



Harrisburg City Council Agenda
September 10, 2024
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Randy Klemm, Charlotte Thomas,
Cindy Knox and Youth Advisor Taylor Tatum
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required currently. The City asks that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

ORDINANCES

- 1. THE MATTER OF A DISCUSSION IN RELATION TO STREET TREES, CITY POLICY, AND APPROVAL OF ORDINANCE NO. 1004, “AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE 8.05.060”**

STAFF REPORT:

Exhibit A: Landscaping Development Code

Exhibit B: HMC 12.20 Street Trees

Exhibit C: Current Street Tree List

Exhibit D: Ordinance No. 1004

ACTION: DISCUSSION, AND IF APPLICABLE, MOTION TO APPROVE ORDINANCE NO. 1004, “AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE 8.05.060”

NEW BUSINESS

- 2. THE MATTER OF RECOMMENDING LEAGUE OF OREGON CITIES (LOC) LEGISLATIVE PRIORITIES FOR THE 2025 LEGISLATIVE SESSION**

STAFF REPORT:

Exhibit A: LOC Legislative Ballot

ACTION: MOTION TO RECOMMEND TO THE LEAGUE OF OREGON CITIES THE FOLLOWING FIVE LEGISLATIVE PRIORITIES: TBD

- 3. THE MATTER OF APPROVING THE 4TH QUARTER 2023/2024 EXPENSE REPORT**

STAFF REPORT:

Exhibit A: 4th Quarter Expense Report Ending June 30, 2024

ACTION: MOTION TO APPROVE THE 4TH QUARTER 2023/2024 EXPENSE REPORT.

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the ‘Other’ segment.

4. THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

Exhibit A: City Council Minutes for August 13, 2024

Exhibit B: Payment Approval Report for August 2024

Exhibit C: Municipal Court Collections Report August 2024

Exhibit D: Municipal Court Citation Report August 2024

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

Minutes from the August 13, 2024 City Council Meeting

The Payment Approval Report for August 2024

VERBAL REPORT: Discussions below should be limited to five minutes of conversation per topic. Topics of interest that require more than five minutes of conversation should be moved to a future meeting where possible.

- Scarecrow Contest

OTHER ITEMS

ADJOURN

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF A DISCUSSION IN RELATION TO STREET TREES, CITY POLICY, AND APPROVAL OF ORDINANCE NO. 1004, “AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE 8.05.060”

STAFF REPORT:

- Exhibit A: Landscaping Development Code
- Exhibit B: HMC 12.20 Street Trees
- Exhibit C: Current Street Tree List
- Exhibit D: Ordinance No. 1004

ACTION: DISCUSSION, AND IF APPLICABLE, MOTION TO APPROVE ORDINANCE NO. 1004, “AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE 8.05.060”

THIS AGENDA BILL IS DESTINED FOR: Agenda – September 10, 2024

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	Yes/No	N/A

STAFF RECOMMENDATION:
Staff recommends Council Approve Ordinance No. 1004

BACKGROUND INFORMATION:

Staff discovered that there was a slight discrepancy between Chapter 8.05, which regulates nuisances, including trees and noxious vegetation, and Chapter 12.20.040, which also regulates street trees. Uniformity in our own code is important, and in this case, we have two different standard heights. People who prefer not to touch or trim their trees, continue to point out that HMC 8.05 and HMC 12.20.040 don't match, and they feel that they should be allowed to have a 12' height branch above the street.

Staff have had some conversations about this, and Chuck will be at this meeting. As our road authority, he has a responsibility to make sure that the streets are safe. Requiring a 14' height clearance for trees, due to most uniform box trucks and semi's being 13'6", makes sense for the City's needs. This size of truck appears on local streets every day. There is a possible liability issue for the property owner that might include the City, as damage can occur to tall vehicles when there are tree's with branches closer to the road than 14' off the street.

Exhibit A shows the Landscaping & Screening portion of the Development Code (HMC 18.75.030). 18.75.030(3)(c) states that trees of a certain size should be used for street trees. **Exhibit B**, HMC 12.20, is in relation to street trees. The City’s general standard for subdivisions is to have street trees placed every 40’ on a street. (HMC 12.20.010(4)). There is no distinction as to the type of street the street trees will be on. (Minor Arterial vs. collector vs. local streets.) **Exhibit C** is our current street tree list. This document is outdated, has too many choices, and is in the process of being updated. It includes the types of trees allowed, based on the size of the planter strip. The City Council was involved in the creation of this handout, based on the desire to have more trees in town. City Staff are committed to requiring more trees, and appreciate that the smaller the planter strip, the higher number of trees that are required. If a subdivision doesn’t have a planter strip, street trees are then moved to the front lawns of new homes.

After talking with the Council President last week, Staff has a sense that there are a number of tree’s that are violating the City’s code. The City generally works from a complaint basis, which sometimes includes our own people pointing out where a problem is occurring. Generally though, action is taken when a tree causes a vision clearance problem, or impedes pedestrian/ADA access on a sidewalk. Council might want to suggest that the street trees in town need review by the City, and property owners will be notified in the case of violations. This will require a lot of time from limited staff. The City could also contract out for these services. The Public Works Director has obtained quotes in the past that shows that the work being done by a 3rd party is cost prohibitive.

After discussion, the City Council can decide if they’d like to approve Ordinance No. 1004. If it appears that Chapter 8.05 should be amended further, then it’s better to wait on approval until further amendments are made. Otherwise, changes to HMC 12.20 wouldn’t be in the same section of code, and therefore the City wouldn’t need to hold off on approval of Ordinance No. 1004.

If Council decides that the street tree program should have more significance to the City, then we can discuss how they’d like that to change, and the City can create a Council Policy. This could also be added to the Strategic Plan in the future if Council felt that warranted.

REVIEW AND APPROVAL:



09.05.24

Michele Eldridge Date
City Administrator

18.75.030 Landscaping and screening.

1. General Landscape Standard. All portions of a lot not otherwise developed with buildings, accessory structures, vehicle maneuvering areas, or parking shall be landscaped as required by Table 18.45.040.5. All developments requiring site plan review, subdivisions, or partitions shall include a formal landscape plan as part of their application.

2. Minimum Landscape Area. All lots shall conform to the minimum landscape area standards of the applicable zoning district, as contained in Tables 18.45.040.4 and 18.45.040.5. The City Administrator, consistent with the purposes in HMC 18.75.010, may allow credit toward the minimum landscape area for existing vegetation that is retained in the development. The City Administrator may apply landscaping credits for features such as patios, large rocks, barked or mulched areas, decorative concrete, etc.

3. Plant Selection. A combination of deciduous and evergreen trees, shrubs, and ground covers shall be used for all planted areas, the selection of which shall be based on local climate, exposure, water availability, and drainage conditions, among other factors. When new vegetation is planted, soils shall be amended, and necessary irrigation shall be provided to allow for healthy plant growth. The selection of plants shall be based on all of the following standards and guidelines:
 - a. Use plants that are appropriate to the local climate, exposure, and water availability. The presence of utilities and drainage conditions shall also be considered. The City may rely on Oregon State University Extension Service bulletins or other expert sources in evaluating landscape plans. Plant species, size, and location shall be included on the landscape plan.

 - b. Plant species that do not require irrigation once established (naturalized) are preferred over species that require regular irrigation.

 - c. Trees shall be healthy and disease free and not less than two-inch caliper for street trees and one and one-half-inch caliper for other trees at the time of planting (measured six inches above ground level). Trees to be planted under or near power lines shall be selected so as to not conflict with power lines at maturity. Street trees must be selected from the City's approved list.

 - d. Shrubs shall be planted from five-gallon containers, minimum, where they are for required screens or buffers, and two-gallon containers minimum elsewhere.

 - e. Shrubs shall be spaced in order to provide the intended screen or canopy cover within two years of planting.

 - f. All landscape areas, whether required or not, that are not planted with trees and shrubs or covered with allowable nonplant material, shall have ground cover plants that are sized and

spaced to achieve plant coverage of not less than 75 percent at maturity. The City Administrator may reduce this standard by one-half where a project proposal includes preserving a heritage tree.

g. Bark dust, chips, aggregate, rocks, or other nonplant ground covers may be used, but shall cover not more than 40 percent of any landscape area.

h. Where storm water retention or detention, or water quality treatment facilities are proposed, they shall be planted with water-tolerant species and may be counted toward meeting the landscaping requirement.

i. Existing mature trees that can thrive in a developed area and that do not conflict with other provisions of this code shall be retained where specimens are in good health, have desirable aesthetic characteristics, and do not present a hazard.

j. Evergreen plants shall be used where a sight-obscuring landscape screen is required.

k. Deciduous trees should be used where summer shade and winter sunlight are desirable.

l. Landscape plans shall provide for both temporary and permanent erosion control measures, which shall include plantings where cuts or fills, including berms, swales, storm water detention facilities, and similar grading, is proposed.

m. When new vegetation is planted, soils shall be amended, and irrigation provided until the plants are naturalized and able to grow on their own.

4. Historical Overlay District Streetscape Standard. Developers of projects within the City's historical district zone can meet the landscape area requirement of subsection (2) of this section, in part, by installing street trees in front of their projects. The City Administrator shall grant credit toward the landscape area requirement using a ratio of one-to-one, where one square foot of planted area (e.g., tree well or planter surface area) receives one square foot of credit. The City Administrator may grant additional landscape area credit by the same ratio where the developer widens the sidewalk, creates a plaza, adds street trees or lighting, or other civic space.

5. Parking Lot Landscaping. All of the following standards shall be met for parking lots in excess of 5,000 square feet. If a development contains multiple parking lots, then the standards shall be evaluated separately for each parking lot.

a. At a minimum, one tree per 15 parking spaces on average shall be planted over and around the parking area.

b. Wheel stops, curbs, bollards, or other physical barriers are required along the edges of all vehicle maneuvering areas to protect landscaping from being damaged by vehicles. Trees shall be planted at least two feet from any such barrier.

c. Trees planted in tree wells within sidewalks or other paved areas shall be installed with root barriers, consistent with applicable nursery standards.

6. Screening Requirements. Screening is required for outdoor storage areas, unenclosed uses, and parking lots in the C-1 and PUZ zones and may be required in other situations as determined by the City Administrator. Landscaping shall be provided pursuant to the standards of subsections (6)(a) through (c) of this section:

a. Outdoor Storage and Unenclosed Uses. All areas of a site containing or proposed to contain outdoor storage of goods, materials, equipment, and vehicles (other than required parking lots and service and delivery areas, per site design review), and areas containing junk, salvage materials, or similar contents, shall be screened from view from adjacent rights-of-way and residential uses by a sight-obscuring fence, wall, landscape screen, or combination of screening methods. See also HMC 18.75.040 for related fence and wall standards.

b. Parking Lots. The edges of parking lots shall be screened to minimize vehicle headlights shining into adjacent rights-of-way and residential yards. Parking lots abutting a sidewalk or walkway shall be screened using a low-growing hedge or low garden wall to a height of between three feet and four feet.

c. Other Uses Requiring Screening. The City Administrator may require screening in other situations as authorized by this code, including, but not limited to, outdoor storage areas, blank walls, accessory dwelling units, special uses pursuant to Chapter 18.55 HMC, and as mitigation where an applicant has requested an adjustment pursuant to Chapter 19.40 HMC.

7. Maintenance. All landscaping shall be maintained in good condition, or otherwise replaced by the property owner. [Ord. 1000 § 1 (Exh. A), 2023; Ord. 987 § 1 (Exh. A), 2022.]

Chapter 12.20 STREET TREES

Sections:

[12.20.010 Street tree planting.](#)

[12.20.020 Street tree maintenance.](#)

[12.20.030 Protection of street trees.](#)

[12.20.040 Additional regulations.](#)

[12.20.050 Penalty.](#)

[12.20.060 Severability.](#)

12.20.010 Street tree planting.

1. Definitions.

“Planter strip” means an area between a curb and a sidewalk, within a public right-of-way, where a tree can be planted.

“Street tree” means any tree that is planted or growing within a public right-of-way.

“Tree” means a tall woody plant with one main trunk.

2. Street trees shall be required within a public right-of-way that abuts new construction of a structure that is over 1,000 square feet in size, and where after construction there will be a planter strip at least 48 inches wide.

3. The street trees shall be planted by the City or its agent to ensure the appropriateness and uniformity of species, variety and size, but paid for by the developer of a subdivision or, if not a subdivision, the property owner. The amount paid per tree shall be established by City Council resolution. The payment for trees shall go into a street tree fund and shall be used for planting and maintaining street trees, and for educating citizens about proper tree maintenance. Street trees shall be paid for:

- a. At the time the warranty bond is provided to the City for a new residential subdivision; or
- b. At the time a building permit is taken out for all other new construction.

4. The amount paid for street trees shall be based upon planting one tree for every 40 feet of planter strip adjoining the property, with a minimum of one tree per lot. However, the actual number of trees

planted by the City may be more or less than the number paid for. This will allow some flexibility to plant trees in compliance with City policies, and in the best locations where the benefit to the subdivision can be maximized.

5. The Public Works Director shall establish an approved street tree list. No trees shall be planted within a public right-of-way except those on the approved tree list, unless authorized by the Public Works Director.

6. No street trees shall be planted within five feet of any underground water line, sanitary sewer line, natural gas line, or transmission line, nor within:

- a. Thirty-five feet from a street corner, as measured from the point of nearest intersecting curbs;
- b. Twenty feet from a streetlight;
- c. Eight feet from a fire hydrant, manhole, alley or private driveway; or
- d. Five feet of a water meter or utility box.

7. Unless affected by this chapter or other City ordinances, and subject to the responsibility of developers in subdivisions, street trees shall be planted by adjoining property owners in all planter strips that are four feet in width or larger:

- a. Thirty feet apart if they are on the City's approved street tree list for a five-foot or less planter strip or for trees permitted under overhead power wires;
- b. Forty feet apart if they are on the City's approved street tree list for a six-foot planter strip; or
- c. Fifty feet apart if they are on the City's approved street tree list for an eight-foot or larger planter strip.

8. All street trees shall:

- a. Be healthy grown nursery stock, be a minimum of one-and-one-half-inch caliper at six inches above ground level, and be at least eight feet high.
- b. Have a single straight trunk, a well developed leader with tops and roots characteristic of the species cultivar or variety.
- c. Be free of insects, diseases, mechanical injury, and other objectionable features when planted.

9. Bare root stock shall leave a root system sufficient to ensure survival and healthy growth, and

shall only be planted during the months of November, December or January. Balled and burlap stock shall leave a natural sound ball sufficient to ensure survival and healthy growth.

10. All trees that are grafted are to be grafted at a minimum height of seven inches above ground level. [Ord. 935 § 1, 2015; Ord. 823, 2005; Ord. 812 § 1, 2003.]

12.20.020 Street tree maintenance.

1. It shall be the responsibility of the person in charge of the adjoining property to maintain street trees or other vegetation in the public right-of-way, except when the involved right-of-way is along the back of the property and the person in charge of the adjoining property has no direct access to the right-of-way along the back of their property. For these purposes, “person in charge” includes the property owner, tenant, bailee, property manager, or other person who exercises control over the property, all of whom shall be jointly and severally responsible. This requirement shall not limit the City’s right to plant, prune, maintain and remove trees or other vegetation within any public right-of-way.

2. Maintenance shall include:

- a. Watering;
- b. Fertilizing;
- c. Pruning;
- d. Treatment for insects or disease as needed;
- e. Removal of dangerous limbs; and
- f. Removal of dead, dying, unsafe or nuisance trees.

3. The topping of trees shall be prohibited. “Topping” is defined as the severe cutting back of limbs to stubs within the tree’s crown to such a degree so as to remove the normal canopy and disfigure the tree. Trees severely damaged by storms or other causes, or certain trees under utility wires or other obstructions where other pruning practices are impractical may be exempted from this prohibition at the determination of the Public Works Director.

4. All stumps of street trees shall be removed below the surface of the ground so that the top of the stump shall not project above the surface.

5. Street trees shall be maintained in compliance with this chapter. [Ord. 935 § 1, 2015; Ord. 823, 2005; Ord. 812 § 2, 2003.]

12.20.030 Protection of street trees.

1. It shall be unlawful to destroy or injure any street tree, or to remove any street tree without a

permit from the City.

2. It shall be unlawful to attach or keep attached to any street tree, any rope, wire, chain, sign or other device, except as a support for the tree.
3. During any construction, alteration or excavation activity, adequate steps shall be taken to protect street trees. The property owner and contractor shall be jointly and severally responsible for any damage that occurs to a street tree, in addition to being in violation of this chapter.
4. Excavations shall not occur within six feet of any street tree without the approval of the Public Works Director.
5. All building materials, debris and stored equipment shall be kept at least 10 feet from any street tree. [Ord. 935 § 1, 2015; Ord. 823, 2005; Ord. 812 § 3, 2003.]

12.20.040 Additional regulations.

1. Planting – On Rights-of-Way – Trees Designated. It is unlawful to plant any of the following trees, to wit: box elder, tree of heaven, golden chain, holly, silver maple, bamboo, poplar, willow, conifer, cottonwood, fruit trees (other than ornamental fruit trees), nut trees (other than ornamental nut trees), and ailanthus, in or on any street rights-of-way or parking strips in the City.
2. Planting – Site Approval. It is unlawful to plant willow, cottonwood, or poplar trees within 50 feet of any sewer main within the City.
3. Height Requirements. It is unlawful for any person, firm, or corporation owning or occupying real property within the City to permit any tree or shrub of any kind or character, ornamental or otherwise, growing in any street, alley or other public way, or in the parking strip contiguous to said property or growing upon said property so owned or occupied, to protrude or grow over any street, sidewalk, alley, or other public way in the City at a height less than 14 feet above the surface of any street and eight feet above any sidewalk or any other public way.
4. Trimming, Removal – Authority. The City Council may cause any trees, shrubs, plants or vegetation in or upon any parking strip, street right-of-way or other public place in the City to be trimmed, pruned, or removed and said trimming, pruning or removal may be done by anyone designated to do so by the City Council after 15 days' notice to adjacent property owners.
5. Nuisance – Removal.
 - a. Any tree, shrub, plant or vegetation growing in or upon any parking strip, street right-of-way, or public or private property which is endangering or which in any way may endanger the security or usefulness of any public street, sewer or sidewalk, or which in any way may be dangerous to life or property, is declared to be a public nuisance. The City may immediately remove or trim such tree, shrub, plant or vegetation in or upon public or private property and

assess the resulting costs to the person or persons responsible for the abutting property if the nuisance has caused an imminent hazard.

b. If the nuisance does not create an imminent hazard, the person or persons responsible for the abutting property shall be notified in writing:

- (1) Of the nature of the problem;
- (2) That the person is responsible for correcting the problem;
- (3) The date by which the problem must be corrected;
- (4) That if the person fails to correct the problem by the deadline the City may correct it and assess the costs to said person; and
- (5) The name and contact information for a person at the City to contact if there are any questions.

c. The person or persons responsible for the abutting property can provide the City Recorder a document in writing prior to the correction deadline to request a hearing before the City Council if the person does not believe he or she is responsible for a nuisance or for resulting costs.

d. Failure to correct the problem by the deadline shall be deemed a violation of this chapter. The City or its designee shall be entitled to enter upon the property after obtaining the permission of the person responsible for the property, or after obtaining a warrant, to remove or prune the nuisance vegetation. The City Recorder shall assess the cost thereof against the property; and the amount of the assessment may be docketed by the City Recorder in the City lien docket and shall be subject to enforcement and collection as any lien for public improvements. [Ord. 906 § 1, 2012; Ord. 572 §§ 1 – 5, 1989.]

12.20.050 Penalty.

A violation of any provision of this chapter is punishable by a fine not to exceed \$500.00 per day until the violation is resolved. [Ord. 823, 2005; Ord. 812 § 4, 2003.]

12.20.060 Severability.

The invalidity of a section or subsection of this chapter shall not affect the validity of the remaining sections or subsections. [Ord. 823, 2005; Ord. 812 § 5, 2003.]

Harrisburg Street Trees

Street Tree Planting

Trees provide beauty, shade, soil stability, noise buffering, visual screening, and improved air quality by producing oxygen and reducing carbon dioxide. Street trees shall therefore be required in all planter strips that are at least 48 inches wide. If one or more required street trees has not been planted, no building permit shall be issued involving the adjoining property unless an amount that has been set by City Council resolution has been paid into a Street Tree Fund for the planting and maintenance of said trees.

A "street tree" shall be considered any tree that is planted or growing within a public right-of-way. A "planter strip" is an area between a curb and a sidewalk, within a public right-of-way, where trees can be planted.

No trees shall be planted within a public right-of-way except those on the approved tree list, unless authorized by the Community Development Superintendent.

No street trees shall be planted within five feet of any underground water line, sanitary sewer line, natural gas line, or transmission line, nor within:

- 35 feet from a street corner, as measured from the point of nearest intersecting curbs,
- 20 feet from a streetlight,
- Eight feet from a fire hydrant, manhole, alley or private driveway, or
- Five feet of a water meter or utility box.

Unless affected by this or other city ordinances, and subject to the responsibility of developers in subdivisions, street trees shall be planted by adjoining property owners in all planter strips that are four feet in width or larger:

- At least 30 feet apart if they are on the City's approved street tree list for a five foot or less planter strip or for trees permitted under overhead power wires,
- At least 40 feet apart if they are on the City's approved street tree list for a six foot planter strip, or
- At least 50 feet apart if they are on the City's approved street tree list for an eight foot or larger planter strip.

