

**HARRISBURG REDEVELOPMENT AGENCY  
& CITY OF HARRISBURG  
Budget Committee Meeting  
- AGENDA -  
Monday, May 13, 2024  
6:30 PM  
The Harrisburg Municipal Center  
354 Smith Street**

Harrisburg & HRA Budget Committee Members

Robert Duncan, Mayor  
Mike Caughey, Council President  
Randy Klemm  
Kimberly Downey  
Charlotte Thomas  
Robert Boese  
Cindy Knox

Douglas Buchholz  
Travis Walker  
Barbara Shipley  
Marilyn Pollard  
Jana Jenkins  
Amanda Greene  
William Percell

**Public Notices:**

1. This meeting is open to the public and will be tape recorded
2. The Harrisburg Municipal Center is handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)
3. Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.
4. The City of Harrisburg does not discriminate against individuals with disabilities and is an equal opportunity provider.
5. For information regarding items of discussion on this agenda, please contact City Recorder/Municipal Court Clerk Lori Ross, at 541-995-6652.
6. If you wish to testify and are unable to attend, please contact the City Recorder to be placed on a conference call list during the meeting.

## HARRISBURG REDEVELOPMENT AGENCY

**6:30** Chairman of the Board calls meeting to order at the hour of \_\_\_\_\_.

- Introductions
- **Approval of the HRA Budget Committee minutes.** Both the HRA and City Budget meeting minutes are combined. Each meeting will have its own motion to approve.
  - **Motion to approve the May 15, 2023 HRA Budget Committee Minutes.**
- **Nominations and election of the HRA Budget Committee Chairperson and Vice Chair** (Two separate motions)
  - **Motion to nominate \_\_\_\_\_ as the HRA Budget Committee Chairperson**
  - **Motion to nominate \_\_\_\_\_ as the HRA Budget Committee Vice-Chairperson**
- Budget Message delivered by the City Administrator (Page 13 then bottom of page 23)
- **Announce a Public Hearing at the hour of \_\_\_\_\_ to provide members of the public an opportunity to ask questions about and comment on the budget**
  - After public testimony or with no comments received, **close the Public Hearing at the hour of \_\_\_\_\_.**
- Discussion of HRA Budget
- **Recommendation for the approval of the following actions to the HRA Board of Directors:**
  - **Motion to approve the HRA budget as proposed or as modified and to allow 100% division of taxes.**
- Adjourn the HRA Budget Committee Meeting at the hour of \_\_\_\_\_.

### CITY OF HARRISBURG

**7:00** Tentatively we will start at this time or immediately following HRA Budget Meeting

Budget Committee Chairperson calls meeting to order at the hour of \_\_\_\_\_.

- **Approval of the Budget Committee minutes.** Both the HRA and City Budget meeting minutes are combined. Each meeting will have its own motion to approve.
  - **Motion to approve the May 15, 2023 Budget Committee Minutes.**
- **Nominations and election of Budget Committee Chairperson and Vice Chair.** (Two separate motions)
  - **Motion to nominate \_\_\_\_\_ as the Budget Committee Chairperson**
  - **Motion to nominate \_\_\_\_\_ as the Budget Committee Vice-Chairperson**
- Budget Message delivered by the City Administrator (Page 13-23)
- **Announce a Public Hearing at the hour of \_\_\_\_\_ to provide written and oral comment to the Budget Committee on the possible uses of State Revenue Sharing, including offset against property tax levies.**
  - After public testimony or with no comments received, **close the Public Hearing at the hour of \_\_\_\_\_.**

- Discussion of the City Budget:
  - General Fund Budget Discussion
  - Street Fund Discussion
  - Bike Path Reserve Fund Discussion
  - Community and Economic Development (CE & D) Fund Discussion
  - Library Fund Discussion
  - Storm Drain Reserve Fund Discussion
  - Building Permit Fund Discussion
  - Electrical Permit Fund Discussion
  - Debt Services Fund Discussion
  - Office Equipment Reserve Fund Discussion
  - Equipment Reserve Fund Discussion
  - Water & Sewer Funds Discussion
  - Water Reserve and Sewer Reserve Funds Discussion
  - Systems Development Charge (SDC) Reserve Funds Discussion

8:10 If the Budget Committee has not completed review of the scheduled subjects above prior to 8:30, the Committee can decide if they wish to continue, or the other option is to review at the next Budget Meeting.

When the budget is completed, and the Budget Committee is ready to approve the budget the motions required are below.

- **Recommendation made to the City Council.**
  - **Motion to recommend the approval of the following actions to the City Council:**
    - **Accept the uses for State Revenue Sharing money,**
    - **Approve the budget as proposed or amended, and**
    - **Set the property tax rate at \$3.1875 per thousand.**

8:30 Adjourn at the hour of \_\_\_\_\_.

Preliminary agenda for future meetings:

Monday, June 3<sup>rd</sup>, 2024 Any Funds that are not discussed in the first meeting.

**Recommend Approval of City Budget to the City Council**

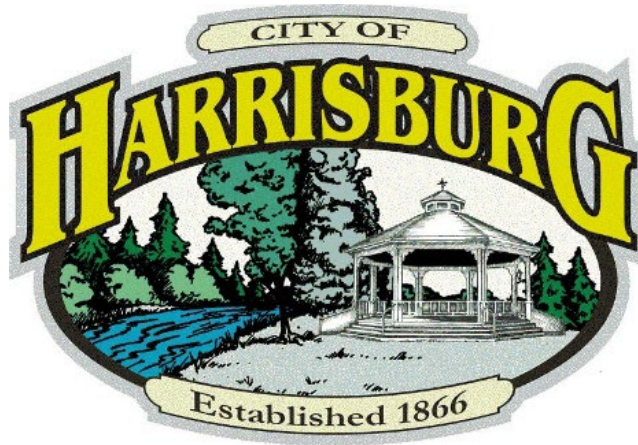
The City Council and the HRA Board will need to adopt their budgets on June 25<sup>th</sup>, 2024.

The most important responsibility that staff has in the budget process is to get you the information you need to make an informed decision. If you have questions as you review the budget, you are encouraged to contact staff members with your questions *prior* to the meeting. This will help to make sure that staff has time to get the information to answer your questions in time for you to make an informed decision at the time of the meetings.

You can reach any staff person at the City by calling 995-6655, or by the following e-mail addresses:

Cathy Nelson, Finance Officer:  
 Michele Eldridge, City Administrator:  
 Lori Ross, City Recorder:

[cnelson@ci.harrisburg.or.us](mailto:cnelson@ci.harrisburg.or.us)  
[meldridge@ci.harrisburg.or.us](mailto:meldridge@ci.harrisburg.or.us)  
[lross@ci.harrisburg.or.us](mailto:lross@ci.harrisburg.or.us)



Budget Committee Meeting Minutes  
 May 15, 2023  
 6:30 PM

**Budget Committee Members Present:** Mayor Robert Duncan, Kim Downey, Randy Klemm, Charlotte Thomas, Barb Shipley, Marilyn Pollard, Amanda Green, and William Percell.

**Budget Committee Members Absent:** Council President Mike Caughey, Robert Boese, Travis Walker, Raande Loshbaugh and Ruby Bennett.

**City Staff Present:** City Administrator Michele Eldridge, Public Works Director Chuck Scholz, Finance Officer/Deputy City Recorder Cathy Nelson, and City Recorder/Municipal Court Clerk Lori Ross

**Meeting Location:** Harrisburg Municipal Center Located at 354 Smith St

**HARRISBURG REDEVELOPMENT AGENCY CALLED TO ORDER AT THE HOUR OF 6:50PM.**

*(City Recorder notes the reason for the late start of the meeting was due to lack of quorum. Marilyn Pollard arrived at 6:48pm resulting in a quorum.)*

**NOMINATIONS AND ELECTIONS OF THE HRA BUDGET COMMITTEE**

- Mayor Duncan nominated Randy Klemm to be the Chairperson of the HRA Budget Committee, which was seconded by Thomas. The Committee voted unanimously to appoint Randy Klemm by a vote of 8-0. (Yes: Mayor Duncan, Downey, Klemm, Thomas, Shipley, Pollard, Greene and Percell. No: None.)
- Downey nominated Barb Shipley to be the Vice-Chairperson of the HRA Budget Committee, which was seconded by Thomas. The Committee voted unanimously to appoint Barb Shipley by a vote of 8-0. (Yes: Mayor Duncan, Downey, Klemm, Thomas, Shipley, Pollard, Greene and Percell. No: None.)

**BUDGET MESSAGE:** City Administrator, Michele Eldridge reviewed the HRA Budget Message as shown on page 14 of the agenda.

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- Eldridge pointed out the \$2 million in Capital Outlay which came from an increase in property tax values inside the HRA Plan and noted the City has looked into using these funds for the budget gap on the Water Bond Project if needed.
- She informed the Committee that Revenue Sharing will now be part of this budget and will be paid out when the City files our tax documents yearly, after the budgets are approved.
- As shown on page 21 of the agenda, Eldridge informed the Budget Committee there is still \$50,000 left in the HRA Grant Fund.
- No questions or concerns from the HRA Budget Committee

**At the hour of 6:59pm, a Public Hearing was announced to provide members of the public an opportunity to ask questions about and to comment on the budget.**

**With no comments received, the Public Hearing was closed at the hour of 7:00pm**

No further discussion.

- Thomas **motioned to approve the HRA Budget as proposed, and to allow 100% division of taxes and was seconded by Downey. The motion passed unanimously by a vote of 8-0.** (Yes: Mayor Duncan, Downey, Klemm, Thomas, Shipley, Pollard, Greene and Percell. No: None.)

**With no further discussion, the HRA Budget Committee was adjourned at the hour of 7:00pm, to start the City of Harrisburg Budget Committee Meeting.**

**THE CITY OF HARRISBURG BUDGET COMMITTEE WAS CALLED TO ORDER AT THE HOUR OF 7:01PM.**

#### **NOMINATIONS AND ELECTIONS OF THE BUDGET COMMITTEE**

- Downey **nominated Randy Klemm to be the Chairperson of the Budget Committee and Barb Shipley to be the Vice-Chairperson of the Budget Committee, which was seconded by Thomas. The Committee voted unanimously to appoint Randy Klemm and Barb Shipley by a vote of 8-0.** (Yes: Mayor Duncan, Downey, Klemm, Thomas, Shipley, Pollard, Greene and Percell. No: None.)

**BUDGET MESSAGE:** City Administrator, Michele Eldridge reviewed the City Budget Message commenting she feels very lucky the City has had no budget cuts and with the increase of property taxes, the City is in good shape, minus the funding for the water bond project. Other highlights included:

- Eldridge is hopeful construction will begin soon on subdivisions Shadowood and Butterfly Gardens adding to the SDC and Building Permit funds.
- No increase in workman's compensation charges.
- Property taxes increased by 23%.
- Eldridge reminded Council of the 2% rate increase affecting the Water, Sewer, Storm; all Enterprise Funds.

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**A Public Hearing for members of the public to provide written and oral comments to the Budget Committee on the possible uses of State Revenue Sharing, including the offset against property tax levies, was opened at the hour of 7:07pm.**

**With no comments received, the Public Hearing was closed at the hour of 7:07pm.**

**General Fund:** Eldridge commented that the beginning fund balances are doing well. Property taxes are coming in and franchise fees have increased. State Revenue Sharing is projected to be lower as per the League of Oregon Cities (LOC). Other highlights included:

- Interest rates are starting to increase which will result in a higher return.
- Personnel Expenses increased due to an increase in PERS, medical expenses and a 6.5% COLI for City employees.
- Contracted Services are about the same as the previous year. Eldridge noted the City will be using those services more for the planning of Eagle Park.
- Office Supplies increased from \$5,000 to \$6,000 due to replacing office equipment.
- Governmental Services have increased, which includes funds for the Small Municipality Advocacy Coalition (SMAC). Klemm asked how that price is figured and Eldridge replied it's based on population levels and divided by all participating Cities.
- Eldridge noted there is \$400,000 in ARPA funds between Water and Community and Economic Development which the City will try not to touch until we know where the water bond project is going.
- Eldridge referred to **Addendum 1** which is a list of events held by the HART Community Center last fiscal year. Eldridge reminded Council this year the donation will be \$15,000 and next year \$10,000 then down to \$5,000. Eldridge pointed out **Addendum 2**, HART's profit and loss statement commenting that Maggie Cooley has become a volunteer and is no longer the director. Thomas commented that the payroll expenses once again don't make any sense paying 25% in taxes which is the same issue as last year.

**Street Fund:** Scholz reviewed the highlights:

- City will be looking at grants again this year and that the Small City Allotment (SCA) grant looks hopeful for 6<sup>th</sup> and Smith St to Kesling Street.
- Scholz noted an increase in Miscellaneous Expenditures due to a new line item, CDL License Training which is a new program requiring training prior to obtaining a CDL. He noted this expense item won't always be this high and that currently he has four employees who need to obtain their CDL. Shipley asked if it was for new or existing employees and Scholz replied it was for all employees and that the cost is \$6,000 to 8,000 per employee for the training.

**Bike Path Reserve Fund:** Scholz stated no changes to this fund. No comments or concerns.

**Community & Economic Development Fund:** Eldridge reviewed the highlights:

- Beginning fund balance has increased due to the transfer of the ARPA funds.
- \$13,000 for Rural Economic Alliance (REAL) which includes support for Resource Assistance for Rural Environments (RARE).
- Klemm commented on the Miscellaneous Expenses being projected at \$57,000, only spending \$5,000 and proposing \$84,000 this fiscal year. Eldridge replied the additional

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funding was added to assist with business programs advertisement being included in the monthly utility bill. Eldridge further commented, if it's not spent, it will be treated like a reserve account.

- A new line item, Community Assistance Grant for \$5,000 is for assisting people in distress and to help them with moving on.

**Library Fund:** Nelson reviewed the highlights:

- Nelson noted a healthy beginning balance.
- The Library did receive a \$15,000 grant for this fiscal year.
- Nelson pointed out payroll expenses have gone down due to a PERS employee no longer working.
- The book fund has increased slightly due to an increase in cost.
- The computer reserve account of \$8,000 is for replacing the other two patron computers this fiscal year.

**Storm Drain Reserve Fund:** Scholz commented that some funding was used on the 9<sup>th</sup> Street extension to Sommerville Lp. More funds will be used if the City receives the SCA grant for 6<sup>th</sup> St.

**Building Permit Fund/Electrical Permit Fund:** Eldridge commented this fund is looking healthier this year and the program continues to offer better service for our residents. Shipley asked Eldridge about Junction City doing the inspections and Eldridge replied that the City has an IGA with Junction City and the City gets more revenue now than we did with the County.

**Debt Services Fund:** Nelson commented that this is a simple fund used to repay City debt, primarily interest and principal from the water bond.

**Office Equipment Reserve Fund:** Nelson commented this fund will be used for the Caselle program, computer maintenance, computer replacement and a new copier. Nelson noted the server was just replaced this last fiscal year, so this reserve fund will start to build up once more.

**Equipment Reserve Fund:** Scholz noted this fund is for larger pieces of equipment including vehicles and as the fund builds up, it will be used for replacing the street sweeper.

**Water Funds:** Scholz stated the City has been very conservative with this fund as we are still trying to build the water plant. Scholz noted there will be a transfer from capital outlay for Well No. 9 and to remove Well No. 5 which he is hoping to have done this summer or fall. The City will also transfer rights from Well No. 5 to Well No. 9.

**Sewer Funds:** Scholz commented that this fund is static, and the City is trying to maintain status quo. Klemm asked about the capital outlay in the sewer miscellaneous fund budgeted at \$101,000 last year and was questioning if we don't need more in that fund. Scholz replied he was expecting pumps he ordered for Stanly and S 6<sup>th</sup> Streets to be at a higher cost. He noted we will be using a little of the fund for hooking up the pumps.

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**SDC Reserve Fund:** Eldridge reminded the Committee that SDC funds can only be used for new construction and gave an example of the 9<sup>th</sup> St construction which used portions of water, sewer and storm drain SDC's. Other highlights included:

- SDC's are used for bigger projects like the Safe Routes to School (SRTS) grant which \$120,000 has been expensed as a match.
- She noted it might be possible to use Park SDC funds for the Eagle Park boat ramp.
- Storm Drain SDC's have \$65,000 this year with only a small portion used towards any projects.
- Eldridge noted some future developments which could affect SDC revenues include Butterfly Garden, Shadowood, a minor partition by Don Hickman and Aaron Brown is also looking into developing his property on S 9<sup>th</sup> and Sommerville Lp.

No further comments or discussion.

- Shipley **motioned to recommend the approval of the following actions to the City Council; accept the uses for State Revenue Sharing Money, to approve the Budget as proposed and set the Property Tax Rate at \$3.1875 per thousand and was seconded by Thomas. The Budget Committee passed the motion with a vote of 8-0.** (Yes: Mayor Duncan, Downey, Klemm, Thomas, Shipley, Pollard, Greene and Percell. No: None.)

Eldridge thanked everyone for attending this evening

Mayor Duncan thanked all City Staff for their hard work and the Citizens in the audience for attending this evening.

With no further business, the Budget Committee meeting was adjourned at the hour of 8:06pm.

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Chairperson

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City Recorder



During open hours or through email, phone, text throughout week.

I am interacting with a least 4 or 5 families or individuals per week, I don't know about the other board member's numbers.

I have referred families to the following services to help with various issues (WIC assistance, Rent assistance, Elder Care, Day Care, After School Care, Dental Assistance, Food Stamps, Emergency Food assistance, Emergency Housing Assistance, DV, Kids Activities, Parenting Support and more)

Provided printing services, computer access and helped with computer basics.

Worked with community members for Resume creation and editing.

Answered some basic financial budgeting questions and referred for free tax prep.

Ongoing

ODD Fellows meetings

Bingo at Senior Center, donate proceeds to HART.

Events

Oct 2022 met with Ryan Vogt, COG

Nov 2022 Joined Tri County Chamber of Commerce

Nov 2022 met with Alicia Lucke, COG

Dec 2022 Toy for Tots

Nov-Dec 2022 LCSW used the facility, short term need, to meet with Clients.

Jan 2023 Welcome to Medicare Presentation with COG

Jan 2023 CSC Utility Program

Feb 2023 \$tand By Me Presentation with COG

March 2023 Meeting with John Moriarty Oregon Community Fund

March 2023 Lunch with Jim White, Nonprofit Assoc of Oregon

March 2023 Met with Susan Parsons, Nonprofit Assoc of Oregon

March 2023 CSC Return Visit

March 2023 Discussion Angelito Morillo, Partners for a Hunger Free America, re SNAP Training at the HART Center

March 2023 Paul Smith, executive Director, Strengthening Rural Families, Discussion funding sources and services. Brainstorming.

April 2023 Discussion with Benton County Preschool Coop Program Coordinator and discussed funding sources and he gave me ideas of other organizations to contact.

April 2023 Discussion with Mike Jerpack, LBCC Parenting Network.

April 2023 Discussion with Rachel Petersen Linn County Public Health re: Snap and Hunger in our community. Forwarded to Michelle and Lori at the city, as the scope of program was beyond social services for individuals and families.

April 2023, Discussion Kidco Head Start Linn County Harrisburg Center, RE working together on some activities.

May 2023 Discussion Susan Parsons NAO membership and resources available.

June 6<sup>th</sup> Meeting 9-1 Scheduled with Mike Jerpack onsite HART Center, Strengthening Rural Families, Parenting classes, support in Harrisburg.

In-process to Schedule

WIC intake to resume, still under Covid Restrictions until fall of 2023

New Girl Scout Troop formation by locale parent, to use facility.

Mutli Cultural Festival chaired by Arielle Freytag (please contact Arielle for more info)

Counseling Services to Children over Summer while Schools are closed, district councilor reached out.

Parent would like to start parenting group, or parent class, together class. Small Children.

Parent would like to coordinate a homeschooling group for kids to socialize.

~~Arranging for Teachers/Coordinators summer classes and activities...specifically cooking~~

Ongoing projects with challenges

Trying to get SNAP to come in person, explain criteria, help with sign up, answer questions ect.

Community Garden, looking for suitable space.

Family Bingo, looking for suitable space.

The Dental Hygiene budget does not allow onsite visits at this time.

Lots of parent interest in afterschool activities/Friday activities, need funds to hire and run such a program.

## H.A.R.T. Community Center

## Profit &amp; Loss

July 2022 through April 2023

	Jul '22 - Apr 23
Ordinary Income/Expense	
Income	
GENERAL DONATIONS	
AMAZON SMILE	6.12
UNRESTRICTED DONATIONS, PUBLIC	1,099.87
GENERAL DONATIONS - Other	0.27
Total GENERAL DONATIONS	1,106.26
GOVERNMENT GRANTS	
HARRISBURG, CITY OF	20,000.00
Total GOVERNMENT GRANTS	20,000.00
MISC INCOME	
4TH OF JULY INCOME	163.75
INTEREST	0.06
MISC INCOME - Other	20.00
Total MISC INCOME	183.81
PROGRAM INCOME	
FEES,	372.00
PROGRAM INCOME - Other	16.00
Total PROGRAM INCOME	388.00
Rentals	
Rent Revenue - Nondebt Prop	300.00
Total Rentals	300.00
Total Income	21,978.07
Expense	
Business Expenses	
FEES, LICENSES, APPLICATIONS EC	95.00
Total Business Expenses	95.00
OPERATING EXPENSES	
MISC MAINTENANCE, BUILDING ECT	520.00
OFFICE/ CLEANING SUPPLIES GENER	199.75
POSTAGE-MAILING	66.00
SOFTWARE	21.17
Total OPERATING EXPENSES	806.92
Other Types of Expenses	
LIABILITY INSURANCE	2,058.00
WORKERS COMP INSURANCE	38.64
Total Other Types of Expenses	2,096.64
PAYROLL EXPENSES	
DIRECTORS NET PAY	6,210.01
FEDERAL PAYROLL TAX	2,038.14
OREGON PAYROLL TAX	785.59
PAYROLL SERVICE	766.33
PRESCHOOL STAFF	0.00
Total PAYROLL EXPENSES	9,800.07
PRESCHOOL SUPPLIES	32.99

H.A.R.T. Community Center  
**Profit & Loss**  
July 2022 through April 2023

	<u>Jul '22 - Apr 23</u>
UTILITIES AND MAINTENANCE	
TELECOMMUNICATIONS, INTERNET	1,380.37
WATER	45.59
<b>Total UTILITIES AND MAINTENANCE</b>	<u>1,425.96</u>
<b>Total Expense</b>	<u>14,257.58</u>
<b>Net Ordinary Income</b>	7,720.49
Other Income/Expense	
Other Expense	
TECH SUPPORT	99.00
<b>Total Other Expense</b>	<u>99.00</u>
<b>Net Other Income</b>	<u>-99.00</u>
<b>Net Income</b>	<u><u>7,621.49</u></u>

Amendment 2



# BUDGET MESSAGE FISCAL YEAR 2024-2025

**DATE: April 26, 2024**

Ladies and Gentlemen of the Budget Committee:

Thank you for volunteering your time, energy, and expertise to the City’s budget process. I am pleased to present the proposed FY2024-25 City of Harrisburg and Harrisburg Redevelopment Agency budgets. The budgets are tools used by City Council and staff to provide a process that guides us in our future operations and capital investments. The proposed budgets are our best attempt at providing funding at a level consistent with current and projected operational service needs while incorporating strategies and goals requested by the City Council in the 2024-2029 Strategic Plan.

The coming fiscal year continues to present unique budget challenges in the light of state regulations, national economic downturn, and resultant inflation that remains higher than it has been in decades. We can reasonably predict that some city revenues will continue to see reductions, which has been corroborated by the League of Oregon Cities; however, we are pleased that interest rates that apply to our State Investment Pool investments have been steadily climbing. The proposed budget sees some increases in franchise fees, and reductions in intergovernmental revenue. ARPA (American Relief Program Act) funds allocated to the Community and Economic Development Fund, and the Water Fund, are generally not being expended, until we know where the 3<sup>rd</sup> bid for the Water Bond Project lands. Property tax collections continue to increase, due to the high cost of housing. In general, most of the beginning balances have increased for the majority of City funds, as has the total resources and requirements for the City.

In the General Fund, the resources and requirements have increased, but the beginning balances have decreased. This is due to cessation of federal funds, such as the ARPA funds, which have now all been allocated. The City is cautiously optimistic on the trends we are seeing, but Staff will continue to keep a very close eye on all our resources and expenditures, in case the new fiscal year turns more negative than is planned in these proposed budgets. The City always budgets conservatively, meaning that we consistently budget lower revenues than expected, and higher expenditures than needed. We also budget expenditures from a grant that we hope to have approved, but no money is expended on any of the projects until we are actually approved.

In our Enterprise Funds (Water, Sewer & Storm Funds) prices continue to go up for most commodities, especially in chemicals, gas, and power. We have kept rate increases to a general 3%, with the exception of the sewer fund, which due to lower user rate revenues,

needs to be increased to 4% to cover current year expenditures. It is better for a municipality to operate their funds in the same manner as a business, because smaller increases on a consistent basis are far better than large increases every few years.

This will be the last year in which the water bond project is still waiting to undergo construction. This has been a continued challenge for the City. The 2<sup>nd</sup> bid the City received on the project in 2022 was \$2.7 million over budget. This was due to inflated prices on steel, PVC and electronics. The City spent 8 months, and \$38,000 undergoing the 6<sup>th</sup> Substantial Amendment to the HRA (Harrisburg Redevelopment Agency) Plan, in order to obtain another \$2 million in funds. This process added the properties that will have the water bond project infrastructure (two tanks, and two filtration systems) into the boundaries of the HRA. The \$5.3M in water bond revenues is still in the state's investment pools. We are happy to say that with careful spending, that another \$1,588,000 in funds has been provided in the Water Fund Capital Outlay line. The City hopes that these two funds will be sufficient for the 3<sup>rd</sup> bid, once it is received. However, we have been advised that if we need funds, we can apply for the States Special Public Works Fund. Because we don't have contamination, or problems with distribution and/or capacity, there aren't any grants, or loan forgiveness that will be applicable to the project. However, the loan will be at a very low amount of interest, especially with the City's A+ credit rating. The money provided by the Federal Government that went into Oregon's Infrastructure in early 2024, was mostly used to increase the SPWF funds; no new grants for these purposes were created. Finally, the maximum indebtedness amount in the HRA hasn't yet been reached; if necessary, the City can also utilize a loan using this system.

The City continues to hope that we won't need to take money out of the HRA, because we prefer that those funds are used for their intended purposes in Economic Development. However it does give us another option in the future if needed. The City has also held off on spending approximately \$355,000 in ARPA funds, that are now located in the Community & Economic Development Fund and the Water Fund. These funds can be utilized for the gap in funding if needed. The City also requested capital funds from the State of Oregon during the short session this year, but unfortunately, those were not provided to us, despite support from Representative Jami Cate and Senator Cedric Hayden.

As you read through the proposed budgets, the reader will notice that the costs of running a City continue to rise. Retirement costs continue to increase exponentially and are expected to trend in this direction for the next several years. Other personnel costs, like wages and health care weren't as high as they were in the past, but are still a factor we must consider. The City has finally had a chance to replace two staff members in the Public Works crew, as well as an administrative staff member. You'll see that along with the increase in employee wages in water and sewer, there is a comparative increase in insurance and PERS. The City also has money set aside for contracted assistance, and some funds to hire a part-time employee if needed, due to an increase in building permits in the future.

In order to stay competitive in our region, and retain employees, every three to four years, the City has a competitive wage analysis completed. In between the wage studies, we apply cost-of-living increases based roughly on the CPI-W (Consumer Price Index) for our region. We are thankful that the CPI-W for our region has been reduced from the previous year high of 7.95% to 3.92%, with the federal COLA between 3% and 3.5%. The Personnel Committee and City Council approved a COLI of 3% to 3.5%. The budget was

ultimately able to support 3.5% this year compared to the 6.5% that was approved in the previous year.

Many of the City's projects are quite expensive, and therefore funding can't be met in a single year's budget. Street maintenance, storm water management, and water and sewer improvements are just a few of the expensive items that will not be adequately addressed in a single year's budget. The City and Budget Committee made some tough decisions a few years ago, and reorganized City Departments as well as other cost reductions in order to provide larger funds in relation to street maintenance than most cities do; this is a choice that the City Council made because streets are so visible to citizens as well as making a difference in valuations in those neighborhoods.

The City is also very happy that the Butterfly Gardens Subdivision is now in actual construction of the 1<sup>st</sup> 4-plex, with two more structures pending. Shadowood Subdivision is finishing their infrastructure, and Hayden Homes is purchasing this subdivision from the original developer. Hayden Homes was also approved for the Castleberry Crossings Subdivision, located on the south side of Sommerville Loop. That subdivision does have wetlands, so it will take longer for the infrastructure to be allowed to start construction. This is the first year that we have had development actively taking place, other than a few in-fill lots in town. The City does feel that tough decisions will likely continue as the rate of inflation, cost-of-living increases, and supply costs continue to have double digit increases.

Please keep in mind these basic municipal budgeting principles:

- The complete City budget is divided into funds.
- Some funds, called "Enterprise Funds", are required to be self-supporting. These funds include the Water Fund and the Sewer Fund.
- The City budget is required to be balanced. The amount of money shown on the expense side must equal the amount shown on the revenue side.
- The City cannot spend more money in a fund than is actually available.
- The beginning fund balance in each fund is used to cover the first four months of city operations each fiscal year, until tax revenues, and other resources are paid to the City.

You have been provided a copy of the proposed City budget and the HRA budget. At the beginning of each fund, there is a chart and table that summarily describe the proposed revenues and expenditures for the fund. These tools also give a historical comparison of the last three years financial position to help determine the needs for fiscal year 2024-25 and future budget years.

In the Budget document, the revenue table headings are **BLUE** while the expenditure table headings are **GREEN**. The expenditure table is further broken down into Object Classifications and Expenditure Detail. Expenditure Details are the line item expenses or the details of the budget. Object Classifications are simply broad categories of types of expenses within a particular fund. Examples of Object Classifications in the City's Budget document are Personnel Services, Materials and Services, Capital Outlay, Debt Service, Inter-fund Transfers, and Contingency, and (sometimes) an Ending Fund Balance. It is worth noting that in the General, Water and Sewer Funds the Materials and Services Object Classification includes a lot of detail and therefore are broken down into several 'subcategories'. It is also important to understand that it is acceptable, although not encouraged, for expenses to exceed the amount identified in the Expenditure Detail of a

specific line, as long as the total expenditures do not exceed the amount budgeted in the Object Classification, for that Fund.

Projected actuals from the current year budget are shown in the budgeted document. These forecasts will assist the Budget Committee with understanding some of the changes that staff have made in producing this budget. This column is only for planning purposes and will not be shown on the final adopted budget.

Diagram 1 below shows the difference between a Fund, Object Classification, Expenditure Detail, and shows the location of the projected actuals column.

