



Harrisburg City Council Business Meeting Agenda
November 09, 2021
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and
Charlotte Thomas.
Meeting Location: Harrisburg Municipal Center located at 354 Smith St.

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655.*
8. *Meetings are held in a facility that is disinfected. Masks are required at this time and the City asks anyone that is running a fever, has an active cough or respiratory issues not to attend this meeting.*
9. *If you wish to testify and are unable to attend due to the Coronavirus Pandemic, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

LCSO REPORT

1. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE

STAFF REPORT:

Exhibit A: LCSO City Report and Contract Report for October
2021

ACTION: DISCUSSION ONLY

NEW BUSINESS

2. THE MATTER OF PREPARING TO UPDATE THE CURRENT STRATEGIC PLAN

STAFF REPORT:

Exhibit A: Current Strategic Plan FY2021-2026

ACTION: NO ACTION REQUIRED – PREPARE TO REVIEW THE STRATEGIC PLAN IN THE FUTURE.

3. THE MATTER OF REVIEWING EMERGENCY MANAGEMENT IN THE CITY OF HARRISBURG

STAFF REPORT:

Exhibit A: A PowerPoint Presentation will be provided during
this meeting.

ACTION: NO ACTION REQUIRED

4. THE MATTER OF APPROVING THE CONSENT LIST

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

STAFF REPORT:

Exhibit A: Harrisburg City Council Minutes August 24, 2021

Exhibit B: Payment Approval Report for October 2021

Exhibit C: Library Board Member Appointment

Exhibit D: Planning Commission Minutes for September 23, 2021

Exhibit E: Municipal Court Collections Report for October 2021

Exhibit F: Municipal Court Citation Report for October 2021

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

Harrisburg City Council Minutes for August 24, 2021

The Payment Approval Report for October 2021

The Appointment of Katherine Hansen to the Library Board for term ending June 30, 2021.

CITY ADMINISTRATORS VERBAL REPORT

- 1. Zoning, Development & Land Partition Code Project/Model Flood Hazard Ordinance**
- 2. Law Enforcement Ad-Hoc Committee**

OTHER ITEMS

ADJOURN

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

**THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO
IF ONE IS AVAILABLE**

STAFF REPORT:

Exhibit A: LCSO City Report and Contract Report for October
2021

ACTION: DISCUSSION ONLY

THIS AGENDA BILL IS DESTINED FOR: Work Session Agenda – November 9, 2021

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommend that City Council review the attached reports and prepare any questions for LCSO Staff.

BACKGROUND INFORMATION:

Sergeant Steve Frambes provides the City with both the LCSO City Report and the Contract Report for the previous month’s activities. If the reports are provided in time for the agenda process, they will be attached as exhibits. If they are provided after that point, but prior to the meeting, then Staff will forward them via email to Council members and will print them in time for the meeting. (LCSO Reports not appearing in the Council Agendas will be provided in the Minutes for that meeting instead.) This process gives Council the chance to review responses and actions in relation to both criminal and non-criminal activities by LCSO deputies in town on a monthly basis.

Sergeant Frambes will be addressing the October 2021 report at this meeting, however, since there was not representative from LCSO at the October 25th City Council meeting, he will be available to answer any questions from the September report if needed. (Please bring your own copy, refer to the October 25, 2021, Agenda Packet or click this link.)

REVIEW AND APPROVAL:

<i>Lori Ross</i>	11/03/2021
Lori Ross/ City Recorder	Date



LINN COUNTY SHERIFF'S OFFICE

Jim Yon, Sheriff
 1115 S.E. Jackson Street, Albany, OR 97322
 Albany, OR. 97322
 Phone: 541-967-3950
 www.linnsheriff.org

2021

**MONTHLY REPORT TO THE CITY OF HARRISBURG
 FROM THE LINN COUNTY SHERIFF'S OFFICE**

FOR THE MONTH OF: October

TRAFFIC CITATIONS: -----	6
TRAFFIC WARNINGS: -----	24
TRAFFIC CRASHES: -----	2
ADULTS CITED/VIOLATIONS: -----	0
ADULTS ARRESTED : -----	7
JUVENILES CITED/VIOLATIONS: -----	0
JUVENILES ARRESTED: -----	0
COMPLAINTS/INCIDENTS INVESTIGATED:-----	133

TOTAL HOURS SPENT: HARRISBURG 315.5

CONTRACT HOURS= 275 HOURS

**Jim Yon,
 Sheriff, Linn County**

By: Sergeant Beth Miller



**MONTHLY BULLETIN OF DISPATCHED
CALLS AND CASES
FOR CONTRACT CITIES**

1.

This Report Encompasses: 10/ 1/21 to 10/31/21

Total Incidents This Month: **133**

Incident Information:	Description
<p>CAD# 2021180594 TIME: 10/1/2021 2:40:02AM CASE# CAD Only HBRG CAD CALL COMPLETE</p>	<p>SUSPICIOUS CIRCUMSTANCE Reported at Block of 200 S 6TH ST HBRG</p> <hr/> <p>Male walking dog around the school grounds. He was advised to move along. NFA</p>
<p>CAD# 2021180725 TIME: 10/1/2021 9:19:06AM CASE# CAD Only HBRG CAD CALL COMPLETE</p>	<p>DOG COMPLAINT Reported at Block of 1000 HECKART LN HBRG</p> <hr/> <p>attempted locating a deceased dog on Priceboro but was unable to locate it</p>
<p>CAD# 2021180727 TIME: 10/1/2021 9:26:09AM CASE# CAD Only HBRG CAD CALL COMPLETE</p>	<p>INFORMATION ONLY REPORT Reported at Block of 500 KESLING ST HBRG</p> <hr/> <p>I spoke with the female caller about several personal issues she is experiencing.</p>
<p>CAD# 2021180834 TIME: 10/1/2021 12:33:44PM CASE# CAD Only HBRG CAD CALL COMPLETE</p>	<p>911 HANG UP CALL Reported at Block of 500 KESLING ST HBRG</p> <hr/> <p>Deputies responded to 911 hang up. Deputies investigated further and conducted welfare check. Homeowner was located and alright.</p>
<p>CAD# 2021180847 TIME: 10/1/2021 12:50:39PM CASE# CAD Only HBRG</p>	<p>POCKET DIAL LCSO AND CRCC Reported at Block of 800 S 8TH PL HBRG</p> <hr/> <p>Phone issue with isovolta</p>

Incident Information:**Description**

1.

CAD# 2021181227
TIME: 10/1/2021 11:38:31PM
CASE# CAD Only
HBRG

NON 911 ISSUE Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2021181351
TIME: 10/2/2021 6:56:13AM
CASE# CAD Only
HBRG

LOST DOG Reported at Block of 600 S 4TH ST HBRG

No Public Narrative.

CAD# 2021181455
TIME: 10/2/2021 11:04:59AM
CASE# CAD Only
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 900 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2021181457
TIME: 10/2/2021 11:13:52AM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

FOUND DOG Reported at Block of 200 N 3RD ST HBRG

Caller found a dog and the dog was returned to owner.

CAD# 2021181522
TIME: 10/2/2021 1:08:45PM
CASE# CAD Only
HBRG

UTL GOA

JUVENILE COMPLAINT Reported at Block of 200 SMITH ST HBRG

Area check for children in the area. I responded to location and no one was around. No adults saw kids in the area unattended.

CAD# 2021181756
TIME: 10/2/2021 7:04:49PM
CASE# CAD Only
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

Incident Information:**Description**

1.

CAD# 2021182100
TIME: 10/3/2021 2:39:23AM
CASE# CAD Only
HBRG
UTL GOA

JUVENILE COMPLAINT Reported at Block of 500 SMITH ST/S 6TH ST HBRG

Unable to locate kids playing chicken with a train.

CAD# 2021182166
TIME: 10/3/2021 8:08:25AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

CIVIL DISPUTE REPORT Reported at Block of 400 MACY ST HBRG

Civil dispute regarding a tenant and landlord issue.

CAD# 2021182271
TIME: 10/3/2021 12:05:07PM
CASE# CAD Only
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 700 SMITH ST HBRG

No Public Narrative.

CAD# 2021182284
TIME: 10/3/2021 12:31:20PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 100 LASALLE ST HBRG

Suspicious vehicle reported to be in the area. It left towards Junction City.

CAD# 2021182343
TIME: 10/3/2021 2:23:51PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 200 LASALLE ST HBRG

Welfare check. All was well.

CAD# 2021182652
TIME: 10/3/2021 11:27:44PM
CASE# CAD Only
HBRG
WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 300 TERRITORIAL ST/N 4TH ST HBRG

Driver given a warning for speeding.

Incident Information:**Description**

1.

CAD# 2021182685
TIME: 10/4/2021 12:18:52AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 900 S 9TH ST HBRG

Extra patrol Marcus Landing neighborhood. Nothing suspicious observed.

CAD# 2021182690
TIME: 10/4/2021 12:31:23AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 800 SMITH ST HBRG

Extra patrol. nothing suspicious observed in neighborhood.

CAD# 2021182694
TIME: 10/4/2021 12:37:28AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 700 ARROW LEAF AVE HBRG

Extra patrol. nothing suspicious observed in neighborhood.

CAD# 2021183303
TIME: 10/4/2021 9:28:17PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 100 SMITH ST HBRG

Deputy performed patrol in various area's of town. Deputy also performed foot patrols. Nothing suspicious was found.

CAD# 2021183343
TIME: 10/4/2021 10:57:47PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

HARASSMENT Reported at Block of 200 TERRITORIAL ST HBRG

Deputy arrived in the area and found no suspicious vehicles. Deputy remained for an hour.

CAD# 2021183547
TIME: 10/5/2021 9:27:50AM
CASE# CAD Only
HBRG
UTL GOA

SUSPICIOUS PERSON Reported at Block of 100 N 3RD ST HBRG

Deputy unable to locate male reported as acting suspicious.

Incident Information:

Description

1.

CAD# 2021183749
 TIME: 10/5/2021 2:14:21PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DOG COMPLAINT Reported at Block of 100 S 3RD ST HBRG

transported stray dog to Animal control

CAD# 2021184450
 TIME: 10/6/2021 3:14:30PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ABANDON VEHICLE Reported at Block of 300 N 8TH ST HBRG

A resident was contacted regarding the large amount of vehicles parked on and around her property. She was advised to move some or they would be towed. She was additionally provided with copies of Harrisburg city ordinances.

CAD# 2021184778
 TIME: 10/7/2021 7:33:53AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ABANDON VEHICLE Reported at Block of 200 SOMMERVILLE AVE HBRG

A motorcycle was tagged as abandoned. It was checked on 24 hours later and found to have been removed.

CAD# 2021185016
 TIME: 10/7/2021 1:35:17PM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2021185122
 TIME: 10/7/2021 4:22:33PM
 CASE# 2103970
 HBRG
 REPORT TAKEN

Report Filed. THEFT 2 - OTHER Reported At Block Of 200 FOUNTAIN ST Occurred between 1134 hours on 10/4/2021 and 1134 hours on 10/4/2021 . Reported: 10/7/2021 Officer

Deputy took a report regarding missing mail that contained nearly \$600 in silver bars. It is believed the package was wrongly placed into the wrong address of a community mailbox belonging to an apartment. No suspects.

CAD# 2021185228
 TIME: 10/7/2021 7:38:56PM
 CASE# 2103974
 HBRG
 REPORT TAKEN

Report Filed. THEFT 2 - FROM VEHICLE Reported At Block Of 100 S 3RD ST Occurred between 1937 hours on 10/7/2021 and 1938 hours on 10/7/2021 . Reported: 10/7/2021

Deputies investigating unlawful entry into motor vehicle and theft.

Incident Information:**Description**

1.

CAD# 2021185338
 TIME: 10/7/2021 11:41:17PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

OD INGESTION POISONING Reported at Block of 900 E LADINO PL HBRG

Deputies responded to a male who was having an adverse reaction to consuming too much marijuana brownies. He was transported to the hospital at his request for observation. NFA

CAD# 2021185603
 TIME: 10/8/2021 11:29:51AM
 CASE# CAD Only
 HBRG
 FOLLOW UP COMPLETE

FOLLOW UP Reported at Block of 300 N 3RD ST HBRG

Follow up regarding a fraudulent use of a credit card case was conducted.

CAD# 2021185734
 TIME: 10/8/2021 3:19:38PM
 CASE# CAD Only
 HBRG
 CITE NO INSURANCE

TRAFFIC STOP Reported at Block of 100 N 3RD ST/MONROE ST HBRG

Vehicle stopped for expired registration. Driver cited for failure to carry proof of insurance and warned for the registration.

CAD# 2021185871
 TIME: 10/8/2021 6:37:43PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 500 LASALLE ST/S 6TH ST HBRG

The male described was not seen in the area of the fast or slow RR tracks. NFA

CAD# 2021186113
 TIME: 10/9/2021 4:18:54AM
 CASE# 2103984
 HBRG
 REPORT TAKEN

Report Filed. DUII - BAC TEST NOT GIVEN Reported At Block Of 900 ARROW LEAF PL Occurred between 0417 hours on 10/9/2021 and 0418 hours on 10/9/2021 . Reported:

Deputies found a vehicle stopped in the middle of the roadway. The vehicle drove away erratically and deputies attempted to stop it. The vehicle fled, but ultimately stopped. Andre Lavell Johnson, 41 of Portland, was identified as the driver. Mr. Johnson was arrested for Felony Driving Under the Influence of Intoxicants, Felony Driving While Revoked, Felony

CAD# 2021186168
 TIME: 10/9/2021 8:36:37AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 500 TERRITORIAL ST HBRG

Male had a seizure while running but declined medical attention.

Incident Information:**Description**

1.

CAD# 2021186192
 TIME: 10/9/2021 9:23:10AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 100 KESLING ST/S 1ST ST HBRG

Male was issued a warning for a moving violation as well as a window tint violation on Kesling near 1st St.

CAD# 2021186334
 TIME: 10/9/2021 2:05:23PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

CITIZEN CONTACT Reported at Block of 600 TERRITORIAL ST/N 7TH ST HBRG

Deputy contacted a male and his son. Sticker was provided to the child.

CAD# 2021186389
 TIME: 10/9/2021 3:22:57PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

CITIZEN CONTACT Reported at Block of 100 S 2ND ST HBRG

Deputy contacted citizens at a bar. Nothing criminal in nature occurred.

CAD# 2021186494
 TIME: 10/9/2021 6:18:41PM
 CASE# CAD Only
 HBRG
 CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 100 N 7TH ST/SMITH ST HBRG

Operator cited for DWS-Violation, No Insurance, and Expired tags

CAD# 2021186505
 TIME: 10/9/2021 6:44:45PM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 300 TERRITORIAL ST/N 4TH ST HBRG

Operator warned for a stop sign violation when turning right from N 7th onto Territorial.

CAD# 2021186518
 TIME: 10/9/2021 6:54:26PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 500 N 7TH ST/GAILEEN WAY HBRG

Operator warned for psgr side headlight out.

Incident Information:

Description

1.

CAD# 2021186532
 TIME: 10/9/2021 7:20:18PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 300 S 3RD ST HBRG

Operator warned for psgr headlight out

CAD# 2021186538
 TIME: 10/9/2021 7:35:36PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FIGHT DISTURBANCE Reported at Block of 200 SMITH ST HBRG

A bar fight between two males that had been drinking and it involved the treatment to one poker machines. Both males agreed to go outside to fight, but one decided to fight early. This aggressor male was the one who was injured as he had a cut to his head. All parties declined to press charges for Harassment. The business may decide to trespass the injured

CAD# 2021186615
 TIME: 10/9/2021 10:37:55PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 700 S 3RD ST/S 2ND ST HBRG

Operator warned for white lights to the rear and no red running or brake lights.

