

City Council Agenda
June 09, 2026
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Randy Klemm, Charlotte Thomas,
Cindy Knox, and Dana Henry
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices, sign language assistance or interpreter services are requested to contact the City Recorder, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement does not apply to an emergency meeting as per ORS 192.630(5).*
3. *If you wish to testify, and are unable to attend, please contact the City Recorder to be placed on a Conference Call list during the meeting.*
4. *The City of Harrisburg does not discriminate against individuals with disabilities and is an equal opportunity provider.*
5. *For more information regarding items of discussion on this agenda, or to be added to our email distribution list please contact City Recorder Lori Ross, at 541-995-6655 or at lross@ci.harrisburg.or.us.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

RESOLUTIONS

- 1. THE MATTER OF HOLDING A PUBLIC HEARING, AND APPROVING RESOLUTION NO. 1314, TO ALLOW FALCONRY TO BE PRACTICED IN EAGLE PARK**

THE MAYOR WILL OPEN A PUBLIC HEARING DURING THIS PART OF THE MEETING FOR ANYONE WHO WISHES TO COMMENT ON ALLOWING FALCONRY TO BE PRACTICED IN EAGLE PARK

STAFF REPORT:

Exhibit A: ORS 498.158

Exhibit B: Resolution No. 1314

ACTION: MOTION TO APPROVE RESOLUTION NO. 1314, "A RESOLUTION ALLOWING THE ANCIENT ART OF FALCONRY TO BE ALLOWED IN EAGLE PARK"

NEW BUSINESS

- 2. THE MATTER OF APPROVING THE 3rd QUARTER 2025/2026 EXPENSE REPORT**

STAFF REPORT:

Exhibit A: 3rd Quarter 2025/2026 Expense Report Ending March 31, 2026

ACTION: MOTION TO APPROVE THE 3rd QUARTER 2025/2026 EXPENSE REPORT

- 3. THE MATTER OF A DISCUSSION IN RELATION TO HARRISBURG'S FIRST VETERANS' MEMORIAL SERVICE AND SPEAKER**

STAFF REPORT:

Exhibit A: Flyer

Exhibit B: Introduction and BIO for Mary Tallouzi

ACTION: MOTION TO ALLOW FOR A CONTRIBUTION OF \$_____ TO BE PROVIDED TO THE WOUNDED WARRIOR PROJECT FOR SENDING MARY TALLOUZI TO PARTICIPATE IN THE VETERAN'S MEMORIAL SERVICE SCHEDULED FOR JUNE 13, 2026

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

4. THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

- Exhibit A: City Council Minutes for April 14, 2026, and May 12, 2026
- Exhibit B: Payment Approval Report for May 2026
- Exhibit C: Municipal Court Collections Report for May 2026
- Exhibit D: Municipal Court Citation Report for May 2026
- Exhibit E: Code Enforcement Report for May 2026

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

- The City Council Minutes for April 14, 2026, and May 12, 2026**
- The Payment Approval Report for May 2026**

5. THE MATTER OF HOLDING AN EXECUTIVE SESSION UNDER ORS 192.660(2)(H) TO CONSULT WITH COUNSEL CONCERNING THE LEGAL RIGHTS AND DUTIES OF A PUBLIC BODY WITH REGARD TO CURRENT LITIGATION OR LITIGATION LIKELY TO BE FILED

AN EXECUTIVE SESSION WILL NOW BE OPENED UNDER ORS 192.660(2)(H) TO CONSULT WITH COUNSEL CONCERNING THE LEGAL RIGHTS AND DUTIES OF A PUBLIC BODY WITH REGARD TO CURRENT LITIGATION OR LITIGATION LIKELY TO BE FILED

STAFF REPORT:

Exhibits: Temporary Franchise Agreement

ACTION: TBD – ANY MOTIONS MUST BE MADE IN PUBLIC SESSION

OTHER ITEMS

ADJOURN

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF HOLDING A PUBLIC HEARING, AND APPROVING RESOLUTION NO. 1314, TO ALLOW FALCONRY TO BE PRACTICED IN EAGLE PARK

STAFF REPORT:

Exhibit A: ORS 498.158
Exhibit B: Resolution No. 1314

ACTION: MOTION TO APPROVE RESOLUTION NO. 1314, "A RESOLUTION ALLOWING THE ANCIENT ART OF FALCONRY TO BE ALLOWED IN EAGLE PARK"

THIS AGENDA BILL IS DESTINED FOR: Agenda – June 9, 2026

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	Yes/No	N/A

STAFF RECOMMENDATION:
Staff recommends Council approve Resolution No. 1314

BACKGROUND INFORMATION:

Chief Bart Griffith recently shared with Staff that a recent legislative change modified hunting requirements being allowed in City or County Parks. ORS 498.158 (**Exhibit A**) states that *'no person shall be allowed to hunt or trap any wildlife within the boundaries of any city, public park, cemetery, or on any school grounds.'*

Chief Griffith practices the ancient art of Falconry and in the past, has allowed his red-tail hawk to hunt in Eagle Park; until this particular provision went into effect. He and his hawk are asking the City to allow a Resolution to be passed stating that it is acceptable for Falconry to be practiced in Eagle Park.

We are holding a public hearing, as stated in the ORS, and Chief Griffith has already reached out to ODFW to follow the remainder of the requirements of this statute. ORS 448.305 is not shown here, as it is in relation to cities with watershed areas located in them. Staff doesn't feel that falconry should fall in the same category as someone

hunting with a gun, bow and arrow, or by the practice of trapping, and therefore recommends that the Council adopt Resolution No. 1314.

1.

REVIEW AND APPROVAL:



Michele Eldridge 06.02.26
City Administrator

ORS 498.158

Hunting or trapping wildlife in certain governmental districts restricted

Except as provided in [ORS 448.305 \(Special ordinance authority of certain cities\)](#) and in subsection (2) of this section, no person shall hunt or trap any wildlife within the boundaries of any city, public park, cemetery or on any school lands.

No hunting or trapping shall be allowed on any lands within the boundaries of any city, public park or on any school lands unless:

The governing body or other agency that administers the affairs of the city, public park or school, after notice and hearing, authorizes such hunting or trapping by ordinance or resolution; **and**

The State Fish and Wildlife Commission, after notice and hearing, determines that such hunting or trapping would not adversely affect public safety or unreasonably interfere with other authorized uses of such lands. [1973 c.723 §90]

RESOLUTION NO. 1314

A RESOLUTION ALLOWING THE ANCIENT ART OF FALCONRY TO BE ALLOWED IN EAGLE PARK.

WHEREAS, ORS 498.158 was recently passed and is now applicable to City’s and Counties that have public parks; and

WHEREAS, the City has received a request from the responsible owner of a raptor, who practices the ancient art of Falconry, and who has always used Eagle Park as an area in which to allow his raptor to hunt; and,

WHEREAS, the art of falconry does not have inherent dangers that would put it in the same category as someone hunting with a gun, bow and arrow, or by the practice of trapping.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARRISBURG, that it allow the art of falconry to be practiced in Eagle Park.

Passed and approved on this 9th day of June 2026 by the City Council of the City of Harrisburg, Oregon.

Mayor

Attest: City Recorder

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF APPROVING THE 3RD QUARTER 2025/2026 EXPENSE REPORT

STAFF REPORT:

Exhibit A: 3rd Quarter Expense Report Ending March 31,
2026

ACTION: MOTION TO APPROVE THE 3RD QUARTER 2025/2026 EXPENSE REPORT.

THIS AGENDA BILL IS DESTINED FOR: Regular Session Agenda – June 9, 2026

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommend Council reviews and approves the 3rd Quarter 2025/2026 Expense Report.

BACKGROUND INFORMATION:

The City’s Finance Director has prepared the 3rd Quarter 2025/2026 Expense Report for review by the City Council. The report shows all revenues and expenditures for the 3rd quarter for fiscal year 2025/2026 ending March 31, 2026. Intergovernmental Revenue in the General Fund is going to remain below 25% due to Grants not being awarded.

When looking at percentages, please remember we are only 75% of the way through the fiscal year. All other fund revenues and expenditures are as projected during the budget process. The Council should review the document and raise any questions or concerns they may have with city staff. **Be aware that these numbers could change after fiscal year 2024-2025 is audited due to any auditor adjustments or reclassifications.**

REVIEW AND APPROVAL:

<i>Cathy Nelson</i>	6/2/2026
Cathy Nelson, Finance Director	Date

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2026**

GENERAL FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	1,078,920.00	1,078,922.64	1,059,765.00	19,157.64	101.81%
TAXES	32,780.45	873,030.75	909,430.00	(36,399.25)	96.00%
FRANCHISE FEES	145,353.10	335,007.73	429,725.00	(94,717.27)	77.96%
LICENSES AND PERMITS	1,670.00	7,100.00	9,000.00	(1,900.00)	78.89%
INTERGOVERNMENTAL REVENUE	28,461.27	109,344.54	462,885.00	(353,540.46)	23.62%
FINES AND FORFEITURES	26,468.74	65,430.75	90,100.00	(24,669.25)	72.62%
INVESTMENT REVENUE	6,649.79	20,542.66	23,610.00	(3,067.34)	87.01%
MISCELLANEOUS REVENUE	4,693.61	12,208.55	15,800.00	(3,591.45)	77.27%

TOTAL FUND REVENUE 1,324,996.96 2,501,587.62 3,000,315.00 (498,727.38) 83.38%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL	151,963.99	455,763.33	654,730.00	198,966.67	69.61%
MATERIALS & SERVICE	154,250.19	499,133.14	955,040.00	455,906.86	52.26%
CAPITAL OUTLAY	8,524.46	10,652.84	40,000.00	29,347.16	26.63%
SPECIAL PAYMENTS	0.00	5,000.00	5,000.00	0.00	100.00%
TRANSFERS OUT	111,125.01	378,375.03	490,000.00	111,624.97	77.22%
CONTINGENCY	0.00	2,787.00	292,000.00	289,213.00	0.95%

TOTAL FUND EXPENDITURES 425,863.65 1,351,711.34 3,000,315.00 1,648,603.66 45.05%

NET REVENUES OVER EXPENDITURES 899,133.31 1,149,876.28 0.00

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2026**

STREET FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	737,950.00	737,950.00	642,755.00	95,195.00	114.81%
INTERGOVERNMENTAL REVENUE	73,310.49	225,553.88	290,515.00	(64,961.12)	77.64%
INVESTMENT REVENUE	5,803.47	17,928.09	20,605.00	(2,676.91)	87.01%
MISCELLANEOUS REVENUE	150.00	285.00	1,000.00	(715.00)	28.50%
TRANSFERS IN	42,499.98	127,499.94	170,000.00	(42,500.06)	75.00%
TOTAL FUND REVENUE	859,713.94	1,109,216.91	1,124,875.00	(15,658.09)	98.61%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL	12,598.64	36,191.41	55,605.00	19,413.59	65.09%
MATERIALS & SERVICE	11,247.63	69,246.99	129,000.00	59,753.01	53.68%
CAPITAL OUTLAY	22,237.74	82,074.83	706,970.00	624,895.17	11.61%
TRANSFERS OUT	6,575.01	19,725.03	26,300.00	6,574.97	75.00%
CONTINGENCY	0.00	0.00	57,000.00	57,000.00	0.00%
TOTAL FUND EXPENDITURES	52,659.02	207,238.26	1,124,875.00	917,636.74	18.42%

NET REVENUES OVER EXPENDITURES **807,054.92** **901,978.65** **0.00**

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2026**

BIKE FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	50,705.00	50,705.00	54,930.00	(4,225.00)	92.31%
TAX REVENUE	740.51	2,278.32	2,930.00	(651.68)	77.76%
INVESTMENT REVENUE	240.82	743.92	855.00	(111.08)	87.01%
TOTAL FUND REVENUE	51,686.33	53,727.24	58,715.00	(4,987.76)	91.51%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	58,715.00	58,715.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	58,715.00	58,715.00	0.00%
NET REVENUES OVER EXPENDITURES	51,686.33	53,727.24	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2026**

COMMUNITY AND ECONOMIC DEVELOPMENT FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	553,540.00	553,540.00	553,605.00	(65.00)	99.99%
INVESTMENT REVENUE	1,913.84	5,912.23	6,795.00	(882.77)	87.01%
MISCELLANEOUS REVENUE	775.80	9,112.80	13,500.00	(4,387.20)	67.50%
INTERFUND TRANSFER	8,000.01	24,000.03	32,000.00	(7,999.97)	75.00%
TOTAL FUND REVENUE	564,229.65	592,565.06	605,900.00	(13,334.94)	97.80%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	13,686.83	23,093.47	273,000.00	249,906.53	8.46%
CAPITAL OUTLAY	0.00	11,456.63	332,900.00	321,443.37	3.44%
TOTAL FUND EXPENDITURES	13,686.83	34,550.10	605,900.00	571,349.90	5.70%
NET REVENUES OVER EXPENDITURES	550,542.82	558,014.96	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2026**

LIBRARY FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	124,930.00	124,930.00	117,370.00	7,560.00	106.44%
INVESTMENT REVENUE	402.77	1,244.24	1,430.00	(185.76)	87.01%
MISCELLANEOUS REVENUE	2,435.45	4,790.75	12,600.00	(7,809.25)	38.02%
TRANSFERS IN	21,875.01	65,625.03	87,500.00	(21,874.97)	75.00%
TOTAL FUND REVENUE	149,643.23	196,590.02	218,900.00	(22,309.98)	89.81%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL	15,525.77	47,828.04	63,045.00	15,216.96	75.86%
MATERIALS & SERVICE	4,910.00	21,708.74	51,250.00	29,541.26	42.36%
CAPITAL OUTLAY	0.00	0.00	8,000.00	8,000.00	0.00%
CONTINGENCY	0.00	0.00	11,000.00	11,000.00	0.00%

TOTAL FUND EXPENDITURES	20,435.77	69,536.78	218,900.00	149,363.22	31.77%
NET REVENUES OVER EXPENDITURES	129,207.46	127,053.24	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2026**

STORM DRAIN FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	263,310.00	263,310.00	278,405.00	(15,095.00)	94.58%
STORM WATER ASSESSMENT REVENUES	19,677.49	59,620.11	78,855.00	(19,234.89)	75.61%
INVESTMENT REVENUE	2,256.05	6,969.39	8,010.00	(1,040.61)	87.01%
TOTAL FUND REVENUE	285,243.54	329,899.50	365,270.00	(35,370.50)	90.32%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	7,063.65	14,540.03	30,000.00	15,459.97	48.47%
CAPITAL OUTLAY	90,141.64	112,635.21	335,270.00	222,634.79	33.60%
TOTAL FUND EXPENDITURES	97,205.29	127,175.24	365,270.00	238,094.76	34.82%
NET REVENUES OVER EXPENDITURES	188,038.25	202,724.26	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2026**

