



Harrisburg City Council Agenda  
August 26, 2025  
6:30 PM

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Mayor: Robert Duncan  
Council President: Mike Caughey  
Councilors: Kimberly Downey, Randy Klemm, Charlotte Thomas,  
Cindy Knox, and Dana Henry  
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

**PUBLIC NOTICES:**

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *The City asks that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

**CALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** (Please limit presentation to two minutes per issue.)

**LCSO REPORT**

**1. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE**

**STAFF REPORT:**

Exhibit A: LCSO City Report for July 2025

**ACTION: DISCUSSION ONLY**

**RESOLUTIONS**

**2. THE MATTER OF APPROVING RESOLUTION NO. 1309, AMENDING RESOLUTION NO. 882**

**STAFF REPORT:**

Exhibit A: Resolution No. 882

Exhibit B: Resolution No. 1309

**ACTION: MOTION TO APPROVE RESOLUTION NO. 1309, "A RESOLUTION AMENDING RESOLUTION NO. 882 TO INCLUDE AND UPDATE LIENS THAT ARE APPLIED TO REAL PROPERTY"**

**ORDINANCES**

**3. THE MATTER OF APPROVING ORDINANCE NO. 1012, "AN ORDINANCE TO LEVY A NUISANCE ASSESSMENT AGAINST REAL PROPERTY IN THE CITY OF HARRISBURG"**

**STAFF REPORT:**

Exhibit A: Notice of Costs of Abatement Letter

Exhibit B: Proposed Ordinance No. 1012

**ACTION: MOTION TO APPROVE ORDINANCE NO. 1012, "AN ORDINANCE TO LEVY A NUISANCE ASSESSMENT AGAINST REAL PROPERTY IN THE CITY OF HARRISBURG"**

**NEW BUSINESS**

**4. THE MATTER OF INFORMATION IN RELATION TO THE HARRISBURG -JUNCTION CITY SOLID WASTE TRANSITION SCHEDULE**

**STAFF REPORT:**

Exhibit A: Current MOU

Exhibit B: Transition Schedule

Exhibit C: JC Recycles Schedule

**ACTION: FOR DISCUSSION & REVIEW**

**5. THE MATTER OF APPROVING THE 4th QUARTER 2024/2025 EXPENSE REPORT**

**STAFF REPORT:**

Exhibit A: 4th Quarter Expense Report Ending June 30, 2025

**ACTION: MOTION TO APPROVE THE 4th QUARTER 2024/2025 EXPENSE REPORT**

**6. THE MATTER OF APPROVING A BONUS FOR EMPLOYEE JAMIE KNOX FOR JOB PERFORMANCE – SPECIAL EVENTS**

**STAFF REPORT:**

Exhibit A: None

**ACTION: MOTION TO APPROVE A BONUS OF \$500 TO BE PROVIDED TO EMPLOYEE JAMIE KNOX**

**OTHER ITEMS**

**ADJOURN**

**STAFF REPORT:**

Exhibit A: LCSO City Report for July 2025

**ACTION:** **DISCUSSION ONLY**

**THIS AGENDA BILL IS DESTINED FOR:** Council Agenda, August 26, 2025

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

**STAFF RECOMMENDATION:**

**Staff recommend that City Council review the attached reports and prepare any questions for LCSO Staff.**

BACKGROUND INFORMATION:

Sergeant Frambes will be providing the July 2025 **(EXHIBIT A)** Linn County Sheriff Office City Reports this evening.

If the reports are provided in time for the agenda process, they will be attached as exhibits. If they are provided after that point, but prior to the meeting, then Staff will forward them via email to Council members and will print them in time for the meeting. (LCSO Reports not appearing in the Council Agendas will be provided in the Minutes for that meeting instead.) This process gives Council the chance to review responses and actions in relation to both criminal and non-criminal activities by LCSO deputies in town monthly.

## REVIEW AND APPROVAL:

Lori Ross

08/19/2025

Lori Ross/ City Recorder

Date \_\_\_\_\_



# LINN COUNTY SHERIFF'S OFFICE

**Michelle Duncan, Sheriff**

1115 S.E. Jackson Street, Albany, OR 97322

Albany, OR. 97322

Phone: 541-967-3950

www.linnsheriff.org

## 2025

### MONTHLY REPORT TO THE CITY OF HARRISBURG FROM THE LINN COUNTY SHERIFF'S OFFICE

**FOR THE MONTH OF: JULY**

TRAFFIC CITATIONS: -----	12
TRAFFIC WARNINGS: -----	18
TRAFFIC CRASHES: -----	2
ARRESTS MADE: -----	4
COMPLAINTS/INCIDENTS INVESTIGATED:-----	159

**TOTAL HOURS SPENT: HARRISBURG**  
**287.25**

**CONTRACT HOURS= 281.50 HOURS**

**Michelle Duncan,  
Sheriff, Linn County**

**By: Sgt. Steven Frambes**



**MONTHLY BULLETIN OF DISPATCHED  
CALLS AND CASES  
FOR CONTRACT CITIES**

This Report Encompasses: 7/ 1/25 to 7/31/25

1.

Total Incidents This Month: **159**

Incident Information:	Description
CAD# 2025120114 TIME: 7/1/2025 12:18:32AM CASE# CAD Only HBRG  CAD CALL COMPLETE	SUSPICIOUS VEHICLE Reported at Block of 200 N 3RD ST HBRG  Deputies checked the area for a suspicious person.
CAD# 2025120195 TIME: 7/1/2025 6:05:55AM CASE# CAD Only HBRG	POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG  Unknown reason for dial.
CAD# 2025120437 TIME: 7/1/2025 12:04:08PM CASE# CAD Only HBRG  CAD CALL COMPLETE	TRAFFIC COMPLAINT Reported at Block of 600 S 3RD ST/LASALLE ST HBRG  Caller reported that he was tailgated near Harrisburg by a lifted Dodge pickup truck.
CAD# 2025120779 TIME: 7/1/2025 7:45:04PM CASE# 2502434 HBRG  REPORT TAKEN	Report Filed. ASSAULT 4 - FEL DOMESTIC Reported At Block Of 600 LASALLE ST Occurred between 2300 hours on 6/25/2025 and 1945 hours on 7/1/2025 . Reported:  Deputy takes report of an old domestic disturbance, investigation ongoing.
CAD# 2025120858 TIME: 7/1/2025 10:01:56PM CASE# CAD Only HBRG  CAD CALL COMPLETE	SUSPICIOUS PERSON Reported at Block of 800 SOMMERVILLE LOOP HBRG  Caller reports suspicious person sitting on sidewalk, person left the area prior to Deputy arrival

Incident Information:	Description	1.
<p>CAD# 2025121082</p> <p>TIME: 7/2/2025 9:25:05AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>DHS 307 REFERRAL Reported at Block of 100 SMITH ST HBRG</p> <hr/> <p>DHS cross report regarding living conditions</p>	
<p>CAD# 2025121160</p> <p>TIME: 7/2/2025 11:21:39AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>HARRISBURG</p>	<p>ILLEGAL CAMPING Reported at Block of 300 SOMMERVILLE AVE HBRG</p> <hr/> <p>Deputy checked Eagle Park for a complaint of illegal camping. Described vehicle was located during open hours. A female was advised of the park hours.</p>	
<p>CAD# 2025121185</p> <p>TIME: 7/2/2025 11:43:27AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>SUSPICIOUS VEHICLE Reported at Block of 300 SOMMERVILLE AVE HBRG</p> <hr/> <p>Deputy observed a vehicle parked in an unauthorized area at Eagle Park. Owner was warned and moved the vehicle.</p>	
<p>CAD# 2025121232</p> <p>TIME: 7/2/2025 12:46:35PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>ASSIST OTHER AGENCY Reported at Block of 400 S 9TH ST HBRG</p> <hr/> <p>Deputy assisted another law enforcement agency from Colorado.</p>	
<p>CAD# 2025121436</p> <p>TIME: 7/2/2025 4:41:16PM</p> <p>CASE# 2502449</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>Report Filed. DEPOSIT TRASH W/IN 100YD WATER Reported At Block Of 300 SOMMERVILLE AVE Occurred between 1640 hours on 7/2/2025 and 1641 hours on</p> <hr/> <p>Deputy found garbage at Eagle Park.</p>	
<p>CAD# 2025121691</p> <p>TIME: 7/3/2025 12:21:25AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG</p> <hr/> <p>Deputy patrolled park</p>	

## Incident Information:

## Description

1.

CAD# 2025121731  
TIME: 7/3/2025 2:33:16AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

FOOT PATROL Reported at Block of 200 N 3RD ST HBRG

Deputy patrolled local businesses

CAD# 2025121738  
TIME: 7/3/2025 2:54:09AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 800 S 2ND ST HBRG

Deputy contacted individuals looking for worms for later fishing.

CAD# 2025121822  
TIME: 7/3/2025 7:55:38AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

FOLLOW UP Reported at Block of 100 SMITH ST HBRG

Deputy conducted follow up for an ongoing investigation.

CAD# 2025121871  
TIME: 7/3/2025 9:39:40AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 200 SMITH ST HBRG

Deputy responded to an alarm. False alarm.

CAD# 2025122009  
TIME: 7/3/2025 1:28:23PM  
CASE# 2502464  
HBRG  
REPORT TAKEN

REPORT PENDING. Original Call Type: FRAUD Reported At Block Of 1000 SIUSLAW ST  
Occurred between 1328 hours on 7/3/2025 and 1328 hours on 7/3/2025 . Reported:

Deputy investigated a fraud. Investigation ongoing.

CAD# 2025122114  
TIME: 7/3/2025 3:37:16PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

DHS 307 REFERRAL Reported at Block of 400 S 2ND ST HBRG

Non-criminal report. NFA



Incident Information:	Description	1.
<p>CAD# 2025122318</p> <p>TIME: 7/3/2025 9:10:33PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>FIREWORK COMPLAINT Reported at Block of 300 N 8TH ST/TERRITORIAL ST HBRG</p> <hr/> <p>Deputy investigated fireworks complaint</p>	
<p>CAD# 2025122363</p> <p>TIME: 7/3/2025 10:07:39PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>NOISE DISTURBANCE Reported at Block of 800 UMPQUA ST HBRG</p> <hr/> <p>Deputy investigated noise complaint</p>	
<p>CAD# 2025122402</p> <p>TIME: 7/3/2025 11:04:35PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>NOISE DISTURBANCE Reported at Block of 300 N 6TH ST/TERRITORIAL ST HBRG</p> <hr/> <p>Deputy investigated noise complaint</p>	
<p>CAD# 2025122515</p> <p>TIME: 7/4/2025 2:57:37AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG</p> <hr/> <p>Deputy patrolled park</p>	
<p>CAD# 2025122570</p> <p>TIME: 7/4/2025 8:00:54AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>EVENT DETAIL Reported at Block of 100 SMITH ST HBRG</p> <hr/> <p>4th of July event</p>	
<p>CAD# 2025122678</p> <p>TIME: 7/4/2025 11:43:04AM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>911 HANG UP CALL Reported at Block of 600 S 3RD ST HBRG</p> <hr/> <p>Unknown reason for dial. Parade noise heard in background.</p>	

Incident Information:	Description	1.
CAD# 2025122684 TIME: 7/4/2025 11:53:58AM CASE# CAD Only HBRG	POCKET DIAL LCSO AND CRCC Reported at Block of 100 S 3RD ST HBRG <hr/> Accidental dial	
CAD# 2025122721 TIME: 7/4/2025 12:37:40PM CASE# CAD Only HBRG	POCKET DIAL LCSO AND CRCC Reported at Block of 100 N 1ST ST/MONROE ST HBRG <hr/> Accidental dial	
CAD# 2025122722 TIME: 7/4/2025 12:38:18PM CASE# CAD Only HBRG	POCKET DIAL LCSO AND CRCC Reported at Block of 100 N 1ST ST HBRG <hr/> Accidental dial	
CAD# 2025122857 TIME: 7/4/2025 3:58:36PM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL/	TRAFFIC STOP Reported at Block of 700 DIAMOND HILL DR HBRG <hr/> Driver warned for equipment violation.	
CAD# 2025122873 TIME: 7/4/2025 4:20:56PM CASE# CAD Only HBRG CITE NO INSURANCE	TRAFFIC STOP Reported at Block of 1000 S 6TH ST HBRG <hr/> Robin Fisk (48) of Eugene was issued a citation for failure to carry proof of insurance.	
CAD# 2025123170 TIME: 7/4/2025 10:30:46PM CASE# CAD Only HBRG HARRISBURG	MENTAL HEALTH Reported at Block of 500 S 6TH ST HBRG <hr/> Deputies spoke to an individual about mental health.	

