



Library Board Meeting Agenda
January 03, 2023
5:30 PM

Chairperson: Kristi Prozialeck
Vice-Chairperson: Katherine Hansen
Board Members: Angela Christensen, Desri Hansen and Lori Pelkey
Meeting Location: Harrisburg Municipal Court Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
4. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
5. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
6. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
7. *Masks are not required at this time. The Board does ask that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
8. *If you wish to provide testimony, and don't want to attend the meeting; please contact the City Recorder. You can provide written testimony, or audio testimony if you wish to be called during the meeting.*

CALL TO ORDER AND ROLL CALL

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

APPROVAL OF MINUTES

- 1. ACTION: MOTION TO APPROVE THE MINUTES FOR THE NOVEMBER 1, 2022
LIBRARY BOARD MEETING**

NEW BUSINESS

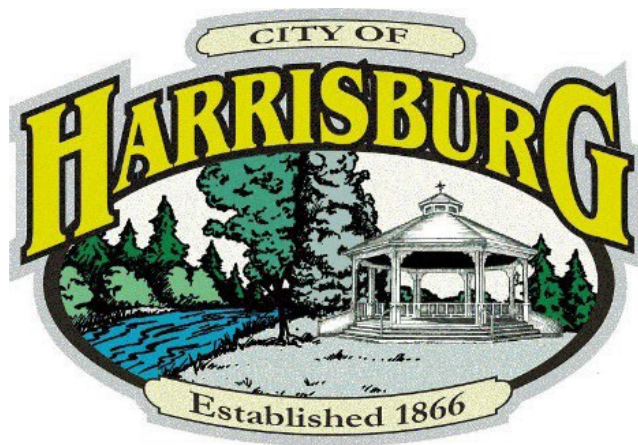
- 2. THE MATTER OF DISCUSSING LIBRARY PROGRAMS**

STAFF REPORT:

No Exhibits

ACTION: FOR DISCUSSION ONLY

ADJOURN



Library Board Meeting Minutes November 1, 2022

Chairperson: Kristi Prozialeck, Presiding
Vice-Chairperson: Katherine Hansen, Present
Board Members Present: Desri Hansen and Lori Pelkey
Board Members Absent: Angela Christensen
Library Staff Present: Amanda Pelkey and Cheryl Spangler
City Staff Present: Library Supervisor Cathy Nelson
Meeting Location: Harrisburg Municipal Center, 354 Smith Street

CALL TO ORDER AND ROLL CALL

Chairperson K. Prozialeck called the meeting to order at 5:31pm.

CONCERNED CITIZEN(S) IN THE AUDIENCE. None present

APPROVAL OF MINUTES

- K. Hansen **motioned to approve the minutes for October 3, 2022 and was seconded by L. Pelkey. The Library Board approve the motion by a vote of 4-0.**
 (Yes: Prozialeck, K. Hansen, D. Hansen, and L. Pelkey; No: 0)

THE MATTER OF DISCUSSING LIBRARY PROGRAMS

STAFF REPORT:

Book Club: K. Hansen stated there were 2 people who participated last month. November's meeting will be at Chopstix on November 15th.

Crafting Club: Prozialeck stated the club is going well and they like having it on the same day each week. Craft Club will be held every Thursday.

D & D: Finished campaign. They will restart next campaign after holidays.

Game Night: A. Pelkey suggested changing the time from 5pm-6pm on the 1st Thursday to 6:30pm-7:30pm due to conflict with school sport practices. A. Pelkey also suggested that they also hold a gam night on the 3rd Thursday for teens from 6:30pm-7:30pm.

Sewing Class: K. Prozialeck stated that several residents were interested in the program. They are still trying to set a start day and time.

Storytime: L. Pelkey commented the program is going well and they had a great turnout for Halloween.

October 03, 2022

Lego Club: A. Pelkey stated it was still a small group, but they were getting ready to send out flyers to schools. It is held every Saturday from 11am to noon.

Computer Class: Classes will start in December and be held every Wednesday from 6pm-7pm in the library.

Karaoke Club: Meeting the 1st Saturday of the month at 1pm. Hoping to grow this group.