CAD# 2021186886
 TIME: 10/10/2021 11:48:20AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARKING COMPLAINT Reported at Block of 100 N 1ST ST/SMITH ST HBRG

Vehicle parked in boat trailer parking area.

CAD# 2021187052
 TIME: 10/10/2021 5:02:39PM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2021187334
 TIME: 10/11/2021 7:24:30AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 200 MCKENZIE CT HBRG

Caller reported suspicious vehicle in the area. Deputies responded and they were no longer there.

Incident Information:

Description

1.

CAD# 2021187371
 TIME: 10/11/2021 8:50:58AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC HAZARD Reported at Block of 200 LASALLE ST/S 3RD ST HBRG

Traffic hazard no longer at the described location .

CAD# 2021187408
 TIME: 10/11/2021 10:08:07AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 400 MACY ST HBRG

Welfare check completed.

CAD# 2021187602
 TIME: 10/11/2021 3:04:34PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

JUVENILE COMPLAINT Reported at Block of 700 WHITHAM WAY HBRG

Parenting plan issue. It is not a criminal matter.

CAD# 2021187709
 TIME: 10/11/2021 5:32:08PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC COMPLAINT Reported at Block of 200 KESLING ST/S 3RD ST HBRG

Report of a motorcycle driving recklessly. No further description of the bike.

CAD# 2021187810
 TIME: 10/11/2021 9:28:55PM
 CASE# 2104015
 HBRG
 REPORT TAKEN

Report Filed. THEFT 2 - DECEPTION Reported At Block Of 1000 S 6TH ST Occurred between 2127 hours on 10/11/2021 and 2128 hours on 10/11/2021. Reported: 10/11/2021

Deputies took a report of a potential fraud of \$400. All indications at this time point to the person being victim of a fraud originating outside of the USA. Investigation is ongoing.

CAD# 2021188184
 TIME: 10/12/2021 11:58:29AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ABANDONED VEHICLE FOLLOW UP Reported at Block of 200 SOMMERVILLE AVE HBRG

Attempted follow up contact with a person`s who`s vehicle was tagged as abandoned, but removed prior to it needing towed.

Incident Information:**Description**

1.

CAD# 2021188516
 TIME: 10/12/2021 8:29:38PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 600 SMITH ST HBRG

Responded to a building alarm. Checked exterior doors that were accessible. All secure, nothing suspicious observed through windows.

CAD# 2021188671
 TIME: 10/13/2021 5:45:31AM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

CAD# 2021188714
 TIME: 10/13/2021 8:17:26AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARKING COMPLAINT Reported at Block of 900 HEATHER TURN HBRG

Citizen reported a vehicle had been parked in front of his property for over 48 hours. A deputy contacted the registered owner, and neighbor, to see if she would move the vehicle forward a very short distance. The female refused. Deputy spoke with city employees and learned the vehicle could in fact be towed if not moved within 48 hours. Vehicle will be removed by

CAD# 2021188825
 TIME: 10/13/2021 11:27:32AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ATL POSS DUI Reported at Block of 100 TERRITORIAL ST/N 2ND ST HBRG

Possible DUII reported to the Sheriff's Office. A deputy investigated and learned the driver was upset because he was cut off by another motorist and drove poorly. Individual was not intoxicated.

CAD# 2021188947
 TIME: 10/13/2021 2:14:54PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

OD INGESTION POISONING Reported at Block of 600 RILEY WAY HBRG

AOA with Harrisburg Fire. Patient transported to Riverbend Hospital for evaluation.

CAD# 2021189006
 TIME: 10/13/2021 3:43:06PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 100 N 3RD ST/SMITH ST HBRG

Male issued a warning for an equipment violation on 3rd St near Smith St.

Incident Information:**Description**

1.

CAD# 2021189324
 TIME: 10/14/2021 8:52:56AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 300 N 6TH ST/TERRITORIAL ST HBRG

Female issued a warning for a moving violation at Territorial St/7th St.

CAD# 2021189340
 TIME: 10/14/2021 9:28:29AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ASSIST OTHER AGENCY Reported at Block of 100 TERRITORIAL ST HBRG

Structure fire at local residence caused by a faulty electrical product.

CAD# 2021189363
 TIME: 10/14/2021 10:12:32AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 800 S 6TH ST/SOMMERVILLE LOOP HBRG

Male issued a warning for a window tint violation on S 6th near Sommerville Lp.

CAD# 2021189378
 TIME: 10/14/2021 10:38:35AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 600 S 5TH ST/LASALLE ST HBRG

Male issued a warning for an equipment violation on Lasalle St near S 5th St.

CAD# 2021189386
 TIME: 10/14/2021 10:48:20AM
 CASE# CAD Only
 HBRG
 FOLLOW UP COMPLETE

FOLLOW UP Reported at Block of 900 HEATHER TURN HBRG

Follow up regarding a parking complaint was conducted.

CAD# 2021189393
 TIME: 10/14/2021 11:00:18AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

JUVENILE COMPLAINT Reported at Block of 200 S 6TH ST HBRG

Spoke to caller about the elements of a crime.

Incident Information:**Description**

1.

CAD# 2021189834
 TIME: 10/14/2021 11:21:26PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 200 N 3RD ST HBRG

Couple was doing laundry past closing time. The RP arrived and stated they did not want to press charges for trespass after checking for damages and finding none. The couple was warned for trespass. A message was left for the males PO.

CAD# 2021190237
 TIME: 10/15/2021 2:51:59PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

THREATS Reported at Block of 100 MONROE ST/N 1ST ST HBRG

Deputies responded to a verbal argument at the Harrisburg boat ramp

CAD# 2021190364
 TIME: 10/15/2021 5:36:53PM
 CASE# 2104068
 HBRG
 REPORT TAKEN

Report Filed. PROPERTY, FOUND Reported At Block Of 900 TERRITORIAL ST/N 10TH ST Occurred between 1735 hours on 10/15/2021and 1736 hours on 10/15/2021. Reported:

Deputies collect found property

CAD# 2021190403
 TIME: 10/15/2021 6:31:18PM
 CASE# CAD Only
 HBRG

LOST DOG Reported at Block of 900 BURTON ST HBRG

No Public Narrative.

CAD# 2021190506
 TIME: 10/15/2021 10:05:38PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 900 S 9TH ST HBRG

Extra patrol. Nothing suspicious observed.

CAD# 2021190520
 TIME: 10/15/2021 10:27:50PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 500 N 7TH ST HBRG

Extra patrol. nothing suspicious observed.

Incident Information:**Description**

1.

CAD# 2021190629
 TIME: 10/16/2021 2:38:03AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 800 S 3RD ST HBRG

 Fire in Lane County. A fire was found unattended.

CAD# 2021190697
 TIME: 10/16/2021 8:14:30AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

CRIMINAL MISCHIEF Reported at Block of 300 N 9TH ST HBRG

 Caller reporting suspicious activity of criminal mischief.

CAD# 2021190872
 TIME: 10/16/2021 2:22:45PM
 CASE# 2104077
 HBRG
 REPORT TAKEN

Report Filed. HARASSMENT PHYSICAL CONTACT/SIMPLE ASSAULT Reported At Block Of 800 TERRITORIAL ST Occurred between 1422 hours on 10/16/2021 and 1422 hours on

 Danny Wellborn (73) was arrested for harassment and criminal mischief III.

CAD# 2021190993
 TIME: 10/16/2021 6:16:48PM
 CASE# CAD Only
 HBRG

TRANSFER 911 INFO - LAW CALL Reported at Block of 500 N 7TH ST/DIAMOND HILL DR
 HBRG

 Call transferred to OSP

CAD# 2021191137
 TIME: 10/16/2021 11:05:48PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 100 N 3RD ST HBRG

 Extra patrol for traffic enforcement. Patrolled 3rd street for 2.5 hours. Majority of speeds between 30-35mph. One warning issued for 40/30.

CAD# 2021191144
 TIME: 10/16/2021 11:15:45PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 900 SIUSLAW ST HBRG

 Extra patrol. Patrolled several neighborhoods on the south side of town. Nothing suspicious observed

Incident Information:

Description

1.

CAD# 2021191153
 TIME: 10/16/2021 11:26:55PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 800 LASALLE ST HBRG

Extra patrol in neighborhoods around the high school. nothing suspicious observed.

CAD# 2021191434
 TIME: 10/17/2021 12:12:54PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 700 LASALLE ST/S 8TH PL HBRG

Caller requested a welfare check on a transient. A deputy responded and gave the individual a ride to a local shelter.

CAD# 2021191642
 TIME: 10/17/2021 5:19:49PM
 CASE# 2104096
 HBRG
 REPORT TAKEN

Report Filed. WARRANT ARREST (LW ONLY) Reported At Block Of 100 N 1ST ST
 Occurred between 1718 hours on 10/17/2021 and 1719 hours on 10/17/2021. Reported:

Bryer Thompson was contacted regarding his vehicle being parked on the gravel bar . Bryer and Dean Thompson were also contacted about their homeless camp on private property . Dean was arrested for an outstanding warrant.

CAD# 2021191941
 TIME: 10/18/2021 8:04:28AM
 CASE# CAD Only
 HBRG
 EXTRA PATROL

EXTRA PATROL Reported at Block of 600 SMITH ST HBRG

Extra patrol at the elementary school

CAD# 2021192237
 TIME: 10/18/2021 3:32:47PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARKING COMPLAINT Reported at Block of 900 HEATHER TURN HBRG

Caller reported a parking complaint, the matter was documented.

CAD# 2021192270
 TIME: 10/18/2021 4:22:11PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 1000 SIUSLAW ST HBRG

Accidental alarm activation.

Incident Information:**Description**

1.

CAD# 2021192842
TIME: 10/19/2021 12:17:48PM
CASE# CAD Only
HBRG

911 HANG UP CALL Reported at Block of 800 LASALLE ST HBRG

No Public Narrative.

CAD# 2021192940
TIME: 10/19/2021 2:34:09PM
CASE# CAD Only
HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

Accidental call. Again from Isovolta.

CAD# 2021192959
TIME: 10/19/2021 2:57:16PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

ABANDON VEHICLE Reported at Block of 400 S 1ST ST HBRG

Report of an abandoned vehicle. The vehicle was gone prior to deputy arrival

CAD# 2021193198
TIME: 10/19/2021 10:16:53PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 100 N 3RD ST HBRG

Deputy located two males searching through a vehicle in a business parking lot. Deputy learned they were just searching for a cell phone between seat cracks. Non-criminal.

CAD# 2021193201
TIME: 10/19/2021 10:24:30PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

FOLLOW UP Reported at Block of 900 HEATHER TURN HBRG

Deputy checked a cul-de-sac to make sure no one was parked illegally again. No vehicles parked illegally.

CAD# 2021193235
TIME: 10/20/2021 12:07:41AM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 100 SMITH ST HBRG

Deputy located a couple kissing one another, quite aggressively, in their vehicle. Deputy requested they go home.

Incident Information:

Description

1.

CAD# 2021193553
 TIME: 10/20/2021 1:14:48PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL/

TRAFFIC STOP Reported at Block of 200 S 3RD ST/MACY ST HBRG

Warning issued for expired registration . Registration expired within the last six months, within governors extension period

CAD# 2021193572
 TIME: 10/20/2021 1:38:26PM
 CASE# CAD Only
 HBRG
 CITE NO INSURANCE

MVC NON INJURY Reported at Block of 300 N 3RD ST HBRG

Crash at the Dollar General. Male drove over the curb and got high centered. He was cited for driving without insurance.

CAD# 2021193705
 TIME: 10/20/2021 4:18:36PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DUII Reported at Block of 200 N 3RD ST HBRG

Contacted the female and there was no indication of intoxication.

CAD# 2021194282
 TIME: 10/21/2021 2:41:27PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DOG COMPLAINT Reported at Block of 300 S 9TH ST HBRG

Unable to locate dog when deputies were able to respond.

CAD# 2021194412
 TIME: 10/21/2021 5:39:31PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC COMPLAINT Reported at Block of 200 SMITH ST HBRG

Vehicle was not located.

CAD# 2021194413
 TIME: 10/21/2021 5:40:15PM
 CASE# 2104149
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: THEFT Reported At Block Of 800 MONROE ST Occurred between 1740 hours on 10/21/2021and 1740 hours on 10/21/2021. Reported:

Suspect stole approximately \$582.00 worth of items from victim`s porch. No suspects at this time

Incident Information:**Description**

1.

CAD# 2021194456
 TIME: 10/21/2021 7:13:47PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

911 HANG UP CALL Reported at Block of 600 N 3RD ST HBRG

Land line called emergency service, nothing unusual found at location.

CAD# 2021194532
 TIME: 10/21/2021 9:50:33PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 800 MONROE ST HBRG

Checked security footage of a home for suspect information related to a theft investigation.

CAD# 2021194544
 TIME: 10/21/2021 10:30:44PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

911 HANG UP CALL Reported at Block of 600 N 3RD ST HBRG

Phone called 911 three times tonight, owner believes its due to the weather.

CAD# 2021194560
 TIME: 10/21/2021 11:34:48PM
 CASE# CAD Only
 HBRG
 CITE DWS NO ODL

TRAFFIC STOP Reported at Block of 500 S 3RD ST HBRG

Operator was cited for Driving While Suspended violation.

CAD# 2021194619
 TIME: 10/22/2021 3:36:24AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 400 TERRITORIAL ST HBRG

Unknown cause of alarm activation.

CAD# 2021194649
 TIME: 10/22/2021 6:34:44AM
 CASE# 2104152
 HBRG
 REPORT TAKEN

Motor vehicle crash, Daljeet SINGH of British Columbia was cited and released for Reckless Driving.

Incident Information:**Description**

1.

CAD# 2021194808
 TIME: 10/22/2021 12:13:29PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 800 SOMMERVILLE LOOP HBRG

Welfare check, male was doing well on arrival.

CAD# 2021195021
 TIME: 10/22/2021 6:22:26PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 200 SMITH ST HBRG

Intoxicated female was given a courtesy ride to her residence.

CAD# 2021195101
 TIME: 10/22/2021 8:48:57PM
 CASE# CAD Only
 HBRG
 CALL TRANSFERRED TO OTI

TRANSFER 911 INFO - LAW CALL Reported at Block of 400 TERRITORIAL ST HBRG

CAD# 2021195226
 TIME: 10/23/2021 2:34:00AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 400 TERRITORIAL ST HBRG

False alarm at a local warehouse.

CAD# 2021195235
 TIME: 10/23/2021 3:32:12AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 1100 S 6TH ST HBRG

Routine patrol, nothing the deputy saw appeared out of the ordinary. Only one, non-speeding, vehicle drove by while the deputy was at the location.

CAD# 2021195238
 TIME: 10/23/2021 3:39:26AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 200 N 7TH ST HBRG

Deputy located an idling vehicle in front of a residence at a suspicious time. Deputy contacted the owner of the vehicle, and resident of the home, and learned he was leaving for the airport. Non-criminal.

Incident Information:

Description

1.

CAD# 2021195367
 TIME: 10/23/2021 10:04:43AM
 CASE# CAD Only
 HBRG

INFORMATION ONLY REPORT Reported at Block of 600 LASALLE ST HBRG

Caller reporting he was followed home by a gold colored vehicle.

CAD# 2021195444
 TIME: 10/23/2021 12:07:07PM
 CASE# 2104168
 HBRG
 REPORT TAKEN

Report Filed. WARRANT ARREST (LW ONLY) Reported At Block Of 800 SOMMERVILLE LOOP Occurred between 1206 hours on 10/23/2021and 1207 hours on 10/23/2021.