BUILDING PERMIT FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	76,055.00	76,055.00	65,265.00	10,790.00	116.53%
PERMIT REVENUE	3,395.87	25,381.50	35,200.00	(9,818.50)	72.11%
TOTAL FUND REVENUE	<u>79,450.87</u>	<u>101,436.50</u>	<u>100,465.00</u>	<u>971.50</u>	<u>100.97%</u>

**EXPENDITURES
(REQUIREMENTS)**

REVENUES (RESOURCES)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	2,292.97	13,777.45	20,700.00	6,922.55	66.56%
INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00%
CONTINGENCY	0.00	0.00	79,765.00	79,765.00	0.00%
TOTAL FUND EXPENDITURES	<u>2,292.97</u>	<u>13,777.45</u>	<u>100,465.00</u>	<u>86,687.55</u>	<u>13.71%</u>
NET REVENUES OVER EXPENDITURES	<u>77,157.90</u>	<u>87,659.05</u>	<u>0.00</u>		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2026**

ELECTRICAL PERMIT FUND

REVENUES (RESOURCES)

NET REVENUES OVER EXPENDITURES	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	15,625.00	15,625.00	13,340.00	2,285.00	117.13%
PERMIT REVENUE	927.75	4,212.25	2,700.00	1,512.25	156.01%
TOTAL FUND REVENUE	<u>16,552.75</u>	<u>19,837.25</u>	<u>16,040.00</u>	<u>3,797.25</u>	<u>123.67%</u>

**EXPENDITURES
(REQUIREMENTS)**

CITY OF HARRISBURG	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	639.94	3,404.50	2,300.00	(1,104.50)	148.02%
INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00%
CONTINGENCY	0.00	0.00	13,740.00	13,740.00	0.00%
TOTAL FUND EXPENDITURES	<u>639.94</u>	<u>3,404.50</u>	<u>16,040.00</u>	<u>12,635.50</u>	<u>21.23%</u>
NET REVENUES OVER EXPENDITURES	<u>15,912.81</u>	<u>16,432.75</u>	<u>0.00</u>		

CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2026

DEBT SERVICES FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	133,895.00	133,895.00	143,995.00	(10,100.00)	92.99%
TAXES	11,567.98	296,698.87	472,458.00	(175,759.13)	62.80%
INVESTMENT REVENUE	1,753.30	5,416.28	6,225.00	(808.72)	87.01%
TOTAL FUND REVENUE	147,216.28	436,010.15	622,678.00	(186,667.85)	70.02%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PRINCIPLE	0.00	0.00	140,000.00	140,000.00	0.00%
INTEREST	0.00	158,380.75	316,760.00	158,379.25	50.00%
TOTAL FUND EXPENDITURES	0.00	158,380.75	622,678.00	464,297.25	25.44%
NET REVENUES OVER EXPENDITURES	147,216.28	277,629.40	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2026**

OFFICE EQUIPMENT FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	39,695.00	39,695.00	33,005.00	6,690.00	120.27%
INVESTMENT REVENUE	121.10	374.12	430.00	(55.88)	87.00%
TRANSFERS IN	0.00	75,000.00	75,000.00	0.00	100.00%
TOTAL FUND REVENUE	39,816.10	115,069.12	108,435.00	6,634.12	106.12%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
MATERIALS & SERVICE	12,508.10	57,255.90	87,755.00	30,499.10	65.25%
CAPITAL OUTLAY	1,392.83	3,315.36	20,680.00	17,364.64	16.03%
TOTAL FUND EXPENDITURES	13,900.93	60,571.26	108,435.00	47,863.74	55.86%
NET REVENUES OVER EXPENDITURES	25,915.17	54,497.86	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2026**

EQUIPMENT FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	427,015.00	427,015.00	422,480.00	4,535.00	101.07%
INVESTMENT REVENUE	1,571.63	4,855.09	5,580.00	(724.91)	87.01%
TRANSFERS IN	19,725.03	59,175.09	78,900.00	(19,724.91)	75.00%
TOTAL FUND REVENUE	448,311.66	491,045.18	506,960.00	(15,914.82)	96.86%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	464.08	9,844.63	506,960.00	497,115.37	1.94%
TOTAL FUND EXPENDITURES	464.08	9,844.63	506,960.00	497,115.37	1.94%
NET REVENUES OVER EXPENDITURES	447,847.58	481,200.55	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2026**

WATER FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	1,809,470.00	1,809,470.00	1,878,450.00	(68,980.00)	96.33%
SERVICES REVENUE	158,041.90	544,908.10	742,160.00	(197,251.90)	73.42%
INVESTMENT REVENUE	26,345.78	83,970.45	176,460.00	(92,489.55)	47.59%
MISCELLANEOUS REVENUE	2,058,951.57	2,325,630.57	3,527,600.00	(1,201,969.43)	65.93%
INTERFUND TRANSFERS	43,749.99	131,249.97	175,500.00	(44,250.03)	74.79%
TOTAL FUND REVENUE	4,096,559.24	4,895,229.09	6,500,170.00	(1,604,940.91)	75.31%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL SERVICES	126,287.01	361,054.32	546,715.00	185,660.68	66.04%
MATERIALS & SERVICE	47,115.46	210,645.89	322,535.00	111,889.11	65.31%
CAPITAL OUTLAY	856,175.22	2,791,978.63	5,229,500.00	2,437,521.37	53.39%
DEBT SERVICES	0.00	0.00	107,655.00	107,655.00	0.00%
TRANSFERS OUT	9,075.00	42,225.00	51,300.00	9,075.00	82.31%
CONTINGENCY	0.00	26,719.49	20,000.00	(6,719.49)	133.60%
TOTAL FUND EXPENDITURES	1,038,652.69	3,432,623.33	6,500,170.00	3,067,546.67	52.81%
NET REVENUES OVER EXPENDITURES	3,057,906.55	1,462,605.76	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2026**

SEWER FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	274,150.00	274,150.00	217,295.00	56,855.00	126.16%
SERVICES REVENUE	221,720.56	680,362.20	884,105.00	(203,742.80)	76.95%
INVESTMENT REVENUE	4,392.39	13,568.97	15,595.00	(2,026.03)	87.01%
MISCELLANEOUS REVENUE	0.00	6,432.00	7,430.00	(998.00)	86.57%
TOTAL FUND REVENUE	500,262.95	974,513.17	1,124,425.00	(149,911.83)	86.67%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
PERSONNEL SERVICES	126,286.53	361,053.48	548,805.00	187,751.52	65.79%
MATERIALS & SERVICE	56,008.21	177,313.05	252,535.00	75,221.95	70.21%
CAPITAL OUTLAY	18,003.36	28,489.71	65,000.00	36,510.29	43.83%
DEBT SERVICES	0.00	33,699.38	122,400.00	88,700.62	27.53%
TRANSFERS OUT	9,075.00	42,225.00	51,300.00	9,075.00	82.31%
CONTINGENCY	0.00	0.00	10,000.00	10,000.00	0.00%
TOTAL FUND EXPENDITURES	209,373.10	642,780.62	1,124,425.00	481,644.38	57.17%
NET REVENUES OVER EXPENDITURES	290,889.85	331,732.55	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2026**

WATER RESERVE FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	192,765.00	192,765.00	160,820.00	31,945.00	119.86%
INVESTMENT REVENUE	1,753.30	5,416.28	6,225.00	(808.72)	87.01%
TOTAL FUND REVENUE	194,518.30	198,181.28	167,045.00	31,136.28	118.64%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	167,045.00	167,045.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	167,045.00	167,045.00	0.00%
NET REVENUES OVER EXPENDITURES	194,518.30	198,181.28	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2026**

SEWER RESERVE FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	280,865.00	280,865.00	226,575.00	54,290.00	123.96%
INVESTMENT REVENUE	1,753.30	5,416.28	6,225.00	(808.72)	87.01%
TOTAL FUND REVENUE	282,618.30	286,281.28	232,800.00	53,481.28	122.97%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	232,800.00	232,800.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	232,800.00	232,800.00	0.00%
NET REVENUES OVER EXPENDITURES	282,618.30	286,281.28	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2026**

TRANSPORTATION SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	200,820.00	200,820.00	197,920.00	2,900.00	101.47%
ASSESSMENTS	0.00	0.00	33,490.00	(33,490.00)	0.00%
INVESTMENT REVENUE	2,619.38	8,091.80	9,300.00	(1,208.20)	87.01%
TOTAL FUND REVENUE	203,439.38	208,911.80	240,710.00	(31,798.20)	86.79%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	240,710.00	240,710.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	240,710.00	240,710.00	0.00%
NET REVENUES OVER EXPENDITURES	203,439.38	208,911.80	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2026**

PARKS SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	176,355.00	176,355.00	182,025.00	(5,670.00)	96.89%
ASSESSMENTS	0.00	0.00	19,790.00	(19,790.00)	0.00%
INVESTMENT REVENUE	1,913.84	5,912.23	6,795.00	(882.77)	87.01%
TOTAL FUND REVENUE	178,268.84	182,267.23	208,610.00	(26,342.77)	87.37%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	23,170.89	208,610.00	185,439.11	11.11%
UNAPPROPRIATED FUND BALANCE	0.00	0.00	0.00	0.00	0.00%
TOTAL FUND EXPENDITURES	0.00	23,170.89	208,610.00	185,439.11	11.11%

NET REVENUES OVER EXPENDITURES 178,268.84 159,096.34 0.00

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2026**

STORM DRAIN SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	46,750.00	46,750.00	46,320.00	430.00	100.93%
ASSESSMENTS	0.00	0.00	4,945.00	(4,945.00)	0.00%
INVESTMENT REVENUE	684.42	2,114.31	2,430.00	(315.69)	87.01%
TOTAL FUND REVENUE	47,434.42	48,864.31	53,695.00	(4,830.69)	91.00%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	53,695.00	53,695.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	53,695.00	53,695.00	0.00%
NET REVENUES OVER EXPENDITURES	47,434.42	48,864.31	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2026**

WATER SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	506,045.00	506,045.00	502,030.00	4,015.00	100.80%
ASSESSMENTS	0.00	0.00	46,440.00	(46,440.00)	0.00%
INVESTMENT REVENUE	1,753.30	5,416.28	6,225.00	(808.72)	87.01%
TOTAL FUND REVENUE	507,798.30	511,461.28	554,695.00	(43,233.72)	92.21%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	554,695.00	554,695.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	554,695.00	554,695.00	0.00%
NET REVENUES OVER EXPENDITURES	507,798.30	511,461.28	0.00		

**CITY OF HARRISBURG
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2026**

SEWER SDC FUND

REVENUES (RESOURCES)

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	DIFFERENCE	PERCENTAGE
BEGINNING FUND BALANCE	906,285.00	906,285.00	902,875.00	3,410.00	100.38%
ASSESSMENTS	0.00	0.00	39,485.00	(39,485.00)	0.00%
INVESTMENT REVENUE	5,259.88	16,248.84	18,675.00	(2,426.16)	87.01%
TOTAL FUND REVENUE	911,544.88	922,533.84	961,035.00	(38,501.16)	95.99%

**EXPENDITURES
(REQUIREMENTS)**

OBJECT CLASSIFICATION (DESCRIPTION)	PERIOD ACTUAL	YTD ACTUAL	BUDGET	REMAINING	PERCENTAGE
CAPITAL OUTLAY	0.00	0.00	961,035.00	961,035.00	0.00%
TOTAL FUND EXPENDITURES	0.00	0.00	961,035.00	961,035.00	0.00%
NET REVENUES OVER EXPENDITURES	911,544.88	922,533.84	0.00		

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF A DISCUSSION IN RELATION TO HARRISBURG’S FIRST VETERANS’ MEMORIAL SERVICE AND SPEAKER

STAFF REPORT:

- Exhibit A: Flyer
- Exhibit B: Introduction and BIO for Mary Tallouzi

ACTION: MOTION TO ALLOW FOR A CONTRIBUTION OF \$_____ TO BE PROVIDED TO THE WOUNDED WARRIOR PROJECT FOR SENDING MARY TALLOUZI TO PARTICIPATE IN THE VETERAN’S MEMORIAL SERVICE SCHEDULED FOR JUNE 13, 2026

THIS AGENDA BILL IS DESTINED FOR: Agenda – June 9, 2026

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
\$250 TO \$750	Yes	Community & Economic Development

STAFF RECOMMENDATION:
Staff recommends the Council decide how much funding to be provided to the Wounded Warrior Project in Support of our 1st Veterans’ Memorial

BACKGROUND INFORMATION:

Staff have been working on what is our first Annual Veterans Memorial Service actively for the last two months. Unfortunately, we have not yet been able to obtain a higher level of military support or speaker for this event. Staff reached out to the State’s Veterans Administration, and to the National Guard, but has yet to receive any contact. (We recognized that most of these groups have been focused on Memorial Day activities across Oregon.) Please see **Exhibit A** for the current flyer for this event. As of this last weekend, Staff reached out to the Wounded Warrior Project (WWP), as they have been active in our community in the past.

Staff was able to connect with the WWP who provides speakers who can give keynote addresses at various events. She offered to pay for travel if they were located in Oregon, as well as a donation to the organization, depending upon proposed speakers fees. To her surprise, as well as the agencies, they were able to send someone on very short notice. Speaker Mary Tallouzi, a Gold Star Mother and keynote speaker, will join us on the 13th of June. **Exhibit B** contains her Bio and Introduction.

Staff was surprised and gratified to find that the Wounded Warrior Project truly does not charge to send speakers to events, provided they can advocate for the project itself, while there, as well as supporting the event. Mary Tallouzi is being flown here from New Mexico for this event.

Staff has asked the speaker to tell her story, while also focusing on resilience, community, and leading from where you are, while also honoring military service. She also explained the significance of the day itself to Harrisburg, and to our Sister City Breal-sous-Montfort. Staff will have an opportunity to speak with Mary over the next week. Staff has also reached out to our local VFW group, and to the American Legion, giving them both opportunities to speak at the event.

Because there are no fees being charged to the City, Staff spoke with Mayor Duncan, who was favorable to providing a donation to the organization in lieu of a fee. A suggestion of \$250 to \$750 is being made at this time.

