

City Council Agenda
May 12, 2026
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Randy Klemm, Charlotte Thomas,
Cindy Knox, and Dana Henry
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices, sign language assistance or interpreter services are requested to contact the City Recorder, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement does not apply to an emergency meeting as per ORS 192.630(5).*
3. *If you wish to testify, and are unable to attend, please contact the City Recorder to be placed on a Conference Call list during the meeting.*
4. *The City of Harrisburg does not discriminate against individuals with disabilities and is an equal opportunity provider.*
5. *For more information regarding items of discussion on this agenda, or to be added to our email distribution list please contact City Recorder Lori Ross, at 541-995-6655 or at lross@ci.harrisburg.or.us.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

PROCLAMATION

1. THE MATTER OF A PROCLAIMING MAY 2026 AS MENTAL HEALTH MONTH IN HARRISBURG

STAFF REPORT:

Exhibit A: Proclamation

ACTION: THE MAYOR WILL READ THE PROCLAMATION SETTING MAY AS MENTAL HEALTH MONTH IN HARRISBURG

NEW BUSINESS

2. THE MATTER OF REVIEWING AND APPROVING THE BID FOR AN RECTANGULAR RAPID FLASH BEACON (RRFB) AT HWY 99 AND SMITH STREET

STAFF REPORT:

Exhibit A: Bid Results

Exhibit B: Engineer's Recommendation

ACTION: MOTION TO RECOMMEND THAT THE CONTRACT BE AWARDED TO BROWN CONTRACTING INC, IN THE AMOUNT OF \$68,762

3. THE MATTER OF REVIEWING AND APPROVING THE BID FOR A PORTABLE TRAILER MOUNTED BACKUP POWER GENERATOR

STAFF REPORT:

Exhibit A: CAT Sourcewell Quote

ACTION: MOTION TO AWARD THE CONTRACT TO CAT VIA SOURCEWELL CONTRACT #092222-CAT FOR \$225,619

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

4. THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

Exhibit A: City Council Minutes for March 24, 2026

Exhibit B: Payment Approval Report for April 2026

Exhibit C: Board Application and Library Board Meeting Staff Report for
Alexandria Bennett

Exhibit D: Planning Commission Minutes for September 16, 2025

Exhibit E: City and HRA Board Budget Committee Minutes for May 12, 2025

Exhibit F: Library Board Minutes for March 3, 2026

Exhibit G: Municipal Court Collections Report for April 2026

Exhibit H: Municipal Court Citation Report for April 2026

Exhibit I: Code Enforcement Report for April 2026

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

The City Council Minutes for March 24, 2026

The Payment Approval Report for April 2026

Appointment of Alexandria Bennett to the Library Board for a term ending June 30, 2030

VERBAL REPORT: Discussions below should be limited to five minutes of conversation per topic. Topics of interest that require more than five minutes of conversation should be moved to a future meeting where possible

- Eagle Park – Grand Re-opening May 21 3:00 to 6:00 with Ribbon Cutting (4:00 or 4:30, Final Time TBD)
- HCC Landscape Refresh May 16, 9:00am
- Key Bank Neighbor's Make the Difference Day on June 2, 1:00 to 4:30

OTHER ITEMS

ADJOURN

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF A PROCLAIMING MAY 2026 AS MENTAL HEALTH MONTH IN HARRISBURG

STAFF REPORT:

Exhibit A: Proclamation

ACTION: THE MAYOR WILL READ THE PROCLAMATION SETTING MAY AS MENTAL HEALTH MONTH IN HARRISBURG

THIS AGENDA BILL IS DESTINED FOR: Agenda – May 12, 2026

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
n/a	n/a	n/a

STAFF RECOMMENDATION:

Staff recommends the Mayor set May as Mental Health Month in Harrisburg

BACKGROUND INFORMATION:

The Linn County Mental Health Advisory Board asks Mayor Duncan to approve a proclamation (**EXHIBIT A**) naming May 2026 as Mental Health Month in Harrisburg on an annual basis.

Dick Knowles is the Chairperson for the Linn County Mental Health Advisory Board. He has stated that he hopes to be present for the reading of the Proclamation to answer any questions that may come up.

REVIEW AND APPROVAL:

<i>Lori Ross</i>	05/06/2026
Lori Ross	Date
City Recorder	



MENTAL HEALTH & AWARENESS MONTH

PROCLAMATION 26.2

WHEREAS, mental health is essential to everyone’s overall health and well-being; and

WHEREAS, all Americans experience times of difficulty and stress in their lives; and

WHEREAS, promotion and prevention are effective ways to reduce the burden of mental health conditions; and

WHEREAS, there is a strong body of research that support user-friendly tools that all Americans can access to better handle challenges, and protect their health and well-being; and

WHEREAS, mental health conditions are real and prevalent in our nation; and

WHEREAS, with effective treatment, those individuals with mental health conditions can recover and lead full, productive lives; and

WHEREAS, each business, school, government agency, faith-based organization, health care provider, veteran’s groups and citizen have a responsibility to promote mental wellness and support prevention efforts; and

WHEREAS, the Linn County Mental Health Advisory Board is emphasizing that there is no health without mental health by being involved with Public Service Announcements, Health Fairs, public speakers and various trainings regarding mental health issues;

THEREFORE, I Mayor Robert Duncan, do hereby proclaim May 2026 as Mental Health Awareness Month in Harrisburg. As the Mayor of Harrisburg, I also call upon the citizens, governmental agencies, public and private institutions, businesses, and schools in Harrisburg to recommit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

Proclaimed on the 12th of May 2026: _____
Mayor Robert Duncan

Attest: _____
City Recorder

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF REVIEWING AND APPROVING THE BID FOR AN RECTANGULAR RAPID FLASH BEACON (RRFB) AT HWY 99 AND SMITH STREET

STAFF REPORT:

- Exhibit A: Bid Results
- Exhibit B: Engineer’s Recommendation

ACTION: MOTION TO RECOMMEND THAT THE CONTRACT BE AWARDED TO BROWN CONTRACTING, INC IN THE AMOUNT OF \$68,762.

THIS AGENDA BILL IS DESTINED FOR: Agenda – May 12, 2026

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
\$68,762	Yes	Street/Capital Outlay

STAFF RECOMMENDATION:

Staff recommends the contract be awarded to Brown Contracting, Inc, in the amount of \$68, 762.

BACKGROUND INFORMATION:

In 2011 the idea of lighted crosswalks at Hwy99e/3rd and Smith Street was discussed with ODOT and a concept plan was submitted to ODOT; that plan was rejected in 2012. A series of emails with ODOT went back and forth for the next several years. In 2015 the idea of an RRFB at this intersection was suggested with several modifications to the original plan and was submitted to ODOT.

After several more years of emails and changes to meet ODOT requests, in February of 2019, the City received approval from ODOT for the RRFB. This required that we provide ODOT with a construction set of final plans which included replacing the ADA ramps at the intersection. These were provided to ODOT in January of 2020 and approved by ODOT in 2021. HOWEVER, at this time we were advised by ODOT that ODOT was required under a federal lawsuit to replace the ADA ramps on their highways and advised us to wait until construction of the new ADA ramps were completed. We agreed to wait and let ODOT pay for the ADA ramp construction.

In the spring of 2024 after the ODOT contractors finished construction and re-construction and re-re-re construction of the ODOT ADA ramps, we applied for a Right-of-Way permit to construct the RRFB. We were then informed that our 2019 approved Construction Permit had expired in January of 2024. Staff asked for an extension of that permit and was denied due to the engineer who stamped that permit had retired and could not restamp it; and highway specifications for installation of RRFB's had changed.

Staff, knowing that this project has been a Council Priority on the Strategic Plan for many years, started back at the beginning to obtain an approved ODOT Construction Permit for the RRFB. Over the last two years with the countless number of communications and what seemingly was weekly ODOT design requirement changes, the City **now** has new approved Plans, a construction permit and an ODOT Right-of-Way permit ready to go. Included with this report are the attached **Exhibit A** (Bid Results) and **Exhibit B** (recommendation and bid from the Engineer and a contractor).

REVIEW AND APPROVAL:

Chuck Scholz

Chuck Scholz 05.04.26
Public Works Director



Bid Opening & Results

April 29, 2026 @ 2PM

PROJECT: 3rd & Smith RRFB Crossing

COMPANY NAME	\$ Amount
Aaken Corporation	\$ 83,132
Pacific Excavation	\$ 76,880
Wildish Construction	\$ 69,943
Brown Contracting	\$ 68,762
HP Civil	\$ 93,622.22
Alpha Environmental	\$ 98,850



May 1, 2026

City of Harrisburg
 120 Smith Street
 Harrisburg, OR 97446
 Attn: Chuck Scholz, Public Works Director

RE: 3rd and Smith Street RRFB Crossing Improvements Project - Notice of Apparent Low Bidder and Engineer's Recommendation for Award of Contract

The City received the following bids for the 3rd and Smith Street RRFB Crossing Improvements Project on April 29, 2026.

<u>Contractor</u>	<u>Bid Total</u>
1. <u>Brown Contracting, Inc.</u>	\$ 68,762.00
2. <u>Wildish Construction Co.</u>	\$ 69,943.00
3. <u>Pacific Excavation, Inc.</u>	\$ 76,880.00
4. <u>AAKEN Corporation</u>	\$ 83,132.00
5. <u>HP Civil, Inc.</u>	\$ 93,622.22
6. <u>Alpha Environmental Services, Inc.</u>	\$ Not Applicable

I have reviewed all bid packages and found all to be complete and responsive. Alpha Environmental Services Inc's bid package was not considered since they were not on the plan holder's list as stated in Section 010 Invitation for Bids of the Project Manual for this project.

I recommend that the contract be awarded to Brown Contracting, Inc. in the amount of \$68,762.00.