Warrant was located for an individual during another investigation . Melissa Wellentin, 27, of Eugene was arrested on a Junction City warrant

CAD# 2021195820
 TIME: 10/23/2021 10:14:46PM
 CASE# 2104175
 HBRG
 REPORT TAKEN

Report Filed. MENACING - INTIMIDATE/THRT Reported At Block Of 800 SOMMERVILLE LOOP Occurred between 2213 hours on 10/23/2021and 2214 hours on 10/23/2021.

Deputies arrest Bryan Pugh (25) of Harrisburg for Menacing, Reckless Endangering, and Carrying Concealed Weapon.

CAD# 2021195963
 TIME: 10/24/2021 7:13:32AM
 CASE# CAD Only
 HBRG
 CITE EQUIPMENT VIOLATION

PARKING COMPLAINT Reported at Block of 300 N 2ND ST HBRG

Vehicle cited for illegally parking in a handicapped space.

CAD# 2021196122
 TIME: 10/24/2021 1:53:19PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOUND PERSON Reported at Block of 200 N 3RD ST/TERRITORIAL ST HBRG

Child ran away from home and was returned.

CAD# 2021196440
 TIME: 10/24/2021 11:11:35PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

911 HANG UP CALL Reported at Block of 500 KESLING ST HBRG

8 year old male took his aunt's phone and called 911. The juvenile was educated by family members.

Incident Information:**Description**

1.

CAD# 2021196775
TIME: 10/25/2021 12:37:26PM
CASE# CAD Only
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

Phone issues at Isovolsta Skyline Products

CAD# 2021196907
TIME: 10/25/2021 3:52:10PM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

FOLLOW UP Reported at Block of 200 S 6TH ST HBRG

Follow up at the middle school regarding a narcotics offense.

CAD# 2021197049
TIME: 10/25/2021 8:44:54PM
CASE# CAD Only
HBRG

FALSE ALARM POLICE

ALARM LAW ONLY Reported at Block of 400 TERRITORIAL ST HBRG

Deputies responded to an alarm, no crime was found.

CAD# 2021197117
TIME: 10/26/2021 1:24:21AM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 700 N 7TH ST HBRG

Vehicle parked out front of residence. Deputies checked on the occupant and they pulled off the road to rest.

CAD# 2021197158
TIME: 10/26/2021 4:10:05AM
CASE# CAD Only
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

Phone issues at Isovolta Skyline Products

CAD# 2021197222
TIME: 10/26/2021 8:49:24AM
CASE# CAD Only
HBRG

CAD CALL COMPLETE

PARKING COMPLAINT Reported at Block of 100 SMITH ST HBRG

Motor home found parked illegally at Harrisburg boat launch. He was given a warning and told to move along. No further action.

Incident Information:

Description

1.

CAD# 2021197568
 TIME: 10/26/2021 4:19:24PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 700 TERRITORIAL ST HBRG

Monitored the intersection at Territorial and N. Seventh. I did not see any vehicles drive unsafe while children were walking home from school.

CAD# 2021197995
 TIME: 10/27/2021 10:09:56AM
 CASE# 2104217
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: JUVENILE COMPLAINT Reported At Block Of 400 S 9TH ST Occurred between 1009 hours on 10/27/2021and 1009 hours on 10/27/2021.

Possible harrasment. Investigation is ongoing.

CAD# 2021198115
 TIME: 10/27/2021 12:45:30PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

CIVIL DISPUTE REPORT Reported at Block of 800 S 8TH PL HBRG

Civil dispute regarding two individuals trading pickups, previously investigated, was reported again. A deputy answered the male`s questions and told him to finish the civil court process the correct way. Non-criminal.

CAD# 2021198790
 TIME: 10/28/2021 11:54:31AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

CIVIL DISPUTE REPORT Reported at Block of 800 S 8TH PL HBRG

Caller had questions regarding a civil issue.

CAD# 2021199016
 TIME: 10/28/2021 5:11:16PM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

Caller advised he called by mistake.

CAD# 2021199123
 TIME: 10/28/2021 8:32:33PM
 CASE# 2104236
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: SUSPICIOUS PERSON Reported At Block Of 300 N 3RD ST Occurred between 2032 hours on 10/28/2021and 2032 hours on 10/28/2021.

Jose S. Linares (61 yo) of Harrisburg was arrested outside the Dollar General for an outstanding Lane County, weapons offense, warrant.

Incident Information:

Description

1.

CAD# 2021199563
 TIME: 10/29/2021 2:05:50PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ABANDON VEHICLE Reported at Block of 100 S 9TH ST/MOORE ST HBRG

Deputies tagged an abandoned vehicle for tow. We were able to contact the registered owner and they removed it. No further action.

CAD# 2021199568
 TIME: 10/29/2021 2:11:16PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ABANDON VEHICLE Reported at Block of 600 DEMPSEY ST/N 7TH ST HBRG

Responded to a report of an abandoned vehicle. The vehicle was confirmed to be property of a resident in an adjacent property. No further action.

CAD# 2021199631
 TIME: 10/29/2021 3:34:24PM
 CASE# 2104240
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: WARRANT SERVICE Reported At Block Of 600 DEMPSEY ST Occurred between 1534 hours on 10/29/2021and 1534 hours on 10/29/2021.

Victoria Redington, 23, of Harrisburg was cited and released for a failure to appear warrant.

CAD# 2021200162
 TIME: 10/30/2021 8:11:48AM
 CASE# 2104251
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: UEMV Reported At Block Of 800 SPURLOCK ST Occurred between 0811 hours on 10/30/2021and 0811 hours on 10/30/2021. Reported:

A resident had tools stolen from a work vehicle . Approximate value is \$5,500. No suspects at this time.

CAD# 2021200240
 TIME: 10/30/2021 10:49:21AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

CRIMINAL MISCHIEF Reported at Block of 900 S 9TH ST HBRG

Someone bent a handle on a canopy.

CAD# 2021200512
 TIME: 10/30/2021 6:41:23PM
 CASE# CAD Only
 HBRG
 HARRISBURG

VIOLATION OF ORDER Reported at Block of 1000 S 6TH ST HBRG

Deputies responded to suspicious circumstances and conducted a patrol of the area. No criminal activity was found.

Incident Information:**Description**

1.

CAD# 2021200576
TIME: 10/30/2021 8:33:07PM
CASE# CAD Only
HBRG
HARRISBURG

JUVENILE COMPLAINT Reported at Block of 600 LASALLE ST HBRG

Deputies responded to kids banging on doors. No crime was found.

CAD# 2021200684
TIME: 10/30/2021 11:06:16PM
CASE# CAD Only
HBRG
UTL GOA

UEMV Reported at Block of 500 S 6TH ST HBRG

Male attempted to steal gas can and ran off. Deputies checked the area and did not locate the male.

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

**THE MATTER OF PREPARING TO UPDATE THE CURRENT STRATEGIC PLAN
STAFF REPORT:**

Exhibit A: Current Strategic Plan FY2021-2026

**ACTION: NO ACTION REQUIRED – PREPARE TO REVIEW THE
STRATEGIC PLAN IN THE FUTURE.**

THIS AGENDA BILL IS DESTINED FOR: Regular Agenda November 9, 2021,
Information—No action at this time.

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
Unknown.	N/A	N/A

STAFF RECOMMENDATION:
Staff recommends that the City Council review the current Strategic Plan, and to start thinking about new priorities, and goals.

BACKGROUND INFORMATION:
The City Council has traditionally started reviewing the current Strategic Plan during the winter months of the year. As such, Staff is supplying them with the current Strategic Plan. This plan is also available on the City website.

Please start the process of thinking about what kinds of goals will be important to the City in the next fiscal year, as well as into the future. Depending upon workloads, and number of items on the Council agenda, a draft plan could be provided in December, or in January.

REVIEW AND APPROVAL:

11/3/2021

Michele Eldridge Date
City Administrator

Harrisburg Strategic Plan

FY2021 – FY2026



**Prepared by City Staff
January 2021**

City Administrator Message

Mayor and City Council,



City Administrator John Hitt

I am pleased to present the City of Harrisburg’s FY2021 - 2026 five-year Strategic Plan. This plan will serve as a guide to fulfill Harrisburg’s mission and vision through a number of goals, objectives and actions. As we discussed and then adopted our five-year plan last February, no one foresaw the affects of COVID-19 on our City, state, and nation. While much debate has swirled around public and private sector response to COVID-19, we can anticipate that 2021 will see much less impact from this disease.

There are four overarching themes in the plan, which bring focus to the mission and vision of the city and organize the long-term goals of the plan. The four themes of the plan are:

- 1. Great Neighborhoods
- 2. Public Safety
- 3. Economic Development
- 4. Efficient Governance

Within each theme are goals, objectives and actions. Most of the goals are intended to last for many years and should only change with shifting community values or new city opportunities or needs. The objectives and actions, however, are dynamic and should be modified to ensure the goals, vision, and mission of the city are being met.

The Strategic Plan fulfills the desires of the Mayor and City Council to look forward and plan ahead. The plan is intended to enhance the quality of life for our citizens and patrons, as well as ensuring the city organization is run with efficiency and effectiveness.

A special thanks to the management team involved in the development of this plan. Staff’s contributions and expertise are vital. A good Strategic Plan depends on staff, as well as elected officials in both its formation and execution. Ultimately, of course, this plan belongs to the City Council. Their contributions and input are fundamental. It is hoped that the City Council members will frequently review this plan and team together with staff and the public to achieve the vision and mission it embraces.

John Hitt
City Administrator



OUR MISSION

“Providing the highest quality public services
for a better hometown Harrisburg”

OUR VISION

“A vibrant and charming community that has a high quality of life, great neighborhoods, balanced economic growth, and quality public services”

OUR VALUES

The City of Harrisburg’s Strategic Plan is governed by three key elements: our mission, vision, and values. Our Mission Statement reflects the character of our community and is based on the principles of service and commitment. Our Vision Statement honors our history and looks to a promising future to which this Strategic Plan is directed. Our mission and vision are built on the foundation of the following core values, by which our elected officials, employees and volunteers are expected to follow.

Transparent, Open, and Honest Government – This value reflects our most important responsibility to our citizens and customers. Our competence is measured and, in fact, reinforced through active engagement of those we serve. We maintain an organizational reputation for openness, honesty, and integrity.

Public Service – We are public servants. We proactively find solutions to the community’s needs. We are accessible, responsive, respectful, consistent, and understanding. We provide assistance beyond our customers’ expectations.

Fiscal Responsibility – Proper use of public resources is a trust which we honor and protect. In our management of this trust, we must avoid even the appearance of impropriety. In our management of public funds, we constantly strive for the greatest possible efficiency and effectiveness.

Personal Honesty and Integrity – Each of us demonstrates the highest standards of personal integrity and honesty in our public activities to inspire confidence and trust in our government.

Excellence – Excellence is shown by being creative, professional, innovative, showing initiative, and being committed to our community. In this pursuit, we support continuing education and training for everyone in the organization.

Teamwork – We are a team that supports each other and the community, and we emphasize a high level of trust. We embrace a spirit of teamwork, empowerment, cooperation, collaboration, and community. We operate under the Together Everyone Accomplishes More (T.E.A.M.) concept.

Diverse and Humane Organization – We are an organization that honors diversity and protects individual rights. Open communication, respect for others, compassion, and a sense of humor are essential tools in our organization. We value the cultural and social diversity that is reflected in our community, and we welcome the changes and new perspectives that this diversity brings to us.

Strategic Plan Themes

The Strategic Plan has four main themes that reflect our Mission and Vision Statements: Great Neighborhoods, Public Safety, Economic Development, and Efficient Governance. Specific goals, objectives, and actions related to these four themes will cause the city to achieve its mission and create the vision of the community.

Each theme is followed by the City's primary goals under that theme for the foreseeable future. The goals should remain constant over time and only be revised to reflect significant community changes or unanticipated events. A list of measurable objectives with benchmarks helps us track progress towards the goals. Objectives are generally identified to cover the five-year strategic planning period from the date they are adopted. Action items are the steps needed to meet the objective. Many more strategies and action items will be developed throughout the organization to align the entire organization with the goals and objectives identified in this plan.

This Plan is intended as a work in progress. While the mission, vision, values, and goals should remain constant, the objectives and action items will need periodic review and adjustment. We will track progress through regular reporting on the measures, and they will be incorporated into organization and community publications. The annual Budget and Capital Improvement Program will serve as reporting and implementing policy documents, that bear close relationships with the Strategic Plan. The Comprehensive Plan, Transportation System Plan, Water Master Plan, Wastewater Master Plan, Drainage Plan, and Parks Master Plan, and related planning documents also support the Strategic Plan.

The Plan, although adopted near the beginning of the calendar year, depends on the Fiscal Year for its annual progress or implementation. For example, a plan objective identified to be accomplished in 2016 means Fiscal Year 2016-17. (July 1, 2016 – June 30, 2017) The timing of the adoption of the plan allows the City Council to have a mid-year check on how the prior year's plan objectives are progressing, and also assists City staff with preparing the budget to assist with the Council's priorities adopted in the Plan.

Council Priorities

The City Council previously identified its priority objectives and actions for Fiscal Year 2019-20 from out of the strategic plan. The following table lists the priorities and updates as the date of this plan update.

Objective / Action #	Description
#4 #4. A & 4. B	Achieve and Maintain Total City park land inventory at a minimum of 7 acres per 1,000 residents.
#5	Review and update the Transportation System Plan (TSP), and Transportation SDC's.
#6	Provide safe and accessible streets and sidewalks for the entire community, by seeking temporary and permanent funding opportunities.
#7	Make Regular and substantive improvements to City streets.
#10	Bring community awareness to crime issues in our city and work to create solutions to reduce and prevent crime.
#12	Provide second sanitary sewer crossing beneath the railroad tracks.
#13	Provide a Capital Improvement Plan and System Development Charges (SDC) program that encourages development.

I. Great Neighborhoods

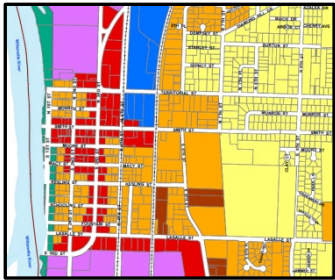
Goals:

- **Goal 1:** Develop and maintain diverse neighborhoods where citizens will take pride in where they live.
- **Goal 2:** Provide diverse recreational, cultural, and educational opportunities for our citizens and visitors.
- **Goal 3:** Provide a functional transportation system that supports all modes of transportation.

Great Neighborhood Objectives:

Goal 1: Develop and maintain diverse neighborhoods where citizens will take pride in where they live.

Objective 1: Review and update the Harrisburg Zoning and Subdivision Ordinances, and assure the ordinances reflect changing community conditions, as well as provide greater flexibility in order to facilitate and promote a variety of development opportunities including a wide choice of types of housing, as well as commercial and industrial development



Zoning Map

Actions: Complete a comprehensive re-write of the city's subdivision and zoning ordinance by Dec 31, 2021. Thereafter, review and update the ordinance biennially.

Objective 2: Initiate water conservation measures and best-practices community education programs. (This project put on hold due to COVID, plus Major Street and Water Projects) [Public Works]

Actions: Present annually water conservation presentations to the public at various venues such as the Harrisburg Schools, Senior Center, Library, or HART Center. Inform the community on the importance of conservation methods through the use of our newsletter, social media and our website. Provide homeowner community education classes on increasing irrigation efficiency, low flow fixtures, proper watering techniques, and landscape management to further reduce their monthly water bills.

