



City Council Business Meeting Agenda
January 11, 2022
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and Charlotte Thomas.
Meeting Location: Harrisburg Municipal Center located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Meetings are held in a facility that is disinfected. Masks are required at this time and the City asks anyone running a fever, has an active cough or respiratory difficulties, not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to the Coronavirus Pandemic, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

LCSO REPORT

- 1. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE**

STAFF REPORT:

Exhibit A: LCSO City Report & Contract Report for December 2021

ACTION: DISCUSSION ONLY

ORDINANCES

- 2. THE MATTER OF REVIEWING A MEMORANDUM PROVIDED BY DEPUTY CITY ATTORNEY CATHERINE PRATT, AND CONSIDERING ADOPTION OF PROPOSED ORDINANCE NO. 981, "A SPECIAL ORDINANCE RELATING TO AN AMENDMENT TO THE HARRISBURG MUNICIPAL CODE TO CONFORM TO LEGISLATION FROM THE OREGON LEGISLATURE'S 2021 REGULAR SESSION."**

STAFF REPORT:

Exhibit A: City Attorney's Office Memorandum

Exhibit B: City of Bend Application/Emergency Shelter Siting

Exhibit C: Proposed Ordinance No. 981

ACTION: MOTION TO APPROVE ORDINANCE NO. 981, "A SPECIAL ORDINANCE RELATING TO AN AMENDMENT TO THE HARRISBURG MUNICIPAL CODE TO CONFORM TO LEGISLATION FROM THE OREGON LEGISLATURE'S 2021 REGULAR SESSION."

NEW BUSINESS

- 3. THE MATTER OF A PRESENTATION PROVIDED BY OUR PARKS CONSULTANT FROM CAMERON MCCARTHY LANDSCAPE ARCHITECTURE & PLANNING**

STAFF REPORT:

Exhibit A: Presentation Agenda and Materials

ACTION: FOR INFORMATION ONLY

4. THE MATTER OF NOMINATING A PRIMARY AND ALTERNATE MEMBER TO THE OREGON CASCADES WEST COUNCIL OF GOVERNMENTS COMMISSION ON TRANSPORTATION (CWACT)

STAFF REPORT:

Exhibit A: 2022 CWACT Meeting Schedule

ACTION: MOTION TO APPOINT A PRIMARY MEMBER AND ALTERNATE MEMBER TO SERVE ON THE CWACT FULL COMMISSION

5. THE MATTER OF REVIEWING THE DRAFT FY 2022/2027 STRATEGIC PLAN

STAFF REPORT:

Exhibit A: Draft New Plan

Exhibit B: Current Plan on City Website at [FY 2021/2026 Strategic Plan](#)

ACTION: NO ACTION REQUIRED-REVIEW AND DISCUSSION ONLY.

6. THE MATTER OF APPROVING THE CONSENT LIST

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

STAFF REPORT:

Exhibit A: Harrisburg City Council Minutes October 12, 2021

Exhibit B: Harrisburg City Council Minutes October 26, 2021

Exhibit C: Payment Approval Report for December 2021

Exhibit D: Planning Commission Minutes for November 2, 2021

Exhibit E: Municipal Court Collections Report December 2021

Exhibit F: Municipal Court Citation Report December 2021

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

Harrisburg City Council Minutes for October 12 and October 26, 2021

The Payment Approval Report for December 2021

CITY ADMINISTRATORS VERBAL REPORT

- 1. BN Franchise Agreement**
- 2. Reader Board Replacement**
- 3. RRFB on 3rd St**
- 4. Butterfly Garden**
- 5. Woodhill Crossing**

OTHER ITEMS

ADJOURN

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

**THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO
IF ONE IS AVAILABLE**

STAFF REPORT:

Exhibit A: LCSO City Report and Contract Report for December 2021

ACTION: **DISCUSSION ONLY**

THIS AGENDA BILL IS DESTINED FOR: Regular Agenda – January 11, 2022

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommend that City Council review the attached reports and prepare any questions for LCSO Staff.

BACKGROUND INFORMATION:

Sergeant Steve Frambes provides the City with both the LCSO City Report and the Contract Report for the previous month's activities. If the reports are provided in time for the agenda process, they will be attached as exhibits. If they are provided after that point, but prior to the meeting, then Staff will forward them via email to Council members and will print them in time for the meeting. (LCSO Reports not appearing in the Council Agendas will be provided in the Minutes for that meeting instead.) This process gives Council the chance to review responses and actions in relation to both criminal and non-criminal activities by LCSO deputies in town on a monthly basis.

REVIEW AND APPROVAL:

01/05/2022

Lori Ross/ City Recorder Date



LINN COUNTY SHERIFF'S OFFICE

Michelle Duncan, Sheriff

1115 S.E. Jackson Street, Albany, OR 97322

Albany, OR. 97322

Phone: 541-967-3950

2021

MONTHLY REPORT TO THE CITY OF HARRISBURG FROM THE LINN COUNTY SHERIFF'S OFFICE

FOR THE MONTH OF:

December

TRAFFIC CITATIONS: -----	16
TRAFFIC WARNINGS: -----	28
TRAFFIC CRASHES: -----	1
ADULTS CITED/VIOLATIONS: -----	0
ADULTS ARRESTED : -----	4
JUVENILES CITED/VIOLATIONS: -----	0
JUVENILES ARRESTED: -----	0
COMPLAINTS/INCIDENTS INVESTIGATED:-----	210

TOTAL HOURS SPENT:	HARRISBURG	315.5
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CONTRACT HOURS= 275 HOURS

**Michelle Duncan,
Sheriff, Linn County**

By: Sergeant Steven Frambes



**MONTHLY BULLETIN OF DISPATCHED
CALLS AND CASES
FOR CONTRACT CITIES**

This Report Encompasses: 12/ 1/21 to 12/31/21

1.

Total Incidents This Month: **210**

Incident Information:	Description
CAD# 2021220829 TIME: 12/1/2021 7:22:36AM CASE# 2104659 HBRG REPORT TAKEN	Report Filed. PROPERTY RECOVERED FOR OTHER AGENCY Reported At Block Of 100 LASALLE ST Occurred between 0722 hours on 12/1/2021 and 0722 hours on 12/1/2021 . Trailer abandoned was towed. After further investigation and phone calls, it was found to have been stolen from the Sweet Home School district.
CAD# 2021221012 TIME: 12/1/2021 11:34:07AM CASE# CAD Only HBRG WARNING MOVING VIOLATIC	TRAFFIC STOP Reported at Block of 200 S 3RD ST HBRG Driver failed to yield to pedestrian traffic, released with warning.
CAD# 2021221260 TIME: 12/1/2021 5:26:15PM CASE# CAD Only HBRG	POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG
CAD# 2021221541 TIME: 12/2/2021 7:15:57AM CASE# CAD Only HBRG CAD CALL COMPLETE	EXTRA PATROL Reported at Block of 800 S 6TH ST HBRG Extra patrol on S 6th for vehicles entering town. Here are speeds I documented via radar before i left for another call. 33, 36, 40, 35, 37, 38, 37, 42, 38, 35, 36, 36, 40, 36, 38, 38,
CAD# 2021221549 TIME: 12/2/2021 7:43:14AM CASE# CAD Only HBRG CAD CALL COMPLETE	EXTRA PATROL Reported at Block of 600 SMITH ST HBRG Extra patrol for traffic enforcement during school drop off times .

Incident Information:

Description

1.

CAD# 2021221600
TIME: 12/2/2021 9:18:45AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 100 N 1ST ST HBRG

Deputies conduct welfare check on elderly female parked in Harrisburg.

CAD# 2021221656
TIME: 12/2/2021 11:16:12AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

COUNTER TRAFFIC Reported at Block of 100 SMITH ST HBRG

Civilian requesting information regarding conceal carry permit. I offered them information as to how the process is started.

CAD# 2021221800
TIME: 12/2/2021 3:24:18PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

FOUND ANIMAL Reported at Block of 600 S 5TH ST/LASALLE ST HBRG

Deputies helped wrangle a loose horse. Luckily, kind neighhhh-bors were nearby.

CAD# 2021222140
TIME: 12/3/2021 6:11:39AM
CASE# CAD Only
HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2021222440
TIME: 12/3/2021 3:20:34PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

ABANDON VEHICLE Reported at Block of 800 S 9TH ST HBRG

Deputy tagged camping trailer as abandoned. Will check on it in the coming days and tow if needed.

CAD# 2021222454
TIME: 12/3/2021 3:37:41PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 1000 S 6TH ST HBRG

Speed enforcement. Speeds observed were 36, 36, 34, 40, 37, 38, 40, 31, 33, 30, 34, 35, 33, 34, 35, 37, 40, 38, 37, 39, 43 (Warn)

Incident Information:

Description

1.

CAD# 2021222468
TIME: 12/3/2021 4:02:11PM
CASE# CAD Only
HBRG
CITE DWS NO ODL

TRAFFIC STOP Reported at Block of 900 S 9TH ST/PRICEBORO DR HBRG

16 year old driver cited for a provisional license restriction after he had an underage passenger in the vehicle within his first 6 months of being issued his license.

CAD# 2021222779
TIME: 12/4/2021 3:51:59AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 200 SMITH ST HBRG

Business alarm. Building secure, no signs of attempted entry.

CAD# 2021222786
TIME: 12/4/2021 4:33:54AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 200 SMITH ST HBRG

Business alarm. Deputy checked the business and found it secure with no signs of attempted entry.

CAD# 2021222816
TIME: 12/4/2021 7:49:30AM
CASE# CAD Only
HBRG
EXTRA PATROL

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

CAD# 2021222975
TIME: 12/4/2021 12:45:00PM
CASE# CAD Only
HBRG

911 HANG UP CALL Reported at Block of 300 S 9TH ST HBRG

No Public Narrative.

CAD# 2021223032
TIME: 12/4/2021 3:14:04PM
CASE# 2104690
HBRG
REPORT TAKEN

Report Filed. SEX ABUSE 1 - PHYSICAL MOLEST Reported At Block Of 700 S 2ND ST Occurred between 2200 hours on 8/26/2021 and 1514 hours on 12/4/2021 . Reported:

Deputy investigated a sex offense involving an 18 year old and a 16 year old. Investigation ongoing.

Incident Information:

Description

1.

CAD# 2021223130
TIME: 12/4/2021 6:00:10PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 100 SMITH ST HBRG

Roads will be closed for the light parade. Detour traffic.

CAD# 2021223135
TIME: 12/4/2021 6:08:47PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EVENT DETAIL Reported at Block of 400 S 9TH ST HBRG

Three deputies worked the light parade helping with Traffic control and leading /ending the parade.

CAD# 2021223265
TIME: 12/4/2021 11:48:28PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 100 SCHOOLING ST HBRG

Male received an out of the ordinary text from a coworker at a late hour and requested a welfare check. A deputy contacted the female and learned she had been in an argument with her boyfriend but nothing physical occurred. Non-criminal.

CAD# 2021223516
TIME: 12/5/2021 2:25:54PM
CASE# 2104700
HBRG
REPORT TAKEN

Report Filed. THEFT 1 - FROM VEHICLE Reported At Block Of 500 N 9TH ST Occurred between 0800 hours on 11/1/2021 and 1425 hours on 12/5/2021 . Reported: 12/5/2021

Sometime in the last month or so, a catalytic converter was cut off an RV. Estimated replacement cost of \$1000

CAD# 2021223653
TIME: 12/5/2021 7:40:41PM
CASE# CAD Only
HBRG
FOLLOW UP COMPLETE

FOLLOW UP Reported at Block of 700 S 2ND ST HBRG

Follow up regarding a sexual abuse case was conducted.

CAD# 2021223711
TIME: 12/5/2021 9:32:58PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Routine patrol, nothing the deputy saw appeared out of the ordinary.

Incident Information:

Description

1.

CAD# 2021223820
TIME: 12/6/2021 4:08:05AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 800 ARROW LEAF AVE HBRG

Suspicious male reported to have been looking under vehicles. Deputy conducted an area search but was unable to locate anyone on foot.

CAD# 2021223825
TIME: 12/6/2021 4:23:27AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

THEFT Reported at Block of 800 ARROW LEAF AVE HBRG

Citizen reported a male stole a package, worth \$49, from his front porch. Deputy searched the area but was unable to locate the suspect.

CAD# 2021223837
TIME: 12/6/2021 5:16:58AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 600 SMITH ST HBRG

Deputy located a suspicious vehicle. Vehicle returned clear and was not in violation of any laws.

CAD# 2021224071
TIME: 12/6/2021 2:43:40PM
CASE# CAD Only
HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2021224096
TIME: 12/6/2021 3:16:12PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

JUVENILE COMPLAINT Reported at Block of 400 S 9TH ST HBRG

Deputies spoke with a school about searching a students property. No further action.

CAD# 2021224164
TIME: 12/6/2021 5:10:12PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

PHONE HARASSMENT Reported at Block of 23600 PEORIA RD HBRG

Caller wanted to report phone harassment by family members out of state. A deputy contacted the caller and the caller advised they did not need assistance from law enforcement and they would be contacting an attorney.

Incident Information:

Description

1.

CAD# 2021224384
TIME: 12/7/2021 6:07:46AM
CASE# CAD Only
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2021224412
TIME: 12/7/2021 7:56:19AM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

PARKING COMPLAINT Reported at Block of 100 N 1ST ST HBRG

Morning check of the river front parking. Two vehicles were warned for parking in boat trailer spaces.

CAD# 2021224460
TIME: 12/7/2021 9:11:21AM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 400 TERRITORIAL ST HBRG

Alarm. Cleaning company arrived and set the alarm off.

CAD# 2021224490
TIME: 12/7/2021 9:44:01AM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 1100 S 6TH ST HBRG

Observing traffic on S 6th street for speeding

CAD# 2021224524
TIME: 12/7/2021 10:36:24AM
CASE# CAD Only
HBRG

CITE AGGRESSIVE DRIVER

TRAFFIC STOP Reported at Block of 800 S 6TH ST/SOMMERVILLE LOOP HBRG

Stationary traffic enforcement on S 6th St (Sgt. Frambes). Driver accelerated quickly up to 60mph while driving south out of town. Citation issued for 60 in a 35.

CAD# 2021224550
TIME: 12/7/2021 11:13:00AM
CASE# 2104726
HBRG

REPORT TAKEN

Report Filed. UUV Reported At Block Of 200 SOMMERVILLE AVE Occurred between 1200 hours on 8/20/2021 and 1113 hours on 12/7/2021 . Reported: 12/7/2021 Officer Statement:

Tractor stolen from location sometime since 8/20/2021 and today. Searched the area for evidence and believe this tractor was stolen weeks to months ago based of prints in the muddy area as well as the rust on cut fencing. No suspects. \$24,000 value.

Incident Information:

Description

1.

CAD# 2021224777
TIME: 12/7/2021 4:22:50PM
CASE# 2104749
HBRG
REPORT TAKEN

Report Filed. FRAUDULENT USE CREDIT CARD - MISD Reported At Block Of 1100 S 6TH ST Occurred between 1900 hours on 12/5/2021 and 1900 hours on 12/5/2021 . Reported:

Male reported fraudulent activity on his debit card. The victim was able to cancel the charge before it went through. Investigation ongoing.

CAD# 2021224958
TIME: 12/7/2021 10:05:54PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 400 S 9TH ST HBRG

Deputy located a vehicle at the high school. The deputy learned it was the janitors.

CAD# 2021224962
TIME: 12/7/2021 10:07:05PM
CASE# CAD Only
HBRG

NEIGHBORHOOD WATCH Reported at Block of 100 SMITH ST HBRG

No Public Narrative.

CAD# 2021224966
TIME: 12/7/2021 10:13:47PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

FOOT PATROL Reported at Block of 300 S 9TH ST HBRG

Foot patrol of the football field grounds. Nothing criminal found.

CAD# 2021224981
TIME: 12/7/2021 10:41:36PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 100 N 1ST ST HBRG

Caller reported a suspicious vehicle. A deputy checked the area and was unable to locate the vehicle.

CAD# 2021225107
TIME: 12/8/2021 8:02:54AM
CASE# CAD Only
HBRG
FOLLOW UP COMPLETE

FOLLOW UP Reported at Block of 100 SMITH ST HBRG

No Public Narrative.

Incident Information:	Description	1.
<p>CAD# 2021225134</p> <p>TIME: 12/8/2021 9:05:54AM</p> <p>CASE# 2104739</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>Report Filed. THEFT 3 - SHOPLIFT Reported At Block Of 300 N 3RD ST Occurred between 0856 hours on 12/8/2021 and 0905 hours on 12/8/2021 . Reported: 12/8/2021 Officer</p> <hr/> <p>Shoplifting report from the dollar general. Multiple items allegedly stolen. License plate was provided but was UTL as it was most likely not the correct plate.</p>	
<p>CAD# 2021225194</p> <p>TIME: 12/8/2021 10:43:40AM</p> <p>CASE# 2104742</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>Report Filed. UUV Reported At Block Of 23600 PEORIA RD Occurred between 0300 hours on 12/8/2021 and 0700 hours on 12/8/2021 . Reported: 12/8/2021 Officer Statement:</p> <hr/> <p>The caller's personal work truck was stolen from the caller's residence between 0300 and 0700 hours this morning. Vehicle has \$100K in tools in the bed. Unknown suspect(s) and direction of travel.</p>	
<p>CAD# 2021225241</p> <p>TIME: 12/8/2021 12:36:32PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>FOLLOW UP Reported at Block of 800 SOMMERVILLE LOOP HBRG</p> <hr/> <p>No Public Narrative.</p>	
<p>CAD# 2021225265</p> <p>TIME: 12/8/2021 1:11:11PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>FOLLOW UP Reported at Block of 600 SMITH ST HBRG</p> <hr/>	
<p>CAD# 2021225671</p> <p>TIME: 12/8/2021 11:47:30PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>EXTRA PATROL Reported at Block of 800 S 9TH ST HBRG</p> <hr/> <p>Routine patrol, nothing the deputy saw appeared out of the ordinary.</p>	
<p>CAD# 2021225755</p> <p>TIME: 12/9/2021 4:44:47AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>SECURITY CHECK Reported at Block of 200 N 3RD ST HBRG</p> <hr/> <p>Deputy conducted a security check at multiple local businesses. All doors and windows the deputy checked were secured shut.</p>	

Incident Information:

Description

1.

CAD# 2021225756
TIME: 12/9/2021 4:53:19AM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 200 MOORE ST/S 3RD ST HBRG

Male issued a warning for a lighting violation on 3rd St near Moore St.

CAD# 2021225791
TIME: 12/9/2021 7:38:30AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

FRAUD Reported at Block of 800 HAMMER CT HBRG

An Amazon purchase was declined by the caller when notified and the package was canceled and was not shipped.

CAD# 2021225814
TIME: 12/9/2021 8:50:38AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

JUVENILE COMPLAINT Reported at Block of 900 S 9TH ST HBRG

Middle school kids (age 10 & 13) had not been to school yet and the dad was sleeping. Dad woke and took the kids to school. Info passed on to school counselor to look into.

CAD# 2021225832
TIME: 12/9/2021 9:43:41AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

FOLLOW UP Reported at Block of 800 SOMMERVILLE LOOP HBRG

No Public Narrative.

CAD# 2021225982
TIME: 12/9/2021 1:35:05PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 1100 S 6TH ST HBRG

Deputies documented statements made by former employee.

CAD# 2021226030
TIME: 12/9/2021 3:13:27PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 100 S 2ND ST HBRG

Drug activity is being referred to LINE

Incident Information:

Description

1.

CAD# 2021226214
TIME: 12/9/2021 10:05:28PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 200 N 1ST ST HBRG

Deputy contacted a female who was parked somewhere other than her usual spot. The deputy made sure she was doing well. Deputy learned she needed no assistance and she had moved in with a local resident.

CAD# 2021226230
TIME: 12/9/2021 10:29:33PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 700 N 9TH ST HBRG

Routine patrol, nothing the deputy saw appeared out of the ordinary.

CAD# 2021226263
TIME: 12/9/2021 11:48:37PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 200 SMITH ST HBRG

False alarm at local business.

CAD# 2021226385
TIME: 12/10/2021 8:12:40AM
CASE# 2104767
HBRG
REPORT TAKEN

Report Filed. MAIL THEFT - OTHER Reported At Block Of 200 SMITH ST Occurred between 0811 hours on 12/10/2021 and 0812 hours on 12/10/2021. Reported: 12/10/2021 Officer

Deputies investigate mail theft.

CAD# 2021226392
TIME: 12/10/2021 8:33:07AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

MOTORIST ASSIST Reported at Block of 700 S 6TH ST HBRG

Assisted disabled motorist in middle of road.

CAD# 2021226496
TIME: 12/10/2021 11:23:06AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

ANIMAL COMPLAINT Reported at Block of 300 EMILY LN HBRG

Deputies check welfare and help re-locate lamb into its appropriate field.

Incident Information:**Description**

1.

CAD# 2021226597
TIME: 12/10/2021 2:07:16PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

VIOLATION OF ORDER Reported at Block of 200 LASALLE ST HBRG

Deputies investigate suspicious circumstance.

CAD# 2021226660
TIME: 12/10/2021 3:36:55PM
CASE# CAD Only
HBRG
CITE DWS NO ODL

TRAFFIC STOP Reported at Block of 300 SMITH ST/N 4TH ST HBRG

Citation issued to driver for driving uninsured

CAD# 2021226768
TIME: 12/10/2021 5:35:13PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 600 SMITH ST HBRG

Authorized cancel alarm call.

CAD# 2021226900
TIME: 12/10/2021 10:36:28PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 400 S 9TH ST HBRG

No Public Narrative.

CAD# 2021227267
TIME: 12/11/2021 1:38:58PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

TRAFFIC COMPLAINT Reported at Block of 600 S 6TH ST/LASALLE ST HBRG

Canvassed area for vehicle failing to maintain lanes. Vehicle was gone on arrival. I was unable to locate.

CAD# 2021227470
TIME: 12/11/2021 9:38:47PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

MVC NON INJURY Reported at Block of 400 S 9TH ST HBRG

Caller had questions regarding a exchange of information during a fender bender.

Incident Information:	Description	1.
CAD# 2021227662 TIME: 12/12/2021 9:23:46AM CASE# CAD Only HBRG CAD CALL COMPLETE	TRESPASS Reported at Block of 500 S 3RD ST HBRG <hr/> Deputies give trespass advisement to male from female's residence in Harrisburg.	
CAD# 2021227756 TIME: 12/12/2021 12:58:19PM CASE# CAD Only HBRG CAD CALL COMPLETE	LOST PROPERTY Reported at Block of 100 SMITH ST HBRG <hr/> Deputies refer female to appropriate jurisdiction to report lost firearm.	
CAD# 2021228086 TIME: 12/13/2021 5:47:09AM CASE# CAD Only HBRG	911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG <hr/> No Public Narrative.	
CAD# 2021228174 TIME: 12/13/2021 9:51:00AM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL/	TRAFFIC STOP Reported at Block of 300 TERRITORIAL ST/N 4TH ST HBRG <hr/> Female issued a warning for an equipment violation at Territorial/4th.	
CAD# 2021228221 TIME: 12/13/2021 11:01:45AM CASE# CAD Only HBRG CAD CALL COMPLETE	CITIZEN CONTACT Reported at Block of 100 N 1ST ST HBRG <hr/> Deputy contacted a transient male at the boat launch. Deputy offered him multiple resources but the male declined assistance.	
CAD# 2021228402 TIME: 12/13/2021 3:31:02PM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL/	TRAFFIC STOP Reported at Block of 500 LASALLE ST/S 6TH ST HBRG <hr/> Male issued a warning for an equipment violation.	

Incident Information:

Description

1.

CAD# 2021228446
TIME: 12/13/2021 4:39:46PM
CASE# CAD Only
HBRG
WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 600 S 3RD ST/LASALLE ST HBRG

Male issued warning for speeding violation at LaSalle/4th.

CAD# 2021228468
TIME: 12/13/2021 5:16:24PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 800 UMPQUA ST HBRG

Citizen reported a suspicious vehicle in their neighborhood. Vehicle left prior to deputy arrival.

CAD# 2021228551
TIME: 12/13/2021 8:01:12PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

PERSON ASSIST Reported at Block of 100 N 1ST ST HBRG

Female thought she was being followed when out for a walk. She was given a ride home.

CAD# 2021228630
TIME: 12/13/2021 11:21:32PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 200 SMITH ST HBRG

Front and rear entrances are secure. No RP available.

CAD# 2021228771
TIME: 12/14/2021 6:38:15AM
CASE# CAD Only
HBRG
CALL TRANSFERRED TO OTI

TRANSFER 911 INFO - LAW CALL Reported at Block of 800 S 3RD ST HBRG

No Public Narrative.

CAD# 2021228980
TIME: 12/14/2021 1:13:26PM
CASE# CAD Only
HBRG
WARNING ISSUED

TRAFFIC STOP Reported at Block of 400 S 3RD ST/SCHOOLING ST HBRG

Driver using a cell phone. Citation. Crowson, K. Age 31. Monroe.

Incident Information:

Description

1.

