



Harrisburg City Council Business Meeting Agenda
September 14, 2021

To be held immediately following the HRA Board Meeting

6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and
Charlotte Thomas.
Meeting Location: Harrisburg Municipal Center @ 354 Smith St.

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross at 541-995-6655.*
8. *If you wish to testify and are unable to attend due to the Coronavirus Pandemic, please contact the City Recorder to be placed on a Conference Call list during the meeting.*
9. *Meetings are held in a facility that is disinfected. At this time, masks are required, and the City asks anyone running a fever, having an active cough or respiratory difficulties not to attend this meeting.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

NEW BUSINESS

1. THE MATTER OF DISCUSSING THE HARRISBURG FISCAL YEAR 2019-2020 AUDIT REPORT WITH THE AUDITOR, STEVE TUCHSCHERER

STAFF REPORT:

Exhibit A: FY 2019-2020 Audit Report. (The Report is available
on the City Website under Government/Finance/Documents .

Exhibit B: 2019-20 City of Harrisburg Audit Letter

ACTION: MOTION TO APPROVE THE CITY'S FISCAL YEAR 2019-2020 AUDIT REPORT, AS PRESENTED BY THE AUDITOR STEVE TUCHSCHERER.

2. THE MATTER OF APPROVING THE CONSENT LIST

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

STAFF REPORT:

Exhibit A: Harrisburg City Council Minutes for June 22, 2021

Exhibit B: Payment Approval Report for August 2021

Exhibit C: Letter from Mayor Duncan to Governor Brown

Exhibit D: Municipal Court Collections Report for August 2021

Exhibit E: Municipal Citation Report for August 2021

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

Harrisburg City Council Minutes for June 22, 2021

The Payment Approval Report for August 2021

CITY ADMINISTRATORS VERBAL REPORT

1. Hurds Hardware & Custom Machinery-Large Business of the Year by the Tri-County Chamber of Commerce.
2. Woodhill Crossing Subdivision
3. Butterfly Garden Subdivision
4. Shadowood Subdivision
5. S 9th St Extension
6. BN Franchise Agreement
7. Distinguished Service Awards

OTHER ITEMS

ADJOURN

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

**THE MATTER OF DISCUSSING THE HARRISBURG FISCAL YEAR 2019-2020
AUDIT REPORT WITH THE AUDITOR, STEVE TUCHSCHERER**

STAFF REPORT:

Exhibit A: FY 2019-2020 Audit Report. (The Report is available
on the City website under [Government/Finance/Documents](#).)

Exhibit B: 2019-20 City of Harrisburg Audit Letter

**ACTION: MOTION TO APPROVE THE CITY’S FISCAL YEAR 2019-2020
AUDIT REPORT, AS PRESENTED BY THE AUDITOR STEVE TUCHSCHERER.**

THIS AGENDA BILL IS DESTINED FOR: Regular Agenda – September 14, 2021

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends City Council accept and approve the City of Harrisburg Fiscal Year 2019-2020 Audit Report.

BACKGROUND INFORMATION:

Steve Tuchscherer and his firm audited the City's financial records for Fiscal Year 2019-2020. The audit report was given to the City Council previously for review. Council is encouraged to bring their copy to follow along or may use an electronic device to review the on-line version. The report can also be found on the City Website under [Government/Finance/Documents](#).

Mr. Tuchscherer will be providing his audit report via Zoom, which will be broadcast on the City Council Information Screens.

REVIEW AND APPROVAL:

Michele Eldridge 9/7/2021
City Administrator Date

November 30, 2020

To the Mayor and City Councilors
City of Harrisburg, Oregon

I have audited the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of City of Harrisburg for the year ended June 30, 2020. Professional standards require that I provide you with information about my responsibilities under generally accepted auditing standards as well as certain information related to the planned scope and timing of my audit. I have communicated such information in my engagement letter to you dated May 15, 2020. Professional standards also require that I communicate to you the following information related to my audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by City of Harrisburg are described in the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the fiscal year. I noted no transactions entered into by City of Harrisburg during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the City's financial statements was:

Management's estimate of the City's capital asset values is based on both actual and estimated historical costs. I evaluated the key factors and assumptions used to develop the capital asset valuations in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

I encountered no significant difficulties in dealing with management in performing and completing my audit.

Corrected and Uncorrected Misstatements

Professional standards require me to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to my satisfaction, that could be significant to the financial statements or the auditor's report. I am pleased to report that no such disagreements arose during the course of my audit.

Management Representations

I have requested certain representations from management that are included in the management representation letter dated November 17, 2020.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to City of Harrisburg's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, my professional standards require the consulting accountant to check with me to determine that the consultant has all the relevant facts. To my knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

I generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as City of Harrisburg's auditors. However, these discussions occurred in the normal course of my professional relationship and my responses were not a condition to my retention.

Other Matters

I applied certain limited procedures to management's discussion and analysis, the major governmental budgetary comparison schedules, and the pension schedules, which are required supplementary information (RSI) that supplements the basic financial statements. My procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

I was engaged to report on the proprietary funds budgetary comparison schedules, the non-major funds budgetary comparison schedules, and additional supporting schedules, which accompany the financial statements but are not RSI. With respect to the supplementary information accompanying the financial statements, I made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to my audit of the financial statements. I compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the use of the Mayor, City Councilors and management of City of Harrisburg and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Steve Tuchscherer', with a stylized, cursive script.

Steve Tuchscherer, CPA

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

2.

THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

- Exhibit A: Harrisburg City Council Minutes for June 22, 2021
- Exhibit B: Payment Approval Report for August 2021
- Exhibit C: Letter from Mayor Duncan to Governor Brown
- Exhibit D: Municipal Court Collections Report for August 2021
- Exhibit E: Municipal Citation Report for August 2021

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

- 1. Harrisburg City Council Minutes for June 22, 2021**
- 2. The Payment Approval Report for August 2021**

THIS AGENDA BILL IS DESTINED FOR: Consent Agenda – 09.14.2021

STAFF RECOMMENDATION:

Staff recommends the City Council approve the consent list.

