

City Council Work Session Agenda
June 27, 2023
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Randy Klemm, Charlotte Thomas and Vacancy
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required currently. The City asks that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

LCSO REPORT

- 1. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE**

STAFF REPORT:

Exhibit A: LCSO City Report May 2023

ACTION: DISCUSSION ONLY

ORDINANCES

- 2. THE MATTER OF HOLDING A PUBLIC HEARING FOR AN ANNEXATION AND ZONE MAP CHANGE FOR 31.2 ACRES OF PROPERTY OWNED BY THE CITY OF HARRISBURG AND OTHERWISE KNOWN AS EAGLE PARK, AND APPROVING ORDINANCE NO. 995, “AN ORDINANCE ANNEXING CERTAIN PROPERTY LOCATED WITHIN THE URBAN GROWTH BOUNDARY OF THE CITY OF HARRISBURG, COUNTY OF LINN, STATE OF OREGON, INTO THE CITY LIMITS OF HARRISBURG, APPLYING A CITY ZONE, AND DECLARING AN EFFECTIVE DATE”**

The Mayor will open a Public Hearing during this part of the meeting for anyone who wishes to testify in relation to the annexation & zone amendment of Eagle Park

STAFF REPORT:

Exhibit A: Staff Report – Planning Commission Meeting 06.20.23

Exhibit B: Land Use Application, Initial Report, and Maps

Exhibit C: Ordinance No. 995

ACTION: MOTION TO APPROVE ORDINANCE NO. 995, “AN ORDINANCE ANNEXING CERTAIN PROPERTY LOCATED WITHIN THE URBAN GROWTH BOUNDARY OF THE CITY OF HARRISBURG, COUNTY OF LINN, STATE OF OREGON, INTO THE CITY LIMITS OF HARRISBURG, APPLYING A CITY ZONE, AND DECLARING AN EFFECTIVE DATE”

- 3. THE MATTER OF EXTENDING THE BNSF FRANCHISE AGREEMENT FOR ONE ADDITIONAL MONTH, BY APPROVING ORDINANCE NO. 996, “AN ORDINANCE AMENDING ORDINANCE NO. 798, SUPERCEDING ORDINANCE NO. 988 AND EXTENDING THE LENGTH OF THE FRANCHISE UNTIL JULY 31, 2023”**

STAFF REPORT:

Exhibit A: Ordinance No. 996

ACTION: MOTION TO APPROVE ORDINANCE NO. 996, "AN ORDINANCE AMENDING ORDINANCE NO. 798, SUPERCEDING ORDINANCE NO. 988 AND EXTENDING THE LENGTH OF THE FRANCHISE UNTIL JULY 31, 2023"

- 4. THE MATTER OF APPROVING ORDINANCE NO. 997, "AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE CHAPTER 13.05 SEWER SYSTEM AND HARRISBURG MUNICIPAL CODE CHAPTER 13.10 SEWER RATES AND CHARGES"**

STAFF REPORT:

Exhibit A. Ordinance No. 997

ACTION: MOTION TO APPROVE ORDINANCE NO. 997 "AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE CHAPTER 13.05 SEWER SYSTEM AND HARRISBURG MUNICIPAL CODE CHAPTER 13.10 SEWER RATES AND CHARGES"

RESOLUTIONS

- 5. THE MATTER OF APPROVING STATE REVENUE SHARING RESOLUTIONS, AND HOLDING A PUBLIC HEARING GIVING CITIZENS OPPORTUNITY TO COMMENT ON THE USE OF STATE REVENUE SHARING FUNDS**

The Mayor will open a Public Hearing during this part of the meeting for anyone who wishes to comment on the uses of State Revenue Sharing Funds

STAFF REPORT:

Exhibit A: Resolution No. 1276

Exhibit B: Resolution No. 1277

ACTION: MOTION TO APPROVE:

RESOLUTION NO. 1276, "A RESOLUTION CERTIFYING THE CITY OF HARRISBURG IS ELIGIBLE TO RECEIVE STATE RVENUE SHARING MONEY IN FY 2023-2024".

RESOLUTION NO. 1277, "A RESOLUTION DECLARING THE CITY OF HARRISBURG'S ELECTION TO RECEIVE STATE REVENUES IN FY 2023-24."

- 6. THE MATTER OF APPROVING THE CITY BUDGET FOR FISCAL YEAR 2023-24 BY APPROVING RESOLUTIONS TO INCREASE WATER RATES (RESOLUTION NO. 1278), SEWER RATES (RESOLUTION NO. 1279), STORM DRAINAGE RATES (RESOLUTION 1280), TO ADOPT BUDGET APPROPRIATIONS FOR FY 2023-2024 BY APPROVING RESOLUTION NO. 1281 AND ADOPT A MODIFIED CASH BASIS FOR ACCOUNTING BY APPROVING RESOLUTION NO. 1282.**

STAFF REPORT:

Exhibit A: Approved/Amended 2023/2024 Budget

Exhibit B: Resolution No. 1278

Exhibit C: Resolution No. 1279

Exhibit D: Resolution No. 1280

Exhibit E: Resolution No. 1281

Exhibit F: Resolution No. 1282

ACTION: MOTION TO ADOPT THE APPROVED FY 2023-2024 CITY BUDGET AS AMENDED, AND TO APPROVE THE FOLLOWING RESOLUTIONS:

RESOLUTION NO. 1278, "A RESOLUTION ESTABLISHING WATER RATES FOR USERS OF THE HARRISBURG MUNICIPAL WATER SYSTEM, REPEALING RESOLUTION NO. 1266, AMENDING RESOLUTION NO. 578, SECTION 5, AND ESTABLISHING AN EFFECTIVE DATE."

RESOLUTION NO. 1279, "A RESOLUTION ESTABLISHING SEWER RATES FOR USERS OF THE HARRISBURG MUNICIPAL SEWER SYSTEM, REPEALING RESOLUTION NO. 1267, AMENDING RESOLUTION NO. 579, AND ESTABLISHING AN EFFECTIVE DATE."

RESOLUTION NO. 1280, "A RESOLUTION ESTABLISHING STORM DRAINAGE RATES FOR USERS OF THE HARRISBURG MUNICIPAL STORM DRAINAGE SYSTEM, REPEALING RESOLUTION NO. 1268, AND ESTABLISHING AN EFFECTIVE DATE."

RESOLUTION NO. 1281, "A RESOLUTION MAKING APPROPRIATIONS FOR THE CITY OF HARRISBURG, OREGON, FOR THE FISCAL YEAR 2023-2024."

RESOLUTION NO. 1282 "RESOLUTION ADOPTING THE CASH BASIS OF ACCOUNTING FOR THE ANNUAL BUDGET, BOOKS OF RECORD, AND FINANCIAL REPORTING"

NEW BUSINESS

- 7. THE MATTER OF CONSIDERATION TO ALLOW A "COMMUNITY & ECONOMIC DEVELOPMENT PROPERTY IMPROVEMENT GRANT" REQUEST FOR \$39,160 FROM**

THE OWNER OF THE AIR THAI RESTAURANT BUILDING LOCATED AT 180 MOORE ST.

STAFF REPORT:

Exhibit A: Property Improvement Grant Application

Exhibit B: Pictures & Quotes

Exhibit C: 'Draft Program Guidelines and Overview'

ACTION "TBD – DISCUSSION"

8. THE MATTER OF RECONSIDERING SIZE LIMITATIONS TO ACCESSORY STRUCTURES IN HMC 18.50.150

STAFF REPORT:

Exhibit A: HMC 18.50.150

ACTION: DISCUSSION & TBD

OTHER ITEMS

ADJOURN

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

**THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO
IF ONE IS AVAILABLE**

STAFF REPORT:

Exhibit A: LCSO City Report May 2023

ACTION: DISCUSSION ONLY

THIS AGENDA BILL IS DESTINED FOR: Work Session Agenda – June 27, 2023

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommend that City Council review the attached reports and prepare any questions for LCSO Staff.

BACKGROUND INFORMATION:

Sergeant Frambes will be providing the May 2023 **(EXHIBIT A)** Linn County Sheriff Office City Report this evening. Sergeant Steve Frambes provides the City with both the LCSO City Report and the Contract Report for the previous month’s activities. If the reports are provided in time for the agenda process, they will be attached as exhibits. If they are provided after that point, but prior to the meeting, then Staff will forward them via email to Council members and will print them in time for the meeting. (LCSO Reports not appearing in the Council Agendas will be provided in the Minutes for that meeting instead.) This process gives Council the chance to review responses and actions in relation to both criminal and non-criminal activities by LCSO deputies in town monthly.

REVIEW AND APPROVAL:

05/23/2023
Date

Lori Ross/ City Recorder



**MONTHLY BULLETIN OF DISPATCHED
CALLS AND CASES
FOR CONTRACT CITIES**

This Report Encompasses: 5/ 1/23 to 5/31/23

Total Incidents This Month: **260**

Incident Information:	Description
CAD# 2023080549 TIME: 5/1/2023 1:18:20AM CASE# CAD Only HBRG HARRISBURG	WELFARE CHECK Reported at Block of 600 LASALLE ST HBRG <hr/> Citizen located their neighbor's door open and the dog outside. Deputy conducted a welfare check and learned the male half left he door open which upset his wife, but no other issues were found. Non-criminal.
CAD# 2023080566 TIME: 5/1/2023 2:36:31AM CASE# CAD Only HBRG HARRISBURG	SUSPICIOUS VEHICLE Reported at Block of 600 LASALLE ST HBRG <hr/> Suspicious vehicle left in front of apartments. Non-criminal.
CAD# 2023080575 TIME: 5/1/2023 3:26:12AM CASE# CAD Only HBRG HARRISBURG	SUSPICIOUS VEHICLE Reported at Block of 200 N 3RD ST HBRG <hr/> Deputy located a suspicious vehicle. Deputy found the tire had popped and the operator was waiting for a friend to bring the correct tools. Non-criminal.
CAD# 2023080834 TIME: 5/1/2023 1:03:36PM CASE# CAD Only HBRG	POCKET DIAL LCSO AND CRCC Reported at Block of 500 S 6TH ST HBRG <hr/> No Public Narrative.
CAD# 2023080861 TIME: 5/1/2023 1:49:33PM CASE# CAD Only HBRG CAD CALL COMPLETE	CIVIL DISPUTE REPORT Reported at Block of 300 N 10TH ST HBRG <hr/> Civil issue

Incident Information:**Description**

1.

CAD# 2023080913
 TIME: 5/1/2023 3:06:33PM
 CASE# CAD Only
 HBRG

ASSIST OTHER AGENCY Reported at Block of 100 MONROE ST HBRG

 Fire Department requested LEO for a person who fainted.

CAD# 2023080916
 TIME: 5/1/2023 3:09:02PM
 CASE# CAD Only
 HBRG

CIVIL DISPUTE REPORT Reported at Block of 300 N 10TH ST HBRG

CAD# 2023080982
 TIME: 5/1/2023 5:00:43PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

MVC NON INJURY Reported at Block of 700 S 3RD ST HBRG

 Deputies conduct traffic control while OSP investigates semi truck crash

CAD# 2023081029
 TIME: 5/1/2023 5:55:27PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC COMPLAINT Reported at Block of 700 ARROW LEAF AVE HBRG

 Deputy spoke with citizens about a juvenile riding a motorcycle on the street.

CAD# 2023081295
 TIME: 5/2/2023 7:54:28AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC STOP Reported at Block of 500 TERRITORIAL ST/N 6TH ST HBRG

 Driver warned for moving violation.

CAD# 2023081300
 TIME: 5/2/2023 8:04:56AM
 CASE# CAD Only
 HBRG
 CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 500 TERRITORIAL ST/N 6TH ST HBRG

 Christopher Moes, 40 of Harrisburg was issued a citation for Fail to Renew Vehicle Registration.

Incident Information:**Description**

1.

CAD# 2023081404
TIME: 5/2/2023 10:56:39AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled park. All was quiet.

CAD# 2023081438
TIME: 5/2/2023 11:32:34AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 100 TERRITORIAL ST/N 2ND ST HBRG

Deputy located suspicious vehicle. Nothing suspicious at the time.

CAD# 2023081680
TIME: 5/2/2023 4:56:22PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

TRAFFIC COMPLAINT Reported at Block of 700 ARROW LEAF AVE HBRG

Caller was reporting a traffic hazard but later indicated it was no longer a hazard .

CAD# 2023081825
TIME: 5/2/2023 9:07:50PM
CASE# CAD Only
HBRG
CALL TRANSFERRED TO OTI

TRANSFER 911 INFO - LAW CALL Reported at Block of 400 TERRITORIAL ST HBRG

CAD# 2023081877
TIME: 5/2/2023 10:51:22PM
CASE# CAD Only
HBRG

911 HANG UP CALL Reported at Block of 1000 WHITLEDGE PL HBRG

Accidental dial while trying to charge cell phone

CAD# 2023082209
TIME: 5/3/2023 1:14:08PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 600 N 8TH ST HBRG

A mother found a tracker in her daughters bag. The tracker was found to be placed there by her daughter's friend by accident and nothing suspicious was occurring.

Incident Information:**Description**

1.

CAD# 2023082315
 TIME: 5/3/2023 2:57:53PM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 300 S 6TH ST HBRG

Called back. Accidental dial while phone in pocket.

CAD# 2023082760
 TIME: 5/4/2023 7:39:23AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 1000 S 6TH ST HBRG

Deputies contacted a suspicious male and requested he leave the property.

CAD# 2023083079
 TIME: 5/4/2023 2:32:24PM
 CASE# 2301746
 HBRG
 REPORT TAKEN

Report Filed. CRIMINAL MISCHIEF 3 - CRIME DAMAGE Reported At Block Of 700 PRICEBORO DR Occurred between 0000 hours on 4/30/2023 and 0000 hours on 5/3/2023 .

The caller is reporting her fence and gate was damaged and unk who or when this may have occurred.

CAD# 2023083093
 TIME: 5/4/2023 2:51:11PM
 CASE# CAD Only
 HBRG

TRAFFIC COMPLAINT Reported at Block of 700 SOMMERVILLE LOOP HBRG

Caller reporting speeding vehicles

CAD# 2023083771
 TIME: 5/5/2023 2:15:00PM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

Hangup

CAD# 2023083939
 TIME: 5/5/2023 5:20:05PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 800 UMPQUA ST HBRG

Deputy asked resident to move his vehicle away from in front of a fire hydrant. The male happily moved his vehicle.

Incident Information:**Description**

1.

CAD# 2023084430
 TIME: 5/6/2023 12:54:41PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DISTURBANCE Reported at Block of 700 LASALLE ST HBRG

Deputy investigated an argument between roommates.

CAD# 2023084436
 TIME: 5/6/2023 1:09:47PM
 CASE# CAD Only
 HBRG

DOG COMPLAINT Reported at Block of 900 HEATHER TURN HBRG

Found dog

CAD# 2023084666
 TIME: 5/6/2023 8:02:44PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DISTURBANCE Reported at Block of 300 KESLING ST/S 4TH ST HBRG

Deputy responded to a report of a disturbance. Deputy contacted the female half who advised it was a verbal argument only. Deputy was unable to locate the male.

CAD# 2023084701
 TIME: 5/6/2023 9:07:09PM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 300 N 7TH PL HBRG

No Public Narrative.

CAD# 2023084720
 TIME: 5/6/2023 9:32:51PM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

Unknown reason for call

CAD# 2023084887
 TIME: 5/7/2023 4:19:49AM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

Unknown reason for call

Incident Information:**Description**

1.

CAD# 2023084888
 TIME: 5/7/2023 4:19:57AM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2023084889
 TIME: 5/7/2023 4:20:08AM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2023084890
 TIME: 5/7/2023 4:20:30AM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2023084904
 TIME: 5/7/2023 5:48:26AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 600 SMITH ST HBRG

Deputies responded to alarm at Harrisburg Middle School. All doors secure.

CAD# 2023084952
 TIME: 5/7/2023 8:45:31AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DISTURBANCE Reported at Block of 600 S 2ND ST HBRG

Deputies spoke with residents about a disagreement and recommended a different living situation.

CAD# 2023085090
 TIME: 5/7/2023 11:51:16AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park. People were recreating, nothing suspicious.

Incident Information:**Description**

1.

CAD# 2023085128
TIME: 5/7/2023 12:45:11PM
CASE# CAD Only
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2023085135
TIME: 5/7/2023 12:51:38PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 700 LASALLE ST HBRG

Deputy checked on a suspicious vehicle. Family of the owner will make sure vehicle is moved. Nothing suspicious.

CAD# 2023085268
TIME: 5/7/2023 4:20:56PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

FOLLOW UP Reported at Block of 400 S 9TH ST HBRG

Deputy spoke with citizens about an ongoing traffic issue at 9th and LaSalle.

CAD# 2023085377
TIME: 5/7/2023 8:01:12PM
CASE# CAD Only
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 800 SMITH ST HBRG

No Public Narrative.

CAD# 2023085494
TIME: 5/7/2023 11:17:55PM
CASE# CAD Only
HBRG

911 HANG UP CALL Reported at Block of 600 STANLEY LN HBRG

Accidental dial

CAD# 2023085590
TIME: 5/8/2023 5:52:17AM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

FOLLOW UP Reported at Block of 600 S 2ND ST HBRG

Follow up.

Incident Information:

Description

1.

CAD# 2023085621
 TIME: 5/8/2023 8:00:57AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 100 N 3RD ST HBRG

female operator warned as both brake lights were not working.

CAD# 2023085698
 TIME: 5/8/2023 10:05:05AM
 CASE# 2301797
 HBRG
 REPORT TAKEN

Report Filed. SEX CRIME - UNLAWFUL DISSEMINATION OF AN INTIMATE IMAGE
 Reported At Block Of 1000 S 6TH ST Occurred between 0800 hours on 1/1/2023 and 1005

Allegations of inappropriate photos sent between teens. RTF

CAD# 2023086289
 TIME: 5/9/2023 3:41:49AM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2023086564
 TIME: 5/9/2023 2:01:40PM
 CASE# 2301805
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: ASSAULT Reported At Block Of 200 S 6TH ST
 Occurred between 1401 hours on 5/9/2023 and 1401 hours on 5/9/2023 . Reported:

Deputies respond to an assault of a school employee by a student. Deputies attempted contact with the student at his residence and in turn the juvenile's mother and stepfather hindered his apprehension. Anna Moeller, 52, of Harrisburg and Michael Lemery, 56, of Harrisburg were cited in lieu of custody for felony hindering.

CAD# 2023086732
 TIME: 5/9/2023 6:01:57PM
 CASE# CAD Only
 HBRG
 CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 700 LASALLE ST HBRG

Operator cited for expired tags 05/2022

CAD# 2023086781
 TIME: 5/9/2023 7:15:43PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 800 S 3RD ST HBRG

Caller wanted to report a slow moving vehicle followed his son and son's mother home.

Incident Information:**Description**

1.

CAD# 2023086786
TIME: 5/9/2023 7:30:16PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

ASSIST OTHER AGENCY Reported at Block of 400 S 9TH ST HBRG

A volleyball struck the fire alarm box triggering the alarm. No fire.

CAD# 2023087008
TIME: 5/10/2023 7:33:51AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

TRAFFIC STOP Reported at Block of 500 TERRITORIAL ST/N 6TH ST HBRG

Driver warned for moving violation.

CAD# 2023087012
TIME: 5/10/2023 7:41:48AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

TRAFFIC STOP Reported at Block of 500 TERRITORIAL ST/N 6TH ST HBRG

Driver warned for moving violation.

CAD# 2023087020
TIME: 5/10/2023 8:09:41AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

TRAFFIC STOP Reported at Block of 800 LASALLE ST HBRG

Driver warned for moving violation.

CAD# 2023087028
TIME: 5/10/2023 8:17:19AM
CASE# CAD Only
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2023087039
TIME: 5/10/2023 8:53:18AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

TRAFFIC STOP Reported at Block of 500 TERRITORIAL ST/N 6TH ST HBRG

Driver warned for moving violation

Incident Information:**Description**

1.

CAD# 2023087041
 TIME: 5/10/2023 8:56:42AM
 CASE# 2301811
 HBRG
 REPORT TAKEN

Report Filed. THEFT 2 - OTHER Reported At Block Of 400 S 9TH ST Occurred between 0855 hours on 5/10/2023 and 0856 hours on 5/10/2023 . Reported: 5/10/2023 Officer

Deputy investigated trespassing at the high school. Investigation is ongoing.

CAD# 2023087242
 TIME: 5/10/2023 1:05:53PM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 300 S 6TH ST/KESLING ST HBRG

Operator warned for moving violation.

CAD# 2023087257
 TIME: 5/10/2023 1:18:47PM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 1000 S 6TH ST HBRG

Operator warned for moving violation.

CAD# 2023087272
 TIME: 5/10/2023 1:39:40PM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 800 S 6TH ST/SOMMERVILLE LOOP HBRG

Operator warned for moving violation.

CAD# 2023087296
 TIME: 5/10/2023 1:59:33PM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 300 SOMMERVILLE AVE HBRG

No Public Narrative.

CAD# 2023087342
 TIME: 5/10/2023 3:01:38PM
 CASE# 2301821
 HBRG
 REPORT TAKEN

Report Filed. WARRANT ARREST (LW ONLY) Reported At Block Of 300 SMITH ST Occurred between 1500 hours on 5/10/2023 and 1501 hours on 5/10/2023 . Reported:

Milo Derby, 57 of Woodburn was arrested for a warrant. Melissa White, 48 of Harrisburg was arrested for a warrant. Both were transported to the Linn County Jail.

Incident Information:

Description

1.

CAD# 2023087461
TIME: 5/10/2023 5:24:04PM
CASE# CAD Only
HBRG
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 500 SMITH ST/S 6TH ST HBRG

Operator warned for equipment violation.

CAD# 2023087581
TIME: 5/10/2023 9:22:08PM
CASE# CAD Only
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 200 N 3RD ST HBRG

No Public Narrative.

CAD# 2023087682
TIME: 5/11/2023 2:55:34AM
CASE# CAD Only
HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2023087722
TIME: 5/11/2023 6:24:25AM
CASE# 2301827
HBRG
REPORT TAKEN

Report Filed. ACCIDENT VEHICLE NO INJ Reported At Block Of 500 SMITH ST Occurred between 0623 hours on 5/11/2023 and 0624 hours on 5/11/2023 . Reported: 5/11/2023

Deputies responded to a non injury crash.

CAD# 2023087769
TIME: 5/11/2023 8:08:05AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

FOLLOW UP Reported at Block of 400 S 9TH ST HBRG

Deputy conducted follow up.

CAD# 2023087786
TIME: 5/11/2023 8:38:35AM
CASE# 2301830
HBRG
REPORT TAKEN

Report Filed. DWS MIS Reported At Block Of 600 TERRITORIAL ST Occurred between 0837 hours on 5/11/2023 and 0838 hours on 5/11/2023 . Reported: 5/11/2023 Officer

Raymond Binford, 33 of Sweet Home was arrested for a warrant. Raymond was issued a citation in lieu of custody for Driving While Suspended-Misdemeanor.

Incident Information:**Description**

1.

CAD# 2023087908
 TIME: 5/11/2023 11:10:40AM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 800 ARROW LEAF AVE HBRG

Caller located. Accidental call

CAD# 2023087930
 TIME: 5/11/2023 11:24:31AM
 CASE# CAD Only
 HBRG

SUSPICIOUS PERSON Reported at Block of 400 N 6TH ST HBRG

Deputy spoke with a door to door sales person who did not have a permit. individual was advised he could not continue until he obtained a permit from the City of Harrisburg

CAD CALL COMPLETE

CAD# 2023087959
 TIME: 5/11/2023 11:51:09AM
 CASE# CAD Only
 HBRG

FOLLOW UP Reported at Block of 400 TERRITORIAL ST HBRG

Deputy conducted follow up.

CAD CALL COMPLETE

CAD# 2023087993
 TIME: 5/11/2023 12:39:54PM
 CASE# CAD Only
 HBRG

EXTRA PATROL Reported at Block of 600 S 9TH ST/LASALLE ST HBRG

Deputy watched intersection for traffic violation enforcement.

CAD CALL COMPLETE

CAD# 2023088040
 TIME: 5/11/2023 1:21:05PM
 CASE# CAD Only
 HBRG

EXTRA PATROL Reported at Block of 1100 S 6TH ST/PRICEBORO DR HBRG

Deputy observed intersection for traffic violations.

CAD CALL COMPLETE

CAD# 2023088099
 TIME: 5/11/2023 2:22:42PM
 CASE# CAD Only
 HBRG

TRAFFIC STOP Reported at Block of 800 LASALLE ST/S 9TH ST HBRG

Operator warned for equipment violation

WARNING EQUIPMENT VIOL/

Incident Information:

Description

1.

CAD# 2023088141
 TIME: 5/11/2023 3:15:10PM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 300 N 7TH ST HBRG

Operator warned for moving violation.

CAD# 2023088158
 TIME: 5/11/2023 3:34:20PM
 CASE# CAD Only
 HBRG
 CITE MOVING VIOLATION

TRAFFIC STOP Reported at Block of 600 SMITH ST HBRG

Shelley Smucker, 37 of Halsey was issued a traffic citation for Fail to Obey Traffic Control Device and Operate Without Driving Privileges.

CAD# 2023088210
 TIME: 5/11/2023 4:29:02PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 700 TERRITORIAL ST HBRG

Operator warned for equipment violation.

CAD# 2023088442
 TIME: 5/11/2023 8:34:51PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

MENTAL HEALTH Reported at Block of 1000 S 6TH ST HBRG

Deputies contacted a female suffering from documented mental health issues who was reporting non-criminal issues. Deputies provided caller with resources to contact Linn County Mental Health and informed family members of the situation.

CAD# 2023088463
 TIME: 5/11/2023 8:58:26PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC COMPLAINT Reported at Block of 100 N 7TH ST HBRG

Deputies take report of traffic complaint. UTL

CAD# 2023088535
 TIME: 5/12/2023 12:05:49AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 100 S 2ND ST HBRG

Alarm at the VOO

Incident Information:

Description

1.

CAD# 2023088695
TIME: 5/12/2023 9:29:21AM
CASE# CAD Only
HBRG

INFORMATION ONLY REPORT Reported at Block of 1000 S 6TH ST HBRG

Caller wanted to report she received a text saying she won money

CAD# 2023089216
TIME: 5/12/2023 8:50:39PM
CASE# CAD Only
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 S 6TH ST HBRG

No Public Narrative.

CAD# 2023089474
TIME: 5/13/2023 8:26:07AM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 800 LASALLE ST HBRG

between male and his in-laws

CAD# 2023089618
TIME: 5/13/2023 12:07:45PM
CASE# CAD Only
HBRG

911 HANG UP CALL Reported at Block of 300 SOMMERVILLE AVE HBRG

No Public Narrative.

CAD# 2023089639
TIME: 5/13/2023 12:28:06PM
CASE# CAD Only
HBRG

ALARM LAW ONLY Reported at Block of 800 S 2ND ST HBRG

No Public Narrative.

CAD# 2023089735
TIME: 5/13/2023 2:20:31PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy checked a vacant vehicle parked at Eagle Park.

Incident Information:**Description**

1.

CAD# 2023089885
 TIME: 5/13/2023 6:01:12PM
 CASE# CAD Only
 HBRG
 EXTRA PATROL

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

CAD# 2023089903
 TIME: 5/13/2023 6:20:51PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPECT FOLLOW UP Reported at Block of 300 SOMMERVILLE AVE HBRG

Under Case #22-03661, Richard Petty (30) of Springfield was arrested on P/C for Forgery II and Theft II.

CAD# 2023089930
 TIME: 5/13/2023 6:43:10PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 700 S 6TH ST HBRG

The caller wanted to know what could be done about a family issue that is getting ugly.

CAD# 2023089964
 TIME: 5/13/2023 7:29:45PM
 CASE# CAD Only
 HBRG

TRANSFER 911 INFO - LAW CALL Reported at Block of 800 S 3RD ST HBRG

CAD# 2023089968
 TIME: 5/13/2023 7:40:32PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 23600 PEORIA RD HBRG

Employee error for the alarm.

CAD# 2023089981
 TIME: 5/13/2023 7:55:40PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

MENTAL HEALTH Reported at Block of 800 S 6TH ST HBRG

Male agreed to leave his Grandmothers house and packed his belongings, and accepted a ride to the Eugene/Springfield area.

Incident Information:**Description**

1.

CAD# 2023090101
 TIME: 5/13/2023 11:07:29PM
 CASE# CAD Only
 HBRG

DUII Reported at Block of 200 SMITH ST HBRG

Caller reported a male stumbled into his vehicle from the Grid Iron. No vehicle information was provided to deputies, including license plate information.

CAD# 2023090265
 TIME: 5/14/2023 8:11:14AM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 700 ERICA WAY HBRG

Accidental dial

CAD# 2023090312
 TIME: 5/14/2023 9:56:56AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 300 SOMMERVILLE AVE HBRG

A citizen called in a vehicle driving through an area of Eagle Park where there were new trees planted. A Deputy responded and found this was not the case.

CAD# 2023090429
 TIME: 5/14/2023 1:02:02PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

CIVIL DISPUTE REPORT Reported at Block of 1100 S 11TH ST HBRG

A female caller stated her husband had taken the car keys from her so she wouldn't leave the house. Deputy made contact with the male half and learned the female was an alcoholic and he was attempting to prevent her from driving drunk. The Deputy refused to get between the two on a set of car keys. The female requested no further action.

CAD# 2023090462
 TIME: 5/14/2023 1:59:13PM
 CASE# CAD Only
 HBRG
 HARRISBURG

ASSIST OTHER AGENCY Reported at Block of 100 N 1ST ST HBRG

HB Fire checking boat readiness.

CAD# 2023090636
 TIME: 5/14/2023 6:17:10PM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 900 S 6TH ST HBRG

Operator warned for a stop sign violation when turning right from LaSalle St to S 6th St.

Incident Information:**Description**

1.

CAD# 2023090646
 TIME: 5/14/2023 6:33:15PM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 500 LASALLE ST/S 6TH ST HBRG

Operator warned for stop sign violation when turning right from LaSalle St to S 6th St.

CAD# 2023090860
 TIME: 5/15/2023 1:23:05AM
 CASE# CAD Only
 HBRG
 EXTRA PATROL

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

CAD# 2023090937
 TIME: 5/15/2023 7:20:41AM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 900 LASALLE ST HBRG

accidental dial

CAD# 2023091105
 TIME: 5/15/2023 11:08:14AM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 700 S 3RD ST HBRG

Accidental dial

CAD# 2023091241
 TIME: 5/15/2023 1:57:32PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

JUVENILE COMPLAINT Reported at Block of 400 S 9TH ST HBRG

Deputy responded to Harrisburg High School to investigate an incident involving students and social media. Non criminal.

CAD# 2023091540
 TIME: 5/15/2023 9:26:41PM
 CASE# CAD Only
 HBRG

INFORMATION ONLY REPORT Reported at Block of 200 N 3RD ST HBRG

Washing machine is flooding

Incident Information:**Description**

1.

CAD# 2023091740
 TIME: 5/16/2023 8:57:43AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DOG COMPLAINT Reported at Block of 300 N 6TH ST HBRG

Deputy spoke with neighbors about a dispute involving barking, possibly aggressive dogs.
 Non criminal.

CAD# 2023091822
 TIME: 5/16/2023 10:32:59AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 500 LASALLE ST HBRG

Operator warned for equipment violation

CAD# 2023091984
 TIME: 5/16/2023 1:45:06PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

CHILD ABUSE REPORT Reported at Block of 600 SMITH ST HBRG

Deputy responded to abuse concerns. DHS is handling the investigation.

CAD# 2023091990
 TIME: 5/16/2023 1:51:07PM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2023092003
 TIME: 5/16/2023 2:08:09PM
 CASE# CAD Only
 HBRG

DOMESTIC DISTURBANCE Reported at Block of 500 KESLING ST HBRG

verbal altercation. Female stated male left

CAD# 2023092234
 TIME: 5/16/2023 7:12:14PM
 CASE# 2301931
 HBRG
 REPORT TAKEN

Report Filed. THEFT 1 - OTHER Reported At Block Of 100 N 1ST ST Occurred between 1810 hours on 5/16/2023 and 1811 hours on 5/16/2023 . Reported: 5/16/2023 Officer

Deputy investigated the theft of a new iPhone from the Harrisburg Boat Ramp. The Deputy, with help from the Public Works Director, was able to identify the suspect vehicle. The identity of the suspect is unknown at the time of this narrative.

Incident Information:**Description**

1.

CAD# 2023092446
 TIME: 5/17/2023 4:57:42AM
 CASE# CAD Only
 HBRG
 FALSE ALARM POLICE

ALARM LAW ONLY Reported at Block of 800 S 2ND ST HBRG

Deputies respond to business alarm, while en route the alarm company received an authorized cancel.

CAD# 2023092457
 TIME: 5/17/2023 5:45:25AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 200 N 3RD ST HBRG

Deputy responded to an alarm at a business. Business was secure.

CAD# 2023092747
 TIME: 5/17/2023 12:30:15PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

CUSTODIAL INTERFERENCE Reported at Block of 800 SOMMERVILLE LOOP HBRG

Deputies respond to a disturbance regarding a parenting plan.

CAD# 2023092989
 TIME: 5/17/2023 4:36:48PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 1000 S 6TH ST HBRG

welfare check on male not answering the door. He was contacted and was just fine.

CAD# 2023093137
 TIME: 5/17/2023 8:44:59PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRESPASS Reported at Block of 800 S 2ND ST HBRG

Caller reported a trespass/theft that was interrupted.

CAD# 2023093144
 TIME: 5/17/2023 9:11:32PM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

Incident Information:**Description**

1.

CAD# 2023093165
 TIME: 5/17/2023 9:43:17PM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2023093210
 TIME: 5/17/2023 11:24:15PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 200 N 3RD ST HBRG

Commercial burglary alarm. Business was secure. Unknown reason for activation.

CAD# 2023093542
 TIME: 5/18/2023 12:44:37PM
 CASE# 2301958
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: JUVENILE COMPLAINT Reported At Block Of 400 S 9TH ST Occurred between 1244 hours on 5/18/2023 and 1244 hours on 5/18/2023 .

Deputies investigated a disturbance between students at the high school.

CAD# 2023093656
 TIME: 5/18/2023 2:33:23PM
 CASE# CAD Only
 HBRG

TRANSFER 911 INFO - LAW CALL Reported at Block of 200 FOUNTAIN ST HBRG

CAD# 2023093722
 TIME: 5/18/2023 3:53:16PM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 900 ARROW LEAF PL HBRG

CAD# 2023093793
 TIME: 5/18/2023 5:00:25PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 400 S 9TH ST HBRG

Deputy speaks with concerned parent about incident a child was said to be involved with at school.

Incident Information:**Description**

1.

CAD# 2023093832
 TIME: 5/18/2023 5:36:08PM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2023093907
 TIME: 5/18/2023 7:11:50PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ANIMAL COMPLAINT Reported at Block of 100 N 2ND ST HBRG

Area check for a loose sheep. It was UTL

CAD# 2023094121
 TIME: 5/19/2023 3:04:14AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 800 S 2ND ST HBRG

Received authorized cancel

CAD# 2023094189
 TIME: 5/19/2023 7:50:45AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 100 N 4TH ST/TERRITORIAL ST HBRG

Operator warned for moving violation.

CAD# 2023094192
 TIME: 5/19/2023 8:02:57AM
 CASE# CAD Only
 HBRG
 CITE DWS NO ODL

TRAFFIC STOP Reported at Block of 300 TERRITORIAL ST/N 4TH ST HBRG

Virgil Bradburry, 51 of Stayton was issued a citation for Driving While Suspended-Violation.

CAD# 2023094298
 TIME: 5/19/2023 10:56:25AM
 CASE# CAD Only
 HBRG
 HARRISBURG

COUNTER TRAFFIC Reported at Block of 100 SMITH ST HBRG

Citizen requesting extra patrol of the crosswalk at Smith and Third Street, due to vehicles not stopping for pedestrians.

Incident Information:**Description**

1.

CAD# 2023094329
 TIME: 5/19/2023 11:27:43AM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 300 SOMMERVILLE AVE HBRG

No Public Narrative.

CAD# 2023094422
 TIME: 5/19/2023 12:57:45PM
 CASE# CAD Only
 HBRG

TRAFFIC STOP Reported at Block of 800 LASALLE ST HBRG

Operator warned for equipment violation.

CAD# 2023094433
 TIME: 5/19/2023 1:11:47PM
 CASE# CAD Only
 HBRG

EXTRA PATROL Reported at Block of 800 LASALLE ST/S 9TH ST HBRG

Deputy observed traffic at intersection for moving violations.

CAD# 2023094440
 TIME: 5/19/2023 1:17:43PM
 CASE# CAD Only
 HBRG

EXTRA PATROL Reported at Block of 1100 S 6TH ST/PRICEBORO DR HBRG

Deputy observed traffic at intersection for moving violations.

CAD# 2023094454
 TIME: 5/19/2023 1:31:18PM
 CASE# CAD Only
 HBRG

EXTRA PATROL Reported at Block of 600 TERRITORIAL ST/N 7TH ST HBRG

Deputy observed traffic at intersection for moving violations.

CAD# 2023094470
 TIME: 5/19/2023 1:50:45PM
 CASE# CAD Only
 HBRG

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park. Multiple people fishing and recreating. Nothing suspicious.

Incident Information:**Description**

1.

CAD# 2023094579
 TIME: 5/19/2023 3:19:56PM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2023094653
 TIME: 5/19/2023 4:24:37PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 500 SMITH ST HBRG

Deputy conducted follow up.

CAD# 2023094677
 TIME: 5/19/2023 4:49:39PM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 800 LASALLE ST HBRG

Operator warned for moving violation.

CAD# 2023094684
 TIME: 5/19/2023 4:59:02PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 800 LASALLE ST/S 9TH ST HBRG

Deputy observed the intersection for moving violations. One vehicle operator was warned for a moving violation.

CAD# 2023094867
 TIME: 5/19/2023 9:11:29PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 200 S 1ST ST HBRG

Deputy responded to a report of a suspicious person. Deputy located the person and learned they were a local transient looking for a safe place to sleep. Non-Criminal.

CAD# 2023095037
 TIME: 5/20/2023 4:41:51AM
 CASE# CAD Only
 HBRG
 FALSE ALARM POLICE

ALARM LAW ONLY Reported at Block of 200 N 3RD ST HBRG

Deputy arrives to business alarm. No signs of entry. Deputy contacts business owner and is informed there is a bad alarm sensor, false alarm.

Incident Information:**Description**

1.

CAD# 2023095141
 TIME: 5/20/2023 9:25:30AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 800 LASALLE ST HBRG

Operator warned for moving violation.

CAD# 2023095156
 TIME: 5/20/2023 9:38:38AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 700 LASALLE ST/S 8TH PL HBRG

Operator warned for equipment violation.

CAD# 2023095177
 TIME: 5/20/2023 10:07:21AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 400 LASALLE ST/S 5TH ST HBRG

Operator warned for moving violation.

CAD# 2023095187
 TIME: 5/20/2023 10:23:24AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DOMESTIC DISTURBANCE Reported at Block of 900 HEATHER TURN HBRG

Deputies responded to a disagreement between couple. Non criminal.

CAD# 2023095257
 TIME: 5/20/2023 12:01:25PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARKING COMPLAINT Reported at Block of 200 FOUNTAIN ST HBRG

Deputy checked on vehicles reported to be broke down on a public street. Vehicles were operational.

CAD# 2023095321
 TIME: 5/20/2023 1:23:13PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 100 SMITH ST HBRG

Deputy spoke with juveniles about an incident with other juveniles. Non criminal

Incident Information:**Description**

1.

CAD# 2023095328
 TIME: 5/20/2023 1:32:39PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

HARASSMENT Reported at Block of 100 N 2ND ST HBRG

Caller reporting unwanted contact from an ex family member.

CAD# 2023095351
 TIME: 5/20/2023 2:01:05PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

CIVIL DISPUTE REPORT Reported at Block of 400 N 6TH ST HBRG

Deputy responded to a civil dispute. Unable to contact all parties involved.

CAD# 2023095460
 TIME: 5/20/2023 4:28:21PM
 CASE# CAD Only
 HBRG
 CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 600 S 9TH ST HBRG

Jeffery Jones, 43 of Junction City was issued a citation for Fail to Renew Vehicle Registration.

CAD# 2023095495
 TIME: 5/20/2023 5:05:49PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 500 LASALLE ST/S 6TH ST HBRG

Operator warned for equipment violation.

CAD# 2023095513
 TIME: 5/20/2023 5:30:51PM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATION

TRAFFIC STOP Reported at Block of 700 TERRITORIAL ST HBRG

Operator warned for moving violation.

CAD# 2023095784
 TIME: 5/21/2023 1:01:19AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PERSON ASSIST Reported at Block of 700 S 2ND ST/S 3RD ST HBRG

Stranded motorist contacts the Sheriff's Office to see if any deputies had the correct tools to change their tire. Deputy's arrived and attempted two different tire irons. Both were unsuccessful, with the callers family en route to help. The caller no longer needed Deputy assistance.

Incident Information:**Description**

1.

CAD# 2023095910
 TIME: 5/21/2023 9:42:32AM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 1000 HECKART LN HBRG

No Public Narrative.

CAD# 2023095914
 TIME: 5/21/2023 10:00:15AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 100 N 4TH ST/TERRITORIAL ST HBRG

Operator warned for moving violation.

CAD# 2023095925
 TIME: 5/21/2023 10:25:04AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 100 N 7TH ST HBRG

Operator warned for moving violation.

CAD# 2023095948
 TIME: 5/21/2023 10:59:56AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 1000 S 6TH ST HBRG

Operator warned for moving violation.

CAD# 2023095955
 TIME: 5/21/2023 11:09:07AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 1100 S 6TH ST/PRICEBORO DR HBRG

Operator was waiting for the owner of a neighboring property to open a gate. Nothing Suspicious.

CAD# 2023095985
 TIME: 5/21/2023 12:03:29PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 900 S 9TH ST/PRICEBORO DR HBRG

Deputy located a suspicious vehicle while on routine patrol. Vehicle had no license plates or registered owner. Owner was located. Nothing suspicious.

Incident Information:**Description**

1.

CAD# 2023096033
 TIME: 5/21/2023 1:07:14PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 800 TERRITORIAL ST/N 9TH ST HBRG

Operator warned for equipment violation.

CAD# 2023096062
 TIME: 5/21/2023 1:44:47PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 400 N 9TH ST/BURTON ST HBRG

Operator warned for equipment violation.

CAD# 2023096219
 TIME: 5/21/2023 5:20:35PM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 700 TERRITORIAL ST HBRG

Operator warned for moving violation.

CAD# 2023096221
 TIME: 5/21/2023 5:25:28PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC HAZARD Reported at Block of 400 TERRITORIAL ST HBRG

Metal debris in the travel lane of Territorial getting hit by passing vehicles , Debris was moved to the side of the road.

CAD# 2023096226
 TIME: 5/21/2023 5:37:29PM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 700 TERRITORIAL ST HBRG

Operator warned for moving violation.

CAD# 2023096232
 TIME: 5/21/2023 5:47:35PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 400 TERRITORIAL ST HBRG

Operator warned for equipment violation.

Incident Information:**Description**

1.

CAD# 2023096274
 TIME: 5/21/2023 6:57:21PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

911 HANG UP CALL Reported at Block of 900 SOMMERVILLE LOOP HBRG

Deputy responded to a 911 hangup. Deputy checked area and found no signs of an emergency. Suspected issues with the phone line.

CAD# 2023096320
 TIME: 5/21/2023 8:03:52PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ASSIST OTHER AGENCY Reported at Block of 400 MACY ST HBRG

Deputy assisted Junction City PD locating a possibly suicidal juvenile. Deputy located the juvenile and determined he was safe and not suicidal.

CAD# 2023096396
 TIME: 5/21/2023 10:22:47PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

911 HANG UP CALL Reported at Block of 900 SOMMERVILLE LOOP HBRG

Likely phone troubles causing accidental 911 calls.

CAD# 2023096402
 TIME: 5/21/2023 10:36:21PM
 CASE# CAD Only
 HBRG

NON 911 ISSUE Reported at Block of 300 N 7TH PL HBRG

CAD# 2023096560
 TIME: 5/22/2023 6:50:12AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 400 SMITH ST HBRG

Caller reporting transient sleeping in the park. He moved along.

CAD# 2023096578
 TIME: 5/22/2023 7:41:19AM
 CASE# CAD Only
 HBRG
 HARRISBURG

SUSPICIOUS CIRCUMSTANCE Reported at Block of 100 N 2ND ST HBRG

Deputy spoke with a family about an ex-family member contacting them.

Incident Information:

Description

1.

CAD# 2023096733
 TIME: 5/22/2023 11:24:11AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

JUVENILE COMPLAINT Reported at Block of 700 N 8TH ST HBRG

Report of a juvenile riding his motorized bike in the roadway. Deputies called the caller, and attempted to contact the parents. NFA

CAD# 2023096749
 TIME: 5/22/2023 11:40:39AM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

Accidental dial. Could hear music in the background.

CAD# 2023096906
 TIME: 5/22/2023 3:20:00PM
 CASE# CAD Only
 HBRG
 CITE NO INSURANCE

TRAFFIC STOP Reported at Block of 100 N 3RD ST HBRG

Sarah Brown (45) of Junction City was issued a citation for DWS-violation, driving uninsured, and for not wearing a seat belt near the EZ Stop Market. Sarah was also issued a warning for an equipment violation.

CAD# 2023096965
 TIME: 5/22/2023 4:25:04PM
 CASE# CAD Only
 HBRG
 HARRISBURG

PARK PATROL Reported at Block of 100 N 1ST ST HBRG

Deputy contacted a male in the park who moved along. The male was advised if he slept in the park he may be cited or trespassed by the city. Non-criminal.

CAD# 2023096987
 TIME: 5/22/2023 4:48:20PM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 700 ERICA WAY HBRG

No Public Narrative.

CAD# 2023097018
 TIME: 5/22/2023 5:10:33PM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 700 ERICA WAY HBRG

No Public Narrative.

Incident Information:

Description

1.

CAD# 2023097129
 TIME: 5/22/2023 7:54:49PM
 CASE# CAD Only
 HBRG
 EXTRA PATROL

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

CAD# 2023097226
 TIME: 5/22/2023 11:20:44PM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

CAD# 2023097346
 TIME: 5/23/2023 7:04:14AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ABANDON VEHICLE Reported at Block of 300 MACY ST HBRG

Deputy tagged vehicle as abandoned. It was removed prior to the time it was to be towed.

CAD# 2023097349
 TIME: 5/23/2023 7:11:56AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ABANDON VEHICLE Reported at Block of 300 KESLING ST HBRG

Deputy tagged an abandoned vehicle. It was removed prior to needing to be towed.

CAD# 2023097350
 TIME: 5/23/2023 7:19:38AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ABANDON VEHICLE Reported at Block of 300 KESLING ST HBRG

Deputy tagged a vehicle as abandoned. It was moved prior to needing towed.

CAD# 2023097381
 TIME: 5/23/2023 8:16:15AM
 CASE# 2302016
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: MISSING PERSONS Reported At Block Of 1000 S 6TH ST Occurred between 0816 hours on 5/23/2023 and 0816 hours on 5/23/2023 .

Citizen reported his 18 year old son went missing, investigation is ongoing.

Incident Information:

Description

1.

CAD# 2023097460
 TIME: 5/23/2023 10:44:39AM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2023097472
 TIME: 5/23/2023 11:00:56AM
 CASE# CAD Only
 HBRG

TRAFFIC COMPLAINT Reported at Block of 600 SMITH ST HBRG

Deputy conducted extra patrol near the school for traffic violations .

CAD# 2023097627
 TIME: 5/23/2023 2:29:47PM
 CASE# 2302022
 HBRG

REPORT PENDING. Original Call Type: THEFT Reported At Block Of 100 MOORE ST Occurred between 1429 hours on 5/23/2023 and 1429 hours on 5/23/2023 . Reported:

Caller had his American flag w/ holder that was attached to the siding broken off , exposing the vapor barrier underneath.

CAD# 2023097775
 TIME: 5/23/2023 5:26:24PM
 CASE# CAD Only
 HBRG

INFORMATION ONLY REPORT Reported at Block of 1000 S 6TH ST HBRG

Info call created to obtain tips regarding missing juvenile

UPDATE; male found

CAD# 2023097779
 TIME: 5/23/2023 5:30:00PM
 CASE# CAD Only
 HBRG

EVENT DETAIL Reported at Block of 400 SMITH ST HBRG

Hrsbg city council meeting

CAD# 2023097857
 TIME: 5/23/2023 8:03:38PM
 CASE# CAD Only
 HBRG

THREATS Reported at Block of 1000 S 6TH ST HBRG

Deputy spoke with citizen about issues going on in her neighborhood and home. Non criminal.

Incident Information:**Description**

1.

CAD# 2023097874
 TIME: 5/23/2023 8:23:12PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DISTURBANCE Reported at Block of 700 SMITH ST HBRG

verbal argument between father and son. No crimes reported.

CAD# 2023097897
 TIME: 5/23/2023 9:03:24PM
 CASE# CAD Only
 HBRG
 EXTRA PATROL

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

CAD# 2023097937
 TIME: 5/23/2023 10:32:43PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

MENTAL HEALTH Reported at Block of 800 PRICEBORO DR HBRG

Male was having a mental health episode and requested transport to a hospital for evaluation. The male was given a courtesy ride to Sacred Heart.

CAD# 2023098208
 TIME: 5/24/2023 10:37:41AM
 CASE# CAD Only
 HBRG

SUSPICIOUS CIRCUMSTANCE Reported at Block of 700 S 3RD ST HBRG

Reporting a male walking down the road. He was in Lane County

CAD# 2023098392
 TIME: 5/24/2023 2:48:07PM
 CASE# CAD Only
 HBRG
 CITE MOVING VIOLATION

TRAFFIC STOP Reported at Block of 600 SMITH ST HBRG

Cynthia Feldt, 55 of Seattle was issued a citation for Fail to Obey Traffic Control Device.

CAD# 2023098447
 TIME: 5/24/2023 3:33:47PM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 500 S 6TH ST HBRG

No Public Narrative.

Incident Information:**Description**

1.

