



## HRA Board Meeting Agenda

June 25, 2024

6:30 PM

(Immediately Following the City Council Meeting)

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Chairperson: Robert Duncan  
Vice Chairperson: Mike Caughey  
Members: Kimberly Downey, Robert Boese, Randy Klemm, Charlotte Thomas,  
and Cindy Knox  
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

### **PUBLIC NOTICES:**

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
4. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
5. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
6. *For information regarding items of discussion on this agenda, please contact City Recorder, Lori Ross, at 541-995-6655*

**CALL TO ORDER AND ROLL CALL BY CHAIR PERSON ROBERT DUNCAN**

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** (Please limit presentation to two minutes per issue.)

**NEW BUSINESS**

- 1. THE MATTER OF APPROVING THE HRA BUDGET FOR FISCAL YEAR 2024-2025 AND APPROVING HRA BUDGET APPROPRIATIONS FOR FY 2024-2025 BY ADOPTING RESOLUTION NO. HRA-68**

**STAFF REPORT:**

Exhibit A: Approved HRA 2024/2025 Budget

Exhibit B: Resolution No. HRA-68

**ACTION: MOTION TO APPROVE RESOLUTION NO. HRA-68, "A RESOLUTION MAKING APPROPRIATIONS FOR THE HARRISBURG REDEVELOPMENT AGENCY, HARRISBURG, OREGON, FOR THE FISCAL YEAR 2024-2025"**

