

Harrisburg City Council Agenda

June 25, 2024

6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Randy Klemm, Charlotte Thomas and Cindy Knox
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required currently. The City asks that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

LCSO REPORT

- 1. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE**

STAFF REPORT:

Exhibit A: LCSO City Report for May 2024

ACTION: DISCUSSION ONLY

RESOLUTIONS

- 2. THE MATTER OF APPROVING STATE REVENUE SHARING RESOLUTIONS, AND HOLDING A PUBLIC HEARING GIVING CITIZENS OPPORTUNITY TO COMMENT ON THE USE OF STATE REVENUE SHARING FUNDS**

The Mayor will open a Public Hearing during this part of the meeting for anyone who wishes to comment on the uses of State Revenue Sharing Funds

STAFF REPORT:

Exhibit A: Resolution No. 1288

Exhibit B: Resolution No. 1289

ACTION: MOTION TO APPROVE:

RESOLUTION NO. 1288, "A RESOLUTION CERTIFYING THE CITY OF HARRISBURG IS ELIGIBLE TO RECEIVE STATE REVENUE SHARING MONEY IN FY 2024-2025."

RESOLUTION NO. 1289, "A RESOLUTION DECLARING THE CITY OF HARRISBURG'S ELECTION TO RECEIVE STATE REVENUES IN FY 2024-2025."

- 3. THE MATTER OF APPROVING THE CITY BUDGET FOR FISCAL YEAR 2024-2025 BY APPROVING RESOLUTIONS TO INCREASE WATER RATES (RESOLUTION NO. 1290), SEWER RATES (RESOLUTION NO. 1291), STORM DRAINAGE RATES (RESOLUTION NO. 1292), AND TO ADOPT BUDGET APPROPRIATIONS FOR FY 2024-2025 BY APPROVING RESOLUTION NO. 1293**

STAFF REPORT:

Exhibit A: Approved 2024/2025 Budget

Exhibit B: Resolution No. 1290

Exhibit C: Resolution No. 1291

Exhibit D: Resolution No. 1292

Exhibit E: Resolution No. 1293

ACTION: MOTION TO ADOPT THE APPROVED FY 2024-2025 CITY BUDGET AS PRESENTED, AND TO APPROVE THE FOLLOWING RESOLUTIONS:

RESOLUTION NO. 1290, "A RESOLUTION ESTABLISHING WATER RATES FOR USERS OF THE HARRISBURG MUNICIPAL WATER SYSTEM, REPEALING RESOLUTION NO. 1278, AMENDING RESOLUTION NO. 578, SECTION 5, AND ESTABLISHING AN EFFECTIVE DATE."

RESOLUTION NO. 1291, "A RESOLUTION ESTABLISHING SEWER RATES FOR USERS OF THE HARRISBURG MUNICIPAL SEWER SYSTEM, REPEALING RESOLUTION NO. 1279, AMENDING RESOLUTION NO. 579, AND ESTABLISHING AN EFFECTIVE DATE."

RESOLUTION NO. 1292, "A RESOLUTION ESTABLISHING STORM DRAINAGE RATES FOR USERS OF THE HARRISBURG MUNICIPAL STORM DRAINAGE SYSTEM, REPEALING RESOLUTION NO. 1280, AND ESTABLISHING AN EFFECTIVE DATE."

RESOLUTION NO. 1293, "A RESOLUTION MAKING APPROPRIATIONS FOR THE CITY OF HARRISBURG, OREGON, FOR THE FISCAL YEAR 2024-2025."

4. THE MATTER OF APPROVING RESOLUTION NO. 1294 ACCEPTING OWNERSHIP OF PUBLIC INFRASTRUCTURE IN THE SHADOWOOD SUBDIVISION ACCORDING TO THE CITY OF HARRISBURG DEVELOPMENT CODE

STAFF REPORT:

Exhibit A: Resolution No. 1294

ACTION: MOTION TO APPROVE RESOLUTION NO. 1294, "A RESOLUTION ACCEPTING OWNERSHIP OF PUBLIC ASSETS IN AND FOR THE SHADOWOOD SUBDIVISION ACCORDING TO THE CITY OF HARRISBURG'S DEVELOPMENT CODE"

NEW BUSINESS

5. THE MATTER OF REVIEWING AND APPROVING RECOMMENDATIONS FOR THE 3RD BID FOR THE NEW NORTH & SOUTH WATER TREATMENT FACILITIES

STAFF REPORT:

Exhibit A: Bid Results

Exhibit B: Recommendation Letter

ACTION: MOTION TO RECOMMEND THE CONTRACT FOR THE NORTH & SOUTH WATER TREATMENT FACILITIES BE AWARDED TO HP CIVIL, INC. IN THE AMOUNT OF \$9,045,000.00

6. THE MATTER OF AUTHORIZING THE CITY ADMINISTRATOR TO SIGN THE PROFESSIONAL SERVICES AGREEMENT WITH TATE PUBLIC AFFAIRS AS WE START THE 2ND YEAR OF BELONGING TO THE SMALL MUNICIPALITY ADVOCACY COALITION

STAFF REPORT:

Exhibit A: Letter from Sean Tate

Exhibit B: Proposed Agreement

ACTION: MOTION TO AUTHORIZE THE CITY ADMINISTRATOR TO SIGN THE PROFESSIONAL SERVICES AGREEMENT WITH TATE PUBLIC AFFAIRS AS WE START THE 2ND YEAR OF BELONGING TO THE SMALL MUNICIPALITY ADVOCACY COALITION

7. THE MATTER OF AWARDING AN INCREASE TO ADMINISTRATIVE STAFF BASED ON COURT STATISTICS AND STELLAR PERFORMANCES

STAFF REPORT:

Exhibit A: None

ACTION: MOTION TO MOVE/ADD ANOTHER STEP TO THE WAGE SCALE FOR THE CITY RECORDER/MUNICIPAL COURT CLERK, AND UTILITY BILLING CLERK TO BE EFFECTIVE JULY 1, 2024, AND DIRECT THE CITY ADMINISTRATOR TO RETURN WITH A COUNCIL POLICY IN RELATION TO COMPENSATION AT A FUTURE MEETING

OTHER ITEMS

ADJOURN

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

**THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO
IF ONE IS AVAILABLE**

STAFF REPORT:

Exhibit A: LCSO City Report for May 2024

ACTION: DISCUSSION ONLY

THIS AGENDA BILL IS DESTINED FOR: Work Session Agenda, June 25, 2024

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommend that City Council review the attached reports and prepare any questions for LCSO Staff.

BACKGROUND INFORMATION:

Sergeant Frambes will be providing the May 2024 **(EXHIBIT A)** Linn County Sheriff Office City Report this evening.

If the reports are provided in time for the agenda process, they will be attached as exhibits. If they are provided after that point, but prior to the meeting, then Staff will forward them via email to Council members and will print them in time for the meeting. (LCSO Reports not appearing in the Council Agendas will be provided in the Minutes for that meeting instead.) This process gives Council the chance to review responses and actions in relation to both criminal and non-criminal activities by LCSO deputies in town monthly.

REVIEW AND APPROVAL:

<i>Lori Ross</i>	06/18/2024
Lori Ross/ City Recorder	Date



**MONTHLY BULLETIN OF DISPATCHED
CALLS AND CASES
FOR CONTRACT CITIES**

This Report Encompasses: 5/ 1/24 to 5/31/24

Total Incidents This Month: **230**

Incident Information:	Description
<p>CAD# 2024084305 TIME: 5/1/2024 12:29:35PM CASE# CAD Only HBRG WARNING ISSUED</p>	<p>DOG COMPLAINT Reported at Block of 600 STANLEY LN HBRG</p> <hr/> <p>issued written warning to dog owner for nuisance barking</p>
<p>CAD# 2024084445 TIME: 5/1/2024 2:43:06PM CASE# 2401765 HBRG REPORT TAKEN</p>	<p>Report Filed. CANCELLED REPORT Reported At Block Of 23600 PEORIA RD Occurred between 1442 hours on 5/1/2024 and 1443 hours on 5/1/2024 . Reported: 5/1/2024 Officer</p> <hr/> <p>Deputy responded to the report of a missing person and located him.</p>
<p>CAD# 2024084565 TIME: 5/1/2024 5:39:44PM CASE# CAD Only HBRG CAD CALL COMPLETE</p>	<p>INFORMATION ONLY REPORT Reported at Block of 100 SMITH ST HBRG</p> <hr/> <p>Caller had questions about if an 11 year old can walk by themselves</p>
<p>CAD# 2024084650 TIME: 5/1/2024 8:09:18PM CASE# CAD Only HBRG CAD CALL COMPLETE</p>	<p>ATL VEHICLE Reported at Block of 800 S 3RD ST HBRG</p> <hr/> <p>Information passed on from another agency. Information noted.</p>
<p>CAD# 2024084872 TIME: 5/2/2024 7:58:56AM CASE# 2401775 HBRG REPORT TAKEN</p>	<p>Report Filed. INFO-OTHER DOCUMENTATION Reported At Block Of 200 S 6TH ST Occurred between 0757 hours on 5/1/2024 and 0758 hours on 5/2/2024 . Reported:</p> <hr/> <p>Deputy investigated threats received at a school and learned proper procedures were being implemented to address the situation.</p>

Incident Information:**Description**

1.

CAD# 2024084957
 TIME: 5/2/2024 10:04:41AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

HARASSMENT Reported at Block of 700 DIAMOND HILL DR/N 7TH ST HBRG

Caller upset about a resident yelling at him about his dogs being on another property.

CAD# 2024085090
 TIME: 5/2/2024 1:37:27PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

HARASSMENT Reported at Block of 1100 S 6TH ST HBRG

Deputy assisted with neighborhood dispute.

CAD# 2024085163
 TIME: 5/2/2024 3:40:21PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 800 S 8TH PL HBRG

Deputy responded to suspicious circumstance and learned the caller was concerned about a co-worker she was having workplace issues with coming to her house. Deputy provided information on ways to legally prevent harassment.

CAD# 2024085191
 TIME: 5/2/2024 4:19:00PM
 CASE# CAD Only
 HBRG
 HARRISBURG

HARASSMENT Reported at Block of 200 S 6TH ST HBRG

Student made a mean video about a teacher which upset the teacher. Information documented.

CAD# 2024085616
 TIME: 5/3/2024 10:04:34AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 500 TERRITORIAL ST HBRG

Operator warned for equipment violation.

CAD# 2024085667
 TIME: 5/3/2024 11:15:49AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FRAUD Reported at Block of 800 BURTON ST HBRG

Male trying to promote a fake business on Facebook.

Incident Information:**Description**

1.

CAD# 2024085808
 TIME: 5/3/2024 2:31:59PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 800 BURTON ST HBRG

Information regarding past call added for documentation.

CAD# 2024086241
 TIME: 5/4/2024 8:01:55AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 700 N 9TH ST/E LADINO PL HBRG

Deputy responded to a report of a suspicious vehicle. Upon investigation, the vehicle belongs to a residence nearby and is not suspicious.

CAD# 2024086298
 TIME: 5/4/2024 10:34:11AM
 CASE# 2401812
 HBRG
 REPORT TAKEN

Report Filed. DEPOSIT TRASH W/IN 100YD WATER Reported At Block Of 300 SOMMERVILLE AVE Occurred between 1033 hours on 5/4/2024 and 1034 hours on

Deputy located trash dumped at Eagle Park.

CAD# 2024086423
 TIME: 5/4/2024 2:55:40PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 100 N 1ST ST HBRG

Deputy spoke with transient walking in the area.

CAD# 2024086453
 TIME: 5/4/2024 3:51:05PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 100 N 1ST ST HBRG

Deputy spoke with suspicious person.

CAD# 2024086565
 TIME: 5/4/2024 7:58:02PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Park check. One visitor from Port Orford fishing

Incident Information:**Description**

1.

CAD# 2024086598
 TIME: 5/4/2024 8:41:02PM
 CASE# 2401822
 HBRG
 REPORT TAKEN

Report Filed. WARRANT ARREST (269) Reported At Block Of 100 N 1ST ST Occurred between 2040 hours on 5/4/2024 and 2041 hours on 5/4/2024 . Reported: 5/4/2024 Officer

Dawson Edwards-King, 28. a transient, was located by a Deputy sleeping in the restrooms. He was arrested due to having multiple felony warrants. He was transported to the Linn County Jail.

CAD# 2024086643
 TIME: 5/4/2024 9:28:12PM
 CASE# CAD Only
 HBRG
 EXTRA PATROL

EXTRA PATROL Reported at Block of 500 SMITH ST HBRG

CAD# 2024086744
 TIME: 5/5/2024 1:17:26AM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 600 LASALLE ST HBRG

Accidental dial

CAD# 2024086766
 TIME: 5/5/2024 1:54:29AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 700 S 3RD ST HBRG

2 am patrol throughout the city

CAD# 2024086771
 TIME: 5/5/2024 2:13:18AM
 CASE# CAD Only
 HBRG
 CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 700 S 2ND ST/S 3RD ST HBRG

Michael O`Connor, 59 of Eugene, was cited for driving with a suspended driver`s license and failing to install an IID.

CAD# 2024086851
 TIME: 5/5/2024 8:37:32AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

Incident Information:**Description**

1.

CAD# 2024086899
 TIME: 5/5/2024 10:10:49AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 100 TERRITORIAL ST HBRG

Deputy walked trails on city property in the wooded area on the north side of Riverfront Park.

CAD# 2024086918
 TIME: 5/5/2024 10:41:51AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARKING COMPLAINT Reported at Block of 800 ARROW LEAF PL HBRG

Deputy located a vehicle parked in front of a fire hydrant. Owner moved the vehicle.

CAD# 2024087016
 TIME: 5/5/2024 2:18:22PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ASSAULT Reported at Block of 300 S 3RD ST HBRG

Citizen referred to LCSO for an incident which occurred in the county. Citizen hasn't been able to be contacted and did not report incident herself.

CAD# 2024087122
 TIME: 5/5/2024 6:40:13PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

NOISE DISTURBANCE Reported at Block of 900 S 6TH ST HBRG

I spoke to the caller about the neighbor who plays his bass guitar loudly. It was not loud today. The caller is also talking to the city too for a possible remedy.

CAD# 2024087187
 TIME: 5/5/2024 8:42:47PM
 CASE# CAD Only
 HBRG
 EXTRA PATROL

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

CAD# 2024087419
 TIME: 5/6/2024 8:31:26AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Eagle park patrol. Very muddy

Incident Information:**Description**

1.

CAD# 2024087449
 TIME: 5/6/2024 9:13:58AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ABANDON VEHICLE Reported at Block of 700 N 9TH ST HBRG

Abandoned vehicle.

CAD# 2024087474
 TIME: 5/6/2024 9:47:05AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARKING COMPLAINT Reported at Block of 400 S 4TH ST HBRG

Parking complaint. Multiple vehicles parked in right of way with large amount of vegetation growing around them. Information forwarded to city.

CAD# 2024087643
 TIME: 5/6/2024 2:03:40PM
 CASE# CAD Only
 HBRG

NON 911 ISSUE Reported at Block of 300 MOORE ST HBRG

CAD# 2024087653
 TIME: 5/6/2024 2:17:04PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 100 N 3RD ST/SMITH ST HBRG

A suspicious male was reported to be in the area. No further information was provided. This was reported by a citizen who called the Coburg Police Department. The Coburg Police Department then called the city of Harrisburg. The city of Harrisburg then called LCSO. No suspicious people were located.

CAD# 2024087664
 TIME: 5/6/2024 2:34:13PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC COMPLAINT Reported at Block of 700 S 3RD ST/S 2ND ST HBRG

Deputy spoke with individual about driving complaint

CAD# 2024087774
 TIME: 5/6/2024 5:04:17PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 800 S 8TH PL HBRG

Deputy addressed parking complaint

Incident Information:**Description**

1.

CAD# 2024087896
 TIME: 5/6/2024 9:41:56PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2024087957
 TIME: 5/6/2024 11:32:51PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 300 SMITH ST HBRG

All secure.

CAD# 2024087961
 TIME: 5/6/2024 11:39:38PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 400 S 9TH ST HBRG

All secure.

CAD# 2024088032
 TIME: 5/7/2024 3:50:32AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 400 SMITH ST HBRG

Driver warned for expired tags.

CAD# 2024088051
 TIME: 5/7/2024 5:01:49AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 400 TERRITORIAL ST HBRG

Driver warned for equipment violation.

CAD# 2024088055
 TIME: 5/7/2024 5:10:32AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 700 SMITH ST HBRG

Extra patrol the neighborhood in the area. Nothing out of the ordinary observed.

Incident Information:**Description**

1.

CAD# 2024088160
 TIME: 5/7/2024 9:29:38AM
 CASE# CAD Only
 HBRG
 CITE DWS NO ODL

TRAFFIC STOP Reported at Block of 400 N 7TH ST HBRG

Karandeep Singh, 41 of Lincoln California was issued a citation for driving while suspended.

CAD# 2024088323
 TIME: 5/7/2024 1:51:20PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

MENTAL HEALTH Reported at Block of 23600 PEORIA RD HBRG

Deputy provided transport to the Albany General Hospital for a female suffering from mental health issues.

CAD# 2024088431
 TIME: 5/7/2024 3:57:37PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

CITIZEN CONTACT Reported at Block of 800 CRIMSON PL HBRG

Deputy assisted parent with their child.

CAD# 2024088633
 TIME: 5/7/2024 9:13:42PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 700 SMITH ST HBRG

Caller found an airtag on a trailer they recently purchased. Caller just wanted the information noted at this time.

CAD# 2024088865
 TIME: 5/8/2024 8:55:45AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 200 SCHOOLING ST/S 3RD ST HBRG

Operator warned for equipment violation.

CAD# 2024088883
 TIME: 5/8/2024 9:25:19AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC HAZARD Reported at Block of 100 N 4TH ST/TERRITORIAL ST HBRG

Deputy responded to malfunctioning train crossing arms.

Incident Information:**Description**

1.

CAD# 2024088921
 TIME: 5/8/2024 10:24:49AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ASSIST OTHER AGENCY Reported at Block of 800 S 8TH PL HBRG

Deputy assisted Harrisburg Fire on a medical call. Non criminal.

CAD# 2024088962
 TIME: 5/8/2024 11:29:18AM
 CASE# CAD Only
 HBRG
 HARRISBURG

SUSPICIOUS PERSON Reported at Block of 800 N 7TH ST HBRG

Deputy searched the area for unauthorized door to door salesmen. Unable to locate.

CAD# 2024089058
 TIME: 5/8/2024 1:13:46PM
 CASE# 2401873
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: COUNTER TRAFFIC Reported At Block Of 300 S 3RD ST Occurred between 1313 hours on 5/8/2024 and 1313 hours on 5/8/2024 . Reported:

Female came in to Sheriff's Office lobby to report DV history . Report taken.

CAD# 2024089113
 TIME: 5/8/2024 2:30:02PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

911 HANG UP CALL Reported at Block of 500 TERRITORIAL ST HBRG

Deputy responded to a 911 hang up at a business. When the deputy arrived, the business was closed for the day and no one was there.

CAD# 2024089299
 TIME: 5/8/2024 7:09:52PM
 CASE# 2401878
 HBRG
 REPORT TAKEN

Report Filed. INFO-CHILD AND FAMILY INFO Reported At Block Of 200 S 4TH ST Occurred between 1908 hours on 5/8/2024 and 1909 hours on 5/8/2024 . Reported: 5/8/2024 Officer

Family reports Juvenile misusing, juvenile was located and returned to their residence before dark.

CAD# 2024089658
 TIME: 5/9/2024 9:58:11AM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

Incident Information:

Description

1.

CAD# 2024089667
TIME: 5/9/2024 10:07:33AM
CASE# CAD Only
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2024089691
TIME: 5/9/2024 10:34:02AM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 100 N 4TH ST/TERRITORIAL ST HBRG

Operator warned for equipment violation.

CAD# 2024089694
TIME: 5/9/2024 10:41:01AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

TRESPASS Reported at Block of 300 N 3RD ST HBRG

Deputy trespassed a juvenile from a local business per the business request.

CAD# 2024089725
TIME: 5/9/2024 11:24:16AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

CRIMINAL MISCHIEF Reported at Block of 200 N 7TH ST/TERRITORIAL ST HBRG

Deputy responded to someone cutting branches off of a bush in someone else s yard .

CAD# 2024089772
TIME: 5/9/2024 12:27:21PM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 100 S 9TH ST HBRG

Operator warned for equipment violation.

CAD# 2024089796
TIME: 5/9/2024 12:57:17PM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 300 TERRITORIAL ST HBRG

Operator warned for equipment violation.

Incident Information:

Description

1.

CAD# 2024089807
TIME: 5/9/2024 1:20:29PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 300 TERRITORIAL ST/N 4TH ST HBRG

Deputy investigated juveniles jumping on and off of a train . Parents contacted.

CAD# 2024089858
TIME: 5/9/2024 2:44:07PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

ABANDON VEHICLE Reported at Block of 800 W LADINO PL HBRG

Crashed vehicle parked on the side of the street. Responsible party advised to move it off the street.

CAD# 2024089886
TIME: 5/9/2024 3:24:12PM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 500 N 7TH ST HBRG

Male contacted about loud muffler on vehicle . He had the parts to fix it.

CAD# 2024089894
TIME: 5/9/2024 3:29:37PM
CASE# CAD Only
HBRG
CITE DWS NO ODL

TRAFFIC STOP Reported at Block of 200 FOUNTAIN ST/S 3RD ST HBRG

Amanda Reece, 47 of Harrisburg was issued a citation for Driving While Suspended Violation.

CAD# 2024089912
TIME: 5/9/2024 3:47:31PM
CASE# 2401891
HBRG
REPORT TAKEN

REPORT PENDING. Original Call Type: THREATS Reported At Block Of 200 S 6TH ST
Occurred between 1547 hours on 5/9/2024 and 1547 hours on 5/9/2024 . Reported:

Deputy responded to a school threat by a student.

CAD# 2024090109
TIME: 5/9/2024 8:44:17PM
CASE# CAD Only
HBRG
UTL GOA

SUSPICIOUS CIRCUMSTANCE Reported at Block of 700 PRICEBORO DR/S 6TH ST HBRG

Report of juvenile running next to vehicle with hazards. Deputy checked the area, unable to locate.

Incident Information:**Description**

1.

CAD# 2024090699
 TIME: 5/10/2024 3:47:53PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 700 S 3RD ST HBRG

Driver issued warning for equipment violation

CAD# 2024090709
 TIME: 5/10/2024 3:58:19PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 200 S 3RD ST HBRG

Driver warned for equipment violation

CAD# 2024090719
 TIME: 5/10/2024 4:11:49PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 500 LASALLE ST HBRG

Driver warned for equipment violation

CAD# 2024091352
 TIME: 5/11/2024 1:19:27PM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 300 N 3RD ST HBRG

Attempted call back. No answer.

CAD# 2024091358
 TIME: 5/11/2024 1:30:03PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 300 N 7TH ST HBRG

Driver issued warning for equipment violation

CAD# 2024091917
 TIME: 5/12/2024 9:01:04AM
 CASE# 2401934
 HBRG
 REPORT TAKEN

Report Filed. PROPERTY, FOUND Reported At Block Of 400 S 9TH ST Occurred between 0900 hours on 5/12/2024 and 0901 hours on 5/12/2024 . Reported: 5/12/2024 Officer

Found bike lodged into evidence.

Incident Information:**Description**

1.

CAD# 2024092531
 TIME: 5/13/2024 6:38:29AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 200 N 3RD ST HBRG

Commercial burglary alarm. Deputy responded and determined it to be a false alarm.

CAD# 2024092555
 TIME: 5/13/2024 7:55:03AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 500 LASALLE ST HBRG

Warning issued for visible emissions.

CAD# 2024092580
 TIME: 5/13/2024 8:49:49AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park

CAD# 2024092618
 TIME: 5/13/2024 9:31:12AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ABANDON VEHICLE Reported at Block of 600 RILEY WAY HBRG

Deputies tagged a vehicle as abandoned. Vehicle was removed before needing to be towed.

CAD# 2024092860
 TIME: 5/13/2024 2:45:13PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy located a suspicious vehicle. Vehicle had a flat tire and operator was waiting for tools to repair.

CAD# 2024092904
 TIME: 5/13/2024 3:40:18PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

NEIGHBORHOOD DISPUTE Reported at Block of 300 S 4TH ST HBRG

Neighbor vs neighbor dispute. One neighbor upset at the other over constant lawn watering.

Incident Information:**Description**

1.

CAD# 2024092931
 TIME: 5/13/2024 4:04:36PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DOG COMPLAINT Reported at Block of 1000 S 6TH ST HBRG

Deputy responded to a dog locked in a hot car. The owner was taking reasonable steps to keep the dog cool and hydrated. Non criminal.

CAD# 2024092959
 TIME: 5/13/2024 4:44:03PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 800 W LADINO PL HBRG

Deputy spoke with citizen about vehicle title issues

CAD# 2024092963
 TIME: 5/13/2024 4:52:20PM
 CASE# CAD Only
 HBRG
 WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 800 SMITH ST HBRG

Operator warned for speed.

CAD# 2024093065
 TIME: 5/13/2024 7:44:46PM
 CASE# 2401962
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: UEMV Reported At Block Of 500 S 3RD ST
 Occurred between 1944 hours on 5/13/2024 and 1944 hours on 5/13/2024 . Reported:

Deputy responded to a report of a purse stolen from a vehicle. The purse contained various identifications and credit cards which were fraudulently used. Investigation is ongoing.

CAD# 2024093395
 TIME: 5/14/2024 9:50:34AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOLA

TRAFFIC STOP Reported at Block of 200 MOORE ST/S 3RD ST HBRG

Operator warned for equipment violation.

CAD# 2024093424
 TIME: 5/14/2024 10:24:02AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FRAUD Reported at Block of 800 W LADINO PL HBRG

Caller had questions regarding a possible crime that occurred in Portland.

Incident Information:**Description**

1.

CAD# 2024093524
 TIME: 5/14/2024 12:22:43PM
 CASE# CAD Only
 HBRG
 HARRISBURG

CITY ORDINANCE VIOLATION Reported at Block of 200 N 7TH ST/TERRITORIAL ST HBRG

Vendors without permit were warned of city ordinance violation.

CAD# 2024093561
 TIME: 5/14/2024 1:14:59PM
 CASE# 2401966
 HBRG
 REPORT TAKEN

Report Filed. THEFT 3 - SHOPLIFT Reported At Block Of 300 N 3RD ST Occurred between 2046 hours on 5/13/2024 and 1314 hours on 5/14/2024 . Reported: 5/14/2024 Officer

Deputy took a report of theft. \$5.95 of trash bags were stolen from Dollar General.

CAD# 2024093610
 TIME: 5/14/2024 2:04:06PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

HARASSMENT Reported at Block of 200 S 6TH ST HBRG

Deputy spoke with juveniles and their parents about inappropriate touching at school.

CAD# 2024093621
 TIME: 5/14/2024 2:12:03PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 400 N 3RD ST HBRG

Operator warned for equipment violation.

CAD# 2024093666
 TIME: 5/14/2024 3:17:08PM
 CASE# CAD Only
 HBRG
 HARRISBURG

SUSPICIOUS CIRCUMSTANCE Reported at Block of 1000 S 6TH ST HBRG

Middle school age kids making odd remarks, no crimes. Parties were warned.

CAD# 2024093765
 TIME: 5/14/2024 5:47:06PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 800 MONROE ST HBRG

Citizen had questions regarding how to transport an unregistered motorcycle to the DMV.

Incident Information:**Description**

1.

CAD# 2024094013
TIME: 5/15/2024 2:31:11AM
CASE# CAD Only
HBRG
CALL TRANSFERRED TO OTI

TRANSFER 911 INFO - LAW CALL Reported at Block of 400 TERRITORIAL ST HBRG

CAD# 2024094164
TIME: 5/15/2024 10:23:57AM
CASE# CAD Only
HBRG

WELFARE CHECK Reported at Block of 1000 S 6TH ST HBRG

Welfare check requested but canceled once family was able to reach the person they were concerned about.

CAD# 2024094205
TIME: 5/15/2024 11:16:34AM
CASE# CAD Only
HBRG

TRAFFIC COMPLAINT Reported at Block of 200 N 3RD ST HBRG

Information regarding poor driving. Information passed on to OSP

CAD# 2024094687
TIME: 5/15/2024 10:33:59PM
CASE# CAD Only
HBRG
EXTRA PATROL

EXTRA PATROL Reported at Block of 400 S 9TH ST HBRG

CAD# 2024094717
TIME: 5/16/2024 12:02:53AM
CASE# CAD Only
HBRG
EXTRA PATROL

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

CAD# 2024094820
TIME: 5/16/2024 8:05:05AM
CASE# CAD Only
HBRG

911 HANG UP CALL Reported at Block of 200 S 6TH ST HBRG

Contacted female, advised it was an accidental call.

Incident Information:**Description**

1.

CAD# 2024094869
 TIME: 5/16/2024 9:24:41AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EVENT DETAIL Reported at Block of 400 S 9TH ST HBRG

Deputy assisted with school event

CAD# 2024095235
 TIME: 5/16/2024 6:05:07PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ASSIST OTHER AGENCY Reported at Block of 100 N 2ND ST HBRG

A Deputy assisted Eugene PD with an investigation.

CAD# 2024095596
 TIME: 5/17/2024 8:10:59AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2024095604
 TIME: 5/17/2024 8:38:27AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPECT FOLLOW UP Reported at Block of 300 N 3RD ST HBRG

Amber Kemry, 53 of Junction City was arrested for Theft in the Third Degree.

CAD# 2024095885
 TIME: 5/17/2024 3:23:14PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC COMPLAINT Reported at Block of 300 SMITH ST HBRG

Deputy responded to a traffic complaint. Area was searched and vehicle was not able to be located.

CAD# 2024095913
 TIME: 5/17/2024 3:43:11PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

CITY ORDINANCE VIOLATION Reported at Block of 600 TERRITORIAL ST/N 7TH ST HBRG

Fruit stand warned for no city permit.

Incident Information:**Description**

1.

CAD# 2024096024
TIME: 5/17/2024 6:41:31PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

HARASSMENT Reported at Block of 700 S 6TH ST HBRG

Caller had questions about telephonic harassment.

CAD# 2024096204
TIME: 5/17/2024 10:47:37PM
CASE# CAD Only
HBRG

ASSIST OTHER AGENCY Reported at Block of 800 S 9TH ST HBRG

OSP needing to locate and speak to individual at this location.

CAD# 2024096227
TIME: 5/17/2024 11:18:11PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

DISTURBANCE Reported at Block of 900 S 9TH ST HBRG

Deputies responded to a verbal only argument between adults. No crimes were reported.

CAD# 2024096292
TIME: 5/18/2024 2:03:00AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

THREATS Reported at Block of 900 S 9TH ST HBRG

Caller called to report some continuation of an earlier verbal domestic that deputies responded to. Nothing criminal was being reported and the caller advised things have now calmed down and he no longer wanted a deputy to respond.

CAD# 2024096370
TIME: 5/18/2024 8:42:52AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

VIOLATION OF ORDER Reported at Block of 300 SCHOOLING ST HBRG

Deputy responded to a report of a Violation of Restraining Order.

CAD# 2024096467
TIME: 5/18/2024 11:37:10AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 100 N 2ND ST HBRG

Deputy observed a parked vehicle with the headlights on. Unable to locate the owner.

Incident Information:**Description**

1.

CAD# 2024096549
 TIME: 5/18/2024 1:47:20PM
 CASE# 2402031
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: DISTURBANCE Reported At Block Of 800 UMPQUA ST Occurred between 1347 hours on 5/18/2024 and 1347 hours on 5/18/2024 .

Deputies responded to a disturbance. Investigation ongoing.

CAD# 2024096614
 TIME: 5/18/2024 3:23:33PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 200 S 6TH ST HBRG

Extra patrol at Harrisburg Middle School.

CAD# 2024096644
 TIME: 5/18/2024 4:06:46PM
 CASE# CAD Only
 HBRG
 WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 800 DIAMOND HILL DR HBRG

Driver warned for their speed on Diamond Hill Road in Harrisburg.

CAD# 2024096667
 TIME: 5/18/2024 4:45:46PM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 700 PRICEBORO DR/COBURG RD HBRG

Operator warned for moving violation.

CAD# 2024096708
 TIME: 5/18/2024 6:03:18PM
 CASE# 2402035
 HBRG
 REPORT TAKEN

Report Filed. WARRANT ARREST (LW ONLY) Reported At Block Of 400 N 7TH ST/STANLEY LN Occurred between 1802 hours on 5/18/2024 and 1803 hours on 5/18/2024 .

David Durden, 52 of Harrisburg was arrested for an outstanding warrant.

