

### Harrisburg City Council Meeting Agenda August 24, 2021 6:30 PM

Mayor: Robert Duncan Council President: Mike Caughey

Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and

Charlotte Thomas.

Meeting Location: Harrisburg Municipal Center @ 354 Smith St

#### **PUBLIC NOTICES:**

- 1. This meeting is open to the public and will be tape-recorded.
- 2. Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.
- 3. All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.
- 4. The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)
- 5. Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.
- 6. The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.
- 7. For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655
- 8. Meetings are held in a facility that is disinfected. At this time, masks are required to be worn in all indoor public spaces. The City does ask anyone running a fever, having an active cough or respiratory difficulties to not attend this meeting.
- 9. If you wish to testify and are unable to attend due to the Coronavirus Pandemic, please contact the City Recorder to be placed on a Conference Call list during the meeting.

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** (Please limit presentation to two minutes per issue.)

#### **LCSO REPORT**

1. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE

#### STAFF REPORT:

Exhibit A: July 2021 Sheriff Incident Report

ACTION: DISCUSSION ONLY

#### COBURG POLICE TRAFFIC ENFORCEMENT REPORT

2. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM THE COBURG POLICE DEPARTMENT IF ONE IS AVAILABLE

#### STAFF REPORT:

Exhibit A: 2nd Qtr Report for April-June 2021

ACTION: DISCUSSION ONLY

#### **NEW BUSINESS**

3. THE MATTER OF A DISCUSSION IN RELATION TO OREGON REDISTRICTING

#### **STAFF REPORT:**

Exhibit A: Marty Wilde Email and Timeline

Exhibit B: Oregon State Legislature Redistricting Website Info

ACTION: DISCUSSION ONLY

4. THE MATTER OF APPROVING THE SELECTION COMMITTEE RECOMMENDATION TO ACCEPT A BID OF \$68,760 FOR THE HARRISBURG PARKS MASTER PLAN FROM CAMERON MCCARTHY

#### **STAFF REPORT:**

Exhibit A: Bid Results

Exhibit B: Cameron McCarthy Bid Packet

ACTION: MOTION TO AWARD THE BID FOR HARRISBURG PARKS MASTER PLAN TO CAMERON MCCARTHY FOR \$68,760

# 5. THE MATTER OF REVIEWING AND APPROVING THE ENGINEERS RECOMMENDATION FOR THE NEW NORTH & SOUTH WATER TREATMENT FACILITIES

#### STAFF REPORT:

Exhibit A: Engineer's Recommendation Letters

(To be distributed at the meeting if available.)

ACTION: MOTION TO ACCEPT THE BID FOR THE NORTH & SOUTH TREATMENT FACILITIES IN THE AMOUNT OF \$

6. THE MATTER OF APPROVING THE CONSENT LIST

**CONSENT LIST:** Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

#### STAFF REPORT:

Exhibit A: Payment Approval Report for July 2021

Exhibit B: Harrisburg City Council Minutes for May 25, June 8 and August 10, 2021

Exhibit C: Planning Commission Minutes for July 20, 2021

Exhibit D: Municipal Court Collections Report for July 2021

Exhibit E: Municipal Citation Report for July 2021

#### ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

The Payment Approval Report for July 2021

Harrisburg City Council Minutes for May 25, June 8, and August 10, 2021

#### CITY ADMINISTRATORS VERBAL REPORT

- 1. Franchises
- 2. Accela/E-Permitting

#### **OTHER ITEMS**

#### **ADJOURN**

# Agenda Bill Harrisburg City Council

## Harrisburg, Oregon

## THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE

STAFF REPORT:

Exhibit A: July 2021 Sheriff Incident Report

ACTION: DISCUSSION ONLY

#### THIS AGENDA BILL IS DESTINED FOR: Work Session Agenda - August 24, 2021

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

#### STAFF RECOMMENDATION:

Staff recommend that City Council review the attached reports and prepare any questions for LCSO Staff.

#### **BACKGROUND INFORMATION:**

Sergeant Beth Miller provides the City with both the LCSO City Report and the Contract Report for the previous month's activities. If the reports are provided in time for the agenda process, they will be attached as exhibits. If they are provided after that point, but prior to the meeting, then Staff will forward them via email to Council members and will print them in time for the meeting. (LCSO Reports not appearing in the Council Agendas will be provided in the Minutes for that meeting instead.) This process gives Council the chance to review responses and actions in relation to both criminal and non-criminal activities by LCSO deputies in town on a monthly basis.

LCSO Staff may not always be available to attend the meeting, therefore, if Council has any questions or concerns, they can save them for when a representative is available, or they can convey them to staff, who will find answers for them.

#### **REVIEW AND APPROVAL:**

080	3/18/2021
Michele Eldridge, City Administrator	Date



### LINN COUNTY SHERIFF'S OFFICE

#### Jim Yon, Sheriff

1115 S.E. Jackson Street, Albany, OR 97322 Albany, OR. 97322 Phone: 541-967-3950 www.linnsheriff.org

## 2021

# MONTHLY REPORT TO THE CITY OF HARRISBURG FROM THE LINN COUNTY SHERIFF'S OFFICE

FOR THE MONTH OF:	July
FRAFFIC CITATIONS:	
TRAFFIC WARNINGS:	
TRAFFIC CRASHES:	
ADULTS CITED/VIOLATIONS:	
ADULTS ARRESTED:	
JUVENILES CITED/VIOLATIONS:	
JUVENILES ARRESTED:	
COMPLAINTS/INCIDENTS INVESTIGATED:	

**CONTRACT HOURS= 275 HOURS** 

TOTAL HOURS SPENT:

Jim Yon, Sheriff, Linn County

HARRISBURG 366.5

By: Sergeant Beth Miller



# MONTHLY BULLETIN OF DISPATCHED CALLS AND CASES FOR CONTRACT CITIES

220

This Report Encompasses: 7/ 1/21 to 7/31/21

Unknown reason for back porch light to be going on and off, Fire Dept. notified and no further issue or

Total Incidents This Month:

Incident Information:

Description

need for LE.

CAD# 2021117624

TIME: 7/1/2021 3:07:33AM

CASE# CAD Only

HBRG

CALL TRANSFERRED TO OTI

FOUND PROPERTY Reported at Block of 400 SMITH ST HBRG

person could not be located. No further action.

WELFARE CHECK Reported at Block of 500 S 6TH ST HBRG

TIME: 7/1/2021 12:56:54PM

CASE# CAD Only

CAD# 2021117868

HBRG

CAD CALL COMPLETE

NEIGHBORHOOD DISPUTE Reported at Block of 400 N 7TH ST HBRG

TIME: 7/1/2021 1:06:34PM

2021117875

CASE# CAD Only

**HBRG** 

CAD#

Neighborhood dispute. Verbal confrontation between neighbors over maintenance and driving habits.

A citizen turned in a paper that was a photocopy of a persons sensitive information. The

paper appeared to be a photocopy made by the person and was destroyed because the

CAD CALL COMPLETE

CAD# 2021117970

TIME: 7/1/2021 3:35:34PM

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

JUVENILE COMPLAINT Reported at Block of 900 PRICEBORO DR HBRG

A call was received about a noise complaint. The persons in question were not breaking any city ordinances with the noise. No further action.

CAD# 2021118016

TIME: 7/1/2021 4:36:05PM

CASE# 2102471

**HBRG** 

REPORT TAKEN

Report Filed. ACCIDENT VEHICLE NO INJ Reported At Block Of 600 S 6TH ST/LASALLE ST Occurred between 1635 hours on 7/1/2021 and 1636 hours on 7/1/2021 . Reported:

Deputies responded to a non-injury crash. A fedex truck backed into another occupied vehicle. No citations were issued, both parties agreed who was at fault, exchanged information and departed. No further action.

**Incident Information:** Description 1.

CAD# 2021118079

TIME: 7/1/2021 5:59:49PM

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 200 LASALLE ST HBRG

Garage door was open. Deputies closed the door.

2021118123 CAD#

TIME: 7/1/2021 7:13:57PM

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

NEIGHBORHOOD DISPUTE Reported at Block of 23600 PEORIA RD HBRG

Neighborhood dispute, Caller is upset that the neighbor asked the kids to move out of the way whom are playing in his driveway so they could leave for dinner. Caller was told by deputies to keep children on their own property as they are at risk of being hurt by vehicle

passerby's.

CAD# 2021118186

TIME: 7/1/2021 9:24:40PM

CASE# CAD Only

**HBRG** 

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

Accidental dial.

CAD# 2021118246

TIME: 7/1/2021 11:27:28PM

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

DOMESTIC DISTURBANCE Reported at Block of 500 KESLING ST HBRG

Deputy responded to juvenile complaint in Harrisburg. Deputy attempted speaking with juvenile and providing mother with possible resources to help the situation.

CAD# 2021118279

TIME: 7/2/2021 12:56:19AM

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

FIREWORK COMPLAINT Reported at Block of 600 QUINCY ST/N 7TH ST HBRG

Caller reporting fireworks in Harrisburg and being upset because they woke him up. Deputy was in the area and did not see the fireworks or locate their source.

CAD# 2021118294

TIME: 7/2/2021 1:43:41AM

CASE# CAD Only

HBRG

CAD CALL COMPLETE

MISSING PERSONS Reported at Block of 200 SMITH ST HBRG

Deputies responded to report of missing person. Caller advised intoxicated female got in verbal altercation with husband and walked away from the bar without her cellphone or wallet. It was later learned the female walked approximately 16 miles back home to her Eugene residence. A Deputy spoke to her over the phone and she advised she was alright and would retrieve her vehicle from the bar and belongings the next day.

**Incident Information:** Description 1. 2021118524 TRESPASS Reported at Block of 400 N 3RD ST HBRG CAD# TIME: 7/2/2021 11:26:29AM CASE# CAD Only Male was given a trespass notice starting on 06/30/21 at 2100 hours, but was paid up on his **HBRG** rent until 07/02/21 at 2100 hours. The male will be allowed to collect his belongings today and knows he will be arrested if he is not out as agreed. NFA CAD CALL COMPLETE 2021118707 THREATS Reported at Block of 500 KESLING ST HBRG CAD# TIME: 7/2/2021 3:45:21PM CASE# CAD Only A male entering Hospice today got upset and threatened to set a fire. The caregiver was **HBRG** able to resolve the issues before my arrival and the male began to calm. I did not feel the male was a current danger to himself or others. Hospice is working on the issues. CAD CALL COMPLETE JUVENILE COMPLAINT Reported at Block of 1000 S 6TH ST HBRG CAD# 2021118967 TIME: 7/2/2021 11:02:19PM See call and narrative below. CASE# CAD Only **HBRG** CAD# 2021118968 DISTURBANCE Reported at Block of 1000 S 6TH ST HBRG 7/2/2021 11:02:55PM TIME: CASE# CAD Only Verbal argument between father and juvenile sons. Sons went to stay with grandma for the **HBRG** night. No crimes reported. CAD CALL COMPLETE CAD# 2021118969 WELFARE CHECK Reported at Block of 1000 S 6TH ST HBRG TIME: 7/2/2021 11:04:18PM See call above with narrative. CASE# CAD Only **HBRG** 

CAD# 2021119052

TIME: 7/3/2021 1:39:19AM

CASE# CAD Only

HBRG

CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 TERRITORIAL ST HBRG

Extra patrol of Harrisburg. One vehicle operator cited for careless driving.

**Incident Information:** Description 1. CAD# 2021119059 TRAFFIC STOP Reported at Block of 100 SMITH ST/N 2ND ST HBRG TIME: 7/3/2021 2:03:13AM CASE# CAD Only Operator worked late and was too tired to drive. She fell asleep while stopped near a stop **HBRG** sign. Operator was cited for careless driving. CITE MOVING VIOLATION 2021119299 CAD# WELFARE CHECK Reported at Block of 1000 S 6TH ST HBRG TIME: 7/3/2021 1:46:10PM CASE# CAD Only 4 yoa child got away from his parents and out of the house after having a diaper change while **HBRG** other kids were acting out and distracting the parents. Mom found the child across the street with neighbor kids at a kiddie swimming pool. Parents will be getting more locks that CAD CALL COMPLETE are child resistant. DOG COMPLAINT Reported at Block of 900 TERRITORIAL ST HBRG CAD# 2021119411 TIME: 7/3/2021 4:27:22PM CASE# CAD Only Caller concerned dog had knocked over water and nobody was home. Checked on dog and **HBRG** the owner was home and dog had food and water. No further action. CAD CALL COMPLETE CAD# 2021119483 911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG 7/3/2021 6:02:28PM TIME: No emergency detected, accidental call. CASE# CAD Only **HBRG** CAD# 2021119529 EXTRA PATROL Reported at Block of 600 S 3RD ST HBRG TIME: 7/3/2021 7:34:40PM CASE# CAD Only Extra patrol. No crimes or violations to report. **HBRG** 

CAD CALL COMPLETE

CAD# 2021119581

TIME: 7/3/2021 9:00:02PM

CASE# 2102515

HBRG

REPORT TAKEN

Report Filed. PROPERTY, FOUND Reported At Block Of 100 SMITH ST Occurred between 2100 hours on 7/3/2021 and 2100 hours on 7/3/2021 . Reported: 7/3/2021 Officer

Wallet was located and turned into the substation.

Incident Information: Description

CAD# 2021119588

TIME: 7/3/2021 9:12:11PM

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

DISTURBANCE Reported at Block of 500 S 3RD ST HBRG

Report of female and male yelling. A deputy did not hear any yelling when he arrived. Deputies knocked on several doors, but didn't find where the yelling came from. No crimes to report.

CAD# 2021119625

TIME: 7/3/2021 10:01:36PM

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

FIREWORK COMPLAINT Reported at Block of 700 BURTON ST HBRG

Person reported a neighbor shooting off fireworks. A deputy parked in the area as time allowed but didn't witness fireworks in the neighborhood.

CAD# 2021119651

TIME: 7/3/2021 10:21:37PM

CASE# CAD Only

HBRG

CAD CALL COMPLETE

FIREWORK COMPLAINT Reported at Block of 1000 APPLEGATE PL HBRG

Person reported illegal fireworks at a house. A deputy checked the area and didn't see any. A deputy spoke with a separate witness who stated the house reported had legal fireworks and it was a different house with the illegal fireworks. The witness said the illegal fireworks were all done.

CAD# 2021119670

TIME: 7/3/2021 10:49:01PM

CASE# 2102519

**HBRG** 

REPORT TAKEN

Report Filed. DUII - BAC TEST REFUSED Reported At Block Of 700 LASALLE ST Occurred between 2248 hours on 7/3/2021 and 2249 hours on 7/3/2021 . Reported: 7/3/2021 Officer

30 y/o Dayla Collins of Harrisburg was stopped after failing to maintain her lane. She was then arrested for DUII and cited for failing to maintain lane and refusal to take a test of intoxicants. Report to follow.

CAD# 2021119680

TIME: 7/3/2021 11:06:33PM

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

NOISE DISTURBANCE Reported at Block of 400 LASALLE ST/S 5TH ST HBRG

Drove through the area where loud music was reported. There was no loud music in the area.

CAD# 2021119689

TIME: 7/3/2021 11:18:35PM

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

NOISE DISTURBANCE Reported at Block of 1000 KOBE LN HBRG

Noise complaint because of party.

**Incident Information:** Description 1. 2021119812 EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG CAD# TIME: 7/4/2021 7:52:21AM CASE# CAD Only checked the area, no one seen **HBRG** CAD CALL COMPLETE 2021119819 TRAFFIC STOP Reported at Block of 100 N 2ND ST HBRG CAD# 7/4/2021 8:20:24AM TIME: CASE# CAD Only Operator warned for a stop sign violation on S 2nd St at Smith St **HBRG** WARNING EQUIPMENT VIOLA INFORMATION ONLY REPORT Reported at Block of 100 S 2ND ST HBRG CAD# 2021119860 TIME: 7/4/2021 10:06:41AM CAD Only CASE# Checked on a vehicle at location, no further violations or information. **HBRG** CAD# 2021119868 PARKING COMPLAINT Reported at Block of 400 S 2ND ST HBRG 7/4/2021 10:20:42AM TIME: CASE# CAD Only Vehicle was moved prior to my arrival, homeowner will now park in front of her own driveway **HBRG** to prevent a future occurrence. NFA WARNING EQUIPMENT VIOLA 2021119886 911 HANG UP CALL Reported at Block of 300 MOORE ST HBRG CAD# TIME: 7/4/2021 11:13:37AM Can hear kids laughing and horns honking, no answer when called back, no emergency reported. CASE# CAD Only **HBRG** CAD# 2021119889 911 HANG UP CALL Reported at Block of 300 S 3RD ST HBRG 7/4/2021 11:20:15AM TIME: Can hear the parade and sirens, no answer on call back. CASE# CAD Only **HBRG** 

**Incident Information:** Description 1. 2021119890 911 HANG UP CALL Reported at Block of 300 FOUNTAIN ST HBRG CAD# TIME: 7/4/2021 11:22:09AM Can hear the parade and sirens, no emergency reported. CASE# CAD Only **HBRG** CAD# 2021120063 911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG 7/4/2021 3:57:58PM TIME: Accidental dial. CASE# CAD Only **HBRG** NON 911 ISSUE Reported at Block of 600 LASALLE ST HBRG CAD# 2021120091 TIME: 7/4/2021 4:30:35PM Caller called for help to lift her husband, but decided to do so herself and would call back if assistnace CASE# CAD Only from medical team is needed. **HBRG** CAD# 2021120148 POCKET DIAL LCSO AND CRCC Reported at Block of 800 SMITH ST HBRG 7/4/2021 5:48:42PM TIME: Male advised the phone dialed while in his pocket and there is no emergency. CASE# CAD Only **HBRG** CAD# 2021120217 FIGHT DISTURBANCE Reported at Block of 300 S 2ND ST/KESLING ST HBRG TIME: 7/4/2021 7:50:53PM CASE# CAD Only Deputies responded to a physical disturbance near the riverfront boat ramp in Harrisburg. **HBRG** Deputies removed involved parties from the altercation and learned there was a

CAD CALL COMPLETE

CAD# 2021120234

TIME: 7/4/2021 8:10:41PM

CASE# 2102524

HBRG

REPORT TAKEN

misunderstanding between parties. Three male adults engaged in a verbal altercation and this lead to a physical wrestling match in the gravel. All parties were separated and interviewed and declined medical treatment.

Report Filed. CRIMINAL MISCHIEF 2 - VANDALISM Reported At Block Of 100 KESLING ST Occurred between 2009 hours on 7/4/2021 and 2010 hours on 7/4/2021 . Reported:

Criminal Mischief to vehicle.

**Incident Information:** Description 1. CAD# 2021120311 911 HANG UP CALL Reported at Block of 100 SMITH ST HBRG 7/4/2021 9:30:27PM TIME: No answer on call back and no sounds of distress nor emergency reported. CAD Only CASE# **HBRG** 2021120322 CAD# FIREWORK COMPLAINT Reported at Block of 1000 APPLEGATE PL HBRG 7/4/2021 9:41:09PM TIME: CASE# CAD Only Report of illegal fireworks. Deputy UTL. **HBRG** UTL GOA SUSPICIOUS VEHICLE Reported at Block of 100 N 7TH ST HBRG CAD# 2021120381 7/4/2021 10:16:06PM TIME: Report of vehicle parked at location for an hour and facing the wrong way. Deputy was UTL upon CAD Only CASE# arrival. **HBRG** CAD CALL COMPLETE CAD# 2021120400 911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG 7/4/2021 10:32:17PM TIME: Abandoned 911 line, no emergency reported. CASE# CAD Only **HBRG** CAD# 2021120407 FIREWORK COMPLAINT Reported at Block of 1000 APPLEGATE PL HBRG TIME: 7/4/2021 10:38:49PM Report of illegal fireworks but deputy was UTL upon arrival. CAD Only CASE# **HBRG** 

CAD# 2021120431

TIME: 7/4/2021 10:56:21PM

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

DOMESTIC DISTURBANCE Reported at Block of 100 SMITH ST HBRG

Deputies responded to report of verbal dispute between male and female. Caller reported information third hand. Deputies checked the area and did not observe anyone arguing or matching the description.

Incident Information: Description 1.

CAD# 2021120474

TIME: 7/4/2021 11:22:23PM

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

TRAFFIC HAZARD Reported at Block of 600 S 4TH ST/LASALLE ST HBRG

A stop sign was turned on the post so it no longer faced the correct direction. Public works was notified and the sign was corrected.

An adult male was found sleeping in a park bathroom. He said he had partaken in a little too

much Fourth of July celebration in liquid form. He was very cooperative so no charges were

2021120490 CAD#

TIME: 7/4/2021 11:38:26PM

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

No report of criminal conduct reported. Caller reported fireworks on the 4th of july.

FIREWORK COMPLAINT Reported at Block of 1000 S 11TH ST HBRG

CAD# 2021120663

TIME: 7/5/2021 8:23:32AM

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

2021120701

7/5/2021 9:32:05AM

LOST PROPERTY Reported at Block of 100 N 1ST ST HBRG

pressed and he was given a ride home. No further action.

CASE# CAD Only Report of a lost wallet. Black, Vans brand with ID and bank cards. All bank cards have been cancelled by the owner and if the wallet is found and turned in it will be returned to the owner.

TRESPASS Reported at Block of 100 N 1ST ST HBRG

**HBRG** 

CAD#

TIME:

CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 100 SMITH ST HBRG

CASE# CAD Only

TIME: 7/5/2021 1:50:55PM

CAD# 2021120855

**HBRG** 

CAD CALL COMPLETE

Responded to a call of a vehicle blocking the Harrisburg boat launch. The vehicle was not there when I arrived and based upon statements from people on the river, the car was only there for a few minutes and departed prior to the call being made to our office.

CAD# 2021120859

TIME: 7/5/2021 2:07:20PM

CASE# CAD Only

HBRG

CAD CALL COMPLETE

SUICIDAL SUBJECT Reported at Block of 100 N 1ST ST HBRG

I responded to a report of a 20 year old male who made suicidal remarks before leaving on foot from where he was spending time with friends. He left his phone with friends but they did not know where he went. I was able to locate the male nearby. He said he had no intention of self harm but was willing to get a mental health evaluation so I gave him a ride to a local

**Incident Information:** Description 1. 2021121004 HARASSMENT Reported at Block of 600 TERRITORIAL ST HBRG CAD# TIME: 7/5/2021 5:43:46PM CASE# CAD Only Caller reported that she was physically pushed while doing a parenting exchanged. Caller **HBRG** wanted it documented and did not want to pursue charges. **HARRISBURG** 2021121027 INFORMATION ONLY REPORT Reported at Block of 100 MONROE ST HBRG CAD# 7/5/2021 6:13:31PM TIME: CASE# CAD Only Caller wanted help settling a civil dispute and a deputy assisted them. **HBRG** CAD CALL COMPLETE DOG COMPLAINT Reported at Block of 900 TERRITORIAL ST HBRG CAD# 2021121034 TIME: 7/5/2021 6:21:44PM CASE# CAD Only Caller had concerns for two dogs tied up in a yard. A deputy responded and the dogs were **HBRG** inside the residence and okay. CAD CALL COMPLETE CAD# 2021121202 FIREWORK COMPLAINT Reported at Block of 300 N 7TH PL HBRG 7/5/2021 11:38:37PM TIME: CASE# CAD Only Caller reported there were fireworks being set off. Deputies drove the area and did not see **HBRG** anyone setting them off. **UTL GOA** CAD# 2021121507 EXTRA PATROL Reported at Block of 900 S 2ND ST HBRG TIME: 7/6/2021 12:33:14PM

CASE# CAD Only

HBRG

CAD#

CAD CALL COMPLETE

TIME: 7/6/2021 2:20:10PM

2021121573

CASE# 2102546

**HBRG** 

REPORT TAKEN

Extra patrol on knife river property. No trespassers located.

Report Filed. IDENTITY THEFT Reported At Block Of 700 N 9TH ST Occurred between 0900 hours on 7/2/2021 and 1420 hours on 7/6/2021 . Reported: 7/6/2021 Officer Statement:

Deputies took a report of ID theft. the victim saw some mail regarding new accounts and was able to contact the issuing entities before any charges were made. No suspects at this time.

**Incident Information:** Description 1. 2021121647 WELFARE CHECK Reported at Block of 800 S 8TH PL HBRG CAD# TIME: 7/6/2021 4:09:17PM CASE# CAD Only Deputies conducted a welfare check at the request of DHS. Nothing alarming was observed. **HBRG** No further action. CAD CALL COMPLETE 2021121847 ASSIST OTHER AGENCY Reported at Block of 100 N 1ST ST HBRG CAD# 7/6/2021 8:57:07PM TIME: CASE# CAD Only Deputies were requested for a medical call and then were disregarded by medics. **HBRG** CAD CALL COMPLETE MISSING PERSONS Reported at Block of 200 S 1ST ST HBRG CAD# 2021121922 TIME: 7/6/2021 10:54:41PM CASE# CAD Only Adult female was missing from location. Deputies conducted an investigation and located the **HBRG** female a short time after. CAD CALL COMPLETE CAD# 2021122130 INFORMATION ONLY REPORT Reported at Block of 700 SMITH ST HBRG 7/7/2021 9:28:21AM TIME: CASE# CAD Only Report of someone driving with no license and no insurance. **HBRG** CAD CALL COMPLETE CAD# 2021122533 JUVENILE COMPLAINT Reported at Block of 500 SMITH ST HBRG TIME: 7/7/2021 5:42:42PM CASE# CAD Only Juvenile was reported to have been lighting off non-aerial fireworks at the skate park. A **HBRG** deputy responded to the location and spoke with the child about being responsible and about fire danger.

CAD CALL COMPLETE

CAD# 2021122651

TIME: 7/7/2021 9:41:57PM

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

CIVIL DISPUTE REPORT Reported at Block of 700 SMITH ST HBRG

Civil issue between mother and daughter. Daughter was allowed back in the residence to get her medicine.

**Incident Information:** Description 1. 2021122674 FOLLOW UP Reported at Block of 700 LASALLE ST HBRG CAD# 7/7/2021 10:29:52PM TIME: CASE# CAD Only Follow up regarding a DUII was conducted. **HBRG** CAD CALL COMPLETE 2021122683 EXTRA PATROL Reported at Block of 200 N 3RD ST/TERRITORIAL ST HBRG CAD# 7/7/2021 10:47:22PM TIME: CASE# CAD Only Routine patrol, nothing the deputy saw appeared out of the ordinary. No speeding vehicles **HBRG** were noted during the area check. CAD CALL COMPLETE SUSPICIOUS CIRCUMSTANCE Reported at Block of 500 KESLING ST HBRG CAD# 2021122941 7/8/2021 10:44:58AM TIME: CAD Only CASE# Individual struggling with mental health made several statement regarding a host of different **HBRG** crimes, providing zero details. At this time I do not believe a crime has been committed. NFA CAD CALL COMPLETE CAD# 2021123320 CITIZEN CONTACT Reported at Block of 1100 S 11TH ST/APPLEGATE PL HBRG 7/8/2021 8:38:59PM TIME: CASE# CAD Only Deputy located a family playing basketball on the street. A juvenile and the deputy played a **HBRG** hard fought battle of, "pig,". The deputy was victorious, rematch coming soon. CAD CALL COMPLETE 2021123333 EXTRA PATROL Reported at Block of 300 N 10TH ST/KOBE LN HBRG CAD# 7/8/2021 9:05:21PM TIME: CASE# CAD Only Routine patrol, nothing the deputy saw appeared out of the ordinary. **HBRG** CAD CALL COMPLETE

CAD# 2021123348

TIME: 7/8/2021 9:31:47PM

CASE# CAD Only

**HBRG** 

WARNING EQUIPMENT VIOLA

TRAFFIC STOP Reported at Block of 400 S 3RD ST/SCHOOLING ST HBRG

Female was issued a warning for a lighting violation at Schooling/S 3rd.

