



City Council Business Meeting Agenda  
October 13, 2020  
6:30 PM

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Mayor: Robert Duncan  
Council President: Mike Caughey  
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and Charlotte Thomas.  
Meeting Location: Harrisburg Municipal Center located at 354 Smith St.

**PUBLIC NOTICES:**

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder/Assistant City Administrator Michele Eldridge, at 541-995-6655*
8. *Meetings are held in a facility that is disinfected. Masks are required if there are 10 or more people in the room. Seating is set with 6' physical separation in mind.*
9. *If you wish to testify, and are unable to attend due to the Coronavirus Pandemic, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

**CALL TO ORDER AND ROLL CALL** by Mayor, Robert Duncan

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** (Please limit presentation to two minutes per issue.)

**1. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO**

**STAFF REPORT:**

Exhibit A: If the City Report and Contract Reports are provided to us prior to when the agenda is compiled, the reports will be attached to this staff report.

**ACTION: DISCUSSION ONLY**

**2. THE MATTER OF DISCUSSING THE HARRISBURG FISCAL YEAR 2018-2019 AUDIT REPORT WITH THE AUDITOR, STEVE TUCHSCHERER**

**STAFF REPORT:**

Exhibit A: FY 2018-2019 Audit Report. (The Report is available on the City Website under Government/Finance/Documents.

**ACTION: MOTION TO APPROVE THE CITY'S FISCAL YEAR 2018-2019 AUDIT REPORT, AS PRESENTED BY THE AUDITOR STEVE TUCHSCHERER.**

**THE CITY COUNCIL MEETING WILL NOW BE RECESSED AT THE HOUR OF \_\_\_\_\_ PM. WE WILL HOLD THE HRA BOARD MEETING IN IT'S ENTIRETY AND WILL RETURN TO THE CITY COUNCIL MEETING AT THE END TO RESUME WITH REGULAR BUSINESS.**

**THE CITY COUNCIL MEETING WILL NOW RESUME AT THE HOUR OF \_\_\_\_\_ PM.**

**ORDINANCES**

**3. THE MATTER OF APPROVING ORDINANCE NO. 976, "AN ORDINANCE REPEALING ORDINANCE NO. 939, AND THEREBY REMOVING HMC CHAPTER 5.30 MARIJUANA FROM THE CITY'S MUNICIPAL CODE"**

**STAFF REPORT:**

Exhibit A: HMC CHAPTER 5.40

Exhibit B: HMC CHAPTER 5.30

Exhibit C: PROPOSED ORDINANCE NO. 976

**ACTION: MOTION TO APPROVE ORDINANCE NO. 976, "AN ORDINANCE REPEALING ORDINANCE NO. 939 AND THEREBY REMOVING HMC CHAPTER 5.30 MARIJUANA FROM THE CITY'S MUNICIPAL CODE".**

## RESOLUTIONS

- 4. THE MATTER OF APPROVING RESOLUTION NO 1246 WHICH WILL ALLOW AN EMERGENCY TO BE DECLARED, AND THEREBY GRANTING TO THE CITY ADMINISTRATOR AUTHORITY TO APPROVE EMERGENCY HOUSING NEEDS, AS WELL AS THE EXTENSION OF LAND USE APPLICATIONS (IF NEEDED) UNTIL NOVEMBER 1, 2021**

### STAFF REPORT:

Exhibit A: Proposed Resolution No. 1246

Exhibit B: Letter from Curt McCracken asking for additional extension of their site plan

**ACTION: MOTION TO APPROVE RESOLUTION NO. 1246, "A RESOLUTION DECLARING AN EMERGENCY IN THE CITY OF HARRISBURG, OREGON AND AUTHORIZING THE CITY ADMINISTRATOR TO GRANT APPROVAL, UP TO AND INCLUDING OCTOBER 31, 2021, TO USE CERTAIN RV'S AS EMERGENCY HOUSING AND EXTEND THE TIME LIMIT ON APPROVED LAND USE APPLICATIONS".**

## NEW BUSINESS

- 5. THE MATTER OF WATERLINE IMPROVEMENTS ON 8th PLACE & EAGLES WAY**

### STAFF REPORT:

Exhibit A: Bid Results and Engineers recommendation will be provided at the meeting.

**ACTION: TBD – SEE ENGINEERS REPORT FOR SUGGESTED MOTION**

- 6. THE MATTER OF APPROVING THE FISCAL YEAR 2019/2020 (4<sup>TH</sup> QUARTER) EXPENSE REPORT**

### STAFF REPORT:

Exhibit A: Expense Report Ending June 30, 2020

**ACTION: MOTION TO APPROVE THE FISCAL YEAR 2019/2020 (4<sup>TH</sup> QUARTER) EXPENSE REPORT.**

## **THE MATTER OF APPROVING THE CONSENT LIST**

**CONSENT LIST:** Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

### STAFF REPORT:

Exhibit A: City Council Minutes for August 11, 2020

Exhibit B: City Council Minutes for August 25, 2020

Exhibit C: Payment Approval Report for September 2020

Exhibit D: Planning Commission Minutes for August 18, 2020

**ACTION:** Motion to approve the consent List

A motion to approve the consent list will approve the following:

**The City Council Minutes for August 11, and August 25, 2020**

**The Payment Approval Report for September 2020**

**CITY ADMINISTRATOR VERBAL REPORT**

1. Update on Building Permits Project
2. Update on Zoning Code Amendment Project
3. Halloween Events
4. Sleeping/Camping in Parks

**OTHER ITEMS**

**ADJOURN**



Agenda Bill

**Harrisburg City Council**

Harrisburg, Oregon

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO

STAFF REPORT:

Exhibit A: If the City Report and Contract Reports are provided to us prior to when the agenda is compiled, the reports will be attached to this staff report.

ACTION:

DISCUSSION ONLY

THIS AGENDA BILL IS DESTINED FOR: Regular Agenda – October 13, 2020

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommend that City Council listen to the presentation provided by a representative from LCSO

BACKGROUND INFORMATION:

Every month, Sergeant Greg Klein provides the City with both the LCSO City Report and the Contract Report for the previous month’s activities. If the reports are provided in time for the agenda process, they will be attached as exhibits. If they are provided after that point, but prior to the meeting, then Staff will forward them via email to Council members and will print them in time for the meeting. (LCSO Reports not appearing in the Council Agendas will be provided in the Minutes for that meeting instead.)

This process gives Council the chance to review responses and actions in relation to both criminal and non-criminal activities by LCSO deputies in town on a monthly basis.

REVIEW AND APPROVAL:

John Hitt

Date

City Administrator



# LINN COUNTY SHERIFF'S OFFICE

**Jim Yon, Sheriff**

1115 S.E. Jackson Street, Albany, OR 97322

Albany, OR. 97322

Phone: 541-967-3950

www.linnsheriff.org

## 2020

### MONTHLY REPORT TO THE CITY OF HARRISBURG FROM THE LINN COUNTY SHERIFF'S OFFICE

**FOR THE MONTH OF:**

**September**

TRAFFIC CITATIONS: _____	<b>5</b>
TRAFFIC WARNINGS: _____	<b>26</b>
TRAFFIC CRASHES: _____	<b>2</b>
ADULTS CITED/VIOLATIONS: _____	<b>1</b>
ADULTS ARRESTED: _____	<b>3</b>
JUVENILES CITED/VIOLATIONS: _____	<b>0</b>
JUVENILES ARRESTED: _____	<b>2</b>
COMPLAINTS/INCIDENTS INVESTIGATED: _____	<b>130</b>

<b>TOTAL HOURS SPENT:</b>	<b>HARRISBURG</b>	<b>291</b>
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**CONTRACT HOURS= 275 HOURS**

**Jim Yon,  
Sheriff, Linn County**

**By: Sergeant Greg Klein**



**MONTHLY BULLETIN OF DISPATCHED  
CALLS AND CASES  
FOR CONTRACT CITIES**

This Report Encompasses: 9/ 1/20 to 9/30/20

1.

Total Incidents This Month: **130**

Incident Information:	Description
CAD# 2020134962 TIME: 9/1/2020 12:38:02PM CASE# CAD Only HBRG  CAD CALL COMPLETE	SUICIDAL SUBJECT Reported at Block of 1000 DIAMOND HILL DR HBRG  Caller reported a suicidal subject. Deputies later found subject no longer lives in Linn County.
CAD# 2020135115 TIME: 9/1/2020 4:38:10PM CASE# CAD Only HBRG  HARRISBURG	DOG COMPLAINT Reported at Block of 400 EMILY LN HBRG  Found dog in Harrisburg, caller located owners prior to our arrival. No further action.
CAD# 2020135232 TIME: 9/1/2020 8:59:33PM CASE# CAD Only HBRG  CITE SPEEDING VIOLATION	TRAFFIC STOP Reported at Block of 200 N 7TH ST/TERRITORIAL ST HBRG  Driver issued a citation for speed. 39/25.
CAD# 2020135669 TIME: 9/2/2020 2:29:27PM CASE# CAD Only HBRG  CAD CALL COMPLETE	FOLLOW UP Reported at Block of 1000 S 6TH ST HBRG  Follow up was conducted for a fraudulent use of a credit card case in Harrisburg.
CAD# 2020135947 TIME: 9/2/2020 9:48:59PM CASE# CAD Only HBRG  CAD CALL COMPLETE	DISTURBANCE Reported at Block of 1000 S 6TH ST HBRG  Roommates, friends, and family were not getting along and were yelling and pushing a bit. No injuries, parties were separated. No charges for Hit & Run pressed.

Incident Information:	Description	1.
CAD# 2020135955 TIME: 9/2/2020 9:55:12PM CASE# CAD Only HBRG	HIT AND RUN Reported at Block of 1100 S 6TH ST HBRG <hr/> No Public Narrative.	
CAD# 2020135981 TIME: 9/2/2020 10:59:06PM CASE# 2002995 HBRG  REPORT TAKEN	Report Filed. WARRANT ARREST (LW ONLY) Reported At Block Of 1000 S 6TH ST Occurred between 2255 hours on 9/2/2020 and 2259 hours on 9/2/2020 . Reported: <hr/> Tara M Jackson (aka Holcomb) (39 yoa) was cited in lieu of custody on a warrant for Fail to Appear.	
CAD# 2020136191 TIME: 9/3/2020 10:16:38AM CASE# 2002999 HBRG  REPORT TAKEN	Report Filed. THEFT 1 - FROM VEHICLE Reported At Block Of 700 LASALLE ST Occurred between 1015 hours on 9/3/2020 and 1016 hours on 9/3/2020 . Reported: 9/3/2020 Officer <hr/> A trailer was broken into and several construction tools were stolen . The monetary damage exceeds \$1,000.00. The victim is making a list of all the tools and values of the tools to send to the investigating deputy. The investigation is ongoing.	
CAD# 2020136345 TIME: 9/3/2020 2:23:56PM CASE# CAD Only HBRG  CAD CALL COMPLETE	NEIGHBORHOOD DISPUTE Reported at Block of 400 N 6TH ST HBRG <hr/> Caller reported a verbal altercation between him and his neighbor. No crime was reported, caller just wanted the incident documented.	
CAD# 2020136466 TIME: 9/3/2020 6:19:09PM CASE# CAD Only HBRG  CAD CALL COMPLETE	TRESPASS Reported at Block of 300 SOMMERVILLE AVE HBRG <hr/> Male warned for trespassing on Knife River property	
CAD# 2020136482 TIME: 9/3/2020 7:01:55PM CASE# CAD Only HBRG  WARNING MOVING VIOLATIC	TRAFFIC STOP Reported at Block of 600 S 6TH ST/LASALLE ST HBRG <hr/> Operator warned for a stop sign violation when turning right from LaSalle St onto S 6th St. Warned for speed outside of town.	

## Incident Information:

## Description

1.

CAD# 2020136490  
TIME: 9/3/2020 7:22:03PM  
CASE# CAD Only  
HBRG  
WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 500 LASALLE ST HBRG

Male warned for a stop sign violation when turning right from S 6th St onto LaSalle St.

CAD# 2020136786  
TIME: 9/4/2020 8:43:04AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 900 TERRITORIAL ST HBRG

Caller was wanting to check on the welfare of brother. I was unable to locate the individual at home and was informed by neighbors that he went to an appointment.

CAD# 2020136825  
TIME: 9/4/2020 10:15:02AM  
CASE# 2003016  
HBRG  
REPORT TAKEN

Report Filed. MISSING PERSON Reported At Block Of 900 TERRITORIAL ST Occurred between 1700 hours on 9/3/2020 and 1015 hours on 9/4/2020 . Reported: 9/4/2020 Officer

Call received about elderly male missing. The male was entered into missing person's database. It is an ongoing investigation.

CAD# 2020136917  
TIME: 9/4/2020 12:45:39PM  
CASE# 2003014  
HBRG  
REPORT TAKEN

Report Filed. ASSAULT 4 - MIS Reported At Block Of 700 ERICA WAY Occurred between 1244 hours on 9/4/2020 and 1245 hours on 9/4/2020 . Reported: 9/4/2020 Officer

Caller reported a disturbance between a son and mother. Deputies responded and investigated.

CAD# 2020136918  
TIME: 9/4/2020 12:46:50PM  
CASE# 2003020  
HBRG  
HARRISBURG

Report Filed. BURGLARY 1 - RESIDENCE Reported At Block Of 200 S 4TH ST Occurred between 2230 hours on 9/2/2020 and 1230 hours on 9/4/2020 . Reported: 9/4/2020 Officer

Caller reported a burglary at her residence, a Glock 42 was stolen. The investigation is ongoing.

CAD# 2020137002  
TIME: 9/4/2020 3:03:34PM  
CASE# CAD Only  
HBRG

TRANSFER 911 INFO - LAW CALL Reported at Block of 400 TERRITORIAL ST HBRG

Incident Information:	Description	1.
<p>CAD# 2020137566</p> <p>TIME: 9/5/2020 1:46:17PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>CRIMINAL MISCHIEF Reported at Block of 200 S 4TH ST HBRG</p> <hr/> <p>Caller reported there house being egged during the night. Deputy responded and the investigation is ongoing.</p>	
<p>CAD# 2020137727</p> <p>TIME: 9/5/2020 8:07:18PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>RECOVERED/RETURNED PERSON Reported at Block of 900 TERRITORIAL ST HBRG</p> <hr/> <p>Missing person reported on 9/4 had been located at an area hospital.</p>	
<p>CAD# 2020138059</p> <p>TIME: 9/6/2020 1:32:16PM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>NON 911 ISSUE Reported at Block of 400 TERRITORIAL ST HBRG</p> <hr/> <p>No Public Narrative.</p>	
<p>CAD# 2020138338</p> <p>TIME: 9/6/2020 9:05:06PM</p> <p>CASE# 2003061</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>Report Filed. RUNAWAY JUVENILE - OWN AGENCY Reported At Block Of 100 SMITH ST Occurred between 2104 hours on 9/6/2020 and 2105 hours on 9/6/2020 . Reported:</p> <hr/> <p>Juvenile became angry with parents and left residence without saying where he was going</p>	
<p>CAD# 2020138694</p> <p>TIME: 9/7/2020 1:17:08PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>FOLLOW UP COMPLETE</p>	<p>FOLLOW UP Reported at Block of 100 SMITH ST HBRG</p> <hr/> <p>A runaway child returned home after a night away . Being a runaway violated the juvenile's probation terms and he was transported to the Linn-Benton Juvenile Detention Center.</p>	
<p>CAD# 2020139134</p> <p>TIME: 9/7/2020 7:44:01PM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>NON 911 ISSUE Reported at Block of 500 S 6TH ST HBRG</p> <hr/> <p>No Public Narrative.</p>	

**Incident Information:****Description**

1.

CAD# 2020139374  
TIME: 9/8/2020 12:57:58AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

TRAFFIC HAZARD Reported at Block of 23700 PEORIA RD HBRG

No Public Narrative.

CAD# 2020140321  
TIME: 9/9/2020 11:40:07AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

WARRANT SERVICE Reported at Block of 700 SMITH ST HBRG

Information noted. No attempt made at this time.

CAD# 2020140444  
TIME: 9/9/2020 2:27:59PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

DOMESTIC DISTURBANCE Reported at Block of 500 S 6TH ST HBRG

Caller reported wanting a female to leave his residence and she was refusing. Deputies arrived and gave the female a courtesy ride out of the area.

CAD# 2020140520  
TIME: 9/9/2020 4:15:13PM  
CASE# CAD Only  
HBRG  
WARNING EQUIPMENT VIOL

SUSPICIOUS VEHICLE Reported at Block of 300 N 3RD ST HBRG

Assisted OSP with an investigation. It was related to a fire call.

CAD# 2020140648  
TIME: 9/9/2020 7:27:43PM  
CASE# CAD Only  
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

CAD# 2020140658  
TIME: 9/9/2020 7:48:42PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 800 S 3RD ST HBRG

Report of a suspicious vehicle. Gone on arrival.

## Incident Information:

## Description

1.

CAD# 2020142184  
TIME: 9/11/2020 9:01:41PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

TRAFFIC COMPLAINT Reported at Block of 100 TERRITORIAL ST HBRG

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The driver was talked to, but said the vehicle hasn't been driven in 4 hours.

CAD# 2020142203  
TIME: 9/11/2020 9:39:51PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 100 N 4TH ST HBRG

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Male is out of gas and is living in his car. Male was told to move.

CAD# 2020142208  
TIME: 9/11/2020 9:50:28PM  
CASE# CAD Only  
HBRG

SUSPICIOUS CIRCUMSTANCE Reported at Block of 800 ARROW LEAF AVE HBRG

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No Public Narrative.

CAD# 2020142209  
TIME: 9/11/2020 9:50:47PM  
CASE# 2003157  
HBRG  
REPORT TAKEN

Report Filed. UNLAW ENTRY MOTOR VEHICLE Reported At Block Of 800 ARROW LEAF AVE Occurred between 2145 hours on 9/11/2020 and 2150 hours on 9/11/2020 . Reported:

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A 16 yoa juvenile male was arrested for UEMV and was released back to his parent.

CAD# 2020142426  
TIME: 9/12/2020 10:00:00AM  
CASE# 2003164  
HBRG  
REPORT TAKEN

Report Filed. FORGERY 2 Reported At Block Of 800 TERRITORIAL ST Occurred between 0000 hours on 9/7/2020 and 2359 hours on 9/11/2020 . Reported: 9/12/2020 Officer

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Someone forged two identical checks and deposited them in an unknown location. Checks were forged for about \$450 each. The bank returned the funds to the victim's account.

CAD# 2020142452  
TIME: 9/12/2020 10:39:21AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

CRIMINAL MISCHIEF Reported at Block of 700 TERRITORIAL ST HBRG

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Vehicle door was reported to have been pried open in Harrisburg . Nothing was reported to be missing.



## Incident Information:

## Description

1.

CAD# 2020142658  
TIME: 9/12/2020 4:39:35PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 900 ARROW LEAF PL HBRG

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UTL GOA

CAD# 2020142714  
TIME: 9/12/2020 6:08:08PM  
CASE# CAD Only  
HBRG  
EXTRA PATROL

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

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no one seen

CAD# 2020142738  
TIME: 9/12/2020 6:46:54PM  
CASE# CAD Only  
HBRG  
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 500 LASALLE ST/S 6TH ST HBRG

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Operator warned for psgr brake light out.

CAD# 2020142754  
TIME: 9/12/2020 7:10:15PM  
CASE# CAD Only  
HBRG  
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 500 LASALLE ST HBRG

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Operator warned for driver side running light out

CAD# 2020142859  
TIME: 9/12/2020 9:59:52PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 400 N 7TH ST HBRG

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Vehicle door opened, nothing missing. Owner notified and was not too concerned.

CAD# 2020143323  
TIME: 9/13/2020 8:39:15PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

THREATS Reported at Block of 200 S 4TH ST HBRG

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The teen female caller was being bullied on Instagram by two teen males she knows. The teen just want them to stop and contact was made with the teen adults.

## Incident Information:

## Description

1.

CAD# 2020143353  
TIME: 9/13/2020 9:46:39PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 400 S 9TH ST HBRG

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teens stopped at the location to eat some food; asked to leave.

CAD# 2020143801  
TIME: 9/14/2020 4:09:27PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 400 S 9TH ST HBRG

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Caller reported a dead cat along the road. A deputy responded and removed the cat.

CAD# 2020143802  
TIME: 9/14/2020 4:09:27PM  
CASE# 2003208  
HBRG  
REPORT TAKEN

Report Filed. THEFT 1 AGGRAVATED - OTHER Reported At Block Of 700 LASALLE ST  
Occurred between 1609 hours on 9/14/2020 and 1609 hours on 9/14/2020 . Reported:

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Deputy responded to a fraud. A total of \$23,000.00 was obtained through fraudulent means.  
Under investigation.

CAD# 2020143812  
TIME: 9/14/2020 4:22:47PM  
CASE# 2003211  
HBRG  
REPORT TAKEN

Report Filed. THEFT 2 - OTHER Reported At Block Of 800 ARROW LEAF PL Occurred  
between 1105 hours on 9/8/2020 and 1622 hours on 9/14/2020 . Reported: 9/14/2020

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Caller reported his packages were stolen. A deputy is investigating.

CAD# 2020143899  
TIME: 9/14/2020 6:21:51PM  
CASE# CAD Only  
HBRG  
HARRISBURG

DISTURBANCE Reported at Block of 900 SMITH ST HBRG

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Divorce is not proceeding well, a possible violation of divorce proceedings.

CAD# 2020143971  
TIME: 9/14/2020 8:44:34PM  
CASE# CAD Only  
HBRG  
HARRISBURG

SUSPICIOUS PERSON Reported at Block of 1100 S 11TH ST HBRG

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I responded to a report of people playing at a city park that is marked closed after dusk. I did not see anyone at the park or surrounding neighborhoods. Likely juveniles that live nearby.

**Incident Information:****Description**

1.

CAD# 2020144208  
TIME: 9/15/2020 9:22:00AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

ANIMAL COMPLAINT Reported at Block of 500 DEMPSEY CT HBRG

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Caller requested to have documentation made. It ultimately was not a criminal matter.

CAD# 2020144248  
TIME: 9/15/2020 10:13:20AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

FOLLOW UP Reported at Block of 900 SMITH ST HBRG

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No Public Narrative.

CAD# 2020144288  
TIME: 9/15/2020 11:09:16AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 900 SMITH ST HBRG

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Caller reported she has divorce paperwork. It is a civil matter.

CAD# 2020144333  
TIME: 9/15/2020 12:33:44PM  
CASE# CAD Only  
HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

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No Public Narrative.

CAD# 2020144335  
TIME: 9/15/2020 12:36:44PM  
CASE# CAD Only  
HBRG

911 HANG UP CALL Reported at Block of 600 DEMPSEY ST HBRG

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No Public Narrative.

CAD# 2020144344  
TIME: 9/15/2020 12:45:59PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

911 HANG UP CALL Reported at Block of 600 DEMPSEY ST HBRG

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911 call. It was learned it was from a child. The parents were educating the kid.

**Incident Information:****Description**

1.

CAD# 2020144397  
TIME: 9/15/2020 2:14:09PM  
CASE# CAD Only  
HBRG  
  
CAD CALL COMPLETE

FOLLOW UP Reported at Block of 700 LASALLE ST HBRG

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Follow up on prior case.

CAD# 2020144563  
TIME: 9/15/2020 6:17:42PM  
CASE# CAD Only  
HBRG

ALARM LAW ONLY Reported at Block of 100 SMITH ST HBRG

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No Public Narrative.

CAD# 2020144659  
TIME: 9/15/2020 9:27:05PM  
CASE# CAD Only  
HBRG

NEIGHBORHOOD WATCH Reported at Block of 100 SMITH ST HBRG

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No Public Narrative.

CAD# 2020144696  
TIME: 9/15/2020 10:33:17PM  
CASE# CAD Only  
HBRG

MOTORIST ASSIST Reported at Block of 200 MOORE ST/S 3RD ST HBRG

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No Public Narrative.

CAD# 2020144907  
TIME: 9/16/2020 9:36:58AM  
CASE# CAD Only  
HBRG  
  
CAD CALL COMPLETE

FOLLOW UP Reported at Block of 700 LASALLE ST HBRG

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Follow up on prior case.

CAD# 2020145161  
TIME: 9/16/2020 5:09:04PM  
CASE# CAD Only  
HBRG  
  
CAD CALL COMPLETE

JUVENILE COMPLAINT Reported at Block of 800 S 8TH PL HBRG

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Juvenile complaint. Deputies spoke with the family.

**Incident Information:****Description**

1.

CAD# 2020145245  
TIME: 9/16/2020 7:54:11PM  
CASE# CAD Only  
HBRG  
WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 400 SMITH ST HBRG

Operator warned for psgr headlight out.

CAD# 2020145655  
TIME: 9/17/2020 1:54:32PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

PARKING COMPLAINT Reported at Block of 100 MONROE ST/N 2ND ST HBRG

Person reported a vehicle was parked in a no parking area. A Deputy investigated and the individual was told to move the car, the vehicle was moved.

CAD# 2020145876  
TIME: 9/17/2020 8:15:58PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

BIKE TRAFFIC Reported at Block of 100 N 4TH ST/SMITH ST HBRG

The male was able to enter a backyard which then allowed him to get into other backyards to escape. UTL

CAD# 2020145923  
TIME: 9/17/2020 9:48:54PM  
CASE# CAD Only  
HBRG

NEIGHBORHOOD WATCH Reported at Block of 100 SMITH ST HBRG

No Public Narrative.

CAD# 2020146052  
TIME: 9/18/2020 2:11:35AM  
CASE# CAD Only  
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 800 S 3RD ST HBRG

No Public Narrative.

CAD# 2020146803  
TIME: 9/19/2020 8:57:44AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

DOMESTIC DISTURBANCE Reported at Block of 1000 APPLEGATE PL HBRG

Caller reported a physical altercation. The victim did not want to pursue charges.

Incident Information:	Description	1.
CAD# 2020146840 TIME: 9/19/2020 10:23:21AM CASE# CAD Only HBRG CAD CALL COMPLETE	ASSIST OTHER AGENCY Reported at Block of 200 KESLING ST HBRG <hr/> Assisted Lane County Sheriff's Office with an investigation they had.	
CAD# 2020147032 TIME: 9/19/2020 5:00:59PM CASE# CAD Only HBRG CAD CALL COMPLETE	MVC NON INJURY Reported at Block of 700 N 9TH ST/E LADINO PL HBRG <hr/> No Public Narrative.  <i>And we can disregard</i>	
CAD# 2020147135 TIME: 9/19/2020 8:32:13PM CASE# CAD Only HBRG CAD CALL COMPLETE	NOISE DISTURBANCE Reported at Block of 400 LASALLE ST/S 5TH ST HBRG <hr/> complaint of music	
CAD# 2020147140 TIME: 9/19/2020 8:39:28PM CASE# 2003295 HBRG REPORT TAKEN	Report Filed. STRANGULATION - MIS DOMESTIC Reported At Block Of 900 SMITH ST Occurred between 2039 hours on 9/19/2020 and 2039 hours on 9/19/2020 . Reported: <hr/> Samuel Urias was arrested for strangulation and harassment. Taken to LCJ without incident.	
CAD# 2020147213 TIME: 9/19/2020 11:03:35PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUICIDAL SUBJECT Reported at Block of 100 SMITH ST HBRG <hr/> dispute between juvenile male and step father.	
CAD# 2020147313 TIME: 9/20/2020 3:46:09AM CASE# CAD Only HBRG	NON 911 ISSUE Reported at Block of 400 TERRITORIAL ST HBRG <hr/> No Public Narrative.	

Incident Information:	Description	1.
<p>CAD# 2020147427</p> <p>TIME: 9/20/2020 12:59:02PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>FALSE ALARM POLICE</p>	<p>ALARM LAW ONLY Reported at Block of 200 SMITH ST HBRG</p> <hr/> <p>Call received about an alarm. It was false.</p>	
<p>CAD# 2020147673</p> <p>TIME: 9/20/2020 10:32:12PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>ASSIST OTHER AGENCY Reported at Block of 700 ARROW LEAF AVE HBRG</p> <hr/> <p>Deputies did an AOA for Springfield PD.</p>	
<p>CAD# 2020148182</p> <p>TIME: 9/21/2020 7:47:17PM</p> <p>CASE# 2003320</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>Report Filed. THEFT 2 - FROM VEHICLE Reported At Block Of 200 LASALLE ST Occurred between 1815 hours on 9/21/2020 and 1945 hours on 9/21/2020 . Reported: 9/21/2020</p> <hr/> <p>Enclosed utility trailer was entered during a 1.5 hr time period tonight and tools were taken from inside, estimated value over \$300.</p>	
<p>CAD# 2020148203</p> <p>TIME: 9/21/2020 8:54:00PM</p> <p>CASE# 2003321</p> <p>HBRG</p> <p>REPORT TAKEN</p>	<p>REPORT PENDING. Original Call Type: HIT AND RUN Reported At Block Of 400 N 6TH ST Occurred between 2054 hours on 9/21/2020 and 2054 hours on 9/21/2020 . Reported:</p> <hr/> <p>A light colored vehicle accelerated from a stop at the corner of Dempsey St and N 6th, and drove through a yard to strike a tree before driving off. The vehicle is most likely a Ford sedan. RTF</p>	
<p>CAD# 2020148232</p> <p>TIME: 9/21/2020 9:53:56PM</p> <p>CASE# CAD Only</p> <p>HBRG</p>	<p>911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG</p> <hr/> <p>No Public Narrative.</p>	
<p>CAD# 2020148277</p> <p>TIME: 9/21/2020 11:58:57PM</p> <p>CASE# CAD Only</p> <p>HBRG</p> <p>CAD CALL COMPLETE</p>	<p>JUVENILE COMPLAINT Reported at Block of 600 SMITH ST HBRG</p> <hr/> <p>Deputy gave a juvenile a ride home and gave the juvenile a warning for curfew violation.</p>	

Incident Information:	Description	1.
CAD# 2020148286 TIME: 9/22/2020 12:16:29AM CASE# CAD Only HBRG CAD CALL COMPLETE	SUSPICIOUS VEHICLE Reported at Block of 200 SOMMERVILLE AVE/S 2ND ST HBRG <hr/> Deputy spoke with a family who was tarping there vehicle in the business district of Harrisburg late at night.	
CAD# 2020148373 TIME: 9/22/2020 7:01:12AM CASE# CAD Only HBRG CAD CALL COMPLETE	TRAFFIC COMPLAINT Reported at Block of 600 S 6TH ST/LASALLE ST HBRG <hr/> A construction worker reported multiple vehicles running through a stop sign at 6th/LaSalle. A Deputy stayed at the location until morning traffic subsided. Multiple traffic stops were conducted for Failing to Obey a Traffic Control Device.	
CAD# 2020148391 TIME: 9/22/2020 7:50:09AM CASE# CAD Only HBRG WARNING MOVING VIOLATIC	TRAFFIC STOP Reported at Block of 800 S 6TH ST/SOMMERVILLE LOOP HBRG <hr/> Joshua Nasshahn (20 y.o.) of Harrisburg was issued a warning for a moving violation at the intersection of S. 6th St/La Salle St.	
CAD# 2020148396 TIME: 9/22/2020 7:58:29AM CASE# CAD Only HBRG WARNING MOVING VIOLATIC	TRAFFIC STOP Reported at Block of 1100 S 6TH ST/PRICEBORO DR HBRG <hr/> Brian Hart (39 y.o.) of Junction City was issued a warning for a moving violation at S. 6th St. and La Salle St.	
CAD# 2020148398 TIME: 9/22/2020 8:09:38AM CASE# CAD Only HBRG WARNING MOVING VIOLATIC	TRAFFIC STOP Reported at Block of 1100 S 6TH ST/PRICEBORO DR HBRG <hr/> Steven Dorman (67 y.o.) of Eugene was issued a warning for a moving violation at 6th/LaSalle.	
CAD# 2020148405 TIME: 9/22/2020 8:25:13AM CASE# CAD Only HBRG WARNING MOVING VIOLATIC	TRAFFIC STOP Reported at Block of 1100 S 6TH ST/PRICEBORO DR HBRG <hr/> Melissa Moore (41 y.o.) of Junction City was issued a warning for a moving violation at 6th/LaSalle.	