**Diagram 1**

**CITY OF HARRISBURG**  
**General Fund (10)** ← **Fund**

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**GENERAL FUND (10): REQUIREMENTS**

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2021-2022	
Actual		Adopted Budget This Year FY 2020-2021	Projected Actuals 2020-2021		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2018-2019	First Preceding Year 2019-2020					
<b>PERSONNEL SERVICES</b>						
260,894	257,250	295,970	255,000	ADMINISTRATION WAGES	243,100	0
0	0	5,500	0	ADMIN OFFICE ASSISTANCE	5,500	0
4,800	4,800	7,200	4,800	COURT WAGES	4,800	0
274	265	305	280	ADMIN UNEMPLOYMENT TAXES	250	0
20,955	20,282	23,298	21,100	ADMIN SOCIAL SECURITY TAXES	19,100	0
88,853	67,696	66,750	68,700	ADMIN MEDICAL INSURANCE	85,500	0
55,788	49,070	88,950	70,650	ADMIN PERS	65,100	0
1,074	1,745	1,225	2,400	ADMIN LIFE & DISABILITY INS	650	0
5,440	2,893	2,770	3,100	ADMIN PAY & LONGEVITY	4,400	0
84	63	151	75	ADMIN WORK COMP QUARTERLY	135	0
2,855	1,882	3,000	2,850	ADMIN WORK COMP PREMIUM	3,000	0
2,400	0	2,400	2,400	PERSONNEL SERVICES-MARINE BD	2,400	0
79	38	200	0	MEALS - TRAINING	200	0
300	150	300	300	CELLULAR PHONE	300	0
<b>443,795</b>	<b>406,136</b>	<b>498,019</b>	<b>431,655</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>434,435</b>	<b>0</b>
3.0	3.0	3.5		Total Full-Time Equivalent (FTE)	3.5	3.5

Object Classification →

← Expenditure Detail

↑ Projected Actuals

**City's Strategic Plan:**

The City Council annually reviews and adopts a 5-year Strategic Plan for the City. The Strategic Plan lays out the Council goals and priorities for the upcoming fiscal year. In 2023, the City Council adopted several goals and objectives, six of which have direct and indirect fiscal impacts in this year's budgets. Table 1 is a list of the Council's priorities for FY 2024-29 that relate to or are impacted by the FY24/25 Budget.

**Table 1: Council Priorities in the 2024-2029 Strategic Plan**

Description
<b><u>The City's Top Priority for 2024-2025</u></b> <b>Design, Build, and Operate a Conventional Water Treatment Plant</b> <b>(Objective No. 9)</b>
<b>Create &amp; Advocate for a Wide Range of Housing Opportunities while Preserving and Improving Existing Affordable Housing (Objective No. 3)</b>
<b>Develop, Maintain and Improve Total City Park Land Inventory (Objective No. 4)</b>
<b>Make Regular and Substantive Improvements to City streets (Objective No. 6)</b>



<b>Bring Community Awareness to Crime Issues in our City and Work to Create Solutions to Reduce and Prevent Crime (Objective No. 8)</b>
<b>Enhance Outreach to Existing Businesses; Work with Regional Partnerships to Promote Harrisburg Businesses and Economic Development (Objective No. 12)</b>

The budget funds in this document have been prepared with these Council priorities in mind. To achieve Objective No. 4, for example, the City applied for an Oregon Parks and Recreation Department (OPRD), Small Local Government Grant of \$75,000 to develop the first phase of Eagle Park. The dog park and final upper park trail construction will start this summer. The City also applied for a Recreational Trails Program (RTP) Grant, which is managed by OPRD, although the funds are provided by the federal government. This grant was just approved this April for the full amount of \$196,367, of which the City’s match is \$46,700. The revenue in the General Fund is the amount that the City will be reimbursed for, at \$149,670. The match amounts for both grants can be found in the Parks SDC funds.

The City must be careful when applying for grants, as we can’t expend any funds for them unless we are notified of the approval for them, and must also receive a notice to proceed before expenditures of any funds, or for any work to begin. We must also make certain that we don’t apply for grants unless we have the funds to apply as a match. Otherwise, a City might need to return grant funds, if they are not prepared to apply for a short-term loan to fund the match. Objectives 3, 8, and 12 do not require much budget at this time, as they are more policy related.

In relation to Objective 6 and the Street Fund; the City Council has a goal to annually budget \$250,000 in Street Maintenance funds. This goal is tied to funding recommendations contained in the 2016 Street Conditions Report prepared by the City’s Public Works Department. The City transfers \$150,000 from the General Fund to the Street Fund made possible by staffing reductions and other savings outlined in the last five years of budget cycles. We continue to be able to meet this important goal. The SRTS Grant is being submitted to ODOT in 2024, but if the grant is successful, it will be active in the following fiscal year of 2025-2026.

The City continues to be careful with staffing levels; we complete a significant amount of work with less employees than many other similar sized cities. Although we’ve had the funding in this current year’s budget, as well as in this budget proposal to hire a part-time staff member to work on building permits, the City will hold off on hiring until staff sees a significant increase in permits activity. There is a possibility that the City might have three subdivisions under construction in this fiscal year, and that might require that we hire someone to help with the additional workload. The City can also partially control personnel expenses in the Water & Sewer funds, due to limiting the number of seasonal hires that the City brings in every summer. The City continues to find that it is harder to fill even full-time benefited positions.

**Changes to the Budget Format:**

There are no changes to the Budget Format in 2024-2025.

**Budget Highlights:**

1. Property tax revenues in this fiscal year are similar to what they were in the prior fiscal year. We have returned to the usual 98% collection rate that was present before the pandemic. Our permanent tax rate remains the same.

2. Construction activity so far in 2024 is starting to increase. Butterfly Gardens Subdivision is actively submitting building permits, while Shadowood Subdivision is finishing their infrastructure; Hayden Homes is in the process of purchasing those lots and will be the builder. In addition, Castleberry Crossing is in the process of completing the requirements of the conditions the City has placed on the infrastructure. In addition, there are wetlands that must be mitigated. Hayden Homes also owns this subdivision. They are motivated to complete the steps required by the development code.
3. Interest rates in the state investment pools, and elsewhere, have also increased. This has impacted and improved some of our larger funds, especially the Water Fund. Due to the increase in interest rates, and the \$5.3M in the state investment pool, you will see an increase of \$137,080 over the 2023-2024 budgeted amount. This positively impacts the beginning balance of the 2024-2025 Water Fund.
4. The Harrisburg Redevelopment Agency (HRA) has \$50,000 in grant funds still available to continue with property improvement grants this year. HRA loan repayments will continue to improve the funds available, but at a very low percentage.
5. The HRA now must provide for revenue sharing with the other taxing agencies due to the completion of Substantial Amendment No. 6. The amendment will allow the City to use the funds available in the HRA for the water bond project, if it is needed after Bid No. 3.
6. The City, like all other governmental bodies and many employers, are trying to stay competitive with our wages. In years in which we are not asking for a wage analysis, we look to the CPI-W Pacific Size Class (Consumer Price Index- Western States) for our cost-of-living increases. The scale this year, plus the federal COLI resulted in approval of COLI between 3% and 3.5%. Staff is pleased that we are able to absorb the increase of a 3.5% COLI at this time.
7. The City has been able to finally hire in two new Public Works Employees, which has increased the costs in personnel wages, benefits and PERS. The City can help control costs in the enterprise funds depending upon how many seasonal staff they are able to hire this year. We've also replaced an administrative position in City Hall that was already budgeted.
8. Workers Comp charges are similar to what they used to be underneath the previous insurers' coverage. Property insurance increased by 23% last year, so we are pleased that it dropped to 16.5% this year (13.5% plus 3% inflation). The impact of this increase is mostly showing in the water and sewer funds, as property values for infrastructure are extremely high. Medical benefits are seeing a 9.4% increase, with vision and dental being around 5%. Liability and auto are also in this same range.
9. The City has approximately \$355,000 remaining in former ARPA funds that have been distributed into the Water Fund, and the Community & Economic Development fund. If not needed for the water bond project funding gap, we will be able to use the funds in Community & Economic Development as a more flexible grant fund for businesses outside of the HRA boundaries.
10. The Water, Sewer, and Storm Drain Funds are all Enterprise Funds. The City increases the rates on a regular basis, according to policy. The cost-of-living increase this year will be 3% for the Water and Storm Drain Funds. However, the Sewer Fund will be at 4%. It's important for the City to raise rates on a regular incremental basis, and to keep them fairly steady. There is not as much of an impact on citizens as when we have high increases every few years.
11. The City has beginning fund balances of \$10,781,480. This is important, because the City's main revenues arrive in the fall. Technically, the funds should cover the

first 3 months of expenses for all funds. Last year we had 5 months of expenses covered; and this year, we now have 8 months of expenses covered. This puts us in an excellent cash position, especially if there is a delay in other revenue sources.  
12. Unallocated funds in the majority of funds come to over \$1,075,050.

**GENERAL FUND (GF)**

The estimated beginning fund balance is less than the last two years, due to the cessation of COVID funding. As noted above, our beginning fund balances allow the City to be in a good cash flow position. Property Taxes have increased slightly over those of last year; our projected actuals are \$83,453 more than budgeted in 2023/2024. We've also increased our collection rate to 2% higher than the previous year. Franchise fees are up slightly. The League of Oregon Cities has advised cities that State Revenue Sharing is down, however, the City received almost \$7,000 more than what was projected last year. As such, we have budgeted slightly less than what we forecasted for this year. Fines and forfeitures have increased, due to revenues from Municipal Court.

On the expenditure side, personnel services have increased from last year's costs by about 4%. This is due to an increase in PERS costs, as well as medical insurance. As noted at the start of this report, the CPI-W in our region shows a 3.92% increase for 2024/25, compared to last year's 7.95%. The Personnel Committee allowed for an increase of 3.5% COLI if it was supported by the budget, otherwise, a bottom line of 3% would be used. City property taxes and revenue structure support the cost-of-living increase. The City also budgeted for but did not hire a part-time administrative employee to assist with utility billing, cash receipting, and building permits; we are planning for the same this year. The City will only be hiring a staff member if the workload and building fund construction is substantially increased.

Contract services are up slightly, as the City will likely need additional planning services this year, as well as additional engineering/wetlands work in Eagle Park. Legal services are still being budgeted high because the City is using more frequent legal services due to the negotiations with BNSF, and as we continue to work through the changes required by legislative amendments. Due to an increase in Municipal Court Services, we have an increase of 25% compared to last year for legal expenses, which include defense attorney, as well as our own prosecutor. Our Government Services have also increased, by 10%, due to the contractual increases in the LCSO contract. We are also negotiating with the City of Coburg for Traffic Enforcement services. There is a 25% increase in costs due to their recent wage comparison process, and increased costs of doing business. We are increasing our monthly hours by a small amount, likely 2 hours a month, plus a few more hours from traffic enforcement, as we will budget slightly more for increased code enforcement services. We hope to have someone dedicated to field work in code enforcement so that our employee can focus more on the administrative part of that. We are still budgeting \$7,500 for the Lobbyist that we have hired through our partnership in the Small Municipality Advocacy Coalition; that gives us the option of using him for advocacy that is specific to Harrisburg.

The HMC/Council Upgrade is budgeted for another \$5,000 in order to continue with our technological upgrades for Council meetings; we are making changes to media this year, including better technical digital sound equipment. In addition, there is \$6,000 scheduled for the Wage Analysis planned in fall 2024. Travel is similar to last year, but we have increased the Elected Official Training this year by \$500. There is an expenditure fund for the RTP (Recreational Trail Program) grant, which is offset in revenue, while the City's

match of \$47,000 is located in Parks SDC's. As discussed in previous budget committee meetings, the HART Center is receiving \$10,000 in budget funds. The current President is working hard on finding grants, and other revenue sources in order to broaden their services to the community. This includes their plan to broaden support to help the teens in our community again, as they are now working with the Jackson Street services.

**STREET FUND:**

The beginning fund balance is increasing due to a variety of reasons, including being short PW Crew members over the last year. Gas Tax revenues are flat, and of course, the City is continuing to apply for grants. The SRTS (Safe Routes to School) grant will be applied for again, in 2024, for the 2025-2026 fiscal year next year. We were approved for a SCA (Small City Allotment) grant of \$250,000. The TGM (Transportation Growth Management) grant changed slightly in nature this last year, as the City has paid out our match of \$21,000 in 2023, and ODOT will pay the rest of the grant funds directly to our contractor.

Due to the additional employees in Public Works, personnel fees are up slightly. In miscellaneous expenditures, you will see that the CDL License Training Fee has been reduced, as our Public Works Director has found a location who can provide a more economical training program. New employees hired by the City will need to be trained under the new CDL licensing requirement, which is still somewhat cost prohibitive. In capital outlay, the \$250,000 to provide street maintenance is present; although other construction projects has declined. The City will use these funds to work on the 6<sup>th</sup> St. improvement project.

**BIKE PATH RESERVE FUND:** The beginning fund balance and capital outlay lines have increased slightly; the funds here are 1% of gas tax revenues. This fund will likely play a future role in developing a trail to link S. 6<sup>th</sup> street with Eagle Park. This will be addressed further in the Transportation System Plan that the TGM Grant continues to pay for.

**COMMUNITY & ECONOMIC DEVELOPMENT FUND**

The beginning fund balance in this fund has decreased slightly from the previous fiscal year. The City allowed a \$40,000 expenditure this last year for a business owner who badly needed assistance to replace a roof, for her business located slightly outside of the urban renewal boundaries. The remaining \$155,000 shown in the economic development grant program, is not being expended at this time, until after the 3<sup>rd</sup> bid is completed for the water bond project. If it is not needed for that purpose, then it will be used for property improvement grants for commercial businesses outside of the HRA boundaries. The City also continues to plan on spending additional funds to allow for business advertising in the newsletter. This will be based on the revenues from the business license program. The REAL line is set aside for the Rural Economic Alliance, and the City's likely share in running the program.

Included in planned expenditures is money for the Main Street Program, and the Summer Concerts. The newer expense line that is entitled Community Assistance Grant, is planned for covering possible expenses in relation to people who need help in the community, by providing vehicle repairs, or transportation to where resource services are available. This 'program' will not be advertised. The money in Capital Outlay is again planned for a new boat ramp in Eagle Park, and for other amenities in this park; although Parks SDC's will also be used for development of Eagle Park.

**LIBRARY FUND**

The beginning fund balance for the Library is up slightly, but the amount transferred into this fund remains the same as the previous year. Personnel Services have increased, again, because of the 3.5% increase in COLI, and PERS increases. Most of the expenditures are comparative to the previous year. The Library is holding more programs than the majority of Libraries our size, a fact that we are rather proud of. There is also another slight increase in book funds as well. Our Library Staff are continuing to apply for grants, and are doing a great job.

**STORM DRAIN RESERVE FUND**

The Storm Drain Fund is used to pay for public storm water improvements. There is again, not much change from the last fiscal year. The beginning fund balance is up by almost \$91,000, which has allowed for a higher increase in capital improvements. This fund will be used for storm line replacements in street projects that are on the construction schedule.

**BUILDING PERMIT FUND**

The Building Permit Fund has now been operating for three years, and we are able to more constructively plan for this fund. We contract with Junction City for our building official, which includes plan review and inspection services. The City receives 35% of all permit revenue, which is more than what we received through Linn County. The Budget Committee can see that there is an increase in both revenues and expenditures in this line, and the expense savings in the last year resulted in a higher beginning fund balance this year. We plan on a total of 11 lots to be constructed this year. Like most of our funds, we are very conservative, and budget at 11 lots even though there is a potential of 33 lots, plus more from another possible subdivision that could be going through plan review later this year. We use these same numbers to calculate the SDC's revenues.

**ELECTRICAL PERMIT FUND**

The State of Oregon requires that the building permit program, and electrical permit programs are separate from each other. This is another change the City has made to its benefit. This is still a very small fund for the City. With more construction of homes this year, it will likely increase for the following year.

**DEBT SERVICES FUND**

This fund is used to repay debts the City has collected, primarily interest and principal for the Water System bond issue in 2019. The beginning fund balance has increased by almost \$30,000, and taxes are levied at \$441,215, which represents a 98% collection rate. The principal payment on the water improvement bond has also increased by \$15,000 this year and will continue to increase in the years ahead.

**OFFICE EQUIPMENT RESERVE FUND**

This fund receives revenue solely from the interfund transfers from the General, Water and Sewer funds. Similar to the Equipment Reserve Fund, it allows the City to save money for larger purchases, such as the replacement of computers and servers, as well as reserves for the copier, which is an expensive piece of equipment. We replace at least 3 computers per year, as the computer 'fleet' needs to be updated as warranty's drop, and technical improvements are made. Both the server and copier funds are provided with \$2,000 a year and are expended when they are needed. The City has contracted with Cobalt Computers as our IT company; they do a terrific job in keeping the system updated. The City has also budgeted for allowing for some more ergonomic improvements for workspaces for employees; none of these will be purchased prior to tax revenues being

received by the City. This fund also pays for the software that the city uses for most of the administrative accounts, and the general ledger we work with. We have increased the software fund in order to be more prepared for efficiencies in the resources available to us.

**EQUIPMENT RESERVE FUND**

This fund is used to build a reserve to replace the City’s heavy industrial public works vehicles and equipment. The beginning fund balance has increased by almost \$73,000, while transfers from the water, sewer, and street funds remain the same. The City hopes to purchase another truck fairly soon. Because these are all expensive pieces of equipment, the annual increases are somewhat substantial. An example is the Hydrovactor reserve fund, which increases by \$30,000 per year, while vehicle reserves are increased by \$20,000.

**WATER FUND**

The Water Bond Project is expended out of this fund and is the highest priority in the City once again this year. It’s hopeful that we will have a bid that is not out of control. The 3% increase in water use charges shows here, and the increase in interest rates have improved the investment revenue line by \$137,080 in this fiscal year. The interest is due to the \$5.3M in funding that has been in the state’s investment pool. The ARPA funds transfer from the General Fund also shows in interfund transfers for this fiscal year. Those both have contributed to the increase of \$1,745,310 in beginning fund balance, along with careful spending this last year, as well as attrition in employees. The City made the decision to raise utility rates by a cost-of-living increase of 3% this year. With the cost of living and inflation being high, it is important for the City to keep up with rates, so that customers aren’t as impacted by higher rate increases in the future.

Bid No. 3 of the Water Bond Project will take place this fiscal year, currently projected for release in May. A Council decision will be made in June 2024. Depending upon the costs of the bids this time around, construction will be scheduled; likely starting in July 2024. Capital Outlay has increased to \$6,520,000, which is an increase of \$1,588,000 over the previous year. These funds are available for the project, along with another \$2M from the HRA (Harrisburg Redevelopment Agency). The City has been working hard to prepare for this year’s water bid, as we need to get the water bond project under construction. The Regional Solutions Team (RST), who were appointed through the Governor’s Office, have been working on our behalf, and have assured us that the best choice available for the City is to apply for a Special Public Works Fund (SPWF) loan through BizOregon, if we should need additional funds. The 3% increase in water rates will be enough to cover the costs of any loans we obtain. The City has an A+ credit rating, which ensures that we will obtain a low interest rate. Unfortunately, (or rather fortunately!), the grants and forgiveness of loans through the State of Oregon are contingent upon a City who has problems with contamination, distribution, or capacity. The City has none of these problems, as our issue is with aesthetic quality. There will not be any kind of cost savings on a loan, other than what our good credit rating provides. The \$156,970 in the Water Reserve Fund may also be used for this purpose. The payments on the loan would not start until FY 2025/2026.

As noted previously, personnel services in all funds are affected by the 3.5% COLI increase, PERS, and medical benefit increases. Public Works has replaced two employees, with one of those being a PW Utility III employee. This employee is at a higher wage than the rest of the crew and is directly underneath the Public Works foreman. Chemical costs are also increasing exponentially; the City has recently changed the way

that chemicals were split between sewer and water funds, as before, it was split evenly. This shows the expenditures in the fund where most of the chemicals are used. Power utilities expenditures are also planned substantially higher, as most of us are aware of; plus, we have placed more of the burden in the Water Fund, rather than the Sewer Fund this year. Otherwise, most materials and services are comparable to last year.

**SEWER FUND**

The beginning fund balance for the Sewer Fund is budgeted at \$72,275 less than the previous fiscal year. This is mostly due to a decrease in sewer use charges. We believe that this is due to the month in which the City had to average the sewer rates for residents in 2023. That’s even with a corresponding decrease in Sewer Fund wages in 2023/24. Some of that is also due to the overage in sewer fund chemicals, and is one of the reasons that we changed the previous even split between the Sewer and Water Fund chemical costs. We’ve had also slightly lowered our expenses here, but feel that an increase in rates in the sewer fund to 4% must be made in order to compensate. This is still only 1% more than the other two enterprise funds.

Public Works personnel services are split between the Water and Sewer Funds, (with a little bit charged to the Street Fund) so the same issues affecting the Water Fund, affect the Sewer Fund. Otherwise, Materials and Services are almost flat.

**WATER RESERVE FUND**

This fund is designated for major purchases and projects for the City’s water system. There are no significant changes proposed for 2024/25 FY. There is a small increase to the Capital Outlay classification, which of course, can also be used to help cover costs for the water bond project if needed.

**SEWER RESERVE FUND**

This fund is designated for major purchases and projects for the City’s sewer system. Transfers from the Sewer Fund are the primary source of revenue. The beginning fund balance has increased slightly from what was budgeted last year. The wastewater construction reserve line has also increased slightly.

**SYSTEM DEVELOPMENT CHARGES (SDCs)**

There are five distinct SDC Funds: Transportation, Parks, Storm, Water, and Sewer. System Development Charges may only be used for new public improvements, master planning, or expansions to the infrastructure. These funds cannot be used for maintenance for any part of the infrastructure system. Revenues for these funds are collected through development permits. Rates are tied to the city’s master plans and capital improvement plans.

There are two significant, SDC funded expenditures planned for FY 24/25, both in Parks SDC Funds. The first is an expenditure of \$65,000, to cover the match needed from the OPRD (Oregon Parks and Recreation Department), called the LGGP (Local Government Grant Program) Small Grant. The City will be able to build the dog park and complete the first trail system in the northern part of Eagle Park. The LGGP Grant is for \$75,000. The RTP (Recreational Trails Program) grant is also a match of \$47,000. Both of these grants are shown in the revenue section of the general fund.

**HRA BUDGET**

The HRA Budget has a beginning balance increase of \$337,417 due to program revenue increases, while this year, Capital Outlay funds have increased by \$361,724, for a total of

\$2,523,145. This is revenue that came from the increase in property tax values for properties located in the boundaries of the HRA Plan. Substantial Amendment No. 6 has made the changes to the HRA Plan, which allowed for the Water Bond Project properties to be added to the plan, as well as the project amounts to be added. As discovered last year, Revenue Sharing to the other taxing districts is handled by the Linn County Tax Assessor, when the HRA under-levy's the amounts that we collect. The City may only access the capital outlay funds at a certain limit, based upon a 'proportionality rule' that must be established when we file the transaction. This is one of the reasons why you will also find a consultant cost line item, as we may need our consultant firm to look over that process.

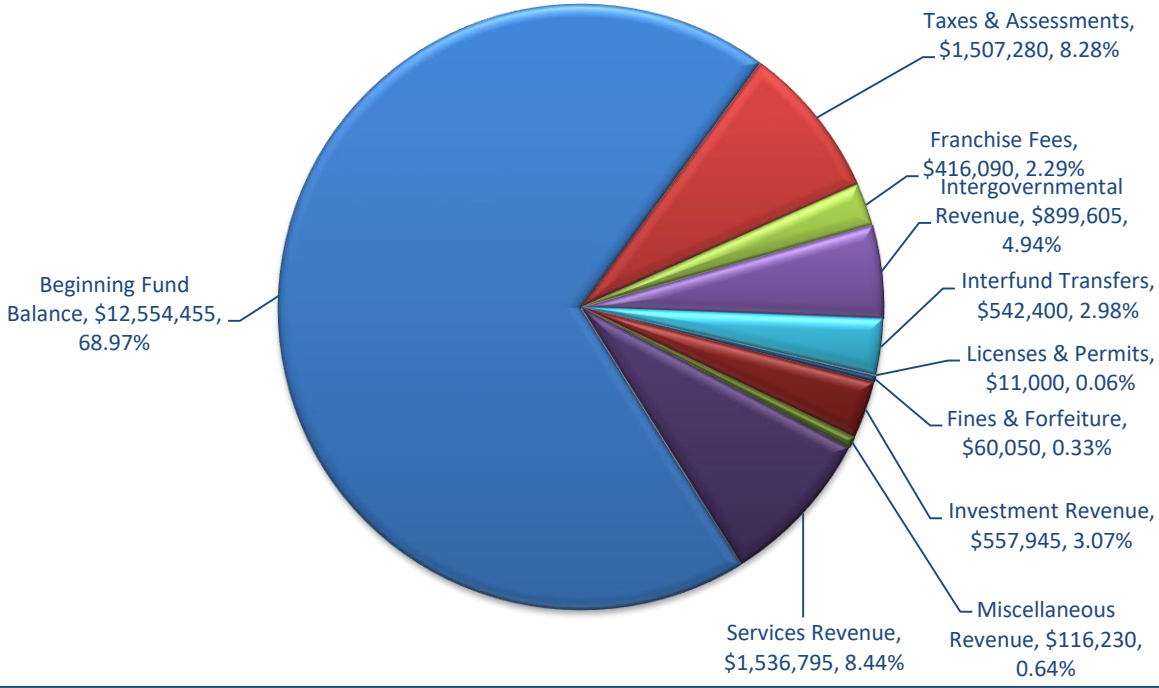
Debt service payments for HRA debts are made directly out of the HRA funds, and the debt services line shows those amounts that are owed this year on the \$2.6 million in bonds that was taken out in 2017. The HRA also has a maximum indebtedness amount, that has not yet been met. That means that the HRA can have more bonds issued, without having to go back out to the taxing districts, or to the voters, as the HRA can take out debt up to the maximum indebtedness amount. (Close to \$2.6 million remains.) This is another option for the City, if the future bids for the water bond project are substantially higher than what the other bids were over the two years. The City was also able to fund the \$50,000 for the Property Improvement Grant Program again this year; there is an application pending for a business who is interested in accessing these funds. The HRA has served as an invaluable resource for the City, and has been used to extend the industrial zone on S. 2<sup>nd</sup> St., on the south side of the City, as well as the recent improvements to Smith, Moore, Macy and 2<sup>nd</sup> St.'s. There is substantial improvement of property values for the businesses who have taken advantage of obtaining the property improvement grants as well.

Respectfully submitted,

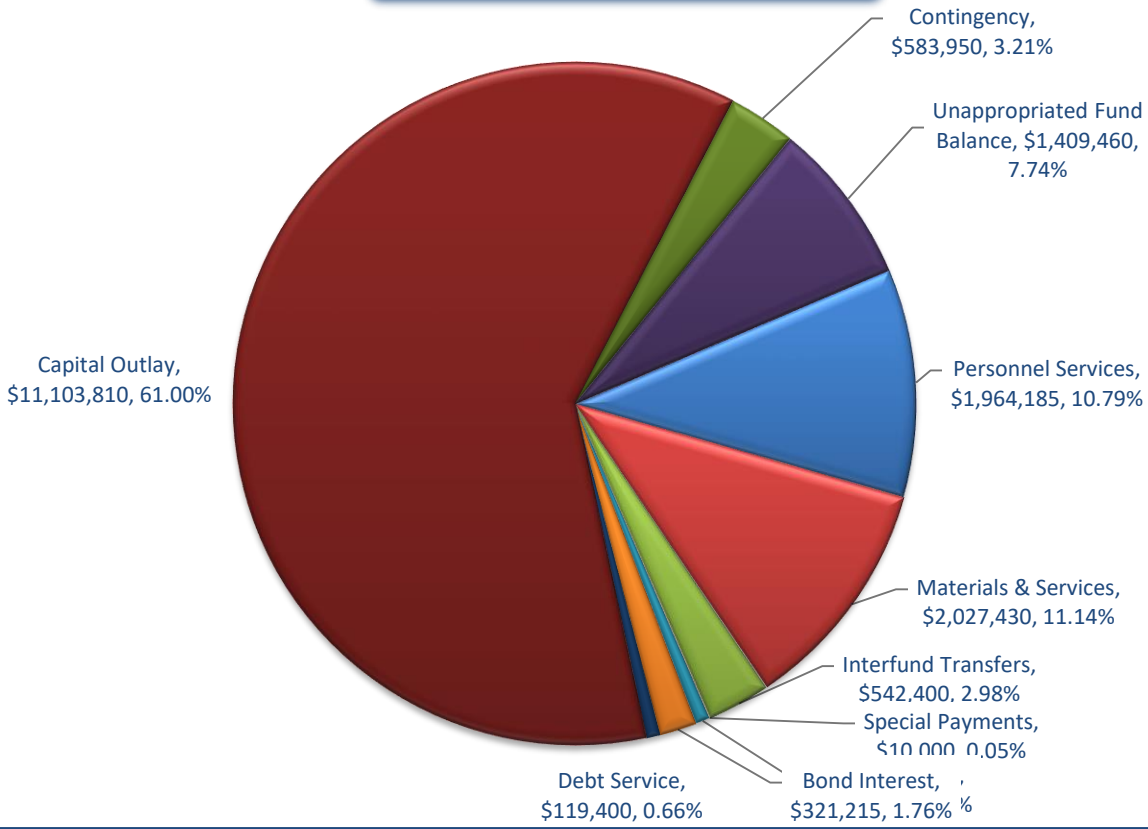
Michele Eldridge,  
City Administrator



### Where the Money Comes From Fiscal Year 2024-2025



### Where the Money Goes Fiscal Year 2024-2025





**HARRISBURG REDEVELOPMENT AGENCY  
HRA BOARD PROPOSED BUDGET: 2024-2025**

*May 13, 2024*

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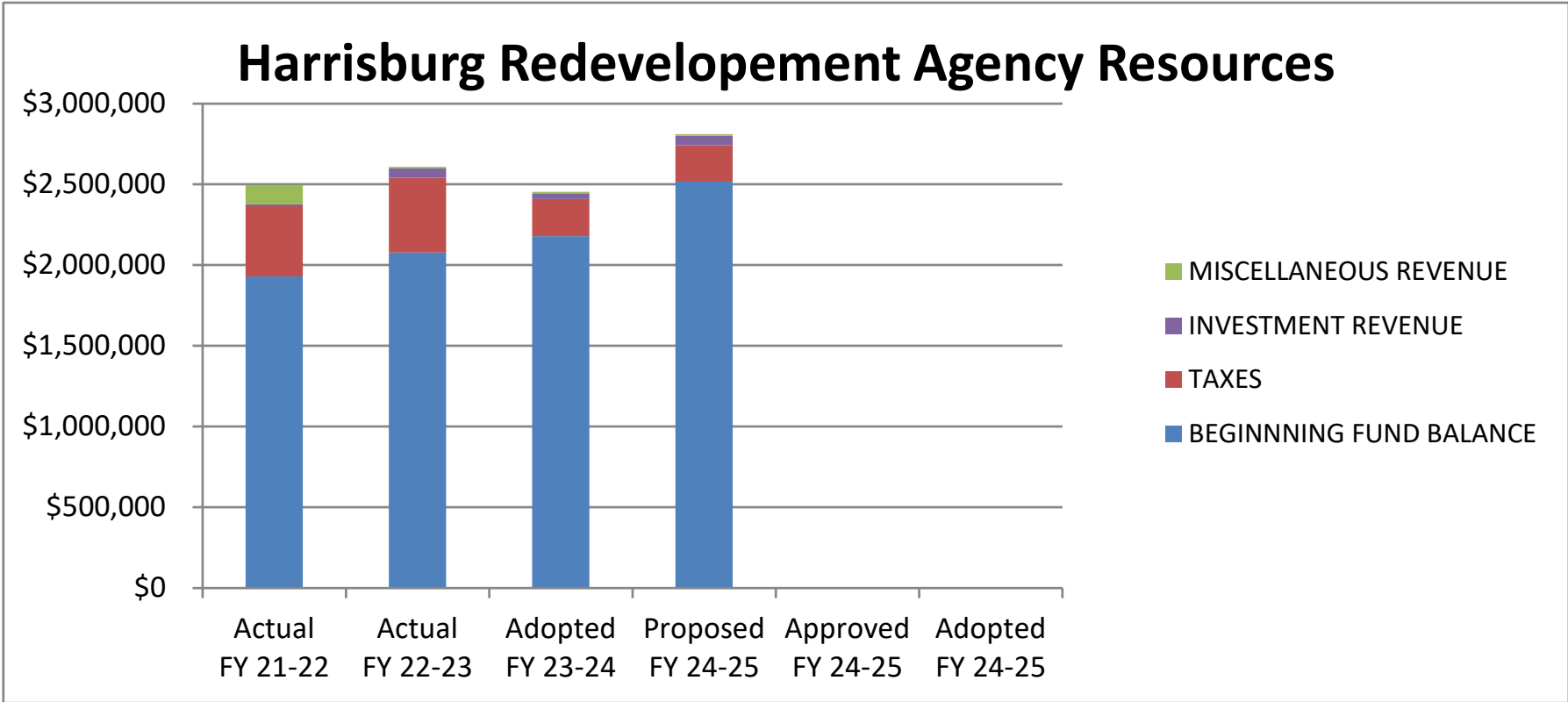
***Fund***

***Page Number***

***Harrisburg Redevelopment Agency Fund – Resources***  
***Harrisburg Redevelopment Agency Fund – Expenditures***

***3***  
***5***

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**HRA FUND (71): Resources**

FUNCTION	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNNING FUND BALANCE	\$1,929,743	\$2,077,360	\$2,179,995	\$2,517,412	\$0	\$0
TAXES	\$436,309	\$462,893	\$229,556	\$225,163	\$0	\$0
INVESTMENT REVENUE	\$10,924	\$60,171	\$36,000	\$60,000	\$0	\$0
MISCELLANEOUS REVENUE	\$119,370	\$8,801	\$9,000	\$9,000	\$0	\$0

**HARRISBURG REDEVELOPMENT AGENCY  
HRA BOARD PROPOSED BUDGET: 2024-2025**

1.