**OTHER**

**ADJOURN**





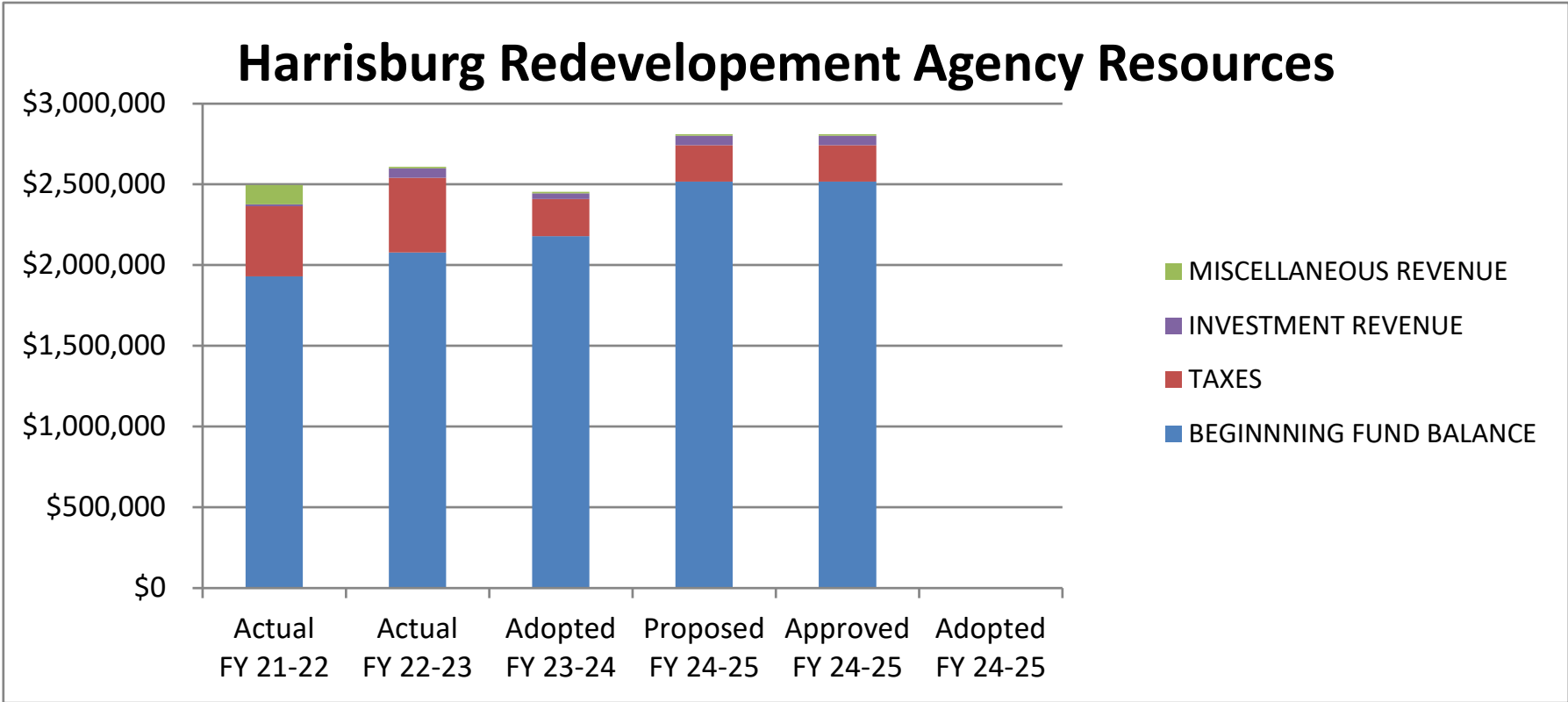
# **HARRISBURG REDEVELOPMENT AGENCY HRA BOARD APPROVED BUDGET: 2024-2025**

*June 25, 2024*

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**HRA FUND (71): Resources**

FUNCTION	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$1,929,743	\$2,077,360	\$2,179,995	\$2,517,412	\$2,517,412	\$0
TAXES	\$436,309	\$462,893	\$229,556	\$225,163	\$225,163	\$0
INVESTMENT REVENUE	\$10,924	\$60,171	\$36,000	\$60,000	\$60,000	\$0
MISCELLANEOUS REVENUE	\$119,370	\$8,801	\$9,000	\$9,000	\$9,000	\$0