CAD# 2021229003
TIME: 12/14/2021 1:50:27PM
CASE# CAD Only
HBRG
WARNING ISSUED

TRAFFIC STOP Reported at Block of 400 S 3RD ST/SCHOOLING ST HBRG

Warning for distracted driving and for fail to change address and re-register the vehicle.

CAD# 2021229067
TIME: 12/14/2021 3:13:50PM
CASE# CAD Only
HBRG
WARNING ISSUED

TRAFFIC STOP Reported at Block of 400 S 3RD ST/SCHOOLING ST HBRG

Distracted driving. Warn

CAD# 2021229082
TIME: 12/14/2021 3:34:04PM
CASE# CAD Only
HBRG
CITE CELLPHONE VIOLATION

TRAFFIC STOP Reported at Block of 400 S 3RD ST/SCHOOLING ST HBRG

Driver using cell phone. Citation. Fitzmorris, M. Age 18. Halsey.

CAD# 2021229087
TIME: 12/14/2021 3:45:06PM
CASE# CAD Only
HBRG
CITE CELLPHONE VIOLATION

TRAFFIC STOP Reported at Block of 200 FOUNTAIN ST/S 3RD ST HBRG

Driver using cell phone. Citation. Vitus, C. Age 33. Junction City.

CAD# 2021229110
TIME: 12/14/2021 4:37:03PM
CASE# CAD Only
HBRG
CITE CELLPHONE VIOLATION

TRAFFIC STOP Reported at Block of 500 PEORIA RD/ HBRG

Driver using cell phone. Citation. Heathman, J. Age 54. Lebanon.

CAD# 2021229180
TIME: 12/14/2021 6:30:46PM
CASE# CAD Only
HBRG
CITE MOVING VIOLATION

TRAFFIC STOP Reported at Block of 700 N 8TH ST HBRG

Vehicle with broken tail light and expired tags. Citation. Boyle, Eric. Age 38. Harrisburg.

Incident Information:**Description**

1.

CAD# 2021229398
TIME: 12/15/2021 6:16:38AM
CASE# CAD Only
HBRG

ALARM LAW ONLY Reported at Block of 400 S 9TH ST HBRG

Authorized cancel.

CAD# 2021229401
TIME: 12/15/2021 6:25:11AM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

DISTURBANCE Reported at Block of 600 N 7TH ST HBRG

Caller reported a disturbance. Deputies arrived and were unable to locate the individual.

CAD# 2021229402
TIME: 12/15/2021 6:31:19AM
CASE# CAD Only
HBRG

ALARM LAW ONLY Reported at Block of 400 S 9TH ST HBRG

Authorized cancel.

CAD# 2021229492
TIME: 12/15/2021 9:48:31AM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 500 S 6TH ST HBRG

Caller wanted to have a possible attempted theft of propane documented. A deputy documented the information for the caller.

CAD# 2021229527
TIME: 12/15/2021 10:32:34AM
CASE# CAD Only
HBRG

CIVIL SERVICE NO SERVE

CIVIL DISPUTE REPORT Reported at Block of 23600 PEORIA RD HBRG

Attempted to serve person a restraining order.

CAD# 2021229553
TIME: 12/15/2021 11:05:32AM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

DUII Reported at Block of 900 PRICEBORO DR HBRG

Caller reporting his brother left the area intoxicated. His vehicle was not located by the time a deputy became available.

Incident Information:	Description	1.
<p>CAD# 2021229633</p> <p>TIME: 12/15/2021 12:54:10PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>PARKING COMPLAINT Reported at Block of 500 S 6TH ST HBRG</p> <hr/> <p>Parking complaint. Deputy did not find a violation as the vehicle was parked in front of the registered address.</p>	
<p>CAD# 2021229846</p> <p>TIME: 12/15/2021 6:43:49PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>PHONE HARASSMENT Reported at Block of 1000 S 6TH ST HBRG</p> <hr/> <p>Deputies contact parties involved civil issue and determine issue to be in California`s jurisdiction and civil in nature.</p>	
<p>CAD# 2021229988</p> <p>TIME: 12/16/2021 12:14:24AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>ALARM LAW ONLY Reported at Block of 200 SMITH ST HBRG</p> <hr/> <p>Alarm call at Grid Iron, business was secure. No signs of forced entry.</p>	
<p>CAD# 2021230007</p> <p>TIME: 12/16/2021 1:07:37AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>ALARM LAW ONLY Reported at Block of 200 SMITH ST HBRG</p> <hr/> <p>Could see in building, no signs of forced entry, building secured, responsible not answering phone.</p>	
<p>CAD# 2021230013</p> <p>TIME: 12/16/2021 1:24:32AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>ALARM LAW ONLY Reported at Block of 200 SMITH ST HBRG</p> <hr/> <p>Deputies handle alarm call.</p>	
<p>CAD# 2021230108</p> <p>TIME: 12/16/2021 8:44:25AM</p> <p>CASE# 2104835</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>Report Filed. MAIL THEFT - OTHER Reported At Block Of 1000 WHITLEDGE PL Occurred between 1200 hours on 12/10/2021 and 2100 hours on 12/10/2021. Reported: 12/16/2021</p> <hr/> <p>Caller reporting theft of mail. Package containing two Kenmore refrigerator water filters, valued at \$55 was taken sometime on 12/10/21. Post Office located soggy junk mail on street that belonged to caller.</p>	

Incident Information:	Description	1.
CAD# 2021230168 TIME: 12/16/2021 10:25:21AM CASE# CAD Only HBRG	911 HANG UP CALL Reported at Block of 300 N 3RD ST HBRG <hr/> No Public Narrative.	
CAD# 2021230172 TIME: 12/16/2021 10:27:30AM CASE# CAD Only HBRG	911 HANG UP CALL Reported at Block of 300 N 3RD ST HBRG <hr/> No Public Narrative.	
CAD# 2021230176 TIME: 12/16/2021 10:36:02AM CASE# CAD Only HBRG	911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG <hr/> No Public Narrative.	
CAD# 2021230193 TIME: 12/16/2021 11:06:35AM CASE# CAD Only HBRG	911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG <hr/> No Public Narrative.	
CAD# 2021230197 TIME: 12/16/2021 11:09:45AM CASE# CAD Only HBRG	TRANSFER 911 INFO - LAW CALL Reported at Block of 400 TERRITORIAL ST HBRG <hr/> No Public Narrative.	
CAD# 2021230240 TIME: 12/16/2021 12:26:47PM CASE# CAD Only HBRG	911 HANG UP CALL Reported at Block of 100 TERRITORIAL ST HBRG <hr/> No Public Narrative.	

Incident Information:

Description

1.

CAD# 2021230329
TIME: 12/16/2021 2:22:42PM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 500 LASALLE ST HBRG

Traffic stop, warned for Equipment violation

CAD# 2021230336
TIME: 12/16/2021 2:36:26PM
CASE# CAD Only
HBRG
WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 200 N 7TH ST HBRG

Traffic stop, warned for moving violation.

CAD# 2021230344
TIME: 12/16/2021 2:42:47PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

PARKING COMPLAINT Reported at Block of 900 HEATHER TURN HBRG

Caller concerned neighbor parked close to their trash cans.

CAD# 2021230345
TIME: 12/16/2021 2:43:44PM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 600 TERRITORIAL ST HBRG

Traffic stop, warned for equipment violation.

CAD# 2021230361
TIME: 12/16/2021 2:58:44PM
CASE# CAD Only
HBRG
WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 200 N 7TH ST HBRG

traffic stop, warned for moving violation.

CAD# 2021230365
TIME: 12/16/2021 3:07:14PM
CASE# CAD Only
HBRG
WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 700 TERRITORIAL ST HBRG

Traffic stop, warned for moving violation.

Incident Information:

Description

1.

CAD# 2021230392
TIME: 12/16/2021 4:01:01PM
CASE# CAD Only
HBRG
WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 100 S 6TH ST/SMITH ST HBRG

Traffic stop, warned for moving violation.

CAD# 2021230400
TIME: 12/16/2021 4:11:00PM
CASE# CAD Only
HBRG
WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 700 DIAMOND HILL DR/N 8TH ST HBRG

traffic stop, warned for moving violation.

CAD# 2021230415
TIME: 12/16/2021 4:37:25PM
CASE# CAD Only
HBRG
CITE MOVING VIOLATION

TRAFFIC STOP Reported at Block of 400 N 7TH ST/BURTON ST HBRG

Traffic stop, operator issued a citation for failure to obey traffic control device .

CAD# 2021230428
TIME: 12/16/2021 4:51:38PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 600 S 6TH ST/LASALLE ST HBRG

Extra traffic enforcement on S 6th St north of Priceboro. Speed enforcement done.

CAD# 2021230434
TIME: 12/16/2021 4:57:33PM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 600 QUINCY ST/N 6TH ST HBRG

Traffic stop, warned for equipment violation.

CAD# 2021230437
TIME: 12/16/2021 5:07:25PM
CASE# CAD Only
HBRG
CITE MOVING VIOLATION

TRAFFIC STOP Reported at Block of 700 DIAMOND HILL DR/N 8TH ST HBRG

Traffic stop, Operator cite for failure to obey traffic control device .

Incident Information:	Description	1.
CAD# 2021230454 TIME: 12/16/2021 5:35:29PM CASE# CAD Only HBRG CITE MOVING VIOLATION	TRAFFIC STOP Reported at Block of 800 TERRITORIAL ST/N 9TH ST HBRG <hr/> Traffic stop, Operator cite for failure to obey traffic control device.	
CAD# 2021230482 TIME: 12/16/2021 6:12:53PM CASE# CAD Only HBRG CITE MOVING VIOLATION	TRAFFIC STOP Reported at Block of 700 DIAMOND HILL DR/N 8TH ST HBRG <hr/> Traffic stop, Operator cited for failure to obey traffic control device.	
CAD# 2021230491 TIME: 12/16/2021 6:27:16PM CASE# CAD Only HBRG WARNING MOVING VIOLATIC	TRAFFIC STOP Reported at Block of 100 N 9TH ST/MONROE ST HBRG <hr/> Traffic stop, warned for moving violation	
CAD# 2021230505 TIME: 12/16/2021 7:02:45PM CASE# CAD Only HBRG WARNING MOVING VIOLATIC	TRAFFIC STOP Reported at Block of 800 TERRITORIAL ST/N 9TH ST HBRG <hr/> Traffic stop, warning issued for moving violation.	
CAD# 2021230509 TIME: 12/16/2021 7:11:12PM CASE# CAD Only HBRG CITE MOVING VIOLATION	TRAFFIC STOP Reported at Block of 700 DIAMOND HILL DR/N 8TH ST HBRG <hr/> Traffic stop, operator cited for failure to obey traffic control device.	
CAD# 2021230520 TIME: 12/16/2021 7:32:47PM CASE# CAD Only HBRG CITE NO INSURANCE	TRAFFIC STOP Reported at Block of 800 S 6TH ST/SOMMERVILLE LOOP HBRG <hr/> Traffic stop, Operator cited for driving uninsured.	

Incident Information:	Description	1.
CAD# 2021230639 TIME: 12/16/2021 11:54:20PM CASE# CAD Only HBRG CAD CALL COMPLETE	ALARM LAW ONLY Reported at Block of 200 SMITH ST HBRG <hr/> Deputies respond to alarm call at business.	
CAD# 2021230920 TIME: 12/17/2021 1:33:39PM CASE# CAD Only HBRG CAD CALL COMPLETE	EXTRA PATROL Reported at Block of 800 ARROW LEAF PL/ARROW LEAF AVE HBRG <hr/> Routine patrol, nothing the deputy saw appeared out of the ordinary.	
CAD# 2021230934 TIME: 12/17/2021 1:58:18PM CASE# CAD Only HBRG	POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG <hr/>	
CAD# 2021230974 TIME: 12/17/2021 2:50:30PM CASE# CAD Only HBRG CITE NO INSURANCE	TRAFFIC STOP Reported at Block of 800 TERRITORIAL ST HBRG <hr/> On 12/17/2021 at approximately 1450 hours, Roscoe Bills (35 yo) of Lebanon was issued a citation for driving uninsured near Territorial/10th.	
CAD# 2021230991 TIME: 12/17/2021 3:24:50PM CASE# CAD Only HBRG CAD CALL COMPLETE	INFORMATION ONLY REPORT Reported at Block of 200 SMITH ST HBRG <hr/> Deputy contacted local business owner regarding false alarms at the location.	
CAD# 2021231037 TIME: 12/17/2021 4:52:22PM CASE# CAD Only HBRG CAD CALL COMPLETE	CITIZEN CONTACT Reported at Block of 100 SMITH ST HBRG <hr/> Deputy and city hall employees helped a male search for his lost phone but were unsuccessful. Deputy also answered the male's questions regarding a citation he was issued.	

Incident Information:

Description

1.

CAD# 2021231041
TIME: 12/17/2021 4:58:54PM
CASE# CAD Only
HBRG
FOLLOW UP COMPLETE

FOLLOW UP Reported at Block of 700 S 2ND ST HBRG

Deputy answered a parent's questions regarding a case relating to his son.

CAD# 2021231065
TIME: 12/17/2021 5:38:21PM
CASE# CAD Only
HBRG
WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 400 S 9TH ST HBRG

Driver warned for moving violation.

CAD# 2021231099
TIME: 12/17/2021 6:23:38PM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 600 S 4TH ST/LASALLE ST HBRG

Operator warned for illegal colored lighting for their headlights (blue)

CAD# 2021231110
TIME: 12/17/2021 6:39:50PM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 800 S 3RD ST HBRG

Operator warned for driver side headlight out

CAD# 2021231116
TIME: 12/17/2021 6:54:40PM
CASE# CAD Only
HBRG
CITE NO INSURANCE

TRAFFIC STOP Reported at Block of 700 SOMMERVILLE LOOP/S 6TH ST HBRG

Operator cited for driving without insurance

CAD# 2021231129
TIME: 12/17/2021 7:27:03PM
CASE# CAD Only
HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

Incident Information:

Description

1.

CAD# 2021231133
TIME: 12/17/2021 7:31:32PM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 800 S 3RD ST HBRG

Operator warned for headlight out.

CAD# 2021231150
TIME: 12/17/2021 8:26:18PM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 200 SMITH ST/S 3RD ST HBRG

Operator warned for psgr headlight out

CAD# 2021231161
TIME: 12/17/2021 8:57:12PM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 200 MONROE ST/N 3RD ST HBRG

Operator warned for psgr headlight out.

CAD# 2021231388
TIME: 12/18/2021 6:28:37AM
CASE# CAD Only
HBRG

ALARM LAW ONLY Reported at Block of 400 S 9TH ST HBRG

No Public Narrative.

CAD# 2021231444
TIME: 12/18/2021 9:29:26AM
CASE# 2104865
HBRG
REPORT TAKEN

Report Filed. THEFT 3 - VEH PARTS/ACC Reported At Block Of 500 N 7TH ST Occurred between 2200 hours on 12/17/2021 and 0900 hours on 12/18/2021. Reported: 12/18/2021

License plate stolen from a citizen's vehicle overnight.

CAD# 2021231483
TIME: 12/18/2021 11:03:33AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 100 N 1ST ST HBRG

Deputy contacted city employee regarding a transient taking shelter in front of a public restroom. City employee had already told the male he was not allowed to block the restroom doors.

Incident Information:

Description

1.

CAD# 2021231578
TIME: 12/18/2021 2:35:35PM
CASE# CAD Only
HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2021231808
TIME: 12/18/2021 10:36:05PM
CASE# 2104871
HBRG

REPORT TAKEN

Report Filed. FAIL TO PERFORM DUTIES/DRIVER- PROP DAMAGE Reported At Block Of 600 STANLEY LN/N 7TH ST Occurred between 2235 hours on 12/18/2021 and 2236 hours

Motor vehicle crash, the vehicle did not stop and caused excessive damage to a power pole.

CAD# 2021231936
TIME: 12/19/2021 6:06:12AM
CASE# CAD Only
HBRG

HARRISBURG

ALARM LAW ONLY Reported at Block of 200 SMITH ST HBRG

Alarm at the Grid Iron Sports Bar. All doors were locked and windows intact. No suspicious signs seen during this time.

CAD# 2021231947
TIME: 12/19/2021 7:36:35AM
CASE# 2104874
HBRG

REPORT TAKEN

Report Filed. BURGLARY 1 - RESIDENCE Reported At Block Of 900 BURTON ST Occurred between 1000 hours on 12/18/2021 and 0736 hours on 12/19/2021. Reported: 12/19/2021

Residential burglary. Deputies investigating. Cell phone, iPad and wallet stolen. Damaged done to residence.

CAD# 2021232017
TIME: 12/19/2021 10:45:15AM
CASE# CAD Only
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

CAD# 2021232464
TIME: 12/20/2021 8:19:20AM
CASE# 2104886
HBRG

REPORT TAKEN

Report Filed. INFO-NARCOTICS INFO Reported At Block Of 100 SMITH ST Occurred between 1310 hours on 12/17/2021 and 1310 hours on 12/17/2021. Reported: 12/17/2021

Citizen requested deputies dispose of his prescription medications.

Incident Information:	Description	1.
<p>CAD# 2021232520</p> <p>TIME: 12/20/2021 10:02:15AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>UEMV Reported at Block of 200 MONROE ST HBRG</p> <hr/> <p>Caller reported vehicle was broken into. Theft from the vehicle had little monetary value.</p>	
<p>CAD# 2021232614</p> <p>TIME: 12/20/2021 12:35:53PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>CHILD ABUSE REPORT Reported at Block of 1100 S 11TH ST HBRG</p> <hr/> <p>Report investigated for allegations of physical child abuse.</p>	
<p>CAD# 2021232629</p> <p>TIME: 12/20/2021 12:54:31PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CALL TRANSFERRED TO OTI</p>	<p>TRANSFER 911 INFO - LAW CALL Reported at Block of 400 TERRITORIAL ST HBRG</p> <hr/>	
<p>CAD# 2021232702</p> <p>TIME: 12/20/2021 2:30:39PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>PHONE HARASSMENT Reported at Block of 1000 S 6TH ST HBRG</p> <hr/> <p>Deputies spoke with civilian regarding civil dispute.</p>	
<p>CAD# 2021232862</p> <p>TIME: 12/20/2021 6:16:25PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>FRAUD Reported at Block of 800 MONROE ST HBRG</p> <hr/> <p>Deputies provide information to caller regarding online scam.</p>	
<p>CAD# 2021232952</p> <p>TIME: 12/20/2021 9:48:32PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>FOLLOW UP Reported at Block of 200 SMITH ST HBRG</p> <hr/> <p>Deputies conduct follow up regarding recent alarms at business to ensure alarm is being set properly.</p>	

Incident Information:	Description	1.
<p>CAD# 2021233010</p> <p>TIME: 12/20/2021 11:53:53PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>ALARM LAW ONLY Reported at Block of 200 N 3RD ST HBRG</p> <hr/> <p>Deputies respond to alarm call at laundromat and find two individuals in the business. It was determined the owner did not want to press charges and the individuals had accidentally stayed past business hours.</p>	
<p>CAD# 2021233368</p> <p>TIME: 12/21/2021 2:57:46PM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>NEIGHBORHOOD DISPUTE Reported at Block of 800 S 9TH ST HBRG</p> <hr/> <p>Caller upset neighbor's dogs are damaging their shared fence.</p>	
<p>CAD# 2021233640</p> <p>TIME: 12/21/2021 11:58:10PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>EXTRA PATROL Reported at Block of 300 TERRITORIAL ST HBRG</p> <hr/> <p>Extra patrol at local businesses for recent alarm call volume.</p>	
<p>CAD# 2021233643</p> <p>TIME: 12/22/2021 12:02:51AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>WARNING EQUIPMENT VIOL</p>	<p>TRAFFIC STOP Reported at Block of 600 S 6TH ST/LASALLE ST HBRG</p> <hr/> <p>Driver stopped and warned for required lighting.</p>	
<p>CAD# 2021233647</p> <p>TIME: 12/22/2021 12:09:18AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>EXTRA PATROL Reported at Block of 300 S 3RD ST HBRG</p> <hr/> <p>Extra patrol at local businesses for recent alarm call volume. Key Bank had no suspicious activity.</p>	
<p>CAD# 2021233649</p> <p>TIME: 12/22/2021 12:10:30AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>EXTRA PATROL Reported at Block of 200 S 2ND ST HBRG</p> <hr/> <p>Extra patrol at local businesses for recent alarm call volume. The Voo had no suspicious activity.</p>	

Incident Information:

Description

1.

CAD# 2021233651
TIME: 12/22/2021 12:11:47AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 100 S 3RD ST HBRG

Extra patrol at local businesses for recent alarm call volume. American Market had no suspicious activity.

CAD# 2021233742
TIME: 12/22/2021 7:55:11AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 100 N 1ST ST HBRG

Male sleeping in the Harrisburg bathrooms at night. He was warned not to do this. Sgt. is working on finding resources for the male and alternative options.

CAD# 2021233767
TIME: 12/22/2021 8:44:28AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

ABANDON VEHICLE Reported at Block of 300 S 3RD ST HBRG

Caller reported an abandoned vehicle on private property.

CAD# 2021234049
TIME: 12/22/2021 4:00:09PM
CASE# 2104916
HBRG
REPORT TAKEN

Report Filed. DEATH INVESTIGATION Reported At Block Of 900 SMITH ST Occurred between 1530 hours on 12/22/2021 and 1600 hours on 12/22/2021. Reported: 12/22/2021

Death Investigation. 59 year old male passed away from apparent natural causes.

CAD# 2021234051
TIME: 12/22/2021 4:02:07PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 100 N 1ST ST/MONROE ST HBRG

Suspicious vehicle. Deputy checked the area and was UTL.

CAD# 2021234159
TIME: 12/22/2021 7:46:14PM
CASE# CAD Only
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

Incident Information:

Description

1.

CAD# 2021234410
TIME: 12/23/2021 9:13:48AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 800 CRIMSON PL HBRG

Deputies perform a welfare check, all was well.

CAD# 2021234416
TIME: 12/23/2021 9:29:45AM
CASE# 2104926
HBRG
REPORT TAKEN

Report Filed. INFO-SUSPICIOUS CIRCUMSTANCE Reported At Block Of 1000 SIUSLAW ST Occurred between 0929 hours on 12/23/2021 and 0929 hours on 12/23/2021. Reported:

Caller reporting mailboxes open in Harrisburg.

CAD# 2021234524
TIME: 12/23/2021 12:30:48PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 100 N 1ST ST/MONROE ST HBRG

Suspicious vehicle. Caller is upset she let a homeless person park on her rental property and now they won't leave.

CAD# 2021234541
TIME: 12/23/2021 12:45:41PM
CASE# 2104931
HBRG
REPORT TAKEN

Report Filed. CRIMINAL TRESPASS 2 Reported At Block Of 800 PRICEBORO DR Occurred between 1244 hours on 12/23/2021 and 1245 hours on 12/23/2021. Reported:

Trespass. Kids trespassing. Deputy investigating.

CAD# 2021234679
TIME: 12/23/2021 4:25:50PM
CASE# CAD Only
HBRG

INFORMATION ONLY REPORT Reported at Block of 900 CHERRY ST HBRG

Caller wanted it documented that someone rang her doorbell at 0400 hours.

CAD# 2021234703
TIME: 12/23/2021 5:11:37PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

DISTURBANCE Reported at Block of 100 N 1ST ST/MONROE ST HBRG

Disturbance. Elderly female was yelling at another elderly female for parking on her property. Deputy resolved the issue.

Incident Information:

Description

1.

CAD# 2021234749
TIME: 12/23/2021 6:29:25PM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 700 S 2ND ST HBRG

Operator warned for psgr headlight and driver side brake light out.

CAD# 2021234759
TIME: 12/23/2021 6:52:12PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

MOTORIST ASSIST Reported at Block of 800 S 3RD ST HBRG

A utility trailer came loose from the tow vehicle, no damage, hitch was swapped out.

