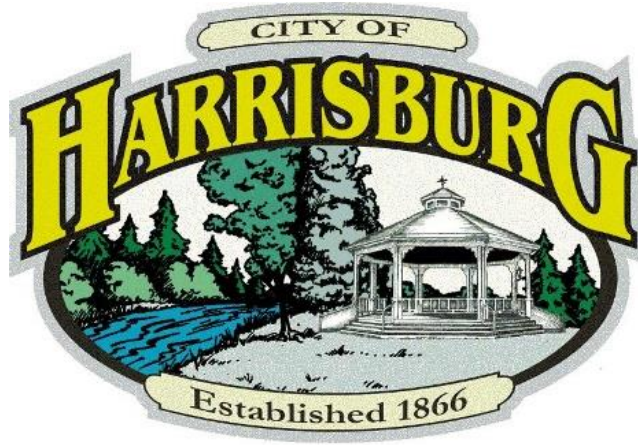




City Council Agenda
August 11, 2026
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Randy Klemm, Cindy Knox, Dana Henry and
Jeremy Moritz
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices, sign language assistance or interpreter services are requested to contact the City Recorder, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement does not apply to an emergency meeting as per ORS 192.630(5).*
3. *If you wish to testify, and are unable to attend, please contact the City Recorder to be placed on a Conference Call list during the meeting.*
4. *The City of Harrisburg does not discriminate against individuals with disabilities and is an equal opportunity provider.*
5. *For more information regarding items of discussion on this agenda, or to be added to our email distribution list please contact City Recorder Lori Ross, at 541-995-6655 or at lross@ci.harrisburg.or.us.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

ORDINANCES

- 1. THE MATTER OF APPROVING ORDINANCE NO. 1015, “AN ORDINANCE RENEWING THE FRANCHISE OF BNSF RAILWAY COMPANY FOR THE PLACEMENT OF RAILWAY FACILITIES WITHIN THE CITY OF HARRISBURG, STATE OF OREGON, SUPERSEDING ORDINANCE NO’S. 798, 988 AND 999, AND TO DECLARE AN EMERGENCY”**

STAFF REPORT:

Exhibit A: Ordinance No. 1015

ACTION: MOTION TO RATIFY AND FURTHER APPROVE ORDINANCE NO. 1015, “AN ORDINANCE RENEWING THE FRANCHISE OF BNSF RAILWAY COMPANY FOR THE PLACEMENT OF RAILWAY FACILITIES WITHIN THE CITY OF HARRISBURG, STATE OF OREGON, SUPERSEDING ORDINANCE NO’S. 798, 988 AND 999, AND TO DECLARE AN EMERGENCY”

NEW BUSINESS

- 2. THE MATTER OF APPROVING THE 4TH QUARTER 2025/2026 EXPENSE REPORT**

STAFF REPORT:

Exhibit A: 4th Quarter Expense Report Ending June 30, 2026

ACTION: MOTION TO APPROVE THE 4TH QUARTER 2025/2026 EXPENSE REPORT

- 3. THE MATTER OF AUTHORIZING THE CITY ADMINISTRATOR TO SIGN AN ADDENDUM TO THE CITY OF HARRISBURG CITY ENGINEERING SERVICES CONTRACT**

STAFF REPORT:

Exhibit A: 2023-2026 Addendum

Exhibit B: 2026-2029 Addendum

ACTION: MOTION TO AUTHORIZE THE CITY ADMINISTRATOR TO SIGN THE CONTRACT ON BEHALF OF THE CITY OF HARRISBURG

- 4. THE MATTER OF DISCUSSING PANHANDLING IN THE CITY OF HARRISBURG**

STAFF REPORT:

Exhibit A: HMC 9.45.020 Aggressive Panhandling

Exhibit B: Albany Ordinance No. 5885

ACTION: DISCUSSION ONLY

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

5. THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

Exhibit A: City Council Minutes for June 9, 2026; June 23, 2026
& July 28, 2026

Exhibit B: Payment Approval Report for July 2026

Exhibit C: Out of State Travel for Mandy Pelkey

Exhibit D: Municipal Court Collections Report for July 2026

Exhibit E: Municipal Court Citation Report for July 2026

Exhibit F: Code Enforcement Report for July 2026

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

The City Council Minutes for June 9, 2026; June 23, 2026 & July 28, 2026

The Payment Approval Report for July 2026

Out of State Travel for Mandy Pelkey to attend the IMLS Conference in Reno, Nevada

VERBAL REPORT: Discussions below should be limited to five minutes of conversation per topic. Topics of interest that require more than five minutes of conversation should be moved to a future meeting where possible

- National Night Out (NNO)
- Harvest Festival
- Rectangular Rapid Flashing Beacon

OTHER ITEMS

ADJOURN

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF APPROVING ORDINANCE NO. 1015, “AN ORDINANCE RENEWING THE FRANCHISE OF BNSF RAILWAY COMPANY FOR THE PLACEMENT OF RAILWAY FACILITIES WITHIN THE CITY OF HARRISBURG, STATE OF OREGON, SUPERSEDING ORDINANCE NO’S. 798, 988 AND 999, AND TO DECLARE AN EMERGENCY”

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THIS AGENDA BILL IS DESTINED FOR: Agenda – August 11, 2026

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
\$62,500	Yes	BNSF

STAFF RECOMMENDATION:

Staff recommends the City Council ratify Ordinance No. 1015

BACKGROUND INFORMATION:

The City of Harrisburg has finally come to an agreement with BNSF about the 4th Street/Rail Improvement Project. The City Attorney has completed this process with Council direction. The agreement was based in most part, on the previous one approved by Council. The City has already received the agreed upon payment of \$62,500, which was deposited in our Key Bank account on August 5, 2026. The remaining \$62,500 will be paid next year by August 1, 2027. This money is being set aside for the time being to pay for any additional expenses the City might incur as we work on this improvement project.

Staff believes that one of the most important sections of this agreement is section 3.3, which sets up the project duration and costs. The last section at the bottom of page 2 of the agreement, and page 8 of the agenda, is that ***BNSF hereby agrees that it shall be solely responsible for the cost of this project with the exception of any grants that City receives.*** It is crucial that the City has been negotiating with BNSF in order to

protect our citizens who live on 4th St., and to protect the City from ongoing expenses in relation to this project. That's both from a safety aspect, as well as the knowledge that many people on 4th St. are on fixed incomes.

Another important part of the agreement is the term of the agreement, in section 2.3. The two years is also a significant issue; although both parties know that the utilities in particular might stretch that timeframe out. The City Attorney did insert a clause, which is also located in section 3.3, that *'both parties agree to work in good faith with each other to determine a reasonable extension fee, if needed'*. At the bottom of section 3.3, the counterpart to that section is that if the delay is caused by something outside of BNSF's reasonable control, that it will not result in an additional extension fee.

Staff verified that BNSF had actually paid \$13,599 in 2026, rather than the \$20,000 that was shared with Council. As such, the City Attorney used the amount that we had discussed initially during the last Executive Session. It was more important to have a signed agreement finalized, so that utilities could be notified, engineering could proceed with plans, and citizens on 4th St could be notified of the future meeting dates. Most importantly, the agreement stated in solid terms, that BNSF was paying for the full costs of this project. With BNSF attorneys changing, and that attorney no longer guiding the process, we didn't want to jeopardize the City's \$1.5M part of the cost of this project being paid for over a \$6,000 difference in franchise payments, even if stretched over a three (\$18k) year period.

The section in relation to BNSF Park is located in Section 5.1.A, that states that BNSF agrees to convey BNSF Park to the City sometime during the initial two years of the project. We had looked at better wording for this section, but after BNSF came back with wording we didn't find acceptable, we returned to the more simplistic version.

Because of the limited time frame, and with the urgency of completion, the City Attorney felt that the City could agree to and sign the legal agreement prior to the City Council meeting, as long as the City Council ratifies the agreement. Based on the conditions, and what was at stake, Mayor Duncan agreed to the timeframe, and signed approval of the document, along with the City Attorney. The City Council has been aware of all agreement points, and the most crucial parts of this agreement discussed over several executive sessions.

The motion shall state the following; **"MOTION TO RATIFY AND FURTHER APPROVE ORDINANCE NO. 1015, "AN ORDINANCE RENEWING THE FRANCHISE OF BNSF RAILWAY COMPANY FOR THE PLACEMENT OF RAILWAY FACILITIES WITHIN THE CITY OF HARRISBURG, STATE OF OREGON, SUPERSEDING ORDINANCE NO'S. 798, 988 AND 999, AND TO DECLARE AN EMERGENCY"**

FUTURE ISSUES AND WORKPLAN:

As previously shared with the City Council, the date of the BNSF meeting with property owners is set for September 17th at 6:00pm. BNSF engineers, the City Engineer and

Public Works Director, have scheduled an engineering walk through at the 90% level for August 26th. This is also the deadline for BNSF to provide the City with the final detailed exhibit drawings. Staff consisting of the City Administrator, the Public Works Director, and the City Engineer will review each exhibit in detail, working with BNSF if any of the details need to be adjusted. Property owners who aren't available on the September 17th date will meet individually with the City. You have a copy of the mailer in front of you for reference. This is in the process of being mailed.

The second meeting is scheduled for October 7, 2026. This is a Town-Hall style meeting, for citizens in general in Harrisburg to come and learn about the 4th St./Rail Improvement Project. This will be city wide, for people to learn about the project itself, and how the changes to 4th St. will affect drivers. The City does expect disappointment from people who will need to change their habits driving to their homes or while they are running errands.

The City and BNSF will meet in the future to start discussions in relation to the Construction and Maintenance Agreement, otherwise known as the C&M. Our City Attorney will be reaching out to the new BNSF Attorney in order to start the process. As per section 3.2, the agreement should be reached within 180 days from the date of the agreement approval. That will be the end of January, 2027.

REVIEW AND APPROVAL:



08.05.26

Michele Eldridge Date
City Administrator

ORDINANCE NO. 1015

**AN ORDINANCE RENEWING THE FRANCHISE OF BNSF RAILWAY COMPANY
FOR THE PLACEMENT OF RAILWAY FACILITIES WITHIN THE CITY OF
HARRISBURG, STATE OF OREGON, SUPERCEDING ORDINANCE No's. 798, 988 AND 999,
AND TO DECLARE AN EMERGENCY.**

WHEREAS, the CITY OF HARRISBURG has determined it is appropriate and in the best interests of the public to allow BNSF RAILWAY COMPANY the nonexclusive privilege of using the Fourth Street publicly owned right-of-way to construct and maintain private railroad facilities ("Franchise"); within the corporate limits of the City now, therefore,

THE CITY OF HARRISBURG ORDAINS AS FOLLOWS:

SECTION 1: Definition of Terms

1.1 Terms. For the purpose of this Franchise, the following terms, phrases, words, and abbreviations have the meanings ascribed to them below. When not inconsistent with the context, words used in the present tense include the future tense, words in the plural number include the singular number, and words in the singular number include the plural number:

- A. "BNSF Railway" or "BNSF" means the BNSF Railway Company or Grantee.
- B. "City" means the City of Harrisburg, Oregon, or the lawful successor, transferee, or assignee thereof.
- C. "Grantee" means the BNSF Railway Company or the Grantee's lawful successor, transferee, or assignee.
- D. "Franchise Area" means the areas illustrated in Exhibit A, incorporated by this reference as part of this Franchise, located within the corporate boundaries of the City of Harrisburg and generally within the Fourth Street Public Way.
- E. "Person" means an individual, partnership, association, joint stock company, trust, corporation, or governmental entity.
- F. "Public Way" means the public streets, highway, bridges, alleys, courts, sidewalks, parkways, lanes, public ways, drives, circles, or other public rights-of-way, including, but not limited to, public utility easements, dedicated utility strips, or rights-of-way dedicated for compatible uses by the CITY or the general public as Fourth Street, including any cross streets or intersections, now or hereafter held by the City.
- G. "Rail Facilities" means all railroad and associated structures owned by Grantee for use by Grantee in providing rail services that are located in the Public Way.

SECTION 2: Grant of Franchise

2.1 Grant. The City grants the Grantee a nonexclusive Franchise which authorizes the Grantee to use a public way within the Franchise Area to construct and maintain rail facilities and related structures.

2.2 Other Ordinances. Every term, provision or condition of this Franchise is subject to the applicable provisions of State law, Federal law, the Charter of the City of Harrisburg, and the ordinances and regulations enacted pursuant to these laws as provided in this section.

A. The Grantee agrees to comply with the terms of any lawfully adopted generally applicable local ordinance or regulation pursuant to the provisions of State law, Federal law, or the Charter of the City of Harrisburg, to the extent that the provisions of the ordinance are not preempted by federal and/or state law. Neither the City nor the Grantee may unilaterally alter the material rights and obligations set forth in this Franchise during its term.

2.3 Term. The Franchise granted in this agreement shall be for an initial term of two (2) years commencing August 1, 2026, unless otherwise lawfully terminated in accordance with the terms of this Franchise. During the initial term, the Parties have made provisions for completion of reconstruction of the Franchise Area. If the parties have successfully completed the requirements of Section 3 on or before July 31, 2028, or as otherwise agreed to through any written extension executed by both parties (which City may require an additional fee), upon the City's written acceptance of the work by Grantee, said acceptance to not unreasonably be withheld or delayed by City, this franchise will automatically extend for twenty (20) years under the terms and conditions set out in Sections 1, 2, 4, 5, 6, 7 and 8.

2.4 Holdover. In the event this Franchise expires upon expiration of the term or any then-extended term, and the Parties have not executed a successor franchise agreement, Grantee shall be permitted to continue its operations and maintain its Rail Facilities within the Franchise Area under the same terms, conditions, rights, and obligations set forth in Sections 1, 2, 4, 5, 6, 7, and 8 of this Franchise for so long as the parties are engaged in good faith negotiations toward a renewal or replacement franchise agreement. During such holdover period, all obligations, including payment of Franchise Fees under Section 5.1, shall continue.

SECTION 3: Additional Standards of Service August 1, 2026 to July 31, 2028

3.1 Initial Two Years. For the initial term of this Franchise, from August 1, 2026 through July 31, 2028, the Grantee intends to reconstruct the rails, street, curb, gutter, sidewalks, crossings, storm drainage and surface water management facilities as required by HMC 18.85.050, within the Franchise Area.

3.2 General Description

- A. The parties acknowledge that a separate agreement (the "Construction and Maintenance Agreement") shall be completed within one hundred eighty (180) days from the approval of this ordinance, which sets forth the requirements and duties of the parties, the timeline for construction, and the tasks each party is to perform or complete during the initial two years of this agreement.

3.3 Project Duration/Costs and Plan. The parties anticipate that the project will take the entire two years from August 1, 2026 until July 31, 2028. The first year is expected to be required for completion of a Construction and Maintenance Agreement and final engineering and design, and the second year for construction. The parties acknowledge that a third year for contingencies and delays may be needed and that an extension may be requested by Grantee so long as work is being performed at a reasonable pace and there are no violations of this agreement. The parties may, by agreeing upon a written addendum to this Franchise, add to the duration of the project beyond the initial two years as the parties may require for successful completion of the project. The City may request an additional fee for any such extension which will be based upon the work that has been performed during the initial term. Both parties agree to work in good faith with each other to determine a reasonable extension fee, if needed. Any addition of time to the initial two years extends the time for the parties to complete and for the City to accept the Grantee's work, so that an automatic extension of this Franchise, as contemplated by paragraph 3.5, does not commence until the work is complete and accepted. BNSF hereby agrees that it shall

be solely responsible for the cost of this project with the exception of any grants that City receives.