CAD# 2023098460
 TIME: 5/24/2023 3:48:49PM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 700 LASALLE ST/S 8TH PL HBRG

Operator warned for moving violation.

CAD# 2023098535
 TIME: 5/24/2023 5:09:12PM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 500 TERRITORIAL ST HBRG

Operator warned for moving violation.

CAD# 2023098646
 TIME: 5/24/2023 8:04:05PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 300 MACY ST HBRG

Caller reports suspicious vehicle. Deputy arrives and contacts the vehicles owner asking them to move the vehicle in a timely manner.

CAD# 2023098660
 TIME: 5/24/2023 8:32:09PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

OD INGESTION POISONING Reported at Block of 200 N 3RD ST HBRG

Deputy begins to respond to possible over dose. Operator and vehicle left area prior to Deputy arrival.

CAD# 2023098679
 TIME: 5/24/2023 9:27:13PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

911 HANG UP CALL Reported at Block of 900 SOMMERVILLE LOOP HBRG

Deputy responds to 911 hangup. Call location was a city utility station. No one was present at the location. Deputy observed no signs of an emergency or suspicious activity.

CAD# 2023098853
 TIME: 5/25/2023 8:02:28AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 300 TERRITORIAL ST/N 4TH ST HBRG

Operator warned for moving violation.

Incident Information:**Description**

1.

CAD# 2023098859
 TIME: 5/25/2023 8:08:27AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC HAZARD Reported at Block of 100 N 4TH ST/TERRITORIAL ST HBRG

Deputy cleared a damaged traffic cone from the roadway .

CAD# 2023098862
 TIME: 5/25/2023 8:15:01AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 800 LASALLE ST/EAGLES WAY HBRG

Operator warned for moving violation.

CAD# 2023098868
 TIME: 5/25/2023 8:26:26AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARKING COMPLAINT Reported at Block of 1000 APPEGATE PL HBRG

Deputy spoke with citizen about obstructed sidewalks in the area.

CAD# 2023098986
 TIME: 5/25/2023 10:58:06AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 500 TERRITORIAL ST HBRG

Deputy conducted follow up on a case.

CAD# 2023098989
 TIME: 5/25/2023 11:04:55AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 400 SMITH ST HBRG

Deputy spoke with a make at a city park. Nothing suspicious.

CAD# 2023099036
 TIME: 5/25/2023 12:05:48PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 600 SMITH ST HBRG

Operator warned for equipment violation.

Incident Information:**Description**

1.

CAD# 2023099174
 TIME: 5/25/2023 2:44:23PM
 CASE# CAD Only
 HBRG

NON 911 ISSUE Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2023099182
 TIME: 5/25/2023 2:51:10PM
 CASE# CAD Only
 HBRG

TRAFFIC STOP Reported at Block of 300 S 9TH ST HBRG

Operator warned for moving violation.

CAD# 2023099202
 TIME: 5/25/2023 3:04:44PM
 CASE# CAD Only
 HBRG

TRAFFIC COMPLAINT Reported at Block of 400 S 9TH ST HBRG

Deputy watched intersection of LaSalle S and S 9th St for traffic violations as school was getting out.

CAD# 2023099211
 TIME: 5/25/2023 3:10:15PM
 CASE# CAD Only
 HBRG

TRAFFIC STOP Reported at Block of 100 N 9TH ST/MONROE ST HBRG

Yuri Galvez-Hernandez, 34 of Harrisburg was issued a citation for Fail to Obey Traffic Control Device

CAD# 2023099225
 TIME: 5/25/2023 3:24:26PM
 CASE# CAD Only
 HBRG

NON 911 ISSUE Reported at Block of 400 TERRITORIAL ST HBRG

CAD# 2023099258
 TIME: 5/25/2023 3:58:30PM
 CASE# CAD Only
 HBRG

JUVENILE COMPLAINT Reported at Block of 500 S 5TH ST HBRG

Deputy spoke with multiple juveniles about an incident at the skate park. Non criminal.

Incident Information:**Description**

1.

CAD# 2023099297
 TIME: 5/25/2023 4:30:53PM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 S 3RD ST HBRG

No Public Narrative.

CAD# 2023099322
 TIME: 5/25/2023 4:58:10PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DOG COMPLAINT Reported at Block of 1100 S 6TH ST HBRG

Deputy spoke with residents about dogs barking excessively. Residents agreed to control the barking better.

CAD# 2023099354
 TIME: 5/25/2023 5:45:03PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 200 N 9TH ST HBRG

Operator warned for equipment violation.

CAD# 2023099382
 TIME: 5/25/2023 6:19:53PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

BURGLARY Reported at Block of 100 SMITH ST HBRG

Caller believes someone broke into a building and was still inside. Deputies arrive and search the building. No one or any suspicious activity was discovered.

CAD# 2023099902
 TIME: 5/26/2023 12:59:38PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 200 N 3RD ST/TERRITORIAL ST HBRG

Report of a suspicious vehicle in the middle of the road. Fire could not locate the vehicle and no deputies were in the area.

CAD# 2023100193
 TIME: 5/26/2023 6:02:12PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Incident Information:**Description**

1.

CAD# 2023100208
 TIME: 5/26/2023 6:24:05PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

CRIMINAL MISCHIEF Reported at Block of 300 SOMMERVILLE AVE HBRG

The caller was unavailable and no damage was found in the area that was described.

CAD# 2023100241
 TIME: 5/26/2023 7:22:50PM
 CASE# CAD Only
 HBRG
 CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 200 S 3RD ST/MACY ST HBRG

Operator was cited for expired tags (01/2021)

CAD# 2023100263
 TIME: 5/26/2023 8:01:45PM
 CASE# CAD Only
 HBRG
 CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 200 S 3RD ST/MACY ST HBRG

Operator was cited for expired tags (02/2022) and driving w/out insurance.

CAD# 2023100383
 TIME: 5/26/2023 11:27:37PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 200 N 3RD ST HBRG

Checked the front door and all seems secure. Unknown reason for alarm.

CAD# 2023100534
 TIME: 5/27/2023 8:11:49AM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2023100633
 TIME: 5/27/2023 11:44:52AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 600 SMITH ST HBRG

Alarm at Harrisburg Elementary. Unknown source of alarm.

Incident Information:

Description

1.

CAD# 2023100774
 TIME: 5/27/2023 2:49:01PM
 CASE# 2302082
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: SEX OFFENSE Reported At Block Of 800 S 8TH ST Occurred between 1449 hours on 5/27/2023 and 1449 hours on 5/27/2023 . Reported:
 Deputies are investigating a sexual abuse case. investigation ongoing.

CAD# 2023100926
 TIME: 5/27/2023 6:08:51PM
 CASE# CAD Only
 HBRG
 CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 200 MONROE ST/N 3RD ST HBRG
 Operator was cited for expired tags (07/2022)

CAD# 2023100965
 TIME: 5/27/2023 6:45:31PM
 CASE# CAD Only
 HBRG
 CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 200 MONROE ST/N 3RD ST HBRG
 Operator was cited for expired tags (06/2022); warned for insurance.

CAD# 2023100982
 TIME: 5/27/2023 7:13:45PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 800 SMITH ST HBRG
 UTL the person described on the bike, no crime.

CAD# 2023100983
 TIME: 5/27/2023 7:17:32PM
 CASE# CAD Only
 HBRG
 CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 100 N 3RD ST HBRG
 Operator was cited for expired tags (12/2022)

CAD# 2023100999
 TIME: 5/27/2023 7:39:31PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 200 N 7TH ST HBRG
 Operator warned for no license/no temp as this was a new purchase.

Incident Information:

Description

1.

CAD# 2023101036
 TIME: 5/27/2023 8:44:14PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

CRIMINAL MISCHIEF Reported at Block of 300 TERRITORIAL ST/N 4TH ST HBRG

3 teen males and 3 teen females admitted to being on the BNSF train track property and a few admitted to climbing on the train. No damage, all were warned for trespassing.

CAD# 2023101295
 TIME: 5/28/2023 3:46:50AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 400 S 9TH ST HBRG

CAD# 2023101307
 TIME: 5/28/2023 4:57:43AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 800 ARROW LEAF AVE HBRG

Elderly female climbed out her window and was removing her belongings as she wanted to leave and live elsewhere. The female was checked out by medics for cold exposure. The daughter will follow up at the ER for treatment and a mental health evaluation.

CAD# 2023101712
 TIME: 5/28/2023 6:19:34PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC STOP Reported at Block of 300 S 6TH ST/KESLING ST HBRG

Operator cited for expired tags (09/2019)

CAD# 2023101723
 TIME: 5/28/2023 6:44:11PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 300 S 3RD ST HBRG

Operator warned about no plate/no temp as DMV appears to be at fault / slow with purchase docs.

CAD# 2023101759
 TIME: 5/28/2023 7:38:18PM
 CASE# CAD Only
 HBRG
 CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 700 S 2ND ST/S 3RD ST HBRG

Operator was cited for No operator's license and for expired tags (01/2023).

Incident Information:**Description**

1.

CAD# 2023101817
 TIME: 5/28/2023 9:17:00PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DISTURBANCE Reported at Block of 800 SOMMERVILLE LOOP HBRG

The caller was concerned about another driver who she interacted with, who then followed her home where they had words for each other. Both parties were talked to.

CAD# 2023101903
 TIME: 5/28/2023 11:22:37PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

OFFICER SAFETY INFORMATION Reported at Block of 500 S 6TH ST HBRG

Information for Officer Safety. All staff have been notified.

CAD# 2023102180
 TIME: 5/29/2023 11:06:26AM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 900 HEATHER TURN HBRG

No Public Narrative.

CAD# 2023102316
 TIME: 5/29/2023 1:59:26PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park. Observed multiple people fishing and kayaking.

CAD# 2023102368
 TIME: 5/29/2023 3:09:26PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 300 SMITH ST/N 4TH ST HBRG

Deputy spoke with transient male about not sleeping in the park.

CAD# 2023102446
 TIME: 5/29/2023 4:58:50PM
 CASE# CAD Only
 HBRG
 CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 600 N 9TH ST/AZALEA DR HBRG

Zoe Milligan, 27 of Eugene was issued a citation for Fail to Renew Vehicle Registration.

Incident Information:

Description

1.

CAD# 2023102470
 TIME: 5/29/2023 5:32:33PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 200 N 9TH ST HBRG

Operator warned for equipment violation.

CAD# 2023102485
 TIME: 5/29/2023 5:48:26PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 500 S 9TH ST HBRG

Deputy located a suspicious vehicle. After investigation, nothing was suspicious.

CAD# 2023102513
 TIME: 5/29/2023 6:22:37PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 400 S 9TH ST HBRG

Caller reports suspicious vehicle, Deputy responds to the area the vehicle was reported to be seen. Vehicle left area prior to Deputy arrival. Deputy preforms extra patrol in the area. No suspicious activity discovered.

CAD# 2023102626
 TIME: 5/29/2023 9:31:26PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 200 N 3RD ST HBRG

Suspicious person call. Deputies contacted the male and learned he was just passing through town on his way to Portland. Deputies gave the male snacks and a courtesy ride to the Santiam rest area.

CAD# 2023102814
 TIME: 5/30/2023 7:59:49AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 100 N 4TH ST/TERRITORIAL ST HBRG

Operator warned for moving violation.

CAD# 2023102825
 TIME: 5/30/2023 8:10:25AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 700 TERRITORIAL ST HBRG

Operator warned for equipment violation.

Incident Information:**Description**

1.

CAD# 2023102836
 TIME: 5/30/2023 8:27:24AM
 CASE# CAD Only
 HBRG
 CITE MOVING VIOLATION

TRAFFIC STOP Reported at Block of 600 S 9TH ST/LASALLE ST HBRG

Procoro Vega, 38 of Keizer was issued a citation for Fail to Obey Traffic Control Device .

CAD# 2023102849
 TIME: 5/30/2023 8:47:55AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 500 S 9TH ST HBRG

Operator warned for moving violation.

CAD# 2023102870
 TIME: 5/30/2023 9:26:23AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 400 SMITH ST HBRG

Deputy spoke with transient about community service requirements.

CAD# 2023102900
 TIME: 5/30/2023 10:08:19AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 600 S 9TH ST HBRG

Operator warned for moving violation.

CAD# 2023102902
 TIME: 5/30/2023 10:14:04AM
 CASE# CAD Only
 HBRG

ALARM LAW ONLY Reported at Block of 400 SMITH ST HBRG

No Public Narrative.

CAD# 2023102903
 TIME: 5/30/2023 10:15:14AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park. Spoke with two fisherman.

Incident Information:**Description**

1.

CAD# 2023102950
 TIME: 5/30/2023 11:08:23AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 800 S 8TH PL/LASALLE ST HBRG

Operator warned for moving violation.

CAD# 2023102968
 TIME: 5/30/2023 11:28:52AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 100 N 4TH ST/TERRITORIAL ST HBRG

Operator warned for moving violation.

CAD# 2023103339
 TIME: 5/30/2023 8:10:16PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ILLEGAL CAMPING LCSO AND CRCC Reported at Block of 500 SMITH ST HBRG

Caller reports camper in park after hours. Deputy responds and speaks to person. Due to a court order the person can not leave the city limits. The person told the Deputy they are only at the park to eat dinner and will be leaving after.

CAD# 2023103372
 TIME: 5/30/2023 9:37:46PM
 CASE# CAD Only
 HBRG

NEIGHBORHOOD WATCH Reported at Block of 100 SMITH ST HBRG

No Public Narrative.

CAD# 2023103375
 TIME: 5/30/2023 9:56:43PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 300 N 2ND ST HBRG

Community watch calls in to report city gate left open. Deputy arrives and check the area. No signs of suspicious activity. Deputy secures gate prior to leaving.

CAD# 2023103505
 TIME: 5/31/2023 6:31:55AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 200 SMITH ST HBRG

Early morning check for anyone who may be sleeping in parks. None were located

Incident Information:**Description**

1.

CAD# 2023103545
TIME: 5/31/2023 7:57:33AM
CASE# CAD Only
HBRG

FOUND DOG Reported at Block of 500 N 7TH ST/DIAMOND HILL DR HBRG

No Public Narrative.

CAD# 2023103798
TIME: 5/31/2023 1:43:11PM
CASE# CAD Only
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 300 SMITH ST HBRG

No Public Narrative.

CAD# 2023104082
TIME: 5/31/2023 8:39:26PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

CITIZEN CONTACT Reported at Block of 100 N 4TH ST/SMITH ST HBRG

Male was talked to about camping overnight at the city park and agreed to leave tonight.

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF HOLDING A PUBLIC HEARING FOR AN ANNEXATION AND ZONE MAP CHANGE FOR 31.2 ACRES OF PROPERTY OWNED BY THE CITY OF HARRISBURG AND OTHERWISE KNOWN AS EAGLE PARK, AND APPROVING ORDINANCE NO. 995, “AN ORDINANCE ANNEXING CERTAIN PROPERTY LOCATED WITHIN THE URBAN GROWTH BOUNDARY OF THE CITY OF HARRISBURG, COUNTY OF LINN, STATE OF OREGON, INTO THE CITY LIMITS OF HARRISBURG, APPLYING A CITY ZONE, AND DECLARING AN EFFECTIVE DATE”

STAFF REPORT:

Exhibit A: Staff Report – Planning Commission Meeting
06.20.23

Exhibit B: Land Use Application, Initial Report, and Maps

Exhibit C: Ordinance No. 995

ACTION: MOTION TO APPROVE ORDINANCE NO. 995, “AN ORDINANCE ANNEXING CERTAIN PROPERTY LOCATED WITHIN THE URBAN GROWTH BOUNDARY OF THE CITY OF HARRISBURG, COUNTY OF LINN, STATE OF OREGON, INTO THE CITY LIMITS OF HARRISBURG, APPLYING A CITY ZONE, AND DECLARING AN EFFECTIVE DATE”

THIS AGENDA BILL IS DESTINED FOR: Agenda – June 27, 2023

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:
Staff recommends Council Approve Ordinance No. 995

BACKGROUND INFORMATION:

The City has been planning on the annexation of the upper section of Eagle Park for quite some time. It appears in the Comprehensive Plan Volume No. 2, in Goal 8, Implementation Measure 1, which was adopted in 2013. It also appeared in the Master Parks Plan which was adopted via Resolution No. 1271, on October 25, 2022. The City has also discussed this process in virtually every Strategic Plan Option we’ve approved over the last 5 years, although it’s incorporated into a general statement of developing the park.

This annexation and zone change will make it somewhat easier to develop Eagle Park, especially in the upper section of the park. It’s slightly upland of the lower section, and

not as impacted by flooding. In addition, a Park in the PUZ zone is a permitted use, meaning that there will be no requirements to file a Conditional Use Permit, which was what the city had to do with a park prior to 2013. This process is similar to what the City did when we annexed and changed the zoning on Priceboro Park, as that was completed soon after the adoption of the 2013 Comprehensive Plan. The remainder of Eagle Park is outside of the UGB, and therefore, will be subject to a Conditional Use Permit, a Greenway Development Permit, and a Flood Plain Development Permit through Linn County, and will be subject to requirements by the Department of State Lands, the DEQ, the Army Corp of Engineers, the ODFW, and Oregon State Marine Board.

Notices were sent as required to all neighbors, and to the agencies that the City will be working with as we develop the upper section of Eagle Park. The Public Hearing tonight was published in the newsletter, on the website, and also in 4 other public places. Citizens could participate during the Planning Commission meeting public hearing, and/or during the City Council public hearing, if desired. The Planning Commission can only make a recommendation for adoption to the City Council, as this zone amendment is to the Comprehensive Plan Map.

After the Mayor calls the Public Hearing, and reads the script, Staff will briefly review the findings of the Staff Report, shown in **Exhibit A**. Maps, and the Initial Report and Land Use Application are located in **Exhibit B**. Following any testimony and rebuttals, the public hearing will be closed, and the Council can deliberate further. Ordinance No. 995, shown in **Exhibit C**, if adopted, will mostly complete the process of the annexation and zone map change. An appeal can still be made to the Land Use Board of Appeals following approval, and the ordinance itself is subject to a Referral, if the proper steps are followed for that process. There are also steps outlined in the Ordinance that will need to be followed for the annexation/zone change to be finalized.

REVIEW AND APPROVAL:



06.19.23

Michele Eldridge Date
City Administrator

Staff Report Harrisburg Planning Commission Harrisburg, Oregon

THE MATTER OF AN ANNEXATION AND ZONE MAP CHANGE FOR 31.2 ACRES OF PROPERTY OWNED BY THE CITY OF HARRISBURG, AND OTHERWISE KNOWN AS EAGLE PARK.

STAFF REPORT EXHIBITS:

Exhibit A: Staff Report & Application

ACTION: MOTION TO RECOMMEND TO THE CITY COUNCIL THAT THEY APPROVE THE ANNEXATION (LU 448-2023) AND COMPREHENSIVE PLAN MAP CHANGE (LU 449-2023) FOR 31.2 ACRES OF PROPERTY OWNED BY THE CITY OF HARRISBURG AND OTHERWISE KNOWN AS EAGLE PARK

APPLICANT: City of Harrisburg

LOCATION: 394 Sommerville Loop, and otherwise known as 15S04W21, a 31.2 acre portion of Tax Lot No. 300

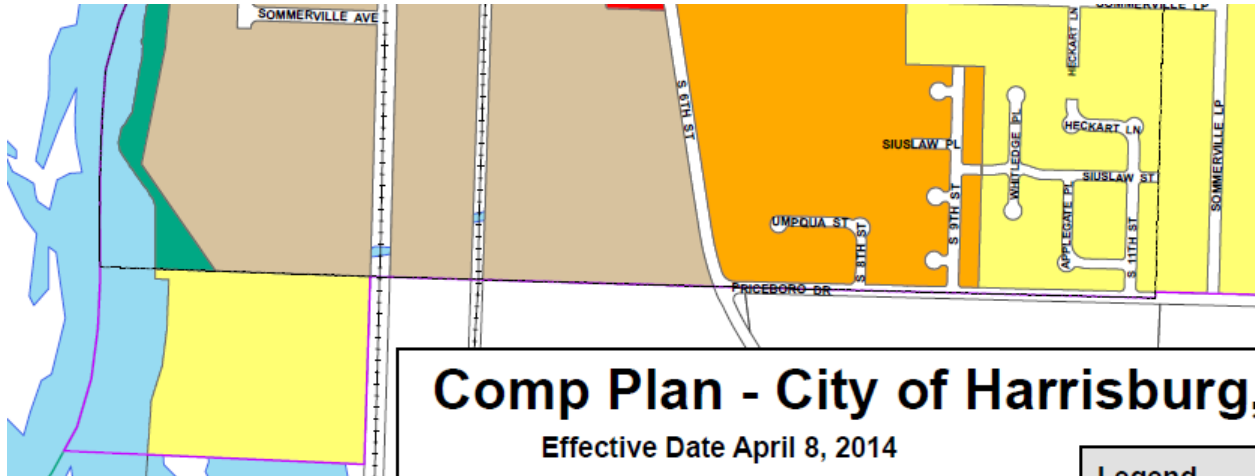
HEARING DATE: June 20, 2023

ZONING: Current Zone: UGA-EFU
Proposed Zone: PUZ

OWNER: City of Harrisburg

BACKGROUND

The City finalized the purchase of the property that is now known as Eagle Park in 2020, while Knife River was completing the reclamation of the lower ponds located in the park. This application (**Exhibit A**) will annex a portion of Tax Map 15S04W21, Tax Lot 300; the portion to be annexed is all of the tax lot which lies within the Urban Growth Boundary. This application also seeks to re-zone upon annexation. The lands to be annexed are currently zoned Urban Growth Area – Exclusive Farm Use (UGA-EFU) by Linn County. The lands subject to this application are identified in the following graphic:



CRITERIA AND FINDINGS OF FACT

1. Criterion: 12.35.080 Collection of charge

3. If property is annexed to the City of Harrisburg, and the property includes a structure or use for which systems development charges would have been assessed if located within the City limits, then systems development charges shall be paid at the time of annexation. However, if the City Council makes findings that it would be to the benefit of the City of Harrisburg and its citizens to have the property within the City limits, the City Council may waive all or a percentage of the systems development charges to encourage the annexation.

Discussion: The lands in this application do not contain a structure or use for which systems development charges would have been assessed if located within the city limits. Therefore, no systems development charges are due as a result of this application. **This Criterion does not apply.**

2. Criterion: 18.15.060 Development code and zoning map implementation

1. Zoning of Areas to Be Annexed. The comprehensive plan map shall guide the designation of zoning for annexed areas. Concurrent with annexation of land to the City of Harrisburg, the City Council shall enact an ordinance applying applicable zoning designation(s) to the territory being annexed.

Discussion: The Comp Plan map effective April 8, 2014 designates the annexation area as Low Density Residential. This application seeks to apply the Public Use Zone (PUZ). After annexation the owner intends to develop the lands with a public park, consistent with the PUZ standards at HMC 18.40.020.5. The Comprehensive Plan specifically mentions use of the lands in this application as a park within the Inventories section of Goal 15; therefore, applying the Public Use Zone is consistent

with the Comprehensive Plan designation as required by this criterion. **This criterion has been met.**

3. CRITERION: 18.60.020 Applicability (Design Standards Administration)

Table 18.60.020 identifies 18.85 Public Facilities as applicable to annexation applications

18.85 Public Facilities

- 1. Purpose. The standards of this chapter implement the public facility policies of the City of Harrisburg comprehensive plan and the City’s adopted public facility master plans.
- 2. Applicability. This chapter applies to developments subject to land division (subdivision or partition) approval and developments subject to site design review where public facility improvements are required. All public facility improvements within the City shall occur in accordance with the standards and procedures of this chapter.

DISCUSSION: The Harrisburg Parks System Plan dated October 2022 identifies the annexation area as a portion of Eagle Park. Table 5.2 Park Development Recommendations includes a variety of future improvements. Design and permitting of any future improvements will be subject to the criterion within 18.85 Public Facilities found to be applicable based on the specifics of the design. Feasibility of compliance was ensured in the process of creating the Harrisburg Parks System Plan. **This criterion has been met.**

4. CRITERION: 19.35.030 Criteria (Amendments to Zoning Map or Code)

- 1. If the proposal involves an amendment to the comprehensive plan, the amendment must be consistent with the Statewide planning goals and relevant Oregon administrative rules; and
- 2. Applications for quasi-judicial amendments must conform to the regulatory policies of the comprehensive plan, in addition to the criteria in subsection 1 of this section; and
- 3. Legislative amendments must be in the public interest with regard to community conditions; the proposal either responds to changes in the community, or it corrects a mistake or inconsistency in the current plan or code; and
- 4. All amendments must conform to the Oregon Transportation Planning Rule with regard to adequacy of the transportation system

DISCUSSION: The Zoning map effective April 8, 2014 does not identify a zone for the annexation area; therefore, applying PUZ will be an amendment to the zoning map. This process is a legislative (Type IV) action due to being more than one acre. Multiple portions of the Comprehensive Plan are applicable: Goal 14 – Policies 1a, 2b and 4 and Goal 15 – Policies 3 and 4. The policies within Goal 14 acknowledge parks as a needed land use for compliance with the Comprehensive Plan. The policies within Goal 15 promote river sensitive uses within the Willamette Greenway. Additionally, the Inventories Analysis associated with the Goal 15 Policies specifically contemplates a park on the lands in this application. Public parks and other recreational facilities, such

as greenways, are a use permitted outright in the Public Use Zone; therefore, the PUZ is consistent with the Comprehensive Plan. HMC Title 19 was specifically designed to meet the regulatory policies of the comprehensive plan.

The Harrisburg Parks System Plan dated October 2022 identifies the annexation area as a portion of Eagle Park. Table 5.2 Park Development Recommendations includes pedestrian, boat and vehicular improvements. In addition, the City is in the process of working with ODOT and our Consultant on the Transportation System Plan, which will consider multi-modal transportation, and how the systems in Harrisburg will work to get citizens to the Eagle Park area. Compliance with the Oregon Transportation Planning Rule is thus ensured. **This criterion has been met.**

OREGON REVISED STATUTES

STATUTE: 222.111 Authority and procedure for annexation; specifying tax rate in annexed territory

(1) When a proposal containing the terms of annexation is approved in the manner provided by the charter of the annexing city or by ORS 222.111 to 222.180 or 222.840 to 222.915, the boundaries of any city may be extended by the annexation of territory that is not within a city and that is contiguous to the city or separated from it only by a public right of way or a stream, bay, lake or other body of water. Such territory may lie either wholly or partially within or without the same county in which the city lies.

DISCUSSION: The existing city limits are contiguous to the northerly boundary of the lands in this application. Therefore, **the requirements of this statute have been met.**

(2) A proposal for annexation of territory to a city may be initiated by the legislative body of the city, on its own motion, or by a petition to the legislative body of the city by owners of real property in the territory to be annexed.

DISCUSSION: This application is by petition of the property owner, by and through the adoption of the Harrisburg Comprehensive Plan Volume 2, Goal 8, Implementation Measure 1, and was incorporated by the Adoption of the Master Parks Plan on October 25, 2022, through Resolution No. 1271. Therefore, **the requirements of this statute have been met.**

STATUTE: 222.125 Annexation by consent of all owners of land and majority of electors; proclamation of annexation

The legislative body of a city need not call or hold an election in the city or in any contiguous territory proposed to be annexed or hold the hearing otherwise required under ORS 222.120 when all of the owners of land in that territory and not less than 50 percent of the electors, if any, residing in the territory consent in writing to the annexation of the land in the territory and file a statement of their consent with the legislative body. Upon receiving written consent to annexation by owners and electors

under this section, the legislative body of the city, by resolution or ordinance, may set the final boundaries of the area to be annexed by a legal description and proclaim the annexation.

DISCUSSION: All owners have consented to this application. No electors reside on the lands in this application. **Therefore, the requirements of this Statute have been met.**

PUBLIC NOTICE REQUIREMENTS: Annexations and Comprehensive Plan Map changes are required to be reported to the Department of Land Conservation and Development (DLCD) a minimum of 35 days prior to the first public hearing. In addition, public agencies, such as the Department of State Lands (DSL), ODOT, DEQ, and Linn County Officials are also required to receive notices. The City is working with Linn County Planning Manager, Alyssa Boles, and the Director of Linn County Planning, Steve Wills. They did not have any issues with the City of Harrisburg taking the lead on this land use request. No comments have been received from any of the citizens or agencies that received notice from the City of Harrisburg.

CONCLUSIONS

The City requests approval of the Annexation and Zone Change, in order to allow the upper 31.2 acres of Eagle Park to be annexed into the City Limits. As demonstrated by the above discussion, analysis and findings, the application complies with the applicable criteria from the Harrisburg Municipal Code, the Comprehensive Plan, and Oregon State Statutes.

A Type IV land use application is required to be heard by both the Planning Commission and the City Council. The City Council must also approve this land use request, and completes the annexation and zone change through the adoption of an ordinance. Therefore, the Planning Commission will be making a recommendation to the City Council to approve the land use request. Following the City Council meeting, notice is sent to the DLCD, and citizens are provided with a final opportunity to comment or appeal this Type IV land use request.

PLANNING COMMISSION ACTION

The Planning Commission has three options with respect to the subject applications. They can:

- 1. Approve the request;
- 2. Approve the request with conditions; or
- 3. Deny the request.

RECOMMENDED CONDITIONS OF APPROVAL: NONE





City of Harrisburg
120 Smith Street
Harrisburg, OR 97446
Phone (541) 995-6655
www.ci.harrisburg.or.us/planning

LAND USE APPLICATION

STAFF USE ONLY	
File Number: LU 448-2023 & LU 449-2023	Date Received: May 1, 2023
Fee Amount: Waived	

APPLICATION TYPE	
<input checked="" type="checkbox"/> Annexation*	<input type="checkbox"/> Property Line Adjustment
<input type="checkbox"/> Comprehensive Plan Amendment*	<input type="checkbox"/> Partition/Replat* Minor Major
<input type="checkbox"/> Conditional Use Permit*	<input type="checkbox"/> Site Plan Review*
<input type="checkbox"/> Historic Permit*	<input type="checkbox"/> Site Plan Review – Parking Only
<input type="checkbox"/> Resource Alteration	<input type="checkbox"/> Subdivision/Replat*
<input type="checkbox"/> Resource Demolition	<input type="checkbox"/> Vacation of street, alley or easement
<input type="checkbox"/> Historic Review – District	<input type="checkbox"/> Variance*
<input type="checkbox"/> Legal Lot Determination	<input checked="" type="checkbox"/> Zone Map Change*
<input type="checkbox"/> *A Pre-Application Conference with City Staff is Required	<input type="checkbox"/> Zoning Ordinance Text Amendment*

PLEASE PROVIDE A BRIEF SUMMARY OF THE PROPOSAL	
Project Description	<p>An annexation and zone map change for a 31.2 acre portion of tax lot 300, 15S-04W-21 of Eagle Park. There is 23.5 acres of upland (non-river) property.</p> <p>This property is owned by the City of Harrisburg, and was purchased with the intention of it being a City Park. This upper section of the park, will have the most infrastructure, as per the conceptual design that was completed in 2016.</p>
Project Name	Eagle Park Annexation and Zone Map Change

PRIMARY CONTACT AND OWNER INFORMATION	
Applicant's Name	Michele Eldridge
Phone	541-995-9200
Email	meldridge@ci.harrisburg.or.us
Mailing Address	PO Box 378
Applicant's Signature	
Date	
Property Owner Name	City of Harrisburg
Phone	541-995-9200
Email	meldridge@ci.harrisburg.or.us
Mailing Address	PO Box 378
Owner Signature	
Date	
*If more than one property owner is involved, provide a separate attachment listing each owner or legal representative and their signature.	

PROPERTY DESCRIPTION (general vicinity, side of street, distance to intersection, etc.)	
Street Address	Near 390 Sommerville Ave
General Location Description	South of the City inbetween the Willamette River & the B
Assessor's Map Number(s)	Related Tax Lot(s)
Map #	Tax Lot(s) #
15S04W21	300
The Assessor's Map Number (Township, Section and Range) and the Tax Lot Number (parcel) can be found on your tax statement, at the Linn County Assessor's Office, or online at http://linn-web.co.linn.or.us/propertywebquerypublic/	
Lot Area	31.2 Acres

LAND USE AND OVERLAY ZONES

Existing Zone(s) EFU

Existing Comprehensive Plan Designation(s) UGA-EFU

Please select any of the following zone overlays or natural areas that apply to the subject site:

- Historic Overlay
- Willamette River Greenway
- Floodplain
- Riparian Corridors
- Wetlands

ALL OVERLAYS ARE MOSTLY APPLICABLE TO SOUTHWESTERN PORTION OF PARCEL

*Please include a discussion in the project narrative indicating how these overlays affect your proposal. For more information about any of these overlays, please contact the City Planner at (541) 995-6655.

CHECK THE BOX NEXT TO INCLUDED EXHIBITS

- | | |
|---|--|
| <input checked="" type="checkbox"/> Narrative* (address all applicable HMC review criteria) | <input type="checkbox"/> Architectural Elevations |
| <input checked="" type="checkbox"/> Assessor's Map with Applicable Tax Lots Highlighted | <input type="checkbox"/> Architectural Floor Plans |
| <input type="checkbox"/> Site Plan | <input type="checkbox"/> Utilities Plan |
| <input type="checkbox"/> Survey / ALTA | <input type="checkbox"/> Geotechnical Report/Site |
| <input checked="" type="checkbox"/> Aerial Photograph / Existing Land Use(s) Map | <input type="checkbox"/> Assessment |
| <input type="checkbox"/> Zoning Map (if applicable, show proposed change(s)) | <input type="checkbox"/> Electronic Versions of Exhibits |
| <input checked="" type="checkbox"/> Comprehensive Plan Map(s) (if applicable, show proposed changes)) | <input type="checkbox"/> Application Fee |
| <input type="checkbox"/> Subdivision or Partition Plat | <input type="checkbox"/> Other |

*A written narrative is required for all application types. Typical drawings sizes are 24"X36", 11"X17", or 8.5"X11". Sizes of required drawings will depend on the type and scope of applications involved. Contact the City Planner to verify requirements. On your plans, include the following: property lines, points of access for vehicles, pedestrians, and bicycles, water courses, any natural features (wetlands, floodplain, etc.), existing and proposed streets and driveways, parking areas, utilities, pedestrian and bike paths, and existing easements. Please note there are additional specific graphic and narrative requirements for each application type. Refer to the Harrisburg Municipal Code for more information.

A Pre-application Conference is Required with City Staff prior to turning in your land use application. Please contact the City Administrator, or City Recorder/Assistant City Administrator to make an appointment. Date of Appointment: N/A

PLEASE TELL US MORE ABOUT THE PROPOSAL AND ITS SITE

1. Are there existing structures on the site? Yes No If yes, please explain

[Empty text box for explanation]

2. Indicate the uses proposed and describe the intended activities:

132 acres was purchased to be a City/Regional Park for the City of Harrisburg. The northern 31.2 acres is mostly outside of wetlands and the ponds, and is the best choice for infrastructure.

3. How will open space, common areas and recreational facilities be maintained?

All 132 acres, including this 31.2 acres is owned, and maintained by the City of Harrisburg as part of our parks systems

4. Are there previous land use approvals on the development site? Yes No If yes, please include a discussion in the project narrative describing how the prior approvals impact your proposal.

Knife River had several re-plats while they owned the property, to correct some p
NONE OF THESE HAD ANY IMPACT IN RELATION TO IT BEING A CITY PARK.

5. Have you reviewed the Oregon Fire Code Applications Guide in relation to your land use request? Yes No Do you have questions about any element of these requirements? If yes, please explain:

[Empty text box for explanation]

AUTHORIZATION FOR STAFF & DECISION MAKERS TO ENTER LAND

City staff, Planning Commissioners, and City Councilors are encouraged to visit the sites of proposed developments as part of their review of specific land use applications. Decision maker site visits are disclosed through the public hearing process. Please indicate below whether you authorize City staff and decision makers to enter onto the property(-ies) associated with this application as part of their site visits.

I authorize City staff and decision makers to enter onto the property(-ies) associated with this application.

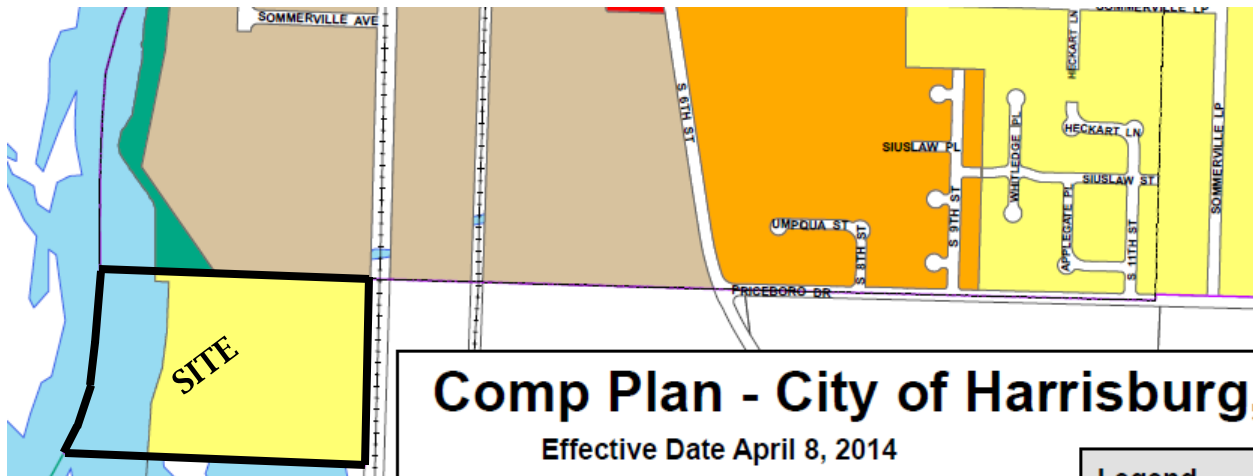
I do not authorize City decision makers to enter onto the property(-ies) associated with this application.



April 20, 2022

WRITTEN STATEMENT - ANNEXATION
PORTION OF EAGLE PARK (TM 15S-04W-21, PORTION OF TL 300)
23.5 Acres of Non-River Property, 7.7 Acres Riverine – 31.2 Acres Total
Branch Engineering Inc. Project No. 22-009A

This application is to annex a portion of Tax Map 15S04W21, Tax Lot 300; the portion to be annexed is all of the tax lot which lies within the Urban Growth Boundary. This application also seeks to re-zone upon annexation. The lands to be annexed are currently zoned Urban Growth Area - Exclusive Farm Use (UGA-EFU) by Linn County. The lands subject to this application are identified in the following graphic:



The following discussion provides evidence of compliance with applicable criteria for annexation and re-zoning.

Harrisburg Municipal Code

12.35.080 Collection of charge

3. If property is annexed to the City of Harrisburg, and the property includes a structure or use for which systems development charges would have been assessed if located within the City limits, then systems development charges shall be paid at the time of annexation. However, if the City Council makes findings that it would be to the benefit of the City of Harrisburg and its citizens to have the property within the City limits, the City Council may waive all or a percentage of the systems development charges to encourage the annexation.

The lands in this application do not contain a structure or use for which systems development charges would have been assessed if located within the city limits. Therefore, no systems development charges are due as a result of this application.

18.15.060 Development code and zoning map implementation

1. Zoning of Areas to Be Annexed. The comprehensive plan map shall guide the designation of zoning for annexed areas. Concurrent with annexation of land to the City of Harrisburg, the City Council shall enact an ordinance applying applicable zoning designation(s) to the territory being annexed.

The Comp Plan map effective April 8, 2014 designates the annexation area as Low Density Residential. This application seeks to apply the Public Use Zone (PUZ). After annexation the owner intends to develop the lands with a public park, consistent with the PUZ standards at HMC 18.40.020.5. The Comprehensive Plan specifically mentions use of the lands in this application as a park within the Inventories section of Goal 15; therefore, applying the Public Use Zone is consistent with the Comprehensive Plan designation as required by this criterion.

18.60.020 Applicability (Design Standards Administration)

Table 18.60.020 identifies 18.85 Public Facilities as applicable to annexation applications

18.85 Public Facilities

The Harrisburg Parks System Plan dated October 2022 identifies the annexation area as a portion of Eagle Park. Table 5.2 Park Development Recommendations includes a variety of future improvements. Design and permitting of any future improvements will be subject to the criterion within 18.85 Public Facilities found to be applicable based on the specifics of the design. Feasibility of compliance was ensured in the process of creating the Harrisburg Parks System Plan.

19.35.030 Criteria (Amendments to Zoning Map or Code)

1. If the proposal involves an amendment to the comprehensive plan, the amendment must be consistent with the Statewide planning goals and relevant Oregon administrative rules; and
2. Applications for quasi-judicial amendments must conform to the regulatory policies of the comprehensive plan, in addition to the criteria in subsection 1 of this section; and
3. Legislative amendments must be in the public interest with regard to community conditions; the proposal either responds to changes in the community, or it corrects a mistake or inconsistency in the current plan or code; and
4. All amendments must conform to the Oregon Transportation Planning Rule with regard to adequacy of the transportation system

The Zoning map effective April 8, 2014 does not identify a zone for the annexation area; therefore, applying PUZ will be an amendment to the zoning map. This process is a legislative (Type IV) action due to being more than one acre. Multiple portions of

the Comprehensive Plan are applicable: Goal 14 – Policies 1a, 2b and 4 and Goal 15 – Policies 3 and 4. The policies within Goal 14 acknowledge parks as a needed land use for compliance with the Comprehensive Plan. The policies within Goal 15 promote river sensitive uses within the Willamette Greenway. Additionally, the Inventories Analysis associated with the Goal 15 Policies specifically contemplates a park on the lands in this application. Public parks and other recreational facilities, such as greenways, are a use permitted outright in the Public Use Zone; therefore, the PUZ is consistent with the Comprehensive Plan. HMC Title 19 was specifically designed to meet the regulatory policies of the comprehensive plan.

The Harrisburg Parks System Plan dated October 2022 identifies the annexation area as a portion of Eagle Park. Table 5.2 Park Development Recommendations includes pedestrian, boat and vehicular improvements. Compliance with the Oregon Transportation Planning Rule is ensured.

Oregon Revised Statutes

222.111 Authority and procedure for annexation; specifying tax rate in annexed territory

(1) When a proposal containing the terms of annexation is approved in the manner provided by the charter of the annexing city or by ORS 222.111 to 222.180 or 222.840 to 222.915, the boundaries of any city may be extended by the annexation of territory that is not within a city and that is contiguous to the city or separated from it only by a public right of way or a stream, bay, lake or other body of water. Such territory may lie either wholly or partially within or without the same county in which the city lies.

The existing city limits are contiguous to the northerly boundary of the lands in this application.

(2) A proposal for annexation of territory to a city may be initiated by the legislative body of the city, on its own motion, or by a petition to the legislative body of the city by owners of real property in the territory to be annexed.

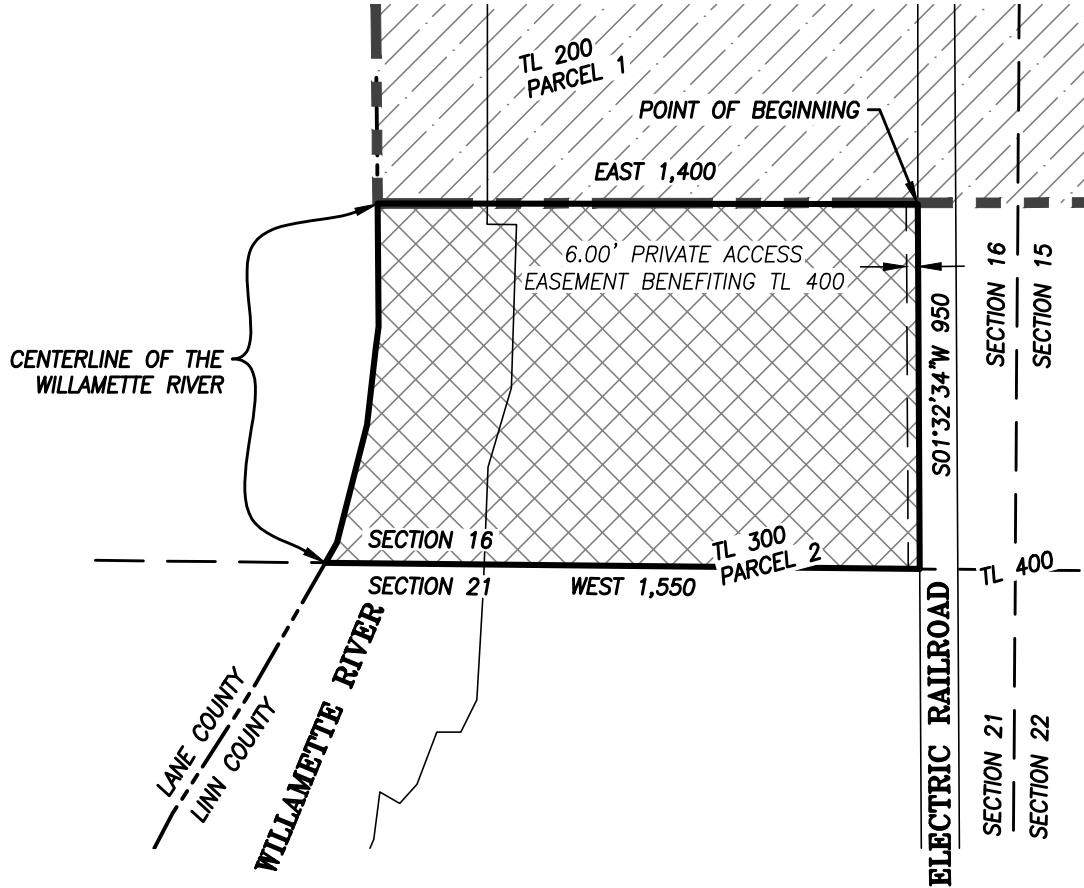
This application is by petition of the property owner.

222.125 Annexation by consent of all owners of land and majority of electors; proclamation of annexation

The legislative body of a city need not call or hold an election in the city or in any contiguous territory proposed to be annexed or hold the hearing otherwise required under ORS 222.120 when all of the owners of land in that territory and not less than 50 percent of the electors, if any, residing in the territory consent in writing to the annexation of the land in the territory and file a statement of their consent with the legislative body. Upon receiving written consent to annexation by owners and electors under this section, the legislative body of the city, by resolution or ordinance, may set the final boundaries of the area to be annexed by a legal description and proclaim the annexation.

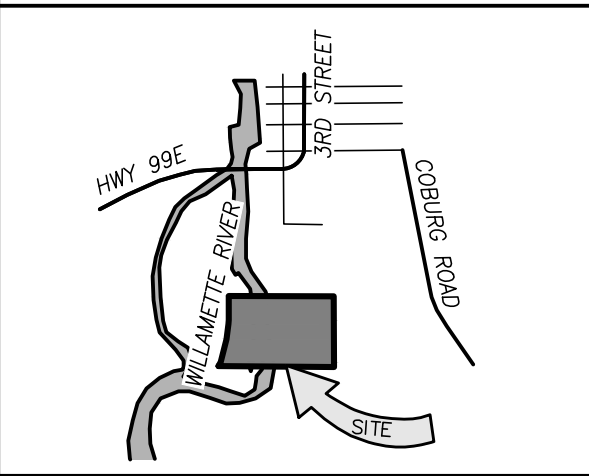
All owners have consented to this application. No electors reside on the lands in this application.

LAND ANNEXATION FOR THE CITY OF HARRISBURG S 1/2, SE 1/4, SEC 16, T15S, R4W, WM HARRISBURG, LINN COUNTY, OREGON






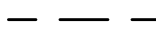
ASSESSOR'S MAP(S) TAX MAP 15S-04W-21, T.L. 300

Z:\2022\22-009a Park Annexation\Land Use\Annexation Map 2.dwg 4/21/2023 8:15 AM ANDREWS



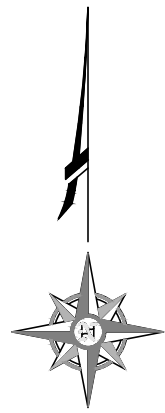
VICINITY MAP NOT TO SCALE

LEGEND

-  CITY LIMITS
-  LANDS TO BE ANNEXED
-  COUNTY BOUNDARY
-  SECTION LINE

NOTES

1. CITY AND COUNTY LIMITS BOUNDARIES SHOWN PER THE LINN COUNTY'S PLANNING WEB MAPPING APPLICATION ON APRIL 21, 2023.
2. NO KNOWN PRIVATE OR PUBLIC EASEMENTS EXCEPT FOR WHAT IS SHOWN ARE KNOWN TO EXIST ON SITE.