CAD# 2021234780
TIME: 12/23/2021 7:47:40PM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 800 S 2ND ST HBRG

Operator warned for driver front headlight out

CAD# 2021234832
TIME: 12/23/2021 9:57:46PM
CASE# CAD Only
HBRG
LODGED AT ANIMAL CONTRC

DOG COMPLAINT Reported at Block of 800 ERICA WAY/N 7TH ST HBRG

Dog lodged at animal control

CAD# 2021234850
TIME: 12/23/2021 10:44:22PM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 500 LASALLE ST HBRG

Operator warned for psgr headlight out

CAD# 2021234876
TIME: 12/23/2021 11:32:20PM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 700 S 3RD ST/S 2ND ST HBRG

Operator warned for psgr running light out and for expired tags (10/21)

Incident Information:	Description	1.
CAD# 2021234912 TIME: 12/24/2021 1:09:48AM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL/	TRAFFIC STOP Reported at Block of 500 LASALLE ST/S 6TH ST HBRG <hr/> Operator warned for driver side headlight out	
CAD# 2021234914 TIME: 12/24/2021 1:23:05AM CASE# CAD Only HBRG CAD CALL COMPLETE	CITY ORDINANCE VIOLATION Reported at Block of 100 N 1ST ST HBRG <hr/> Female was asleep in her vehicle at the Boat ramp parking lot. Female was told the city doesn't allow this and to move on in the morning.	
CAD# 2021234938 TIME: 12/24/2021 3:00:45AM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS VEHICLE Reported at Block of 300 N 3RD ST HBRG <hr/> A vehicle supposedly reported to SHPD as stolen was located in the Harrisburg Dollar General parking lot. The vehicle was not listed in LEDS as stolen. SHPD was contacted and asked we not tow as the victim did not sign their stolen form. The owner was notified and will be making tow arrangements for later this morning.	
CAD# 2021235065 TIME: 12/24/2021 11:26:44AM CASE# CAD Only HBRG CAD CALL COMPLETE	UUMV Reported at Block of 300 N 3RD ST HBRG <hr/> The vehicle mentioned above stolen out of Sweet Home was again allegedly stolen as the owner arrived to pick it up and it was gone.	
CAD# 2021235165 TIME: 12/24/2021 3:28:21PM CASE# CAD Only HBRG CAD CALL COMPLETE	VIOLATION OF ORDER Reported at Block of 500 S 3RD ST HBRG <hr/> Caller had questions about a Restraining Order. Deputy responded and answered.	
CAD# 2021235259 TIME: 12/24/2021 7:10:13PM CASE# CAD Only HBRG CAD CALL COMPLETE	DISTURBANCE Reported at Block of 200 LASALLE ST HBRG <hr/> Deputies respond to loud noises in the area of a residence in Harrisburg. Deputies could not hear a noise, not a person was stirring not even a mouse.	

Incident Information:	Description	1.
CAD# 2021235577 TIME: 12/25/2021 1:56:46PM CASE# 2104983 HBRG REPORT TAKEN	Report Filed. VIOL RESTRAINING ORDER Reported At Block Of 500 S 3RD ST Occurred between 1900 hours on 12/24/2021and 1356 hours on 12/25/2021. Reported: 12/25/2021 <hr/> 58-year-old Harrisburg resident Floyd CHARLTON was arrested for Violation of a Restraining Order.	
CAD# 2021235604 TIME: 12/25/2021 3:19:26PM CASE# CAD Only HBRG CAD CALL COMPLETE	INTOXICATED SUBJECT Reported at Block of 600 DEMPSEY ST HBRG <hr/> I checked the area for a reportedly intoxicated male that was involved in a disturbance and left in a vehicle. I did not locate the vehicle and the caller was not able to get its license plate.	
CAD# 2021235659 TIME: 12/25/2021 6:37:32PM CASE# CAD Only HBRG	POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG <hr/> No Public Narrative.	
CAD# 2021235833 TIME: 12/26/2021 6:11:48AM CASE# 2104949 HBRG REPORT TAKEN	REPORT PENDING. Original Call Type: UEMV Reported At Block Of 900 E LADINO PL Occurred between 0611 hours on 12/26/2021and 0611 hours on 12/26/2021. Reported: <hr/> Snowboarding equipment was stolen from vehicles in Harrisburg.	
CAD# 2021235877 TIME: 12/26/2021 8:54:27AM CASE# 2104950 HBRG REPORT TAKEN	REPORT PENDING. Original Call Type: UUMV Reported At Block Of 900 LASALLE ST Occurred between 0854 hours on 12/26/2021and 0854 hours on 12/26/2021. Reported: <hr/> A 2003 Black Dodge 2500 was stolen sometime between midnight and 0730 hours. Investigation is ongoing.	
CAD# 2021235930 TIME: 12/26/2021 11:23:27AM CASE# 2104951 HBRG REPORT TAKEN	REPORT PENDING. Original Call Type: UEMV Reported At Block Of 800 S 9TH ST Occurred between 1123 hours on 12/26/2021and 1123 hours on 12/26/2021. Reported: <hr/> A car prowling occurred near the Harrisburg High School during the early morning hours of 12/26/2021.	

Incident Information:	Description	1.
<p>CAD# 2021235962</p> <p>TIME: 12/26/2021 12:45:30PM</p> <p>CASE# 2104953</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>REPORT PENDING. Original Call Type: DEATH INVESTIGATION Reported At Block Of 800 SOMMERVILLE LOOP Occurred between 1245 hours on 12/26/2021and 1245 hours on</p> <hr/> <p>An elderly female passed away.</p>	
<p>CAD# 2021236111</p> <p>TIME: 12/26/2021 5:57:52PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>FOLLOW UP Reported at Block of 900 LASALLE ST HBRG</p> <hr/> <p>Victim of prior stolen vehicle located vehicle in Lane County and requested information .</p>	
<p>CAD# 2021236233</p> <p>TIME: 12/26/2021 11:48:47PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>EXTRA PATROL Reported at Block of 800 LASALLE ST HBRG</p> <hr/> <p>Conducted focused patrol during times of recent UUV and UEMV crimes in area of Lasalle Street/North Coburg Road/S 9th Street.</p>	
<p>CAD# 2021236450</p> <p>TIME: 12/27/2021 10:33:23AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>FOLLOW UP Reported at Block of 900 E LADINO PL HBRG</p> <hr/> <p>Follow up on prior case.</p>	
<p>CAD# 2021236581</p> <p>TIME: 12/27/2021 2:36:02PM</p> <p>CASE# 2104969</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>Report Filed. WARRANT ARREST (LW ONLY) Reported At Block Of 100 N 1ST ST Occurred between 1435 hours on 12/27/2021and 1436 hours on 12/27/2021. Reported:</p> <hr/> <p>61 y/o Jose Linares of Harrisburg was cited in lieu of custody for failing to appear on a criminal citation in Lane County.</p>	
<p>CAD# 2021236625</p> <p>TIME: 12/27/2021 3:58:07PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>MAIL THEFT Reported at Block of 800 CRIMSON PL HBRG</p> <hr/> <p>Caller had mail placed in the wrong envelope.</p>	

Incident Information:

Description

1.

CAD# 2021236643
TIME: 12/27/2021 4:41:54PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

DOG COMPLAINT Reported at Block of 400 S 2ND ST HBRG

A dog slipped out of its collar. The owner caught the dog.

CAD# 2021236671
TIME: 12/27/2021 5:40:12PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

FOLLOW UP Reported at Block of 900 E LADINO PL HBRG

Informed caller about who to talk to about a call for service. No crimes.

CAD# 2021236769
TIME: 12/27/2021 10:44:46PM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 400 S 2ND ST HBRG

Operator warned for driver side running light out

CAD# 2021236784
TIME: 12/27/2021 11:31:37PM
CASE# CAD Only
HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2021236820
TIME: 12/28/2021 2:39:45AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 400 S 9TH ST HBRG

An amorous couple was found in their vehicle in the high school parking lot and were told to move along.

CAD# 2021236951
TIME: 12/28/2021 10:41:27AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

CRIMINAL MISCHIEF Reported at Block of 400 S 9TH ST HBRG

Adult male did cookies in gravel causing ruts. Person responsible for property asked that a deputy warn the offender. A deputy warned the male and explained why this was the wrong thing for him to do.

Incident Information:	Description	1.
CAD# 2021236978 TIME: 12/28/2021 11:18:06AM CASE# 2104974 HBRG REPORT TAKEN	Report Filed. VIOL RESTRAINING ORDER Reported At Block Of 500 S 3RD ST Occurred between 1117 hours on 12/28/2021 and 1118 hours on 12/28/2021. Reported: 12/28/2021 Adult female reported her ex-husband repeatedly driving by her residence and honking. 58 y/o Floyd Charlton of Harrisburg was arrested for violation of a restraining order. He was lodged at the Linn County Jail. Report to follow.	
CAD# 2021237014 TIME: 12/28/2021 12:52:51PM CASE# CAD Only HBRG CAD CALL COMPLETE	HARASSMENT Reported at Block of 300 MOORE ST HBRG Caller had questions about how to apply for a restraining order. Her questions were answered.	
CAD# 2021237232 TIME: 12/28/2021 8:21:50PM CASE# CAD Only HBRG CAD CALL COMPLETE	911 HANG UP CALL Reported at Block of 500 N 7TH ST HBRG Verbal argument only, nothing physical.	
CAD# 2021237294 TIME: 12/28/2021 10:37:34PM CASE# CAD Only HBRG	NEIGHBORHOOD WATCH Reported at Block of 100 SMITH ST HBRG No Public Narrative.	
CAD# 2021237474 TIME: 12/29/2021 11:10:46AM CASE# CAD Only HBRG CAD CALL COMPLETE	CIVIL DISPUTE REPORT Reported at Block of 600 TERRITORIAL ST HBRG Spoke with a family about an unwanted family member living on the property who they now wish to leave. They were advised this is not criminal and they must seek civil assistance.	
CAD# 2021238033 TIME: 12/30/2021 9:30:22AM CASE# 2105011 HBRG REPORT TAKEN	REPORT PENDING. Original Call Type: THEFT Reported At Block Of 100 N 3RD ST Occurred between 0930 hours on 12/30/2021 and 0930 hours on 12/30/2021. Reported: A \$300.00 Pepsi hand truck was stolen outside the EZ Stop Market while the driver was delivering product. No video surveillance in the area shows a suspect.	

Incident Information:

Description

1.

CAD# 2021238059
TIME: 12/30/2021 10:28:55AM
CASE# 2105012
HBRG
REPORT TAKEN

Report Filed. WARRANT ARREST (LW ONLY) Reported At Block Of 100 N 1ST ST
Occurred between 1028 hours on 12/30/2021 and 1028 hours on 12/30/2021. Reported:

Dean Tibbitts of Harrisburg was arrested for a Linn County Circuit Court warrant.

CAD# 2021238275
TIME: 12/30/2021 5:42:29PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EMERGENCY MESSAGE Reported at Block of 500 S 6TH ST HBRG

Attempted contact for an emergency message. Intended recipient is not living in Linn County. No further action.

CAD# 2021238346
TIME: 12/30/2021 8:36:40PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 400 TERRITORIAL ST HBRG

Employees from a cleaning service company accidentally set off a business alarm.

CAD# 2021238347
TIME: 12/30/2021 8:37:42PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

TRAFFIC HAZARD Reported at Block of 100 N 4TH ST/TERRITORIAL ST HBRG

Operator drove onto railroad tracks stopping a train after serving to avoid an animal. No damage to tracks.

CAD# 2021238565
TIME: 12/31/2021 8:02:09AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

CRIMINAL MISCHIEF Reported at Block of 200 MOORE ST HBRG

Local business owner found a graffiti marking on his building. Deputy arrived and located two other markings. Investigation ongoing.

CAD# 2021238629
TIME: 12/31/2021 9:57:50AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

PARKING COMPLAINT Reported at Block of 900 HEATHER TURN HBRG

Citizen reported his neighbor parked a vehicle near his trash cans twice. A deputy left a voicemail for the caller with information about parking rules and city ordinances, like they had previously discussed.

Incident Information:	Description
<div>CAD# 2021239005</div> <div>TIME: 12/31/2021 10:39:54PM</div> <div>CASE# CAD Only</div> <div>HBRG</div>	<div>1.</div> <div>NEIGHBORHOOD WATCH Reported at Block of 100 SMITH ST HBRG</div> <div>No Public Narrative.</div>

Agenda Bill

Harrisburg City Council

Harrisburg, Oregon

THE MATTER OF REVIEWING A MEMORANDUM PROVIDED BY DEPUTY CITY ATTORNEY CATHERINE PRATT, AND CONSIDERING ADOPTION OF PROPOSED ORDINANCE NO. 981, “A SPECIAL ORDINANCE RELATING TO AN AMENDMENT TO THE HARRISBURG MUNICIPAL CODE TO CONFORM TO LEGISLATION FROM THE OREGON LEGISLATURE’S 2021 REGULAR SESSION.”

STAFF REPORT:

- Exhibit A: City Attorney’s Office Memorandum
- Exhibit B: City of Bend Application/Emergency Shelter Siting
- Exhibit C: Proposed Ordinance No. 981

ACTION: MOTION TO APPROVE ORDINANCE NO. 981, “A SPECIAL ORDINANCE RELATING TO AN AMENDMENT TO THE HARRISBURG MUNICIPAL CODE TO CONFORM TO LEGISLATION FROM THE OREGON LEGISLATURE’S 2021 REGULAR SESSION.”

THIS AGENDA BILL IS DESTINED FOR: Agenda – January 11, 2022

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends that Council review the memorandum as provided by the Deputy City Attorney and approve Ordinance No. 981.

BACKGROUND INFORMATION:

Staff has been participating in several legislative update sessions provided by the LOC following the legislative session held earlier in 2021. Thankfully, some of the laws that were passed didn’t have much effect on the City of Harrisburg. Staff had a conversation with our City Attorney in relation to these, and together we determined that we should analyze our current code, to see if there were any changes that the City would need to make. In the meanwhile, the City would be following the guidelines as provided by State Law where applicable. Staff appreciates the legislative review, provided by the Deputy City Attorney (**Exhibit A**), as well as the special ordinance that is provided that will allow the City to start addressing those changes requiring updates by the City. The following are Staff comments in relation to each of the sections under the title of Immediate Action Required, and Action/Attention Required.

1. HB 2006-Emergency Shelter Siting: The Emergency Shelter bill as noted by the Deputy City Attorney would remove many of the land use requirements for notification to neighbors or for a public hearing. The City would have been following the requirements as required by HB 2006, if a shelter was proposed. While it's highly unlikely that someone would ask to have an emergency shelter built in Harrisburg, it might be worthwhile to have staff spend a half hour to adapt the application from the City of Bend (**Exhibit B**) with some additional conditions that Eugene has imposed on anyone trying to build a shelter. (It could better protect our interests, as well as the quality of the type of shelter being built.) City Staff can bring that application and procedures to the City Council at the next meeting if Council is interested in having that prepared.

2. HB 2008-Religious-owned Affordable Housing Siting and Property Tax Exemption: This bill affecting affordable housing is for property that is located in the UGB, if it is **not zoned for housing**, and is contiguous to property zoned for residential use. All property in the UGB is currently zoned in the Comprehensive Plan Map as residential and is contiguous to property zoned for residential use. As Council is very aware of, the City does not have any infrastructure that is extended to any of the properties in the UGB. The extension of any infrastructure would be the responsibility of the property owners, and annexation requirements would still apply. Staff will need to adjust our timelines and processes so that the final action on any requests is completed within 100 days as required by statute.

3. HB 3115-Local Homeless Ordinances: Staff and Council have had discussions in relation to this issue in the past. Staff have dealt with this issue several times thus far and are aware of the delayed implementation date. We do not cite individuals who are sleeping or are taking shelter on any public property during the day; and have altered the ordinances in Parks so that they are closed at sundown. The LCSO deputies are also very aware of any of our homeless citizens, and if they didn't have someplace to move to, have assisted with transportation to shelter, or communication with someone who could assist these individuals. We will be amending this code in the future in order to remove the offense for sleeping in public parks.

4. SB 8-Affordable Housing Land Use Requirements: This applies to property being proposed as affordable housing, without the City requiring a zone change or a conditional use permit to apply for it to be used as such. The land being used for the affordable housing would need to not be designated for heavy industrial uses and would need to be zoned to allow commercial uses, religious assembly, or as public lands. Most of the vacant property in the City of Harrisburg within the city limits is either zoned heavy industrial or is already zoned as residential. Unfortunately, much of our remaining residential properties are either lacking adequate infrastructure, or are affected by wetlands, and/or by serious storm water issues requiring expensive engineering solutions. Staff would seek guidance from our City Attorney for anyone interested in developing

property for affordable housing. Staff will ask our consultant to review SB 8 to determine if development and design requirements could be imposed that aren't already required by the State Building Code statute requirements.

5. HB 2583-Occupancy Limitations: As noted by the Deputy City Attorney, the proposed Ordinance will acknowledge the new law and state that the City complies with it, even though the City does not govern occupancy limits.
6. HB 3109-Childcare Facility Siting: Previous City Administrators were both aware of requirements in state law that allowed childcare siting in commercial or light-industrial zones, even though the City's Code did not technically allow it. If someone had asked to site a childcare facility in one of these zones, they would have had the same types of restrictions already imposed on any other kind of development. John Hitt is our current contractor in relation to the development code and will be asked to revise this part of the new code (proposed in section 18.45.030, on page 27 of the model draft code that is on-line), as well as those in relation to affordable housing to make sure that they are compatible with the newest legislation. We will also need to update the code to address access to recycling facilities in multi-family housing areas for children and wheelchair-bound individuals. (Our pending legal review of the development code would have also required that we update these sections.) This will likely delay our development code adoption for another two months, moving it to the early summer or summer months for final adoption.
7. HB 2918-Surplus Land Reporting for Affordable Housing: Staff reported the City's inventory to DLCD in mid-December prior to receiving this memorandum. Technically, the City has no surplus lands. The only vacant land the City owns is either undeveloped park land, wetlands, or like the property located next to City Hall, is slated for a future Community Center/Library.
8. HB 2180-EV Capacity Required in New Construction: Staff is aware of new requirements and will be awaiting more information from the Director of DCBS. Staff will ask our contractor to verify if HB 2180 gives any indication as to the types of buildings that will likely require electrical service capacity and to incorporate it if needed.
9. SB 582-Recycling Modernization: As noted above, and by the Deputy City Attorney, the new development code will be revised to account for this requirement, which will also apply to any new RV Parks, Manufactured Dwelling Parks, or possibly to facilities similar to the new townhouses being planned in the Butterfly Gardens Subdivision. Staff will be following up with representatives from Republic Services in the future and will watch for more information to arrive from the DEQ and other resources in relation to these changes.
10. HB 2560-Electronic Participation in Public Meetings: The City already allows the public the ability to attend and access meetings by remote means. That includes

options in relation to providing oral testimony as well as on how to submit written testimony electronically. Staff budgeted for and have started the process for providing a professionally installed system that will allow for better participation from people participating electronically.

11. SB 493-Prevailing Wage Rate Determinations: Staff discussed this issue with the Public Works Director for his opinion on how this will affect the City in the future; he will share his opinion at the meeting.
12. HB 2740-Agent Compensation Formula: Staff will be taking these changes into account for the remainder of this fiscal year, as well as the 2022/2023 budget planning.
13. HB 3055-ODOT Omnibus Legislation (Public Contracting Provisions): The City's Public Contracting Ordinance has needed to be updated for some time, and these changes will be accounted for when we do update it. The City Council can find the City's current public contracting procedures ordinance in HMC 3.10.
14. HB 3082-Competitive Bid Threshold Increase for Construction Services: HMC 3.10 will be updated to include the threshold increase.

The remaining laws that affect the City do not require action at this time and are informational. Staff will continue to watch for any funding opportunities available to the City. Staff does want to note that in HB 3261- Motel Conversion Siting, that the City does have a motel, and that Life Bible Church could ask to convert the hotel if they wished to. The City again, would be referring to the State Statute in relation to any proposed changes. The law does allow the requirement for complying with building codes, and reasonable design standards as long as they do not cause the property owner to have unreasonable cost or delay.

As noted by the Deputy City Attorney, the City Council could decide to take no action at this time or could instead consider a 'quick fix' type of Ordinance. Staff felt that the Attachment B to the memorandum was more suited for the City's needs at this time, and has converted the document into an actual ordinance as seen in **Exhibit C**. However, the City Council could also choose to use Attachment C to the memorandum instead. If so, Staff can return to the City Council with a revised ordinance in the future. Staff will continue to work on the parts of the Municipal Code that need to be revised and will return at the next meeting with the revised application for Emergency Shelter Citing if the Council would like that to be prepared.

REVIEW AND APPROVAL:

1/05/2022
Michele Eldridge Date
City Administrator

HARRISBURG CITY ATTORNEY
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**CITY ATTORNEY'S OFFICE
MEMORANDUM**

To: Mayor and City Council
City Administrator

From: Catherine M. Pratt, Deputy City Attorney *CM*

DATE: December 23, 2021

SUBJECT: 2021 Regular Session Legislative Update, Municipal Code Text Amendments

Action Requested

Review legislation from 2021 Regular Session and provide City Staff and City Attorney with direction on options to ensure City actions comply with new State legislation.

Discussion

The 2021 Regular Legislative Session was a busy one, and it produced new laws that directly impact local governments. To ensure that City processes and actions do not violate these new laws, the City Attorneys' Office asks the City Council to provide direction on how the Council would like to address the new laws. Options include: 1) enacting a catch-all ordinance that addresses a number of new laws but repeals or amends existing ordinances or codes only by reference (directing staff to return to address inconsistent existing ordinances as time allows); 2) enacting an ordinance that directly amends the text of the Municipal Code or other ordinances; or 3) taking another action that states that the City will comply with the requirements of the new bills and that directs the City Administrator to adopt administrative rules to accomplish this, until ordinances amending the various codes and ordinances can be developed.

Many of the new laws do not allow time or room for local governments to make adjustments in order to fit the requirements of the law into a local government's existing code structure. For instance, several new laws require that land use applications bypass the review and approval process set forth in the Municipal Code if certain characteristics of the owner and/or the property fall within the criteria set out in the law. The City will need to be aware of which applications cannot be required to follow the standard review and approval process, as some of these laws are already effective or will become effective on January 1, 2022. The Council should also be aware that these laws do not permit the normal consideration of statewide planning goals, comprehensive plan policies, or other local land use regulations to interfere with implementing the statutory process.

I have attempted to capture and organize relevant legislation in the attached chart. The attached chart is intended as an informational tool about the new legislation that has come out of the Oregon Legislature this 2021 Regular Session. This chart is not an exhaustive list of all the new legislation that has been passed this year, but instead is a list of laws that impact Harrisburg and its various processes or operations as a local government.

Please note that the City Council does not need to act on every new law listed in this chart. I have included laws that have already been addressed or that are good for you to know about because they impact Harrisburg in some manner, such as grant and funding opportunities. Others are included for your benefit in case someone mentions something to you about “a new law.” Within the chart are headers that categorize the laws by the immediacy of the response needed by the Council.

After the chart are Attachments B and C. Attachments B and C are two examples of language that could be adopted through an ordinance that would capture the new requirements imposed by the new laws. Many of these examples are “quick fixes” and would not amend Code language to capture the full impact of the new legislation. For instance, the term “family” is used over 100 times throughout the text of Harrisburg Municipal Code and Zoning, Development & Land Partition Code. However, it does not appear that the code ever defines “family” in the context of occupancy limitations. This is important because Oregon Laws Ch. 25 § 1 (H.B. No. 2583) now prohibits local governments (but not the State) from using residential occupancy limitations that are based on the number of unrelated people living in a residential dwelling. This means that the City cannot have a different limit on the number of unrelated people allowed to live in a dwelling than would be allowed for related people. Simply adopting an Ordinance expressing that the City will abide by this new rule would make sure that city staff know of this rule, but does not address how “family” is currently used as a descriptor throughout the Municipal Code. The City Council would need to review the law and the codes and make the determination whether the codes need to be amended further.

Options:

Option 1: Council takes no action.

Option 2: Council adopts a “quick fix” ordinance that has language similar to the examples provided in Attachments B and C.

Option 3: Council adopts an ordinance that amends targeted language in the Municipal Code.

Option 4: Council identifies which legislation Council wants to respond to within the next 90 days.

