds continues to be well below expected at approximately 40% collected due to the decline in the State Treasury's interest rate. There are no expenditures that exceeded the amount of budgeted funds. The new Building Permit Fund received less than half of the revenue forecasted. However, the expenditures were less than 35% of what was budgeted. The budgeted figures will continue to be adjusted as the fund matures. The Council should review the document and raise any questions or concerns they may have to city staff.

Be aware that these numbers could change after fiscal year 2021-2022 is audited due to any auditor adjustments or reclassifications.

REVIEW AND APPROVAL:

10/05/2022

Cathy Nelson Date
Finance Officer

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2022

GENERAL FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	964,797.00	964,797.00	857,215.00	107,582.00	112.55%
TAXES	26,920.33	693,007.10	654,096.00	38,911.10	105.95%
FRANCHISE FEES	74,197.68	325,615.33	307,980.00	17,635.33	105.73%
LICENSES AND PERMITS	2,802.00	26,402.47	12,500.00	13,902.47	211.22%
INTERGOVERNMENTAL REVENUE	31,756.57	569,320.80	545,100.00	24,220.80	104.44%
FINES AND FORFEITURES	11,538.99	57,438.43	32,050.00	25,388.43	179.22%
INVESTMENT REVENUE	542.99	1,552.77	3,860.00	(2,307.23)	40.23%
MISCELLANEOUS REVENUE	0.00	11,920.53	10,850.00	1,070.53	109.87%
INTERFUND TRANSFERS	6,750.00	6,750.00	6,750.00	0.00	100.00%

TOTAL FUND REVENUE **1,119,305.56** **2,656,804.43** **2,430,401.00** **226,403.43** **109.32%**

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL	87,868.18	431,460.16	434,435.00	2,974.84	99.32%
MATERIALS & SERVICE	118,020.20	511,229.25	886,690.00	375,460.75	57.66%
CAPITAL OUTLAY	0.00	4,816.65	40,000.00	35,183.35	12.04%
SPECIAL PAYMENTS	0.00	20,000.00	20,000.00	0.00	100.00%
TRANSFERS OUT	113,750.00	497,500.00	497,500.00	0.00	100.00%
CONTINGENCY	0.00	0.00	243,040.00	243,040.00	0.00%
UNAPPROPRIATED ENDING FUND BALANCE	0.00	0.00	308,736.00	308,736.00	0.00%

TOTAL FUND EXPENDITURES **319,638.38** **1,465,006.06** **2,430,401.00** **965,394.94** **60.28%**

NET REVENUES OVER EXPENDITURES **799,667.18** **1,191,798.37** **0.00**

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2022

STREET FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	962,346.00	962,346.00	640,000.00	322,346.00	150.37%
TAXES & ASSESSMENTS	100.58	580.00	396.00	184.00	146.46%
INTERGOVERNMENTAL REVENUE	70,262.08	290,554.54	986,100.00	(695,545.46)	29.47%
INVESTMENT REVENUE	471.26	1,347.60	3,350.00	(2,002.40)	40.23%
MISCELLANEOUS REVENUE	459.95	745.16	900.00	(154.84)	82.80%
TRANSFERS IN	42,500.00	170,000.00	170,000.00	0.00	100.00%

TOTAL FUND REVENUE **1,076,139.87** **1,425,573.30** **1,800,746.00** **(375,172.70)** **79.17%**

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL	9,980.45	43,377.31	56,350.00	12,972.69	76.98%
MATERIALS & SERVICE	14,052.18	73,424.50	90,110.00	16,685.50	81.48%
CAPITAL OUTLAY	312,803.95	978,000.53	1,125,000.00	146,999.47	86.93%
TRANSFERS OUT	6,575.00	26,300.00	26,300.00	0.00	100.00%
CONTINGENCY	0.00	0.00	174,674.00	174,674.00	0.00%
UNAPPROPRIATED ENDING FUND BALANCE	0.00	0.00	328,312.00	328,312.00	0.00%

TOTAL FUND EXPENDITURES **343,411.58** **1,121,102.34** **1,800,746.00** **679,643.66** **62.26%**

NET REVENUES OVER EXPENDITURES **732,728.29** **304,470.96** **0.00**

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2022

BIKE FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	40,651.00	40,651.00	40,560.00	91.00	100.22%
TAX REVENUE	709.72	2,934.89	2,800.00	134.89	104.82%
INVESTMENT REVENUE	21.10	60.33	150.00	(89.67)	40.22%

TOTAL FUND REVENUE	41,381.82	43,646.22	43,510.00	136.22	100.31%
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**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	43,510.00	43,510.00	0.00%

TOTAL FUND EXPENDITURES	0.00	0.00	43,510.00	43,510.00	0.00%
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NET REVENUES OVER EXPENDITURES	41,381.82	43,646.22	0.00
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CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2022

COMMUNITY AND ECONOMIC DEVELOPMENT FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	216,938.00	216,938.00	164,430.00	52,508.00	131.93%
INVESTMENT REVENUE	157.56	450.55	1,120.00	(669.45)	40.23%
MISCELLANEOUS REVENUE	4,435.00	12,390.50	12,500.00	(109.50)	99.12%
INTERFUND TRANSFER	30,000.00	120,000.00	120,000.00	0.00	100.00%

TOTAL FUND REVENUE	251,530.56	349,779.05	298,050.00	51,729.05	117.36%
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**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	2,700.00	8,714.78	188,700.00	179,985.22	4.62%
CAPITAL OUTLAY	1,082.50	1,082.50	109,350.00	108,267.50	0.99%

TOTAL FUND EXPENDITURES	3,782.50	9,797.28	298,050.00	288,252.72	3.29%
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NET REVENUES OVER EXPENDITURES	247,748.06	339,981.77	0.00
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**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2022**

LIBRARY FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	77,028.00	77,028.00	74,850.00	2,178.00	102.91%
INVESTMENT REVENUE	35.17	100.58	250.00	(149.42)	40.23%
MISCELLANEOUS REVENUE	2,894.50	5,019.58	1,950.00	3,069.58	257.41%
TRANSFERS IN	21,250.00	85,000.00	85,000.00	0.00	100.00%

TOTAL FUND REVENUE	101,207.67	167,148.16	162,050.00	5,098.16	103.15%
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**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL	11,635.04	49,231.34	59,652.00	10,420.66	82.53%
MATERIALS & SERVICE	5,591.18	22,592.21	28,315.00	5,722.79	79.79%
CAPITAL OUTLAY	0.00	0.00	5,000.00	5,000.00	0.00%
CONTINGENCY	0.00	0.00	6,205.00	6,205.00	0.00%
UNAPPROPRIATED ENDING FUND BALANCE	0.00	0.00	62,878.00	62,878.00	0.00%

TOTAL FUND EXPENDITURES	17,226.22	71,823.55	162,050.00	90,226.45	44.32%
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NET REVENUES OVER EXPENDITURES	83,981.45	95,324.61	0.00
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CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2022

STORM DRAIN FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	278,850.00	278,850.00	224,325.00	54,525.00	124.31%
STORM WATER ASSESSMENT REVENUES	16,487.99	67,736.77	66,000.00	1,736.77	102.63%
INVESTMENT REVENUE	185.69	530.98	1,320.00	(789.02)	40.23%
MISCELLANEOUS REVENUE	1,250.00	5,000.00	5,000.00	0.00	100.00%

TOTAL FUND REVENUE	<u>296,773.68</u>	<u>352,117.75</u>	<u>296,645.00</u>	<u>55,472.75</u>	<u>118.70%</u>
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**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	593.71	8,817.69	20,000.00	11,182.31	44.09%
CAPITAL OUTLAY	59,920.00	110,655.75	276,645.00	165,989.25	40.00%
TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00%

TOTAL FUND EXPENDITURES	<u>60,513.71</u>	<u>119,473.44</u>	<u>296,645.00</u>	<u>177,171.56</u>	<u>40.27%</u>
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NET REVENUES OVER EXPENDITURES	<u>236,259.97</u>	<u>232,644.31</u>	<u>0.00</u>
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CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2022

BUILDING PERMIT FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00%
PERMIT REVENUE	16,411.19	33,915.32	76,395.00	(42,479.68)	44.39%
INTERFUND TRANSFERS	0.00	5,000.00	5,000.00	0.00	100.00%

TOTAL FUND REVENUE	16,411.19	38,915.32	81,395.00	(42,479.68)	47.81%
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**EXPENDITURES
(REQUIREMENTS)**

REVENUES (RESOURCES)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	9,531.80	18,388.29	54,335.00	35,946.71	33.84%
INTERFUND TRANSFERS	5,600.00	5,600.00	5,600.00	0.00	100.00%
CONTINGENCY	0.00	0.00	21,460.00	21,460.00	0.00%
UNAPPROPRIATED ENDING FUND BALANCE	0.00	0.00	0.00	0.00	0.00%

TOTAL FUND EXPENDITURES	15,131.80	23,988.29	81,395.00	57,406.71	29.47%
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NET REVENUES OVER EXPENDITURES	1,279.39	14,927.03	0.00
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**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2022**

ELECTRICAL PERMIT FUND

REVENUES (RESOURCES)

NET REVENUES OVER EXPENDITURES	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	0.00	0.00	0.00	0.00	0.00%
PERMIT REVENUE	1,475.40	6,330.25	7,800.00	(1,469.75)	81.16%
INTERFUND TRANSFERS	0.00	2,500.00	2,500.00	0.00	100.00%

TOTAL FUND REVENUE	1,475.40	8,830.25	10,300.00	(1,469.75)	85.73%
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**EXPENDITURES
(REQUIREMENTS)**

CITY OF HARRISBURG	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	1,508.60	4,013.86	5,550.00	1,536.14	72.32%
INTERFUND TRANSFERS	1,150.00	1,150.00	1,150.00	0.00	100.00%
CONTINGENCY	0.00	0.00	3,600.00	3,600.00	0.00%
UNAPPROPRIATED ENDING FUND BALANCE	0.00	0.00	0.00	0.00	0.00%

TOTAL FUND EXPENDITURES	2,658.60	5,163.86	10,300.00	5,136.14	50.13%
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NET REVENUES OVER EXPENDITURES	(1,183.20)	3,666.39	0.00
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CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2022

DEBT SERVICES FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	124,402.00	124,402.00	113,223.00	11,179.00	109.87%
TAXES	15,545.05	420,065.61	437,066.00	(17,000.39)	96.11%
INVESTMENT REVENUE	143.48	410.30	1,020.00	(609.70)	40.23%

TOTAL FUND REVENUE	140,090.53	544,877.91	551,309.00	(6,431.09)	98.83%
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**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PRINCIPLE	80,000.00	80,000.00	80,100.00	100.00	99.88%
INTEREST	165,081.07	330,162.19	330,170.00	7.81	100.00%
UNAPPROPRIATED ENDING FUND BALANCE	0.00	0.00	141,039.00	141,039.00	0.00%

TOTAL FUND EXPENDITURES	245,081.07	410,162.19	551,309.00	141,146.81	74.40%
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NET REVENUES OVER EXPENDITURES	(104,990.54)	134,715.72	0.00
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CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2022

OFFICE EQUIPMENT FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	28,102.00	28,102.00	24,960.00	3,142.00	112.59%
INVESTMENT REVENUE	12.66	36.21	90.00	(53.79)	40.23%
TRANSFERS IN	0.00	55,000.00	55,000.00	0.00	100.00%

TOTAL FUND REVENUE	28,114.66	83,138.21	80,050.00	3,088.21	103.86%
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**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	13,840.30	55,763.79	56,050.00	286.21	99.49%
CAPITAL OUTLAY	14,000.00	14,000.00	24,000.00	10,000.00	58.33%

TOTAL FUND EXPENDITURES	27,840.30	69,763.79	80,050.00	10,286.21	87.15%
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NET REVENUES OVER EXPENDITURES	274.36	13,374.42	0.00
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CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2022

EQUIPMENT FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	252,692.00	252,692.00	248,440.00	4,252.00	101.71%
INVESTMENT REVENUE	129.42	370.09	920.00	(549.91)	40.23%
TRANSFERS IN	19,725.00	78,900.00	78,900.00	0.00	100.00%

TOTAL FUND REVENUE	272,546.42	331,962.09	328,260.00	3,702.09	101.13%
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**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	556.37	53,126.82	328,260.00	275,133.18	16.18%

TOTAL FUND EXPENDITURES	556.37	53,126.82	328,260.00	275,133.18	16.18%
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NET REVENUES OVER EXPENDITURES	271,990.05	278,835.27	0.00
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CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2022

WATER FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	7,634,984.00	7,634,984.00	8,150,000.00	(515,016.00)	93.68%
SERVICES REVENUE	144,118.96	625,229.50	588,000.00	37,229.50	106.33%
INVESTMENT REVENUE	18,339.30	56,185.90	60,340.00	(4,154.10)	93.12%
MISCELLANEOUS REVENUE	6,160.00	23,920.00	19,800.00	4,120.00	120.81%
INTERFUND TRANSFERS	10,500.00	42,000.00	42,000.00	0.00	100.00%

TOTAL FUND REVENUE	7,814,102.26	8,382,319.40	8,860,140.00	(477,820.60)	94.61%
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**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL SERVICES	115,033.12	437,570.43	525,240.00	87,669.57	83.31%
MATERIALS & SERVICE	32,307.46	209,234.25	245,250.00	36,015.75	85.31%
CAPITAL OUTLAY	14,830.77	990,077.54	7,606,200.00	6,616,122.46	13.02%
DEBT SERVICES	0.00	0.00	0.00	0.00	0.00%
TRANSFERS OUT	9,075.00	46,300.00	46,300.00	0.00	100.00%
CONTINGENCY	0.00	0.00	52,610.00	52,610.00	0.00%
UNAPPROPRIATED ENDING FUND BALANCE	0.00	0.00	384,540.00	384,540.00	0.00%

TOTAL FUND EXPENDITURES	171,246.35	1,683,182.22	8,860,140.00	7,176,957.78	19.00%
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NET REVENUES OVER EXPENDITURES	7,642,855.91	6,699,137.18	0.00
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CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2022

SEWER FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	373,748.00	373,748.00	326,700.00	47,048.00	114.40%
SERVICES REVENUE	190,331.80	798,478.87	736,100.00	62,378.87	108.47%
INVESTMENT REVENUE	518.43	1,709.76	3,660.00	(1,950.24)	46.71%
MISCELLANEOUS REVENUE	0.00	6,432.00	6,940.00	(508.00)	92.68%
INTERFUND TRANSFERS	13,250.00	53,000.00	53,000.00	0.00	100.00%