Sincerely,

Branch Engineering Inc.
 Dan Haga, P.E.
 Senior Engineer

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF REVIEWING AND APPROVING THE BID FOR A PORTABLE TRAILER MOUNTED BACKUP POWER GENERATOR

STAFF REPORT:

Exhibit A: CAT Sourcewell Quote

ACTION: MOTION TO AWARD THE CONTRACT TO CAT VIA SOURCEWELL CONTRACT #092222-CAT FOR \$225,619

THIS AGENDA BILL IS DESTINED FOR: May 12, 2026

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
\$225,619	Yes	Equipment Fund/Capital Outlay

STAFF RECOMMENDATION:

It is recommended that the contract be awarded to Peterson CAT via Sourcewell Contract #092222-CAT for \$225,619

BACKGROUND INFORMATION:

A backup portable generator is required for utility infrastructure. Since the start of the Water Bond project, it was discussed and intended that we would need to purchase a portable generator big enough to power the water plants in case of a severe power emergency. The City intended to purchase this out of the bond monies for the water plants, however due to rising costs of the project this is no longer a feasible option as those funds have expired.

In addition, our current two trailer mounted generators used to power our small sewer lift stations (excluding the main large lift station which has its own generator) and power our storm water stations have run into mechanical issues. Both of our trailer-mounted generators were purchased as used equipment by the city. Our old model (1991) has recently failed to operate due to motherboard/computer issues, it has not been possible to replace this as there does not seem to be a source for new parts for 35-year-old motherboards in old portable generators. Our other portable genset (1999) recently has multiple issues which cost large amounts of money and will continue to cost even more as this genset has been extensively modified to keep it running and parts are becoming scarce for this model as well.

Staff and contractor have worked the specifications and accessories for this proposed new generator set so that it can be adjusted by city staff to select which type of power output the generator will use so as to be the backup of our water system plants, sewer lift stations and our storm water stations. This generator can provide various power requirements from one unit.

With this single generator to power up everything the City would need for backup power allows this money to be tasked from multiple budgetary sources such as the equipment fund. This doesn't over burden any single line item or require another loan to replace this badly needed and required piece of equipment.

REVIEW AND APPROVAL:

Chuck Scholz

Chuck Scholz 05.04.26
Public Works Director

Reference (Job Name): City of Harrisberg
- XQ330 Portable Genset

3.

Sourcewell Member # 99756

Sourcewell Contract # 092222-CAT

Quote #: 260220, REV1

Date: April 29, 2026

Thank you for the opportunity to propose new Caterpillar power equipment from Peterson Power Systems. Selecting Caterpillar equipment assures you of durable, reliable, and high quality products. Choosing Peterson assures you detailed customer service throughout the purchase, start up, and ownership process.

I am pleased to quote as follows:

Item	Qty	Description	Unit Price	Ext. Price
1	1	XQ330 / 288kW Trailer Mounted Standby Diesel Generator Set 277/480 Volts & 208/120V Selector Switch, Three Phase, 60 Hz, 1800 RPM, including: UL2200 EPA Certified for Stationary Emergency Use IBC Seismic Certified GCCP 1.2 Control Panel NFPA 110 Local Alarm Panel (3x) Twist lock receptacles Permanent Magnet Excitation Alt Space Heater Integrated Voltage Regulator Jacket Water Heater DC Charging Alternator Starting Motor AC Battery Charger Starting Batteries w/ Rack Alt Space Heater 1 Year Standard Manufacturers Warranty Standard Package Genset Test Operation and Maintenance Manuals Freight: FOB Jobsite Off loading, crane, rigging and installation by others Fuel provided by others	\$0.00	\$225,619.00

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

- Exhibit A: City Council Minutes for March 24, 2026
- Exhibit B: Payment Approval Report for April 2026
- Exhibit C: Board Application and Library Board Meeting Staff Report for Alexandria Bennett
- Exhibit D: Planning Commission Minutes for September 16, 2025
- Exhibit E: City and HRA Board Budget Committee Minutes for May 12, 2025
- Exhibit F: Library Board Minutes for March 3, 2026
- Exhibit G: Municipal Court Collections Report for April 2026
- Exhibit H: Municipal Court Citation Report for April 2026
- Exhibit I: Code Enforcement Report for April 2026

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

- 1. The City Council Minutes for March 24, 2026**
- 2. The Payment Approval Report for April 2026**
- 3. Appointment of Alexandria Bennett to the Library Board for a term ending June 30, 2030**

THIS AGENDA BILL IS DESTINED FOR: Consent Agenda –May 12, 2026

STAFF RECOMMENDATION:

Staff recommends the City Council approve the consent list.

Building Permits:

April 2026: Submitted: 13

Issued: 12

New Homes: Issued: 0

Residential Valuation: \$.00

Commercial Valuation: \$.00

2026 YTD Valuation: \$101,624.00

Please note valuation is not added to the City's property tax base until the fall period following when the permit is finalized. As such, the typical timeframe for most construction to show up on our tax base is the following year in November. The valuation figure includes new home values, the value of commercial or industrial construction, and the value of extensive remodels.

Business Licenses Issued:

- Lilly’s Taqueria, owned by Harrisburg resident Liliana Teran , is a mobile food truck specializing in Mexican cuisine, located at 390 LaSalle St.
- Centerline Fabrication, LLC, owned by Harrisburg resident Tracy Lund, provides structural steel and metal fabrication for commercial and industrial infrastructures throughout the Pacific Northwest and is located at 810 S 2nd St.

Harrisburg Municipal Court:

- The Collection Report (**EXHIBIT G**) for the month of April 2026 is \$9,813.37 which includes \$2,855.37 from collections.
- The Citation Report (**EXHIBIT H**) shows there were 28 citations issued in the month of April 2026 for a total of 38 offenses. There was one defendant charged with DUII. (Electric Bicycle), one charged with DWS Misdemeanor, two defendants charged with Failure to Appear on a Criminal Citation, and one resident cited by LCSO with four counts of Dog as a Public Nuisance.

Monthly Code Enforcement: Exhibit I shows the monthly code enforcement action taken during the month of April 2026.

Committee Minutes: Please note all committee/board minutes are approved by the individual committee, and not by the City Council consent agenda approval.

Harrisburg and HRA Budget Committee: Chairperson Dana Henry
The Harrisburg and HRA Budget Committee will meet on Monday, May 11, 2026. The minutes for May 12, 2025 meeting, are available as **Exhibit E**.
Next Years Scheduled Meeting: TBD

Library Board: Chairperson Alexandria Bennett
The Library Board last met on May 5, 2026. Those minutes are not yet available. The minutes for March 3, 2026 are available as **Exhibit F**.
Next Scheduled Meeting: July 7, 2026

Personnel Committee: Chairperson Kimberly Downey
The Personnel Committee last met on February 18, 2026. Those minutes are not yet available.
Next Scheduled Meeting: TBD

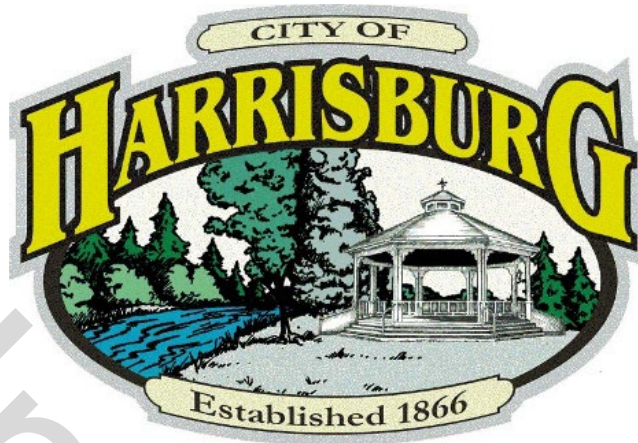
Planning Commission: Chairperson Todd Culver
The Planning Commission last met on September 16, 2025. Those minutes are available as **Exhibit D**.
Next Scheduled Meeting: May 19, 2026

REVIEW AND APPROVAL:

Lori Ross 05/06/2026

 Lori Ross Date
 City Recorder

This document is supplemented by agenda packet materials, meeting materials distributed and audio recordings of the meeting and may be reviewed upon request to the City Recorder.



City Council Minutes
March 24, 2026

Mayor: Robert Duncan, Presiding
 Council President: Mike Caughey, Present
 Councilors Present: Kimberly Downey, Randy Klemm, Cindy Knox, and Dana Henry
 Councilors Absent: Charlotte Thomas (Excused)
 Staff Present: City Administrator Michele Eldridge, Finance Director/Deputy City Recorder Cathy Nelson and City Recorder/Municipal Court Administrator Lori Ross
 Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

The Pledge of Allegiance was led by Mayor Robert Duncan

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at the hour of 6:38pm

CONCERNED CITIZEN(S) IN THE AUDIENCE. All in attendance were there for items on the agenda.

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE: Lieutenant Hardy with LCSO reviewed the January and February 2026 reports. Some highlights included:

- LCSO has received several juvenile complaints and are working with parents and the school district to resolve.
- Lane County Sheriff’s detectives arrested a Harrisburg man for internet crimes. Several charges were filed including Encouraging Child Sex Abuse and Encouraging Sexual Assault of an Animal.
- There has been a rise in scams involving the selling of fake gold and silver items.
- Issues with firing candy at cars.

March 24, 2026

THE MATTER OF APPROVING RESOLUTION NO. 1313, TO DISSOLVE AN IGA WITH LINN COUNTY THAT ESTABLISHED THE LINN COUNTY EMERGENCY TELEPHONE AGENDA:

Eldridge stated the resolution is to formally terminate the program, which is no longer needed.

- Knox **motioned to approve Resolution No. 1313, “A RESOLUTION TO DISSOLVE THE LINN COUNTY EMERGENCY TELEPHONE AGENCY (ETA) INTERGOVERNMENTAL AGREEMENT FOR COMMUNICATION SERVICES” and was seconded by Caughey. The motion passed unanimously by a vote of 5-0.** (Yes: Knox, Caughey, Downey, Klemm, and Henry. No: None.)