ATTACHMENT A: 2021 Legislation Chart**Immediate Action Required**

	Name	Summary	Impact	Response needed
1	HB 2006: Emergency Shelter Siting Effective Date: May 12, 2021	<p>HB 2006 requires local governments to approve applications for “emergency shelter” regardless of state or local land use laws <i>if</i> the application meets specific approval criteria outlined in the bill. HB 2006 removes state requirements for mailed notice, public hearing, or solicitation of public comment on an application, and there is no requirement for a city to make a decision within a particular period of time. Decisions made under HB 2006 may not be appealed to the Oregon Land Use Board of Appeals but may be appealed using the writ of review process provided under ORS 34.010 – 34.100. The bill does not specify a process for local jurisdictions to review and approve shelters. Jurisdictions may require applicants to demonstrate they meet the requirements of HB 2006 through a letter and other formal documentation (see city of Eugene examples) or they may choose to require applicants to submit an application (see city of Bend example). Cities should fully document their findings and justification for either approving or denying a shelter under HB 2006 and consult with legal counsel to ensure they are documenting findings appropriately to respond to potential appeal under ORS 34.010–34.100.</p> <p>The siting authority in HB 2006 sunsets on July 1, 2022, but shelters approved under the bill may remain in operation after the sunset. Should a shelter cease to operate, the standard land use regulations would apply again. HB 2006 went into effect upon signing on May 12, 2021. <u>Shelter applicants must submit applications between May 12, 2021 and June 30, 2022 to qualify under HB 2006.</u></p>	Supersedes the Municipal Code process for “emergency shelters” that meet the criteria within the Bill.	Immediate Action/Attention needed Council should address this to remove any conflict between local procedure and state law.
2	HB 2008: Religious- owned Affordable Housing Siting and Property Tax Exemption Effective Date:	<p>HB 2008 requires local governments to approve the development of affordable housing on property not zoned for housing, without requiring a zoning change, on property owned by a religious organization if that property is located within an urban growth boundary, is not zoned for industrial use and is contiguous to property zoned for residential use. For a property contiguous to more than one residential property, the zoning of the property with the greatest density is applied to the new development. The bill allows local governments to apply certain restrictions or conditions of approval, provided that the conditions are clear, objective, and related to health, safety, habitability, or infrastructure. HB 2008 also provides a property tax exemption for property owned or purchased by a religious organization that is used solely to provide affordable</p>	<p>Supersedes the Municipal Code and the processes in Chapter 4 of the Zoning, Development and Land Partition Code if certain criteria met.</p> <p>The City is permitted to apply only certain conditions of approval.</p>	Immediate Action by Council needed If conditions that meet the criteria in the bill are wanted for these sites, the Council needs to act to add a basis for conditions, otherwise staff has no authority to do so once applications

	Name	Summary	Impact	Response needed
	September 25, 2021	housing to individuals with a combined household income at or below 60% of an area's median income. The development must also be subject to an affordable housing covenant guaranteeing affordability for at least 60 years. The bill applies to property tax years beginning on or after July 1, 2021.		are accepted under the new rule.
3	HB 3115: Local Homeless Ordinances Effective Date: June 23, 2021	Created in response to recent <i>Martin v. City of Boise</i> federal court decision. HB 3115 requires that any city or county law <u>regulating the acts of sitting, lying, sleeping or keeping warm and dry outside on public property must be "objectively reasonable" based on the totality of the circumstances as applied to all stakeholders, including persons experiencing homelessness.</u> What is objectively reasonable may look different in different communities. The bill retains cities' ability to enact reasonable time, place and manner regulations, aiming to preserve the ability of cities to manage public spaces effectively for the benefit of an entire community. HB 3115 includes a <u>delayed implementation date of July 1, 2023</u> , to allow local governments time to review and update ordinances and support intentional community conversations.	There is a distinction between sleeping and camping.	Immediate Action by Council Needed Harrisburg code 9.55.120 needs to be amended to remove sleeping in public parks as an offense.
4	SB 8: Affordable Housing Land Use Requirements Effective Date: January 1, 2022	SB 8 requires local governments to approve the development of certain affordable housing, and not require a zone change or conditional use permit, on land zoned to allow commercial uses, to allow religious assembly, or as public lands. Qualifying land may be owned by a public body or a religious nonprofit. The bill applies to property zoned to allow for industrial uses only if the property is publicly owned, adjacent to lands zoned for residential uses or schools, and not specifically designated for heavy industrial uses. These requirements do not apply to land that a local government determines lacks adequate infrastructure, or on property that: contains a slope of 25% or greater; is within a 100-year floodplain; or is constrained by state land use regulations based on natural disasters and hazards or natural resources. Local governments may still impose development requirements based on siting and design standards and building permits. SB 8 also includes a statewide density bonus for affordable housing in areas zoned for residential use. A local government may reduce the density or height of a development as necessary to address a health, safety or habitability issue, including fire safety, or to comply with a protective measure adopted pursuant to a statewide land use planning goal. Finally, the bill broadens the ability of applicants developing affordable housing to obtain attorney fees in prevailing appeals before LUBA.	Supersedes the Municipal Code and the processes in Chapter 4 of the Zoning, Development and Land Partition Code if certain criteria met.	Immediate Action by Council Needed

	Name	Summary	Impact	Response needed
5	HB 2583: Occupancy Limitations Effective Date: January 1, 2022	HB 2583 prohibits local governments from imposing occupancy limits based on familial or nonfamilial relationships. The bill does not prevent landlords and other private entities from setting occupancy limits for their own units (within existing law; ORS 90.262). Because it only applies to limits based on relationships, the bill also does not prevent local governments from addressing overcrowding, enforcing fire and building codes, or imposing limits on short-term rental occupancy.	The Municipal Code and the Zoning, Land Development and Partition Code use the term “family” without defining it.	Action by Council needed The Code does not explicitly limit occupancy by family size, but Council can pass an Ordinance recognizing this new law and that the City will comply with it. (For notice to city staff purposes)
6	HB 3109: Childcare Facility Siting Effective Date: January 1, 2022	HB 3109 establishes childcare facilities as a permitted use in all commercial or industrial zoned areas, except in areas zoned for heavy industrial use. The bill prohibits local governments from enacting, enforcing, or imposing any land use regulations or fees that prohibit or place conditions on childcare facilities that are more restrictive than those imposed for other uses in the same zone. A local government may impose reasonable conditions upon the establishment or maintenance of a childcare facility in an area zoned for industrial uses, including but not limited to, siting restrictions for properties designated on the Oregon Department of Environmental Quality’s statewide list of contaminated properties as having known or suspected releases of hazardous substances. The LOC worked with the bill sponsors on technical amendments to clarify local government implementation.	Impacts the Development Code regarding siting limits and conditions of approval.	Needs Immediate Council Action Directly conflicts with Development Code Table 2.2.030 (zoning)
7	HB 2918: Surplus Land Reporting for Affordable Housing Effective Date: July 27, 2021	HB 2918 requires local governments to submit an inventory of their surplus real property owned by the agency or district to the Oregon Department of Land Conservation and Development (DLCD) on January 1 of each even-numbered year. The bill includes a new, optional process that a city may use to sell property for the purpose of developing affordable housing as an alternative to ORS 221.725 or 2241.727. If a city chooses to use the alternative process, it is required to satisfy certain requirements established in the bill. HB 2918 took effect immediately upon signing and <u>cities are required to submit a list of surplus real property to DLCD by January 1, 2022.</u>	Impacts reporting requirements of the City to the DLCD. Also impacts sale process of city land for affordable housing.	Immediate Action by Council Needed Inventory is due by 01/01/22

Action/Attention Required

8	<p>HB 2180: EV Capacity Required in New Construction</p> <p>Effective Date: January 1, 2022 (Code changes effective July 1, 2022)</p>	<p>Commands the Director of the Department of Consumer and Business Services to amend the state building code to require new construction of certain buildings to include provisions for electrical service capacity for specified percentage of parking spaces. Authorizes municipalities to require that each newly constructed building include provisions for electrical service capacity to accommodate more than 20% of vehicle parking spaces in the garage or parking area for the building.</p>	<p>Will impact the Development Code as new development of certain buildings will be required to include EV charging infrastructure.</p>	<p>No action until amendments from the Director of DCBS are finalized.</p>
9	<p>SB 582: Recycling Modernization</p> <p>Effective Date: January 1, 2022</p>	<ul style="list-style-type: none"> • SB 582 modernizes the Oregon recycling system by establishing a producer responsibility model and requires certain producers of “covered products” to financially contribute to (through annual fees) and participate in an approved producer responsibility organization (PRO). Funds collected through the PRO will be made available to local governments for eligible costs. Compensation to local governments can occur either in advance or as a reimbursement. The bill authorizes the Oregon Environmental Quality Commission to adopt a uniform statewide list of materials that are suitable for recycling collection. Previously, the list of recyclable materials varied locally, resulting in ongoing consumer confusion, inequities and recycling contamination. • SB 582 prohibits commingled recyclables collected under the Opportunity to Recycle Act from being delivered to commingled processing facilities unless such facilities meet performance standards and specified equity considerations. Certain equity provisions will not be operative until January 1, 2027. The Oregon Recycling System Advisory Council (ORSAC) is created under this bill. ORSAC will make recommendations to both the DEQ and the PROs on a variety of topics and submit a report to the Legislature every two years. The bill requires the DEQ and PROs to respond to written recommendations from the ORSAC. • Under SB 582 Local governments are required to: <ul style="list-style-type: none"> ○ Provide multifamily properties with collection of materials on the uniform statewide list, ensure adequate space and container placement for multifamily properties and demonstrate a plan for ensuring such 	<p>Requires that Cities ensure there is adequate space for collection vehicles in new developments.</p> <p>Also impacts building development as it amends requirements for multi-unit dwellings regarding commercial vehicle access to recycling collection.</p>	<p>Council should authorize the City Administrator to promulgate policies to meet these requirements.</p> <p>Would need to pass an ordinance amending section 2.3.080(C)(4) of the Development Code regarding multi-family receptacle access including adequate access to the receptacles for children and wheelchair-bound individuals.</p>

		<p>access for new construction and significant remodels, if they provide the opportunity to recycle. An eligible cost for PRO funds includes the costs of upgrading or establishing recycling at multifamily facilities.</p> <ul style="list-style-type: none"> ○ Utilize educational resources. The bill requires PROs to develop and make available to local governments culturally responsive educational resources to promote the uniform statewide recycling list. Local governments are required to utilize these resources. ○ Ensure that newly purchased roll-carts, bins and containers contain at least 10% verified post-consumer content by January 1, 2026. ○ Identify to the department the local government's service providers that are authorized to receive funding or reimbursement directly. 		
10	HB 2560: Electronic Participation in Public Meetings Effective Date: January 1, 2022	<p>Requires, <i>to the extent reasonable</i>, the governing body of a public body to allow for virtual or electronic participation in public meetings. Technical failures, disruptive participants, and added cost beyond the de minimis render the requirement unreasonable. Cities should also evaluate their obligations under the Americans with Disabilities Act when electing not allow for virtual or electronic participation in public meetings.</p>	<p>All meetings must allow the public the ability to attend and access the meeting by remote means. This includes the opportunity to give oral testimony remotely and to submit written testimony electronically.</p>	<p>Council action directed at City policies to determine feasibility of compliance and outline reasonability of compliance.</p>
11	SB 493: Prevailing Wage Rate Determinations Effective Date: September 25, 2021 (new wage rates anticipated to become operative January 1, 2022)	<p>SB 493 changes the process and data that the state uses to make prevailing wage rate determinations (i.e. wages that must be paid for the construction of public works projects). The current process, and data utilized in determinations, reflects an averaging of construction wage rates in a region while the new process will instead determine prevailing wage rates by applying only the highest wage rate that is contained in any collective bargaining agreement (CBA). As a result, the highest wage rate paid to for a specific occupational trade will now become the new minimum, prevailing wage rate. The LOC anticipates that this may have a more significant impact on rural communities as there are a number of statewide CBAs in place. As a result, the rates in the statewide CBA will likely become the new minimum wage rates for all regions and local wage rates will no longer be factored into the calculation in rural parts of the state.</p> <p><u>Cities should be aware of the new wage rate determination process, especially if they have recently budgeted for a public improvement project and/or are going out for a bond/levy to pay for a public improvement project.</u> It is anticipated that the new wage rate determination process will be implemented</p>	<p><i>Updates ORS 279C.800 and ORS 279C.815.</i></p>	<p>Information and update to purchasing ordinance adopting purchasing policy</p>

		January 1, 2022, which means that there is, unfortunately, little certainty for estimating the anticipated labor costs associated with a public improvement/construction project. Cities may want to contact the Oregon Bureau of Labor and Industries' Wage and Hour Division to inquire whether funds allocated to a public improvement project will be adequate to cover potential increased labor costs.		
12	HB 2740: Agent Compensation Formula Effective Date: July 27, 2021	Oregon Liquor Control Commission concept to increase agent compensation at liquor stores, especially in urban areas with higher business costs. Established new compensation formula and moves it from rule into statute. Cities will absorb 34% of this increased cost due to the liquor revenue distribution schedule.	Potential revenue impacts.	Budget implications
13	HB 3055: ODOT Omnibus Legislation (Public Contracting Provisions) Effective Date: September 25, 2021	<p>HB 3055 represents an omnibus for various provisions of law related to the Oregon Department of Transportation, however, Sections 46 through 50 of the bill make several specific changes to public contracting requirements, some of which apply to local governments:</p> <p>Current law prohibits a public agency from accepting bids for personal services for the purpose of administering, managing, monitoring, inspecting, evaluating compliance with or otherwise overseeing a public contract if the contractor, or an affiliate of a contractor, is a party to the public contract. Those current provisions do not apply to certain construction manager/general contractor services or to a design build procurement contract. HB 3055 clarifies the process to seek an exception from these provisions, and outlines the circumstances and requirements that must be met in order to award a contract that is subject to the prohibition.</p> <p>In addition, HB 3055 increases the contract threshold by which a state or local contracting agency may limit competition for a public contract to an emerging small business that is certified under ORS 200.05. Under current law, competition may be limited for such contracts if the contract price is estimated at \$100,000 or less and is funded by the Emerging Small Business Account established under OR 200.180. HB 3055 increases that amount to \$250,000 or less for contracts funded by the Emerging Small Business Account established under ORS 200.180. Cities, including procurement managers/staff, should familiarize themselves with the language included in Sections 46-50 of HB 3055 and may need to amend local ordinances/rules to ensure consistency and compliance with the statutory changes.</p>	Impact on City's contracting processes.	Update City's purchasing ordinance, policy, and manual.

14	HB 3082: Competitive Bid Threshold Increase for Construction Services Effective Date: September 25, 2021	ORS Chapter 279 outlines how public contracting agencies, including local governments, shall proceed with the procurement of goods and services and public improvements/construction services. ORS 279B (goods and services) and ORS 279C (public improvements/construction services) include similar language specifying when a public contracting agency must use a competitive bid process. While the competitive bid processes are very similar across the two sub-chapters of statute, the small project threshold between the two chapters is inconsistent. ORS 279B requires a competitive bid process for the procurement of goods/services in an amount over \$10,000; while ORS 279C requires a competitive bid process for all public improvement contracts over \$5,000. HB 3082 makes these thresholds consistent by increasing the small project threshold in ORS 279C from \$5,000 to \$10,000. Cities may need to review any local contracting rules or processes to adjust the threshold for procurement of public improvement/construction services. Cities that prefer to use a competitive bid process for projects that are under the \$10,000 threshold may continue to do so, but are no longer required to under the statute.	Impact on City's contracting processes.	Update to City purchasing ordinance, policy, and/or manual. Ex: see Municipal Code 12.25.060
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No Action/Informational

15	HB 2021: 100% Clean Energy Effective Date: September 25, 2021	HB 2021 would require investor-owned utilities to meet specific renewable energy targets, with requirements for utilities to reduce greenhouse gas emissions to: 80% below baseline emissions by the year 2030; 90% below baseline emissions by 2040; and 100% below baseline emissions by the 2050. Under the bill's provisions, baseline emissions would be measured by averaging annual emissions from the years 2010, 2011 and 2013. The bill includes provisions that would allow a local government, or federally recognized tribe, to adopt a local green tariff program for the deployment of community-scale renewables within the local government's jurisdictional boundaries. The program would provide optout provisions for residential customers who do not wish to participate. In addition, HB 2021 includes \$50 million in funding for Community Renewable Investment Projects, including projects that support community energy resiliency.	Harrisburg should be aware because of the grant opportunities.	NONE <i>This is flagged for future attention.</i>
16	HB 3103: Stored Water Transfers Effective Date: January 1, 2022	HB 3103 was requested by the LOC and individual cities to establish a process to restore the Oregon Water Resource Department's (OWRD) ability to process and approve transfer requests seeking to change the type of use of stored water (i.e. what the stored water can be used for). In 2018, the OWRD issued a memo indicating they lacked statutory authority necessary to process transfer applications seeking to change either the type of use for stored water or the location of where water was being stored; despite the department having processed these types of transfers for decades prior to that determination. Since that time, stakeholders have convened numerous workgroups in an attempt to find a statutory fix to restore that authority. While stakeholders have generally agreed on the process for transfer applications for the type of use of stored water, there has been more complexity and disagreement around how to process stored water location transfers. HB 3103 re-establishes the authority of the department to process stored water type of use transfers, while providing funding for a workgroup that will work to resolve the location transfer issue	Relates to the City's water rights and its future options for gaining or altering its rights.	NONE <i>This is flagged for future attention.</i>
17	SB 130: Irrigation Program Sunset Effective Date: January 1, 2022	SB 130 would extend the sunset on a pilot program, initially established in 2003, which allows for temporary "place of use" transfers within district boundaries without obtaining authorization from the Oregon Water Resources Department. SB 130 extends the current sunset of January 2, 2022, to January 2, 2030.	Relates to the City's water rights and its future options for gaining or altering its rights.	NONE <i>This is flagged for future attention.</i>

18	HB 3293: Water Project Community Engagement Plan Funding Effective Date: January 1, 2022	HB 3293 authorizes the Oregon Department of Environmental Quality, the Oregon Water Resources Department, the Oregon Health Authority, the Oregon Business Development Department (Business Oregon), the Oregon Watershed Enhancement Board and the Oregon Department of Fish and Wildlife to utilize funding, that would otherwise be available for water project support, for the purpose of enabling local organizations and local governments to develop and implement community engagement plans related to a water project, including funding to increase participation by representatives of disproportionately impacted communities in planning processes and water project decision-making. The bill defines “water project support” as planning, technical assistance or financial support of a water project, including watershed enhancement, in-stream flow protection or enhancement, water resource conservation or development, or water supply and wastewater treatment and disposal projects. In addition, HB 3293 defines “disproportionately impacted communities” to include rural communities, coastal communities, and other communities that face barriers to meaningful participation in public processes. The bill outlines specific requirements for community engagement plans to be eligible for state funding assistance, and a process for agency coordination to ensure that best practices are regularly updated and applied consistently.	Harrisburg should be aware because of the funding opportunities.	NONE <i>This is flagged for future attention.</i>
19	HB 2654: Electric Co-op Easement Expansion for Broadband Effective Date: January 1, 2022	HB 2654 expands existing electric cooperative easements to allow for the provision of broadband services. If an electric cooperative chooses to leverage this expansion, it must provide notice to property owners. The bill exempts existing electric easements in city rights-of-way. To be clear, that language does not preempt a city from allowing an electric cooperative from providing broadband service in an easement that is granted on city property. A city could still allow an electric cooperative to expand the use of their easement to provide broadband through another authorization at the local level.	Impacts easements for utilities and possibly franchise fees.	NONE <i>This is flagged for future attention.</i>
20	HB 3307: Intergovernmental Entities Effective Date: June 23, 2021	Authorizes an intergovernmental entity created by written agreement to seek benefits from any public or private entity that an individual local government may also seek to obtain. Would allow an entity created through an intergovernmental agreement between a city and county to apply for Business Oregon programs, for instance, if either entity could apply on its own.	EX: Council of Governments is an intergovernmental entity and could apply for any benefits that Harrisburg or Linn County could apply for.	NONE <i>This is flagged for future attention.</i>

21	HB 3124: Campsite Removal Notice Effective Date: June 23, 2021	HB 3124 extends the requirement for law enforcement to provide written notice before removing homeless individuals from an established camping site from 24 hours to 72 hours and requires the written notice to posted at all entrances to the site. The bill also requires jurisdictions to store unclaimed personal property in a facility located in the same community as the camping site from which it was removed. HB 3124 preserves notice exceptions when there are grounds for law enforcement officials to believe that illegal activities other than camping are occurring at an established camping site or in the event of an exceptional emergency at an established camping site, including, but not limited to, possible site contamination by hazardous materials, a public health emergency or other immediate danger to human life or safety.	Impacts the notice language posted by Law Enforcement Officers	NONE <i>Merely informational since the City does not have its own law enforcement services</i>
22	HB 2417: Crisis Intervention and Peer Respite Care Effective Date: July 27, 2021	HB 2417 funds the establishment of crisis stabilization and respite care centers as well as crisis intervention teams. Funding is distributed through the counties but the bill also requires the Oregon Health Authority to report on service coordination with cities and cities may work through their counties to build projects allowed in the bill.	Requires the OHA to adopt OAR requirements for crisis stabilization centers and authorizes funds for such centers.	NONE
23	SB 866: Third Party Building Officials Effective Date: September 25, 2021	Provides cities that had a third party building official as of 2018 with the opportunity to keep their program with additional administrative oversight. The administrative steps will include: a designated city employee for oversight; added education requirements for the city designee; and increased transparency for budget/revenue related to the fee structure associated with the city's building permit program.		<i>NO IMPACT</i> <i>Informational only for times when the City does not have the building official position filled</i>
24	HB 2456: Tax Reviser's Bill Effective Date: September 25, 2021	This annual bill makes corrections to and updates tax statutes. It allows the governing body of a local government to select the definition of "low income" from an expanded definition for purposes of certain rental property tax exemptions. HB 2456 also allows cities to extend the deadline for completion of construction for homes under the single unit affordable housing exemption. Cities may need to update ordinances or resolutions, depending on their specific language. Cities will need to review and update any program materials available on the internet or published by their offices.	Does a lot of things, but amends ORS 307.515, 307.519, and 307.540 related to low-income tax status	NONE
25	SB 141: Vertical Housing Exemption Changes	Makes a percentage of partial property tax exemption for property of vertical housing development projects proportional to allocation of floor area to residential housing or low income residential housing, without rounding up or down. The bill is unclear on whether cities would be required to recalculate the exemption percentage for existing projects. The exemption	Impacts the tax revenue flow.	NONE

	Effective Date: September 25, 2021	percentage is calculated at the time of application, and the bill does not require reapplication for existing projects, but the calculation changes are applicable to the 2021- 22 tax year. Cities may need to update ordinances or resolutions, depending on their specific language. Cities will need to review and update any program materials available on the internet or published by their offices.		
26	HB 2028: Shared Revenue Certifications Effective Date: January 1, 2022	Eases the process for a city to elect to receive state-shared revenues by removing requirement to provide resolutions or ordinances to the Oregon Department of Administrative Services.		NONE
27	HB 2021: Renewable Energy EV Charging Station Effective Date: January 1, 2022	Sections 29-36 establish the “Community Renewable Energy Project Grant Program.” One of the renewable systems available for grant funds is for vehicle charging systems		NONE <i>This is flagged for future needs if they arose.</i>
28	SB 5547: American Rescue Plan Act Local Passthrough Effective Date: July 27, 2021	This bill gives the Oregon Department of Administrative Services the authority to make almost \$250 million in ARPA payments to eligible smaller cities.	Relates to eligibility to receive ARPA payments.	NONE <i>Harrisburg is not listed as a city who has failed to submit their ARPA request. Nothing for the Council to do.</i>
29	SB 420: Community Benefit Contracts Effective Date: September 25, 2021	SB 420 permits a contracting agency or local contract review board to enact or adopt, as appropriate, an ordinance, resolution, rule, regulation or other legislative or administrative measure to designate certain public improvement contracts as “community benefit contracts.” The bill specifies elements that must be incorporated in a community benefits contract and specifies duties of a contracting agency, or local contract review board, before a community benefits contracts is advertised, solicited or awarded. The bill also permits a contracting agency or local contract review board to prequalify bidders or proposers to submit bids or proposals for community benefit contracts.	Impact on City’s contracting processes.	<i>Possible inclusion in City purchasing ordinance, policy or manual.</i>
	HB 2518: Brownfield	Adds qualification for forgivable brownfield loan if: (a) the brownfield is in a location identified in an electric vehicle infrastructure plan developed by the		None

30	Forgivable Loan Incentive Effective Date: September 25, 2021	Department of Transportation; and (b) will be operated as a publicly accessible charging station for electric vehicles immediately after completion		<i>This is flagged for future needs if they arose.</i>
31	HB 2682: New Safety Requirements for Construction Equipment Leasing Effective Date: September 25, 2021	<p>HB 2682 requires a person, when renting a utility vehicle to a state or local contracting agency, to provide records that describe, in detail, results of the most recent inspection that was performed on the utility vehicle's traction, structure, power train, control components and related parts and equipment. The bill provides that the person renting the utility vehicle must also provide instructions about how to comply with recommendations from the utility vehicle's manufacturer for operating and maintaining utility vehicle, records of all incidents in which use of utility vehicle resulted in injuries or deaths because of equipment failure and an affidavit which attests to compliance with applicable safety standards and regular inspections of the vehicle. The bill authorizes a contracting agency to delay payment for the vehicle rental if the vehicle does not meet applicable standards or requirements, and allows the contracting agency to seek reimbursement to offset labor costs that the contracting agency incurred as result of delayed work resulting from of a utility vehicle not meeting applicable standards and requirements. The provisions of the bill do not apply to a person that receives \$100,000 or more in income from renting utility vehicles to other persons during the calendar year before the year in which the rental of the utility vehicle to the contracting agency occurs.</p> <p>The requirements under HB 2682 apply to persons and entities that lease utility vehicles to contracting agencies. The bill does not create additional requirements or mandates for local governments that lease utility vehicles. However, cities that may lease utility rental vehicles from persons that receive \$100,000 or less annually from renting utility vehicles, should be aware of these new requirements and recourse should a leased utility vehicle not meet safety standards and other requirements in the bill. If local governments lease utility vehicles to other local governments, they should be aware of and abide by the requirements under the bill.</p>	<p>Relates to city ability to contract with private persons to rent utility vehicles.</p> <p>City does not currently rent equipment from individuals.</p>	<p>NONE</p> <p>The City should be aware for potential future needs.</p>
32	HB 3055: ODOT Omnibus Legislation	The measure includes several technical statutory adjustments on topics including: railroad water sanitation; documents issued by the Oregon Department of Transportation (ODOT); odometer inspections; the bicycle excise tax; driver responsibilities when approaching a flashing yellow	Authorizes cities to establish local fuel taxes but still requires voter approval	NONE

	Effective Date: September 25, 2021	beacon; collection of use fuels; the definition of "autocycle"; and providing for replacement vehicle registration plates. Sections 13-14 provide specific clarity for cities to establish local fuel taxes.		The City should be aware for potential future needs.
33	HB 3261: Motel Conversion Siting Effective Date: May 6, 2021	HB 3261 requires local governments to allow the conversion of hotels and motels into emergency shelters or affordable housing, regardless of state or local land use laws, if the application meets specific approval criteria in the bill. Cities may still require the converted use to comply with building codes, occupancy limits, and reasonable siting and design standards if the standards do not, individually or cumulatively, prohibit the conversion through unreasonable costs or delay. HB 3126 went into effect on May 6, 2021 and applies to hotel and motel conversions or applications for conversions submitted on or after January 1, 2021.	Impacts the land use process specifically related to Motel application to convert into emergency shelters/affordable housing.	Informational only in case a motel is ever established within the City limits.