Measures

Objective	Measure	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
1.a	Major Zoning/Subdivision Ordinance Revision	X	X				
1.b	Biennial Review of Zoning/Subdivision Ordinances			X		X	
2	Initiate water conservation practices and public education	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing

I. Great Neighborhoods

Goal 2: Provide diverse recreational, cultural, and educational opportunities for our citizens and visitors.



Harrisburg Library

Objective 3: Promote and encourage more patron use of the Library. (Library use limited due to COVID limitations) [Library]

Actions: Electronic/Digital Library access to be provided to patrons as part of Library Services in July 2021. Re-establish Library Programs as pandemic allows.

Objective 4: Achieve and maintain total City park land inventory at a minimum of 7 acres per 1,000 residents. [City Administrator]

Actions: Purchase of 100-acre parcel from Knife River now accomplished. Develop existing and future parklands. Revise/Update Parks Master Plan, with the next step being Parks Development.

Objective	Measure	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
3	New Library Programs/Addition of Electronic/Digital Library Access by July 2021	1	1	1	1	1	1
4.a	Apply for and acquire grants to develop existing and future parklands.	OPRD					
4.b	Update Parks Master Plan and Parks SDC's, funded by the OPRD grant. (If awarded)	25%	50%	25%			
4.c	Obtain development and facilities plan for 132-acre park	n/a	OPRD	50%	50%		

Goal 3: Provide a functional transportation system that supports all modes of transportation.

Objective 5: Review and update the Transportation System Plan (TSP), and Transportation SDC's. [Public Works, City Administrator]

Actions: Application for a grant through the Oregon Department of Transportation (ODOT) Transportation and Growth Management (TGM) program was denied. The plan update is needed to address the UGB expansion and other changing conditions, and to detail a prioritized project list of needed transportation improvements.



4th Street Railroad Project

I. Great Neighborhoods

Objective 6: Provide safe and accessible streets and sidewalks for the entire community, by seeking temporary and permanent funding opportunities. [Public Works, Finance/Deputy Recorder]

Actions: Create and implement budget policies that increase the street maintenance fund. Seek alternative permanent street funding options.

Objective 7: Make regular and substantive improvements to City Streets.

Actions: Design and construct a long-term rail/roadway solution with the railroad. Determine how to fund this project.

Objective	Measure	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
5	Obtain TGM grant and complete TSP update in order to assure a transportation network that is prepared for growth. If the grant remains unfunded, offset costs by using transportation SDC's	Ongoing/Apply – Budget in 21/22 Fiscal Year	Hire Consultant	Finish TSP	Begin Implementation	Ongoing Implementation	Ongoing
6	Explore options and implement an increase in revenue to the street maintenance fund. Target is \$250,000 per year.	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
7	Repair/Upgrade City Streets to at least a 'C' standard; IAW Cities "Street Assessment Report 2016".	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
8	Review and Update Franchise Agreement with BNRR prior to expiration in 2022	50%	X				

II. PUBLIC SAFETY

Goals:

- **Goal 1:** Ensure public safety by protecting people and property.
- **Goal 2:** Provide safe and reliable drinking water, sewage disposal and drainage systems.

Public Safety Objectives:

Goal 1: Ensure public safety by protecting people and property.

Objective 9: Continue participation in FEMA National Flood Insurance Program and consider participation in the Community Rating System (CRS) program. (This program delayed by the COVID-19 Pandemic) [City Recorder, City Administrator]

Actions: Consider making application to participate in the CRS, after participating in training provided by FEMA/CRS Oregon Group.

Objective 10: Bring community awareness to crime issues in our City and work to create solutions to reduce and prevent crime. [City Administrator]

Actions: COVID-19 effectively prevented holding quarterly community crime prevention forums; Establish and strengthen neighborhood watch groups and neighborhood watch patrol when allowed. The City did work with LCSO to establish a statistical crime reporting baseline and plan quarterly updates to the City Council and the public on progress in reducing crime.

Objective	Measure	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
9	Consider Applying to the CRS rating program with FEMA	Make decision	Ongoing	n/a	n/a	n/a	n/a
10.a	Quarterly Community Crime Prevention Forums	2	4	4	4	4	4
10.b	Establish Neighborhood Watch groups & Work with LCSO	Late 2021	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing

Goal 2: Provide safe and reliable drinking water, sewage disposal and drainage systems.

II. PUBLIC SAFETY

Objective 11: Design, build, and operate a conventional Water Treatment Plant. [Finance, Public Works]

Actions: Detailed engineering plans underway. Start of construction scheduled for 2nd quarter of 2021. Over 5,150 feet of waterline have been replaced in 2020.

Objective 12: Provide second sanitary sewer crossing beneath the railroad tracks. [Public Works]

Actions: Design and construct a pump station or alternate; and piping beneath the BNR railroad crossing.



Objective	Measure	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
11	Construct and Operate Water Treatment Facilities	10%	15%	25%	40%	Complete	N/A
12	Design and construct sewer crossing, pump station/alternate and piping.	25%	75%	n/a	n/a	n/a	N/A

III. Economic Development

Goal 1: Business Friendly – Promote an environment where businesses come, stay, and thrive through improved infrastructure, less red tape, and partnerships.

Goal 2: Maintain and consider possible expansion of the Harrisburg Redevelopment Agency in order to continue downtown improvements and facilitate other development opportunities.

Goal 3: Position Harrisburg as a community prepared for and welcoming to new development.

Economic Development Objectives:

Goal 1: Business Friendly – Promote an environment where businesses come, stay, and thrive through improved infrastructure, less red tape, and partnerships.

Objective 13: Provide a Capital Improvement Plan and System Development Charges (SDC) program that encourages development. [City Administrator, City Recorder, Finance/Deputy Recorder, Public Works]

Actions: Revise and update the City’s Capital Improvement Plan. Update the City’s SDC program and consider SDC incentives to encourage development.

Objective 14: Begin operating our own Building and Electrical permit Programs in order to enhance responsiveness to contractors and developers.

Actions: Submit Building and Electrical Assumption Application to the Building Codes Division

Objective 15: Enhance Economic Development/Outreach to existing businesses.

Actions: Coordinate with Biz Oregon, OCWCOG, RAIN/MVP, OEDA and others to reduce development impediments and attract new, desired development. Develop economic development marketing plan and review/update as needed.



Objective	Measure	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
13.a	Revise and Update City’s Capital Improvement Plan	X	n/a	n/a	n/a	n/a	n/a
13.b	Revise SDC program	n/a	X	n/a	n/a	n/a	n/a
14	Obtain OBCD approval to begin issuing our own building and electrical permits	X	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
15.a	Coordinate closely with Biz Oregon, OCWCOG, OEDA and others to reduce development impediments and attract new, desired development	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
15.b	Develop economic development marketing plan and review/update as needed	x	x	n/a	n/a	x	n/a

III. Economic Development

Goal 2: *Maintain and consider possible expansion of the Harrisburg Redevelopment Agency in order to continue downtown improvements and facilitate other development opportunities.*

Objective 16: Utilize Urban Renewal dollars to maximize the total investment and redevelopment efforts in Harrisburg’s downtown. Create an increase in the assessed value of the Harrisburg redevelopment area by making strategic public investments to spur private investments. [City Administrator, City Recorder, Finance Officer/Deputy City Recorder]

Actions: Continue to promote the HRA Loan and Grant programs for redevelopment of downtown buildings. Analyze opportunities to expand URD or establish a new one.

Objective 17: Update the City’s Zoning Code and Land Division in order to simplify and speed land use changes and applications. (City Administrator, City Recorder)

Actions: Hire Consultant and continue to review through the Planning Commission.

Objective 18: Continue to Preserve Willamette River Water Rights and utilize for possible Economic Development Opportunities. (City Administrator, Public Works)

Actions: Review in the future to verify requirements in order to utilize and preserve our water rights.

Objective	Measure	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
16.a	Total Value of Private Investment Exceeded	\$75K	\$100K	\$100K	\$100K	\$150K	\$150K
16.b.	Analyze opportunity for URD expansion/new URD	X	X	n/a	n/a	n/a	n/a
17	Update the City’s Zoning Code & Land Division in order to simplify and speed land use changes or applications	X	Complete	n/a	n/a	n/a	n/a
18.	Continue to Preserve Willamette River Water Rights and utilize for possible Economic Development opportunities.	X	X	X	X	X	Review & Discuss Requirements

IV. Efficient Governance

Goal 1: Effectively and efficiently provide the services that Harrisburg’s citizens need, want, and are willing to support.

Goal 2: Maintain a qualified, effective, and happy workforce.

Efficient Governance Objectives:

Goal 1: Effectively and efficiently provide the services that Harrisburg’s citizens need, want, and are willing to support.

Objective 19: Ensure transparent financial reporting and budgeting to the community. Maintain annual audit results establishing conformance to requirements and generally accepted accounting principles. [Finance/Deputy City Recorder]



Harrisburg City Hall

Actions: Continue to publish annual budget and audit results on the City’s website. Achieve annual audit with no reportable findings of non-compliance. Investigate software options that could provide greater transparency and access to city information and data.

Objective 20: Investigate and implement new technologies and workplace practices that save time and resources. [All Departments]

Actions: Implement technology and workplace practices that continue to reduce costs. Purchase Oregon State Accela/E-permitting program

Objective	Measure	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
19	Reportable audit findings of noncompliance	None	None	None	None	None	None
20.a	Continue to reduce service delivery costs	Maintain	Maintain	Maintain	Maintain	Maintain	Maintain
20.b	Purchase and Install Accela/State E-Permitting system	100%	n/a	n/a	n/a	n/a	n/a

Goal 2: Maintain a qualified, effective, and happy workforce.

Objective 21: Timely, meaningful annual reviews are conducted for all full-time and part-time employees. [All Departments]

Actions: Employee evaluations are completed by the supervisor prior to an employee’s anniversary date.

Objective 22: Maintain staff that is well-trained, certified, and given opportunities for growth inside the City organization. [All Departments]

Actions: Employees and supervisors are encouraged to find relevant training opportunities to ensure employees are qualified for assigned work tasks. Where appropriate, supervisors shall cross-train employees. Budgeted funds for training shall be reviewed to assure necessary training is accomplished.

IV. Efficient Governance

Objective 23: Perform Compensation Analysis to keep wages consistent for comparably sized or regional Cities to better retain employees. [City Recorder]

Actions: Staff will perform Compensation Analysis on every three-year schedule.

Objective	Measure	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026
21	100% evaluations completed on-time	100%	100%	100%	100%	100%	100%
22	Maintain certifications for employees	17	18	19	20	20	20
23	RFP/IGA with an agency for Compensation/Wage Analysis Services	100% for FY 22/23	n/a	n/a	100% for FY 24/25	n/a	n/a

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

**THE MATTER OF REVIEWING EMERGENCY MANAGEMENT IN THE CITY OF HARRISBURG
STAFF REPORT:**

Exhibit A: A PowerPoint Presentation will be provided during
this meeting.

ACTION: NO ACTION REQUIRED

THIS AGENDA BILL IS DESTINED FOR: Agenda – November 9, 2021

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:
Staff recommends Council review this information and ask questions about the steps the City takes during an Emergency Management Scenario.

BACKGROUND INFORMATION:
The City Council has expressed interest in knowing what steps the City has taken to protect our infrastructure, as well as citizens during an emergency situation. Our Public Works Director, Chuck Scholz, will provide a PowerPoint Presentation at this meeting, and will share the steps that the City has taken in order to safeguard our town.

As noted at a Council Meeting earlier this year, we are participating in a multi-year Hazardous Materials (Haz Mat) Exercise, which focuses on Harrisburg due to the location of our rail lines in relation to Harrisburg’s principal EMS provider. This included pretending that Harrisburg was the source of an industrial accident that also has the potential of polluting the Willamette River. The Willamette provides ground water sourcing for cities that are downriver from here. The City also has several industrial businesses that work with hazardous substances that are tracked by both the City, and Harrisburg Fire/Rescue District.

Emergency Management is always an important subject, and Staff is always looking at ways we can be better prepared, and how to improve our communication with other agencies that are responsible for public safety.

REVIEW AND APPROVAL:

11/4/2021

Michele Eldridge/ City Administrator

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

- Exhibit A: Harrisburg City Council Minutes August 24, 2021
- Exhibit B: Payment Approval Report for October 2021
- Exhibit C: Library Board Member Appointment
- Exhibit D: Planning Commission Minutes for September 23, 2021
- Exhibit E: Municipal Court Collections Report for October 2021
- Exhibit F: Municipal Court Citation Report for October 2021

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

- 1. Harrisburg City Council Minutes for August 24, 2021**
- 2. The Payment Approval Report for October 2021**
- 3. The Appointment of Katherine Hansen to the Library Board for term ending June 30, 2021.**

THIS AGENDA BILL IS DESTINED FOR: Consent Agenda – November 9, 2021

STAFF RECOMMENDATION:
Staff recommends the City Council approve the consent list.

BACKGROUND INFORMATION:

Building Permits:

October 2021:	Submitted: 16
	Issued: 15
New Homes:	None

YTD Valuation: *Please note valuation is not added to the City’s property tax base until the fall period following when the permit is finalized. As such, the typical timeframe for most construction to show up on our tax base is the following year in November. The valuation figure includes new home values, the value of commercial or industrial construction, and the value of extensive remodels.*

2021 YTD: \$4,059,345.74 (Does not include \$1,490,000 Seismic Reconstruction for the Middle School) **This amount is a significant increase from the previous month’s reports, due to having a more accurate building permit system.**

Business Licenses Issued:

- No new business license issued in the month of September.

Harrisburg Municipal Court

- Collection Report for the month of October is \$2497.00 (**EXHIBIT E**)
- There were 10 citations issued for the month of September as shown in **EXHIBIT F** for a total of 12 offenses. There was one new criminal citation issued for Reckless Driving related to the reader board. There was also one criminal citation that was amended and submitted to HMC for September. The charge was False Info to Police Officer.

Committee Minutes: *Please note all committee/board minutes are approved by the individual committee, and not by the City Council consent agenda approval.*

Harrisburg and HRA Budget Committee Chairperson: Raande Loshbaugh
The Harrisburg and HRA Budget Committee did not meet in the month of October.
Next Scheduled Meeting: TBD

Library Board: Pro-Tem Chairperson: Desri Hansen
The Library Board did not meet in the month of October.
Next Scheduled Meeting: November 2, 2021

Personnel Committee: Chairperson; Kimberly Downey
The Personnel Committee did not meet in the month of October.
Next Scheduled Meeting: TBD

Planning Commission: Chairperson; Todd Culver
The Planning Commission did not meet in the month of October.
Next Scheduled Meeting: November 2, 2021

REVIEW AND APPROVAL:

<i>Lori Ross</i>	11/02/2021
_____ Lori Ross	_____ Date
City Recorder	



Harrisburg City Council Meeting Minutes
 August 24, 2021
 6:30 PM

Mayor: Robert Duncan
 Council President: Mike Caughey
 Councilors: Kimberly Downey, Robert Boese, Adam Keaton, Randy Klemm, and Charlotte Thomas (arrived at 6:41pm)
 Staff Present: City Administrator Michele Eldridge, Public Works Director Chuck Scholz, Finance Officer Cathy Nelson, and City Recorder Lori Ross
 Meeting Location: Harrisburg Municipal Center located at 354 Smith St

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at the hour of 6:31pm.

