

**HARRISBURG REDEVELOPMENT AGENCY
& CITY OF HARRISBURG
Budget Committee Meeting
- AGENDA -
Monday, May 17, 2021
6:30 PM at The Harrisburg Municipal Center,
354 Smith Street**

Harrisburg & HRA Budget Committee Members

Robert Duncan, Mayor
Mike Caughey, Council President
Adam Keaton
Kimberly Downey
Charlotte Thomas
Robert Boese
Ruby Bennett

Randy Klemm
Travis Walker
Barbara Shipley
Marilyn Pollard
Raande Loshbaugh
Amanda Greene

Public Notices:

1. *This meeting is open to the public and will be tape recorded*
2. *The Harrisburg Municipal Center is handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
3. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
4. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
5. *For information regarding items of discussion on this agenda, please contact City Recorder/Municipal Court Clerk Lori Ross, at 541-995-6652.*
6. *Meetings are held in a facility that is disinfected. Masks are required if there are 10 or more people in the room. Seating is set with 6' physical separation in mind.*
7. *If you wish to testify, and are unable to attend due to the Coronavirus Pandemic, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

HARRISBURG REDEVELOPMENT AGENCY

6:30 Chairman of the Board calls meeting to order.

- Introductions
- **Nominations and election of the HRA Budget Committee Chairperson and Vice Chair**
- Budget Message delivered by the City Administrator
- **Announce a Public Hearing to provide members of the public an opportunity to ask questions about and comment on the budget**
- Discussion of HRA Budget
- **Motion to recommend the approval of the following actions to the HRA Board of Directors:**

Approve HRA budget as proposed or as modified and allow 100% division of taxes.

- **Adjourn**

CITY OF HARRISBURG

7:00 Tentatively we will start at this time or immediately following HRA Budget Meeting
Mayor calls meeting to order

- **Nominations and election of Budget Committee Chairperson and Vice Chair**
- Budget Message delivered by the City Administrator
- **Provide written and oral comment to the Budget Committee on the possible uses of State Revenue Sharing, including offset against property tax levies**
- General Fund Budget Discussion
- Street Fund Discussion
- Bike Path Reserve Fund Discussion
- Community and Economic Development (CE & D) Fund Discussion
- Library Fund Discussion
- Storm Drain Reserve Fund Discussion
- Building Permit Fund Discussion
- Electrical Permit Fund Discussion
- Debt Services Fund Discussion
- Office Equipment Reserve Fund Discussion
- Equipment Reserve Fund Discussion
- Water & Sewer Funds Discussion
- Water Reserve and Sewer Reserve Funds Discussion
- Systems Development Charge (SDC) Reserve Funds Discussion

8:10 If the Budget Committee has not completed review of the scheduled subjects above prior to 8:30 they will be reviewed at the next Budget Meeting. When budget is completed, and the budget committee is ready to approve the budget the motions required are below.

Motion to recommend the approval of the following actions to the City Council:

1. Accept State Revenue Sharing money,
2. Approve the budget as proposed or amended,
3. Set the property tax rate at \$3.1875 per thousand.

8:30 Adjourn

Preliminary agenda for future meetings:

Monday, May 24th Any Funds that are not discussed in the first meeting.

Recommend Approval of City Budget to the City Council

The City Council and the HRA Board will need to adopt their budgets on June 22nd, 2021.

The most important responsibility that staff has in the budget process is to get you the information you need to make an informed decision. If you have questions as you review the budget, you are encouraged to contact staff members with your questions *prior* to the meeting. This will help to make sure that staff has time to get the information to answer your questions in time for you to make an informed decision at the time of the meetings.

You can reach any staff person at the City by calling 995-6655, or by the following e-mail addresses:

Cathy Nelson, Finance Officer:

Michele Eldridge, City Administrator:

Lori Ross, City Recorder:

cnelson@ci.harrisburg.or.us

meldridge@ci.harrisburg.or.us

lross@ci.harrisburg.or.us



BUDGET MESSAGE

FISCAL YEAR 2021-2022

DATE: May 8, 2021

Ladies and Gentlemen of the Budget Committee:

Thank you for volunteering your time, energy, and expertise to the City's budget process. I am pleased to present the proposed FY2021-22 City of Harrisburg and Harrisburg Redevelopment Agency budgets. The budgets are tools used by City Council and staff to provide a roadmap for future operations and capital investments. The proposed budgets are our best attempt at providing funding at a level consistent with current and projected operational service needs and incorporate strategies and goals requested by the City Council in the 2021-2026 Strategic Plan.

The coming fiscal year presents the usual budget challenges in the light of the state and national economic slowdown as a result of the coronavirus pandemic. We can reasonably predict that some city revenues will continue to see reductions. Last year, we did not plan for large reductions in property tax collections, and most of the franchise fees. This was a wise projection, as our projected actuals show \$40,000 more than what was planned. Liquor taxes are also likely to rise further in the coming fiscal year, and state shared revenues are up. The City continues to be very conservative in how we budget in both revenues and expenses and can move very quickly to reduce expenditures in case the new fiscal year turns more negative than is planned in these proposed budgets.

As you read through the proposed budgets, I will point out some items that do not jump off the page. The costs of running a city continue to rise. Retirement costs continue to increase and are expected to trend in this direction for the next several years. Other personnel costs, like wages and health care are also on the rise. The City has adapted to these challenges by reducing staffing in the past, as well as outside contracting services. This year, administrative staff has been re-organized again, with changes based on workloads for office staff. Current staff were not hired at the same wage levels as staff who have left the city's employment, and therefore are providing some additional savings to the General Fund.

To retain valuable employees, and stay competitive in our region, every three to four years the City has a comparative wage analysis completed. In the years between the wage studies, we keep up with wages by using cost-of-living increases based roughly on the CPI-W for our region. The wage analysis completed this year by Portland State University provided evidence of PW staff and the Finance Officer ranging from 4.2% to 9.4% less than the median in comparable jurisdictions. The Budget supports those wage increases, as well as a 2% COLI increase for those administrative staff and Library staff members who do not have wage discrepancies. Staff is also careful to budget and transfer funds from funds that will support the services we provide.

As an example, the Building Permit Fund and Electrical Permit Fund both transfer funds to the General Fund to support employees providing those services.

Keep in mind these basic municipal budgeting principles:

- The complete City budget is divided into funds.
- Some funds, called “Enterprise Funds”, are required to be self-supporting. These funds include the Water Fund and the Sewer Fund.
- The City budget is required to be balanced. The amount of money shown on the expense side must equal the amount shown on the revenue side.
- The City cannot spend more money in a fund than is available.

You have been provided a copy of the proposed City budget and the HRA budget. At the beginning of each fund are a chart and table that summarily describe the proposed revenues and expenditures for the fund. These tools also give a historical comparison of the last three years financial position to help determine the needs for fiscal year 2021-22 and future budget years.

In the Budget document, the revenue table headings are **BLUE** while the expenditure table headings are **GREEN**. The expenditure table is further broken down into Object Classifications and Expenditure Detail. Expenditure Details are the line item expenses or the details of the budget. Object Classifications are simply broad categories of types of expenses within a particular fund. Examples of Object Classifications in the City’s Budget document are Personnel Services, Materials and Services, Capital Outlay, Debt Service, Inter-fund Transfers, and Contingency, and (sometimes) an Ending Fund Balance. It is worth noting that in the General, Water and Sewer Funds the Materials and Services Object Classification includes a lot of detail and therefore are broken down into several ‘subcategories’. It is also important to understand that it is acceptable, although not encouraged, for expenses to exceed the amount identified in the Expenditure Detail of a specific line, if the total expenditures do not exceed the amount budgeted in the Object Classification for that Fund.

In addition, with instructions from the City Council during the budget adoption past year, staff have added a new column, that includes the projected actuals from the current year budget. This will assist the Budget Committee with understanding some of the changes that staff have made in producing this budget. This column is only for planning purposes and will not be shown on the final adopted budget.

See **Diagram 1** below which shows the difference between a Fund, Object Classification, Expenditure Detail, and shows the location of the projected actuals column.

Diagram 1

CITY OF HARRISBURG
General Fund (10) ← **Fund**
 BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

GENERAL FUND (10): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>PERSONNEL SERVICES</u>						
260,894	257,250	295,970	255,000	ADMINISTRATION WAGES	243,100	0
0	0	5,500	0	ADMIN OFFICE ASSISTANCE	5,500	0
4,800	4,800	7,200	4,800	COURT WAGES	4,800	0
274	265	305	280	ADMIN UNEMPLOYMENT TAXES	250	0
20,955	20,282	23,298	21,100	ADMIN SOCIAL SECURITY TAXES	19,100	0
88,853	67,696	66,750	68,700	ADMIN MEDICAL INSURANCE	85,500	0
55,788	49,070	88,950	70,650	ADMIN PERS	65,100	0
1,074	1,745	1,225	2,400	ADMIN LIFE & DISABILITY INS	650	0
5,440	2,893	2,770	3,100	ADMIN PAY & LONGEVITY	4,400	0
84	63	151	75	ADMIN WORK COMP QUARTERLY	135	0
2,855	1,882	3,000	2,850	ADMIN WORK COMP PREMIUM	3,000	0
2,400	0	2,400	2,400	PERSONNEL SERVICES-MARINE BD	2,400	0
79	38	200	0	MEALS - TRAINING	200	0
300	150	300	300	CELLULAR PHONE	300	0
443,795	406,136	498,019	431,655	TOTAL PERSONNEL SERVICES	434,435	0
3.0	3.0	3.5		Total Full-Time Equivalent (FTE)	3.5	3.5

Object
Classification

Expenditure
Detail

Projected
Actuals

City's Strategic Plan:

The City Council annually reviews and adopts a 5-year Strategic Plan for the City. The Strategic Plan lays out the Council goals and priorities for the upcoming fiscal year. In 2021, the City Council adopted several goals and objectives, seven of which have direct fiscal impacts in this year's budgets. **Table 1** is a list of the Council's priorities for FY 2021-22 that relate to or are impacted by the FY21/22 Budget.

Table 1: Council Priorities in the 2021-2026 Strategic Plan

Objective / Action #	Description
#4 #4. A & 4. B	Achieve and Maintain Total City park land inventory at a minimum of 7 acres per 1,000 residents.
#5	Review and update the Transportation System Plan (TSP), and Transportation SDC's.
#6	Provide safe and accessible streets and sidewalks for the entire community, by seeking temporary and permanent funding opportunities.
#7	Make Regular and substantive improvements to City streets.
#10	Bring community awareness to crime issues in our city and work to create solutions to reduce and prevent crime.
#12	Provide second sanitary sewer crossing beneath the railroad tracks.
#13	Provide a Capital Improvement Plan and System Development Charges (SDC) program that encourages development.

These Budgets have been prepared with these Council priorities in mind. To achieve Objectives 4.a & b., for example, the City successfully applied for an Oregon Parks and Recreation Department grant fund of \$40,000 to develop a revised City Parks Master Plan that will include revising City Parks SDC requirements as well as a more detailed plan for parks development, including a conceptual design plan for the new 132-acre Knife River park. You will note a \$30,000 expenditure in Fund 61 as a City match to the OPRD planning grant. These grant funds will not be paid out until after the new fiscal year begins.

Regarding Objectives 5 & 6. & 7: The City Council has a goal to annually budget \$250,000 in Street Maintenance funds. This goal is tied to funding recommendations contained in the 2016 Street Conditions Report prepared by the City's Public Works Department. This past year, the City was able to budget \$150,000 in Street Maintenance through a General Fund transfer that was made possible by staffing reductions and other savings outlined in the last two years of budget cycles. We continue to be able to meet this important goal.

Objective 10 does not cost the City any money, other than food and drink for open houses and for workshops, and the labor to provide outreach to the community. Objective 12, on the other hand, has gained critical importance for the City and is now scheduled to be completed in FY 2022. This project was possible due to funds budgeted in the Sewer Reserve Fund, although some Sewer SDC's Funding can also be used. In addition, Objective 13 has become more important to the City as improving the Capital Improvement Plan and resultant SDC's encourage development as well as improve our ability to reach Economic Development objectives.

This year's budget does not envision any new, significant cost reductions. As pointed out by the previous City Administrator, John Hitt, in last year's message, City staffing was already at a bare minimum level. However, the City continues to be careful with staffing levels. Although we have had the funding in this year's budget, as well as in this budget proposal to hire a part-time staff member to work on building permits, the City will hold off on hiring until staff starts to see a significant increase in permit activity. This staff member was planned because the City will be issuing Electrical Permits, which we have never worked with before. This is possible due to the Building Permits Assumption project, which involves the City moving from Linn County to Junction City for plan review and inspection services.

The City is in the middle of the Water Bond Projects, based on the General Obligation Bond of \$8,300,000 sold in 2019. The Water Fund Construction Project Budget has \$7,586,200 remaining to be used. The engineering for the two Water Filtration Plants and two Storage tanks is now 90% complete; we will be going out for bid this fall. The City will start to see a much heavier usage of this fund once construction starts. The PW Director is estimating that the figure will likely be close to \$6,000,000. This project will not be completed until FY 2024/2025.

Changes to the Budget Format:

All actively used funds are still being used, and this year, two new funds have been added. The Building Permit Fund (25) and Electrical Permit Fund (26) are both required because the City has assumed those programs. We are switching from Linn County to Junction City for our plan review and inspection services. In addition, the Budget Committee will find projected actuals in this report, showing what we expect to spend by the end of this fiscal year.

Budget Highlights:

1. Net assessed property values for our City have continued to increase, at roughly 3.6% and the City currently has an increase of 6.5% in our property tax revenues in the current fiscal year. The Oregon Department of Revenue is instructing cities to return to their regular collection rates of 96%. To be conservative, and in relation to the continuing

pandemic, we have projected the collection rates at 94%. The real estate market is continuing to be strong, and Harrisburg will likely have at least one more subdivision that will be starting construction this year.

2. Construction activity so far in 2021 remains consistent. As of the writing of this budget it is hard to estimate whether that will continue throughout the coming fiscal year. If the housing market continues as it has been, we will remain optimistic that construction will be active.
3. Interest rates are substantially decreased from the previous year and affects all funds. Some of this is caused by the transfer and usage of the water bond funds. In addition, interest rates through the Oregon State Treasury for short term funds have steadily decreased.
4. The City had used \$65,000 in Community and Economic Development funds to help our small businesses during the pandemic, but the funds were replaced due to the \$108,000 Coronavirus Relief Funds (CRF) the City received in spring 2020. These funds also reimbursed the extra payroll expenses incurred in disinfection protocol, and the purchase of protective equipment. This also assisted with the lack of rental income in City facilities. The CRF reimbursement funds were spread through several different funds.
5. The Harrisburg Redevelopment Agency has some grant funds still available to continue with property improvement grants. In addition, we plan on using HRA loan repayments that occur during the 2021-22 FY as additional money to include with the Property Grant Program approved by the HRA Board.
6. The City undergoes a Comprehensive Wage Analysis every three years; this year, wages for the Public Works Employees were deficient compared to the median in the report. Due to the timing of the Personnel Committee Meeting, the Budget has been planned as though the wage analysis was approved by both the Personnel Committee and the City Council. The budgetary amount for these increases is \$55,765, spread across four funds. Administrative staff not due increases as recommended by the wage analysis will receive a 2% cost of living increase. Employees with deficient wages only receive the percentages recommended by the study, and do not receive an additional 2% COLI.
7. There is approximately \$397,200 in funding that will be received that is part of the current year's payout to the City in American Rescue Plan (ARP) funding. These funds are scheduled to arrive in June of this fiscal year. \$197,200 will remain in the General Fund, \$100,000 will be given to Community and Economic Development, and another \$100,000 will be parceled out to the Sewer, Water and Storm Drain Funds. The summary of changes below will outline the amount of funds provided to each Enterprise Fund.
8. As a good business practice, the City generally increases the rates in the Water, Sewer and Storm Drain Funds by the cost-of-living each year. Those increases are usually 2% to 4% on an annual basis. Because of the ARP funding received, the City Council has committed to not increasing any utility rates for patrons, due to another year of the continuing pandemic, as well as the long recovery ahead.

GENERAL FUND (GF)

The estimated beginning fund balance has increased by \$174,915 to \$857,215 this year. This represents that at the beginning of the fiscal year, the General Fund Reserve has 62% of the General Fund (FY21/22) organizational and program requirements, or a 7- month operational reserve. This matches last year's cash reserves, and as remarked by John last year, it is a strong cash reserve position for a City of Harrisburg's size.

Fines and forfeitures continue to climb, due to increases in municipal court activities. It is expected this line will continue to rise as the City has processed a growing number of traffic violations. We will continue to be conservative in our projections.

Franchise Fees represent only 12% of the GF revenues. These are down, due to the pandemic, and we will continue to project them at a lower amount. Intergovernmental revenue is also down, although it shows as higher due to the OPRD Grant funds of \$40,000, as well as the ARP funds. The OPRD Grant of \$40,000 is expensed, with an additional \$10,000 (along with \$30,000 from Parks SDCs) under GF Buildings and Grounds as "Parks Master Plan and SDC Updates."

On the expenditure side, personnel services are decreased from last year's costs by \$63,584. This is due to savings from current staff members being new to their positions, and therefore making less than previous employees, as well as holding off on hiring part-time staff, as noted above. The Finance Officer/Deputy City Recorder is the only person in the General Fund who will receive a wage increase of 7.5% to bring her position in line with the median shown in the wage analysis report. Other administrative employees received a 2% COLI increase.

Materials and services expenses are similar to last year in most lines. Professional Services include the contracted services line of \$47,300. This accounts for the approved contract of \$18,000 for John's services as a consultant, as well as some additional funding if the HRA Board should decide to process a minor amendment in order to use the increased funding the HRA has on hand due to judicious contracting. In addition, this fund is planned at this amount to support any contracts that the City might need to add in this next fiscal year. This is another example of funding that will not be used unless it's necessary. There is also a 'cushion' of \$10,000 in grant expenses, for smaller grants that might come up during the fiscal year.

In legal services, the City Business Attorney fees line has been increased by \$15,000, due to the anticipated BN franchise agreement, which expires in 2022. The Building Permit fees shown in Land Use Fees are due to building permits that are still pending inspections from Linn County. This is likely more than the City will need to pay them as we close out building permit services through the County. There is \$5,000 planned under HMC/Council upgrades for professionally finishing the audio and visual equipment in the Municipal Center; this is a planned use of the ARP funds. Government Services includes the slight increase in the LCSO contract, as well as the newly contracted amount in supplemental law enforcement for the Coburg traffic enhancement and code enforcement services. The Cascade West Regional Consortium (CWRC) is the wetlands consortium that the City belongs to. This is the amount we are paying to OCWCOG (Oregon Cascades West Council of Governments) with the other 8 cities in the consortium to continue to work on wetlands issues in our region.

The HART Community Center has asked for an additional \$5,000 of funding this year, and we have used another \$5,000 of the ARP funds to apply to their program. Interfund transfers account for the ARP funds being broken out to other funds and includes the two new funds (Building Permit and Electrical Permit Funds) as specified by Council Resolution. The capital outlay fund is the same as last year to plan for any upgrades to city facilities in relation to continued Coronavirus impacts. Lastly, the General Fund contingency and unappropriated fund balance are both up more than last year. The contingency in the general fund is excellent at 10%, a slight improvement from where we were last year.

STREET FUND:

The beginning fund balance of the Street Fund is up by \$73,000 from last year. We expected lower gas tax receipts last year due to COVID-19, but as you can see from projected actuals, we exceeded our budget. People want to escape their homes, and gas prices have been increasing; therefore, we have increased the amount slightly over last year.

There are two major grants planned this year, which again, will raise our revenues by \$704,000 in this fund if those are successful. Interfund transfers also include the \$150,000 from the General

Fund. The Budget Committee, and ultimately, the City Council, could choose to apply some of the ARP funding to the Street Project Fund.

We will apply for a Safe Routes to Schools Grant (SRTS) of \$550,000 to provide sidewalks, curbing and gutters on the west side of 9th Street between Territorial and Diamond Hill. This grant would be matched by an additional \$120,000 of Transportation SDC funds. Additional match funds of \$140,000 will come from the 'Other Construction Projects' line, which will meet the 40% cash match requirement of \$260,000.

The City is also applying for the TGM (Transportation and Growth Management) grant, which is provided by the state, from a partnership between DLCD (Department of Land Conservation and Development) and ODOT. The cost for this project is \$175,000. The \$21,000 match is in Capital Outlay in Grant Related Projects. That grant will pay for the long-awaited TSP (Transportation System Plan) update, as well as updating the Capital Improvement Plan (CIP) and Street SDC's. The 'Other Construction Projects' line is budgeted at \$854,000, which covers the grant expenditures, and other projects.

The Wage Compensation Study, if approved by the City Council, will increase the street fund wages by only \$1,450. With the transfer of \$150,000 from the General Fund, we have again met the City Council goal of having \$250,000 available for Street Maintenance. Contingency has also been doubled, to provide a very healthy 10% of the total fund.

BIKE PATH RESERVE FUND: There are no significant changes from the previous fiscal year. This fund will play a future role in developing a trail to link S. 6th street with the new 132-acre park.

COMMUNITY & ECONOMIC DEVELOPMENT FUND

The beginning fund balance in this fund continues to decline, due to usage for our businesses. The City was successful in supplying \$65,000 in Grants provided to our small businesses. These funds were refunded to the City by using the CRF (Coronavirus Relief Funds). There is also a \$100,000 transfer from the General Fund using the ARP funds.

The City Council has asked for a grant program similar to that used in the HRA, which is budgeted at \$97,000. \$3,000 was used to add to the previous approved MVP Program. The Mid-Valley Partnership (MVP) is an Economic Development Program that is ran by an 8-City consortium. We will be working on specific economic development programs that will benefit all cities. The Community and Economic Development Miscellaneous Expenditures line will be used to cover events in the Main Street Program, and for other uses that benefit our businesses here in Harrisburg. Summer Events has also been increased to count as the Fiduciary pass through for the Summer Sounds Concert Series, now being operated by the Tri-County Chamber of Commerce.

LIBRARY FUND

The beginning fund balance for the Library is up by almost \$22,450. There is a slight increase of the Personnel charges due to the 2% COLI increase. In expenses, the Oregon Digital Library Consortium will be a special project. Library Staff have discontinued the Genealogy Website because those funds are being used for the digital library program. That program promises to be very popular.

STORM DRAIN RESERVE FUND

The Storm Drain Fund is used to pay for public storm water improvements. The beginning fund balance is down almost \$49,000, due to improvements on LaSalle from 6th to 9th St. There have

been several street projects that included using storm drain funds, which also reduced the capital improvement line. Due to the ARP funds, and transfer of \$5,000, there will be no rate increases in the new fiscal year.

BUILDING PERMIT FUND

The Building Permit Fund is a new fund required by the City's Assumption of our own Building Permit Program. The \$5,000 transfer was the amount projected just to start out the program and was set by resolution. The Building Permit Revenue is from the projections supplied as part of the Assumption Application provided to the Oregon Buildings Code Division (BCD). The City should be receiving more revenue from the Building Permit Program than we were from Linn County, as we will receive 35% of the fees, rather than 25% of the total building permit fees. Expenses are also projected. The City's fees will change slightly, as we will mirror the same building permit fees as Junction City. Close monitoring of this fund, and the Electrical Permit fund is required during the 1st two years of this program to ensure that both revenue and expense projections are adequate.

ELECTRICAL PERMIT FUND

This fund is the other new fund required by the City's Assumption of our own Electrical Permit Program. The \$2,500 transfer was also set by resolution for the first year of this program. The revenue and expenses are all from the projections as supplied in the Assumption Application that was approved by the BCD. The City was not allowed to participate in the Linn County Electrical Program, so these revenues will be in addition to the normal building permit revenues. The Electrical Permit standards are more stringent than the regular building permit standards, so the City is not allowed to raise our prices for these permits, even if Junction City should happen to raise theirs, during the first four years of the program.

DEBT SERVICES FUND

This fund is used to repay debts the City has collected, primarily interest and principal for the Water System bond issue in 2019. The beginning fund balance has increased by \$13,000, and taxes are levied at \$434,066, a slight increase of \$31,616. The principal payment on the water improvement bond has also increased \$10,000.

OFFICE EQUIPMENT RESERVE FUND

The beginning fund balance is up more than it has been in the last three years, and we have lowered the amounts transferred from the water and sewer funds correspondingly. Expenses have been increased slightly to be prepared for any kind of software changes needed by the City during this rapidly changing technology climate. The City will be purchasing social media software that will capture the metadata from our Facebook posts. This is an important move to meet public disclosure requirements set by the State of Oregon, as more cities are being sued by groups in opposition to government entities.