Notwithstanding the foregoing, the parties acknowledge that completion of the work may be affected by circumstances beyond BNSF's reasonable control, including, without limitation, delays caused by third parties, utilities, contractors, governmental agencies, permitting authorities, environmental review processes, grant application, award, administration or funding requirements, or the negotiation, execution, or performance of agreements required by any state, federal, or other grant funding source. Any delay arising from such circumstances shall not constitute a failure by BNSF to perform the work at a reasonable pace, provided that BNSF continues to exercise commercially reasonable efforts to advance the work and satisfy applicable requirements. In the event an extension of this Franchise is required due in whole or in part to any such circumstances, the City shall reasonably grant such extension, and no additional extension fee shall be imposed unless the need for the extension results solely from BNSF's failure to diligently perform obligations that are exclusively within BNSF's reasonable control.

3.4 Communications. The parties will meet as often as necessary to coordinate the work, but not less than monthly during this initial two years. The meetings may be telephonic, remote, or in person, and the agenda may be as substantive as the parties need but must include a status check by both parties. Written notes of the meeting will be provided to both parties describing actions taken, decisions made and next steps. Meetings will be coordinated by the persons designated by each party as the contact in Section 8 of this Franchise. Change of a contact person required written notice to the other party. Meetings by engineers, construction meetings and similar events satisfy this requirement if written notes of the meeting are provided to the contact persons set out in Section 8.

3.5 Automatic Extension. Consistent with the terms of Section 2.3, upon the successful completion of the initial two years of this franchise and any agreed extension, and acceptance of the Grantee's work, this Franchise will automatically extend for twenty (20) years.

SECTION 4: Standards of Service after July 31, 2028 or Agreed Upon Extension

4.1 Conditions of Use.

A. Grantee shall have the right to construct and maintain standard gauge railway tracks, either single or double, and other such connections and other equipment as Grantee may deem necessary or convenient, in Grantee's sole discretion, and to operate cars thereover, and to transport passengers, freight, mail, baggage and express upon Fourth Street as it extends through the Franchise Area of the City, with the right and privilege of crossing all intervening streets, at grade or otherwise, alleys and sidewalks, and also the right and privilege of constructing and maintaining such wyes, frogs, switches, curves and connections as the Grantee may deem necessary or convenient, in Grantee's sole discretion.

B. The rail facilities may include, but are not limited to, sidetracks, switches and other equipment to connect to facilities on private property.

C. For single or double track construction, the track or tracks must be constructed as near the center of the street as reasonably practicable.

D. City owns the right-of-way on 4th St., therefore the Grantee has a duty to construct its rail facilities in such a manner as to not reasonably interfere with utilities located within Grantee's construction area. Grantee is required to provide City with a right-of-way permit prior to any

construction work on 4th St., and Grantee is liable for any damage to any utilities, paving, and other public infrastructure, to the extent such damage is proximately caused by Grantee's construction of its facilities, and Grantee had knowledge, or should have known following standard utility locate procedures, of the presence of such utilities at the time of construction.

E. Construction work performed by the Grantee must follow the guidelines as shown in HMC Chapter 18.85 and must adhere to roadway transportation design and safety standards, as well as ADA standards, when applying railroad geometrical design standards.

F. If Grantee ceases to use the Franchise Area for a twelve (12) month period and the track is formally abandoned by the governmental body having jurisdiction to do so, upon one hundred twenty (120) days written notice to Grantee, City may require Grantee to remove the rail facilities and restore the public way at Grantee's sole expense. If Grantee fails to remove the rail facilities and restore the public way within the 120- day period, City may, at its option and in its sole discretion, remove the rail facilities from the public way and require Grantee to pay for the full cost of removal and restoration of the public way, or City may assume possession and ownership of the rail facilities.

- i. For purposes of this franchise, the public way is considered to be restored when the road bed, road surface, curbs, gutters and vehicular and pedestrian crossings meet the City of Harrisburg standards for City streets with the same classification in the version of the City of Harrisburg Transportation System Plan in place at the time of formal abandonment or the final construction documents agreed upon by the parties during the initial two years of this Franchise, whichever the City of Harrisburg determines is in the best interest of the public.

4.2 Preservation of Public Ways.

A. If during the course of the Grantee's construction, operation, or maintenance of the rail facilities there occurs any damage of the public way within the Franchise Area where such damage is proximately caused by Grantee, Grantee has a duty to replace and restore the public way to a condition reasonably comparable to the condition of the public way existing immediately prior to the damage. In the event Grantee fails to restore the public way to a condition reasonably comparable to the condition existing immediately prior to such damage, the City may restore or cause to restore the public way at the expense of Grantee; provided, that the City provides Grantee with reasonable notice to restore, and Grantee fails to restore such public way within the time period given by the City.

B. Grantee must construct and maintain rail tracks so as to conform to the grade of streets to the extent the same is reasonably practicable and in such manner as to not materially interfere with the public use of the streets.

- i. Construction documents jointly approved by the parties are conclusive proof that rail tracks are reasonably practicable and do not materially interfere with the public use of the streets.

4.3 Safety Requirements. Construction, operation, and maintenance of the rail facilities must be performed in accordance with applicable federal laws and regulations.

4.4 Communications. After the first two years and any agreed upon extension, the parties will meet not less than on an annual basis during the duration of the Franchise. The meetings may be telephonic, remote, or in person, and the agenda may be as substantive as the parties need but must include a status check by both parties. Written notes of the meeting will be provided to both parties describing actions taken,

decisions made, and next steps. Meetings will be coordinated by the persons designated by each party as the contact in Section 8 of this Franchise. Change of a contact person requires written notice to the other party.

SECTION 5: Regulation by the City

5.1 Franchise Fee.

- A. For the first two years of the Franchise, the Grantee is required to pay to the City a one-time payment of One Hundred Twenty-Five Thousand Dollars (\$125,000.00) in addition to the franchise fee currently in place pursuant to the 2023 Franchise Agreement. For the avoidance of doubt, the 2023 franchise fee was initially established at Thirteen Thousand Dollars (\$13,000.00) and thereafter increased annually by 3%, shall continue to be subject to such annual increase during the first two (2) years of this Franchise. Thereafter, an annual fee of Twenty Thousand Dollars (\$20,000) ("Franchise Fee") will apply with the Franchise Fee increasing annually by 3% each July 15th. The Franchise Fee payment must be paid annually, by August 1st of each year. If there is less than a full year at the start or conclusion of the franchise agreement, the Franchise Fee will be prorated during those periods. If the amount of lineal rail foot should change under this agreement, the Franchise Fee will be adjusted accordingly. Additionally, Grantee agrees to convey to City the property currently leased by the City from Grantee known as ("BNSF Park") at some time during the initial two years of this Agreement or any extension thereof.
- B. Beginning the Fourth year of this Franchise (August 1, 2029, depending on extensions for construction), the Franchise Fee will be increased annually by 3%.
- C. The payment of the Franchise Fee will not be credited toward the payment of property taxes or payments in lieu thereof, nor any tax adopted by the City, nor credited toward any permit fees required by the Harrisburg code.

5.2 Transfer of Franchise. The Grantee's right, title, or interest in the Franchise may not be sold, transferred, assigned, or otherwise encumbered, , without the prior consent of the City, such consent not to be unreasonably withheld, conditioned, delayed, or denied; provided, however that no such consent shall be required for (i) other than to an entity controlling, controlled by, or under common control with the Grantee, or (ii) an assignment or transfer is in connection with lease, sale, transfer, merger, consolidation, reorganization, recapitalization, or other disposition of all or substantially all of Grantee's business or assets, provided the successor assumes the Grantee's obligations under this Franchise.

Within thirty (30) days of receiving a request for transfer, the City must notify the Grantee in writing of any additional information it reasonably requires determining the legal, financial and technical qualifications of the transferee. If the City has not taken action on the Grantee's request for transfer within ninety (90) days after receiving such request, consent by the City will be deemed granted, unless the requesting party and City agree to an extension of time.

For the avoidance of doubt, the City hereby consents to the Grantee's assignment of this Franchise to Portland & Western Railroad and to the continuation of such arrangement during the term of this agreement.

SECTION 6: Books and Records

Grantee must provide City with "as built" drawings for the rail facilities at City's business office and shall provide the City with any as-built updated records made during maintenance and repair work. Notwithstanding the foregoing, Grantee shall not be required to disclose trade secrets, or information that it considers commercially sensitive or a security risk.

SECTION 7: Enforcement and Termination of Franchise

7.1 Notice of Violation. In the event that the City believes that the Grantee has not complied with the terms of the Franchise, the City must informally discuss the matter with Grantee. If these discussions do not lead to resolution of the problem, the City must notify the Grantee in writing of the exact nature of the alleged noncompliance.

7.2 The Grantee's Right to Cure or Respond. The Grantee will have thirty (30) days from receipt of the notice described in Section 7.1: (A) to respond to the City, contesting the assertion of noncompliance, or (B) to cure such default, or (C) in the event that, by the nature of default, such default cannot be cured within the thirty (30) day period, initiate reasonable steps to remedy such default and notify the City of the steps being taken and the projected date that they will be completed.

7.3 Public Hearing. In the event that the Grantee fails to respond to the notice described in Section 7.1 pursuant to the procedures set forth in Section 7.2, or in the event that the alleged default is not remedied within thirty (30) days or the date projected pursuant to 7.2(C) above, if it intends to continue its investigation into the default, then the City must schedule a public hearing. The City must provide the Grantee at least thirty (30) days prior written notice of such hearing, which specifies the time, place and purpose of such hearing, and provide Grantee the opportunity to be heard.

7.4 Enforcement. Subject to applicable federal and state law and other remedies expressed in this Franchise, in the event the City, after the hearing set forth in Section 7.3, determines that the Grantee is in default of any provision of the Franchise, the City may:

- A. Seek specific performance of any provision, which reasonably lends itself to such remedy, as an alternative to damages;
- B. Commence an action at law for monetary damages or seek other equitable relief; or

7.5 Force Majeure. The Grantee shall not be held in default under, or in noncompliance with, the provisions of the Franchise, nor suffer any enforcement or penalty relating to noncompliance or default, where such noncompliance or alleged defaults occurred or were caused by circumstances reasonably beyond the ability of the Grantee to anticipate and control.

SECTION 8: Miscellaneous Provisions

8.1 Actions of Parties. In any action by the City or the Grantee that is mandated or permitted under the terms of this Franchise, the party must act in a reasonable, expeditious, and timely manner. Furthermore, in any instance where approval or consent is required under the terms of this Franchise, such approval or consent shall not be unreasonably withheld.

8.2 Entire Agreement. This Franchise and its incorporated attachments constitute the entire agreement between the Grantee and the City. Amendments to this Franchise must be mutually agreed to in writing by the parties.

8.3 Notice. Unless expressly otherwise agreed between the parties, every notice or response required by this Franchise to be served upon the City or the Grantee must be in writing, and will be deemed to have been duly given to the required party when placed in a properly sealed and correctly addressed envelope: a) upon receipt when hand delivered with receipt/acknowledgment, b) upon receipt when sent certified, registered mail.

The notices or responses to the City must be addressed as follows:

City of Harrisburg
City Administrator
P.O. Box 378
Harrisburg, OR 97446-0378

The City's designated Contact Person is:
Michele Eldridge: 541-995-2200

The notices or responses to the Grantee must be addressed as follows:

BNSF Railway Company
Corporate Real Estate
2650 Lou Menk Drive MOB-2
Fort Worth, TX 76131

The Grantee's designated Corporate Contact is:
BNSF Corporate Real Estate: 817-593-6380

The City and the Grantee may designate such other address or addresses from time to time by giving notice to the other in the manner provided for in this Section 8.3.

8.4 Descriptive Headings. The captions to sections contained in this Franchise are intended solely to facilitate the reading thereof. Such captions will not affect the meaning or interpretation of the text in this Franchise.

8.5 Choice of Law/Venue. The laws of the State of Oregon shall govern the validity of this Agreement, its interpretation and performance, and other claims related to it. Venue for litigation shall be in the Circuit Courts in and for Linn County, Oregon or if applicable, the United States District Court for the District of Oregon located in Eugene, Oregon.

8.6 Severability. If any section, sentence, paragraph, term, or provision of this Franchise is determined to be illegal, invalid, or unconstitutional, by any court of competent jurisdiction or by any state or federal regulatory authority having jurisdiction over the issue, such determination will have no effect on the validity of any other section, sentence, paragraph, term or provision hereof, all of which will remain in full force and effect for the term of the Franchise.

8.7 Effective Date. Inasmuch as this ordinance is necessary for the immediate preservation of the peace, health and safety of the City of Harrisburg, Oregon, an emergency is hereby declared to exist and this ordinance and Franchise will be in full force and effective as of August 1, 2026, pursuant to the provisions of applicable law. This Franchise shall expire on July 31, 2028, unless extended in writing under the terms

of this agreement or as otherwise set out in writing as a mutual agreement of the parties.

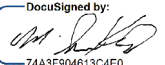
Exhibit A

INTRODUCED AND ADOPTED by the City Council of the City of Harrisburg and signed by me in authentication of its passage on this 8/3/2026 day of August, 2026.

CITY OF HARRISBURG, OREGON

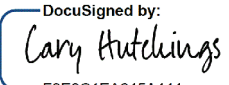
By:  Signed by: 15B8DA8C766E4F9...
Mayor Robert Duncan

ATTEST:
 Signed by: 2EE7067FDA10436...
City Recorder

APPROVED AS TO FORM:
 DocuSigned by: 74A3F904613C4E0...
City Attorney

Accepted this 8/3/2026 day of August, 2026, subject to applicable federal, state and local law.

BNSF RAILWAY COMPANY

By:  DocuSigned by: F3E0C1EA645A444...

Its: General Director Corporate Real Estate

Agenda Bill

Harrisburg City Council

Harrisburg, Oregon

THE MATTER OF APPROVING THE 4TH QUARTER 2025/2026 EXPENSE REPORT

STAFF REPORT:

Exhibit A: 4th Quarter Expense Report Ending June 30, 2026

ACTION: MOTION TO APPROVE THE 4TH QUARTER 2025/2026 EXPENSE REPORT.

THIS AGENDA BILL IS DESTINED FOR: Regular Session Agenda – August 11, 2026

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends Council review and approve the 4th Quarter 2025/2026 Expense Report.

BACKGROUND INFORMATION:

The City’s Finance Director has prepared the 4th Quarter 2025/2026 Expense Report for review by the City Council. The report shows all revenues and expenditures for the 4th quarter for fiscal year 2025/2026 ending June 30, 2026. In the General Fund, the Intergovernmental Revenue in the General Fund is well below projected at 30.45%; this is due to Grants not being awarded.