THE MATTER OF REVIEWING AN INTERGOVERNMENTAL AGREEMENT (IGA) FOR GRANT SUPPORT AND PLANNING SERVICES, WHEN NEEDED, WITH THE OREGON CASCADES WEST COUNCIL OF GOVERNMENTS (OCWCOG):

Eldridge informed Council she received a response for the OCWCOG. The suggested changes were as follows:

- The OCWCOG rejected the proposed change on page no.105, section 4b.
- Suggested changes on page no.107 were accepted as well as the column changes for Attachments A and B on page no. 109 and 110. They did reject the suggestions on the bottom of those pages but did include that both the City and the OCWCOG have the right to renegotiate rates as needed during the contract term.
- OCWCOG still wants to be able to change rates annually based on their budget needs.
- Eldridge stated we can enter into a contract now then terminate if the rates increase, or we can hold off until their services are needed.
- *The consensus was to sign an agreement and to have it in place if needed.*
 - Klemm **motioned to approve the IGA with OCWCOG for Grant Support and Planning Services, when needed and was seconded by Caughey.**
- Henry clarified with Eldridge the agreement would be active now and if the rates changed, we could cancel or choose not to use.
 - **The motion passed unanimously by a vote of 5-0.** (Yes: Klemm, Caughey, Downey, Henry, and Knox. No: None.)

THE MATTER OF REVIEWING THE 2nd DRAFT OF THE 2026-2031 STRATEGIC PLAN:

Eldridge informed Council, this version reflects changes made at the previous meeting and inquired if any Council Priorities needed to be changed.

- Henry referred to page no. 131; Public Safety and page no. 132; Economic Development and pointed out that objective no. 13 is listed twice as well as objective no.17, under Efficient Governance on page no. 135 and 136.
- Knox referred to page no. 130, Public Safety Objective no. 8a, pointing out the removal of the word *do* before the word *create*.
- Henry would like to add objective no.13, under Public Safety, as a Council Priority.
- *The consensus was to have objective no. 13 as a Council Priority.*
 - Henry **motioned to approve the 2026-2031 Strategic Plan as amended and was seconded by Downey. The motion passed unanimously by a vote of 5-0.** (Yes: Henry, Downey, Caughey, Klemm, and Knox. No: None.)

THE MATTER OF CONSIDERATION OF ADDING A VETERAN’S MEMORIAL TO RIVERFRONT PARK: Eldridge informed Council she was able to speak to some local veterans who were fine with the wording. The only suggestions, they wanted, were to not include an eagle as it would mess up the symmetry and to add a symbol for the Merchant Marines.

- Klemm informed Council the National Guard would fall under the Army Branch.
- Caughey also stated that during times of war, the Marines and the Coast Guard were part of the Navy.

- After discussion, *the consensus was to include only the six branches.*
- Knox inquired if memorial benches could eventually be placed by the monument for veterans. Eldridge agreed on the importance and would discuss it with Scholz.
- Eldridge added that at a later date, the City will be adding a memorial for 1st Lieutenant Russel Quinn.
- Eldridge added that she was able to save the City \$2,800 by placing the order already, adding there is still time to change to the wording if needed.
 - **Henry motioned to approve the purchase and installation of the monument at the Gazebo, in the brick courtyard, as worded in the staff report and to include all six symbols of services and was seconded by Caughey. The motion passed unanimously by a vote of 5-0.** (Yes: Henry, Caughey, Downey, Klemm, and Knox. No: None.)

OTHER ITEMS:

- June 13th there will be a memorial for Veterans and honoring Lieutenant Russell Quinn. Some suggestions for the celebration include getting a bagpiper, involving the American Legions as well as Boy and Girls Scouts, a National Guard fly-over and flags to distribute in both English and French. *The consensus was to start the event at 2pm.*
- Knox commented on the Institute of Applied Ecology that offers restoration for Fender Blue Butterflies by bringing back their host plant, the Lupine. Knox to send Eldridge more information.
- A 100th birthday celebration will be held for Girdie Cramer at the Municipal Center on April 18th from 1pm to 3pm. The Senior Center is hoping to receive 100 cards for her birthday.

With no further business, the City Council Meeting adjourned at the hour 7:53pm.

Mayor

City Recorder

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
3901						
3901	Amanda Pelkey	4.23.26	Reimbursement	04/23/2026	11.98	24-60-3050
3901	Amanda Pelkey	4022026-1	Reimbursement	04/02/2026	33.55	24-60-3050
Total 3901:					45.53	
1206						
1206	Analytical Lab & Consultants	181556	Water Testing	03/10/2026	272.00	51-65-4200
1206	Analytical Lab & Consultants	181699	Water Testing	03/17/2026	384.00	52-65-4200
1206	Analytical Lab & Consultants	181700	Water Testing	03/17/2026	384.00	52-65-4200
1206	Analytical Lab & Consultants	181701	Water Testing	03/17/2026	418.00	52-65-4200
1206	Analytical Lab & Consultants	181702	Water Testing	03/17/2026	384.00	52-65-4200
1206	Analytical Lab & Consultants	181703	Water Testing	03/17/2026	418.00	52-65-4200
1206	Analytical Lab & Consultants	181821	Water Testing	03/23/2026	85.00	52-65-4200
1206	Analytical Lab & Consultants	181851	Water Testing	03/25/2026	384.00	52-65-4200
1206	Analytical Lab & Consultants	181852	Water Testing	03/25/2026	418.00	52-65-4200
1206	Analytical Lab & Consultants	182065	Water Testing	03/31/2026	768.00	52-65-4200
Total 1206:					3,915.00	
1212						
1212	Bob Dickman Tire Center	373911	Repair Service	03/05/2026	363.94	11-45-3000
Total 1212:					363.94	
3693						
3693	Branch Engineering Inc	24354	Engineering Services	03/31/2026	585.00	11-42-2100
3693	Branch Engineering Inc	24355	Engineering Services	03/31/2026	7,351.74	51-78-8015
3693	Branch Engineering Inc	24356	Engineering Services	03/31/2026	210.00	10-41-4000
3693	Branch Engineering Inc	24357	Engineering Services	03/31/2026	195.00	25-70-8000
3693	Branch Engineering Inc	24358	Engineering Services	03/31/2026	3,555.00	11-42-2100
Total 3693:					11,896.74	
1576						
1576	C & M Pump Co.	31690	Service pumps	03/16/2026	600.00	51-65-4600
1576	C & M Pump Co.	31690	Service pumps	03/16/2026	600.00	52-65-4600
Total 1576:					1,200.00	
4070						
4070	Caleb Smith	4.2.26	PER DIEM	04/02/2026	99.00	10-63-2200
Total 4070:					99.00	
2549						
2549	Cascade Columbia Distribution	949758	Misc. P/W Expense	04/02/2026	2,418.88	52-65-4000
Total 2549:					2,418.88	
3407						
3407	Cascade Health Solutions	121651	Vaccinations	04/03/2026	79.00	11-44-5000

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
3407	Cascade Health Solutions	121651	Vaccinations	04/03/2026	333.00	52-65-5200
Total 3407:					412.00	
3773						
3773	CenturyLink	MARCH 2026	Phone Bill	03/28/2026	17.28	10-69-3500
3773	CenturyLink	MARCH 2026	Phone Bill	03/28/2026	41.88	52-65-3500
3773	CenturyLink	MARCH 2026	Phone Bill	03/28/2026	45.53	52-65-3500
3773	CenturyLink	MARCH 2026	Phone Bill	03/28/2026	41.01	10-69-3500
3773	CenturyLink	MARCH 2026	Phone Bill	03/28/2026	45.53	52-65-3500
3773	CenturyLink	MARCH 2026	Phone Bill	03/28/2026	41.88	52-65-3500
3773	CenturyLink	MARCH 2026	Phone Bill	03/28/2026	45.53	52-65-3500
3773	CenturyLink	MARCH 2026	Phone Bill	03/28/2026	40.33	52-65-3500
3773	CenturyLink	MARCH 2026	Phone Bill	03/28/2026	41.01	51-65-3500
3773	CenturyLink	MARCH 2026	Phone Bill	03/28/2026	43.98	51-65-3500
Total 3773:					403.96	
3261						
3261	City of Brownsville	DEC 2025, JA	REAL AGREEMENTS	03/20/2026	429.80	23-70-4000
Total 3261:					429.80	
3914						
3914	City of Coburg	0000059	Law Enforcement Services	04/17/2026	13,090.00	10-66-3050
Total 3914:					13,090.00	
2939						
2939	Cobalt Computer Services, Inc.	34452	Computer Service	03/31/2026	284.70	40-65-8015
2939	Cobalt Computer Services, Inc.	34574	Computer Service	03/31/2026	438.75	40-65-8015
2939	Cobalt Computer Services, Inc.	34574	Computer Service	03/31/2026	675.00	40-65-8045
Total 2939:					1,398.45	
2720						
2720	Comcast	APRIL 2026	Internet Service	04/02/2026	435.23	10-60-2000
2720	Comcast	APRIL 2026 P	Internet Service	04/02/2026	157.43	51-65-3550
2720	Comcast	APRIL 2026 P	Internet Service	04/02/2026	157.42	52-65-3550
2720	Comcast	APRIL 26 LIB	Internet Service	03/23/2026	286.85	24-60-2525
Total 2720:					1,036.93	
3913						
3913	DataBar Inc	274515	Utility Billing Statements	03/30/2026	33.15	23-70-2500
3913	DataBar Inc	274515	Utility Billing Statements	03/30/2026	463.51	51-74-2200
3913	DataBar Inc	274515	Utility Billing Statements	03/30/2026	463.51	52-74-2200
3913	DataBar Inc	274810	W/S Utility Statements	04/29/2026	291.00	23-70-2500
Total 3913:					1,251.17	
3966						
3966	DCBS Fiscal Services	MARCH 2026	State Surcharge - Building/Electric	03/31/2026	45.60	26-70-1050
3966	DCBS Fiscal Services	MARCH 2026	State Surcharge - Building/Electric	03/31/2026	22.80	27-70-1050
Total 3966:					68.40	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
3896						
3896	Delapoer Kidd PC	2218	Attorney Fees	04/01/2026	1,102.50	10-42-2500
3896	Delapoer Kidd PC	2218	Attorney Fees	04/01/2026	3,255.00	10-42-2700
Total 3896:					4,357.50	
3953						
3953	DJC Oregon	745857732	Construction Bid	03/27/2026	358.56	11-60-7975
Total 3953:					358.56	
4098						
4098	E&Z Construction LLC	1.29.26	Street Work	01/29/2026	3,880.00	11-44-6000
Total 4098:					3,880.00	
1946						
1946	Ferguson Waterworks	1368368	P/W Misc. Expense	03/31/2026	3,635.02	52-78-7400
1946	Ferguson Waterworks	1368368	P/W Misc. Expense	03/31/2026	3,635.03	51-78-7400
Total 1946:					7,270.05	
1947						
1947	H & J Construction, Inc.	5726	Pipe Burst	04/13/2026	5,020.80	52-78-7000
Total 1947:					5,020.80	
1219						
1219	Hach Company	14951484	P/W Misc Expense	04/08/2026	53.04	51-65-4000
Total 1219:					53.04	
3871						
3871	Hagan Hamilton Insurance	9832	Insurance	04/16/2026	3,500.00	10-43-2000
Total 3871:					3,500.00	
3784						
3784	Harrisburg Area Museum Trust	2026-2026	Museum Operating Agreement	04/16/2026	4,000.00	10-53-2900
Total 3784:					4,000.00	
4071						
4071	HP Civil, Inc.	REQUEST #19	Water Treatment Project	04/01/2026	133,533.16	51-78-8015
Total 4071:					133,533.16	
1220						
1220	Hurd's Custom Machinery, Inc.	47829	Public Works Supplies	02/27/2026	47.85	10-72-4000
1220	Hurd's Custom Machinery, Inc.	48008	Public Works Supplies	03/20/2026	3.41	10-72-4000
Total 1220:					51.26	
3760						
3760	ICMA Membership Renewals	ELDRIDGE 20	Member Dues	04/09/2026	670.80	10-63-2100