## Incident Information:

## Description

1.

CAD# 2025123206  
TIME: 7/4/2025 10:54:53PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

TRAFFIC COMPLAINT Reported at Block of 800 SMITH ST/S 9TH ST HBRG

caller reports traffic complaint, caller provided limited details, vehicle left the area prior to Deputy arrival

CAD# 2025123486  
TIME: 7/5/2025 9:16:43AM  
CASE# CAD Only  
HBRG

ALARM LAW ONLY Reported at Block of 23600 PEORIA RD HBRG

No Public Narrative.

CAD# 2025123568  
TIME: 7/5/2025 12:13:07PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 700 S 2ND ST HBRG

Incident did not occur in Linn County. The caller was directed to the law enforcement agency where the incident occurred.

CAD# 2025123688  
TIME: 7/5/2025 3:02:48PM  
CASE# CAD Only  
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 800 UMPQUA ST HBRG

No Public Narrative.

CAD# 2025123740  
TIME: 7/5/2025 4:35:35PM  
CASE# CAD Only  
HBRG  
CITE NO INSURANCE

TRAFFIC STOP Reported at Block of 100 N 3RD ST/SMITH ST HBRG

Matthew Olson Evers (26) of Elmira was issued a citation for driving uninsured.

CAD# 2025123887  
TIME: 7/5/2025 8:14:37PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

FOLLOW UP Reported at Block of 600 LASALLE ST HBRG

Deputy conducts follow up on open investigation

## Incident Information:

## Description

1.

CAD# 2025124224  
TIME: 7/6/2025 9:07:58AM  
CASE# CAD Only  
HBRG  
CITE NO INSURANCE

TRAFFIC STOP Reported at Block of 700 SMITH ST HBRG

Ashley Griffin (34) of Eugene was issued a citation for driving uninsured.

CAD# 2025124246  
TIME: 7/6/2025 9:34:42AM  
CASE# CAD Only  
HBRG  
CITE DWS NO ODL

TRAFFIC STOP Reported at Block of 400 TERRITORIAL ST HBRG

Adolfo Duarte (45) of Brownsville was issued a citation for driving while suspended violation and driving uninsured.

CAD# 2025124267  
TIME: 7/6/2025 10:04:32AM  
CASE# CAD Only  
HBRG  
WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 400 TERRITORIAL ST HBRG

Driver warned for moving violation.

CAD# 2025124283  
TIME: 7/6/2025 10:35:24AM  
CASE# 2502498  
HBRG  
REPORT TAKEN

Report Filed. PROPERTY, FOUND Reported At Block Of 100 S 3RD ST Occurred between 1034 hours on 7/6/2025 and 1035 hours on 7/6/2025 . Reported: 7/6/2025 Officer

Apple Airtag found by Riverfront Park in Harrisburg. Lodged at Linn County Sheriff's Office

CAD# 2025124852  
TIME: 7/7/2025 6:53:44AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 700 SMITH ST HBRG

Deputy observed a vehicle that has been parked in a parking lot for multiple days. No one with the vehicle. Nothing suspicious found.

CAD# 2025125173  
TIME: 7/7/2025 3:02:45PM  
CASE# 2502523  
HBRG  
REPORT TAKEN

Report Filed. FAIL TO PERFORM DUTIES/DRIVER- PROP DAMAGE Reported At Block Of 700 S 2ND ST/S 3RD ST Occurred between 1030 hours on 7/4/2025 and 0800 hours on

Deputy responded to a hit and run that happened days earlier. Investigation ongoing.

Incident Information:	Description	1.
<p>CAD# 2025125426</p> <p>TIME: 7/7/2025 8:24:50PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>WARNING EQUIPMENT VIOL</p>	<p>TRAFFIC STOP Reported at Block of 200 LASALLE ST HBRG</p> <hr/> <p>Driver warned for equipment violation</p>	
<p>CAD# 2025125439</p> <p>TIME: 7/7/2025 8:44:12PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>WARNING EQUIPMENT VIOL</p>	<p>TRAFFIC STOP Reported at Block of 600 TERRITORIAL ST/N 7TH ST HBRG</p> <hr/> <p>Driver warned for equipment violation and offered suggestion of doing to DMV for title .</p>	
<p>CAD# 2025125451</p> <p>TIME: 7/7/2025 9:05:09PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>SUSPICIOUS VEHICLE Reported at Block of 800 DIAMOND HILL DR HBRG</p> <hr/> <p>Deputy investigated suspicious vehicle</p>	
<p>CAD# 2025125491</p> <p>TIME: 7/7/2025 9:47:26PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>WARNING EQUIPMENT VIOL</p>	<p>TRAFFIC STOP Reported at Block of 700 DIAMOND HILL DR/N 7TH ST HBRG</p> <hr/> <p>Driver warned for equipment violation</p>	
<p>CAD# 2025125723</p> <p>TIME: 7/8/2025 8:37:03AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CIVIL SERVICE COMPLETE</p>	<p>LOCKOUT CIVIL PROCESS Reported at Block of 600 LASALLE ST HBRG</p> <hr/> <p>LCSO Civil Division conducted an eviction lockout at the listed address. The tenant was evicted and the property was turned over to property management.</p>	
<p>CAD# 2025125791</p> <p>TIME: 7/8/2025 10:11:42AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>FOLLOW UP Reported at Block of 800 S 2ND ST HBRG</p> <hr/> <p>Deputy conducted follow up.</p>	

## Incident Information:

## Description

1.

CAD# 2025125837  
TIME: 7/8/2025 11:01:14AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

DOMESTIC DISTURBANCE Reported at Block of 100 MONROE ST/N 2ND ST HBRG

Deputies responded to a disturbance. Disturbance was verbal only. Non criminal.

CAD# 2025125872  
TIME: 7/8/2025 11:56:49AM  
CASE# CAD Only  
HBRG  
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 300 N 7TH PL HBRG

Deputy conducted a traffic stop for a suspected license violation . It was determined no violation had occurred.

CAD# 2025125875  
TIME: 7/8/2025 12:01:11PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

PERSON ASSIST Reported at Block of 300 N 8TH ST HBRG

Citizen contacted Deputy to give information about a neighbor.

CAD# 2025125899  
TIME: 7/8/2025 12:40:46PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

PERSON ASSIST Reported at Block of 400 S 9TH ST HBRG

Deputy gives directions to citizen.

CAD# 2025125906  
TIME: 7/8/2025 12:51:06PM  
CASE# CAD Only  
HBRG  
HARRISBURG

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2025125979  
TIME: 7/8/2025 2:12:59PM  
CASE# CAD Only  
HBRG

911 HANG UP CALL Reported at Block of 700 ARROW LEAF PL HBRG

Unknown reason for dial

## Incident Information:

## Description

1.

CAD# 2025126049  
TIME: 7/8/2025 3:36:19PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

JUVENILE COMPLAINT Reported at Block of 800 SOMMERVILLE LOOP HBRG

Deputy spoke with parties regarding reported telephonic harassment. No crimes reported.

CAD# 2025126409  
TIME: 7/9/2025 2:40:04AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 100 S 2ND ST/MOORE ST HBRG

Deputy contacted individual

CAD# 2025126413  
TIME: 7/9/2025 3:14:58AM  
CASE# CAD Only  
HBRG  
WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 300 TERRITORIAL ST HBRG

Driver warned for moving violation

CAD# 2025126493  
TIME: 7/9/2025 8:43:34AM  
CASE# CAD Only  
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 100 N 9TH ST HBRG

Unknown reason for dial. Sounds like landscaping in the background.

CAD# 2025126777  
TIME: 7/9/2025 2:04:43PM  
CASE# CAD Only  
HBRG  
WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 400 N 7TH ST HBRG

Driver warned for traffic violation.

CAD# 2025127460  
TIME: 7/10/2025 10:22:20AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 100 N 1ST ST HBRG

Caller requested help locating a male they had not seen in months and later called back that they saw him walking in the area.

Incident Information:	Description	1.
<p>CAD# 2025127693</p> <p>TIME: 7/10/2025 3:27:18PM</p> <p>CASE# 2502572</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>REPORT PENDING. Original Call Type: THEFT Reported At Block Of 300 N 3RD ST Occurred between 1527 hours on 7/10/2025 and 1527 hours on 7/10/2025 . Reported:</p> <hr/> <p>A juvenile was referred to the Linn County Juvenile Department for stealing \$15.45 from Dollar General.</p>	
<p>CAD# 2025127810</p> <p>TIME: 7/10/2025 5:46:03PM</p> <p>CASE# 2502563</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>Report Filed. THEFT 3 - SHOPLIFT Reported At Block Of 300 N 3RD ST Occurred between 1653 hours on 7/10/2025 and 1746 hours on 7/10/2025 . Reported: 7/10/2025 Officer</p> <hr/> <p>Deputies respond to a report of a trespass and an attempted theft. Investigation on-going.</p>	
<p>CAD# 2025128033</p> <p>TIME: 7/10/2025 11:13:16PM</p> <p>CASE# 2502567</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>Report Filed. CRIMINAL TRESPASS 1 Reported At Block Of 600 LASALLE ST Occurred between 2312 hours on 7/10/2025 and 2313 hours on 7/10/2025 . Reported: 7/10/2025</p> <hr/> <p>30-year-old Malachi Nickelson of Harrisburg was arrested and transported to the Linn County Jail for Trespass.</p>	
<p>CAD# 2025128349</p> <p>TIME: 7/11/2025 12:05:37PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>FOLLOW UP Reported at Block of 300 N 3RD ST HBRG</p> <hr/> <p>Laura Seiders, 64 of Junction City was arrested for Theft in the Third Degree .</p>	
<p>CAD# 2025128411</p> <p>TIME: 7/11/2025 1:35:17PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>HARASSMENT Reported at Block of 800 BURTON ST HBRG</p> <hr/> <p>Deputy spoke with citizen regarding a neighbor issue.</p>	
<p>CAD# 2025128596</p> <p>TIME: 7/11/2025 5:14:49PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>ABANDON VEHICLE Reported at Block of 800 EAGLES WAY HBRG</p> <hr/> <p>Deputy tagged a vehicle as abandoned. Vehicle was moved prior to being towed.</p>	



Incident Information:	Description	1.
CAD# 2025128783 TIME: 7/11/2025 9:34:24PM CASE# CAD Only HBRG CAD CALL COMPLETE	TRESPASS Reported at Block of 200 SMITH ST HBRG Deputy responded to the report of a trespass.	
CAD# 2025128821 TIME: 7/11/2025 10:17:44PM CASE# CAD Only HBRG CITE NO INSURANCE	TRAFFIC STOP Reported at Block of 300 TERRITORIAL ST HBRG Driver was issued a citation for driving uninsured	
CAD# 2025128851 TIME: 7/11/2025 11:02:30PM CASE# 2502585 HBRG REPORT TAKEN	Report Filed. CRIMINAL TRESPASS 2 Reported At Block Of 600 LASALLE ST Occurred between 2301 hours on 7/11/2025 and 2302 hours on 7/11/2025 . Reported: 7/11/2025 Malachi Nickelson, 30 of Harrisburg was arrested for trespass and contempt of court.	
CAD# 2025128886 TIME: 7/11/2025 11:43:09PM CASE# CAD Only HBRG UTL GOA	WELFARE CHECK Reported at Block of 400 S 9TH ST HBRG Report of an intoxicated individual around the Harrisburg High School. The person was not located.	
CAD# 2025128933 TIME: 7/12/2025 12:53:07AM CASE# CAD Only HBRG CALL TRANSFERRED TO OTI	DUII Reported at Block of 200 N 3RD ST/TERRITORIAL ST HBRG Driving complaint	
CAD# 2025128979 TIME: 7/12/2025 2:42:13AM CASE# CAD Only HBRG CAD CALL COMPLETE	PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG Deputy patrolled park	

## Incident Information:

## Description

1.

CAD# 2025128983  
TIME: 7/12/2025 2:55:48AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 800 S 2ND ST HBRG

Deputy contacted individual

CAD# 2025129223  
TIME: 7/12/2025 12:44:30PM  
CASE# CAD Only  
HBRG  
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 200 N 3RD ST HBRG

Operator warned for equipment violation.

CAD# 2025129227  
TIME: 7/12/2025 12:54:54PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2025129384  
TIME: 7/12/2025 4:49:30PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Foot patrol at Eagle Park.

