

City Council Business Meeting Agenda
January 12, 2021
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and
Charlotte Thomas.
Meeting Location: Harrisburg Municipal Center @354 Smith St.

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder/Assistant City Administrator Michele Eldridge, at 541-995-6655*
8. *Meetings are held in a facility that is disinfected. Masks are required if there are 10 or more people in the room. Seating is set with 6' physical separation in mind.*
9. *If you wish to testify, and are unable to attend due to the Coronavirus Pandemic, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

1. THE MATTER OF ADMINISTERING OATHS OF OFFICE AND APPOINTING A COUNCIL PRESIDENT

STAFF REPORT:

Exhibit A: None

ACTION: AFTER OATHS OF OFFICE ARE ADMINISTERED, COUNCIL MEMBERS WILL FILL OUT A BALLOT WITH THEIR CHOICE OF CANDIDATE FOR COUNCIL PRESIDENT

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

2. THE MATTER OF PUBLIC INPUT CONCERNING STATE OF OREGON COVID-19 BUSINESS RESTRICTIONS

STAFF REPORT:

Exhibit A: State Summary of Covid-19 Restrictions for Counties considered, "Extreme Risk"

ACTION: RECEIVE PUBLIC INPUT.

(MAYOR AND COUNCIL MAY WISH TO WAIVE 2-3 MINUTE LIMITATION IN 'COUNCIL RULES'.) THE NUMBER OF THOSE WHO MIGHT WISH TO TESTIFY ON THIS ISSUE IS NOT KNOWN AT THIS TIME, BUT IT COULD EXCEED TEN OR MORE.

LCSO REPORT

3. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE

STAFF REPORT:

Exhibit A: If the City Report and Contract Reports are provided to the City prior to when the agenda is compiled, the reports will be attached to this staff report.

ACTION: DISCUSSION ONLY

4. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM COBURG POLICE DEPARTMENT IF ONE IS AVAILABLE

STAFF REPORT:

Exhibit A: If a report is provided to the City prior to when the agenda is compiled, the reports will be attached to this staff report.

ACTION: DISCUSSION ONLY

NEW BUSINESS

5. THE MATTER OF APPROVING A LIQUOR LICENSE FOR THE NEW OWNER OF AMERICAN MARKET

STAFF REPORT:

Exhibit A: Copy of Redacted Liquor License Application

ACTION: MOTION TO AUTHORIZE THE CITY ADMINISTRATOR OR HIS DESIGNEE TO RECOMMEND THAT THE OLCC APPROVE THE LIQUOR LICENSE FOR BIRAJ SHARMA KWINKEL, THE NEW OWNER OF AMERICAN MARKET.

6. THE MATTER OF APPROVING AN IGA WITH PSU FOR THE COMPENSATION AND BENEFIT ANALYSIS PROJECT

STAFF REPORT:

Exhibit A: Proposed IGA with PSU

ACTION: MOTION TO APPROVE THE IGA WITH PORTLAND STATE UNIVERSITY FOR A COMPENSATION AND BENEFIT ANALYSIS FOR FY 2021-2022

7. THE MATTER OF REVIEWING STAFF PROPOSALS FOR CITY ADMINISTRATOR RECRUITMENT

STAFF REPORT:

- Exhibit A: Recruitment Schedule
- Exhibit B: Recruitment Advertisement
- Exhibit C: Recruitment Budget
- Exhibit D: Recruitment Brochure

ACTION: NO ACTION REQUIRED. FOR COUNCIL REVIEW AND DIRECTION TO
STAFF

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

8. THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

Exhibit A: City Council Minutes for November 10, 2020

Exhibit B: City Council Minutes for December 8, 2020

Exhibit C: Payment Approval Report for December 2020

Exhibit D: Planning Commission Appointment

Exhibit E: Library Board Minutes for November 12, 2020

Exhibit F: Planning Commission Minutes for November 17, 2020

ACTION: Motion to approve the consent List

A motion to approve the consent list will approve the following:

1. The City Council Minutes for November 10, and December 8, 2020
2. The Payment Approval Report for December 2020
3. The appointment of Rhonda Giles to the Planning Commission for a term ending December 31, 2024

CITY ADMINISTRATOR VERBAL REPORT

1. Zoning Code Update
2. City Tax Collections
3. Miscellaneous
4. External Electronic Device Reminder - Policy SignOff
5. Paper Vs. Electronic Packets
6. Verification of Email set up on new Fire Pads
7. Schedule new Council Picture/Individual Pictures
8. Bio Updates

OTHER ITEMS

ADJOURN

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF ADMINISTERING OATHS OF OFFICE AND APPOINTING A COUNCIL PRESIDENT

STAFF REPORT:

Exhibit A: None

ACTION: AFTER OATHS OF OFFICE ARE ADMINISTERED, COUNCIL MEMBERS WILL FILL OUT A BALLOT WITH THEIR CHOICE OF CANDIDATE FOR COUNCIL PRESIDENT

THIS AGENDA BILL IS DESTINED FOR: Agenda – January 12, 2020

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
n/a	n/a	n/a

STAFF RECOMMENDATION:

Staff recommends the City Council cast their ballots to choose a Council President for the next two years.

BACKGROUND INFORMATION:

As per the City Charter, in section 20, the City Council must elect a Council President. Because the Charter specifies that this must be done by ballot, there is one available this evening. Oregon Public Meetings law doesn't allow 'secret' votes, therefore, members of the City Council must include their names on the ballot. Those will be saved as part of Council records, but the names won't be shared with anyone unless requested.

Section 20. President of the Council. At its first meeting after this charter takes effect and thereafter at its first meeting in each odd numbered year, the council by ballot shall elect a president from its membership. In the mayor's absence from a council meeting the president shall preside over it. Whenever the mayor is unable, on account of absence, illnesses, or other cause, to perform the functions of his office, the president of the Council shall act as mayor

Please fill out the ballot with your choice of Council President, and hand those to the Mayor for tallying.

REVIEW AND APPROVAL:

John Hitt, City Administrator Date

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF PUBLIC INPUT CONCERNING STATE OF OREGON COVID-19 BUSINESS RESTRICTIONS

STAFF REPORT:

Exhibit A: State Summary of Covid-19 Restrictions for Counties considered, "Extreme Risk"

ACTION: RECEIVE PUBLIC INPUT. (MAYOR AND COUNCIL MAY WISH TO WAIVE 2 -3 MINUTE LIMITATION IN 'COUNCIL RULES'.) THE NUMBER OF THOSE WHO MIGHT WISH TO TESTIFY ON THIS ISSUE IS NOT KNOWN AT THIS TIME, BUT IT COULD EXCEED TEN OR MORE.

THIS AGENDA BILL IS DESTINED FOR: Regular Agenda / January 12, 2021

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends that City Council, after hearing public input, may want to ask the Mayor and City Administrator to draft a letter to the Governor, and/or our legislative representatives, summarizing the consensus of the City Council.

BACKGROUND INFORMATION:

The current Covid-19 restrictions are as per attached in exhibit 'A'. Linn County is one of the many counties considered 'Extreme Risk'.

The City of Harrisburg does not have the legal authority to authorize exemptions to these rules by city businesses, organizations, or city government. As of the writing of this staff report, it is not known how long the current Oregon State Covid-19 restrictions are likely to continue

These Covid-19 restrictions are enforced by the Oregon Health Authority (OHA), Oregon OSHA, and the Linn County Health Department.

REVIEW AND APPROVAL:

John Hitt, City Administrator Date



Sector Risk Level Guidance Chart

Activities	Lower Risk	Moderate Risk	High Risk	Extreme Risk
Social and At-Home Gathering Size — Indoor	<ul style="list-style-type: none"> Maximum 10 people Recommended limit: 4 households 	<ul style="list-style-type: none"> Maximum 8 people Recommended limit: 2 households 	<ul style="list-style-type: none"> Maximum 6 people Recommended limit: 2 households 	<ul style="list-style-type: none"> Maximum 6 people Recommended limit: 2 households
Social and At-Home Gathering Size — Outdoor	Maximum 12 people	Maximum 10 people	Maximum 8 people	<ul style="list-style-type: none"> Maximum 6 people Recommended limit: 2 households
Eating and Drinking Establishments	<ul style="list-style-type: none"> Indoor dining allowed Indoor capacity: not to exceed 50% maximum occupancy Outdoor dining allowed Outdoor capacity: 300 people maximum Indoor and outdoor seating: 8 people per table maximum 12:00 a.m. closing time 	<ul style="list-style-type: none"> Indoor dining allowed Indoor capacity: not to exceed 50% maximum occupancy or 100 people, whichever is smaller Indoor seating: 6 people per table maximum Outdoor dining allowed Outdoor capacity: 150 people maximum Outdoor seating: 8 people per table maximum 11:00 p.m. closing time 	<ul style="list-style-type: none"> Indoor dining allowed Takeout highly recommended Indoor capacity: not to exceed 25% maximum occupancy or 50 people, whichever is smaller Outdoor dining allowed Outdoor capacity: 75 people maximum Indoor and outdoor seating: 6 people per party and per table maximum, limit 2 households 11:00 p.m. closing time 	<ul style="list-style-type: none"> Indoor dining prohibited Takeout highly recommended Outdoor dining allowed Outdoor capacity: 50 people maximum Outdoor seating: 6 people per party and per table maximum, limit 2 households. 11:00 p.m. closing time
Indoor Recreation and Fitness Establishments (includes gyms, indoor K-12 Sports, indoor collegiate sports, fitness organizations, indoor recreational sports, indoor pools)	Capacity: Maximum 50% occupancy	Capacity: Maximum 50% occupancy or 100 people total, whichever is smaller	Capacity: Maximum 25% occupancy or 50 people total, whichever is smaller	Prohibited
Indoor Entertainment Establishments (includes aquariums, indoor theaters/arenas/concert halls, indoor gardens, indoor museums, indoor entertainment activities of any kind)	Capacity: Maximum 50% occupancy	Capacity: Maximum 50% occupancy or 100 people total, whichever is smaller	Capacity: Maximum 25% occupancy or 50 people total, whichever is smaller	Prohibited
Retail Stores (includes street fairs/markets, grocery stores, convenience stores and pharmacies)	<ul style="list-style-type: none"> Capacity: Maximum 75% occupancy Curbside pick-up encouraged 	<ul style="list-style-type: none"> Capacity: Maximum 75% occupancy Curbside pick-up encouraged 	<ul style="list-style-type: none"> Capacity: Maximum 50% occupancy Curbside pick-up encouraged 	<ul style="list-style-type: none"> Capacity: Maximum 50% occupancy Curbside pick-up encouraged
Indoor and Outdoor Shopping Centers/Malls	<ul style="list-style-type: none"> Capacity: Maximum 75% occupancy Curbside pick-up encouraged 	<ul style="list-style-type: none"> Capacity: Maximum 75% occupancy Curbside pick-up encouraged 	<ul style="list-style-type: none"> Capacity: Maximum 50% occupancy Curbside pick-up encouraged 	<ul style="list-style-type: none"> Capacity: Maximum 50% occupancy Curbside pick-up encouraged
Faith Institutions*, Funeral Homes, Mortuaries, Cemeteries	<ul style="list-style-type: none"> Indoor Capacity: Maximum 75% occupancy Outdoor Capacity: 300 people maximum 	<ul style="list-style-type: none"> Indoor Capacity: Maximum 50% occupancy or 150 people total, whichever is smaller Outdoor Capacity: 250 people maximum 	<ul style="list-style-type: none"> Indoor Capacity: Maximum 25% occupancy or 150 people total, whichever is smaller Outdoor Capacity: 200 people maximum 	<ul style="list-style-type: none"> Indoor Capacity: Maximum 25% occupancy or 100 people total, whichever is smaller Outdoor Capacity: 150 people maximum Recommended: limit services to one hour
Offices	Limited office work available	Recommend remote work, if able	Recommend remote work, if able	<ul style="list-style-type: none"> Require remote work, if able Close offices to the public, if possible
Outdoor Recreation and Fitness Establishments (includes outdoor gyms, outdoor fitness organizations, outdoor K-12 Sports, outdoor collegiate sports, outdoor recreational sports, outdoor pools, outdoor parks and hiking trails**, outdoor campgrounds**)	Maximum 300 people	Maximum 150 people	Maximum 75 people	Maximum 50 people
Outdoor Entertainment Establishments (includes zoos, outdoor gardens, outdoor aquariums, outdoor theaters/stadiums)	Maximum 300 people	Maximum 150 people	Maximum 75 people	Maximum 50 people
Personal Services	Allowed	Allowed	Allowed	Allowed
Long-Term Care	Inside and outside visitation allowed	Inside and outside visitation allowed	Inside and outside visitation allowed	Outside visitation only

Effective Date: December 18, 2020

Authority: Executive Order No. 20-66, ORS 433.441, ORS 433.443, ORS 431A.010

Enforcement: To the extent this guidance requires compliance with certain provisions, it is enforceable as specified in Executive Order 20-66.

Definition:

- “Maximum Occupancy” means the maximum occupancy permitted by law, or if the maximum occupancy is unknown the capacity equivalent to:
 - For 75% capacity:** 86 square feet of space per person.
 - For 50% capacity:** 120 square feet of space per person.
 - For 25% capacity:** 240 square feet of space per person.

NOTE: *Capacity limits for faith institutions are recommended only.
**Capacity limits do not apply to this activity.

Additional notes:

- All activities are subject to more detailed, sector-specific guidance.
- Subject to more detailed sector-specific guidance, all activities assume mask usage, minimum physical distancing, provisions for hand hygiene and enhanced cleaning protocols.
- Congregate homeless sheltering, Youth Programs, Childcare, K-12 Schools, Higher Education, Drive-In Operations and current Division 1 and Professional Athletics exemptions operate under sector specific guidance for all risk levels.
- Hookah bars and senior centers **are not allowed** to operate regardless of risk level.

Document accessibility: For individuals with disabilities or individuals who speak a language other than English, OHA can provide information in alternate formats such as translations, large print, or braille Contact the Health Information Center at 1-971-673-2411, 711 TTY or COVID19.LanguageAccess@dhsosha.state.or.us



**MONTHLY BULLETIN OF DISPATCHED
CALLS AND CASES
FOR CONTRACT CITIES**

3.

This Report Encompasses: 12/ 1/20 to 12/31/20

Total Incidents This Month: **106**

Incident Information:	Description
<p>CAD# 2020187865 TIME: 12/1/2020 1:57:09AM CASE# CAD Only HBRG CAD CALL COMPLETE</p>	<p>911 HANG UP CALL Reported at Block of 800 S 9TH ST HBRG</p> <hr/> <p>911 hang up call. Deputy contacted the residents and learned there was no emergency and a five year old child dialed the number.</p>
<p>CAD# 2020187931 TIME: 12/1/2020 8:38:54AM CASE# CAD Only HBRG WARNING ISSUED</p>	<p>DOG COMPLAINT Reported at Block of 1000 WHITLEDGE PL HBRG</p> <hr/> <p>verbal warning given to dog owner for allowing their dogs to bark</p>
<p>CAD# 2020187944 TIME: 12/1/2020 9:03:19AM CASE# CAD Only HBRG CAD CALL COMPLETE</p>	<p>FOLLOW UP Reported at Block of 100 MONROE ST HBRG</p> <hr/>
<p>CAD# 2020188273 TIME: 12/1/2020 5:36:53PM CASE# CAD Only HBRG CAD CALL COMPLETE</p>	<p>WELFARE CHECK Reported at Block of 300 SCHOOLING ST HBRG</p> <hr/> <p>Welfare check was conducted on a mother and son. Both were found safe and in good health.</p>
<p>CAD# 2020188406 TIME: 12/1/2020 10:11:03PM CASE# CAD Only HBRG CAD CALL COMPLETE</p>	<p>SECURITY CHECK Reported at Block of 500 PEORIA RD HBRG</p> <hr/> <p>Security check at a church. All doors were locked and nothing the deputy saw appeared out of the ordinary.</p>

Incident Information:

Description

3.

CAD# 2020188748
 TIME: 12/2/2020 3:38:05PM
 CASE# CAD Only
 HBRG
 HARRISBURG

TRAFFIC STOP Reported at Block of 300 N 6TH ST/TERRITORIAL ST HBRG

Driver issued a warning for speed.

CAD# 2020189096
 TIME: 12/3/2020 9:08:25AM
 CASE# 2004368
 HBRG
 REPORT TAKEN

Report Filed. THEFT 1 - FROM VEHICLE Reported At Block Of 400 PEORIA RD Occurred between 0907 hours on 12/3/2020 and 0908 hours on 12/3/2020 . Reported: 12/3/2020

Unauthorized Entry into Motor Vehicle. Deputies respond to a broken window into a motor vehicle. A firearm was taken valued about \$170. Large investigation, ongoing, into multiple thefts, UEMV's, etc. An arrest has been made and suspect is connected to multiple UEMV's, thefts and burglaries. Ongoing investigation.

CAD# 2020189119
 TIME: 12/3/2020 9:57:38AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOUND PROPERTY Reported at Block of 1000 HECKART LN HBRG

Caller reporting a bike left on her property. She had taken photos and posted it on the neighborhood Facebook as found for some time. Caller is going to donate the bike to a church in not claimed soon.

CAD# 2020189178
 TIME: 12/3/2020 12:17:39PM
 CASE# CAD Only
 HBRG

ALARM LAW ONLY Reported at Block of 100 N 3RD ST HBRG

No Public Narrative.

CAD# 2020189215
 TIME: 12/3/2020 1:37:05PM
 CASE# CAD Only
 HBRG

PERSON ASSIST Reported at Block of 800 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2020189403
 TIME: 12/3/2020 7:36:49PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PROWLER Reported at Block of 700 S 6TH ST HBRG

Caller reported possibly being on their property. Deputies checked the area and didn't see anyone.

Incident Information:

Description

3.

CAD# 2020189472
 TIME: 12/3/2020 10:32:18PM
 CASE# CAD Only
 HBRG
 HARRISBURG

TRESPASS Reported at Block of 600 SMITH ST HBRG

Vehicle and owner were told to leave school grounds since it was after hours .

CAD# 2020189666
 TIME: 12/4/2020 10:25:59AM
 CASE# CAD Only
 HBRG

ALARM LAW ONLY Reported at Block of 400 S 9TH ST HBRG

No Public Narrative.

CAD# 2020190187
 TIME: 12/5/2020 3:28:00AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 800 ARROW LEAF AVE HBRG

Garage door was open with multiple lights and a television set on. Contacted the homeowners who shut the door.

CAD# 2020190221
 TIME: 12/5/2020 5:56:36AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ASSIST OTHER AGENCY Reported at Block of 800 S 3RD ST HBRG

6+ car crash on the West side of the Harrisburg Bridge on the approach . Road was closed for 2 hours while vehicles were removed and road was de-iced by ODOT. OSP investigated the crash.

CAD# 2020190223
 TIME: 12/5/2020 6:02:06AM
 CASE# CAD Only
 HBRG
 CALL TRANSFERRED TO OTI

MVC INJURY Reported at Block of 800 S 3RD ST HBRG

No Public Narrative.

CAD# 2020190409
 TIME: 12/5/2020 2:21:08PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRESPASS Reported at Block of 600 ERICA PL HBRG

The caller wanted a male they have had issues with in the past to stay away from their house. The male's house in JC was located, but he wasn't home and a business card was left asking for him to call me.

Incident Information:

Description

CAD# 2020190485
 TIME: 12/5/2020 5:01:09PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC COMPLAINT Reported at Block of 200 TERRITORIAL ST/N 3RD ST HBRG

info to patrol

CAD# 2020190487
 TIME: 12/5/2020 5:05:29PM
 CASE# 2004404
 HBRG
 REPORT TAKEN

Report Filed. STRANGULATION - FEL DOMESTIC Reported At Block Of 1000 S 6TH ST
 Occurred between 1704 hours on 12/5/2020 and 1705 hours on 12/5/2020 . Reported:

A male tackled and choked the mother of his son. He resisted arrest. Anthony Manley, 29 y/o, was arrested for strangulation and harassment. Anthony was lodged at the Linn County Jail.

CAD# 2020190662
 TIME: 12/6/2020 12:11:37AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

MINOR IN POSSESSION ALCOHOL Reported at Block of 600 LASALLE ST HBRG

Deputies searched area for a reported MIP party, no party was located.

CAD# 2020190708
 TIME: 12/6/2020 4:49:02AM
 CASE# CAD Only
 HBRG
 WARNING ISSUED

TRAFFIC STOP Reported at Block of 200 KESLING ST/S 3RD ST HBRG

Female from Halsey was issued a warning for a lighting violation on 3rd near Schooling.

CAD# 2020190941
 TIME: 12/6/2020 4:17:09PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 800 PRICEBORO DR HBRG

A juvenile was playing on a property with a pellet rifle and the family was warned about not using it on the property.

CAD# 2020191051
 TIME: 12/6/2020 8:30:11PM
 CASE# 2004420
 HBRG
 HARRISBURG

Report Filed. MENTAL SUBJECT - NO OR VOLUNT POH Reported At Block Of 800 S 3RD ST
 Occurred between 2029 hours on 12/6/2020 and 2030 hours on 12/6/2020 . Reported:

Male trying to jump in front of cars. Deputy contacted subject and transported him to Albany General Hospital on a Peace Officer Hold.

Incident Information:

Description

CAD# 2020191133
 TIME: 12/7/2020 1:54:29AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Routine patrol. Nothing the deputy saw appeared out of the ordinary.

CAD# 2020191146
 TIME: 12/7/2020 3:15:51AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 300 N 3RD ST HBRG

Motion alarm was activated. Deputy responded to the location but nothing he saw appeared out of the ordinary.

CAD# 2020191237
 TIME: 12/7/2020 9:08:51AM
 CASE# CAD Only
 HBRG
 HARRISBURG

HARASSMENT Reported at Block of 23600 PEORIA RD HBRG

Deputies spoke with a man about his best course of action regarding threats made against him over a civil dispute.

CAD# 2020191268
 TIME: 12/7/2020 9:48:05AM
 CASE# CAD Only
 HBRG

NON 911 ISSUE Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2020191270
 TIME: 12/7/2020 9:52:54AM
 CASE# CAD Only
 HBRG

TRANSFER 911 INFO - LAW CALL Reported at Block of 400 TERRITORIAL ST HBRG

CAD# 2020191504
 TIME: 12/7/2020 4:11:09PM
 CASE# 2004431
 HBRG
 HARRISBURG

Report Filed. IDENTITY THEFT Reported At Block Of 1000 SIUSLAW ST Occurred between 0010 hours on 11/13/2020and 1611 hours on 12/7/2020 . Reported: 12/7/2020 Officer

Bank account opened using RP's SSN/Name/DOB

Incident Information:**Description**

3.

CAD# 2020191538
TIME: 12/7/2020 5:23:51PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 200 FOUNTAIN ST HBRG

Caller requested a welfare check. Subject was okay according to family.

CAD# 2020191627
TIME: 12/7/2020 9:08:13PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 200 SMITH ST HBRG

Suspicious vehicle. Subject said he was working there.

CAD# 2020191667
TIME: 12/7/2020 10:36:39PM
CASE# CAD Only
HBRG
HARRISBURG

TRESPASS Reported at Block of 100 N 1ST ST HBRG

Contacted four individuals who were causing a noise disturbance at the park. They were all identified and asked to leave.

CAD# 2020191680
TIME: 12/7/2020 11:09:44PM
CASE# CAD Only
HBRG
HARRISBURG

SUSPICIOUS PERSON Reported at Block of 100 SMITH ST HBRG

No Public Narrative.

CAD# 2020191903
TIME: 12/8/2020 12:06:03PM
CASE# CAD Only
HBRG
HARRISBURG

EXTRA PATROL Reported at Block of 100 S 6TH ST HBRG

Report of juveniles jumping a closed skate park fence. Deputies were UTL.

CAD# 2020192103
TIME: 12/8/2020 6:00:11PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 500 KESLING ST HBRG

No Public Narrative.

Incident Information:

Description

CAD# 2020192318
 TIME: 12/9/2020 8:22:05AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC COMPLAINT Reported at Block of 600 SMITH ST HBRG

Report of a vehicle driving through a crosswalk while the crosswalk guard was in the crosswalk. Extra patrol requested in the area during crosswalk times.

CAD# 2020192331
 TIME: 12/9/2020 8:50:34AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 200 N 7TH ST/TERRITORIAL ST HBRG

Vehicle left the area before deputies arrived.

CAD# 2020192389
 TIME: 12/9/2020 10:30:18AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 200 N 3RD ST HBRG

Questions about a non criminal matter.

CAD# 2020192610
 TIME: 12/9/2020 4:54:00PM
 CASE# 2004463
 HBRG
 REPORT TAKEN

Report Filed. INFO-OTHER DOCUMENTATION Reported At Block Of 100 SCHOOLING ST/S 1ST ST Occurred between 1645 hours on 12/9/2020 and 1645 hours on 12/9/2020 .

Dog attacked another dog in the street.

CAD# 2020192675
 TIME: 12/9/2020 7:03:07PM
 CASE# CAD Only
 HBRG
 FOLLOW UP COMPLETE

FOLLOW UP Reported at Block of 100 SMITH ST HBRG

Follow up was conducted regarding a curfew violation.

CAD# 2020192714
 TIME: 12/9/2020 8:51:55PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

JUVENILE COMPLAINT Reported at Block of 400 N 7TH ST HBRG

10 year old juvenile was reported to be kicking and punching his foster dad. DHS was contacted. Non-criminal.

Incident Information:

Description

CAD# 2020192741
 TIME: 12/9/2020 10:18:47PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 400 S 6TH ST HBRG

CAD# 2020192823
 TIME: 12/10/2020 4:39:31AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 400 S 9TH ST HBRG

Routine patrol. Nothing the deputy saw appeared out of the ordinary.

CAD# 2020193215
 TIME: 12/10/2020 9:13:09PM
 CASE# CAD Only
 HBRG
 FOLLOW UP COMPLETE

FOLLOW UP Reported at Block of 700 N 7TH ST HBRG

Amended citation was given to a juvenile.

CAD# 2020193243
 TIME: 12/10/2020 10:22:34PM
 CASE# CAD Only
 HBRG
 CITE NO INSURANCE

TRAFFIC STOP Reported at Block of 200 SCHOOLING ST/S 3RD ST HBRG

Male from Eugene was issued a citation for operating a vehicle without a valid license and for driving uninsured on 3rd near Schooling. Timothy was also issued a warning for a lighting violation on a camp trailer he was towing.

CAD# 2020193260
 TIME: 12/10/2020 10:57:57PM
 CASE# CAD Only
 HBRG
 WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 100 N 3RD ST HBRG

Male from Harrisburg was issued a warning for a speeding violation near 3rd/LaSalle.

CAD# 2020193471
 TIME: 12/11/2020 11:18:14AM
 CASE# CAD Only
 HBRG
 HARRISBURG

TRAFFIC STOP Reported at Block of 400 TERRITORIAL ST HBRG

Driver issued a warning for speed.

Incident Information:**Description**

3.

CAD# 2020194156
 TIME: 12/12/2020 3:36:30PM
 CASE# CAD Only
 HBRG

ASSIST OTHER AGENCY Reported at Block of 500 S 9TH ST HBRG

No Public Narrative.

CAD# 2020194172
 TIME: 12/12/2020 4:19:57PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

MENTAL HEALTH Reported at Block of 700 S 6TH ST HBRG

Caller reported finding torn up papers on their bed. Deputy responded and found no crimes were committed.

CAD# 2020194299
 TIME: 12/12/2020 7:49:12PM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

CAD# 2020194336
 TIME: 12/12/2020 9:17:31PM
 CASE# CAD Only
 HBRG

NEIGHBORHOOD WATCH Reported at Block of 100 SMITH ST HBRG

No Public Narrative.

CAD# 2020194363
 TIME: 12/12/2020 10:20:25PM
 CASE# CAD Only
 HBRG
 HARRISBURG

SUSPICIOUS PERSON Reported at Block of 800 SMITH ST HBRG

Caller reported suspicious vehicle. Vehicle left prior to deputies arriving.

CAD# 2020195378
 TIME: 12/14/2020 9:37:15PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 600 SMITH ST HBRG

Deputy saw lights on inside the school and heard a beeping noise from the inside of the building. Deputy investigated and learned the janitor was cleaning the floors.

Incident Information:

Description

CAD# 2020195447
 TIME: 12/15/2020 2:27:17AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 200 FOUNTAIN ST/S 3RD ST HBRG

Male from Eugene was issued a warning for a moving violation on 3rd St/Peoria Rd.

CAD# 2020195472
 TIME: 12/15/2020 4:44:21AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 400 LASALLE ST HBRG

Male from Junction City was issued a warning for a lighting violation near LaSalle/3rd.

CAD# 2020195727
 TIME: 12/15/2020 2:44:18PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 600 SMITH ST HBRG

CAD# 2020195775
 TIME: 12/15/2020 4:43:17PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 800 DIAMOND HILL DR HBRG

Operator warned for psgr headlight out

CAD# 2020195786
 TIME: 12/15/2020 4:57:49PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 500 SMITH ST/S 6TH ST HBRG

Operator warned for driver headlight out

CAD# 2020195792
 TIME: 12/15/2020 5:09:24PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 100 S 4TH ST/SMITH ST HBRG

Operator warned for psgr headlight and driver running light out. Warned for expired tags, 09/20.

Incident Information:**Description**

3.

CAD# 2020195800
 TIME: 12/15/2020 5:26:46PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC STOP Reported at Block of 100 N 4TH ST/TERRITORIAL ST HBRG

Operator warned for driver headlight out

CAD# 2020195827
 TIME: 12/15/2020 6:21:43PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DOG COMPLAINT Reported at Block of 400 N 6TH ST HBRG

Neighbor allowed his dog to go onto another neighbors property. The dog owner was told to keep his dog on a leash or on his property if the dog would not listen to his commands.

CAD# 2020195938
 TIME: 12/15/2020 10:57:46PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 400 S 9TH ST HBRG

Deputy located a blue van parked behind the high school. The deputy walked the exterior of the property and located a janitor working inside. Non-criminal.

CAD# 2020196375
 TIME: 12/16/2020 5:08:59PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

911 HANG UP CALL Reported at Block of 600 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2020196646
 TIME: 12/17/2020 9:23:01AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 900 TERRITORIAL ST HBRG

Driver issued a warning for impeding traffic.

CAD# 2020196886
 TIME: 12/17/2020 4:19:57PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

JUVENILE COMPLAINT Reported at Block of 100 SMITH ST HBRG

Deputies responded to a juvenile complaint. It was determined it was merely a sibling argument and not a law enforcement matter. No further action.