We also came in \$121,136 short on Property taxes. During the last budget year (2024-2025), the HRA was being underpaid, and Linn County was paying back the HRA through the Revenue Sharing Program. That reduced the City’s share of property taxes by \$110,000 in funds being redirected to the HRA. The Debt Services Fund was also affected negatively for the same reason. Fines and forfeitures are down, simply because court revenue was trending upwards in revenue due to larger fines being issued, and it did not bring in the projected amount. The Fines and Forfeitures line in the current budget years has been adjusted accordingly.

The Water Fund also has several under projected revenue amounts. The investment revenue came in at 62% of funding because we paid out of the LGIP Water Bond Pool to cover the beginning costs of the Water Project. By reducing the average amount in the investment pool, interest was negatively affected over the budget year. The

Miscellaneous Revenue was \$954,387 under budgeted amount. We did not request the full amount of the \$3.5 Million loan from BizOR. The remaining amount to request has been carried forward to the current budget year.

The SDC Funds did not receive any revenue during the 2025-26 Budget. This is due to development being slowed by the exorbitant cost of infrastructure. Please keep in mind that if revenue is not received, staff does not expend the budgeted amount on the requirements portion of the budget. For example, SDC projects were paid from funds that were carried forward from previous years.

All other fund revenues and expenditures are as projected during the budget process. The Council should review the document and raise any questions or concerns they may have with city staff. **Be aware that these numbers could change after fiscal year 2024-2025 is audited due to any auditor adjustments or reclassifications.**

REVIEW AND APPROVAL:

Cathy Nelson 7/29/2026
Cathy Nelson, Finance Director Date

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING JUNE 30, 2026

GENERAL FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	1,078,920.00	1,078,922.64	1,059,765.00	19,157.64	101.81%
TAXES	(84,737.31)	788,293.44	909,430.00	(121,136.56)	86.68%
FRANCHISE FEES	87,595.11	422,602.84	429,725.00	(7,122.16)	98.34%
LICENSES AND PERMITS	2,690.00	9,790.00	9,000.00	790.00	108.78%
INTERGOVERNMENTAL REVENUE	31,603.99	140,948.53	462,885.00	(321,936.47)	30.45%
FINES AND FORFEITURES	8,199.37	73,630.12	90,100.00	(16,469.88)	81.72%
INVESTMENT REVENUE	6,725.90	27,268.56	23,610.00	3,658.56	115.50%
MISCELLANEOUS REVENUE	6,134.31	18,342.86	15,800.00	2,542.86	116.09%

TOTAL FUND REVENUE **1,137,131.37** **2,559,798.99** **3,000,315.00** **(440,516.01)** **85.32%**

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL	149,274.86	605,038.19	654,730.00	49,691.81	92.41%
MATERIALS & SERVICE	178,600.03	677,733.17	955,040.00	277,306.83	70.96%
CAPITAL OUTLAY	0.00	10,652.84	40,000.00	29,347.16	26.63%
SPECIAL PAYMENTS	0.00	5,000.00	5,000.00	0.00	100.00%
TRANSFERS OUT	111,624.97	490,000.00	490,000.00	0.00	100.00%
CONTINGENCY	0.00	2,787.00	292,000.00	289,213.00	0.95%

TOTAL FUND EXPENDITURES **439,499.86** **1,791,211.20** **3,000,315.00** **1,209,103.80** **59.70%**

NET REVENUES OVER EXPENDITURES **697,631.51** **768,587.79** **0.00**

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING JUNE 30, 2026**

STREET FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	737,950.00	737,950.00	642,755.00	95,195.00	114.81%
INTERGOVERNMENTAL REVENUE	71,233.66	296,787.54	290,515.00	6,272.54	102.16%
INVESTMENT REVENUE	5,869.87	23,797.96	20,605.00	3,192.96	115.50%
MISCELLANEOUS REVENUE	50.00	335.00	1,000.00	(665.00)	33.50%
TRANSFERS IN	42,500.06	170,000.00	170,000.00	0.00	100.00%
TOTAL FUND REVENUE	857,603.59	1,228,870.50	1,124,875.00	103,995.50	109.25%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL	11,250.54	47,441.95	55,605.00	8,163.05	85.32%
MATERIALS & SERVICE	27,802.03	97,049.02	129,000.00	31,950.98	75.23%
CAPITAL OUTLAY	358.56	82,433.39	706,970.00	624,536.61	11.66%
TRANSFERS OUT	6,574.97	26,300.00	26,300.00	0.00	100.00%
CONTINGENCY	0.00	0.00	57,000.00	57,000.00	0.00%
TOTAL FUND EXPENDITURES	45,986.10	253,224.36	1,124,875.00	871,650.64	22.51%
NET REVENUES OVER EXPENDITURES	811,617.49	975,646.14	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING JUNE 30, 2026**

BIKE FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	50,705.00	50,705.00	54,930.00	(4,225.00)	92.31%
TAX REVENUE	719.53	2,997.85	2,930.00	67.85	102.32%
INVESTMENT REVENUE	243.57	987.49	855.00	132.49	115.50%
TOTAL FUND REVENUE	51,668.10	54,690.34	58,715.00	(4,024.66)	93.15%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	58,715.00	58,715.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	58,715.00	58,715.00	0.00%
NET REVENUES OVER EXPENDITURES	51,668.10	54,690.34	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING JUNE 30, 2026**

COMMUNITY AND ECONOMIC DEVELOPMENT FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	553,540.00	553,540.00	553,605.00	(65.00)	99.99%
INVESTMENT REVENUE	1,935.74	7,847.97	6,795.00	1,052.97	115.50%
MISCELLANEOUS REVENUE	3,010.00	12,122.80	13,500.00	(1,377.20)	89.80%
INTERFUND TRANSFER	7,999.97	32,000.00	32,000.00	0.00	100.00%

TOTAL FUND REVENUE	566,485.71	605,510.77	605,900.00	(389.23)	99.94%
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**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	3,124.80	26,218.27	273,000.00	246,781.73	9.60%
CAPITAL OUTLAY	1,350.00	12,806.63	332,900.00	320,093.37	3.85%

TOTAL FUND EXPENDITURES	4,474.80	39,024.90	605,900.00	566,875.10	6.44%
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NET REVENUES OVER EXPENDITURES	562,010.91	566,485.87	0.00
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**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING JUNE 30, 2026**

LIBRARY FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	124,930.00	124,930.00	117,370.00	7,560.00	106.44%
INVESTMENT REVENUE	407.37	1,651.61	1,430.00	221.61	115.50%
MISCELLANEOUS REVENUE	3,386.45	8,177.20	12,600.00	(4,422.80)	64.90%
TRANSFERS IN	21,874.97	87,500.00	87,500.00	0.00	100.00%
TOTAL FUND REVENUE	150,598.79	222,258.81	218,900.00	3,358.81	101.53%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL	14,898.27	62,726.31	63,045.00	318.69	99.49%
MATERIALS & SERVICE	5,560.19	27,268.93	51,250.00	23,981.07	53.21%
CAPITAL OUTLAY	0.00	0.00	8,000.00	8,000.00	0.00%
CONTINGENCY	0.00	0.00	11,000.00	11,000.00	0.00%

TOTAL FUND EXPENDITURES	20,458.46	89,995.24	218,900.00	128,904.76	41.11%
NET REVENUES OVER EXPENDITURES	130,140.33	132,263.57	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING JUNE 30, 2026**

STORM DRAIN FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	263,310.00	263,310.00	278,405.00	(15,095.00)	94.58%
STORM WATER ASSESSMENT REVENUES	20,115.20	79,735.31	78,855.00	880.31	101.12%
INVESTMENT REVENUE	2,281.86	9,251.25	8,010.00	1,241.25	115.50%
TOTAL FUND REVENUE	285,707.06	352,296.56	365,270.00	(12,973.44)	96.45%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	3,556.35	18,096.38	30,000.00	11,903.62	60.32%
CAPITAL OUTLAY	78,557.50	191,192.71	335,270.00	144,077.29	57.03%
TOTAL FUND EXPENDITURES	82,113.85	209,289.09	365,270.00	155,980.91	57.30%
NET REVENUES OVER EXPENDITURES	203,593.21	143,007.47	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING JUNE 30, 2026**

BUILDING PERMIT FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	76,055.00	76,055.00	65,265.00	10,790.00	116.53%
PERMIT REVENUE	3,171.30	28,552.80	35,200.00	(6,647.20)	81.12%
TOTAL FUND REVENUE	<u>79,226.30</u>	<u>104,607.80</u>	<u>100,465.00</u>	<u>4,142.80</u>	<u>104.12%</u>

**EXPENDITURES
(REQUIREMENTS)**

REVENUES (RESOURCES)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	853.42	14,630.87	20,700.00	6,069.13	70.68%
INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00%
CONTINGENCY	0.00	0.00	79,765.00	79,765.00	0.00%
TOTAL FUND EXPENDITURES	<u>853.42</u>	<u>14,630.87</u>	<u>100,465.00</u>	<u>85,834.13</u>	<u>14.56%</u>
NET REVENUES OVER EXPENDITURES	<u>78,372.88</u>	<u>89,976.93</u>	<u>0.00</u>		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING JUNE 30, 2026**

ELECTRICAL PERMIT FUND

REVENUES (RESOURCES)

NET REVENUES OVER EXPENDITURES	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	15,625.00	15,625.00	13,340.00	2,285.00	117.13%
PERMIT REVENUE	973.50	5,185.75	2,700.00	2,485.75	192.06%
TOTAL FUND REVENUE	<u>16,598.50</u>	<u>20,810.75</u>	<u>16,040.00</u>	<u>4,770.75</u>	<u>129.74%</u>

**EXPENDITURES
(REQUIREMENTS)**

CITY OF HARRISBURG	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	590.21	3,994.71	2,300.00	(1,694.71)	173.68%
INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00%
CONTINGENCY	0.00	0.00	13,740.00	13,740.00	0.00%

TOTAL FUND EXPENDITURES	<u>590.21</u>	<u>3,994.71</u>	<u>16,040.00</u>	<u>12,045.29</u>	<u>24.90%</u>
NET REVENUES OVER EXPENDITURES	<u>16,008.29</u>	<u>16,816.04</u>	<u>0.00</u>		

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING JUNE 30, 2026

DEBT SERVICES FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	133,895.00	133,895.00	143,995.00	(10,100.00)	92.99%
TAXES	132,714.18	429,413.05	472,458.00	(43,044.95)	90.89%
INVESTMENT REVENUE	1,773.35	7,189.63	6,225.00	964.63	115.50%
TOTAL FUND REVENUE	268,382.53	570,497.68	622,678.00	(52,180.32)	91.62%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PRINCIPLE	140,000.00	140,000.00	140,000.00	0.00	100.00%
INTEREST	158,381.12	316,761.87	316,760.00	(1.87)	100.00%
TOTAL FUND EXPENDITURES	298,381.12	456,761.87	622,678.00	165,916.13	73.35%
NET REVENUES OVER EXPENDITURES	(29,998.59)	113,735.81	0.00		

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING JUNE 30, 2026

OFFICE EQUIPMENT FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	39,695.00	39,695.00	33,005.00	6,690.00	120.27%
INVESTMENT REVENUE	122.50	496.62	430.00	66.62	115.49%
TRANSFERS IN	0.00	75,000.00	75,000.00	0.00	100.00%
TOTAL FUND REVENUE	39,817.50	115,191.62	108,435.00	6,756.62	106.23%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	6,397.70	63,653.60	87,755.00	24,101.40	72.54%
CAPITAL OUTLAY	1,122.15	4,437.51	20,680.00	16,242.49	21.46%
TOTAL FUND EXPENDITURES	7,519.85	68,091.11	108,435.00	40,343.89	62.79%
NET REVENUES OVER EXPENDITURES	32,297.65	47,100.51	0.00		

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING JUNE 30, 2026

EQUIPMENT FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	427,015.00	427,015.00	422,480.00	4,535.00	101.07%
INVESTMENT REVENUE	1,589.60	6,444.69	5,580.00	864.69	115.50%
TRANSFERS IN	19,724.91	78,900.00	78,900.00	0.00	100.00%
TOTAL FUND REVENUE	448,329.51	512,359.69	506,960.00	5,399.69	101.07%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	(6,868.05)	2,976.58	506,960.00	503,983.42	0.59%
TOTAL FUND EXPENDITURES	(6,868.05)	2,976.58	506,960.00	503,983.42	0.59%
NET REVENUES OVER EXPENDITURES	455,197.56	509,383.11	0.00		

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING JUNE 30, 2026

WATER FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	1,809,470.00	1,809,470.00	1,878,450.00	(68,980.00)	96.33%
SERVICES REVENUE	188,465.81	733,373.91	742,160.00	(8,786.09)	98.82%
INVESTMENT REVENUE	26,647.15	110,617.60	176,460.00	(65,842.40)	62.69%
MISCELLANEOUS REVENUE	247,582.00	2,573,212.57	3,527,600.00	(954,387.43)	72.95%
INTERFUND TRANSFERS	44,250.03	175,500.00	175,500.00	0.00	100.00%

TOTAL FUND REVENUE	2,316,414.99	5,402,174.08	6,500,170.00	(1,097,995.92)	83.11%
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**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL SERVICES	113,917.50	474,971.82	546,715.00	71,743.18	86.88%
MATERIALS & SERVICE	85,263.81	295,909.70	322,535.00	26,625.30	91.74%
CAPITAL OUTLAY	306,123.79	3,098,102.42	5,229,500.00	2,131,397.58	59.24%
DEBT SERVICES	0.00	0.00	107,655.00	107,655.00	0.00%
TRANSFERS OUT	9,075.00	51,300.00	51,300.00	0.00	100.00%
CONTINGENCY	(6,719.49)	20,000.00	20,000.00	0.00	100.00%

TOTAL FUND EXPENDITURES	507,660.61	3,940,283.94	6,500,170.00	2,559,886.06	60.62%
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NET REVENUES OVER EXPENDITURES	1,808,754.38	1,461,890.14	0.00
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CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING JUNE 30, 2026

SEWER FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	274,150.00	274,150.00	217,295.00	56,855.00	126.16%
SERVICES REVENUE	228,281.04	908,643.24	884,105.00	24,538.24	102.78%
INVESTMENT REVENUE	4,442.64	18,011.61	15,595.00	2,416.61	115.50%
MISCELLANEOUS REVENUE	0.00	6,432.00	7,430.00	(998.00)	86.57%

TOTAL FUND REVENUE	506,873.68	1,207,236.85	1,124,425.00	82,811.85	107.36%
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**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL SERVICES	113,917.47	474,970.95	548,805.00	73,834.05	86.55%
MATERIALS & SERVICE	44,489.11	221,802.16	252,535.00	30,732.84	87.83%
CAPITAL OUTLAY	9,084.28	37,573.99	65,000.00	27,426.01	57.81%
DEBT SERVICES	88,700.00	122,399.38	122,400.00	0.62	100.00%
TRANSFERS OUT	9,075.00	51,300.00	51,300.00	0.00	100.00%
CONTINGENCY	0.00	0.00	10,000.00	10,000.00	0.00%

TOTAL FUND EXPENDITURES	265,265.86	908,046.48	1,124,425.00	216,378.52	80.76%
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NET REVENUES OVER EXPENDITURES	241,607.82	299,190.37	0.00
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**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING JUNE 30, 2026**