BACKGROUND INFORMATION:

Building Permits:

August 2021:	Submitted: 13
	Issued: 13
New Homes:	2-one SFD and one Multi-Family

YTD Valuation: *Please note valuation is not added to the City's property tax base until the fall period following when the permit is finalized. As such, the typical timeframe for most construction to show up on our tax base is the following year in November. The valuation figure includes new home values, the value of commercial or industrial construction, and the value of extensive remodels.*

2021 YTD: \$2,249,864 (Does not include \$1,490,000 Seismic Reconstruction for the Middle School)

Business Licenses Issued:

- Solicitation License issued for Ryan Dale with T-Mobile.

Harrisburg Municipal Court

- Collection Report for the month of August is \$6758.00 (**EXHIBIT D**)
- There were 13 citations issued for the month of August as shown in **EXHIBIT E** for a total of 19 offenses including one criminal case for Driving While Suspended-Misdemeanor and one ordinance violation for Drinking in Public.

Committee Minutes: *Please note all committee/board minutes are approved by the individual committee, and not by the City Council consent agenda approval.*

Harrisburg and HRA Budget Committee Chairperson: Raande Loshbaugh

The Harrisburg and HRA Budget Committee did not meet in the month of August.

Next Scheduled Meeting: TBD

Library Board: Pro-Tem Chairperson: Desri Hansen

The Library Board did not meet in the month of August.

Next Scheduled Meeting: September 9, 2021

Personnel Committee: Chairperson; Kimberly Downey

The Personnel Committee did not meet in the month of August.

Next Scheduled Meeting: TBD

Planning Commission: Chairperson; Todd Culver

The Planning Commission met on August 25, 2021. Those minutes are not yet available.

Next Scheduled Meeting: September 23, 2021

REVIEW AND APPROVAL:

09/08/2021

Lori Ross

Date

City Recorder



Harrisburg City Council Work Session Minutes

June 22, 2021

6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors Present: Kimberly Downey, Adam Keaton, Randy Klemm (arrived at 6:36pm), and Charlotte Thomas.
Councilors Absent: Robert Boese
Staff Present: City Administrator Michele Eldridge, Public Works Director Chuck Scholz, Finance Officer Cathy Nelson, and City Recorder Lori Ross
Meeting Location: Harrisburg Municipal Center @ 354 Smith St.

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at the hour of 6:33pm

CONCERNED CITIZEN(S) IN THE AUDIENCE. All present were there for the meeting and items on the agenda.

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE: Lieutenant Fountain gave his report and noted that there has been an increase in local thefts and car break-ins. He discussed a probable cause situation in Harrisburg that ended up in negotiations with Lane County Crisis Negotiators for hours blocking Diamond Hill Rd. He was happy to say it ended peacefully.

- Duncan requested better communication for events like this. It would be nice to know what's going on instead of having to hear about from residents in Coburg and suggested that maybe someone could call City Hall. Lt. Fountain agreed that it would be good for us to know so we could let people know to avoid the area.
- Eldridge stated that the City does have a scanner and we were aware that something big was going on to some extent.
- Caughey asked about an alert system? Lt Fountain answered that he didn't think an alert should be used for this type of incident and Scholz agreed that it could cause mass hysteria.
- Thomas agreed that it might not be the best plan for the general public to know where the cops are going. Lt Fountain agreed that there is a balance on what you reveal.

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- Scholz stated that in the future, if they need assistance with roadblocks, the Public Works Crew would be able to help cover more ground and they could use there resources better elsewhere.

THE MATTER OF APPROVING STATE REVENUE SHARING RESOLUTIONS, AND HOLDING A PUBLIC HEARING GIVING CITIZENS OPPORTUNITY TO COMMENT ON THE USE OF STATE REVENUE SHARING FUNDS

STAFF REPORT: Nelson stated that this is a yearly resolution that allows the City to get revenue from Cigarette Tax, Liquor Tax, etc. It is different from property taxes.

- Downey motioned to approve Resolution No. 1255, “A Resolution Declaring the City of Harrisburg’s Election to receive State Revenues in FY 2021-22” and was seconded by Keaton. The City Council then voted unanimously to approve Resolution No. 1255, “A Resolution Declaring the City of Harrisburg’s Election to Receive State Revenues in FY 2021-22”.
- Downey motioned to approve Resolution No. 1256, “A Resolution Certifying the City of Harrisburg is Eligible to Receive a State Revenue Sharing Money in FY 2021-22” and was seconded by Caughey. The City Council then voted unanimously to approve Resolution No. 1256. “A Resolution Certifying the City of Harrisburg is Eligible to Receive State Revenue Sharing Money in FY 2021-22.”

THE MATTER OF APPROVING THE CITY BUDGET FOR FISCAL YEAR 2021-22 AND TO ADOPT BUDGET APPROPRIATIONS FOR FY 2021-2022 BY APPROVING RESOLUTION NO. 1257.

STAFF REPORT: Eldridge started by making a note regarding the American Relief Plan Fund. She informed Council that the State of Oregon will not be asking for funds until after July 1st. The 30-day block put in by the ARP program, will go in effect after the state makes the request. She believes it will likely be August when we get our funds. Eldridge stated that the LOC is projecting that we will be getting more funds than the NOC has done, about \$43,400 more. We have decided not to adjust it in our budget for this fiscal year to help keep us more conservative.

Nelson informed Council that she will creating a new spreadsheet for the proposed side due to finding a hidden locked cell in the budget that has been there the last three budget years. The hidden cell was for \$22,000 causing us to be over. She pointed out page 97 of the packet, building and grounds, DEQ license for \$22,000 was hidden and locked.

- Downey asked if we needed to get a license with the DEQ and Nelson answered that she has already spoken with Scholz, and he said no. She pointed out that the license fee on the line above for \$2,500 is the amount it should be, and she has no idea what that amount was for. Downey asked if maybe it could be associated with the water rights for the river and Nelson replied that she didn’t know. Thomas asked if it was spent and Nelson answered, no, that it was never spent it was just there. Scholz advised that it be moved up to building and ground maintenance as he feels that he has use for that money there.
- Nelson pointed out that it does show reflective in the Community and Economic Development because of meeting June 8th, the figures will be different from proposed to approved. Downey asked what the amount is needed to notify the Budget Committee of changes that were made, and Nelson answered ten percent of the entire budget.
- Keaton asked about the two new funds for building permit and if it was related to the new Junction City permit program. Nelson answered yes that per our agreement with Accela, the program needed to have their own fund.