CAD# 2024096721
 TIME: 5/18/2024 6:27:23PM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 600 DEMPSEY ST HBRG

Child

Incident Information:**Description**

1.

CAD# 2024097145
 TIME: 5/19/2024 8:03:16AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 200 MACY ST/S 3RD ST HBRG

Operator warned for equipment violation.

CAD# 2024097440
 TIME: 5/19/2024 5:13:03PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

MOTORIST ASSIST Reported at Block of 100 N 3RD ST HBRG

Deputy observed a vehicle parked in the travel lane. Driver was lost and stopped for directions.

CAD# 2024097669
 TIME: 5/20/2024 2:52:02AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Park Patrol. All was quiet and no one located after hours.

CAD# 2024097676
 TIME: 5/20/2024 3:18:26AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 700 S 3RD ST HBRG

Suspicious vehicle. Deputy documented suspicious vehicle.

CAD# 2024098216
 TIME: 5/20/2024 6:56:17PM
 CASE# CAD Only
 HBRG
 CITE NO INSURANCE

TRAFFIC STOP Reported at Block of 100 N 3RD ST HBRG

Driver cited for driving while suspended, no insurance.

CAD# 2024098312
 TIME: 5/20/2024 10:16:08PM
 CASE# CAD Only
 HBRG
 CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 800 S 9TH ST/HAMMER ST HBRG

Megan Boatmun, 28, of Harrisburg was issued a citation for expired registration.

Incident Information:**Description**

1.

CAD# 2024098493
 TIME: 5/21/2024 8:23:43AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

WARRANT SERVICE Reported at Block of 600 DEMPSEY ST HBRG

Attempted to arrest female for failing to appear on DUII charge.

CAD# 2024098507
 TIME: 5/21/2024 8:49:38AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SCHOOLING ST HBRG

Spent time at intersection monitoring speed on 3rd St.

CAD# 2024098523
 TIME: 5/21/2024 9:14:34AM
 CASE# CAD Only
 HBRG
 WARNING ISSUED

TRAFFIC STOP Reported at Block of 300 S 3RD ST HBRG

Driver warned for fail to display plate. Forgot to put up temp tag.

CAD# 2024098532
 TIME: 5/21/2024 9:21:50AM
 CASE# CAD Only
 HBRG
 HARRISBURG

FOOT PATROL Reported at Block of 400 S 9TH ST HBRG

Deputy patrolled Harrisburg High School on foot, all was quiet.

CAD# 2024098564
 TIME: 5/21/2024 10:02:28AM
 CASE# CAD Only
 HBRG
 WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 500 LASALLE ST HBRG

Driver warned for speed.

CAD# 2024098575
 TIME: 5/21/2024 10:17:35AM
 CASE# CAD Only
 HBRG
 WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 1100 S 6TH ST/PRICEBORO DR HBRG

Driver warned for speed.

Incident Information:**Description**

1.

CAD# 2024098582
TIME: 5/21/2024 10:30:13AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

FOUND PROPERTY Reported at Block of 100 SMITH ST HBRG

Deputy assisted citizen with disposal of ammunition

CAD# 2024098586
TIME: 5/21/2024 10:37:33AM
CASE# CAD Only
HBRG
HARRISBURG

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park, all was quiet.

CAD# 2024098613
TIME: 5/21/2024 11:14:35AM
CASE# CAD Only
HBRG
WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 800 S 6TH ST/SOMMERVILLE LOOP HBRG

Driver warned for speed.

CAD# 2024098621
TIME: 5/21/2024 11:39:52AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 100 SMITH ST HBRG

Deputy discussed legal issue with citizen.

CAD# 2024098627
TIME: 5/21/2024 11:44:40AM
CASE# CAD Only
HBRG
WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 800 DIAMOND HILL DR HBRG

Driver warned for speed.

CAD# 2024098709
TIME: 5/21/2024 1:24:20PM
CASE# CAD Only
HBRG
HARRISBURG

FOUND PROPERTY Reported at Block of 800 S 3RD ST HBRG

Deputy returned lost backpack to student.

Incident Information:**Description**

1.

CAD# 2024098720
 TIME: 5/21/2024 1:40:41PM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 700 MONARCH WAY HBRG

No Public Narrative.

CAD# 2024098723
 TIME: 5/21/2024 1:42:32PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOLAT

TRAFFIC STOP Reported at Block of 400 S 3RD ST/SCHOOLING ST HBRG

Driver warned for both brake lights out.

CAD# 2024098747
 TIME: 5/21/2024 2:12:48PM
 CASE# CAD Only
 HBRG
 WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 700 DIAMOND HILL DR HBRG

Driver warned for speed.

CAD# 2024098766
 TIME: 5/21/2024 2:45:26PM
 CASE# CAD Only
 HBRG
 WARNING ISSUED

TRAFFIC STOP Reported at Block of 300 N 7TH ST HBRG

Deputy noticed signs of impairment and field sobriety tests were performed. Deputy determined driver was not impaired and was safe to drive.

CAD# 2024098833
 TIME: 5/21/2024 4:15:31PM
 CASE# CAD Only
 HBRG
 HARRISBURG

FOOT PATROL Reported at Block of 100 SMITH ST HBRG

Deputy patrolled Harrisburg Riverfront Park, all was quiet.

CAD# 2024098944
 TIME: 5/21/2024 6:45:07PM
 CASE# CAD Only
 HBRG
 WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 600 TERRITORIAL ST HBRG

Driver warned for speed.

Incident Information:**Description**

1.

CAD# 2024099050
TIME: 5/21/2024 11:36:24PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2024099067
TIME: 5/22/2024 12:19:33AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

BUSINESS CHECK Reported at Block of 200 N 3RD ST HBRG

All secure.

CAD# 2024099069
TIME: 5/22/2024 12:24:15AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

BUSINESS CHECK Reported at Block of 300 TERRITORIAL ST HBRG

Check of Dollar General. All secure.

CAD# 2024099107
TIME: 5/22/2024 3:07:49AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 400 S 9TH ST HBRG

All secure.

CAD# 2024099108
TIME: 5/22/2024 3:14:44AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 200 S 6TH ST HBRG

All secure.

CAD# 2024099114
TIME: 5/22/2024 4:13:57AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 300 LASALLE ST HBRG

Deputy responded to suspicious person call. Deputy was UTL the described person.

Incident Information:**Description**

1.

CAD# 2024099168
 TIME: 5/22/2024 7:10:26AM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 700 N 7TH ST HBRG

No Public Narrative.

CAD# 2024099215
 TIME: 5/22/2024 8:36:34AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 700 TERRITORIAL ST HBRG

Extra patrol at the intersection of Territorial and 7th. Five vehicles were warned for slow rolling through the stop sign over an hour and a half time frame.

CAD# 2024099222
 TIME: 5/22/2024 8:58:38AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 100 N 4TH ST/TERRITORIAL ST HBRG

Driver issued a warning for failure to obey a traffic control device .

CAD# 2024099229
 TIME: 5/22/2024 9:05:53AM
 CASE# CAD Only
 HBRG
 WARNING DUII

TRAFFIC STOP Reported at Block of 100 N 4TH ST/TERRITORIAL ST HBRG

Driver warned for failure to obey traffic control device .

CAD# 2024099233
 TIME: 5/22/2024 9:15:18AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 100 N 4TH ST/TERRITORIAL ST HBRG

Driver issued a warning for failure to obey a traffic control device .

CAD# 2024099240
 TIME: 5/22/2024 9:19:38AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

Incident Information:**Description**

1.

CAD# 2024099243
 TIME: 5/22/2024 9:27:49AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 300 N 6TH ST/TERRITORIAL ST HBRG

Driver issued a warning for fail to obey traffic control device.

CAD# 2024099281
 TIME: 5/22/2024 10:14:54AM
 CASE# CAD Only
 HBRG
 WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 800 S 8TH PL/LASALLE ST HBRG

Operator warned for speed.

CAD# 2024099287
 TIME: 5/22/2024 10:20:12AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 300 N 6TH ST/TERRITORIAL ST HBRG

Driver issued a warning for fail to obey traffic control device.

CAD# 2024099302
 TIME: 5/22/2024 10:39:53AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 500 TERRITORIAL ST HBRG

Operator warned for moving violation.

CAD# 2024099310
 TIME: 5/22/2024 10:49:13AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 100 N 4TH ST/TERRITORIAL ST HBRG

Operator warned for moving violation.

CAD# 2024099317
 TIME: 5/22/2024 10:54:04AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 700 SOMMERVILLE LOOP/S 6TH ST HBRG

Driver warned for fail to obey traffic control device.

Incident Information:**Description**

1.

CAD# 2024099321
 TIME: 5/22/2024 10:57:49AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 700 S 6TH ST HBRG

Extra patrol on the intersection of 6th and Lasalle. Three drivers were warned for rolling through the stop sign over the course of an hour.

CAD# 2024099332
 TIME: 5/22/2024 11:07:31AM
 CASE# CAD Only
 HBRG
 CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 300 SMITH ST/N 4TH ST HBRG

Ruben Contreras, 48 of Eugene was issued a citation for Fail to Renew Vehicle Registration.

CAD# 2024099364
 TIME: 5/22/2024 11:39:16AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 900 S 6TH ST HBRG

Driver warned for failure to obey traffic control device.

CAD# 2024099371
 TIME: 5/22/2024 11:48:02AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 100 N 4TH ST HBRG

Deputy observed a suspicious vehicle.

CAD# 2024099381
 TIME: 5/22/2024 11:59:41AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 600 S 6TH ST/LASALLE ST HBRG

Driver warned for failure to obey traffic control device.

CAD# 2024099391
 TIME: 5/22/2024 12:16:06PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park and private property.

Incident Information:**Description**

1.

CAD# 2024099473
 TIME: 5/22/2024 2:23:04PM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 800 S 6TH ST HBRG

Driver warned for fail to obey traffic control device.

CAD# 2024099487
 TIME: 5/22/2024 2:34:14PM
 CASE# CAD Only
 HBRG
 CITE DWS NO ODL

TRAFFIC STOP Reported at Block of 100 S 3RD ST HBRG

Genesis Gill-Gallardo, 29 of Salem was issued a citation for Operating without Driving Privileges.

CAD# 2024099569
 TIME: 5/22/2024 3:59:32PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 200 N 7TH ST HBRG

Extra patrol intersection of Territorial and 6th St. No vehicles observed rolling the stop sign during school release hours. All vehicles observed were very cautious when children were crossing the intersection.

CAD# 2024099682
 TIME: 5/22/2024 5:59:12PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 100 TERRITORIAL ST HBRG

Caller reports suspicious male sleeping in park, Deputy provided a courtesy ride to the male

CAD# 2024099718
 TIME: 5/22/2024 7:22:36PM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2024099740
 TIME: 5/22/2024 7:47:55PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC COMPLAINT Reported at Block of 300 S 1ST ST/KESLING ST HBRG

Caller reporting a vehicle not stopping for stop signs and speeding in a neighborhood. They sent a video to the deputy but it did not show any violations.

Incident Information:**Description**

1.

CAD# 2024099751
 TIME: 5/22/2024 8:07:44PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 800 S 8TH PL HBRG

Caller requests welfare check after person leaves residence upset, person returned to the residence and caller stated they no longer needed law enforcement services to respond

CAD# 2024099757
 TIME: 5/22/2024 8:16:47PM
 CASE# 2402104
 HBRG
 REPORT TAKEN

Report Filed. INFO-OTHER DOCUMENTATION Reported At Block Of 1000 WHITLEDGE PL
 Occurred between 2015 hours on 5/22/2024 and 2016 hours on 5/22/2024 . Reported:

Deputy preforms CPR until relieved by medics

CAD# 2024099918
 TIME: 5/23/2024 4:16:54AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC HAZARD Reported at Block of 100 N 9TH ST/MONROE ST HBRG

Washer was removed from road.

CAD# 2024100065
 TIME: 5/23/2024 10:13:52AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2024100878
 TIME: 5/24/2024 10:53:09AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPECT FOLLOW UP Reported at Block of 500 TERRITORIAL ST HBRG

Deputy attempted contact with individual for interview.

CAD# 2024100969
 TIME: 5/24/2024 1:16:35PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 200 N 3RD ST HBRG

Driver warned for equipment violation

Incident Information:

Description

1.

CAD# 2024101010
TIME: 5/24/2024 2:10:14PM
CASE# 2402142
HBRG
REPORT TAKEN

Report Filed. INFO-OTHER DOCUMENTATION Reported At Block Of 300 N 3RD ST
Occurred between 1900 hours on 5/23/2024 and 1117 hours on 5/24/2024 . Reported:

Deputy investigated skimmer device placed on debit card machine at Dollar General.

CAD# 2024101204
TIME: 5/24/2024 6:17:44PM
CASE# CAD Only
HBRG

911 HANG UP CALL Reported at Block of 400 SMITH ST HBRG

Kids playing in background. Playing tag.

CAD# 2024101380
TIME: 5/24/2024 11:19:55PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2024101446
TIME: 5/25/2024 2:03:08AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 400 S 9TH ST HBRG

All secure.

CAD# 2024101593
TIME: 5/25/2024 10:25:08AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

FOLLOW UP Reported at Block of 300 N 3RD ST HBRG

Deputy conducted followup for investigation.

CAD# 2024101741
TIME: 5/25/2024 3:32:03PM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 700 S 3RD ST HBRG

Driver issued warning for equipment violation

Incident Information:

Description

1.

CAD# 2024101758
TIME: 5/25/2024 3:51:47PM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 500 LASALLE ST HBRG

Driver warned for equipment violation

CAD# 2024101769
TIME: 5/25/2024 4:13:11PM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 900 S 6TH ST HBRG

Driver issued warning for equipment violation.

CAD# 2024101772
TIME: 5/25/2024 4:23:24PM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 500 LASALLE ST HBRG

Driver warned for equipment violation

CAD# 2024101793
TIME: 5/25/2024 4:57:29PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

CRIMINAL MISCHIEF Reported at Block of 600 N 7TH ST HBRG

Deputy assisted with neighborhood dispute.

CAD# 2024102013
TIME: 5/25/2024 10:50:41PM
CASE# CAD Only
HBRG
CITE NO INSURANCE

TRAFFIC STOP Reported at Block of 500 LASALLE ST/S 6TH ST HBRG

Michael Jones, 32, of Harrisburg was issued a citation for driving uninsured.

CAD# 2024102107
TIME: 5/26/2024 2:03:18AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

Incident Information:**Description**

1.

CAD# 2024102114
TIME: 5/26/2024 2:28:11AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 200 S 6TH ST HBRG

Deputy checked Harrisburg Middle School. All secure.

CAD# 2024102140
TIME: 5/26/2024 4:36:17AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

BUSINESS CHECK Reported at Block of 300 SMITH ST HBRG

Check of the businesses at the location. All secure.

CAD# 2024102182
TIME: 5/26/2024 7:44:44AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy conducted park patrol

CAD# 2024102298
TIME: 5/26/2024 11:50:00AM
CASE# CAD Only
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 100 N 2ND ST HBRG

No Public Narrative.

CAD# 2024102301
TIME: 5/26/2024 11:54:24AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

COUNTER TRAFFIC Reported at Block of 100 SMITH ST HBRG

Deputy investigated suspicious circumstance

CAD# 2024102340
TIME: 5/26/2024 1:31:14PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPECT FOLLOW UP Reported at Block of 500 TERRITORIAL ST HBRG

Deputy conducted followup for investigation

Incident Information:

Description

1.

CAD# 2024102413
TIME: 5/26/2024 3:28:48PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 700 SOMMERVILLE LOOP HBRG

Deputy responded to alarm and learned it was set off inadvertently.

CAD# 2024102575
TIME: 5/26/2024 8:26:13PM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 500 LASALLE ST HBRG

Operator warned for equipment violation.

CAD# 2024102586
TIME: 5/26/2024 8:44:38PM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 900 S 6TH ST HBRG

Operator warned for equipment violation.

CAD# 2024102632
TIME: 5/26/2024 9:52:41PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2024102733
TIME: 5/27/2024 12:55:54AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 400 S 9TH ST HBRG

Deputy checked on vehicle parked in the high school parking lot after hours. Deputy was unable to make contact with anyone.

CAD# 2024102749
TIME: 5/27/2024 1:48:26AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

BUSINESS CHECK Reported at Block of 300 SMITH ST HBRG

Check of the businesses at the location. Nothing suspicious observed.

Incident Information:**Description**

1.

CAD# 2024102817
 TIME: 5/27/2024 7:35:48AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 800 S 2ND ST HBRG

Deputy observed a speeding vehicle but was unable to catch up to it or locate it again.

CAD# 2024102862
 TIME: 5/27/2024 9:44:22AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ABANDON VEHICLE Reported at Block of 400 N 8TH ST HBRG

Owner of vehicle asked to move the vehicle.

CAD# 2024102864
 TIME: 5/27/2024 9:49:08AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ABANDON VEHICLE Reported at Block of 400 N 8TH ST HBRG

A vehicle had been tagged to be removed as an abandoned vehicle . However, it was removed within the allotted 24 hour time period.

CAD# 2024102906
 TIME: 5/27/2024 10:37:52AM
 CASE# CAD Only
 HBRG
 CITE NO INSURANCE

TRAFFIC STOP Reported at Block of 800 S 6TH ST/SOMMERVILLE LOOP HBRG

James Burnett, 41 of Eugene, was cited for failing to carry proof of insurance.

CAD# 2024102937
 TIME: 5/27/2024 11:10:13AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 100 S 3RD ST HBRG

Warning issued to driver for no mudflaps

CAD# 2024103191
 TIME: 5/27/2024 5:11:20PM
 CASE# CAD Only
 HBRG
 CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 200 N 3RD ST HBRG

Michael Hay, 45 of Junction City, was issued a citation for driving with a suspended driver's license and for failing to install an Ignition Interlock Device.

Incident Information:**Description**

1.

CAD# 2024103396
 TIME: 5/27/2024 11:19:54PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park and other Harrisburg City Parks.

CAD# 2024103434
 TIME: 5/28/2024 1:17:42AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

MISSING PERSONS Reported at Block of 1000 WHITLEDGE PL HBRG

Deputies responded to a report of a missing person. Person was located by deputies and returned home safely.

CAD# 2024103991
 TIME: 5/28/2024 6:19:38PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EVENT DETAIL Reported at Block of 300 SMITH ST HBRG

City council meeting

CAD# 2024104045
 TIME: 5/28/2024 7:40:58PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

LOST PROPERTY Reported at Block of 300 MOORE ST HBRG

Caller's phone was returned to them after they lost it.

CAD# 2024104398
 TIME: 5/29/2024 10:16:35AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 300 N 3RD ST HBRG

Deputy checked welfare of a male. The male requested a courtesy ride to a different location which the deputy provided.

CAD# 2024104581
 TIME: 5/29/2024 2:11:57PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUICIDAL SUBJECT Reported at Block of 700 LASALLE ST HBRG

Deputy responded to reported suicidal subject. The subject was found to not be suicidal.

Incident Information:**Description**

1.

CAD# 2024104620
 TIME: 5/29/2024 2:43:24PM
 CASE# CAD Only
 HBRG

OD INGESTION POISONING Reported at Block of 200 N 3RD ST HBRG

Medical call. Male was just sleeping.

CAD# 2024104627
 TIME: 5/29/2024 2:53:37PM
 CASE# CAD Only
 HBRG

WELFARE CHECK Reported at Block of 200 N 3RD ST HBRG

Deputy checked the welfare of a male sleeping in a parking lot. The male requested a ride to a different location which the deputy provided.

CAD# 2024104980
 TIME: 5/30/2024 12:27:08AM
 CASE# CAD Only
 HBRG

SUICIDAL SUBJECT Reported at Block of 600 LASALLE ST HBRG

Deputy contacted subject reported to be suicidal. The individual advised they were not suicidal and refused further assistance.

CAD# 2024105003
 TIME: 5/30/2024 2:27:35AM
 CASE# CAD Only
 HBRG

DOG COMPLAINT Reported at Block of 100 S 2ND ST HBRG

Deputy checked on a dog in car and contacted the owner. The dog was not in distress.

CAD# 2024105063
 TIME: 5/30/2024 6:48:11AM
 CASE# 2402213
 HBRG

REPORT PENDING. Original Call Type: CRIMINAL MISCHIEF Reported At Block Of 200 S 3RD ST Occurred between 0648 hours on 5/30/2024 and 0648 hours on 5/30/2024 .

Caller reported the door on his enclosed trailer had been damaged from being pried on and a lock was cut off of it. Deputy investigated but there are no leads at this time. Total damage valued at \$325.00.

CAD# 2024105375
 TIME: 5/30/2024 2:43:50PM
 CASE# CAD Only
 HBRG

TRAFFIC STOP Reported at Block of 700 S 6TH ST HBRG

Driver warned for equipment violation.

WARNING EQUIPMENT VIOL/

Incident Information:**Description**

1.

CAD# 2024105653
TIME: 5/30/2024 9:40:01PM
CASE# CAD Only
HBRG
EXTRA PATROL

EXTRA PATROL Reported at Block of 400 S 9TH ST HBRG

CAD# 2024105660
TIME: 5/30/2024 9:56:21PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 900 S 2ND ST HBRG

Checked on a suspicious vehicle. The driver stated he had an argument with his roommate and had come here to calm down.

CAD# 2024105666
TIME: 5/30/2024 10:04:52PM
CASE# CAD Only
HBRG
EXTRA PATROL

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

CAD# 2024105710
TIME: 5/30/2024 11:35:34PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 400 S 9TH ST HBRG

Deputy observed a suspicious vehicle. Vehicle was unoccupied.

CAD# 2024105731
TIME: 5/31/2024 12:14:13AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

BUSINESS CHECK Reported at Block of 400 TERRITORIAL ST HBRG

Deputy conducted a business check.

CAD# 2024105751
TIME: 5/31/2024 1:07:19AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 200 N 3RD ST HBRG

Deputy responded to an alarm. Upon arrival, the building was secure and there was nothing suspicious.

Incident Information:**Description**

1.

CAD# 2024105760
 TIME: 5/31/2024 1:53:18AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2024105793
 TIME: 5/31/2024 4:40:39AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 400 TERRITORIAL ST HBRG

Operator warned for moving violation.

CAD# 2024105795
 TIME: 5/31/2024 4:50:45AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 700 TERRITORIAL ST HBRG

Operator warned for moving violation.

CAD# 2024106087
 TIME: 5/31/2024 1:29:00PM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 800 SOMMERVILLE LOOP HBRG

No Public Narrative.

CAD# 2024106255
 TIME: 5/31/2024 4:52:43PM
 CASE# 2402244
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: THEFT Reported At Block Of 400 N 3RD ST
 Occurred between 1652 hours on 5/31/2024 and 1652 hours on 5/31/2024 . Reported:

Caller reports storage unit break in, an estimated \$500.00 worth of items were stolen. No suspect information. The cameras at the location are not functioning.

CAD# 2024106428
 TIME: 5/31/2024 9:12:49PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 500 SMITH ST HBRG

Operator warned for equipment violation.

Incident Information:**Description**

1.

CAD# 2024106444
TIME: 5/31/2024 9:41:07PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 100 N 1ST ST HBRG

Suspicious vehicle in a city park. Operator was educated on park rules and moved along.

CAD# 2024106463
TIME: 5/31/2024 10:16:55PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 200 N 3RD ST HBRG

Deputy observed a suspicious vehicle. Vehicle was unoccupied.

CAD# 2024106480
TIME: 5/31/2024 10:39:52PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 100 N 1ST ST HBRG

Deputy located a suspicious vehicle. Operator was educated regarding city park hours and moved along.

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF APPROVING STATE REVENUE SHARING RESOLUTIONS, AND HOLDING A PUBLIC HEARING GIVING CITIZENS OPPORTUNITY TO COMMENT ON THE USE OF STATE REVENUE SHARING FUNDS

STAFF REPORT:

- Exhibit A: Resolution No. 1288
- Exhibit B: Resolution No. 1289

ACTION:

MOTION TO APPROVE:

1. **RESOLUTION NO. 1288, “A RESOLUTION CERTIFYING THE CITY OF HARRISBURG IS ELIGIBLE TO RECEIVE STATE REVENUE SHARING MONEY IN FY 2024-2025.”**
2. **RESOLUTION NO. 1289, “A RESOLUTION DECLARING THE CITY OF HARRISBURG’S ELECTION TO RECEIVE STATE REVENUES IN FY 2024-2025.”**

THIS AGENDA BILL IS DESTINED FOR: Work Session Agenda – June 25, 2024

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
\$126,320	Yes	General Fund: Liquor Tax Receipts, Cigarette Taxes & State Revenue Sharing
\$287,515	Yes	Street Fund: Gas Tax Receipts

STAFF RECOMMENDATION:

Staff recommends Council Approve Resolution No. 1288, and Resolution No. 1289.

BACKGROUND INFORMATION:

As required by ORS 221.760 the City is located in a county having more than 100,000 inhabitants, and therefore must show that it is eligible to receive state revenue sharing (**Exhibit A**), by certifying that it provides 4 or more municipal services (**Exhibit B**). Those services are included in the resolution.

In addition, ORS 221.770 requires that the City holds public hearings in order to allow citizens to be heard about the uses of state revenue sharing funds. A public hearing was held at the Budget Committee meeting on May 13, 2024, to discuss the possible uses of the shared revenues, and the public will be given the opportunity to discuss the uses of state sharing funds at this City Council meeting.

REVIEW AND APPROVAL:

Cathy Nelson

6/12/2024

Cathy Nelson
Finance Officer

Date

RESOLUTION NO. 1288**A RESOLUTION CERTIFYING THE CITY OF HARRISBURG IS ELIGIBLE TO RECEIVE STATE REVENUE SHARING MONEY IN FY 2024-25**

WHEREAS, ORS 221.760 provides as follows:

The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police Protection
- (2) Fire Protection
- (3) Street construction, maintenance, and lighting
- (4) Sanitary sewer
- (5) Storm sewers
- (6) Planning, zoning, and subdivision control
- (7) One or more utility services; and,

WHEREAS, the City Council recognizes the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Harrisburg hereby certifies that it provides the following four or more municipal services enumerated in ORS 221.760:

- Police Protection
- Street construction, maintenance and lighting
- Sanitary sewer
- Storm sewers
- Planning, zoning, and subdivision control, and
- Water service

Approved by the City of Harrisburg, dated this 25th Day of June 2024.

Mayor, City of Harrisburg

ATTEST:

City Recorder

RESOLUTION NO. 1289

A RESOLUTION DECLARING THE CITY OF HARRISBURG’S ELECTION TO RECEIVE STATE REVENUES IN FY 2024-25

WHEREAS, pursuant to ORS 221.770, the City must elect to receive state revenues for fiscal year 2023-24; and,

WHEREAS, the City of Harrisburg had levied property taxes for the fiscal year 2022-23, in accordance with ORS 221.770; and,

WHEREAS, on May 13, 2024, the City of Harrisburg Budget Committee held a public hearing to discuss possible uses of the state revenue sharing funds; and,

WHEREAS, the City Council has held a public hearing on the proposed uses of state revenue sharing funds in relation to the entire budget at the time of budget adoption.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Harrisburg does elect to receive state revenue sharing funds for fiscal year 2024-25.

DATED this 25th day of June, 2024.

Mayor, City of Harrisburg

ATTEST:

City Recorder

I, Lori Ross, duly appointed and acting City Recorder of the City of Harrisburg, Linn County, Oregon, do hereby certify that a public hearing before the Budget Committee was held on May 13, 2024, and a public hearing before the City Council was held on June 25, 2024, giving citizens opportunity to comment on use of State Revenue Sharing funds.

City Recorder

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF APPROVING THE CITY BUDGET FOR FISCAL YEAR 2024-2025 BY APPROVING RESOLUTIONS TO INCREASE WATER RATES (RESOLUTION NO. 1290), SEWER RATES (RESOLUTION NO. 1291), STORM DRAINAGE RATES (RESOLUTION NO. 1292), AND TO ADOPT BUDGET APPROPRIATIONS FOR FY 2024-2025 BY APPROVING RESOLUTION NO. 1293

STAFF REPORT:

- Exhibit A: Approved 2024/2025 Budget
- Exhibit B: Resolution No. 1290
- Exhibit C: Resolution No. 1291
- Exhibit D: Resolution No. 1292
- Exhibit E: Resolution No. 1293

ACTION: MOTION TO ADOPT THE APPROVED FY 2024-2025 CITY BUDGET AS PRESENTED, AND TO APPROVE THE FOLLOWING RESOLUTIONS:

- 1. RESOLUTION NO. 1290, “A RESOLUTION ESTABLISHING WATER RATES FOR USERS OF THE HARRISBURG MUNICIPAL WATER SYSTEM, REPEALING RESOLUTION NO. 1278, AMENDING RESOLUTION NO. 578, SECTION 5, AND ESTABLISHING AN EFFECTIVE DATE.”**
- 2. RESOLUTION NO. 1291, “A RESOLUTION ESTABLISHING SEWER RATES FOR USERS OF THE HARRISBURG MUNICIPAL SEWER SYSTEM, REPEALING RESOLUTION NO. 1279, AMENDING RESOLUTION NO. 579, AND ESTABLISHING AN EFFECTIVE DATE.”**
- 3. RESOLUTION NO. 1292, “A RESOLUTION ESTABLISHING STORM DRAINAGE RATES FOR USERS OF THE HARRISBURG MUNICIPAL STORM DRAINAGE SYSTEM, REPEALING RESOLUTION NO. 1280, AND ESTABLISHING AN EFFECTIVE DATE.”**
- 4. RESOLUTION NO. 1293, “A RESOLUTION MAKING APPROPRIATIONS FOR THE CITY OF HARRISBURG, OREGON, FOR THE FISCAL YEAR 2024-2025.”**

THIS AGENDA BILL IS DESTINED FOR: Agenda – June 25, 2024

BUDGET IMPACT

COST	BUDGETED?	SOURCE OF FUNDS
\$18,201,850	YES	N/A

STAFF RECOMMENDATION:

Staff recommends the City Council adopt FY 2024-25 budget as presented, by approving Budget Resolution No's. 1290, 1291, 1292, and 1293.

BACKGROUND INFORMATION:

On May 13, 2024, the Budget Committee reviewed and approved the proposed budget for Fiscal Year (FY) 2024-25. As the Mayor and City Council are participants on the Budget Committee, it is anticipated that the Mayor and Councilors are familiar with the approved budget.

Appropriate budget notices have been published in the Albany Democrat Herald on June 4, 2024 and was made available to the public.

There are four attached resolutions associated with the adoption of the approved budget. The resolutions state:

1. Water Rates, with a 3% rate increase and an effective date of July 1, 2024;
2. Sewer Rates, with a 4% rate increase, and an effective date of July 1, 2024;
3. Storm Drainage Rates, with a 3% rate increase, and an effective date of July 1. 2024; and,
4. Total Budget Appropriations for FY 2024-2025;

The City Council can accept the approved budget and resolutions as proposed or modify the budget so long as no fund is modified by more than 10 percent.

The City Council must adopt a budget at this meeting, or hold a special meeting before July 1, 2024, to have an adopted budget in place for the next fiscal year. The suggested motion is located at the top of this report.