CAD# 2025129393  
TIME: 7/12/2025 5:11:49PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

CIVIL DISPUTE REPORT Reported at Block of 200 SMITH ST HBRG

Deputy responded to a civil issue. Non criminal.

CAD# 2025129416  
TIME: 7/12/2025 6:00:14PM  
CASE# CAD Only  
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 SMITH ST HBRG

No Public Narrative.

Incident Information:	Description	1.
CAD# 2025129457 TIME: 7/12/2025 7:17:40PM CASE# CAD Only HBRG CAD CALL COMPLETE	CIVIL DISPUTE REPORT Reported at Block of 200 SMITH ST HBRG <hr/> Civil dispute.	
CAD# 2025129820 TIME: 7/13/2025 2:50:39AM CASE# CAD Only HBRG WARNING MOVING VIOLATIC	TRAFFIC STOP Reported at Block of 400 N 7TH ST HBRG <hr/> Driver warned for moving violation	
CAD# 2025129831 TIME: 7/13/2025 3:35:38AM CASE# 2502607 HBRG REPORT TAKEN	Report Filed. THEFT 3 - OTHER Reported At Block Of 900 S 9TH ST Occurred between 2200 hours on 6/27/2025 and 2201 hours on 6/27/2025 . Reported: 6/29/2025 Officer <hr/> A duplicate call was created to address another issue related to an already investigated crime.	
CAD# 2025129983 TIME: 7/13/2025 11:24:31AM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL/	TRAFFIC STOP Reported at Block of 200 SCHOOLING ST/S 3RD ST HBRG <hr/> Operator warned for equipment violation.	
CAD# 2025130098 TIME: 7/13/2025 2:38:41PM CASE# CAD Only HBRG CAD CALL COMPLETE	FOOT PATROL Reported at Block of 100 N 1ST ST HBRG <hr/> Deputy patrolled the Harrisburg Riverfront Park on foot.	
CAD# 2025130198 TIME: 7/13/2025 5:13:48PM CASE# CAD Only HBRG CAD CALL COMPLETE	FOLLOW UP Reported at Block of 800 S 9TH ST HBRG <hr/> Deputy conducted follow up.	

Incident Information:	Description	1.
<p>CAD# 2025130340</p> <p>TIME: 7/13/2025 8:34:23PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>WARNING MOVING VIOLATIC</p>	<p>TRAFFIC STOP Reported at Block of 800 S 3RD ST HBRG</p> <hr/> <p>Driver warned for moving violation</p>	
<p>CAD# 2025130387</p> <p>TIME: 7/13/2025 9:49:25PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>WARNING EQUIPMENT VIOL</p>	<p>TRAFFIC STOP Reported at Block of 300 N 3RD ST HBRG</p> <hr/> <p>Driver warned for equipment violation</p>	
<p>CAD# 2025130406</p> <p>TIME: 7/13/2025 10:22:52PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CITE NO INSURANCE</p>	<p>TRAFFIC STOP Reported at Block of 800 S 6TH ST/SOMMERVILLE LOOP HBRG</p> <hr/> <p>Kimberly Westlake, 47 of Harrisburg was issued citations for driving uninsured and driving while suspended at the violation level.</p>	
<p>CAD# 2025130479</p> <p>TIME: 7/14/2025 1:54:32AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>SUSPICIOUS PERSON Reported at Block of 100 S 2ND ST HBRG</p> <hr/> <p>Deputy investigated suspicious circumstance</p>	
<p>CAD# 2025130498</p> <p>TIME: 7/14/2025 2:55:22AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>BUSINESS CHECK Reported at Block of 300 N 3RD ST HBRG</p> <hr/> <p>Deputy conducted business check</p>	
<p>CAD# 2025130500</p> <p>TIME: 7/14/2025 3:03:34AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>SUSPICIOUS VEHICLE Reported at Block of 300 N 3RD ST HBRG</p> <hr/> <p>Deputy investigated suspicious vehicle</p>	

## Incident Information:

## Description

1.

CAD# 2025130503  
TIME: 7/14/2025 3:17:15AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled park

CAD# 2025130931  
TIME: 7/14/2025 4:17:28PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2025131100  
TIME: 7/14/2025 8:10:52PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

FOUND PROPERTY Reported at Block of 100 N 1ST ST HBRG

Found property returned to owner by the caller.

CAD# 2025131109  
TIME: 7/14/2025 8:23:29PM  
CASE# CAD Only  
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 200 N 3RD ST HBRG

No Public Narrative.

CAD# 2025131263  
TIME: 7/15/2025 5:09:16AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

DHS 307 REFERRAL Reported at Block of 200 TERRITORIAL ST HBRG

DHS cross report. Information documented.

CAD# 2025131339  
TIME: 7/15/2025 9:09:15AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 200 S 3RD ST/MACY ST HBRG

Male camping on sidewalk moved along.

## Incident Information:

## Description

1.

CAD# 2025131691  
TIME: 7/15/2025 4:39:58PM  
CASE# CAD Only  
HBRG  
CITE DWS NO ODL

TRAFFIC STOP Reported at Block of 600 LASALLE ST HBRG

Coty Ojeda (34) was issued citations for driving while suspended violation, driving uninsured, and failure to install an ignition interlock device.

CAD# 2025132151  
TIME: 7/16/2025 10:16:13AM  
CASE# 2502648  
HBRG  
REPORT TAKEN

REPORT PENDING. Original Call Type: LITTERING VIOLATION Reported At Block Of 200 SMITH ST Occurred between 1016 hours on 7/16/2025 and 1016 hours on 7/16/2025 .

Deputy responded to a littering complaint. Investigation ongoing.

CAD# 2025132270  
TIME: 7/16/2025 1:15:00PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

FOLLOW UP Reported at Block of 100 SMITH ST HBRG

Deputy conducted follow up.

CAD# 2025132460  
TIME: 7/16/2025 5:28:43PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 200 S 6TH ST HBRG

Deputy observed open doors at Harrisburg Middle School. Doors were secured.

CAD# 2025132472  
TIME: 7/16/2025 5:46:19PM  
CASE# CAD Only  
HBRG  
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 300 TERRITORIAL ST/N 4TH ST HBRG

Operator warned for equipment violation.

CAD# 2025132478  
TIME: 7/16/2025 5:56:00PM  
CASE# 2502663  
HBRG  
REPORT TAKEN

REPORT PENDING. Original Call Type: THEFT Reported At Block Of 100 SMITH ST Occurred between 1756 hours on 7/16/2025 and 1756 hours on 7/16/2025 . Reported:

Deputy responded to a report of a stolen bicycle. Caller left bike at the park for an hour and returned to find it missing. Bicycle valued at \$80.

## Incident Information:

## Description

1.

CAD# 2025132492  
TIME: 7/16/2025 6:29:04PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUICIDAL SUBJECT Reported at Block of 500 TERRITORIAL ST HBRG

Deputy responded to suicidal subject.

CAD# 2025132563  
TIME: 7/16/2025 8:40:06PM  
CASE# CAD Only  
HBRG  
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 800 S 3RD ST HBRG

Driver warned for equipment violation

CAD# 2025132568  
TIME: 7/16/2025 8:53:07PM  
CASE# CAD Only  
HBRG  
CITE DWS NO ODL

TRAFFIC STOP Reported at Block of 300 S 3RD ST HBRG

Farrah Miller, 48 of Monroe was issued citations for driving uninsured and driving while suspended.

CAD# 2025132590  
TIME: 7/16/2025 9:32:21PM  
CASE# CAD Only  
HBRG  
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 600 TERRITORIAL ST/N 7TH ST HBRG

Driver warned for equipment violation

CAD# 2025132646  
TIME: 7/16/2025 11:52:05PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled park

CAD# 2025132675  
TIME: 7/17/2025 1:54:31AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 600 SMITH ST HBRG

Deputy conducted extra patrol

## Incident Information:

## Description

1.

CAD# 2025132703  
TIME: 7/17/2025 3:43:11AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

BUSINESS CHECK Reported at Block of 200 N 3RD ST HBRG

Deputy conducted foot patrol

CAD# 2025132852  
TIME: 7/17/2025 10:06:54AM  
CASE# CAD Only  
HBRG  
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 200 KESLING ST HBRG

Operator warned for equipment violation.

CAD# 2025132896  
TIME: 7/17/2025 11:33:13AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

CITY ORDINANCE VIOLATION Reported at Block of 200 MACY ST HBRG

Deputy warned person about a vehicle which has been parked in the street.

CAD# 2025132977  
TIME: 7/17/2025 1:37:47PM  
CASE# CAD Only  
HBRG  
HARRISBURG

DOMESTIC DISTURBANCE Reported at Block of 300 S 3RD ST HBRG

Female's boyfriend and her adult son got upset with one another and chased each other around a vehicle. Non-criminal.

CAD# 2025133261  
TIME: 7/17/2025 8:28:52PM  
CASE# CAD Only  
HBRG  
CITE DWS NO ODL

TRAFFIC STOP Reported at Block of 300 N 6TH ST/TERRITORIAL ST HBRG

Spencer Howe, 30 of Junction City was issued a citation for driving while suspended at the violation level.

CAD# 2025133349  
TIME: 7/17/2025 10:52:29PM  
CASE# CAD Only  
HBRG  
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 1000 S 6TH ST HBRG

Driver warned for equipment violation



## Incident Information:

## Description

1.

CAD# 2025133484  
TIME: 7/18/2025 6:50:31AM  
CASE# CAD Only  
HBRG

911 HANG UP CALL Reported at Block of 400 MACY ST HBRG

No Public Narrative.

CAD# 2025133666  
TIME: 7/18/2025 12:05:11PM  
CASE# CAD Only  
HBRG  
  
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2025133817  
TIME: 7/18/2025 3:18:00PM  
CASE# CAD Only  
HBRG  
  
CITE DWS NO ODL

TRAFFIC STOP Reported at Block of 400 N 7TH ST HBRG

Michele Eslick (56) of Eugene was issued citations for driving uninsured and driving while suspended violation.

CAD# 2025134033  
TIME: 7/18/2025 8:43:59PM  
CASE# CAD Only  
HBRG  
  
CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 300 N 3RD ST HBRG

Deputies search for naked male, Deputies were unable to locate male.

CAD# 2025134045  
TIME: 7/18/2025 9:08:12PM  
CASE# CAD Only  
HBRG  
  
CAD CALL COMPLETE

FOLLOW UP Reported at Block of 600 LASALLE ST HBRG

Deputy conducts follow-up on open investigation

CAD# 2025134131  
TIME: 7/18/2025 11:18:35PM  
CASE# CAD Only  
HBRG  
  
CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 200 N 3RD ST HBRG

No Public Narrative.

## Incident Information:

## Description

1.

CAD# 2025134624  
TIME: 7/19/2025 7:08:36PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

NOISE DISTURBANCE Reported at Block of 100 MACY ST HBRG

Caller reports noise disturbance, local business plays music on outside speakers

CAD# 2025135111  
TIME: 7/20/2025 3:17:32PM  
CASE# CAD Only  
HBRG  
WARNING ISSUED

MVC NON INJURY Reported at Block of 700 LASALLE ST HBRG

Deputy responded and parties exchanged information.

CAD# 2025135134  
TIME: 7/20/2025 3:54:13PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 500 S 6TH ST HBRG

Deputy responded and confirmed a deceased dog was located inside tote.

CAD# 2025135491  
TIME: 7/21/2025 8:49:13AM  
CASE# CAD Only  
HBRG  
CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 500 LASALLE ST HBRG

Wilson Wedertz, 46 of Eugene was issued a citation for Fail to Renew Vehicle Registration .

CAD# 2025135570  
TIME: 7/21/2025 10:25:21AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

TRAFFIC HAZARD Reported at Block of 100 N 3RD ST/SMITH ST HBRG

Deputy spoke with an operator of a commercial motor vehicle about parking.

CAD# 2025135767  
TIME: 7/21/2025 2:51:48PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 100 KESLING ST HBRG

Deputy responded to a report of an assault. The assault was previously reported.