## Incident Information:

## Description

1.

CAD# 2020148409  
TIME: 9/22/2020 8:32:28AM  
CASE# CAD Only  
HBRG  
WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 600 S 6TH ST/LASALLE ST HBRG

Roger Ferguson (63 y.o.) of Junction City was issued a warning for a moving violation at 6th/LaSalle.

CAD# 2020148417  
TIME: 9/22/2020 8:45:59AM  
CASE# CAD Only  
HBRG  
WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 800 S 6TH ST/SOMMERVILLE LOOP HBRG

Arlene Cardiel (30 y.o.) of Las Vegas was issued a warning for a moving violation at 6th/LaSalle.

CAD# 2020148429  
TIME: 9/22/2020 9:10:03AM  
CASE# CAD Only  
HBRG  
WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 200 LASALLE ST/S 3RD ST HBRG

Taylor Haynes (20 y.o.) of Harrisburg was issued a warning for a speeding violation on Third St.

CAD# 2020148670  
TIME: 9/22/2020 3:48:32PM  
CASE# 2003340  
HBRG  
REPORT TAKEN

Report Filed. THEFT 2 - OTHER Reported At Block Of 800 PRICEBORO DR Occurred between 1700 hours on 9/8/2020 and 1700 hours on 9/11/2020 . Reported: 9/22/2020

Theft of a package was reported from an address in Harrisburg, the contents totaled \$245.

CAD# 2020148748  
TIME: 9/22/2020 5:46:16PM  
CASE# CAD Only  
HBRG

911 HANG UP CALL Reported at Block of 600 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2020148804  
TIME: 9/22/2020 7:16:02PM  
CASE# CAD Only  
HBRG

911 HANG UP CALL Reported at Block of 600 TERRITORIAL ST HBRG

No Public Narrative.

Incident Information:	Description	1.
CAD# 2020149006 TIME: 9/23/2020 7:20:58AM CASE# CAD Only HBRG CAD CALL COMPLETE	911 HANG UP CALL Reported at Block of 600 TERRITORIAL ST HBRG <hr/> 911 call received. It was dialed by accident, everything was okay.	
CAD# 2020149043 TIME: 9/23/2020 9:22:57AM CASE# CAD Only HBRG HARRISBURG	COUNTER TRAFFIC Reported at Block of 100 SMITH ST HBRG <hr/> Citizen came in to report a vehicle violation. Deputies checked the area and located the vehicle. There were no violations.	
CAD# 2020149236 TIME: 9/23/2020 1:55:49PM CASE# CAD Only HBRG CAD CALL COMPLETE	ASSIST OTHER AGENCY Reported at Block of 800 EAGLES WAY HBRG <hr/> Assisted Linn County Narcotics Team at this location. NFA	
CAD# 2020149685 TIME: 9/24/2020 9:05:33AM CASE# 2003376 HBRG HARRISBURG	REPORT PENDING. Original Call Type: SUSPICIOUS PERSON Reported At Block Of 300 N 3RD ST Occurred between 0905 hours on 9/24/2020 and 0905 hours on 9/24/2020 . <hr/> Subject declined medical treatment and was given a courtesy ride to her Junction City residence and issued citation for a warrant	
CAD# 2020149949 TIME: 9/24/2020 5:13:10PM CASE# CAD Only HBRG CAD CALL COMPLETE	911 HANG UP CALL Reported at Block of 1000 KOBE LN HBRG <hr/> Received a 911 hang up call. Upon contact via phone, it was learned a disturbance was occurring. Deputies arrived on scene and conducted an investigation. It was learned to be non-criminal matter.	
CAD# 2020149980 TIME: 9/24/2020 6:34:44PM CASE# CAD Only HBRG	POCKET DIAL LCSO AND CRCC Reported at Block of 600 TERRITORIAL ST HBRG <hr/> No Public Narrative.	

## Incident Information:

## Description

1.

CAD# 2020150090  
TIME: 9/24/2020 9:57:15PM  
CASE# CAD Only  
HBRG

SUSPICIOUS PERSON Reported at Block of 200 SMITH ST HBRG

No Public Narrative.

CAD# 2020150469  
TIME: 9/25/2020 2:19:30PM  
CASE# CAD Only  
HBRG  
  
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 100 N 3RD ST HBRG

Nita Halstead (53 y.o.) of Harrisburg was issued a warning for a lighting violation at 3rd St./Kesling St.

CAD# 2020150555  
TIME: 9/25/2020 4:41:51PM  
CASE# CAD Only  
HBRG  
  
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 600 DEMPSEY ST HBRG

Lisha Rose (55 y.o.) of Waldport was issued a warning for a speeding violation on Diamond Hill near Eighth in Harrisburg.

CAD# 2020150676  
TIME: 9/25/2020 9:33:34PM  
CASE# CAD Only  
HBRG

NEIGHBORHOOD WATCH Reported at Block of 100 SMITH ST HBRG

No Public Narrative.

CAD# 2020150699  
TIME: 9/25/2020 10:18:41PM  
CASE# CAD Only  
HBRG  
  
CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 400 S 9TH ST HBRG

The field gate is open from time to time. I closed and locked the gate.

CAD# 2020150817  
TIME: 9/26/2020 3:00:02AM  
CASE# CAD Only  
HBRG  
  
CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 900 SMITH ST HBRG

Male at GMA's house flying his new drone, a Ruko F-11 quad copter w/ lights

## Incident Information:

## Description

1.

CAD# 2020150863  
TIME: 9/26/2020 9:15:11AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

DOG COMPLAINT Reported at Block of 600 LASALLE ST HBRG

Report of animal abuse was investigated. A Deputy spoke with the animal owner and learned the dog is not entirely potty trained, so he yelled at the dog. The Deputy did not see any signs of injury, or abuse, to the dog.

CAD# 2020150867  
TIME: 9/26/2020 9:24:22AM  
CASE# CAD Only  
HBRG  
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 100 N 3RD ST HBRG

Kieran Van Horsen (19 y.o.) of Albany was issued a warning for a speeding violation in Harrisburg at 3rd and Macy.

CAD# 2020151107  
TIME: 9/26/2020 6:52:50PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

ASSIST OTHER AGENCY Reported at Block of 100 N 2ND ST HBRG

Intoxicated female sleeping in her vehicle in front of the bar.

CAD# 2020151239  
TIME: 9/26/2020 11:13:54PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

ASSIST OTHER AGENCY Reported at Block of 500 PEORIA RD HBRG

No Public Narrative.

CAD# 2020151251  
TIME: 9/26/2020 11:33:23PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

ASSIST OTHER AGENCY Reported at Block of 400 S 3RD ST HBRG

No Public Narrative.

CAD# 2020151275  
TIME: 9/27/2020 12:14:10AM  
CASE# CAD Only  
HBRG  
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 300 S 3RD ST HBRG

Operator warned for an expired license due to birthday under COVID conditions.

## Incident Information:

## Description

1.

CAD# 2020151447  
TIME: 9/27/2020 11:07:05AM  
CASE# CAD Only  
HBRG  
WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 200 LASALLE ST/S 3RD ST HBRG

Cheline Jordan (29 y.o.) of Harrisburg was issued a warning for a speeding violation near LaSalle and Fifth.

CAD# 2020151514  
TIME: 9/27/2020 1:54:43PM  
CASE# CAD Only  
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 800 SIUSLAW PL HBRG

CAD# 2020151580  
TIME: 9/27/2020 4:52:01PM  
CASE# CAD Only  
HBRG  
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 200 S 3RD ST/MACY ST HBRG

Jay Azling (57 y.o.) of California was issued a warning for a speeding violation near the intersection of 3rd/Macy in Harrisburg.

CAD# 2020151830  
TIME: 9/28/2020 5:36:39AM  
CASE# CAD Only  
HBRG  
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 700 S 3RD ST/S 2ND ST HBRG

Operator warned for no running lights as DRL was in use only.

CAD# 2020151836  
TIME: 9/28/2020 5:58:03AM  
CASE# CAD Only  
HBRG  
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 300 S 3RD ST HBRG

No Public Narrative.

CAD# 2020151837  
TIME: 9/28/2020 5:59:43AM  
CASE# CAD Only  
HBRG  
CITE NO INSURANCE

TRAFFIC STOP Reported at Block of 300 S 3RD ST HBRG

Operator cited for No op license and also for No Insurance. Warned for no plate/expired DMV window temp.

Incident Information:	Description	1.
CAD# 2020152200 TIME: 9/28/2020 6:04:00PM CASE# 2003434 HBRG REPORT TAKEN	REPORT PENDING. Original Call Type: MVC NON INJURY Reported At Block Of 300 S 3RD ST Occurred between 1804 hours on 9/28/2020 and 1804 hours on 9/28/2020 . <hr/> Deputies responded to a report of a single vehicle crash in Harrisburg. Only one vehicle was involved and the operator believed mechanical failure caused him to go off the roadway and crash. No injuries and no observed impairment. Crash caused significant damage to a utility pole.	
CAD# 2020152235 TIME: 9/28/2020 7:08:00PM CASE# CAD Only HBRG	911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG <hr/> No Public Narrative.	
CAD# 2020152242 TIME: 9/28/2020 7:19:46PM CASE# 2003437 HBRG REPORT TAKEN	REPORT PENDING. Original Call Type: SEX OFFENSE Reported At Block Of 800 S 9TH ST Occurred between 1919 hours on 9/28/2020 and 1919 hours on 9/28/2020 . Reported: <hr/> A caller reported his juvenile daughter is a victim of Telephonic Harassment . A deputy is investigating.	
CAD# 2020152294 TIME: 9/28/2020 9:23:51PM CASE# CAD Only HBRG	TRANSFER 911 INFO - LAW CALL Reported at Block of 400 TERRITORIAL ST HBRG <hr/>	
CAD# 2020152455 TIME: 9/29/2020 6:58:55AM CASE# CAD Only HBRG CAD CALL COMPLETE	UEMV Reported at Block of 700 SMITH ST HBRG <hr/> Caller reported vehicle was entered by someone at night. Nothing was stolen.	
CAD# 2020152473 TIME: 9/29/2020 8:08:29AM CASE# 2003443 HBRG REPORT TAKEN	REPORT PENDING. Original Call Type: FOUND PROPERTY Reported At Block Of 700 SMITH ST Occurred between 0808 hours on 9/29/2020 and 0808 hours on 9/29/2020 . <hr/> Found bicycle was taken into Sheriff`s Office.	

## Incident Information:

## Description

1.

CAD# 2020152586  
TIME: 9/29/2020 11:25:45AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

LITTERING VIOLATION Reported at Block of 100 KESLING ST HBRG

Caller reported clothes were dropped off at their house . They disposed it.

CAD# 2020152748  
TIME: 9/29/2020 3:27:09PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SEX OFFENSE Reported at Block of 100 SMITH ST HBRG

Caller reported further information for a case that is already being investigated by a Deputy

CAD# 2020152847  
TIME: 9/29/2020 6:26:14PM  
CASE# 2003457  
HBRG  
REPORT TAKEN

REPORT PENDING. Original Call Type: SUSPICIOUS CIRCUMSTANCE Reported At Block Of 700 S 6TH ST Occurred between 1826 hours on 9/29/2020 and 1826 hours on 9/29/2020

Deputies received a tip on a crime that the caller thought was going to be committed.

CAD# 2020152948  
TIME: 9/29/2020 9:43:13PM  
CASE# CAD Only  
HBRG  
HARRISBURG

TRAFFIC STOP Reported at Block of 200 N 7TH ST/TERRITORIAL ST HBRG

Driver issued a warning for his speed.

CAD# 2020152953  
TIME: 9/29/2020 9:53:41PM  
CASE# CAD Only  
HBRG

NEIGHBORHOOD WATCH Reported at Block of 100 SMITH ST HBRG

No Public Narrative.

CAD# 2020153201  
TIME: 9/30/2020 10:43:08AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 300 SMITH ST HBRG

Female was afraid her husband had an issue with his diabetes and passed out in the bathroom, while she was not home. A Deputy arrived at the residence and the female received a phone call from her husband, who was in town, alive and well.

**Incident Information:****Description**

1.

CAD# 2020153250  
TIME: 9/30/2020 11:46:07AM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 300 S 3RD ST HBRG

An anonymous tip reported a potential future suspicious circumstance in Harrisburg. A Deputy stayed in the area and nothing appeared out of the ordinary.

CAD# 2020153267  
TIME: 9/30/2020 12:08:16PM  
CASE# CAD Only  
HBRG

LOST PROPERTY Reported at Block of 400 N 10TH ST HBRG

No Public Narrative.

CAD# 2020153387  
TIME: 9/30/2020 2:58:42PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

SUSPECT FOLLOW UP Reported at Block of 600 N 7TH ST HBRG

Negative contact

CAD# 2020153512  
TIME: 9/30/2020 6:23:30PM  
CASE# CAD Only  
HBRG  
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 600 S 6TH ST/LASALLE ST HBRG

Operator warned for expired tags under COVID, 06/2020

CAD# 2020153533  
TIME: 9/30/2020 6:59:36PM  
CASE# CAD Only  
HBRG  
CAD CALL COMPLETE

TRESPASS Reported at Block of 300 SOMMERVILLE AVE HBRG

3 males trespassing at the KR Ponds, fishing. 2 walked from JC via the train bridge. I gave those two a ride to a friends house to catch a ride home. The 3rd walked out to go home. NFA.



Incident Information:	Description	1.
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Agenda Bill  
**Harrisburg City Council**  
Harrisburg, Oregon

**THE MATTER OF DISCUSSING THE HARRISBURG FISCAL YEAR 2018-2019  
AUDIT REPORT WITH THE AUDITOR, STEVE TUCHSCHERER**

## STAFF REPORT:

Exhibit A: FY 2018-2019 Audit Report. (The Report is available on the City Website under Government/Finance/Documents.

**ACTION: MOTION TO APPROVE THE CITY'S FISCAL YEAR 2018-2019  
AUDIT REPORT, AS PRESENTED BY THE AUDITOR STEVE TUCHSCHERER.**

**THIS AGENDA BILL IS DESTINED FOR:** Regular Agenda – October 13, 2020

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

**STAFF RECOMMENDATION:**

**Staff recommends City Council accept and approve the City of Harrisburg Fiscal Year 2018-2019 Audit Report.**

BACKGROUND INFORMATION:

Steve Tuchscherer and his firm audited the City's financial records for Fiscal Year 2018-2019. The audit report was given to the City Council previously for review. Council is encouraged to bring their copy to follow along or may use an electronic device to review the on-line version. The report can also be found on the City Website under Government/Finance/Documents.

Mr. Tuchscherer will be providing his audit report via Zoom, which will be broadcast on the City Council Information Screens.

REVIEW AND APPROVAL:

John Hitt  
City Administrator

Date

# Agenda Bill

## **Harrisburg City Council**

### Harrisburg, Oregon

**THE MATTER OF APPROVING ORDINANCE NO. 976, “AN ORDINANCE REPEALING ORDINANCE NO. 939, AND THEREBY REMOVING HMC CHAPTER 5.30 MARIJUANA FROM THE CITY’S MUNICIPAL CODE**

**STAFF REPORT:**

Exhibit A: HMC CHAPTER 5.40

Exhibit B: HMC CHAPTER 5.30

Exhibit C: PROPOSED ORDINANCE NO. 976

**ACTION: MOTION TO APPROVE ORDINANCE NO. 976, “AN ORDINANCE REPEALING ORDINANCE NO. 939 AND THEREBY REMOVING HMC CHAPTER 5.30 MARIJUANA FROM THE CITY’S MUNICIPAL CODE.**

**THIS AGENDA BILL IS DESTINED FOR:** Regular Agenda – October 13, 2020

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

**STAFF RECOMMENDATION:**

**Staff recommend City Council repeal Ordinance No. 939 by approving Ordinance No. 976.**

**BACKGROUND INFORMATION:**

When Council was considering our response to Recreational Marijuana being legalized in Oregon, we came up with a few strategies, based upon the legislature at the time, and the options we had available. We created several ordinances in relation to Marijuana. One option approved through Ordinance 941, HMC 5.40, (Exhibit A) was based on voters in Harrisburg voting against allowing any kind of marijuana facilities in town. The other option was based on voters allowing marijuana facilities in town, through Ordinance 939, HMC 5.30 (Exhibit B).

Ordinance 941 (HMC 5.40 – Marijuana Prohibition) states in section 5.40.060, that if the ordinance is upheld by voters, then Chapter 5.30 HMC regarding licensing of marijuana facilities is repealed. Unfortunately, simply stating a repeal clause in a different ordinance from the one adopted doesn’t legally repeal the ordinance that was no longer needed. That action can only be carried out by a repealing ordinance.

Therefore, Council is being asked to approve Ordinance 939, which will effectively remove HMC Chapter 5.30. This will help to remove a confusing piece of legislation in

the Harrisburg Municipal Code that doesn't make sense when the voters have prohibited any kind of facilities in town.

Ordinance No. 940, which established criminal code in relation to marijuana is still valid, and can be found in HMC 9.60. Ordinance No. 942, which established a marijuana retail tax, is still valid, if marijuana should be legalized on a federal basis.

REVIEW AND APPROVAL:

_____ John Hitt City Administrator	_____ Date
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## **Chapter 5.40 MARIJUANA PROHIBITION**

Sections:

[5.40.010 Purpose.](#)

[5.40.020 Definitions.](#)

[5.40.030 Ban declared.](#)

[5.40.040 Exception.](#)

[5.40.050 Referral.](#)

[5.40.060 Repeal.](#)

### **5.40.010 Purpose.**

The purpose of this chapter is to minimize any adverse public safety and public health impacts that may result from allowing marijuana facilities in the City by prohibiting the establishment of certain State-registered and State-licensed marijuana businesses within the City of Harrisburg and is intended to further the following objectives:

1. Prevent the distribution of marijuana to persons under 21 years of age;
2. Prevent revenue from the sale of marijuana from going to criminal enterprises, gangs, and cartels;
3. Prevent the diversion of marijuana from this State to other states;
4. Prevent marijuana activity that is legal under State law from being used as a cover or pretext for the trafficking of other illegal drugs or other illegal activity;
5. Prevent violence and the use of firearms in the cultivation and distribution of marijuana;
6. Prevent drugged driving and the exacerbation of other adverse public health consequences associated with the use of marijuana. [Ord. 941 § 1, 2016.]

### **5.40.020 Definitions.**

1. "Marijuana" means the plant Cannabis family Cannabaceae, any part of the plant Cannabis family Cannabaceae and the seeds of the plant Cannabis family Cannabaceae.
2. "Marijuana facility" means a medical marijuana facility, a recreational marijuana facility, or a facility that operates as both.

3. “Medical marijuana” means all parts of marijuana plants that may be used to treat or alleviate a medical marijuana qualifying patient’s debilitating medical condition or symptoms associated with the patient’s debilitating medical condition.

4. “Medical marijuana facility” means a medical marijuana facility that is registered by the Oregon Health Authority under ORS 475.300 through 475.346 and that grows, processes, sells, distributes, transmits, gives, dispenses or otherwise provides medical marijuana to qualifying patients.

5. “Recreational marijuana facility” means an entity licensed by the Oregon Liquor Control Commission to grow, cultivate, manufacture, harvest, produce, or sell marijuana. [Ord. 941 § 1, 2016.]

**5.40.030 Ban declared.**

As described in Section 134 of House Bill 3400 (2015), the City of Harrisburg hereby prohibits the establishment of marijuana facilities in the area subject to the jurisdiction of the City. [Ord. 941 § 1, 2016.]

**5.40.040 Exception.**

The prohibition set out in this chapter does not apply to a marijuana processing site or medical marijuana dispensary that meets the conditions set out in subsections 6 or 7 of Section 134, 136, or 137 of House Bill 3400 (2015). [Ord. 941 § 1, 2016.]

**5.40.050 Referral.**

The ordinance codified in this chapter shall be referred to the electors of the City of Harrisburg at the next Statewide general election on Tuesday, November 8, 2016. [Ord. 941 § 1, 2016.]

**5.40.060 Repeal.**

If the ordinance codified in this chapter is upheld by the voters, Chapter 5.30 HMC regarding licensing of marijuana facilities is repealed. [Ord. 941 § 1, 2016.]

## **Chapter 5.30 MARIJUANA**

Sections:

[5.30.010 Purpose.](#)

[5.30.020 Definitions.](#)

[5.30.030 Registration required.](#)

[5.30.040 Initial registration application and fee requirements.](#)

[5.30.050 Registration termination – Renewal – Fee.](#)

[5.30.060 Registration conditions.](#)

[5.30.070 Background checks.](#)

[5.30.080 Examination of books, records, and premises.](#)

[5.30.090 Administrative and other remedies for noncompliance, administrative appeals, and penalties.](#)

[5.30.100 Confidentiality.](#)

[5.30.110 Severability.](#)

### **5.30.010 Purpose.**

The purpose of this chapter is to minimize any adverse public safety and public health impacts that may result from allowing marijuana facilities in the City by adopting particular time, place and manner requirements and a registration process for such facilities. Specifically, these time, place and manner requirements are intended to further the following objectives:

1. Prevent the distribution of marijuana to persons under 21 years of age;
2. Prevent revenue from the sale of marijuana from going to criminal enterprises, gangs, and cartels;
3. Prevent the diversion of marijuana from this State to other states;
4. Prevent marijuana activity that is legal under State law from being used as a cover or pretext for the trafficking of other illegal drugs or other illegal activity;
5. Prevent violence and the use of firearms in the cultivation and distribution of marijuana;

6. Prevent drugged driving and the exacerbation of other adverse public health consequences associated with the use of marijuana. [Ord. 939 § 1, 2016.]

#### **5.30.020 Definitions.**

1. “Controlled substances” means substances designated as Schedule I or Schedule II controlled substances in the Code of Federal Regulations Title 21, Chapter II, Part 1308.

2. “Administrator” means the City Administrator of the City of Harrisburg or his/her designee.

3. “Marijuana” means all parts of the plant of the Cannabis family Moraceae, whether growing or not, the resin extracted from any part of the plant, and every compound, manufacture, salt, derivative, mixture, or preparation of the plant or its resin, as may be defined by Oregon Revised Statutes as they currently exist or may be amended from time to time.

4. “Marijuana facility” means a medical marijuana facility, a recreational marijuana facility, or a facility that operates as both.

5. “Medical marijuana” means all parts of marijuana plants that may be used to treat or alleviate a medical marijuana qualifying patient’s debilitating medical condition or symptoms associated with the patient’s debilitating medical condition.

6. “Medical marijuana facility” means a medical marijuana facility that is registered by the Oregon Health Authority under ORS 475.300 through 475.346 and that grows, processes, sells, distributes, transmits, gives, dispenses or otherwise provides medical marijuana to qualifying patients.

7. “Operator” means the person who is a proprietor of a facility, whether in the capacity of operator, lessee, sub-lessee, mortgagee in possession, licensee or any other capacity.

8. “Recreational marijuana facility” means an entity licensed by the Oregon Liquor Control Commission to grow, cultivate, manufacture, harvest, produce, or sell marijuana. [Ord. 939 § 1, 2016.]

#### **5.30.030 Registration required.**

The operator of any marijuana facility in the City must possess a valid annual marijuana facility registration issued under this chapter and must comply with the requirements of any and all State and local laws. [Ord. 939 § 1, 2016.]

#### **5.30.040 Initial registration application and fee requirements.**

1. Applications for initial and renewal marijuana facility registrations must be submitted to the Administrator and must be signed under penalty of perjury. The application documents must include at least the following:

- a. The location of the proposed facility.



- b. The true names and addresses of the persons or legal entities that have an operatorship interest in the facility; that have loaned or given money or real or personal property to the applicant for use by the facility within the preceding year; or that have leased real property to the applicant for future use.
  - c. A detailed description of the type, nature and extent of the enterprise to be conducted.
  - d. A detailed description of the proposed accounting and inventory systems for the facility.
  - e. Certification that the proposed facility is registered as an Oregon medical marijuana facility pursuant to ORS 475.300 through 475.346 or is licensed with the Oregon Liquor Control Commission as a recreational marijuana facility.
  - f. Certification that the proposed facility has met all applicable requirements in the Harrisburg zoning code.
  - g. Certification that all current fees and taxes owed have been paid.
  - h. Detailed illustrations (to scale) of all proposed signage and location of such signage.
  - i. Such other information deemed necessary by the Administrator to conduct any investigation or background check.
2. At the time of submission of an initial facility registration application, the applicant must pay a marijuana facility registration application and investigation fee. The fee amount shall be set by Council resolution. No portion of the fee is refundable.
3. A separate registration application must be submitted for each proposed location.
4. The applicant for a proposed facility shall be solely responsible for directly contacting property owners, tenants, and occupants of property within 1,500 feet of the proposed site for the facility to confirm that it complies with the location conditions of this chapter as set out in HMC [5.30.060](#)(10). [Ord. 939 § 1, 2016.]

**5.30.050 Registration termination – Renewal – Fee.**

- 1. A facility registration terminates automatically on December 31st of each year, unless a registration renewal application is approved.
- 2. A facility registration terminates automatically if Federal or State statutes, regulations or guidelines are modified, changed, or interpreted in such a way by State or Federal law enforcement officials as to prohibit operation of the facility under this chapter.
- 3. A registration renewal application shall include information similar in nature to that provided on the registered party's initial registration application and must be submitted to the City no less than

30 days prior to expiration of the registration.

4. At the time of submission of a facility registration renewal application, the registered party must pay a marijuana facility registration renewal application and investigation fee. The fee shall be set by City Council resolution. No portion of the fee is refundable in the event operation of the facility is discontinued for any reason. [Ord. 939 § 1, 2016.]

**5.30.060 Registration conditions.**

Any marijuana facility must comply with the following requirements, in addition to any other State or local requirements:

1. The facility must continue to be registered in good standing as a marijuana facility pursuant to State law.
2. The facility must meet applicable laws and regulations, including, but not limited to, building and fire codes, including the payment of all fines, fees, and taxes owing to the City.
3. The facility must not manufacture or produce any extracts, oils, resins or similar derivatives of marijuana on site and must not use open flames or gases in preparation of any products.
4. Marijuana and tobacco products must not be smoked, ingested or otherwise consumed on the premises of the facility.
5. Operating hours for retail sales must be no earlier than 9:00 a.m. or later than 5:00 p.m. on the same day.
6. The facility must utilize an air filtration and ventilation system which, to the greatest extent feasible, confines all objectionable odors associated with the facility to the premises. For the purposes of this provision, the standard for judging "objectionable odors" shall be that of an average, reasonable person with ordinary sensibilities after taking into consideration the character of the neighborhood in which the odor is made and the odor is detected.
7. The facility must provide for secure disposal of marijuana remnants or by-products; such remnants or by-products shall not be placed within the facility's exterior refuse containers.
8. The facility must not be co-located on the same tax lot or within the same building with any marijuana social club, smoking club or grow site.
9. The facility must be located within 3,500 feet of the Linn County Sheriff's Department Substation.
10. The facility shall not be located:
  - a. Within 1,000 feet of any public or private school, public or private preschool, public library, public park, or public or private youth activity center; or

- b. Within 1,000 feet of any structure housing a public or private youth organization or any structure housing public or private classes on at least a weekly basis for people under the age of 21; or
- c. Within 500 feet of any public property not otherwise described in this section, not including right-of-way; or
- d. Within 200 feet of a residential zone or residential use; or
- e. Within 1,000 feet of a public or private daycare center; or
- f. Within 1,000 feet of another facility; or
- g. Within 500 feet of a State highway.

11. All distances shall be measured in a direct line from the boundary of any of the properties and facilities listed in this chapter.

12. The facility shall have no marijuana in edible form.

13. No minor is allowed on the premises unless the minor is a medical marijuana qualifying patient and is accompanied by a parent, guardian, or caregiver whose purpose is to procure the minor's medical marijuana.

14. A person with any felony convictions may not be an operator, employee, or volunteer of a facility, or have any financial interest in the facility.

15. The facility must have an accounting system specifically designed for enterprises reliant on transactions conducted primarily in cash and sufficient to maintain detailed, auditable financial records. If the City finds the books and records of the facility are deficient in any way or if the accounting system is not auditable, the facility must modify the accounting system to meet the requirements of the City.

16. Each facility must keep and preserve for a period of at least three years records containing at least the following information:

- a. Daily wholesale purchases (including grow receipts) and retail sales, including a cash receipts and expenses journal;
- b. State and Federal income tax returns;
- c. Names and any aliases of any operators of the facility;
- d. Names and any aliases of any employees or volunteers of the facility;
- e. Names of and any aliases of any persons with a financial interest in the facility;

f. Any additional information that the City deems necessary.

17. Each facility must display its current registration inside the facility in a prominent place easily visible to persons conducting business there.

18. Sales or any other transfers of marijuana products must occur completely inside the facility building. No walk-up or drive-through service is allowed.

19. Each facility must obtain and maintain general liability insurance in an amount of not less than \$1,000,000 per occurrence/\$2,000,000 aggregate each claim, incident, or occurrence for bodily injury and property damage that specifically covers the facility for liability related to selling marijuana to an already impaired person who leaves the facility driving a motor vehicle.

20. Each facility must maintain adequate off-street parking for the facility. [Ord. 939 § 1, 2016.]

#### **5.30.070 Background checks.**

The applicant will provide completed criminal background checks for each individual who is proposed to be an operator, employee, volunteer, or person with a financial interest in the facility when the application is submitted to the City. Law enforcement may verify the criminal background checks provided by the applicant under ORS 181.534 to determine whether any person therein has any history of felony convictions. If, following an initial or renewal application, an additional person is proposed to be an operator, employee, volunteer, or person with a financial interest, then that registered party must provide a criminal background check on that individual prior to that individual assuming said position. [Ord. 939 § 1, 2016.]