Incident Information:

Description

CAD# 2020196892
 TIME: 12/17/2020 4:28:18PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ASSIST OTHER AGENCY Reported at Block of 800 S 3RD ST HBRG

No Public Narrative.

CAD# 2020196898
 TIME: 12/17/2020 4:34:45PM
 CASE# 2004563
 HBRG
 REPORT TAKEN

Report Filed. DISORDERLY CONDUCT 1 Reported At Block Of 300 N 3RD ST Occurred between 1633 hours on 12/17/2020and 1634 hours on 12/17/2020. Reported: 12/17/2020

Linn County Sheriff's Office received a false report of a shooting at a business in Harrisburg . It was determined the passenger in a vehicle involved in an elude with Junction City PD was trying to initiate a false report to get police to stop following them. Candida Anderson, 23, of Roseburg was arrested for multiple Douglas County warrants, Initiating a False Report and

CAD# 2020197388
 TIME: 12/18/2020 1:42:50PM
 CASE# 2004572
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: CRIMINAL MISCHIEF Reported At Block Of 600 LASALLE ST Occurred between 1342 hours on 12/18/2020and 1342 hours on 12/18/2020.

Fixed window of a screen door was damaged overnight.

CAD# 2020197422
 TIME: 12/18/2020 2:40:24PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

No Public Narrative.

CAD# 2020197506
 TIME: 12/18/2020 5:11:17PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 900 S 6TH ST HBRG

715: Drove the area UTL GOA

CAD# 2020197570
 TIME: 12/18/2020 6:55:36PM
 CASE# 2004578
 HBRG
 REPORT TAKEN

Report Filed. THEFT 1 - DECEPTION Reported At Block Of 300 S 3RD ST Occurred between 1400 hours on 12/16/2020and 1700 hours on 12/18/2020. Reported: 12/18/2020

Canadian citizen reported he bought a dog online for \$1,050. The reporting person said he has not received the dog and learned the website was fraudulent.

Incident Information:

Description

CAD# 2020197581
 TIME: 12/18/2020 7:26:48PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SHOTS HEARD Reported at Block of 700 TERRITORIAL ST HBRG

Caller reported hearing "A couple dozen" gunshots from the area of Monroe ST. I checked the area and all was quiet. The caller was the only person reporting hearing anything.

CAD# 2020197732
 TIME: 12/19/2020 3:45:30AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 600 SMITH ST HBRG

Motion alarm was activated. Deputy and property manager searched the area and found a cobweb activated the alarm.

CAD# 2020197745
 TIME: 12/19/2020 4:22:19AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 500 TERRITORIAL ST/N 6TH ST HBRG

Male from Junction City was issued a warning for multiple equipment violations on Territorial near 6th.

CAD# 2020197837
 TIME: 12/19/2020 10:05:03AM
 CASE# CAD Only
 HBRG

NON 911 ISSUE Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2020197925
 TIME: 12/19/2020 1:31:58PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PHONE HARASSMENT Reported at Block of 200 FOUNTAIN ST HBRG

Civil dispute over child custody.

CAD# 2020197985
 TIME: 12/19/2020 3:53:45PM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 500 LASALLE ST/S 6TH ST HBRG

Operator warned for illegal stop

Incident Information:

Description

CAD# 2020198188
 TIME: 12/20/2020 1:09:10AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DOMESTIC DISTURBANCE Reported at Block of 200 CLAY CT HBRG

Domestic. Deputies investigated and neither party wished to pursue charges. They were separated for the night. NFA.

CAD# 2020198383
 TIME: 12/20/2020 12:46:31PM
 CASE# 2004591
 HBRG
 REPORT TAKEN

Report Filed. PROBATION VIOLATION Reported At Block Of 500 S 6TH ST Occurred between 1245 hours on 12/20/2020and 1246 hours on 12/20/2020. Reported: 12/20/2020

14 year old juvenile refused to return to the Farm Home after a weekend away at home with her family and was detained and transported to Linn-Benton detention on a new charge of Probation Violation.

CAD# 2020198397
 TIME: 12/20/2020 1:27:14PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRESPASS Reported at Block of 300 N 3RD ST HBRG

Dollar General management reported an unruly customer who they would like to trespass.

CAD# 2020198587
 TIME: 12/20/2020 8:38:14PM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 200 FOUNTAIN ST/S 3RD ST HBRG

operator from Harrisburg was issued a warning for a moving violation near Kesling/3rd.

CAD# 2020198595
 TIME: 12/20/2020 9:00:22PM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 1000 SIUSLAW ST/WHITLEDGE PL HBRG

Operator was issued a warning for failing to use a signal near S 9th/Siuslaw.

CAD# 2020198601
 TIME: 12/20/2020 9:11:07PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 700 SOMMERVILLE LOOP/S 6TH ST HBRG

Male from Harrisburg was issued a warning for multiple lighting violations as well as for not having a front license plate on the bumper.

Incident Information:**Description**

3.

CAD# 2020198723
TIME: 12/21/2020 4:18:27AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

OD INGESTION POISONING Reported at Block of 23600 PEORIA RD HBRG

Deputy was dispatched to a reported overdose of medication. Deputy was told to disregard by medics on scene.

CAD# 2020198891
TIME: 12/21/2020 11:38:24AM
CASE# CAD Only
HBRG

911 HANG UP CALL Reported at Block of 600 N 3RD ST HBRG

No Public Narrative.

CAD# 2020199083
TIME: 12/21/2020 5:22:04PM
CASE# CAD Only
HBRG

NON 911 ISSUE Reported at Block of 600 TERRITORIAL ST HBRG

CAD# 2020199398
TIME: 12/22/2020 9:43:42AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 100 N 7TH ST HBRG

Extra traffic patrol at 7th and Territorial. No violations observed.

CAD# 2020199437
TIME: 12/22/2020 10:36:42AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 700 DIAMOND HILL DR HBRG

Sat and observed traffic in the area. No speeds over 32 observed coming into town.

CAD# 2020199816
TIME: 12/22/2020 9:45:26PM
CASE# CAD Only
HBRG

NEIGHBORHOOD WATCH Reported at Block of 100 SMITH ST HBRG

Incident Information:**Description**

3.

CAD# 2020199838
 TIME: 12/22/2020 10:55:58PM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 800 LASALLE ST HBRG

Educated a young driver on the importance of stopping completely at a stop sign

CAD# 2020200237
 TIME: 12/23/2020 3:42:25PM
 CASE# 2004641
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: NARCOTICS OFFENSE Reported At Block Of 800 S 8TH PL Occurred between 1542 hours on 12/23/2020 and 1542 hours on 12/23/2020.

Bryan Palermo (35) was cited in lieu of custody for Possession of Heroin.

CAD# 2020200545
 TIME: 12/24/2020 8:17:03AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DOMESTIC DISTURBANCE Reported at Block of 500 S 6TH ST HBRG

Occupants at the house were not there or weren't answering. Posted no trespassing signs.

CAD# 2020201050
 TIME: 12/25/2020 12:14:39PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

CIVIL DISPUTE REPORT Reported at Block of 900 S 9TH ST HBRG

Deputies spoke with an individual who was having issues with his parenting plan. No crimes.

CAD# 2020201230
 TIME: 12/25/2020 8:12:14PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 100 KESLING ST/S 2ND ST HBRG

Family were able to resolve the situation just prior to our arrival and advised we could disregard

CAD# 2020201625
 TIME: 12/26/2020 5:17:47PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 200 S 1ST ST HBRG

Deputies contacted a man who believes he is being targeted for identity theft. At the time of the call no crimes had been committed. This information is being documented for further investigation.

Incident Information:

Description

3.

CAD# 2020201777
 TIME: 12/26/2020 11:38:54PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

MINOR IN POSSESSION ALCOHOL Reported at Block of 100 TERRITORIAL ST HBRG

Caller reported a party at this location. Deputies responded to this address and determined it was not a party and everyone was behaving.

CAD# 2020202116
 TIME: 12/27/2020 6:58:53PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DISTURBANCE Reported at Block of 800 SOMMERVILLE LOOP HBRG

Caller reporting her adult son still living at home cursed at her.

CAD# 2020202347
 TIME: 12/28/2020 10:42:44AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 400 S 9TH ST HBRG

No Public Narrative.

CAD# 2020202462
 TIME: 12/28/2020 2:28:25PM
 CASE# 2004698
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: FRAUD Reported At Block Of 200 LASALLE ST Occurred between 1428 hours on 12/28/2020 and 1428 hours on 12/28/2020. Reported:

Caller, who is deemed incompetent by the courts, reported their mother is taking advantage of them financially. The matter is being investigated.

CAD# 2020202958
 TIME: 12/29/2020 2:05:26PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ABANDON VEHICLE Reported at Block of 600 TERRITORIAL ST HBRG

Abandoned vehicle was reported on Territorial St. The registered owner was contacted and the deputy learned it broke down. The registered owner said he would have the vehicle moved within the next 24 hours.

CAD# 2020202991
 TIME: 12/29/2020 3:01:03PM
 CASE# 2004705
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: NARCOTICS OFFENSE Reported At Block Of 800 S 8TH PL Occurred between 1501 hours on 12/29/2020 and 1501 hours on 12/29/2020.

Drug paraphernalia was seized from a residence in Harrisburg following a prior cite and release of Bryan Palermo (35 yo).

Incident Information:**Description**

3.

CAD# 2020203063
 TIME: 12/29/2020 5:56:17PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

JUVENILE COMPLAINT Reported at Block of 800 SPURLOCK ST HBRG

Argument between a 12 year old male and his mother and the child was slapped one time in the face without injury. Alternative methods of discipline were discussed.

CAD# 2020203536
 TIME: 12/30/2020 5:40:12PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 200 SMITH ST HBRG

Deputies checked on an alarm at a post office. The building was secure, this appeared to be a false alarm.

CAD# 2020203670
 TIME: 12/30/2020 10:51:27PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 200 SMITH ST HBRG

Deputies responded to an alarm at a business. It appeared to be a false alarm.

CAD# 2020204104
 TIME: 12/31/2020 6:15:37PM
 CASE# CAD Only
 HBRG

ATL POSS DUI Reported at Block of 700 BURTON ST/N 8TH ST HBRG

No Public Narrative.

CAD# 2020204282
 TIME: 12/31/2020 10:54:37PM
 CASE# CAD Only
 HBRG

NEIGHBORHOOD WATCH Reported at Block of 100 N 3RD ST/SMITH ST HBRG

No Public Narrative.

TRAFFIC STOP MONTHLY BREAKDOWN:

June	5 citations	21 stops	
	13 verbal warnings	(10 residents)	
	3 written warnings	(11 nonresidents)	
July	7 citations	22 stops	
	15 verbal warnings	(10 resident)	
	0 written warnings	(11 nonresidents)	
August	9 citation	25 stops	(August to 25th)
	13 verbal warnings	(3 residents)	
	3 written warnings	(22 nonresidents)	

1 Arrest of a sex offender for failure to register

Misdemeanor and Felony

1 sex offender check on July 30th during a traffic stop

1 sex offender check on August 19th during a traffic stop

Operation Oregon Valley with USMS

35 registered sex offenders in Harrisburg area

CPD did 17 compliance checks in Harrisburg on Friday August 21st

DRIVER DATA SEX/RACE: June, July, August

40 males

30 females

53 white

7 Hispanic

3 other

CITATION VIOLATIONS WRITTEN:

Speeding	11
Driving While Suspended violation	4
Fail to obey a traffic control device	2
No valid driver's license	2
Cell phone	1
Driving uninsured	5
Expired vehicle tags	0
	25 violations

LOCATION OF TRAFFIC STOPS: June 2020

- 3rd and Territorial
- 4th and Territorial
- 7th and Territorial
- 9th and LaSalle
- 8th and Diamond Hill
- 9th and Diamond Hill
- Hwy 99 at the bridge
- 6th and Sommerville
- 3rd and Smith
- 9th and Monroe
- 6th and Territorial
- Hwy 99 and MP 27

6th and Summerville

6th and Price34boro

8th and Smith Street

3rd and Smith

6th and LaSalle

3rd and Monroe

3rd and LaSalle

LOCATION OF TRAFFIC STOPS: July 2020

3rd and LaSalle

5th and LaSalle

2nd and Macy

2nd and Moore 9th and Burton

Hwy 99 and 2nd Street

6th and Priceboro

6th and Territorial

6th and Priceboro

Diamond Hill and Powerline

Diamond Hill and Powerline

3rd and LaSalle

10th and Territorial

30655 Territorial

9th and Diamond Hill

7th and Diamond Hill

3rd and Monroe

6th and Priceboro

7th and Smith

3rd and Moore 3rd and Territorial

LOCATION OF TRAFFIC STOPS: August 2020

9th and Diamond Hill

6th and Summerville Loop

565 LaSalle

7th and Territorial

9th and Diamond Hill

Knox and Diamond Hill

Diamond Hill and Powerline

7th and Erica Place

3rd and Monroe

Farmers Helper

Diamond Hill and Knox IG

Diamond Hill and Powerline

Hwy 99 and Norton

7th and Diamond Hill

8th and Diamond Hill

Priceboro and Umpqua Street

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF APPROVING A LIQUOR LICENSE FOR THE NEW OWNER OF AMERICAN MARKET

STAFF REPORT:

Exhibit A: Copy of Redacted Liquor License Application

ACTION: MOTION TO AUTHORIZE THE CITY ADMINISTRATOR OR HIS DESIGNEE TO RECOMMEND THAT THE OLCC APPROVE THE LIQUOR LICENSE FOR BIRAJ SHARMA KWINKEL, THE NEW OWNER OF AMERICAN MARKET.

THIS AGENDA BILL IS DESTINED FOR: Regular Agenda – January 12, 2021

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
\$25	N/A	Liquor License Revenues

STAFF RECOMMENDATION:

Staff recommends the City Council authorize the City Administrator or his designee to recommend that OLCC grant the new liquor license.

BACKGROUND INFORMATION:

The City Council has asked that all new Oregon Liquor and Control Commission (OLCC) Liquor Licenses for establishments selling liquor be reviewed by the City Council in regular business, while renewals are simply put on the consent agenda.

The American Market, located at 103 S. 3rd St., has been sold. The OLCC requires the issuance of a new license whenever a business with an existing liquor license changes hands. Therefore, new owner Biraj Sharma Kwinkel is requesting that the City Council approve the issuance of a new liquor license. Sharma is a true owner/worker for his business and will likely still be working during the City Council meeting; he will otherwise join us.

Exhibit A is a copy of the OLCC temporary license for Biraj Sharma Kwinkel, d.b.a American Market.

REVIEW AND APPROVAL:

John Hitt, City Administrator	01.05.21 Date
-------------------------------	------------------

Oregon Liquor Control Commission AUTHORITY TO OPERATE

License Heading:

LICENSEE: Biraj Sharma Kwinkel

DATE: 1-04-2021

FEE PAID: \$200

RECEIPT #: cashier DATE: 1-04-21

TRADENAME: American Market

ADDRESS: 103 S. 3rd St

MAILING ADDRESS _____

Harrisburg, OR 97446

(IF DIFFERENT) _____

Type of License: Off-Premises Sales

Authority to operate pending receipt of formal license certificate effective: _____

90 Day Temporary Authority From: 1-05-2021

To 4-04-2021

For 90 Day Temporary Authorities:

- Granting an authority does not obligate the OLCC to issue an annual license.
- Applicants who spend or commit money with only this authority do so at their own risk.
- The OLCC may revoke this authority without prior administrative proceedings for cause.

Important Notice:

This notice is intended to inform you that as a licensee of the OLCC, your business is subject to a minor decoy visit without further notice. If you and your staff would like training on checking ID, please call the OLCC at 1-800-452-6522 or your local OLCC field office.

RESTRICTIONS: NO YES

IF YES, SEE ATTACHED RESTRICTION DOCUMENT DATED _____

For the Director of Statewide Licensing

By Patty Rhodes

Name: Patty Rhodes, License Investigator

Copies:

- One to applicant/licensee.
- One to file.
- If money collected: one to HQ cashier.
- If temp or final ATO with money collected earlier in process (no money collected with temp or final ATO): one to Application Coordinator.
- Optional: Regional Inspector.

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF APPROVING AN IGA WITH PSU FOR THE COMPENSATION AND BENEFIT ANALYSIS PROJECT

STAFF REPORT:

Exhibit A: Proposed IGA with PSU

ACTION: MOTION TO APPROVE THE IGA WITH PORTLAND STATE UNIVERSITY FOR A COMPENSATION AND BENEFIT ANALYSIS FOR FY 2021-2022

THIS AGENDA BILL IS DESTINED FOR: Regular Agenda – January 12, 2021

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
\$4,522	YES	GENERAL FUND-WATER FUND-SEWER FUNDS

STAFF RECOMMENDATION:
Staff recommend the City Council approve the IGA with PSU

BACKGROUND INFORMATION:
The Personnel Committee and consequently, the City Council, agreed that the City should be asking for a formal wage analysis every 3 to 4 years. The last comparison was completed by LGPI (Local Government Personnel Institute) in 2016 for the 2017/18 Fiscal Year, at the final invoiced amount of \$2,420. Following that schedule, staff started the process of determining who to approach for doing the work this fall.

LGPI has undergone a reorganization and are now operating with the Lane Council of Governments. They still perform wage analysis services. In addition, OCWCOG also provides these types of services. City HR Staff has been participating in several different wage studies from other cities; including data for studies being done in Creswell, and Junction City. These studies were completed by Portland State University.

After talking with the Creswell City Administrator, we decided to piggy-back on the last RFP that was done for Junction City. However, the price for wage comparisons has increased more than anticipated over the last few years. Although staff had projected an increase of cost for the study, we were still surprised to receive an estimate of more than \$6,000 being provided.

INTERGOVERNMENTAL AGREEMENT
By and Between Portland State University
And
The City of Harrisburg

This Intergovernmental Agreement ("Agreement") is made and entered into by and between Portland State University on behalf of its Mark O. Hatfield School of Government Center for Public Service ("PSU"), and the City of Harrisburg ("AGENCY"), individually the "Party", collectively the "Parties", hereinafter.

AGENCY INFORMATION:

Representative: Michele Eldridge, CMC
Title: Assistant City Administrator/City Recorder

Address: PO Box 378, 120 Smith Street
Harrisburg, OR 97446
Telephone: 541-995-2239

PSU INFORMATION:

Representative: Erica Fulton
Title: Operations Manager

Portland State University
Hatfield School of Government
Center for Public Service
PO Box 751 (PA-ELI)
Portland, Oregon 97207-0751
Telephone: 503-725-6129

Whereas, AGENCY requires compensation study services; and

Whereas, PSU is able to provide such services,

Now therefore, the parties agree to the following:

1. Term and Termination

This Agreement shall become effective on the date of final signing by all parties and shall remain in effect until April 15, 2021, unless otherwise terminated by either Party. This Agreement may be terminated with thirty (30) days written notice to the Parties, by either Party. This Agreement may be amended by mutual consent, reduced to writing, and signed by the Parties.

2. Background

N/A

3. Cost/Consideration

Payment for services provided under the terms of this Agreement shall not exceed \$4,522, per details in the following project budget estimate.

Table with 5 columns: Description, Senior Staff, Project Assistant, Total hours, Total Price. Rows include Data Analysis & Project Oversight and Hourly Rates.

All administrative costs are included in the per hour rates. Testimony at a subsequent legal proceeding is a separate matter, to be compensated separately if requested.

4. Invoices

PSU will submit an invoice for the actual cost of the study, not to exceed \$4,522, upon completion of the project, to be paid by AGENCY within 30 days of receipt.

All invoices to the AGENCY shall be sent to the following address:

Attention: Michele Eldridge
Telephone: 541-995-2239
Email: meldridge@ci.harrisburg.or.us

5. Scope of Work / Statement of Work

1. Following the notice to proceed from AGENCY, in conjunction with AGENCY staff, the **10** job titles and **6** comparable jurisdictions to analyze shall be determined. Comparable jurisdictions will be of similar size and/or similar jobs in the state of Oregon.

The proposed jurisdiction list is as follows:

- City of Veneta
- City of Junction City
- City of Aumsville
- City of Lafayette
- City of Mt. Angel
- City of Creswell

Job titles to be compared are:

Exempt Employees:

- Public Works Director
- Assistant City Administrator/City Recorder
- Finance Officer/Deputy City Recorder
- Public Works Foreman
- Court Clerk/Supervisor

Non-Exempt Employees:

- PW Utility III
- PW Utility II
- PW Utility I
- Utility Billing II
- Librarian

2. As much information as available from each comparable jurisdiction's website shall be gathered. This information will include:

1. Salary schedules,
2. Insurance premium information,
3. Collective Bargaining Agreements (if applicable)
4. Personnel policies, and
5. Job descriptions.

Data collected will be for the fiscal year that includes July 1, 2020. For Cities in Oregon, that is normally July 1, 2020 through June 30, 2021. For health insurance, our intention is to use July 1, 2020 as the data that the premium contribution for the employee is in effect. If the City would like us to use the premium in effect on January 1, 2021 instead, please let us know as soon as possible and we can collect data for that alternative. However, we will need to know that prior to sending out requests for information.

3. The following schedule will apply for key milestones and deliverables.

1. Data Collection
 - i. Collect data from the City of Harrisburg and jurisdictions' websites
 - ii. Fill in incomplete information

Schedule: Estimated two (2) weeks following the notice to proceed.

2. Data analysis

Analyze data based on the following factors

- i. Minimum experience required,
- ii. Minimum education required,
- iii. , and
- iv. Major job duties.

Schedule: Estimated four (4) weeks following the notice to proceed.

3. Data Validation

- i. Organize data into tables
- ii. Send validation packages to jurisdiction

Schedule: Estimated five (5) weeks following the notice to proceed.

4. Draft report

- i. Conduct analysis of factors related to comparator agencies
- ii. Create tables that compare each of the compensation components
- iii. Send draft report to AGENCY for review and input prior to final report

Schedule: Estimated seven (7) weeks following the notice to proceed.

5. Final report submission to AGENCY

Schedule: Estimated eight (8) weeks following the notice to proceed.

4. A draft/final report will include the following:

- 1. Factors related to each of the comparator agencies — location (map), population, budget size, and other components that seem appropriate;
- 2. Tables that compare each of the compensation components for a specific dollar value (will be designed with input from the City of Harrisburg to ensure usability) Tables will include:
 - i. Base Salary at the Minimum, Median, and Maximum level
 - ii. Minimum and Maximum Employee Health Insurance Contribution at the full family level
 - iii. Holiday, Vacation Pay, and Executive/Admin PTO. Vacation value with minimum vacation at entry, median vacation at 10 years, and maximum vacation at 20-years. Executive/Admin PTO will only be counted if there is a formal policy to consistently award this benefit.
 - iv. In addition, the following factors will be considered and included: Longevity pay, the employer’s contribution of the employee’s 6% PERS obligation, along with any non-discretionary deferred compensation provided by employer.

6. Additional Terms and Conditions

A. Indemnification

To the extent permitted under law, including, without limitation, the Oregon Constitution Article XI, Section 7, and subject to the limitations and conditions of the Oregon Tort Claims Act (ORS 30.260 through 30.300), PSU shall indemnify AGENCY against any liability for damage to life or property arising from PSU’s negligent actions, including the negligent actions of its officers, employees, or

agents acting within the course and scope of their employment under this Agreement provided, however, PSU shall not be required to indemnify AGENCY for any such liability arising out of the wrongful or negligent acts of officers, employees or agents of AGENCY.

B. Access to Records

The parties shall maintain books, records, documents, and other evidence and accounting procedures and practices sufficient to reflect properly all costs of whatever nature claimed to have been incurred and anticipated to be incurred in the performance of this Agreement. The Oregon Department of Higher Education, Oregon Secretary of State, Federal Government, and their duly authorized representatives shall have access to the books, documents, papers, and records of the parties which are directly pertinent to this Agreement for the purpose of making audit, examination, excerpts, and transcripts. Such books and records shall be maintained by the parties for six years from the date of contract expiration unless a shorter period is authorized in writing.

C. Amendments

The terms of this Agreement shall not be waived, altered, modified, supplemented or amended in any manner whatsoever, except by written Amendment signed by both parties.

D. Assignment

PSU shall not assign or transfer its interest nor delegate its obligation in this Agreement without the express written consent of AGENCY. PSU shall not enter into any subcontracts for any of the work scheduled under this Agreement without obtaining prior written approval from AGENCY.

E. Availability of Funds Clause; Non-appropriations Clause

AGENCY certifies that sufficient funds are available to finance AGENCY’S obligations under this Agreement within its current biennial appropriation or expenditure limitation, provided, however, that continuation of this Agreement or any extension, after the end of the fiscal period in which it is written, is contingent upon a new appropriation or limitation for each succeeding fiscal period for the purpose of this Agreement. In the event of such Non-Appropriation AGENCY will notify PSU of its intent to terminate this Agreement.

F. Captions

The captions or headings in this agreement are for convenience only and in no way define, limit, or describe the scope of intent of any provisions of this agreement.

G. Force Majeure

Neither Party shall be held responsible for delay or default caused by fire, riot, weather, labor disputes, acts of God and war which are beyond its reasonable control. The affected party shall, however, make all reasonable efforts to remove or eliminate such a cause of delay or default and shall, upon cessation of the cause, diligently pursue performance of its obligation under the contract.

H. Governing Law

This Agreement shall be governed and construed in accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim, action, suit or proceeding (collectively “claim”) between PSU and AGENCY that arises from or relates to this Agreement shall be brought and conducted solely and exclusively within the Circuit Court of Multnomah County for the State of Oregon.

I. No Third-Party Beneficiaries

The undersigned parties are the only parties to this Agreement and are the only parties entitled to enforce its terms. Nothing in this Agreement gives, is intended to give, or shall be construed to give or provide any benefit or right, whether directly, indirectly or otherwise, to third persons unless such third person are individually identified by name herein and expressly described as intended beneficiaries of the terms of this Agreement.

J. Non-Discrimination.

In their respective performances of this Agreement, no party shall unlawfully discriminate against any person on the basis of race, ancestry, national origin, color, sex, disability, age, religion, marital status or sexual orientation. Moreover, each party shall comport its performance with all applicable Federal and State anti-discrimination acts and associated regulations.

K. Severability

If any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the contract did not contain the particular term or provision held to be invalid.

L. Tax Certification

By signature on this Agreement, the undersigned hereby certifies under penalty of perjury that the undersigned is authorized to act on behalf of AGENCY and that AGENCY is, to the best of the undersigned’s knowledge, not in violation of any state or federal tax laws, or any other local taxes.

M. Waiver

The failure of PSU to enforce any provision of this Agreement shall not constitute a waiver of that or any other provision.

N. Ownership of Work Product:

All work product of PSU that results from this Agreement (the “Work Product”) is the exclusive property of PSU. PSU and AGENCY do not intend that such Work Product be deemed a “work made for hire” where AGENCY would be deemed the author. If for any reason the work product is deemed a “work made for hire,” AGENCY hereby irrevocably assigns to PSU all its right, title, and interest in and to any and all of the Work Product, whether arising from copyright, patent, trademark, trade secret, or any other state or federal intellectual property law or doctrine. Notwithstanding the foregoing language, AGENCY in all circumstances retains the right to use, circulate and reproduce the Work Product for its own use.

O. Merger

This Agreement constitutes the entire agreement between the parties. No waiver, consent, modification, or change of terms of this agreement shall bind either party unless in writing and signed by both parties. Such waiver, consent, modification, or change if made shall be effective only in the specific instance and for the specific purpose given. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this agreement. AGENCY and PSU, by the signature of their authorized representatives, hereby acknowledge that they have read this agreement, understand it, and agree to be bound by its terms and conditions.

P. Confidentiality

Except for as otherwise required to be disclosed pursuant to Oregon Public Records Law (ORS 192), PSU, its employees, agents, and/or contractors shall maintain the records, data, and information it receives under this Agreement in a confidential manner and shall not use, disclose, or allow access to any records, data, or information, including but not limited to personally identifiable information, received under this Agreement in a manner not specifically permitted by this Agreement. PSU agrees to implement and use appropriate safeguards to prevent the use or disclosure of records, data, information, including but not limited to personally identifiable information, in a manner that is not permitted by this Agreement and shall notify AGENCY in the event of any violations of this confidentiality section within 48 hours of discovery. PSU shall also notify AGENCY of any requests for records or information involving or relating to the data and/or work under this Agreement.

7. NOTICES

All notices regarding this Agreement should be sent to the parties at the following addresses:

To City of Harrisburg
AGENCY: PO Box 378, 120 Smith St.

Harrisburg, OR 97446
Attn: Michele Eldridge
Telephone: 541-995-2239
Email:
meldridge@ci.harrisburg.or.us

To PSU:

Center for Public Service
Portland State University
Attn: Operations Manager
PO Box 751, MC: PA-ELI
Portland, OR 97207
Telephone: 503-725-8259
Email: fultoner@pdx.edu

WITH A COPY TO:

Portland State University
Contracting & Procurement
Services
Attn: Contracts Officer
PO Box 751, MC: FAST-CAPS
Portland, OR 97207-0751
Telephone: 503-725-3441
Facsimile: 503-725-5594
Email: contract@pdx.edu

8. Signatures

AGENCY and PSU, by the signature of their authorized representatives, hereby acknowledge that they have read this Agreement, understand it, and agree to be bound by its terms and conditions. This agreement may be signed in two (2) or more counterparts, each of which shall be deemed an original, and which, when taken together, shall constitute one and the same agreement. AGENCY and PSU agree that they may conduct this transaction by electronic means, including the use of electronic signatures.

CITY OF HARRISBURG:

PORTLAND STATE UNIVERSITY:

Name *Date*

Title

Sara Saltzberg *Date*
Director, PSU Center for Public Service

Date

Name: *Date*
Contract Officer

CITY ADMINISTRATOR RECRUITMENT SCHEDULE

January 12, 2021 – City Council Reviews Recruitment Materials and Schedule providing direction to staff.

January 14, 2021 – Recruitment information posted on city website, and advertisement sent to LOC, AWC, IAC, OAC, Oregon Districts Assoc, OPA, OEDA, APWA, COSA and similar

Feb. 1, 2021 – Deadline to submit resume and letter of interest.

Feb. 3, 2021 – Personnel Committee Reviews Applications and selects 1 – 4 for interview on Feb. 9 or 10*

Feb. 9 & 10 – In person interviews with entire City Council. Council makes conditional selection.