TOTAL FUND REVENUE	577,848.23	1,233,368.63	1,126,400.00	106,968.63	109.50%
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**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL SERVICES	115,032.54	437,568.29	535,240.00	97,671.71	81.75%
MATERIALS & SERVICE	39,779.64	187,865.83	262,470.00	74,604.17	71.58%
CAPITAL OUTLAY	12,791.77	38,577.97	70,000.00	31,422.03	55.11%
DEBT SERVICES	82,049.91	119,099.84	119,100.00	0.16	100.00%
TRANSFERS OUT	9,075.00	46,300.00	46,300.00	0.00	100.00%
CONTINGENCY	0.00	0.00	26,000.00	26,000.00	0.00%
UNAPPROPRIATED ENDING FUND BALANCE	0.00	0.00	67,290.00	67,290.00	0.00%

TOTAL FUND EXPENDITURES	258,728.86	829,411.93	1,126,400.00	296,988.07	73.63%
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NET REVENUES OVER EXPENDITURES	319,119.37	403,956.70	0.00
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CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2022

WATER RESERVE FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	210,920.00	210,920.00	232,400.00	(21,480.00)	90.76%
INVESTMENT REVENUE	143.48	410.30	1,020.00	(609.70)	40.23%
TRANSFERS IN	0.00	0.00	0.00	0.00	0.00%

TOTAL FUND REVENUE	211,063.48	211,330.30	233,420.00	(22,089.70)	90.54%
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**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	19,023.97	233,420.00	214,396.03	8.15%

TOTAL FUND EXPENDITURES	0.00	19,023.97	233,420.00	214,396.03	8.15%
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NET REVENUES OVER EXPENDITURES	211,063.48	192,306.33	0.00
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CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2022

SEWER RESERVE FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	541,674.00	541,374.00	553,100.00	(11,726.00)	97.88%
INVESTMENT REVENUE	143.48	410.30	1,020.00	(609.70)	40.23%
LOAN REPAYMENT FROM WATER FUND	0.00	0.00	0.00	0.00	0.00%
TRANSFERS IN	0.00	0.00	0.00	0.00	0.00%

TOTAL FUND REVENUE	541,817.48	541,784.30	554,120.00	(12,335.70)	97.77%
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**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	140,853.89	554,120.00	413,266.11	25.42%

TOTAL FUND EXPENDITURES	0.00	140,853.89	554,120.00	413,266.11	25.42%
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NET REVENUES OVER EXPENDITURES	541,817.48	400,930.41	0.00
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CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2022

TRANSPORTATION SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	360,084.00	360,084.00	348,800.00	11,284.00	103.24%
ASSESSMENTS	3,045.00	19,825.00	15,225.00	4,600.00	130.21%
INVESTMENT REVENUE	213.82	611.44	1,520.00	(908.56)	40.23%

TOTAL FUND REVENUE	363,342.82	380,520.44	365,545.00	14,975.44	104.10%
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**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	1,597.50	365,545.00	363,947.50	0.44%

TOTAL FUND EXPENDITURES	0.00	1,597.50	365,545.00	363,947.50	0.44%
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NET REVENUES OVER EXPENDITURES	363,342.82	378,922.94	0.00
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CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2022

PARKS SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	249,683.00	249,683.00	246,000.00	3,683.00	101.50%
ASSESSMENTS	1,800.00	13,900.00	9,000.00	4,900.00	154.44%
INVESTMENT REVENUE	157.56	450.55	1,120.00	(669.45)	40.23%

TOTAL FUND REVENUE	251,640.56	264,033.55	256,120.00	7,913.55	103.09%
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**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	15,089.08	39,368.70	256,120.00	216,751.30	15.37%
UNAPPROPRIATED FUND BALANCE	0.00	0.00	0.00	0.00	0.00%

TOTAL FUND EXPENDITURES	15,089.08	39,368.70	256,120.00	216,751.30	15.37%
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NET REVENUES OVER EXPENDITURES	236,551.48	224,664.85	0.00
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CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2022

STORM DRAIN SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	106,221.00	106,221.00	105,300.00	921.00	100.87%
ASSESSMENTS	450.00	3,600.00	2,250.00	1,350.00	160.00%
INVESTMENT REVENUE	57.68	164.94	410.00	(245.06)	40.23%
TOTAL FUND REVENUE	106,728.68	109,985.94	107,960.00	2,025.94	101.88%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	107,960.00	107,960.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	107,960.00	107,960.00	0.00%
NET REVENUES OVER EXPENDITURES	106,728.68	109,985.94	0.00		

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2022

WATER SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	336,493.00	336,493.00	327,900.00	8,593.00	102.62%
ASSESSMENTS	4,222.00	33,776.00	21,110.00	12,666.00	160.00%
INVESTMENT REVENUE	143.48	410.30	1,020.00	(609.70)	40.23%
TOTAL FUND REVENUE	340,858.48	370,679.30	350,030.00	20,649.30	105.90%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	350,030.00	350,030.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	350,030.00	350,030.00	0.00%
NET REVENUES OVER EXPENDITURES	340,858.48	370,679.30	0.00		

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2022

SEWER SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	836,358.00	836,358.00	629,000.00	207,358.00	132.97%
ASSESSMENTS	3,590.00	28,720.00	17,950.00	10,770.00	160.00%
INVESTMENT REVENUE	427.65	1,222.89	3,040.00	(1,817.11)	40.23%

TOTAL FUND REVENUE	840,375.65	866,300.89	649,990.00	216,310.89	133.28%
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**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	649,990.00	649,990.00	0.00%

TOTAL FUND EXPENDITURES	0.00	0.00	649,990.00	649,990.00	0.00%
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NET REVENUES OVER EXPENDITURES	840,375.65	866,300.89	0.00
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Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

5.

THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

Exhibit A: Harrisburg City Council Minutes for June 28, 2022
and July 26, 2022

Exhibit B: Payment Approval Report for August 2022

Exhibit C: Planning Commission Minutes for June 21, 2022
July 19, 2022, and August 16, 2022

Exhibit D: Library Board Minutes July 11, 2022

Exhibit E: Municipal Court Collection Report July 2022

Exhibit F: Municipal Court Citation Report July 2022

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

- 1. Harrisburg City Council Minutes for June 28, 2022
and July 26, 2022**
 - 2. The Payment Approval Report for August 2022**
-

THIS AGENDA BILL IS DESTINED FOR: Consent Agenda –October 11, 2022

STAFF RECOMMENDATION:

Staff recommends the City Council approve the consent list.

Building Permits:

August 2022:	Submitted: 12
	Issued: 13
New Homes:	0

Residential Valuation: \$9746.00

Commercial Valuation: \$168,411.00

2022 YTD Valuation: \$1,021,505.14

Please note valuation is not added to the City's property tax base until the fall period following when the permit is finalized. As such, the typical timeframe for most construction to show up on our tax base is the following year in November. The valuation figure includes new home values, the value of commercial or industrial construction, and the value of extensive remodels.

Business Licenses Issued:

- Air Thai Cuisine, located at 180 Moore St, is once again re-opened, and operated by original owner, Khambag Air.
- Divine Hair Studio, is a Home Occupational Business, located at 1109 S 11th St and is owned by Lucy DeHerrera.

Harrisburg Municipal Court:

- Collection Report **(EXHIBIT E)** for the month of August is \$6,921.83 which includes \$1,819.83 received from collections.
- There were 44 citations issued in the month of August for a total of 68 offenses **(EXHIBIT F)**. There were three Defendants who were charged for Failure to Appear by the City Attorney.

Committee Minutes: *Please note all committee/board minutes are approved by the individual committee, and not by the City Council consent agenda approval.*

Harrisburg and HRA Budget Committee Chairperson: Ruby Bennett

The Harrisburg and HRA Budget Committee did not meet in the month of August.

Next Scheduled Meeting: TBD

Library Board: Chairperson: Kristi Prozialeck

The Library Board did not meet in the month of August.

Next Scheduled Meeting: October 4, 2022

Personnel Committee: Chairperson; Kimberly Downey

The Personnel Committee did not meet in the month of August.

Next Scheduled Meeting: TBD

Planning Commission: Chairperson; Todd Culver

The Planning Commission last met on August 16, 2022. Those minutes are attached as well as the minutes from June 21, 2022, and July 19, 2022.

Next Scheduled Meeting: October 18, 2022

REVIEW AND APPROVAL:

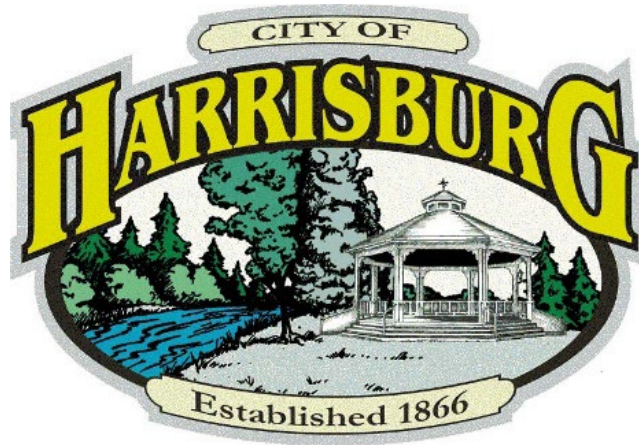
Lori Ross

10/05/2022

Lori Ross

Date

City Recorder



City Council Work Session Minutes June 28, 2022

Mayor: Robert Duncan, Presiding
 Council President: Mike Caughey, Present
 Councilors Present: Kimberly Downey, Robert Boese and Adam Keaton
 Councilors Absent: Randy Klemm and Charlotte Thomas
 Staff Present: City Administrator Michele Eldridge, Finance Officer Cathy Nelson and City Recorder Lori Ross
 Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at the hour of 6:29pm

CONCERNED CITIZEN(S) IN THE AUDIENCE: All present were there for items on the agenda

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE

STAFF REPORT: Sergeant Frambes reviewed the LCSO City Report for the month of May. He stated there was lots of traffic this month and only one property crime involving an unlocked vehicle. Most of the arrest were from served warrants which was a result of more traffic enforcement. Sergeant Frambes commented that LCSO spent a lot of time this month at the ponds (132 Acre-Park) where they made five arrests for outstanding warrants and cited a felon in possession of a weapon. They have had issues with visitors hitting golf balls into the ponds, camping and vehicles being driven off the road into the overgrown vegetation. He noted, the issues they are having, are coming from non-residents from outlying areas. Sergeant Frambes is concerned about the fire danger and the ability for LCSO and the fire department to access the property in a timely manner with the current conditions of the road.

- Eldridge added that the City has ordered some new signage for the park including no camping and no campfires allowed. She has also spoken with Arel Farms about closing off their access to the park.
- Caughey asked Sergeant Frambes if he has spoken with Fire Chief, Bart Griffith. Sergeant Frambes responded that Chief Griffith thinks it would help if the City could keep up on the vegetation and add rock that's graded outside of the roadway to create a barrier.

June 28, 2022

- Sergeant Frambes stated that he would keep in contact with Eldridge regarding his concerns.
- Downey reminded everyone about the next Crime Forum meeting on July 20th at 6:30pm.

A PUBLIC HEARING WAS OPENED AT 6:41PM IN ORDER TO GIVE THE PUBLIC AN OPPORTUNITY TO COMMENT ON THE CITY USE OF STATE REVENUE SHARING FUNDS. NO CITIZENS PROVIDED TESTIMONY, AND THE PUBLIC HEARING WAS CLOSED AT 6:42PM

THE MATTER OF APPROVING STATE REVENUE SHARING RESOLUTIONS, AND HOLDING A PUBLIC HEARING GIVING CITIZENS OPPORTUNITY TO COMMENT ON THE USE OF STATE REVENUE SHARING FUNDS

STAFF REPORT: Nelson stated this Resolution must be adopted yearly in order to receive State Revenues including Cigarette Tax, Liquor Tax and 911 Tax.

- Downey asked if there were any changes and Nelson replied not since the last budget.
 - Caughey **motioned to approve Resolution No. 1264, "A RESOLUTION CERTIFYING THE CITY OF HARRISBURG ELIGIBLE TO RECEIVE STATE REVENUE SHARING MONEY IN FY 2022-2023"** and motioned to approve Resolution No. 1265, **"A RESOLUTION DECLARING THE CITY OF HARRISBURG'S ELECTION TO RECEIVE STATE REVENUES IN FY 2022-2023"** and was seconded by Downey. The City Council then voted unanimously to approve Resolution No. 1264 and Resolution No. 1265.

THE MATTER OF APPROVING THE CITY BUDGET FOR FISCAL YEAR 2022-23 BY APPROVING RESOLUTIONS TO INCREASE WATER RATES (RESOLUTION NO. 1266), SEWER RATES (RESOLUTION NO. 1267), STORM DRAINAGE RATES (RESOLUTION NO. 1268) AND TO ADOPT BUDGET APPROPRIATIONS FOR FY 2022-2023 BY APPROVING RESOLUTION NO. 1269

STAFF REPORT: Nelson stated this is the same budget the Budget Committee approved, except for the recent grants received by the Library and noted the increase of \$17,300 on page 86-87 in Library Programs. Nelson stated that the resolutions will be approving a 2% increase in utilities this fiscal year as Council recommended.

- Mayor Duncan commented that he is pleased with how the storm fund is working.
 - Downey **moved to adopt the Approved FY 2022-2023 City Budget and to approve the following Resolutions:**
 - Resolution No. 1266, **"A RESOLUTION ESTABLISHING WATER RATES FOR USERS OF THE HARRISBURG MUNICIPAL WATER SYSTEM, REPEALING RESOLUTION NO. 1221, AMENDING RESOLUTION NO. 578, SECTION 5, AND ESTABLISHING AN EFFECTIVE DATE"**
 - Resolution No. 1267, **"A RESOLUTION ESTABLISHING SEWER RATES FOR USERS OF THE HARRISBURG MUNICIPAL SEWER SYSTEM, REPEALING RESOLUTION NO. 1216, AMENDING RESOLUTION NO. 579, AND ESTABLISHING AN EFFECTIVE DATE"**
 - Resolution No. 1268, **"A RESOLUTION ESTABLISHING STORM DRAINAGE RATES FOR USERS OF THE HARRISBURG MUNICIPAL**

June 28, 2022

STORM DRAINAGE SYSTEM, REPEALING RESOLUTION NO. 1195, AND ESTABLISHING AN EFFECTIVE DATE"

- **Resolution No. 1269, "A RESOLUTION MAKING APPROPRIATIONS FOR THE CITY OF HARRISBURG, OREGON FOR THE FISCAL YEAR 2022-2023"**

She was seconded by Keaton. The City County then voted unanimously to approve Resolution No. 1266, Resolution No. 1267, Resolution No. 1268, and Resolution No. 1269, and thereby adopting the FY 2022-2023 City Budget.