#### **5.30.080 Examination of books, records, and premises.**

1. To determine compliance with the requirements of this chapter, Harrisburg zoning code, or any and all applicable regulations, the Administrator may examine or cause to be examined by the agent or representative of the Administrator, at any reasonable times, the premises of the facility, including wastewater from the facility, and any and all financial, operation, and facility information, including books, papers, payroll reports and State and Federal income tax returns. Every registered party is directed and required to furnish the Administrator the means, facilities, and opportunity for making such examinations and investigation.

2. As part of investigation of a crime or violation of this chapter which law enforcement officials reasonably suspect has taken place on the premises, the Linn County Sheriff's Office shall be allowed to view surveillance videotapes or digital recordings at any reasonable time.

3. Without reducing or waiving any provisions of this chapter, the Linn County Sheriff's Office shall have the same access to the facility, its records and its operations as allowed to State inspectors. Denial or interference with access shall be grounds for revocation or suspension of a facility registration. [Ord. 939 § 1, 2016.]

**5.30.090 Administrative and other remedies for noncompliance, administrative appeals, and penalties.**

1. The Administrator may deny, suspend, or revoke a facility registration for failure to comply with this chapter or rules adopted under this chapter, for submitting falsified information to the City or the Oregon Health Authority, or for noncompliance with any other City chapters or regulations, or violation of any State or Federal laws.

a. Any suspension or revocation pursuant to this section shall be in writing, setting forth the reasons therefor, and giving the registered party written notice by first class United States mail at least 10 calendar days prior to the effective date of the revocation or suspension.

b. A decision to deny, suspend, or revoke a facility registration may be appealed by filing a notice of appeal in writing physically delivered to the Administrator on or before the effective date. Unless the Administrator has declared imminent danger to the public will exist, the Administrator's decision to revoke or suspend is stayed pending appeal. The matter shall be heard by a court of competent jurisdiction which shall determine, by preponderance of the evidence, whether the Administrator's decision should be upheld or reversed, or upheld in part and reversed in part.

2. In addition to the remedies of suspension and revocation, failure to comply with the requirements of this chapter constitutes a violation of the Harrisburg Municipal Code. Violations are subject to fines not to exceed \$500.00 per day. Each day in violation constitutes a separate offense.

3. The remedies provided in this section are not exclusive and shall not prevent the City from exercising any other remedy available under the law, nor shall the provisions of this chapter prohibit or restrict the City or other appropriate prosecutor from pursuing criminal charges under State or local law. Such remedies include, but are not limited to, any equitable remedies such as temporary restraining orders or other injunctive relief. [Ord. 946 § 2, 2016; Ord. 939 § 1, 2016.]

**5.30.100 Confidentiality.**

Except as otherwise required by law, it shall be unlawful for the City, any officer, employee or agent to divulge, release or make known in any manner any financial or employee information submitted or disclosed to the City under the terms of this chapter. Nothing in this section shall prohibit:

1. The disclosure of names and addresses of any operator or provider of equity or debt financing for a facility; or

2. The disclosure of general statistics in a form which would prevent identification of financial information regarding a facility operator; or

3. The presentation of evidence to a court or other tribunal having jurisdiction in the prosecution of any criminal or civil claim by the City under this chapter; or

4. The disclosure of information when such disclosure of conditionally exempt information is ordered under public records law procedures. [Ord. 939 § 1, 2016.]

**5.30.110 Severability.**

If any section, subsection, paragraph, sentence, or word in this chapter is deemed to be invalid or beyond the authority of the City, either on its face or as applied, the invalidity of such provision shall not affect the other sections, subsections, paragraphs, sentences, or words of this chapter, and the application thereof; and to that end sections, subsections, paragraphs, sentences, and words of this chapter shall be deemed severable. [Ord. 939 § 1, 2016.]

**ORDINANCE NO. 976**

**AN ORDINANCE REPEALING ORDINANCE NO. 939, AND THEREBY REMOVING  
HMC CHAPTER 5.30 MARIJUANA FROM THE CITY'S MUNICIPAL CODE**

WHEREAS, Ordinance 939 should have been repealed, and thereby removed from the City's municipal code after marijuana was banned by voters in Harrisburg in 2016; and,

WHEREAS, Ordinance No. 941, which is HMC Chapter 5.40, Marijuana Prohibition states in section 5.40.060, that if the ordinance is upheld by voters, then Chapter 5.30 HMC regarding licensing of marijuana facilities is repealed; and,

WHEREAS, the City of Harrisburg needed to file a repealing ordinance in order to remove HMC Chapter 5.30 from the City's laws.

NOW, THEREFORE, The City Council of the City of Harrisburg repeals Ordinance No 939, which adopted HMC 5.30, Marijuana.

SIGNED and ADOPTED this 13<sup>th</sup> day of October, 2020

**City of Harrisburg, Linn County, Oregon**

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Recorder

Agenda Bill  
**Harrisburg City Council**  
Harrisburg, Oregon

**THE MATTER OF APPROVING RESOLUTION NO 1246 WHICH WILL ALLOW AN EMERGENCY TO BE DECLARED, AND THEREBY GRANTING TO THE CITY ADMINISTRATOR AUTHORITY TO APPROVE EMERGENCY HOUSING NEEDS, AS WELL AS THE EXTENSION OF LAND USE APPLICATIONS (IF NEEDED) UNTIL NOVEMBER 1, 2021**

**STAFF REPORT:**

Exhibit A: Proposed Resolution No. 1246

Exhibit B: Letter from Curt McCracken asking for additional extension of their site plan

**ACTION: MOTION TO APPROVE RESOLUTION NO. 1246, “A RESOLUTION DECLARING AN EMERGENCY IN THE CITY OF HARRISBURG, OREGON AND AUTHORIZING THE CITY ADMINISTRATOR TO GRANT APPROVAL, UP TO AND INCLUDING OCTOBER 31, 2021, TO USE CERTAIN RV’S AS EMERGENCY HOUSING AND EXTEND THE TIME LIMIT ON APPROVED LAND USE APPLICATIONS”.**

**THIS AGENDA BILL IS DESTINED FOR:** Regular Agenda/ October 13, 2021.

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

**STAFF RECOMMENDATION:**

**Staff recommends approval of the proposed motion to approve Resolution No. 1246**

**BACKGROUND INFORMATION:**

The Coronavirus pandemic led to declarations of emergency by the Federal and State of Oregon governments. In addition, the City Council also declared an emergency, which subsequently expired June 30, 2020. However, both the federal and state emergency declarations remain in force. In addition, the wildfires occurring in September led to significant damage to property, some loss of life, and general disruption in both public and private affairs.



In light of this, and the conditions called out in the attached Resolution, it seems prudent and responsible for the City of Harrisburg to recognize the needs of those who have been most affected by the Coronavirus and the wildfires through no fault of their own and thus renew our Emergency Declaration for the purposes noted in the Resolution.

At their last meeting, the Planning Commission heard concerns about the need to extend land use approvals and voted unanimously to make this recommendation to the City Council.

The business disruption and uncertainty caused by the Coronavirus is evidenced by the attached letter, (Exhibit B) from McCracken Trucking Company and also by the many applications we have received for business assistance as part of the federal Coronavirus Relief Act (CRA).

REVIEW AND APPROVAL:

_____	_____
John Hitt	Date
City Administrator	

## RESOLUTION NO. 1246

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### A RESOLUTION DECLARING AN EMERGENCY IN THE CITY OF HARRISBURG, OREGON AND AUTHORIZING THE CITY ADMINISTRATOR TO GRANT APPROVAL, UP TO AND INCLUDING OCTOBER 31, 2021, TO USE CERTAIN RVs AS EMERGENCY HOUSING AND EXTEND THE TIME LIMIT ON APPROVED LAND USE APPLICATIONS

**WHEREAS**, the recent Coronavirus Pandemic has resulted in declarations of emergency by the United States and State of Oregon; and

**WHEREAS**, additional states of emergency have been declared due to the extensive property damage that has occurred in Western Oregon since mid-September; and

**WHEREAS**, both of these events have resulted in substantial disruption to the city and regional economy, financial loss and human suffering including a significant increase in those needing financial, housing, or planning assistance; and

**WHEREAS**, HMC 10.05.150 7. Grants to the City Council the authority to allow the use of a Recreational Vehicle for “sleeping or housekeeping” purposes for up to 90 days; and

**WHEREAS**, HMC 18.125.050 allows an extension of up to one year for an approved land use application; and

**WHEREAS**, the current emergencies require more rapid and longer-term relief in light of the extent and severity of the existing emergencies; and

**WHEREAS**, the Harrisburg Planning Commission, at their September 30, 2020 meeting, voted unanimously to recommend to the City Council an emergency 12-month extension of the CUP and Site Plan approvals previously extended to McCracken Trucking Co. and others who face similar losses and disruption due to the Coronavirus and wildfire emergencies.

**NOW, THEREFORE, BASED ON THE ABOVE FINDINGS, BE IT RESOLVED BY THE CITY OF HARRISBURG:**

Section 1. The City of Harrisburg hereby declares a state of emergency exists, effective as of October 13, 2020 and continuing to October 31, 2021.

Section 2: The City of Harrisburg grants to the City Administrator and/or Assistant City Administrator, for the time this emergency is in effect, the authority to approve the use of Recreational Vehicles that are parked on private property with the property owner’s approval, for the purposes of emergency living accommodations in order to relieve the loss and suffering of those who have lost homes or rental accommodations due to the Coronavirus or Wildfire emergencies.

Section 3. The City of Harrisburg grants to the City Administrator and/or Asst. City Administrator the authority to grant an extension of any approved land use application that was or is valid at any time from Jan 1, 2020 to October 13, 2020, for any period of time up to the termination of this emergency.

Adopted by the City Council of the City of Harrisburg, Oregon, October 13, 2020.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Recorder

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SLONECKER, P.C.  
*AN OREGON PROFESSIONAL CORPORATION*

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TROY M. SLONECKER  
ATTORNEY

October 6, 2020

City of Harrisburg  
Attn: Michelle Eldridge for Planning Commission  
P.O. Box 378  
Harrisburg, OR 97446

**Re: Site Plan Review (LU #394-2018)  
Conditional Use Permit (LU #396-2018)  
Development of approximately 66,000 sq. ft. warehouse  
930 S. 2<sup>nd</sup> St. Harrisburg, Oregon**

Dear Ms. Eldridge,

I represent Curt McCracken and the MMF Warehouse LLC. I ask that you please share this letter with the Harrisburg Planning Commission, the City Manager, the City Attorney, and anyone else who needs to review it. By this letter Curt McCracken respectfully asks the Commission for a second extension of the McCracken Site Plan Review (LU #394-2018) and Conditional Use Permit (LU #396-2018) (together, I will call these the “McCracken Application”).

**Introduction:**

Thank you for putting us on the calendar last week to address the Planning Commission. We appreciated the opportunity to appear before the Commission. At Wednesday’s meeting, we requested the Commission grant us an additional one-year extension for the McCracken Application with the understanding that we have exhausted all extensions authorized by City Code. We come to the Commission on bended knee praying that the Commission will grant us further extension under the City’s emergency powers. This letter serves as our formal request in line with our discussion at that meeting.

SLONECKER, P.C.  
Physical: 555 Main Street; Mail: P.O. Box 1401; Springfield, OR 97477;  
Cell: (541) 510-9848; Email: troyslonecker@gmail.com

## **Background:**

In September 2018, the Planning Commission approved a site plan review and conditional use permit for Curt McCracken to build and develop a 66,000 sq. ft. warehouse at 930 S. 2<sup>nd</sup> St., Harrisburg, Oregon. That approval was set to expire on October 1, 2019. In September 2019, Curt McCracken requested a one-year extension for the McCracken Application. On October 15, 2019, the Planning Commission held a public hearing on the extension request and granted Curt McCracken a one-year extension. The extension expired on October 1, 2020. No additional extensions are available per City Code.

In September 2020, Curt McCracken requested further extension of his approvals due to the extenuating circumstances of the last year. These circumstances pertain to the general business environment caused by COVID-19, Governor Brown's "Stay-at-Home" orders, and the local forest fires that have ravaged much of our state.

The Commission and the City may have powers to grant further extension under emergency powers where extenuating circumstances outside the control of the applicant have delayed progress on construction.

## **COVID-19 Impact to McCracken's Businesses:**

Curt McCracken owns and operates two closely related businesses. The first business is McCracken Motor Freight (MMF), which engages in short-haul trucking. The bulk of MMF's business is in the greater Portland Metro but it extends its reach across Oregon and Washington. The second business is McCracken Motor Freight Warehousing, which engages in storage, transportation and supply-chain management. All of the warehousing operations are based in Eugene.

COVID-19 has had very unexpected impacts to both businesses. The impact was beyond the control of McCracken. It was unavoidable. I want to offer two instances of how COVID-19 has impacted McCracken's businesses and how these impacts have affected McCracken from moving forward with construction of the Harrisburg warehouse.

**SLONECKER, P.C.**

Physical: 555 Main Street; Mail: P.O. Box 1401; Springfield, OR 97477;  
Cell: (541) 510-9848; Email: troyslonecker@gmail.com

## 1.

Early in the COVID-19 spread, Governor Brown issued a state-wide stay-at-home order. This order mandated all Oregon residents to isolate in their homes. The order excluded workers who were deemed essential to key businesses needed to keep Oregonians safe, keep grocery stores stocked, and support critical infrastructure. Truck drivers were excluded from the stay-at-home order. Some McCracken truck drivers elected to work. Others did not work for fear of exposure to the virus. During the initial two weeks of the stay-at-home order there was question about how much business would fall off from the general economic slow-down. The company permitted drivers to stay home. Some drivers quit. But after the initial impact, business did not slow as expected. Demand kept up. With drivers electing to stay home, the company was short drivers. It promptly hired new drivers to fill demand with the intent to train them. This hiring effort was cut short because the company was not allowed to train new drivers without implementing social distancing guidelines. Social distancing was mandated and enforced by OSHA. The company traditionally trains new drivers by assigning them to a cab with an experienced driver. This practice was not allowed. As a result, new drivers could not be trained and were let go. This inevitably led to a drop in sales in McCracken's trucking business.

## 2.

Late in the COVID-19 spread, the McCracken warehouses stored chemicals for Hexion and Roseburg Lumber. Demand for the chemical products dried up. As the chemical companies sold through their product they stopped producing more product and let their stored inventory diminish. A similar phenomenon happened with a furniture producer that stored high-end massage chairs in the McCracken warehouses. Demand slowed for the chairs. The company slowed production and let its inventory run low diminishing its need for storage. At the same time, a completely opposite effect was also taking place. McCracken was storing lots of barbeque grills for a major Oregon manufacturer. Demand for new grills skyrocketed as more and more people were stuck at home and restaurants were closing their doors. McCracken was shipping out grills so fast that very little inventory remained in the warehouse. The tremendous impact this had on McCracken's warehousing business was that product in high demand was shipping out so fast that they held little inventory for their customers and product in low demand was not making its way into the warehouse. The warehouse's sales were dropping for all products.

**SLONECKER, P.C.**

Physical: 555 Main Street; Mail: P.O. Box 1401; Springfield, OR 97477;  
Cell: (541) 510-9848; Email: troyslonecker@gmail.com

### 3.

The last impact COVID-19 had relates to construction and financing of the proposed Harrisburg warehouse. McCracken had begun negotiating their financing with their bank before the pandemic began. Shortly after the stay-at-home order took effect, there were several issues dealing with their lender – and these issues were not unique to one particular lender. The main issues were (1) McCracken's primary points of contact for their loan were all working from home, (2) McCracken's most recent 2020 financials had undergone the issues identified in 1 and 2, which did not represent the strength of the company in years past, and (3) banks were changing their lending standards and there was uncertainty about how to evaluate borrowers in the new economic reality. As a result, McCracken could not get definitive loan approvals, loan terms, or advice on how to proceed (much of this is being resolved today). The banks should get some grace. While McCracken was working on this, they were inundated with Payroll Protection Program loan applications and the Small Business Administration was knee-deep in Economic Injury Disaster Loan applications. There was a lot going on. McCracken is in a much healthier place discussing its loan prospects today.

### Request:

For these reasons, McCracken respectfully asks the Planning Commission to extend the McCracken Application and grant it an October 1, 2021 deadline for substantial completion.

In addition to this request, I told the Planning Commission at last Wednesday's hearing that I would provide a copy of the site plan. I have reached out to Ken Evans of Evans Building Company. I requested a copy of the site planning and additional planning documents Ken thought would be useful to the Commission. When I receive copies of these documents, I will forward them along.

If you have any questions or would like more information, please ask. I would be happy to respond.

Very truly yours,

*Troy M Slonecker*

Troy M. Slonecker

**SLONECKER, P.C.**

Physical: 555 Main Street; Mail: P.O. Box 1401; Springfield, OR 97477;  
Cell: (541) 510-9848; Email: troyslonecker@gmail.com

Agenda Bill  
**Harrisburg City Council**  
Harrisburg, Oregon

## THE MATTER OF WATERLINE IMPROVEMENTS ON 8<sup>TH</sup> PLACE & EAGLES WAY

## STAFF REPORT:

Exhibit A: Bid Results and Engineers recommendation will be provided at the meeting.

**ACTION: TBD – SEE ENGINEERS REPORT FOR SUGGESTED MOTION**

**THIS AGENDA BILL IS DESTINED FOR:** Regular Agenda – October 13th, 2020

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
Engineers Estimate \$175,000 - \$200,000	Yes -	Capital Outlay – Water Bond Const. Project

**STAFF RECOMMENDATION:**

**Staff recommends City Council Review and Motion based on the City Engineers Recommendation**

BACKGROUND INFORMATION:

The Citizens of Harrisburg voted in a Water System Improvement Bond in 2017. This project is one of many water pipe replacements associated with the water bond to remove deteriorating pipes that can generate poor water quality, tastes, and odors.

The City Council understands that the condition of our Water System has a major impact on the quality of life for many of our residents. That is why it is a City Council priority and a strong commitment to improving the City's Water infrastructure.

This project would include new main waterlines as outlined in the Water Bond main line replacements and some service line replacements. The Engineer completed the Plans, and the project was sent out for Bid on September 18th, 2020. The project Bid opening was on October 1st, 2020. The lowest bid was rejected because of an incomplete Bid package. All other bids are found to be complete and in compliance with project manual requirements, and all bids are on the tally sheet. The tally sheet of bids received, and the Engineers recommendation are in the meeting handout materials.

## REVIEW AND APPROVAL:

John Hitt  
City Administrator

Date



Agenda Bill  
**Harrisburg City Council**  
Harrisburg, Oregon

**THE MATTER OF APPROVING THE FISCAL YEAR 2019/2020 (4<sup>TH</sup> QUARTER)  
EXPENSE REPORT**

## STAFF REPORT:

Exhibit A: Expense Report Ending June 30, 2020

**ACTION: MOTION TO APPROVE THE FISCAL YEAR 2019/2020 (4<sup>TH</sup> QUARTER) EXPENSE REPORT.**

**THIS AGENDA BILL IS DESTINED FOR:** Regular Agenda – October 13, 2020

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

**STAFF RECOMMENDATION:**

**Staff recommend Council reviews and approves the Fiscal Year 2019-2020 (4<sup>th</sup> Quarter) Expense Report.**

BACKGROUND INFORMATION:

The City's Finance Officer has prepared the Fiscal Year 2019/2020 (4<sup>th</sup> Quarter) Expense Report for review by the City Council. The report shows all revenues and expenditures for the 4th quarter, as well as the total revenues and expenditures for fiscal year 2019-2020. The Council should review the document and raise any questions or concerns they may have to city staff. **Be aware that these numbers could change after fiscal year 2019-2020 is audited due to any auditor adjustments or reclassifications.**

## REVIEW AND APPROVAL:

John Hitt  
City Administrator

Date

**CITY OF HARRISBURG**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING June 30, 2020**

**GENERAL FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	731,700.00	731,700.00	731,700.00	0.00	100.00%
TAXES	27,079.56	643,589.03	604,005.00	(39,584.03)	106.55%
FRANCHISE FEES	108,692.05	323,392.02	327,880.00	4,487.98	98.63%
LICENSES AND PERMITS	35,964.06	130,774.71	81,500.00	(49,274.71)	160.46%
INTERGOVERNMENTAL REVENUE	85,191.63	397,240.74	383,437.00	(13,803.74)	103.60%
FINES AND FORFEITURES	10,164.23	43,156.37	22,000.00	(21,156.37)	196.17%
INVESTMENT REVENUE	2,653.19	16,310.66	15,000.00	(1,310.66)	108.74%
MISCELLANEOUS REVENUE	2,260.66	17,722.44	17,750.00	27.56	99.84%
<b>TOTAL FUND REVENUE</b>	<b>1,003,705.38</b>	<b>2,303,885.97</b>	<b>2,183,272.00</b>	<b>(120,613.97)</b>	<b>105.52%</b>

**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL	106,322.93	406,135.54	494,146.00	88,010.46	82.19%
MATERIALS & SERVICE	318,599.64	839,929.25	877,562.00	37,632.75	95.71%
CAPITAL OUTLAY	0.00	10,332.00	25,000.00	14,668.00	41.33%
SPECIAL PAYMENTS	0.00	15,000.00	15,000.00	0.00	100.00%
TRANSFERS OUT	56,750.06	247,000.00	247,000.00	0.00	100.00%
CONTINGENCY	0.00	0.00	218,327.00	218,327.00	0.00%
UNAPPROPRIATED ENDING FUND BALANCE	0.00	0.00	306,237.00	306,237.00	0.00%
<b>TOTAL FUND EXPENDITURES</b>	<b>481,672.63</b>	<b>1,518,396.79</b>	<b>2,183,272.00</b>	<b>664,875.21</b>	<b>69.55%</b>
<b>NET REVENUES OVER EXPENDITURES</b>	<b>522,032.75</b>	<b>785,489.18</b>	<b>2,183,272.00</b>	<b>1,397,782.82</b>	<b>35.98%</b>

**CITY OF HARRISBURG**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING June 30, 2020**

**STREET FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	552,400.00	552,400.00	552,400.00	0.00	100.00%
TAXES & ASSESSMENTS	102.19	498.16	432.00	(66.16)	115.31%
INTERGOVERNMENTAL REVENUE	57,077.43	257,884.42	342,170.00	84,285.58	75.37%
INVESTMENT REVENUE	3,075.83	15,785.01	11,500.00	(4,285.01)	137.26%
MISCELLANEOUS REVENUE	100.00	2,092.16	200.00	(1,892.16)	1046.08%
TRANSFERS IN	41,250.09	165,000.00	165,000.00	0.00	100.00%

<b>TOTAL FUND REVENUE</b>	<b>654,005.54</b>	<b>993,659.75</b>	<b>1,071,702.00</b>	<b>78,042.25</b>	<b>92.72%</b>
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**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL	9,501.36	39,958.57	43,170.00	3,211.43	92.56%
MATERIALS & SERVICE	8,127.25	47,975.71	87,200.00	39,224.29	55.02%
CAPITAL OUTLAY	22,479.40	28,769.40	766,433.00	737,663.60	3.75%
TRANSFERS OUT	4,500.00	18,000.00	18,000.00	0.00	100.00%
CONTINGENCY	0.00	0.00	59,835.00	59,835.00	0.00%
UNAPPROPRIATED ENDING FUND BALANCE	0.00	0.00	97,064.00	97,064.00	0.00%

<b>TOTAL FUND EXPENDITURES</b>	<b>44,608.01</b>	<b>134,703.68</b>	<b>1,071,702.00</b>	<b>936,998.32</b>	<b>12.57%</b>
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<b>NET REVENUES OVER EXPENDITURES</b>	<b>609,397.53</b>	<b>858,956.07</b>	<b>1,071,702.00</b>	<b>212,745.93</b>	<b>80.15%</b>
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**CITY OF HARRISBURG  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING June 30, 2020**

**BIKE FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	33,900.00	33,900.00	33,900.00	0.00	100.00%
TAX REVENUE	576.55	2,599.00	2,500.00	(99.00)	103.96%
INVESTMENT REVENUE	122.67	715.57	550.00	(165.57)	130.10%

<b>TOTAL FUND REVENUE</b>	<b>34,599.22</b>	<b>37,214.57</b>	<b>36,950.00</b>	<b>(264.57)</b>	<b>100.72%</b>
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**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	36,950.00	36,950.00	0.00%

<b>TOTAL FUND EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>36,950.00</b>	<b>36,950.00</b>	<b>0.00%</b>
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<b>NET REVENUES OVER EXPENDITURES</b>	<b>34,599.22</b>	<b>37,214.57</b>	<b>36,950.00</b>	<b>(264.57)</b>	<b>100.72%</b>
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**CITY OF HARRISBURG**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING June 30, 2020**

**COMMUNITY AND ECONOMIC DEVELOPMENT FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	334,800.00	334,800.00	334,800.00	0.00	100.00%
INVESTMENT REVENUE	732.03	5,046.29	8,000.00	2,953.71	63.08%
MISCELLANEOUS REVENUE	307.00	9,037.50	13,500.00	4,462.50	66.94%

<b>TOTAL FUND REVENUE</b>	<b>335,839.03</b>	<b>348,883.79</b>	<b>356,300.00</b>	<b>7,416.21</b>	<b>97.92%</b>
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**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	19,950.00	32,624.59	106,113.00	73,488.41	30.75%
CAPITAL OUTLAY	1,095.23	181,845.51	250,187.00	68,341.49	72.68%

<b>TOTAL FUND EXPENDITURES</b>	<b>21,045.23</b>	<b>214,470.10</b>	<b>356,300.00</b>	<b>141,829.90</b>	<b>60.19%</b>
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<b>NET REVENUES OVER EXPENDITURES</b>	<b>314,793.80</b>	<b>134,413.69</b>	<b>356,300.00</b>	<b>221,886.31</b>	<b>37.72%</b>
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**CITY OF HARRISBURG  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING June 30, 2020**

**LIBRARY FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	25,400.00	25,400.00	25,400.00	0.00	100.00%
INVESTMENT REVENUE	213.82	1,051.86	2,200.00	1,148.14	47.81%
MISCELLANEOUS REVENUE	30.00	1,650.50	1,950.00	299.50	84.64%
TRANSFERS IN	20,500.03	82,000.00	82,000.00	0.00	100.00%

<b>TOTAL FUND REVENUE</b>	<b>46,143.85</b>	<b>110,102.36</b>	<b>111,550.00</b>	<b>1,447.64</b>	<b>98.70%</b>
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**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL	9,865.19	39,487.15	50,848.00	11,360.85	77.66%
MATERIALS & SERVICE	3,099.31	20,583.94	25,300.00	4,716.06	81.36%
CAPITAL OUTLAY	0.00	0.00	5,000.00	5,000.00	0.00%
CONTINGENCY	0.00	0.00	5,578.00	5,578.00	0.00%
UNAPPROPRIATED ENDING FUND BALANCE	0.00	0.00	24,824.00	24,824.00	0.00%

<b>TOTAL FUND EXPENDITURES</b>	<b>12,964.50</b>	<b>60,071.09</b>	<b>111,550.00</b>	<b>51,478.91</b>	<b>53.85%</b>
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<b>NET REVENUES OVER EXPENDITURES</b>	<b>33,179.35</b>	<b>50,031.27</b>	<b>111,550.00</b>	<b>61,518.73</b>	<b>44.85%</b>
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**CITY OF HARRISBURG**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING June 30, 2020**

**STORM DRAIN FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	240,800.00	240,800.00	240,800.00	0.00	100.00%
STORM WATER ASSESSMENT REVENUES	16,630.41	66,513.82	65,000.00	(1,513.82)	102.33%
INVESTMENT REVENUE	1,094.89	6,342.37	4,800.00	(1,542.37)	132.13%
MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00%

TOTAL FUND REVENUE      258,525.30      313,656.19      310,600.00      (3,056.19)      100.98%

**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	480.65	5,577.25	20,000.00	14,422.75	27.89%
CAPITAL OUTLAY	27,601.30	33,666.30	290,600.00	256,933.70	11.59%
TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00%

TOTAL FUND EXPENDITURES      28,081.95      39,243.55      310,600.00      271,356.45      12.63%

NET REVENUES OVER EXPENDITURES      230,443.35      274,412.64      310,600.00      36,187.36      88.35%

**CITY OF HARRISBURG**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING June 30, 2020**

**DEBT SERVICES FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	57,350.00	57,350.00	57,350.00	0.00	100.00%
TAXES	14,476.69	391,283.42	389,150.00	(2,133.42)	100.55%
INVESTMENT REVENUE	694.69	4,665.56	1,800.00	(2,865.56)	259.20%

<b>TOTAL FUND REVENUE</b>	<b>72,521.38</b>	<b>453,298.98</b>	<b>448,300.00</b>	<b>(4,998.98)</b>	<b>101.12%</b>
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**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PRINCIPLE	114,999.23	114,999.23	105,050.00	(9,949.23)	109.47%
INTEREST	167,851.73	268,108.70	281,600.00	13,491.30	95.21%
UNAPPROPRIATED ENDING FUND BALANCE	0.00	0.00	61,650.00	61,650.00	0.00%

<b>TOTAL FUND EXPENDITURES</b>	<b>282,850.96</b>	<b>383,107.93</b>	<b>448,300.00</b>	<b>65,192.07</b>	<b>85.46%</b>
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<b>NET REVENUES OVER EXPENDITURES</b>	<b>(210,329.58)</b>	<b>70,191.05</b>	<b>448,300.00</b>	<b>378,108.95</b>	<b>15.66%</b>
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**CITY OF HARRISBURG  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING June 30, 2020**

**OFFICE EQUIPMENT FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	21,700.00	21,700.00	21,700.00	0.00	100.00%
INVESTMENT REVENUE	32.36	362.22	450.00	87.78	80.49%
TRANSFERS IN	0.00	36,000.00	36,000.00	0.00	100.00%

<b>TOTAL FUND REVENUE</b>	<b>21,732.36</b>	<b>58,062.22</b>	<b>58,150.00</b>	<b>87.78</b>	<b>99.85%</b>
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**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	4,826.62	46,609.28	42,150.00	(4,459.28)	110.58%
CAPITAL OUTLAY	0.00	0.00	16,000.00	16,000.00	0.00%

<b>TOTAL FUND EXPENDITURES</b>	<b>4,826.62</b>	<b>46,609.28</b>	<b>58,150.00</b>	<b>11,540.72</b>	<b>80.15%</b>
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<b>NET REVENUES OVER EXPENDITURES</b>	<b>16,905.74</b>	<b>11,452.94</b>	<b>58,150.00</b>	<b>46,697.06</b>	<b>19.70%</b>
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**CITY OF HARRISBURG  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING June 30, 2020**