Incident Information:	Description	1.
<p>CAD# 2025135783</p> <p>TIME: 7/21/2025 3:07:10PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>ASSIST OTHER AGENCY Reported at Block of 200 N 3RD ST HBRG</p> <hr/> <p>Deputy assisted Harrisburg Fire.</p>	
<p>CAD# 2025135817</p> <p>TIME: 7/21/2025 4:04:35PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>ASSAULT Reported at Block of 200 SMITH ST HBRG</p> <hr/> <p>Deputy responded to a fight in progress. All parties were gone upon arrival and were unable to be located.</p>	
<p>CAD# 2025136584</p> <p>TIME: 7/22/2025 5:52:28PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>SUSPICIOUS VEHICLE Reported at Block of 300 S 6TH ST/KESLING ST HBRG</p> <hr/> <p>Caller advised a vehicle was following her since Eugene but had stopped.</p>	
<p>CAD# 2025136603</p> <p>TIME: 7/22/2025 6:18:15PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>EVENT DETAIL Reported at Block of 300 SMITH ST HBRG</p> <hr/> <p>city council meeting</p>	
<p>CAD# 2025136664</p> <p>TIME: 7/22/2025 8:03:22PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>FIREWORK COMPLAINT Reported at Block of 800 S 9TH ST HBRG</p> <hr/> <p>Deputy responds to firework complaint and was UTL</p>	
<p>CAD# 2025136929</p> <p>TIME: 7/23/2025 9:23:23AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG</p> <hr/> <p>Deputy patrolled Eagle Park.</p>	

## Incident Information:

## Description

1.

CAD# 2025138330  
TIME: 7/25/2025 2:58:21AM  
CASE# CAD Only  
HBRG

NON 911 ISSUE Reported at Block of 800 N 7TH ST HBRG

CAD# 2025138336  
TIME: 7/25/2025 3:25:57AM  
CASE# CAD Only  
HBRG  
  
CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 300 S 3RD ST HBRG

Deputies responded to a commercial alarm.

CAD# 2025138338  
TIME: 7/25/2025 4:10:53AM  
CASE# CAD Only  
HBRG  
  
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 500 SMITH ST HBRG

Extra patrol

CAD# 2025138386  
TIME: 7/25/2025 7:58:59AM  
CASE# CAD Only  
HBRG  
  
CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 400 LASALLE ST HBRG

Deputies respond to a mis-delivered man lift, no criminal activity. NFA.

CAD# 2025138393  
TIME: 7/25/2025 8:07:40AM  
CASE# CAD Only  
HBRG  
  
FALSE ALARM POLICE

ALARM LAW ONLY Reported at Block of 100 S 4TH ST HBRG

Authorized canceled alarm while deputy was enroute.

CAD# 2025138546  
TIME: 7/25/2025 12:26:03PM  
CASE# CAD Only  
HBRG  
  
CAD CALL COMPLETE

DHS 307 REFERRAL Reported at Block of 600 N 3RD ST HBRG

DHS cross report to law enforcement. No action needed.

Incident Information:	Description	1.
<p>CAD# 2025138612</p> <p>TIME: 7/25/2025 2:18:40PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CALL TRANSFERRED TO OTI</p>	<p>TRANSFER 911 INFO - LAW CALL Reported at Block of 200 N 3RD ST/TERRITORIAL ST HBRG</p> <hr/> <p>Driving complaint. Transferred to OSP</p>	
<p>CAD# 2025138793</p> <p>TIME: 7/25/2025 7:06:19PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CALL TRANSFERRED TO OTI</p>	<p>TRANSFER 911 INFO - LAW CALL Reported at Block of 900 S 2ND ST HBRG</p> <hr/>	
<p>CAD# 2025138830</p> <p>TIME: 7/25/2025 8:07:24PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>MENACING Reported at Block of 500 S 6TH ST HBRG</p> <hr/> <p>Intoxicated male was warned on his behavior and reporting persons were happy with the path taken. No report necessary.</p>	
<p>CAD# 2025139215</p> <p>TIME: 7/26/2025 12:04:55PM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>ALARM LAW ONLY Reported at Block of 500 TERRITORIAL ST HBRG</p> <hr/> <p>Authorized cancel</p>	
<p>CAD# 2025139246</p> <p>TIME: 7/26/2025 12:58:30PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>INFORMATION ONLY REPORT Reported at Block of 800 DIAMOND HILL DR HBRG</p> <hr/> <p>Caller wanted LCSO aware of vehicles given permission to park on private property.</p>	
<p>CAD# 2025139743</p> <p>TIME: 7/27/2025 9:37:56AM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>LOST PROPERTY Reported at Block of 100 N 1ST ST HBRG</p> <hr/> <p>Caller reporting raft possibly stolen after it was anchored in the Willamette River near Harrisburg. Caller learned raft's location further down river and was assisted by Benton County Sheriff's Office Marine Patrol in recovering it. Caller advised it was possible the anchor rope broke or anchor became dislodged.</p>	

Incident Information:	Description	1.
CAD# 2025139796 TIME: 7/27/2025 11:17:33AM CASE# CAD Only HBRG	POCKET DIAL LCSO AND CRCC Reported at Block of 1000 S 6TH ST HBRG <hr/> No Public Narrative.	
CAD# 2025140255 TIME: 7/28/2025 6:29:06AM CASE# CAD Only HBRG  CAD CALL COMPLETE	ALARM LAW ONLY Reported at Block of 800 DIAMOND HILL DR HBRG <hr/> Deputy responded to alarm at church. Determined to be accidental.	
CAD# 2025140834 TIME: 7/28/2025 9:11:07PM CASE# CAD Only HBRG  CAD CALL COMPLETE	SUSPICIOUS PERSON Reported at Block of 100 SMITH ST/S 2ND ST HBRG <hr/> Caller reports suspicious person, person left the area prior to Deputy arrival	
CAD# 2025141518 TIME: 7/29/2025 8:14:45PM CASE# CAD Only HBRG  CAD CALL COMPLETE	TRAFFIC COMPLAINT Reported at Block of 100 S 3RD ST HBRG <hr/> Caller reports traffic complaint, vehicle left the area prior to Deputy arrival	
CAD# 2025141527 TIME: 7/29/2025 8:29:45PM CASE# CAD Only HBRG  CAD CALL COMPLETE	MVC NON INJURY Reported at Block of 100 S 3RD ST/SMITH ST HBRG <hr/> Driver reported crash on Smith St and HWY 99 where he exchanged insurance information with the other driver.	
CAD# 2025141531 TIME: 7/29/2025 8:34:22PM CASE# 2502829 HBRG  REPORT TAKEN	REPORT PENDING. Original Call Type: SUSPICIOUS CIRCUMSTANCE Reported At Block Of 100 N 1ST ST Occurred between 2034 hours on 7/29/2025 and 2034 hours on 7/29/2025 <hr/> Citizen contacts Deputy after observing lost child in the river, child reunited with family	

Incident Information:	Description	1.
CAD# 2025141574 TIME: 7/29/2025 9:39:04PM CASE# CAD Only HBRG	911 HANG UP CALL Reported at Block of 800 S 8TH PL HBRG <hr/> No Public Narrative.	
CAD# 2025141704 TIME: 7/30/2025 4:30:19AM CASE# CAD Only HBRG  CAD CALL COMPLETE	DHS 307 REFERRAL Reported at Block of 100 TERRITORIAL ST HBRG <hr/> LCSO received a DHS cross report on an incident already investigated by LCSO and reported to DHS.	
CAD# 2025142143 TIME: 7/30/2025 4:20:37PM CASE# CAD Only HBRG  CALL TRANSFERRED TO OTI	TRANSFER 911 INFO - LAW CALL Reported at Block of 400 TERRITORIAL ST HBRG <hr/>	
CAD# 2025142527 TIME: 7/31/2025 6:30:46AM CASE# CAD Only HBRG  CITE MOVING VIOLATION	PARKING COMPLAINT Reported at Block of 200 MACY ST HBRG <hr/> Deputy cited an illegally parked vehicle	
CAD# 2025142538 TIME: 7/31/2025 7:08:02AM CASE# 2502851 HBRG  REPORT TAKEN	REPORT PENDING. Original Call Type: FOUND PROPERTY Reported At Block Of 200 MONROE ST Occurred between 0708 hours on 7/31/2025 and 0708 hours on 7/31/2025 . <hr/> Deputy located a small broken safe at the boat ramp. It was seized and lodged as found property.	
CAD# 2025142793 TIME: 7/31/2025 1:17:52PM CASE# CAD Only HBRG  CAD CALL COMPLETE	INFORMATION ONLY REPORT Reported at Block of 200 N 3RD ST HBRG <hr/> Information regarding a wanted subjects location.	

Incident Information:	Description	1.
<p>CAD# 2025142980</p> <p>TIME: 7/31/2025 5:01:03PM</p> <p>CASE# 2502857</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>REPORT PENDING. Original Call Type: MVC NON INJURY Reported At Block Of 1100 S 6TH ST Occurred between 1701 hours on 7/31/2025 and 1701 hours on 7/31/2025 .</p> <hr/> <p>Deputy takes report of non injury crash. Both parties exchanged insurance information but didn't report to LCSO at the time the crash occurred.</p>	
<p>CAD# 2025143125</p> <p>TIME: 7/31/2025 8:29:17PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>DHS 307 REFERRAL Reported at Block of 1000 S 6TH ST HBRG</p> <hr/> <p>DHS Cross Report. Non-criminal.</p>	
<p>CAD# 2025143165</p> <p>TIME: 7/31/2025 9:29:15PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>DHS 307 REFERRAL Reported at Block of 900 E LADINO PL HBRG</p> <hr/> <p>DHS Cross Report. Non-criminal.</p>	
<p>CAD# 2025143168</p> <p>TIME: 7/31/2025 9:30:57PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>DHS 307 REFERRAL Reported at Block of 1000 S 6TH ST HBRG</p> <hr/> <p>DHS Cross Report. Non-criminal.</p>	



Exhibit A

Agenda Bill  
**Harrisburg City Council**  
Harrisburg, Oregon

**THE MATTER OF APPROVING RESOLUTION NO. 1309, AMENDING  
RESOLUTION NO. 882**

**STAFF REPORT:**

- Exhibit A: Resolution No. 882
- Exhibit B: Resolution No. 1309

**ACTION: MOTION TO APPROVE RESOLUTION NO. 1309, “A  
RESOLUTION AMENDING RESOLUTION NO. 882 TO INCLUDE AND UPDATE  
LIENS THAT ARE APPLIED TO REAL PROPERTY”**

**THIS AGENDA BILL IS DESTINED FOR:** Agenda/Work Session – August 26, 2025

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	Yes/No	N/A


STAFF RECOMMENDATION:  
**Staff recommends Council approve Resolution No. 1309**

BACKGROUND INFORMATION:

While processing the staff reports and paperwork in relation to assigning a lien to real property which is next on the Council Agenda, staff realized that the interpretation of Resolution No. 882 (**Exhibit A**) that was made in the past, should be updated. The current interpretation is made from section one, in which liens are assigned by public improvement projects to property owners. The City should specifically include liens that can be applied through code enforcement actions, or by court judgments made by the Municipal Court.

By updating the resolution, the City is making it clear that the two percent over prime rate applies to all liens on real property that are allowed in the Harrisburg Municipal Code.

REVIEW AND APPROVAL:

  
08.20.25  
Michele Eldridge      Date  
City Administrator

## RESOLUTION No. 882

### A RESOLUTION SETTING THE INTEREST RATE FOR PROPERTY OWNERS WHO FINANCE PUBLIC IMPROVEMENT COSTS AND ESTABLISHING A MINIMUM PAYMENT ON PUBLIC IMPROVEMENT LOANS

WHEREAS, the City of Harrisburg occasionally enters into installment agreements with property owners to finance public improvement projects, such as sidewalks; and,

WHEREAS, the installment agreements include an interest rate that is charged against the unpaid balance; and,

WHEREAS, the City Finance Officer and the Government Committee recommend that it would be in the citizen's best interests to establish a procedure for setting the interest rate to be charged for public improvement loans; and,

WHEREAS, the Finance Officer has reported that with no minimum payment currently being charged, some payments are less than \$5 per month which makes the administrative costs of the loan too high and the Government Committee therefore recommends that a minimum payment amount be established by the City Council; and,

WHEREAS, after due deliberation and consideration, the City Council accepts the recommendation of the Finance Officer and the Government Committee.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Harrisburg hereby:

1. Establishes a rate of two percent over the prime rate, as determined on the day the City Council assesses the costs of the public improvement project to property owners, as the interest rate to be charged per annum on the unpaid balance of public improvement costs; and,
2. The minimum monthly payment on installment agreements entered into for public improvement projects shall be \$25.00.