THE MATTER OF APPROVING ORDINANCE NO.984, "AN ORDINANCE OF THE CITY OF HARRISBURG DECLARING A BAN ON PSILOCYBIN PRODUCT MANUFACTURING, PSILOCYBIN SERVICE CENTERS; REFERRING ORDINANCE AND DECLARING AN EMERGENCY", AND RESOLUTION NO. 1270, "A RESOLUTION REFERRING TO THE ELECTORS OF HARRISBURG AN ORDINANCE BANNING PSILOCYBIN MANUFACTURING SITES, AND PSILOCYBIN SERVICE CENTERS WITHIN THE CITY."

STAFF REPORT: Eldridge commented that since our voters were 63% against Measure No. 109, the City Council thought it should be brought before the voters to decide about Psilocybin manufacturing or distribution centers inside the City limits. She pointed out the Ordinance on page 97 that the City Attorney prepared. It also includes the Resolution and the Explanatory Statement. She stated that it is declared an emergency due to the August 19th deadline for the Linn County Elections.

- Keaton motioned to approve Ordinance No. 984, "AN ORDINANCE OF THE CITY OF HARRISBURG DECLARING A BAN ON PSILOCYBIN PRODUCTS MANUFACTURING, PSILOCYBIN SERVICE CENTERS, REFERRING ORDINANCE AND DECLARING AN EMERGENCY", and Resolution No. 1270, "A RESOLUTION REFERRING TO THE ELECTORS OF THE CITY OF HARRISBURG AN ORDINANCE BANNING PSILOCYBIN MANUFACTURING SITES, AND PSILOCYBIN SERVICE CENTERS WITHIN THE CITY" and was seconded by Downey. The City Council then voted unanimously to approve Ordinance No. 984 and Resolution No. 1270.

THE MATTER OF REVIEWING THE HARRISBURG PARKS SYSTEM PLAN UPDATE AND LEVEL OF SERVICE (LOS) STANDARD

STAFF REPORT: Eldridge introduced Colin McArthur and Kelsey Zlevor with Cameron McCarthy. McArthur stated that tonight's meeting is to review levels of service, options and to determine if we are going to adopt the goals defined at the last session. He stated they are expecting to bring this back to another work session in July for the Capital Improvement Plan (CIP) and an adoption session in August where we will see the entire plan.

Zlevor reviewed the process so far with the Parks Master Plan. (Please note, Zlevor did have a power point presentation to provide tonight, but due to technical difficulties, she was not able to present it.) She commented that between all public outreach, they were able to speak with more than 100 citizens. Some of the key findings were to prioritize funding, improve access to parks, investing in play and recreational activities, the 132 Acre-Park and gathering spaces.

McArthur commented on the importance of Level of Service (LOS) as it provides a policy basis for Cities to apply parkland dedication in Subdivisions. Currently the City doesn't have this standard, and they are recommending that the City consider adopting a standard in the Parks Master Plan and they have provided several options. He reviewed the park LOS and began with table (1);

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Residents Per Park on page 113. He stated that Harrisburg is in good shape with 456 residents per park including the Museum and Tadpole Park.

On table (2); Residents Per Park Projection, they expect that Harrisburg will need to obtain three parks in the next 20 years. They did include Tadpole Park and 3.5 acres of the 132 Acre-Park, as they will be developed. With those numbers included, Harrisburg has a LOS Standard of 10.38 acres per 1,000 residents which puts us in range compared to other communities. They would recommend adopting a LOS Standard at a minimum of maintaining what we have over the next 20 years.

Zlevor stated that she did update the goals from the last meeting, and she would be sending them to Eldridge to distribute to Council and asked that if anyone had any questions, to please reach out to her.

- Caughey asked how City's our size acquire park land? McArthur replied that commonly it is through land use tools and certain thresholds that require park development. Another tool is to identify underserved areas, acquisitions areas, or to outright purchase.
- Caughey asked what the downside is for a having too high of a number for acres per park and McArthur answered that you would never achieve that goal.
- Downey is concerned with the amount of maintenance involved with parks. McArthur replied that as our parks grow, they would be able to provide some funding strategies to maintain those parks as part of the plan. Zlevor commented that community involvement is always an option moving forward.
- Mayor Duncan asked about the County and where the City is with possibly partnering with them? Eldridge said she would need to get in touch with them.
- Eldridge commented that she liked option number two, on page 110.
- Keaton asked about the 3.5 acres of 132 Acre-Park, and McArthur described the area as being close to the Urban Growth Boundary (UBG) and is a walkable area. Eldridge commented that we will be annexing that portion of the park into the City soon.
- McArthur confirmed the consensus as option (2) and Eldridge agreed. Council moved on to the next item; naming of the 132 Acre-Park.

THE MATTER OF ASSIGNING A NAME TO THE 132-ACRE PARK

STAFF REPORT: Eldridge referred to Exhibit A showing the results of the survey's for naming 132 Acre Park. Kelsey Zlevor, with Cameron McCarthy, stated that the results are from a combination of the survey and the Community Open House Event with the majority voting for Eagle Park.

- Downey and Boese commented that they like Eagle Park with the Eagle being our mascot. Keaton liked Eagle Park as well.
- Mayor likes Eagle Park, but he would like to honor the Morse Family by making some sort of contribution or dedication to the family.
- Diane Alton, resident, asked about combining the name to include the name Morse and Eagle Park. Mayor Duncan replied we could consider that but feels a dedication plaque would be best.
- Caughey likes Eagle Park because the residents voted for it and the possibility of seeing eagles at the park.
- Downey feels the Morse Family wouldn't want their name on the park but dedicating the park would be fine.
 - Downey **motioned to assign the name of "Eagle Park" to the undeveloped 132 Acre Park and was seconded by Keaton. The City Council then voted unanimously to assign the name of "Eagle Park" to the 132 Acre Park.**

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After the motion, Colin McArthur, with Cameron McCarthy, stated he would put a recommendation about the plaque in the Master Plan.

THE MATTER OF APPROVING AN IGA WITH THE CITY OF COBURG FOR LAW ENFORCEMENT SERVICES

STAFF REPORT: Eldridge stated the City of Coburg has already approved the agreement which includes 10 hours more per month, including 10 hours for crime prevention or code enforcement.

- Keaton asked if anything has changed, and Eldridge responded no.
- Caughey **motioned to approve the IGA with the City of Coburg for Law Enforcement Services for July 1, 2022, to June 30, 2024, and was seconded by Downey. The City Council then voted unanimously to approve the IGA with the City of Coburg for Law Enforcement Services.**

THE MATTER OF APPROVING AN ADDENDUM TO THE CURRENT CONTRACT WITH BREWER & COULOMBE, PC, ATTORNEYS AT LAW, FORMERLY KNOWN AS FEWEL, BREWER & COULOMBE

STAFF REPORT: Eldridge stated it has been eight years since the City Attorney has asked for a rate increase. She feels they are still a bargain compared to other legal teams and they share a lot of the same values with the City. Downey and Caughey agreed.

- Keaton **motioned to approve the increase in legal rates for City Attorney Firm, Brewer & Coulombe, PC as shown in Exhibit B, effective on July 1, 2022, and was seconded by Downey. The City Council then voted unanimously to approve the increase in legal rates for City Attorney Firm, Brewer & Coulombe, PC.**

THE MATTER OF APPROVING THE 3RD QUARTER 2021/2022 EXPENSE REPORT

STAFF REPORT: Nelson stated that we are 75% through the budget at this point and the City is in good shape especially on revenue. She noted the interest revenue rate is up to 1.15% now. Keaton asked how that will affect next year's budget and Nelson replied that she budgeted for .65% so we will have more funds and be in better shape next year. Nelson commented also on the street fund being \$100,000 in the red which is due to the City not receiving a grant they applied for that was factored in.

- Keaton **motioned to approve the 3rd Quarter 2021/2022 Expense Report and was seconded by Caughey. The City Council then voted unanimously to approve the 3rd Quarter 2021/2022 Expense Report.**

THE MATTER OF APPROVING THE INTERGOVERNMENTAL AGREEMENT (IGA) WITH THE LINN COUNTY SHERIFF'S OFFICE (LCSO) FOR LAW ENFORCEMENT SERVICES FOR JULY 1, 2022, TO JUNE 30, 2025

STAFF REPORT: Eldridge stated the cost of the contract at \$261,700 is what we had budgeted for. This rate includes a 5% increase, even though LCSO staff received an 8% COLI increase this year. She noted this contract is for another three years and includes a provision stating that if they are not able to fulfill their hours, they have two months to make up the hours, or the City has the option to pay an hourly rate instead of the contracted amount.

- Boese **motioned to approve the IGA with the Linn County Sheriff Office for Law Enforcement Services for July 1, 2022, to June 30, 2025, and was seconded by Downey.**

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After the motion, Caughey asked Eldridge if the City Attorney had an opportunity to review the contract. Eldridge replied they have not but it's the same contract as previously, except for page 7 of the agenda, item 6. Caughey had a concern with page 5, item 4 (ii) and would like to know that the attorney doesn't feel that one isn't going to conflict with the other as they are addressing the same subject. Caughey stated if the City Attorney likes it, then he is okay with it.

- Caughey **motioned to make an amendment to the motion on contingent of City Attorney approval and was seconded by Keaton. The City Council voted unanimously on the amendment to the motion.**
- **The City Council then voted unanimously to approve the IGA with the Linn County Sheriff Office for Law Enforcement Services for July 1, 2022, to June 30, 2025.**

CITY ADMINISTRATORS VERBAL REPORT

1. **Full Scale HazMat Exercise:** Eldridge commented that the exercise relocated herself and Fire Chief Bart Griffith to the Church parking lot on Peoria RD which made it difficult to hear what was going on. She asked Council how they felt the information they received on social media was and Mayor Duncan commented he had a hard time reading the information due to size of the screen. Eldridge replied that because it was a training exercise, they didn't get the media as they would in an actual emergency.
 - Mayor Duncan commented that he really liked the City-wide text and would like to see encouragement for residents to sign up.
 - Eldridge stated it was a very good exercise and there are some things that we need to work on in the future.
 - Mayor commented that both Scholz and the Public Works Crew did an amazing job.
 - Resident, Heather Keaton, asked if the school had to shelter in place and Eldridge replied that some of the school did and they also had to shut down their HVAC system.
2. **4th of July:** Eldridge informed Council that the funeral for Paul Kraft will be held on Saturday. Sunday will be the 5K run, the Fire Department Breakfast, a coloring contest at BN Park and a carhop at the 99 Grill in honor of Jack McClure.
3. **Sommerville Avenue:** Eldridge asked for some guidance with this street. She stated this industrial property is on the west side of 6th Street and there are two potential parcels and a dedicated street in the middle. If someone comes in and develops it, they are required to install the street. She has had people approach her with interest in developing a portion of the available lots and she would like to know if Council wants to entertain not requiring them to develop the street since it's only a part of the available lots.
 - Mayor Duncan asked if she was asking about a waiver of remonstrance? Eldridge replies, yes, there would have to be a waiver of remonstrance.
 - Eldridge asked how Council felt about not requiring improvements on certain developments or if they felt that anyone who comes in would have to make those improvements.
 - Downey asked how they would access it? Eldridge responded they don't need a street to access it, if they have a driveway off of S 6th St.
 - Caughey asked if they were only purchasing pieces of the parcel and Eldridge responded that she has only had inquiries about the property. She is thinking hypothetically and is looking for guidance.

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- Mayor Duncan and Downey thought it could become a loophole and another person could get stuck with the cost. Mayor Duncan comment this is part of the system, and we need to be fair. Boese commented that he hates to push people away and wants to see development and would entertain to have them come before Council to hear them out.
- Mayor Duncan suggested bringing this back to another meeting. Eldridge stated she would put something out on the list server asking other Cities what they do. She would also converse with John Hitt and the City Attorney Office.

ADJOURN: With no further discussion, the City Council Work Session adjourned at the hour of 8:21pm

MAYOR

CITY RECORDER



City Council Business Meeting Minutes July 26, 2022

Mayor: Robert Duncan; Absent
Council President: Mike Caughey; Presiding
Councilors Present: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and Charlotte Thomas
Staff Present: City Administrator Michele Eldridge, Public Works Director Chuck Scholz, Finance Officer/Deputy City Recorder Cathy Nelson, and City Recorder/Municipal Court Clerk Lori Ross
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

CALL TO ORDER AND ROLL CALL by Council President Mike Caughey sitting in for Mayor, Robert Duncan, at the hour of 6:32pm

CONCERNED CITIZEN(S) IN THE AUDIENCE. All in attendance were there for items on the agenda.

LCSO REPORT

STAFF REPORT: Sergeant Steve Frambes reviewed the report stats for July 2022. Some of the calls included child neglect and an infant death investigation. Frambes commented that the 4th of July went well and remarked it was one of the busiest.

- Council President Caughey asked if there were any incidents. Sergeant Frambes replied that there were, but they won't be individually documented on the report as they would be one call. Some of the incidents were mislocated children calls, a pushed over porta-potty and a river rescue.

Sergeant Frambes introduced Deputy Greg Newman, one of our contracted Deputies who has been here since March. He remarked that he started his career in Baker City in 2009 and has been with LCSO since 2016 rotating between Deputy and Detective working in narcotics. Deputy Newman commented that accountability is important to him, and he is happy to be working in Harrisburg.

Due to Sergeant Frambes needing to attend another meeting in Halsey, the 2nd Quarter Crime Results for the City of Harrisburg was presented 2nd this evening.

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THE MATTER OF REVIEWING THE 2ND QUARTER CRIME RESULTS FOR THE CITY OF HARRISBURG

STAFF REPORT: Eldridge commented that Deputy Newman was responsible for most of the stats for the 2nd Quarter and there was a decrease in crime and an increase in all other. The offenses were a mix of violations including dog violations, stolen tags, disorderly conduct, hit and run and failing to register as a sex offender. Sergeant Frambes informed Council that one arrest can result in multiple charges on this report including warrants served and felt there was nothing to be concerned about as the overall stats are one lower than last year.

COBURG POLICE TRAFFIC ENFORCEMENT REPORT

STAFF REPORT: Chief Larson reviewed the 2nd quarter stats as shown in Exhibit A. (Exhibit A is included in the minutes as it was not available until after the agendas were distributed.) He also commented that the 4th of July went well and thought it was a good turnout. He informed Council that they have two Officers who will be attending National Night Out next week and will confirm that he has Officers available for the Harvest Festival.

- Boese noted the truck inspection violation and asked how many truck inspector's he has employed. Chief Larson responded that he has two that have been through 40 weeks of training and are required to perform 32 inspections per year. They can issue violations under federal code and can require that truck drivers get weighed if asked. Nothing further from Chief Larson.