**Harrisburg Redevelopment Agency Fund (71)**

**HRA FUND (71): RESOURCES**

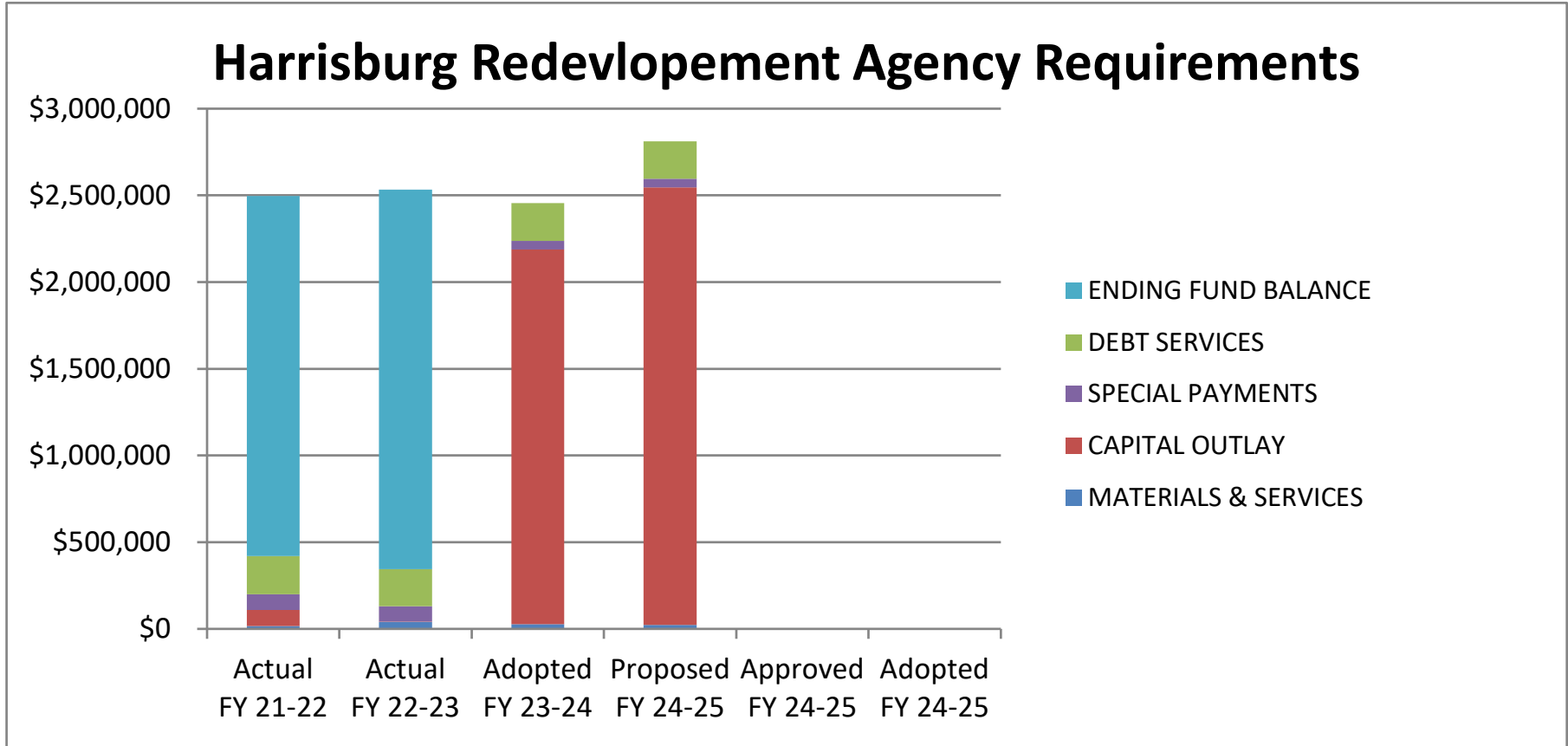
Historical Data				Projected Actual 2023-2024	RESOURCE DESCRIPTION	Budget for Next Year FY 2024-2025		
Actual		Adopted Budget This Year FY 2023-2024	Second Preceding Year 2021-2022			First Preceding Year 2022-2023	Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023							
1,929,743	2,077,360	2,179,995	2,188,355	BEGINNING FUND BALANCE	2,517,412	0		
<b><u>TAX REVENUE</u></b>								
422,604	455,393	225,056	225,055	TAX RECEIPTS-CURRENT	220,663	0		
13,705	7,500	4,500	5,000	TAX RECEIPTS - PRIOR YEARS	4,500	0		
<b>436,309</b>	<b>462,893</b>	<b>229,556</b>	<b>230,055</b>	<b>TOTAL TAX REVENUE</b>	<b>225,163</b>	<b>0</b>		
<b><u>INVESTMENT REVENUE</u></b>								
10,924	60,171	36,000	90,000	EARNED INTEREST	60,000	0		
<b>10,924</b>	<b>60,171</b>	<b>36,000</b>	<b>90,000</b>	<b>TOTAL INVESTMENT REVENUE</b>	<b>60,000</b>	<b>0</b>		
<b><u>MISCELLANEOUS REVENUE</u></b>								
37,586	8,801	9,000	9,000	HRA LOAN PROGRAM PAYMENTS	9,000	0		
81,784	0	0	0	MAIN STREET GRANT	0	0		
<b>119,370</b>	<b>8,801</b>	<b>9,000</b>	<b>9,000</b>	<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>9,000</b>	<b>0</b>		
<b>2,496,346</b>	<b>2,609,225</b>	<b>2,454,551</b>	<b>2,517,410</b>	<b>TOTAL TOTAL RESOURCES</b>	<b>2,811,575</b>	<b>0</b>		

**Levy for Debt Services:**

**\$216,400 (Amount Needed to Cover Bonds)**

**98% (Collection rate)**

**\$220,663 (Tax to Levy/\$372,205 max)**



### HRA FUND (71): Requirements

FUNCTION	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
MATERIALS & SERVICES	\$15,958	\$40,421	\$26,730	\$22,030	\$0	\$0
CAPITAL OUTLAY	\$93,376	\$2,253	\$2,161,421	\$2,523,145	\$0	\$0
SPECIAL PAYMENTS	\$89,647	\$87,968	\$50,000	\$50,000	\$0	\$0
DEBT SERVICES	\$220,005	\$213,800	\$216,400	\$216,400	\$0	\$0
ENDING FUND BALANCE	\$2,077,360	\$2,188,356	\$0	\$0	\$0	\$0

**HARRISBURG REDEVELOPMENT AGENCY  
HRA BOARD PROPOSED BUDGET: 2024-2025**

1.

**Harrisburg Redevelopment Agency Fund (71)**

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**HRA FUND (71): EXPENDITURES**

Historical Data			Projected Actual 2023-2024	REQUIREMENTS FOR: ADMINISTRATION	Budget for Next Year FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024			Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
<b><u>GOVERNMENT SERVICES</u></b>						
0	76,427	0	0	REVENUE SHARING	0	0
<b>0</b>	<b>76,427</b>	<b>0</b>	<b>0</b>	<b>TOTAL GOVERNMENT SERVICES</b>	<b>0</b>	<b>0</b>
<b><u>MATERIALS &amp; SERVICES</u></b>						
7,200	7,200	7,500	7,500	CITY OF HSBG ADMIN SERVICES	7,500	0
8,150	8,500	8,200	8,200	BUDGET & FINANCIAL ASSISTANCE	8,500	0
135	1,034	500	0	LEGAL EXPENSES	500	0
0	23,358	10,000	0	CONSULTANT COSTS	5,000	0
329	329	330	152	GOVERNMENT ETHICS COMMISSION	330	0
144	0	200	1	MISC COSTS(BANK FEES, ETC)	200	0
<b>15,958</b>	<b>40,421</b>	<b>26,730</b>	<b>15,853</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>22,030</b>	<b>0</b>
<b><u>CAPITAL OUTLAY</u></b>						
0	2,253	2,161,421	0	INFRASTRUCTURE CONSTRUCTION	2,523,145	0
93,376	0	0	0	SMITH & 2nd STREET PROJECT	0	0
<b>93,376</b>	<b>2,253</b>	<b>2,161,421</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>2,523,145</b>	<b>0</b>
<b>109,334</b>	<b>119,101</b>	<b>2,188,151</b>	<b>15,853</b>	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	<b>2,545,175</b>	<b>0</b>
<b>NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM</b>						
<b><u>SPECIAL PAYMENTS</u></b>						
81,784	0	0	0	OREGON MAIN ST REVIT GRANT	0	0
7,863	87,968	50,000	10,000	BUILDING FACADE GRANT	50,000	0
<b>89,647</b>	<b>87,968</b>	<b>50,000</b>	<b>10,000</b>	<b>TOTAL SPECIAL PAYMENTS</b>	<b>50,000</b>	<b>0</b>
<b><u>DEBT SERVICES</u></b>						
120,713	120,000	125,000	125,000	LOAN PRINCIPAL	130,000	0
99,292	93,800	91,400	91,400	LOAN INTEREST	86,400	0
<b>220,005</b>	<b>213,800</b>	<b>216,400</b>	<b>216,400</b>	<b>TOTAL DEBT SERVICES</b>	<b>216,400</b>	<b>0</b>
<b>309,652</b>	<b>301,768</b>	<b>266,400</b>	<b>226,400</b>	<b>TOTAL REQUIREMENTS NOT ALLOCATED</b>	<b>266,400</b>	<b>0</b>
<b>2,077,360</b>	<b>2,188,356</b>	<b>0</b>	<b>2,275,157</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>
<b>2,496,346</b>	<b>2,609,225</b>	<b>2,454,551</b>	<b>2,517,410</b>	<b>TOTAL REQUIREMENTS</b>	<b>2,811,575</b>	<b>0</b>





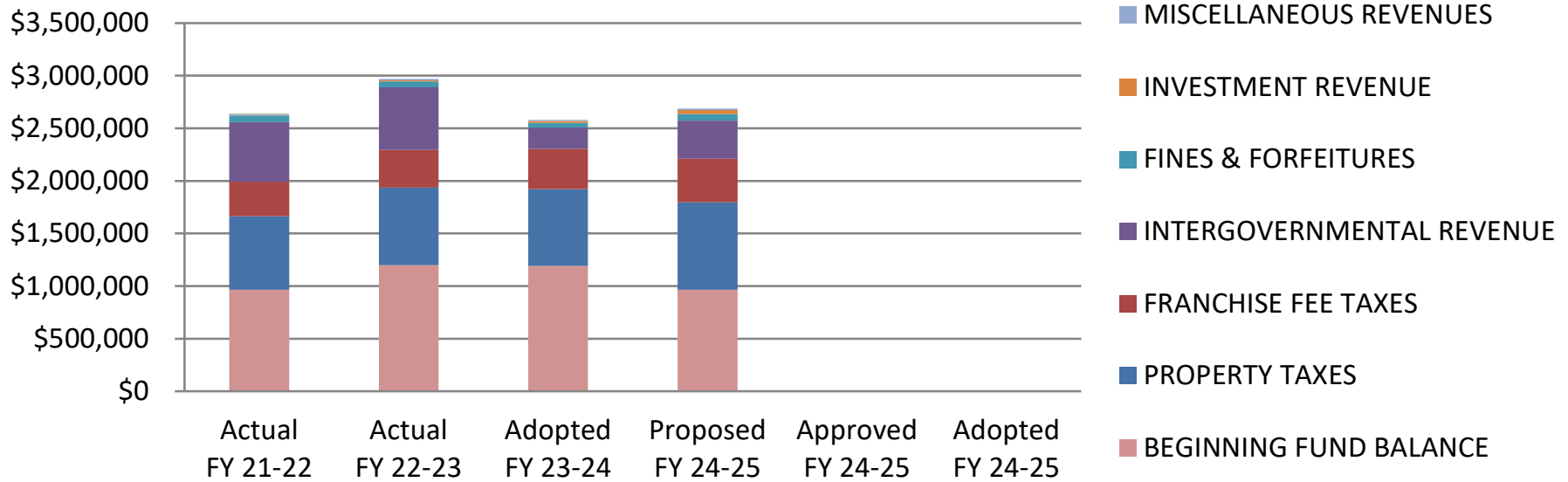
**CITY OF HARRISBURG  
PROPOSED BUDGET: 2024-2025  
May 13, 2024**

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## General Fund Resources



### GENERAL FUND (10): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$964,798	\$1,199,894	\$1,190,160	\$963,610	\$0	\$0
PROPERTY TAXES	\$701,102	\$735,703	\$732,050	\$832,890	\$0	\$0
FRANCHISE FEE TAXES	\$325,615	\$358,344	\$381,880	\$416,090	\$0	\$0
LICENSES & PERMITS	\$26,402	\$7,432	\$10,900	\$11,000	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$569,321	\$595,168	\$201,970	\$362,090	\$0	\$0
FINES & FORFEITURES	\$57,438	\$55,111	\$45,050	\$60,050	\$0	\$0
INVESTMENT REVENUE	\$1,553	\$13,063	\$18,210	\$40,900	\$0	\$0
MISCELLANEOUS REVENUES	\$11,920	\$11,557	\$12,250	\$14,000	\$0	\$0

**CITY OF HARRISBURG  
General Fund (10)**

1.

**GENERAL FUND (10): RESOURCES**

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
964,798	1,199,894	1,190,160	1,269,276	BEGINNING FUND BALANCE	963,610	0
<b><u>PROPERTY TAXES</u></b>						
686,969	722,762	718,050	801,503	GENERAL FUND CURRENT TAXES	820,890	0
14,133	12,941	14,000	15,000	GENERAL FUND PRIOR TAXES	12,000	0
<b>701,102</b>	<b>735,703</b>	<b>732,050</b>	<b>816,503</b>	<b>TOTAL PROPERTY TAXES</b>	<b>832,890</b>	<b>0</b>
<b><u>FRANCHISE FEE TAXES</u></b>						
173,117	182,750	199,500	212,000	PACIFIC CORP (PP&L)	229,500	0
0	12,083	12,680	12,445	BURLINGTON NORTHERN RR	13,300	0
16,926	17,772	18,560	18,660	AT&T LONG DISTANCE	16,460	0
40,948	45,402	46,050	47,480	REPUBLIC SERVICES	47,850	0
40,202	46,653	51,310	59,150	NW NATURAL GAS	60,000	0
2,407	2,405	2,400	2,155	CENTURYLINK (FORMERLY QWEST)	2,100	0
13,380	13,380	13,380	13,380	MCI / VERIZON	13,380	0
38,635	37,899	38,000	33,690	COMCAST	33,500	0
0	0	0	1	OTHER FRANCHISE FEES	0	0
<b>325,615</b>	<b>358,344</b>	<b>381,880</b>	<b>398,961</b>	<b>TOTAL FRANCHISE FEE TAXES</b>	<b>416,090</b>	<b>0</b>
<b>1,026,717</b>	<b>1,094,047</b>	<b>1,113,930</b>	<b>1,215,464</b>	<b>TOTAL TAXES</b>	<b>1,248,980</b>	<b>0</b>
<b><u>LICENSES &amp; PERMITS</u></b>						
14,365	1,494	2,000	200	BUILDING PERMITS	3,000	0
8,621	3,450	5,000	10,665	LAND USE REVIEW	5,000	0
3,416	2,488	3,900	3,000	LIEN SEARCH CHARGES	3,000	0
<b>26,402</b>	<b>7,432</b>	<b>10,900</b>	<b>13,865</b>	<b>TOTAL LICENSES &amp; PERMITS</b>	<b>11,000</b>	<b>0</b>

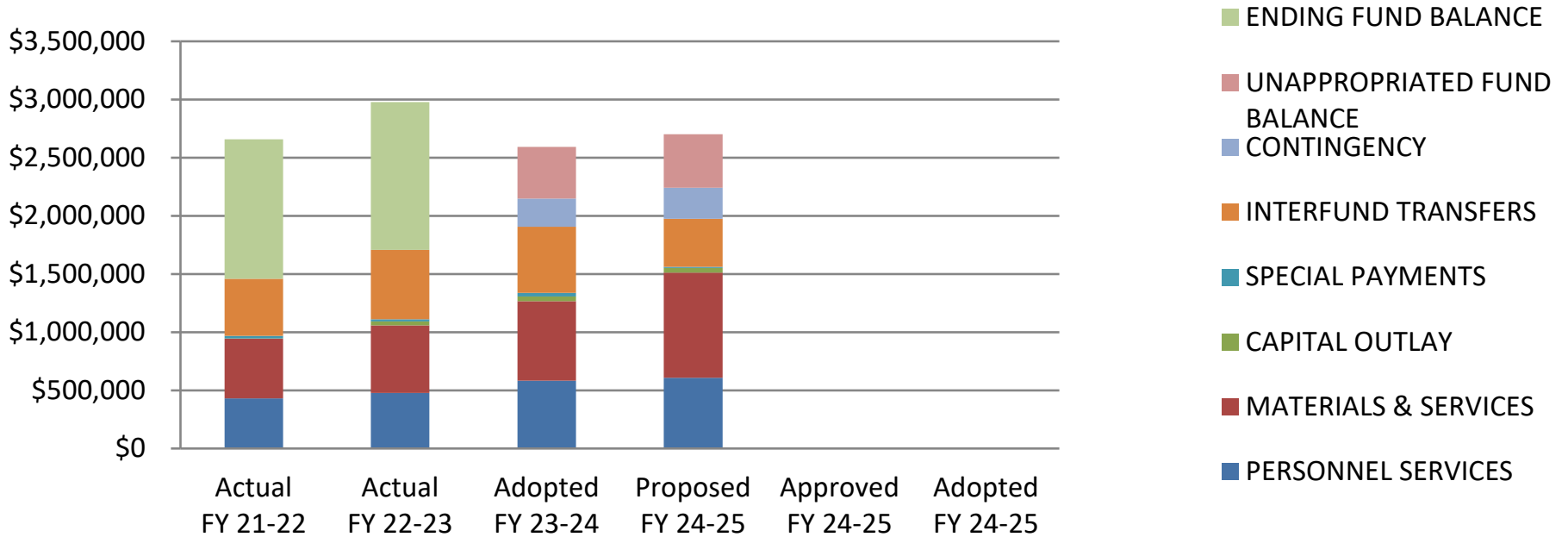
**GENERAL FUND (10): RESOURCES**

1.

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
<b><u>INTERGOVERNMENTAL REVENUE</u></b>						
0	6,480	3,600	720	MARINE BOARD GRANT	3,600	0
7,200	7,200	7,500	7,500	HRA ADMINISTRATIVE REIMBURSEMENT	7,500	0
68,917	72,211	71,210	71,000	LIQUOR TAX RECEIPTS	77,730	0
3,153	2,467	2,660	2,700	CIGARETTE TAXES	2,590	0
45,569	45,789	42,000	47,930	STATE REVENUE SHARING	46,000	0
11,691	28,230	75,000	0	OPRD GRANT	75,000	0
0	0	0	0	RTP GRANT	149,670	0
432,791	432,791	0	0	AMERICAN RELIEF PROGRAM GRANT	0	0
<b>569,321</b>	<b>595,168</b>	<b>201,970</b>	<b>129,850</b>	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>362,090</b>	<b>0</b>
<b><u>FINES &amp; FORFEITURES</u></b>						
57,375	55,111	45,000	64,000	FINE & COURT REVENUE	60,000	0
63	0	50	0	COURT COLLECTION INTEREST	50	0
<b>57,438</b>	<b>55,111</b>	<b>45,050</b>	<b>64,000</b>	<b>TOTAL FINES &amp; FORFEITURES</b>	<b>60,050</b>	<b>0</b>
<b><u>INVESTMENT REVENUE</u></b>						
1,553	13,063	18,210	23,050	GENERAL FUND INTEREST	40,900	0
<b>1,553</b>	<b>13,063</b>	<b>18,210</b>	<b>23,050</b>	<b>TOTAL INVESTMENT REVENUE</b>	<b>40,900</b>	<b>0</b>
<b><u>MISCELLANEOUS REVENUES</u></b>						
2,511	1,401	1,000	1,200	OTHER MISCELLANEOUS INCOME	1,000	0
1,740	1,569	1,750	3,450	CREDIT CARD PROCESSING	2,000	0
1,275	950	1,000	2,000	RENTAL-CITY PROPERTY & EQUIPMENT	1,000	0
6,394	7,637	8,500	10,350	TRANSIENT ROOM TAX	10,000	0
<b>11,920</b>	<b>11,557</b>	<b>12,250</b>	<b>17,000</b>	<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>14,000</b>	<b>0</b>
<b>2,658,149</b>	<b>2,976,272</b>	<b>2,592,470</b>	<b>2,732,505</b>	<b>TOTAL RESOURCES</b>	<b>2,700,630</b>	<b>0</b>

Estimated Property Taxes for City:  
 \$262,710,395 (assessed value)  
 0.0031875 (City permanent tax rate)  
 \$ 837,389 (Taxes to be levied)  
 98% (Collection rate)  
 \$ 820,893 (Taxes expected to collect)

## General Fund Requirements



### GENERAL FUND (10): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
PERSONNEL SERVICES	\$431,460	\$476,166	\$584,050	\$607,425	\$0	\$0
MATERIALS & SERVICES	\$511,230	\$583,334	\$683,115	\$905,150	\$0	\$0
CAPITAL OUTLAY	\$4,817	\$32,496	\$40,000	\$40,000	\$0	\$0
SPECIAL PAYMENTS	\$20,000	\$20,000	\$30,000	\$10,000	\$0	\$0
INTERFUND TRANSFERS	\$490,000	\$595,000	\$569,500	\$413,500	\$0	\$0
CONTINGENCY	\$0	\$0	\$242,750	\$265,000	\$0	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$443,055	\$459,555	\$0	\$0
ENDING FUND BALANCE	\$1,199,894	\$1,269,276	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG  
General Fund (10)**

1.

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**GENERAL FUND (10): REQUIREMENTS**

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
<b><u>PERSONNEL SERVICES</u></b>						
243,014	270,608	333,600	300,240	ADMINISTRATION WAGES	350,460	0
0	0	5,500	0	ADMIN OFFICE ASSISTANCE	5,500	0
4,800	9,600	9,600	9,600	COURT WAGES	9,600	0
249	286	330	290	ADMIN UNEMPLOYMENT TAXES	365	0
19,101	21,858	24,650	23,170	ADMIN SOCIAL SECURITY TAXES	27,805	0
85,495	87,577	94,980	85,500	ADMIN MEDICAL INSURANCE	99,300	0
65,092	75,669	98,850	88,970	ADMIN PERS	97,770	0
641	829	850	765	ADMIN LIFE & DISABILITY INS	850	0
4,447	5,182	6,000	5,590	ADMIN PAY & LONGEVITY	5,565	0
93	82	150	75	ADMIN WORK COMP QUARTERLY	150	0
3,428	2,649	3,500	250	ADMIN WORK COMP PREMIUM	3,780	0
0	1,526	3,340	3,005	ADMIN OFPLA TAX	3,580	0
4,800	0	2,400	2,400	PERSONNEL SERVICES-MARINE BD	2,400	0
300	300	300	300	CELLULAR PHONE	300	0
<b>431,460</b>	<b>476,166</b>	<b>584,050</b>	<b>520,155</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>607,425</b>	<b>0</b>
3.5	4.5	4.5		<b>Total Full-Time Equivalent (FTE)</b>	<b>4.5</b>	<b>4.5</b>
<b><u>MATERIALS &amp; SERVICES</u></b>						
<b><u>PROFESSIONAL SERVICES</u></b>						
8,835	9,300	9,500	9,500	AUDIT & FINANCIAL ASSISTANCE	9,700	
250	535	300	250	FILING FEE	300	
0	0	2,000	500	CONSULTANT FEES	2,000	
7,337	5,256	20,000	7,000	CONTRACT SERVICES	22,000	
221	1,366	1,200	1,200	ELECTION & BUDGET NOTIFICATION	1,500	
0	0	10,000	0	GRANT EXPENSES	10,000	
12,907	21,727	0	0	AMERICAN RELIEF PROGRAM GRANT EXPENSE	0	
13,212	11,496	30,000	15,000	ENGINEERING SERVICES	32,000	
<b>42,762</b>	<b>49,680</b>	<b>73,000</b>	<b>33,450</b>	<b>TOTAL PROFESSIONAL SERVICES</b>	<b>77,500</b>	<b>0</b>

**GENERAL FUND (10): REQUIREMENTS**

1.

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
<b><u>LEGAL SERVICES</u></b>						
11,578	11,523	12,000	15,000	COURT REVENUE PAYOUT	13,000	0
4,300	6,110	20,000	10,000	CITY BUSINESS ATTORNEY FEES	25,000	0
7,873	7,533	10,000	10,000	COURT RELATED ATTORNEY FEES	18,000	0
270	933	1,500	500	MISCELLANEOUS COURT COSTS	2,000	0
<b>24,021</b>	<b>26,099</b>	<b>43,500</b>	<b>35,500</b>	<b>TOTAL LEGAL SERVICES</b>	<b>58,000</b>	<b>0</b>
<b><u>INSURANCE SERVICES</u></b>						
13,667	16,618	17,605	19,410	GENERAL INSURANCE	22,300	0
<b>13,667</b>	<b>16,618</b>	<b>17,605</b>	<b>19,410</b>	<b>TOTAL INSURANCE SERVICES</b>	<b>22,300</b>	<b>0</b>
<b><u>LAND USE FEES</u></b>						
11,473	0	1,500	500	BUILDING PERMIT EXPENSES	250	0
1,346	365	750	900	LAND USE REVIEW CHARGES	1,000	0
<b>12,819</b>	<b>365</b>	<b>2,250</b>	<b>1,400</b>	<b>TOTAL LAND USE FEES</b>	<b>1,250</b>	<b>0</b>
<b><u>MISCELLANEOUS &amp; COUNCIL BUSINESS</u></b>						
111	479	750	600	FLOWERS & GIFTS	750	0
2,967	6,701	7,000	6,000	OTHER MISC EXPENSES	7,500	0
1,442	933	1,000	1,000	LIEN SEARCH CHARGES	1,500	0
160	324	1,000	60	EMPLOYEE RECRUITMENT	500	0
4,000	11,822	25,000	15,000	TOURISM PROMOTION	15,000	0
<b>8,680</b>	<b>20,259</b>	<b>34,750</b>	<b>22,660</b>	<b>TOTAL MISC. &amp; COUNCIL BUSINESS</b>	<b>25,250</b>	<b>0</b>
<b><u>OFFICE EXPENDITURES</u></b>						
5,605	6,118	7,000	7,500	INTERNET,E-MAIL & WEB PAGE	7,800	0
1,768	1,379	1,500	1,500	MACHINE ANNUAL CONTRACTS	1,750	0
0	1,000	1,000	1,000	MACHINE MAINTENANCE	1,000	0
2,666	2,201	6,000	3,000	OFFICE SUPPLIES	6,000	0
3,231	3,137	3,500	4,000	POSTAGE	4,000	0
2,453	2,198	2,500	2,000	BANK/STATE POOL SERVICE CHARGE	2,500	0
2,676	1,303	2,000	2,000	SOFTWARE MAINT & UPGRADE	2,000	0
4,723	2,706	5,000	4,600	CODIFICATION	5,000	0
144	9,809	5,000	2,500	HMC/COUNCIL UPGRADE	7,500	0
<b>23,266</b>	<b>29,851</b>	<b>33,500</b>	<b>28,100</b>	<b>TOTAL OFFICE EXPENDITURES</b>	<b>37,550</b>	<b>0</b>



**GENERAL FUND (10): REQUIREMENTS**

1.