Dance: C. Spangler reported they had over 40 kids attend the Halloween dance. They only had issues with 3 kids who were asked to leave. They are looking for a bigger venue next year and are hoping to hold dances on a quarterly basis.

OTHERS:

- C. Hansen asked about the Passport Program. A. Pelkey stated it was not an issue. We need to be sure to hold books for the Consortium first and then we can give out card stock cards for our own Passport Program.
- K. Prozialeck asked staff to reach out to Board Member Christensen and see if she is really interested in being on the board. C. Nelson said she would check the policy to see what the requirements were for attending meeting.
- A. Pelkey asked if staff can reach out to the courier. They are not coming as often as we have required in the contract. C. Nelson said she would review the contract and reach out to the courier service.
- The theme for the lighted Christmas parade this year is "Polar Express". The board decided they wanted to enter a float. The parade is December 3rd at 7pm. The Board will not be handing out candy. Spangler will haul the trailer that will have a ticket booth, greenery, big lights, and a big ticket. The Board will meet in the morning on the 3rd to assemble the float. K. Pelkey will purchase banners and A. Pelkey will get a refrigerator box for the ticket booth.
- The Board decided to hold the 2023 meetings on the 1st Tuesday of every other month at 5:30pm. starting January 3rd, 2023.

ADJOURN: With no further discussion, the Library Board Meeting adjourned at hour of 6:33pm.

Agenda Bill

Harrisburg Library Board

Harrisburg, Oregon

THE MATTER OF DISCUSSING LIBRARY PROGRAMS

STAFF REPORT:

No Exhibits

ACTION: FOR DISCUSSION ONLY

THIS AGENDA BILL IS DESTINED FOR: Regular Agenda – January 3, 2023

| BUDGET IMPACT | | |
|---------------|-----------|-----------------|
| COST | BUDGETED? | SOURCE OF FUNDS |
| \$? | Yes | Library Fund |

STAFF RECOMMENDATION:

Staff recommend a discussion about present Library Programs and possible new programs in the future.

BACKGROUND INFORMATION:

Staff recommends a discussion on how the above programs are doing in attendance and if there are any suggestions that could improve attendance and/or the program.

Programs currently available:

- **Adult Book Club:** Review the status of this program. It was discussed at the last meeting of possibly holding this event at a private resident's home and not having it continue as a Library Program
- **Crafting Club:** This program is held every Thursday from 5pm to 7pm at the Municipal Center. The program is instructed by Board Member, Kristi Prozialeck, and all ages are welcome to attend.
- **Dungeons & Dragons (D & D):** This program is held on the 1st and 3rd Wednesday of each month from 4pm to 6pm at the Municipal Center. Program volunteers are Quinton Sheridan and Sef Robin. Starting new campaign in January.
- **Game Night:** This is a newer program and will be Thursday, January 5th from 6:30pm to 7:30pm. Plenty of games available for all ages. Teen Game Night will be Thursday, January 19th from 6:30pm to 7:30pm.
- **Sewing Class:** This is a new program designed for teenagers. It will be held on Monday, January 2nd and January 16th from 4pm – 6pm.
- **Story Time:** Story time is held every Friday, from 10am to 11am in the Municipal Center. The program is instructed by Board Member, Dez Hansen and Board Member, Lori Pelkey. Librarians Cheryl Spangler and Amanda Pelkey assist alternating Fridays. This program includes interaction between parent and child, story time, crafts, and a lot of fun!
- **Lego Club:** Lego Club is every Saturday from 11am to noon, in the Library, and is instructed by Librarian Amanda Pelkey. This program is designed to assist young children learn fine motor skills, develop problem solving techniques while having some fun on the way!
- **Computer Class:** This program is for adults to learn basic functions for computers. Classes are held Wednesdays from 6pm-7pm at the library.
- **Karaoke Club:** This is a new program for the whole family and held on Saturday, January 7th from 1pm – 2pm I the Municipal Center.

REVIEW AND APPROVAL:

12/16/2022

Cathy Nelson
Library Supervisor