THE MATTER OF ESTABLISHING THE ABILITY TO DECLARE AN EMERGENCY IN THE CITY PARKS, IF NECESSARY, BY APPROVING ORDINANCE NO. 985, "AN ORDINANCE OF THE CITY OF HARRISBURG DELEGATING AUTHORITY TO THE CITY ADMINISTRATOR TO ORDER EMERGENCY PARK CLOSURES, UPDATING AND STRENGTHENING LANGUAGE, AND DECLARING AN EMERGENCY".

STAFF REPORT: Eldridge stated that LCSO has informed staff, they are having a problem with homeless people setting up camp sites at Eagle Park. Due to concerns with camping and fires, LCSO approached Eldridge about closing the camp over the 4th of July weekend and it was decided after speaking with Scholz and our legal team, to get direction from Harrisburg Fire Department and the City Council. Eldridge stated that with this Ordinance, the City would be able to act immediately in the case of an emergency without Council having to approve it first. Eldridge reviewed the Ordinance and noted some changes made to the code like changing the word sleeping to camping and adding designated fire rings under 9.55.050. Eldridge commented on the ability to physically shut down the park and referred to Exhibit B, which shows a picture of Knife Rivers gate. She informed Council that if the City can use their gate to shut down the park, it will save the City about \$11,000. Eldridge commented on the City Park regulations and stated that we do have the ability to cite anyone who is driving off the road and into the tall grass, creating a fire hazard.

- Caughey asked if the City has a definition for camping and Eldridge answered that we don't because the State doesn't have one either. She pointed out the 9.55.120 (2); the items not permitted that were associated with the word camping. Keaton commented that it states you can't use any of those for camping, but the argument could be that they aren't camping. Eldridge replied that if they are there during the daytime, they aren't going to be asked to leave, however, if they are after sunset, it would not be allowed.
- Klemm asked what a shelter half was as on stated on page 39. Keaton commented that it was a half tent, basically a wind barrier.
- Scholz commented on 9.55.120 (1) and stated that the hours should be in line with state parks. Eldridge commented that we can change the wording to from sunset to sunrise.

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- Scholz stated that if we do have to close off the park and lock the gates, there is still opportunities for visitors to enter the park, hindering Law Enforcement or the Fire Departments access for patrolling or emergencies.
- Thomas asked what constitutes an emergency ending and where does it say that the City Administrator can pull the emergency? Eldridge suggested adding that an action about the emergency ending automatically after a period of time. Keaton liked that idea as well as Thomas. Eldridge suggested adding a No. 5 stating that an emergency shall be no longer than two weeks unless extended by the Harrisburg City Council.
 - Keaton **motioned to approve Ordinance No. 985, “AN ORDINANCE OF THE CITY OF HARRISBURG DELEGATING AUTHORITY TO THE CITY ADMINISTRATOR TO ORDER EMERGENCY PARK CLOSURES, UPDATING AND STRENGTHENING LANGUAGE, AND DECLARING AN EMERGENCY”**; as amended and was seconded by Klemm. **The City Council then voted unanimously to approve Ordinance No. 985.**

THE MATTER OF ALLOWING OUR LAW ENFORCEMENT AGENCIES TO TRESPASS PEOPLE IN HARRISBURG PARKS

STAFF REPORT: Eldridge informed Council the trespass letters would be given to both LCSO and Coburg Police Department so they can immediately trespass anyone from any City Park instead of waiting for the City Administrator to approve it. She stated they will be able to enter the information into dispatch so all Deputies and Officers will be informed of the trespassed person.

- Thomas **motioned to provide the letters for trespass authority to LCSO and Coburg Police Department and was seconded by Downey. The City Council then voted unanimously.**

THE MATTER OF PUBLIC OUTREACH FOR THE SAFE ROUTES TO SCHOOL (SRTS) GRANT

STAFF REPORT: Eldridge pointed out the petition on the table up front regarding the Safe Route to Schools Grant. She commented that she has received a couple letters and asked anyone who hasn't sent a letter to do so or to please sign the petition on the way out.

THE MATTER OF A DISCUSSION IN RELATION TO THE POSSIBILITIES OF SHARING THE COSTS OF A SCHOOL RESOURCE OFFICER (SRO) IN 2022-2023

STAFF REPORT: Eldridge reminded Council that on June 14th, Mayor Duncan spoke with the Council about helping the School District with a School Resource Officer (SRO) and suggested using American Relief Program Act (ARPA) Funds. She informed the Council that Harrisburg School District Superintendent, Bryan Starr, is here tonight to communicate that the School Board can share this cost with the City for an SRO. Eldridge then read an email from the absent, Mayor Duncan as shown in **Addendum 1**. Eldridge informed Council that we do have \$482,580 of ARPA funds available and currently we don't know the actual cost for an SRO. She stated the City would need to have a Memo of Understanding (MOU) with the School District and that this would be a donation. Eldridge introduced Bryan Starr, Superintendent for the School District, to the City Council.

- Starr stated that he has had several parents approach him about a possible SRO. He stated that the School District would also be using their ARPA funds towards the SRO. At June's and July's Board meeting, it was discussed that the enrollment has dropped 38% since COVID, especially in the High School and they can no longer cite parents for truancy. The Board feels that if they had an SRO, they could build a good relationship with the kids. He stated this would be a one-year trial and then it would be examined again, and the school would like to move forward with this.

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- Thomas commented that she feels the School District has made many improvements, but there is still a security problem with exterior doors being left open during school hours and feels that if we do this, they will have to always abide and shut doors. Starr stated that issue has been addressed with staff.
- Starr informed Council that they have applied for a \$600,000 COPS Grant and he feels like they have a good chance of receiving it. The grant would pay for a camera system and a communication system with LCSO which will produce quicker response time which will help with security.
- Klemm asked about how the different buildings would share the SRO. Starr stated that there are different levels of interaction for different age groups, but they haven't planned everything out yet.
- Thomas asked Starr if they have spoken to LCSO about the cost for an SRO and he replied they haven't yet.
- Heather Keaton, resident, asked if the SRO would serve all schools and Starr replied yes.
- Scholz asked if anyone has asked LCSO if it was even a possibility with all the staff shortages they have been having. Starr replied that they have not. Thomas still thinks they should investigate it.
- Klemm asked if the contract would run concurrent with school year and Starr replied yes.
- Keaton commented on whether a relationship could be developed in just a one-year trial and Thomas replied that everyone would be surprised how fast relationships grow with children and spoke of her experiences.
- Klemm commented that whether we can help one year or two years with the SRO, he feels it will be beneficial to the kids.
- Thomas stated the first step is to see what the Sheriff Office says.
- Starr stated that he would get in touch with Sheriff Duncan and then contact Eldridge about the status of the request.

THE MATTER OF DISCUSSION AND DETERMINING HARRISBURG'S TOP LEGISLATIVE PRIORITIES FOR 2023

STAFF REPORT: Eldridge pointed out **Addendum 2** which shows which priorities were important to City staff and Council. She then summarized the results noting that two Council members didn't return their list

- Thomas commented that these priorities have nothing to do with Harrisburg or other small cities. Staff and Council agreed.
- Downey did like No. 3, infrastructure. Thomas asked what that meant and Scholz responded that it was low-cost homes and not sewer or water lines.
- Downey asked if we need to submit this priority list, and Eldridge responded we can vote on one thing or let them know that there is nothing in here for small cities. Keaton suggested sending a letter to them.
- Eldridge said she thinks she could get Scio, Halsey and Brownsville involved in a letter as she believes they feel the same way.
- Keaton commented that the LOC doesn't care about any city less than 50,000 in population and suggested that the LOC instead try to help cities with the mercury cost which is an actual issue.
- Downey mentioned No. 8; regarding measure 110 and was curious about what it meant. Scholz replied that unless they are going to shut it down, nothing is going to help with that measure.

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- Keaton asked about No. 15; enterprise zones and thought it might be useful. Eldridge commented that the only thing she saw that might be useful was that it was going to keep the enterprise zone going and thinks it's a beneficial program.
- Caughey asked about No. 13 as property taxes are how the City is funded. Keaton commented that it doesn't reflect real property value and thinks it should reset after a home sells. Scholz thinks that home values should be based on the home and not homes of the rich vs the poor.
- Eldridge asked Council if they would like to support No. 15 only and send a letter stating the City doesn't have much faith in the State's ability to modify programs that need to be done. She will create the letter and forward to City Council for approval.

THE MATTER OF APPROVING THE CONSENT LIST

- Downey **motioned to approve the June consent list and was seconded by Thomas. The City Council then voted unanimously to approve the June consent list. Motion to approve the consent list approved the following:**
 - **Harrisburg City Council Minutes for May 10, 2022**
 - **The Payment Approval Report for June 2022**
 - **Out of State Travel for Cathy Nelson and Carol Canham to Salt Lake City Utah for a cost to the City not to exceed \$1,300 each.**

CITY ADMINISTRATOR VERBAL REPORT

1. **Dogs on the 4th of July:** Eldridge commented that this 4th of July, they had more dogs along the riverfront than ever before. Law enforcement didn't want to issue citations and spectators weren't cooperating when approached. She asked Council if they wanted to keep HMC 6.10.010; Restrictions Relating to the 4th of July, or do they want law enforcement to enforce?
 - Caughey commented that he doesn't think dogs have a place at the 4th of July as there is always the possibility of something going bad.
 - Scholz agrees with Caughey and commented that the public is informed by several signs displayed downtown and it has been enforced prior.
 - Klemm asked who would enforce the code and Eldridge responded that LCSO and Coburg PD would at the direction of the City or HFEA.
 - Keaton thinks it's a poor decision to bring a dog to the festivities and Thomas stated it could be a safety issue.
 - Eldridge stated that she will emphasize it next year for the HMC to be enforced.
2. **National Night Out:** Eldridge informed Council that the event is next Tuesday, the 2nd and Mikayla Marie will be performing along with a free BBQ and appearances by LCSO, Coburg PD and the Harrisburg Fire Department.
3. **Summer Concerts:** Eldridge stated that next week's concert is Outlaw Shine, and Dari Mart will be serving free ice cream along with the availability of a food truck to purchase dinner.
4. **Harvest Festival:** Eldridge reminded Council about the Harvest Festival being held August 5-6th which supports Ag Education and the FFA.
5. **Michael Bryson:** Eldridge informed Council that there will be a 5K Fundraiser for the Michael Bryson Foundation to be held on August 6th.
6. **Extreme Tour:** Eldridge commented that the Extreme Tour will be coming to Harrisburg around September 19-20th and will need to get a noise permit. The event combines extreme sports and competition, live music, and outreach to area teens and kids.

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OTHER ITEMS

- Scholz pointed out the Harvest Festival Posters up front and instructed everyone to help themselves.
- Keaton commented on the COVID signs that are still being displayed in parks. Scholz replied that we are not required to display them, but it is still recommended.

ADJOURN: With no further discussion, the City Council Business Meeting adjourned at the hour of 8:47pm.

MAYOR

CITY RECORDER

Second quarter April May, June 2022:

73 Traffic stops

35 Citations written

4 Written warning

1 Truck inspection

April	11 Citations	30 Traffic stops
May	11 citations	21 Traffic stops
June	13 Citations	22 Traffic stops

Officers worked Bailiff Duties for Harrisburg Municipal Court on April, May and June

Officers arrested a female subject for an outstanding warrant Harrisburg

SOME OF THE VIOLATIONS WRITTEN CITATIONS

21 Speeding

2 Vehicle registration violations

4 Fail to obey a traffic control device

2 No valid operator's license

1 Driving uninsured

1 illegal use of cell phone

1 Truck log violation

1 Ignition Interlock Device

WRITTEN WARNINGS

3 Speeding

1 Fail to obey a traffic control device

SOME OF THE TRAFFIC STOP LOCATIONS

Diamond Hill and Power line

7th and Territorial

99 and Peoria Road

3rd and Territorial

3rd and Schooling

6th and Priceboro

9th and Territorial

3rd and Territorial

6th and Summerville Loop

3rd and Monroe

8th and Diamond Hill

Trails End Park

9th and Diamond Hill

Diamond Hill and 9th Street

Territorial and 9th

9th and Lassalle

6th and Smith

2nd and Kessler

3rd and Territorial

7th and Diamond Hill

2nd and Monroe

9th and Burton

6th and Priceboro

Diamond Hill at city limits

9th and Territorial

Coburg at Tofta

6th and Priceboro Road

Coburg Road

6th and Smith

4th and LaSalle

Bowers and Powerline

2nd and Kessler

Harrisburg City Ordinance issues

Officers work ordinance issues brought to our attention by Carol.

From: [Michele Eldridge](#)
To: [Lori Ross](#)
Date: Thursday, September 15, 2022 3:20:38 PM

Most of you know my thoughts and that my heart is behind this proposal. Without sounding coarse, an SRO would, for lack of a better explanation, be like any insurance you would buy for something that could happen; and I pray to God it doesn't. We've talked a lot about partnering with over governing bodies and what better way than to help make the parents of our school kids feel less stressed about sending their kids to school and helping the school district accomplish that goal.

I will be by your side on any decision made, because. I know you all have the best intentions and want what's best for all.

