



Harrisburg City Council Agenda
February 27, 2024
6:30 PM

Mayor: Robert Duncan
Council President: Mike Caughey
Councilors: Kimberly Downey, Robert Boese, Randy Klemm, Charlotte Thomas
and Cindy Knox
Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

PUBLIC NOTICES:

1. *This meeting is open to the public and will be tape-recorded.*
2. *Copies of the Staff Reports or other written documents relating to each item on the agenda are on file in the office of the City Recorder and are available for public inspection.*
3. *All matters on the Consent Agenda are considered routine and will be enacted by one motion. Any member of the public can request that a matter be removed from the Consent Agenda for discussion. It will then be discussed under the "Other" part of the meeting schedule.*
4. *The City Hall Council Chambers are handicapped accessible. Persons with disabilities wishing accommodations, including assisted listening devices and sign language assistance are requested to contact City Hall at 541-995-6655, at least 48 hours prior to the meeting date. If a meeting is held with less than 48 hours' notice, reasonable effort shall be made to have an interpreter present. The requirement for an interpreter does not apply to an emergency meeting. ORS 192.630(5)*
5. *Persons contacting the City for information requiring accessibility for deaf, hard of hearing, or speech-impaired persons, can use TTY 711; call 1-800-735-1232, or for Spanish voice TTY, call 1-800-735-3896.*
6. *The City of Harrisburg does not discriminate against individuals with disabilities, and is an equal opportunity provider.*
7. *For information regarding items of discussion on this agenda, please contact City Recorder Lori Ross, at 541-995-6655*
8. *Masks are not required currently. The City asks that anyone running a fever, having an active cough or other respiratory issues, not to attend this meeting.*
9. *If you wish to testify, and are unable to attend due to health concerns, please contact the City Recorder to be placed on a Conference Call list during the meeting.*

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan

CONCERNED CITIZEN(S) IN THE AUDIENCE. (Please limit presentation to two minutes per issue.)

LCSO REPORT

1. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO IF ONE IS AVAILABLE

STAFF REPORT:

Exhibit A: The LCSO City Report for December 2023, can be found by clicking this [link](#).

Exhibit B: LCSO Report for January 2024

ACTION: DISCUSSION ONLY

2. THE MATTER OF REVIEWING THE 4TH QUARTER CRIME RESULTS FOR THE CITY OF HARRISBURG

STAFF REPORT:

Exhibit A: Harrisburg Crime Comparison 4th Qtr.

Exhibit B: LCSO Contract Cities Report for 4th Qtr.

ACTION: NO ACTION. INFORMATION ONLY

COBURG POLICE TRAFFIC ENFORCEMENT REPORT

3. THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM THE COBURG POLICE DEPARTMENT IF ONE IS AVAILABLE

STAFF REPORT:

Exhibit A: Coburg 2023 4th Quarter Stats Report

ACTION: DISCUSSION ONLY

ORDINANCES

4. THE MATTER OF APPROVING ORDINANCE NO. 1003, "AN ORDINANCE DEDICATING VARIOUS RESERVE STRIPS IN THE CITY OF HARRISBURG AND REPEALING ORDINANCE NO. 1001"

STAFF REPORT:

Exhibit A: Staff Report from December 2023

Exhibit B: Ordinance No. 1001

Exhibit C: Ordinance No. 1003

ACTION: MOTION TO APPROVE ORDINANCE NO. 1003, "AN ORDINANCE DEDICATING VARIOUS RESERVE STRIPS IN THE CITY OF HARRISBURG AND REPEALING ORDINANCE NO. 1001"

NEW BUSINESS

5. THE MATTER OF REVIEWING THE 1ST DRAFT OF THE 2024-2029 STRATEGIC PLAN

STAFF REPORT:

Exhibit A: Redlined Strategic Plan

ACTION: TBD

6. THE MATTER OF AUTHORIZING THE CITY ADMINISTRATOR TO SIGN THE PROFESSIONAL SERVICES AGREEMENT WITH DELAPOER KIDD P.C.

STAFF REPORT:

Exhibit A: Proposed Contract

ACTION: MOTION TO AUTHORIZE THE CITY ADMINISTRATOR TO SIGN THE PROFESSIONAL SERVICES AGREEMENT WITH DELAPOER KIDD P.C.

7. THE MATTER OF APPROVING A BONUS FOR A CITY EMPLOYEE

STAFF REPORT:

Exhibit A: Email from Councilor Charlotte Thomas

ACTION: TBD - MOTION TO APPROVE THE BONUS FOR CHUCK SCHOLZ FOR HIS SERVICE TO THE CITY DURING THIS, AND THE LAST FISCAL YEAR

CONSENT LIST: Consent list materials are included in the Council Packet. Approval of items on the consent list will be enacted in one motion. Any member of the public, or City Council, can ask for an item to be removed from the consent list for discussion during the 'Other' segment.

8. THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

Exhibit A: City Council Minutes for January 9, 2024
and February 1, 2024

Exhibit B: Payment Approval Report for January 2024

Exhibit C: Library Board Minutes for January 2, 2024

Exhibit D: Municipal Court Collections Report January 2024

Exhibit E: Municipal Court Citation Report January 2024

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

Minutes from the January 9, 2024 and February 1, 2024 City Council Meeting

The Payment Approval Report for January 2024

OTHER ITEMS

ADJOURN

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

**THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM LCSO
IF ONE IS AVAILABLE**

STAFF REPORT:

Exhibit A: The LCSO City Report for December 2023, can
be found by clicking this [link](#).

Exhibit B: LCSO Report for January 2024

ACTION: DISCUSSION ONLY

THIS AGENDA BILL IS DESTINED FOR: Work Session Agenda, February 27, 2024

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommend that City Council review the attached reports and prepare any questions for LCSO Staff.

BACKGROUND INFORMATION:

Sergeant Frambes will be providing both the December 2023 (**EXHIBIT A**) and January 2024 (**EXHIBIT B**) Linn County Sheriff Office City Report this evening due to the cancellation of the January 23, 2024 City Council Work Session.

If the reports are provided in time for the agenda process, they will be attached as exhibits. If they are provided after that point, but prior to the meeting, then Staff will forward them via email to Council members and will print them in time for the meeting. (LCSO Reports not appearing in the Council Agendas will be provided in the Minutes for that meeting instead.) This process gives Council the chance to review responses and actions in relation to both criminal and non-criminal activities by LCSO deputies in town monthly.

REVIEW AND APPROVAL:

<i>Lori Ross</i>	02/20/2024
Lori Ross/ City Recorder	Date



**MONTHLY BULLETIN OF DISPATCHED
CALLS AND CASES
FOR CONTRACT CITIES**

This Report Encompasses: 1/ 1/24 to 1/31/24

1.

Total Incidents This Month: **179**

Incident Information:	Description
CAD# 2024000247 TIME: 1/1/2024 10:49:46AM CASE# CAD Only HBRG WARNING EQUIPMENT VIOL/	TRAFFIC STOP Reported at Block of 500 S 3RD ST HBRG <hr/> Driver warned for equipment violation
CAD# 2024000255 TIME: 1/1/2024 11:01:26AM CASE# CAD Only HBRG CAD CALL COMPLETE	PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG <hr/> Deputy patrolled park
CAD# 2024000856 TIME: 1/2/2024 10:39:40AM CASE# CAD Only HBRG CAD CALL COMPLETE	DOG COMPLAINT Reported at Block of 800 CRIMSON PL HBRG <hr/> Card left on door of residence with barking dog.
CAD# 2024001131 TIME: 1/2/2024 4:41:45PM CASE# CAD Only HBRG CAD CALL COMPLETE	ASSIST OTHER AGENCY Reported at Block of 200 N 3RD ST HBRG <hr/> Deputy assisted fire department.
CAD# 2024001190 TIME: 1/2/2024 5:55:48PM CASE# CAD Only HBRG CAD CALL COMPLETE	SUICIDAL SUBJECT Reported at Block of 600 LASALLE ST HBRG <hr/> Deputy assisted parent to locate child

Incident Information:**Description**

1.

CAD# 2024001396
 TIME: 1/3/2024 6:27:44AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARKING COMPLAINT Reported at Block of 300 S 3RD ST HBRG

Addressed a semi truck using center lane to grab breakfast. Identified and gave warning to driver. Also contacted staff at Dairy Mart to advise this is an ongoing issue and asked for their assistance in not serving customers who are using the center lane.

CAD# 2024001564
 TIME: 1/3/2024 10:59:22AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 800 SOMMERVILLE LOOP HBRG

Deputy responded to an informational report.

CAD# 2024001703
 TIME: 1/3/2024 2:32:17PM
 CASE# CAD Only
 HBRG
 HARRISBURG

HARASSMENT Reported at Block of 500 N 7TH ST HBRG

Deputy spoke with caller regarding issue at school. No crimes.

CAD# 2024001784
 TIME: 1/3/2024 4:10:56PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 200 FOUNTAIN ST HBRG

Questions regarding a death that occurred in September were answered.

CAD# 2024002387
 TIME: 1/4/2024 2:50:35PM
 CASE# CAD Only
 HBRG
 UTL GOA

NARCOTICS OFFENSE Reported at Block of 600 DEMPSEY ST HBRG

Anonymous caller reporting someone using drugs in a vehicle. The vehicle and person using drugs was not located.