**Incident Information:** Description 1. 2021123358 TRAFFIC STOP Reported at Block of 500 TERRITORIAL ST/N 6TH ST HBRG CAD# 7/8/2021 9:51:45PM TIME: CASE# CAD Only Female was issued a warning for two equipment violations on Territorial near N 6th. **HBRG** WARNING EQUIPMENT VIOLA 2021123365 EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG CAD# 7/8/2021 10:13:30PM TIME: CASE# CAD Only Routine patrol, nothing the deputy saw appeared out of the ordinary. **HBRG** CAD CALL COMPLETE SUSPICIOUS VEHICLE Reported at Block of 300 SOMMERVILLE AVE HBRG CAD# 2021123370 TIME: 7/8/2021 10:25:40PM CAD Only CASE# Vehicle parked at the end of a dead end. No violations. **HBRG** CAD CALL COMPLETE CAD# 2021123375 TRAFFIC STOP Reported at Block of 300 LASALLE ST/S 4TH ST HBRG 7/8/2021 10:41:13PM TIME: CAD Only CASE# David Durden (49 yo) of Harrisburg was issued a citation for driving while suspended near **HBRG** 3rd/Lasalle. CITE DWS NO ODL CAD# 2021123790 Report Filed. WARRANT ARREST (LW ONLY) Reported At Block Of 100 N 1ST ST/SMITH ST Occurred between 1552 hours on 7/9/2021 and 1553 hours on 7/9/2021 . Reported: TIME: 7/9/2021 3:53:54PM CASE# 2102599 Dean Tibbets (60) who is transient in Harrisburg, was arrested on his outstanding PV warrant **HBRG** and was cited in lieu of custody. REPORT TAKEN CAD# 2021124012 NEIGHBORHOOD WATCH Reported at Block of 100 SMITH ST HBRG TIME: 7/9/2021 9:52:52PM CASE# CAD Only

Neighborhood watch patrol only

**HBRG** 

**Incident Information:** Description 1. CAD# 2021124038 FIREWORK COMPLAINT Reported at Block of 800 PRICEBORO DR HBRG 7/9/2021 10:45:09PM TIME: CAD Only CASE# Caller reported a firework complaint. A deputy arrived in the area and was unable to locate **HBRG** any fireworks being set off. CAD CALL COMPLETE 2021124216 TRAFFIC STOP Reported at Block of 700 DIAMOND HILL DR HBRG CAD# 7/10/2021 9:02:12AM TIME: CASE# CAD Only Motorcycle rider stopped for no plates. Bike was a new purchase and he was able to present **HBRG** his temp tag. No further action. WARNING EQUIPMENT VIOLA CAD# 2021124218 REPORT PENDING. Original Call Type: PHONE HARASSMENT Reported At Block Of 900 HEATHER TURN Occurred between 0904 hours on 7/10/2021 and 0904 hours on 7/10/2021. TIME: 7/10/2021 9:04:24AM 2102609 CASE# Deputies contacted a couple who are having harassment issues with the biological family of **HBRG** their adopted daughter. Investigation is ongoing. REPORT TAKEN CAD# 2021124429 CIVIL DISPUTE REPORT Reported at Block of 300 SCHOOLING ST HBRG 7/10/2021 3:14:24PM TIME: CASE# CAD Only Ongoing civil dispute between land lord and a tenant that allowed multiple squatters to move **HBRG** into a property. CAD CALL COMPLETE 2021124446 PHONE HARASSMENT Reported at Block of 800 ARROW LEAF PL HBRG CAD# TIME: 7/10/2021 3:39:31PM CASE# CAD Only Caller had questions about an RO and unwanted telephone calls. **HBRG HARRISBURG** 

CAD# 2021124471

TIME: 7/10/2021 4:20:26PM

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

FOLLOW UP Reported at Block of 900 HEATHER TURN HBRG

Follow up in an ongoing telephonic harassment case.

SUSPICIOUS PERSON Reported at Block of 300 S 3RD ST HBRG

CASE# CAD Only

Caller reported a vehicle doing burnouts at a city park. A deputy responded and was unable to locate any vehicles in the area.

CAD CALL COMPLETE

CAD CALL COMPLETE

CASE# CAD Only

CITE MOVING VIOLATION

7/11/2021 4:12:32PM

TIME: 7/11/2021 7:40:43PM

TIME: 7/11/2021 9:42:19PM

CAD CALL COMPLETE

CAD CALL COMPLETE

TIME: 7/11/2021 12:43:20PM

CAD#

TIME:

TIME:

REPORT TAKEN

2021124735

7/10/2021 10:21:46PM

CASE# CAD Only

Caller reported a male walking in the roadway. Deputies checked the area and were unable

HBRG to locate the male.

CAD# 2021125013 TRAFFIC STOP Reported at Block of 700 TERRITORIAL ST HBRG

Devin Groshong, 21, of Harrisburg was cited for failure to obey a traffic control device. Stop sign.

CAD# 2021125120 Report Filed. DOG AT LARGE Reported At Block Of 100 N 1ST ST Occurred between 1530 hours on 7/11/2021 At 12:22PM hours on 7/11/2021 and 1530 hours on 7/11/2021 . Reported: 7/11/2021 Officer Statement:

CASE# 2102628

The caller located a dog swimming in the river near Harrisburg. The dog was microchipped,

HBRG which resulted in it being reunited with its owner.

CAD# 2021125256 SUSPICIOUS CIRCUMSTANCE Reported at Block of 100 MONROE ST/N 2ND ST HBRG

CASE# CAD Only

Caller reported a suspicious circumstance with her vehicle. A deputy responded and

HBRG documented the information.

CAD# 2021125346 ILLEGAL CAMPING LCSO AND CRCC Reported at Block of 100 N 1ST ST HBRG

CASE# CAD Only

Bicyclists doing a long trip needed a safe place to stay. I advised the park was closed and they needed to move along.

**Incident Information:** Description 1.

2021125373 CAD#

7/11/2021 10:32:27PM TIME:

CASE# CAD Only

**HBRG** 

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

Caller reported a suspicious vehicle playing music loudly. A deputy arrived and contacted the

operator of the vehicle asking them to turn the music down and they stated they would.

Accidental dial only.

CAD# 2021125466

7/12/2021 2:18:52AM TIME:

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

PHONE HARASSMENT Reported at Block of 900 HEATHER TURN HBRG

SUSPICIOUS VEHICLE Reported at Block of 800 S 9TH ST HBRG

No answer on call back and no emergency detected.

refer to 21-02609

CAD# 2021125501

7/12/2021 5:45:19AM TIME:

CAD Only CASE#

**HBRG** 

CAD# 2021125618

7/12/2021 10:44:22AM TIME:

CASE# CAD Only

**HBRG** 

CAD#

CAD CALL COMPLETE

2021125628

TIME: 7/12/2021 10:53:46AM

Report Filed. UUV Reported At Block Of 100 S 3RD ST Occurred between 1029 hours on 7/12/2021 and 1053 hours on 7/12/2021 . Reported: 7/12/2021 Officer Statement:

Victim left vehicle unlocked and windows down with the keys in the center console. Another customer walked out of the store and stole the pickup valued at \$1500 and the contents within. Investigation ongoing with video footage of suspect and incident.

**HBRG** 

REPORT TAKEN

CASE# 2102635

CAD# 2021125744

7/12/2021 1:22:07PM TIME:

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 300 N 3RD ST HBRG

I spoke to the caller who said the owner just talked to them saying they had a tire problem, parked it in their lot, and are now fixing it to remove it. NFA.

**Incident Information:** Description 1. 2021125869 FOLLOW UP Reported at Block of 200 SMITH ST HBRG CAD# 7/12/2021 4:34:18PM TIME: Refer to Case #21-02639, stolen vehicle recovered. CASE# CAD Only **HBRG** CAD CALL COMPLETE 2021126015 INFORMATION ONLY REPORT Reported at Block of 300 N 3RD ST HBRG CAD# 7/12/2021 8:25:17PM TIME: CASE# CAD Only This was duplicate information pertaining to a call deputies responded to earlier in the day. **HBRG** CAD CALL COMPLETE SUSPICIOUS CIRCUMSTANCE Reported at Block of 800 S 8TH ST/PRICEBORO DR HBRG CAD# 2021126152 TIME: 7/13/2021 2:12:00AM CAD Only CASE# Anonymous caller reported someone looking near vehicles with a flashlight. A deputy **HBRG** responded to the area but was unable to locate anyone matching the description provided. CAD CALL COMPLETE CAD# 2021126170 SUSPICIOUS VEHICLE Reported at Block of 400 SMITH ST HBRG 7/13/2021 3:16:40AM TIME: CASE# CAD Only Suspicious vehicle, deputy contacted an elderly female who was resting. Non-criminal. **HBRG** CAD CALL COMPLETE 2021126208 EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG CAD# TIME: 7/13/2021 6:14:57AM CASE# CAD Only Area checked **HBRG EXTRA PATROL** CAD# 2021126470 Report Filed. WARRANT ARREST (LW ONLY) Reported At Block Of 500 LASALLE ST/S

TIME: 7/13/2021 1:18:00PM

CASE# 2102664

**HBRG** 

REPORT TAKEN

6TH ST Occurred between 1317 hours on 7/13/2021 and 1318 hours on 7/13/2021.

Keith Tottleben (49) was cited and released on two warrants. One was for FTA 2 out of Harrisburg Muni Ct and the other was for FTA-DUII out of Benton County Circuit Ct.

**Incident Information:** Description 1. 2021126577 CRIMINAL MISCHIEF Reported at Block of 300 N 8TH ST HBRG CAD# 7/13/2021 3:52:21PM TIME: CASE# CAD Only Caller reported graffiti. **HBRG** CAD CALL COMPLETE 2021126591 CAD# TRAFFIC COMPLAINT Reported at Block of 200 N 3RD ST/TERRITORIAL ST HBRG 7/13/2021 4:26:13PM TIME: CASE# CAD Only Caller reported a traffic complaint. **HBRG** CAD CALL COMPLETE MOTORIST ASSIST Reported at Block of 400 SMITH ST HBRG CAD# 2021126804 7/13/2021 11:05:35PM TIME: CAD Only CASE# Deptuy heard a loud scraping noise and located a trailer that fell of a ball of a pickup truck. **HBRG** The trailer was placed back on the hitch. No damage was caused. CAD CALL COMPLETE CAD# 2021126811 MOTORIST ASSIST Reported at Block of 100 N 1ST ST HBRG 7/13/2021 11:27:08PM TIME: CASE# CAD Only People working on a vehicle at the park. Non-criminal. **HBRG** CAD CALL COMPLETE 2021126817 SUSPICIOUS CIRCUMSTANCE Reported at Block of 100 N 1ST ST HBRG CAD# 7/13/2021 11:37:53PM TIME: CAD Only CASE# Juvenile was issued a warning for a municipal code violation. **HBRG** CAD CALL COMPLETE CAD# 2021126905 ALARM LAW ONLY Reported at Block of 200 SMITH ST HBRG 7/14/2021 6:40:37AM TIME: CASE# CAD Only Alarm at business. Appeared to be a false alarm. **HBRG HARRISBURG** 

**Incident Information:** Description 1. CAD# 2021127168 SUSPICIOUS PERSON Reported at Block of 200 N 3RD ST/TERRITORIAL ST HBRG 7/14/2021 2:05:44PM TIME: CASE# CAD Only Caller reported someone standing with a sign most of the day. Checked the area and did not **HBRG** locate anyone. CAD CALL COMPLETE 2021127237 SUSPICIOUS VEHICLE Reported at Block of 100 SMITH ST HBRG CAD# 7/14/2021 3:58:53PM TIME: CASE# CAD Only Vehicle reported at location. Deputies checked area and they were gone. **HBRG** CAD CALL COMPLETE TRAFFIC STOP Reported at Block of 200 S 2ND ST/MACY ST HBRG CAD# 2021127255 7/14/2021 4:22:32PM TIME: CAD Only CASE# Citations issued for Driving while suspended, driving uninsured, failure to carry proof of **HBRG** registration. Passenger was issued citation for failure to use safety restraint device. CITE EQUIPMENT VIOLATION CAD# 2021127356 NON 911 ISSUE Reported at Block of 400 TERRITORIAL ST HBRG 7/14/2021 6:58:30PM TIME: Caller advised this was an accident. CASE# CAD Only **HBRG** CAD# 2021127883 WELFARE CHECK Reported at Block of 23600 PEORIA RD HBRG 7/15/2021 4:11:05PM TIME: issue resolved prior to deputy arrival. CAD Only CASE# **HBRG** CAD# 2021128411 EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG 7/16/2021 12:28:09PM TIME: CASE# CAD Only

Extra patrol done, no one seen.

**HBRG** 

EXTRA PATROL

**Incident Information:** Description 1. 2021128435 SUSPICIOUS PERSON Reported at Block of 100 N 1ST ST HBRG CAD# 7/16/2021 12:53:36PM TIME: CASE# CAD Only No criminal mischief activity occurring, just persons using the power at the location to charge **HBRG** their cell phones. CAD CALL COMPLETE 2021128539 ABANDON VEHICLE Reported at Block of 800 UMPQUA ST HBRG CAD# 7/16/2021 3:11:04PM TIME: CASE# CAD Only Deputy spoke with the RO and learned it was sold to a nearby resident and family member. The vehicle is reported to be moved soon. **HBRG** CAD CALL COMPLETE JUVENILE COMPLAINT Reported at Block of 900 S 9TH ST HBRG CAD# 2021128577 7/16/2021 4:05:15PM TIME: CAD Only CASE# Assisted a parent with an attempt to locate their teen child at this address, as the teen here **HBRG** is a friend to the teen child. The parents will return home to file a Runaway report (Lane Co/EugenePD). CAD CALL COMPLETE 2021128618 SUSPICIOUS CIRCUMSTANCE Reported at Block of 500 SMITH ST HBRG CAD# 7/16/2021 5:26:13PM TIME: CASE# CAD Only Juvenile pushed another person. Non-criminal. **HBRG** CAD CALL COMPLETE 2021128738 EXTRA PATROL Reported at Block of 600 SMITH ST HBRG CAD# 7/16/2021 8:28:42PM TIME: CAD Only CASE# Routine patrol, nothing the deputy saw appeared out of the ordinary. **HBRG** CAD CALL COMPLETE CAD# 2021128745 CITIZEN CONTACT Reported at Block of 800 SMITH ST/S 9TH ST HBRG 7/16/2021 8:44:47PM TIME: CASE# CAD Only Deputy contacted a citizen and his daughter. Child was given stickers. **HBRG** 

CAD CALL COMPLETE

**Incident Information:** Description 1. 2021128770 TRAFFIC STOP Reported at Block of 200 S 3RD ST HBRG CAD# 7/16/2021 9:10:05PM TIME: CASE# CAD Only Female was issued a warning for a lighting violation. **HBRG** WARNING EQUIPMENT VIOLA 2021128855 SUSPICIOUS CIRCUMSTANCE Reported at Block of 600 N 3RD ST HBRG CAD# 7/16/2021 11:21:56PM TIME: CASE# CAD Only Deputy located a suspicious vehicle at a local business. The deputy learned he purchased a **HBRG** trailer and was sleeping in the parking lot for a few hours. Non-criminal. CAD CALL COMPLETE CAD# 2021128881 REPORT PENDING. Original Call Type: SUSPICIOUS VEHICLE Reported At Block Of 800 TERRITORIAL ST Occurred between 0018 hours on 7/17/2021 and 0018 hours on 7/17/2021 TIME: 7/17/2021 12:18:44AM CASE# 2102723 Female was contacted sleeping in her vehicle. She was advised to find a better location. **HBRG** REPORT TAKEN CAD# 2021129097 Report Filed. WARRANT ARREST (LW ONLY) Reported At Block Of 200 N 3RD ST Occurred between 1032 hours on 7/17/2021 and 1033 hours on 7/17/2021 . Reported: 7/17/2021 10:33:53AM TIME: CASE# 2102727 Andrew Wiesinger (40) was cited in lieu of custody on an Albany Muni Court warrant for **HBRG** FTA-Trespass and was released. REPORT TAKEN CAD# 2021129119 911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG TIME: 7/17/2021 11:12:23AM

CASE# CAD Only

**HBRG** 

Accident dial.

CAD# 2021129184

7/17/2021 12:54:57PM TIME:

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

HARASSMENT Reported at Block of 1000 HECKART LN HBRG

Adult family members (not living together) were in a a heated argument that got physical. No charges pressed for Harassment or Trespass by either party. Parties were told to stay away from each other and to use a lawyer or 3rd party for other contact.

**Incident Information:** Description 1. 2021129382 JUVENILE COMPLAINT Reported at Block of 800 BURTON ST HBRG CAD# 7/17/2021 6:25:55PM TIME: CASE# CAD Only Parents have a special needs child that was self harming and needing assistance. **HBRG** CAD CALL COMPLETE 2021129627 DOG COMPLAINT Reported at Block of 700 S 2ND ST HBRG CAD# 7/18/2021 2:48:15AM TIME: CASE# CAD Only Citizen reported he found a dog in a parking lot around 0300 hours. The caller showed the **HBRG** deputy to the dog, which did not have tags. The deputy knew who owned the dog and reunited the two. CAD CALL COMPLETE EXTRA PATROL Reported at Block of 300 S 1ST ST/KESLING ST HBRG CAD# 2021129636 7/18/2021 3:57:38AM TIME: CAD Only CASE# Routine patrol, nothing the deputy saw appeared out of the ordinary. **HBRG** CAD CALL COMPLETE CAD# 2021129696 TRAFFIC STOP Reported at Block of 300 N 3RD ST HBRG 7/18/2021 8:48:45AM TIME: CASE# CAD Only Operator warned for psgr side brake light out. **HBRG** WARNING EQUIPMENT VIOLA 2021129837 POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG CAD# TIME: 7/18/2021 1:15:26PM No answer on call back and no emergency detected. CAD Only CASE# **HBRG** CAD# 2021129860 911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG 7/18/2021 1:50:09PM TIME: Line disconnected before dispatch answered, accidental dial. CASE# CAD Only **HBRG** 

**Incident Information:** Description 1. 2021129912 DOG COMPLAINT Reported at Block of 100 SMITH ST HBRG CAD# 7/18/2021 3:19:24PM TIME: Dog left in vehicle but owner returned to the car before deputy arrival. CASE# CAD Only **HBRG** CAD# 2021130431 DOG COMPLAINT Reported at Block of 100 FOUNTAIN ST HBRG 7/19/2021 10:54:29AM TIME: CASE# CAD Only **HBRG** call of a small black dog running at large. The dog was secured on the owners property and she stated it has been with her all morning. CAD CALL COMPLETE WELFARE CHECK Reported at Block of 500 LASALLE ST HBRG CAD# 2021130573 7/19/2021 1:57:21PM TIME: CAD Only CASE# deputies conducted a welfare check. the person in question was not home but had been **HBRG** seen by friends recently and was doing fine and they had no concerns. no further action. CAD CALL COMPLETE CAD# 2021130650 HARASSMENT Reported at Block of 300 N 2ND ST HBRG 7/19/2021 3:42:53PM TIME: CASE# CAD Only Verbal disagreement between two parties at the park. No crimes. No further action. **HBRG** CAD CALL COMPLETE 2021130804 DOMESTIC DISTURBANCE Reported at Block of 300 FOUNTAIN ST HBRG CAD# 7/19/2021 7:45:13PM TIME: CAD Only CASE# Verbal argument. Suspect was trespassed from property. **HBRG** CAD CALL COMPLETE CAD# 2021130805 SUSPICIOUS CIRCUMSTANCE Reported at Block of 400 MACY ST HBRG 7/19/2021 7:49:09PM TIME: CASE# CAD Only Caller had questions about a neighbor. Non-criminal **HBRG** 

CAD CALL COMPLETE

**Incident Information:** Description 1. 2021130930 CITIZEN CONTACT Reported at Block of 100 N 2ND ST/SMITH ST HBRG CAD# 7/20/2021 12:17:32AM TIME: CAD Only CASE# Male who closed the bar down was in street smoking cigarette. Non-criminal. **HBRG** CAD CALL COMPLETE 2021130947 SUSPICIOUS CIRCUMSTANCE Reported at Block of 900 S 9TH ST HBRG CAD# 7/20/2021 1:24:59AM TIME: CASE# CAD Only Open garage **HBRG HARRISBURG** SUSPICIOUS CIRCUMSTANCE Reported at Block of 800 S 8TH ST HBRG CAD# 2021130952 7/20/2021 1:34:16AM TIME: CAD Only CASE# Open garage door. **HBRG** CAD CALL COMPLETE 911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG CAD# 2021131301 7/20/2021 3:38:59PM TIME: Call went into a VM upon call back and no emergency reported. CASE# CAD Only **HBRG** CAD# 2021131379 Report Filed. ASSAULT 4 - FEL DOMESTIC Reported At Block Of 100 FOUNTAIN ST Occurred between 1700 hours on 7/20/2021 and 1739 hours on 7/20/2021 . Reported: TIME: 7/20/2021 5:39:36PM CASE# 2102767 Domestic disturbance at location. Lisa Bowers, 31, of Springfield was arrested for Assault IV **HBRG** domestic violence. REPORT TAKEN CAD# 2021131420 POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG 7/20/2021 6:30:02PM TIME: CASE# CAD Only Pocket dial only. **HBRG** 

Description **Incident Information:** 1. 2021131461 HARASSMENT Reported at Block of 800 TERRITORIAL ST HBRG CAD# 7/20/2021 7:58:41PM TIME: CAD Only CASE# Telephonic harassment between family members. Parties were warned. **HBRG** CAD CALL COMPLETE 2021131524 NEIGHBORHOOD WATCH Reported at Block of 100 SMITH ST HBRG CAD# 7/20/2021 10:23:44PM TIME: CASE# CAD Only Neighborhood watch patrol only **HBRG** ABANDON VEHICLE Reported at Block of 800 DIAMOND HILL DR HBRG CAD# 2021131673 7/21/2021 9:04:54AM TIME: CAD Only CASE# This will be a private party tow. **HBRG** CAD CALL COMPLETE CAD# 2021132012 ASSIST OTHER AGENCY Reported at Block of 100 N 9TH ST/MONROE ST HBRG 7/21/2021 5:12:53PM TIME: CASE# CAD Only Coburg PD on a traffic stop **HBRG** CAD CALL COMPLETE 2021132048 DOMESTIC DISTURBANCE Reported at Block of 800 SOMMERVILLE LOOP HBRG CAD# TIME: 7/21/2021 6:11:03PM CASE# CAD Only Verbal disturbance. Husband trying to avoid wife. **HBRG** CAD CALL COMPLETE CAD# 2021132052 POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG 7/21/2021 6:13:45PM TIME: CASE# CAD Only No emergency detected. **HBRG** 

Incident Information: Description 1.

CAD# 2021132076

TIME: 7/21/2021 7:00:49PM

CASE# 2102782

**HBRG** 

REPORT TAKEN

Report Filed. WARRANT ARREST (LW ONLY) Reported At Block Of 800 SOMMERVILLE LOOP Occurred between 1818 hours on 7/21/2021 and 1900 hours on 7/21/2021 . Reported:

Melissa Wellentin (27 yo) of Harrisburg was arrested for an outstanding warrant from the Junction City Municipal Court.

EXTRA PATROL Reported at Block of 700 ARROW LEAF AVE/ARROW LEAF PL HBRG

CAD# 2021132114

TIME: 7/21/2021 7:52:23PM

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

TRAFFIC STOP Reported at Block of 200 MOORE ST/S 3RD ST HBRG

Routine patrol, nothing the deputy saw appeared out of the ordinary.

On 07/21/2021 at approximately 2100 hours, Darren Boggs Sr. (56 yo) of Eugene was issued a citation for DWS-violation and for driving uninsured at Moore St/S 3rd St. Darren was

TRAFFIC STOP Reported at Block of 300 N 3RD ST HBRG

issued two other, verbal, warnings.

CAD# 2021132149

TIME: 7/21/2021 8:54:29PM

CASE# CAD Only

**HBRG** 

CITE NO INSURANCE

CAD# 2021132191

TIME: 7/21/2021 10:24:33PM

CASE# CAD Only

**HBRG** 

CAD#

WARNING SPEEDING VIOLAT

2021132194

TIME: 7/21/2021 10:28:15PM

SUSPICIOUS PERSON Reported at Block of 300 N 3RD ST HBRG

Female was issued a warning for a speeding violation on S 3rd St near Smith St.

CASE# CAD Only

Deputy located a suspicious person in the bushes near Dollar General. The deputy learned

HBRG it was a Good Samaritan picking up trash around town.

CAD CALL COMPLETE

CAD CALL COMPLETE

TIME: 7/22/2021 1:41:49AM

CAD# 2021132239 SUSPICIOUS VEHICLE Reported at Block of 200 N 3RD ST HBRG

CASE# CAD Only

Suspicious vehicle parked at a local business. Vehicle was unoccupied and the deputy did

HBRG not see anyone in the area.

Incident Information: Description

CAD# 2021132244

TIME: 7/22/2021 2:02:19AM

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

OUT WITH A VEHICLE Reported at Block of 400 SMITH ST HBRG

Deputy located a vehicle with the hood up and fluid leaking in a local parking lot. The deputy learned the radiator plugged and he was in the process of fixing it. Non-criminal.

INFORMATION ONLY REPORT Reported at Block of 500 S 2ND ST/FOUNTAIN ST HBRG

Report Filed. DUII - .20 OR ABOVE Reported At Block Of 200 MCKENZIE CT Occurred between 1802 hours on 7/22/2021 and 1803 hours on 7/22/2021. Reported: 7/22/2021

Run. He was also issued citations for No Operator's License and Driving Uninsured. He

DUI crash. 25 year old Harrisburg resident, Joshua Johnston, was arrested for DUI and Hit &

CAD# 2021132522

TIME: 7/22/2021 1:50:15PM

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

911 HANG UP CALL Reported at Block of 800 S 8TH PL HBRG

Caller had questions about if an alley is Harrisburg was private or public.

Upon call back, dispatch was advised this was accidental.

CAD# 2021132669

TIME: 7/22/2021 5:18:00PM

CASE# CAD Only

**HBRG** 

CAD# 2021132702

TIME: 7/22/2021 6:03:51PM

CASE# 2102789

**HBRG** 

REPORT TAKEN

CAD# 2021132704

TIME: 7/22/2021 6:06:30PM

CASE# CAD Only

**HBRG** 

DUII Reported at Block of 900 MOORE ST HBRG

was cited and released at the Linn County Jail.

See above incident and narrative.

CAD# 2021132784

TIME: 7/22/2021 8:25:18PM

CASE# 2102790

**HBRG** 

REPORT TAKEN

Report Filed. WARRANT ARREST (LW ONLY) Reported At Block Of 600 S 6TH ST/LASALLE ST Occurred between 2025 hours on 7/22/2021 and 2025 hours on 7/22/2021.