EQUIPMENT RESERVE FUND

This fund is used to build a reserve to replace the City's major public works vehicles and equipment. The beginning fund balance has increased by \$34,000, and we were able to increase the transfers from the water, sewer, and street funds. The City bought a 4-wheeler in the last year, so that fund is starting out fresh at the \$2,000 annual amount normally budgeted. The street sweeper, in contrast, as a more expensive item, is budgeted at \$30,000 per year.

WATER FUND

The beginning fund balance is down by \$90,000. Some of this is due to the decrease in revenue, as well as interest revenue, which accounted for a \$64,660 drop in revenue. The ARP funds provided the \$42,000 transfer from the General Fund. During the past year, we did not shut off

accounts during any of the extreme risk episodes because washing hands is integral to helping to control COVID-19. Once again, we expect a decrease in water use collections due to the current emergency. No rate increase is proposed this year due to the infusion of ARP funds.

The Comprehensive Wage Analysis, if approved by the City Council, has created an increase of \$13,776 for the Public Works Crew. Due to regulatory requirements, and increased workloads, the City is also adding a 7th person to the Public Works Crew. This was an expected addition due to the increased duties for street and water bond projects. The City will also be hiring or promoting a current employee to the Public Works Utility III line. We hired in a lower job scale in PW Utility I, rather than replacing our former PW Utility III employee when he retired 2 years ago, which conserved funds for a couple of years.

FY 21/22 Water Fund expenses are not expected to change very much. Testing and chlorinator maintenance, as well as water systems maintenance and repairs have increased slightly. The water bond projects in capital outlay reflect a \$7,586,200 amount, of which approximately \$6,000,000 is expected in expenditures this next year. Engineering on the water filtration plants and water tanks is now at 90%, and the City anticipates bids to take place this fall, with construction costs soon to follow. Contingency is roughly \$5,000 less than the previous year.

SEWER FUND

The beginning fund balance for the Sewer Fund is roughly the same as the previous year, while sewer use charges are flat. There is a \$53,000 ARP transfer from the General Fund, which will help by not passing any rate increases to our patrons.

If the Comprehensive Wage Analysis is approved by the City Council, then the increase will amount to \$13,776 for the PW Crew. Again, the 7th person being added to the Public Works Crew accounts for most of the increases in personnel services. Sewer Fund expenses are little changed other than some increases for maintenance. Contingency has dropped by half in this fund, but is still adequate.

WATER RESERVE FUND

This fund is designated for major purchases and projects for the city's water system. Reductions in earned interest has again impacted revenues in both reserve funds. Capital Outlay has been decreased by \$54,000 due to projects being completed this last year.

SEWER RESERVE FUND

This fund is designated for major purchases and projects for the City's sewer system. Transfers from the Sewer Fund are the primary source of revenue. The beginning fund balance has dropped by \$200,000, due to expenses used in capital outlay this past year. The WW construction reserve line was responsible for this extra expenditure, due to the critical sanitary sewer crossing project.

SYSTEM DEVELOPMENT CHARGES (SDCs)

There are five distinct SDC Funds: Transportation, Parks, Storm, Water, and Sewer. System Development Charges may only be used for new public improvements, master planning, or expansions to the systems. These funds cannot be used for maintenance of the infrastructure system. Revenues for these funds are collected through development permits. Rates are tied to the city's master plans and capital improvement plans.

There are two significant, SDC funded expenditures planned for FY 21/22. The first of these is \$30,000 as a match for an OPRD applied for grant in the amount of \$40,000, as noted in the Strategic Plan discussion, above.

The other is a proposed expenditure of \$120,000 Transportation SDCs as a match for the City's proposed 'Safe Routes to School' ODOT grant to make improvements on the west side of 9th Street between Territorial and Diamond Hill

Capital Outlay expense lines have increased slightly as well, allowing for more capital for major projects related to growth in the future.

HRA BUDGET

The proposed HRA budget includes capital construction funds for street and infrastructure improvements in the downtown. The remaining street and infrastructure projects will be completed by the end of fiscal year 2020/21 and include: Smith Street west of 3rd St., 2nd Street between Smith and Macy, and Macy Street between 2nd and 3rd St. As construction funds are paid out, the beginning fund balance is decreased. The Main Street Grant should also be terminated by the end of this fiscal year, but a slight carryover remains, because the state can sometimes be somewhat slow in providing reimbursement checks.

There are also funds available for HRA-offered grants to private business and property owners. This past year, the HRA Board authorized one new grant, while two are awaiting reimbursement. There are roughly \$52,000 of unrestricted funds remaining in the grant programs. As the three issued loans are repaid, there will be additional funds available for these programs in the future.

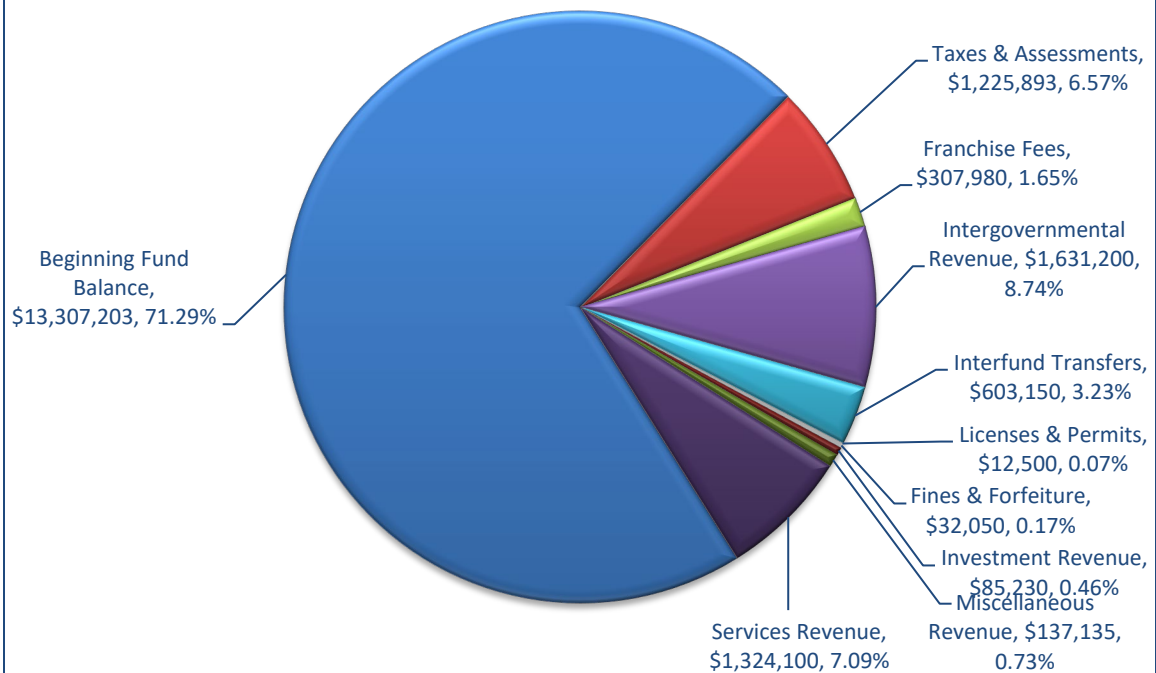
There may be an opportunity to add one or two new, smaller projects to the HRA plan depending on the current status of HRA indebtedness and the final construction costs for the 2nd & Smith Street project. These will depend upon the completion of a minor amendment of the HRA.

As noted above, debt service payments for HRA debts will be made directly out of the HRA funds.

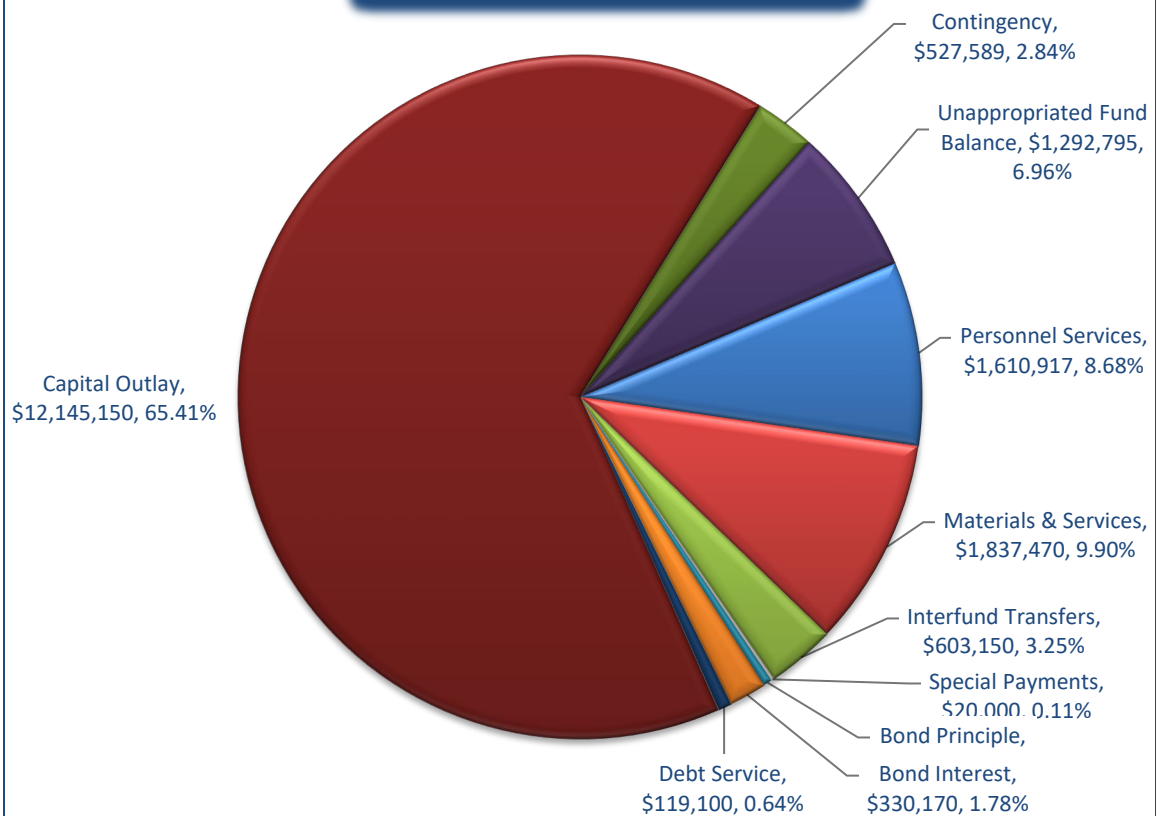
Respectfully submitted,

Michele Eldridge, City Administrator

Where the Money Comes From Fiscal Year 2021-2022



Where the Money Goes Fiscal Year 2021-2022





HARRISBURG REDEVELOPMENT AGENCY HRA BOARD PROPOSED BUDGET: 2021-2022

May 17, 2021

TABLE OF CONTENTS

Fund

Page Number

Harrisburg Redevelopment Agency Fund – Resources
Harrisburg Redevelopment Agency Fund – Expenditures

3
4

This page was intentionally left blank.

**HARRISBURG REDEVELOPMENT AGENCY
HRA BOARD PROPOSED BUDGET: 2021-2022**

Harrisburg Redevelopment Agency Fund (71)

HRA FUND (71): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for Next Year FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actual 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
3,301,524	3,490,184	2,934,000	3,176,606	BEGINNING FUND BALANCE	1,394,200	0
<u>TAX REVENUE</u>						
310,943	336,805	277,040	385,800	TAX RECEIPTS-CURRENT	233,260	0
11,200	6,675	6,000	7,000	TAX RECEIPTS - PRIOR YEARS	6,000	0
322,143	343,480	283,040	392,800	TOTAL TAX REVENUE	239,260	0
<u>INVESTMENT REVENUE</u>						
82,246	67,998	65,000	20,000	EARNED INTEREST	15,000	0
82,246	67,998	65,000	20,000	TOTAL INVESTMENT REVENUE	15,000	0
<u>MISCELLANEOUS REVENUE</u>						
5	0	0	0	MISCELLANEOUS INCOME	0	0
4502	13156	13,156	13,156	HRA LOAN PROGRAM PAYMENTS	13,160	0
0	41480	100,000	100,000	MAIN STREET GRANT	82,000	0
4,507	54,636	113,156	113,156	TOTAL INVESTMENT REVENUE	95,160	0
3,710,420	3,956,298	3,395,196	3,702,562	TOTAL TOTAL RESOURCES	1,743,620	0

Levy for Debt Services:

\$220,050 (Amount Needed to Cover Bonds)

94% (Collection rate)

\$233,253 (Tax to Levy)

**HARRISBURG REDEVELOPMENT AGENCY
HRA BOARD PROPOSED BUDGET: 2021-2022**

Harrisburg Redevelopment Agency Fund (71)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

HRA FUND (71): EXPENDITURES

Historical Data		Adopted Budget This Year FY 2020-2021	Projected Actual 2020-2021	REQUIREMENTS FOR: ADMINISTRATION	Budget for Next Year FY 2021-2022	
Actual					Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>MATERIALS & SERVICES</u>						
6,000	6,000	7,200	7,200	CITY OF HSBG ADMIN SERVICES	7,200	0
4,605	4,869	5,000	5,050	BUDGET & FINANCIAL ASSISTANCE	8,150	0
0	0	1,000	0	LEGAL EXPENSES	500	0
0	351	5,000	1,000	CONSULTANT COSTS	7,000	0
38	329	500	330	GOVERNMENT ETHICS COMMISSION	400	0
192	1	500	160	MISC COSTS(BANK FEES, ETC)	5,200	0
10,835	11,550	19,200	13,740	TOTAL MATERIALS & SERVICES	28,450	0
<u>CAPITAL OUTLAY</u>						
209,401	92,163	547,785	276,685	INFRASTRUCTURE CONSTRUCTION	361,120	0
0	0	2,400,000	1,627,850	SMITH & 2nd STREET PROJECT	1,000,000	0
209,401	92,163	2,947,785	1,904,535	TOTAL CAPITAL OUTLAY	1,361,120	0
220,236	103,713	2,966,985	1,918,275	TOTAL ORG./PROG. REQUIREMENTS	1,389,570	0
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM						
<u>SPECIAL PAYMENTS</u>						
0	71,824	100,000	100,000	OREGON MAIN ST REVIT GRANT	82,000	0
200,000	89,482	108,161	70,000	BUILDING FACADE GRANT	52,000	0
200,000	161,306	208,161	170,000	TOTAL SPECIAL PAYMENTS	134,000	0
<u>DEBT SERVICES</u>						
105,629	110,363	115,500	115,500	LOAN PRINCIPAL	120,750	0
114,377	109,643	104,550	104,550	LOAN INTEREST	99,300	0
0	0	0	0	LOAN FEES	0	0
220,006	220,006	220,050	220,050	TOTAL DEBT SERVICES	220,050	0
0	0	428,211	390,050	TOTAL REQUIREMENTS NOT ALLOCATED	354,050	0
3,490,184	3,852,585	0	0	ENDING FUND BALANCE	0	0
3,710,420	3,956,298	3,395,196	2,308,325	TOTAL REQUIREMENTS	1,743,620	0



CITY OF HARRISBURG

PROPOSED BUDGET: 2021-2022

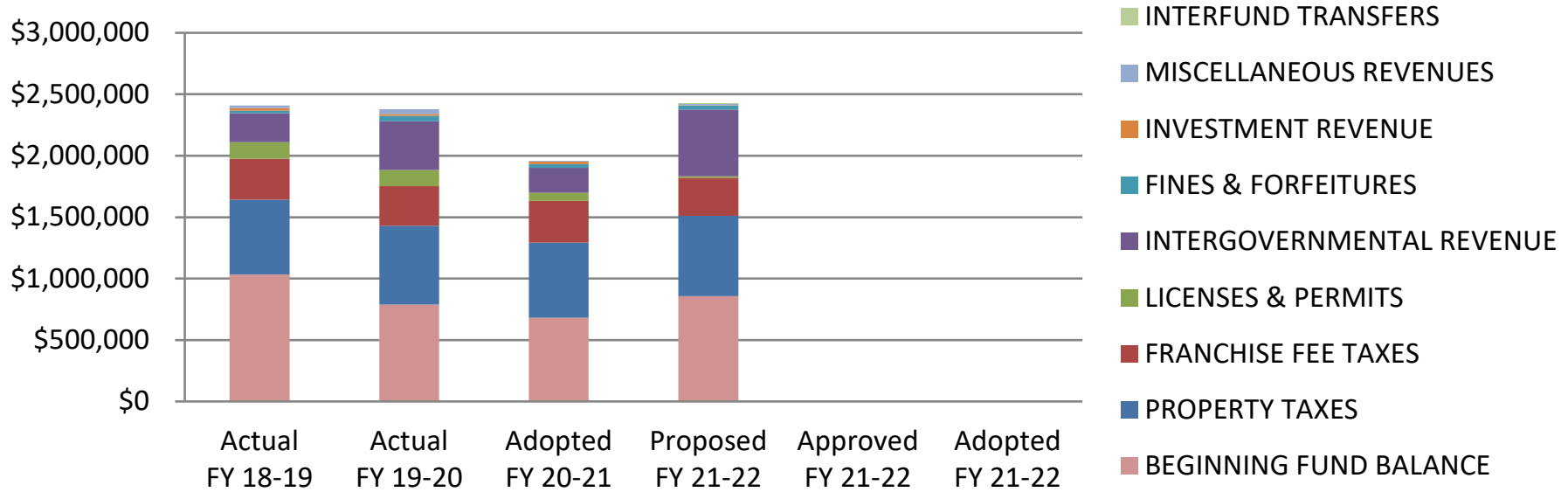
May 17, 2021

TABLE OF CONTENTS

Fund	Page Number
<u>General Fund</u>	3
<u>Street Fund</u>	12
<u>Bike Path Reserve Fund</u>	17
<u>Community & Economic Development</u>	20
<u>Library Department</u>	23
<u>Storm Drain Reserve Fund</u>	28
<u>Building Permit Fund</u>	32
<u>Electrical Permit Fund</u>	35
<u>Debt Services Fund</u>	38
<u>Office Equipment Reserve Fund</u>	41
<u>Equipment Reserve Fund</u>	47
<u>Water Fund</u>	53
<u>Sewer Fund</u>	56
<u>Water Reserve Fund</u>	59
<u>Sewer Reserve Fund</u>	62
<u>Systems Development Reserve Funds</u>	65

This page was intentionally left blank.

General Fund Resources



GENERAL FUND (10): Resources

Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$1,032,335	\$789,889	\$682,300	\$857,215	\$0	\$0
PROPERTY TAXES	\$609,526	\$640,199	\$609,451	\$654,096	\$0	\$0
FRANCHISE FEE TAXES	\$332,728	\$323,392	\$340,380	\$307,980	\$0	\$0
LICENSES & PERMITS	\$136,556	\$130,775	\$66,500	\$12,500	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$233,964	\$397,241	\$202,800	\$545,100	\$0	\$0
FINES & FORFEITURES	\$20,927	\$43,156	\$30,100	\$32,050	\$0	\$0
INVESTMENT REVENUE	\$20,646	\$16,311	\$19,000	\$3,860	\$0	\$0
MISCELLANEOUS REVENUES	\$20,778	\$37,262	\$6,750	\$10,850	\$0	\$0
INTERFUND TRANSFERS	\$0	\$0	\$0	\$6,750	\$0	\$0

CITY OF HARRISBURG
General Fund (10)

GENERAL FUND (10): RESOURCES

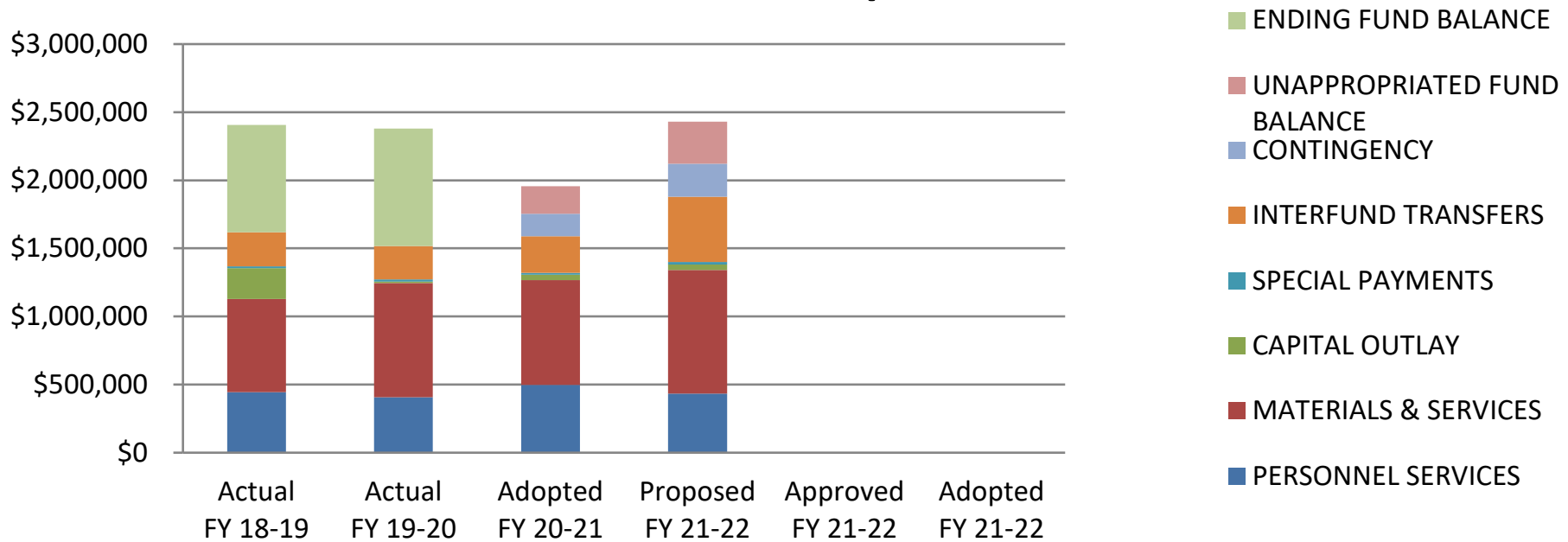
Historical Data				RESOURCE DESCRIPTION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
1,032,335	789,889	682,300	860,280	BEGINNING FUND BALANCE	857,215	0
<u>PROPERTY TAXES</u>						
575,185	623,222	594,451	640,000	GENERAL FUND CURRENT TAXES	644,096	0
34,341	16,977	15,000	10,000	GENERAL FUND PRIOR TAXES	10,000	0
609,526	640,199	609,451	650,000	TOTAL PROPERTY TAXES	654,096	0
<u>FRANCHISE FEE TAXES</u>						
178,049	174,161	180,000	156,370	PACIFIC CORP (PP&L)	160,000	0
11,058	11,389	10,000	10,000	BURLINGTON NORTHERN RR	10,000	0
14,613	15,344	14,000	16,110	AT&T LONG DISTANCE	16,200	0
36,627	41,063	45,000	39,450	REPUBLIC SERVICES	39,500	0
36,589	37,882	37,000	38,260	NW NATURAL GAS	38,300	0
3,394	3,021	3,000	2,590	CENTURYLINK (FORMERLY QWEST)	2,600	0
13,380	0	13,380	13,380	MCI / VERIZON	13,380	0
38,392	40,443	38,000	28,000	COMCAST	28,000	0
626	88	0	10	OTHER FRANCHISE FEES	0	0
332,728	323,392	340,380	304,170	TOTAL FRANCHISE FEE TAXES	307,980	0
942,254	963,591	949,831	954,170	TOTAL TAXES	962,076	0
<u>LICENSES & PERMITS</u>						
123,972	116,976	60,000	52,790	BUILDING PERMITS	5,000	0
9,420	10,075	4,000	10,500	LAND USE REVIEW	5,000	0
3,164	3,724	2,500	3,570	LIEN SEARCH CHARGES	2,500	0
136,556	130,775	66,500	66,860	TOTAL LICENSES & PERMITS	12,500	0