Blessings,
Grandpa Mayor Bob

LOC Legislative Agenda Topics		
CT4 - MC	1	Full Funding & Alignment for State Land Use Initiatives [Staff not supportive]
	2	Local Funding to Address Homelessness [ME - CCT]
CT1-RB4-KD-MC	3	Infrastructure Funding to Support Needed Housing [Chuck: no – ME ok, but not much faith in States ability to create an equitable system in statewide funding]
	4	Community Resiliency & Wildfire Planning [ME: Thankful this is not very applicable to Harrisburg-Scholz: No – CCT & LR: Yes]
	5	Protecting Public Employees & Officials [Chuck: no, ME: ok, CN: Yes]
	6	Return to Work [HR Staff support (ME & LR) No other staff votes]
	7	Attorney Client Privilege [ME & CS ok]
CT2-KD	8	Address Measure 110 Shortcomings [ME Ugh CS No; CCT & LR Yes]
	9	Building Decarbonization, Efficiency & Modernization [Benefits bigger cities, not as applicable to a community which needs more family mid-level housing]
	10	Continue Investment in Renewable Energy [Big Issue: Not as applicable to Harrisburg]
	11	Investment in Community Climate Planning Resources-[CS & ME: No]
	12	Adequate Funding for State Climate Initiatives [CS & ME: No]
RB3-KD-MC	13	Property Tax Reform [Scholz: No – CN: Yes – ME: Some of the services residents are demanding are related to Enterprise Funds, rather than those in Parks, Economic Development, or Streets. This has been a hot topic in the past, and still nothing has been done with it!]
	14	Lodging Tax Flexibility [ME: Ok – CS Yes]
CT3-RB1-MC	15	Economic Development Incentives (co-sponsor with the Community Development Committee) [ME: OK. Important to keep Enterprise Zones in Oregon. However, Harrisburg is impacted by lack of development in relation to infrastructure and wetlands – CN: Yes]
	16	Marijuana Taxes [CS & ME: No] No impact on Harrisburg
	17	Alcohol Revenues [CS: No – ME: OK – CN, CCT & LR: Yes]
	18	Digital Equity & Inclusion [ME & CS: No]
	19	Resilient, Futureproof Broadband Infrastructure and Planning Investment [CS & ME: No]
	20	Incentives for Broadband Affordability, Adoption and Consumer Protections [CS & ME: No – Harrisburg has great broadband choices; more than most cities.]
RB5-	21	Cybersecurity & Privacy [CS: No – ME: OK]
RB2-	22	Transportation Safety Enhancement [CS: No – ME: Ok, but only for SRTS funding]
	23	Road User Fee- Vehicle Miles Traveled (VMT) Structure [CS & ME: No – CN: Yes]
	24	New Mobility Services [CS & ME: No]
	25	Funding for Recovery of Abandoned Recreational Vehicles [CS: No, needs to be directed at people living in them on the streets. ME: Agreed, but also \$15k to \$30k for removal by towing company. CCT: Yes]
KD-MC	26	Water Utility Rate and Fund Assistance [CS: No – LR: Yes - ME: Good for the lowest income citizens]
KD(6)	27	Place-Based, Water Resource Planning (Program Support) [CS: No – ME: Not so applicable to Harrisburg]
KD	28	Infrastructure Financing and Resilience [CS: No, No, No. ME: Very Complicated issue, and hard to get types of funds – CCT: Yes]
	29	Write in: _____

Staff Legend: ME – Michele Eldridge; CS – Chuck Scholz; LR – Lori Ross; CN – Cathy Nelson; CCT – Carol CanhamTerrill

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
1206						
1206	Analytical Lab & Consultants	150333	Water Testing	07/27/2022	620.00	51-65-4200
Total 1206:					620.00	
3200						
3200	Barnes & Noble, Inc.	4304001	Books	07/30/2022	789.04	24-60-2000
3200	Barnes & Noble, Inc.	4307407	Books	08/07/2022	9.15	24-60-2000
3200	Barnes & Noble, Inc.	4307408	Books	08/07/2022	93.34	24-60-2000
Total 3200:					891.53	
3693						
3693	Branch Engineering Inc	00018570	Engineering Services	08/15/2022	3,637.30	11-42-2100
3693	Branch Engineering Inc	00018571	Engineering Services	08/15/2022	750.00	11-42-2100
Total 3693:					4,387.30	
3697						
3697	Brewer and Coulombe, PC	502790	Attorney Fees	07/14/2022	775.00	10-42-2700
3697	Brewer and Coulombe, PC	502812	Attorney Fees	08/09/2022	597.50	10-42-2500
3697	Brewer and Coulombe, PC	502813	Attorney Fees	08/09/2022	532.50	10-42-2700
Total 3697:					1,905.00	
3788						
3788	Cameron McCarthy Landscape	00521	OPRD Grant	07/13/2022	9,520.58	61-70-7500
Total 3788:					9,520.58	
4003						
4003	Carol Canham	803221	Reimbursement	08/03/2022	659.36	23-70-6850
4003	Carol Canham	823221	Reimbursement	08/23/2022	25.31	51-73-2000
4003	Carol Canham	823221	Reimbursement	08/23/2022	25.31	52-73-2000
Total 4003:					709.98	
3773						
3773	CenturyLink	30419214	Phone Bill	08/04/2022	.16	10-69-3500
3773	CenturyLink	JULY 2022	Phone Bill	07/26/2022	42.77	52-65-3500
3773	CenturyLink	JULY 2022	Phone Bill	07/26/2022	46.42	52-65-3500
3773	CenturyLink	JULY 2022	Phone Bill	07/26/2022	44.87	51-65-3500
3773	CenturyLink	JULY 2022	Phone Bill	07/26/2022	42.19	51-65-3500
3773	CenturyLink	JULY 2022	Phone Bill	07/26/2022	46.42	52-65-3500
3773	CenturyLink	JULY 2022	Phone Bill	07/26/2022	41.22	52-65-3500
3773	CenturyLink	JULY 2022	Phone Bill	07/26/2022	46.42	52-65-3500
3773	CenturyLink	JULY 2022	Phone Bill	07/26/2022	42.19	10-69-3500
3773	CenturyLink	JULY 2022	Phone Bill	07/26/2022	42.77	52-65-3500
Total 3773:					395.43	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
2939						
2939	Cobalt Computer Services, Inc.	23558	Computer Hardware	07/27/2022	100.00	40-65-8015
2939	Cobalt Computer Services, Inc.	23579	Computer Service	07/31/2022	2,443.75	40-65-8015
2939	Cobalt Computer Services, Inc.	23664	Computer Service	07/31/2022	251.75	40-65-8015
2939	Cobalt Computer Services, Inc.	23741	Computer Service	07/31/2022	11,614.20	40-65-8015
2939	Cobalt Computer Services, Inc.	23753	Computer Hardware	08/08/2022	575.00	40-65-8050
2939	Cobalt Computer Services, Inc.	23760	Computer Purchase	08/12/2022	2,700.00	40-65-8045
2939	Cobalt Computer Services, Inc.	23761	Computer Purchase	08/12/2022	1,130.00	24-70-7400
Total 2939:					18,814.70	
3348						
3348	Code Publishing, Inc.	GC0008224	Web Hosting	07/31/2022	196.50	10-60-2900
Total 3348:					196.50	
2720						
2720	Comcast	AUG 2022 LIB	Internet Service	07/23/2022	146.85	24-60-2525
2720	Comcast	AUGUST 2022	Internet Service	08/03/2022	324.68	10-60-2000
2720	Comcast	AUGUST 2022	Internet Service	08/01/2022	74.93	51-65-3550
2720	Comcast	AUGUST 2022	Internet Service	08/01/2022	74.92	52-65-3550
Total 2720:					621.38	
1210						
1210	Conser Quarry Company	94800	Gravel	07/26/2022	173.34	52-65-2400
Total 1210:					173.34	
3913						
3913	DataBar Inc	257496	Utility Billing Statements	08/04/2022	28.68	24-60-2800
3913	DataBar Inc	257496	Utility Billing Statements	08/04/2022	28.68	23-70-6850
3913	DataBar Inc	257496	Utility Billing Statements	08/04/2022	333.67	51-74-2200
3913	DataBar Inc	257496	Utility Billing Statements	08/04/2022	333.66	52-74-2200
3913	DataBar Inc	257548	W/S Utility Statements	08/05/2022	454.50	23-70-6850
3913	DataBar Inc	257548	W/S Utility Statements	08/05/2022	199.50	24-60-2800
Total 3913:					1,378.69	
3824						
3824	Demco Inc	7165152	Library Supplies	08/08/2022	208.59	24-60-2800
Total 3824:					208.59	
3953						
3953	DJC Oregon	7456555644	Construction Bid	05/31/2022	331.54	11-60-7975
Total 3953:					331.54	
1946						
1946	Ferguson Waterworks	1071571-3	P/W Misc. Expense	07/22/2022	507.76	51-65-4600
Total 1946:					507.76	
3743						
3743	Fern Ridge Review	2022 RENEWA	Tribune News Renewal	08/11/2022	35.00	10-53-2200
3743	Fern Ridge Review	22057	Public Notice	07/20/2022	72.00	10-41-3000

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 3743:					107.00	
1219						
1219	Hach Company	13157504	P/W Misc Expense	07/22/2022	55.64	51-65-4600
Total 1219:					55.64	
1375						
1375	Harrisburg School District #7	222300006	Library Field Trip	08/23/2022	447.00	24-60-3050
Total 1375:					447.00	
3037						
3037	Herc Equipment Rental Corp.	32988629001	Equipment Rental	07/28/2022	2,437.86	56-60-2300
Total 3037:					2,437.86	
1220						
1220	Hurd's Custom Machinery, Inc.	34821	Public Works Supplies	07/01/2022	50.13	51-65-4600
1220	Hurd's Custom Machinery, Inc.	35042	Public Works Supplies	07/22/2022	26.25	51-65-4600
Total 1220:					76.38	
1221						
1221	Jerry's Home Improvement	154557	Misc Public Works Supplies	07/08/2022	379.78	10-72-4000
Total 1221:					379.78	
3432						
3432	John Deere Financial	3717417	Misc P/W Exp	07/07/2022	303.59	11-45-2100
3432	John Deere Financial	3717417	Misc P/W Exp	07/07/2022	354.19	51-73-2100
3432	John Deere Financial	3717417	Misc P/W Exp	07/07/2022	354.18	52-73-2100
Total 3432:					1,011.96	
3683						
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	17.67	24-60-2800
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	5.25	24-60-2800
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	47.97	24-60-3050
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	308.96	10-63-2300
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	161.49	24-60-3050
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	284.99	24-60-3050
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	41.96	24-60-2800
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	120.66	24-60-3050
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	33.00	10-53-2200
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	33.00	10-53-2200
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	6.25	24-60-2800
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	354.95	10-60-2400
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	33.00	10-53-2200
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	24.95	10-60-2300
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	63.00	24-60-2800
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	59.99	24-60-3050
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	200.00	10-63-2000
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	22.51	24-60-3050
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	594.99	24-60-3050
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	85.64	24-60-3050

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	21.30	24-60-3050
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	14.29	24-60-3050
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	326.05	24-60-3050
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	16.99	24-60-3050
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	27.99	24-60-3050
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	16.99	24-60-3050
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	61.68	10-60-2400
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	150.00	10-72-4000
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	60.73	10-72-4000
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	310.80	10-72-6700
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	4.29	51-65-4600
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	4.28	52-65-4600
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	58.80	10-72-6700
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	80.98	10-72-4000
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	71.94	10-72-6700
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	199.99	10-72-4000
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	88.25	51-65-4600
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	88.25	52-65-4600
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	109.99	10-72-4000
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	8.99	11-43-2000
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	7.99	11-43-2000
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	32.99	10-72-4000
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	60.76	10-37-2100
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	12.09	10-53-2200
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	18.00	10-53-2200
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	25.99	10-60-2300
3683	Keybank N.A.	JULY 2022	Misc Credit Card Charges	07/20/2022	30.00	10-53-2200
Total 3683:					4,410.63	
1253						
1253	Linn County Sheriff's Office	1ST QRT 2022/	Law Enforcement Contract	08/01/2022	64,414.25	10-66-3000
Total 1253:					64,414.25	
3819						
3819	Linn County Treasurer	JULY 2022	Court Revenue Payout	07/31/2022	80.64	10-42-2200
3819	Linn County Treasurer	JUNE 2022	Court Revenue Payout	06/30/2022	133.92	10-42-2200
Total 3819:					214.56	
2489						
2489	Lori Ross	PER DIEM 8.2	Per Diem	08/22/2022	41.00	10-63-2200
Total 2489:					41.00	
3988						
3988	McClinton Painting	2204-1211-156	Paint	07/28/2022	300.00	10-72-4000
Total 3988:					300.00	
1077						
1077	Michele Eldridge	PER DEIM 8.2	Per Diem	08/22/2022	41.00	10-63-2200
Total 1077:					41.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
3873						
3873	NAPA Auto Parts	817-660356	Misc P/W Exp	07/19/2022	34.99	10-72-4000
Total 3873:					34.99	
2644						
2644	Net Assets	54-202207	Lien Searches	08/01/2022	134.00	10-53-2250
Total 2644:					134.00	
1102						
1102	NW Natural Gas Co.	AUG 2022	Utilities	08/09/2022	16.06	10-69-2000
1102	NW Natural Gas Co.	AUG 2022 P/W	Utilities	08/09/2022	16.06	51-65-2700
1102	NW Natural Gas Co.	AUG 2022 PU	Utilities	08/09/2022	48.70	52-65-2700
Total 1102:					80.82	
1245						
1245	One Call Concepts, Inc.	2070393	Locates	07/31/2022	14.40	51-65-4600
1245	One Call Concepts, Inc.	2070393	Locates	07/31/2022	14.40	52-65-4600
Total 1245:					28.80	
1033						
1033	Oregon Department of Revenue	JULY 2022	Court Revenue Payout	07/31/2022	456.79	10-42-2200
1033	Oregon Department of Revenue	JUNE 2022	Court Revenue Payout	06/30/2022	641.62	10-42-2200
Total 1033:					1,098.41	
1862						
1862	Oregon DMV	L0036443367	Record Inquiry	07/29/2022	2.55	10-42-2800
Total 1862:					2.55	
3096						
3096	Pacific Office Automation	306802	Copier Contract	07/27/2022	52.01	10-60-2100
3096	Pacific Office Automation	306802	Copier Contract	07/27/2022	51.99	51-74-2000
3096	Pacific Office Automation	306802	Copier Contract	07/27/2022	52.00	52-74-2000
Total 3096:					156.00	
3736						
3736	Republic Services #450	0450-0036254	Garbage Service	07/31/2022	153.35	10-72-4000
Total 3736:					153.35	
3582						
3582	Sierra Springs	21792967 0820	Bottled Water	08/20/2022	117.05	10-53-2200
Total 3582:					117.05	
3999						
3999	South Valley Automotive \$ Custo	9298	Public Works Misc	08/05/2022	731.69	11-45-2100
3999	South Valley Automotive \$ Custo	9298	Public Works Misc	08/05/2022	853.64	51-73-2100
3999	South Valley Automotive \$ Custo	9298	Public Works Misc	08/05/2022	853.64	52-73-2100