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- Downey asked if anything controversial came up at the Budget meeting and Council replied no.
 - Thomas **motioned to adopt the Approved FY 2021-2022 City Budget as amended, and to approve the FY 2021-2022 City Budget through Resolution No. 1257, "A Resolution Making Appropriations for the City of Harrisburg, Oregon, for the Fiscal Year 2021-2022" and was seconded by Downey. The City Council then voted unanimously to adopt the Approved FY 2021-2022 City Budget as amended, and to approve the FY 2021-2022 City Budget through Resolution No. 1257, "A Resolution Making Appropriations for the City of Harrisburg, Oregon, for the Fiscal Year 2021-2022."**

THE MATTER OF APPROVING RESOLUTION NO.1258, AND THEREBY UPDATING COUNCIL POLICY 18-1.04

STAFF REPORT: Eldridge reminded Council that this resolution has been discussed at the last three meetings. Caughey asked Eldridge if this policy should be displayed at City Hall, the Library and in the Municipal Center and Eldridge replied yes.

- Caughey **motioned to approve Resolution No. 1258, "A Resolution Amending Council Policy No. 18-1.04" and was seconded by Downey. The City Council then voted unanimously to approve Resolution No. 1258, "A Resolution Amending Council Policy No. 18-1.04."**

THE MATTER OF A REQUEST FROM THE PRESIDENT OF KIDS S.A.F.E FOUNDATION TO BE ALLOWED TO APPLY AN EXCEPTION TO HMC 9.40.020 IN ORDER TO BE A VENDOR ON THE 4TH OF JULY.

STAFF REPORT: Eldridge stated that she was contacted by Derek LeBlanc, president of the Kids S.A.F.E Foundation regarding a booth for the 4th of July where they would be teaching firearm safety with BB Guns in a controlled area. She stated that as per HMC 9.40 prevents the discharge of BB Guns inside the City limits. Leblanc reviewed the code and thought that since they are set up like a private shooting range and they are designed for target shooting, that it would be permitted. Eldridge stated the Daisey BB Guns have a velocity under 350 ft/sec and that those are the only ones allowed. She stated that City Council can restrict use of this to a large community event only as the product can be purchased by the public in the City.

- Klemm stated that he was in favor of this in a controlled environment as providing education to our kids it's a best way to combat gun violence.
- Downey asked LeBlanc why they are having children shoot BB Guns and he replied that it was the best way to bring awareness to their cause which is saving guns from gun violence. He pointed out the accident that happened here in December of 2019 and the importance of educating our kids about unsecured firearms. He informed Council that they start off with the four safety rules; (1) treat every gun like it's loaded, (2) mussel pointed in a safe direction which is up or down, (3) fingers are straight and off the trigger and (4) make sure of my target and what is beyond.
- Downey stated that she had great respect for firearms, and she thinks it's important and is all for it.
- Keaton asked if there were any close calls and LeBlanc said no. The Daisy's that they use are about 220ft/sec and they take safety very seriously. Keaton stated he was happy with it.
- Caughey stated that he is very much in favor of this.

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- Thomas stated that the more exposure they have the better and curiosity is what killed they young boy from Harrisburg. The more knowledge that kids and adults have the better.
- LeBlanc said it was a family affair and they provide information for everyone. He would like to teach here in Harrisburg and Thomas suggested he contact the school board.
- Duncan said it was an incredibly important issue and brave people like LeBlanc that step into gaps and fill in common sense areas that need to be filled in and he was very proud. He was all for it and so proud of the Council for their impute.
- Downey **motioned to allow the exception under HMC 9.40.020 to apply to the use of the inflatable BB gun range, and that the use of a unit such as this one is restricted to a large community event in which there are typically the presence of food vendors, such as the Old-Fashioned 4th of July Celebration** and was seconded by Klemm. **The City Council then voted unanimously to allow the exception under HMC 9.40.020 to apply to the use of the inflatable BB gun range, and that the use of a unit such as this one is restricted to large community events in which there are typically the presence of food vendors, such as the Old-Fashioned 4th of July Celebration.**

THE MATTER OF REVIEWING AND APPROVING THE ENGINEERS RECOMMENDATION OF THE IRON & MANGANESE REMOVAL SYSTEM FOR THE NEW NORTH & SOUTH WATER TREATMENT FACILITIES.

STAFF REPORT: Scholz informed Council that we are sole sourcing out equipment to keep the price down and get what we want. He included, with the iron manganese filters, the lowest bid which was Lee Odell's. The City engineers agreed with Scholz that bid did not meet the bid specs of what we asked for in the bid process and that's why recommendation is not the lowest bid.

- Klemm asked with the price of everything going up, will it affect any future projects?
- Scholz answered yes, but it's not beating us up. The City went from stick frame buildings to CMU which is cheaper now. Overall, it is costing us more. We redid the cost analysis for the project overall and we are 11-15% higher than 2018-2019 and when we did the masterplan. We have enough to cover, however, we lost a water line replacement out of the distribution system to cover that. We have planned for water line replacements every year out of the budget so it would just be the next one on the list. Scholz also noted that those estimates are not based on the actual bid so our bids could come in better than the estimates right now.
- Caughey **motioned to accept the bid for Iron & Manganese Removal System from Atec System in the amount of \$325,000.00 and was seconded by Klemm. The City Council then voted unanimously to accept the bid for Iron & Manganese Removal System form Atec System in the amount of \$325,000.00.**

THE MATTER OF REVIEWING AND APPROVING THE STAFF RECOMMENDATION PURCHASE OF GENERATOR EQUIPMENT FOR THE NEW NORTH & SOUTH WATER TREATMENT FACILITIES

STAFF REPORT: Scholz mentioned Sourcewell was a nation-wide program accepted in all states and instead of standard bid process it is based on equipment. They go out and do the bid process themselves to get the best price for Cities. You work with the dealer, and they give you the bid price that was done and each source pays back into program to pay for the bid process. On the Peterson Cat bid, page 127, you can see that the unit price is \$147,050.00 and the price after the bid is \$102,181.00. This takes away a lot of staff time and every state accepts them. The next Sourcewell product will be the emergency sewer pumps.