All street trees shall be healthy grown nursery stock, be a minimum of 1-1/2 inch caliper at 6 inches above ground level, and be at least 8 feet high. All trees shall have a single straight trunk, a well developed leader with tops and roots characteristic of the species cultivar or variety. All trees must be free of insects, diseases, mechanical injury, and other objectionable features when planted. Bare root stock shall leave a root system sufficient to insure survival and healthy growth, and shall only be planted during the months of November, December or January. Balled and burlap stock shall leave a natural sound ball sufficient to insure survival and healthy growth. All trees that are grafted are to be grafted at a minimum height of 7 inches above ground level.

Approved and Prohibited Trees

1. **No street trees shall be planted in planter strips that are less than four feet in width.**
2. **Street trees for four foot planters shall be approved by the Community Development Superintendent.**
3. **Street trees permitted in a minimum five foot planter strip where no overhead utility wire conditions exist:**
 - Ash, Flowering - Fraxinus ornus
 - Ash, Globe European - Fraxinus excelsior 'Globosum'
 - Ash, Golden Desert - Fraxinus oxycarpa aurea 'Golden Desert'
 - Cherry, Columnar Sargent Flowering - Prunus sargentii 'Columnaris'
 - Cherry, Shubert Select Flowering or Canada Red Chokecherry - Prunus virginiana 'Shubert'
 - Cherry, Yoshino Flowering - Prunus x yedoensis
 - Chokecherry, Red Canada or Shubert Select Flowering - Prunus virginiana 'Shubert'
 - Dogwood, Cornelian Cherry - Cornus mas
 - Dogwood, Eastern - Cornus florida
 - Dogwood, Kousa - Cornus kousa chinensis
 - Ginkgo, Mayfield - Ginkgo biloba 'Mayfield'
 - Glorybower, Harlequin - Clerodendrum trichotomum
 - Goldenrain - Koelreuteria paniculata
 - Goldenrain, Columnar - Koelreuteria paniculata 'Fastigiata'
 - Hawthorn, Columnar - Crataegus monogyna 'Stricta'
 - Hawthorn, Lavalley - Crataegus x lavalleyi
 - Hawthorn, Washington - Crataegus phaenopyrum
 - Hornbeam, Pyramidal European - Carpinus betulus 'Fastigiata'
 - Lilac, Japanese Tree - Syringa reticulata
 - Maple, Crimson Sentry Norway - Acer platanoides 'Crimson Sentry'
 - Maple, Doric Red - Acer rubrum 'Doric'
 - Maple, English Hedge - Acer campestre
 - Maple, Flame Amur - Acer ginnala 'Flame'
 - Maple, Globe Norway - Acer platanoides 'Globosum'
 - Maple, Norwegian Sunset - Acer truncatum x A. platanoides 'Keithsform'
 - Maple, Pacific Sunset - Acer truncatum x A. platanoides 'Warrenred'
 - Maple, Paperbark - Acer griseum
 - Maple, Tatarian - Acer tataricum
 - Oak, Skyrocket English - Quercus robur 'Fastigiata'
 - Olive, Russian - Elaeagnus angustifolia
 - Pear, Aristocrat Flowering - Pyrus calleryana 'Aristocrat'
 - Pear, Autumn Blaze Flowering - Pyrus calleryana 'Chanticleer'
 - Pear, Capital Flowering - Pyrus calleryana 'Capital'
 - Pear, Chanticleer Flowering - Pyrus calleryana 'Chanticleer'
 - Pear, Cleveland Select Flowering - Pyrus calleryana 'Cleveland Select'
 - Pear, Princess Flowering - Pyrus calleryana 'Princess'
 - Pear, Redspire Flowering - Pyrus calleryana 'Princess'
 - Pear, Trinity Flowering - Pyrus calleryana 'Trinity'
 - Plum, Krauter's Vesuvius Flowering - Prunus cerasifera 'Krauter's Vesuvius'
 - Plum, Newport Flowering - Prunus cerasifera 'Newport'
 - Plum, Thundercloud Flowering - Prunus cerasifera 'Thundercloud'
 - Redbud, Eastern - Cercis canadensis

- Serviceberry, Cumulus - Amelanchier laevis x grandiflora 'Cumulus'
- Serviceberry, Pyramidal Shadblow - Amelanchier canadensis 'Pyramidalis'
- Serviceberry, Robin Hill Apple - Amelanchier x grandiflora 'Robin Hill'
- Snowbell, Japanese - Styra japonica

4. Street trees permitted in a minimum six foot planter strip with no overhead utility wire conditions:

- Ash, Flame - Fraxinus osycarpa 'Flame'
- Ash, Raywood - Fraxinus osycarpa 'Raywood'
- Beech, Tricolor European - Fagus sylvatica 'Purpurea Tricolor'
- Ginkgo - Ginkgo biloba
- Ginkgo, Autumn Gold - Ginkgo biloba 'Autumn Gold'
- Ginkgo, Fairmont - Ginkgo biloba 'Fairmont'
- Ginkgo, Princeton Sentry - Ginkgo biloba 'Princeton Sentry'
- Ginkgo, Shangri-la - Ginkgo biloba 'Shangri-la'
- Honeylocust, Skyline - Gleditsia triacanthos 'Skyline'
- Horsechestnut, Briotii Red - Aesculus x carnea 'Briotii'
- Horsechestnut, Ruby Red - Aesculus x carnea 'Ruby Red'
- Katsura - Cericidiphyllum Japonicum
- Linden, DeGroot Littleleaf - Tilia cordata 'DeGroot'
- Linden, Glenleven Littleleaf - Tilia cordata 'Glenleven'
- Linden, Redmond Crimean - Tilia cordata 'Greenspire'
- Locust, Globe - Robinia pseudocacia 'Umbraculifera'
- Magnolia, Southern - Magnolia grandiflora
- Maple, Armstrong - Acer x freemanii 'Armstrong'
- Maple, Bowhall Red - Acer rubrum 'Bowhall'
- Maple, Cavalier Norway - Acer platanoides 'Cavalier'
- Maple, Columnar Norway - Acer platanoides 'Columnare'
- Maple, Crimson King Norway - Acer platanoides 'Crimson King'
- Maple, Green Mountain Sugar - Acer saccharum 'Green Mountain'
- Maple, Greencolumn Black - Acer nigrum 'Greencolumn'
- Maple, Karpick Red - Acer rubrum 'Karpick'
- Maple, Legacy Sugar - Acer saccharum 'Legacy'
- Maple, Parkway Norway - Acer platanoides 'Columnarbroad'
- Maple, Scanlon Red - Acer rubrum 'Scanlon'
- Oak, Skymaster English -Quercus robur 'Pyramich'
- Pagoda Tree, Regent Japanese - Sophora japonica 'Regent'
- Stewartia, Japanese - Stewartia pseudocamellia
- Tuliptree, Arnold - Liriodendron tulipifera 'Fastigiatum'

5. Street trees permitted in a minimum eight foot planter strip with no overhead utility wire conditions:

- Ash, Autumn Applause White - Fraxinus americana 'Autumn Applause'
- Ash, Autumn Purple White - Fraxinus americana 'Autumn Purple'
- Ash, Bergeson Green - Fraxinus pennsylvanica 'Bergeson'
- Ash, Patmore Green - Fraxinus pennsylvanica 'Patmore'
- Ash, Summit Green - Fraxinus pennsylvanica 'Summit'
- Birch, Jacquemontii - Betula jacquemontii
- Birch, River - Betula nigra
- Blackgum, Sourgum, or Black Tupelo - Nyssa sylvatica

- Coffeetree, Kentucky - *Gymnocladus dioicus*
- Cork Tree, Amur - *Phellodendron amurense*
- Elm, Chinese or Lacebark Elm - *Ulmus parvifolia*
- Elm, Homestead - *Ulmus 'Homestead'*
- Elm, Lacebark or Chinese Elm - *Ulmus parvifolia*
- Filbert, Turkish - *Corylus*
- Hackberry, Common - *Celtis occidentalis*
- Hophornbeam, American - *Ostrya virginiana*
- Linden, Green Mountain Silver - *Tilia tomentosa 'Green Mountain'*
- Linden, Redmond - *Tilia americana 'Redmond'*
- Linden, Redmond Crimean - *Tilia euchlora 'Redmond'*
- Linden, Sterling Silver - *Tilia tomentosa 'Sterling'*
- Maple, Arrowhead Sugar - *Acer saccharum 'Arrowhead'*
- Maple, Autumn Blaze - *Acer rubrum x A. saccharinum 'Autumn Blaze'*
- Maple, Autumn Flame Red - *Acer rubrum 'Autumn Flame'*
- Maple, Celebration - *Acer x freemanii 'Celzam'*
- Maple, Cleveland Norway - *Acer platanoides 'Cleveland'*
- Maple, Emerald Queen Norway - *Acer platanoides 'Emerald Queen'*
- Maple, October Glory Red - *Acer rubrum 'October Glory'*
- Maple, Red Sunset Red - *Acer rubrum 'Red Sunset'*
- Maple, Schwedleri Norway - *Acer platanoides 'Schwedleri'*
- Maple, Spaethii Sycamore - *Acer pseudoplatanus 'Atropurpureum'*
- Maple, Superform Norway - *Acer platanoides 'Superform'*
- Mulberry, Kingan Fruitless - *Morus alba 'Kingan'*
- Oak, Burr - *Quercus macrocarpa*
- Oak, English - *Quercus robur*
- Oak, Forest Green Hungarian or Italian - *Quercus frainetto 'Schmidt'*
- Oak, Northern Red - *Quercus rubra*
- Oak, Pin - *Quercus palustris*
- Oak, Sawtooth - *Quercus acutissima*
- Oak, Scarlet - *Quercus coccinea*
- Oak, Shingle - *Quercus imbricaria*
- Oak, Shumard - *Quercus shumardii*
- Oak, Swamp White - *Quercus bicolor*
- Oak, Westminster Globe - *Quercus robur 'Michround'*
- Poplar, Yellow or Tuliptree - *Liriodendron tulipifera*
- Rubber Tree, Hardy - *Eucommia ulmoides*
- Sourgum, Black Tupelo, or Blackgum - *Nyssa sylvatica*
- Sweetgum - *Liquidambar styraciflua*
- Sweetgum, Festival - *Liquidambar styraciflua 'Festival'*
- Sweetgum, Golden - *Liquidambar styraciflua aurea 'Golden'*
- Tuliptree or Yellow Poplar - *Liriodendron tulipifera*
- Tupelo, Black, Blackgum or Sourgum - *Nyssa sylvatica*
- Yellow Wood - *Cladrastis kentuckia*
- Zelkova, Green Vase - *Zelkova serrata 'Green Vase'*
- Zelkova, Village Green - *Zelkova serrata 'Village Green'*

6. Street trees permitted for use under power wires:

- Ash, Globe-Headed European - *Fraxinus excelsior globosum*
- Ash, Flowering - *Fraxinus ornus*
- Ash, Golden Desert - *Fraxinus oxycarpa aureopolia*

- Berry, Apple Service - Amelanchier
- Berry, Shadblow Service - Amelanchier canadensis
- Cherry, Flowering - 'Mt. fugi' – prunus
- Crabapple, Flowering - 'Spring snow' or 'indian magic' - malus
- Dogwood, Flowering - Cornus florida
- Dogwood, Japanese - Cornus kousa
- Glorybower - Clerodendrum trichotomum
- Golden Rain Tree - Koelreuteria paniculata
- Golden Chain Tree - Laburnum waterii
- Hawthorn, Washington - Crataegue phaenopyrum
- Hawthorn, Lauelle - Crataegus x lavallei
- Maple, Amur - Acer ginnala
- Maple, Hedge - Acer campstre
- Maple, Paper Bark - Acer griseum
- Maple, Trident – Acer buergerianum
- Pear, Flowering - 'Cleveland select' - pyrus calleryana
- Redbud, Eastern - Cercis canadensis
- Snowball, Japanese - Styrax japonia

7. Prohibited street trees

- Σ Alder, Red – Alnus rubra. Short lifespan. Favorite of tent caterpillars.
- Σ Bamboo
- Σ Big leaf maple – Acer macrophyllum
- Σ Birch, White or Weeping White – Betula alba. Attacked by aphids more than most trees.
- Σ Box elder – Acer negundo.
- Σ Catalpa. Short lived. Brittle. Roots are bad on sidewalks.
- Σ Conifers unless specifically approved by the Community Development Superintendent
- Σ Cottonwood - Populus
- Σ Fruit or nut trees (other than ornamental)
- Σ Hawthorn, Paul's Scarlet and others – Crataegus oxyacantha. Heavily attacked by aphids.
- Σ Holly – Ilex spp.
- Σ Honey locust – Gleditsia triacanthos. Thorny. Choose thornless varieties.
- Σ London Plane or Sycamore – Platanus spp. Destructive roots.
- Σ Maple, Sugar – Acer saccharinum. Breaks up badly in storms.
- Σ Poplars – Populus
- Σ Silk tree – Albizza julibrissin
- Σ Silver maple – Acer saccharinum
- Σ Tree of Heaven - Ailanthus
- Σ Willows - Salix

Street Tree Maintenance

It shall be the responsibility of the person in charge of the adjoining property to maintain street trees or other vegetation in the public right-of-way, except when the involved right-of-way is along the back of the property and the person in charge of the adjoining property has no direct access to the right-of-way along the back of their property. For

these purposes, "person in charge" includes the property owner, tenant, bailee, property manager, or other person who exercises control over the property, all of whom shall be jointly and severally responsible. This requirement shall not limit the City's right to plant, prune, maintain and remove trees or other vegetation within any public right-of-way.

Maintenance shall include:

- Watering,
- Fertilizing,
- Pruning,
- Treatment for insects or disease as needed,
- Removal of dangerous limbs, and
- Removal of dead, dieing, unsafe or nuisance trees.

The topping of trees shall be prohibited. Topping is defined as the severe cutting back of limbs to stubs within the tree's crown to such a degree so as to remove the normal canopy and disfigure the tree. Trees severely damaged by storms or other causes, or certain trees under utility wires or other obstructions where other pruning practices are impractical may be exempted from this prohibition at the determination of the Community Development Superintendent.

All stumps of street trees shall be removed below the surface of the ground so that the top of the stump shall not project above the surface.

Protection of Trees

It shall be unlawful to destroy or injure any street tree, or to remove any street tree without a permit from the city.

It shall be unlawful to attach or keep attached to any street tree, any rope, wire, chain, sign or other device, except as a support for the tree.

During any construction, alteration or excavation activity, adequate steps shall be taken to protect street trees. The property owner and contractor shall be jointly and severally responsible for any damage that occurs to a street tree, in addition to being in violation of this ordinance.

Excavations shall not occur within six feet of any street tree without the approval of the Community Development Superintendent.

All building materials, debris and stored equipment shall be kept at least ten feet from any street tree.

ORDINANCE NO. 1004

AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE 8.05.060

WHEREAS, the City of Harrisburg updates the Municipal Code from time to time, and it's important for the Municipal Code to have uniformity in similar chapters; and,

WHEREAS, code in Chapter 12, Street Trees, otherwise known as HMC 12.20.040 also regulates vegetation that must not be less than 14' above the surface of any street, and 8' above any sidewalk or any other public way; and,

WHEREAS, state regulations also require vegetation that must not be less than 14' above the surface of any street due to the height of semis;

NOW THEREFORE, THE CITY OF HARRISBURG ORDAINS AS FOLLOWS:

Section 1. Harrisburg Municipal Code Chapter 8 is amended as shown in Exhibit A;

PASSED by the Council this 10th Day of September, 2024.

APPROVED by the Mayor this 10th Day of September, 2024

EFFECTIVE DATE: October 10, 2024.

Mayor Robert Duncan

ATTEST:

City Recorder

Exhibit A

8.05.060 Trees and noxious vegetation.

1. No person responsible shall allow a dead or decaying tree to stand if it is a hazard to the public or to persons or property on or near the property of the dead or decaying tree.

2. No person responsible shall allow noxious vegetation to remain on property less than one acre in size, or permit noxious vegetation to encroach onto a public right-of-way.

a. In the event a property owner fails to remove noxious vegetation, the City Administrator will cause written notice to be mailed to the property owner that s/he is in violation of this section and the property owner will be given 10 days within which to bring the property into compliance with this chapter.

b. In the event that it becomes necessary for the City to undertake the cutting and removal of the noxious vegetation from any private property without consent from the property owner, the City may do so following the process as required in HMC 1.10, and the issuance of a warrant.

c. Upon completion of the removal of noxious vegetation from private property under the provisions of this section, the City Administrator shall file with the City Recorder an itemized statement of the cost as herein specified. The City Recorder shall notify the person responsible that the costs as indicated will become a lien against the property if not paid within 10 days from the date of the notice.

d. In the event the person responsible does not pay the costs of removing the vegetation, the City Council shall thereafter by ordinance determine the reasonableness of the statement of costs and adjust the same if need be and thereupon the amount of the statement as approved by the City Council shall be an obligation owed to the City by the owner of real property involved, and the City shall have a lien upon the real property for such sum and the lien shall be entered in the lien docket and enforced against the property in the manner provided for enforcement of City liens.

e. The procedure provided for in this section is not exclusive, but is in addition to the abatement procedure provided by other ordinances.

3. Nothing in this section shall be construed to prohibit lawns containing grass of less than 10 inches in height, or bushes, trees and other shrubbery grown or maintained for ornamental purposes; nor shall it prohibit the growth or maintenance of any vegetation designed for food or fuel purposes, except that the owner, occupant or agent in charge of any real property shall not permit the limbs of any shrub, tree or other vegetation projecting into or extending over a public right-of-way to interfere with the use of a sidewalk or roadway, or to obstruct a driver's view of an intersection or traffic upon streets approaching an intersection or otherwise to constitute a hazard to the public. Trees shall be trimmed so that the minimum clearance of any overhanging portion thereof shall be eight feet above a walkway area and 14 feet above the roadway. Hedges and other shrubbery shall not overhang the sidewalk or roadway areas. [Ord. 967 § 1 (Exh. A), 2018; Ord. 935 § 1, 2015; Ord. 906 § 1, 2012; Ord. 686 § 18, 1995.]

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Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

**THE MATTER OF RECOMMENDING LEAGUE OF OREGON CITIES (LOC)
LEGISLATIVE PRIORITIES FOR THE 2025 LEGISLATIVE SESSION**

STAFF REPORT:

Exhibit A: LOC Legislative Ballot

**ACTION: MOTION TO RECOMMEND TO THE LEAGUE OF OREGON CITIES THE
FOLLOWING FIVE LEGISLATIVE PRIORITIES: TBD**

THIS AGENDA BILL IS DESTINED FOR: Regular Agenda – September 10, 2024

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends a thorough discussion of those legislative priorities that received two or more City Council and Senior Staff votes:

BACKGROUND INFORMATION:

Every other year the LOC asks for city input on a suggested list of possible advocacy topics for the upcoming legislative session. The overall ‘winners’ of the combined city input will be those issues that will be the primary focus of the league’s lobbying efforts. Department Heads and I provided input based on our perspectives. The City Council is free to develop any list of up to five advocacy topics as a result of your discussion.

Staff feels that the LOC is still skewed more to larger cities, and in their efforts to build a lobbying team, are sometimes neglecting home rule issues. However, they do still provide good resources other than those of the legislative team, and Staff also feels that the City should take advantage of every resource it has available. Therefore, if some of these priorities on our list become a LOC priority, then that will leave room for one more issue we can support/oppose via the Small Municipal Advocacy Coalition. (Which has smaller pockets than the LOC.)

The choices are in the table below; three members of our supervisory staff have been asked to weigh in on the choices by the time of this staff report deadline. Staff will send an email to the City Council asking them to email her with their top 5 choices

(individually) prior to the meeting. In this manner, we can speed the process up, and come to the meeting with the numbers already provided. That will allow for more conversation related to the merits of whichever legislative choices are those that individual Council members feel more strongly about. Further information from the LOC says that issues not receiving sufficient votes to make the final legislative priority list will NOT be dropped from the advocacy efforts. Instead, they become part of the overall legislative advocacy for each lobbyist working on behalf of the LOC.

Staff has asked Sean Tate to come to a future meeting; those of us who started the SMAC movement will be meeting soon to start focusing on our next steps. We are already working collectively on reduction of the percentages on grant match amounts that small cities are expected to budget for.

Choice	Votes		Legislative Issues
	Yes	Oppose	
A:	3	1	Infrastructure Funding (Co-Sponsored by Water & Wastewater Committee) <i>V & A are exactly the same.</i>
B:		2	Shelter & Homeless Response
C:		1	Employment Lands Readiness & Availability
D:	1		Full Funding & Alignment for Housing Production
E:	3		Restoration of Recreational Immunity
F:		2	Behavioral Health Enhancements
G:		2	Continued Addiction Policy Reform
H:		2	Building Decarbonization, Efficiency & Modernization
I:		2	Investment in Community Resiliency & Climate Planning Resources
J:	2		Address Energy Affordability Challenges from Rising Utility Costs
K:	1		Lodging Tax Flexibility
L:		2	Marijuana Tax
M:	1	2	Alcohol Tax
N:		1	Digital Equity & Inclusion
O:	1	1	Cybersecurity & Privacy
P:		2	Resilient, Futureproof Broadband Infrastructure & Planning Investment
Q:		1	Artificial Intelligence (AI)
R:	1	1	2025 Transportation Package
S:	1	1	Funding & Expanding Public & Inter-Community Transit
T:	1	1	Shift from a Gas Tax to a Road User Fee
U:	1		Community Safety & Neighborhood Livability
V:			Infrastructure Funding (Co-Sponsored by Community & Economic Development Committee) <i>(This is the same as I!)</i>
W:		1	Place-Based Planning
X:		2	Operation-in-Training Apprenticeships (Emphatically No!)