SCALE: 1"=500'

SHEET 1 OF 1



TAX MAP: 15S-04W-21; TAX LOT: 300

ANNEXATION MAP

APRIL 21, 2023



April 20, 2022

LEGAL DESCRIPTION - ANNEXATION
PORTION OF EAGLE PARK (TM 15S-04W-21, PORTION OF TL 300)
 Branch Engineering Inc. Project No. 22-009A

All that portion of Parcel 2 of Land Partition Plat Number 2020-08 as recorded in Linn County Oregon lying within Section 16 of Township 15 South, Range 4 West, Willamette Meridian, said portion being more particularly described as follows:

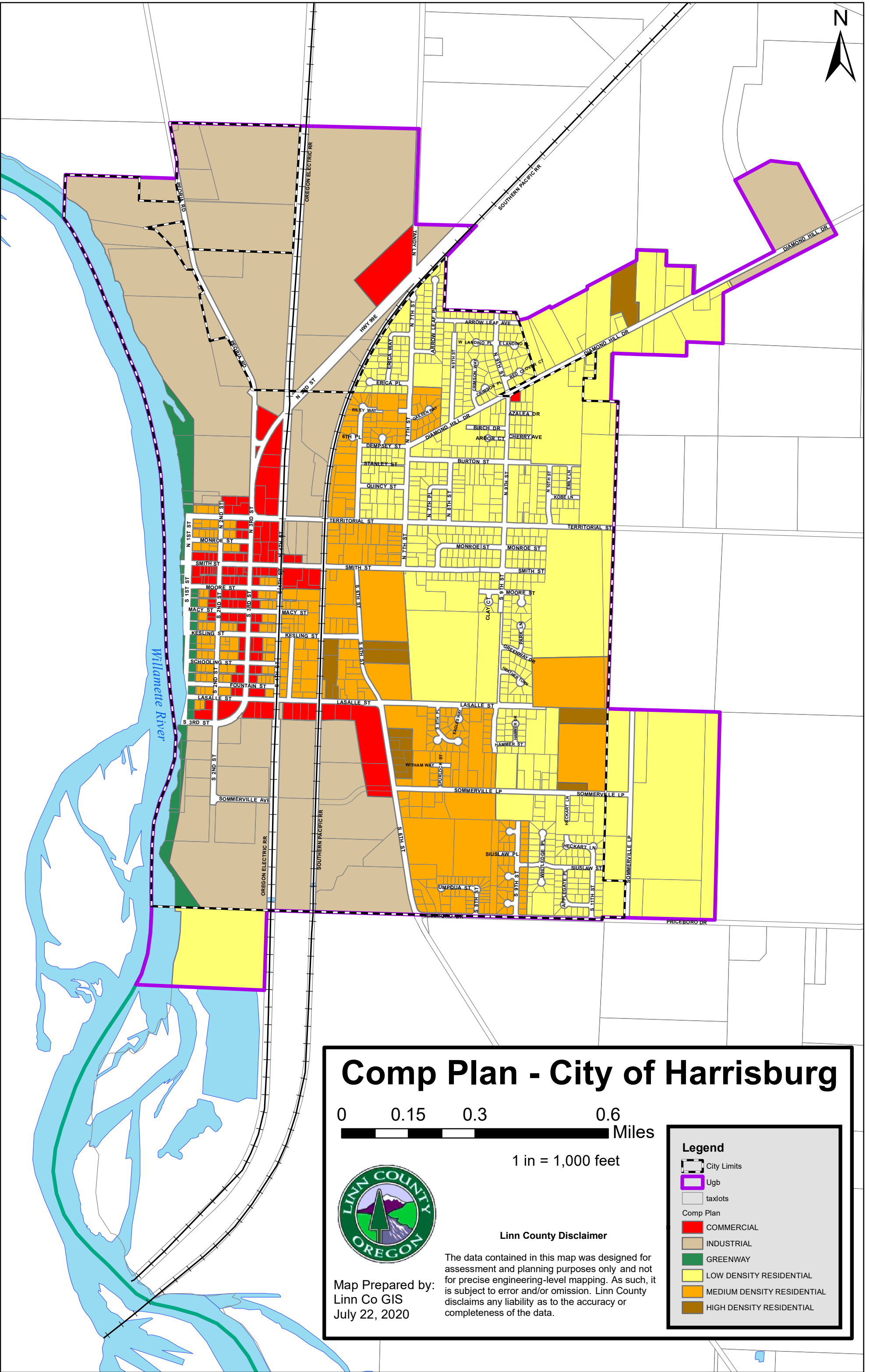
BEGINNING at the northeasterly corner of said Parcel 2; **THENCE** along the easterly boundary of said Parcel 2, also being the westerly right-of-way margin of the Oregon Electric Railroad right-of-way, South 01°32'34" West, 950 feet, more or less, to a point on the southerly boundary of said Section 16, also being a point on the southerly boundary of the City of Harrisburg Urban Growth Boundary; **THENCE** along said southerly boundary of Section 16 and southerly boundary of the City of Harrisburg Urban Growth Boundary West, 1,550 feet, more or less, to a point on the centerline of the Willamette River (as recorded in Linn County Survey CS 23700), also being the southwest corner of the City of Harrisburg Urban Growth Boundary; **THENCE** along said centerline of the Willamette River and continuing along said City of Harrisburg Urban Growth Boundary northerly to a point on the westerly extension of the northerly boundary of said Parcel 2, also being a point on the southerly boundary of the existing city limits of the City of Harrisburg; **THENCE** along said extension and the northerly boundary of said Parcel 2 and along said existing city limits East 1,400 feet, more or less, **RETURNING to the POINT of BEGINNING.**

REGISTERED
 PROFESSIONAL
 LAND SURVEYOR

DIGITALLY SIGNED

OREGON
 NOVEMBER 30, 2007
 RENEE CLOUGH
 69162LS

RENEWAL DATE: 12/30/23



Comp Plan - City of Harrisburg

0 0.15 0.3 0.6 Miles



1 in = 1,000 feet



Linn County Disclaimer

The data contained in this map was designed for assessment and planning purposes only and not for precise engineering-level mapping. As such, it is subject to error and/or omission. Linn County disclaims any liability as to the accuracy or completeness of the data.

Map Prepared by:
Linn Co GIS
July 22, 2020

Legend

- City Limits
- Ugb
- taxlots
- Comp Plan
- COMMERCIAL
- INDUSTRIAL
- GREENWAY
- LOW DENSITY RESIDENTIAL
- MEDIUM DENSITY RESIDENTIAL
- HIGH DENSITY RESIDENTIAL

ORDINANCE NO. 995

AN ORDINANCE ANNEXING CERTAIN PROPERTY LOCATED WITHIN THE URBAN GROWTH BOUNDARY OF THE CITY OF HARRISBURG, COUNTY OF LINN, STATE OF OREGON, INTO THE CITY LIMITS OF THE CITY OF HARRISBURG, APPLYING A CITY ZONE, AND DECLARING AN EFFECTIVE DATE.

WHEREAS, consistent with Oregon Revised Statute 222.111(2), and by and through the adoption of the Harrisburg Comprehensive Plan Volume 2, Goal 8 Implementation Measure 1, and further through the incorporation of the Master Parks Plan via Resolution No. 1271, on October 25, 2022, the City Council of the City of Harrisburg initiated the annexation of 31.2 acres of land commonly known as Eagle Park; and,

WHEREAS, the City Council, acting on behalf of the City as sole owner of the property, which has no residents, consents in writing to the annexation by this Ordinance consistent with ORS 222.125; and

WHEREAS, the City Council proposes to annex this property and amend the zoning in accordance with the provisions of ORS 222.120; and,

WHEREAS, the City has caused notice of the proposed annexation and zone map amendment to be published in the City newsletter, which is sent to 1300 households in Harrisburg, a local newspaper and was posted in four public spaces, consistent with Oregon Revised Statute 222.120(3); and,

WHEREAS, the Planning Commission held a public hearing on June 20, 2023, and the City Council held a second public hearing on June 27, 2023 regarding the proposed annexation and Comprehensive Zone Map amendment, giving the public an opportunity to be heard; and,

WHEREAS, the Harrisburg Comprehensive Plan, Volume II, provides for the application of specific zoning districts upon annexation of territory, and

WHEREAS, this ordinance is subject to referendum; and,

WHEREAS, the Harrisburg City Council finds the Annexation and Comprehensive Zone Map amendment is in the best interest of the City and of the contiguous territory.

NOW, THEREFORE, The City Council of the City of Harrisburg does hereby ordain as follows:

Section 1. The following described territory is hereby proclaimed to be annexed into the City Limits of the City of Harrisburg, and the zoning is hereby amended from UGA-EFU to PUZ (Public Use Zone):

That portion of Parcel 2 of Land Partition Plat Number 2020-08 as recorded in Linn County, Oregon lying within Section 16 of Township South, Range 4 West, Willamette Meridian, said portion being more particularly described as follows:

BEGINNING at the northeasterly corner of said Parcel 2; **THENCE** along the easterly boundary of said Parcel 2, also being the westerly right-of-way margin of the Oregon Electric Railroad right-of-way, South 01°32'34" West, 950 feet, more or less, to a point on the southerly boundary of said Section 16, also being a point on the southerly boundary of the City of Harrisburg Urban Growth Boundary; **THENCE** along said southerly boundary of Section 16 and southerly boundary of the City of Harrisburg Urban Growth Boundary West, 1,550 feet, more or less, to a point on the centerline of the Willamette River (as recorded in Linn County Survey CS 23700), also being the southwest corner of the City of Harrisburg Urban Growth Boundary; **THENCE** along said centerline of the Willamette River and continuing along said City of Harrisburg Urban Growth Boundary northerly to a point on the westerly extension of the northerly boundary of said Parcel 2, also being a point on the southerly boundary of the existing city limits of the City of Harrisburg; **THENCE** along said extension and the northerly boundary of said Parcel 2 and along said existing city limits East 1,400 feet, more or less, **RETURNING to the POINT of BEGINNING**

Section 2. The City Recorder shall, within ten (10) days of the effective date of this ordinance, file notices with the following agencies:

1. The County Assessor of Linn County,
2. The County Clerk of Linn County,
3. The Linn County Planning Department,
4. The Secretary of State of the State of Oregon, and
5. The Department of Revenue of the State of Oregon.

Section 3. The following copies shall be submitted to the agencies listed above:

1. A signed copy of this ordinance; and
2. A copy of the minutes adopting this Ordinance.

Section 4. This Ordinance shall take effect and be in full force and effect when signed by the Mayor, with the effective date of the annexation dating to be 30 days from the date of the Council meeting in which the annexation was approved.

PASSED BY THE COUNCIL: _____

APPROVED BY THE MAYOR: _____

EFFECTIVE DATE: July 27, 2023

Mayor

ATTEST:

Lori Ross, City Recorder

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF EXTENDING THE BNSF FRANCHISE AGREEMENT FOR ONE ADDITIONAL MONTH, BY APPROVING ORDINANCE NO. 996, “AN ORDINANCE AMENDING ORDINANCE NO. 798, SUPERCEDING ORDINANCE NO. 988 AND EXTENDING THE LENGTH OF THE FRANCHISE UNTIL JULY 31, 2023”

STAFF REPORT:

Exhibit A: Ordinance No. 996

ACTION: MOTION TO APPROVE ORDINANCE NO. 996, “AN ORDINANCE AMENDING ORDINANCE NO. 798, SUPERCEDING ORDINANCE NO. 988 AND EXTENDING THE LENGTH OF THE FRANCHISE UNTIL JULY 31, 2023”

THIS AGENDA BILL IS DESTINED FOR: Agenda – June 27, 2023

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends Council approve Ordinance No. 996

BACKGROUND INFORMATION:

As shared at the last Council meeting, the City Attorney has been working with the BNSF attorney in negotiating the Construction and Maintenance Agreement. It had been agreed that the City would put together the 3-year franchise agreement, which has been shared with them; BNSF was responsible for putting together the Construction and Maintenance Agreement. Unfortunately, the first C & M Agreement the City received was completely unsuitable for a City when it owns the right-of-way. In addition, the contract was also more suited to a 3rd party contractor, which is what the railroad typically works with.

After discussion between Staff and the City Attorney, it was decided it would be best for the City to revise the C & M Agreement so that it worked first to meet our needs and would focus on what worked best for the City. Staff has reviewed the document, and suggested some initial changes, while the City Engineer & Public Works Director will be reviewing the document starting on the 24th of June, after the standard Oregon Health Authority inspections are complete.

With the last meeting of this fiscal year occurring this evening, on June 27th, the City Attorney has asked the City to extend the franchise agreement for one more month, so he has time to continue to refine the agreement, and to work with the BNSF Attorney as we further negotiate the 4th St./Rail Improvement Project.

It's anticipated that Staff will bring the final documents to the City Council at the first meeting of the new fiscal year, which is scheduled for July 25th, 2023. The City Attorney will be able to join us that evening, during a scheduled executive session.

REVIEW AND APPROVAL:



06.19.23

Michele Eldridge Date
City Administrator

ORDINANCE NO. 996

AN ORDINANCE AMENDING ORDINANCE NO. 798, SUPERCEDING ORDINANCE NO. 988 AND EXTENDING THE LENGTH OF THE FRANCHISE UNTIL JULY 31, 2023

WHEREAS, at its regular meeting of June 26, 2002, the City Council of the City of Harrisburg enacted Ordinance No. 798 and granted the Burlington Northern and Santa Fe Railway a franchise for the placement of railway facilities within the City of Harrisburg, and

WHEREAS, May 10, 2022, the City Council enacted Ordinance 982 to amend the franchise granted by Ordinance No. 798 by extending its duration until December 30, 2022; and

WHEREAS, December 13, 2022, the City Council further enacted Ordinance No. 988 to amend the franchise granted by Ordinance No. 798 by extending its duration until June 30, 2023, unless it was extended by mutual agreement of the parties; and

WHEREAS, the City and the Burlington Northern and Santa Fe Railway are continuing to negotiate a construction and maintenance agreement, and 3-year franchise agreement that stipulates detailed engineering and cost assessments; and

WHEREAS, the City Attorney needs 30 days of additional time to negotiate and amend the C & M Agreement that is necessary for a successful resolution to this issue.

NOW, THEREFORE, The City Council of the City of Harrisburg does hereby ordain as follows:

Section 1. Section 7.6 of Ordinance No. 798 is amended to read as follows:

7.6 Effective Date. Inasmuch as this ordinance is necessary for the immediate preservation of the peace, health and safety of the City of Harrisburg, Oregon, an emergency is hereby declared to exist and this ordinance and Franchise shall be in full force and effective as of June 27, 2023, pursuant to the provisions of applicable law. This Franchise shall expire on July 31, 2023, unless extended by the mutual agreement of the parties.

PASSED BY THE COUNCIL: _____

APPROVED BY THE MAYOR: _____

EFFECTIVE DATE: _____

Mayor Robert C. Duncan

ATTEST:

Lori Ross, City Recorder

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF APPROVING ORDINANCE NO. 997, “AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE CHAPTER 13.05 SEWER SYSTEM AND HARRISBURG MUNICIPAL CODE CHAPTER 13.10 SEWER RATES AND CHARGES”

STAFF REPORT:

Exhibit A. Ordinance No. 997

ACTION: MOTION TO APPROVE ORDINANCE NO. 997 “AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE CHAPTER 13.05 SEWER SYSTEM AND HARRISBURG MUNICIPAL CODE CHAPTER 13.10 SEWER RATES AND CHARGES”

THIS AGENDA BILL IS DESTINED FOR: Agenda – June 27, 2023

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends Council approve Ordinance No. 997

BACKGROUND INFORMATION:

The City Council reviewed the draft form of HMC 13.05 at the last City Council meeting. Staff were asked to correct some of the his/her pronouns in the code, which has now been completed. In addition, there was a mashed section that was impossible to read in 13.05.090, Connection Charges. The agenda software somehow combined the notes on the side with the actual code that was merged. There were very few changes in this part of the code; mostly to change City Recorder to City, as well as a reference to the sewer committee, which has been obsolete for over 20-years. Those are both shown below.

In addition, Staff found one section that had been missed during the review from all staff members. In section 13.05.070, it addresses a health hazard, which would need to be addressed within 365 days. That has been updated to a period of 6-months, which matches the rest of the sewer code, and water code.

Original:

13.05.090 Connection charges. (As it appears in the Current HMC)

Any person or persons desiring to connect to a public sewer in the City of Harrisburg shall first make application for a permit to the City Recorder. Upon the receipt of the connection charge, equal to the cost estimate by the City Public Works Director, from the applicant, the City Recorder shall, upon approval of the sewer committee, issue a permit for a service connection. The estimated connection charge shall be adjusted to actual cost after the connection is completed. The person making the application shall either reimburse the City for the extra costs or be reimbursed for excess estimated charges. [Ord. 935 § 1, 2015; Ord. 601 Art. III § 2, 1991.]

13.05.090 Connection charges. (As Amended.)

Any person or persons desiring to connect to a public sewer in the City of Harrisburg shall first make application for a permit to the City. Upon the receipt of the connection charge, equal to the cost estimate by the City Public Works Director, from the applicant, the City shall, issue a permit for a service connection. The estimated connection charge shall be adjusted to actual cost after the connection is completed. The person making the application shall either reimburse the City for the extra costs or be reimbursed for excess estimated charges. [Ord. 935 § 1, 2015; Ord. 601 Art. III § 2, 1991.]

No other changes to the ordinance were made.

REVIEW AND APPROVAL:



Michele Eldridge, City Administrator 06.20.23
Date

ORDINANCE 997

AN ORDINANCE AMENDING HARRISBURG MUNICIPAL CODE CHAPTER 13.05 SEWER SYSTEM AND HARRISBURG MUNICIPAL CODE CHAPTER 13.10 SEWER RATES AND CHARGES

WHEREAS, the Harrisburg Public Works Director has been updating the City’s utility ordinances; and,

WHEREAS, the last time the Sewer System code was updated was in 2012; and,

WHEREAS, the City has merged these two sewer-related ordinances into one ordinance, making it easier to find information,

NOW THEREFORE, THE CITY OF HARRISBURG ORDAINS AS FOLLOWS:

Section 1. The Harrisburg Municipal Code Chapter 13.05 Sewer System and 13.10 Sewer Rates and Charges are amended as shown by the provisions contained in **Exhibit A**.

Repeal: Harrisburg Municipal Code Chapter 13.10, is hereby repealed.

PASSED by the Council this 27th Day of June, 2023.

APPROVED by the Mayor this 27th Day of June, 2023.

EFFECTIVE the 27th Day of July, 2023.

Mayor Duncan

ATTEST:

City Recorder

Exhibit A

Chapter 13.05 SEWER SYSTEM

Sections:

Article I. Definitions

[13.05.010 Definitions.](#)

Article II. Use of Public Sewers

13.05.015 Description of service.

[13.05.020 Unsanitary waste disposal.](#)

[13.05.030 Discharge of polluted water or sewage.](#)

[13.05.040 Privies, septic tanks, etc.](#)

[13.05.045 Authority of City Council to establish rates.](#)

[13.05.050 Sewer connections required.](#)

[13.05.055 Application for service.](#)

[13.05.060 Capping or closing of building sewers.](#)

[13.05.070 Declared health hazard.](#)

Article III. Connection Charges

13.05.075 Deposits.

[13.05.080 Connection to public sewer.](#)

[13.05.085 Handling of funds.](#)

[13.05.090 Connection charges.](#)

[13.05.093 Rendering of bills, responsibilities, delinquencies' and penalties.](#)

[13.05.095 Billing format.](#)

[13.05.100 Large water user.](#)

[13.05.105 Multiple units.](#)

[13.05.110 Sewer extension.](#)

[13.05.113 Service connections and main extensions within City limits.](#)

[13.05.115 Service connections and main extensions outside City limits](#)

Article IV. Sewage Disposal

[13.05.120 Private sewage disposal systems.](#)

[13.05.130 Permits.](#)

[13.05.140 Sewer connections.](#)

[13.05.150 Sanitation.](#)

[13.05.160 Additional requirements.](#)

[13.05.170 Discontinuance of private system.](#)

Article V. Building Sewers and Connections

[13.05.180 Sewer connection permits.](#)

[13.05.183 Responsibility for equipment or damage](#)

[13.05.185 Appeals](#)

[13.05.190 Applications.](#)

[13.05.200 Installation costs – Indemnity of the City.](#)

[13.05.210 Separate services.](#)

[13.05.220 Old building sewers.](#)

[13.05.230 Specifications.](#)

[13.05.240 Building sewer connection.](#)

[13.05.250 Connection tee riser.](#)

[13.05.260 Building sewer size and slope.](#)

[13.05.270 Building sewer installation.](#)

[13.05.280 Building sewer testing.](#)

[13.05.290 Gravity flow – Lifting.](#)

[13.05.300 Surface drainage.](#)

[13.05.310 Inspection.](#)

[13.05.315 Discontinuance of service.](#)

[13.05.320 Excavations – Restoration.](#)

13.05.325 City Certified Contractor requirements.

Article VI. Discharges to the Public Sewers

[13.05.330 Discharges prohibited.](#)

[13.05.335 Temporary service or RV connections](#)

[13.05.340 Unpolluted drainage.](#)

[13.05.350 Prohibited substances.](#)

[13.05.360 Substances subject to Public Works Director’s approval.](#)

[13.05.370 Required waste controls.](#)

[13.05.380 Interceptors.](#)

[13.05.390 Industrial wastes – Manholes.](#)

[13.05.400 Special sampling – Analysis of wastes.](#)

[13.05.410 Special arrangements.](#)

[13.05.420 Preliminary treatment.](#)

[13.05.425 Interruptions in service](#)

Article VII. Protection from Damage

[13.05.430 Infiltration and inflow.](#)

[13.05.440 Damage to sewage works.](#)

Article VIII. Enforcement

[13.05.450 Right of entry.](#)

[13.05.460 Safety – Indemnification.](#)

[13.05.470 Easements.](#)

[13.05.480 Notice of violation.](#)

[13.05.490 Penalty – Separate violations.](#)

[13.05.500 Mischief.](#)

[13.05.510 Liability.](#)

[13.05.520 Constitutionality – Saving clause.](#)

Article I. Definitions

13.05.010 Definitions.

Unless the context specifically indicates otherwise, the meaning of terms used in this chapter shall be as follows:

“BOD” (denoting biochemical oxygen demand) shall mean the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure in five days at 20 degrees centigrade expressed in milligrams per liter by weight.

“Building drain” shall mean that part of the lowest horizontal piping of a drainage system which receives the discharge from soil, waste, and other drainage pipes inside the walls of the building and conveys it to the building sewers, beginning five feet (one and one-half meters) outside the inner face of the building walls.

“Building sewer” shall mean the extension from the building drain to the property line or right-of-way line and connection to the public sewer or other point of disposal.

“City” means the City of Harrisburg, a municipal corporation of the State of Oregon.

“Collection system” means the system of public sewers to be operated by the City designed for the collection of sanitary sewerage.

“Combined sewer” shall mean a sewer receiving both surface runoff and sewage.

“Customer” means a person, corporation, association or agency receiving water or sewer service from the utility.

“Date of billing” means the date indicated on the utility bill, usually the day the utility bill is mailed or the final bill date.

“Day,” for the purpose of this chapter, means calendar days and not work days.

“Domestic waste” means any wastewater emanating from dwellings.

“Engineer” shall mean the City Engineer of the City or their authorized deputy, agent, or representative.

“Equivalent User Unit (EUU)” means a volume of wastewater which incurs the same costs for operations, maintenance, and replacement as the average volume of domestic waste discharged from an average unit in the treatment works service area. For purposes of making this determination, the City shall utilize the metered water use records of the City of Harrisburg. A single EUU is equivalent to 748 gallons.

“Finance Officer” means the Finance Officer of the City of Harrisburg or their supervisor.

“Garbage” shall mean solid wastes from the domestic and commercial preparation, cooking and dispensing of food, and from the handling, storage and sale of produce.

“Industrial wastes” shall mean the liquid wastes from any nongovernmental user of publicly owned treatment works identified in the Standard Industrial Classification Manual, 1987 Edition, Office of Management and Budget, as amended and supplemented under the following divisions:

- a. Division A – Agriculture, forestry, and fishing;
- b. Division B – Mining;
- c. Division D – Manufacturing;
- d. Division E – Transportation, communications, electric, gas, and sanitary services;
- e. Division I – Services.

A user in the divisions listed may be excluded if it is determined that it will introduce primarily segregated domestic wastes or wastes from sanitary conveniences.

“Main extensions” means extensions of collection pipelines, exclusive of service connections, beyond existing facilities.

“Mains” means collection pipelines located in streets, highways, public ways or private rights-of-way which are used to serve the general public.

“Natural outlet” shall mean any outlet into a watercourse, pond, ditch, lake, or other body of surface or ground water.

“New construction” shall mean a new structure constructed for the purpose of human occupancy, employment, recreation, etc., including placement of a manufactured home, or other similar dwellings.

“Operation and maintenance” means activities required to ensure the dependable and economical function of collection and treatment works.

a. “Maintenance” means preservation of functional integrity and efficiency of equipment and structures. This includes preventive maintenance, corrective maintenance, and replacement of equipment.

b. “Operation” means control of the unit processes and equipment that make up the collection and treatment works. This includes keeping financial and personal management records, laboratory control, process control, safety and emergency operation planning, employment of attorneys and consultants, payment of court costs and payment of any costs or fees reasonably associated with any of the above.

“Person” shall mean any individual, firm, company, association, society, corporation, or group.

“pH” shall mean the logarithm of the reciprocal of the weight of hydrogen ions in grams per liter of solution.

“Premises” means the integral property or area, including improvements thereon, to which sanitary sewer service is or will be provided.

“Private sanitary sewer system” shall mean any privy, privy vault, septic tank, cesspool, or other facility intended or used for the disposal of sewage on private property.

“Properly shredded garbage” shall mean the wastes from the preparation, cooking, and dispensing of food that has been shredded to such a degree that all particles will be carried freely under the flow and conditions normally prevailing in public sewers, with no particle greater than one-half inch (1.27 centimeters) in any dimension.

“Public sewer” shall mean a sewer in which all owners of abutting properties have equal rights and which is controlled by public authority.

“Public treatment works” means a treatment works owned and operated by a public authority.

“Public Works Director” shall mean the Public Works Director of the City of Harrisburg or their authorized deputy, agent, or representative.

“Rate schedules” means the entire body of effective rates, rentals, charges and regulations as set forth in the resolution establishing fees and rates.

“Replacement” means obtaining and installing equipment accessories or appurtenances that are necessary during the design or useful life, whichever is longer, of the collection and treatment works to maintain the capacity and performance for which such works were designed and constructed.

“Sanitary sewer” shall mean a sewer which carries sewage and to which storm, surface, and ground waters are not intentionally admitted.

“Service area” means the area in which the sanitary sewer service may be furnished at the utility’s option, and includes all that territory within the corporate limits of the City of Harrisburg and certain areas adjacent or in reasonable proximity thereto.

“Service connection” shall mean a public sewer which has been constructed to the property line or right-of-way line from a public sewer lateral or main for the sole purpose of providing a connection for the building sewer.

“Sewage” shall mean a combination of the water-carried wastes from residences, business buildings, institutions and industrial establishments, together with such ground, surface and storm waters as may be present.

“Sewage treatment plant” shall mean any arrangement of devices and structures used for treating sewage.

“Sewage works” shall mean City-owned facilities for collecting, pumping, treating and disposing of sewage.

“Sewer” shall mean a pipe or conduit for carrying sewage.

“Shall” is mandatory; “may” is permissive.

“Slug” shall mean any discharge of water, sewage, or industrial waste which in concentration of any given constituent or in quantity of flow exceeds for any period of duration longer than 15 minutes more than five times the average 24-hour concentration of flows during normal operation.

“Storm drain” (sometimes termed “storm sewer”) shall mean a sewer which carries storm and surface waters and drainage, but excludes sewage and industrial wastes, other than unpolluted cooling water.

“Suspended solids” shall mean solids that either float on the surface of or are in suspension in water, sewage, or other liquids, and which are removable by laboratory filtering.

“Treatment works” means all facilities for collecting, pumping, treating, and disposal of sewage. “Treatment system” and “sewerage system” shall be equivalent terms for “treatment works.”

“User” means every person using any part of the public treatment works of the City of Harrisburg.

“User charge” means charges levied on all users of the City of Harrisburg sanitary sewer system.

“Utility” means the City of Harrisburg, a municipal corporation of the State of Oregon (Sanitary Sewer Department).

“Watercourse” shall mean a channel in which a flow of water occurs, either continuously or intermittently. [Ord. 935 § 1, 2015; Ord. 906 § 1, 2012; Ord. 716 § 1, 1996; Ord. 601 Art. I, 1991.]

“Wintertime average” is the average number of EUUs for the months of November, December, January, February, March and April. [Ord. 935 § 1, 2015; Ord. 906 § 1, 2012; Ord. 799 § 1, 2002; Ord. 732 § 1, 1997.] Residential customers, May-October, will be billed monthly based upon the lesser of their wintertime average or actual water used.

Article II. Use of Public Sewers

13.05.015 Description of Service and Design Requirements

- 1. Supply. The utility will exercise reasonable diligence and care to provide sanitary sewer service to the customer.
- 2. Classes of Service. All services installed by the utility will be classified as follows:
 - a. Residential within City limits.
 - b. Commercial/Industrial within City limits.
 - c. Contract service.
 - d. Residential outside City limits.
 - e. Commercial/Industrial outside City limits.

f. Government (schools). [Ord. 732 § 2, 1997.]

3. It shall be the policy of the City of Harrisburg that all sewer flows into the collection system be metered. All flows shall be metered by an approved metering device on the properties water source or on the building sewer at the property line, at the property owner's expense.

4. All sewer system infrastructures shall be adequate structural strength constructed and designed to minimize inflow and infiltration into the sewage works.

5. All conveyance system components will be designed in accordance with the rules and regulations of the Oregon Department of Environmental Quality and will adhere to Oregon Administrative Rules, Chapter 340, Division 52

6. A 10-foot horizontal separation between any sanitary sewer and an adjacent water line shall be provided at all times. This applies regardless of whether the sewer is below or above the adjacent waterline. Parallel water and sewer lines in the same trench will not be allowed. Wherever a water line and sanitary sewer must cross, the crossing angle shall be approximately 90 degrees with the sewer line being a minimum of 12 inches below the waterline.

7. Connections to sanitary sewer pipes shall be made with approved mechanical taps. Tee installations shall utilize solid sleeve gasketed couplers compatible with the size and type of pipe being joined. Core drilled holes shall be used for mechanical taps in all types of sanitary sewer pipe. Connections made to sanitary sewer pipe shall be water tight.

13.05.020 Unsanitary waste disposal.

It shall be unlawful for any person to place, deposit, or permit to be deposited in any unsanitary manner upon public or private property within the City, or in any area under the jurisdiction of said City, any human or animal excrement, garbage, or other objectionable waste. [Ord. 601 Art. II § 1, 1991.]

13.05.030 Discharge of polluted water or sewage.

It shall be unlawful to discharge to any natural outlet within the City, or in any area under the jurisdiction of said City, any unsanitary sewage, industrial wastes, or other polluted waters, except where suitable treatment has been provided in accordance with subsequent provisions of this chapter. [Ord. 601 Art. II § 2, 1991.]

13.05.040 Privies, septic tanks, etc.

Except as hereinafter provided, it shall be unlawful to construct or maintain a private sanitary sewer system within the corporate limits of the City or in an area under the jurisdiction of the City. [Ord. 716 § 2, 1996; Ord. 601 Art. II § 3, 1991.]

13.05.045 Authority of City Council to establish rates.

The City Council shall, by resolution, establish the sewer rates, including a surcharge when appropriate, on all users of the public sewer system. Such charges shall be used exclusively for the operation, maintenance, and repair of the sewer system; prorated employee costs; administration costs; and expenses of collection of charges imposed by this chapter. [Ord. 732 § 3, 1997.]

13.05.050 Sewer connections required.

1. When a City sanitary sewer line does become available to property which has not previously been connected to the City sanitary sewer, or property which had a declared health hazard, the property owner will be given 6 months to connect to the City sanitary sewer line (“available to the property” means property adjacent to a City right-of-way in which a sewer line is installed).

2. When a request for an extension of a sanitary sewer line is made to the City, the sewer line must be installed to the full length of the street frontage of the property.

Exception. A waiver of remonstrance agreement may be accepted, after approval of the City Council, that the parcel will participate in future extension of sanitary sewer lines, when the following requirements are met:

- a. A parcel has more than 300 feet of frontage along the right-of-way; and

- b. The public sanitary sewer line is not immediately needed for the full length of the parcel to facilitate service to that parcel or other properties or to meet City of Harrisburg system needs. [Ord. 716 § 3, 1996; Ord. 601 Art. II § 4, 1991.]

13.05.055 Application for service.

1. An application for sewer service is required for all new accounts. Each applicant for sewer service shall be required to sign a form provided by the utility setting forth:
 - a. The date of application.
 - b. The location of premises to be served.
 - c. The date on which applicant will be ready for service.
 - d. The address to which bills are to be mailed or delivered.
 - e. Whether the applicant is the owner or tenant of, or agent for, the premises.
 - f. The name of applicant or business.
 - g. Such other information as the utility may reasonably request.

2. Property Owner Liability. In the event that the owner of the property rents their property to a tenant, it is necessary that the property owner sign an agreement provided by the City indicating that the owner is responsible for any unpaid utility bills for the property.

3. Contracts, other than applications, may be required prior to service, where in the opinion of the utility special circumstances warrant special consideration. [Ord. 814 § 1, 2003; Ord. 732 § 4, 1997.]

13.05.060 Capping or closing of building sewers.

Whenever houses and buildings connected to a public sewer are abandoned, razed or a sewer line exists to a property with no structure, the owner of the property shall be responsible for capping or closing the open building sewer connection to the public sewer. The building sewer on the owner’s property shall be closed at the public/private property lines and at the owner’s expense but shall be completed under City supervision and in conformity with City sewer requirements. If the owner fails to have the building sewer closed, the City of Harrisburg shall have the right to close sewer connections and to enter upon the property as warranted, for accomplishing such purpose. The expense of such closing shall be a debt due the City and lien upon the property and may be recovered by civil action in the name of the City against the property owner, the person, or both. [Ord. 601 Art. II § 5, 1991.]

13.05.070 Declared health hazard.

All property with structures or buildings normally used or inhabited by people located within the City, with a private sanitary sewer system and declared by the Oregon Department of Environmental Quality or the Linn County Health Department to contain conditions causing a danger to public health shall connect to the City sanitary sewer system to eliminate such health hazard within 6 months from a declaration of a danger to public health. An existing septic system may be grandfathered in for purposes of this chapter and may be repaired if desired. [Ord. 716 § 4, 1996; Ord. 601 Art. II § 6, 1991.]

Article III. Connection Charges

13.05.075 Deposit.

- 1. A deposit for sanitary sewer service may be required when:
 - a. The premises has had no prior service; or
 - b. The premises has had a change in property ownership or tenants; or
 - c. The premises has a disconnection or service disconnected for delinquency or other violations. (Also see subsection (4) of this section.)

d. An established resident, whose deposit has been refunded, and has had all services terminated for a period longer than 30 days.

2. Establishment of Deposit Rate. The fee for a sewer deposit will be established by the resolution establishing fees and rates.

3. Refund of Deposit.

a. At an owner-occupied location, the deposit shall be refunded if payments have been made on a regular and timely basis for a period of two years, or after the account has been closed and any outstanding charges have been paid.

b. At a renter-occupied location, the deposit shall be refunded after the account has been closed and any outstanding charges have been paid.

4. Redeposit. If, at any time after such sewer deposit refund is made to a depositor, the depositor becomes consistently delinquent in payment of their sewer charges or to the extent that it is necessary to issue a notice of discontinuance or reconnection of service, the City, as a condition of continuation or reconnection of service, may require such deposit to be redeposited.

5. Deduction of Sewer Use Fees. Prior to refund of deposit, as allowed by this chapter, the City shall first apply said deposit to any sum owed as a sewer use fee, before remitting any excess to the use upon termination of the account.

6. If a person is responsible for sewer service charges to the City of Harrisburg, as either a property owner, tenant or occupant, and the account is terminated with sewer service charges remaining unpaid, the City may withhold or discontinue service at any other location the person has, or wants, sewer services provided by the City of Harrisburg until the account is paid. [Ord. 898, 2011; Ord. 799 § 2, 2002; Ord. 793 § 1, 2002; Ord. 732 § 5, 1997.]

13.05.080 Connection to public sewer.

All houses, buildings or properties used for human occupancy, employment, recreation, or other purposes which are required to connect to the public sewer under the provisions of this chapter shall pay a connection charge for each separate service connection provided to the property. When one building sewer connection serves two or more buildings, each building shall pay a connection charge. [Ord. 601 Art. III § 1, 1991.]

13.05.085 Handling of funds.

1. Bills for sewer user charges shall be mailed to the address specified in the application for permit to make the connection unless or until the different owner or user of the property is reported to the City.
2. The City will deposit in the sewer fund all of the gross revenues received from charges, rates, surcharges and penalties collected for the use of the sewerage system as herein provided.
3. The revenues thus deposited in the sewer fund shall be used exclusively for operation, maintenance, and replacement; prorated employee costs; other administrative costs of such treatment works; and expenses of collection of charges imposed by this chapter.
4. Records of all assigned wastewater contributions forming the basis of the sewer use charges shall be kept on file with the City and shall be open for public inspection. [Ord. 906 § 1, 2012; Ord. 732 § 14, 1997.]

13.05.090 Connection charges.

Any person or persons desiring to connect to a public sewer in the City of Harrisburg shall first make application for a permit to the City. Upon the receipt of the connection charge, equal to the cost estimate by the City Public Works Director, from the applicant, the City shall, issue a permit for a service connection. The estimated connection charge shall be adjusted to actual cost after the connection is completed. The person making the application shall either reimburse the City for the extra costs or be reimbursed for excess estimated charges. [Ord. 935 § 1, 2015; Ord. 601 Art. III § 2, 1991.]

13.05.093 Rendering of bills, responsibilities, delinquencies, and penalties.

1. User charges shall be levied on all users of the City sewer system and a monthly utility bill shall be mailed. The sewer user charge for all property, whether occupied or unoccupied, shall begin on the day that connection is made to the City sewer system or on the first day of occupancy. Once the sewer user charge has commenced, no credit shall be given for vacancy unless it can be demonstrated that sewer service to that property from any and all sources has been discontinued, at which time the user charge shall be reduced to an account minimum maintenance charge. The regular user charge shall be reinstated as soon as water service to that property from any source has begun. If the date upon which the user charge is commenced or altered does not fall on the first date of a billing period, the closing bill shall be based upon actual water usage.
2. Determination of Sewer Rates.
 - a. Wintertime: During the months of November through April, residential customers shall be billed for sewer based upon the amount of water used.

b. Summertime: During the months of May through October, residential customers shall be billed based upon the lesser of (1) the amount of water used during the month or (2) their wintertime average. Sewer wintertime averages shall be effective May 1st of each year.

c. For these purposes, a church or other nonprofit organization with landscaping shall be billed as a residential customer if the Utility Billing Supervisor determines this to be reasonable and appropriate.

d. Residential customers without a six-month wintertime average shall be billed based upon the lesser of:

(1) The amount of water used during the month; or

(2) A wintertime average based upon the length of time the customer has been at the residence if it is less than six months but not less than two months; or

(3) Based upon a presumed water usage of 2.81 EUUs per household resident who is at least six years old.

e. Nonresidential customers shall be charged for sanitary sewer service based upon the number of EUUs of water usage each month. However, if the customer provides information to the satisfaction of the City that more than 50 percent of the water consumed is not going into the sanitary sewer system, then the City can charge for sanitary sewer services based upon one of these alternative billing methods:

(1) If it is possible to install a second meter (at the customer's expense) or use another method to more accurately determine the number of EUUs of water that are going into the sanitary sewer system, then this method may be used if it is found to be reasonable and appropriate to do so by the City; or

(2) If the City is satisfied that it is reasonable and appropriate to use the wintertime average, as used for residences, then this method can be used.

f. Sewer-only accounts shall be billed either:

(1) At the rate of 5.0 EUUs per household resident six years old or older; or

(2) Based upon the actual number of EUUs if a meter can be installed that the City concludes will more accurately reflect the number of EUUs to be charged for.

- g. The sewer fee shall be doubled for customers located outside of the City but using City sewer services.
- 3. The user charge shall be calculated by multiplying the total number of EUUs for each customer by a constant cost factor set by a City Council resolution.
- 4. The utility bill shall be due and payable to the City, in full, no later than 20 days after the date of billing and shall thereafter be considered delinquent and a lien against the premises served.
 - a. The City reserves the right to discontinue sanitary sewer system service to any customer whose account is delinquent 40 days after the date of billing.
 - b. The City shall notify the customer of the intent to discontinue service by written notice, in accordance with HMC [13.10.070](#).
- 5. In all instances where service has been discontinued, an administrative fee, set by resolution, shall be made for restoration of service.
- 6. Closing bills will be collected at the time of discontinuance of service and will be based upon the meter reading of actual water used. [Ord. 908, 2013; Ord. 907 §§ 1, 2, 2012; Ord. 906 § 1, 2012; Ord. 878 § 1, 2009; Ord. 827, 2005; Ord. 799 § 3, 2002; Ord. 782 § 1, 2001; Ord. 732 § 6, 1997.]

13.05.095 Billing format.

- 1. Utility bills shall be mailed monthly to customers and shall include:
 - a. The name and address of the person to whom the billing is being sent;
 - b. An account number;
 - c. The current charges, any past due charges, any payments, any adjustments and the total amount owing;
 - d. The service address location.
- 2. If the past due amount has not been paid on or before the tenth day of the month, then a shutoff notice will be mailed to the resident and property owner;
 - a. There will be a late fee assessed on the account. Late fees shall be established by resolution establishing fees and rates.
- 3. Service may be discontinued if payment in full is not received by the City within the allotted date and time as stated on the shutoff notice.

- 4. If service is discontinued, a shutoff fee will be charged.
 - a. Any Payments made after 3:00pm will have service restored the next business day;
- 5. The shutoff notice shall state:
 - (1) The deadline for making payment in order to avoid a shutoff;
 - (2) The address where payment can be made; and
 - (3) The past due amount and charges that must be paid.
- 6. In the event service is discontinued, a notice shall be left on the property stating that service has been discontinued until the delinquent account is paid in full. The notice shall be placed on or near the front door of the premises or most reasonably approachable entrance to the property for the general public.

13.05.100 Large water user.

In the event of a new service connection to the present sewer facilities of the City, or in the event of any extension of the sewer system to serve a user who may be a large water user, then and in that event, the Council as provided shall fix the connection charge to be paid by said sewer users, said Council to take into consideration the gallonage of water to be used by said business and any and all other factors which may affect the ultimate use of the sewage works of the City. [Ord. 601 Art. III § 3, 1991.]

13.05.105 Multiple units.

- 1. Number of Services to Separate Premises. Separate premises under single control or management will each be supplied through individual service connections unless the utility elects otherwise.
- 2. Service to Multiple Units. Separate houses, buildings, living or business quarters on the same premises or on adjoining premises, under single control or management, may be served at the option of the applicant by either of the following methods:
 - a. Through separate service connections to each or any unit; provided, that the pipeline system from each service is independent of the others, and is not interconnected; or
 - b. Through a single service connection to the entire premises. The responsibility for payment of charges through a single service connection of approved capacity must be assumed by the applicant.

3. Changes in Customer's Equipment. Customers making any material change in the size, character, or extent of the equipment or operation utilizing sewer service, or whose change in operations results in a large increase in their sewer service, shall immediately give the utility written notice of the nature of the change and, if requested by the utility, amend their application. [Ord. 732 § 8, 1997.]

13.05.110 Sewer extension.

The City within its judgment may provide to that area or areas within the City not served by the sewage system, but desiring to be served by a sewer system, a public sewer. The City may also allow the owners of said area or areas to construct the sewer facilities on said properties all in accordance with plans and specifications as approved by the engineer of the City, and in accordance with plans and specifications approved by the State of Oregon Department of Environmental Quality and installed in a manner satisfactory to and approved by a person authorized to inspect and test said sewer installations in the City. In all those areas where expansion is done by private persons under the approval of the City, according to adopted City standards, the City and the person doing the work shall agree as to the time within which said sewer extension work shall be done and upon completion of said work and acceptance thereof by the City, said sewer mains, laterals, and connections shall be turned over to the City free and clear of any and all expenses for the construction and installation thereof. The person, persons, or company doing the work before turning over the sewers, mains and laterals to the City shall prepare a map or plat showing all of the property served by said facilities and lots, parts of lots, or parcels of ground actually connected to said sewers. Each of the owners of said lots, parts of lots, or parcels of land shall, when connecting to the sewer, pay to the City a connection charge for the type of property served as provided by City ordinances.

In the event a further expansion of the City sewer system is made by the City itself, the connection charge shall be as said in this chapter.

It is further provided that all other properties served by said sewer installed, but which do not have a service connection running from the sewer mains or laterals to the property lines, shall, when connected up, pay a connection charge. [Ord. 601 Art. III § 4, 1991.]

13.05.113 Service connections and main extensions within City limits.

1. Service Connections.

- a. The City may furnish and install a service of such size and at such location as the applicant requests, provided such requests are reasonable.
- b. The utility shall have the absolute right to determine the size and all other matters in relation to main extensions. The service will be installed from the City

sewer main to the curb line or property line to the premises, which may abut on the street, on other thoroughfares, or on a City right-of-way or easement.

c. Charges for connection fees will be set by the resolution establishing fees and rates.

2. Change in Location of Services. Services moved for the convenience of the customer will be relocated only at the customer's expense. The customer will be required to pay the utility the actual labor costs, plus materials used.

3. Ownership. The service connection, whether located on public or private property, is the property of the utility; and the utility reserves the right to repair, replace and maintain it, as well as to remove it upon discontinuance of service.

4. Charges for Service Pipes Connected without Permit. If premises are connected without the application prescribed in this chapter, City sewer service shall be immediately disconnected. A new connection shall only be made upon compliance with the provisions of this chapter. Before a new connection is made, the applicant shall pay double the rate for the estimated quantity of sewer usage.

5. Abandoned and Nonrevenue-Producing Services. Where a service connection to any premises has been abandoned or not used for a period of one year or longer, the utility may cap the service connection. New service shall be provided only upon the owner making an application and paying for a new connection in the regular manner.

6. Leaking or Unused Services. Where there is a leak between the main and the private sewer line, the utility shall make all repairs free of charge. When a service pipe at the proper grade is damaged or destroyed by contractors or others, or where service pipes are destroyed by a person, contractor or company, they shall be responsible for such damage or destruction and shall pay the utility for the cost of repairing or replacing such pipes on the basis of the actual cost to the City in labor and in materials. [Amended during 2011 codification; Ord. 799 § 5, 2002; Ord. 732 § 15, 1997.]

13.05.115 Service connections and main extensions outside City limits.

1. The utility will not finance or construct sewer mains for residential, or commercial/industrial uses outside the City limits of Harrisburg, except in special circumstances outlined in this section. Individual service connections may be permitted, by option of the utility, on those mains owned and operated by the utility, outside the City limits. (The Council shall have the right to reject such petitions and to enter into contract with the petitioners under such conditions as the Council may elect.)

All sanitary sewer service delivered outside the City limits shall be considered as a special service and shall not be extended except under unusual circumstances. The service may be discontinued when sufficiently justified by the utility. A finding that unusual circumstances exist shall be related to both of the following:

- a. Public health need or the future viability of an existing industry; and
- b. A determination that the provision of the sanitary sewer supply is vital to the operation of a particular use.

2. Sewer mains shall be constructed in accordance with the utility’s standards and specifications, subject to inspection by the utility, with all necessary easements, rights-of-way, and permits to the utility. The utility will then own, operate and maintain the sewer main.

3. Applications and Rates. The City reserves the right to act on each application for outside-the-City service on its merits without regard to any other past or present application or service. If service is approved, the cost of service and connections will be listed in the applicable portion of the resolution establishing fees and rates. Sewer use rates will be double those for service to a similar customer inside the City limits.

4. Rules and Regulations.

- a. All customers outside the City receiving sanitary sewer service from the utility shall comply with and be bound by the rules and regulations of the utility.
- b. Individuals shall cooperate to a reasonable and practicable extent with other customers in the extension or enlargement of common facilities. [Ord. 732 § 16, 1997.]

Article IV. Sewage Disposal

13.05.120 Private sewage disposal systems.

Where a public sanitary sewer is not available under the provisions of HMC [13.05.050](#), the building sewer shall be connected to a private sewage disposal system complying with the requirements of the Oregon State Department of Environmental Quality and the Oregon Plumbing Speciality Code. [Ord. 601 Art. IV § 1, 1991.]

13.05.130 Permits.

Before commencement of construction of a private sewage disposal system, the owner shall first obtain a written permit from the Department of Environmental Quality of the State of Oregon or its authorized representative and a copy of said permit shall be filed with the City Recorder. [Ord. 601 Art. IV § 2, 1991.]

13.05.140 Sewer connections.

At such time as a public sewer becomes available to a property served by a private sewage disposal system as provided in HMC [13.05.120](#), a direct connection shall be made to the public sewer in compliance with this chapter, and any septic tanks,

cesspools, and similar private sewage disposal facilities shall be abandoned and filled with suitable material, except as provided as follows or as the City Council shall otherwise permit. Where existing buildings are too low to be served by an available sewer, the existing septic tank facilities shall be maintained in use and, when so ordered by the City, approved pumping facilities shall be installed to pump the septic tank effluent into the available sanitary sewer system. [Ord. 601 Art. IV § 3, 1991.]

13.05.150 Sanitation.

The owner shall operate and maintain the private sewage disposal facilities in a sanitary manner at all times, at no expense to the City. [Ord. 601 Art. IV § 4, 1991.]

13.05.160 Additional requirements.

No statement contained in this article shall be construed to interfere with any additional requirements that may be imposed by the State of Oregon Department of Environmental Quality. [Ord. 601 Art. IV § 5, 1991.]

13.05.170 Discontinuance of private system.

When a public sewer becomes available, the building sewer shall be connected to said sewer within 6 months, and the private sewage disposal system shall be cleaned of sludge and filled with clean bank-run gravel or pea gravel. [Ord. 601 Art. IV § 6, 1991.]

Article V. Building Sewers and Connections

13.05.180 Sewer connection permits.

No unauthorized person shall uncover, make any connections with or openings into, use, alter, or disturb any public sewer or appurtenance thereto and no person, firm, or corporation shall make any connection to any part of the sewer system without first making application and securing a written permit from the City. All sewer connections shall be made to existing connection points or those installed on the public sewer by the City at the cost of person making the connection/permit application. [Ord. 601 Art. V § 1, 1991.]

13.05.183 Responsibility for equipment or damage.

The customer shall at their own risk and expense furnish, install and keep in good and safe condition all equipment that may be required for receiving and utilizing the sanitary sewer service. The utility shall not be responsible for any loss or damage caused by the improper installation of such sewer service or the negligence, want of proper care or wrongful act of the customer or any of their tenants or agents, in installing, maintaining, using or operating or interfering with such equipment. [Ord. 732 § 9, 1997.]

The customer shall be liable for any damage to equipment or property owned by the utility which is caused by an act of the customer, their tenants or agent. Such damage shall include any damage to the sewer main, or appurtenances, that may result from hot water or steam from a boiler on the customer's premises. The utility shall be reimbursed by the customer for any such damage promptly on presentation of a bill. [Ord. 732 § 10, 1997.]

13.05.185 Appeals.

1. Should any user believe that he has been incorrectly assigned a number of EUUs, that user may apply for review of their use of the sewer system. If it has been determined by the City that a user's wastewater contribution is incorrectly assigned, the City shall reassign a more appropriate value to that user and shall notify that user of such reassignment.
2. Appeal of the rate established by the City shall be made by the City Administrator or the City Administrators authorized representative. Ord. 906 § 1, 2012; Ord. 732 § 19, 1997.]