**EQUIPMENT FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	195,400.00	195,400.00	195,400.00	0.00	100.00%
INVESTMENT REVENUE	690.48	4,343.49	5,500.00	1,156.51	78.97%
TRANSFERS IN	13,500.00	54,000.00	54,000.00	0.00	100.00%

<b>TOTAL FUND REVENUE</b>	<b>209,590.48</b>	<b>253,743.49</b>	<b>254,900.00</b>	<b>1,156.51</b>	<b>99.55%</b>
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**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	753.28	51,045.20	254,900.00	203,854.80	20.03%

<b>TOTAL FUND EXPENDITURES</b>	<b>753.28</b>	<b>51,045.20</b>	<b>254,900.00</b>	<b>203,854.80</b>	<b>20.03%</b>
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<b>NET REVENUES OVER EXPENDITURES</b>	<b>208,837.20</b>	<b>202,698.29</b>	<b>254,900.00</b>	<b>52,201.71</b>	<b>79.52%</b>
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**CITY OF HARRISBURG**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING June 30, 2020**

**WATER FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	397,400.00	397,400.00	397,400.00	0.00	100.00%
SERVICES REVENUE	154,120.70	617,566.78	618,000.00	433.22	99.93%
INVESTMENT REVENUE	33,537.39	146,386.33	12,000.00	(134,386.33)	1219.89%
MISCELLANEOUS REVENUE	50.00	8,386,357.59	8,113,350.00	(273,007.59)	103.36%

**TOTAL FUND REVENUE**      **585,108.09**    **9,547,710.70**    **9,140,750.00**    **(406,960.70)**    **104.45%**

**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL SERVICES	97,973.00	404,800.54	425,793.00	20,992.46	95.07%
MATERIALS & SERVICE	35,681.82	139,405.61	252,600.00	113,194.39	55.19%
CAPITAL OUTLAY	175,255.52	389,159.91	7,650,000.00	7,260,840.09	5.09%
DEBT SERVICES	350,000.00	350,000.00	350,000.00	0.00	100.00%
TRANSFERS OUT	13,250.06	61,000.00	61,000.00	0.00	100.00%
CONTINGENCY	0.00	0.00	79,470.00	79,470.00	0.00%
UNAPPROPRIATED ENDING FUND BALANCE	0.00	0.00	321,887.00	321,887.00	0.00%

**TOTAL FUND EXPENDITURES**      **672,160.40**    **1,344,366.06**    **9,140,750.00**    **7,796,383.94**    **14.71%**

**NET REVENUES OVER EXPENDITURES**      **(87,052.31)**    **8,203,344.64**    **9,140,750.00**    **937,405.36**    **89.74%**

**CITY OF HARRISBURG**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING June 30, 2020**

**SEWER FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	245,100.00	245,100.00	245,100.00	0.00	100.00%
SERVICES REVENUE	202,596.43	785,078.94	772,550.00	(12,528.94)	101.62%
INVESTMENT REVENUE	2,132.50	12,987.30	9,500.00	(3,487.30)	136.71%
MISCELLANEOUS REVENUE	0.00	8,042.24	6,436.00	(1,606.24)	124.96%

<b>TOTAL FUND REVENUE</b>	<b>449,828.93</b>	<b>1,051,208.48</b>	<b>1,033,586.00</b>	<b>(17,622.48)</b>	<b>101.70%</b>
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**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL SERVICES	97,972.72	408,412.27	433,793.00	25,380.73	94.15%
MATERIALS & SERVICE	23,188.69	165,042.43	239,050.00	74,007.57	69.04%
CAPITAL OUTLAY	20,254.76	35,486.72	60,000.00	24,513.28	59.14%
DEBT SERVICES	83,395.44	121,774.74	120,500.00	(1,274.74)	101.06%
TRANSFERS OUT	7,000.03	36,000.00	36,000.00	0.00	100.00%
CONTINGENCY	0.00	0.00	51,679.00	51,679.00	0.00%
UNAPPROPRIATED ENDING FUND BALANCE	0.00	0.00	92,564.00	92,564.00	0.00%

<b>TOTAL FUND EXPENDITURES</b>	<b>231,811.64</b>	<b>766,716.16</b>	<b>1,033,586.00</b>	<b>266,869.84</b>	<b>74.18%</b>
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<b>NET REVENUES OVER EXPENDITURES</b>	<b>218,017.29</b>	<b>284,492.32</b>	<b>1,033,586.00</b>	<b>749,093.68</b>	<b>27.52%</b>
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**CITY OF HARRISBURG  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING June 30, 2020**

**WATER RESERVE FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	274,300.00	274,300.00	274,300.00	0.00	100.00%
INVESTMENT REVENUE	747.58	5,136.82	5,000.00	(136.82)	102.74%
TRANSFERS IN	6,250.03	25,000.00	25,000.00	0.00	100.00%

<b>TOTAL FUND REVENUE</b>	<b>281,297.61</b>	<b>304,436.82</b>	<b>304,300.00</b>	<b>(136.82)</b>	<b>100.04%</b>
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**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	103,230.43	304,300.00	201,069.57	33.92%

<b>TOTAL FUND EXPENDITURES</b>	<b>0.00</b>	<b>103,230.43</b>	<b>304,300.00</b>	<b>201,069.57</b>	<b>33.92%</b>
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<b>NET REVENUES OVER EXPENDITURES</b>	<b>281,297.61</b>	<b>201,206.39</b>	<b>304,300.00</b>	<b>103,093.61</b>	<b>66.12%</b>
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**CITY OF HARRISBURG  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING June 30, 2020**

**SEWER RESERVE FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	374,300.00	374,300.00	374,300.00	0.00	100.00%
INVESTMENT REVENUE	2,452.34	8,812.41	10,000.00	1,187.59	88.12%
LOAN REPAYMENT FROM WATER FUND	350,000.00	350,000.00	350,000.00	0.00	100.00%
TRANSFERS IN	0.00	0.00	0.00	0.00	0.00%

<b>TOTAL FUND REVENUE</b>	<b>726,752.34</b>	<b>733,112.41</b>	<b>734,300.00</b>	<b>1,187.59</b>	<b>99.84%</b>
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**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	1,420.00	60,468.98	734,300.00	673,831.02	8.23%

<b>TOTAL FUND EXPENDITURES</b>	<b>1,420.00</b>	<b>60,468.98</b>	<b>734,300.00</b>	<b>673,831.02</b>	<b>8.23%</b>
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<b>NET REVENUES OVER EXPENDITURES</b>	<b>725,332.34</b>	<b>672,643.43</b>	<b>734,300.00</b>	<b>61,656.57</b>	<b>91.60%</b>
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**CITY OF HARRISBURG  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING June 30, 2020**

**TRANSPORTATION SDC FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	524,100.00	524,100.00	524,100.00	0.00	100.00%
ASSESSMENTS	24,425.00	27,642.31	9,135.00	(18,507.31)	302.60%
INVESTMENT REVENUE	1,674.20	10,760.11	10,000.00	(760.11)	107.60%

<b>TOTAL FUND REVENUE</b>	<b>550,199.20</b>	<b>562,502.42</b>	<b>543,235.00</b>	<b>(19,267.42)</b>	<b>103.55%</b>
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**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	228,077.99	228,077.99	543,235.00	315,157.01	41.99%

<b>TOTAL FUND EXPENDITURES</b>	<b>228,077.99</b>	<b>228,077.99</b>	<b>543,235.00</b>	<b>315,157.01</b>	<b>41.99%</b>
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<b>NET REVENUES OVER EXPENDITURES</b>	<b>322,121.21</b>	<b>334,424.43</b>	<b>543,235.00</b>	<b>208,810.57</b>	<b>61.56%</b>
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**CITY OF HARRISBURG  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING June 30, 2020**

**PARKS SDC FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	204,300.00	204,300.00	204,300.00	0.00	100.00%
ASSESSMENTS	18,800.00	20,600.00	5,400.00	(15,200.00)	381.48%
INVESTMENT REVENUE	761.15	5,000.13	4,800.00	(200.13)	104.17%

<b>TOTAL FUND REVENUE</b>	<b>223,861.15</b>	<b>229,900.13</b>	<b>214,500.00</b>	<b>(15,400.13)</b>	<b>107.18%</b>
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**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	57,623.11	214,500.00	156,876.89	26.86%
UNAPPROPRIATED FUND BALANCE	0.00	0.00	0.00	0.00	0.00%

<b>TOTAL FUND EXPENDITURES</b>	<b>0.00</b>	<b>57,623.11</b>	<b>214,500.00</b>	<b>156,876.89</b>	<b>26.86%</b>
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<b>NET REVENUES OVER EXPENDITURES</b>	<b>223,861.15</b>	<b>172,277.02</b>	<b>214,500.00</b>	<b>42,222.98</b>	<b>80.32%</b>
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**CITY OF HARRISBURG  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING June 30, 2020**

**STORM DRAIN SDC FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	79,700.00	79,700.00	79,700.00	0.00	100.00%
ASSESSMENTS	4,950.00	13,113.60	1,350.00	(11,763.60)	971.38%
INVESTMENT REVENUE	343.38	1,972.38	1,200.00	(772.38)	164.37%

<b>TOTAL FUND REVENUE</b>	<b>84,993.38</b>	<b>94,785.98</b>	<b>82,250.00</b>	<b>(12,535.98)</b>	<b>115.24%</b>
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**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	82,250.00	82,250.00	0.00%

<b>TOTAL FUND EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>82,250.00</b>	<b>82,250.00</b>	<b>0.00%</b>
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<b>NET REVENUES OVER EXPENDITURES</b>	<b>84,993.38</b>	<b>94,785.98</b>	<b>82,250.00</b>	<b>(12,535.98)</b>	<b>115.24%</b>
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**CITY OF HARRISBURG  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING June 30, 2020**

**WATER SDC FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	238,500.00	238,500.00	238,500.00	0.00	100.00%
ASSESSMENTS	46,442.00	54,887.00	12,666.00	(42,221.00)	433.34%
INVESTMENT REVENUE	989.69	5,131.57	4,200.00	(931.57)	122.18%

<b>TOTAL FUND REVENUE</b>	<b>285,931.69</b>	<b>298,518.57</b>	<b>255,366.00</b>	<b>(43,152.57)</b>	<b>116.90%</b>
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**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	255,366.00	255,366.00	0.00%

<b>TOTAL FUND EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>255,366.00</b>	<b>255,366.00</b>	<b>0.00%</b>
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<b>NET REVENUES OVER EXPENDITURES</b>	<b>285,931.69</b>	<b>298,518.57</b>	<b>255,366.00</b>	<b>(43,152.57)</b>	<b>116.90%</b>
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**CITY OF HARRISBURG  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING June 30, 2020**

**SEWER SDC FUND**

**REVENUES (RESOURCES)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PERCENTAGE
BEGINNING FUND BALANCE	736,100.00	736,100.00	736,100.00	0.00	100.00%
ASSESSMENTS	39,490.00	50,260.00	10,770.00	(39,490.00)	466.67%
INVESTMENT REVENUE	2,625.17	15,080.25	12,500.00	(2,580.25)	120.64%

<b>TOTAL FUND REVENUE</b>	<b>778,215.17</b>	<b>801,440.25</b>	<b>759,370.00</b>	<b>(42,070.25)</b>	<b>105.54%</b>
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**EXPENDITURES  
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	759,370.00	759,370.00	0.00%

<b>TOTAL FUND EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>759,370.00</b>	<b>759,370.00</b>	<b>0.00%</b>
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<b>NET REVENUES OVER EXPENDITURES</b>	<b>778,215.17</b>	<b>801,440.25</b>	<b>759,370.00</b>	<b>(42,070.25)</b>	<b>105.54%</b>
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Agenda Bill  
**Harrisburg City Council**  
Harrisburg, Oregon

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**THE MATTER OF APPROVING THE CONSENT LIST**

**STAFF REPORT:**

- Exhibit A: City Council Minutes for August 11, 2020
- Exhibit B: City Council Minutes for August 25, 2020
- Exhibit C: Payment Approval Report for September 2020
- Exhibit D: Planning Commission Minutes for August 18, 2020

**ACTION:** Motion to approve the consent List

A motion to approve the consent list will approve the following:

1. The City Council Minutes for August 11, and August 25, 2020
  2. The Payment Approval Report for September 2020
- 

**THIS AGENDA BILL IS DESTINED FOR:** Consent Agenda – 10.13.20

**STAFF RECOMMENDATION:**

**Staff recommends the City Council approve the consent list.**

**BACKGROUND INFORMATION:**

**Construction Permits:**

Aug:	Submitted: 6
	Issued: 5
New Homes:	None

**YTD Valuation:** *Please note valuation is not added to the City's property tax base until the fall period following when the permit is finalized. As such, the typical timeframe for most construction to show up on our tax base is the following year in November. The valuation figure includes new home values, the value of commercial or industrial construction, and the value of extensive remodels.*

**2020 YTD: \$2,370,166**

**Business Licenses Issued:** None

**Committee Minutes:** *Please note all committee/board minutes are approved by the individual committee, and not by the City Council consent agenda approval.*

**Library Board: Chairperson; Cassandra Barney**

The Library Board meets on every other month basis.

The Library Board did not meet in September 2020.

*Next Scheduled Meeting: October 8, 2020*

**Personnel Committee: Chairperson; Kimberly Downey**

The Personnel Committee met on July 8, 2020. Those minutes are not yet available.

*Next Scheduled Meeting: TBD*


**Planning Commission: Chairperson; Todd Culver**

The Planning Commission met on August 18, 2020. Those minutes are attached.

The Planning Commission also met on September 22, 2020. Those minutes are not yet available.

*Next Scheduled Meeting: October 20, 2020*

**REVIEW AND APPROVAL:**



10.07.20

Michele Eldridge

Date

Asst. City Administrator/City Recorder



## City Council Business Meeting Minutes August 11, 2020

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Council President: Mike Caughey, Presiding  
Councilors Present: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and Charlotte Thomas  
Staff Present: City Administrator John Hitt, City Recorder/ACA Michele Eldridge, and Public Works Director Chuck Scholz.  
Absent: Mayor Robert Duncan  
Meeting Location: Harrisburg Municipal Center located at 354 Smith St.

**CALL TO ORDER AND ROLL CALL** by Council President Mike Caughey at the hour of 6:30pm.

**CONCERNED CITIZEN(S) IN THE AUDIENCE:** People present were there for items on the agenda.

**THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO**

- No representatives were present from the Linn County Sheriff's Office.

**THE MATTER OF THE PRESENTATION OF A TRAFFIC REPORT FROM THE COBURG POLICE DEPARTMENT**

- No representatives were present from the Coburg Police Department.

**THE MATTER OF THE BUCHER APPLICATION FOR A COMPREHENSIVE PLAN MAP AMENDMENT AND CONCURRENT REZONE APPLICATION (LU 421-2020) AND ORDINANCE NO. 975, "AN ORDINANCE AMENDING THE HARRISBURG COMPREHENSIVE PLAN MAP AND ZONING MAP TO REZONE LAND INSIDE THE URBAN GROWTH BOUNDARY OF THE CITY OF HARRISBURG."**

Council President Mike Caughey reviewed the case title and summary of proceedings. He shared the process to request a continuance, as well as the process to request that the record stayed open.

At the hour of 6:35pm, a Public Hearing was opened.

**Caughey asked if there were any Conflicts of Interest, or any Ex Parte Contact to report. There were none, and no rebuttals of such.**

**STAFF REPORT:** Hitt reviewed the information in the staff report, and pointed out the application which was not included in the Council Agenda (Please see Addendum No. 1) He noted that the property was extremely small, at only 5,000 sq. ft. If the application is approved, and the applicant builds a home here as planned, then the applicant must install a sidewalk on Fountain St. The Planning Commission has previously approved a variance, which is not being reviewed by Council. This was in relation to the width of the property, which is required to be 60' at the front building line. With a lot only 50' wide, that obviously wouldn't be possible. That approval is contingent upon this Plan Map and Rezone application being approved.

Hitt noted that the criteria used are in the Council Agenda, and that the application was initiated by the applicant. All public notices required by the code were followed. Most of the statewide planning goals were not relevant to this land use request. He reviewed the ones that were. While the property is zoned commercial, which allows for mixed use dwellings, this request is for the property to be entirely residential. The property is too small to have many commercial uses that would be significant. He pointed out that the residential use is consistent with the properties located to the west and to the north, and all facilities are available to this lot. The Planning Commission recommended approval for this request. There are four options in front of City Council, and he recommends the first option.

- Klemm asked if the conditions of approval were approved by the Planning Commission and was told by Hitt that they had a different set of conditions that were applied.
- Keaton asked if the slight modification to the comprehensive land use map was expensive, or does it cost the same?
- Hitt shared that it must still be reported to the DLCD (Department of Land Conservation and Development).
- Keaton thought Comprehensive Plan Map changes were fairly expensive and time consuming.
- Eldridge explained that regardless of size, the public notices to DLCD, to property owners within 300' of this area, and in the newspaper were required. With those, and the substantial work going into the staff report, it cost Anthony Bucher around \$2,000 or so. She didn't have the amount memorized.

**APPLICANTS TESTIMONY:** Anthony Bucher told the City Council that the parcel is small, but he does have a house plan that will fit on the property. He plans on a single-family dwelling. He just needed to change the zoning so that he could build this home.

- Klemm asked if he had proposed to staff that he wanted the R-2 designation.
- Bucher told him that the commercial zoning doesn't allow a residential use by itself, and that the zoning this property was abutting is what must be applied to the property.
- Boese asked him about the sidewalk requirement.

- Bucher confirmed that the sidewalk will be on Fountain St, where there is already a curb cut. They will be accessing the garage from LaSalle St.

**TESTIMONY IN FAVOR:** Caughey noted that he had a letter that had been received by the City, from Jeff Haag, who owns property in Harrisburg, and received a notification from the City. He read it in its entirety. (Please see Addendum No. 2). The letter was in support of the proposed residential use.

**TESTIMONY IN OPPOSITION, OR NEUTRAL TESTIMONY:** Nobody present provided any kind of testimony in relation to this request.

**The public hearing was closed at the hour of 6:58pm.**

Thomas commented that she walked to that property, and it's smaller than anything she's seen when she was on the Planning Commission. That first house is the only one nearby. Keaton said with the property not being on Hwy 99, it wouldn't be very desirable as a commercial property. Thomas agreed, and that there would be more parking in that heavily populated area, in comparison to what there would be with a residential use. Downey said that she couldn't understand why it was zoned as commercial. Keaton added that there is a commercial corridor along Hwy 99; these older parcels were all one lot at one time, that all went with the historical home. If it was still one parcel, then it would have been worth more as a commercial property. Thomas agreed, and said parking could have been applied there with more property. Keaton felt it was the use that made the most sense. Caughey agreed and thought it a better use of the land.

- Thomas **MOTIONED TO APPROVE THE BUCHER COMPREHENSIVE PLAN MAP AMENDMENT AND CONCURRENT REZONE APPLICATION (LU 421), SUBJECT TO THE CONDITIONS OF APPROVAL CONTAINED IN THE AUGUST 4 STAFF REPORT. THIS MOTION IS BASED ON RECOMMENDATIONS MADE BY THE PLANNING COMMISSION ON JULY 21, 2020, AND FINDINGS MADE BY THE CITY COUNCIL DURING DELIBERATIONS ON THE REQUEST AT THE AUGUST 11, 2020 PUBLIC HEARING. She was seconded by Keaton, and the City Council voted unanimously to approve the comprehensive plan map amendment and concurrent rezone application.**
- Thomas then **MOTIONED TO APPROVE ORDINANCE NO. 975, "AN ORDINANCE AMENDING THE HARRISBURG COMPREHENSIVE PLAN MAP AND ZONING MAP TO REZONE LAND INSIDE THE URBAN GROWTH BOUNDARY OF THE CITY OF HARRISBURG".** She was **seconded** by Downey.
- Hitt asked if anyone had an issue with the ordinance, and informed the City Council that we are allowed to accept the ordinance by reading the title twice, as long as nobody objected; otherwise, we would need to read the whole thing. None of the Council members had any issues with this Ordinance.
- **The City Council voted unanimously to approve Ordinance No 975, and thereby completing the process of amending the Harrisburg Comprehensive Plan Map and Zoning Map for the property submitted in the land use application.**



- **Caughey noted for the record that the City Council has made a final decision on this matter; if anyone wants to appeal the decision, they will need to do so through the State Land Use Board of Appeals.**

## NEW BUSINESS

### THE MATTER OF IMPROVEMENTS TO LASALLE STREET FROM 6TH TO EAST OF 9TH STREET

**STAFF REPORT:** Scholz had handed out a copy of the bid results (Please see Addendum No. 3), to Council. The history of LaSalle St. between 6<sup>th</sup> and 9<sup>th</sup> is that it had been continually maintained by crack sealing, and over-layment, and the time had come to strip it down, over-excavate it, and start with a fresh road bed. The water line in this area is being replaced and will kick off plenty of other water lines that feed off of here. He told City Council that there was a real mess with water lines in the intersection of 6<sup>th</sup> St., from when they did that public improvement project. This will clean all of that up. There will be some sidewalk work, as well as driveways, on the east side of 9<sup>th</sup> St. on LaSalle St. Staff stated that the project comes under the engineers estimates, and the company being recommended is one they've worked with before. Staff recommends that council follows the engineer's recommendation.

- Boese asked about all the storm water that is in the field across from Jack McClure's property (Corner of LaSalle St. and 6<sup>th</sup> St.). There is water standing there all year long.
- Scholz said that they affectionately call that Lake LaSalle. This is not a city storm drain line; it's a private one that collapsed. There are three owners of that storm drain line; they couldn't get in there during the winter to fix it. The contractor will now be able to fix that. He noted that the repair will alleviate flooding of upstream neighbors. He had to contact the company's involved and have them take care of it.
- Caughey asked when work would start on this project?
- Scholz told him that there are some delays due to the laws in relation to RFPs, but they should be able to start in September.
- Valdean Prater, in the audience, was here to see this being approved. She's waited for 33 years to see this. (She lives on the east side of 9<sup>th</sup> St. on LaSalle) They have so many potholes, that she can't count the number of times she has had her tires re-balanced.
- Scholz added that with the extension of the street to this part of LaSalle east of 9<sup>th</sup>, that we are preparing to upsize the line, based on the development being planned there. When asked, he noted that Sommerville already had upsized storm lines. He liked this project being completed, as it puts us up over the fire code responsibilities, we have for the school.
- Keaton **motioned to award the contract to Wildish Construction Co in the amount of \$765,881.25.**
- Thomas noted that the Engineer didn't mention the type of project it was. She added for the record that this was the waterline replacement and street improvement for LaSalle St.
- Keaton was **then seconded** by Klemm. The **City Council voted unanimously to award the LaSalle St. waterline replacement and street improvements to Wildish Construction for \$765,881.25.**

### THE MATTER OF APPROVING THE CONSENT LIST

- *Caughey commented that he had a question on the payment approval report and asked for that to be pulled for discussion.*
- Downey then **voted to approve the City Council Minutes, and Library Board Minutes, and was seconded by Caughey. The City Council then voted unanimously to approve the City Council Minutes.**
- Eldridge noted that while the motion included the Library Board minutes, only the Library Board could approve those. The motion didn't need to be remade in this case.
- Caughey then asked why there was a bill from Cobalt Computers for almost \$8,000?
- Eldridge said that it was work to do with the servers, email server, and firewalls.
- Caughey then **motioned to accept the Expense Report for the month of July 2020. Downey seconded the motion, and the City Council voted unanimously to approve the Expense Report for July.**

#### **CITY ADMINISTRATOR VERBAL REPORT:**

1. Finance Officer Candidate Search: Hitt noted that the candidate search has concluded; and a contingent offer of employment has been made to Cathy Nelson, who is the City Recorder (Administrator) of the City of Waterloo. We are in the midst of background checks, but she has accepted the offer, and is scheduled to start in September.
2. Update on MVP/RAIN: Hitt commented that for this, several other cities, along with Harrisburg, are part of this economic development partnership. Lebanon was not able to meet their share of the financial obligation, and therefore, several other cities offered to increase their shares. Harrisburg was listed for \$3,800, and he proposed we pay \$5,000. The total bill is for \$50,000. The goal of the partnership is to work on economic development for our region, including training sessions, marketing, and compiling information that is high tech. RAIN is working on these programs.
  - Caughey asked if that request should come to the City Council for approval.
  - Hitt said that it should; and Eldridge added that it had as of last year.
  - Klemm asked about Lebanon, and why they couldn't give the amount they were going to.
  - Hitt told them that they ran into some financial issues and were paying the lions share of the costs. This will cover the rest of this fiscal year and will provide for more activities.
  - Downey asked if he had talked, or if RAIN had talked, with any of the businesses in Harrisburg.
  - Hitt told her that he understood that there were several start-ups that they helped.
  - Downey asked him to keep touch on that. They called in a get together, and she was the only person who showed up, other than RAIN and Brian. If nobody showed up but her, and businesses aren't using their services, then we should opt out. She would leave that up to his discretion. She wants to make sure that our businesses, and citizens are getting benefit from the program. The event was in a good location, and there were good snacks, but no businesses. Last November, there was a really large one at Key Bank, and there were at least 4 or 5 people from Harrisburg there; she liked that one.
  - Boese asked her how long ago that was?
  - Downey thought it was last summer.
  - Boese asked if they sent information to the City.
  - Hitt said that there was a founder's celebration next week being scheduled.
  - Thomas asked to see that information

- Eldridge added that the summer event that Kim was at was at J&S Art Gallery. Corey was actually scheduled to come and present to Council in March, right when COVID started. That's been put on hold.
- Downey said that is what she wanted to see and hoped they could be here to present to them in the future.

3. HRA Minor Amendment: Hitt said that even with Scholz spending money, that we would likely have money left over in the HRA. He hopes to bring information to Council in September about possibilities of increasing our indebtedness.

- Caughey asked if Scholz would have a list of projects to add?
- Scholz said that once he saw Johns list, he will figure out what he will be able to do.

4. PW Construction Report: Scholz gave a quick update. At Macy & 2<sup>nd</sup> St., we found that there was no base under the street, which needed to be redone. We haven't worked much with Delta before, but they are moving alone. LaSalle St. will start shortly, and we have survey work that finished up for 8<sup>th</sup> Place and Eagles Way. Those are only water line replacements. Both of those come off of LaSalle St. We are surveying 9<sup>th</sup> St. to Diamond Hill Rd, and on Diamond Hill between 9<sup>th</sup> and 7<sup>th</sup> St. We are early in the design work for 6<sup>th</sup> St. as well, from Territorial St. to Dempsey. He has 3 engineering firms he is working with right now, and he is extremely happy with how that is going.

- Boese asked if they would see the reservoirs any time soon?
- Scholz told him no; we have to get those through design before we can do that, and there is a lot of geo work that must be done for those. There will be one on the south end of town and one on the north end, that will go with Well No. 9.
- Boese asked if there was a target date for that.
- Scholz didn't have his notes for that here. We are hoping that Well No. 9 will match the flow in Well No. 8. If so, it will be a bigger reservoir than what will be in the south side of town, so that we can get rid of Well No. 5. It will put us in good shape for 20 to 30 years and more.
- Klemm asked what the completion was on Macy & 2<sup>nd</sup> St?
- Scholz told him mid to late October, for the segment by Hurds, and then they will switch to 2<sup>nd</sup> from Moore to Smith, which should be done by May 30<sup>th</sup>. Mid-June is the planned completion.
- Downey hoped that it would be done before the 4<sup>th</sup> of July, as she knows that is a full weekend next year.
- Keaton asked that it sounds like there aren't road bases for a lot of roads in town. How many have the proper base? Does that affect the previous amounts he worked out?
- Scholz told him its too soon to know. He doesn't think it will change his 2016 assessment. Road construction costs generally increase by 20% every year, so they can expect that. Its all a guessing game. On some streets, we can improve them without a rip out. Others could have a crack seal, which will give them another ten years of life. We have some of those coming up after LaSalle.
- Boese noted that the same spot on Hwy 99 is slumping again. (Discussed previously in Council, and located near Territorial and 3<sup>rd</sup> St.)
- Scholz said that he's TV'd the sewer line, which is from 1911. Its 16' deep and its not our pipe causing the problem. It's probably clay there, and too much heavy traffic.
- Boese then asked about the crossing at Smith and Hwy 99.

- Scholz told him that is stalled at ODOT. They've caused issues in several places, and he's had to remove that project from the HRA plans. He would say that they are at least 5 years out.
- Keaton, who is on the Cascades West Area Commission on Transportation, said that they are just now looking at the 2024/2027 schedule right now. It's done far in advance, and then when they plan on coming some place like Harrisburg in 8 years, it can get kicked out, because something in Portland has to be done.
- Scholz agreed and said that with the state shortfall in gas taxes, we can figure that work won't be done there.
- Keaton asked if it would affect the bridge work planned, and Scholz told him that its still planned.

**OTHER ITEMS:** Hitt and City Council talked briefly about the legislative priorities that were chosen by City Council. 3 of their top choices out of 4 are in the top 5 chosen by all cities. Mental Health was the one that Council hadn't included, that was in the LOC top priorities.

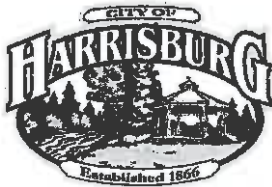
**ADJOURN:** With no further business to discuss, the City Council was adjourned at 7:56pm.

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Mayor

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City Recorder



City of Harrisburg  
120 Smith Street  
Harrisburg, OR 97446  
Phone (541) 995-6655

[www.ci.harrisburg.or.us/planning](http://www.ci.harrisburg.or.us/planning)

## LAND USE APPLICATION

The City of  
Harrisburg

STAFF USE ONLY	
File Number: LU 421-2020 (ZONE)	Date Received:
Fee Amount: LU 421-2020 (Var) \$ 2,175-	RECEIVED

APPLICATION TYPE	
<input type="checkbox"/> Annexation*	<input type="checkbox"/> Property Line Adjustment
<input type="checkbox"/> Comprehensive Plan Amendment*	<input type="checkbox"/> Partition/Replat*      Minor      Major
<input type="checkbox"/> Conditional Use Permit*	<input type="checkbox"/> Site Plan Review*
<input type="checkbox"/> Historic Permit*	<input type="checkbox"/> Site Plan Review – Parking Only
<input type="checkbox"/> Resource Alteration	<input type="checkbox"/> Subdivision/Replat*
<input type="checkbox"/> Resource Demolition	<input type="checkbox"/> Vacation of street, alley or easement
<input type="checkbox"/> Historic Review – District	<input checked="" type="checkbox"/> Variance*
<input type="checkbox"/> Legal Lot Determination	<input checked="" type="checkbox"/> Zone Map Change*
<input type="checkbox"/> Zoning Ordinance Text Amendment*	

\*A Pre-Application Conference with City Staff is Required


PLEASE PROVIDE A BRIEF SUMMARY OF THE PROPOSAL	
Project Description	This city lot is currently zoned commercial. It is a small lot surrounded by residential structures. Our proposal is to change zoning to/for residential use.
Project Name	The Fountain

### PRIMARY CONTACT AND OWNER INFORMATION

Applicant's Name **ANTHONY BUCHER**

Phone **541-321-2815** Email **ATBUCHER-T1@YAHOO**


Mailing Address **P.O. BOX 436 HARRISBURG, OR**

Applicant's Signature  Date **6-6-2020**

Property Owner Name **ANTHONY BUCHER**

Phone **541-321-2815** Email **ATBUCHER-T1@YAHOO**

Mailing Address **P.O. BOX 436**

Owner Signature  Date **6-6-2020**

\*If more than one property owner is involved, provide a separate attachment listing each owner or legal representative and their signature.