WATER RESERVE FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	192,765.00	192,765.00	160,820.00	31,945.00	119.86%
INVESTMENT REVENUE	1,773.35	7,189.63	6,225.00	964.63	115.50%
TOTAL FUND REVENUE	194,538.35	199,954.63	167,045.00	32,909.63	119.70%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	17,283.79	17,283.79	167,045.00	149,761.21	10.35%
TOTAL FUND EXPENDITURES	17,283.79	17,283.79	167,045.00	149,761.21	10.35%
NET REVENUES OVER EXPENDITURES	177,254.56	182,670.84	0.00		

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING JUNE 30, 2026

SEWER RESERVE FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	280,865.00	280,865.00	226,575.00	54,290.00	123.96%
INVESTMENT REVENUE	1,773.35	7,189.63	6,225.00	964.63	115.50%
TOTAL FUND REVENUE	282,638.35	288,054.63	232,800.00	55,254.63	123.73%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	232,800.00	232,800.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	232,800.00	232,800.00	0.00%
NET REVENUES OVER EXPENDITURES	282,638.35	288,054.63	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING JUNE 30, 2026**

TRANSPORTATION SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	200,820.00	200,820.00	197,920.00	2,900.00	101.47%
ASSESSMENTS	0.00	0.00	33,490.00	(33,490.00)	0.00%
INVESTMENT REVENUE	2,649.35	10,741.15	9,300.00	1,441.15	115.50%
TOTAL FUND REVENUE	203,469.35	211,561.15	240,710.00	(29,148.85)	87.89%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	240,710.00	240,710.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	240,710.00	240,710.00	0.00%
NET REVENUES OVER EXPENDITURES	203,469.35	211,561.15	0.00		

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING JUNE 30, 2026

PARKS SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	176,355.00	176,355.00	182,025.00	(5,670.00)	96.89%
ASSESSMENTS	0.00	0.00	19,790.00	(19,790.00)	0.00%
INVESTMENT REVENUE	1,935.74	7,847.97	6,795.00	1,052.97	115.50%
TOTAL FUND REVENUE	178,290.74	184,202.97	208,610.00	(24,407.03)	88.30%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	13,468.94	36,639.83	208,610.00	171,970.17	17.56%
UNAPPROPRIATED FUND BALANCE	0.00	0.00	0.00	0.00	0.00%
TOTAL FUND EXPENDITURES	13,468.94	36,639.83	208,610.00	171,970.17	17.56%
NET REVENUES OVER EXPENDITURES	164,821.80	147,563.14	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING JUNE 30, 2026**

STORM DRAIN SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	46,750.00	46,750.00	46,320.00	430.00	100.93%
ASSESSMENTS	0.00	0.00	4,945.00	(4,945.00)	0.00%
INVESTMENT REVENUE	692.24	2,806.55	2,430.00	376.55	115.50%
TOTAL FUND REVENUE	47,442.24	49,556.55	53,695.00	(4,138.45)	92.29%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	53,695.00	53,695.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	53,695.00	53,695.00	0.00%
NET REVENUES OVER EXPENDITURES	47,442.24	49,556.55	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING JUNE 30, 2026**

WATER SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	506,045.00	506,045.00	502,030.00	4,015.00	100.80%
ASSESSMENTS	0.00	0.00	46,440.00	(46,440.00)	0.00%
INVESTMENT REVENUE	1,773.35	7,189.63	6,225.00	964.63	115.50%
TOTAL FUND REVENUE	507,818.35	513,234.63	554,695.00	(41,460.37)	92.53%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	554,695.00	554,695.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	554,695.00	554,695.00	0.00%
NET REVENUES OVER EXPENDITURES	507,818.35	513,234.63	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING JUNE 30, 2026**

SEWER SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	906,285.00	906,285.00	902,875.00	3,410.00	100.38%
ASSESSMENTS	0.00	0.00	39,485.00	(39,485.00)	0.00%
INVESTMENT REVENUE	5,320.05	21,568.89	18,675.00	2,893.89	115.50%
TOTAL FUND REVENUE	911,605.05	927,853.89	961,035.00	(33,181.11)	96.55%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	961,035.00	961,035.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	961,035.00	961,035.00	0.00%
NET REVENUES OVER EXPENDITURES	911,605.05	927,853.89	0.00		

Agenda Bill

Harrisburg City Council

Harrisburg, Oregon

THE MATTER OF AUTHORIZING THE CITY ADMINISTRATOR TO SIGN AN ADDENDUM TO THE CITY OF HARRISBURG CITY ENGINEERING SERVICES CONTRACT

STAFF REPORT:

Exhibit A: 2023-2026 Addendum

Exhibit B: 2026-2029 Addendum

ACTION: MOTION TO AUTHORIZE THE CITY ADMINISTRATOR TO SIGN THE CONTRACT ON BEHALF OF THE CITY OF HARRISBURG

THIS AGENDA BILL IS DESTINED FOR: Agenda – August 11, 2026

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	Yes	N/A

STAFF RECOMMENDATION:

Staff recommends the City Council Authorize her to sign the Addendum with Branch Engineering

BACKGROUND INFORMATION:

The City has had an engineering contract with Branch Engineering since Brian Latta joined the City, in 2013. This has been a hugely beneficial partnership for the City, as Branch Engineering has helped the City through numerous street improvement projects, Surface-Storm Drain ordinance updates, and has been very beneficial to the City in relation to the BNSF meetings, and in particular meeting with their engineers. (Including helping the City prove that we own the property that the BNSF tracks are located on.) They've assisted the City with annexations of both Priceboro Park, and Eagle Park. They were also an active partner during the Transportation System Plan rewrite.

They are still, of course, working on the City's most important project; the Water Bond Project, having worked with other contractors in writing the Water Master Plan, and on the City's water rights. They are assisting with the Storm Water Master Plan, and their ecological engineer has worked with Staff by composing the wetlands delineation and study for Eagle Park, and now helping with the Eagle Park plans to attempt a new Boat Ramp in the Big Pond.

The addendums are the same as previously shown in **Exhibit A**, other than the dates, and the schedule of hourly charge rates. Those are attached and shown in **Exhibit B**, with the new addendum.

The Engineering, Surveying, and Planning fields are experiencing a shortage of skilled technicians. This drives up the costs for staff that are still there, and who often take on additional job duties and responsibilities to make up for that. The City has budgeted \$35,000 in this year’s general fund fiscal budget, \$30,000 in the street fund, \$30,000 in the water fund, and a mere \$3,000 in the sewer fund, and therefore has adequate reserves for the increases shown. Those range from the same charge for a contract engineer, or geotechnical engineer, to between 10% and 20% for most positions shown on the schedule.

REVIEW AND APPROVAL:



08.03.26

Name Date
City Administrator

**ADDENDUM
TO
CITY OF HARRISBURG
CITY ENGINEERING SERVICES CONTRACT**

THIS ADDENDUM to CITY ENGINEERING SERVICES CONTRACT is entered into on the 1st day of August, 2023, by and between the CITY OF HARRISBURG, an Oregon municipal corporation, as "CITY" and BRANCH ENGINEERING, Inc., an Oregon corporation, as "ENGINEER."

The above-named parties entered into a contract on or about the 27TH day of November, 2013, through which Engineer would provide general city engineering services for the City on an as-needed basis. This was modified with an addendum that was adopted in July 2020.

The parties intend to modify this contract to extend the time for Engineer to provide services to the City until June 30, 2026, and to modify the terms by adopting the new fee Schedule, which is shown in **Exhibit A**.

The parties accordingly agree as follows:

- I. The contract is extended until June 30, 2026.
- II. The attached amended schedule of charges, which now includes additional professional services, shall replace the schedule of charges attached to the City Engineering Services Contract dated November 27, 2013, which was further modified in July 2020..
- III. All other terms and conditions as set forth in the City Engineering Services Contract between the City of Harrisburg and Branch Engineering, Inc. dated November 27, 2013, are hereby ratified and affirmed.

The parties have entered *this* Addendum on the day and year first written above; if a party is a corporate entity, it has caused its name to be signed by an officer or other person duly authorized to do so by order of its Manager(s), Director(s), Board or other person(s) with authority.

CITY OF HARRISBURG

By: 
City Administrator

ATTEST:

APPROVED AS TO FORM:


City Recorder


City Attorney

BRANCH ENGINEERING, INC.

By: 
Damien Gilbert, President

Attest:


Nathan Patterson, Secretary

Exhibit A

City of Harrisburg
City Engineer Charge-out Rates
August, 2023



SCHEDULE OF HOURLY CHARGE RATES

City Engineer	\$195
Principal Engineer	\$195
Principal Surveyor	\$195
Senior Structural Engineer	\$165
Senior Planner/Surveyor	\$160
Senior Engineer - Civil	\$155
Senior Engineer - Transportation	\$155
Professional Engineer	\$145
Professional Land Surveyor	\$140
Biologist/Wetland Specialist	\$140
Structural Engineering Designer	\$140
Geo Technician	\$140
Senior Engineering Technician	\$135
Senior Engineering Technician	\$135
Civil Engineering Designer	\$125
Engineering Technician	\$125
Survey Technician	\$100
AutoCad Specialist	\$120
Field Technician/Construction Inspector	\$110
Administrative	\$95
Survey Crew	\$200

Mileage	\$0.655 / mile
Plots	\$15.00
Sub-consultants	1.10 times cost
Printing Services	1.10 times cost

Exhibit A

ADDENDUM TO
CITY OF HARRISBURG
CITY ENGINEERING SERVICES CONTRACT

THIS ADDENDUM to CITY ENGINEERING SERVICES CONTRACT is entered into on the 1st day of August, 2026, by and between the CITY OF HARRISBURG, an Oregon municipal corporation, as "CITY" and BRANCH ENGINEERING, Inc., an Oregon corporation, as "ENGINEER."

The above-named parties entered into a contract on or about the 27TH day of November, 2013, through which Engineer would provide general city engineering services for the City on an as-needed basis. This was modified with an addendum that was adopted in July 2020, and in 2023.

The parties intend to modify this contract to extend the time for Engineer to provide services to the City until June 30, 2029, and to modify the terms by adopting the new fee Schedule, which is shown in **Exhibit A**.

The parties accordingly agree as follows:

- I. The contract is extended until June 30, 2029.
- II. The attached amended schedule of charges, which now includes additional professional services, replace all previous schedule of charges.
- III. All other terms and conditions as set forth in the City Engineering Services Contract between the City of Harrisburg and Branch Engineering, Inc. dated November 27, 2013, are hereby ratified and affirmed.

The parties have entered into this Addendum on the day and year first written above; if a party is a corporate entity, it has caused its name to be signed by an officer or other person duly authorized to do so by order of its Manager(s), Director(s), Board or other person(s) with authority.

CITY OF HARRISBURG

By: _____
City Administrator

ATTEST:

APPROVED AS TO FORM:

City Recorder

City Attorney

BRANCH ENGINEERING, INC.

By: _____
Damien Gilbert, President

Attest:

By: _____
Name & Title: _____

Agenda Bill

Harrisburg City Council

Harrisburg, Oregon

THE MATTER OF DISCUSSING PANHANDLING IN THE CITY OF HARRISBURG

STAFF REPORT:

- Exhibit A: HMC 9.45.020 Aggressive Panhandling
- Exhibit B: Albany Ordinance No. 5885

ACTION:

DISCUSSION ONLY

THIS AGENDA BILL IS DESTINED FOR: Agenda – August 11, 2026

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	Yes/No	N/A

STAFF RECOMMENDATION:
Staff recommends the City Council discuss this issue, and provide direction to Staff.

BACKGROUND INFORMATION:
Some citizens in the City have complained about the recent appearance of a person who has been panhandling on the corner of Territorial and 3rd St. Before starting to panhandle, he came to City Hall and spoke with the Code Enforcement employee about the City’s laws in relation to panhandling. He received a copy of HMC 9.45.020 (**Exhibit A**). Our code enforcement employee has checked on him several times, and each time he was where he was supposed to be and was smiling and waving to motorists passing by.

The City is somewhat constrained when it comes to people who are panhandling. If that person is allowing for ADA access (3’) on a public sidewalk, not blocking access to private property, and is not aggressively panhandling, or breaking other laws (including being a danger to themselves or others), then the City and law enforcement officers can’t make them move from that location, nor can they prevent them from begging.

The City’s panhandling ordinance was last revised in 2018, when we substantially made changes based on case law at the time. After the aggressive panhandling code was enacted, the City received a notification from the ACLU warning the City that the ordinance was one that they wanted us to reverse. The City Administrator at the time (Brian Latta) discussed this issue with the City Council, and our attorney, and ultimately decided to enact this law regardless of the implied threat in the letter. This part of the

code was further amended in 2025 to add HMC 9.45.030 in relation to Human Waste. That section is shown below; and was added when we changed the City's code to address the problem we were having with people who were living in their vehicle at the time.

§ 9.45.030 Human waste.

No person shall deposit or discharge any human waste on public property upon any street, alley, public grounds, building, or place open and available to the general public.

Staff will discuss our process further with the City Council during this meeting. Council will also find **Exhibit B**, which is a copy of Albany Municipal Code, provided by our Attorney. Similar code was enacted in other locations, including the City of Springfield. Many cities at the time were attempting to place further restrictions on people who were panhandling; however, it's well established in case law that not allowing a person to panhandle was a violation of their right to free speech. The ACLU still opposed all adjusting code restrictions, including the Albany code, and at that time, sent active letters of warning to 48 cities in the State of Oregon.

If the City Council would like to enact an ordinance similar to that shown in **Exhibit B**, it might entail some additional costs to the City. Albany had to put up signs in locations that were typically utilized by panhandlers. Citizens who were written citations for giving money to panhandlers were upset by the change in law, and felt that the City didn't provide enough notice to them so they could avoid citations. The City of Harrisburg is not a hotbed of activity by panhandlers, so the City Council can debate if they want to go to that extent or not.

REVIEW AND APPROVAL:



08.05.26

Michele Eldridge Date
City Administrator

§ 9.45.020. Aggressive panhandling.

1. Definitions.

- a. "Aggressive panhandling" means any solicitation made in person upon any street, public place, or park in the City in which a person requests immediate donation of money or any other gratuity from another person, and involves one of the following actions:

- (1) Touching the solicited person without consent;
- (2) Blocking the walking path or the entrance or access to a building or vehicle of a person being solicited; or
- (3) Using any statement, gesture, request, demand, solicitation or other communication, knowing that the communication would cause a reasonable person to be alarmed, or be fearful, or otherwise feel compelled to donate money or provide other gratuities.

2. It shall be unlawful to engage in aggressive panhandling.

(Ord. 688 § 80, 1995; Ord. 925 § 1 (Exh. A), 2014; Ord. 966 § 1 (Exh. A), 2018; Ord. 1011 § 2 (Exh. B), 2025)

ORDINANCE NO. 5885

AN ORDINANCE AMENDING ALBANY MUNICIPAL CODE CHAPTER 13 BY THE CREATION OF AMC 13.23.010 – 030 CONCERNING UNLAWFUL TRANSFERS ON A HIGHWAY AND DECLARING AN EMERGENCY

WHEREAS, the City Council has been advised by the Albany Police Department that the transfer of items of value from a motor vehicle on the roadway to nearby pedestrians creates an unreasonable risk to public safety and obstructs the ordinary flow of motor vehicle traffic; and

WHEREAS, the City's Council finds the following facts to be true:

- A. Motor vehicle drivers who are focused on non-traffic distractions are not attentive to other drivers, pedestrians, changing traffic, signage, and lights.
- B. Drivers who are looking for property inside their vehicles are not attentive to traffic.
- C. Drivers who are handing items to pedestrians are not attentive to traffic.
- D. Extending items of value from a vehicle to a pedestrian encourages that pedestrian to enter the roadway outside of a crosswalk, thereby putting the pedestrian at unreasonable risk.
- E. Inattentive drivers cause traffic obstructions and traffic delays.
- F. Distracted drivers cause road rage incidents stemming from traffic obstruction or delays.