REVIEW AND APPROVAL:



06.01.26

Michele Eldridge Date
City Administrator

HARRISBURG 1ST ANNUAL VETERANS MEMORIAL



HONORING THOSE WHO SERVED
JUNE 13, 2026 ~ 2:00PM
HARRISBURG AREA MUSEUM
490 SMITH ST

- **Invocation - Chris Pace, Army Veteran (Calvary Chapel)**
- **Opening Welcome by Mayor Robert Duncan**
- **Key Note Address: Wounded Warrior Project - Gold Star Mother Mary Tallouzi**
- **Marilyn Smith-Pat Quinn-Hayworth Family Friend**
- **Russell Hayworth - Nephew of 1st Lt. Russell Quinn
'Flyover of an AT6 Texan by Bryan Harper' arranged by Russ Hayworth**

Today we gather to honor the courage, service, and sacrifice of our veterans. Their steadfast commitment to duty has protected our freedoms and strengthened our communities. We remember those who returned home and those who gave their lives in service to our nation. May we carry their legacy forward with gratitude and respect.

*In Memorium ~ 1st Lt. Russell Quinn
June 13, 1944*



Mary Tallouzi grew up in a family tightly tied to military service. As a young girl, she remembers hearing the war stories of her half-brother Sam, a prisoner of war in Korea who also went on to serve in Vietnam. When she was six years old, her brothers Frank and Mario also volunteered to serve during Vietnam. But the stress she felt when her brothers deployed was nothing compared to how she would feel decades later, when her sons Christopher and Daniel deployed to Iraq with the U.S. Army.

Thankfully, Christopher came home safely after his 2004 deployment – but Daniel wasn't so lucky. On September 25, 2006, he was wounded during a mortar attack in Iraq. Shrapnel the size of a quarter crossed both hemispheres of Daniel's brain and lodged in the center. He endured more than two years in hospitals before returning home. Mary served as Daniel's caregiver throughout his recovery; it was a 24-hour-a-day job she performed with great love. But it was also a job she didn't have to undertake alone.

.....
"WOUNDED WARRIOR PROJECT PAVED THE ROAD FOR ME TO LEARN ADVANCED CARE SO I COULD BE THE BEST POSSIBLE CAREGIVER FOR MY SON, DANIEL. THEY WERE ALWAYS THERE WHEN I NEEDED THEM. I REMAIN FOREVER GRATEFUL."
.....

"I met Wounded Warrior Project® (WWP) in October 2006 when Daniel transitioned to Walter Reed Army Medical Center," remembers Mary. "Wounded Warrior Project staff entered the room and, without missing a beat, addressed Daniel first. The rest of the world had become accustomed to speaking to his mother since Daniel was in a coma. They thanked him for his service and presented him with a backpack – a symbol of waking up and moving forward. And they let me know I would not be alone."

Unfortunately, Daniel passed away on February 28, 2009, due to complications from his brain injury. But even without Daniel, Mary knew she still had a mission to accomplish.

"Life stops for the advocate," says Mary. "As a caregiver, I experienced that profound change of life. We cannot accept the status quo when it comes to the care of our Veterans. We must strive to change the mindset of America and build a stronger network for the care of our veterans and the support of their caregivers."

Armed with this noble purpose, Mary stayed connected with WWP and continues to advocate for the needs of injured veterans and their families. Though she's no longer a military caregiver herself, she knows it's a full-time job that offers very little respite. And she knows that for many, it's vital to realize people like those at WWP are there for you when you need them.

"For many caregivers, respite time isn't even really respite time. It's a trip to the grocery store," says Mary. "You're still busy, running errands and doing things for the family. Even having time for a quiet shower in the morning – something most people take for granted – can be a cherished moment for a caregiver. But the Wounded Warrior Project Independence Program can help caregivers find time to still lead their own lives. That's why I'm so passionate about sharing WWP with everyone I possibly can."



MARY TALLOUZI



Mary Tallouzi raised three children, Christopher, Daniel, and Jennifer, mostly as a single parent. When they graduated high school, Christopher and Daniel proudly served their country in the United States Army, and both deployed to Iraq. But in 2006, Mary got the call no mother wants – her son Daniel had been severely injured.

Mary put her life on hold to care for Daniel full-time, and thanks to the help of Wounded Warrior Project®, she met other caregivers who helped show her the best way to advocate and care for her son.

Because of the impactful help she received, Mary dedicated herself to serving warriors and their families and making sure they had access to the same resources she did. Now, she travels the country, sharing her unique story of tragedy and triumph to remind us all what's really important in our lives.

Here to speak with us today, please welcome, from Wounded Warrior Project, Ms. Mary Tallouzi (tuh-LOO-zee).



Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

- Exhibit A: City Council Minutes for April 14, 2026, and May 12, 2026
- Exhibit B: Payment Approval Report for May 2026
- Exhibit C: Municipal Court Collections Report for May 2026
- Exhibit D: Municipal Court Citation Report for May 2026
- Exhibit E: Code Enforcement Report for May 2026

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

- 1. The City Council Minutes for April 14, 2026, and May 12, 2026**
- 2. The Payment Approval Report for May 2026**

THIS AGENDA BILL IS DESTINED FOR: Consent Agenda –June 9, 2026

STAFF RECOMMENDATION:

Staff recommends the City Council approve the consent list.

Building Permits:

May 2026: Submitted: 4
 Issued: 2
New Homes: Issued: 0

Residential Valuation: \$7,500.00
Commercial Valuation: \$.00
2026 YTD Valuation: \$109,124.00

Please note valuation is not added to the City's property tax base until the fall period following when the permit is finalized. As such, the typical timeframe for most construction to show up on our tax base is the following year in November. The valuation figure includes new home values, the value of commercial or industrial construction, and the value of extensive remodels.

Business Licenses Issued:

- There were no business licenses issued in the month of May 2026

Harrisburg Municipal Court:

- The Collection Report (**EXHIBIT C**) for the month of May 2026 is \$7,159.03 which includes \$3,424.03 from collections. Please note that Court was not held in the month of May.
- The Citation Report (**EXHIBIT D**) shows there were 43 citations issued in the month of May 2026 for a total of 57 offenses. There was one defendant charged with DUII Drugs, Reckless Endanger, Fail to Perform Duties of the Driver and Reckless Driving. There were two defendants charged with Criminal Mischief III (Eagle Park vandalism) and one with Theft III.

Monthly Code Enforcement: Exhibit E shows the monthly code enforcement action taken during the month of May 2026.

Committee Minutes: Please note all committee/board minutes are approved by the individual committee, and not by the City Council consent agenda approval.

Harrisburg and HRA Budget Committee: Chairperson Dana Henry
The Harrisburg and HRA Budget Committee will meet on Monday, May 11, 2026. Those minutes are not yet available.
Next Years Scheduled Meeting: TBD

Library Board: Chairperson Alexandria Bennett
The Library Board last met on May 5, 2026. Those minutes are not yet available.
Next Scheduled Meeting: July 7, 2026

Personnel Committee: Chairperson Kimberly Downey
The Personnel Committee last met on February 18, 2026. Those minutes are not yet available.
Next Scheduled Meeting: TBD

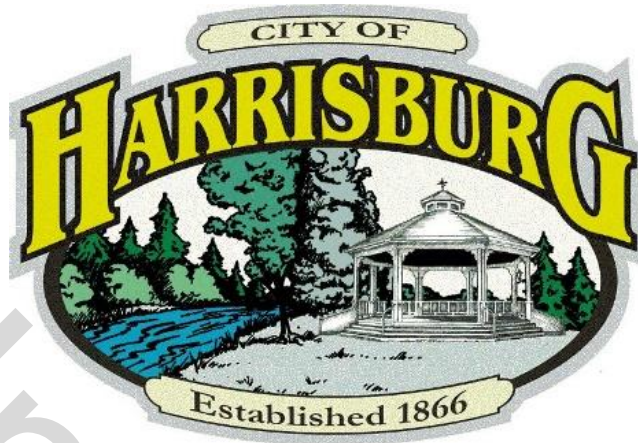
Planning Commission: Chairperson Todd Culver
The Planning Commission last met on May 19, 2026. Those minutes are not yet available.
Next Scheduled Meeting: June 16, 2026

REVIEW AND APPROVAL:

Lori Ross 06/02/2026

Lori Ross Date
City Recorder

This document is supplemented by agenda packet materials, meeting materials distributed and audio recordings of the meeting and may be reviewed upon request to the City Recorder.



City Council Minutes
April 14, 2026

Mayor: Robert Duncan, Presiding
 Council President: Mike Caughey, Present
 Councilors Present: Kimberly Downey, Randy Klemm, Charlotte Thomas, Cindy Knox, and Dana Henry
 Staff Present: City Administrator Michele Eldridge, Public Works Director Chuck Scholz, Finance Director/Deputy City Recorder Cathy Nelson and City Recorder/Municipal Court Administrator Lori Ross
 Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

The Pledge of Allegiance was led by Mayor Robert Duncan.

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at the hour of 6:34pm

CONCERNED CITIZEN(S) IN THE AUDIENCE: All in attendance were there for items on the agenda.

THE MATTER OF THE MAYOR PROCLAIMING APRIL AS CHILD ABUSE PREVENTION AND AWARENESS MONTH: Ross informed Council the City was not provided with updated stats for the proclamation. Council President Caughey read the proclamation aloud on behalf of Mayor Duncan. Mayor Duncan then referred to **Addendum 1** adding that of the over 130,000 people sharing sexual abuse materials, a huge percentage are known family/friends. Mayor Duncan urged the Council, the audience and staff, not to remain silent.

THE MATTER OF A REQUEST FROM THE EDITOR OF THE BROWNSVILLE TIMES TO PRESENT INFORMATION ABOUT THE NEWSPAPER TO THE CITY COUNCIL: Sharon Banks, Chair for The Brownsville Times Board, presented **Addendum 2**. Some of the presentation highlights included:

April 14, 2026

- Harrisburg's local representative is Caitlyn Walden, who was also present this evening.
- A digital version is available and accounts for only 20% of their subscribers.
- The paper is non-partisan and covers both sides of politics.
- The paper is available every Thursday and costs \$96 per year.
- The paper is currently not available for legal notices until they are re-established for 1 year.
- Eldridge to reach out to Banks or Walden with information about our Sister City relationship with Breal-sous Montfort and the anniversary celebration.

THE MATTER OF A REQUEST FOR AN INCREASE IN OPERATIONAL FEES PAID TO THE TRI-COUNTY CHAMBER OF COMMERCE FOR OPERATING THE SUMMER SOUNDS CONCERT SERIES PROGRAM: Eldridge referred to page 9 of the agenda and noted the suggested changes to the MOU (Memorandum of Understand) which include the City receiving a copy of the vendor Liability Insurance, the change in sponsorship fee and the notation that the MOU was amended to reflect the new fee.

- Rhonda Giles, the Tri-County Chambers of Commerce Director, approached Council. Giles commented on the increase in attendance for the Summer Concert Program due to more time involved in marketing and promoting. She added the ASCAP (American Society of Composers, Authors and Publishers) fees are based on attendance which have increased to \$400, leaving the remaining funds for bands.
- Klemm asked if the food vendors pay for permits to assist with the cost. Giles replied that most vendors in attendance take a loss compared to their normal locations and are here to reach new customers.
 - **Klemm motioned to approve the request for an additional \$500 to be paid for the Summer Sounds Program and was seconded by Downey. The motion passed unanimously by a vote of 6-0.** (Yes: Klemm, Downey, Caughey, Thomas, Knox, and Henry. No: None.)

THE MATTER OF APPROVING THE CONSENT LIST: No comments or concerns.

- Thomas **motioned to approve the consent list and was seconded by Downey. The motion passed unanimously by a vote of 6-0.** (Yes: Thomas, Downey, Caughey, Klemm, Knox and Henry. No: None.) A motion to approve the consent list will approve the following:
 - **The City Council Minutes for February 10, 2026, and March 10, 2026**
 - **The Payment Approval Report for March 2026**

CITY ADMINISTRATOR VERBAL REPORT:

- Eldridge referred to **Addendum 3**, the annual donation request from Meals on Wheels, adding that 100% of the contribution goes to helping Harrisburg's residents.
- Eldridge then referred to **Addendum 4**; Mayfest presented by the HART Community Center.
- An Open House at The Gallery, will be held April 18th from 11am to 4pm.
- Eldridge will be meeting with Junction City Interim City Administrator, Spencer Nebel, to go over the transition schedule for taking over solid wastes services.
- On June 13th, a Veteran's Memorial Service will be held at the Harrisburg Museum at 2pm. The event includes attendance by Russ Hayworth, Marilyn Smith, the American Legion and the handing out of both American and French flags. The event will be video taped in order to share with our Sister City, Breal-sous Montfort. This will be an annual event moving forward.

April 14, 2026

- Eldridge added the Veteran's Monument is scheduled to be delivered by the 4th of July and an event will be scheduled for July 2nd if it arrives on time.
- At the next SMAC meeting, they will discuss whether they want to pursue a policy team. Eldridge stated the date is not yet set for the meeting.

OTHERS:


- The City received a \$1,800 Risk Management Grant that will be used for the installation and service of a panic button system.
- Eldridge informed Council she heard from Congresswomen Bynum and the City was not the recipient of the \$2.2M Grant request for Eagle Park.
- Eldridge informed Council the City had a resident inquired about renting BN Park for a private birthday party which included the use of an inflatable bounce house. After discussion, the consensus was to keep BN Park, a first come first serve park and to not allow the use of a bounce house as per the recommendation of CIS, the City's insurer.
- Ross thanked Council for submitting their Statement of Economic Interest (SEI) before the deadline.

THE MATTER OF HOLDING AN EXECUTIVE SESSION UNDER ORS 192.660(2)(H) TO CONSULT WITH COUNSEL CONCERNING THE LEGAL RIGHTS AND DUTIES OF A PUBLIC BODY WITH REGARD TO CURRENT LITIGATION OR LITIGATION LIKELY TO BE FILED: The Executive Session was canceled for this meeting.

With no further business, the City Council Meeting adjourned at the hour 7:48pm.