### PROPERTY DESCRIPTION

(general vicinity, side of street, distance to intersection, etc.)

Street Address **260 FOUNTAIN ST, HARRISBURG**

General Location Description **SCHOOLINGS ADDITION  
LOT 4401**

Assessor's Map Number(s) **15S04W16AD** Related Tax Lot(s) **4401**

Map # **15S04W16AD** Tax Lot(s) # **4401**

The Assessor's Map Number (Township, Section and Range) and the Tax Lot Number (parcel) can be found on your tax statement, at the Linn County Assessor's Office, or online at <http://linn-web.co.linn.or.us/propertywebquerypublic/>

Lot Area **LOT 4401**

## LAND USE AND OVERLAY ZONES

Existing Zone(s)

C 1

Existing Comprehensive Plan Designation(s)

Please select any of the following zone overlays or natural areas that apply to the subject site:

☐

Historic Overlay

☐

Willamette River Greenway

☐

Floodplain

☐

Riparian Corridors

☐

Wetlands

\*Please include a discussion in the project narrative indicating how these overlays affect your proposal. For more information about any of these overlays, please contact the City Planner at (541) 995-6655.

## CHECK THE BOX NEXT TO INCLUDED EXHIBITS

☒

Narrative\* (address all applicable HMC review criteria)

☐

Assessor's Map with Applicable Tax Lots Highlighted

☒

Site Plan

☐

Survey / ALTA

☐

Aerial Photograph / Existing Land Use(s) Map

☒

Zoning Map (if applicable, show proposed change(s))

☐

Comprehensive Plan Map(s) (if applicable, show proposed changes))

☐

Subdivision or Partition Plat

☐

Architectural Elevations

☐

Architectural Floor Plans

☒

Utilities Plan

☐

Geotechnical Report/Site

☐

Assessment

☐

Electronic Versions of Exhibits

☒

Application Fee

☐

Other

\*A written narrative is required for all application types. Typical drawings sizes are 24"X36", 11"X17", or 8.5"X11". Sizes of required drawings will depend on the type and scope of applications involved. Contact the City Planner to verify requirements. On your plans, include the following: property lines, points of access for vehicles, pedestrians, and bicycles, water courses, any natural features (wetlands, floodplain, etc.), existing and proposed streets and driveways, parking areas, utilities, pedestrian and bike paths, and existing easements. Please note there are additional specific graphic and narrative requirements for each application type. Refer to the Harrisburg Municipal Code for more information.

A Pre-application Conference is Required with City Staff prior to turning in your land use application. Please contact the City Administrator, or City Recorder/Assistant City Administrator to make an appointment. Date of Appointment: 6-7-20

PLEASE TELL US MORE ABOUT THE PROPOSAL AND ITS SITE

1. Are there existing structures on the site? ☐ Yes ☒ No If yes, please explain

N/A

2. Indicate the uses proposed and describe the intended activities:

To legally place a single family residence per city requirements once residential zoning is approved.

3. How will open space, common areas and recreational facilities be maintain?

New sidewalks and approaches will be placed, and all city setbacks adhered to.

4. Are there previous land use approvals on the development site? ☐ Yes ☒ No If yes, please include a discussion in the project narrative describing how the prior approvals impact your proposal.

N/A

5. Have you reviewed the Oregon Fire Code Applications Guide in relation to your land use request? ☐ Yes ☒ No Do you have questions about any element of these requirements? If yes, please explain:

AUTHORIZATION FOR STAFF & DECISION MAKERS TO ENTER LAND

City staff, Planning Commissioners, and City Councilors are encouraged to visit the sites of proposed developments as part of their review of specific land use applications. Decision maker site visits are disclosed through the public hearing process. Please indicate below whether you authorize City staff and decision makers to enter onto the property(-ies) associated with this application as part of their site visits.

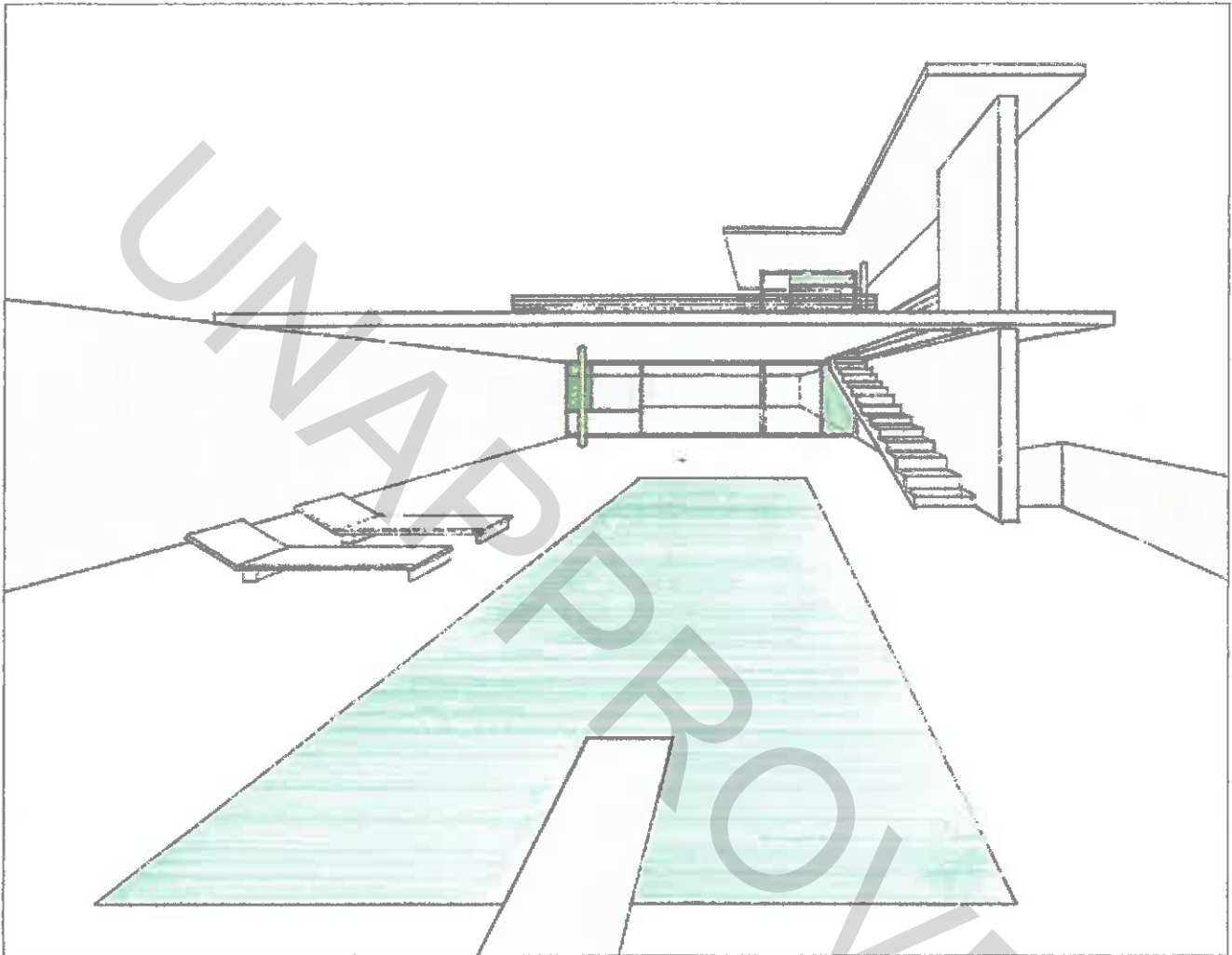
☐ I authorize City staff and decision makers to enter onto the property(-ies) associated with this application.

☐ I do not authorize City decision makers to enter onto the property(-ies) associated with this application.



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## THE FOUNTAIN



# Project Proposal

Prepared for: City of Harrisburg

Prepared by: Anthony Bucher

June 16th, 2020

541-321-2815

## PURPOSE

This proposal and variance request is for lot 4401 located in the schoolings addition, also known as 260 Fountain St. The request of this land application is to convert the existing commercial zoning to residential use, and grant a variance for future development of a single family home.

### 18.120.010 Amendment authorization and procedures

1. (d) I am the property owner
2. As the property owner I have filed an application with the City Recorder pursuant to 18.125.100. Additionally I have paid the filing fee in addition to the application, pursuant to 18.125.100.

### 18.120.020 Public Hearings

1. The application is being provided on June 16th, 2020. This is more than 35 days in advance of the Planning Commission public meeting scheduled for July 21, 2020.

### 18.05.110 Criteria for approval

1. The proposed amendment is consistent with and does not alter the intent of the applicable sections of the comprehensive plan. The adjacent property is zoned R2 and this request for similar zoning will be consistent with surrounding areas.
2. The other locations in the city that are currently zoned C1 have merit and are either being used based on that criteria or options for C1 uses are available. This parcel of land is only 5000sq'. The C1 zoning on this size of parcel makes this land almost unusable without a zoning change.
3. The adjacent land uses include R2 zoning. There will not be an adverse affect to adjacent properties or land use patterns in the area. All adjacent land is currently used as residential.
4. There will be no significant negative impact upon any public or private facilities or services in the area. The proposed amendment will allow for a single family dwelling, which is our plan and would be consistent with neighboring properties.
5. There will be no negative impact to the street or other transportation facilities in the area. There will be improvements made to both areas. This will include sidewalks where there are currently none. As well as appropriate sized approaches and utility connections.

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## THE FOUNTAIN

6. The lot is flat in nature. Any drainage is either currently to the adjacent properties, the street with dirt and debris, or through soaking into the soil. The placement and building of a single family home will allow for drainage of the home and the lot, through newly installed perf pipe and underground gutter systems. These will be connected to the street storm drain system, thus improving conditions on the involved parcel and the adjacent ones. There are no development limitations. The parcel and its current soil has no type of fill and has never been built on or disturbed.

## COMPREHENSIVE PLAN CONSIDERATIONS

### Goal 10:

Per the comprehensive plan and the goals laid out by the city, there is a desire and emphasis on providing single family housing. This amendment proposal, variance and building of a single family home will help contribute to the overall City of Harrisburg comprehensive plan.

### Goal 14:

Goal 14 involves urbanization within the existing UGB and the development of new UGB areas. I will attempt to address all aspects of infill and urbanization, and not UGB development guidelines, as they do not pertain to this amendment.

The plan for this panel of land is the building of a single family residence. There is ample space for the building based on all city code requirements, with the exception of the below variance on lot frontage. The comprehensive plan calls for orderly and efficient growth through logical, phased expansion. We believe this proposal does that without creating any adverse growth or sprawling issues.

The proposed use of this vacant lot to provide housing and tax base to the City of Harrisburg falls in line with managed growth. It will contribute to rather than detract from the economics and well-being and livability of the community

### **Items for consideration:**

A2. Encourage urban growth inside the UGB - this proposal is inside the UGB.

Annexation - none

Utility Extension - 1. This development proposal is only taking place where services are available. There is no new extension of services.

Coordinated land use controls:

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Within this proposal there are no City or County agreements that have been violated. The joint approval process of the City Administrator, the Planning Commission and the City Council address the items around development in regards to the land use control systems.

Amendment Procedures - 1. No amendments of the comprehensive plan or UGB, are necessary.

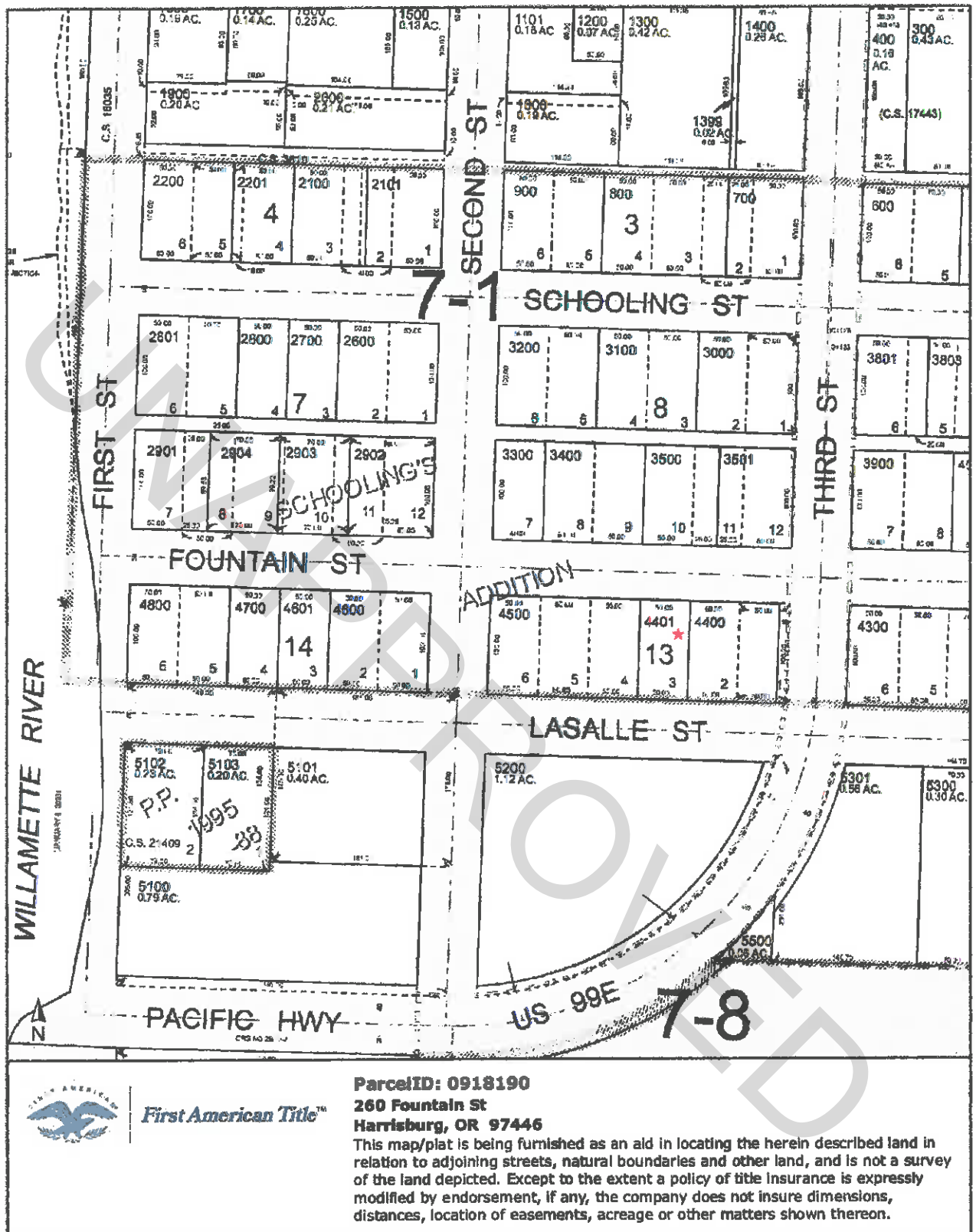
#### **VARIANCE:**

##### **18.115.020 Criteria**

1. The unique circumstance of this lot is the frontage width. Adjacent properties that are zoned residential have structures on them, but have the same 50' width as this lot. The current code is 60' frontage. Allowing a residential structure on this lot width of 50' will fall in line with adjacent properties. This is an element that is outside my control as an owner to modify on my own to make use of the property.
2. This variance is necessary for the preservation and enjoyment of the same property rights as possessed by owners of other properties in the same zone. Residential use is found in this area on lots of the same or similar size.
3. There would be no violation of any goals or policies within the comprehensive plan. This request will allow for the infill of an otherwise vacant and unusable lot.
4. There is no special privilege being given or considered by the approval of this variance.
5. There is no violation of any provision in Ord 906-1 2012, or Ord 882-8.020 2010.

Thank you for your time and consideration,

Anthony Bucher







FOUNTAIN

WATER

POWER

SIDEWALK

↑  
N

Proposed Home  
30' x 50'

LOT 4401  
5000 SQ'

DRIVEWAY

SIDEWALK

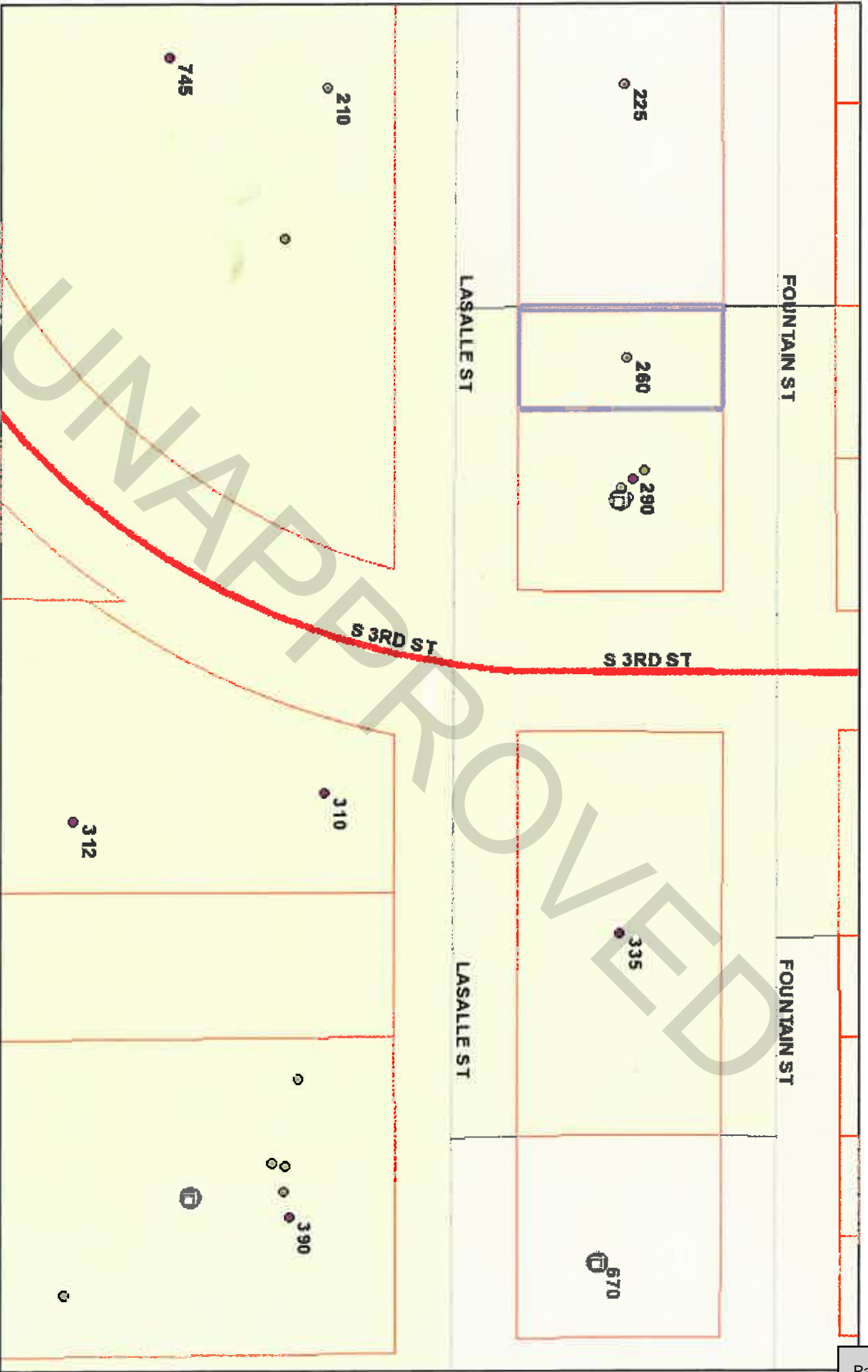
SEWER

LASALLE





# 260 Fountain St., Harrisburg, Oregon

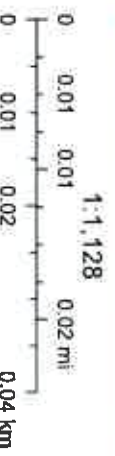


6/18/2020, 6:05:55 PM

**Sales** **Elevation Certificates** **Highways** **Tax Lots** **City Zoning** **C-1, COMMERCIAL**

**Address** **LOMAs** **Roads** **County Boundary** **City Limits**

**Permits** **Railways**



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Public Hearing July 24, 2020

To: City of Harrisburg Ok. City Council

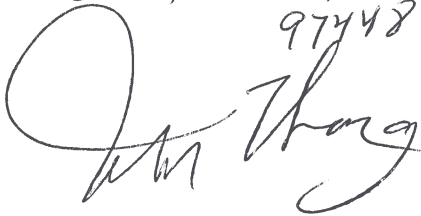
Re: Case Butler Rezone (LU 421-2020)

I received a land use Notice re: 260 Fountain St., as I am considered an affected property owner. I own property on Schooling St, Third St. and 5th St.

I took a moment and drove by the subject property at 260 Fountain St. That parcel appears to be undeveloped and underused. It is a very small lot and not suited well for commercial zoning. In my opinion, that would be a great lot for a small duplex or townhome or? just about anything!, so as an affected property owner I support the Comp plan redesignation and rezone 100%

Thank you

Jeffrey Haag  
27430 8th St.  
Junction City Ok  
97448



P.S. Forgive my handwriting  
I think my windows 98 has the Covid 19,  
I'm hoping computer will die soon! ☺

August 10, 2020

City of Harrisburg  
120 Smith Street  
Harrisburg, OR 97446  
Attn: Chuck Scholz, Public Works Director



**RE: LaSalle Street Waterline Replacement & Street Improvements Notice of Apparent Low Bidder and Engineer's Recommendation for Award of Contract**

The City received the following bids for the LaSalle Street Waterline Replacement & Street Improvements project.

1. <u>Wildish Construction Co.</u>	<u>\$ 765,881.25</u>
2. <u>H&amp;J Construction, Inc.</u>	<u>\$ 818,744.84</u>
3. <u>North Santiam Paving Co.</u>	<u>\$ 959,950.00</u>
4. <u>RiverBend Construction, Inc.</u>	<u>\$ 1,110,741.75</u>

I have reviewed all bid packages and found all to be complete and responsive.

I recommend that the contract be awarded to Wildish Construction Co. in the amount of \$765,881.25.

Sincerely,

Branch Engineering Inc.  
Damien Gilbert, P.E.  
City Engineer



## City Council Work Session Meeting Minutes August 25, 2020

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Council President: Mike Caughey, Presiding  
Councilors Present: Kimberly Downey, Robert Boese, Randy Klemm  
Staff Present: City Administrator John Hitt, Asst. City Administrator/City Recorder Michele Eldridge, and Public Works Director Chuck Scholz  
Absent: Mayor Robert Duncan, plus Councilors Adam Keaton and Charlotte Thomas  
Meeting Location: Harrisburg Municipal Center located at 354 Smith St.

**CALL TO ORDER AND ROLL CALL** by Council President Mike Caughey at 6:30pm.

**CONCERNED CITIZEN(S) IN THE AUDIENCE.** (Please limit presentation to two minutes per issue.) All present in the audience were for items on the agenda.

### NEW BUSINESS

#### THE MATTER OF THE PRESENTATION OF A TRAFFIC REPORT FROM THE COBURG POLICE DEPARTMENT

**COBURG POLICE CHIEF LARRY LARSON REPORT:** Chief Larson reviewed the reports that he handed out to City Council (Please see Addendums 1 and 2). One was his traffic stop monthly breakdown for the months of June, July and August, and the other was the results of the initial traffic study he did. He reviewed the results of the monthly breakdown, noting that he had only 3 residents so far in August, and 22 nonresidents. The other months were more of an even group. The traffic stops resulted in the arrest of a sex offender for failure to register, which is both a misdemeanor and a felony; plus, he had two offer sex offender checks during traffic stops. They have a relationship with the United States Marshals, and the University of Oregon Police, working on a program to check on sex offenders in Lane County, as tracked by the Oregon State Police sex offender's unit. Many people don't realize that there are over 700 sex offenders in Lane County alone. Coburg has 10. Unfortunately, the study doesn't include Harrisburg, so he doesn't know how many we might have.

- Klemm asked him if he might be able to check on that.

- Chief Larson told him he would see what he could come up with on that. He spoke about the stops themselves, and that sometimes, they aren't were the violation occurred due to the location of where the vehicle actually stopped. He asked if there were any questions about the report.

Council asked questions that ranged all over, based on sex offenders, and locations. Boese asked where some of the worst speeding was; he was curious if 9<sup>th</sup> and LaSalle seemed to be bad. However, Chief Larson said that this was an example of one of the locations that was based on where they stopped. He would try to have his officers change that in the future on their reporting. Boese also asked about the sign on Coburg Rd with the blue lights, that show your speed when you are coming into town; he was interested in the cost of those. However, Chief Larson told him that those are owned by Lane County, not the City of Coburg, as the road is a Lane County road; those are likely around \$4,000.

Chief Larson then reviewed the traffic study. The unit was placed just north of the bridge, and it provided a six-hour snapshot for each day. Council had several observations, including Downey's outrage over the person still traveling at 58mph on that corner in town. Chief Larson would be getting some additional graphs, and he'd like to narrow the focus down to a best time for the study. Some discussion also ensued between Chief Larson and Scholz, who had a good understanding of how the trailers recorded data. Scholz noted that if traffic is close together, that the machine doesn't have time to reset itself; that resulted in some of the confusing data in the reports. Boese thanked him for the work that he had done; and Caughey asked if we could share it with the public. Chief Larson told him it was public information.

#### **THE MATTER OF REVIEWING HARRISBURG CRIME STATISTICS AS REPORTED BY/ON LCSO DASHBOARD**

**STAFF REPORT:** Hitt noted that LCSO has put this dashboard up, which breaks out all of the contract cities, and gives concentrated data. It recognizes city limits, so is useful to know where hot spots are. He had put together a small handout (Please see Addendum No. 3), that showed total crimes per category in a one-year period as well as a comparison to other cities in our region. As you can see, we are 2<sup>nd</sup> in property crimes, and personal crimes, but have the most traffic crimes. He tried to get into the system but needed Lieutenant Brandon Fountain to pull up his access into the system. Council moved onto the 3<sup>rd</sup> item on the agenda while Lieutenant Fountain worked on obtaining access.

#### **THE MATTER OF DISCUSSING USE OF CITY OWNED PROPERTY FOR POLITICAL ADVOCACY**

**STAFF REPORT:** Hitt reviewed the information in the staff report and in the attached policy. He was hoping that City Council could let him know if this looks like something we can allow.

- Caughey asked about the definition of a 'sustained presence'. He looked it up but couldn't really find a legal definition for it.
- Hitt agreed. He said that if you didn't have the government signs, then you wouldn't need a permit. But if you want to sit at a table, and have a bunch of people join you, then it changes. If that happened, he would go outside, and ask them to leave, until they complied with the policy. There are some parameters that we can work with within the policy.
- Caughey could see someone taking advantage of this opportunity, so he wanted to make certain we had something set up to adequately address it.
- Boese commented that someone could set up in a park too.
- Hitt told him that was correct. But it can't be near City Hall once we get the ballot box, and they can't go into certain areas, like the PW yard.

- Caughey said that they could stand outside the fence on the sidewalk.
- Eldridge added as long as they don't block ADA access.
- Boese asked how we had drafted this.
- Hitt said that he started with some initial restrictions, and then sent it to the City Attorney.
- Boese was fine with that, as long as the controls are in the City's hands.

#### **THE MATTER OF REVIEWING HARRISBURG CRIME STATISTICS AS REPORTED BY/ON LCSO DASHBOARD – RESUMED DISCUSSION**

- Lieutenant Fountain had the crime statistics page open and started showing Council how it works. He noted all the different crimes that are included, and that you could see a lot of the breakdown of the types of crimes on it. Harrisburg for the most part, is lower this year in crime than compared to last year. Property crimes are isolated in certain areas, which we can then focus on.
- Caughey asked if warnings were in this report.
- Lieutenant Fountain told him no, these are only actual crimes. You won't see a lot of traffic violations here, unless they result in a stop that an arrest occurs in.

Council was enthusiastic about the information included on the report. They asked if they were able to access this, but unfortunately, the system is set up on a licensed basis, so only one person from Harrisburg could access it...in this case, the City Administrator. Lieutenant Fountain told them that right now across the board, there is a jump in personal crimes; because more people are unable to control their tempers. There is a lot of stress out there right now. Downey asked if Chief Larson was seeing that in Coburg too, and he told her there was. Klemm thanked him for the presentation.

#### **THE MATTER OF DISCUSSING STREET PARKING ISSUES**

**STAFF REPORT:** Hitt said that as Council is aware, we often have complaints about people parking large vehicles and trailers on the street. Recently, we've had a lot of campers, in which people are moving around town on a frequent basis.

- Caughey said that there was a lot of that lately.
- Hitt agreed, and said it was very hard, and is a sensitive area for a lot of people. He directed City Council to the current code, which stated that someone can't park without moving 2/10<sup>th</sup>s of a mile within a 48-hour period, if the vehicle is not adjoining the address shown on the registration. He had done some research, which he shared, such as from Junction City, which gives five days to transfer from the house to an RV, but that an operator can't park more than 72 hours in one location. Corvallis and Coburg, both have similar prohibitions in residentially zoned areas. Ultimately, there are a lot of ways we can set this up. We can set a time limit, or we can restrict on certain streets where parking is more problematic.
- Caughey would like to have Lori Ross here, since she is the code enforcement officer. Scholz likely has some feedback too.
- Scholz said that he has shared a lot with John already. His problem with the code, is anything that tries to define a length, or deals with size, like small or large. He prefers a simple 48 hours, or some other time limit. It should be simple to enforce, and to understand.