Feb. 22nd (or sooner) - New City Administrator begins job.

March 1 (or sooner) – Last Day of Work for prior City Administrator

CITY ADMINISTRATOR RECRUITMENT NOTICE

The City of Harrisburg, Oregon is seeking a new City Administrator. Harrisburg offers the benefits of a small town (Pop. 3,700) but with ready access to the City of Eugene, and the University of Oregon, as well as the City of Corvallis, and Oregon State University. There are also numerous cultural, recreational, and educational opportunities afforded by the Willamette River and Willamette Valley region.

The City Administrator functions as the city CEO under the direction of a very stable and knowledgeable Mayor and City Council. In addition, the current staff of 12 have almost all been in place for some years and the city enjoys remarkably little employee turnover. City public safety needs are handled independently by the Linn County Sheriff and the Harrisburg Rural Fire Protection District.

Harrisburg is currently pursuing a major water system improvement plan along with a focus on upgrading city streets and the downtown. The City Council welcomes new businesses and housing opportunities and desires to see the town grow and flourish.

The City seeks a dedicated and flexible leader who is a team player. While local government experience is desired, those individuals with strong backgrounds in organizations that focus on public service are also encouraged to apply.

Please see www.ci.harrisburg.or.us for more information including a detailed position brochure.

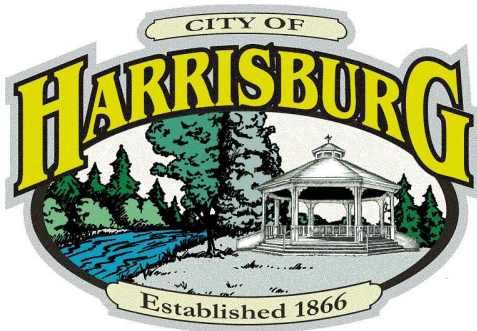
Salary Range is \$90,000 - \$115,000 with very generous benefits.

Application is by submission of a current resume and brief cover letter. Please emphasize recent and relevant experience in local government and/or related supervisory experience with non-governmental employees, and include a list of three professional references by mail, to: John Hitt, City of Harrisburg, PO Box 378, Harrisburg, OR, 97446, or by email to: jhitt@ci.harrisburg.or.us.

Complete applications (resume and cover letter) must be RECEIVED by the City of Harrisburg Not Later Than 11:59 PM on February 1, 2021, in order to be considered. Interviews for selected candidates will follow in the second week of February.

CITY ADMINISTRATOR RECRUITMENT BUDGET

Develop Recruitment Materials	Staff
Electronic Ads.....	\$3000
Interview Related Expenses.....	\$2500
Miscellaneous.....	\$500
Total.....	\$6000



City Administrator

Providing the Highest Quality Public Services for a Better Hometown Harrisburg

The Community

Harrisburg is a great community located in the heart of the Willamette Valley. Founded in 1866 on the banks of the Willamette River, the City is home to about 3,700 citizens, who love the town for its “Mayberry” charm. The beautiful Willamette River provides City residents with many recreational opportunities, including boating, fishing and kayaking. The City has also recently purchased a 132-acre area located south of the City and adjacent to the Willamette River.

Located on Hwy 99E, Harrisburg is a 15 minute drive to the larger cities of Eugene and Springfield, as well as the University of Oregon. The City of Corvallis and Oregon State University are also nearby. Harrisburg boasts multiple large employers, such as Knife River, Isovolta, and Precision Prefinishing.

Harrisburg has a highly regarded K-12 school system. The Harrisburg School District recently passed a bond to make improvements and update facilities throughout the district. The Harrisburg Fire/Rescue District also successfully passed a bond to construct a new fire station, which is located in the heart of the City.



The Position:

The Harrisburg City Administrator operates as the chief executive officer of the City, as well as being the HRA (Urban Renewal District) Director, and Enterprise Zone Manager. The City Administrator supervises the Assistant City Administrator/City Recorder, Public Works Director, Finance Officer/Deputy Recorder and Court Clerk/Utility Billing/Library Supervisor. He/She is responsible for the effective delivery of all municipal services, according to City Council Policy, including suggesting innovative methods to improve the standard of services rendered. Essential duties include, but are not limited to: responding and communicating to the public and media; coordinating the activity, planning and financial performance of all City departments; and, advising the Council of the affairs and needs of the City. He/She attends all public meetings, and represents the City in hearings and/or meetings with other governmental entities.

Compensation Package:

The annual salary range for the City Administrator is \$90,000 to \$115,000 depending upon experience and qualifications of the individual, and outcome of any salary negotiations. The City has an excellent benefits package, which includes:

- Paid vacation and sick leave.
- Administrative Leave ~ 40 hrs/year, and an additional 40 hours of paid compensation once a year.
- Participation in Oregon PERS/OPSRP retirement plan, including the 6% employee contribution in addition to wages.
- Excellent Medical, Dental, and Vision Insurance.
- VEBA/HRA contributions of \$1,500 per year.
- Life Insurance, Long & Short term disability.
- Deferred compensation and longevity bonuses.

Current Issues

- ◆ Despite possible reductions to revenue, due to COVID-19, continue to operate city services effectively.
- ◆ Continue implementation of a \$7.5M GO bond funded water system improvement project.
- ◆ Implement City plans to enhance street maintenance.
- ◆ Work with the City Council to determine preferred solutions for continued law enforcement protection for the City.
- ◆ Focus on Economic Development goals of job creation and enhanced housing opportunities by more use of these specific tools:
 - ◆ The City’s Enterprise Zone
 - ◆ The City’s HRA (Urban Renewal District)
 - ◆ The Regional Economic Development Partnerships with MVP, Oregon RAIN and Cascades West Council of Governments.
 - ◆ The City taking Assumption of its Building and Electrical Permit Programs.
 - ◆ A more flexible and business friendly zoning and development code.
- ◆ Continued participation in the Exploring Downtown phase of the Oregon Main Street Program, including utilization of grants for preservation of important historical structures in the downtown core.
- ◆ Development of the 132-acre reclaimed gravel mine into a regional park and open space amenity. This will require building partnerships with Linn County and others.
- ◆ Complete the comprehensive update of the City’s Development Code.

Harrisburg’s Vision Statement

“A Vibrant and Charming Community that has a High Quality of Life, Great Neighborhoods, Balanced Economic Growth, and Quality Public Services”

Council priorities within the Strategic Plan for fiscal year 2020-2021 and beyond:

- ◆ Provide safe and accessible streets and sidewalks for the entire community, by seeking temporary and permanent funding opportunities.
- ◆ Bring community awareness to crime issues in the city and work to create solutions to reduce and prevent crime.
- ◆ Update the City’s Transportation System Plan (TSP) and Transportation SDC’s.
- ◆ Make regular and substantive improvements to City streets in accordance with the City’s 2016 Street Development Plans.
- ◆ Provide a Capital Improvement Plan and System Development Charges (SDC) program that encourages development.
- ◆ Update the City’s Parks Master Plan to enhance waterfront recreational opportunities including boating, water trails, natural trails, and biking opportunities.



A Summer Sounds Concert in Riverfront Park

2006 All-America City Finalist ~ 2002 Award of Excellence

The Organization

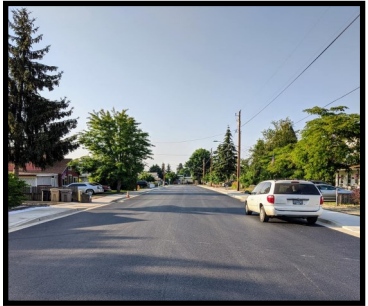
Harrisburg is well known in our region for having an experienced and dedicated City Council. They are pro-active, and work well as a team, with each other and staff. The City of Harrisburg enjoys an experienced, long-serving staff of 13 FTE's including the City's Public Works Department.

Municipal Services provided include:

- ◆ Maintaining the City's 4 well developed parks. These include the beautiful and unique Riverfront Park, that offers stunning Willamette River and Coastal Range vistas, along with the iconic gazebo overlooking the river.
- ◆ The City's almost 17 miles of City streets and trail systems.
- ◆ The city owned and operated water, wastewater, and storm drain systems.
- ◆ The City has a part-time newly remodeled library.
- ◆ The City operates its own Municipal Court that convenes once a month.
- ◆ Building and Electrical Permit Services are provided by City Administrative Staff and through an IGA with the City of Junction City.
- ◆ Planning Services, as augmented by a Contract Planner.
- ◆ Fire and emergency services are the function of the Harrisburg Rural Fire/Rescue District; an independent entity.
- ◆ Police/Public Safety is furnished by an IGA with the Linn County Sheriff's Office, and an IGA with the Coburg Police Department, who provides traffic patrols, and code enforcement services.



5th St. 'Before'



5th St. 'After'

The City Council has a Council-Administrator (weak Mayor) form of government. It consists of six councilors, who are elected at-large to serve four-year terms, while the Mayor is elected for a two-year term.



Mayor Bobby Duncan has served as Mayor for almost 20 years. His informal motto is 'Always leave things better than you found them'



Desired Qualifications

- ◆ A degree in public administration, political sciences, business administration, or planning.
- ◆ Five years progressively responsible administrative experience, preferably in the public sector; **or, an equivalent combination of education and experience sufficient to successfully perform the essential duties of the position.**
- ◆ Knowledge of municipal government organizations, public financing and budgeting, personnel management, labor law, and Oregon land use planning.
- ◆ Ability to appraise the quality of varied municipal services through inspection and review of work reports and effectively initiate improvements in management methods.
- ◆ Excellent oral and written communication skills.
- ◆ Ability to offer effective and creative solutions best meeting public needs.
- ◆ Honors a diverse and humane organization by emphasizing open communications, respect for others, compassion, fairness and a sense of humor.

Recruitment Process

Individuals interested in applying for the City Administrator position should submit a cover letter, resume and a list of three professional references. The cover letter should emphasize recent and relevant experience in local government and/or related supervisory experience with non-governmental employees.

Send the cover letter, resume, and references to jhitt@ci.harrisburg.or.us. Or City of Harrisburg, Attn: John Hitt, PO Box 378, Harrisburg, OR 97446.

Application deadline: February 1, 2021 at 11:59pm.

Veterans Preference

The City of Harrisburg provides qualifying veterans and disabled veterans with employment preference in accordance with Oregon law. Veterans may claim preference by submitting a DD214 or DD215 form with their application materials.

Recruitment Schedule	
January 12, 2021	City Council Reviews Recruitment Materials
January 14, 2021	Recruitment Information posted on City website, the LOC, AWC, IAC, OAC, Oregon Districts Assoc, OPA, OEDA, APWA, COSA and similar
February 1, 2021	Deadline to submit resume and letter of interest
February 3, 2021	Personnel Committee Reviews Applications and selects 1-4 for interview on Feb 9 or 10*
February 9 & 10 2021	In-person interview with Entire City Council. Council makes conditional selection.
February 22, 2021 (Or Sooner)	New City Administrator begins Job.
March 1, 2021 (Or Sooner)	Last Day of Work for Prior City Administrator

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

- Exhibit A: City Council Minutes for November 10, 2020
- Exhibit B: City Council Minutes for December 8, 2020
- Exhibit C: Payment Approval Report for December 2020
- Exhibit D: Planning Commission Appointment
- Exhibit E: Library Board Minutes for November 12, 2020
- Exhibit F: Planning Commission Minutes for November 17, 2020

ACTION: Motion to approve the consent List

A motion to approve the consent list will approve the following:

1. The City Council Minutes for November 10, and December 8, 2020
2. The Payment Approval Report for December 2020
3. The appointment of Rhonda Giles to the Planning Commission for a term ending December 31, 2024

THIS AGENDA BILL IS DESTINED FOR: Consent Agenda – 01.12.21

STAFF RECOMMENDATION:

Staff recommends the City Council approve the consent list.

BACKGROUND INFORMATION:

Construction Permits:

Dec:	Submitted: 6
	Issued: 7
New Homes:	260 LaSalle St., \$191,259

YTD Valuation: *Please note valuation is not added to the City’s property tax base until the fall period following when the permit is finalized. As such, the typical timeframe for most construction to show up on our tax base is the following year in November. The valuation figure includes new home values, the value of commercial or industrial construction, and the value of extensive remodels.*

2020 YTD: \$2,752,684

Business Licenses Issued:

- American Market – Change of Ownership, 103 S. 3rd St.
- Liquor License Pending – American Market

Committee Minutes: *Please note all committee/board minutes are approved by the individual committee, and not by the City Council consent agenda approval.*

Library Board: Chairperson: Cassandra Barney

The Library Board meets on every other month basis.

The Library Board met on November 12, 2020. Those minutes are attached.

Next Scheduled Meeting: January 14, 2021

Personnel Committee: Chairperson; Kimberly Downey

The Personnel Committee has not met since July 2020.

Next Scheduled Meeting: TBD

Planning Commission: Chairperson; Todd Culver

The Planning Commission met on November 17, 2020. Those minutes are attached.

The Planning Commission also met on December 15, 2020. Those minutes are not yet available.

Next Scheduled Meeting: January 19, 2020

REVIEW AND APPROVAL:



01.05.21

Michele Eldridge

Date

Asst. City Administrator/City Recorder



City Council Business Meeting Minutes
November 10, 2020

Mayor: Robert Duncan, Presiding
 Council President: Mike Caughey, Present
 Councilors Present: Kimberly Downey, Robert Boese, Adam Keaton, and Charlotte Thomas (6:33pm)
 Councilors Absent: Randy Klemm
 Staff Present: City Administrator John Hitt, Asst. City Administrator/City Recorder Michele Eldridge, PW Director Chuck Scholz, and Finance Officer/Deputy City Recorder Cathy Nelson
 Meeting Location: Harrisburg Municipal Center located at 354 Smith St.

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at the hour of 6:30pm.

CONCERNED CITIZEN(S) IN THE AUDIENCE. All present were for there in general for the meeting.

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSSO

LCSSO Report: Captain Michelle Duncan reviewed the last report of the month of October. She outlined just one stop that was proactive in nature, and which with implied consent, required a trip to jail. That alone took 6 hours, and the report hasn't been written as of yet. Ross will have the citation to issue for that soon. Boese was interested in the stop made on N. 8th St., but Captain Duncan said that too was a pro-active stop. She has to be careful with that one, as it has not been adjudicated, and therefore, is not a public record as of yet. She would email the information to Hitt. They recently spoke with the District Attorney's office and are anticipating that the change in Oregon laws will make it harder for them to investigate crimes. Currently, if they stop a vehicle, and there are harsher drugs involved, it gives them the right to search a vehicle. That often discovers guns, stolen property, and other drugs. That right will end, unless they get search warrant. You can't get a search warrant for a violation. Narcotics has been her passion for years, and she isn't sure how this will impact what they can and can't do. The current law actually makes it less of a violation to possess heroin as opposed to being caught with a beer. They are all still working on what will change in the future based on this.

She also informed the council that Sergeant Gregory Klein will be retiring at the end of this year, and it's truly a loss for them. She supervised him when he was a deputy. He has been wonderful in this position and is truly a wonderful person. She hoped he could come to his last meeting in Harrisburg. In the meanwhile, they will start bringing their new person out to the meetings in the

November 10, 2020

future. She is making sure that everyone that applies for the spot, understands that they need to supply the same level of service that she, and now Greg, have provided to the cities. Caughey said that he had read something recently that they had done. Captain Duncan said that they aren't as good as they should be at stressing the wonderful things their personnel sometimes do. A child had their bicycle stolen in Lebanon, and the deputies discovered it in a homeless camp. It was ruined. The deputy took up a collection and went to Walmart and bought the child a bike, helmet, and a lock. He didn't tell them (LCSO) about it, he just took care of it. Caughey thought it was absolutely wonderful.

THE MATTER OF AMENDING CITY COUNCIL PROCEDURAL RULES AND GOVERNANCE POLICIES BY ADOPTING RESOLUTION NO. 1247

STAFF REPORT: Hitt reviewed the information briefly, noting that he had updated the information to allow public input to be between 2 to 5 minutes. If it becomes more than 5 minutes, then the presiding officer can stop them, and confirm with Council if we should allow them to proceed. There are certainly times in which it's important to receive public input, and it could go on for twenty minutes to an hour. By informing them of it, they can have an opportunity to finish up what they want to say.

Thomas mentioned that it was surprising to her how quickly 3 minutes can pass, when she recently had to add something to a different meeting. Downey liked that they could add something to the agenda if they'd like. Mayor Duncan said that he's a softie, and likes to give people the chance to speak, but if anyone wants to call a Point of Order, they can. Caughey noted two changes to section 6 and 7, and thought it was important to change the term to he/she.

- Thomas **motioned to approve Resolution No. 1247 and was seconded by Keaton. The Council then voted unanimously to approve Resolution No. 1247, and then by consensus that the change should apply to add he/she in section 6.**

THE MATTER OF AN INFORMATION UPDATE REPORT FROM CITY FRANCHISE - REPUBLIC SERVICES

REPUBLIC SERVICES REPORT: Julie Jackson, Operations Manager for Republic Services, was presenting the information in the Council agenda. They aren't raising rates in the next year, but they are still adjusting to the new normal. Since March, they have had a huge increase in the amount of waste from residential accounts. Due to takeout containers, shopping online and packaging materials, they are seeing a 30% to 40% increase in how quickly the trucks are filling. The decrease in commercial accounts is not matching that. Their drivers have recently come up with a new option that they are following through on. Plastic bags and garbage doesn't belong in recycling, and cost them money; so they have cameras mounted in the boxes, that will catch if bags are mixed into either recycling, or yard debris. The driver can call it in immediately, and a notice will be put on that residents' account, with a postcard sent, letting them know what they should be doing. It's handled like a cart not out, or a wheel broken. That is considered a warning. Then, if it happens again, a fee of \$15 is charged. It's more educational that way, because nobody wants extra charges, and they don't need the contamination.

Thomas liked that they get a warning. Keaton asked if that was per incident. Jackson told them yes, it was. Quite frankly, it would be easier for a customer to get a larger cart. This would be a better option than getting repeated fees. She added that if there is a bag sitting on the side of the garbage can, then they don't pick it up. They contact the customer instead and give them options. Council asked some questions in relation to the CPI that Republic Services uses, and Jackson said that if they have questions, they should let them know. The calculation they use is the difference between the CPI on June 30, 2019 and June 30, 2020. Boese asked some questions about Coffin Butte, and how they use it; Hitt added on to the question, asking them how long they could expect to continue using it. Jackson told them twenty to twenty-five years is the estimate. She doesn't think that another landfill could get authorized in Oregon; it's likely other options will come up. Hitt

November 10, 2020

asked as far as the new rate schedule, without the increase, does she need City Council to approve that? Jackson said yes, but they could do it in January instead of now.

- Thomas **motioned to approve the new additions to the rate sheet for recycling and yard debris contamination, effective January 1, 2021. She was seconded** by Downey, and the **City Council voted unanimously to approve the addition to the rate schedule as shown in the Council agenda.**
- Mayor Duncan asked if things were getting better in relation to recycling?
- Jackson told him yes, Oregon is improving. There are upgrades that are still being made, over the next five years. She heard today about an updated bottle bill, which would add wine and alcohol bottles, which would take them out of the recycling stream. That would help a lot. There is an upcoming meeting with the DEQ also, addressing some changes being considered.

THE MATTER OF HEARING A REPORT FROM OREGON RAIN

STAFF REPORT: Hitt noted that we had talked about RAIN a few months ago, and that Council was interested in getting more information about what they do for our businesses. Caroline Cummings is the Executive Director for RAIN Oregon and is participating via Zoom.

Caroline Cummings spoke with Council and let them know she could see 4 of them. She liked listening to the meeting. They started Oregon RAIN five years ago, starting out in 17 rural communities. She talked About Corey White, who is this area's Venture Catalyst. He has recently moved to Munich, Germany, but will still be working for RAIN while he's over there from 8:00 to 3:00 daily during the week. They have a team of 7 and are getting another catalyst to serve. She wanted to thank the City Council for supporting entrepreneurship and innovation. We only go where we are invited. She wanted to thank them for being part of this, as well as part of the MVP Group. (Mid-Valley Partnership.) She started the presentation by sharing her screen; those slides are part of these minutes, please see Addendum No. 1.

During the presentation, she talked about what RAIN does, and that it helps to support businesses, and especially, start-ups. They were starting a big push in Harrisburg, right before the pandemic started; so, unfortunately, the City Council hasn't been able to see the number of things that they were planning on. She also shared a scorecard, on how the City compares in supporting the entrepreneurial economic development system. (Please see Addendum No. 2) Everyone is knowledgeable about retention and expansion, plus marketing when looking at businesses; but entrepreneurship is the 4th leg to the stool, and needs to be addressed.

In activating Harrisburg, they did find one Angel investor; and they are training him on how to be an agent. She talked about the needs of our area. They already have a partnership with the Tri-County Chamber of Commerce, and Harrisburg is on par with Oakridge, which is a similar sized community. RAIN had recently received an \$100,000 grant from the CARES act, which allowed them to put together a digital marketing resiliency kit, to help businesses to go online, and have more sales online. Over the next six months, they will be onboarding a new person to help with events. They will continue to provide support and identify and support entrepreneurs that are just getting going. They are developing programming targeted to financial literacy and technology training. They outreached to 25 existing Harrisburg businesses. One is a tree service, and another is Sue Harris, of Harris bookkeeping. A business like KeyBank can help sponsor a business. She asked if the City Council had any questions.

- Downey said that she had mentioned 76 online events. How many businesses participated? She was wondering if they are targeting startups, rather than existing.

November 10, 2020

- Cummings noted that the first funding they had was restricted to start-ups, but now in January, they can start focusing on existing businesses.
- Mayor Duncan commented on it being a lot of information.
- Cummings agreed, and said that she wanted them to see what they are getting for their \$4,000. They will return in six months and will update the City Council on which businesses they are assisting, and you'll see a better update for the challenges and struggles they are going through.
- Mayor Duncan talked to her about his daughter, who is a deputy in The Dalles. She works with Trauma Informed Care.
- Cummings asked him to get in touch with her. She added that White is taking part in an MBA program in Munich, which puts him in touch with entrepreneurs all over the globe. She also commented that she really liked reading the bios that she found on the website about City Council and thanked them for having that. It makes them more real than sitting at a desk, passing laws. You are accessible, and she appreciates that.
- Council thanked her for participating, and Cummings signed off of Zoom.

THE MATTER OF ADOPTING AN INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN THE CITIES OF HARRISBURG AND JUNCTION CITY FOR THE PURPOSE OF ESTABLISHING JOINT ADMINISTRATION AND INSPECTION SERVICES FOR BUILDING, PLUMBING, MECHANICAL AND ELECTRICAL PERMITS WITHIN THE CITY OF HARRISBURG

STAFF REPORT: Hitt didn't have anything to add to the staff report.

- Caughey said that he's been through these 3 or 4 times. Does the 65% include the travel time for Junction City, or is it in addition?
- Hitt told him that the 65% does pay for inspectors travel time.
- Keaton **motioned to approve the proposed Intergovernmental Agreement (IGA) between Harrisburg and Junction City for the purposes of providing building, plumbing, mechanical and electrical code administration, inspections and enforcement, as well as designating the Junction City Building Official as the Harrisburg Building Official. the effective date of the IGA shall be July 1, 2021 and contingent on Oregon Building Codes Division approval of the IGA and the city's 'program administration request' of September 30, 2020. He was seconded by Downey, and the City Council voted unanimously to approve the IGA between Harrisburg and Junction City, for building permit services.**

THE MATTER OF APPROVING THE CONSENT LIST

- Thomas **motioned to approve the Consent List and was seconded by Caughey. The City Council then voted unanimously to approve the Consent List. The items approved by this action were as follows:**
 - **The City Council Minutes for September 15, and September 29, 2020**
 - **The Payment Approval Report for October 2020**

CITY ADMINISTRATOR VERBAL REPORT:

1. First Responder Appreciation Dinner: Eldridge noted that this will be held in January, because Life Bible always sponsors the December dinner.
2. City Administrator Schedule: Hitt noted that he will be absent from November 17 to Dec 2. He's not yet certain of his travel schedule through Christmas.

November 10, 2020

3. Planning Project - Update of Subdivision and Zoning Codes: Hitt said that he was in contact with the person from Washington who actually wrote the model code. Therefore, he feels it's an excellent idea to have him do a formal review of the zoning code. He feels it's a great idea to have this done; to make sure that none of our code is in violation of laws, or contradictory internally. We will do our own internal review; both Chuck and Michele will be reviewing; after which, he will have the Planning Commission start reviewing it again.

4. CRF Update: Eldridge reviewed how much she had already entered into the CRF program, and that she had over \$20,000 in personnel reimbursements thus far that she will be reporting.

5. Strategic Plan: Hitt told the City Council that the Strategic Plan will come back to them at the work session in January. A copy of the Strategic Plan draft handed to the City Council is available in the City Recorder's Office.

6. Elected Essential Workshop: Hitt told City Council about this class coming up through the LOC. These are refreshers; but he's discovered that there is almost always one thing that changes.

Downey said that she had taken the Ethics Training class in Halsey. It was one of those that if you take it, you don't need to take it again. Anybody can turn in an Ethics violation. If the OGEC gets one of those, they have to respond to it, as does the person who is turned in. Hitt agreed and said that anyone can file an ethics violation report. Downey said that she does everything in her power to avoid any kind of ethics violation.

OTHER ITEMS:

Kay Barnett, in the audience, said that she wanted to congratulate the Mayor, and 3 City Councilors who had been re-elected. Hitt said that he also wanted to note that we needed to re-negotiate our franchise agreement with AT&T. Downey asked when it was time to redo the BN agreement. (Burlington Northern). Hitt told her in 2022. Downey wanted to make sure that we addressed the deficiencies in that agreement.

Scholz then wanted to thank everyone who has served in the armed forces, since tomorrow is Veterans Day. He had put together a quick slideshow on 5th St., including a quick view of the vault that they had discovered. (These are available in the City Records Office for viewing). He showed a series of pictures of the project and the work that was done. He was very pleased with how it went together. There was good cooperation and work done with other companies; if they came across substandard materials, then we asked for it to be replaced. On 5th St., the gas company had replaced some sections in there. Pacific Power had a series of bad poles, so they replaced them. The cable company was a little late, but they did get to replace some things too. He noted that on Kesling, east of 5th St., he had initially thought to pave all the way down. When they got to the connection there, they found a pipe that went down to the dirt pile and was still a very old pipe. He talked to the homeowners, who asked them not to pave, and he said ok, but he would replace the water line instead of paving a dead-end street. They connected over to Macy, by going down the tracks. It was a good project.

ADJOURN: At the hour of 8:23pm; the meeting adjourned with no further business.

Mayor

City Recorder

RAIN OREGON

Presentation to Harrisburg City Council

November 10, 2020



Caroline Cummings

Executive Director | Oregon RAIN

caroline@oregonrain.org

503-507-8812



Corey Wright

Venture Catalyst | Oregon RAIN

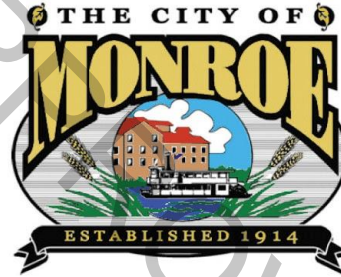
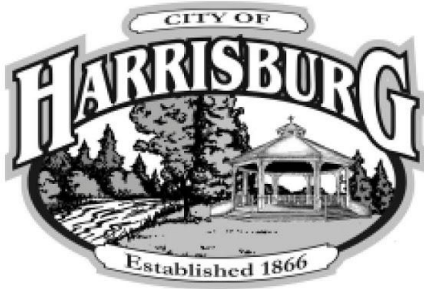
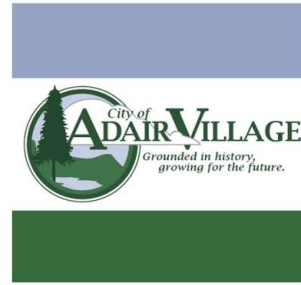
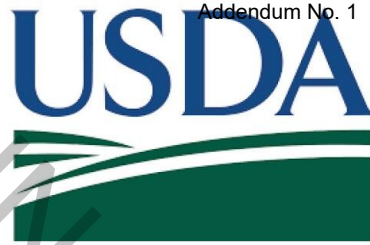
corey@oregonrain.org

503-507-8812

Thank You!

City of Harrisburg





Oregon

Community

Found

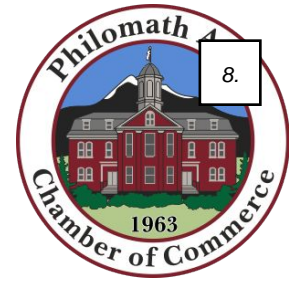


“Entrepreneurship is a team sport.”

Kauffman Foundation



Addendum No. 1



Oregon State University
Advantage Accelerator

Venture Catalyst with Oregon RAIN



RAIN

OREGON

OREGON REGIONAL ACCELERATOR &
INNOVATION NETWORK

OUR VISION

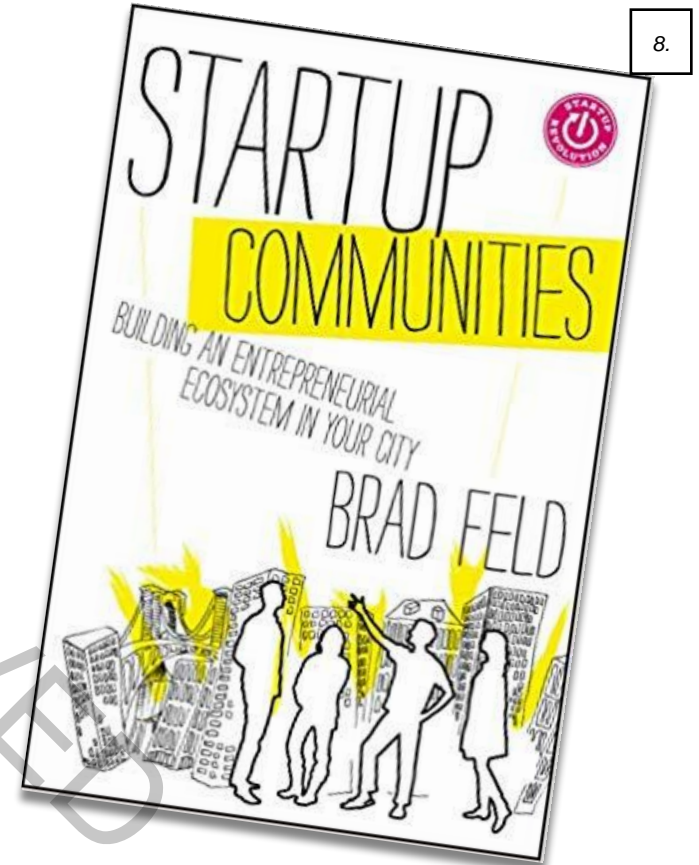
Addendum No. 1

8.