Mayor

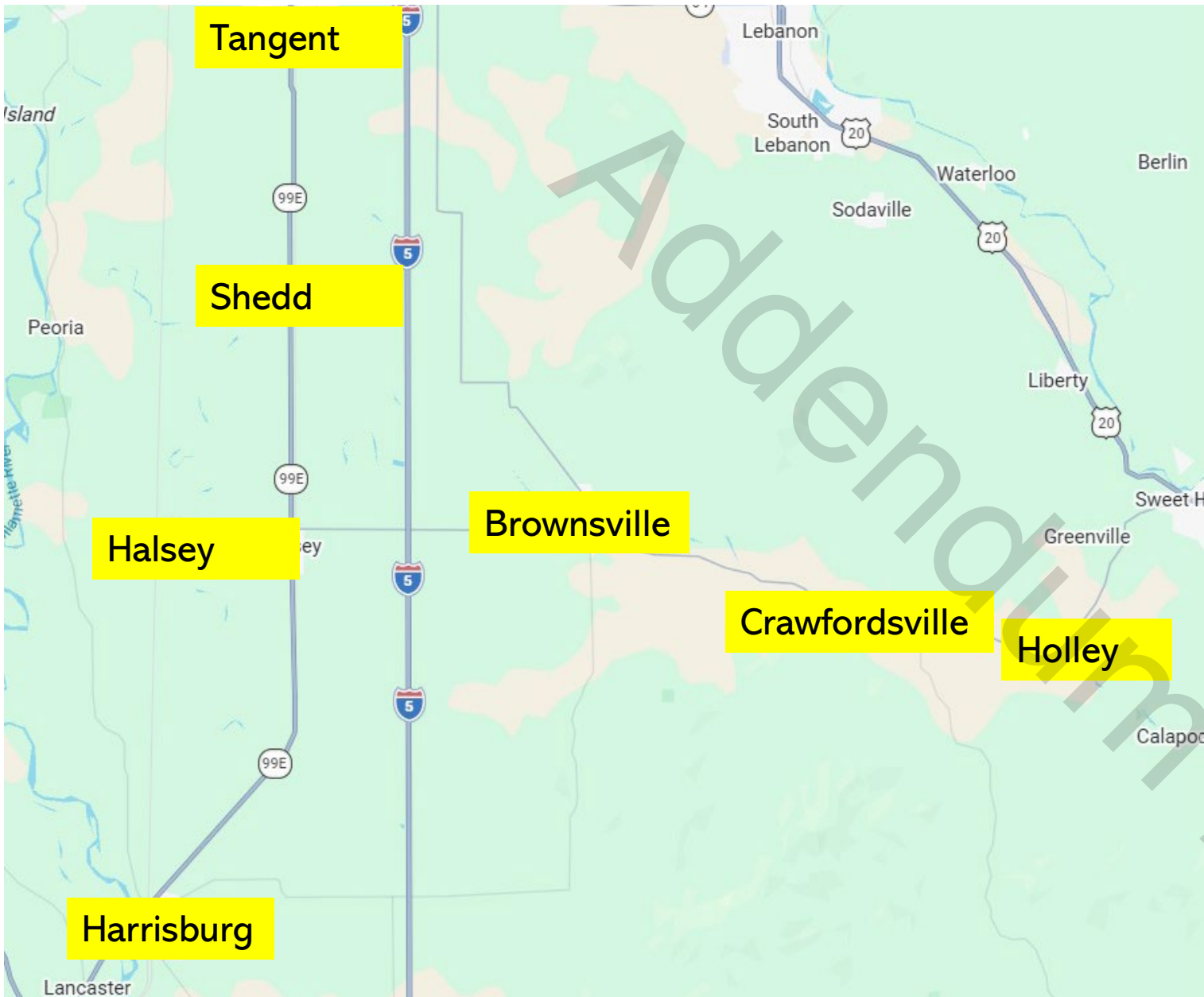
City Recorder



A map of North America, including the United States, Canada, and Mexico, is covered with hundreds of red location pins. The pins are most densely packed in the eastern and central United States. In the top right corner of the map area, there is a white icon of a heart with a pulse line. The background of the entire slide is dark blue with a pattern of faint, repeating red location pins.

340,000 offender IP addresses viewed child sexual abuse material in the last 6 months

**BEHIND THE RED DOTS
ARE CHILDREN WAITING
TO BE PROTECTED**



A Regional Community Newspaper



About us

We are local residents bringing back our community newspaper with a new business model.

We are a nonprofit organization operating with 50 volunteers and 1 paid editor.

<https://brownsvilletimes.org/writers/>

We have grown to 743 subscribers in less than a year.

Expansion to Harrisburg

Addendum 2

WHY?

- Local news desert
- Part of our community

HOW?

- Direct mail outreach
- Participate in Local Events
- Include Harrisburg news in the paper

GOAL?

- Add 400 more subscribers

Note from Harrisburg Subscriber

3/27/2026

Thank you for the
Residential Customer card.
3/26/2026.

I have been lost
since the Tri County
paper stopped home
delivery several years
ago. I
again - Thank you.

Norma Martinka

How We Operate

1. Correspondent reports news to editor or board chair;
2. News is assigned to a writer – immediately if breaking news or through our editorial board process if not time sensitive;
3. Writer develops a story;
4. Writer presents the story to their editor;
5. Editor makes corrections and formats article for publication;
6. Article is published.

Local News Correspondents

Tangent – Marcy Hermens

Shedd - Vacant

Halsey – Larissa Gangle

Crawfordsville – Mikayle Stole

Brownsville – Jeff Brown

Harrisburg – Caitlyn Walden

What Correspondents do

They are the eyes and ears of your community

- Report on upcoming and past events
- Let us know about historical stories in your area
- Let us know about local achievements and citizens needing recognition
- Tell us about star athletes
- Most also write articles or columns



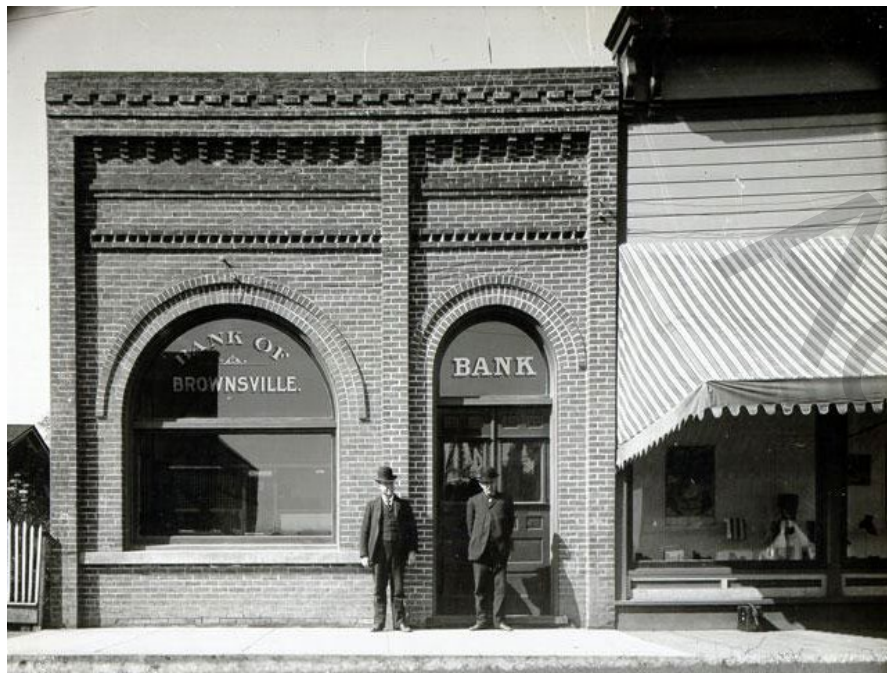
Preserving Local History & Identity

The Times has been our paper for 137 years. A newspaper with such a long history is a living archive of the community's past. It has documented generations of stories, milestones, and local achievements.

Local Journalism Matters

Unlike social media or national outlets, a community newspaper provides reporting on local government, schools, businesses, and events. It ensures residents stay informed about local happenings and issues.





A Platform for Community Voices

The newspaper gives residents a space to share stories, celebrate achievements, and discuss issues through letters to the editor, guest columns, and community features.



Economic and Business Support

Local businesses rely on the paper for affordable, targeted advertising.

Subscribers support the businesses that advertise in the local paper

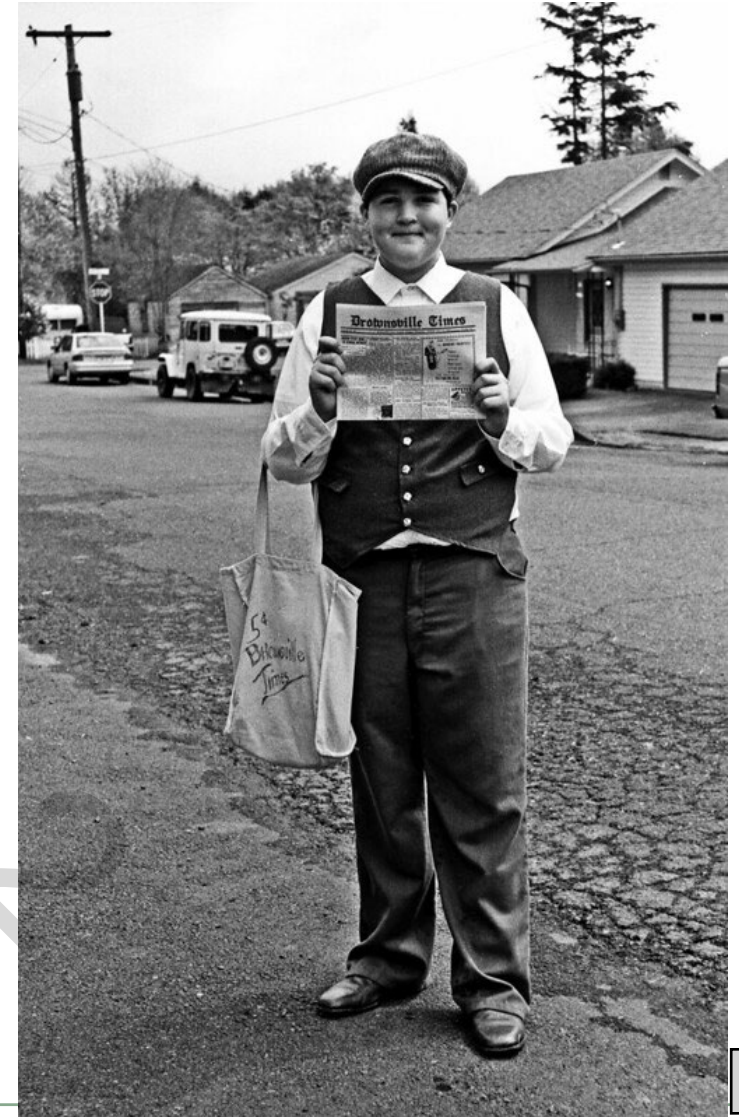


Bridging the Digital Divide

Not everyone has access to online news. Many seniors and lower-income residents still rely on print newspapers for information.

To reach the broadest audience, we offer both digital and print subscription options.

<https://brownsvilletimes.org/138-No-15/>



Encouraging Civic Engagement

Community newspapers help drive voter participation and civic involvement by covering local elections, town hall meetings, and policy changes in a way that national media does not. We are however **non-partisan**.



Boosting Local Arts, Culture, and Events



The paper supports local artists, musicians, theater productions, and community events by providing coverage and promotion. Without it, many cultural activities might struggle to find an audience.

Maintaining a Sense of Connection



The newspaper fosters a sense of belonging by sharing personal stories, obituaries, school achievements, and sports updates—keeping residents connected to their neighbors and their town.

Our Goal



To develop a thriving community newspaper: a publication that will continue to stand the test of time and be a true historic treasure for our community.

How You Can Help

- Give generously.
- Round up your subscription. Amounts donated over the cost of the subscription are tax deductible.
- Sign up to be a writer or photographer. Many writers that are subject-matter experts have already signed up. The board will organize the writers into groups based on topic with multiple participants to generate robust, interesting and informative content.
- Sign up to help with administrative duties like bookkeeping, delivering papers to newsstands, or staffing the desk.

The Brownsville Times Board of Directors

Thank you

Sharon Banks, Chair

Michael Humphreys, Treasurer

Dan Murphy, Secretary

Jeff Brown, Advertising Manager

Carolyn Pearce, Subscription Manager

Don Lyon, Distribution Manager

Eric Kilgore, Member at Large

Contact: Sharon Banks

Phone: 541-915-9322 call or text

Email: thebrownsvilletimes@gmail.com

March 5, 2026

Harrisburg City Council
120 Smith Street
PO Box 378
Harrisburg, OR 97446

Dear Councilors,

Meals on Wheels provides vital support to aging adults and adults with disabilities in our region by delivering fresh, nutritious meals to their homes and offering welcoming community dining opportunities. Beyond food, the program provides regular wellness checks and friendly contact that help reduce social isolation, identify emerging needs early, and support residents in remaining healthy and independent in their own homes.

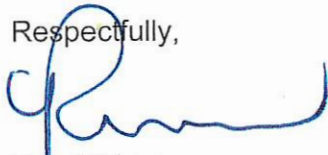
Many participants that Meals on Wheels serve often face overlapping challenges such as limited income, chronic illness, and social isolation. When basic nutrition and regular contact are missing, small health concerns can escalate into serious medical issues and costly interventions. By ensuring dependable meals and routine check-ins, Meals on Wheels helps prevent avoidable health complications and strengthens the safety net for vulnerable residents.

In 2025 Meals on Wheels delivered approximately **\$32,655** worth of services to the community of Harrisburg. During this time, **3,110** meals were delivered to homebound Harrisburg participants, offering both vital nutritional support and meaningful opportunities for connection.

To help sustain this essential service, we respectfully request a contribution of \$2,000 from the City of Harrisburg. One hundred percent of the City's investment will go directly toward meal purchases, which include daily check-ins that help protect the health and safety of some of Harrisburg's most vulnerable residents. Local partnerships like yours are critical to maintaining timely access to services, allowing the program to meet community demand and continue operating without a waiting list.

I would welcome the opportunity to share more about the program's impact and discuss how Meals on Wheels can continue supporting Harrisburg residents in the year ahead. Thank you for your time, your leadership, and your commitment to the well-being of your community.

Respectfully,



Randi Moore
Program Director
Senior, Disability, and Community Services Programs

HART COMMUNITY CENTER PRESENTS

MAYFEST

2026

Saturday, May 2nd | 1:00 PM – 4:00 PM

HART COMMUNITY CENTER

▣ Activities & Fun

PLANT & TAKE HOME!

Choose your favorite flower or herb to plant in a starter pot – then take it home and watch your garden grow!

2ND ANNUAL BEARD COMPETITION

Show off your best facial hair – real or fake! Enter a category and compete for glory.