13.05.190 Applications.

There shall be two classes of building sewer permits:

1. For residential and commercial service; and
2. For service to establishments producing industrial wastes.

In either case, the owner or their agent shall make application to the City Recorder. The permit application shall be supplemented by plans, specifications, or other information considered pertinent in the judgment of the Public Works Director. Permit and inspection fees for a residential, commercial or industrial building sewer permit shall be paid to the City at the time of filing the application. [Ord. 935 § 1, 2015; Ord. 601 Art. V § 2, 1991.]

13.05.200 Installation costs – Indemnity of the City.

All costs and expense incidental to the installation and connection of the building sewer shall be borne by the owner. The owner shall indemnify the City from any loss or damage that may directly or indirectly be occasioned by the installation of the building sewer. [Ord. 601 Art. V § 3, 1991.]

13.05.210 Separate services.

A separate and independent building sewer shall be provided for every building; except, where one building stands at the rear of another or an interior lot and no private sewer is available or can be constructed to the rear building through an adjoining alley, court,

yard, or driveway, the building sewer from the front building may be extended to the rear building and the whole considered as one building sewer. [Ord. 601 Art. V § 4, 1991.]

13.05.220 Old building sewers.

Old building sewers may be used in connection with new buildings or new building sewers only when they are found upon examination and testing by the Public Works Director to meet all requirements of this chapter. [Ord. 935 § 1, 2015; Ord. 601 Art. V § 5, 1991.]

13.05.230 Specifications.

The size, slope, alignment, materials of construction of a building sewer, and the methods to be used in excavating, placing of the pipe, jointing, testing and backfilling the trench, shall all conform to the requirements of the Oregon Plumbing Specialty Code and City of Harrisburg Standard Specifications or other applicable rules and regulations of the City. [Ord. 601 Art. V § 6, 1991.]

13.05.240 Building sewer connection.

The building sewer pipe shall be connected to a cleanout and cast-iron building drain near the building foundation. A special flexible, watertight adaptor shall be used in the connection to the building drain and the City sewer pipe at the sewer main or property line. All building sewer pipes shall be connected to an approved existing sewer main tee or a lateral extension provided by the City. At no time shall the owner or their representative make a direct connection to the public sanitary sewer main. [Ord. 601 Art. V § 7, 1991.]

13.05.250 Connection tee riser.

The first fitting at the connection with the public sewer and the building sewer at the property line or edge of the sewer easement shall be an approved testing tee provided by the property owner. The tee riser branch shall extend vertically from the building sewer to finished ground surface and shall be sealed with an approved watertight cap or plug. This riser shall be used for inserting a test plug for water-testing the building sewer and as an auxiliary cleanout. Backfilling around the riser shall be done in such manner so as not to damage the pipe. [Ord. 601 Art. V § 8, 1991.]

13.05.260 Building sewer size and slope.

The size and slope of the building sewer shall be subject to the approval of the City, but in no event shall the diameter be less than four inches. The slope of such four-inch pipe shall be one-quarter inch per foot or not be less than one-eighth inch per foot with the approval by the City Public Works Director. [Ord. 935 § 1, 2015; Ord. 601 Art. V § 9, 1991.]

13.05.270 Building sewer installation.

All excavation required for the installation of a building sewer shall be open trench work unless otherwise approved by the City Public Works Director. The building sewer shall be laid at uniform grade and in a straight alignment insofar as is possible. Changes in direction shall be made only with curved pipe no greater than 45-degree long radius bend. No 45-degree or 90-degree short radius elbow shall be used. A cleanout shall be placed outside the building where the building drain connects to the building sewer and at intervals not to exceed 100 feet in straight runs and for each aggregate change in direction exceeding 135 degrees. All pipe shall be laid on a four-inch granular base of three-quarter-inch-minus rock, pea gravel, fill sand, or combination thereof and the trench backfilled to at least six inches over the pipe with said material. No backfilling of the trench shall be done until approved by the City Public Works Director. [Ord. 935 § 1, 2015; Ord. 601 Art. V § 10, 1991.]

13.05.280 Building sewer testing.

The applicant for the building sewer permit shall notify the City when the building sewer is ready for inspection and connection to the public sewer. After final approval and testing of the building sewer by the City, the owner shall make the final connection to the building drain unless otherwise authorized by the City. A 30-minute internal, hydrostatic test will be required on all building sewers before connection is made to the building drain. All water, plugs and other facilities for making the test shall be furnished by the applicant or property owner’s representative. The minimum head over the top of the building sewer pipe shall be three feet at its highest point and shall have a nil allowable leakage. [Ord. 601 Art. V § 11, 1991.]

13.05.290 Gravity flow – Lifting.

Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such building drain shall be lifted by an approved means and discharged to the building sewer at the property owner’s expense. [Ord. 601 Art. V § 12, 1991.]

13.05.300 Surface drainage.

No person shall make connection of roof downspouts, exterior foundation drains, areaway drains or other sources of surface runoff or ground water to a building sewer or building drain which in turn is connected directly or indirectly to a public sanitary sewer. [Ord. 601 Art. V § 13, 1991.]

13.05.310 Inspection.

The applicant for the building sewer permit shall notify the Public Works Director when the building sewer is ready for inspection and connection to the public sewer. The

connection shall be made under the supervision of the Public Works Director or their representative. [Ord. 935 § 1, 2015; Ord. 601 Art. V § 14, 1991.]

13.05.315 Discontinuance of service.

1. Nonpayment of Bills. A customer’s sewer service may be discontinued if the utility bill is not paid in accordance with the procedures as listed in HMC [13.10.060](#).

2. Unsafe Apparatus.

a. The utility may refuse to furnish sewer service and may discontinue service to any premises where the sewer service lines are dangerous, unsafe, or are being used in violation of laws, ordinances or legal regulations.

b. The utility does not assume liability for inspecting the sewer apparatus on the customer’s property. The utility does reserve the right of inspection, however, if there is reason to believe that unsafe or illegal apparatus is in use.

3. Service Detrimental to Others. The utility may refuse to provide sewer service and may discontinue service to any premises where excessive demands by one customer may result in inadequate service to others.

4. Fraud and Abuse. The utility shall have the right to refuse or to discontinue sewer service to any premises to protect itself against fraud or abuse.

5. Noncompliance. The utility may, unless otherwise provided, discontinue sewer service to a customer for noncompliance with any portion of this chapter, if the customer fails to comply within five days after receiving written notice of the utility’s intention to discontinue service. If such noncompliance affects matters of health, safety, or other conditions that warrant such action, the utility may discontinue sewer service immediately.

6. Customer’s Request for Service Discontinuance.

a. A customer may have their sewer service discontinued by notifying the utility reasonably well in advance of the desired date of discontinuance. The customer will be required to pay all sewer charges until the date of such discontinuance.

b. If a customer fails to notify the utility, the customer will be required to pay for sewer service from the date the utility has learned that the customer has vacated the premises, until the utility has discontinued service.

7. Restoration – Reconnection Charge. For requests of restoration and/or reconnection of sewer service, the City shall charge a fee as set in the applicable portion of the resolution establishing fees and rates. [Ord. 732 § 11, 1997.]

13.05.320 Excavations – Restoration.

All excavations for building sewer installation shall be adequately guarded with barricades and lights so as to protect the public from hazard. Streets, sidewalks, parkways, and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the City. [Ord. 601 Art. V § 15, 1991.]

13.05.325 City Certified Contractor Requirements.

All contractors who work on any part of the City infrastructure shall be designated by the Public Works Director as a City Certified Contractor.

1. Contractors shall submit the following information to the Public Works Director to be considered for approval as a City Certified Contractor;

- a. The Contractor, or Contractor’s Supervisor on the project must have twelve months’ experience working on municipal projects with the same materials as those required by City standards. A reference letter from a municipality where work has been performed shall be submitted.
- b. The Contractor shall have and submit an OSHA approved written safety policy or provide industry standard documentation of a satisfactory safety record.
- c. The Contractor shall have and submit a current Oregon General Contractors License.
- d. The Contractor shall have and submit current insurance bonds and or liability to cover the project amount.
- e. All Contractor employees must be covered by workman’s compensation.
- f. An approved Contractor will remain a City Certified Contractor providing work is performed for the City within a 5-year period. The City can revoke the the privilege of City Certified Contractor at any time, for any reason. The Contractor may then reapply for the designation.
- g. A newly approved City Certified Contractor shall be required to sign additional forms before any work on the City infrastructure can be performed.

Article VI. Discharges to the Public Sewers

13.05.330 Discharges prohibited.

No person shall discharge or cause to be discharged any storm water, surface water, ground water, roof runoff, subsurface drainage, uncontaminated cooling water, or unpolluted industrial process waters to any sanitary sewer. [Ord. 601 Art. VI § 1, 1991.]

13.05.335 Temporary service or RV connection.

No temporary service connections or RV dump connections shall be allowed unless granted in writing by the utility. If allowed for hardship reasons it shall only be for a documented short term and all domestic water to said connection must be metered by the City.

13.05.340 Unpolluted drainage.

Storm water and all other unpolluted drainage shall be discharged to such sewers as are specifically designated as storm sewers, or to a natural outlet approved by the Public Works Director. Industrial cooling water or unpolluted process waters may be discharged, on approval of the Public Works Director, to a storm sewer or natural outlet. [Ord. 935 § 1, 2015; Ord. 601 Art. VI § 2, 1991.]

13.05.350 Prohibited substances.

No person shall discharge or cause to be discharged any of the following described waters or wastes to any public sewers:

1. Any gasoline, grease, oils, paint, benzene, naphtha, fuel oil, or other explosive liquid, solid or gas.
2. Any water or wastes containing toxic or poisonous solids, liquids, or gases in sufficient quantity, either singly or by interaction with other wastes, to injure or interfere with any animals, create a public nuisance, or create any hazard in the receiving waters of the sewage treatment plant, including but not limited to cyanides in excess of two mg/l of CN in the wastes as discharged to the public sewer.
3. Any waters or wastes having a pH lower than 6.0 or higher than 9.0 or having any other corrosive property capable of causing damage or hazard to structures, equipment, and personnel of the sewage works.
4. Solid or viscous substances in quantities or of such size capable of causing obstruction at the flow in sewers, or other interference with the proper operation of the sewage works such as, but not limited to, ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, underground garbage, whole blood, paunch manure, hair and fleshing, entrails, and paper dishes, cups, milk containers, etc., either whole or ground by garbage grinders. [Ord. 601 Art. VI § 3, 1991.]

13.05.360 Substances subject to Public Works Director’s approval.

No person shall discharge or cause to be discharged the following described substances, materials, waters or wastes if it appears likely in the opinion of the Public Works Director that such wastes can harm either the sewers, sewage treatment process or equipment, have an adverse effect on the receiving stream, or can otherwise

endanger life, limb, public property or constitute a nuisance. In forming this opinion as to the acceptability of these wastes, the Public Works Director will give consideration to such factors as quantities of subject wastes in relation to flows and velocities in the sewers, materials of construction of the sewers, nature of the sewage treatment process, capacity of the sewage treatment plant, degree of treatable wastes in the sewage treatment plant, and other pertinent factors. The substances prohibited are:

1. Any liquid or vapor having a temperature higher than 140 degrees Fahrenheit (60 degrees centigrade).
2. Any water or waste containing fats, gas, grease, or oils, whether emulsified or not, in excess of 100 mg/l or containing substances which may solidify or become viscous at temperatures between 32 and 150 degrees Fahrenheit (zero and 65 degrees centigrade).
3. Any garbage that has not been properly shredded. The installation and operation of any garbage grinder equipped with a motor of three-fourths horsepower (0.75 hp) or greater shall be subject to the review and approval of the Public Works Director.
4. Any waters or wastes containing strong acid iron pickling wastes or concentrated plating solutions, whether neutralized or not.
5. Any waters or wastes containing iron, chromium, copper, zinc, and similar objectionable or toxic substances; or wastes exerting an excessive chlorine requirement, to such degree that any such material received in the composite sewage at the sewage treatment works exceeds the limits established by the Public Works Director for such materials.
6. Any waters or wastes containing phenols or other taste- or odor-producing substances, in such concentrations exceeding limits which may be established by the Public Works Director as necessary, after treatment of the composite sewage, to meet the requirements of the State, Federal, or other public agencies of jurisdiction of such discharge to the receiving waters.
7. Any radioactive wastes or isotopes of such half-life or concentration as may exceed limits established by the Public Works Director in compliance with applicable State or Federal regulations.
8. Materials which exert or cause:
 - a. Unusual concentrations of inert suspended solids (such as, but not limited to, fuller's earth, lime slurries, and lime residues) or of dissolved solids (such as, but not limited to, sodium chloride and sodium sulfate).
 - b. Excessive discoloration (such as, but not limited to, dye wastes and vegetable tanning solutions).

c. Unusual BOD, chemical oxygen demand, or chlorine requirements in such quantities as to constitute a significant load on the sewage treatment works.

d. Unusual volume of flow or concentration of wastes constituting slugs as defined herein.

9. Waters or wastes containing substances which are not amenable to treatment or reduction by the sewage treatment processes employed or are amenable to treatment only to such degree that the sewage treatment plant effluent cannot meet the requirements of other agencies having jurisdiction over discharge to the receiving waters.

10. Any waters or wastes containing suspended solids of such character and quantity that unusual attention or expense is required to handle such material at the sewage treatment plant.

11. Any noxious or malodorous gas or substance capable of creating a public nuisance, including the contents of septic tanks and cesspools, without written consent of the Public Works Director. [Ord. 935 § 1, 2015; Ord. 738 § 1, 1997; Ord. 601 Art. VI § 4, 1991.]

13.05.370 Required waste controls.

If any waters or wastes are discharged, or are proposed to be discharged, to the public sewers, which waters contain the substances or possess the characteristics enumerated in HMC [13.05.360](#), and which in the judgment of the Public Works Director may have a deleterious effect upon the sewage works, processes, equipment, or receiving waters, or which otherwise create a hazard to life or constitute a public nuisance, the Public Works Director may:

1. Reject the wastes;
2. Require pretreatment to an acceptable condition for discharge to the public sewers;
3. Require control over the quantities and rates of discharge; and/or
4. Require payment to cover the added cost of handling and treating the wastes not covered by existing taxes or sewer charges under the provisions of HMC [13.05.410](#). If the Public Works Director permits the pretreatment or equalization of waste flows, the design and installation of the plants and equipment shall be subject to the requirements of all applicable codes, ordinances and laws. [Ord. 935 § 1, 2015; Ord. 601 Art. VI § 5, 1991.]

13.05.380 Interceptors and Traps.

Grease, oil, and interceptors or traps shall be provided when, in the opinion of the Public Works Director, they are necessary for the proper handling of liquid wastes containing grease in excessive amounts, or any flammable wastes, sand, or other harmful ingredients; except that such interceptors shall not be required for private living quarters or dwelling units. All interceptors shall be of a type and capacity approved by the Public Works Director and shall be located as to be readily and easily accessible for cleaning and inspection and shall be maintained by the owner, at their expense, in continuously efficient operation at all times. [Ord. 935 § 1, 2015; Ord. 601 Art. VI § 6, 1991.]

13.05.390 Industrial wastes – Manholes.

When required by the Public Works Director, the owner of any property serviced by a building sewer carrying industrial wastes shall install a suitable control manhole, together with such necessary meters and other appurtenances in the building sewer to facilitate observation, sampling, and measurement of the wastes. Such manhole, when required, shall be accessible and safely located and shall be constructed in accordance with plans approved by the Public Works Director. The manhole shall be installed by the owner at their expense and shall be maintained by them so as to be safe and accessible at all times. [Ord. 935 § 1, 2015; Ord. 601 Art. VI § 7, 1991.]

13.05.400 Special sampling – Analysis of wastes.

All measurements, tests and analyses of the characteristics of waters and wastes to which reference is made in this chapter shall be determined in accordance with the most recent edition of Standard Methods for the Examination of Water and Waste Water, published by the American Public Health Association, and shall be determined at the control manhole provided or upon suitable samples taken at said control manhole. In the event that no special manhole has been required, the control manhole shall be considered to be the nearest downstream manhole in the public sewer to the point at which the building sewer is connected. Sampling shall be carried out by customarily accepted methods to reflect the effect of constituents upon the sewage works and to determine the existence of hazards to life, limb, and property. (The particular analyses involved will determine whether a 24-hour composite of all outfall of a premises is appropriate or whether a grab sample or samples should be taken. Normally, but not always, BOD and suspended solids analyses are obtained from 24-hour composites of all outfall whereas pH is determined from periodic grab samples.) [Ord. 601 Art. VI § 8, 1991.]

13.05.410 Special arrangements.

No statement contained in this article shall be construed as preventing any special agreement or arrangement between the City and any industrial concern whereby an industrial waste of unusual strength or character may be accepted by the City for treatment, subject to payment therefor by the industrial concern. [Ord. 601 Art. VI § 9, 1991.]

13.05.420 Preliminary treatment.

Where preliminary treatment or flow-equalizing facilities are provided for any waters or wastes, they shall be maintained continuously in satisfactory and effective operation by the owner at their expense. Preliminary treatment will be required before its admission into the public sewers of any waters or wastes having:

- 1. A five-day biochemical oxygen demand (BOD) greater than 300 parts per million by weight; or
- 2. Containing any quantity of substances having the characteristics described in HMC [13.05.350](#); or
- 3. Containing more than 350 parts per million by weight of suspended solids; or
- 4. Having an average daily flow greater than two percent of the average daily sewage flow of the City shall be subject to the review and approval of the Public Works Director. The owner shall provide, at their expense, such preliminary treatment as may be necessary. Plans, specifications, and other pertinent information relating to the proposed preliminary treatment facilities shall be submitted for the approval of the Engineer and of the State of Oregon Department of Environmental Quality, and no construction of such facilities shall be commenced until said approvals are obtained in writing. [Ord. 935 § 1, 2015; Ord. 601 Art. VI § 10, 1991.]

13.05.425 Interruptions in service.

The utility shall not be liable for damage resulting from an interruption in service. Temporary shutdowns may be resorted to by the utility for improvements and repairs. Whenever possible, and as time permits, all customers affected will be notified prior to such shutdowns. The utility will not be liable for interruption, or for any loss or damage occasioned thereby, if caused by accident, act of God, fire, strikes, riots, war or any other cause not within its control. [Ord. 732 § 18, 1997.]

Article VII. Protection from Damage

13.05.430 Infiltration and inflow.

- 1. All property owners identified by the City as contributors to excessive or improper infiltration or inflow into the treatment works shall be advised of their infiltration and inflow problems.
- 2. All such situation properties shall be provided a 60-day grace period in which to correct the infiltration and inflow problems as identified, said 60-day grace period to extend from the date of notification. All infiltration and inflow problems corrected by the property owner shall be by a permit from the City and inspection by the City Public Works Director.

3. By the end of the 60-day grace period, each property owner shall notify the City of corrective actions that have been taken or are in progress, which actions shall be specified in the notification to the City.

4. A property owner failing to notify the City of corrective actions prior to the end of the 60-day grace period shall be subject to termination of service, without further notice, and water service, if provided by the City, shall be immediately discontinued and shut off until the violation shall have been corrected in accordance with Federal, State, and City regulations.

5. In the event any instance of excessive or improper infiltration or inflow into the treatment works of the City shall continue beyond the 60-day grace period, it is hereby declared that such continuing infiltration or inflow is a public nuisance and that the City shall have the right to abate such public nuisance, and to enter upon any private property within the City for such purpose. The cost of such abatement shall be a debt due to the City and may be recovered by civil action in the name of the City against the property owner, the person or both. An administration fee of \$250.00 or 10 percent of the cost, whichever is greater, shall be charged and collected by the City in addition to all costs of abatement. [Ord. 935 § 1, 2015; Ord. 601 Art. VII, 1991.]

13.05.440 Damage to sewage works.

No unauthorized person shall maliciously, willfully, or as the result of negligence on their part break, damage, destroy, uncover, deface, or tamper with any structure, facility, appurtenance, or equipment which is a part of the sewage works in the City. This does not apply, however, to any employee of the City during the time they are engaged in City official employment, nor to any person or persons authorized to work in any manner thereon. Any person violating this provision shall be subject to immediate arrest under charge of criminal mischief. [Ord. 601 Art. VIII, 1991.]

Article VIII. Enforcement

13.05.450 Right of entry.

The Public Works Director and other duly authorized employees or contractor of the City may enter any property for any purposes of inspection, observations, measurement, sampling and testing in accordance with the provisions of this chapter after obtaining permission from any person with authority over the property to grant it, or after obtaining a warrant. [Ord. 935 § 1, 2015; Ord. 906 § 1, 2012; Ord. 601 Art. IX § 1, 1991.]

13.05.460 Safety – Indemnification.

While performing the necessary work on private properties referred to in HMC [13.05.450](#), the Public Works Director or duly authorized employees of the City shall observe all safety rules applicable to the premises established by the company, and the company shall be held harmless for injury or death to the City employees, and the City

shall indemnify the company against loss or damage to its property by City employees and against liability claims and demands for personal injury or property damage asserted against the company and growing out of the gauging and sampling operation, except as such may be caused by negligence or failure of the company to maintain safe and accessible conditions as required in HMC [13.05.390](#). [Ord. 935 § 1, 2015; Ord. 601 Art. IX § 2, 1991.]

13.05.470 Easements.

The Public Works Director and other duly authorized employees of the City bearing proper credentials and identification shall be permitted to enter all private properties through which the City holds a duly negotiated easement for the purposes of, but not limited to, inspection, observation, measurement, sampling, repair, and maintenance of any portion of the sewage works lying within said easement. All entry and subsequent work, if any, on said easement shall be done in full accordance with the terms of the duly negotiated easement pertaining to the private property involved. [Ord. 935 § 1, 2015; Ord. 601 Art. IX § 3, 1991.]

13.05.480 Notice of violation.

Any person found to be violating any provision of this chapter shall be served by the City with written notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations. [Ord. 601 Art. X § 1, 1991.]

13.05.490 Penalty – Separate violations.

Any person who shall continue any violation beyond the time limit provided for in HMC [13.05.480](#) shall be guilty of a misdemeanor, and on conviction thereof shall be fined in an amount not exceeding the greater of (1) \$500.00, or (2) the penalty amount stated in OAR 340-012 for each violation. Each day in which any such violation shall continue shall be deemed a separate offense. [Ord. 906 § 1, 2012; Ord. 666 § 1, 1995; Ord. 601 Art. X § 2, 1991.]

13.05.500 Mischief.

1. It shall be unlawful for any person other than authorized City of Harrisburg personnel to tamper with any line or any appliances, equipment or other appurtenances to the City of Harrisburg sanitary sewer system.
2. Any developer, contractor, property owner, or private citizen who connects to the City sewer main without prior City approval and without City public works personnel on site at the time the connection is made shall be subject to having that service terminated, fined up to \$500.00, and required to pay for the City inspection of the work performed and any corrections required by the City Engineer.

3. Nothing in this section or chapter shall prevent a person in violation of this chapter from being prosecuted for criminal mischief under ORS Chapter [164](#). [Ord. 906 § 1, 2012; Ord. 749 § 1, 1998; Ord. 716 § 4, 1996; Ord. 601 Art. X § 3, 1991.]

13.05.510 Liability.

Any person or persons, as the result of violating any of the provisions of this chapter, causing any expense, loss or damage to the City shall immediately become liable to the City for the full sum of such expense, loss or damage. The City Council may, at its discretion, instruct the City Attorney to proceed against any such person or persons, in any court of competent jurisdiction, in a civil action to be brought in the name of the City, for the recovery of the full sum of any expense, loss or damage sustained by the City. [Ord. 601 Art. XI, 1991.]

13.05.520 Constitutionality – Saving clause.

If any clause, sentence, paragraph, section, article or portion of this chapter for any reason shall be adjudged invalid by a court of competent jurisdiction, such judgment shall not affect, impair or invalidate the remainder of this chapter, but shall be confined in its operation to the clause, sentence, paragraph, section or portion of this chapter directly involved in the controversy in which judgment is rendered. [Ord. 732 § 21, 1997.]

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF APPROVING STATE REVENUE SHARING RESOLUTIONS, AND HOLDING A PUBLIC HEARING GIVING CITIZENS OPPORTUNITY TO COMMENT ON THE USE OF STATE REVENUE SHARING FUNDS

STAFF REPORT:

- Exhibit A: Resolution No. 1276
- Exhibit B: Resolution No. 1277

ACTION: MOTION TO APPROVE:

1. **RESOLUTION NO. 1276, “A RESOLUTION CERTIFYING THE CITY OF HARRISBURG IS ELIGIBLE TO RECEIVE STATE REVENUE SHARING MONEY IN FY 2023-24.”**
2. **RESOLUTION NO. 1277, “A RESOLUTION DECLARING THE CITY OF HARRISBURG’S ELECTION TO RECEIVE STATE REVENUES IN FY 2023-24.”**

THIS AGENDA BILL IS DESTINED FOR: Work Session Agenda – June 27, 2023

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
\$115,870	Yes	General Fund: Liquor Tax Receipts, Cigarette Taxes & State Revenue Sharing
\$289,945	Yes	Street Fund: Gas Tax Receipts

STAFF RECOMMENDATION:

Staff recommends Council Approve Resolution No. 1276, and Resolution No. 1277

BACKGROUND INFORMATION:

As required by ORS 221.760 the City is located in a county having more than 100,000 inhabitants, and therefore must show that it is eligible to receive state revenue sharing (Exhibit A), by certifying that it provides 4 or more municipal services (Exhibit B). Those services are included in the resolution.

In addition, ORS 221.770 requires that the City holds public hearings in order to allow citizens to be heard about the uses of state revenue sharing funds. A public hearing was held at the Budget Committee meeting on May 15, 2023, to discuss the possible uses of the shared revenues, and the public will be given the opportunity to discuss the uses of state sharing funds at this City Council meeting.

REVIEW AND APPROVAL:

Cathy Nelson

6/13/2023

Cathy Nelson
Finance Officer

Date

RESOLUTION NO. 1276

A RESOLUTION CERTIFYING THE CITY OF HARRISBURG IS ELIGIBLE TO RECEIVE STATE REVENUE SHARING MONEY IN FY 2023-24

WHEREAS, ORS 221.760 provides as follows:

The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police Protection
- (2) Fire Protection
- (3) Street construction, maintenance, and lighting
- (4) Sanitary sewer
- (5) Storm sewers
- (6) Planning, zoning, and subdivision control
- (7) One or more utility services; and,

WHEREAS, the City Council recognizes the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Harrisburg hereby certifies that it provides the following four or more municipal services enumerated in ORS 221.760:

- Police Protection
- Street construction, maintenance and lighting
- Sanitary sewer
- Storm sewers
- Planning, zoning, and subdivision control, and
- Water service

Approved by the City of Harrisburg, dated this 27th Day of June 2023.

Mayor, City of Harrisburg

ATTEST:

City Recorder

RESOLUTION NO. 1277

A RESOLUTION DECLARING THE CITY OF HARRISBURG’S ELECTION TO RECEIVE STATE REVENUES IN FY 2023-24

WHEREAS, pursuant to ORS 221.770, the City must elect to receive state revenues for fiscal year 2023-24; and,

WHEREAS, the City of Harrisburg had levied property taxes for the fiscal year 2022-23, in accordance with ORS 221.770; and,

WHEREAS, on May 15, 2023, the City of Harrisburg Budget Committee held a public hearing to discuss possible uses of the state revenue sharing funds; and,

WHEREAS, the City Council has held a public hearing on the proposed uses of state revenue sharing funds in relation to the entire budget at the time of budget adoption.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Harrisburg does elect to receive state revenue sharing funds for fiscal year 2023-24.

DATED this 27th day of June, 2023.

Mayor, City of Harrisburg

ATTEST:

City Recorder

I, Lori Ross, duly appointed and acting City Recorder of the City of Harrisburg, Linn County, Oregon, do hereby certify that a public hearing before the Budget Committee was held on May 15, 2023, and a public hearing before the City Council was held on June 27, 2023, giving citizens opportunity to comment on use of State Revenue Sharing funds.

City Recorder

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF APPROVING THE CITY BUDGET FOR FISCAL YEAR 2023-24 BY APPROVING RESOLUTIONS TO INCREASE WATER RATES (RESOLUTION NO. 1278), SEWER RATES (RESOLUTION NO. 1279), STORM DRAINAGE RATES (RESOLUTION 1280), TO ADOPT BUDGET APPROPRIATIONS FOR FY 2023-2024 BY APPROVING RESOLUTION NO. 1281 AND ADOPT A MODIFIED CASH BASIS FOR ACCOUNTING BY APPROVING RESOLUTION NO. 1282.

STAFF REPORT:

- Exhibit A: Approved/Amended 2023/2024 Budget
- Exhibit B: Resolution No. 1278
- Exhibit C: Resolution No. 1279
- Exhibit D: Resolution No. 1280
- Exhibit E: Resolution No. 1281
- Exhibit F: Resolution No. 1282

ACTION: I MOVE TO ADOPT THE APPROVED FY 2023-2024 CITY BUDGET AS AMENDED, AND TO APPROVE THE FOLLOWING RESOLUTIONS:

- 1. RESOLUTION NO. 1278, “A RESOLUTION ESTABLISHING WATER RATES FOR USERS OF THE HARRISBURG MUNICIPAL WATER SYSTEM, REPEALING RESOLUTION NO. 1266, AMENDING RESOLUTION NO. 578, SECTION 5, AND ESTABLISHING AN EFFECTIVE DATE.”**
 - 2. RESOLUTION NO. 1279, “A RESOLUTION ESTABLISHING SEWER RATES FOR USERS OF THE HARRISBURG MUNICIPAL SEWER SYSTEM, REPEALING RESOLUTION NO. 1267, AMENDING RESOLUTION NO. 579, AND ESTABLISHING AN EFFECTIVE DATE.”**
 - 3. RESOLUTION NO. 1280, “A RESOLUTION ESTABLISHING STORM DRAINAGE RATES FOR USERS OF THE HARRISBURG MUNICIPAL STORM DRAINAGE SYSTEM, REPEALING RESOLUTION NO. 1268, AND ESTABLISHING AN EFFECTIVE DATE.”**
 - 4. RESOLUTION NO. 1281, “A RESOLUTION MAKING APPROPRIATIONS FOR THE CITY OF HARRISBURG, OREGON, FOR THE FISCAL YEAR 2023-2024.”**
 - 5. RESOLUTION NO. 1282 “RESOLUTION ADOPTING THE CASH BASIS OF ACCOUNTING FOR THE ANNUAL BUDGET, BOOKS OF RECORD, AND FINANCIAL REPORTING”**
-

THIS AGENDA BILL IS DESTINED FOR: Agenda – June 27, 2023

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommend the City Council adopt FY 2023-24 budget as presented, by approving Budget Resolution Nos. 1278, 1279, 1280, 1281 and 1282.

BACKGROUND INFORMATION:

On May 15, 2023, the Budget Committee reviewed and approved the proposed budget for Fiscal Year (FY) 2023-24. As the Mayor and City Council are participants on the Budget Committee, it is anticipated that the Mayor and Councilors are familiar with the approved budget.

The following funds have been adjusted after the Budget Committee accepted the proposed budget:

General Fund.

The City Council directed the Finance Officer to move \$15,000 out of Contingency and into a new line item titled "Playground Donation" under Special Payments. No other changes have been made to the Approved Budget. Exhibit A is presented with the amendment change made.

Appropriate budget notices have been published in the Albany Democrat Herald on June 16, 2023 and was made available to the public.

There are five attached resolutions associated with the adoption of the approved budget. The resolutions state:

1. The water rates, and an effective date of July 1, 2023;
2. The sewer rates, and an effective date of July 1, 2023;
3. The storm drainage rates, and an effective date of July 1, 2023; and
4. The appropriations for FY 2023-2024;
5. The adopting of modified cash accounting basis effective date of July 1, 2023;

The City Council can accept the approved budget and resolutions as proposed or modify the budget so long as no fund is modified by more than 10 percent.

The City Council must adopt a budget at this meeting, or hold a special meeting before July 1, 2023, to have an adopted budget in place for the next fiscal year. The City Auditor has recommended that we change from Modified Accrual Accounting to Modified Cash Accounting

to assist in reporting the new GASB-97 requirements. The suggested motion is located at the top of this report.

REVIEW AND APPROVAL:

Cathy Nelson

06/13/2023

Cathy Nelson
Finance Officer

Date

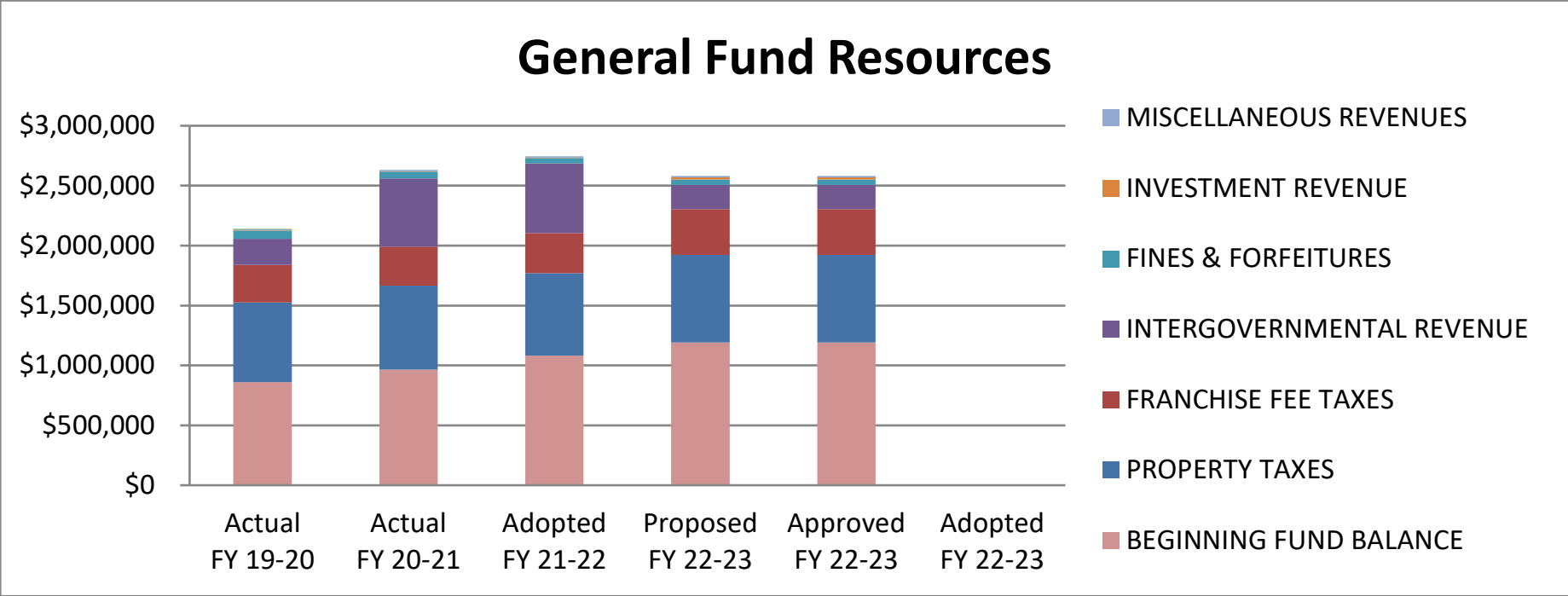


CITY OF HARRISBURG
APPROVED BUDGET: 2023-2024
June 27, 2023

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GENERAL FUND (10): Resources

Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$860,288	\$964,798	\$1,080,000	\$1,190,160	\$1,190,160	\$0
PROPERTY TAXES	\$665,273	\$701,102	\$689,500	\$732,050	\$732,050	\$0
FRANCHISE FEE TAXES	\$314,285	\$325,615	\$334,820	\$381,880	\$381,880	\$0
LICENSES & PERMITS	\$91,506	\$26,402	\$13,000	\$10,900	\$10,900	\$0
INTERGOVERNMENTAL REVENUE	\$217,651	\$569,321	\$581,830	\$201,970	\$201,970	\$0
FINES & FORFEITURES	\$67,455	\$57,438	\$44,550	\$45,050	\$45,050	\$0
INVESTMENT REVENUE	\$3,656	\$1,553	\$1,650	\$18,210	\$18,210	\$0
MISCELLANEOUS REVENUES	\$12,040	\$11,920	\$12,380	\$12,250	\$12,250	\$0

**CITY OF HARRISBURG
General Fund (10)**

GENERAL FUND (10): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
860,288	964,798	1,080,000	BEGINNING FUND BALANCE	1,190,160	1,190,160	0
<u>PROPERTY TAXES</u>						
649,351	686,969	675,000	GENERAL FUND CURRENT TAXES	718,050	718,050	0
15,922	14,133	14,500	GENERAL FUND PRIOR TAXES	14,000	14,000	0
665,273	701,102	689,500	TOTAL PROPERTY TAXES	732,050	732,050	0
<u>FRANCHISE FEE TAXES</u>						
159,502	173,117	175,000	PACIFIC CORP (PP&L)	199,500	199,500	0
11,731	0	12,440	BURLINGTON NORTHERN RR	12,680	12,680	0
16,111	16,926	17,500	AT&T LONG DISTANCE	18,560	18,560	0
30,584	40,948	40,000	REPUBLIC SERVICES	46,050	46,050	0
38,263	40,202	39,000	NW NATURAL GAS	51,310	51,310	0
2,589	2,407	2,500	CENTURYLINK (FORMERLY QWEST)	2,400	2,400	0
26,760	13,380	13,380	MCI / VERIZON	13,380	13,380	0
28,733	38,635	35,000	COMCAST	38,000	38,000	0
12	0	0	OTHER FRANCHISE FEES	0	0	0
314,285	325,615	334,820	TOTAL FRANCHISE FEE TAXES	381,880	381,880	0
979,558	1,026,717	1,024,320	TOTAL TAXES	1,113,930	1,113,930	0
<u>LICENSES & PERMITS</u>						
76,532	14,365	5,000	BUILDING PERMITS	2,000	2,000	0
10,550	8,621	5,000	LAND USE REVIEW	5,000	5,000	0
4,424	3,416	3,000	LIEN SEARCH CHARGES	3,900	3,900	0
91,506	26,402	13,000	TOTAL LICENSES & PERMITS	10,900	10,900	0

GENERAL FUND (10): RESOURCES

6.

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					

INTERGOVERNMENTAL REVENUE

3,600	0	3,600	MARINE BOARD GRANT	3,600	3,600	0
7,200	7,200	7,200	HRA ADMINISTRATIVE REIMBURSEMENT	7,500	7,500	0
59,866	68,917	66,940	LIQUOR TAX RECEIPTS	71,210	71,210	0
3,216	3,153	2,740	CIGARETTE TAXES	2,660	2,660	0
34,621	45,569	37,000	STATE REVENUE SHARING	42,000	42,000	0
0	0	0	LINN COUNTY HOUSING GRANT	0	0	0
0	11,691	31,560	OPRD GRANT	75,000	75,000	0
109,148	0	0	COVID RELIEF GRANT	0	0	0
0	432,791	432,790	AMERICAN RELIEF PROGRAM GRANT	0	0	0
217,651	569,321	581,830	TOTAL INTERGOVERNMENTAL REVENUE	201,970	201,970	0

FINES & FORFEITURES

67,180	57,375	44,500	FINE & COURT REVENUE	45,000	45,000	0
275	63	50	COURT COLLECTION INTEREST	50	50	0
67,455	57,438	44,550	TOTAL FINES & FORFEITURES	45,050	45,050	0

INVESTMENT REVENUE

3,656	1,553	1,650	GENERAL FUND INTEREST	18,210	18,210	0
3,656	1,553	1,650	TOTAL INVESTMENT REVENUE	18,210	18,210	0

MISCELLANEOUS REVENUES

1,727	2,511	1,000	OTHER MISCELLANEOUS INCOME	1,000	1,000	0
2,191	1,740	2,000	CREDIT CARD PROCESSING	1,750	1,750	0
1,025	1,275	980	RENTAL-CITY PROPERTY & EQUIPMENT	1,000	1,000	0
7,097	6,394	8,400	TRANSIENT ROOM TAX	8,500	8,500	0
12,040	11,920	12,380	TOTAL MISCELLANEOUS REVENUES	12,250	12,250	0

2,232,154	2,664,899	2,757,730	TOTAL RESOURCES	2,592,470	2,592,470	0
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Estimated Property Taxes for City:

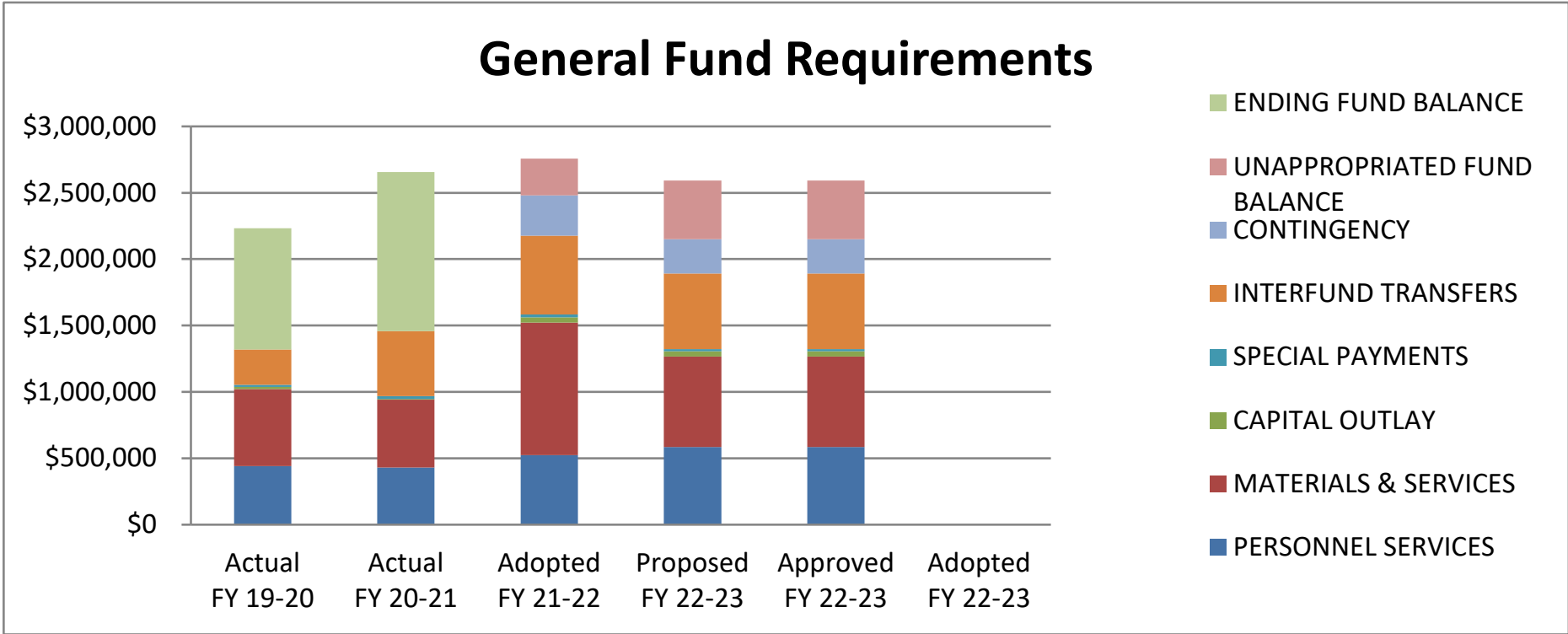
\$234,121,015 (assessed value)

0.0031875 (City permanent tax rate)

\$ 746,261 (Taxes to be levied)

96% (Collection rate)

\$ 718,052 (Taxes expected to collect)



GENERAL FUND (10): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
PERSONNEL SERVICES	\$440,916	\$431,460	\$523,850	\$584,050	\$584,050	\$0
MATERIALS & SERVICES	\$581,666	\$511,230	\$999,110	\$683,115	\$683,115	\$0
CAPITAL OUTLAY	\$15,030	\$4,817	\$40,000	\$40,000	\$40,000	\$0
SPECIAL PAYMENTS	\$15,000	\$20,000	\$20,000	\$15,000	\$15,000	\$0
INTERFUND TRANSFERS	\$267,000	\$490,000	\$595,000	\$569,500	\$569,500	\$0
CONTINGENCY	\$0	\$0	\$302,570	\$257,750	\$257,750	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$277,200	\$443,055	\$443,055	\$0
ENDING FUND BALANCE	\$912,542	\$1,199,894	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG
General Fund (10)**

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

GENERAL FUND (10): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					

PERSONNEL SERVICES

256,902	243,014	295,500	ADMINISTRATION WAGES	333,600	333,600	0
0	0	5,500	ADMIN OFFICE ASSISTANCE	5,500	5,500	0
5,000	4,800	9,600	COURT WAGES	9,600	9,600	0
276	249	300	ADMIN UNEMPLOYMENT TAXES	330	330	0
21,204	19,101	22,400	ADMIN SOCIAL SECURITY TAXES	24,650	24,650	0
75,168	85,495	89,000	ADMIN MEDICAL INSURANCE	94,980	94,980	0
71,578	65,092	89,700	ADMIN PERS	98,850	98,850	0
2,163	641	800	ADMIN LIFE & DISABILITY INS	850	850	0
3,097	4,447	5,200	ADMIN PAY & LONGEVITY	6,000	6,000	0
76	93	150	ADMIN WORK COMP QUARTERLY	150	150	0
2,677	3,428	3,000	ADMIN WORK COMP PREMIUM	3,500	3,500	0
0	0	0	ADMIN OFPLA TAX	3,340	3,340	0
2,400	4,800	2,400	PERSONNEL SERVICES-MARINE BD	2,400	2,400	0
375	300	300	CELLULAR PHONE	300	300	0

440,916	431,460	523,850	TOTAL PERSONNEL SERVICES	584,050	584,050	0
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3.0	3.5	4.5	Total Full-Time Equivalent (FTE)	4.5	4.5	3.5
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MATERIALS & SERVICES

PROFESSIONAL SERVICES

7,223	8,835	8,840	AUDIT & FINANCIAL ASSISTANCE	9,500	9,500	0
300	250	300	FILING FEE	300	300	0
0	0	2,000	CONSULTANT FEES	2,000	2,000	0
20,020	7,337	20,000	CONTRACT SERVICES	20,000	20,000	0
45	221	1,600	ELECTION & BUDGET NOTIFICATION	1,200	1,200	0
0	0	10,000	GRANT EXPENSES	10,000	10,000	0
55,690	0	0	COVID RELIEF GRANT EXPENSE	0	0	0
0	12,907	285,580	AMERICAN RELIEF PROGRAM GRANT EXPENSE	0	0	0
10,175	13,212	30,000	ENGINEERING SERVICES	30,000	30,000	0

93,453	42,762	358,320	TOTAL PROFESSIONAL SERVICES	73,000	73,000	0
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GENERAL FUND (10): REQUIREMENTS

6.

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					

LEGAL SERVICES

9,907	11,578	12,000	COURT REVENUE PAYOUT	12,000	12,000	0
7,099	4,300	25,000	CITY BUSINESS ATTORNEY FEES	20,000	20,000	0
1,313	7,873	7,500	COURT RELATED ATTORNEY FEES	10,000	10,000	0
1,402	270	2,000	MISCELLANEOUS COURT COSTS	1,500	1,500	0
19,721	24,021	46,500	TOTAL LEGAL SERVICES	43,500	43,500	0

INSURANCE SERVICES

12,321	13,667	14,750	GENERAL INSURANCE	17,605	17,605	0
12,321	13,667	14,750	TOTAL INSURANCE SERVICES	17,605	17,605	0

LAND USE FEES

66,481	11,473	5,000	BUILDING PERMIT EXPENSES	1,500	1,500	0
568	1,346	750	LAND USE REVIEW CHARGES	750	750	0
67,049	12,819	5,750	TOTAL LAND USE FEES	2,250	2,250	0

MISCELLANEOUS & COUNCIL BUSINESS

295	111	500	FLOWERS & GIFTS	750	750	0
3,764	2,967	5,000	OTHER MISC EXPENSES	7,000	7,000	0
1,932	1,442	1,700	LIEN SEARCH CHARGES	1,000	1,000	0
925	160	1,000	EMPLOYEE RECRUITMENT	1,000	1,000	0
0	0	500	DONATION TO N. WATCH & SEN CTR	0	0	0
10,000	4,000	25,000	TOURISM PROMOTION	25,000	25,000	0
16,916	8,680	33,700	TOTAL MISC. & COUNCIL BUSINESS	34,750	34,750	0

OFFICE EXPENDITURES

3,506	5,605	5,600	INTERNET,E-MAIL & WEB PAGE	7,000	7,000	0
1,500	1,768	1,650	MACHINE ANNUAL CONTRACTS	1,500	1,500	0
0	0	1,000	MACHINE MAINTENANCE	1,000	1,000	0
3,839	2,666	5,000	OFFICE SUPPLIES	6,000	6,000	0
1,732	3,231	2,500	POSTAGE	3,500	3,500	0
2,548	2,453	2,500	BANK/STATE POOL SERVICE CHARGE	2,500	2,500	0
1,850	2,676	2,200	SOFTWARE MAINT & UPGRADE	2,000	2,000	0
3,678	4,723	8,000	CODIFICATION	5,000	5,000	0
0	144	10,000	HMC/COUNCIL UPGRADE	5,000	5,000	0
18,653	23,266	38,450	TOTAL OFFICE EXPENDITURES	33,500	33,500	0

GENERAL FUND (10): REQUIREMENTS

6.