REVIEW AND APPROVAL:



09.04.24

Michele Eldridge
City Administrator

Date



2024 LOC Member Voter Guide

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2024 Member Voter Guide

Background: Each even-numbered year, the LOC appoints members to serve on seven policy committees, which are the foundation of the League’s policy development process. Composed of city officials, these committees analyze policy and technical issues and recommend positions and strategies for the upcoming two-year legislative cycle. This year, seven committees identified 23 legislative policy priorities to advance to the full membership and LOC Board of Directors. It’s important to understand that the issues that ultimately do not rise to the top based on member ranking are not diminished with respect to their value to the policy committee or the LOC’s advocacy. These issues will still be key component of the LOC’s overall legislative portfolio for the next two years.

Ballot/Voting Process: Each city is asked to review the recommendations from the seven policy committees and provide input to the LOC Board of Directors, which will formally adopt the LOC’s 2025-26 legislative agenda. While each city may have a different process when evaluating the issues, it’s important for cities to engage with your mayor and entire council to ensure the issues are evaluated and become a shared set of priorities from your city. During its October meeting, the LOC Board will formally adopt a set of priorities based on the ranking process and their evaluation.

Each city is permitted one ballot submission. **Once your city has reviewed the proposed legislative priorities, please complete the electronic ballot to indicate the top 5 issues that your city would like the LOC to focus on during the 2025-26 legislative cycle.** The lead administrative staff member (city manager, city recorder, etc.) will be provided with a link to the electronic ballot. If your city did not receive a ballot or needs a paper option, please reach out to Meghyn Fahndrich at mfahndrich@orcities.org or Jim McCauley at jmccauley@orcities.org.

Important Deadline: The deadline for submitting your city’s vote is **5 p.m. on September 27, 2024.**

Community and Economic Development Committee

Contact: Jim McCauley, jmccauley@orcities.org

A: INFRASTRUCTURE FUNDING (CO-SPONSORED BY WATER AND WASTEWATER COMMITTEE)

RECOMMENDATION: *The LOC will advocate for a comprehensive infrastructure package to support increased investments in water, sewer, stormwater and roads. This includes: funding for system upgrades to meet increasingly complex regulatory compliance requirements; capacity to serve needed housing and economic development; deferred maintenance costs; seismic and wildfire resiliency improvements; and clarity and funding to address moratoriums. The LOC will also champion both direct and programmatic infrastructure investments to support a range of needed housing development types and affordability.*

Background: Cities continue to face the challenge of how to fund infrastructure improvements – to maintain current, build new, and improve resiliency. Increasing state resources in programs that provide access to lower rate loans and grants will assist cities in investing in vital infrastructure. Infrastructure development impacts economic development, housing, and livability. The level of funding for these programs has been inadequate compared to the needs over the last few biennia, and the funds are depleting and unsustainable without significant program modifications and reinvestments. This priority will focus on maximizing both the amount of funding and the flexibility of the funds to meet the needs of more cities across the state to ensure long-term infrastructure investment. The 2024 LOC Infrastructure Survey revealed the increasing need for water and road infrastructure funding. The results show \$11.9 billion of infrastructure funds needed (\$6.4 billion for water and \$5.5 billion for roads).

Combined with the federal-cost share decline on water infrastructure projects – despite the recent bi-partisan infrastructure law investment – cities face enormous pressure to upgrade and maintain water infrastructure. At the same time, cities across the state are working urgently to address Oregon’s housing crisis. To unlock needed housing development and increase affordability, the most powerful tool the Legislature can deploy is targeted investments in infrastructure to support needed housing development.

B: SHELTER AND HOMELESS RESPONSE

RECOMMENDATION: *The LOC will support a comprehensive homeless response package to fund the needs of homeless shelter and homeless response efforts statewide. Funding should include baseline operational support to continue and strengthen coordinated regional homeless response and include a range of shelter types and services, including alternative shelter models, safe parking programs, rapid rehousing, outreach, case management, staffing and administrative support, and other related services. The LOC will also support capital funding for additional shelter infrastructure and site preparation. Oregon’s homeless response system must recognize the critical role of cities in homeless response and meaningfully include cities in regional funding and decision-making, in partnership with counties, community action agencies, continuums of care, housing authorities, and other service provider partners.*

Background: The LOC recognizes that to end homelessness, a cross-sector coordinated approach to delivering services, housing, and programs is needed. Despite historic legislative investments in recent years, Oregon still lacks a coordinated, statewide shelter and homeless response system with stable funding. Communities across the state have developed regional homeless response collaboratives, beginning with the HB 4123 pilot communities funded by the Legislature in 2022 and the more recently established Multi-Agency Collaboratives and Local Planning Groups created by Governor Kotek’s [Executive Order on Affordable Housing and Homelessness](#). As Oregon continues to face increasing rates of unsheltered homelessness, the LOC is committed to strengthening a regionally based, intersectional state homeless response system to ensure all Oregonians can equitably access stable housing and maintain secure, thriving communities.

C: EMPLOYMENT LANDS READINESS AND AVAILABILITY

Legislative Recommendation: *The LOC will support incentives, programs and increased investment to help cities with the costs of making employment lands market-ready, including continued investment in the state brownfields programs. The LOC also recognizes the deficit of industrial land capacity in strategic locations and will support efforts to build a more comprehensive industrial lands program by strengthening the connection between the DLCDC Goal 9 Program and Business Oregon IL programs and resources.*

Background: Infrastructure cost is a significant barrier for cities that are looking to increase the supply of market-ready industrial land. Cities require a supply of industrial land that is ready for development to recruit and retain business operations. For sites to be attractive to site selectors, the basic infrastructure must be built out first. For example, the Regionally Significant Industrial Site (RSIS) program within Business Oregon is designed to help cities with the cost of readiness activities⁵

through a reimbursement program, but many cities are not able to take advantage of this program due to a lack of staff capacity and up-front capital for investments.

D: FULL FUNDING AND ALIGNMENT FOR HOUSING PRODUCTION

RECOMMENDATION: *The LOC will advocate to maintain and increase state investments to support the development and preservation of a range of needed housing types and affordability, including: publicly supported affordable housing and related services; affordable homeownership; permanent supportive housing; affordable modular and manufactured housing; middle housing types; and moderate-income workforce housing development. In addition, the LOC will seek opportunities to address structural barriers to production of different housing options at the regional and state level. This includes: streamlining state agency programs, directives, funding metrics, and grant timelines that impact development; aligning state programs with local capital improvement and budget timelines; and increasing connections between affordable housing resources at Oregon Housing and Community Services (OHCS) with the land use directives in the Oregon Housing Needs Analysis (OHNA) and Climate Friendly and Equitable Communities (CFEC) programs at the Department of Land Conservation and Development (DLCD).*

Background: Recent legislation and executive orders have made significant changes to the state’s land use planning process, including new housing production directives for cities and counties. These updates have resulted in extensive, continuous, and sometimes conflicting efforts that are not supported by adequate state funding. Cities do not have the staff capacity or resources needed to implement existing requirements. Additional state support is needed to assist local implementation, including technical assistance and education for local staff and decision makers, and workforce development. The state should prioritize implementation and coordination of existing programs in the 2025-2026 legislative sessions before considering any new policies.

General Government Committee
Contact: Scott Winkels, swinkels@orcities.org

E: RESTORATION OF RECREATIONAL IMMUNITY

RECOMMENDATION: *The LOC will introduce legislation to protect cities and other landowners who open their property for recreational purposes from tort liability claims.*

Background: An adverse court ruling stemming from a recreational injury sustained on a city owned trail opened cities and other public and private landowners to tort claims for injuries sustained by people who are recreating. The Legislature enacted a temporary restoration of the immunity in 2024 that will expire

on July 1, 2025. Legislation to make the immunity permanent will be needed for cities to offer recreational amenities without fear of tort liability lawsuits or excessive risk premiums.

F: BEHAVIORAL HEALTH ENHANCEMENTS

RECOMMENDATION: *The LOC will introduce and support legislation to expand access to behavioral health treatment beds and allow courts greater ability to direct persons unable to care for themselves into treatment through the civil commitment process.*

Background: While Oregon has historically ranked at or near the bottom nationally for access to behavioral healthcare, the state has made significant investments over the past four years. It will take time for investments in workforce development and substance abuse treatment to be realized, and areas for improvement remain. The standard for civilly committing a person into treatment remains very high in Oregon, and as a result, individuals who present a danger to themselves or others remain untreated, often producing tragic results. Additionally, the number of treatment beds for residential care does not meet demand, with services unavailable in multiple areas of the state.

G: CONTINUED ADDICTION POLICY REFORM

RECOMMENDATION: *The LOC will Introduce and support legislation to allow drug related misdemeanors to be cited into municipal court; provide stable funding for services created in HB 4002 in 2024; allow more service providers to transport impaired persons to treatment; establish the flow of resources to cities to support addiction response; and monitor and adjust the implementation of HB 4002.*

Background: The Legislature passed significant changes to Oregon’s approach to the current addiction crisis with the creation of a new misdemeanor charge designed to vector defendants away from the criminal justice system and into treatment. Changes also included: sentencing enhancements for drug dealers; investments in treatment capacity; and expanded access to medical assisted addiction treatment. HB 4002 did not include stable funding for the services created or provide cities with direct access to resources, or the ability to cite the new offense into municipal courts. Additionally, the new law will likely require adjustments as the more complicated elements get implemented.

Energy and Environment Committee

Contact: Nolan Pleše, nplese@orcities.org

H: BUILDING DECARBONIZATION, EFFICIENCY, AND MODERNIZATION

RECOMMENDATION: *The LOC will support legislation to protect against any rollback and preemptions to allow local governments to reduce greenhouse gas emissions from new and existing buildings while ensuring reliability and affordability. In addition, the LOC will lead and back efforts that support local governments, including statewide capacity, expertise, and resources to allow local governments to pursue state and federal funding and continue to support off-ramps for local governments unable to meet the state’s new building performance standards.*

Background: Homes and commercial buildings consume nearly one-half of all the energy used in Oregon, according to the Oregon Department of Energy. Existing buildings can be retrofitted and modernized to become more resilient and efficient, while new buildings can be built with energy efficiency and energy capacity in mind.

Oregon cities, especially small to mid-sized and rural communities, require technical assistance and financial support to meet the state’s goals. Without additional support, some communities will be unable to meet the state’s building performance standards. Off-ramps are necessary to protect cities unable to meet the state’s goals to ensure they are not burdened by mandates they can’t meet.

Some initiatives may include local exceptions for building energy codes and performance standards, statewide home energy scoring, or financial incentives from the Infrastructure Investment and Jobs Act (IIJA), the Inflation Reduction Act (IRA), state incentives, and other financial incentives like CPACE (Commercial property-assessed clean energy).

For cities to meet their climate resilience and carbon reduction goals while maintaining home rule authority, their flexibility must be preserved to allow for a successful transition from fossil fuels. State pre-emptions should not prohibit cities from exceeding state goals and achieving standards that align with their values.

I: INVESTMENT IN COMMUNITY RESILIENCY AND CLIMATE PLANNING RESOURCES

RECOMMENDATION: *The LOC will support investments that bring resiliency and climate services (for mitigation and adaptation) together in coordination with public and private entities, and work to fill the existing gaps to help communities get high-quality assistance. These resources are needed for local governments to effectively capture the myriad of available state and federal funding opportunities that cannot be accessed due to capacity and resource challenges. The LOC will work with partners to identify barriers and potential*

solutions towards resiliency opportunities, such as local energy generation and battery storage, and to support actions that recognize local control.

Background: Oregon communities have unique resources and challenges, and increasingly need help to plan for climate and human-caused impacts and implement programs to reduce greenhouse gases. Oregon should focus on maintaining the reliability of the grid while supporting safe, healthy, cost-effective energy production that includes external costs.

Although many opportunities for building resiliency exist, not all will not be built or managed by cities. Cities support efforts to build resiliency hubs in coordination with public, private, and non-profit interests and will seek more investments in programs that support resiliency hubs.

Cities also have a broad range of perspectives on how to address the impacts of the climate crisis. Concerns about costs and reliability during this energy transition have surfaced in many cities. At the same time, others who share those concerns also aim to have stronger requirements that meet their cities' climate goals. To meet these challenges, cities oppose additional mandates but support exceptions and additional support that recognize each city's unique perspectives, resources, and experience while preserving local authority.

Oregon's small to mid-sized communities and rural communities are particularly in need of technical assistance, matching funds, and additional capacity to address climate impacts. Without assistance, these communities face unfunded mandates due to low resources and capacity challenges to go after many available opportunities.

J: ADDRESS ENERGY AFFORDABILITY CHALLENGES FROM RISING UTILITY COSTS

RECOMMENDATION: *The LOC will: support actions to maintain affordable and reliable energy resources; invest in programs and new technology that support energy efficiency, renewable energy, and battery storage to help reduce overall energy costs and demands; and address grid challenges during peak energy demand and the associated rising costs, while balancing the pace of energy production and power supply that impact rates.*

Background: In recent years, rising utility costs have increased the energy burden on Oregonians, particularly low-income Oregonians, those with fixed incomes, and those who are unable to work. Costs contributing to these increases include, infrastructure upgrades, maintenance, and modernization, climate impacts from increased extreme weather events (wildfires, ice storms, snowstorms, flooding, etc.) and mitigation costs associated with them, fuel costs, inflation, legislative and gubernatorial actions, and investments in new energy-producing technology, and battery storage, are some of many reasons that are impacting utility rates.

While many investment opportunities exist, more cooperation and collaboration ⁹

needed to find a path forward that reduces the need for large rate increases that impact Oregonians. Rate increases should balance and prioritize vital labor, infrastructure, and mitigations necessary to sustain present and future energy demands with compensation.

In addition, the LOC would advocate for new tools and utilizing existing tools to modernize rate structures to provide flexibility and account for the time of year of rate increases (phasing in of rate increases) and recognize the higher burden for low and moderate-income and fixed-income Oregonians.

Finance and Taxation Committee

Contact: Lindsay Tenes, ltenes@orcities.org

K: LODGING TAX FLEXIBILITY

RECOMMENDATION: *The LOC will advocate for legislation to increase flexibility to use locally administered and collected lodging tax revenue to support tourism-impacted services.*

Background: In 2003, the Legislature passed the state lodging tax and restricted local transient lodging tax (TLT) by requiring that revenue from any new or increased local lodging tax be spent according to a 70/30 split: 70% of local TLT must be spent on “tourism promotion” or “tourism related facilities” and up to 30% is discretionary funds.

Tourism has created an increased demand on municipal service provision. Some of the clearest impacts are on roads, infrastructure, public safety, parks, and public restrooms. Short term rentals and vacation homes also reduce the housing supply and exacerbate housing affordability issues.

Cities often play an active role in tourism promotion and economic development efforts, but requiring that 70% of lodging tax revenue be used to further promote tourism is a one-size fits all approach that does not meet the needs of every tourism community. Cities must be allowed to strike the balance between tourism promotion and meeting the needs for increased service delivery for tourists and residents.

L: MARIJUANA TAX

Legislative Recommendation: *The LOC will advocate for legislation that increases revenue from marijuana sales in cities. This may include proposals to restore state marijuana tax losses related to Measure 110 (2020), and to increase the 3% cap on local marijuana taxes.*

Background: The state imposes a 17% tax on recreational marijuana products. Until

the end of 2020, cities received 10% of the state’s total tax revenues (minus expenses) on recreational marijuana products. Measure 110 largely shifted the allocation of state marijuana revenue by capping the amount that is distributed to the recipients that previously shared the total amount (the State School Fund, the Oregon Health Authority, the Oregon State Police, cities and counties) and diverted the rest to drug treatment and recovery services. Starting in March of 2021, quarterly revenue to cities from state marijuana taxes saw a decrease of roughly 74%. Marijuana revenue has also been on a downward trend because the market is oversaturated, which has continually reduced sale prices (high supply, steady demand). Marijuana is taxed on the price of the sale and not on volume.

M: **ALCOHOL TAX**

RECOMMENDATION: *The LOC will advocate for increased revenue from alcohol taxes. This includes support for any recommendation by the HB 3610 Task Force on Alcohol Pricing to increase the beer and wine tax that maintains 34% shared distribution to cities. This may also include legislation to lift the pre-emption on local alcohol taxes.*

Background: Cities have significant public safety costs related to alcohol consumption and must receive revenue commensurate to the cost of providing services related to alcohol.

Oregon is a control state and the Oregon Liquor and Cannabis Commission (OLCC, formerly known as the Oregon Liquor Control Commission) acts as the sole importer and distributor of liquor. Cities and other local governments are preempted from imposing alcohol taxes. In exchange, cities receive approximately 34% share of net state alcohol revenues. The OLCC has also imposed a 50-cent surcharge per bottle of liquor since the 2009-2011 biennium, which is directed towards the state’s general fund. Oregon’s beer tax has not been increased since 1978 and is \$2.60 per barrel, which equates to about 8.4 cents per gallon, or less than 5 cents on a six-pack. Oregon’s wine tax is 67 cents per gallon and 77 cents per gallon on dessert wines. Oregon has the lowest beer tax in the country and the second lowest wine tax.

**Broadband, Cybersecurity, Artificial Intelligence (AI), and
Telecommunications Committee**

Contact: Nolan Plese, npleše@orcities.org

N: **DIGITAL EQUITY AND INCLUSION**

RECOMMENDATION: *The LOC will support legislation and policies that help all individuals and communities have the information technology capacity needed for full participation in our society, democracy, and economy through programs such as digital*

navigators, devices, digital skills, and affordability programs like the Affordable Connectivity Program (ACP) and the Oregon Telephone Assistance Program (OTAP – also known as Lifeline) that meet and support community members where they are.

Background: Connectivity is increasingly relied on for conducting business, learning, and receiving important services like healthcare. As technology has evolved, the digital divide has become more complex and nuanced. Now, the discussion of the digital divide is framed in terms of whether a population has access to hardware, to the Internet, to viable connection speeds, and to the skills they need to effectively use it. Recognizing individual knowledge and capacity, abilities, and lived experience is now vital, and programs that offer devices, digital literacy skills, cybersecurity, and support for internet affordability, are critical to closing the digital divide.

O: CYBERSECURITY & PRIVACY

RECOMMENDATION: *The LOC will support legislation that addresses privacy, data protection, information security, and cybersecurity resources for all that use existing and emerging technology like artificial intelligence (AI) and synthetic intelligence (SI), including, but not limited to: funding for local and state government cyber and information security initiatives; interagency and government coordination and cooperative arrangements for communities that lack capacity; statewide resources for cyber and AI professionals and workforce development; vendor and third-party vendor accountability; regulations of data privacy; or standards for software/hardware developers to meet that will make their products more secure while ensuring continued economic growth. The LOC will oppose any unfunded cybersecurity and/or AI mandates and support funding opportunities to meet any unfunded insurance requirements.*

Background: Society’s continued reliance on technology will only increase with the emergence of artificial intelligence (AI) and synthetic intelligence (SI). This will mean an increased risk for cybercrimes. Cybersecurity encompasses everything that pertains to protecting our sensitive and privileged data, protected health information, personal information, intellectual property, data, and governmental and industry information systems from theft and damage attempted by criminals and adversaries.

Cybersecurity risk is increasing, not only because of global connectivity but also because of the reliance on cloud services to store sensitive data and personal information. As AI and SI technology and adoption accelerate, the ability to guard against cyber threats and threats created through AI will increase. Strengthening coordination between the public and private sectors at all levels is essential for decreasing risks and quickly responding to emerging threats. This ensures resilience is considered to reduce the damage caused by cyber threats.

P: RESILIENT, FUTUREPROOF BROADBAND INFRASTRUCTURE AND PLANNING INVESTMENT

RECOMMENDATION: *The LOC will support legislation to ensure broadband systems are built resiliently and futureproofed, while also advocating for resources to help cities with broadband planning and technical assistance through direct grants and staff resources at the state level. The LOC will oppose any preemptions that impede local government's ability to maintain infrastructure standards in the local rights-of-way. Municipalities' have a right to own and manage access to poles and conduit and to become broadband service providers.*

Background:

Broadband Planning and Technical Assistance

Most state and federal broadband infrastructure funding requires communities to have a broadband strategic plan in place in order to qualify. Many cities do not have the resources or staff capacity to meet this requirement. Cities will need to rely on outside sources or work with the state for assistance and support the state setting up an office to aid local governments.