**HARRISBURG REDEVELOPMENT AGENCY  
HRA BOARD APPROVED BUDGET: 2024-2025**

**Harrisburg Redevelopment Agency Fund (71)**

**HRA FUND (71): RESOURCES**

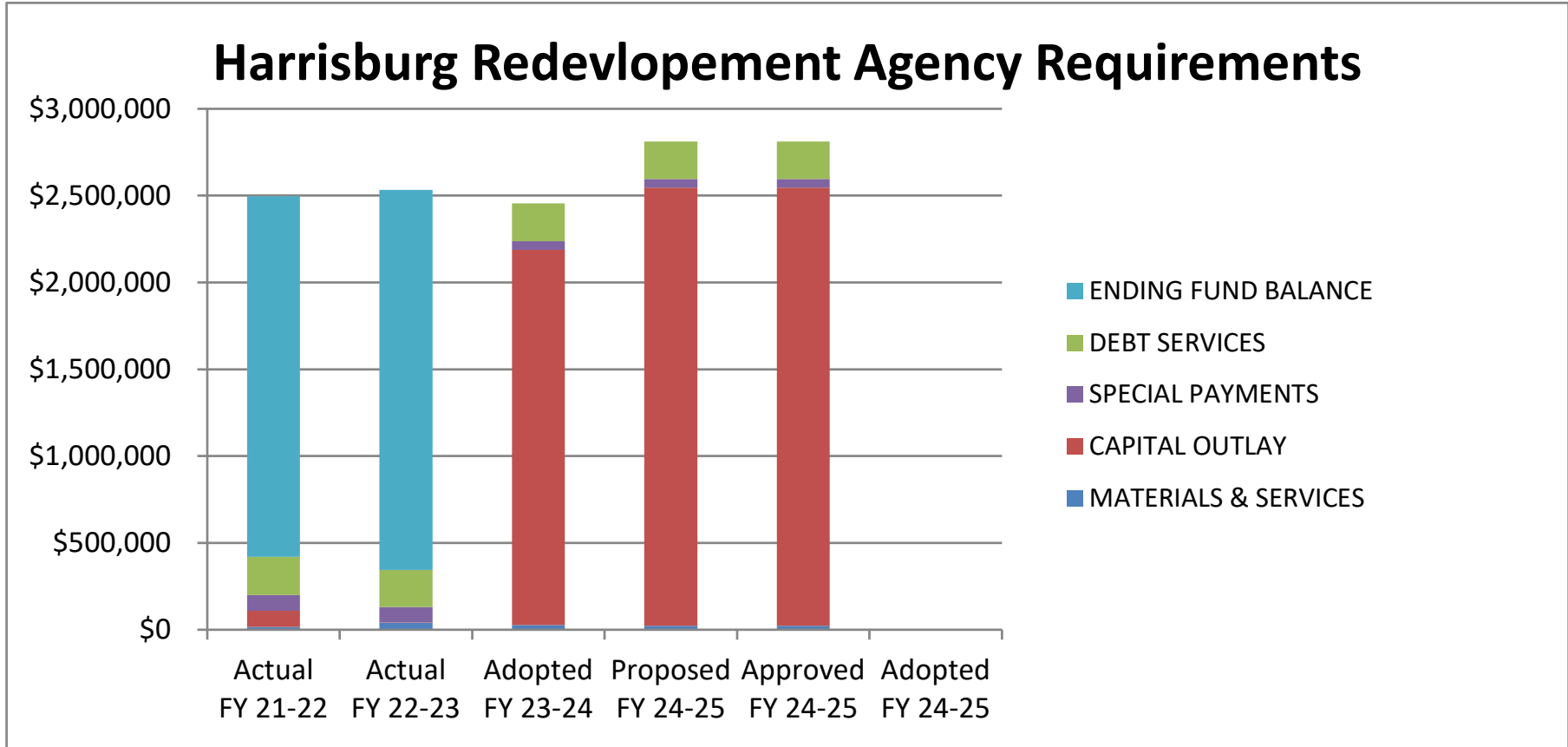
Historical Data			RESOURCE DESCRIPTION	Budget for Next Year FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
1,929,743	2,077,360	2,179,995	BEGINNING FUND BALANCE	2,517,412	2,517,412	0
<b><u>TAX REVENUE</u></b>						
422,604	455,393	225,056	TAX RECEIPTS-CURRENT	220,663	220,663	0
13,705	7,500	4,500	TAX RECEIPTS - PRIOR YEARS	4,500	4,500	0
<b>436,309</b>	<b>462,893</b>	<b>229,556</b>	<b>TOTAL TAX REVENUE</b>	<b>225,163</b>	<b>225,163</b>	<b>0</b>
<b><u>INVESTMENT REVENUE</u></b>						
10,924	60,171	36,000	EARNED INTEREST	60,000	60,000	0
<b>10,924</b>	<b>60,171</b>	<b>36,000</b>	<b>TOTAL INVESTMENT REVENUE</b>	<b>60,000</b>	<b>60,000</b>	<b>0</b>
<b><u>MISCELLANEOUS REVENUE</u></b>						
37,586	8,801	9,000	HRA LOAN PROGRAM PAYMENTS	9,000	9,000	0
81,784	0	0	MAIN STREET GRANT	0	0	0
<b>119,370</b>	<b>8,801</b>	<b>9,000</b>	<b>TOTAL INVESTMENT REVENUE</b>	<b>9,000</b>	<b>9,000</b>	<b>0</b>
<b>2,496,346</b>	<b>2,609,225</b>	<b>2,454,551</b>	<b>TOTAL TOTAL RESOURCES</b>	<b>2,811,575</b>	<b>2,811,575</b>	<b>0</b>

**Levy for Debt Services:**

**\$216,400 (Amount Needed to Cover Bonds)**

**98% (Collection rate)**

**\$220,663 (Tax to Levy/\$372,205 max)**



### HRA FUND (71): Requirements

FUNCTION	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
MATERIALS & SERVICES	\$15,958	\$40,421	\$26,730	\$22,030	\$22,030	\$0
CAPITAL OUTLAY	\$93,376	\$2,253	\$2,161,421	\$2,523,145	\$2,523,145	\$0
SPECIAL PAYMENTS	\$89,647	\$87,968	\$50,000	\$50,000	\$50,000	\$0
DEBT SERVICES	\$220,005	\$213,800	\$216,400	\$216,400	\$216,400	\$0
ENDING FUND BALANCE	\$2,077,360	\$2,188,356	\$0	\$0	\$0	\$0



**HARRISBURG REDEVELOPMENT AGENCY  
HRA BOARD APPROVED BUDGET: 2024-2025**

1.