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					

**PROFESSIONAL IMPROVEMENTS**

3,362	5,789	6,000	6,000	SCHOOLS/CONFERENCES	8,000	0
2,407	2,669	2,500	2,500	ORGANIZATIONAL MEMBERSHIP	2,600	0
1,597	7,845	11,000	6,000	ROOM & BOARD	11,000	0
0	3,804	3,000	1,500	TRAVEL	3,000	0
0	1,108	1,000	0	ELECTED OFFICIAL TRAINING	1,500	0
<b>7,366</b>	<b>21,215</b>	<b>23,500</b>	<b>16,000</b>	<b>TOTAL PROFESSIONAL IMPROVEMENTS</b>	<b>26,100</b>	<b>0</b>

**GOVERNMENT SERVICES**

4,482	4,712	5,100	4,860	OREGON CASCADES WEST COG	5,000	0
400	500	500	500	AGING SERVICES	500	0
249,183	261,657	272,120	272,120	COUNTY LAW ENFORCEMENT	287,010	0
26,880	26,379	41,300	41,300	SUPPLEMENTAL LAW ENFORCEMENT	54,290	0
3,289	3,439	3,650	3,650	LEAGUE OF OREGON CITIES	3,890	0
659	659	700	950	OREGON GOVERNMENT ETHICS COMMISSION	950	0
850	0	1,000	1,000	CASCADE WEST REGIONAL CONSORTIUM	1,500	0
0	0	7,500	7,500	LOBBYIST (SMAC)	7,500	0
0	0	0	0	PSU - WAGE ANALYSIS	6,000	0
<b>285,743</b>	<b>297,346</b>	<b>331,870</b>	<b>331,880</b>	<b>TOTAL GOVERNMENT SERVICES</b>	<b>366,640</b>	<b>0</b>

**UTILITIES**

400	1,323	1,800	1,300	NW NATURAL GAS EXPENSES	1,500	0
14,744	14,026	18,000	13,700	PACIFIC POWER & LIGHT	15,000	0
30,123	27,564	33,000	28,500	STREET LIGHTING	29,000	0
1,936	1,573	1,900	1,900	TELEPHONE	1,950	0
<b>47,203</b>	<b>44,486</b>	<b>54,700</b>	<b>45,400</b>	<b>TOTAL UTILITIES</b>	<b>47,450</b>	<b>0</b>

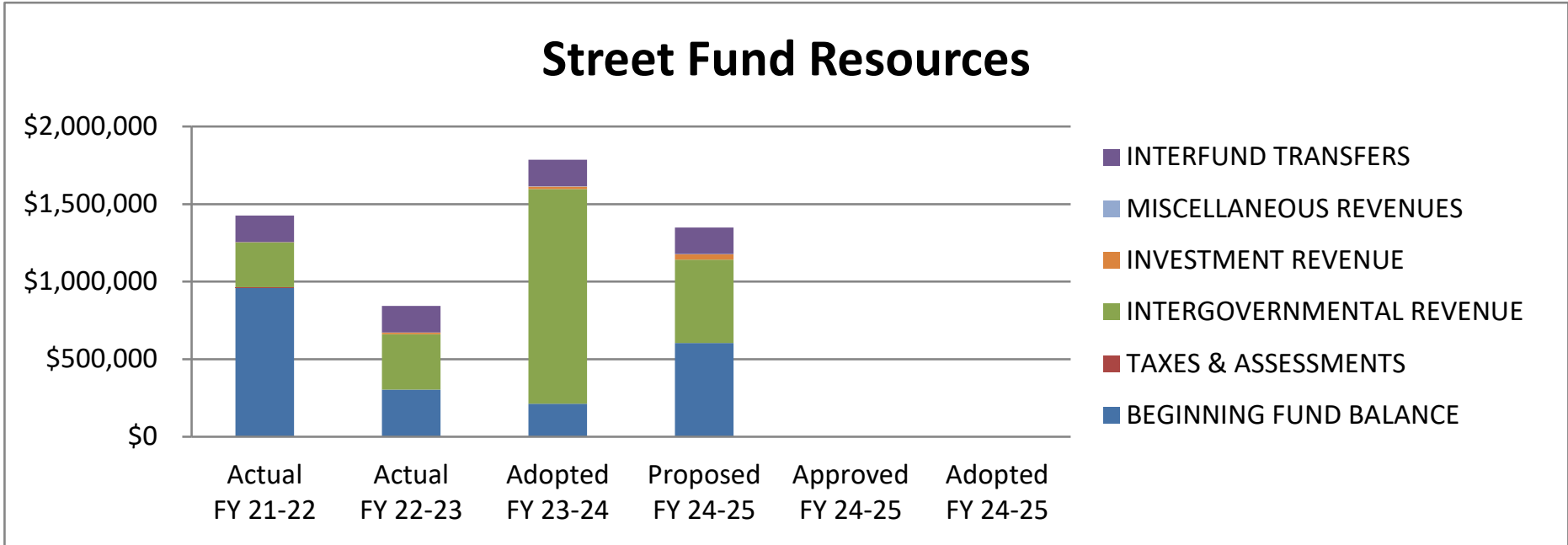
**BUILDINGS & GROUNDS**

470	484	500	500	BNRR PARK LEASE	500	0
14,992	23,933	30,000	30,000	GENERAL MAINTENANCE	35,000	0
11,850	12,600	12,900	12,900	JANITOR CONTRACT	12,900	0
0	0	0	0	MUSEUM MAINTENANCE	15,000	0
5,040	5,040	5,040	5,040	FACILITY MAINTENANCE-MARINE BD	5,040	0
13,274	15,871	20,000	22,000	PARK MAINTENANCE	25,000	0
0	0	0	0	PARK GRANT CONSTRUCTION PROJECTS	149,670	0
77	19,487	0	0	PARKS MASTER PLAN & SDC UPDATE	0	0
<b>45,703</b>	<b>77,415</b>	<b>68,440</b>	<b>70,440</b>	<b>TOTAL BUILDINGS &amp; GROUNDS</b>	<b>243,110</b>	<b>0</b>

**GENERAL FUND (10): REQUIREMENTS**

1.

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
511,230	583,334	683,115	604,240	TOTAL MATERIALS & SERVICES	905,150	0
<b><u>CAPITAL OUTLAY</u></b>						
4,817	32,496	40,000	40,000	CONSTRUCTION PROJECTS	40,000	0
4,817	32,496	40,000	40,000	TOTAL CAPITAL OUTLAY	40,000	0
947,507	1,091,996	1,307,165	1,164,395	TOTAL ORG./PROG. REQUIREMENTS	1,552,575	0
<i>NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM</i>						
<b><u>SPECIAL PAYMENTS</u></b>						
20,000	20,000	15,000	15,000	HART DONATION	10,000	0
0	0	15,000	15,000	PLAYGROUND DONATION	0	0
20,000	20,000	30,000	15,000	TOTAL SPECIAL PAYMENTS	10,000	0
<b><u>INTERFUND TRANSFERS</u></b>						
35,000	40,000	40,000	40,000	TRANSFER TO OFFICE EQUIPMENT	45,000	0
150,000	150,000	150,000	150,000	TRANSFER TO STREET FUND	150,000	0
85,000	85,000	85,000	85,000	TRANSFER TO LIBRARY FUND	87,500	0
120,000	220,000	31,000	31,000	TRANSFER TO COMMUNITY & ECONOMIC DEV FUND	31,000	0
5,000	5,000	0	0	TRANSFER TO STORM WATER ASSESSMENT FUND	0	0
42,000	42,000	263,500	263,500	TRANSFER TO WATER FUND	100,000	0
53,000	53,000	0	0	TRANSFER TO SEWER FUND	0	0
490,000	595,000	569,500	569,500	TOTAL INTERFUND TRANSFERS	413,500	0
0	0	242,750	20,000	CONTINGENCY	265,000	0
510,000	615,000	842,250	604,500	TOTAL REQUIREMENTS NOT ALLOCATED	688,500	0
1,199,894	1,269,276	0	963,610	ENDING FUND BALANCE	0	0
0	0	443,055	0	UNAPPROPRIATED FUND BALANCE	459,555	0
2,658,149	2,976,272	2,592,470	2,732,505	TOTAL REQUIREMENTS	2,700,630	0



### STREET FUND (11): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$962,345	\$304,847	\$213,815	\$603,405	\$0	\$0
TAXES & ASSESSMENTS	\$958	\$0	\$0	\$0	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$290,555	\$355,452	\$1,384,050	\$537,515	\$0	\$0
INVESTMENT REVENUE	\$1,348	\$11,400	\$15,890	\$35,770	\$0	\$0
MISCELLANEOUS REVENUES	\$745	\$600	\$1,000	\$1,000	\$0	\$0
INTERFUND TRANSFERS	\$170,000	\$170,000	\$170,000	\$170,000	\$0	\$0

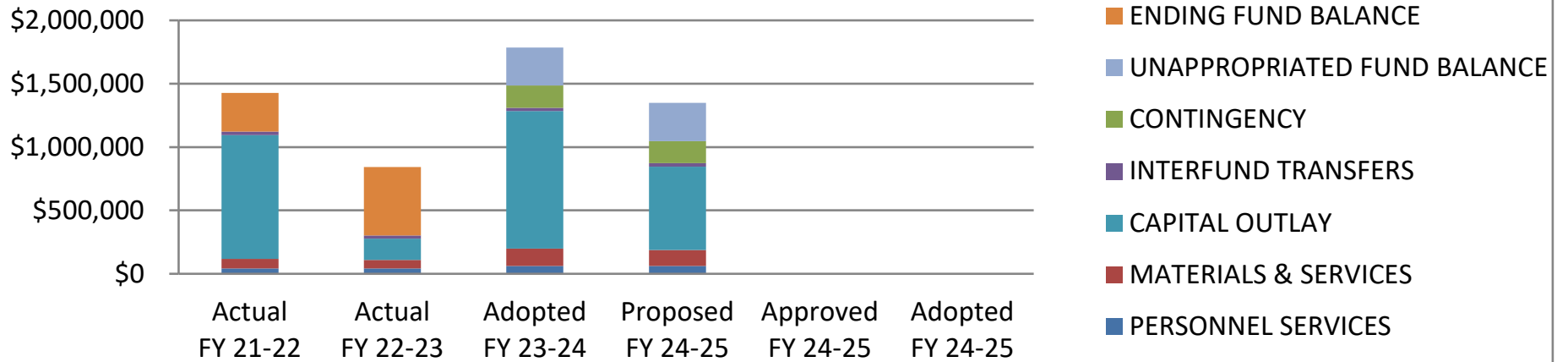
**CITY OF HARRISBURG  
Street Fund (11)**

1.

**STREET FUND (11): RESOURCES**

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
962,345	304,847	213,815	539,327	BEGINNING FUND BALANCE	603,405	0
<b><u>TAX &amp; ASSESSMENT REVENUE</u></b>						
940	0	0	0	DISTRICT 9 S/W PRINCIPAL	0	0
18	0	0	0	DISTRICT 9 S/W INTEREST	0	0
<b>958</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL TAX &amp; ASSESSMENT REVENUE</b>	<b>0</b>	<b>0</b>
<b><u>INTERGOVERNMENTAL REVENUE</u></b>						
290,555	255,452	287,050	291,700	GAS TAX RECEIPTS	287,515	0
0	0	693,000	0	SRTS GRANT	0	0
0	100,000	250,000	0	SCA GRANT	250,000	0
0	0	154,000	0	TGM GRANT	0	0
<b>290,555</b>	<b>355,452</b>	<b>1,384,050</b>	<b>291,700</b>	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>537,515</b>	<b>0</b>
<b><u>INVESTMENT REVENUE</u></b>						
1,348	11,400	15,890	20,428	STREET FUND INTEREST	35,770	0
<b>1,348</b>	<b>11,400</b>	<b>15,890</b>	<b>20,428</b>	<b>TOTAL INVESTMENT REVENUE</b>	<b>35,770</b>	<b>0</b>
<b><u>MISCELLANEOUS REVENUE</u></b>						
135	0	500	0	GRASS CUTTING	500	0
610	600	500	0	STREET FUND MISC INCOME	500	0
<b>745</b>	<b>600</b>	<b>1,000</b>	<b>0</b>	<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>1,000</b>	<b>0</b>
<b><u>INTERFUND TRANSFERS</u></b>						
150,000	150,000	150,000	150,000	TRANSFER FROM GENERAL FUND	150,000	0
10,000	10,000	10,000	10,000	TRANSFER FROM WATER FUND	10,000	0
10,000	10,000	10,000	10,000	TRANSFER FROM SEWER FUND	10,000	0
<b>170,000</b>	<b>170,000</b>	<b>170,000</b>	<b>170,000</b>	<b>TOTAL INTERFUND TRANSFERS</b>	<b>170,000</b>	<b>0</b>
<b>1,425,951</b>	<b>842,299</b>	<b>1,784,755</b>	<b>1,021,455</b>	<b>TOTAL RESOURCES</b>	<b>1,347,690</b>	<b>0</b>

## Street Fund Requirements



### STREET FUND (11): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
PERSONNEL SERVICES	\$43,377	\$42,696	\$62,745	\$62,955	\$0	\$0
MATERIALS & SERVICES	\$73,424	\$66,430	\$135,140	\$126,200	\$0	\$0
CAPITAL OUTLAY	\$978,001	\$167,544	\$1,085,570	\$657,235	\$0	\$0
INTERFUND TRANSFERS	\$26,300	\$26,300	\$26,300	\$26,300	\$0	\$0
CONTINGENCY	\$0	\$0	\$175,000	\$175,000	\$0	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$300,000	\$300,000	\$0	\$0
ENDING FUND BALANCE	\$304,847	\$539,327	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG  
Street Fund (11)**

1.

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**STREET FUND (11): REQUIREMENTS**

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2023	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
<b><u>PERSONNEL SERVICES</u></b>						
23,222	23,496	32,500	26,050	STREET FUND WAGES	32,300	0
734	718	950	800	STREET FUND OVERTIME	1,050	0
24	24	75	25	STREET FD UNEMPLOYMENT TAXES	80	0
1,857	1,885	2,750	2,105	STREET FD SOCIAL SECURITY	2,700	0
8,487	8,592	13,750	7,600	ST FD MEDICAL INSURANCE	14,600	0
6,130	5,724	9,750	7,005	STREET FUND PERS	9,200	0
74	64	90	65	ST FD LIFE & DISABILITY INS	95	0
223	321	375	470	STREET COMP & LONGEVITY	250	0
8	8	60	10	ST FD WORK COMP QUARTERLY	60	0
2,513	1,625	2,000	200	ST FD WORK COMP PREMIUMS	2,160	0
0	134	310	265	OFPLA	325	0
105	105	135	135	CELLULAR PHONE	135	0
<b>43,377</b>	<b>42,696</b>	<b>62,745</b>	<b>44,730</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>62,955</b>	<b>0</b>
1	1	1	1	Total Full-Time Equivalent (FTE)	1	1
<b><u>MATERIALS &amp; SERVICES</u></b>						
<b><u>PROFESSIONAL SERVICES</u></b>						
3,705	3,900	4,000	4,000	STREET FD AUDIT	4,200	0
25,344	5,939	30,000	25,000	STREET FD ENGINEERING	30,000	0
8,365	10,466	12,190	13,100	STREET FD INSURANCE	15,050	0
<b>37,414</b>	<b>20,305</b>	<b>46,190</b>	<b>42,100</b>	<b>TOTAL PROFESSIONAL SERVICES</b>	<b>49,250</b>	<b>0</b>
<b><u>STREET SUPPLIES</u></b>						
3,530	3,405	6,000	6,000	SIGNS & CONSTRUCTION MATERIAL	6,000	0
868	1,969	2,500	2,000	TRAFFIC SAFETY SUPPLIES	2,500	0
3,112	7,502	8,000	6,000	STREET STRIPING & MARKING	8,000	0
0	0	1,000	1,000	STREET TREES	1,000	0
<b>7,510</b>	<b>12,876</b>	<b>17,500</b>	<b>15,000</b>	<b>TOTAL STREET SUPPLIES</b>	<b>17,500</b>	<b>0</b>

**STREET FUND (11): REQUIREMENTS**

1.

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					

**MISCELLANEOUS EXPENDITURES**

458	378	450	420	TRAFFIC LIGHT-3RD/TERRITORIAL	450	0
0	0	500	0	GRASS CUTTING	500	0
684	1,161	1,500	1,000	CDL CONSORTIUM	1,500	0
0	0	30,000	5,000	CDL LICENCE TRAINING	15,000	0
13,741	17,209	20,000	20,000	STREET MAINTENANCE	20,000	0
166	400	1,000	500	SAFETY PROGRAM	1,000	0
<b>15,049</b>	<b>19,148</b>	<b>53,450</b>	<b>26,920</b>	<b>TOTAL MISCELLANEOUS EXPENSES</b>	<b>38,450</b>	<b>0</b>

**MOTOR VEHICLE EXPENSES**

7,269	6,605	7,000	7,000	STREET FD VEHICLE GASOLINE	7,500	0
4,414	5,259	5,000	5,000	STREET FD VEHICLE MAINTENANCE	6,000	0
1,768	2,237	6,000	6,000	SWEEPER MAINTENANCE	7,500	0
<b>13,451</b>	<b>14,101</b>	<b>18,000</b>	<b>18,000</b>	<b>TOTAL MOTOR VEHICLE EXPENSES</b>	<b>21,000</b>	<b>0</b>
<b>73,424</b>	<b>66,430</b>	<b>135,140</b>	<b>102,020</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>126,200</b>	<b>0</b>

**CAPITAL OUTLAY**

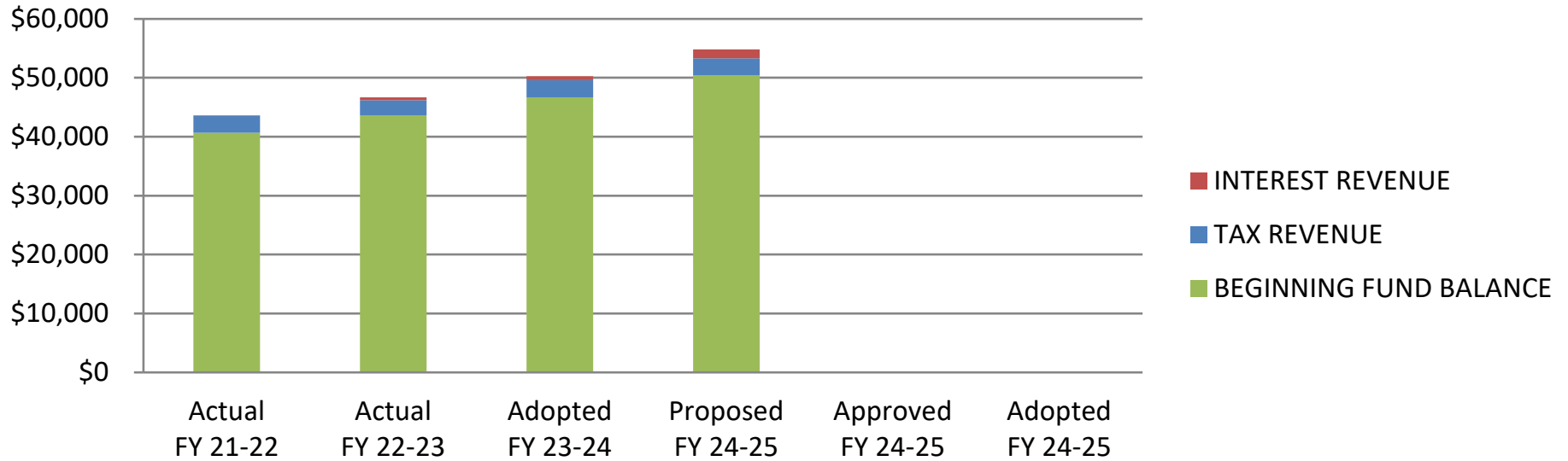
250,000	4,465	250,000	150,000	STREET MAINTENANCE	250,000	0
0	22,100	21,000	0	GRANT RELATED PROJECTS	0	0
728,001	140,979	814,570	75,000	OTHER CONSTRUCTION PROJECTS	407,235	0
<b>978,001</b>	<b>167,544</b>	<b>1,085,570</b>	<b>225,000</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>657,235</b>	<b>0</b>
<b>1,094,802</b>	<b>276,670</b>	<b>1,283,455</b>	<b>371,750</b>	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	<b>846,390</b>	<b>0</b>

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

**INTERFUND TRANSFERS**

26,300	26,300	26,300	26,300	ST FD TRANSFER TO EQUIP FD	26,300	0
<b>26,300</b>	<b>26,300</b>	<b>26,300</b>	<b>26,300</b>	<b>TOTAL INTERFUND TRANSFERS</b>	<b>26,300</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>175,000</b>	<b>20,000</b>	<b>CONTINGENCY</b>	<b>175,000</b>	<b>0</b>
<b>26,300</b>	<b>26,300</b>	<b>201,300</b>	<b>46,300</b>	<b>TOTAL REQUIREMENTS NOT ALLOCATED</b>	<b>201,300</b>	<b>0</b>
<b>304,847</b>	<b>539,327</b>	<b>0</b>	<b>603,405</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>300,000</b>	<b>0</b>	<b>UNAPPROPRIATED FUND BALANCE</b>	<b>300,000</b>	<b>0</b>
<b>1,425,951</b>	<b>842,299</b>	<b>1,784,755</b>	<b>1,021,455</b>	<b>TOTAL REQUIREMENTS</b>	<b>1,347,690</b>	<b>0</b>

## Bike Path Reserve Fund Resources

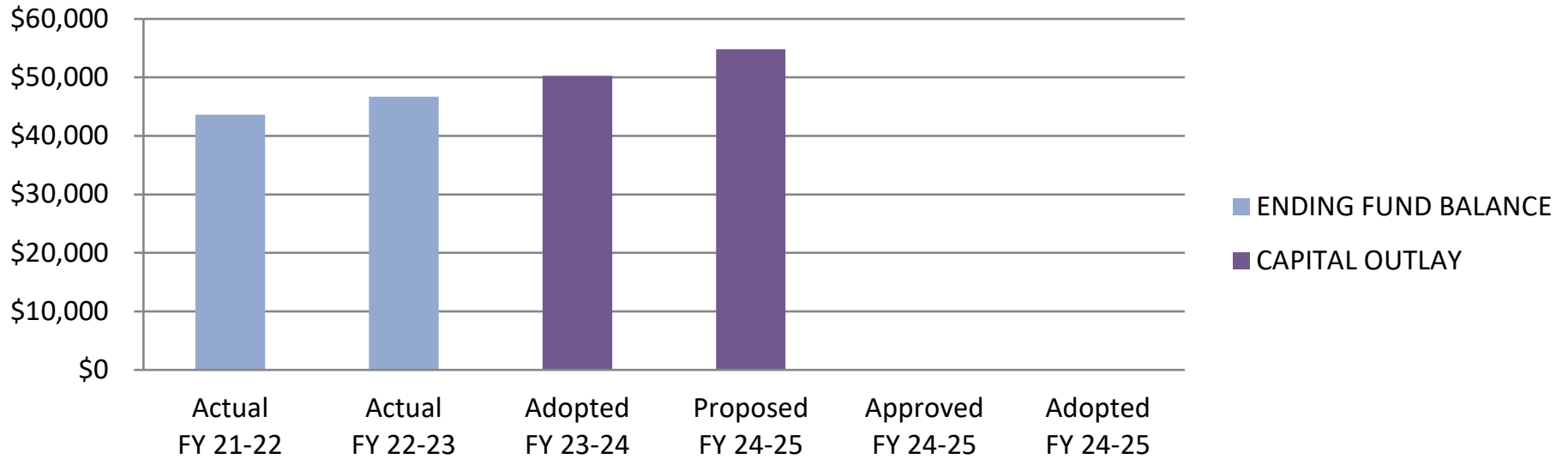


### BIKE PATH RESERVE FUND (22): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$40,651	\$43,647	\$46,695	\$50,435	\$0	\$0
TAX REVENUE	\$2,935	\$2,580	\$2,895	\$2,900	\$0	\$0
INTEREST REVENUE	\$60	\$475	\$660	\$1,490	\$0	\$0



## Bike Path Reserve Fund Requirements



### BIKE PATH RESERVE FUND (22): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
CAPITAL OUTLAY	\$0	\$0	\$50,250	\$54,825	\$0	\$0
ENDING FUND BALANCE	\$43,646	\$46,702	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG**  
**Bike Path Reserve Fund (22)**

1.

**BIKE PATH RESERVE FUND (22): RESOURCES**

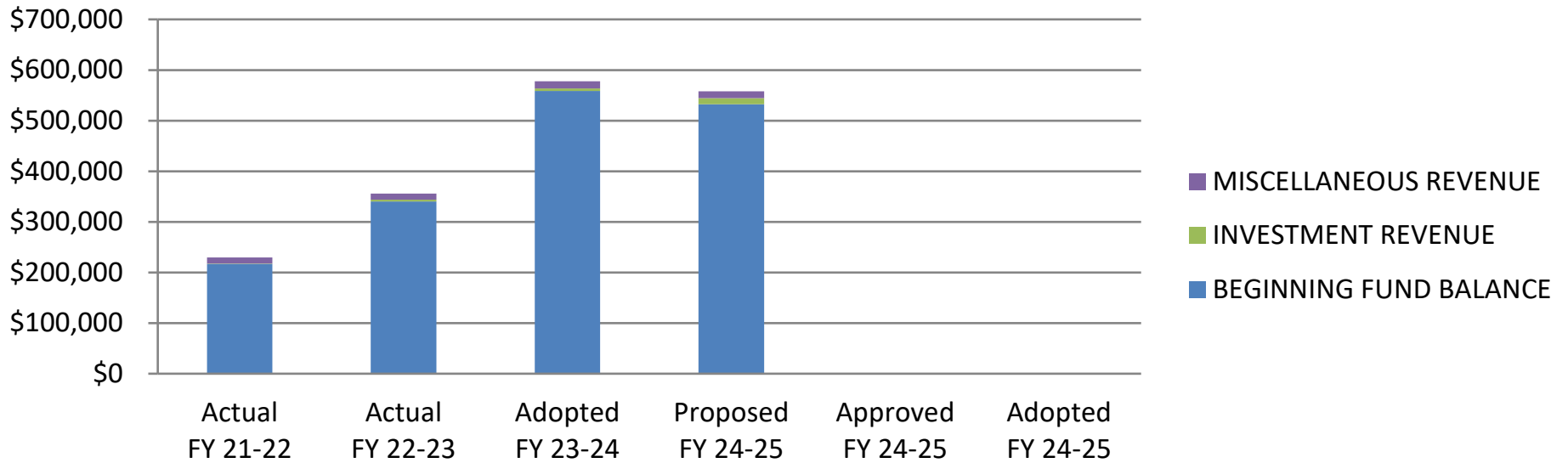
Historical Data				RESOURCE DESCRIPTION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
40,651	43,647	46,695	46,702	BEGINNING FUND BALANCE	50,435	0
<b><u>TAX REVENUE</u></b>						
2,935	2,580	2,895	2,943	1% OF GAS TAX REVENUES	2,900	0
<b>2,935</b>	<b>2,580</b>	<b>2,895</b>	<b>2,943</b>	<b>TOTAL TAX REVENUE</b>	<b>2,900</b>	<b>0</b>
<b><u>INTEREST REVENUE</u></b>						
60	475	660	790	BIKE FUND INTEREST	1,490	0
<b>60</b>	<b>475</b>	<b>660</b>	<b>790</b>	<b>TOTAL INTEREST REVENUE</b>	<b>1,490</b>	<b>0</b>
<b>43,646</b>	<b>46,702</b>	<b>50,250</b>	<b>50,435</b>	<b>TOTAL RESOURCES</b>	<b>54,825</b>	<b>0</b>

**BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

**BIKE PATH RESERVE FUND (22): REQUIREMENTS**

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
0	0	50,250	0	BIKE PATH PROJECTS	54,825	0
<b>0</b>	<b>0</b>	<b>50,250</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>54,825</b>	<b>0</b>
<b>43,646</b>	<b>46,702</b>	<b>0</b>	<b>50,435</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>
<b>43,646</b>	<b>46,702</b>	<b>50,250</b>	<b>50,435</b>	<b>TOTAL REQUIREMENTS</b>	<b>54,825</b>	<b>0</b>

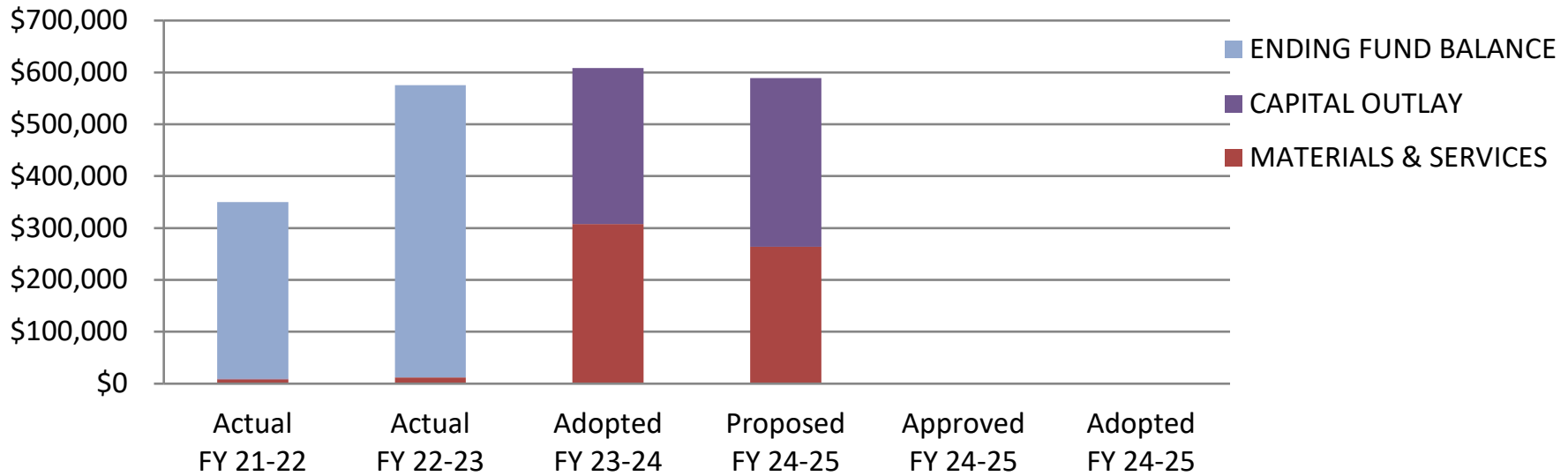
### C. E. & D. Fund Resources



### COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$216,938	\$339,982	\$558,650	\$532,615	\$0	\$0
INVESTMENT REVENUE	\$451	\$3,761	\$5,240	\$11,795	\$0	\$0
MISCELLANEOUS REVENUE	\$12,391	\$11,862	\$13,500	\$13,500	\$0	\$0

## C. E. & D. Fund Requirements



### COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
MATERIALS & SERVICES	\$8,715	\$12,050	\$307,700	\$264,000	\$0	\$0
CAPITAL OUTLAY	\$1,083	\$0	\$300,690	\$324,910	\$0	\$0
ENDING FUND BALANCE	\$339,982	\$563,555	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG**  
**Community & Economic Development Fund (23)**

1.