Downey has seen this a lot in the past. 48 hours might not be enough, but at least people should have that to load and unload campers. She knows that they can't live in them, and thought electrical cords were already in the ordinance as not being allowed. Klemm said that actually, they will have their camper hooked up to the house, so that they can cool down the refrigerator. Downey asked if that was on their property, and Klemm told her it was,

and it was only temporary. Scholz reminded everyone that people aren't allowed to have cords or hoses over the sidewalks, as it violates ADA standards. He added that his research showed things all over the board. It's not like the manual on uniform traffic control; everybody (cities) just created their own rules. Caughey asked if the law enforcement individuals in the room had an opinion on this? Lieutenant Fountain said simpler is better, and easier to enforce. Chief Larson agreed, but said that Coburg has a separate ordinance that deal with differences for RVs vs. commercial rigs, vs. 18-wheelers. Klemm was in favor of doing something simple, that would help our staff. Hitt said that he would work out something that was simpler to both understand and enforce.

## **THE MATTER OF REVIEW AND DISCUSSION OF PROPOSED ZONING TABLE AND ZONING USES ALLOWED AND GENERAL REVIEW PROCEDURES**

**STAFF REPORT:** Hitt commented that he is working with the Planning Commission on the zoning amendment project, right where Brian Latta left off. He's actually gone through the entire model zone now and has rewritten portions of it to apply to Harrisburg. Handed out to each of you (Please see Addendum No. 4) is a copy of the new matrix, which is a zoning chart. He walked Council through how to read it, and pointed out some examples, such as a standard residential use.

Caughey thought it sounded like it was being simplified. Hitt told him yes, especially with the matrix. There are certain items in here that can be approved administratively. However, after talking with the Planning Commission, he said that some of the members felt that everything as it was now, should still come in front of the public body. He understands that. However how this was being set up, is that if somebody complies with all the standards, which are set by the Planning Commission, and staff confirms that, then they don't need to go through a process that is more complicated, and that costs money, and takes up more staff time. He feels that the appeal process will serve to bring things to the Planning Commission if any citizen has an issue with something. He truly believes that this will benefit our citizens. On page 4-6 of the handout, you can see an overview for the different types of permits and applications, and which reviews would go to the Planning Commission under the model code. He felt that this would be simpler for the citizens and would also work to be positive for economic development in our community. He wanted City Council's opinion on this.

Downey said that she had no problem with what he is suggesting. But at the same time, there could still be some things that should come in front of the Planning Commission. She was on the Planning Commission for a while, and some of the strangest things came up. Would notices still go out? Hitt told her yes, even on some of the administrative approvals. Then, if someone wasn't happy with it, they could ask for it to be heard in front of the Planning Commission. Downey didn't have a problem with that. If the neighbors aren't pleased, they can do something about it. Boese asked if the Planning Commission had talked about this? Hitt told him that we were missing 3 people, but two there had clear feelings on this, and were not altogether happy with the suggestions. Boese asked if Todd Culver was there? Hitt told him he was, and he was one of the ones that wasn't happy about the changes. Downey asked if the citizens wouldn't have to pay as much for something allowed under an administrative allowance? Hitt told her yes. Caughey said that he had a message from the Mayor, *"that there are some ideas from Salem about changing zoning laws that he feels are extremely unacceptable. While tonight's issue is a time saver, and sounds fine, he would like to see staff keep an eye on any new possible statewide zoning change ideas and keep Council informed"*. Downey thought that might be like some of the things going on in Portland, where they are allowing multi-use buildings in residential zones. Klemm said Eugene was considering the same thing. Downey knew people were unhappy about that, but that's not what we are talking about here. Caughey asked who created the model code and was told that it was the LOC (League of Oregon Cities) and DLCD (Department of Land Conservation and Development).

It makes common sense out of most things, is easier to understand, and is easier to find information you are looking for.

Caughey thought that one issue he wasn't sure about is why there have been homes in the commercial zone for years, and why now those lots won't allow a single-family dwelling to be on them. He thought that was sort of weird. Downey wished that Thomas was here, as she had some really good ideas, having served on the Planning Commission. Boese asked if he was discussing it with them yet, and Hitt told him that he's just started. He wanted to get an opinion on it. He will bring that back to the Planning Commission. Boese said that he's ok with that, and as Klemm said, that he's ok if they are easy site plans. He's not sure where Chairperson Culver was with his feelings on it. Hitt said that was his impression with it as he didn't explicitly say that. Klemm said that he might contact Chairperson Culver, because he's usually terrific on this type of stuff. Downey felt something was missing. Hitt said that it could be. He got the impression that they wanted for us to leave the current code alone, as far as applications and criteria for what comes to the Planning Commission. Downey commented that in a situation like this, she would rather have money used on that property, or on the dwelling rather than for the review in front of a government body. Caughey said he was also interested on that view; Culver runs that position so well.

#### **THE MATTER OF DISCUSSING A POTENTIAL AGREEMENT WITH THE AZAVAR CORPORATION TO PROVIDE A 'REVENUE AUDIT' FOR THE CITY**

**STAFF REPORT:** Hitt said that he had put this in the Council Agenda, but Eldridge brought something to him tonight that concerned him. She pointed out that there was a provision in the contract, that with the smallness of our city, that would cause a problem because of how the software would interact with our computer system, and could put this company in contact with the elements that control the LEDS system. That would violate the agreement we have with the OSP and FBI. We might not be able to do this, and he will need to check into this.

- Caughey commented that they certainly spent a lot of money on their attorney! He thanked Eldridge for finding that.

#### **OTHER ITEMS:**

- Hitt reminded the Council that we were meeting on the 15<sup>th</sup> and the 29<sup>th</sup> in September. Thomas told him that she couldn't be at the meeting on the 15<sup>th</sup>. He also reminded Council that we are still meeting with Junction City about having them take over our inspections and plan reviews for building permits.
- Caughey asked if Linn County can actually stop this from happening?
- Hitt told him that they can postpone it, but Junction City is credentialed by the state, so as long as we are following state code, then they can't stop it.
- Hitt then reminded City Council that he sent out a reminder that there is no parking on LaSalle St while the construction work is occurring. Work should start there any day.

**ADJOURN:** The meeting was adjourned at the hour of 8:12pm.

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Mayor

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City Recorder



**TRAFFIC STOP MONTHLY BREAKDOWN:**

June	5 citations	21 stops
	13 verbal warnings	(10 residents)
	3 written warnings	(11 nonresidents)
July	7 citations	22 stops
	15 verbal warnings	(10 resident)
	0 written warnings	(11 nonresidents)
August	9 citation	25 stops (August to 25th)
	13 verbal warnings	(3 residents)
	3 written warnings	(22 nonresidents)
	<b>1 Arrest of a sex offender for failure to register</b>	
	<b>Misdemeanor and Felony</b>	
	<b>1 sex offender check on July 30<sup>th</sup> during a traffic stop</b>	
	<b>1 sex offender check on August 19<sup>th</sup> during a traffic stop</b>	

**Operation Oregon Valley with USMS****35 registered sex offenders in Harrisburg area****CPD did 17 compliance checks in Harrisburg on Friday August 21<sup>st</sup>****DRIVER DATA SEX/RACE: June, July, August**

40 males

30 females

53 white

7 Hispanic

3 other

**CITATION VIOLATIONS WRITTEN:**

Speeding	11
Driving While Suspended violation	4
Fail to obey a traffic control device	2
No valid driver's license	2
Cell phone	1
Driving uninsured	5
Expired vehicle tags	0
25 violations	

**LOCATION OF TRAFFIC STOPS:**

June 2020

3<sup>rd</sup> and Territorial

4<sup>th</sup> and Territorial

7<sup>th</sup> and Territorial

9<sup>th</sup> and LaSalle

8<sup>th</sup> and Diamond Hill

9<sup>th</sup> and Diamond Hill

Hwy 99 at the bridge

6<sup>th</sup> and Sommerville

3<sup>rd</sup> and Smith

9<sup>th</sup> and Monroe

6<sup>th</sup> and Territorial

Hwy 99 and MP 27

6<sup>th</sup> and Summerville

6<sup>th</sup> and Priceboro

8<sup>th</sup> and Smith Street

3<sup>rd</sup> and Smith

6<sup>th</sup> and LaSalle

3<sup>rd</sup> and Monroe

3<sup>rd</sup> and LaSalle

**LOCATION OF TRAFFIC STOPS: July 2020**

3<sup>rd</sup> and LaSalle

5<sup>th</sup> and LaSalle

2<sup>nd</sup> and Macy

2<sup>nd</sup> and Moore 9<sup>th</sup> and Burton

Hwy 99 and 2nd Street

6<sup>th</sup> and Priceboro

6<sup>th</sup> and Territorial

6<sup>th</sup> and Priceboro

Diamond Hill and Powerline

Diamond Hill and Powerline

3<sup>rd</sup> and LaSalle

10<sup>th</sup> and Territorial

30655 Territorial

9<sup>th</sup> and Diamond Hill

7<sup>th</sup> and Diamond Hill

3<sup>rd</sup> and Monroe

6<sup>th</sup> and Priceboro

7<sup>th</sup> and Smith

3<sup>rd</sup> and Moore 3<sup>rd</sup> and Territorial

**LOCATION OF TRAFFIC STOPS:**

**August 2020**

9<sup>th</sup> and Diamond Hill

6<sup>th</sup> and Summerville Loop

565 LaSalle

7<sup>th</sup> and Territorial

9<sup>th</sup> and Diamond Hill

Knox and Diamond Hill

Diamond Hill and Powerline

7<sup>th</sup> and Erica Place

3<sup>rd</sup> and Monroe

Farmers Helper

Diamond Hill and Knox IG

Diamond Hill and Powerline

Hwy 99 and Norton

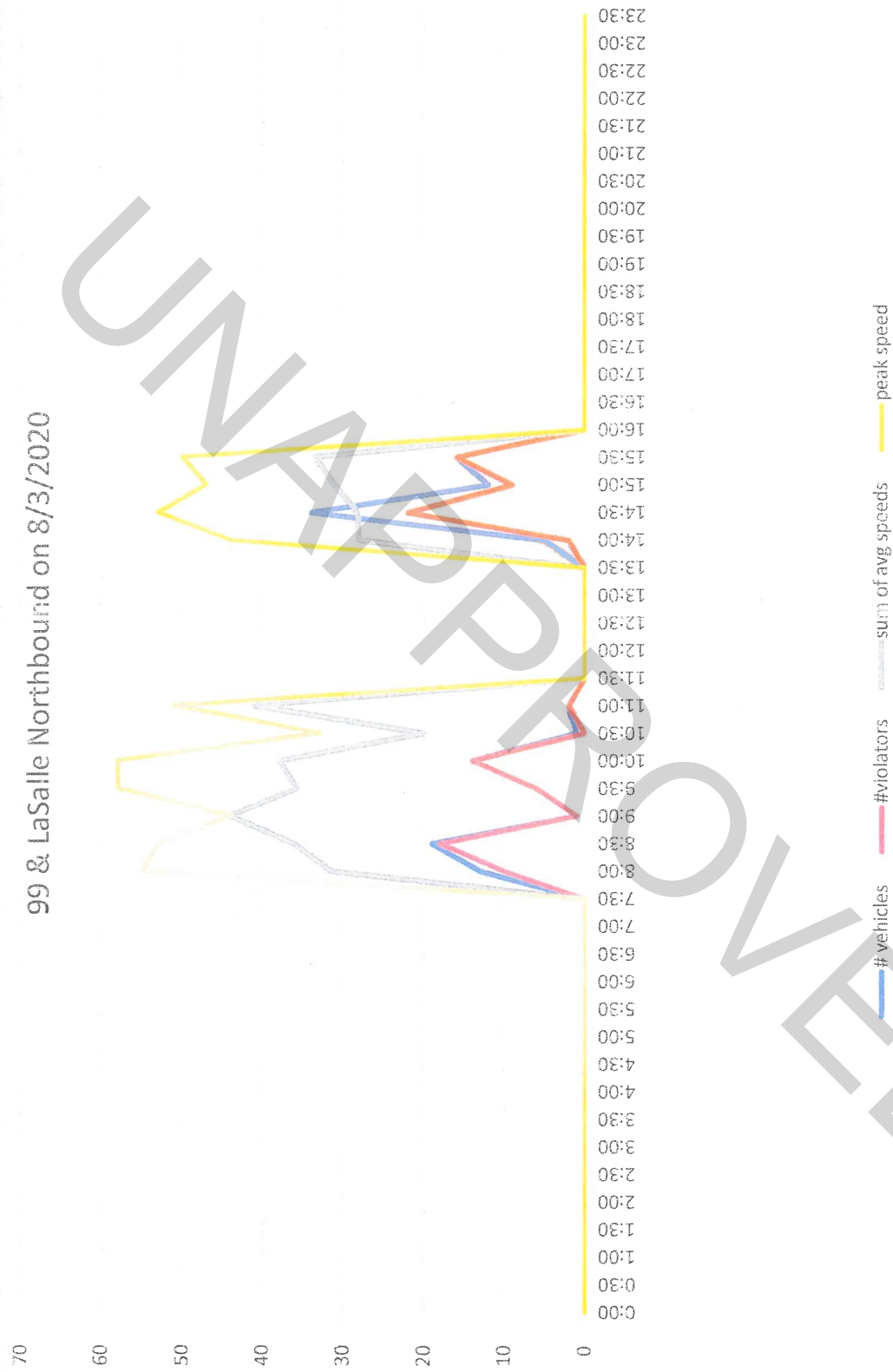
7<sup>th</sup> and Diamond Hill

8<sup>th</sup> and Diamond Hill

Priceboro and Umpqua Street

99 and LaSalle NB traffic 8/3/2020

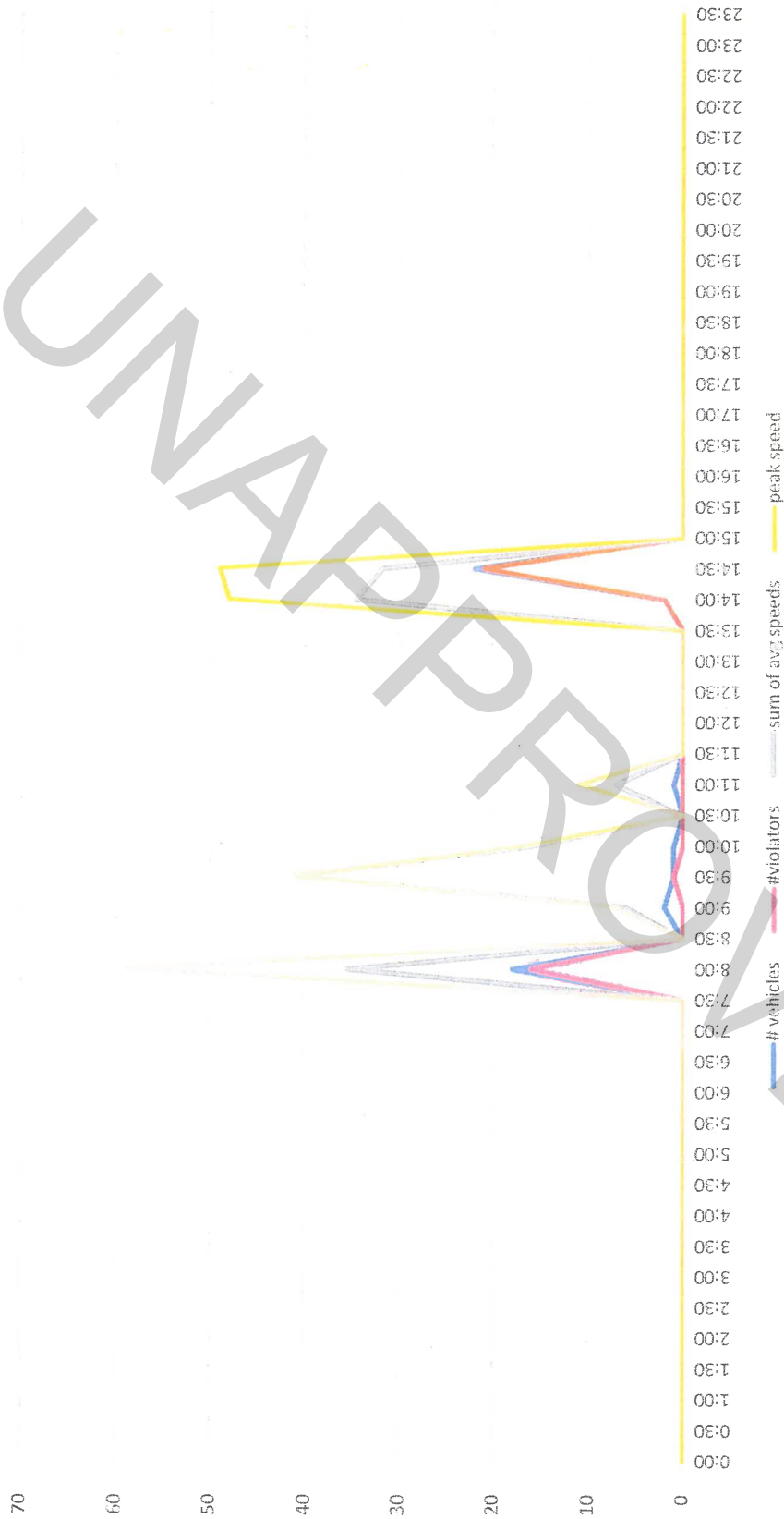
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2:30	0	0	0.00	0
3:00	0	0	0.00	0
3:30	0	0	0.00	0
4:00	0	0	0.00	0
4:30	0	0	0.00	0
5:00	0	0	0.00	0
5:30	0	0	0.00	0
6:00	0	0	0.00	0
6:30	0	0	0.00	0
7:00	0	0	0.00	0
7:30	0	0	0.00	0
8:00	13	10	31.38	55
8:30	19	18	36.05	53
9:00	1	1	44.00	44
9:30	6	6	35.67	58
10:00	14	14	37.79	58
10:30	1	0	20.00	33
11:00	2	2	41.00	51
11:30	0	0	0.00	0
12:00	0	0	0.00	0
12:30	0	0	0.00	0
13:00	0	0	0.00	0
13:30	0	0	0.00	0
14:00	5	2	28.00	44
14:30	34	22	28.18	53
15:00	12	9	31.00	47
15:30	16	16	33.44	50
16:00	0	0	0.00	0
16:30	0	0	0.00	0
17:00	0	0	0.00	0
17:30	0	0	0.00	0
18:00	0	0	0.00	0
18:30	0	0	0.00	0
19:00	0	0	0.00	0
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20:00	0	0	0.00	0
20:30	0	0	0.00	0
21:00	0	0	0.00	0
21:30	0	0	0.00	0
22:00	0	0	0.00	0
22:30	0	0	0.00	0
23:00	0	0	0.00	0
23:30	0	0	0.00	0



99 and LaSalle NB traffic 8/4/2020

Time	# vehicles	#violators	sum of avg speeds	peak speed
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0:30	0	0	0.00	0
1:00	0	0	0.00	0
1:30	0	0	0.00	0
2:00	0	0	0.00	0
2:30	0	0	0.00	0
3:00	0	0	0.00	0
3:30	0	0	0.00	0
4:00	0	0	0.00	0
4:30	0	0	0.00	0
5:00	0	0	0.00	0
5:30	0	0	0.00	0
6:00	0	0	0.00	0
6:30	0	0	0.00	0
7:00	0	0	0.00	0
7:30	0	0	0.00	0
8:00	18	16	35.39	59
8:30	0	0	0.00	0
9:00	2	0	6.00	7
9:30	1	1	41.00	41
10:00	1	0	16.00	17
10:30	0	0	0.00	0
11:00	1	0	7.00	11
11:30	0	0	0.00	0
12:00	0	0	0.00	0
12:30	0	0	0.00	0
13:00	0	0	0.00	0
13:30	0	0	0.00	0
14:00	2	2	34.50	48
14:30	22	21	31.68	49
15:00	0	0	0.00	0
15:30	0	0	0.00	0
16:00	0	0	0.00	0
16:30	0	0	0.00	0
17:00	0	0	0.00	0
17:30	0	0	0.00	0
18:00	0	0	0.00	0
18:30	0	0	0.00	0
19:00	0	0	0.00	0
19:30	0	0	0.00	0
20:00	0	0	0.00	0
20:30	0	0	0.00	0
21:00	0	0	0.00	0
21:30	0	0	0.00	0
22:00	0	0	0.00	0
22:30	0	0	0.00	0
23:00	0	0	0.00	0
23:30	0	0	0.00	0

99 & Lasalle North Bound 8/4/2020

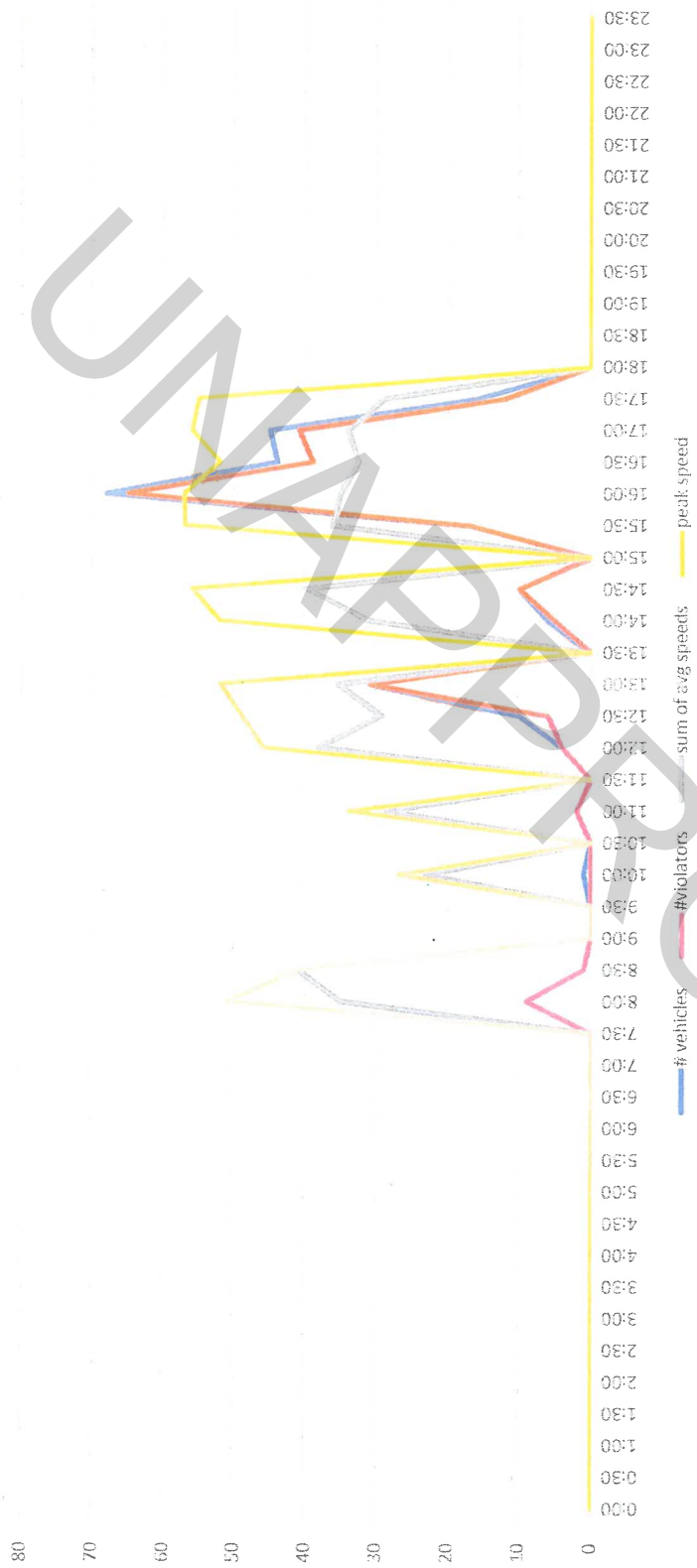




99 and LaSalle NB traffic 8/5/2020

Time	# vehicles	#violators	sum of avg speeds	peak speed
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1:00	0	0	0.00	0
1:30	0	0	0.00	0
2:00	0	0	0.00	0
2:30	0	0	0.00	0
3:00	0	0	0.00	0
3:30	0	0	0.00	0
4:00	0	0	0.00	0
4:30	0	0	0.00	0
5:00	0	0	0.00	0
5:30	0	0	0.00	0
6:00	0	0	0.00	0
6:30	0	0	0.00	0
7:00	0	0	0.00	0
7:30	0	0	0.00	0
8:00	9	9	35.00	51
8:30	1	1	41.00	41
9:00	0	0	0.00	0
9:30	0	0	0.00	0
10:00	1	0	23.00	27
10:30	0	0	0.00	0
11:00	2	2	28.50	34
11:30	0	0	0.00	0
12:00	4	4	38.00	46
12:30	10	6	29.20	49
13:00	31	31	35.29	52
13:30	0	0	0.00	0
14:00	6	5	30.83	52
14:30	10	10	39.70	56
15:00	0	0	0.00	0
15:30	17	17	36.12	57
16:00	68	65	34.99	57
16:30	44	39	32.43	52
17:00	45	41	33.91	56
17:30	16	12	28.81	55
18:00	0	0	0.00	0
18:30	0	0	0.00	0
19:00	0	0	0.00	0
19:30	0	0	0.00	0
20:00	0	0	0.00	0
20:30	0	0	0.00	0
21:00	0	0	0.00	0
21:30	0	0	0.00	0
22:00	0	0	0.00	0
22:30	0	0	0.00	0
23:00	0	0	0.00	0
23:30	0	0	0.00	0

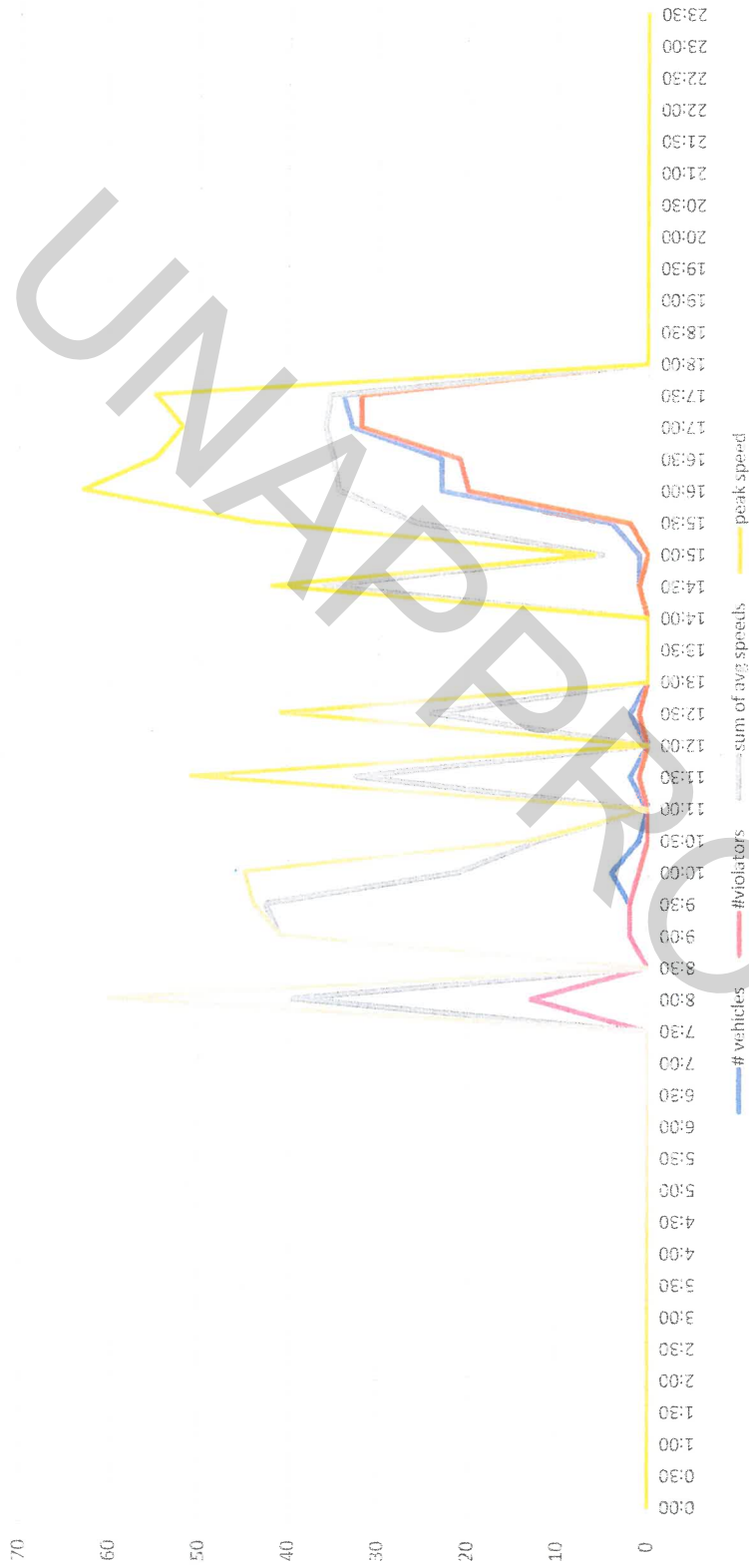
99 & Lasalle North Bound - 8/5/2020



99 and LaSalle NB traffic 8/6/2020

Time	# vehicles	#violators	sum of avg speeds	peak speed
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0:30	0	0	0.00	0
1:00	0	0	0.00	0
1:30	0	0	0.00	0
2:00	0	0	0.00	0
2:30	0	0	0.00	0
3:00	0	0	0.00	0
3:30	0	0	0.00	0
4:00	0	0	0.00	0
4:30	0	0	0.00	0
5:00	0	0	0.00	0
5:30	0	0	0.00	0
6:00	0	0	0.00	0
6:30	0	0	0.00	0
7:00	0	0	0.00	0
7:30	0	0	0.00	0
8:00	13	13	39.54	60
8:30	0	0	0.00	0
9:00	2	2	41.00	41
9:30	2	2	42.50	44
10:00	4	1	21.00	45
10:30	1	0	12.00	13
11:00	0	0	0.00	0
11:30	2	1	32.50	51
12:00	0	0	0.00	0
12:30	2	1	24.00	41
13:00	0	0	0.00	0
13:30	0	0	0.00	0
14:00	0	0	0.00	0
14:30	1	1	36.00	42
15:00	1	0	5.00	6
15:30	4	2	25.75	44
16:00	23	20	34.39	63
16:30	23	21	35.00	55
17:00	33	32	35.91	52
17:30	34	32	35.32	55
18:00	0	0	0.00	0
18:30	0	0	0.00	0
19:00	0	0	0.00	0
19:30	0	0	0.00	0
20:00	0	0	0.00	0
20:30	0	0	0.00	0
21:00	0	0	0.00	0
21:30	0	0	0.00	0
22:00	0	0	0.00	0
22:30	0	0	0.00	0
23:00	0	0	0.00	0
23:30	0	0	0.00	0