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- Thomas **motioned to accept the (Sourcewell Competitively Solicited) Peterson Cat Bid for (two) Electric Generators and Related Equipment in the amount of \$204,362.00 and was seconded by Klemm. The City Council then voted unanimously to accept the (Sourcewell Competitively Solicited) Peterson Cat Bid for (two) Electric Generators and Related Equipment in the amount of \$204,362.00.**

THE MATTER OF REVIEWING AND APPROVING THE ENGINEERS RECOMMENDATION OF THE ON-SITE CHLORINE GENERATOR EQUIPMENT FOR THE NEW NORTH & SOUTH WATER TREATMENT FACILITIES

STAFF REPORT: Scholz stated this is for the onsite generation for the chlorine. The City will use salt and electromagnets and create our own chlorine onsite. It's a lower dose, it won't oxygenate or rip the iron magnesium out of the water. The lower bidder again, did not meet the specifications in the book. The system that we chose is straight forward and it will get the job done. Scholz noted that his next two years of work went out to bid today and the bid will be presented at the first meeting in August. Diamond Hill Rd waterline replacement from 7th to 9th is also out to bid. Currently, Northwest Natural is replacing all gas lines and putting them back deeper.

- Caughey **motioned to accept the bid for the chlorine equipment from Denora in the amount of \$192,775.00 and was seconded by Klemm. The City Council then voted unanimously to accept the bid for the chlorine equipment from Denora in the amount of \$192,775.00.**

CITY ADMINISTRATORS VERBAL REPORT

- **Grand Re-Opening:** Eldridge stated that the Grand Re-Opening had about 15-20 people at the ribbon cutting. Hurds had some promotions as well as J & S Art and Grocery Outlet. Magnuson Dental had an open house.
- **BN:** Eldridge emailed Council the original BN agreement today. City Attorneys will be attending that meeting and it will be an executive session.
- **TAC:** She would like to know if someone would want to join TAC, the Technical Advisory Committee. They meet on the second Wednesday of the month from 1:30pm to 3pm and if anyone is interested, she will send out notification. Keaton stated that currently all the meetings are online and because of multiple counties involved, it's difficult to get everyone together. Keaton asked the Council if they would like for him to bring back reports from meetings and the Council said yes.
- **County Update:** Eldridge stated that Linn County is still in the high-risk category, and we need over 42,000 people vaccinated to reach 70%. No further county risk levels will be announced after this week.
- **VFW:** Eldridge has reached out to the VFW, and she has not heard anything yet.
- **LCBD:** The City will no longer be using Linn County's Building Department for inspections and will be using Junction City instead. Their attorney wanted a termination resolution that the Commissioners had to approve. Eldridge stated that she had the authority to sign and that she didn't need to bring it before Council again. She noted that the implementation process is harder than expected. The City is hoping to go live July 1st.
- **Welcome Carol:** Eldridge informed the Council of the City's new employee, Carol who will be the Utility Billing Supervisor, Code Enforcement and Building Permit Clerk.
- **Broadband:** Eldridge mentioned that Ross was contacted by a resident with a question for the Mayor regarding municipal broadband. The City is in an area that

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has about 940Mbps so currently we are not eligible for some of the rural programs available through Gov Browns Broadband Plan, but we do have an LOC priority. Caughey mentioned that if you don't have enough providers, you can get some assistance. Eldridge stated that Harrisburg has five different internet providers. Thomas asked what good it would do to look further into it, if we already have five and that would mean that the city would be taking over Broadband. Eldridge answered yes. Keaton mentioned that Halsey brought in Alyrica to do fiber connection for the town. He stated that he's not a fan of government agencies getting involved in internet delivery services and he doesn't think it's worth worrying about too much. She will continue to keep her eye out.

ADJOURN at the hour of 7:46pm.

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
1206						
1206	Analytical Lab & Consultants	139626	Water Testing	07/06/2021	175.00	52-65-4200
1206	Analytical Lab & Consultants	139672	Water Testing	07/09/2021	196.00	51-65-4200
1206	Analytical Lab & Consultants	139722	Water Testing	07/09/2021	60.00	52-65-4200
1206	Analytical Lab & Consultants	139818	Water Testing	07/13/2021	635.00	52-65-4200
1206	Analytical Lab & Consultants	140014	Water Testing	07/22/2021	175.00	52-65-4200
1206	Analytical Lab & Consultants	140076	Water Testing	07/27/2021	80.00	52-65-4200
1206	Analytical Lab & Consultants	140144	Water Testing	07/29/2021	600.00	51-65-4200
Total 1206:					1,921.00	
1212						
1212	Bob Dickman Tire Center	74000563658	PW Vehicle supplies	07/27/2021	10.99	11-45-3000
Total 1212:					10.99	
2405						
2405	Branom Instrument Company LLC	SO-24292	Misc W/S Exp	07/20/2021	1,774.44	52-65-4600
Total 2405:					1,774.44	
3697						
3697	Brewer and Coulombe, PC	502510	Attorney Fees	07/15/2021	425.00	10-42-2500
3697	Brewer and Coulombe, PC	502511	Attorney Fees	07/15/2021	475.00	10-42-2700
3697	Brewer and Coulombe, PC	502524	Attorney Fees	08/13/2021	337.50	10-42-2500
3697	Brewer and Coulombe, PC	502525	Attorney Fees	08/13/2021	662.50	10-42-2700
Total 3697:					1,900.00	
3773						
3773	CenturyLink	238380127	Phone Bill	08/04/2021	.32	10-69-3500
3773	CenturyLink	JULY 2021	Phone Bill	07/26/2021	42.44	52-65-3500
3773	CenturyLink	JULY 2021	Phone Bill	07/26/2021	45.09	52-65-3500
3773	CenturyLink	JULY 2021	Phone Bill	07/26/2021	43.54	51-65-3500
3773	CenturyLink	JULY 2021	Phone Bill	07/26/2021	41.17	51-65-3500
3773	CenturyLink	JULY 2021	Phone Bill	07/26/2021	45.09	52-65-3500
3773	CenturyLink	JULY 2021	Phone Bill	07/26/2021	40.89	52-65-3500
3773	CenturyLink	JULY 2021	Phone Bill	07/26/2021	45.09	52-65-3500
3773	CenturyLink	JULY 2021	Phone Bill	07/26/2021	41.17	10-69-3500
3773	CenturyLink	JULY 2021	Phone Bill	07/26/2021	42.44	52-65-3500
Total 3773:					387.24	
2939						
2939	Cobalt Computer Services, Inc.	20967	Computer Service	07/31/2021	203.00	40-65-8015
2939	Cobalt Computer Services, Inc.	21040	Computer Service	07/31/2021	9,832.80	40-65-8015
2939	Cobalt Computer Services, Inc.	21071	Computer Hardware	07/31/2021	115.00	10-60-2300
2939	Cobalt Computer Services, Inc.	21071	Computer Service	07/31/2021	862.50	40-65-8015
2939	Cobalt Computer Services, Inc.	21071	Computer Service	07/31/2021	201.25	51-74-2100
2939	Cobalt Computer Services, Inc.	21071	Computer Service	07/31/2021	201.25	52-74-2100