WHEREAS, a prohibition on the transfer of items of value from a motor vehicle to a pedestrian will eliminate or mitigate the concerns set forth above; and

WHEREAS, regulation should not preclude the transfer of property between pedestrians and motor vehicles when the motor vehicles are lawfully parked and the pedestrians are not on the roadway.

NOW, THEREFORE, THE PEOPLE OF THE CITY OF ALBANY DO ORDAIN AS FOLLOWS:

Section 1: AMC 13.23.010, 020, and 030 are hereby enacted as follows:

AMC 13.23.010 Prohibition against unlawful transfer on a highway. A person commits the offense of unlawful transfer on a highway if the person:

- a. While a driver or passenger in a vehicle on a highway, road or street within the boundaries of the City of Albany, gives or relinquishes possession or control of, or allows another person in the vehicle to give or relinquish possession or control of any money or tangible personal property to a pedestrian; or
- b. While a pedestrian, accepts, receives, or retains possession or control of any money or tangible personal property from a driver or passenger in a vehicle on a highway, road, or street within the boundaries of the City of Albany.

AMC 13.23.020 Exceptions. This section does not apply if the vehicle is legally parked. This section also does not apply to persons participating in a "Pedestrian Activity," as defined by OAR 734 Division 58, for which a permit has been issued by the Oregon Department of Transportation, so long as all terms of such permit are being met.

AMC 13.23.030 Penalty. Any person found violating this section shall be guilty of committing a traffic violation punishable by a fine not to exceed \$75.

Section 2: Emergency Clause. Inasmuch as this ordinance is necessary for the immediate preservation of the peace, health, and safety of the citizens of the City of Albany, an emergency is hereby declared to exist. This ordinance will be in full force and effect immediately upon its passage by the Council and approval by the Mayor.

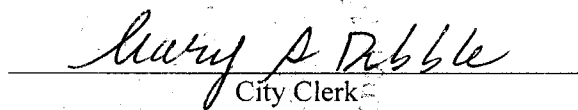
Passed by the Council: November 14, 2016

Approved by the Mayor: November 14, 2016

Effective Date: November 14, 2016


Mayor

ATTEST:


City Clerk

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

5.

THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

Exhibit A: City Council Minutes for June 9, 2026; June 23, 2026
& July 28th, 2026

Exhibit B: Payment Approval Report for July 2026

Exhibit C: Out of State Travel for Mandy Pelkey

Exhibit D: Municipal Court Collections Report for July 2026

Exhibit E: Municipal Court Citation Report for July 2026

Exhibit F: Code Enforcement Report for July 2026

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

- 1. The City Council Minutes for June 9, 2026; June 23, 2026
& July 28, 2026**
 - 2. The Payment Approval Report for July 2026**
 - 3. Out of State Travel for Mandy Pelkey to attend the IMLS Conference in
Reno, Nevada**
-

THIS AGENDA BILL IS DESTINED FOR: Consent Agenda –August 11, 2026

STAFF RECOMMENDATION:

Staff recommends the City Council approve the consent list.

Building Permits:

July 2026: Submitted: 12

Issued: 6

New Homes: Issued: 0

Residential Valuation: \$00.00

Commercial Valuation: \$4,000.00

2026 YTD Valuation: \$147,124.00

Please note valuation is not added to the City's property tax base until the fall period following when the permit is finalized. As such, the typical timeframe for most construction to show up on our tax base is the following year in November. The valuation figure includes new home values, the value of commercial or industrial construction, and the value of extensive remodels.

Business Licenses Issued:

- The Voo located at 162 S 2nd St. New Owner Alan Hromas
- Little Vintage Bakery located at 829 Erica Way. A Home Occupational business selling home baked goods.

Harrisburg Municipal Court:

- The Collection Report (**EXHIBIT D**) for the month of July 2026 is \$11,803.99 which includes \$3,093.30 from collections.
- The Citation Report (**EXHIBIT E**) shows there were 26 citations issued in the month of July 2026 for a total of 34 offenses. There was one defendant charged with Reckless Burning, which involved a fire at Eagle Park, two defendants charged with Theft III from the Dollar General, and three charged with Failure to appear on a Criminal Citation.

Monthly Code Enforcement: Exhibit F shows the monthly code enforcement action taken during the month of July 2026.

Committee Minutes: Please *note all committee/board minutes are approved by the individual committee, and not by the City Council consent agenda approval.*

Harrisburg and HRA Budget Committee: Chairperson Dana Henry

The Harrisburg and HRA Budget Committee will meet on Monday, May 11, 2026. Those minutes are not yet available.

Next Years Scheduled Meeting: TBD

Library Board: Chairperson Alexandria Bennett

The Library Board last met on July 7, 2026. Those minutes are not yet available.

Next Scheduled Meeting: September 1, 2026

Personnel Committee: Chairperson Kimberly Downey

The Personnel Committee last met on February 18, 2026. Those minutes are not yet available.

Next Scheduled Meeting: TBD

Planning Commission: Chairperson Todd Culver

The Planning Commission last met on July 21, 2026. Those minutes are not yet available.

Next Scheduled Meeting: August 18, 2026

REVIEW AND APPROVAL:

Lori Ross

08/03/2026

Lori Ross

Date

City Recorder

This document is supplemented by agenda packet materials, meeting materials distributed and audio recordings of the meeting and may be reviewed upon request to the City Recorder.



City Council Minutes June 09, 2026

Mayor: Robert Duncan, Presiding
 Council President: Mike Caughey, Present
 Councilors Present: Kimberly Downey, Charlotte Thomas, Cindy Knox, and Dana Henry
 Councilors Absent: Randy Klemm (Excused)
 Staff Present: City Administrator Michele Eldridge, Public Works Director Chuck Scholz, Finance Director/Deputy City Recorder Cathy Nelson and City Recorder/Municipal Court Administrator Lori Ross
 Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

The Pledge of Allegiance was led by Mayor Robert Duncan

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at the hour of 6:35pm

CONCERNED CITIZEN(S) IN THE AUDIENCE: All in attendance were there for items on the agenda.

THE MATTER OF HOLDING A PUBLIC HEARING, AND APPROVING RESOLUTION NO. 1314, TO ALLOW FALCONRY TO BE PRACTICED IN EAGLE PARK:

The Public Hearing was opened at the hour of 6:35pm by Mayor Duncan.

Resident, Bart Griffith approached Council with his one-year-old falcon, Mercury. He informed Council that Oregon Law changed recently, prohibiting falconry in public parks, leaving him with no place to hunt except for private property. He added that Mercury hunts with no weapons involved and is not doing anything that isn't being done by other birds of prey. Griffith stated that he captured Mercury last October and the goal is to teach her to hunt, build her up and set her free before she is mature enough to propagate.

June 09, 2026

- Knox asked, once released, how far she would travel to establish residency. Griffith replied that due to our mild seasons, he would guess she would establish residence nearby.
- Thomas asked why Mercury just wouldn't return once released. Griffith replied that if Mercury was full of food, he would leave and she wouldn't return for days, if not ever.

No further discussion.

The Public Hearing was closed at the hour of 6:48pm by Mayor Duncan.

- Thomas **motioned to approve Resolution No. 1314, "A RESOLUTION ALLOWING THE ANCIENT ART OF FALCONRY TO BE ALLOWED IN EAGLE PARK" and was seconded by Downey. The motion passed unanimously by a vote of 5-0.** (Yes: Thomas, Downey, Caughey, Knox and Henry. No: None.)

THE MATTER OF APPROVING THE 3rd QUARTER 2025/2026 EXPENSE REPORT: Henry asked what kind of items fall under contingency. Nelson responded that it's for unexpected expenses that are not a line item, however, at the end of the fiscal year, those expenses are expended to the appropriate line item. Henry pointed out page 20 and the shortage in contingency. Nelson stated that at the start of the fiscal year, July, the City had a pipe burst at a cost of over \$20,000. Instead of wiping out the maintenance line item in water at the beginning of the year, it was paid out of contingency.

- Downey **motioned to approve the 3rd Quarter Expense Report and was seconded by Caughey. The motion passed unanimously by a vote of 5-0.** (Yes: Downey, Caughey, Thomas, Knox, and Henry. No: None.)

THE MATTER OF A DISCUSSION IN RELATION TO HARRISBURG'S FIRST VETERANS' MEMORIAL SERVICE AND SPEAKER: Eldridge informed Council the Memorial Service will be held Saturday, June 13th at 2pm. Marilyn Smith, Russ Hayworth and Mary Tallouzi, from the Wounded Warrior Project (WWP), will be presenting at no charge. Eldridge would like to donate to the WWP for her participation. The consensus of Council was to donate \$750.

- Thomas **motioned to allow for a contribution of \$750 to be provided to the Wounded Warrior Project for sending Mary Tallouzi to participate in the Veteran's Memorial Service scheduled for June 13, 2026, and was seconded by Downey. The motion passed unanimously by a vote of 5-0.** (Yes: Thomas, Downey, Caughey, Knox, and Henry. No: None)

THE MATTER OF APPROVING THE CONSENT LIST: Ross noted that for the May 12, 2026, minutes, consent list portion, the term ending for Library Board member Alexandria Bennett should be June 30, 2030, and not June 30, 2026. Ross will amend the minutes to reflect the change.

- Henry asked about the \$600 expense for the reader board on page 65. Scholz noted it was for a panel repair to the current reader board.
- Henry also asked about page 68, social media archive program. Nelson noted it was for SMARSH, a company who archives our cell phones text and emails, as required by retention laws.
- Henry asked about the status of the vegetation for the house on 4th/Macy St and wanted to ensure it would be done before the 4th of July.
- Downey asked if code enforcement for noxious vegetation was still complaint based. Eldridge stated that staff patrol for vegetation during fire season.
- Downey **motioned to approve the consent list, as amended, and was seconded by Thomas. The motion passed unanimously by a vote of 5-0.**

June 09, 2026

(Yes: Downey, Thomas, Caughey, Knox, and Henry. No: None.) A motion to approve the consent list approved the following:

- **The City Council Minutes for April 14, 2026, and May 12, 2026**
- **The Payment Approval Report for May 2026**

OTHERS:

- Grocery Deals will be holding a Farmers Market once a month on Saturday's.
- Eldridge will be out of the office June 29th to July 1st. She will also be out of the office for the LOC Summer Conference, from July 7th to the 10th, then on vacation from July 13th to the 18th. Eldridge noted that scholarships are available if Council members would like to attend the LOC Conference.
- The Republic Services Clean-up is Saturday, June 27th.
- Thomas informed Council that June 23rd will be her last meeting as she will be moving at the end of summer.

The City Council meeting recessed at the hour of 7:17pm to prepare for the City Council Executive Session. All citizens in attendance left the meeting.

THE MATTER OF HOLDING AN EXECUTIVE SESSION UNDER ORS 192.660(2)(H) TO CONSULT WITH COUNSEL CONCERNING THE LEGAL RIGHTS AND DUTIES OF A PUBLIC BODY WITH REGARD TO CURRENT LITIGATION OR LITIGATION LIKELY TO BE FILED

The City Council Executive Session adjourned at the hour of 7:44pm and returned to the City Council meeting.

With no recommendations made, and no further business, the City Council Meeting adjourned at the hour of 7:45pm.

Mayor

City Recorder

This document is supplemented by agenda packet materials, meeting materials distributed and audio recordings of the meeting and may be reviewed upon request to the City Recorder.



City Council Minutes June 23, 2026

Mayor: Robert Duncan, Presiding
 Council President: Mike Caughey, Absent (Excused)
 Councilors Present: Kimberly Downey, Charlotte Thomas, Cindy Knox, and Dana Henry
 Councilors Absent: Randy Klemm (Excused)
 Staff Present: City Administrator Michele Eldridge, Public Works Director Chuck Scholz, Finance Director/Deputy City Recorder Cathy Nelson and City Recorder/Municipal Court Administrator Lori Ross
 Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

The Pledge of Allegiance was led by Mayor Robert Duncan

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at the hour of 6:34pm.

CONCERNED CITIZEN(S) IN THE AUDIENCE. All in attendance were there for items on the agenda.

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE: Sergeant Frambes reviewed the report for May 2026. Some of those highlights included:

- Several juvenile arrests including Minor in Possession (MIP) and Shoplifting.
- Concrete vandalism at Eagle Park. Two individuals cited.
- DUII hit and run arrest.
- Sergeant Frambes added that DUII's have been increasing and reminded everyone to be mindful of their surroundings when driving.

Eldridge voiced her appreciation for Sergeant Frambes and our local deputies for what they do and the way they work with our citizens.

The City Council meeting recessed at the hour of 6:39pm to thank Thomas for 13 years of service and to have refreshments. No official business was conducted.

June 23, 2026

The City Council meeting resumed at the hour of 6:57pm.

THE MATTER OF APPROVING STATE REVENUE SHARING RESOLUTIONS, AND HOLDING A PUBLIC HEARING GIVING CITIZENS OPPORTUNITY TO COMMENT ON THE USE OF STATE REVENUE SHARING FUNDS

The Public Hearing was opened at the hour of 6:57pm by Mayor Duncan.

Nelson reminded Council these resolutions are required every year to receive State Revenue Sharing. Thomas confirmed with Nelson that if the resolutions weren't passed, we wouldn't receive the state funding.

With no testimony provided, the Public Hearing closed at the hour of 6:58pm.

- Thomas motioned to approve Resolution No. 1315, "A RESOLUTION CERTIFYING THE CITY OF HARRISBURG IS ELIGIBLE TO RECEIVE STATE REVENUE SHARING MONEY IN FY 2026-2027" and Resolution No. 1316, "A RESOLUTION DECLARING THE CITY OF HARRISBURG'S ELECTION TO RECEIVE STATE REVENUES IN FY 2026-27" and was seconded by Downey. The motion passed unanimously by a vote of 4-0. (Yes: Thomas, Downey, Knox, and Henry. No: None.)

THE MATTER OF APPROVING THE CITY BUDGET FOR FISCAL YEAR 2026-27 BY APPROVING RESOLUTIONS TO INCREASE WATER RATES (RESOLUTION NO.1317), SEWER RATES (RESOLUTION NO. 1318), STORM DRAINAGE RATES (RESOLUTION 1319), AND TO ADOPT BUDGET APPROPRIATIONS FOR FY 2026-2027 BY APPROVING RESOLUTION NO. 1320: Nelson pointed out the following changes to the Budget:

- On page 55, under Government Services, the orange highlighted portion indicates an increase from \$67,265 to \$68,995 to account for a rate increase from Coburg PD. Nelson noted the increased funds were transferred from contingency on page 56, which was lowered.
- On page 90, the total for Capital Outlay is staying the same, however, the cost for the portable generator was added in at \$225,620 and other line items, were reduced to account for it. Nelson noted that this expense was discussed at the Budget Committee meeting.