99 & Lasalle Northbound - 8-6-2020



99 and LaSalle NB traffic 8/7/2020

Time	# vehicles	#violators	sum of avg speeds	peak speed
0:00	0	0	0.00	0
0:30	0	0	0.00	0
1:00	0	0	0.00	0
1:30	0	0	0.00	0
2:00	0	0	0.00	0
2:30	0	0	0.00	0
3:00	0	0	0.00	0
3:30	0	0	0.00	0
4:00	0	0	0.00	0
4:30	0	0	0.00	0
5:00	0	0	0.00	0
5:30	0	0	0.00	0
6:00	0	0	0.00	0
6:30	0	0	0.00	0
7:00	0	0	0.00	0
7:30	0	0	0.00	0
8:00	0	0	0.00	0
8:30	1	1	34.00	41
9:00	13	13	37.46	51
9:30	0	0	0.00	0
10:00	0	0	0.00	0
10:30	2	1	32.00	42
11:00	5	5	44.40	48
11:30	1	1	51.00	51
12:00	1	1	36.00	37
12:30	1	1	41.00	41
13:00	0	0	0.00	0
13:30	0	0	0.00	0
14:00	0	0	0.00	0
14:30	0	0	0.00	0
15:00	31	28	34.42	54
15:30	0	0	0.00	0
16:00	0	0	0.00	0
16:30	0	0	0.00	0
17:00	0	0	0.00	0
17:30	0	0	0.00	0
18:00	0	0	0.00	0
18:30	0	0	0.00	0
19:00	0	0	0.00	0
19:30	0	0	0.00	0
20:00	0	0	0.00	0
20:30	0	0	0.00	0
21:00	0	0	0.00	0
21:30	0	0	0.00	0
22:00	0	0	0.00	0
22:30	0	0	0.00	0
23:00	0	0	0.00	0
23:30	0	0	0.00	0

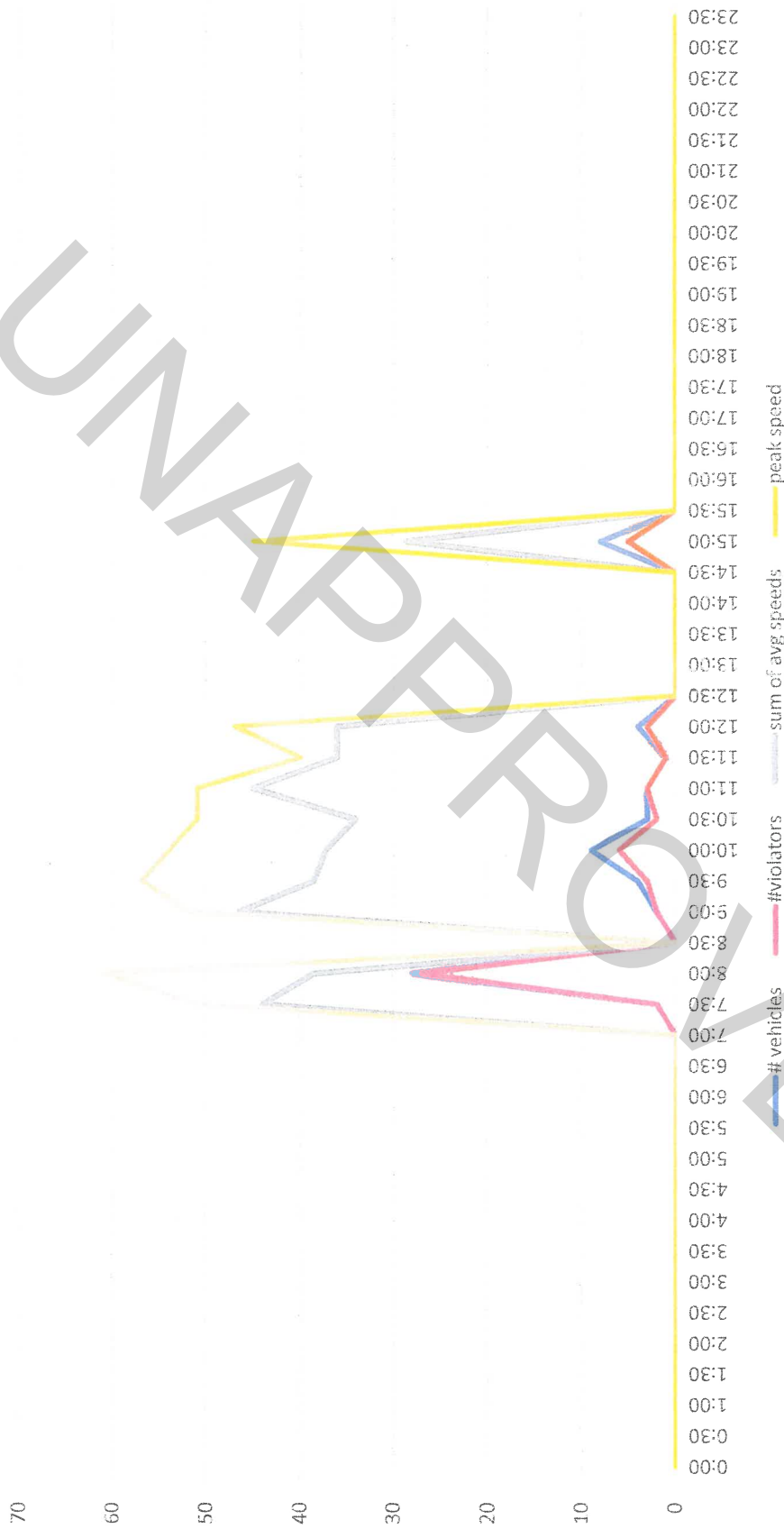
99 & Lasalle North Bound - 8-7-2020



99 and LaSalle NB traffic 8/8/2020

Time	# vehicles	#violators	sum of avg speeds	peak speed
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1:00	0	0	0.00	0
1:30	0	0	0.00	0
2:00	0	0	0.00	0
2:30	0	0	0.00	0
3:00	0	0	0.00	0
3:30	0	0	0.00	0
4:00	0	0	0.00	0
4:30	0	0	0.00	0
5:00	0	0	0.00	0
5:30	0	0	0.00	0
6:00	0	0	0.00	0
6:30	0	0	0.00	0
7:00	0	0	0.00	0
7:30	2	2	44.00	51
8:00	28	27	38.54	61
8:30	0	0	0.00	0
9:00	2	2	46.50	52
9:30	4	3	38.50	57
10:00	9	6	37.22	54
10:30	3	2	34.00	51
11:00	3	3	45.00	51
11:30	1	1	36.00	40
12:00	4	3	36.00	47
12:30	0	0	0.00	0
13:00	0	0	0.00	0
13:30	0	0	0.00	0
14:00	0	0	0.00	0
14:30	0	0	0.00	0
15:00	8	5	28.63	45
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16:30	0	0	0.00	0
17:00	0	0	0.00	0
17:30	0	0	0.00	0
18:00	0	0	0.00	0
18:30	0	0	0.00	0
19:00	0	0	0.00	0
19:30	0	0	0.00	0
20:00	0	0	0.00	0
20:30	0	0	0.00	0
21:00	0	0	0.00	0
21:30	0	0	0.00	0
22:00	0	0	0.00	0
22:30	0	0	0.00	0
23:00	0	0	0.00	0
23:30	0	0	0.00	0

99 & Lasalle North Bound 8-8-2020





## Total Crimes Per Category Per 1-Year Period

	08/17 - 08/18	08/18 - 08/19	08/19 - 08/20
<b>Property</b>	46	81	87
<b>Person</b>	9	38	37
<b>Traffic</b>	9	21	9
<b>Drug/Alcohol</b>	5	5	5
<b>Others</b>	51	66	46
<b>TOTAL CALLS</b>	120	211	184

# Crime Stats Per Capita/1000

(Last Two Years)

	Harrisburg	Brownsville	Halsey	Scio	Millersburg
<b>Property</b>	45.65	31.4	39.36	43.01	58.13
<b>Personal</b>	18.21	11.05	3.19	21.51	8.8
<b>Drugs/Alcohol</b>	2.74	2.32	4.26	3.23	2.68
<b>Traffic</b>	8.15	6.98	7.45	7.53	5.74
<b>Others</b>	30.43	48.26	17.02	29.03	22.18
<b>TOTAL CALLS</b>	60.6	77.32	64.89	36.56	35.56

## 2.2 – Zoning District Regulations | Allowed Uses

Table 2.2.030 – Uses Allowed by Zoning District

Uses	Residential Zones			Commercial Zones and Employment Zones				Public Use		Special Use Standards
	R-1	R-2	R-3	C-1	—	M-1	M-2	PUZ		
<b>A. Residential Uses<sup>1</sup></b>										
Single-Family Dwelling, Non-Attached	P	P	P	S		CU	CU	N		Sec 2.3.090
Single-Family Dwelling, Attached (Townhome 5)	S	P	P	S		N	N	N		Sec. 2.3.090; Sec 2.3.210
[Accessory Dwelling]	S	S	S	CU		N	N	N		[Sec 2.3.170]
[Boarding or Rooming House]	N	CU	S	CU		N	N	N		No more than 50% of main house on 8000 sq lot or larger
[Cottage Housing Cluster]	N	S	S	N		N	N	N		[Sec 2.3.190]
Duplex Dwelling	S	P	P	N		N	N	N		Sec 2.3.060
Manufactured Home	S	S	S	N		N	N	N		Sec 2.3.090; Sec 2.3.130
Manufactured Home Park	N	S	S	N		N	N	N		Sec 2.3.140
Multifamily Dwelling	N	S	S	S		N	N	N		Sec 2.3.080; 2.3.090
Family Daycare	S	S	S	N		N	N	N		Sec 2.3.100
Residential Care Home	S	S	S	N		N	N	N		Sec. 2.3.090; Sec 2.3.110
Residential Care Facility	S	S	S	S		N	N	N		Sec 2.3.120
Home Occupation	S	S	S	S		N	N	N		
[Micro-Generation; wind, solar, or geothermal energy (household use)]	S	S	S	S		S	S	S		[Sec 2.3.200] with commercial retail
Vacation Rentals	S	S	P	S		N	N	N		[Sec 2.3.220]

**User's Guide:** The above residential uses represent the range of "needed housing" that cities are generally required to zone land for under Statewide Planning Goal 10 (Housing). Care Homes or Facilities are subject to ORS 197.665 and 197.670, and the federal Fair Housing Amendments Act of 1988 (42 U.S.C. § 3615). The model code provides clear and objective standards for housing, per state law, and allows residential uses in commercial districts, per OAR 660-012-060.

<sup>1</sup> **KEY: P = Permitted Use; S = Permitted with Special Use Standards; CU = Conditional Use Permit Required; N = Not Allowed.**

## 2.2 – Zoning District Regulations | Allowed Uses

Table 2.2.030 – Uses Allowed by Zoning District

Uses	Residential Zones				Commercial Zones and Employment Zones				[Public Use]	Special Use Standards
	R-1	R-2	R-3	C-1	—	M-1	M-2	PUZ		
<b>B. Public and Institutional Uses<sup>2</sup></b>										
[Airport, Public Use]	N	N	N	N		S	CU	S		[per Airport Overlay Zone]
Automobile Parking, Public Off-street Parking	N	N	CU	S		CU	CU	P		
Cemetery, including Crematorium	N	N	N	N		N	N	S		Size limited
Child Daycare Center	N	N	S	CU		CU	N	S		
Club Lodge, Fraternal Organization	N	N	CU	S		N	N	S		Must match surrounding uses & limit size
Community Service; includes Governmental Offices	N	N	CU	P		CU	N	P		
[Community Garden]	P	P	P	P		N	N	P		
Clinic, Outpatient Only	N	N	S	P		CU	N	P		
Emergency Services; includes Police, Fire, Ambulance	CU	CU	CU	CU		CU	N	P		
Hospital, including Acute Care Center	N	N	CU	CU		CU	N	S		
Mortuary	N	N	CU	CU		CU	N	CU		
Non-Profit Member Organization Offices	N	N	S	P		CU	CU	CU		Must match surrounding uses & limit size
Parks and Open Space, including Playgrounds, Trails, Nature Preserves, Athletic Fields, Courts, Swim Pools, and similar uses	S	S	S	S		CU	CU	P		[Sec 2.3.210]
[Prison]	N	N	N	N		CU	N	CU		

**User's Guide:** Because parks and open spaces can generate noise and lighting concerns, some communities require conditional use permit approval for parks and some open space uses. Another alternative is to allow uses subject to special standards. For example, neighborhood parks (e.g., tot lots or informal play fields) and natural areas that are limited to daytime use typically do not raise compatibility concerns and therefore can be permitted with standards.

<sup>2</sup> **KEY: P = Permitted Use; S = Permitted with Special Use Standards; CU = Conditional Use Permit Required; N = Not Allowed.**

City of Harrisburg

Draft 1 April 2020

Oregon Model Development Code

2-10

## 2.2 – Zoning District Regulations | Allowed Uses

Table 2.2.030 – Uses Allowed by Zoning District

Uses	Residential Zones				Commercial Zones and Employment Zones				[Public Use]		Special Use Standards
	R-1	R-2	R-3	C-1		M-1	M-2	PUZ	—		
<b>B. Public and Institutional Uses<sup>3</sup> (continued)</b>											
Public Works Utilities Storage Yards; includes Vehicle and Equipment Storage, Maintenance, and Repair	N	N	N	CU		P	CU	P			
[Railroad Facilities]	N	N	N	N		P	P	CU			
Religious Institutions and Houses of Worship	CU	S	S	S		CU	N	S		Seating, # of services, & parking	
School, Preschool-Kindergarten	CU	CU	CU	CU		N	N	P			
School, Secondary	CU	CU	CU	CU		N	N	P			
[School, College or Vocational]	N	N	CU	CU		CU	N	P			
Solid Waste Disposal or Recycling, except as accessory to permitted use	N	N	N	N		CU	CU	CU			
Transportation Facilities; includes construction, operation, and maintenance of facilities located within right-of-way controlled by a public agency, consistent with [Transportation System Plan / Comprehensive Plan].	CU	CU	CU	P		P	CU	P			
Utility Structures and Facilities, City Planned Projects; i.e., utilities identified by an adopted City master plan or development review approval	P	P	P	P		P	P	P			
Utility Structures and Facilities, Regional Projects; project is not part of an adopted City master plan or development review approval	CU	CU	CU	CU		CU	CU	CU			
[Wireless Communication Facilities]	CU	CU	CU	CU		P	P	S		Broadly used by public & shared use	

<sup>3</sup> **KEY: P = Permitted Use; S = Permitted with Special Use Standards; CU = Conditional Use Permit Required; N = Not Allowed.**

## 2.2 – Zoning District Regulations | Allowed Uses

**Table 2.2.030 – Uses Allowed by Zoning District**

Uses	Residential Zones				Commercial Zones and Employment Zones				[Public Use]	Special Use Standards
	R-1	R-2	R-3	C-1	M-1	M-2				
<b>C. Commercial Uses<sup>4</sup></b>									PUZ	—
Amusement, Entertainment, and Commercial Recreation; includes theaters, bowling alleys, miniature golf, concert venues, arcades, similar uses	N	N	CU	P	CU	N			CU	
Artisanal and Light Manufacture Uses in Commercial zones – includes craftsman studios; and uses providing instruction and/or retail sales related to painting, sculpting, photography, picture framing, knitting, sewing, literature, theater, music, specialty foods or catering, or similar uses			S	S	P	CU			N	Sec 2.3.040. R&M not larger than 2500 sq. connected w/rental sales of at least 50%
Automobile Parking, Commercial Parking	N	N	S	P	S	CU			N	Parking limited to 100 for M-1 & 20 for R-3
Automotive Repair and Service, includes fueling station, car wash, tire sales and repair or replacement, painting, and other repair for automobiles, motorcycles, aircraft, boats, RVs, trucks, etc.	N	N	CU	S	S	CU			N	Sec 2.3.050. Size of site no larger than 2 acres
Automotive Sales and Rental; includes motorcycles, boats, recreational vehicles, and trucks	N	N	N	P	CU	N			N	
[Bed and Breakfast Inn]	S	S	S	P	N	N			N	[Sec 2.3.180] Family occupied + 3 rentable BR
Commercial Retail Sales and Services	N	CU	CU	P	CU	CU			N	
Commercial Retail Sales and Services, in Conjunction with a Permitted Industrial Use, and limited to 5000 square feet gross leasable area	N	N	N	P	P	CU			N	

**User's Guide:** The above provisions limiting automobile sales and service uses in downtowns and main street districts are consistent with the Multi-Modal Mixed Use provisions under OAR 660-012-060. See also, the drive-through service and general industrial use regulations in other parts of this table. The provision for "artisanal uses" is intended to encourage cottage industries that combine light manufacturing and retail uses in commercial zones.

**4 KEY: P = Permitted Use; S = Permitted with Special Use Standards; CU = Conditional Use Permit Required; N = Not Allowed.**

## 2.2 – Zoning District Regulations | Allowed Uses

**Table 2.2.030 – Uses Allowed by Zoning District**

Uses	Residential Zones				Commercial Zones and Employment Zones			[Public Use]	Special Use Standards
	R-1	R-2	R-3		C-1	M-1	M-2		
<b>C. Commercial Uses (continued)<sup>5</sup></b>								PUZ	
[Data Center or Server Farm]	N	S	S		P	P	CU	N	Low traffic, no noise, R. type construction
Customer Call Center	N	N	CU		P	P	CU	N	
Drive-Through Service	N	N	CU		S	S		N	Traffic, house, size
[Golf Course or driving range, with pro shop, clubhouse, or restaurant open to public]	CU	CU	N		CU	CU	N	CU	
[Golf Course without pro shop, clubhouse, or restaurant open to public]	CU	CU	N		CU	S	CU	CU	
Hotels, Motels, and Similar Overnight Accommodations	N	N	CU		P	CU	CU	N	
Kennel (See also, "Veterinary Clinic")	N	N	N		S	CU	CU	N	
Lumber Yard and Similar Sales of Building or Contracting Supplies, or Heavy Equipment	N	N	CU		S	P	CU	N	Limited size & homes
Medical Clinic, Outpatient	N	N	S		P	N	N	S	
Offices	N	N	S		P	P	CU	S	
[Recreational Vehicle Park]	N	CU	CU		CU	S	CU	CU	Limited size, otherwise CU/P
Self-Service Storage, Commercial	N	N	CU		S	P	P	N	Limited area & # of units
Veterinary Clinic	N	N	CU		P	CU	CU	N	

<sup>5</sup> **KEY: P = Permitted Use; S = Permitted with Special Use Standards; CU = Conditional Use Permit Required; N = Not Allowed.**

## 2.2 – Zoning District Regulations | Allowed Uses

Table 2.2.030 – Uses Allowed by Zoning District										
Uses	Residential Zones				Commercial Zones and Employment Zones				[Public Use]	
	R-1	R-2	R-3	C-1	M-1	M-2	PUZ			
<b>D. Industrial and Employment Uses<sup>6</sup></b>										See M-1
[Airport]										
Artisanal and Light Manufacture Uses in Industrial and Public Facility zones	N	N	N	S	P	P	S			
Auction Yard	N	N	N	S	P	CU	N			Frequency, noise, traffic
Beverage and Bottling Facility, except as allowed for Commercial Uses	N	N	N	S	P	CU	N			Hours, noise, traffic
Bulk Storage of Flammable Liquids or Gases; Petroleum Products Storage and Distribution; Wood or Biomass Fuel Dealers	N	N	N	N	N	CU	N			
Cement, Glass, Clay, and Stone Products Manufacture; except as allowed for Artisanal and Light Manufacture Uses	N	N	N	CU	CU	CU	N			
Chemical, Fertilizer, Insecticide, Paint Product Manufacture, or Similar Uses	N	N	N	N	N	CU	N			
Concrete or Asphalt Batch Plants	N	N	N	N	N	CU	N			
Dairy Products Manufacture, e.g., Butter, Milk, Cheese, Ice Cream; except as allowed for Artisanal and Light Manufacture Uses	N	N	N	CU	P	CU	N			
[Data Center or Server Farm]	N	N	S	P	P	P	N			
Dwelling for a caretaker or watchman	N	N	S	S	P	P	N			Dwelling size

<sup>6</sup> KEY: P = Permitted Use; S = Permitted with Special Use Standards; CU = Conditional Use Permit Required; N = Not Allowed.



## 2.2 – Zoning District Regulations | Allowed Uses

Table 2.2.030 – Uses Allowed by Zoning District										
Uses	Residential Zones				Commercial Zones and Employment Zones				[Public Use]	Special Use Standards
	R-1	R-2	R-3		C-1	M-1	M-2			
<b>D. Indus. and Mixed Employment Uses<sup>7</sup> (cont')</b>										
Finished Textile and Leather Products Manufacture[; except as allowed for Artisanal and Light Manufacture Uses]	N	N	N		N	P	CU		N	
Food Processing, including Canning, Freezing, Drying and Similar Food Processing and Preserving[; except as allowed for Artisanal and Light Manufacture Uses.] Rendering Plants are prohibited.	N	N	N		N	P	P		N	
Freight Terminals, including Loading Docks, Storage, Warehousing, Wholesale Distribution, Cold Storage; except Self-service Storage or Mini-storage Warehouses	N	N	N		CU	P	P		N	
Machine Shop, and Sales, Service and Repair of Machinery[; except as allowed for Artisanal and Light Manufacture Uses]	N	N	N		S	P	CU		N	Size, hours, noise
Metal Plating	N	N	N		N	N	CU		N	
Metal Manufacture, Welding [; except as allowed for Artisanal and Light Manufacture Uses]	N	N	N		N	CU	CU		N	
Newspaper, Periodical, Publishing and Printing; except Artisanal and Light Manufacture Uses	N	N	N		P	P	CU		N	
Special Trade Contracting Facilities, such as Floor Laying, Masonry, Stone, Plumbing, Electrical, Metal Work, Roofing, Heating and Air Conditioning, Cabinet making, and Carpentry	N	N	N		CU	CU	CU		N	
Wood Products Manufacture, such as Sawmills, Paper and Allied Products, and Secondary Wood Products; except Artisanal and Light Manufacture Uses	N	N	N		N	CU	CU		N	
Wrecking, Demolition, Junk Yards, Recycling Centers	N	N	N		N	N	CU		N	

**User's Guide:** Industrial and employment uses vary in scale and intensity from city to city. Therefore concerns about land use impacts are not the same in all communities. The above list of uses should be tailored to fit your community based on local planning priorities and economic factors.

<sup>7</sup> **KEY:** P = Permitted Use; S = Permitted with Special Use Standards; CU = Conditional Use Permit Required; N = Not Allowed.

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## 4.I – General Review Procedures | Purpose and Applicability

### Chapter 4.I – General Review Procedures

#### Sections:

4.I.010	Purpose and Applicability
4.I.020	Type I Procedure (Ministerial/Staff Review and Zoning Checklist)
4.I.030	Type II Procedure (Administrative Review)
4.I.040	Type III Procedure (Quasi-Judicial Review - Public Hearing)
4.I.050	Type IV Procedure (Legislative Review)
4.I.060	Time Limit, Consolidated Review, and City Planning Official's Duties

#### 4.I.010 Purpose and Applicability

- A. Purpose.** The purpose of this chapter is to establish standard decision-making procedures that will enable the City, the applicant, and the public to reasonably review applications and participate in the local decision-making process in a timely and effective way. Table 4.I.010 provides a key for determining the review procedure and the decision-making body for particular approvals.
- B. Applicability of Review Procedures.** All land use and development permit applications and approvals, except building permits, shall be decided by using the procedures contained in this chapter. The procedure “type” assigned to each application governs the decision-making process for that permit or approval. There are four types of permit/approval procedures as described in subsections 1-4 below. Table 4.I.010 lists the City’s land use and development approvals and corresponding review procedure(s).
- 1. Type I Procedure (Staff Review – Zoning Checklist).** Type I decisions are made by the City Administrator, or his or her designee, without public notice and without a public hearing. A Type I procedure is used in applying City standards and criteria that do not require the use of discretion (i.e., there are clear and objective standards). Type I decisions can nevertheless be appealed to the Planning Commission if there is clear and compelling evidence of error. The Type I Procedure can be appealed only if there is clear and compelling evidence of error.
  - 2. Type II Procedure (Administrative/Staff Review with Notice).** Type II decisions are made by the City Administrator, with public notice and an opportunity for appeal to the Planning Commission. Alternatively, the City Administrator may refer a Type II application directly to the Planning Commission for its review and decision in a public meeting. Type II procedures apply increased or highlighted City standards and criteria, that do not require discretion, as there are clear and objective standards which, nevertheless, invite greater public interest.
  - 3. Type III Procedure (Quasi-Judicial Review – Public Hearing).** Type III decisions are made by the Planning Commission after a public hearing, with an opportunity for appeal to the City Council; or in the case of a Quasi-Judicial zone change (e.g., a change in zoning on one property to comply with the Comprehensive Plan), a Type III decision is made by the City Council on recommendation of the Planning Commission]. Quasi- Judicial decisions involve discretion but implement established policy.

- 
4. **Type IV Procedure (Legislative Review).** The Type IV procedure applies to the creation or revision, or large-scale implementation, of public policy (e.g., adoption of regulations, zone changes, annexation, and comprehensive plan amendments). Type IV reviews are considered by the Planning Commission, which makes a recommendation to City Council. City Council makes the final decision on a legislative proposal through the enactment of an ordinance.

UNAPPROVED

## 4.1 – General Review Procedures | Purpose and Applicability

**Table 4.1.010 – Summary of Approvals by Type of Review Procedure**

Approvals*	Review Procedures	Applicable Regulations
Zoning Checklist Review	Type I	Applicants are required to complete a Zoning or Special Conditions Checklist before applying for any permit or approval. See Section 4.1.020.
Special Conditions Checklist	Type II	
Access to a Street	Type I	Chapter 3.3 and the standards of the applicable roadway authority (City/County/ODOT)
Adjustment	Type II	Chapter 4.7
Annexation	Type IV	See Oregon Revised Statute 222
Code Interpretation	Type II	Chapter 1.5. Routine interpretations that do not involve discretion do not require a permit.
Code Text Amendment	Type IV	Chapter 4.6
Comprehensive Plan Text Amendment	Type IV	Chapter 4.6
Conditional Use Permit	Type III	Chapter 4.4
Home Occupation	Type I or II	
Legal Lot Determination	Type I	Chapter 1.3
Master Planned Development		
Concept Plan	Type III	Chapter 4.8
Detailed Plan	Type III	Chapter 4.8
Modification to Approval or Condition of Approval	Type II	Chapter 4.5
Non-Conforming Use or Structure, Expansion of	Type II	Chapter 1.4
Minor Partition or Re-plat of 2 lots		
Preliminary Plat	Type II	Chapter 4.3
Final Plat	Type I	Chapter 4.3
Property Line Adjustments, including Lot Consolidations	Type I	Chapter 4.3
Site Design Review	Type III	Chapter 4.2
Major Partition 3-5 Lots		
Preliminary Plat	Type III	Chapter 4.3
Final Plat	Type II	Chapter 4.3
Minor Plat		
Preliminary Plat	Type II	
Final Plat	Type I	
Variance	Type III	Chapter 4.7
Zoning District Map Change	Type III	Chapter 4.6
Comprehensive Plan Map Amendment	Type IV	
Planned Unit Development	Type III	
Subdivision 6+ Lots		
Preliminary Plat	Type III	Chapter 4.3
Final Plat	Type II	

## Report Criteria:

Detail report.  
Invoices with totals above \$0 included.  
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
<b>1206</b>							
1206	Analytical Lab & Consultants	129955	Water Testing	08/31/2020	183.00	183.00	51-65-4200
1206	Analytical Lab & Consultants	130219	Water Testing	08/31/2020	72.00	72.00	52-65-4200
1206	Analytical Lab & Consultants	130445	Water Testing	08/31/2020	162.00	162.00	52-65-4200
1206	Analytical Lab & Consultants	130454	Water Testing	08/31/2020	72.00	72.00	52-65-4200
1206	Analytical Lab & Consultants	130856	Water Testing	08/31/2020	162.00	162.00	52-65-4200
Total 1206:					651.00	651.00	
<b>2225</b>							
2225	B & I Hardware & Rental	402109	P/W Misc Supplies.	08/31/2020	10.00	10.00	10-72-6700
2225	B & I Hardware & Rental	409161	P/W Misc Supplies.	08/27/2020	17.99	17.99	10-72-6700
2225	B & I Hardware & Rental	412411	P/W Misc Supplies.	09/10/2020	93.59	93.59	10-72-6700
2225	B & I Hardware & Rental	412713	P/W Misc Supplies.	09/11/2020	32.98	32.98	41-78-8170
Total 2225:					154.56	154.56	
<b>3200</b>							
3200	Barnes & Noble, Inc.	4032603	Books	09/16/2020	45.00	45.00	24-60-2000
Total 3200:					45.00	45.00	
<b>3068</b>							
3068	BOLI	SEPT 2020	BOLI Prevailing Wage	09/02/2020	765.88	765.88	51-78-8015
Total 3068:					765.88	765.88	
<b>3693</b>							
3693	Branch Engineering Inc	00014435	Engineering Services	08/31/2020	156.25	156.25	51-78-8015
3693	Branch Engineering Inc	00014436	Engineering Services	08/31/2020	950.00	950.00	51-71-2100
3693	Branch Engineering Inc	00014437	Engineering Services	08/31/2020	7,495.00	7,495.00	51-78-8015
3693	Branch Engineering Inc	00014438	Engineering Services	08/31/2020	7,317.15	7,317.15	51-78-8015
3693	Branch Engineering Inc	00014439	Engineering Services	08/31/2020	140.00	140.00	10-41-4000
3693	Branch Engineering Inc	00014443	Engineering Services	08/31/2020	2,552.50	2,552.50	51-78-8015
3693	Branch Engineering Inc	00014590	Engineering Services	09/15/2020	7,860.13	7,860.13	51-78-8015
3693	Branch Engineering Inc	00014591	Engineering Services	09/15/2020	7,360.00	7,360.00	56-60-2300
3693	Branch Engineering Inc	00014592	Engineering Services	09/15/2020	40,283.90	40,283.90	51-78-8015
3693	Branch Engineering Inc	00014593	Engineering Services	09/15/2020	3,176.25	3,176.25	51-78-8015
3693	Branch Engineering Inc	00014594	Engineering Services	09/15/2020	1,543.75	1,543.75	51-78-8015
3693	Branch Engineering Inc	00014596	Engineering Services	09/15/2020	6,680.57	6,680.57	51-78-8015
3693	Branch Engineering Inc	00014597	Engineering Services	09/15/2020	2,165.00	2,165.00	71-78-7000
Total 3693:					87,680.50	87,680.50	
<b>1576</b>							
1576	C & M Pump Co.	30149	Service pumps	09/14/2020	180.00	180.00	51-65-4600
Total 1576:					180.00	180.00	
<b>3407</b>							
3407	Cascade Health Solutions	3752-133	CDL Consortium Requirements	09/04/2020	370.00	370.00	11-44-5000