Adopted by the City Council of the City of Harrisburg, Oregon, September 27<sup>th</sup>, 2006.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Recorder

## RESOLUTION NO. 1309

### A RESOLUTION AMENDING RESOLUTION NO. 882 TO INCLUDE AND UPDATE LIENS THAT ARE APPLIED TO REAL PROPERTY.

WHEREAS, the City of Harrisburg has established interest rates to apply to liens on real property, whether assigned due to code enforcement, court judgments, or property assessments through Ordinance No. 592 (1990), which was then amended by Ordinance No. 708 (1996); and,

WHEREAS, the City Council has assigned interest rates in the past, based on an interpretation of Resolution No. 882, which was created in 2006; and,

WHEREAS, City Staff desire to have a resolution that specifically applies to all liens that are allowed to be applied to real property through the Harrisburg Municipal Code;

NOW, THEREFORE BE IT RESOLVED that the City Council is amending Resolution No. 882, to add the following:

3. Establishes a rate of two percent over the prime rate, as determined on the day the City Council assesses the cost of liens placed on real property through the actions of code enforcement, and court judgments.

Adopted by the City Council of the City of Harrisburg, OR on this 26<sup>th</sup> day of August, 2025 and made effective this same day.

\_\_\_\_\_  
Mayor, City of Harrisburg

ATTEST:

\_\_\_\_\_  
City Recorder

# Agenda Bill

## **Harrisburg City Council**

### Harrisburg, Oregon

**THE MATTER OF APPROVING ORDINANCE NO. 1012, “AN ORDINANCE TO LEVY A NUISANCE ASSESSMENT AGAINST REAL PROPERTY IN THE CITY OF HARRISBURG.”**

**STAFF REPORT:**

Exhibit A: Notice of Costs of Abatement Letter

Exhibit B: Proposed Ordinance No. 1012

**ACTION: MOTION TO APPROVE ORDINANCE NO. 1012, “AN ORDINANCE TO LEVY A NUISANCE ASSESSMENT AGAINST REAL PROPERTY IN THE CITY OF HARRISBURG.”**

**THIS AGENDA BILL IS DESTINED FOR:** Agenda/Work Session – August 26, 2025

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
\$1,800	No	Amount is represented as a Liability

**STAFF RECOMMENDATION:**

**Staff recommends the City Council approve Ordinance No. 1012**

**BACKGROUND INFORMATION:**

The City has now completed the process of abatement on property located at 295 S. 3<sup>rd</sup> St. This violation included the removal of noxious vegetation from the property, which was completed by a contractor.

This nuisance developed fairly quickly and caused concern to the City. The stop sign was partially obscured by the tree, the vegetation was at least 3’ high and Staff discovered that it was hiding people who had been sleeping or staying at the property. It was also causing a partial vision clearance problem on the corner of 3<sup>rd</sup> and Macy St.

Due to the desire to correct the nuisance as quickly as possible, and as allowed via HMC 8.05.190, this abatement was completed as a summary abatement. This allowed the City to move faster towards abatement of the property. This property has been vacant and is termed abandoned. The address listed in the Linn County Assessment records is no longer valid and Linn County has indicated that they are starting the foreclosure process on the property.

As required, notice was sent to the property owner, as well as being posted on the property itself. After abatement, an invoice (**Exhibit A**) was sent to the property owner, who had the chance to object to the cost of the invoice, and who was also given 30

days to pay the invoice in full. That abatement invoice as well as other correspondence have been returned in the mail stating undeliverable.

The property owners have been sent a copy of this staff report, although they have also been notified as required by law. The ordinance shown in **Exhibit B**, will assign the lien against the real property located at 295 S. 3<sup>rd</sup> St. Resolution No. 708 has established that interest rates may be charged by the City Council. Council has determined that interest charges for code enforcement, nuisances, and property assessments should be charged using prime rate, plus 2%. When this Staff Report was written, the prime rate was 7.5%. Staff will inform Council of the current rate on the date of adoption. If the rate is different, the motion can be amended to reflect the correct interest rate, by simply adding '**as amended**' to the end of the motion below.

This motion will levy the \$1,800 abatement lien against the property located on the northeast corner of Macy St. and 3<sup>rd</sup> St.

MOTION:

*I move to approve Ordinance No. 1012, “**AN ORDINANCE TO LEVY A NUISANCE ASSESSMENT AGAINST REAL PROPERTY IN THE CITY OF HARRISBURG.**”*

REVIEW AND APPROVAL:



Michele Eldridge  
City Administrator

08.20.25  
Date

120 Smith Street  
PO Box 378  
Harrisburg, OR 97446-0378  
"2002 Award of Excellence"



(541) 995-6655  
FAX: (541) 995-9244  
TDD: (800) 753-2900  
"2006 All-America City Finalist"

3.

[www.ci.harrisburg.or.us](http://www.ci.harrisburg.or.us)

July 21, 2025

Estate of Clifford E Stuck  
PO Box 362  
Harrisburg, OR 97446

Due Date: August 20, 2025

Dear Property Owner,

Please find the attached invoice for the amount of \$1,800 for cost associated with the vegetation removal from tax lot # 15S04W16AA07901, otherwise known as 295 S 3<sup>rd</sup> St, located in Harrisburg, Oregon. This vegetation was removed by a 3<sup>rd</sup> party provider on July 2, 2025 and was paid for by the City of Harrisburg.

In the event the \$1,800 is not paid by August 20, 2025, the City will begin the formal process of filing a lien upon the real property and shall enter it in the lien docket and be enforced against the property. As per HMC 8.05.180 (1)(c) if the owner objects to the cost of the abatement, a notice of objection may be filed with the City Recorder not more than 10 days from the date of this notice.

I have attached Harrisburg Municipal Code 8.05.060 and 8.05.180 for your information as well as copies of the two prior notices mailed informing you of the violation/abatement. If you have any questions, please contact City Hall (541)995-6655. We look forward to hearing from you.

Respectfully,

Lori Ross  
City Recorder  
City of Harrisburg  
[Lross@ci.harrisburg.or.us](mailto:Lross@ci.harrisburg.or.us)

Enclosures: (5)



Account # 721251

**INVOICE****Customer:**

Name: The Estate of Clifford Stuck  
 Mailing: PO Box 362  
 Address: Harrisburg, OR 97446  
 Phone: .....

Date: 7/21/2025

Due: 7/31/2025

Qty	Description	Unit Price	TOTAL
1	Abatement Invoice from Living Concepts Landscape Services	1,500.00	\$ 1,500.00
	paid by the City of Harisburg for 295 S 3rd St		
1	20% Administrative Cost	300.00	\$300.00
Please make check payable to The City of Harrisburg. Thank you!			
Subtotal			\$ 1,800.00
Total Due:			\$ 1,800.00

City of Harrisburg  
 120 Smith St  
 PO Box 378  
 Harrisburg, OR 97446  
 (541)995-6655  
[www.ci.harrisburg.or.us](http://www.ci.harrisburg.or.us)

*The City of Harrisburg is an Equal Opportunity Provider!*



## ORDINANCE NO. 1012

### AN ORDINANCE TO LEVY NUISANCE ASSESSMENTS AGAINST REAL PROPERTY IN THE CITY OF HARRISBURG

WHEREAS, HMC Chapter 8.05; has a process for dealing with nuisances, which includes the removal of noxious vegetation, as well as the labor for employees to remove the vegetation; and,

WHEREAS, the owner of property was notified of noxious vegetation through a notice of violation as required by ordinance. This included a mailed and posted abatement notice; and,

WHEREAS, following the enforcement process, the City abated the nuisance; invoices with the cost of abatement were sent to the real property owner, who did not respond, and otherwise object to the cost of the abatement, nor did they pay the invoice within the 30-day allotted timeframe; and,

WHEREAS, the real property owner will be provided with a copy of the staff report for this Council meeting; and,

WHEREAS, the interest charges were levied against the account as allowed by Council resolution.

NOW THEREFORE, THE CITY OF HARRISBURG ORDAINS AS FOLLOWS:

Section 1. The aforementioned property to be added to the non-district lien docket is listed below:

<b>Lien No. 0721251</b>	Date: July 21, 2025	Initial Amt.: \$1,800.00
295 S. 3 <sup>rd</sup> St.	15S-04W-16AA 07901	Interest Rate: 9.50%
Contracted Labor: Living Concepts, Work Order LE-JU25-0625. Removal of vegetation abutting front and side of property located next to 3 <sup>rd</sup> St. and Macy St., Removal of tree limbs to restore stop sign visibility, haul debris. Includes Administration Charge of 20%		<b>Balance: \$1,800.00</b>

Section 2. The Finance Director is hereby directed to continue to maintain the City of Harrisburg Lien Docket as specified in HMC Chapter 8.05. Notice was given thereof as provided by law to the property owner.

Section 3. The interest rate for this lien as specified by Council by and through Resolution No. 1309, is 9.5% as of August 26, 2025.

PASSED BY THE COUNCIL: \_\_\_\_\_

EFFECTIVE DATE: September 25, 2025

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY RECORDER

Exhibit B

Agenda Bill

**Harrisburg City Council**

Harrisburg, Oregon

THE MATTER OF INFORMATION IN RELATION TO THE HARRISBURG - JUNCTION CITY SOLID WASTE TRANSITION SCHEDULE

STAFF REPORT:

- Exhibit A: Current MOU
- Exhibit B: Transition Schedule
- Exhibit C: JC Recycles Schedule

ACTION: FOR DISCUSSION & REVIEW

THIS AGENDA BILL IS DESTINED FOR: Agenda/Work Session – August 26, 2025

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	Yes/No	N/A

STAFF RECOMMENDATION:

Staff recommends City Council review the schedule, and ask questions

BACKGROUND INFORMATION:

The City of Harrisburg entered a MOU (Memorandum of Understanding - **Exhibit A**) with the City of Junction City in April 2024. After adoption, a notice was sent to Republic Services, letting them know that we were discontinuing service. Due to the Franchise Agreement with Republic Services, the City had no choice but to allow a five-year time period to commence. That time period ends on April 14, 2029, unless Republic Services provides services that are a breach of the current contract. They could also opt to start a two-year cancellation notice of their own.

The transition schedule shown in **Exhibit B**, is based off steps that Staff will be taking while transitioning to the new solid waste services. Some of these were developed during the February 19 meeting with Junction City. This provides for a bi-annual schedule for Harrisburg, and Junction City, to meet and discuss the solid waste merger.

Some of the more important tasks in the schedule include more focused meetings with Junction City to review details; plus reminding and meeting with Republic Services to review the end process. There will be a mix of information that will be direct mailed, and included with utility bills. An informational web page will be created and posted in January 2028.

Staff is pleased by the updates that Junction City has been making to their current services provided to citizens, based upon some of our conversations in the past. There is still plenty of time to request/negotiate changes, such as asking them to provide services similar to what Harrisburg citizens already receive from Republic Services. Negotiation applies only if we are asking for services that are an increase to what current customers are receiving in Junction City. As an example, they hadn't considered offering yard debris, but started doing that after talking with Harrisburg about the types of services our citizens would expect. They are also considering allowing a clean-up day in Junction City now, based upon our program requirements.

Residential rates are still lower than what Harrisburg citizens are paying to Republic Services. Both Republic Services rates, and those charged by Junction City, can be changed/increased, depending upon what happens at our local solid waste landfill operational centers. With Coffin Butte and Short Mountain both being affected by environmental concerns, some of the additional costs will be sure to be passed on to each organization. Also, please bear in mind that there have been some recent changes to recycling laws, based on Oregon legislation. Junction City materials haven't yet been changed since the new laws kicked in; but Staff will verify during our meetings that they will remain current with legislative requirements.

REVIEW AND APPROVAL:



Michele Eldridge 08.19.25  
City Administrator

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE CITIES OF JUNCTION CITY AND CITY OF HARRISBURG  
FOR SOLID WASTE & RECYCLING PROGRAM SERVICES**

This Memorandum of Understanding ("Memorandum") is made and entered into by and between the City of Junction City and City of Harrisburg, referred to in this Memorandum respectively as "Junction City" and "Harrisburg" or collectively as "Cities."

**RECITALS**

WHEREAS, Cities are authorized pursuant to ORS 190.003 through 190.110 to enter into intergovernmental agreements for the performance of any or all functions which a party to the agreement has the authority to perform; and

WHEREAS, ORS 459.065 authorizes a local government to enter into any agreement, which the local government determines is desirable, for any period of time, with another local government for the joint preparation or implementation of a solid waste management plan, or for establishment of a joint solid waste management system; and

WHEREAS, the City of Junction City Public Works Department operates Solid Waste Disposal & Recycling Program Services; and

WHEREAS, Cities find it beneficial to enter into a future Intergovernmental Agreement (Agreement) as authorized by ORS 459.065 to obligate and authorize Junction City to provide Solid Waste and Recycling Program Services to Harrisburg citizens in accordance with ORS statutes regulated by the Environmental Quality Commissions or with those approved by the Department of Environmental Quality; and

WHEREAS, Cities enter into this Memorandum of Understanding as an unenforceable statement of their mutual understandings and common expectations of the Cities cooperation to enable each to enter into an enforceable Intergovernmental Agreement no later than February 2029.