Nelson reviewed the rate increases as shown in the resolutions, Exhibits B, C and D.

- Thomas confirmed with Nelson that when the water bond passed, the public was aware of a higher-than-normal rate increase associated with the project, but after this increase and going forward, it should be cost of living related.
- Henry suggested sending a reminder in the water bill about the rate increase being associated with the Water Bond Project and that a 22% increase was projected instead of a 7% increase as noted in the resolution.
 - Henry motioned to adopt the approved FY 2026-2027 City Budget as presented, and to approve the following resolutions:

Resolution No. 1317, "A RESOLUTION ESTABLISHING WATER RATES FOR USERS OF THE HARRISBURG MUNICIPAL WATER SYSTEM, REPEALING RESOLUTION NO. 1303, AMENDING RESOLUTION NO. 578, SECTION 5, AND ESTABLISHING AN EFFECTIVE DATE" and

Resolution No. 1318, "A RESOLUTION ESTABLISHING SEWER RATES FOR USERS OF THE HARRISBURG MUNICIPAL SEWER SYSTEM, REPEALING RESOLUTION NO. 1304, AMENDING RESOLUTION NO. 579, AND ESTABLISHING AN EFFECTIVE DATE" and

June 23, 2026

Resolution No. 1319, “A RESOLUTION ESTABLISHING STORM DRAINAGE RATES FOR USERS OF THE HARRISBURG MUNICIPAL STORM DRAINAGE SYSTEM, REPEALING RESOLUTION NO. 1305, AND ESTABLISHING AN EFFECTIVE DATE” and

Resolution No. 1320, “A RESOLUTION MAKING APPROPRIATIONS FOR THE CITY OF HARRISBURG, OREGON, FOR THE FISCAL YEAR 2026-2027” and was seconded by Thomas. The motion passed unanimously by a vote of 4-0. (Yes: Henry, Thomas, Downey, and Knox. No: None.)

THE MATTER OF APPROVING THE CITY ADMINISTRATOR EMPLOYMENT AGREEMENT FOR FY 2026/2027: Ross reviewed the staff report and pointed out the approved changes on page 121. She noted additional changes to (3) *start date* on page 124 and the addition of an (16) *effective date* as shown on page 127.

- Downey **motioned to approve the City Administrator Employment Agreement for FY 2026/2027 with the recommended changes and was seconded by Henry. The motion passed unanimously by a vote of 4-0.** (Yes: Downey, Henry, Thomas, and Knox. No: None.)

OTHER ITEMS:

- City Hall will be closing at noon on Thursday, July 2nd due to the 4th of July falling on a Saturday and City Hall closing at noon on Fridays.
- Public Works has hired two new employees to start after the 4th of July. Currently, Public Works has three employees working on the holiday.
- Public Safety meeting, consisting of Law Enforcement Agencies, the Harrisburg Rural Fire Department, the Harrisburg Community 4th of July Association (HC4JA) and volunteers, is being held on July 2nd.
- Clean-up day is Saturday, June 27th at Harrisburg High School.
- The Veteran’s Memorial should arrive soon. After the arrival, the City will hold a dedication celebration to be held at the Gazebo.
- Nelson informed Council that this fiscal year, Eldridge gained 199.4 hours of vacation and has only used 167.5 hours, leaving an overage of 35.5 hours which she will lose come July 1st, unless Council approves allowing her to roll over the hours. Nelson and Ross added that Eldridge has been working on grants on her scheduled days off, which is part of the issue.
 - Downey would approve but on the condition that she uses the hours.
 - Henry asked for clarification on her total hours. Nelson stated that Eldridge gains 199 hours per year and the maximum hours allowed to carry over to the next fiscal year for Eldridge are 416 hours.
- Thomas **motioned to approve a one-time roll-over of 35.5 hours of vacation from FY 2025-2026 to FY 2026-2027 for Michele Eldridge, City Administrator, that must be used before November 2026 and was seconded by Downey.**

Henry asked if that would be a reasonable time frame for Eldridge to use the vacation. Eldridge thought it would be.

City Council then voted unanimously to approve the motion by a vote of 4-0. (Yes: Thomas, Downey, Knox, and Henry. No: None.0)

- Mayor Duncan asked when the grants come to an end if her workload would be reduced and Nelson replied that it should be.

- Mayor Duncan then inquired about whether the City needed to hire a part-time staff member to assist with the workload. Nelson informed Council that expense has been budgeted for.
- Mayor Duncan would like City Hall staff to discuss ways to prevent workload burnout which can result in costly mistakes.
- Nelson asked Council for their support for her to run as Regional Director for OAMR (Oregon Association of Municipal Records) for Region IV in IIMC (International Institute of Municipal Clerks) noting it was a three-year commitment.
 - Henry asked if it would be beyond her normal job duties and be of any cost to the City. Nelson responded there would be no cost to the City besides her time away from work and that OAMR would pay for all travel expenses, including attending conferences.
 - Eldridge noted that she would be expected to keep up with her workload.
 - *The Consensus was that she has Councils support.*

With no further business, Councilor Thomas, at the direction of Mayor Duncan, adjourned the City Council Meeting at the hour 7:53pm.

Mayor

City Recorder

This document is supplemented by agenda packet materials, meeting materials distributed and audio recordings of the meeting and may be reviewed upon request to the City Recorder.



City Council Minutes July 28, 2026

Mayor: Robert Duncan, Presiding
 Council President: Mike Caughey, Present
 Councilors Present: Kimberly Downey, Cindy Knox (by phone), Dana Henry and Vacancy
 Councilors Absent: Randy Klemm (Excused)
 Staff Present: City Administrator Michele Eldridge, Finance Director/Deputy City Recorder Cathy Nelson and City Recorder/Municipal Court Administrator Lori Ross
 Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

The Pledge of Allegiance was led by Mayor Robert Duncan

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at 6:33pm.

[Concerned Citizens was addressed after the appointment of Jeremy Moritz to City Council.]

THE MATTER OF APPOINTING JEREMY MORITZ TO THE CITY COUNCIL FOR A TERM ENDING DECEMBER 31, 2026: Eldridge reviewed the history of Jeremy Moritz noting he previously served on the Planning Commission since 2018 when he replaced former Councilor Charlotte Thomas.

- Downey **motioned to appoint Jeremy Moritz to the City Council for a term ending December 31, 2026, as per the recommendation of Mayor Robert Duncan and was seconded by Henry. The motion passed unanimously by a vote of 4-0.** (Yes: Downey, Henry, Caughey and Knox. No: None.)

Councilor Knox left the meeting at the hour of 7:37pm as she was no longer needed for a quorum.

July 28, 2026

CONCERNED CITIZEN(S) IN THE AUDIENCE:

- Troy Jones, of Gap Road and a representative of Friends of Gap Road approached Council and informed them that a preliminary application for the Muddy Creek Solar Park has been submitted, however, is incomplete. He noted his appreciation for the continued support of City Council.
- Kurt Kayner, President of the Harrisburg Harvest Festival, invited Council and a guest to the VIP Tent at the Harvest Festival, August 8th at 4pm. Kayner would like Council to have a better understanding of what the Festival has to offer the community and the organizations they are supporting.

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS

AVAILABLE: The LCSO Report for June 2026 was tabled until the August 25th City Council meeting due to the unavailability of an LCSO Representative.

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM THE COBURG

POLICE DEPARTMENT IF ONE IS AVAILABLE: Chief Larson reviewed the 2nd quarter stats as presented in the Exhibits.

THE MATTER OF APPROVING ORDINANCE NO. 1014, “AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE TITLE 18 ZONING AND DEVELOPMENT TO REFLECT AND STRENGTHEN CODE LANGUAGE IN RELATION TO GARAGES AND CARPORTS”: Eldridge reviewed the staff report noting this is a housekeeping ordinance to clarify and strengthen the minimum size requirements for garages or carports.

- Henry **motioned to approve Ordinance No. 1014, “AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE TITLE 18 ZONING AND DEVELOPMENT TO REFLECT AND STRENGTHEN CODE LANGUAGE IN RELATION TO GARAGES AND CARPORTS” and was seconded by Caughey. The motion passed unanimously by a vote of 4-0.** (Yes: Henry, Caughey, Downey and Moritz. No: None.)

THE MATTER OF APPROVING A LIQUOR LICENSE FOR US MARKET LOCATED AT 325 S

3RD ST: Eldridge introduced Bernie Rubio, a representative for the applicant, US Market. Rubio noted that he doesn't see US Market making many changes to what the current store, Dari-Mart, offers and would like to keep the same staffing if possible.

- Kay Barnett, Harrisburg resident, inquired where the closest US Market was located. Rubio replied that Eugene does have one store, but the majority are located north of Albany including Silverton, to Bend and the Coast range.
- Caughey **motioned to authorize the City Administrator or her designee to recommend that the OLCC approve the liquor license for L & D Retail Management, LLC dba US Market and was seconded by Henry. The motion passed unanimously by a vote of 4-0.** (Yes: Caughey, Henry, Downey, Moritz. No: None.)

THE MATTER OF APPOINTING JANA JENKINS TO THE PLANNING COMMISSION FOR A

TERM ENDING DECEMBER 31, 2027: Eldridge reviewed the staff report noting that Jenkins has served on the Budget Committee for two years and has lived in Harrisburg for over 20 years.

- Moritz **motioned to appoint Jana Jenkins to the Planning Commission for a term ending December 31, 2027, and was seconded by Caughey. The motion passed unanimously by a vote of 4-0.** (Yes: Moritz, Caughey, Downey and Henry. No: None.)

July 28, 2026

THE MATTER OF A PRESENTATION FROM RYAN VOGT, EXECUTIVE DIRECTOR OF THE OREGON CASCADES WEST COUNCIL OF GOVERNMENTS (OCWCOG) AND COMMUNITY SERVICES CONSORTIUM (CSC): Vogt reviewed the Exhibits showing what the two organizations have to offer the region and the Harrisburg Community.

- Vogt commented on some new services offered to members including planning services and grant writer service and noted that grant writer, Susan, assisted the City with the Oregon Community Foundation Grant for Eagle Park. Eldridge noted her appreciation. Vogt added that both services are an ala carte service to have available when needed at a reduced price to members.
- Vogt informed Council the two organizations receive a substantial amount of federal funding, and the Office of Management and Budget are currently working on proposed draft rules on how all federal agencies administer grant funds and contracts. Senior teams for both organizations will be meeting to review the rules and to provide input as to what this may create in terms of risk and vulnerability to their programs. Biggest impact would be for anything considered a discretionary allotment which could include anything besides SNAP or Medicaid benefits. Vogt added that the Government could halt funding of programs at any time without notice.
- Henry asked when the proposed rules would be finalized. Vogt replied they are anticipating the final draft on September 1st and for the rules to be in place by October 1st. Vogt anticipates some legal challenges.

THE MATTER OF APPROVING THE CONSENT LIST: No comments or concerns.

- Henry **motioned to approve the consent list and was seconded by** Caughey. **The motion passed unanimously by a vote of 4-0.** (Yes: Henry, Caughey, Downey and Moritz. No: None.) A motion to approve the consent list approved the following:
 - **The City Council Minutes for April 28, 2026, and May 26, 2026**
 - **The Payment Approval Report for June 2026**

CITY ADMINISTRATOR VERBAL REPORT:

- There was a fire at Eagle Park spreading across .25 acres at the north end of the SE pond. One person was cited for Reckless Fire.
- Public Works has hired two new employees, and one is still currently on PLO (Paid Leave Oregon).
- Next SMAC (Small Municipality Advocacy Committee) meeting is scheduled for August 19th. SMAC is currently working on five issues, including fighting the minimum threshold for BOLI prevailing wage and are suggesting \$350,000 instead of \$85,000 and changes to the Public Records Request Laws pertaining to out-of-state requests.
- Henry confirmed with Eldridge that amount of funding the City will be offering to SMAC will be coming back to a future meeting.

The City Council meeting recessed at the hour of 7:30pm to prepare for the City Council Executive Session. All citizens in attendance left the meeting.

THE MATTER OF HOLDING AN EXECUTIVE SESSION UNDER ORS 192.660(2)(H) TO CONSULT WITH COUNSEL CONCERNING THE LEGAL RIGHTS AND DUTIES OF A PUBLIC BODY WITH REGARD TO CURRENT LITIGATION OR LITIGATION LIKELY TO BE FILED

The City Council Executive Session adjourned at the hour of 8:16pm and returned to the City

Council meeting.

With no recommendations made, and no further business, the City Council Meeting adjourned at the hour of 8:17pm.