On 07/22/2021 at approximately 2030 hours, Andrew Hoekman (19 yo) of Harrisburg was arrested for an outstanding, fail to appear, warrant near the intersection of Lasalle St/6th St.

**Incident Information:** Description 1. 2021132808 SUSPICIOUS VEHICLE Reported at Block of 300 SOMMERVILLE AVE HBRG CAD# 7/22/2021 9:14:14PM TIME: CASE# CAD Only Vehicle parked at the end of dead end roadway, vehicle was unoccupied. **HBRG** CAD CALL COMPLETE 2021132839 INFORMATION ONLY REPORT Reported at Block of 200 LASALLE ST HBRG CAD# 7/22/2021 10:18:06PM TIME: CASE# CAD Only Citizen reported her daughter and sister were at her house and she did not want them there **HBRG** anymore. CAD CALL COMPLETE BIKE TRAFFIC Reported at Block of 300 LASALLE ST HBRG CAD# 2021132932 7/23/2021 2:36:50AM TIME: CAD Only CASE# Female was issued a warning for a lighting violation on a bicycle. **HBRG** WARNING EQUIPMENT VIOLA CAD# 2021132937 EXTRA PATROL Reported at Block of 700 N 9TH ST HBRG 7/23/2021 2:47:35AM TIME: CASE# CAD Only Routine patrol, nothing the deputy saw appeared out of the ordinary. **HBRG** CAD CALL COMPLETE 2021132978 ALARM LAW ONLY Reported at Block of 400 TERRITORIAL ST HBRG CAD# 7/23/2021 6:17:10AM TIME: CASE# CAD Only Deputies responded to an alarm. Workers at the business accidentally triggered the alarm **HBRG** when they began work for the day. CAD CALL COMPLETE CAD# 2021133196 SUSPICIOUS VEHICLE Reported at Block of 400 TERRITORIAL ST HBRG

TIME: 7/23/2021 12:31:04PM

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

Vehicle driving through parking lot multiple times, turned out to be employee of neighboring business

**Incident Information:** Description 1. 2021133235 NEIGHBORHOOD DISPUTE Reported at Block of 400 N 7TH ST HBRG CAD# 7/23/2021 1:29:18PM TIME: CAD Only CASE# On-going neighborhood dispute regarding mailbox placement. **HBRG** CAD CALL COMPLETE 2021133450 FOLLOW UP Reported at Block of 100 FOUNTAIN ST HBRG CAD# 7/23/2021 6:04:34PM TIME: CASE# CAD Only Follow up for open case. **HBRG** CAD CALL COMPLETE ALARM LAW ONLY Reported at Block of 600 SMITH ST HBRG CAD# 2021133484 7/23/2021 6:52:02PM TIME: CAD Only CASE# Commercial business alarm. A deputy responded and found the building to be secure. **HBRG** CAD CALL COMPLETE CAD# 2021133521 TRAFFIC STOP Reported at Block of 500 S 2ND ST/FOUNTAIN ST HBRG 7/23/2021 8:02:35PM TIME: CASE# CAD Only Tanner Gibson, 41, of Junction City was cited for driving while using cell phone. **HBRG** CITE CELLPHONE VIOLATION 2021133540 SUSPICIOUS CIRCUMSTANCE Reported at Block of 100 SMITH ST HBRG CAD# 7/23/2021 8:31:08PM TIME: CASE# CAD Only Caller caller and wanted to report an incident that was not a criminal matter. **HBRG** CAD CALL COMPLETE CAD# 2021133551 TRAFFIC COMPLAINT Reported at Block of 700 DIAMOND HILL DR/N 8TH ST HBRG 7/23/2021 8:44:11PM TIME: CASE# CAD Only Caller reported a driving complaint. A deputy checked the area and was unable to locate the **HBRG** vehicle anywhere. CAD CALL COMPLETE

Incident Information: Description 1.

CAD# 2021133564

TIME: 7/23/2021 9:04:59PM

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

FOUND PROPERTY Reported at Block of 23600 PEORIA RD HBRG

A deputy with Benton County located mail that had been dumped in Benton County . A Linn County deputy returned the mail to its owners.

CAD# 2021133828

TIME: 7/24/2021 9:12:19AM

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 600 SMITH ST HBRG

Accidental alarm trigger by construction crews at the school.

CAD# 2021133831

TIME: 7/24/2021 9:19:23AM

CASE# CAD Only

HBRG

CAD CALL COMPLETE

DOG COMPLAINT Reported at Block of 100 N 2ND ST HBRG

Deputies located two dogs loose. They were returned to their owner .

CAD# 2021133996

TIME: 7/24/2021 2:37:58PM

CASE# 2102820

**HBRG** 

REPORT TAKEN

REPORT PENDING. Original Call Type: CRIMINAL MISCHIEF Reported At Block Of 100 TERRITORIAL ST Occurred between 1437 hours on 7/24/2021 and 1437 hours on 7/24/2021

Resident had a person tear open his bags of cans and try to steal them. In the process he scattered cans all over the property. We were unable to locate the trespasser.

CAD# 2021134138

TIME: 7/24/2021 6:47:25PM

CASE# CAD Only

**HBRG** 

INFORMATION ONLY REPORT Reported at Block of 800 S 3RD ST HBRG

Report of possible distressed recreationers on the river. Fire Dept. checked the river and conversed with several boaters and no one reported anything in distress.

CAD# 2021134280

TIME: 7/24/2021 10:12:48PM

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

TRESPASS Reported at Block of 200 S 1ST ST HBRG

Caller reported intoxicated female showed up at door step causing a noise disturbance. Deputies arrived on scene and she had left the area.

**Incident Information:** Description 1. CAD# 2021134317 TRAFFIC STOP Reported at Block of 800 TERRITORIAL ST HBRG 7/24/2021 11:17:55PM TIME: CAD Only CASE# Citation issued to driver for speeding 47MPH in a 25MPH zone. **HBRG** CITE SPEEDING VIOLATION 2021134457 CAD# DOG COMPLAINT Reported at Block of 400 S 2ND ST/SCHOOLING ST HBRG 7/25/2021 7:07:46AM TIME: CASE# CAD Only Dog owners contacted and given official warning. **HBRG** CAD CALL COMPLETE DOG COMPLAINT Reported at Block of 300 N 3RD ST HBRG CAD# 2021134683 7/25/2021 3:20:09PM TIME: CAD Only CASE# Deputies responded to a call about a dog locked in a vehicle. The vehicle was gone prior to **HBRG** arrival, unfortunately we were not able to locate the owner with the license plate provided. No further action. CAD CALL COMPLETE CAD# 2021134752 DOG COMPLAINT Reported at Block of 300 SMITH ST HBRG 7/25/2021 5:35:28PM TIME: CASE# CAD Only Caller reported aggressive dogs. A deputy contacted the caller and documented the **HBRG** information. CAD CALL COMPLETE 2021134795 NON 911 ISSUE Reported at Block of 400 TERRITORIAL ST HBRG CAD# TIME: 7/25/2021 6:29:58PM CAD Only CASE# No emergency. **HBRG** CAD# 2021134811 OD INGESTION POISONING Reported at Block of 300 PARK LN HBRG 7/25/2021 7:03:39PM TIME: CASE# CAD Only Deputy responded to a possible overdose. **HBRG** CAD CALL COMPLETE

Description **Incident Information:** 1. 2021134850 FOLLOW UP Reported at Block of 100 FOUNTAIN ST HBRG CAD# 7/25/2021 8:23:27PM TIME: CASE# CAD Only Follow up for ongoing case. **HBRG** CAD CALL COMPLETE 2021134875 DOG COMPLAINT Reported at Block of 100 S 2ND ST HBRG CAD# 7/25/2021 8:59:51PM TIME: CASE# CAD Only DOG OWNERS CONTACTED AND GIVEN OFFICIAL WARNING. **HBRG** CAD CALL COMPLETE WELFARE CHECK Reported at Block of 500 LASALLE ST HBRG CAD# 2021135187 7/26/2021 10:36:03AM TIME: CAD Only CASE# Deputies followed up on an active investigation. **HBRG** CAD CALL COMPLETE CAD# 2021135255 TRESPASS Reported at Block of 900 S 9TH ST HBRG 7/26/2021 12:16:15PM TIME: CASE# CAD Only The caller was concerned over trespass and criminal mischief issues. The caller was given **HBRG** other options on how to proceed and will prosecute if this continues. CAD CALL COMPLETE 2021135324 ALARM LAW ONLY Reported at Block of 600 SMITH ST HBRG CAD# TIME: 7/26/2021 2:01:55PM CASE# CAD Only Employee error due to construction at location **HBRG** CAD CALL COMPLETE CAD# 2021135362 HARASSMENT Reported at Block of 1000 S 6TH ST HBRG 7/26/2021 2:46:15PM TIME: CASE# CAD Only Caller tried to get in touch with a past friend, but the friend wants nothing to do with him and **HBRG** told him to keep away from her. The caller was told to delete contact info for the person and

to call us if she happens to come to his door.

**Incident Information:** Description 1. 2021135482 ALARM LAW ONLY Reported at Block of 600 SMITH ST HBRG CAD# 7/26/2021 5:33:23PM TIME: CAD Only CASE# Unknown reason for the alarm, but construction occurred today and employees were present **HBRG** too. CAD CALL COMPLETE 2021135606 SUSPICIOUS CIRCUMSTANCE Reported at Block of 100 N 1ST ST HBRG CAD# 7/26/2021 9:44:40PM TIME: CASE# CAD Only Suspicious circumstance. Caller thought they saw a fire. Deputy checked the area and was **HBRG HARRISBURG** TRESPASS Reported at Block of 300 N 3RD ST HBRG CAD# 2021135831 7/27/2021 10:03:35AM TIME: CAD Only CASE# Shawnyse Crouch (33) was trespassed for life from the Dollar General at 340 N 3rd St in **HBRG** Harrisburg. CAD CALL COMPLETE CAD# 2021136110 ALARM LAW ONLY Reported at Block of 600 SMITH ST HBRG 7/27/2021 4:40:12PM TIME: CASE# CAD Only Deputy responded to an alarm at the grade school. All was secure and locked up. No RP to **HBRG** respond and no one on site. CAD CALL COMPLETE 2021136267 ALARM LAW ONLY Reported at Block of 200 N 3RD ST HBRG CAD# TIME: 7/27/2021 9:52:53PM CASE# CAD Only False alarm at a business. All doors and windows were secure. No sign of criminal activity. **HBRG** FALSE ALARM POLICE CAD# 2021136514 DOG COMPLAINT Reported at Block of 700 GAILEEN WAY HBRG 7/28/2021 10:49:23AM TIME: CASE# CAD Only

stray dog reunited with its owner prior to my arrival

**HBRG** 

**Incident Information:** Description 1. 2021136991 911 HANG UP CALL Reported at Block of 800 S 8TH PL HBRG CAD# 7/28/2021 9:26:13PM TIME: This is related to the call below, see the narrative below. CAD Only CASE# **HBRG** 2021136992 DISTURBANCE Reported at Block of 800 S 8TH PL HBRG CAD# 7/28/2021 9:26:56PM TIME: CASE# CAD Only Landlord tenant issue **HBRG** CAD CALL COMPLETE CAD# 2021137109 ALARM LAW ONLY Reported at Block of 600 SMITH ST HBRG TIME: 7/29/2021 4:15:10AM Alarm was cancelled. CAD Only CASE# **HBRG** CAD# 2021137180 Report Filed. CHILD NEGLECT 2 Reported At Block Of 1000 S 6TH ST Occurred between 0839 hours on 7/29/2021 and 0840 hours on 7/29/2021 . Reported: 7/29/2021 Officer 7/29/2021 8:40:37AM TIME: CASE# 2102896 Tierra Sanders, 24, of Harrisburg was cited and released for Child Neglect II. DHS was on **HBRG** scene coordination with deputies and ensuring a safe living environment for the child. REPORT TAKEN 2021137195 POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG CAD# TIME: 7/29/2021 9:07:14AM Accidental pocket dial. CAD Only CASE# **HBRG** CAD# 2021137202 CIVIL DISPUTE REPORT Reported at Block of 800 S 8TH PL HBRG 7/29/2021 9:19:44AM TIME: CASE# CAD Only Caller had questions regarding landlord tenant issues. The questions were answered. **HBRG** 

**Incident Information:** Description 1. 2021137267 911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG CAD# 7/29/2021 10:52:58AM TIME: Sounded like someone in the car and did not answer the phone. No emergency detected. CAD Only CASE# **HBRG** CAD# 2021137467 Report Filed. STRANGULATION - FEL DOMESTIC Reported At Block Of 800 S 6TH ST Occurred between 1519 hours on 7/29/2021 and 1520 hours on 7/29/2021 . Reported: 7/29/2021 3:20:09PM TIME: CASE# 2102904 Bobby Wagoner II was arrested for Domestic Assault IV, Domestic Strangulation and **HBRG** Domestic Harassment. He was lodged in the Linn County Jail. REPORT TAKEN CAD# 2021137485 REPORT PENDING. Original Call Type: POLICE OFFICER HOLD Reported At Block Of 600 LASALLE ST Occurred between 1544 hours on 7/29/2021 and 1544 hours on 7/29/2021. TIME: 7/29/2021 3:44:14PM 2102905 CASE# Mental health, male was POH'd **HBRG** REPORT TAKEN CAD# 2021137515 ALARM LAW ONLY Reported at Block of 600 SMITH ST HBRG 7/29/2021 4:36:57PM TIME: CASE# CAD Only Unknown reason for alarm activation **HBRG** CAD CALL COMPLETE 2021137593 ALARM LAW ONLY Reported at Block of 600 SMITH ST HBRG CAD# TIME: 7/29/2021 6:35:42PM CASE# CAD Only Open window located inside secured perimeter, building secure **HBRG** 

CAD CALL COMPLETE

CAD# 2021137772 ASSAULT Reported at Block of 300 N 3RD ST HBRG

TIME: 7/30/2021 2:12:04AM

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

The female caller didn't show to a meeting with me and stopped answering her phone. The incident can be reopened if she calls in again.

**Incident Information:** Description 1. 2021137779 MENTAL HEALTH Reported at Block of 1000 S 6TH ST HBRG CAD# 7/30/2021 2:50:07AM TIME: CASE# CAD Only Deputy spoke to caller regarding suspicious circumstances around her residence. **HBRG** CAD CALL COMPLETE 2021137878 ALARM LAW ONLY Reported at Block of 600 SMITH ST HBRG CAD# 7/30/2021 8:27:32AM TIME: Authorized Cancel. CASE# CAD Only **HBRG** INFORMATION ONLY REPORT Reported at Block of 500 LASALLE ST HBRG CAD# 2021138639 TIME: 7/31/2021 7:12:55AM CAD Only CASE# vehicle has been moved **HBRG** CAD CALL COMPLETE CAD# 2021138650 REPORT PENDING. Original Call Type: PROBATION VIOLATION Reported At Block Of 1000 S 6TH ST Occurred between 0800 hours on 7/31/2021 and 0800 hours on 7/31/2021. 7/31/2021 8:00:02AM TIME: CASE# 2102923 Douglas Singer (58) was arrested on a Probation Violation as he was not allowed to have **HBRG** contact with his wife at his former residence in Harrisburg. REPORT TAKEN 2021138703 THEFT Reported at Block of 100 SMITH ST HBRG CAD# TIME: 7/31/2021 9:37:27AM CASE# CAD Only Deputy recovered and returned the property to the rightful owner. **HBRG** CAD CALL COMPLETE THEFT Reported at Block of 100 SMITH ST HBRG CAD# 2021138720

TIME: 7/31/2021 10:05:14AM

CASE# CAD Only

**HBRG** 

CAD CALL COMPLETE

Deputy located the transient male adult north of the park and recovered the blue tooth speaker of the complainant. The speaker was then returned to the complainant who no longer wished to pursue charges.

**Incident Information:** Description 1. CAD# 2021138794 ALARM LAW ONLY Reported at Block of 600 SMITH ST HBRG TIME: 7/31/2021 12:15:35PM CASE# CAD Only contractor is done for the day and is leaving **HBRG** CAD CALL COMPLETE 2021138813 THEFT Reported at Block of 100 N 1ST ST HBRG CAD# 7/31/2021 12:48:31PM TIME: CASE# CAD Only Civil issue over money. **HBRG** CAD CALL COMPLETE DOG COMPLAINT Reported at Block of 600 S 4TH ST HBRG CAD# 2021138816 TIME: 7/31/2021 12:51:21PM CAD Only CASE# the dog owner recovered the dogs **HBRG** CAD CALL COMPLETE CIVIL DISPUTE REPORT Reported at Block of 900 HEATHER TURN HBRG CAD# 2021138902 7/31/2021 3:16:19PM TIME: CASE# CAD Only Civil issue over property lines between neighbors. **HBRG** CAD CALL COMPLETE CAD# 2021138920 HARASSMENT Reported at Block of 200 N 2ND ST HBRG TIME: 7/31/2021 3:42:55PM CASE# CAD Only The caller was given info on how to document city ordinance issues. **HBRG** 

Incident Information:	Description	
		 1.

## Agenda Bill Harrisburg City Council

## Harrisburg, Oregon

# THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM THE COBURG POLICE DEPARTMENT IF ONE IS AVAILABLE STAFF REPORT:

Exhibit A: 2<sup>nd</sup> Qtr Report for April-June 2021

ACTION: DISCUSSION ONLY

THIS AGENDA BILL IS DESTINED FOR: Agenda - August 24, 2021

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

### STAFF RECOMMENDATION:

Staff recommend that City Council listen to the presentation provided by Chief Larry Larsen, who hopes to be present at this meeting.

### **BACKGROUND INFORMATION:**

Coburg Police Chief Larry Larson provides the City with quarterly statistics for traffic enforcement provided in Harrisburg. If the reports are provided in time for the agenda process, they will be attached as exhibits. If they are provided after that point, but prior to the meeting, then Staff will forward them via email to Council members and will print them in time for the meeting. (Reports not appearing in the Council Agendas will be provided in the Minutes for that meeting instead.)

This process gives Council the chance to review responses and actions in relation to both criminal and non-criminal activities by the Coburg Police Department on a quarterly basis. If a representative is not available, questioned can be conveyed by staff. Chief Larson thought he would likely be available for this meeting to provide the report in person.

REVIEW AND APPROVAL:		
Michele Eldridge, City Administrator	Date	

### Second Quarter April May, June 2021:

61 traffic stops

16 citations written

2 warrant arrests

**April** 6 citations 23 traffic stops

May 4 citations 19 traffic stops

**June** 6 citations 19traffic stops

Officers worked Bailiff duties for Harrisburg Municipal Court on May and June

Officer Anson had a traffic trial on May 14

The defendant was found guilty

July 4<sup>th</sup> Coburg Officers worked the Harrisburg Fourth of July Celebration

Officers worked the parade and the fireworks show

August 3<sup>rd</sup> Coburg Officers participated in the Harrisburg National Night Out Event

August 6<sup>th</sup> and 7<sup>th</sup> Coburg Officers worked the Harrisburg Harvest Festival

### SOME OF THE VIOLATIONS WRITTEN CITATIONS

- 11 Speeding
- 3 Driving While Suspended violation
- 4 Fail to obey a traffic control device
- 1 No valid driver's license
- 1 Cell phone
- 3 Driving uninsured

### **SOME OF THE TRAFFIC STOP LOCATIONS**

9 <sup>th</sup> and Territorial
Territorial MP 7
7 <sup>th</sup> and Burton
6 <sup>th</sup> and Summerville Loop
7 <sup>th</sup> and Riley
542 Dempsey Court
6 <sup>th</sup> and Priceboro Road
7 <sup>th</sup> and Territorial
630 Territorial
Diamond Hill
3 <sup>rd</sup> and Monroe
585 Kesling
6 <sup>th</sup> and Summerville
N 7 <sup>th</sup> and Quincy
7 <sup>th</sup> and Territorial
642 Smith Street
Harrisburg High School
3 <sup>rd</sup> and Fountain
2 <sup>nd</sup> and Kesling
800 block Smith
Diamond Hill and Powerline

875 Monroe

9<sup>th</sup> and Territorial Street

Harrisburg Plaza

Harrisburg Elementary

Diamond Hill and Substation Road

9<sup>th</sup> and Diamond Hill Road

Burton and 9th Street

Lasselle and 3<sup>rd</sup>

6<sup>th</sup> and Burrow

Diamond and 7<sup>th</sup> 3<sup>rd</sup> and Fountain

### **Harrisburg City Ordinance issues**

Officers continue to work city ordinance issues. Officers patrol the city and when we find an issue, we make contact with residents to resolve the issues.

Officers work additional issues brought to our attention by Lori or Carol.

We continue to give out police stickers and helmet reward coupons to Harrisburg kids.

# Agenda Bill Harrisburg City Council

### Harrisburg, Oregon

# THE MATTER OF A DISCUSSION IN RELATION TO OREGON REDISTRICTING STAFF REPORT:

Exhibit A: Marty Wilde Email and Timeline

Exhibit B: Oregon State Legislature Redistricting Website Info

ACTION: DISCUSSION ONLY

### THIS AGENDA BILL IS DESTINED FOR: Agenda – August 24, 2021

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

### STAFF RECOMMENDATION:

Staff recommends the City Council review the exhibits and hold a discussion in relation to the process.

### **BACKGROUND INFORMATION:**

State Representative Marty Wilde sent an email in relation to redistricting on Monday, August 16 (**Exhibit A**), and Councilor Adam Keaton asked that we bring this issue up for discussion at the next City Council meeting.

The results of the 2020 Census have finally been released. Although the City has not yet received official notification, Staff used the Census Bureau's system to pull down the Oregon Census, in which it appears the City of Harrisburg has a population estimate of 3917. However, this number is likely for the entire zip code, which covers a large area that comprises both the school and fire districts. PSU, who provides Oregon cities with population estimates, has posted information showing that Harrisburg has increased population from 3567 (2010) to 3652, which is a 2.4% increase. 3695 is the figure provided to the City as an estimated population for 2020 in last year's notification. The City has not yet received formal notification of the population change for 2021.

Every time the census is completed, it allows each state to redistrict. This allows for redrawing the United State House of Representatives (Congressional) and Oregon State Senate and State House of Representatives (Legislative) district boundaries. As Representative Wilde has pointed out, House District 11 boundaries might change. There is a process that citizens can use to allow them to testify in relation to House District 11, as well as to provide written testimony. The map software will also allow anyone to draw, save, and submit a map. Staff has included the website information

(**Exhibit B**) provided by the Oregon State Legislature, and Council can also access the links through the website at <a href="https://www.oregonlegistlure.gov/redistricting">https://www.oregonlegistlure.gov/redistricting</a>.

### **REVIEW AND APPROVAL:**

Michele Eldridge Date
City Administrator

### Michele Eldridge

From:

Rep.Marty Wilde <wildefororegon@gmail.com>

Sent:

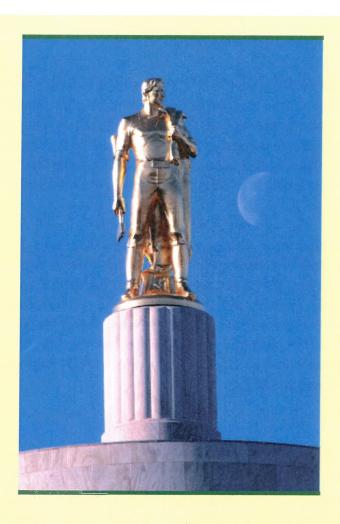
Monday, August 16, 2021 6:16 AM

To:

John Hitt

Subject:

Redistricting



Oregon just received the census data from the federal government, belatedly kicking off our decennial **redistricting** process. You're part of the process! This week, I'll tell you a bit about the timeline, the criteria for determining state and federal legislative districts, my concerns for House District 11, and **how you can be heard** in the process.

**Timeline**. Legislative staff will first put the data into a useable format and then release it around August 23. We'll take a look at it over the two following weeks and hold legislative hearings from September 8-13. **Lane and Linn County's hearing will be at 5:30 pm on September 9**. (Information about how to testify is below.). From September 13-20, the redistricting committee will deliberate on the proposed new maps. The Legislature will return for a special session from September 20-24. If all goes well, on September 27 we'll deliver those approved maps to the Supreme Court, which may then hear any objections to the maps. If we fail to come to an agreement, the Secretary of

State will draw State House and Senate districts, while a panel of judges will complete congressional redistricting.

How do we draw districts? Oregon law has five criteria for redistricting. Districts must -

- 1. Be contiguous;
- 2. Be of equal population;
- 3. Utilize existing geographic or political boundaries;
- 4. Not divide communities of common interest; and
- 5. Be connected by transportation links.

There's no particular weight given to any of the last three criteria, because we often have to tradeoff among them to get reasonable districts with the right population numbers. House District 11 is an example of that – it does well in accommodating political boundaries, but divides communities of interest and includes few transportation links. There are items that the Legislature may not consider, including the location of the residences of current legislators and the political mix of the voters in each potential district.

How might House District 11 change? There's a surprising amount of bipartisan agreement on likely HD 11 changes. Right now, several communities of interest are fragmented in and around the district, which includes downtown Eugene, the University of Oregon, Springfield, Pleasant Hill, and rural Linn County. The problem is not that the people of these different places have diverse interests. Rather the problem is that communities of shared interests are split among different districts, which limits their ability to represent their interests effectively as a group. I hope that the new district boundaries will address that issue.







How to be heard. Your voice will be most persuasive during the committee process in the second week of September. If you'd like to <u>testify live</u>, there are instruction on how to do so here. You don't have to testify live to be heard. Written testimony helps the committee as well, and it can be much easier to submit. Here's an outline of how to testify.

#### Introduce yourself:

- State your name for the record.
- Describe yourself and any organizations you're working with.

### Describe your community:

- Describe your community, how it has grown, and how the legislature should draw the lines to ensure your community isn't divided.
- Explain how the current district boundaries divide or keep your community together.
- Tell what makes your community unique and why it is important that your community be recognized and kept together.
- If available, use data on income, education, housing, transportation to compare your neighborhood to ones nearby.
- Give examples of how your community has worked together to advocate for common interests or important services.

### **Brief closing:**

• If there's time, restate the parts of your testimony that are most important.

Draw and submit the way you think districts should be drawn on the map software, ESRI. ESRI is a geographic information system software that anyone can use to draw, save, and submit a map with lines that you draw through the software. Until the 2020 census data is received in August, you can draw maps using the data from 2010. Here's how to draw a map:

- Visit <u>oregonlegislature.gov/redistricting</u>.
- Scroll down the page to where it says, "Redistricting Software Information."
- From there, you can access ESRI, tutorials on how the software works, and submit a map.

**In conclusion**, your voice is important in redistricting. Citizen input helps the committee draw maps that help their elected legislators represent them better. I hope you'll consider sending in testimony or signing up to testify in person or remotely during the second week of September.

A Short Hiatus. I have a family vacation coming up later this week until Labor Day. On August 23 and 30, my update will feature guest writers to provide some different perspectives. Thanks to you all for being such loyal readers!