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 2939:					11,415.80	
3348						
3348	Code Publishing, Inc.	70544	Web Hosting	07/31/2021	297.75	10-60-2900
3348	Code Publishing, Inc.	70567	Web Hosting	07/31/2021	737.25	10-60-2900
Total 3348:					1,035.00	
2720						
2720	Comcast	AUG 2021	Internet Service	08/02/2021	307.78	10-60-2000
2720	Comcast	AUG 2021 LIB	Internet Service	07/23/2021	146.85	24-60-2525
2720	Comcast	AUG 2021 P/W	Internet Service	08/01/2021	74.17	51-65-3550
2720	Comcast	AUG 2021 P/W	Internet Service	08/01/2021	74.18	52-65-3550
Total 2720:					602.98	
3913						
3913	DataBar Inc	251880	W/S Utility Statements	08/04/2021	301.62	51-74-2200
3913	DataBar Inc	251880	W/S Utility Statements	08/04/2021	301.61	52-74-2200
Total 3913:					603.23	
3953						
3953	DJC Oregon	745129866	Construction Bid	07/22/2021	77.44	10-72-6800
Total 3953:					77.44	
2282						
2282	EARTH20	536693	Bottled Water	07/23/2021	76.39	10-53-2200
Total 2282:					76.39	
2204						
2204	Empire Concrete Cutting	6077	Concrete Cutting	07/27/2021	307.50	11-44-6000
Total 2204:					307.50	
1946						
1946	Ferguson Waterworks	1006737	P/W Misc. Expense	07/07/2021	222.89	51-65-4600
1946	Ferguson Waterworks	1006742	P/W Misc. Expense	07/07/2021	364.98	51-65-4600
1946	Ferguson Waterworks	1007451	P/W Misc. Expense	07/08/2021	282.56	51-65-4600
Total 1946:					870.43	
1218						
1218	Grainger	9004964376	Misc. P/W Supplies	07/28/2021	24.66	52-65-3300
1218	Grainger	9004964376	Misc. P/W Supplies	07/28/2021	24.66	51-65-3300
1218	Grainger	9005170577	Misc. P/W Supplies	07/28/2021	41.79	51-65-3300
1218	Grainger	9005170577	Misc. P/W Supplies	07/28/2021	41.79	52-65-3300
1218	Grainger	9006201710	Misc. P/W Supplies	07/29/2021	265.70	41-78-8170
1218	Grainger	9969647073	Misc. P/W Supplies	07/21/2021	66.39	10-72-6700
1218	Grainger	9969647081	Misc. P/W Supplies	07/21/2021	140.35	51-65-3300
1218	Grainger	9969647081	Misc. P/W Supplies	07/21/2021	140.35	52-65-3300
Total 1218:					745.69	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
1947						
1947	H & J Construction, Inc.	5083	Sewer Crossover	07/31/2021	1,620.00	52-65-4600
Total 1947:					1,620.00	
3037						
3037	Herc Equipment Rental Corp.	32216467-001	Equipment Rental	07/30/2021	2,537.86	56-60-2300
Total 3037:					2,537.86	
1220						
1220	Hurd's Custom Machinery, Inc.	30702	Public Works Supplies	06/30/2021	102.59	10-72-4000
1220	Hurd's Custom Machinery, Inc.	30926	Public Works Supplies	07/19/2021	7.69	51-65-4600
1220	Hurd's Custom Machinery, Inc.	31012	Public Works Supplies	07/27/2021	16.49	10-72-4000
Total 1220:					126.77	
3964						
3964	Jamie Knox	804211.00	Reimbursement	08/04/2021	17.00	23-70-2500
Total 3964:					17.00	
1221						
1221	Jerry's Home Improvement	103338	Misc Public Works Supplies	07/21/2021	52.09	11-44-6000
1221	Jerry's Home Improvement	103550	Misc Public Works Supplies	07/22/2021	17.50	11-44-6000
Total 1221:					69.59	
3683						
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	90.73	10-53-2200
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	335.90	10-60-2400
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	10.49	10-53-2200
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	760.00	10-63-2000
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	24.63	10-60-2300
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	18.41	10-60-2700
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	18.41	51-74-2300
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	18.41	52-74-2300
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	67.67	24-60-2800
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	72.00	10-63-2100
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	30.00	10-53-2200
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	20.00	24-60-2800
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	197.98	10-60-2300
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	20.00	10-53-2200
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	15.49	24-60-2000
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	10.00	10-53-2200
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	10.68	24-60-2000
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	13.36	24-60-2000
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	59.55	24-60-2000
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	28.68	24-60-2000
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	512.00	10-63-2000
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	4.29	51-65-4600
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	4.28	52-65-4600
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	86.72	10-72-6700
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	299.98	10-72-4000
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	272.77	11-43-2100
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	234.75	51-65-3300
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	234.75	52-65-3300