GENERAL FUND (10): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>INTERGOVERNMENTAL REVENUE</u>						
3,600	3,600	3,600	3,600	MARINE BOARD GRANT	3,600	0
6,000	6,000	7,200	7,200	HRA ADMINISTRATIVE REIMBURSEMENT	7,200	0
60,999	65,160	62,000	67,000	LIQUOR TAX RECEIPTS	68,400	0
4,233	4,006	4,000	3,330	CIGARETTE TAXES	3,700	0
37,468	40,137	36,000	43,000	STATE REVENUE SHARING	25,000	0
121,663	278,337	0	0	LINN COUNTY HOUSING GRANT	0	0
0	0	40,000	0	OPRD PLANNING GRANT	40,000	0
0	0	50,000	118,200	COVID RELIEF GRANT	0	0
0	0	0	0	AMERICAN RELIEF PROGRAM GRANT	397,200	0
233,964	397,241	202,800	242,330	TOTAL INTERGOVERNMENTAL REVENUE	545,100	0
<u>FINES & FORFEITURES</u>						
20,927	43,045	30,000	51,460	FINE & COURT REVENUE	32,000	0
0	111	100	180	COURT COLLECTION INTEREST	50	0
20,927	43,156	30,100	51,640	TOTAL FINES & FORFEITURES	32,050	0
<u>INVESTMENT REVENUE</u>						
20,646	16,311	19,000	3,650	GENERAL FUND INTEREST	3,860	0
20,646	16,311	19,000	3,650	TOTAL INVESTMENT REVENUE	3,860	0
<u>MISCELLANEOUS REVENUES</u>						
5,322	23,058	500	1,500	OTHER MISCELLANEOUS INCOME	1,000	0
678	1,965	1,000	2,200	CREDIT CARD PROCESSING	2,000	0
420	365	250	850	RENTAL-CITY PROPERTY & EQUIPMENT	350	0
14,359	11,874	5,000	7,300	TRANSIENT ROOM TAX	7,500	0
20,778	37,262	6,750	11,850	TOTAL MISCELLANEOUS REVENUES	10,850	0
<u>INTERFUND TRANSFERS</u>						
0	0	0	0	TRANSFER FROM BUILDING PERMIT FUND	5,600	0
0	0	0	0	TRANSFER FROM ELECTRICAL PERMIT FUND	1,150	0
0	0	0	0	TOTAL INTERFUND TRANSFERS	6,750	0
2,407,460	2,378,225	1,957,281	2,190,780	TOTAL RESOURCES	2,430,401	0

Estimated Property Taxes for City:
 \$214,511,113 (assessed value)
 0.0031875 (City permanent tax rate)
 \$ 683,754 (Taxes to be levied)
 94% (Collection rate)
 \$ 644,096 (Taxes expected to collect)

General Fund Requirements



GENERAL FUND (10): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
PERSONNEL SERVICES	\$443,795	\$406,136	\$498,019	\$434,435	\$0	\$0
MATERIALS & SERVICES	\$685,561	\$839,930	\$768,473	\$906,690	\$0	\$0
CAPITAL OUTLAY	\$224,215	\$10,332	\$40,000	\$40,000	\$0	\$0
SPECIAL PAYMENTS	\$15,000	\$15,000	\$15,000	\$20,000	\$0	\$0
INTERFUND TRANSFERS	\$249,000	\$247,000	\$267,000	\$477,500	\$0	\$0
CONTINGENCY	\$0	\$0	\$166,428	\$243,040	\$0	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$202,361	\$308,736	\$0	\$0
ENDING FUND BALANCE	\$789,889	\$860,287	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
General Fund (10)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

GENERAL FUND (10): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

PERSONNEL SERVICES

260,894	257,250	295,970	255,000	ADMINISTRATION WAGES	243,100	0
0	0	5,500	0	ADMIN OFFICE ASSISTANCE	5,500	0
4,800	4,800	7,200	4,800	COURT WAGES	4,800	0
274	265	305	280	ADMIN UNEMPLOYMENT TAXES	250	0
20,955	20,282	23,298	21,100	ADMIN SOCIAL SECURITY TAXES	19,100	0
88,853	67,696	66,750	68,700	ADMIN MEDICAL INSURANCE	85,500	0
55,788	49,070	88,950	70,650	ADMIN PERS	65,100	0
1,074	1,745	1,225	2,400	ADMIN LIFE & DISABILITY INS	650	0
5,440	2,893	2,770	3,100	ADMIN PAY & LONGEVITY	4,400	0
84	63	151	75	ADMIN WORK COMP QUARTERLY	135	0
2,855	1,882	3,000	2,850	ADMIN WORK COMP PREMIUM	3,000	0
2,400	0	2,400	2,400	PERSONNEL SERVICES-MARINE BD	2,400	0
79	38	200	0	MEALS - TRAINING	200	0
300	150	300	300	CELLULAR PHONE	300	0
443,795	406,136	498,019	431,655	TOTAL PERSONNEL SERVICES	434,435	0
3.0	3.0	3.5		Total Full-Time Equivalent (FTE)	3.5	3.5

MATERIALS & SERVICES

PROFESSIONAL SERVICES

5,490	7,275	7,000	7,225	AUDIT & FINANCIAL ASSISTANCE	8,840	0
250	254	300	300	FILING FEE	350	0
0	0	1,500	1,500	CONSULTANT FEES	1,500	0
0	6,480	14,300	13,300	CONTRACT SERVICES	47,300	0
192	168	1,600	500	ELECTION & BUDGET NOTIFICATION	1,600	0
10,000	0	0	0	GRANT EXPENSES	10,000	0
0	0	50,000	65,690	COVID RELIEF GRANT EXPENSE	0	0
0	0	0	0	AMERICAN RELIEF PROGRAM GRANT EXPENSE	187,200	0
7,143	19,096	30,000	10,000	ENGINEERING SERVICES	30,000	0
23,075	33,274	104,700	98,515	TOTAL PROFESSIONAL SERVICES	286,790	0

GENERAL FUND (10): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>LEGAL SERVICES</u>						
5,406	8,435	8,500	8,500	COURT REVENUE PAYOUT	8,700	0
6,123	7,532	20,000	10,000	CITY BUSINESS ATTORNEY FEES	25,000	0
0	450	3,000	500	COURT RELATED ATTORNEY FEES	3,000	0
1,549	1,443	1,500	1,100	MISCELLANEOUS COURT COSTS	2,000	0
13,078	17,860	33,000	20,100	TOTAL LEGAL SERVICES	38,700	0
<u>INSURANCE SERVICES</u>						
12,732	13,437	15,000	12,330	GENERAL INSURANCE	11,500	0
12,732	13,437	15,000	12,330	TOTAL INSURANCE SERVICES	11,500	0
<u>LAND USE FEES</u>						
110,413	99,324	50,000	45,000	BUILDING PERMIT EXPENSES	20,000	0
744	866	750	500	LAND USE REVIEW CHARGES	750	0
111,157	100,190	50,750	45,500	TOTAL LAND USE FEES	20,750	0
<u>MISCELLANEOUS & COUNCIL BUSINESS</u>						
249	297	250	250	FLOWERS & GIFTS	400	0
6,002	5,332	5,000	3,500	OTHER MISC EXPENSES	5,000	0
1,571	1,564	2,000	1,700	LIEN SEARCH CHARGES	1,500	0
30	67	1,000	1,000	EMPLOYEE RECRUITMENT	1,000	0
0	0	500	500	DONATION TO N. WATCH & SEN CTR	500	0
13,975	11,278	25,000	8,000	TOURISM PROMOTION	25,000	0
21,827	18,538	33,750	14,950	TOTAL MISC. & COUNCIL BUSINESS	33,400	0

GENERAL FUND (10): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

OFFICE EXPENDITURES

2,942	3,565	4,500	3,500	INTERNET,E-MAIL & WEB PAGE	5,460	0
992	969	1,500	1,500	MACHINE ANNUAL CONTRACTS	1,500	0
299	260	1,500	500	MACHINE MAINTENANCE	1,000	0
2,427	3,095	5,000	3,200	OFFICE SUPPLIES	5,000	0
1,764	2,380	2,000	2,000	POSTAGE	2,500	0
1,897	2,753	3,000	2,360	BANK/STATE POOL SERVICE CHARGE	3,000	0
1,600	150	2,000	1,850	SOFTWARE MAINT & UPGRADE	2,200	0
1,572	4,776	6,400	4,000	CODIFICATION	6,500	0
0	0	0	0	HMC/COUNCIL UPGRADE	5,000	0
13,493	17,948	25,900	18,910	TOTAL OFFICE EXPENDITURES	32,160	0

PROFESSIONAL IMPROVEMENTS

3,100	2,199	5,750	2,000	SCHOOLS/CONFERENCES	5,750	0
2,067	935	1,955	1,955	ORGANIZATIONAL MEMBERSHIP	2,200	0
7,939	4,080	11,395	0	ROOM & BOARD	11,400	0
2,644	1,649	2,823	100	TRAVEL	3,000	0
492	175	600	0	ELECTED OFFICIAL TRAINING	600	0
16,241	9,038	22,523	4,055	TOTAL PROFESSIONAL IMPROVEMENTS	22,950	0

GOVERNMENT SERVICES

4,187	4,365	10,000	4,370	OREGON CASCADES WEST COG	4,500	0
363	363	400	400	AGING SERVICES	400	0
249,600	233,805	241,000	241,000	COUNTY LAW ENFORCEMENT	249,200	0
0	0	30,000	21,100	SUPPLEMENTAL LAW ENFORCEMENT	30,000	0
3,062	3,163	3,500	3,250	LEAGUE OF OREGON CITIES	3,500	0
475	549	750	550	OREGON GOVERNMENT ETHICS COMMISSION	750	0
121,663	278,337	0	0	LINN COUNTY HOUSING EXPENSE	0	0
0	0	0	0	CASCADE WEST REGIONAL CONSORTIUM	750	0
379,350	520,582	285,650	270,670	TOTAL GOVERNMENT SERVICES	289,100	0

UTILITIES

426	362	1,000	300	NW NATURAL GAS EXPENSES	500	0
19,367	14,168	22,000	15,340	PACIFIC POWER & LIGHT	17,000	0
30,795	32,635	37,000	29,090	STREET LIGHTING	33,000	0
1,711	1,878	2,300	1,750	TELEPHONE	1,900	0
52,299	49,043	62,300	46,480	TOTAL UTILITIES	52,400	0

GENERAL FUND (10): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

BUILDINGS & GROUNDS

430	443	700	500	BNRR PARK LEASE	900	0
17,551	31,830	30,000	15,000	GENERAL MAINTENANCE	30,000	0
11,400	11,925	13,000	11,700	JANITOR CONTRACT	13,000	0
1,288	1,200	1,200	1,200	FACILITY MAINTENANCE-MARINE BD	5,040	0
11,638	14,622	20,000	20,000	PARK MAINTENANCE	20,000	0
0	0	70,000	0	PARKS MASTER PLAN & SDC UPDATE	50,000	0
42,308	60,020	134,900	48,400	TOTAL BUILDINGS & GROUNDS	118,940	0
685,561	839,930	768,473	579,910	TOTAL MATERIALS & SERVICES	906,690	0

CAPITAL OUTLAY

224,215	10,332	40,000	40,000	CONSTRUCTION PROJECTS	40,000	0
224,215	10,332	40,000	40,000	TOTAL CAPITAL OUTLAY	40,000	0
1,353,571	1,256,398	1,306,492	1,051,565	TOTAL ORG./PROG. REQUIREMENTS	1,381,125	0

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

SPECIAL PAYMENTS

15,000	15,000	15,000	15,000	HART DONATION	20,000	0
15,000	15,000	15,000	15,000	TOTAL SPECIAL PAYMENTS	20,000	0

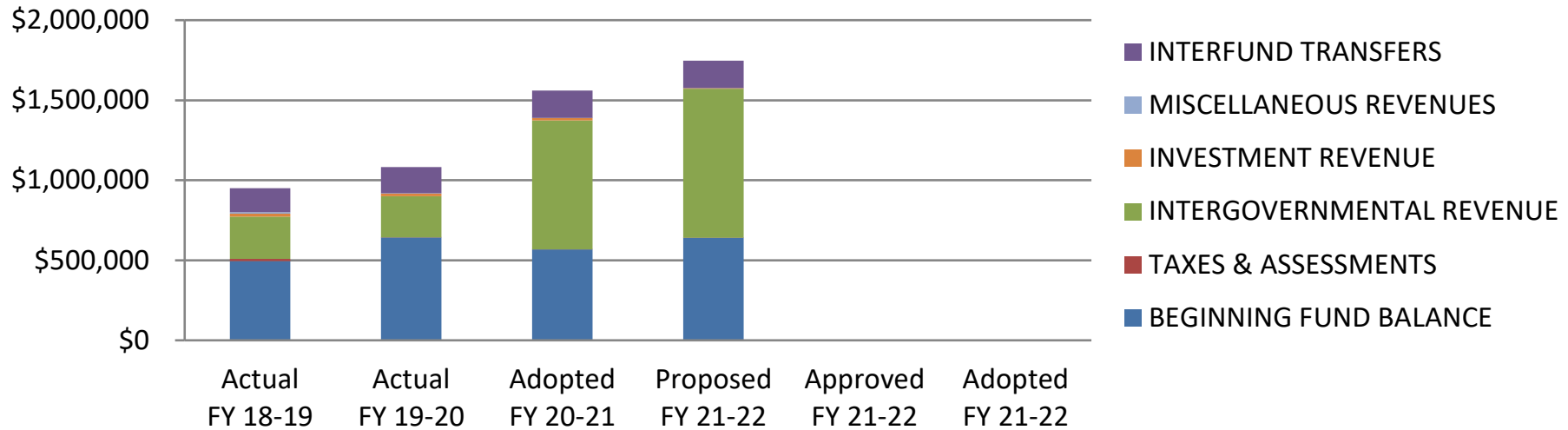
INTERFUND TRANSFERS

22,000	20,000	35,000	35,000	TRANSFER TO OFFICE EQUIPMENT	35,000	0
130,000	145,000	150,000	150,000	TRANSFER TO STREET FUND	150,000	0
97,000	82,000	82,000	82,000	TRANSFER TO LIBRARY FUND	85,000	0
0	0	0	0	TRANSFER TO COMMUNITY & ECONOMIC DEV FUND	100,000	0
0	0	0	0	TRANSFER TO STORM WATER ASSESSMENT FUND	5,000	0
0	0	0	0	TRANSFER TO WATER FUND	42,000	0
0	0	0	0	TRANSFER TO SEWER FUND	53,000	0
0	0	0	0	TRANSFER TO BUILDING PERMIT FUND	5,000	0
0	0	0	0	TRANSFER TO ELECTRICAL PERMIT FUND	2,500	0
249,000	247,000	267,000	267,000	TOTAL INTERFUND TRANSFERS	477,500	0

GENERAL FUND (10): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
0	0	166,428	0	CONTINGENCY	243,040	0
264,000	262,000	448,428	282,000	TOTAL REQUIREMENTS NOT ALLOCATED	740,540	0
789,889	860,287	0	0	ENDING FUND BALANCE	0	0
0	0	202,361	0	UNAPPROPRIATED FUND BALANCE	308,736	0
2,407,460	2,378,685	1,957,281	1,333,565	TOTAL REQUIREMENTS	2,430,401	0

Street Fund Resources



STREET FUND (11): Resources

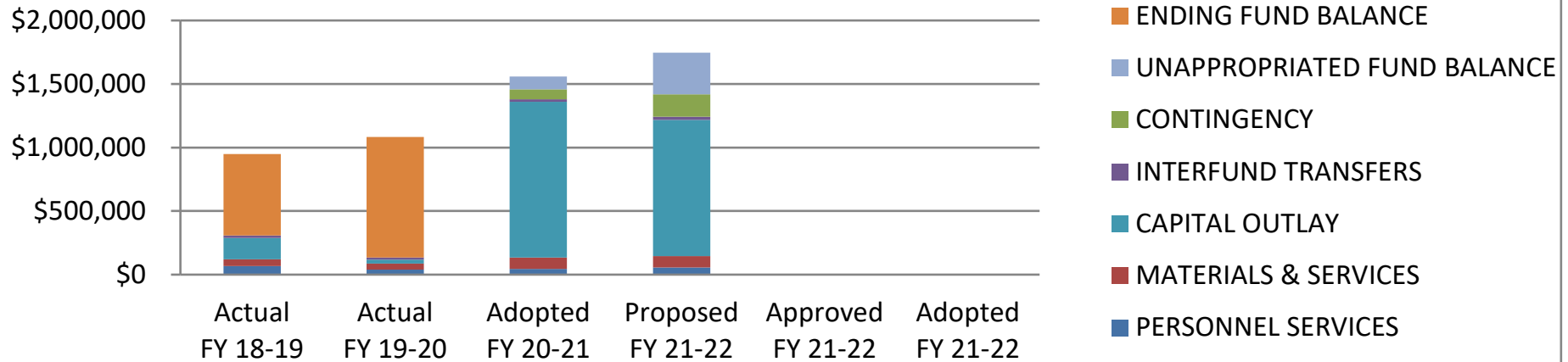
Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$494,291	\$641,941	\$567,000	\$640,000	\$0	\$0
TAXES & ASSESSMENTS	\$14,351	\$498	\$436	\$396	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$264,879	\$257,884	\$806,000	\$932,100	\$0	\$0
INVESTMENT REVENUE	\$16,538	\$15,785	\$16,500	\$3,350	\$0	\$0
MISCELLANEOUS REVENUES	\$9,838	\$2,092	\$200	\$900	\$0	\$0
INTERFUND TRANSFERS	\$150,000	\$165,000	\$170,000	\$170,000	\$0	\$0

CITY OF HARRISBURG
Street Fund (11)

STREET FUND (11): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
494,291	641,941	567,000	948,498	BEGINNING FUND BALANCE	640,000	0
<u>TAX & ASSESSMENT REVENUE</u>						
14,217	395	316	470	DISTRICT 9 S/W PRINCIPAL	316	0
134	103	120	75	DISTRICT 9 S/W INTEREST	80	0
14,351	498	436	545	TOTAL TAX & ASSESSMENT REVENUE	396	0
<u>INTERGOVERNMENTAL REVENUE</u>						
263,709	257,299	156,000	236,290	GAS TAX RECEIPTS	282,100	0
1,170	585	0	0	BRIDGE SWEEPING	0	0
0	0	550,000	0	SRTS GRANT	550,000	0
0	0	100,000	100,000	SCA GRANT	0	0
0	0	0	0	TGM GRANT	154,000	0
264,879	257,884	806,000	336,290	TOTAL INTERGOVERNMENTAL REVENUE	986,100	0
<u>INVESTMENT REVENUE</u>						
16,538	15,785	16,500	3,025	STREET FUND INTEREST	3,350	0
16,538	15,785	16,500	3,025	TOTAL INVESTMENT REVENUE	3,350	0
<u>MISCELLANEOUS REVENUE</u>						
6,146	1,381	100	0	GRASS CUTTING	500	0
900	0	0	0	STREET TREE REVENUE	0	0
2,792	711	100	400	STREET FUND MISC INCOME	400	0
9,838	2,092	200	400	TOTAL MISCELLANEOUS REVENUE	900	0
<u>INTERFUND TRANSFERS</u>						
130,000	145,000	150,000	150,000	TRANSFER FROM GENERAL FUND	150,000	0
10,000	10,000	10,000	10,000	TRANSFER FROM WATER FUND	10,000	0
10,000	10,000	10,000	10,000	TRANSFER FROM SEWER FUND	10,000	0
150,000	165,000	170,000	170,000	TOTAL INTERFUND TRANSFERS	170,000	0
949,896	1,083,200	1,560,136	1,458,758	TOTAL RESOURCES	1,800,746	0

Street Fund Requirements



STREET FUND (11): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
PERSONNEL SERVICES	\$67,377	\$39,959	\$44,731	\$56,350	\$0	\$0
MATERIALS & SERVICES	\$53,924	\$47,975	\$89,100	\$90,110	\$0	\$0
CAPITAL OUTLAY	\$168,653	\$28,769	\$1,226,000	\$1,071,000	\$0	\$0
INTERFUND TRANSFERS	\$18,000	\$18,000	\$20,000	\$26,300	\$0	\$0
CONTINGENCY	\$0	\$0	\$78,007	\$174,674	\$0	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$102,298	\$328,312	\$0	\$0
ENDING FUND BALANCE	\$641,941	\$948,497	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Street Fund (11)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

STREET FUND (11): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

PERSONNEL SERVICES

38,481	21,687	23,233	22,100	STREET FUND WAGES	30,300	0
1,153	573	750	600	STREET FUND OVERTIME	800	0
40	23	62	25	STREET FD UNEMPLOYMENT TAXES	70	0
3,060	1,725	1,934	1,775	STREET FD SOCIAL SECURITY	2,500	0
14,417	8,767	10,440	8,885	ST FD MEDICAL INSURANCE	11,750	0
8,083	5,376	5,936	5,605	STREET FUND PERS	8,100	0
150	84	112	90	ST FD LIFE & DISABILITY INS	80	0
179	179	118	175	STREET COMP & LONGEVITY	350	0
18	9	16	10	ST FD WORK COMP QUARTERLY	65	0
1,612	1,426	2,000	1,925	ST FD WORK COMP PREMIUMS	2,200	0
1	4	25	0	MEALS - TRAINING	25	0
182	105	105	105	CELLULAR PHONE	110	0
67,377	39,959	44,731	41,295	TOTAL PERSONNEL SERVICES	56,350	0
1	1	1	1	Total Full-Time Equivalent (FTE)	1	1

MATERIALS & SERVICES

PROFESSIONAL SERVICES

2,650	2,500	3,000	3,030	STREET FD AUDIT	3,710	0
8,170	17,539	20,000	20,000	STREET FD ENGINEERING	20,000	0
6,800	7,000	7,500	7,500	STREET FD INSURANCE	7,950	0
17,620	27,039	30,500	30,530	TOTAL PROFESSIONAL SERVICES	31,660	0

STREET SUPPLIES

3,029	3,395	6,000	6,000	SIGNS & CONSTRUCTION MATERIAL	6,000	0
440	470	2,500	500	TRAFFIC SAFETY SUPPLIES	2,500	0
1,422	5,434	8,000	8,000	STREET STRIPING & MARKING	8,000	0
170	0	2,000	1,000	STREET TREES	2,000	0
5,061	9,299	18,500	15,500	TOTAL STREET SUPPLIES	18,500	0

STREET FUND (11): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

MISCELLANEOUS EXPENDITURES

217	413	600	430	TRAFFIC LIGHT-3RD/TERRITORIAL	450	0
5,000	0	500	300	GRASS CUTTING	500	0
868	707	1,000	1,000	CDL CONSORTIUM	1,000	0
11,884	816	20,000	15,000	STREET MAINTENANCE	20,000	0
570	488	1,000	750	SAFETY PROGRAM	1,000	0
18,540	2,424	23,100	17,480	TOTAL MISCELLANEOUS EXPENSES	22,950	0

MOTOR VEHICLE EXPENSES

5,682	4,909	7,000	4,100	STREET FD VEHICLE GASOLINE	7,000	0
3,444	3,302	4,000	3,500	STREET FD VEHICLE MAINTENANCE	4,000	0
3,577	1,002	6,000	6,785	SWEeper MAINTENANCE	6,000	0
12,703	9,213	17,000	14,385	TOTAL MOTOR VEHICLE EXPENSES	17,000	0

53,924	47,975	89,100	77,895	TOTAL MATERIALS & SERVICES	90,110	0
---------------	---------------	---------------	---------------	---------------------------------------	---------------	----------

CAPITAL OUTLAY

17,215	0	250,000	250,000	STREET MAINTENANCE	250,000	0
0	0	650,000	100,000	GRANT RELATED PROJECTS	21,000	0
151,438	28,769	326,000	326,000	OTHER CONSTRUCTION PROJECTS	854,000	0
168,653	28,769	1,226,000	676,000	TOTAL CAPITAL OUTLAY	1,125,000	0

289,955	116,703	1,359,831	795,190	TOTAL ORG./PROG. REQUIREMENTS	1,271,460	0
----------------	----------------	------------------	----------------	--------------------------------------	------------------	----------

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

INTERFUND TRANSFERS

18,000	18,000	20,000	20,000	ST FD TRANSFER TO EQUIP FD	26,300	0
18,000	18,000	20,000	20,000	TOTAL INTERFUND TRANSFERS	26,300	0

0	0	78,007	0	CONTINGENCY	174,674	0
----------	----------	---------------	----------	--------------------	----------------	----------