Resilient and Long-Term Systems

As broadband continues to be prioritized, building resilient long-term networks will help Oregonians avoid a new digital divide as greater speeds are needed with emerging technologies like artificial intelligence (AI). Important actions that will ensure resilient broadband include: dig once policies; investing in robust middle-mile connections; ensuring redundancy and multiple providers in all areas' sharing current and future infrastructure to manage overcrowding in the right-of-way (ROW); and undergrounding fiber instead of hanging it on poles. Additionally, infrastructure should be built for increased future capacity to avoid a new digital divide by allowing Oregon to determine speeds that reflect current and future technology.

Optional Local Incentives to Increase Broadband Deployment

Cities need flexibility to adequately manage public rights-of-ways (ROW). Instead of mandates, the state should allow cities the option to adopt incentives that could help streamline broadband deployment. Flexibility for cities to fund conduit as an eligible expense for other state infrastructure (most likely water or transportation projects) would reduce ROW activity. Additionally, local governments can work with state and federal partners to streamline federal and state permitting to reduce delays in broadband deployment.

Regulatory Consistency Amidst Convergence

With rapid changes in communication, standards and policy should keep pace. When a converged technology utilizes differing communications technologies, it may be

required to adhere to multiple standards and regulations, or providers may argue that some parts of their service is not subject to regulations. The LOC will support legislation that addresses the inconsistency of regulations applied to traditional and nontraditional telecommunications services as more entities move to a network-based approach.

Q: **ARTIFICIAL INTELLIGENCE (AI)**

RECOMMENDATION: *The LOC will support legislation that promotes secure, responsible and purposeful use of artificial intelligence (AI) and synthetic intelligence (SI) in the public and private sectors while ensuring local control and opposing any unfunded mandates. Cities support using AI for social good, ensuring secure, ethical, non-discriminatory, and responsible AI governance through transparent and accountable measures that promotes vendor and third-party vendor accountability, improving government services while protecting sensitive data from use for AI model learning, and fostering cross-agency, business, academic, and community collaboration and knowledge sharing.*

Background: While artificial intelligence (AI) and synthetic intelligence (SI) are not new, the recent advancements in machine learning and the exponential growth of artificial and synthetic intelligence require governments and providers to be responsible and purposeful in the use of this technology. The opportunities and risks that AI and SI present demand responsible values and governance regarding how AI systems are purchased, configured, developed, operated, or maintained in addition to ethical policies that are transparent and accountable. Policies should also consider the implication of AI on public records and retention of information on how AI is being used. Additionally, governments need to consider how procurements are using AI, how they are securing their systems, and any additional parties being used in the process.

AI systems and policies should:

- Be Human-Centered Design - AI systems are developed and deployed with a human-centered approach that evaluates AI-powered services for their impact on the public.
- Be Secure & Safe - AI systems should maintain safety and reliability, confidentiality, integrity, and availability through safeguards that prevent unauthorized access and use to minimize risk.
- Protect Privacy - Privacy is preserved in all AI systems by safeguarding personally identifiable information (PII) and sensitive data from unauthorized access, disclosure, and manipulation.
- Be Transparent - The purpose and use of AI systems should be proactively communicated and disclosed to the public. An AI system, its data sources,

operational model, and policies that govern its use should be understandable, documented, and properly disclosed publicly.

- Be Equitable - AI systems support equitable outcomes for everyone; urban, rural, suburban, frontier, and historically underrepresented communities. Bias in AI systems should be effectively managed to reduce harm to anyone impacted by its use.
- Provide Accountability - Roles and responsibilities govern the deployment and maintenance of AI systems. Human oversight ensures adherence to relevant laws and regulations and ensures the product's creator is ultimately responsible for reviewing the product prior to release and held accountable.
- Be Effective - AI systems should be reliable, meet their objectives, and deliver precise and dependable outcomes for the utility and contexts in which they are deployed.
- Provide Workforce Empowerment - Staff are empowered to use AI in their roles through education, training, and collaborations that promote participation and opportunity.

Transportation Committee

Contact: Jim McCauley, jmccauley@orcities.org

R: 2025 TRANSPORTATION PACKAGE

RECOMMENDATION: *The LOC supports a robust, long-term, multimodal transportation package focused on: stabilizing funding for operations and maintenance for local governments and ODOT; continued investment in transit and bike/ped programs, safety, congestion management, and completion of projects from HB 2017. As part of a 2025 package, the funding level must maintain the current State Highway Fund (SHF) distribution formula and increase investments in local programs such as Great Streets, Safe Routes to Schools, and the Small City Allotment Program. In addition, the package should find a long-term solution for the weight-mile tax that stabilizes the program with fees that match heavier vehicles' impact on the transportation system. The funding sources for this package should be diverse and innovative. Additionally, the package should maintain existing choices and reduce barriers for local governments to use available funding tools for transportation investments.*

Background: Oregon has one of the country's most transportation-dependent economies, with 400,000 jobs (1 in 5) related directly to transportation via rail, road, and ports. The State Highway Fund (SHF) is the primary revenue source for the state's transportation infrastructure, and comes from various sources, including gas

and diesel tax, weight mile tax, vehicle registration fees, vehicle title fees, and driver’s license fees. These funds are distributed using a 50-30-20 formula, with 50% to the state, 30% to counties, and 20% to cities. Continued investment in transportation infrastructure is critical for public safety objectives such as [“Safe Routes to Schools”](#) and the [“Great Streets”](#) program. The Legislature must develop a plan to match inflationary costs and a plan to transition from a gas tax to an impact fee based on miles traveled to stabilize transportation investment.

S: FUNDING AND EXPANDING PUBLIC AND INTER-COMMUNITY TRANSIT

RECOMMENDATION: *The LOC supports expanding funding for public transit operations statewide, focusing on inter-community service, service expansion, and a change in policy to allow for the use of funds for local operations and maintenance.*

Background: During the 2017 session, HB 2017 established Oregon’s first statewide comprehensive transit funding by implementing a “transit tax,” a state payroll tax equal to one-tenth of 1%. This revenue source has provided stable funding of more than \$100 million annually.

These funds are distributed utilizing a formula. Investments made since the 2017 session helped many communities expand and start transit and shuttle services to connect communities and provide transportation options. Many communities, however, still lack a viable public transit or shuttle program and would benefit greatly from expanded services.

T: SHIFT FROM A GAS TAX TO A ROAD USER FEE

RECOMMENDATION: *The LOC supports replacing Oregon’s gas tax with a Road User Fee (RUF) while protecting local government’s authority to collect local gas tax fees. An RUF will better measure a vehicle’s impact on roads and provide a more stable revenue stream.*

Background: Oregon’s current gas tax is 40 cents per gallon. Depending on the pump price, the gas tax represents a small portion of the overall cost of gas. Due to the improved mileage of new vehicles and the emergence and expected growth of electric vehicles, Oregon will continue to face a declining revenue source without a change in the fee structure. Capturing the true impact of vehicles on the transportation system requires a fee structure that aligns with use of roads. The federal tax has remained at 18 cents per gallon since 1993, effectively losing buying power or the ability to keep up with inflation.

U: COMMUNITY SAFETY AND NEIGHBORHOOD LIVABILITY

RECOMMENDATION: *The LOC supports a strong focus on funding safety improvements on large roads, such as highways and arterials, that run through all communities. This includes directing federal and state dollars toward safety improvements on streets that¹⁶ meet the Great Streets criteria but are not owned by ODOT, and increasing funding for the*

Great Streets program. For those cities that don't qualify for existing programs, ODOT should explore funding opportunities for cities with similar safety needs. Additionally, more funding should be directed to the Highway Safety Improvement Program (HSIP) and All Roads Transportation Safety (ARTS) programs.

Background: Community safety investment remains a critical challenge for local governments, reducing their ability to maintain a transportation system that supports the safe and efficient movement of people and goods. Traffic fatalities and serious injuries continue to grow to record levels in many communities. The lack of stable funding for these basic operations and maintenance functions prevents local governments from meeting core community expectations. Without increases in funding for transportation, this problem is expected to get even worse, as costs for labor and materials continue to increase.

Water and Wastewater Committee

Contact: Michael Martin, mmartin@orcities.org

V: INFRASTRUCTURE FUNDING (CO-SPONSORED BY COMMUNITY AND ECONOMIC DEVELOPMENT COMMITTEE)

RECOMMENDATION: *The LOC will advocate for a comprehensive infrastructure package to support increased investments in water, sewer, stormwater and roads. This includes: funding for system upgrades to meet increasingly complex regulatory compliance requirements; capacity to serve needed housing and economic development; deferred maintenance costs; seismic and wildfire resiliency improvements; and clarity and funding to address moratoriums. The LOC will also champion both direct and programmatic infrastructure investments to support a range of needed housing development types and affordability.*

Background: Cities continue to face the challenge of how to fund infrastructure improvements – to maintain current, build new, and improve resiliency. Increasing state resources in programs that provide access to lower rate loans and grants will assist cities in investing in vital infrastructure. Infrastructure development impacts economic development, housing, and livability. The level of funding for these programs has been inadequate compared to the needs over the last few biennia, and the funds are depleting and unsustainable without significant program modifications and reinvestments. This priority will focus on maximizing both the amount of funding and the flexibility of the funds to meet the needs of more cities across the state to ensure long-term infrastructure investment. The 2024 LOC Infrastructure Survey revealed the increasing need for water and road infrastructure funding. The results show \$11.9 Billion of infrastructure funds needed (\$6.4 billion for water and \$5.5 17

billion for roads).

Combined with federal-cost share decline on water infrastructure projects – despite the recent bi-partisan infrastructure law investment – cities face enormous pressure to upgrade and maintain water infrastructure. At the same time, cities across the state are working urgently to address Oregon’s housing crisis. To unlock needed housing development and increase affordability, the most powerful tool the Legislature can deploy is targeted investments in infrastructure to support needed housing development.

W: PLACE-BASED PLANNING

RECOMMENDATION: *The LOC will advocate for funding needed to complete existing place-based planning efforts across the state and identify funding to continue the program for communities that face unique water supply challenges.*

Background: Oregon’s water supply management issues are complex. In 2015, the Legislature created a place-based planning pilot program in Oregon administered through the Oregon Water Resources Department that provides a framework and funding for local stakeholders to collaborate and develop solutions to address water needs within a watershed, basin, surface water, or groundwater. In 2023, the Legislature passed a significant bipartisan Drought Resilience and Water Security package (BiDRAWS), which included \$2 million into a place-based planning water fund to continue efforts to address a basin-by-basin approach.

X OPERATOR-IN-TRAINING APPRENTICESHIPS

RECOMMENDATION: *The LOC will advocate for funding for apprenticeship training programs and the expansion of bilingual training opportunities to promote workforce development of qualified wastewater and drinking water operators due to the significant lack of qualified operators.*

Background: Water utilities must resolve a human-infrastructure issue in order to keep our water and wastewater systems running. Currently, water utilities face challenges in recruiting, training, and retaining certified operations employees. In addition, retirements of qualified staff over the next decade will exacerbate the problem.

In 2023, the Legislature approved one-time funding for the development of a training facility for certified operators and technical assistance staff in partnership with the Oregon Association of Water Utilities. Sustained funding for regional training facilities and direct funding for utilities hosting training programs is needed to train the next generation of water and wastewater operators.

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

**THE MATTER OF APPROVING THE 4TH QUARTER 2023/2024 EXPENSE REPORT
STAFF REPORT:**

Exhibit A: 4th Quarter Expense Report Ending June 30, 2024

**ACTION: MOTION TO APPROVE THE 4TH QUARTER 2023/2024
EXPENSE REPORT.**

THIS AGENDA BILL IS DESTINED FOR: Agenda – September 10, 2024

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:
Staff recommend Council reviews and approves the 4th Quarter 2023/2024 Expense Report.

BACKGROUND INFORMATION:
The City’s Finance Officer has prepared the 4th Quarter 2023/2024 Expense Report for review by the City Council. The report shows all revenues and expenditures for the 4th quarter and entire fiscal year 2023/2024. We ended up receiving over 110% of budgeted property taxes. We have also received almost 30% than anticipated interest across all accounts. The Intergovernmental Revenue in the General Fund and Street Fund will remain much lower than the budgeted amount due to not receiving grants that were anticipated during the budget process. The Debt Services Fund revenue is lower than budgeted due to the timing of Property Tax receipts from Linn County. Several SDC funds are also showing a lower revenue than anticipated due to the number of new properties ready for building. Both issues have been corrected in the current budget and will be watched.

All fund revenues and expenditures presented as projected during the budget process except as stated above. The Council should review the document and raise any questions or concerns they may have to city staff. **Be aware that these numbers could change after fiscal year 2023-2024 is audited due to any auditor adjustments or reclassifications.**

REVIEW AND APPROVAL:

Cathy Nelson

8/20/2024

Cathy Nelson, Finance Officer Date

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2024**

GENERAL FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	1,257,361.00	1,257,361.00	1,190,160.00	67,201.00	105.65%
TAXES	32,533.85	806,318.02	732,050.00	74,268.02	110.15%
FRANCHISE FEES	87,706.36	408,571.95	381,880.00	26,691.95	106.99%
LICENSES AND PERMITS	1,215.00	13,896.68	10,900.00	2,996.68	127.49%
INTERGOVERNMENTAL REVENUE	24,008.54	123,357.46	201,970.00	(78,612.54)	61.08%
FINES AND FORFEITURES	20,358.17	72,100.62	45,050.00	27,050.62	160.05%
INVESTMENT REVENUE	6,384.08	23,664.37	18,210.00	5,454.37	129.95%
MISCELLANEOUS REVENUE	3,928.28	18,581.45	12,250.00	6,331.45	151.69%

TOTAL FUND REVENUE 1,433,495.28 2,723,851.55 2,592,470.00 131,381.55 105.07%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL	115,311.45	486,887.78	584,050.00	97,162.22	83.36%
MATERIALS & SERVICE	128,242.71	580,799.33	683,115.00	102,315.67	85.02%
CAPITAL OUTLAY	4,810.00	39,153.34	40,000.00	846.66	97.88%
SPECIAL PAYMENTS	0.00	30,000.00	30,000.00	0.00	100.00%
TRANSFERS OUT	132,375.09	569,500.00	569,500.00	0.00	100.00%
CONTINGENCY	0.00	14,087.31	242,750.00	228,662.69	5.80%

TOTAL FUND EXPENDITURES 380,739.25 1,720,427.76 2,592,470.00 872,042.24 66.36%

NET REVENUES OVER EXPENDITURES 1,052,756.03 1,003,423.79 0.00

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2024**

STREET FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	539,331.00	539,331.00	213,815.00	325,516.00	252.24%
INTERGOVERNMENTAL REVENUE	69,587.38	311,459.33	1,384,050.00	(1,072,590.67)	22.50%
INVESTMENT REVENUE	5,570.72	20,649.46	15,890.00	4,759.46	129.95%
MISCELLANEOUS REVENUE	88.95	6,475.37	1,000.00	5,475.37	647.54%
TRANSFERS IN	42,500.06	170,000.00	170,000.00	0.00	100.00%
TOTAL FUND REVENUE	657,078.11	1,047,915.16	1,784,755.00	(736,839.84)	58.71%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL	11,968.56	43,705.22	62,745.00	19,039.78	69.66%
MATERIALS & SERVICE	24,065.38	93,671.50	135,140.00	41,468.50	69.31%
CAPITAL OUTLAY	17,304.33	130,013.94	1,085,570.00	955,556.06	11.98%
TRANSFERS OUT	6,574.97	26,300.00	26,300.00	0.00	100.00%
CONTINGENCY	0.00	16,272.25	175,000.00	158,727.75	9.30%
TOTAL FUND EXPENDITURES	59,913.24	309,962.91	1,784,755.00	1,474,792.09	17.37%
NET REVENUES OVER EXPENDITURES	597,164.87	737,952.25	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2024**

BIKE FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	46,702.00	46,702.00	46,695.00	7.00	100.01%
TAX REVENUE	702.91	3,146.06	2,895.00	251.06	108.67%
INVESTMENT REVENUE	231.38	857.70	660.00	197.70	129.95%
TOTAL FUND REVENUE	47,636.29	50,705.76	50,250.00	455.76	100.91%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	50,250.00	50,250.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	50,250.00	50,250.00	0.00%
NET REVENUES OVER EXPENDITURES	47,636.29	50,705.76	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2024**

COMMUNITY AND ECONOMIC DEVELOPMENT FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	563,555.00	563,555.00	558,650.00	4,905.00	100.88%
INVESTMENT REVENUE	1,837.04	6,809.52	5,240.00	1,569.52	129.95%
MISCELLANEOUS REVENUE	1,880.00	14,379.00	13,500.00	879.00	106.51%
INTERFUND TRANSFER	7,750.03	31,000.00	31,000.00	0.00	100.00%
TOTAL FUND REVENUE	575,022.07	615,743.52	608,390.00	7,353.52	101.21%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	7,022.86	62,181.70	307,700.00	245,518.30	20.21%
CAPITAL OUTLAY	0.00	0.00	300,690.00	300,690.00	0.00%
TOTAL FUND EXPENDITURES	7,022.86	62,181.70	608,390.00	546,208.30	10.22%
NET REVENUES OVER EXPENDITURES	567,999.21	553,561.82	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2024**

LIBRARY FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	117,184.00	117,184.00	114,625.00	2,559.00	102.23%
INVESTMENT REVENUE	385.64	1,429.47	1,100.00	329.47	129.95%
MISCELLANEOUS REVENUE	6,266.39	9,087.87	16,900.00	(7,812.13)	53.77%
TRANSFERS IN	21,250.03	85,000.00	85,000.00	0.00	100.00%
TOTAL FUND REVENUE	145,086.06	212,701.34	217,625.00	(4,923.66)	97.74%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL	13,683.16	50,342.60	51,755.00	1,412.40	106.93%
MATERIALS & SERVICE	4,385.26	34,879.73	48,100.00	13,220.27	62.12%
CAPITAL OUTLAY	65.00	2,545.00	8,000.00	5,455.00	31.81%
CONTINGENCY	0.00	0.00	21,760.00	21,760.00	0.00%
TOTAL FUND EXPENDITURES	18,133.42	87,767.33	217,625.00	129,857.67	40.33%
NET REVENUES OVER EXPENDITURES	126,952.64	124,934.01	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2024**

STORM DRAIN FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	270,360.00	270,360.00	239,245.00	31,115.00	113.01%
STORM WATER ASSESSMENT REVENUES	17,842.63	71,990.14	68,665.00	3,325.14	104.84%
INVESTMENT REVENUE	2,166.59	8,031.07	6,180.00	1,851.07	129.95%
TOTAL FUND REVENUE	290,369.22	350,381.21	314,090.00	36,291.21	111.55%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	6,619.25	20,217.11	21,500.00	1,282.89	94.03%
CAPITAL OUTLAY	2,255.00	2,255.00	292,590.00	290,335.00	0.77%
TOTAL FUND EXPENDITURES	8,874.25	22,472.11	314,090.00	291,617.89	7.15%
NET REVENUES OVER EXPENDITURES	281,494.97	327,909.10	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2024**

BUILDING PERMIT FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	29,388.00	29,388.00	28,125.00	1,263.00	104.49%
PERMIT REVENUE	13,828.65	32,241.54	53,000.00	(20,758.46)	60.83%
TOTAL FUND REVENUE	<u>43,216.65</u>	<u>61,629.54</u>	<u>81,125.00</u>	<u>(19,495.46)</u>	<u>75.97%</u>

**EXPENDITURES
(REQUIREMENTS)**

REVENUES (RESOURCES)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	18,380.86	23,101.24	35,850.00	12,748.76	64.44%
INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00%
CONTINGENCY	0.00	0.00	45,275.00	45,275.00	0.00%
TOTAL FUND EXPENDITURES	<u>18,380.86</u>	<u>23,101.24</u>	<u>81,125.00</u>	<u>58,023.76</u>	<u>28.48%</u>
NET REVENUES OVER EXPENDITURES	<u>24,835.79</u>	<u>38,528.30</u>	<u>0.00</u>		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2024**

ELECTRICAL PERMIT FUND

REVENUES (RESOURCES)

NET REVENUES OVER EXPENDITURES	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	6,036.00	6,036.00	5,845.00	191.00	103.27%
PERMIT REVENUE	1,875.80	6,451.71	8,300.00	(1,848.29)	77.73%
TOTAL FUND REVENUE	<u>7,911.80</u>	<u>12,487.71</u>	<u>14,145.00</u>	<u>(1,657.29)</u>	<u>88.28%</u>

**EXPENDITURES
(REQUIREMENTS)**

CITY OF HARRISBURG	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	2,333.20	4,190.46	6,195.00	2,004.54	67.64%
INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00%
CONTINGENCY	0.00	0.00	7,950.00	7,950.00	0.00%
TOTAL FUND EXPENDITURES	<u>2,333.20</u>	<u>4,190.46</u>	<u>14,145.00</u>	<u>9,954.54</u>	<u>29.63%</u>
NET REVENUES OVER EXPENDITURES	<u>5,578.60</u>	<u>8,297.25</u>	<u>0.00</u>		

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2024

DEBT SERVICES FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	156,029.00	156,029.00	165,650.00	(9,621.00)	94.19%
TAXES	17,026.94	422,599.46	450,820.00	(28,220.54)	93.74%
INVESTMENT REVENUE	1,682.79	6,237.71	4,800.00	1,437.71	129.95%
TOTAL FUND REVENUE	174,738.73	584,866.17	621,270.00	(36,403.83)	94.14%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PRINCIPLE	105,000.00	105,000.00	105,000.00	0.00	100.00%
INTEREST	162,531.05	325,061.53	325,065.00	3.47	100.00%
TOTAL FUND EXPENDITURES	267,531.05	430,061.53	621,270.00	191,208.47	69.22%
NET REVENUES OVER EXPENDITURES	(92,792.32)		154,804.64	0.00	

