



Library Board Meeting Agenda

April 01, 2021

6:00 PM

Chairperson: Cassandra Barney
Board Members: Jayne Detering, Violet Stone, Anita McClure and Desri Hansen
Meeting Location: Harrisburg Municipal Center @ 354 Smith St.

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
4. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
5. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
6. *For information regarding items of discussion on this agenda, please contact City Recorder/Assistant City Administrator Michele Eldridge, at 541-995-6655*
7. *This meeting is held in a facility that requires face masks, and contact tracer sign-in. All board members, staff, and citizen attendees are 6' apart from each other.*
8. *If you wish to provide testimony, and don't want to attend the meeting; please contact the City Recorder. You can provide written testimony, or audio testimony if you wish to be called during the meeting.*

CALL TO ORDER AND ROLL CALL

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

NEW BUSINESS

- 1. THE MATTER OF THE LIBRARY BOARD AND STAFF DISCUSSING WAYS TO ADVERTISE FOR OUR "FINE FREE TRIAL PERIOD" STARTING JULY 1, 2021.**

STAFF REPORT:

No Exhibits

ACTION: TBD

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Agenda Bill
Harrisburg Library Board
Harrisburg, Oregon

THE MATTER OF THE LIBRARY BOARD AND STAFF DISCUSSING WAYS TO ADVERTISE FOR OUR "FINE FREE TRIAL PERIOD" STARTING JULY 1, 2021.

STAFF REPORT:

No Exhibits

ACTION: TBD

THIS AGENDA BILL IS DESTINED FOR: Regular Agenda April 1, 2021 at 6pm

| BUDGET IMPACT | | |
|----------------------|------------------|------------------------|
| COST | BUDGETED? | SOURCE OF FUNDS |
| ? | ? | ? |

STAFF RECOMMENDATION:

Staff recommend Library Board and City Staff discuss ways to effectively advertise for our Fine Free Trial period starting July 1, 2021.

BACKGROUND INFORMATION:

At the March 23, 2021 City Council Work Session, the City Council approved a one-year trial period for the Library to institute a fine free policy. The "Fine Free" policy would apply to late fees for checked out materials from our Library as well as other Libraries in our consortium. Fines would still accrue for damaged and lost materials. This policy will take effect July 1, 2021 and continue through June 30, 2022. At that time, it will be reviewed again by City Council.

One goal with this program is to encourage patrons to visit or revisit the Library without the embarrassment of having an outstanding late fine. For this to be effective, the Library needs to get the word out to our citizens. How do we want to do this? Some options would be:

- City Facebook and City website.
- Make flyers to place around town.
- Advertise in the Monthly Newsletter delivered with the City Utility Bill.
- Make our own flyer and send out via email to our patrons.
- Yard signs? Place at City Hall and in front of the Library.

REVIEW AND APPROVAL:

Michele Eldridge Date
City Administrator