Communities support, value, and celebrate entrepreneurs.
Regional leaders recognize entrepreneurs are a primary creator of net new jobs.
Small and rural communities have thriving economies.
A culture of possibilities is embraced.



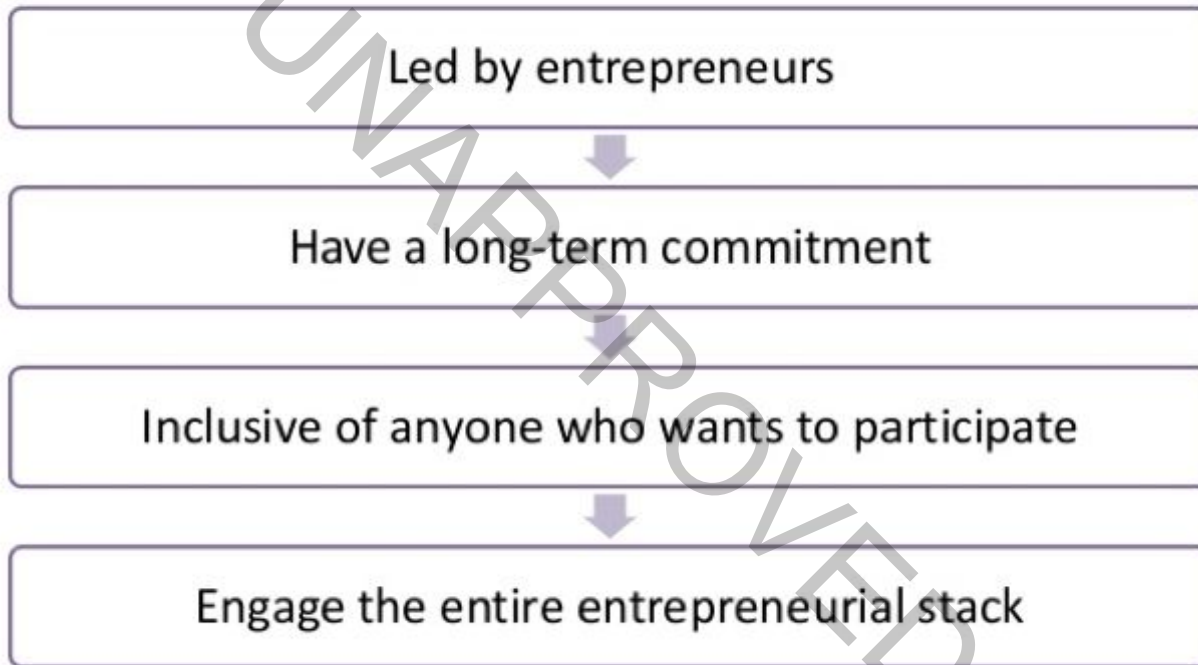
Startup Communities & The Boulder Thesis



Boulder Thesis

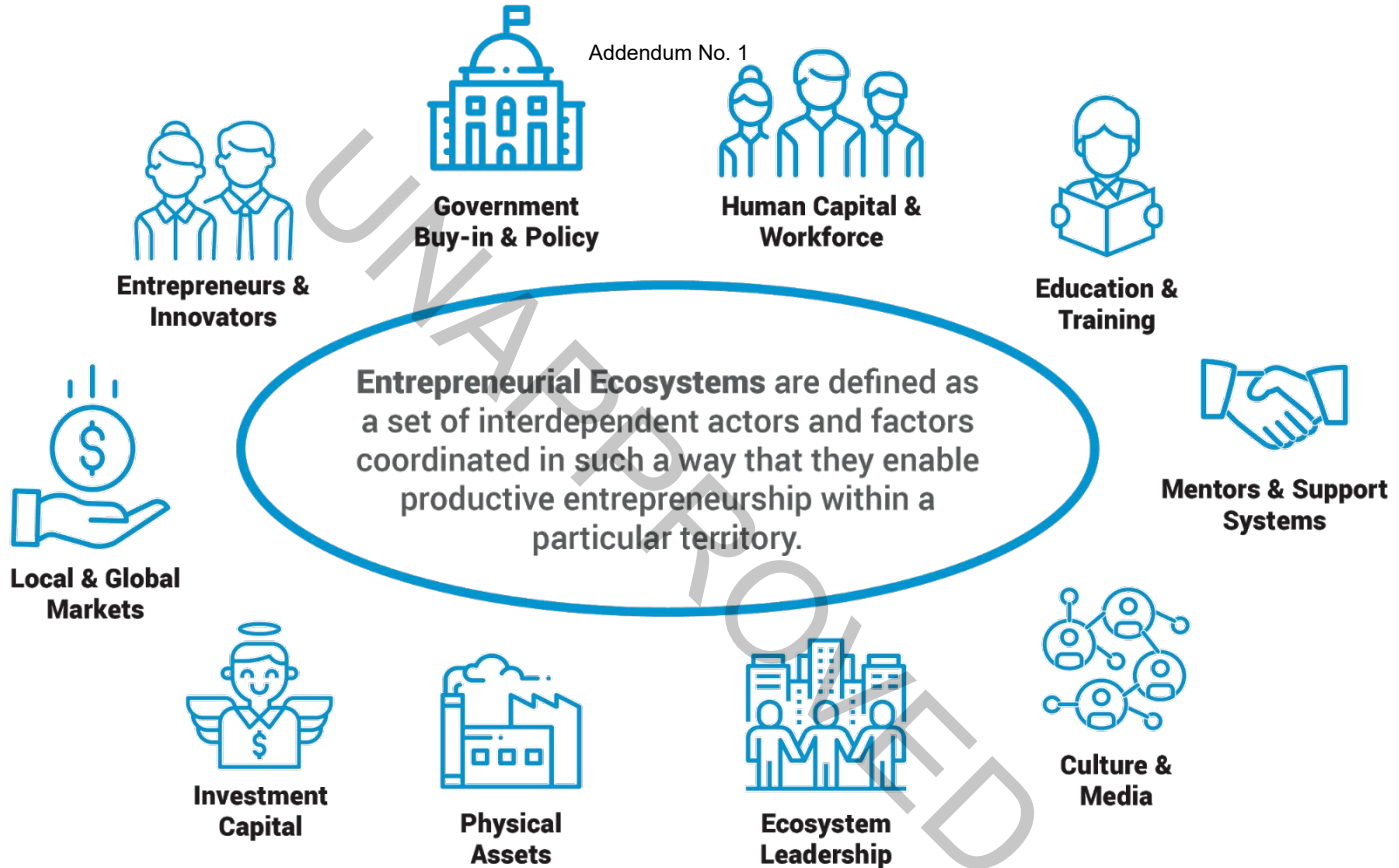
Addendum No. 1

8.

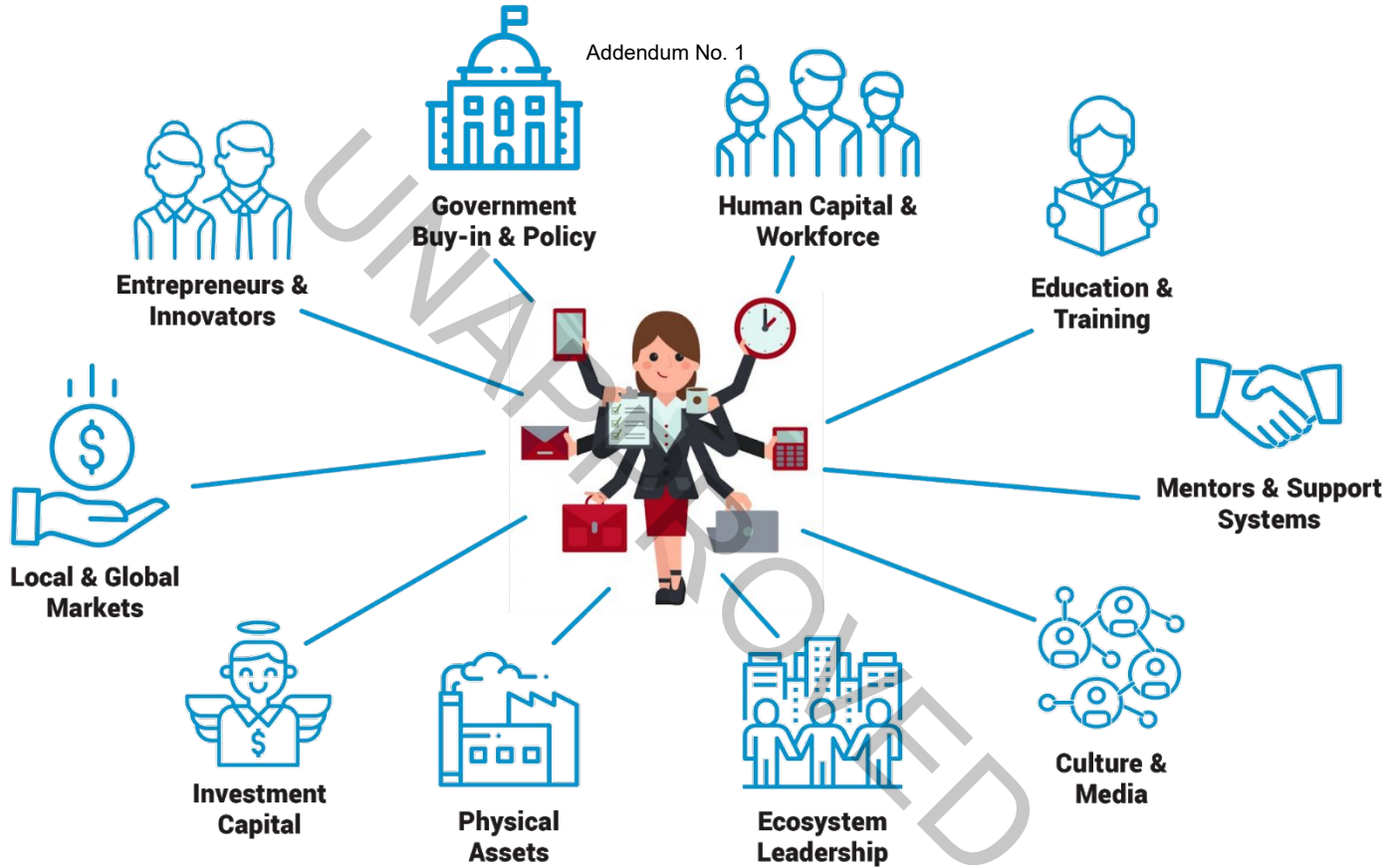


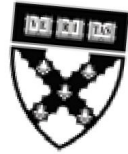
Source: Feld, Brad (2012-09-06). Startup Communities: Building an Entrepreneurial Ecosystem in Your City, Wiley.

Addendum No. 1



Addendum No. 1





**Harvard
Business
Review**

Harvard Business Review

“Fostering entrepreneurship has become a core component of economic development in cities and countries around the world.”

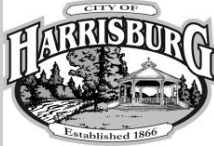
Kauffman Foundation

“Entrepreneurial ecosystems drive local economic vibrancy and national economic growth.”



“Policymakers often think of small business as the employment engine of the economy. But when it comes to job-creating power, it is not the size of the business that matters as much as it is the age. New and young companies are the primary source of job creation in the American economy. Not only that, but these firms also contribute to economic dynamism by injecting competition into markets and spurring innovation.”

How is Harrisburg Measuring Up?

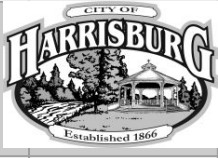
Harrisburg Entrepreneurial Ecosystem Scorecard		Linn County
Score as of January 2020:	30.5	36

A maximum score of 48 points is possible.

Note: If your score is under 20 points, your community/region may not be ready for this work, or the work plan needs to be revisited.

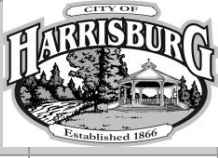
0 = Disagree, 1 = Don't know/too early to tell, 2 = Somewhat agree, 3 = Agree 8.

Addendum No. 2

Regional Characteristics of a Thriving Entrepreneurship & Innovation (E&I) Ecosystem		Linn County
Government buy-in still exists to support a thriving E&I Ecosystem	3	2.5
Government leaders are demonstrating a willingness to amend policies to support the ecosystem	2.5	1
Human capital (talent) exists in your region to support the growth of the E&I ecosystem	1.5	2

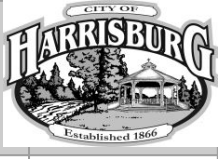
0 = Disagree, 1 = Don't know/too early to tell, 2 = Somewhat agree, 3 = Agree 8.

Addendum No. 2

Regional Characteristics of a Thriving Entrepreneurship & Innovation (E&I) Ecosystem		Linn County
Workforce training is available in the region	2	2
The right education and training exists to support an E&I ecosystem (e.g. higher education, leadership training, accelerators, incubators, workshops, etc.)	2	2
People who have “been there, done that” business expertise exist in the region	1.5	3

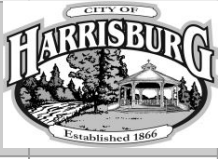
0 = Disagree, 1 = Don't know/too early to tell, 2 = Somewhat agree, 3 = Agree 8.

Addendum No. 2

Regional Characteristics of a Thriving Entrepreneurship & Innovation (E&I) Ecosystem		Linn County
Quality mentors are engaging with local startups	2	3
The local media covers stories about your local startups and innovation economy	2	2
There are multiple partners engaged in the ecosystem	2.5	3
Entrepreneurs have stepped up to champion the ecosystem	1	3

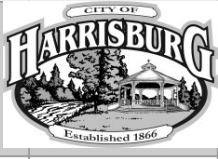
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Addendum No. 2

Regional Characteristics of a Thriving Entrepreneurship & Innovation (E&I) Ecosystem		Linn County
Relevant physical assets exist in your community to support a growing E&I ecosystem (e.g. labs, kitchen incubators, co-working spaces, maker spaces, innovation hubs, etc.)	1	1.5
High net-worth individuals interested in learning about angel investing have been identified	1.5	3
Capital is being invested into startups in the region	0	1

0 = Disagree, 1 = Don't know/too early to tell, 2 = Somewhat agree, 3 = Agree 8.

Addendum No. 2

Regional Characteristics of a Thriving Entrepreneurship & Innovation (E&I) Ecosystem		Linn County
Service providers exist in the region and are engaging in the ecosystem	2.5	1.5
There are regional and global markets demanding the types of products/innovations being created in your community (market timing)	2.5	3
There are entrepreneurs, inventors, creatives in your community asking for support.	3	1

Activating Harrisburg

- **People**

- Innovators & Entrepreneurs
- Talent
- Mentors
- High Net-Worth Individuals
- Startup Champions

- **Places / Resources**

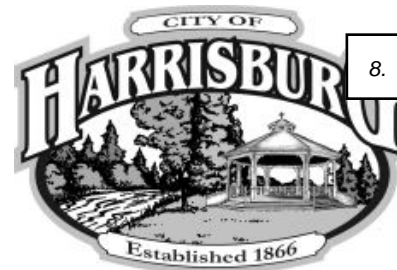


8.



Linn Benton Metrics – Since June 2018

- ✓ 219 Entrepreneurs Identified
- ✓ 146 Linn Benton Events & Activities Held with 1,350+ Attendees
- ✓ 76 Virtual Events & Activities Held with 2,360+ Attendees
- ✓ 27 Linn Benton Mentors Identified
- ✓ 12 Potential Angel Investors Identified



Harrisburg Metrics

- ✓ 10 Entrepreneurs identified
- ✓ 68 Emails sent to Harrisburg entrepreneurs in 2020
- ✓ 1 Business assisted with EIDL/PPP Funding
- ✓ 5 Events held in person in Harrisburg
- ✓ 2 Events scheduled in 2020 but canceled due to COVID
- ✓ 76 Online Events made available and promoted to Harrisburg businesses
- ✓ 1 Potential Angel Investor Identified

Projects completed for your region as of 2020

- ✓ 2020 region-specific Pre-Accelerator Program launched & completed in Feb-Mar
- ✓ Microgrant Non-Profit catalyzed to provide laptops and technology to women and underserved entrepreneurs (Nerds Abroad, “The Empowerment Grant Program”).
- ✓ Emergency funding programs shared
- ✓ RAINmaker Accelerator program offered during COVID to help with digital marketing/sales
- ✓ Anvil Media “Digital Marketing Resiliency Kit” offered to assist with setting up Google Ads, Google Analytics, and an optimized Web Page

Effective Marketing with Social Media
Presented by Melody Jordan and Cory Wright
Register on Eventbrite
Monday Nov. 18
5:30pm - Key Bank
RAIN KeyBank
Melody Jordan Cory Wright





Addendum No. 1

8.



Grid of video conference participants:

- Row 1: Caroline - Oregon RAIN, Cory - Oregon RAIN, Raj - Oregon RAIN, Ariel - Oregon RAIN, Jennifer - Oregon RAIN
- Row 2: Izabela Mattson (Alba..., Lynda Kamerrer (Oakri..., Annie (Veneta), Tracey Sunflower (Wes..., Nathan Ahrens (Albany)
- Row 3: Shannon Adair (John D..., Katie Gushett (Coburg), Robin Murphy (Newpo..., Stanley Salot Jr. (Mohr..., Elaine McMillan (Flo...
- Row 4: Hailey Palmiter - Metr..., Scott (Créswell), Riley Hoagland (Lincol..., Aida Foods (Veneta), Juine Chada
- Row 5: Jenni Katzman (Staffer ..., Rob Tygret (Prairie City), Ron Wyden, Kim Randleas (John D..., Stephanie-Oregon RAIN
- Row 6: Alex (Springfield), Cory Love (Philomath), Tim Leahy, ron lundbom (Jo..., randalhodges

Addendum No.

Hand-raising notification: Elaine McMillan (Florence) raised hand

Participant: Ron (John Day)

Meeting controls: Unmute, Stop Video, Security, Manage Participants (32), Polls, Chat, Share Screen, Pause/Stop Recording, Breakout Rooms, Reactions, More, End Meeting



What's Next?!

Focus For Next 6 Months...

- ✓ Onboard additional Venture Catalyst
- ✓ Continue providing support in response to COVID-19 economic crisis
- ✓ Continue to identify + support Harrisburg entrepreneurs (targeted video social campaign launching for New Year, followed by virtual “activation event”)
- ✓ Raise additional funding to bolster work
- ✓ Develop programming targeted at providing financial and technological education to rural entrepreneurs

Upcoming Events & Activities for Harrisburg

- Weekly Mentor Hours with Corey on Wed @ 8AM (Zoom)
- Weekly Mentor Hours with other RAIN Venture Catalysts (Zoom)
- Health & Wellness for Entrepreneurs (Zoom, multiple dates)
- Linn Benton Holiday Showcase - Dec 12th at 12:00pm (Zoom)
- Startup 2021 Launch Event - Jan 13th at 9:00am (Zoom)

Learn more & register at oregonrain.org/events

Thank You!

Questions?

Caroline Cummings | Executive Director | caroline@oregonrain.org

Harrisburg Entrepreneurial Ecosystem Scorecard
November 10, 2020



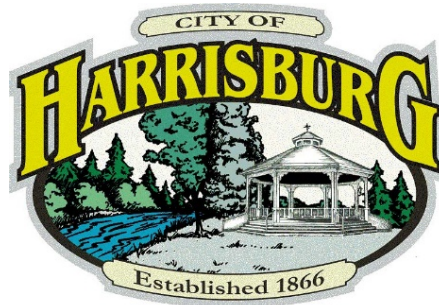
SCORING:

- 0** = Disagree
- 1** = Don't Know or Too Early to Tell
- 2** = Somewhat Agree
- 3** = Agree

	Enter score to the best of your knowledge			
Regional Characteristics of a Thriving Entrepreneurship & Innovation (E&I) Ecosystem	0	1	2	3
Government buy-in still exists to support a thriving E&I Ecosystem				3
Government leaders are demonstrating a willingness to amend policies to support the ecosystem			2.5	
Human capital (talent) exists in your region to support the growth of the E&I ecosystem		1.5		
Workforce training is available in the region			2	
The right education and training exists to support an E&I ecosystem (e.g. higher education, leadership training, accelerators, incubators, workshops, etc.)			2	
People who have "been there, done that" business expertise exist in the region		1.5		
Quality mentors are engaging with local startups			2	
The local media covers stories about your local startups and innovation economy			2	
There are multiple ecosystem partners engaged in the ecosystem			2.5	
Entrepreneurs have stepped up to champion the ecosystem		1		
Relevant physical assets exist in your community to support a growing E&I ecosystem (e.g. labs, kitchen incubators, co-working spaces, maker spaces, innovation hubs, etc.)		1		
High net-worth individuals interested in learning about angel investing have been identified.		1.5		
Capital is being invested into startups in the region.	0			
Service providers exist in the region and are engaging in the ecosystem			2.5	
There are regional and global markets demanding the types of products/innovations being created in your community (market timing)			2.5	
There are entrepreneurs, inventors, creatives in your community asking for support.				3
TOTALS	0	6.5	18	6
GRAND TOTAL	30.5 (compared to 36.0 for all Rural Linn RAIN is serving)			

Note: If your grand total is under 20, your community/region may not be ready for this work, or the work plan needs to be revisited. Maximum score = 48.

Score: 30.5 out of 48 possible



City Council Business Meeting Minutes December 08, 2020

Mayor: Robert Duncan, Presiding
 Council President: Mike Caughey, Present
 Councilors Present: Kimberly Downey, Robert Boese, Adam Keaton, (arrived 6:37pm), Randy Klemm, and Charlotte Thomas (arrived 6:32pm)
 Staff Present: City Administrator John Hitt, Asst. City Administrator/City Recorder Michele Eldridge, Public Works Director Chuck Scholz, and Finance Officer Cathy Nelson. Both Utility Billing/Court Clerk/Library supervisor Lori Ross, and Jamie Knox were present at the beginning of the meeting.
 Meeting Location: Harrisburg Municipal Center located at 354 Smith St.

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at the hour of 6:30pm

CONCERNED CITIZEN(S) IN THE AUDIENCE. All present were there for items on the agenda.

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO

- Mayor Duncan opened the meeting and thanked everyone for being here. We have cookies tonight in honor of Sergeant Greg Klein. He’s retiring at the end of the month, and this will be his last meeting. He said that he has a lot of respect for police. He told Sergeant Klein that he means a lot to our communities. You’ve done good police work, and if anyone has been a good fit for us, it’s been you. It’s not just our town either, it’s the profession. It’s wonderful to watch and be part of. He’s sure you will miss it, because other than a few exciting times, he was probably bored being here. You’ve left every town you’ve been part of better. His role collectively, has been a blessing to this city, and to the profession.
- Sergeant Klein said that he’s been here for about five years. He was the unknown, and didn’t know how this would work out, but he’s glad to be part of this community. He’s been in all parts of Linn County. This is one of the best spots he’s done, and he’s appreciated it.
- Ross said that he’s been the best; she can’t imagine taking the Court on without his assistance. He always got right back to her right away. He always takes things in the right direction and is always there for her. She appreciates him. She’s so happy for him to retire.
- Eldridge added that he has been terrific, and so attentive. She actually has his cell phone number, as does Ross. That’s very unusual for city staff to have a personal phone number, but that’s the kind of guy he is. He checked in with us every week, to find out how things are doing, and to see if we had any concerns to share with

December 08, 2020

him. He's been wonderful to work with, and she hopes that he has a wonderful retirement, because he's a very deserving person.

- Sergeant Klein said he couldn't do it without you guys. This has been a good fit for him. Lori talks about what he did for her, but she made it worth going south.
- Scholz told him that he will be missed.
- Klemm said that if his retirement doesn't work out to be satisfactory, then we reserve the right to bring him back.
- Hitt said that after serving local government in 3 states, over 35 years, he feels that he has a good handle on public servants who are true servants. Police are coming under a lot of criticism lately, and one thing that's good about Sergeant Klein is that he represents what is best about public service attitude and doing his best for the public. He brings expertise, knowledge and skills. Throughout his entire career he's served the public and has done a good job.
- Caughey seconded that statement!
- Sergeant Klein said that was a wonderful send off for him. He's been doing this for almost 31 years now. He's had a new beginning at all positions; he's been regular patrol, a detective, and mountain patrol. They asked him if he would do the city programs, and he said sure, he'll do it. He was stepping into something that was relatively new for them, and you guys made it great. He then reviewed the report (Please see Addendum No. 1 for a copy.) He did follow up with some people today about concerns, such as a break in on a number of vehicles lately. It takes educating the community to remind them to lock their vehicles. They had a vehicle break-in suspect of interest, although there were five broken into; he will let you know if we make an arrest on that.
- Mayor Duncan had talked with the deputies in Coburg, and they said that vehicle break-ins are really up right now. 9 out 10 of them are unlocked.
- Sergeant Klein said that he would be around until the 31st. He will probably be plain clothed; he is working with Beth Miller, his replacement. She will be meeting Council in the future.

THE MATTER OF APPROVING RESOLUTION NO. 1248 IN ORDER TO ACCEPT THE CANVASS OF ELECTION VOTES FROM THE NOVEMBER 3, 2020 GENERAL ELECTION

STAFF REPORT: Eldridge briefly reviewed the agenda information and asked the City Council to approve the resolution in order to certify the election results.

- Downey motioned to approve Resolution No. 1248, "A RESOLUTION ACCEPTING THE CANVASS OF ELECTION VOTES FROM THE NOVEMBER 3, 2020 GENERAL ELECTION FOR HARRISBURG CITY COUNCIL POSITIONS (MAYOR AND 3 COUNCIL POSITIONS)". She was seconded by Keaton, and the City Council voted unanimously to approve and accept the Canvass of Election Votes from the General Election.

THE MATTER OF APPROVING THE 1st QUARTER 2020/2021 EXPENSE REPORT

STAFF REPORT: Nelson said that this is the 1st Quarter, and since our taxes come in from November through December, Council will see those numbers in the next report.

- Caughey said that he used to harangue Tim, because the budget would be way below where we actually were. He noticed that in all the categories, but especially in the property taxes and interest revenues. He understood that in theory, it will get closer to the budgeted amounts throughout the year and that we were really only at 25%.

December 08, 2020

- Nelson told him that in theory, it should be, but it's not. The bond that acquires the interest for most of our funds is the same bond that the property taxes are deposited into, so the figures reflected in the 1st quarter are off for two reasons. 1. The majority of the property taxes come in the next quarter and 2. The interest was projected in the general fund, for the general obligation bond and interest budget. Right after the budget was approved, we put it into the water bond. That really reduced the interest numbers. She has also been working off an old formula; and it should be closer than the actual.
- Hitt said that should have been flagged. There are two large HRA bonds that will bring it down, with withdraws this fiscal year. Since the principal is drawn down, the interest on that is reduced. He doesn't think we should be this far off, but interest revenues tend to do this. He doesn't think it will hurt us.
- Nelson added that they will see this in the next quarter also. Those revenues do automatically get deposited. Those are some of the things she brought up to John.
- Caughey thought in Council meetings, that things were closer to reality, and in this, but holy cow.
- Nelson told him that usually by the 3rd quarter, it will be closer to what you expect.
- Klemm asked if these are the tax revenues from Albany.
- Nelson told him yes. We were forecasting 90% of the total revenue. She's not sure how many people won't be paying their taxes his year.
- Downey **motioned to approve the 1st Quarter 2020/2021 Expense Report and was seconded** by Klemm. **The City Council then voted unanimously to approve the 1st Quarter Expense Report for 2020/2021.**

THE MATTER OF APPROVING THE CONSENT LIST

- Caughey had questions for Nelson, and she had great answers, so he has nothing to remove from the consent list.
- Downey then **motioned to approve the consent list and was seconded** by Caughey. **The City Council then voted unanimously to approve the consent list. The actions of Council approved the following:**
 - **The City Council Minutes for October 13, and October 27, 2020**
 - **The Payment Approval Report for November 2020**
 - **The appointment of Dez Hansen to the Library Board for term ending June 30, 2024**

FROM THE SUPPLEMENTARY AGENDA:

THE MATTER OF APPROVING ORDINANCE NO. 977, "AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE CHAPTER 15.05 IN RELATION TO BUILDING CODES AND FILL PERMITS", AND ORDINANCE NO. 978, "AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE CHAPTER 1.10.020 IN RELATION TO DEFINITIONS OF TERMS"

STAFF REPORT: Hitt apologized for the level of detail, but there has been a lot of issues and changes. We submitted the application packet to the OBCD (Oregon Building Code Division) in September and expected a reply in a few weeks. We didn't get anything returned to us until December 2nd, when we received a four-page letter, with far more detail requests than what we expected. There is nothing in the code changes we are making that's really an issue, but these are the changes they wanted to see, and even though we should have had several months in order to meet the requirements, he determined that this would satisfy them sooner.

December 08, 2020

- Scholz commented that he did laugh when he and Eldridge talked about the changes in the fill permits section. That amount of fill is equal to 500 dump truck loads!
- Eldridge added that we wouldn't have addressed it at this time, but since the fill permit section was in this part of the code, that it warranted being changed at this time. Some of the changes made in this ordinance just removed the reference to an actual OAR or ORS, so that our code wouldn't have to be changed anytime state legislature was updated or changed. Otherwise, the changes to the building official are required by the statutes. These changes are all planned to be effective on July 1, 2021.
- Thomas **motioned to approve Ordinance No. 977, "AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE CHAPTER 15.05 IN RELATION TO BUILDING CODES AND FILL PERMITS", AND ORDINANCE NO. 978, "AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE CHAPTER 1.10.020 IN RELATION TO DEFINITIONS OF TERMS"**. She was seconded by Caughey, and the **City Council voted unanimously to approve both Ordinance No. 977 and 978, and thereby meeting the requirements of the Assumption plan.**

THE MATTER OF APPROVING RESOLUTION NO. 1249, AND THEREBY ESTABLISHING A BUILDING PERMIT FUND AND ELECTRICAL PERMIT FUND AS OF JULY 1, 2021

STAFF REPORT: Eldridge noted that this set up the two funds we will need when the assumption plan starts on July 1st, as well as giving Nelson a dollar amount to start the funds with when putting together a budget.