#### **Other News**

The People's Commission. If the Legislature is not able to complete the maps for redistricting the legislative districts by September 27, the duty falls to the Secretary of State. The Secretary of State is currently accepting applications for the People's Commission, which will serve as an advisory board if she is tasked with drawing the new maps. The People's Commission will include up to 20 Commissioners who represent the people of Oregon. The Secretary of State's office is conducting an open, public application process to ensure a broad representation of geography, experience, and identities are represented on the Commission. You can <u>learn more about this unique</u> <u>volunteer opportunity here</u>. I hope you'll <u>consider applying</u>.

**EXHIBIT B** 

3.

# **Oregon State Legislature**

Search the Legislative Website

Senate House Bills and Laws Committees Get Involved Capitol Offices



Welcome to the official Oregon State Redistricting site. Redistricting is the oncea-decade process of redrawing United State House of Representatives (Congressional) and Oregon State Senate and State House of Representatives (Legislative) district boundaries to account for changes in population.

## Census Data Released

The U.S. Census Bureau has released the 2020 data needed for redistricting. The Bureau's press release as well as links to the data can be found here.

Now that the data has been released, our ESRI partners will reformat and load it into the redistricting application. This application may be used by the public to draw and submit maps for consideration. More information on using the application can be found below in the "Redistricting Software Information" section.

It may take ESRI several days to process the data but should be completed by Friday, August 20. Once this process is complete, the House and Senate Redistricting Committees will hold an informational hearing to discuss next steps and future public hearings. Please check back for additional updates.

# Census Apportionment Numbers

On April 26, 2021 the U.S. Census Bureau announced the apportionment results for the 2020 Census. More information related to apportionment can be found on the Census Bureau's website.

- Oregon Resident Population: 4,237,256
- Average Population per Congressional District: 706,209

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3.

- Average Population per Oregon Senate District: 141,242
- Average Population per Oregon House District: 70,621

This site was last updated on July 12, 2021

Key Redistricting Dates						
- De Augus	st 2021					
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11 Expected re	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

Documents / Resc	ource Files	
2021 Oregon Redistricting Flyer - English	PDF of redistricting flyer in English	February 23
2021 Oregon Redistricting Flyer - Spanish	PDF of redistricting flyer in Spanish.	March 6
How to Testify Effectively	Short explainer on how to testify to the House and Senate Redistricting Committees during the public input hearings.	March 9

3.	
J.	2

Oregon Supreme Court Decision on Redistricting	Opinion modifying redistricting deadlines to account for delay in release of Census data. Revised timeline starts on page 19.	April 10
Redistricting Background Brief	Background brief on Oregon's redistricting process compiled by staff from the Legislative Policy and Research Office (LPRO)	February 9
Redistricting Staff Presentation	PowerPoint presentation given by staff at the start of the public input hearings.	March 9

### Oregon Maps

Estimated Population Shifts by Oregon State House - Oregon State Senate - 3/8/2021 and U.S. Congressional districts (2010-20)

### 2011 Redistricting Information

### **2011 Redistricting Information**

News Updates	
Oregon and NCSL Redistricting Updates - August 12, 2021 *	8/12/2021
Oregon and NCSL Redistricting Updates - June 28, 2021	6/28/2021
Oregon and NCSL Redistricting Updates - May 17, 2021	5/17/2021
NCSL Redistricting Update - April 20, 2021	4/20/2021
NCSL Redistricting Update - April 15, 2021	4/19/2021
NCSL Redistricting Update -March 25, 2021	3/25/2021
NCSL Redistricting Update - March 3, 2021	3/6/2021
NCSL Redistricting Update - February 23, 2021	2/23/2021

Redistricting Software Information		
Redistricting Application	Click here to access the redistricting application	
Getting Started with the Software	Written walk-through manual for learning the software (PDF)	

3.

Supplemental Guide to the Redistricting Software	Advanced topics in the redistricting software (PDF)
Supplemental Guide to the Redistricting Software: Converting 2010 Plans to 2020 Plans	This document is for users who created plans using 2010 data and want to convert the plans to use 2020 data.
Video 1: Getting Started	Learn how to create an account, log in, and how to open and save a plan
Video 2: Navigating the Interface	Learn the basics of navigating and using the software interface
Video 3: Drawing a District	Learn the basics of drawing districts
Video 4: Data Introduction	Learn about the data included in the redistricting application
Video 5: Reviewing and Comparing Plans	Learn the basics of reviewing and comparing plans
Video 6: Integrity Tests	Learn about integrity tests
Video 7: Notes and Attachments	Learn how to add notes and attachments to your plan
Video 8: Groups	Learn about groups
Video 9: Sharing, Exporting, and Printing Plans	Learn how to share, export, and print a plan
Video 10: Submitting a Plan	Learn about the process of submitting a redistricting plan
Official ESRI Documentation	ESRI's official documentation for the redistricting software
Data Variables in the Software	ESRI's description of the data in the redistricting software













3.



for email updates for

### **Redistricting News**

Enter your email address below.



### **General Questions:**

Call 833-588-4500 or Email Us

### **Staff Contacts:**

Patrick Brennan, House Committee Analyst

Michael Lantz, Senate Committee Analyst

Kevin Rancik, GIS Specialist

Allison Daniel, GIS Specialist

Sean Murphy, Committee Assistant

### **Mailing Address:**

Oregon Legislative Policy and Research Office

Attn: Redistricting Team

900 Court St. NE, Room 453, Salem, OR 97301

### Watch Live Hearings

**Events** 

No Events Available

**Events** 

Title | Senate Committee On Redistricting 06/16/2021 6:00 PM

Date 06/16/2021 — 06:00 PM

Links Video Audio

Title House Special Committee On Redistricting 06/16/2021 6:00 PM

Date 06/16/2021 — 06:00 PM

Links Video Audio

Title Senate Committee On Redistricting 06/15/2021 5:30 PM

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Date	06/15/2021 — 05:30 PM	
Links	Video Audio	
Title	House Special Committee On Redistricting 06/15/2021 5:30 PM	
Date	06/15/2021 — 05:30 PM	
Links	Video Audio	
Title	Senate Committee On Redistricting 06/09/2021 5:30 PM	
Date	06/09/2021 — 05:30 PM	

### Links of Interest

Senate	Committee
On Rec	listricting

This Committee is made up of members of the Oregon Senate who will review redistricting plans before those plans are approved by the full Legislature. The page includes information on the Committe's membership as well as past and future meetings.

# House Committee on Redistricting

This Committee is made up of members of the Oregon House who will review redistricting plans before those plans are approved by the full Legislature. The page includes information on the Committe's membership as well as past and future meetings.

### **NCSL Redistricting**

The National Conference of State Legislatures (NCSL) is a bipartisan organization representing the 50 state legislatures. Use this link to learn more about the redistricting process and common requirements.

### **PSU Population Research Center**

Portland State University's Population Research Center conducts and maintains research on Oregon's demographics. Use this link to learn more about Oregon's population and how it has changed through history.

# **United States Census Bureau**

Data obtained through the Census is used to conduct redistricting. Use this link to learn more about the Census and expected delays in the release of data.

# Oregon Constitution, Article 4 - Section 6

Oregon Constitutional provisions on redistricting (apportionment) for Oregon House and Senate Districts.

# Oregon Revised Statute 188

Oregon statutory provisions on redistricting (apportionment) for United State House districts and Oregon Senate and House districts.

### **U.S. Constitution** Article 1, Section 2 of the United States Constitution.

**U.S. Constitution** 14th Amendment to the United States Constitution.

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## Agenda Bill Harrisburg City Council

### Harrisburg, Oregon

THE MATTER OF APPROVING THE SELECTION COMMITTEE RECOMMENDATION TO ACCEPT A BID OF \$68,760 FOR THE HARRISBURG PARKS MASTER PLAN FROM CAMERON MCCARTHY

**STAFF REPORT:** 

Exhibit A: BID RESULTS

Exhibit B: CAMERON MCCARTHY BID PACKET

ACTION: MOTION TO AWARD THE BID FOR HARRISBURG PARKS

**MASTER PLAN TO CAMERON MCCARTHY FOR \$68,760** 

THIS AGENDA BILL IS DESTINED FOR: Agenda – August 24, 2021

BUDGET IMPACT					
COST	BUDGETED?	SOURCE OF FUNDS			
\$68,760	Yes	OPRD Grant Funds/General Fund \$50,000 Parks SDC Fund \$18,760			

### STAFF RECOMMENDATION:

Staff recommends the City Council approve the recommendation, and to award the bid for a Master Parks Plan to the firm of Cameron McCarthy in the amount of \$68,760

### **BACKGROUND INFORMATION:**

Earlier this year, the City was surprised to be informed that the Oregon Parks and Recreation Department (OPRD) Grant was approved. The City Council was given a choice of contracting with the firm that provided us with the 100-Acre Park Feasibility Study in 2016, or, they could choose a formal bid process. The City Council decided to generate some competition by going out for bid.

The current Master Parks Plan is 17 years old, and consequently, quite a lot has changed over the years in the Parks and Recreation Field. Staff had to research what would be included in a present-day Master Parks Plan, as well as what is required by the State of Oregon. In addition to more requirements for community outreach and involvement, it's extremely important that the City create an existing facilities inventory, as well as perform a needs assessment and level of service analysis. These will help the City to determine if all the parks in the City are being used adequately, and if they are providing the types of amenities needed by the citizens in the neighborhoods they are located in.

The overall Parks Master Plan will also allow the City to determine where any new parks sites should be considered, how to improve existing parks, and how to develop funding opportunities and create new partnerships that will help us to meet our community's needs. Elements from the 100-acre Park Feasibility Study will be incorporated and will help move the city closer to starting to utilize our newest park. In addition, the work being done will allow the City to revise the Parks Capital Improvement Plan, and Parks SDCs.

There were 3 bids (**Exhibit A**) received by the City, from Conservation Technix (Portland and California), Cameron McCarthy (Eugene), and GreenPlay (Colorado). While Conservation Technix had the lower bid, they did not score as high as Cameron McCarthy. GreenPlay had the highest bid and was also planning on using subcontractors. The selection committee was unanimous in selecting Cameron McCarthy as the contractor they are recommending be awarded with the Harrisburg Parks Master Plan Project. The bid packet can be found in **Exhibit B**.

After staff finalizes the contract, a project initiation meeting will be scheduled. This will allow Staff and the consultant to develop an internal communications plan and public outreach strategy. More information will be shared with the City Council once that meeting is held.

### **REVIEW AND APPROVAL:**

Michele Eldridge Date City Administrator

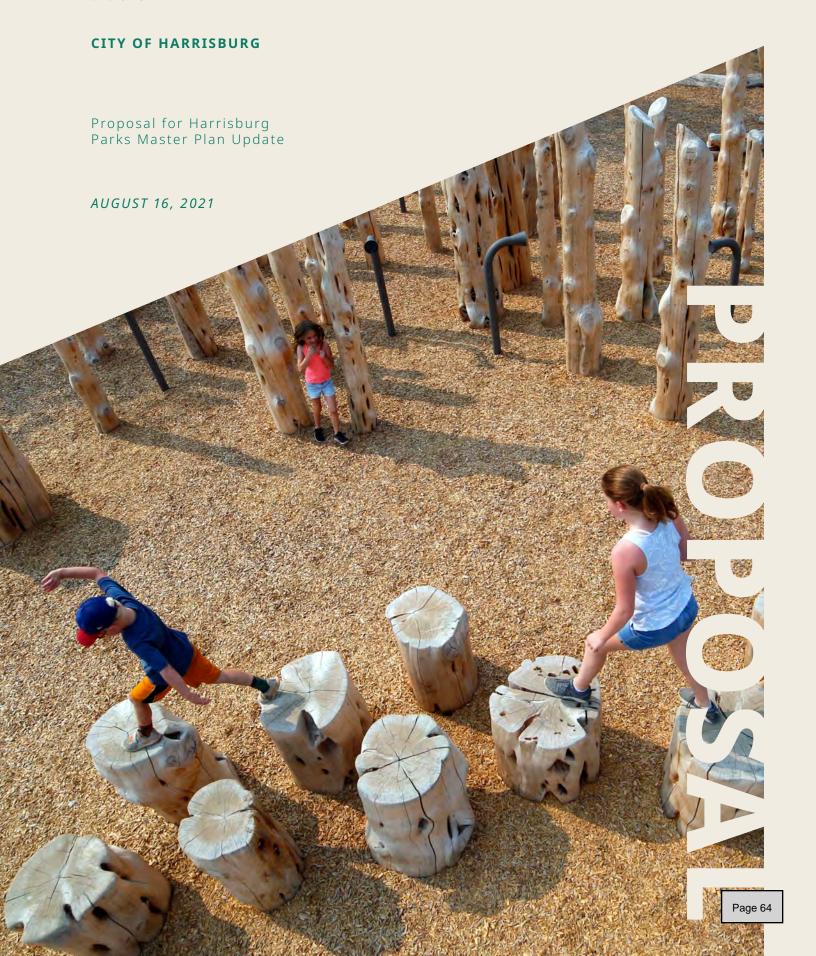


### **Bid Results**

DATE: Aug 16th 2021 @ 10:00 AM PROJECT: Harrisburg Parks Master Plan

COMPANY NAME	Total Bid Amount
Cameron McCarthy	\$ 68,760
Conservation Technix	\$ 64,990
GreenPlay	\$70,000

# CAMERON McCARTHY



# CAMERON McCARTHY LANDSCAPE ARCHITECTURE & PLANNING

Michele Eldridge, City Administrator, City of Harrisburg P.O. Box 378 120 Smith Street Harrisburg, OR 97446

Re: City of Harrisburg
Parks Master Plan Update
Request for Proposals

Dear Michele and members of the Selection Committee:

Cameron McCarthy submits this proposal to the City of Harrisburg for planning services to update the City's Parks Master Plan. We look forward to applying our experience with parks, recreation, and open space system planning to Harrisburg and to shape vital elements of community livability. In our practice, this means transforming visions into reality through collaboration and meaningful planning and design to create outdoor spaces that connect, revive, and inspire.

This proposal provides insight into our firm and highlights the projects we have completed during our 60+ years of experience. Our firm collectively offers to the City of Harrisburg:

- Knowledge of the technical aspects of system planning required to achieve results with lasting value;
- Commitment to planning excellence and sustainable outcomes, while responding to context and project dynamics;
- · Demonstration of our understanding of the project and how we will approach delivering a beneficial long-term
- outcome;
- Prior experience working in Harrisburg for the City (100-acre Park Master Plan) and for the Harrisburg School District 7: and
- Enthusiasm for working directly with local communities and residents.

Working with 20+ public agency clients, our firm has completed over 100 park and recreation projects throughout Oregon during our tenure, including four parks and recreation system plans in the past 5 years. The representative projects and references included in our proposal demonstrate our team's ability to manage the aspects of work required for the completion of a successful project. Most importantly, these projects demonstrate our ability and interest in collaboration.

In my capacity as an authorized agent of Cameron McCarthy Landscape Architecture & Planning, I am authorized by the firm to submit this response and will serve as your primary point of contact. Please feel free to contact me (E: cmcarthur@ cameronmccarthy.com | T: 541.485.7385) if you have any questions about the information enclosed herein.

Thank you for your time and consideration.

Sincerely, Colin McArthur

Principal Planner, AICP











# **Project Understanding**

The City of Harrisburg, located in Linn County, Oregon, serves a small but growing community of approximately 3,695 residents. Located along the east bank of the Willamette River, Harrisburg embraces a vibrant small town character that offers unique opportunities for residents and tourists to experience the City's agricultural heritage, riverside recreation, community festivals, and historic exhibits at the awardwinning Harrisburg Area Museum. In addition to its historic charm, the city of Harrisburg also boasts a traditional white gazebo that is used to host special events along the riverfront and has become a symbol of pride for the city's small town values. The city currently owns and operates five parks and recreation sites, including Arrowleaf Park, Harrisburg Skate Park, Priceboro Park, Riverfront Park, and BN Park, in addition to the museum. Last year, the City also purchased a 132-acre stretch of formerly mined riverfront property and aims to revitalize the area as a public recreation space in the coming years.

Harrisburg prides itself on being a city that offers its residents quality public services and a strong sense of community. The city's industrial presence supports the local community with family wage jobs, while year-round community events and public recreation spaces keep residents connected to one another. The Harrisburg community is made up of predominantly young families, with a population that is approximately 82% White and 12% Hispanic/Latino. The median age is around

30 years old. Harrisburg has experienced a high rate of population growth in the last 10 years, with the number of residents increasing by over 12% since 2010. As the community continues to expand, updating and improving public amenities to reflect current and anticipated needs will be vital to maintaining the high level of public service that the City of Harrisburg prides itself on delivering to its residents.

In 2004, the City of Harrisburg adopted the Harrisburg Parks Master Plan, guided by the vision "to make the city more livable for residents and attractive to visitors; providing a place to bring the community together and a place for all ages to recreate and enjoy the city." This plan outlined a series of goals for the development of the City's parks system, along with a capital improvement plan, park inventory and needs assessment, and a robust public involvement process. Priorities identified in the 2004 Plan included acquiring new park land, ensuring walkability to recreation areas, expanding park amenities to include picnic shelters and active sport facilities, and improving riverfront access. Today, nearly two decades later, the City of Harrisburg is undergoing a Parks Master Plan Update to incorporate newly developed parks and acquired land and address current and anticipated community needs. Among the interests of the City and community are the goals to enhance connectivity between neighborhoods and recreation areas, examine and incorporate modern recreational trends, and address the City's strengthened values for



accessibility and sustainability. The updated Parks Master Plan will also include the 100-Acre Park Feasibility Study conducted for the newly acquired riverfront property, and address the need to improve recreational and emergency access to the Willamette River.

The development of a Parks Master Plan demonstrates the City of Harrisburg's commitment to providing high quality public services to its residents and ensuring both immediate and long-term success of the park system. Ultimately, the outcomes of the Plan will impact residents of Harrisburg for years to come, and must therefore be guided by the needs, values, and interests expressed by the community. For this reason, a key focus of the planning process will be implementing a community outreach strategy that carefully assesses residents' needs and responds to current and anticipated demand for services. The proposed strategy is built on the principles of democratic and inclusive input, and combines broad outreach methods with targeted engagement to ensure all voices and park users in the community of Harrisburg have the opportunity to contribute to project prioritization and decision-making. The Plan will prioritize recreation programs, park maintenance, and facility capital needs in consideration of these community outreach outcomes and the City's core mission and goals.



# **Project Approach**

This section details the proposed work program that the Cameron McCarthy Project Team will execute to complete the Harrisburg Parks Master Plan update according to the City's requested services. The planning and design products generated from these services will be driven by the principle of putting the community first. We recognize that the Parks Master Plan is not our plan it belongs to the community of Harrisburg. As such, the Plan needs to reflect the unique characteristics and desires of the community as well as the financial realities of operating and maintaining a parks system. In that context, we will provide objective technical information and accurate input that informs the planning process. This information can then be considered by City/County officials to make informed decisions about the future of Harrisburg's parks system.

The RFP outlines ten tasks, which are incorporated in our proposed scope of work. Cameron McCarthy will produce the Harrisburg Parks Master Plan through the development of work under eight key tasks: (Task 1) Project Initiation; (Task 2) Project Management and City Involvement; (Task 3) Community Outreach and Involvement; (Task 4) Document Review, Community Profile, and Existing Facilities Inventory; (Task 5) Needs Assessment and Level of Service Analysis; (Task 6) Goals, Policies, and Objectives Recommendations; (Task 7) Capital Improvement Plan; and (Task 8) Draft Master Plan and Adoption. The following project approach details the steps through which these tasks will be accomplished.

### TASK 1. PROJECT INITIATION

Conduct project initiation meeting with City of Harrisburg staff to finalize project scope and schedule, work program, roles, and a communications plan. Discussions at this meeting will refine our understanding of the project, further define expectations, and ensure that our work will reflect the needs of the City and its constituents. This meeting will also allow the Project Team to identify key stakeholders and community groups, prior planning documentation, and data collection needs. Following the meeting, participate in site visits with the City staff to observe existing parks and recreation facilities. infrastructure, opportunities and constraints, and spatial contexts. Set dates for future meetings, prepare a communications plan, refine the public outreach strategy, and provide a memorandum summarizing the meeting discussion.

### **Deliverables:**

- Project Initiation Meeting Notes
- Internal Communications Plan
- Public Outreach Strategy

#### Meetings:

Project Initiation Meeting

## TASK 2. PROJECT MANAGEMENT AND CITY INVOLVEMENT

Throughout the master planning and public involvement processes, conduct regular progress meetings with City staff, approximately every three weeks, to review plans and concepts, prepare for public meetings, and report on progress. Prepare

and transmit a meeting agenda prior to each meeting. Prepare, transmit, and maintain a project task matrix list noting items discussed, decisions made, unresolved issues and action items for each coordination meeting. Review project schedule at each meeting. These meetings will be held no less than once every three weeks. Any relevant reports, studies, forecast, maps, or plans will be provided to the City at least three (3) business days before each meeting. These meetings will also ensure that the Cameron McCarthy Project Team has all necessary and available information to complete this scope of work.

In addition to tri-weekly progress meetings, conduct a minimum of three (3) meetings with the City Council and/or Advisory Committee at key decision points throughout the project. For all committee meetings and open house public meetings, provide agenda and draft meeting materials to City at least ten (10) days in advance for approval and distribution. The City Project Team will arrange meeting venues and distribute meeting materials. Prepare and transmit meeting summaries that include attendance, issues raised, person(s) raising the issues, resolutions, and decisions made. Transmit meeting summaries within one week following the meeting.

#### **Deliverables:**

- Task Matrix
- Meeting Agendas, Materials, and Summaries

### **Meetings:**

- Tri-Weekly (Minimum) Progress Meetings with City staff
- City Council/Advisory Committee Meetings (3)

# TASK 3. COMMUNITY OUTREACH AND INVOLVEMENT

As a part of the project initiation meeting, the Project Team will meet with City staff to discuss and finalize the outreach activities outlined in the following sub-tasks.

Task 3.1. Plan Website: Work with City staff to either create a space on the existing City website or develop a new website to host information about the Plan, upcoming events, and opportunities for public input. Provide content for website and social media outreach. City staff will distribute announcements through social media and city newsletters.

Task 3.2. Stakeholder Interviews: Work with the City to identify 5 to 10 key community members who have

a particular interest in or knowledge of the parks and recreation system. The Project Team will conduct phone interviews with these individuals to understand areas of particular need and/or desire for future development of the parks system and recreation offerings.

Task 3.3. Targeted Conversations: To ensure we are engaging traditionally under-represented groups; we propose 2 to 4 targeted conversations with groups to be determined by the Project Team and City staff. We will rely on the input of City staff to help design appropriate and useful events. The format will be similar to a community forum or focus group meeting.

Task 3.4. Outreach at Public Events: We propose to table or host booths at up to two community events or public gatherings identified by the City. Through interactive booths/displays and conversations with residents, input gathered from these events will inform components of the Plan.

Task 3.5. Parks Master Plan Open House: The Project Team will work with City staff to publicize and host two open house events for community members during the planning process. The open house events will be used to gather feedback and measure public interest in proposed priorities and park developments. The events may include a brief presentation of the preliminary findings and recommendations and will feature interactive stations where residents can share their ideas and offer direct feedback on the proposed Plan. Event space will be secured by City staff.

### **Deliverables:**

- Website and Social Media Content
- Stakeholder Interview Memorandum
- Targeted Conversations Meeting Summaries
- Supporting Materials for Outreach/Open House Events
- Open House Meeting Summaries

#### Meetings:

- Progress Meeting(s) (1-2)
- Stakeholder Interviews (5-10)
- Targeted Conversations (2-4)
- Public Outreach / Tabling Events (1-2)
- Public Open House (2)

# TASK 4. DOCUMENT REVIEW, COMMUNITY PROFILE, AND EXISTING FACILITIES INVENTORY

Gather and review relevant background information, planning documents, and community demographics identified by the City, including but not limited to the Parks Master Plan (2004), Comprehensive Plan Volumes I and II (2000 and 2013), Urbanization Study (2014), 100-Acre Park Feasibility Study (2016), and Strategic Plan (2021-2026). Identify how the goals from these plans relate to one another, especially in regard to parks, recreation facilities, and other outdoor recreation opportunities. Review and interpret demographic trends and population characteristics of the City of Harrisburg.

Develop a comprehensive inventory of the City's existing parks, trails, open space, facilities, and nearby recreation resources. Site visits can occur on the day of the project initiation meeting. The inventory will utilize base maps and will include the park type and purpose, park location, acreage, inventory of facilities and amenities, current photographs, additional images as appropriate, and an evaluation of the physical conditions and functionality of those facilities. Consider the capacity of each amenity found within the park system as well as its functionality, accessibility, condition, comfort, and convenience. Compile above information in an Inventory and Conditions Report including photos and diagrams of each park and the park system.

#### Deliverables:

- Community Profile/Demographics and Trends Memorandum
- · Inventory and Conditions Report

#### Meetings:

Progress Meeting (1)

# TASK 5. NEEDS ASSESSMENT AND LEVEL OF SERVICE ANALYSIS

Prepare a needs assessment that considers the latent and potential demand for services by examining the needs in existing parks and the needs for additional park land, park development and enhancement, and recreational facilities and programming. Draw from resources such as the inventory and conditions report; projections of population growth; demographic characteristics; recreation participation trends; National Level of Service (LOS) standards; geographic distribution within the City; identified unmet needs of residents; and identification of areas of significant recreational opportunities (not existing). Include a condition report for each existing park and their facilities. Include an assessment of alternative

public and private park and recreation service providers to provide understanding of market opportunities, and recommendations for improvements, including acquiring/developing new parks sites, improving existing parks, and potential partnership opportunities to meet community needs.

#### **Deliverables:**

Needs Assessment Report

### **Meetings:**

Progress Meeting (1)

### TASK 6. GOALS, POLICIES, AND OBJECTIVES

After analysing previously gathered data, public opinion surveys, and the core values expressed by Harrisburg constituents involved throughout the public input process, work with City staff to create goals, policies, and objectives to address identified community needs and values.

#### **Deliverables:**

Goals, Policies, and Objectives Memorandum

### **Meetings:**

- Progress Meeting (1)
- City Council/Advisory Group Meeting (1)

#### TASK 7. CAPITAL IMPROVEMENT PLAN

Based on the expressed values of the community, develop prioritized recommendations for improvements through renovation and maintenance of parks and outdoor facilities, development of additional recreational amenities and facilities, and land acquisition. Develop estimates of the capital and operational costs associated with these improvements. Meet with City staff to review priority recommendations, cost estimates, and an updated CIP list with an emphasis on System Development Charges (SDC) eligibility and flexibility. Provide suggested funding strategies. Conduct work session with the City Council to review priority recommendations and cost estimates.

#### **Deliverables:**

Capital Improvement Plan (CIP)

### **Meetings:**

- Progress Meeting (1)
- City Council/Advisory Group Meeting (1)

### TASK 8. DRAFT MASTER PLAN AND ADOPTION

Based on the previous tasks and input received, provide Draft Parks Master Plan for review by City staff, local partners, and stakeholders. At a minimum, the Draft Parks Master Plan will include:

- Introduction and Executive Summary
- Park system vision, goals, and objectives
- Inventory of current park conditions
- Summary of public involvement process and findings
- Needs Assessment
- Prioritized existing and proposed facility recommendations accompanied with rationale
- Amendments to Harrisburg Zoning and Subdivision Codes needed to implement Master Plan
- Accompanying implementation tools including costs of prioritized recommendations

Meet with City staff to review the Draft Master Plan. Present the Draft Master Plan to the Advisory Committee, Planning Commission, and City Council for feedback. Revise the Draft Master Plan and amendments and prepare Final Master Plan for formal adoption as a reader-friendly document with an emphasis on

maps, charts, photos, graphics and tables to convey information. The Plan will be formatted in such a way that it is easy to update on a routine basis. The Plan should be constructed in a manner that allows for the relevant parts to be adopted by the City of Harrisburg and Linn County as part of their Comprehensive Plans. Prepare final amendments for formal adoption. Present Final Master Plan and associated amendments to Planning Commission and City Council in public hearings for adoption.