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					

PROFESSIONAL IMPROVEMENTS

1,500	3,362	6,000	SCHOOLS/CONFERENCES	6,000	6,000	0
2,164	2,407	2,500	ORGANIZATIONAL MEMBERSHIP	2,500	2,500	0
0	1,597	11,000	ROOM & BOARD	11,000	11,000	0
19	0	3,000	TRAVEL	3,000	3,000	0
0	0	600	ELECTED OFFICIAL TRAINING	1,000	1,000	0
3,683	7,366	23,100	TOTAL PROFESSIONAL IMPROVEMENTS	23,500	23,500	0

GOVERNMENT SERVICES

4,361	4,482	4,500	OREGON CASCADES WEST COG	5,100	5,100	0
400	400	500	AGING SERVICES	500	500	0
240,867	249,183	261,700	COUNTY LAW ENFORCEMENT	272,120	272,120	0
14,370	26,880	41,300	SUPPLEMENTAL LAW ENFORCEMENT	41,300	41,300	0
3,242	3,289	3,500	LEAGUE OF OREGON CITIES	3,650	3,650	0
549	659	700	OREGON GOVERNMENT ETHICS COMMISSION	700	700	0
0	0	0	LINN COUNTY HOUSING EXPENSE	0	0	0
0	850	1,000	CASCADE WEST REGIONAL CONSORTIUM	1,000	1,000	0
0	0	0	LOBBYIST (SMAC)	7,500	7,500	0
263,789	285,743	313,200	TOTAL GOVERNMENT SERVICES	331,870	331,870	0

UTILITIES

196	400	500	NW NATURAL GAS EXPENSES	1,800	1,800	0
13,516	14,744	16,000	PACIFIC POWER & LIGHT	18,000	18,000	0
26,950	30,123	33,000	STREET LIGHTING	33,000	33,000	0
1,834	1,936	1,900	TELEPHONE	1,900	1,900	0
42,496	47,203	51,400	TOTAL UTILITIES	54,700	54,700	0

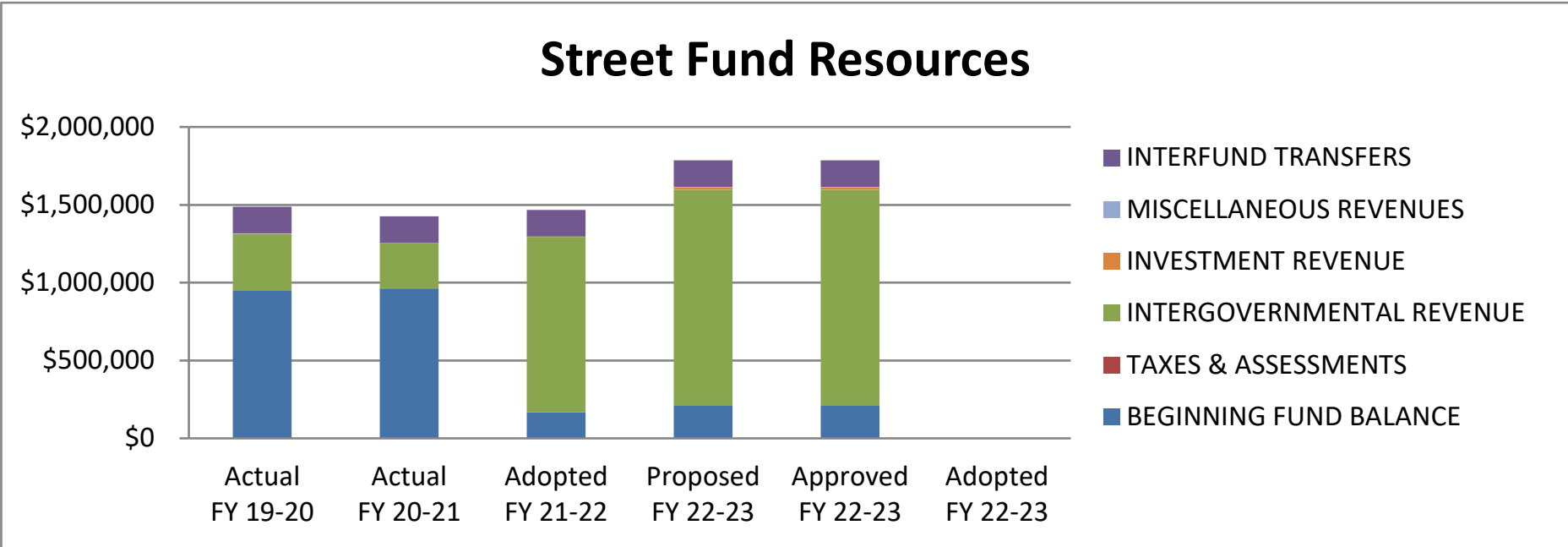
BUILDINGS & GROUNDS

457	470	500	BNRR PARK LEASE	500	500	0
16,793	14,992	30,000	GENERAL MAINTENANCE	30,000	30,000	0
11,700	11,850	12,900	JANITOR CONTRACT	12,900	12,900	0
1,202	5,040	5,040	FACILITY MAINTENANCE-MARINE BD	5,040	5,040	0
13,433	13,274	20,000	PARK MAINTENANCE	20,000	20,000	0
0	77	45,500	PARKS MASTER PLAN & SDC UPDATE	0	0	0
43,585	45,703	113,940	TOTAL BUILDINGS & GROUNDS	68,440	68,440	0

GENERAL FUND (10): REQUIREMENTS

6.

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
581,666	511,230	999,110	TOTAL MATERIALS & SERVICES	683,115	683,115	0
<u>CAPITAL OUTLAY</u>						
15,030	4,817	40,000	CONSTRUCTION PROJECTS	40,000	40,000	0
15,030	4,817	40,000	TOTAL CAPITAL OUTLAY	40,000	40,000	0
1,037,612	947,507	1,562,960	TOTAL ORG./PROG. REQUIREMENTS	1,307,165	1,307,165	0
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM						
<u>SPECIAL PAYMENTS</u>						
15,000	20,000	20,000	HART DONATION	15,000	15,000	0
0	0	0	PLAYGROUND DONATION	0	15,000	0
15,000	20,000	20,000	TOTAL SPECIAL PAYMENTS	15,000	30,000	0
<u>INTERFUND TRANSFERS</u>						
35,000	35,000	40,000	TRANSFER TO OFFICE EQUIPMENT	40,000	40,000	0
150,000	150,000	150,000	TRANSFER TO STREET FUND	150,000	150,000	0
82,000	85,000	85,000	TRANSFER TO LIBRARY FUND	85,000	85,000	0
0	120,000	220,000	TRANSFER TO COMMUNITY & ECONOMIC DEV FUND	31,000	31,000	0
0	5,000	5,000	TRANSFER TO STORM WATER ASSESSMENT FUND	0	0	0
0	42,000	42,000	TRANSFER TO WATER FUND	263,500	263,500	0
0	53,000	53,000	TRANSFER TO SEWER FUND	0	0	0
267,000	490,000	595,000	TOTAL INTERFUND TRANSFERS	569,500	569,500	0
0	0	302,570	CONTINGENCY	257,750	242,750	0
282,000	510,000	917,570	TOTAL REQUIREMENTS NOT ALLOCATED	842,250	842,250	0
912,542	1,199,894	0	ENDING FUND BALANCE	0	0	0
0	0	277,200	UNAPPROPRIATED FUND BALANCE	443,055	443,055	0
2,232,154	2,664,899	2,757,730	TOTAL REQUIREMENTS	2,592,470	2,592,470	0



STREET FUND (11): Resources

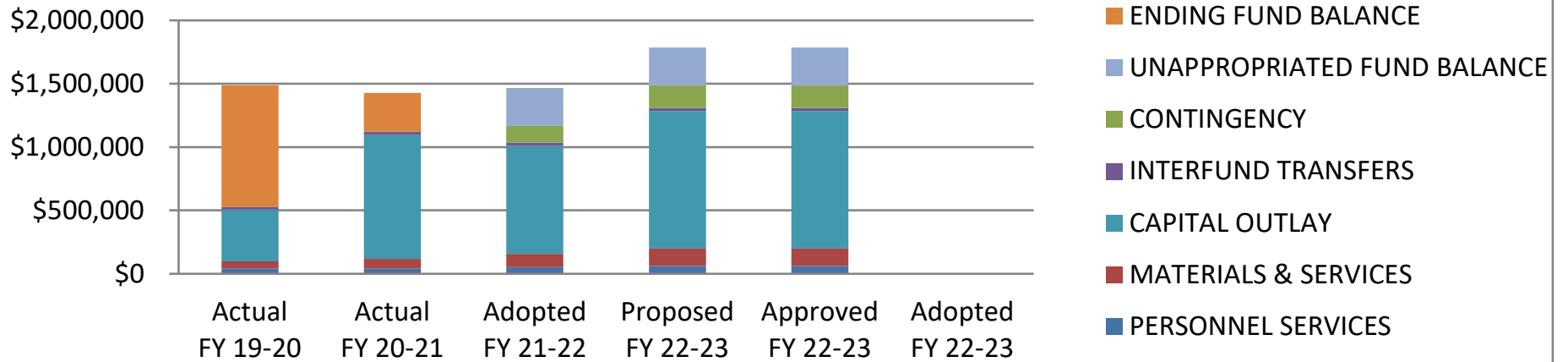
Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$948,498	\$962,345	\$167,700	\$213,815	\$213,815	\$0
TAXES & ASSESSMENTS	\$550	\$958	\$0	\$0	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$362,685	\$290,555	\$1,126,500	\$1,384,050	\$1,384,050	\$0
INVESTMENT REVENUE	\$3,175	\$1,348	\$1,440	\$15,890	\$15,890	\$0
MISCELLANEOUS REVENUES	\$1,567	\$745	\$900	\$1,000	\$1,000	\$0
INTERFUND TRANSFERS	\$170,000	\$170,000	\$170,000	\$170,000	\$170,000	\$0

**CITY OF HARRISBURG
Street Fund (11)**

STREET FUND (11): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
948,498	962,345	167,700	BEGINNING FUND BALANCE	213,815	213,815	0
<u>TAX & ASSESSMENT REVENUE</u>						
485	940	0	DISTRICT 9 S/W PRINCIPAL	0	0	0
65	18	0	DISTRICT 9 S/W INTEREST	0	0	0
550	958	0	TOTAL TAX & ASSESSMENT REVENUE	0	0	0
<u>INTERGOVERNMENTAL REVENUE</u>						
262,685	290,555	279,500	GAS TAX RECEIPTS	287,050	287,050	0
0	0	693,000	SRTS GRANT	693,000	693,000	0
100,000	0	0	SCA GRANT	250,000	250,000	0
0	0	154,000	TGM GRANT	154,000	154,000	0
362,685	290,555	1,126,500	TOTAL INTERGOVERNMENTAL REVENUE	1,384,050	1,384,050	0
<u>INVESTMENT REVENUE</u>						
3,175	1,348	1,440	STREET FUND INTEREST	15,890	15,890	0
3,175	1,348	1,440	TOTAL INVESTMENT REVENUE	15,890	15,890	0
<u>MISCELLANEOUS REVENUE</u>						
0	135	500	GRASS CUTTING	500	500	0
1,567	610	400	STREET FUND MISC INCOME	500	500	0
1,567	745	900	TOTAL MISCELLANEOUS REVENUE	1,000	1,000	0
<u>INTERFUND TRANSFERS</u>						
150,000	150,000	150,000	TRANSFER FROM GENERAL FUND	150,000	150,000	0
10,000	10,000	10,000	TRANSFER FROM WATER FUND	10,000	10,000	0
10,000	10,000	10,000	TRANSFER FROM SEWER FUND	10,000	10,000	0
170,000	170,000	170,000	TOTAL INTERFUND TRANSFERS	170,000	170,000	0
1,486,475	1,425,951	1,466,540	TOTAL RESOURCES	1,784,755	1,784,755	0

Street Fund Requirements



STREET FUND (11): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
PERSONNEL SERVICES	\$42,181	\$43,377	\$52,670	\$62,745	\$62,745	\$0
MATERIALS & SERVICES	\$55,017	\$73,424	\$103,280	\$135,140	\$135,140	\$0
CAPITAL OUTLAY	\$408,907	\$978,001	\$853,860	\$1,085,570	\$1,085,570	\$0
INTERFUND TRANSFERS	\$20,000	\$26,300	\$26,300	\$26,300	\$26,300	\$0
CONTINGENCY	\$0	\$0	\$130,429	\$175,000	\$175,000	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$300,001	\$300,000	\$300,000	\$0
ENDING FUND BALANCE	\$962,345	\$304,847	\$0	\$0	\$0	\$0

CITY OF HARRISBURG

Street Fund (11)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

STREET FUND (11): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>PERSONNEL SERVICES</u>						
22,589	23,222	28,100	STREET FUND WAGES	32,500	32,500	0
608	734	800	STREET FUND OVERTIME	950	950	0
23	24	70	STREET FD UNEMPLOYMENT TAXES	75	75	0
1,797	1,857	2,350	STREET FD SOCIAL SECURITY	2,750	2,750	0
9,218	8,487	10,300	ST FD MEDICAL INSURANCE	13,750	13,750	0
5,738	6,130	8,450	STREET FUND PERS	9,750	9,750	0
94	74	70	ST FD LIFE & DISABILITY INS	90	90	0
175	223	350	STREET COMP & LONGEVITY	375	375	0
8	8	60	ST FD WORK COMP QUARTERLY	60	60	0
1,807	2,513	2,000	ST FD WORK COMP PREMIUMS	2,000	2,000	0
0	0	0	OFPLA	310	310	0
124	105	120	CELLULAR PHONE	135	135	0
42,181	43,377	52,670	TOTAL PERSONNEL SERVICES	62,745	62,745	0
1	1	1	Total Full-Time Equivalent (FTE)	1	1	1
<u>MATERIALS & SERVICES</u>						
<u>PROFESSIONAL SERVICES</u>						
3,029	3,705	3,710	STREET FD AUDIT	4,000	4,000	0
6,919	25,344	30,000	STREET FD ENGINEERING	30,000	30,000	0
7,500	8,365	10,120	STREET FD INSURANCE	12,190	12,190	0
17,448	37,414	43,830	TOTAL PROFESSIONAL SERVICES	46,190	46,190	0
<u>STREET SUPPLIES</u>						
5,895	3,530	6,000	SIGNS & CONSTRUCTION MATERIAL	6,000	6,000	0
62	868	2,500	TRAFFIC SAFETY SUPPLIES	2,500	2,500	0
5,457	3,112	8,000	STREET STRIPING & MARKING	8,000	8,000	0
0	0	2,000	STREET TREES	1,000	1,000	0
11,414	7,510	18,500	TOTAL STREET SUPPLIES	17,500	17,500	0

STREET FUND (11): REQUIREMENTS

6.

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					

MISCELLANEOUS EXPENDITURES

390	458	450	TRAFFIC LIGHT-3RD/TERRITORIAL	450	450	0
0	0	500	GRASS CUTTING	500	500	0
1,024	684	1,000	CDL CONSORTIUM	1,500	1,500	0
0	0	0	CDL LICENCE TRAINING	30,000	30,000	0
7,851	13,741	20,000	STREET MAINTENANCE	20,000	20,000	0
0	166	1,000	SAFETY PROGRAM	1,000	1,000	0
9,265	15,049	22,950	TOTAL MISCELLANEOUS EXPENSES	53,450	53,450	0

MOTOR VEHICLE EXPENSES

4,591	7,269	7,000	STREET FD VEHICLE GASOLINE	7,000	7,000	0
3,638	4,414	5,000	STREET FD VEHICLE MAINTENANCE	5,000	5,000	0
8,661	1,768	6,000	SWEEPER MAINTENANCE	6,000	6,000	0
16,890	13,451	18,000	TOTAL MOTOR VEHICLE EXPENSES	18,000	18,000	0
55,017	73,424	103,280	TOTAL MATERIALS & SERVICES	135,140	135,140	0

CAPITAL OUTLAY

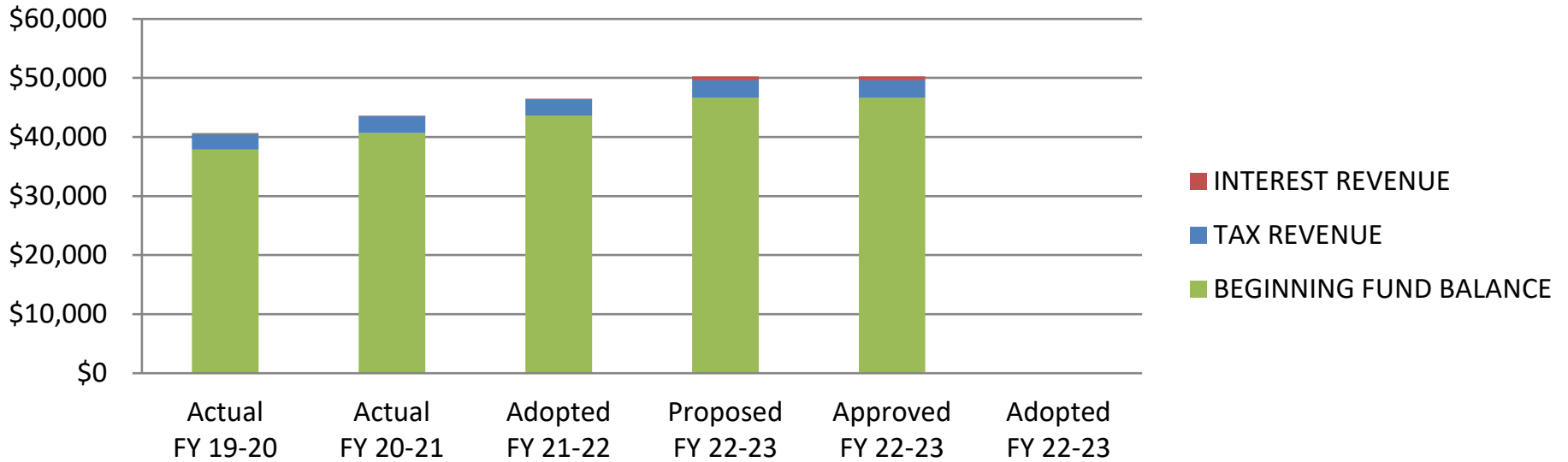
192,916	250,000	250,000	STREET MAINTENANCE	250,000	250,000	0
100,000	0	100,000	GRANT RELATED PROJECTS	21,000	21,000	0
115,991	728,001	503,860	OTHER CONSTRUCTION PROJECTS	814,570	814,570	0
408,907	978,001	853,860	TOTAL CAPITAL OUTLAY	1,085,570	1,085,570	0
506,105	1,094,802	1,009,810	TOTAL ORG./PROG. REQUIREMENTS	1,283,455	1,283,455	0

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

INTERFUND TRANSFERS

20,000	26,300	26,300	ST FD TRANSFER TO EQUIP FD	26,300	26,300	0
20,000	26,300	26,300	TOTAL INTERFUND TRANSFERS	26,300	26,300	0
0	0	130,429	CONTINGENCY	175,000	175,000	0
20,000	26,300	156,729	TOTAL REQUIREMENTS NOT ALLOCATED	201,300	201,300	0
962,345	304,847	0	ENDING FUND BALANCE	0	0	0
0	0	300,001	UNAPPROPRIATED FUND BALANCE	300,000	300,000	0
1,486,475	1,425,951	1,466,540	TOTAL REQUIREMENTS	1,784,755	1,784,755	0

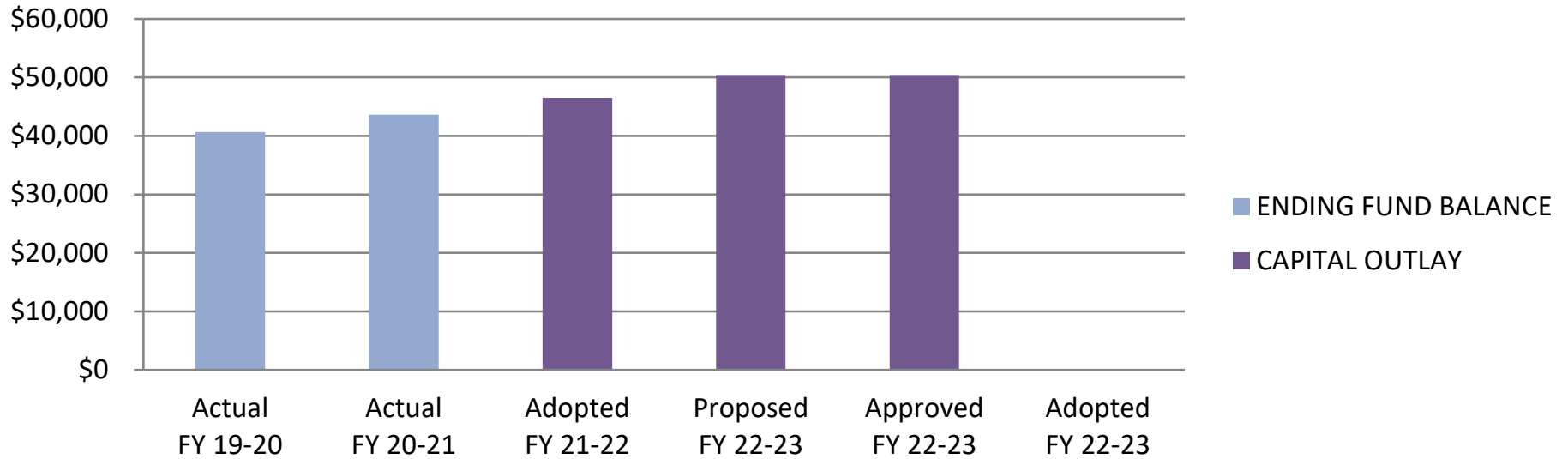
Bike Path Reserve Fund Resources



BIKE PATH RESERVE FUND (22): Resources

Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$37,863	\$40,651	\$43,650	\$46,695	\$46,695	\$0
TAX REVENUE	\$2,653	\$2,935	\$2,795	\$2,895	\$2,895	\$0
INTEREST REVENUE	\$135	\$60	\$60	\$660	\$660	\$0

Bike Path Reserve Fund Requirements



BIKE PATH RESERVE FUND (22): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
CAPITAL OUTLAY	\$0	\$0	\$46,505	\$50,250	\$50,250	\$0
ENDING FUND BALANCE	\$40,651	\$43,646	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Bike Path Reserve Fund (22)

BIKE PATH RESERVE FUND (22): RESOURCES

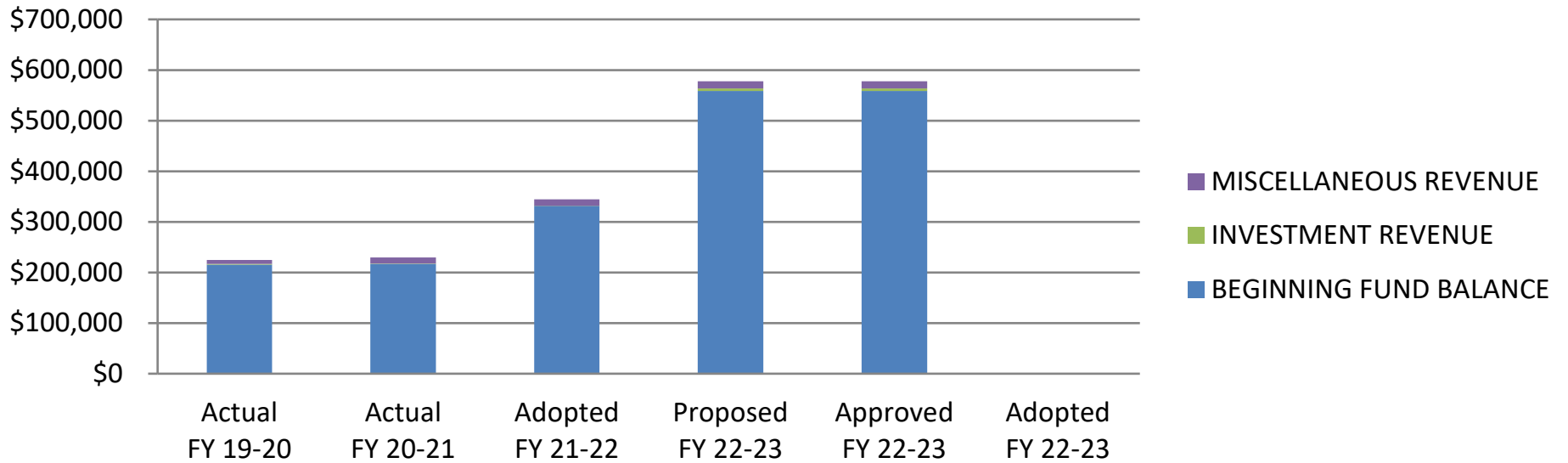
Historical Data			RESOURCE DESCRIPTION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
37,863	40,651	43,650	BEGINNING FUND BALANCE	46,695	46,695	0
<u>TAX REVENUE</u>						
2,653	2,935	2,795	1% OF GAS TAX REVENUES	2,895	2,895	0
2,653	2,935	2,795	TOTAL TAX REVENUE	2,895	2,895	0
<u>INTEREST REVENUE</u>						
135	60	60	BIKE FUND INTEREST	660	660	0
135	60	60	TOTAL INTEREST REVENUE	660	660	0
40,651	43,646	46,505	TOTAL RESOURCES	50,250	50,250	0

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

BIKE PATH RESERVE FUND (22): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
0	0	46,505	BIKE PATH PROJECTS	50,250	50,250	0
0	0	46,505	TOTAL CAPITAL OUTLAY	50,250	50,250	0
40,651	43,646	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
40,651	43,646	46,505	TOTAL REQUIREMENTS	50,250	50,250	0

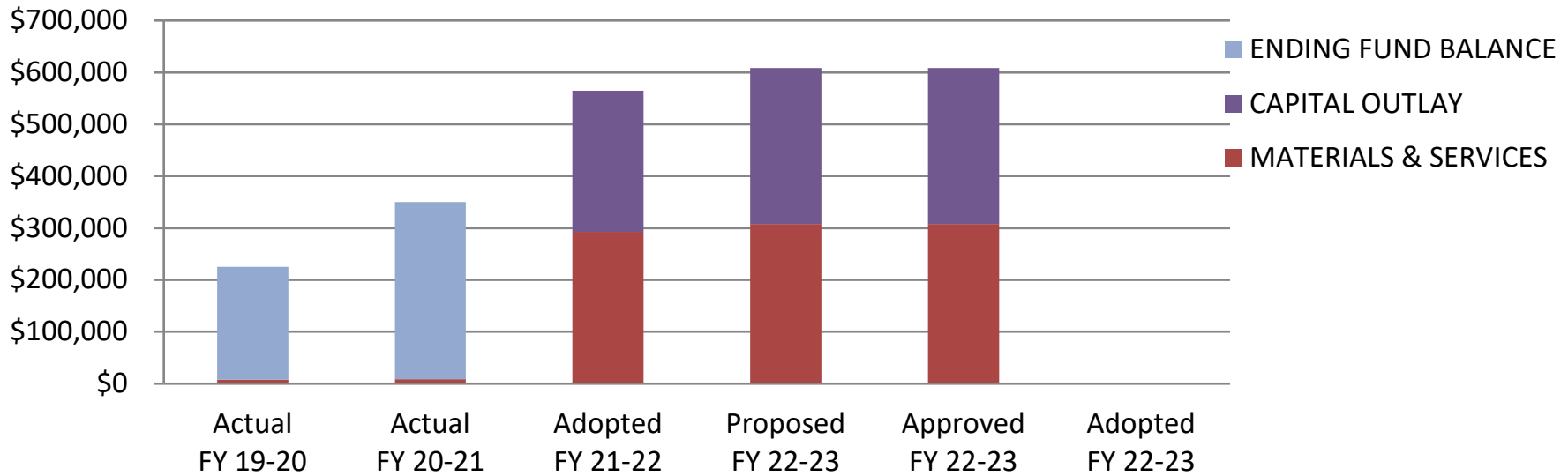
C. E. & D. Fund Resources



COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): Resources

Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$215,609	\$216,938	\$331,535	\$558,650	\$558,650	\$0
INVESTMENT REVENUE	\$1,058	\$451	\$475	\$5,240	\$5,240	\$0
MISCELLANEOUS REVENUE	\$8,242	\$12,391	\$12,500	\$13,500	\$13,500	\$0

C. E. & D. Fund Requirements



COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
MATERIALS & SERVICES	\$7,971	\$8,715	\$292,700	\$307,700	\$307,700	\$0
CAPITAL OUTLAY	\$0	\$1,083	\$271,810	\$300,690	\$300,690	\$0
ENDING FUND BALANCE	\$216,938	\$339,982	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Community & Economic Development Fund (23)

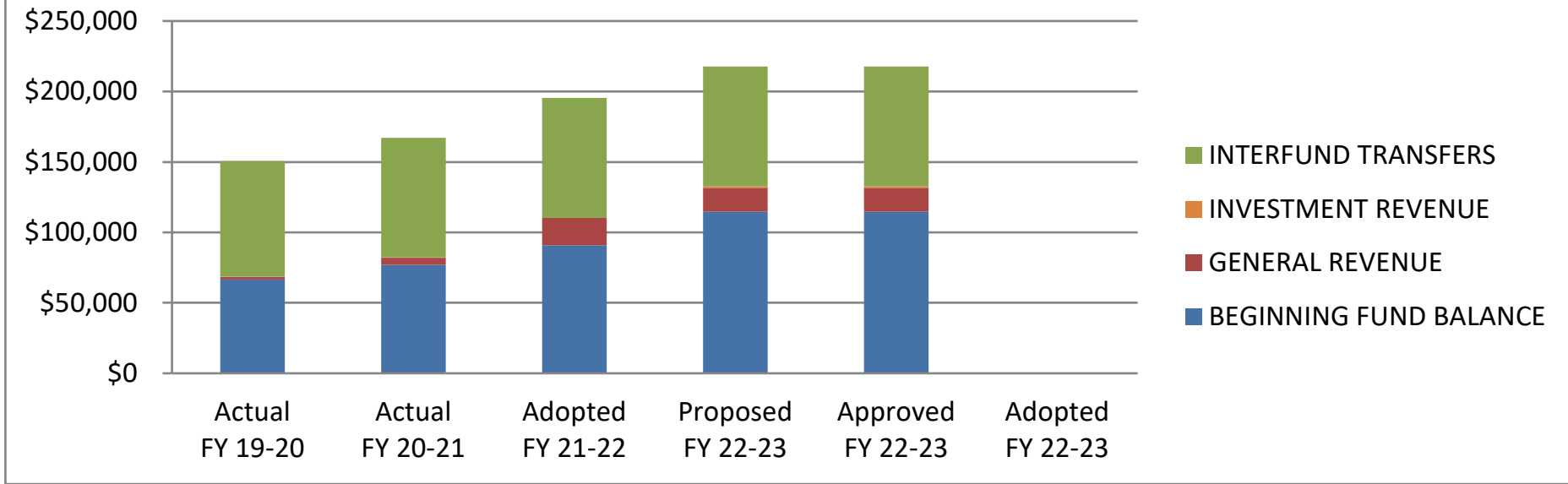
COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
215,609	216,938	331,535	BEGINNING FUND BALANCE	558,650	558,650	0
<u>INVESTMENT REVENUE</u>						
1,058	451	475	CED RESERVE FUND INTEREST	5,240	5,240	0
1,058	451	475	TOTAL INVESTMENT REVENUE	5,240	5,240	0
<u>MISCELLANEOUS REVENUE</u>						
8,242	8,591	8,500	BUSINESS LICENSE REVENUE	8,500	8,500	0
0	3,800	4,000	SUMMER EVENTS DONATIONS	5,000	5,000	0
8,242	12,391	12,500	TOTAL MISCELLANEOUS REVENUE	13,500	13,500	0
<u>INTERFUND TRANSFERS</u>						
0	120,000	220,000	TRANSFER FROM GENERAL FUND	31,000	31,000	0
0	120,000	220,000	TOTAL INTERFUND TRANSFERS	31,000	31,000	0
224,909	349,780	564,510	TOTAL RESOURCES	608,390	608,390	0

COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>MATERIALS & SERVICES</u>						
1,700	1,700	1,700	YOUTH SPORTS PROGRAMS	1,700	1,700	0
5,271	3,376	57,000	COMM & EC DEV MISC EXPENSES	84,000	84,000	0
1,000	1,000	2,000	CHAMBER OF COMMERCE	2,000	2,000	0
0	1,584	5,000	SUMMER CONCERTS	5,000	5,000	0
0	0	10,000	RURAL ECONOMIC ALLIANCE (REAL)	13,000	13,000	0
0	0	197,000	ECONOMIC DEVELOPMENT GRANT PROGRAM	197,000	197,000	0
0	0	0	COMMUNITY ASSISTANCE GRANT	5,000	5,000	0
0	1,055	5,000	EMERGENCY BUSINESS GRANT	0	0	0
0	0	15,000	MAIN STREET PROGRAM	0	0	0
7,971	8,715	292,700	TOTAL MATERIALS & SERVICES	307,700	307,700	0
<u>CAPITAL OUTLAY</u>						
0	1,083	271,810	BUILDING & PROPERTY RESERVE ACCOUNT	300,690	300,690	0
0	1,083	271,810	TOTAL CAPITAL OUTLAY	300,690	300,690	0
7,971	9,798	564,510	TOTAL ORG./PROG. REQUIREMENTS	608,390	608,390	0
216,938	339,982	0	ENDING FUND BALANCE	0	0	0
224,909	349,780	564,510	TOTAL REQUIREMENTS	608,390	608,390	0

Library Fund Resources



LIBRARY FUND (24): Resources

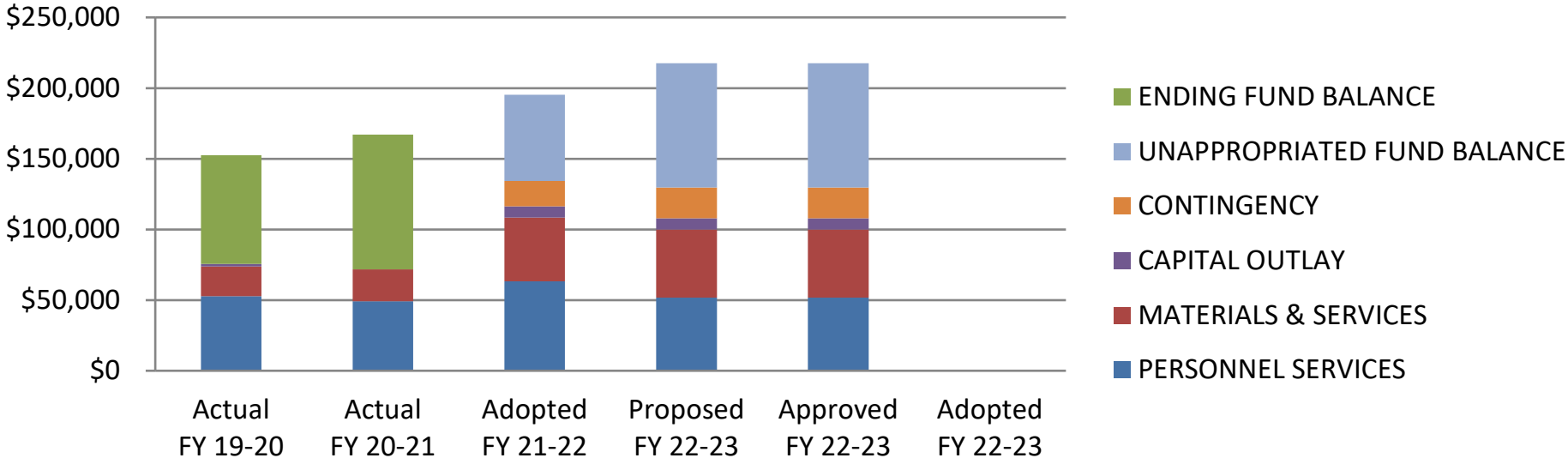
Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$66,586	\$77,028	\$91,000	\$114,625	\$114,625	\$0
GENERAL REVENUE	\$1,824	\$5,020	\$19,250	\$16,900	\$16,900	\$0
INVESTMENT REVENUE	\$231	\$101	\$100	\$1,100	\$1,100	\$0
INTERFUND TRANSFERS	\$82,000	\$85,000	\$85,000	\$85,000	\$85,000	\$0

CITY OF HARRISBURG
Library Fund (24)

LIBRARY FUND (24): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
66,586	77,028	91,000	BEGINNING FUND BALANCE	114,625	114,625	0
<u>GENERAL REVENUE</u>						
1,000	1,000	1,000	READY TO READ GRANT	1,000	1,000	0
0	0	17,300	GRANTS	15,000	15,000	0
0	3,178	100	DONATIONS - DESIGNATED/LIBRARY	100	100	0
102	97	100	DONATIONS-GENERAL USE LIBRARY	100	100	0
722	745	750	OTHER LIBRARY REVENUE	700	700	0
1,824	5,020	19,250	TOTAL GENERAL REVENUE	16,900	16,900	0
<u>INVESTMENT REVENUE</u>						
231	101	100	INTEREST	1,100	1,100	0
231	101	100	TOTAL INTEREST REVENUE	1,100	1,100	0
<u>INTERFUND TRANSFERS</u>						
82,000	85,000	85,000	TRANSFER FROM GENERAL FUND	85,000	85,000	0
82,000	85,000	85,000	TOTAL INTERFUND TRANSFERS	85,000	85,000	0
150,641	167,149	195,350	TOTAL RESOURCES	217,625	217,625	0

Library Fund Requirements



LIBRARY FUND (24): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
PERSONNEL SERVICES	\$52,845	\$49,231	\$63,210	\$51,755	\$51,755	\$0
MATERIALS & SERVICES	\$20,951	\$22,593	\$45,165	\$48,100	\$48,100	\$0
CAPITAL OUTLAY	\$1,700	\$0	\$8,000	\$8,000	\$8,000	\$0
CONTINGENCY	\$0	\$0	\$17,805	\$21,760	\$21,760	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$61,170	\$88,010	\$88,010	\$0
ENDING FUND BALANCE	\$77,028	\$95,324	\$0	\$0	\$0	\$0

CITY OF HARRISBURG

Library Fund (24)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LIBRARY FUND (24): REQUIREMENTS

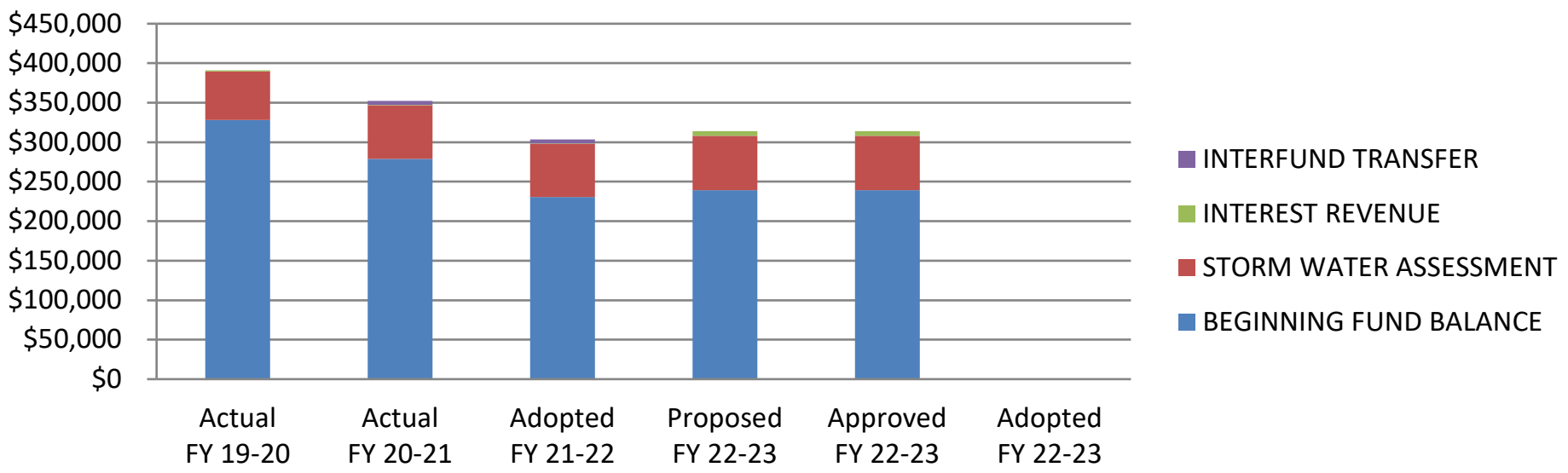
Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>PERSONNEL SERVICES</u>						
39,838	39,969	47,340	LIBRARY FUND WAGES	43,500	43,500	0
40	41	50	LIBRARY UNEMPLOYMENT TAXES	50	50	0
3,048	3,153	3,625	LIBRARY FD SOCIAL SECURITY TAX	3,500	3,500	0
9,596	4,425	11,820	LIBRARY FUND PERS	3,900	3,900	0
0	1,250	0	LIBRARY LONGEVITY	0	0	0
21	21	50	LIB FD WORK COMP QUARTERLY	50	50	0
302	372	325	LIB FD WORK COMP PREMIUM	325	325	0
0	0	0	OFPLA	430	430	0
52,845	49,231	63,210	TOTAL PERSONNEL SERVICES	51,755	51,755	0
1	1	1	Total Full-Time Equivalent (FTE)	1	1	1
<u>MATERIALS & SERVICES</u>						
<u>PROFESSIONAL IMPROVEMENT</u>						
0	0	1,500	ROOM & BOARD	2,000	2,000	0
933	20	1,000	SCHOOLS	1,000	1,000	0
0	38	300	MILEAGE	500	500	0
933	58	2,800	TOTAL PROFESSIONAL IMPROVEMENT	3,500	3,500	0
<u>MISC. MATERIALS & SERVICES</u>						
10,000	8,774	9,000	BOOKS	10,500	10,500	0
200	230	250	LIBRARY EQUIPMENT MAINTENANCE	300	300	0
307	343	350	LIBRARY TELEPHONE	350	350	0
1,615	1,762	1,765	WI-FI INTERNET	2,950	2,950	0
1,052	663	1,000	READY TO READ GRANT	1,000	1,000	0
3,977	3,162	4,200	MISCELLANEOUS EXPENSES	4,500	4,500	0
1,400	0	0	GENEALOGY WEB SITE	0	0	0
1,467	2,787	20,800	LIBRARY PROGRAMS	20,000	20,000	0
0	4,814	5,000	OREGON DIGITAL LIBRARY CONSORTIUM	5,000	5,000	0
20,018	22,535	42,365	TOTAL MISC MATERIALS & SERVICES	44,600	44,600	0
20,951	22,593	45,165	TOTAL MATERIALS & SERVICES	48,100	48,100	0

LIBRARY FUND (24): REQUIREMENTS

6.

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>CAPITAL OUTLAY</u>						
1,700	0	8,000	COMPUTER RESERVE ACCOUNT	8,000	8,000	0
1,700	0	8,000	TOTAL CAPITAL OUTLAY	8,000	8,000	0
75,496	71,824	116,375	TOTAL ORG./PROG. REQUIREMENTS	107,855	107,855	0
<i>NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM</i>						
0	0	17,805	CONTINGENCY	21,760	21,760	0
0	0	17,805	TOTAL REQUIREMENTS NOT ALLOCATED	21,760	21,760	0
77,028	95,324	0	ENDING FUND BALANCE	0	0	0
0	0	61,170	UNAPPROPRIATED ENDING FUND BALANCE	88,010	88,010	0
150,641	167,149	195,350	TOTAL REQUIREMENTS	217,625	217,625	0

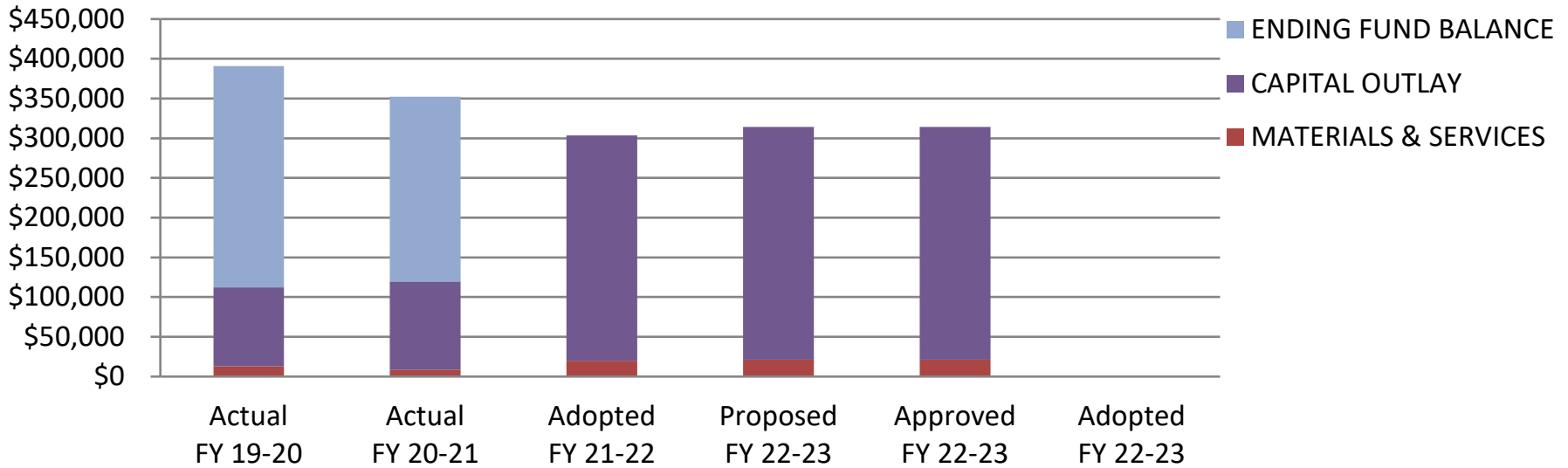
Storm Drain Reserve Fund Resources



STORM DRAIN RESERVE FUND (25): Resources

Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$327,961	\$278,850	\$230,800	\$239,245	\$239,245	\$0
STORM WATER ASSESSMENT	\$61,706	\$67,737	\$67,320	\$68,665	\$68,665	\$0
INTEREST REVENUE	\$1,251	\$531	\$560	\$6,180	\$6,180	\$0
INTERFUND TRANSFER	\$0	\$5,000	\$5,000	\$0	\$0	\$0

Storm Drain Reserve Fund Requirements



STORM DRAIN RESERVE FUND (25): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
MATERIALS & SERVICES	\$12,912	\$8,818	\$20,000	\$21,500	\$21,500	\$0
CAPITAL OUTLAY	\$99,155	\$110,656	\$283,680	\$292,590	\$292,590	\$0
ENDING FUND BALANCE	\$278,851	\$232,645	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Storm Drain Reserve Fund (25)

STORM DRAIN RESERVE FUND (25): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
327,961	278,850	230,800	BEGINNING FUND BALANCE	239,245	239,245	0
<u>STORM WATER ASSESSMENT</u>						
61,706	67,737	67,320	STORM WATER ASSESSMENT	68,665	68,665	0
61,706	67,737	67,320	TOTAL STORM WATER ASSESSMENT REVENUE	68,665	68,665	0
<u>INTEREST REVENUE</u>						
1,251	531	560	EARNED INTEREST	6,180	6,180	0
1,251	531	560	TOTAL EARNED INTEREST	6,180	6,180	0
<u>INTERFUND TRANSFERS</u>						
0	5,000	5,000	TRANSFER FROM GENERAL FUND	0	0	0
0	5,000	5,000	TOTAL INTERFUND TRANSFERS	0	0	0
390,918	352,118	303,680	TOTAL RESOURCES	314,090	314,090	0

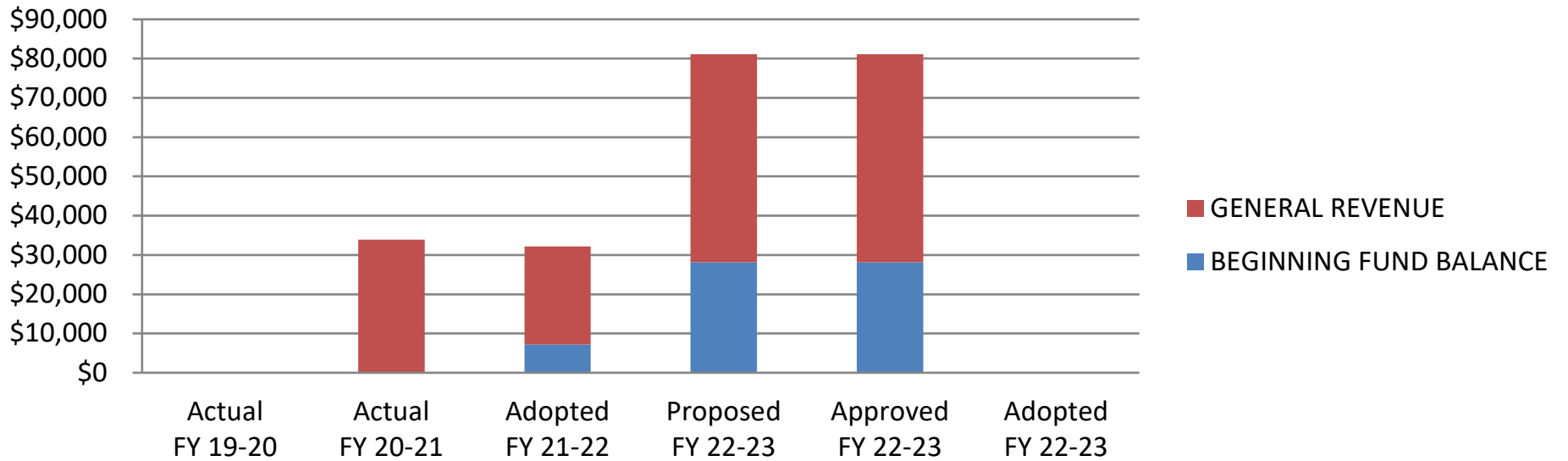
Storm Drain Reserve Fund (25)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

STORM DRAIN RESERVE FUND (25): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>MATERIALS & SERVICES</u>						
10,186	4,292	15,000	MAINTENANCE	15,000	15,000	0
2,668	4,471	3,500	ELECTRICITY	3,500	3,500	0
58	55	1,500	TRAINING	3,000	3,000	0
12,912	8,818	20,000	TOTAL MATERIALS & SERVICES	21,500	21,500	0
<u>CAPITAL OUTLAY</u>						
99,155	110,656	283,680	STORM DRAIN CAPITAL IMPROVEMENTS	292,590	292,590	0
99,155	110,656	283,680	TOTAL CAPITAL OUTLAY	292,590	292,590	0
112,067	119,474	303,680	TOTAL ORG./PROG. REQUIREMENTS	314,090	314,090	0
278,851	232,645	0	ENDING FUND BALANCE	0	0	0
390,918	352,118	303,680	TOTAL REQUIREMENTS	314,090	314,090	0