- Thomas **motioned to approve Resolution No. 1249, "A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF HARRISBURG TO CREATE A BUILDING PERMIT FUND AND ELECTRICAL PERMIT FUND TO TRACK REVENUES AND EXPENSES FOR BOTH PROGRAMS AND ESTABLISHING AN EFFECTIVE DATE"**. She was seconded by both Downey and Caughey at the same time, and the **City Council voted unanimously to approve Resolution No. 1249.**

THE MATTER OF APPROVING AN AMENDMENT TO THE IGA BETWEEN THE CITIES OF JUNCTION CITY AND CITY OF HARRISBURG FOR BUILDING PERMIT AND ELECTRICAL PERMIT PROGRAM SERVICES

- Keaton was going to make a note about the numbers being off in the red-lined version, but then found that the finalized copy of the IGA has the numbers showing as they should be.
- Eldridge noted it's a quirk in the red-lined versions that you have to catch when you accept the changes.
- Keaton then **motioned to Approve the Amendment to the IGA between the Cities of Junction City and the City of Harrisburg for Building Permit and Electrical Permit Program Services. He was seconded by Downey, and the City Council voted unanimously to approve the amended IGA with Junction City.**

CITY ADMINISTRATOR VERBAL REPORT:

1. Oregon General Obligation Bonds, & Series 2019 Interim Arbitrage Compliance Report: Hitt told the City Council that the arbitrage reports are monitored closely by the federal government. Nelson added that we hired consultants who are experts on bonds to put together this information. She has copies of the arbitrage report if any of Council would like to have that. Otherwise, the copy will be on file in the City Records Office. It boils down to us being in total compliance, with no fines,

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and no fees charged. This was a huge amount of information for them to put together, and we are completely in compliance.

2. Council Amazon Fire Pads: Eldridge said that it's nice to have these available in the weeks before Christmas while Nelson handed out the Fire Pads to everyone. She noted that these were purchased through the CRF grant. She had also put together a quick policy that everyone needs to sign, that determines what they can and can't do with these. Nelson added that we had set up Outlook in these, and she would be sending out instructions for everyone to follow in getting their City emails set up. Eldridge commented that if they can please let her know whether or not they want electronic agendas, or would prefer to also get a paper copy, then she would appreciate that.

3. Building Permit Assumption Plan - 1st Public Meeting @ Building Codes Division: Eldridge noted that she attended this meeting, and that there were a few comments that she had to address during the meeting, but otherwise, there were still more meetings to go.

At the hour of 7:28pm, Downey called for a recess, and was seconded by Klemm. The City Council then voted unanimously to enter into a recess so that the HRA meeting could get started.

At the hour of 7:30, the HRA Board Meeting ended, and Council returned to regular session.

OTHER ITEMS: None

THE MATTER OF AN EXECUTIVE SESSION TO DISCUSS THE EMPLOYMENT OF A CITY ADMINISTRATOR AS PROVIDED FOR IN ORS 192.660 (1)(2)(A).

The Mayor declared an Executive Session as per ORS 192.660(1)(2)(A).

All Employees other than the City Administrator, and the people in the audience had to leave at this point, so the City Council recessed for ten minutes; and reconvened at the hour of 7:40 in order to hold the Executive Session.

The City Council exited the Executive Session at the hour of 9:15PM and had no other action beyond adjourning the meeting.

ADJOURN at 9:15pm.

Mayor

City Recorder



MONTHLY BULLETIN OF DISPATCHED CALLS AND CASES FOR CONTRACT CITIES

This Report Encompasses: 11/ 1/20 to 11/30/20

Total Incidents This Month: 126

Table with 2 columns: Incident Information and Description. Contains 5 rows of incident data including CAD#, time, case details, and descriptions of events like 'ALARM LAW ONLY', 'JUVENILE COMPLAINT', and 'TRAFFIC STOP'.

Incident Information:

Description

8.

CAD# 2020172770
 TIME: 11/3/2020 1:57:17AM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 500 S 6TH ST HBRG

No Public Narrative.

CAD# 2020172793
 TIME: 11/3/2020 3:27:38AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 700 PRICEBORO DR/S 6TH ST HBRG

(67 yo) of Junction City was issued a warning for a moving violation and an equipment violation at 6th/LaSalle.

CAD# 2020172798
 TIME: 11/3/2020 3:36:43AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 400 S 9TH ST HBRG

Routine patrol, nothing the Deputy saw appeared out of the ordinary. One feral cat was located in the bushes.

CAD# 2020172812
 TIME: 11/3/2020 5:07:02AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 800 TERRITORIAL ST HBRG

(31 yo) of Springfield was issued a warning for a moving violation at Territorial/7th and for fail to carry proof of insurance.

CAD# 2020172858
 TIME: 11/3/2020 8:20:48AM
 CASE# 2003942
 HBRG
 REPORT TAKEN

Report Filed. MENACING - INTIMIDATE/THRT DOMESTIC Reported At Block Of 700 GAILEEN WAY Occurred between 0740 hours on 11/3/2020 and 0820 hours on 11/3/2020 .

An 8 yoa out of control juvenile was contacted and information was passed onto DHS and Mental Health.

CAD# 2020172922
 TIME: 11/3/2020 10:29:07AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DOG COMPLAINT Reported at Block of 300 SCHOOLING ST/S 4TH ST HBRG

checked area for stray dog utl goa

Incident Information:

Description

8.

CAD# 2020172986
 TIME: 11/3/2020 12:13:16PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 600 SMITH ST HBRG

CAD# 2020172997
 TIME: 11/3/2020 12:27:43PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 100 SMITH ST HBRG

No Public Narrative.

CAD# 2020173078
 TIME: 11/3/2020 2:35:05PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

THEFT Reported at Block of 23600 PEORIA RD HBRG

Caller was told this complaint is a civil issue which is being investigated already and to speak with the investigating deputy.

CAD# 2020173168
 TIME: 11/3/2020 5:00:12PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EMERGENCY MESSAGE Reported at Block of 300 SCHOOLING ST HBRG

Emergency message was delivered.

CAD# 2020173372
 TIME: 11/4/2020 2:20:40AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DOMESTIC DISTURBANCE Reported at Block of 500 S 6TH ST HBRG

Traffic stop to investigate potential crime. No crime was committed
Linked event to traffic stop below for domestic disturbance call.

CAD# 2020173376
 TIME: 11/4/2020 2:43:55AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC STOP Reported at Block of 1100 S 6TH ST/PRICEBORO DR HBRG

Traffic stop to investigate potential crime. No crime was committed
Linked event to traffic stop above for domestic disturbance.

Incident Information:

Description

8.

CAD# 2020173654
 TIME: 11/4/2020 2:00:19PM
 CASE# CAD Only
 HBRG
 WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 800 DIAMOND HILL DR HBRG

Driver issued a warning for his speed.

CAD# 2020173728
 TIME: 11/4/2020 4:11:43PM
 CASE# CAD Only
 HBRG
 HARRISBURG

HARASSMENT Reported at Block of 800 SOMMERVILLE LOOP HBRG

Deputies spoke with a woman who felt she was being harassed by a neighbor. The encounters were purely verbal and did not rise to the level of a crime. No further action.

CAD# 2020173732
 TIME: 11/4/2020 4:21:01PM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 600 STANLEY LN HBRG

No Public Narrative.

CAD# 2020173740
 TIME: 11/4/2020 4:36:09PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DOG COMPLAINT Reported at Block of 1000 WHITLEDGE PL HBRG

spoke with caller regarding a neighbor who may be antagonizing her dogs and then recording the barking

CAD# 2020173744
 TIME: 11/4/2020 4:47:13PM
 CASE# 2003970
 HBRG
 REPORT TAKEN

Report Filed. PROBATION VIOLATION Reported At Block Of 100 SMITH ST Occurred between 1630 hours on 11/4/2020 and 1647 hours on 11/4/2020 . Reported: 11/4/2020

Caller reported their juvenile son violating terms of his probation. A deputy arrived, investigated, and took the juvenile into custody and transported him to juvenile detention.

CAD# 2020173842
 TIME: 11/4/2020 8:46:12PM
 CASE# 2003969
 HBRG
 REPORT TAKEN

Report Filed. ASSAULT 4 - SIMPLE ASLT DOMESTIC Reported At Block Of 23600 PEORIA RD Occurred between 2200 hours on 6/9/2020 and 2201 hours on 6/9/2020 . Reported:

Incident Information:

Description

8.

CAD# 2020174016
 TIME: 11/5/2020 8:42:49AM
 CASE# CAD Only
 HBRG
 HARRISBURG

TRAFFIC STOP Reported at Block of 800 DIAMOND HILL DR HBRG

Driver given a warning for speed.

CAD# 2020174060
 TIME: 11/5/2020 9:59:28AM
 CASE# CAD Only
 HBRG
 HARRISBURG

TRAFFIC STOP Reported at Block of 800 DIAMOND HILL DR HBRG

Driver issued a warning for speed.

CAD# 2020174061
 TIME: 11/5/2020 10:01:07AM
 CASE# CAD Only
 HBRG
 HARRISBURG

JUVENILE COMPLAINT Reported at Block of 600 SMITH ST HBRG

Deputies responded to a young child refusing to go into school. The parent was with the child so they were left to care for the child.

CAD# 2020174079
 TIME: 11/5/2020 10:33:50AM
 CASE# CAD Only
 HBRG
 HARRISBURG

TRESPASS Reported at Block of 300 N 3RD ST HBRG

Deputies attempted to locate a person who had been previously trespassed from a store. We were unable to locate the person.

CAD# 2020174389
 TIME: 11/5/2020 8:52:17PM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 600 DEMPSEY ST HBRG

No Public Narrative.

CAD# 2020174391
 TIME: 11/5/2020 8:57:29PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DOMESTIC DISTURBANCE Reported at Block of 600 DEMPSEY ST HBRG

Caller reported a domestic disturbance. Deputies arrived and discovered it was a verbal only argument. Nothing criminal.

Incident Information:

Description

8.

CAD# 2020174513
 TIME: 11/6/2020 6:20:40AM
 CASE# CAD Only
 HBRG
 CITE NO INSURANCE

TRAFFIC STOP Reported at Block of 800 S 6TH ST/SOMMERVILLE LOOP HBRG

Operator cited for DWS-violation and No Insurance. Warned for a taillight out.

CAD# 2020174552
 TIME: 11/6/2020 8:19:33AM
 CASE# CAD Only
 HBRG

ALARM LAW ONLY Reported at Block of 400 S 9TH ST HBRG

No Public Narrative.

CAD# 2020174684
 TIME: 11/6/2020 12:21:29PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUICIDAL SUBJECT Reported at Block of 900 E LADINO PL HBRG

Female did not overdose, but was willing to speak with a doctor at a hospital. The female's mother arrived to take her to Riverbend.

CAD# 2020175011
 TIME: 11/6/2020 10:02:13PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 100 SMITH ST HBRG

Suspicious vehicle was located at the Harrisburg Waterfront. A Deputy located and contacted two males who were searching for their female friend (17 yo) who went missing from Junction City earlier in the evening.

CAD# 2020175028
 TIME: 11/6/2020 10:15:48PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Routine patrol. Nothing the Deputy saw appeared out of the ordinary.

CAD# 2020175223
 TIME: 11/7/2020 10:11:12AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

CIVIL DISPUTE REPORT Reported at Block of 500 S 3RD ST HBRG

This is a civil issue between divorced spouses.

Incident Information:

Description

8.

CAD# 2020175225
 TIME: 11/7/2020 10:14:58AM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

CAD# 2020175411
 TIME: 11/7/2020 5:07:21PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 500 N 3RD ST HBRG

caller reporting a possible false police report.

CAD# 2020175506
 TIME: 11/7/2020 8:25:19PM
 CASE# CAD Only
 HBRG
 FOLLOW UP COMPLETE

FOLLOW UP Reported at Block of 800 PRICEBORO DR HBRG

Victim follow up was conducted for a theft.

CAD# 2020175574
 TIME: 11/7/2020 11:04:49PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 100 N 3RD ST/SMITH ST HBRG

(55 yo) of Albany was issued a warning for a lighting violation on 3rd near Smith St.

CAD# 2020175702
 TIME: 11/8/2020 8:12:19AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

MENACING Reported at Block of 500 S 3RD ST HBRG

non-criminal incident.

CAD# 2020175727
 TIME: 11/8/2020 9:44:11AM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

Incident Information:

Description

8.

CAD# 2020175801
 TIME: 11/8/2020 12:59:17PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC COMPLAINT Reported at Block of 500 TERRITORIAL ST/N 6TH ST HBRG

A message was left at the callers telephone number for extra patrol . This will placed on Focus Patrol.

CAD# 2020175904
 TIME: 11/8/2020 4:09:44PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 800 SOMMERVILLE LOOP HBRG

Welfare check .

CAD# 2020176056
 TIME: 11/8/2020 8:16:52PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARKING COMPLAINT Reported at Block of 100 N 1ST ST HBRG

Vehicle parked in a no overnight parking area. Vehicle was gone shortly after.

CAD# 2020176059
 TIME: 11/8/2020 8:21:08PM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

CAD# 2020176060
 TIME: 11/8/2020 8:25:20PM
 CASE# CAD Only
 HBRG
 FOLLOW UP COMPLETE

FOLLOW UP Reported at Block of 100 SMITH ST HBRG

Follow up was conducted regarding a DHS report.

CAD# 2020176181
 TIME: 11/9/2020 3:02:39AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 800 TERRITORIAL ST HBRG

(53 yo) of Harrisburg was issued a warning for a moving violation at Territorial/7th.

Incident Information:**Description**

8.

CAD# 2020176284
 TIME: 11/9/2020 9:39:33AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ANIMAL COMPLAINT Reported at Block of 400 S 9TH ST HBRG

Report of a dead rabbit at the high school. It appears another animal killed the rabbit at this time. No crimes. Info documented.

CAD# 2020176384
 TIME: 11/9/2020 1:10:34PM
 CASE# CAD Only
 HBRG
 HARRISBURG

DISTURBANCE Reported at Block of 600 N 9TH ST HBRG

Deputies responded to to a disturbance. It was determined it was a verbal argument and no crimes were committed. No further action.

CAD# 2020176797
 TIME: 11/10/2020 9:06:20AM
 CASE# CAD Only
 HBRG
 HARRISBURG

TRAFFIC STOP Reported at Block of 400 TERRITORIAL ST HBRG

Driver issued a warning for a moving violation.

CAD# 2020177179
 TIME: 11/10/2020 10:31:08PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

HARASSMENT Reported at Block of 200 SMITH ST HBRG

Caller reported a vehicle possibly attempted to swerve and hit them. A deputy investigated and could not find any evidence of this happening.

CAD# 2020177190
 TIME: 11/10/2020 11:34:46PM
 CASE# CAD Only
 HBRG

INFORMATION ONLY REPORT Reported at Block of 200 SMITH ST HBRG

No Public Narrative.

CAD# 2020177279
 TIME: 11/11/2020 6:19:33AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 500 LASALLE ST/S 6TH ST HBRG

Operator warned for illegal lighting on the front of his vehicle (green)

Incident Information:

Description

CAD# 2020177286
 TIME: 11/11/2020 6:32:52AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 800 S 6TH ST/SOMMERVILLE LOOP HBRG

 Operator warned for a traffic stop violation when turning right from LaSalle St onto S 6th St <10mph

CAD# 2020177322
 TIME: 11/11/2020 8:33:00AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRESPASS Reported at Block of 500 TERRITORIAL ST HBRG

 The caller would like extra patrol for a house being remodeled as someone entered it overnight with no damages found.

CAD# 2020177697
 TIME: 11/11/2020 7:29:29PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 700 DIAMOND HILL DR HBRG

 Female from Idaho was issued a warning for a lighting violation near Diamond Hill/8th.

CAD# 2020177708
 TIME: 11/11/2020 8:02:04PM
 CASE# 2004067
 HBRG
 REPORT TAKEN

Report Filed. WARRANT ARREST (LW ONLY) Reported At Block Of 800 S 2ND ST
 Occurred between 2002 hours on 11/11/2020 and 2002 hours on 11/11/2020. Reported:

 Roger T. Brasier (22 yo) of Harrisburg was issued a traffic citation for Driving While Suspended – Violation. Roger was also arrested on a Contempt of Court warrant from St. Helens.

CAD# 2020178093
 TIME: 11/12/2020 1:43:32PM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

CAD# 2020178516
 TIME: 11/13/2020 8:59:57AM
 CASE# CAD Only
 HBRG
 HARRISBURG

TRAFFIC STOP Reported at Block of 600 TERRITORIAL ST HBRG

 Driver cited for failure to obey a traffic control device.

Incident Information:

Description

8.

CAD# 2020178580
 TIME: 11/13/2020 10:49:03AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 800 SOMMERVILLE LOOP HBRG

Deputies spoke with a man about harassing FB messenger messages.

CAD# 2020178613
 TIME: 11/13/2020 11:47:46AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FRAUD Reported at Block of 300 N 3RD ST HBRG

Deputies received a report of a fraudulent bill being used at a convenience store. Store employees believed it was an accident and did not wish to press charges against the customer.

CAD# 2020178798
 TIME: 11/13/2020 4:53:02PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

BURGLARY Reported at Block of 23600 PEORIA RD HBRG

Caller never called back to complete report. NFA

CAD# 2020178852
 TIME: 11/13/2020 7:02:08PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 100 SMITH ST HBRG

CAD# 2020179135
 TIME: 11/14/2020 11:22:03AM
 CASE# 2004106
 HBRG
 HARRISBURG

Report Filed. THEFT 2 - LOST/MISLAID PROPERTY Reported At Block Of 300 SMITH ST Occurred between 1030 hours on 11/13/2020 and 1330 hours on 11/13/2020. Reported:

Deputies took a report of a stolen Iphone 7, approximate value \$285. The phone was stolen when it was set down in a restaurant. The investigation is ongoing.

CAD# 2020179257
 TIME: 11/14/2020 4:28:57PM
 CASE# CAD Only
 HBRG
 HARRISBURG

TRAFFIC COMPLAINT Reported at Block of 200 S 6TH ST HBRG

Deputies ran traffic in response to a complaint of speeding vehicles. Only marginal breaches in the speed limit were observed in a 3 hour period.

Incident Information:**Description**

8.

CAD# 2020179280
 TIME: 11/14/2020 5:11:28PM
 CASE# CAD Only
 HBRG

ALARM LAW ONLY Reported at Block of 400 S 9TH ST HBRG

No Public Narrative.

CAD# 2020179320
 TIME: 11/14/2020 6:22:41PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

911 HANG UP CALL Reported at Block of 500 TERRITORIAL ST HBRG

Accidental 911 hang up call. Deputy responded and there was no emergency.

CAD# 2020179369
 TIME: 11/14/2020 8:13:30PM
 CASE# 2004114
 HBRG
 REPORT TAKEN

Report Filed. PROPERTY, LOST Reported At Block Of 300 SMITH ST Occurred between 1900 hours on 11/14/2020 and 1915 hours on 11/14/2020. Reported: 11/14/2020 Officer

Caller reported losing their wallet valued at \$300 dollars.

CAD# 2020179416
 TIME: 11/14/2020 9:57:52PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SHOTS HEARD Reported at Block of 300 SCHOOLING ST HBRG

Caller reported hearing possible gun shots. Deputies patrolled the area and did not hear or see anything suspicious.

CAD# 2020179435
 TIME: 11/14/2020 10:38:44PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DOMESTIC DISTURBANCE Reported at Block of 700 SMITH ST HBRG

Caller reported a disturbance. A deputy investigated the incident and everyone was okay. The deputy provided additional resources to the caller.

CAD# 2020179447
 TIME: 11/14/2020 11:12:20PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 1000 S 6TH ST HBRG

Incident Information:

Description

8.

CAD# 2020179600
 TIME: 11/15/2020 10:05:35AM
 CASE# CAD Only
 HBRG
 HARRISBURG

TRAFFIC STOP Reported at Block of 300 N 7TH ST HBRG

Driver issued a citation for his speed. 44/25

CAD# 2020179660
 TIME: 11/15/2020 1:21:11PM
 CASE# 2004121
 HBRG
 HARRISBURG

Report Filed. INFO-CHILD AND FAMILY INFO Reported At Block Of 500 S 6TH ST Occurred between 1320 hours on 11/15/2020 and 1321 hours on 11/15/2020. Reported: 11/15/2020

Deputies responded to a juvenile complaint where a juvenile ran away when she was supposed to return to the Trillium Farm Home. She was located at a friends house nearby and given a courtesy ride to the farm home.

CAD# 2020179729
 TIME: 11/15/2020 3:53:06PM
 CASE# CAD Only
 HBRG

ALARM LAW ONLY Reported at Block of 800 S 2ND ST HBRG

No Public Narrative.

CAD# 2020179892
 TIME: 11/16/2020 12:43:30AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

911 HANG UP CALL Reported at Block of 1000 S 6TH ST HBRG

No Public Narrative.

CAD# 2020179905
 TIME: 11/16/2020 2:15:11AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

911 HANG UP CALL Reported at Block of 800 UMPQUA ST HBRG

911 hang up call. Deputy arrived and discovered it was an accidental call.

CAD# 2020180039
 TIME: 11/16/2020 10:18:15AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ASSIST OTHER AGENCY Reported at Block of 500 S 6TH ST HBRG

DHS was given info about the contact with the juvenile from this last weekend and needs no further help from LE.

Incident Information:

Description

8.

CAD# 2020180087
 TIME: 11/16/2020 11:45:06AM
 CASE# 2004129
 HBRG
 REPORT TAKEN

Report Filed. SEX CRIME - UNLAWFUL DISSEMINATION OF AN INTIMATE IMAGE
 Reported At Block Of 1000 S 6TH ST Occurred between 0001 hours on 8/1/2020 and 1145

Investigation into a sex act posted on the Internet

CAD# 2020180303
 TIME: 11/16/2020 5:28:42PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 700 ARROW LEAF AVE/ARROW LEAF PL
 HBRG

Deputy searched area for a suspicious person reported by a juvenile. The Deputy contacted the reporting person and learned the child may have made the incident up. The caller drove the area and was unable to locate anyone either.

CAD# 2020180343
 TIME: 11/16/2020 7:40:23PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

JUVENILE COMPLAINT Reported at Block of 100 S 1ST ST/SMITH ST HBRG

Deputy located a large group of juveniles at the park after dark. The children were told to move along because the area is closed from dusk to dawn.

CAD# 2020180623
 TIME: 11/17/2020 10:36:19AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ASSIST OTHER AGENCY Reported at Block of 400 N 3RD ST HBRG

Fire got the door open

CAD# 2020180935
 TIME: 11/17/2020 8:08:43PM
 CASE# 2004157
 HBRG
 REPORT TAKEN

Report Filed. MIP MARIJUANA (AMISD) Reported At Block Of 11800 PRICEBORO DR
 Occurred between 2008 hours on 11/17/2020 and 2008 hours on 11/17/2020. Reported:

Shamas Lawson (18 yo) of Harrisburg was arrested for MIP-Marijuana on Priceboro. Shamas was also issued a warning for a lighting violation on a bike.

CAD# 2020181052
 TIME: 11/18/2020 3:46:06AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 400 S 9TH ST HBRG

Deputy saw lights turning on inside the high school around 3:45 am. Deputy investigated a found a substitute was working early. Non-criminal.

Incident Information:

Description

CAD# 2020181063
 TIME: 11/18/2020 4:54:29AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 600 TERRITORIAL ST HBRG

(48 yo) of Springfield was issued a warning for a moving violation at 7th/Territorial and for an equipment violation.

CAD# 2020181218
 TIME: 11/18/2020 11:15:05AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 300 SMITH ST HBRG

 No Public Narrative.

CAD# 2020181995
 TIME: 11/19/2020 7:08:25PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 100 SMITH ST HBRG

 No Public Narrative.

CAD# 2020182084
 TIME: 11/19/2020 10:30:38PM
 CASE# CAD Only
 HBRG
 CITE NO INSURANCE

TRAFFIC STOP Reported at Block of 100 N 3RD ST HBRG

 Warned driver for an illegal U-Turn and cited for driving uninsured.

CAD# 2020182087
 TIME: 11/19/2020 10:32:39PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ATL PERSON Reported at Block of 800 S 3RD ST HBRG

 No Public Narrative.

CAD# 2020182262
 TIME: 11/20/2020 9:33:07AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

THEFT Reported at Block of 900 RED CLOVER CT HBRG

 The post office gave a package to the wrong person and is getting it back for the caller .

Incident Information:

Description

8.

CAD# 2020182350
 TIME: 11/20/2020 12:13:45PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

JUVENILE COMPLAINT Reported at Block of 600 SMITH ST HBRG

School counselor wanted LE present while they spoke with a juvenile about inappropriate behavior.

CAD# 2020182413
 TIME: 11/20/2020 2:06:09PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

CIVIL DISPUTE REPORT Reported at Block of 100 SMITH ST HBRG

This is a civil issue and the caller found someone to serve the documents.

CAD# 2020182504
 TIME: 11/20/2020 4:14:03PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 200 SMITH ST HBRG

CAD# 2020182648
 TIME: 11/20/2020 9:14:49PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Routine patrol, nothing the Deputy saw appeared out of the ordinary.

CAD# 2020182655
 TIME: 11/20/2020 9:31:41PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 300 S 3RD ST HBRG

*B (33 yo) of Eugene was issued a warning for a lighting violation near 3rd/
 Fountain.*

CAD# 2020182759
 TIME: 11/21/2020 2:15:15AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 500 LASALLE ST HBRG

(42 yo) of Harrisburg was issued a warning for two equipment violations at LaSalle/6th.

Incident Information:

Description

8.

CAD# 2020183462
 TIME: 11/22/2020 11:56:17AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DUII Reported at Block of 200 N 3RD ST HBRG

No Public Narrative.

CAD# 2020183501
 TIME: 11/22/2020 1:05:21PM
 CASE# 2004227
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: SUICIDAL SUBJECT Reported At Block Of 23600 PEORIA RD Occurred between 1305 hours on 11/22/2020and 1305 hours on 11/22/2020.

No Public Narrative.

CAD# 2020183593
 TIME: 11/22/2020 4:38:11PM
 CASE# 2004228
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: ASSAULT Reported At Block Of 23600 PEORIA RD Occurred between 1638 hours on 11/22/2020and 1638 hours on 11/22/2020. Reported:

No Public Narrative.

CAD# 2020183613
 TIME: 11/22/2020 5:17:28PM
 CASE# 2004230
 HBRG
 REPORT TAKEN

Two vehicle, non-injury, crash at the intersection of 3rd/LaSalle. Juvenile was issued a citation for Dangerous Left Turn.

CAD# 2020184115
 TIME: 11/23/2020 4:55:59PM
 CASE# 2004237
 HBRG
 REPORT TAKEN

Report Filed. WARRANT ARREST (LW ONLY) Reported At Block Of 300 N 6TH ST Occurred between 1654 hours on 11/23/2020and 1655 hours on 11/23/2020. Reported:

Arrested 18 year old Christopher Bedsaul for an outstanding warrant.

CAD# 2020184447
 TIME: 11/24/2020 11:54:47AM
 CASE# CAD Only
 HBRG
 HARRISBURG

DUII Reported at Block of 300 N 3RD ST HBRG

Deputies received a report of a person driving with an open container of alcohol. The vehicle was not located and no license plate was given in order to contact the driver. No further action.

Incident Information:

Description

8.

CAD# 2020184516
 TIME: 11/24/2020 2:55:41PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARKING COMPLAINT Reported at Block of 400 N 6TH ST HBRG

Parking complaint.

CAD# 2020184878
 TIME: 11/25/2020 9:04:08AM
 CASE# CAD Only
 HBRG
 HARRISBURG

UEMV Reported at Block of 800 MONROE ST HBRG

Two unlocked vehicles were entered during the night. Nothing was taken, no damage, caller requesting extra patrol in the area.

CAD# 2020184932
 TIME: 11/25/2020 11:05:43AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 800 N 7TH ST HBRG

Non-criminal, NFA

CAD# 2020185353
 TIME: 11/26/2020 3:55:14AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 200 S 6TH ST HBRG

Routine patrol. Nothing the deputy saw appeared out of the ordinary.

CAD# 2020185608
 TIME: 11/26/2020 7:48:07PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 900 S 2ND ST HBRG

Suspicious vehicle was located by a deputy. Deputy located the registered owner and learned she was walking her dogs in the area.

CAD# 2020185640
 TIME: 11/26/2020 9:34:41PM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 300 S 6TH ST HBRG

(22 yo) of San Diego was issued a warning for a moving violation at Smith/6th as well as two other moving violations.

Incident Information:

Description

CAD# 2020185647
 TIME: 11/26/2020 9:50:15PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 100 S 3RD ST HBRG

(38 yo) of Eugene was issued a warning for a lighting violation on 3rd near Schooling.

CAD# 2020185924
 TIME: 11/27/2020 12:38:36PM
 CASE# CAD Only
 HBRG
 WARNING SUSPICIOUS VEH

SUSPICIOUS VEHICLE Reported at Block of 600 TERRITORIAL ST HBRG

Vehicle parked facing wrong way on road, parked in a no parking zone. Male was getting mail. Warned for violations.

CAD# 2020186225
 TIME: 11/27/2020 11:54:27PM
 CASE# CAD Only
 HBRG
 CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 700 S 3RD ST/S 2ND ST HBRG

Citation issued to driver for driving uninsured, driving while suspended and driving without required lighting.

CAD# 2020186237
 TIME: 11/28/2020 12:09:56AM
 CASE# CAD Only
 HBRG
 CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 800 TERRITORIAL ST/N 9TH ST HBRG

Citation issued to driver for illegally altered license plate, driving while suspended and driving uninsured.

CAD# 2020186238
 TIME: 11/28/2020 12:11:34AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DUII Reported at Block of 100 LASALLE ST/S 2ND ST HBRG

No Public Narrative.

CAD# 2020186284
 TIME: 11/28/2020 1:42:29AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 100 S 3RD ST HBRG

Incident Information:

Description

8.

CAD# 2020186285
 TIME: 11/28/2020 1:43:27AM
 CASE# CAD Only
 HBRG
 CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 800 S 3RD ST HBRG

Citation for driving while suspended, driving uninsured and illegally displaying license plate.

CAD# 2020186291
 TIME: 11/28/2020 2:02:47AM
 CASE# CAD Only
 HBRG
 CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 100 S 3RD ST/SMITH ST HBRG

Citation issued to driver for illegal display of license plate and operating a motor vehicle without driving privileges.