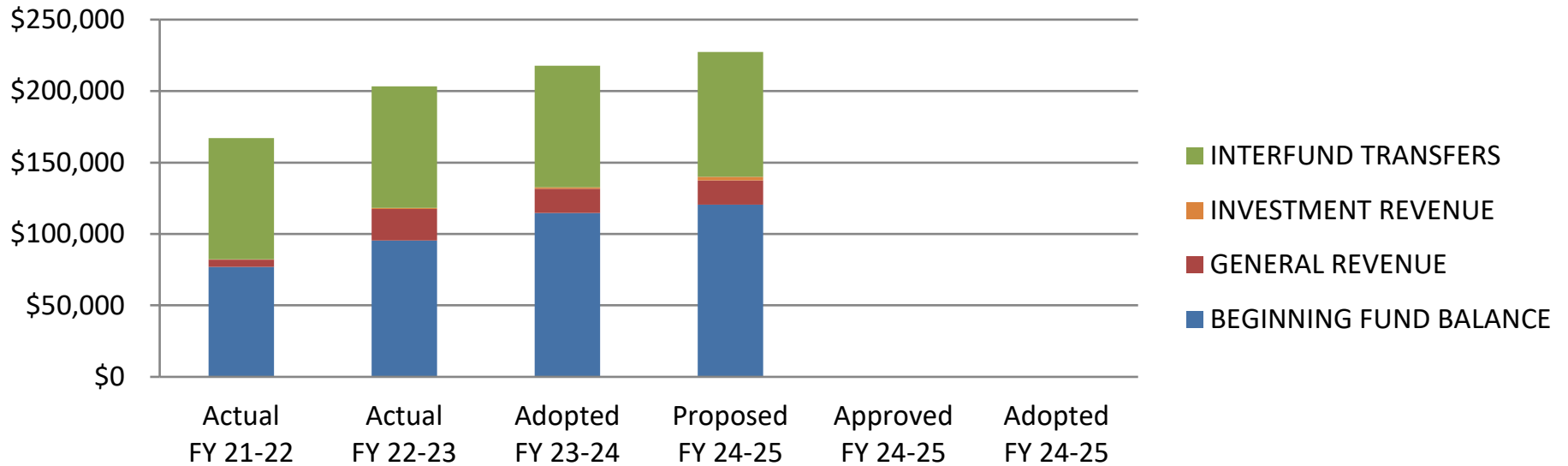
**COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): RESOURCES**

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
216,938	339,982	558,650	563,555	BEGINNING FUND BALANCE	532,615	0
<b><u>INVESTMENT REVENUE</u></b>						
451	3,761	5,240	6,260	CED RESERVE FUND INTEREST	11,795	0
<b>451</b>	<b>3,761</b>	<b>5,240</b>	<b>6,260</b>	<b>TOTAL INVESTMENT REVENUE</b>	<b>11,795</b>	<b>0</b>
<b><u>MISCELLANEOUS REVENUE</u></b>						
8,591	8,462	8,500	8,500	BUSINESS LICENSE REVENUE	8,500	0
3,800	3,400	5,000	5,000	SUMMER EVENTS DONATIONS	5,000	0
<b>12,391</b>	<b>11,862</b>	<b>13,500</b>	<b>13,500</b>	<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>13,500</b>	<b>0</b>
<b><u>INTERFUND TRANSFERS</u></b>						
120,000	220,000	31,000	31,000	TRANSFER FROM GENERAL FUND	31,000	0
<b>120,000</b>	<b>220,000</b>	<b>31,000</b>	<b>31,000</b>	<b>TOTAL INTERFUND TRANSFERS</b>	<b>31,000</b>	<b>0</b>
<b>349,780</b>	<b>575,605</b>	<b>608,390</b>	<b>614,315</b>	<b>TOTAL RESOURCES</b>	<b>588,910</b>	<b>0</b>

**COMMUNITY & ECONOMIC DEVELOPMENT FUND (23): REQUIREMENTS**

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
<b><u>MATERIALS &amp; SERVICES</u></b>						
1,700	1,700	1,700	1,700	YOUTH SPORTS PROGRAMS	2,000	0
3,376	4,157	84,000	20,000	COMM & EC DEV MISC EXPENSES	80,000	0
1,000	0	2,000	2,000	CHAMBER OF COMMERCE	2,000	0
1,584	6,193	5,000	5,000	SUMMER CONCERTS	7,000	0
0	0	13,000	13,000	RURAL ECONOMIC ALLIANCE (REAL)	13,000	0
0	0	197,000	40,000	ECONOMIC DEVELOPMENT GRANT PROGRAM	155,000	0
0	0	5,000	0	COMMUNITY ASSISTANCE GRANT	5,000	0
1,055	0	0	0	EMERGENCY BUSINESS GRANT	0	0
<b>8,715</b>	<b>12,050</b>	<b>307,700</b>	<b>81,700</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>264,000</b>	<b>0</b>
<b><u>CAPITAL OUTLAY</u></b>						
1,083	0	300,690	0	BUILDING & PROPERTY RESERVE ACCOUNT	324,910	0
<b>1,083</b>	<b>0</b>	<b>300,690</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>324,910</b>	<b>0</b>
<b>9,798</b>	<b>12,050</b>	<b>608,390</b>	<b>81,700</b>	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	<b>588,910</b>	<b>0</b>
<b>339,982</b>	<b>563,555</b>	<b>0</b>	<b>532,615</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>
<b>349,780</b>	<b>575,605</b>	<b>608,390</b>	<b>614,315</b>	<b>TOTAL REQUIREMENTS</b>	<b>588,910</b>	<b>0</b>

## Library Fund Resources



### LIBRARY FUND (24): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$77,028	\$95,324	\$114,625	\$120,565	\$0	\$0
GENERAL REVENUE	\$5,020	\$22,172	\$16,900	\$16,900	\$0	\$0
INVESTMENT REVENUE	\$101	\$792	\$1,100	\$2,485	\$0	\$0
INTERFUND TRANSFERS	\$85,000	\$85,000	\$85,000	\$87,500	\$0	\$0

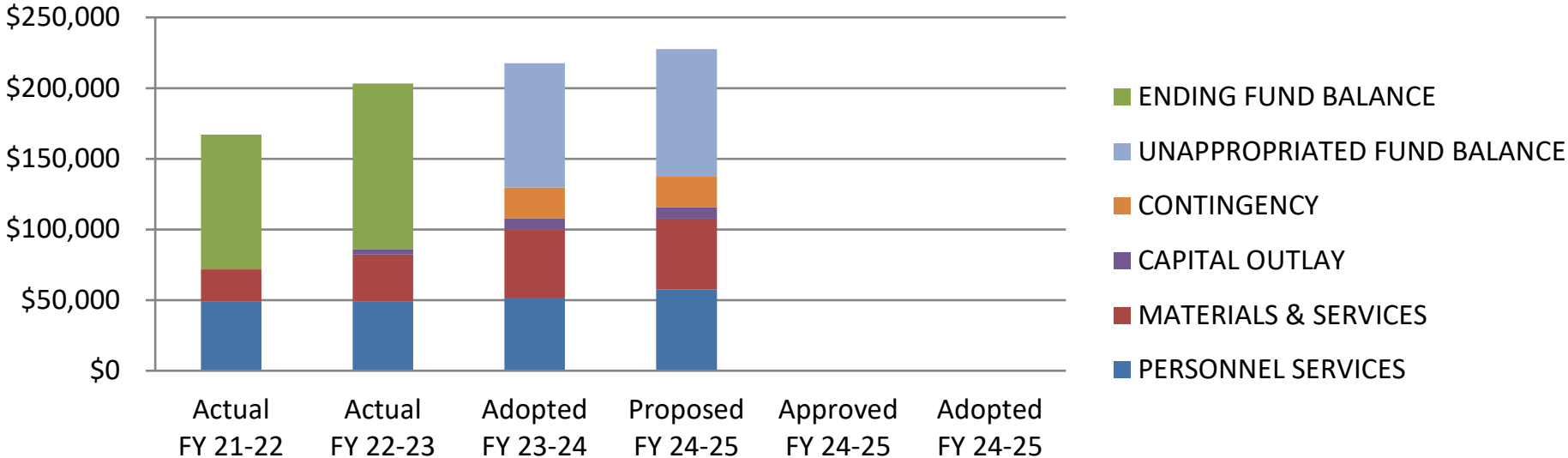
**CITY OF HARRISBURG**  
**Library Fund (24)**

1.

**LIBRARY FUND (24): RESOURCES**

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
77,028	95,324	114,625	117,184	BEGINNING FUND BALANCE	120,565	0
<b><u>GENERAL REVENUE</u></b>						
1,000	1,000	1,000	1,000	READY TO READ GRANT	1,000	0
0	20,083	15,000	0	GRANTS	15,000	0
3,178	0	100	0	DONATIONS - DESIGNATED/LIBRARY	100	0
97	549	100	850	DONATIONS-GENERAL USE LIBRARY	100	0
745	540	700	1,000	OTHER LIBRARY REVENUE	700	0
<b>5,020</b>	<b>22,172</b>	<b>16,900</b>	<b>2,850</b>	<b>TOTAL GENERAL REVENUE</b>	<b>16,900</b>	<b>0</b>
<b><u>INVESTMENT REVENUE</u></b>						
101	792	1,100	1,321	INTEREST	2,485	0
<b>101</b>	<b>792</b>	<b>1,100</b>	<b>1,321</b>	<b>TOTAL INTEREST REVENUE</b>	<b>2,485</b>	<b>0</b>
<b><u>INTERFUND TRANSFERS</u></b>						
85,000	85,000	85,000	85,000	TRANSFER FROM GENERAL FUND	87,500	0
<b>85,000</b>	<b>85,000</b>	<b>85,000</b>	<b>85,000</b>	<b>TOTAL INTERFUND TRANSFERS</b>	<b>87,500</b>	<b>0</b>
<b>167,149</b>	<b>203,288</b>	<b>217,625</b>	<b>206,355</b>	<b>TOTAL RESOURCES</b>	<b>227,450</b>	<b>0</b>

# Library Fund Requirements



## LIBRARY FUND (24): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
PERSONNEL SERVICES	\$49,231	\$49,118	\$51,755	\$57,745	\$0	\$0
MATERIALS & SERVICES	\$22,593	\$32,999	\$48,100	\$49,890	\$0	\$0
CAPITAL OUTLAY	\$0	\$3,987	\$8,000	\$8,000	\$0	\$0
CONTINGENCY	\$0	\$0	\$21,760	\$21,800	\$0	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$88,010	\$90,015	\$0	\$0
ENDING FUND BALANCE	\$95,324	\$117,184	\$0	\$0	\$0	\$0



**CITY OF HARRISBURG  
Library Fund (24)**

1.

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**LIBRARY FUND (24): REQUIREMENTS**

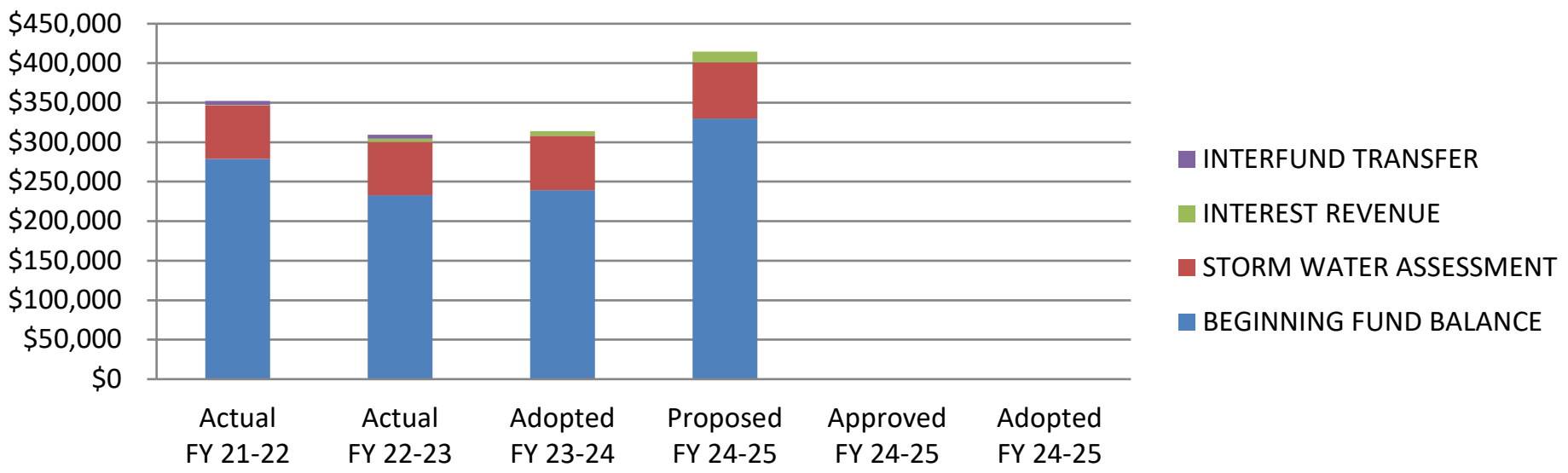
Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
<b><u>PERSONNEL SERVICES</u></b>						
39,969	42,755	43,500	43,500	LIBRARY FUND WAGES	48,980	0
41	43	50	45	LIBRARY UNEMPLOYMENT TAXES	50	0
3,153	3,271	3,500	3,500	LIBRARY FD SOCIAL SECURITY TAX	3,690	0
4,425	2,527	3,900	2,410	LIBRARY FUND PERS	3,900	0
1,250	0	0	0	LIBRARY LONGEVITY	250	0
21	21	50	25	LIB FD WORK COMP QUARTERLY	50	0
372	276	325	50	LIB FD WORK COMP PREMIUM	350	0
0	225	430	430	OFPLA	475	0
<b>49,231</b>	<b>49,118</b>	<b>51,755</b>	<b>49,960</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>57,745</b>	<b>0</b>
1	1	1	1	Total Full-Time Equivalent (FTE)	1	1
<b><u>MATERIALS &amp; SERVICES</u></b>						
<b><u>PROFESSIONAL IMPROVEMENT</u></b>						
0	0	2,000	0	ROOM & BOARD	2,000	0
20	0	1,000	0	SCHOOLS	1,000	0
38	0	500	75	MILEAGE	500	0
<b>58</b>	<b>0</b>	<b>3,500</b>	<b>75</b>	<b>TOTAL PROFESSIONAL IMPROVEMENT</b>	<b>3,500</b>	<b>0</b>
<b><u>MISC. MATERIALS &amp; SERVICES</u></b>						
8,774	7,078	10,500	10,500	BOOKS	12,000	0
230	226	300	200	LIBRARY EQUIPMENT MAINTENANCE	300	0
343	277	350	375	LIBRARY TELEPHONE	390	0
1,762	2,943	2,950	2,980	WI-FI INTERNET	3,200	0
663	600	1,000	1,000	READY TO READ GRANT	1,000	0
3,162	5,465	4,500	3,200	MISCELLANEOUS EXPENSES	4,500	0
2,787	11,842	20,000	10,000	LIBRARY PROGRAMS	20,000	0
4,814	4,568	5,000	5,000	OREGON DIGITAL LIBRARY CONSORTIUM	5,000	0
<b>22,535</b>	<b>32,999</b>	<b>44,600</b>	<b>33,255</b>	<b>TOTAL MISC MATERIALS &amp; SERVICES</b>	<b>46,390</b>	<b>0</b>
<b>22,593</b>	<b>32,999</b>	<b>48,100</b>	<b>33,330</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>49,890</b>	<b>0</b>

**LIBRARY FUND (24): REQUIREMENTS**

1.

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
<b><u>CAPITAL OUTLAY</u></b>						
0	3,987	8,000	2,500	COMPUTER RESERVE ACCOUNT	8,000	0
<b>0</b>	<b>3,987</b>	<b>8,000</b>	<b>2,500</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>8,000</b>	<b>0</b>
<b>71,824</b>	<b>86,104</b>	<b>107,855</b>	<b>85,790</b>	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	<b>115,635</b>	<b>0</b>
<b><i>NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM</i></b>						
0	0	21,760	0	CONTINGENCY	21,800	0
<b>0</b>	<b>0</b>	<b>21,760</b>	<b>0</b>	<b>TOTAL REQUIREMENTS NOT ALLOCATED</b>	<b>21,800</b>	<b>0</b>
<b>95,324</b>	<b>117,184</b>	<b>0</b>	<b>120,565</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>
0	0	88,010	0	UNAPPROPRIATED ENDING FUND BALANCE	90,015	0
<b>167,149</b>	<b>203,288</b>	<b>217,625</b>	<b>206,355</b>	<b>TOTAL REQUIREMENTS</b>	<b>227,450</b>	<b>0</b>

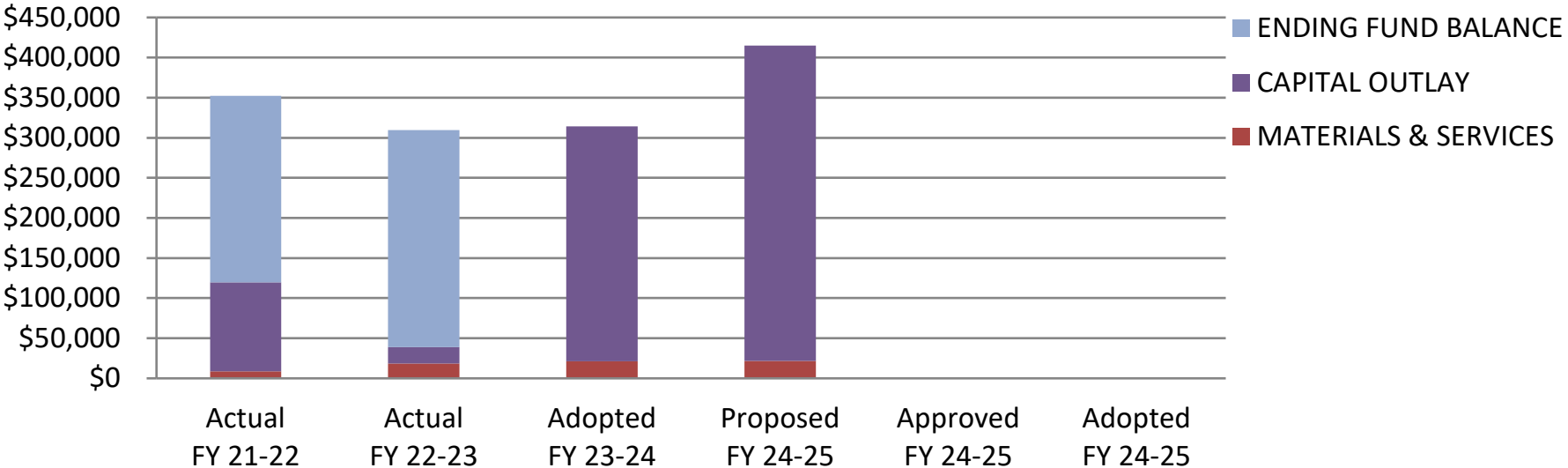
## Storm Drain Reserve Fund Resources



### STORM DRAIN RESERVE FUND (25): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$278,850	\$232,645	\$239,245	\$330,140	\$0	\$0
STORM WATER ASSESSMENT	\$67,737	\$67,657	\$68,665	\$70,725	\$0	\$0
INTEREST REVENUE	\$531	\$4,195	\$6,180	\$13,910	\$0	\$0
INTERFUND TRANSFER	\$5,000	\$5,000	\$0	\$0	\$0	\$0

# Storm Drain Reserve Fund Requirements



## STORM DRAIN RESERVE FUND (25): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
MATERIALS & SERVICES	\$8,818	\$18,713	\$21,500	\$21,750	\$0	\$0
CAPITAL OUTLAY	\$110,656	\$20,424	\$292,590	\$393,025	\$0	\$0
ENDING FUND BALANCE	\$232,645	\$270,361	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG**  
**Storm Drain Reserve Fund (25)**

1.

**STORM DRAIN RESERVE FUND (25): RESOURCES**

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
278,850	232,645	239,245	270,360	BEGINNING FUND BALANCE	330,140	0
<b><u>STORM WATER ASSESSMENT</u></b>						
67,737	67,657	68,665	72,000	STORM WATER ASSESSMENT	70,725	0
<b>67,737</b>	<b>67,657</b>	<b>68,665</b>	<b>72,000</b>	<b>TOTAL STORM WATER ASSESSMENT REVENUE</b>	<b>70,725</b>	<b>0</b>
<b><u>INTEREST REVENUE</u></b>						
531	4,195	6,180	7,380	EARNED INTEREST	13,910	0
<b>531</b>	<b>4,195</b>	<b>6,180</b>	<b>7,380</b>	<b>TOTAL EARNED INTEREST</b>	<b>13,910</b>	<b>0</b>
<b><u>INTERFUND TRANSFERS</u></b>						
5,000	5,000	0	0	TRANSFER FROM GENERAL FUND	0	0
<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>TOTAL INTERFUND TRANSFERS</b>	<b>0</b>	<b>0</b>
<b>352,118</b>	<b>309,497</b>	<b>314,090</b>	<b>349,740</b>	<b>TOTAL RESOURCES</b>	<b>414,775</b>	<b>0</b>

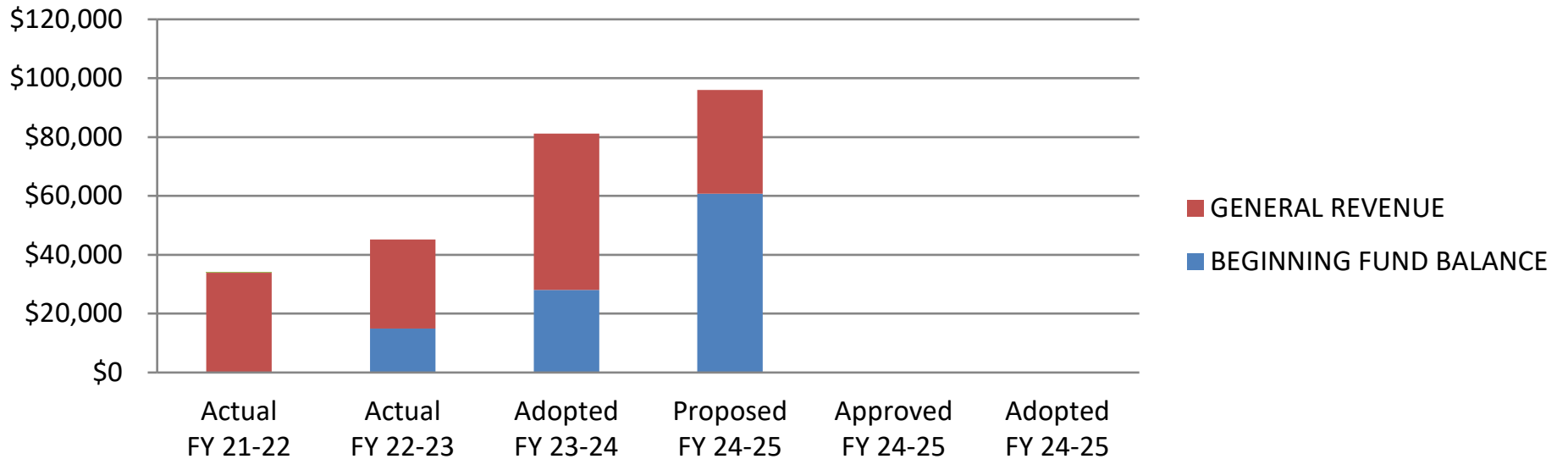
**Storm Drain Reserve Fund (25)**

*BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY*

**STORM DRAIN RESERVE FUND (25): REQUIREMENTS**

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
4,292	13,489	15,000	15,000	MAINTENANCE	15,000	0
4,471	5,224	3,500	3,600	ELECTRICITY	3,750	0
55	0	3,000	1,000	TRAINING	3,000	0
<b>8,818</b>	<b>18,713</b>	<b>21,500</b>	<b>19,600</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>21,750</b>	<b>0</b>
<b><u>CAPITAL OUTLAY</u></b>						
110,656	20,424	292,590	0	STORM DRAIN CAPITAL IMPROVEMENTS	393,025	0
<b>110,656</b>	<b>20,424</b>	<b>292,590</b>	<b>0</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>393,025</b>	<b>0</b>
<b>119,474</b>	<b>39,137</b>	<b>314,090</b>	<b>19,600</b>	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	<b>414,775</b>	<b>0</b>
232,645	270,361	0	330,140	ENDING FUND BALANCE	0	0
<b>352,118</b>	<b>309,497</b>	<b>314,090</b>	<b>349,740</b>	<b>TOTAL REQUIREMENTS</b>	<b>414,775</b>	<b>0</b>

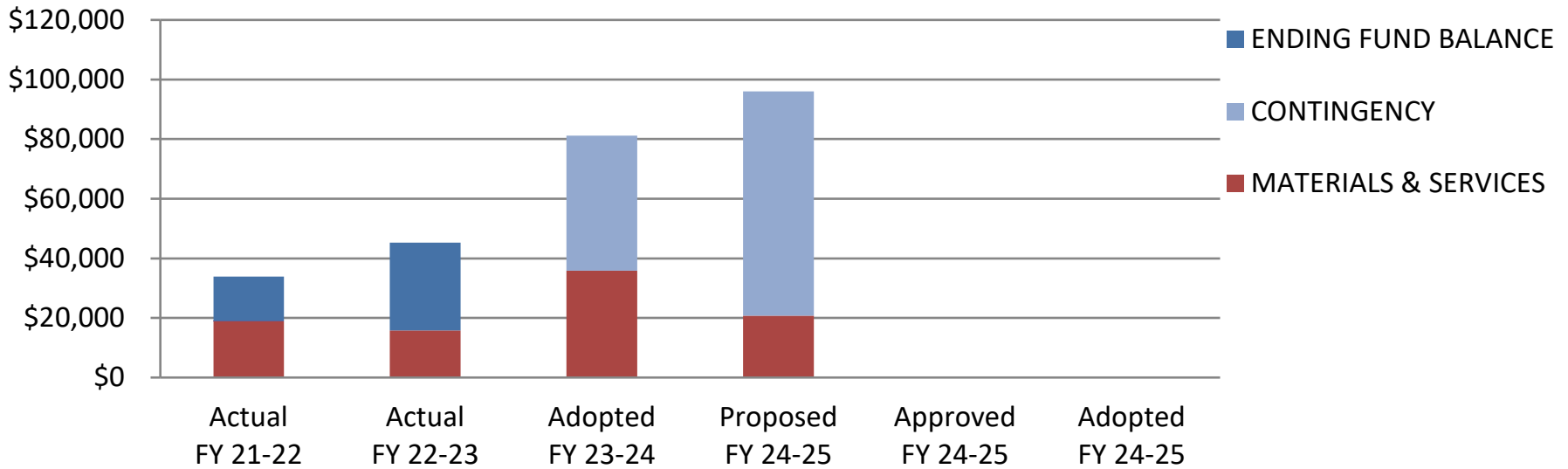
## Building Permit Fund Resources



### STORM DRAIN RESERVE FUND (25): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$0	\$14,927	\$28,125	\$60,800	\$0	\$0
GENERAL REVENUE	\$33,915	\$30,280	\$53,000	\$35,200	\$0	\$0

## Building Permit Fund Requirements



### STORM DRAIN RESERVE FUND (25): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
MATERIALS & SERVICES	\$18,988	\$15,820	\$35,850	\$20,700	\$0	\$0
CONTINGENCY	\$0	\$0	\$45,275	\$75,300	\$0	\$0
ENDING FUND BALANCE	\$14,927	\$29,387	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG**  
**Building Permit Fund (26)**

1.