REVIEW AND APPROVAL:

Cathy Nelson

06/12/2024

Cathy Nelson
Finance Officer

Date



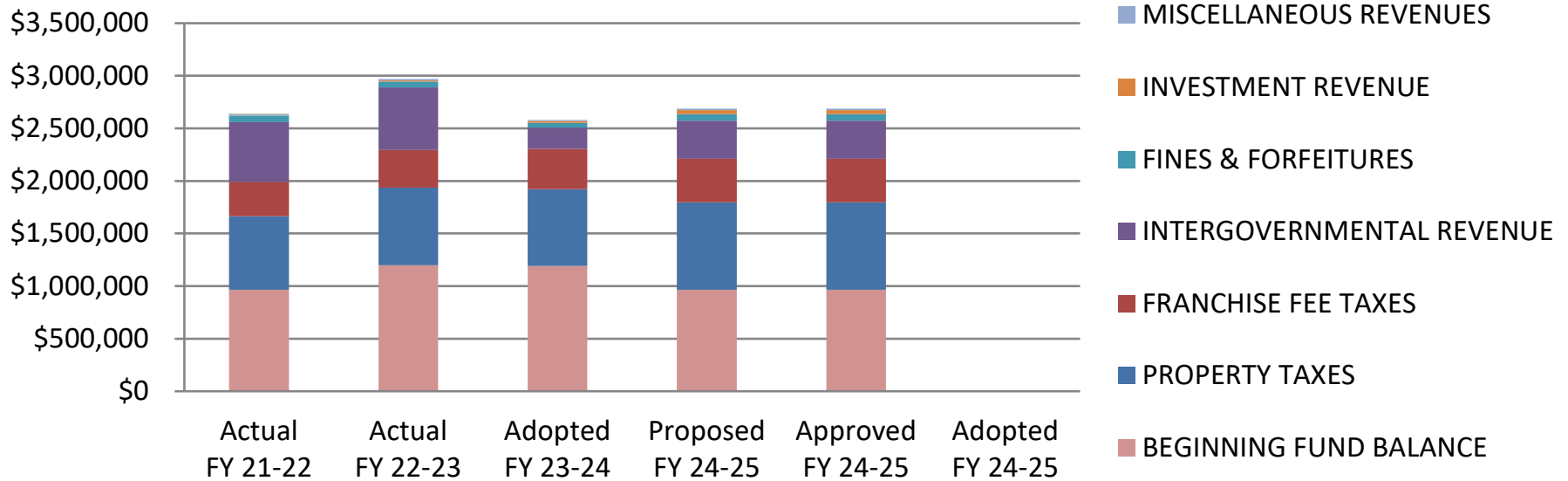
CITY OF HARRISBURG
APPROVED BUDGET: 2024-2025
 June 25, 2024

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General Fund Resources



GENERAL FUND (10): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$964,798	\$1,199,894	\$1,190,160	\$963,610	\$963,610	\$0
PROPERTY TAXES	\$701,102	\$735,703	\$732,050	\$832,890	\$832,890	\$0
FRANCHISE FEE TAXES	\$325,615	\$358,344	\$381,880	\$416,090	\$416,090	\$0
LICENSES & PERMITS	\$26,402	\$7,432	\$10,900	\$11,000	\$11,000	\$0
INTERGOVERNMENTAL REVENUE	\$569,321	\$595,168	\$201,970	\$362,090	\$362,090	\$0
FINES & FORFEITURES	\$57,438	\$55,111	\$45,050	\$60,050	\$60,050	\$0
INVESTMENT REVENUE	\$1,553	\$13,063	\$18,210	\$40,900	\$40,900	\$0
MISCELLANEOUS REVENUES	\$11,920	\$11,557	\$12,250	\$14,000	\$14,000	\$0

**CITY OF HARRISBURG
General Fund (10)**

GENERAL FUND (10): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
964,798	1,199,894	1,190,160	BEGINNING FUND BALANCE	963,610	963,610	0
<u>PROPERTY TAXES</u>						
686,969	722,762	718,050	GENERAL FUND CURRENT TAXES	820,890	820,890	0
14,133	12,941	14,000	GENERAL FUND PRIOR TAXES	12,000	12,000	0
701,102	735,703	732,050	TOTAL PROPERTY TAXES	832,890	832,890	0
<u>FRANCHISE FEE TAXES</u>						
173,117	182,750	199,500	PACIFIC CORP (PP&L)	229,500	229,500	0
0	12,083	12,680	BURLINGTON NORTHERN RR	13,300	13,300	0
16,926	17,772	18,560	AT&T LONG DISTANCE	16,460	16,460	0
40,948	45,402	46,050	REPUBLIC SERVICES	47,850	47,850	0
40,202	46,653	51,310	NW NATURAL GAS	60,000	60,000	0
2,407	2,405	2,400	CENTURYLINK (FORMERLY QWEST)	2,100	2,100	0
13,380	13,380	13,380	MCI / VERIZON	13,380	13,380	0
38,635	37,899	38,000	COMCAST	33,500	33,500	0
0	0	0	OTHER FRANCHISE FEES	0	0	0
325,615	358,344	381,880	TOTAL FRANCHISE FEE TAXES	416,090	416,090	0
1,026,717	1,094,047	1,113,930	TOTAL TAXES	1,248,980	1,248,980	0
<u>LICENSES & PERMITS</u>						
14,365	1,494	2,000	BUILDING PERMITS	3,000	3,000	0
8,621	3,450	5,000	LAND USE REVIEW	5,000	5,000	0
3,416	2,488	3,900	LIEN SEARCH CHARGES	3,000	3,000	0
26,402	7,432	10,900	TOTAL LICENSES & PERMITS	11,000	11,000	0

GENERAL FUND (10): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					

INTERGOVERNMENTAL REVENUE

0	6,480	3,600	MARINE BOARD GRANT	3,600	3,600	0
7,200	7,200	7,500	HRA ADMINISTRATIVE REIMBURSEMENT	7,500	7,500	0
68,917	72,211	71,210	LIQUOR TAX RECEIPTS	77,730	77,730	0
3,153	2,467	2,660	CIGARETTE TAXES	2,590	2,590	0
45,569	45,789	42,000	STATE REVENUE SHARING	46,000	46,000	0
11,691	28,230	75,000	OPRD GRANT	75,000	75,000	0
0	0	0	RTP GRANT	149,670	149,670	0
432,791	432,791	0	AMERICAN RELIEF PROGRAM GRANT	0	0	0
569,321	595,168	201,970	TOTAL INTERGOVERNMENTAL REVENUE	362,090	362,090	0

FINES & FORFEITURES

57,375	55,111	45,000	FINE & COURT REVENUE	60,000	60,000	0
63	0	50	COURT COLLECTION INTEREST	50	50	0
57,438	55,111	45,050	TOTAL FINES & FORFEITURES	60,050	60,050	0

INVESTMENT REVENUE

1,553	13,063	18,210	GENERAL FUND INTEREST	40,900	40,900	0
1,553	13,063	18,210	TOTAL INVESTMENT REVENUE	40,900	40,900	0

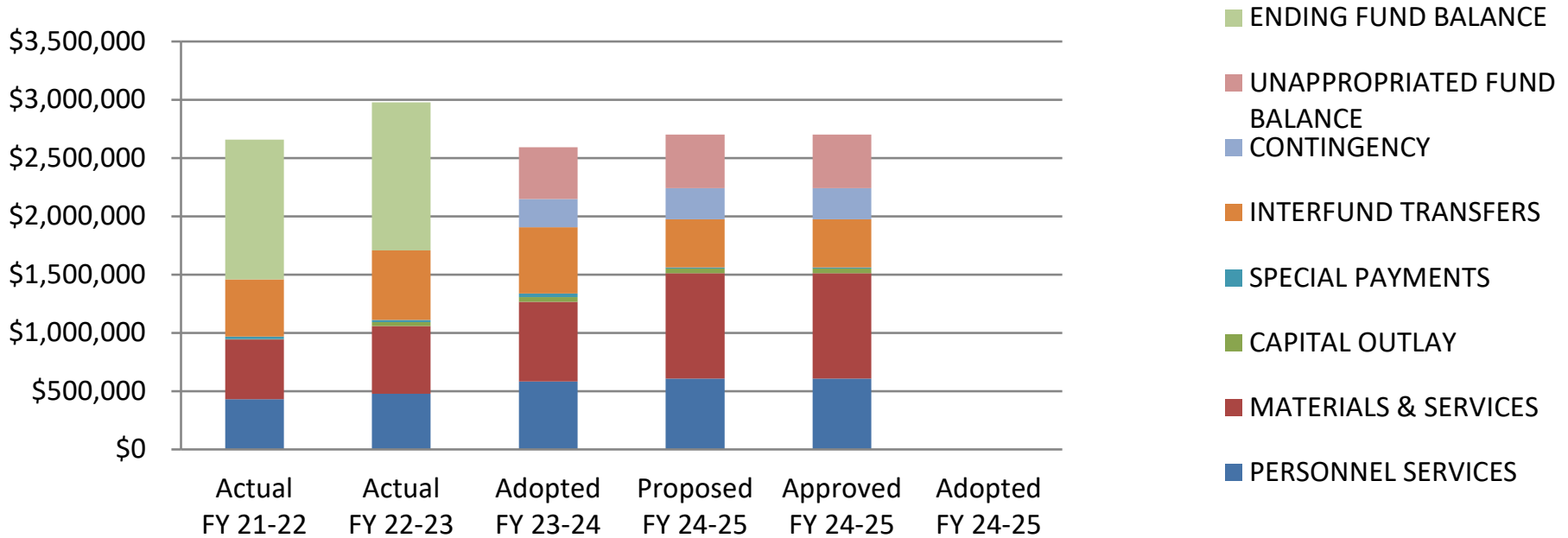
MISCELLANEOUS REVENUES

2,511	1,401	1,000	OTHER MISCELLANEOUS INCOME	1,000	1,000	0
1,740	1,569	1,750	CREDIT CARD PROCESSING	2,000	2,000	0
1,275	950	1,000	RENTAL-CITY PROPERTY & EQUIPMENT	1,000	1,000	0
6,394	7,637	8,500	TRANSIENT ROOM TAX	10,000	10,000	0
11,920	11,557	12,250	TOTAL MISCELLANEOUS REVENUES	14,000	14,000	0

2,658,149	2,976,272	2,592,470	TOTAL RESOURCES	2,700,630	2,700,630	0
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Estimated Property Taxes for City:
 \$262,710,395 (assessed value)
 0.0031875 (City permanent tax rate)
 \$ 837,389 (Taxes to be levied)
 98% (Collection rate)
 \$ 820,893 (Taxes expected to collect)

General Fund Requirements



GENERAL FUND (10): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
PERSONNEL SERVICES	\$431,460	\$476,166	\$584,050	\$607,425	\$607,425	\$0
MATERIALS & SERVICES	\$511,230	\$583,334	\$683,115	\$905,150	\$905,150	\$0
CAPITAL OUTLAY	\$4,817	\$32,496	\$40,000	\$40,000	\$40,000	\$0
SPECIAL PAYMENTS	\$20,000	\$20,000	\$30,000	\$10,000	\$10,000	\$0
INTERFUND TRANSFERS	\$490,000	\$595,000	\$569,500	\$413,500	\$413,500	\$0
CONTINGENCY	\$0	\$0	\$242,750	\$265,000	\$265,000	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$443,055	\$459,555	\$459,555	\$0
ENDING FUND BALANCE	\$1,199,894	\$1,269,276	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG
General Fund (10)**

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

GENERAL FUND (10): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					

PERSONNEL SERVICES

243,014	270,608	333,600	ADMINISTRATION WAGES	350,460	350,460	0
0	0	5,500	ADMIN OFFICE ASSISTANCE	5,500	5,500	0
4,800	9,600	9,600	COURT WAGES	9,600	9,600	0
249	286	330	ADMIN UNEMPLOYMENT TAXES	365	365	0
19,101	21,858	24,650	ADMIN SOCIAL SECURITY TAXES	27,805	27,805	0
85,495	87,577	94,980	ADMIN MEDICAL INSURANCE	99,300	99,300	0
65,092	75,669	98,850	ADMIN PERS	97,770	97,770	0
641	829	850	ADMIN LIFE & DISABILITY INS	850	850	0
4,447	5,182	6,000	ADMIN PAY & LONGEVITY	5,565	5,565	0
93	82	150	ADMIN WORK COMP QUARTERLY	150	150	0
3,428	2,649	3,500	ADMIN WORK COMP PREMIUM	3,780	3,780	0
0	1,526	3,340	ADMIN OFPLA TAX	3,580	3,580	0
4,800	0	2,400	PERSONNEL SERVICES-MARINE BD	2,400	2,400	0
300	300	300	CELLULAR PHONE	300	300	0

431,460	476,166	584,050	TOTAL PERSONNEL SERVICES	607,425	607,425	0
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3.5	4.5	4.5	Total Full-Time Equivalent (FTE)	4.5	4.5	4.5
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MATERIALS & SERVICES

PROFESSIONAL SERVICES

8,835	9,300	9,500	AUDIT & FINANCIAL ASSISTANCE	9,700	9,700	0
250	535	300	FILING FEE	300	300	0
0	0	2,000	CONSULTANT FEES	2,000	2,000	0
7,337	5,256	20,000	CONTRACT SERVICES	22,000	22,000	0
221	1,366	1,200	ELECTION & BUDGET NOTIFICATION	1,500	1,500	0
0	0	10,000	GRANT EXPENSES	10,000	10,000	0
12,907	21,727	0	AMERICAN RELIEF PROGRAM GRANT EXPENSE	0	0	0
13,212	11,496	30,000	ENGINEERING SERVICES	32,000	32,000	0

42,762	49,680	73,000	TOTAL PROFESSIONAL SERVICES	77,500	77,500	0
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GENERAL FUND (10): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					

LEGAL SERVICES

11,578	11,523	12,000	COURT REVENUE PAYOUT	13,000	13,000	0
4,300	6,110	20,000	CITY BUSINESS ATTORNEY FEES	25,000	25,000	0
7,873	7,533	10,000	COURT RELATED ATTORNEY FEES	18,000	18,000	0
270	933	1,500	MISCELLANEOUS COURT COSTS	2,000	2,000	0
24,021	26,099	43,500	TOTAL LEGAL SERVICES	58,000	58,000	0

INSURANCE SERVICES

13,667	16,618	17,605	GENERAL INSURANCE	22,300	22,300	0
13,667	16,618	17,605	TOTAL INSURANCE SERVICES	22,300	22,300	0

LAND USE FEES

11,473	0	1,500	BUILDING PERMIT EXPENSES	250	250	0
1,346	365	750	LAND USE REVIEW CHARGES	1,000	1,000	0
12,819	365	2,250	TOTAL LAND USE FEES	1,250	1,250	0

MISCELLANEOUS & COUNCIL BUSINESS

111	479	750	FLOWERS & GIFTS	750	750	0
2,967	6,701	7,000	OTHER MISC EXPENSES	7,500	7,500	0
1,442	933	1,000	LIEN SEARCH CHARGES	1,500	1,500	0
160	324	1,000	EMPLOYEE RECRUITMENT	500	500	0
4,000	11,822	25,000	TOURISM PROMOTION	15,000	15,000	0
8,680	20,259	34,750	TOTAL MISC. & COUNCIL BUSINESS	25,250	25,250	0

OFFICE EXPENDITURES

5,605	6,118	7,000	INTERNET,E-MAIL & WEB PAGE	7,800	7,800	0
1,768	1,379	1,500	MACHINE ANNUAL CONTRACTS	1,750	1,750	0
0	1,000	1,000	MACHINE MAINTENANCE	1,000	1,000	0
2,666	2,201	6,000	OFFICE SUPPLIES	6,000	6,000	0
3,231	3,137	3,500	POSTAGE	4,000	4,000	0
2,453	2,198	2,500	BANK/STATE POOL SERVICE CHARGE	2,500	2,500	0
2,676	1,303	2,000	SOFTWARE MAINT & UPGRADE	2,000	2,000	0
4,723	2,706	5,000	CODIFICATION	5,000	5,000	0
144	9,809	5,000	HMC/COUNCIL UPGRADE	7,500	7,500	0
23,266	29,851	33,500	TOTAL OFFICE EXPENDITURES	37,550	37,550	0

GENERAL FUND (10): REQUIREMENTS

3.

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					

PROFESSIONAL IMPROVEMENTS

3,362	5,789	6,000	SCHOOLS/CONFERENCES	8,000	8,000	0
2,407	2,669	2,500	ORGANIZATIONAL MEMBERSHIP	2,600	2,600	0
1,597	7,845	11,000	ROOM & BOARD	11,000	11,000	0
0	3,804	3,000	TRAVEL	3,000	3,000	0
0	1,108	1,000	ELECTED OFFICIAL TRAINING	1,500	1,500	0
7,366	21,215	23,500	TOTAL PROFESSIONAL IMPROVEMENTS	26,100	26,100	0

GOVERNMENT SERVICES

4,482	4,712	5,100	OREGON CASCADES WEST COG	5,000	5,000	0
400	500	500	AGING SERVICES	500	500	0
249,183	261,657	272,120	COUNTY LAW ENFORCEMENT	287,010	287,010	0
26,880	26,379	41,300	SUPPLEMENTAL LAW ENFORCEMENT	54,290	54,290	0
3,289	3,439	3,650	LEAGUE OF OREGON CITIES	3,890	3,890	0
659	659	700	OREGON GOVERNMENT ETHICS COMMISSION	950	950	0
850	0	1,000	CASCADE WEST REGIONAL CONSORTIUM	1,500	1,500	0
0	0	7,500	LOBBYIST (SMAC)	7,500	7,500	0
0	0	0	PSU - WAGE ANALYSIS	6,000	6,000	0
285,743	297,346	331,870	TOTAL GOVERNMENT SERVICES	366,640	366,640	0

UTILITIES

400	1,323	1,800	NW NATURAL GAS EXPENSES	1,500	1,500	0
14,744	14,026	18,000	PACIFIC POWER & LIGHT	15,000	15,000	0
30,123	27,564	33,000	STREET LIGHTING	29,000	29,000	0
1,936	1,573	1,900	TELEPHONE	1,950	1,950	0
47,203	44,486	54,700	TOTAL UTILITIES	47,450	47,450	0

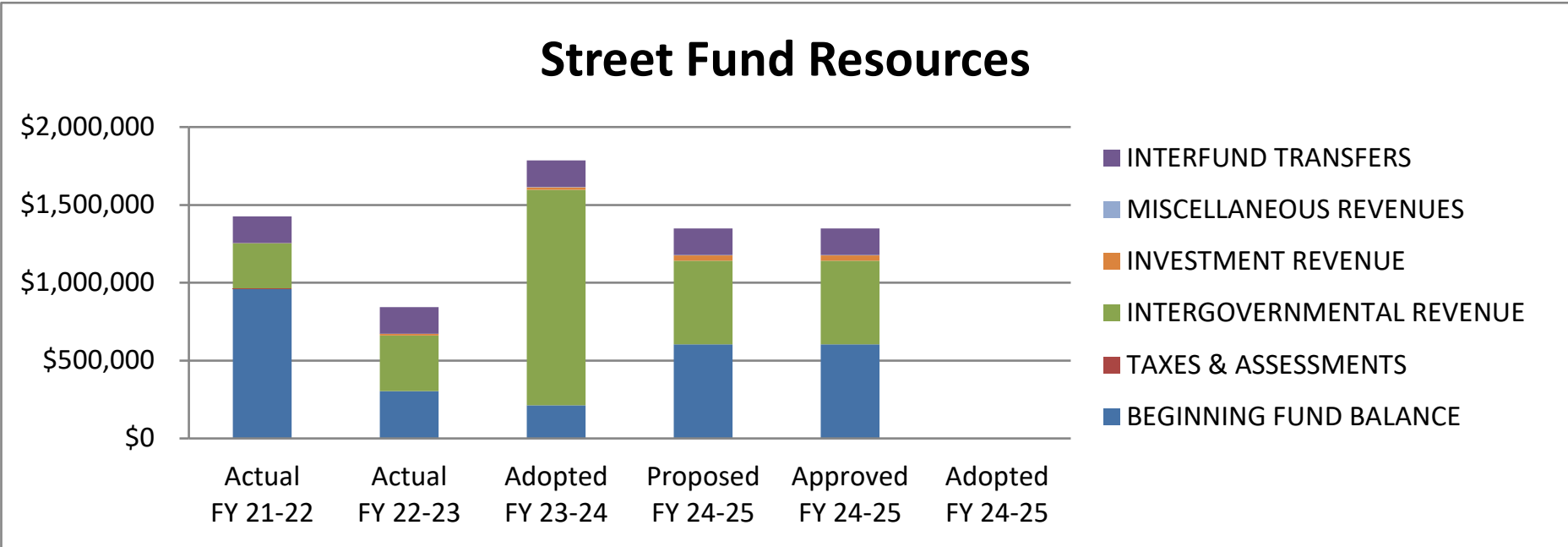
BUILDINGS & GROUNDS

470	484	500	BNRR PARK LEASE	500	500	0
14,992	23,933	30,000	GENERAL MAINTENANCE	35,000	35,000	0
11,850	12,600	12,900	JANITOR CONTRACT	12,900	12,900	0
0	0	0	MUSUEM MAINTENANCE	15,000	15,000	0
5,040	5,040	5,040	FACILITY MAINTENANCE-MARINE BD	5,040	5,040	0
13,274	15,871	20,000	PARK MAINTENANCE	25,000	25,000	0
0	0	0	PARK GRANT CONSTRUCTION PROJECTS	149,670	149,670	0
77	19,487	0	PARKS MASTER PLAN & SDC UPDATE	0	0	0
45,703	77,415	68,440	TOTAL BUILDINGS & GROUNDS	243,110	243,110	0

GENERAL FUND (10): REQUIREMENTS

3.

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
511,230	583,334	683,115	TOTAL MATERIALS & SERVICES	905,150	905,150	0
<u>CAPITAL OUTLAY</u>						
4,817	32,496	40,000	CONSTRUCTION PROJECTS	40,000	40,000	0
4,817	32,496	40,000	TOTAL CAPITAL OUTLAY	40,000	40,000	0
947,507	1,091,996	1,307,165	TOTAL ORG./PROG. REQUIREMENTS	1,552,575	1,552,575	0
<i>NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM</i>						
<u>SPECIAL PAYMENTS</u>						
20,000	20,000	15,000	HART DONATION	10,000	10,000	0
0	0	15,000	PLAYGROUND DONATION	0	0	0
20,000	20,000	30,000	TOTAL SPECIAL PAYMENTS	10,000	10,000	0
<u>INTERFUND TRANSFERS</u>						
35,000	40,000	40,000	TRANSFER TO OFFICE EQUIPMENT	45,000	45,000	0
150,000	150,000	150,000	TRANSFER TO STREET FUND	150,000	150,000	0
85,000	85,000	85,000	TRANSFER TO LIBRARY FUND	87,500	87,500	0
120,000	220,000	31,000	TRANSFER TO COMMUNITY & ECONOMIC DEV FUND	31,000	31,000	0
5,000	5,000	0	TRANSFER TO STORM WATER ASSESSMENT FUND	0	0	0
42,000	42,000	263,500	TRANSFER TO WATER FUND	100,000	100,000	0
53,000	53,000	0	TRANSFER TO SEWER FUND	0	0	0
490,000	595,000	569,500	TOTAL INTERFUND TRANSFERS	413,500	413,500	0
0	0	242,750	CONTINGENCY	265,000	265,000	0
510,000	615,000	842,250	TOTAL REQUIREMENTS NOT ALLOCATED	688,500	688,500	0
1,199,894	1,269,276	0	ENDING FUND BALANCE	0	0	0
0	0	443,055	UNAPPROPRIATED FUND BALANCE	459,555	459,555	0
2,658,149	2,976,272	2,592,470	TOTAL REQUIREMENTS	2,700,630	2,700,630	0



STREET FUND (11): Resources

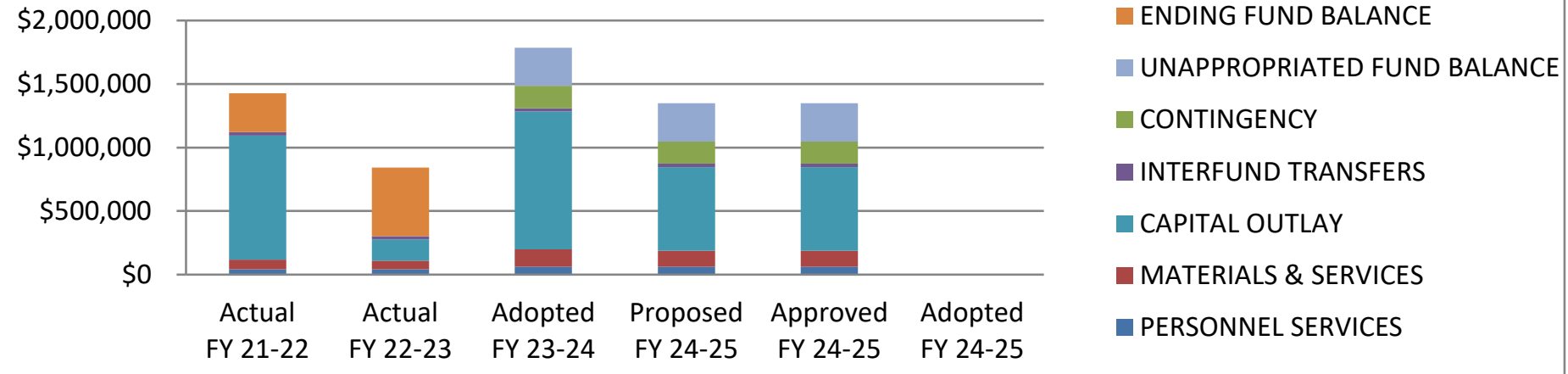
Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$962,345	\$304,847	\$213,815	\$603,405	\$603,405	\$0
TAXES & ASSESSMENTS	\$958	\$0	\$0	\$0	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$290,555	\$355,452	\$1,384,050	\$537,515	\$537,515	\$0
INVESTMENT REVENUE	\$1,348	\$11,400	\$15,890	\$35,770	\$35,770	\$0
MISCELLANEOUS REVENUES	\$745	\$600	\$1,000	\$1,000	\$1,000	\$0
INTERFUND TRANSFERS	\$170,000	\$170,000	\$170,000	\$170,000	\$170,000	\$0

**CITY OF HARRISBURG
Street Fund (11)**

STREET FUND (11): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
962,345	304,847	213,815	BEGINNING FUND BALANCE	603,405	603,405	0
<u>TAX & ASSESSMENT REVENUE</u>						
940	0	0	DISTRICT 9 S/W PRINCIPAL	0	0	0
18	0	0	DISTRICT 9 S/W INTEREST	0	0	0
958	0	0	TOTAL TAX & ASSESSMENT REVENUE	0	0	0
<u>INTERGOVERNMENTAL REVENUE</u>						
290,555	255,452	287,050	GAS TAX RECEIPTS	287,515	287,515	0
0	0	693,000	SRTS GRANT	0	0	0
0	100,000	250,000	SCA GRANT	250,000	250,000	0
0	0	154,000	TGM GRANT	0	0	0
290,555	355,452	1,384,050	TOTAL INTERGOVERNMENTAL REVENUE	537,515	537,515	0
<u>INVESTMENT REVENUE</u>						
1,348	11,400	15,890	STREET FUND INTEREST	35,770	35,770	0
1,348	11,400	15,890	TOTAL INVESTMENT REVENUE	35,770	35,770	0
<u>MISCELLANEOUS REVENUE</u>						
135	0	500	GRASS CUTTING	500	500	0
610	600	500	STREET FUND MISC INCOME	500	500	0
745	600	1,000	TOTAL MISCELLANEOUS REVENUE	1,000	1,000	0
<u>INTERFUND TRANSFERS</u>						
150,000	150,000	150,000	TRANSFER FROM GENERAL FUND	150,000	150,000	0
10,000	10,000	10,000	TRANSFER FROM WATER FUND	10,000	10,000	0
10,000	10,000	10,000	TRANSFER FROM SEWER FUND	10,000	10,000	0
170,000	170,000	170,000	TOTAL INTERFUND TRANSFERS	170,000	170,000	0
1,425,951	842,299	1,784,755	TOTAL RESOURCES	1,347,690	1,347,690	0

Street Fund Requirements



STREET FUND (11): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
PERSONNEL SERVICES	\$43,377	\$42,696	\$62,745	\$62,955	\$62,955	\$0
MATERIALS & SERVICES	\$73,424	\$66,430	\$135,140	\$126,200	\$126,200	\$0
CAPITAL OUTLAY	\$978,001	\$167,544	\$1,085,570	\$657,235	\$657,235	\$0
INTERFUND TRANSFERS	\$26,300	\$26,300	\$26,300	\$26,300	\$26,300	\$0
CONTINGENCY	\$0	\$0	\$175,000	\$175,000	\$175,000	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$300,000	\$300,000	\$300,000	\$0
ENDING FUND BALANCE	\$304,847	\$539,327	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG
Street Fund (11)**

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

STREET FUND (11): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
<u>PERSONNEL SERVICES</u>						
23,222	23,496	32,500	STREET FUND WAGES	32,300	32,300	0
734	718	950	STREET FUND OVERTIME	1,050	1,050	0
24	24	75	STREET FD UNEMPLOYMENT TAXES	80	80	0
1,857	1,885	2,750	STREET FD SOCIAL SECURITY	2,700	2,700	0
8,487	8,592	13,750	ST FD MEDICAL INSURANCE	14,600	14,600	0
6,130	5,724	9,750	STREET FUND PERS	9,200	9,200	0
74	64	90	ST FD LIFE & DISABILITY INS	95	95	0
223	321	375	STREET COMP & LONGEVITY	250	250	0
8	8	60	ST FD WORK COMP QUARTERLY	60	60	0
2,513	1,625	2,000	ST FD WORK COMP PREMIUMS	2,160	2,160	0
0	134	310	OFPLA	325	325	0
105	105	135	CELLULAR PHONE	135	135	0
43,377	42,696	62,745	TOTAL PERSONNEL SERVICES	62,955	62,955	0
1	1	1	Total Full-Time Equivalent (FTE)	1	1	1
<u>MATERIALS & SERVICES</u>						
<u>PROFESSIONAL SERVICES</u>						
3,705	3,900	4,000	STREET FD AUDIT	4,200	4,200	0
25,344	5,939	30,000	STREET FD ENGINEERING	30,000	30,000	0
8,365	10,466	12,190	STREET FD INSURANCE	15,050	15,050	0
37,414	20,305	46,190	TOTAL PROFESSIONAL SERVICES	49,250	49,250	0
<u>STREET SUPPLIES</u>						
3,530	3,405	6,000	SIGNS & CONSTRUCTION MATERIAL	6,000	6,000	0
868	1,969	2,500	TRAFFIC SAFETY SUPPLIES	2,500	2,500	0
3,112	7,502	8,000	STREET STRIPING & MARKING	8,000	8,000	0
0	0	1,000	STREET TREES	1,000	1,000	0
7,510	12,876	17,500	TOTAL STREET SUPPLIES	17,500	17,500	0

STREET FUND (11): REQUIREMENTS

3.