Attachment B:

Example Ordinance Language 1

Ordinance ____

A special Ordinance relating to an amendment to the Harrisburg Municipal Code so as to conform to legislation from the Oregon Legislature's 2021 regular session.

The City of Harrisburg Ordains as Follows:

Section 1. Oregon Laws Ch. 25 § 1 (H.B. No. 2583), prohibits the use of familial relationships as the factor by which to impose occupancy limits on residential units. Therefore, the use of the term “family” in the Harrisburg Municipal Code are hereby to be understood as a descriptor term that does not impose occupancy limitations.

Section 2. Oregon Laws Ch. 446 § 3 (H.B. No. 2008) amends ORS 197.311, *Final action on application for certain residential developments required within 100 days*. Accordingly, the City will adjust its timelines and processes so that final actions on these applications occur timely, and so that applications that meet specific qualifications have the State-specified criteria applied to them.

Section 3. Oregon Laws Ch. 228 § 1 (H.B. No. 2560) amends ORS 192.670, *Meetings by means of telephone or electronic communication*. Accordingly, the City will comply with these new requirements.

Section 4. Applications submitted to the City for “emergency shelters” as defined in Oregon Laws 18 § 2 (H.B. 2006), will not be reviewed under the Harrisburg Municipal Code process, and the City will instead follow the process set forth in Oregon Laws 18 § 3 (H.B. 2006). This Section will only apply to applications submitted to the City between May 12, 2021, and June 30, 2022.

Section 5. To conform with Oregon Laws Ch. 624 §§ 1–2 (H.B. No. 2918), the City of Harrisburg will compile and submit an inventory of surplus real property owned by the City to the Department of Land Conservation and Development every even-numbered year. The City also recognizes the limitations on selling the City's real property as set forth in Oregon Laws Ch. 624 §§ 2–3 (H.B. No. 2918).

Section 6. Applications submitted to the City for “affordable housing” as defined in Oregon Laws 385 § 1 (S.B. 8), will not be reviewed under the Harrisburg Municipal Code process, and the City will instead follow the process set forth in Oregon Laws 385 § 1 (S.B. 8).

Attachment C:

Example Ordinance Language 2

Ordinance ____

A special Ordinance relating to ~~an~~ amendments to the Harrisburg Municipal Code to conform to legislation from the Oregon Legislature's 2021 regular session.

The City of Harrisburg Ordains as Follows:

Section 1. In the Oregon Legislature's 2021 Regular Session, the legislature enacted the following statutes:

Oregon Laws Ch. 25 § 1 (H.B. No. 2583), prohibits the use of familial relationships as the factor by which to impose occupancy limits on residential units.

Oregon Laws Ch. 446 § 3 (H.B. No. 2008) amends ORS 197.311, and requires final action on application for certain residential developments within 100 days and specifies the allowable conditions of approval on these applications.

Oregon Laws Ch. 228 § 1 (H.B. No. 2560) amends ORS 192.670, and requires allowances for participation in public meetings by means of telephone or electronic communication when possible.

Oregon Laws Ch. 18 § 2 (H.B. 2006), removes applications for "emergency shelters" from review under usual Harrisburg Municipal Code processes, and the City will instead follow the process set forth in Oregon Laws 18 § 3 (H.B. 2006) for the time set out in the statute.

Oregon Laws Ch. 624 §§ 1–2 (H.B. No. 2918), requires the City to compile and submit an inventory of surplus real property owned by the City to the Department of Land Conservation and Development every even-numbered year.

Oregon Laws Ch. 624 §§ 2–3 (H.B. No. 2918) establishes restrictions on selling the City's real property.

Oregon Laws Ch. 385 § 1 (S.B. 8), sets the process for the City to review applications for affordable housing as defined by the statute.

Section 2. The City Council adopts the requirements of each of the statutes set out in Section 1 of this Ordinance, notwithstanding the existing language in any existing Ordinance, Code or policy.

Section 3. The City Administrator is directed to adopt administrative rules and procedures to comply with each of the statutes set out in Section 1 of this Ordinance. The City Administrator is directed to take other action as required to best implement this Ordinance, including returning to the Council at an appropriate time with draft language to more specifically amend existing codes or ordinances.

Section (4) ~~6.~~ In order to address the policy requirements of existing enactments, when implementing or interpreting this Ordinance, the City Administrator is directed to view this Ordinance as intended to make the least possible change to the provisions or requirements of any existing enactment that the City Administrator finds necessary to implement the statutory requirements.



Application for Emergency Shelter Siting (HB 2006)

Name of Applicant Organization: Click or tap here to enter text.

Name of Person completing application: Click or tap here to enter text.

Contact Address: Click or tap here to enter text.

Phone Number: Click or tap here to enter text. Email address: Click or tap here to enter text.

If operator is different from applicant organization:

Name of shelter operator: Click or tap here to enter text.

Contact Address: Click or tap here to enter text.

Phone Number: Click or tap here to enter text.

Email address: Click or tap here to enter text.

Anticipated date of opening of emergency shelter: Click or tap to enter a date.

Applicant Status:

☐ Local government

☐ Housing Authority

☐ Public benefit corporation (attach copy of incorporation documents showing charitable purpose including support of homeless individuals and show tax exempt status granted prior to Jan. 1, 2018)

☐ Non-Profit (If selected, also select partner entity type below)

☐ Local government ☐ Housing Authority ☐ Public benefit corporation

Number of years' experience operating an emergency shelter: Click or tap here to enter text.

Do you have a pending building permit application? ☐ Yes ☐ No

Permit number(s): Click or tap here to enter text.

Is this new construction? ☐ Yes ☐ No

Does the proposed shelter contain sleeping and restroom facilities for clients? ☐ Yes ☐ No



Application for Emergency Shelter Siting (HB 2006)

Provide narrative statement answering the following questions:

1. How previous shelter operations demonstrate “best practices for operating an emergency shelter.”
2. Other services to be provided onsite, including number of people anticipated to be served, general site layout details, plans for sanitation, garbage, health and safety and description of access to transportation and services.
3. How the proposal meets all requirements of Section 3 of HB 4006. If you do not provide sufficient information for the City to determine if all requirements will be met, the City may not deem your application complete until sufficient information is submitted. Any approval is contingent on issuance of a valid building permit, if required, and the facility meeting applicable building code.

List of attachments:

1. Diagram of the facility indicating sleeping and restroom areas, and areas for other services identified in narrative statement.
2. Site Plan showing the building location, including access for emergency vehicles and clients and existing water and sewer connections, or intended locations if these systems are not currently connected on site, and other relevant information.
3. Email or other correspondence from Bend Fire Department indicating that emergency vehicles can safely access the proposed site. Inquiries to the Fire Department should be directed to Deputy Fire Chief Larry Medina at lmedina@bendoregon.gov or (541) 322-6308.
4. Building Division acknowledgment that there has been a discussion and it is reasonably likely that the proposed shelter(s) can meet building code after further discussion. Inquiries should be directed to Building Division Manager Joe McClay at jmccclay@bendoregon.gov or (541) 693-2145.
5. If land is not owned by applicant, a statement from the property owner and/or the lease document that shows agreement with the planned use.
6. Shelter capital and operations budget, including descriptions of funds that have been secured, applied for, and any needed funds not yet secured.

Self-certification – I certify that:

- ☐ I will ensure compliance with applicable building codes, and provide copies of any applicable building permit approvals associated with this application.
- ☐ This facility will not pose unreasonable health and safety issues
- ☐ This facility will be providing adequate access to emergency services and for residents to access commercial/medical services.

Sign here: _____

Date: Click or tap to enter a date.



Application for Emergency Shelter Siting (HB 2006)

ORDINANCE NO. 981**A SPECIAL ORDINANCE RELATING TO AN AMENDMENT TO THE HARRISBURG MUNICIPAL CODE TO CONFORM TO LEGISLATION FROM THE OREGON LEGISLATURE'S 2021 REGULAR SESSION.**

WHEREAS; the Deputy City Attorney has completed a legislative review of laws enacted in the 2021 Regular Session, and has recommended that the City modify some it's procedures and current code in order to comply with legislative requirements; and,

WHEREAS; City Staff recommends that the City Council adopt the changes as shown below, and Direct the City Administrator to review current code to determine what other changes will be required in order to meet the new requirements imposed by new laws.

NOW, THEREFORE; the City of Harrisburg Ordains as Follows:

Section 1. Oregon Laws Ch. 25 § 1 (H.B. No. 2583), prohibits the use of familial relationships as the factor by which to impose occupancy limits on residential units. Therefore, the use of the term "family" in the Harrisburg Municipal Code are hereby to be understood as a descriptor term that does not impose occupancy limitations.

Section 2. Oregon Laws Ch. 446 § 3 (H.B. No. 2008) amends ORS 197.311, *Final action on application for certain residential developments required within 100 days*. Accordingly, the City will adjust its timelines and processes so that final actions on these applications occur timely, and so that applications that meet specific qualifications have the State-specified criteria applied to them.

Section 3. Oregon Laws Ch. 228 § 1 (H.B. No. 2560) amends ORS 192.670, *Meetings by means of telephone or electronic communication*. Accordingly, the City will comply with these new requirements.

Section 4. Applications submitted to the City for "emergency shelters" as defined in Oregon Laws 18 § 2 (H.B. 2006), will not be reviewed under the Harrisburg Municipal Code process, and the City will instead follow the process set forth in Oregon Laws 18 § 3 (H.B. 2006). This Section will only apply to applications submitted to the City between May 12, 2021, and June 30, 2022.

Section 5. To conform with Oregon Laws Ch. 624 §§ 1–2 (H.B. No. 2918), the City of Harrisburg will compile and submit an inventory of surplus real property owned by the City to the Department of Land Conservation and Development every even-numbered year. The City also recognizes the limitations on selling the City's real property as set forth in Oregon Laws Ch. 624 §§ 2–3 (H.B. No. 2918).

Section 6. Applications submitted to the City for "affordable housing" as defined in Oregon Laws 385 § 1 (S.B. 8), will not be reviewed under the Harrisburg Municipal Code process, and the City will instead follow the process set forth in Oregon Laws 385 § 1 (S.B. 8).

Section 7. The effective date of this Ordinance is hereby set as February 11, 2022.

PASSED by the Council this 11th day of January 2022.

APPROVED by the Mayor this 11th day of January 2022.

Attest:

Mayor Robert Duncan

City Recorder

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

**THE MATTER OF A PRESENTATION PROVIDED BY OUR PARKS
CONSULTANTS FROM CAMERON MCCARTHY LANDSCAPE ARCHITECTURE &
PLANNING**

STAFF REPORT:

Exhibit A: Presentation Agenda and Materials

ACTION: **For Information Only**

THIS AGENDA BILL IS DESTINED FOR: Agenda – January 11, 2022

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends the City Council view the presentation provided by our Parks Consultants and participate in project discussion.

BACKGROUND INFORMATION:

The City has contracted with Cameron McCarthy Landscape Architecture and Planning to provide us with a new Master Parks Plan. The Master Parks Plan Project is funded through the Oregon Parks and Recreation Department. (OPRD) The Consultants have provided City Staff with a Park Inventory & Classification Report that will be revised slightly and have set up a meeting plan with City Staff for project management. Staff and the consultants will be meeting every two weeks.

Next steps will include setting up public involvement and outreach; the consultants will provide Council with a presentation of steps that they have taken, future project steps, and more importantly, will ask Council for their feedback in relation to concerns and opportunities.

REVIEW AND APPROVAL:

Michele Eldridge Date
City Administrator

CAMERON McCARTHY

LANDSCAPE ARCHITECTURE & PLANNING

City of Harrisburg Parks System Plan City Council Project Initiation Meeting Agenda

Date: January 11, 2021

AGENDA

1. INTRODUCTIONS
2. PROCESS/SCHEDULE OVERVIEW
3. ISSUES AND OUTCOMES DISCUSSION
4. PUBLIC INVOLVEMENT AND OUTREACH DISCUSSION
5. NEXT STEPS

ATTACHMENTS

- Process Graphic
- Full Schedule

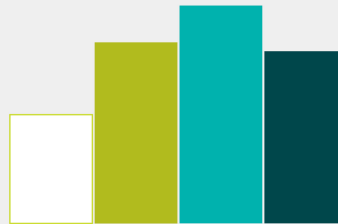
Project Approach Summary



Task 1 Project Initiation October



Task 2 Inventory and Condition Reports October-January



Task 3 Community Outreach and Involvement January-May



Task 4 Needs Assessment and Level of Service Analysis January-March



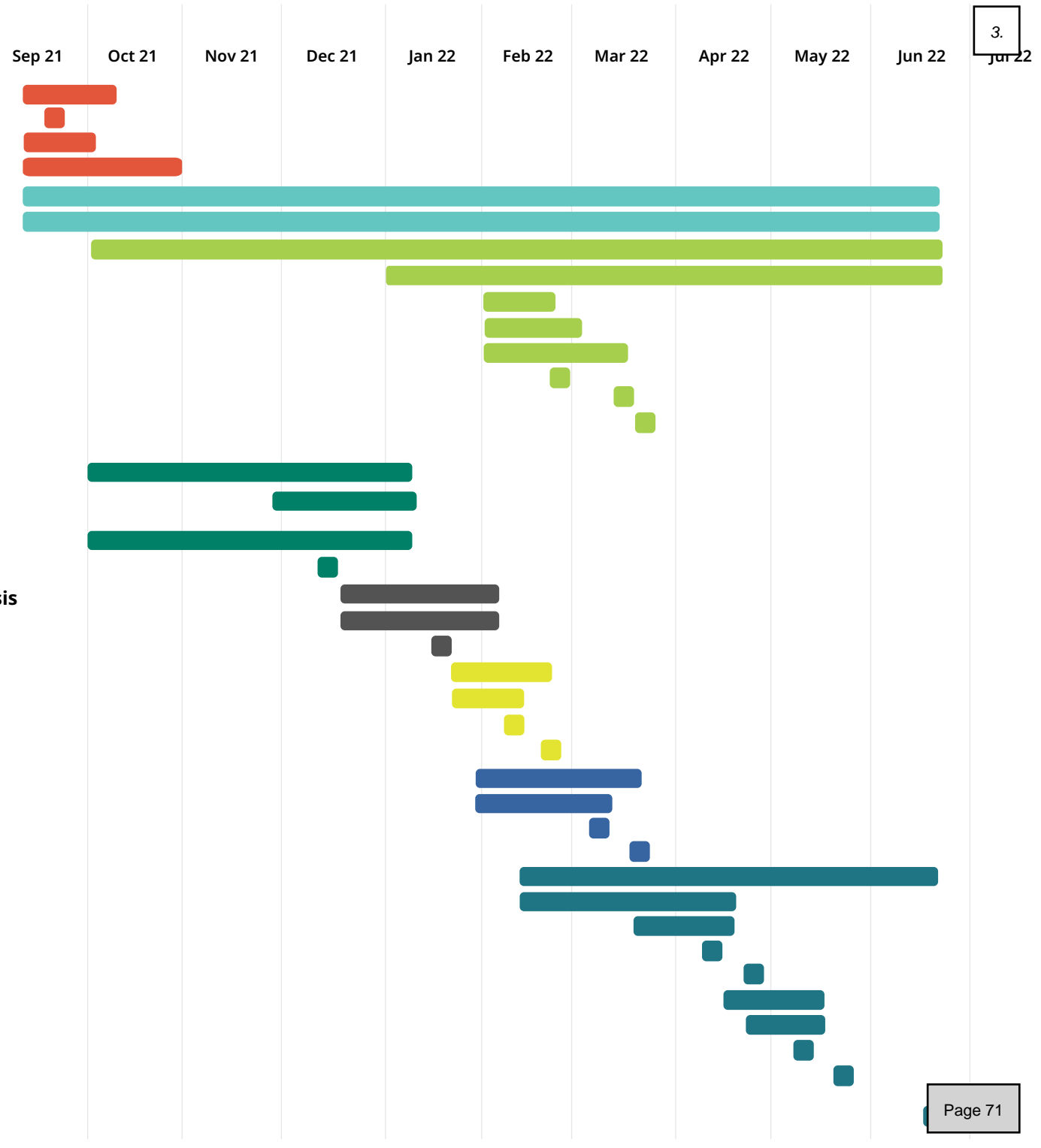
Task 5 Recommendations and Capital Improvement Plan March-April



Task 6 Documentation April-June



Schedule



Agenda Bill

Harrisburg City Council

Harrisburg, Oregon

THE MATTER OF NOMINATING A PRIMARY AND ALTERNATE MEMBER TO THE OREGON CASCADES WEST COUNCIL OF GOVERNMENTS COMMISSION ON TRANSPORTATION (CWACT)

STAFF REPORT:

Exhibit A: 2022 CWACT Meeting Schedule

ACTION: MOTION TO APPOINT A PRIMARY MEMBER AND ALTERNATE MEMBER TO SERVE ON THE CWACT FULL COMMISSION

THIS AGENDA BILL IS DESTINED FOR: Agenda – January 11, 2022

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends the City Council nominate a Council member to be the Primary Member of the CWACT, as well as an Alternate Member.

BACKGROUND INFORMATION:

The Cascades West Area Commission on Transportation – CWACT, provides a way for local governments in Linn, Benton and Lincoln Counties to collaborate on transportation issues of regional and statewide significance. The recently expired terms (Dec 31, 2021) were held by Councilor Adam Keaton, with the Alternate being the City Administrator.

The Primary Member for each jurisdiction is required to be an elected official. Alternates don't need to be an elected official. Each term is for two years; these will end on Dec 31, 2023. The meetings are held every other month from 5:00pm to 7:00pm on the fourth Thursday starting in February. The full meeting schedule can be found in **Exhibit A**. For the time being, all meetings will continue to be held via Zoom, and are open to the public as well.

The Commission is chartered by the Oregon Transportation Commission (OTC), and provides input, advice and recommendations to the OTC and ODOT on transportation plans and policies. CWACT also provides the OTC with project priorities for the Statewide Transportation Improvement Program (STIP).

REVIEW AND APPROVAL:

01/05/2022

Michele Eldridge Date
City Administrator

2022 CWACT Meetings

JANUARY NO CWACT MEETINGS	FEBRUARY 10 th - Executive Committee Meeting 24 th - Full Commission Meeting	MARCH NO CWACT MEETINGS	APRIL 14 th - Executive Committee Meeting 28 th - Full Commission Meeting
MAY NO CWACT MEETINGS	JUNE 9 th - Executive Committee Meeting 23 rd - Full Commission Meeting	JULY NO CWACT MEETINGS	AUGUST 11 th - Executive Committee Meeting 25 th - Full Commission Meeting
SEPTEMBER NO CWACT MEETINGS	OCTOBER 13 th - Executive Committee Meeting 27 th - Full Commission Meeting	NOVEMBER	DECEMBER TBD

- ❖ CWACT Full Commission – Meets on the fourth Thursday of every other month from 5:00 to 7:00 pm
- ❖ Executive Committee – Meets on the second Thursday of every other month from 4:00 to 5:00 pm
- ❖ Technical Advisory Committee (TAC) – On the second Wednesday of the month from 1:30 to 3:00 pm *(as needed)*
- ❖ For OMPOC Meetings click [HERE](#)
- ❖ For OTC Meetings click [HERE](#)

Agenda Bill
Harrisburg City Council
 Harrisburg, Oregon

**THE MATTER OF REVIEWING THE DRAFT FY 2022/2027 STRATEGIC PLAN
 STAFF REPORT:**

Exhibit A: Draft New Plan

Exhibit B: Current Plan on City Website at [2021-2026 Strategic Plan](#)

ACTION: NO ACTION REQUIRED – REVIEW AND DISCUSSION ONLY.

THIS AGENDA BILL IS DESTINED FOR: Regular Agenda / January 11, 2022.
 Information—No action at this time.

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
Unknown.	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends a thorough review and possible amendment to the Draft Strategic Plan submitted as Exhibit A

BACKGROUND INFORMATION:

City staff has been reviewing the Strategic Plan adopted by the City Council last March. The proposed draft is very similar. Changes are made throughout the document, with some based on successful grants achieved this year, that will allow the City to catch up on Master Plans.

Please carefully review this entire document to make sure the proposed changes are consistent with current City Council intentions and priorities. The Council may wish to add new goals, change “Council Priorities”, or delete existing goals.

Staff will take any City Council desired revisions and include them in the final document which will come to the Council for formal action in the future.

REVIEW AND APPROVAL:

01/05/2022

Michele Eldridge, City Administrator Date

Harrisburg Strategic Plan

FY20212 – FY20267



**Prepared by City Staff
January 20212**

City Administrator Message

Mayor and City Council,

I am pleased to present the City of Harrisburg's FY2022 - 2027 five-year Strategic Plan. This plan will serve as a guide to fulfill Harrisburg's mission and vision through a number of goals, objectives and actions. As we discussed and then adopted our five-year plans in both 2020 and 2021, no one foresaw the full and continued impacts of COVID-19 on our City, state, and nation. Everyone had hoped that COVID would be more under control by the end of 2021. However, debate continues to swirl around public and private sector response to COVID-19, and we can now anticipate that the Coronavirus or its variants will continue in 2022 and likely beyond.



City Administrator Michele
Eldridge

There are four overarching themes in the plan, which bring focus to the mission and vision of the city and organize the long-term goals of the plan. The four themes of the plan are:

1. Great Neighborhoods
2. Public Safety
3. Economic Development
4. Efficient Governance

Within each theme are goals, objectives and actions. Most of the goals are intended to last for many years and should only change with shifting community values or new city opportunities or needs. The objectives and actions, however, are dynamic and should be modified to ensure the goals, vision, and mission of the city are being met.

The Strategic Plan fulfills the desires of the Mayor and City Council to look forward and plan ahead. The plan is intended to enhance the quality of life for our citizens and patrons, as well as ensuring the city organization is run with efficiency and effectiveness.

A special thanks to the management team involved in the development of this plan. Staff's contributions and expertise are vital. A good Strategic Plan depends on staff, as well as elected officials in both its formation and execution. Ultimately, of course, this plan belongs to the City Council. Their contributions and input are fundamental. It is hoped that the City Council members will frequently review this plan and team together with staff and the public to achieve the vision and mission it embraces.

Michele Eldridge
City Administrator



OUR MISSION

“Providing the highest quality public services
for a better hometown Harrisburg”

OUR VISION

“A vibrant and charming community that has a high quality of life, great neighborhoods, balanced economic growth, and quality public services”

OUR VALUES

The City of Harrisburg's Strategic Plan is governed by three key elements: our mission, vision, and values. Our Mission Statement reflects the character of our community and is based on the principles of service and commitment. Our Vision Statement honors our history and looks to a promising future to which this Strategic Plan is directed. Our mission and vision are built on the foundation of the following core values, by which our elected officials, employees and volunteers are expected to follow.

Transparent, Open, and Honest Government – This value reflects our most important responsibility to our citizens and customers. Our competence is measured and, in fact, reinforced through active engagement of those we serve. We maintain an organizational reputation for openness, honesty, and integrity.

Public Service – We are public servants. We proactively find solutions to the community's needs. We are accessible, responsive, respectful, consistent, and understanding. We provide assistance beyond our customers' expectations.

Fiscal Responsibility – Proper use of public resources is a trust which we honor and protect. In our management of this trust, we must avoid even the appearance of impropriety. In our management of public funds, we constantly strive for the greatest possible efficiency and effectiveness.

Personal Honesty and Integrity – Each of us demonstrates the highest standards of personal integrity and honesty in our public activities to inspire confidence and trust in our government.

Excellence – Excellence is shown by being creative, professional, innovative, showing initiative, and being committed to our community. In this pursuit, we support continuing education and training for everyone in the organization.

Teamwork – We are a team that supports each other and the community, and we emphasize a high level of trust. We embrace a spirit of teamwork, empowerment, cooperation, collaboration, and community. We operate under the Together Everyone Accomplishes More (T.E.A.M.) concept.

Diverse and Humane Organization – We are an organization that honors diversity and protects individual rights. Open communication, respect for others, compassion, and a sense of humor are essential tools in our organization. We value the cultural and social diversity that is reflected in our community, and we welcome the changes and new perspectives that this diversity brings to us.

Strategic Plan Themes

The Strategic Plan has four main themes that reflect our Mission and Vision Statements: Great Neighborhoods, Public Safety, Economic Development, and Efficient Governance. Specific goals, objectives, and actions related to these four themes will allow the city to achieve its mission and ~~create~~ follow the vision of the community.