Mayor

City Recorder

Unapproved

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
1206						
1206	Analytical Lab & Consultants	183834	Water Testing	06/19/2026	652.00	52-65-4200
1206	Analytical Lab & Consultants	183835	Water Testing	06/19/2026	1,282.00	52-65-4200
1206	Analytical Lab & Consultants	183879	Water Testing	06/22/2026	272.00	51-65-4200
1206	Analytical Lab & Consultants	183924	Water Testing	06/24/2026	140.00	52-65-4200
1206	Analytical Lab & Consultants	184134	Water Testing	06/30/2026	272.00	51-65-4200
1206	Analytical Lab & Consultants	184135	Water Testing	06/30/2026	326.00	52-65-4200
Total 1206:					2,944.00	
2225						
2225	B & I Hardware & Rental	21828	P/W Misc Supplies.	07/01/2026	38.43	10-72-4000
2225	B & I Hardware & Rental	21983	P/W Misc Supplies.	07/08/2026	70.80	10-72-4000
Total 2225:					109.23	
4019						
4019	Better Portable Toilets, Inc.	64537	PW Misc Supplies	07/06/2026	191.00	10-72-6700
4019	Better Portable Toilets, Inc.	65014	PW Misc Supplies	07/17/2026	366.00	23-70-6850
Total 4019:					557.00	
2926						
2926	BioLynceus Biological Solution	12979	Misc P/W Supplies	07/15/2026	3,992.59	52-65-4600
Total 2926:					3,992.59	
3693						
3693	Branch Engineering Inc	24670	Engineering Services	06/29/2026	1,497.54	11-42-2100
3693	Branch Engineering Inc	24671	Engineering Services	06/29/2026	7,816.74	51-78-8015
3693	Branch Engineering Inc	24672	Engineering Services	06/29/2026	560.00	10-41-4000
3693	Branch Engineering Inc	24673	Engineering Services	06/29/2026	13,508.75	25-70-8000
3693	Branch Engineering Inc	24674	Engineering Services	06/29/2026	271.25	11-42-2100
Total 3693:					23,654.28	
3407						
3407	Cascade Health Solutions	128609	Drug Testing	07/06/2026	65.50	51-65-4500
3407	Cascade Health Solutions	128609	Drug Testing	07/06/2026	65.50	52-65-4500
Total 3407:					131.00	
1055						
1055	Caselle, Inc.	INV-20134	Software Support Agreement	06/03/2026	23,687.88	40-65-8010
Total 1055:					23,687.88	
3920						
3920	Cathy Nelson	PER DIEM 8.1	Per Diem	07/30/2026	.00	10-63-2200
Total 3920:					.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
3773						
3773	CenturyLink	JUNE 26	Phone Bill	06/26/2026	17.28	10-69-3500
3773	CenturyLink	JUNE 26	Phone Bill	06/26/2026	42.51	52-65-3500
3773	CenturyLink	JUNE 26	Phone Bill	06/26/2026	46.16	52-65-3500
3773	CenturyLink	JUNE 26	Phone Bill	06/26/2026	40.97	10-69-3500
3773	CenturyLink	JUNE 26	Phone Bill	06/26/2026	46.16	52-65-3500
3773	CenturyLink	JUNE 26	Phone Bill	06/26/2026	42.51	52-65-3500
3773	CenturyLink	JUNE 26	Phone Bill	06/26/2026	46.16	52-65-3500
3773	CenturyLink	JUNE 26	Phone Bill	06/26/2026	40.96	52-65-3500
3773	CenturyLink	JUNE 26	Phone Bill	06/26/2026	40.97	51-65-3500
3773	CenturyLink	JUNE 26	Phone Bill	06/26/2026	44.61	51-65-3500
Total 3773:					408.29	
1290						
1290	CIS	PO-HAR-I2026	Insurance Premiums	07/07/2026	21,096.76	10-43-2000
1290	CIS	PO-HAR-I2026	Insurance Premiums	07/07/2026	14,605.44	11-42-2200
1290	CIS	PO-HAR-I2026	Insurance Premiums	07/07/2026	22,719.58	51-60-2300
1290	CIS	PO-HAR-I2026	Insurance Premiums	07/07/2026	22,719.58	52-60-2300
Total 1290:					81,141.36	
3261						
3261	City of Brownsville	MAR-JUNE 20	REAL AGREEMENTS	07/08/2026	774.48	23-70-4000
Total 3261:					774.48	
3914						
3914	City of Coburg	85	Law Enforcement Services	06/30/2026	11,453.75	10-66-3050
Total 3914:					11,453.75	
2939						
2939	Cobalt Computer Services, Inc.	35189	Computer Service	06/30/2026	322.00	40-65-8015
2939	Cobalt Computer Services, Inc.	35220	Computer Service	06/30/2026	238.70	40-65-8015
2939	Cobalt Computer Services, Inc.	35330	Computer Service	06/30/2026	2,227.50	40-65-8015
2939	Cobalt Computer Services, Inc.	35445	Firewall	07/28/2026	2,600.00	40-65-8015
Total 2939:					5,388.20	
4025						
4025	Cochrane & Company	3277291	Bond Insurance	05/19/2026	454.00	10-43-2000
Total 4025:					454.00	
2720						
2720	Comcast	JULY 2026	Internet Service	07/02/2026	435.23	10-60-2000
2720	Comcast	JULY 2026 PW	Internet Service	07/01/2026	157.42	51-65-3550
2720	Comcast	JULY 2026 PW	Internet Service	07/01/2026	157.43	52-65-3550
2720	Comcast	JULY 26 LIB	Internet Service	06/23/2026	286.85	24-60-2525
Total 2720:					1,036.93	
3913						
3913	DataBar Inc	275393	W/S Utility Statements	06/29/2026	504.53	51-74-2200
3913	DataBar Inc	275393	W/S Utility Statements	06/29/2026	504.53	52-74-2200
3913	DataBar Inc	275437	Utility Billing Statements	07/02/2026	399.85	23-70-2500

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
3913	DataBar Inc	275438	Utility Billing Statements	07/02/2026	399.85	23-70-2500
3913	DataBar Inc	275648	Utility Billing Statements	07/24/2026	399.85	23-70-2500
Total 3913:					2,208.61	
3966						
3966	DCBS Fiscal Services	JUNE 2026	State Surcharge - Building/Electric	06/30/2026	247.69	26-70-1050
3966	DCBS Fiscal Services	JUNE 2026	State Surcharge - Building/Electric	06/30/2026	37.56	27-70-1050
Total 3966:					285.25	
3896						
3896	Delapoer Kidd PC	2242	Attorney Fees	07/01/2026	1,837.50	10-42-2500
3896	Delapoer Kidd PC	2242	Attorney Fees	07/01/2026	2,047.50	10-42-2700
Total 3896:					3,885.00	
3853						
3853	Forestry Suppliers Inc	845459-00	Misc P/W Exp	07/02/2026	522.50	41-78-8170
Total 3853:					522.50	
4106						
4106	General Code	GC00135263	Website	05/21/2026	1,116.74	10-60-2900
Total 4106:					1,116.74	
1218						
1218	Grainger	825432966	Misc. P/W Supplies	07/09/2026	244.44	41-78-8170
1218	Grainger	9015363675	Misc. P/W Supplies	07/22/2026	14.24	51-65-3300
1218	Grainger	9015363675	Misc. P/W Supplies	07/22/2026	14.24	52-65-3300
1218	Grainger	9015837678	Misc. P/W Supplies	07/22/2026	27.69	51-65-3300
1218	Grainger	9015837678	Misc. P/W Supplies	07/22/2026	27.69	52-65-3300
Total 1218:					328.30	
3813						
3813	Harrisburg Harvest Festival Assoc	7.26	Donation	06/30/2026	3,000.00	10-53-2900
Total 3813:					3,000.00	
4076						
4076	HC4JA	2026	Donation	07/01/2026	3,000.00	10-53-2900
Total 4076:					3,000.00	
4108						
4108	Honey Treet Apiaries	1347	Library Programs	07/21/2026	240.00	24-60-3050
Total 4108:					240.00	
4071						
4071	HP Civil, Inc.	20-009C #22	Water Treatment Project	07/06/2026	98,439.00	51-78-8015
Total 4071:					98,439.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
1220						
1220	Hurd's Custom Machinery, Inc.	302	Public Works Supplies	05/28/2026	101.60	10-72-4000
1220	Hurd's Custom Machinery, Inc.	494	Public Works Supplies	06/12/2026	40.86	10-72-4000
Total 1220:					142.46	
2543						
2543	Industrial Source	2585981	Misc. P/W Supplies	06/30/2026	39.04	10-72-4000
Total 2543:					39.04	
4087						
4087	Isaac Gregory Barrager	8.4.26	National Night Out	07/30/2026	500.00	23-70-2500
Total 4087:					500.00	
1221						
1221	Jerry's Home Improvement	345956	Misc Public Works Supplies	06/10/2026	499.76	52-65-2400
1221	Jerry's Home Improvement	346941	Misc Public Works Supplies	06/28/2026	242.92	10-72-6700
1221	Jerry's Home Improvement	348358	Misc Public Works Supplies	06/30/2026	26.28	10-72-4000
Total 1221:					768.96	
3432						
3432	John Deere Financial	6964621	Misc P/W Exp	06/18/2026	38.44	25-65-2000
Total 3432:					38.44	
3968						
3968	Junction City	JUNE 2026	Building/Electrical Permit Fees	06/30/2026	1,262.00	26-70-1000
3968	Junction City	JUNE 2026	Building/Electrical Permit Fees	06/30/2026	184.21	27-70-1000
Total 3968:					1,446.21	
4048						
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	22.98	10-53-2200
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	37.94	10-53-2200
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	50.00	10-37-2100
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	450.67	10-72-4000
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	44.05	10-53-2200
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	199.00	40-65-8015
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	109.84	23-70-2700
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	24.49	10-53-2000
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	159.99	10-53-2000
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	4.50	10-63-2300
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	21.00	10-53-2200
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	12.00	10-53-2200
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	20.99	10-53-2000
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	51.12	10-53-2200
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	29.09	10-53-2200
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	308.37	10-53-2200
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	11.99	10-53-2200
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	91.00	23-70-2500
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	35.05	23-70-2500
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	7.32	10-60-2400
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	484.60	10-60-2400
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	3.28	10-60-2400

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	27.97	23-70-2500
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	42.99	24-60-2000
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	275.00	10-63-2000
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	69.95	24-60-3050
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	50.00	10-63-2000
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	17.40	10-63-2200
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	21.99	24-60-3050
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	19.99	24-60-2000
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	269.54	24-60-3050
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	19.94	24-60-3050
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	36.96	24-60-2800
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	65.47	24-60-3050
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	36.37	24-60-3050
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	6.37	24-60-2000
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	35.97	24-60-3050
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	9.38	24-60-3050
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	50.91	24-60-3050
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	81.94	24-60-3050
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	90.68	24-60-3050
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	231.94	24-60-2000
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	41.97	24-60-3050
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	36.19	24-60-2000
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	31.05	24-60-3050
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	54.98	24-60-3050
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	8.99	10-53-2200
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	14.00	24-60-3050
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	20.99	52-65-4600
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	14.95	10-53-2200
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	174.72	52-76-2000
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	4.02	52-76-2000
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	53.88	10-72-4000
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	14.00	10-53-2200
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	112.69	10-53-2200
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	60.00	10-53-2000
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	33.00	10-53-2200
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	33.00	10-53-2200
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	33.00	10-53-2200
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	9.64	10-60-2300
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	185.35	23-70-2500
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	74.65	23-70-2500
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	13.61	23-70-2500
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	5.00	23-70-2500
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	33.00	10-53-2200
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	33.00	10-53-2200
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	56.88	23-70-2500
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	162.31	10-60-2300
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	46.98	10-53-2200
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	9.99	10-53-2200
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	33.00	10-53-2200
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	33.00	10-53-2200
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	29.99	10-53-2200
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	36.99	10-60-2300
4048	KeyBank Key Card	2026 JUNE	Misc Credit Card Charges	06/30/2026	42.90	24-60-3050
Total 4048:					5,187.75	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
1014						
1014	League of Oregon Cities	2026-200262	Annual Dues	07/01/2026	4,016.73	10-66-4000
Total 1014:					4,016.73	
3819						
3819	Linn County Treasurer	JUNE 2026	Court Revenue Payout	06/30/2026	400.00	10-42-2200
3819	Linn County Treasurer	MAY 2026	Court Revenue Payout	05/31/2026	84.00	10-42-2200
Total 3819:					484.00	
2489						
2489	Lori Ross	716261	Reimbursement	07/16/2026	5.95	10-53-2200
2489	Lori Ross	716261	Milage	07/16/2026	78.84	10-63-2300
Total 2489:					84.79	
1077						
1077	Michele Eldridge	PER DIEM 7.7.	Per Diem	07/06/2026	95.00	10-63-2200
Total 1077:					95.00	
2644						
2644	Net Assets	54-202606	Lien Searches	07/01/2026	109.00	10-53-2250
Total 2644:					109.00	
1102						
1102	NW Natural Gas Co.	AUG 2026 PW	Utilities	07/10/2026	32.14	51-65-2700
1102	NW Natural Gas Co.	AUG 26	Utilities	07/10/2026	32.14	10-69-2000
1102	NW Natural Gas Co.	AUG 26 PUMP	Utilities	07/13/2026	64.28	52-65-2700
Total 1102:					128.56	
1245						
1245	One Call Concepts, Inc.	6060376	Locates	06/30/2026	11.85	51-65-4600
1245	One Call Concepts, Inc.	6060376	Locates	06/30/2026	11.85	52-65-4600
Total 1245:					23.70	
1582						
1582	Oregon Cascades West COG	AR2600422	Grant Support	06/30/2026	1,000.00	10-41-2600
Total 1582:					1,000.00	
1033						
1033	Oregon Department of Revenue	JUNE 2026	Court Revenue Payout	06/30/2026	1,225.00	10-42-2200
1033	Oregon Department of Revenue	MAY 2026	Court Revenue Payout	05/31/2026	300.00	10-42-2200
Total 1033:					1,525.00	
1862						
1862	Oregon DMV	L0078756848	Record Inquiry	07/01/2026	19.55	10-42-2800
Total 1862:					19.55	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
4102						
4102	Oregon Mainline Sewers LLC	2633	Vac Truck	07/20/2026	893.75	51-65-4600
4102	Oregon Mainline Sewers LLC	2634	Vac Truck	07/22/2026	962.50	51-65-4600
Total 4102:					1,856.25	
3096						
3096	Pacific Office Automation	5039154423	Copier Contract	06/18/2026	279.00	52-74-2000
3096	Pacific Office Automation	5039154423	Copier Contract	06/18/2026	279.00	51-74-2000
3096	Pacific Office Automation	5039154423	Copier Contract	06/18/2026	558.00	40-67-8000
3096	Pacific Office Automation	5039154423	Copier Contract	06/18/2026	279.00	10-60-2100
3096	Pacific Office Automation	5039294021	Copier Contract	06/30/2026	264.00	10-60-2100
3096	Pacific Office Automation	5039294021	Copier Contract	06/30/2026	528.00	40-67-8000
3096	Pacific Office Automation	5039294021	Copier Contract	06/30/2026	264.00	51-74-2000
3096	Pacific Office Automation	5039294021	Copier Contract	06/30/2026	264.00	52-74-2000
3096	Pacific Office Automation	AR00516164	Telephone	06/22/2026	131.47	52-65-3500
3096	Pacific Office Automation	AR00516164	Telephone	06/22/2026	131.47	51-65-3500
3096	Pacific Office Automation	AR00516164	Telephone	06/22/2026	35.21	24-60-2500
3096	Pacific Office Automation	AR00516164	Telephone	06/22/2026	131.48	10-69-3500
Total 3096:					3,144.63	
1079						
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	56.08	52-65-2600
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	30.02	10-69-2500
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	25.13	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	154.05	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	50.07	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	117.05	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	43.56	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	17.25	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	10.05	51-65-2600
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	133.53	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	14.62	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	67.83	10-69-2500
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	407.41	10-69-2500
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	21.74	10-69-2500
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	28.31	10-69-2500
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	64.40	10-69-2500
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	477.10	10-69-2500
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	45.65	52-65-2600
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	140.27	52-65-2600
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	1,245.63	52-65-2600
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	42.98	52-65-2600
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	23.00	52-65-2600
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	49.58	52-65-2600
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	54.71	10-72-6700
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	117.98	25-65-2500
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	24.22	25-65-2500
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	37.98	25-65-2500
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	321.87	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	58.42	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	934.52	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	43.56	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	138.21	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	258.86	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	33.92	10-69-3000