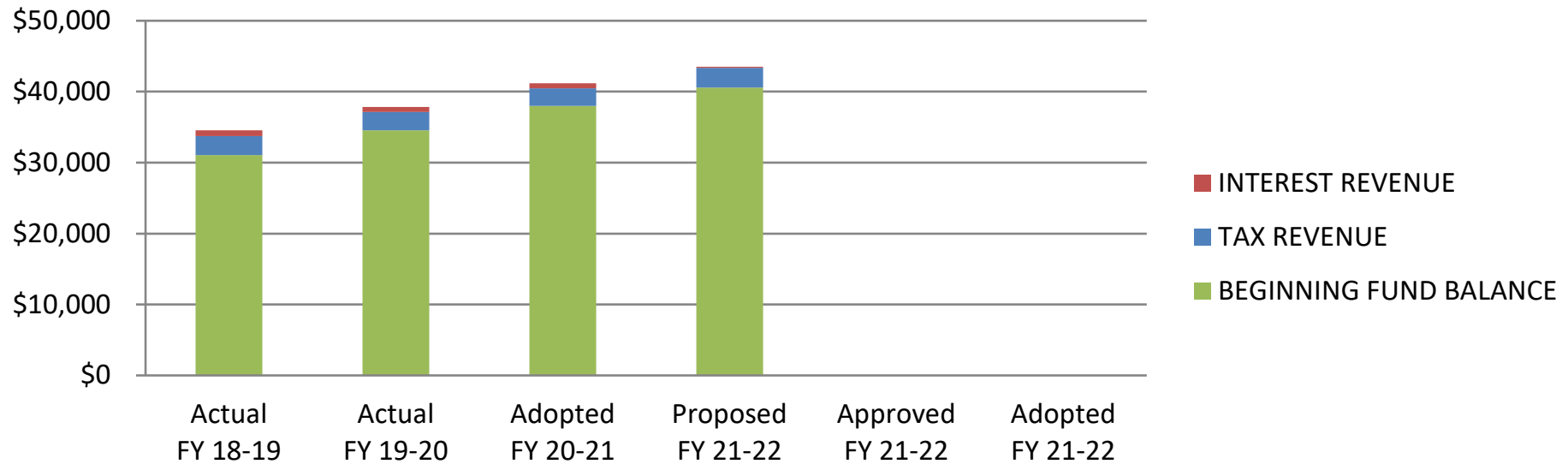
18,000	18,000	98,007	20,000	TOTAL REQUIREMENTS NOT ALLOCATED	200,974	0
---------------	---------------	---------------	---------------	---	----------------	----------

641,941	948,497	0	0	ENDING FUND BALANCE	0	0
----------------	----------------	----------	----------	----------------------------	----------	----------

0	0	102,298	0	UNAPPROPRIATED FUND BALANCE	328,312	0
----------	----------	----------------	----------	------------------------------------	----------------	----------

949,896	1,083,200	1,560,136	815,190	TOTAL REQUIREMENTS	1,800,746	0
----------------	------------------	------------------	----------------	---------------------------	------------------	----------

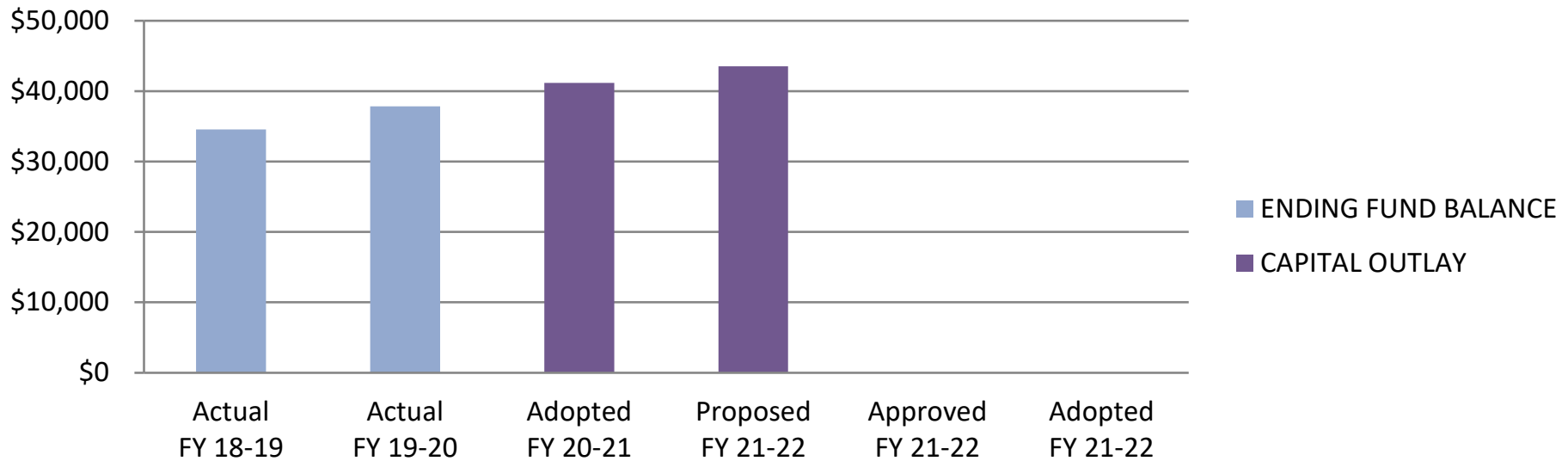
Bike Path Reserve Fund Resources



BIKE PATH RESERVE FUND (22): Resources

Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$31,065	\$34,549	\$38,000	\$40,560	\$0	\$0
TAX REVENUE	\$2,664	\$2,599	\$2,500	\$2,800	\$0	\$0
INTEREST REVENUE	\$820	\$716	\$700	\$150	\$0	\$0

Bike Path Reserve Fund Requirements



BIKE PATH RESERVE FUND (22): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
CAPITAL OUTLAY	\$0	\$0	\$41,200	\$43,510	\$0	\$0
ENDING FUND BALANCE	\$34,549	\$37,864	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Bike Path Reserve Fund (22)

BIKE PATH RESERVE FUND (22): RESOURCES

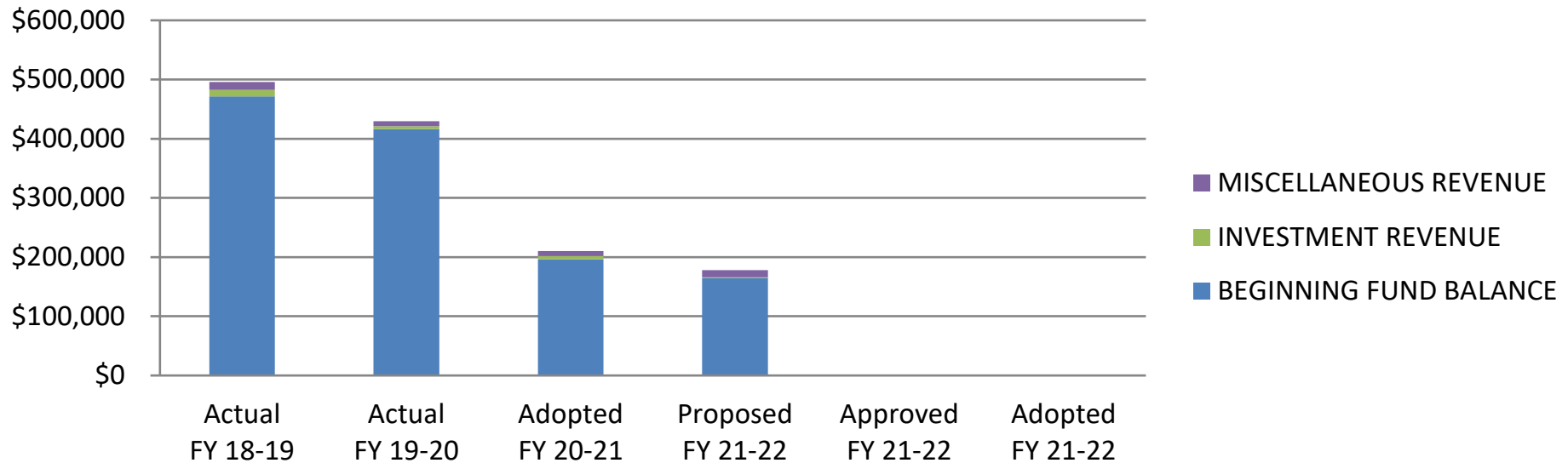
Historical Data				RESOURCE DESCRIPTION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
31,065	34,549	38,000	37,863	BEGINNING FUND BALANCE	40,560	0
<u>TAX REVENUE</u>						
2,664	2,599	2,500	2,560	1% OF GAS TAX REVENUES	2,800	0
2,664	2,599	2,500	2,560	TOTAL TAX REVENUE	2,800	0
<u>INTEREST REVENUE</u>						
820	716	700	140	BIKE FUND INTEREST	150	0
820	716	700	140	TOTAL INTEREST REVENUE	150	0
34,549	37,864	41,200	40,563	TOTAL RESOURCES	43,510	0

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

BIKE PATH RESERVE FUND (22): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>CAPITAL OUTLAY</u>						
0	0	41,200	0	BIKE PATH PROJECTS	43,510	0
0	0	41,200	0	TOTAL CAPITAL OUTLAY	43,510	0
34,549	37,864	0	0	ENDING FUND BALANCE	0	0
0	0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0
34,549	37,864	41,200	0	TOTAL REQUIREMENTS	43,510	0

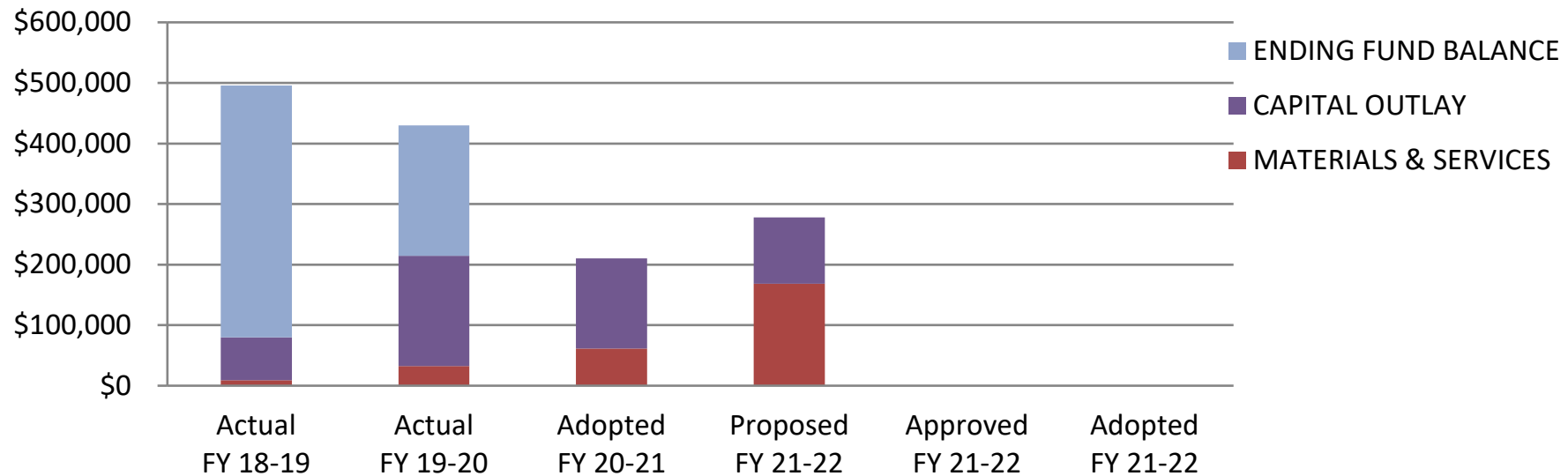
C. E. & D. Fund Resources



COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): Resources

Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$471,502	\$415,995	\$196,100	\$164,430	\$0	\$0
INVESTMENT REVENUE	\$11,091	\$5,046	\$5,500	\$1,120	\$0	\$0
MISCELLANEOUS REVENUE	\$13,000	\$8,700	\$8,500	\$12,500	\$0	\$0

C. E. & D. Fund Requirements



COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
MATERIALS & SERVICES	\$8,905	\$32,625	\$61,355	\$168,700	\$0	\$0
CAPITAL OUTLAY	\$70,692	\$181,846	\$148,745	\$109,350	\$0	\$0
ENDING FUND BALANCE	\$415,995	\$215,270	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Community & Economic Development Fund (23)

COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): RESOURCES

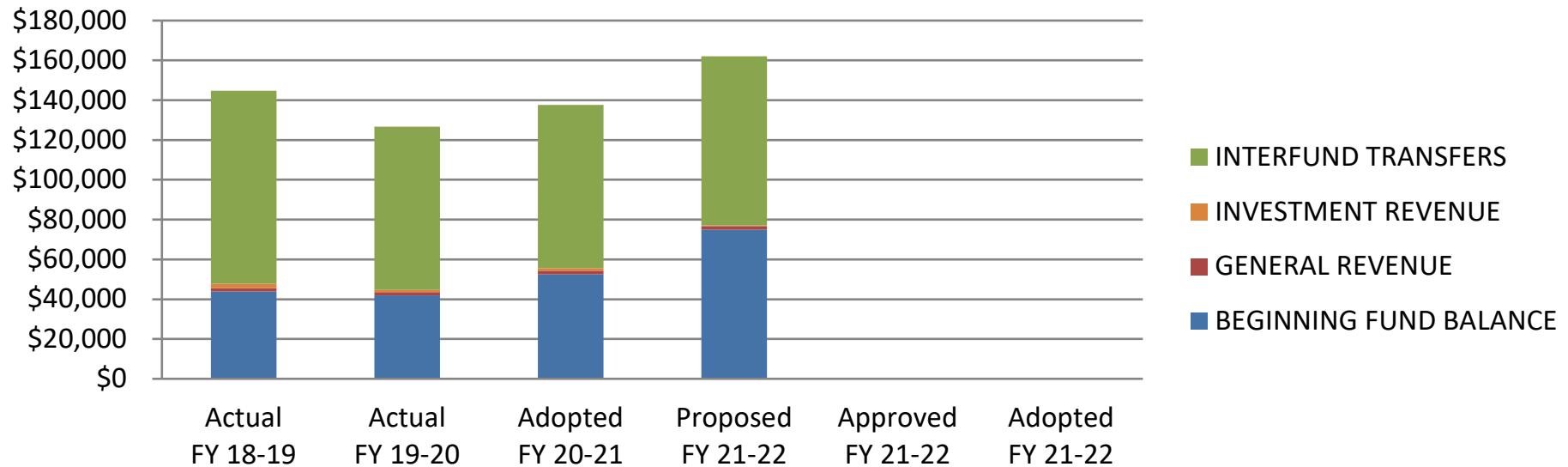
Historical Data				RESOURCE DESCRIPTION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
471,502	415,995	196,100	215,608	BEGINNING FUND BALANCE	164,430	0
<u>INVESTMENT REVENUE</u>						
11,091	5,046	5,500	1,030	CED RESERVE FUND INTEREST	1,120	0
11,091	5,046	5,500	1,030	TOTAL INVESTMENT REVENUE	1,120	0
<u>MISCELLANEOUS REVENUE</u>						
9,000	8,500	8,500	8,400	BUSINESS LICENSE REVENUE	8,500	0
4,000	200	0	0	SUMMER EVENTS DONATIONS	4,000	0
13,000	8,700	8,500	8,400	TOTAL MISCELLANEOUS REVENUE	12,500	0
<u>INTERFUND TRANSFERS</u>						
0	0	0	0	TRANSFER FROM GENERAL FUND	100,000	0
0	0	0	0	TOTAL INTERFUND TRANSFERS	100,000	0
495,593	429,741	210,100	225,038	TOTAL RESOURCES	278,050	0

COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>MATERIALS & SERVICES</u>						
1,700	1,700	1,700	1,700	YOUTH SPORTS PROGRAMS	1,700	0
1,114	25,272	56,655	55,900	COMM & EC DEV MISC EXPENSES	57,000	0
1,000	1,000	2,000	2,000	CHAMBER OF COMMERCE	2,000	0
5,092	4,653	1,000	1,000	SUMMER EVENTS	5,000	0
0	0	0	0	MID-VALLEY PARTNERSHIP	6,000	0
0	0	0	0	ECONOMIC DEVELOPMENT GRANT PROGRAM	97,000	0
8,905	32,625	61,355	60,600	TOTAL MATERIALS & SERVICES	168,700	0
<u>CAPITAL OUTLAY</u>						
70,692	181,846	148,745	0	BUILDING & PROPERTY RESERVE ACCOUNT	109,350	0
70,692	181,846	148,745	0	TOTAL CAPITAL OUTLAY	109,350	0
79,598	214,471	210,100	60,600	TOTAL ORG./PROG. REQUIREMENTS	278,050	
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM						
415,995	215,270	0	0	ENDING FUND BALANCE	0	0
495,593	429,741	210,100	60,600	TOTAL REQUIREMENTS	278,050	0

Page 22 of 70

Library Fund Resources



LIBRARY FUND (24): Resources

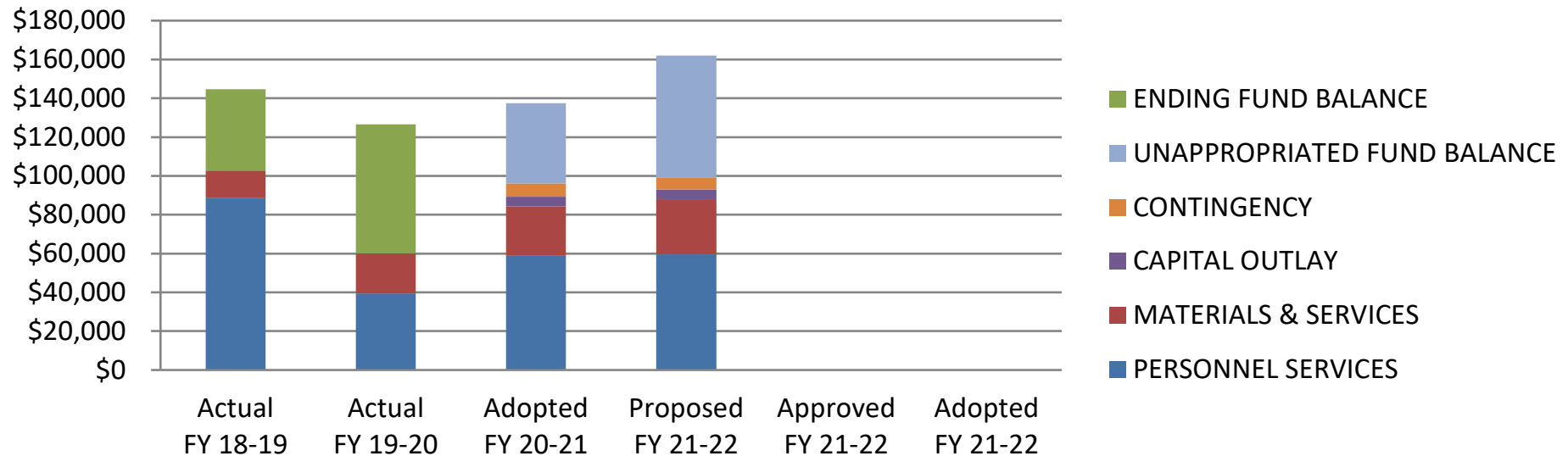
Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$43,901	\$41,954	\$52,400	\$74,850	\$0	\$0
GENERAL REVENUE	\$1,636	\$1,651	\$1,950	\$1,950	\$0	\$0
INVESTMENT REVENUE	\$2,138	\$1,052	\$1,200	\$250	\$0	\$0
INTERFUND TRANSFERS	\$97,000	\$82,000	\$82,000	\$85,000	\$0	\$0

CITY OF HARRISBURG
Library Fund (24)

LIBRARY FUND (24): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
43,901	41,954	52,400	66,585	BEGINNING FUND BALANCE	74,850	0
<u>GENERAL REVENUE</u>						
1,000	1,000	1,000	1,000	READY TO READ GRANT	1,000	0
0	0	50	0	DONATIONS - DESIGNATED/LIBRARY	50	0
0	0	100	0	DONATIONS-GENERAL USE LIBRARY	100	0
636	651	800	800	OTHER LIBRARY REVENUE	800	0
1,636	1,651	1,950	1,800	TOTAL GENERAL REVENUE	1,950	0
<u>INVESTMENT REVENUE</u>						
2,138	1,052	1,200	225	INTEREST	250	0
2,138	1,052	1,200	225	TOTAL INTEREST REVENUE	250	0
<u>INTERFUND TRANSFERS</u>						
97,000	82,000	82,000	82,000	TRANSFER FROM GENERAL FUND	85,000	0
97,000	82,000	82,000	82,000	TOTAL INTERFUND TRANSFERS	85,000	0
144,675	126,657	137,550	150,610	TOTAL RESOURCES	162,050	0

Library Fund Requirements



LIBRARY FUND (24): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
PERSONNEL SERVICES	\$88,543	\$39,487	\$58,933	\$59,652	\$0	\$0
MATERIALS & SERVICES	\$14,178	\$20,584	\$25,300	\$28,315	\$0	\$0
CAPITAL OUTLAY	\$0	\$0	\$5,000	\$5,000	\$0	\$0
CONTINGENCY	\$0	\$0	\$6,878	\$6,205	\$0	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$41,439	\$62,878	\$0	\$0
ENDING FUND BALANCE	\$41,954	\$66,586	\$0	\$0	\$0	\$0

CITY OF HARRISBURG

Library Fund (24)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LIBRARY FUND (24): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

PERSONNEL SERVICES

43,064	36,325	43,079	38,035	LIBRARY FUND WAGES	44,460	0
3,655	0	0	0	LIBRARY ASSISTANT	0	0
47	36	44	40	LIBRARY UNEMPLOYMENT TAXES	45	0
3,615	2,779	3,296	2,915	LIBRARY FD SOCIAL SECURITY TAX	3,500	0
26,330	0	0	0	LIB FD MEDICAL INSURANCE	0	0
10,708	0	12,158	10,960	LIBRARY FUND PERS	10,025	0
240	0	0	0	LIB FD LIFE & DISABILITY	0	0
535	0	0	0	LIBRARY LONGEVITY	1,250	0
23	22	31	22	LIB FD WORK COMP QUARTERLY	47	0
325	325	325	325	LIB FD WORK COMP PREMIUM	325	0
88,543	39,487	58,933	52,297	TOTAL PERSONNEL SERVICES	59,652	0
1	1	1	1	Total Full-Time Equivalent (FTE)	1	1

MATERIALS & SERVICESPROFESSIONAL IMPROVEMENT

722	0	1,500	0	ROOM & BOARD	1,500	0
414	310	1,000	1,000	SCHOOLS	1,000	0
331	71	300	100	MILEAGE	300	0
1,466	381	2,800	1,100	TOTAL PROFESSIONAL IMPROVEMENT	2,800	0

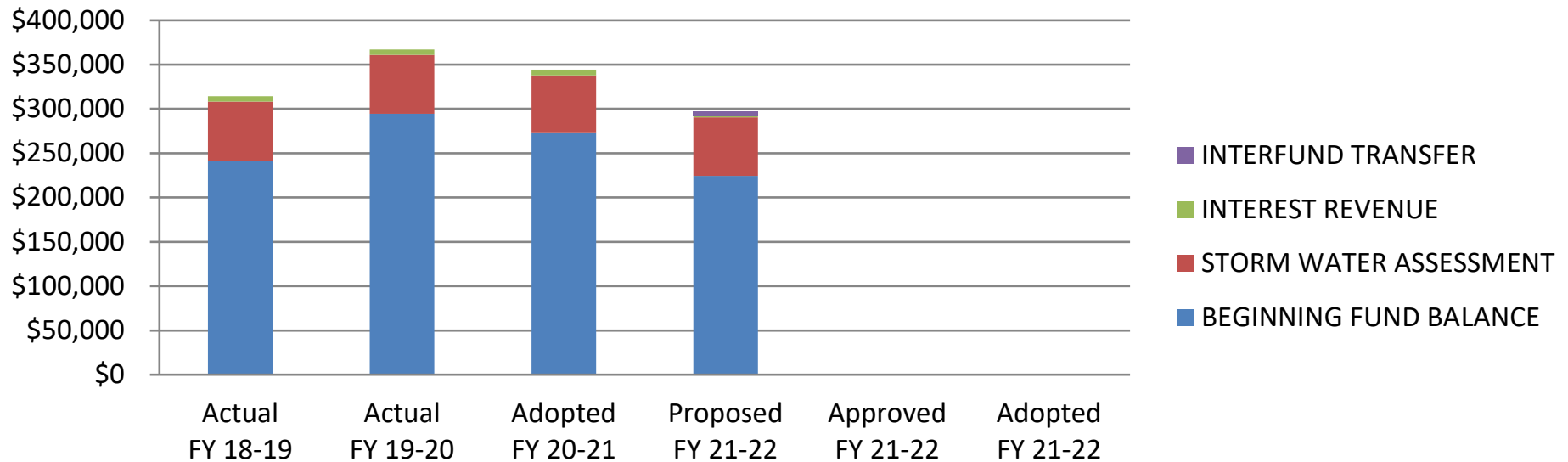
MISC. MATERIALS & SERVICES

6,210	10,017	10,000	10,000	BOOKS	9,000	0
0	215	200	200	LIBRARY EQUIPMENT MAINTENANCE	200	0
0	5	0	0	LIBRARY SUPPLIES & POSTAGE	0	0
512	410	600	310	LIBRARY TELEPHONE	350	0
680	1,284	1,000	1,615	WI-FI INTERNET	1,765	0
441	1,000	1,000	1,000	READY TO READ GRANT	1,000	0
3,563	4,182	4,300	4,300	MISCELLANEOUS EXPENSES	3,700	0
1,306	1,358	1,400	1,400	GENEALOGY WEB SITE	0	0
0	1,732	4,000	2,000	LIBRARY PROGRAMS	4,000	0
0	0	0	0	OREGON DIGITAL LIBRARY CONSORTIUM	5,500	0
12,712	20,203	22,500	20,825	TOTAL MISC MATERIALS & SERVICES	25,515	0
14,178	20,584	25,300	21,925	TOTAL MATERIALS & SERVICES	28,315	0