CAD# 2024002430
 TIME: 1/4/2024 3:53:40PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 300 S 3RD ST HBRG

Attempted welfare check on female sleeping in vehicle. Vehicle last seen driving South on Hwy 99E. Driver apparently not asleep.....

Incident Information:**Description**

1.

CAD# 2024002596
 TIME: 1/4/2024 8:06:10PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 400 S 9TH ST HBRG

Deputies respond to false alarm

CAD# 2024002830
 TIME: 1/5/2024 8:28:38AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled park

CAD# 2024002851
 TIME: 1/5/2024 8:49:31AM
 CASE# CAD Only
 HBRG
 CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 700 S 6TH ST HBRG

Cochran, Jesse Lee 46 of Eugene was issued citations for equipment violation.

CAD# 2024003115
 TIME: 1/5/2024 2:40:44PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 700 S 3RD ST HBRG

Deputy issued warnings for equipment violations.

CAD# 2024003142
 TIME: 1/5/2024 3:28:40PM
 CASE# 2400065
 HBRG
 REPORT TAKEN

Report Filed. BURGLARY 2 - BUSINESS Reported At Block Of 200 SMITH ST Occurred between 1527 hours on 1/5/2023 and 1515 hours on 1/5/2024 . Reported: 1/5/2024 Officer

Suspect attempted entry into the mailroom of Post Office. Damaged door but unsuccessful.

CAD# 2024003651
 TIME: 1/6/2024 11:07:07AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled park

Incident Information:**Description**

1.

CAD# 2024004069
 TIME: 1/6/2024 11:57:00PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 300 S 3RD ST/KESLING ST HBRG

Driver warned for expired tags

CAD# 2024004077
 TIME: 1/7/2024 12:12:08AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 600 SMITH ST HBRG

Driver was stopped for no insurance. Driver showed proof of insurance and I terminated the stop.

CAD# 2024004093
 TIME: 1/7/2024 12:43:43AM
 CASE# CAD Only
 HBRG
 CITE NO INSURANCE

TRAFFIC STOP Reported at Block of 700 S 6TH ST HBRG

Karen King, 53, of Monroe received a citation for Driving Uninsured.

CAD# 2024004094
 TIME: 1/7/2024 12:44:21AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 200 S 9TH ST HBRG

Driver warned for equipment violation.

CAD# 2024004097
 TIME: 1/7/2024 12:47:47AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DOMESTIC DISTURBANCE Reported at Block of 600 ERICA PL HBRG

Deputies responded to a domestic disturbance. One party as given a courtesy ride to a location of their choosing to help resolve the issue.

CAD# 2024004203
 TIME: 1/7/2024 8:34:31AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 600 ERICA PL HBRG

Deputy contacted citizen who had concerns regarding a previous incident. Information noted. The concerns were resolved.

Incident Information:**Description**

1.

CAD# 2024004246
TIME: 1/7/2024 9:55:22AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

FOLLOW UP Reported at Block of 600 ERICA PL HBRG

Deputy conducted follow-up for investigation.

CAD# 2024004469
TIME: 1/7/2024 4:44:43PM
CASE# CAD Only
HBRG

TRAFFIC COMPLAINT Reported at Block of 200 N 9TH ST/TERRITORIAL ST HBRG

Caller reported teenage males riding on the hood of a vehicle in front of the school. A license plate was not provided and Deputies could not locate the vehicle in the area.

CAD# 2024004695
TIME: 1/8/2024 2:29:32AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2024004800
TIME: 1/8/2024 9:05:54AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park

CAD# 2024004858
TIME: 1/8/2024 10:22:42AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 600 S 3RD ST/LASALLE ST HBRG

Observed traffic in the area.

CAD# 2024004878
TIME: 1/8/2024 10:52:28AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 600 SMITH ST HBRG

Deputy observed traffic in the area.

Incident Information:**Description**

1.

CAD# 2024004990
 TIME: 1/8/2024 1:42:49PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy walked the south loop of Eagle Park.

CAD# 2024005046
 TIME: 1/8/2024 3:12:15PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 800 S 9TH ST HBRG

Deputy responded to a citizen who had questions regarding a Stalking Order.

CAD# 2024005047
 TIME: 1/8/2024 3:12:53PM
 CASE# 2400106
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: ASSAULT Reported At Block Of 200 S 6TH ST
 Occurred between 1512 hours on 1/8/2024 and 1512 hours on 1/8/2024 . Reported:

Altercation between juveniles. Investigation ongoing.

CAD# 2024005078
 TIME: 1/8/2024 3:56:05PM
 CASE# 2400111
 HBRG
 REPORT TAKEN

Report Filed. ROBBERY 3 - RESIDENCE Reported At Block Of 900 DIAMOND HILL DR
 Occurred between 1430 hours on 1/8/2024 and 1556 hours on 1/8/2024 . Reported:

39 year old Levi Spain of Tigard was arrested and transported and lodged at the Linn County Jail for ASLT IV Domestic, Harassment, Interfering with making a report, Robbery III, and Criminal Mischief III

CAD# 2024005469
 TIME: 1/9/2024 8:05:53AM
 CASE# CAD Only
 HBRG
 CITE SPEEDING VIOLATION

TRAFFIC STOP Reported at Block of 600 S 9TH ST/LASALLE ST HBRG

Ryan Ingram, 41 of Eugene was issued a speeding citation.

CAD# 2024005526
 TIME: 1/9/2024 9:30:33AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 800 SOMMERVILLE LOOP HBRG

Deputy spoke with a citizen who is having issues at their apartment complex.

Incident Information:**Description**

1.

CAD# 2024005624
 TIME: 1/9/2024 11:46:10AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park

CAD# 2024005730
 TIME: 1/9/2024 2:08:02PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 200 S 6TH ST HBRG

Follow up on ongoing investigation.

CAD# 2024005880
 TIME: 1/9/2024 5:37:37PM
 CASE# 2400119
 HBRG
 REPORT TAKEN

Report Filed. THEFT 3 - OTHER Reported At Block Of 800 ARROW LEAF PL Occurred between 1406 hours on 1/8/2024 and 1700 hours on 1/8/2024 . Reported: 1/9/2024 Officer

Citizen reported theft of a package from the doorstep valued at \$60. No cameras

CAD# 2024006134
 TIME: 1/10/2024 2:52:04AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 800 S 2ND ST HBRG

Deputies responded to a commercial business alarm. The source of the alarm was not identified and there was nothing to indicate criminal activity. No responsible persons from the business responded.

CAD# 2024006191
 TIME: 1/10/2024 6:58:28AM
 CASE# CAD Only
 HBRG

ALARM LAW ONLY Reported at Block of 23700 PEORIA RD HBRG

Unknown reason for activation

CAD# 2024006311
 TIME: 1/10/2024 10:04:56AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ANIMAL COMPLAINT Reported at Block of 700 SOMMERVILLE LOOP/S 6TH ST HBRG

Sheep stuck in the fence. Deceased. Deputy was able to locate sheep owner after multiple phone contacts and they arrived to remove it.

Incident Information:**Description**

1.

CAD# 2024006319
 TIME: 1/10/2024 10:13:43AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC COMPLAINT Reported at Block of 100 N 3RD ST/SMITH ST HBRG

Report of a traffic complaint. No deputies in the area and no other callers mentioning the vehicle.

CAD# 2024006622
 TIME: 1/10/2024 3:23:02PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EVENT DETAIL Reported at Block of 800 LASALLE ST HBRG

School district meeting

CAD# 2024006707
 TIME: 1/10/2024 5:05:06PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

EXTRA PATROL OF THE PONDS. MULTIPLE, UNOCCUPIED VEHICLES.

CAD# 2024006778
 TIME: 1/10/2024 7:00:04PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 500 TERRITORIAL ST HBRG

Deputy responded to false alarm. It is believed the wind set off the alarm.

CAD# 2024006790
 TIME: 1/10/2024 7:37:56PM
 CASE# CAD Only
 HBRG
 FOLLOW UP COMPLETE

FOLLOW UP Reported at Block of 500 N 7TH ST HBRG

Deputy conducted follow up on a previous case.

CAD# 2024006909
 TIME: 1/11/2024 1:35:24AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

Incident Information:**Description**

1.

CAD# 2024006916
TIME: 1/11/2024 2:08:27AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 200 S 6TH ST HBRG

Security check. All secure.

CAD# 2024006921
TIME: 1/11/2024 3:11:28AM
CASE# CAD Only
HBRG
CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 300 TERRITORIAL ST/N 4TH ST HBRG

Kara Hubbard, 53, of Eugene received a citation for driving uninsured.

CAD# 2024006967
TIME: 1/11/2024 7:41:19AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 600 SMITH ST HBRG

School zone patrol

CAD# 2024007446
TIME: 1/11/2024 8:48:15PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 200 N 3RD ST HBRG

Accidental activation. Bad door sensor.

CAD# 2024007632
TIME: 1/12/2024 8:33:25AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

FOLLOW UP Reported at Block of 800 ARROW LEAF AVE HBRG

Deputy conducted follow up.