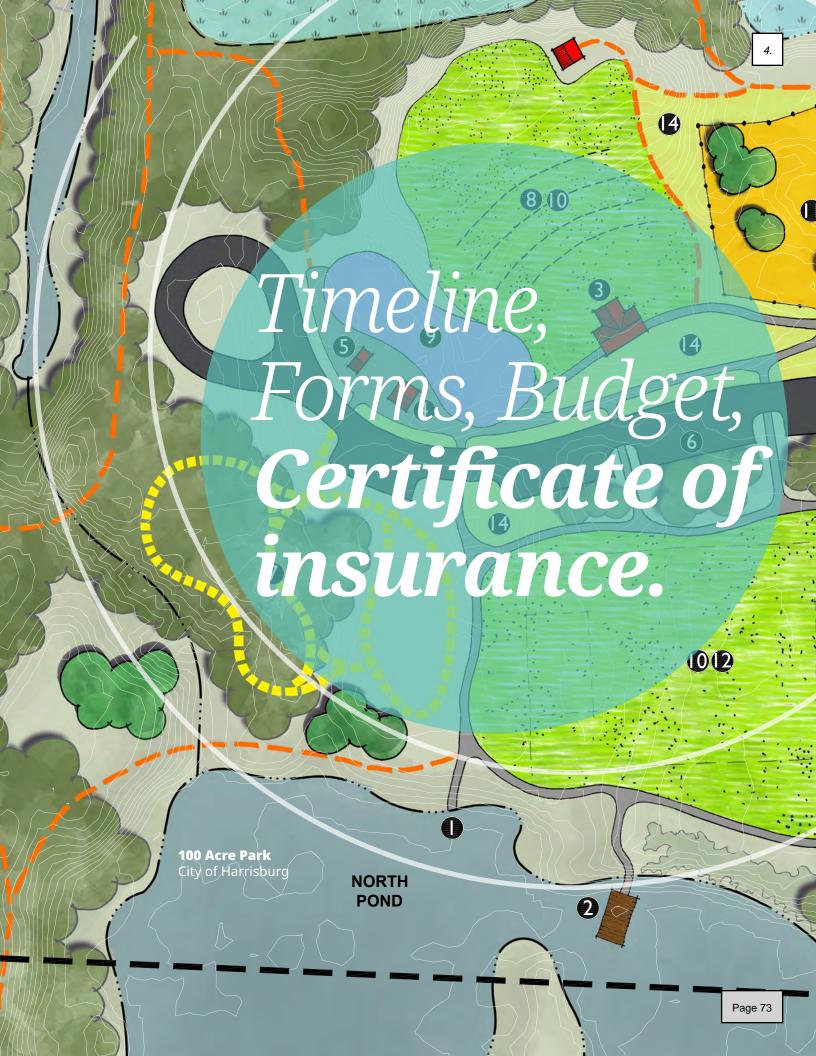
#### **Deliverables:**

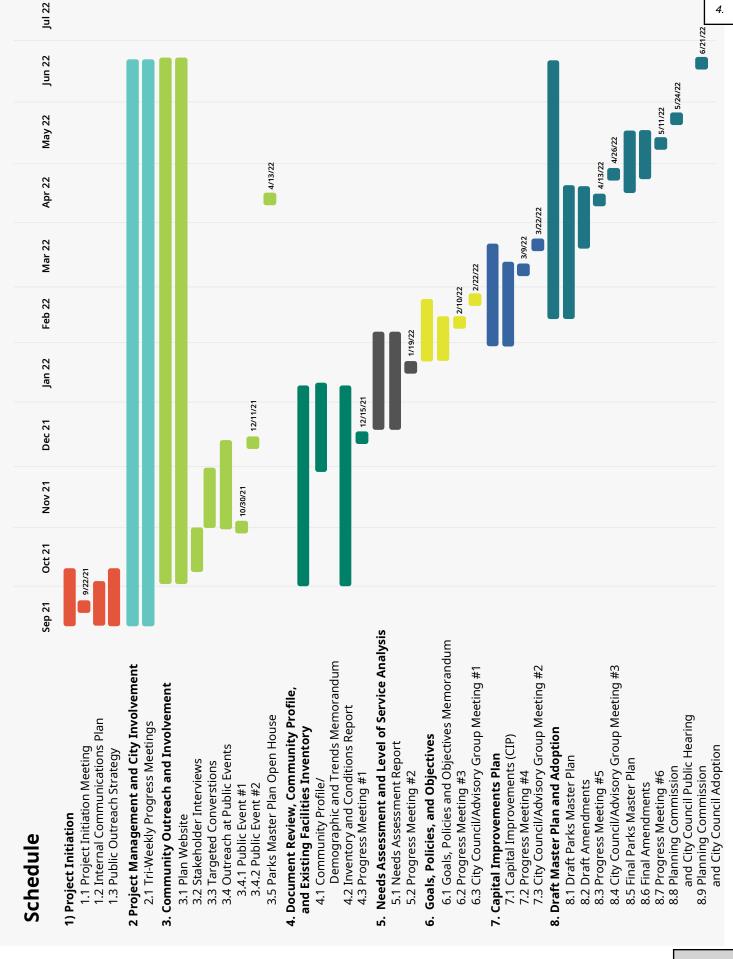
- Draft Parks Master Plan
- Draft Amendments
- Final Parks Master Plan
- Final Amendments

### **Meetings:**

- Progress Meeting (1-2)
- City Council/Advisory Committee Meeting (1)
- Planning Commission Meeting (1)
- Planning Commission and City Council Adoption Hearing (1)







### **Attachment A – Price Sheet**

### PROPOSAL RESPONSE

Please complete this sheet and include it in your response with an estimate of all costs of proposed master plan preparation. Please include total cost to the City as well as break downs for expenses, hourly rates and meeting costs:

Needs Assessment & Level of Service Analysis including Goals, Policies & Objectives	<b>\$</b> 15,900
Capital Improvement Plan Recommendations with emphasis on System Development Charges eligibility & flexibility	<b>\$</b> 14,000
Staff 2 Public Open Houses/Public Outreach	\$ 15,410
Staff 3 Advisory Committee/Council Meetings	\$ 3,600
Draft Master Plan and Adoption	<b>\$</b> 19,760
Total Proposed Budget	\$ 68,760



### **ATTACHMENT A.1 - PROPOSED BUDGET**

	PHASE / TASK	Principal Planner Colin McArthur, AICP	Landscape Architect Zach Rix, ASLA	Project Manager Liz Auvil, ASLA	Parks Planner Kelzey Zlevor	Planning Associate Victor Garcia	Administration	Subtotal Hours	Total Hours	Total Total	Idsk IOtal	Phase Total
PROFESS	SIONAL SERVICES											
Task 1.	Project Initiation	8		12	8	8	2	38		\$ 4	4,050	
Task 2.	Project Management and City Involvement	20		30				50		\$ (	6,200	
Task 3.	Community Outreach and Involvement	22		70	18	34		144		\$ 15	5,410	
Task 4.	Document Review, Community Profile, and Existing Facilities Inventory	10	4	14	24	12		64		\$ (	6,830	
Task 5.	Needs Assessment and Level of Service Analysis	8		12	24	20		64		\$ (	6,480	
Task 6.	Goals, Policies, and Objectives	8		30	10			48		\$ !	5,460	
Task 7.	Capital Improvements Plan	6	30	10		20		66		\$ 7	7,170	
Task 8.	Draft Master Plan and Adoption	30	4	58	12	24		128		\$ 14	4,330	
	Phase Subtotal	112	38	236	96	118	2		360			\$ 65,930
	TOTAL HOURS	112	38	236	96	118	2		360			
	HOURLY RATE	\$145.00	\$120.00	\$110.00	\$100.00	\$80.00	\$65.00					
	TOTAL FEES	\$16,240	\$4,560	\$25,960	\$9,600	\$9,440	\$130					\$ 65,930
EXPENSE	s											
Displa	ys, Prints, Reproductions, and Materials									\$ 2	2,400	
Mileag	ge									\$	430	
	Subtotal											\$ 2,830
TOTAL N	OT-TO-EXCEED PROJECT FEE											\$ 68,760

### **Attachment B**

### CITY OF HARRISBURG, OREGON PARKS MASTER PLAN CONSULTANT SIGNATURE SHEET

### **Authorized Signatures and Attestation**

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Firm	Name: _	Cameron McCarth	ny Landso	cape Architectu	re & Planning	
Firm	Address:	160 E Broadwa	y, Eugen	e, OR 97401		
Date	: <u>8/16/2</u>	1				
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Print	ed Name	: Colin McArthur				
1 11110	ca rianic				•	
Title:	Princip	al				

#### CAMEMCC-01

TRACEK

### **CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY) 8/12/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

CONTACT TRACEY RACEK

PO I	Зох 4						(541)	689-6534		
101	East	Broadway Suite 100 OR 97404				ADDRESS: TRACE	R@WAFDI	NSURANCE.COM		
∟uy	ene, v	OK 97404				IN		NAIC#		
						INSURER A : Americ		24066		
INSU	RED					INSURER B : Ohio C	24074			
		CAMERON MCCARTHY LAN				INSURER C :				
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The ACORD name and logo are registered marks of ACORD

RTIFICATE OF INSURANCE

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ACORD 25 (2016/03)

**ACORD** 

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REFERENCE: BRIAN LATTA City of Dallas City Manager 88184 8TH STREET, VENETA, OR 97487 503-831-3502

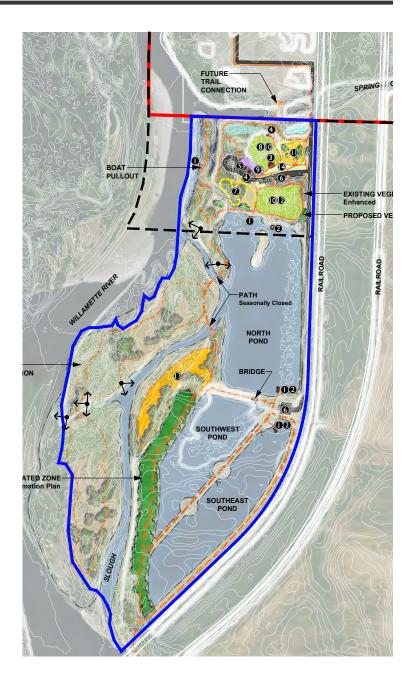
# 100-Acre Park Feasibility Study

CITY OF HARRISBURG

Made possible through a grant from the Oregon Parks and Recreation Department, the City of Harrisburg contracted with Cameron McCarthy (CM) to conduct a Park Feasibility Study. The City is in the process of acquiring 132 acres of riverfront property from the Knife River Corporation.

The subject site is located south of the Highway 99 bridge along the east bank of the Willamette River. The site has roughly one mile of river frontage and includes two ponds that are linked. The site will undergo reclamation from the gravel mining operation and will not be usable by the public until the reclamation process is complete. A portion of the site is located inside the Willamette River Greenway, and the whole site is within the 100-year floodplain.

CM studied the feasibility of park and recreation uses on the site, which resulted in a report and concept plan for the park, based on public input, environmental factors, and site opportunities and constraints. The report contains a conceptual development plan, sustainable design strategy, and implementation plan, including cost estimates, phasing and prioritization, permitting requirements, and funding options.





REFERENCE: EVAN MACKENZIE City of Veneta Community Development Director 88184 8TH STREET, VENETA, OR 97487 541-914-7986

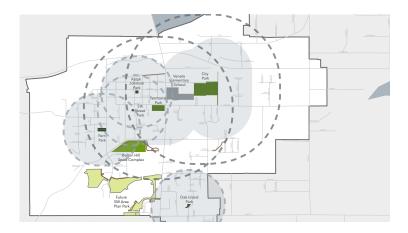
## **Veneta PROS Plan**

CITY OF VENETA

In 2020, Cameron McCarthy provided a Parks, Recreation and Open Space Master Plan update for the City of Veneta. The project team brought a community-based planning approach and were able to address Veneta's growing population and changing demographics. To support and identify community priorities, Cameron McCarthy implemented a multi-faceted public outreach process. Outreach included virtual and in-person communication and intentional dialogue with community partners and stakeholders.

In addition to public outreach, the team provided an inventory and composed a needs assessment to establish a solid foundation for the Plan. The carefully assembled foundation built on community feedback and local data to provide a clear path to the pertinent recommendations and the capital improvements plan. The PROS Plan will enable the City of Veneta to continue to work in concert with other local planning efforts and prioritize their growing community. The PROS Plan was successfully adopted in Fall of 2020.

Follow this <u>link</u> to view plan.









REFERENCE: STEVE DAHL City of Drain City Administrator 129 WEST C AVENUE, DRAIN, OR 97435 541-836-2417

## Drain Parks & Open Space Master Plan

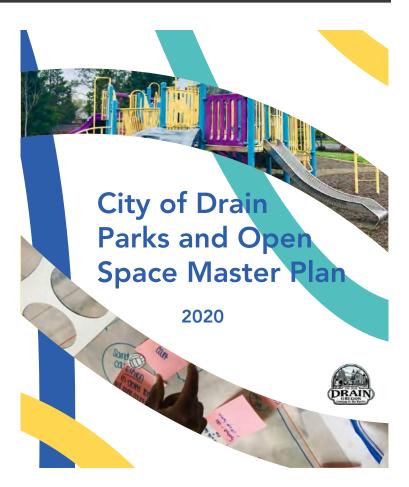
CITY OF DRAIN

Cameron McCarthy created the Parks and Open Space Master Plan for the City of Drain in 2019. The Plan acts as a guiding vision for the City of Drain as they aspire to sustain and improve liveability through their parks and recreation services. The Plan provides direction for both short-range and long-range planning for the tight-knit community located in southwestern Oregon.

During the planning process, Cameron McCarthy identified current and future park needs by engaging with the community to capture local insight and feedback, reviewing demographic data, and conducting an inventory of existing parks.

The culmination of planning work resulted in essential goals, policies, recommendations, and implementation measures to shape the development of the parks system over the next 20 years. The Plan balances a vision and community goals with recommendations and a detailed capital improvements plan to provide the step by step measures needed to achieve the City's vision for parks and open space.

Follow this <u>link</u> to view plan.







REFERENCE: LARRY FETTER Hermiston Parks & Recreation Director 180 NE 2ND STREET, HERMISTON, OR 97838 541-667-5018

## **Hermiston PROS Plan**

CITY OF HERMISTON

Cameron McCarthy provided the City of Hermiston with an update to their Parks, Recreation and Open Space Plan in 2019-2020. Cameron McCarthy reviewed local demographics and inventoried current parks and recreation facilities. The project team created a public outreach process that amplified a diverse range of voices to reflect the entire community of Hermiston. The project team strived to create an inclusive process by using bilingual communication and adapting to community needs. Residents' voices informed the Plan recommendations which identify and prioritize how to improve livability in Hermiston. The PROS Plan update addresses the unique needs of Latinx, youth, and users 65 years or older, gaps in the park and recreation service area, and demand for trails and multi-modal connectivity within the park system. The Plan proactively addresses the needs of a growing and diversifying community. The Plan was adopted in Summer 2020.

Follow this <u>link</u> to view plan.

In July, 2020 the Hermiston Herald published the article <u>City plans for new parks and trails</u> that summarizes the process and provides a look into the outcome of the master plan.









REFERENCE: SCOTT BAKER Northern Wasco County Park and Recreation District Executive Director 602 W 2ND STREET, THE DALLES, OR 97058 541-296-9533

## **NWCPRD PROS Plan**

NORTHERN WASCO COUNTY PARKS AND RECREATION DISTRICT

Cameron McCarthy worked with the Northern Wasco County Parks and Recreation District to develop the District's first Parks and Recreation Master Plan. Cameron McCarthy completed a thorough study of the current inventory of park and recreation facilities, a needs assessment, and a public outreach process to develop a 20year plan to guide the District. The project team crafted a well-rounded public outreach process and offered different levels of engagement opportunities across multiple platforms including online surveys, interviews, focus group meetings and community events. Local groups had opportunities to dialogue and inform the project team of community needs. Completion and adoption of the Plan was a milestone for the District as it captured a unified vision for future park developments and improvements for the community. The Plan provides five unique park concepts and a capital improvements plan that provide a roadmap for the District to accomplish their vision. The District will be able to prioritize capital improvements, programmatic changes, and accessibility of services for residents. The planning process is complete, and the Plan was adopted in Spring 2019.

Follow this <u>link</u> to view plan.









REFERENCE:
ERIC ADAMS
Willamalane Park and Recreation District
Planning, Parks and Facilities Director
250 SOUTH 32ND STREET, SPRINGFIELD, OR 97478
541-736-4048

# **Comprehensive Plan Update**

WILLAMALANE PARK AND RECREATION DISTRICT

Cameron McCarthy prepared Willamalane's original Comprehensive Plan and, in 2012, supported an update of the plan by preparing the implementing land use application for plan adoption. Cameron McCarthy planned and designed Quartz Park, a neighborhood park that includes a natural turf youth soccer field, basketball courts, off-street vehicle and bicycle parking, paths and trail connections, and the largest universally accessible playground in the Southern Willamette Valley. Cameron McCarthy was the prime consultant for the design of 14.5 acres of improvements to Willamalane's Les Schwab Sports Park, completed in 2014. Cameron McCarthy recently completed planning and design for the Mill Race Path, a bondfunded, 3.1 mile multi-use path extending from the Middle Fork Path to the Booth-Kelly site in downtown Springfield. In 2018, Cameron McCarthy completed planning services for Thurston Hills Natural Area Park.









# **Personnel & Qualifications**



### Colin McArthur

PRINCIPAL IN CHARGE

Colin McArthur brings over 15 years of planning experience to the team. He has been a managing partner of Cameron McCarthy since 2012 and has built an impressive planning portfolio. He offers a wealth of knowledge in community planning, a finesse in working with the public, and a deep drive to provide practical and thoughtful solutions. He positions his team to succeed and provides exceptional client services from project kick off through completion. He will provide planning leadership and direct staff throughout the project.



### Liz Auvil

PROJECT MANAGER

Liz will be the project manager and the main point-of-contact. She utilizes her skills in synthesizing site analysis and public engagement feedback to inform conceptual design refinement. Liz brings a powerful blend of critical thinking and emotional intelligence to design an inclusive neighborhood park that will combine the environmental conditions with the aspirations of the community.



## **Kelsey Zlevor**

PLANNING AND COMMUNITY OUTREACH SPECIALIST

She brings an excellence in communication, thoughtful ideas, and is naturally empathetic to all stakeholders and community members. She will facilitate an inclusive public engagement process that is specialized in local park development and will generate a community vision for the park and translate it into an actionable plan.



### **Zach Rix**

LANDSCAPE ARCHITECT

Zach brings over a decade of experience to the team. His portfolio spans a broad diversity in project type and scale which provides the team with a deep and strong foundation in design leadership. Zach's role will be a combination of landscape architecture leadership and master planning support.



### **Victor Garcia**

PLANNING AND COMMUNITY OUTREACH SUPPORT

Victor will provide planning and community outreach support throughout the entire project. Victor contributes a generous amount of perspective and lived experience to community planning and design. His experience in design/build and planning work equip him with the skills and tools needed to execute an inclusive process. Victor has a deep understanding of design that is truly accessible and inclusive. The team relies on his perspective and insight.

## Staffing, Capacity, and Work in Progress

Cameron McCarthy is equipped to handle all of the necessary services that will deliver on the scope of work outlined in our proposal. The project team is a balanced blend of planning leadership, public engagement expertise, and landscape architecture. The project team will work as a collective group alongside the City of Harrisburg to achieve the goals outlined in the RFP, and further defined during the project initiation phase.

## **Staffing**



## Statement on Work-in-Progress and Capacity.

The figure shown here illustrates the percentage of time that each of our staff will dedicate to City of Harrisburg's Parks Master Plan Update and their current work-in-progress.

<b>Work in Progress</b>	Capacity		
NWCPRD Sorosis Park Master Plan, Lewis Creek Park Master Plan, River Road-Santa Clara Neighborhood Plan, Willamette Greenway Code Amendments, CRPD Skate Park Bowl, Finn Rock Reach Boat Landing	Colin McArthur Principal in Charge	30% Availability	
NWCPRD Sorosis Park Master Plan, Hermiston High School Annex, PPS Grant Bowl Upper Field Improvements, Hermiston Rocky Heights Elementary School, Hermiston Theater Lane Elementary School	<b>Liz Auvil</b> Project Manager		<b>40%</b> Availability
Lewis Creek Park Master Plan, Hermiston High School Land Use, CPRD Skate Park Bowl, River Road-Santa Clara Neighborhood Plan	Kelsey Zlevor Planning and Community Outread	ch Specialist	<b>50%</b> Availability
Eugene Town Square, Eugene Airport Expansion, Bend Caldera High SchoolWillamette Greenway Code Amendments, River Road-Santa Clara Neighborhood Plan	Zach Rix Landscape Architect	30% Availability	
NWCPRD Sorosis Park Master Plan, LCC Site + Landscape Framework Master Plan, Lakeridge Middle School Track & Field	Victor Garcia Planning and Community Outread	ch Support	<b>50%</b> Availability



# References

REFER TO PAST EXPERIENCE SECTION FOR PROJECT INFORMATION

## LARRY FETTER

Hermiston Parks & Recreation
Director
180 NE 2ND STREET, HERMISTON, OR 97838

541-667-5018

### **SCOTT BAKER**

Northern Wasco County Park and Recreation District

Executive Director

**602 W 2ND STREET, THE DALLES, OR 97058** *541-296-9533* 

## **STEVE DAHL**

City of Drain
City Administrator
129 WEST C AVENUE, DRAIN, OR 97435
541-836-2417

## **MICHELLE HEALY**

Bend Parks and Recreation District
Director of Planning and Park Services
799 SW COLUMBIA STREET, BEND, OR 97702
541-385-7275

## **ERIC ADAMS**

Willamalane Park and Recreation District Planning, Parks, and Facilities Director 250 SOUTH 32ND STREET, SPRINGFIELD, OR 97478 541-736-4048

## **CAROLYN BURKE**

City of Eugene Parks and Open Space Planning Manger **820 ROOSEVELT BOULEVARD, EUGENE, OR 97402** 541-682-4800





Colin started his career with Cameron McCarthy in 2005, earned his planning certification in 2007, and became a partner in 2010. He currently enjoys a unique dual role with CM as the director for the firm's planning practice and as a project manager and lead designer on park and recreation projects.

### **EDUCATION**

### 2006

Master of Community and Regional Planning
University of Oregon

### 2005

Certificate in Sustainable Development & Energy Planning
University of Oslo

#### 2001

Bachelor of Landscape Architecture
University of Oregon

# CAMERON McCARTHY

## **Colin McArthur**

He/His

Principal Planner, AICP

CMCARTHUR@CAMERONMCCARTHY.COM

McArthur directs Cameron McCarthy's planning practice and has more than 15 years of experience working in Oregon communities. McArthur specializes in supporting public agencies with comprehensive planning; parks, natural resource, and infrastructure planning; implementation; and development. An area of emphasis is parks and recreation, where McArthur has developed comprehensive system plans and park concept plans for cities including Eugene, Hermiston, The Dalles, Lebanon, Monmouth, Veneta, Sisters; and, counties including Linn County, Sherman County, Jackson County, and Douglas County. McArthur's park and recreation district clients include Northern Wasco County Park and Recreation District, Willamalane Park and Recreation District, and Bend Park and Recreation District.

- Hermiston PROS Master Plan, Hermiston, OR
- NWCPRD PROS Master Plan, The Dalles, OR
- Veneta PROS Master Plan, Veneta, OR
- Drain Parks and Open Space Master Plan, Drain, OR
- BPRD Comprehensive System Plan, Bend, OR
- Sisters Parks and Open Space Master Plan, Sisters, OR
- Warrenton Parks Master Plan, Warrenton, OR
- Thompson Park Master Plan & Mill Creek Trail, NWCPRD, The Dalles, OR
- Rockridge Park, BPRD, Bend, OR
- · Hillside Park, BPRD, Bend, OR
- Thurston Hills Natural Area Park, WPRD, Springfield, OR
- Bob Keefer Center & Les Schwab Sports Park, WPRD, Springfield, OR
- Quartz Park, WPRD, Springfield, OR



Liz joined Cameron McCarthy in 2017. She brings a strong foundation of experience in the realms of park planning and active transportation planning and design. Liz synthesizes data and public engagement feedback to produce collaborative designs driven by project goals and community input.

#### **EDUCATION**

#### 2013

Bachelor of Landscape Architecture
University of Oregon

#### 2016

NCI Charrette System Certificate

### REGISTRATIONS

Landscape Architect Oregon #1082

## CAMERON McCARTHY

## Liz Auvil

She/Hers

Project Manager, ASLA, RLA
LAUVIL@CAMERONMCCARTHY.COM

Liz is a critical thinker and attentive listener which enables her to develop creative recommendations while adhering to project goals. Liz has expertise in parks and recreation and active transportation projects. From her experience working on state, national and international projects, Liz brings a context- sensitive approach to her park planning projects. Liz leverages her experience across planning, public engagement and landscape architecture to rpovide continuity and clarity throughout the lifespan of a project. Liz also develops thorough charrette and public engagement strategies unique to the needs of each project.

- Veneta Parks, Rec and Open Space Master Plan, Veneta, OR
- Drain Parks Master Plan, Drain, OR
- Ackerman Sports Complex Master Plan, Canby, OR
- Hermiston Parks, Rec and Open Space Master Plan, Hermiston, OR
- Federal Street Plaza, The Dalles, OR
- NWCPRD Parks Master Plan, Wasco County, OR
- NWCPRD Thompson Park, The Dalles, OR
- Idaho State Track and Field; Boise, ID
- Oregon State Parks Columbia Gorge Management Units Plan\*
- Smith Rock State Park Bivouac Area, Terrebone, OR\*
- Smith Rock State Park Stormwater Management, Terrebone, OR\*
- Tigard Street Heritage Trail, Tigard, OR\*
- · Brookwood Elementary School, Hillsboro, OR
- Hermiston School District Elementary Schools, Hermiston, OR



Throughout his career at Cameron McCarthy, Zach has undertaken a diverse collection of projects reflecting his dedication to positive, fun, healthy social spaces with urban, suburban, and passive experiences. He provides design and project management for a variety of public agency and institutional projects from site specific parks and urban plazas, streetscapes, and higher education. He has accumulated experience in park master planning, bus rapid transit corridors, athletic facilities, healthcare facilities, and community housing projects.

### **EDUCATION**

#### 2010

Bachelor of Landscape Architecture
University of Oregon

### **REGISTRATIONS**

Landscape Architect Oregon #0823

## CAMERON McCARTHY

## **Zach Rix**

He/His

Landscape Architect, ASLA, RLA
zrix@cameronmccarthy.com

Zach's contributions to a collaborative design approach include his fun and exploratory attitude to design workshops, understanding of team organization and applied leadership in team environments, conceptual development with concise, gestural hand illustrations or multi-media presentation graphics, and technical as well as creative software knowledge.