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 3999:					2,438.97	
2927						
2927	Staples Business Advantage	3512629063	Office Supplies	07/14/2022	23.65	10-60-2300
2927	Staples Business Advantage	3512868288	Office Supplies	07/16/2022	7.66	10-60-2300
2927	Staples Business Advantage	3512868288	Office Supplies	07/16/2022	7.66	51-74-2400
2927	Staples Business Advantage	3512868288	Office Supplies	07/16/2022	7.67	52-74-2400
2927	Staples Business Advantage	351372367	Office Supplies	07/29/2022	36.40	10-60-2300
2927	Staples Business Advantage	351372367	Office Supplies	07/29/2022	36.39	51-74-2400
2927	Staples Business Advantage	351372367	Office Supplies	07/29/2022	36.38	52-74-2400
2927	Staples Business Advantage	3514412497	Office Supplies	08/02/2022	16.00	10-60-2300
2927	Staples Business Advantage	3514412497	Office Supplies	08/02/2022	16.00	51-74-2400
2927	Staples Business Advantage	3514412497	Office Supplies	08/02/2022	15.99	52-74-2400
Total 2927:					203.80	
2052						
2052	Tri-County	104618	Chamber Golf Sponsor	08/22/2022	100.00	23-70-2500
Total 2052:					100.00	
3782						
3782	Tri-County Fire Protection	5896	Fire Extinguisher Service	07/29/2022	797.30	10-72-4000
Total 3782:					797.30	
3866						
3866	Umpqua Valley Financial, LLC	6095	Audit Services	07/25/2022	1,522.50	52-60-2000
3866	Umpqua Valley Financial, LLC	6095	Audit Services	07/25/2022	1,417.50	51-60-2000
3866	Umpqua Valley Financial, LLC	6095	Audit Services	07/25/2022	682.50	11-42-2000
3866	Umpqua Valley Financial, LLC	6095	Audit Services	07/25/2022	1,627.50	10-41-2000
Total 3866:					5,250.00	
4001						
4001	Up the Creek Cutting & Excavatio	949	Tree Removal	07/20/2022	21,200.70	56-60-2300
Total 4001:					21,200.70	
3826						
3826	Valley Argonomics LLC	74027096	Misc P/W Exp	07/22/2022	2,901.13	25-65-2000
Total 3826:					2,901.13	
3663						
3663	Water & Sewer Deposit Refund	#11736.04	Utility Billing Overpayment	08/05/2022	51.47	01-1075
3663	Water & Sewer Deposit Refund	#11763.04	Utility Billing Overpayment	08/17/2022	51.47	01-1075
3663	Water & Sewer Deposit Refund	#2009.07	Utility Billing Overpayment	08/22/2022	51.15	01-1075
3663	Water & Sewer Deposit Refund	#265.05	Utility Billing Overpayment	08/18/2022	2.39	01-1075
3663	Water & Sewer Deposit Refund	#962.09B	Utility Billing Overpayment	08/17/2022	6.13	01-1075
Total 3663:					162.61	
1239						
1239	WECO	CP-0203854	PW Gas Exp	07/31/2022	874.07	11-45-2000
1239	WECO	CP-0203854	PW Gas Exp	07/31/2022	1,019.74	51-73-2000

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
1239	WECO	CP-0203854	PW Gas Exp	07/31/2022	1,019.74	52-73-2000
Total 1239:					2,913.55	
4004						
4004	Western Asphalt	514316	City Hall Parking Lot	08/16/2022	4,465.00	11-60-7800
Total 4004:					4,465.00	
4005						
4005	WREN	7.29.22	Library Program	08/26/2022	65.00	24-60-3050
Total 4005:					65.00	
3596						
3596	Xylem Water Solutions U.S.A.	3556C34448	Misc P/W Exp	07/28/2022	9,449.00	52-78-7035
3596	Xylem Water Solutions U.S.A.	3556C34449	Misc P/W Exp	07/28/2022	9,414.61	52-78-7035
Total 3596:					18,863.61	
Grand Totals:					175,767.02	

Dated: _____

Mayor: _____

City Council: _____

General Fund

Street Fund

CED Fund

Library Fund

Storm Fund

Building Permit Fund

Electrical Permit Fund

Debt Services Fund

Office Equip. Fund

Equipment Fund

Water Fund

Sewer Fund

Sewer Resv Fund

Payment Approval Report
Expense Account Key

Fund Number

G.L. Number Acct

10

10-XX-XXXX

11

11-XX-XXXX

23

23-XX-XXXX

24

24-XX-XXXX

25

25-XX-XXXX

26

26-XX-XXXX

27

27-XX-XXXX

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30-XX-XXXX

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40-XX-XXXX

41

41-XX-XXXX

51

51-XX-XXXX

52

52-XX-XXXX

56

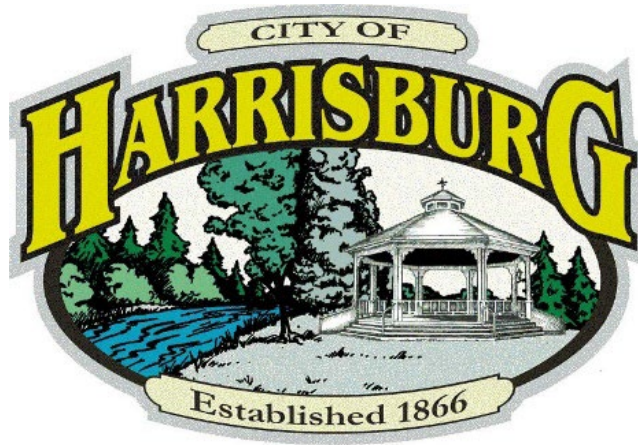
56-XX-XXXX

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.



Planning Commission Meeting Minutes June 21, 2022

Vice-Chairperson: Jeremy Moritz, Presiding
Commissioners Present: Susan Jackson, Kurt Kayner, Joe Neely, and Rhonda Giles
Absent: Todd Culver and Kent Wullenwaber
Staff Present: City Administrator/Planner Michele Eldridge, Finance Officer/Deputy City Recorder Cathy Nelson, and Planning Consultant John Hitt (via Zoom) *
Meeting Location: Harrisburg Municipal Center located at 354 Smith St.

CALL TO ORDER AND ROLL CALL: Order was called at 7:00pm by Vice-Chairperson Jeremy Moritz.

CONCERNED CITIZEN(S) IN THE AUDIENCE. Everyone present were there for items on the agenda.

APPROVAL OF MINUTES

Giles **motioned to approve the minutes and was seconded by Jackson. The Planning Commission then voted unanimously to Approve the Minutes for May 17, 2022.**

PUBLIC HEARING

THE MATTER OF THE REDWOOD RENTALS PRELIMINARY PARTITION (LU 443-2022), VARIANCE (LU445-2022), AND SITE PLAN (LU 444-2022) APPLICATIONS.

Vice-Chairperson Jeremy Moritz read aloud the order of proceedings, and noted the procedures for a continuance, and the process to keep the record open.

At the hour of 7:04PM, the Public Hearing was opened.

Moritz asked if there were any Conflicts of Interest or any Ex Parte contacts.

None stated.

There were no rebuttals in relation to Conflicts of Interest, or Ex Parte Contacts.

June 21, 2022

Moritz then read aloud the criteria that were relied upon for this land use hearing and noted additional copies of criteria near the door. He also directed the audience on how they would need to direct testimony towards the applicable criteria, and how an appeal could be made.

STAFF REPORT: Eldridge gave a brief background of the application for the Redwood Rentals property. A variance will be required for parcels two (2) and three (3).

Eldridge highlighted the recommended conditions of approval found on page 22-18 of the agenda packet. Another condition is recommended and will be added as Condition No. 14, which will state, Applicant will meet with fire marshal for approved fire access prior to submitting any building permits.

Eldridge shared that all criterion for the Variance Permit has been met.

- Moritz asked why they couldn't have a second exit instead of one access point. Eldridge stated that they could work with the adjacent owners and Bart to see if they could agree on a second access point.
- Moritz asked if it still needs a fence with the 5 ft buffer. Eldridge said it does and is part of Condition No. 9.
- Neely asked if the Fire Chief was okay with the east side of the property closed. Eldridge said that Condition No. 14 address that issue. Neely followed-up by asking about the road access and if pedestrian lanes are required. Eldridge stated that there is nothing in our current code that would require a designated pedestrian lane.
- Jackson inquired about how far the house was off the driveway. Eldridge said they are 6 feet back and the requirement is only 5 ft.

APPLICANTS TESTIMONY: Applicant, Ken Graton and John Herrera, addressed the Planning Commission. Herrera said the reason for portioning into three (3) parcels was to allow for selling in the future.

- Neely asked if the pond shown on the application was a ditch with a pump. Graton said it was a pipe that will allow for drainage and was part of Condition No. 8.
- Jackson asked where a 2nd car could be parked. Herrera said the parking lot would hold additional parking.

TESTIMONY IN FAVOR, IN OPPOSITION, AND NEUTRAL TESTIMONY WAS ASKED FOR. No testimony of any kind supplied, nor were there any rebuttals.

The public hearing was closed at the hour of 8:01 pm.

- **Kayner motioned to approve the Redwood Rentals Variance Request (LU 445-2022). He was seconded by Giles. The Planning Commission then voted unanimously to approve the Redwood Rentals Variance Request (LU 445-2022), subject to the conditions of approval in the June 16, 2022, staff report to the Planning Commission, findings made by the Commission during deliberations on the request at the June 21, 2022 Public Hearing.**
- **Giles motioned to approve the Redwood Rentals Minor Partition Request (LU 443-2022). She was seconded by Kayner. The Planning Commission then voted unanimously to approve the Redwood Rentals Minor Partition Request (LU 443-2022), subject to the conditions of approval in the June 16, 2022, staff report to the Planning Commission and adding Condition No. 14, and**

June 21, 2022

findings made by the Commission during deliberations on the request at the June 21, 2022, Public Hearing.

- Jackson **motioned to approve the Redwood Rentals Site Plan Request (LU 444-2022). She was seconded by Neely. The Planning Commission then voted unanimously to approve the Redwood Rentals Site Plan Request (LU 444-2022), subject to the conditions of approval in the June 16, 2022, staff report to the Planning Commission and adding Condition No. 14, and findings made by the Commission during deliberations on the request at the June 21, 2022, Public Hearing.**

Planning Commission took a recess at 8:13pm. Convened again at 8:19pm. Kurt Kayner left at 8:14pm. Quorum was still met, and meeting continued.

WORK SESSION

THE MATTER OF REVIEWING THE HARRISBURG ZONING & DEVELOPMENT CODE AFTER REVIEW BY MIG (MOORE IACAFANO GOLTSMAN, INC.) AND CONSULTANT JOHN HITT.

STAFF REPORT: Hitt explained that they would be going over the 2nd half of the Zoning and Development Code. One difference from the draft previously reviewed is that there will only be two (2) types of partitioning instead of three (3). Staff will come back with a clean draft for the July meeting and hold a Public Hearing in August.

Hitt Highlighted the following sections:

- Page 52 through 96 address parking standards. There are no minimum number of parking spots in the Historic District.
- Page 70 defines off street parking.
- Page 72 specifies electric charging station standards for commercial and multi-dwellings. The current court trends are leaning towards making more requirements for electric charging stations.
- Page 76 allows for private-owned streets.
- Page 78 is completely replaced with page 79.
- Page 98 allows the applicant or staff to take any plan to the Planning Commission through the Type II Process.
- Page 100 this section is only effective for 10 days.
- Page 111 sets the time limit to 90 days.
- Page 137 on Major Modifications and is reviewed through the Type III process that is done with the Planning Commission.
- Page 138 on Minor Modifications is reviewed through a Type II Process.
- Page 142 added adjustments and variances.

Eldridge pointed out that Page 125, Section D address the Emergency Vehicle Access that was discussed during the Public Hearing.

- Neely asked if they could add an identified paved pedestrian lane requirement on flag lots with multi family dwellings. Hitt said he would research how to address it.

Eldridge asked if Commission wanted to increase multi family dwellings found on Page 67 from two (2) to fifteen (15) spaces per dwelling. Commission wants to keep it at two (2).

Rhonda Giles left at 9:18pm. NO QUORUM REMAINED.

OTHERS

- None discussed.

With no further discussion, the meeting was adjourned at the hour of 9:25 pm.

Chairperson

City Recorder

UNAPPROVED

City of Harrisburg

PLANNING COMMISSION

NOTICE OF DECISION

- REQUEST:** The applicant requests approval of a Minor Partition (LU 443), Site Plan (LU 444) and Variance (LU 445) to divide an approximately 31,799 square foot lot into three residential lots. The Variance is required for proposed parcel 2 and 3 due to insufficient street frontage, and the lot depth exceeding standards.
- LOCATION:** The subject site is located at 775 S. 6th St. and is known as tax lot 3400 of Linn County Assessor's Map 15S04W15BC.
- HEARING DATE:** June 21, 2022
- ZONING:** R-3 (High Density Residential)
- APPLICANT:** Ken Graton
94841 Hwy 99E
Junction City, OR 97448
- OWNER:** Redwood Rentals
94841 Hwy 99E
Junction City, OR 97448
- APPEAL DEADLINE:** July 2, 2022 at 5:00 p.m.
- DECISION:** The Harrisburg Planning Commission conducted a public hearing on June 21, 2022, and voted to approve the request, subject to the attached conditions of approval. The Planning Commission adopted the findings contained in the Staff Report of the June 21, 2022, Planning Commission meeting, and portions of the minutes from the meeting that demonstrate support for the Planning Commission's actions.
- APPEALS:** The decision may be appealed by filing a Notice of Appeal with the City Recorder at 120 Smith Street. The Notice of Appeal should be filed by the Appeal Deadline date listed above. Specific information on the requirements for an appeal or a copy of the complete file of this land use action may be obtained at Harrisburg City Hall. There is a fee of \$750.00.

EFFECTIVE DATE: July 3, 2022, unless an appeal has been filed with the City Recorder.

EFFECTIVE PERIOD: A Minor Partition, Site Plan and Variance shall be effective for one year from the date of approval. If the applicant has not submitted the final plat for approval within six months of approval, the preliminary plat shall be resubmitted to the Planning Commission for additional review (see HMC 17.25.010(1)). Where the Planning Commission finds that conditions have not changed, at its discretion and without a public hearing, the Commission may extend the period one time for a period not to exceed one additional year.

Unless appealed, this Minor Partition approval will expire on July 3, 2023.