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2024**

OFFICE EQUIPMENT FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	22,362.00	22,362.00	20,080.00	2,282.00	111.36%
INVESTMENT REVENUE	115.69	428.83	330.00	98.83	129.95%
TRANSFERS IN	0.00	66,000.00	66,000.00	0.00	100.00%
TOTAL FUND REVENUE	22,477.69	88,790.83	86,410.00	2,380.83	102.76%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	7,248.08	66,241.32	65,000.00	(1,241.32)	101.91%
CAPITAL OUTLAY	690.02	4,140.12	21,410.00	17,269.88	19.34%
TOTAL FUND EXPENDITURES	7,938.10	70,381.44	86,410.00	16,028.56	81.45%
NET REVENUES OVER EXPENDITURES	14,539.59	18,409.39	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2024**

EQUIPMENT FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	341,473.00	341,473.00	334,665.00	6,808.00	102.03%
INVESTMENT REVENUE	1,509.24	5,594.45	4,305.00	1,289.45	129.95%
TRANSFERS IN	19,724.91	78,900.00	78,900.00	0.00	100.00%
TOTAL FUND REVENUE	362,707.15	425,967.45	417,870.00	8,097.45	101.94%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	5,653.69	15,599.81	417,870.00	402,270.19	3.73%
TOTAL FUND EXPENDITURES	5,653.69	15,599.81	417,870.00	402,270.19	3.73%
NET REVENUES OVER EXPENDITURES	357,053.46	410,367.64	0.00		

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2024

WATER FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	5,677,336.00	5,677,336.00	4,928,880.00	748,456.00	115.19%
SERVICES REVENUE	156,762.90	669,578.07	642,640.00	26,938.07	104.19%
INVESTMENT REVENUE	115,218.29	429,447.56	292,920.00	136,527.56	146.61%
MISCELLANEOUS REVENUE	5,520.00	24,890.00	25,100.00	(210.00)	99.16%
INTERFUND TRANSFERS	65,875.03	263,500.00	263,500.00	0.00	100.00%
TOTAL FUND REVENUE	6,020,712.22	7,064,751.63	6,153,040.00	911,711.63	114.82%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL SERVICES	115,065.78	431,805.23	616,535.00	184,729.77	70.04%
MATERIALS & SERVICE	43,368.12	243,107.20	263,360.00	20,252.80	92.31%
CAPITAL OUTLAY	109,368.27	117,334.00	4,952,000.00	4,834,666.00	2.37%
DEBT SERVICES	0.00	0.00	0.00	0.00	0.00%
TRANSFERS OUT	9,075.00	49,300.00	49,300.00	0.00	100.00%
CONTINGENCY	0.00	0.00	21,845.00	21,845.00	0.00%
TOTAL FUND EXPENDITURES	276,877.17	841,546.43	6,153,040.00	5,311,493.57	13.68%
NET REVENUES OVER EXPENDITURES	5,743,835.05	6,223,205.20	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2024**

SEWER FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	359,163.00	359,163.00	374,270.00	(15,107.00)	95.96%
SERVICES REVENUE	195,194.90	809,198.24	834,320.00	(25,121.76)	96.99%
INVESTMENT REVENUE	4,217.62	15,633.78	12,030.00	3,603.78	129.96%
MISCELLANEOUS REVENUE	0.00	6,432.00	7,430.00	(998.00)	86.57%
TOTAL FUND REVENUE	558,575.52	1,190,427.02	1,228,050.00	(37,622.98)	96.94%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL SERVICES	115,065.69	431,805.31	624,825.00	193,019.69	69.11%
MATERIALS & SERVICE	35,663.34	250,424.34	250,610.00	185.66	99.93%
CAPITAL OUTLAY	13,328.61	13,328.61	47,000.00	33,671.39	28.36%
DEBT SERVICES	85,700.00	121,399.24	121,400.00	0.76	100.00%
TRANSFERS OUT	9,075.00	49,300.00	49,300.00	0.00	100.00%
CONTINGENCY	0.00	0.00	10,000.00	10,000.00	0.00%
TOTAL FUND EXPENDITURES	258,832.64	866,257.50	1,228,050.00	361,792.50	70.54%
NET REVENUES OVER EXPENDITURES	299,742.88	324,169.52	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2024**

WATER RESERVE FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	195,750.00	195,750.00	195,590.00	160.00	100.08%
INVESTMENT REVENUE	1,682.79	6,237.71	4,800.00	1,437.71	129.95%

TOTAL FUND REVENUE 197,432.79 201,987.71 200,390.00 1,597.71 100.80%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	200,390.00	200,390.00	0.00%

TOTAL FUND EXPENDITURES 0.00 0.00 200,390.00 200,390.00 0.00%

NET REVENUES OVER EXPENDITURES 197,432.79 201,987.71 0.00

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2024**

SEWER RESERVE FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	347,109.00	347,109.00	254,515.00	92,594.00	136.38%
INVESTMENT REVENUE	1,682.79	6,237.71	4,800.00	1,437.71	129.95%
TOTAL FUND REVENUE	348,791.79	353,346.71	259,315.00	94,031.71	136.26%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	35,605.20	259,315.00	223,709.80	13.73%
TOTAL FUND EXPENDITURES	0.00	35,605.20	259,315.00	223,709.80	13.73%
NET REVENUES OVER EXPENDITURES	348,791.79	317,741.51	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2024**

TRANSPORTATION SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	221,397.00	221,397.00	292,010.00	(70,613.00)	75.82%
ASSESSMENTS	3,045.00	18,269.99	21,915.00	(3,645.01)	83.37%
INVESTMENT REVENUE	2,701.22	10,012.84	7,705.00	2,307.84	129.95%
TOTAL FUND REVENUE	227,143.22	249,679.83	321,630.00	(71,950.17)	77.63%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	321,630.00	321,630.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	321,630.00	321,630.00	0.00%
NET REVENUES OVER EXPENDITURES	227,143.22	249,679.83	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2024**

PARKS SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	216,241.00	216,241.00	143,220.00	73,021.00	150.99%
ASSESSMENTS	1,800.00	10,800.00	12,950.00	(2,150.00)	83.40%
INVESTMENT REVENUE	1,644.23	6,094.79	4,690.00	1,404.79	129.95%
TOTAL FUND REVENUE	219,685.23	233,135.79	160,860.00	72,275.79	144.93%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	537.50	3,941.44	160,860.00	156,918.56	2.45%
UNAPPROPRIATED FUND BALANCE	0.00	0.00	0.00	0.00	0.00%
TOTAL FUND EXPENDITURES	537.50	3,941.44	160,860.00	156,918.56	2.45%
NET REVENUES OVER EXPENDITURES	219,147.73	229,194.35	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2024**

STORM DRAIN SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	27,066.00	27,066.00	50,105.00	(23,039.00)	54.02%
ASSESSMENTS	450.00	2,700.00	3,230.00	(530.00)	83.59%
INVESTMENT REVENUE	469.78	1,741.37	1,340.00	401.37	129.95%
TOTAL FUND REVENUE	27,985.78	31,507.37	54,675.00	(23,167.63)	57.63%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	54,675.00	54,675.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	54,675.00	54,675.00	0.00%
NET REVENUES OVER EXPENDITURES	27,985.78	31,507.37	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2024**

WATER SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	362,553.00	362,553.00	374,355.00	(11,802.00)	96.85%
ASSESSMENTS	4,222.00	25,332.00	30,390.00	(5,058.00)	83.36%
INVESTMENT REVENUE	3,758.22	13,930.91	10,720.00	3,210.91	129.95%
TOTAL FUND REVENUE	370,533.22	401,815.91	415,465.00	(13,649.09)	96.71%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	415,465.00	415,465.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	415,465.00	415,465.00	0.00%
NET REVENUES OVER EXPENDITURES	370,533.22	401,815.91	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING June 30, 2024**

SEWER SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	824,715.00	824,715.00	739,730.00	84,985.00	111.49%
ASSESSMENTS	3,590.00	21,540.00	25,830.00	(4,290.00)	83.39%
INVESTMENT REVENUE	3,171.00	11,754.20	9,045.00	2,709.20	129.95%
TOTAL FUND REVENUE	831,476.00	858,009.20	774,605.00	83,404.20	110.77%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	774,605.00	774,605.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	774,605.00	774,605.00	0.00%
NET REVENUES OVER EXPENDITURES	831,476.00	858,009.20	0.00		

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

- Exhibit A: City Council Minutes for August 13, 2024
- Exhibit B: Payment Approval Report for August 2024
- Exhibit C: Municipal Court Collections Report August 2024
- Exhibit D: Municipal Court Citation Report August 2024

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

- 1. Minutes from the August 13, 2024 City Council Meeting**
- 2. The Payment Approval Report for August 2024**

THIS AGENDA BILL IS DESTINED FOR: Consent Agenda –September 10, 2024

STAFF RECOMMENDATION:

Staff recommends the City Council approve the consent list.

Building Permits:

August 2024:	Submitted: 14
	Issued: 5
New Homes:	0 Issued

Residential Valuation: \$0.00
Commercial Valuation: \$0.00
2024 YTD Valuation: \$2,073,133.00

Please note valuation is not added to the City’s property tax base until the fall period following when the permit is finalized. As such, the typical timeframe for most construction to show up on our tax base is the following year in November. The valuation figure includes new home values, the value of commercial or industrial construction, and the value of extensive remodels.

Business Licenses Issued:

- AB Utility located at 910 S 2nd St; New Owners: Christy Fiducia and Justin Haaby

Harrisburg Municipal Court:

- Collection Report (**EXHIBIT C**) for the month of August 2024 is \$8,843.06 which includes \$349.01 from collections.
- There were 21 citations issued in the month of August 2024 for a total of 28 offenses (**EXHIBIT D**). Criminal Citations include two charges for Littering in or Near 100yds of Water. These two defendants were also cited for Theft II charges that also occurred by Riverfront Park

Committee Minutes: *Please note all committee/board minutes are approved by the individual committee, and not by the City Council consent agenda approval.*

4.

Harrisburg and HRA Budget Committee Chairperson: Randy Klemm

The Harrisburg and HRA Budget Committee last met on May 13, 2024. Those minutes are not yet available.

Next Scheduled Meeting: TBD

Library Board: Chairperson: Desria Hansen

The Library Board last met on September 3, 2024.

Next Scheduled Meeting: November 5, 2024

Personnel Committee: Chairperson; Kimberly Downey

The Personnel Committee last met February 2, 2024

Next Scheduled Meeting: TBD

Planning Commission: Chairperson; Todd Culver

The Planning Commission last met June 18, 2024. (The August 20, 2024 meeting was canceled)

Next Scheduled Meeting: September 17, 2024

REVIEW AND APPROVAL:

Lori Ross

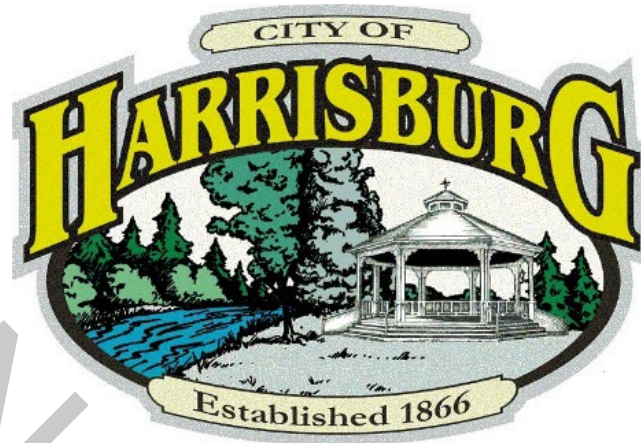
09/04/2024

Lori Ross

Date

City Recorder

This document is supplemented by agenda packet materials, meeting materials distributed and audio recordings of the meeting and may be reviewed upon request to the City Recorder.



Harrisburg City Council/Planning Commission
 Special Meeting Minutes
 August 13, 2024

City Council Members Present: Mayor Robert Duncan, Presiding; Kim Downy; Robert Boese, Randy Klemm, Charlotte Thomas and Youth Advisor Taylor Tatum

City Council Members Absent: Council President Mike Caughey (Excused) and Cindy Knox (Excused)

Planning Commissioners Present: Vice-Chair Gordon Moritz; Joe Neely and Youth Advisor Nolan Malpass

Planning Commissioners Absent: Chairperson Todd Culver (Excused), Rhonda Giles (Excused), Kurt Kayner (Unexcused), Kent Wullenwaber (Excused), and Susan Jackson (Excused)

Staff Present: City Administrator Michele Eldridge, Public Works Director Chuck Scholz, Finance Officer/Deputy City Recorder Cathy Nelson and City Recorder/Municipal Court Clerk Lori Ross

Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

Mayor Robert Duncan led the Pledge of Allegiance

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at the hour of 6:33pm

CONCERNED CITIZEN(S) IN THE AUDIENCE: All in attendance were there for items on the agenda.

THE MATTER OF REVIEWING A REPORT FOR THE TRANSPORTATION SYSTEM PLAN SYSTEM IMPROVEMENTS AS PROVIDED BY CONSULTANTS PARAMETRIX AND ODOT REPRESENTATIVE DAVID HELTON: Eldridge introduced Erin David with Parametrix and David Helton with ODOT. David informed Council this Transportation System Plan (TSP) has been in the works for about one year. She reviewed her slide presentation as shown in **Addendum 1**. Some of the highlights included:

August 13, 2024

- This TSP is focused on enhancing safety and connectivity. The final TSP will be adopted and will include goals and objectives.
- Klemm pointed out page 4 of Addendum 1 and asked that farm equipment be included with freight industry.
- Downey and Moritz both agree that speeding is an issue coming off the bridge. Mayor Duncan would like to see signage, warning of the reduced speed ahead when entering Harrisburg. Thomas would like to see a 30MPH sign before entering the bridge. Scholz commented that the City previously asked for more signage and was denied by ODOT.
- Neely asked about the amount of traffic coming from I-5. Helton stated that information would be picked up on a traffic count study and that hasn't been looked at specifically.
- David reviewed page 23 and asked if Council agreed to an alternative to a roundabout option as shown in Alternative 2. **The consensus from Council was Alt 2; install a traffic signal.** Moritz was concerned about traffic backing up over the bridge and thought two lights were needed. David replied that this intersection does meet the TSP terms and initial test requirements, but she can't speak for ODOT. David further commented they have included in the TSP, speed limits, signage and pavement delineation.
- Neely asked about having a bypass for traffic. Helton replied that topic didn't come up in the study, however, the cost is astronomical.
- David referred to page 24; bicycle improvements and Helton commented that with a major construction on Hwy 99, there is a legal requirement to supply bike lanes, and the only exception is if you have an alternative route adopted. **The consensus from Council was for Alt 2; develop parallel neighborhood greenways on 2nd St and/or S 4th.**
- David referred to page 26; crossing improvements, which will include a Rectangular Rapid Flashing Beacon (RRFB) on LaSalle St, as a short-term solution. Downey commented on the importance of adding one also on Smith St.
- Thomas inquired about R-8, on page 27. Eldridge replied that would be a consideration for a street improvement if an industrial business purchased the property and developed, allowing an alternate route to Eagle Park. However, she thinks it's unlikely that the railroad would allow it.
- Dana Henry, of Whitledge PI, commented about R-5 on page 27, stating the extension as shown would go through duplexes if extended straight through and R-4 would go through driveways. David to look into.
- David referred to page 27; N 7th and Diamond Hill Rd and commented there was no data gathered for this area, as they were informed about the concerns during their study, but noted this is an intersection to keep on the radar.
- Mayor Duncan asked about Riley Way and N 6th St. Scholz commented that the City does not own any of the property and until it's developed, doesn't have any control for developing a through road. Eldridge felt it would improve traffic flow and also provide faster access for emergency vehicles.
- Mayor Duncan asked about paving Hwy 99. Scholz stated it is not on the long term ODOT list. Helton added they have high expectations for their next street fund and now is a good time to speak with our legislatures about advocating for improving the highway.
- No further comments or concerns.

August 13, 2024

The City Council/Planning Commission Special Meeting recessed at the hour of 8:10pm to prepare for the City Council Meeting.

The City Council Meeting resumed at the hour of 8:16pm.

THE MATTER OF FORMALLY ADOPTING INTERNAL POLICY NO. HIP 23-4.01, AND THE REVISED JOB DESCRIPTION FOR THE PUBLIC WORKS DIRECTOR: Eldridge stated that no changes have been made since last reviewed and adopting it will make it official.

- Downey stated, for the record, that she stand behind what City Council has done and feels they, and City Staff, did nothing wrong.
 - **Klemm motioned to formally approve Harrisburg Internal Policy (HIP) 23-4.01 and the revised Job Description for the Public Works Director and was seconded by Downey. The motion passed unanimously by a vote of 4-0.** (Yes: Klemm, Downey, Thomas and Boese. Youth Advisor Taylor Tatum also voted in favor. No: None.)

THE MATTER OF APPROVING THE CONSENT LIST: No comments or concerns.

- **Downey motioned to approve the consent list and was seconded by Thomas. The motion passed unanimously by a vote of 4-0.** (Yes: Downey, Thomas, Klemm, and Boese. Youth Advisor Taylor Tatum also voted in favor. No: None.)
A motion to approve the consent list approved the following:
 - **Minutes from the June 11, 2024 City Council Meeting**
 - **The Payment Approval Report for June 2024**

CITY ADMINISTRATOR VERBAL REPORT

- Eldridge informed Council the permit for the South Water System is ready and the North Water System has been submitted and is in plan review. Once returned, construction can begin. Scholz added we have received the water rights transfer from Well No. 5 for Well No. 9. Mayor Duncan asked what happens with Well No. 5 and Scholz replied that Well No. 5 has limited rights which can be used for Eagle Park or the Industrial Area, just not for drinking.
- Scholz informed Council that the S 6th Street Construction Project will not be completed in time for School to start due to delays with the sub-contractors.
- The City-Wide Garage Sale is Saturday, August 17th. Contact Jamie to be added to the list.
- The City has received the Public Event Permit Application for the Pacific Northwest Marathon to be held Saturday, September 21st. Same route as last year, except for S 6th St.
- Eldridge and Scholz met with City Attorney Sean Kidd, and it was decided the City will no longer wait while BNSF has dealings with their middleman. Klemm asked about having BNSF pay for our extra-legal expenses due to their continual delays. Kidd will be attending a future meeting with an update.
- Eldridge also met with Republic Services (RS) who was under the impression the termination was based on customer complaints. Eldridge informed RS we were going with another company that offers cheaper services for our residents. RS will be addressing Council about the termination at a future meeting.
- The 1st Fentanyl Forum (**Addendum 2**) will be Thursday night followed by the 2nd on the 29th and is open to the community.
- Nelson informed Council there were 31 residents who paid the \$5.00 fee for the City-Wide Clean-up Event and that investment funds have gone up from 5.2% to 5.3%

With no further business, the City Council Meeting adjourned at hour of 8:50pm.

Mayor

City Recorder

UNAPPROVED



CITY OF HARRISBURG TRANSPORTATION SYSTEM PLAN

JOINT PLANNING COMMISSION / CITY COUNCIL
MEETING

AUGUST 13, 2024



AGENDA

- What is a Transportation System Plan?
- Project Overview
- Issues and Needs
- Discussion: Draft Solutions
- Next Steps



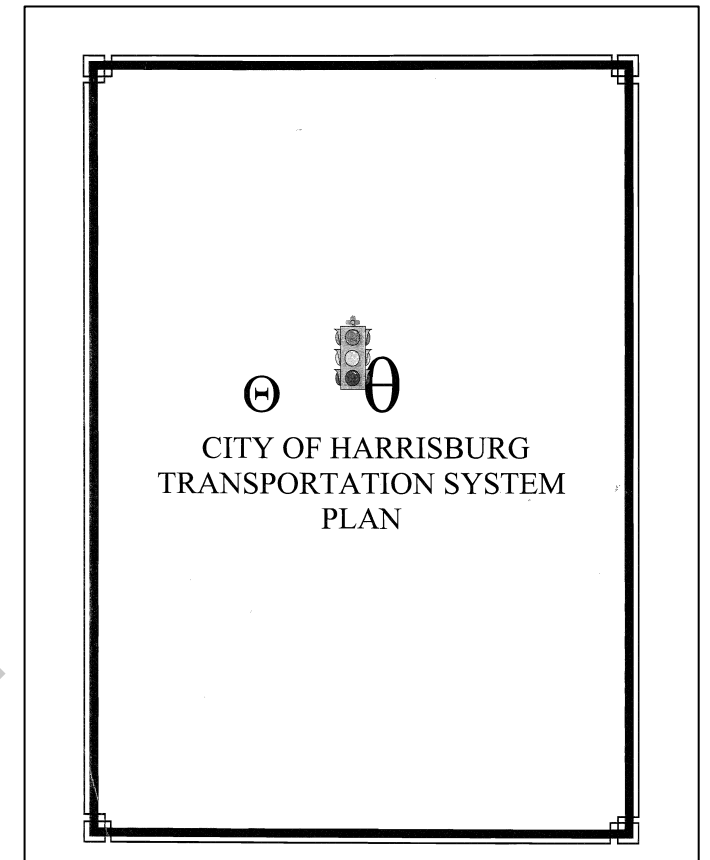
TSP REVIEW

Addendum 1

WHAT IS A TRANSPORTATION SYSTEM PLAN (TSP)?