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					

MISCELLANEOUS EXPENDITURES

458	378	450	TRAFFIC LIGHT-3RD/TERRITORIAL	450	450	0
0	0	500	GRASS CUTTING	500	500	0
684	1,161	1,500	CDL CONSORTIUM	1,500	1,500	0
0	0	30,000	CDL LICENCE TRAINING	15,000	15,000	0
13,741	17,209	20,000	STREET MAINTENANCE	20,000	20,000	0
166	400	1,000	SAFETY PROGRAM	1,000	1,000	0
15,049	19,148	53,450	TOTAL MISCELLANEOUS EXPENSES	38,450	38,450	0

MOTOR VEHICLE EXPENSES

7,269	6,605	7,000	STREET FD VEHICLE GASOLINE	7,500	7,500	0
4,414	5,259	5,000	STREET FD VEHICLE MAINTENANCE	6,000	6,000	0
1,768	2,237	6,000	SWEEPER MAINTENANCE	7,500	7,500	0
13,451	14,101	18,000	TOTAL MOTOR VEHICLE EXPENSES	21,000	21,000	0
73,424	66,430	135,140	TOTAL MATERIALS & SERVICES	126,200	126,200	0

CAPITAL OUTLAY

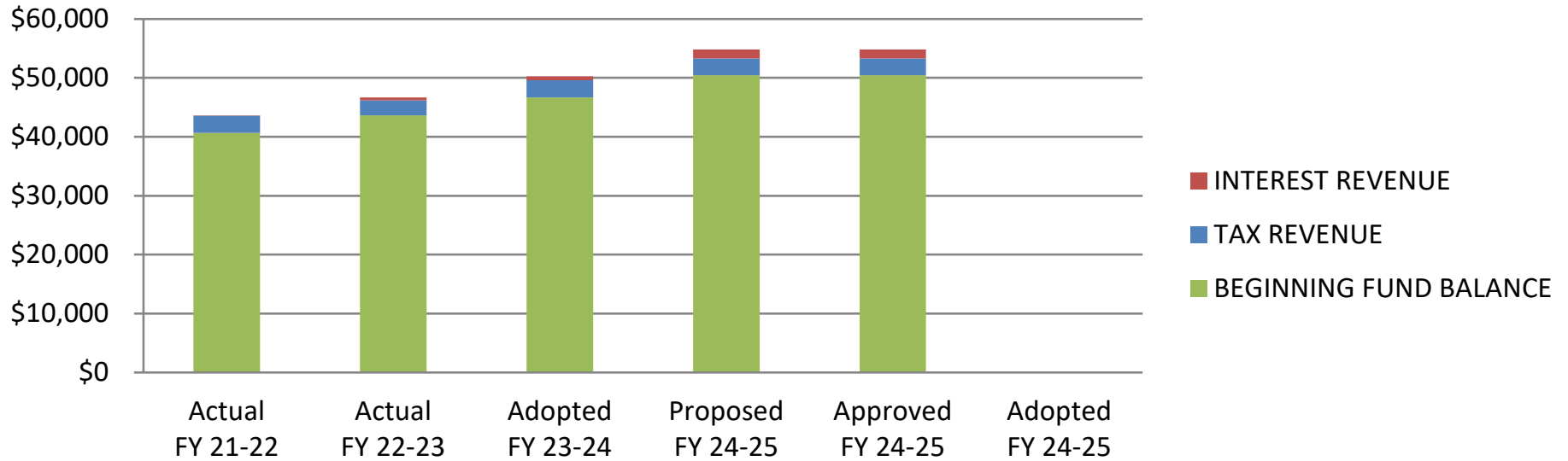
250,000	4,465	250,000	STREET MAINTENANCE	250,000	250,000	0
0	22,100	21,000	GRANT RELATED PROJECTS	0	0	0
728,001	140,979	814,570	OTHER CONSTRUCTION PROJECTS	407,235	407,235	0
978,001	167,544	1,085,570	TOTAL CAPITAL OUTLAY	657,235	657,235	0
1,094,802	276,670	1,283,455	TOTAL ORG./PROG. REQUIREMENTS	846,390	846,390	0

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

INTERFUND TRANSFERS

26,300	26,300	26,300	ST FD TRANSFER TO EQUIP FD	26,300	26,300	0
26,300	26,300	26,300	TOTAL INTERFUND TRANSFERS	26,300	26,300	0
0	0	175,000	CONTINGENCY	175,000	175,000	0
26,300	26,300	201,300	TOTAL REQUIREMENTS NOT ALLOCATED	201,300	201,300	0
304,847	539,327	0	ENDING FUND BALANCE	0	0	0
0	0	300,000	UNAPPROPRIATED FUND BALANCE	300,000	300,000	0
1,425,951	842,299	1,784,755	TOTAL REQUIREMENTS	1,347,690	1,347,690	0

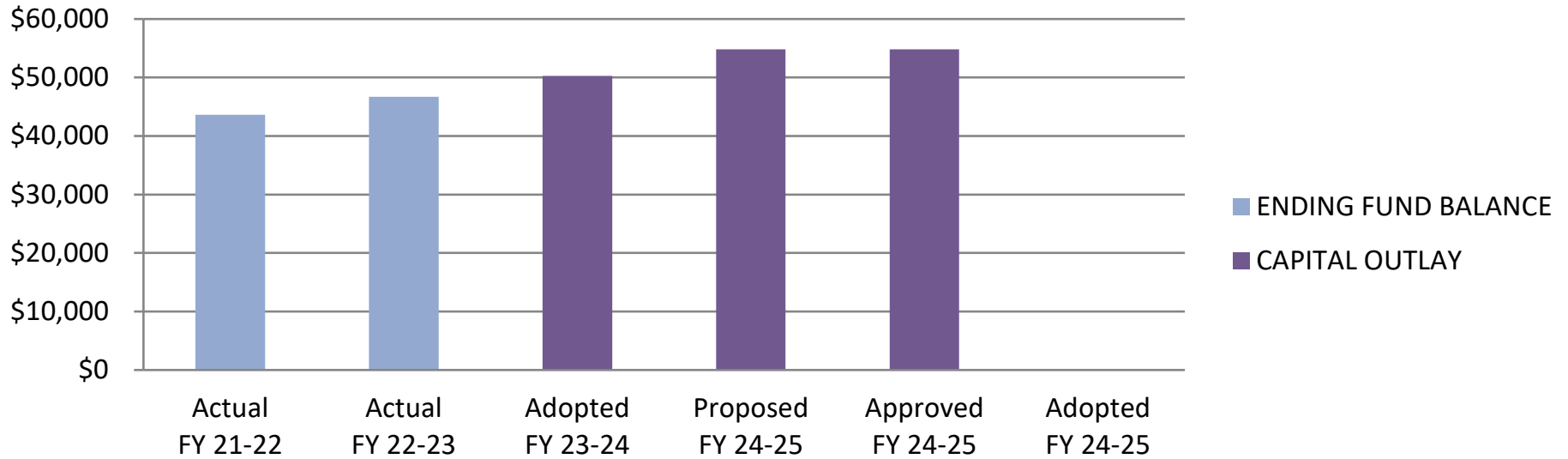
Bike Path Reserve Fund Resources



BIKE PATH RESERVE FUND (22): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$40,651	\$43,647	\$46,695	\$50,435	\$50,435	\$0
TAX REVENUE	\$2,935	\$2,580	\$2,895	\$2,900	\$2,900	\$0
INTEREST REVENUE	\$60	\$475	\$660	\$1,490	\$1,490	\$0

Bike Path Reserve Fund Requirements



BIKE PATH RESERVE FUND (22): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
CAPITAL OUTLAY	\$0	\$0	\$50,250	\$54,825	\$54,825	\$0
ENDING FUND BALANCE	\$43,646	\$46,702	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Bike Path Reserve Fund (22)

BIKE PATH RESERVE FUND (22): RESOURCES

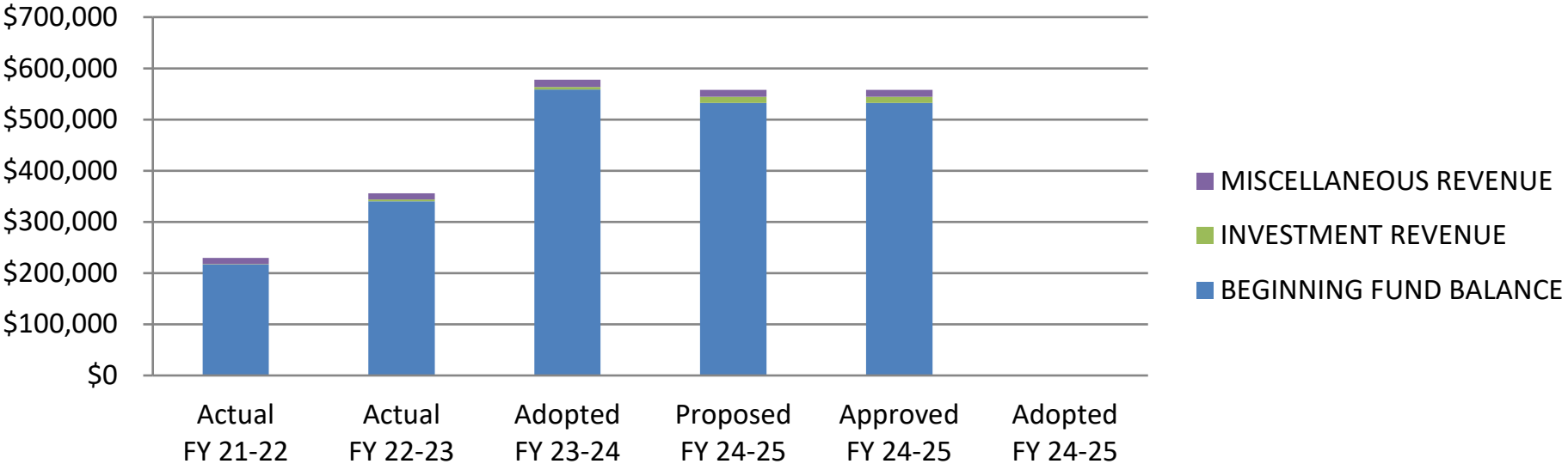
Historical Data			RESOURCE DESCRIPTION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
40,651	43,647	46,695	BEGINNING FUND BALANCE	50,435	50,435	0
<u>TAX REVENUE</u>						
2,935	2,580	2,895	1% OF GAS TAX REVENUES	2,900	2,900	0
2,935	2,580	2,895	TOTAL TAX REVENUE	2,900	2,900	0
<u>INTEREST REVENUE</u>						
60	475	660	BIKE FUND INTEREST	1,490	1,490	0
60	475	660	TOTAL INTEREST REVENUE	1,490	1,490	0
43,646	46,702	50,250	TOTAL RESOURCES	54,825	54,825	0

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

BIKE PATH RESERVE FUND (22): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
0	0	50,250	BIKE PATH PROJECTS	54,825	54,825	0
0	0	50,250	TOTAL CAPITAL OUTLAY	54,825	54,825	0
43,646	46,702	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
43,646	46,702	50,250	TOTAL REQUIREMENTS	54,825	54,825	0

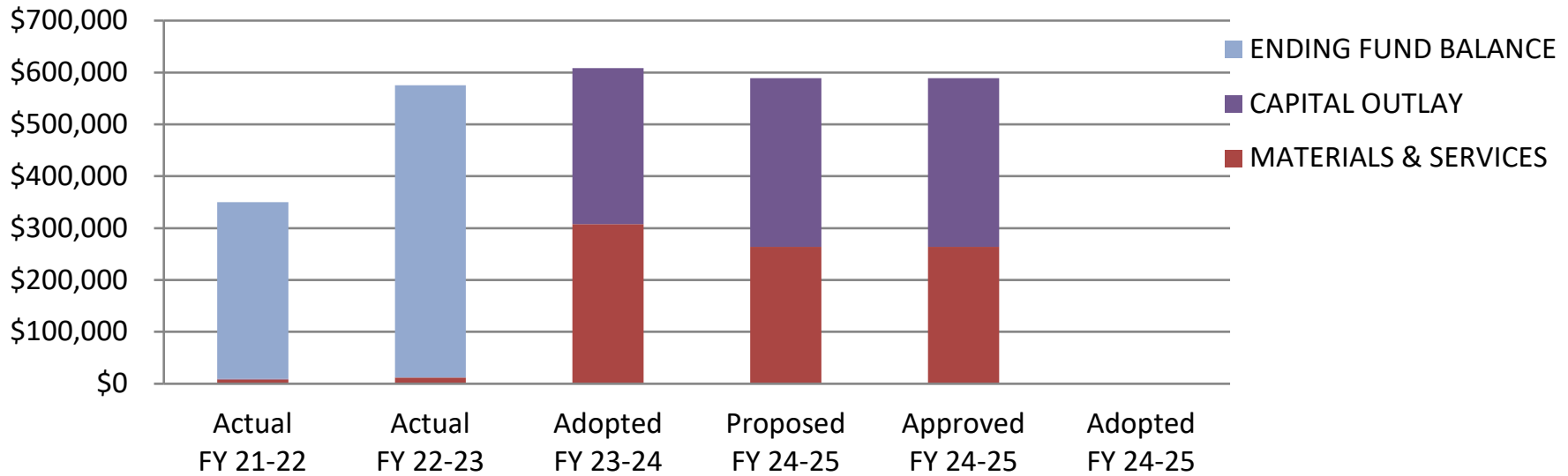
C. E. & D. Fund Resources



COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$216,938	\$339,982	\$558,650	\$532,615	\$532,615	\$0
INVESTMENT REVENUE	\$451	\$3,761	\$5,240	\$11,795	\$11,795	\$0
MISCELLANEOUS REVENUE	\$12,391	\$11,862	\$13,500	\$13,500	\$13,500	\$0

C. E. & D. Fund Requirements



COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
MATERIALS & SERVICES	\$8,715	\$12,050	\$307,700	\$264,000	\$264,000	\$0
CAPITAL OUTLAY	\$1,083	\$0	\$300,690	\$324,910	\$324,910	\$0
ENDING FUND BALANCE	\$339,982	\$563,555	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Community & Economic Development Fund (23)

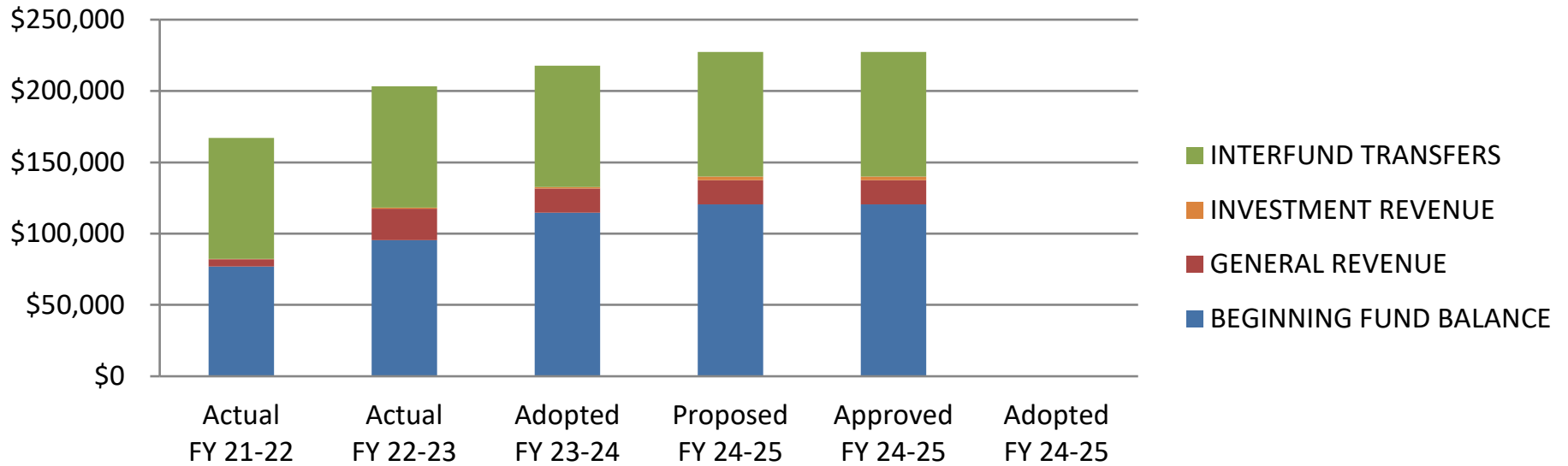
COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
216,938	339,982	558,650	BEGINNING FUND BALANCE	532,615	532,615	0
<u>INVESTMENT REVENUE</u>						
451	3,761	5,240	CED RESERVE FUND INTEREST	11,795	11,795	0
451	3,761	5,240	TOTAL INVESTMENT REVENUE	11,795	11,795	0
<u>MISCELLANEOUS REVENUE</u>						
8,591	8,462	8,500	BUSINESS LICENSE REVENUE	8,500	8,500	0
3,800	3,400	5,000	SUMMER EVENTS DONATIONS	5,000	5,000	0
12,391	11,862	13,500	TOTAL MISCELLANEOUS REVENUE	13,500	13,500	0
<u>INTERFUND TRANSFERS</u>						
120,000	220,000	31,000	TRANSFER FROM GENERAL FUND	31,000	31,000	0
120,000	220,000	31,000	TOTAL INTERFUND TRANSFERS	31,000	31,000	0
349,780	575,605	608,390	TOTAL RESOURCES	588,910	588,910	0

COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
<u>MATERIALS & SERVICES</u>						
1,700	1,700	1,700	YOUTH SPORTS PROGRAMS	2,000	2,000	0
3,376	4,157	84,000	COMM & EC DEV MISC EXPENSES	80,000	80,000	0
1,000	0	2,000	CHAMBER OF COMMERCE	2,000	2,000	0
1,584	6,193	5,000	SUMMER CONCERTS	7,000	7,000	0
0	0	13,000	RURAL ECONOMIC ALLIANCE (REAL)	13,000	13,000	0
0	0	197,000	ECONOMIC DEVELOPMENT GRANT PROGRAM	155,000	155,000	0
0	0	5,000	COMMUNITY ASSISTANCE GRANT	5,000	5,000	0
1,055	0	0	EMERGENCY BUSINESS GRANT	0	0	0
8,715	12,050	307,700	TOTAL MATERIALS & SERVICES	264,000	264,000	0
<u>CAPITAL OUTLAY</u>						
1,083	0	300,690	BUILDING & PROPERTY RESERVE ACCOUNT	324,910	324,910	0
1,083	0	300,690	TOTAL CAPITAL OUTLAY	324,910	324,910	0
9,798	12,050	608,390	TOTAL ORG./PROG. REQUIREMENTS	588,910	588,910	0
339,982	563,555	0	ENDING FUND BALANCE	0	0	0
349,780	575,605	608,390	TOTAL REQUIREMENTS	588,910	588,910	0

Library Fund Resources



LIBRARY FUND (24): Resources

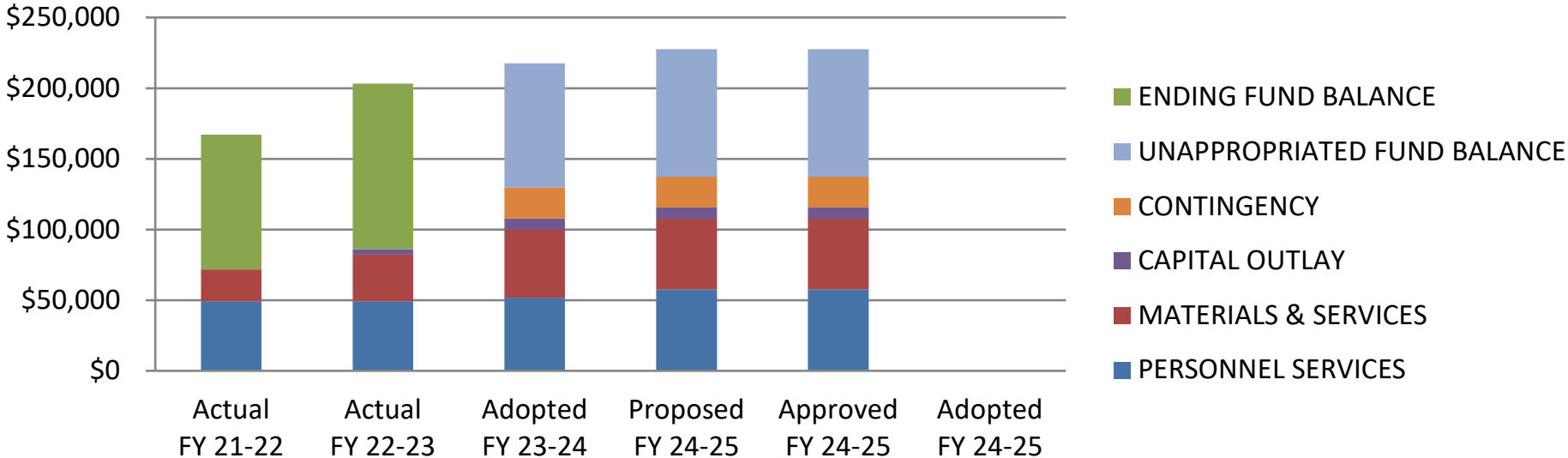
Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$77,028	\$95,324	\$114,625	\$120,565	\$120,565	\$0
GENERAL REVENUE	\$5,020	\$22,172	\$16,900	\$16,900	\$16,900	\$0
INVESTMENT REVENUE	\$101	\$792	\$1,100	\$2,485	\$2,485	\$0
INTERFUND TRANSFERS	\$85,000	\$85,000	\$85,000	\$87,500	\$87,500	\$0

**CITY OF HARRISBURG
Library Fund (24)**

LIBRARY FUND (24): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
77,028	95,324	114,625	BEGINNING FUND BALANCE	120,565	120,565	0
<u>GENERAL REVENUE</u>						
1,000	1,000	1,000	READY TO READ GRANT	1,000	1,000	0
0	20,083	15,000	GRANTS	15,000	15,000	0
3,178	0	100	DONATIONS - DESIGNATED/LIBRARY	100	100	0
97	549	100	DONATIONS-GENERAL USE LIBRARY	100	100	0
745	540	700	OTHER LIBRARY REVENUE	700	700	0
5,020	22,172	16,900	TOTAL GENERAL REVENUE	16,900	16,900	0
<u>INVESTMENT REVENUE</u>						
101	792	1,100	INTEREST	2,485	2,485	0
101	792	1,100	TOTAL INTEREST REVENUE	2,485	2,485	0
<u>INTERFUND TRANSFERS</u>						
85,000	85,000	85,000	TRANSFER FROM GENERAL FUND	87,500	87,500	0
85,000	85,000	85,000	TOTAL INTERFUND TRANSFERS	87,500	87,500	0
167,149	203,288	217,625	TOTAL RESOURCES	227,450	227,450	0

Library Fund Requirements



LIBRARY FUND (24): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
PERSONNEL SERVICES	\$49,231	\$49,118	\$51,755	\$57,745	\$57,745	\$0
MATERIALS & SERVICES	\$22,593	\$32,999	\$48,100	\$49,890	\$49,890	\$0
CAPITAL OUTLAY	\$0	\$3,987	\$8,000	\$8,000	\$8,000	\$0
CONTINGENCY	\$0	\$0	\$21,760	\$21,800	\$21,800	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$88,010	\$90,015	\$90,015	\$0
ENDING FUND BALANCE	\$95,324	\$117,184	\$0	\$0	\$0	\$0

CITY OF HARRISBURG

Library Fund (24)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LIBRARY FUND (24): REQUIREMENTS

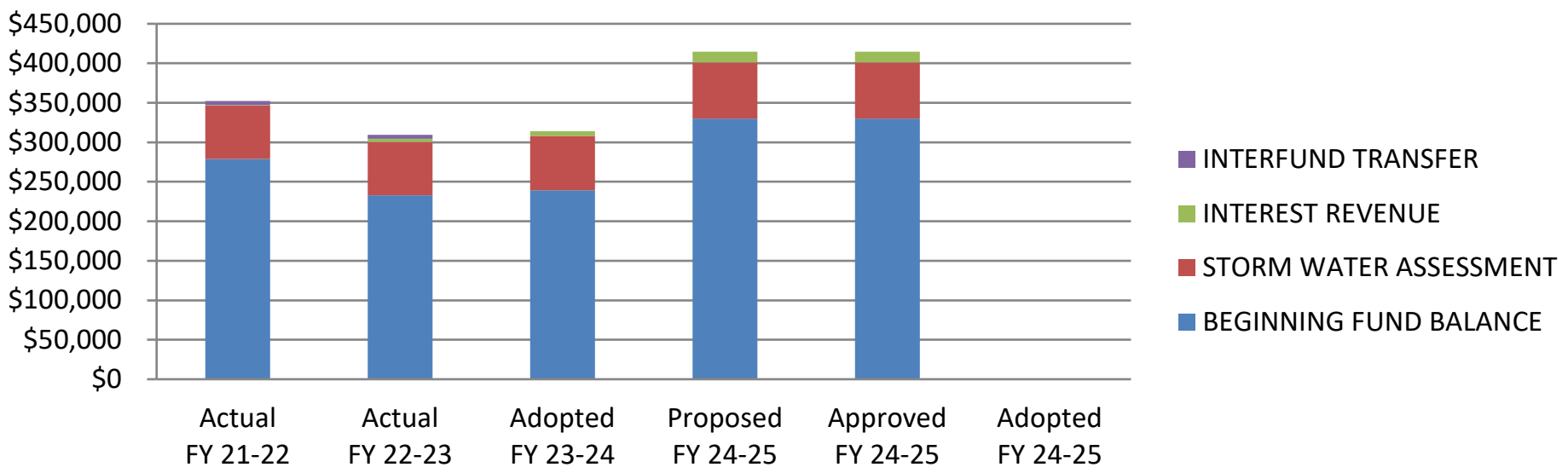
Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
<u>PERSONNEL SERVICES</u>						
39,969	42,755	43,500	LIBRARY FUND WAGES	48,980	48,980	0
41	43	50	LIBRARY UNEMPLOYMENT TAXES	50	50	0
3,153	3,271	3,500	LIBRARY FD SOCIAL SECURITY TAX	3,690	3,690	0
4,425	2,527	3,900	LIBRARY FUND PERS	3,900	3,900	0
1,250	0	0	LIBRARY LONGEVITY	250	250	0
21	21	50	LIB FD WORK COMP QUARTERLY	50	50	0
372	276	325	LIB FD WORK COMP PREMIUM	350	350	0
0	225	430	OFPLA	475	475	0
49,231	49,118	51,755	TOTAL PERSONNEL SERVICES	57,745	57,745	0
1	1	1	Total Full-Time Equivalent (FTE)	1	1	1
<u>MATERIALS & SERVICES</u>						
<u>PROFESSIONAL IMPROVEMENT</u>						
0	0	2,000	ROOM & BOARD	2,000	2,000	0
20	0	1,000	SCHOOLS	1,000	1,000	0
38	0	500	MILEAGE	500	500	0
58	0	3,500	TOTAL PROFESSIONAL IMPROVEMENT	3,500	3,500	0
<u>MISC. MATERIALS & SERVICES</u>						
8,774	7,078	10,500	BOOKS	12,000	12,000	0
230	226	300	LIBRARY EQUIPMENT MAINTENANCE	300	300	0
343	277	350	LIBRARY TELEPHONE	390	390	0
1,762	2,943	2,950	WI-FI INTERNET	3,200	3,200	0
663	600	1,000	READY TO READ GRANT	1,000	1,000	0
3,162	5,465	4,500	MISCELLANEOUS EXPENSES	4,500	4,500	0
2,787	11,842	20,000	LIBRARY PROGRAMS	20,000	20,000	0
4,814	4,568	5,000	OREGON DIGITAL LIBRARY CONSORTIUM	5,000	5,000	0
22,535	32,999	44,600	TOTAL MISC MATERIALS & SERVICES	46,390	46,390	0
22,593	32,999	48,100	TOTAL MATERIALS & SERVICES	49,890	49,890	0

LIBRARY FUND (24): REQUIREMENTS

3.

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
<u>CAPITAL OUTLAY</u>						
0	3,987	8,000	COMPUTER RESERVE ACCOUNT	8,000	8,000	0
0	3,987	8,000	TOTAL CAPITAL OUTLAY	8,000	8,000	0
71,824	86,104	107,855	TOTAL ORG./PROG. REQUIREMENTS	115,635	115,635	0
<i>NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM</i>						
0	0	21,760	CONTINGENCY	21,800	21,800	0
0	0	21,760	TOTAL REQUIREMENTS NOT ALLOCATED	21,800	21,800	0
95,324	117,184	0	ENDING FUND BALANCE	0	0	0
0	0	88,010	UNAPPROPRIATED ENDING FUND BALANCE	90,015	90,015	0
167,149	203,288	217,625	TOTAL REQUIREMENTS	227,450	227,450	0

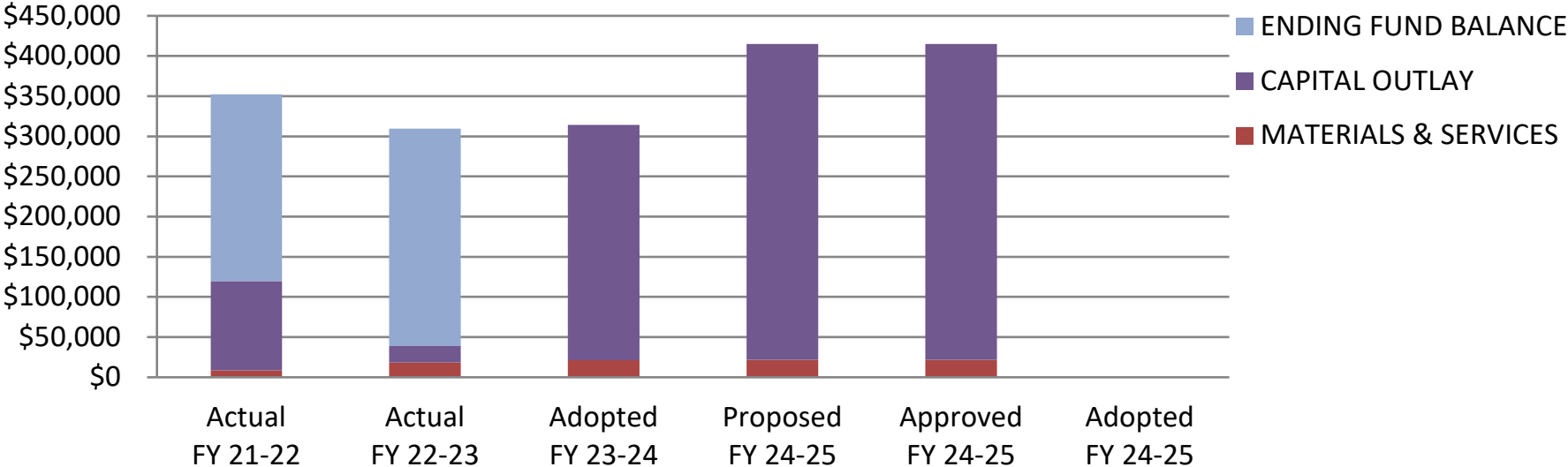
Storm Drain Reserve Fund Resources



STORM DRAIN RESERVE FUND (25): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$278,850	\$232,645	\$239,245	\$330,140	\$330,140	\$0
STORM WATER ASSESSMENT	\$67,737	\$67,657	\$68,665	\$70,725	\$70,725	\$0
INTEREST REVENUE	\$531	\$4,195	\$6,180	\$13,910	\$13,910	\$0
INTERFUND TRANSFER	\$5,000	\$5,000	\$0	\$0	\$0	\$0

Storm Drain Reserve Fund Requirements



STORM DRAIN RESERVE FUND (25): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
MATERIALS & SERVICES	\$8,818	\$18,713	\$21,500	\$21,750	\$21,750	\$0
CAPITAL OUTLAY	\$110,656	\$20,424	\$292,590	\$393,025	\$393,025	\$0
ENDING FUND BALANCE	\$232,645	\$270,361	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Storm Drain Reserve Fund (25)

STORM DRAIN RESERVE FUND (25): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
278,850	232,645	239,245	BEGINNING FUND BALANCE	330,140	330,140	0
<u>STORM WATER ASSESSMENT</u>						
67,737	67,657	68,665	STORM WATER ASSESSMENT	70,725	70,725	0
67,737	67,657	68,665	TOTAL STORM WATER ASSESSMENT REVENUE	70,725	70,725	0
<u>INTEREST REVENUE</u>						
531	4,195	6,180	EARNED INTEREST	13,910	13,910	0
531	4,195	6,180	TOTAL EARNED INTEREST	13,910	13,910	0
<u>INTERFUND TRANSFERS</u>						
5,000	5,000	0	TRANSFER FROM GENERAL FUND	0	0	0
5,000	5,000	0	TOTAL INTERFUND TRANSFERS	0	0	0
352,118	309,497	314,090	TOTAL RESOURCES	414,775	414,775	0

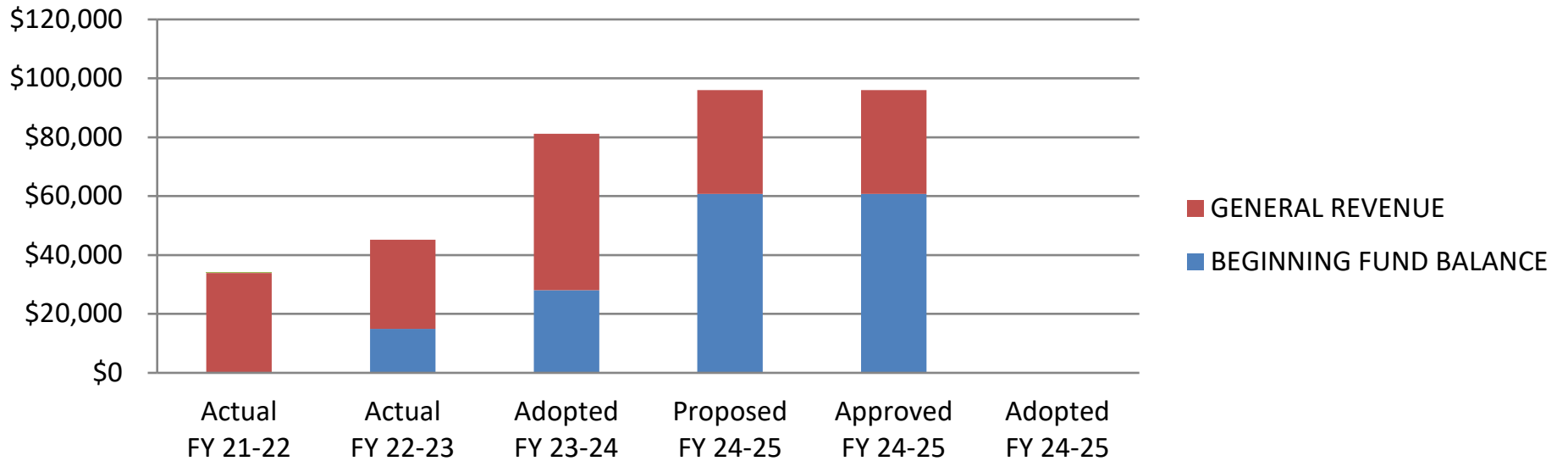
Storm Drain Reserve Fund (25)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