Planning Commission Chairperson

RECOMMENDED CONDITIONS OF APPROVAL

1. **Consistency with Plans** – Development shall comply with the plans and narrative in the applicant's proposal identified as Attachment A, except as modified by this approval of the conditions of approval below.
2. **Reciprocal Access Easement**. The final plat shall include reciprocal access, private utility and franchise utility easements for the benefit of proposed parcels 2 and 3. A Shared Maintenance Agreement must also be specified within the final plat, which outlines how the driveway, swale, and parking areas will be maintained by both users.
3. **Water Services** – Prior to recording the final plat, the applicant shall pay to have water service extended to each of the properties.
4. **Sewer Services** – Prior to recording the final plat, the applicant shall pay to have sewer service extended to each of the properties.
5. **Variance Requirement** – Prior to the Minor Partition Approval, a Variance must be approved by the Planning Commission which will allow a flag lot that exceeds the lot depth requirement in relation to two-and-one-half times the average width. In addition, the variance shall be applied to allow the lots to abut upon 6th street for a width of less than 25 feet.
6. **Mailbox Receptacle** – Prior to the occupancy of any of the residential units in the multi-family dwellings, a receptacle for the delivery of mail, in a design approved by USPS shall be installed.
7. **Parking Plan** - Prior to recording the final plat, applicant shall provide Staff with a revised parking plan showing the addition of one additional parking space, as well as a plan showing where no parking signs will be posted in the garage/parking area of this development.
8. **Storm Water** - Prior to Final Plat approval, the developer shall submit an engineered stormwater management and detention plan, showing no impact on neighboring properties beyond historical storm water flow. This plan must be approved by the City Engineer.
9. **Screening/Fence** – Prior to the submission of any building permits, the applicant shall submit a plan showing their proposal and design for a continuous fence or wall a minimum of six feet in height, or a plan for berms or trees that can be reasonably expected to provide an adequate buffer within three years of planting.
10. **Erosion and Sediment Control** - Concurrent with the Building Permit Applications, the applicant must show their plans that will prevent sediment runoff from entering the City's streets or impacting surrounding properties. These plans must be approved by the Public Works Director

11. **Security Measures** – Prior to recording the Final Plat, the applicant shall submit a revised site plan showing what kinds of security fences will be installed around the perimeter of the property in order to adequately protect the general public from injury. This plan must be approved by the Public Works Director, and the temporary fencing must be installed prior to groundwork commencing on the property.
12. **Landscaping**: Prior to submitting any building permit, the applicant shall be required to submit a landscaping plan to the City Administrator, showing the types of plants, shrubs and trees to be added to the property, as well as showing how the landscaping shall be maintained, and be kept alive.
13. **Refuse Containers**: Concurrent with the Building Permits being submitted; the applicant shall include on their site plan for Parcel No. 2 what kind of screening will be applied to the refuse area shown on the site plan, as well as providing adequate space and container placement for recycled materials. State of Oregon Building Code regulations will apply dependent upon the type of screening being proposed.
14. **Fire Access**: Prior to submitting a building permit, the applicant shall meet with the local fire marshal and develop a fire access over the east rear yard. Applicant shall provide a copy to the City showing the final solution/modification that meets HFRD requirements.

DEVELOPMENT RELATED CONCERNS

(These are not conditions of approval, but will be required with building permits)

- A. Installation of water and sewer services** - The developers will be required to coordinate with the Public Works Director for the installation of water and sewer services as the elevation of this property might be problematic. (Development Related Concern).
- B. HMC 15.05.030 Excavation and grading – General provisions** – Because of the extensive drainage patterns in this area, the applicant is hereby notified that fill in excess of 20 cubic yards, that is more than one foot in depth on a buildable lot, or that impacts drainage on another lot, will trigger the requirement to obtain a fill permit through the City of Harrisburg.



Planning Commission Meeting Minutes July 19, 2022

Vice-Chairperson: Jeremy Moritz, Presiding
 Commissioners Present: Susan Jackson, Kurt Kayner, Joe Neely, Rhonda Giles, and Kent Wullenwaber
 Absent: Todd Culver
 Staff Present: City Administrator/Planner Michele Eldridge, Finance Officer/Deputy City Recorder Cathy Nelson, and Planning Consultant John Hitt (via Zoom) *
 Meeting Location: Harrisburg Municipal Center located at 354 Smith St.

CALL TO ORDER AND ROLL CALL: Order was called at 7:02pm by Vice-Chairperson Jeremy Moritz.

CONCERNED CITIZEN(S) IN THE AUDIENCE. Everyone present were there for items on the agenda.

OLD BUSINESS

THE MATTER OF APPROVING THE TIME LIMIT ON THE KNEBEL PARTITION (LU 437-2021) FOR A PERIOD NOT TO EXCEED ONE YEAR.

STAFF REPORT: Eldridge gave a brief background on issues the applicant has faced over the past year which is requiring them to request an extension. All the conditions for the original application still apply.

- Kayner motioned to approve the Knebel partition land use approval time-line extension request (LU 437-2021) for a year with a new expiration date of January 26, 2023. He was seconded by Giles. The Planning Commission then voted unanimously to approve the Knebel partition land use approval time-line extension request (LU 437-2021) for a year with a new expiration date of January 26, 2023. This motion is based on findings presented in the July 12, 2022 staff report to the Planning Commission and on findings made by the commission during deliberations on the request.

July 19, 2022

THE MATTER OF APPROVING THE TIME LIMIT ON THE TALANTON DESIGN PARTITION (LU 438-2021) FOR A PERIOD NOT EXCEED ONE YEAR.

STAFF REPORT: Eldridge gave a brief background on issues the applicant has faced over the past year which is requiring them to request an extension.

- Wullenwaber **motioned to approve the Talanton partition and variance land use approval time-line extension request (LU 436-2021 & 438-2021) for a year with a new expiration date of January 26, 2023. He was seconded by Kayner. The Planning Commission then voted unanimously to approve the Talanton partition and variance land use approval time-line extension request (LU 436-2021 & 438-2021) for a year with a new expiration date of January 26, 2023. This motion is based on findings presented in the July 12, 2022 staff report to the Planning Commission and on findings made by the commission during deliberations on the request.**

WORK SESSION

THE MATTER OF FINAL REVIEW OF THE HARRISBURG ZONING & DEVELOPMENT CODE INCLUDING CHANGES MADE DURING THE LAST PLANNING COMMISSION WORK SESSION.

STAFF REPORT: Hitt explained that this is the new code in its entirety. He feels that it is more flexible for developers and more provides more benefits to property owners. The code is more consistent and eliminates contradictions. It is a definite improvement. The new code allows for some higher density standards. He highlighted the following sections.

- Page 133 on driveway standards is very different from current code. Staff worked with Bart from the Fire District. Moritz pointed out that the width will be hard for existing flag lots.
- Page 200 on infill. Neely asked if dirt was okay to use for this section. Eldridge said it was if the engineering review didn't require paving.
- Page 157 on street widths. The standard is for a one-way street only, not a 2-way road.
- Page 146. The required parking spaces for a multi-family unit has been reduced from 2.5 spaces per unit to 2 spaces per unit.
- Page 58 addresses mobile homes being placed behind other homes. Giles asked if the Planning Commission could prevent older mobile homes from being placed within the city limits. She suggested banning those that are older than 30 to 40 years old from being brought in. Eldridge stated that she would look into the legality.
- Page 198. Removing 19.20.030.B review of Minor Partitions as a Type II procedure.
- Wullenwaber **motioned to direct staff to schedule the public hearing in preparation for the final adoption of the amended Harrisburg Zoning and Development Code. He was seconded by Kayner. The Planning Commission then voted unanimously to direct staff to schedule the public hearing in preparation for the final adoption of the amended Harrisburg Zoning and Development Code.**
- A Public Hearing will take place during the next Planning Commission and City Council Meeting in August.

OTHERS

- None discussed.

With no further discussion, the meeting was adjourned at the hour of 8:00 pm.

Chairperson

City Recorder

UNAPPROVED



Planning Commission Meeting Minutes August 16, 2022

Chairperson: Todd Culver, Presiding
Commissioners Present: Susan Jackson, Jeremy Moritz, Joe Neely, Rhonda Giles, and Kent Wullenwaber
Absent: Kurt Kayner
Staff Present: City Administrator/Planner Michele Eldridge, Finance Officer/Deputy City Recorder Cathy Nelson, and Planning Consultant John Hitt
Meeting Location: Harrisburg Municipal Center located at 354 Smith St.

CALL TO ORDER AND ROLL CALL: Order was called at 7:00pm by Chairperson Todd Culver.

CONCERNED CITIZEN(S) IN THE AUDIENCE. Everyone present were there for items on the agenda.

APPROVAL OF MINUTES

Moritz motioned to approve the minutes and was seconded by Wullenwaber. The Planning Commission then voted unanimously to approve the Minutes for June 21, 2022.

PUBLIC HEARING

THE MATTER OF HOLDING A PUBLIC HEARING AND RECOMMENDING APPROVAL OF THE DRAFT HARRISBURG ZONING & DEVELOPMENT CODE AMENDMENT (LU 446-2022) TO THE CITY COUNCIL

Chairperson Todd Culver read aloud the order of proceedings, and noted the procedures for a continuance, and the process to keep the record open.

At the hour of 7:01PM, the Public Hearing was opened.

Culver asked if there were any Conflicts of Interest.

None stated.

There were no rebuttals in relation to Conflicts of Interest.

July 19, 2022

Culver then read aloud the criteria that were relied upon for this land use hearing and noted additional copies of criteria near the door. He also directed the audience on how they would need to direct testimony towards the applicable criteria, and how an appeal could be made.

STAFF REPORT: Hitt gave a brief background on the process of developing this code. The city has been working on it for almost 7 years. He thanked Michele, Jamie, and Brian Latta for their hard work in getting this to completion. Hitt pointed out that this is not an amendment or major amendment of the code. It is a whole new code that will replace the other one in its entirety.

Hitt highlighted the following sections:

- Page 22 in the agenda packet describes the purpose of mixed-use development, housing, employment opportunities and enhanced development, flexibility, and efficient administration of code requirements.
- Page 37 defines the difference between permitted outright, special use and conditional permits.
- Page 45 is about lot and development standards. The density in R-1 is being reduced and the density in R-2 and R-3 is being increased. The landscaping standards also increase in the new code.
- Page 72 defined 18.50.150 accessory structure as a type I or type II review.
- Page 115 is where the community design standards are located.
- Page 117 is the beginning of the matrix.
- Page 143 shows the parking standards. The new code has higher standards for off-street parking.
- Page 145-146 gives the standards for parking spaces.
- Page 154 gives the street standards. This code maintains the same street dimensions as the current code and does not allow skinny streets.
- Page 170 is about the General Review Procedure for the four (4) types of levels.
- Page 171 defines the Type I review process.
- Page 172 defines the Type II review process.
- Page 175 defines the Type III review process.
- Page 182 defines the Type IV review process.
- Page 185 is on a site design review.
- Page 193 defines a land division and property line adjustment. There is not a big difference in this section from our current code.
- Page 205 is on conditional use permits.
- Page 208 defines modifications to approve plans and conditions. This is a new section to the code. The Planning Commission can grant a major modification while a minor modification can be granted by the City Administrator.
- Page 212 is on adjustments and variances.
- Page 215 is regarding master planned developments/planned unit development. This is a new section to the code and is only pertains to large developments.

Hitt stated that technical corrections will come and get further defines as worked out. Hitt explained the this is the first of two (2) different public hearing as required.

- Neely referred to page 129 and asked if 0.5 parking spaces per four bedrooms in a group living situation was enough. Hitt said that this figure does not include the count of spaces for employees. This will be tested on the ground and changed if needed in the future. Neely said he was okay with this requirement because it stated that was the minimum and it can be increased depending on the individual application.

July 19, 2022

- Eldridge said that she found out it was illegal to prohibit manufactured homes built before a certain year. This does not stop HOA's from being able to create rules that would.
- Eldridge pointed out that this was the first of the required two public hearings required to adopt the new code. This one is to recommend that the code be sent to City Council for approval.
- Eldridge pointed out that there will not be any changes to the Comp map.
- Eldridge highlighted the criteria found on page 13 and stated they all have been met.
- Moritz asked if a type I review process was without the Planning Commission and if that made it easier for staff and applicant. Eldridge said it was.

TESTIMONY IN FAVOR, IN OPPOSITION, AND NEUTRAL TESTIMONY WAS ASKED FOR. No testimony of any kind supplied, nor were there any rebuttals.

The public hearing was closed at the hour of 7:44 pm.

- **Moritz motioned to approve the recommendation of the Harrisburg Zoning & Development Code Amendment (LU 446-2022) to the City Council and was seconded by Wullenwaber. The Planning Commission then voted unanimously to approve the recommendation of the Harrisburg Zoning & Development Code Amendment (LU 446-2022) to the City Council. This motion is based on findings contained in the August 9, 2022 staff report, and on findings made during deliberations on the request.**

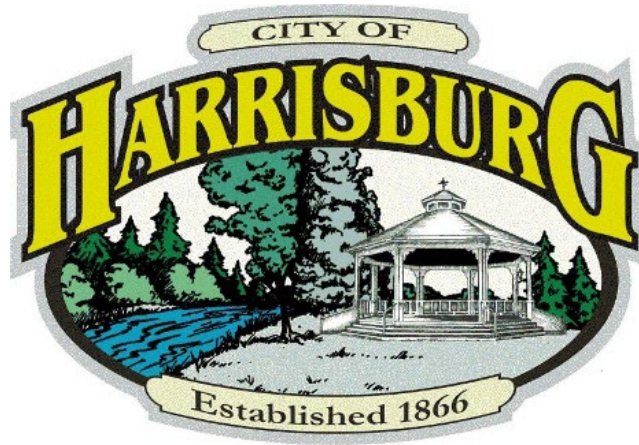
OTHERS

- Eldridge thanked John Hitt for being a consultant for the city through this process.
- Staff has received a pre-application from Haden Homes, which is the same property as the Woodhill Crossing development. They will be using the new code. They are proposing duplexes and standard homes. They will be building 43 units instead of 32. There are wetlands on these lots. There might be a possible cul-de-sac instead of two (2) new roads.
- South 9th Street extension is out for bid. WE will be extending S. 9th down to Summerville Loop.

With no further discussion, the meeting was adjourned at the hour of 7:52 pm.

Chairperson

City Recorder



Library Board Meeting Minutes July 11, 2022

Chairperson: Kristi Prozialeck, Presiding
Vice Chairperson: Katherine Hansen, Present
Board Members Present: Angela Christensen, Desri Hansen (arrived at 5:35pm) and Lori Pelkey
Library Staff Present: Cheryl Spangler and Amanda Pelkey
City Staff Present: Library Supervisor Cathy Nelson and City Recorder Lori Ross
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

CALL TO ORDER AND ROLL CALL by Chairperson Kristi Prozialeck at the hour of 5:33pm

CONCERNED CITIZEN(S) IN THE AUDIENCE: None present.

APPROVAL OF MINUTES

- Christensen motioned to approve the minutes for the May 23, 2022 Library Board meeting and was seconded by K. Hansen. The Library Board unanimously approved the minutes for May 23, 2022.

THE MATTER OF DISCUSSING LIBRARY PROGRAMS STAFF REPORT:

- Prozialeck stated that Crafting Club is still going well.
- D. Hansen stated that Story Time is going very well, and they have taken two trips to City Hall. This week's theme is bug hunting.
- A. Pelkey commented that Lego Club is still slow and feels they need to advertise more. K. Hansen asked about the Wednesday program and A. Pelkey replied that it was also slow. A. Pelkey stated she would make a post on the Harrisburg Uncensored Facebook page about the program.
- K. Hansen stated that Book Club has been slow, but they are having some good conversations about the books. They have had about seven in attendance at different times. This month's book is Run Rose Run followed by The Rosie Project.
- Spangler commented that Dungeons & Dragons is going well and that the club participated in the 4th of July float.
- Spangler suggested a cooking club held at the same time as Crafting Club, that would be based on different foods from different countries. The foods would be

July 11, 2022

prepared then presented to the Crafting Club. Nelson asked what age group and Spangler replied it would be focused towards teens.