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 3760:					670.80	
2543						
2543	Industrial Source	2550116	Misc. P/W Supplies	03/31/2026	19.52	51-65-4600
2543	Industrial Source	2550116	Misc. P/W Supplies	03/31/2026	19.52	52-65-4600
2543	Industrial Source	2555275	Misc. P/W Supplies	04/09/2026	48.97	51-65-4600
2543	Industrial Source	2555275	Misc. P/W Supplies	04/09/2026	48.97	52-65-4600
Total 2543:					136.98	
3964						
3964	Jamie Knox	46141	Milage	04/29/2026	102.20	10-63-2200
3964	Jamie Knox	PER DIEM 4.2	Per Diem	04/01/2026	160.00	10-63-2200
Total 3964:					262.20	
3432						
3432	John Deere Financial	6703308	Misc P/W Exp	03/05/2026	202.61	10-72-6700
3432	John Deere Financial	6719040	Misc P/W Exp	03/16/2026	33.12	10-72-6700
Total 3432:					235.73	
3968						
3968	Junction City	MARCH 2026	Building/Electrical Permit Fees	03/31/2026	247.00	26-70-1000
3968	Junction City	MARCH 2026	Building/Electrical Permit Fees	03/31/2026	114.08	27-70-1000
Total 3968:					361.08	
3990						
3990	Junction City Point S	1031855	Repairs	04/07/2026	26.75	11-44-6000
Total 3990:					26.75	
4048						
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	606.30	10-63-2200
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	22.00	10-53-2200
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	169.90	40-65-8015
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	9.00	10-53-2200
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	41.69	10-53-2200
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	24.49	24-60-2800
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	70.48	10-37-2100
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	36.95	24-60-3050
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	35.00	10-63-2000
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	21.99	24-60-3050
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	7.80	24-60-2800
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	24.26	24-60-2800
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	50.00	10-63-2100
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	119.99	24-60-2800
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	475.00	24-60-3050
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	501.24	24-60-2000
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	54.37	24-60-2000
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	57.50	24-60-2000
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	36.00	24-60-2000
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	381.62	10-60-2200
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	35.00	10-63-2000
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	19.99	10-60-2300

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	210.00	10-42-2800
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	2.00	10-42-2800
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	55.86	10-53-2000
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	16.99	10-53-2000
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	14.99	10-53-2000
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	7.63	10-60-2300
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	23.57	10-60-2300
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	50.28	10-72-4000
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	42.63	51-65-4600
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	42.62	52-65-4600
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	42.85	10-72-4000
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	36.82	10-72-4000
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	18.97	10-72-4000
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	62.68	10-72-6700
4048	KeyBank Key Card	MARCH 2026	Misc Credit Card Charges	04/09/2026	349.99	40-65-8050
Total 4048:					3,778.45	
3770						
3770	Keyhole Locksmith, The	112946	Misc P/W Exp	04/15/2026	120.00	10-72-4000
Total 3770:					120.00	
2489						
2489	Lori Ross	PER DIEM 4.2	Per Diem	04/01/2026	160.00	10-63-2200
Total 2489:					160.00	
3292						
3292	Mid-Valley Tractor	R80977	Misc P/W Exp	04/09/2026	169.20	10-72-6700
Total 3292:					169.20	
2644						
2644	Net Assets	54-202603	Lien Searches	04/01/2026	109.00	10-53-2250
Total 2644:					109.00	
1102						
1102	NW Natural Gas Co.	APRIL 2026	Utilities	04/10/2026	80.87	10-69-2000
1102	NW Natural Gas Co.	APRIL 2026 P	Utilities	04/13/2026	64.28	52-65-2700
1102	NW Natural Gas Co.	APRIL 2026 P	Utilities	04/10/2026	139.58	51-65-2700
Total 1102:					284.73	
2201						
2201	Occidental Chemical Corporation	1200145846	PW Misc. Expense	04/02/2026	33,236.55	51-65-4000
2201	Occidental Chemical Corporation	1200145846	PW Misc. Expense	04/02/2026	11,078.85	52-65-4000
Total 2201:					44,315.40	
1245						
1245	One Call Concepts, Inc.	6030375	Locates	03/31/2026	46.61	51-65-4600
1245	One Call Concepts, Inc.	6030375	Locates	03/31/2026	46.61	52-65-4600
Total 1245:					93.22	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
1862						
1862	Oregon DMV	L0076123156	Record Inquiry	03/31/2026	12.20	10-42-2800
Total 1862:					12.20	
3816						
3816	Oregon Signworks	11884	Eagle Park Sign	04/13/2026	675.00	23-75-7100
Total 3816:					675.00	
3082						
3082	Overhead Door	SO-0261572A	Misc P/W Exp	03/31/2026	1,330.00	51-65-2400
Total 3082:					1,330.00	
4096						
4096	OWRSP	REQUEST #2	Stormwater Master Plan Project	04/17/2026	9,916.00	25-70-8000
Total 4096:					9,916.00	
3096						
3096	Pacific Office Automation	5038393506	Copier Contract	04/13/2026	345.01	40-67-8000
3096	Pacific Office Automation	5038393506	Copier Contract	04/13/2026	162.23	10-60-2100
3096	Pacific Office Automation	5038393506	Copier Contract	04/13/2026	162.24	51-74-2000
3096	Pacific Office Automation	5038393506	Copier Contract	04/13/2026	162.24	52-74-2000
3096	Pacific Office Automation	AR00199298	Telephone	03/23/2026	131.48	10-69-3500
3096	Pacific Office Automation	AR00199298	Telephone	03/23/2026	35.21	24-60-2500
3096	Pacific Office Automation	AR00199298	Telephone	03/23/2026	131.47	51-65-3500
3096	Pacific Office Automation	AR00199298	Telephone	03/23/2026	131.47	52-65-3500
3096	Pacific Office Automation	AR00312593	Telephone	04/23/2026	131.47	52-65-3500
3096	Pacific Office Automation	AR00312593	Telephone	04/23/2026	131.47	51-65-3500
3096	Pacific Office Automation	AR00312593	Telephone	04/23/2026	131.48	10-69-3500
3096	Pacific Office Automation	AR00312593	Telephone	04/23/2026	35.21	24-60-2500
Total 3096:					1,690.98	
1079						
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	64.37	52-65-2600
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	25.08	10-69-2500
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	8.33	10-69-3000
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	12.50	10-69-3000
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	25.01	10-69-3000
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	153.60	10-69-3000
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	49.95	10-69-3000
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	116.41	10-69-3000
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	21.65	10-69-3000
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	17.15	10-69-3000
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	337.13	51-65-2600
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	391.32	10-69-2500
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	21.74	10-69-2500
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	30.24	10-69-2500
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	64.20	10-69-2500
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	1,304.24	10-69-2500
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	166.12	52-65-2600
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	307.39	52-65-2600
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	3,032.52	52-65-2600
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	81.34	52-65-2600

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	23.20	52-65-2600
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	64.93	52-65-2600
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	101.68	10-72-6700
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	876.76	25-65-2500
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	36.33	25-65-2500
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	146.78	25-65-2500
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	74.94	10-69-3000
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	58.28	10-69-3000
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	14.54	10-69-3000
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	349.22	10-69-3000
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	49.95	10-69-3000
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	962.55	10-69-3000
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	43.28	10-69-3000
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	137.51	10-69-3000
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	223.00	10-69-3000
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	26.07	10-69-3000
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	403.93	10-69-3000
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	44.81	11-44-2000
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	4,806.72	51-65-2600
1079	Pacific Power & Light Company	APRIL 2026	UTILITIES	03/19/2025	1,395.16	51-65-2600
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	57.15	52-65-2600
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	25.25	10-69-2500
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	6.13	10-69-3000
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	9.24	10-69-3000
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	28.72	10-69-3000
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	154.51	10-69-3000
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	50.17	10-69-3000
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	117.57	10-69-3000
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	38.54	10-69-3000
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	17.33	10-69-3000
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	197.73	51-65-2600
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	31.30	10-69-3000
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	3.46	10-69-3000
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	333.73	10-69-2500
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	21.74	10-69-2500
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	29.91	10-69-2500
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	58.61	10-69-2500
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	932.72	10-69-2500
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	115.62	52-65-2600
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	185.69	52-65-2600
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	1,771.42	52-65-2600
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	75.90	52-65-2600
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	23.20	52-65-2600
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	50.78	52-65-2600
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	97.21	10-72-6700
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	766.70	25-65-2500
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	30.24	25-65-2500
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	93.02	25-65-2500
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	55.13	10-69-3000
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	42.88	10-69-3000
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	10.75	10-69-3000
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	352.66	10-69-3000
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	50.17	10-69-3000
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	968.14	10-69-3000
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	43.76	10-69-3000
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	138.71	10-69-3000
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	225.44	10-69-3000