CAD# 2020186365
 TIME: 11/28/2020 9:27:55AM
 CASE# 2004291
 HBRG
 REPORT TAKEN

Report Filed. THEFT 2 - FROM VEHICLE Reported At Block Of 800 ARROW LEAF AVE Occurred between 0154 hours on 11/28/2020and 0900 hours on 11/28/2020. Reported:

Deputies took a report of a theft from the bed of a truck. A Samsonite suitcase set valued at \$450 was stolen.

CAD# 2020186398
 TIME: 11/28/2020 10:26:36AM
 CASE# CAD Only
 HBRG
 HARRISBURG

TRAFFIC STOP Reported at Block of 800 DIAMOND HILL DR HBRG

Driver issued a citation for speed. 41/25

CAD# 2020186420
 TIME: 11/28/2020 11:26:19AM
 CASE# CAD Only
 HBRG
 HARRISBURG

TRAFFIC STOP Reported at Block of 500 TERRITORIAL ST/N 6TH ST HBRG

Driver issued a warning for speed.

CAD# 2020186830
 TIME: 11/29/2020 4:46:03AM
 CASE# CAD Only
 HBRG

ALARM LAW ONLY Reported at Block of 400 S 9TH ST HBRG

No Public Narrative.

Incident Information:

Description

8.

CAD# 2020186845
 TIME: 11/29/2020 5:50:12AM
 CASE# CAD Only
 HBRG
 CALL HANDLED BY DISPATCH

TRANSFER 911 INFO - LAW CALL Reported at Block of 800 SIUSLAW PL HBRG

No Public Narrative.

CAD# 2020186846
 TIME: 11/29/2020 5:50:40AM
 CASE# 2004299
 HBRG
 HARRISBURG

REPORT PENDING. Original Call Type: DOMESTIC DISTURBANCE Reported At Block Of 1000 S 6TH ST Occurred between 0550 hours on 11/29/2020 and 0550 hours on 11/29/2020.

Domestic Disturbance. Report of a physical harassment and interfering with making a report from the victim. Deputies investigate.

CAD# 2020186872
 TIME: 11/29/2020 8:42:11AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPECT FOLLOW UP Reported at Block of 1000 S 6TH ST HBRG

Christopher Cody Nesler arrested for DV Harassment and Interference with Making a Report.

CAD# 2020186907
 TIME: 11/29/2020 10:05:55AM
 CASE# 2004300
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: DEATH INVESTIGATION Reported At Block Of 400 N 9TH ST Occurred between 1005 hours on 11/29/2020 and 1005 hours on 11/29/2020.

Charles Harkins Jr., 77 years old, of Harrisburg died in his home. The death is believed to be from natural causes.

CAD# 2020187133
 TIME: 11/29/2020 6:17:16PM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 600 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2020187364
 TIME: 11/30/2020 8:32:49AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DOG COMPLAINT Reported at Block of 700 PRICEBORO DR/COBURG RD HBRG

checked area for stray dogs utl

Incident Information:

Description

8.

CAD# 2020187366
TIME: 11/30/2020 8:37:53AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

NOISE DISTURBANCE Reported at Block of 500 N 7TH ST HBRG

Issue about noise was addressed with the tenant.

UNAPPROVED

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
3843						
3843	Advanced Land Management LLC	1407	Poplar Tree Project	12/07/2020	11,300.00	56-60-2300
Total 3843:					11,300.00	
1575						
1575	American Water Works Associatio	7001865166	Membership Fee	12/04/2020	188.50	51-76-2000
1575	American Water Works Associatio	7001865166	Membership Fee	12/04/2020	188.50	52-76-2000
Total 1575:					377.00	
1206						
1206	Analytical Lab & Consultants	132917	Water Testing	11/05/2020	183.00	52-65-4200
1206	Analytical Lab & Consultants	133065	Water Testing	11/10/2020	90.00	52-65-4200
1206	Analytical Lab & Consultants	133523	Water Testing	11/27/2020	105.00	52-65-4200
Total 1206:					378.00	
3200						
3200	Barnes & Noble, Inc.	4048557	Books	10/15/2020	139.07	24-60-2000
Total 3200:					139.07	
3693						
3693	Branch Engineering Inc	00014877	Engineering Services	11/18/2020	420.00	11-42-2100
3693	Branch Engineering Inc	00014878	Engineering Services	11/18/2020	2,466.25	51-78-8015
3693	Branch Engineering Inc	00014879	Engineering Services	11/18/2020	3,100.00	56-60-2300
3693	Branch Engineering Inc	00014880	Engineering Services	11/18/2020	22,856.06	51-78-8015
3693	Branch Engineering Inc	00014881	Engineering Services	11/18/2020	356.25	51-78-8015
3693	Branch Engineering Inc	00014887	Engineering Services	11/17/2020	280.00	11-60-7975
3693	Branch Engineering Inc	00014887	Engineering Services	11/17/2020	3,481.25	25-70-8000
3693	Branch Engineering Inc	00014887	Engineering Services	11/17/2020	4,010.32	51-78-8015
Total 3693:					36,970.13	
2549						
2549	Cascade Columbia Distribution	794221	Misc. P/W Expense	12/02/2020	1,490.40	52-65-4000
Total 2549:					1,490.40	
3773						
3773	CenturyLink	NOV 2020	Phone Bill	11/26/2020	44.42	52-65-3500
3773	CenturyLink	NOV 2020	Phone Bill	11/26/2020	46.07	52-65-3500
3773	CenturyLink	NOV 2020	Phone Bill	11/26/2020	44.52	51-65-3500
3773	CenturyLink	NOV 2020	Phone Bill	11/26/2020	41.09	51-65-3500
3773	CenturyLink	NOV 2020	Phone Bill	11/26/2020	46.07	52-65-3500
3773	CenturyLink	NOV 2020	Phone Bill	11/26/2020	42.87	52-65-3500
3773	CenturyLink	NOV 2020	Phone Bill	11/26/2020	46.07	52-65-3500
3773	CenturyLink	NOV 2020	Phone Bill	11/26/2020	41.09	10-69-3500
3773	CenturyLink	NOV 2020	Phone Bill	11/26/2020	44.42	52-65-3500

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 3773:					396.62	
1016						
1016	Cheryl Spangler	1202201	Reimbursement	12/02/2020	368.03	24-60-2000
Total 1016:					368.03	
2939						
2939	Cobalt Computer Services, Inc.	19312	Computer Service	11/30/2020	345.00	40-65-8015
2939	Cobalt Computer Services, Inc.	19312	Computer Service	11/30/2020	172.50	10-41-3600
2939	Cobalt Computer Services, Inc.	19391	Computer Service	11/30/2020	266.55	40-65-8015
2939	Cobalt Computer Services, Inc.	19505	Computer Service	12/17/2020	139.98	40-65-8015
2939	Cobalt Computer Services, Inc.	19516	Computer Purchase	12/29/2020	772.00	24-70-7400
Total 2939:					1,696.03	
3348						
3348	Code Publishing, Inc.	68249	Codification Update	11/20/2020	133.50	10-60-2900
Total 3348:					133.50	
2720						
2720	Comcast	CED 2020 LIB	Internet Service	11/23/2020	146.85	24-60-2525
2720	Comcast	DEC 2020P/W	Internet Service	12/01/2020	74.18	51-65-3550
2720	Comcast	DEC 2020P/W	Internet Service	12/01/2020	74.17	52-65-3550
2720	Comcast	DEC BILLS	Internet Service	12/02/2020	155.13	10-60-2000
Total 2720:					450.33	
3940						
3940	Dan Arias	#1229201	Payment of Claim for 5th St. Imp	12/29/2020	506.10	11-60-7975
Total 3940:					506.10	
3913						
3913	DataBar Inc	248465	W/S Utility Statements	12/04/2020	306.95	51-74-2200
3913	DataBar Inc	248465	W/S Utility Statements	12/04/2020	306.95	52-74-2200
Total 3913:					613.90	
1000						
1000	DEQ	DEC 2020 L.R.	Operator Certification	12/09/2020	80.00	52-76-2000
1000	DEQ	DEC 2020 L.R.	Operator Certification	12/09/2020	80.00	51-76-2000
Total 1000:					160.00	
2282						
2282	EARTH20	848538	Bottled Water	11/12/2020	40.69	10-53-2200
2282	EARTH20	948410	Bottled Water	11/30/2020	25.39	10-53-2200
Total 2282:					66.08	
3939						
3939	Eric Hall Architects, Inc	7032	Architectural Services	11/30/2020	2,870.39	10-41-4000

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 3939:					2,870.39	
1946						
1946	Ferguson Waterworks	0926470-1	P/W Misc. Expense	11/04/2020	474.88	51-65-4600
Total 1946:					474.88	
3743						
3743	Fern Ridge Review	20862	Public Notice	12/02/2020	80.00	10-50-2100
Total 3743:					80.00	
3697						
3697	Fewel, Brewer & Coulombe	501236	Attorney Fees	12/04/2020	437.50	10-42-2500
Total 3697:					437.50	
1218						
1218	Grainger	9720197574	Misc. P/W Supplies	11/17/2020	83.28	11-45-2100
1218	Grainger	9720197574	Misc. P/W Supplies	11/17/2020	97.16	51-73-2100
1218	Grainger	9720197574	Misc. P/W Supplies	11/17/2020	97.16	52-73-2100
1218	Grainger	9734434435	Misc. P/W Supplies	12/02/2020	365.64	52-65-4600
Total 1218:					643.24	
2271						
2271	Home Comfort Heating & A/C	28145	Maintenance Contract	11/24/2020	653.71	10-72-4000
Total 2271:					653.71	
1220						
1220	Hurd's Custom Machinery, Inc.	27920	Public Works Supplies	11/01/2020	15.99	52-65-4600
1220	Hurd's Custom Machinery, Inc.	27920	Public Works Supplies	11/01/2020	30.82	10-72-4000
1220	Hurd's Custom Machinery, Inc.	27920	Public Works Supplies	11/01/2020	13.47	41-78-8170
1220	Hurd's Custom Machinery, Inc.	28050	Public Works Supplies	11/12/2020	12.86	10-72-4000
1220	Hurd's Custom Machinery, Inc.	28050	Public Works Supplies	11/12/2020	26.05	10-72-6700
1220	Hurd's Custom Machinery, Inc.	28079	Public Works Supplies	11/17/2020	163.58	10-72-4000
Total 1220:					262.77	
1101						
1101	Ingram Library Services	49408526	Library books	11/13/2020	18.52	24-60-2000
1101	Ingram Library Services	49408527	Library books	11/13/2020	109.26	24-60-2000
1101	Ingram Library Services	4941690	Library books	11/15/2020	29.77	24-60-2000
1101	Ingram Library Services	49837526	Library books	12/03/2020	31.54	24-60-2000
1101	Ingram Library Services	49837527	Library books	12/03/2020	9.35	24-60-2000
1101	Ingram Library Services	49863688	Library books	12/04/2020	27.66	24-60-2000
1101	Ingram Library Services	49869600	Library books	12/04/2020	12.05	24-60-2000
1101	Ingram Library Services	49869601	Library books	12/04/2020	99.95	24-60-2000
1101	Ingram Library Services	49944254	Library books	12/08/2020	99.61	24-60-2000
1101	Ingram Library Services	50217719	Library books	12/18/2020	41.19	24-60-2000
Total 1101:					478.90	
1221						
1221	Jerry's Home Improvement	61968	Misc Public Works Supplies	11/03/2020	139.95	10-72-4000

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 1221:					139.95	
3683						
3683	Keybank N.A.	DEC 2020	Misc Credit Card Charges	12/20/2020	69.98	10-41-3600
3683	Keybank N.A.	DEC 2020	Misc Credit Card Charges	12/20/2020	69.98	10-41-3600
3683	Keybank N.A.	DEC 2020	Misc Credit Card Charges	12/20/2020	309.99	10-41-3600
3683	Keybank N.A.	DEC 2020	Misc Credit Card Charges	12/20/2020	12.70	10-53-2000
3683	Keybank N.A.	DEC 2020	Misc Credit Card Charges	12/20/2020	55.00	10-60-2400
3683	Keybank N.A.	DEC 2020	Misc Credit Card Charges	12/20/2020	6.99	10-60-2300
3683	Keybank N.A.	DEC 2020	Misc Credit Card Charges	12/20/2020	6.97	10-60-2300
3683	Keybank N.A.	DEC 2020	Misc Credit Card Charges	12/20/2020	664.75	10-60-2400
3683	Keybank N.A.	DEC 2020	Misc Credit Card Charges	12/20/2020	5.00	10-41-3600
3683	Keybank N.A.	DEC 2020	Misc Credit Card Charges	12/20/2020	1.00	10-53-2200
3683	Keybank N.A.	DEC 2020	Misc Credit Card Charges	12/20/2020	7.00	10-53-2200
3683	Keybank N.A.	DEC 2020	Misc Credit Card Charges	12/20/2020	3.00	10-53-2200
3683	Keybank N.A.	DEC 2020	Misc Credit Card Charges	12/20/2020	4.28	51-65-4600
3683	Keybank N.A.	DEC 2020	Misc Credit Card Charges	12/20/2020	4.29	52-65-4600
3683	Keybank N.A.	DEC 2020	Misc Credit Card Charges	12/20/2020	50.00	25-65-2000
3683	Keybank N.A.	DEC 2020	Misc Credit Card Charges	12/20/2020	50.00	25-65-2000
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	79.98	10-41-3600
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	99.41	10-41-3600
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	99.41	10-41-3600
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	70.25	10-53-2200
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	160.00	10-63-2000
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	299.98	10-41-3600
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	28.99	10-53-2200
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	7.48	10-53-2000
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	69.00	10-53-2200
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	28.99	10-53-2200
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	11.95	10-60-2400
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	942.00	10-41-3600
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	99.41	10-41-3600
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	135.00	10-63-2000
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	79.40	10-60-2300
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	396.80	10-60-2300
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	24.97	10-60-2300
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	55.00	10-60-2400
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	31.50	10-60-2300
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	335.30	10-60-2400
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	19.93	24-60-2000
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	36.95	10-60-2300
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	99.41	10-41-3600
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	61.39	10-41-3600
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	39.84	10-41-3600
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	299.89	10-41-3600
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	34.50	24-60-2800
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	37.72	24-60-2800
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	14.52	24-60-2800
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	29.99	10-60-2300
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	8.70	10-60-2400
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	20.00	10-41-3600
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	4.28	51-65-4600
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	4.29	52-65-4600
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	469.90	51-65-4600
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	469.89	52-65-4600
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	152.82	10-72-6700

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	94.70	51-65-2400
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	94.70	52-65-2400
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	66.00	51-76-2000
3683	Keybank N.A.	NOV 2020	Misc Credit Card Charges	11/20/2020	66.00	52-76-2000
Total 3683:					6,501.17	
1225						
1225	Linn County Building Dept.	NOV 2020	Building Permit Fees	12/09/2020	243.39	10-50-2000
Total 1225:					243.39	
3819						
3819	Linn County Treasurer	NOV 2020	Court Revenue Payout	11/30/2020	64.00	10-42-2200
3819	Linn County Treasurer	OCT 2020	Court Revenue Payout	10/31/2020	170.67	10-42-2200
Total 3819:					234.67	
1077						
1077	Michele Eldridge	1102201	Reimbursements	11/02/2020	139.96	10-41-3600
Total 1077:					139.96	
3894						
3894	Mitel	35313619	Phone Bill	12/01/2020	25.21	24-60-2500
3894	Mitel	35313619	Phone Bill	12/01/2020	111.58	10-69-3500
3894	Mitel	35313619	Phone Bill	12/01/2020	111.58	51-65-3500
3894	Mitel	35313619	Phone Bill	12/01/2020	111.58	52-65-3500
Total 3894:					359.95	
2644						
2644	Net Assets	54-202011	Lien Searches	12/01/2020	124.00	10-53-2250
Total 2644:					124.00	
1102						
1102	NW Natural Gas Co.	DEC 2020	Utilities	12/09/2020	3.76	10-69-2000
1102	NW Natural Gas Co.	DEC 2020 P/W	Utilities	12/09/2020	529.58	51-65-2700
1102	NW Natural Gas Co.	DEC 2020 PU	Utilities	12/10/2020	48.48	52-65-2700
Total 1102:					581.82	
1229						
1229	OAMR	02659	Membership Dues	12/04/2020	60.00	10-63-2100
Total 1229:					60.00	
3427						
3427	OHA Cashier	2021 WATER C	Water System Fee	12/02/2020	200.00	51-65-5000
Total 3427:					200.00	
1245						
1245	One Call Concepts, Inc.	0110390	Locates	11/30/2020	6.60	51-65-4600
1245	One Call Concepts, Inc.	0110390	Locates	11/30/2020	6.60	52-65-4600

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 1245:					13.20	
1033						
1033	Oregon Department of Revenue	NOV 2020	Court Revenue Payout	11/30/2020	865.00	10-42-2200
1033	Oregon Department of Revenue	OCT 2020	Court Revenue Payout	10/31/2020	700.31	10-42-2200
Total 1033:					1,565.31	
3096						
3096	Pacific Office Automation	107477	Copier Contract	11/30/2020	22.33	10-60-2100
3096	Pacific Office Automation	107477	Copier Contract	11/30/2020	22.32	51-74-2000
3096	Pacific Office Automation	107477	Copier Contract	11/30/2020	22.33	52-74-2000
3096	Pacific Office Automation	147216	Copier Contract	12/22/2020	338.79	10-60-2100
3096	Pacific Office Automation	147216	Copier Contract	12/22/2020	338.69	51-74-2000
3096	Pacific Office Automation	147216	Copier Contract	12/22/2020	338.70	52-74-2000
3096	Pacific Office Automation	407823	Copier Contract	11/28/2020	24.40	10-60-2100
Total 3096:					1,107.56	
1079						
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	44.97	52-65-2600
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	20.72	10-69-2500
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	357.95	10-69-2500
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	30.43	10-69-2500
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	76.20	10-69-2500
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	133.79	10-69-2500
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	1,060.23	10-69-2500
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	54.36	52-65-2600
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	147.24	52-65-2600
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	1,197.93	52-65-2600
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	63.55	52-65-2600
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	18.05	52-65-2600
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	40.87	52-65-2600
1079	Pacific Power & Light Company	NOV 2020	Skate Park Exp	12/16/2020	37.38	10-72-6700
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	80.72	25-65-2500
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	28.83	25-65-2500
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	76.09	25-65-2500
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	136.71	10-69-3000
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	88.02	10-69-3000
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	43.47	10-69-3000
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	585.46	10-69-3000
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	68.69	10-69-3000
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	1,174.19	10-69-3000
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	63.65	10-69-3000
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	125.41	10-69-3000
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	283.16	10-69-3000
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	18.29	10-69-3000
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	167.66	10-69-3000
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	33.69	11-44-2000
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	3,364.12	51-65-2600
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	1,417.81	51-65-2600
1079	Pacific Power & Light Company	NOV 2020	UTILITIES	12/16/2020	86.69	51-65-2600
Total 1079:					11,126.33	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
1814						
1814	Peterson CAT	PC510293174	Public Works Supplies	12/02/2020	57.70	11-45-2100
1814	Peterson CAT	PC510293174	Public Works Supplies	12/02/2020	67.32	51-73-2100
1814	Peterson CAT	PC510293174	Public Works Supplies	12/02/2020	67.32	52-73-2100
Total 1814:					192.34	
2649						
2649	Petra Automotive	177024	Vehicle Maintenance	11/16/2020	109.97	52-73-2100
2649	Petra Automotive	177024	Vehicle Maintenance	11/16/2020	109.98	51-73-2100
2649	Petra Automotive	177024	Vehicle Maintenance	11/16/2020	94.27	11-45-2100
2649	Petra Automotive	177029	Vehicle Maintenance	11/16/2020	16.28	11-45-2100
2649	Petra Automotive	177029	Vehicle Maintenance	11/16/2020	18.98	51-73-2100
2649	Petra Automotive	177029	Vehicle Maintenance	11/16/2020	18.99	52-73-2100
Total 2649:					368.47	
2108						
2108	Postmaster	DEC 2020	City PO Box Fee	12/03/2020	40.01	10-60-2400
2108	Postmaster	DEC 2020	City PO Box Fee	12/03/2020	40.00	51-74-2200
2108	Postmaster	DEC 2020	City PO Box Fee	12/03/2020	39.99	52-74-2200
Total 2108:					120.00	
1836						
1836	Secretary of State- Division of Au	FY 2019-2020	Division of audits Payment	12/04/2020	300.00	10-41-2100
Total 1836:					300.00	
2927						
2927	Staples Business Advantage	3462212150	Office Supplies	11/18/2020	30.99	10-53-2200
2927	Staples Business Advantage	3463888041	Office Supplies	12/05/2020	11.59	10-60-2300
2927	Staples Business Advantage	3463888041	Office Supplies	12/05/2020	11.59	51-74-2400
2927	Staples Business Advantage	3463888041	Office Supplies	12/05/2020	11.58	52-74-2400
2927	Staples Business Advantage	3464030283	Office Supplies	12/08/2020	30.55	10-60-2300
2927	Staples Business Advantage	3464030283	Office Supplies	12/08/2020	30.54	51-74-2400
2927	Staples Business Advantage	3464030283	Office Supplies	12/08/2020	30.55	52-74-2400
2927	Staples Business Advantage	3464231430	Office Supplies	12/11/2020	5.65	10-60-2300
2927	Staples Business Advantage	3464231430	Office Supplies	12/11/2020	5.65	51-74-2400
2927	Staples Business Advantage	3464231430	Office Supplies	12/11/2020	5.65	52-74-2400
2927	Staples Business Advantage	3464362201	Office Supplies	12/12/2020	36.09	10-42-2800
2927	Staples Business Advantage	3464899254	Office Supplies	12/19/2020	18.33	10-60-2300
2927	Staples Business Advantage	3464899254	Office Supplies	12/19/2020	18.33	51-74-2400
2927	Staples Business Advantage	3464899254	Office Supplies	12/19/2020	18.33	52-74-2400
Total 2927:					265.42	
3243						
3243	Synergy Security Solutions	9357	Water Plant Security Maintenance	04/02/2020	25.00	51-65-3000
3243	Synergy Security Solutions	9392	City Hall Monitoring	05/29/2020	2,562.00	10-85-3150
3243	Synergy Security Solutions	9656	Water Plant Security Upgrade	06/26/2020	234.00	51-65-3000
3243	Synergy Security Solutions	9690	Municipal Center Monitoring	07/01/2020	588.00	10-72-4000
3243	Synergy Security Solutions	9694	Water Plant Security Maintenance	07/01/2020	444.00	51-65-3000
3243	Synergy Security Solutions	9695	Water Plant Security Maintenance	07/01/2020	444.00	52-65-3000
3243	Synergy Security Solutions	9696	City Hall Monitoring	07/01/2020	444.00	10-72-4000

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 3243:					4,741.00	
2227						
2227	TEC Equipment, Inc.	5006278ES	Misc. P/W Vehicle Exp	11/30/2020	2,081.16	11-45-3000
Total 2227:					2,081.16	
3866						
3866	Umpqua Valley Financial, LLC	11811	Audit Services	12/03/2020	8,690.00	10-41-2000
3866	Umpqua Valley Financial, LLC	11811	Audit Services	12/03/2020	3,555.00	51-60-2000
3866	Umpqua Valley Financial, LLC	11811	Audit Services	12/03/2020	3,555.00	52-60-2000
Total 3866:					15,800.00	
3663						
3663	Water & Sewer Deposit Refund	#1084.02	Utility Billing Overpayment	12/29/2020	109.68	01-1075
3663	Water & Sewer Deposit Refund	#11745.02	W/S Deposit Refund	12/04/2020	50.00	52-2120
3663	Water & Sewer Deposit Refund	#11745.02	W/S Deposit Refund	12/04/2020	50.00	51-2120
3663	Water & Sewer Deposit Refund	#11805.01	W/S Deposit Refund	12/04/2020	50.00	51-2120
3663	Water & Sewer Deposit Refund	#11805.01	W/S Deposit Refund	12/04/2020	50.00	52-2120
3663	Water & Sewer Deposit Refund	#11809.01	Utility Billing Overpayment	12/28/2020	54.90	01-1075
3663	Water & Sewer Deposit Refund	#246.02B	Utility Billing Overpayment	12/23/2020	17.45	01-1075
3663	Water & Sewer Deposit Refund	#274.05	Utility Billing Overpayment	12/22/2020	181.28	01-1075
3663	Water & Sewer Deposit Refund	#327.01	Utility Billing Overpayment	12/23/2020	46.08	01-1075
3663	Water & Sewer Deposit Refund	#377.03A	Utility Billing Overpayment	12/17/2020	30.89	01-1075
3663	Water & Sewer Deposit Refund	#459.03	W/S Deposit Refund	12/04/2020	50.00	51-2120
3663	Water & Sewer Deposit Refund	#459.03	W/S Deposit Refund	12/04/2020	50.00	52-2120
3663	Water & Sewer Deposit Refund	#6.06	W/S Deposit Refund	12/04/2020	50.00	52-2120
3663	Water & Sewer Deposit Refund	#6.06	W/S Deposit Refund	12/04/2020	50.00	51-2120
3663	Water & Sewer Deposit Refund	#766.01	Utility Billing Overpayment	12/04/2020	60.56	01-1075
Total 3663:					900.84	
2661						
2661	WCP Solutions	11993875	Office Supplies	11/03/2020	149.55	10-72-6700
2661	WCP Solutions	12013174	Office Supplies	11/13/2020	8.04	10-72-6700
Total 2661:					157.59	
1239						
1239	WECO	CP-00134558	PW Gas Exp	11/30/2020	310.55	11-45-2000
1239	WECO	CP-00134558	PW Gas Exp	11/30/2020	362.30	51-73-2000
1239	WECO	CP-00134558	PW Gas Exp	11/30/2020	362.30	52-73-2000
Total 1239:					1,035.15	
3929						
3929	Wildish Construction Co.	19-009E	LaSalle Street Waterline & Street I	12/08/2020	121,145.10	51-78-8015
3929	Wildish Construction Co.	19-009E	Storm Water Project	12/08/2020	52,902.00	25-70-8000
3929	Wildish Construction Co.	19-009E	Street Project	12/08/2020	88,779.28	11-60-7975
3929	Wildish Construction Co.	19-009F	8th Place and Eagles Way	11/04/2020	56,117.52	51-78-8015
Total 3929:					318,943.90	
Grand Totals:					428,249.76	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Payment Approval Report Expense Account Key

	Fund Number	Number G.L. Acct Number
General Fund	10	10-XX- XXXX
Street Fund	11	11-XX- XXXX
CED Fund	23	23-XX- XXXX
Library Fund	24	24-XX- XXXX
Storm Fund	25	25-XX- XXXX
Office Equip. Fund	40	40-XX- XXXX
Equipment Fund	41	41-XX- XXXX
Water Fund	51	51-XX- XXXX
Sewer Fund	52	52-XX- XXXX
Sewer Resv Fund	56	56-XX- XXXX



City of Harrisburg
120 Smith Street
Harrisburg, OR 97446
Phone (541) 995-6655
www.ci.harrisburg.or.us

APPLICATION FOR CITY COMMITTEES

Planning Commission, Public Works Committee, Budget Committee,
Library Board, Tree Committee & Parks and Recreation Committee.

Name:

Address:

Phone Number:

Email:

Are you a Harrisburg resident? Yes No

Employment:

In which position are you interested?*

Tell us why you would like to be included on the Committee(s) of your choice and what you will contribute:

Please list any schooling, hobbies, prior experience or any other information that would indicate how you would contribute to these committees.

WORK: PacificSource, April 1991-July 2015: Career growth over a 24-year period, with majority being leadership roles (last two roles were as a Director). Participated on CMS, DCBS, OID, Cover Oregon, AHIP, OAHU, ORHIX, and YHI government entities/committees.
VOLUNTEER: Harrisburg Festival and Events Assoc, Harrisburg Sesquicentennial Planning Committee, Chamber, Toys for Tots, Various Non-Profits in Eugene, Harrisburg, Junction City, Monroe, and North Bend from 1984 to present. SEE RESUME FOR MORE DETAILS.
EDUCATION: University of Oregon Bachelor of Science in Human Services, Southwestern Oregon Community College Associates of Arts in Human Services (and Juvenile Justice certificate), America's Health Insurance Plans (AHIP), Cascade Employers Association
CERTIFICATIONS: Healthcare Compliance Professional (HCP), Health Insurance Associate (HIA), Healthcare Customer Service Associate (HCSA), Frontline Leadership Certification, Ford Family Foundation Leadership Community Collaborations Program, Food Handler
AWARDS: Oregon Juvenile Services Commission—Outstanding Service & Contributions to Community, Tri-County Chamber—Volunteer Organization of Year, Tri-County Chamber—Distinguished Service, PacificSource—Team Recognition, PacificSource—Employee of Year

Please list a personal/professional reference that we may contact:

Name: Colleen Thompson, Director of Marketing, SELCO Community Credit Union

Address: [Redacted]

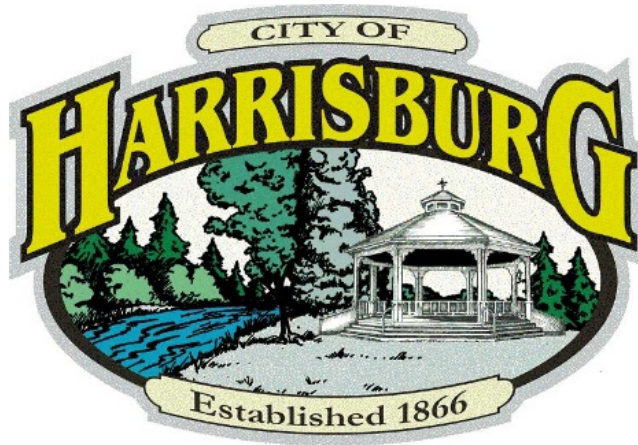
Phone Number: [Redacted]

Relation to you: Coworker at PacificSource for 20+ years, and close friend 25+ years.

By providing your signature below, you acknowledge that you are the applicant for the committee position and authorize the City to contact your references.

[Redacted Signature]

*Please be aware that candidates for Planning Commission are subject to State Ethic Law Requirements. For further information on ethics laws and what the requirements are, please ask for Michele Eldridge, City Recorder/Assistant City Administrator.