THE MATTER OF DISCUSSING USE OF GRANTS FOR SUMMER LIBRARY PROGRAMS

Prozialeck reviewed the grants received and the dollar amounts available for both the SOC Grant and the Summer Grant and asked for ideas.

- Spangler asked about the age group for the Summer Grant and Ross replied it was for grades K to 12th grade.
- A. Pelkey stated she would like to have a Board Game Night Program and possibly a dance for teens that would include a DJ.
- Prozialeck commented that she liked the idea of a dance and thinks we should have a theme like 80's or Sadie Hockings. Spangler commented that she might know someone who could be the DJ.
- Prozialeck also suggested a costume contest and to award prizes, maybe this fall.
- A. Pelkey informed the Board that the library has purchased a karaoke machine and she needs assistance with creating a Google account. Prozialeck responded that she would assist A. Pelkey with it.
- It was discussed to have the Game Night and Karaoke Night programs at the same time, maybe once a month or every other month. A. Pelkey asked about using the TV inside the Municipal Center. Nelson responded that the library would need to purchase their own, and funds are available for that. She would look into getting a TV, portable stand, and a Nintendo Switch as per A. Pelkey's request.
- For the Summer Grant, D. Hansen asked about an aquarium field trip. Spangler asked who would be eligible for the field trip. A. Pelkey responded that in the application, it was stated that all children would be eligible for benefits from the Grant. Prozialeck wants to make sure that all kids are informed of the field trip and we don't miss informing any. Ross suggested mentioning it in the Utility Bill and Christensen suggested handing out flyers at the school.
- A. Pelkey also suggested a field trip to Wildlife Safari. Ross suggested finding transportation first as that will be a major expense and then we can focus on chaperone's. A. Pelkey responded that she would look into transportation tomorrow.
- A. Pelkey would like to use some of the Funds for tutoring as she thinks it would be great for our community.
- L. Pelkey suggested going down to one field trip as that will be a huge expense. D Hansen commented that one field trip would give us more funds for other programs. It was decided to start with one field trip and to see how it goes.
- Spangler asked about the background checks for the chaperone's. Ross and Nelson commented that we most likely will require one, but we would review that with the City Administrator and our insurance policy. The Board suggested having one chaperon for every five children.
- L. Pelkey asked about the Ready to Read Grant Funds. Ross responded that Grant pays for the gift cards and materials for our Summer Reading.
- D Hansen stated that she would like to get some crafting kits from Hobby Lobby for the Story Time Program as they are easy kits, with everything included and only cost about \$5 for about 13 packets.
- Prozialeck commented that she would like to have a community event next year that included a bouncy house, inviting LCSO, VFW and recruiters and asked if we held it at the school if we would need to get a permit? Ross and Nelson to look into it. L Pelkey suggested also having junior dancers from Junction City attend. Christensen suggested having the event next August.

July 11, 2022

- It was determined that we have enough ideas and to work on getting the group rate for the field trip to Wildlife Safari.

OTHERS:

- **Library Float:** Prozialeck stated the library took 2nd place for a non-profit in the 4th of July Parade. Next year they would like to get a sign-up sheet for participants, purchase more candy and have more flyers available. She commented the Board would also like to have a float in the Christmas Parade this year as well.
- **Mural Update:** Spangler stated she does not know when the mural will be finished. She commented that he is interested in painting a mural inside the library. No cost has been discussed at this time.
- **Sharing Libraries:** L. Pelkey stated this is a passport program that allows Harrisburg patrons to check out materials from other libraries. Spangler and A. Pelkey commented that they will look into whether or not the consortium has any issues or concerns with the program.
- **Quarterly Flyer:** Ross suggested again a quarterly news flyer for the library that would be inserted into the Utility Bill sent out by the City. D. Hansen thought it was a good idea. Ross stated she would email the Board the sample flyer that A. Pelkey has created and asked for any feedback by Thursday to meet the deadline.
- **Covid Testing:** Spangler informed the Board that the library has received Covid test, and she would like to start offering them at the library. She would like to set up a table out front on certain days where the patron will pick up the test, test inside their vehicle, then drop off in the provided box. She stated there would be no physical contact with the tester and that the test will be picked up by FedEx. Christensen thought it was a great idea.
- **Christmas Baking:** A. Pelkey mentioned that she would like to have a Christmas Baking Program where they could bake goodies and deliver them to local seniors citizens in our area. Prozialeck suggested that they also sing Christmas carols when delivering the goodies.
- **Facebook:** Nelson informed the Board and staff that she will begin working on the Facebook page and hopes to have it completed by the next meeting.
- **LGBTQ:** Prozialeck stated that she would like to have a LGBTQ program for the community as she feels there is a significant need for it in the Harrisburg area and she would like it to be a safe place where they could get together. She commented that books would be provided to the participants. A. Pelkey suggested calling it an Anti-Bullying Club and everyone could be included. Prozialeck commented that this program is open to anyone. K Hansen felt that the bullying club would be a separate thing. Ross and Nelson commented that they would need to speak with City Administrator, Michele Eldridge about the program. Nelson asked that more information be provided before going forward. Prozialeck commented that she would be emailing the information.
- **Next Meeting:** Because of the Librarians working on Thursday evenings, Ross asked the Board if we could meet on a different day of the week. It was decided by the Board to hold the next meeting on a Wednesday or a Monday in September. Ross stated she would email the Board with the next meeting date.

ADJOURN: With no further discussion, the Library Board meeting was adjourned at hour of 7:05pm.

Code	Description	Count	Amount	GL Account
Court Costs				
AF	ATTORNEY FEE	3	180.58	
CF	COLLECTION FEE	4	281.10	
COSTS	COURT COSTS	1	50.00	
COURT FEE	CF	1	100.00	
DEF-ADJUD	DEF ADJUDICATION	4	395.67	
LPF	LATE PAYMENT FEE	5	35.91	
PA	PAYMENT ARRANGEMENT- FEE	4	54.42	
PF	PROBATION FEE	1	100.00	
SCF	SHOW CAUSE FEE	6	185.81	
SUSP	SUSPENSION FEE	7	2.37-	
WF	WARRANT FEE	1	16.48	
Total Court Costs:		37	1,397.60	
Fines				
DISM	CHARGE DISMISSED	3	302.00	
DIV	DIVERSION AGREEMENT	1	284.00	
FINE	FINE ASSESSED	1	120.00	
GBD	GUILTY BY DEFAULT	13	1,644.23	
GUILTY	FOUND GUILTY	21	2,001.30	
Total Fines:		39	4,351.53	
Surcharges				
COUNTY	COUNTY ASSESSMENT	21	304.97	
STATE	STATE ASSESSMENT	20	867.73	
Total Surcharges:		41	1,172.70	
Grand Totals:		117	6,921.83	

HARRISBURG MUNICIPAL COURT

CITATIONS REPORT AUGUST 2022

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Report Criteria:

Agency	Case Number	Citation Numbers	Violation Date	Primary Offense	Location
LCSO	22-T-0182	217835	08/01/2022	ALTERED PLATE OR DISPLAY OF	799 DIAMOND HILL DR/N 8TH ST HARRISBURG
LCSO	22-T-0183	217836	08/01/2022	FTO TCD-SIGN; NO LICENSE; DRIVE UNINSURED; FTR VEHICLE	595 TERRITORIAL ST HARRISBURG
LCSO	22-T-0184	217837	08/01/2022	FAILURE TO OBEY TRAFFIC CONTROL DEVICE-SIGN	707 TERRITORIAL ST HARRISBURG
LCSO	22-T-0185	217838	08/01/2022	FAILURE TO USE SAFETY BELT	464 N 7TH ST HARRISBURG
LCSO	22-T-0186	217843	08/01/2022	DWS; DRIVE UNINSURED; FAIL TO INSTALL IID	299 N 7TH ST/TERRITORIAL ST HARRISBURG
LCSO	22-T-0192	217852	08/02/2022	DRIVING UNINSURED; ALTERED PLATES	600 N 8TH ST/DIAMOND HILL DR HARRISBURG
LCS	22-T-0200	217861	08/02/2022	FAIL TO REGISTER VEHICLE; DWS; DRIVE UNINSURED	199 N. 4TH ST & TERRITORIAL ST
LCSO	22-T-0193	217864	08/02/2022	ILLEGAL WINDOW TINTING	299 N 3RD ST/TERRITORIAL ST HARRISBURG
LCSO	22-T-0194	217881	08/04/2022	FAILURE TO USE SAFETY BELT	354 N 6TH ST HARRISBURG
LCSO	22-T-0195	217897	08/05/2022	DRIVE WHILE SUSPENDED/REVOKED; DRIVE UNINSURED	599 S 3RD ST/FOUNTAIN ST HARRISBURG
LCSO	22-T-0196	217898	08/06/2022	FAIL TO REGISTER VEHICLE; FTC PROOF INSURANCE	175 N 3RD ST HARRISBURG
LCSO	22-T-0197	217913	08/07/2022	VIOLATING DESIGNATED SPEED 1-10 MPH OVER OVER 65 MPH	761 PRICEBORO DR/COBURG RD HARRISBURG
LCSO	22-T-0198	217914	08/07/2022	VIOLATING DESIGNATED SPEED 11-20 MPH OVER OVER 65 MPH	22684 COBURG RD HARRISBURG
LCSO	22-T-0199	217915	08/07/2022	VDS 11-20 MPH; DWS; DRIVE UNINSURED; FTR VEHICLE	761 PRICEBORO DR/S 6TH ST HARRISBURG
LCSO	22-T-0201	217949	08/09/2022	FTO TRAFFIC CONTROL-SIGN;VBR	699 TERRITORIAL ST/N 7TH ST HARRISBURG
COHB	22-M-0034	22-M-0034	08/10/2022	FAILURE TO APPEAR ON CRIMINAL CITATION	
COHB	22-M-0035	22-M-0035	08/10/2022	FAILURE TO APPEAR ON CRIMINAL CITATION	
COHB	22-M-0036	22-M-0036	08/10/2022	FAILURE TO APPEAR ON CRIMINAL CITATION	
LCSO	22-T-0203	218015	08/16/2022	FAIL TO REGISTER VEHICLE; CARELESS DRIVING	599 LASALLE ST/S 6TH ST HARRISBURG
LCSO	22-T-0204	218016	08/16/2022	ILLEGAL STOPPING, STANDING OR PARKING	720 LASALLE ST HARRISBURG
COBURG PD	22-T-0202	190864	08/17/2022	VIOLATING DESIGNATED SPEED 21-30 MPH OVER OVER 65 MPH	DIAMOND HILL RD & N. 9TH ST
LCSO	22-T-0205	218040	08/19/2022	FAIL TO REGISTER VEHICLE	899 S 3RD ST HARRISBURG
LCSO	22-T-0206	218041	08/19/2022	FAIL TO REGISTER VEHICLE	302 S 6TH ST HARRISBURG
LCSO	22-T-0207	218043	08/20/2022	DRIVE WHILE SUSPENDED/REVOKED	349 N 3RD ST/PEORIA RD HARRISBURG
LCSO	22-T-0208	218044	08/20/2022	FAIL TO REGISTER VEHICLE	299 MACY ST/S 3RD ST HARRISBURG
LCSO	22-T-0209	218061	08/20/2022	FAIL TO CARRY PROOF OF INSURANCE	899 TERRITORIAL ST/N 9TH ST HARRISBURG
LCSO	22-T-0210	218066	08/21/2022	NO OPERATORS LICENSE; FTC PROOF INS	299 LASALLE ST/S 3RD ST HARRISBURG
LCSO	22-T-0211	218074	08/22/2022	DRIVE WHILE SUSPENDED/REVOKED; DRIVE UNINSURED	390 SOMMERVILLE AVE HARRISBURG
LCSO	22-T-0212	218075	08/22/2022	DRIVE WHILE SUSPENDED/REVOKED	770 S 3RD ST HARRISBURG
COBURG PD	22-T-0215	C6580	08/23/2022	ILLEGAL WINDOW TINTING	6TH ST & SOMMERVILLE LP
COBURG PD	22-T-0214	C6581	08/23/2022	FAILURE TO OBEY TRAFFIC CONTROL DEVICE-SIGN	6TH ST & LASALLE ST
COBURG PD	22-T-0213	C6582	08/23/2022	VIOLATING DESIGNATED SPEED 11-20 MPH OVER OVER 65 MPH	DIAMOND HILL & N. 9TH ST
LCS	22-T-0218	218106	08/24/2022	DRIVING WHILE UNINSURED; FTR VEHICLE	372 SOMMERVILLE AVE
LCS	22-T-0216	218110	08/24/2022	NO OPERATORS LICENSE; FTR VEHICLE	325 S 3RD ST
LCS	22-T-0217	218112	08/24/2022	DWS/ REVOKED; FTR VEHICLE; DRIVE UNINSURED	199 KESLING ST & S. 2ND ST
LCS	22-T-0219	218171	08/29/2022	DRIVING WHILE UNINSURED; FTR VEHICLE	580 LASALLE ST
LCS	22-T-0220	218172	08/29/2022	DRIVE WHILE SUSPENDED/REVOKED; DRIVE UNINSURED	399 S 3RD ST & KESLING ST
LCSO	22-T-0221	218173	08/29/2022	FAIL TO REGISTER VEHICLE	100 N 3RD ST/SMITH ST HARRISBURG
LCSO	22-T-0222	218175	08/29/2022	EXPIRED VEHICLE REGISTRATION	299 LASALLE ST/S 3RD ST HARRISBURG

Agency	Case Number	Citation Numbers	Violation Date	Primary Offense	Location
LC SO	22-T-0223	218177	08/30/2022	DRIVE WHILE SUSPENDED/REVOKED; DRIVE UNINSURED	399 S 3RD ST/KESLING ST HARRISBURG
COBURG PD	22-T-0229	C6590	08/31/2022	VIOLATING DESIGNATED SPEED 11-20 MPH 08/31/2022	6TH ST & SOMMERVILLE LP
COBURG PD	22-T-0230	C6591	08/31/2022	VIOLATING DESIGNATED SPEED 11-20 MPH 08/31/2022 VIOLATING	DIAMOND HILL DR & N. 9TH ST.
COBURG PD	22-T-0226	C6592		DESIGNATED SPEED 11-20 MPH	DIAMOND HILL RD & N. 9TH ST.
COBURG PD	22-T-0225	C6593	08/31/2022	VIOLATING DESIGNATED SPEED 11-20 MPH OVER OVER 65 MPH	DIAMOND HILL RD & N. 9TH ST

Grand Totals:

44 CITATIONS ISSUED IN AUGUST FOR A TOTAL OF 68 OFFENSES.