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	511.18	10-69-3000
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	47.82	11-44-2000
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	8,763.49	51-65-2600
1079	Pacific Power & Light Company	AUGUST 2026	UTILITIES	07/21/2026	1,171.66	51-65-2600
Total 1079:					15,783.71	
4058						
4058	Party Perfection Oregon	8.4.26	National Night Out	07/30/2026	150.00	10-53-2200
Total 4058:					150.00	
2034						
2034	Pollard Water	WP088496	Misc P/W Exp	06/30/2026	1,450.38	41-78-8170
2034	Pollard Water	WP088496-1	Misc P/W Exp	07/07/2026	110.46	41-78-8170
2034	Pollard Water	WP088525	Misc P/W Exp	07/01/2026	125.27	41-78-8170
Total 2034:					1,686.11	
3582						
3582	Primo Brands	06F875009976	Bottled Water	06/30/2026	70.49	10-53-2200
Total 3582:					70.49	
3777						
3777	Rodda Paint Company	25067334	Paint	07/06/2026	159.32	10-72-6700
Total 3777:					159.32	
3959						
3959	SAIF Corporation	1002305687	Worker's Compensation	07/01/2026	783.41	10-40-1510
3959	SAIF Corporation	1002305687	Worker's Compensation	07/01/2026	783.41	11-41-1510
3959	SAIF Corporation	1002305687	Worker's Compensation	07/01/2026	142.45	24-41-1510
3959	SAIF Corporation	1002305687	Worker's Compensation	07/01/2026	2,706.32	51-55-1510
3959	SAIF Corporation	1002305687	Worker's Compensation	07/01/2026	2,706.32	52-55-1510
3959	SAIF Corporation	REIMB 100035	Worker's Compensation	07/01/2026	475.57	52-55-1510
3959	SAIF Corporation	REIMB 100035	Worker's Compensation	07/01/2026	475.57	51-55-1510
Total 3959:					8,073.05	
3960						
3960	SMARSH, Inc.	INV-362530	Social Media Archive Program - A	06/30/2026	3,093.03	40-65-8015
Total 3960:					3,093.03	
2927						
2927	Staples Business Advantage	6066387851	Office Supplies	06/16/2026	10.13	10-60-2300
2927	Staples Business Advantage	6066387851	Office Supplies	06/16/2026	10.13	51-74-2400
2927	Staples Business Advantage	6066387851	Office Supplies	06/16/2026	10.13	52-74-2400
2927	Staples Business Advantage	6066387852	Office Supplies	06/16/2026	10.13	10-60-2300
2927	Staples Business Advantage	6066387852	Office Supplies	06/16/2026	10.13	51-74-2400
2927	Staples Business Advantage	6066387852	Office Supplies	06/16/2026	10.13	52-74-2400
2927	Staples Business Advantage	6066462909	Office Supplies	06/17/2026	3.51-	10-60-2300
2927	Staples Business Advantage	6066462909	Office Supplies	06/17/2026	3.51-	51-74-2400
2927	Staples Business Advantage	6066462909	Office Supplies	06/17/2026	3.50-	52-74-2400
2927	Staples Business Advantage	6067282681	Office Supplies	06/27/2026	19.33	10-60-2300
2927	Staples Business Advantage	6067282681	Office Supplies	06/27/2026	19.32	51-74-2400

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
2927	Staples Business Advantage	6067282681	Office Supplies	06/27/2026	19.33	52-74-2400
2927	Staples Business Advantage	6068055867	Office Supplies	07/03/2026	38.58	10-60-2300
2927	Staples Business Advantage	6068055867	Office Supplies	07/03/2026	38.57	51-74-2400
2927	Staples Business Advantage	6068055867	Office Supplies	07/03/2026	38.56	52-74-2400
2927	Staples Business Advantage	6068431982	Office Supplies	07/10/2026	15.06	10-60-2300
2927	Staples Business Advantage	6068431982	Office Supplies	07/10/2026	15.05	51-74-2400
2927	Staples Business Advantage	6068431982	Office Supplies	07/10/2026	15.05	52-74-2400
2927	Staples Business Advantage	6068738283	Office Supplies	07/15/2026	11.80	10-60-2300
2927	Staples Business Advantage	6068738283	Office Supplies	07/15/2026	11.80	51-74-2400
2927	Staples Business Advantage	6068738283	Office Supplies	07/15/2026	11.80	52-74-2400
Total 2927:					304.51	
1144						
1144	Suzan Jackson	266	Janitor Services	07/31/2026	.00	10-72-4100
Total 1144:					.00	
3243						
3243	Synergy Security Solutions	18179	City Hall Monitoring	06/01/2026	444.00	10-72-4000
3243	Synergy Security Solutions	18181	Sewer Plant Security Monitoring	06/01/2026	444.00	52-65-3000
3243	Synergy Security Solutions	18182	Water Plant Security Monitoring	06/01/2026	444.00	51-65-3000
Total 3243:					1,332.00	
4105						
4105	The Brownsville Times	1095	Legal Notice	06/11/2026	682.32	10-41-3000
Total 4105:					682.32	
4094						
4094	T-Mobile	210753589-10	Cell Phones	07/11/2026	84.56	10-40-1901
4094	T-Mobile	210753589-10	Cell Phones	07/11/2026	14.09	11-41-1901
4094	T-Mobile	210753589-10	Cell Phones	07/11/2026	98.66	51-55-1901
4094	T-Mobile	210753589-10	Cell Phones	07/11/2026	98.66	52-55-1901
Total 4094:					295.97	
2052						
2052	Tri-County	20260708-1	Summer Sounds	07/08/2026	4,300.00	23-70-6850
2052	Tri-County	20260716-1	Summer Sounds	07/16/2026	3,500.00	23-70-6850
Total 2052:					7,800.00	
3866						
3866	Umpqua Valley Financial, LLC	10802	Audit Services	07/01/2026	1,120.00	10-41-2000
3866	Umpqua Valley Financial, LLC	10802	Audit Services	07/01/2026	455.00	11-42-2000
3866	Umpqua Valley Financial, LLC	10802	Audit Services	07/01/2026	945.00	51-60-2000
3866	Umpqua Valley Financial, LLC	10802	Audit Services	07/01/2026	980.00	52-60-2000
Total 3866:					3,500.00	
3663						
3663	Water Refunds	#108.02	Utility Billing Overpayment	07/29/2026	22.42	01-1075
3663	Water Refunds	#109.01	Utility Billing Overpayment	06/29/2026	19.09	01-1075
3663	Water Refunds	#919.07	Utility Billing Overpayment	06/30/2026	21.48	01-1075
3663	Water Refunds	#962.11	Utility Billing Overpayment	07/28/2026	74.99	01-1075

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 3663:					137.98	
1239						
1239	WECO	CP-00362253	PW Gas Exp	06/30/2026	794.07	11-45-2000
1239	WECO	CP-00362253	PW Gas Exp	06/30/2026	926.42	51-73-2000
1239	WECO	CP-00362253	PW Gas Exp	06/30/2026	926.41	52-73-2000
Total 1239:					2,646.90	
4045						
4045	Wilbur-Ellis Company LLC	14779164	PW Misc Supplies	06/15/2026	2,149.42	25-65-2000
4045	Wilbur-Ellis Company LLC	14781177	PW Misc Supplies	06/15/2026	437.19	25-65-2000
4045	Wilbur-Ellis Company LLC	14783765	PW Misc Supplies	06/16/2026	189.97-	25-65-2000
Total 4045:					2,396.64	
4107						
4107	Wounded Warrior Project's Warrio	HARRISBURG	Donation	07/14/2026	750.00	23-70-2700
Total 4107:					750.00	
Grand Totals:					338,230.49	

Dated: _____

Mayor: _____

City Council: _____

Payment Approval Report
Expense Account Key

	Fund Number	G.L. Number Acct
General Fund	10	10-XX- XXXX
Street Fund	11	11-XX- XXXX
CED Fund	23	23-XX- XXXX
Library Fund	24	24-XX- XXXX
Storm Fund	25	25-XX- XXXX
Building Permit Fund	26	26-XX- XXXX
Electrical Permit Fund	27	27-XX- XXXX
Debt Services Fund	30	30-XX- XXXX
Office Equip. Fund	40	40-XX- XXXX
Equipment Fund	41	41-XX- XXXX
Water Fund	51	51-XX- XXXX
Sewer Fund	52	52-XX- XXXX
Sewer Resv Fund	56	56-XX- XXXX

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

**THE MATTER OF APPROVING OUT OF STATE TRAINING AND TRAVEL
EXPENSES FOR THE LIBRARIAN MANDY PELKEY**

STAFF REPORT:

Exhibits: None

**ACTION: THE MOTION TO APPROVE THE CONSENT LIST WILL
APPROVE THE OUT OF STATE TRAVEL COSTS TO ALLOW MANDY PELKEY
TO ATTEND THE IMLS CONFERENCE IN RENO, NEVADA.**

THIS AGENDA BILL IS DESTINED FOR: Consent Agenda – August 11, 2026

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
\$0.00	Yes	General Fund

STAFF RECOMMENDATION:

Staff recommends the City Council approve the travel request for Mandy Pelkey to attend the IMLS Conference in Reno, Nevada in September 2026.

BACKGROUND INFORMATION:

The Librarian requests approval to attend the annual IMLS (Institute of Museum and Library Services) conference in Reno, NV on September 1st through the 3rd of 2026. This conference is a great educational opportunity for our Librarian at a national conference. The conference will include several sessions on grant writing specific to libraries.

This conference offers diversified educational sessions. It increases our overall productivity in library services for the City of Harrisburg

Mandy has been approved to receive a scholarship that will cover 100% of registration, travel, food, and other expenses from IMLS. There will be no cost to the city, other than paying for other staff to cover her hours for the library to remain open.

REVIEW AND APPROVAL:

Michele Eldridge 08/05/2026
Michele Eldridge Date
City Administrator

Code	Description	Count	Amount	GL Account
Court Costs				
AF	ATTORNEY FEE	4	56.33	
CF	COLLECTION FEE	5	672.01	
COSTS	COURT COSTS	15	1,147.93	
DEF-ADJUD	DEF ADJUDICATION	8	1,308.01	
LPF	LATE PAYMENT FEE	17	81.27	
PA	PAYMENT ARRANGEMENT- FEE	12	108.09	
SCF	SHOW CAUSE FEE	6	27.47	
SUSP	SUSPENSION FEE	11	122.47	
WF	WARRANT FEE	37	253.80	
Total Court Costs:		115	3,777.38	
Fines				
DISM	CHARGE DISMISSED	3	330.00	
FORF	FORFEITED	2	115.00	
GBD	GUILTY BY DEFAULT	44	3,961.61	
GUILTY	FOUND GUILTY	21	1,623.00	
Total Fines:		70	6,029.61	
Surcharges				
COUNTY	COUNTY ASSESSMENT	19	272.00	
STATE	STATE ASSESSMENT	40	1,565.00	
STATE-DUII	SAD	1	60.00	
Total Surcharges:		60	1,897.00	
Third Party				
REST	VICTIM RESTITUTION	2	100.00	
Total Third Party:		2	100.00	
Grand Totals:		247	11,803.99	

Report Criteria:

Case.Violation date = 07/01/2026-07/31/2026

Agency	Case Number	Citation Numbers	Violation Date	Primary Offense	Location
LCSO	26-T-0146	235761	07/01/2026	NO OPERATORS LICENSE	299 S. 3RD ST & MACY ST
LCSO	26-T-0147	235853	07/07/2026	EXPIRED VEHICLE REGISTRATION	699 S. 3RD ST & LASALLE ST
LCSO	26-T-0148	235861	07/08/2026	DRIVING WHILE UNINSURED; DWS	774 SOMMERVILLE LOOP
COHB	26-M-0031	26-M-0031	07/08/2026	FAILURE TO APPEAR ON CRIMINAL CITATION	354 SMITH ST
COHB	26-M-0032	26-M-0032	07/08/2026	FAILURE TO APPEAR ON CRIMINAL CITATION	354 SMITH ST
COHB	26-M-0033	26-M-0033	07/08/2026	FAILURE TO APPEAR ON CRIMINAL CITATION	354 SMITH ST
LCSO	26-T-0151	235871	07/09/2026	VIOLATING BASIC RULE (11-20) OVER	299 N 7TH ST/TERRITORIAL ST HARRISBURG
LCSO	26-T-0152	235896	07/11/2026	FAIL TO CARRY PROOF OF INSURANCE	506 N 7TH ST HARRISBURG
LCSO	26-T-0153	235897	07/11/2026	DRIVE WHILE SUSPENDED/REVOKED	1000 KOBE LN/N 10TH ST HARRISBURG
LCSO	26-T-0154	235899	07/11/2026	DRIVE WHILE SUSPENDED/REVOKED	299 LASALLE ST/S 3RD ST HARRISBURG
COBURG PD	26-T-0150	1247	07/12/2026	VIOLATING DESIGNATED SPEED 21-30 MPH	S 6TH ST/ SOMMERVILLE LP
COBURG PD	26-T-0149	1248	07/12/2026	VIOLATING DESIGNATED SPEED 11-20 MPH	S 6TH/ SOMMERVILLE LP
LCSO	26-T-0155	235923	07/12/2026	DRIVE WHILE SUSPENDED/REVOKED	538 LASALLE ST HARRISBURG
LCSO	26-T-0156	235924	07/12/2026	DWS/REVOKED; FTC PROOF INS	720 S 6TH ST HARRISBURG
LCSO	26-T-0157	235925	07/12/2026	FAIL TO CARRY PROOF OF INSURANCE	699 N 9TH ST/DIAMOND HILL DR HARRISBURG
LCSO	26-T-0158	235926	07/12/2026	DWS/REVOKED; DRIVE UNINSURED	100 S 3RD ST/SMITH ST HARRISBURG
LCSO	26-T-0159	235928	07/13/2026	DRIVE WHILE SUSPENDED/REVOKED	699 TERRITORIAL ST/N 7TH ST HARRISBURG
LCSO	26-T-0160	235929	07/13/2026	FAILURE TO OBEY TRAFFIC CONTROL DEVICE-SIGN	1016 S 6TH ST HARRISBURG
LCS	26-T-0161	235935	07/14/2026	FAILURE TO OBEY TRAFFIC CONTROL DEVICE-SIGN	899 S 6TH ST/ SOMMERVILLE LP
LCSO	26-T-0164	235951	07/15/2026	DWS/REVOKED; EXP REG; DRIVE UNINSURED	400 PEORIA RD/ N 3RD ST
COBURG PD	26-T-0162	1249	07/19/2026	VDS 11-20 MPH; NO OPER LICENSE	S 6TH ST/ SOMMERVILLE
COBURG PD	26-T-0163	200150	07/19/2026	VDS11-20 MPH; DWS; DRIVE UNINSURED	S 6TH ST/ SOMMERVILLE LP
LCS	26-M-0034	235994	07/19/2026	RECKLESS BURNING	390 SOMMERVILLE LP
COBURG PD	26-T-0165	1757	07/26/2026	VIOLATING DESIGNATED SPEED 11-20 MPH	DIAMOND HILL & N. 8TH ST
LCSO	26-M-0035	236106	07/29/2026	THEFT III	340 N. 3RD ST
LCSO	26-M-0036	236107	07/29/2026	THEFT III	340 N. 3RD ST

Grand Totals:

26 CITATIONS ISSUED FOR A TOTAL OF 34 OFFENSES

Monthly Code Enforcement Report

July 2026

Area/Location:	Issue:	Action(s) taken:
N 6 th Place	Junk/inoperable vehicles	More noticeable improvement
Parade Route	Check conditions	Multiple checks of the parade route, looks good.
S 9 th St	Prohibited Parking	Multiple vehicles observed, appear to not have been moved in some time. Monitoring
2 nd & Fountain	Overhanging tree	Resident contacted directly, resolved next day
7 th & Stanley	Vegetation	Resident contacted, resolved following weekend

Overall narrative:

Final Parade Route inspection showed very good results. Large numbers of citizens putting out their best curb appeal (especially at the corner of 9th & Smith!). Overall messaging is still vegetation management and defensible space to reduce fire danger. Significantly reduced Code Enforcement patrols due to very limited staffing during the last 20 days of July, with Coburg PD (Thank you Chief Larson) and LCSO (Thank you SGT Frambes and your team!) assisting to address emergent concerns. Patrols resumed the last week of July.