**AGREEMENT**

NOW, THEREFORE, it is agreed by and between the parties as follows:

1. **Effective Date and Purpose of Memorandum.** This Memorandum specifies that Junction City hereby acknowledges that it is prepared to provide solid waste and recycling program services to Harrisburg citizens as of Feb 1, 2029.
  - a. Junction City is willing to provide solid waste and recycling services, if needed, prior to this date, if an actual date of termination of Harrisburg's franchise agreement with Republic Services is earlier than the five-year period required by the current franchise agreement.

- b. Notwithstanding the above, under no circumstances will Junction City be able to provide solid waste and recycling services within two years of the effective date of this Memorandum.
  - c. This is an unenforceable Memorandum of Understanding, that the parties intend to result in an enforceable Intergovernmental Agreement.
  - d. Each City shall attempt to provide the other with a one-year notice if it decides to terminate this Memorandum and not move forward with the proposed Solid Waste & Recycling Management Plan. Termination of this Memorandum should be discussed between the parties, and neither party is expected to incur expenses in reliance on this Memorandum without consultation and a written agreement that expressly states how those expenses will be distributed between the parties, should this Memorandum terminate.
2. Intergovernmental Agreement: The Cities agree that, subject to changes in state or federal law, an Intergovernmental Agreement shall be established in the future, that will satisfy the requirements of a solid waste management program, and in terms and conditions as required in ORS 459. The future Intergovernmental Agreement will include terms, conditions, or provisions related to the following:
- a. Provide for an opportunity to recycle, pursuant to state law, taking advantage of coordinated area-wide recycling collection services;
  - b. Ensure for a safe, economical and comprehensive solid waste management service, including the efficient accumulation, storage, collection, transportation, and disposal or resource recovery of solid wastes;
  - c. Ensure rates that are just, fair, reasonable and adequate to provide necessary service to users; determining rates on an annual basis. Cities shall collaborate during the Intergovernmental Agreement negotiation and drafting process on how to move forward with the most equitable way of determining rate increases;
  - d. Prohibit rate preference and other discriminatory practices, which benefit one or a few users at an expense to other users of the service or the public;
  - e. Harrisburg must grant to Junction City the right to an exclusive franchise for solid waste & recycling program services;
  - f. Provide an annual clean-up day to Harrisburg residents.

3. Expectations of the Cities. The following are the expectations the Cities have of each party prior to or as part of any future enforceable Intergovernmental Agreement. These expectations may change prior to a future Intergovernmental Agreement.

a. Harrisburg Expectations. Harrisburg is expected to:

i. Designate the Junction City Solid Waste & Recycling Services Program as the Harrisburg Solid Waste & Recycling Services Program. Junction City will hold full discretionary authority over Harrisburg's solid waste and recycling services program.

b. Junction City Expectations. Junction City is expected to:

i. Continue employment of all Solid Waste & Recycling Services Program services, employees, and supervisors.

ii. Provide all equipment needed for the Solid Waste & Recycling Services Program, including initial roll carts, or containers, whether for garbage or recycling, to all residential properties, plus commercial and industrial properties.

iii. Clean-up Day: Work with Harrisburg to create a clean-up day, similar to Republic Services', on an annual basis.

iii. Delegation. Junction City may not delegate discretionary responsibilities associated with its Solid Waste & Recycling Services Program but may contract with other agencies or third-party contractors to perform different aspects of the program, such as technical assistance services. If Junction City chooses to contract, under separate franchise or other services agreement, for the provision of related solid waste and recycling services within its City prior to execution of the Intergovernmental Agreement, it is the parties' expectation that there will be no Intergovernmental Agreement related to solid waste and recycling services as anticipated under this Memorandum.

iv. Junction City will provide a franchise fee to the City of Harrisburg, based upon 5% of the gross revenue from service provided by Junction City to residents and persons within the City. The provisions in relation to the Franchise Fee shall be the same as provided in the current Republic Services Franchise Agreement, except that the future IGA will include an increase in franchise fees every year until it reaches the current franchise fee of 7%.

c. General Provisions.

i. Cities shall collaborate on a communications plan for how the services will be changed from Republic Services, to the Junction City Solid Waste & Recycling Management Plan, a minimum of one year ahead of the date that the program is scheduled to start in Harrisburg.

ii. Harrisburg will be responsible for notifications to citizens in Harrisburg in the months prior to the first month of operations.

4. Entire Agreement. This memorandum of understanding constitutes an initial agreement to later enter a formal agreement between the parties concerning the provision of Solid Waste & Recycling Program Services. The terms of this Memorandum may not be modified or amended except in writing signed by each party to this memorandum.

5. This Memorandum will continue in effect from the date of execution by both Cities on an annual basis until either: a) a replacement formal Agreement for Services is executed by the parties or b) either party notifies the other in writing of its intent to terminate under Section 1.d.

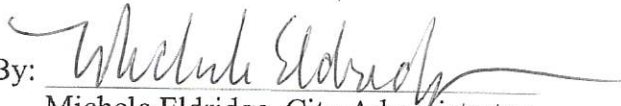
IN WITNESS WHEREOF the parties have caused this Memorandum to be signed by their duly authorized representatives as of the dates set forth below.

CITY OF JUNCTION CITY, OREGON

By:   
Jason Knope, City Administrator

Dated MARCH 27, 2024

CITY OF HARRISBURG, OREGON

By:   
Michele Eldridge, City Administrator

Dated APRIL 10, 2024



## Harrisburg – Junction City: Solid Waste Transition Schedule

Date	Task
April 10, 2024	Enter into MOU with the City of Junction City
April 15, 2024	Notice of Termination of Franchise Agreement with Republic Services
June 25, 2024	Meeting with Junction City
Oct 25, 2024	Municipal Manager Julie Jackson – Informs staff that they won't ask for a rate adjustment in 2025 but will evaluate after the 1 <sup>st</sup> of the year.
Feb 19, 2025	Meeting with Junction City – Review Initial Phases
Oct 2025	Meet with Junction City Staff
Apr 2026	Meet with Junction City Staff
Oct 2026	Meet with Junction City Staff
Apr 2027	Meet with Junction City Staff, Arrange for Info meeting with Council during a work session
Early 2027	Meet with RS – confirm disposition of current waste containers
Oct 2027	Meet with Junction City Staff - Finalize details: <ul style="list-style-type: none"> <li>• Schedule for Distribution of New Waste Containers</li> <li>• What If (RS doesn't want to have citizens return containers)</li> <li>• Timeframes/Process to set up accounts with Junction City</li> <li>• Will they be providing industrial containers; or allowing industrial businesses to arrange for their own services</li> <li>• Verify Services Provided</li> <li>• Routes? Days of Service?</li> <li>• What kind of Billing Cycle will they use?</li> </ul>
Jan 25, 2028	Complete New Webpage – Solid Waste Services <ul style="list-style-type: none"> <li>➤ Notify Citizens of Change in Solid Waste Services</li> <li>➤ Include Schedules for disposition of current waste containers</li> <li>➤ Include Schedule for distribution of new waste containers</li> <li>➤ Timeframes and process for setting up accounts with Junction City.</li> <li>➤ Copy of current rate schedule</li> </ul>
Spring 2028	<ul style="list-style-type: none"> <li>• Post Card/Flyer to Citizens on changes in 2029, direct to website. Include information in newsletters and distribution lists going forward</li> <li>• Letter to Industrial Businesses, Large Commercial Accounts on changes being made</li> </ul>
Apr 2028	Meet with Junction City Staff
Fall 2028	<ul style="list-style-type: none"> <li>• Post Card/Flyer to Citizens</li> <li>• Reminder to RS on final disposition schedule</li> </ul>

Sept 2028	Meet with Junction City Staff; re: terms of new franchise agreement (including franchise fee & clean-up day). Negotiations over next few months.
Jan 23, 2029	Adopt new franchise agreement with Junction City
Jan 2029	Send latest flyer to citizens with utility bill, along with current 2029 rate schedule
March ??, 2029	Junction City Solid Waste Employee – working in Harrisburg City Hall in order to facilitate account setup for Harrisburg citizens
April 14, 2029	Termination Deadline; unless a shorter time frame is agreed to in writing
April 23, 2029	1 <sup>st</sup> Week of Junction City Sanitation Schedule
May 2029	Meet with Junction City – Work out bugs in new schedule, finalize date for Clean Up Day.
	Meet & Contact as needed, based on feedback

# JUNCTION CITY RECYCLES

4.

## JANUARY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## FEBRUARY

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## MARCH

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30	31					

## APRIL

S	M	T	W	T	F	S
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## MAY

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## JUNE

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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## JULY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## AUGUST

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## SEPTEMBER

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## OCTOBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## NOVEMBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## DECEMBER

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

# 2025

- Recycling will be picked up on the customer's garbage day during weeks highlighted in blue.

- Yard debris will be picked up on the customer's garbage day during weeks highlighted in green.

- Cans need to be placed curbside by 7:00 AM on your pickup day.

- No glass is allowed in the blue recycle cart. All glass should be placed in the yellow bin for pickup.

- There should be 5 feet of spacing between carts.

- Place yellow glass bin 3 feet from the blue recycle cart.

- Place carts 10 feet away from parked cars, trees, utility poles & basketball hoops. Residents in cul-de-sacs please place carts 3 feet into the cul-de-sac away from cars.

- Carts must be no more than 3 feet from curb or street.

- The lid must shut.

- Holidays are shown in red. If your pickup day falls on one of these days our office is closed and your pick up day will be the next working day.

- Yard Debris items include:

- Grass clippings, leaves, small branches, fallen fruit, plants, and shrubs.

- Yard Debris items NOT to include:

- Dirt, sod, household waste, animal feces, large stumps.

- Recycle items include:

- Cardboard, paper, aluminum and tin cans, newspaper, and #1 & #2 Plastics.

- Recycle item NOT to include:

- Non #1 & #2 Plastics, waxed coated paper products such as paper milk jugs or juice boxes, ice cream cartons, greasy pizza boxes, aluminum foil, aluminum juice pouches, tissue paper or paper towels.

Agenda Bill

**Harrisburg City Council**

Harrisburg, Oregon

THE MATTER OF APPROVING THE 4<sup>TH</sup> QUARTER 2024/2025 EXPENSE REPORT

STAFF REPORT:

Exhibit A: 4th Quarter Expense Report Ending June 30, 2025

ACTION:

MOTION TO APPROVE THE 4<sup>TH</sup> QUARTER 2024/2025 EXPENSE REPORT.

THIS AGENDA BILL IS DESTINED FOR: Agenda – August 26, 2025

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:  
**Staff recommend Council reviews and approves the 4<sup>th</sup> Quarter 2024/2025 Expense Report.**

BACKGROUND INFORMATION:  
The City’s Finance Officer has prepared the 4<sup>th</sup> Quarter 2024/2025 Expense Report for review by the City Council. The report shows all revenues and expenditures for the 4<sup>th</sup> quarter and entire fiscal year 2024/2025. We ended up receiving over 102% of budgeted property taxes. We have also received almost 65% more than anticipated in Fines and Forfeitures due to increased court fines and enforcement.

Investment Revenues across all funds are down 20% from budgeted due to federal interest rate reductions. The Intergovernmental Revenue in the General Fund will remain much lower than the budgeted amount due to not receiving grants that were anticipated during the budget process.