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	24.29	10-69-3000
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	406.47	10-69-3000
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	47.07	11-44-2000
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	5,614.48	51-65-2600
1079	Pacific Power & Light Company	MAY 2026	UTILITIES	04/17/2026	1,588.23	51-65-2600
Total 1079:					30,961.70	
3582						
3582	Siera Springs	3.14.26	Bottled Water	03/14/2026	114.89	10-53-2200
3582	Siera Springs	4.21.26	Bottled Water	04/21/2026	125.99	10-53-2200
Total 3582:					240.88	
2927						
2927	Staples Business Advantage	6058605433	Office Supplies	03/17/2026	8.18	10-60-2300
2927	Staples Business Advantage	6058605433	Office Supplies	03/17/2026	8.18	51-74-2400
2927	Staples Business Advantage	6058605433	Office Supplies	03/17/2026	8.19	52-74-2400
2927	Staples Business Advantage	60603588886	Office Supplies	04/03/2026	27.29	10-60-2300
2927	Staples Business Advantage	60603588886	Office Supplies	04/03/2026	27.28	51-74-2400
2927	Staples Business Advantage	60603588886	Office Supplies	04/03/2026	27.29	52-74-2400
2927	Staples Business Advantage	6060593714	Office Supplies	04/07/2026	27.37	10-60-2300
2927	Staples Business Advantage	6060593714	Office Supplies	04/07/2026	27.36	51-74-2400
2927	Staples Business Advantage	6060593714	Office Supplies	04/07/2026	27.35	52-74-2400
Total 2927:					188.49	
4100						
4100	Sue DeMarinis	1144	Library Program	04/09/2026	50.00	24-60-3050
Total 4100:					50.00	
1144						
1144	Suzan Jackson	262	Janitor Services	03/31/2026	1,180.00	10-72-4100
Total 1144:					1,180.00	
4099						
4099	TeamAlert	33484	Panic Button	04/08/2026	1,815.75	10-53-2200
Total 4099:					1,815.75	
4094						
4094	T-Mobile	210753589-7	Cell Phones	04/11/2026	98.66	52-55-1901
4094	T-Mobile	210753589-7	Cell Phones	04/11/2026	98.66	51-55-1901
4094	T-Mobile	210753589-7	Cell Phones	04/11/2026	14.09	11-41-1901
4094	T-Mobile	210753589-7	Cell Phones	04/11/2026	70.46	10-40-1901
Total 4094:					281.87	
1287						
1287	US Bank	3205196	Loan Payment	04/09/2026	55,000.00	52-85-8000
1287	US Bank	3205196	Loan Payment	04/09/2026	33,700.00	52-85-8100
1287	US Bank	3205435	Loan Payment	04/09/2026	100,000.00	30-51-8400
1287	US Bank	3205435	Loan Payment	04/09/2026	145,681.13	30-59-8400
1287	US Bank	3209196	Loan Payment	04/10/2026	40,000.00	30-51-8200
1287	US Bank	3209196	Loan Payment	04/10/2026	12,699.99	30-59-8200

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 1287:					387,081.12	
3663						
3663	Water Refunds	#153.11	Utility Billing Overpayment	04/29/2026	4.66	01-1075
3663	Water Refunds	#320.03	Utility Billing Overpayment	04/17/2026	18.44	01-1075
3663	Water Refunds	#3203.03A	Utility Billing Overpayment	04/29/2026	52.06	01-1075
3663	Water Refunds	#331.06	Utility Billing Overpayment	03/30/2026	31.29	01-1075
3663	Water Refunds	#79.07	Utility Billing Overpayment	04/29/2026	45.72	01-1075
Total 3663:					152.17	
1239						
1239	WECO	CP-00350434	PW Gas Exp	03/31/2026	822.08	11-45-2000
1239	WECO	CP-00350434	PW Gas Exp	03/31/2026	959.09	51-73-2000
1239	WECO	CP-00350434	PW Gas Exp	03/31/2026	959.09	52-73-2000
Total 1239:					2,740.26	
Grand Totals:					689,094.13	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

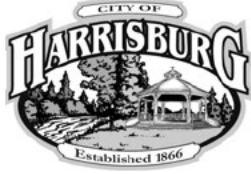
City Treasurer: _____

Payment Approval Report
Expense Account Key

Fund Number	G.L. Number Acct
General Fund 10	10-XX- XXXX
Street Fund 11	11-XX- XXXX
CED Fund 23	23-XX- XXXX
Library Fund 24	24-XX- XXXX
Storm Fund 25	25-XX- XXXX
Building Permit Fund 26	26-XX- XXXX
Electrical Permit Fund 27	27-XX- XXXX
Debt Services Fund 30	30-XX- XXXX
Office Equip. Fund 40	40-XX- XXXX
Equipment Fund 41	41-XX- XXXX
Water Fund 51	51-XX- XXXX
Sewer Fund 52	52-XX- XXXX
Sewer Resv Fund 56	56-XX- XXXX

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.



City of Harrisburg
120 Smith Street
Harrisburg, OR 97446
Phone (541) 995-6655
www.ci.harrisburg.or.us

BOARD & COMMITTEE APPLICATION FORM

Planning Commission, Budget Committee, and Library Board

Name:

Address:

Phone Number:

Email:

Are you a Harrisburg resident? Yes No

Employment:

In which position are you interested?*

Tell us why you would like to be included on the Board or Committee of your choice and what you will contribute:

I would love to continue on the library board, because the last few years on the board have been a really wonderful way to be more involved with my community. I think that our board has changed in the last few years and has become more inquisitive, gaining more knowledge to help our librarians. I enjoy helping create ideas and adding on to the great ideas others have. I want to continue doing my best on this board to serve my community and help the Harrisburg librarians!

Please list any schooling, hobbies, prior experience or any other information that would indicate how you would contribute to the Board or Committee.

I have two degrees and wanting to get into school at LBCC for Diagnostic Imaging. I teach yoga in Junction city. I like to stay busy and help as much as I can!

Please list a personal/professional reference that we may contact:

Name:

Address:

Phone Number:

Relation to you:

By providing your signature below, you acknowledge that you are the applicant for the committee position and authorize the City to contact your references.

*Please be aware that candidates for Planning Commission are subject to State Ethic Law Requirements. For further information on ethics laws and what the requirements are, please ask for Lori Ross, City Recorder.

**Please submit completed applications to PO Box 378, Harrisburg, Oregon 97446 or in person at 354 Smith St or by emailing to lross@ci.harrisburg.or.us.

Agenda Bill
Harrisburg Library Board
Harrisburg, Oregon

THE MATTER OF REAPPOINTING AN EXPIRING LIBRARY BOARD TERM

STAFF REPORT:

Exhibit A: Application for Alexandria Bennett

ACTION: MOTION TO RECOMMEND TO THE CITY COUNCIL THAT THEY REAPPOINT ALEXANDRIA BENNETT TO THE LIBRARY BOARD FOR A TERM ENDING JUNE 30, 2030.

THIS AGENDA BILL IS DESTINED FOR: Regular Agenda May 5, 2026

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
NO	N/A	N/A

STAFF RECOMMENDATION:

For the Library Board to recommend applicant Alexandria Bennett to the City Council for reappointment.

BACKGROUND INFORMATION:

The Library Board has a term ending on June 30th, 2026 held by Incumbent, Alexandra (Ali) Bennett. Bennett is interested in serving another four-year term and has submitted her application (**Exhibit A**).

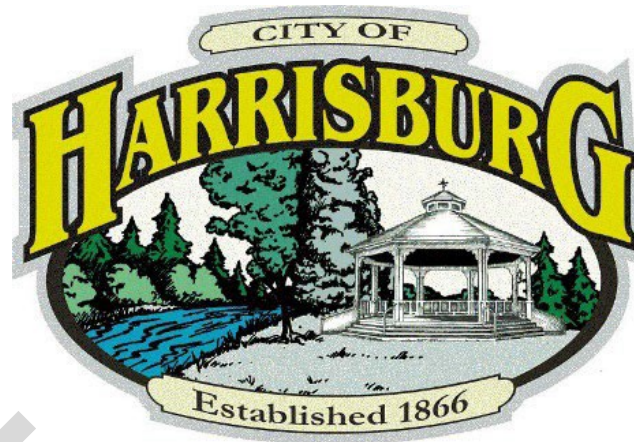
Bennett was first appointed on March 14, 2023, to the Library Board. She has been an instrumental part of several programs and is currently the Board Chairperson. Bennett states in her application that the Board has been a wonderful way to be more involved in the community and she wants to continue to do her best to serve the community and to assist the Librarians.

The Library Board currently has two vacancies after the resignation of Board Members, Danielle Pederson and Madison Stepherson.

REVIEW AND APPROVAL:

Cathy Nelson/Library Supervisor	4/24/2026 Date
---------------------------------	-------------------

September 16, 2025



Planning Commission Meeting Minutes September 16, 2025

Vice-Chairperson: Jeremy Moritz, Presiding
 Commissioners Present: Kurt Kayner, Kent Wullenwaber, Susan Jackson, and Joe Neely
 Commissioners Absent: Chairperson Todd Culver and Rhonda Giles
 Staff Present: City Administrator/Planner Michele Eldridge, and Finance Director/Deputy City Recorder Cathy Nelson
 Meeting Location: Harrisburg Municipal Center located at 354 Smith St.