Each theme ~~is followed by~~ includes the City's primary goals under that theme for the foreseeable future. The goals should remain constant over time and only be revised to reflect significant community changes or unanticipated events. A list of measurable objectives with benchmarks helps us track progress towards the goals. Objectives are generally identified to cover the five-year strategic planning period from the date they are adopted. Action items are the steps needed to meet the objective. Many more strategies and action items will be developed throughout the organization to align the entire organization with the goals and objectives identified in this plan.

This Plan is intended as a work in progress. While the mission, vision, values, and goals should remain constant, the objectives and action items will need periodic review and adjustment. We will track progress through regular reporting on the measures, and they will be incorporated into organization and community publications. The annual Budget and Capital Improvement Program will serve as reporting and implementing policy documents, that bear close relationships with the Strategic Plan. The Comprehensive Plan, Transportation System Plan, Water Master Plan, Wastewater Master Plan, Storm Drainage Plan, and Parks Master Plan, and related planning documents also support the Strategic Plan.

The Plan, although adopted near the beginning of the calendar year, depends on the Fiscal Year for its annual progress or implementation. For example, a plan objective identified to be accomplished in 2016 means Fiscal Year 2016-17. (July 1, 2016 – June 30, 2017) The timing of the adoption of the plan allows the City Council to have a mid-year check on how the prior year's plan objectives are progressing, and also assists City staff with preparing the budget to assist with the Council's priorities adopted in the Plan.

Council Priorities

The City Council previously identified its priority objectives and actions for Fiscal Year 2019-20 from out of the strategic plan. The following table lists the priorities and updates as the date of this plan update.

Objective / Action #	Description
#4 #4. A & 4. B	Achieve, <u>Develop</u> and Maintain Total City park land inventory at a minimum of 7 acres per 1,000 residents. <u>(We now have 25.9 acres of park land for each 1,000 residents; although the large majority of it is currently undeveloped!)</u>
#5	Review and update the Transportation System Plan (TSP), and Transportation SDC's. <u>IN PROGRESS</u>
#6	Provide safe and accessible streets and sidewalks for the entire community, by seeking temporary and permanent funding opportunities. <u>IN PROGRESS</u>
#7	Make Regular and substantive improvements to City streets. <u>IN PROGRESS</u>
#10	Bring community awareness to crime issues in our city and work to create solutions to reduce and prevent crime. <u>IN PROGRESS – AND TO BE MORE EMPHASIZED.</u>
#12	Provide second sanitary sewer crossing beneath the railroad tracks. <u>PROJECT ALMOST COMPLETED; THIS PROJECT ALSO EXPANDED</u>
#13	Provide a Capital Improvement Plan and System Development Charges (SDC) program that encourages development. <u>IN PROGRESS: TRANSPORTATION AND PARKS SDC'S WILL BE UPDATED IN THOSE MASTER PLANS.</u>

I. Great Neighborhoods

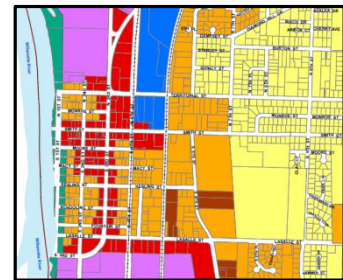
Goals:

- **Goal 1:** Develop and maintain diverse neighborhoods where citizens will take pride in where they live.
- **Goal 2:** Provide diverse recreational, cultural, and educational opportunities for our citizens and visitors.
- **Goal 3:** Provide a functional transportation system that supports all modes of transportation.

Great Neighborhood Objectives:

Goal 1: Develop and maintain diverse neighborhoods where citizens will take pride in where they live.

Objective 1: Review and update the Harrisburg Zoning and Subdivision Ordinances, and assure the ordinances reflect changing community conditions, as well as provide greater flexibility in order to facilitate and promote a variety of development opportunities including a wide choice of types of housing, as well as commercial and industrial development



Zoning Map

Actions: Complete a comprehensive re-write of the city's subdivision and zoning ordinance by ~~Dec 31, 2021~~ June 30, 2022. Thereafter, review and update the ordinance biennially starting in 2025.

Objective 2: Initiate water conservation measures and best-practices community education programs. (This project remains put on hold due to COVID, plus Major Street and Water Projects) [Public Works]

Actions: Present annually water conservation presentations to the public at various venues such as the Harrisburg Schools, Senior Center, Library, or HART Center. Inform the community on the importance of conservation methods through the use of our newsletter, social media and our website. Provide homeowner community education classes on increasing irrigation efficiency, low flow fixtures, proper watering techniques, and landscape management to further reduce their monthly water bills.

Measures

Objective	Measure	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027
1.a	Major Zoning/Subdivision Ordinance Revision	X	X					
1.b	Biennial Review of Zoning/Subdivision Ordinances			X		X		X
2	Initiate water conservation practices and public education	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	

I. Great Neighborhoods

Goal 2: Provide diverse recreational, cultural, and educational opportunities for our citizens and visitors.



Harrisburg Library

Objective 3: Promote and encourage more patron use of the Library. (Library use still somewhat limited due to COVID limitations) [Library]

Actions: ~~Electronic/Digital Library access to be provided to patrons as part of Library Services in July 2021 (Completed).~~ Continue to Re-establish Library Programs as pPandemic allows.

Objective 4: Achieve, develop and maintain total City park land inventory at a minimum of 7 acres per 1,000 residents. [City Administrator]

Actions: ~~Purchase of 100-acre parcel from Knife River now accomplished. Develop existing and future parklands. Apply for grants to assist in developing existing and future parklands. Revise/Update Parks Master Plan, and Parks SDC's with the next step being new Parks Development, as well as improving our existing parks, and making them more accessible.~~

Objective	Measure	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027
3	New Library Programs/Addition of Electronic/Digital Library Access by July 2021	4	1	1	1	1	1	1
4.a	Apply for and acquire grants to develop existing and future parklands.	OPRD			OPRD		OPRD	
4.b	Update Parks Master Plan and Parks SDC's, funded by the OPRD grant. (If awarded)	25%	50%	25%				
4.c	Obtain development and facilities plan for 132-acre park existing parks, making them more accessible.	n/a	OPRD	50%	50%			

Goal 3: Provide a functional transportation system that supports all modes of transportation.

Objective 5: Review and update the Transportation System Plan (TSP), and Transportation SDC's. [Public Works, City Administrator]

Actions: ~~Application for a~~ The grant through the Oregon Department of Transportation (ODOT) via a Transportation and Growth Management (TGM) program was ~~denied~~ approved in 2021. Work with new consultant provided through and by ODOT/TGM to complete a new Transportation System Plan (TSP). Complete a prioritized project list of needed transportation improvements that address the ~~The plan update is~~



4th Street Railroad Project

I. Great Neighborhoods

~~needed to address the UGB expansion and other changing conditions, while updating the Transportation SDC's, and to detail a prioritized project list of needed transportation improvements.~~

Objective 6: Provide safe and accessible streets and sidewalks for the entire community, by seeking temporary and permanent funding opportunities. [Public Works, Finance/Deputy Recorder] ON TRACK

Actions: Create and implement budget policies that increase the street maintenance fund. Seek alternative permanent street funding options.

Objective 7: Make regular and substantive improvements to City Streets. ONGOING

Actions: Repair/Upgrade City Streets to at least a 'C' Standard. Design and construct a long-term rail/roadway solution with the railroad. Determine how to fund this project.

Objective 8: Review and Update Franchise Agreement with BNSF prior to expiration in 2022.

Actions: Review and Update Franchise Agreement with BNSF.

Objective 9: Apply for SRTS Grant to Improve the west side of N. 9th St. with curbs, gutters, and sidewalks from Smith St. to Diamond Hill Rd.

Actions: Apply for SRTS Grant in 2022/2023.

Objective	Measure	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027
5.a	Obtain TGM grant and complete TSP update in order to assure a transportation network that is prepared for growth. If the grant remains unfunded, offset costs by using transportation SDC's Work with new Consultant on a new Transportation System Plan.	Ongoing/Apply - Budget in 21/22 Fiscal Year	Hire Consultant	Finish TSP	Begin Implementation	Ongoing Implementation	Ongoing N/A	N/A
5.b	Complete a prioritized project list of needed transportation improvements that address the UGB Expansion and other changing conditions; and update Transportation SDC's.			Project List	Update SDC's	Ongoing Implementation	N/A	N/A
6	Explore options and implement an increase in revenue to the street maintenance fund. Target is \$250,000 per year.	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
7.a	Repair/Upgrade City Streets to at least a 'C' standard; IAW Cities "Street Assessment Report 2016".	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
7.b	Design and Construct a long-term rail/roadway solution with BNSF		X	X				
8	Review and Update Franchise Agreement with BNRR prior to expiration in 2022	50%	X					
9	Apply for SRTS Grant in 2022/2023		X	X				

II. PUBLIC SAFETY

Goals:

- **Goal 1:** Ensure public safety by protecting people and property.
- **Goal 2:** Provide safe and reliable drinking water, sewage disposal and drainage systems.

Public Safety Objectives:

Goal 1: Ensure public safety by protecting people and property.

Objective 910: Continue participation in FEMA National Flood Insurance Program and consider participation in the Community Rating System (CRS) program. (This program continues to be delayed by the COVID-19 Pandemic) [City Recorder, City Administrator]

Actions: Consider making application to participate in the CRS, after participating in training provided by FEMA/CRS Oregon Group.

Objective 101: Bring community awareness to crime issues in our City and work to create solutions to reduce and prevent crime. [City Administrator]

Actions: COVID-19 effectively prevented holding quarterly community crime prevention forums; Establish and strengthen neighborhood watch groups and neighborhood watch patrol when allowed. The City did work with LCSO to establish a statistical crime reporting baseline ~~and which plan now provides~~ quarterly updates to the City Council and the public on progress in reducing crime-. Work on improving/enhancing relations and accessibility to law enforcement agencies and programs

Objective	Measure	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027
910	Consider Applying to the CRS rating program with FEMA	Make decision	Ongoing <u>Make Decision</u>	n/a <u>Ongoing if Applicable</u>	n/a	n/a	n/a	<u>n/a</u>
101.a	Quarterly Community Crime Prevention Forums	2	4	4	4	4	4	<u>4</u>
101.b	Establish Neighborhood Watch groups & Work with LCSO	Late 2021	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	<u>Ongoing</u>
11.c	<u>Work on Improving/Enhancing Communication, Relations & Accessibility to Law Enforcement Agencies & Programs.</u>		<u>Establish</u>	<u>Ongoing</u>	<u>Ongoing</u>	<u>Ongoing</u>	<u>Ongoing</u>	<u>Ongoing</u>

II. PUBLIC SAFETY

Goal 2: Provide safe and reliable drinking water, sewage disposal and drainage systems.

Objective 142: Design, build, and operate a conventional Water Treatment Plant. [Finance/Deputy Recorder, Public Works]

Actions: Detailed engineering plans underway now complete. -Start of construction scheduled for 23rd quarter of 20242. Over 5,150 9,450 feet of waterline have been replaced in by the end of 20201.

Objective 123: Provide second sanitary sewer crossing beneath the railroad tracks, and add slipline to existing sewer line under the RR Tracks, businesses, and N. 3rd St. [Public Works]]



Actions: Design and construct a pump station or alternate; and pipng beneath the BNR railroad crossing. second sanitary sewer crossing. and add slipline to the existing sewer line located under the RR Tracks, through businesses, and N. 3rd St. to the main lift station.

Objective 14: Acquire funding and replace (Design/Build) main sewer pressure line from City's Main Lift Station to WW Treatment Facility.

Actions: Acquire funding to pay for the main sewer pressure line from City's Main Lift Station to WW Treatment Facility.

Objective	Measure	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027
142	Re-bid/Construct and Operate Water Treatment Facilities	15%	25%	40%	Complete	N/A	N/A
13.a	Design and construct a pump station to complete the secondary sanitary sewer <u>line</u>	75%	n/a	n/a	n/a	N/A	
13.b	<u>Add Slipline to Existing Sewer Line under the RR Tracks, businesses and N. 3rd St.</u>		<u>10%</u>	<u>10%</u>	<u>10%</u>	<u>10%</u>	<u>10%</u>
13.b4	Slipline the existing sewer pressure line from City's Main Lift Station to WW Treatment Facility.	10%	<u>10%</u>	<u>10%</u>	<u>10%</u>	<u>10%</u>	<u>10%</u>

III. Economic Development

Goal 1: Business Friendly – Promote an environment where businesses come, stay, and thrive through improved infrastructure, less red tape, and partnerships.

Goal 2: Maintain and consider possible expansion of the Harrisburg Redevelopment Agency in order to continue downtown improvements and facilitate other development opportunities.

Goal 3: Position Harrisburg as a community prepared for and welcoming to new development.

Economic Development Objectives:

Goal 1: Business Friendly – Promote an environment where businesses come, stay, and thrive through improved infrastructure, less red tape, and partnerships.

Objective 135: Provide a Capital Improvement Plan and System Development Charges (SDC) program that encourages development. [City Administrator, City Recorder, Finance/Deputy Recorder, Public Works]

Actions: Revise and update the City's Capital Improvement Plan. Update the City's SDC program and consider SDC incentives to encourage development.

Objective 146: ~~Begin operating~~ Continue to Operate and Improve our own Building and Electrical permit Programs in order to improve and enhance responsiveness to contractors and developers.

Actions: ~~Continue to Submit & improve on the City's Operation Plans for the building and electrical permit system as required by the Building and Electrical Assumption Application to the Building Codes Division~~

Objective 157: Enhance Economic Development/Outreach to existing businesses.

Actions: Coordinate with Biz Oregon, OCWCOG, RAIN/MVP, OEDA and others to reduce development impediments and attract new, desired development. Develop economic development marketing plan and review/update as needed.



Objective	Measure	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027
135.a	Revise and Update City's Capital Improvement Plan	X	n/a	n/a	n/a	n/a	n/a	n/a
135.b	Revise SDC program	n/a	X	n/a	n/a	n/a	n/a	n/a
146	<u>Continue to Submit and Improve on the City's Operation Plans for the electrical and building permit system as required by the</u> Obtain OBCD_ approval to begin issuing our own building and electrical permits	X	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	

III. Economic Development

157.a	Coordinate closely with Biz Oregon, OCWCOG, OEDA and others to reduce development impediments and attract new, desired development	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
175.b	Develop economic development marketing plan and review/update as needed	x	x	n/a	n/a	x	n/a	n/a

Goal 2: *Maintain and consider possible expansion of the Harrisburg Redevelopment Agency in order to continue downtown improvements and facilitate other development opportunities.*

Objective 168: Utilize Urban Renewal dollars to maximize the total investment and redevelopment efforts in Harrisburg's downtown. Create an increase in the assessed value of the Harrisburg redevelopment area by making strategic public investments to spur private investments. [City Administrator, City Recorder, Finance Officer/Deputy City Recorder]

Actions: Continue to promote the HRA Loan and Grant programs for redevelopment of downtown buildings. Analyze opportunities to expand URD or establish a new one. Incorporate funds from ARPA to catalyze Community & Economic Development in the historical downtown and commercial corridor.

Objective 179: Complete the Update to the City's Zoning Code and Land Division in order to simplify and speed land use changes and applications. (City Administrator, City Recorder)

Actions: Hire Consultant for legal review, notify DLCD and continue to review through the Planning Commission- schedule public hearings for final review and adoption.

Objective 1820: Continue to Preserve Willamette River Water Rights and utilize for possible Economic Development Opportunities. (City Administrator, Public Works)

Actions: Review in the future to verify requirements in order to utilize and preserve our water rights.

Objective	Measure	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027
168.a	Total Value of Private Investment Exceeded	\$75K	\$100K	\$100K	\$100K	\$150K	\$150K	\$150K
168.b.	Analyze opportunity for URD expansion/new URD	X	X	n/aX	n/a	n/a	n/a	n/a
18.c	<u>Incorporate funds from ARPA to catalyze Community & Economic Development in the historical downtown and commercial corridor</u>		\$97k	\$ Remaining	\$ Remaining	n/a	n/a	n/a
197.a	<u>Complete the Update to the City's Zoning Code & Land Division</u> in order to simplify and speed land use changes or applications <u>Hire Consultant for Legal Review</u>	X	Complete	n/a	n/a	n/a	n/a	n/a
19.b	<u>Notify DLCD and Schedule final Public Hearings</u>		Complete	n/a	n/a	n/a	n/a	n/a
2048.	Continue to Preserve Willamette River Water Rights and utilize for possible Economic Development opportunities. <u>ON TRACK</u>	X	X	X	X	X	Review & Discuss Requirements	Implementation

IV. Efficient Governance

Goal 1: Effectively and efficiently provide the services that Harrisburg's citizens need, want, and are willing to support.

Goal 2: Maintain a qualified, effective, and happy workforce.

Efficient Governance Objectives:

Goal 1: Effectively and efficiently provide the services that Harrisburg's citizens need, want, and are willing to support.

Objective 1921: Ensure transparent financial reporting and budgeting to the community. Maintain annual audit results establishing conformance to requirements and generally accepted accounting principles. [Finance/Deputy City Recorder]



Harrisburg City Hall

Actions: Continue to publish annual budget and audit results on the City's website. Achieve annual audit with no reportable findings of non-compliance. Investigate software options that could provide greater transparency and access to city information and data.

Objective 202: Investigate and implement new technologies and workplace practices that save time and resources. [All Departments]

Actions: Implement technology and workplace practices that continue to reduce costs. ~~Purchase Oregon State Accela/E-permitting program~~

Objective	Measure	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027
1921	Reportable audit findings of noncompliance	None	None	None	None	None	None	None
202.a	Continue to reduce service delivery costs	Maintain	Maintain	Maintain	Maintain	Maintain	Maintain	Maintain
20.b	Purchase and Install Accela/State E-Permitting system	100%	n/a	n/a	n/a	n/a	n/a	

Goal 2: Maintain a qualified, effective, and happy workforce.

Objective 243: Timely, meaningful annual reviews are conducted for all full-time and part-time employees. [All Departments]

Actions: Employee evaluations are completed by the supervisor prior to an employee's anniversary date.

Objective 224: Maintain staff that is well-trained, certified, and given opportunities for growth inside the City organization. [All Departments]

Actions: Employees and supervisors are encouraged to find relevant training opportunities to ensure employees are qualified for assigned work tasks. Where appropriate, supervisors shall cross-train employees. Budgeted funds for training shall be reviewed to assure necessary training is accomplished.

IV. Efficient Governance

Objective 235: Perform Compensation Analysis to keep wages consistent for comparably sized or regional Cities to better retain employees. [City Recorder]

Actions: Staff will perform Compensation Analysis on every three-year schedule. Determine a cost-of-living figure to apply to wages in years without a compensation analysis.

Objective	Measure	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027
243	100% evaluations completed on-time	100%	100%	100%	100%	100%	100%	100%
242	Maintain certifications for employees <u>ON TRACK</u>	17	18	19	20	20	20	20
253.a	RFP/IGA with an agency for Compensation/Wage Analysis Services	100% for FY 22/23	n/a	n/a	100% for FY 24/25	n/a	n/a	100% for FY 27/28
23.b	<u>Determine a cost-of-living figure to apply to wages in years without a compensation analysis</u>		<u>Configure COLI</u>	<u>Configure COLI</u>		<u>Configure COLI</u>	<u>Configure COLI</u>	

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

6.

THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

Exhibit A: Harrisburg City Council Minutes October 12, 2021
Exhibit B: Harrisburg City Council Minutes October 26, 2021
Exhibit C: Payment Approval Report for December 2021
Exhibit D: Planning Commission Minutes for November 2, 2021
Exhibit E: Municipal Court Collections Report December 2021
Exhibit F: Municipal Court Citation Report December 2021

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

- 1. Harrisburg City Council Minutes for October 12 and October 26, 2021**
 - 2. The Payment Approval Report for December 2021**
-

THIS AGENDA BILL IS DESTINED FOR: Consent Agenda –January 11, 2022

STAFF RECOMMENDATION:

Staff recommends the City Council approve the consent list.

BACKGROUND INFORMATION:

Building Permits:

December 2021:	Submitted: 8
	Issued: 8
New Homes:	None

YTD Valuation: *Please note valuation is not added to the City's property tax base until the fall period following when the permit is finalized. As such, the typical timeframe for most construction to show up on our tax base is the following year in November. The valuation figure includes new home values, the value of commercial or industrial construction, and the value of extensive remodels.*

2021 YTD: \$4,059,345.74 (Does not include \$1,490,000 Seismic Reconstruction for the Middle School) **This amount is a significant increase from the previous month's reports, due to having a more accurate building permit system.**

Business Licenses Issued:

- Grizby's BBQ & Coffee located at 260 N 3rd St. Owner is Bryan Hill

Harrisburg Municipal Court

- Collection Report for the month of December 2021 is \$4621.40 (**EXHIBIT E**)
- There were 31 citations issued for the month of December as shown in **EXHIBIT F** for a total of 34 offenses. There were 15 citations issued by Coburg and 16 citations issued by LCSO. There were no criminal citations issued during the month of December.

Committee Minutes: *Please note all committee/board minutes are approved by the individual committee, and not by the City Council consent agenda approval.*

Harrisburg and HRA Budget Committee Chairperson: Raande Loshbaugh

The Harrisburg and HRA Budget Committee did not meet in the month of December.

Next Scheduled Meeting: TBD

Library Board: Pro-Tem Chairperson: Desri Hansen

The Library Board did not meet in the month of December.

Next Scheduled Meeting: January 19, 2022

Personnel Committee: Chairperson; Kimberly Downey

The Personnel Committee did not meet in the month of December.

Next Scheduled Meeting: TBD

Planning Commission: Chairperson; Todd Culver

The Planning Commission did not meet in the month of December.

Next Scheduled Meeting: January 18, 2022

Law Enforcement Ad-Hoc: Chairperson; Mayor Robert Duncan

The Law Enforcement Ad-Hoc Committee met on December 2, 2021. Those minutes are not yet available.

Next Scheduled Meeting: TBD

REVIEW AND APPROVAL:

Lori Ross 01/05/2022
Lori Ross Date
City Recorder



Harrisburg City Council Business Meeting Minutes

October 12, 2021

6:30 PM

Mayor Absent: Robert Duncan
Council President Absent: Mike Caughey
Councilors Present: Robert Boese (by phone), Kimberly Downey, Adam Keaton, and Randy Klemm
Councilors Absent: Charlotte Thomas
City Staff Present: City Administrator Michele Eldridge, Public Works Director Chuck Scholz, Finance Officer Cathy Nelson and City Recorder Lori Ross
Meeting Location: Harrisburg Municipal Center located at 354 Smith St.

Due to both Mayor Duncan and Council President Caughey being absent, City Council requested a Pro-Tem Chairperson to chair the meeting.

- Keaton motioned to appoint Downey as the Pro-Tem Chairperson and was seconded by Klemm. City Council then voted unanimously to appoint Downey as the Pro-Tem Chairperson.

CALL TO ORDER AND ROLL CALL by Pro Tem Chairperson, Kimberly Downey at the hour of 6:31PM

CONCERNED CITIZEN(S) IN THE AUDIENCE:

- Nathan Conway, from N Albany Oregon, is new to Linn Benton Oregon RAIN and wanted to introduce himself to Council. He has a company that sells educational products to schools and water utility companies and is honored to partner with the City in support of entrepreneurs. He was welcomed by Council.

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE

STAFF REPORT: Sergeant Frambes introduced himself as the new contract City Sergeant who replaced Sergeant Duncan. He stated he has been with LCSO for 10 years. Sergeant Frambes summarized the report and stated that he likes to break down the citations by total violations. He then reviewed the violations issued and explained what the violations meant. One arrest that stood out was for a vehicle that was parked at Key Bank, that ended up being a stolen vehicle. Two adults were arrested, and it was revealed that they were wanted in Springfield for mail theft, Eugene for

October 12, 2021

burglaries and Coburg as well. A bunch of stolen property was also recovered. None of the crimes happened in Harrisburg. Klemm asked how they happen to make the arrest and Sergeant Frambes responded that the vehicle was suspicious to the Deputy, so the plate was called in and confirmed stolen.

THE MATTER OF REVIEWING HARRISBURG CRIME STATISTICS

STAFF REPORT: Eldridge stated when running these reports, she is running the report from the last report date and not a true quarterly report. She asked Council if they prefer to have it reflect an actual quarter or if the way she is doing it is sufficient. Council responded whatever is easier for Eldridge, they just want to see the data. Eldridge stated that in table 1, property crime is down for the 1st and 2nd quarters. Table 2 shows arrest by crime group which include trespass, animal abuse and disorderly conduct.

- Sergeant Frambes commented that the other offenses look big due to served warrants being tacked on. Deputies can look up warrants pending for our City, and they can go to the last known address and serve it. If the defendant is charged with another crime, there are now two incidents on the report. He doesn't think there is anything to be alarmed about compared to other cities.

Eldridge stated that table 3 is traffic citations which breaks down the types of offenses including license and insurance issues. Year to date crime statistics shows comparisons to other LCSO cities. Harrisburg's crime is lower than last year at this time and is also lower than other LCSO cities.