Library Board Meeting Minutes
November 12, 2020

Chairperson: Cassandra Barney, Presiding
 Board Members Present: Jayne Detering, and Anita McClure
 Board Members Absent: Violet Stone
 Staff Present: Librarians Cheryl Spangler and Mandy Pelkey, Library Supervisor Lori Ross and Asst. City Administrator/City Recorder Michele Eldridge
 Meeting Location: Harrisburg Municipal Center @ 354 Smith St.

CALL TO ORDER AND ROLL CALL at 6:12pm

CONCERNED CITIZEN(S) IN THE AUDIENCE. No citizens present, other than the candidate (Dez Hansen) for the Library Board position.

APPROVAL OF MINUTES

- Detering motioned to approve the minutes and was seconded by Barney. The Library Board then voted unanimously to approve the minutes for October 8, 2020.

THE MATTER OF FILLING A LIBRARY BOARD VACANCY

- Barney motioned to recommend that the City Council appoint Dez Hansen to the vacant library term ending June 30, 2024, at the December City Council Meeting. She was seconded by Detering, and the Library Board voted unanimously to recommend that the City Council approve Dez Hansen to be appointed to a term ending June 30, 2024.

THE MATTER OF ADDRESSING THE CITY ADMINISTRATORS MEMO REGARDING THE 'NO FINE' LIBRARY PROPOSAL

Staff Report: Eldridge reviewed briefly the memo that City Administrator John Hitt had provided to the board on what they needed to consider if they wanted to pursue the Fine Free policy for the Library. Eldridge noted that while she understood the Library Board wanted to move forward quickly, they would need to answer the questions in the staff report, in order to provide the

November 12, 2020

information that Council would need to consider in order for their policy to move forward. The Library Board is scheduled to attend the City Council work session scheduled for January 26, 2021.

- Ross said that 46 patrons currently have outstanding library fines. January to November 2020 has had \$735.59 in fines forgiven. Library fines forgiven since 2019 comes to a figure of \$2,196.70. Hitt is quite concerned about the dollar amount that has been forgiven. She then had brought a few policies for other libraries in our region, which she shared with the board. (Please see Addendum No. 1) Albany allows a four-day grace period before the patron is fined, and they actually allow up to \$15 in fines to be accumulated before the patron is prevented from checking out more books. At LBCC, they allow up to \$10 to be accumulated in fines, before checkout privileges are blocked. In Lebanon, they block checkout privileges at \$5 in fines. Sweet Home does not allow any materials to be checked out if any delinquent fines and fees show on a patrons account.

The Board briefly discussed that it is hard to determine whether or not a book is comparable, if a book is lost, and a patron brings in a different book to replace it. Spangler said that they apply an estimate based on whether it's a paperback, or hardback book. That comparable book then replaces the one that was lost, and the fine is removed from the account. Pelkey noted that the ALA (American Library Association) encourages Libraries to go fine free. They explain that it's felt that it's discriminatory to people who are poor, because they often can't afford to pay for fines. They suggest that it's more important that a Library builds relationships with patrons, because they provide literary advantages to the kids that need them the most.

Eldridge suggested that they focus on getting policies and finding out if other city owned libraries, or small independent libraries, are following a fine free policy. Larger City Libraries, or County Library systems wouldn't be comparable to our City Library. Dez Hansen commented that in Monroe, and Corvallis (both are Benton County Libraries), that they don't charge fines for children's books; only those for adults. Spangler added that at the annual conferences, they recommend that Libraries in Oregon go fully fine free. Pelkey agreed and said that she would prefer a fully fine free policy. Eldridge noted that for example, you could ask to change the policy so that children's books are exempt from being charged fines as long as lost books are replaced. Barney believed that children's books should always be fine free. She added that she could rewrite her original proposal, but she felt that the Library should focus on being fully fine free. She would get the policy from Roseburg, who already has that policy in place. She would also like the Librarians to find out if there is an auto renewal function.

The Board briefly discussed whether or not a homeless person could be kicked out of the Library if they aren't using any resources; McClure didn't think that was right, especially if it's bad weather. Spangler said she usually doesn't have them, but she gets a lot of teenagers. With the Library being closed to people for the most part it wasn't really a problem. Eldridge said that we could ask the City Attorney that question. Hansen also said after looking at the policy in Exhibit F that she felt that we should allow kids under 10 to have at least 10 books.

- Detering said that it sounds like if we want to be fine free, that we need to see what other Libraries our size are doing. She was ok too with the policy allowing younger kids to have up to 10 books at a time.
- Hansen asked what happens with a parent who can't afford to replace a book?
- Ross said that there really isn't anything concrete in the policy about what kind of a book could be a replacement; it's up to a Librarian as to what they will accept in replacement.

November 12, 2020

- Pelkey said that there are lots of nice books at St. Vincent de Paul, etc. Once a book is brought back, the debt is forgiven. She added that they will sometimes forgive a fine if you have a 7-year-old child who has been blocked from checking out a book because their dad isn't working.
- Barney summarized then that she would like to continue to recommend to the City Council that we go completely fine free, and that they all had homework to do to bring to the January meeting.

ADJOURN: With no further business, the Library Board adjourned at the hour of 7:20pm.

Chairperson

City Recorder

Loans and Renewals

Fines (<https://library.cityofalbany.net/fines/>)

Fines are charged for overdue materials based upon the current fee schedule.

Rates

- Fines for overdue library materials are \$.20 per item, per day.
- Fines per item will accumulate to a maximum of the item cost or \$5.00, whichever is lower.

Four-day grace period

- If overdue items are returned before the fifth day overdue, the patron will not be fined for the first four days.

Maximum fines

- Patrons may continue to check out library materials until they have accumulated \$15.00 in fines.
- Once a patron accumulates \$15.00 in fines, library privileges will not be permitted until fines are brought below \$15.00.

Interlibrary Loan (ILL) requests (<https://library.cityofalbany.net/interlibrary-loans/>)

(more...) (<https://library.cityofalbany.net/interlibrary-loans/#more-335>)

New checkout period (<https://library.cityofalbany.net/new-checkout-period/>)

All items checked out on or after September 1 will be due 30 days from check out, regardless of the type of item. Books, audiobooks, CDs and kits can be renewed up to two times, 30 days per renewal. DVDs, games, and magazines will have NO renewals and must be returned before the 30-day due date. Due dates for e-books and e-audiobooks will remain the same.

You can renew your loans by logging into your account online; or calling the library at 541-917-7582, for staff help. If you do not return your items by the end of the loan period, you will get overdue notices.

Items that you place on hold and receive notice are ready for pickup, will expire after 21 days, if no pickup appointment has been made.

Renewing items (<https://library.cityofalbany.net/renewals/>)

- Renewals may be requested at the Circulation Desk in the Library, over the telephone, or through the “My Account” feature in the Catalog.
- Items may be renewed two times for their normal checkout period.
- The renewal period begins on the day the item is renewed.
- No item with an outstanding reserve may be renewed.
- No item overdue more than seven days can be renewed except when searching for a lost item.
- Nonrenewable items must be reshelved before they can be checked out again.

Renewing items online

- [Login to your library account](https://libweb.cityofalbany.net/eg/opac/myopac/main) (<https://libweb.cityofalbany.net/eg/opac/myopac/main>) using your library card number and birth date as shown, and click “LOG IN.” ([need help](http://library.cityofalbany.net/help/) (<http://library.cityofalbany.net/help/>)?)
- Click on the “Items Checked Out” tab.
- Click on the box to the left of each title you wish to renew.
- At the top of the list of your checkouts, click the “Go” button next to the “Renew Selected Titles” drop down menu. A pop-up message will appear asking if you’re sure you want to renew; select “OK” or cancel.
- A message will appear at the top of the list of check-outs stating how many items were successfully renewed, and/or how many items failed to renew (in red).

Calendar

VIEW FULL CALENDAR ([HTTP://LIBRARY.CITYOFALBANY.NET/ABOUT-APL/CALENDAR/](http://library.cityofalbany.net/about-apl/calendar/))

November 2020						
«						»
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Upcoming Events:

Family Story Time! (<https://cityofalbany.libcal.com/event/6820287?hs=a>)
Tue Nov 3rd 2020 10:30am

Craft Kit Pick Up: Origami (<https://cityofalbany.libcal.com/event/7243715?hs=a>)
Tue Nov 3rd 2020 4:00pm

Read to the Dogs! (<https://cityofalbany.libcal.com/event/7088198?hs=a>)
Wed Nov 4th 2020 11:00am

Craft Day Kit Pick Up (<https://cityofalbany.libcal.com/event/7243720?hs=a>)

Main Library

8.

2450, 14th Avenue SE

MAP / DIRECTIONS (<http://maps.google.com/maps?f=q&hl=en&geocode=&q=ALBANY+PUBLIC+LIBRARY&sll=44.633207,-123.074341&sspn=0.012888,0.026436&ie=UTF8&ll=44.629359,-123.073182&spn=0.012888,0.026436&z=15>)

☎ **541-917-7580**

✉ AskAlbany@cityofalbany.net
(<mailto:AskAlbany@cityofalbany.net>)
📖 [Staff Directory \(/staff-directory\)](/staff-directory/)

Carnegie Library

302 Ferry Street SW

MAP / DIRECTIONS (<http://g.co/maps/uawnk>)

☎ **541-917-7585**

✉ AskAlbany@cityofalbany.net
(<mailto:AskAlbany@cityofalbany.net>)
📖 [Staff Directory \(/staff-directory\)](/staff-directory/)

More

Albany Library Foundation (<https://library.cityofalbany.net/category/support/>)

City of Albany, Oregon (<http://cityofalbany.net/>)

Friends of the APL (<https://library.cityofalbany.net/friends-of-the-library/>)

Library Board (<http://www.cityofalbany.net/city-council/bcc/lib>)

Linn Genealogical Society (<http://www.lgsoregon.org/>)

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View previous newsletters (<https://us9.campaign-archive.com/home/?u=a4a552edd91e098c98f77b3c2&id=5ca60bb695>)

📘 (<https://www.facebook.com/albanypubliclibrary>) 🐦 (<http://www.twitter.com/cityofalbany>)

Circulation Policy | LBCC

The Linn-Benton Community College Library ("the Library") provides access to its collections, without any charge, to students, employees, and community members. Some items are only available to certain users, including:

- Interlibrary loans - reserved for LBCC students and employees
- Laptops and hotspots - reserved for LBCC students
- Course textbooks - reserved for LBCC students

See our [Access Policy](#) for more details about services to the public.

All library users may renew their checkouts twice. Reserve materials cannot be renewed. You may renew online by using the "My Library Account" link on the library's webpage, in person at the library's circulation counter, or by phone. During the Library's open hours, please feel free to call the Circulation Counter at (541) 917-4638 for assistance.

Step-by-Step Instructions to Renew Library Materials

Step 1: [Go to the library homepage](#).

Step 2: Click on the "Check my Library Account" button.

Step 3: Log into your account using your X number as the user ID and your 4-digit year of birth for your password (unless you've reset your password to something else.) Click "Log In" button.

Step 4: Click on the link "Items Checked Out."

Step 5: Check the box on the left-hand side of each title that you would like to renew check out.

Step 6: Click on the box that says GO.

Step 7: Check YES on the pop-up menu that ask if you would like to renew selected items.

Step 8: Confirm that the due date has been revised for the items you requested be renewed.

Late Materials

Late Fines

2hr Reserves - \$.50 an hour

3 day Reserves - \$2.00 a day

Materials obtained through Interlibrary Loan - \$2.00 a day

Laptops and hotspots - \$2.00 a day

All other library items - \$.25 a day

To avoid late charges, please make sure to renew your materials - online, by using the "My Library Account" link on the top right corner of the page, or by calling the LBCC Library Circulation Desk at (541) 917-4638.

Exhibit A

RESERVE MATERIALS CANNOT BE RENEWED.

8.

Suspension of Borrowing Privileges

When a user's account accumulates \$10.00 or more in fines, her/his checkout privileges will be "blocked" and remain suspended until the user does the following:

1. Check in all materials on which fines are accumulating. (e.g. If one has a reserve item out, privileges will not be unblocked until the item has been checked in).
2. Pay the bill for overdue fines (this bill is generated at the library's circulation counter) at the LBCC Business Office and bring the receipt back to the circulation counter.

Blocked users can appeal their bills by filling out an appeal form and submitting it to library circulation staff. A librarian will review the appeal and reply directly to the user. Contact libcirc@linnbenton.edu to initiate this process.

How can I avoid being fined/billed?

Here are a few tips to avoid accumulating fines and being billed for "LOST" books:

1. Pay attention to due dates (this will be printed on your receipt)
2. Renew your checkouts (with the exception of Reserve materials, calculators, hotspots, and laptops)
3. Read your LBCC email - you will receive the following email reminders before you are actually billed for "LOST" items:
 - o 3 days before materials are due
 - o The day after materials become overdue
 - o 14 days after materials become overdue
 - o 21 days after materials become overdue

Remember, you can renew checkouts of most library items (except Reserves, calculators, and laptops) up until they are marked "LOST." While this does not erase any accumulated fines, you can save yourself the expense of replacing a book!

Significant or repeated failure to return library items (including technology) may result in suspension of a library user's borrowing privileges.

"Lost" or Long Overdue Items

Billing for LOST or Long Overdue Materials

The library's checkout software automatically marks checkouts as "LOST" 40 days after their due date if they have not been checked in. At this point, you will receive an email notifying you of a pending bill; billing will be done by the LBCC billing office. You will be billed the cost of item plus fines and processing fees for each lost item. Please make sure to return materials on time or to renew your loans.

Delinquencies/Fines

By checking library materials out, the borrower enters into an agreement with the library to return the items on or before the due date as indicated on the checkout receipt. Materials returned after the due date are subject to overdue fines of \$.20 per item per day up to a maximum of \$5.00 per item.

The object of fining patrons for materials returned overdue is twofold:

1. To encourage the prompt return of library materials so that they may be made available to other borrowers.
2. To recoup a portion of the costs incurred by the library in the attempt to secure the return of library property

Notices:

Patrons who provide an e-mail address will be sent a courtesy reminder by e-mail three (3) days before materials are due.

A late notice will be sent by e-mail when library materials are one (1) week overdue.

A final notice with replacement costs will be sent when items are four (4) weeks overdue. Materials not returned at that point will be considered “Lost,” and the patron will be blocked until lost items are returned and fines paid or the lost items are paid for.

Payment for Lost/Damaged Items

When a patron pays for a lost or damaged item, he/she will not be charged overdue fines for that item.

An item must be paid for if it’s deemed damaged to the point of being unusable by subsequent patrons. This determination will be made by the Library Director or designee.

Suspension of Borrowing Privileges

Patrons who accrue fines in excess of \$5.00 will have their borrowing privileges suspended (will be “blocked”) until payment is made to reduce the amount to no more than \$5.00.

Where circumstances warrant, the Library Director or designee may also suspend the borrowing privileges of household members (family or other individuals residing at the same address). Borrowing privileges for household members will be reinstated when the delinquent patron again becomes eligible to borrow.

A patron who owes in excess of \$25.00 in fines may make a one-time payment of \$25.00 to clear off all fines under his/her name. Lost and/or damaged items are excluded. Any lost/damaged items must be paid for in full.

Overdue Material and Fines

At checkout, the Sweet Home Public Library provides date due slips listing all the items borrowed by the patron. ***By checking the item out, the patron enters into an agreement with the library to return all materials borrowed, on or before the due date.***

Materials returned to the Library after the close of business, will be checked in the following morning. Books and magazines may be returned in the drive-up book return. Videos, DVDs, Books on CD and Books on tape are to be returned in the outside slot by the front door. All materials can be returned to the inside drop box at the Circulation desk during open hours. *The patron will be responsible for any fines per the city fee schedule.*

Patrons will receive 2 courtesy reminder phone calls when items are one day overdue and when items are two weeks overdue. Patrons without a valid phone number will receive a written notice and the library will suspend patron privileges to check out materials and computer use until a valid phone number can be verified.

After 15 days overdue, patrons who have not returned library materials will be contacted by letter. This letter will quote the Oregon Revised Statutes (ORS) 357.975 Willful Detention of Library Property and ORS 357.990 Penalties.

Prohibited Actions and Penalties

It shall be unlawful for any person willfully or maliciously to detain any library materials belonging to the Sweet Home Public Library, of the City of Sweet Home, for 30 days after notice in writing from the Library Director that the library material is past due. The notice shall bear upon its face a copy of Oregon Revised Statutes (ORS) 357.975 Willful Detention of Library Property and ORS 357.990 Penalties.

Oregon Revised Statutes

357.975 Willful detention of library property.

It shall be unlawful for any person willfully or maliciously to detain any library materials belonging to a publicly supported library or privately supported school, academic or research library or incorporated library for 30 days after notice in writing from the librarian of such library, given after the expiration of time which by regulations of such library such materials may be kept. The notice shall bear upon its face a copy of this section and of ORS 357.990.

357.990 Penalties.

Violation of ORS 357.975 is a Class B violation. Such conviction and payment of the fine shall not be construed to constitute payment for library material nor shall a person convicted under this section be thereby relieved of any obligation to return to the library such material.

The Library will suspend all patron privileges to check out materials and computer use of a family/household residing at the same address when a member of the family/household owes delinquent fines and fees per the city fee schedule. Privileges will be reinstated for all individuals at such time as the delinquent borrower again becomes eligible for borrowing and computer use privileges.

Lost, Partial Returns, Damaged Materials

Items not recovered using the stated methods covered in the Overdue Material and Fines section will be declared lost after 45 days of the due date. A billing notice will be sent to the patron notifying them of all the fines and fees. *Borrowing and computer use privileges will be suspended for patrons who have items declared lost until all fines and fees are paid in full. **Delinquent accounts may be referred to a collection agency.***

When a patron knows that he/she has lost library materials and so informs the library, he/she will be informed of the replacement cost of the item plus the processing fee.

When a patron returns an item before the 45 days, he/she will still be liable for the overdue charges *per the city fee schedule.*

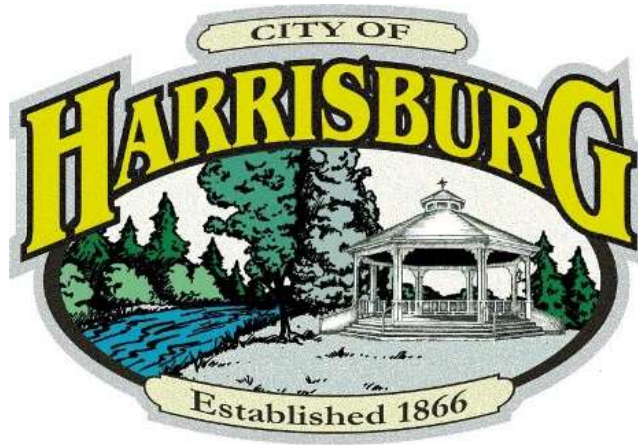
Materials lost or damaged may be replaced by the patron within the 45 days with another identical item in new condition at the discretion of the Library Director or designated library staff. If a patron wishes to replace a book (or other item) they have lost or damaged, they must replace it with a **NEW, in excellent condition, free of stains, loose pages or any other kind of damage.** The replacement item will usually have the exact ISBN as the copy that is being replaced. Newer editions of a title may be accepted. Should hardcover editions no longer be in print, Trade Paperback will be accepted, as long as it is the same or newer edition. (Note – this type of exchange would most often be in the case of non-fiction material). Replacements for lost or damaged audio/visual materials must be in the original “sealed” container. Used video store items are NOT acceptable. Patrons should keep all their receipts until they have been notified that the material they have purchased meets the library’s requirements.

Patrons will still have the \$5.00 processing fee and overdue fines.

Some library materials have multiple parts, such as CDs or DVDs. If a part is missing upon return, the library will notify the patron by phone. The item will not be checked in until the missing part is returned. If the missing part is not returned, the patron will be charged the full cost of replacement and a \$5.00 processing fee and fines per the city fee schedule.

Lost material charges may be forgiven at the discretion of the Library Director in extraordinary circumstances.

GENERAL FEES	
Sweet Home	
Photograph Postage	
Postage per photo CD	\$5.00
Postage min to 10 printed pages	\$5.00
Per pages after 10	\$0.10
Record Checks	
Letters of Clearance (per individual)	\$15.00
Location/Person overview per individual	\$10.00
Postage for records checks minimum to 10 pages	\$2.00
Per page after 10	\$0.10
License Investigations	
Second Hand Dealer License Processing	\$20.00
Texas Hold-Em License (annual)	\$200.00
Social Games	\$25.00
LIBRARY SERVICES FEES	
Photocopies Black and white 8.5 X 11 (self service)	.15 per side
Color 8.5 X 11 (self service)	.50 per side
Overdue Library Materials	
Books, Magazines, Books on CDs per item per day	.10 (maximum 3.00/item)
Videos, DVD's, per item/per day	1.00 (maximum 5.00/item)
Out of City Library Card	
Per household and/or single card per year issued	\$35.00
Lost/Destroyed Library Materials	Actual replacement cost plus 5.00 processing fee
FINANCE DEPARTMENT	
Miscellaneous Service and Research Fees	
Budget Document (bound copy) Available online	\$15.00
Audit/CAFR Document (bound copy) Available online	\$15.00
Municipal Lien Search Fee per Tax Lot Exhibit A	\$25.00
Reconveyance Fee	\$160.00



Planning Commission Meeting Minutes
November 17, 2020

Chairperson: Todd Culver, Presiding
 Commissioners Present: Rhonda Giles, Jeremy Moritz, Kurt Kayner, and Susan Jackson
 Absent: Roger Bristol and Kent Wullenwaber
 Staff Present: City Planner Jordan Cogburn, City Administrator/Planner John Hitt (Via Zoom), Asst. City Administrator/City Recorder Michele Eldridge, Public Works Director Chuck Scholz, and Finance Officer/Deputy City Recorder Cathy Nelson
 Meeting Location: Harrisburg Municipal Center located at 354 Smith St.

CALL TO ORDER AND ROLL CALL: Order was called at 7:00pm by Chairperson Todd Culver.

CONCERNED CITIZEN(S) IN THE AUDIENCE. Everyone present were there for items on the agenda.

APPROVAL OF MINUTES

- The minutes for October 20, 2020 are not yet available.

PUBLIC HEARING

THE MATTER OF THE WOODHILL CROSSING PRELIMINARY 31-LOT SUBDIVISION APPLICATION (LU 424-2020)

Chairperson Todd Culver read aloud the order of proceedings, and noted the procedures for a continuance, and the process to keep the record open.

At the hour of 7:02PM, the Public Hearing was opened.

Culver asked if there were any Conflicts of Interest, or Ex Parte contacts. Moritz stated that he had had brief discussions with neighbors. He did not feel that it would hinder his ability to vote on the application in a fair and unbiased manner. There were no rebuttals in relation to Conflicts of Interest, or Ex Parte Contacts.

November 17, 2020

Culver then read aloud the criteria that were relied upon for this land use hearing and noted additional copies of criteria near the door. He also directed the audience on how they would need to direct testimony towards the applicable criteria, and how an appeal could be made.

STAFF REPORT: Hitt conferred discussion over to Cogburn. Cogburn informed the commission that the applicant submitted suggestions for street names (Please see Addendum No. 1). Cogburn read the staff report as submitted and drew attention to the following items:

- Applicant requested an exception from the current maximum block length of 630ft to 700ft and 740ft block lengths to allow for physical and environmental constraints of developing the infill site, specifically the probable wetlands throughout the project site, and existing right of way facilities to the southeast.
- Applicant requested an additional exception to the pedestrian access standard that states, "When an exception to maximum block lengths is approved, pedestrian access ways will be required in order to provide direct access to the sidewalk". If the Commission grants the request to allow for the increase to maximum block lengths and the exception to not require the pedestrian walkways, then Condition 13 will not be required and can be removed.
- Cogburn stated that the Department of State Lands approved delineation and potential fill/removal permit for wetlands has not been completed. Condition No. 10 makes a completed wetland delineation report and approval from the Department of State Lands a requirement prior to Final Plat approval.
 - Hitt addressed the conditions of approval in the process of the application.
 - Eldridge stated that the Department of State Lands might place more restrictions and might cause plan changes to the Final Plat approval. Staff and the Planning Commission Chair would bring it back to the Board for considerations. A public hearing would not be required for this process.
 - Scholz had no immediate concerns.
- Culver asked about the suspension pond. He was concerned because of the cost to the city to maintain.
 - Hitt stated that the applicant is required by State Codes to maintain detention ponds. City staff has maintained other detention ponds 1-2 times a year at an estimated cost of \$2,000 a year. He suggested that the City and the Applicant enter a DDA for funding costs for long-term care.
- Moritz asked about drainage and if the sewer and water lines are getting replaced.
 - Scholz stated that they will use existing lines which will require some streets to get ripped up to tap into them. The existing lines are large enough to handle multiple phases and future growth. Most of the towns storm water drainage flows from open ditches to culverts, this development will not be any different. The developers will have to address the water issue.
 - Jackson wanted to clarify that the applicant was paying for the improvements. Scholz stated they were.

APPLICANTS TESTIMONY: Laura LaRoque and Brian Vandetta representing Udell Engineering and Land Surveying, LLC presented a slide show to the Planning Commission covering the following:

November 17, 2020

- Plan set for the 31 lot Woodhill Crossing project. The project will be completed in two (2) phases. Phase 1 – Lot 1. Phase 2 – Lots 2-31.
- Street extensions including 9th Street. The developer will build streets and dedicate the right-of-way to the City. The new streets will allow for pedestrian connection.
- Harrisburg wetlands and mitigation. The applicant is proposing single family lots, which is using half the density that code allows in the R-2 zone.
- Water and sewer. Each lot will have its own sewer and water line for the current main line on Sommerville Loop, which has adequate capacity. Hydrants will be placed at intersections and mid-block.
- Storm water drainage. The city standards set the rates for drainage. The applicant will follow Federal and State standards which are more stringent. Applicant stated that there are three (3) levels of review for storm water with oversight from four (4) entities.

Chair Culver asked if any Planning Commission Member had a question for the applicant. Moritz asked where the driveways were located for the lots adjacent to Sommerville Loop. Applicant replied that lots 1-6 would have driveways that had access from Sommerville Loop. Moritz followed-up by asking if the sidewalks and gutters would cover the ditch. The applicant said they would. Moritz stated he was concerned about the parking situation that is already present on Sommerville Loop, which currently does not allow parking, and felt the new development project would only add to the parking issues. Applicant stated that each lot would allow for two cars in each driveway. Hitt replied that more development was coming, and the TSP needed to be updated to include Sommerville Loop.

Moritz asked for more information on the DDA regarding the maintenance of the detention pond. Hitt replied that negotiations would need to be at a later time, but “Other Development Considerations: c.” on page 17 of the staff report could include verbiage to address a maintenance fee for the pond. Moritz also asked about streetlights and mailbox clusters. Cogburn referred to page 18, section 9 of the staff report, which stated that prior to the Final Plat approval, the preliminary plat shall be revised to show the locations of streetlights. Applicant stated that streetlights will be placed on internal streets and on Sommerville Loop. He also noted that placement of mailbox cluster was decided upon by the Postmaster.

TESTIMONY IN FAVOR, IN OPPOSITION, AND NEUTRAL TESTIMONY WAS ASKED FOR.

Written public testimony received before November 10 was included in the agenda packet. The other three written testimonies from Lee and Ann Heckart, Allison Long, and Kristina Lenhard, were handed out at the beginning of the meeting, and are attached as Addendum 2 to 4 to the minutes

In Favor:

- Wayne Hayner – 764 Sommerville Loop. Stated he was in favor of growth for single family dwellings. He is concerned about storm water and flooding. Submitted pictures of area being discussed during flood levels. (Please see Addendum No. 5)
- Matt Dockery – 972 Sommerville Loop. Stated he was in favor as long as there was due diligence from the city and applicant regarding the storm water detention pond.
- Culver replied that it was a challenge to move water throughout all of Harrisburg.

November 17, 2020

In Opposition:

- None present.

Neutral:

- Gordon Moritz. Concerned about 9th Street not lining up. When it curves over the addresses already assigned to the 900 block will be wrong. Eldridge replied that she would have to talk to Linn County and the Fire District regarding addresses.

No rebuttal of testimony or additional questions for the public.**The public hearing was closed at the hour of 8:08pm.**

- Kayner asked about how we deal with the parking issue.
 - Hitt replied that the City needs to develop a plan and that Scholz would need to help with the plan. He is not sure how to address the short-term issue.
 - Kayner suggested using a lot in the middle as overflow parking.
 - Moritz stated that cars are parking on Sommerville Loop, even though it is not allowed with our current code. There were eight (8) cars parked on it last night, and when you add the garbage cans on the road it makes it a one-lane road.
 - Hitt replied that there is no reason to not include Sommerville Loop in the next STP-CIP.
 - Applicant showed the board that they are two (2) feet shy from allowing parking on both sides of Sommerville. He suggested that the City pay for the extra costs or reduce the SDC fees to allow for two (2) more feet during the road portion of the project.
 - Kayner asked when the proposed start date was for the first phase of the project.
 - Applicant replied that there are many more steps to complete before starting; but it is estimated in July of 2021 if they are lucky.
 - Moritz suggested making parking a condition of approval.
 - Cogburn cautioned the Planning Commission and reminded them that conditions must address the criteria as stated in the current code. He directed attention to page 5 of the staff report, subsection 2. Minimum Right-of-Way and Roadway Widths. He read "The City Engineer has confirmed that paving widths of 32 feet are appropriate for the intended use and essential service providers. Therefore, these criteria have been met."
 - Kayner pointed out that Sommerville Loop is a 25-mph road making it residential, and a residential street is required to have nine (9) feet of travel and seven (7) feet for parking on each side of the center line. This section of Sommerville Loop is currently twenty-two (22) feet.
 - Resident Gordon Moritz confirmed that there have been no repairs on this section of road in over 30 year.
 - Scholz confirmed that the way the street was presented in the application fits into Harrisburg's long-term plans.
 - Moritz asked about walking safety on Sommerville Loop.
 - Scholz confirmed that the application meets standards as proposed.