CONCERNED CITIZEN(S) IN THE AUDIENCE. Mike Hurd, business owner and volunteer for Harrisburg Rural Fire Department, approached the Council. He thanked the Council for the letter submitted to Governor Brown and for standing up for local businesses. He informed Council that a few weeks ago Governor Brown issued a mandate that anyone holding a license by Oregon Health Authority must be vaccinated or receive a \$500 per day fine. He said that 18 months ago, first responders were out there, responding to calls, no vaccine and putting themselves at risk and it was scary. Now, there is a vaccine, but for personal reasons, many are opting out. He is asking City Council to write a letter, to the Governor, requesting she take away that mandate and allow those not ready to take the vaccine be able to continue to be able to serve their community. HFD is made up of 60% volunteers and he stated we would lose two, which would account for 50 years of experience. HFD wears Niosh respirators when on all calls which help protect the firefighter as well as the resident.

- Klemm added that this is not just limited to our town. All health systems across the state are struggling to keep staff. When this mandate kicks in at the end of September, they will have even a further shortage which will put a bigger strain on our health care systems. Klemm asked Hurd if before the mandate, when weekly testing was an option, is that something they could have lived with, and Hurd answered possibly.
- Duncan commented that he understood Hurd's frustration. He would work with Eldridge and see what they could do. He then thanked Hurd and said we appreciate him and all he's done for the City.

August 24, 2021

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE

STAFF REPORT: Sergeant Miller started by commenting that the 4th of July parade and the fireworks went very well with just a few complaints. National Night Out was also a great turn out as well with a few residents showing interest in participating in neighborhood watch. Sergeant Miller then reviewed the report for the month of July 2021 and stated there was a total of 336 ½ hours for the contracted 275 hours. Hours were made up from the shortage for the month of June.

- Downey commented that one of the incidents in the reports was an accident she was involved in where nobody was injured. Downey commented that she realizes now that these are real people in the reports, and she appreciates what LCSO does. Sergeant asked if we need to add more information into the reports and Downey commented no and remarked that the Deputy was fantastic. Sergeant Miller said she would pass that along to his supervisor.
- Duncan asked about a white Impala going over the bridge toward Junction City in the wrong lane. He called 911 but was received by three different agencies and shortly after the vehicle went into the ditch. Sergeant Miller asked if anyone showed up and Duncan replied that the EMS from Junction City did. Sergeant Miller stated that when you call 911, the 911 locations ping to the nearest tower so you don't know what dispatch you're going to get which is unfortunate. An alternative would be to call the non-emergency number. She will take this information back to the Dispatchers as they need to know the importance of getting the information from the caller.

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM THE COBURG POLICE DEPARTMENT IF ONE IS AVAILABLE

STAFF REPORT: Chief Larson presented his 2nd Quarter Report for April to June 2021 as outlined in EXHIBIT A and commented on the great turn out for the 4th of July and National Night Out.

- Caughey asked about getting a listing of official warnings issued and Chief Larson said he would see if he could track that.

THE MATTER OF A DISCUSSION IN RELATION TO OREGON REDISTRICTING

STAFF REPORT: Eldridge discussed the results of the 2020 Census and stated that the estimated population inside the City limits is 3695. Every 10 years when the Census is completed it allows each state to redistrict and allows for redrawing of the Congressional and Legislative District Boundaries. Eldridge stated that we did gain a position this year and Keaton asked her to provide the information to City Council so they could see what was involved in it. Eldridge referred the Council to EXHIBIT A, which has information on testifying on how the districts are being redrawn.

- Keaton pointed out the most convenient meeting for the Council to attend would be on September 9th at 5:30pm in Eugene.
- Duncan asked Keaton what his thoughts were, and Keaton summarized the District House 11 boundary area. Keaton felt the population demographics was very close politically but because it has been gerrymandered in a way, a tiny fraction of land mass contains a densely populated section of student housing. The issue with designing these districts is that it is difficult to represent urban downtown Eugene and rural Linn County farmlands at the same town. Keaton feels it's a problem that we can offer some testimony on.
- Keaton commented that he would try to be at the meeting.

August 24, 2021

THE MATTER OF APPROVING THE SELECTION COMMITTEE RECOMMENDATION TO ACCEPT A BID OF \$68,760 FOR THE HARRISBURG PARKS MASTER PLAN FROM CAMERON MCCARTHY

STAFF REPORT: Eldridge stated the OPRD Grant was approved. The City applied for it in 2019 and will use it to pay for the Master Parks Plan which is 17 years old. She stated there is a lot of work involved including community outreach, looking at existing facilities, inventory, and a needs assessment. Part of the assessment will be to reach out to residents located close to the parks and find out how they would like to use the park. The City is also looking into incorporating the work that we had from the feasibility study and get closer to putting together our 132 Acre Park. Eldridge stated that Cameron McCarthy put together the original plan.

The City received three bids for the Parks Master Plan. A selection committee was put together to review each of the bids and they were unanimous in selecting Cameron McCarthy even though his bid wasn't the lowest. Once the contract is signed, we will have a project initiation meeting which will allow us to put together a communications plan and a public outreach strategy. Once we get the consultant, we can decide if we want an Ad-Hoc Committee or Parks Committee to talk about designs.

- Caughey thought it would be a good idea to come up with a proper name for the park. Duncan and Klemm both agreed their favorite name was Morse Park as the Morse family has done so much for the City.
- Downey thought we should let the citizens decide on the name. Scholz stated that we might want to research what the Park Committee came up with as it was discussed several years ago. Thomas liked the idea of giving the park a more meaningful name. Eldridge suggested narrowing it down to a few names and reach out to the public for votes.
- Klemm commented that he got to know Bill and Lois Morse well and would love to name the park "Morse Park" but felt that Bill wouldn't want that. He was one to always help but wouldn't want credit.
 - Thomas **motioned to award the bid for Harrisburg Parks Master Plan to Cameron McCarthy for \$68,760 and was seconded by Klemm. City Council then voted unanimously to award the bid for Harrisburg Parks Master Plan to Cameron McCarthy for \$68,760.**

City Council recessed at the hour 7:24pm for a birthday.

City Council Meeting resumed at the hour of 7:40pm

THE MATTER OF REVIEWING AND APPROVING THE ENGINEERS RECOMMENDATION FOR THE NEW NORTH & SOUTH WATER TREATMENT FACILITIES

STAFF REPORT: Scholz stated that there is no recommendation from the City Engineer due to the over cost of the engineers estimate. This is the second engineers estimate from six weeks ago where almost \$600,000 was added from the original estimate. Duncan asked if it was just materials and Scholz replied yes and stated that labor cost are close. Currently there is a short supply of steel, plastic, and electrical components which are the needed materials for our water treatment facilities. Thomas asked if we could wait and Scholz replied that it was an option. He stated that we already have contracts in place that have been approved by Council and some of the equipment for the treatment plant is on the way. We have the on-site generators, the filters, the water line on Diamond Hill Rd and Well #9 which has to go in to make this work. Scholz met with a group of engineers to come up with ideas and looked at what funds we had available within the

August 24, 2021

City. If we were to borrow against those funds, it would leave around \$75,000 in reserve money. Scholz stated that left us with the options that we move forward and accept this bid or we wait and rebid at a later time when manufacturing starts ramping back up again. He then reviewed Addendum 1 with Council that contains the actual bids received, that did not include contingency, and the what if scenarios. In his discussion with the engineering firms, he stated we can't do these options for multiple reasons which included citizens have already been told what we were going to do, and it creates an issue with the Water Master Plan because it's already gone to state for approval. If we take any of the scenarios suggested, we have to revise the Water Master Plan and resubmit to the state. Scholz stated that if the job is awarded, the bidder would need another year to complete due to waiting on parts. Scholz suggested waiting until February or March of 2022.

- Downey stated that she knows some residents won't understand, but those working in the business industry will.
- Keaton had a concern with inflation. Scholz responded that construction costs go up every year.
- Caughey asked about the rules and regulations of the bond. Nelson stated she has spoken with our Bond Council and was assured the rule says 85% of bond must be spent in a 3-year period, by 2022, but under normal circumstances. The Bond Council is confident these are not normal circumstances.
- Scholz stated that unless we choose to move forward tonight, the City will be taking this out to bid again as the suppliers only gave our bidders a 15-day price guarantee on materials.
- Caughey asked Scholz if he thought we could get into the whole project with what is left in the budget or are we still going to be short. Scholz replied that he doesn't know but he strongly believes we will not have a low bidder that is any worse than these. Scholz's suggestion is to wait and continue with receiving materials. The plan doesn't work without Well No. 9 and the price on that hasn't changed. The north project can't go through without that well. The only recommendation is not building the south plant now and build the north plant with the high production wells which will feed the City until we can fund the south plant. The last scenario would be to rip apart the project as it would cost more money in the long run. His goal is to look at the construction reports at the beginning of the year to see if there is drop and have Council decide at that point.
 - Caughey **motioned to not accept any bids at this time and was seconded by Downey. The Council then voted unanimously to not accept any bids at this time.**

THE MATTER OF APPROVING THE CONSENT LIST

- Keaton **motioned to approve the Consent List and was seconded by Downey. The City Council then voted unanimously to approve the Consent List. The items approved by this action were as follows:**
 - **The Payment Approval Report for July 2021**
 - **Harrisburg City Council Minutes for May 25, June 8, and August 10, 2021**

THE MATTER OF A PUBLIC EVENT PERMIT

STAFF REPORT: Eldridge informed the Council that the Pacific Northwest Marathon will be holding a full and a half marathon on Saturday, September 18th starting at 7am. This year, due to COVID, Coburg will not be participating in the event, so the applicant has asked to both start and finish the race in Harrisburg. They will not be having the 5K, Expo's before or after events and they will be limiting participants to 250. Due to the pandemic, PNW Marathon organizer's will not be informing residents within 300 feet of the event, by going door to door as in the past.

August 24, 2021

Instead, City staff will be sending out the direct mailing to residents as of tomorrow with a deadline appeal of September 7th. Due to the holiday weekend and the City Council schedule, Eldridge would like to ask Council for seven days to appeal instead of the normal 10 days as per city code. Eldridge summarized the route and informed Council that this race is the last qualifier for the Boston Marathon. She also informed Council that the City has received five messages regarding the race and read one aloud. When staff responded to the comments, the majority were invalid email addresses. Eldridge pointed out some revised conditions for the event (Addendum No. 2) which includes the most current COVID provisions including mask requirements for those not participating in the event. Thomas and Keaton were both concerned about the mask requirements for the event and Keaton stated the back page should not be there.

- Keaton **motioned to approve the Public Event Permit, striking the back page.**
- Keaton didn't think the City needed to enforce the COVID restrictions, and to let the state do it. Eldridge's concern was in regard to the appeal process, and that we wouldn't have anything to base the decision on. Eldridge stated that she could change the conditions for the permit if needed and that was part of why she wanted to bring this to Council as she felt this could come back to reflect on the City. Keaton stated that the organizers will have to follow state guidelines and that should take care of the COVID protective measures on the condition of approval
- Caughey asked what we were gaining by deleting those conditions as he felt it was good to have in there to protect the City. Keaton responded that if we wanted to put it in the conditions its fine with him, but it wasn't doing anything and felt it wouldn't expose us to any liability.
 - Thomas **seconded Keaton's motion. Thomas then made a motion to amend the original motion to include items four, five and seven on the conditions of approval. Council voted on the amendment of the original motion. Councilors Downey, Caughey and Boese voted no and Councilors Keaton, Thomas and Klemm voted yes. Mayor Duncan voted yes due to the tie. Motion passed.**
 - **Council voted on the amended motion. Councilors Boese and Caughey voted no. Councilors Keaton, Thomas, Downey and Klemm voted yes. Motion passed.**
 - Downey **then made a motion to allow the City Administrator to proceed with the notification process for this event, and to limit the hearing notice period in HMC 9.52.120(2) to 7 days and was seconded by Keaton. City Council then voted unanimously to allow the City Administrator to proceed with the notification process for this event, and to limit the hearing notice period in HMC 9.52.120(2) to 7 days.**

CITY ADMINISTRATOR VERBAL REPORT

- **Franchises:** Eldridge informed Council that we are in negotiations with four different Franchises:
 - Century Link/Lumen expired in 2020. The City is changing some requirements in order to prevent issues like our sidewalk project on Smith St.
 - MCI/Verizon was approved in 2017 by Council but the agreement was never signed. We are being asked to renegotiate some of the conditions of the agreement with the help of the City Attorney.
 - AT & T expires September 30, 2021. They are currently looking over changes made to strengthen the City's position.
 - We are also currently in negotiations with Comcast.

August 24, 2021

- **ARPA:** Eldridge informed Council that we received \$432,547 today from the American Rescue Plan Act. The second half should come next year.
- **Accela/E-Permitting:** Eldridge stated that Accela is full board and going well. We have been working with our new building official, Russ and he has been great. Currently he is working with staff on an after the fact permit.

ADJOURN at the hour of 8:45pm.

Mayor

City Recorder

UNAPPROVED



Harrisburg North and South WTP Bid Results and Options

Date: August 24, 2021

Project: Harrisburg North and South Treatment Plant

To: Chuck Scholz, City of Harrisburg

From: Lee H. Odell, PE (MurraySmith)
Damian Gilbert, PE (Branch)

Re: Bid Results and Options

Evaluation of Current Bids

The City of Harrisburg, Oregon recently advertised for the construction of the planned North and South Water Treatment Plant Project. The City received eight bids with HP Civil, Inc. being the apparent low bidder at \$7,018,800. Only one firm (T Bailey, Inc) did not submit all of the required documents.

The low bid was ~\$1.7M higher than the engineer's estimate of \$5.3M which is likely due to a 220% increase in steel over the course of the last year (<https://fortune.com/2021/08/16/steel-prices-2021-covid-commodities-lumber-costs/>) resulting in reservoir costs being higher than expected. Additionally, bid pricing has been impacted by material and labor shortages. Overall, the bids had a fairly small discrepancy in price indicating that the understanding of the project was not a likely factor in the contractor bids exceeding the estimate.

Due to price instability of steel and other materials, the bid prices for the Harrisburg north & south WTP project were higher than anticipated and exceeded the amount the City has available through an approved Bond. The engineering team have collaborated to suggest a few options to accommodate the difference between available funding and the anticipated bid price.

Proposed Options for Awarding Contractor

Option 1: Build north site reservoir later

The north site would be built out except for the reservoir. For this option to work, a brief hydraulic analysis would be necessary to confirm feasibility and a smaller tank may be necessary to maintain static head for the booster pump station (BPS) or else the BPS could be bypassed and the system fed directly from the well pumps (in which case pumps could be bought later but all the rest of the

BPS would be fully built). The fire pump for the south WTP would need to be upsized because there would be insufficient storage to maintain fire flow from the north site for the required 3 hours. The north site would still be built first, followed by the south site being completed with the 0.5 MG tank in the south.

Potential savings: \$1.4-1.7M

Option 2: Build south site reservoir later

Since the south site already has one functional reservoir, the new reservoir could be delayed for additional funding. The rest of the south WTP could operate exactly as before and the north WTP would be fully built including the reservoir. However, this option does not have as significant cost savings as the reservoir at the south site is smaller than the reservoir at the north site.

Potential savings: \$0.7-1M

Option 3: Delay south WTP

The south WTP and south tank construction could be delayed for additional funding. Provided Well 9 supplies sufficient water, the north site would be able to meet maximum day demand (MDD). This is based on the assumption the MDD has not grown more than 10% since the recorded high MDD of 0.99 mgd (not quite 700 gpm) from 2016. Minimally treated water from the south site would still need to be blended in to some degree to maintain turnover in the south tank (unless the tank can be fed from the north site, in which case building the south tank prior to the south WTP should also be considered) and may be needed in extreme demand scenarios. However, filters and hypochlorite generators for this plant have already been purchased and would be sitting in storage.