CALL TO ORDER AND ROLL CALL: Order was called at 7:00pm by Vice-Chairperson Jeremy Moritz.

CONCERNED CITIZEN(S) IN THE AUDIENCE. Everyone present was there for items on the agenda.

APPROVAL OF MINUTES

Kayner motioned to approve the minutes for May 20, 2025 and June 17, 2025 and was seconded by Neely. The Planning Commission then voted unanimously to approve the Minutes for May 20, 2025 and June 17, 2025.

PUBLIC HEARING

THE MATTER OF A VARIANCE REQUEST FOR BOESES SHOP (ACCESSORY STRUCTURE) LU 469-2025

Vice-Chairperson Jeremy Moritz read aloud the order of proceedings, and noted the procedures for continuance, and the process to keep the record open.

At the hour of 7:04pm, the Public Hearing was opened.

Moritz asked if there were any Conflicts of Interest or any Ex Parte contacts.

None reported.

There were no rebuttals in relation to Conflicts of Interest, or Ex Parte Contacts.

Moritz then read aloud the criteria that were relied upon for this land use hearing and noted additional copies of criteria near the door. He also directed the audience on how they would need to direct testimony towards the applicable criteria, and how an appeal could be made.

September 16, 2025

STAFF REPORT: Eldridge gave a brief review of the application. The shop is 1200 sq ft, which is more than the 50% of dwelling allowance, which requires a variance.

Eldridge highlighted the following criteria:

- Criterion 1 HMC 19.40.040 Variances: 1 –Met with the following conditions:
 - Condition No. 1: Consistency with plans,
- Criterion 2 HMC 19.40.040 Variances: 2a – Met. 2b – Met. 2c – Met. 2d - Met with the following conditions:
 - Condition No. 2: Storm Drainage.
 - Development Concern No. 1: account for additional drainage problems.
 2e – Met. 2f – Met. 2g – Met.
- Criterion 3 HMC 19.40.050 Expiration – Met with the following condition:
 - Condition No. 3: Time limitations.

Staff feel that all requirements are met and recommends approval.

- Moritz asked that would prevent someone from converting a shop/garage to an ADU. Eldridge said that nothing can prevent it, but the City would pursue it with our code violation process.

APPLICANT PRESENTATION: Robert Boese stated that he has been planning this shop for a while. He has worked on the drainage issue by replacing the storm ditch to a culvert in 1/3 of his backyard. He understands that the driveway down to the proposed shop will need paving and he is also replacing the galvanized cover that is currently over his trailer.

TESTIMONY IN FAVOR WAS ASKED FOR.

- A narrated voicemail from Nancy Woods of Harrisburg, was read to the Planning Commission (**Addendum 1**).

TESTIMONY IN OPPOSITION WAS ASKED FOR.

- Jim Owens of Harrisburg spoke in opposition to the application. He is concerned that the storm water will make the water back up on his property more than it already is. Owens also said that noise on the property could be an issue.

NUETRAL TESTIMONY WAS ASKED FOR.

- None given.

The public hearing was closed at the hour of 7:33pm.

- Kayner motioned to approve the variance request for LU 469-2025, subject to the conditions of approval contained in the staff report of September 9, 2025. This motion is based on findings contained in the Staff Report of September 9, 2025, and on findings made during deliberations on the request. The motion was seconded by Wullenwaber. The Planning Commission then voted unanimously to approve the variance request for LU 469-2025, subject to the conditions of approval contained in the staff report of September 9, 2025. This motion is based on findings contained in the Staff Report of September 9, 2025, and on findings made during deliberations on the request.

OTHERS:

- Eldridge said that staff have looked at several variances regarding shop/garage sizes. She asked if we needed to revert to the previous code. If the board does not want to revert to previous code, she asked if they wanted to reduce the current \$1250.00 fee for this specific

September 16, 2025

- type of variance request.
- Eldridge notified the commission that Boese received an e-mail scam looking like an invoice from the City for variance fees. The scam has already been turned into the Linn County Sheriff's Office.

With no further discussion, the meeting was adjourned at the hour of 7:43 pm.

Chairperson

City Recorder

Unapproved

**City of Harrisburg
PLANNING COMMISSION**

NOTICE OF DECISION

REQUEST: The applicant requests approval of a Variance (LU #469-2025) that will allow an accessory building (secondary garage/shop) that exceeds the size requirement allowed by HMC 18.50.150(3).

LOCATION: 460 N. 7th St., Linn County Assessor’s Map 15S 04W 10CD, Tax Lot 04100

HEARING DATE: September 16, 2025

ZONING: R-1 (Single-Family Residential)

APPLICANT/OWNER

Robert L. Boese
460 N. 7th St.
Harrisburg, OR 97446

APPEAL DEADLINE: September 30, 2025

DECISION: The Harrisburg Planning Commission conducted a public hearing on September 16, 2025 and voted to approve the request with conditions of approval. The Planning Commission adopted the findings contained in the September 16, 2025 Staff Report to the Planning Commission, and portions of the minutes from the meeting that demonstrate support for the Planning Commission’s actions. Criteria relied upon for review is found in HMC 18.50 and 19.40.

APPEALS: The decisions may be appealed by filing a Notice of Appeal with the City Recorder at 120 Smith Street. The Notice of Appeal should be filed by the Appeal Deadline date listed above. All persons entitled to notice, and who testified during the Planning Commission Hearing specifically addressing the applicable criteria may appeal the Planning Commission’s decision to the City Council pursuant to subsection (5) of HMC 19.10.40. The City Council’s decision may also be appealed to the State Land Use Board of Appeals, as applicable. A copy of

the complete file of this land use action may be obtained at Harrisburg City Hall. There is a fee of \$1,000 plus actual expenses for appealing a Planning Commission decision to the City Council. The appeal filing procedure is available in HMC 19.10.040.(5)(b).

EFFECTIVE DATE: October 1, 2025, unless an appeal has been filed with the City Recorder.

EFFECTIVE PERIOD: Variance approvals shall be effective for eighteen (18) months from the date of approval. Where the owner has applied for a building permit, has made site improvements consistent with the approved development plan, or provides other evidence of working in good faith towards completing the project, the City Administrator may extend an approval accordingly.

Unless appealed, this Variance approval will expire on March 16, 2027.



Jeremy Moritz
Planning Commission Vice-Chair

CONDITIONS OF APPROVAL

Condition No. 1: Consistency with Plans. Development shall comply with the plans and narrative in the applicant’s proposal, except where modified further by the Planning Commission.

Condition No. 2: Storm Drainage. Concurrently with the submittal of the building permit, the applicant will provide gutters to the structure and will show where the drainage is being directed to.

Condition No. 3. Time Limitation: The property owner must apply for a building permit within an 18-month time limit from the approval of this variance request.

DEVELOPMENT CONCERNS

Development Concern No. 1: The applicant must account for any additional drainage problems on his lot due to the addition of this structure, and should consider the addition of French rain, or any other system of storm water control.

From: [Cloud PBX Voicemail](#)
To: [Michele Eldridge](#)
Subject: Voicemail message from "ROBERTS WOODS (+15419956753)" [00:00:17]
Date: Wednesday, September 10, 2025 10:37:37 AM
Attachments: [vm_09102025_10_36_03_AM_\(PDT\).mp3](#)

Voicemail Message Received

Dear **Michele Eldridge**,

A new voicemail message from **ROBERTS WOODS (+15419956753)** was received in your voicemail box.

Date/Time Received: 09/10/2025, 10:36:03 AM (PDT)

Duration: 00:00:17

Voicemail transcript:

Hi Michelle, this is Nancy woods and I just wanted to tell you guys that we are in favor of rob boyce adding his new shop if that's what he likes to do. He's very, very good neighbor. Thank you.

The attached voicemail message can be listened to on your computer, or forwarded to another email address.

To delete the message from your voicemail box, please access it from your phone, or mobile application, and delete it from there.



Make calls via a single click, receive calls anywhere, listen to your voicemail messages and access many other features of your Elevate Unified Communications service. Download the free [Windows](#), [MAC](#), [iOS](#) or [Android](#) Elevate app for your environment and boost your productivity! Please contact your system administrator for more details.

Thank you for being a valued customer!

Links contained in this email have been replaced. If you click on a link in the email above, the link will be analyzed for known threats. If a known threat is found, you will not be able to proceed to the destination. If suspicious content is detected, you will see a warning.

This document is supplemented by agenda packet materials, meeting materials distributed and audio recordings of the meeting and may be reviewed upon request to the City Recorder.



Budget Committee Meeting Minutes
May 12, 2025

Budget Committee Members Present: Randy Klemm, Cindy Knox , Dana Henry, Barb Shipley, Travis Walker, Jana Jenkins, Douglas Buchholz and William Percell.

Budget Committee Members Absent: Mayor Robert Duncan, Council President Mike Caughey, Kim Downey, Charlotte Thomas, Marilyn Pollard and Vacancy.

City Staff Present: City Administrator Michele Eldridge, Public Works Director Chuck Scholz, Finance Director/Deputy City Recorder Cathy Nelson and City Recorder/Municipal Court Administrator Lori Ross.

Meeting Location: Harrisburg Municipal Center Located at 354 Smith St.

HARRISBURG REDEVELOPMENT AGENCY CALLED TO ORDER AT THE HOUR OF 6:35PM by HRA Chairperson Randy Klemm.

HRA Chairperson Randy Klemm asked for roll call introductions.

MOTION TO APPROVE THE HRA BUDGET COMMITTEE MINUTES FROM MAY 13, 2024: No comments or concerns.

- **Percell motioned to approve the May 13, 2024 Budget Committee Minutes and was seconded by Jenkins. The motion passed unanimously by a vote of 8-0.** (Yes: Percell, Jenkins, Klemm, Knox, Henry, Shipley, Walker and Buchholz. No: None.)