**BUILDING PERMIT FUND (26): RESOURCES**

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
0	14,927	28,125	29,380	BEGINNING FUND BALANCE	60,800	0
<b><u>GENERAL REVENUE</u></b>						
33,915	30,280	53,000	45,600	BUILDING PERMIT REVENUE	35,200	0
<b>33,915</b>	<b>30,280</b>	<b>53,000</b>	<b>45,600</b>	<b>TOTAL GENERAL REVENUE</b>	<b>35,200</b>	<b>0</b>
<b>33,915</b>	<b>45,207</b>	<b>81,125</b>	<b>74,980</b>	<b>TOTAL RESOURCES</b>	<b>96,000</b>	<b>0</b>

**Building Permit Fund (26)**

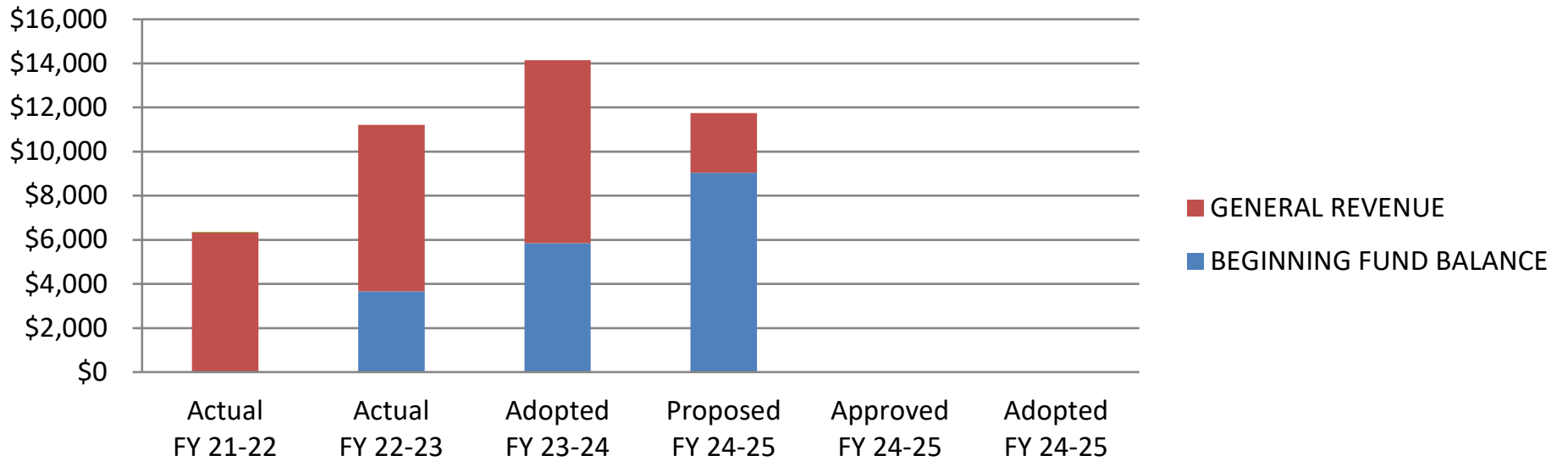
*BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY*

**BUILDING PERMIT FUND (26): REQUIREMENTS**

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
<b><u>MATERIALS &amp; SERVICES</u></b>						
18,279	15,155	34,450	13,900	JUNCTION CITY BUILDING PROGRAM	19,300	0
0	0	400	0	SUPPLIES	400	0
709	665	1,000	280	CREDIT CARD PROCESSING FEE	1,000	0
<b>18,988</b>	<b>15,820</b>	<b>35,850</b>	<b>14,180</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>20,700</b>	<b>0</b>
<b>18,988</b>	<b>15,820</b>	<b>35,850</b>	<b>14,180</b>	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	<b>20,700</b>	<b>0</b>
<b><u>NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM</u></b>						
0	0	45,275	0	CONTINGENCY	75,300	0
<b>0</b>	<b>0</b>	<b>45,275</b>	<b>0</b>	<b>TOTAL REQUIREMENTS NOT ALLOCATED</b>	<b>75,300</b>	<b>0</b>
<b>14,927</b>	<b>29,387</b>	<b>0</b>	<b>60,800</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>
<b>33,915</b>	<b>45,207</b>	<b>81,125</b>	<b>74,980</b>	<b>TOTAL REQUIREMENTS</b>	<b>96,000</b>	<b>0</b>



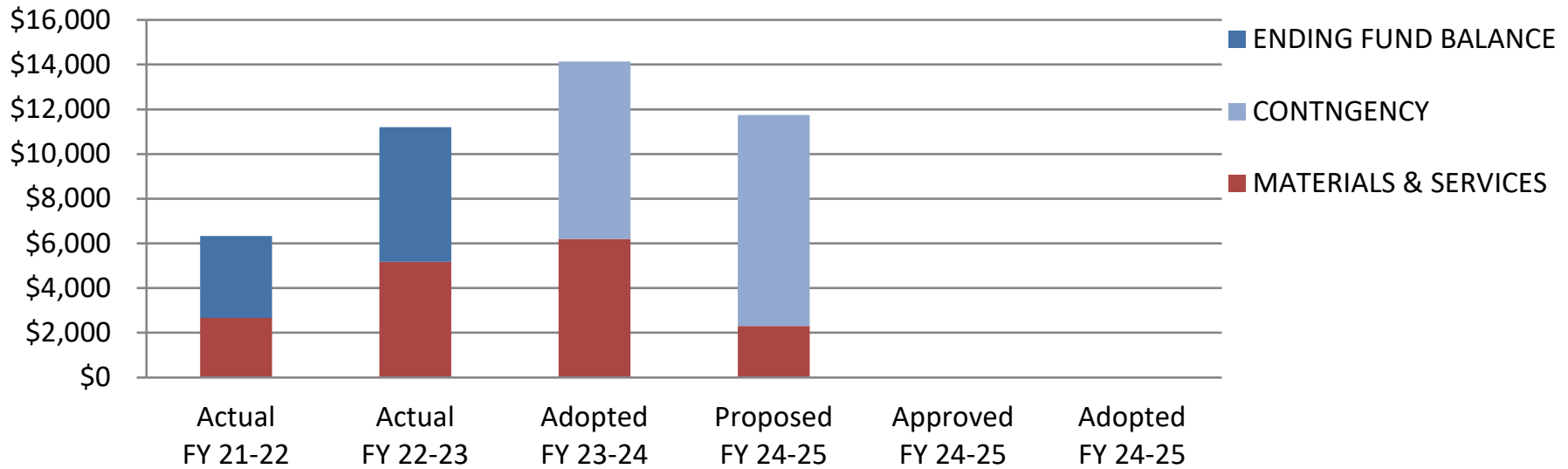
## Electrical Permit Fund Resources



### STORM DRAIN RESERVE FUND (25): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$0	\$3,666	\$5,845	\$9,040	\$0	\$0
GENERAL REVENUE	\$6,330	\$7,542	\$8,300	\$2,700	\$0	\$0

## Electrical Permit Fund Requirements



### STORM DRAIN RESERVE FUND (25): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
MATERIALS & SERVICES	\$2,664	\$5,172	\$6,195	\$2,300	\$0	\$0
CONTNGENCY	\$0	\$0	\$7,950	\$9,440	\$0	\$0
ENDING FUND BALANCE	\$3,666	\$6,036	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG  
Electrical Permit Fund (27)**

1.

**ELECTRICAL PERMIT FUND (27): RESOURCES**

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
0	3,666	5,845	6,035	BEGINNING FUND BALANCE	9,040	0
<b><u>GENERAL REVENUE</u></b>						
6,330	7,542	8,300	5,680	ELECTRICAL PERMIT REVENUE	2,700	0
<b>6,330</b>	<b>7,542</b>	<b>8,300</b>	<b>5,680</b>	<b>TOTAL GENERAL REVENUE</b>	<b>2,700</b>	<b>0</b>
<b>6,330</b>	<b>11,208</b>	<b>14,145</b>	<b>11,715</b>	<b>TOTAL RESOURCES</b>	<b>11,740</b>	<b>0</b>

**Electrical Permit Fund (27)**

*BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY*

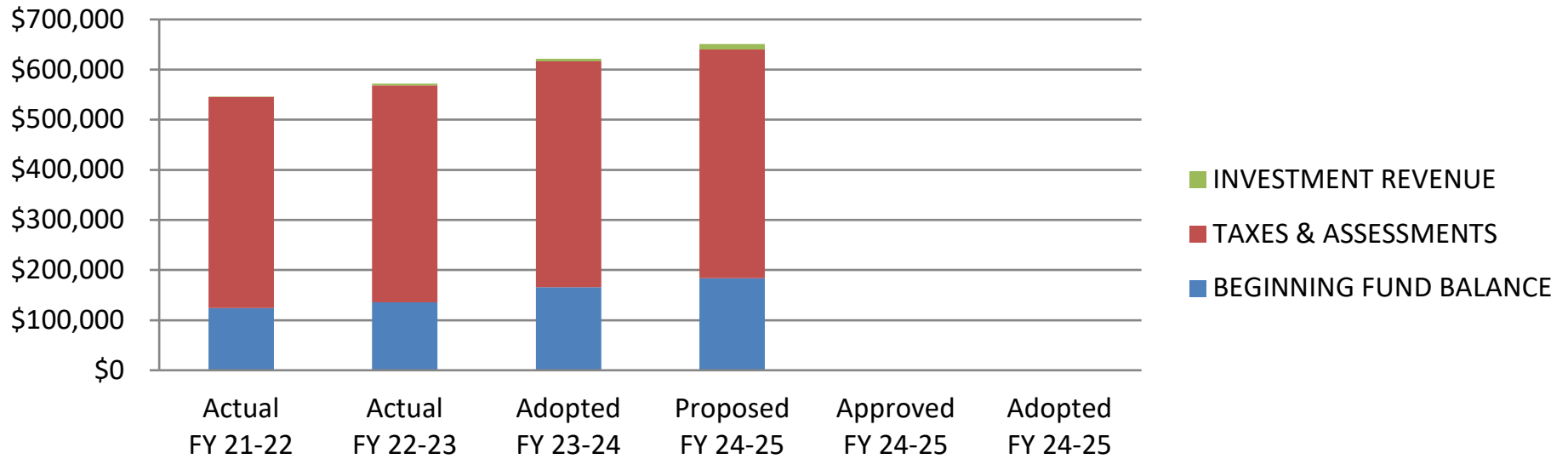
**ELECTRICAL PERMIT FUND (27): REQUIREMENTS**

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
<b><u>MATERIALS &amp; SERVICES</u></b>						
2,333	4,507	5,395	2,400	JUNCTION CITY BUILDING PROGRAM	1,500	0
0	0	100	0	SUPPLIES	100	0
331	665	700	275	CREDIT CARD PROCESSING FEE	700	0
<b>2,664</b>	<b>5,172</b>	<b>6,195</b>	<b>2,675</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>2,300</b>	<b>0</b>
<b>2,664</b>	<b>5,172</b>	<b>6,195</b>	<b>2,675</b>	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	<b>2,300</b>	<b>0</b>

*NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM*

0	0	7,950	0	CONTINGENCY	9,440	0
<b>0</b>	<b>0</b>	<b>7,950</b>	<b>0</b>	<b>TOTAL REQUIREMENTS NOT ALLOCATED</b>	<b>9,440</b>	<b>0</b>
3,666	6,036	0	9,040	ENDING FUND BALANCE	0	0
<b>6,330</b>	<b>11,208</b>	<b>14,145</b>	<b>11,715</b>	<b>TOTAL REQUIREMENTS</b>	<b>11,740</b>	<b>0</b>

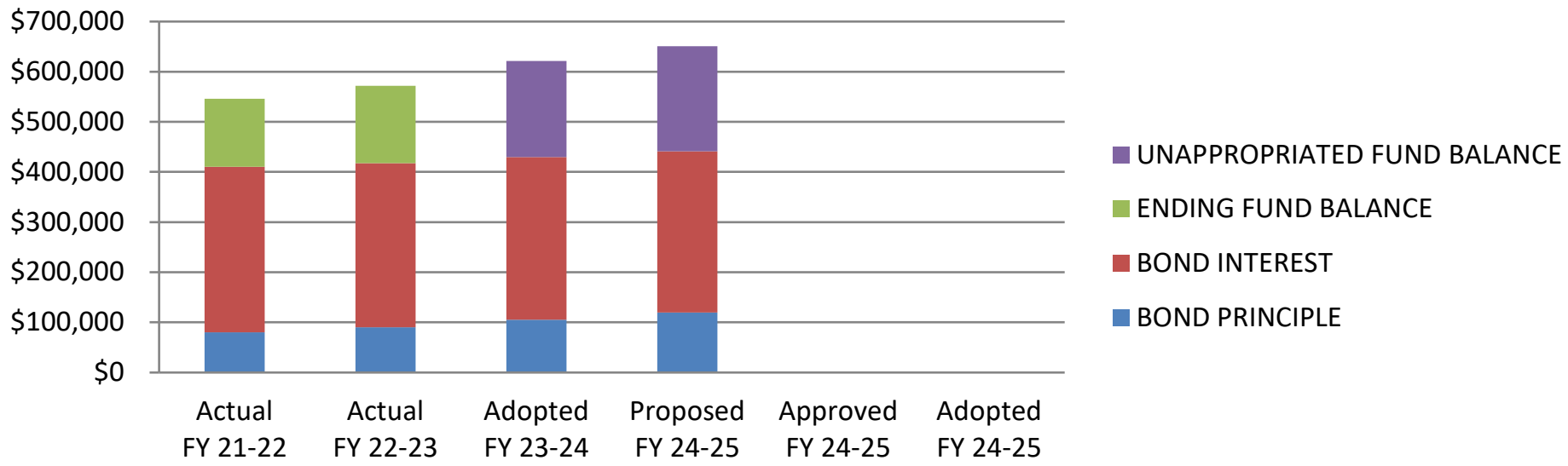
## Debt Services Fund Resources



### DEBT SERVICES FUND (30): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$124,402	\$135,880	\$165,650	\$183,685	\$0	\$0
TAXES & ASSESSMENTS	\$421,230	\$432,562	\$450,820	\$456,615	\$0	\$0
INVESTMENT REVENUE	\$410	\$3,444	\$4,800	\$10,805	\$0	\$0

## Debt Services Fund Requirements



### DEBT SERVICES FUND (30): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BOND PRINCIPLE	\$80,000	\$90,000	\$105,000	\$120,000	\$0	\$0
BOND INTEREST	\$330,162	\$327,762	\$325,065	\$321,215	\$0	\$0
ENDING FUND BALANCE	\$135,880	\$154,124	\$0	\$0	\$0	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$191,205	\$209,890	\$0	\$0

**CITY OF HARRISBURG  
Debt Services Fund (30)**

1.

**DEBT SERVICE FUND (30): RESOURCES**

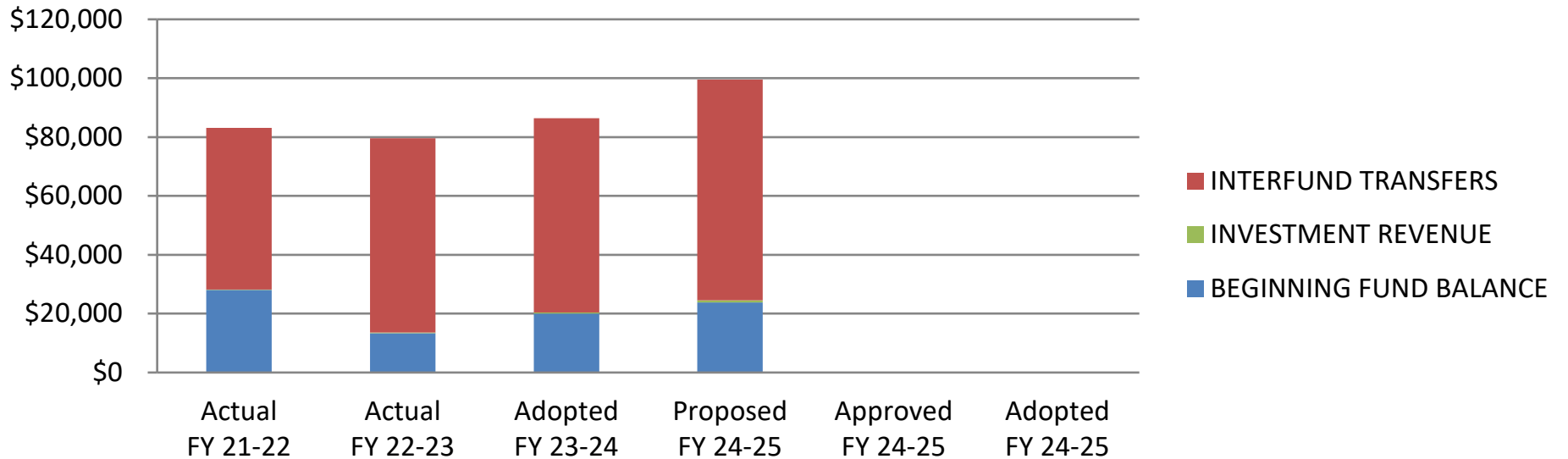
Historical Data				RESOURCE DESCRIPTION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
124,402	135,880	165,650	154,120	BEGINNING FUND BALANCE	183,685	0
<b><u>TAXES &amp; ASSESSMENTS</u></b>						
414,807	425,794	446,321	446,500	DEBT SERVICE-CURRENT TAXES	449,907	0
6,423	6,768	4,499	6,700	PRIOR YEARS TAXES	6,708	0
<b>421,230</b>	<b>432,562</b>	<b>450,820</b>	<b>453,200</b>	<b>TOTAL TAXES &amp; ASSESSMENTS</b>	<b>456,615</b>	<b>0</b>
<b><u>INVESTMENT REVENUE</u></b>						
410	3,444	4,800	6,430	EARNED INTEREST	10,805	0
<b>410</b>	<b>3,444</b>	<b>4,800</b>	<b>6,430</b>	<b>TOTAL EARNED INTEREST</b>	<b>10,805</b>	<b>0</b>
<b>546,042</b>	<b>571,886</b>	<b>621,270</b>	<b>613,750</b>	<b>TOTAL RESOURCES</b>	<b>651,105</b>	<b>0</b>

Levy for Debt Services:  
**\$441,215** (Amount Needed to Cover Bonds)  
98% (Collection rate)  
**\$449,907** (Tax to Levy)

**DEBT SERVICE (30): REQUIREMENTS**

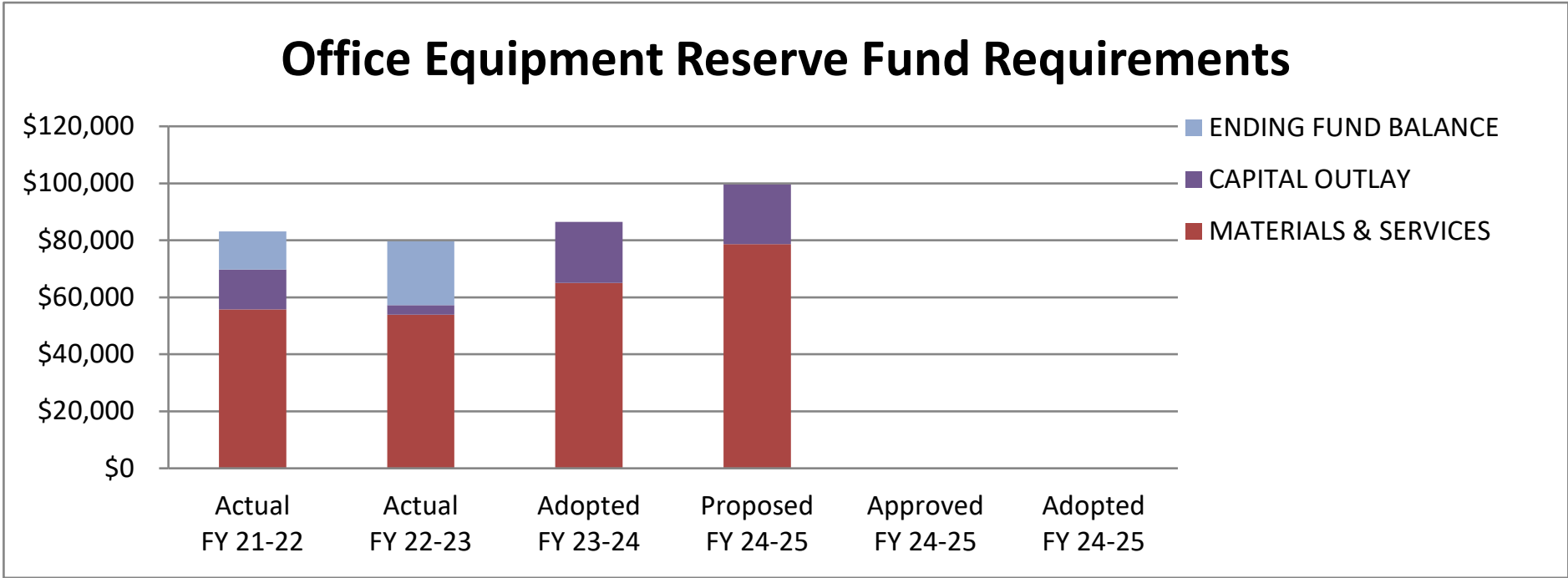
Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
35,000	35,000	35,000	35,000	1999 WATER BOND PRINCIPAL	35,000	0
45,000	55,000	70,000	70,000	2019 WATER IMPROVEMENT BOND PRINCIPAL	85,000	0
<b>80,000</b>	<b>90,000</b>	<b>105,000</b>	<b>105,000</b>	<b>TOTAL BOND PRINCIPAL</b>	<b>120,000</b>	<b>0</b>
<b><u>BOND INTEREST</u></b>						
29,600	28,550	27,500	27,500	1999 WATER BOND INTEREST	26,450	0
300,562	299,212	297,565	297,565	2019 WATER IMPROVEMENT BOND INTEREST	294,765	0
<b>330,162</b>	<b>327,762</b>	<b>325,065</b>	<b>325,065</b>	<b>TOTAL BOND INTEREST</b>	<b>321,215</b>	<b>0</b>
<b>135,880</b>	<b>154,124</b>	<b>0</b>	<b>183,685</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>191,205</b>	<b>0</b>	<b>UNAPPROPRIATED FUND BALANCE</b>	<b>209,890</b>	<b>0</b>
<b>546,042</b>	<b>571,886</b>	<b>621,270</b>	<b>613,750</b>	<b>TOTAL REQUIREMENTS</b>	<b>651,105</b>	<b>0</b>

## Office Equipment Reserve Fund Resources



### OFFICE EQUIPMENT RESERVE FUND (40): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$28,102	\$13,374	\$20,080	\$23,790	\$0	\$0
INVESTMENT REVENUE	\$36	\$238	\$330	\$745	\$0	\$0
INTERFUND TRANSFERS	\$55,000	\$66,000	\$66,000	\$75,000	\$0	\$0



**OFFICE EQUIPMENT RESERVE FUND (40): Requirements**

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
MATERIALS & SERVICES	\$55,764	\$53,857	\$65,000	\$78,625	\$0	\$0
CAPITAL OUTLAY	\$14,000	\$3,393	\$21,410	\$20,910	\$0	\$0
ENDING FUND BALANCE	\$13,374	\$22,362	\$0	\$0	\$0	\$0



**CITY OF HARRISBURG**  
**Office Equipment Reserve Fund (40)**

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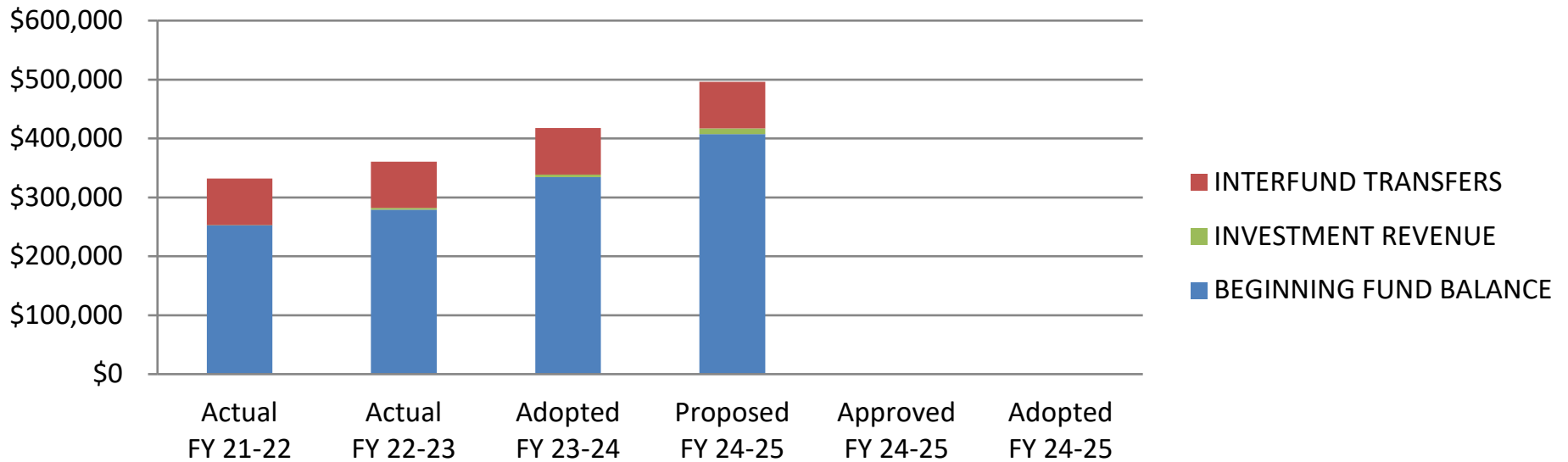
**OFFICE EQUIPMENT RESERVE FUND (40): RESOURCES**

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
28,102	13,374	20,080	22,360	BEGINNING FUND BALANCE	23,790	0
<b><u>INVESTMENT REVENUE</u></b>						
36	238	330	430	EARNED INTEREST	745	0
<b>36</b>	<b>238</b>	<b>330</b>	<b>430</b>	<b>TOTAL INVESTMENT REVENUE</b>	<b>745</b>	<b>0</b>
<b><u>INTERFUND TRANSFER</u></b>						
35,000	40,000	40,000	40,000	TRANS FROM GENERAL FUND	45,000	0
10,000	13,000	13,000	13,000	TRANS FROM WATER FUND	15,000	0
10,000	13,000	13,000	13,000	TRANS FROM SEWER FUND	15,000	0
<b>55,000</b>	<b>66,000</b>	<b>66,000</b>	<b>66,000</b>	<b>TOTAL INTERFUND TRANSFER</b>	<b>75,000</b>	<b>0</b>
<b>83,138</b>	<b>79,612</b>	<b>86,410</b>	<b>88,790</b>	<b>TOTAL RESOURCES</b>	<b>99,535</b>	<b>0</b>

**OFFICE EQUIPMENT RESERVE FUND (40): REQUIREMENTS**

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
<b><u>MATERIALS &amp; SERVICES</u></b>						
19,719	19,257	19,000	18,500	FINANCIAL SYSTEM	19,250	0
23,873	21,222	28,000	32,000	MAINTENANCE & SOFTWARE	43,375	0
7,000	7,945	8,000	5,000	COMPUTER REPLACEMENT	8,000	0
5,172	5,433	10,000	5,000	MISC OFFICE EQUIP/FURNITURE	8,000	0
<b>55,764</b>	<b>53,857</b>	<b>65,000</b>	<b>60,500</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>78,625</b>	<b>0</b>
<b><u>CAPITAL OUTLAY</u></b>						
0	0	13,300	4,500	COPIER RESERVE (\$2,000 PER YEAR)	10,800	0
14,000	3,393	8,110	0	OFFICE SERVER RESERVE (\$2,000 PER YEAR)	10,110	0
<b>14,000</b>	<b>3,393</b>	<b>21,410</b>	<b>4,500</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>20,910</b>	<b>0</b>
<b>69,764</b>	<b>57,250</b>	<b>86,410</b>	<b>65,000</b>	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	<b>99,535</b>	<b>0</b>
<b>13,374</b>	<b>22,362</b>	<b>0</b>	<b>23,790</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>
<b>83,138</b>	<b>79,612</b>	<b>86,410</b>	<b>88,790</b>	<b>TOTAL REQUIREMENTS</b>	<b>99,535</b>	<b>0</b>

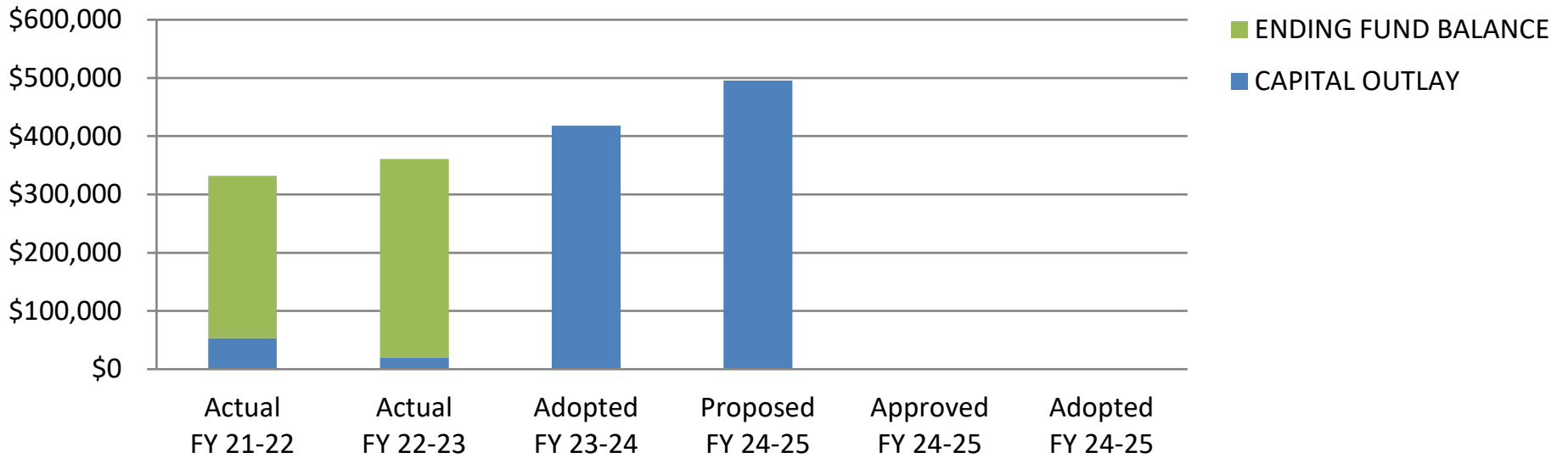
## Equipment Reserve Fund Resources



### EQUIPMENT RESERVE FUND (41): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$252,692	\$278,836	\$334,665	\$407,220	\$0	\$0
INVESTMENT REVENUE	\$370	\$3,088	\$4,305	\$9,680	\$0	\$0
INTERFUND TRANSFERS	\$78,900	\$78,900	\$78,900	\$78,900	\$0	\$0

## Equipment Reserve Fund Requirements



### EQUIPMENT RESERVE FUND (41): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
CAPITAL OUTLAY	\$53,126	\$19,351	\$417,870	\$495,800	\$0	\$0
ENDING FUND BALANCE	\$278,836	\$341,473	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG**  
**Equipment Reserve Fund (41)**

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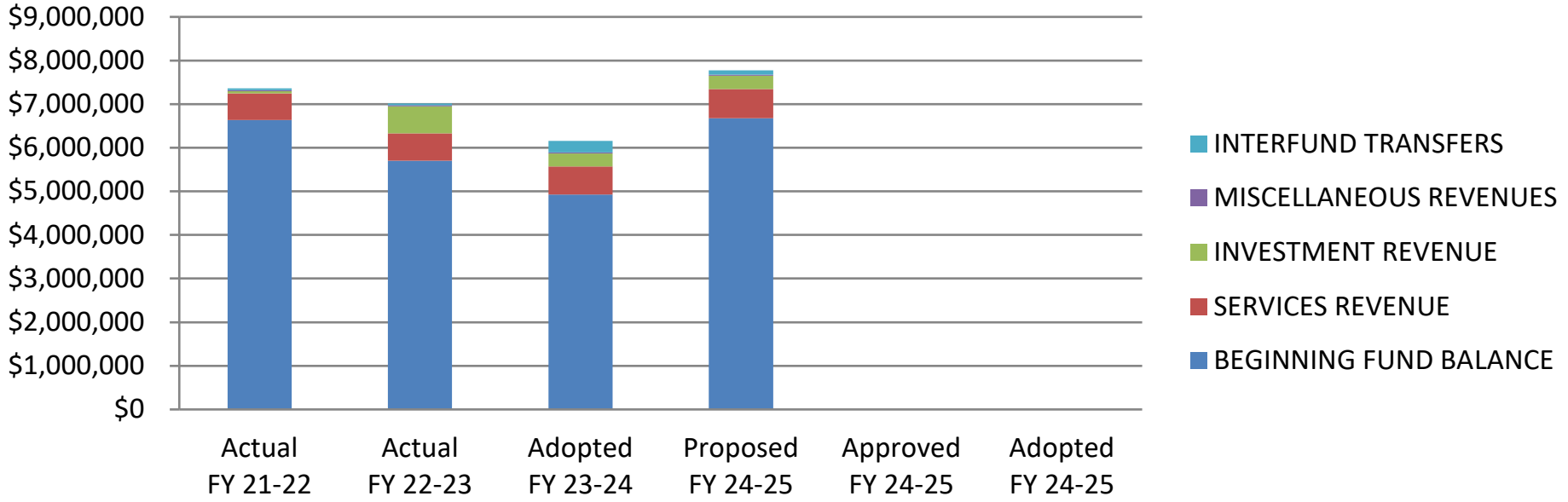
**EQUIPMENT RESERVE FUND (41): RESOURCES**

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
252,692	278,836	334,665	341,470	BEGINNING FUND BALANCE	407,220	0
<b><u>INVESTMENT REVENUE</u></b>						
370	3,088	4,305	5,720	EARNED INTEREST	9,680	0
370	3,088	4,305	5,720	TOTAL INVESTMENT REVENUE	9,680	0
<b><u>INTERFUND TRANSFER</u></b>						
26,300	26,300	26,300	26,300	TRANSFER FROM WATER FUND	26,300	0
26,300	26,300	26,300	26,300	TRANSFER FROM SEWER FUND	26,300	0
26,300	26,300	26,300	26,300	TRANSFER FROM STREET FUND	26,300	0
78,900	78,900	78,900	78,900	TOTAL INTERFUND TRANSFER	78,900	0
331,962	360,824	417,870	426,090	TOTAL RESOURCES	495,800	0

**EQUIPMENT RESERVE FUND (41): REQUIREMENTS**

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
<b><u>CAPITAL OUTLAY</u></b>						
33,265	10,966	35,000	0	VEHICLE RESERVE FUND	55,000	0
0	0	271,000	0	HYDROVACTOR RESERVE FUND	301,000	0
0	0	18,000	0	BACKHOE RESERVE FUND	24,000	0
0	0	6,000	0	4 WHEELER RESERVE FUND	8,000	0
0	0	11,000	0	LAWN MOWER RESERVE FUND	13,000	0
8,220	0	58,000	0	DUMP TRUCK RESERVE FUND	66,000	0
11,641	8,385	18,870	18,870	OTHER MISC. EQUIPMENT	28,800	0
53,126	19,351	417,870	18,870	TOTAL CAPITAL OUTLAY	495,800	0
53,126	19,351	417,870	18,870	TOTAL ORG./PROG. REQUIREMENTS	495,800	0
278,836	341,473	0	407,220	ENDING FUND BALANCE	0	0
331,962	360,824	417,870	426,090	TOTAL REQUIREMENTS	495,800	0

# Water Fund Resources



## WATER FUND (51): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$6,634,985	\$5,704,571	\$4,928,880	\$6,674,190	\$0	\$0
SERVICES REVENUE	\$607,693	\$621,656	\$642,640	\$668,680	\$0	\$0
INVESTMENT REVENUE	\$56,186	\$621,656	\$292,920	\$306,300	\$0	\$0
MISCELLANEOUS REVENUES	\$23,920	\$28,628	\$25,100	\$25,500	\$0	\$0
INTERFUND TRANSFERS	\$42,000	\$42,000	\$263,500	\$100,000	\$0	\$0

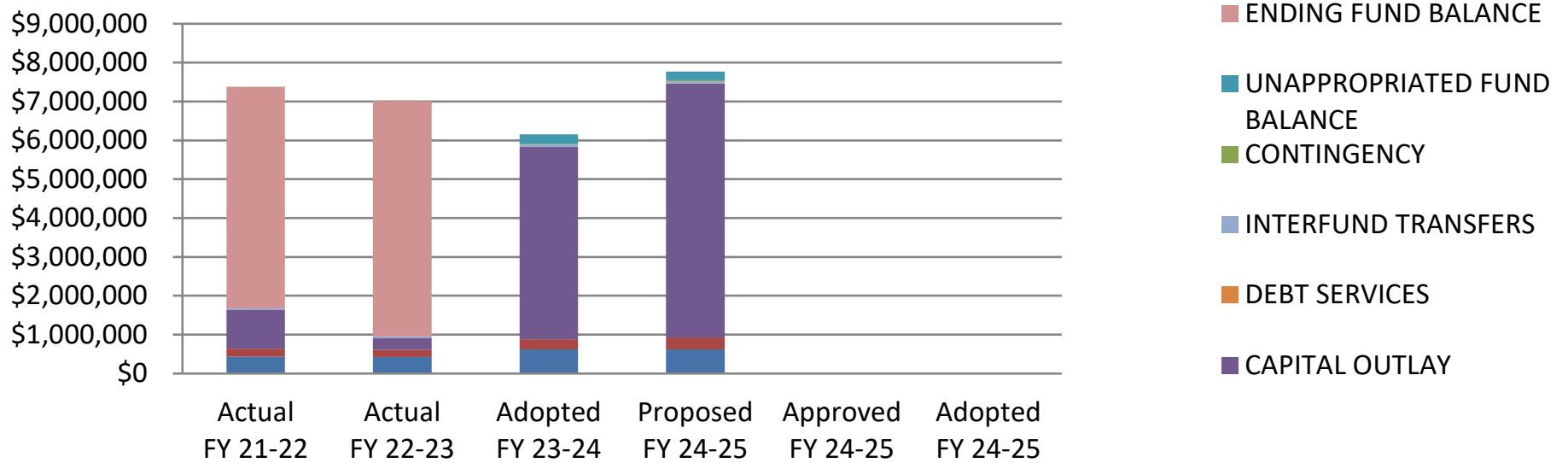
**CITY OF HARRISBURG**  
**Water Fund (51)**

1.