STORM DRAIN RESERVE FUND (25): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
4,292	13,489	15,000	MAINTENANCE	15,000	15,000	0
4,471	5,224	3,500	ELECTRICITY	3,750	3,750	0
55	0	3,000	TRAINING	3,000	3,000	0
8,818	18,713	21,500	TOTAL MATERIALS & SERVICES	21,750	21,750	0
<u>CAPITAL OUTLAY</u>						
110,656	20,424	292,590	STORM DRAIN CAPITAL IMPROVEMENTS	393,025	393,025	0
110,656	20,424	292,590	TOTAL CAPITAL OUTLAY	393,025	393,025	0
119,474	39,137	314,090	TOTAL ORG./PROG. REQUIREMENTS	414,775	414,775	0
232,645	270,361	0	ENDING FUND BALANCE	0	0	0
352,118	309,497	314,090	TOTAL REQUIREMENTS	414,775	414,775	0

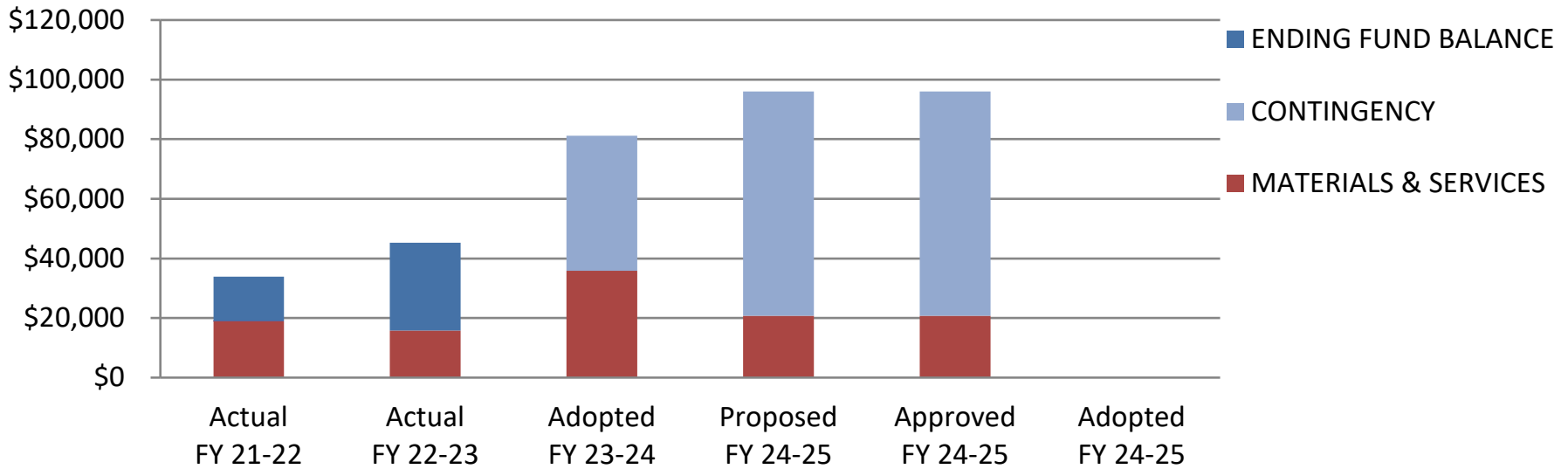
Building Permit Fund Resources



STORM DRAIN RESERVE FUND (25): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$0	\$14,927	\$28,125	\$60,800	\$60,800	\$0
GENERAL REVENUE	\$33,915	\$30,280	\$53,000	\$35,200	\$35,200	\$0

Building Permit Fund Requirements



STORM DRAIN RESERVE FUND (25): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
MATERIALS & SERVICES	\$18,988	\$15,820	\$35,850	\$20,700	\$20,700	\$0
CONTINGENCY	\$0	\$0	\$45,275	\$75,300	\$75,300	\$0
ENDING FUND BALANCE	\$14,927	\$29,387	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Building Permit Fund (26)

BUILDING PERMIT FUND (26): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
0	14,927	28,125	BEGINNING FUND BALANCE	60,800	60,800	0
<u>GENERAL REVENUE</u>						
33,915	30,280	53,000	BUILDING PERMIT REVENUE	35,200	35,200	0
33,915	30,280	53,000	TOTAL GENERAL REVENUE	35,200	35,200	0
33,915	45,207	81,125	TOTAL RESOURCES	96,000	96,000	0

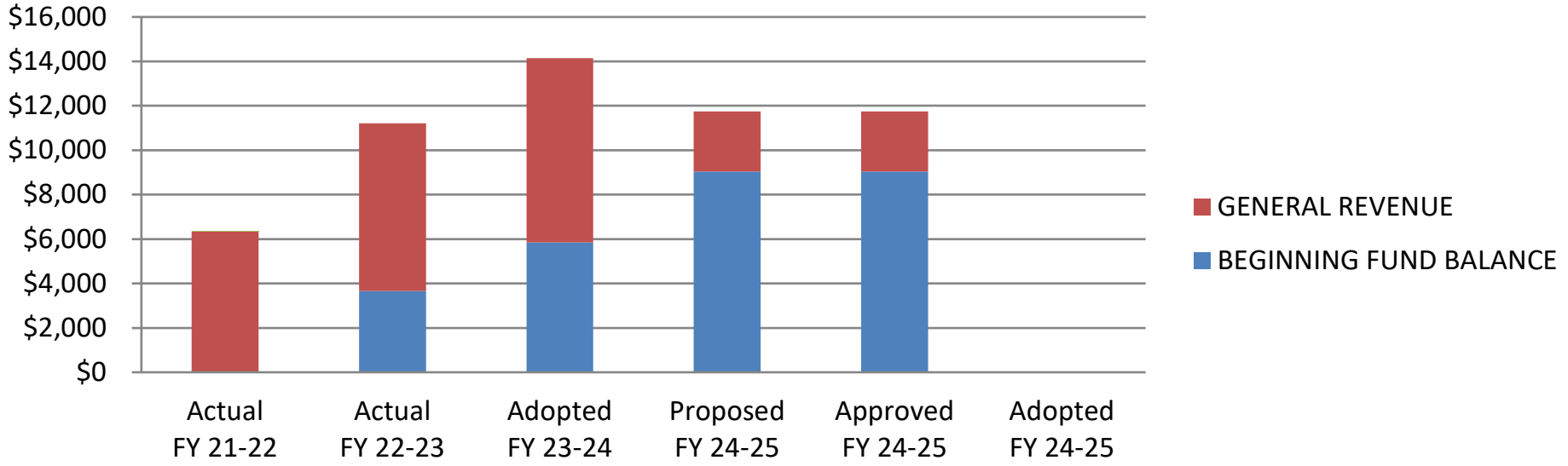
Building Permit Fund (26)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

BUILDING PERMIT FUND (26): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
18,279	15,155	34,450	JUNCTION CITY BUILDING PROGRAM	19,300	19,300	0
0	0	400	SUPPLIES	400	400	0
709	665	1,000	CREDIT CARD PROCESSING FEE	1,000	1,000	0
18,988	15,820	35,850	TOTAL MATERIALS & SERVICES	20,700	20,700	0
18,988	15,820	35,850	TOTAL ORG./PROG. REQUIREMENTS	20,700	20,700	0
<i>NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM</i>						
0	0	45,275	CONTINGENCY	75,300	75,300	0
0	0	45,275	TOTAL REQUIREMENTS NOT ALLOCATED	75,300	75,300	0
14,927	29,387	0	ENDING FUND BALANCE	0	0	0
33,915	45,207	81,125	TOTAL REQUIREMENTS	96,000	96,000	0

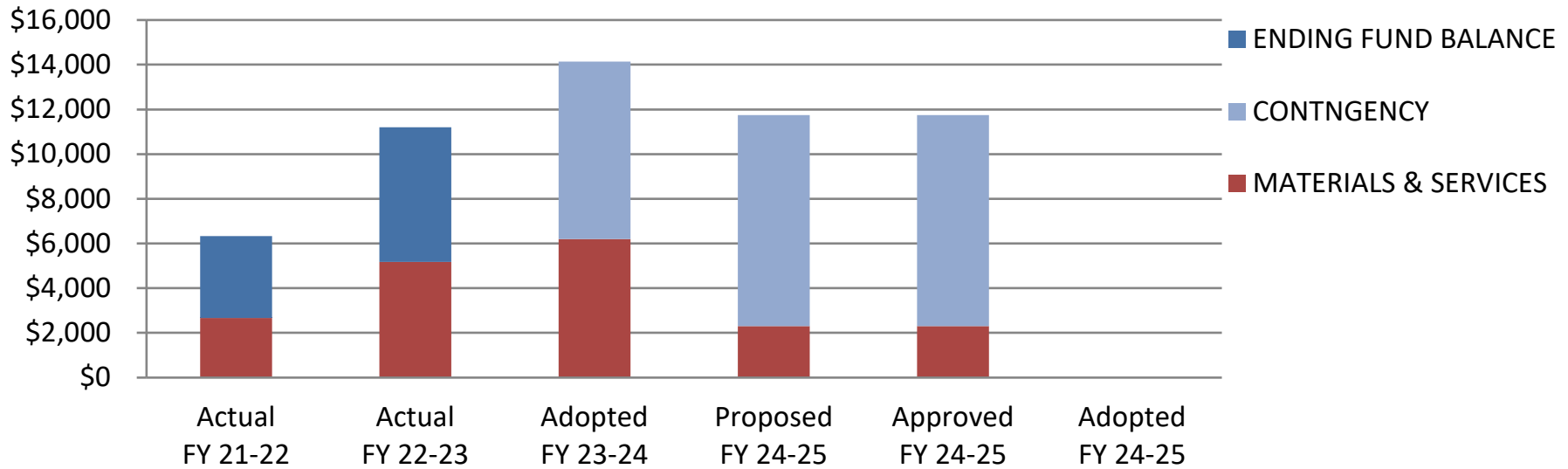
Electrical Permit Fund Resources



STORM DRAIN RESERVE FUND (25): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$0	\$3,666	\$5,845	\$9,040	\$9,040	\$0
GENERAL REVENUE	\$6,330	\$7,542	\$8,300	\$2,700	\$2,700	\$0

Electrical Permit Fund Requirements



STORM DRAIN RESERVE FUND (25): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
MATERIALS & SERVICES	\$2,664	\$5,172	\$6,195	\$2,300	\$2,300	\$0
CONTNGENCY	\$0	\$0	\$7,950	\$9,440	\$9,440	\$0
ENDING FUND BALANCE	\$3,666	\$6,036	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Electrical Permit Fund (27)

ELECTRICAL PERMIT FUND (27): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
0	3,666	5,845	BEGINNING FUND BALANCE	9,040	9,040	0
<u>GENERAL REVENUE</u>						
6,330	7,542	8,300	ELECTRICAL PERMIT REVENUE	2,700	2,700	0
6,330	7,542	8,300	TOTAL GENERAL REVENUE	2,700	2,700	0
6,330	11,208	14,145	TOTAL RESOURCES	11,740	11,740	0

Electrical Permit Fund (27)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

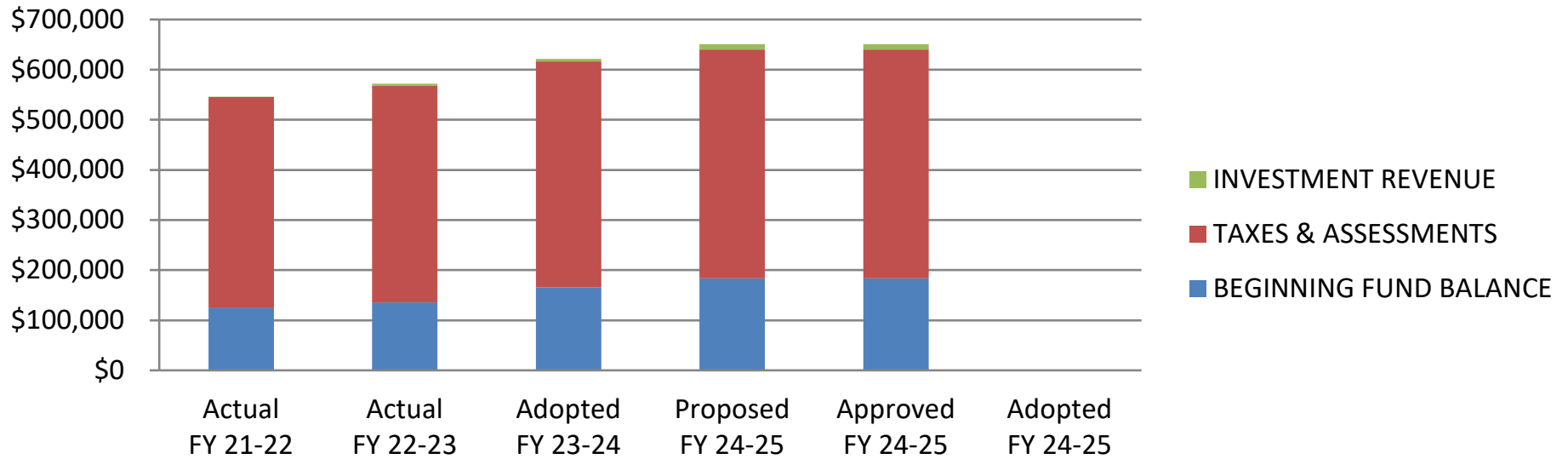
ELECTRICAL PERMIT FUND (27): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
2,333	4,507	5,395	JUNCTION CITY BUILDING PROGRAM	1,500	1,500	0
0	0	100	SUPPLIES	100	100	0
331	665	700	CREDIT CARD PROCESSING FEE	700	700	0
2,664	5,172	6,195	TOTAL MATERIALS & SERVICES	2,300	2,300	0
2,664	5,172	6,195	TOTAL ORG./PROG. REQUIREMENTS	2,300	2,300	0

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

0	0	7,950	CONTINGENCY	9,440	9,440	0
0	0	7,950	TOTAL REQUIREMENTS NOT ALLOCATED	9,440	9,440	0
3,666	6,036	0	ENDING FUND BALANCE	0	0	0
6,330	11,208	14,145	TOTAL REQUIREMENTS	11,740	11,740	0

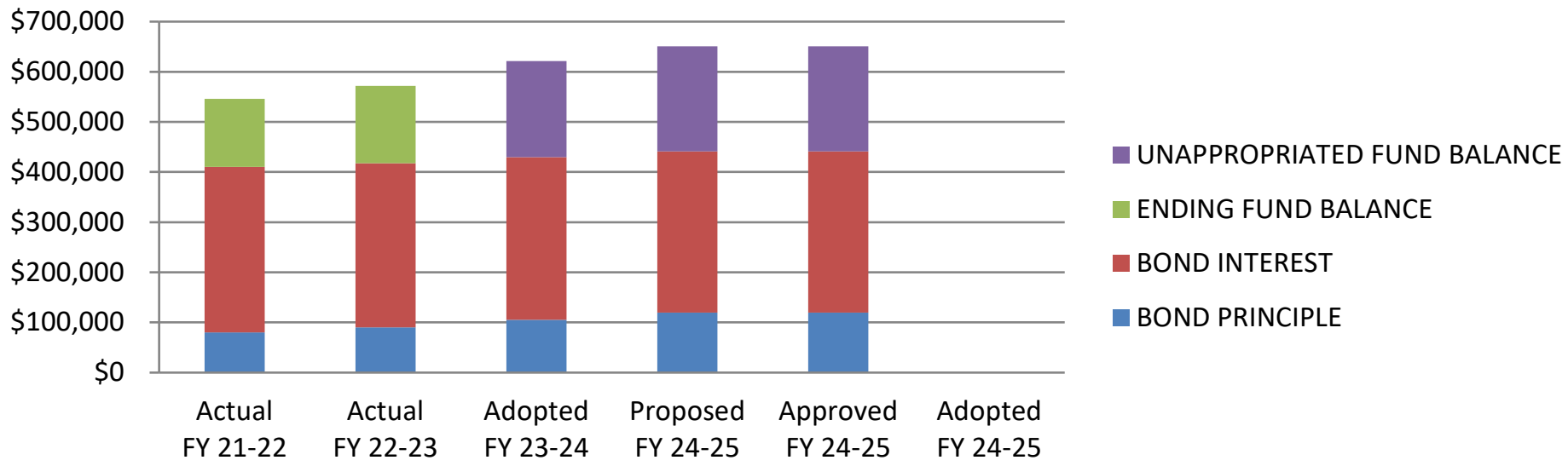
Debt Services Fund Resources



DEBT SERVICES FUND (30): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$124,402	\$135,880	\$165,650	\$183,685	\$183,685	\$0
TAXES & ASSESSMENTS	\$421,230	\$432,562	\$450,820	\$456,615	\$456,615	\$0
INVESTMENT REVENUE	\$410	\$3,444	\$4,800	\$10,805	\$10,805	\$0

Debt Services Fund Requirements



DEBT SERVICES FUND (30): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BOND PRINCIPLE	\$80,000	\$90,000	\$105,000	\$120,000	\$120,000	\$0
BOND INTEREST	\$330,162	\$327,762	\$325,065	\$321,215	\$321,215	\$0
ENDING FUND BALANCE	\$135,880	\$154,124	\$0	\$0	\$0	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$191,205	\$209,890	\$209,890	\$0

**CITY OF HARRISBURG
Debt Services Fund (30)**

DEBT SERVICE FUND (30): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
124,402	135,880	165,650	BEGINNING FUND BALANCE	183,685	183,685	0
<u>TAXES & ASSESSMENTS</u>						
414,807	425,794	446,321	DEBT SERVICE-CURRENT TAXES	449,907	449,907	0
6,423	6,768	4,499	PRIOR YEARS TAXES	6,708	6,708	0
421,230	432,562	450,820	TOTAL TAXES & ASSESSMENTS	456,615	456,615	0
<u>INVESTMENT REVENUE</u>						
410	3,444	4,800	EARNED INTEREST	10,805	10,805	0
410	3,444	4,800	TOTAL EARNED INTEREST	10,805	10,805	0
546,042	571,886	621,270	TOTAL RESOURCES	651,105	651,105	0

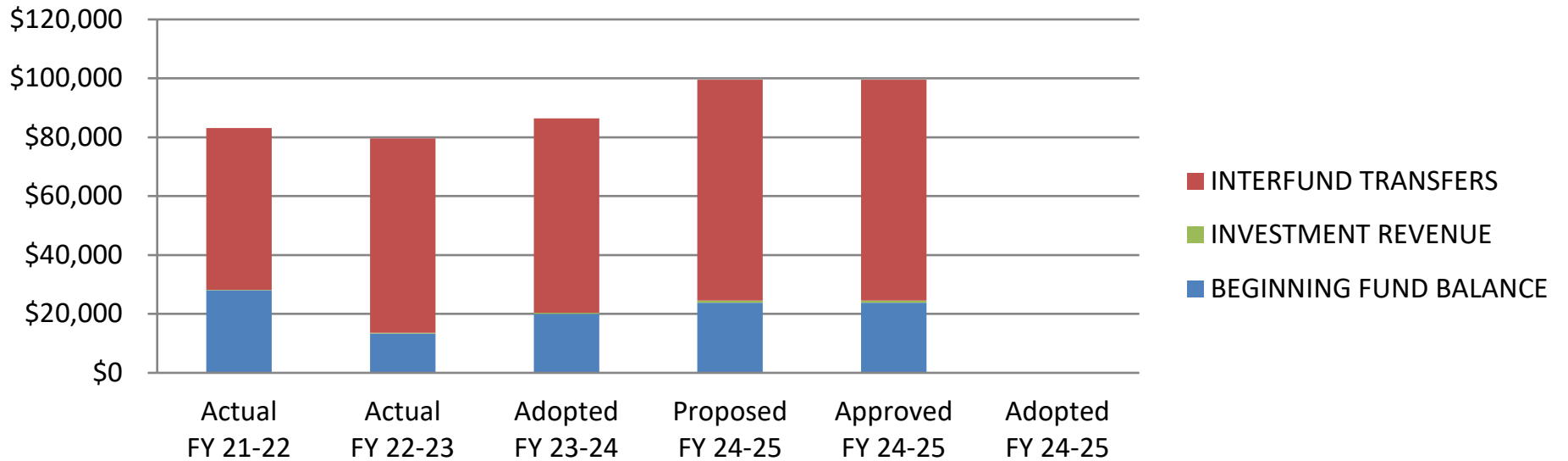
Levy for Debt Services:
\$441,215 (Amount Needed to Cover Bonds)
 98% (Collection rate)

\$449,907 (Tax to Levy)

DEBT SERVICE (30): REQUIREMENTS

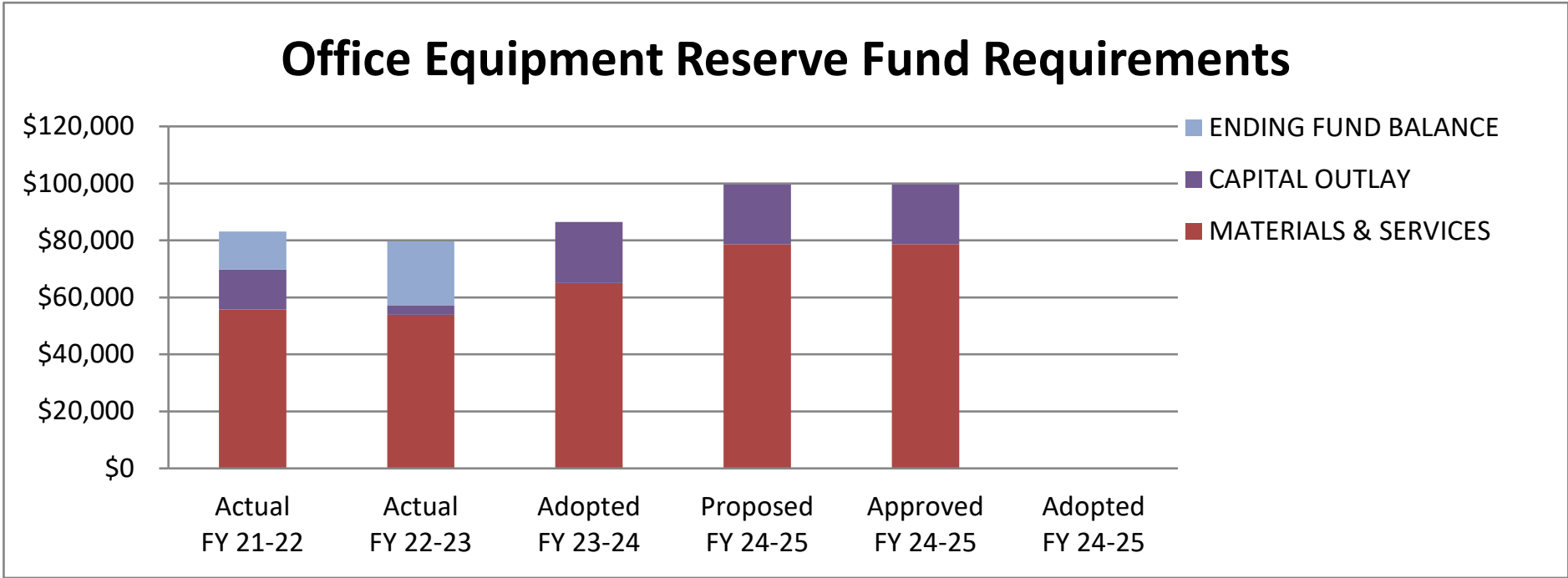
Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
35,000	35,000	35,000	1999 WATER BOND PRINCIPAL	35,000	35,000	0
45,000	55,000	70,000	2019 WATER IMPROVEMENT BOND PRINCIPAL	85,000	85,000	0
80,000	90,000	105,000	TOTAL BOND PRINCIPAL	120,000	120,000	0
<u>BOND INTEREST</u>						
29,600	28,550	27,500	1999 WATER BOND INTEREST	26,450	26,450	0
300,562	299,212	297,565	2019 WATER IMPROVEMENT BOND INTEREST	294,765	294,765	0
330,162	327,762	325,065	TOTAL BOND INTEREST	321,215	321,215	0
135,880	154,124	0	ENDING FUND BALANCE	0	0	0
0	0	191,205	UNAPPROPRIATED FUND BALANCE	209,890	209,890	0
546,042	571,886	621,270	TOTAL REQUIREMENTS	651,105	651,105	0

Office Equipment Reserve Fund Resources



OFFICE EQUIPMENT RESERVE FUND (40): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$28,102	\$13,374	\$20,080	\$23,790	\$23,790	\$0
INVESTMENT REVENUE	\$36	\$238	\$330	\$745	\$745	\$0
INTERFUND TRANSFERS	\$55,000	\$66,000	\$66,000	\$75,000	\$75,000	\$0



OFFICE EQUIPMENT RESERVE FUND (40): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
MATERIALS & SERVICES	\$55,764	\$53,857	\$65,000	\$78,625	\$78,625	\$0
CAPITAL OUTLAY	\$14,000	\$3,393	\$21,410	\$20,910	\$20,910	\$0
ENDING FUND BALANCE	\$13,374	\$22,362	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Office Equipment Reserve Fund (40)

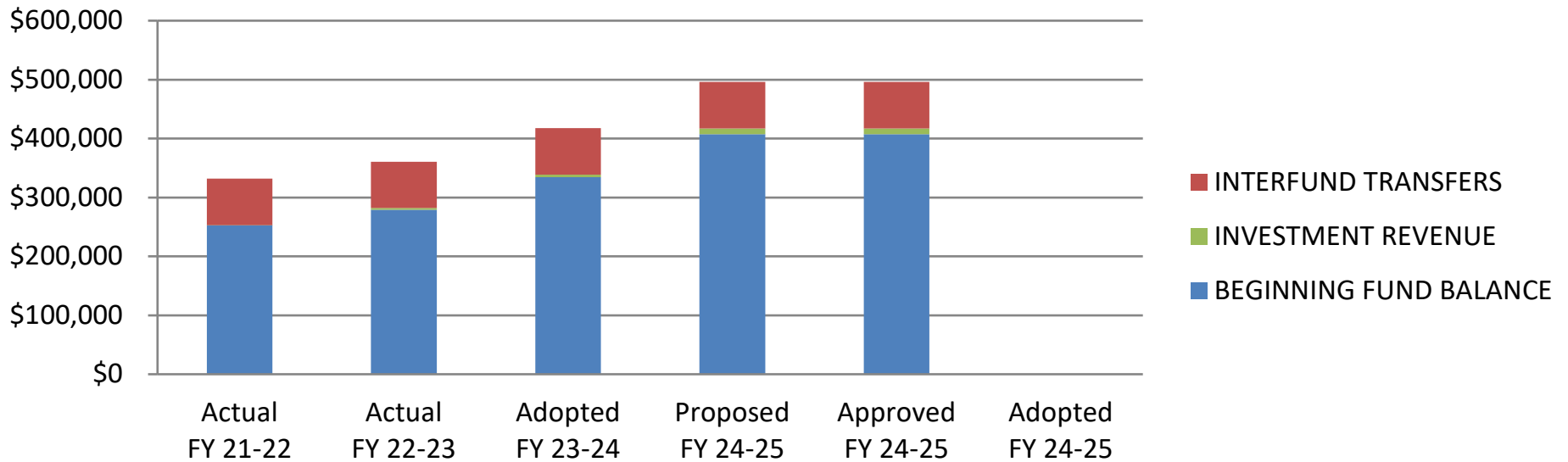
OFFICE EQUIPMENT RESERVE FUND (40): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
28,102	13,374	20,080	BEGINNING FUND BALANCE	23,790	23,790	0
<u>INVESTMENT REVENUE</u>						
36	238	330	EARNED INTEREST	745	745	0
36	238	330	TOTAL INVESTMENT REVENUE	745	745	0
<u>INTERFUND TRANSFER</u>						
35,000	40,000	40,000	TRANS FROM GENERAL FUND	45,000	45,000	0
10,000	13,000	13,000	TRANS FROM WATER FUND	15,000	15,000	0
10,000	13,000	13,000	TRANS FROM SEWER FUND	15,000	15,000	0
55,000	66,000	66,000	TOTAL INTERFUND TRANSFER	75,000	75,000	0
83,138	79,612	86,410	TOTAL RESOURCES	99,535	99,535	0

OFFICE EQUIPMENT RESERVE FUND (40): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
<u>MATERIALS & SERVICES</u>						
19,719	19,257	19,000	FINANCIAL SYSTEM	19,250	19,250	0
23,873	21,222	28,000	MAINTENANCE & SOFTWARE	43,375	43,375	0
7,000	7,945	8,000	COMPUTER REPLACEMENT	8,000	8,000	0
5,172	5,433	10,000	MISC OFFICE EQUIP/FURNITURE	8,000	8,000	0
55,764	53,857	65,000	.	78,625	78,625	0
<u>CAPITAL OUTLAY</u>						
0	0	13,300	COPIER RESERVE (\$2,000 PER YEAR)	10,800	10,800	0
14,000	3,393	8,110	OFFICE SERVER RESERVE (\$2,000 PER YEAR)	10,110	10,110	0
14,000	3,393	21,410	TOTAL CAPITAL OUTLAY	20,910	20,910	0
69,764	57,250	86,410	TOTAL ORG./PROG. REQUIREMENTS	99,535	99,535	0
13,374	22,362	0	ENDING FUND BALANCE	0	0	0
83,138	79,612	86,410	TOTAL REQUIREMENTS	99,535	99,535	0

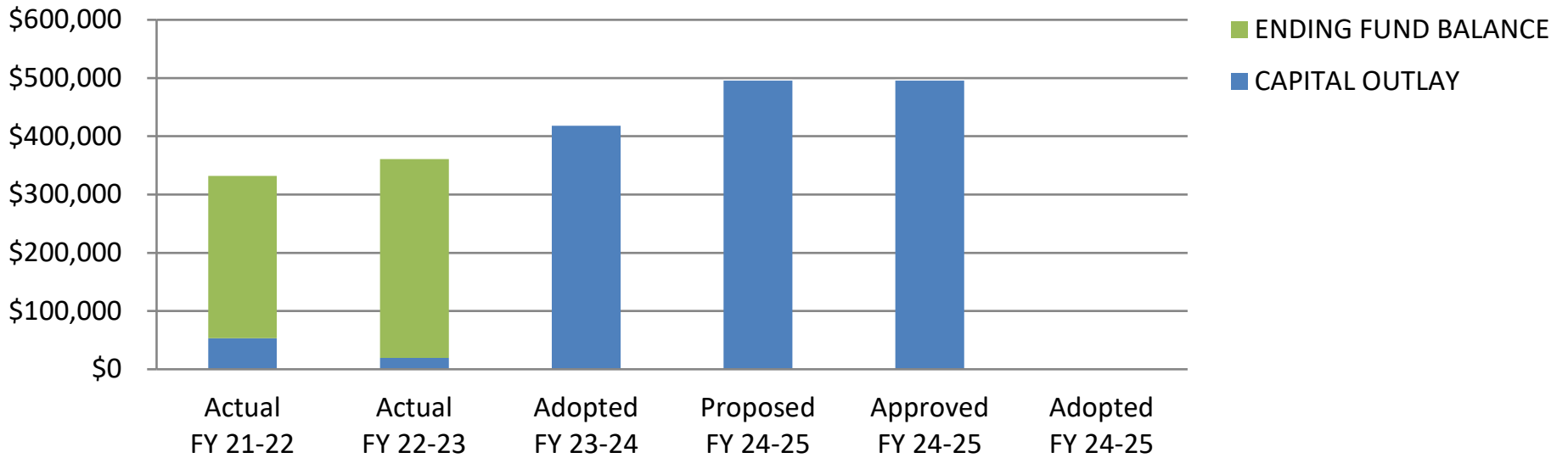
Equipment Reserve Fund Resources



EQUIPMENT RESERVE FUND (41): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$252,692	\$278,836	\$334,665	\$407,220	\$407,220	\$0
INVESTMENT REVENUE	\$370	\$3,088	\$4,305	\$9,680	\$9,680	\$0
INTERFUND TRANSFERS	\$78,900	\$78,900	\$78,900	\$78,900	\$78,900	\$0

Equipment Reserve Fund Requirements



EQUIPMENT RESERVE FUND (41): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
CAPITAL OUTLAY	\$53,126	\$19,351	\$417,870	\$495,800	\$495,800	\$0
ENDING FUND BALANCE	\$278,836	\$341,473	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Equipment Reserve Fund (41)