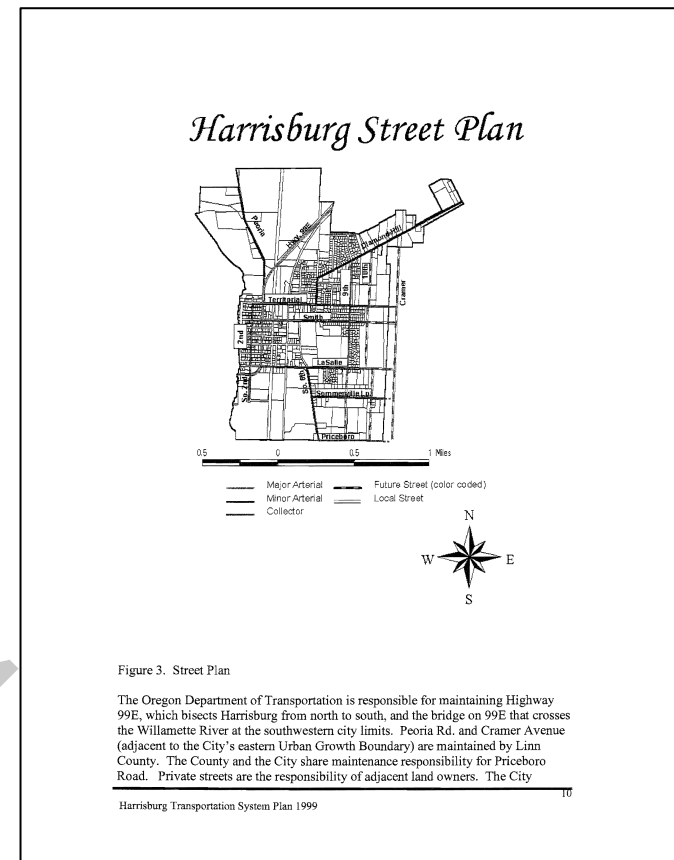
- Addresses transportation needs for all modes of travel now and for the next 20 years.
- Special focus on:
 - Enhancing connectivity and improving safety for all modes of travel.
 - Supporting freight industry and expanding accessibility to industrial sites.
 - Enhancing coordination with ODOT related to 3rd St (OR 99E).





WHAT IS A TSP?

- Goals and objectives to guide process
- Prioritize projects and programs
- Funding options
- City code updates
 - Comply with state rules
 - Consider rules for new development

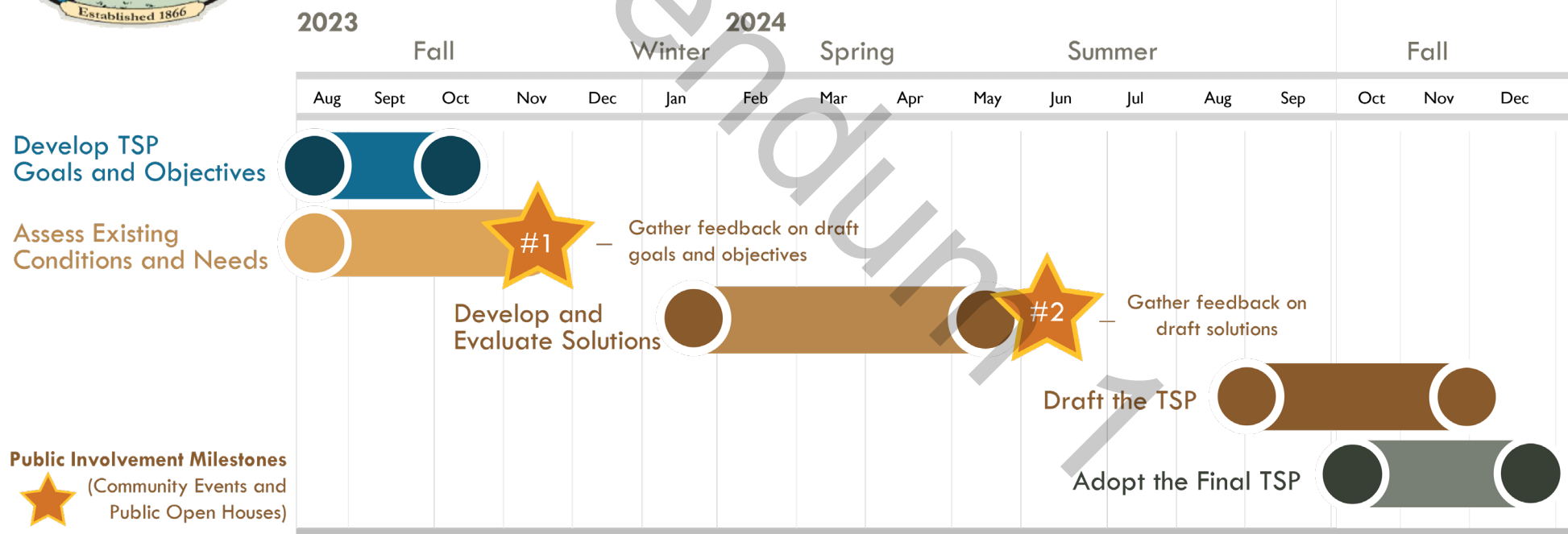




SCHEDULE



Harrisburg Transportation System Plan (TSP) Update Public Involvement Schedule



Public Involvement Milestones
 (Community Events and Public Open Houses)

TSP GOALS

1. Transportation for All People
2. Livability and Economic Vitality
3. Well-Connected Multi-Modal System
4. Environmentally Sustainable
5. Fiscal Responsibility



ENGAGEMENT

Addendum 1





ENGAGEMENT ACTIVITIES + TOOLS

- Project Advisory Committee (PAC) – 4 total meetings
- Public Event #1 – December 2023
 - In-person event and online survey
- Public Event #2 – June 2024
 - In-person event and online survey (closed July 25)





ENGAGEMENT FEEDBACK

- Safety:
 - Speeding in residential zones and near school
 - Crossing opportunities, especially on OR 99E/S 3rd Street
 - Speeding on OR 99E/S 3rd Street

- Congestion and Access
 - Turning issues at LaSalle / OR 99E, especially for trucks
 - Access to industrial parcels is constrained
 - Limited number of railroad crossings

ENGAGEMENT FEEDBACK



- Mobility Options
 - Walking and biking improvements are important for quality of life
 - Support kids getting around safely – this was expressed in responses for **both** surveys
 - Public transportation options

- Quality of Life
 - Access to Eagle Park
 - Connectivity across the city, especially across the railroad and 3rd St



Addendum 1

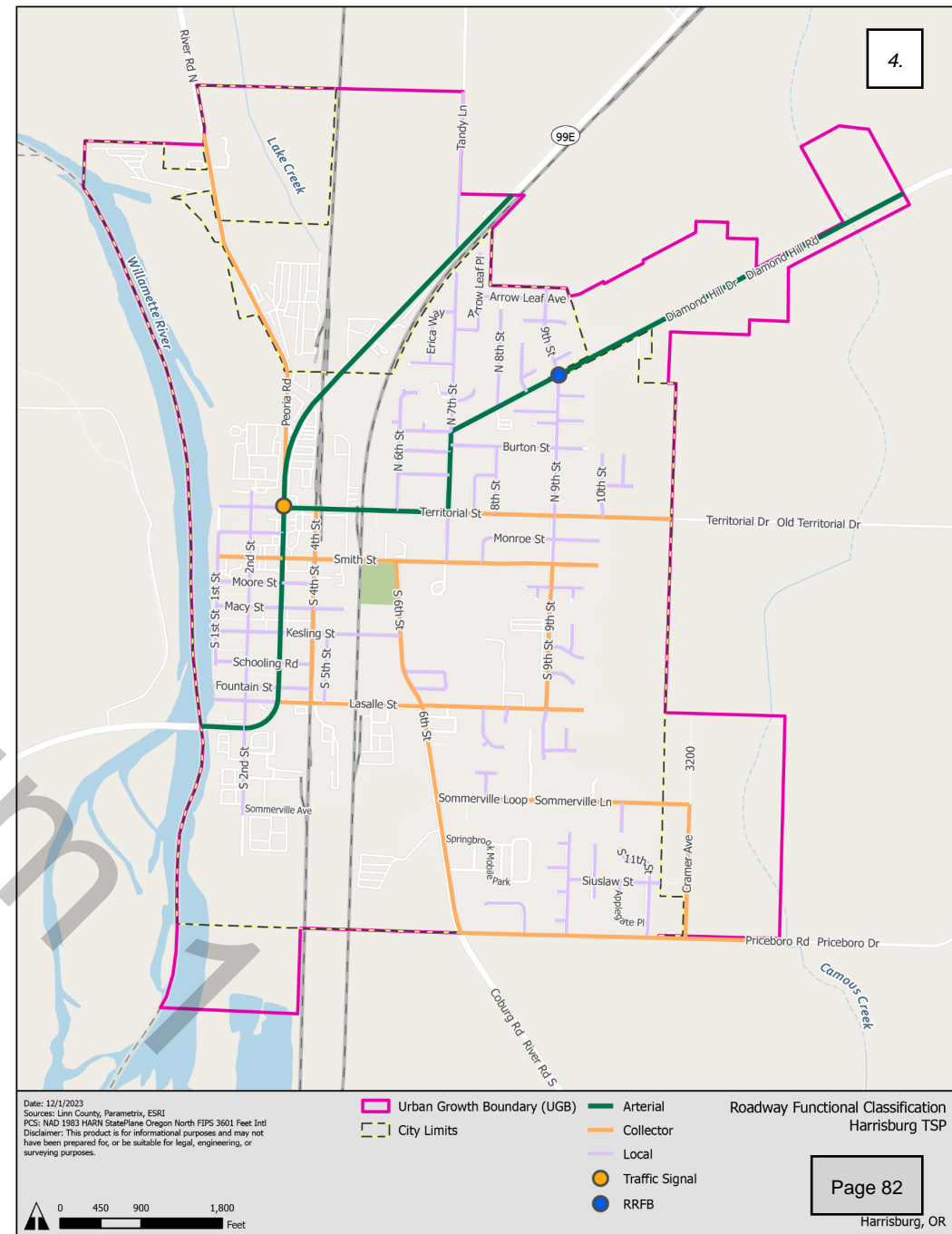
ISSUES AND NEEDS



ISSUES AND NEEDS

STREETS

- **Road Connectivity** – Few routes provide continuous connections. Connectivity is limited in locations near the railroad. Need for additional connections to serve new development.
- **Pavement Condition** – Average score of “Fair” based on City’s comprehensive pavement inventory
- **Congestion** – Along OR 99E/S 3rd St, especially at LaSalle St
- **Multimodal Conflicts** – OR 99E/S 3rd St identified as biggest barrier



ISSUES AND NEEDS

SAFETY

- **Crash Summary** – 57 crashes occurred from 2017-2021. Most crashes are on OR 99 E.
- **Crash Severity** – About half of crashes resulted in a possible injury, including 4 suspected serious injuries
- **Crashes involving people walking and biking** – 2 crashes involved people walking. No crashes involved people biking.

ISSUES AND NEEDS

FREIGHT



- Most freight travels on OR 99E/S 3rd St
- Intersection improvements may be needed on:
 - OR 99E and 2nd St
 - OR 99E and LaSalle St

ISSUES AND NEEDS

TRAFFIC OPERATIONS

- **Mobility Targets** – Intersection of OR 99 E and LaSalle Street currently exceeds its mobility target
- **Traffic Congestion** – Along OR 99E, particularly at LaSalle St

ISSUES AND NEEDS

WALKING AND BICYCLING



Pedestrian Level of Traffic Stress – Major roadways are rated PLTS 2 (low stress). High stress routes include OR 99E.



Bicycle Level of Traffic Stress – Low-stress connections near school. High-stress routes include OR 99E and Territorial St.



Bicycle and Pedestrian Gaps – Basic pedestrian network is present but lacks dedicated walking facilities in some neighborhoods. Bicycle network is limited.

ISSUES AND NEEDS

PEDESTRIAN CROSSINGS



- OR 99E/S 3rd St. currently has one signalized crossing at Territorial St. and one unsignalized marked crossing at Smith St.
 - New and enhanced crossings are needed across OR 99E
- Most crosswalks in Harrisburg are marked but many of these are fading. Curb ramps are present but lack detectable warning surfaces.

ISSUES AND NEEDS

PUBLIC TRANSPORTATION



- **Public Transit** – No current transit service. Interest in providing services through partnerships.
- **Populations that may benefit from public transportation** – 30% of residents are under the age of 18, and 16% identify as having a disability. Public transportation can expand mobility opportunities.



Appendix 1

DRAFT SOLUTIONS



DRAFT SOLUTIONS

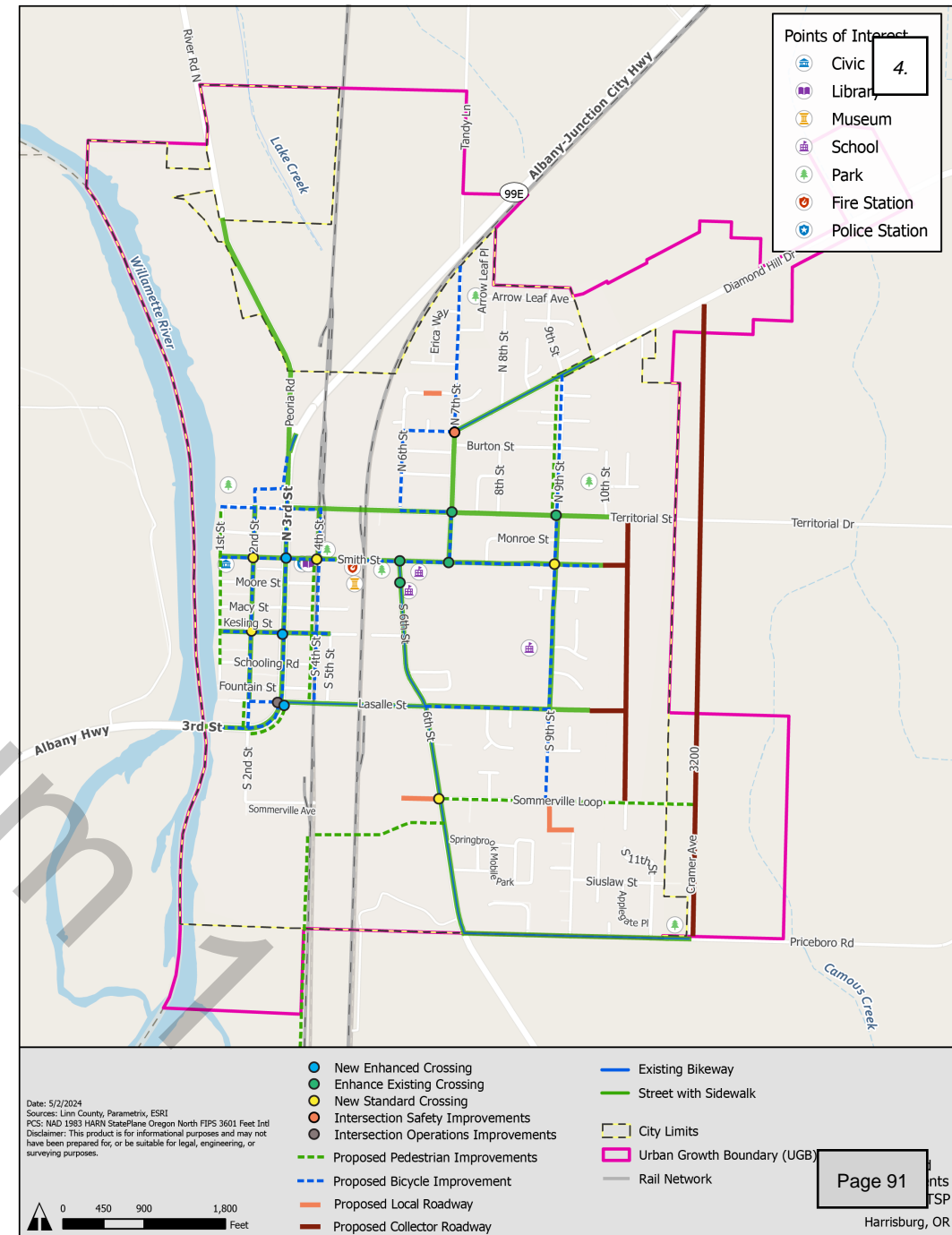
ALTERNATIVES



- **“Alternatives”** = different ways of tackling a problem
- **Today:** reviewing different ideas to hear your feedback
 - Which alternatives/ideas are better for the community?
 - Why?
- The TSP will reflect community priorities and preferences.

DRAFT SOLUTIONS

- Intersection Operations Improvements
- New roadway connections
- Bicycle and pedestrian improvements, including crosswalks



DRAFT SOLUTIONS

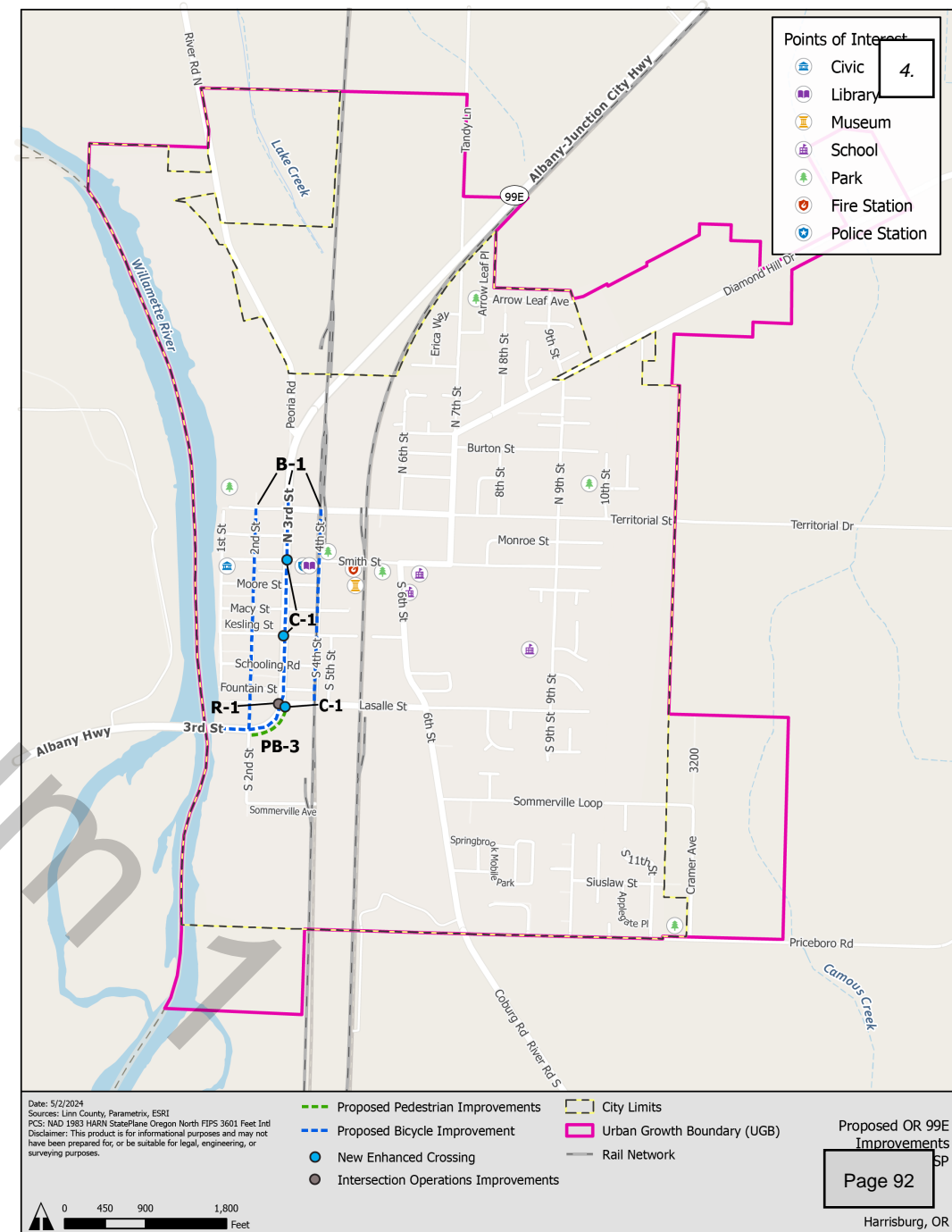
OR 99E/S 3RD STREET

Intersection of OR 99E and LaSalle St

- Alt 1: Install a one-lane roundabout
 - Benefits: Improved intersection operations and safety
 - Impacts: Significant right-of-way impacts, limited freight turning movements
- ★ Alt 2: Install a traffic signal
 - Benefits: Improved intersection operations and safety
 - Impacts: Right-of-way impacts

Final determination on intersection control improvement must be based on an Intersection Control Evaluation.