**Harrisburg Redevelopment Agency Fund (71)**

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**HRA FUND (71): EXPENDITURES**

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for Next Year FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
<b><u>GOVERNMENT SERVICES</u></b>						
0	76,427		0 REVENUE SHARING	0	0	0
<b>0</b>	<b>76,427</b>	<b>0</b>	<b>TOTAL GOVERNMENT SERVICES</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>MATERIALS &amp; SERVICES</u></b>						
7,200	7,200		7,500 CITY OF HSBG ADMIN SERVICES	7,500	7,500	0
8,150	8,500		8,200 BUDGET & FINANCIAL ASSISTANCE	8,500	8,500	0
135	1,034		500 LEGAL EXPENSES	500	500	0
0	23,358		10,000 CONSULTANT COSTS	5,000	5,000	0
329	329		330 GOVERNMENT ETHICS COMMISSION	330	330	0
144	0		200 MISC COSTS(BANK FEES, ETC)	200	200	0
<b>15,958</b>	<b>40,421</b>	<b>26,730</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>22,030</b>	<b>22,030</b>	<b>0</b>
<b><u>CAPITAL OUTLAY</u></b>						
0	2,253		2,161,421 INFRASTRUCTURE CONSTRUCTION	2,523,145	2,523,145	0
93,376	0		0 SMITH & 2nd STREET PROJECT	0	0	0
<b>93,376</b>	<b>2,253</b>	<b>2,161,421</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>2,523,145</b>	<b>2,523,145</b>	<b>0</b>
<b>109,334</b>	<b>119,101</b>	<b>2,188,151</b>	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	<b>2,545,175</b>	<b>2,545,175</b>	<b>0</b>
<b>NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM</b>						
<b><u>SPECIAL PAYMENTS</u></b>						
81,784	0		0 OREGON MAIN ST REVIT GRANT	0	0	0
7,863	87,968		50,000 BUILDING FACADE GRANT	50,000	50,000	0
<b>89,647</b>	<b>87,968</b>	<b>50,000</b>	<b>TOTAL SPECIAL PAYMENTS</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>
<b><u>DEBT SERVICES</u></b>						
120,713	120,000		125,000 LOAN PRINCIPAL	130,000	130,000	0
99,292	93,800		91,400 LOAN INTEREST	86,400	86,400	0
<b>220,005</b>	<b>213,800</b>	<b>216,400</b>	<b>TOTAL DEBT SERVICES</b>	<b>216,400</b>	<b>216,400</b>	<b>-</b>
<b>309,652</b>	<b>301,768</b>	<b>266,400</b>	<b>TOTAL REQUIREMENTS NOT ALLOCATED</b>	<b>266,400</b>	<b>266,400</b>	<b>-</b>
<b>2,077,360</b>	<b>2,188,356</b>	<b>0</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>2,496,346</b>	<b>2,609,225</b>	<b>2,454,551</b>	<b>TOTAL REQUIREMENTS</b>	<b>2,811,575</b>	<b>2,811,575</b>	<b>-</b>

**RESOLUTION No. HRA-68**

**A RESOLUTION MAKING APPROPRIATIONS FOR THE HARRISBURG REDEVELOPMENT AGENCY, HARRISBURG, OREGON, FOR THE FISCAL YEAR 2024-2025.**

WHEREAS the Board of Directors of the Harrisburg Redevelopment Agency has reviewed the budget of the Harrisburg Redevelopment Agency for the fiscal year 2024-2025 and has approved it and referred it to the City Council.

NOW , THEREFORE BE IT RESOLVED that the Board of Directors of the Harrisburg Redevelopment Agency hereby adopts the budget for fiscal year 2024-2025 in the total amount of **\$2,811,575.\***

This budget is now on file at **120 Smith Street in Harrisburg, Oregon.**

BE IT FURTHER RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2024, for the following purposes:

<b>General Fund</b>	
Administration	\$2,545,175
<b>Total.....</b>	<b>\$2,545,175</b>
<b>Total APPROPRIATIONS, All Funds . . . .</b>	<b>\$2,545,175</b>
Total Unappropriated and Reserve Amounts, All Funds . . . .	\$266,400
<b>TOTAL ADOPTED BUDGET . . . .</b>	<b>\$2,811,575 *</b>
<i>(*amounts with asterisks must match)</i>	

BE IT FURTHER RESOLVED that the Board of Directors of the Harrisburg Redevelopment Agency hereby resolves to certify to the county assessor for the Harrisburg Urban Renewal District Plan Area a request for the maximum amount of revenue that may be raised by dividing the taxes under section 1c, Article XI, of the Oregon constitution.

**The above resolution statements were approved and declared adopted on June 25, 2024.**

X \_\_\_\_\_  
Signature (Mayor)

X \_\_\_\_\_  
Signature (City Recorder)