LIBRARY FUND (24): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>CAPITAL OUTLAY</u>						
0	0	5,000	1,500	COMPUTER RESERVE ACCOUNT	5,000	0
0	0	5,000	1,500	TOTAL CAPITAL OUTLAY	5,000	0
102,721	60,071	89,233	75,722	TOTAL ORG./PROG. REQUIREMENTS	92,967	0
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM						
0	0	6,878	0	CONTINGENCY	6,205	0
0	0	6,878	0	TOTAL REQUIREMENTS NOT ALLOCATED	6,205	0
41,954	66,586	0	0	ENDING FUND BALANCE	0	0
0	0	41,439	0	UNAPPROPRIATED ENDING FUND BALANCE	62,878	0
144,675	126,657	137,550	75,722	TOTAL REQUIREMENTS	162,050	0

Storm Drain Reserve Fund Resources



STORM DRAIN RESERVE FUND (25): Resources

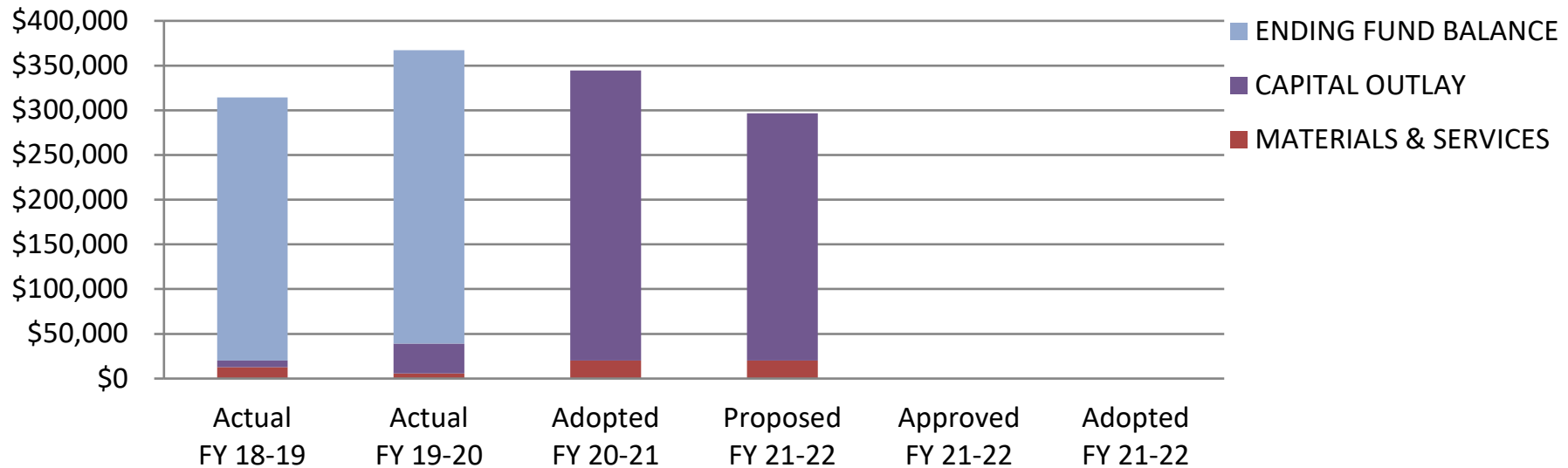
Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$241,465	\$294,348	\$272,800	\$224,325	\$0	\$0
STORM WATER ASSESSMENT	\$66,655	\$66,514	\$65,000	\$66,000	\$0	\$0
INTEREST REVENUE	\$6,367	\$6,342	\$6,500	\$1,320	\$0	\$0
INTERFUND TRANSFER	\$0	\$0	\$0	\$5,000	\$0	\$0

CITY OF HARRISBURG
Storm Drain Reserve Fund (25)

STORM DRAIN RESERVE FUND (25): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
241,465	294,348	272,800	327,960	BEGINNING FUND BALANCE	224,325	0
<u>STORM WATER ASSESSMENT</u>						
66,655	66,514	65,000	61,300	STORM WATER ASSESSMENT	66,000	0
66,655	66,514	65,000	61,300	TOTAL STORM WATER ASSESSMENT REVENUE	66,000	0
<u>INTEREST REVENUE</u>						
6,367	6,342	6,500	1,225	EARNED INTEREST	1,320	0
6,367	6,342	6,500	1,225	TOTAL EARNED INTEREST	1,320	0
<u>INTERFUND TRANSFERS</u>						
0	0	0	0	TRANSFER FROM GENERAL FUND	5,000	0
0	0	0	0	TOTAL INTERFUND TRANSFERS	5,000	0
314,488	367,204	344,300	390,485	TOTAL RESOURCES	296,645	0

Storm Drain Reserve Fund Requirements



STORM DRAIN RESERVE FUND (25): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
MATERIALS & SERVICES	\$12,656	\$5,577	\$20,000	\$20,000	\$0	\$0
CAPITAL OUTLAY	\$7,484	\$33,666	\$324,300	\$276,645	\$0	\$0
ENDING FUND BALANCE	\$294,348	\$327,961	\$0	\$0	\$0	\$0

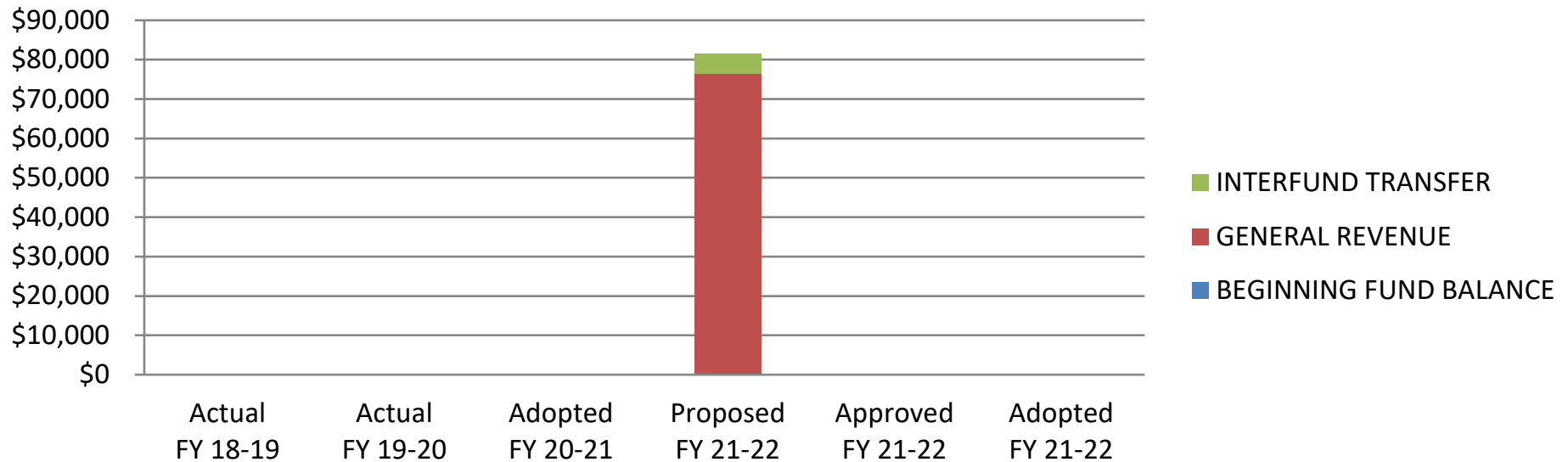
Storm Drain Reserve Fund (25)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

STORM DRAIN RESERVE FUND (25): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>MATERIALS & SERVICES</u>						
10,063	2,302	15,000	13,000	MAINTENANCE	15,000	0
2,234	2,865	3,500	2,460	ELECTRICITY	3,500	0
360	410	1,500	700	TRAINING	1,500	0
12,656	5,577	20,000	16,160	TOTAL MATERIALS & SERVICES	20,000	0
<u>CAPITAL OUTLAY</u>						
7,484	33,666	324,300	150,000	STORM DRAIN CAPITAL IMPROVEMENTS	276,645	0
7,484	33,666	324,300	150,000	TOTAL CAPITAL OUTLAY	276,645	0
20,140	39,243	344,300	166,160	TOTAL ORG./PROG. REQUIREMENTS	296,645	0
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM						
0	0	0	0	CONTINGENCY	0	0
0	0	0	0	TOTAL REQUIREMENTS NOT ALLOCATED	0	0
294,348	327,961	0	0	ENDING FUND BALANCE	0	0
314,488	367,204	344,300	166,160	TOTAL REQUIREMENTS	296,645	0

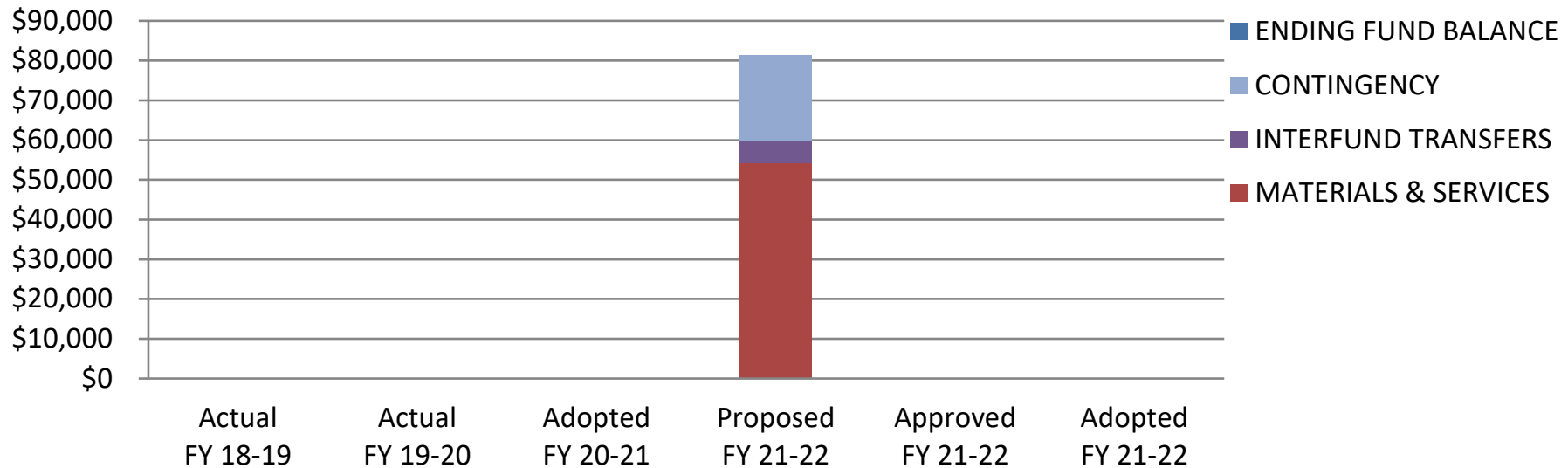
Building Permit Fund Resources



STORM DRAIN RESERVE FUND (25): Resources

Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$0	\$0	\$0	\$0	\$0	\$0
GENERAL REVENUE	\$0	\$0	\$0	\$76,395	\$0	\$0
INTERFUND TRANSFER	\$0	\$0	\$0	\$5,000	\$0	\$0

Building Permit Fund Requirements



STORM DRAIN RESERVE FUND (25): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
MATERIALS & SERVICES	\$0	\$0	\$0	\$54,335	\$0	\$0
INTERFUND TRANSFERS	\$0	\$0	\$0	\$5,600	\$0	\$0
CONTINGENCY	\$0	\$0	\$0	\$21,460	\$0	\$0
ENDING FUND BALANCE	\$0	\$0	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Building Permit Fund (26)

BUILDING PERMIT FUND (26): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
0	0	0	0	BEGINNING FUND BALANCE	0	0
<u>GENERAL REVENUE</u>						
0	0	0	0	BUDGET PERMIT REVENUE	76,395	0
0	0	0	0	TOTAL GENERAL REVENUE	76,395	0
<u>INTERFUND TRANSFERS</u>						
0	0	0	0	TRANSFER FROM GENERAL FUND	5,000	0
0	0	0	0	TOTAL INTERFUND TRANSFERS	5,000	0
0	0	0	0	TOTAL RESOURCES	81,395	0

Building Permit Fund (26)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

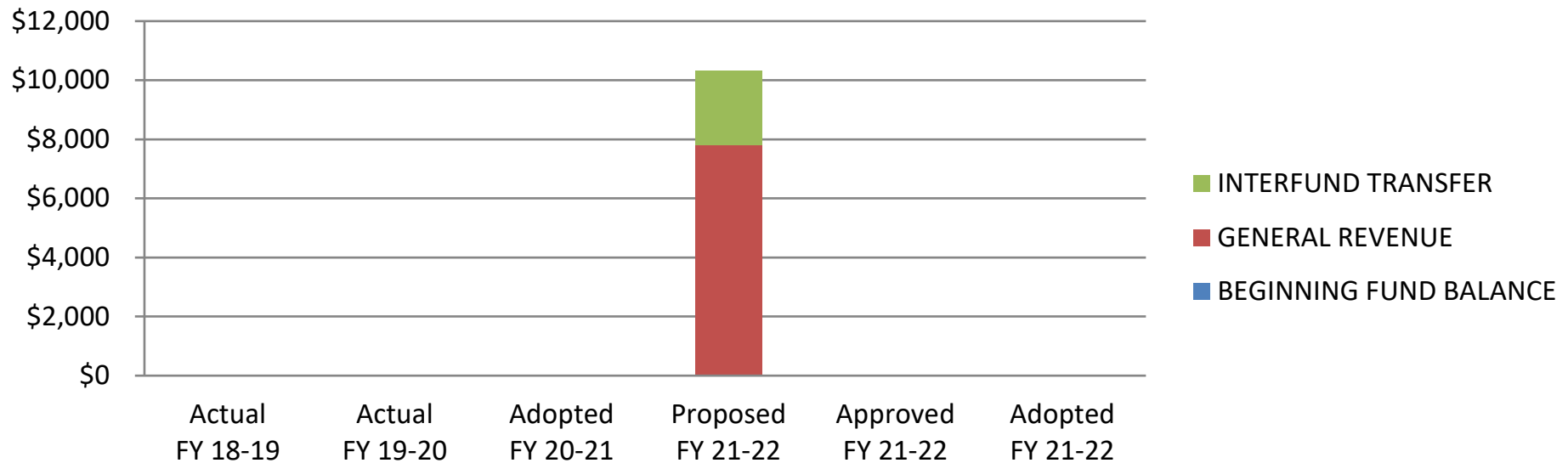
BUILDING PERMIT FUND (26): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>MATERIALS & SERVICES</u>						
0	0	0	0	0 JUNCTION CITY BUILDING PROGRAM	49,660	0
0	0	0	0	0 SUPPLIES	2,000	0
0	0	0	0	0 ACELA	0	0
0	0	0	0	0 CREDIT CARD PROCESSING FEE	2,675	
0	0	0	0	TOTAL MATERIALS & SERVICES	54,335	0
<u>INTERFUND TRANSFERS</u>						
0	0	0	0	0 TRANSFER TO GENERAL FUND	5,600	0
0	0	0	0	TOTAL INTERFUND TRANSFERS	5,600	0
0	0	0	0	TOTAL ORG./PROG. REQUIREMENTS	59,935	0

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

0	0	0	0	CONTINGENCY	21,460	0
0	0	0	0	TOTAL REQUIREMENTS NOT ALLOCATED	21,460	0
0	0	0	0	ENDING FUND BALANCE	0	0
0	0	0	0	TOTAL REQUIREMENTS	81,395	0

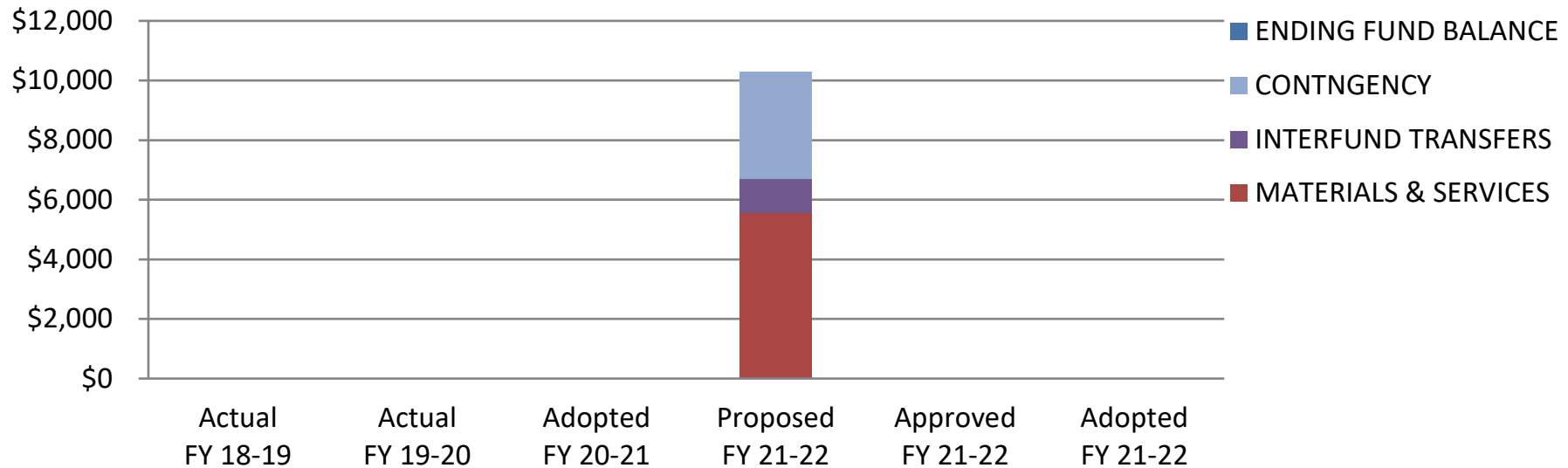
Electrical Permit Fund Resources



STORM DRAIN RESERVE FUND (25): Resources

Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$0	\$0	\$0	\$0	\$0	\$0
GENERAL REVENUE	\$0	\$0	\$0	\$7,800	\$0	\$0
INTERFUND TRANSFER	\$0	\$0	\$0	\$2,500	\$0	\$0

Electrical Permit Fund Requirements



STORM DRAIN RESERVE FUND (25): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
MATERIALS & SERVICES	\$0	\$0	\$0	\$5,550	\$0	\$0
INTERFUND TRANSFERS	\$0	\$0	\$0	\$1,150	\$0	\$0
CONTNGENCY	\$0	\$0	\$0	\$3,600	\$0	\$0
ENDING FUND BALANCE	\$0	\$0	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Electrical Permit Fund (27)

ELECTRICAL PERMIT FUND (27): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
0	0	0	0	BEGINNING FUND BALANCE	0	0
<u>GENERAL REVENUE</u>						
0	0	0	0	BUDGET PERMIT REVENUE	7,800	0
0	0	0	0	TOTAL GENERAL REVENUE	7,800	0
<u>INTERFUND TRANSFERS</u>						
0	0	0	0	TRANSFER FROM GENERAL FUND	2,500	0
0	0	0	0	TOTAL INTERFUND TRANSFERS	2,500	0
0	0	0	0	TOTAL RESOURCES	10,300	0

Electrical Permit Fund (27)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

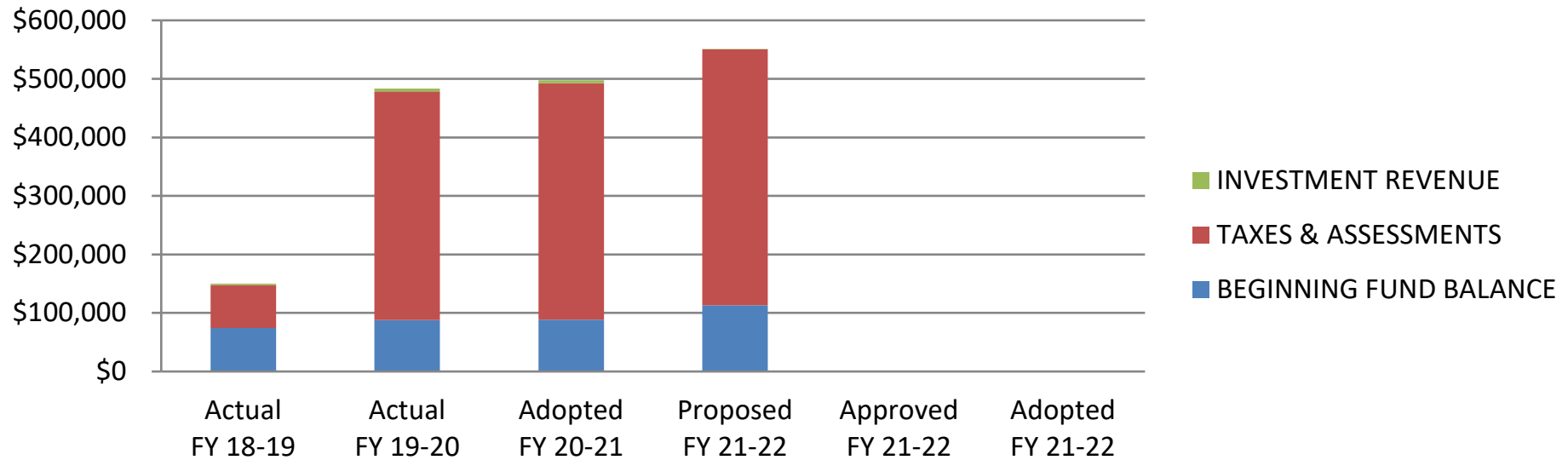
ELECTRICAL PERMIT FUND (27): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>MATERIALS & SERVICES</u>						
0	0	0	0	0 JUNCTION CITY BUILDING PROGRAM	5,075	
0	0	0	0	0 SUPPLIES	200	
0	0	0	0	0 ACELA	0	
0	0	0	0	0 CREDIT CARD PROCESSING FEE	275	
0	0	0	0	TOTAL MATERIALS & SERVICES	5,550	0
<u>INTERFUND TRANSFERS</u>						
0	0	0	0	0 TRANSFER TO GENERAL FUND	1,150	
0	0	0	0	TOTAL INTERFUND TRANSFERS	1,150	0
0	0	0	0	TOTAL ORG./PROG. REQUIREMENTS	6,700	0

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

0	0	0	0	CONTINGENCY	3,600	0
0	0	0	0	TOTAL REQUIREMENTS NOT ALLOCATED	3,600	
0	0	0	0	ENDING FUND BALANCE	0	0
0	0	0	0	TOTAL REQUIREMENTS	10,300	0

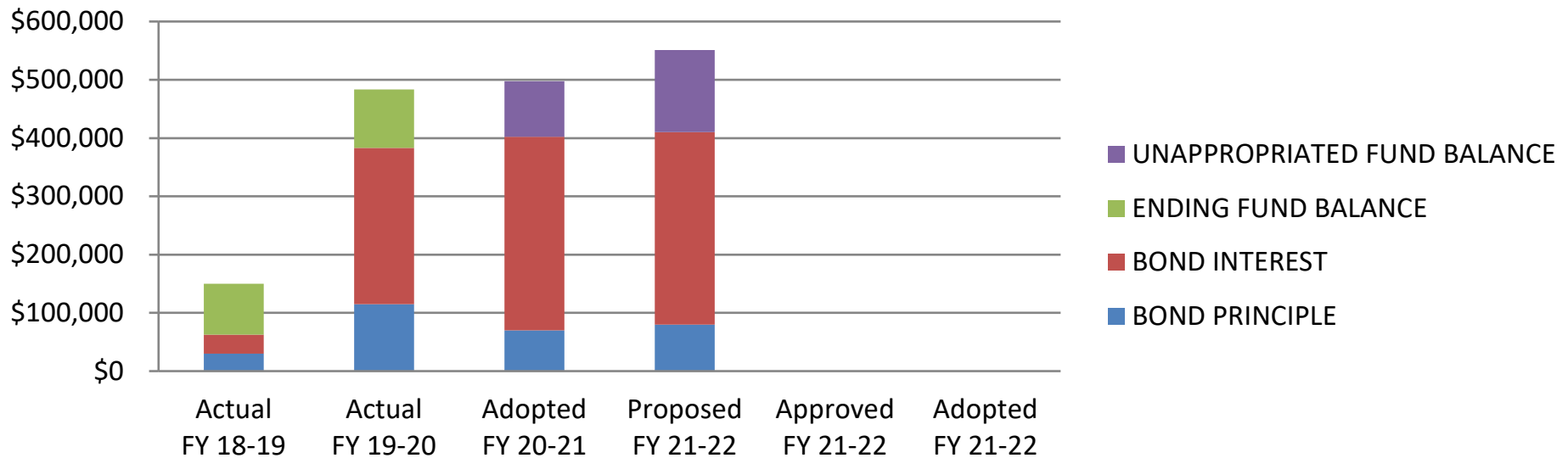
Debt Services Fund Resources



DEBT SERVICES FUND (30): Resources

Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$74,345	\$87,743	\$88,370	\$113,223	\$0	\$0
TAXES & ASSESSMENTS	\$73,442	\$390,943	\$404,450	\$437,066	\$0	\$0
INVESTMENT REVENUE	\$2,401	\$4,666	\$5,000	\$1,020	\$0	\$0