Potential savings: \$1.8-\$3M

Option 4: Secure additional funding

Additional avenues of funding could be pursued, such as state or national funds. However, funding requiring American steel (such as WIFIA loans and SRFs) would result in a change order and change in price since the current bids are not for exclusively American steel. Finding additional funding will not be immediate, but the City does not wish to delay construction too long or they will begin paying taxes on the bond money (may be able to find work-arounds with allocations, as discussed in meeting).

Option 5: Rebid with some deduct options

Rebuilding the project at a later date may provide a more favorable bidding market. The rebid could include some options for deducts that would give the City more options for awarding the bid.

Appendix A. Potential impacts on bid order

Acknowledging that some negotiations with the bidders will be necessary if a part of the project is removed and that these calculations are therefore not guaranteed to be exact, the approximate price impacts and changes to bid order are represented in tables below.

Item No.	ITEM DESCRIPTION	Bid Received							
		HP Civil, Inc.	Pacific Excavation	The Saunders Co., Inc.	DSL Builders, LLC	McClure and Sons, Inc.	Slayden Constructors, Inc.	T Bailey, Inc.	James W. Fowler Co.
		Ext. Price	Ext. Price	Ext. Price	Ext. Price	Ext. Price	Ext. Price	Ext. Price	Ext. Price
1	South Site except 500,000 gal Steel Tank	\$2,018,800.00	\$2,090,000.00	\$2,172,000.00	\$2,159,800.00	\$2,200,000.00	\$2,300,000.00	\$2,600,000.00	\$2,695,000.00
2	South 500,000 gal Steel Reservoir	\$900,000.00	\$875,000.00	\$875,000.00	\$1,064,200.00	\$900,000.00	\$900,000.00	\$803,500.00	\$850,000.00
3	North Site except 1,500,000 gal Steel Tank	\$2,410,000.00	\$2,600,000.00	\$2,731,000.00	\$2,628,700.00	\$1,850,000.00	\$3,290,000.00	\$3,244,000.00	\$3,150,000.00
4	North 1,500,000 gal Steel Reservoir	\$1,690,000.00	\$1,500,000.00	\$1,540,000.00	\$2,005,000.00	\$2,933,000.00	\$1,650,000.00	\$1,503,000.00	\$1,652,250.00
	Bid Total	\$7,018,800.00	\$7,065,000.00	\$7,318,000.00	\$7,857,700.00	\$7,883,000.00	\$8,140,000.00	\$8,150,500.00	\$8,347,250.00

Table A1. Existing distribution of bids

Bid Received									
Item No.	ITEM DESCRIPTION	HP Civil, Inc.	Pacific Excavation	The Saunders Co., Inc.	DSL Builders, LLC	McClure and Sons, Inc.	Slayden Constructors, Inc.	T Bailey, Inc.	James W. Fowler Co.
		Ext. Price	Ext. Price	Ext. Price	Ext. Price	Ext. Price	Ext. Price	Ext. Price	Ext. Price
1	South Site except 500,000 gal Steel Tank	\$2,018,800.00	\$2,090,000.00	\$2,172,000.00	\$2,159,800.00	\$2,200,000.00	\$2,300,000.00	\$2,600,000.00	\$2,695,000.00
2	South 500,000 gal Steel Reservoir	\$900,000.00	\$875,000.00	\$875,000.00	\$1,064,200.00	\$900,000.00	\$900,000.00	\$803,500.00	\$850,000.00
3	North Site except 1,500,000 gal Steel Tank	\$2,410,000.00	\$2,600,000.00	\$2,731,000.00	\$2,628,700.00	\$1,850,000.00	\$3,290,000.00	\$3,244,000.00	\$3,150,000.00
	Bid Total	\$5,328,800.00	\$5,565,000.00	\$5,778,000.00	\$5,852,700.00	\$4,950,000.00	\$6,490,000.00	\$6,647,500.00	\$6,695,000.00

Table A2. Distribution of bids without north tank. McClure and Sons, Inc. would change from 5th lowest bid to the lowest bid in this instance.

Bid Received									
Item No.	ITEM DESCRIPTION	HP Civil, Inc.	Pacific Excavation	The Saunders Co., Inc.	DSL Builders, LLC	McClure and Sons, Inc.	Slayden Constructors, Inc.	T Bailey, Inc.	James W. Fowler Co.
		Ext. Price	Ext. Price	Ext. Price	Ext. Price	Ext. Price	Ext. Price	Ext. Price	Ext. Price
1	South Site except 500,000 gal Steel Tank	\$2,018,800.00	\$2,090,000.00	\$2,172,000.00	\$2,159,800.00	\$2,200,000.00	\$2,300,000.00	\$2,600,000.00	\$2,695,000.00
3	North Site except 1,500,000 gal Steel Tank	\$2,410,000.00	\$2,600,000.00	\$2,731,000.00	\$2,628,700.00	\$1,850,000.00	\$3,290,000.00	\$3,244,000.00	\$3,150,000.00
4	North 1,500,000 gal Steel Reservoir	\$1,690,000.00	\$1,500,000.00	\$1,540,000.00	\$2,005,000.00	\$2,933,000.00	\$1,650,000.00	\$1,503,000.00	\$1,652,250.00
	Bid Total	\$6,118,800.00	\$6,190,000.00	\$6,443,000.00	\$6,793,500.00	\$6,983,000.00	\$7,240,000.00	\$7,347,000.00	\$7,497,250.00

Table A3. Distribution of bids without south tank. Bid order is not affected in this instance.

Bid Received										
Item No.	ITEM DESCRIPTION	HP Civil, Inc.	Pacific Excavation	The Saunders Co., Inc.	DSL Builders, LLC	McClure and Sons, Inc.	Slayden Constructors, Inc.	T Bailey, Inc.	James W. Fowler Co.	
		Ext Price	Ext Price	Ext Price	Ext Price	Ext Price	Ext Price	Ext Price	Ext Price	Ext Price
3	North Site except 1,500,000 gal Steel Tank	\$2,410,000.00	\$2,600,000.00	\$2,731,000.00	\$2,628,700.00	\$1,850,000.00	\$3,290,000.00	\$3,244,000.00	\$3,150,000.00	
4	North 1,500,000 gal Steel Reservoir	\$1,690,000.00	\$1,500,000.00	\$1,540,000.00	\$2,005,000.00	\$2,933,000.00	\$1,650,000.00	\$1,503,000.00	\$1,652,250.00	
Bid Total		\$4,100,000.00	\$4,100,000.00	\$4,271,000.00	\$4,633,700.00	\$4,783,000.00	\$4,940,000.00	\$4,747,000.00	\$4,802,250.00	

Table A4. Distribution of bids without south WTP or tank. There is a tied lowest bid in this instance.

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
1206						
1206	Analytical Lab & Consultants	141388	Water Testing	09/07/2021	80.00	52-65-4200
1206	Analytical Lab & Consultants	141449	Water Testing	09/09/2021	238.00	51-65-4200
1206	Analytical Lab & Consultants	141679	Water Testing	09/17/2021	606.00	51-65-4200
1206	Analytical Lab & Consultants	141680	Water Testing	09/17/2021	542.00	52-65-4200
1206	Analytical Lab & Consultants	141681	Water Testing	09/17/2021	155.00	52-65-4200
1206	Analytical Lab & Consultants	141768	Water Testing	09/20/2021	80.00	52-65-4200
1206	Analytical Lab & Consultants	141907	Water Testing	09/24/2021	1,815.00	51-65-4200
1206	Analytical Lab & Consultants	141956	Water Testing	09/28/2021	175.00	52-65-4200
Total 1206:					3,691.00	
2225						
2225	B & I Hardware & Rental	494200	P/W Misc Supplies.	09/29/2021	375.46	52-65-2400
Total 2225:					375.46	
3697						
3697	Brewer and Coulombe, PC	502571	Attorney Fees	09/30/2021	37.50	10-42-2500
3697	Brewer and Coulombe, PC	502572	Attorney Fees	09/30/2021	850.00	10-42-2700
Total 3697:					887.50	
3773						
3773	CenturyLink	SEPTEMBER 2	Phone Bill	09/26/2021	43.01	52-65-3500
3773	CenturyLink	SEPTEMBER 2	Phone Bill	09/26/2021	45.66	52-65-3500
3773	CenturyLink	SEPTEMBER 2	Phone Bill	09/26/2021	44.11	51-65-3500
3773	CenturyLink	SEPTEMBER 2	Phone Bill	09/26/2021	41.17	51-65-3500
3773	CenturyLink	SEPTEMBER 2	Phone Bill	09/26/2021	45.66	52-65-3500
3773	CenturyLink	SEPTEMBER 2	Phone Bill	09/26/2021	41.46	52-65-3500
3773	CenturyLink	SEPTEMBER 2	Phone Bill	09/26/2021	45.66	52-65-3500
3773	CenturyLink	SEPTEMBER 2	Phone Bill	09/26/2021	41.17	10-69-3500
3773	CenturyLink	SEPTEMBER 2	Phone Bill	09/26/2021	43.01	52-65-3500
Total 3773:					390.91	
2939						
2939	Cobalt Computer Services, Inc.	21382	Computer Service	09/30/2021	550.00	40-65-8015
2939	Cobalt Computer Services, Inc.	21382	Computer Service	09/30/2021	345.00	23-70-2500
2939	Cobalt Computer Services, Inc.	21382	Computer Service	09/30/2021	143.75	24-60-2300
2939	Cobalt Computer Services, Inc.	21382	Computer Service	09/30/2021	57.50	51-74-2100
2939	Cobalt Computer Services, Inc.	21382	Computer Service	09/30/2021	57.50	52-74-2100
2939	Cobalt Computer Services, Inc.	21462	Computer Service	09/30/2021	203.00	40-65-8015
Total 2939:					1,356.75	
2720						
2720	Comcast	OCT 2021	Internet Service	10/02/2021	307.78	10-60-2000
2720	Comcast	OCT 2021 LIB	Internet Service	09/23/2021	146.85	24-60-2525
2720	Comcast	OCT 2021 P/W	Internet Service	10/01/2021	74.18	51-65-3550
2720	Comcast	OCT 2021 P/W	Internet Service	10/01/2021	74.17	52-65-3550

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 2720:					602.98	
3913						
3913	DataBar Inc	252766	W/S Utility Statements	09/30/2021	192.86	51-74-2200
3913	DataBar Inc	252766	W/S Utility Statements	09/30/2021	192.85	52-74-2200
3913	DataBar Inc	252962	W/S Utility Statements	10/19/2021	330.23	51-74-2200
3913	DataBar Inc	252962	W/S Utility Statements	10/19/2021	330.22	52-74-2200
Total 3913:					1,046.16	
3966						
3966	DCBS Fiscal Services	SEPTEMBER 2	State Surcharge - Building/Electric	09/30/2021	34.97	27-70-1050
3966	DCBS Fiscal Services	SEPTEMBER 2	State Surcharge - Building/Electric	09/30/2021	246.03	26-70-1050
Total 3966:					281.00	
3969						
3969	De Nora Water Technologies LLC	9200048033	Equipment	09/23/2021	85,635.00	51-78-8015
3969	De Nora Water Technologies LLC	9200048533	Equipment	10/04/2021	85,635.00	51-78-8015
Total 3969:					171,270.00	
1998						
1998	Diamond Lake Books	1955	Books	09/20/2021	366.52	24-60-2000
Total 1998:					366.52	
3928						
3928	Dollface Coffee, LLC	ESBG 2021-04	Emergency Small Business Grant	10/18/2021	415.26	23-70-8000
Total 3928:					415.26	
3743						
3743	Fern Ridge Review	21442	Public Notice	09/30/2021	90.00	10-50-2100
3743	Fern Ridge Review	21443	Clasified Ad	10/06/2021	100.00	10-53-2400
Total 3743:					190.00	
1218						
1218	Grainger	9074482564	Misc. P/W Supplies	10/04/2021	802.44	10-72-6650
1218	Grainger	9082085474	Misc. P/W Supplies	10/11/2021	296.52	52-65-4600
Total 1218:					1,098.96	
3720						
3720	Guaranty Chevrolet	522050	Vehicle Repair Service	09/01/2021	1,339.93	11-45-2100
3720	Guaranty Chevrolet	522050	Vehicle Repair Service	09/01/2021	1,563.26	51-73-2100
3720	Guaranty Chevrolet	522050	Vehicle Repair Service	09/01/2021	1,563.25	52-73-2100
3720	Guaranty Chevrolet	522240	Vehicle Repair Service	09/01/2021	165.99	11-45-2100
3720	Guaranty Chevrolet	522240	Vehicle Repair Service	09/01/2021	193.65	51-73-2100
3720	Guaranty Chevrolet	522240	Vehicle Repair Service	09/01/2021	193.66	52-73-2100
Total 3720:					5,019.74	
3037						
3037	Herc Equipment Rental Corp.	32216467003	Equipment Rental	09/30/2021	2,287.86	56-60-2300

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
3037	Herc Equipment Rental Corp.	32216467-004	Equipment Rental	10/05/2021	907.80	52-65-2400
Total 3037:					3,195.66	
1220						
1220	Hurd's Custom Machinery, Inc.	31449	Public Works Supplies	09/01/2021	33.04	10-72-4000
1220	Hurd's Custom Machinery, Inc.	31457	Public Works Supplies	09/01/2021	36.18	51-65-4600
1220	Hurd's Custom Machinery, Inc.	31583	Public Works Supplies	09/13/2021	75.09	10-72-4000
Total 1220:					144.31	
3968						
3968	Junction City	AUGUST 2021	Building/Electrical Permit Fees	08/31/2021	211.98	26-70-1000
3968	Junction City	AUGUST 2021	Building/Electrical Permit Fees	08/31/2021	317.20	27-70-1000
3968	Junction City	JULY 2021	Building/Electrical Permit Fees	10/21/2021	38.35	27-70-1000
3968	Junction City	JULY 2021	Building/Electrical Permit Fees	10/21/2021	654.62	26-70-1000
3968	Junction City	SEPTEMBER 2	Building/Electrical Permit Fees	09/30/2021	189.41	27-70-1000
3968	Junction City	SEPTEMBER 2	Building/Electrical Permit Fees	09/30/2021	2,006.57	26-70-1000
Total 3968:					3,418.13	
1014						
1014	League of Oregon Cities	9768	Employment Ad	10/01/2021	20.00	10-53-2400
Total 1014:					20.00	
1225						
1225	Linn County Building Dept.	SEPTEMBER 2	Building Permit Fees	10/01/2021	2,693.47	10-50-2000
Total 1225:					2,693.47	
3819						
3819	Linn County Treasurer	SEPT 2021	Court Revenue Payout	09/30/2021	256.55	10-42-2200
Total 3819:					256.55	
2489						
2489	Lori Ross	1008211	Reimbursement	10/08/2021	11.98	24-60-3050
Total 2489:					11.98	
3970						
3970	M.L. Houck Construction Co	M210341	Construction	09/30/2021	94,000.00	11-60-7800
3970	M.L. Houck Construction Co	M210341	Construction	09/30/2021	231,279.05	51-78-8015
Total 3970:					325,279.05	
3894						
3894	Mitel	37780852	Phone Bill	10/01/2021	111.08	10-69-3500
3894	Mitel	37780852	Phone Bill	10/01/2021	25.21	24-60-2500
3894	Mitel	37780852	Phone Bill	10/01/2021	111.08	51-65-3500
3894	Mitel	37780852	Phone Bill	10/01/2021	111.08	52-65-3500
Total 3894:					358.45	
3873						
3873	NAPA Auto Parts	817-641055	Misc P/W Exp	09/29/2021	18.84	11-45-3000