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	689.89	51-65-3300
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	689.89	52-65-3300
3683	Keybank N.A.	JULY 2021	Misc Credit Card Charges	07/20/2021	58.83	41-78-8170
Total 3683:					4,910.54	
3770						
3770	Keyhole Locksmith, The	90503	Misc P/W Exp	08/17/2021	24.00	10-72-4000
Total 3770:					24.00	
3883						
3883	Knox Ag Irrigaion, Inc	2804	Misc P/W Exp	08/05/2021	238.95	51-65-4600
Total 3883:					238.95	
1225						
1225	Linn County Building Dept.	JULY 2021	Building Permit Fees	08/05/2021	75.47	10-50-2000
Total 1225:					75.47	
1481						
1481	Linn County Road Department	BS144	Road Painting	07/20/2021	2,391.00	11-43-3000
Total 1481:					2,391.00	
1253						
1253	Linn County Sheriff's Office	AUGUST 2021	Law Enforcement Contract	08/01/2021	62,295.75	10-66-3000
Total 1253:					62,295.75	
3819						
3819	Linn County Treasurer	JULY 2021	Court Revenue Payout	08/26/2021	176.00	10-42-2200
Total 3819:					176.00	
1227						
1227	McKinley Printing Company	3023	Business Cards	08/17/2021	94.00	10-53-2200
Total 1227:					94.00	
1077						
1077	Michele Eldridge	811211	Reimbursements	08/11/2021	6.61	10-53-2200
Total 1077:					6.61	
3894						
3894	Mitel	37217483	Phone Bill	08/01/2021	25.21	24-60-2500
3894	Mitel	37217483	Phone Bill	08/01/2021	111.19	10-69-3500
3894	Mitel	37217483	Phone Bill	08/01/2021	111.20	51-65-3500
3894	Mitel	37217483	Phone Bill	08/01/2021	111.20	52-65-3500
Total 3894:					358.80	
3891						
3891	Municipal Code Corporation	00362367	Website Hosting	08/17/2021	1,800.00	10-60-2000

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 3891:					1,800.00	
1482						
1482	Nation's Mini-Mix, Inc.	206376	Concrete	07/29/2021	249.00	11-44-6000
Total 1482:					249.00	
2644						
2644	Net Assets	54-202107	Lien Searches	08/02/2021	135.00	10-53-2250
Total 2644:					135.00	
3921						
3921	Northwest Electrical Construction,	4960	Electrical	07/20/2021	315.00	52-65-5400
Total 3921:					315.00	
1102						
1102	NW Natural Gas Co.	AUG 2021	Utilities	08/20/2021	15.99	10-69-2000
1102	NW Natural Gas Co.	AUG 2021 P/W	Utilities	08/20/2021	17.01	51-65-2700
1102	NW Natural Gas Co.	AUG 2021 PU	Utilities	08/20/2021	48.48	52-65-2700
Total 1102:					81.48	
1245						
1245	One Call Concepts, Inc.	1070392	Locates	07/31/2021	9.00	51-65-4600
1245	One Call Concepts, Inc.	1070392	Locates	07/31/2021	9.00	52-65-4600
Total 1245:					18.00	
1033						
1033	Oregon Department of Revenue	JULY 2021	Court Revenue Payout	08/26/2021	800.00	10-42-2200
Total 1033:					800.00	
3963						
3963	OverDrive, Inc.	H-0076966	Digital Library	07/01/2021	4,236.57	24-60-3200
Total 3963:					4,236.57	
3955						
3955	Pacific Underground Co.	20-009DA	Engineering	07/29/2021	20,564.28	56-60-2300
Total 3955:					20,564.28	
2649						
2649	Petra Automotive	177666	Vehicle Maintenance	08/17/2021	785.86	11-45-2100
2649	Petra Automotive	177666	Vehicle Maintenance	08/17/2021	916.84	51-73-2100
2649	Petra Automotive	177666	Vehicle Maintenance	08/17/2021	916.84	52-73-2100
Total 2649:					2,619.54	
2863						
2863	ProPet Distributors, Inc.	135941	Doggy Bags	08/20/2021	488.35	10-72-6700

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 2863:					488.35	
3736						
3736	Republic Services #450	0450-0033899	Garbage Service	07/31/2021	482.10	10-72-4000
Total 3736:					482.10	
2927						
2927	Staples Business Advantage	3482462302	Office Supplies	07/22/2021	1.38	10-60-2300
2927	Staples Business Advantage	3482462302	Office Supplies	07/22/2021	51.17	23-70-2500
2927	Staples Business Advantage	3482823523	Office Supplies	07/27/2021	45.29	10-60-2300
Total 2927:					97.84	
1144						
1144	Suzan Jackson	206	Janitor Services	07/31/2021	599.17	10-72-4100
1144	Suzan Jackson	206	Janitor Services	07/31/2021	375.83	10-72-4100
Total 1144:					975.00	
2052						
2052	Tri-County	#2102G	Chamber Golf Sponsor	08/13/2021	85.00	23-70-2500
2052	Tri-County	2113	Summer Sounds	08/04/2021	1,000.00	23-70-6850
Total 2052:					1,085.00	
3866						
3866	Umpqua Valley Financial, LLC	12762	Audit Services	08/09/2021	1,627.50	10-41-2000
3866	Umpqua Valley Financial, LLC	12762	Audit Services	08/09/2021	682.50	11-42-2000
3866	Umpqua Valley Financial, LLC	12762	Audit Services	08/09/2021	1,417.50	51-60-2000
3866	Umpqua Valley Financial, LLC	12762	Audit Services	08/09/2021	1,522.50	52-60-2000
Total 3866:					5,250.00	
3826						
3826	Valley Argonomics LLC	74022575	Misc P/W Exp	08/06/2021	24.10	25-65-2000
Total 3826:					24.10	
3663						
3663	Water & Sewer Deposit Refund	#1074.04	Utility Billing Overpayment	08/24/2021	26.90	01-1075
3663	Water & Sewer Deposit Refund	#11604.13	Utility Billing Overpayment	08/25/2021	19.62	01-1075
3663	Water & Sewer Deposit Refund	#11813.01	Utility Billing Overpayment	08/03/2021	58.26	01-1075
3663	Water & Sewer Deposit Refund	#11813.01A	Utility Billing Overpayment	08/02/2021	36.27	01-1075
3663	Water & Sewer Deposit Refund	#255.03	Utility Billing Overpayment	08/23/2021	45.67	01-1075
3663	Water & Sewer Deposit Refund	#51.02	Utility Billing Overpayment	07/30/2021	2.75	01-1075
3663	Water & Sewer Deposit Refund	#70.05	Utility Billing Overpayment	08/03/2021	48.18	01-1075
3663	Water & Sewer Deposit Refund	#91.04A	Utility Billing Overpayment	08/24/2021	30.24	01-1075
Total 3663:					267.89	
1239						
1239	WECO	CP-00163709	PW Gas Exp	07/31/2021	589.40	11-45-2000
1239	WECO	CP-00163709	PW Gas Exp	07/31/2021	687.64	51-73-2000
1239	WECO	CP-00163709	PW Gas Exp	07/31/2021	687.64	52-73-2000