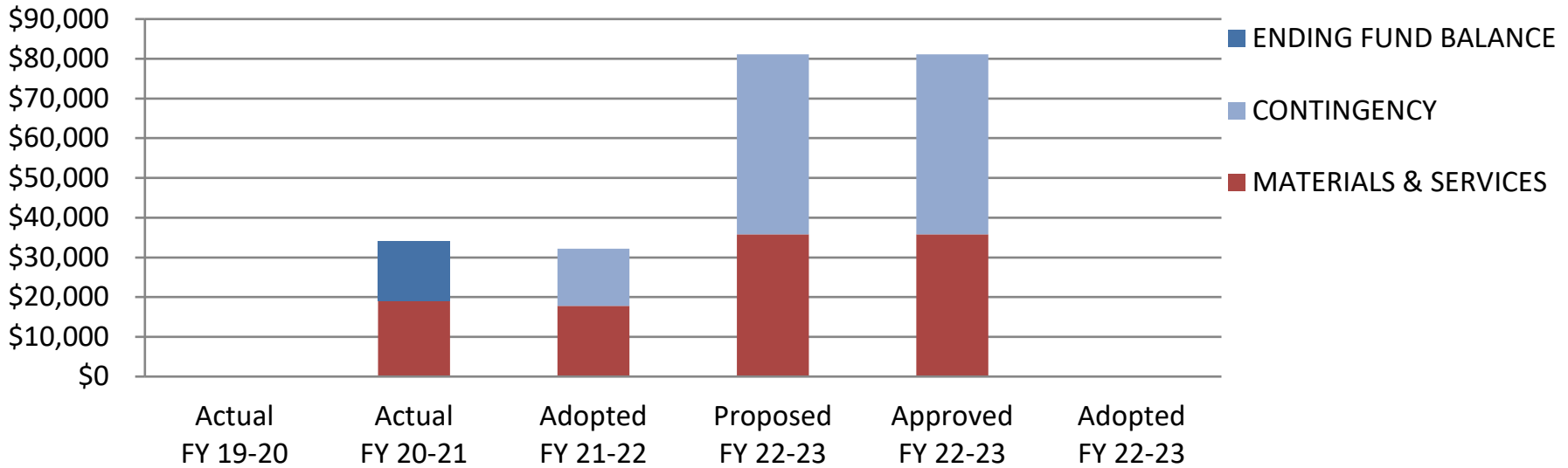
Building Permit Fund Resources



STORM DRAIN RESERVE FUND (25): Resources

Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$0	\$0	\$7,150	\$28,125	\$28,125	\$0
GENERAL REVENUE	\$0	\$33,915	\$25,000	\$53,000	\$53,000	\$0

Building Permit Fund Requirements



STORM DRAIN RESERVE FUND (25): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
MATERIALS & SERVICES	\$0	\$18,988	\$17,750	\$35,850	\$35,850	\$0
CONTINGENCY	\$0	\$0	\$14,400	\$45,275	\$45,275	\$0
ENDING FUND BALANCE	\$0	\$14,927	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Building Permit Fund (26)

BUILDING PERMIT FUND (26): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
0	0	7,150	BEGINNING FUND BALANCE	28,125	28,125	0
<u>GENERAL REVENUE</u>						
0	33,915	25,000	BUDGET PERMIT REVENUE	53,000	53,000	0
0	33,915	25,000	TOTAL GENERAL REVENUE	53,000	53,000	0
0	33,915	32,150	TOTAL RESOURCES	81,125	81,125	0

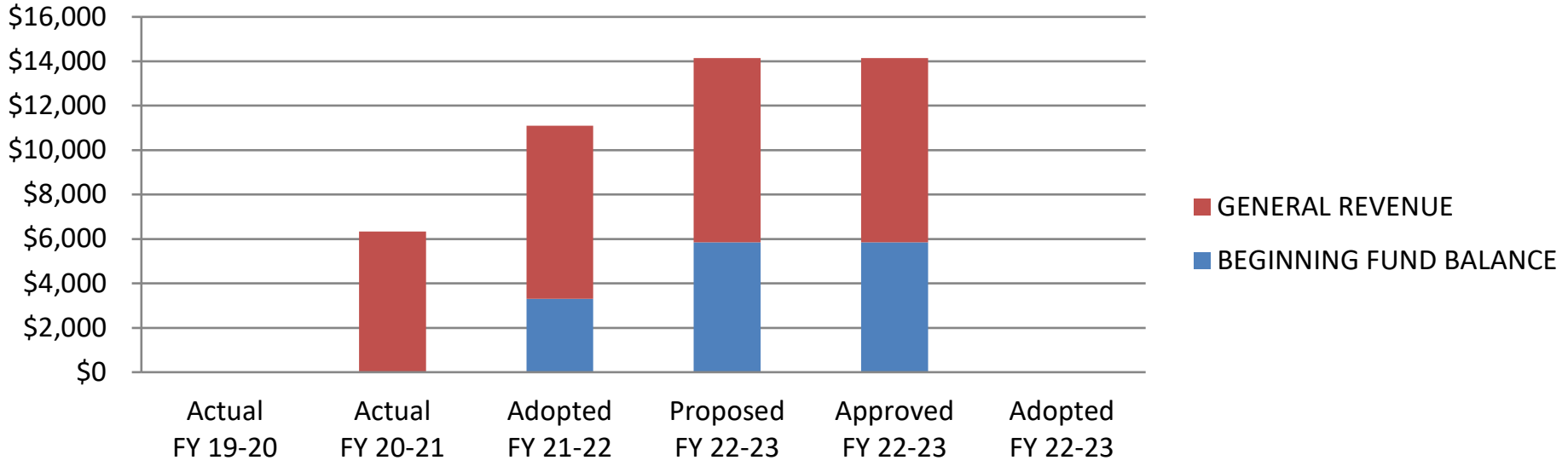
Building Permit Fund (26)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

BUILDING PERMIT FUND (26): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>MATERIALS & SERVICES</u>						
0	18,093	16,250	JUNCTION CITY BUILDING PROGRAM	34,450	34,450	0
0	186	500	SUPPLIES	400	400	0
0	709	1,000	CREDIT CARD PROCESSING FEE	1,000	1,000	0
0	18,988	17,750	TOTAL MATERIALS & SERVICES	35,850	35,850	0
0	18,988	17,750	TOTAL ORG./PROG. REQUIREMENTS	35,850	35,850	0
<u>NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM</u>						
0	0	14,400	CONTINGENCY	45,275	45,275	0
0	0	14,400	TOTAL REQUIREMENTS NOT ALLOCATED	45,275	45,275	0
0	14,927	0	ENDING FUND BALANCE	0	0	0
0	33,915	32,150	TOTAL REQUIREMENTS	81,125	81,125	0

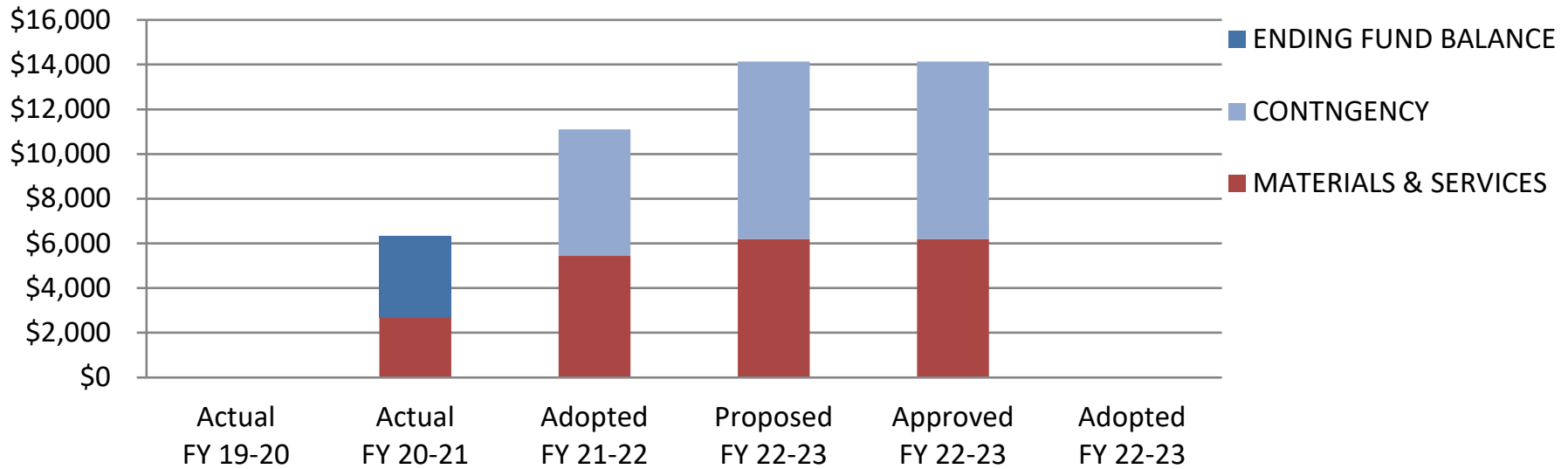
Electrical Permit Fund Resources



STORM DRAIN RESERVE FUND (25): Resources

Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$0	\$0	\$3,300	\$5,845	\$5,845	\$0
GENERAL REVENUE	\$0	\$6,330	\$7,800	\$8,300	\$8,300	\$0

Electrical Permit Fund Requirements



STORM DRAIN RESERVE FUND (25): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
MATERIALS & SERVICES	\$0	\$2,664	\$5,445	\$6,195	\$6,195	\$0
CONTNGENCY	\$0	\$0	\$5,655	\$7,950	\$7,950	\$0
ENDING FUND BALANCE	\$0	\$3,666	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Electrical Permit Fund (27)

6.

ELECTRICAL PERMIT FUND (27): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
0	0	3,300	BEGINNING FUND BALANCE	5,845	5,845	0
<u>GENERAL REVENUE</u>						
0	6,330	7,800	BUDGET PERMIT REVENUE	8,300	8,300	0
0	6,330	7,800	TOTAL GENERAL REVENUE	8,300	8,300	0
0	6,330	11,100	TOTAL RESOURCES	14,145	14,145	0

Electrical Permit Fund (27)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

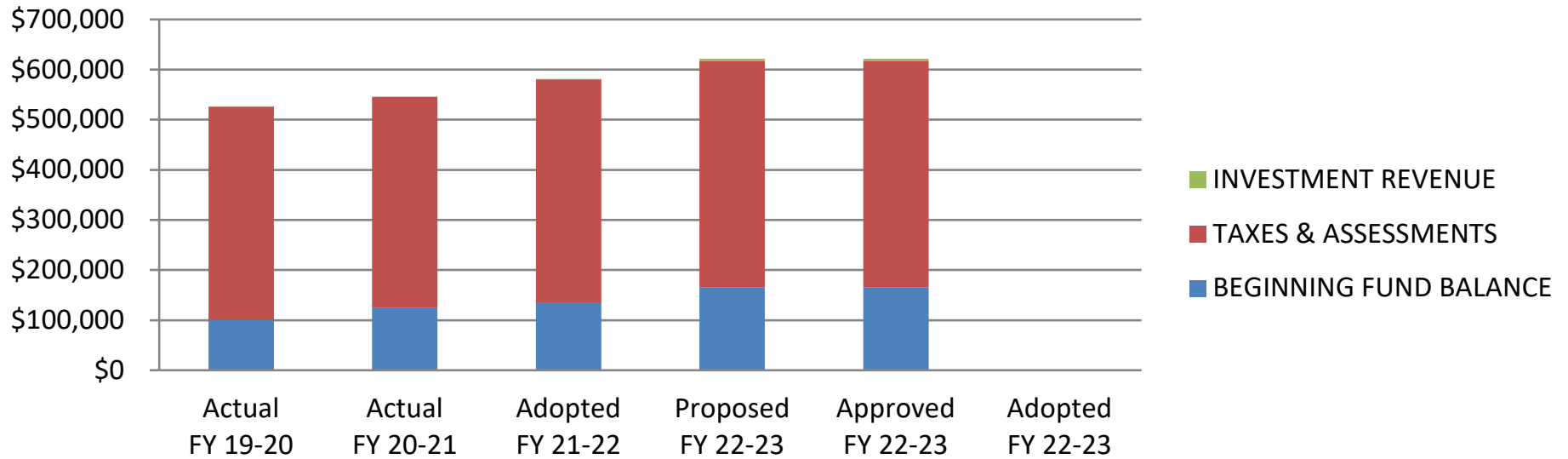
ELECTRICAL PERMIT FUND (27): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>MATERIALS & SERVICES</u>						
0	2,383	5,070	JUNCTION CITY BUILDING PROGRAM	5,395	5,395	0
0	0	100	SUPPLIES	100	100	0
0	281	275	CREDIT CARD PROCESSING FEE	700	700	0
0	2,664	5,445	TOTAL MATERIALS & SERVICES	6,195	6,195	0
0	2,664	5,445	TOTAL ORG./PROG. REQUIREMENTS	6,195	6,195	0

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

0	0	5,655	CONTINGENCY	7,950	7,950	0
0	0	5,655	TOTAL REQUIREMENTS NOT ALLOCATED	7,950	7,950	0
0	3,666	0	ENDING FUND BALANCE	0	0	0
0	6,330	11,100	TOTAL REQUIREMENTS	14,145	14,145	0

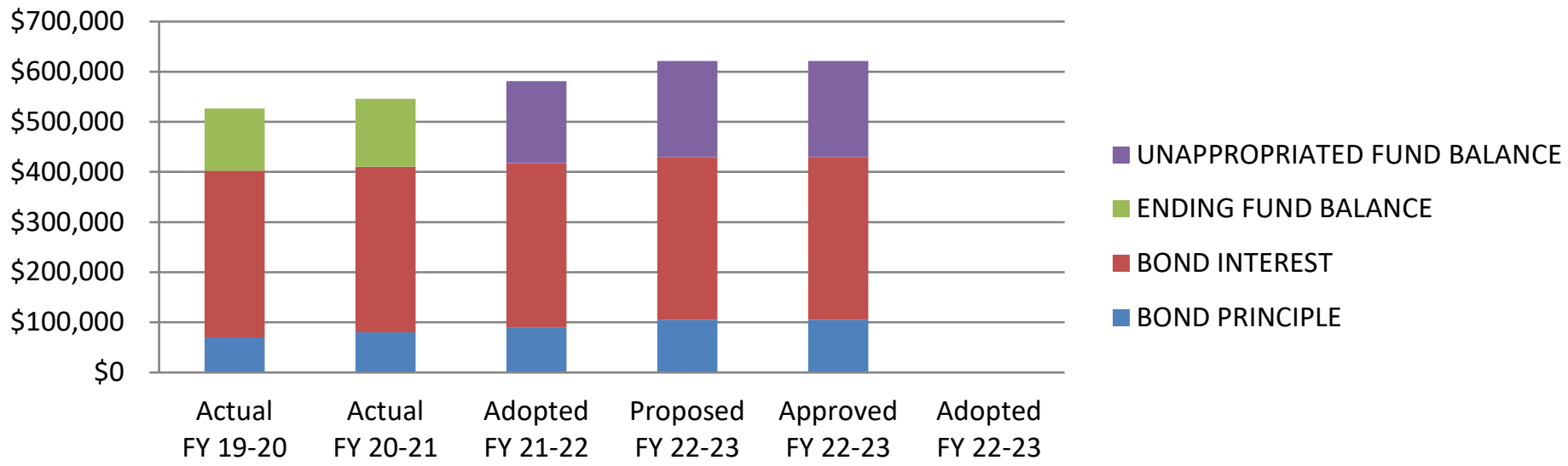
Debt Services Fund Resources



DEBT SERVICES FUND (30): Resources

Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$100,244	\$124,402	\$135,865	\$165,650	\$165,650	\$0
TAXES & ASSESSMENTS	\$425,455	\$421,230	\$444,739	\$450,820	\$450,820	\$0
INVESTMENT REVENUE	\$962	\$410	\$435	\$4,800	\$4,800	\$0

Debt Services Fund Requirements



DEBT SERVICES FUND (30): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BOND PRINCIPLE	\$70,000	\$80,000	\$90,000	\$105,000	\$105,000	\$0
BOND INTEREST	\$332,259	\$330,162	\$327,765	\$325,065	\$325,065	\$0
ENDING FUND BALANCE	\$124,402	\$135,880	\$0	\$0	\$0	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$163,274	\$191,205	\$191,205	\$0

**CITY OF HARRISBURG
Debt Services Fund (30)**

DEBT SERVICE FUND (30): RESOURCES

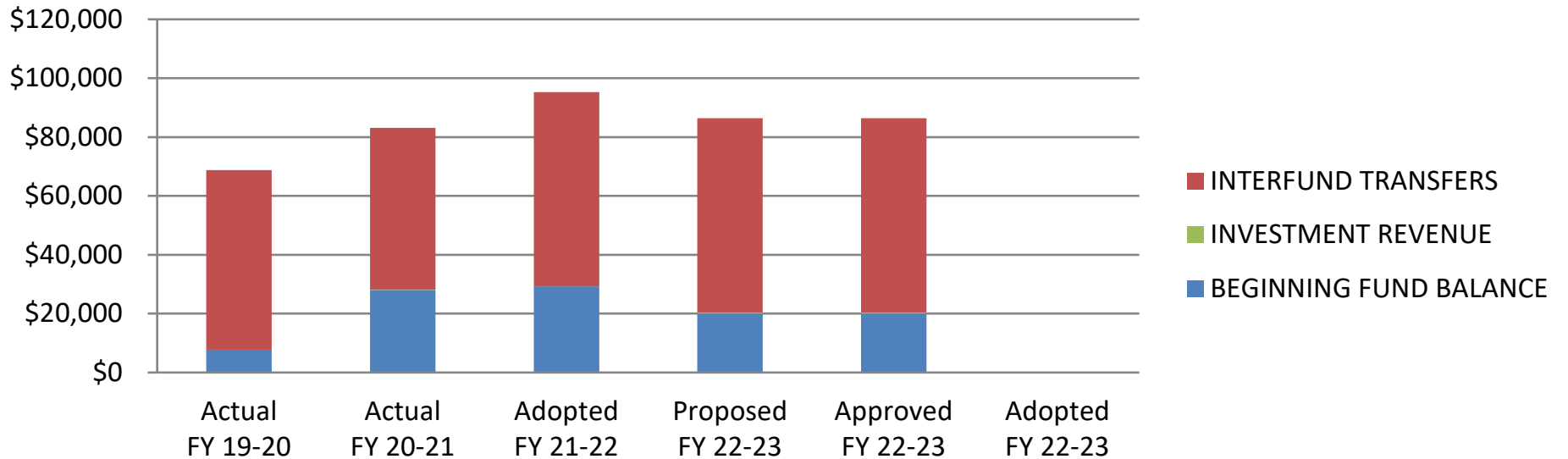
Historical Data			RESOURCE DESCRIPTION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
100,244	124,402	135,865	BEGINNING FUND BALANCE	165,650	165,650	0
<u>TAXES & ASSESSMENTS</u>						
419,859	414,807	439,739	DEBT SERVICE-CURRENT TAXES	446,321	446,321	0
5,596	6,423	5,000	PRIOR YEARS TAXES	4,499	4,499	0
425,455	421,230	444,739	TOTAL TAXES & ASSESSMENTS	450,820	450,820	0
<u>INVESTMENT REVENUE</u>						
962	410	435	EARNED INTEREST	4,800	4,800	0
962	410	435	TOTAL EARNED INTEREST	4,800	4,800	0
526,661	546,042	581,039	TOTAL RESOURCES	621,270	621,270	0

Levy for Debt Services:
\$430,065 (Amount Needed to Cover Bonds)
96% (Collection rate)
\$446,321 (Tax to Levy)

DEBT SERVICE (30): REQUIREMENTS

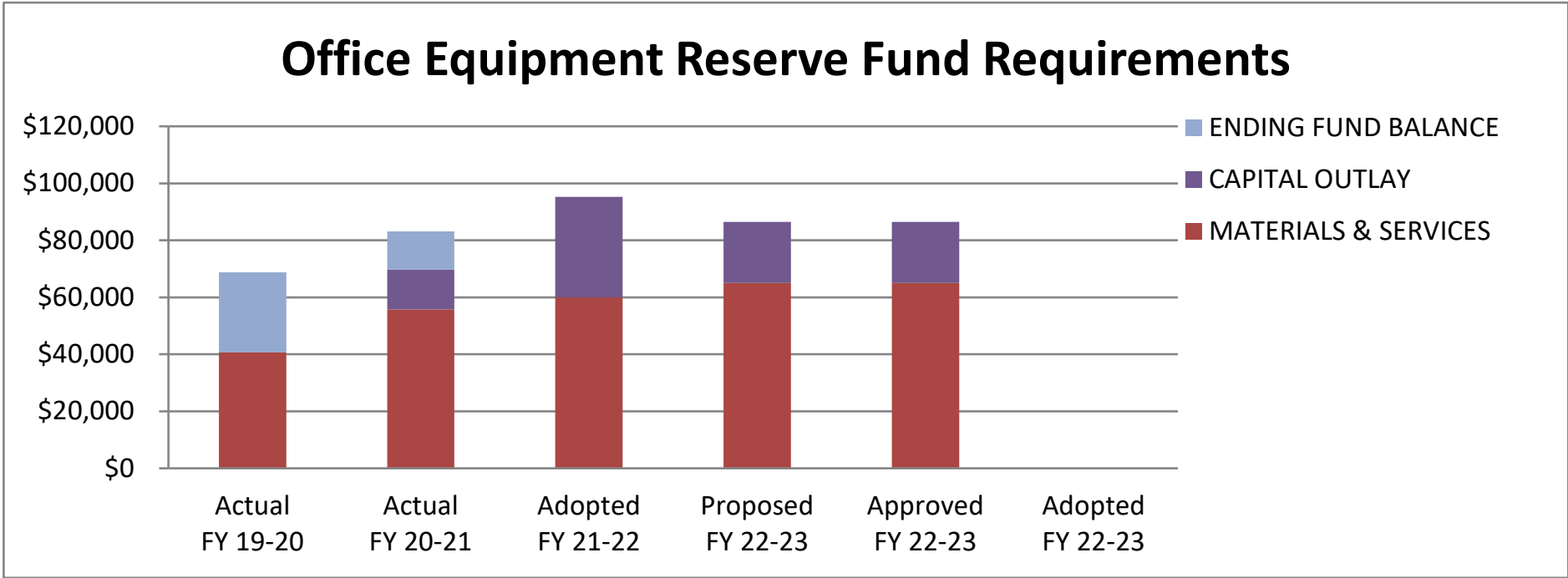
Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>BOND PRINCIPAL</u>						
35,000	35,000	35,000	1999 WATER BOND PRINCIPAL	35,000	35,000	0
35,000	45,000	55,000	2019 WATER IMPROVEMENT BOND PRINCIPAL	70,000	70,000	0
70,000	80,000	90,000	TOTAL BOND PRINCIPAL	105,000	105,000	0
<u>BOND INTEREST</u>						
30,650	29,600	28,550	1999 WATER BOND INTEREST	27,500	27,500	0
301,609	300,562	299,215	2019 WATER IMPROVEMENT BOND INTEREST	297,565	297,565	0
332,259	330,162	327,765	TOTAL BOND INTEREST	325,065	325,065	0
124,402	135,880	0	ENDING FUND BALANCE	0	0	0
0	0	163,274	UNAPPROPRIATED FUND BALANCE	191,205	191,205	0
526,661	546,042	581,039	TOTAL REQUIREMENTS	621,270	621,270	0

Office Equipment Reserve Fund Resources



OFFICE EQUIPMENT RESERVE FUND (40): Resources

Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$7,715	\$28,102	\$29,280	\$20,080	\$20,080	\$0
INVESTMENT REVENUE	\$77	\$36	\$30	\$330	\$330	\$0
INTERFUND TRANSFERS	\$61,000	\$55,000	\$66,000	\$66,000	\$66,000	\$0



OFFICE EQUIPMENT RESERVE FUND (40): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
MATERIALS & SERVICES	\$40,691	\$55,764	\$60,000	\$65,000	\$65,000	\$0
CAPITAL OUTLAY	\$0	\$14,000	\$35,310	\$21,410	\$21,410	\$0
ENDING FUND BALANCE	\$28,101	\$13,374	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Office Equipment Reserve Fund (40)

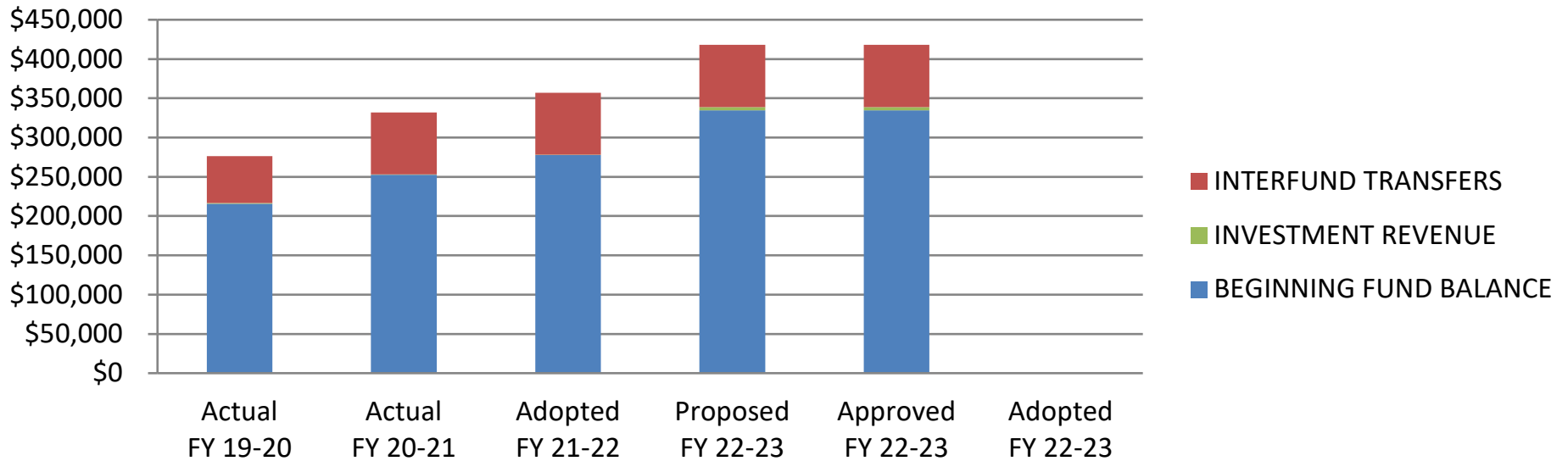
OFFICE EQUIPMENT RESERVE FUND (40): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
7,715	28,102	29,280	BEGINNING FUND BALANCE	20,080	20,080	0
<u>INVESTMENT REVENUE</u>						
77	36	30	EARNED INTEREST	330	330	0
77	36	30	TOTAL INVESTMENT REVENUE	330	330	0
<u>INTERFUND TRANSFER</u>						
35,000	35,000	40,000	TRANS FROM GENERAL FUND	40,000	40,000	0
13,000	10,000	13,000	TRANS FROM WATER FUND	13,000	13,000	0
13,000	10,000	13,000	TRANS FROM SEWER FUND	13,000	13,000	0
61,000	55,000	66,000	TOTAL INTERFUND TRANSFER	66,000	66,000	0
68,792	83,138	95,310	TOTAL RESOURCES	86,410	86,410	0

OFFICE EQUIPMENT RESERVE FUND (40): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>MATERIALS & SERVICES</u>						
17,319	19,719	21,000	FINANCIAL SYSTEM	19,000	19,000	0
17,060	23,873	24,000	MAINTENANCE & SOFTWARE	28,000	28,000	0
1,779	7,000	8,000	COMPUTER REPLACEMENT	8,000	8,000	0
4,533	5,172	7,000	MISC OFFICE EQUIP/FURNITURE	10,000	10,000	0
40,691	55,764	60,000		65,000	65,000	0
<u>CAPITAL OUTLAY</u>						
0	0	11,310	COPIER RESERVE (\$2,000 PER YEAR)	13,300	13,300	0
0	14,000	24,000	OFFICE SERVER RESERVE (\$2,000 PER YEAR)	8,110	8,110	0
0	14,000	35,310	TOTAL CAPITAL OUTLAY	21,410	21,410	0
40,691	69,764	95,310	TOTAL ORG./PROG. REQUIREMENTS	86,410	86,410	0
28,101	13,374	0	ENDING FUND BALANCE	0	0	0
68,792	83,138	95,310	TOTAL REQUIREMENTS	86,410	86,410	0

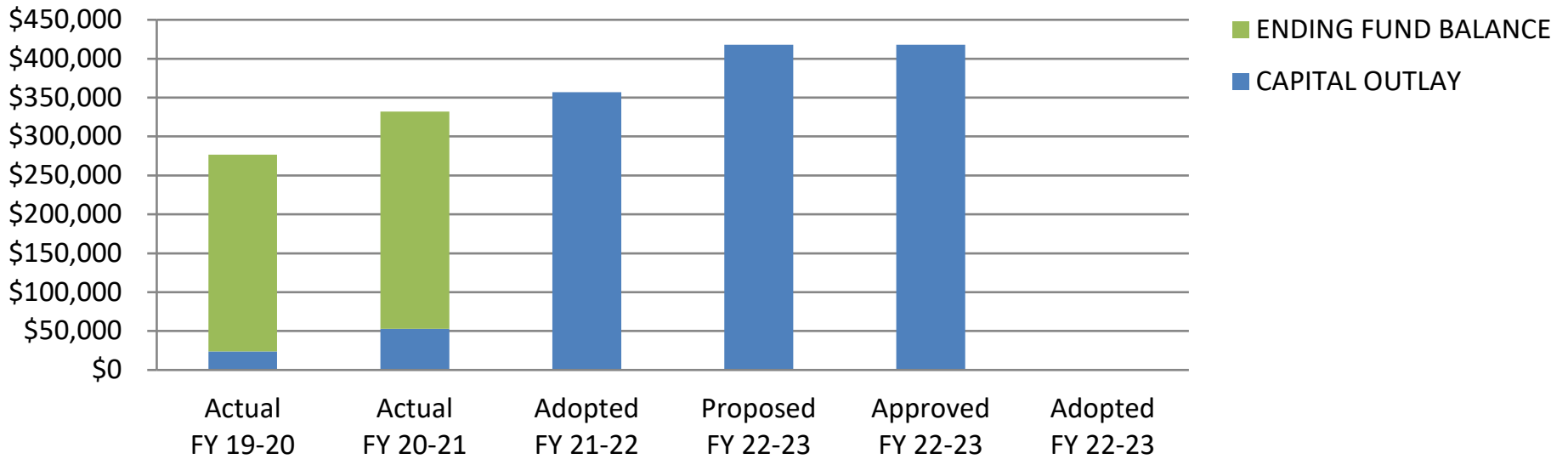
Equipment Reserve Fund Resources



EQUIPMENT RESERVE FUND (41): Resources

Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$215,615	\$252,692	\$277,680	\$334,665	\$334,665	\$0
INVESTMENT REVENUE	\$866	\$370	\$390	\$4,305	\$4,305	\$0
INTERFUND TRANSFERS	\$60,000	\$78,900	\$78,900	\$78,900	\$78,900	\$0

Equipment Reserve Fund Requirements



EQUIPMENT RESERVE FUND (41): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
CAPITAL OUTLAY	\$23,789	\$53,126	\$356,970	\$417,870	\$417,870	\$0
ENDING FUND BALANCE	\$252,692	\$278,836	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Equipment Reserve Fund (41)

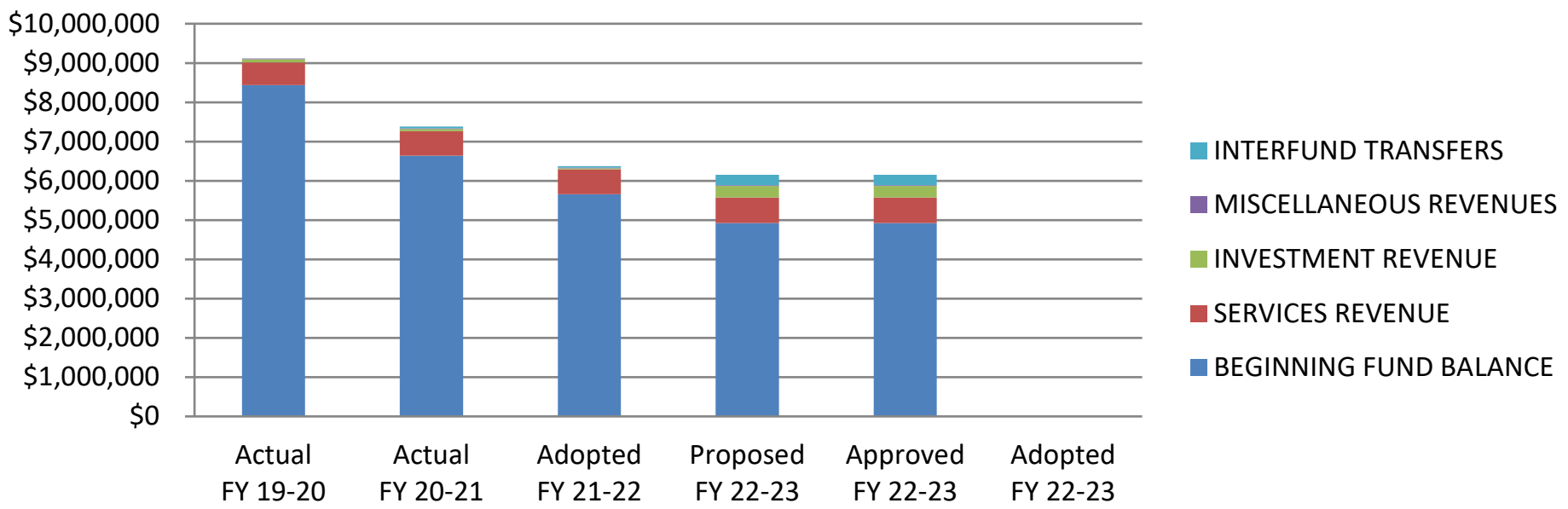
EQUIPMENT RESERVE FUND (41): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
215,615	252,692	277,680	BEGINNING FUND BALANCE	334,665	334,665	0
<u>INVESTMENT REVENUE</u>						
866	370	390	EARNED INTEREST	4,305	4,305	0
866	370	390	TOTAL INVESTMENT REVENUE	4,305	4,305	0
<u>INTERFUND TRANSFER</u>						
20,000	26,300	26,300	TRANSFER FROM WATER FUND	26,300	26,300	0
20,000	26,300	26,300	TRANSFER FROM SEWER FUND	26,300	26,300	0
20,000	26,300	26,300	TRANSFER FROM STREET FUND	26,300	26,300	0
60,000	78,900	78,900	TOTAL INTERFUND TRANSFER	78,900	78,900	0
276,481	331,962	356,970	TOTAL RESOURCES	417,870	417,870	0

EQUIPMENT RESERVE FUND (41): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>CAPITAL OUTLAY</u>						
0	33,265	26,000	VEHICLE RESERVE FUND	35,000	35,000	0
0	0	240,900	STREET SWEEPER RESERVE FUND	271,000	271,000	0
0	0	12,000	BACKHOE RESERVE FUND	18,000	18,000	0
15,589	0	4,000	4 WHEELER RESERVE FUND	6,000	6,000	0
0	0	9,000	LAWN MOWER RESERVE FUND	11,000	11,000	0
0	8,220	50,080	DUMP TRUCK RESERVE FUND	58,000	58,000	0
8,200	11,641	14,990	OTHER MISC. EQUIPMENT	18,870	18,870	0
23,789	53,126	356,970	TOTAL CAPITAL OUTLAY	417,870	417,870	0
23,789	53,126	356,970	TOTAL ORG./PROG. REQUIREMENTS	417,870	417,870	0
252,692	278,836	0	ENDING FUND BALANCE	0	0	0
276,481	331,962	356,970	TOTAL REQUIREMENTS	417,870	417,870	0

Water Fund Resources



WATER FUND (51): Resources

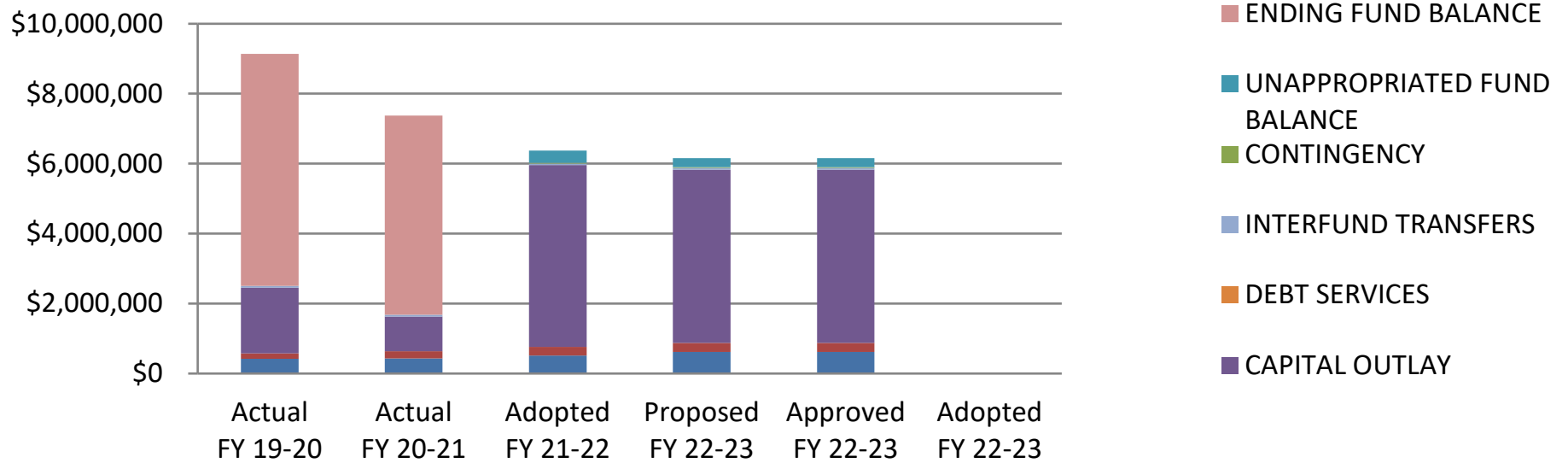
Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$8,434,161	\$6,634,985	\$5,659,070	\$4,928,880	\$4,928,880	\$0
SERVICES REVENUE	\$580,244	\$625,230	\$630,200	\$642,640	\$642,640	\$0
INVESTMENT REVENUE	\$83,243	\$56,186	\$26,335	\$292,920	\$292,920	\$0
MISCELLANEOUS REVENUES	\$20,662	\$23,920	\$20,350	\$25,100	\$25,100	\$0
INTERFUND TRANSFERS	\$0	\$42,000	\$42,000	\$263,500	\$263,500	\$0

**CITY OF HARRISBURG
Water Fund (51)**

WATER FUND (51): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
8,434,161	6,634,985	5,659,070	BEGINNING FUND BALANCE	4,928,880	4,928,880	0
<u>SERVICES REVENUE</u>						
7,539	3,388	8,000	NEW WATER CONNECTION CHARGES	8,000	8,000	0
572,705	621,842	622,200	WATER USE CHARGES	634,640	634,640	0
580,244	625,230	630,200	TOTAL SERVICES REVENUE	642,640	642,640	0
<u>INVESTMENT REVENUE</u>						
83,243	56,186	26,335	WATER FUND EARNED INTEREST	292,920	292,920	0
83,243	56,186	26,335	TOTAL INVESTMENT REVENUE	292,920	292,920	0
<u>MISCELLANEOUS REVENUE</u>						
10,100	14,480	12,000	WATER TAG FEE	14,500	14,500	0
1,965	2,850	2,000	TURN ON FEE	2,100	2,100	0
425	475	350	NSF CHECK FEE	500	500	0
8,172	6,115	6,000	MISCELLANEOUS INCOME	8,000	8,000	0
0	0	0	LOAN FROM SEWER RESERVE FUND	0	0	0
0	0	0	WATER SUPPLY TREATMENT PROJECT REVENUE	0	0	0
20,662	23,920	20,350	TOTAL MISCELLANEOUS REVENUE	25,100	25,100	0
<u>INTERFUND TRANSFERS</u>						
0	42,000	42,000	TRANSFER FROM GENERAL FUND	263,500	263,500	0
0	42,000	42,000	TOTAL INTERFUND TRANSFERS	263,500	263,500	0
9,118,310	7,382,321	6,377,955	TOTAL RESOURCES	6,153,040	6,153,040	0

Water Fund Requirements



WATER FUND (51): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
PERSONNEL SERVICES	\$422,777	\$432,141	\$516,285	\$616,535	\$616,535	\$0
MATERIALS & SERVICES	\$156,687	\$209,234	\$248,130	\$263,360	\$263,360	\$0
CAPITAL OUTLAY	\$1,878,401	\$990,078	\$5,192,200	\$4,952,000	\$4,952,000	\$0
DEBT SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
INTERFUND TRANSFERS	\$43,000	\$46,300	\$49,300	\$49,300	\$49,300	\$0
CONTINGENCY	\$0	\$0	\$22,040	\$21,845	\$21,845	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$350,000	\$250,000	\$250,000	\$0
ENDING FUND BALANCE	\$6,634,985	\$5,699,139	\$0	\$0	\$0	\$0

CITY OF HARRISBURG

Water Fund (51)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

WATER FUND (51): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					

PERSONNEL SERVICES

226,610	230,617	278,600	WATER FUND WAGES	322,100	322,100	0
4,068	1,386	5,000	WATER FUND SEASONAL	6,000	6,000	0
1,995	2,083	2,015	WTR FD ON-CALL	2,015	2,015	0
5,772	6,972	7,125	WATER FUND OVERTIME	9,025	9,025	0
248	258	615	WTR FD UNEMPLOYMENT TAXES	725	725	0
18,885	19,686	22,975	WTR FD SOCIAL SECURITY TAXES	26,420	26,420	0
95,167	89,523	102,440	WTR FD MEDICAL INSURANCE	136,290	136,290	0
58,196	65,395	83,660	WTR FD PERS	96,200	96,200	0
961	907	680	WTR FD LIFE & DISABILITY INS	875	875	0
1,941	4,930	3,285	WTR FD COMP & LONGEVITY	3,780	3,780	0
89	82	550	WTR FD WORK COMP QUARTERLY	560	560	0
6,431	8,254	7,000	WATER WORK COMP PREMIUM	7,000	7,000	0
0	0	0	OFPLA	2,910	2,910	0
1,176	998	1,140	CELLULAR PHONE	1,285	1,285	0
1,238	1,050	1,200	CLOTHING ALLOWANCE	1,350	1,350	0
422,777	432,141	516,285	TOTAL PERSONNEL SERVICES	616,535	616,535	0
3	4	5	Total Full-Time Equivalent (FTE)	5	5	5

MATERIALS & SERVICES

PROFESSIONAL SERVICES

6,291	7,695	7,700	WTR FD AUDIT ASSISTANCE	8,200	8,200	0
12,000	13,497	16,330	WTR FD INSURANCE	18,960	18,960	0
0	0	5,000	LEGAL EXPENSES	0	0	0
4,522	0	5,000	CONTRACT SERVICES	0	0	0
22,813	21,192	34,030	TOTAL PROFESSIONAL SERVICES	27,160	27,160	0

WATER FUND (51): REQUIREMENTS

6.

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					

BUILDINGS & GROUNDS

4,387	5,767	10,000	BUILDING & GROUNDS MAINTENANCE	10,000	10,000	0
2,892	1,068	5,000	GENERATOR MAINTENANCE	5,000	5,000	0
53,527	59,352	58,000	WTR FD - PP&L	58,000	58,000	0
2,784	2,410	2,800	WTR FD NW NAT GAS	7,800	7,800	0
0	904	1,500	SECURITY SYSTEM CONTRACT	1,500	1,500	0
283	1,839	1,500	WTR FD SAFETY SUPPLIES	1,500	1,500	0
2,370	2,455	2,400	WTR FD TELEPHONE EXPENSES	2,400	2,400	0
890	895	900	INTERNET CHARGES	1,800	1,800	0
14,876	20,049	25,000	WTR FD CHEMICALS	35,000	35,000	0
0	0	2,500	CHLORINATOR MAINTENANCE	2,500	2,500	0
3,165	10,032	10,000	WTR FD LAB TESTING	10,000	10,000	0
20	0	250	EMPLOYEE RECRUITMENT	250	250	0
14,784	25,582	22,000	WATER SYSTEMS MAINTENANCE & REPAIRS	25,000	25,000	0
0	740	1,000	BACKFLOW TESTING	1,000	1,000	0
1,700	1,500	1,700	OHA PERMIT FEE	2,500	2,500	0
101,678	132,593	144,550	TOTAL BUILDINGS & GROUNDS	164,250	164,250	0

ENGINEERING

6,466	21,328	30,000	CITY ENGINEERING EXPENSES	30,000	30,000	0
6,466	21,328	30,000	TOTAL ENGINEERING	30,000	30,000	0

MOTOR VEHICLE EXPENSES

5,357	8,479	9,000	WTR FD - GASOLINE	9,000	9,000	0
4,128	5,141	6,000	WTR FD - VEHICLE MAINTENANCE	6,000	6,000	0
9,485	13,620	15,000	TOTAL MOTOR VEHICLE EXPENSES	15,000	15,000	0

OFFICE FUNCTIONS

1,778	1,767	2,000	WTR FD-OFFICE EQUIP CONTRACTS	1,500	1,500	0
526	359	500	WTR FD OFFICE MACHINE MAINTENANCE	500	500	0
4,588	4,952	5,500	WTR FD POSTAGE EXPENSES	5,830	5,830	0
0	1,000	1,000	WTR FD SOFTWARE MAINT & UPGRADE	1,000	1,000	0
1,332	1,281	2,000	WTR FD OFFICE SUPPLIES	2,000	2,000	0
6,270	7,151	6,500	BANK/SERVICE FEES	8,320	8,320	0
14,494	16,510	17,500	TOTAL OFFICE FUNCTIONS	19,150	19,150	0

WATER FUND (51): REQUIREMENTS

6.