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 3873:					18.84	
2644						
2644	Net Assets	54-202109	Lien Searches	10/01/2021	304.00	10-53-2250
Total 2644:					304.00	
3921						
3921	Northwest Electrical Construction,	4980	Electrical	10/11/2021	1,670.00	51-65-2400
Total 3921:					1,670.00	
1102						
1102	NW Natural Gas Co.	OCT 2021	Utilities	10/07/2021	15.99	10-69-2000
1102	NW Natural Gas Co.	OCT 2021 P/W	Utilities	10/07/2021	28.12	51-65-2700
1102	NW Natural Gas Co.	OCT 2021 PU	Utilities	10/11/2021	48.48	52-65-2700
Total 1102:					92.59	
1952						
1952	OAWU	31658	Class	09/30/2021	117.50	51-76-2000
1952	OAWU	31658	Class	09/30/2021	117.50	52-76-2000
1952	OAWU	31667	Class	10/05/2021	45.00	51-76-2000
1952	OAWU	31667	Class	10/05/2021	45.00	52-76-2000
Total 1952:					325.00	
1245						
1245	One Call Concepts, Inc.	1090395	Locates	09/30/2021	10.80	51-65-4600
1245	One Call Concepts, Inc.	1090395	Locates	09/30/2021	10.80	52-65-4600
Total 1245:					21.60	
1033						
1033	Oregon Department of Revenue	SEPT 2021	Court Revenue Payout	09/30/2021	701.54	10-42-2200
Total 1033:					701.54	
1862						
1862	Oregon DMV	L0027130915	Record Inquiry	09/30/2021	6.40	10-42-2800
Total 1862:					6.40	
3907						
3907	Oregon Economic Development A	2021-1825	Membership	10/08/2021	275.00	10-63-2100
Total 3907:					275.00	
3096						
3096	Pacific Office Automation	707610	Copier Contract	10/13/2021	103.02	10-60-2100
3096	Pacific Office Automation	707610	Copier Contract	10/13/2021	102.99	51-74-2000
3096	Pacific Office Automation	707610	Copier Contract	10/13/2021	102.99	52-74-2000
Total 3096:					309.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
1079						
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	41.47	52-65-2600
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	20.57	10-69-2500
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	249.01	10-69-2500
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	30.32	10-69-2500
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	52.28	10-69-2500
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	65.75	10-69-2500
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	404.06	10-69-2500
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	32.69	52-65-2600
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	79.00	52-65-2600
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	927.17	52-65-2600
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	32.49	52-65-2600
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	18.16	52-65-2600
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	189.13	52-65-2600
1079	Pacific Power & Light Company	SEPTEMBER 2	Skate Park Exp	10/15/2021	26.42	10-72-6700
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	116.00	25-65-2500
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	19.96	25-65-2500
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	28.78	25-65-2500
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	103.83	10-69-3000
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	63.88	10-69-3000
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	24.63	10-69-3000
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	406.45	10-69-3000
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	63.89	10-69-3000
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	1,042.92	10-69-3000
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	35.59	10-69-3000
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	98.40	10-69-3000
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	184.78	10-69-3000
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	18.31	10-69-3000
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	153.43	10-69-3000
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	37.51	11-44-2000
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	3,843.08	51-65-2600
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	861.37	51-65-2600
1079	Pacific Power & Light Company	SEPTEMBER 2	UTILITIES	10/15/2021	67.83	51-65-2600
Total 1079:					9,339.16	
2649						
2649	Petra Automotive	177857	Vehicle Maintenance	10/14/2021	17.55	11-45-2100
2649	Petra Automotive	177857	Vehicle Maintenance	10/14/2021	20.48	51-73-2100
2649	Petra Automotive	177857	Vehicle Maintenance	10/14/2021	20.47	52-73-2100
Total 2649:					58.50	
1187						
1187	Petty Cash	OCT 2021	Petty Cash	10/12/2021	25.00	10-60-2400
Total 1187:					25.00	
3582						
3582	Sierra Springs	21792967 1016	Bottled Water	10/11/2021	96.57	10-53-2200
Total 3582:					96.57	
2927						
2927	Staples Business Advantage	3487736989	Office Supplies	09/21/2021	20.00	10-60-2300
2927	Staples Business Advantage	3487736989	Office Supplies	09/21/2021	19.99	51-74-2400
2927	Staples Business Advantage	3487736989	Office Supplies	09/21/2021	20.00	52-74-2400

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
2927	Staples Business Advantage	3487736990	Office Supplies	09/21/2021	20.00	10-60-2300
2927	Staples Business Advantage	3487736990	Office Supplies	09/21/2021	19.99	51-74-2400
2927	Staples Business Advantage	3487736990	Office Supplies	09/21/2021	20.00	52-74-2400
2927	Staples Business Advantage	3488142465	Office Supplies	09/25/2021	19.49	10-60-2300
2927	Staples Business Advantage	3488142465	Office Supplies	09/25/2021	19.48	51-74-2400
2927	Staples Business Advantage	3488142465	Office Supplies	09/25/2021	19.48	52-74-2400
2927	Staples Business Advantage	3488530350	Office Supplies	09/30/2021	12.33	10-60-2300
2927	Staples Business Advantage	3488530350	Office Supplies	09/30/2021	12.33	51-74-2400
2927	Staples Business Advantage	3488530350	Office Supplies	09/30/2021	12.33	52-74-2400
2927	Staples Business Advantage	3489398622	Office Supplies	10/06/2021	9.02	10-60-2300
2927	Staples Business Advantage	3489398622	Office Supplies	10/06/2021	9.02	51-74-2400
2927	Staples Business Advantage	3489398622	Office Supplies	10/06/2021	9.02	52-74-2400
2927	Staples Business Advantage	3489791815	Office Supplies	10/12/2021	91.99	40-65-8050
2927	Staples Business Advantage	3489791816	Office Supplies	10/12/2021	1.31	10-60-2300
2927	Staples Business Advantage	3489791816	Office Supplies	10/12/2021	1.31	51-74-2400
2927	Staples Business Advantage	3489791816	Office Supplies	10/12/2021	1.32	52-74-2400
2927	Staples Business Advantage	7340202877	Office Supplies	10/06/2021	11.10-	10-60-2300
2927	Staples Business Advantage	7340202877	Office Supplies	10/06/2021	11.09-	51-74-2400
2927	Staples Business Advantage	7340202877	Office Supplies	10/06/2021	11.09-	52-74-2400
Total 2927:					305.13	
1144						
1144	Suzan Jackson	208	Janitor Services	09/30/2021	599.17	10-72-4100
1144	Suzan Jackson	208	Janitor Services	09/30/2021	375.83	10-72-4100
Total 1144:					975.00	
3866						
3866	Umpqua Valley Financial, LLC	5284	Audit Services	10/04/2021	1,472.50	10-41-2000
3866	Umpqua Valley Financial, LLC	5284	Audit Services	10/04/2021	617.50	11-42-2000
3866	Umpqua Valley Financial, LLC	5284	Audit Services	10/04/2021	1,282.50	51-60-2000
3866	Umpqua Valley Financial, LLC	5284	Audit Services	10/04/2021	1,377.50	52-60-2000
Total 3866:					4,750.00	
3826						
3826	Valley Argonomics LLC	74023328	Misc P/W Exp	10/06/2021	160.00	25-65-2000
Total 3826:					160.00	
3663						
3663	Water & Sewer Deposit Refund	#11649.01	Utility Billing Overpayment	10/15/2021	80.42	01-1075
3663	Water & Sewer Deposit Refund	#11649.01A	Utility Billing Overpayment	10/28/2021	80.42	01-1075
3663	Water & Sewer Deposit Refund	#11739.06	Utility Billing Overpayment	10/25/2021	19.17	01-1075
3663	Water & Sewer Deposit Refund	#11743.04A	Utility Billing Overpayment	10/15/2021	6.76	01-1075
3663	Water & Sewer Deposit Refund	#500.01	Utility Billing Overpayment	10/07/2021	21.77	01-1075
3663	Water & Sewer Deposit Refund	#500.01A	Utility Billing Overpayment	10/15/2021	49.56	01-1075
3663	Water & Sewer Deposit Refund	#568.02	Utility Billing Overpayment	10/12/2021	12.16	01-1075
3663	Water & Sewer Deposit Refund	#654.11A	Utility Billing Overpayment	10/28/2021	97.30	01-1075
3663	Water & Sewer Deposit Refund	#782.03	Utility Billing Overpayment	10/28/2021	59.86	01-1075
3663	Water & Sewer Deposit Refund	#783.03	Utility Billing Overpayment	10/28/2021	58.12	01-1075
3663	Water & Sewer Deposit Refund	#784.03	Utility Billing Overpayment	10/28/2021	53.02	01-1075
3663	Water & Sewer Deposit Refund	#836.03	Utility Billing Overpayment	10/28/2021	56.38	01-1075
3663	Water & Sewer Deposit Refund	#919.04	Utility Billing Overpayment	10/26/2021	21.85	01-1075
3663	Water & Sewer Deposit Refund	#933.04	W/S Deposit Refund	10/05/2021	50.00	52-2120
3663	Water & Sewer Deposit Refund	#933.04	W/S Deposit Refund	10/05/2021	50.00	51-2120

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 3663:					716.79	
2661						
2661	WCP Solutions	12463355	Office Supplies	10/01/2021	63.52	10-72-6650
Total 2661:					63.52	
1239						
1239	WECO	CP-00170288	PW Gas Exp	09/30/2021	699.02	11-45-2000
1239	WECO	CP-00170288	PW Gas Exp	09/30/2021	815.53	51-73-2000
1239	WECO	CP-00170288	PW Gas Exp	09/30/2021	815.53	52-73-2000
Total 1239:					2,330.08	
3909						
3909	Western Collection Bureau Inc	28044	Debt Collection	10/04/2021	308.40	10-42-2200
Total 3909:					308.40	
3596						
3596	Xylem Water Solutions U.S.A.	3556B92803	Misc P/W Exp	10/01/2021	6,235.20	52-78-7035
Total 3596:					6,235.20	
Grand Totals:					551,457.16	

Payment Approval Report Expense Account Key

Dated: _____
 Mayor: _____
 City Council: _____

 City Recorder: _____
 City Treasurer: _____

	Fund Number	G.L. Number Acct
General Fund	10	10-XX- XXXX
Street Fund	11	11-XX- XXXX
CED Fund	23	23-XX- XXXX
Library Fund	24	24-XX- XXXX
Storm Fund	25	25-XX- XXXX
Building Permit Fund	26	26-XX- XXXX
Electrical Permit Fund	27	27-XX- XXXX
Debt Services Fund	30	30-XX- XXXX
Office Equip. Fund	40	40-XX- XXXX
Equipment Fund	41	41-XX- XXXX
Water Fund	51	51-XX- XXXX
Sewer Fund	52	52-XX- XXXX
Sewer Resv Fund	56	56-XX- XXXX

Report Criteria:
 Detail report.
 Invoices with totals above \$0 included.
 Paid and unpaid invoices included.



City of Harrisburg
120 Smith Street
Harrisburg, OR 97446
Phone (541) 995-6655
www.ci.harrisburg.or.us

BOARD & COMMITTEE APPLICATION FORM

Planning Commission, Budget Committee, and Library Board

Name:

Address:

Phone Number:

Email:

Are you a Harrisburg resident? Yes No

Employment:

In which position are you interested?*

Tell us why you would like to be included on the Board or Committee of your choice and what you will contribute:

Please list any schooling, hobbies, prior experience or any other information that would indicate how you would contribute to the Board or Committee.

Please list a personal/professional reference that we may contact:

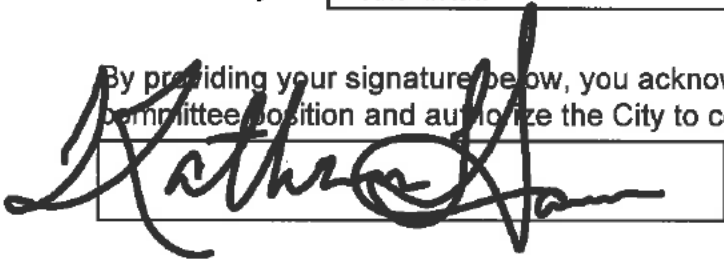
Name: Mark [REDACTED]

Address: [REDACTED] Eugene OR

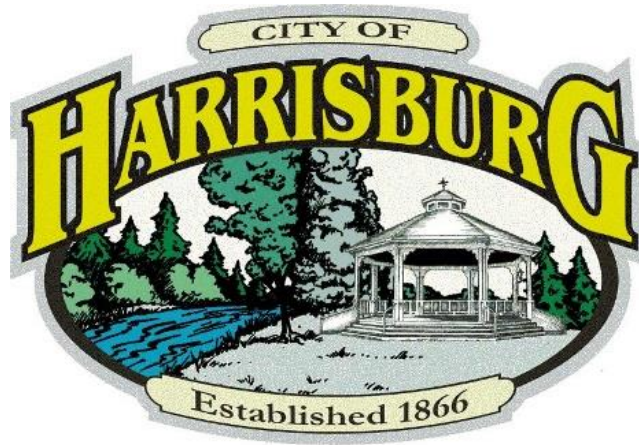
Phone Number: (541) [REDACTED]

Relation to you: Brother in law

By providing your signature below, you acknowledge that you are the applicant for the committee position and authorize the City to contact your references.



*Please be aware that candidates for Planning Commission are subject to State Ethic Law Requirements. For further information on ethics laws and what the requirements are, please ask for Michele Eldridge, City Recorder/Assistant City Administrator.



Planning Commission Meeting Minutes September 23, 2021

Chairperson: Todd Culver, Presiding
 Commissioners Present: Jeremy Moritz, Susan Jackson, and Kurt Kayner (*attended via phone*)
 Absent: Rhonda Giles, Kent Wullenwaber, and Roger Bristol
 Staff Present: City Administrator/Planner Michele Eldridge, and Finance Officer/Deputy City Recorder Cathy Nelson
 Meeting Location: Harrisburg Municipal Center located at 354 Smith St.

CALL TO ORDER AND ROLL CALL: Order was called at 7:00pm by Chairperson Todd Culver.
CONCERNED CITIZEN(S) IN THE AUDIENCE. Everyone present were there for items on the agenda.

APPROVAL OF MINUTES

Moritz motioned to approve the minutes for August 25, 2021 and was seconded by Jackson. The Planning Commission then voted unanimously to Approve the Minutes for August 25, 2021.

OLD BUSINESS

THE MATTER OF APPROVING THE TIME LIMIT ON THE SHADOWOOD SUBDIVISION (LU 421-2021) FOR A PERIOD NOT TO EXCEED ONE YEAR.

STAFF REPORT:

Eldridge gave a brief background on the previous subdivision applied for in February 2021. The developer, Rich Wood/Wood Construction & Development LLC asked for an extension to submit platt. They are asking for an additional year. The original conditions approved changed based on our engineer's decision. The streetlights no longer need to be provided and prior to the submission of a Final Plat the Applicant shall amend his application drawings, (sheet 5) to show a 5.5' wide sidewalk, a planter/utility area of approximately 5.5' wide showing the addition of street trees as required in HMC 12.20, and at least 7.5' feet of new asphalt adjacent to the existing paved surface. Trees must be from the approved street tree list and shall not be a maple tree. Submit to the city's Director of Public Works for his approval, prior to any excavating, grading or construction.

- Moritz asked if the changes were included in the agenda. Eldridge replied that they are not. She is verbally informing them of the changes. Moritz then asked if there was a protocol on the number of streetlights required. Eldridge stated there was.