- Longest
- Fullest
- Most Creative
- Saddest
- Best Fake

Judging: 3:00 PM | Winners Announced: 3:30 PM

10-MINUTE ESCAPE ROOM

Gather your team and solve the "Community Conundrum" before time runs out. Think fast!

GAMES & PRIZES

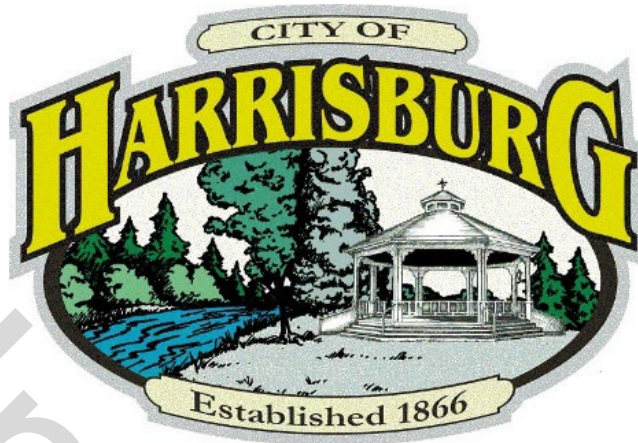
Fun games all afternoon with exciting prizes for winners. Get in on the action!

▣▣ Food & Refreshments

Food & Refreshments On-Site!

Delicious food and refreshments will be available on-site.
Details coming soon – stay tuned!

This document is supplemented by agenda packet materials, meeting materials distributed and audio recordings of the meeting and may be reviewed upon request to the City Recorder.



City Council Minutes
May 12, 2026

Mayor: Robert Duncan, Absent (Excused)
 Council President: Mike Caughey, Absent (Excused)
 Councilors Present: Kimberly Downey, Charlotte Thomas, Cindy Knox,
 and Dana Henry
 Councilors Absent: Randy Klemm (Excused)
 Staff Present: City Administrator Michele Eldridge, Public Works Director Chuck
 Scholz, Finance Director/Deputy City Recorder Cathy Nelson and
 City Recorder/Municipal Court Administrator Lori Ross
 Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

CALL TO ORDER AND ROLL CALL. Due to the absence of both, Mayor Robert Duncan and Council President Mike Causey, the meeting was called to order by Pro-Tem Council President Thomas at the hour of 6:32pm.

CONCERNED CITIZEN(S) IN THE AUDIENCE. All in attendance were there for items on the agenda.

THE MATTER OF A PROCLAIMING MAY 2026 AS MENTAL HEALTH MONTH IN HARRISBURG: Thomas read the Proclamation on behalf of Mayor Duncan and proclaimed May 2026 as Mental Health Awareness Month. Thomas and Staff thanked Dick Knowles, the Chairperson for the Linn County Mental Health Advisory Board, for being present this evening and for all they do.

THE MATTER OF REVIEWING AND APPROVING THE BID FOR AN RECTANGULAR RAPID FLASH BEACON (RRFB) AT HWY 99 AND SMITH STREET: Scholz informed Council it has been a 12-year process getting the beacon installed and if Council approves, Scholz will contact

May 12, 2026

Pacific Northwest Natural Gas to begin moving the gas lines before the contractor start date of July 6th. Scholz hopes to have the job completed by the start of the school year.

- Henry inquired if the recommendation for Brown Contracting was due to it being the lowest bid. Scholz replied that since it's ODOT's right-of-way, it would have to be one of their contractors who installs RRFB's, so they met the requirements.
 - Downey **motioned to recommend that the contract be awarded to Brown Contracting Inc, in the amount of \$68,762 and was seconded by Henry. The motion passed unanimously by a vote of 4-0.** (Yes: Downey, Henry, Thomas, and Knox. No: None.)

THE MATTER OF REVIEWING AND APPROVING THE BID FOR A PORTABLE TRAILER

MOUNTED BACKUP POWER GENERATOR: Scholz informed Council this purchase had already been approved as part of the water bond project funds and added that due to currently having a contract with an owner of a Hydrovactor to hire for emergency calls if necessary, Scholz would like to use the equipment funds, to pay cash for the generator instead of taking a loan out, therefore, it's been brought to Council. Scholz added that Sourcewell is able to accommodate different voltages with the addition of a selector switch, making it more universal for all stations. Lastly, the company who services our current generators is also able to supply parts for the new generator if needed.

- Henry asked if the entire purchase would come out of the line item; hydrovactor in the equipment fund. Scholz replied that at this time he's not certain but feels the majority of the cost will.
- Henry then asked if it would need to be brought back to the Budget Committee for approval. Nelson replied the change would be noted at the adoption of the budget meeting, as amended, and it would be just transferring allocated funds from one line item to another. Nelson added the requirements for further approval of the Budget Committee would be for any change made that is over 10% of the total general fund.
 - Knox **motioned to award the contract to CAT via Sourcewell Contract #092222-CAT for \$225,619 and was seconded by Downey. The motion passed unanimously by a vote of 4-0.** (Yes: Knox, Downey, Thomas and Henry. No: None.)

THE MATTER OF APPROVING THE CONSENT LIST: No comments or concerns.

- Henry **motioned to approve the consent list and was seconded by Downey. The motion passed unanimously by a vote of 4-0.** (Yes: Henry, Downey, Thomas, and Knox. No: None.) **A motion to approve the consent list approved the following:**
 - **The City Council Minutes for March 24, 2026**
 - **The Payment Approval Report for April 2026**
 - **Appointment of Alexandria Bennett to the Library Board for a term ending June 30, 2026**

CITY ADMINISTRATOR VERBAL REPORT:

- Eagle Park will be having a grand re-opening celebration on May 21st from 3pm to 6pm with the ribbon cutting ceremony being held at 4:30pm. Cupcakes will be served and they will be celebrating the completion of the first grant which also provided benches, picnic tables and signs. Eldridge informed Council the plan is to have the park open to traffic from Memorial Day weekend to Labor Day.
- Harrisburg Christian Church will be updating the landscaping at the north entry point of the City on May 16th at 9am. The City will be providing bark and rock, but the labor will be provided by the church. Everyone is welcome to participate.

May 12, 2026

- June 2nd, from 1pm to 4:30pm, our local branch will be participating in Key Bank Neighbors Make a Difference Day and will be assisting with planting either at the gazebo or at Eagle Park.

OTHERS

- Eldridge added they will also have 55 students assisting this Thursday, May 14th with cleaning up the trails at Eagle Park and assisting the Museum with relocating some heavy items as they prepare for the Veterans Memorial Celebration.
- The LOC Small City Meeting will be held this Friday, May 15th at 11am in the Municipal Center. Eldridge informed Council that even if they haven't registered, they are still encouraged to attend.
- Eldridge referred to **Addendum 1**, a letter addressed to Mayor Duncan from Business Oregon, which after the audit review indicates the project for the Special Public Works Fund Program, is in compliance with the contract.

With no further business, the City Council Meeting adjourned at the hour of 7:02pm.

Mayor

City Recorder



April 24, 2026

The Honorable Robert Duncan, Mayor
City of Harrisburg
120 Smith Street
Harrisburg, OR 97446

RE: Monitoring for Special Public Works Fund Program, Water System Improvements,
Project Number B25004

Dear Mayor Duncan:

On April 22, 2026, I conducted a review of legal, financial, and other documents related to the project.

The review indicates that the project is being administered in compliance with the contract, will be completed in a timely fashion, and will fulfill the objectives stated in the contract.

We would like to thank your staff for providing assistance during the review. If you have any questions, please contact me at 971-719-6147, or by email at carolyn.craig@biz.oregon.gov.

Sincerely,

Carolyn Craig

Carolyn Craig, Regional Project Manager
Business Oregon

c: Chuck Scholtz, Public Works Director
Heather Stevens, Regional Development Officer

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
1206						
1206	Analytical Lab & Consultants	182230	Water Testing	04/07/2026	384.00	52-65-4200
1206	Analytical Lab & Consultants	182231	Water Testing	04/07/2026	418.00	52-65-4200
1206	Analytical Lab & Consultants	182281	Water Testing	04/08/2026	53.00	52-65-4200
1206	Analytical Lab & Consultants	182373	Water Testing	04/15/2026	272.00	51-65-4600
1206	Analytical Lab & Consultants	182374	Water Testing	04/15/2026	384.00	52-65-4200
1206	Analytical Lab & Consultants	182416	Water Testing	04/16/2026	85.00	52-65-4200
1206	Analytical Lab & Consultants	182417	Water Testing	04/16/2026	384.00	52-65-4200
1206	Analytical Lab & Consultants	182479	Water Testing	04/22/2026	492.00	52-65-4200
1206	Analytical Lab & Consultants	182480	Water Testing	04/22/2026	146.00	52-65-4200
1206	Analytical Lab & Consultants	182481	Water Testing	04/22/2026	180.00	52-65-4200
1206	Analytical Lab & Consultants	182744	Water Testing	04/30/2026	326.00	52-65-4200
Total 1206:					3,124.00	
2946						
2946	BNSF Railway Company	26005195	Park Lease	05/04/2026	529.41	10-72-2100
Total 2946:					529.41	
3693						
3693	Branch Engineering Inc	24464	Engineering Services	04/28/2026	17,725.04	51-78-8015
3693	Branch Engineering Inc	24465	Engineering Services	04/28/2026	420.00	10-41-4000
3693	Branch Engineering Inc	24466	Engineering Services	04/28/2026	2,171.25	10-41-4000
3693	Branch Engineering Inc	24467	Engineering Services	04/28/2026	3,826.25	11-42-2100
3693	Branch Engineering Inc	24470	Engineering Services	04/28/2026	11,824.50	51-78-8015
Total 3693:					35,967.04	
3773						
3773	CenturyLink	784326030	Phone Bill	05/04/2026	2.00	10-69-3500
3773	CenturyLink	APRIL 2026	Phone Bill	04/28/2026	17.28	10-69-3500
3773	CenturyLink	APRIL 2026	Phone Bill	04/28/2026	42.51	52-65-3500
3773	CenturyLink	APRIL 2026	Phone Bill	04/28/2026	46.16	52-65-3500
3773	CenturyLink	APRIL 2026	Phone Bill	04/28/2026	40.97	10-69-3500
3773	CenturyLink	APRIL 2026	Phone Bill	04/28/2026	46.16	52-65-3500
3773	CenturyLink	APRIL 2026	Phone Bill	04/28/2026	42.51	52-65-3500
3773	CenturyLink	APRIL 2026	Phone Bill	04/28/2026	46.16	52-65-3500
3773	CenturyLink	APRIL 2026	Phone Bill	04/28/2026	40.96	52-65-3500
3773	CenturyLink	APRIL 2026	Phone Bill	04/28/2026	40.97	51-65-3500
3773	CenturyLink	APRIL 2026	Phone Bill	04/28/2026	44.61	51-65-3500
Total 3773:					410.29	
2939						
2939	Cobalt Computer Services, Inc.	34716	Computer Service	04/30/2026	284.70	40-65-8015
2939	Cobalt Computer Services, Inc.	34834	Computer Service	04/30/2026	810.00	40-65-8015
2939	Cobalt Computer Services, Inc.	34834	Computer Service	04/30/2026	438.75	40-65-8050
Total 2939:					1,533.45	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
2720						
2720	Comcast	MAY 2026	Internet Service	05/02/2026	435.23	10-60-2000
2720	Comcast	MAY 2026 PW	Internet Service	05/01/2026	157.42	51-65-3550
2720	Comcast	MAY 2026 PW	Internet Service	05/01/2026	157.43	52-65-3550
2720	Comcast	MAY 26 LIB	Internet Service	04/23/2026	286.85	24-60-2525
Total 2720:					1,036.93	
3913						
3913	DataBar Inc	274827	Utility Billing Statements	05/01/2026	461.62	52-74-2200
3913	DataBar Inc	274827	Utility Billing Statements	05/01/2026	461.62	51-74-2200
3913	DataBar Inc	274827	Utility Billing Statements	05/01/2026	66.02	23-70-2500
Total 3913:					989.26	
3966						
3966	DCBS Fiscal Services	APRIL 2026	State Surcharge - Building/Electric	04/30/2026	79.26	27-70-1050
3966	DCBS Fiscal Services	APRIL 2026	State Surcharge - Building/Electric	04/30/2026	103.80	26-70-1050
Total 3966:					183.06	
3896						
3896	Delapoer Kidd PC	2228	Attorney Fees	05/01/2026	1,575.00	10-42-2700
3896	Delapoer Kidd PC	2228	Attorney Fees	05/01/2026	1,575.00	10-42-2500
Total 3896:					3,150.00	
1000						
1000	DEQ	WW OPCERT	Operator Certification	04/29/2026	132.08	52-65-5000
Total 1000:					132.08	
3979						
3979	ES&A Sign and Awning	SC16646	Welcome to Harrisburg Sign	04/30/2026	600.00	10-72-4000
Total 3979:					600.00	
1946						
1946	Ferguson Waterworks	1369989	P/W Misc. Expense	04/16/2026	506.18	51-65-4600
1946	Ferguson Waterworks	1369991	P/W Misc. Expense	04/14/2026	58.62	51-65-4600
Total 1946:					564.80	
1947						
1947	H & J Construction, Inc.	5735	Pipe Burst	04/23/2026	4,514.80	51-78-8015
Total 1947:					4,514.80	
4071						
4071	HP Civil, Inc.	20-009C #20	Water Treatment Project	05/04/2026	70,803.50	51-78-8015
Total 4071:					70,803.50	
1220						
1220	Hurd's Custom Machinery, Inc.	48149	Public Works Supplies	04/03/2026	141.93	10-72-4000
1220	Hurd's Custom Machinery, Inc.	48276	Public Works Supplies	04/21/2026	127.35	10-72-4000