Debt Services Fund Requirements



DEBT SERVICES FUND (30): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BOND PRINCIPLE	\$29,998	\$114,999	\$70,100	\$80,100	\$0	\$0
BOND INTEREST	\$32,447	\$268,109	\$332,350	\$330,170	\$0	\$0
ENDING FUND BALANCE	\$87,743	\$100,244	\$0	\$0	\$0	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$95,370	\$141,039	\$0	\$0

CITY OF HARRISBURG
Debt Services Fund (30)

DEBT SERVICE FUND (30): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
74,345	87,743	88,370	100,243	BEGINNING FUND BALANCE	113,223	0
<u>TAXES & ASSESSMENTS</u>						
70,344	388,965	402,450	411,000	DEBT SERVICE-CURRENT TAXES	434,066	0
3,098	1,978	2,000	3,500	PRIOR YEARS TAXES	3,000	0
73,442	390,943	404,450	414,500	TOTAL TAXES & ASSESSMENTS	437,066	0
<u>INVESTMENT REVENUE</u>						
2,401	4,666	5,000	930	EARNED INTEREST	1,020	0
2,401	4,666	5,000	930	TOTAL EARNED INTEREST	1,020	0
150,188	483,352	497,820	515,673	TOTAL RESOURCES	551,309	0

Levy for Debt Services:

\$410,270 (Amount Needed to Cover Bonds)

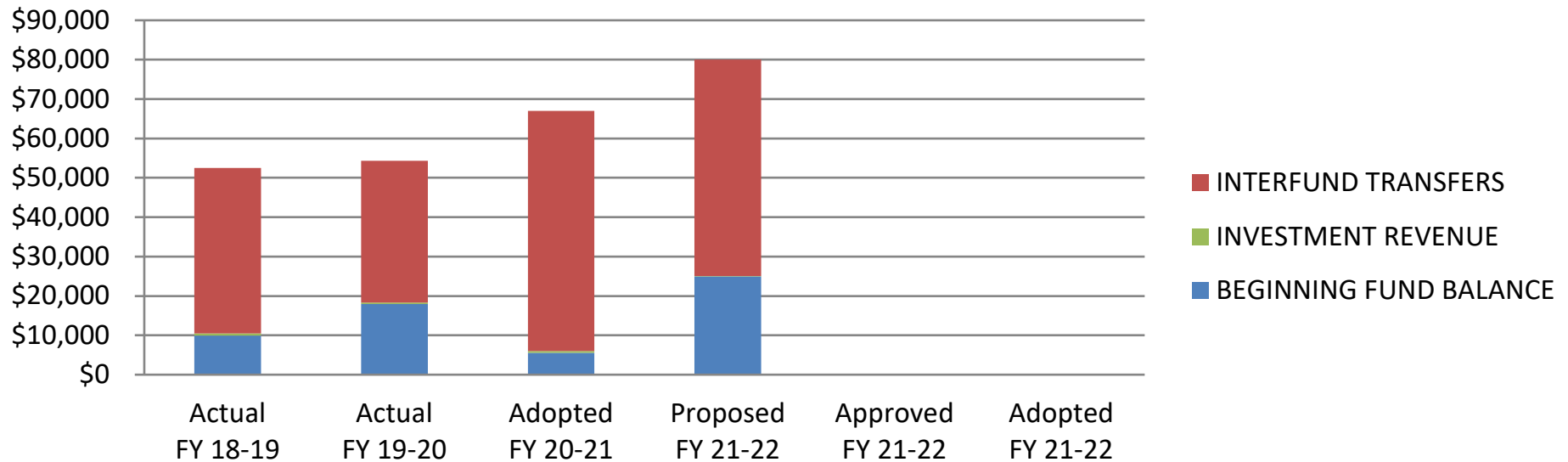
94% (Collection rate)

\$434,066 (Tax to Levy)

DEBT SERVICE (30): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>BOND PRINCIPAL</u>						
29,998	30,000	35,050	35,050	1999 WATER BOND PRINCIPAL	35,050	0
0	84,999	35,050	35,050	2019 WATER IMPROVEMENT BOND PRINCIPAL	45,050	0
29,998	114,999	70,100	70,100	TOTAL BOND PRINCIPAL	80,100	0
<u>BOND INTEREST</u>						
32,447	31,538	30,700	30,700	1999 WATER BOND INTEREST	29,600	0
0	236,571	301,650	301,650	2019 WATER IMPROVEMENT BOND INTEREST	300,570	0
32,447	268,109	332,350	332,350	TOTAL BOND INTEREST	330,170	0
87,743	100,244	0	0	ENDING FUND BALANCE	0	0
0	0	95,370	0	UNAPPROPRIATED FUND BALANCE	141,039	0
150,188	483,352	497,820	402,450	TOTAL REQUIREMENTS	551,309	0

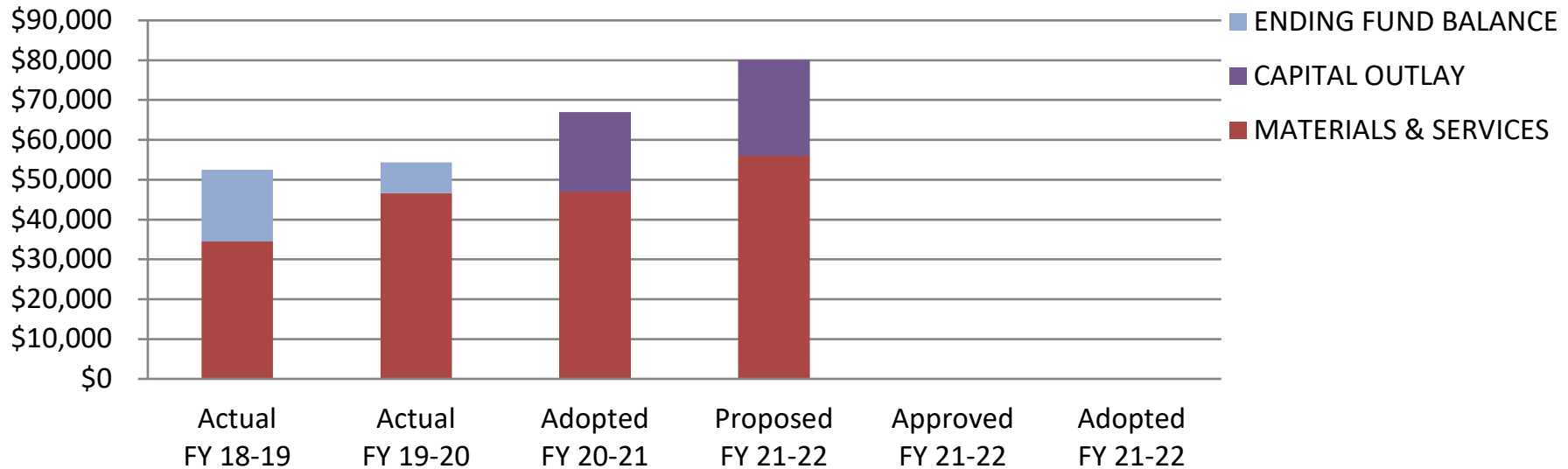
Office Equipment Reserve Fund Resources



OFFICE EQUIPMENT RESERVE FUND (40): Resources

Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$9,896	\$17,962	\$5,580	\$24,960	\$0	\$0
INVESTMENT REVENUE	\$555	\$362	\$400	\$90	\$0	\$0
INTERFUND TRANSFERS	\$42,000	\$36,000	\$61,000	\$55,000	\$0	\$0

Office Equipment Reserve Fund Requirements



OFFICE EQUIPMENT RESERVE FUND (40): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
MATERIALS & SERVICES	\$34,489	\$46,609	\$46,980	\$56,050	\$0	\$0
CAPITAL OUTLAY	\$0	\$0	\$20,000	\$24,000	\$0	\$0
ENDING FUND BALANCE	\$17,962	\$7,715	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Office Equipment Reserve Fund (40)

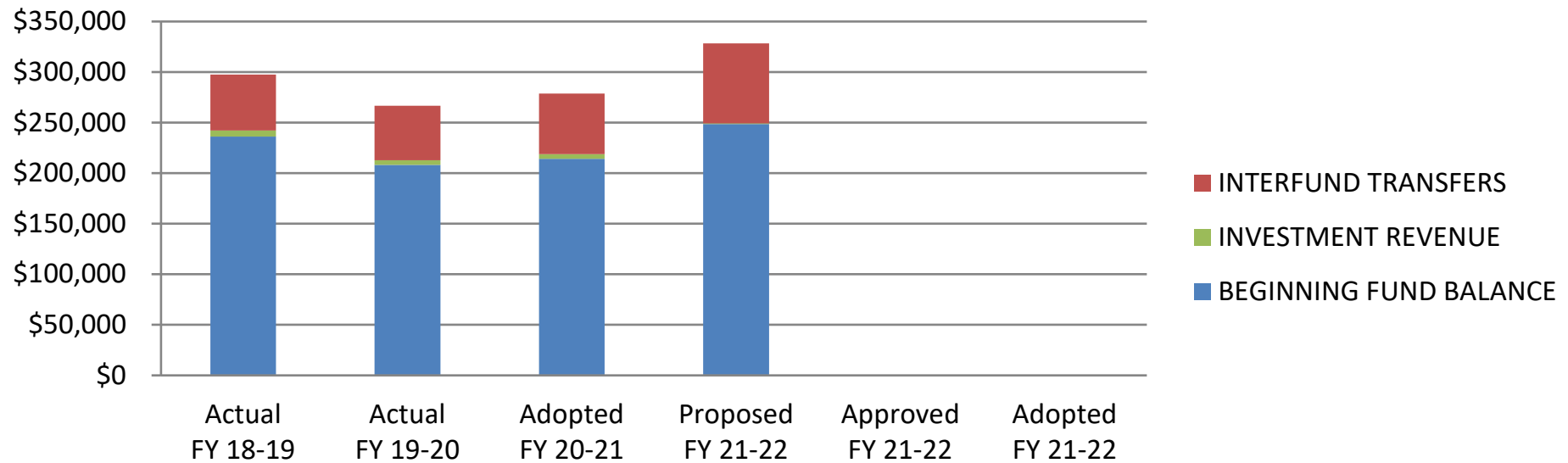
OFFICE EQUIPMENT RESERVE FUND (40): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
9,896	17,962	5,580	7,715	BEGINNING FUND BALANCE	24,960	0
<u>INVESTMENT REVENUE</u>						
555	362	400	75	EARNED INTEREST	90	0
555	362	400	75	TOTAL INVESTMENT REVENUE	90	0
<u>INTERFUND TRANSFER</u>						
22,000	20,000	35,000	35,000	TRANS FROM GENERAL FUND	35,000	0
10,000	8,000	13,000	13,000	TRANS FROM WATER FUND	10,000	0
10,000	8,000	13,000	13,000	TRANS FROM SEWER FUND	10,000	0
42,000	36,000	61,000	61,000	TOTAL INTERFUND TRANSFER	55,000	0
52,451	54,324	66,980	68,790	TOTAL RESOURCES	80,050	0

OFFICE EQUIPMENT RESERVE FUND (40): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>MATERIALS & SERVICES</u>						
16,488	17,218	18,500	17,350	FINANCIAL SYSTEM	20,000	0
14,501	16,908	16,980	16,980	MAINTENANCE & SOFTWARE	23,050	0
1,770	6,298	6,500	5,000	COMPUTER REPLACEMENT	7,000	0
1,730	6,185	5,000	4,500	MISC OFFICE EQUIP/FURNITURE	6,000	0
34,489	46,609	46,980	43,830	.	56,050	0
<u>CAPITAL OUTLAY</u>						
0	0	8,000	0	COPIER RESERVE (\$2,000 PER YEAR)	10,000	0
0	0	12,000	0	OFFICE SERVER RESERVE (\$2,000 PER YEAR)	14,000	0
0	0	20,000	0	TOTAL CAPITAL OUTLAY	24,000	0
34,489	46,609	66,980	43,830	TOTAL ORG./PROG. REQUIREMENTS	80,050	0
17,962	7,715	0	0	ENDING FUND BALANCE	0	0
52,451	54,324	66,980	43,830	TOTAL REQUIREMENTS	80,050	

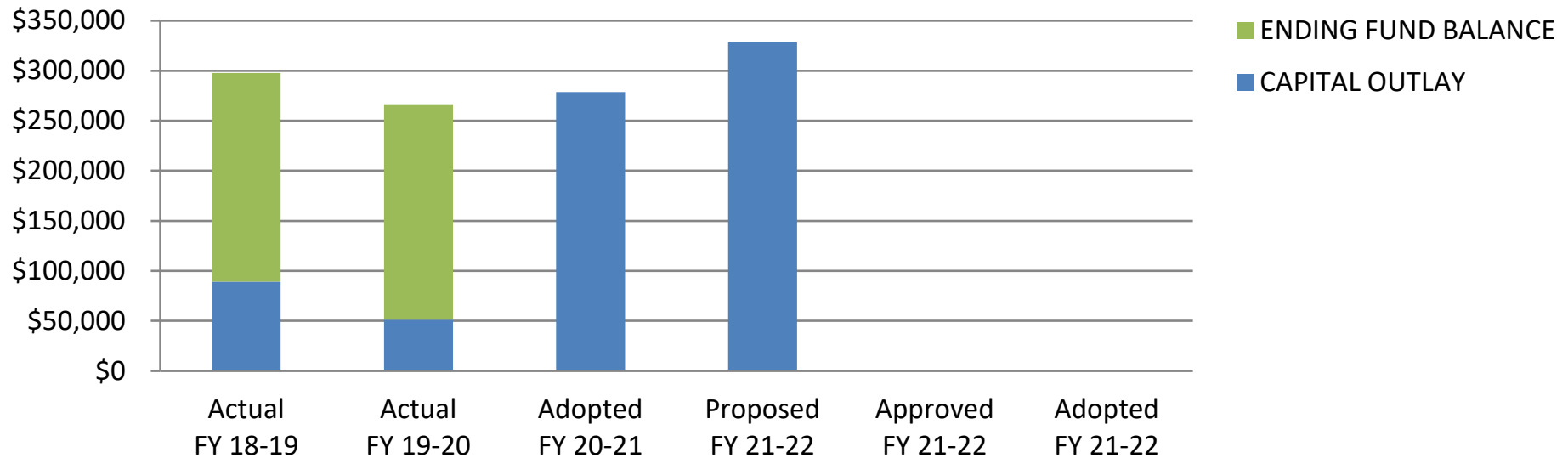
Equipment Reserve Fund Resources



EQUIPMENT RESERVE FUND (41): Resources

Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$236,062	\$208,317	\$214,300	\$248,440	\$0	\$0
INVESTMENT REVENUE	\$6,096	\$4,343	\$4,500	\$920	\$0	\$0
INTERFUND TRANSFERS	\$55,500	\$54,000	\$60,000	\$78,900	\$0	\$0

Equipment Reserve Fund Requirements



EQUIPMENT RESERVE FUND (41): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
CAPITAL OUTLAY	\$89,341	\$51,045	\$278,800	\$328,260	\$0	\$0
ENDING FUND BALANCE	\$208,317	\$215,615	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Equipment Reserve Fund (41)

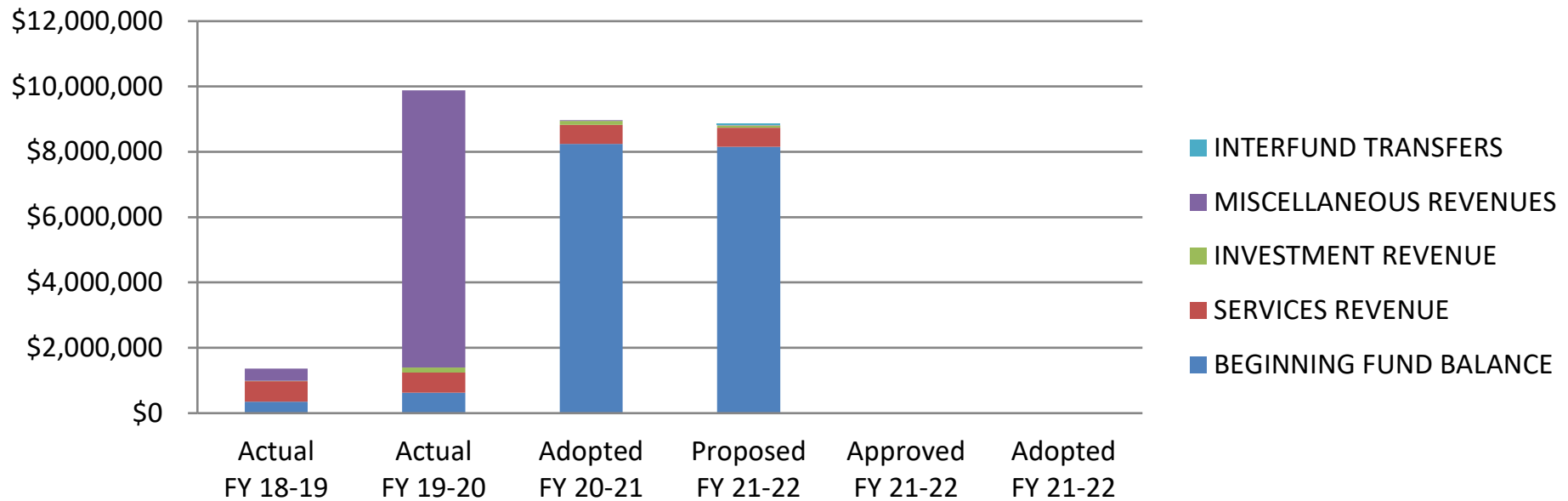
EQUIPMENT RESERVE FUND (41): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
236,062	208,317	214,300	215,615	BEGINNING FUND BALANCE	248,440	0
<u>INVESTMENT REVENUE</u>						
6,096	4,343	4,500	825	EARNED INTEREST	920	0
6,096	4,343	4,500	825	TOTAL INVESTMENT REVENUE	920	0
<u>INTERFUND TRANSFER</u>						
18,750	18,000	20,000	20,000	TRANSFER FROM WATER FUND	26,300	0
18,750	18,000	20,000	20,000	TRANSFER FROM SEWER FUND	26,300	0
18,000	18,000	20,000	20,000	TRANSFER FROM STREET FUND	26,300	0
55,500	54,000	60,000	60,000	TOTAL INTERFUND TRANSFER	78,900	0
297,658	266,660	278,800	276,440	TOTAL RESOURCES	328,260	0

EQUIPMENT RESERVE FUND (41): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>CAPITAL OUTLAY</u>						
0	40,303	20,000	0	VEHICLE RESERVE FUND	40,000	0
0	0	180,900	0	STREET SWEEPER RESERVE FUND	210,900	0
68,352	0	0	0	BACKHOE RESERVE FUND	6,000	0
0	0	18,000	16,000	4 WHEELER RESERVE FUND	2,000	0
11,517	0	5,000	0	LAWN MOWER RESERVE FUND	7,000	0
0	0	42,300	0	DUMP TRUCK RESERVE FUND	50,300	0
9,472	10,742	12,600	12,000	OTHER MISC. EQUIPMENT	12,060	0
89,341	51,045	278,800	28,000	TOTAL CAPITAL OUTLAY	328,260	0
89,341	51,045	278,800	28,000	TOTAL ORG./PROG. REQUIREMENTS	328,260	0
208,317	215,615	0	0	ENDING FUND BALANCE	0	0
297,658	266,660	278,800	28,000	TOTAL REQUIREMENTS	328,260	0

Water Fund Resources



WATER FUND (51): Resources

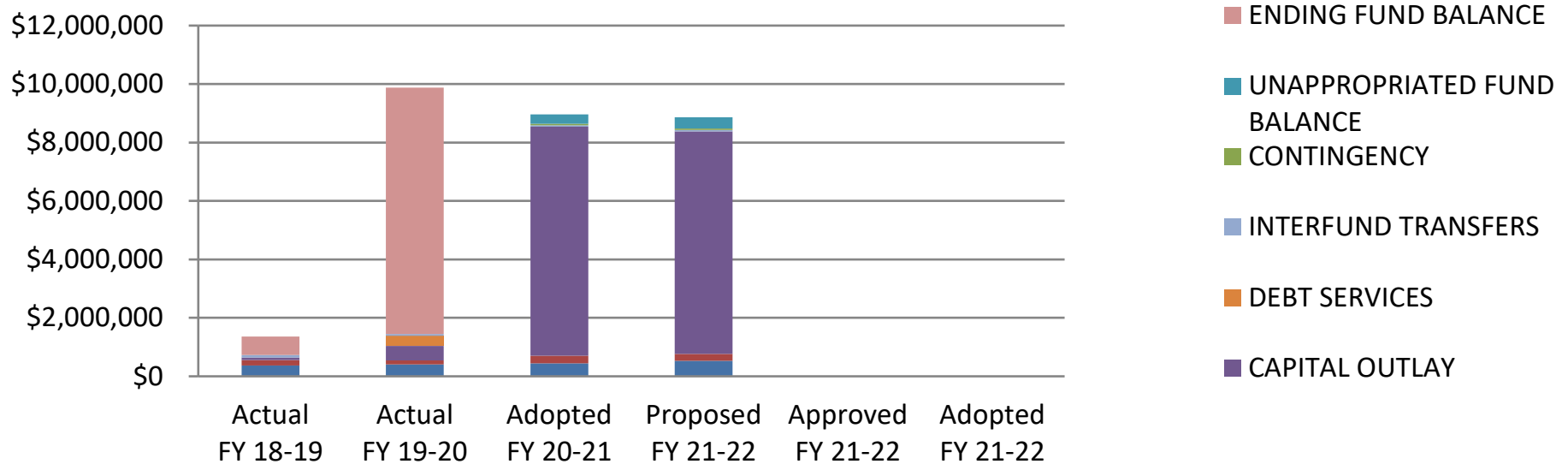
Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$354,837	\$628,217	\$8,240,000	\$8,150,000	\$0	\$0
SERVICES REVENUE	\$622,345	\$617,567	\$586,000	\$588,000	\$0	\$0
INVESTMENT REVENUE	\$15,421	\$146,386	\$125,000	\$60,340	\$0	\$0
MISCELLANEOUS REVENUES	\$366,584	\$8,485,756	\$13,350	\$19,800	\$0	\$0
INTERFUND TRANSFERS	\$0	\$0	\$0	\$42,000	\$0	\$0

CITY OF HARRISBURG
Water Fund (51)

WATER FUND (51): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
354,837	628,217	8,240,000	8,434,161	BEGINNING FUND BALANCE	8,150,000	0
<u>SERVICES REVENUE</u>						
13,721	9,846	6,000	2,900	NEW WATER CONNECTION CHARGES	8,000	0
608,624	607,721	580,000	550,000	WATER USE CHARGES	580,000	0
622,345	617,567	586,000	552,900	TOTAL SERVICES REVENUE	588,000	0
<u>INVESTMENT REVENUE</u>						
15,421	146,386	125,000	81,000	WATER FUND EARNED INTEREST	60,340	0
15,421	146,386	125,000	81,000	TOTAL INVESTMENT REVENUE	60,340	0
<u>MISCELLANEOUS REVENUE</u>						
12,985	8,740	12,000	9,150	WATER TAG FEE	12,000	0
2,010	1,170	1,000	1,600	TURN ON FEE	1,500	0
561	350	250	350	NSF CHECK FEE	300	0
1,028	5,091	100	10,000	MISCELLANEOUS INCOME	6,000	0
350,000	0	0	0	LOAN FROM SEWER RESERVE FUND	0	0
0	8,470,405	0	0	WATER SUPPLY TREATMENT PROJECT REVENUE	0	0
366,584	8,485,756	13,350	21,100	TOTAL MISCELLANEOUS REVENUE	19,800	0
<u>INTERFUND TRANSFERS</u>						
0	0	0	0	TRANSFER FROM GENERAL FUND	42,000	0
0	0	0	0	TOTAL INTERFUND TRANSFERS	42,000	0
1,359,187	9,877,926	8,964,350	9,089,161	TOTAL RESOURCES	8,860,140	0