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					

TRAINING EXPENSES

1,751	3,160	3,800	WTR FD-SCHOOL-PUBLIC WORKS	3,800	3,800	0
0	831	2,000	WTR FD ROOM & BOARD EXPENSES	2,000	2,000	0
0	0	1,250	CDL CONSORTIUM	2,000	2,000	0
1,751	3,991	7,050	TOTAL TRAINING EXPENSES	7,800	7,800	0

156,687	209,234	248,130	TOTAL MATERIALS & SERVICES	263,360	263,360	0
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CAPITAL OUTLAY

14,478	16,437	20,000	SENSUS METER UPGRADES	20,000	20,000	0
1,863,923	973,641	5,172,200	WTR FD CONST PROJECT	4,932,000	4,932,000	0
1,878,401	990,078	5,192,200	TOTAL CAPITAL OUTLAY	4,952,000	4,952,000	0

2,457,865	1,631,453	5,956,615	TOTAL ORG./PROG. REQUIREMENTS	5,831,895	5,831,895	0
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NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

DEBT SERVICES

0	0	0	LOAN REPAYMENT TO SEWER FUND	0	0	0
0	0	0	TOTAL DEBT SERVICES	0	0	0

INTERFUND TRANSFERS

20,000	26,300	26,300	TRANSFER TO EQUIP FUND	26,300	26,300	0
13,000	10,000	13,000	TRANSFER TO OFFICE EQUIPMENT FUND	13,000	13,000	0
10,000	10,000	10,000	TRANSFER TO STREET FUND	10,000	10,000	0
0	0	0	TRANSFER TO WATER RESERVE FUND	0	0	0
43,000	46,300	49,300	TOTAL INTERFUND TRANSFERS	49,300	49,300	0

0	0	22,040	CONTINGENCY	21,845	21,845	0
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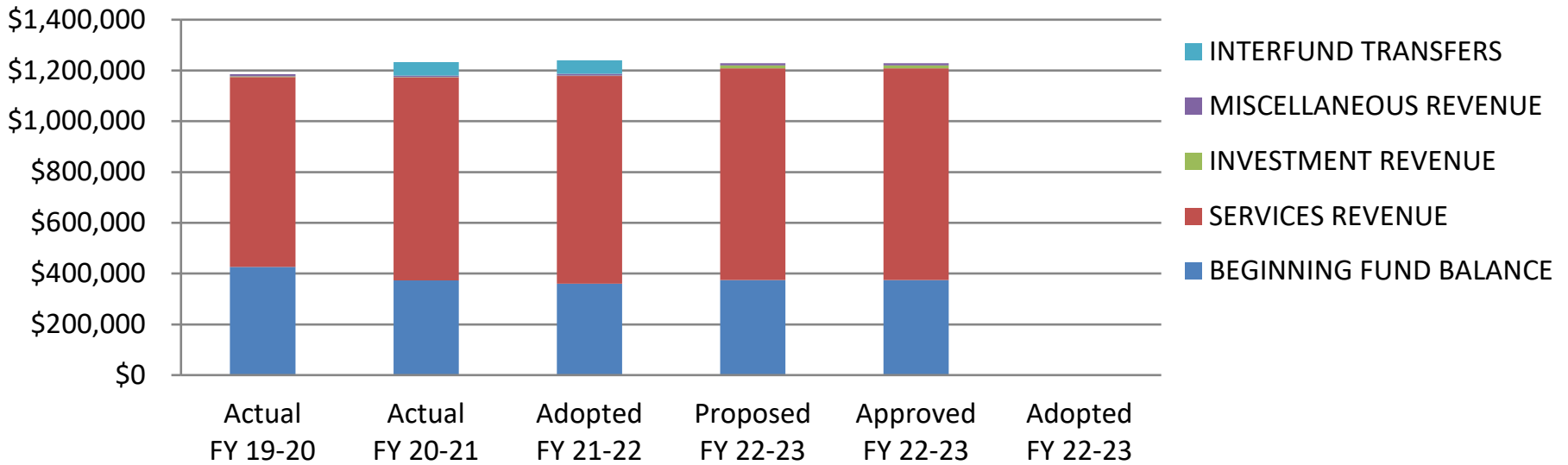
43,000	46,300	71,340	TOTAL REQUIREMENTS NOT ALLOCATED	71,145	71,145	0
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6,634,985	5,699,139	0	ENDING FUND BALANCE	0	0	0
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0	0	350,000	UNAPPROPRIATED FUND BALANCE	250,000	250,000	-
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9,118,310	7,382,321	6,377,955	TOTAL REQUIREMENTS	6,153,040	6,153,040	-
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Sewer Fund Resources



SEWER FUND (52): Resources

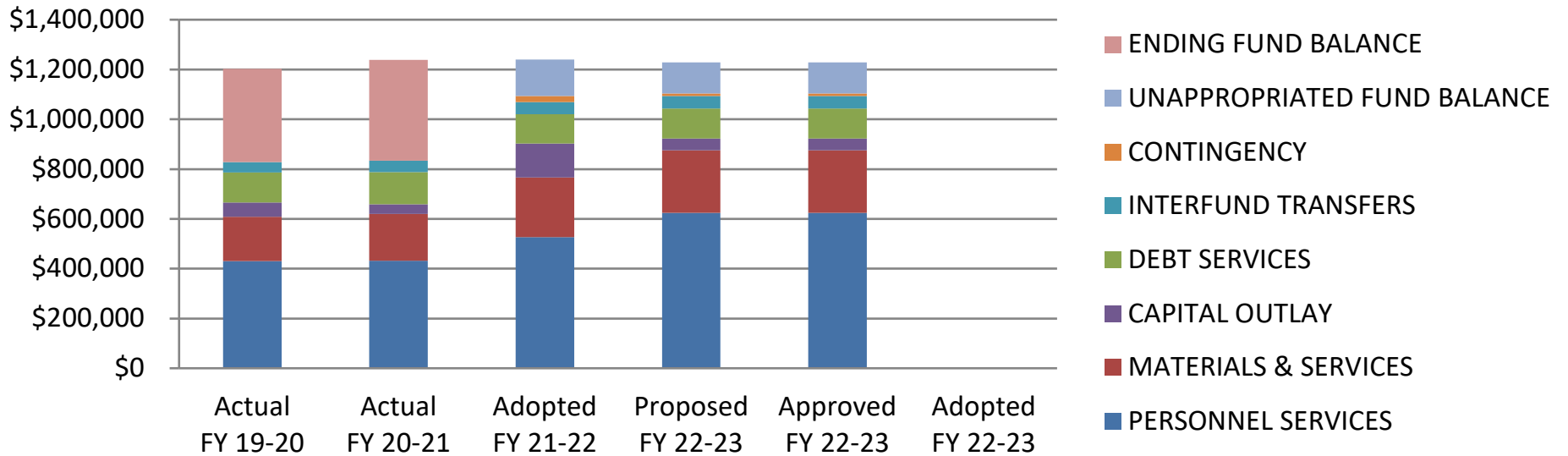
Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$426,147	\$373,748	\$360,600	\$374,270	\$374,270	\$0
SERVICES REVENUE	\$747,354	\$798,479	\$817,500	\$834,320	\$834,320	\$0
INVESTMENT REVENUE	\$3,749	\$1,710	\$1,090	\$12,030	\$12,030	\$0
MISCELLANEOUS REVENUE	\$7,654	\$6,432	\$7,440	\$7,430	\$7,430	\$0
INTERFUND TRANSFERS	\$0	\$53,000	\$53,000	\$0	\$0	\$0

CITY OF HARRISBURG
Sewer Fund (52)

SEWER FUND (52): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
426,147	373,748	360,600	BEGINNING FUND BALANCE	374,270	374,270	0
<u>SERVICES REVENUE</u>						
2,745	2,093	1,500	NEW SEWER CONNECTION CHARGES	2,000	2,000	0
744,609	796,386	816,000	SEWER USE CHARGES	832,320	832,320	0
747,354	798,479	817,500	TOTAL SERVICES REVENUE	834,320	834,320	0
<u>INVESTMENT INCOME</u>						
3,749	1,710	1,090	SEWER FUND EARNED INTEREST	12,030	12,030	0
3,749	1,710	1,090	TOTAL INVESTMENT INCOME	12,030	12,030	0
<u>MISCELLANEOUS REVENUE</u>						
6,432	6,432	6,440	FARMER LEASE PEORIA ROAD	6,430	6,430	0
1,222	0	1,000	SEWER FUND MISC INCOME	1,000	1,000	0
7,654	6,432	7,440	TOTAL MISCELLANEOUS REVENUE	7,430	7,430	0
<u>INTERFUND TRANSFERS</u>						
0	53,000	53,000	TRANSFER FROM GENERAL FUND	0	0	0
0	53,000	53,000	TOTAL INTERFUND TRANSFERS	0	0	0
1,184,904	1,233,369	1,239,630	TOTAL RESOURCES	1,228,050	1,228,050	0

Sewer Fund Requirements



SEWER FUND (52): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
PERSONNEL SERVICES	\$430,918	\$432,134	\$526,285	\$624,825	\$624,825	\$0
MATERIALS & SERVICES	\$177,416	\$187,866	\$240,300	\$250,610	\$250,610	\$0
CAPITAL OUTLAY	\$56,911	\$38,578	\$136,000	\$47,000	\$47,000	\$0
DEBT SERVICES	\$120,449	\$129,045	\$117,300	\$121,400	\$121,400	\$0
INTERFUND TRANSFERS	\$43,000	\$46,300	\$49,300	\$49,300	\$49,300	\$0
CONTINGENCY	\$0	\$0	\$24,715	\$10,000	\$10,000	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$145,730	\$124,915	\$124,915	\$0
ENDING FUND BALANCE	\$373,748	\$403,959	\$0	\$0	\$0	\$0

CITY OF HARRISBURG

Sewer Fund (52)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

SEWER FUND (52): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>PERSONNEL SERVICES</u>						
226,609	230,615	278,600	SEWER FUND WAGES	322,100	322,100	0
12,202	1,386	15,000	SEWER FUND SEASONAL	15,000	15,000	0
1,995	2,083	2,015	SEWER FUND ON-CALL	2,015	2,015	0
5,772	6,972	7,125	SEWER FUND OVERTIME	9,025	9,025	0
247	257	615	SWR FD UNEMPLOYMENT TAXES	425	425	0
18,885	19,686	22,975	SEWER FUND SOCIAL SECURITY	26,420	26,420	0
95,167	89,522	102,440	SWR FD MEDICAL INSURANCE	136,290	136,290	0
58,195	65,394	83,660	SEWER FUND PERS	96,200	96,200	0
961	907	680	SWR FD LIFE & DISABILITY	875	875	0
1,941	4,930	3,285	SWR FD COMP & LONGEVITY	3,780	3,780	0
89	81	550	SWR FD WORK COMP QUARTERLY	150	150	0
6,442	8,254	7,000	SEWER FUND WORK COMP PREMIUM	7,000	7,000	0
0	0	0	OFPLA	2,910	2,910	0
1,175	997	1,140	CELLULAR PHONE	1,285	1,285	0
1,238	1,050	1,200	CLOTHING ALLOWANCE	1,350	1,350	0
430,918	432,134	526,285	TOTAL PERSONNEL SERVICES	624,825	624,825	0
4	5	5	Total Full-Time Equivalent (FTE)	5	5	5
<u>MATERIALS & SERVICES</u>						
<u>PROFESSIONAL SERVICES</u>						
6,757	8,265	8,270	AUDIT	8,700	8,700	0
12,000	13,497	16,330	SWR FD INSURANCE EXPENSES	18,960	18,960	0
18,757	21,762	24,600	TOTAL PROFESSIONAL SERVICES	27,660	27,660	0

SEWER FUND (52): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					

BUILDINGS & GROUNDS

9,876	20,198	10,000	BUILDING & GROUNDS MAINTENANCE	5,000	5,000	0
3,442	1,178	5,000	STANDBY GENERATOR MAINTENANCE	5,000	5,000	0
15,618	20,646	23,000	SWR FD PP&L	23,000	23,000	0
630	583	1,000	SWR FD NW NATURAL GAS	750	750	0
0	904	1,500	SWR FD SECURITY CONTRACT	1,200	1,200	0
269	1,839	1,500	SWR FD SAFETY SUPPLIES	1,500	1,500	0
4,562	4,563	4,500	SWR FD TELEPHONE	4,500	4,500	0
742	895	900	INTERNET EXPENSES	1,800	1,800	0
64,437	48,053	60,000	SWR FD CHEMICALS	80,000	80,000	0
0	0	2,500	CHLORINATOR MAINTENANCE	2,500	2,500	0
9,608	8,316	11,000	SWR FD LAB TESTING	18,000	18,000	0
20	0	250	EMPLOYEE RECRUITMENT	250	250	0
15,473	13,980	22,000	SEWER SYSTEMS MAINTENANCE & REPAIRS	20,000	20,000	0
2,451	2,618	3,000	DEQ PERMIT FEE	3,500	3,500	0
0	0	500	EMPLOYEE VACCINATIONS	1,000	1,000	0
5,683	2,294	8,000	LIFT STATION MAINTENANCE	8,000	8,000	0
132,811	126,067	154,650	TOTAL BUILDINGS & GROUNDS	176,000	176,000	0

ENGINEERING

0	6,106	20,000	ENGINEERING SEWER FD/CITY	5,000	5,000	0
0	6,106	20,000	TOTAL ENGINEERING	5,000	5,000	0

MOTOR VEHICLE EXPENSES

5,357	8,479	9,000	SWR FD VEHICLE GASOLINE	9,000	9,000	0
4,128	5,141	6,000	SWR FD VEHICLE MAINTENANCE	6,000	6,000	0
9,485	13,620	15,000	TOTAL MOTOR VEHICLE EXPENSES	15,000	15,000	0

OFFICE FUNCTIONS

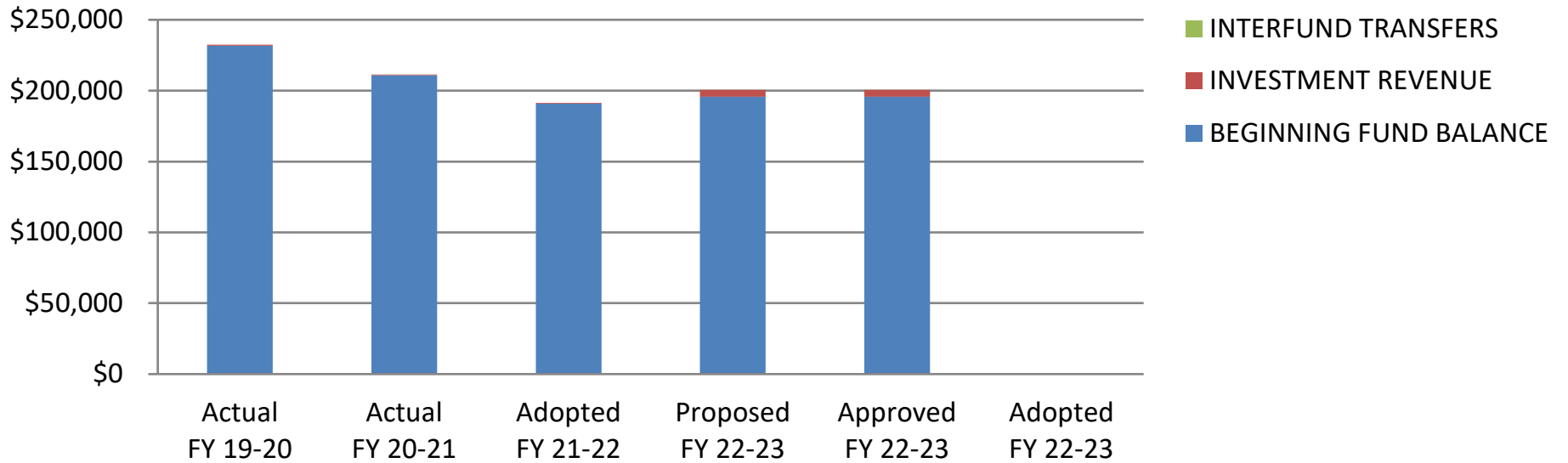
1,778	1,767	2,000	SWR FD OFFICE MACHINE CONTRACT	1,500	1,500	0
498	359	1,000	SWR FD MACHINE MAINTENANCE	1,000	1,000	0
4,588	4,952	5,500	SWR FD POSTAGE	5,830	5,830	0
0	1,000	1,000	SWR FD SOFTWARE MAINT/UPGRADE	1,000	1,000	0
1,332	1,281	3,000	SWR FD OFFICE SUPPLIES	2,000	2,000	0
6,631	7,151	6,500	BANK/SERVICE FEES	8,320	8,320	0
14,827	16,510	19,000	TOTAL OFFICE FUNCTIONS	19,650	19,650	0

SEWER FUND (52): REQUIREMENTS

6.

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
<u>TRAINING EXPENSES</u>						
1,536	2,970	3,800	SWR FD SCHOOL-PUBLIC WORKS	3,800	3,800	0
0	831	2,000	SWR FD ROOM & BOARD	2,000	2,000	0
0	0	1,250	CDL CONSORTIUM	1,500	1,500	0
1,536	3,801	7,050	TOTAL TRAINING EXPENSES	7,300	7,300	0
177,416	187,866	240,300	TOTAL MATERIALS & SERVICES	250,610	250,610	0
<u>CAPITAL OUTLAY</u>						
13,440	0	15,000	I/I INSPECTION & REPAIRS	12,000	12,000	0
28,993	22,141	101,000	SWR FD MISC EQUIP/PROJECTS	15,000	15,000	0
14,478	16,437	20,000	SENSUS METER UPGRADES	20,000	20,000	0
56,911	38,578	136,000	TOTAL CAPITAL OUTLAY	47,000	47,000	0
665,245	658,578	902,585	TOTAL ORG./PROG. REQUIREMENTS	922,435	922,435	0
<i>NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM</i>						
<u>DEBT SERVICES</u>						
45,000	50,433	45,000	SWR REV BOND PRINCIPAL PAYMENT	50,000	50,000	0
75,449	78,612	72,300	SWR REV BOND INTEREST PAYMENT	71,400	71,400	0
120,449	129,045	117,300	TOTAL DEBT SERVICES	121,400	121,400	0
<u>INTERFUND TRANSFERS</u>						
10,000	10,000	10,000	TRANSFER TO STREET FUND	10,000	10,000	0
13,000	10,000	13,000	TRANSFER TO OFFICE EQUIP FD	13,000	13,000	0
0	0	0	TRANSFER TO SWR SYST RESERVE	0	0	0
20,000	26,300	26,300	TRANSFER TO EQUIPMENT FD	26,300	26,300	0
43,000	46,300	49,300	TOTAL INTERFUND TRANSFERS	49,300	49,300	0
0	0	24,715	CONTINGENCY	10,000	10,000	0
163,449	175,345	191,315	TOTAL REQUIREMENTS NOT ALLOCATED	180,700	180,700	0
373,748	403,959	0	ENDING FUND BALANCE	0	0	0
0	0	145,730	UNAPPROPRIATED FUND BALANCE	124,915	124,915	0
1,184,904	1,233,369	1,239,630	TOTAL REQUIREMENTS	1,228,050	1,228,050	0

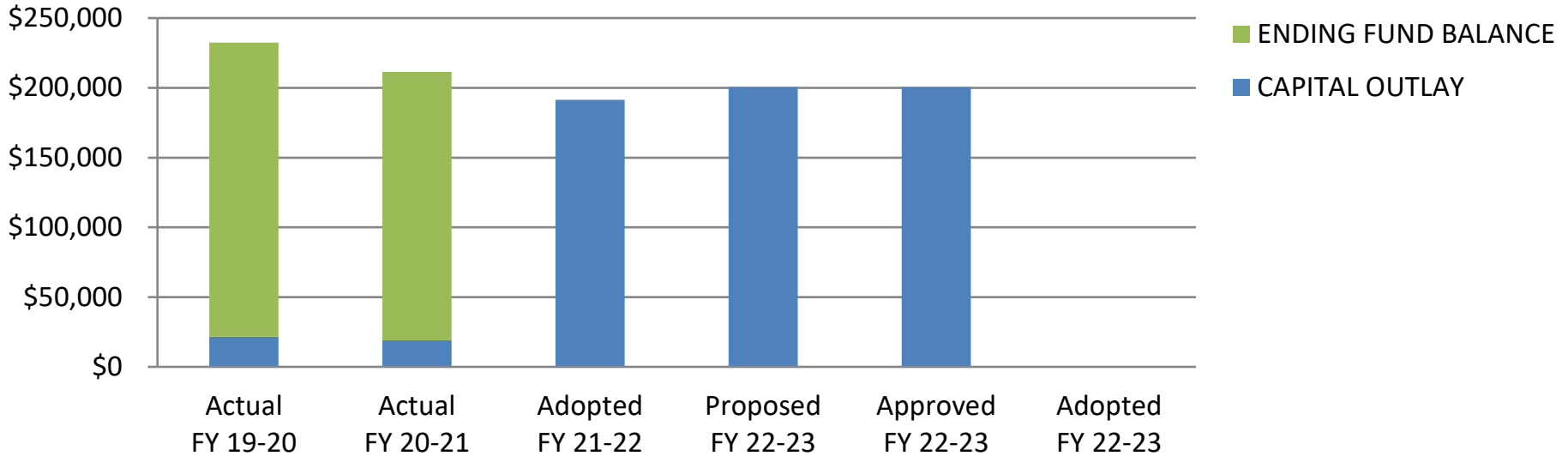
Water Reserve Fund Resources



WATER RESERVE FUND (55): Resources

Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$231,545	\$210,920	\$190,920	\$195,590	\$195,590	\$0
INVESTMENT REVENUE	\$962	\$410	\$435	\$4,800	\$4,800	\$0
INTERFUND TRANSFERS	\$0	\$0	\$0	\$0	\$0	\$0

Water Reserve Fund Requirements



WATER RESERVE FUND (55): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
CAPITAL OUTLAY	\$21,587	\$19,024	\$191,355	\$200,390	\$200,390	\$0
ENDING FUND BALANCE	\$210,920	\$192,306	\$0	\$0	\$0	\$0

CITY OF HARRISBURG
Water Reserve Fund (55)

WATER RESERVE FUND (55): RESOURCES

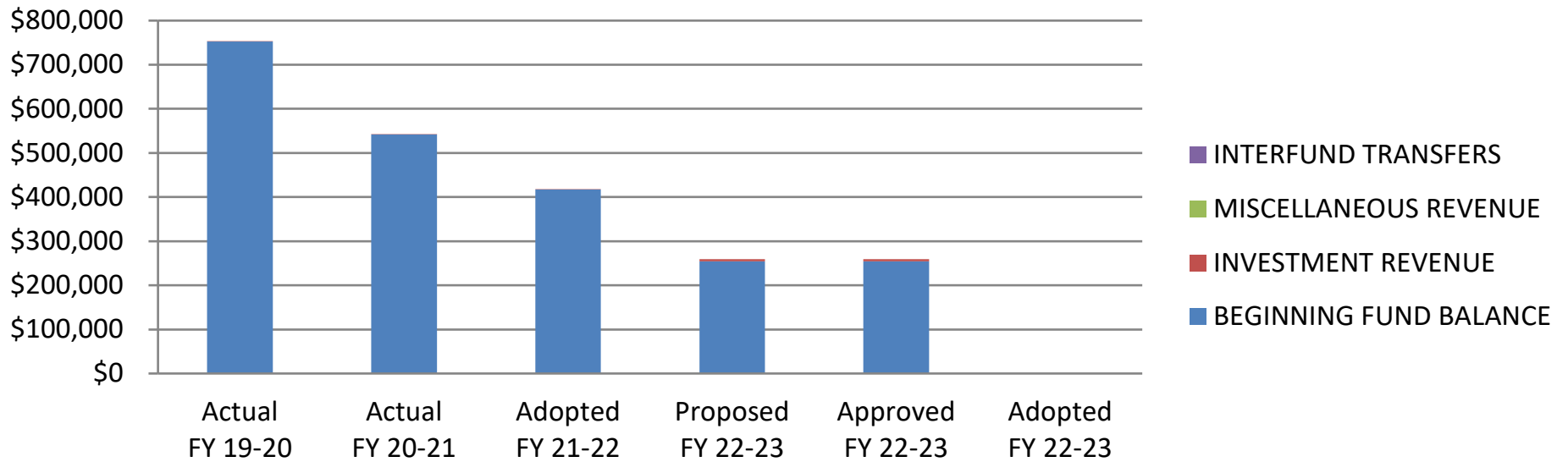
Historical Data			RESOURCE DESCRIPTION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
231,545	210,920	190,920	BEGINNING FUND BALANCE	195,590	195,590	0
<u>INVESTMENT REVENUE</u>						
962	410	435	EARNED INTEREST	4,800	4,800	0
962	410	435	TOTAL INVESTMENT REVENUE	4,800	4,800	0
<u>INTERFUND TRANSFERS</u>						
0	0	0	TRANSFER FROM WATER FUND	0	0	0
0	0	0	TOTAL INTERFUND TRANSFERS	0	0	0
232,507	211,330	191,355	TOTAL RESOURCES	200,390	200,390	0

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

WATER RESERVE FUND (55): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
0	19,024	50,000	WELLS/PUMPS RESERVE	53,000	53,000	0
21,587	0	141,355	WATER RESERVE CAPITAL PROJECTS	147,390	147,390	0
21,587	19,024	191,355	TOTAL CAPITAL OUTLAY	200,390	200,390	0
21,587	19,024	191,355	TOTAL ORG./PROG. REQUIREMENTS	200,390	200,390	0
210,920	192,306	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
232,507	211,330	191,355	TOTAL REQUIREMENTS	200,390	200,390	0

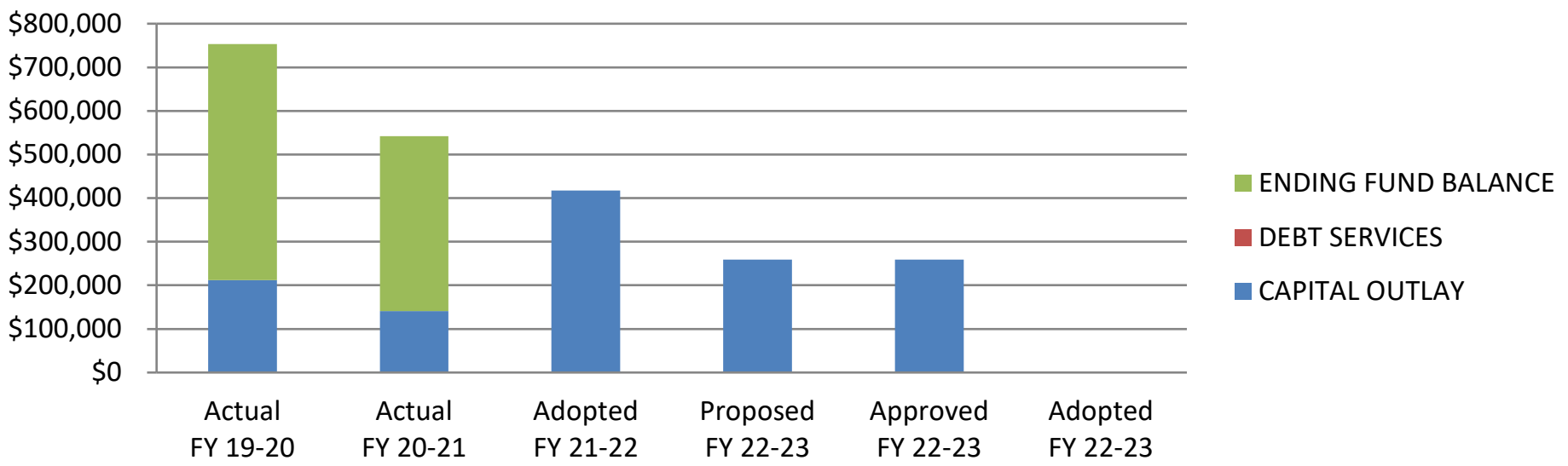
Sewer Reserve Fund Resources



SEWER RESERVE FUND (56): Resources

Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$752,267	\$541,674	\$417,020	\$254,515	\$254,515	\$0
INVESTMENT REVENUE	\$962	\$410	\$435	\$4,800	\$4,800	\$0
MISCELLANEOUS REVENUE	\$0	\$0	\$0	\$0	\$0	\$0
INTERFUND TRANSFERS	\$0	\$0	\$0	\$0	\$0	\$0

Sewer Reserve Fund Requirements



SEWER RESERVE FUND (56): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
CAPITAL OUTLAY	\$211,555	\$140,854	\$417,455	\$259,315	\$259,315	\$0
DEBT SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
ENDING FUND BALANCE	\$541,674	\$401,230	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG
Sewer Reserve Fund (56)**

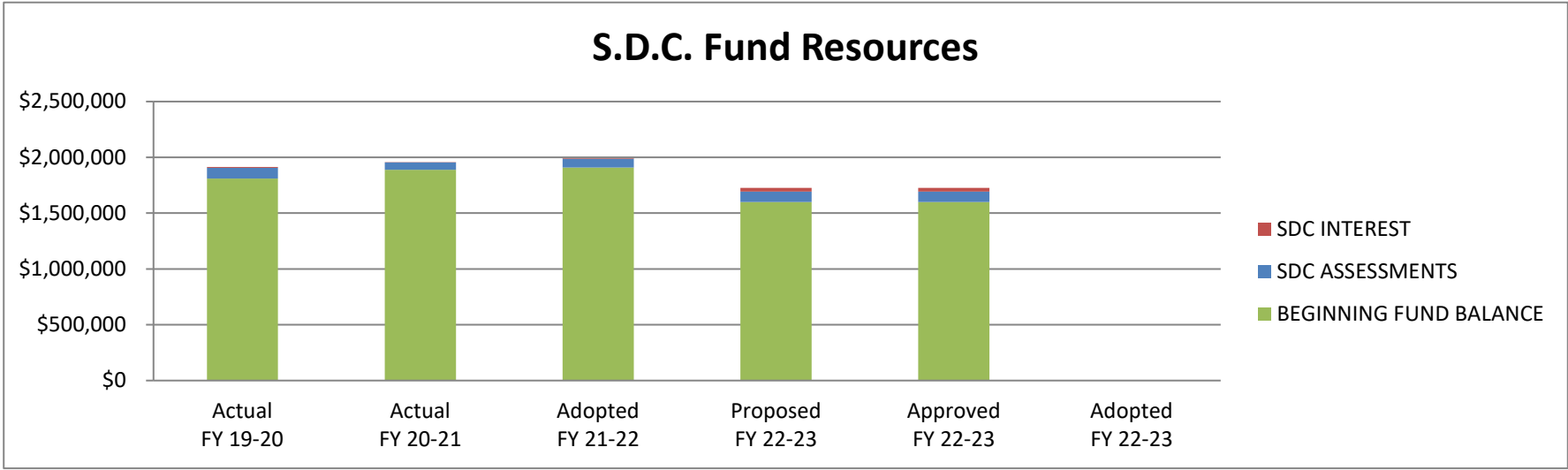
SEWER RESERVE FUND (56): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
752,267	541,674	417,020	BEGINNING FUND BALANCE	254,515	254,515	0
<u>INVESTMENT REVENUE</u>						
962	410	435	EARNED INTEREST	4,800	4,800	0
962	410	435	TOTAL INVESTMENT REVENUE	4,800	4,800	0
<u>MISCELLANEOUS REVENUE</u>						
0	0	0	LOAN REPAYMENT FROM WATER FUND	0	0	0
0	0	0	TOTAL MISCELLANEOUS REVENUE	0	0	0
<u>INTERFUND TRANSFERS</u>						
0	0	0	TRANSFER FROM SEWER FUND	0	0	0
0	0	0	TOTAL INTERFUND TRANSFERS	0	0	0
753,229	542,084	417,455	TOTAL RESOURCES	259,315	259,315	0

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

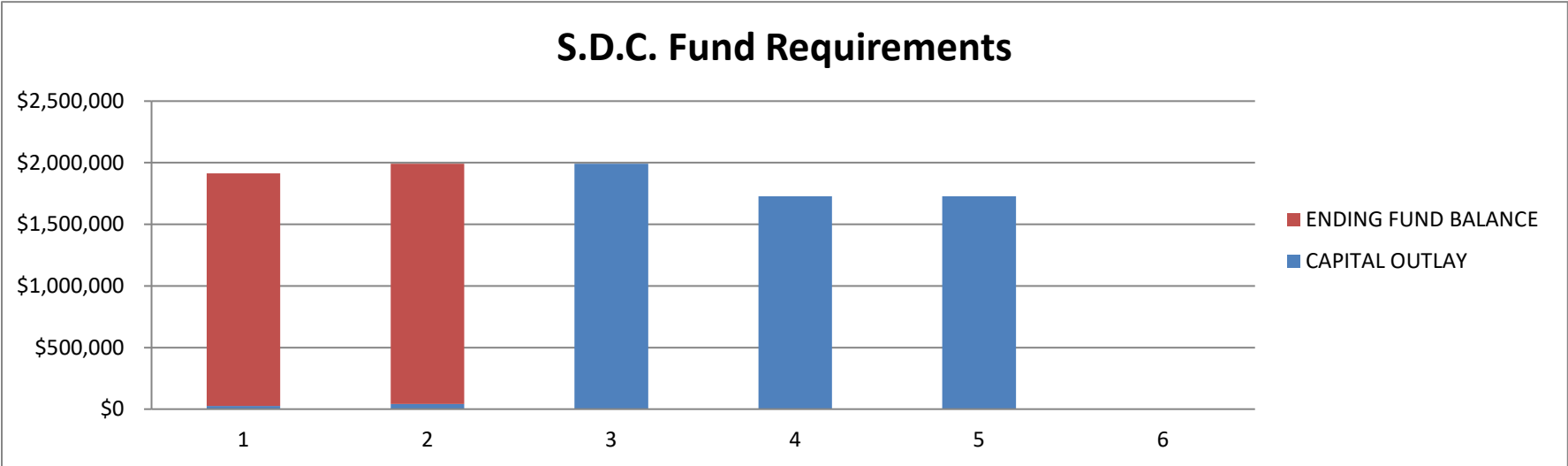
SEWER RESERVE FUND (56): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
211,555	140,854	417,455	WW CONSTRUCTION RESERVE	259,315	259,315	0
211,555	140,854	417,455	TOTAL CAPITAL OUTLAY	259,315	259,315	0
211,555	140,854	417,455	TOTAL ORG./PROG. REQUIREMENTS	259,315	259,315	0
<u>DEBT SERVICES</u>						
0	0	0	LOAN TO WATER FUND	0	0	0
0	0	0	TOTAL DEBT SERVICES	0	0	0
0	0	0	TOTAL REQUIREMENTS NOT ALLOCATED	0	0	0
541,674	401,230	0	ENDING FUND BALANCE	0	0	0
753,229	542,084	417,455	TOTAL REQUIREMENTS	259,315	259,315	0



SYSTEMS DEVELOPMENT CHARGES RESERVE FUND (21): Resources

Resource Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
BEGINNING FUND BALANCE	\$1,811,147	\$1,888,839	\$1,909,600	\$1,599,420	\$1,599,420	\$0
SDC ASSESSMENTS	\$96,300	\$66,045	\$78,625	\$94,315	\$94,315	\$0
SDC INTEREST	\$6,734	\$2,860	\$3,035	\$33,500	\$33,500	\$0



SYSTEMS DEVELOPMENT CHARGES RESERVE FUND (21): Requirements

Requirement Description	Actual FY 19-20	Actual FY 20-21	Adopted FY 21-22	Proposed FY 22-23	Approved FY 22-23	Adopted FY 22-23
CAPITAL OUTLAY	\$25,341	\$40,967	\$1,991,260	\$1,727,235	\$1,727,235	\$0
ENDING FUND BALANCE	\$1,888,840	\$1,950,553	\$0	\$0	\$0	\$0

CITY OF HARRISBURG

Transportation Systems Development Reserve Fund (60)

TRANSPORTATION SYSTEMS DEVELOPMENT RESERVE FUND (60): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
356,405	360,084	328,935	BEGINNING FUND BALANCE	292,010	292,010	0
<u>TRANSPORTATION SDC ASSESSMENTS</u>						
942	762	705	TRANSPORTATION ADMINISTRATIVE FEES	840	840	0
26,161	19,064	17,565	TRANSPORTATION IMPROVEMENT FEES	21,075	21,075	0
27,103	19,826	18,270	TOTAL TRANSPORTATION SDC ASSESSMENTS	21,915	21,915	0
<u>TRANSPORTATION SDC INTEREST</u>						
1,443	611	650	INTEREST-TRANSPORTATION SDC (23%)	7,705	7,705	0
1,443	611	650	TOTAL TRANSPORTATION SDC INTEREST	7,705	7,705	0
384,951	380,521	347,855	TOTAL RESOURCES	321,630	321,630	0

Transportation Systems Development Reserve Fund (60)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

TRANSPORTATION SYSTEMS DEVELOPMENT RESERVE FUND (60): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
24,866	1,598	227,855	TRANSPORTATION CAPITAL IMPROVEMENTS	201,630	201,630	0
0	0	120,000	SAFE ROUTES TO SCHOOL (SRTS) GRANT	120,000	120,000	0
24,866	1,598	347,855	TOTAL TRANSPORTATION SDC CAPITAL OUTLAY	321,630	321,630	0
24,866	1,598	347,855	TOTAL ORG./PROG. REQUIREMENTS	321,630	321,630	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
360,085	378,923	0	ENDING FUND BALANCE	0	0	0
384,951	380,521	347,855	TOTAL REQUIREMENTS	321,630	321,630	0

CITY OF HARRISBURG
Parks Systems Development Reserve Fund (61)

PARKS SYSTEMS DEVELOPMENT RESERVE FUND (61): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
234,700	249,683	233,965	BEGINNING FUND BALANCE	143,220	143,220	0
<u>PARKS SDC ASSESSMENTS</u>						
576	556	430	PARKS ADMINISTRATIVE FEES	515	515	0
13,824	13,344	10,365	PARKS IMPROVEMENT FEES	12,435	12,435	0
14,400	13,900	10,795	TOTAL PARKS SDC ASSESSMENTS	12,950	12,950	0
<u>PARKS SDC INTEREST</u>						
1,058	451	475	INTEREST-PARKS SDC (14%)	4,690	4,690	0
1,058	451	475	TOTAL PARKS SDC INTEREST	4,690	4,690	0
250,158	264,034	245,235	TOTAL RESOURCES	160,860	160,860	0

Parks Systems Development Reserve Fund (61)
BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

PARKS SYSTEMS DEVELOPMENT RESERVE FUND (61): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
0	0	235,235	PARKS CAPITAL IMPROVEMENTS	140,860	140,860	0
475	39,369	10,000	OPRD GRANT EXPENSE	20,000	20,000	0
475	39,369	245,235	TOTAL PARKS SDC CAPITAL OUTLAY	160,860	160,860	0
475	39,369	245,235	TOTAL ORG./PROG. REQUIREMENTS	160,860	160,860	0
249,683	224,665	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
250,158	264,034	245,235	TOTAL REQUIREMENTS	160,860	160,860	0

CITY OF HARRISBURG

Storm Systems Development Reserve Fund (62)

STORM SYSTEMS DEVELOPMENT RESERVE FUND (62): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
105,723	106,221	109,960	BEGINNING FUND BALANCE	50,105	50,105	0
<i>STORM SDC ASSESSMENTS</i>						
6	136	100	STORM DRAIN ADMINISTRATIVE FEES	120	120	0
45	1,416	1,060	STORM DRAIN IMPROVEMENT FEES	1,270	1,270	0
62	2,048	1,535	STORM DRAIN REIMBURSEMENT FEES	1,840	1,840	0
113	3,600	2,695	TOTAL STORM SDC ASSESSMENTS	3,230	3,230	0
<i>STORM SDC INTEREST</i>						
385	165	170	INTEREST-STORM DRAIN SDC (4%)	1,340	1,340	0
385	165	170	TOTAL STORM SDC INTEREST	1,340	1,340	0
106,221	109,986	112,825	TOTAL RESOURCES	54,675	54,675	0

Storm Systems Development Reserve Fund (62)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

STORM SYSTEMS DEVELOPMENT RESERVE FUND (62): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
0	0	112,825	STORM DRAIN CAPITAL IMPROVEMENTS	54,675	54,675	0
0	0	112,825	TOTAL STORM DRAIN SDC CAPITAL OUTLAY	54,675	54,675	0
0	0	112,825	TOTAL ORG./PROG. REQUIREMENTS	54,675	54,675	0
106,221	109,986	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
106,221	109,986	112,825	TOTAL REQUIREMENTS	54,675	54,675	0

CITY OF HARRISBURG
Water Systems Development Reserve Fund (63)

WATER SYSTEMS DEVELOPMENT RESERVE FUND (63): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
305,978	336,493	370,615	BEGINNING FUND BALANCE	374,355	374,355	0
<u>WATER SDC ASSESSMENTS</u>						
1,133	1,296	970	WATER ADMINISTRATIVE FEES	1,160	1,160	0
23,520	26,880	20,160	WATER IMPROVEMENT FEES	24,190	24,190	0
4,900	5,600	4,200	WATER REIMBURSEMENT FEES	5,040	5,040	0
29,553	33,776	25,330	TOTAL WATER SDC ASSESSMENTS	30,390	30,390	0
<u>WATER SDC INTEREST</u>						
962	410	435	INTEREST-WATER SDC (32%)	10,720	10,720	0
962	410	435	TOTAL WATER SDC INTEREST	10,720	10,720	0
336,493	370,679	396,380	TOTAL RESOURCES	415,465	415,465	0

Water Systems Development Reserve Fund (63)
BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

WATER SYSTEMS DEVELOPMENT RESERVE FUND (63): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
0	0	396,380	WATER CAPITAL IMPROVEMENTS	415,465	415,465	0
0	0	396,380	TOTAL WATER SDC CAPITAL OUTLAY	415,465	415,465	0
0	0	396,380	TOTAL ORG./PROG. REQUIREMENTS	415,465	415,465	0
336,493	370,679	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
336,493	370,679	396,380	TOTAL REQUIREMENTS	415,465	415,465	0

CITY OF HARRISBURG
Sewer Systems Development Reserve Fund (64)

SEWER SYSTEMS DEVELOPMENT RESERVE FUND (64): RESOURCES

Historical Data			RESOURCE DESCRIPTION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
808,341	836,358	866,125	BEGINNING FUND BALANCE	739,730	739,730	0
<u>SEWER SDC ASSESSMENTS</u>						
967	1,103	825	SEWER ADMINISTRATIVE FEES	990	990	0
7,280	8,320	6,240	SEWER IMPROVEMENT FEES	7,480	7,480	0
16,884	19,296	14,470	SEWER REIMBURSEMENT FEES	17,360	17,360	0
25,131	28,719	21,535	TOTAL SEWER SDC ASSESSMENTS	25,830	25,830	0
<u>SEWER SDC INTEREST</u>						
2,886	1,223	1,305	INTEREST-SEWER SDC (27%)	9,045	9,045	0
2,886	1,223	1,305	TOTAL SEWER SDC INTEREST	9,045	9,045	0
836,358	866,300	888,965	TOTAL RESOURCES	774,605	774,605	0

Sewer Systems Development Reserve Fund (64)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

SEWER SYSTEMS DEVELOPMENT RESERVE FUND (64): REQUIREMENTS

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2023-2024		
Actual		Adopted Budget This Year FY 2022-2023		Proposed by Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022					
0	0	888,965	SEWER CAPITAL IMPROVEMENTS	774,605	774,605	0
0	0	888,965	TOTAL SEWER SDC CAPITAL OUTLAY	774,605	774,605	0
0	0	888,965	TOTAL ORG./PROG. REQUIREMENTS	774,605	774,605	0
836,358	866,300	0	ENDING FUND BALANCE	0	0	0
0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0	0
836,358	866,300	888,965	TOTAL REQUIREMENTS	774,605	774,605	0

RESOLUTION NO. 1278

A RESOLUTION ESTABLISHING WATER RATES FOR USERS OF THE HARRISBURG MUNICIPAL WATER SYSTEM, REPEALING RESOLUTION NO.1266, AMENDING RESOLUTION NO. 578, SECTION 5, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, HMC Chapter 13.15 of the City of Harrisburg authorizes the establishment of water rates by Resolution of the City Council; and

WHEREAS, the City of Harrisburg has expenses for the operation and maintenance of the water system; and

WHEREAS, the City of Harrisburg is required to operate with a balanced budget for the Water Department, and intends to collect water use charges in accordance with HMC 13.15 to balance the Water Fund budget; and

WHEREAS, the City of Harrisburg, by this action, repeals Resolution No. 1266, adopted June 28, 2022, and also amends Resolution No. 578, Section 5, adopted June 12, 1997;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Harrisburg, Oregon, that the following monthly water rates be established:

Section 1. This Section repeals Resolution No. 1266 and shall be replaced by the following:

"Monthly Water Rates - Inside the City. The following water rates shall be paid by all users of the Harrisburg Municipal Water System located inside the City:

Residential Customers:

base	\$22.16 per month
plus	\$1.81 per EUU

Mobile Park/Apartment Customers:

base	\$22.16 per month, times the number of apartments or Mable Park spaces,
plus	\$1.81 per EUU

Commercial/Industrial Customers:

5/8" base	\$27.18 per month
plus	\$2.18 per EUU

3/4" base	\$28.86 per month
plus	\$2.18 per EUU

1" base	\$35.52 per month
plus	\$2.18 per EUU

1 1/2" base	\$43.87 per month
plus	\$2.18 per EUU

2"	base	\$52.22 per month
	plus	\$2.18 per EEU
3"	base	\$68.97 per month
	plus	\$2.18 per EEU
4"	base	\$85.66 per month
	plus	\$2.18 per EEU
6"	base	\$110.71 per month
	plus	\$2.18 per EEU
<u>Government:</u>		
1"-2"	base	\$25.32 per month
	plus	\$1.83 per EEU
3"	base	\$52.22 per month
	plus	\$2.18 per EEU
4"	base	\$68.97 per month
	plus	\$2.18 per EEU
6"	base	\$85.66 per month
	plus	\$2.18 per EEU

Section 2. This Section amends Resolution No. 578, Section 5, which is replaced by the following:

"Bulk Water Purchases: \$5.06 per 1,000 gallons.

Section 3. Effective Date: This Resolution shall take effect on July 1, 2023.

PASSED AND ADOPTED by the Harrisburg City Council this 27th day of June, 2023.

Approved by the Mayor this 27th day of June, 2023

MAYOR

ATTEST:

CITY RECORDER

RESOLUTION NO. 1279

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF HARRISBURG ESTABLISHING A SEWER USER FEE, REPEALING RESOLUTION NO. 1267 AMENDING RESOLUTION NO. 579, AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City of Harrisburg has expenses for the operation and maintenance of the sewer collection and treatment system; and

WHEREAS, the City of Harrisburg, by this action, repeals Resolution No. 1267, adopted June 28, 2022; and

WHEREAS, the City of Harrisburg has to operate with a balanced budget, and intends to collect sewer use charges in accordance with HMC Chapter 13.10 to balance the sewer fund budget; and

WHEREAS, residential users shall be charged for sewer services for water used during the months of November through April, based on the user fee times the average Equivalent Users Units (Euu's: An EUU is equal to 748 gallons of water), based on the lessor of the water used during the month, or their wintertime average; and

WHEREAS, all other users shall be charged the stated user fee times the metered or estimated (where a water meter is not available for a non-City water user) EUU's used during the prior month; and

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of Harrisburg, Oregon, that the following monthly sewer rates be established:

Section 1. This section repeals Resolution No. 1267, adopted June 28, 2022, and shall be replaced by the following:

Sewer Rates.

1. Monthly Sewer User Fees. The following sewer user fee will be charged to each user in an amount that is in proportion to their usage of the established sewer system:

- a. A minimum charge of \$22.03 per month for each account.
- b. The sewer user fee will be \$7.99 per EUU.

Section 2. This section amends Resolution No. 579, Section 2 (2) and shall be replaced by the following:

2. Monthly Sewer Rates:

- a. User charges shall be based upon the appropriate number of EUU's, as defined in HMC 13.10.
- b. When it has been demonstrated that water service to the property has been discontinued, at that time the user charge shall be the minimum charge of \$22.03 per month.

- c. On a sewer account which does not have city water, but the city has installed a water meter on their well, there shall be a \$3.72 monthly charge which shall help defray costs of maintenance of the water meter.

Section 3. Effective Date: This Resolution shall take effect on July 1, 2023.

PASSED AND ADOPTED by the Harrisburg City Council this 27th day of June, 2023.

Approved by the Mayor this 27th day of June, 2023.

MAYOR

ATTEST:

CITY RECORDER

RESOLUTION NO. 1280

A RESOLUTION ESTABLISHING STORM DRAINAGE RATES FOR USERS OF THE HARRISBURG MUNICIPAL STORM DRAINAGE SYSTEM, REPEALING RESOLUTION NO. 1268, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, HMC Chapter 13.25 of the City of Harrisburg authorizes the establishment of storm drainage rates by Resolution of the City Council; and

WHEREAS, the City of Harrisburg has expenses for the operation and maintenance of the storm drainage system; and

WHEREAS, the City of Harrisburg is required to operate with a balanced budget for the Storm Drainage Fund, and intends to collect storm drainage fees in accordance with HMC 13.25 to balance the Storm Drainage Fund budget; and

WHEREAS, the City of Harrisburg, by this action, repeals Resolution No. 1268, adopted June 28, 2022;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Harrisburg, Oregon, that the following monthly storm water rates be established:

Section 1. This Section repeals Resolution No. 1268 and rates shall be replaced by the following:

1. \$3.74 per month, per dwelling unit, for residential customers; and,
2. 7% of the previous month's sanitary sewer fee per month for all non-residential customers, subject to a minimum fee of \$3.74 and a maximum fee of \$98.99.

Section 2. Effective Date: This Resolution shall take effect on July 1, 2023.

PASSED AND ADOPTED by the Harrisburg City Council this 27^h day of June, 2023.

Approved by the Mayor this 27th day of June, 2023.

MAYOR

ATTEST:

CITY RECORDER

RESOLUTION No. 1281

A RESOLUTION MAKING APPROPRIATIONS FOR THE CITY OF HARRISBURG, OREGON, FOR THE FISCAL YEAR 2023-2024.

WHEREAS the Budget Committee of the City of Harrisburg has reviewed the budget of the City of Harrisburg for the fiscal year 2023-2024 and has approved it and referred it to the City Council.