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 1239:					1,964.68	
3929						
3929	Wildish Construction Co.	3631-JB	LaSalle Street Waterline & Street I	08/05/2021	1,525.00	51-65-4600
Total 3929:					1,525.00	
Grand Totals:					139,649.30	

Dated: _____

Mayor: _____

City Council: _____

General Fund

Street Fund

CED Fund

Library Fund

Storm Fund

Building Permit Fund

Electrical Permit Fund

Debt Services Fund

Office Equip. Fund

Equipment Fund

Water Fund

Sewer Fund

Sewer Resv Fund

Payment Approval Report
Expense Account Key

Fund Number

G.L. Number Acct

10

10-XX- XXXX

11

11-XX- XXXX

23

23-XX- XXXX

24

24-XX- XXXX

25

25-XX- XXXX

26

26-XX- XXXX

27

27-XX- XXXX

30

30-XX- XXXX

40

40-XX- XXXX

41

41-XX- XXXX

51

51-XX- XXXX

52

52-XX- XXXX

56

56-XX- XXXX

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Agenda Bill

Harrisburg City Council

Harrisburg, Oregon

THE MATTER OF REVIEWING A LETTER FROM MAYOR DUNCAN SENT TO GOVERNOR KATE BROWN IN SUPPORT OF RURAL FIRE/RESCUE DISTRICTS AND HFRD VOLUNTEERS REQUIRING OHA MEDICAL CERTIFICATION

STAFF REPORT:

Exhibit A: Letter sent to Governor Brown

ACTION: TBD – IF ANY COUNCILOR WOULD LIKE TO DISCUSS THIS LETTER, IT CAN BE REMOVED FROM THE CONSENT LIST

THIS AGENDA BILL IS DESTINED FOR: Consent Agenda – September 14, 2021

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends if any Councilor would like to discuss this letter, that it be removed from the consent list.

BACKGROUND INFORMATION:

At the last City Council meeting, Mike Hurd spoke with the City Council at the beginning of the meeting, asking for support in relation to OAR 333-019-1010, which mandates that people holding medical certifications must be vaccinated, or will be fired.

As he noted at the meeting, Harrisburg Fire/Rescue District asks its volunteers to get medical certification if at all possible; and unfortunately, volunteers are treated the same as any other holder of medical certifications in the state. Any rural Fire District would be impacted by the vaccination mandate and would likely lose volunteers who could no longer serve at a time when they are needed the most. Councilors and Mayor Duncan were supportive of what Mike wanted, and Mayor Duncan told him we would come up with something that could possibly assist with the situation.

The letter that is shown in **Exhibit A** is the final product that was signed by Mayor Duncan. Staff was working to get this letter out right before Labor Day, and therefore used the word 'we' on the last two paragraphs of the letter, without modifying it to apply just to the Mayor. This could possibly give the impression that the rest of City Council supports the letter. If any Councilor would like to remove this from the consent agenda,

we can discuss it at the meeting. Otherwise, staff simply wanted to bring the letter to your attention, in addition to the email that was shared with everyone on Tuesday, September 7, 2021.

Staff does want to note that after discussions with Chief Griffith, she discovered that HFRD has even fewer volunteers than what was shared with Council; there are only 15 volunteers at this time. They also did not have time to start the prior mandate (weekly testing), as it was changed by the state before they could put it into effect.

REVIEW AND APPROVAL:

Michele Eldridge 9/7/2021
City Administrator Date

120 Smith Street
PO Box 378
Harrisburg, OR 97446



(541) 995-6655
FAX: (541) 995-9244
TDD: (800) 753-2900

"2002 Award of Excellence"

"2006 All-America City Finalist"

www.ci.harrisburg.or.us

September 3, 2021

Governor Kate Brown
State of Oregon
900 Court Street Suite 254
Salem, OR 97301-4047

Dear Governor Kate Brown;

The City of Harrisburg City Council heard a plea from an impassioned member of our community, at our City Council meeting on Tuesday, August 27, 2021. He has been a civic leader, (former City Council member), is a prominent business owner, and is also a dedicated volunteer with the Harrisburg Fire/Rescue District, where he holds an Emergency Medical Responder certification.

The Harrisburg Fire/Rescue District (HFRD), like most rural districts, wouldn't be able to operate without its volunteer staff. They are always looking for more volunteers, and struggle to have the numbers they need to respond to emergencies in the district. In Harrisburg, many of the calls they respond to are medical in nature. Because of this, HFRD asks its volunteers to obtain Emergency Medical Responder certification. Volunteers are then encouraged to proceed to EMT, EMT1 and to Paramedic standings. They put themselves to risk every single day when they respond to fires or other emergencies, and now, any medical response can also put them at risk of contracting COVID.