All fund revenues and expenditures presented as projected during the budget process except as stated above. The Council should review the document and raise any questions or concerns they may have to city staff. **Be aware that these numbers could change after fiscal year 2024-2025 is audited due to any auditor adjustments or reclassifications.**

REVIEW AND APPROVAL:

Cathy Nelson

7/29/25

Cathy Nelson, Finance Officer    Date

**CITY OF HARRISBURG  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING JUNE 30, 2025**

**GENERAL FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	1,078,920.00	1,078,920.00	963,610.00	115,310.00	111.97%
TAXES	12,687.46	853,450.48	832,890.00	20,560.48	102.47%
FRANCHISE FEES	91,821.76	417,934.86	416,090.00	1,844.86	100.44%
LICENSES AND PERMITS	2,915.00	17,082.50	11,000.00	6,082.50	155.30%
INTERGOVERNMENTAL REVENUE	16,147.28	139,478.43	362,090.00	(222,611.57)	38.52%
FINES AND FORFEITURES	18,000.71	99,419.99	60,050.00	39,369.99	165.56%
INVESTMENT REVENUE	8,007.63	33,115.55	40,900.00	(7,784.45)	80.97%
MISCELLANEOUS REVENUE	7,471.18	20,215.84	14,000.00	6,215.84	144.40%

<b>TOTAL FUND REVENUE</b>	<b>1,235,971.02</b>	<b>2,659,617.65</b>	<b>2,700,630.00</b>	<b>(41,012.35)</b>	<b>98.48%</b>
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**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL	133,219.18	512,643.19	607,425.00	94,781.81	84.40%
MATERIALS & SERVICE	166,031.62	624,625.60	905,150.00	280,524.40	69.01%
CAPITAL OUTLAY	0.00	0.00	40,000.00	40,000.00	0.00%
SPECIAL PAYMENTS	10,000.00	10,000.00	10,000.00	0.00	100.00%
TRANSFERS OUT	92,125.03	413,500.00	413,500.00	0.00	100.00%
CONTINGENCY	363.00	363.00	265,000.00	264,637.00	0.14%

<b>TOTAL FUND EXPENDITURES</b>	<b>401,738.83</b>	<b>1,561,131.79</b>	<b>2,700,630.00</b>	<b>1,139,498.21</b>	<b>57.81%</b>
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<b>NET REVENUES OVER EXPENDITURES</b>	<b>834,232.19</b>	<b>1,098,485.86</b>	<b>0.00</b>
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**CITY OF HARRISBURG  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING JUNE 30, 2025**

**STREET FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	737,950.00	737,950.00	603,405.00	134,545.00	122.30%
INTERGOVERNMENTAL REVENUE	320,186.95	544,193.80	537,515.00	6,678.80	101.24%
INVESTMENT REVENUE	7,003.25	28,961.95	35,770.00	(6,808.05)	80.97%
MISCELLANEOUS REVENUE	3,965.30	4,165.30	1,000.00	3,165.30	416.53%
TRANSFERS IN	42,500.06	170,000.00	170,000.00	0.00	100.00%
<b>TOTAL FUND REVENUE</b>	<b>1,111,605.56</b>	<b>1,485,271.05</b>	<b>1,347,690.00</b>	<b>137,581.05</b>	<b>110.21%</b>

**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL	10,021.01	48,338.46	62,955.00	14,616.54	76.78%
MATERIALS & SERVICE	17,816.78	91,626.80	126,200.00	34,573.20	72.60%
CAPITAL OUTLAY	13,526.99	531,678.11	657,235.00	125,556.89	80.90%
TRANSFERS OUT	6,574.97	26,300.00	26,300.00	0.00	100.00%
CONTINGENCY	0.00	0.00	175,000.00	175,000.00	0.00%
<b>TOTAL FUND EXPENDITURES</b>	<b>47,939.75</b>	<b>697,943.37</b>	<b>1,347,690.00</b>	<b>649,746.63</b>	<b>51.79%</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>1,063,665.81</b>	<b>787,327.68</b>	<b>0.00</b>		

**CITY OF HARRISBURG  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING JUNE 30, 2025**

**BIKE FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	50,705.00	50,705.00	50,435.00	270.00	100.54%
TAX REVENUE	708.96	2,971.65	2,900.00	71.65	102.47%
INVESTMENT REVENUE	291.73	1,206.43	1,490.00	(283.57)	80.97%
<b>TOTAL FUND REVENUE</b>	<b>51,705.69</b>	<b>54,883.08</b>	<b>54,825.00</b>	<b>58.08</b>	<b>100.11%</b>

**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	54,825.00	54,825.00	0.00%
<b>TOTAL FUND EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>54,825.00</b>	<b>54,825.00</b>	<b>0.00%</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>51,705.69</b>	<b>54,883.08</b>	<b>0.00</b>		

**CITY OF HARRISBURG  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING JUNE 30, 2025**

**COMMUNITY AND ECONOMIC DEVELOPMENT FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	553,560.00	553,560.00	532,615.00	20,945.00	103.93%
INVESTMENT REVENUE	2,309.29	9,550.07	11,795.00	(2,244.93)	80.97%
MISCELLANEOUS REVENUE	7,582.00	17,512.40	13,500.00	4,012.40	129.72%
INTERFUND TRANSFER	7,750.03	31,000.00	31,000.00	0.00	100.00%

<b>TOTAL FUND REVENUE</b>	<b>571,201.32</b>	<b>611,622.47</b>	<b>588,910.00</b>	<b>22,712.47</b>	<b>103.86%</b>
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**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	10,357.33	35,064.46	264,000.00	228,935.54	13.28%
CAPITAL OUTLAY	0.00	0.00	324,910.00	324,910.00	0.00%

<b>TOTAL FUND EXPENDITURES</b>	<b>10,357.33</b>	<b>35,064.46</b>	<b>588,910.00</b>	<b>553,845.54</b>	<b>5.95%</b>
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<b>NET REVENUES OVER EXPENDITURES</b>	<b>560,843.99</b>	<b>576,558.01</b>	<b>0.00</b>
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**CITY OF HARRISBURG**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING JUNE 30, 2025**

**LIBRARY FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	124,930.00	124,930.00	120,565.00	4,365.00	103.62%
INVESTMENT REVENUE	486.53	2,012.04	2,485.00	(472.96)	80.97%
MISCELLANEOUS REVENUE	626.75	8,064.83	16,900.00	(8,835.17)	47.72%
TRANSFERS IN	21,874.97	87,500.00	87,500.00	0.00	100.00%
<b>TOTAL FUND REVENUE</b>	<b>147,918.25</b>	<b>222,506.87</b>	<b>227,450.00</b>	<b>(4,943.13)</b>	<b>97.83%</b>

**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL	8,402.02	55,933.65	57,745.00	1,811.35	96.86%
MATERIALS & SERVICE	13,216.01	45,645.15	49,890.00	4,244.85	91.49%
CAPITAL OUTLAY	0.00	236.25	8,000.00	7,763.75	2.95%
CONTINGENCY	0.00	0.00	21,800.00	21,800.00	0.00%

<b>TOTAL FUND EXPENDITURES</b>	<b>21,618.03</b>	<b>101,815.05</b>	<b>227,450.00</b>	<b>125,634.95</b>	<b>44.76%</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>126,300.22</b>	<b>120,691.82</b>	<b>0.00</b>		

**CITY OF HARRISBURG  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING JUNE 30, 2025**

**STORM DRAIN FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	321,895.00	321,895.00	330,140.00	(8,245.00)	97.50%
STORM WATER ASSESSMENT REVENUES	19,541.12	75,956.20	70,725.00	5,231.20	107.40%
INVESTMENT REVENUE	2,723.38	11,262.54	13,910.00	(2,647.46)	80.97%
<b>TOTAL FUND REVENUE</b>	<b>344,159.50</b>	<b>409,113.74</b>	<b>414,775.00</b>	<b>(5,661.26)</b>	<b>98.64%</b>

**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	7,196.15	22,469.99	21,750.00	(719.99)	103.31%
CAPITAL OUTLAY	17,089.74	123,335.03	393,025.00	269,689.97	31.38%
<b>TOTAL FUND EXPENDITURES</b>	<b>24,285.89</b>	<b>145,805.02</b>	<b>414,775.00</b>	<b>268,969.98</b>	<b>35.15%</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>319,873.61</b>	<b>263,308.72</b>	<b>0.00</b>		

**CITY OF HARRISBURG  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING JUNE 30, 2025**

**BUILDING PERMIT FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	38,530.00	38,530.00	60,800.00	(22,270.00)	63.37%
PERMIT REVENUE	46,727.48	111,760.20	35,200.00	76,560.20	317.50%
<b>TOTAL FUND REVENUE</b>	<b>85,257.48</b>	<b>150,290.20</b>	<b>96,000.00</b>	<b>54,290.20</b>	<b>156.55%</b>

**EXPENDITURES  
(REQUIREMENTS)**

REVENUES (RESOURCES)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	34,332.48	74,231.58	20,700.00	(53,531.58)	358.61%
INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00%
CONTINGENCY	0.00	0.00	75,300.00	75,300.00	0.00%
<b>TOTAL FUND EXPENDITURES</b>	<b>34,332.48</b>	<b>74,231.58</b>	<b>96,000.00</b>	<b>21,768.42</b>	<b>77.32%</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>50,925.00</b>	<b>76,058.62</b>	<b>0.00</b>		

**CITY OF HARRISBURG  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING JUNE 30, 2025**

**ELECTRICAL PERMIT FUND**

**REVENUES (RESOURCES)**

NET REVENUES OVER EXPENDITURES	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	8,300.00	8,300.00	9,040.00	(740.00)	91.81%
PERMIT REVENUE	4,265.08	11,477.33	2,700.00	8,777.33	425.09%
<b>TOTAL FUND REVENUE</b>	<b>12,565.08</b>	<b>19,777.33</b>	<b>11,740.00</b>	<b>8,037.33</b>	<b>168.46%</b>

**EXPENDITURES  
(REQUIREMENTS)**

CITY OF HARRISBURG	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	1,699.99	4,147.94	2,300.00	(1,847.94)	180.35%
INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00%
CONTINGENCY	0.00	0.00	9,440.00	9,440.00	0.00%
<b>TOTAL FUND EXPENDITURES</b>	<b>1,699.99</b>	<b>4,147.94</b>	<b>11,740.00</b>	<b>7,592.06</b>	<b>35.33%</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>10,865.09</b>	<b>15,629.39</b>	<b>0.00</b>		

**CITY OF HARRISBURG**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING JUNE 30, 2025**

**DEBT SERVICES FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	151,265.00	151,265.00	183,685.00	(32,420.00)	82.35%
TAXES	6,364.30	415,090.24	456,615.00	(41,524.76)	90.91%
INVESTMENT REVENUE	2,115.46	8,748.50	10,805.00	(2,056.50)	80.97%
<b>TOTAL FUND REVENUE</b>	<b>159,744.76</b>	<b>575,103.74</b>	<b>651,105.00</b>	<b>(76,001.26)</b>	<b>88.33%</b>

**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PRINCIPLE	120,000.00	120,000.00	120,000.00	0.00	100.00%
INTEREST	160,605.86	321,211.49	321,215.00	3.51	100.00%
<b>TOTAL FUND EXPENDITURES</b>	<b>280,605.86</b>	<b>441,211.49</b>	<b>651,105.00</b>	<b>209,893.51</b>	<b>67.76%</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>(120,861.10)</b>	<b>133,892.25</b>	<b>0.00</b>		

**CITY OF HARRISBURG**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING JUNE 30, 2025**

**OFFICE EQUIPMENT FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	18,410.00	18,410.00	23,790.00	(5,380.00)	77.39%
INVESTMENT REVENUE	145.86	603.19	745.00	(141.81)	80.97%
TRANSFERS IN	0.00	75,000.00	75,000.00	0.00	100.00%
<b>TOTAL FUND REVENUE</b>	<b>18,555.86</b>	<b>94,013.19</b>	<b>99,535.00</b>	<b>(5,521.81)</b>	<b>94.45%</b>

**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	4,119.75	50,109.56	78,625.00	28,515.44	63.73%
CAPITAL OUTLAY	1,035.03	4,205.19	20,910.00	16,704.81	20.11%
<b>TOTAL FUND EXPENDITURES</b>	<b>5,154.78</b>	<b>54,314.75</b>	<b>99,535.00</b>	<b>45,220.25</b>	<b>54.57%</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>13,401.08</b>	<b>39,698.44</b>	<b>0.00</b>		

**CITY OF HARRISBURG  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING JUNE 30, 2025**

**EQUIPMENT FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	410,365.00	410,365.00	407,220.00	3,145.00	100.77%
INVESTMENT REVENUE	1,895.21	7,837.62	9,680.00	(1,842.38)	80.97%
TRANSFERS IN	19,724.91	78,900.00	78,900.00	0.00	100.00%
<b>TOTAL FUND REVENUE</b>	<b>431,985.12</b>	<b>497,102.62</b>	<b>495,800.00</b>	<b>1,302.62</b>	<b>100.26%</b>

**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	64,106.91	70,089.06	495,800.00	425,710.94	14.14%
<b>TOTAL FUND EXPENDITURES</b>	<b>64,106.91</b>	<b>70,089.06</b>	<b>495,800.00</b>	<b>425,710.94</b>	<b>14.14%</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>367,878.21</b>	<b>427,013.56</b>	<b>0.00</b>		