CAD# 2024007847
TIME: 1/12/2024 1:34:38PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 200 CLAY CT/MOORE ST HBRG

Citizen had questions regarding parking on city streets.

Incident Information:**Description**

1.

CAD# 2024007865
 TIME: 1/12/2024 1:50:07PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2024007994
 TIME: 1/12/2024 4:46:07PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 23700 PEORIA RD HBRG

Received authorized cancel

CAD# 2024008018
 TIME: 1/12/2024 5:25:36PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 300 KESLING ST HBRG

Operator warned for equipment violation.

CAD# 2024008233
 TIME: 1/13/2024 1:47:00AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 100 SMITH ST HBRG

Deputies assist outside agency attempting to locate a vehicle. Deputies did not locate vehicle.

CAD# 2024008499
 TIME: 1/13/2024 12:31:00PM
 CASE# 2400173
 HBRG
 REPORT TAKEN

Report Filed. DWS MIS Reported At Block Of 700 SMITH ST Occurred between 1230 hours on 1/13/2024 and 1231 hours on 1/13/2024 . Reported: 1/13/2024 Officer Statement:

Rondel Adams, 33 of Albany was arrested for Driving While Suspended Misdemeanor .

CAD# 2024008635
 TIME: 1/13/2024 3:46:01PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 23600 PEORIA RD HBRG

Deputy conducted a welfare check.

Incident Information:**Description**

1.

CAD# 2024008709
 TIME: 1/13/2024 5:12:04PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2024008724
 TIME: 1/13/2024 5:31:18PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

OUT WITH A VEHICLE Reported at Block of 100 SMITH ST HBRG

Deputy educated citizen about city park hours.

CAD# 2024008800
 TIME: 1/13/2024 6:59:54PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 23700 PEORIA RD HBRG

Accidental alarm activation, unknown cause.

CAD# 2024008957
 TIME: 1/13/2024 10:45:18PM
 CASE# CAD Only
 HBRG
 HARRISBURG

SUSPICIOUS CIRCUMSTANCE Reported at Block of 23600 PEORIA RD HBRG

Suspicious circumstance. Subjects called regarding elderly male. Male was gone at relatives.

CAD# 2024009225
 TIME: 1/14/2024 10:40:37AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 600 TERRITORIAL ST HBRG

Caller had questions regarding an inactive case.

CAD# 2024009245
 TIME: 1/14/2024 11:09:32AM
 CASE# 2400181
 HBRG
 REPORT TAKEN

Report Filed. CRIMINAL MISCHIEF 2 - CRIME DAMAGE Reported At Block Of 900
 DIAMOND HILL DR Occurred between 1108 hours on 1/14/2024 and 1109 hours on

Citizen found a bullet hole in their car door. Unsure when or where this occurred. Report taken.

Incident Information:**Description**

1.

CAD# 2024009381
 TIME: 1/14/2024 2:07:09PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRESPASS Reported at Block of 23600 PEORIA RD HBRG

Driver was cited for DWS-Violation and Driving Uninsured. They were also warned for Fail To Display Plates.

CAD# 2024009517
 TIME: 1/14/2024 6:08:55PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy educated park goers about closing times.

CAD# 2024009869
 TIME: 1/15/2024 9:07:56AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC HAZARD Reported at Block of 200 LASALLE ST HBRG

Deputy assisted with minor road hazard.

CAD# 2024009991
 TIME: 1/15/2024 12:00:33PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

MOTORIST ASSIST Reported at Block of 200 N 3RD ST HBRG

Deputy contacted a side by side vehicle parked at Key Bank. Deputy waited for person to come out and advised them to not drive.

CAD# 2024010107
 TIME: 1/15/2024 2:21:35PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 800 S 3RD ST HBRG

Driver warned for equipment violation

CAD# 2024010142
 TIME: 1/15/2024 3:08:29PM
 CASE# CAD Only
 HBRG
 CITE NO INSURANCE

TRAFFIC STOP Reported at Block of 800 S 3RD ST HBRG

Nolberto Suarez-Giraldo, 30 of Junction City was issued citations for driving uninsured and driving without operator privileges.

Incident Information:**Description**

1.

CAD# 2024010316
TIME: 1/15/2024 8:18:05PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 200 S 6TH ST HBRG

Security check at the Middle School. All secure.

CAD# 2024010442
TIME: 1/16/2024 3:10:19AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 400 S 9TH ST HBRG

Security check of the high school. All secure.

CAD# 2024010444
TIME: 1/16/2024 3:17:26AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 600 S 6TH ST HBRG

Extra patrol through apartment complex. Nothing out of the ordinary seen.

CAD# 2024010445
TIME: 1/16/2024 3:22:58AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 600 S 6TH ST HBRG

Extra patrol through mobile home park. Nothing out of the ordinary seen.

CAD# 2024010448
TIME: 1/16/2024 3:31:43AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

BUSINESS CHECK Reported at Block of 100 N 3RD ST HBRG

Check of the businesses at the location. Nothing out of the ordinary seen.

CAD# 2024010454
TIME: 1/16/2024 3:46:57AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

Incident Information:**Description**

1.

CAD# 2024010466
 TIME: 1/16/2024 4:14:19AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 600 SMITH ST HBRG

Security check. All secure.

CAD# 2024011186
 TIME: 1/17/2024 5:32:20AM
 CASE# CAD Only
 HBRG
 HARRISBURG

TRAFFIC HAZARD Reported at Block of 600 S 6TH ST HBRG

Deputy checked on disabled motorist blocking road.

CAD# 2024011217
 TIME: 1/17/2024 6:24:32AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC HAZARD Reported at Block of 300 N 7TH ST/QUINCY ST HBRG

Deputy assisted motorist stuck in the ice.

CAD# 2024011375
 TIME: 1/17/2024 11:07:39AM
 CASE# 2400208
 HBRG
 REPORT TAKEN

Report Filed. INFO-OTHER DOCUMENTATION Reported At Block Of 100 SMITH ST
 Occurred between 1106 hours on 1/17/2024 and 1107 hours on 1/17/2024 . Reported:

Damage to patrol car due to ice documented. Report taken per LCSO policy.

CAD# 2024011461
 TIME: 1/17/2024 12:59:16PM
 CASE# CAD Only
 HBRG

TRANSFER 911 INFO - LAW CALL Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2024011485
 TIME: 1/17/2024 1:40:23PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 100 SMITH ST HBRG

Incident Information:**Description**

1.

CAD# 2024011602
 TIME: 1/17/2024 4:16:23PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 900 DIAMOND HILL DR HBRG

Deputy lodged evidence related to an ongoing investigation.

CAD# 2024011627
 TIME: 1/17/2024 4:51:40PM
 CASE# CAD Only
 HBRG
 HARRISBURG

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy checked Eagle Park, all was quiet.

CAD# 2024011943
 TIME: 1/18/2024 8:33:35AM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 600 QUINCY ST HBRG

No Public Narrative.

CAD# 2024012053
 TIME: 1/18/2024 11:27:30AM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2024012157
 TIME: 1/18/2024 1:57:48PM
 CASE# CAD Only
 HBRG
 WARNING ISSUED

TRAFFIC STOP Reported at Block of 300 TERRITORIAL ST HBRG

Driver warned for expired tags.

CAD# 2024012182
 TIME: 1/18/2024 2:34:34PM
 CASE# 2400230
 HBRG
 REPORT TAKEN

Report Filed. LITTERING Reported At Block Of 300 SOMMERVILLE AVE Occurred between 1433 hours on 1/18/2024 and 1434 hours on 1/18/2024 . Reported: 1/18/2024 Officer

Deputy located garbage in the middle of the road at Eagle Park. Identified a suspect based on a receipt where video could be obtained but employee unable to retrieve video at this time.

Incident Information:**Description**

1.

CAD# 2024012185
 TIME: 1/18/2024 2:39:53PM
 CASE# CAD Only
 HBRG
 HARRISBURG

WELFARE CHECK Reported at Block of 200 LASALLE ST HBRG

Welfare check on individual who hadn't been heard from. All was well.

CAD# 2024012188
 TIME: 1/18/2024 2:42:49PM
 CASE# 2400231
 HBRG
 REPORT TAKEN

Report Filed. CRIMINAL TRESPASS 2 Reported At Block Of 500 LASALLE ST Occurred between 2149 hours on 1/17/2024 and 0100 hours on 1/18/2024 . Reported: 1/18/2024

Caller reported juvenile trespassing on property. Deputy referred 14-year-old juvenile to the Juvenile Department.

CAD# 2024012198
 TIME: 1/18/2024 2:59:12PM
 CASE# CAD Only
 HBRG
 WARNING ISSUED

TRAFFIC STOP Reported at Block of 900 S 2ND ST HBRG

Driver warned for missing front plate, tinted cover over rear plate.

CAD# 2024012229
 TIME: 1/18/2024 3:40:58PM
 CASE# 2400232
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: HIT AND RUN Reported At Block Of 700 SOMMERVILLE LOOP Occurred between 1540 hours on 1/18/2024 and 1540 hours on

Two mailboxes were hit by an unknown vehicle. No suspect information. Report taken for documentation.