NOMINATIONS AND ELECTIONS FOR THE HRA BUDGET COMMITTEE

- **Klemm nominated Henry as the HRA Budget Committee Chairperson and was seconded by Shipley. The Committee voted unanimously by a vote of 7-0.**

May 12, 2025

(Yes: Klemm, Shipley, Knox, Walker, Jenkins, Buchholz and Percell. Henry abstained. No: None.)

- Jenkins **nominated Percell as the HRA Budget Committee Vice-Chairperson and was seconded by Shipley. The Committee voted unanimously by a vote of 7-0.** (Yes: Jenkins, Shipley, Klemm, Knox, Henry, Walker and Buchholz. Percell abstained. No: None.)

BUDGET MESSAGE: City Administrator Eldridge reviewed the HRA Message as shown on page 14 of the agenda. Some of the highlights included:

- Eldridge reminded the Committee, the HRA is a separate district from the City of Harrisburg and a separate fund and explained how the HRA works.
- The housing market remains strong, which is helping with tax revenues.
- The HRA still has \$50,000 available in funds for property improvement grants.
- Eldridge informed the board that Revenue Sharing, for other taxing districts, is handled by the County.

At the hour of 6:51pm, a Public Hearing was announced to provide members of the public with an opportunity to ask questions about and to comment on the budget.

With no comments received, the Public Hearing was closed at the hour of 6:52pm.

DISCUSSION:

- Eldridge referred to page 25; under Tax Revenue, which shows a decrease starting in FY 2023-2024 and on page 27; under Revenue Sharing, no funds are indicated due to the County paying the taxing districts directly.
- Also, on page 27; Infrastructure Construction shows a majority of the funding at \$2.4M, which is an operations funds and is less restrictive than other funds. 90% of those funds will be used for the water bond project if needed.
- Eldridge pointed out that grant funds listed on expenditures and revenues can't be spent until a proceed notice is received from the grantor.
- \$2.5M is still available in the HRA fund if needed for the Water Bond Project before maximum indebtedness is met.
- No further discussion.
 - Shipley **motioned to approve the HRA Budget as proposed and was seconded by Klemm.**
 - Nelson requested the motion be stated to allow 100% division of taxes.
 - Shipley **amended her motion to approve the HRA Budget as proposed and to allow 100% division of taxes and was seconded by Klemm. The motion passed unanimously to approve the amendment by a vote of 8-0.** (Yes: Shipley, Klemm, Knox, Henry, Walker, Jenkins, Buchholz, and Percell. No: None.)
 - Shipley **then motioned to approve the HRA Budget as proposed and to include 100% division of taxes, as amended and was seconded by Klemm. The motion passed unanimously by a vote of 8-0.** (Yes: Shipley, Klemm, Knox, Henry, Walker, Jenkins, Buchholz, and Percell. No: None.)

With no further discussion, the HRA Budget Committee Meeting was adjourned at the hour of 7:03pm to start the City of Harrisburg Budget Committee Meeting.

THE CITY OF HARRISBURG BUDGET COMMITTEE MEETING WAS CALLED TO ORDER AT THE HOUR OF 7:05PM by Budget Committee Chairperson Randy Klemm.

May 12, 2025

MOTION TO APPROVE THE CITY OF HARRISBURG BUDGET COMMITTEE MINUTES FROM MAY 13, 2024: No comments or concerns.

- Walker motioned to approve the May 13, 2024 Budget Committee Minutes and was seconded by Percell. The motion passed unanimously by a vote of 8-0. (Yes: Walker, Percell, Klemm, Knox, Henry, Shipley, Jenkins and Buchholz. No: None.)

NOMINATIONS AND ELECTIONS OF THE HARRISBURG BUDGET COMMITTEE

- Klemm nominated Henry as the City Budget Committee Chairperson and was seconded by Shipley. The Committee voted unanimously by a vote of 8-0. (Yes: Klemm, Shipley, Knox, Henry, Walker, Jenkins, Buchholz and Percell. No: None.)
- Jenkins nominated Percell as the City Budget Committee Vice-Chairperson and was seconded by Henry. The Committee voted unanimously by a vote of 8-0. (Yes: Jenkins, Henry, Shipley, Klemm, Knox, Walker, Percell and Buchholz. No: None.)

BUDGET MESSAGE: City Administrator Eldridge reviewed the City of Harrisburg Budget Message as shown on page 9 of the agenda. Some of the highlights included:

- The proposed rate increases for this next fiscal year are 5% for water, sewer and storm drainage. The increase is due to the continued work on the water bond project.
- Staff is currently working on \$2.3M in funding from the State.
- The City is also currently working on obtaining through a capital request, a \$3.5M loan to complete the project which will be reflected in the water fund.
 - Henry asked the time frame for the state funding. Eldridge replied that it would be soon.
- City Staff completed an in house wage compensation analysis this year. Four employees will be receiving an increase averaging 4.4%; three employees with an increase averaging 10%; five employees receiving a 2.5% cost of living increase (COLI) and two employees won't be receiving a wage increase based on their current wage showing no disparities.
- There was a savings of over \$94,000 this last year due to staff changes.
- Staff is estimating for about 20-25 dwelling units being constructed this next year.
- \$250,000 was again added to the Street Maintenance Fund for improvements. \$150,000 of this was transferred from the General Fund by cutting funds elsewhere.
- The Unappropriated Fund Balance is \$1.26M and the Beginning Fund Balance accounts for 46% of our revenue structure.

A Public Hearing for members of the public to provide written and oral comments to the Budget Committee on the possible uses of State Revenue Sharing, including the offset against property taxes, was opened at the hour of 7:28pm.

With no comments received, the Public Hearing was closed at the hour of 7:29pm.

DISCUSSION

General Fund: Eldridge reviewed the General Fund. Some of the highlights include:

- On page 30; Burlington Northern shows no revenue this fiscal year due to paying ahead.
- On page 32: State Revenue Sharing is projected to be down about \$4,000 to \$6,000 so it was proposed at \$41,000.

May 12, 2025

- On page 32; Fines and Forfeitures for Municipal Court was \$45,000 over the previous adopted budget; therefore, the proposed budget has been increased by \$30,000.
- On page 34; Contract Services was increased due to auditor and engineering services for the water bond project and Eagle Park.
- On page 35; HMC Council/Upgrade was increased to upgrade the council chambers for better audio.
- On page 36; County Law Enforcement has increased for LCSO based on a projection of what we can expect. There has also been an increase in Supplemental Law Enforcement for Coburg PD for \$7,000 to assist with code enforcement.
- On page 37; Interfund Transfers, there has been an increase of \$75,500 to the water transfer fund due to unappropriated audit findings from several years ago.

Street Fund: Scholz stated no changes. Some deferred maintenance, but no large projects scheduled until next year.

Bike Fund: Nelson stated funds were not used for the 6th St project due to the Small City Allotment Grant. The funds will be used for future projects.

CE & D: Eldridge noted new expense lines include the Sister City Fund to be used next year to honor Lt. Russell Quinn at the 4th of July celebration and the Veterans Project Fund, for banners to help recognize our local veterans. Eldridge noted the Building & Property Reserve account will be used to help fund the boat ramp for Eagle Park.

Library Fund: Nelson stated no changes. Both Librarians will be receiving a 2.5% COLI this next fiscal year. Henry asked about the Oregon Digital Library Consortium expense. Nelson stated it is for the E-Book program through the Libby app.

Storm Drain: Scholz stated some funds were used for the S 6th project due to not having a storm drain system in place. Expenditures this year include some small maintenance and creating a Storm Water Master Plan as required by the State.

Building Permits & Electrical Permit Funds: Eldridge noted the projected actuals were doubled what was budgeted. Both funds are making money.

Debt Services: Nelson stated this fund is used for paying back bonds which include the 2019 Water Bond Project and the 1999 Water Bond Principal. Henry asked what the 1999 bond covered. Nelson stated it was for improving water lines.

Office Equipment Reserve Fund: Fund pays for larger projects including Firewall protection, replacing office computers when needed, and copy machines/printers. Eldridge added our server was replaced this last year.

Equipment Reserve Fund: Scholz stated that this fund is used for bigger purchases. This budget year Public Works will be purchasing a new commercial lawn mower and will continue to save for the Hydrovactor for a couple more years. Scholz expects to get 25 years of service out of it.

Water Fund: Scholz stated it's the most important fund, Council's #1 priority and part of the Strategic Plan. Nelson pointed out the debt services on page 77 for the SPWF loan principle payment and will only be paid if we receive the loan. Knox asked about the \$1M in unexpected expenses. Scholz noted that \$600,000 of that was for Well #9, which wasn't added into the bid and also misassumptions due to limited plans requiring plans to be re-engineered.

May 12, 2025

Sewer Fund: Scholz noted no major plans, except for the CIP in the future. Focus remains on the Water Fund.

Water Reserve Fund: Scholz stated no changes. The fund is saved for an emergency.

Sewer Reserve Fund: Scholz stated future projects are on hold until the completion of the water plant. Knox referred to page 89, under Resources, and asked why the beginning balance goes down each year. Scholz stated they have paid out for some unplanned construction projects, where they found sewer issues.

SDC Reserve Fund: Eldridge commented this is a savings account for projects planned. She referred to page 92, Capital Improvements for Parks, and pointed out the matching required grants funds for the LGGP and the RTP Grants. She noted that some of these funds can be used for improvements in the Strategic Plan.

Eldridge thanked everyone for participating.