Some of the volunteers, like many across the State of Oregon, have decided to not be vaccinated. The reasons are many and varied; and includes members who believe they have the 'right to choose' when it comes to a personal medical decision like a vaccination. The district issued canister respirators to all of their staff, and all staff do wear masks and respirators when they respond to medical emergencies. They still care about the citizens and community that they serve and are careful to follow all protocols. They recognize how important it is to protect those in our community who need assistance. Prior to the last mandate, these volunteers were following the requirements of weekly testing, and continued to respond to any kind of emergency.

The current mandate required in OAR Chapter 333-019-1010, requires that these volunteers for rural fire departments, are now required to be vaccinated, or will be 'fired'. A volunteer can't be fired, but it does result in the loss of that volunteer for the fire district. HFRD has only 20 volunteers as of the 25th of August. There is a chance that six of the volunteers have not been vaccinated, meaning that HFRD could have a 25% to 30% reduction in staffing for any emergency in the Harrisburg Fire District boundaries. At this point in time, the district is on track for a 10% increase from 607 calls in 2019 to approximately 660 calls now. Because they are both fire *and* have medical certification, this reduction in staffing for our rural fire/rescue district can be catastrophic to a community our size.

These men and women are still the same dedicated volunteers that they were previously. They still care about the community that they live in, and the citizens that they serve. But, due to their personal belief, that they can make their own medical choices, they are being told that they can no longer do what they love. The level of care and protection provided by the district, is then lessened. Those communities in areas that are hard stricken by drought simply can't afford to lose more fire/rescue district volunteers.

We understand the need behind the mandates that have been made. But in a rural community like Harrisburg, ***we ask that volunteers who are emergency medical services providers in rural fire/rescue districts be allowed to follow the previous mandate.*** Please allow them to be tested once a week, or face a \$500 a day fine until they do. That gives our volunteers a choice in what they do; which is a basic American Freedom, and provides them with their right as an individual to make their own medical choices.

We ask that you help to support our community, as well as other rural communities in our state, by allowing a return to the previous mandate for weekly testing to apply to those volunteers who hold medical certifications in rural fire/rescue districts.

Best Regards;



Mayor Robert Duncan
City of Harrisburg

Code	Description	Count	Amount	GL Account
Court Costs				
CF	COLLECTION FEE	1	3.59	
COSTS	COURT COSTS	2	736.57	
COURT FEE	CF	1	50.00	
DEF-ADJUD	DEF ADJUDICATION	5	1,290.00	
LPF	LATE PAYMENT FEE	8	31.45	
PA	PAYMENT ARRANGEMENT- FEE	3	31.64	
SCF	SHOW CAUSE FEE	5	108.31	
SUSP	SUSPENSION FEE	4	60.00	
WF	WARRANT FEE	7	30.86	
Total Court Costs:		36	2,342.42	
Fines				
DIV	DIVERSION AGREEMENT	1	25.06	
FINE	FINE ASSESSED	2	38.66	
GBD	GUILTY BY DEFAULT	6	509.00	
GUILTY	FOUND GUILTY	23	1,839.26	
GUILTY NT	FOUND GUILTY	3	904.61	
Total Fines:		35	3,316.59	
Surcharges				
COUNTY	COUNTY ASSESSMENT	17	229.16	
STATE	STATE ASSESSMENT	9	319.83	
STATE-DUII	SAD	1	100.00	
Total Surcharges:		27	648.99	
Unapplied				
	Unapplied payments	2	450.00	011095
Total Unapplied:		2	450.00	
Grand Totals:		100	6,758.00	

HARRISBURG MUNICIPAL COURT

TOTAL CITATIONS FOR THE MONTH OF AUGUST 2021

Page: 1

Sep 08, 2021 8:49AM

Report Criteria:

Agency.Agency = "LCS","LCSO","COBURG PD"

Case.Violation date = 08/01/2021-08/31/2021

Agency	Case Number	Citation Numbers	Violation Date	Primary Offense	Location
COBURG PD	21-T-0126	1032	08/25/2021	VIOLATING DESIGNATED SPEED 11-20 MPH OVER OVER 65 MPH	SPRINGBROOK MOBILE HOME PART
COBURG PD	21-T-0123	1598	08/13/2021	FAIL TO CARRY PROOF OF INSURANCE	3RD/TERRITORIAL ST
LCS	21-V-0006	214020	08/03/2021	DOG RUNNING AT LARGE	190 N 1ST ST
LCSO	21-T-0116	214045	08/04/2021	DRIVING WHILE UNINSURED	23455 PEORIA RD HARRISBURG
LCSO	21-T-0117	214047	08/05/2021	FAIL TO CARRY PROOF OF INSURANCE	599 TERRITORIAL ST/N 6TH ST HARRISBURG
LCS	21-T-0115	214084	08/08/2021	DWS/REVOKED; DRIVING UNINSURED; ALTERED DISPLAY PLATE	580 TERRITORIAL ST
LCSO	21-T-0118	214114	08/10/2021	UNLAW PARKING IN DISABLED SPAC	175 N 1ST ST HARRISBURG
LCSO	21-T-0119	214133	08/13/2021	DWS/REVOKED; DRIVING UNINSURED; IMPROPER DISPLAY STICK	199 N 4TH ST/TERRITORIAL ST HARRISBURG
LCS	21-C-0007	214143	08/14/2021	DRINKING IN PUBLIC PLACES-ORDINANCE	190 N 3RD ST
LCSO	21-T-0120	214199	08/19/2021	DRIVING WHILE UNINSURED	299 N 3RD ST/TERRITORIAL ST HARRISBURG
LCS	21-M-0009	214201	08/19/2021	DWS - MISD-CRIMINAL CHARGE	299 N 3RD ST/ TERRITORIAL ST
LCSO	21-T-0121	214222	08/21/2021	DWS/REVOKED; DRIVING UNINSURED	899 S 3RD ST HARRISBURG
LCSO	21-T-0122	214223	08/21/2021	DRIVING WHILE UNINSURED; NO OPERATOR LICENSE	799 TERRITORIAL ST/N 8TH ST HARRISBURG

Grand Totals:

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