CAD# 2024012328
 TIME: 1/18/2024 5:30:35PM
 CASE# 2400236
 HBRG
 REPORT TAKEN

Report Filed. INFO-OTHER DOCUMENTATION Reported At Block Of 800 DIAMOND HILL DR Occurred between 1630 hours on 1/18/2024 and 1630 hours on 1/18/2024 . Reported:

Flat tire on patrol vehicle.

CAD# 2024012876
 TIME: 1/19/2024 2:12:53PM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 600 S 3RD ST/LASALLE ST HBRG

Driver warned for equipment violation.

Incident Information:**Description**

1.

CAD# 2024012949
 TIME: 1/19/2024 3:56:39PM
 CASE# CAD Only
 HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 400 TERRITORIAL ST HBRG

No Public Narrative.

CAD# 2024013042
 TIME: 1/19/2024 6:06:00PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

HARASSMENT Reported at Block of 600 LASALLE ST HBRG

Deputy responded to report of someone knocking on the door to an individual's residence. Nothing criminal was reported.

CAD# 2024013052
 TIME: 1/19/2024 6:30:45PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

CIVIL DISPUTE REPORT Reported at Block of 500 TERRITORIAL ST HBRG

Deputy responded to civil issue. Parties were counseled and advised of their options.

CAD# 2024013073
 TIME: 1/19/2024 7:12:59PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

THEFT Reported at Block of 500 TERRITORIAL ST HBRG

Reported theft was not theft but a civil issue. Documented under cad#2024013052

CAD# 2024013184
 TIME: 1/19/2024 10:14:49PM
 CASE# CAD Only
 HBRG
 FOLLOW UP COMPLETE

FOLLOW UP Reported at Block of 600 TERRITORIAL ST HBRG

Deputy conducted follow-up.

CAD# 2024013324
 TIME: 1/20/2024 2:40:08AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 400 S 9TH ST HBRG

Security check at the high school. All appeared secure.

Incident Information:**Description**

1.

CAD# 2024013327
TIME: 1/20/2024 2:51:40AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 200 S 6TH ST HBRG

Security check at the Middle School. All secure.

CAD# 2024013334
TIME: 1/20/2024 3:06:11AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2024013360
TIME: 1/20/2024 4:20:29AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 700 LASALLE ST HBRG

Extra patrol through apartment complex. Nothing suspicious observed.

CAD# 2024013405
TIME: 1/20/2024 7:47:56AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

THEFT Reported at Block of 500 TERRITORIAL ST HBRG

Deputy spoke with individual reporting civil issue.

CAD# 2024013514
TIME: 1/20/2024 11:23:25AM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

FOUND DOG Reported at Block of 300 S 1ST ST/KESLING ST HBRG

Deputy helped pet owner catch his dog.

CAD# 2024013588
TIME: 1/20/2024 2:14:21PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

SUSPICIOUS CIRCUMSTANCE Reported at Block of 500 S 6TH ST HBRG

Mail carrier left community mailbox open. Deputy located USPS worker nearby to make notification.

Incident Information:

Description

1.

CAD# 2024013919
TIME: 1/21/2024 1:50:41AM
CASE# CAD Only
HBRG

911 HANG UP CALL Reported at Block of 400 LASALLE ST HBRG

No answer.

CAD# 2024013989
TIME: 1/21/2024 6:18:22AM
CASE# 2400273
HBRG
REPORT TAKEN

REPORT PENDING. Original Call Type: UUMV Reported At Block Of 23600 PEORIA RD
Occurred between 0618 hours on 1/21/2024 and 0618 hours on 1/21/2024 . Reported:

Deputy investigated possible violation of a restraining order

CAD# 2024014126
TIME: 1/21/2024 12:41:46PM
CASE# CAD Only
HBRG

POCKET DIAL LCSO AND CRCC Reported at Block of 200 S 2ND ST HBRG

No Public Narrative.

CAD# 2024014200
TIME: 1/21/2024 2:52:55PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

TRAFFIC COMPLAINT Reported at Block of 600 N 7TH ST/RILEY WAY HBRG

Deputy spoke with citizen about driving complaint.

CAD# 2024014356
TIME: 1/21/2024 8:36:32PM
CASE# CAD Only
HBRG
CITE NO INSURANCE

TRAFFIC STOP Reported at Block of 500 SMITH ST HBRG

Wade Perry, 28, of Harrisburg was issued a citation for driving uninsured.

CAD# 2024014386
TIME: 1/21/2024 9:46:38PM
CASE# CAD Only
HBRG
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

Incident Information:**Description**

1.

CAD# 2024014393
 TIME: 1/21/2024 10:01:38PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 200 S 6TH ST HBRG

Security check at the Middle School. All secure.

CAD# 2024014420
 TIME: 1/21/2024 11:09:20PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 400 S 9TH ST HBRG

Security check of the high school. All secure.

CAD# 2024014555
 TIME: 1/22/2024 9:02:55AM
 CASE# 2400281
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: THREATS Reported At Block Of 200 S 6TH ST
 Occurred between 0902 hours on 1/22/2024 and 0902 hours on 1/22/2024 . Reported:

Deputy responded to threats made over Snapchat. Investigation ongoing.

CAD# 2024014557
 TIME: 1/22/2024 9:08:01AM
 CASE# CAD Only
 HBRG
 HARRISBURG

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Extra patrol of Eagle Park, all was quiet.

CAD# 2024014570
 TIME: 1/22/2024 9:26:01AM
 CASE# CAD Only
 HBRG
 WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 400 LASALLE ST HBRG

Driver warned for stop sign violation.

CAD# 2024014704
 TIME: 1/22/2024 12:44:42PM
 CASE# CAD Only
 HBRG
 HARRISBURG

FOOT PATROL Reported at Block of 400 S 9TH ST HBRG

Deputy patrolled Harrisburg High School, all was quiet.

Incident Information:

Description

1.

CAD# 2024014721
TIME: 1/22/2024 12:58:04PM
CASE# CAD Only
HBRG
HARRISBURG

TRAFFIC HAZARD Reported at Block of 800 S 6TH ST HBRG

Disabled motorist partially blocking road. Deputy stayed with driver until tow truck arrived.

CAD# 2024014766
TIME: 1/22/2024 1:50:12PM
CASE# 2400284
HBRG
REPORT TAKEN

REPORT PENDING. Original Call Type: MINOR IN POSSESSION Reported At Block Of 200 S 6TH ST Occurred between 1350 hours on 1/22/2024 and 1350 hours on 1/22/2024 .

Deputy responded to Harrisburg Middle School for a minor in possession of Marijuana.

CAD# 2024014811
TIME: 1/22/2024 2:58:45PM
CASE# CAD Only
HBRG
WARNING MOVING VIOLATIC

TRAFFIC STOP Reported at Block of 600 TERRITORIAL ST HBRG

Driver warned for stop sign violation.

CAD# 2024014820
TIME: 1/22/2024 3:09:05PM
CASE# CAD Only
HBRG
WARNING ISSUED

TRAFFIC STOP Reported at Block of 200 N 3RD ST/TERRITORIAL ST HBRG

Driver warned for missing front plate.

CAD# 2024014843
TIME: 1/22/2024 3:35:08PM
CASE# CAD Only
HBRG
WARNING ISSUED

TRAFFIC STOP Reported at Block of 300 S 9TH ST HBRG

Driver warned for fail to display tags.

CAD# 2024014886
TIME: 1/22/2024 4:32:57PM
CASE# CAD Only
HBRG
WARNING SPEEDING VIOLAT

TRAFFIC STOP Reported at Block of 1100 S 6TH ST HBRG

Driver warned for speed.

Incident Information:**Description**

1.

CAD# 2024014956
 TIME: 1/22/2024 6:41:35PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DOMESTIC DISTURBANCE Reported at Block of 500 N 7TH ST HBRG

Verbal disturbance in Harrisburg. Deputies arrived and spoke with the involved parties. Nothing criminal was reported and parties were separated for the night.

CAD# 2024015191
 TIME: 1/23/2024 3:46:13AM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 400 TERRITORIAL ST HBRG

No answer. History with phone# in Albany

CAD# 2024015239
 TIME: 1/23/2024 7:46:02AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 500 SMITH ST/S 6TH ST HBRG

Deputy observed traffic during morning drop off at Harrisburg Schools.

CAD# 2024015241
 TIME: 1/23/2024 7:48:42AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 200 N 3RD ST HBRG

Warning issued for expired vehicle registration.

CAD# 2024015401
 TIME: 1/23/2024 11:41:54AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 200 S 6TH ST HBRG

Deputy conducted follow up.

CAD# 2024015423
 TIME: 1/23/2024 12:05:12PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 900 DIAMOND HILL DR HBRG

Deputy conducted follow up.

Incident Information:**Description**

1.

CAD# 2024015445
 TIME: 1/23/2024 12:44:57PM
 CASE# CAD Only
 HBRG
 CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 300 S 3RD ST HBRG

Kurt Hartshorn, 36 of Monroe was issued a citation for Fail to Register Vehicle.

CAD# 2024015536
 TIME: 1/23/2024 2:58:36PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 500 SMITH ST/S 6TH ST HBRG

Deputy conducted extra patrol during student pickup.