- Keaton asked Sergeant Frambes about Millersburg crime and he replied that most are related to the truck stop.

THE MATTER OF HEARING A PRESENTATION FROM CASA VOLUNTEER BRENDA WAMPLER AND EXECUTIVE DIRECTOR JOSH GROESZ

STAFF REPORT: Josh Groesz introduced himself as the Executive Director of CASA (Court Appointed Special Advocate). He stated they are here today to talk about their non-profit CASA with Linn County, a small program with a big heart which has over 60 volunteers serving over 100 children in foster care in Linn County. These children are in foster care due to no fault of their own including neglect and abuse. The CASA builds relationships with these kids by taking them into their homes and gives them hope for the future. He introduced Brenda Wampler to Council as a CASA volunteer and a board member.

- Brenda Wampler commented that she has two CASA boys from Harrisburg and that rural communities are important to CASA because they are often overlooked. She wants to get the word out about CASA, so that local businesses know about them and can help support these kids.
- Groesz stated that they currently have over 40 kids on the waiting list because they don't have enough volunteers. If you care about kids, you can be a great CASA volunteer.
- Wampler informed Council that they have a virtual event coming up on November 6th; Casino Night. They look for people and business that will support them in this fundraiser. In the past she has approached local business and was denied and feels that this is due to businesses not being informed about what CASA is.
- Groesz encouraged Council to visit their website and to review the flyers that he has supplied (**Addendum 1**).
- Klemm commented that CASA is near and dear to him stating that his sister-in-law is a CASA, and his Rotary Club in Eugene supports CASA. He stated that the impact that the CASA has on the child is so significant.

October 12, 2021

- Wampler commented that her children have been several different places, but she is the constant in their lives and wherever they go, she's the face at the door that they know.
- Downey stated that even if you can't be a CASA, you can tell people about it as there are people that don't know it's available in our area.
- Downey then asked Sergeant Frambes if LCSO uses CASA and he replied that he wasn't aware that it was available here.
- Wampler asked if there were any events in Harrisburg that she could attend to get the word out. Downey and Eldridge suggested they attend a Chamber Breakfast and National Night Out in the summer.
- Gordon Mortiz, of Sommerville Lp, suggested they come to a ministerial meeting to speak with the congregation.

THE MATTER OF APPROVING THE 4TH QUARTER 2020/2021 EXPENSE REPORT

STAFF REPORT: Nelson asked Council if there were any questions.

- Keaton commented on the investments being down 20%. Nelson replied that the investment revenue from the previous Finance Officer, was estimated at 6%. When she arrived, it was down to 2% and is currently at .55%. Starting Monday, it will be down to .45%. She stated that they have no control over the rates. She hopes it will be closer next time due to her estimating it at .55%.
- Nelson stated that the Franchise Fees are also down \$26,000 due to Pacific Power and Northwest Natural not collecting fees due to Covid. Downey asked how that was going to effect the City? Nelson replied that she didn't know but said we will be fine.
- Eldridge pointed out on page 48, Intergovernmental Revenue, there is a difference of \$433,000 due to the SRTS Grant which is for next fiscal year. This is the Safe Routes to Schools Grant for 9th St.
 - Keaton **motioned to approve the 4th Quarter 2020/2021 Expense Report and was seconded by Klemm. City Council then voted unanimously to approve the 4th Quarter 2020/2021 Expense Report.**

THE MATTER OF REVIEWING A PERMIT FOR THE 2021 LIGHT PARADE

STAFF REPORT: Eldridge informed Council that there will be a parade this year with a theme of "Story Book Christmas" to be held on the first Saturday of December with the same parade route as usual. She is hopeful that we will be able to have Santa along with apple cider, cookies, and candy goodie bags. She noted that the Chamber of Commerce has obtained the required insurance, the event code from UPRR and will provide the proof document from ODOT once it is received. Sergeant Frambes informed Eldridge to let him know if they need any assistance with anything and he'll get that covered.

- Keaton **motioned to approve the 2021 Light Parade Permit, subject to the Conditions of Approval and was seconded by Klemm. City Council then voted unanimously to approve the 2021 Light Parade Permit, subject to the Conditions of Approval.**

THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

- Klemm **motioned to approve the Consent List and was seconded by Keaton. City Council then voted unanimously to approve the Consent List.**

October 12, 2021

The items approved by this action were as follows:

- **Harrisburg City Council Minutes for July 27, 2021**
- **The Payment Approval Report for September 2021**
- **The Appointment of Kristi Prozialeck to the Library Board for term ending June 30, 2022**
- **Approve the out of state travel cost (\$0 for the City) to allow Cathy Nelson to attend the annual AAMC Conference in Anchorage, AK.**

OTHER ITEMS

- **LCSO:** Downey wanted Council to be informed that every four years, LCSO renews a levy to pay for essentials. Eldridge referred to a letter from Sheriff Yon (**Addendum 2**), where he is asking Council for support of the levy in the form of a resolution. Council agreed to bring it back at the next meeting for a vote.
- **Farmland Lease:** Kurt Kayner, currently leases the City property where the Harvest Festival is held. He reached out to Eldridge asking for a 5-year extension on the current lease in order to plant fescue which will take three years to produce. Eldridge commented that fescue is green when it is harvested so it will provide a safer surface when the Harvest Festival is held in the summer. Eldridge wanted to bring it to Council to see if they wanted her to approve the extension or have it brought back to a future meeting. Currently he pays \$6036 per year to lease the property. Keaton asked if it was currently a five-year contract. Eldridge answered yes and stated there was an extension in 2017 so it will end in 2022. Kurt was the only applicant who applied for it last time. There were other people interested, but they didn't apply. Keaton asked if there was any reason why it was five years? Eldridge responded no and stated that there are no laws that require that time frame and it was set up that way to give other people an opportunity to apply. Klemm asked if it was in the lease, to allow us to have the Harvest Festival on the land? Eldridge answered no, because by law, you can't tell a farmer that they have to hold a harvest. Downey asked if he had already planted the fescue and Scholz replied that he planted rye because he needed to get something planted and he thought this would be an easier process. Keaton stated that he would like to have all Council members present for this discussion. Eldridge stated that she would bring this back in spring.

CITY ADMINISTRATORS VERBAL REPORT

- **TRANSPORTATION GROWTH MANAGEMENT GRANT 2022 (TGM):** Eldridge stated that she and Scholz met with a representative via Zoom last week. The TGM Grant is a \$185,000 and the City's match point is \$22,000 which will be paid in 2022. ODOT will find the grant consultant for us, and we will start the process of putting it together. The City will not see an IGA from ODOT and DLCD until next summer.
- **OPRD GRANT:** Eldridge informed Council that the City had their first meeting with Cameron McCarthy for rewriting the Parks Masterplan. They visited all the parks and are looking into starting the process of getting people involved with the 132 Acre Park. They also visited Tadpole Park, which is located on Territorial St. They will start the process of finding out what residents want to see in that park. Part of the challenge will be the funding to pay for the park development, therefore, they will be looking into more grants in the future. Council should start seeing some public releases in the future and possibly a public forum on December 4th, during the parade, held at the Municipal Center. The meeting to address the Council will possibly be held in January.

October 12, 2021

- **FRANCHISES:** The City has three franchises that we are currently in negotiations with. We are still waiting for a response from the first, Lumen, formerly Century Link. Comcast, which we have been working with since August, should be simple as we are just waiting for them to get back to us with any suggested changes. The last is MCI, Verizon, which also started in August. Currently we are trying to get some validity of what their name is to make sure we are moving forward with the correct company. She commented that the AT & T franchise is completed and turned in. Eldridge hopes to bring these to Council in November. Keaton asked if we were going to have it included in the contract that anytime their name changes, that it transfers over? Eldridge answered yes and mentioned that in the Lumen contract, the language was changed to benefit the City because of issues dealing with urban renewal and the street conditions downtown.
- **READER BOARD:** Eldridge informed Council that the reader board is once again working. She does have a quote from a company if we should need to purchase one if it should go down again.
- **MID VALLEY PARTNERSHIP GROUP REPORT:** Eldridge stated the MVP Group is a seven-city partnership that has been working on economic development. They had a recent meeting and invited Monroe, Tangent and possibly Scio to join as the more cities that gather, the better it would be. They wrote a \$20,000 grant that will allow us to brand ourselves and put together a website that will be devoted to economic development that will apply to all of the cities. They would like to get a RARE person from the University of Oregon to put together the website. For us as a small City, this is a way to get Harrisburg out there for when people are looking for available properties.
- **HALLOWEEN COSTUME CONTEST:** Ross informed Council that the Library is having a costume contest starting the week of Halloween (**ADDENDUM 3**). There will be an adult winner and a child winner. Each patron can get their picture taken and get a goodie bag. The Library is also having a scary short story contest with three different age groups. Ross also stated that the Library Programs have restarted and are going well.
- **FUNSTUFF:** Eldridge commented that she has been assisting the engineers by going through old documents for determination of 4th Street. She did find it, and a letter of determination will be provided soon. During the research, old handwritten ordinances were found. There was one from 1907 stating that you could not have baseball or foot races on a Sunday. In 1913, there was an election of an Assistant Marshall and a Night Police due to regulations of cattle with no bells, regulating public laundry and wash houses, cutting out obscene language, medical sellers on street corners, traffic, smoking of opium and prostitution. Eldridge remarked that it was fun seeing names like Schooling knowing that these people were once our Council members.

ADJOURN at the hour of 7:38pm

Mayor

City Recorder

For more information, contact:

CASA of Linn County
2730 Pacific Blvd SE
Albany, OR 97321
541.926.2651
www.linncasa.org
casa@linncasa.org



CASA is central to fulfilling society's most fundamental obligation by making sure a qualified, compassionate adult will fight for and protect a child's right to be safe, to be treated with dignity and respect, and to learn and grow in the security of a loving family.



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FOR CHILDREN

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CASA

Court Appointed Special Advocates
FOR CHILDREN

CASA OF LINN COUNTY

Lift up a child's voice. A child's life.™

In advocating for an abused or neglected child, you give that child a voice—and a chance for a better life.

Too many children in the child welfare system lose their families, their rights and their hope.

Join our fight to make sure they don't!



We see news stories every day about children taken from an abusive home, or because of the tragic loss of a parent—to illness or violence or incarceration. We assume there must be a program or system that will take care of these children and make sure they are treated with dignity, given a safe place to live, so they can recover from their hardship and be a child again.

But there is a story behind the story that few people speak about. It is the story of overburdened foster care and child welfare systems that—through full of well-intentioned and deeply committed people—cannot begin to meet the needs of the more than 660,000 children in foster care in the United States.

It is the story of a six-year-old girl who has been moved to six group homes and three schools over the past two years. The story of a toddler separated from her brothers and sisters during the most vulnerable time in her life. The story of a child being handed all his belongings in a plastic bag at the age of 18, because he has “aged out” of the system.

It is a story that occurs over and over again in America's foster care and child welfare system.



But these stories can have better endings, because there is a group of trained volunteers, appointed by judges to advocate for these children. People who fight for these abused and neglected children, to make sure their basic rights and essential needs don't get overlooked or ignored by the system. These stories can have better endings because of people like you.

We are Court Appointed Special Advocates

(CASA) for Children, a volunteer-powered network of committed people—from all walks of life—who believe society has a fundamental obligation to these children. We are people just like you who believe that every child has the right to be treated with dignity, to be safe, and to thrive in the embrace of a loving family.

With a CASA volunteer, a child is half as likely to languish in the foster care and child welfare system, and that much more likely to find a safe, permanent home.

“To give a child a CASA volunteer is to give them a voice. To give them a voice is to give them hope, and to give them hope is to give them the world. I believe that with all my heart.”

—Pamela, former foster child

Help us serve every child.

Today 60% of the children in the system have no access to a CASA volunteer. That's almost 400,000 children without the hope a CASA volunteer can bring.

We are committed to serving every child. You can help!

Donate.

We have a proven approach: our only challenge is to scale it. Your financial contribution is a sound investment. All donations are tax-deductible and help us expand programs and recruit and train volunteers.

Volunteer.

This is one cause where the actions of a single person mean everything. One volunteer, trained and empowered to ensure that every child can thrive in the safe embrace of a loving home.

Get involved.

Don't have time to volunteer? You can still be a key part of the solution. Connect with us. We'll keep you informed on our progress and share the various ways you can help ensure abused and neglected children have their rights protected, and their future is bright.



CASA
Court Appointed Special Advocates
FOR CHILDREN

CASA OF LINN COUNTY

Lift up a child's voice. A child's life.™

www.linncasa.org

541.926.2651



LINN COUNTY SHERIFF'S OFFICE

Jim Yon, Sheriff

1115 Jackson Street SE, Albany, OR 97322

Phone: 541-967-3950

www.linnsheriff.org

October 8, 2021

Harrisburg City Council,

For over 30 years, citizens in Linn County have been asked to support and have supported our law enforcement levy. The current levy is set to expire in June of 2022. The law enforcement levy funds 127 of my 190 employees at the Sheriff's Office. I'm asking for a fifteen-cent increase that will maintain our current services.

A "YES" vote means continued 24-hour patrols, our 230-bed jail, the 9-1-1 dispatch center, major crime investigations to include crimes against children. These are just a few of the services the Sheriff's Office provides our citizens of Linn County and the residents of Harrisburg.

We are committed to you the citizens of Harrisburg and the citizens of Linn County. Every day, we strive to "Keep the Peace with Dignity, Honesty, and Compassion". This will continue to keep our community a great place to live.

I am asking you for your support in the form of a resolution stating so. Without the levy, we would not have the staff to fulfil our law enforcement contract with you.

Thank you for your support!

A handwritten signature in black ink, appearing to be "Jim Yon", written over a horizontal line.

Sheriff Jim Yon



You're Invited to a
HALLOWEEN
costume contest
October 26th-30th

Here at the Library
Come in get your picture taken

Winners will be announced on the Harrisburg Facebook page on 11-5-21

There will be two winners one child and one adult. Winners will receive a prize.





Harrisburg Library Scary Story Contest

Join the fun and get into the Halloween spirit by entering our scary story contest! It will run from 10-1-21 to 10-21-21.

Winners to be announced Friday 10-22-21 on the Harrisburg Facebook page. The contest will have three different age groups of 5yrs-9yrs, 10yrs-17yrs, and 18yrs and older.

Winners will each receive a prize. Each age group will write a scary story about the Halloween picture in their age groups scary story packet. For example: ages 5-9yrs have a picture of a jack-o-lantern, they might write about a dream where the jack-o-lantern comes to life and tells them a monster story. Use your imagination and have fun! We will be posting some of the stories around the library during the week of Halloween.

Happy Halloween Harrisburg!



Harrisburg City Council Work Session Minutes

October 26, 2021

6:30 PM

Mayor: Robert Duncan
 Council President: Mike Caughey
 Councilors Present: Kimberly Downey, Robert Boese, and Charlotte Thomas.
 Councilors Absent: Adam Keaton and Randy Klemm
 Staff Present: City Administrator Michele Eldridge, Finance Officer Cathy Nelson, City Recorder Lori Ross
 Meeting Location: Harrisburg Municipal Center located at 354 Smith St

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at the hour of 6:31pm

CONCERNED CITIZEN(S) IN THE AUDIENCE. All present were there for items on the agenda.

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE

STAFF REPORT: No representative available.

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM THE COBURG POLICE DEPARTMENT IF ONE IS AVAILABLE

STAFF REPORT: Chief Larson presented the 3rd quarter stats as shown in Exhibit A. Some of the highlights included:

- Coburg Police Department appeared for Bailiff duties three times and arrested a defendant for contempt of court as ordered by the Judge.
- Coburg PD had officers working the 4th of July parade and also attended National Night Out.
- Harrisburg Middle School Administrator, Darcy Edwards, contacted Coburg regarding concerns with kids running into traffic. They responded and spoke with the kids.
- Thomas commented that Coburg also worked the Harvest Festival, and the board was very happy with their contribution.

October 26, 2021

- Chief Larson informed Council that the speed trailer, which monitors traffic, should be in Harrisburg next week to get a traffic count.
- Eldridge commented that the traffic count data might help the City be able to approach ODOT about changing the speed limit coming over the bridge. Downey commented that she has residents reach out to her regarding that speed zone and asks why the City doesn't change it. Eldridge responded that the highway was controlled by ODOT. Duncan commented that over the years, there have been at least three vehicles that have gone through the fence by Public Works.

THE MATTER OF APPROVING RESOLUTION NO. 1260 STATING THE CITY OF HARRISBURG'S SUPPORT FOR TAX MEASURE 22-189

STAFF REPORT: Eldridge stated that Sheriff Jim Yon sent the City a letter asking the City for support in the form of a resolution for their tax levy. Our current contract with the Linn County Sheriff Office is \$249,183 and provides us with 275 additional hours of coverage. The current levy supports 127 of the 190 employees, so if the levy does not pass, LCSO wouldn't be able to meet the contract requirements.

- Thomas stated that she supports the levy but was curious what the increase amount was. Boese thought it was about 2.9%. Eldridge responded that it was an increase of \$27.75 per year from the current rate.
 - Downey **motioned to approve Resolution No. 1260, "A Resolution indicating the support of Linn County Measure 22-189-A 4-Year Law Enforcement option Tax Levy"** and was **seconded by Boese. City Council then voted unanimously to approve Resolution No. 1260.**

THE MATTER OF ESTABLISHING AN AD-HOC COMMITTEE TO STUDY LAW ENFORCEMENT OPTIONS FOR THE CITY OF HARRISBURG

STAFF REPORT: Eldridge stated the breakdown of our current law enforcement contracts which include \$249,000 paid to LCSO for 3,300 hours annually and \$33,000 paid to Coburg PD for 420 hours annually. Some of the other highlights included:

- Exhibit A, which shows the total Police Department Budgets for some comparable cities including Toledo, Oakridge, Philomath, Coburg, and Junction City.
- Eldridge commented that Veneta and Creswell both contract with Lane County to provide full time Deputies, a Chief, vehicles, and supplies. The department is governed by Lane County. Both of these cities have a budget of around one million dollars for law enforcement.
- Eldridge stated that the City has reached out to LCSO in the past about having assigned Deputies, and they were not able to accommodate that request.
- Downey commented that the cost of a Police Department is \$470,000 after the first year, which includes two FTE's (Full Time Employees). She asked Chief Larson how many hours his officers work and he replied 40 hours plus per week. She stated that with that number, we would have about 80 hours a week uncovered. She commented that people are complaining about the amount of time Deputies are in Harrisburg, and she doesn't see that changing with two FTE's and she would like to see the Ad-Hoc Committee overcome that problem. She suggested that a member of the Ad-Hoc Committee come to a Budget Committee meeting, so they are aware of our funds.
- Thomas stated that she liked the idea of an Ad-Hoc Committee, and that it would be interesting to see where Veneta is able to come up with their funding for Law Enforcement as their population isn't too far off from Harrisburg.
- Mayor Duncan mentioned that he contacted Don Messick, formerly with LCSO and a previous City Council Member, and he agreed to be on the committee as well as resident Travis Crosman. He asked Downey, Caughey and Thomas to be on the

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committee which would meet once a month for a total of two to three meetings.

Thomas and Downey both agreed to be on the committee.

- Eldridge commented on the total personnel cost. She stated that everyone budgets differently and that she would need to contact the underwriters for CIS to find out what insurance and liability would cost the City for a department.
- Downey mentioned that there is also a union to deal with and asked Chief Larson if Coburg Police Department was a union and he answered no. Thomas commented that it was up to the police officers whether or not they were union, not the City.
- Eldridge asked Chief Larson if they were accredited, and he answered no but they joined a LESM (Law Enforcement Standards Manual), which is policy written by attorneys to meet national standards for Oregon. There are about 130 policies and he's still in the process of shaping those policies for Coburg. He believes it's an upcoming standard for Oregon for all agencies to be accredited and that you can find out more information about this through Oregon Accreditation Alliance.
- Eldridge commented that some of the higher costs are for dispatch and jail services. As we are looking at the amount of money we would need, we don't have any other discretionary funds other than the street fund. She reminded Council that both contracts for LCSO and Coburg expire June 30, 2022.
- Caughey commented that the City staff did a great job providing this information for the meeting. He commented that if we were to hire one officer, that would be about 5 hours a day of coverage. He doesn't see how you can have a department with one officer without having the additional resources we have now. Caughey agreed to be on the Ad-Hoc Committee.
- Chief Larson commented that they don't have 24-hour coverage, but he has officers on call. He does a lot of trouble shooting to prioritize calls as they are picked up by Lane County and Oregon State Police. For every 8 hours of on call duty, the officers receive one hour of pay. He applauded the City for their efforts as he believes it's the right move.
- Downey commented that Coburg's budget is about \$625,000 for four officer's and they still don't have 24/7 coverage and she believes that is what our citizens want. Thomas commented that we don't need to have 24-hour coverage if other cities don't have it and they are successful.
- Downey asked if you could do a bond for a Police Department and Nelson answered that we could do a levy. Nelson stated that she would go through the different cities budgets and find out who has a levy.
- Mayor Duncan stated that he would like to know what the county's budget is. Caughey stated that the Sheriff Department is part of the county, and they should be budgeting more to support their agency. The City is paying them three different ways and they still don't have enough funding.
- Mayor Duncan read the email from Travis Crossman regarding law enforcement as shown below:

"My apologies for my inability to attend tonight's meeting, I have after school activities that I needed to attend. I do think we need to have a big change in our town's coverage as far as law enforcement services go. My biggest concern being that our town pays a lot of "extra" money to the Sheriff's office for "extra" coverage, and we have repeatedly been told that we get our contract fulfilled by call response.

In all reality if there was no contract in place, we would continue to get call response regardless from the sheriff's office. The citizens of our town pay both city and county taxes and therefor would be included in that coverage.

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The disturbing part about this is that unfortunately there are towns in Linn County who do not pay for extra services and still receive call response and the amount of coverage we get now. I feel there are a couple different routes to take the town as far as law enforcement services and I am excited to help find a better alternative than what we have had this far.” Thank you, Travis Crosman.

- Mayor Duncan applauded the letter and commented that he loves it when citizens get involved.

OTHER ITEMS:

- Eldridge stated that Aaron Brown has agreed to donate to the City 10 feet of his property located on Sommerville Loop. This is about 4,000 sq ft which will be used for the future 9th Street extension from the Max Hammer Subdivision. Eventually, Woodhill Crossings will be extending 9th St to Sommerville Loop, and this will match up to offer a full-size street that will go through. The City has System Development Charges Funds (SDC) set aside for this project. She will be sending him the legal paperwork that will be part of a street dedication deed. Downey stated that system development charges come from past and present developers and can only be used towards streets, water, sewer, and storm drainage lines.
- Eldridge informed Council the City will be moving forward with replacing the reader board once all of the required information is received and submitted to CIS.