He draws inspiration from interests in local geology, native flora and fauna, and the cyclical patterns of our rivers, oceans and regional climate. A native Oregonian, he takes pride in his northwest roots and advocates for continued growth in diversity of culture, it's people who uplift it and the places they rely on to form community.

- Eugene Town Square
- $\bullet \qquad \mathsf{Hood}\ \mathsf{River}\ \mathsf{School}\ \mathsf{District}, \ \mathsf{May}\ \mathsf{Street}\ \mathsf{Elementary}\ \mathsf{School}, \ \mathsf{Hood}\ \mathsf{River}, \ \mathsf{OR}$
- Fir Street Park, Sisters, OR
- UO Museum of Natural & Cultural History, Eugene, OR
- Bend LaPine School District, Bend High School, Bend, OR
- Bend Park and Recreation District, Larkspur Senior Center, Bend, OR
- Eugene Town Square Public Involvement and Concept Design, Eugene, OR
- Bend Park and Recreation District, Hillside Park, Bend, OR
- Eugene City Hall, Eugene, OR
- Newport Infrastructure Refinement Plan, Newport, OR



# **Kelsey Zlevor**

She/Her

Planner

KZLEVOR@CAMERONMCCARTHY.COM

CAMERON McCARTHY

**PROFILE** 

Kelsey joined Cameron McCarthy in 2016. Through her first career path as an environmental scientist, it became evident that there is a rising need for socially and scientifically competent public servants: those who understand the science behind environmental issues while possessing the ability to support equitable practices in real communities. With a multi-faceted background in environmental science and urban planning, Kelsey's facilitation style seeks to build local resiliency, appreciation for the environment, and lasting humanity in dialogue.

### **EDUCATION**

#### 2016

Master of Community and Regional Planning
University of Oregon

### 2014

Bachelor of Arts Environmental Science University of Iowa Kelsey's portfolio of experience spans both current land use planning, and parks and recreation master planning across Oregon. She is adept at facilitation, public engagement with an eye for coalition-building, and understanding the critical nexus between access to open space and environmental stewardship. Kelsey's planning practice is informed by her experience chairing the City of Eugene Sustainability Commission and the Eugene Downtown Neighborhood Association, and her participation in Pathways to Equity, a cohort program through the Open Architecture Collaborative designed to teach methods for understanding historical and systemic racism within the built environment, and strategies for community-building and engagement. Kelsey is a policy advocate, facilitator, and convener focused on issues of equity, land use, public space, and sustainable development.

- Lewis Creek Park Master Plan, Linn County, OR
- Hermiston Parks, Recreation and Open Space Master Plan, Hermiston OR
- Northern Wasco County Master Plan, Wasco County, OR
- Veneta Parks, Recreation and Open Space Master Plan, Veneta, OR
- Drain Parks Master Plan, Drain, OR
- North Campus Master Plan, University of Oregon, Eugene, OR
- Ford's Pond Master Plan, Sutherlin, OR
- · Larkspur Center, BPRD, Bend, OR
- Thurston Hills Natural Area, WPRD, Springfield, OR
- Mill Race Path, WPRD, Springfield, OR



Victor joined Cameron McCarthy in 2020 after graduating from UO with a master's degree in Landscape Architecture. During his time in graduate school, he participated in the Overlook Field School Program and explored maintenance and the transition of space over time. Victor's master thesis studied spatial justice as it relates to public recreational spaces in Salem, Oregon. Victor's community has had a profound impact on who he is today and his values in equity and inclusion.

### **EDUCATION**

### 2020

Master of Landscape Architecture
University of Oregon

#### 20XX

Bachelor of Environmental Science
Willamette University

## CAMERON McCARTHY

## **Victor Garcia**

He/His

Associate, ASLA

VGARCIA@CAMERONMCCARTHY.COM

Victor has been involved in the field of landscape architecture from an early age. As a first-generation Mexican American from Salem, Oregon, he learned about the complexities of landscape maintenance, design, and installation while working for his family's landscape business. He is passionate in exploring the intersectionality between public space and social equity. As a landscape designer, Victor aspires to use his experience working with landscapes and people to contribute to the Cameron McCarthy team in thoughtfully creating spaces that speak to issues of spatial equity, sustainability, and inclusivity. Victor will be a critical part of the team as planning and community outreach support.

- Lane Community College Site + Landscape Framework Master Plan
- Sorosis Park Master Plan, NWCPRD
- South Salem High School Track & Field, Salem-Keizer School District
- Lakeridge Middle School Track & Field, Lake Oswego School District



## Agenda Bill **Harrisburg City Council**

Harrisburg, Oregon

THE MATTER OF REVIEWING AND APPROVING THE ENGINEERS RECOMMENDATION FOR THE NEW NORTH & SOUTH WATER TREATMENT FACILITIES

**STAFF REPORT:** 

Exhibit A: Engineer's Recommendation Letters

(To be distributed at the meeting if available.)

ACTION: MOTION TO ACCEPT THE BID FOR THE NORTH & SOUTH TREATMENT FACILITIES IN THE AMOUNT OF \$

THIS AGENDA BILL IS DESTINED FOR: Agenda/Work Session – August 24, 2021

BUDGET IMPACT						
Estimated COST BUDGETED? SOURCE OF FUNDS						
\$ 5,500,000.	Yes	Water Bond				

### STAFF RECOMMENDATION:

Staff recommends the City Council approve the bid for the North & South Water Treatment Facilities

### **BACKGROUND INFORMATION:**

As part of the Water Bond passed by voters, the City is building two water treatment facilities and is using a pre-construction, equipment purchase process already approved by the Council to keep costs down. The filtration system, generators and onsite chlorine system have already been purchased for the North and South treatment facilities. These treatment systems are designed to treat approximately 400 gallons-per-minute of water and add 500,000-gallon storage tank at the South Treatment Plant and 800 gallons-per-minute of treatment and 1,500,000-gallon storage tank at the North Treatment Plant.

Michele Eldridge	08/17/2021

City Administrator

**REVIEW AND APPROVAL:** 

## Agenda Bill Harrisburg City Council

## Harrisburg, Oregon

## THE MATTER OF APPROVING THE CONSENT LIST STAFF REPORT:

Exhibit A: Payment Approval Report for July 2021

Exhibit B: Harrisburg City Council Minutes for May 25, June

8 and August 10, 2021

Exhibit C: Planning Commission Minutes for July 20, 2021 Exhibit D: Municipal Court Collections Report for July 2021

Exhibit E: Municipal Citation Report for July 2021

### ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

- 1. The Payment Approval Report for July 2021
- 2. Harrisburg City Council Minutes for May 25, June 8, and August 10, 2021

THIS AGENDA BILL IS DESTINED FOR: Consent Agenda – 08.24.2021

### STAFF RECOMMENDATION:

Staff recommends the City Council approve the consent list.

### BACKGROUND INFORMATION:

### **Building Permits:**

July 2021: Submitted: 12

Issued: 13

New Homes: None

**YTD Valuation**: Please note valuation is not added to the City's property tax base until the fall period following when the permit is finalized. As such, the typical timeframe for most construction to show up on our tax base is the following year in November. The valuation figure includes new home values, the value of commercial or industrial construction, and the value of extensive remodels.

### 6.

### **Business Licenses Issued:**

• Air Thai Restaurant: The new owner is Said Gonzalez

### **Harrisburg Municipal Court**

- Collection Report for the month of July is \$4,661.00 (EXHIBIT D)
- There were 19 citations issued for the month of July (EXHIBIT E) for a total of 17 offenses.

<u>Committee Minutes:</u> Please note all committee/board minutes are approved by the individual committee, and not by the City Council consent agenda approval.

### Harrisburg and HRA Budget Committee Chairperson: Raande Loshbaugh

The Harrisburg and HRA Budget Committee did not meet in the month of July. Next Scheduled Meeting: TBD

### Library Board: Pro-Tem Chairperson: Desri Hansen

The Library Board did not meet in the month of July. Next Scheduled Meeting: September 9, 2021

### Personnel Committee: Chairperson; Kimberly Downey

The Personnel Committee did not meet in the month of July.

Next Scheduled Meeting: TBD

### Planning Commission: Chairperson; Todd Culver

The Planning Commission on July 20, 2021. Those minutes are attached.

Next Scheduled Meeting: August 25, 2021

### **REVIEW AND APPROVAL:**

Lori Ross Date City Recorder

### **EXHIBIT A**

City of Harrisburg Payment Approval Report - Harrisburg 2019 Page: 1 6.

Report dates: 7/1/2021-7/31/2021 Aug 03, 2021 02:13PM

Report Criteria:

Detail report.

Invoices with totals above \$0 included. Paid and unpaid invoices included.

Vendor Name Invoice Number Invoice Date Amount Paid GL Account Vendor Description Number 1206 1206 Analytical Lab & Consultants 138702 Water Testing 06/07/2021 196.00 51-65-4200 Water Testing 06/09/2021 95.00 1206 Analytical Lab & Consultants 138811 52-65-4200 1206 Analytical Lab & Consultants 139105 Water Testing 06/23/2021 115.00 52-65-4200 1206 Analytical Lab & Consultants 139261 Water Testing 06/24/2021 80.00 52-65-4200 Total 1206: 486.00 2225 B & I Hardware & Rental 474200 P/W Misc Supplies. 07/01/2021 2225 67.40 10-72-4000 2225 B & I Hardware & Rental 476007 P/W Misc Supplies. 07/09/2021 30.96 10-72-6700 Total 2225: 98.36 3598 3598 10775 Misc P/W Exp 07/27/2021 51-76-2000 Backflow Management Inc. 72.50 3598 Backflow Management Inc. 10775 Misc P/W Exp 07/27/2021 72.50 52-76-2000 Total 3598: 145.00 2926 2926 BioLynceus Biological Solution 8949 Misc P/W Supplies 06/15/2021 2.609.00 52-65-4000 Total 2926: 2.609.00 1212 Bob Dickman Tire Center 1212 74000560819 Repair Service 07/12/2021 124.05 11-45-3000 1212 Bob Dickman Tire Center 74000560821 Repair Service 07/12/2021 218.73 10-72-6700 1212 Bob Dickman Tire Center 74000562665 Repair Service 07/21/2021 323.11 11-45-2100 1212 Bob Dickman Tire Center 74000562665 Repair Service 07/21/2021 376.97 51-73-2100 1212 Bob Dickman Tire Center 74000562665 Repair Service 07/21/2021 376.96 52-73-2100 Total 1212: 1,419.82 3693 3693 Branch Engineering Inc 00015962 **Engineering Services** 06/18/2021 10-41-4000 1.274.63 06/18/2021 3693 Branch Engineering Inc 00015963 **Engineering Services** 2,560.00 11-42-2100 3693 Branch Engineering Inc 00015964 **Engineering Services** 06/18/2021 373.40 56-60-2300 00015965 06/18/2021 51-78-8015 3693 Branch Engineering Inc **Engineering Services** 91,951.94 3693 Branch Engineering Inc 00015966 **Engineering Services** 06/18/2021 12,300.00 51-78-8015 3693 Branch Engineering Inc 00015967 **Engineering Services** 06/16/2021 400.00 11-42-2100 Branch Engineering Inc 00015969 888.75 11-42-2100 3693 **Engineering Services** 06/18/2021 3693 Branch Engineering Inc 00016142 **Engineering Services** 07/21/2021 123.40 11-42-2100 3693 Branch Engineering Inc 00016143 **Engineering Services** 07/21/2021 337.50 51-71-2100 3693 Branch Engineering Inc 00016144 **Engineering Services** 07/21/2021 3,700.00 51-78-8015 3693 Branch Engineering Inc 00016145 **Engineering Services** 07/21/2021 7,381.25 51-78-8015 3693 Branch Engineering Inc 00016146 **Engineering Services** 07/21/2021 550.00 56-60-2300 3693 Branch Engineering Inc **Engineering Services** 00016147 07/21/2021 2.872.50 11-42-2100 3693 Branch Engineering Inc 00016147 **Engineering Services** 07/21/2021 2.872.50 51-71-2100 3693 Branch Engineering Inc 00016147 **Engineering Services** 07/21/2021 2,872.50 52-71-2100 3693 Branch Engineering Inc 00016148 **Engineering Services** 07/21/2021 44,264.75 51-78-8015

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
			-			
Tota	al 3693:				174,723.12	
<b>2405</b> 2405	Branom Instrument Company LLC	INV/2021/6731	Misc W/S Exp	07/20/2021	990.00	52-65-4600
Tota	al 2405:				990.00	
1392						
1392	Carguest of Junction City	5726-656664	P/W Vehicle Maintenance	06/03/2021	371.90	25-65-2000
1392	Carquest of Junction City Carquest of Junction City	5726-656804	P/W Vehicle Maintenance	06/04/2021	371.80 42.34	11-45-2100
Tota	al 1392:				414.14	
1055						
1055	Caselle, Inc.	110258	Software Support Agreement	07/01/2021	17,719.00	40-65-8010
Tota	al 1055:				17,719.00	
3732						
3732	Cash	630211	Change Order	07/01/2021	100.00	24-60-2800
Tota	al 3732:				100.00	
3773						
3773	CenturyLink	234379350	Phone Bill	07/04/2021	.85	10-69-3500
3773	CenturyLink	JUNE 2021	Phone Bill	06/26/2021	43.69	52-65-3500
3773	CenturyLink	JUNE 2021	Phone Bill	06/26/2021	46.34	52-65-3500
3773	CenturyLink	JUNE 2021	Phone Bill	06/26/2021	44.79	51-65-3500
3773	CenturyLink	JUNE 2021	Phone Bill	06/26/2021	41.09	51-65-3500
3773	CenturyLink	JUNE 2021	Phone Bill	06/26/2021	46.34	52-65-3500
3773	CenturyLink	JUNE 2021	Phone Bill	06/26/2021	42.14	52-65-3500
3773	CenturyLink	JUNE 2021	Phone Bill	06/26/2021	46.34	52-65-3500
3773	CenturyLink	JUNE 2021	Phone Bill	06/26/2021	41.09	10-69-3500
3773	CenturyLink	JUNE 2021	Phone Bill	06/26/2021	43.69	52-65-3500
Tota	al 3773:				396.36	
1290						
1290	CIS	PO-HAR-I2021	Insurance Premiums	07/06/2021	13,497.46	52-60-2300
1290	CIS	PO-HAR-I2021	Insurance Premiums	07/06/2021	13,497.46	51-60-2300
1290	CIS	PO-HAR-I2021	Insurance Premiums	07/06/2021	8,364.62	11-42-2200
1290	CIS	PO-HAR-I2021	Insurance Premiums	07/06/2021	12,166.73	10-43-2000
Tota	al 1290:				47,526.27	
3914						
3914	City of Coburg	2021QTR2	Law Enforcement Services	06/30/2021	6,720.00	10-41-2600
Tota	al 3914:				6,720.00	
2939						
2939	Cobalt Computer Services, Inc.	20749	Computer Service	07/01/2021	354.40	40-65-8015
2939	Cobalt Computer Services, Inc.	20824	Computer Hardware	06/30/2021	59.00	40-65-8050
2939	Cobalt Computer Services, Inc.	20845	Computer Service	06/30/2021	86.25	24-70-7400
2939	Cobalt Computer Services, Inc.	20845	Computer Service	06/30/2021	353.75	10-53-2200
2939	Cobalt Computer Services, Inc.	20845	Computer Service	06/30/2021	353.75	51-74-2100

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2939	Cobalt Computer Services, Inc.	20845	Computer Service	06/30/2021	353.75	52-74-2100
Tot	tal 2939:				1,560.90	
2720						
2720	Comcast	JULY 2021	Internet Service	07/02/2021	402.09	10-60-2000
2720	Comcast	JULY 2021 LIB	Internet Service	06/23/2021	146.85	24-60-2525
2720	Comcast	JULY 2021 P/	Internet Service	07/01/2021	74.17	51-65-3550
2720	Comcast	JULY 2021 P/	Internet Service	07/01/2021	74.18	52-65-3550
Tot	tal 2720:				697.29	
1211						
1211	Consolidated Supply Co.	S010347037.0	Misc public works supplies	06/30/2021	161.15	51-65-4600
1211	Consolidated Supply Co.	S010347037.0	Misc public works supplies	06/30/2021	320.30	52-65-4600
Tot	tal 1211:				481.45	
3910						
3910	Culver Glass Company	126852	Glass Replacement City Hall	07/13/2021	695.00	10-72-4000
Tot	tal 3910:				695.00	
3913						
3913	DataBar Inc	250960	W/S Utility Statements	06/15/2021	77.50	51-74-2200
3913	DataBar Inc	250960	W/S Utility Statements	06/15/2021	77.50	52-74-2200
3913	DataBar Inc	251303	W/S Utility Statements	07/07/2021	77.50	51-74-2200
3913	DataBar Inc	251303	W/S Utility Statements	07/07/2021	77.50	52-74-2200
3913	DataBar Inc	251500	W/S Utility Statements	07/19/2021	318.93	51-74-2200
3913	DataBar Inc	251500	W/S Utility Statements	07/19/2021	318.93	52-74-2200
Tot	tal 3913:				947.86	
3953						
3953	DJC Oregon	745093580	Construction Bid	06/16/2021	341.22	51-78-8015
3953	DJC Oregon	745095179	Construction Bid	06/21/2021	532.40	51-78-8015
Tot	tal 3953:				873.62	
2282						
2282	EARTH20	227263	Bottled Water	06/07/2021	25.39	10-53-2200
2282	EARTH20	324546	Bottled Water	06/21/2021	15.19	10-53-2200
Tot	tal 2282:				40.58	
3939						
3939	Eric Hall Architects, Inc	7088	Architectural Services	06/30/2021	1,041.14	10-41-4000
Tot	tal 3939:				1,041.14	
1946						
1946	Ferguson Waterworks	0997897	P/W Misc. Expense	06/14/2021	2,549.28	51-65-4600
1946	Ferguson Waterworks	0997905	P/W Misc. Expense	06/15/2021	946.47	51-65-4600
	Ferguson Waterworks	0997919	P/W Misc. Expense	06/09/2021	218.09	51-65-4600
1946	3	<del>-</del>	1 ***==			
1946 1946	Ferguson Waterworks	0997923	P/W Misc. Expense	06/15/2021	710.75	51-65-4600
1946 1946 1946	Ferguson Waterworks Ferguson Waterworks	0997923 0997987	P/W Misc. Expense P/W Misc. Expense	06/15/2021 06/28/2021	710.75 565.85	51-65-4600 51-65-4600

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1946	Ferguson Waterworks	1000387	P/W Misc. Expense	06/16/2021	231.18	51-65-4600
1946	Ferguson Waterworks	1000450	P/W Misc. Expense	06/23/2021	1,317.53	51-65-4600
1946	Ferguson Waterworks	1000450	P/W Misc. Expense	06/23/2021	1,317.52	52-65-4600
Tot	al 1946:				7,910.87	
<b>3743</b> 3743	Fem Ridge Review	HB GARAGE S	Clasified Ad	07/29/2021	88.00	23-70-2500
	-	TID OATAGE 0	Glasified Au	0112312021		23-70-2300
lot	al 3743:				88.00	
1218	0	0040040504	Mine DAM Committee	00/04/0004	20.50	44 40 0000
1218 1218	Grainger	9943816521	Misc. P/W Supplies	06/24/2021	28.50 28.50	11-43-2000
1218	Grainger Grainger	9946389500 9959735177	Misc. P/W Supplies Misc. P/W Supplies	06/28/2021 07/12/2021	66.66	11-43-2000 41-78-8170
1218	Grainger	9960084342	Misc. P/W Supplies	07/12/2021	231.90	41-78-8170
1218	Grainger	9962417896	Misc. P/W Supplies	07/14/2021	28.77	52-65-4600
1218	Grainger	9962417904	Misc. P/W Supplies	07/14/2021	19.18	52-65-4600
1218	Grainger	9962417912	Misc. P/W Supplies	07/14/2021	55.14	52-65-4600
1218	Grainger	9962417920	Misc. P/W Supplies	07/14/2021	9.59	52-65-4600
1218	Grainger	9967808081	Misc. P/W Supplies	07/19/2021	291.37	41-78-8170
Tot	al 1218:				759.61	
3720						
3720	Guaranty Chevrolet	520893	Vehicle Repair Service	07/28/2021	32.04	52-73-2100
3720	Guaranty Chevrolet	520893	Vehicle Repair Service	07/28/2021	32.04	51-73-2100
3720	Guaranty Chevrolet	520893	Vehicle Repair Service	07/28/2021	27.47	11-45-2100
Tot	al 3720:				91.55	
1219						
1219	Hach Company	12525608	P/W Misc Expense	06/29/2021	446.08	51-65-4000
1219	Hach Company	12525608	P/W Misc Expense	06/29/2021	446.08	52-65-4000
Tot	al 1219:				892.16	
<b>3808</b> 3808	HART Community Center Inc	JULY 2021	City Donation	07/29/2021	20,000.00	10-87-2000
Tot	al 3808:				20,000.00	
1 <b>220</b> 1220	Hurd's Custom Machinery, Inc.	30327	Public Works Supplies	06/01/2021	82.01	10-72-4000
1220	Hurd's Custom Machinery, Inc.	30404	Public Works Supplies  Public Works Supplies	06/04/2021	66.83	10-72-4000
1220	Hurd's Custom Machinery, Inc.	30662	Public Works Supplies	06/29/2021	33.99	10-72-4000
Tot	al 1220:				182.83	
1221						
1221	Jerry's Home Improvement	97297	Misc Public Works Supplies	06/11/2021	418.80	10-72-4000
1221	Jerry's Home Improvement	97299	Misc Public Works Supplies	06/11/2021	56.64	10-72-4000
Tot	al 1221:				475.44	
100					<del></del>	
3 <b>683</b> 3683	Keybank N.A.	JUNE 2021	Misc Credit Card Charges	06/20/2021	21.39	10-53-2200

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
2602	Kauhank N. A		Mine Credit Cord Charges	06/20/2021	27.71	10 52 2200
3683	Keybank N.A.	JUNE 2021	Misc Credit Card Charges			10-53-2200
3683	Keybank N.A.	JUNE 2021	Misc Credit Card Charges	06/20/2021 06/20/2021	475.00 35.98	61-70-7500
3683	Keybank N.A.	JUNE 2021	Misc Credit Card Charges			23-70-2500
3683	Keybank N.A.	JUNE 2021	Misc Credit Card Charges	06/20/2021	29.50	10-60-2300
3683	Keybank N.A.	JUNE 2021	Misc Credit Card Charges	06/20/2021	110.00	10-63-2100
3683	Keybank N.A.	JUNE 2021	Misc Credit Card Charges	06/20/2021	10.05	23-70-2500
3683	Keybank N.A.	JUNE 2021	Misc Credit Card Charges	06/20/2021	47.77	23-70-2500
3683	Keybank N.A.	JUNE 2021	Misc Credit Card Charges	06/20/2021	6.77	24-60-2800
3683	Keybank N.A.	JUNE 2021	Misc Credit Card Charges	06/20/2021	88.40	10-60-2400
3683	Keybank N.A.	JUNE 2021	Misc Credit Card Charges	06/20/2021	55.00	10-53-2000
3683	Keybank N.A.	JUNE 2021	Misc Credit Card Charges	06/20/2021	10.00	10-53-2400
3683	Keybank N.A.	JUNE 2021	Misc Credit Card Charges	06/20/2021	207.00	24-60-2800
3683	Keybank N.A.	JUNE 2021	Misc Credit Card Charges	06/20/2021	12.55	24-60-2800
3683	Keybank N.A.	JUNE 2021	Misc Credit Card Charges	06/20/2021	518.62	10-60-2300
3683	Keybank N.A.	JUNE 2021	Misc Credit Card Charges	06/20/2021	1,344.30	10-72-6700
3683	Keybank N.A.	JUNE 2021	Misc Credit Card Charges	06/20/2021	4.28	51-65-4600
3683	Keybank N.A.	JUNE 2021	Misc Credit Card Charges	06/20/2021	4.29	52-65-4600
3683	Keybank N.A.	JUNE 2021	Misc Credit Card Charges	06/20/2021	468.32	10-72-4000
3683	Keybank N.A.	JUNE 2021	Misc Credit Card Charges	06/20/2021	334.00	10-72-6700
3683	Keybank N.A.	JUNE 2021	Misc Credit Card Charges	06/20/2021	267.30	10-72-6700
3683	Keybank N.A.	JUNE 2021	Misc Credit Card Charges	06/20/2021	50.00	10-53-2200
Tot	al 3683:				4,128.23	
3770						
3770	Keyhole Locksmith, The	89501	Misc P/W Exp	07/01/2021	119.00	10-72-4000
Tot	tal 3770:				119.00	
<b>3942</b> 3942	Kizer Family Insurance	SBGE-2021-02	Emergency Small Business Grant	07/01/2021	500.00	23-70-8000
Tot	al 3942:				500.00	
<b>3883</b> 3883	Knox Ag Irrigaion, Inc	2593	Misc P/W Exp	06/21/2021	71.00	52-65-4600
Tot	tal 3883:				71.00	
1014						
1014	League of Oregon Cities	2021-200262	Annual Dues	07/01/2021	3,288.55	10-66-4000
Tot	tal 1014:				3,288.55	
2057						
<b>3957</b> 3957	Library Ideas LLC	83264	Library Program	06/24/2021	46.95	24-60-2800
Tot	al 3957:				46.95	
1225						
1225	Linn County Building Dept.	JUNE 2021	Building Permit Fees	07/02/2021	1,491.92	10-50-2000
Tot	tal 1225:				1,491.92	
<b>3819</b> 3819	Linn County Treasurer	JUNE 2021	Court Revenue Payout	06/30/2021	129.59	10-42-2200

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Tota	al 3819:				129.59	
2489						
2489	Lori Ross	706211	Reimbursement	07/06/2021	25.16	24-60-2800
Tota	al 2489:				25.16	
3894						
3894	Mitel	36971442	Phone Bill	07/01/2021	111.14	52-65-3500
3894	Mitel	36971442	Phone Bill	07/01/2021	111.14	51-65-3500
3894	Mitel	36971442	Phone Bill	07/01/2021	111.13	10-69-3500
3894	Mitel	36971442	Phone Bill	07/01/2021	25.21	24-60-2500
Tota	al 3894:				358.62	
<b>3891</b> 3891	Municipal Code Corporation	00361251	Meetings Software	07/15/2021	3,400.00	10-60-2900
Tota	al 3891:				3,400.00	
1482						
1482	Nation's Mini-Mix, Inc.	206061	Concrete	07/08/2021	249.00	11-44-6000
Tota	al 1482:				249.00	
2644	N. A. A.	54 000400		07/04/0004	400.00	40.50.0050
2644	Net Assets	54-202106	Lien Searches	07/01/2021	196.00	10-53-2250
Tota	al 2644:				196.00	
<b>3921</b> 3921	Northwest Electrical Construction,	4941	Electrical	07/12/2021	2,788.80	52-65-4600
	al 3921:				2,788.80	
	u. 002					
1102						
1102	NW Natural Gas Co.	JULY 2021	Utilities	07/09/2021	21.28	10-69-2000
1102 1102	NW Natural Gas Co. NW Natural Gas Co.	JULY 2021 P/ JULY 2021 PU	Utilities Utilities	07/09/2021 07/12/2021	18.12 48.48	51-65-2700 52-65-2700
Tota	al 1102:				87.88	
1229						
1229	OAMR	02984	Registration Fee	06/24/2021	162.00	10-63-2000
Tota	al 1229:				162.00	
2201						
2201	Occidental Chemical Corporation	1693242	PW Misc. Expense	06/23/2021	14,430.00	51-65-4000
2201	Occidental Chemical Corporation	1693242	PW Misc. Expense	06/23/2021	14,430.00	52-65-4000
Tota	al 2201:				28,860.00	
1245						
1245	One Call Concepts, Inc.	1060392	Locates	06/30/2021	16.80	51-65-4600
1245	One Call Concepts, Inc.	1060392	Locates	06/30/2021	16.80	52-65-4600