CAD# 2024015615
 TIME: 1/23/2024 4:23:11PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

CRIMINAL MISCHIEF Reported at Block of 500 SMITH ST HBRG

Deputy responded to reports of graffiti at the skate park.

CAD# 2024015640
 TIME: 1/23/2024 4:51:35PM
 CASE# CAD Only
 HBRG
 CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 1100 S 6TH ST/PRICEBORO DR HBRG

Mitchel Vargas, 25 of Junction City was issued a citation for Fail to Renew Vehicle Registration,

CAD# 2024015730
 TIME: 1/23/2024 7:26:43PM
 CASE# 2400311
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: TRESPASS Reported At Block Of 200 S 6TH ST Occurred between 1926 hours on 1/23/2024 and 1926 hours on 1/23/2024 . Reported:

Report of threats being made by a juvenile. Investigation is ongoing.

CAD# 2024015824
 TIME: 1/23/2024 10:20:14PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 400 S 9TH ST HBRG

Deputy conducted follow up for an open investigation.

Incident Information:**Description**

1.

CAD# 2024015853
 TIME: 1/23/2024 11:04:48PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PROWLER Reported at Block of 800 BURTON ST HBRG

Caller reports prowler, deputy arrives and does not locate any suspicious activity on the callers property.

CAD# 2024015974
 TIME: 1/24/2024 7:49:26AM
 CASE# CAD Only
 HBRG
 HARRISBURG

EXTRA PATROL Reported at Block of 200 S 6TH ST HBRG

Extra patrol of Harrisburg Middle School.

CAD# 2024015985
 TIME: 1/24/2024 8:16:28AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 200 N 3RD ST HBRG

Deputy responded to alarm

CAD# 2024016125
 TIME: 1/24/2024 11:29:01AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EVENT DETAIL Reported at Block of 200 S 6TH ST HBRG

Deputy provided extra patrol at Harrisburg Middle School.

CAD# 2024016468
 TIME: 1/24/2024 6:16:54PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FRAUD Reported at Block of 800 SOMMERVILLE LOOP HBRG

Deputy responded to a fraud report.

CAD# 2024016515
 TIME: 1/24/2024 7:54:58PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUICIDAL SUBJECT Reported at Block of 700 N 8TH ST HBRG

Deputy responded to report of a suicidal male.

Incident Information:**Description**

1.

CAD# 2024017142
 TIME: 1/25/2024 8:00:50PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS VEHICLE Reported at Block of 200 SOMMERVILLE AVE HBRG

Caller reported a suspicious vehicle. Deputy responded to the area but was UTL on any vehicle matching the description.

CAD# 2024017190
 TIME: 1/25/2024 9:32:57PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 100 N 1ST ST HBRG

Deputy responded to report of a male and female not moving inside a vehicle. Deputy spoke with the individuals and they were in good health and requested no assistance.

CAD# 2024017310
 TIME: 1/26/2024 2:10:14AM
 CASE# CAD Only
 HBRG

911 HANG UP CALL Reported at Block of 400 LASALLE ST HBRG

No Public Narrative.

CAD# 2024017383
 TIME: 1/26/2024 8:09:47AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 200 S 6TH ST HBRG

Juvenile arrested and transported to the Linn Benton Juvenile Detention Center for Disorderly Conduct in the First Degree-Bomb Threat, and Computer Crime regarding online threats to local schools

CAD# 2024017446
 TIME: 1/26/2024 9:38:30AM
 CASE# CAD Only
 HBRG
 HARRISBURG

EXTRA PATROL Reported at Block of 500 LASALLE ST HBRG

Extra patrol.

CAD# 2024017528
 TIME: 1/26/2024 11:36:33AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 300 MOORE ST HBRG

Non-criminal report. NFA

Incident Information:**Description**

1.

CAD# 2024017706
 TIME: 1/26/2024 3:23:25PM
 CASE# 2400353
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: FOUND PROPERTY Reported At Block Of 800 S 3RD ST Occurred between 1523 hours on 1/26/2024 and 1523 hours on 1/26/2024 .

Deputies responded to a report of an overturned kayak in the Willamette. The kayak was determined to be found property, and nobody was in danger. Kayak seized as found property.

CAD# 2024017744
 TIME: 1/26/2024 4:07:31PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 500 LASALLE ST HBRG

Deputy conducted follow up.

CAD# 2024017752
 TIME: 1/26/2024 4:18:30PM
 CASE# CAD Only
 HBRG
 CITE NO INSURANCE

TRAFFIC STOP Reported at Block of 300 S 6TH ST HBRG

Driver warned for speed and cited for driving uninsured.

CAD# 2024018121
 TIME: 1/27/2024 1:30:57AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 500 LASALLE ST HBRG

Deputy preforms extra patrol at abandon residence, no suspicious activity discovered.

CAD# 2024018316
 TIME: 1/27/2024 10:31:00AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ALARM LAW ONLY Reported at Block of 400 SMITH ST HBRG

Accidental activation.

CAD# 2024018317
 TIME: 1/27/2024 10:32:00AM
 CASE# CAD Only
 HBRG
 WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 800 S 6TH ST HBRG

Operator warned for equipment violation.

Incident Information:

Description

1.

CAD# 2024018561
 TIME: 1/27/2024 4:18:46PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

PARK PATROL Reported at Block of 300 SOMMERVILLE AVE HBRG

Deputy patrolled Eagle Park.

CAD# 2024018582
 TIME: 1/27/2024 5:02:52PM
 CASE# 2400366
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: HIT AND RUN Reported At Block Of 100 S 3RD ST
 Occurred between 1702 hours on 1/27/2024 and 1702 hours on 1/27/2024 . Reported:

Vehicle backed into another vehicle at the American Market then left. No video

CAD# 2024019001
 TIME: 1/28/2024 9:02:37AM
 CASE# CAD Only
 HBRG
 CITE EQUIPMENT VIOLATION

TRAFFIC STOP Reported at Block of 300 S 3RD ST HBRG

Marie Sipos, 54 was issued a citation for Fail to Register Vehicle.

CAD# 2024019014
 TIME: 1/28/2024 9:28:13AM
 CASE# 2400374
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: THEFT Reported At Block Of 200 N 3RD ST
 Occurred between 0928 hours on 1/28/2024 and 0928 hours on 1/28/2024 . Reported:

Deputy responded to a report of a theft. A bottle of alcohol, valued at \$21.95 was stolen and returned by an acquaintance of the thief.

CAD# 2024019050
 TIME: 1/28/2024 10:44:53AM
 CASE# 2400375
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: THEFT Reported At Block Of 200 N 3RD ST
 Occurred between 1044 hours on 1/28/2024 and 1044 hours on 1/28/2024 . Reported:

Deputy responded to a theft where a bottle of alcohol was stolen, valued at \$13.95. Suspect is known.

CAD# 2024019115
 TIME: 1/28/2024 12:59:22PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 100 S 3RD ST HBRG

Deputy conducted follow up

Incident Information:**Description**

1.

CAD# 2024019163
 TIME: 1/28/2024 2:01:19PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 800 ARROW LEAF PL HBRG

Deputy conducted follow up.

CAD# 2024019243
 TIME: 1/28/2024 4:18:25PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 700 SOMMERVILLE LOOP HBRG

Deputy conducted follow up.

CAD# 2024019262
 TIME: 1/28/2024 5:12:12PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

DOMESTIC DISTURBANCE Reported at Block of 800 BURTON ST HBRG

Deputies responded to a dispute between parents and juveniles.

CAD# 2024019631
 TIME: 1/29/2024 7:23:13AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

WELFARE CHECK Reported at Block of 500 S 5TH ST HBRG

Deputy conducted welfare check for juvenile not responding to calls from friend and found she was safe and healthy.

CAD# 2024019730
 TIME: 1/29/2024 9:41:08AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

TRAFFIC COMPLAINT Reported at Block of 200 TERRITORIAL ST/N 3RD ST HBRG

driving complaint.

CAD# 2024020070
 TIME: 1/29/2024 4:18:57PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

HARASSMENT Reported at Block of 500 S 6TH ST HBRG

Deputy spoke with a citizen regarding a possible violation of a Restraining Order

Incident Information:**Description**

1.

CAD# 2024020085
 TIME: 1/29/2024 4:41:21PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

VIOLATION OF ORDER Reported at Block of 400 N 3RD ST HBRG

Deputy spoke with a citizen regarding a possible violation of a Restraining Order

CAD# 2024020133
 TIME: 1/29/2024 5:39:26PM
 CASE# 2400402
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: MVC INJURY Reported At Block Of 600 LASALLE ST Occurred between 1739 hours on 1/29/2024 and 1739 hours on 1/29/2024 . Reported:

Single vehicle crash due to medical episode. Non-criminal matter. All occupants are okay.

CAD# 2024020236
 TIME: 1/29/2024 9:02:25PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPICIOUS PERSON Reported at Block of 200 N 3RD ST HBRG

Deputies responded to a suspicious circumstance.

CAD# 2024020503
 TIME: 1/30/2024 9:30:38AM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

INFORMATION ONLY REPORT Reported at Block of 500 LASALLE ST HBRG

Caller had information regarding previous crimes already investigated by LCSO.