September 23, 2021

The City's Engineer was the one who made the changes to the conditions after physically going and assessing the current lighting.

- **Moritz motioned to approve the Shadowood Subdivision Land Use approval time-line extension request (LU 421-2021) for a year with a new expiration date of March 3, 2022. This motion is based on the findings presented in the September 23, 2021 staff report to the Planning Commission and findings made by the Commission during deliberations on the request and was seconded by Kayner. The Planning Commission then voted unanimously to approve the Shadowood Subdivision Land Use approval time-line extension request (LU 421-2021) for a year with a new expiration date of March 3, 2022. This motion is based on the findings presented in the September 23, 2021 staff report to the Planning Commission and findings made by the Commission during deliberations on the request.**

PUBLIC HEARING

THE MATTER OF A HISTORIC RESOURCE ALTERATION REVIEW.

Chairperson Todd Culver read aloud the order of proceedings, and noted the procedures for a continuance, and the process to keep the record open.

At the hour of 7:16PM, the Public Hearing was opened.

Culver asked if there were any Conflicts of Interest or any Ex Parte contacts.

None stated.

There were no rebuttals in relation to Conflicts of Interest, or Ex Parte Contacts.

Culver then read aloud the criteria that were relied upon for this land use hearing and noted additional copies of criteria near the door. He also directed the audience on how they would need to direct testimony towards the applicable criteria, and how an appeal could be made.

STAFF REPORT: Eldridge gave a brief background of the application highlighting that if any more historical features were found, the owner will notify the City Administrator and restoration will be on a case-by-case basis.

- Moritz asked if the owner was going to cover both layers of siding. Applicant Robert Duncan replied that he is going to use the original siding as sub-siding.

APPLICANTS TESTIMONY: Applicant Robert Duncan addressed the Planning Commission. He described some of the work already done in the interior of the historic home.

- Jackson asked how he would reproduce the scallop siding. Applicant stated that he was a woodworker by trade and felt confident that he could fix and reproduce what was needed to keep the historical integrity of the home.

TESTIMONY IN FAVOR, IN OPPOSITION, AND NEUTRAL TESTIMONY WAS ASKED FOR.

In Favor:

None given.

In Opposition:

None given.

Neutral:

None given.

September 23, 2021

No rebuttal of testimony or additional questions for the public.

The public hearing was closed at the hour of 7:28 pm.

- **Moritz motioned to approve as conditioned, the historical alteration of the W.L. Tyler House (LU 433-2021). He was seconded by Kayner. The Planning Commission then voted unanimously to approve as conditioned, the historical alteration of the W.L. Tyler House (LU 433-2021) subject to conditions of approval contained in the September 23, 2021 Staff Report and after due consideration of written and oral public testimony and findings made by the commission during deliberations on the application.**

WORK SESSION

THE MATTER OF REVIEWING SECTION 5 – DEFINITIONS AND FINALIZING THE REVIEW OF THE DRAFT CODE IN ITS ENTIRETY.

STAFF REPORT:

Eldridge handed out the complete draft code. John Hitt could not make it to this meeting due to personal issues. He has asked to move the final review to Tuesday, November 2nd and we can tentatively cancel the meeting on November 16th, unless something comes up that needs to be addressed before the December meeting. The Planning Commission agreed to the new meeting date.

All definitions have been updated and discussed previously.

- Jackson asked if the landscaping in the new code was getting changed to the 30% requirement. Eldridge said that is correct.

The Planning Commission was asked to review the entire code before the November 2nd meeting and bring any issues back. If nothing is brought back, we will start working on the Public Hearing requirements.

- Moritz asked if the new code was available online. Eldridge clarified that the old code is on the website and is codified. When the new code is uploaded it will be watermarked as “draft” or “unapproved” so that residents do not get confused.

Eldridge noted that the biggest change is getting Harrisburg into compliance with State Code. The state and DLCDC will also have to review and approve the new code.

- Moritz stated that it will be nice to have a book on hand and a cleaner code available during meetings.

OTHERS

- Eldridge handed out an update on the Woodhill Subdivision. It is not a finished issue. They are losing two (2) more lots due to storm drainage and wetland issues. Because this is a radical change of more than ten (10) lots and losing one (1) street from the original application, she felt that it will have to come back to the Planning Commission for reapproval. She asked if the Planning Commission agreed with her decision. *The Planning Commission concurred with her and would definitely want to see the changes.* The previous engineer is no longer working on this project, so there is a new engineer now. In addition, the developer is possibly going to sell the project to a different developer.

With no further discussion, the meeting was adjourned at the hour of 7:58 pm.

Chairperson

City Recorder

**City of Harrisburg
PLANNING COMMISSION**

NOTICE OF DECISION

REQUEST: The applicant requests a timeline extension for filing a final subdivision plat for the previously approved subdivision entitled Shadowood Subdivision (LU 425-2021), which creates a 13-parcel subdivision.

LOCATION: The subject site is located adjacent and to the east of 995 Sommerville Loop and is also known as tax lot 3000 of Linn County Assessor’s Map 15S04W15.

HEARING DATE: September 23, 2021

ZONING: R-2 (Multi-Family Residential) and R-3 High Density Residential)

APPLICANT Wood Construction & Development LLC
Richard Wood
5125 NW Greenwood Ave
Redmond, OR 97756

OWNER: William R. Wood
PO Box 3500-130
Sisters, OR 97759

APPEAL DEADLINE: October 7, 2021, at 5:00 p.m.

DECISION: The Harrisburg Planning Commission conducted a public meeting on September 23, 2021 and voted to approve the request to extend the time for submitting a final plat for the Shadowood Subdivision. The Planning Commission adopted the findings contained in the Staff Report of the September 23, 2021 Planning Commission meeting, and portions of the minutes from the meeting that demonstrate support for the Planning Commission’s actions. Conditions of Approval on the original Notice of Decision still apply to the proposed subdivision, with the exception of those that have been modified

by the City. Notes by the Planner have been included in the conditions below.

APPEALS:

The decision may be appealed by filing a Notice of Appeal with the City Recorder at 120 Smith Street. The Notice of Appeal should be filed by the Appeal Deadline date listed above. Specific information on the requirements for an appeal or a copy of the complete file of this land use action may be obtained at Harrisburg City Hall. There is a fee of \$750.00.

EFFECTIVE DATE:

October 8, 2021, unless an appeal has been filed with the City Recorder.

EFFECTIVE PERIOD:

The Final Plat for the Shadowood Subdivision must be provided to the City within a year of the original approval date. If the applicant has not submitted the final plat for approval within this year of approval, the preliminary plat shall be resubmitted to the Planning Commission for additional review (see HMC 17.25.010(1)). No further extensions are allowed.

Unless appealed, this Subdivision approval will expire on March 3, 2022.

Todd Culver
Planning Commission Chairperson

CONDITIONS OF APPROVAL

- 1. **Consistency with Plans** – Development shall comply with the plans and narrative in the applicant’s proposal, and all applicable land use and building code requirements contained in HMC Chapters 15, 17 & 18, except where modified by the following conditions of approval.
- 2. **Street Lights** - Prior to the submission of a Final Plat, the Applicant shall submit a street light plan as directed and acceptable to the City’s Director of Public Works. *(Planners note: Street Lights on Sommerville Loop are acceptable as they are, and the developer does not currently need to provide these.)*
- 3. **Public Infrastructure** - Prior to the submission of a Final Plat the Applicant shall comply with all of the public utilities, ROW and easement requirements of HMC Titles 12 & 13. All utilities shall be located underground.
- 4. **Fire Hydrants** - Prior to the submission of a Final Plat the Applicant shall meet with an officer of the Harrisburg Rural Fire District to determine the exact number, size and types of required fire hydrants and shall call out same on a Preliminary Plat Map, 12 x 17, or larger.
- 5. **Excavating and Grading** - Applicant shall comply with Excavating and Grading provision as required by HMC 15.05.030 and the permitting procedures of HMC 15.05.040-070.
- 6. **Revised Application Drawings:** Prior to the submission of a Final Plat the Applicant shall amend his application drawings, (sheet 5) to show a 5.5’ wide sidewalk, a planter/utility area of approximately 5.5’ wide showing the addition of street trees as required in HMC 12.20, and at least 7.5’ feet of new asphalt adjacent to the existing paved surface. Trees must be from the approved street tree list and shall not be a maple tree. Submit to the city’s Director of Public Works for his approval, prior to any excavating, grading or construction. *(Planners Note: This condition has been revised; the planter strip/landscape is omitted, curb and gutter are joined to the sidewalk in its current shown location and asphalt is extended to the gutter. The sentence in relation to trees is still valid at this time.)*
- 7. **Submission of Final Plat** - Applicant shall submit a Final Plat application consistent with HMC 17.25, within six months of this approval, unless an extension is timely requested and granted. *(Planners note: This condition is revised, as per the new expiration date of March 3, 2022.)*

OTHER DEVELOPMENT CONSIDERATIONS:

- a. If there are any wells on the property that will not be used, they shall be properly abandoned by a licensed well driller.

- b. A separate Development Agreement (DVA) between Applicant and the City of Harrisburg will be required before ANY construction begins. The Development Agreement will include bond and deposit requirements, as well as other engineering requirements.
- c. Applicant shall provide an acceptable plan for the installation of items provided in design specifications, including but not limited to the number, type and location of streetlights (type to be approved by the Public Works Director), fire hydrants, manholes, sidewalks, street signs and mail receptacles. These items shall be completed prior to any occupancy, except that sidewalks shall be installed prior to the occupancy of the lot.
- d. Requirements herein imposed upon the Applicant may be imposed upon a developer or builder if the developer or builder has accepted the responsibility in a written document, and the City of Harrisburg is satisfied that it will not have any adverse impact on bonding requirements or other guarantees of compliance.
- e. Applicant shall acquire all required building, electrical, mechanical, and plumbing permits before beginning construction as required by HMC 15.05.010 &.020.

**City of Harrisburg
PLANNING COMMISSION**

NOTICE OF DECISION

REQUEST: The applicant requests approval of a Historic Alteration Permit to modify the W.L. Tyler House. The applicant is removing cedar shakes that are not original to the home and is replacing them with redwood and cedar lap siding in the same dimensions as the original siding, which is still the bottom layer of siding on the home. Some architectural embellishments in the form of scalloped siding that were original to the home will be exposed and will be restored.

LOCATION: 185 N. 4th Street

HEARING DATE: September 23, 2021

ZONING: C-1 Commercial – Grandfathered Residential Use

APPLICANT: Robert & Donna Duncan

OWNER: Same as Applicant

APPEAL DEADLINE: October 7, 2021, at 5:00 p.m.

DECISION: The Harrisburg Planning Commission conducted a public hearing on September 23, 2021 and voted to approve the request. The Planning Commission adopted the findings contained in the Staff Report of the September 23, 2021, Planning Commission meeting, and portions of the minutes from the meeting that demonstrate support for the Planning Commission's actions.

APPEALS: This decision may be appealed by filing a Notice of Appeal with the City Recorder at 120 Smith Street. The Notice of Appeal should be filed by the Appeal Deadline date listed above. Specific information on the requirements for an appeal or a copy of the complete file of this land use action may be obtained at Harrisburg City Hall. There is a fee of \$750 plus actual expenses for appealing a Planning Commission decision to the City Council.

EFFECTIVE DATE: October 8, 2021, unless an appeal has been filed with the City Recorder.

EFFECTIVE PERIOD: Land use approvals shall be effective for one year from the date of approval. If the applicant has not begun the work or initiated the use associated with the approval within one year, all approvals shall expire. Where the Planning Commission finds that conditions have not changed, at its discretion and without a public hearing, the Commission may extend the period one time for a period not to exceed one additional year.

Unless appealed, the Historic Alteration Permit approval will expire on October 8, 2022.



Todd Culver
Planning Commission Chair

CONDITIONS OF APPROVAL

- A. **Consistency with Plans** – Development shall comply with the plans and narrative in the applicant’s proposal.

- B. **Discovery of Additional Historical Architectural Features** - If the applicant finds any other types of historically accurate siding not already uncovered during this project, then they will be required to verify with the City Planner whether or not it is historically accurate. If it is in the style of Queen Anne, the applicant will be encouraged to expose and repair it, unless it is deteriorated beyond repair.

Code	Description	Count	Amount	GL Account
Court Costs				
AF	ATTORNEY FEE	1	67.86	
CF	COLLECTION FEE	2	242.82-	
COSTS	COURT COSTS	4	94.17	
DEF-ADJUD	DEF ADJUDICATION	4	214.56	
LPF	LATE PAYMENT FEE	7	8.99	
PA	PAYMENT ARRANGEMENT- FEE	3	22.54	
SCF	SHOW CAUSE FEE	6	29.20	
SUSP	SUSPENSION FEE	3	13.67	
WF	WARRANT FEE	7	33.50	
Total Court Costs:		37	241.67	
Fines				
DIV	DIVERSION AGREEMENT	1	25.06	
FINE	FINE ASSESSED	2	277.73	
GBD	GUILTY BY DEFAULT	6	274.00	
GUILTY	FOUND GUILTY	15	1,075.57	
GUILTY NT	FOUND GUILTY	1	10.62	
Total Fines:		25	1,662.98	
Surcharges				
COUNTY	COUNTY ASSESSMENT	9	118.65	
STATE	STATE ASSESSMENT	11	468.70	
STATE-DUII	SAD	1	5.00	
Total Surcharges:		21	592.35	
Grand Totals:		83	2,497.00	

Report Criteria:

Agency.Agency = "LCS","LCSO","COBURG PD"

Case.Violation date = 10/01/2021-10/31/2021

Agency	Case Number	Citation Numbers	Violation Date	Primary Offense	Location
COBURG PD	21-T-0148	1035	10/19/2021	VIOLATING DESIGNATED SPEED 1-10 MPH OVER OVER 65 MPH	9TH ST/ BURTON ST
COBURG PD	21-T-0147	1036	10/19/2021	DWS/REVOKED	9TH ST/ TERRITORIAL ST
COBURG PD	21-T-0143	1307	10/07/2021	VIOLATING DESIGNATED SPEED 21-30 MPH OVER OVER 65 MPH	S 6TH ST/ SOMMERVILLE LP
COBURG PD	21-T-0142	1374	10/13/2021	OPERATE VEHICLE WHILE USING CELL PHONE	SB 6TH/ SPRINGBROOK MHP
LCSO	21-T-0139	214667	10/01/2021	FAIL TO DIM LIGHTS	899 DIAMOND HILL DR/N 9TH ST HARRISBURG
LCSO	21-T-0140	214735	10/08/2021	FAIL TO CARRY PROOF OF INSURANCE	199 N 3RD ST/MONROE ST HARRISBURG
LCSO	21-T-0141	214741	10/09/2021	DWS/REVOKED; DRIVING UNINSURED; EXPIRED STICKERS	100 N 7TH ST/SMITH ST HARRISBURG
LCSO	21-T-0144	214828	10/20/2021	DRIVING WHILE UNINSURED	340 N 3RD ST HARRISBURG
LCSO	21-T-0145	214841	10/21/2021	DRIVE WHILE SUSPENDED/REVOKED	518 S 3RD ST HARRISBURG
LCSO	21-M-0014	214842	10/22/2021	RECKLESS DRIVING	HWY 99/ LASALLE ST
LCSO	21-T-0146	214863	10/24/2021	UNLAW PARKING IN DISABLED SPAC	175 N 1ST ST HARRISBURG

Grand Totals:

10 TRAFIC CITATIONS ISSUED FOR 12 TOTAL OFFENSES. ONE CRIMINAL CITATON (READER BOARD ACCIDENT)