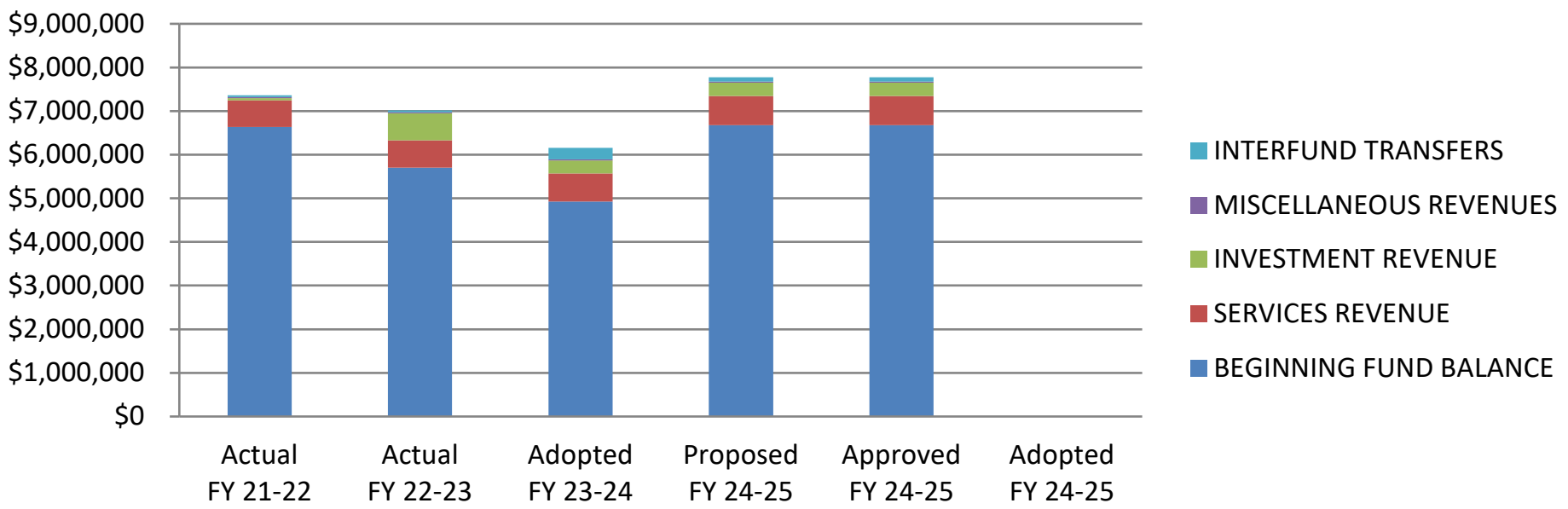
EQUIPMENT RESERVE FUND (41): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
252,692	278,836	334,665	BEGINNING FUND BALANCE	407,220	407,220	0
<u>INVESTMENT REVENUE</u>						
370	3,088	4,305	EARNED INTEREST	9,680	9,680	0
370	3,088	4,305	TOTAL INVESTMENT REVENUE	9,680	9,680	0
<u>INTERFUND TRANSFER</u>						
26,300	26,300	26,300	TRANSFER FROM WATER FUND	26,300	26,300	0
26,300	26,300	26,300	TRANSFER FROM SEWER FUND	26,300	26,300	0
26,300	26,300	26,300	TRANSFER FROM STREET FUND	26,300	26,300	0
78,900	78,900	78,900	TOTAL INTERFUND TRANSFER	78,900	78,900	0
331,962	360,824	417,870	TOTAL RESOURCES	495,800	495,800	0

EQUIPMENT RESERVE FUND (41): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
<u>CAPITAL OUTLAY</u>						
33,265	10,966	35,000	VEHICLE RESERVE FUND	55,000	55,000	0
0	0	271,000	HYDROVACTOR RESERVE FUND	301,000	301,000	0
0	0	18,000	BACKHOE RESERVE FUND	24,000	24,000	0
0	0	6,000	4 WHEELER RESERVE FUND	8,000	8,000	0
0	0	11,000	LAWN MOWER RESERVE FUND	13,000	13,000	0
8,220	0	58,000	DUMP TRUCK RESERVE FUND	66,000	66,000	0
11,641	8,385	18,870	OTHER MISC. EQUIPMENT	28,800	28,800	0
53,126	19,351	417,870	TOTAL CAPITAL OUTLAY	495,800	495,800	0
53,126	19,351	417,870	TOTAL ORG./PROG. REQUIREMENTS	495,800	495,800	0
278,836	341,473	0	ENDING FUND BALANCE	0	0	0
331,962	360,824	417,870	TOTAL REQUIREMENTS	495,800	495,800	0

Water Fund Resources



WATER FUND (51): Resources

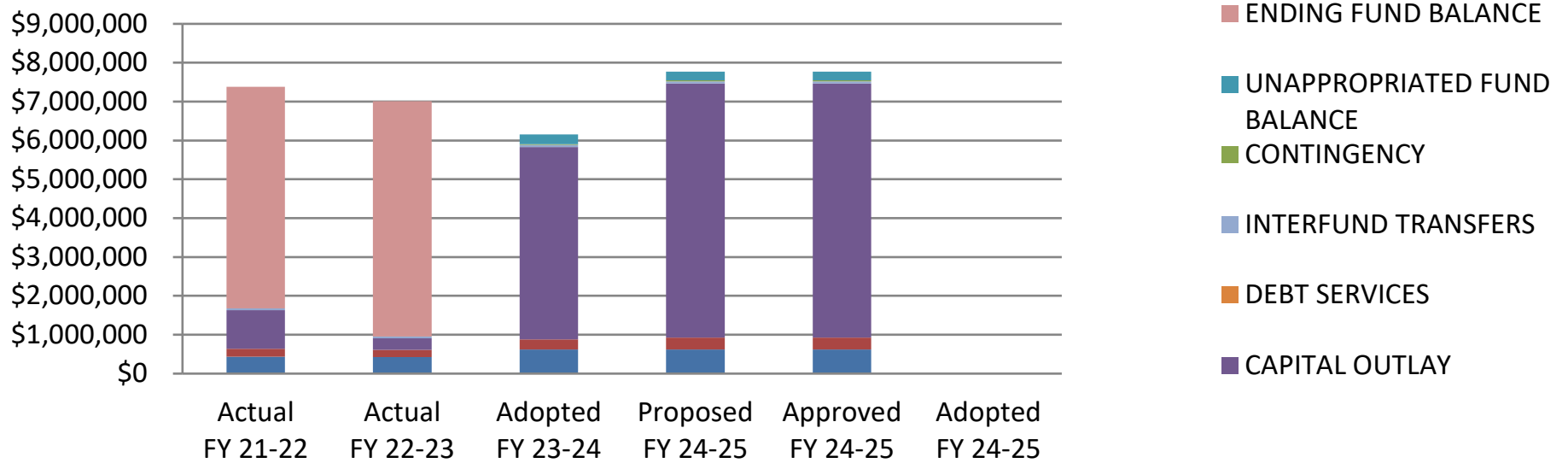
Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$6,634,985	\$5,704,571	\$4,928,880	\$6,674,190	\$6,674,190	\$0
SERVICES REVENUE	\$607,693	\$621,656	\$642,640	\$668,680	\$668,680	\$0
INVESTMENT REVENUE	\$56,186	\$621,656	\$292,920	\$306,300	\$306,300	\$0
MISCELLANEOUS REVENUES	\$23,920	\$28,628	\$25,100	\$25,500	\$25,500	\$0
INTERFUND TRANSFERS	\$42,000	\$42,000	\$263,500	\$100,000	\$100,000	\$0

**CITY OF HARRISBURG
Water Fund (51)**

WATER FUND (51): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
6,634,985	5,704,571	4,928,880	BEGINNING FUND BALANCE	6,674,190	6,674,190	0
<u>SERVICES REVENUE</u>						
3,388	4,795	8,000	NEW WATER CONNECTION CHARGES	15,000	15,000	0
604,305	616,861	634,640	WATER USE CHARGES	653,680	653,680	0
607,693	621,656	642,640	TOTAL SERVICES REVENUE	668,680	668,680	0
<u>INVESTMENT REVENUE</u>						
56,186	621,656	292,920	WATER FUND EARNED INTEREST	306,300	306,300	0
56,186	621,656	292,920	TOTAL INVESTMENT REVENUE	306,300	306,300	0
<u>MISCELLANEOUS REVENUE</u>						
14,480	14,940	14,500	WATER TAG FEE	14,500	14,500	0
2,850	2,550	2,100	TURN ON FEE	2,500	2,500	0
475	700	500	NSF CHECK FEE	500	500	0
6,115	10,438	8,000	MISCELLANEOUS INCOME	8,000	8,000	0
23,920	28,628	25,100	TOTAL MISCELLANEOUS REVENUE	25,500	25,500	0
<u>INTERFUND TRANSFERS</u>						
42,000	42,000	263,500	TRANSFER FROM GENERAL FUND	100,000	100,000	0
42,000	42,000	263,500	TOTAL INTERFUND TRANSFERS	100,000	100,000	0
7,364,784	7,018,511	6,153,040	TOTAL RESOURCES	7,774,670	7,774,670	0

Water Fund Requirements



WATER FUND (51): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
PERSONNEL SERVICES	\$432,141	\$427,096	\$616,535	\$616,780	\$616,780	\$0
MATERIALS & SERVICES	\$209,234	\$188,666	\$263,360	\$309,180	\$309,180	\$0
CAPITAL OUTLAY	\$990,078	\$294,509	\$4,952,000	\$6,540,000	\$6,540,000	\$0
DEBT SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
INTERFUND TRANSFERS	\$46,300	\$49,300	\$49,300	\$51,300	\$51,300	\$0
CONTINGENCY	\$0	\$0	\$21,845	\$27,410	\$27,410	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$250,000	\$230,000	\$230,000	\$0
ENDING FUND BALANCE	\$5,704,571	\$6,053,511	\$0	\$0	\$0	\$0

CITY OF HARRISBURG

Water Fund (51)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

WATER FUND (51): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					

PERSONNEL SERVICES

230,617	235,702	322,100	WATER FUND WAGES	320,000	320,000	0
1,386	2,769	6,000	WATER FUND SEASONAL	6,000	6,000	0
2,083	2,083	2,015	WTR FD ON-CALL	2,015	2,015	0
6,972	6,821	9,025	WATER FUND OVERTIME	9,975	9,975	0
258	253	725	WTR FD UNEMPLOYMENT TAXES	730	730	0
19,686	19,333	26,420	WTR FD SOCIAL SECURITY TAXES	26,250	26,250	0
89,523	88,520	136,290	WTR FD MEDICAL INSURANCE	143,250	143,250	0
65,395	58,340	96,200	WTR FD PERS	92,000	92,000	0
907	661	875	WTR FD LIFE & DISABILITY INS	930	930	0
4,930	3,290	3,780	WTR FD COMP & LONGEVITY	2,250	2,250	0
82	81	560	WTR FD WORK COMP QUARTERLY	560	560	0
8,254	5,851	7,000	WATER WORK COMP PREMIUM	7,000	7,000	0
0	1,344	2,910	OFPLA	3,185	3,185	0
998	998	1,285	CELLULAR PHONE	1,285	1,285	0
1,050	1,050	1,350	CLOTHING ALLOWANCE	1,350	1,350	0

432,141	427,096	616,535	TOTAL PERSONNEL SERVICES	616,780	616,780	0
4	5	5	Total Full-Time Equivalent (FTE)	5	5	5

MATERIALS & SERVICES

PROFESSIONAL SERVICES

7,695	8,100	8,200	WTR FD AUDIT ASSISTANCE	8,600	8,600	0
13,497	16,281	18,960	WTR FD INSURANCE	23,430	23,430	0

21,192	24,381	27,160	TOTAL PROFESSIONAL SERVICES	32,030	32,030	0
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WATER FUND (51): REQUIREMENTS

3.

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					

BUILDINGS & GROUNDS

5,767	5,380	10,000	BUILDING & GROUNDS MAINTENANCE	10,000	10,000	0
1,068	4,068	5,000	GENERATOR MAINTENANCE	5,000	5,000	0
59,352	56,214	58,000	WTR FD - PP&L	65,000	65,000	0
2,410	3,876	7,800	WTR FD NW NAT GAS	7,800	7,800	0
904	444	1,500	SECURITY SYSTEM CONTRACT	1,500	1,500	0
1,839	1,499	1,500	WTR FD SAFETY SUPPLIES	1,500	1,500	0
2,455	2,949	2,400	WTR FD TELEPHONE EXPENSES	2,500	2,500	0
895	690	1,800	INTERNET CHARGES	2,000	2,000	0
20,049	30,362	35,000	WTR FD CHEMICALS	65,000	65,000	0
0	1,049	2,500	CHLORINATOR MAINTENANCE	3,000	3,000	0
10,032	7,662	10,000	WTR FD LAB TESTING	10,000	10,000	0
0	0	250	EMPLOYEE RECRUITMENT	250	250	0
25,582	14,792	25,000	WATER SYSTEMS MAINTENANCE & REPAIRS	25,000	25,000	0
740	0	1,000	BACKFLOW TESTING	1,500	1,500	0
1,500	1,700	2,500	OHA PERMIT FEE	3,500	3,500	0
132,593	130,685	164,250	TOTAL BUILDINGS & GROUNDS	203,550	203,550	0

ENGINEERING

21,328	1,439	30,000	CITY ENGINEERING EXPENSES	30,000	30,000	0
21,328	1,439	30,000	TOTAL ENGINEERING	30,000	30,000	0

MOTOR VEHICLE EXPENSES

8,479	7,770	9,000	WTR FD - GASOLINE	9,000	9,000	0
5,141	6,112	6,000	WTR FD - VEHICLE MAINTENANCE	6,000	6,000	0
13,620	13,882	15,000	TOTAL MOTOR VEHICLE EXPENSES	15,000	15,000	0

OFFICE FUNCTIONS

1,767	1,379	1,500	WTR FD-OFFICE EQUIP CONTRACTS	2,500	2,500	0
359	0	500	WTR FD OFFICE MACHINE MAINTENANCE	500	500	0
4,952	4,582	5,830	WTR FD POSTAGE EXPENSES	5,900	5,900	0
1,000	879	1,000	WTR FD SOFTWARE MAINT & UPGRADE	1,000	1,000	0
1,281	1,326	2,000	WTR FD OFFICE SUPPLIES	2,000	2,000	0
7,151	7,389	8,320	BANK/SERVICE FEES	8,500	8,500	0
16,510	15,555	19,150	TOTAL OFFICE FUNCTIONS	20,400	20,400	0

WATER FUND (51): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					

TRAINING EXPENSES

3,160	1,774	3,800	WTR FD-SCHOOL-PUBLIC WORKS	4,000	4,000	0
831	950	2,000	WTR FD ROOM & BOARD EXPENSES	2,200	2,200	0
0	0	2,000	CDL CONSORTIUM	2,000	2,000	0
3,991	2,724	7,800	TOTAL TRAINING EXPENSES	8,200	8,200	0

209,234	188,666	263,360	TOTAL MATERIALS & SERVICES	309,180	309,180	0
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CAPITAL OUTLAY

16,437	14,397	20,000	SENSUS METER UPGRADES	20,000	20,000	0
973,641	280,112	4,932,000	WTR FD CONST PROJECT	6,520,000	6,520,000	0
990,078	294,509	4,952,000	TOTAL CAPITAL OUTLAY	6,540,000	6,540,000	0

1,631,453	910,271	5,831,895	TOTAL ORG./PROG. REQUIREMENTS	7,465,960	7,465,960	0
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NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

INTERFUND TRANSFERS

26,300	26,300	26,300	TRANSFER TO EQUIP FUND	26,300	26,300	0
10,000	13,000	13,000	TRANSFER TO OFFICE EQUIPMENT FUND	15,000	15,000	0
10,000	10,000	10,000	TRANSFER TO STREET FUND	10,000	10,000	0
46,300	49,300	49,300	TOTAL INTERFUND TRANSFERS	51,300	51,300	0

0	0	21,845	CONTINGENCY	27,410	27,410	0
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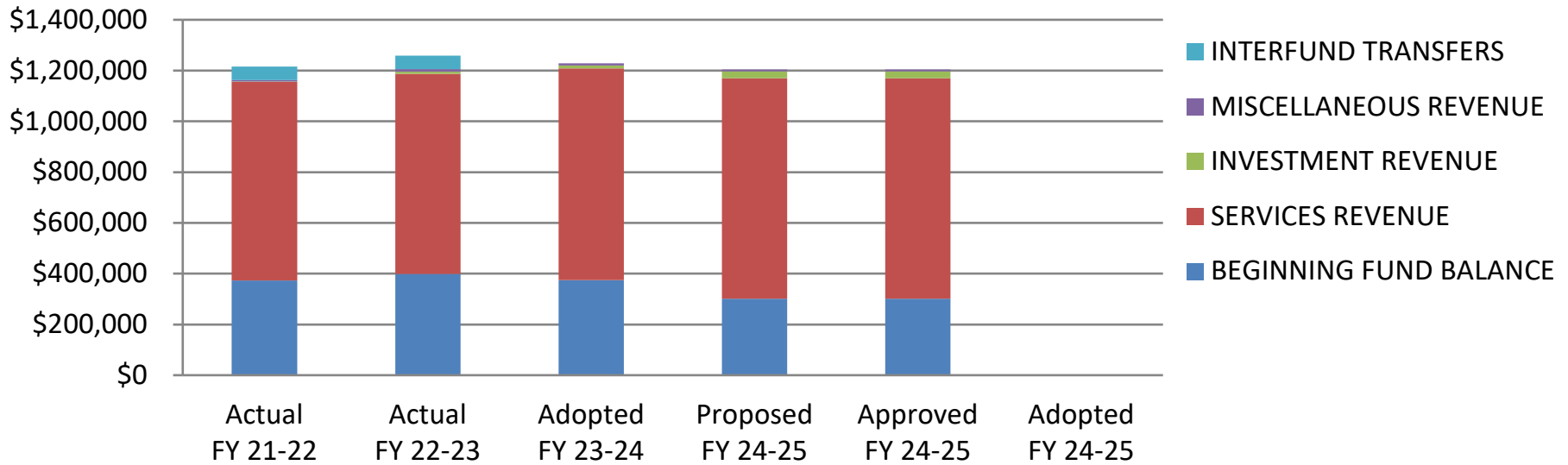
46,300	49,300	71,145	TOTAL REQUIREMENTS NOT ALLOCATED	78,710	78,710	0
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5,704,571	6,053,511	0	ENDING FUND BALANCE	0	0	0
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0	0	250,000	UNAPPROPRIATED FUND BALANCE	230,000	230,000	-
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7,364,784	7,018,511	6,153,040	TOTAL REQUIREMENTS	7,774,670	7,774,670	-
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Sewer Fund Resources



SEWER FUND (52): Resources

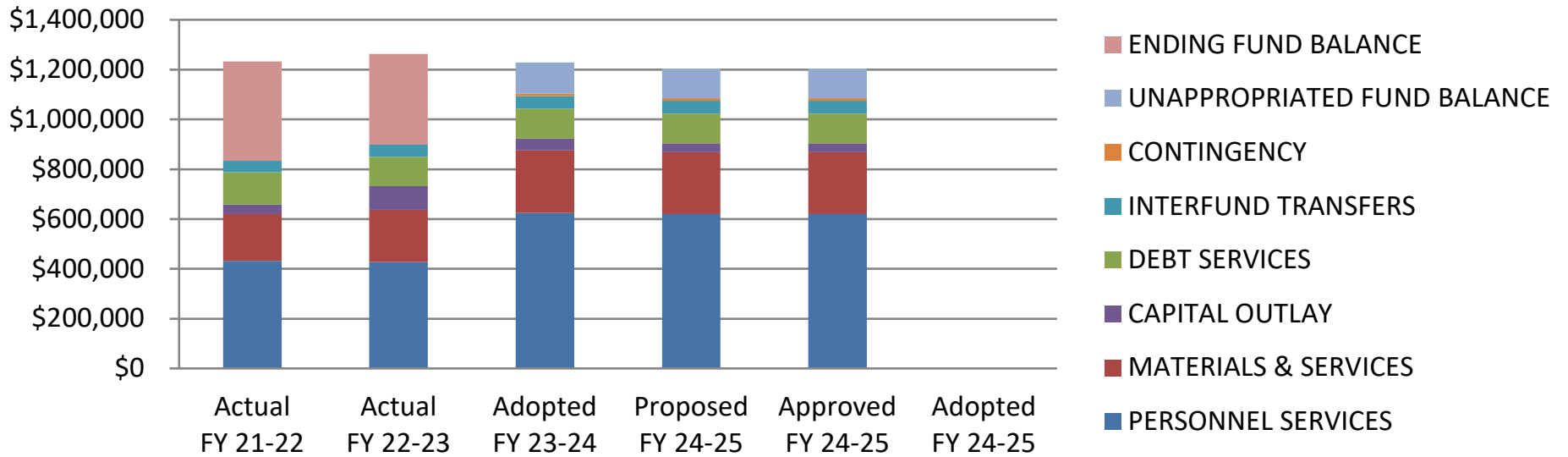
Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$373,748	\$399,445	\$374,270	\$301,995	\$301,995	\$0
SERVICES REVENUE	\$780,940	\$786,923	\$834,320	\$868,115	\$868,115	\$0
INVESTMENT REVENUE	\$1,710	\$8,868	\$12,030	\$27,075	\$27,075	\$0
MISCELLANEOUS REVENUE	\$6,432	\$10,370	\$7,430	\$7,430	\$7,430	\$0
INTERFUND TRANSFERS	\$53,000	\$53,000	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG
Sewer Fund (52)**

SEWER FUND (52): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
373,748	399,445	374,270	BEGINNING FUND BALANCE	301,995	301,995	0
<u>SERVICES REVENUE</u>						
2,093	685	2,000	NEW SEWER CONNECTION CHARGES	2,500	2,500	0
778,847	786,238	832,320	SEWER USE CHARGES	865,615	865,615	0
780,940	786,923	834,320	TOTAL SERVICES REVENUE	868,115	868,115	0
<u>INVESTMENT INCOME</u>						
1,710	8,868	12,030	SEWER FUND EARNED INTEREST	27,075	27,075	0
1,710	8,868	12,030	TOTAL INVESTMENT INCOME	27,075	27,075	0
<u>MISCELLANEOUS REVENUE</u>						
6,432	6,432	6,430	FARMER LEASE PEORIA ROAD	6,430	6,430	0
0	3,938	1,000	SEWER FUND MISC INCOME	1,000	1,000	0
6,432	10,370	7,430	TOTAL MISCELLANEOUS REVENUE	7,430	7,430	0
<u>INTERFUND TRANSFERS</u>						
53,000	53,000	0	TRANSFER FROM GENERAL FUND	0	0	0
53,000	53,000	0	TOTAL INTERFUND TRANSFERS	0	0	0
1,215,830	1,258,606	1,228,050	TOTAL RESOURCES	1,204,615	1,204,615	0

Sewer Fund Requirements



SEWER FUND (52): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
PERSONNEL SERVICES	\$432,134	\$426,955	\$624,825	\$619,280	\$619,280	\$0
MATERIALS & SERVICES	\$187,866	\$210,352	\$250,610	\$249,635	\$249,635	\$0
CAPITAL OUTLAY	\$38,578	\$95,092	\$47,000	\$35,000	\$35,000	\$0
DEBT SERVICES	\$129,045	\$117,300	\$121,400	\$119,400	\$119,400	\$0
INTERFUND TRANSFERS	\$46,300	\$49,300	\$49,300	\$51,300	\$51,300	\$0
CONTINGENCY	\$0	\$0	\$10,000	\$10,000	\$10,000	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$124,915	\$120,000	\$120,000	\$0
ENDING FUND BALANCE	\$399,445	\$364,120	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG
Sewer Fund (52)**

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

SEWER FUND (52): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
<u>PERSONNEL SERVICES</u>						
230,615	235,702	322,100	SEWER FUND WAGES	320,000	320,000	0
1,386	2,769	15,000	SEWER FUND SEASONAL	8,500	8,500	0
2,083	1,978	2,015	SEWER FUND ON-CALL	2,015	2,015	0
6,972	6,821	9,025	SEWER FUND OVERTIME	9,975	9,975	0
257	253	425	SWR FD UNEMPLOYMENT TAXES	730	730	0
19,686	19,325	26,420	SEWER FUND SOCIAL SECURITY	26,250	26,250	0
89,522	88,520	136,290	SWR FD MEDICAL INSURANCE	143,250	143,250	0
65,394	58,312	96,200	SEWER FUND PERS	92,000	92,000	0
907	662	875	SWR FD LIFE & DISABILITY	930	930	0
4,930	3,290	3,780	SWR FD COMP & LONGEVITY	2,250	2,250	0
81	81	150	SWR FD WORK COMP QUARTERLY	560	560	0
8,254	5,851	7,000	SEWER FUND WORK COMP PREMIUM	7,000	7,000	0
0	1,344	2,910	OFPLA	3,185	3,185	0
997	997	1,285	CELLULAR PHONE	1,285	1,285	0
1,050	1,050	1,350	CLOTHING ALLOWANCE	1,350	1,350	0
432,134	426,955	624,825	TOTAL PERSONNEL SERVICES	619,280	619,280	0
5	5	5	Total Full-Time Equivalent (FTE)	5	5	5
<u>MATERIALS & SERVICES</u>						
<u>PROFESSIONAL SERVICES</u>						
8,265	8,700	8,700	AUDIT	9,200	9,200	0
13,497	16,281	18,960	SWR FD INSURANCE EXPENSES	23,430	23,430	0
21,762	24,981	27,660	TOTAL PROFESSIONAL SERVICES	32,630	32,630	0

SEWER FUND (52): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					

BUILDINGS & GROUNDS

20,198	6,129	5,000	BUILDING & GROUNDS MAINTENANCE	5,000	5,000	0
1,178	4,062	5,000	STANDBY GENERATOR MAINTENANCE	4,000	4,000	0
20,646	16,353	23,000	SWR FD PP&L	23,000	23,000	0
583	588	750	SWR FD NW NATURAL GAS	750	750	0
904	444	1,200	SWR FD SECURITY CONTRACT	1,200	1,200	0
1,839	1,499	1,500	SWR FD SAFETY SUPPLIES	1,000	1,000	0
4,563	4,891	4,500	SWR FD TELEPHONE	4,500	4,500	0
895	690	1,800	INTERNET EXPENSES	2,000	2,000	0
48,053	70,363	80,000	SWR FD CHEMICALS	75,000	75,000	0
0	1,668	2,500	CHLORINATOR MAINTENANCE	3,000	3,000	0
8,316	20,702	18,000	SWR FD LAB TESTING	22,000	22,000	0
0	0	250	EMPLOYEE RECRUITMENT	150	150	0
13,980	14,882	20,000	SEWER SYSTEMS MAINTENANCE & REPAIRS	20,000	20,000	0
2,618	2,773	3,500	DEQ PERMIT FEE	3,500	3,500	0
0	582	1,000	EMPLOYEE VACCINATIONS	500	500	0
2,294	7,647	8,000	LIFT STATION MAINTENANCE	5,000	5,000	0
126,067	153,273	176,000	TOTAL BUILDINGS & GROUNDS	170,600	170,600	0

ENGINEERING

6,106	0	5,000	ENGINEERING SEWER FD/CITY	3,500	3,500	0
6,106	0	5,000	TOTAL ENGINEERING	3,500	3,500	0

MOTOR VEHICLE EXPENSES

8,479	7,770	9,000	SWR FD VEHICLE GASOLINE	9,000	9,000	0
5,141	6,112	6,000	SWR FD VEHICLE MAINTENANCE	6,000	6,000	0
13,620	13,882	15,000	TOTAL MOTOR VEHICLE EXPENSES	15,000	15,000	0

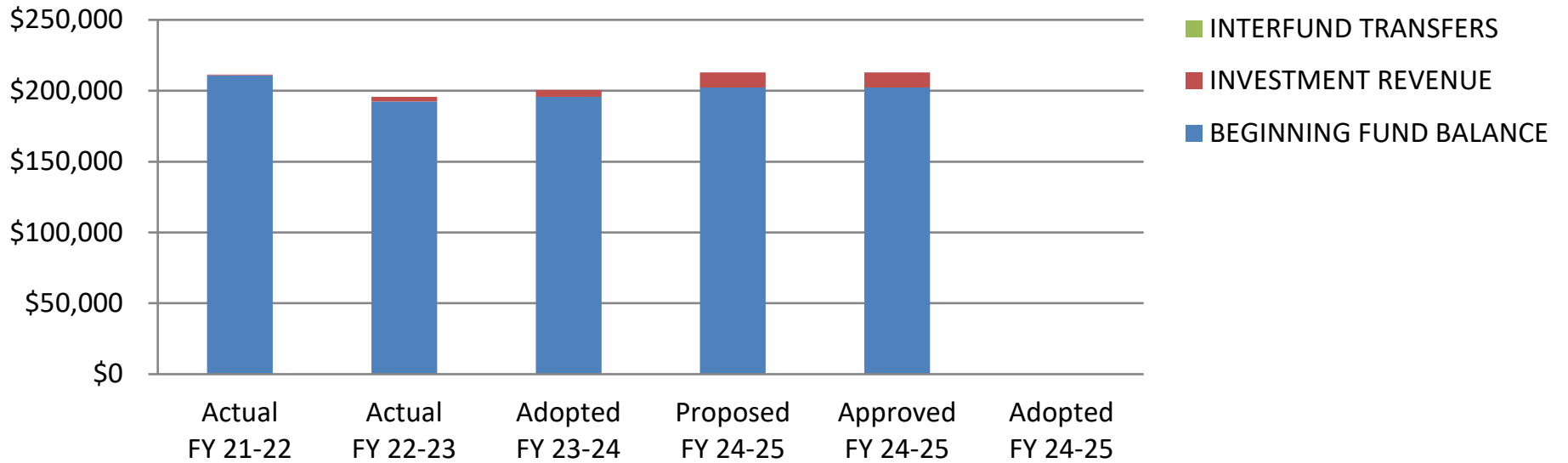
OFFICE FUNCTIONS

1,767	1,379	1,500	SWR FD OFFICE MACHINE CONTRACT	2,400	2,400	0
359	0	1,000	SWR FD MACHINE MAINTENANCE	1,000	1,000	0
4,952	4,582	5,830	SWR FD POSTAGE	5,855	5,855	0
1,000	879	1,000	SWR FD SOFTWARE MAINT/UPGRADE	1,000	1,000	0
1,281	1,555	2,000	SWR FD OFFICE SUPPLIES	2,000	2,000	0
7,151	6,862	8,320	BANK/SERVICE FEES	8,350	8,350	0
16,510	15,257	19,650	TOTAL OFFICE FUNCTIONS	20,605	20,605	0

SEWER FUND (52): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
<u>TRAINING EXPENSES</u>						
2,970	2,009	3,800	SWR FD SCHOOL-PUBLIC WORKS	3,800	3,800	0
831	950	2,000	SWR FD ROOM & BOARD	2,000	2,000	0
0	0	1,500	CDL CONSORTIUM	1,500	1,500	0
3,801	2,959	7,300	TOTAL TRAINING EXPENSES	7,300	7,300	0
187,866	210,352	250,610	TOTAL MATERIALS & SERVICES	249,635	249,635	0
<u>CAPITAL OUTLAY</u>						
0	0	12,000	I/I INSPECTION & REPAIRS	10,000	10,000	0
22,141	80,695	15,000	SWR FD MISC EQUIP/PROJECTS	5,000	5,000	0
16,437	14,397	20,000	SENSUS METER UPGRADES	20,000	20,000	0
0	0	0	SWR SECURITY PROJECT	1,000	1,000	0
38,578	95,092	47,000	TOTAL CAPITAL OUTLAY	35,000	35,000	0
658,578	732,399	922,435	TOTAL ORG./PROG. REQUIREMENTS	903,915	903,915	0
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM						
<u>DEBT SERVICES</u>						
50,433	45,000	50,000	SWR REV BOND PRINCIPAL PAYMENT	50,000	50,000	0
78,612	72,300	71,400	SWR REV BOND INTEREST PAYMENT	69,400	69,400	0
129,045	117,300	121,400	TOTAL DEBT SERVICES	119,400	119,400	0
<u>INTERFUND TRANSFERS</u>						
10,000	10,000	10,000	TRANSFER TO STREET FUND	10,000	10,000	0
10,000	13,000	13,000	TRANSFER TO OFFICE EQUIP FD	15,000	15,000	0
26,300	26,300	26,300	TRANSFER TO EQUIPMENT FD	26,300	26,300	0
46,300	49,300	49,300	TOTAL INTERFUND TRANSFERS	51,300	51,300	0
0	0	10,000	CONTINGENCY	10,000	10,000	0
175,345	166,600	180,700	TOTAL REQUIREMENTS NOT ALLOCATED	180,700	180,700	0
399,445	364,120	0	ENDING FUND BALANCE	0	0	0
0	0	124,915	UNAPPROPRIATED FUND BALANCE	120,000	120,000	0
1,215,830	1,258,606	1,228,050	TOTAL REQUIREMENTS	1,204,615	1,204,615	0