CAD# 2024020808
 TIME: 1/30/2024 3:28:41PM
 CASE# 2400413
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: STABBING GUNSHOT Reported At Block Of 200 SMITH ST Occurred between 1528 hours on 1/30/2024 and 1528 hours on 1/30/2024 .

Deputies investigated the accidental discharge of a firearm.

CAD# 2024020924
 TIME: 1/30/2024 6:17:45PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

ASSIST OTHER AGENCY Reported at Block of 700 DIAMOND HILL DR HBRG

Deputy assisted other agency on traffic stop.

Incident Information:**Description**

1.

CAD# 2024021087
 TIME: 1/30/2024 11:57:28PM
 CASE# 2400418
 HBRG
 REPORT TAKEN

Alexander Schor, 26, of Eugene was arrested for DUII.

CAD# 2024021416
 TIME: 1/31/2024 12:59:44PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

FOLLOW UP Reported at Block of 200 S 6TH ST HBRG

Deputy conducted follow up.

CAD# 2024021555
 TIME: 1/31/2024 3:15:14PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

EVENT DETAIL Reported at Block of 800 LASALLE ST HBRG

SCHOOL MEETING

CAD# 2024021561
 TIME: 1/31/2024 3:17:09PM
 CASE# CAD Only
 HBRG
 WARNING ISSUED

PARKING COMPLAINT Reported at Block of 600 SMITH ST HBRG

Driver warned for parking in a no parking zone in front of the Elementary School.

CAD# 2024021617
 TIME: 1/31/2024 4:15:53PM
 CASE# 2400432
 HBRG
 REPORT TAKEN

REPORT PENDING. Original Call Type: TRAFFIC STOP Reported At Block Of 200 S 3RD ST Occurred between 1615 hours on 1/31/2024 and 1615 hours on 1/31/2024 . Reported:

Kristin Duncan, 34 of Eddyville was arrested for an outstanding warrant and issued a traffic citation for Driving While Suspended Violation and Driving Uninsured .

CAD# 2024021661
 TIME: 1/31/2024 5:26:49PM
 CASE# CAD Only
 HBRG
 CAD CALL COMPLETE

SUSPECT FOLLOW UP Reported at Block of 500 KESLING ST HBRG

Deputy conducted follow up.

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF REVIEWING THE 4TH QUARTER CRIME RESULTS FOR THE CITY OF HARRISBURG

STAFF REPORT:

Exhibit A: Harrisburg Crime Comparison 4th Qtr.

Exhibit B: LCSO Contract Cities Report for 4th Qtr.

ACTION: NO ACTION. INFORMATION ONLY

THIS AGENDA BILL IS DESTINED FOR: Work Session Agenda – February 27, 2024

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends normal discussion of any concerns that Council might have in relation to crime issues.

BACKGROUND INFORMATION:

The Crime Comparison by Quarter Report (**Exhibit A**) has been updated by the addition of the 4th Quarter of 2023. *Person Crimes* are down to only 1, which is the lowest we’ve had in the last 3 years. *Person Crimes* are serious crimes, which can include assault, sexual abuse, child or elder abuse, fights, etc.

Property crimes are decreased by 2 from the 3rd Qtr., with an average of 14 in 2023. This compares to an average of 16.5 in 2022, and 22.75 in 2021. We appreciate the trend over the last two years. Most property crimes are theft, fraud/scams, 1 burglary near 6th & Territorial St., and a possible one near 6th & LaSalle St. *Drug/Alcohol Crimes* are at zero in the 4th quarter. *Traffic Offenses* have returned to our general average from the high of 14 last quarter.

All other offenses are the same as the last quarter. All others include warrant arrests, disorderly conduct, harassments/menacing/stalking and domestic disturbances. Warrant arrests numbered 6, and disorderly conduct was 6 as well. *Citations* were at 63 for the 4th quarter, with 96 violations, and 3 non-injury crashes.

In the YTD Crimes compared to last year (**Exhibit B**, Page 4), Council can see that *property crimes* have dropped *all other offenses* are down by 6, and *person crimes* are still comparative to recent years.

Looking at the Contract Cities Crime Report, (**Exhibit B**, Page 5) at the end of the report, Harrisburg ended up 2nd in crimes, compared to Mill City, Brownsville, Scio, Lyons, and Halsey; with Millersburg in the lead at 193 crimes in 2023. Overall, we ended 2023 with 170 crimes, compared to 188 in 2022.

REVIEW AND APPROVAL:



2/21/2024

Michele Eldridge
City Administrator Date

Harrisburg Crime Comparison by Quarter – 4th Qtr. 2024

Table 1: Crime Comparison Report

Quarter	Person Crimes	Property Crimes	Drug/Alcohol Crimes	Traffic Offenses	'All Other Offenses'
2023					
4 th Qtr.	1	12	0	4	18
3 rd Qtr.	2	14	2	14	18
2 nd Qtr.	10	11	0	1	9
1 st Qtr.	5	19	5	3	19
2022					
4 th Qtr.	4	20	4	3	13
3 rd Qtr.	5	14	0	1	17
2 nd Qtr.	6	10	0	7	23
1 st Qtr.	4	22	0	3	14
2021					
4 th Qtr.	6	30	0	3	14
3 rd Qtr.	4	14	2	3	13
2 nd Qtr.	3	29	0	3	8
1 st Qtr.	4	18	4	3	10

Commented [ME1]: Property Crimes Average in 2023 is 14

Commented [ME2]: Property Crimes Average in 2022 is 16.5

Commented [ME3]: Property Crimes Average in 2021 is 22.75

Table 2: Arrests by Crime Group

Quarter	Person	Property	Drug/Alcohol	Traffic	All Other
2023					
4 th Qtr.	2	0	0	3	14
3 rd Qtr.	2	2	3	14	14
2 nd Qtr.	0	2	0	1	10
1 st Qtr.	3	3	3	4	20
2022					
4 th Qtr.	3	4	3	3	11
3 rd Qtr.	1	1	0	0	21
2 nd Qtr.	1	4	1	3	25
1 st Qtr.	0	3	0	2	13
2021					
4 th Qtr.	1	3	0	2	11
3 rd Qtr.	3	2	2	4	18
2 nd Qtr.	4	4	0	3	9
1 st Qtr.	3	2	3	1	5

Table 3: Citation Count by Traffic Group

Quarter	Total Citations	Total Violations	Non-Injury Crashes	Injury Crashes	Moving violations	Speeding	License/Ins	Equip Violation	Traffic Crime
2023									
4 th Qtr.	63	96	3	0	12	1	50	32	0
3 rd Qtr.	52	85	3	1	16	2	33	26	0
2 nd Qtr.	56	75	5	1	17	2	20	20	0
1 st Qtr.	26	43	3	0	7	2	21	12	0

2022									
4 th Qtr.	34	54	2	2	11	8	21	8	0
3 rd Qtr.	53	88	4	0	11	5	30	27	0
2 nd Qtr.	62	110	1	0	13	3	49	28	0
1 st Qtr.	48	58	4	2	28	1	29	22	1
2021									
4 th Qtr.	28	35	2	1	11	6	19	6	
3 rd Qtr.	20	31	4	0	4	5	14	6	
2 nd Qtr.	31	31	3	1	15	12	9	3	
1 st Qtr.	31	45	2	1	19	11	8	7	