Water Fund Requirements



WATER FUND (51): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
PERSONNEL SERVICES	\$371,041	\$404,801	\$446,686	\$525,240	\$0	\$0
MATERIALS & SERVICES	\$180,312	\$144,083	\$254,786	\$245,250	\$0	\$0
CAPITAL OUTLAY	\$90,866	\$483,880	\$7,842,500	\$7,606,200	\$0	\$0
DEBT SERVICES	\$0	\$350,000	\$0	\$0	\$0	\$0
INTERFUND TRANSFERS	\$88,750	\$61,000	\$43,000	\$46,300	\$0	\$0
CONTINGENCY	\$0	\$0	\$57,093	\$52,610	\$0	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$320,285	\$384,540	\$0	\$0
ENDING FUND BALANCE	\$628,217	\$8,434,162	\$0	\$0	\$0	\$0

CITY OF HARRISBURG

Water Fund (51)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

WATER FUND (51): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

PERSONNEL SERVICES

208,253	221,670	235,097	224,500	WATER FUND WAGES	286,760	0
2,279	0	4,000	4,070	WATER FUND SEASONAL	5,000	0
1,978	1,943	2,000	1,925	WTR FD ON-CALL	2,015	0
5,831	5,446	7,125	5,670	WATER FUND OVERTIME	7,125	0
221	233	601	260	WTR FD UNEMPLOYMENT TAXES	620	0
16,922	17,813	19,470	18,950	WTR FD SOCIAL SECURITY TAXES	23,500	0
81,454	91,690	106,155	92,750	WTR FD MEDICAL INSURANCE	111,550	0
44,080	55,410	60,558	57,500	WTR FD PERS	75,500	0
836	876	1,125	975	WTR FD LIFE & DISABILITY INS	705	0
906	1,701	1,117	1,945	WTR FD COMP & LONGEVITY	2,560	0
100	90	152	100	WTR FD WORK COMP QUARTERLY	615	0
6,231	5,838	7,000	6,850	WATER WORK COMP PREMIUM	7,000	0
17	43	238	0	MEALS - TRAINING	240	0
922	998	998	1,000	CELLULAR PHONE	1,000	0
1,013	1,050	1,050	1,050	CLOTHING ALLOWANCE	1,050	0
371,041	404,801	446,686	417,545	TOTAL PERSONNEL SERVICES	525,240	0
3	4	4	4	Total Full-Time Equivalent (FTE)	5	5

MATERIALS & SERVICES**PROFESSIONAL SERVICES**

6,105	6,000	6,000	6,295	WTR FD AUDIT ASSISTANCE	7,700	0
10,239	10,500	12,000	12,000	WTR FD INSURANCE	12,750	0
0	0	10,000	0	LEGAL EXPENSES	5,000	0
0	0	5,000	0	CONTRACT SERVICES	5,000	0
16,344	16,500	33,000	18,295	TOTAL PROFESSIONAL SERVICES	30,450	0

WATER FUND (51): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

BUILDINGS & GROUNDS

6,060	7,403	12,000	9,000	BUILDING & GROUNDS MAINTENANCE	10,000	0
4,886	883	5,000	4,000	GENERATOR MAINTENANCE	5,000	0
55,357	52,380	65,000	61,000	WTR FD - PP&L	61,000	0
2,422	1,791	3,000	3,000	WTR FD NW NAT GAS	3,000	0
444	468	1,000	500	SECURITY SYSTEM CONTRACT	1,500	0
639	557	1,500	1,500	WTR FD SAFETY SUPPLIES	1,500	0
3,071	2,649	3,300	2,500	WTR FD TELEPHONE EXPENSES	2,500	0
561	831	1,000	900	INTERNET CHARGES	1,000	0
13,724	9,140	20,000	20,000	WTR FD CHEMICALS	20,000	0
166	56	2,500	500	CHLORINATOR MAINTENANCE	2,500	0
12,289	3,979	10,000	3,500	WTR FD LAB TESTING	10,000	0
0	7	250	20	EMPLOYEE RECRUITMENT	250	0
34,409	16,581	22,000	11,000	WATER SYSTEMS MAINTENANCE & REPAIRS	22,000	0
671	572	1,000	700	BACKFLOW TESTING	1,000	0
200	1,700	3,000	17,000	OHA PERMIT FEE	3,000	0
134,899	98,998	150,550	135,120	TOTAL BUILDINGS & GROUNDS	144,250	0

ENGINEERING

3,706	0	30,000	25,000	CITY ENGINEERING EXPENSES	30,000	0
3,706	0	30,000	25,000	TOTAL ENGINEERING	30,000	0

MOTOR VEHICLE EXPENSES

6,629	5,727	9,000	5,600	WTR FD - GASOLINE	9,000	0
3,698	4,228	5,000	5,000	WTR FD - VEHICLE MAINTENANCE	5,000	0
10,327	9,955	14,000	10,600	TOTAL MOTOR VEHICLE EXPENSES	14,000	0

OFFICE FUNCTIONS

992	956	2,000	1,750	WTR FD-OFFICE EQUIP CONTRACTS	2,000	0
0	260	1,000	250	WTR FD OFFICE MACHINE MAINTENANCE	500	0
3,841	5,132	6,500	4,500	WTR FD POSTAGE EXPENSES	6,500	0
0	0	1,000	750	WTR FD SOFTWARE MAINT & UPGRADE	1,000	0
1,531	1,345	3,500	2,000	WTR FD OFFICE SUPPLIES	3,000	0
5,154	5,978	6,500	6,500	BANK/SERVICE FEES	6,500	0
11,519	13,672	20,500	15,750	TOTAL OFFICE FUNCTIONS	19,500	

WATER FUND (51): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

TRAINING EXPENSES

2,233	3,415	3,788	3,000	WTR FD-SCHOOL-PUBLIC WORKS	3,800	0
1,135	1,396	1,948	0	WTR FD ROOM & BOARD EXPENSES	2,000	0
148	0	0	0	WTR FD-TRAVEL	0	0
0	148	1,000	200	CDL CONSORTIUM	1,250	0
3,517	4,959	6,736	3,200	TOTAL TRAINING EXPENSES	7,050	0
180,312	144,083	254,786	207,965	TOTAL MATERIALS & SERVICES	245,250	0

CAPITAL OUTLAY

19,545	19,288	20,000	20,000	SENSUS METER UPGRADES	20,000	0
71,322	464,592	7,822,500	250,000	WTR FD CONST PROJECT	7,586,200	0
90,866	483,880	7,842,500	270,000	TOTAL CAPITAL OUTLAY	7,606,200	0
642,220	1,032,764	8,543,972	895,510	TOTAL ORG./PROG. REQUIREMENTS	8,376,690	0

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM**DEBT SERVICES**

0	350,000	0	0	LOAN REPAYMENT TO SEWER FUND	0	0
0	350,000	0	0	TOTAL DEBT SERVICES	0	0

INTERFUND TRANSFERS

18,750	18,000	20,000	20,000	TRANSFER TO EQUIP FUND	26,300	0
10,000	8,000	13,000	13,000	TRANSFER TO OFFICE EQUIPMENT FUND	10,000	0
10,000	10,000	10,000	10,000	TRANSFER TO STREET FUND	10,000	0
50,000	25,000	0	0	TRANSFER TO WATER RESERVE FUND	0	0
88,750	61,000	43,000	43,000	TOTAL INTERFUND TRANSFERS	46,300	0

0	0	57,093	0	CONTINGENCY	52,610	0
----------	----------	---------------	----------	--------------------	---------------	----------

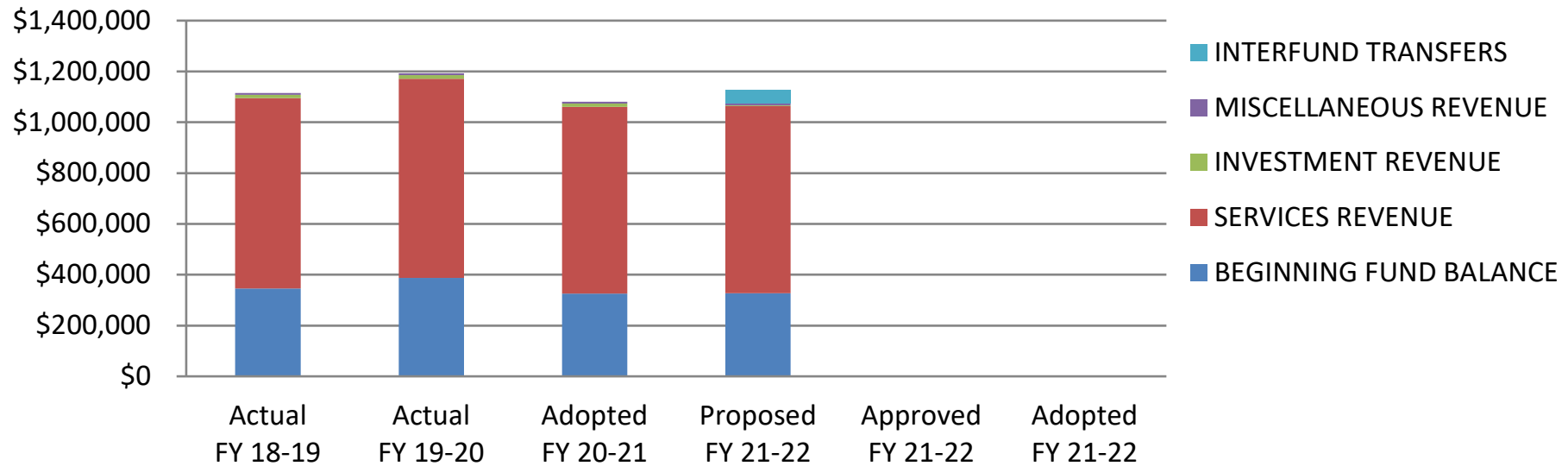
88,750	411,000	100,093	43,000	TOTAL REQUIREMENTS NOT ALLOCATED	98,910	0
---------------	----------------	----------------	---------------	---	---------------	----------

628,217	8,434,162	0	0	ENDING FUND BALANCE	0	0
----------------	------------------	----------	----------	----------------------------	----------	----------

0	0	320,285	0	UNAPPROPRIATED FUND BALANCE	384,540	0
----------	----------	----------------	----------	------------------------------------	----------------	----------

1,359,187	9,877,926	8,964,350	938,510	TOTAL REQUIREMENTS	8,860,140	0
------------------	------------------	------------------	----------------	---------------------------	------------------	----------

Sewer Fund Resources



SEWER FUND (52): Resources

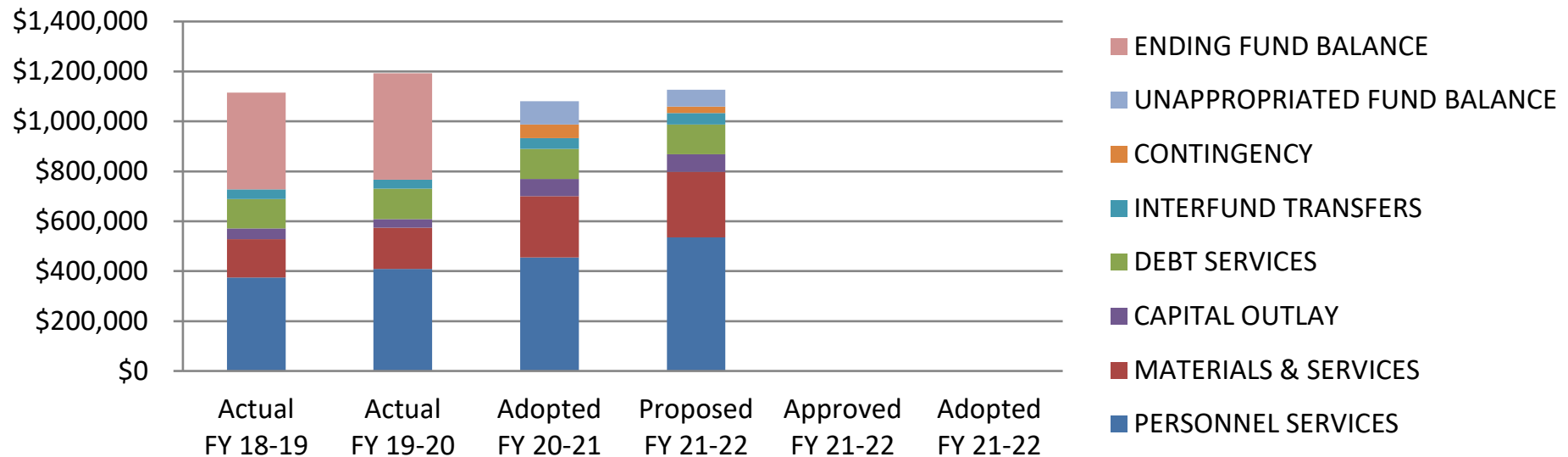
Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$345,937	\$386,755	\$325,700	\$326,700	\$0	\$0
SERVICES REVENUE	\$749,536	\$785,079	\$735,450	\$736,100	\$0	\$0
INVESTMENT REVENUE	\$12,564	\$12,987	\$12,500	\$3,660	\$0	\$0
MISCELLANEOUS REVENUE	\$6,914	\$8,042	\$6,532	\$6,940	\$0	\$0
INTERFUND TRANSFERS	\$0	\$0	\$0	\$53,000	\$0	\$0

CITY OF HARRISBURG
Sewer Fund (52)

SEWER FUND (52): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
345,937	386,755	325,700	426,147	BEGINNING FUND BALANCE	326,700	0
<u>SERVICES REVENUE</u>						
1,950	1,800	450	550	NEW SEWER CONNECTION CHARGES	1,100	0
747,586	783,279	735,000	727,700	SEWER USE CHARGES	735,000	0
749,536	785,079	735,450	728,250	TOTAL SERVICES REVENUE	736,100	0
<u>INVESTMENT INCOME</u>						
12,564	12,987	12,500	3,790	SEWER FUND EARNED INTEREST	3,660	0
12,564	12,987	12,500	3,790	TOTAL INVESTMENT INCOME	3,660	0
<u>MISCELLANEOUS REVENUE</u>						
6,336	6,432	6,432	6,432	FARMER LEASE PEORIA ROAD	6,440	0
578	1,610	100	100	SEWER FUND MISC INCOME	500	0
6,914	8,042	6,532	6,532	TOTAL MISCELLANEOUS REVENUE	6,940	0
<u>INTERFUND TRANSFERS</u>						
0	0	0	0	TRANSFER FROM GENERAL FUND	53,000	0
0	0	0	0	TOTAL INTERFUND TRANSFERS	53,000	0
1,114,950	1,192,863	1,080,182	1,164,719	TOTAL RESOURCES	1,126,400	0

Sewer Fund Requirements



SEWER FUND (52): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
PERSONNEL SERVICES	\$374,992	\$408,412	\$454,686	\$535,240	\$0	\$0
MATERIALS & SERVICES	\$153,369	\$165,043	\$244,936	\$262,470	\$0	\$0
CAPITAL OUTLAY	\$43,093	\$35,487	\$70,000	\$70,000	\$0	\$0
DEBT SERVICES	\$117,991	\$121,775	\$120,500	\$119,100	\$0	\$0
INTERFUND TRANSFERS	\$38,750	\$36,000	\$43,000	\$46,300	\$0	\$0
CONTINGENCY	\$0	\$0	\$54,009	\$26,000	\$0	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$93,051	\$67,290	\$0	\$0
ENDING FUND BALANCE	\$386,755	\$426,146	\$0	\$0	\$0	\$0

CITY OF HARRISBURG

Sewer Fund (52)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

SEWER FUND (52): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

PERSONNEL SERVICES

208,253	224,636	235,097	224,500	SEWER FUND WAGES	286,760	0
6,837	0	12,000	12,205	SEWER FUND SEASONAL	15,000	0
1,978	1,943	2,000	1,925	SEWER FUND ON-CALL	2,015	0
5,831	5,446	7,125	5,670	SEWER FUND OVERTIME	7,125	0
226	236	601	260	SWR FD UNEMPLOYMENT TAXES	620	0
17,270	18,039	19,470	18,950	SEWER FUND SOCIAL SECURITY	23,500	0
81,453	91,689	106,155	92,750	SWR FD MEDICAL INSURANCE	111,550	0
44,080	55,933	60,558	57,500	SEWER FUND PERS	75,500	0
836	875	1,125	975	SWR FD LIFE & DISABILITY	705	0
906	1,702	1,117	1,945	SWR FD COMP & LONGEVITY	2,560	0
106	92	152	100	SWR FD WORK COMP QUARTERLY	615	0
5,268	5,730	7,000	6,865	SEWER FUND WORK COMP PREMIUM	7,000	0
17	44	238	0	MEALS - TRAINING	240	0
921	997	998	1,000	CELLULAR PHONE	1,000	0
1,013	1,050	1,050	1,050	CLOTHING ALLOWANCE	1,050	0
374,992	408,412	454,686	425,695	TOTAL PERSONNEL SERVICES	535,240	0
3	4	4	4	Total Full-Time Equivalent (FTE)	5	5

MATERIALS & SERVICESPROFESSIONAL SERVICES

6,105	6,000	6,500	6,760	AUDIT	8,270	0
10,239	10,500	12,000	12,000	SWR FD INSURANCE EXPENSES	12,750	0
16,344	16,500	18,500	18,760	TOTAL PROFESSIONAL SERVICES	21,020	0

SEWER FUND (52): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

BUILDINGS & GROUNDS

8,978	6,386	12,000	12,000	BUILDING & GROUNDS MAINTENANCE	10,000	0
4,886	2,920	5,000	4,000	STANDBY GENERATOR MAINTENANCE	5,000	0
24,270	22,649	26,500	18,200	SWR FD PP&L	26,500	0
580	950	1,000	590	SWR FD NW NATURAL GAS	1,000	0
444	468	1,000	500	SWR FD SECURITY CONTRACT	1,500	0
718	814	1,500	1,500	SWR FD SAFETY SUPPLIES	1,500	0
4,622	4,459	5,000	4,450	SWR FD TELEPHONE	4,500	0
474	831	700	895	INTERNET EXPENSES	900	0
33,158	38,095	65,000	60,000	SWR FD CHEMICALS	60,000	0
118	3,020	2,500	500	CHLORINATOR MAINTENANCE	2,500	0
6,680	7,083	12,000	12,000	SWR FD LAB TESTING	12,000	0
0	7	250	20	EMPLOYEE RECRUITMENT	250	0
21,502	20,787	22,000	11,000	SEWER SYSTEMS MAINTENANCE & REPAIRS	22,000	0
2,020	2,281	2,500	2,355	DEQ PERMIT FEE	2,500	0
85	0	250	250	EMPLOYEE VACCINATIONS	250	0
1,694	6,268	8,000	8,000	LIFT STATION MAINTENANCE	8,000	0
110,229	117,018	165,200	136,260	TOTAL BUILDINGS & GROUNDS	180,400	0

ENGINEERING

1,010	1,955	20,000	5,000	ENGINEERING SEWER FD/CITY	20,000	0
1,010	1,955	20,000	5,000	TOTAL ENGINEERING	20,000	0

MOTOR VEHICLE EXPENSES

6,629	5,727	9,000	5,600	SWR FD VEHICLE GASOLINE	9,000	0
3,728	4,239	5,000	5,000	SWR FD VEHICLE MAINTENANCE	5,000	0
10,357	9,966	14,000	10,600	TOTAL MOTOR VEHICLE EXPENSES	14,000	0

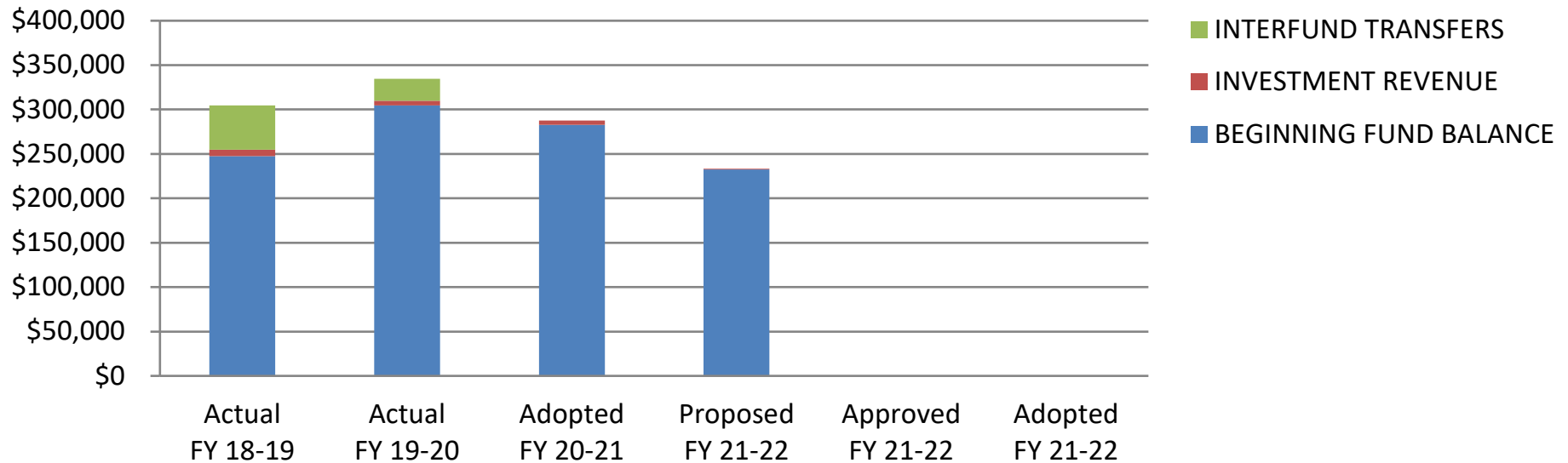
OFFICE FUNCTIONS

992	956	2,000	1,750	SWR FD OFFICE MACHINE CONTRACT	2,000	0
0	260	1,000	250	SWR FD MACHINE MAINTENANCE	1,000	0
3,841	5,132	6,500	4,500	SWR FD POSTAGE	6,500	0
0	0	1,000	750	SWR FD SOFTWARE MAINT/UPGRADE	1,000	0
1,703	1,528	3,500	2,000	SWR FD OFFICE SUPPLIES	3,000	0
5,344	6,183	6,500	6,500	BANK/SERVICE FEES	6,500	0
11,881	14,060	20,500	15,750	TOTAL OFFICE FUNCTIONS	20,000	

SEWER FUND (52): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>TRAINING EXPENSES</u>						
2,264	4,000	3,788	3,000	SWR FD SCHOOL-PUBLIC WORKS	3,800	0
1,135	1,396	1,948	0	SWR FD ROOM & BOARD	2,000	0
148	0	0	0	SWR FD TRAVEL	0	0
0	148	1,000	200	CDL CONSORTIUM	1,250	0
3,548	5,544	6,736	3,200	TOTAL TRAINING EXPENSES	7,050	0
153,369	165,043	244,936	189,570	TOTAL MATERIALS & SERVICES	262,470	0
<u>CAPITAL OUTLAY</u>						
13,980	0	15,000	15,000	I/I INSPECTION & REPAIRS	15,000	0
9,568	16,199	35,000	35,000	SWR FD MISC EQUIP/PROJECTS	35,000	0
19,545	19,288	20,000	20,000	SENSUS METER UPGRADES	20,000	0
43,093	35,487	70,000	70,000	TOTAL CAPITAL OUTLAY	70,000	0
571,454	608,942	769,622	685,265	TOTAL ORG./PROG. REQUIREMENTS	867,710	0
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM						
<u>DEBT SERVICES</u>						
40,000	45,000	45,000	45,000	SWR REV BOND PRINCIPAL PAYMENT	45,000	0
77,991	76,775	75,500	75,500	SWR REV BOND INTEREST PAYMENT	74,100	0
117,991	121,775	120,500	120,500	TOTAL DEBT SERVICES	119,100	0
<u>INTERFUND TRANSFERS</u>						
10,000	10,000	10,000	10,000	TRANSFER TO STREET FUND	10,000	0
10,000	8,000	13,000	13,000	TRANSFER TO OFFICE EQUIP FD	10,000	0
0	0	0	0	TRANSFER TO SWR SYST RESERVE	0	0
18,750	18,000	20,000	20,000	TRANSFER TO EQUIPMENT FD	26,300	0
38,750	36,000	43,000	43,000	TOTAL INTERFUND TRANSFERS	46,300	0
0	0	54,009	0	CONTINGENCY	26,000	0
156,741	157,775	217,509	163,500	TOTAL REQUIREMENTS NOT ALLOCATED	191,400	0
386,755	426,146	0	0	ENDING FUND BALANCE	0	0
0	0	93,051	0	UNAPPROPRIATED FUND BALANCE	67,290	0
1,114,950	1,192,863	1,080,182	848,765	TOTAL REQUIREMENTS	1,126,400	0