★ City's Preference



DRAFT SOLUTIONS

OR 99E/S 3RD STREET

Bicycle Improvements

- Alt 1: Add bicycle lanes, remove center turn lane
- ★ Alt 2: Develop parallel neighborhood greenways on 2nd St and/or 4th St

Bicycle/Pedestrian Improvement

- Add shared use path between S 2nd St and LaSalle Street on south side

★ City's Preference



DRAFT SOLUTIONS OR 99E/S 3RD STREET

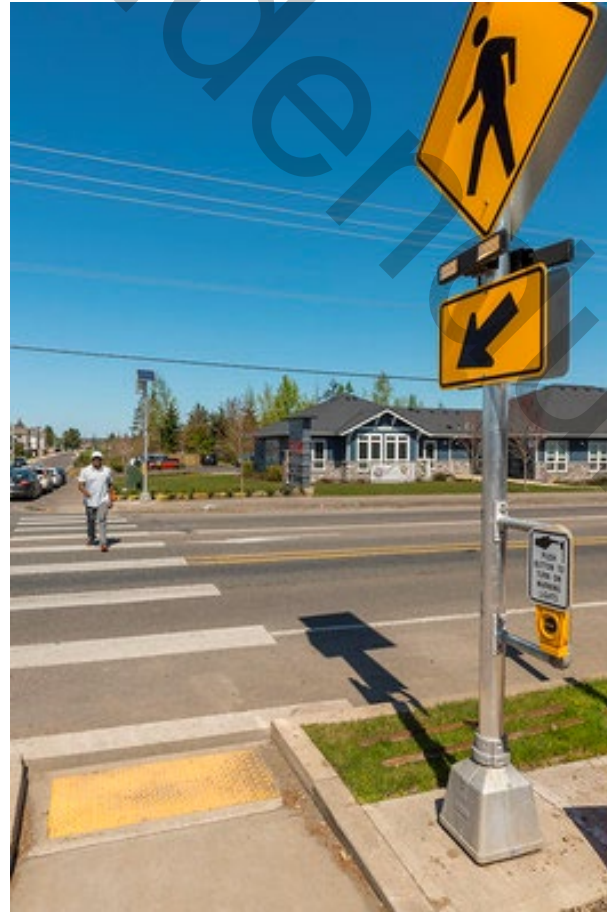


A Street in Rainier, OR

DRAFT SOLUTIONS OR 99E/S 3RD STREET

Crossing Improvements

- Enhanced crossings are high-visibility continental crosswalk markings and supporting signage
- Install enhanced crossings at:
 - Smith St – with RRFB
 - Kesling St – continental crosswalk markings
 - LaSalle St – with RRFB



DRAFT SOLUTIONS ROADWAY

Local Road Connections

- Riley Way – N 6th St to N 7th St
- S 9th St – Sommerville Loop to 9th St in the Marcus Landing Subdivision

Update functional classification

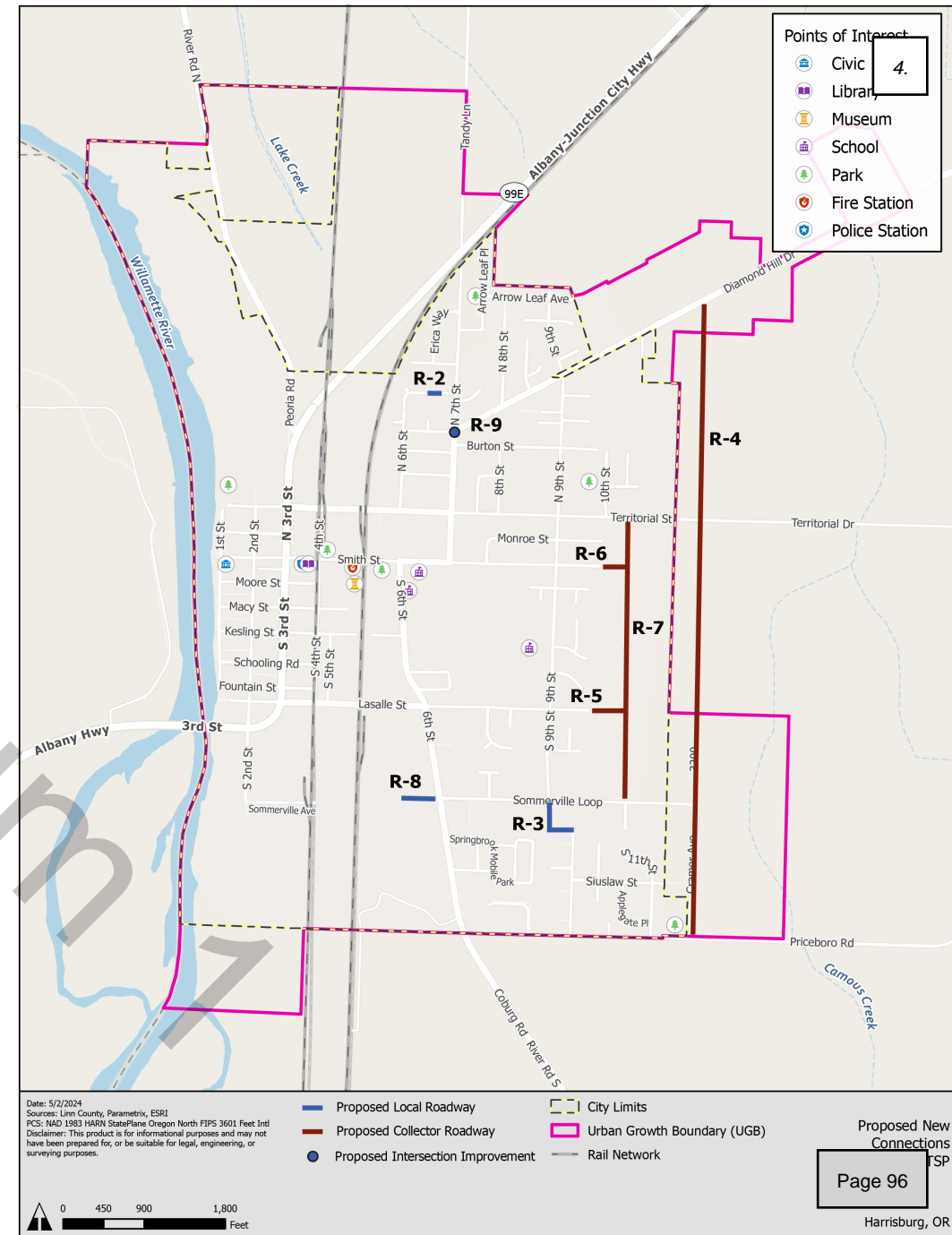
- Sommerville Loop, west of S 6th St (reduce roadway standard)

Improve Intersection

- Diamond Hill Dr and N 7th St

Collector Road Connections

- Cramer St (new roadway)
- LaSalle St (extension)
- Smith St (extension)
- 10th St (new roadway)



DRAFT SOLUTIONS

PEDESTRIAN

Develop new shared-use path

- New alignment between 6th St and Eagle Park Access Rd
- S 3rd St – 2nd St to Lasalle St
- Ist Street between Territorial and Schooling Rd

Install sidewalks, curb, and gutter

- N 9th St – Diamond Hill Dr to Territorial Dr

Install pedestrian lane or walkway

- Sommerville Loop – S 6th St to Cramer Ave
- S 2nd St – Lasalle St to OR 99E

Improve pedestrian facility

- S 4th St – LaSalle St to Smith St



DRAFT SOLUTIONS CROSSING



Standard Crossings: basic crossing improvements, typically lower cost

- Pavement markings
- Signage

Enhanced Crossings: provide more protection

- Pedestrian-activated flashing beacons
- Illuminated signage
- Median refuge islands

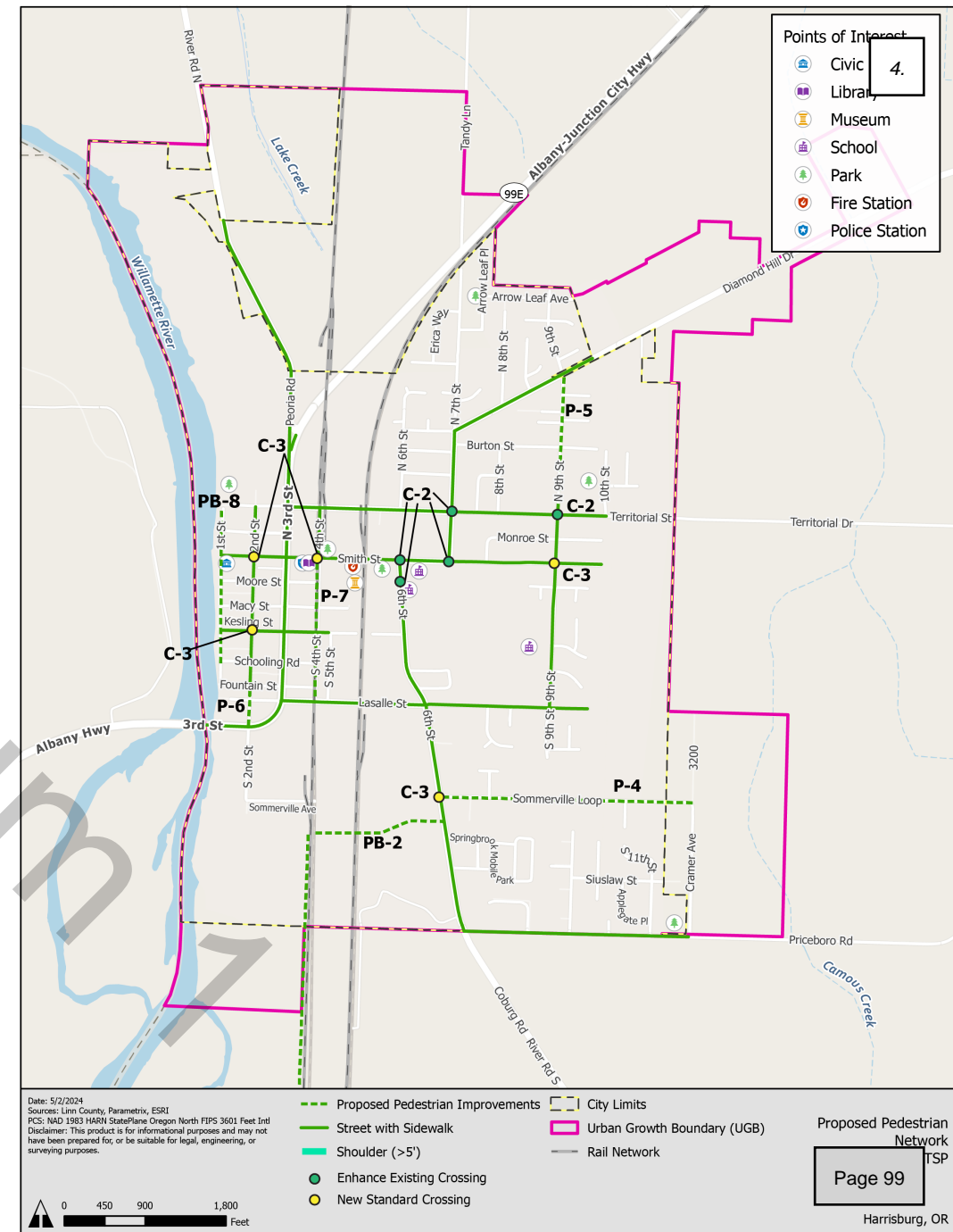
DRAFT SOLUTIONS CROSSING

Enhanced Crossing (New or Improved)

- Smith St and S 6th St
- Smith St and N 7th St
- S 6th St, south of Smith St
- N 7th St and Territorial St
- N 9th St and Territorial St
- Kesling St and S 3rd St
- 3rd St and Smith St

Standard Crossing

- 2nd St and Smith Street
- S 2nd St and Kesling St
- 4th St and Smith St
- S 9th St and Smith St
- Sommerville Loop and S 6th St



DRAFT SOLUTIONS BICYCLE

Develop neighborhood greenway

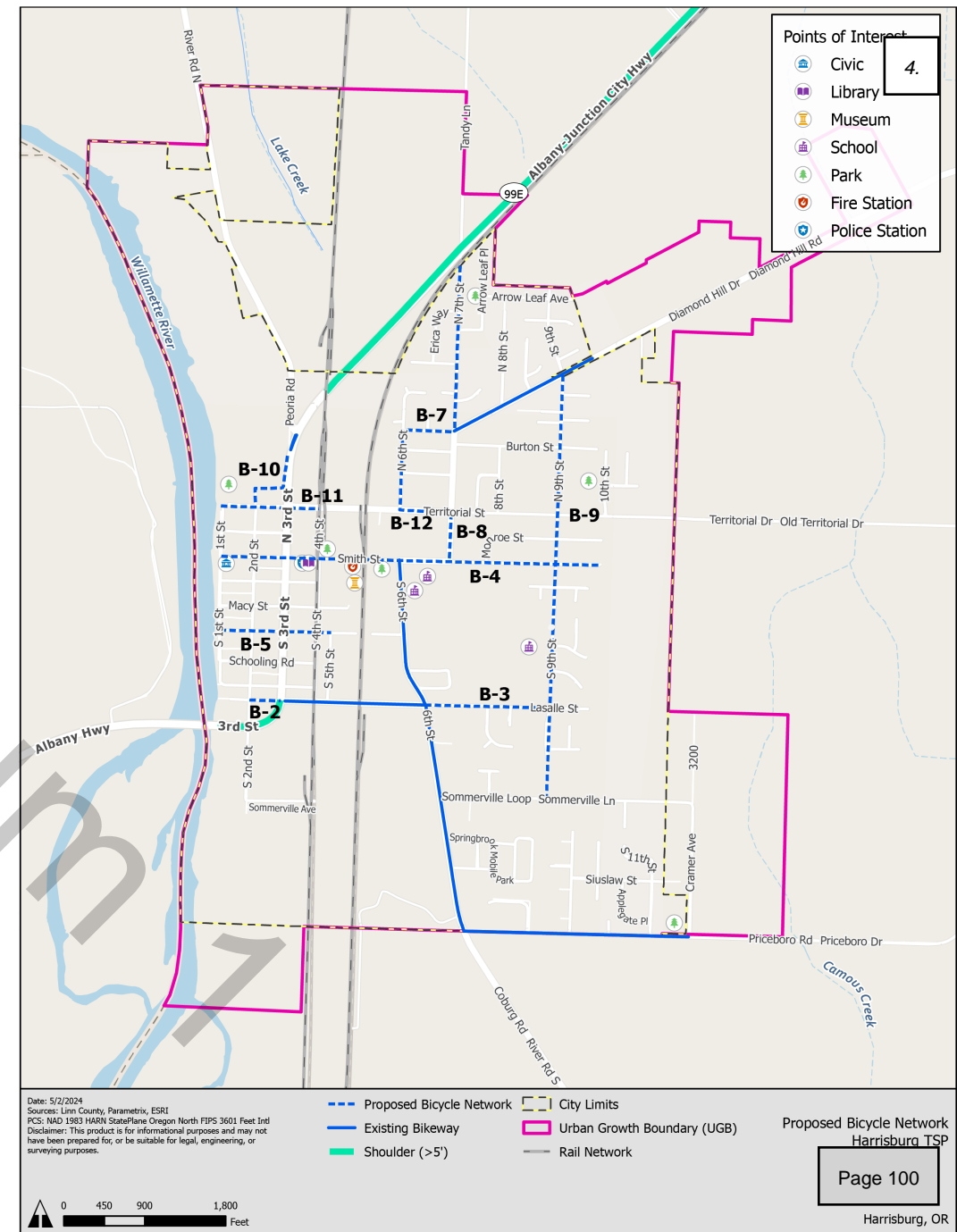
- 2nd St – Territorial to 3rd St
- Lasalle St – 2nd St to 3rd St
- 4th St – Territorial to Lasalle St
- Smith St – 1st St to 9th St
- Kesling St – 1st St to 5th St
- 6th St, 7th St, Dempsey – Territorial St to City limits
- 9th St – Diamond Hill to Sommerville Loop
- Lasalle St – 6th St to 9th St

Install striped bicycle lane

- Territorial St – 6th to 7th

Develop bike lane connection

- Connection between 2nd St/Territorial and OR 99E
- Territorial – 1st St to 4th St



DRAFT SOLUTIONS

PUBLIC TRANSPORTATION



Transit Improvement	Who Benefits?	Potential Operators	Cost (\$ - \$\$\$\$)
Local Circulator	Residents traveling to local destinations and everyday needs in Harrisburg or connecting to other transit service to reach employment or service destinations in Lane County.	<ul style="list-style-type: none"> City of Harrisburg, Linn County, Cascades West Transportation, and/or Link Lane 	\$\$\$
Intercity Fixed Route	Residents traveling to regional transit hubs.	<ul style="list-style-type: none"> Link Lane and/or Cascades West 	\$-\$\$\$
Dial-a-Ride	Residents traveling within Harrisburg; residents connecting to other transit service to reach employment and services in Lane County.	<ul style="list-style-type: none"> City of Harrisburg, Linn County, Cascades West, and/or Private company 	\$\$\$
Volunteer Driver Program	Residents traveling within Harrisburg or traveling to meet everyday needs or other services in nearby communities.	<ul style="list-style-type: none"> City of Harrisburg, Linn County, and/or Cascades West 	\$-\$\$
Carpool Program Support	Employees commuting outside of Harrisburg.	<ul style="list-style-type: none"> City of Harrisburg, Cascade West/OCWCOG, and/or Major Employers 	\$



SOLUTIONS DISCUSSION

- Are these draft solutions heading the right direction?
- What solutions should be prioritized?
- What other issues need to be addressed that we haven't discussed today?
- Is there anything we should add or change?

Addendum 1

NEXT STEPS

NEXT STEPS



Cost Estimates and Funding Sources

- Developing planning level cost estimates for projects
- Evaluating what funding options exist knowing limited funds are available (will need to align with grant opportunities)



NEXT STEPS

Funding Sources

- **OR 99 Roadway Projects**
 - Statewide Transportation Improvement Program (STIP)
- **Safety & Capacity Projects**
 - Small City Allotment Grants
- **Bicycle and Pedestrian Projects**
 - Recreational Trails Program
 - Oregon Community Paths
 - Safe Routes to School



NEXT STEPS

Feedback

- Send to Michele at meldridge@ci.harrisburg.or.us

Fall 2024: Draft TSP

Fall/Winter 2024: TSP Adoption

THANK YOU!