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 1220:					269.28	
2543						
2543	Industrial Source	2562181	Misc. P/W Supplies	04/30/2026	19.52	51-65-4600
2543	Industrial Source	2562181	Misc. P/W Supplies	04/30/2026	19.52	52-65-4600
Total 2543:					39.04	
1221						
1221	Jerry's Home Improvement	338736/1	Misc Public Works Supplies	04/13/2026	31.47	10-72-4000
Total 1221:					31.47	
3968						
3968	Junction City	APRIL 2026	Building/Electrical Permit Fees	04/30/2026	429.32	27-70-1000
3968	Junction City	APRIL 2026	Building/Electrical Permit Fees	04/30/2026	562.26	26-70-1000
Total 3968:					991.58	
1479						
1479	Junction City Farm & Garden	4236	Misc Public Works Supplies	04/30/2026	209.50	10-72-6700
Total 1479:					209.50	
4048						
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	246.40	10-63-2200
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	63.34	51-78-8015
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	33.54	10-60-2300
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	160.00	10-63-2100
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	60.76	24-60-2000
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	19.94	24-60-3050
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	22.00	10-53-2200
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	15.59	10-53-2200
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	4.24	10-60-2300
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	15.80	10-42-2800
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	578.34	10-63-2200
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	24.48	10-42-2800
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	159.00	10-63-2000
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	69.99	23-70-2700
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	59.94	10-72-6700
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	31.98	10-72-6700
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	169.87	23-70-2500
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	488.50	10-60-2400
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	578.34	10-63-2200
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	195.00	10-63-2100
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	112.32	10-53-2200
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	12.99	24-60-3050
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	126.57	52-65-4600
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	31.99	10-72-6700
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	218.55	10-72-4000
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	18.00	10-53-2200
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	163.18	10-60-2300
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	58.99	24-60-3050
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	13.99	24-60-3050
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	14.00	24-60-2000
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	53.98	10-60-2300

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	112.32	24-60-2000
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	15.19	24-60-2000
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	29.98	24-60-3050
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	137.24	24-60-2300
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	12.79	24-60-2000
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	44.98	24-60-2800
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	21.27	10-60-2300
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	21.99	24-60-3050
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	10.95	24-60-3050
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	58.95	24-60-3050
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	89.18	10-60-2300
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	10.95	24-60-3050
4048	KeyBank Key Card	APRIL 2026	Misc Credit Card Charges	04/30/2026	40.36	24-60-3050
Total 4048:					4,427.76	
1253						
1253	Linn County Sheriff's Office	001226	Law Enforcement Contract	05/05/2026	76,411.50	10-66-3000
Total 1253:					76,411.50	
3819						
3819	Linn County Treasurer	APRIL 2026	Court Revenue Payout	04/30/2026	299.00	10-42-2200
3819	Linn County Treasurer	MARCH 2026	Court Revenue Payout	03/31/2026	321.00	10-42-2200
Total 3819:					620.00	
3839						
3839	Matt Renfro	PER DIEM 5.2	Per Diem	05/26/2026	56.00	51-76-2300
3839	Matt Renfro	PER DIEM 5.2	Per Diem	05/26/2026	56.00	52-76-2300
Total 3839:					112.00	
2644						
2644	Net Assets	54-202604	Lien Searches	05/01/2026	124.00	10-53-2250
Total 2644:					124.00	
3427						
3427	OHA Cashier	2026 WATER P	Water System Fee	05/04/2026	1,500.00	51-65-5000
Total 3427:					1,500.00	
1245						
1245	One Call Concepts, Inc.	6040375	Locates	04/30/2026	15.01	51-65-4600
1245	One Call Concepts, Inc.	6040375	Locates	04/30/2026	15.01	52-65-4600
Total 1245:					30.02	
1033						
1033	Oregon Department of Revenue	APRIL 26	Court Revenue Payout	04/30/2026	1,315.00	10-42-2200
1033	Oregon Department of Revenue	MARCH 2026	Court Revenue Payout	03/31/2026	1,687.00	10-42-2200
Total 1033:					3,002.00	
1862						
1862	Oregon DMV	L0076947645	Record Inquiry	04/30/2026	11.55	10-42-2800

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 1862:					11.55	
2508						
2508	Oregon Industrial Resources	19500	PW Supplies	03/11/2026	610.98	52-65-4600
Total 2508:					610.98	
3816						
3816	Oregon Signworks	11891	Eagle Park Sign	05/04/2026	675.00	23-75-7100
Total 3816:					675.00	
4096						
4096	OWRSP	APRIL 2026	Stormwater Master Plan Project	05/01/2026	67,269.00	25-70-8000
Total 4096:					67,269.00	
3096						
3096	Pacific Office Automation	AR00332374	Copier Contract	04/30/2026	87.12	40-67-8000
Total 3096:					87.12	
1921						
1921	Platt Electric Supply, Inc	7F84838	Misc PW Supplies	04/07/2026	228.60	10-72-4000
Total 1921:					228.60	
3582						
3582	Primo Brands	5087178306	Bottled Water	03/03/2026	114.89	10-53-2200
Total 3582:					114.89	
1658						
1658	Safeguard Business Systems, Inc	9010684680	Check Costs	04/28/2026	143.88	52-74-2400
1658	Safeguard Business Systems, Inc	9010684680	Check Costs	04/28/2026	143.88	51-74-2400
1658	Safeguard Business Systems, Inc	9010684680	Check Costs	04/28/2026	143.87	10-60-2300
Total 1658:					431.63	
3960						
3960	SMARSH, Inc.	348951	Social Media Archive Program - A	04/30/2026	857.50	40-65-8015
Total 3960:					857.50	
3836						
3836	Stalker Radar	327218	Misc P/W Exp	04/20/2026	4,878.25	11-43-3000
Total 3836:					4,878.25	
1144						
1144	Suzan Jackson	263	Janitor Services	04/30/2026	1,180.00	10-72-4100
Total 1144:					1,180.00	
4026						
4026	The Western Agency	34077	Collection Fee	05/01/2026	100.00	10-42-2200

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 4026:					100.00	
4043						
4043	TWGW, Inc. Napa Auto Parts	819757355	Repairs	04/06/2026	12.44	11-45-2100
4043	TWGW, Inc. Napa Auto Parts	819757355	Repairs	04/06/2026	12.44	51-73-2100
4043	TWGW, Inc. Napa Auto Parts	819757355	Repairs	04/06/2026	12.44	52-73-2100
4043	TWGW, Inc. Napa Auto Parts	819758153	Repairs	04/15/2026	61.07	11-45-2100
4043	TWGW, Inc. Napa Auto Parts	819758153	Repairs	04/15/2026	61.07	51-73-2100
4043	TWGW, Inc. Napa Auto Parts	819758153	Repairs	04/15/2026	61.06	52-73-2100
4043	TWGW, Inc. Napa Auto Parts	819758629	Repairs	04/21/2026	3.23	11-45-2100
4043	TWGW, Inc. Napa Auto Parts	819758629	Repairs	04/21/2026	3.22	51-73-2100
4043	TWGW, Inc. Napa Auto Parts	819758629	Repairs	04/21/2026	3.23	52-73-2100
4043	TWGW, Inc. Napa Auto Parts	819758727	Repairs	04/22/2026	3.17	11-45-2100
4043	TWGW, Inc. Napa Auto Parts	819758727	Repairs	04/22/2026	3.17	51-73-2100
4043	TWGW, Inc. Napa Auto Parts	819758727	Repairs	04/22/2026	3.16	52-73-2100
Total 4043:					239.70	
3663						
3663	Water Refunds	#11789.04	Utility Billing Overpayment	05/12/2026	70.72	01-1075
Total 3663:					70.72	
1239						
1239	WECO	CP-00354108	PW Gas Exp	04/30/2026	894.67	11-45-2000
1239	WECO	CP-00354108	PW Gas Exp	04/30/2026	1,043.78	51-73-2000
1239	WECO	CP-00354108	PW Gas Exp	04/30/2026	1,043.79	52-73-2000
Total 1239:					2,982.24	
4101						
4101	Windsor Engineers	25663	Construction Mang Software	04/29/2026	18,318.82	51-78-8015
Total 4101:					18,318.82	
Grand Totals:					309,362.77	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
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Dated: _____

Mayor: _____

Payment Approval Report
Expense Account Key

City Council: _____

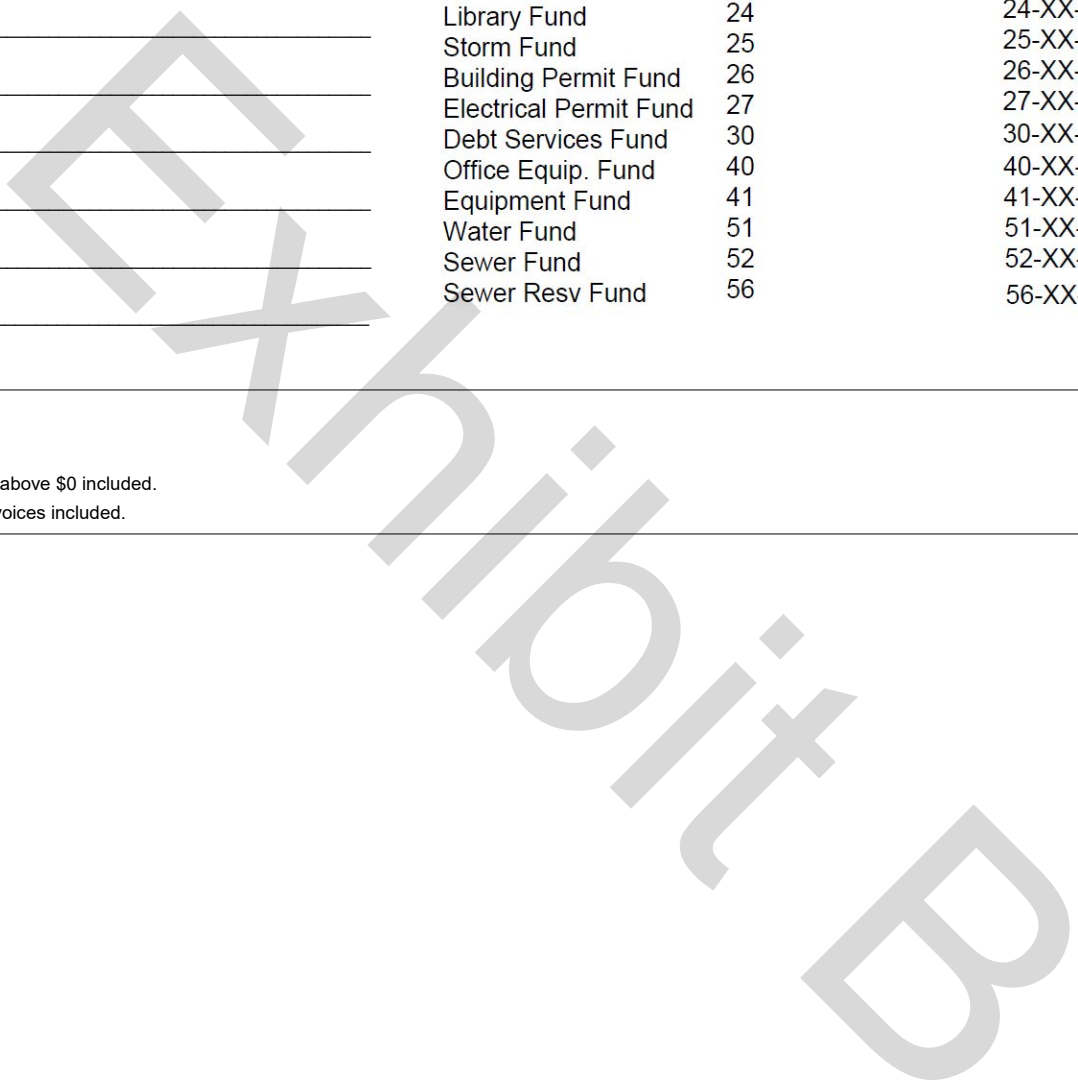
	Fund Number	G.L. Number Acct
General Fund	10	10-XX- XXXX
Street Fund	11	11-XX- XXXX
CED Fund	23	23-XX- XXXX
Library Fund	24	24-XX- XXXX
Storm Fund	25	25-XX- XXXX
Building Permit Fund	26	26-XX- XXXX
Electrical Permit Fund	27	27-XX- XXXX
Debt Services Fund	30	30-XX- XXXX
Office Equip. Fund	40	40-XX- XXXX
Equipment Fund	41	41-XX- XXXX
Water Fund	51	51-XX- XXXX
Sewer Fund	52	52-XX- XXXX
Sewer Resv Fund	56	56-XX- XXXX

City Recorder: _____

City Treasurer: _____

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.



Code	Description	Count	Amount	GL Account
Court Costs				
AF	ATTORNEY FEE	3	21.69	
CF	COLLECTION FEE	7	863.87	
COSTS	COURT COSTS	8	333.42	
DEF-ADJUD	DEF ADJUDICATION	4	625.46	
LPF	LATE PAYMENT FEE	10	17.09	
PA	PAYMENT ARRANGEMENT- FEE	7	13.50	
SCF	SHOW CAUSE FEE	3	6.90	
SUSP	SUSPENSION FEE	8	52.90	
WF	WARRANT FEE	26	108.05	
Total Court Costs:		76	2,042.88	
Fines				
DISM	CHARGE DISMISSED	2	20.56	
GBD	GUILTY BY DEFAULT	42	3,938.15	
GUILTY	FOUND GUILTY	14	608.44	
Total Fines:		58	4,567.15	
Surcharges				
COUNTY	COUNTY ASSESSMENT	7	84.00	
STATE	STATE ASSESSMENT	8	300.00	
Total Surcharges:		15	384.00	
Unapplied				
	Unapplied payments	1	165.00	011095
Total Unapplied:		1	165.00	
Grand Totals:		150	7,159.03	

Report Criteria:

Agency	Case Number	Citation Numbers	Violation Date	Primary Offense	Location
LCSO	26-T-0085	234988	05/02/2026	DRIVING WHILE UNINSURED	299 LASALLE ST & S. 3RD ST
LCSO	26-T-0086	234989	05/02/2026	DRIVE WHILE SUSPENDED/REVOKED	738 S. 3RD ST
LCSO	26-T-0087	234993	05/02/2026	FAIL TO REGISTER VEHICLE	699 S. 2ND ST & LASALLE ST
LCSO	26-T-0088	235000	05/02/2026	FAIL TO CARRY PROOF OF INSURANCE	340 N. 3RD ST
LCSO	26-T-0089	235002	05/02/2026	ILLEGAL WINDOW TINTING	508 N. 7TH ST
LCSO	26-T-0090	235003	05/02/2026	FAIL TO CARRY PROOF OF INSURANCE	329 LASALLE ST
LCSO	26-T-0091	235017	05/03/2026	FAIL TO CARRY PROOF OF INSURANCE	299 SCHOOLING ST/S. 3RD ST
LCS	26-T-0095	126926	05/07/2026	DWS/REVOKED; DRIVE UNINSURED	699 QUINCY ST/7TH ST
LCSO	26-T-0092	235086	05/07/2026	DWS/REVOKED; FTI IID; DRIVE UNINSURED	299 N. 3RD ST & TERRITORIAL ST
LCSO	26-M-0018	235116	05/10/2026	D.U.I.I. - DRUGS	199 SMITH ST & S. 2ND ST
LCSO	26-M-0019	235117	05/10/2026	RECKLESS ENDANGER; FTP DUTIES, RECKLESS DRIVING	199 SMITH ST & S. 2ND ST
COBURG PD	26-T-0097	200491	05/12/2026	VIOLATING DESIGNATED SPEED 11-20 MPH	S 6TH ST/ SOMMERVILLE LP
COBURG PD	26-T-0096	200492	05/12/2026	VIOLATING DESIGNATED SPEED 11-20 MPH	S 6TH ST/ SOMMERVILLE LP
LCSO	26-T-0094	235139	05/12/2026	DRIVE WHILE SUSPENDED/REVOKED	1025 S 6TH ST
LCSO	26-T-0093	235157	05/12/2026	OPERATE VEHICLE WHILE USING CELL PHONE	499 S 3RD ST/ SCHOOLING ST
LCSO	26-M-0021	235162	05/12/2026	CRIMINAL MISCHIEF III	390 SOMMERVILLE AVE
LCSO	26-M-0020	235163	05/12/2026	CRIMINAL MISCHIEF III	390 SOMMERVILLE AVE
LCSO	26-T-0100	235175	05/13/2026	EXPIRED VEHICLE REGISTRATION	172 S 3RD ST
LCSO	26-T-0103	235179	05/14/2026	OPER WHILE USING CELL PHONE; DWS; FTI IID; FTC PROOF	699 S 3RD ST/ LASALLE ST
LCSO	26-T-0102	235180	05/14/2026	DWS/REVOKED; DRIVE UNINSURED; ALTER DISPLAY PLATE	523 N 7TH ST/DEMPSEY
LCSO	26-T-0101	235186	05/14/2026	OPER WHILE USING CELL PHONE; NO OPER LICENSE	399 S 3RD ST/ KESLING ST
LCSO	26-T-0105	235216	05/16/2026	FAIL TO REGISTER VEHICLE	699 S. 3RD ST & LASALLE ST
COBURG PD	26-T-0099	1232	05/17/2026	VIOLATING DESIGNATED SPEED 11-20 MPH	S 6TH ST/ SOMMERVILLE LP
COBURG PD	26-T-0098	1233	05/17/2026	VIOLATING DESIGNATED SPEED 11-20 MPH	S 6TH ST/ SOMMERVILLE LP
LCS	26-M-0022	235238	05/18/2026	THEFT III	340 N. 3RD ST
COBURG PD	26-T-0104	200494	05/19/2026	VIOLATING DESIGNATED SPEED 11-20 MPH	S. 6TH ST & SOMMERVILLE LP
LCSO	26-T-0106	235256	05/20/2026	DRIVE WHILE SUSPENDED/REVOKED	660 LASALLE ST
LCSO	26-T-0107	235257	05/20/2026	DRIVE WHILE SUSPENDED/REVOKED	799 S 3RD ST & S. 2ND ST
LCSO	26-T-0110	235277	05/21/2026	FAIL TO CARRY PROOF OF INSURANCE	899 N. 9TH ST & ARROW LEAF AVE
LCSO	26-T-0108	235278	05/21/2026	DRIVE WHILE SUSPENDED/REVOKED	499 LASALLE ST & S. 6TH ST
LCSO	26-T-0109	235292	05/22/2026	DRIVING WHILE UNINSURED	23178 POWERLINE RD
COBURG PD	26-T-0112	200917	05/24/2026	VIOLATING DESIGNATED SPEED 11-20 MPH	6TH ST & SOMMERVILLE LP
COBURG PD	26-T-0113	200918	05/24/2026	VIOLATING DESIGNATED SPEED 11-20 MPH	6TH ST & SOMMERVILLE LP
COBURG PD	26-T-0114	200919	05/24/2026	VIOLATING DESIGNATED SPEED 21-30 MPH	6TH ST & SOMMERVILLE
COBURG PD	26-T-0115	200920	05/24/2026	VIOLATING DESIGNATED SPEED 11-20 MPH	6TH & SOMMERVILLE
COBURG PD	26-T-0116	200498	05/26/2026	VIOLATING DESIGNATED SPEED 11-20 MPH	DIAMOND HILL & CRIMSON WAY
LCSO	26-T-0111	235329	05/26/2026	DRIVE WHILE SUSPENDED/REVOKED; DRIVE UNINSURED	799 S. 2ND ST & S. 3RD ST
LCSO	26-T-0117	235366	05/28/2026	FAILURE TO OBEY TRAFFIC CONTROL DEVICE-SIGN	699 S. 6TH ST & LASALLE ST
COBURG PD	26-T-0120	1875	05/29/2026	VIOLATING DESIGNATED SPEED 11-20 MPH	6TH & SOMMERVILLE
COBURG PD	26-T-0118	1876	05/29/2026	VIOLATING DESIGNATED SPEED 21-30 MPH; DWS; FTI IID	6TH & SOMMERVILLE
COBURG PD	26-T-0119	1877	05/29/2026	FAIL TO CARRY PROOF OF INSURANCE	6TH & SOMMERVILLE
COBURG PD	26-T-0121	1234	05/31/2026	VIOLATING DESIGNATED SPEED 11-20 MPH	S. 6TH NEAR SOMMERVILLE
COBURG PD	26-T-0122	1235	05/31/2026	VIOLATING DESIGNATED SPEED 11-20 MPH	S. 6TH NEAR SOMMERVILLE

Grand Totals: 43

EXHIBIT D

Monthly Code Enforcement Report

May 2026

Area/Location:	Issue:	Action(s) taken:
N 6 th Place	Junk/inoperable vehicles	More noticeable improvement
Lasalle St, 9 th to 6 th	New no parking restrictions	restricted side of street clear on inspection
1 st & Moore	Unlicensed solicitors	Hunter Communications-resolved
7 th & Territorial	Overhanging trees	Letter sent-resolved
10 th & Applegate Pl	Inoperable vehicle on street	Letter sent and CPD made contact-resolved
7 th & Periander area	Junk/vegetation	SIGNIFICANT improvement-nearly resolved
6 th & Quincy	Vegetation	Letter sent-resolved
230 N 3 rd	Unpermitted construction	Expansion of retail space had no permits. Advised owner to apply for proper permits and Work needed to stop immediately pending Approval.

Overall narrative:

Current messaging for citizens is to manage vegetation now before it gets out of control as well as curb appeal for summer activities and visitors. City Wide cleanup day is scheduled for Saturday, June 27th from 9am to 2pm, or sooner if capacity has been met. Two regular problem properties have been foreclosed on by Linn County and are now being regularly abated at county expense. One other property has successfully applied for (and been issued) a demolition permit and the property will be cleaned up within the next few weeks. More proactive and visible code enforcement seems to be providing good results.

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF HOLDING AN EXECUTIVE SESSION UNDER ORS 192.660(2)(H) TO CONSULT WITH COUNSEL CONCERNING THE LEGAL RIGHTS AND DUTIES OF A PUBLIC BODY WITH REGARD TO CURRENT LITIGATION OR LITIGATION LIKELY TO BE FILED

STAFF REPORT:

Exhibits: Temporary Franchise Agreement

ACTION: TBD – ANY MOTIONS MUST BE MADE IN PUBLIC SESSION

THIS AGENDA BILL IS DESTINED FOR: Agenda – June 9, 2026

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	Yes/No	N/A

BACKGROUND INFORMATION:

The City Administrator and City Attorney have been working with the Grant Consultant hired by BNSF, and with BNSF employees since mid-April. We’ve already submitted a federal grant request for the BUILD Grant, (Better Utilizing Investments to Leverage Development) and a request for the CONNECT Grant through the State of Oregon. Staff will be joining with the chief consultant, and BNSF employee to present our CONNECT Grant materials to decision makers on June 16th in Salem. Staff is now working through the Federal Grant system for the RCE Grant (Rail Crossing Elimination), and the CRISI Grant (Consolidated Rail Infrastructure and Safety Improvements Grant Program).

After one of our last grant meetings, which are held weekly, their attorney provided ours with a counteroffer. We will discuss the counteroffer at this meeting during an Executive Session. The Franchise Agreement is attached, only because it will likely be coming back for discussion during the next City/BNSF meeting, currently scheduled for June 18th, 2026. Council will have the opportunity to ask questions during the executive session.

REVIEW AND APPROVAL:



Michele Eldridge, City Administrator 06.01.26
Date

ORDINANCE NO. 999

AN ORDINANCE RENEWING THE FRANCHISE OF BNSF RAILWAY COMPANY FOR THE PLACEMENT OF RAILWAY FACILITIES WITHIN THE CITY OF HARRISBURG, STATE OF OREGON, SUPERCEDING ORDINANCE No's. 798 AND 988, AND TO DECLARE AN EMERGENCY.

WHEREAS, the CITY OF HARRISBURG has determined it is appropriate and in the best interests of the public to allow BNSF RAILWAY COMPANY the nonexclusive privilege of using the Fourth Street publicly owned right-of-way to construct and maintain private railroad facilities within the corporate limits of the City; now, therefore,

THE CITY OF HARRISBURG ORDAINS AS FOLLOWS:

SECTION 1: Definition of Terms

1.1 Terms. For the purpose of this Franchise, the following terms, phrases, words, and abbreviations have the meanings ascribed to them below. When not inconsistent with the context, words used in the present tense include the future tense, words in the plural number include the singular number, and words in the singular number include the plural number:

- A. **"BNSF Railway"** or **"BNSF"** means the BNSF Railway Company or Grantee.
- B. **"City"** means the City of Harrisburg, Oregon, or the lawful successor, transferee, or assignee thereof.
- C. **"Grantee"** means The BNSF Railway Company or the Grantee's lawful successor, transferee, or assignee.
- D. **"Franchise Area"** means the areas illustrated in Exhibit A, incorporated by this reference as part of this Franchise, located within the corporate boundaries of the City of Harrisburg and generally within the Fourth Street Public Way.
- E. **"Person"** means an individual, partnership, association, joint stock company, trust, corporation, or governmental entity.
- F. **"Public Way"** means the public streets, highway, bridges, alleys, courts, sidewalks, parkways, lanes, public ways, drives, circles, or other public rights-of-way, including, but not limited to, public utility easements, dedicated utility strips, or rights-of-way dedicated for compatible uses by the CITY or the general public as Fourth Street, including any cross streets or intersections, now or hereafter held by the City.
- G. **"Rail Facilities"** means all railroad and associated structures owned by Grantee for use by Grantee in providing rail services that are located in the Public Way.

SECTION 2: Grant of Franchise

2.1 Grant. The City grants the Grantee a nonexclusive Franchise which authorizes the Grantee to use a public way within the Franchise Area to construct and maintain rail facilities and related structures.

2.2 Other Ordinances. Every term, provision or condition of this Franchise is subject to the applicable provisions of State law, Federal law, the Charter of the City of Harrisburg, and the ordinances and regulations enacted pursuant to these laws as provided in this section.

A. The Grantee agrees to comply with the terms of any lawfully adopted generally applicable local ordinance or regulation pursuant to the provisions of State law, Federal law, or the Charter of the City of Harrisburg, to the extent that the provisions of the ordinance are not preempted by federal and/or state law. Neither the City nor the Grantee may unilaterally alter the material rights and obligations set forth in this Franchise during its term.

2.3 Term. The Franchise granted in this agreement shall be for an initial term of three (3) years commencing August 1, 2023, unless otherwise lawfully terminated in accordance with the terms of this Franchise. During the initial term, the Parties have made provisions for completion of reconstruction of the Franchise Area. If the parties have successfully completed the requirements of Section 3 on or before July 31, 2026, or as otherwise agreed to through any written extension executed by both parties, upon the City’s written acceptance of the work by Grantee, said acceptance to not unreasonably be withheld or delayed by City, this franchise will automatically extend for 20 years under the terms and conditions set out in Sections 1, 2, 4, 5, 6, 7 and 8.

SECTION 3: Additional Standards of Service August 1, 2023 to July 31, 2026

3.1 Initial Three Years. For the initial term of this franchise, from August 1 2023 through July 31, 2026, the Parties intend to reconstruct the street, curb, gutter, crossings, and railways within the Franchise Area.

3.2 General Description/Incorporation of MOU. The parties acknowledge and by this reference incorporate the Memorandum of Understanding and executed by BNSF Railway on March 21, 2023 as Exhibit B. In summary, the parties will refine and complete plans for the 4th Street Franchise Area, obtain estimates, and divide the work to rebuild the Franchise Area so that the City is responsible for paying for the work required to install curbs, and gutters along the frontage of property adjoining 4th Street for the length of the project. BNSF will be responsible for paying for the work required to make improvements to the railbed, install curbs around the rail bed and pave from the curb around the railbed to the street curb and gutter, and install street crossings that meet ADA standards.

- A. The parties acknowledge that a construction and maintenance agreement shall be completed within 90 days from the approval of this ordinance, which sets forth the requirements and duties of the parties, the timeline for construction, and the tasks each party is to perform or complete during the initial three years of this agreement.
- B. During the initial three years of this agreement, where any conflict arises between the express terms of this franchise document and incorporated terms from any Exhibit or between Exhibits, the conflict must be resolved in a manner that is consistent with the general understanding of the parties set out in Exhibit B.

3.3 Project Duration and Plan. The parties anticipate that the project will take the entire three years from August 1, 2023 until July 31, 2026. The first year is expected to be required for completion of a construction and maintenance agreement and final engineering and design, the second year for construction, and the third year for contingencies and delays. The parties may, by agreeing upon a written addendum to this Franchise, add to the duration of the project beyond the initial three years as the parties may require for successful completion of the project. Any addition of time to the initial three years extends the time for the parties to complete and for the City to accept the Grantee’s work, so that an automatic extension of this Franchise, as contemplated by paragraph 3.5, does not commence until the work is complete and accepted.

3.4 Communications. The parties will meet as often as necessary to coordinate the work, but not less than monthly during this initial three years. The meetings may be telephonic, remote, or in person, and the agenda may be as substantive as the parties need but must include a status check by both parties. Written notes of the meeting will be provided to both parties describing actions taken, decisions made and next steps. Meetings will be coordinated by the persons designated by each party as the contact in Section 8 of this Franchise. Change of a contact person required written notice to the other party. Meetings by engineers, construction meetings and similar events satisfy this requirement if written notes of the meeting are provided to the contact persons set out in Section 8.

3.5 Automatic Extension. Consistent with the terms of Section 2.3, upon the successful completion of the initial three years of this franchise, and acceptance of the Grantee's work, this Franchise will automatically extend for 20 years.