**CITY OF HARRISBURG**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING JUNE 30, 2025**

**WATER FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	6,357,205.00	6,357,205.00	6,674,190.00	(316,985.00)	95.25%
SERVICES REVENUE	177,680.89	708,691.04	668,680.00	40,011.04	105.98%
INVESTMENT REVENUE	39,207.06	106,071.38	306,300.00	(200,228.62)	34.63%
MISCELLANEOUS REVENUE	8,134.00	29,584.00	25,500.00	4,084.00	116.02%
INTERFUND TRANSFERS	25,000.03	100,000.00	100,000.00	0.00	100.00%

<b>TOTAL FUND REVENUE</b>	<b>6,607,226.98</b>	<b>7,301,551.42</b>	<b>7,774,670.00</b>	<b>(473,118.58)</b>	<b>93.91%</b>
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**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL SERVICES	101,855.55	466,811.04	616,780.00	149,968.96	75.69%
MATERIALS & SERVICE	75,003.05	287,700.25	309,180.00	21,479.75	93.05%
CAPITAL OUTLAY	1,489,272.96	5,186,272.77	6,540,000.00	1,353,727.23	79.30%
DEBT SERVICES	0.00	0.00	0.00	0.00	0.00%
TRANSFERS OUT	9,075.00	51,300.00	51,300.00	0.00	100.00%
CONTINGENCY	0.00	0.00	27,410.00	27,410.00	0.00%

<b>TOTAL FUND EXPENDITURES</b>	<b>1,675,206.56</b>	<b>5,992,084.06</b>	<b>7,774,670.00</b>	<b>1,782,585.94</b>	<b>77.07%</b>
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<b>NET REVENUES OVER EXPENDITURES</b>	<b>4,932,020.42</b>	<b>1,309,467.36</b>	<b>0.00</b>
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**CITY OF HARRISBURG**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING JUNE 30, 2025**

**SEWER FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	275,755.00	275,755.00	301,995.00	(26,240.00)	91.31%
SERVICES REVENUE	219,478.79	853,462.86	868,115.00	(14,652.14)	98.31%
INVESTMENT REVENUE	5,300.90	21,922.27	27,075.00	(5,152.73)	80.97%
MISCELLANEOUS REVENUE	0.00	6,432.00	7,430.00	(998.00)	86.57%

<b>TOTAL FUND REVENUE</b>	<b>500,534.69</b>	<b>1,157,572.13</b>	<b>1,204,615.00</b>	<b>(47,042.87)</b>	<b>96.09%</b>
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**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL SERVICES	101,855.25	466,809.89	619,280.00	152,470.11	75.38%
MATERIALS & SERVICE	39,574.19	212,324.22	249,635.00	37,310.78	85.05%
CAPITAL OUTLAY	10,437.16	33,591.37	36,000.00	2,408.63	93.31%
DEBT SERVICES	84,700.00	119,399.30	119,400.00	0.70	100.00%
TRANSFERS OUT	9,075.00	51,300.00	51,300.00	0.00	100.00%
CONTINGENCY	0.00	0.00	10,000.00	10,000.00	0.00%

<b>TOTAL FUND EXPENDITURES</b>	<b>245,641.60</b>	<b>883,424.78</b>	<b>1,204,615.00</b>	<b>321,190.22</b>	<b>73.34%</b>
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<b>NET REVENUES OVER EXPENDITURES</b>	<b>254,893.09</b>	<b>274,147.35</b>	<b>0.00</b>
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**CITY OF HARRISBURG  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING JUNE 30, 2025**

**WATER RESERVE FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	201,985.00	201,985.00	202,170.00	(185.00)	99.91%
INVESTMENT REVENUE	2,114.48	8,744.46	10,800.00	(2,055.54)	80.97%
<b>TOTAL FUND REVENUE</b>	<b>204,099.48</b>	<b>210,729.46</b>	<b>212,970.00</b>	<b>(2,240.54)</b>	<b>98.95%</b>

**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	17,967.00	212,970.00	195,003.00	8.44%
<b>TOTAL FUND EXPENDITURES</b>	<b>0.00</b>	<b>17,967.00</b>	<b>212,970.00</b>	<b>195,003.00</b>	<b>8.44%</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>204,099.48</b>	<b>192,762.46</b>	<b>0.00</b>		

**CITY OF HARRISBURG**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING JUNE 30, 2025**

**SEWER RESERVE FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	317,740.00	317,740.00	317,820.00	(80.00)	99.97%
INVESTMENT REVENUE	2,114.48	8,744.46	10,800.00	(2,055.54)	80.97%
<b>TOTAL FUND REVENUE</b>	<b>319,854.48</b>	<b>326,484.46</b>	<b>328,620.00</b>	<b>(2,135.54)</b>	<b>99.35%</b>

**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	45,618.92	328,620.00	283,001.08	13.88%
<b>TOTAL FUND EXPENDITURES</b>	<b>0.00</b>	<b>45,618.92</b>	<b>328,620.00</b>	<b>283,001.08</b>	<b>13.88%</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>319,854.48</b>	<b>280,865.54</b>	<b>0.00</b>		

**CITY OF HARRISBURG  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING JUNE 30, 2025**

**TRANSPORTATION SDC FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	249,680.00	249,680.00	253,565.00	(3,885.00)	98.47%
ASSESSMENTS	12,180.00	69,631.45	33,490.00	36,141.45	207.92%
INVESTMENT REVENUE	3,394.92	14,039.70	17,340.00	(3,300.30)	80.97%
<b>TOTAL FUND REVENUE</b>	<b>265,254.92</b>	<b>333,351.15</b>	<b>304,395.00</b>	<b>28,956.15</b>	<b>109.51%</b>

**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	132,530.32	304,395.00	171,864.68	43.54%
<b>TOTAL FUND EXPENDITURES</b>	<b>0.00</b>	<b>132,530.32</b>	<b>304,395.00</b>	<b>171,864.68</b>	<b>43.54%</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>265,254.92</b>	<b>200,820.83</b>	<b>0.00</b>		

**CITY OF HARRISBURG**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING JUNE 30, 2025**

**PARKS SDC FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	229,195.00	229,195.00	217,460.00	11,735.00	105.40%
ASSESSMENTS	7,200.00	35,999.97	19,790.00	16,209.97	181.91%
INVESTMENT REVENUE	2,066.52	8,546.08	10,555.00	(2,008.92)	80.97%
<b>TOTAL FUND REVENUE</b>	<b>238,461.52</b>	<b>273,741.05</b>	<b>247,805.00</b>	<b>25,936.05</b>	<b>110.47%</b>

**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	17,896.05	97,381.17	247,805.00	150,423.83	39.30%
UNAPPROPRIATED FUND BALANCE	0.00	0.00	0.00	0.00	0.00%
<b>TOTAL FUND EXPENDITURES</b>	<b>17,896.05</b>	<b>97,381.17</b>	<b>247,805.00</b>	<b>150,423.83</b>	<b>39.30%</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>220,565.47</b>	<b>176,359.88</b>	<b>0.00</b>		

**CITY OF HARRISBURG  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING JUNE 30, 2025**

**STORM DRAIN SDC FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	31,510.00	31,510.00	32,140.00	(630.00)	98.04%
ASSESSMENTS	1,800.00	12,801.68	4,945.00	7,856.68	258.88%
INVESTMENT REVENUE	590.30	2,441.17	3,015.00	(573.83)	80.97%
<b>TOTAL FUND REVENUE</b>	<b>33,900.30</b>	<b>46,752.85</b>	<b>40,100.00</b>	<b>6,652.85</b>	<b>116.59%</b>

**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	40,100.00	40,100.00	0.00%
<b>TOTAL FUND EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>40,100.00</b>	<b>40,100.00</b>	<b>0.00%</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>33,900.30</b>	<b>46,752.85</b>	<b>0.00</b>		

**CITY OF HARRISBURG**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 3 MONTHS ENDING JUNE 30, 2025**

**WATER SDC FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	401,815.00	401,815.00	407,280.00	(5,465.00)	98.66%
ASSESSMENTS	16,888.00	84,696.00	46,440.00	38,256.00	182.38%
INVESTMENT REVENUE	4,723.33	19,533.33	24,125.00	(4,591.67)	80.97%
<b>TOTAL FUND REVENUE</b>	<b>423,426.33</b>	<b>506,044.33</b>	<b>477,845.00</b>	<b>28,199.33</b>	<b>105.90%</b>

**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	477,845.00	477,845.00	0.00%
<b>TOTAL FUND EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>477,845.00</b>	<b>477,845.00</b>	<b>0.00%</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>423,426.33</b>	<b>506,044.33</b>	<b>0.00</b>		

**CITY OF HARRISBURG  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 3 MONTHS ENDING JUNE 30, 2025**

**SEWER SDC FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	858,010.00	858,010.00	862,530.00	(4,520.00)	99.48%
ASSESSMENTS	14,360.00	71,800.00	39,485.00	32,315.00	181.84%
INVESTMENT REVENUE	3,985.21	16,480.85	20,355.00	(3,874.15)	80.97%
<b>TOTAL FUND REVENUE</b>	<b>876,355.21</b>	<b>946,290.85</b>	<b>922,370.00</b>	<b>23,920.85</b>	<b>102.59%</b>

**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	40,000.00	922,370.00	882,370.00	4.34%
<b>TOTAL FUND EXPENDITURES</b>	<b>0.00</b>	<b>40,000.00</b>	<b>922,370.00</b>	<b>882,370.00</b>	<b>4.34%</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>876,355.21</b>	<b>906,290.85</b>	<b>0.00</b>		



# Agenda Bill

## **Harrisburg City Council**

### Harrisburg, Oregon

#### **THE MATTER OF APPROVING A BONUS FOR EMPLOYEE JAMIE KNOX FOR JOB PERFORMANCE – SPECIAL EVENTS**

##### **STAFF REPORT:**

Exhibits : None

**ACTION: MOTION TO APPROVE A BONUS OF \$500 TO BE PROVIDED TO EMPLOYEE JAMIE KNOX.**

**THIS AGENDA BILL IS DESTINED FOR:** Agenda/Work Session – August 26, 2025

<b>BUDGET IMPACT</b>		
<b>COST</b>	<b>BUDGETED?</b>	<b>SOURCE OF FUNDS</b>
\$500	Yes	General Fund

##### **STAFF RECOMMENDATION:**

**Staff recommends that the City Council approve the bonus of \$500 to be provided to Jamie Knox for her performance**

##### **BACKGROUND INFORMATION:**

Employee Jamie Knox has been with the City for five years, as of last November 1<sup>st</sup>. Since she has been employed by the City of Harrisburg, she has done a great job working with utility billing customers. In addition, she is our Court Clerk, who with Court Administrator Lori Ross, has brought our municipal court revenues up to 65% over budgeted amounts during the last fiscal year.

We would like to provide Jamie with a bonus, due to her performance with both the National Night Out Promotions over the last two years, as well as working with the 1<sup>st</sup> graders, and other promotions, such as last year's, and this year's Scarecrow contests. Jamie has always shown enthusiasm in offering services to our citizens, and serves the community of Harrisburg well.

In National Night Out, she has been the primary organizer. She found sponsors, booked the band, set up and helps to prepare all the food, and is even successful in getting other people to volunteer and help out. (Her children included!). She does all the marketing for the event as well. The 1<sup>st</sup> Graders always love coming to City Hall, because Jamie arranges for Sheriff stickers, and lots of fun giveaways (like pencils and other fun stuff) for the kids. This year she even included otter pops! (This year, LCSO

brought their drone, and could show the kids how it works, including letting them wave to themselves and see it in the TV).

Jamie also started the scarecrow contest, as a fun way to get people to enjoy the fall months, and as another fun thing for the community to be involved in. Staff especially appreciates how she pays attention to our law enforcement personnel, and makes sure that they know how much they are appreciated during the holiday seasons.

The Finance Director has confirmed that there is more than enough in our payroll funds to cover the bonus of \$500. As required, Staff also checked with the Personnel Committee Chairperson, and the Mayor, to make sure that they agreed with the reasons behind the bonus request. Staff has mentioned several times how much she appreciates the hard work that Jamie has put into her job; it's time to recognize her for going above and beyond with these promotions that benefit our community and the City of Harrisburg.

REVIEW AND APPROVAL:



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Michele Eldridge 08.19.25  
City Administrator