**WATER FUND (51): RESOURCES**

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
6,634,985	5,704,571	4,928,880	6,053,510	BEGINNING FUND BALANCE	6,674,190	0
<b><u>SERVICES REVENUE</u></b>						
3,388	4,795	8,000	8,000	NEW WATER CONNECTION CHARGES	15,000	0
604,305	616,861	634,640	674,850	WATER USE CHARGES	653,680	0
<b>607,693</b>	<b>621,656</b>	<b>642,640</b>	<b>682,850</b>	<b>TOTAL SERVICES REVENUE</b>	<b>668,680</b>	<b>0</b>
<b><u>INVESTMENT REVENUE</u></b>						
56,186	621,656	292,920	430,000	WATER FUND EARNED INTEREST	306,300	0
<b>56,186</b>	<b>621,656</b>	<b>292,920</b>	<b>430,000</b>	<b>TOTAL INVESTMENT REVENUE</b>	<b>306,300</b>	<b>0</b>
<b><u>MISCELLANEOUS REVENUE</u></b>						
14,480	14,940	14,500	14,500	WATER TAG FEE	14,500	0
2,850	2,550	2,100	2,800	TURN ON FEE	2,500	0
475	700	500	550	NSF CHECK FEE	500	0
6,115	10,438	8,000	6,000	MISCELLANEOUS INCOME	8,000	0
<b>23,920</b>	<b>28,628</b>	<b>25,100</b>	<b>23,850</b>	<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>25,500</b>	<b>0</b>
<b><u>INTERFUND TRANSFERS</u></b>						
42,000	42,000	263,500	263,500	TRANSFER FROM GENERAL FUND	100,000	0
<b>42,000</b>	<b>42,000</b>	<b>263,500</b>	<b>263,500</b>	<b>TOTAL INTERFUND TRANSFERS</b>	<b>100,000</b>	<b>0</b>
<b>7,364,784</b>	<b>7,018,511</b>	<b>6,153,040</b>	<b>7,453,710</b>	<b>TOTAL RESOURCES</b>	<b>7,774,670</b>	<b>0</b>

## Water Fund Requirements



### WATER FUND (51): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
PERSONNEL SERVICES	\$432,141	\$427,096	\$616,535	\$616,780	\$0	\$0
MATERIALS & SERVICES	\$209,234	\$188,666	\$263,360	\$309,180	\$0	\$0
CAPITAL OUTLAY	\$990,078	\$294,509	\$4,952,000	\$6,540,000	\$0	\$0
DEBT SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
INTERFUND TRANSFERS	\$46,300	\$49,300	\$49,300	\$51,300	\$0	\$0
CONTINGENCY	\$0	\$0	\$21,845	\$27,410	\$0	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$250,000	\$230,000	\$0	\$0
ENDING FUND BALANCE	\$5,704,571	\$6,053,511	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG**  
**Water Fund (51)**

1.

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**WATER FUND (51): REQUIREMENTS**

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					

**PERSONNEL SERVICES**

230,617	235,702	322,100	250,000	WATER FUND WAGES	320,000	0
1,386	2,769	6,000	3,000	WATER FUND SEASONAL	6,000	0
2,083	2,083	2,015	2,015	WTR FD ON-CALL	2,015	0
6,972	6,821	9,025	7,200	WATER FUND OVERTIME	9,975	0
258	253	725	260	WTR FD UNEMPLOYMENT TAXES	730	0
19,686	19,333	26,420	20,000	WTR FD SOCIAL SECURITY TAXES	26,250	0
89,523	88,520	136,290	80,000	WTR FD MEDICAL INSURANCE	143,250	0
65,395	58,340	96,200	67,000	WTR FD PERS	92,000	0
907	661	875	675	WTR FD LIFE & DISABILITY INS	930	0
4,930	3,290	3,780	4,730	WTR FD COMP & LONGEVITY	2,250	0
82	81	560	80	WTR FD WORK COMP QUARTERLY	560	0
8,254	5,851	7,000	1,370	WATER WORK COMP PREMIUM	7,000	0
0	1,344	2,910	2,700	OFPLA	3,185	0
998	998	1,285	1,000	CELLULAR PHONE	1,285	0
1,050	1,050	1,350	1,050	CLOTHING ALLOWANCE	1,350	0
<b>432,141</b>	<b>427,096</b>	<b>616,535</b>	<b>441,080</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>616,780</b>	<b>0</b>
4	5	5	5	Total Full-Time Equivalent (FTE)	5	5

**MATERIALS & SERVICES**

**PROFESSIONAL SERVICES**

7,695	8,100	8,200	8,505	WTR FD AUDIT ASSISTANCE	8,600	0
13,497	16,281	18,960	20,375	WTR FD INSURANCE	23,430	0
<b>21,192</b>	<b>24,381</b>	<b>27,160</b>	<b>28,880</b>	<b>TOTAL PROFESSIONAL SERVICES</b>	<b>32,030</b>	<b>0</b>



**WATER FUND (51): REQUIREMENTS**

1.

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					

**BUILDINGS & GROUNDS**

5,767	5,380	10,000	10,000	BUILDING & GROUNDS MAINTENANCE	10,000	0
1,068	4,068	5,000	4,000	GENERATOR MAINTENANCE	5,000	0
59,352	56,214	58,000	58,000	WTR FD - PP&L	65,000	0
2,410	3,876	7,800	2,900	WTR FD NW NAT GAS	7,800	0
904	444	1,500	500	SECURITY SYSTEM CONTRACT	1,500	0
1,839	1,499	1,500	1,500	WTR FD SAFETY SUPPLIES	1,500	0
2,455	2,949	2,400	2,400	WTR FD TELEPHONE EXPENSES	2,500	0
895	690	1,800	1,800	INTERNET CHARGES	2,000	0
20,049	30,362	35,000	45,000	WTR FD CHEMICALS	65,000	0
0	1,049	2,500	3,510	CHLORINATOR MAINTENANCE	3,000	0
10,032	7,662	10,000	10,000	WTR FD LAB TESTING	10,000	0
0	0	250	0	EMPLOYEE RECRUITMENT	250	0
25,582	14,792	25,000	25,000	WATER SYSTEMS MAINTENANCE & REPAIRS	25,000	0
740	0	1,000	1,300	BACKFLOW TESTING	1,500	0
1,500	1,700	2,500	2,500	OHA PERMIT FEE	3,500	0
<b>132,593</b>	<b>130,685</b>	<b>164,250</b>	<b>168,410</b>	<b>TOTAL BUILDINGS &amp; GROUNDS</b>	<b>203,550</b>	<b>0</b>

**ENGINEERING**

21,328	1,439	30,000	20,000	CITY ENGINEERING EXPENSES	30,000	0
<b>21,328</b>	<b>1,439</b>	<b>30,000</b>	<b>20,000</b>	<b>TOTAL ENGINEERING</b>	<b>30,000</b>	<b>0</b>

**MOTOR VEHICLE EXPENSES**

8,479	7,770	9,000	9,000	WTR FD - GASOLINE	9,000	0
5,141	6,112	6,000	6,000	WTR FD - VEHICLE MAINTENANCE	6,000	0
<b>13,620</b>	<b>13,882</b>	<b>15,000</b>	<b>15,000</b>	<b>TOTAL MOTOR VEHICLE EXPENSES</b>	<b>15,000</b>	<b>0</b>

**OFFICE FUNCTIONS**

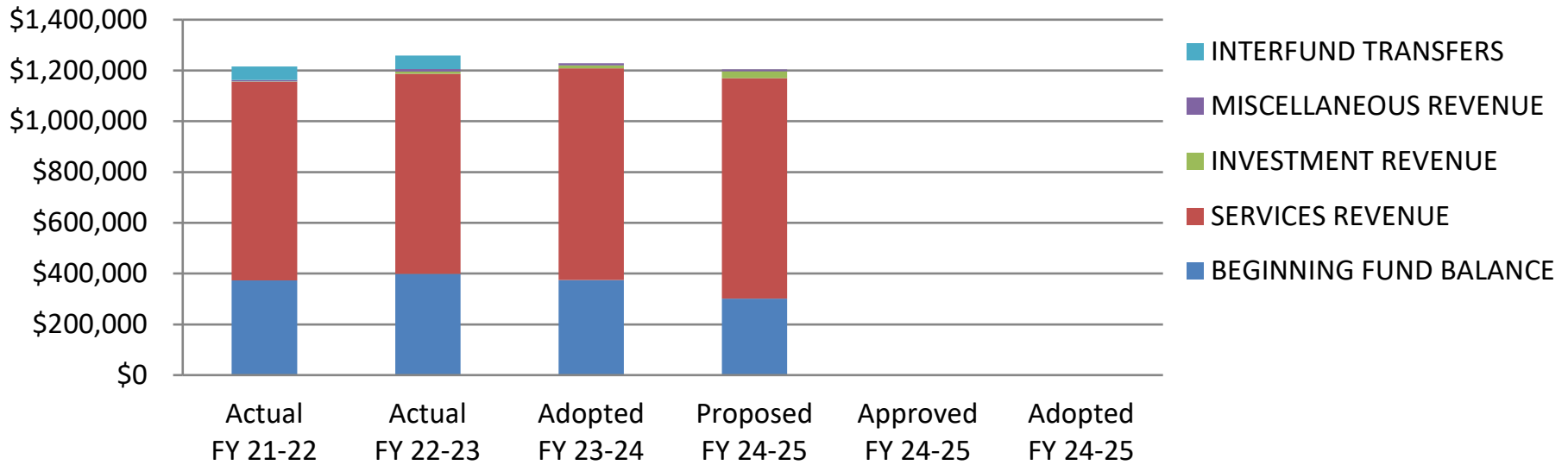
1,767	1,379	1,500	2,400	WTR FD-OFFICE EQUIP CONTRACTS	2,500	0
359	0	500	500	WTR FD OFFICE MACHINE MAINTENANCE	500	0
4,952	4,582	5,830	5,830	WTR FD POSTAGE EXPENSES	5,900	0
1,000	879	1,000	1,000	WTR FD SOFTWARE MAINT & UPGRADE	1,000	0
1,281	1,326	2,000	2,000	WTR FD OFFICE SUPPLIES	2,000	0
7,151	7,389	8,320	8,320	BANK/SERVICE FEES	8,500	0
<b>16,510</b>	<b>15,555</b>	<b>19,150</b>	<b>20,050</b>	<b>TOTAL OFFICE FUNCTIONS</b>	<b>20,400</b>	<b>0</b>

**WATER FUND (51): REQUIREMENTS**

1.

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
<b><u>TRAINING EXPENSES</u></b>						
3,160	1,774	3,800	3,800	WTR FD-SCHOOL-PUBLIC WORKS	4,000	0
831	950	2,000	2,000	WTR FD ROOM & BOARD EXPENSES	2,200	0
0	0	2,000	1,000	CDL CONSORTIUM	2,000	0
<b>3,991</b>	<b>2,724</b>	<b>7,800</b>	<b>6,800</b>	<b>TOTAL TRAINING EXPENSES</b>	<b>8,200</b>	<b>0</b>
<b>209,234</b>	<b>188,666</b>	<b>263,360</b>	<b>259,140</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>309,180</b>	<b>0</b>
<b><u>CAPITAL OUTLAY</u></b>						
16,437	14,397	20,000	20,000	SENSUS METER UPGRADES	20,000	0
973,641	280,112	4,932,000	10,000	WTR FD CONST PROJECT	6,520,000	0
<b>990,078</b>	<b>294,509</b>	<b>4,952,000</b>	<b>30,000</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>6,540,000</b>	<b>0</b>
<b>1,631,453</b>	<b>910,271</b>	<b>5,831,895</b>	<b>730,220</b>	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	<b>7,465,960</b>	<b>0</b>
<b>NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM</b>						
<b><u>INTERFUND TRANSFERS</u></b>						
26,300	26,300	26,300	26,300	TRANSFER TO EQUIP FUND	26,300	0
10,000	13,000	13,000	13,000	TRANSFER TO OFFICE EQUIPMENT FUND	15,000	0
10,000	10,000	10,000	10,000	TRANSFER TO STREET FUND	10,000	0
<b>46,300</b>	<b>49,300</b>	<b>49,300</b>	<b>49,300</b>	<b>TOTAL INTERFUND TRANSFERS</b>	<b>51,300</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>21,845</b>	<b>0</b>	<b>CONTINGENCY</b>	<b>27,410</b>	<b>0</b>
<b>46,300</b>	<b>49,300</b>	<b>71,145</b>	<b>49,300</b>	<b>TOTAL REQUIREMENTS NOT ALLOCATED</b>	<b>78,710</b>	<b>0</b>
<b>5,704,571</b>	<b>6,053,511</b>	<b>0</b>	<b>6,674,190</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>250,000</b>	<b>0</b>	<b>UNAPPROPRIATED FUND BALANCE</b>	<b>230,000</b>	<b>0</b>
<b>7,364,784</b>	<b>7,018,511</b>	<b>6,153,040</b>	<b>7,453,710</b>	<b>TOTAL REQUIREMENTS</b>	<b>7,774,670</b>	<b>0</b>

## Sewer Fund Resources



### SEWER FUND (52): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$373,748	\$399,445	\$374,270	\$301,995	\$0	\$0
SERVICES REVENUE	\$780,940	\$786,923	\$834,320	\$868,115	\$0	\$0
INVESTMENT REVENUE	\$1,710	\$8,868	\$12,030	\$27,075	\$0	\$0
MISCELLANEOUS REVENUE	\$6,432	\$10,370	\$7,430	\$7,430	\$0	\$0
INTERFUND TRANSFERS	\$53,000	\$53,000	\$0	\$0	\$0	\$0

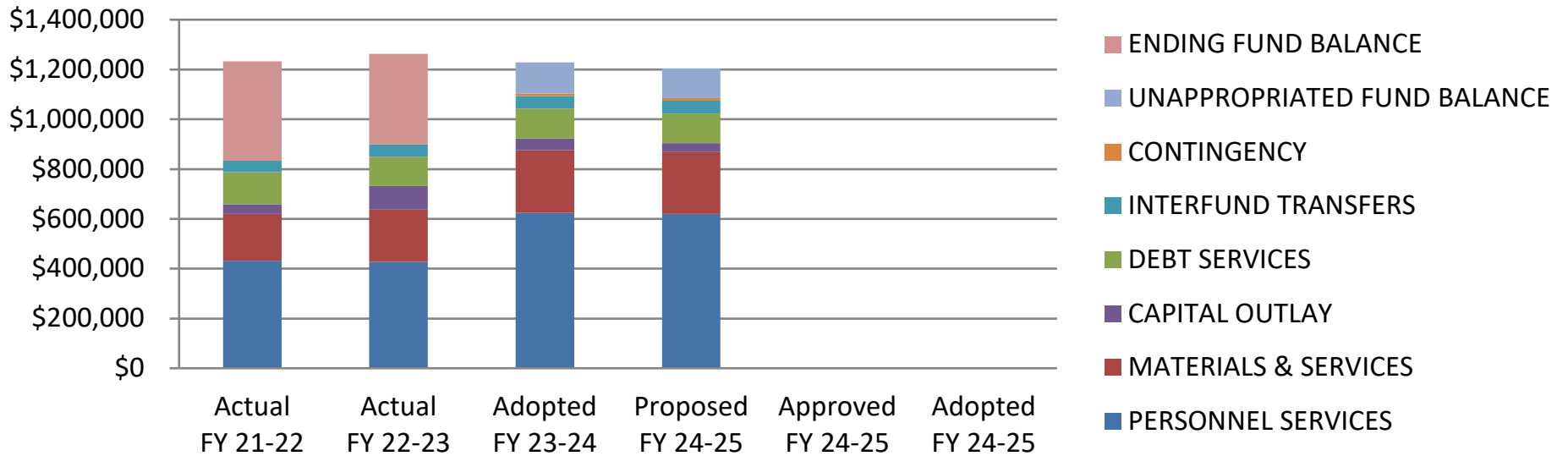
**CITY OF HARRISBURG  
Sewer Fund (52)**

1.

**SEWER FUND (52): RESOURCES**

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
373,748	399,445	374,270	364,120	BEGINNING FUND BALANCE	301,995	0
<b><u>SERVICES REVENUE</u></b>						
2,093	685	2,000	3,000	NEW SEWER CONNECTION CHARGES	2,500	0
778,847	786,238	832,320	814,770	SEWER USE CHARGES	865,615	0
<b>780,940</b>	<b>786,923</b>	<b>834,320</b>	<b>817,770</b>	<b>TOTAL SERVICES REVENUE</b>	<b>868,115</b>	<b>0</b>
<b><u>INVESTMENT INCOME</u></b>						
1,710	8,868	12,030	15,915	SEWER FUND EARNED INTEREST	27,075	0
<b>1,710</b>	<b>8,868</b>	<b>12,030</b>	<b>15,915</b>	<b>TOTAL INVESTMENT INCOME</b>	<b>27,075</b>	<b>0</b>
<b><u>MISCELLANEOUS REVENUE</u></b>						
6,432	6,432	6,430	6,430	FARMER LEASE PEORIA ROAD	6,430	0
0	3,938	1,000	1,000	SEWER FUND MISC INCOME	1,000	0
<b>6,432</b>	<b>10,370</b>	<b>7,430</b>	<b>7,430</b>	<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>7,430</b>	<b>0</b>
<b><u>INTERFUND TRANSFERS</u></b>						
53,000	53,000	0	0	TRANSFER FROM GENERAL FUND	0	0
<b>53,000</b>	<b>53,000</b>	<b>0</b>	<b>0</b>	<b>TOTAL INTERFUND TRANSFERS</b>	<b>0</b>	<b>0</b>
<b>1,215,830</b>	<b>1,258,606</b>	<b>1,228,050</b>	<b>1,205,235</b>	<b>TOTAL RESOURCES</b>	<b>1,204,615</b>	<b>0</b>

## Sewer Fund Requirements



### SEWER FUND (52): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
PERSONNEL SERVICES	\$432,134	\$426,955	\$624,825	\$619,280	\$0	\$0
MATERIALS & SERVICES	\$187,866	\$210,352	\$250,610	\$249,635	\$0	\$0
CAPITAL OUTLAY	\$38,578	\$95,092	\$47,000	\$35,000	\$0	\$0
DEBT SERVICES	\$129,045	\$117,300	\$121,400	\$119,400	\$0	\$0
INTERFUND TRANSFERS	\$46,300	\$49,300	\$49,300	\$51,300	\$0	\$0
CONTINGENCY	\$0	\$0	\$10,000	\$10,000	\$0	\$0
UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$124,915	\$120,000	\$0	\$0
ENDING FUND BALANCE	\$399,445	\$364,120	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG**

**Sewer Fund (52)**

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

1.

**SEWER FUND (52): REQUIREMENTS**

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
<b><u>PERSONNEL SERVICES</u></b>						
230,615	235,702	322,100	260,000	SEWER FUND WAGES	320,000	0
1,386	2,769	15,000	6,000	SEWER FUND SEASONAL	8,500	0
2,083	1,978	2,015	2,015	SEWER FUND ON-CALL	2,015	0
6,972	6,821	9,025	7,200	SEWER FUND OVERTIME	9,975	0
257	253	425	260	SWR FD UNEMPLOYMENT TAXES	730	0
19,686	19,325	26,420	20,000	SEWER FUND SOCIAL SECURITY	26,250	0
89,522	88,520	136,290	80,000	SWR FD MEDICAL INSURANCE	143,250	0
65,394	58,312	96,200	67,000	SEWER FUND PERS	92,000	0
907	662	875	675	SWR FD LIFE & DISABILITY	930	0
4,930	3,290	3,780	4,730	SWR FD COMP & LONGEVITY	2,250	0
81	81	150	80	SWR FD WORK COMP QUARTERLY	560	0
8,254	5,851	7,000	1,370	SEWER FUND WORK COMP PREMIUM	7,000	0
0	1,344	2,910	2,700	OFPLA	3,185	0
997	997	1,285	1,000	CELLULAR PHONE	1,285	0
1,050	1,050	1,350	1,050	CLOTHING ALLOWANCE	1,350	0
<b>432,134</b>	<b>426,955</b>	<b>624,825</b>	<b>454,080</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>619,280</b>	<b>0</b>
5	5	5	5	Total Full-Time Equivalent (FTE)	5	5
<b><u>MATERIALS &amp; SERVICES</u></b>						
<b><u>PROFESSIONAL SERVICES</u></b>						
8,265	8,700	8,700	9,135	AUDIT	9,200	0
13,497	16,281	18,960	20,375	SWR FD INSURANCE EXPENSES	23,430	0
<b>21,762</b>	<b>24,981</b>	<b>27,660</b>	<b>29,510</b>	<b>TOTAL PROFESSIONAL SERVICES</b>	<b>32,630</b>	<b>0</b>

**SEWER FUND (52): REQUIREMENTS**

1.

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					

**BUILDINGS & GROUNDS**

20,198	6,129	5,000	5,000	BUILDING & GROUNDS MAINTENANCE	5,000	0
1,178	4,062	5,000	5,000	STANDBY GENERATOR MAINTENANCE	4,000	0
20,646	16,353	23,000	23,000	SWR FD PP&L	23,000	0
583	588	750	600	SWR FD NW NATURAL GAS	750	0
904	444	1,200	500	SWR FD SECURITY CONTRACT	1,200	0
1,839	1,499	1,500	1,400	SWR FD SAFETY SUPPLIES	1,000	0
4,563	4,891	4,500	4,500	SWR FD TELEPHONE	4,500	0
895	690	1,800	1,800	INTERNET EXPENSES	2,000	0
48,053	70,363	80,000	95,000	SWR FD CHEMICALS	75,000	0
0	1,668	2,500	3,510	CHLORINATOR MAINTENANCE	3,000	0
8,316	20,702	18,000	22,000	SWR FD LAB TESTING	22,000	0
0	0	250	0	EMPLOYEE RECRUITMENT	150	0
13,980	14,882	20,000	17,500	SEWER SYSTEMS MAINTENANCE & REPAIRS	20,000	0
2,618	2,773	3,500	2,000	DEQ PERMIT FEE	3,500	0
0	582	1,000	570	EMPLOYEE VACCINATIONS	500	0
2,294	7,647	8,000	7,000	LIFT STATION MAINTENANCE	5,000	0
<b>126,067</b>	<b>153,273</b>	<b>176,000</b>	<b>189,380</b>	<b>TOTAL BUILDINGS &amp; GROUNDS</b>	<b>170,600</b>	<b>0</b>

**ENGINEERING**

6,106	0	5,000	0	ENGINEERING SEWER FD/CITY	3,500	0
<b>6,106</b>	<b>0</b>	<b>5,000</b>	<b>0</b>	<b>TOTAL ENGINEERING</b>	<b>3,500</b>	<b>0</b>

**MOTOR VEHICLE EXPENSES**

8,479	7,770	9,000	8,000	SWR FD VEHICLE GASOLINE	9,000	0
5,141	6,112	6,000	6,000	SWR FD VEHICLE MAINTENANCE	6,000	0
<b>13,620</b>	<b>13,882</b>	<b>15,000</b>	<b>14,000</b>	<b>TOTAL MOTOR VEHICLE EXPENSES</b>	<b>15,000</b>	<b>0</b>

**OFFICE FUNCTIONS**

1,767	1,379	1,500	2,400	SWR FD OFFICE MACHINE CONTRACT	2,400	0
359	0	1,000	500	SWR FD MACHINE MAINTENANCE	1,000	0
4,952	4,582	5,830	5,200	SWR FD POSTAGE	5,855	0
1,000	879	1,000	1,000	SWR FD SOFTWARE MAINT/UPGRADE	1,000	0
1,281	1,555	2,000	1,600	SWR FD OFFICE SUPPLIES	2,000	0
7,151	6,862	8,320	8,320	BANK/SERVICE FEES	8,350	0
<b>16,510</b>	<b>15,257</b>	<b>19,650</b>	<b>19,020</b>	<b>TOTAL OFFICE FUNCTIONS</b>	<b>20,605</b>	<b>0</b>

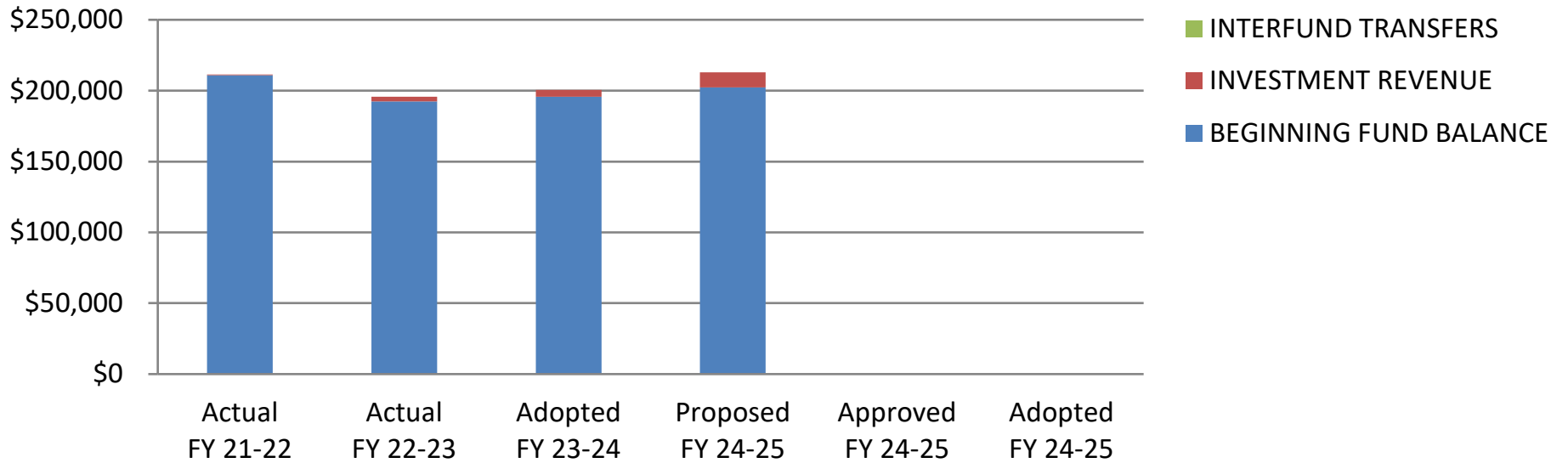
**SEWER FUND (52): REQUIREMENTS**

1.