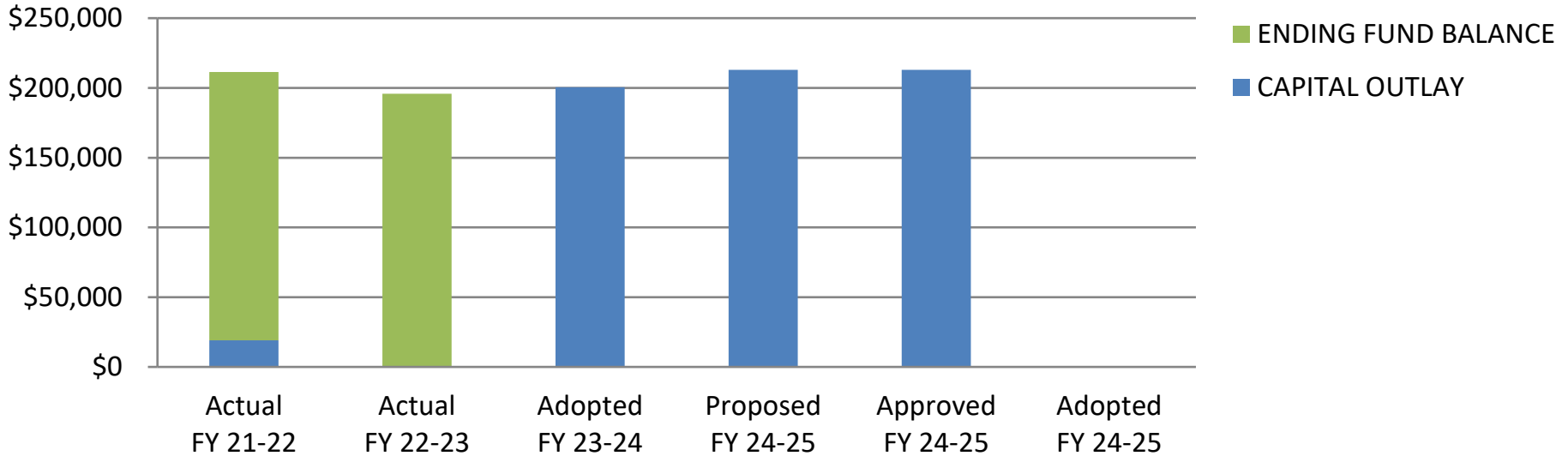
Water Reserve Fund Resources



WATER RESERVE FUND (55): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$210,920	\$192,306	\$195,590	\$202,170	\$202,170	\$0
INVESTMENT REVENUE	\$410	\$3,444	\$4,800	\$10,800	\$10,800	\$0
INTERFUND TRANSFERS	\$0	\$0	\$0	\$0	\$0	\$0

Water Reserve Fund Requirements



WATER RESERVE FUND (55): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
CAPITAL OUTLAY	\$19,024	\$0	\$200,390	\$212,970	\$212,970	\$0
ENDING FUND BALANCE	\$192,306	\$195,750	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Water Reserve Fund (55)

WATER RESERVE FUND (55): RESOURCES

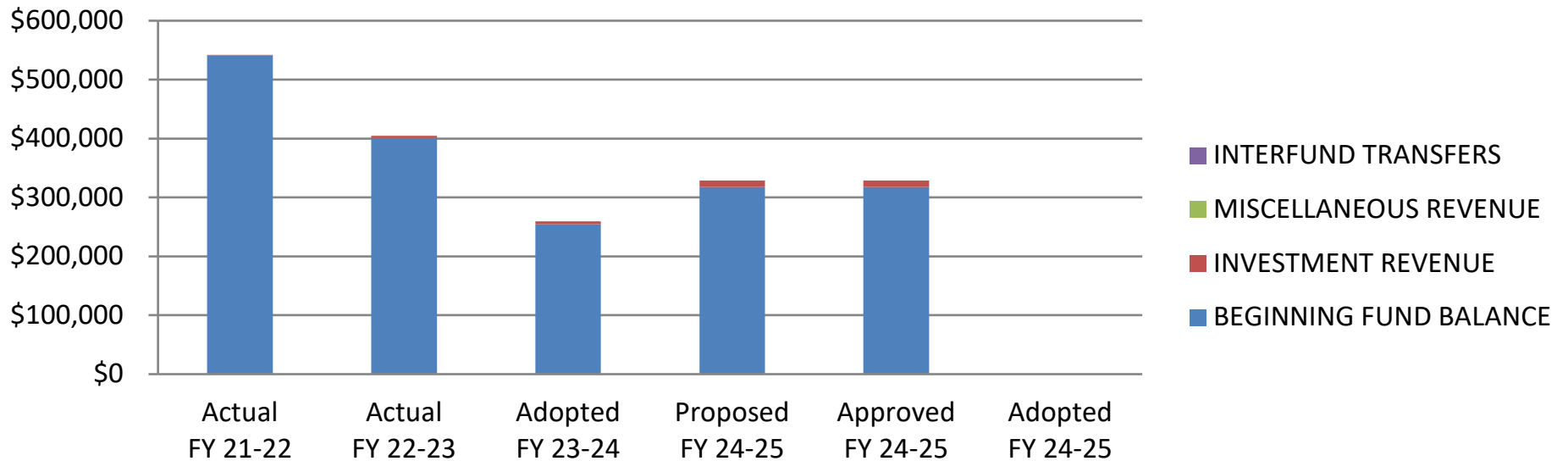
Historical Data			RESOURCE DESCRIPTION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
210,920	192,306	195,590	BEGINNING FUND BALANCE	202,170	202,170	0
<u>INVESTMENT REVENUE</u>						
410	3,444	4,800	EARNED INTEREST	10,800	10,800	0
410	3,444	4,800	TOTAL INVESTMENT REVENUE	10,800	10,800	0
211,330	195,750	200,390	TOTAL RESOURCES	212,970	212,970	0

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

WATER RESERVE FUND (55): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
19,024	0	53,000	WELLS/PUMPS RESERVE	56,000	56,000	0
0	0	147,390	WATER RESERVE CAPITAL PROJECTS	156,970	156,970	0
19,024	0	200,390	TOTAL CAPITAL OUTLAY	212,970	212,970	0
19,024	0	200,390	TOTAL ORG./PROG. REQUIREMENTS	212,970	212,970	0
192,306	195,750	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
211,330	195,750	200,390	TOTAL REQUIREMENTS	212,970	212,970	0

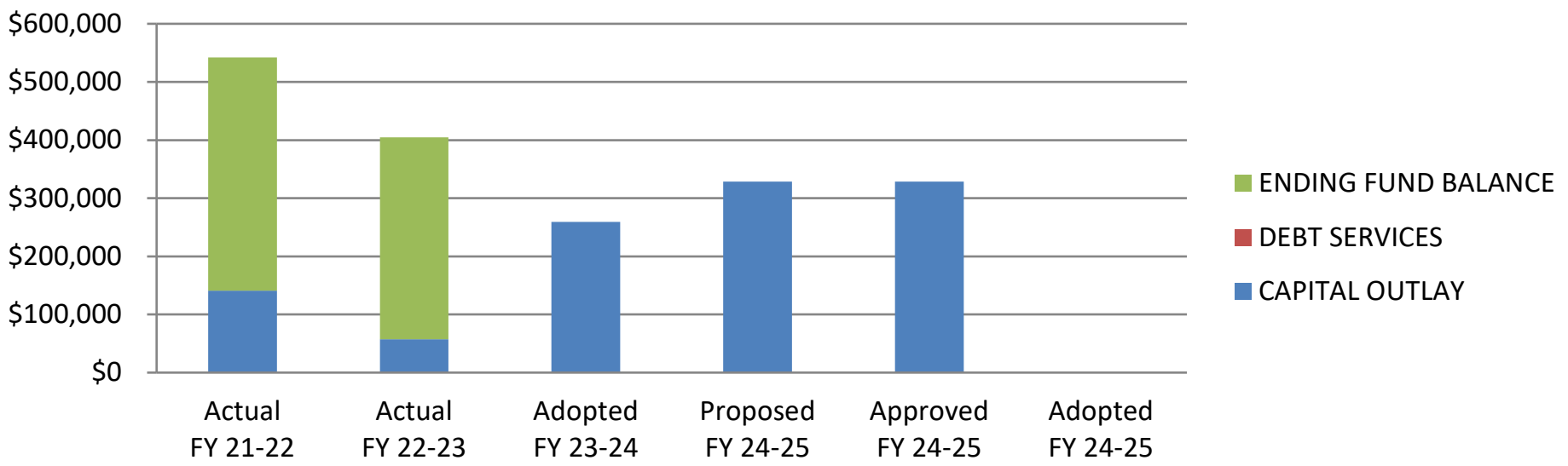
Sewer Reserve Fund Resources



SEWER RESERVE FUND (56): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$541,674	\$401,230	\$254,515	\$317,820	\$317,820	\$0
INVESTMENT REVENUE	\$410	\$3,444	\$4,800	\$10,800	\$10,800	\$0
MISCELLANEOUS REVENUE	\$0	\$0	\$0	\$0	\$0	\$0
INTERFUND TRANSFERS	\$0	\$0	\$0	\$0	\$0	\$0

Sewer Reserve Fund Requirements



SEWER RESERVE FUND (56): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
CAPITAL OUTLAY	\$140,854	\$57,656	\$259,315	\$328,620	\$328,620	\$0
DEBT SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
ENDING FUND BALANCE	\$401,230	\$347,018	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG
Sewer Reserve Fund (56)**

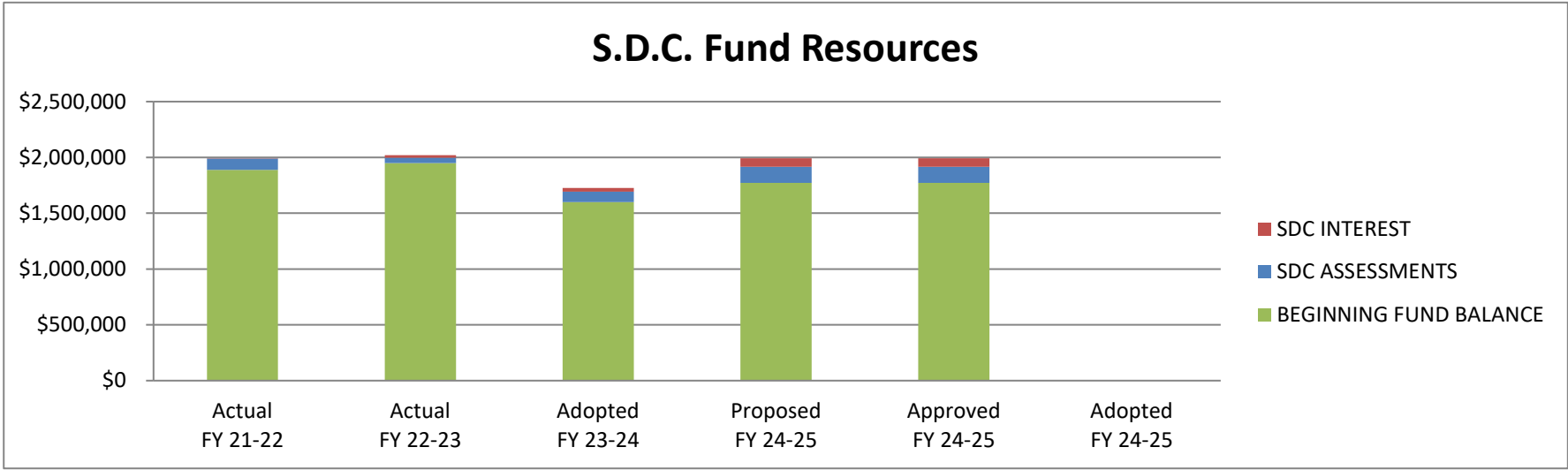
SEWER RESERVE FUND (56): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
541,674	401,230	254,515	BEGINNING FUND BALANCE	317,820	317,820	0
<u>INVESTMENT REVENUE</u>						
410	3,444	4,800	EARNED INTEREST	10,800	10,800	0
410	3,444	4,800	TOTAL INVESTMENT REVENUE	10,800	10,800	0
542,084	404,674	259,315	TOTAL RESOURCES	328,620	328,620	0

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

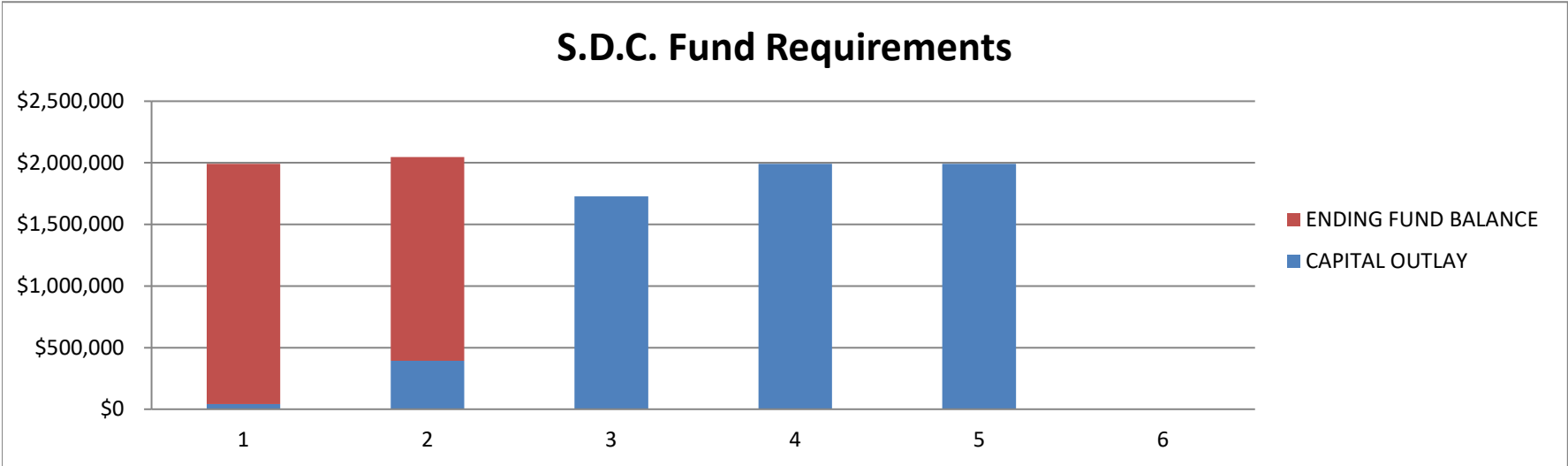
SEWER RESERVE FUND (56): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
140,854	57,656	259,315	WW CONSTRUCTION RESERVE	328,620	328,620	0
140,854	57,656	259,315	TOTAL CAPITAL OUTLAY	328,620	328,620	0
140,854	57,656	259,315	TOTAL ORG./PROG. REQUIREMENTS	328,620	328,620	0
401,230	347,018	0	ENDING FUND BALANCE	0	0	0
542,084	404,674	259,315	TOTAL REQUIREMENTS	328,620	328,620	0



SYSTEMS DEVELOPMENT CHARGES RESERVE FUND (21): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$1,888,839	\$1,950,553	\$1,599,420	\$1,772,975	\$1,772,975	\$0
SDC ASSESSMENTS	\$99,821	\$46,241	\$94,315	\$144,150	\$144,150	\$0
SDC INTEREST	\$2,860	\$24,029	\$33,500	\$75,390	\$75,390	\$0



SYSTEMS DEVELOPMENT CHARGES RESERVE FUND (21): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
CAPITAL OUTLAY	\$40,967	\$394,183	\$1,727,235	\$1,992,515	\$1,992,515	\$0
ENDING FUND BALANCE	\$1,950,553	\$1,651,999	\$0	\$0	\$0	\$0

CITY OF HARRISBURG

Transportation Systems Development Reserve Fund (60)

TRANSPORTATION SYSTEMS DEVELOPMENT RESERVE FUND (60): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
360,084	378,923	292,010	BEGINNING FUND BALANCE	253,565	253,565	0
<u>TRANSPORTATION SDC ASSESSMENTS</u>						
762	446	840	TRANSPORTATION ADMINISTRATIVE FEES	1,285	1,285	0
19,064	12,429	21,075	TRANSPORTATION IMPROVEMENT FEES	32,205	32,205	0
19,826	12,875	21,915	TOTAL TRANSPORTATION SDC ASSESSMENTS	33,490	33,490	0
<u>TRANSPORTATION SDC INTEREST</u>						
611	5,146	7,705	INTEREST-TRANSPORTATION SDC (23%)	17,340	17,340	0
611	5,146	7,705	TOTAL TRANSPORTATION SDC INTEREST	17,340	17,340	0
380,521	396,944	321,630	TOTAL RESOURCES	304,395	304,395	0

Transportation Systems Development Reserve Fund (60)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

TRANSPORTATION SYSTEMS DEVELOPMENT RESERVE FUND (60): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
1,598	175,547	201,630	TRANSPORTATION CAPITAL IMPROVEMENTS	304,395	304,395	0
0	0	120,000	SAFE ROUTES TO SCHOOL (SRTS) GRANT	0	0	0
1,598	175,547	321,630	TOTAL TRANSPORTATION SDC CAPITAL OUTLAY	304,395	304,395	0
1,598	175,547	321,630	TOTAL ORG./PROG. REQUIREMENTS	304,395	304,395	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
378,923	221,397	0	ENDING FUND BALANCE	0	0	0
380,521	396,944	321,630	TOTAL REQUIREMENTS	304,395	304,395	0

CITY OF HARRISBURG
Parks Systems Development Reserve Fund (61)

PARKS SYSTEMS DEVELOPMENT RESERVE FUND (61): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
249,683	224,665	143,220	BEGINNING FUND BALANCE	217,460	217,460	0
<u>PARKS SDC ASSESSMENTS</u>						
556	340	515	PARKS ADMINISTRATIVE FEES	790	790	0
13,344	8,160	12,435	PARKS IMPROVEMENT FEES	19,000	19,000	0
13,900	8,500	12,950	TOTAL PARKS SDC ASSESSMENTS	19,790	19,790	0
<u>PARKS SDC INTEREST</u>						
451	3,761	4,690	INTEREST-PARKS SDC (14%)	10,555	10,555	0
451	3,761	4,690	TOTAL PARKS SDC INTEREST	10,555	10,555	0
264,034	236,926	160,860	TOTAL RESOURCES	247,805	247,805	0

Parks Systems Development Reserve Fund (61)
BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

PARKS SYSTEMS DEVELOPMENT RESERVE FUND (61): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
0	10,685	140,860	PARKS CAPITAL IMPROVEMENTS	135,805	135,805	0
39,369	10,000	20,000	OPRD GRANT EXPENSE	0	0	0
0	0	0	LGGP GRANT EXPENSE	65,000	65,000	0
0	0	0	RTP GRANT	47,000	47,000	0
39,369	20,685	160,860	TOTAL PARKS SDC CAPITAL OUTLAY	247,805	247,805	0
39,369	20,685	160,860	TOTAL ORG./PROG. REQUIREMENTS	247,805	247,805	0
224,665	216,241	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
264,034	236,926	160,860	TOTAL REQUIREMENTS	247,805	247,805	0

Storm Systems Development Reserve Fund (62)

STORM SYSTEMS DEVELOPMENT RESERVE FUND (62): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
106,221	109,986	50,105	BEGINNING FUND BALANCE	32,140	32,140	0
<i>STORM SDC ASSESSMENTS</i>						
136	125	120	STORM DRAIN ADMINISTRATIVE FEES	185	185	0
1,416	1,308	1,270	STORM DRAIN IMPROVEMENT FEES	1,945	1,945	0
2,048	1,893	1,840	STORM DRAIN REIMBURSEMENT FEES	2,815	2,815	0
3,600	3,326	3,230	TOTAL STORM SDC ASSESSMENTS	4,945	4,945	0
<i>STORM SDC INTEREST</i>						
165	1,346	1,340	INTEREST-STORM DRAIN SDC (4%)	3,015	3,015	0
165	1,346	1,340	TOTAL STORM SDC INTEREST	3,015	3,015	0
109,986	114,658	54,675	TOTAL RESOURCES	40,100	40,100	0

Storm Systems Development Reserve Fund (62)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

STORM SYSTEMS DEVELOPMENT RESERVE FUND (62): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
0	87,592	54,675	STORM DRAIN CAPITAL IMPROVEMENTS	40,100	40,100	0
0	87,592	54,675	TOTAL STORM DRAIN SDC CAPITAL OUTLAY	40,100	40,100	0
0	87,592	54,675	TOTAL ORG./PROG. REQUIREMENTS	40,100	40,100	0
109,986	27,093	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
109,986	114,685	54,675	TOTAL REQUIREMENTS	40,100	40,100	0

CITY OF HARRISBURG
Water Systems Development Reserve Fund (63)

WATER SYSTEMS DEVELOPMENT RESERVE FUND (63): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
336,493	370,679	374,355	BEGINNING FUND BALANCE	407,280	407,280	0
<u>WATER SDC ASSESSMENTS</u>						
1,296	972	1,160	WATER ADMINISTRATIVE FEES	1,780	1,780	0
26,880	20,160	24,190	WATER IMPROVEMENT FEES	36,960	36,960	0
5,600	4,200	5,040	WATER REIMBURSEMENT FEES	7,700	7,700	0
33,776	25,332	30,390	TOTAL WATER SDC ASSESSMENTS	46,440	46,440	0
<u>WATER SDC INTEREST</u>						
410	3,444	10,720	INTEREST-WATER SDC (32%)	24,125	24,125	0
410	3,444	10,720	TOTAL WATER SDC INTEREST	24,125	24,125	0
370,679	399,455	415,465	TOTAL RESOURCES	477,845	477,845	0

Water Systems Development Reserve Fund (63)
BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

WATER SYSTEMS DEVELOPMENT RESERVE FUND (63): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
0	36,902	415,465	WATER CAPITAL IMPROVEMENTS	477,845	477,845	0
0	36,902	415,465	TOTAL WATER SDC CAPITAL OUTLAY	477,845	477,845	0
0	36,902	415,465	TOTAL ORG./PROG. REQUIREMENTS	477,845	477,845	0
370,679	362,553	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
370,679	399,455	415,465	TOTAL REQUIREMENTS	477,845	477,845	0

CITY OF HARRISBURG
Sewer Systems Development Reserve Fund (64)

SEWER SYSTEMS DEVELOPMENT RESERVE FUND (64): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
836,358	866,300	739,730	BEGINNING FUND BALANCE	862,530	862,530	0
<u>SEWER SDC ASSESSMENTS</u>						
1,103	828	990	SEWER ADMINISTRATIVE FEES	1,515	1,515	0
8,320	6,240	7,480	SEWER IMPROVEMENT FEES	11,440	11,440	0
19,296	14,472	17,360	SEWER REIMBURSEMENT FEES	26,530	26,530	0
28,719	21,540	25,830	TOTAL SEWER SDC ASSESSMENTS	39,485	39,485	0
<u>SEWER SDC INTEREST</u>						
1,223	10,332	9,045	INTEREST-SEWER SDC (27%)	20,355	20,355	0
1,223	10,332	9,045	TOTAL SEWER SDC INTEREST	20,355	20,355	0
866,300	898,172	774,605	TOTAL RESOURCES	922,370	922,370	0

Sewer Systems Development Reserve Fund (64)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

SEWER SYSTEMS DEVELOPMENT RESERVE FUND (64): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
0	73,457	774,605	SEWER CAPITAL IMPROVEMENTS	922,370	922,370	0
0	73,457	774,605	TOTAL SEWER SDC CAPITAL OUTLAY	922,370	922,370	0
0	73,457	774,605	TOTAL ORG./PROG. REQUIREMENTS	922,370	922,370	0
866,300	824,715	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
866,300	898,172	774,605	TOTAL REQUIREMENTS	922,370	922,370	0

RESOLUTION NO. 1290**A RESOLUTION ESTABLISHING WATER RATES FOR USERS OF THE HARRISBURG MUNICIPAL WATERSYSTEM, REPEALING RESOLUTION NO.1278, AMENDING RESOLUTION NO. 578, SECTION 5, AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, HMC Chapter 13.15 of the City of Harrisburg authorizes the establishment of water rates by Resolution of the City Council; and

WHEREAS, the City of Harrisburg has expenses for the operation and maintenance of the water system; and

WHEREAS, the City of Harrisburg is required to operate with a balanced budget for the Water Department, and intends to collect water use charges in accordance with HMC 13.15 to balance the Water Fund budget; and

WHEREAS, the City of Harrisburg, by this action, repeals Resolution No. 1278, adopted June 27, 2023, and also amends Resolution No. 578, Section 5, adopted June 12, 1997;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Harrisburg, Oregon, that the following monthly water rates be established:

Section 1. This Section repeals Resolution No. 1278 and shall be replaced by the following:

"Monthly Water Rates - Inside the City. The following water rates shall be paid by all users of the Harrisburg Municipal Water System located inside the City:

Residential Customers:

base	\$22.82 per month
plus	\$1.86 per EUU

Mobile Park/Apartment Customers:

base	\$22.82 per month, times the number of apartments or Mable Park spaces,
plus	\$1.86 per EUU

Commercial/Industrial Customers:

5/8" base	\$28.00 per month
plus	\$2.25 per EUU

3/4" base	\$29.73 per month
plus	\$2.25 per EUU

1" base	\$36.59 per month
plus	\$2.25 per EUU

1 1/2" base	\$45.19 per month
plus	\$2.25 per EUU

2"	base	\$53.79 per month
	plus	\$2.25 per EEU
3"	base	\$71.04 per month
	plus	\$2.25 per EEU
4"	base	\$88.23 per month
	plus	\$2.25 per EEU
6"	base	\$114.03 per month
	plus	\$2.25 per EEU
<u>Government:</u>		
1"-2"	base	\$26.08 per month
	plus	\$1.88 per EEU
3"	base	\$53.79 per month
	plus	\$2.25 per EEU
4"	base	\$71.04 per month
	plus	\$2.25 per EEU
6"	base	\$88.23 per month
	plus	\$2.25 per EEU

Section 2. This Section amends Resolution No. 578, Section 5, which is replaced by the following:

"Bulk Water Purchases: \$5.21 per 1,000 gallons.

Section 3. Effective Date: This Resolution shall take effect on July 1, 2024.

PASSED AND ADOPTED by the Harrisburg City Council this 25th day of June, 2024.

Approved by the Mayor this 25^h day of June, 2024

MAYOR

ATTEST:

CITY RECORDER

RESOLUTION NO. 1291**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF HARRISBURG
ESTABLISHING A SEWER USER FEE, REPEALING RESOLUTION NO. 1279
AMENDING RESOLUTION NO. 579, AND ESTABLISHING AN EFFECTIVE
DATE**

WHEREAS, the City of Harrisburg has expenses for the operation and maintenance of the sewer collection and treatment system; and

WHEREAS, the City of Harrisburg, by this action, repeals Resolution No. 1279, adopted June 27, 2023; and

WHEREAS, the City of Harrisburg has to operate with a balanced budget, and intends to collect sewer use charges in accordance with HMC Chapter 13.10 to balance the sewer fund budget; and

WHEREAS, residential users shall be charged for sewer services for water used during the months of November through April, based on the user fee times the average Equivalent Users Units (EUU's: An EUU is equal to 748 gallons of water), based on the lesser of the water used during the month, or their wintertime average; and

WHEREAS, all other users shall be charged the stated user fee times the metered or estimated (where a water meter is not available for a non-City water user) EUU's used during the prior month; and

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of Harrisburg, Oregon, that the following monthly sewer rates be established:

Section 1. This section repeals Resolution No. 1279, adopted June 27, 2023, and shall be replaced by the following:

Sewer Rates.

1. Monthly Sewer User Fees. The following sewer user fee will be charged to each user in an amount that is in proportion to their usage of the established sewer system:

- a. A minimum charge of \$22.91 per month for each account.
- b. The sewer user fee will be \$8.31 per EUU.

Section 2. This section amends Resolution No. 579, Section 2 (2) and shall be replaced by the following:

2. Monthly Sewer Rates:

- a. User charges shall be based upon the appropriate number of EUU's, as defined in HMC 13.10.
- b. When it has been demonstrated that water service to the property has been discontinued, at that time the user charge shall be the minimum charge of \$22.91 per month.

- c. On a sewer account which does not have city water, but the city has installed a water meter on their well, there shall be a \$3.87 monthly charge which shall help defray costs of maintenance of the water meter.

Section 3. Effective Date: This Resolution shall take effect on July 1, 2024.

PASSED AND ADOPTED by the Harrisburg City Council this 25th day of June, 2024.

Approved by the Mayor this 25th day of June, 2024.

MAYOR

ATTEST:

CITY RECORDER

RESOLUTION NO. 1292**A RESOLUTION ESTABLISHING STORM DRAINAGE RATES FOR USERS OF THE HARRISBURG MUNICIPAL STORM DRAINAGE SYSTEM, REPEALING RESOLUTION NO. 1280, AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, HMC Chapter 13.25 of the City of Harrisburg authorizes the establishment of storm drainage rates by Resolution of the City Council; and

WHEREAS, the City of Harrisburg has expenses for the operation and maintenance of the storm drainage system; and

WHEREAS, the City of Harrisburg is required to operate with a balanced budget for the Storm Drainage Fund, and intends to collect storm drainage fees in accordance with HMC 13.25 to balance the Storm Drainage Fund budget; and

WHEREAS, the City of Harrisburg, by this action, repeals Resolution No. 1280, adopted June 27, 2023;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Harrisburg, Oregon, that the following monthly storm water rates be established:

Section 1. This Section repeals Resolution No. 1280 and rates shall be replaced by the following:

1. \$3.85 per month, per dwelling unit, for residential customers; and,
2. 7% of the previous month's sanitary sewer fee per month for all non-residential customers, subject to a minimum fee of \$3.85 and a maximum fee of \$101.96.

Section 2. Effective Date: This Resolution shall take effect on July 1, 2024.

PASSED AND ADOPTED by the Harrisburg City Council this 25^h day of June, 2024.

Approved by the Mayor this 25th day of June, 2024.

MAYOR

ATTEST:

CITY RECORDER

RESOLUTION No. 1293

3.

A RESOLUTION MAKING APPROPRIATIONS FOR THE CITY OF HARRISBURG, OREGON, FOR THE FISCAL YEAR 2024-2025.

WHEREAS the Budget Committee of the City of Harrisburg has reviewed the budget of the City of Harrisburg for the fiscal year 2024-2025 and has approved it and referred it to the City Council.