November 17, 2020

- Kayner asked for verification that Sommerville Loop was residential and not a collector street which would require sixty (60) feet.
- Cogburn once again stated that the City Engineer stated that the criteria had been met as set by code.
- Applicant stated they would be willing to meet requirements for a collector street as a conditional addition.
- Chairperson Culver stated that an addition needed to be made to page 17 of the staff report under “Other Development Considerations, sub-section c. to include “the DVA will include an agreement to fund maintenance on the storm detention area referred to as Tract B” at the end.
- Chairperson Culver then asked for opinions from the Planning Commission on granting exceptions as requested which include increasing the maximum block lengths from 630 feet to 700 feet and 740 feet, and not requiring the pedestrian access standard. The Planning Commissions opinion was in favor of granting the exceptions. Therefore, Condition 13 found on page 9 of the staff report is no longer required and will be removed.
- **Moritz motioned to add Condition No. 13 which states “The applicant shall revise the preliminary plan to meet the City minimum right-of-way for collector streets and paving standards for Sommerville Loop prior to final plat approval” to the conditional approval of the Woodhill Crossing preliminary 31-lot subdivision application (LU 424-2020). He was seconded by Giles. The Planning Commission then voted unanimously to add Condition No. 13 which states “The applicant shall revise the preliminary plan to meet the City minimum right-of-way for collector streets and paving standards for Sommerville Loop prior to final plat approval” to the conditional approval of the Woodhill Crossing preliminary 31-lot subdivision application (LU 424-2020).**
- **Moritz then motioned to conditionally approve the Woodhill Crossing Preliminary 31-Lot Subdivision Application (LU 424-2020), subject to the conditions of approval contained in the November 17, 2020 Staff Report as amended. After consideration of public testimony, this motion is based on findings presented in the staff report to the Planning Commission on November 17, 2020, and findings made by the commission during deliberations on the request. He was seconded by Giles. The Planning Commission then voted unanimously to conditionally approve the Woodhill Crossing Preliminary 31-Lot Subdivision Application (LU 424-2020), subject to the conditions of approval contained in the November 17, 2020 Staff Report as amended. After consideration of public testimony, this motion is based on findings presented in the staff report to the Planning Commission on November 17, 2020, and findings made by the commission during deliberations on the request.**

With no further discussion, the meeting was adjourned at the hour of 9:22pm.

Chairperson

City Recorder



Woodhill Crossing

Woodhill Homes

George Hale

Udell Engineering and Land Surveying, LLC

Brian Vandetta & Laura LaRoque

Site Location

SITE VICINITY



930 SOMMERVILLE LOOP



Proposed Improvements



Lots:
31-lot residential subdivision
Phase one – Lot One
Phase two – Lots 2 -31



Streets:
S. 9th Street Extension
Secondary internal street



Water / Sewer:
Public and private utility services



Stormwater:
Stormwater quality and detention

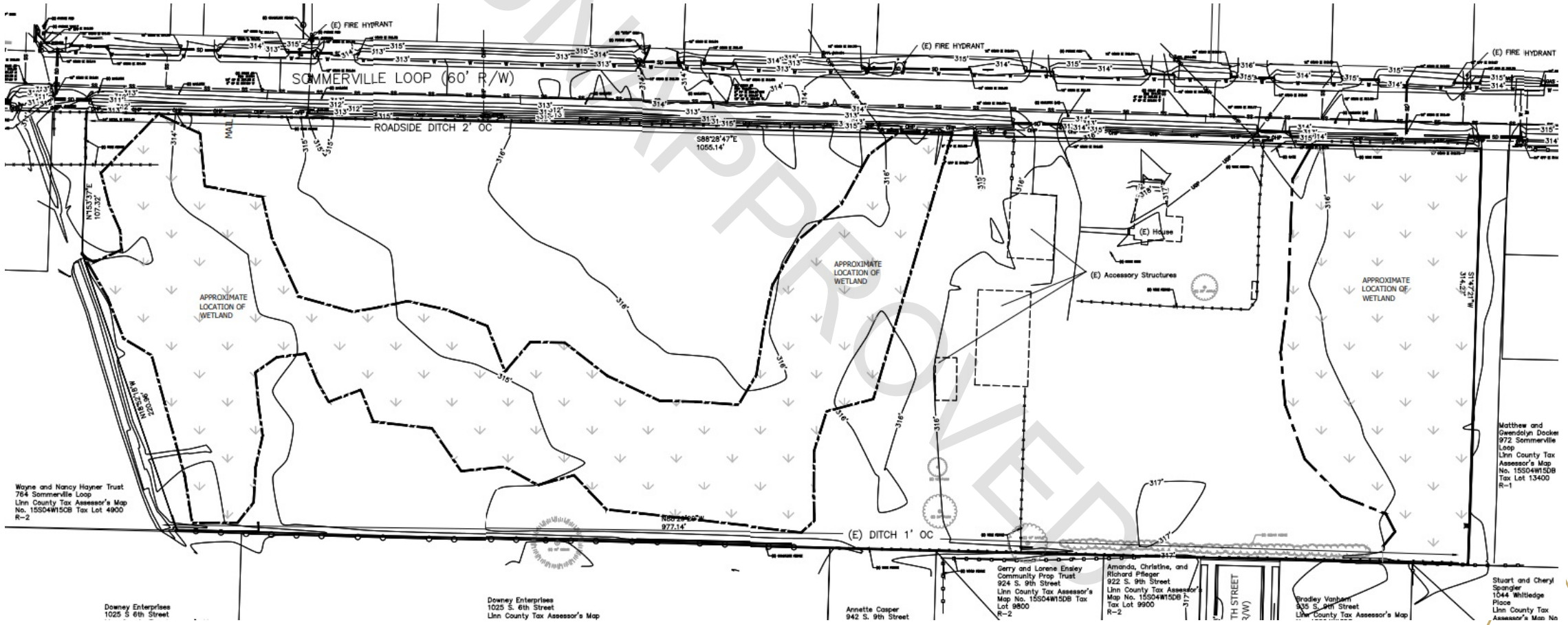


Wetlands:
Wetland delineation, permitting, and mitigation

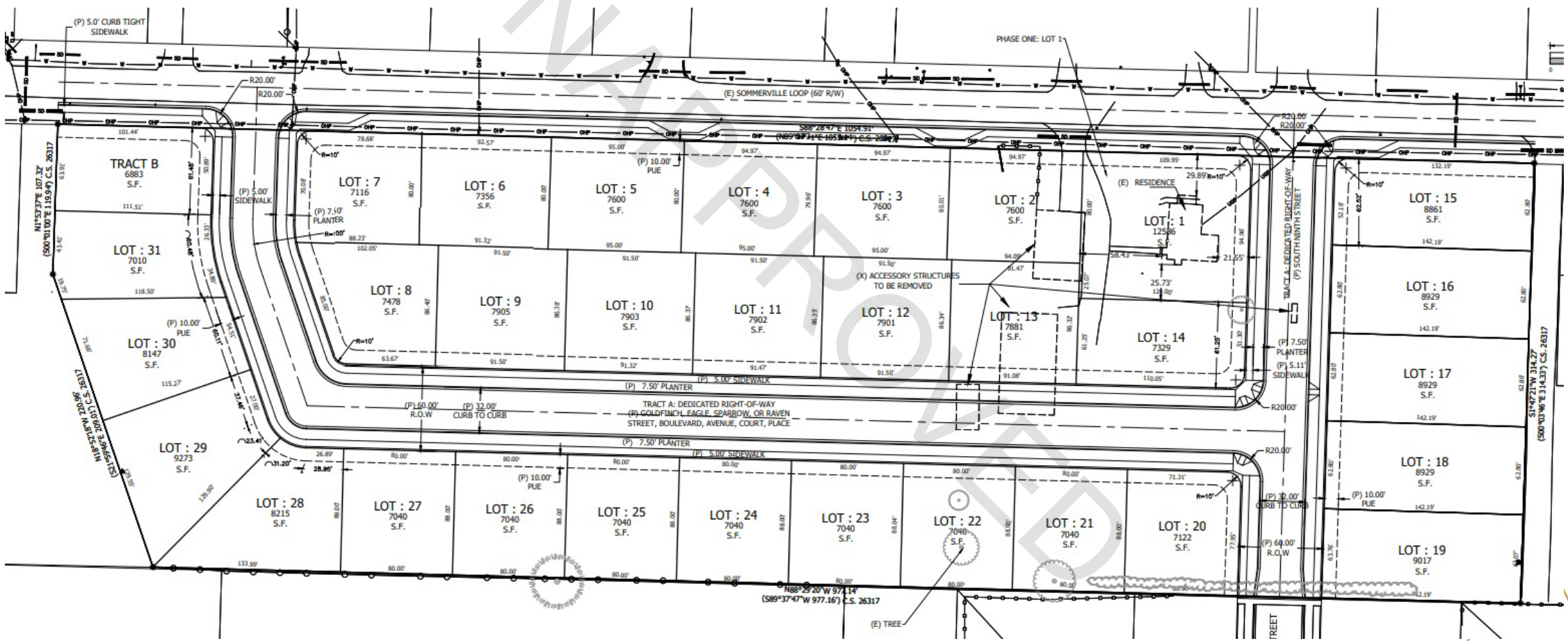


Streetscape:
Sidewalks, landscaping planter strips, water quality planters

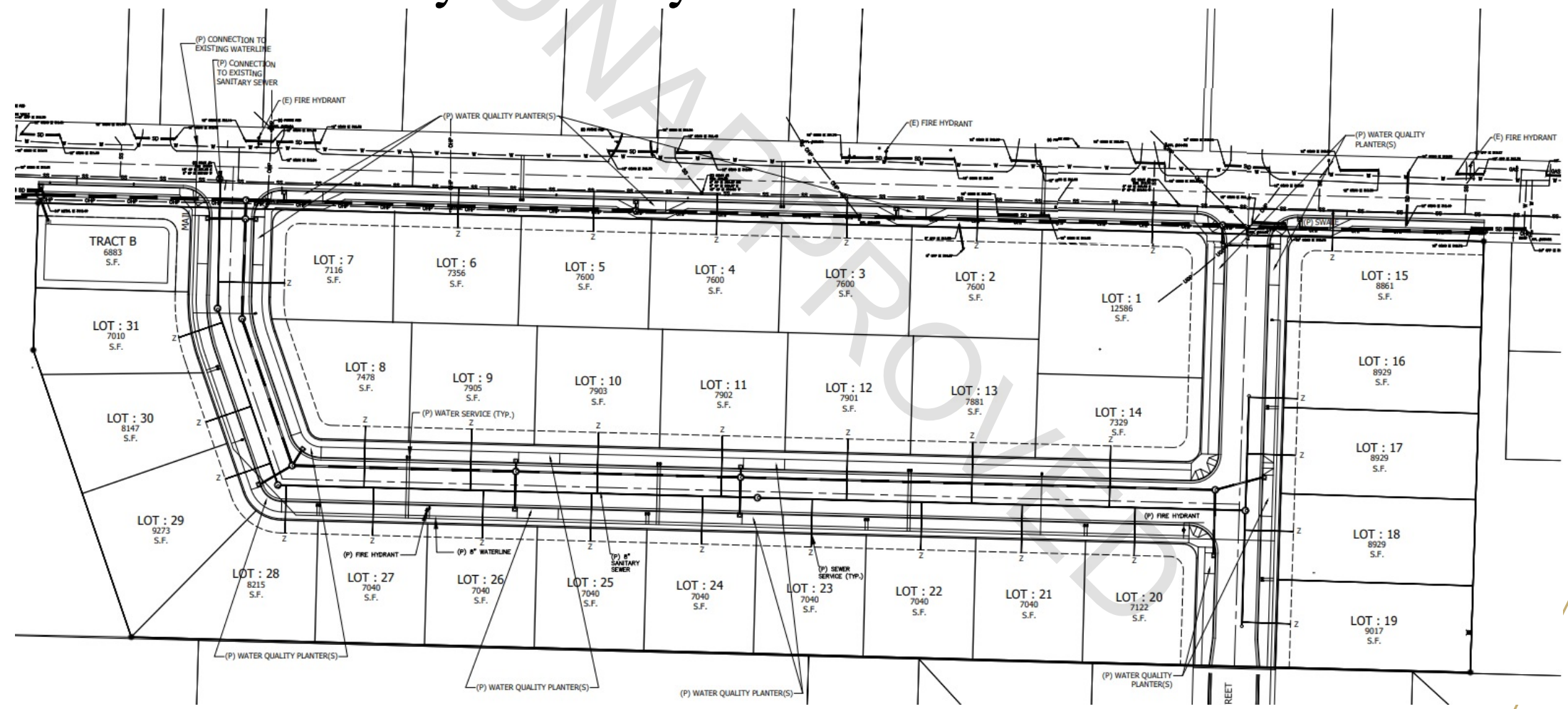
Existing Conditions (Sheet C1.0)



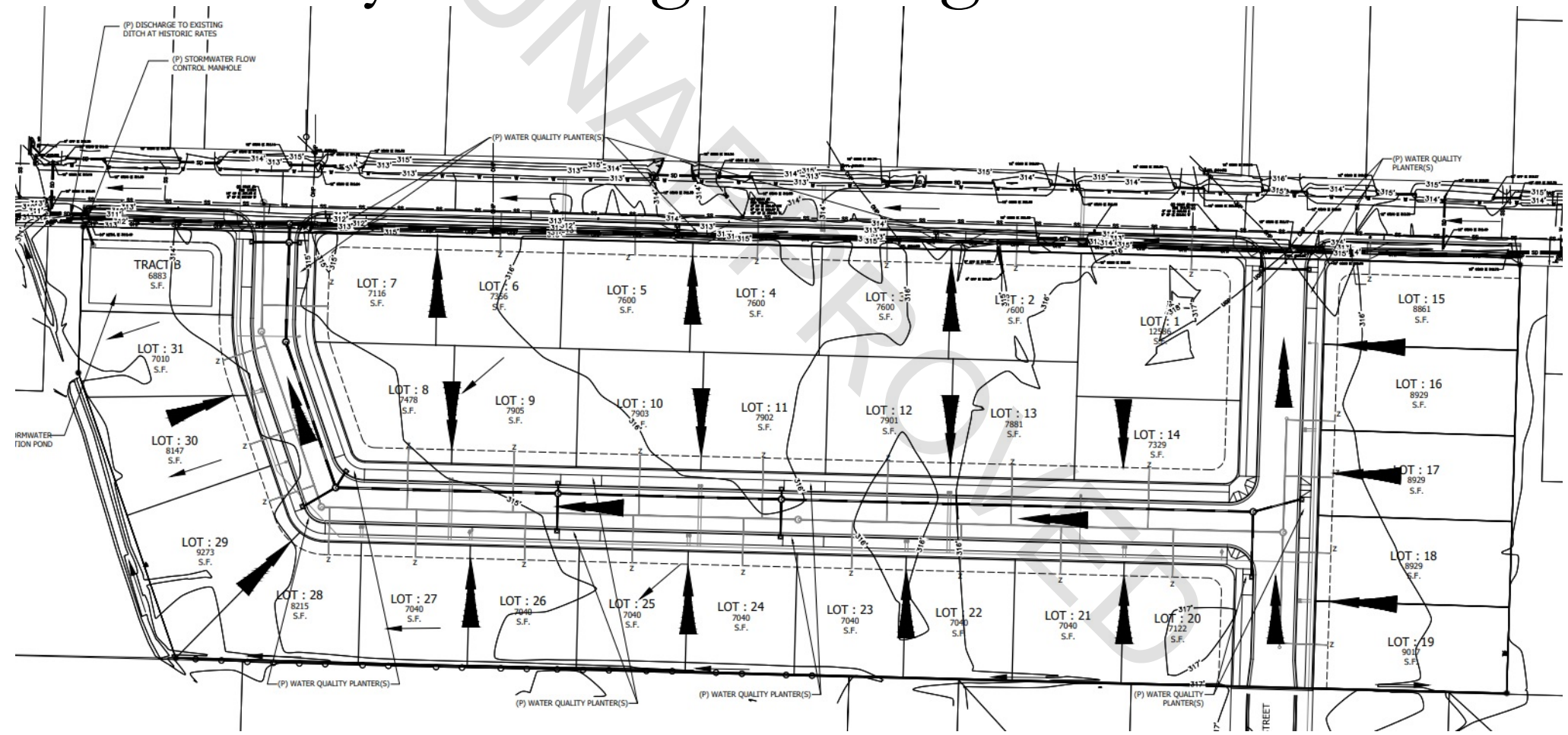
Preliminary Lot Layout (Sheet C2.0)



Preliminary Utility Plan (Sheet C3.0)

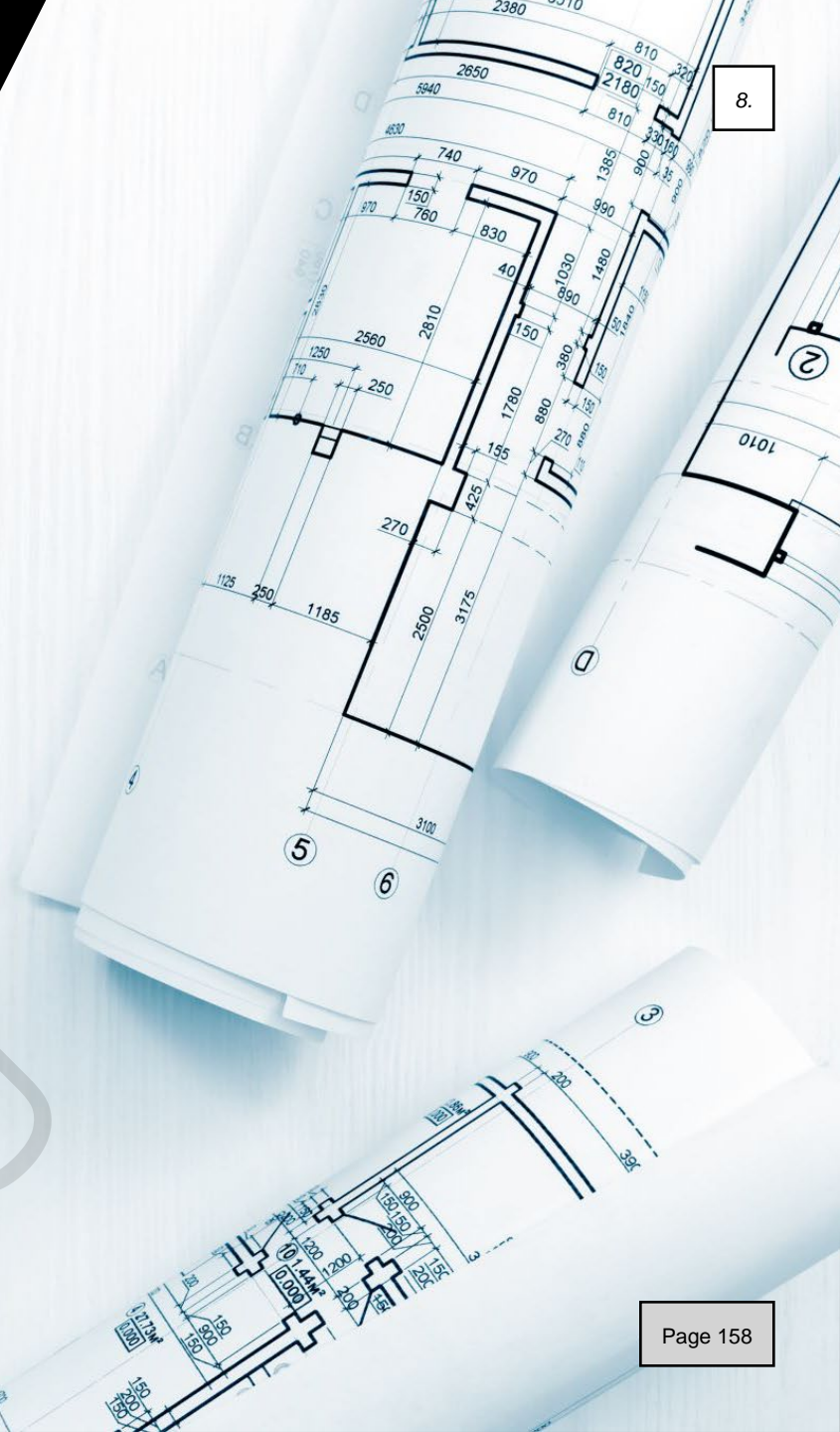


Preliminary Grading-Drainage Plan – Sheet C4.0



Questions?

PROVED



TO: City of Harrisburg Planning Commission
Harrisburg, Oregon

RE: Woodhill Crossing Subdivision – LU424-2020

FROM: Lee and Ann Heckart
1025 Heckart Lane
Harrisburg, OR.
541-995-8174

We have 2 concerns with the development of the Woodhill Crossing Subdivision – those being the increased traffic on Sommerville Loop and storm drainage.

The width of Sommerville Loop and condition of the road itself does not reasonably allow for the additional traffic that will come from the new subdivision and increased traffic with the extension of the 9th Street. Currently, it is difficult to have two cars pass each other, especially on garbage pick up day. As it is now, the houses the front Sommerville Loop have no place for visitors to park except on the road, which, again, narrows the road down. By adding more houses, this only increases this problem.

This area is also used by walkers and students. So safety is also an issue since there are no sidewalks. Adding more traffic to the an already narrow road is a concern.

As for the storm drainage, while we have no problems at the east end of Sommerville Loop, we have noticed that the west end comes very close to over flowing after any heavy rainstorm. With the loss of the “wetlands” to housing, which will create additional runoff, this may cause flooding problems for our neighbors. We have found that when the culvert to the west becomes close to flooding this backs the water up the ditch. With additional runoff this could cause flooding on the eastern end of Sommerville Loop.

Sincerely,

Lee Heckart
Lee Heckart

Ann Heckart
Ann Heckart

RECEIVED
NOV 18 2020

BY:

Cathy Nelson

From: Allison <allison.long1111@gmail.com>
Sent: Tuesday, November 17, 2020 3:37 PM
To: Michele Eldridge
Subject: 11-17-20 STATEMENT FOR PLANNING COMMISSION MEETING

Dear Chairperson and Commissioners:

I recently learned of the application to build a subdivision on Sommerville Loop and I appreciate you taking the time to hear my concerns regarding this matter.

My husband, Jeremy Long and I have lived on Sommerville Loop since February of 2007. We are both invested in this community and are employed in Harrisburg. We bought a home built in the 1960's and have been able to see many changes and improvements to our neighborhood over the years. Sommerville Loop has no sidewalks, speed limit signage or paint. When we first moved to Harrisburg that was not much of an issue. However, the progress and change to our street has drastically increased our traffic as numerous new homes have been built over the past several years. The addition of 31 more homes proposed in this new subdivision would conservatively bring an additional 62 vehicles that could potentially be driving down the street every week day to go to and from work, drop children off at school and/or run errands. I would like to ask the Commission to consider that the entire road within the city limits (on both sides of the street) be required to have sidewalks, be painted and have proper drainage before these additional homes are added.

Sommerville Loop as it connects to Priceboro and 6th Street is a popular loop to walk, run, ride bikes and walk dogs for residents in the area. As a mother of two small children, it has become increasingly difficult to walk and ride bikes in the street as the street is narrow, has no sidewalks and on trash day, it is quite difficult to navigate when cars are going both directions. My opinion is that if we are to grow as a community specifically on Sommerville Loop, that we be given the benefits and advantages of living in a city like the large subdivisions that are south of us with proper paving, sidewalks and other amenities that will make our street safer for those driving and walking. Additionally, many people speed down our street and when there are cars parked on the side of the road and trash cans, the visibility is compromised and could lead to tragic ramifications.

I am excited for Harrisburg to be growing and thriving and for more people to join our community and bring much needed tax revenue to our city and schools, but I feel that those of us who have been taxpayers living on Sommerville Loop for many years deserve to see our street treated with the same planning and development of other subdivisions in town.

Thank you for your time and I appreciate you listening to my concerns.

Allison Long

November 17, 2020

Dear Planning Commission,

I appreciate the ability to voice my opinion regarding the housing development being planned on Sommerville Loop.

I have been a resident of Harrisburg (in the Marcus Landing development) since 2007 and have walked the loop from my street on South 9th to Priceboro, Sommerville Loop, and Coburg Road literally hundreds of times since I moved to this area.

The impact that this new development will have on my neighborhood and walking route will be a negative one. The traffic will greatly increase (consider that each new home that is built will have a minimum of 2 more cars on the roads) and there is no other way into downtown Harrisburg except on Coburg Road to the 4-way stop at LaSalle. That area will become much more crowded, especially during business hours and school pick-up and drop-off times. In addition, the intersection at La-Salle and Highway 99 that leads either over the bridge to Junction City or into downtown Harrisburg is nearly *impossible* to use during business hours. I can't imagine another 62-plus cars tying up that very dangerous and frustrating intersection. I have seen people almost get into an accident and near-misses at that intersection more times than I can count. We simply cannot take more of a traffic load on Highway 99 leading to Sommerville Loop.

I am asking that the Planning Commission would not grant the new development to be built on Sommerville Loop for the sake of the residents already living on Sommerville as well as those residents that live in the Marcus Landing Development.

Respectfully,

Kristina Lenhard

Feb 24, 2019



Hayner back driveway from Sommerville Loop

**City of Harrisburg
PLANNING COMMISSION**

NOTICE OF DECISION

REQUEST: The applicant requests approval of a proposed subdivision entitled Woodhill Crossing Subdivision (LU 424-2020) to create a 31-parcel subdivision with two streets.

LOCATION: The subject site is located at 930 Sommerville Loop, and is also known as tax lot 3700 of Linn County Assessor’s Map 15S04W15.

HEARING DATE: November 17, 2020

ZONING: R-1 (Single Family Residential) and R-2 (Medium Density Residential)

APPLICANT Woodhill Homes
George Hale
4500 Kruse Way
Lake Oswego, OR 97035

OWNER: Izetta Labar Trust
930 Sommerville Loop
Harrisburg, OR 97446

APPEAL DEADLINE: December 4, 2020, at 5:00 p.m.

DECISION: The Harrisburg Planning Commission conducted a public hearing on November 17, 2020, and voted to approve the request, subject to the attached conditions of approval. The Planning Commission adopted the findings contained in the Staff Report of the November 17, 2020, Planning Commission meeting, and portions of the minutes from the meeting that demonstrate support for the Planning Commission’s actions.

APPEALS: The decision may be appealed by filing a Notice of Appeal with the City Recorder at 120 Smith Street. The Notice of Appeal should be filed by the Appeal Deadline date listed above. Specific information on the requirements for an appeal or a

copy of the complete file of this land use action may be obtained at Harrisburg City Hall. There is a fee of \$425.00.

EFFECTIVE DATE: December 5, 2020, unless an appeal has been filed with the City Recorder.

EFFECTIVE PERIOD: A Final Plat must be provided to the City within six months after the preliminary subdivision plat is approved. If the applicant has not submitted the final plat for approval within six months of approval, the preliminary plat shall be resubmitted to the Planning Commission for additional review (see HMC 17.25.010(1)). Where the Planning Commission finds that conditions have not changed, at its discretion and without a public hearing, the Commission may extend the approval period one time for a period not to exceed one additional year.

Unless appealed, this Subdivision approval will expire on June 5, 2021.



Todd Culver
Planning Commission Chairperson

CONDITIONS OF APPROVAL

1. **Sewer Services** – Prior to improving the proposed streets in the subdivision, lateral services will be installed to each proposed lot in sufficient lengths and depths to not disturb street improvements when service connections are made.
2. **Water Services** – Prior to improving the proposed streets in the subdivision, lateral services will be installed to each proposed lot in sufficient lengths and depths to not disturb street improvements when service connections are made.
3. **Water Main Connections** – Prior to improving the proposed streets in the subdivision, the water line existing on S. 9th St. south of the proposed subdivision shall be extended and connected to Sommerville Loop water mains.
4. **Storm Drainage** – Prior to Final Plat approval, the developer shall submit an engineered stormwater management and detention plan, showing no impact on neighboring properties beyond historical storm water flow. This plan must be approved by the City Engineer.
5. **Street Names** - Prior to Final Plat approval, the applicant shall revise the plat to show compliance with the standards at 17.40.020(10).
6. **Mail Box Clusters** - Prior to Final Plat approval, the applicant shall revise the plat to show compliance with the standards at 17.40.020(14). Mail box clusters shall be required for the residential subdivision.
7. **Signs** – Prior to Final Plat approval, the plat shall be revised to show the location of all signs located within the proposed subdivision. Signs shall be in accordance with traffic laws, and shall be approved by the Public Works Director.
8. **Fire Hydrants** – Prior to Final Plat approval, the preliminary plat shall be revised to show the fire hydrant location to be moved from between lots 27 and 28, to the location between lots 25 and 26. The type and locations of Fire Hydrants will be approved by the Fire Chief and the Public Works Director.
9. **Street Lights** - Prior to Final Plat approval, the preliminary plat shall be revised to show the locations of street lights. Design type of street lights will be approved by the Public Works Director.
10. **Wetlands** - Prior to Final Plat approval, the applicant shall submit a wetland delineation report and approval from the Department of State Lands showing the proposed preliminary layout in compliance with the standards listed under 18.65, and/or a state issued fill/removal permit for development in areas of known wetlands. No construction, grading, excavation, fill/removal shall be permitted prior to submission of an approved wetland delineation and an approved wetland fill/removal permit for areas of development within any delineated wetland boundary.

- 11. **Street Trees** – Prior to Final Plat approval, the applicant shall revise the plat to show compliance with the standards shown in HMC 12.20. The type of tree chosen must be from the approved street tree list and shall not be a maple tree.
- 12. **Submission of Final Plat** - Applicant shall file a final subdivision plat with Linn County within six months following the Planning Commission’s approval of the subdivision application, unless an extension is timely requested and granted.
- 13. **Right-of-Way and Parking Standards** – The applicant shall revise the preliminary plan to meet the City minimum right-of-way for collector streets and paving standards for Sommerville Loop prior to plat approval.

OTHER DEVELOPMENT CONSIDERATIONS:

- a. Prior to the Final Plat being recorded, Demolition Permits for accessory structures must be obtained and finalized according to the City’s Demolition Permit requirements.
- b. If there are any wells on the property that will not be used, they shall be properly abandoned by a licensed well driller.
- c. A separate Development Agreement (DVA) between Applicant and the City of Harrisburg will be required before construction begins. The Development Agreement will include bond and deposit requirements, as well as other engineering requirements. The DVA will include an agreement to fund maintenance on the storm detention area referred to as Tract B.
- d. Applicant shall provide an acceptable plan for the installation of items provided in design specifications, including but not limited to the number, type and location of streetlights (type to be approved by the Public Works Director), fire hydrants, manholes, sidewalks, street signs and mail receptacles. These items shall be completed prior to any occupancy, except that sidewalks shall be installed prior to the occupancy of the particular lot.
- e. Requirements herein imposed upon the Applicant may be imposed upon a developer or builder if the developer or builder has accepted the responsibility in a written document, and the City of Harrisburg is satisfied that it will not have any adverse impact on bonding requirements or other guarantees of compliance.