Appendum 1

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
1206						
1206	Analytical Lab & Consultants	168330	Water Testing	07/03/2024	148.00	52-65-4200
1206	Analytical Lab & Consultants	168340	Water Testing	07/03/2024	120.00	52-65-4200
1206	Analytical Lab & Consultants	168514	Water Testing	07/12/2024	265.00	51-65-4200
1206	Analytical Lab & Consultants	168515	Water Testing	07/12/2024	281.00	52-65-4200
1206	Analytical Lab & Consultants	168639	Water Testing	07/17/2024	126.00	52-65-4200
1206	Analytical Lab & Consultants	168777	Water Testing	07/24/2024	281.00	52-65-4200
1206	Analytical Lab & Consultants	168791	Water Testing	07/24/2024	126.00	52-65-4200
1206	Analytical Lab & Consultants	168985	Water Testing	07/31/2024	155.00	52-65-4200
1206	Analytical Lab & Consultants	168986	Water Testing	07/31/2024	752.00	51-65-4200
1206	Analytical Lab & Consultants	169025	Water Testing	07/31/2024	126.00	52-65-4200
Total 1206:					2,380.00	
3068						
3068	BOLI	WATER BOND	BOLI Pevailing Wage	08/13/2024	7,500.00	51-78-8015
Total 3068:					7,500.00	
3693						
3693	Branch Engineering Inc	22048	Engineering Services	08/09/2024	35,621.58	51-78-8015
3693	Branch Engineering Inc	22049	Engineering Services	08/09/2024	2,242.50	10-41-4000
3693	Branch Engineering Inc	22050	Engineering Services	08/09/2024	5,999.45	11-60-7975
Total 3693:					43,863.53	
2405						
2405	Branom Instrument Company LLC	2024/05990	Misc W/S Exp	06/14/2024	679.00	51-65-4600
2405	Branom Instrument Company LLC	2024/05990	Misc W/S Exp	06/14/2024	679.00	52-65-4600
Total 2405:					1,358.00	
4065						
4065	Carson Perdue	8.18.24	Per Diem	08/14/2024	166.50	51-76-2000
4065	Carson Perdue	8.18.24	Per Diem	08/14/2024	166.50	52-76-2000
Total 4065:					333.00	
3407						
3407	Cascade Health Solutions	75671	Vaccinations	08/05/2024	290.00	52-65-5200
Total 3407:					290.00	
3920						
3920	Cathy Nelson	PERDIEM 8.27	Per Diem	08/15/2024	108.00	10-63-2200
Total 3920:					108.00	
3773						
3773	CenturyLink	JULY 2024	Phone Bill	07/28/2024	18.27	10-69-3500
3773	CenturyLink	JULY 2024	Phone Bill	07/28/2024	42.54	52-65-3500
3773	CenturyLink	JULY 2024	Phone Bill	07/28/2024	46.19	52-65-3500

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
3773	CenturyLink	JULY 2024	Phone Bill	07/28/2024	40.73	10-69-3500
3773	CenturyLink	JULY 2024	Phone Bill	07/28/2024	46.19	52-65-3500
3773	CenturyLink	JULY 2024	Phone Bill	07/28/2024	42.54	52-65-3500
3773	CenturyLink	JULY 2024	Phone Bill	07/28/2024	46.19	52-65-3500
3773	CenturyLink	JULY 2024	Phone Bill	07/28/2024	40.99	51-65-3500
3773	CenturyLink	JULY 2024	Phone Bill	07/28/2024	40.73	51-65-3500
3773	CenturyLink	JULY 2024	Phone Bill	07/28/2024	44.64	51-65-3500
Total 3773:					409.01	
3797						
3797	Chuck Scholz	PERDIEM 8.27	Per Diem	08/15/2024	54.00	51-76-2300
3797	Chuck Scholz	PERDIEM 8.27	Per Diem	08/15/2024	54.00	52-76-2300
Total 3797:					108.00	
1111						
1111	City of Harrisburg	393-24-000077	Building Permit	08/15/2024	4,080.10	51-78-8015
Total 1111:					4,080.10	
4002						
4002	CivicPlus LLC	301595	Meeting Software	07/01/2024	3,400.00	10-60-2900
Total 4002:					3,400.00	
2939						
2939	Cobalt Computer Services, Inc.	29223	Computer Service	07/31/2024	291.20	40-65-8015
2939	Cobalt Computer Services, Inc.	29320	Computer Service	07/31/2024	10,774.08	40-65-8015
2939	Cobalt Computer Services, Inc.	29344	Computer Service	07/31/2024	573.75	40-65-8015
2939	Cobalt Computer Services, Inc.	29344	Computer Service	07/31/2024	135.00	51-74-2100
2939	Cobalt Computer Services, Inc.	29344	Computer Service	07/31/2024	135.00	52-74-2100
Total 2939:					11,909.03	
2720						
2720	Comcast	AUG 2024	Internet Service	08/02/2024	106.36	10-60-2000
2720	Comcast	AUG 2024 LIB	Internet Service	07/23/2024	286.85	24-60-2525
2720	Comcast	AUG 2024 PW	Internet Service	08/01/2024	153.93	51-65-3550
2720	Comcast	AUG 2024 PW	Internet Service	08/01/2024	153.92	52-65-3550
Total 2720:					701.06	
4068						
4068	Danielle Pedersen	8.22.24	Reimbursement	08/22/2024	32.83	24-60-3050
Total 4068:					32.83	
3913						
3913	DataBar Inc	267649	Utility Billing Statements	07/30/2024	39.69	23-70-2500
3913	DataBar Inc	267649	Utility Billing Statements	07/30/2024	407.85	51-74-2200
3913	DataBar Inc	267649	Utility Billing Statements	07/30/2024	407.85	52-74-2200
Total 3913:					855.39	
3896						
3896	Delapoer Kidd PC	2047	Attorney Fees	08/01/2024	1,890.00	10-42-2700

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
3896	Delapoer Kidd PC	2047	Attorney Fees	08/01/2024	262.50	10-42-2500
Total 3896:					2,152.50	
1946						
1946	Ferguson Waterworks	1241585-1	P/W Misc. Expense	07/17/2024	474.01	51-65-4600
Total 1946:					474.01	
1947						
1947	H & J Construction, Inc.	5476	6th Street Reconstruct	07/31/2024	82,453.79	11-60-7975
1947	H & J Construction, Inc.	5476	6th Street Reconstruct	07/31/2024	40,489.50	25-70-8000
Total 1947:					122,943.29	
1220						
1220	Hurd's Custom Machinery, Inc.	42566	Public Works Supplies	07/03/2024	146.28	10-72-4000
1220	Hurd's Custom Machinery, Inc.	42645	Public Works Supplies	07/11/2024	184.33	10-72-4000
Total 1220:					330.61	
2543						
2543	Industrial Source	2312795	Misc. P/W Supplies	07/31/2024	12.44	51-65-4600
2543	Industrial Source	2312795	Misc. P/W Supplies	07/31/2024	12.45	52-65-4600
Total 2543:					24.89	
3432						
3432	John Deere Financial	5448319	Misc P/W Exp	07/09/2024	36.60	25-65-2000
3432	John Deere Financial	5463538	Misc P/W Exp	07/15/2024	252.69	25-65-2000
Total 3432:					289.29	
3307						
3307	Jon Silvermoon	8.6.24	National Night Out Concert	08/05/2024	500.00	23-70-2500
Total 3307:					500.00	
3990						
3990	Junction City Point S	1018427	Repairs	08/06/2024	70.93	11-45-2100
3990	Junction City Point S	1018427	Repairs	08/06/2024	82.76	51-73-2100
3990	Junction City Point S	1018427	Repairs	08/06/2024	82.76	52-73-2100
Total 3990:					236.45	
4048						
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	50.00	10-37-2100
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	10.10	23-70-2500
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	80.99	23-70-2500
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	15.00	23-70-2500
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	169.00	23-70-2500
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	51.03	24-60-3050
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	5.00	10-53-2900
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	4.29	51-65-4600
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	4.28	52-65-4600
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	99.12	10-72-6700
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	133.98	10-72-6700

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	329.81	51-76-2300
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	329.82	52-76-2300
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	12.05	51-65-4600
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	12.05	52-65-4600
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	103.56	41-78-8170
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	64.57	11-44-6000
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	171.96	11-43-2000
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	55.76	11-43-2000
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	544.00	10-42-2800
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	105.03	10-53-2900
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	5.00	10-53-2900
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	25.10	51-65-4600
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	25.10	52-65-4600
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	74.99	11-44-6000
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	3,425.96	51-78-8015
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	594.98	41-78-8170
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	38.34	23-70-6850
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	33.00	10-53-2200
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	24.99	10-42-2800
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	44.82	10-42-2800
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	65.78	24-60-3050
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	17.99	24-60-3050
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	22.99	24-60-3050
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	12.99	24-60-3050
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	2.31	10-60-2400
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	100.00	24-60-2800
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	36.99	24-60-3050
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	47.31	24-60-3050
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	796.87	24-60-3050
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	1,149.00	24-60-3050
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	74.99	24-60-3050
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	299.95	24-60-3200
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	36.72	24-60-3050
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	47.48	24-60-3200
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	936.00	10-53-2200
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	16.99	24-60-2000
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	3,998.00	24-60-3050
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	14.99	24-60-3050
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	4.49	24-60-3050
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	46.67	24-60-3050
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	62.51	24-60-3050
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	18.75	24-60-3050
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	25.77	24-60-2000
4048	KeyBank Key Card	JULY 2024	Misc Credit Card Charges	07/31/2024	213.00	10-63-2300
Total 4048:					14,692.22	
3883						
3883	Knox Ag Irrigaion, Inc	6458	Misc P/W Exp	07/30/2024	52.00	51-65-4600
Total 3883:					52.00	
4027						
4027	Kristen Norris	8.2.2024	Library Program	08/02/2024	327.00	24-60-3050
Total 4027:					327.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
1253						
1253	Linn County Sheriff's Office	1ST QRT 2024	Law Enforcement Contract	08/01/2024	70,752.00	10-66-3000
Total 1253:					70,752.00	
4044						
4044	Linn County Sheriff's Posse	2024-08	Harvest Fest Event	08/03/2024	620.00	23-70-2500
Total 4044:					620.00	
2644						
2644	Net Assets	54-202407	Lien Searches	08/01/2024	93.00	10-53-2250
Total 2644:					93.00	
1102						
1102	NW Natural Gas Co.	AUG 2024	Utilities	08/08/2024	19.21	10-69-2000
1102	NW Natural Gas Co.	AUG 2024 PU	Utilities	08/08/2024	51.34	52-65-2700
1102	NW Natural Gas Co.	AUG 2024 PW	Utilities	08/08/2024	20.59	51-65-2700
Total 1102:					91.14	
4066						
4066	OHA Drinking Water	PR #106-2024	Plan Review	08/15/2024	3,300.00	51-78-8015
Total 4066:					3,300.00	
1245						
1245	One Call Concepts, Inc.	4070385	Locates	07/31/2024	17.88	51-65-4600
1245	One Call Concepts, Inc.	4070385	Locates	07/31/2024	17.88	52-65-4600
Total 1245:					35.76	
1582						
1582	Oregon Cascades West COG	AR2500019	Membership Dues	07/01/2024	5,317.69	10-66-2000
Total 1582:					5,317.69	
1862						
1862	Oregon DMV	L0058092898	Record Inquiry	07/31/2024	27.35	10-42-2800
Total 1862:					27.35	
3096						
3096	Pacific Office Automation	408330	Copier Contract	07/29/2024	37.84	10-60-2100
3096	Pacific Office Automation	408330	Copier Contract	07/29/2024	37.83	51-74-2000
3096	Pacific Office Automation	408330	Copier Contract	07/29/2024	37.82	52-74-2000
3096	Pacific Office Automation	5030977631	Copier Contract	08/14/2024	162.23	10-60-2100
3096	Pacific Office Automation	5030977631	Copier Contract	08/14/2024	345.01	40-67-8000
3096	Pacific Office Automation	5030977631	Copier Contract	08/14/2024	162.24	51-74-2000
3096	Pacific Office Automation	5030977631	Copier Contract	08/14/2024	162.24	52-74-2000
Total 3096:					945.21	
1079						
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	53.62	52-65-2600
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	21.44	10-69-2500

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	8.12	10-69-2500
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	13.31	10-69-2500
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	26.61	10-69-2500
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	83.38	10-69-2500
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	43.04	11-44-2000
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	7,877.05	51-65-2600
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	926.26	51-65-2600
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	66.13	51-65-2600
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	1,052.79	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	48.60	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	146.40	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	249.14	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	21.14	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	409.41	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	28.69	25-65-2500
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	81.09	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	56.77	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	15.93	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	414.40	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	48.64	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	40.46	52-65-2600
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	18.96	52-65-2600
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	40.92	52-65-2600
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	32.30	10-72-6700
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	56.14	25-65-2500
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	19.78	25-65-2500
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	24.45	10-69-2500
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	58.00	10-69-2500
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	474.61	10-69-2500
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	36.99	52-65-2600
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	60.60	52-65-2600
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	1,543.59	52-65-2600
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	40.54	10-69-2500
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	95.64	10-69-2500
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	24.30	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	19.17	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	532.99	10-69-2500
1079	Pacific Power & Light Company	AUGUST 2024	UTILITIES	08/15/2024	17.96	10-69-2500
Total 1079:					14,829.36	
3736						
3736	Republic Services #450	450-00410686	Garbage Service	07/31/2024	547.93	23-70-6850
3736	Republic Services #450	450-00410956	Garbage Service	07/31/2024	59.55	23-70-6850
3736	Republic Services #450	450-004114024	Garbage Service	07/31/2024	2,160.32	23-70-2500
Total 3736:					2,767.80	
1507						
1507	Rick Nelson	15420420	Reimbursements	07/27/2024	25.09	25-65-2000
1507	Rick Nelson	8.5.24	Reimbursements	08/09/2024	604.87	23-70-2500
1507	Rick Nelson	8.6.24A	Reimbursements	08/09/2024	53.82	23-70-2500
Total 1507:					683.78	
4067						
4067	Robert Chris Reid	24-T-0105	Court Refund	08/21/2024	65.00	10-42-2200

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 4067:					65.00	
3582						
3582	Sierra Springs	21792967 0817	Bottled Water	08/17/2024	138.79	10-53-2200
Total 3582:					138.79	
2927						
2927	Staples Business Advantage	6008375116	Office Supplies	08/01/2024	50.86	10-60-2300
2927	Staples Business Advantage	6008375116	Office Supplies	08/01/2024	50.84	51-74-2400
2927	Staples Business Advantage	6008375116	Office Supplies	08/01/2024	50.84	52-74-2400
2927	Staples Business Advantage	6008995134	Office Supplies	08/10/2024	27.82	10-60-2300
2927	Staples Business Advantage	6008995134	Office Supplies	08/10/2024	27.81	51-74-2400
2927	Staples Business Advantage	6008995134	Office Supplies	08/10/2024	27.82	52-74-2400
Total 2927:					235.99	
1144						
1144	Suzan Jackson	242	Janitor Services	07/31/2024	630.00	10-72-4100
1144	Suzan Jackson	242	Janitor Services	07/31/2024	420.00	10-72-4100
Total 1144:					1,050.00	
4029						
4029	Tate Public Affairs	1193	Lobbyist	06/06/2024	3,900.00	10-66-8000
Total 4029:					3,900.00	
2227						
2227	TEC Equipment, Inc.	258108E	Misc. P/W Vehicle Exp	07/03/2024	879.51	11-45-3000
Total 2227:					879.51	
4026						
4026	The Western Agency	22-T-0224	Collection Fee	07/02/2024	40.00	10-42-2200
Total 4026:					40.00	
2052						
2052	Tri-County	112162	Summer Sounds	06/26/2024	500.00	23-70-6850
2052	Tri-County	112210	Chamber Golf Sponsor	08/11/2024	100.00	23-70-2500
2052	Tri-County	112212	Summer Sounds	08/14/2024	1,000.00	23-70-6850
Total 2052:					1,600.00	
4043						
4043	TWGW, Inc. Napa AUto Parts	819708028	Repairs	06/27/2024	13.99	10-72-4000
4043	TWGW, Inc. Napa AUto Parts	819709785	Repairs	07/19/2024	16.16	11-45-2100
4043	TWGW, Inc. Napa AUto Parts	819709785	Repairs	07/19/2024	18.86	51-73-2100
4043	TWGW, Inc. Napa AUto Parts	819709785	Repairs	07/19/2024	18.86	52-73-2100
4043	TWGW, Inc. Napa AUto Parts	819709797	Repairs	07/19/2024	4.91	11-45-2100
4043	TWGW, Inc. Napa AUto Parts	819709797	Repairs	07/19/2024	5.73	51-73-2100
4043	TWGW, Inc. Napa AUto Parts	819709797	Repairs	07/19/2024	5.74	52-73-2100
4043	TWGW, Inc. Napa AUto Parts	819710240	Repairs	07/25/2024	54.61	11-45-2100
4043	TWGW, Inc. Napa AUto Parts	819710240	Repairs	07/25/2024	63.72	51-73-2100
4043	TWGW, Inc. Napa AUto Parts	819710240	Repairs	07/25/2024	63.71	52-73-2100

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 4043:					266.29	
3866						
3866	Umpqua Valley Financial, LLC	8473	Audit Services	08/01/2024	930.00	10-41-2000
3866	Umpqua Valley Financial, LLC	8473	Audit Services	08/01/2024	390.00	11-42-2000
3866	Umpqua Valley Financial, LLC	8473	Audit Services	08/01/2024	810.00	51-60-2000
3866	Umpqua Valley Financial, LLC	8473	Audit Services	08/01/2024	870.00	52-60-2000
Total 3866:					3,000.00	
3663						
3663	Water Refunds	#11823.02	Utility Billing Overpayment	08/05/2024	96.28	01-1075
3663	Water Refunds	#11828.01	Utility Billing Overpayment	08/21/2024	66.16	01-1075
3663	Water Refunds	#912.12	Utility Billing Overpayment	08/26/2024	32.31	01-1075
3663	Water Refunds	#959.10A	Utility Billing Overpayment	08/08/2024	1.60	01-1075
Total 3663:					196.35	
1239						
1239	WECO	CP-00277552	PW Gas Exp	07/31/2024	624.91	11-45-2000
1239	WECO	CP-00277552	PW Gas Exp	07/31/2024	729.06	51-73-2000
1239	WECO	CP-00277552	PW Gas Exp	07/31/2024	729.06	52-73-2000
Total 1239:					2,083.03	
4045						
4045	Wilbur-Ellis Company LLC	16647524	PW Misc Supplies	07/12/2024	416.96	10-72-6700
Total 4045:					416.96	
Grand Totals:					332,685.22	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Payment Approval Report
Expense Account Key

	Fund Number	G.L. Number Acct
General Fund	10	10-XX- XXXX
Street Fund	11	11-XX- XXXX
CED Fund	23	23-XX- XXXX
Library Fund	24	24-XX- XXXX
Storm Fund	25	25-XX- XXXX
Building Permit Fund	26	26-XX- XXXX
Electrical Permit Fund	27	27-XX- XXXX
Debt Services Fund	30	30-XX- XXXX
Office Equip. Fund	40	40-XX- XXXX
Equipment Fund	41	41-XX- XXXX
Water Fund	51	51-XX- XXXX
Sewer Fund	52	52-XX- XXXX
Sewer Resv Fund	56	56-XX- XXXX

Code	Description	Count	Amount	GL Account
Court Costs				
AF	ATTORNEY FEE	2	23.94	
CF	COLLECTION FEE	2	77.66	
COSTS	COURT COSTS	6	323.90	
DEF-ADJUD	DEF ADJUDICATION	7	670.63	
LPF	LATE PAYMENT FEE	9	28.31	
PA	PAYMENT ARRANGEMENT- FEE	7	41.58	
SCF	SHOW CAUSE FEE	3	58.54	
SUSP	SUSPENSION FEE	3	22.95	
WF	WARRANT FEE	15	138.13	
Total Court Costs:		54	1,385.64	
Fines				
DISM	CHARGE DISMISSED	1	500.00	
DIV	DIVERSION AGREEMENT	2	125.00	
FINE	FINE ASSESSED	1	25.00	
GBD	GUILTY BY DEFAULT	20	600.01	
GUILTY	FOUND GUILTY	30	4,632.56	
Total Fines:		54	5,882.57	
Surcharges				
COUNTY	COUNTY ASSESSMENT	18	212.05	
STATE	STATE ASSESSMENT	19	802.80	
STATE-DUII	SAD	2	510.00	
Total Surcharges:		39	1,524.85	
Third Party				
REST	VICTIM RESTITUTION	1	50.00	
Total Third Party:		1	50.00	
Grand Totals:		148	8,843.06	

Report Criteria:

Case.Violation date = 08/01/2024-08/31/2024

Agency	Case Number	Citation Numbers	Violation Date	Primary Offense	Location
COBURG PD	24-T-0135	1182	08/10/2024	DRIVING WHILE UNINSURED	6TH ST & TERRITORIAL
COBURG PD	24-T-0136	1062	08/24/2024	VIOLATING DESIGNATED SPEED 11-20 MPH; EXPIRED REG	
COBURG PD	24-T-0138	1530	08/24/2024	VIOLATING DESIGNATED SPEED 11-20 MPH	6TH ST & PRICEBORO
COBURG PD	24-T-0139	1531	08/24/2024	VIOLATING DESIGNATED SPEED 11-20 MPH	6TH ST & PRICEBORO
COBURG PD	24-T-0137	1532	08/24/2024	VIOLATING DESIGNATED SPEED 11-20 MPH	6TH/ PRICEBORO RD
LCSO	24-T-0140	227718	08/27/2024	FAIL TO CARRY PROOF OF INSURANCE	186 S. 3RD ST
LCS	24-T-0141	227722	08/27/2024	DRIVE WHILE SUSPENDED/REVOKED	599 LASALLE ST & S. 6TH ST
LCSO	24-T-0144	119184	08/28/2024	OPERATE VEHICLE WHILE USING CELL PHONE	299 N 3RD ST/TERRITORIAL ST HARRISBURG
LCSO	24-T-0145	227736	08/28/2024	EXPIRED VALIDATING STICKER	299 LASALLE ST/S 3RD ST HARRISBURG
LCSO	24-T-0146	227737	08/28/2024	DRIVING WHILE UNINSURED; DRIVING WHILE SUSPENDED	599 LASALLE ST/S 6TH ST HARRISBURG
LCSO	24-T-0147	227738	08/28/2024	EXPIRED VALIDATING STICKER	599 SMITH ST/S 6TH ST HARRISBURG
LCSO	24-T-0142	227739	08/28/2024	FAILURE TO OBEY TRAFFIC CONTROL DEVICE-SIGN	299 N. 3RD ST & TERRITORIAL ST
LCS	24-T-0143	227740	08/28/2024	DRIVING WHILE UNINSURED	899 TERRITORIAL ST & N. 9TH ST
LCSO	24-T-0148	227741	08/28/2024	EXPIRED VALIDATING STICKER	599 LASALLE ST/S 6TH ST HARRISBURG
LCSO	24-T-0149	227753	08/29/2024	EXPIRED VALIDATING STICKER	598 LASALLE ST HARRISBURG
LCSO	24-M-0048	227755	08/29/2024	LITTERING IN OR NEAR WATER	175 N 1ST ST
LCSO	24-M-0047	227756	08/29/2024	LITTERING IN OR NEAR WATER	175 N 1ST ST
LCSO	24-T-0150	227757	08/29/2024	FTO TCD-SIGN; DWS; EXPIRED REG; DRIVE UNINSURED	599 LASALLE ST/S 6TH ST HARRISBURG
LCSO	24-T-0151	227758	08/29/2024	FAILURE TO OBEY TRAFFIC CONTROL DEVICE-SIGN	160 N 7TH ST HARRISBURG
LCSO	24-T-0152	227760	08/29/2024	EXPIRED VALIDATING STICKER; DWS; DRIVING UNINSURED	599 LASALLE ST/S 6TH ST HARRISBURG
LCSO	24-T-0153	227782	08/31/2024	FAIL TO CARRY PROOF OF INSURANCE	826 S 3RD ST HARRISBURG

Grand Totals:

21 FOR A TOTAL OF 28 OFFENSES