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Tota	al 1245:				33.60	
<b>1582</b> 1582	Oregon Cascades West COG	22DUESHARR	Membership Dues	07/12/2021	4,482.21	10-66-2000
Tota	al 1582:				4,482.21	
1033						
1033	Oregon Department of Revenue	JUNE 2021	Court Revenue Payout	06/30/2021	520.00	10-42-2200
Tota	al 1033:				520.00	
1862						
1862	Oregon DMV	L0023814547	Record Inquiry	06/30/2021	13.90	10-42-2800
Tota	al 1862:				13.90	
3962	0 0 1 7	II II V 0004		07/00/004	450.04	40.4000
3962	Oregon State Treasury	JULY 2021	Unclaimed Property	07/29/2021	450.34	10-1200
Tota	al 3962:				450.34	
3096						
3096	Pacific Office Automation	485717	Copier Contract	06/22/2021	151.09	10-60-2100
3096	Pacific Office Automation	485717	Copier Contract	06/22/2021	473.37	51-74-2000
3096 3096	Pacific Office Automation Pacific Office Automation	485717 525946	Copier Contract Copier Contract	06/22/2021 07/13/2021	473.37 66.35	52-74-2000 10-60-2100
3096	Pacific Office Automation	525946	Copier Contract  Copier Contract	07/13/2021	66.33	51-74-2000
3096	Pacific Office Automation	525946	Copier Contract	07/13/2021	66.32	52-74-2000
Tota	al 3096:				1,296.83	
1079						
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	45.19	52-65-2600
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	20.56	10-69-2500
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	321.73	10-69-2500
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	37.43	10-69-2500
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	52.85	10-69-2500
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	63.09	10-69-2500
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	342.20	10-69-2500
1079	Pacific Power & Light Company	JUNE 2021 JUNE 2021	UTILITIES	07/16/2021	31.29	52-65-2600
1079 1079	Pacific Power & Light Company Pacific Power & Light Company	JUNE 2021 JUNE 2021	UTILITIES UTILITIES	07/16/2021 07/16/2021	68.84 741.32	52-65-2600 52-65-2600
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	39.87	52-65-2600
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	18.16	52-65-2600
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	99.80	52-65-2600
1079	Pacific Power & Light Company	JUNE 2021	Skate Park Exp	07/16/2021	26.60	10-72-6700
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	112.21	25-65-2500
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	19.34	25-65-2500
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	23.02	25-65-2500
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	103.83	10-69-3000
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	63.88	10-69-3000
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	24.62	10-69-3000
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	406.48	10-69-3000
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	63.89	10-69-3000
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	1,044.23	10-69-3000

City of Harrisburg

Payment Approval Report - Harrisburg 2019 Report dates: 7/1/2021-7/31/2021 Page: 8 Aug 03, 2021 02:13PM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Accou
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	35.58	10-69-3000
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	98.40	10-69-3000
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	184.72	10-69-3000
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	22.18	10-69-3000
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	113.26	10-69-3000
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	35.12	11-44-2000
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	4,829.46	51-65-2600
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	929.99	51-65-2600
1079	Pacific Power & Light Company	JUNE 2021	UTILITIES	07/16/2021	135.31	51-65-2600
Total 1079:					10,154.45	
649						
2649	Petra Automotive	31125	Vehicle Maintenance	07/21/2021	48.83	11-45-2100
2649	Petra Automotive	31125	Vehicle Maintenance	07/21/2021	56.96	51-73-2100
2649	Petra Automotive	31125	Vehicle Maintenance	07/21/2021	56.96	52-73-2100
Tot	tal 2649:				162.75	
961						
3961	RAIN	1117	RAIN Support	07/03/2021	2,864.79	23-70-2500
Tot	tal 3961:				2,864.79	
959						
3959	SAIF Corporation	1000601369	Worker's Compensation	07/01/2021	1,985.34	10-40-1510
3959	SAIF Corporation	1000601370	Worker's Compensation	07/01/2021	3,051.46	10-40-1510
3959	SAIF Corporation	1000601370	Worker's Compensation	07/01/2021	2,237.47	11-41-1510
3959	SAIF Corporation	1000601370	Worker's Compensation	07/01/2021	329.56	24-41-1510
3959	SAIF Corporation	1000601370	Worker's Compensation	07/01/2021	7,117.42	51-55-1510
3959	SAIF Corporation	1000601370	Worker's Compensation	07/01/2021	7,117.42	52-55-1510
Tot	tal 3959:				21,838.67	
<b>960</b> 3960	SMARSH, Inc.	INV00661920	Sociial Media Archive Program - A	07/01/2021	2,622.19	40-65-8015
Tot	tal 3960:				2,622.19	
<b>927</b> 2927	Staples Business Advantage	3479458950	Office Supplies	06/12/2021	357.99	40-65-8050
2927	Staples Business Advantage	3479458952	Office Supplies	06/12/2021	1,124.99	40-65-8050
2927	Staples Business Advantage	3480118270	Office Supplies	06/23/2021	37.26	10-60-2300
2927	Staples Business Advantage	3480118271	Office Supplies	06/23/2021	24.99	10-60-2300
2927	Staples Business Advantage	3480189286	Office Supplies	06/24/2021	13.05	10-60-2300
2927	Staples Business Advantage	3480546367	Office Supplies	06/29/2021	10.04	10-60-2300
2927	Staples Business Advantage	3481618216	Office Supplies	07/09/2021	46.87	10-60-2300
2927	Staples Business Advantage	3481618216	Office Supplies	07/09/2021	46.86	51-74-2400
2927	Staples Business Advantage	3481618216	Office Supplies	07/09/2021	46.85	52-74-2400
2927	Staples Business Advantage	3482069666	Office Supplies	07/16/2021	112.81	10-60-2300
2927	Staples Business Advantage	3482197258	Office Supplies	07/17/2021	23.07	10-60-2300
Tot	tal 2927:				1,844.78	
1144						
	Suzan Jackson	205	Janitor Services	06/30/2021	599.17	10-72-4100
1144	Guzan Jackson					

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nent Approval Report - Harrisburg 2019 Page: 9
Report dates: 7/1/2021-7/31/2021 Aug 03, 2021 02:13PM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Accour Number
Tot	tel 4444.				075.00	
	tal 1144:				975.00	
<b>3243</b> 3243	Synergy Security Solutions	10834	Municipal Center Monitoring	07/01/2021	588.00	10-72-4000
3243	Synergy Security Solutions	10838	Water Plant Security Monitoring	07/01/2021	444.00	51-65-3000
3243	Synergy Security Solutions	10839	Sewer Plant Security Monitoring	07/01/2021	444.00	52-65-3000
3243	Synergy Security Solutions	10840	City Hall Monitoring	07/01/2021	444.00	10-72-4000
3243	Synergy Security Solutions	11177	Security	07/21/2021	405.00	10-72-4000
Tot	tal 3243:				2,325.00	
2052						
2052	Tri-County	2110	Summer Sounds	07/07/2021	3,550.00	23-33-2200
Tot	tal 2052:				3,550.00	
3782						
3782	Tri-County Fire Protection	5563	Fire Extinguisher Service	07/28/2021	682.60	10-72-4000
Tot	tal 3782:				682.60	
3663						
3663	Water & Sewer Deposit Refund	#1108.20	Utility Billing Overpayment	07/01/2021	22.78	01-1075
3663	Water & Sewer Deposit Refund	#11628.10A	Utility Billing Overpayment	07/01/2021	62.46	01-1075
3663	Water & Sewer Deposit Refund	#11683.12	Utility Billing Overpayment	07/12/2021	60.31	01-1075
3663	Water & Sewer Deposit Refund	#11741.01	Utility Billing Overpayment	07/26/2021	6.30	01-1075
3663	Water & Sewer Deposit Refund	#148.05A	Utility Billing Overpayment	07/01/2021	3.48	01-1075
3663	Water & Sewer Deposit Refund	#225.03A	Utility Billing Overpayment	07/01/2021	45.67	01-1075
3663	Water & Sewer Deposit Refund	#741.01	Utility Billing Overpayment	07/20/2021	46.08	01-1075
3663	Water & Sewer Deposit Refund	#938.05B	Utility Billing Overpayment	07/01/2021	26.28	01-1075
3663	Water & Sewer Deposit Refund	#938.05C	Utility Billing Overpayment	07/20/2021	26.28	01-1075
Tot	tal 3663:				299.64	
2661						
2661	WCP Solutions	12279204	Office Supplies	04/29/2021	86.00	10-72-4000
2661	WCP Solutions	12299954	Office Supplies	06/15/2021	68.33	10-60-2300
2661	WCP Solutions	12299954	Office Supplies	06/15/2021	68.33	51-74-2400
2661	WCP Solutions	12299954	Office Supplies	06/15/2021	68.34	52-74-2400
2661	WCP Solutions	12299954	Office Supplies	06/15/2021	697.50	10-72-6650
2661	WCP Solutions	12299955	Office Supplies	06/15/2021	166.40	10-72-6650
2661	WCP Solutions	12299955	Office Supplies	06/15/2021	37.30	10-72-6700
Tot	tal 2661:				1,192.20	
1239						
1239	WECO	CP-00160378	PW Gas Exp	06/30/2021	397.80	11-45-2000
1239	WECO	CP-00160378	PW Gas Exp	06/30/2021	464.11	51-73-2000
1239	WECO	CP-00160378	PW Gas Exp	06/30/2021	464.11	52-73-2000
Tot	tal 1239:				1,326.02	
3879						
3879	Wilson Equipment, LLC	02-51878	Misc P/W Expense	06/23/2021	258.15	11-45-2100
3879	Wilson Equipment, LLC	02-51878	Misc P/W Expense	06/23/2021	301.17	51-73-2100
		02-51878	Misc P/W Expense	06/23/2021	301.17	52-73-2100

6.

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Report dates: 7/1/2021-7/31/2021 Aug 03, 20.					ug 03, 2021 02:13PM	
Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 3879:					860.49	
Grand Totals:					393,483.53	
				Payment Appr Expense Ac	-	rt
City Council:			General Fund Street Fund CED Fund Library Fund Storm Fund Building Permit Fund Electrical Permit Fund Debt Services Fund Office Equip. Fund Equipment Fund Water Fund	Fund Number 10 11 23 24 25 26 27 30 40 41 51	r	G.L. Number Acct 10-XX- XXXX 11-XX- XXXX 23-XX- XXXX 24-XX- XXXX 25-XX- XXXX 26-XX- XXXX 30-XX- XXXX 40-XX- XXXX 41-XX- XXXX 51-XX- XXXX
City Treasurer:			Sewer Fund Sewer Resv Fund	52 56		52-XX- XXXX 56-XX- XXXX

Invoices with totals above \$0 included.

Paid and unpaid invoices included.



# Harrisburg City Council Work Session Minutes May 25, 2021 6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey

Councilors: Kimberly Downey, Adam Keaton, Randy Klemm

Councilors Absent: Charlotte Thomas and Rob Boese

Staff Present: City Administrator Michele Eldridge, Public Works Director

Chuck Scholz, Finance Officer Cathy Nelson, and City Recorder

Lori Ross

Meeting Location: Harrisburg Municipal Center @ 354 Smith St.

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at the hour of 6:31pm

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** All present were there for the meeting and for items on the agenda.

### THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO

**LCSO REPORT:** Sergeant Beth Miller reviewed the report for the month of April and elaborated on a few of the standout reports. There were no questions or comments.

THE MATTER OF A DISCUSSION IN RELATION TO A RESOLUTION AND LETTER OF ADVOCATION FOR THE CITY OF HARRISBURG Before opening up the discussion, Duncan started by thanking the ad-hoc committee for taking initiative on this topic. In the past, he has refrained from responding to emergencies on social media but felt like he wanted to write an open letter regarding this issue and asked that we indulge him while he read aloud a letter addressed to all in attendance. (Addendum 1)

**STAFF REPORT:** Eldridge addressed her staff report stating it took the ad-hoc committee about three hours to complete the proposed resolution based on the resolution done in Baker City and also created a letter. There were a few things that were part of the resolution language that they didn't agree on, so it was brought to City Council. Eldridge stated that she contacted local businesses and asked if they supported the language. The committee did not want to speak for

them, if this was not what they were saying. Eldridge did hear from 10 businesses, and they all agreed. Mike Hurd stated to Eldridge that they are firmly in support of the resolution and appreciate what the City is doing.

Eldridge addressed the highlighted areas of the proposed resolution and asked the Council if they were okay with those words. Eldridge asked if ad-hoc members Keaton or Caughey would like to comment on the highlighted sentences.

- Keaton addressed the first two areas. He stated that the language was modified and toned down a bit and feels that the sentence now, is a good representative of where we are now. For the second sentence, he stated the committee agreed that original projections were blown out of the water and the most recent are more accurate. He is happy with it as is and was also happy with the stronger wording.
- Caughey stated that the first sentence does warrant that it is survivable and that lockdowns did reduce the number, or we would be in worse shape. He does agree that there were some inaccurate statements because of lack of knowledge and wouldn't grumble about the second.
- Duncan asked about the wording prolonged or unjustified or unnecessary referring
  to the lockdowns. Keaton replied that's why there stating that lockdowns don't work
  and used Sweden and Europe as an example and also Texas stating they have not
  had another spike since lifting the shutdown.
- Downey's argument is she doesn't like the way the lockdown happened for the businesses. She never saw any data that restaurants caused this and that's why she liked the statement. The second sentence she's all for, but the first she doesn't know. She asked if the shut down helped reduce the spread.
- Caughey answered be believed that was true and stated that things opened up, and the cases shot up. Keaton commented that cases went up, but hospitalizations didn't due to knowing the treatment and the signs of Covid.
- Duncan asked what she thought of the resolution as a whole? Downey answered that she loved it.
- Klemm's would like to have something in the first section referencing the length of lockdowns and would like to have something in the first section stating the continual lockdowns do not stop the spread and the metric used was insufficient. Since we do mention it later on in the resolution, he is fine with the way it is.
- Eldridge informed Council that we do have a business that has closed, and others are barely hanging on. The County is also in another week of high risk, and she also verified that Linn County is our local jail and the are only keeping felony cases.
- Heather Keaton, of N 6<sup>th</sup> PI, asked if the Gridiron counted as two business's or one? Eldridge and Ross responded that it was one business.
- Duncan commented that we are doing this resolution to let the citizens know that
  we have their back, so did it meet the need? Downey answered yes. She felt we
  should have been able to govern our town and felt helpless as a City Councilor.
  Keaton commented that this year has shown how little power the County and Cities
  have.
- Keaton stated that he was happy with it but would like to hear Klemm's general overview and Duncan's part as well.
- Klemm stated that after relying on the state and CDC for information on Covid, and
  over that nine-month period he came to realize that there are government entities,
  that do not have our best interest in mind. The City needs to use whatever tools
  they have to bring light to this. Klemm stated he was keeping track of all negative,
  positive and the total number cases tested and the media and government were
  only reporting positive cases, and not how many people were tested. Klemm

reached out to OHA and wanted to know why we weren't getting that information and got no response. He also asked how the state website could say that one million Oregonians had been tested in a four month period, then overnight, another million were. Again, no response. Klemm stated that he has lost faith and that we should use any tool we have to raise concern with the issue for our citizens.

- Caughey commented that the letter was phenomenal and addresses the problem.
   Small town businesses have been affected negatively way more than bigger chains. Caughey felt that the letter addressed it very well.
- Eldridge stated that if she had everyone's consensus, she would make the changes and have the Mayor sign it.

### THE MATTER OF REVIEWING AND APPROVING AN INTERGOVERNMENTAL AGREEMENT (IGA) WITH THE STATE OF OREGON BUILDING CODE DIVISION (BCD)

**STAFF REPORT:** Eldridge commented that it was a straightforward agreement with Oregon Building Codes Division and the agreement needs to be signed to assume our new permit program. The new program will allow our citizens to get permits a little easier.

 Klemm motioned to approve the IGA with the Oregon Building Code Division and to authorize the City Administrator to sign the agreement on behalf of the City of Harrisburg and was seconded by Caughey. The Council voted unanimously to approve the IGA with the Oregon Building Code Division and to authorize the City Administrator to sign the agreement on the behalf of the City of Harrisburg.

### THE MATTER OF A DISCUSSION IN RELATION TO COUNCIL POLICY 18-1.04

**STAFF REPORT:** Eldridge stated that the City Attorney was going to provide a memo and she was not able to get it before the meeting, but he did give her some information regarding the code of conduct; sleeping or loitering. They pointed out that if someone is at City Hall and they are just sitting, disrupting staff, or not using any City services, it is not allowing staff to effectively conduct City business. It was also suggested removing the word loitering and felt that the rest of the policy will support what we want.

### THE MATTER OF DISCUSSING RECREATIONAL IMMUNITY/ACCESS AND NEW SIGNS FOR THE 132-ACRE PARK

**STAFF REPORT:** Eldridge started by informing Council that the park is indeed 132 acres and not 100 acres. The park has no trespassing signs but they continue to be vandalized or stolen. Staff and LCSO have noticed that there are people using the park and the gate cannot be locked due to it being an easement. Eldridge stated that Duncan did have some safety concerns with how deep the north pond was. She pointed out page 51 of the packet, which showed the north pond. The pond is adjacent to the access road and was unsure of the depth.

- Duncan asked if it was a continual thing that Knife River would need to come back and do reclamation. Eldridge responded that it is with the southern ponds only and they would need to keep up with the trees and the channels between the ponds. Duncan is concerned that if someone falls in or jumps in, that they can't get out because it's too steep.
- Eldridge spoke with the City Attorney and he felt that if our sign stated "undeveloped and unsupervised area and enter at your own risk" instead of "no trespassing", that it would be more effective and recreational immunity would still apply. Recreational immunity applies to a natural area and puts the risk onto the

person who goes onto the property for recreational purposes. It won't stop people from going onto the property, but the signs are there to warn them that it's at your own risk.

- Eldridge mentioned that there are some suggestions from League of Oregon Cities about signage to inform residents about hazards.
- Eldridge commented that she reached out to the HFD asking if the park was a fire danger and Fire Chief Griffith responded in severe drought, they might start checking the area since it's owned by the City.
- Duncan asked about signage for the park in case of an emergency and someone needed to call 911. Should we get together with Griffith and 911 to let them know that is it the 100 Acre Park? Eldridge responded that we could go through and name the park if we wanted to going forward.
- Scholz commented that if it's an undeveloped park, let it continue to be
  undeveloped until we can find the funds to develop it. The City has had no less
  than 60 signs stolen from the property this last year and two hunting cameras
  stolen or vandalized. He is all for signing for liability purposes at the main
  entrance and mentioned that you can access the ponds from other areas not
  including the river access. His opinion is to leave it as an undeveloped park until
  we can come up with something and to quit throwing money at it for signs.

### THE MATTER OF APPROVING A PARADE PERMIT WITH TWO DIFFERENT ROUTES FOR THE OLD-FASHIONED 4TH OF JULY PARADE

**STAFF REPORT:** Eldridge informed Council that they are applying for two different routes this year. The first being the normal route and the second without leaving the highway if ODOT doesn't approve the permit.

 Caughey motioned to approve the two parade routes for the 2021 Old-Fashioned 4<sup>th</sup> of July Parade and was seconded by Klemm. The Council voted unanimously to approve the two parade routes for the 2021 Old-Fashioned 4<sup>th</sup> of July Parade.

### THE MATTER OF APPROVING THE 3<sup>RD</sup> QUARTER 2020/2021 EXPENSE REPORT STAFF REPORT: No concerns or questions.

• Caughey motioned to approve the 3<sup>rd</sup> Quarter 2020/2021 Expense Report and was seconded by Downey. The City Council voted unanimously to approve the 3<sup>rd</sup> Quarter 2020/ 2021 Expense Report.

#### OTHER ITEMS.

ADJOURN: At the hour of 8:07pm

• 895 S 6<sup>th</sup> St: Eldridge responded to a previous inquiry regarding 895 S 6<sup>th</sup> St and said that the scaffolding has been ups since 2017/2018. The owner started with the roof and then the siding in 2020. She sent off for information to Linn County about if the permits are still open. She also spoke with City Attorney and said that part of our code might apply to the timeline concern. Downey said if they're moving along and within their permits, she's okay with it. Eldridge stated he is doing the work himself and that he works several hours a week while having a family. Eldridge commented that it's on the Historical Resource and the porch was not historical to that goal. He will be putting it back to be more traditional to what was originally there.

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Mayor	City Recorder	Page 113

From: <u>Michele Eldridge</u>
To: <u>Lori Ross</u>

**Subject:** FW: Presented to the City Council of the City of Harrisburg Oregon.

**Date:** Wednesday, May 26, 2021 3:29:25 PM



Michele Eldridge, CMC City Administrator PO Box 378 120 Smith St. Harrisburg, OR 97446 541-995-2200

Any mail to and from this address may be subject to Public Records Disclosure Laws

----Original Message-----

From: Robert Duncan

Sent: Tuesday, May 25, 2021 10:35 PM

To: Michele Eldridge

Subject: Presented to the City Council of the City of Harrisburg Oregon.

Presented to the City Council of the City of Harrisburg Oregon. May 25th,2021

#### To All in Attendance;

promises though.

Growing up in the 50's and 60's I never really got into the meaning of the protests of that time. I just like the music and how do I discreetly say the entertainment value at the time, plus I looked good in long hair and bell bottoms. The older I got though I began to hear the real music more clearly, maybe it was the lack of entertainment that cleared my head and I began to hear things as time progressed,,,, the Tet offensive, the pentagon papers, Watergate, Iran/Contra, read my lips, white water, Monica, Missing WMD's, If you like your Dr. you can keep your Dr., Benghazi, of course not the CIA or the NSA would never spy on US citizens stated their respective former directors as they lied to Congress and a political party would never weaponize the IRS or Justice Dept to go after the enemies on their lists and the full power of the white house would never go after a journalists or his family for reporting on something they didn't want made public, then Russia, Russia, Russia, Russia, Ukraine, Ukraine.

Do I really even need to waste your time mentioning the lying decrepted institutions that call themselves the objective press, the open graves of what's mislabeled as the mainstream media, the ones that pee on our legs and tell us it's raining while they smile through their lily white teeth hiding the stench of their fraudulent objectivity.

We've sat through 2020 and now into 2021 behind masks looking into people with unrecognizable eyes and to an unknown future filled with lies and subjugation. We've absorbed tainted information and half truths fertilized from the mouths of politicians bent on reelection and making the opposite party look bad at the cost of the truth and to the detriment of millions. Our leaders have looked toward book deals, TV appearances, glowing adulation from Hollywood and sports teams, my dog leaves more intelligent information on the grass in my backyard than any athlete or movie star I've heard in the last year and a half. We receive emails and fliers in our mail from our elected officials spinning the yarn with one hand of what wonderful things their doing for us and with the other filling their pockets with stock options and funds from the very corporations that think us uneducated Bible toting gun loving rubes. I'm not too cold I know many of them started out with good intentions only to be ensnared with power and

So where am I going with all of this, bare with me, I will try and make the bow at the end tied up neatly, no

the daunting task of getting and keeping power so their ends can justify their means. Many of those in leadership positions have made our whole nation suffer through so very much just to make the former president look bad, the policy of "the end justifies the means", I would described that policy as pure evil incarnate to let so many suffer to meet that sick and worthless need, it was beyond shameful, but those who would practice that policy would have no shame.

The summer of love; what came out of our elected representatives' mouths during this time can only be described as, well I can't, I can't find a word that would be fitting, it was like their very own human waste was emanating from the wrong ends of their bodies, flowing freely, like we would just believe and accept it as truth and the sad thing is that some did, some thought it was unicorn and rainbows that torching a minority owned business was somehow a noble endeavor. The only difference with the press reporting at that time was they spewed their filth with that platinum smile, those amazing "mostly" peaceful protests, look out watch your legs here comes that rain again!!! Our cities burned due to lies and misstated statistics bent on filling a despicable narrative and the poor once again took the brunt of the violence, all as the press and their sycophants filled their coffers with internet clicks and TV adds for rating boosts and book deals.

Systematic Racism?; this one is probably the most dangerous for all of us no matter what your skin color,, those who call ourselves proud Americans. This is one type of evil plan our former greats warned us about, Washington, Jefferson, Lincoln Dr. Martin Luther King all spoke of our nation falling from within, the race baiters who profit from division are the true enemies of us all. When we speak of the past great men and women of our great nation we say "we stand on the shoulders of those who came before us" the great ones who endured hardship and suffering, those who chose to take a stand at all cost in order to make it better than they found it. Some paid higher costs than others but together they form the foundation on which we stand. I've been thinking hard trying to come up with an emotional word picture to depict how I feel about what is taking place in our nation as far as those who are bent on separating us into groups or tribes. Picture if you will people like MLK, Rosa Parkers, The Tuskegee Airmen, Harriet Tubman, all those that marched in Selma Alabama, black, white and brown, now picture if you will the generations that have followed them standing next to them, those from the sixties and seventies building and making strides as they all hold us up today, now look around today at the race haters and baiters the critical race theorist, the lairs of the 1619 project, the political who seek only hate and destruction, now picture those same racists standing on that foundation of greatness spewing their hate out of their mouths down on top of all the great people whose shoulders they stand on. Their filth and excrament that is their policy and ideology falling down on those who gave so much for them and now they are returning to and embracing the very hatred that those foundational people fought so hard against. Those that came before them et al would be ashamed of them for they foment hate and division their outright lies and spin seek to bring a lairs wedge into our schools and institutions to weave their hate into every aspect or our existence, why? In most cases follow the money and smell the hate.

So now comes the bow I was talking about earlier, so what do we do about all the corruption and hypocrisy we see on a daily basis. Thomas Sowell wonderfully stated, "its amazing how much panic one honest man can spread among a multitude of hypocrites". I send you amongst them, go forth, speak boldly and hold close the truth of this great nation warts and all.

I have full confidence in you citizens of Harrisburg Oregon and in you as city staff and the elected city council and other leadership of this great city. You will continue on in truth, you will stand firm against the lies of those whose goal is destruction of the American way of liberty for all, all the same under the law, Councilors I know you will stand firm in your oath of office to the constitution of the United States of America, you will look on all others as more important than yourselves and each day you will strive to leave this place, this life better than you found it. It's the least we can do for those whos shoulders "WE" stand on. So what's left of the haters, will I'm sick of them, they can just go piss up a rope, remember earlier I said no promises.