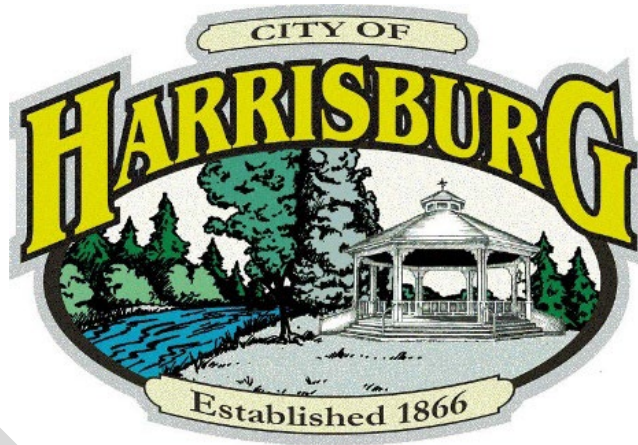
Henry asked about the property tax rate. Eldridge stated it's the same every year, unless it goes to the voters. Scholz added that it's a state requirement that has to be accepted every year.

ShIPLEY thanked everyone for being here and making the process easy to understand.

With no further business, the City Budget Committee adjourned at the hour of 8:27pm.

Chairperson

City Recorder



Library Board Minutes
March 3, 2026

Chairperson: Alexandria Bennett
 Board Members: Madison Stepherson and Pat Rufo
 Board Members Absent: Danielle Pedersen and Lori Pelkey
 Staff Members: Library Supervisor Cathy Nelson, Librarian Amanda Pelkey, and Librarian Edith Carter
 Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

CALL TO ORDER AND ROLL CALL by Chairperson Alexandria Bennett at the hour of 5:31pm.

CONCERNED CITIZEN(S) IN THE AUDIENCE: None present.

APPROVAL OF MINUTES: No comments or concerns.

- Stepherson motioned to approve November 4, 2025, Library Board Minutes and was seconded by Rufo. The motion passed unanimously by a vote of 3-0. (Yes: Rufo, Bennett, and Stepherson. No: None.)

THE MATTER OF DISCUSSING LIBRARY PROGRAMS: The following programs were discussed:

Crafting Club: Program is going well. They have some new members.

Teen Book Club: No longer being held due to lack of involvement.

Story Time: The FFA came and did a story time activity. Lori Pelkey is the main volunteer and leading the program.

Baby Story Time: Growing nicely, they have 8-17 participants.

Lego Club: Still going and still looking for a volunteer to help lead.

Movie Night: Movie license was approved, and the board discussed a soft opening during Spring Break.

Grief Support: The Board discussed the letter that was sent from Cheryl Spangler regarding the changes in Grief Support Group. The group has added an additional meeting in Junction City, has accepted monetary and physical good donations, and has been asking for sponsors from businesses without prior approval. The group is growing and the board feels that at this point, it no longer qualifies as a library program. Nelson will draft a letter and send it to the board for approval.

Others:

- Summer Reading Program will be from June 12th through August 7th. The theme is “Plant A Seed, Read”. Volunteers need to run the end of summer carnival.
- Next meeting is scheduled for May 5, 2026.

With no further discussion, the Library Board Meeting adjourned at the hour of 6:03pm.

EXHIBIT F

Code	Description	Count	Amount	GL Account
Court Costs				
AF	ATTORNEY FEE	5	53.10	
CF	COLLECTION FEE	2	377.63	
COSTS	COURT COSTS	10	1,575.79	
DEF-ADJUD	DEF ADJUDICATION	4	399.17	
LPF	LATE PAYMENT FEE	10	76.72	
PA	PAYMENT ARRANGEMENT- FEE	10	94.80	
SCF	SHOW CAUSE FEE	6	114.27	
SUSP	SUSPENSION FEE	7	92.66	
WF	WARRANT FEE	28	607.35	
Total Court Costs:		82	3,391.49	
Fines				
DISM	CHARGE DISMISSED	2	30.83	
DIV	DIVERSION AGREEMENT	1	120.00	
GBD	GUILTY BY DEFAULT	67	2,793.88	
GUILTY	FOUND GUILTY	31	1,863.17	
Total Fines:		101	4,807.88	
Surcharges				
COUNTY	COUNTY ASSESSMENT	22	299.00	
STATE	STATE ASSESSMENT	36	1,215.00	
STATE-DUII	SAD	1	100.00	
Total Surcharges:		59	1,614.00	
Grand Totals:		242	9,813.37	

Report Criteria:

Agency	Case Number	Citation Numbers	Violation Date	Primary Offense	Location
LCSO	26-T-0063	234670	04/08/2026	FAILURE TO USE SAFETY BELT	600 S. 6TH ST
LCSO	26-T-0064	234671	04/08/2026	NO OPERATORS LICENSE; FTC PROOF INS	1199 S. 6TH ST & PRICEBORO DR
LCSO	26-T-0065	234673	04/08/2026	NO OPERATORS LICENSE	NW 3RD ST & NW MONROE ST
LCSO	26-T-0066	234694	04/09/2026	NO OPERATORS LICENSE; DRIVE UNINSURED	639 TERRITORIAL ST
COBURG PD	26-T-0076	1227	04/12/2026	VIOLATING DESIGNATED SPEED 11-20 MPH	S 6TH ST/ SOMMERVILLE LP
COBURG PD	26-T-0075	1228	04/12/2026	FAILURE TO OBEY TRAFFIC CONTROL DEVICE-SIGN	7TH AND TERRITORIAL ST
COBURG PD	26-T-0074	1229	04/12/2026	VIOLATING DESIGNATED SPEED 11-20 MPH	S 6TH ST/ SOMMERVILLE LP
LCSO	26-T-0067	234735	04/13/2026	DRIVE WHILE SUSPENDED/REVOKED; FTR VEHICLE	570 LASALLE ST
LCSO	26-M-0014	234736	04/13/2026	DRIVE WHILE SUSPENDED - MISD	
LCSO	26-T-0068	234748	04/14/2026	OPERATE VEHICLE WHILE USING CELL PHONE	299 LASALLE ST & S. 3RD ST
LCSO	26-T-0069	234753	04/14/2026	DRIVING WHILE UNINSURED	699 S. 6TH ST & LASALLE ST
LCSO	26-T-0070	234757	04/14/2026	EXPIRED VEHICLE REGISTRATION	700 DIAMOND HILL & N. 7TH ST
LCSO	26-T-0071	234759	04/14/2026	FAIL TO CARRY PROOF OF INSURANCE	199 N. 3RD ST & MONROE ST
LCSO	26-T-0072	234760	04/14/2026	FAIL TO CARRY PROOF OF INSURANCE	400 S. 5TH ST & KESLING ST
LCSO	26-T-0073	234763	04/14/2026	DRIVE WHILE SUSPENDED; DRIVE UNINSURED	699 S. 3RD ST & LASALLE ST
LCS	26-C-0002	234822	04/16/2026	DOGS AS PUBLIC NUISANCES X 3	955 AZALEA DR
LCS	26-C-0001	234823	04/16/2026	DOGS AS PUBLIC NUISANCES	950 AZALEA DR
LCSO	26-T-0079	234800	04/18/2026	FAIL TO CARRY PROOF OF INSURANCE	299 N. 3RD ST & TERRITORIAL ST
LCSO	26-T-0080	234801	04/18/2026	DRIVE WHILE SUSPENDED; DRIVE UNINSURED	699 S. 6TH ST & LASALLE ST
LCSO	26-M-0015	234807	04/18/2026	D.U.I.I.	710 SOMMERVILLE LOOP
COBURG PD	26-T-0077	1230	04/19/2026	VDS 11-20 MPH	S. 6TH NEAR SOMMERVILLE
COBURG PD	26-T-0078	1231	04/19/2026	VDS 11-20 MPH; EXPIRED REG; DRIVE UNINSURED	S. 6TH & SOMMERVILLE
LCS	26-T-0081	234838	04/21/2026	DRIVE WHILE SUSPENDED/REVOKED	699 S. 9TH ST & LASALLE ST
COHB	26-M-0016	26-M-0016	04/22/2026	FAILURE TO APPEAR ON CRIMINAL CITATION	
COHB	26-M-0017	26-M-0017	04/22/2026	FAILURE TO APPEAR ON CRIMINAL CITATION	
LCSO	26-T-0082	234871	04/23/2026	FAILURE TO OBEY TRAFFIC CONTROL DEVICE-SIGN	456 N. 9TH ST
LCSO	26-T-0083	234873	04/23/2026	NO OPERATORS LICENSE	673 S. 3RD ST
LCS	26-T-0084	234874	04/23/2026	DRIVE WHILE SUSPENDED; DRIVE UNINSURED	662 S. 9TH ST

Grand Totals:

28 CITATION ISSUED FOR A TOTAL OF 38 OFFENSES

Monthly Code Enforcement Report

April 2026

Area/Location:	Issue:	Action(s) taken:
N 6 th Place	Junk/inoperable vehicles	More noticeable improvement
Lasalle St, 9 th to 6 th	New no parking restrictions	restricted side of street clear on inspection
Sommerville Lp	Parking violations	Resolved
N 7 th near Erica Way	Parking Violations	RV and SUV showed up in the last few days, monitoring for violations
7 th & Territorial	Unlicensed fruit stand	Contacted proprietor, advised to get license and take stand down until licensed
9 th & Arbor Ct	RV stored on street	Warning letter sent
7 th & Territorial	RV stored on street	Vehicle has been moved off street
2 nd & Macy area	Unlicensed solicitors	Contacted two subjs, advised to get Solicitation license and leave the area until they do. WeatherBuilt Homes.

Overall narrative:

Code Enforcement is evolving into a hybrid complaint based as well as proactive enforcement. When checking on complaints, enforcement is also logging observed concerns and approaching them **before** they become violations. This **significantly** enhances visibility and conveys a message of active patrol, contact and enforcement. Improvements to logging and tracking are making information easier to find, with more complete and detailed information, painting a much clearer picture of enforcement issues and activities. Current messaging for citizens is to manage vegetation now before it gets out of control as well as curb appeal for summer activities and visitors. City Wide cleanup day is scheduled for Saturday, June 27th from 9am to 2pm, or sooner if capacity has been met. Two regular problem properties have been foreclosed on by Linn County and are now being regularly abated at county expense. One other property has successfully applied for (and been issued) a demolition permit and the property will be cleaned up within the next few weeks.