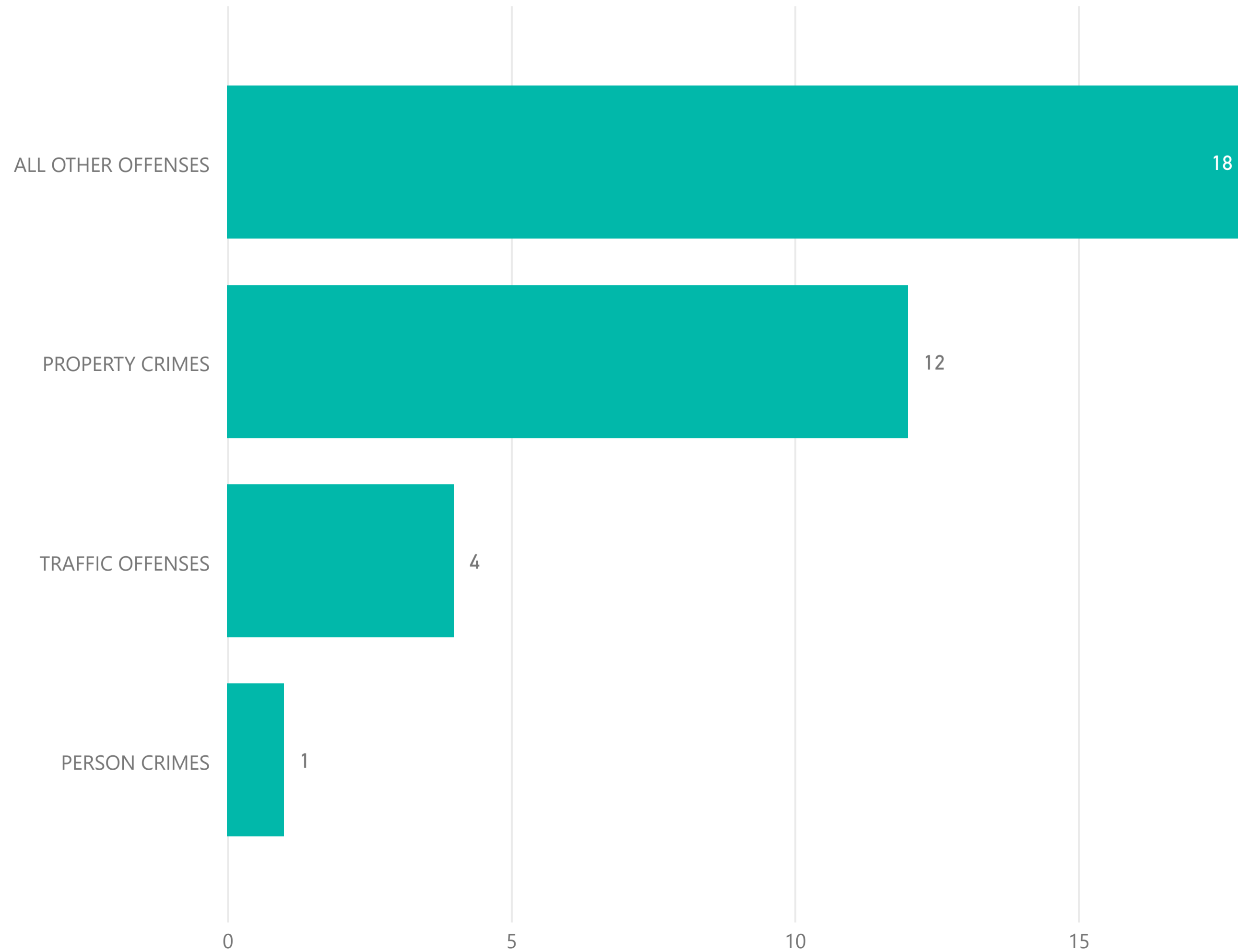
BEAT

BRWN HALS **HBRG** LYON MILB MILC SCIO

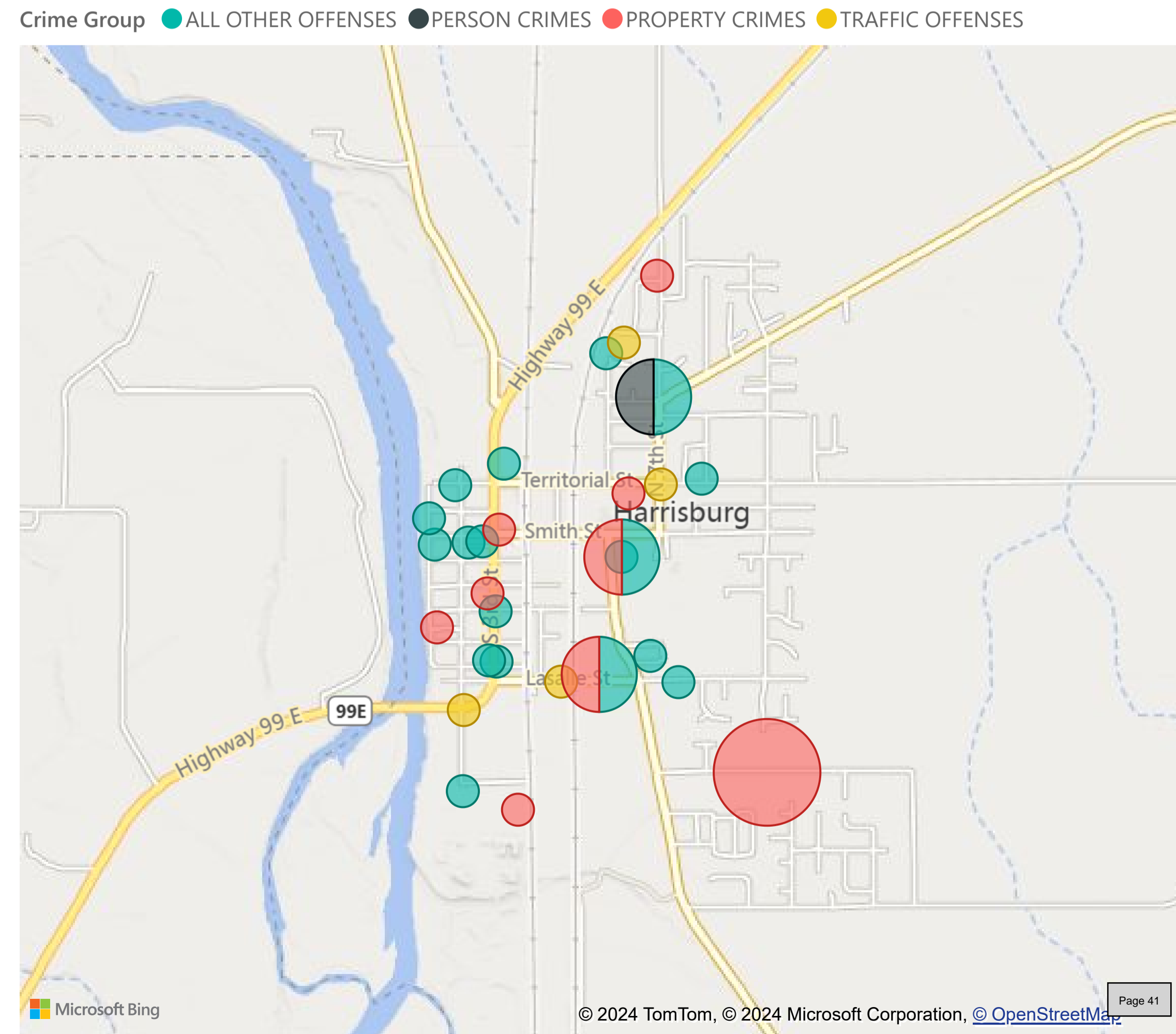
10/1/2023 12/31/2023

PERSON CRIMES: **1** PROPERTY CRIMES: **12** DRUG/ALCOHOL: **(Blank)** TRAFFIC OFFENSES: **4** ALL OTHER OFF: **18** TOTAL CAD EVENTS: **4**

Incidents by Crime Group



Incidents, First Incident #, First Incident Address, First IBR Group, Earliest Reported Date and First PubNar ...