Mayor Robert (Bobby) Duncan City of Harrisburg Oregon May 25th, 2021



# Harrisburg City Council Business Meeting Minutes June 08, 2021 6:30 PM

Mayor: Absent Robert Duncan

Council President: Mike Caughey

Councilors Present: Kimberly Downey, Robert Boese and Adam Keaton

Councilors Absent: Randy Klemm and Charlotte Thomas

Staff Present: City Administrator Michele Eldridge, Public Works Director Chuck

Scholz and City Recorder Lori Ross

Meeting Location: Harrisburg Municipal Center @ 354 Smith St.

**CALL TO ORDER AND ROLL CALL** by Mike Caughey sitting in for Mayor, Robert Duncan at the hour of 6:33pm

CONCERNED CITIZEN(S) IN THE AUDIENCE. Those present were there for items on the agenda

 Caughey read the letter sent to Governor Brown (ADDENDUM 1), from the City of Harrisburg, aloud as a request from Mayor Bobby Duncan.

### **RESOLUTIONS**

### THE MATTER OF ALLOWING VOLUNTEER WORKER'S COMPENSATION COVERAGE 2021-2022 BY APPROVING RESOLUTION NO. 1253

**STAFF REPORT:** Ross stated that there were no changes from last years reports except the rate increase from \$140 to \$150. This accounts for 1% of our total workers' compensation cost. Scholz asked if this was based on last year FY 2020-2021 budget and Ross answered yes. It's always based on the previous years audit.

 Keaton motioned to approve Resolution No. 1253 "A Resolution extending workers' compensation coverage to volunteers of the City of Harrisburg for policy year 2021-2022". He was seconded by Downey. The City Council voted unanimously to approve Resolution No. 1253 "A Resolution extending workers' compensation coverage to volunteers of the City of Harrisburg for policy year 2021-2022".

### THE MATTER OF APPROVING RESOLUTION NO. 1254, AND THEREBY APPROVING THE CITY OF HARRISBURG STANDARD FEE SCHEDULE EFFECTIVE ON JULY 1, 2021

**STAFF REPORT:** Eldridge stated that the changes will be effective July 1<sup>st</sup>, 2021. The standard fee schedule is available online or in the lobby at City Hall. There were a few wording changes made and changes to the Library fee schedule to reflect our fine free program. The biggest changes are at the back of the schedule which shows the breakdown of fees for our new building permit program with Junction City. Mechanical and plumbing fees have gone up and building permit fees have gone down.

- Boese asked Eldridge for an example of something that is broken down. She pointed
  out to page 23 of the fee schedule. In the past, we have never had a broken-down fee
  schedule, even though it was something she had asked Linn County for. In the past,
  when residents would ask her questions regarding fees, she would only be able to
  estimate.
- Boese asked when someone applies for a permit is that written up by Junction City?
   Eldridge responded that it will be our application form and she is in the process of creating it. The building permit fees match Junction City's fees, and the electrical fees have to stay the same for four years.
  - Keaton motioned to approve Resolution No. 1254, "A Resolution approving amendments to the City Fee Schedule and setting an effective date." He was seconded by Downey. The City Council voted unanimously to approve Resolution No. 1254, "A Resolution approving amendments to the City Fee Schedule and setting an effective date."

#### **OLD BUSINESS**

### THE MATTER OF A DISCUSSION IN RELATION TO COUNCIL POLICY 18-1.04

**STAFF REPORT:** Eldridge stated that this policy has come before Council before. She has since spoken to our City Attorney, and he supplied this Confidential Legal Memorandum that is protected by ORS 192.660(1)(2)(f). It is not something that we can put out into the public, however, we can discuss as he did not feel it was crucial enough to go into an executive session. The research that he did, is reiterated in the confidential memo and she wanted to point out that that HB 3115 is still sitting on the senate desk awaiting disposition. That bill is different as it is dealing with sleeping outdoors and ours is regarding indoors. A few changes were made to the policy starting with the definition of active uses of government services, removing the word "loitering" and adding the definition of "what prohibited conduct is." She also added the staff's responsibility to follow the code of conduct policy, which we didn't have before, and make sure that no discrimination is exhibited. If patrons are not actively using City services, staff can ask them to leave based on this policy.

Boese asked if HB 3115 was something that we should add in. Eldridge stated that we
can later as this policy is related to inside and not outside facilities. There are lot of
things coming down from bigger cities so we might be addressing it again in the future.
 With consensus, Eldridge will bring back to future meeting.

#### **NEW BUSINESS**

THE MATTER OF AUTHORIZING THE CITY ADMINISTRATOR TO APPROVE A PUBLIC EVENT PERMIT FOR THE HARRISBURG OLD FASHIONED 4<sup>TH</sup> OF JULY

**STAFF REPORT:** Eldridge noted that usually the City Administrator approves the permit for the 4<sup>th</sup> of July and the only thing brought to Council would be the ODOT permit for the parade. With Eldridge being both the City Administrator and the person responsible for putting the permit together, she felt it would be unethical to approve without City Council. This is large permit with a

lot of moving parts. The breakdown of the permit shows how things are set up to protect the community and participants. It covers traffic, who's responsible for what, the actual days of the events from morning to night, it shows parade routes, barricade schedules with the placement of the safety corridors, railroad safety barriers, car show markers and no parking signs and Covid social distancing requirements. She also stated that there will be no bouncy houses this year due to Covid.

- Keaton asked where do you find the one-page schedule that shows everything and is there an online version available? Ross and Eldridge stated that we are in the process of including it with the City utility bill and that City website will be updated soon.
- Eldridge stated that she thinks it will be a big turnout even though they have been stressing local people or people with ties to the community.
  - Keaton motioned to authorize the City Administrator to approve the Public Event Permit for the Harrisburg Old-Fashioned 4<sup>th</sup> of July. He was seconded by Downey.
- After the second motion, Barnett of Siuslaw St, thanked Eldridge for all of the detail that
  was included in the permit application. Eldridge referred to Scholz stating he was a great
  resource and help. Caughey agreed there is a lot of information that Chuck has that help
  us make better decisions in general.
- Keaton asked about the slots in the new sidewalk corners downtown and if those are useful for anything, possibly a gate. Scholz answered no and that some of those are just conduits that haven't been finished.
  - The City Council then voted unanimously to authorize the City Administrator to approve the Public Event Permit for the Harrisburg Old-Fashioned 4<sup>th</sup> of July.

#### THE MATTER OF DISCUSSING A POSSIBLE BUSINESS EMERGENCY GRANT

**STAFF REPORT:** Eldridge stated that the City is trying to come up with something that can help our businesses further. Without knowing the status of the American Relief Fund money, we do have \$20,000 in our CED Fund that we could use for this purpose by chance that we don't receive funds. Eligibility requirements would be similar to what our other grants were. The grant could be used for past due mortgage, utilities, or overdue invoices from suppliers, up to one time per month for a maximum of \$500 until funds are expended.

The amount of funding coming from the ARP has increased from \$397,200 to \$432,547 for this next fiscal year. The state is supposed to be working on the program to get the money out to the Cities. We are expecting some kind of agreement from the Department of Administrative Services, and we haven't seen anything. We don't know when we will be receiving those funds. If we want to go through and approve this program, we do have the funding to use for this purpose. She stated there are a couple business that are really hurting now and she wanted to present this to Council.

- Downey stated that we needed to do it, so they could recover faster.
- Keaton stated that he was skeptical that the funds would even appear or existed.
- Caughey asked for clarification if we had already received funding. Eldridge
  responded that when she originally put this proposal together, it included the funds we
  were expecting and that we already did have around \$56,000 set aside in the CED
  fund.
- Downey stated again that she wanted to help businesses and she doesn't want to lose another. We can't wait for false hopes, and we need to take care of our own.
- Keaton mentioned that we already have this funding, and we can use it whatever way
  is best suited for CED and keeping business alive is a good source.

- Boese asked if the business that closed would be able to come back with this funding?
   He agrees that using what we have now is a great idea to try and help.
- Caughey stated that he believes Eldridge has the consensus to go forward.
- Edie Moro, of the Tri-County Tribune, stated that Junction City had a program similar to this grant and it helped save the theater with rent. She believes that the Council is on the right track.

### THE MATTER OF AUTHORIZING THE CITY ADMINISTRATOR TO APPROVE A PUBLIC EVENT PERMIT AND POSSIBLE TEMPORARY SPECIAL EVENT LIQUOR LICENSE FOR THE TASTE OF TRI-COUNTY AND BUSINESS EXPO EVENT

**STAFF REPORT:** Eldridge stated that this is a Chamber Event that includes a Business Expo where they get an opportunity to talk about the product that they offer. Oregon Rain will attend to speak with people about entrepreneurship, Community Lenders will be available for businesses that want to expand. They are also looking into bringing in wineries and have a taste of tri-county event. Business will be able to sell their product at the event. They are anticipating 100 to 200 people to attend and several wineries. There will be no charge for restaurants to participate.

- Boese suggested with that many people attending, there could be a raffle to raise money for businesses. He also stated that it's a good opportunity for Harrisburg to get people close by to help with things we have planned.
  - Keaton motioned to authorize the City Administrator to approve the Public Event Permit and Temporary Special Event Liquor License if it is required, for the Taste of Tri-County and Business Expo Event. He was seconded by Downey. The City Council voted unanimously to authorize the City Administrator to approve the Public Event Permit and Temporary Special Event Liquor License if it is required, for the Taste of Tri-County and Business Expo Event.

### THE MATTER OF APPROVING THE CONSENT LIST

- Downey motioned to approve the Consent List. She was seconded by Boese. The City Council voted unanimously to approve the Consent List. The items approved by this action were as follows:
  - The City Council Minutes for April 27 and May 11, 2021
  - The Payment Approval Report for May 2021

#### CITY ADMINISTRATOR VERBAL REPORT

- VFW: The VFW has had their water turned off the last few months. In the past, they have had a hard time paying the bill which were formally paid by former Mayor Dick Peterson. Eldridge stated that the Senior Center is not being charged for utilities and she wanted to know what the Council felt about not charging the VFW for utility fees. They have low usage and last years charges ran about \$930. Ross stated that some of the charges are for late fees. The City has tried calling and writing letters regarding the account status and has not received any response.
  - Keaton clarified that the Senior Center is not a City service and that it's private.
     Eldridge confirmed and said that they use our building, and that the City does contribute funds yearly. Downey asked if the City donated to the VFW and Eldridge answered no. Keaton asked if there were any other examples of organizations that we donate to, and Caughey responded HART. Keaton asked

- if we charge them rent and Eldridge and Scholz responded it's a very small amount, like \$1.00.
- Boese asked about Gods Storehouse and what they get charged. Ross responded that they get charged like everyone else.
- Keaton stated that he didn't like the idea of government taking over the responsible of private charity. He believes it's an important organization but wants to be sure there is a precedence for doing so.
- Edie Moro, of the Tri-County Tribune, commented that the VFW of Monroe mentioned possibly pairing with the Harrisburg VFW to try and build up. She suggested researching if there was a viable VFW in town still. Eldridge responded that yes, they do still exist, and that the Monroe VFW did reach out to them about a year ago and offered to help, but it was not accepted at that time
- Downey asked how their payment history was before Covid? Ross stated that it was good. Downey suggested helping them out with our Covid Relief Fund to start out. Keaton said he believes it would fall under community.
- Scholz believes that would be a good suggestion. We could use the CED fund to get them back to zero.
- Boese stated that he liked the idea and suggested reaching out to them again.
- Landscaping Job: Harrisburg Christian Church completed the landscaping job on the north side of town this last weekend. They paid for the plants and put together the design.
- Butterfly Gardens: Coming back to Planning Commission as townhouses. It will no longer be elderly living as far as she knows.
- **Vince Ferris Construction:** Site Plan will be covered for 1070 S 6<sup>th</sup> St at the Planning Commission Meeting, Tuesday.
- **HRA:** Heidi Kropf finished fence work on her parking lot. Clearance was given for \$50,000 from the HRA Grant Fund. She will receive it as of this Thursday.
- **Grand Re-Opening Celebration**: Eldridge handed out the flyer for the Grand Re-Opening Celebration (ADDENDUM 2). She wanted to be able to get people interested in our downtown, prior to the 4<sup>th</sup> of July. She has reached out to our businesses and received response from about seven. Businesses will be offering specials and Hurds will be offering free ice cream. The event is June 19<sup>th</sup> from 10am to 3pm.
- **5K Registration**: Double registration with Scandinavian Run and 4<sup>th</sup> of July 5K, from 9am to 1pm in Junction City.
- Franchise Agreement: The City has an expired franchise agreement with Century
  Link that was not caught by a former employee. Century Link has now become Lumen.
  Scholz went through and found some examples from other Cities and put something
  together for the City attorney.
  - The City has another franchise agreement due this August, this one with AT&T.
  - Eldridge has also asked both attorneys are to attend a future workshop to discuss how we want to approach the BN Franchise Agreement.
  - Caughey asked if Council could get a copy of the original agreement. He stated that his feeling is they should have to repair 4<sup>th</sup> St before we sign the agreement. Keaton asked if that qualified for an executive session and Eldridge answered yes.
  - Boese asked about the bridge and if they are planning on repainting it as it appears they are only painting what they are replacing. Scholz agreed it appears that's what they are doing.

 Downey commented about the Bless the USA that is over a main road in Junction City and how nice it was, especially at night. Scholz will look into cost.

#### **OTHER ITEMS**

- After Caughey learned about the repaving of the road between Harrisburg and Junction, he emailed ODOT asking why they are paving a road that didn't need paving and not doing Harrisburg 99E and Junction City 99. He received a call from ODOT and the person explained that there was money that wasn't spent by the end of the biannual budget, so they were looking for a project to spend money on. There main thrust was to improve ADA ramps on every state road, and it was a very expensive proposition. The only one they could find, that was a reasonable amount, was that stretch from Harrisburg to Junction City. Caughey questioned whether there were ADA ramps for that section, and the ODOT representative, agreed with Caughey that there was not. Caughey asked how do we get our road fixed? The representative answered that it was a major job and there are a lot of other places ahead of us on their list.
- Caughey received another call from Savanah Crawford with ODOT, the District Manager who decides. The first person he spoke with on Monday, suggested that speaking with higher elected officials could possibly speed us along on the list.
- Scholz stated that Halsey has been on the list for several years and until we see Halsey moving, we would be wasting our time. Our road will be much more difficult than Halsey. The ground is too big, and we would be paying for all of the manholes to be dropped. It's a huge project.
- Keaton stated that he is part of the Cascade West Area Community of
  Transportation and spoke with Savanah. CWACT only has minor authority with
  ODOT as far as funding goes. He stated that ODOT has shifted away from
  maintaining roads to bikeways. They are budgeting out for 2024/2028 session, and
  he has seen no mention of Harrisburg. He suggested getting someone on the
  technical advisory committee for CWACT as other Cities have one and Harrisburg
  does not.

ADJOURN: The meeting	was adjourned at the hour of 8:16pm.	
Mayor	City Recorder	

May 27, 2021

Governor Kate Brown State of Oregon 900 Court Street Suite 254 Salem, OR 97301-4047

#### Dear Governor Kate Brown:

We are writing on behalf of our community members who have suffered through the coronavirus pandemic for the past year. Our small businesses have been forced to weather this monumental obstacle with very little assistance from the state or federal government. Regardless, our community has adapted a great deal to business and life with ever changing restrictions, closures, and uncertainty.

Our business owners do not have the capital to survive multiple, long periods of shutdowns that keep their doors closed to their valuable customers. While some have been able to take advantage of the small amounts of local, state and federal assistance, it is not nearly enough to survive and keep workers employed. Many of our citizens are turning to state assistance or being forced to travel to find work.

At the same time, large corporations thrived to unprecedented levels as people turned to online and 'big box' retailers that were guaranteed to be open. In 2020, Amazon reported record revenues of over \$386 billion, and Walmart reported an astonishing \$548 billion in revenue. These numbers were made possible by shutdowns across the country that took those dollars away from local business and services. Once again, large corporations' benefit at the expense of small business owners.

We understand the need to act quickly to implement measures that will keep as many Oregonians safe as possible and potential risks that must be weighed in this extraordinary situation. However, we also feel that those measures should be regularly updated with input from all Oregon communities, using sound scientific data, local medical capacity information, the needs and desires of the local community, and a reasonable level of common sense.

In 2020, the Oregon State office of Diversity, Equity, and Inclusion was directed to make Oregon a more equitable place for every Oregonian. One of the core elements of the Equity Framework is to form community-informed policy and partnerships to work with community leaders in decision making processes. We do not currently feel that this element of the framework is being realized. Our community is not currently being heard by our state leadership. We are asking for a seat at the table, a voice for our citizens, and an opportunity to provide input to restrictions that have a profound effect on our rural community.

We would welcome an opportunity to speak about how we might help implement the Diversity, Equity, and Inclusion framework in a way that will amplify voices across the entire state, open our businesses, and maintain a reasonable safety standard for our citizens. We appreciate your consideration of our concerns and look forward to following up with the appropriate state agency.

Sincerely,

Mayor Robert Duncan; On Behalf of the Harrisburg City Council

### City of Harrisburg and Historic Downtown

### **Grand Re-Opening Celebration**

Saturday, June 19th, 10:00am to 3:00pm

Smith St. between 2nd and 3rd Streets—In the HUB (Harrisburg United Businesses) of things!

Tri-County Chamber of Commerce Ribbon Cutting and Celebration of the Completion of the Smith St., 2nd St., and Macy St. Improvement Project

The City of Harrisburg would like to hold a Grand Opening Celebration to bring attention to the businesses in the downtown area who have been affected by both a year of COVID, and a street improvement project on top of it all! The proposed date is planned for Saturday, June 19, from 10:00am to 3:00pm.

The street work isn't completely done, but we wanted to draw attention to businesses prior to the 4th of July. Plans are to work with our small businesses in town, with a focus on the Smith St. location which was shut down for some time. Some ideas for what we can do on this day are:

- Sidewalk sale: We invite your business to move out to the sidewalks (a 3' wide area must be maintained at all times for ADA access.) We can also use the street, or parking areas.
- Provide an Open House!
- Specials that the City can advertise for you in the Tribune and on Social Networks.
   (Deadline is June 8 to provide me with logo or ad copy! See email below)
- Retail stores could provide discounts on specific items.
- If you have other ideas....please contact Michele at the City of Harrisburg: 541-995-2200 or email at meldridge@ci.harrisburg.or.us, or drop by City Hall!

Join 'ME' in the Main Street Program/Exploring Downtown.

# City of Harrisburg—and Local Business. Together, We are Strong!



# Harrisburg City Council Business Meeting Minutes August 10, 2021 6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey

Councilors: Kimberly Downey, Adam Keaton, and Randy Klemm

Councilors Absent: Robert Boese and Charlotte Thomas

Staff Present: City Administrator Michele Eldridge, Finance Officer Cathy Nelson and

City Recorder Lori Ross

Meeting Location: Harrisburg Municipal Center @ 354 Smith St.

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at 6:30pm.

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** No concerned citizens present.

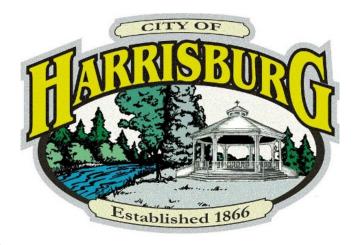
THE MATTER OF HOLDING AN EXECUTIVE SESSION UNDER ORS 192.660(1)(2)(H): THE GOVERNING BODY OF A PUBLIC BODY MAY HOLD AN EXECUTIVE SESSION: (H) TO CONSULT WITH COUNSEL CONCERNING THE LEGAL RIGHTS AND DUTIES OF A PUBLIC BODY WITH REGARD TO CURRENT LITIGATION OR LITIGATION LIKELY TO BE FILED.

The Mayor declared an Executive Session as per ORS 192.660 (1)(2)(H) at 6:31pm.

The City Council exited the Executive Session at the hour of 7:44pm.

 Downey motioned to proceed as our City Attorney has suggested. She was seconded by Caughey. The City Council then voted unanimously to proceed as our City Attorney has suggested.

ADJOURN at 7:54pm.					
Mayor	City Recorder				



### Planning Commission Meeting Minutes July 20, 2021

Chairperson: Rhonda Giles, Presiding

Commissioners Present: Jeremy Moritz, Kurt Kayner and Kent Wullenwaber Absent: Todd Culver, Roger Bristol, and Susan Jackson

Staff Present: City Administrator/Planner Michele Eldridge, Finance Officer/Deputy

City Recorder Cathy Nelson, and Consultant John Hitt

Meeting Location: Harrisburg Municipal Center located at 354 Smith St.

**CALL TO ORDER AND ROLL CALL:** Order was called at 7:11pm by Chairperson Rhonda Giles. **CONCERNED CITIZEN(S) IN THE AUDIENCE.** Everyone present were there for items on the agenda.

#### **APPROVAL OF MINUTES**

Wullenwaber motioned to approve the minutes for June 15, 2021 and was seconded by Kayner. The Planning Commission then voted unanimously to Approve the Minutes for June 15, 2021.

### **WORK SESSION**

THE MATTER OF REVIEWING CHAPTER 1 AND 2.2 OF THE DRAFT CODE.

#### **STAFF REPORT:**

Hitt summarized his memo to the Planning Commission found on page 8 of the agenda packet. He has already reviewed Chapters 1 and 2 with the Planning Commission during previous meetings. He quickly reviewed key points. The new code will allow for multi-use and larger lots for building, along with more flexibility than the current code. Hitt highlighted the different options available for lot coverage on page 35 of the agenda and explained that a coverage bonus is an incentive. Hitt then referred to page 29 of the agenda and reviewed the matrix and key. The Planning Commission will still be involved if the City Administrator finds the application questionable or if a citizen appeals the City's decision. Hitt pointed out that the matrix also clearly identifies when a Conditional Use Permit is needed, which will involve the Planning Commission. Hitt gave some details about his vision for Chapter 3 – Building Design. Chapter 4 will increase time from begin to completion from six (6) months to eighteen (18) months. Chapter 5 is for definitions.

Hitt reviewed the timeline. He asked if the Planning Commission would consider moving next months meeting to August 25<sup>th</sup>, a Wednesday. The Planning Commission agreed to the request.

Hitt stated he would have the matrix completed for the August meeting and hope to complete the entire process by March 2022.

- Moritz said he wanted to move forward with the process. He felt it would make it easier for both the city and our residents.
- Kayner asked if trade-off options will change with different Planning Commissions.
   Hitt replied that he tends to lean more towards a flexible code structure. Legally, we cannot bind future commissions. We can make our intent clear in the new code.
   Harrisburg wants quality and attractive development, job opportunitie4s, a variety of housing choices and a range form low to medium income housing.
- Kayner stated that the Planning Commission has continued to "kick the can down the road" to the next group of commissions. It is nice to set standards and address the issues we have been having now. Eldridge said that the TMG and TSP plans will help assist moving forward on resolving many of the issues we are currently facing. The C-1 and C-2 zones will be combined, and we will eliminate contradicting issues within the code. The lot setbacks will depend on the height of the dwelling to take into consideration a 2-story residence being built in an area with mostly 1-story homes.

### **OTHERS**

- Eldridge reviewed the letter of support handed out to the Planning Commission regarding the ODOT TGM (Transportation Growth Management) Grant. The city is requesting \$190,000.
  - Kayner motioned to authorize the Vice-Chair, Rhonda Giles, sign the letter of support for the TGM Grant Application. He was seconded by Wullenwaber. The Planning Commission then voted unanimously to authorize the Vice-Chair, Rhonda Giles, sign the letter of support for the TGM Grant Application.
- Kayner asked if ODOT was working in Hwy 99. Eldridge said that they were working in ADA ramps.
- The next meeting will be Wednesday, August 25. We will be discussing a historical restoration permit for the property in 6<sup>th</sup> and Summerville Loop.

With no further discussion, the	meeting was adjourned at the hou	r of 8:02 pm.
Chairperson	City Recorder	

HARRISBURG MUNICIPAL COURT

Collections Report - Monthly Summary Report Dates: 07/01/2021 - 07/31/2021 Page: 1

6.

Aug 17, 2021 11:29AM

Code	Description	Count	Amount	GL Account
Court Costs				
COSTS	COURT COSTS	1	100.00	
DEF-ADJUD	DEF ADJUDICATION	9	1,254.43	
LPF	LATE PAYMENT FEE	4	26.89	
PA	PAYMENT ARRANGEMENT- FEE	1	8.94	
SCF	SHOW CAUSE FEE	3	45.58	
SUSP	SUSPENSION FEE	6	30.00	
WF	WARRANT FEE		17.63	
Total Court Costs:		27	1,483.47	
Fines				
DIV	DIVERSION AGREEMENT	1	25.07	
FINE	FINE ASSESSED	1	10.00	
GBD	GUILTY BY DEFAULT	13	524.00	
GUILTY	FOUND GUILTY	24	1,565.93	
GUILTY NT	FOUND GUILTY		26.53	
Total Fines:		40	2,151.53	
Surcharges				
COUNTY	COUNTY ASSESSMENT	11	176.00	
STATE	STATE ASSESSMENT	21	800.00	
STATE-DUII	SAD		50.00	
Total Surcha	rges:	33	1,026.00	
Grand Totals:		100	4,661.00	

Page: 1

Report Writer - TOTAL CITATIONS DURING MONTH NO NAMES

HARRISBURG MUNICIPAL COURT

Aug 17, 2021 12:01PM

Report Criteria:

Agency.Agency = "LCS","LCSO","COBURG PD"

Case.Violation date = 07/01/2021-07/31/2021

Agency	Case Number	Citation Numbers	Violation Date	Case Balance	Primary Offense
COBURG PD	21-T-0114	1139	07/21/2021	.00	OPER WITHOUT REQUIRED LIGHTS
COBURG PD	21-T-0105	1172	07/19/2021	.00	FAILURE TO USE SAFETY BELT
COBURG PD	21-T-0104	1173	07/19/2021	515.00	VIOLATING DESIGNATED SPEED 11-20 MPH OVER OVER 65 MPH
COBURG PD	21-T-0113	1179	07/22/2021	500.00	VIOLATING DESIGNATED SPEED 11-20 MPH OVER OVER 65 MPH
COBURG PD	21-T-0112	1180	07/22/2021	.00	DRIVING WHILE UNINSURED
COBURG PD	21-T-0103	1594	07/10/2021	.00	FAILURE TO OBEY TRAFFIC CONTROL DEVICE-SIGN
LCS	21-T-0101	213659	07/03/2021	.00	CARELESS DRIVING NO ACCIDENT
LCS	21-T-0102	213753	07/08/2021	2,015.00	DRIVE WHILE SUSPENDED/REVOKED
LCSO	21-T-0106	213764	07/11/2021	00	FAILURE TO OBEY TRAFFIC CONTROL DEVICE-SIGN
LCSO	21-T-0107	213809	07/14/2021	3,265.00	DWS/REVOKED; FTC REG; DRIVING UNINSURED
LCSO	21-T-0108	213810	07/14/2021	.00	FAILURE TO USE SAFETY BELT
LCSO	21-T-0109	213873	07/21/2021	.00	DWS/REVOKED; DRIVING UNINSURED
LCSO	21-T-0110	213903	07/23/2021	.00	OPERATE VEHICLE WHILE USING CELL PHONE
LCSO	21-T-0111	213919	07/24/2021	.00	VIOLATING DESIGNATED SPEED 21-30 MPH OVER OVER 65 MPH

Grand Totals:

14