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
<b><u>TRAINING EXPENSES</u></b>						
2,970	2,009	3,800	3,800	SWR FD SCHOOL-PUBLIC WORKS	3,800	0
831	950	2,000	2,000	SWR FD ROOM & BOARD	2,000	0
0	0	1,500	750	CDL CONSORTIUM	1,500	0
<b>3,801</b>	<b>2,959</b>	<b>7,300</b>	<b>6,550</b>	<b>TOTAL TRAINING EXPENSES</b>	<b>7,300</b>	<b>0</b>
<b>187,866</b>	<b>210,352</b>	<b>250,610</b>	<b>258,460</b>	<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>249,635</b>	<b>0</b>
<b><u>CAPITAL OUTLAY</u></b>						
0	0	12,000	0	I/I INSPECTION & REPAIRS	10,000	0
22,141	80,695	15,000	10,000	SWR FD MISC EQUIP/PROJECTS	5,000	0
16,437	14,397	20,000	10,000	SENSUS METER UPGRADES	20,000	0
0	0	0	0	SWR SECURITY PROJECT	1,000	0
<b>38,578</b>	<b>95,092</b>	<b>47,000</b>	<b>20,000</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>35,000</b>	<b>0</b>
<b>658,578</b>	<b>732,399</b>	<b>922,435</b>	<b>732,540</b>	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	<b>903,915</b>	<b>0</b>
<b>NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM</b>						
<b><u>DEBT SERVICES</u></b>						
50,433	45,000	50,000	50,000	SWR REV BOND PRINCIPAL PAYMENT	50,000	0
78,612	72,300	71,400	71,400	SWR REV BOND INTEREST PAYMENT	69,400	0
<b>129,045</b>	<b>117,300</b>	<b>121,400</b>	<b>121,400</b>	<b>TOTAL DEBT SERVICES</b>	<b>119,400</b>	<b>0</b>
<b><u>INTERFUND TRANSFERS</u></b>						
10,000	10,000	10,000	10,000	TRANSFER TO STREET FUND	10,000	0
10,000	13,000	13,000	13,000	TRANSFER TO OFFICE EQUIP FD	15,000	0
26,300	26,300	26,300	26,300	TRANSFER TO EQUIPMENT FD	26,300	0
<b>46,300</b>	<b>49,300</b>	<b>49,300</b>	<b>49,300</b>	<b>TOTAL INTERFUND TRANSFERS</b>	<b>51,300</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>CONTINGENCY</b>	<b>10,000</b>	<b>0</b>
<b>175,345</b>	<b>166,600</b>	<b>180,700</b>	<b>170,700</b>	<b>TOTAL REQUIREMENTS NOT ALLOCATED</b>	<b>180,700</b>	<b>0</b>
<b>399,445</b>	<b>364,120</b>	<b>0</b>	<b>301,995</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>124,915</b>	<b>0</b>	<b>UNAPPROPRIATED FUND BALANCE</b>	<b>120,000</b>	<b>0</b>
<b>1,215,830</b>	<b>1,258,606</b>	<b>1,228,050</b>	<b>1,205,235</b>	<b>TOTAL REQUIREMENTS</b>	<b>1,204,615</b>	<b>0</b>



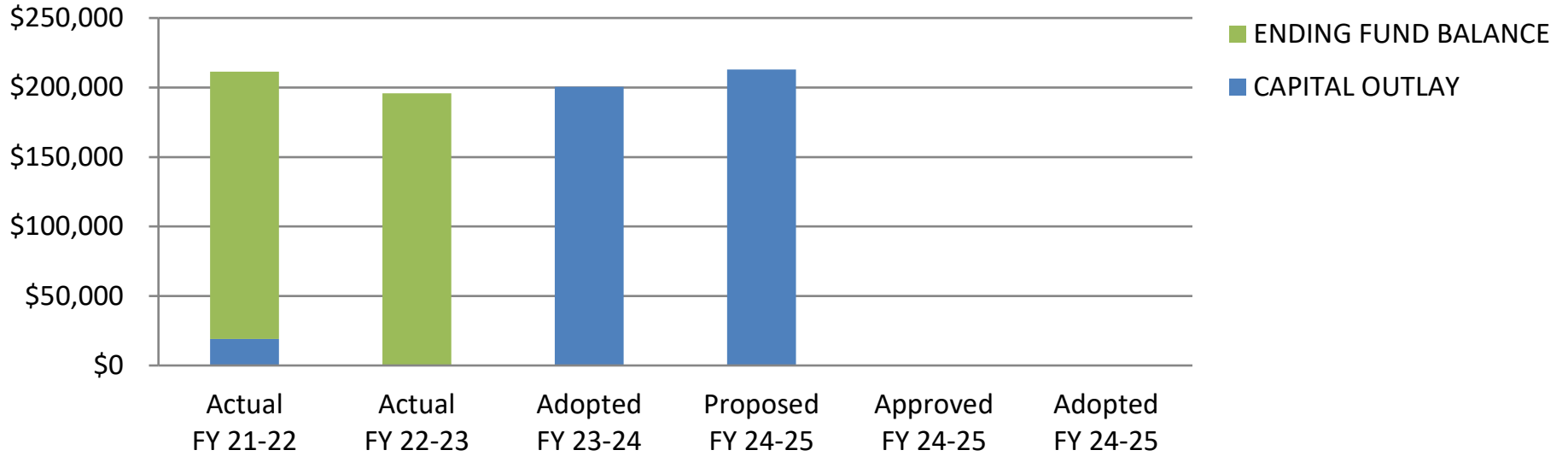
## Water Reserve Fund Resources



### WATER RESERVE FUND (55): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$210,920	\$192,306	\$195,590	\$202,170	\$0	\$0
INVESTMENT REVENUE	\$410	\$3,444	\$4,800	\$10,800	\$0	\$0
INTERFUND TRANSFERS	\$0	\$0	\$0	\$0	\$0	\$0

## Water Reserve Fund Requirements



### WATER RESERVE FUND (55): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
CAPITAL OUTLAY	\$19,024	\$0	\$200,390	\$212,970	\$0	\$0
ENDING FUND BALANCE	\$192,306	\$195,750	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG**  
**Water Reserve Fund (55)**

1.

**WATER RESERVE FUND (55): RESOURCES**

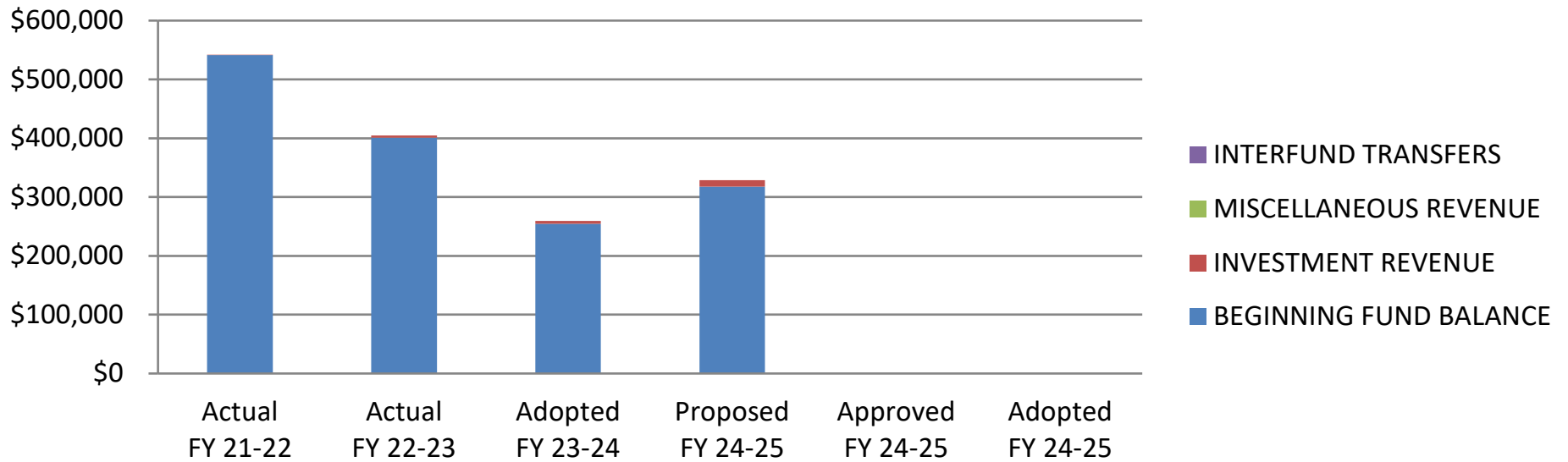
Historical Data				RESOURCE DESCRIPTION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
210,920	192,306	195,590	195,750	BEGINNING FUND BALANCE	202,170	0
<b><u>INVESTMENT REVENUE</u></b>						
410	3,444	4,800	6,420	EARNED INTEREST	10,800	0
410	3,444	4,800	6,420	TOTAL INVESTMENT REVENUE	10,800	0
211,330	195,750	200,390	202,170	TOTAL RESOURCES	212,970	0

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**WATER RESERVE FUND (55): REQUIREMENTS**

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
19,024	0	53,000	0	WELLS/PUMPS RESERVE	56,000	0
0	0	147,390	0	WATER RESERVE CAPITAL PROJECTS	156,970	0
19,024	0	200,390	0	TOTAL CAPITAL OUTLAY	212,970	0
19,024	0	200,390	0	TOTAL ORG./PROG. REQUIREMENTS	212,970	0
192,306	195,750	0	202,170	ENDING FUND BALANCE	0	0
0	0	0	0	UNAPPROPRIATED ENDING FUND BALANCE	0	0
211,330	195,750	200,390	202,170	TOTAL REQUIREMENTS	212,970	0

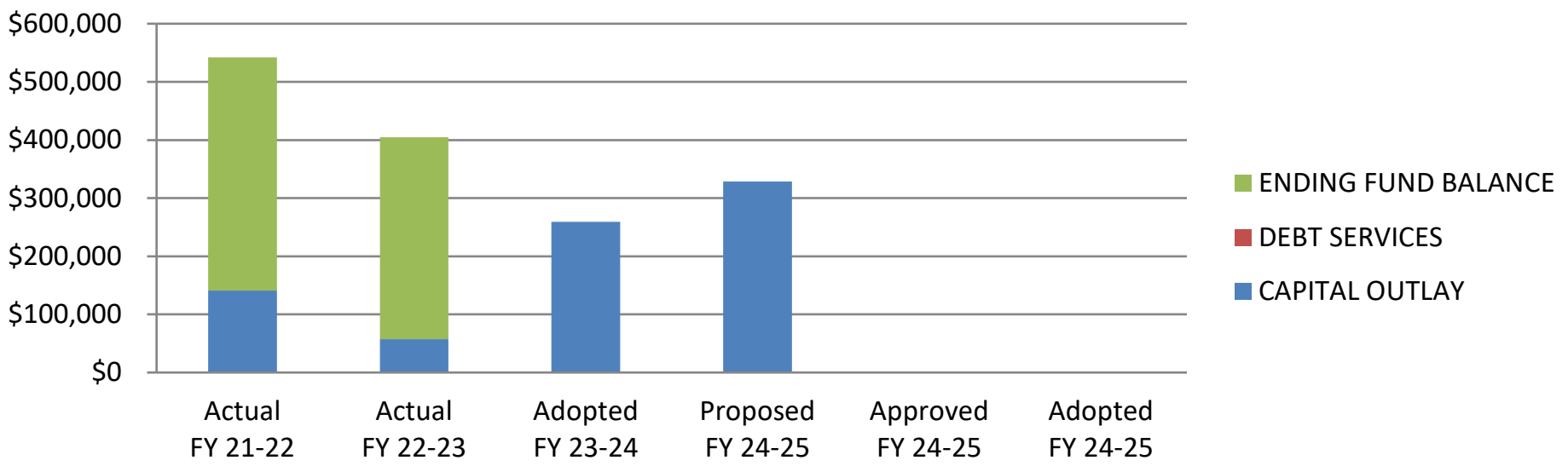
## Sewer Reserve Fund Resources



### SEWER RESERVE FUND (56): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$541,674	\$401,230	\$254,515	\$317,820	\$0	\$0
INVESTMENT REVENUE	\$410	\$3,444	\$4,800	\$10,800	\$0	\$0
MISCELLANEOUS REVENUE	\$0	\$0	\$0	\$0	\$0	\$0
INTERFUND TRANSFERS	\$0	\$0	\$0	\$0	\$0	\$0

## Sewer Reserve Fund Requirements



### SEWER RESERVE FUND (56): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
CAPITAL OUTLAY	\$140,854	\$57,656	\$259,315	\$328,620	\$0	\$0
DEBT SERVICES	\$0	\$0	\$0	\$0	\$0	\$0
ENDING FUND BALANCE	\$401,230	\$347,018	\$0	\$0	\$0	\$0

**CITY OF HARRISBURG  
Sewer Reserve Fund (56)**

1.

**SEWER RESERVE FUND (56): RESOURCES**

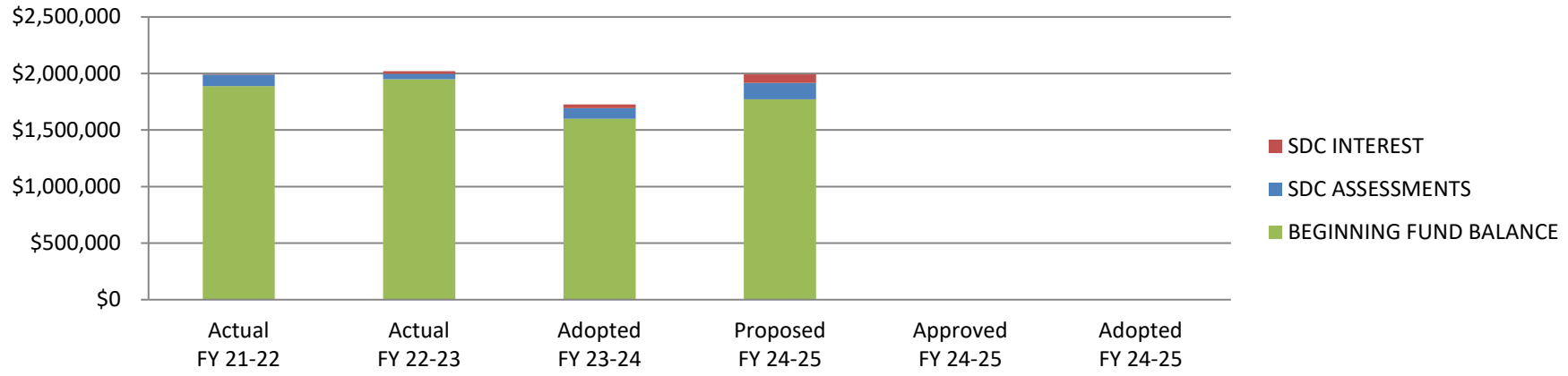
Historical Data				RESOURCE DESCRIPTION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
541,674	401,230	254,515	347,015	BEGINNING FUND BALANCE	317,820	0
<b><u>INVESTMENT REVENUE</u></b>						
410	3,444	4,800	6,415	EARNED INTEREST	10,800	0
<b>410</b>	<b>3,444</b>	<b>4,800</b>	<b>6,415</b>	<b>TOTAL INVESTMENT REVENUE</b>	<b>10,800</b>	<b>0</b>
<b>542,084</b>	<b>404,674</b>	<b>259,315</b>	<b>353,430</b>	<b>TOTAL RESOURCES</b>	<b>328,620</b>	<b>0</b>

*BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY*

**SEWER RESERVE FUND (56): REQUIREMENTS**

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
140,854	57,656	259,315	35,610	WW CONSTRUCTION RESERVE	328,620	0
<b>140,854</b>	<b>57,656</b>	<b>259,315</b>	<b>35,610</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>328,620</b>	<b>0</b>
<b>140,854</b>	<b>57,656</b>	<b>259,315</b>	<b>35,610</b>	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	<b>328,620</b>	<b>0</b>
<b>401,230</b>	<b>347,018</b>	<b>0</b>	<b>317,820</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>
<b>542,084</b>	<b>404,674</b>	<b>259,315</b>	<b>353,430</b>	<b>TOTAL REQUIREMENTS</b>	<b>328,620</b>	<b>0</b>

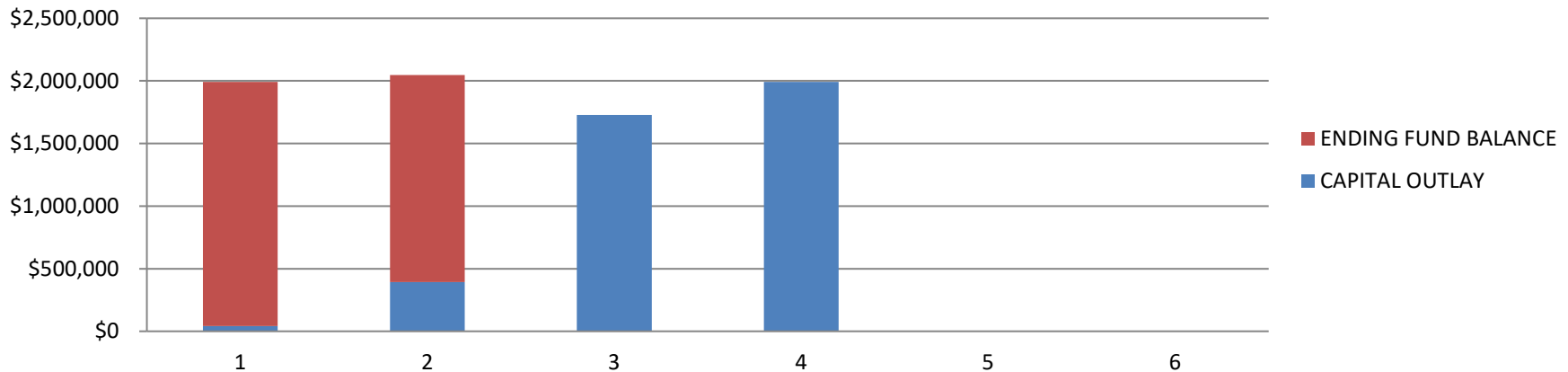
### S.D.C. Fund Resources



#### SYSTEMS DEVELOPMENT CHARGES RESERVE FUND (21): Resources

Resource Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
BEGINNING FUND BALANCE	\$1,888,839	\$1,950,553	\$1,599,420	\$1,772,975	\$0	\$0
SDC ASSESSMENTS	\$99,821	\$46,241	\$94,315	\$144,150	\$0	\$0
SDC INTEREST	\$2,860	\$24,029	\$33,500	\$75,390	\$0	\$0

### S.D.C. Fund Requirements



#### SYSTEMS DEVELOPMENT CHARGES RESERVE FUND (21): Requirements

Requirement Description	Actual FY 21-22	Actual FY 22-23	Adopted FY 23-24	Proposed FY 24-25	Approved FY 24-25	Adopted FY 24-25
CAPITAL OUTLAY	\$40,967	\$394,183	\$1,727,235	\$1,992,515	\$0	\$0
ENDING FUND BALANCE	\$1,950,553	\$1,651,999	\$0	\$0	\$0	\$0

CITY OF HARRISBURG

Transportation Systems Development Reserve Fund (60)

1.

TRANSPORTATION SYSTEMS DEVELOPMENT RESERVE FUND (60): RESOURCES

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
360,084	378,923	292,010	221,395	BEGINNING FUND BALANCE	253,565	0
<b><u>TRANSPORTATION SDC ASSESSMENTS</u></b>						
762	446	840	840	TRANSPORTATION ADMINISTRATIVE FEES	1,285	0
19,064	12,429	21,075	21,075	TRANSPORTATION IMPROVEMENT FEES	32,205	0
<b>19,826</b>	<b>12,875</b>	<b>21,915</b>	<b>21,915</b>	<b>TOTAL TRANSPORTATION SDC ASSESSMENTS</b>	<b>33,490</b>	<b>0</b>
<b><u>TRANSPORTATION SDC INTEREST</u></b>						
611	5,146	7,705	10,255	INTEREST-TRANSPORTATION SDC (23%)	17,340	0
<b>611</b>	<b>5,146</b>	<b>7,705</b>	<b>10,255</b>	<b>TOTAL TRANSPORTATION SDC INTEREST</b>	<b>17,340</b>	<b>0</b>
<b>380,521</b>	<b>396,944</b>	<b>321,630</b>	<b>253,565</b>	<b>TOTAL RESOURCES</b>	<b>304,395</b>	<b>0</b>

Transportation Systems Development Reserve Fund (60)

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

TRANSPORTATION SYSTEMS DEVELOPMENT RESERVE FUND (60): REQUIREMENTS

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
1,598	175,547	201,630	0	TRANSPORTATION CAPITAL IMPROVEMENTS	304,395	0
0	0	120,000	0	SAFE ROUTES TO SCHOOL (SRTS) GRANT	0	0
<b>1,598</b>	<b>175,547</b>	<b>321,630</b>	<b>0</b>	<b>TOTAL TRANSPORTATION SDC CAPITAL OUTLAY</b>	<b>304,395</b>	<b>0</b>
<b>1,598</b>	<b>175,547</b>	<b>321,630</b>	<b>0</b>	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	<b>304,395</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>
<b>378,923</b>	<b>221,397</b>	<b>0</b>	<b>253,565</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>
<b>380,521</b>	<b>396,944</b>	<b>321,630</b>	<b>253,565</b>	<b>TOTAL REQUIREMENTS</b>	<b>304,395</b>	<b>0</b>



**CITY OF HARRISBURG**  
**Parks Systems Development Reserve Fund (61)**

1.

**PARKS SYSTEMS DEVELOPMENT RESERVE FUND (61): RESOURCES**

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
249,683	224,665	143,220	216,240	BEGINNING FUND BALANCE	217,460	0
<b><u>PARKS SDC ASSESSMENTS</u></b>						
556	340	515	515	PARKS ADMINISTRATIVE FEES	790	0
13,344	8,160	12,435	12,435	PARKS IMPROVEMENT FEES	19,000	0
<b>13,900</b>	<b>8,500</b>	<b>12,950</b>	<b>12,950</b>	<b>TOTAL PARKS SDC ASSESSMENTS</b>	<b>19,790</b>	<b>0</b>
<b><u>PARKS SDC INTEREST</u></b>						
451	3,761	4,690	6,270	INTEREST-PARKS SDC (14%)	10,555	0
<b>451</b>	<b>3,761</b>	<b>4,690</b>	<b>6,270</b>	<b>TOTAL PARKS SDC INTEREST</b>	<b>10,555</b>	<b>0</b>
<b>264,034</b>	<b>236,926</b>	<b>160,860</b>	<b>235,460</b>	<b>TOTAL RESOURCES</b>	<b>247,805</b>	<b>0</b>

**Parks Systems Development Reserve Fund (61)**  
**BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

**PARKS SYSTEMS DEVELOPMENT RESERVE FUND (61): REQUIREMENTS**

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
0	10,685	140,860	3,000	PARKS CAPITAL IMPROVEMENTS	135,805	0
39,369	10,000	20,000	15,000	OPRD GRANT EXPENSE	0	0
0	0	0	0	LGGP GRANT EXPENSE	65,000	0
0	0	0	0	RTP GRANT	47,000	0
<b>39,369</b>	<b>20,685</b>	<b>160,860</b>	<b>18,000</b>	<b>TOTAL PARKS SDC CAPITAL OUTLAY</b>	<b>247,805</b>	<b>0</b>
<b>39,369</b>	<b>20,685</b>	<b>160,860</b>	<b>18,000</b>	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	<b>247,805</b>	<b>0</b>
<b>224,665</b>	<b>216,241</b>	<b>0</b>	<b>217,460</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>
<b>264,034</b>	<b>236,926</b>	<b>160,860</b>	<b>235,460</b>	<b>TOTAL REQUIREMENTS</b>	<b>247,805</b>	<b>0</b>

**CITY OF HARRISBURG**  
**Storm Systems Development Reserve Fund (62)**

**STORM SYSTEMS DEVELOPMENT RESERVE FUND (62): RESOURCES**

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
106,221	109,986	50,105	27,090	BEGINNING FUND BALANCE	32,140	0
<b><u>STORM SDC ASSESSMENTS</u></b>						
136	125	120	120	STORM DRAIN ADMINISTRATIVE FEES	185	0
1,416	1,308	1,270	1,270	STORM DRAIN IMPROVEMENT FEES	1,945	0
2,048	1,893	1,840	1,840	STORM DRAIN REIMBURSEMENT FEES	2,815	0
<b>3,600</b>	<b>3,326</b>	<b>3,230</b>	<b>3,230</b>	<b>TOTAL STORM SDC ASSESSMENTS</b>	<b>4,945</b>	<b>0</b>
<b><u>STORM SDC INTEREST</u></b>						
165	1,346	1,340	1,820	INTEREST-STORM DRAIN SDC (4%)	3,015	0
<b>165</b>	<b>1,346</b>	<b>1,340</b>	<b>1,820</b>	<b>TOTAL STORM SDC INTEREST</b>	<b>3,015</b>	<b>0</b>
<b>109,986</b>	<b>114,658</b>	<b>54,675</b>	<b>32,140</b>	<b>TOTAL RESOURCES</b>	<b>40,100</b>	<b>0</b>

**Storm Systems Development Reserve Fund (62)**

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**STORM SYSTEMS DEVELOPMENT RESERVE FUND (62): REQUIREMENTS**

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
0	87,592	54,675	0	STORM DRAIN CAPITAL IMPROVEMENTS	40,100	0
<b>0</b>	<b>87,592</b>	<b>54,675</b>	<b>0</b>	<b>TOTAL STORM DRAIN SDC CAPITAL OUTLAY</b>	<b>40,100</b>	<b>0</b>
<b>0</b>	<b>87,592</b>	<b>54,675</b>	<b>0</b>	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	<b>40,100</b>	<b>0</b>
<b>109,986</b>	<b>27,093</b>	<b>0</b>	<b>32,140</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>
<b>109,986</b>	<b>114,685</b>	<b>54,675</b>	<b>32,140</b>	<b>TOTAL REQUIREMENTS</b>	<b>40,100</b>	<b>0</b>

**CITY OF HARRISBURG**  
**Water Systems Development Reserve Fund (63)**

1.

**WATER SYSTEMS DEVELOPMENT RESERVE FUND (63): RESOURCES**

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
336,493	370,679	374,355	362,550	BEGINNING FUND BALANCE	407,280	0
<b><u>WATER SDC ASSESSMENTS</u></b>						
1,296	972	1,160	1,160	WATER ADMINISTRATIVE FEES	1,780	0
26,880	20,160	24,190	24,190	WATER IMPROVEMENT FEES	36,960	0
5,600	4,200	5,040	5,040	WATER REIMBURSEMENT FEES	7,700	0
<b>33,776</b>	<b>25,332</b>	<b>30,390</b>	<b>30,390</b>	<b>TOTAL WATER SDC ASSESSMENTS</b>	<b>46,440</b>	<b>0</b>
<b><u>WATER SDC INTEREST</u></b>						
410	3,444	10,720	14,340	INTEREST-WATER SDC (32%)	24,125	0
<b>410</b>	<b>3,444</b>	<b>10,720</b>	<b>14,340</b>	<b>TOTAL WATER SDC INTEREST</b>	<b>24,125</b>	<b>0</b>
<b>370,679</b>	<b>399,455</b>	<b>415,465</b>	<b>407,280</b>	<b>TOTAL RESOURCES</b>	<b>477,845</b>	<b>0</b>

**Water Systems Development Reserve Fund (63)**  
**BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

**WATER SYSTEMS DEVELOPMENT RESERVE FUND (63): REQUIREMENTS**

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
0	36,902	415,465	0	WATER CAPITAL IMPROVEMENTS	477,845	0
<b>0</b>	<b>36,902</b>	<b>415,465</b>	<b>0</b>	<b>TOTAL WATER SDC CAPITAL OUTLAY</b>	<b>477,845</b>	<b>0</b>
<b>0</b>	<b>36,902</b>	<b>415,465</b>	<b>0</b>	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	<b>477,845</b>	<b>0</b>
<b>370,679</b>	<b>362,553</b>	<b>0</b>	<b>407,280</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>
<b>370,679</b>	<b>399,455</b>	<b>415,465</b>	<b>407,280</b>	<b>TOTAL REQUIREMENTS</b>	<b>477,845</b>	<b>0</b>

**CITY OF HARRISBURG**  
**Sewer Systems Development Reserve Fund (64)**

1.

**SEWER SYSTEMS DEVELOPMENT RESERVE FUND (64): RESOURCES**

Historical Data				RESOURCE DESCRIPTION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
836,358	866,300	739,730	824,715	BEGINNING FUND BALANCE	862,530	0
<b><u>SEWER SDC ASSESSMENTS</u></b>						
1,103	828	990	990	SEWER ADMINISTRATIVE FEES	1,515	0
8,320	6,240	7,480	7,480	SEWER IMPROVEMENT FEES	11,440	0
19,296	14,472	17,360	17,360	SEWER REIMBURSEMENT FEES	26,530	0
<b>28,719</b>	<b>21,540</b>	<b>25,830</b>	<b>25,830</b>	<b>TOTAL SEWER SDC ASSESSMENTS</b>	<b>39,485</b>	<b>0</b>
<b><u>SEWER SDC INTEREST</u></b>						
1,223	10,332	9,045	11,985	INTEREST-SEWER SDC (27%)	20,355	0
<b>1,223</b>	<b>10,332</b>	<b>9,045</b>	<b>11,985</b>	<b>TOTAL SEWER SDC INTEREST</b>	<b>20,355</b>	<b>0</b>
<b>866,300</b>	<b>898,172</b>	<b>774,605</b>	<b>862,530</b>	<b>TOTAL RESOURCES</b>	<b>922,370</b>	<b>0</b>

**Sewer Systems Development Reserve Fund (64)**

BY ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

**SEWER SYSTEMS DEVELOPMENT RESERVE FUND (64): REQUIREMENTS**

Historical Data				REQUIREMENTS FOR: ADMINISTRATION	Budget for FY 2024-2025	
Actual		Adopted Budget This Year FY 2023-2024	Projected Actuals 2023-2024		Proposed by Budget Officer	Approved By Budget Committee
Second Preceding Year 2021-2022	First Preceding Year 2022-2023					
0	73,457	774,605	0	SEWER CAPITAL IMPROVEMENTS	922,370	0
<b>0</b>	<b>73,457</b>	<b>774,605</b>	<b>0</b>	<b>TOTAL SEWER SDC CAPITAL OUTLAY</b>	<b>922,370</b>	<b>0</b>
<b>0</b>	<b>73,457</b>	<b>774,605</b>	<b>0</b>	<b>TOTAL ORG./PROG. REQUIREMENTS</b>	<b>922,370</b>	<b>0</b>
<b>866,300</b>	<b>824,715</b>	<b>0</b>	<b>862,530</b>	<b>ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>UNAPPROPRIATED ENDING FUND BALANCE</b>	<b>0</b>	<b>0</b>
<b>866,300</b>	<b>898,172</b>	<b>774,605</b>	<b>862,530</b>	<b>TOTAL REQUIREMENTS</b>	<b>922,370</b>	<b>0</b>