SECTION 4: Standards of Service after July 31, 2026

4.1 Conditions of Use.

A. Grantee shall have the right to construct and maintain standard gauge railway tracks, either single or double, and other such connections and other equipment as Grantee may deem necessary or convenient, in Grantee's sole discretion, and to operate cars thereover, and to transport passengers, freight, mail, baggage and express upon Fourth Street as it extends through the Franchise Area of the City, with the right and privilege of crossing all intervening streets, at grade or otherwise, alleys and sidewalks, and also the right and privilege of constructing and maintaining such wyes, frogs, switches, curves and connections as the Grantee may deem necessary or convenient, in Grantee's sole discretion.

B. The rail facilities may include, but are not limited to, sidetracks, switches and other equipment to connect to facilities on private property.

C. For single or double track construction, the track or tracks must be constructed as near the center of the street as reasonably practicable.

D. City owns the right-of-way on 4th St., therefore the Grantee has a duty to construct its rail facilities in such a manner as to not reasonably interfere with utilities located within Grantee's construction area. Grantee is required to provide City with a right-of-way permit prior to any construction work on 4th St., and Grantee is liable for any damage to any utilities, paving, and other public infrastructure, to the extent such damage is proximately caused by Grantee's construction of its facilities, and Grantee had knowledge, or should have known following standard utility locate procedures, of the presence of such utilities at the time of construction.

E. Construction work performed by the Grantee must follow the guidelines as shown in HMC Chapter 18.85 and must adhere to roadway transportation design and safety standards, as well as ADA standards, when applying railroad geometrical design standards.

F. If Grantee ceases to use the Franchise Area for a twelve (12) month period and the track is formally abandoned by the governmental body having jurisdiction to do so, upon 120 days written notice to Grantee, City may require Grantee to remove the rail facilities and restore the public way at Grantee's sole expense. If Grantee fails to remove the rail facilities and restore the public way within the 120- day period, City may, at its option and in its sole discretion, remove the rail facilities from the public way and require Grantee to pay for the full cost of removal and restoration of the public way, or City may assume possession and ownership of the facilities.

i. For purposes of this franchise, the public way is considered to be restored when the

road bed, road surface, curbs, gutters and vehicular and pedestrian crossings meet the City of Harrisburg standards for City streets with the same classification in the version of the City of Harrisburg Transportation System Plan in place at the time of abandonment or the final construction documents agreed upon by the parties during the initial three years of this Franchise, whichever the City of Harrisburg determines is in the best interest of the public.

4.2 Preservation of Public Ways.

A. If during the course of the Grantee's construction, operation, or maintenance of the rail facilities there occurs any damage of the public way within the Franchise Area where such damage is proximately caused by Grantee, Grantee has a duty to replace and restore the public way to a condition reasonably comparable to the condition of the public way existing immediately prior to the damage. In the event Grantee fails to restore the public way to a condition reasonably comparable to the condition existing immediately prior to such damage, the City may restore or cause to restore the public way at the expense of Grantee; provided, that the City provides Grantee with reasonable notice to restore, and Grantee fails to restore such public way within the time period given by the City.

B. Grantee must construct and maintain rail tracks so as to conform to the grade of streets to the extent the same is reasonably practicable and in such manner as to not materially interfere with the public use of the streets

i. Construction documents jointly approved by the parties are conclusive proof that rail tracks are reasonably practicable and do not materially interfere with the public use of the streets.

4.3 Safety Requirements. Construction, operation, and maintenance of the rail facilities must be performed in accordance with applicable federal laws and regulations.

4.4 Communications. After the first three years, the parties will meet not less than on an annual basis during the duration of the Franchise. The meetings may be telephonic, remote, or in person, and the agenda may be as substantive as the parties need but must include a status check by both parties. Written notes of the meeting will be provided to both parties describing actions taken, decisions made, and next steps. Meetings will be coordinated by the persons designated by each party as the contact in Section 8 of this Franchise. Change of a contact person requires written notice to the other party.

SECTION 5: Regulation by the City

5.1 Franchise Fee.

A. For the first three years of the Franchise, the Grantee is required to pay to the City a fee of \$13,000 ("Franchise Fee"), with the Franchise Fee increasing annually by 3% each July 15th, with the first increase on August 1, 2024. The Franchise Fee payment must be paid annually, by August 1st of each year, beginning August 1, 2023. If there is less than a full year at the start or conclusion of the franchise agreement, the Franchise Fee will be prorated during those periods. If the amount of lineal rail foot should change under this agreement, the Franchise Fee will be adjusted accordingly.

B. Beginning the Fourth year of this Franchise (August 1, 2026) the Franchise Fee will increase to \$20,000 per year. For each following year, the Fee will be increased annually by the

amount of increase in the construction cost index for Seattle Washington as reported in the Engineering News Record (ENR) for the prior 12-month period.

C. The payment of the Franchise Fee will not be credited toward the payment of property taxes or payments in lieu thereof, nor any tax adopted by the City, nor credited toward any permit fees required by the Harrisburg code.

D. Limitation on Franchise Fee Actions. The period of limitation for recovery of any Franchise Fee payable under this Franchise will be four (4) years from the date on which payment by the Grantee is due.

5.2 Transfer of Franchise. The Grantee's right, title, or interest in the Franchise must not be sold, transferred, assigned, or otherwise encumbered, other than to an entity controlling, controlled by, or under common control with the Grantee, without the prior consent of the City, such consent not to be unreasonably withheld. No such consent will be required, however, for a transfer in trust, by mortgage, by other hypothecation, or by assignment of any rights, title, or interest of the Grantee in the Franchise in order to secure indebtedness. Within thirty (30) days of receiving a request for transfer, the City must notify the Grantee in writing of any additional information it reasonably requires to determine the legal, financial and technical qualifications of the transferee.

If the City has not taken action on the Grantee's request for transfer within ninety (90) days after receiving such request, consent by the City will be deemed given, unless the requesting party and City agree to an extension of time.

SECTION 6: Books and Records

Grantee must provide City with "as built" drawings for the rail facilities at City's business office and shall provide the City with any as-built updated records made during maintenance and repair work. Notwithstanding the foregoing, Grantee shall not be required to disclose trade secrets, or information that it considers commercially sensitive or a security risk.

SECTION 7: Enforcement and Termination of Franchise

7.1 Notice of Violation. In the event that the City believes that the Grantee has not complied with the terms of the Franchise, the City must informally discuss the matter with Grantee. If these discussions do not lead to resolution of the problem, the City must notify the Grantee in writing of the exact nature of the alleged noncompliance.

7.2 The Grantee's Right to Cure or Respond. The Grantee will have thirty (30) days from receipt of the notice described in Section 7.1: (A) to respond to the City, contesting the assertion of noncompliance, or (B) to cure such default, or (C) in the event that, by the nature of default, such default cannot be cured within the thirty (30) day period, initiate reasonable steps to remedy such default and notify the City of the steps being taken and the projected date that they will be completed.

7.3 Public Hearing. In the event that the Grantee fails to respond to the notice described in Section 7.1 pursuant to the procedures set forth in Section 7.2, or in the event that the alleged default is not remedied within thirty (30) days or the date projected pursuant to 7.2(C) above, if it intends to continue its investigation into the default, then the City must schedule a public hearing. The City must provide the Grantee at least thirty (30) days prior written notice of such hearing, which specifies the time, place and purpose of such hearing, and provide Grantee the opportunity to be heard.

7.4 Enforcement. Subject to applicable federal and state law and other remedies expressed in this Franchise, in the event the City, after the hearing set forth in Section 7.3, determines that the Grantee is in default of any provision of the Franchise, the City may:

- A. Seek specific performance of any provision, which reasonably lends itself to such remedy, as an alternative to damages; or
- B. Commence an action at law for monetary damages or seek other equitable relief.

7.5 Force Majeure. The Grantee shall not be held in default under, or in noncompliance with, the provisions of the Franchise, nor suffer any enforcement or penalty relating to noncompliance or default, where such noncompliance or alleged defaults occurred or were caused by circumstances reasonably beyond the ability of the Grantee to anticipate and control.

SECTION 8: Miscellaneous Provisions

8.1 Actions of Parties. In any action by the City or the Grantee that is mandated or permitted under the terms of this Franchise, the party must act in a reasonable, expeditious, and timely manner. Furthermore, in any instance where approval or consent is required under the terms of this Franchise, such approval or consent shall not be unreasonably withheld.

8.2 Entire Agreement. This Franchise and its incorporated attachments constitute the entire agreement between the Grantee and the City. Amendments to this Franchise must be mutually agreed to in writing by the parties.

8.3 Notice. Unless expressly otherwise agreed between the parties, every notice or response required by this Franchise to be served upon the City or the Grantee must be in writing, and will be deemed to have been duly given to the required party when placed in a properly sealed and correctly addressed envelope: a) upon receipt when hand delivered with receipt/acknowledgment, b) upon receipt when sent certified, registered mail.

The notices or responses to the City must be addressed as follows:

City of Harrisburg
City Administrator
P.O. Box 378
Harrisburg, OR 97446-0378

The City's designated Contact Person is:
Michele Eldridge: 541-995-2200

The notices or responses to the Grantee must be addressed as follows:

BNSF Railway Company
Public Projects Manager
605 Puyallup Ave.
Tacoma, WA 98421

The Grantee's designated Contact Person is:
Alex Funderberg: 206-625-6152 6

The City and the Grantee may designate such other address or addresses from time to time by giving notice to the other in the manner provided for in this Section 8.3.

8.4 Descriptive Headings. The captions to sections contained in this Franchise are intended solely to facilitate the reading thereof. Such captions will not affect the meaning or interpretation of the text in this Franchise.

8.5 Severability. If any section, sentence, paragraph, term, or provision of this Franchise is determined to be illegal, invalid, or unconstitutional, by any court of competent jurisdiction or by any state or federal regulatory authority having jurisdiction over the issue, such determination will have no effect on the validity of any other section, sentence, paragraph, term or provision hereof, all of which will remain in full force and effect for the term of the Franchise.

8.6 Effective Date. Inasmuch as this ordinance is necessary for the immediate preservation of the peace, health and safety of the City of Harrisburg, Oregon, an emergency is hereby declared to exist and this ordinance and Franchise will be in full force and effective as of August 1, 2023, pursuant to the provisions of applicable law. This Franchise shall expire on July 31, 2026, unless extended automatically under the terms of this agreement or as otherwise set out in writing as a mutual agreement of the parties.

INTRODUCED AND ADOPTED by the City Council of the City of Harrisburg and signed by me in authentication of its passage on this 25th day of July, 2023.

CITY OF HARRISBURG, OREGON

By: Robert E. Duncan
Mayor Robert Duncan

ATTEST:
Lon Krus
City Recorder

APPROVED AS TO FORM:
William Pitt
City Attorney

Accepted this 28th day of July, 2023, subject to applicable federal, state and local law.

THE BURLINGTON NORTHERN AND SANTA FE RAILWAY COMPANY

By: Jayna E. Neuels

Its: Manager Real Estate

Exhibit B

Memorandum of Understanding BNSF Railway Company – City of Harrisburg

Parties to the agreement are:

BNSF Railway Company (“BNSF”), a Delaware Corporation registered to do business in Oregon and the City of Harrisburg (“CITY”), an Oregon Municipal Corporation. Both organizations together, are identified in this memorandum as the “Parties.”

Relationship:

By ordinance, the City granted BNSF a franchise to place railway facilities within City owned street right of way along Fourth Street. The franchise was scheduled to expire on June 30, 2022. The City informed BNSF it was not willing to enter into a new franchise because of the deteriorating condition of the right of way along Fourth Street. The City and BNSF have met a number of times to discuss and collaborate and are continuing to work toward a resolution that will allow repair of the street and a longer duration franchise. Based on this progress, the City extended the duration of the current franchise until midnight on June 30, 2023. The Parties have met most recently to discuss initial conceptual design proposals, and the requirements to involve the Oregon Department of Transportation – Rail Division, and to develop engineered plans for a functioning shared right of way that will serve passenger vehicles, public safety vehicles, pedestrians, and the railroad.

Purpose:

This memorandum provides a general statement of the next steps the Parties expect to take towards a new franchise agreement with a longer-term duration.

Once the MOU has been signed by both parties, the City will start work on a 3-year agreement, that will take into consideration the following:

1. During the 2023 calendar year, the Parties will refine the plans for the 4th Street Franchise area, which may require adjustments to City standards regarding driving lane widths, identification of crossings that will be closed, and discussion with the Fire District to address needs for emergency vehicles.
2. The Parties will meet with ODOT Rail as necessary to approve street crossings and closing crossings.
3. The Parties will share an engineering estimate of the costs for the project.
4. In concept the parties expect to pay for the work in the following manner:
 - a. The City will be responsible for paying for the work required to install curbs, gutters, and sidewalks along the frontage of property adjoining 4th Street for the length of the project.
 - b. BNSF will be responsible for paying for the work required to make any improvements to the railbed, install the curbs around the rail bed and pave from the curb around the railbed to the street curb and gutter, and install street crossings that meet ADA standards.
5. The Parties will collaborate on any grant applications as may be necessary or most advantageous for one or both Parties to fund all or part of the project.

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Memorandum of Understanding:
City of Harrisburg-*

- 6. The Parties anticipate that the project will take 3 years (including 1 year for final engineering/design, 1 year for construction and 1 year for contingency/delay).
- 7. The Parties anticipate that the City will grant a franchise for a three-year period to cover the time of construction, with the City granting a long-term franchise upon completion and acceptance of the project. The City will provide the initial franchise agreement language for review and the parties shall enter into the agreement no later than June 30, 2023. If additional time is needed for this collaboration, the parties could agree to extend the agreement for a shorter period, not to exceed an additional 90-days.
 - a. Both the three year and the long-term franchise are expected to include terms regarding on going communication and meetings.
 - b. The long-term franchise is expected to include terms assigning maintenance obligations between the parties balanced with the amount of the franchise fee.
 - c. Work on the project must be done in a way that reduces interference with neighboring property owners where possible.

Modification, Termination and other conditions

- Any modification to this memorandum must be approved by both Parties in writing.
- Either party may terminate its involvement at any time by providing a 30-day written notice to the other party.

This MOU becomes effective when signed by both Parties and will remain in effect until modified or terminated.

For BNSF Railway

For City of Harrisburg

Julia E. Nevels
Signature

Kim Downey
Signature

JULIA E. NEVELS
Name

Kim Downey
Name

Manager Real Estate
Title

Pro tem Council President
Title

3/21/2023
Date

3-14-23
Date