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
Total 3407:					370.00	370.00	
<b>3920</b>							
3920	Cathy Nelson	917201	Reimbursement	09/17/2020	20.00	20.00	10-53-2400
Total 3920:					20.00	20.00	
<b>3773</b>							
3773	CenturyLink	AUGUST 2020	Phone Bill	08/31/2020	43.46	43.46	52-65-3500
3773	CenturyLink	AUGUST 2020	Phone Bill	08/31/2020	45.11	45.11	52-65-3500
3773	CenturyLink	AUGUST 2020	Phone Bill	08/31/2020	44.45	44.45	51-65-3500
3773	CenturyLink	AUGUST 2020	Phone Bill	08/31/2020	40.14	40.14	51-65-3500
3773	CenturyLink	AUGUST 2020	Phone Bill	08/31/2020	45.11	45.11	52-65-3500
3773	CenturyLink	AUGUST 2020	Phone Bill	08/31/2020	42.80	42.80	52-65-3500
3773	CenturyLink	AUGUST 2020	Phone Bill	08/31/2020	45.11	45.11	52-65-3500
3773	CenturyLink	AUGUST 2020	Phone Bill	08/31/2020	40.14	40.14	10-69-3500
3773	CenturyLink	AUGUST 2020	Phone Bill	08/31/2020	43.46	43.46	52-65-3500
Total 3773:					389.78	389.78	
<b>3348</b>							
3348	Code Publishing, Inc.	67732	Codification Update	09/05/2020	144.00	144.00	10-60-2900
Total 3348:					144.00	144.00	
<b>2720</b>							
2720	Comcast	OCTOBER 202	Internet Service	09/23/2020	146.85	146.85	24-60-2525
2720	Comcast	SEPT 2020	Internet Service	09/02/2020	155.13	155.13	10-60-2000
2720	Comcast	SEPT 2020 P/	Internet Service	09/01/2020	74.18	74.18	51-65-3550
2720	Comcast	SEPT 2020 P/	Internet Service	09/01/2020	74.17	74.17	52-65-3550
Total 2720:					450.33	450.33	
<b>1210</b>							
1210	Conser Quarry Company	53958	Gravel	08/31/2020	116.28	116.28	52-65-2400
1210	Conser Quarry Company	54449	Gravel	08/31/2020	127.02	127.02	52-65-2400
1210	Conser Quarry Company	54452	Gravel	08/31/2020	372.69	372.69	52-65-2400
1210	Conser Quarry Company	54494	Gravel	08/31/2020	393.59	393.59	52-65-2400
1210	Conser Quarry Company	54696	Gravel	08/31/2020	462.84	462.84	52-65-2400
Total 1210:					1,472.42	1,472.42	
<b>3681</b>							
3681	Daily Journal of Commerce	744803678	Bid Advertising	08/28/2020	329.12	329.12	51-78-8015
3681	Daily Journal of Commerce	744823329	Bid Advertising	09/18/2020	321.86	321.86	51-78-8015
Total 3681:					650.98	650.98	
<b>3913</b>							
3913	DataBar Inc	247416	W/S Utility Statements	09/04/2020	293.96	293.96	51-74-2200
3913	DataBar Inc	247416	W/S Utility Statements	09/04/2020	293.95	293.95	52-74-2200
Total 3913:					587.91	587.91	
<b>3824</b>							
3824	Demco Inc	6842604	Library Supplies	09/15/2020	71.33	71.33	24-60-2800

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
Total 3824:					71.33	71.33	
<b>2282</b>							
2282	EARTH20	150781	Bottled Water	07/31/2020	56.10	56.10	10-53-2200
2282	EARTH20	150781	Bottled Water	07/31/2020	2.49	2.49	10-53-2200
2282	EARTH20	250478	Bottled Water	07/31/2020	51.00	51.00	10-53-2200
2282	EARTH20	250478	Bottled Water	07/31/2020	2.49	2.49	10-53-2200
Total 2282:					112.08	112.08	
<b>1946</b>							
1946	Ferguson Waterworks	0893170	P/W Misc. Expense	08/31/2020	1,300.00	1,300.00	51-78-7400
1946	Ferguson Waterworks	0893170	P/W Misc. Expense	08/31/2020	1,300.00	1,300.00	52-78-7400
Total 1946:					2,600.00	2,600.00	
<b>3697</b>							
3697	Fewel, Brewer & Coulombe	500802	Attorney Fees	09/16/2020	299.00	299.00	10-42-2500
3697	Fewel, Brewer & Coulombe	500803	Attorney Fees	09/16/2020	437.50	437.50	10-42-2500
Total 3697:					736.50	736.50	
<b>3853</b>							
3853	Forestry Suppliers Inc	757697-00	Misc P/W Exp	08/31/2020	184.27	184.27	10-72-4000
Total 3853:					184.27	184.27	
<b>3165</b>							
3165	Government Ethics Commission	AIE12517	Commission Charges	09/09/2020	548.87	548.87	10-66-5000
Total 3165:					548.87	548.87	
<b>1218</b>							
1218	Grainger	9617983243	Misc. P/W Supplies	08/31/2020	11.00	11.00	51-65-4600
1218	Grainger	9619277602	Misc. P/W Supplies	08/31/2020	509.06	509.06	10-72-6700
1218	Grainger	9622878966	Misc. P/W Supplies	08/31/2020	36.00	36.00	10-72-4000
Total 1218:					556.06	556.06	
<b>1947</b>							
1947	H & J Construction, Inc.	PAY REQUEST	Water Project 2019	09/29/2020	7,734.75	7,734.75	60-70-7000
1947	H & J Construction, Inc.	PAY REQUEST	Water Project 2019	09/29/2020	7,734.75	7,734.75	25-70-8000
1947	H & J Construction, Inc.	PAY REQUEST	Water Project 2019	09/29/2020	7,734.74	7,734.74	51-78-8015
Total 1947:					23,204.24	23,204.24	
<b>3784</b>							
3784	Harrisburg Area Museum Trust	FY 2020-2021	Museum Operating Agreement	09/16/2020	4,000.00	4,000.00	10-53-2900
Total 3784:					4,000.00	4,000.00	
<b>1652</b>							
1652	Harrisburg Fire & Rescue	08312020 19-	Victim Restitution	08/31/2020	70.00	70.00	10-42-2200
Total 1652:					70.00	70.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
<b>2628</b>							
2628	Hayworth Seed Warehouse, Inc.	141237	Parks Supplies	08/31/2020	23.50	23.50	10-72-6700
Total 2628:					23.50	23.50	
<b>3037</b>							
3037	Herc Equipment Rental Corp.	31576111-001	Equipment Rental	08/31/2020	2,437.86	2,437.86	56-60-2300
3037	Herc Equipment Rental Corp.	31576111-002	Equipment Rental	09/19/2020	2,287.86	2,287.86	52-65-2400
Total 3037:					4,725.72	4,725.72	
<b>1220</b>							
1220	Hurd's Custom Machinery, Inc.	26971	Public Works Supplies	08/31/2020	119.52	119.52	51-65-4600
1220	Hurd's Custom Machinery, Inc.	27128	Public Works Supplies	08/31/2020	26.45	26.45	10-72-6700
Total 1220:					145.97	145.97	
<b>1101</b>							
1101	Ingram Library Services	47982468	Library books	08/31/2020	58.24	58.24	24-60-2000
1101	Ingram Library Services	47982469	Library books	08/31/2020	23.90	23.90	24-60-2000
1101	Ingram Library Services	48187158	Library books	09/06/2020	32.86	32.86	24-60-2000
1101	Ingram Library Services	48417590	Library books	09/17/2020	33.43	33.43	24-60-2000
1101	Ingram Library Services	48417591	Library books	09/17/2020	47.34	47.34	24-60-2000
1101	Ingram Library Services	48441998	Library books	09/18/2020	263.68	263.68	24-60-2000
1101	Ingram Library Services	48494503	Library books	09/22/2010	166.41	166.41	24-60-2000
Total 1101:					625.86	625.86	
<b>3432</b>							
3432	John Deere Financial	2203823	Misc P/W Exp	08/31/2020	80.32	80.32	41-78-8170
3432	John Deere Financial	2216169	Misc P/W Exp	08/31/2020	24.04	24.04	10-72-6700
3432	John Deere Financial	2216176	Misc P/W Exp	08/31/2020	20.43	20.43	51-65-4600
3432	John Deere Financial	2216176	Misc P/W Exp	08/31/2020	20.42	20.42	52-65-4600
3432	John Deere Financial	2216811	Misc P/W Exp	08/31/2020	42.78	42.78	11-45-2100
3432	John Deere Financial	2216811	Misc P/W Exp	08/31/2020	49.91	49.91	51-73-2100
3432	John Deere Financial	2216811	Misc P/W Exp	08/31/2020	49.92	49.92	52-73-2100
3432	John Deere Financial	2223591	Misc P/W Exp	08/31/2020	149.99	149.99	25-65-2000
3432	John Deere Financial	2223605	Misc P/W Exp	08/31/2020	51.39	51.39	25-65-2000
3432	John Deere Financial	2224028	Misc P/W Exp	08/31/2020	49.68	49.68	11-45-3000
Total 3432:					538.88	538.88	
<b>3683</b>							
3683	Keybank N.A.	AUGUST 2020	Misc Credit Card Charges	08/31/2020	34.00	34.00	10-53-2200
3683	Keybank N.A.	AUGUST 2020	Misc Credit Card Charges	08/31/2020	10.00	10.00	10-53-2400
3683	Keybank N.A.	AUGUST 2020	Misc Credit Card Charges	08/31/2020	14.99	14.99	10-53-2200
3683	Keybank N.A.	AUGUST 2020	Misc Credit Card Charges	08/31/2020	38.94	38.94	10-53-2200
3683	Keybank N.A.	AUGUST 2020	Misc Credit Card Charges	08/31/2020	20.97	20.97	24-60-2800
3683	Keybank N.A.	AUGUST 2020	Misc Credit Card Charges	08/31/2020	19.47	19.47	10-53-2200
3683	Keybank N.A.	AUGUST 2020	Misc Credit Card Charges	08/31/2020	5.00	5.00	10-53-2200
3683	Keybank N.A.	AUGUST 2020	Misc Credit Card Charges	08/31/2020	10.05	10.05	24-60-3050
3683	Keybank N.A.	AUGUST 2020	Misc Credit Card Charges	08/31/2020	5.00	5.00	10-53-2200
3683	Keybank N.A.	AUGUST 2020	Misc Credit Card Charges	08/31/2020	21.60	21.60	24-60-2000
3683	Keybank N.A.	AUGUST 2020	Misc Credit Card Charges	08/31/2020	14.71	14.71	24-60-2000
3683	Keybank N.A.	AUGUST 2020	Misc Credit Card Charges	08/31/2020	49.99	49.99	10-53-2200
3683	Keybank N.A.	AUGUST 2020	Misc Credit Card Charges	08/31/2020	30.00	30.00	10-53-2200
3683	Keybank N.A.	AUGUST 2020	Misc Credit Card Charges	08/31/2020	349.00	349.00	24-50-2125



Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
3683	Keybank N.A.	AUGUST 2020	Misc Credit Card Charges	08/31/2020	61.15	61.15	10-60-2400
3683	Keybank N.A.	AUGUST 2020	Misc Credit Card Charges	08/31/2020	363.96	363.96	10-72-4000
3683	Keybank N.A.	AUGUST 2020	Misc Credit Card Charges	08/31/2020	4.28	4.28	51-65-4600
3683	Keybank N.A.	AUGUST 2020	Misc Credit Card Charges	08/31/2020	4.29	4.29	52-65-4600
3683	Keybank N.A.	AUGUST 2020	Misc Credit Card Charges	08/31/2020	650.16	650.16	11-43-3000
3683	Keybank N.A.	AUGUST 2020	Misc Credit Card Charges	08/31/2020	235.80	235.80	10-72-4000
3683	Keybank N.A.	AUGUST 2020	Misc Credit Card Charges	08/31/2020	241.80	241.80	10-72-4000
3683	Keybank N.A.	AUGUST 2020	Misc Credit Card Charges	08/31/2020	79.13	79.13	10-72-4000
3683	Keybank N.A.	AUGUST 2020	Misc Credit Card Charges	08/31/2020	279.99	279.99	11-45-2100
3683	Keybank N.A.	AUGUST 2020	Misc Credit Card Charges	08/31/2020	279.98	279.98	51-73-2100
3683	Keybank N.A.	AUGUST 2020	Misc Credit Card Charges	08/31/2020	279.98	279.98	52-73-2100
3683	Keybank N.A.	SEPTEMBER 2	Misc Credit Card Charges	09/20/2020	21.55	21.55	10-60-2300
3683	Keybank N.A.	SEPTEMBER 2	Misc Credit Card Charges	09/20/2020	25.40	25.40	10-53-2200
3683	Keybank N.A.	SEPTEMBER 2	Misc Credit Card Charges	09/20/2020	16.45	16.45	10-53-2200
3683	Keybank N.A.	SEPTEMBER 2	Misc Credit Card Charges	09/20/2020	7.50-	7.50-	10-53-2200
3683	Keybank N.A.	SEPTEMBER 2	Misc Credit Card Charges	09/20/2020	19.03	19.03	10-53-2200
3683	Keybank N.A.	SEPTEMBER 2	Misc Credit Card Charges	09/20/2020	50.00	50.00	10-63-2000
3683	Keybank N.A.	SEPTEMBER 2	Misc Credit Card Charges	09/20/2020	16.95	16.95	24-60-2800
3683	Keybank N.A.	SEPTEMBER 2	Misc Credit Card Charges	09/20/2020	105.00	105.00	24-50-2125
3683	Keybank N.A.	SEPTEMBER 2	Misc Credit Card Charges	09/20/2020	103.74	103.74	24-60-2800
3683	Keybank N.A.	SEPTEMBER 2	Misc Credit Card Charges	09/20/2020	78.00	78.00	10-42-2800
3683	Keybank N.A.	SEPTEMBER 2	Misc Credit Card Charges	09/20/2020	77.99	77.99	10-60-2300
3683	Keybank N.A.	SEPTEMBER 2	Misc Credit Card Charges	09/20/2020	40.45	40.45	10-60-2300
3683	Keybank N.A.	SEPTEMBER 2	Misc Credit Card Charges	09/20/2020	88.60	88.60	10-72-4000
3683	Keybank N.A.	SEPTEMBER 2	Misc Credit Card Charges	09/20/2020	125.80	125.80	11-43-2000
3683	Keybank N.A.	SEPTEMBER 2	Misc Credit Card Charges	09/20/2020	443.49	443.49	52-65-4600
3683	Keybank N.A.	SEPTEMBER 2	Misc Credit Card Charges	09/20/2020	4.28	4.28	51-65-4600
3683	Keybank N.A.	SEPTEMBER 2	Misc Credit Card Charges	09/20/2020	4.29	4.29	52-65-4600
3683	Keybank N.A.	SEPTEMBER 2	Misc Credit Card Charges	09/20/2020	599.00	599.00	10-72-4000
3683	Keybank N.A.	SEPTEMBER 2	Misc Credit Card Charges	09/20/2020	506.32	506.32	10-72-6700
Total 3683:					5,423.08	5,423.08	
<b>1225</b>							
1225	Linn County Building Dept.	AUGUST 2020	Building Permit Fees	09/02/2020	847.17	847.17	10-50-2000
Total 1225:					847.17	847.17	
<b>3819</b>							
3819	Linn County Treasurer	AUGUST 2020	Court Revenue Payout	09/21/2020	187.89	187.89	10-42-2200
Total 3819:					187.89	187.89	
<b>1077</b>							
1077	Michele Eldridge	917202	Reimbursements	09/17/2020	10.53	10.53	10-53-2200
Total 1077:					10.53	10.53	
<b>3292</b>							
3292	Mid-Valley Tractor	200833	Misc P/W Exp	08/31/2020	4,600.00	4,600.00	41-78-8170
3292	Mid-Valley Tractor	46558	Misc P/W Exp	08/31/2020	239.78	239.78	11-45-2100
3292	Mid-Valley Tractor	46558	Misc P/W Exp	08/31/2020	279.74	279.74	51-73-2100
3292	Mid-Valley Tractor	46558	Misc P/W Exp	08/31/2020	279.74	279.74	52-73-2100
Total 3292:					5,399.26	5,399.26	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
<b>3710</b>							
3710	Miscellaneous Expense	09022020	Refund	09/02/2020	50.00	50.00	10-53-2200
3710	Miscellaneous Expense	903201	Misc Exp	09/07/2020	150.00	150.00	10-53-2200
Total 3710:					200.00	200.00	
<b>3894</b>							
3894	Mitel	34733873	Phone Bill	09/01/2020	24.31	24.31	24-60-2500
3894	Mitel	34733873	Phone Bill	09/01/2020	111.81	111.81	10-69-3500
3894	Mitel	34733873	Phone Bill	09/01/2020	111.82	111.82	51-65-3500
3894	Mitel	34733873	Phone Bill	09/01/2020	111.82	111.82	52-65-3500
Total 3894:					359.76	359.76	
<b>3873</b>							
3873	NAPA Auto Parts	614641	Misc P/W Exp	08/31/2020	17.11	17.11	11-45-2100
3873	NAPA Auto Parts	614641	Misc P/W Exp	08/31/2020	19.97	19.97	51-73-2100
3873	NAPA Auto Parts	614641	Misc P/W Exp	08/31/2020	19.96	19.96	52-73-2100
Total 3873:					57.04	57.04	
<b>2644</b>							
2644	Net Assets	54-202008	Lien Searches	08/31/2020	147.00	147.00	10-53-2250
Total 2644:					147.00	147.00	
<b>3921</b>							
3921	Northwest Electrical Construct, In	4816	Electrical	09/11/2020	210.00	210.00	51-65-2500
3921	Northwest Electrical Construct, In	4816	Electrical	09/11/2020	210.00	210.00	51-65-4600
3921	Northwest Electrical Construct, In	4816	Electrical	09/11/2020	369.33	369.33	51-65-4600
3921	Northwest Electrical Construct, In	4816	Electrical	09/11/2020	210.00	210.00	51-65-4600
3921	Northwest Electrical Construct, In	4816	Electrical	09/11/2020	210.00	210.00	51-65-2500
Total 3921:					1,209.33	1,209.33	
<b>1962</b>							
1962	NW Electrical Construction	4810	PW Misc. Expense	07/31/2020	788.20	788.20	51-65-4600
1962	NW Electrical Construction	4810	PW Misc. Expense	07/31/2020	420.00	420.00	52-65-4600
1962	NW Electrical Construction	4810	PW Misc. Expense	07/31/2020	420.00	420.00	52-65-4600
1962	NW Electrical Construction	4810	PW Misc. Expense	07/31/2020	539.58	539.58	10-72-4000
Total 1962:					2,167.78	2,167.78	
<b>1102</b>							
1102	NW Natural Gas Co.	SEPTEMBER 2	Utilities	09/14/2020	15.99	15.99	10-69-2000
1102	NW Natural Gas Co.	SEPTEMBER 2	Utilities	09/14/2020	16.96	16.96	51-65-2700
1102	NW Natural Gas Co.	SEPTEMBER 2	Utilities	09/14/2020	48.48	48.48	52-65-2700
Total 1102:					81.43	81.43	
<b>1229</b>							
1229	OAMR	02494	Membership Dues	09/10/2020	72.00	72.00	10-63-2100
Total 1229:					72.00	72.00	
<b>1245</b>							
1245	One Call Concepts, Inc.	0080388	Locates	08/31/2020	13.80	13.80	51-65-4600

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
1245	One Call Concepts, Inc.	0080388	Locates	08/31/2020	13.80	13.80	52-65-4600
Total 1245:					27.60	27.60	
<b>1033</b>							
1033	Oregon Department of Revenue	AUGUST 2020	Court Revenue Payout	09/21/2020	590.00	590.00	10-42-2200
Total 1033:					590.00	590.00	
<b>1862</b>							
1862	Oregon DMV	56469870	Record Inquiry	08/31/2020	1.05	1.05	10-42-2800
Total 1862:					1.05	1.05	
<b>3096</b>							
3096	Pacific Office Automation	935294	Copier Contract	08/31/2020	19.91	19.91	10-60-2100
3096	Pacific Office Automation	978855	Copier Contract	09/22/2010	261.80	261.80	10-60-2100
3096	Pacific Office Automation	978855	Copier Contract	09/22/2010	261.72	261.72	51-74-2000
3096	Pacific Office Automation	978855	Copier Contract	09/22/2010	261.73	261.73	52-74-2000
Total 3096:					805.16	805.16	
<b>1079</b>							
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	45.88	45.88	52-65-2600
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	20.50	20.50	10-69-2500
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	357.09	357.09	10-69-2500
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	34.61	34.61	10-69-2500
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	55.00	55.00	10-69-2500
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	60.69	60.69	10-69-2500
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	333.13	333.13	10-69-2500
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	29.44	29.44	52-65-2600
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	61.16	61.16	52-65-2600
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	664.68	664.68	52-65-2600
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	37.44	37.44	52-65-2600
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	18.34	18.34	52-65-2600
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	38.62	38.62	52-65-2600
1079	Pacific Power & Light Company	AUGUST 2020	Skate Park Exp	09/14/2020	34.07	34.07	10-72-6700
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	34.46	34.46	25-65-2500
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	18.91	18.91	25-65-2500
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	26.07	26.07	25-65-2500
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	136.58	136.58	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	87.94	87.94	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	43.38	43.38	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	590.72	590.72	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	68.69	68.69	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	1,161.28	1,161.28	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	63.54	63.54	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	125.31	125.31	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	275.48	275.48	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	18.29	18.29	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	167.59	167.59	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	33.34	33.34	11-44-2000
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	4,601.13	4,601.13	51-65-2600
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	1,073.72	1,073.72	51-65-2600
1079	Pacific Power & Light Company	AUGUST 2020	UTILITIES	09/14/2020	87.39	87.39	51-65-2600

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
Total 1079:					10,404.47	10,404.47	
<b>3689</b>							
3689	ProQuest LLC	70629072	Genealogy Web Site	10/01/2020	1,400.00	1,400.00	24-60-3000
3689	ProQuest LLC	70629072	Genealogy Web Site	10/01/2020	12.57	12.57	24-60-3050
Total 3689:					1,412.57	1,412.57	
<b>3777</b>							
3777	Rodda Paint Company	25029235	Paint	08/31/2020	271.89	271.89	11-43-3000
3777	Rodda Paint Company	25029257	Paint	08/31/2020	34.77	34.77	11-43-3000
Total 3777:					306.66	306.66	
<b>2927</b>							
2927	Staples Business Advantage	3454184411	Office Supplies	08/18/2020	6.68	6.68	10-60-2300
2927	Staples Business Advantage	3454184411	Office Supplies	08/18/2020	6.68	6.68	51-74-2400
2927	Staples Business Advantage	3454184411	Office Supplies	08/18/2020	6.69	6.69	52-74-2400
2927	Staples Business Advantage	3456169503	Office Supplies	09/09/2020	53.98	53.98	10-60-2300
2927	Staples Business Advantage	3456169503	Office Supplies	09/09/2020	53.97	53.97	51-74-2400
2927	Staples Business Advantage	3456169503	Office Supplies	09/09/2020	53.97	53.97	52-74-2400
2927	Staples Business Advantage	3456570347	Office Supplies	09/15/2020	63.41	63.41	10-60-2300
2927	Staples Business Advantage	3456570347	Office Supplies	09/15/2020	63.39	63.39	51-74-2400
2927	Staples Business Advantage	3456570347	Office Supplies	09/15/2020	63.38	63.38	52-74-2400
2927	Staples Business Advantage	3456570352	Office Supplies	09/15/2020	40.63	40.63	10-60-2300
2927	Staples Business Advantage	3456570352	Office Supplies	09/15/2020	40.62	40.62	51-74-2400
2927	Staples Business Advantage	3456570352	Office Supplies	09/15/2020	40.62	40.62	52-74-2400
2927	Staples Business Advantage	3456923631	Office Supplies	09/19/2020	5.35	5.35	10-60-2300
2927	Staples Business Advantage	3456923631	Office Supplies	09/19/2020	5.35	5.35	51-74-2400
2927	Staples Business Advantage	3456923631	Office Supplies	09/19/2020	5.34	5.34	52-74-2400
Total 2927:					510.06	510.06	
<b>1144</b>							
1144	Suzan Jackson	196	Janitor Services	09/30/2020	599.17	599.17	10-72-4100
1144	Suzan Jackson	196	Janitor Services	09/30/2020	375.83	375.83	10-72-4100
Total 1144:					975.00	975.00	
<b>3243</b>							
3243	Synergy Security Solutions	9781	Security	08/26/2020	920.00	920.00	51-65-2400
3243	Synergy Security Solutions	9781	Security	08/26/2020	920.00	920.00	52-65-2400
Total 3243:					1,840.00	1,840.00	
<b>1940</b>							
1940	Tim Gaines	9022020	Contracted Services	09/02/2020	2,870.00	2,870.00	10-40-1100
1940	Tim Gaines	9162020	Contracted Services	09/30/2020	2,817.50	2,817.50	10-40-1100
Total 1940:					5,687.50	5,687.50	
<b>2052</b>							
2052	Tri-County	2001G	Chamber Golf Sponsor	08/31/2020	85.00	85.00	23-70-2500
Total 2052:					85.00	85.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
<b>3866</b>							
3866	Umpqua Valley Financial, LLC	11607	Audit Services	09/01/2020	2,000.00	2,000.00	52-60-2000
3866	Umpqua Valley Financial, LLC	11607	Audit Services	09/01/2020	2,000.00	2,000.00	51-60-2000
Total 3866:					4,000.00	4,000.00	
<b>3826</b>							
3826	Valley Argonomics LLC	74016886	Misc P/W Exp	08/31/2020	2,791.10	2,791.10	25-65-2000
3826	Valley Argonomics LLC	74016896	Misc P/W Exp	08/31/2020	60.00	60.00	25-65-2000
Total 3826:					2,851.10	2,851.10	
<b>3663</b>							
3663	Water & Sewer Deposit Refund	#1060.07	Utility Billing Overpayment	09/14/2020	85.20	85.20	01-1075
3663	Water & Sewer Deposit Refund	#1087.04A	Utility Billing Overpayment	09/14/2020	61.86	61.86	01-1075
3663	Water & Sewer Deposit Refund	#1102.03	W/S Deposit Refund	09/02/2020	50.00	50.00	51-2120
3663	Water & Sewer Deposit Refund	#1102.03	W/S Deposit Refund	09/02/2020	50.00	50.00	52-2120
3663	Water & Sewer Deposit Refund	#11609.12	W/S Deposit Refund	09/02/2020	50.00	50.00	52-2120
3663	Water & Sewer Deposit Refund	#11609.12	W/S Deposit Refund	09/02/2020	50.00	50.00	51-2120
3663	Water & Sewer Deposit Refund	#11616.17	W/S Deposit Refund	09/02/2020	50.00	50.00	51-2120
3663	Water & Sewer Deposit Refund	#11616.17	W/S Deposit Refund	09/02/2020	50.00	50.00	52-2120
3663	Water & Sewer Deposit Refund	#11625.15	Utility Billing Overpayment	09/24/2020	90.84	90.84	01-1075
3663	Water & Sewer Deposit Refund	#11632.15	Utility Billing Overpayment	09/24/2020	3.81	3.81	01-1075
3663	Water & Sewer Deposit Refund	#11800.01	W/S Deposit Refund	09/02/2020	50.00	50.00	52-2120
3663	Water & Sewer Deposit Refund	#11800.01	W/S Deposit Refund	09/02/2020	50.00	50.00	51-2120
3663	Water & Sewer Deposit Refund	#191.02	W/S Deposit Refund	09/02/2020	50.00	50.00	52-2120
3663	Water & Sewer Deposit Refund	#191.02	W/S Deposit Refund	09/02/2020	50.00	50.00	51-2120
3663	Water & Sewer Deposit Refund	#24.02	W/S Deposit Refund	09/02/2020	50.00	50.00	52-2120
3663	Water & Sewer Deposit Refund	#24.02	W/S Deposit Refund	09/02/2020	50.00	50.00	51-2120
3663	Water & Sewer Deposit Refund	#298.02	Utility Billing Overpayment	09/16/2020	46.09	46.09	01-1075
3663	Water & Sewer Deposit Refund	#364.03	W/S Deposit Refund	09/02/2020	50.00	50.00	51-2120
3663	Water & Sewer Deposit Refund	#364.03	W/S Deposit Refund	09/02/2020	50.00	50.00	52-2120
3663	Water & Sewer Deposit Refund	#453.06A	Utility Billing Overpayment	09/14/2020	72.00	72.00	01-1075
3663	Water & Sewer Deposit Refund	#542.16	Utility Billing Overpayment	09/24/2020	2.74	2.74	01-1075
3663	Water & Sewer Deposit Refund	#5504.08A	Utility Billing Overpayment	09/22/2020	103.74	103.74	01-1075
3663	Water & Sewer Deposit Refund	#5505.06	Utility Billing Overpayment	09/22/2020	115.10	115.10	01-1075
3663	Water & Sewer Deposit Refund	#767.05	Utility Billing Overpayment	09/11/2020	10.80	10.80	01-1075
3663	Water & Sewer Deposit Refund	#767.05A	Utility Billing Overpayment	09/22/2020	70.56	70.56	01-1075
3663	Water & Sewer Deposit Refund	#83.02	Utility Billing Overpayment	09/14/2020	47.46	47.46	01-1075
3663	Water & Sewer Deposit Refund	#964.04	W/S Deposit Refund	09/02/2020	50.00	50.00	51-2120
3663	Water & Sewer Deposit Refund	#964.04	W/S Deposit Refund	09/02/2020	50.00	50.00	52-2120
Total 3663:					1,510.20	1,510.20	
<b>2661</b>							
2661	WCP Solutions	11891164	Office Supplies	08/31/2020	27.34	27.34	10-60-2300
2661	WCP Solutions	11891164	Office Supplies	08/31/2020	27.33	27.33	51-74-2400
2661	WCP Solutions	11891164	Office Supplies	08/31/2020	27.33	27.33	52-74-2400
2661	WCP Solutions	11891164	Office Supplies	08/31/2020	302.40	302.40	10-72-6700
2661	WCP Solutions	11891164	Office Supplies	08/31/2020	495.21	495.21	10-72-4000
Total 2661:					879.61	879.61	
<b>1239</b>							
1239	WECO	CP-00122539	PW Gas Exp	08/31/2020	591.92	591.92	11-45-2000
1239	WECO	CP-00122539	PW Gas Exp	08/31/2020	690.57	690.57	51-73-2000
1239	WECO	CP-00122539	PW Gas Exp	08/31/2020	690.58	690.58	52-73-2000

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	GL Account Number
Total 1239:					1,973.07	1,973.07	
Grand Totals:					181,726.96	181,726.96	

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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\_\_\_\_\_

City Recorder: \_\_\_\_\_

City Treasurer: \_\_\_\_\_

## Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.