NOW , THEREFORE BE IT RESOLVED that the City Council of the City of Harrisburg hereby adopts the budget for fiscal year 2023-2024 in the total amount of \$16,356,430.*

This budget is now on file at **120 Smith Street in Harrisburg, Oregon.**

BE IT FURTHER RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2023, for the following purposes:

<table border="0" style="width: 100%; border-collapse: collapse;"> <tr><td colspan="2">General Fund</td></tr> <tr><td>Administration</td><td align="right">\$1,307,165</td></tr> <tr><td>Transfers Out</td><td align="right">\$569,500</td></tr> <tr><td>Special Payments</td><td align="right">\$30,000</td></tr> <tr><td>Contingency</td><td align="right">\$242,750</td></tr> <tr><td>Total.....</td><td align="right" style="border: 1px solid black;">\$2,149,415</td></tr> <tr><td colspan="2">Street Fund</td></tr> <tr><td>Public Works</td><td align="right">\$1,283,455</td></tr> <tr><td>Transfers Out</td><td align="right">\$26,300</td></tr> <tr><td>Contingency</td><td align="right">\$175,000</td></tr> <tr><td>Total.....</td><td align="right" style="border: 1px solid black;">\$1,484,755</td></tr> <tr><td colspan="2">Bike Path Reserve Fund</td></tr> <tr><td>Public Works</td><td align="right">\$50,250</td></tr> <tr><td>Total.....</td><td align="right" style="border: 1px solid black;">\$50,250</td></tr> <tr><td colspan="2">Community & Economic Development Fund</td></tr> <tr><td>Administration</td><td align="right">\$608,390</td></tr> <tr><td>Total.....</td><td align="right" style="border: 1px solid black;">\$608,390</td></tr> <tr><td colspan="2">Library Fund</td></tr> <tr><td>Administration</td><td align="right">\$107,855</td></tr> <tr><td>Contingency</td><td align="right">\$21,760</td></tr> <tr><td>Total.....</td><td align="right" style="border: 1px solid black;">\$129,615</td></tr> <tr><td colspan="2">Storm Drain Reserve Fund</td></tr> <tr><td>Public Works</td><td align="right">\$314,090</td></tr> <tr><td>Total.....</td><td align="right" style="border: 1px solid black;">\$314,090</td></tr> <tr><td colspan="2">Building Permit Fund</td></tr> <tr><td>Administration</td><td align="right">\$35,850</td></tr> <tr><td>Contingency</td><td align="right">\$45,275</td></tr> <tr><td>Total.....</td><td align="right" style="border: 1px solid black;">\$81,125</td></tr> <tr><td colspan="2">Electrical Permit Fund</td></tr> <tr><td>Administration</td><td align="right">\$6,195</td></tr> <tr><td>Contingency</td><td align="right">\$7,950</td></tr> <tr><td>Total.....</td><td align="right" style="border: 1px solid black;">\$14,145</td></tr> <tr><td colspan="2">Debt Services Fund</td></tr> <tr><td>Administration</td><td align="right">\$430,065</td></tr> <tr><td>Total.....</td><td align="right" style="border: 1px solid black;">\$430,065</td></tr> <tr><td colspan="2">Office Equipment Fund</td></tr> <tr><td>Administration</td><td align="right">\$86,410</td></tr> <tr><td>Total.....</td><td align="right" style="border: 1px solid black;">\$86,410</td></tr> </table>	General Fund		Administration	\$1,307,165	Transfers Out	\$569,500	Special Payments	\$30,000	Contingency	\$242,750	Total.....	\$2,149,415	Street Fund		Public Works	\$1,283,455	Transfers Out	\$26,300	Contingency	\$175,000	Total.....	\$1,484,755	Bike Path Reserve Fund		Public Works	\$50,250	Total.....	\$50,250	Community & Economic Development Fund		Administration	\$608,390	Total.....	\$608,390	Library Fund		Administration	\$107,855	Contingency	\$21,760	Total.....	\$129,615	Storm Drain Reserve Fund		Public Works	\$314,090	Total.....	\$314,090	Building Permit Fund		Administration	\$35,850	Contingency	\$45,275	Total.....	\$81,125	Electrical Permit Fund		Administration	\$6,195	Contingency	\$7,950	Total.....	\$14,145	Debt Services Fund		Administration	\$430,065	Total.....	\$430,065	Office Equipment Fund		Administration	\$86,410	Total.....	\$86,410	<table border="0" style="width: 100%; border-collapse: collapse;"> <tr><td colspan="2">Equipment Fund</td></tr> <tr><td>Public Works</td><td align="right">\$417,870</td></tr> <tr><td>Total.....</td><td align="right" style="border: 1px solid black;">\$417,870</td></tr> <tr><td colspan="2">Water Fund</td></tr> <tr><td>Public Works</td><td align="right">\$5,831,895</td></tr> <tr><td>Debt Services</td><td align="right">\$0</td></tr> <tr><td>Transfers Out</td><td align="right">\$49,300</td></tr> <tr><td>Contingency</td><td align="right">\$21,845</td></tr> <tr><td>Total.....</td><td align="right" style="border: 1px solid black;">\$5,903,040</td></tr> <tr><td colspan="2">Sewer Fund</td></tr> <tr><td>Public Works</td><td align="right">\$922,435</td></tr> <tr><td>Debt Services</td><td align="right">\$121,400</td></tr> <tr><td>Transfers Out</td><td align="right">\$49,300</td></tr> <tr><td>Contingency</td><td align="right">\$10,000</td></tr> <tr><td>Total.....</td><td align="right" style="border: 1px solid black;">\$1,103,135</td></tr> <tr><td colspan="2">Water Reserve Fund</td></tr> <tr><td>Public Works</td><td align="right">\$200,390</td></tr> <tr><td>Total.....</td><td align="right" style="border: 1px solid black;">\$200,390</td></tr> <tr><td colspan="2">Sewer Reserve Fund</td></tr> <tr><td>Public Works</td><td align="right">\$259,315</td></tr> <tr><td>Debt Services</td><td align="right">\$0</td></tr> <tr><td>Total.....</td><td align="right" style="border: 1px solid black;">\$259,315</td></tr> <tr><td colspan="2">Transportation SDC Reserve Fund</td></tr> <tr><td>Public Works</td><td align="right">\$321,630</td></tr> <tr><td>Total.....</td><td align="right" style="border: 1px solid black;">\$321,630</td></tr> <tr><td colspan="2">Parks SDC Reserve Fund</td></tr> <tr><td>Public Works</td><td align="right">\$160,860</td></tr> <tr><td>Total.....</td><td align="right" style="border: 1px solid black;">\$160,860</td></tr> <tr><td colspan="2">Storm Drain SDC Reserve Fund</td></tr> <tr><td>Public Works</td><td align="right">\$54,675</td></tr> <tr><td>Total.....</td><td align="right" style="border: 1px solid black;">\$54,675</td></tr> <tr><td colspan="2">Water SDC Reserve Fund</td></tr> <tr><td>Public Works</td><td align="right">\$415,465</td></tr> <tr><td>Total.....</td><td align="right" style="border: 1px solid black;">\$415,465</td></tr> <tr><td colspan="2">Sewer SDC Reserve Fund</td></tr> <tr><td>Public Works</td><td align="right">\$774,605</td></tr> <tr><td>Total.....</td><td align="right" style="border: 1px solid black;">\$774,605</td></tr> </table>	Equipment Fund		Public Works	\$417,870	Total.....	\$417,870	Water Fund		Public Works	\$5,831,895	Debt Services	\$0	Transfers Out	\$49,300	Contingency	\$21,845	Total.....	\$5,903,040	Sewer Fund		Public Works	\$922,435	Debt Services	\$121,400	Transfers Out	\$49,300	Contingency	\$10,000	Total.....	\$1,103,135	Water Reserve Fund		Public Works	\$200,390	Total.....	\$200,390	Sewer Reserve Fund		Public Works	\$259,315	Debt Services	\$0	Total.....	\$259,315	Transportation SDC Reserve Fund		Public Works	\$321,630	Total.....	\$321,630	Parks SDC Reserve Fund		Public Works	\$160,860	Total.....	\$160,860	Storm Drain SDC Reserve Fund		Public Works	\$54,675	Total.....	\$54,675	Water SDC Reserve Fund		Public Works	\$415,465	Total.....	\$415,465	Sewer SDC Reserve Fund		Public Works	\$774,605	Total.....	\$774,605
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Library Fund																																																																																																																																																							
Administration	\$107,855																																																																																																																																																						
Contingency	\$21,760																																																																																																																																																						
Total.....	\$129,615																																																																																																																																																						
Storm Drain Reserve Fund																																																																																																																																																							
Public Works	\$314,090																																																																																																																																																						
Total.....	\$314,090																																																																																																																																																						
Building Permit Fund																																																																																																																																																							
Administration	\$35,850																																																																																																																																																						
Contingency	\$45,275																																																																																																																																																						
Total.....	\$81,125																																																																																																																																																						
Electrical Permit Fund																																																																																																																																																							
Administration	\$6,195																																																																																																																																																						
Contingency	\$7,950																																																																																																																																																						
Total.....	\$14,145																																																																																																																																																						
Debt Services Fund																																																																																																																																																							
Administration	\$430,065																																																																																																																																																						
Total.....	\$430,065																																																																																																																																																						
Office Equipment Fund																																																																																																																																																							
Administration	\$86,410																																																																																																																																																						
Total.....	\$86,410																																																																																																																																																						
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Public Works	\$417,870																																																																																																																																																						
Total.....	\$417,870																																																																																																																																																						
Water Fund																																																																																																																																																							
Public Works	\$5,831,895																																																																																																																																																						
Debt Services	\$0																																																																																																																																																						
Transfers Out	\$49,300																																																																																																																																																						
Contingency	\$21,845																																																																																																																																																						
Total.....	\$5,903,040																																																																																																																																																						
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Public Works	\$922,435																																																																																																																																																						
Debt Services	\$121,400																																																																																																																																																						
Transfers Out	\$49,300																																																																																																																																																						
Contingency	\$10,000																																																																																																																																																						
Total.....	\$1,103,135																																																																																																																																																						
Water Reserve Fund																																																																																																																																																							
Public Works	\$200,390																																																																																																																																																						
Total.....	\$200,390																																																																																																																																																						
Sewer Reserve Fund																																																																																																																																																							
Public Works	\$259,315																																																																																																																																																						
Debt Services	\$0																																																																																																																																																						
Total.....	\$259,315																																																																																																																																																						
Transportation SDC Reserve Fund																																																																																																																																																							
Public Works	\$321,630																																																																																																																																																						
Total.....	\$321,630																																																																																																																																																						
Parks SDC Reserve Fund																																																																																																																																																							
Public Works	\$160,860																																																																																																																																																						
Total.....	\$160,860																																																																																																																																																						
Storm Drain SDC Reserve Fund																																																																																																																																																							
Public Works	\$54,675																																																																																																																																																						
Total.....	\$54,675																																																																																																																																																						
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Public Works	\$415,465																																																																																																																																																						
Total.....	\$415,465																																																																																																																																																						
Sewer SDC Reserve Fund																																																																																																																																																							
Public Works	\$774,605																																																																																																																																																						
Total.....	\$774,605																																																																																																																																																						
<table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Total APPROPRIATIONS, All Funds . . .</td> <td align="right" style="border: 1px solid black;">\$14,959,245</td> </tr> <tr> <td>Total Unappropriated and Reserve Amounts, All Funds . . .</td> <td align="right" style="border: 1px solid black;">\$1,397,185</td> </tr> <tr> <td>TOTAL ADOPTED BUDGET . . .</td> <td align="right" style="border: 1px solid black;">\$16,356,430</td> </tr> </table>		Total APPROPRIATIONS, All Funds . . .	\$14,959,245	Total Unappropriated and Reserve Amounts, All Funds . . .	\$1,397,185	TOTAL ADOPTED BUDGET . . .	\$16,356,430																																																																																																																																																
Total APPROPRIATIONS, All Funds . . .	\$14,959,245																																																																																																																																																						
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TOTAL ADOPTED BUDGET . . .	\$16,356,430																																																																																																																																																						

(*amounts with asterisks must match)

BE IT FURTHER RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2023-2024:

- (1) At the rate of \$3.1875 per \$1000 of assessed value for permanent rate tax;
- (2) In the amount of \$446,321 for debt service on general obligation bonds;

BE IT FURTHER RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b of the Oregon Constitution as:

<u>Subject to the General Government Limitation</u>	<u>Excluded from Limitation</u>
Permanent Rate Tax.....\$3.1875/\$1,000	General Obligation Bond Debt Service.....\$446,321

The above resolution statements were approved and declared adopted on June 27, 2023.

X _____
Signature (Mayor)

X _____
Signature (City Recorder)

**RESOLUTION NO. 1282
RESOLUTION ADOPTING THE CASH BASIS OF ACCOUNTING FOR THE ANNUAL
BUDGET, BOOKS OF RECORD, AND FINANCIAL REPORTING**

WHEREAS, City of Harrisburg has consistently prepared the annual budget on the modified accrual basis of accounting; and

WHEREAS, City of Harrisburg wants to simplify and streamline the City’s budgetary process by adopting the modified cash basis of accounting for budgetary purposes; and

WHEREAS, the selection of the basis of account is left to the discretion of each municipal corporation. Once a new basis of accounting is adopted, it shall be followed in the year for which the budget was prepared and each succeeding year thereafter until changed in a subsequent budget. Such change must be published as provided in ORS294.416(3).

THEREFORE BE IT RESOLVED, that the City of Harrisburg adopts the modified cash basis of accounting for the annual budget, books of record, and financial reporting, effective July 1, 2023.

Brought before Harrisburg City Council June 27, 2023.

Passed by Harrisburg City and effective as of June 27, 2023.

Mayor Robert Duncan

Attest:

City Recorder: Lori Ross

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF CONSIDERATION TO ALLOW A “COMMUNITY & ECONOMIC DEVELOPMENT PROPERTY IMPROVEMENT GRANT” REQUEST FOR \$39,160 FROM THE OWNER OF THE AIR THAI RESTAURANT BUILDING LOCATED AT 180 MOORE ST.

STAFF REPORT:

- Exhibit A: Property Improvement Grant Application
- Exhibit B: Pictures & Quotes
- Exhibit C: ‘Draft Program Guidelines and Overview’

ACTION “TBD – DISCUSSION”

THIS AGENDA BILL IS DESTINED FOR: Agenda – June 27, 2023

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
\$39,160	YES \$197,000 in 2023/2024	Community & Economic Development (Economic Development Grant Program – 2023/2024 fiscal year

STAFF RECOMMENDATION:

Staff recommends discussion and remains optimistic that Council may consider funding this request.

BACKGROUND INFORMATION:

Maria de Guadalupe Carbajal de Jones (Guadalupe) is the sole owner of the Air Thai Restaurant Building, located at 180 Moore St. Some of the City Council members may remember her husband, BJ Jones, who unfortunately passed away in 2021. This building has been at this location and has been used as a business since it was built in 1930. It has been the home of numerous businesses, including a liquor store at one time, and had been called the ‘old locker plant’, by Charles Kizer. The Jones have had their business called Spiral Spuds making potato chips, a manufacturing business making Real Cool Cooler Bags, a Mexican Restaurant and Bakery, and Air Thai Cuisine, which is the current tenant at this location. Air Thai Cuisine also had a mushroom farm in the back of the building.

When the research started on the grant application, it was discovered that the building is just outside of the HRA boundaries, and therefore, wasn't eligible for a grant from the HRA. The owner had found out about the grant's availability during a time when her building was starting to have problems due to deferred maintenance. She had already upgraded the building with new paint, that matched much of the work that had been done recently in other buildings nearby. However, the big expenses for the building were related to the roofing that needs to be done. Roofing, especially membrane, is extraordinarily expensive. As the City Council (HRA Board) knows from both the Golden Chopstix, and the IOOF building, the roof may not be visible from the ground. However, it's still crucial to the integrity of the building, and needs to be kept well maintained, and be replaced from time to time. Guadalupe did not expect to have a bill of almost \$75,000 handed to her, for a building that is smaller than the Golden Chopstix. The building is versatile and has enough capacity to have at least two businesses operating in it at one time.

The grant application in **Exhibit A** was provided to the City when it had been thought that the building was in the Urban Renewal Boundaries. It shows that Guadalupe is replacing the roofing on the building, as well as having the gutters replaced. The roofing estimate is \$74,550, while the gutters are another \$3,483. **Exhibit B** contains the pictures, as well as the estimates from contractors. The building is in the historic zone of Harrisburg, but the color of the paint is not something dictated by the municipal code. In addition, there are no design elements being changed, as the roof is out of view from the street. Historically, the building has always been cement block, but paint over the last twenty years has been both an orange, and a bright green. The creamy brown on the building now matches several of the other buildings in the historic zone. Guadalupe has already invested almost \$50,000 in the building over the last year, with the cost of the paint and exterior repair, along with interior repair work, such as work on the fire suppression system (\$3,500) and replacing the grease trap (\$2,400). She will be present this evening.

Staff had set up the funding in Community and Economic Development, based on the ARPA funds that the City had received, for exactly this kind of grant funding for businesses. The intention was to have the program be somewhat the same as that of the HRA, using similar policies and applications. The initial draft for the Community & Economic Development Property Improvement Grant Program is shown in **Exhibit C**. This building is located within the Commercial C-1 zone but is outside of the Harrisburg Redevelopment Agency Boundaries. Recent and proposed changes to the building comply with all city adopted codes and ordinances, and the work being done increases the structural integrity of the 93-year old structure, preserving it for continued business uses. The property is not tax exempt, and all municipal taxes, fees and liens are paid. Staff therefore feels that the property meets the (draft) criteria of eligibility as defined in **Exhibit C**.

The City has been careful to preserve the remaining ARPA funds, so that they are available to help the City meet the funding goals of the Water Bond Project. Staff had

not intended on creating this program until it was determined that the funds were available for this use, and the intention is still for the Council to review the program guidelines in the future, to determine if this is the type of program that Staff believes will help the business owners and property owners outside of the HRA Boundaries. There is still quite a lot of work to do to improve Harrisburg's ability to market the downtown and commercial areas, and this was only one small part of that plan. The funding, of course, via ARPA was a one-time funding of the program, unless Staff is able to find a sustainable income or the City can obtain grants or loans that will facilitate this kind of an economic development program into the future.

Guadalupe understands that now that it's discovered that her building is not in the HRA Boundaries, there is a chance that the City Council could decide that we will continue to safeguard these funds to apply to the water bond in the future. However, after talking with the Finance Officer, we both felt that this could be considered a one-time use of these funds for only this property. \$39,160, compared to a funding gap of \$4.5 million, is a drop in the bucket, although it does represent roughly 20% of the \$197,000 budget that was approved earlier this evening, in the Economic Development Grant Program budget line. Staff doesn't feel that this will set a precedent, as it's highly unlikely that any other business would have the same set of circumstances apply to it. In addition, the \$50,000 for the HRA Property Improvement Program is still available for any business located inside the boundaries. Just as it does during decisions made on the HRA Property Improvement Program grant funds, the City Council can also consider altering the amount of money that is available to apply for these purpose.

If after discussion, the City Council feels that this is a worthy expenditure for this one-time purpose, then it can motion to approve the community and economic grant request for Maria de Guadalupe Carbajal de Jones in the amount of \$39,160, or \$_____ upon completion of the work described in the grant application. The Council may also deny the application, if they prefer to retain the funds in this account.

REVIEW AND APPROVAL:

Michele Eldridge 06.21.22

Michele Eldridge Date
City Administrator

Maria de Guadalupe Carbajal de Jones
93175 Powerline Rd.
Eugene, OR 97408

February 22, 2023

Michele Eldridge
City Administrator
City of Harrisburg, OR 97446

Dear Michele,


My husband and I have owned the property at 180 Moore Street, Harrisburg, OR 97446 since April of 1999. We were not strangers to this community because in 1991, Harrisburg School District gave me my first job as a Spanish Teacher at the High School where I worked part time at the same time my two children Steen and Natali attended Harrisburgh High School. I enjoyed working for this school district because it was very supportive and provided me with all the teaching materials I requested to teach students not only Spanish but also teach them about my Mexican culture. I started a program in conjunction with Linn Benton Community College where my students after two years of Spanish would receive college credit. I also started an exchange program, so Harrisburg High School could invite students from other countries to come to Harrisburg and students from Harrisburg would go visit other countries. In 1992 I accepted a full time job as a Spanish Immersion teacher for Monroe Middle School where I worked for 22 years until my retirement in 2017.

My reason for telling you my life story is to demonstrate that I have been part of the Harrisburg community for long time.

Since April of 1999 when we purchased the property at 180 Moore Street, we had several businesses at that location. We had Spiral Spuds, a potato chip factory, a Mexican Restaurant and Bakery, and Air Thai Cuisine who is the current occupant of the property. My husband past away in 2021 and I would like to continue being the proud owner of 180 Moore St.

I would like to be considered for the Property Improvement Grant to install a new roof and gutters at 180 Moore Street. My property is within the city limits, urban growth boundary, and planning area. I have improved the condition of the property inside and out, except for the roof.

Please see attached pictures and proposals of the cost of the roof. Thank you for considering me for this Property Improvement Grant.

Sincerely,

Maria de Guadalupe Carbajal de Jones
(Guadalupe Jones)



PROPERTY IMPROVEMENT GRANT

Date of Application:

Applicant Name:

Mailing Address:

Phone Number:

Signature:

Subject Property

Address:

Assessor's Map & Tax Lot:

Property Owner (If different from Applicant):

Mailing Address:

Phone Number:

Please complete the *Property Owner Consent Form* attached to the application.

I have reviewed the following document(s), as it pertains to my application:

- N/A Sign Code - Chapter 18.70 of Harrisburg Municipal Code
- N/A Historic Design Guidelines in the Harrisburg Community Action Plan
- Harrisburg Redevelopment Agency Plan
- C-1 Zoning Ordinance - Chapter 18.30 of Harrisburg Municipal Code

Please submit the following information with your application:

- Photographs clearly showing existing conditions of the building / land to be improved.
- A written description of the proposed work.
- A cost estimate from a contractor (if used), including contact information for the contractor.
- N/A Drawings or sketches showing the proposed improvements. If applicable, exact products and materials, paint color, etc.

Project Start Date: July of 2023 or soon after approval of grant

Expected Completion Date: August of 2023

Total Estimated Cost of Project: \$78,319.26 Roof and gutters

Grant Amount Requested: One half of total cost \$39,159.63

Disclaimer: By signing above, I agree that the information provided above and within is accurate and correct to the best of my knowledge. I also assure that my person and business are in compliance with all laws, ordinances, rules and regulations of the State of Oregon, Linn County, and the City of Harrisburg.

Property Owner Consent Form

I, ("Property Owner"), certify that I own the property located at ("Address") in Harrisburg, Oregon and that I have reviewed the application by

("Applicant") for participation in the Harrisburg Redevelopment Agency's Property Improvement Grant Program. I understand that the proposal includes the following changes and/or enhancements to my property:

I would like to be considered for the Property Improvement Grant to install a new roof and gutters at 180 Moore Street. My property is within the city limits, urban growth boundary, and planning area. I have improved the condition of the property insdie and out, except for the roof and gutters.

I fully support this application and further certify that the Applicant holds a valid lease for months, expiring on .

Property Owner

Signature:

Printed Name:

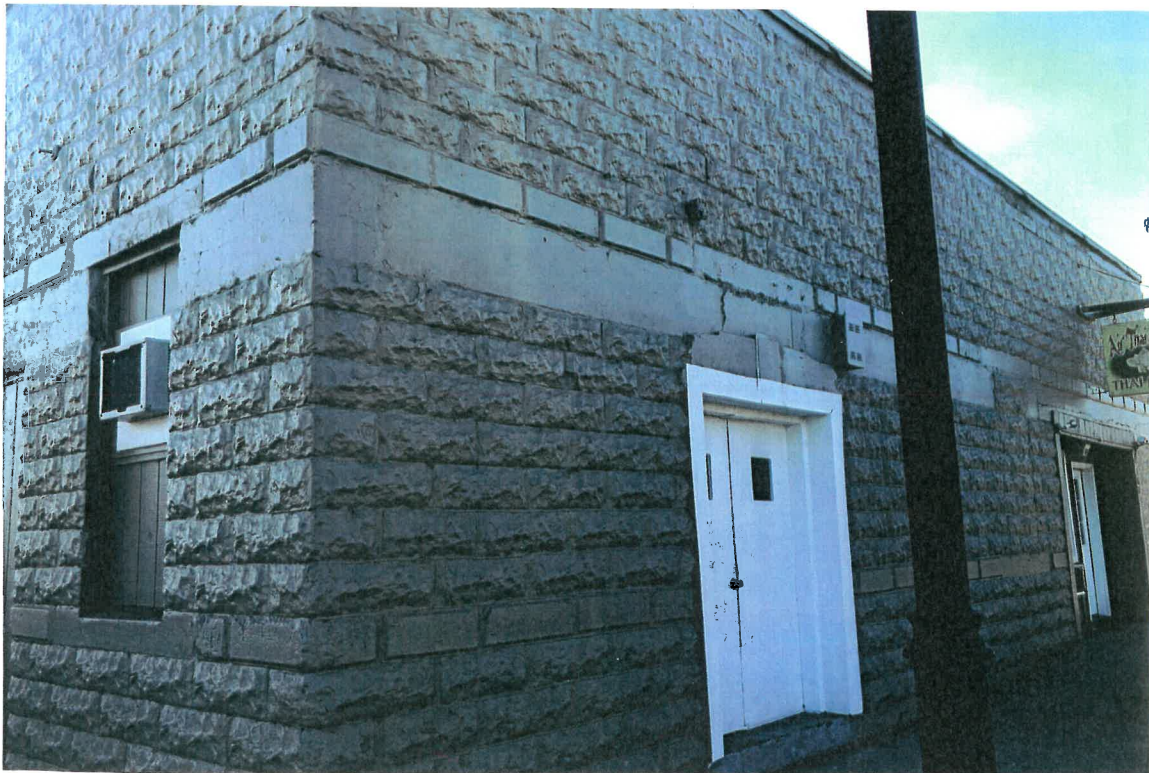
Mailing Address:

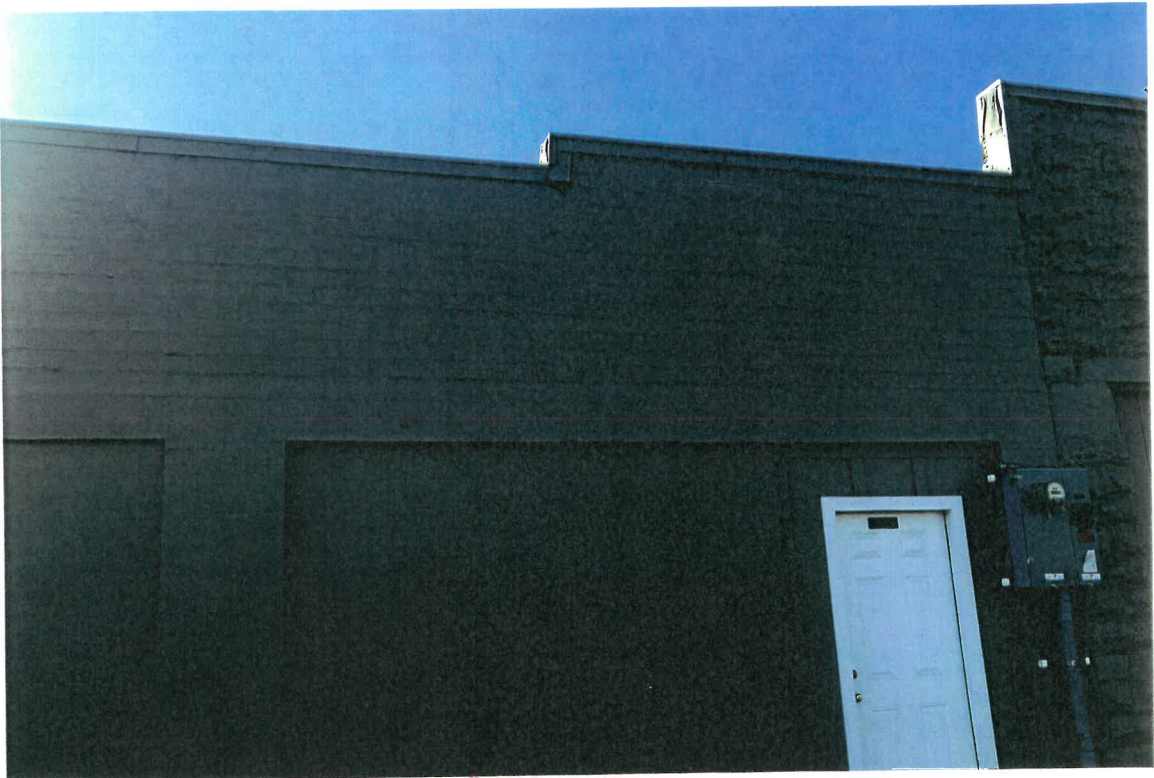
Phone:

Exhibit 1. Urban Renewal Boundary Map



Property at 180 Moore St.







Roof 180 Moore St.





Father & Son Roofing, LLC
CCB# 213276
783 Grant Street
Eugene, OR. 97402

Estimator: Kenny Weaver
Phone: (541) 953-4573
Email: kenny.fathersonroofingllc@gmail.com

ROOFING PROPOSAL

Owner <u>Guadalupe Jones</u>	Date <u>02/24/2023</u>
Address <u>180 Moore Street</u>	Project Name: <u>Roofing Replacement</u>
City <u>Harrisburg</u>	State <u>Oregon</u>
Contact <u>(541) 515-9790</u>	Zip <u>97446</u>
	Email <u>gpe.jones@gmail.com</u>

Services to be Rendered:

Roof:	Roof Details	Price
Flat roof area	<p>Scope of Work:</p> <ul style="list-style-type: none"> - Removal of TWO LAYERS of existing roofing and installation of a new Duro Last PVC Membrane roofing system (Color: White) * - Installation of a 4" layer and a 2.5" layer of polyiso insulation (R-38 insulation value) - Remove and re-install the existing coping metal at all parapet walls - Install new edge flashing at the eave area as needed - All seams to be heat welded to make a water-tight seal - 20-year manufacturer's No Dollar Limit (NDL) warranty - 5-year Father and Son Roofing workmanship warranty <p>* Any additional layers of existing roofing beyond the second layer will be charged at \$63 per square (100 sq ft) of materials removed.</p>	\$74,550.00

Acceptance and Payment:

Fuel Surcharge: Father & Son Roofing, LLC will assess a fuel charge to cover the transportation of our equipment to your Jobsite.

Potential Changes to Contract Price: Discrepancies or omissions in the contract documents, site conditions, and any work requested outside the scope of the contract documents are considered extra to the contract and are not included in the contract price. Applicable discounts (Military, First responders, Educators, Etc.) only apply towards the Original Contract Price only. Discounts do not apply to Change Orders or scopes of work added after Proposal Signing.

Materials for Project: We receive updated pricing from our suppliers several times throughout the year. We bid on projects based on the current estimated cost of materials. If our materials cost has increased between bid and completion, we will charge the difference to the homeowner via a Material Change Order.

IF FOUND:

Unless Otherwise Contracted: Dry Rot, Delamination, Loose, or Cracked; plywood, fascia boards, rafters, rafter tails, soffits, bargeboard, or overhangs will increase Total Project Cost. A Change Order will be added to the project with charges of \$95 per laborer per hour to complete the repair of damaged materials.

If Sheeting is found to have dry-rot damage: Additional sheets of Plywood are charged at the Current Market price per sheet.

ReSheeting of Roof: If Resheeting the roof is found to be necessary after the contract price has been accepted, The Foreman or Estimator will provide applicable estimation for materials, labor, and appropriate permit. If accepted, the additional work will be performed and cost will be added to the total project's contract value as a Change Order.

Any additional labor required due to site conditions not disclosed or which could not reasonably have been anticipated is not included in the contract price and will be added as extra charges on additional Change Orders if completed.

Payments: 30% of Original Contract Value due as down payment at contract signing or on first start day of work. Full payment for contract must be received within 7 days from date of invoice or contract is subject to \$100 per month maintenance fee.

Any court related fees for legal action pursuant to payment collection or liens are Home Owner's responsibility.

Payment types accepted-

Check - Paid to the Order of "Father & Son Roofing, LLC"

Credit/Debit card: Processing fee of 3.7% Added to cumulative invoice

Contract Cancellation: Home Owner may cancel this contract with written notice up to the start date of the scheduled roofing project subject to a \$250.00 cancellation fee plus the cost of materials already purchased. Canceling this contract prior to the project's scheduled start date, immediately VOIDS any liability and prompts an immediate return of any prepaid monies minus materials/permits already purchased for the project, which will be turned over to Home Owner upon contract cancellation.

Description of Work: Father & Son Roofing LLC agrees to provide all materials, labor, tools, equipment, and supervision required to perform the Work set out in the attached Estimate, in accordance with Contract Documents. The Work will be performed between the hours of 7:00am and 9:00pm Monday through Friday, statutory holidays excluded, unless parties mutually agree, provided the Work will be performed only if weather conditions are favorable, in order to ensure an acceptable finished product.

Delays: If Father & Son Roofing LLC is delayed in the completion of the Work by any act or neglect of Customer, or by any other contractor employed by Customer, by the changes ordered in the Work, weather conditions, strikes, lockouts, fire, unusual delay by common carriers, unavoidable casualties, pending arbitration or any other cause beyond Father & Son Roofing, LLC's control, then the completion date shall be extended to accommodate for the length of delay. Both parties agree that should Father & Son Roofing LLC not be able to commence the Work within 30 days of the project timeline due to inability to obtain a building permit or any other cause beyond Father & Son Roofing LLC's control, either party may cancel the Contract by giving written notice to the other party at such party's address as set out in this Contract. In such an event, Father & Son Roofing LLC's liability to customer shall be limited to the refund of any monies prepaid by Customer hereunder, less any costs or expenses already incurred by Father & Son Roofing LLC hereunder.

Photographs: Father & Son Roofing, LLC will photograph jobsite to display workmanship and materials on website & social media platforms.

Owner

Father & Son Roofing, LLC
CCB #213276





office@orgutter.com

TOLL FREE 800-380-2290
Eugene 541-344-1500
Salem 503-363-4261
Portland 503-575-7267
Lebanon/Albany/Corvallis 541-928-2580

License #:232061

SERVICE REQUEST

NAME	GUADALUPE JONES	DATE	05/09/2023
ADDRESS	180 MOORE ST, HARRISBURG, OR 97446	PHONE	(541) 515-9790
JOB SITE	180 MOORE ST, HARRISBURG, OR 97446	ALT. PHONE	
ESTIMATOR	TOM BRAUN	REQUEST #	35056



Prepared by:

TOM BRAUN

Phone: (800) 380-2290

Email: estimator@orgutter.com

Website: oregongutterservice.com



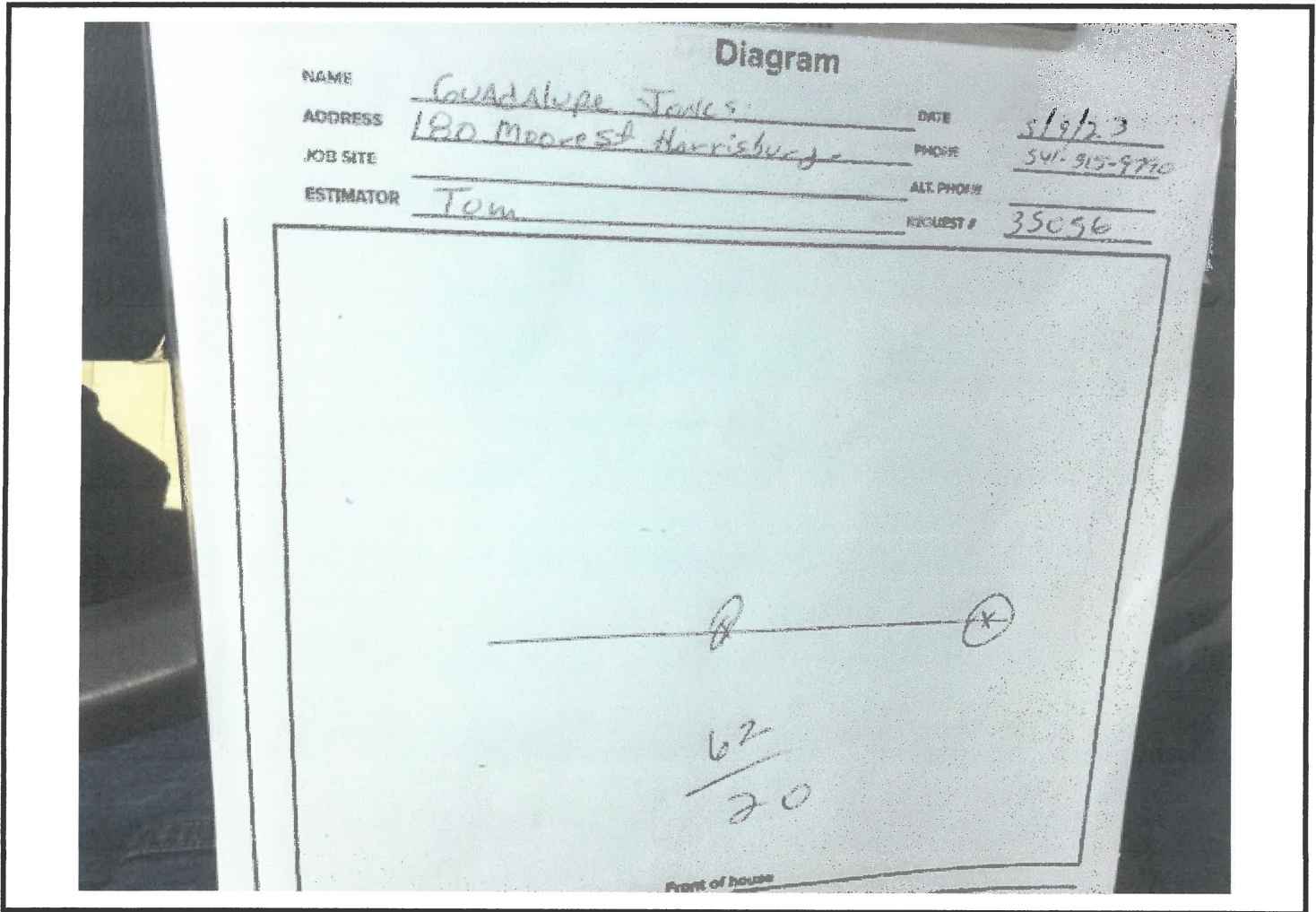
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Lebanon/Albany/Corvallis 541-928-2580

License #:232061

PROPOSAL DETAILS

Table with 4 columns: Property Name, Value, Property Name, Value. Rows include Roof Pitch (6X12 OR LESS), Roof Type (MEMBRANE), Roof Overhang (1 INCHES), Number of Stories (1), Existing Fascia (NO FASCIA - JUST RAFTERS), Longest Run (62), Power on Site (NO), 100% Ladder Accessible (YES), Into Any Drain (YES), Gutter Removal (YES), Is Warranty Job (NO), Roof Over Roof (NO).



*INSTALLATION DIAGRAM

By initialing this line the client acknowledges that our estimator has correctly outlined the location of installed materials and agrees to the designated placements.

*Location of Installed Materials: Materials, such as downspouts, will be installed according to the diagram above unless prior arrangements have been made before the scheduled installation date. For a diagram legend please see the next page.



office@orgutter.com

TOLL FREE 800-380-2290
Eugene 541-344-1500
Salem 503-363-4261
Portland 503-575-7267
Lebanon/Albany/Corvallis 541-928-2580

License #:232061

PROJECT PROPOSAL

BUILDING Business

GUTTERS 6" GUTTER - Estimated: 62 LF
Continuous aluminum gutter - Premium paint finish - Fastened with hidden bracket
screwed on (no nails).
WHITE \$1094.73
MAY PROMO 20% \$-218.95
EXP 6/1/2023

DOWNSPOUTS 3X4" DOWNSPOUT - Estimated: 20 LF
Standard corrugated aluminum downspout - Premium paint finish, elbows included for
no leak guarantee. Confirm d/s location with customer at time of installation via phone
or in person.
WHITE \$338.99
MAY PROMO 20% \$-67.80
EXP 6/1/2023

FLASHING 3x1 - Estimated: 62 LF
Thin strip of metal that prevents water from dripping between the house and gutters.
Flashing is required when the roof overhang is not adequate to allow water to drain
directly into the gutters.
Flashing is a non warranty item.
\$375.87

FASCIA 2X6 - Estimated: 62 LF
Fascia fastened to concrete wall with concrete nails (hilt l gun)
Fascia is a non warranty item.
GREEN \$1959.67

PROMO MAY PROMO 20%
Promotion may not be combined with any other discounts.
Job must be scheduled by 6/1/2023 to retain the promotional price. -However-
Discount may be voided before bid is accepted due to material price increase.
(Promotional items include gutters, downspouts, and select gutter protection.)
Before Promo \$3769.26
Promo Discount \$-286.74

Taxes \$0.00
Estimate Total \$3482.52

The client acknowledges that due to the dramatic fluctuation in prices, this proposal may be withdrawn by us if not accepted within 48 hours.

By initialing this line the client acknowledges that the color choices shown above are accurate and correct.

By initialing this line the client acknowledges that they have read and understand the attached Supplemental Information.

(Optional) By initialing this line, the client authorizes the work stated above may be completed sooner than scheduled without notice.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.
For all residential projects a non refundable 50% deposit is required. Remaining payment to be made upon completion of work. All past due invoice balances are
subject to an annual finance charge of 18%. If our installers are unable to perform scheduled work for any reason outside of our control, a \$75 trip charge will be
applied to your invoice. The client acknowledges that the downspouts are placed correctly on the gutter diagram. Future service calls that are not covered under
warranty will be charged an additional \$75.

Signature: _____

Date: _____



office@orgutter.com

TOLL FREE 800-380-2290
Eugene 541-344-1500
Salem 503-363-4261
Portland 503-575-7267
Lebanon/Albany/Corvallis 541-928-2580

License #: 232061



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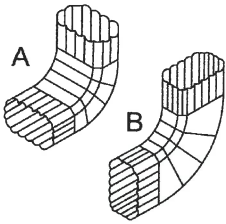
License #:232061

SUPPLEMENTAL INFORMATION

DIAGRAM LEGEND

- Downspout, Reducer, Tie In, Rake Gutter, Cut in, Cut Roof, Cap, Scupper, Diverter, Drop in

DOWNSPOUT TERMINATION



- 'A' elbows will extend the downspouts opening off of the surface it was installed along in a perpendicular fashion.
'B' elbows will extend the downspouts opening to the left or right, keeping it flush with the surface it was installed along.
'Into Drain' will extend the downspout into a designated drain in whatever fashion provides a manageable and clean appearance.

LIFETIME LIMITED WARRANTY

Oregon Gutter Service warrants the proper installation of all of our products in accordance with the manufacturer's recommendations and specifications. Installations performed by our employees shall be free of defects in workmanship under normal use for duration the client owns the property.

For any runs of gutter that are over 50ft long, or if working with metal fascia, we cannot guarantee the runs of gutter will not buckle in extreme heat or extreme cold weather.

For bids over the phone, the downspout location is up to our installers to determine proper drainage, unless specified by client.

Oregon Gutter Service is not responsible for unlevel structure. Oregon Gutter Service will slope gutter to the best of their ability with the structure they have to work with. If additional downspouts are required, they will be discussed with the owner and added at additional cost.

Defects not covered are those that result from normal weathering, uses other than the designed function, any change or distortion of the original attaching structure, or any other thing beyond the control of Oregon Gutter Service such as, accidental damage, fire, ice, hail, lightning, winds, tornadoes, hurricanes, earthquakes, vandalism, war, chemicals in the air (tiger striping), water or ground, fungus, mildew, salt, lack of yearly cleaning or improper cleaning.

This Warranty shall not apply if the property has any copper on it's roof (whether the roof itself or in flashings or valleys) or on any area from which water may be directed to your aluminum gutter and gutter accessories.

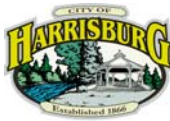
Gutter Protection Maintenance: This lifetime warranty is conditioned upon proper maintenance of the gutter protection which includes regular cleaning.

Paint Warranty: Gutter and downspout materials have a polyester paint finish and are warranted not to chip, crack, peel, blister or fade non-uniformly. Paint finish is covered for a period of 10 years. Paint warranty does not cover tiger-striping. Some homes may require annual cleaning due to natural elements.

Function Warranty: All mitered corners and end caps are warranted not to leak. Should a leak develop, do not attempt to repair. Call Oregon Gutter Service for free service. Gutter corners modified by persons other than Oregon Gutter Service are voided of function and workmanship warranty, and will require additional work resulting in a service fee.

This guarantee shall become null and void unless Oregon Gutter Service is notified, within a week of discovery, of any alleged defect in materials or workmanship and provided an opportunity to inspect the gutter system. Oregon Gutter Service is not liable for any roof liability.

Oregon Gutter Service is not liable for any unseen issues at time of bid that comes from removing the existing gutters. Oregon Gutter Service is not liable to any flashing or back flashing or lack thereof.



Harrisburg Community & Economic Development Property Improvement Grant Program

Program Guidelines and Overview

Purpose:

Community & Economic Development is vital to the City of Harrisburg. As such, we have developed a Property Improvement Grant Program similar to the one used in the Harrisburg Redevelopment Agency. This will allow the City to continue to help businesses located in the commercial zone, but that are outside of the HRA boundaries. Limited Financial Assistance is available for projects that increase the value of commercial buildings, and meet the guidelines of the program:

1. Develop downtown and Third Street as an historic & specialty business market.
2. Develop commercial sites within the City limits, but that are outside of the Urban Renewal Program Boundaries
3. Improve conditions and appearances of public and private properties in the commercial downtown and on Third Street.
4. Create funding opportunities for renovation of properties and construction of new structures in downtown and on Third Street, consistent with an historic theme if located in that overlay zone.

Grant Funds:

The Community & Economic Development Property Improvement Grant Program provides funds for eligible projects. Property Improvement Grants may provide funding for up to 50 percent (50%) of the total cost of a project, with a maximum grant award of \$50,000.

The City Council shall have the power to determine the amount of grant funding to be issued, based on the project's relation to the goals and objectives of the Harrisburg Economic Development Program and overall Strategic Plan.

The City shall provide written record of funding decisions. The record shall include a description of the required uses of the approved funds. Grant funds must be used for the purposes defined by this record.

Eligible Applicants:

Eligible properties must be within the Commercial Zone (C-1) shown in the Harrisburg Zoning Map. Business owners who are tenants of a building must provide written consent from the building owner for all proposed improvements.

Eligible Projects:

Enhancements to new or existing buildings within the Commercial Zone may be eligible for funding. Projects must specifically be designed to increase the value and improve the facade of the business or structure. Eligible Projects must also meet the following criteria:

- The property must be located on property zoned C-1 (Commercial);
- The property may not be located in the Harrisburg Redevelopment Agency Boundaries;
- The project cures blight;
- The project complies with all city adopted codes and ordinances;
- The project is visible from the public right-of-way, or if an interior project is limited to patron areas;
- The property and/or project are not tax-exempt; and,
- All municipal taxes, fees, and liens are paid.

Application Process:

In order to receive a Community & Economic Development Property Improvement Grant, the building owner, or tenant with building owner approval, shall complete all of the following:

- If in Historic District, review historic design guidelines in the Harrisburg Community Action Plan;
- Complete and submit a Property Improvement Grant Application form;
- Submit a drawing of proposed improvements (plans need not be done by a professional architect unless the project includes structural improvements);
- Submit a specific description of each part of the proposed improvement (e.g. paint color, material type, etc.); and,
- Submit cost estimates for the proposed improvements. Bids shall be provided if the work will be done by a contractor.

Approval Procedures:

- Upon receipt of all application materials described above, City staff will review the application and refer it to the City Council.
- The City Council will then make a decision based upon the approval criteria. The City Council may impose conditions of approval, which shall be included in the Property Improvement Grant Agreement.
- If approved, City staff will contact the applicant and construction may ONLY begin after the Property Improvement Grant Agreement is signed by the applicant.

Award Reimbursement and Timing Procedures:

- Construction may begin only after the application is approved and the Property

Improvement Grant Agreement is signed by the applicant and City. Any materials purchased or work performed prior to the agreement being signed will not be eligible for reimbursement. Please be aware that the agreement is a legal document, and will not be available until at least two weeks from the time of approval.

- Grants will only be issued after construction is complete. projects must be completed within twelve (12) months of the City Council approval.
- At completion of the project, City staff must be contacted for a site inspection. If the inspection finds that the project complies with all the standards and conditions above and with the pre-approved plans submitted with the application, then the project will be eligible for reimbursement.
- Reimbursable costs include materials and labor (for licensed, contracted work only). Receipts must be provided, along with corresponding proof of payment. (credit card statements, cancelled checks, etc.)
- A final invoice with the total of the project must be provided to the City. Funds will be dispersed within 30 days from the date of the project invoice receipt.

Further Information:

The applicant must discuss their project with City staff prior to submitting an application. Questions and applications will be accepted by meldridge@ci.harrisburg.or.us, or at:

City of Harrisburg
120 Smith Street
Harrisburg, OR 97446
(541) 995-6655

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF RECONSIDERING SIZE LIMITATIONS TO ACCESSORY STRUCTURES IN HMC 18.50.150

STAFF REPORT:

Exhibit A: HMC 18.50.150

ACTION: DISCUSSION & TBD

THIS AGENDA BILL IS DESTINED FOR: Agenda – June 27, 2023

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:
Staff recommends (Keep this short!)

BACKGROUND INFORMATION:
Harrisburg’s new development code was adopted in August 2022. It’s typical after reviewing such a substantial code change to find sections that need to be modified, based on their application to actual land use requests. One of the sections that staff remembers as a discussion is in HMC 18.50.150(3) (**Exhibit A**), which is in relation to accessory structures. Planning Commission discussions centered on an accessory structure being secondary to a garage or carport. What we didn’t consider adequately, is that a garage/carport is also considered an accessory structure.

Now that we are actively using the development code and are applying it to property located in the City of Harrisburg, Staff have realized that we need to revise this size limitation. Two citizens in town had both planned on constructing larger garage/shops/RV storage units, and the size limitation of 500 sq. ft. really affected their planned projects. In Harrisburg, we have a lot of people who count on additional space for their wood shops, and hobby areas, or for a home occupation business.

A garage/carport is specifically listed in several sections of the code. HMC 18.65.030(4), talks about residential design, and where a garage should be located on a residential lot; but no size requirements are listed. HMC 18.45.040.5 also mentions garages in the tables, but only in relation to setbacks. The definitions in HMC 19.55 also don’t include any size requirements for a garage/carport. The only location in the Harrisburg Municipal Code that has the size requirements/limitations for a garage/carport, is that in HMC 18.50.150.

Staff checked with John Hitt, who agreed that we hadn't meant to limit the size of a primary garage/carport to 500 sq. ft. Therefore, staff recommended to the Planning Commission that they discuss, and consider amending this section of the code, to allow for a larger 750 sq. ft. limitation for accessory structures. The Planning Commission considered and discussed this issue for a half hour during the meeting, and finally decided to modify the number to 1,000 sq. ft. This matches the size limits of an accessory dwelling, which is also an accessory structure. On June 20th, the Planning Commission, on a vote of 3 to 1, decided to recommend to the City Council that they consider a change to allow for up to 1,000 sq. ft. for an accessory structure.

Staff likes that we are able to loosen this restriction somewhat, by increasing the size limitation. The 50% limitation compared to the floor area of a house, is of course, a different kind of limitation. It keeps the buildings on a residential lot to roughly an equivalent scale as the home. This part of the code allows up to 3 accessory structures on a lot. There are two property owners in town who will be enthused by this change.

Staff will have other modifications in the future, including adding a separate line to this same ordinance section that defines size allowances for primary garages/carports, depending upon whether it's an attached, or detached garage/carport. The City Council should discuss whether they agree with the Planning Commission recommendation, and if so, motion to direct Staff to return in the near future, with an ordinance amendment to allow for a larger accessory structure, up to _____ sq ft in size.

REVIEW AND APPROVAL:



06.21.23

Michele Eldridge Date
City Administrator

18.50.150 Accessory structures – Type I or II depending upon zoning.

- 1. Type I or II Procedures.
 - a. If an accessory structure is located in a residential zone, then a Type I procedure will apply.
 - b. If an accessory structure is located in a commercial or industrial zone, then a Type II procedure will apply.
- 2. Number of Structures. A maximum of three accessory structures is allowed per legal lot except for:
 - a. Structures 200 square feet or less that are not more than 15 feet in height,
 - b. Structures in the C-1, M-1, M-2, and PUZ zones.
- 3. Floor Area. An accessory structure cannot exceed the lesser of 50 percent of the floor area of the primary structure or 500 square feet, and its height cannot exceed the primary dwelling.
- 4. Structure Design. Accessory structures include freestanding, metal-framed, canvas-covered, wood, metal, concrete, or glass sheds, garages, greenhouses, etc.
- 5. Screening and Buffering. The City may require landscaping or a fence to be installed to screen a new accessory building from abutting property uses.
- 6. Setbacks. Accessory structure walls must be set back at least three feet from the nearest property line. Roof overhangs and similar may encroach not more than one foot into the three-foot setback.
- 7. Permits. All accessory structures, except those of 200 square feet or less, require a building permit. Those structures with electrical, HVAC, or plumbing require those respective permits.
- 8. Prohibited Accessory Structures in Residential Zones. Nonallowed structures such as trailers, cargo/freight containers/boxes, or any structure consisting of easily damaged materials or construction, including dilapidated or dangerous structures.
- 9. Lot Coverage. The total lot coverage percentage of the primary structure, and all accessory structures shall not exceed the allowances of Table 18.45.040.4, except as may be adjusted. [Ord. 987 § 1 (Exh. A), 2022.]