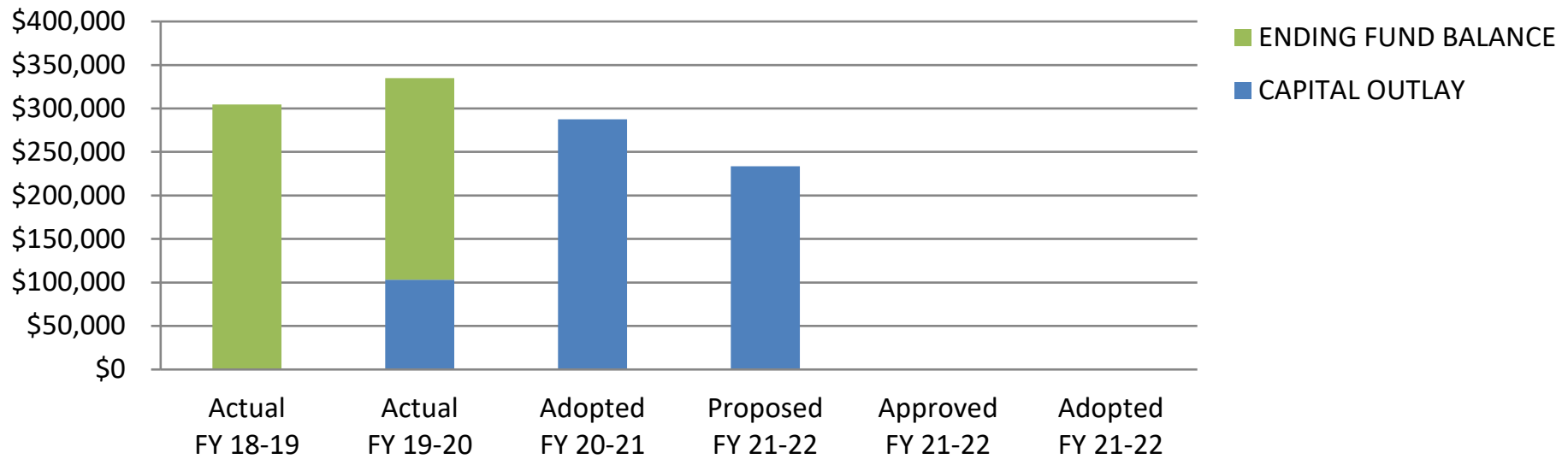
Water Reserve Fund Resources



WATER RESERVE FUND (55): Resources

Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$247,619	\$304,638	\$282,600	\$232,400	\$0	\$0
INVESTMENT REVENUE	\$7,019	\$5,137	\$5,000	\$1,020	\$0	\$0
INTERFUND TRANSFERS	\$50,000	\$25,000	\$0	\$0	\$0	\$0

Water Reserve Fund Requirements



WATER RESERVE FUND (55): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
CAPITAL OUTLAY	\$0	\$103,230	\$287,600	\$233,420	\$0	\$0
ENDING FUND BALANCE	\$304,638	\$231,545	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Water Reserve Fund (55)

WATER RESERVE FUND (55): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
247,619	304,638					

INVESTMENT REVENUE

7,019	5,137	5,000	910	EARNED INTEREST	1,020	0
7,019	5,137	5,000	910	TOTAL INVESTMENT REVENUE	1,020	0

INTERFUND TRANSFERS

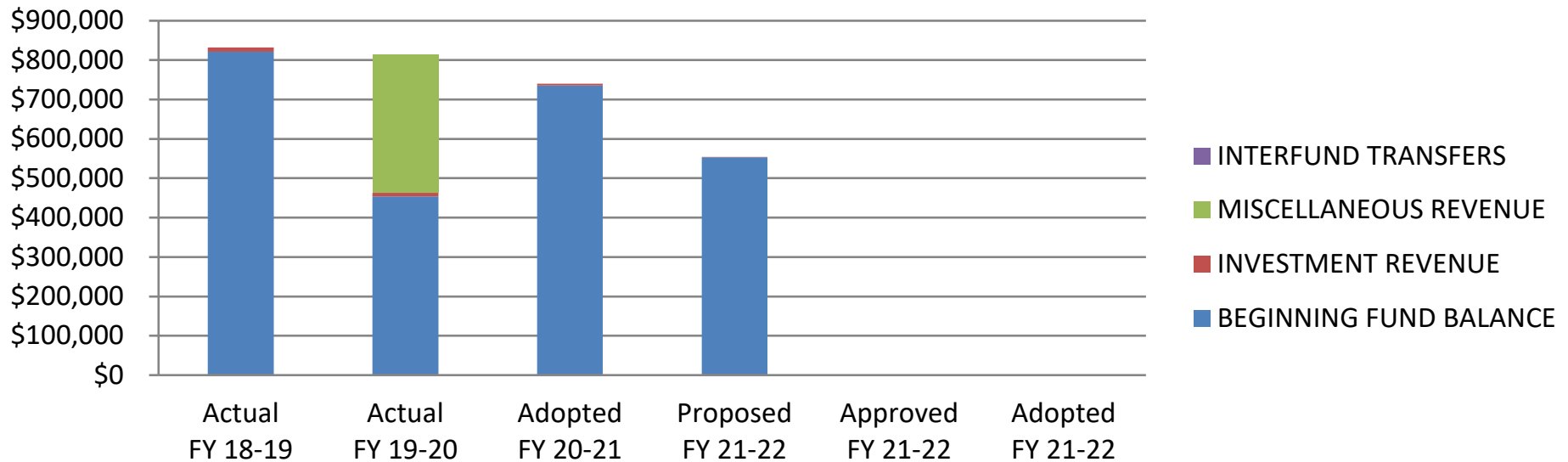
50,000	25,000	0	0	TRANSFER FROM WATER FUND	0	0
50,000	25,000	0	0	TOTAL INTERFUND TRANSFERS	0	0
304,638	334,775	287,600	232,454	TOTAL RESOURCES	233,420	0

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

WATER RESERVE FUND (55): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>CAPITAL OUTLAY</u>						
0	56,000	50,000	0	WELLS/PUMPS RESERVE	50,000	0
0	47,230	237,600	0	WATER RESERVE CAPITAL PROJECTS	183,420	0
0	103,230	287,600	0	TOTAL CAPITAL OUTLAY	233,420	0
0	103,230	287,600	0	TOTAL ORG./PROG. REQUIREMENTS	233,420	0
304,638	231,545	0	0	ENDING FUND BALANCE	0	0
0	0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0
304,638	334,775	287,600	0	TOTAL REQUIREMENTS	233,420	0

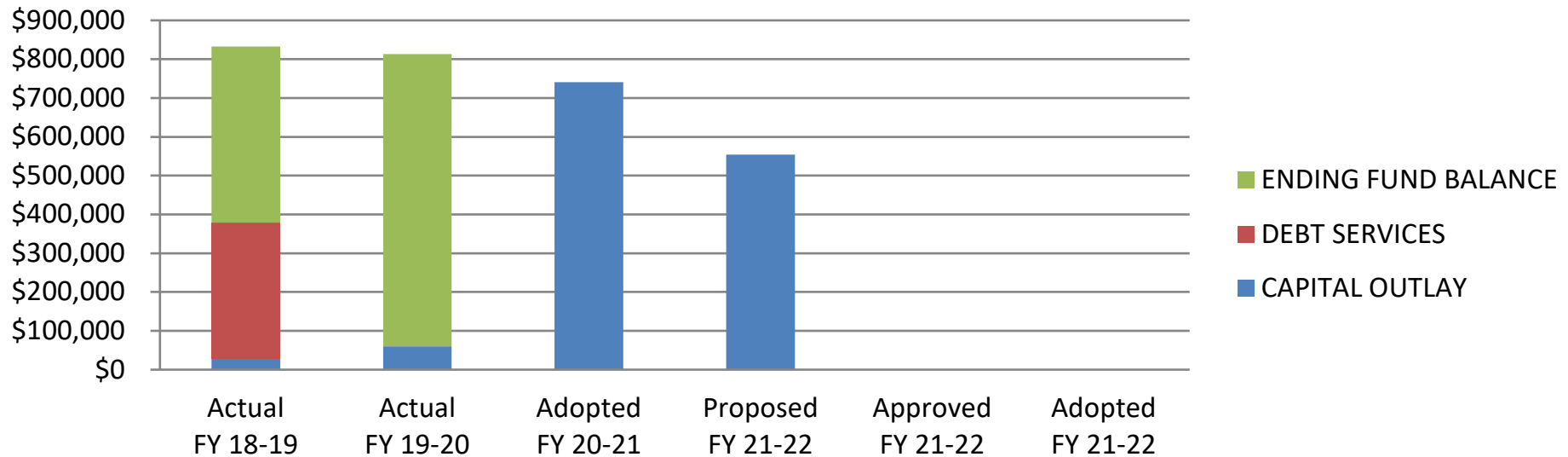
Sewer Reserve Fund Resources



SEWER RESERVE FUND (56): Resources

Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$820,997	\$453,924	\$735,400	\$553,100	\$0	\$0
INVESTMENT REVENUE	\$11,520	\$8,812	\$5,000	\$1,020	\$0	\$0
MISCELLANEOUS REVENUE	\$0	\$350,000	\$0	\$0	\$0	\$0
INTERFUND TRANSFERS	\$0	\$0	\$0	\$0	\$0	\$0

Sewer Reserve Fund Requirements



SEWER RESERVE FUND (56): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
CAPITAL OUTLAY	\$28,593	\$60,469	\$740,400	\$554,120	\$0	\$0
DEBT SERVICES	\$350,000	\$0	\$0	\$0	\$0	\$0
ENDING FUND BALANCE	\$453,924	\$752,267	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Sewer Reserve Fund (56)

SEWER RESERVE FUND (56): RESOURCES

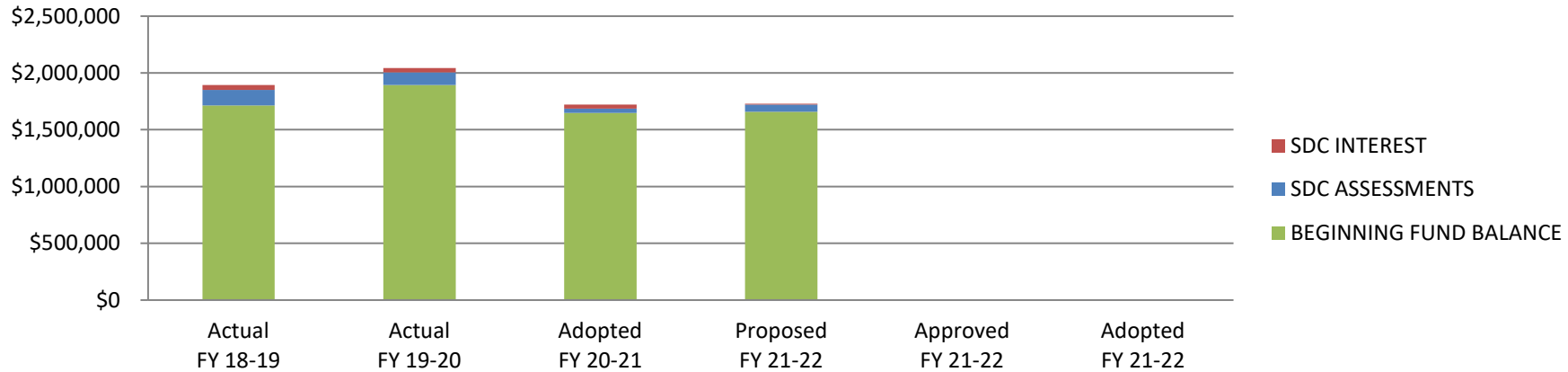
Historical Data				RESOURCE DESCRIPTION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
820,997	453,924	735,400	752,267	BEGINNING FUND BALANCE	553,100	0
<u>INVESTMENT REVENUE</u>						
11,520	8,812	5,000	910	EARNED INTEREST	1,020	0
11,520	8,812	5,000	910	TOTAL INVESTMENT REVENUE	1,020	0
<u>MISCELLANEOUS REVENUE</u>						
0	350,000	0	0	LOAN REPAYMENT FROM WATER FUND	0	0
0	350,000	0	0	TOTAL MISCELLANEOUS REVENUE	0	0
<u>INTERFUND TRANSFERS</u>						
0	0	0	0	TRANSFER FROM SEWER FUND	0	0
0	0	0	0	TOTAL INTERFUND TRANSFERS	0	0
832,517	812,736	740,400	753,177	TOTAL RESOURCES	554,120	0

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

SEWER RESERVE FUND (56): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>CAPITAL OUTLAY</u>						
28,593	60,469	740,400	200,000	WW CONSTRUCTION RESERVE	554,120	0
28,593	60,469	740,400	200,000	TOTAL CAPITAL OUTLAY	554,120	0
28,593	60,469	740,400	200,000	TOTAL ORG./PROG. REQUIREMENTS	554,120	0
<u>DEBT SERVICES</u>						
350,000	0	0	0	LOAN TO WATER FUND	0	0
350,000	0	0	0	TOTAL DEBT SERVICES	0	0
350,000	0	0	0	TOTAL REQUIREMENTS NOT ALLOCATED	0	0
453,924	752,267	0	0	ENDING FUND BALANCE	0	0
832,517	812,736	740,400	200,000	TOTAL REQUIREMENTS	554,120	0

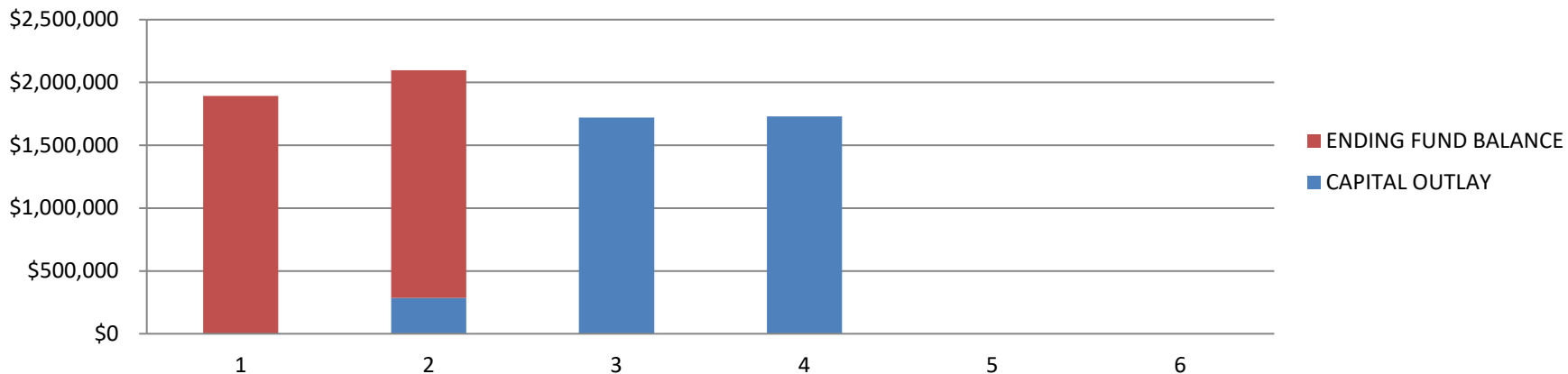
S.D.C. Fund Resources



SYSTEMS DEVELOPMENT CHARGES RESERVE FUND (21): Resources

Resource Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
BEGINNING FUND BALANCE	\$1,713,325	\$1,892,400	\$1,646,700	\$1,657,000	\$0	\$0
SDC ASSESSMENTS	\$136,210	\$111,616	\$39,321	\$65,535	\$0	\$0
SDC INTEREST	\$42,866	\$37,944	\$35,000	\$7,110	\$0	\$0

S.D.C. Fund Requirements



SYSTEMS DEVELOPMENT CHARGES RESERVE FUND (21): Requirements

Requirement Description	Actual FY 18-19	Actual FY 19-20	Adopted FY 20-21	Proposed FY 21-22	Approved FY 21-22	Adopted FY 21-22
CAPITAL OUTLAY	\$0	\$285,701	\$1,721,021	\$1,729,645	\$0	\$0
ENDING FUND BALANCE	\$1,892,400	\$1,811,146	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Transportation Systems Development Reserve Fund (60)

TRANSPORTATION SYSTEMS DEVELOPMENT RESERVE FUND (60): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
489,346	546,080	349,300	356,404	BEGINNING FUND BALANCE	348,800	0

TRANSPORTATION SDC ASSESSMENTS

1,206	1,067	351	500	TRANSPORTATION ADMINISTRATIVE FEES	585	0
42,873	26,575	8,784	15,500	TRANSPORTATION IMPROVEMENT FEES	14,640	0
44,079	27,642	9,135	16,000	TOTAL TRANSPORTATION SDC ASSESSMENTS	15,225	0

TRANSPORTATION SDC INTEREST

12,655	10,760	7,500	1,400	INTEREST-TRANSPORTATION SDC (23%)	1,520	0
12,655	10,760	7,500	1,400	TOTAL TRANSPORTATION SDC INTEREST	1,520	0
546,080	584,482	365,935	373,804	TOTAL RESOURCES	365,545	0

Transportation Systems Development Reserve Fund (60)
BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

TRANSPORTATION SYSTEMS DEVELOPMENT RESERVE FUND (60): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

TRANSPORTATION SDC CAPITAL OUTLAY

0	228,078	245,935	25,000	TRANSPORTATION CAPITAL IMPROVEMENTS	245,545	0
0	0	120,000	0	SAFE ROUTES TO SCHOOL (SRTS) GRANT	120,000	0
0	228,078	365,935	25,000	TOTAL TRANSPORTATION SDC CAPITAL OUTLAY	365,545	0
0	228,078	365,935	25,000	TOTAL ORG./PROG. REQUIREMENTS	365,545	0
0	0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0
546,080	356,404	0	0	ENDING FUND BALANCE	0	0
546,080	584,482	365,935	25,000	TOTAL REQUIREMENTS	365,545	0

CITY OF HARRISBURG
Parks Systems Development Reserve Fund (61)

PARKS SYSTEMS DEVELOPMENT RESERVE FUND (61): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
248,077	266,723	207,200	234,699	BEGINNING FUND BALANCE	246,000	0
<u>PARKS SDC ASSESSMENTS</u>						
504	824	216	400	PARKS ADMINISTRATIVE FEES	360	0
12,096	19,776	5,184	10,000	PARKS IMPROVEMENT FEES	8,640	0
12,600	20,600	5,400	10,400	TOTAL PARKS SDC ASSESSMENTS	9,000	0
<u>PARKS SDC INTEREST</u>						
6,046	5,000	5,500	1,000	INTEREST-PARKS SDC (14%)	1,120	0
6,046	5,000	5,500	1,000	TOTAL PARKS SDC INTEREST	1,120	0
266,723	292,323	218,100	246,099	TOTAL RESOURCES	256,120	0

Parks Systems Development Reserve Fund (61)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

PARKS SYSTEMS DEVELOPMENT RESERVE FUND (61): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>PARKS SDC CAPITAL OUTLAY</u>						
0	57,623	188,100	0	PARKS CAPITAL IMPROVEMENTS	226,120	0
0	0	30,000	0	OPRD PLANNING GRANT	30,000	0
0	57,623	218,100	0	TOTAL PARKS SDC CAPITAL OUTLAY	256,120	0
0	57,623	218,100	0	TOTAL ORG./PROG. REQUIREMENTS	256,120	0
266,723	234,700	0	0	ENDING FUND BALANCE	0	0
0	0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0
266,723	292,323	218,100	0	TOTAL REQUIREMENTS	256,120	0

CITY OF HARRISBURG
Storm Systems Development Reserve Fund (62)

STORM SYSTEMS DEVELOPMENT RESERVE FUND (62): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
71,749	90,637	67,800	105,723	BEGINNING FUND BALANCE	105,300	0
<u>STORM SDC ASSESSMENTS</u>						
608	492	51	(28)	STORM DRAIN ADMINISTRATIVE FEES	85	0
6,699	5,158	531	(309)	STORM DRAIN IMPROVEMENT FEES	885	0
9,698	7,464	768	(450)	STORM DRAIN REIMBURSEMENT FEES	1,280	0
17,005	13,114	1,350	(787)	TOTAL STORM SDC ASSESSMENTS	2,250	0
<u>STORM SDC INTEREST</u>						
1,883	1,972	2,000	372	INTEREST-STORM DRAIN SDC (4%)	410	0
1,883	1,972	2,000	372	TOTAL STORM SDC INTEREST	410	0
90,637	105,723	71,150	105,308	TOTAL RESOURCES	107,960	0

Storm Systems Development Reserve Fund (62)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

STORM SYSTEMS DEVELOPMENT RESERVE FUND (62): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>STORM DRAIN SDC CAPITAL OUTLAY</u>						
0	0	71,150	0	STORM DRAIN CAPITAL IMPROVEMENTS	107,960	0
0	0	71,150	0	TOTAL STORM DRAIN SDC CAPITAL OUTLAY	107,960	0
0	0	71,150	0	TOTAL ORG./PROG. REQUIREMENTS	107,960	0
90,637	105,723	0	0	ENDING FUND BALANCE	0	0
0	0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0
90,637	105,723	71,150	0	TOTAL REQUIREMENTS	107,960	0

CITY OF HARRISBURG
Water Systems Development Reserve Fund (63)

WATER SYSTEMS DEVELOPMENT RESERVE FUND (63): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
206,760	245,959	255,700	305,977	BEGINNING FUND BALANCE	327,900	0
<u>WATER SDC ASSESSMENTS</u>						
1,134	2,107	486	800	WATER ADMINISTRATIVE FEES	810	0
27,071	43,680	10,080	16,800	WATER IMPROVEMENT FEES	16,800	0
5,600	9,100	2,100	3,500	WATER REIMBURSEMENT FEES	3,500	0
33,805	54,887	12,666	21,100	TOTAL WATER SDC ASSESSMENTS	21,110	0
<u>WATER SDC INTEREST</u>						
5,394	5,132	5,000	900	INTEREST-WATER SDC (32%)	1,020	0
5,394	5,132	5,000	900	TOTAL WATER SDC INTEREST	1,020	0
245,959	305,978	273,366	327,977	TOTAL RESOURCES	350,030	0

Water Systems Development Reserve Fund (63)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

WATER SYSTEMS DEVELOPMENT RESERVE FUND (63): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<u>WATER SDC CAPITAL OUTLAY</u>						
0	0	273,366	0	WATER CAPITAL IMPROVEMENTS	350,030	0
0	0	273,366	0	TOTAL WATER SDC CAPITAL OUTLAY	350,030	0
0	0	273,366	0	TOTAL ORG./PROG. REQUIREMENTS	350,030	0
245,959	305,978	0	0	ENDING FUND BALANCE	0	0
0	0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0
245,959	305,978	273,366	0	TOTAL REQUIREMENTS	350,030	0

CITY OF HARRISBURG
Sewer Systems Development Reserve Fund (64)

SEWER SYSTEMS DEVELOPMENT RESERVE FUND (64): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
697,393	743,001	766,700	808,341	BEGINNING FUND BALANCE	629,000	0

SEWER SDC ASSESSMENTS

1,104	1,932	414	690	SEWER ADMINISTRATIVE FEES	690	0
8,320	14,560	3,120	5,200	SEWER IMPROVEMENT FEES	5,200	0
19,296	33,768	7,236	12,060	SEWER REIMBURSEMENT FEES	12,060	0
28,720	50,260	10,770	17,950	TOTAL SEWER SDC ASSESSMENTS	17,950	0

SEWER SDC INTEREST

16,888	15,080	15,000	2,800	INTEREST-SEWER SDC (27%)	3,040	0
16,888	15,080	15,000	2,800	TOTAL SEWER SDC INTEREST	3,040	0

743,001	808,341	792,470	829,091	TOTAL RESOURCES	649,990	0
----------------	----------------	----------------	----------------	------------------------	----------------	----------

Sewer Systems Development Reserve Fund (64)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

SEWER SYSTEMS DEVELOPMENT RESERVE FUND (64): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: PUBLIC WORKS	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					

SEWER SDC CAPITAL OUTLAY

0	0	792,470	200,000	SEWER CAPITAL IMPROVEMENTS	649,990	0
0	0	792,470	200,000	TOTAL SEWER SDC CAPITAL OUTLAY	649,990	0

0	0	792,470	200,000	TOTAL ORG./PROG. REQUIREMENTS	649,990	0
----------	----------	----------------	----------------	--------------------------------------	----------------	----------

743,001	808,341	0	0	ENDING FUND BALANCE	0	0
----------------	----------------	----------	----------	----------------------------	----------	----------

0	0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0
----------	----------	----------	----------	---	----------	----------

743,001	808,341	792,470	200,000	TOTAL REQUIREMENTS	649,990	0
----------------	----------------	----------------	----------------	---------------------------	----------------	----------