ADJOURN at the hour of 7:19pm

Mayor

City Recorder

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
1575						
1575	American Water Works Associatio	7001974853	Membership Fee	12/09/2021	194.50	52-76-2000
1575	American Water Works Associatio	7001974853	Membership Fee	12/09/2021	194.50	51-76-2000
Total 1575:					389.00	
1206						
1206	Analytical Lab & Consultants	142975	Water Testing	11/02/2021	80.00	52-65-4200
1206	Analytical Lab & Consultants	143400	Water Testing	11/22/2021	460.00	51-65-4200
1206	Analytical Lab & Consultants	143401	Water Testing	11/22/2021	115.00	52-65-4200
1206	Analytical Lab & Consultants	143596	Water Testing	11/26/2021	95.00	52-65-4200
Total 1206:					750.00	
2225						
2225	B & I Hardware & Rental	503991	P/W Misc Supplies.	11/18/2021	18.06	10-72-4000
Total 2225:					18.06	
3972						
3972	Barefoot Books	DEC092021	Books	12/09/2021	300.43	24-60-2000
Total 3972:					300.43	
1212						
1212	Bob Dickman Tire Center	74000584343	Repair Service	11/23/2021	193.50	11-45-3000
Total 1212:					193.50	
3693						
3693	Branch Engineering Inc	00016958	Engineering Services	11/30/2021	6,210.90	11-42-2100
3693	Branch Engineering Inc	00016959	Engineering Services	11/30/2021	400.00	10-41-4000
3693	Branch Engineering Inc	00016960	Engineering Services	11/30/2021	8,700.00	11-60-7975
3693	Branch Engineering Inc	00016969	Engineering Services	11/30/2021	3,716.90	51-78-8015
3693	Branch Engineering Inc	00016970	Engineering Services	11/30/2021	1,300.00	11-60-7975
Total 3693:					20,327.80	
3697						
3697	Brewer and Coulombe, PC	502594	Attorney Fees	11/12/2021	312.50	10-42-2500
3697	Brewer and Coulombe, PC	502595	Attorney Fees	11/12/2021	550.00	10-42-2700
3697	Brewer and Coulombe, PC	502620	Attorney Fees	12/09/2021	75.00	10-42-2500
Total 3697:					937.50	
3788						
3788	Cameron McCarthy Landscape	2021.12	OPRD Grant	12/01/2021	1,640.00	61-70-7500
Total 3788:					1,640.00	
2549						
2549	Cascade Columbia Distribution	824431	Misc. P/W Expense	12/03/2021	1,490.40	52-65-4000

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 2549:					1,490.40	
3407						
3407	Cascade Health Solutions	2110	Drug Testing	12/03/2021	234.00	11-44-5000
Total 3407:					234.00	
3773						
3773	CenturyLink	254438016	Phone Bill	12/04/2021	.17	10-69-3500
3773	CenturyLink	NOV 2021	Phone Bill	11/26/2021	42.31	52-65-3500
3773	CenturyLink	NOV 2021	Phone Bill	11/26/2021	44.96	52-65-3500
3773	CenturyLink	NOV 2021	Phone Bill	11/26/2021	43.41	51-65-3500
3773	CenturyLink	NOV 2021	Phone Bill	11/26/2021	40.92	51-65-3500
3773	CenturyLink	NOV 2021	Phone Bill	11/26/2021	44.96	52-65-3500
3773	CenturyLink	NOV 2021	Phone Bill	11/26/2021	40.76	52-65-3500
3773	CenturyLink	NOV 2021	Phone Bill	11/26/2021	44.96	52-65-3500
3773	CenturyLink	NOV 2021	Phone Bill	11/26/2021	40.92	10-69-3500
3773	CenturyLink	NOV 2021	Phone Bill	11/26/2021	42.31	52-65-3500
Total 3773:					385.68	
3914						
3914	City of Coburg	2021HARVEST	Law Enforcement Services	08/09/2021	1,536.00	10-41-3700
3914	City of Coburg	2021JULY4TH	Law Enforcement Services	08/01/2021	1,824.00	10-41-3700
3914	City of Coburg	2021QTR3	Law Enforcement Services	09/30/2021	6,720.00	10-41-2600
Total 3914:					10,080.00	
2939						
2939	Cobalt Computer Services, Inc.	21809	Computer Service	11/30/2021	575.00	40-65-8015
2939	Cobalt Computer Services, Inc.	21809	Computer Service	11/30/2021	86.25	51-65-3000
2939	Cobalt Computer Services, Inc.	21809	Computer Service	11/30/2021	86.25	52-65-3000
2939	Cobalt Computer Services, Inc.	21890	Computer Service	11/30/2021	203.00	40-65-8015
Total 2939:					950.50	
2720						
2720	Comcast	DEC 2021	Internet Service	12/02/2021	307.78	10-60-2000
2720	Comcast	DEC 2021 LIB	Internet Service	11/23/2021	146.85	24-60-2525
2720	Comcast	DEC 2021 P/W	Internet Service	12/01/2021	74.17	51-65-3550
2720	Comcast	DEC 2021 P/W	Internet Service	12/01/2021	74.18	52-65-3550
Total 2720:					602.98	
3913						
3913	DataBar Inc	253706	W/S Utility Statements	12/13/2021	317.63	51-74-2200
3913	DataBar Inc	253706	W/S Utility Statements	12/13/2021	317.63	52-74-2200
Total 3913:					635.26	
3966						
3966	DCBS Fiscal Services	NOVEMBER 2	State Surcharge - Building/Electric	11/30/2021	26.71	27-70-1050
3966	DCBS Fiscal Services	NOVEMBER 2	State Surcharge - Building/Electric	11/30/2021	31.14	26-70-1050
Total 3966:					57.85	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
1000						
1000	DEQ	CHARLES SC	Operator Certification	12/09/2021	160.00	52-76-2000
1000	DEQ	I-13883	Operator Certification	12/28/2021	160.00	52-76-2000
Total 1000:					320.00	
3620						
3620	Gardner Media, LLC	09-5163	Books	09/29/2021	185.46	24-60-2000
Total 3620:					185.46	
3851						
3851	Hal's Delivery & Relocation Servic	26334	Library Exp	10/31/2021	1,191.50	24-60-2800
Total 3851:					1,191.50	
1220						
1220	Hurd's Custom Machinery, Inc.	32148	Public Works Supplies	11/02/2021	30.19	10-72-4000
1220	Hurd's Custom Machinery, Inc.	32318	Public Works Supplies	11/24/2021	23.98	10-72-4000
Total 1220:					54.17	
1221						
1221	Jerry's Home Improvement	119010	Misc Public Works Supplies	11/03/2021	51.96	10-72-4000
1221	Jerry's Home Improvement	121679	Misc Public Works Supplies	11/22/2021	312.80	10-72-4000
Total 1221:					364.76	
3971						
3971	John Hitt	DEC 2021	Consultant Fees	12/09/2021	2,568.75	10-41-2600
Total 3971:					2,568.75	
3968						
3968	Junction City	NOVEMBER 2	Building/Electrical Permit Fees	11/30/2021	144.69	27-70-1000
3968	Junction City	NOVEMBER 2	Building/Electrical Permit Fees	11/30/2021	168.68	26-70-1000
Total 3968:					313.37	
3683						
3683	Keybank N.A.	NOVEMBER 2	Misc Credit Card Charges	11/20/2021	20.00	10-37-2100
3683	Keybank N.A.	NOVEMBER 2	Misc Credit Card Charges	11/20/2021	179.00	10-53-2200
3683	Keybank N.A.	NOVEMBER 2	Misc Credit Card Charges	11/20/2021	13.05	10-60-2400
3683	Keybank N.A.	NOVEMBER 2	Misc Credit Card Charges	11/20/2021	5.66	10-60-2300
3683	Keybank N.A.	NOVEMBER 2	Misc Credit Card Charges	11/20/2021	5.66	51-74-2400
3683	Keybank N.A.	NOVEMBER 2	Misc Credit Card Charges	11/20/2021	5.67	52-74-2400
3683	Keybank N.A.	NOVEMBER 2	Misc Credit Card Charges	11/20/2021	1,631.04	40-65-8015
3683	Keybank N.A.	NOVEMBER 2	Misc Credit Card Charges	11/20/2021	14.66	10-60-2300
3683	Keybank N.A.	NOVEMBER 2	Misc Credit Card Charges	11/20/2021	14.66	51-74-2400
3683	Keybank N.A.	NOVEMBER 2	Misc Credit Card Charges	11/20/2021	14.66	52-74-2400
3683	Keybank N.A.	NOVEMBER 2	Misc Credit Card Charges	11/20/2021	7.00	10-53-2200
3683	Keybank N.A.	NOVEMBER 2	Misc Credit Card Charges	11/20/2021	24.97	24-60-2000
3683	Keybank N.A.	NOVEMBER 2	Misc Credit Card Charges	11/20/2021	33.48	24-60-2000
3683	Keybank N.A.	NOVEMBER 2	Misc Credit Card Charges	11/20/2021	23.97	24-60-2800
3683	Keybank N.A.	NOVEMBER 2	Misc Credit Card Charges	11/20/2021	96.58	24-60-3050
3683	Keybank N.A.	NOVEMBER 2	Misc Credit Card Charges	11/20/2021	705.80	10-60-2400
3683	Keybank N.A.	NOVEMBER 2	Misc Credit Card Charges	11/20/2021	4.29	51-65-4600

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
3683	Keybank N.A.	NOVEMBER 2	Misc Credit Card Charges	11/20/2021	4.28	52-65-4600
3683	Keybank N.A.	NOVEMBER 2	Misc Credit Card Charges	11/20/2021	212.85	51-76-2300
3683	Keybank N.A.	NOVEMBER 2	Misc Credit Card Charges	11/20/2021	212.85	52-76-2300
3683	Keybank N.A.	NOVEMBER 2	Misc Credit Card Charges	11/20/2021	189.99	51-65-4600
3683	Keybank N.A.	NOVEMBER 2	Misc Credit Card Charges	11/20/2021	190.00	52-65-4600
3683	Keybank N.A.	NOVEMBER 2	Misc Credit Card Charges	11/20/2021	104.99	51-65-4600
3683	Keybank N.A.	NOVEMBER 2	Misc Credit Card Charges	11/20/2021	104.99	52-65-4600
3683	Keybank N.A.	NOVEMBER 2	Misc Credit Card Charges	11/20/2021	98.03	11-45-3000
3683	Keybank N.A.	NOVEMBER 2	Misc Credit Card Charges	11/20/2021	52.03	10-60-2600
Total 3683:					3,970.16	
1225						
1225	Linn County Building Dept.	OCT 2021	Building Permit Fees	11/09/2021	354.00	10-50-2000
Total 1225:					354.00	
2489						
2489	Lori Ross	11302011	Reimbursement	11/30/2021	163.89	10-53-2200
2489	Lori Ross	1214211	Reimbursement	12/14/2021	116.00	10-60-2400
Total 2489:					279.89	
3970						
3970	M.L. Houck Construction Co	M210343	Construction	11/30/2021	297,574.48	11-60-7975
3970	M.L. Houck Construction Co	M210344	Construction	12/09/2021	7,838.16	11-60-7975
Total 3970:					305,412.64	
3894						
3894	Mitel	38314456	Phone Bill	12/01/2021	110.99	10-69-3500
3894	Mitel	38314456	Phone Bill	12/01/2021	25.21	24-60-2500
3894	Mitel	38314456	Phone Bill	12/01/2021	110.99	51-65-3500
3894	Mitel	38314456	Phone Bill	12/01/2021	110.99	52-65-3500
Total 3894:					358.18	
3873						
3873	NAPA Auto Parts	817-643892	Misc P/W Exp	11/10/2021	33.66	11-45-3000
Total 3873:					33.66	
2644						
2644	Net Assets	54-202111	Lien Searches	12/01/2021	100.00	10-53-2250
Total 2644:					100.00	
1102						
1102	NW Natural Gas Co.	DEC 2021	Utilities	12/08/2021	30.69	10-69-2000
1102	NW Natural Gas Co.	DEC 2021 P/W	Utilities	12/08/2021	297.27	51-65-2700
1102	NW Natural Gas Co.	DEC 2021 PU	Utilities	12/09/2021	48.48	52-65-2700
Total 1102:					376.44	
3427						
3427	OHA Cashier	CHARLES SC	Certification	12/09/2021	97.50	52-76-2000
3427	OHA Cashier	CHARLES SC	Certification	12/09/2021	97.50	51-76-2000

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
3427	OHA Cashier	CHARLES SC	Certification	12/09/2021	210.00	51-76-2000
3427	OHA Cashier	PHILIP PETER	Certification	10/25/2021	97.50	51-76-2000
3427	OHA Cashier	PHILIP PETER	Certification	10/25/2021	97.50	52-76-2000
3427	OHA Cashier	RICK NELSON	Certification	12/09/2021	140.00	51-76-2000
Total 3427:					740.00	
1245						
1245	One Call Concepts, Inc.	1110392	Locates	11/30/2021	8.40	51-65-4600
1245	One Call Concepts, Inc.	1110392	Locates	11/30/2021	8.40	52-65-4600
Total 1245:					16.80	
3096						
3096	Pacific Office Automation	795790	Copier Contract	11/28/2021	5.04	10-60-2100
3096	Pacific Office Automation	795790	Copier Contract	11/28/2021	5.04	51-74-2000
3096	Pacific Office Automation	795790	Copier Contract	11/28/2021	5.03	52-74-2000
Total 3096:					15.11	
2108						
2108	Postmaster	DEC 2021	City PO Box Fee	12/02/2021	43.34	10-60-2400
2108	Postmaster	DEC 2021	City PO Box Fee	12/02/2021	43.33	51-74-2200
2108	Postmaster	DEC 2021	City PO Box Fee	12/02/2021	43.33	52-74-2200
Total 2108:					130.00	
1658						
1658	Safeguard Business Systems, Inc	034736577	Check Costs	10/26/2021	105.16	52-74-2400
1658	Safeguard Business Systems, Inc	034736577	Check Costs	10/26/2021	105.16	51-74-2400
1658	Safeguard Business Systems, Inc	034736577	Check Costs	10/26/2021	105.16	10-60-2300
Total 1658:					315.48	
3582						
3582	Sierra Springs	21792967 1211	Bottled Water	12/11/2021	48.75	10-53-2200
Total 3582:					48.75	
2927						
2927	Staples Business Advantage	3491828813	Office Supplies	11/02/2021	11.76-	10-60-2300
2927	Staples Business Advantage	3491828813	Office Supplies	11/02/2021	11.76-	51-74-2400
2927	Staples Business Advantage	3491828813	Office Supplies	11/02/2021	11.76-	52-74-2400
2927	Staples Business Advantage	3493176247	Office Supplies	11/20/2021	30.28	10-60-2300
2927	Staples Business Advantage	3493176247	Office Supplies	11/20/2021	30.27	51-74-2400
2927	Staples Business Advantage	3493176247	Office Supplies	11/20/2021	30.26	52-74-2400
2927	Staples Business Advantage	3494345802	Office Supplies	12/03/2021	47.67	10-60-2300
2927	Staples Business Advantage	3494345802	Office Supplies	12/03/2021	47.66	51-74-2400
2927	Staples Business Advantage	3494345802	Office Supplies	12/03/2021	47.65	52-74-2400
2927	Staples Business Advantage	3494484127	Office Supplies	12/04/2021	32.16	10-60-2300
2927	Staples Business Advantage	3494484127	Office Supplies	12/04/2021	32.15	51-74-2400
2927	Staples Business Advantage	3494484127	Office Supplies	12/04/2021	32.16	52-74-2400
Total 2927:					294.98	
1144						
1144	Suzan Jackson	210	Janitor Services	11/30/2021	599.17	10-72-4100

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
1144	Suzan Jackson	210	Janitor Services	11/30/2021	375.83	10-72-4100
Total 1144:					975.00	
3243						
3243	Synergy Security Solutions	11853	Security	11/22/2021	443.00	10-72-4000
Total 3243:					443.00	
3663						
3663	Water & Sewer Deposit Refund	#1095.04A	Utility Billing Overpayment	12/01/2021	72.00	01-1075
3663	Water & Sewer Deposit Refund	#11816.01	Utility Billing Overpayment	12/01/2021	8.58	01-1075
3663	Water & Sewer Deposit Refund	#11817.01A	Utility Billing Overpayment	12/01/2021	46.08	01-1075
3663	Water & Sewer Deposit Refund	#11818.01	Utility Billing Overpayment	12/01/2021	43.67	01-1075
3663	Water & Sewer Deposit Refund	#11818.01A	Utility Billing Overpayment	12/09/2021	138.97	01-1075
3663	Water & Sewer Deposit Refund	#2009.06	Utility Billing Overpayment	12/01/2021	106.31	01-1075
3663	Water & Sewer Deposit Refund	#2022.03B	Utility Billing Overpayment	12/21/2021	22.22	01-1075
3663	Water & Sewer Deposit Refund	#240.07	Utility Billing Overpayment	12/01/2021	164.10	01-1075
3663	Water & Sewer Deposit Refund	#456.02	Utility Billing Overpayment	12/01/2021	34.05	01-1075
Total 3663:					635.98	
1239						
1239	WECO	CP-00176919	PW Gas Exp	11/30/2021	465.93	11-45-2000
1239	WECO	CP-00176919	PW Gas Exp	11/30/2021	543.59	51-73-2000
1239	WECO	CP-00176919	PW Gas Exp	11/30/2021	543.59	52-73-2000
Total 1239:					1,553.11	
3973						
3973	Zumar Industires, Inc.	244353	Road Signs	12/09/2021	269.70	11-43-2000
Total 3973:					269.70	
Grand Totals:					360,313.85	

Payment Approval Report
Expense Account Key

Dated: _____

Mayor: _____

City Council: _____

General Fund

Street Fund

CED Fund

Library Fund

Storm Fund

Building Permit Fund

Electrical Permit Fund

Debt Services Fund

Office Equip. Fund

Equipment Fund

Water Fund

Sewer Fund

Sewer Resv Fund

Fund Number

G.L. Number Acct

10

10-XX- XXXX

11

11-XX- XXXX

23

23-XX- XXXX

24

24-XX- XXXX

25

25-XX- XXXX

26

26-XX- XXXX

27

27-XX- XXXX

30

30-XX- XXXX

40

40-XX- XXXX

41

41-XX- XXXX

51

51-XX- XXXX

52

52-XX- XXXX

56

56-XX- XXXX

City Recorder: _____

City Treasurer: _____



Planning Commission Meeting Minutes November 2, 2021

Chairperson: Todd Culver, Presiding
Commissioners Present: Kent Wullenwaber, Jeremy Moritz, and Susan Jackson
Absent: Kurt Kayner, Roger Bristol, and Rhonda Giles
Staff Present: City Administrator/Planner Michele Eldridge, Consultant John Hitt, and City Staff Member Carol Canham
Meeting Location: Harrisburg Municipal Center located at 354 Smith St.

CALL TO ORDER AND ROLL CALL: Order was called at 7:00pm by Chairperson Todd Culver.

CONCERNED CITIZEN(S) IN THE AUDIENCE: Everyone present were there for items on the agenda.

APPROVAL OF MINUTES

Wullenwaber motioned to approve the minutes and was seconded by Moritz. The Planning Commission then voted unanimously to Approve the Minutes for September 23, 2021.

OLD BUSINESS

THE MATTER OF CONSIDERING A REQUEST TO ALLOW A CHANGE FOR THE MAGNUSON LANDSCAPING REQUIREMENT.

STAFF REPORT & EXHIBITS: Eldridge gave a brief background about the Magnusons, their building permit, the history of the landscaping agreement, and the reasoning behind the request to remove landscaping deferral.

ACTION: Moritz motioned to remove the requirement for the applicant to install a brick planter, and thereby dissolve the agreement to defer landscaping from 2019. The motion was seconded by Jackson. The Planning Commission then voted unanimously to approve the removal of the landscaping deferral.

November 2, 2021

WORK SESSION**THE MATTER OF FINALIZING THE REVIEW OF THE HARRISBURG ZONING, DEVELOPMENT & LAND USE DRAFT CODE IN ITS ENTIRETY**

STAFF REPORT & EXHIBITS: Hitt explained to the Planning Commission that after today's presented changes, the next step is a formal legal review, which should be completed by January or February 2022. Commissioners will meet and go over any changes and then the Code will go out for formal public review and a public hearing, somewhere around March or April 2022. City Council will then have the final approval of the updated draft. Changes presented today are basically heading changes and additions from Eldridge. Page numbers still need to be updated. Eldridge highlighted revisions made and Hitt gave an overview of draft code.

ACTION: None – For Review Only

OTHERS

- Eldridge announced there will be a Planning Commission meeting on November 16, 2021, as October meeting was cancelled. There is some time sensitive material that needs to be reviewed in November.

With no further discussion, the meeting was adjourned at 8:59pm.

Chairperson

City Recorder

Code	Description	Count	Amount	GL Account
Court Costs				
CF	COLLECTION FEE	4	514.06	
COSTS	COURT COSTS	4	121.14	
DEF-ADJUD	DEF ADJUDICATION	4	335.00	
LPF	LATE PAYMENT FEE	11	27.51	
PA	PAYMENT ARRANGEMENT- FEE	5	21.97	
SCF	SHOW CAUSE FEE	4	101.39	
SUSP	SUSPENSION FEE	4	60.00	
WF	WARRANT FEE	10	75.79	
Total Court Costs:		46	1,256.86	
Fines				
DISM	CHARGE DISMISSED	2	75.00	
FINE	FINE ASSESSED	2	100.42	
GBD	GUILTY BY DEFAULT	15	1,222.40	
GUILTY	FOUND GUILTY	11	1,473.00	
Total Fines:		30	2,870.82	
Surcharges				
COUNTY	COUNTY ASSESSMENT	8	96.72	
STATE	STATE ASSESSMENT	12	397.00	
Total Surcharges:		20	493.72	
Grand Totals:		96	4,621.40	

Report Criteria:

Case.Violation date between 12/1/2021 12:00:00 AM and 12/31/2021 12:00:00 AM

Agency	Case Number	Citation Numbers	Violation Date	Primary Offense	Location
COBURG PD	21-T-0163	190549	12/01/2021	DRIVE WHILE SUSPENDED/REVOKED	6TH ST & LASALLE ST
COBURG PD	21-T-0160	190550	12/01/2021	VIOLATING DESIGNATED SPEED 11-20 MPH OVER OVER 65 MPH	6TH STREET & PRICEBORO
COBURG PD	21-T-0162	1308	12/02/2021	DRIVE WHILE SUSPENDED/REVOKED	3RD ST & SMITH ST
LCSO	21-T-0159	215236	12/03/2021	NO OPERATORS LICENSE	969 S 9TH ST/PRICEBORO DR
LCSO	21-T-0164	215267	12/07/2021	VIOLATING DESIGNATED SPEED 21-30 MPH OVER OVER 65 MPH	600 S 6TH ST HARRISBURG
COBURG PD	21-T-0185	190351	12/09/2021	ALTERED PLATE OR DISPLAY OF; ILLEGAL WINDOW TINT	SB 6TH ST/ LASALLE ST
LCSO	21-T-0165	215294	12/10/2021	DRIVING WHILE UNINSURED	399 SMITH ST/N 4TH ST
COBURG PD	21-T-0179	190352	12/13/2021	VIOLATING DESIGNATED SPEED 11-20 MPH OVER OVER 65 MPH	WB 9TH ST/ TERRITORIAL ST
COBURG PD	21-T-0181	190353	12/13/2021	VIOLATING DESIGNATED SPEED 11-20 MPH OVER OVER 65 MPH	SB 3RD ST/ MACY
LCSO	21-T-0166	215332	12/14/2021	NO OPERATORS LICENSE	299 MONROE ST/N 3RD ST
LCSO	21-T-0167	215337	12/14/2021	OPERATE VEHICLE WHILE USING CELL PHONE	299 MONROE ST/N 3RD ST
LCSO	21-T-0168	215338	12/14/2021	OPERATE VEHICLE WHILE USING CELL PHONE	299 MACY ST/S 3RD ST
LCSO	21-T-0169	215339	12/14/2021	OPERATE VEHICLE WHILE USING CELL PHONE	299 MACY ST/S 3RD ST
LCSO	21-T-0170	215358	12/16/2021	FAILURE TO OBEY TRAFFIC CONTROL DEVICE-SIGN	TERRITORIAL ST/N SEVENTH ST
LCSO	21-T-0171	215359	12/16/2021	DRIVING WHILE UNINSURED; NO OPERATOR LICENSE	1199 S 6TH ST/PRICEBORO DR
LCSO	21-T-0172	215360	12/16/2021	FAILURE TO OBEY TRAFFIC CONTROL DEVICE-SIGN	699 TERRITORIAL ST/N 7TH ST
LCSO	21-T-0173	215361	12/16/2021	FAILURE TO OBEY TRAFFIC CONTROL DEVICE-SIGN	699 TERRITORIAL ST/N 7TH ST
LCSO	21-T-0174	215362	12/16/2021	FAILURE TO OBEY TRAFFIC CONTROL DEVICE-SIGN	TERRITORIAL ST, N 7TH ST
LCSO	21-T-0175	215363	12/16/2021	FAILURE TO OBEY TRAFFIC CONTROL DEVICE-SIGN	699 TERRITORIAL ST/N 7TH ST
LCSO	21-T-0176	215364	12/16/2021	DRIVING WHILE UNINSURED	899 S 6TH ST/SOMMERVILLE LOOP
LCSO	21-T-0177	215377	12/17/2021	DRIVING WHILE UNINSURED	886 TERRITORIAL ST
LCSO	21-T-0178	215380	12/17/2021	DRIVING WHILE UNINSURED	700 SOMMERVILLE LOOP/S 6TH ST
COBURG PD	21-T-0182	1261	12/24/2021	VIOLATING DESIGNATED SPEED 11-20 MPH OVER OVER 65 MPH	DIAMOND HILL/ 9TH ST
COBURG PD	21-T-0183	1262	12/24/2021	VIOLATING DESIGNATED SPEED 11-20 MPH OVER OVER 65 MPH	DIAMOND HILL/ 9TH ST
COBURG PD	21-T-0184	1263	12/24/2021	VIOLATING DESIGNATED SPEED 11-20 MPH OVER OVER 65 MPH	6TH ST/ PRICEBORO RD
COBURG PD	21-T-0180	1264	12/28/2021	VDS 21-30 MPH OVER OVER 65 MPH; FTC PROOF INSURANCE	DIAMOND HILL/ 9TH ST
COBURG PD	21-T-0186	1265	12/28/2021	VIOLATING DESIGNATED SPEED 21-30 MPH OVER OVER 65 MPH	6TH ST/ PRICEBOROR RD
COBURG PD	21-T-0188	1309	12/29/2021	VIOLATING DESIGNATED SPEED 11-20 MPH OVER OVER 65 MPH	N 9TH ST/ DIAMOND HILL RD
COBURG PD	21-T-0189	1310	12/29/2021	FAILURE TO OBEY TRAFFIC CONTROL DEVICE-SIGN	N 7TH ST/ TERRITORIAL ST
COBURG PD	21-T-0190	190368	12/30/2021	VIOLATING DESIGNATED SPEED 21-30 MPH OVER OVER 65 MPH	WB TERRITORIAL / 9TH ST
COBURG PD	21-T-0187	1270	12/31/2021	VIOLATING DESIGNATED SPEED 11-20 MPH OVER OVER 65 MPH	8TH ST/ DIAMOND HILL RD

Grand Totals:

31