NOW , THEREFORE BE IT RESOLVED that the City Council of the City of Harrisburg hereby adopts the budget for fiscal year 2024-2025 in the total amount of \$18,201,850.*

This budget is now on file at **120 Smith Street in Harrisburg, Oregon.**

BE IT FURTHER RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2024, for the following purposes:

<table border="0" style="width: 100%; border-collapse: collapse;"> <tr><td colspan="2">General Fund</td></tr> <tr><td>Administration</td><td style="text-align: right;">\$1,552,575</td></tr> <tr><td>Transfers Out</td><td style="text-align: right;">\$413,500</td></tr> <tr><td>Special Payments</td><td style="text-align: right;">\$10,000</td></tr> <tr><td>Contingency</td><td style="text-align: right;">\$265,000</td></tr> <tr><td>Total.....</td><td style="text-align: right; border: 1px solid black;">\$2,241,075</td></tr> <tr><td colspan="2">Street Fund</td></tr> <tr><td>Public Works</td><td style="text-align: right;">\$846,390</td></tr> <tr><td>Transfers Out</td><td style="text-align: right;">\$26,300</td></tr> <tr><td>Contingency</td><td style="text-align: right;">\$175,000</td></tr> <tr><td>Total.....</td><td style="text-align: right; border: 1px solid black;">\$1,047,690</td></tr> <tr><td colspan="2">Bike Path Reserve Fund</td></tr> <tr><td>Public Works</td><td style="text-align: right;">\$54,825</td></tr> <tr><td>Total.....</td><td style="text-align: right; border: 1px solid black;">\$54,825</td></tr> <tr><td colspan="2">Community & Economic Development Fund</td></tr> <tr><td>Administration</td><td style="text-align: right;">\$588,910</td></tr> <tr><td>Total.....</td><td style="text-align: right; border: 1px solid black;">\$588,910</td></tr> <tr><td colspan="2">Library Fund</td></tr> <tr><td>Administration</td><td style="text-align: right;">\$115,635</td></tr> <tr><td>Contingency</td><td style="text-align: right;">\$21,800</td></tr> <tr><td>Total.....</td><td style="text-align: right; border: 1px solid black;">\$137,435</td></tr> <tr><td colspan="2">Storm Drain Reserve Fund</td></tr> <tr><td>Public Works</td><td style="text-align: right;">\$414,775</td></tr> <tr><td>Total.....</td><td style="text-align: right; border: 1px solid black;">\$414,775</td></tr> <tr><td colspan="2">Building Permit Fund</td></tr> <tr><td>Administration</td><td style="text-align: right;">\$20,700</td></tr> <tr><td>Contingency</td><td style="text-align: right;">\$75,300</td></tr> <tr><td>Total.....</td><td style="text-align: right; border: 1px solid black;">\$96,000</td></tr> <tr><td colspan="2">Electrical Permit Fund</td></tr> <tr><td>Administration</td><td style="text-align: right;">\$2,300</td></tr> <tr><td>Contingency</td><td style="text-align: right;">\$9,440</td></tr> <tr><td>Total.....</td><td style="text-align: right; border: 1px solid black;">\$11,740</td></tr> <tr><td colspan="2">Debt Services Fund</td></tr> <tr><td>Administration</td><td style="text-align: right;">\$441,215</td></tr> <tr><td>Total.....</td><td style="text-align: right; border: 1px solid black;">\$441,215</td></tr> <tr><td colspan="2">Office Equipment Fund</td></tr> <tr><td>Administration</td><td style="text-align: right;">\$99,535</td></tr> <tr><td>Total.....</td><td style="text-align: right; border: 1px solid black;">\$99,535</td></tr> </table>	General Fund		Administration	\$1,552,575	Transfers Out	\$413,500	Special Payments	\$10,000	Contingency	\$265,000	Total.....	\$2,241,075	Street Fund		Public Works	\$846,390	Transfers Out	\$26,300	Contingency	\$175,000	Total.....	\$1,047,690	Bike Path Reserve Fund		Public Works	\$54,825	Total.....	\$54,825	Community & Economic Development Fund		Administration	\$588,910	Total.....	\$588,910	Library Fund		Administration	\$115,635	Contingency	\$21,800	Total.....	\$137,435	Storm Drain Reserve Fund		Public Works	\$414,775	Total.....	\$414,775	Building Permit Fund		Administration	\$20,700	Contingency	\$75,300	Total.....	\$96,000	Electrical Permit Fund		Administration	\$2,300	Contingency	\$9,440	Total.....	\$11,740	Debt Services Fund		Administration	\$441,215	Total.....	\$441,215	Office Equipment Fund		Administration	\$99,535	Total.....	\$99,535	<table border="0" style="width: 100%; border-collapse: collapse;"> <tr><td colspan="2">Equipment Fund</td></tr> <tr><td>Public Works</td><td style="text-align: right;">\$495,800</td></tr> <tr><td>Total.....</td><td style="text-align: right; border: 1px solid black;">\$495,800</td></tr> <tr><td colspan="2">Water Fund</td></tr> <tr><td>Public Works</td><td style="text-align: right;">\$7,465,960</td></tr> <tr><td>Debt Services</td><td style="text-align: right;">\$0</td></tr> <tr><td>Transfers Out</td><td style="text-align: right;">\$51,300</td></tr> <tr><td>Contingency</td><td style="text-align: right;">\$27,410</td></tr> <tr><td>Total.....</td><td style="text-align: right; border: 1px solid black;">\$7,544,670</td></tr> <tr><td colspan="2">Sewer Fund</td></tr> <tr><td>Public Works</td><td style="text-align: right;">\$903,915</td></tr> <tr><td>Debt Services</td><td style="text-align: right;">\$119,400</td></tr> <tr><td>Transfers Out</td><td style="text-align: right;">\$51,300</td></tr> <tr><td>Contingency</td><td style="text-align: right;">\$10,000</td></tr> <tr><td>Total.....</td><td style="text-align: right; 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TOTAL ADOPTED BUDGET . . .	\$18,201,850																																																																																																																																																						

(*amounts with asterisks must match)

BE IT FURTHER RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2024-2025:

- (1) At the rate of \$3.1875 per \$1000 of assessed value for permanent rate tax;
- (2) In the amount of \$449,907 for debt service on general obligation bonds;

BE IT FURTHER RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b of the Oregon Constitution as:

<u>Subject to the General Government Limitation</u>	<u>Excluded from Limitation</u>
Permanent Rate Tax.....\$3.1875/\$1,000	General Obligation Bond Debt Service.....\$449,907

The above resolution statements were approved and declared adopted on June 25, 2024.

X _____
Signature (Mayor)

X _____
Signature (City Recorder)

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF APPROVING RESOLUTION NO. 1294 ACCEPTING OWNERSHIP OF PUBLIC INFRASTRUCTURE IN THE SHADOWOOD SUBDIVISION ACCORDING TO THE CITY OF HARRISBURG DEVELOPMENT CODE

STAFF REPORT:

Exhibit A: Resolution No. 1294

ACTION: MOTION TO APPROVE RESOLUTION NO. 1294, “A RESOLUTION ACCEPTING OWNERSHIP OF PUBLIC ASSETS IN AND FOR THE SHADOWOOD SUBDIVISION ACCORDING TO THE CITY OF HARRISBURG’S DEVELOPMENT CODE”

THIS AGENDA BILL IS DESTINED FOR: Agenda – June 25, 2024

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	Yes/No	N/A

STAFF RECOMMENDATION:

Staff recommends the City Council approve Resolution No. 1294

BACKGROUND INFORMATION:

When development work is being done in any subdivision, the infrastructure being designed and constructed will eventually become the property of the City. It’s for this reason that our Engineering and Public Works Staff verify that the developer is meeting the specifications and design requirements for all street infrastructure, sewer lines, water lines, and storm lines.

Once the infrastructure for that subdivision is substantially complete, the developers engineer must certify the infrastructure, including all the regulatory inspections. Our City Engineer and Public Works Director then walk through the subdivision and compile a punch list of work that needs to be completed. Once verified, the City is able to release the surety bond, which covers the estimated costs for all the infrastructure. A surety bond is fairly expensive; so most developers are motivated to complete this work. Once the punch list is created, a smaller warranty bond is obtained by the developer. This is required to be in place for a period of one year, before it can be released.

This resolution is the formal acceptance of the infrastructure from this subdivision being completed, and is therefore also the trigger for the value of the infrastructure to be added to the list of Capital Assets for the City. These are maintained by our auditors, who then start configuring the depreciation schedule based on the values as determined by the City Engineer.

REVIEW AND APPROVAL:



06.18.24

Michele Eldridge Date
City Administrator

RESOLUTION NO. 1294

A RESOLUTION ACCEPTING OWNERSHIP OF PUBLIC ASSETS IN AND FOR THE SHADOWOOD SUBDIVISION ACCORDING TO THE CITY OF HARRISBURG’S DEVELOPMENT CODE

WHEREAS, work on public improvements have been completed in and for the Shadowood Subdivision and has been duly inspected by the Public Works Director and the City Engineer of the City of Harrisburg, and,

WHEREAS, said work was found to be in conformance with the terms of the Conditions of Approval, Subdivision Design Standards and Specifications and the Development Agreement now on file in the Planner’s office, and;

WHEREAS, it is the recommendation of the Public Works Director that the City of Harrisburg accept ownership and maintenance responsibility of the public improvements in this subdivision; and;

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Harrisburg does hereby accept ownership and maintenance responsibility, subject to ordinance provisions, of the public improvements and development in and for the Shadowood Subdivision.

BE IT FURTHER RESOLVED that the City Council of the City of Harrisburg does accept the Capital Asset Schedule shown on **Exhibit A**.

Adopted by the City Council of the City of Harrisburg, Oregon, the 25th day of June, 2024.

Mayor

ATTEST:

City Recorder

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF REVIEWING AND APPROVING RECOMMENDATIONS FOR THE 3RD BID FOR THE NEW NORTH & SOUTH WATER TREATMENT FACILITIES
STAFF REPORT:

- Exhibit A: Bid Results
- Exhibit B: Recommendation Letter

ACTION: MOTION TO RECOMMEND THAT THE CONTRACT FOR THE NORTH & SOUTH WATER TREATMENT FACILITIES BE AWARDED TO HP CIVIL, INC. IN THE AMOUNT OF \$9,045,000.00

THIS AGENDA BILL IS DESTINED FOR: Agenda – June 25, 2025

BUDGET IMPACT		
Estimated COST	BUDGETED?	SOURCE OF FUNDS
\$ 8,360,000	Yes	Water Bonds, HRA Funds SPWF Loans

STAFF RECOMMENDATION:
The City Engineer is recommending that the contract be awarded to HP Civil, INC, in the amount of \$9,045,000.00

BACKGROUND INFORMATION:

As part of the Water Bond passed by voters, the City is building two water treatment facilities, two new storage tanks and has used a pre-construction, equipment purchase process already approved by City Council to keep costs down. These improvements were bid in 2001 and bids came in at \$1.7 million dollars more than the engineer's revised estimate of \$5.3 million at \$7 million dollars. The Council chose to cancel the bidding process and wait and re-bid in early 2022 once the supply chain issues got back to pre-Covid normal.

The 2nd bid in 2022 was estimated by the engineer at \$7 million dollars, and all the bids came in at almost \$8 million to \$8.6 million; Council chose to again, cancel the bidding process and wait and re-bid in 2024 once the supply chain and extreme costs returned to normal levels.

The bid results of the 2024 bid are attached and shown in **Exhibit A**, and the Engineers Recommendation Letter is **Exhibit B**.

REVIEW AND APPROVAL:



City Administrator, 06/25/24



Bid Results

DATE: 6-13-2024

PROJECT: North & South Water Treatment plants

COMPANY NAME	Amount
Pacific Excavation	\$ 9,198,000.00
R.L. Reimers	\$ 9,499,875.00
HP Civil	\$ 9,045,000.00
Wildish	\$ 10,095,270.00



June 18, 2024

City of Harrisburg
 120 Smith Street
 Harrisburg, OR 97446
 Attn: Chuck Scholz, Public Works Director

RE: Harrisburg North and South: Water Treatment Plants Notice of Apparent Low Bidder and Engineer’s Recommendation for Award of Contract

The City received the following bids for the Harrisburg North and South: Water Treatment Plants project on June 13, 2024.

1. <u>HP Civil, Inc.</u>	\$ <u>9,045,000.00</u>
2. <u>Pacific Excavation</u>	\$ <u>9,198,000.00</u>
3. <u>R.L. Reimers Co.</u>	\$ <u>9,499,875.00</u>
4. <u>Wildish Building Co.</u>	\$ <u>10,095,270.00</u>

I have reviewed all bid packages and found all to be complete and responsive, except for R.L. Reimers Co. who did not submit a First Tier Subcontractor form.

I recommend that the contract be awarded to HP Civil, Inc. in the amount of \$9,045,000.00.

Sincerely,

Branch Engineering Inc.
 Damien Gilbert, P.E.
 City Engineer

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF AUTHORIZING THE CITY ADMINISTRATOR TO SIGN THE PROFESSIONAL SERVICES AGREEMENT WITH TATE PUBLIC AFFAIRS AS WE START THE 2ND YEAR OF BELONGING TO THE SMALL MUNICIPALITY ADVOCACY COALITION

STAFF REPORT:

Exhibit A: Letter from Sean Tate

Exhibit B: Proposed Agreement

ACTION: MOTION TO AUTHORIZE THE CITY ADMINISTATOR TO SIGN THE PROFESSIONAL SERVICES AGREEMENT WITH TATE PUBLIC AFFAIRS AS WE START THE 2ND YEAR OF BELONGING TO THE SMALL MUNICIPALITY ADVOCACY COALITION

THIS AGENDA BILL IS DESTINED FOR: Agenda – June 25, 2024

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	Yes/No	N/A

STAFF RECOMMENDATION:

Staff recommends the City Council authorize her to enter into the 2nd year of an agreement with our lobbyist, Sean Tate

BACKGROUND INFORMATION:

In 2023, the City joined the cities of Brownsville, Monroe, Halsey, Scio & Sodaville as a member of SMAC, which stands for the Small Municipality Advocacy Coalition. The Lobbyist we chose to work with is Sean Tate, the principal of Tate Public Affairs. After the short session ended this year, Sean met with Staff twice. The first time we talked about ways to strengthen our communication lines, and for Sean to have the ability to contact his advocates in each city group separately to save time.

Last Wednesday, I met with him again, and we reviewed the capital requests that I had already re-worked and provided to him. We are working on a supporting brief/onesheet for advocacy work on our behalf that can be shared with legislators. He has recently expanded SMAC to include the cities of Stayon and Stanton. His firm is also now the main lobbyist firm for the City of Lebanon. You'll find his letter about the renewal, and key issues to our organization in **Exhibit A**.


He also met with Rep. Ed Diehl in Stayton on Tuesday last week, and spoke about several of the issues that are important to small cities. Those include a possible new bill created by our organization, that can reduce the matching fund requirements for grants if you meet certain criteria that is geared to small cities. I also brought up our experience with DPSST and being made to become a Private Security Entity.

One of the other things he brought to our attention was Proposal Initiative 17. This petition would establish a 3% tax on corporations' sales in Oregon above \$25 million and distribute the money equally among Oregonians...a purported \$750 per person. This is also called the Oregon People's Rebate. The petitioners have already turned in more than 135,000 signatures, which is more than needed to be on the ballot.

The contract shown in **Exhibit B** is the same as the 2023 version with the exception of section VIII, k – Indemnity. Staff brought up that the original version signed in 2023 read more like a mission statement or something other than an indemnity clause; that has now been updated.

Staff will be scheduling a meeting with Sean in the fall to meet with the City Council to talk about our advocacy efforts prior to the long session in 2026.

REVIEW AND APPROVAL:


06.19.24

Michele Eldridge Date
City Administrator

From: sean.tatepublicaffairs.com
To: [Michele Eldridge](#)
Subject: SMAC Renewal
Date: Thursday, June 6, 2024 11:19:00 PM
Attachments: [Outlook-u51ppv3v.png](#)
[Outlook-ijchk2o4.png](#)

Good evening!

I wanted to let you know that it's time to renew your agreement with the Small Municipalities Advocacy Coalition. Your original contract was dated beginning on 6/1/2023, with a 12-month term.

Attached, please find a new SMAC agreement for your community, dated 6/1/2024.

An invoice per our previous billing terms has also been sent.

During the first 12 months of our coalition work, we have grown SMAC locally and into the NE corner of Oregon, and have identified a range of causes and issues that members have a vested interest in. We continue to work hard to advance our membership and visibility as a group, to identify your community needs, and to generate the policy outcomes we desire.

Key issues and ongoing efforts include, but are not limited to:

- Water treatment certification/DEQ regulations
- Municipal funds/fines clawbacks from 2022 legislation
- Infrastructure/capital construction funding requests
- Recreational immunity
- Public Safety funding needs
- Grant/matching funds availability
- Rural and small city issue visibility

As always, I want to hear from you directly about your challenges and needs, and will work with you to elevate the discussions and your community profile among policymakers. By working together, we will bring Oregon's rural realities into view for all policymakers across the state.

Best,

Sean

Sean L. Tate



[https://link.edgepilot.com/s/e938e1aa/ggMYvJjalEuO9IqZXa9dHw?
u=http://www.tatepublicaffairs.com/](https://link.edgepilot.com/s/e938e1aa/ggMYvJjalEuO9IqZXa9dHw?u=http://www.tatepublicaffairs.com/)
541.510.6309

Links contained in this email have been replaced. If you click on a link in the email above, the link will be analyzed for known threats. If a known threat is found, you will not be able to proceed to the destination. If suspicious content is detected, you will see a warning.



the City of Harrisburg
and
Tate Public Affairs

PROFESSIONAL SERVICES AGREEMENT RELATING TO SMAC-OREGON CONSULTING

This Consulting Agreement (the "Agreement") between **the City of Harrisburg** (known as the "City" or "Client") and **Tate Public Affairs** ("Consultant"), hereinafter the "Parties", is entered into **effective June 1, 2024**.

- I. **Services** Consultant will provide public affairs consulting services (the "Services") to the Client per the attached SMAC-Oregon Scope of Work (addendum A).
- II. **Compensation** Client will pay Consultant a monthly fee on or before the 15th of the month for consulting services per the Client's indicated preference of invoice frequency.

Term: 12 Months

Annual Fee: \$3900.00

Client agrees to pay Consultant for ongoing professional services at the direction of the Client. Material changes or additions to the Scope of Work during the term of the agreement may require a change to the monthly fee. Any changes to the Scope of Work must be agreed to in writing and signed by both parties.

The Client will reimburse the Consultant for direct reasonable expenses requested by The Client and incurred in the performance of services as necessitated by the scope of work. Reimbursement amounts will be calculated separately and in addition to the monthly fee.

***Usual and customary expenses including mileage, materials, meals, and entertainment with Client approval.*

- III. **Consultant** Consultant is and shall be considered a private independent contractor.
- IV. **Confidentiality**

- a. **Confidential/Proprietary Information** In the course of performing Services, the Consultant will be exposed to confidential and proprietary information of the Client. Confidential information shall mean any data or information that is competitively sensitive material and generally not known to the public, including but not limited to, information relating to development and plans, marketing strategies, finance, operations, systems, concepts, documentation, reports, data, specifications, software including source and object code, flowcharts, databases, inventions, knowhow, trade secrets, customer lists, customer relationships, customer profiles, supplier lists, supplier relationships, supplier profiles, pricing, sales and financial estimates, business plans and internal performance results relating to the past, present or future business activities, technical information, designs, processes, procedures, formulas or improvements, which Client considers confidential and proprietary. Consultant acknowledges and agrees that the Confidential Information is valuable property of Client and is worthy of protection.
- b. **Confidentiality Obligations** Except as otherwise expressly permitted in this Agreement, consultant shall not disclose or use in any manner, directly or indirectly, and Confidential Information either during the term of this agreement or at any time thereafter, except as required in the performance of Services or with Client’s prior written authorization.
- c. **Rights in Confidential Information** All Confidential Information disclosed to Consultant by Client is and shall remain the sole and exclusive property of Client, and is disclosed or permitted to be acquired by Consultant solely in reliance of Consultant agreement to maintain the Confidential Information in confidence and not to use or disclose the Confidential Information to any other person. Except as expressly provided herein, this Agreement does not confer any right, license, ownership, or other interest in or title to the Confidential Information to Consultant.

V. **Creative Work** Creative work means any artistic, electronic, sound, image, design, layout, copywriting, produced or designed collateral materials or other creative work product that Consultant creates, develops, or has created or developed by a third party, and which was created in connection with performance of SMAC-Oregon services. Consultant retains ownership and copyright interest in the Creative Work.

VI. **Agreement Termination** Unless agreed to by all parties in writing, this agreement shall auto-renew at expiration of the initial agreement for a term of equal length.

VII. **Early Termination** Early termination of this agreement is allowed regardless of cause and requires a minimum of 30-days’ notice be provided to the other party, in writing, (Client or Consultant) by the party terminating the agreement. Notices of termination should be delivered as per General Terms VIII(d).

VIII. **General Terms**

- a. **Assignment** The interests of Consultant are personal to Consultant and cannot be assigned transferred or sold without the prior written consent of Client.
- b. **Entire Agreement** This agreement constitutes the entire agreement between the parties hereto with respect to the subject matter hereof, and supersedes all prior negotiations, understandings and agreement between the Parties.
- c. **Amendments** No supplement, modification, or amendment of this agreement will be binding unless executed and agreed to in writing by both Parties.
- d. **Notices** Any notice or other communication that would be considered beyond the scope of normal execution of the Agreement, and given or made to either party under this agreement, shall be in writing and delivered by hand, sent by overnight courier service or sent by certified or registered mail, return receipt requested, to the address contained within this agreement or to another address that either party may subsequently designate by notice, or by electronic means by email or fax machine, and shall be deemed given on the date of delivery.
- e. **Waiver** Neither party shall be deemed to have waived any provision of this agreement or the exercise of any rights held under this agreement unless such a waiver is made expressly and in writing. Waiver by either party of a breach or violation of any provision of this agreement shall not constitute a waiver of any subsequent or other breach or violation.
- f. **Further Assurances** At the request of one party, the other party shall execute and deliver such other documents and take such other actions as may be reasonably necessary to affect the terms of this agreement.
- g. **Severability** If any provision of this agreement is held to be invalid, illegal or unenforceable in whole or in part, the remaining provisions shall not be affected and shall continue to be valid, legal and enforceable as though the invalid, illegal or unenforceable parts had not been included in this agreement.
- h. **Termination** The termination of this agreement, regardless of how it occurs, shall not relieve a party of obligations accrued before the termination.
- i. **Survival** All provisions of this agreement that would reasonably be expected to survive the termination of the agreement will do so.
- j. **Remedies** The Parties will have all remedies available to them at law or in equity. All available remedies are cumulative and may be exercised singularly or concurrently.

- k. Indemnity** Client and its agents/representatives shall hold harmless and indemnify Tate Public Affairs and its owners/Agents for outcomes related to organizational development, publicity, advocacy and public affairs engagement activities including but not limited to lobbying and policymaker/agency communications and strategy.

- l. Indemnification and Hold Harmless.** To the fullest extent of the law, Independent Contractor shall defend, indemnify and hold harmless the CITY, its officials, employees, servants, and agents from and against all claims, demands, and judgments (including attorney fees), made or recovered against them including but not limited to damages to real or tangible personal property or for bodily injury or death to any person, arising out of, or in any manner connected with the performance of this Agreement by Independent Contractor, its officers, employees, and agents.

- m. Insurance.** Independent Contractor shall maintain in force for the duration of this agreement a Commercial General Liability insurance policy written on an occurrence basis with limits not less than \$1,000,000 per occurrence and \$1,000,000 in the aggregate. The CITY of Harrisburg, its officials, employees, servants and agents will be named as an additional insured with respect to work or services performed under this agreement. This will apply to both work in progress and completed operations. This insurance shall be primary and shall be paid and applied first in its entirety prior to any application of insurance the CITY may carry on its own. Contractor shall provide and maintain workers' compensation coverage as required by applicable workers' compensation laws.

- n. Governing Law** Oregon Law shall be the governing law.

- o. Signatures** This agreement can be signed in counterparts. A fax transmission or electronic delivery of a PDF signature page will be considered an original signature page. At the request of one party, the other party will confirm a fax or email transmitted signature page by delivering an original signature page to the requesting party.

IN WITNESS WHEREOF, this agreement has been executed and delivered as of the dates indicated below.

Michelle Eldridge, City Administrator

_____ Date _____
the City of Harrisburg

_____ Date _____
Sean L. Tate
Tate Public Affairs
Executive Director, SMAC-Oregon

Addendum A - Scope of Proposed Work

1. Coalition Leadership Training

- Why This is Important
- Policymaker Engagement
- Legislative Policy Committees
- Tools and Information
- Developing Common Ground and Strategies

2. Council Training & Support

- Importance of Policy Committees
- Seats at Tables
- Policymaker Engagement
- Tools and information

3. Strategic Alignment Support

- Discuss principles/rules to guide engagement:
 - Policy and budget priorities
 - Vision/Mission
 - When, Why, How and Who
- Leveraging Staff and Council
 - Help Pay Attention
 - Existing Relationships
 - Measures for Protecting the Brand
- Establish procedures for consensus-building/direction.

4. Legislative Session Support

- Work with Cities pre-session to identify core issues and likely policy efforts.
- Track legislation; provide weekly reports on activity and engagement opportunities.
- Assistance with strategic analysis of legislation
- Strategic support including written and oral testimony development.

5. Additional Services & Information

- Registered as Clients of Tate Public Affairs
- Visiting/observing Councils; availability for questions/presentations
- Available for consultation as needed.

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

**THE MATTER OF AWARDING AN INCREASE TO ADMINISTRATIVE STAFF
BASED ON COURT STATISTICS AND STELLAR PERFORMANCES**

STAFF REPORT:

Exhibit A: None

**ACTION: MOTION TO MOVE/ADD ANOTHER STEP TO THE WAGE
SCALE FOR THE CITY RECORDER/MUNICIPAL COURT CLERK, AND UTILITY
BILLING CLERK TO BE EFFECTIVE JULY 1, 2024, AND DIRECT THE CITY
ADMINISTRATOR TO RETURN WITH A COUNCIL POLICY IN RELATION TO
COMPENSATION AT A FUTURE MEETING**

THIS AGENDA BILL IS DESTINED FOR: Agenda – June 25, 2024

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
Yes - \$7,701	Yes	General, Water & Sewer Funds Budget Year 2024-2025

STAFF RECOMMENDATION:

Administrative Staff recommend the City Council approve this request

BACKGROUND INFORMATION:

Our Municipal Court system has been operated successfully since we first started providing these services. Court sessions are now crowded; with almost every chair in the Harrisburg Municipal Center being used. It is very possible that we may need to add another court date in Harrisburg, to accommodate the additional number of citizens in attendance in the future. Although most people needing to attend court wouldn't appreciate thinking of it as a service, having Municipal Court in Harrisburg provides for a convenient location for people who live within or nearby to our community.

Table 1

Court Operations Review			
	2021/2022	2022/2023	2023/2024
Average No. in Court	36	48	50
Scheduled in Court	428	581	599
Total Citations Issued	310	366	346
Code Violations:	6	18	16
Violations (MIP):	2		
Crimes	41	67	91
Traffic	261	281	239

In Table 1 above, the City Council can see how the numbers have increased over the last three years. Court Staff, consisting of the Municipal Court Clerk, Lori Ross and her assistant Jamie Knox, run a very efficient court. Judge Blake has consistently told Staff that our court is one of the best in his region; Lori does a terrific job in this role. She is focused, and direct. It takes a lot of skill to try to assist people with something that they find very stressful; but she does a good job of enforcing City code and State law in relation to the court systems. Lori also does a good job in working with collections to keep revenue coming in; that includes trying to set up a system of payment with each defendant that works for their budget, while making sure that nothing falls through the cracks. She's especially good at making sure the City eventually gets payment for court fees and fines; she's become quite good at working through collections.

Jamie also does a great job, especially keeping up with the numbers of people who need to either pay fines, or be set up for additional court resources/services. She is the front-line person that people must talk to when they are in the office. They make a good team, which is essential to the image of the City. Both are very professional, and good at what they do.

Looking at the revenue table below in Table 2, the City Council can see that over the last four years, the Municipal Court has been profitable for the City. We don't operate a court to make revenue, it's a service to the City and its citizens. However, our court is unusual, as most cities do not have this kind of performance from their Municipal Courts. Our net costs for the same period of time, shown in Table 3, are well controlled. The City benefits from having professional staff, who are very efficient, and productive as well. Without the kind of support that we have, it would be all too easy to have problems with the Municipal Court system. Instead, we are looked at as a model for other Municipal Courts.

Table 2

Fiscal Year	Court Revenues	Budgeted	Revenue	Notes	Net	
23-24	\$ 66,547	\$ 45,000	\$ 21,547*	*June Court is held in the last week of the month; those numbers will increase when shown in July.		
22-23	\$ 55,111	\$ 44,500	\$ 10,611*			
21-22	\$ 57,375	\$ 32,000	\$ 25,375*			
20-21	\$ 67,180*	\$ 30,000	\$ 37,180*			\$ 79,897.00
	*Amount includes \$17,000 in paid vegetation liens.			4 years revenue generation	\$ 14,816.00	Net Difference
			\$ 94,713			

Table 3

Expenses - Legal Services (Not counting City Business Attorney Fees)									
	23/24	Budgeted	22/23	Budgeted	21/22	Budgeted	20/21		
Court Revenue Paid Out	\$ 13,043.00	\$ 12,000.00	\$ 11,523.00	\$ 12,000.00	\$ 11,578.00	\$ 8,700.00	\$ 9,907.00	\$ 8,500.00	
Muni-Court Attorney Fees	\$ 13,630.00	\$ 10,000.00	\$ 7,533.00	\$ 7,500.00	\$ 7,873.00	\$ 3,000.00	\$ 1,313.00	\$ 3,000.00	
Misc. Court Costs	\$ 892.00	\$ 1,500.00	\$ 933.00	\$ 2,000.00	\$ 270.00	\$ 2,000.00	\$ 1,402.00	\$ 1,500.00	
	\$ 27,565.00	\$ 23,500.00	\$ 19,989.00	\$ 21,500.00	\$ 19,721.00	\$ 13,700.00	\$ 12,622.00	\$ 13,000.00	Net 4 Years
Over/Under Budget	\$ 4,065.00		\$ (1,511.00)		\$ 6,021.00		\$ (378.00)		\$ 79,897.00

The City has already taken some proactive steps to being able to add additional court dates per month if needed in the future. This includes adding a clause to the contract for our City Attorney, based on the ability to move to a retainer type of system if additional court dates warrant doing so.

The reason that staff is bringing up the Municipal Court system, and the revenues coming into the City from it, is that Staff would like to suggest another step to be added to the wage scale to accommodate an increase for both Lori and Jamie. The reasons to support this request are below.

Lori has consistently received mostly 3+ and 4 ratings on her annual evaluations. She makes great suggestions and is efficient in all the tasks that she is responsible for. She recently turned around a court date that was one of the shortest Staff has ever seen; a period of two weeks. At the same time, she was also working through hiring for our public works and administrative staff, making sure that our elected and appointed officials were turning in Statements of Economic Interest to the Oregon Government Ethics Commission, and had a Council Agenda to assemble and produce.

The position of City Recorder/Municipal Court Clerk is one that hasn't received many increases in wages over time. Over the last ten years, her position has only seen a **17% increase**. Meanwhile, Public Works Staff have gotten an average of 35% over that same period, and other supervisory staff members reflect a 32% average. Using the suggested base salary for the City Recorder position from the 2021 Wage Analysis, and applying the cost of living in Harrisburg over the last 3 years, provides analysis that indicates that there is room for adjustment. Adding another 4% step to her schedule would provide her with \$5,391.82, a \$2.59 increase per hour. **The budget just adopted already includes this increase. This is a merit increase request, which we hope that the City Council will allow.**

Table 4

		Base Salary		
City Recorder/Municipal Court Clerk		\$ 4,309.00	\$ 4,842.00	\$ 5,671.00
		Min	Med	Max
Average from the 2021 Wage Analysis		\$3,661	\$4,169	\$4,753
4.50% COLI from 2021-2022				
4.50% COLI from 2022-2023				
6.50% COLI from 2023-2024				
Adjusted Wage Figures by COLI in Hsbg		\$4,478	\$5,087	\$5,748

Jamie Knox is really the ‘face’ of City Hall. She is generally the first person that people talk to when they need access to our services. She provides us with a wonderful, personable presence, and is very professional and efficient at what she does. In addition to the fact that her wages are lagging, using the same formula as above, Staff thinks it’s important to consider that Jamie has stepped up and taken on a more important role in relation to her responsibilities in Utility Billing. These are part of the work load alterations we have made, as Cathy is now the supervisor over that department. Jamie also enthusiastically tackles many of the projects that shows how much the City cares about their citizens. She organizes most of the National Night Out event, the 1st graders visiting at the end of the school year, and the Light Parade – City Sponsored Santa event. She knows many of our deputies from LCSO personally, which makes it great for them to have someone that they are really familiar with working here in City Hall.

Jamie’s wages aren’t that far off of the analysis provided, but based upon her job performance, additional responsibilities, and ability to fill in wherever we need her, both of her supervisors, as well as Staff, feel that we should be providing her with a small adjustment to the wage schedule. This increase results in \$2,309.63; or an additional \$1.10 an hour, which is also **provided for in the budget that was just approved** earlier in this same meeting. Staff didn’t feel that this was a merit increase and was instead an adjustment to her wage; and therefore, approved the change. As such, her supervisors told her that her new wages will start on July 1st. We hope that the Council will agree, and will allow her to have these wages, especially since the increase of \$1.10 an hour is budgeted and is warranted by the profit margin for court services.

Table 5

		Base Salary		
		\$	\$	\$
<u>Utility Billing II</u>		3,526	3,967	4,640
		Min	Med	Max
	2021 Wage Analysis	\$ 3,085	\$ 3,545	\$ 4,002
4.50%	Coli from 2021-2022			
4.50%	Coli from 2022-2023			
6.50%	Coli from 2023-2024			
	Adjusted Wage Figures by COLI in Hsbg	\$ 3,705	\$ 4,123	\$ 4,654

The wage analysis is pending in the next fiscal year; but based upon the analysis that has been provided, and the overall performance of the Municipal Court, we do feel that this action for both employees is warranted. The merit increase for Lori in compensation, and adjustment to Jamie’s compensation (along with additional responsibility), are in appreciation of outstanding service from the overall job

performance, efficiency and production in Municipal Court, and running an actual 'profit' in court. Administrative staff are unified in the feeling that these are both warranted.

Staff made the mistake of considering Jamie's adjustment as not being in the same category as a merit increase, and after realizing that it could be considered in that manner, made sure to bring both of these requests to the City Council. A solution to prevent this in the future is the creation of a Council Policy that further addresses compensation issues, and makes certain that any increases to compensation in the future, regardless of the reason why, will be directed only to the Personnel Committee, and from there, to the City Council. It is important that changes like these are authorized by the City Council.

REVIEW AND APPROVAL:



06.18.24

City Administrator Date