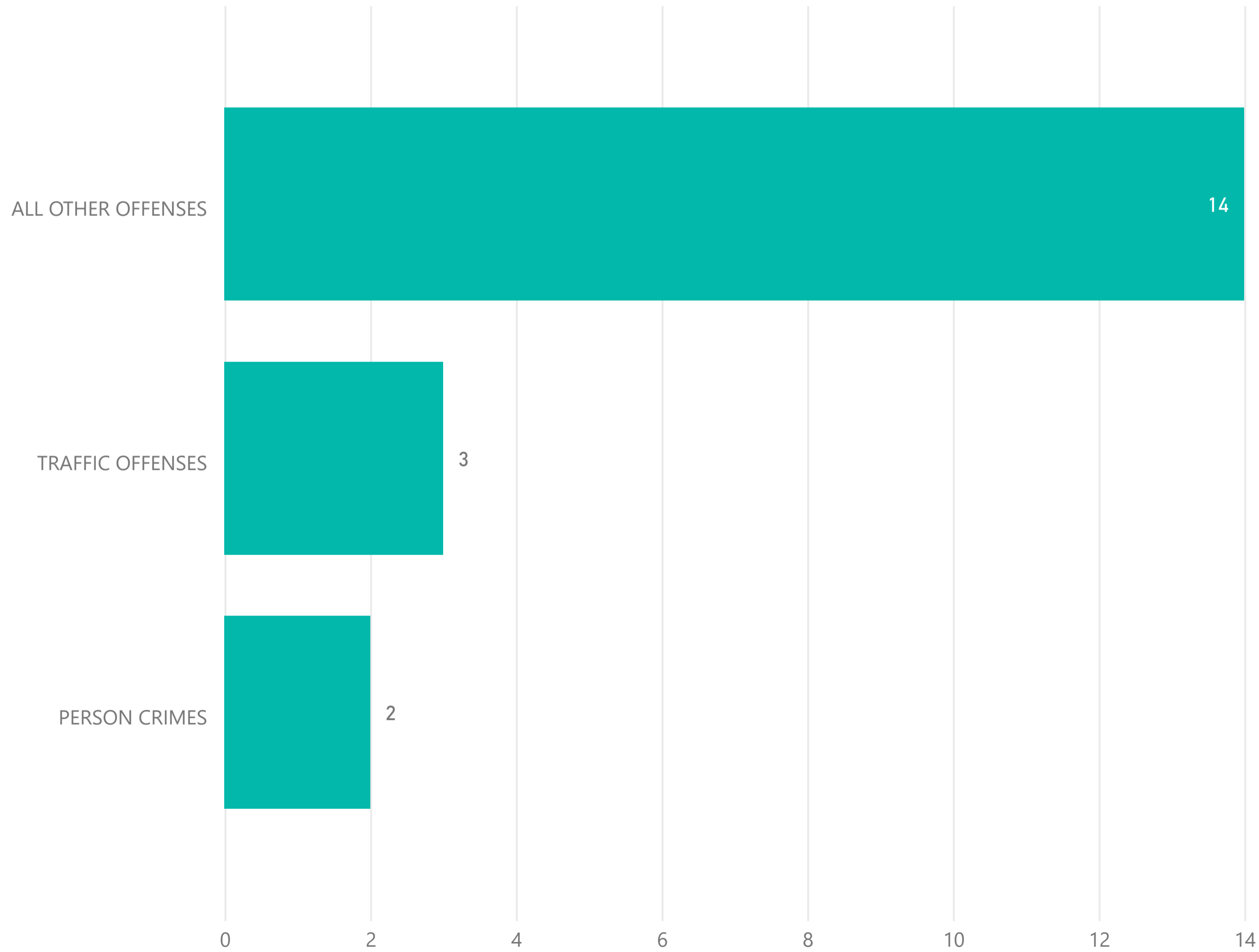
BEAT

- BRWN
- HALS
- HBRG**
- LYON
- MILB
- MILC
- SCIO

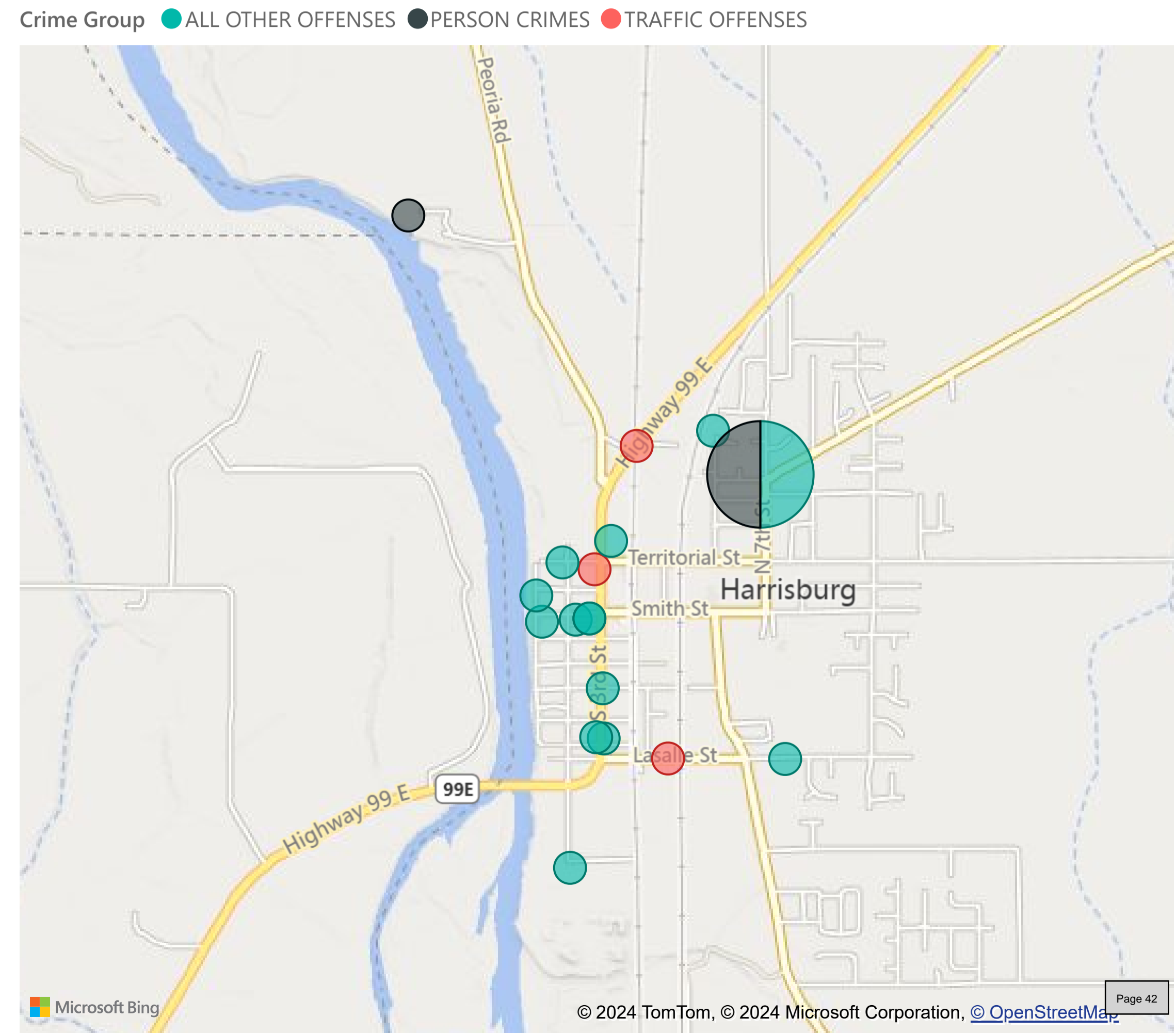
10/1/2023 12/31/2023

PERSON CRIMES 2	PROPERTY CRIMES (Blank)	DRUG/ALCOHOL (Blank)	TRAFFIC OFFENSES 3	ALL OTHER OFF 14
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ArrestCnt by Crime Group



ArrestCnt, Count of armainid, First IBR Group, First AddressArrest, First case_id and First PubNar by Crime ...



BEAT

- BRWN
- HALS
- HBRG**
- LYON
- MILB
- MILC
- SCIO

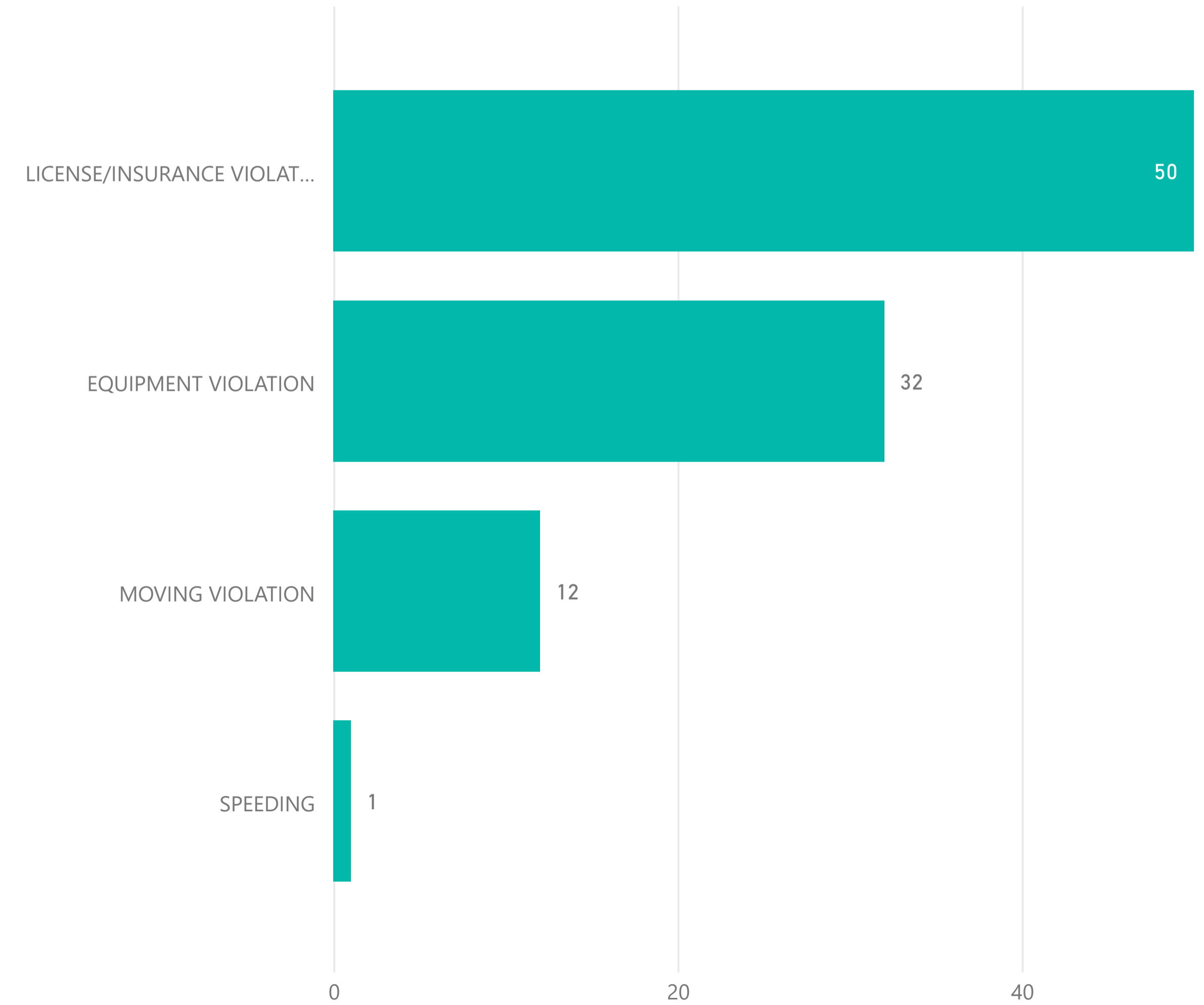
10/1/2023 12/31/2023

CITATIONS 63	VIOLATIONS 96	Non-Injury Crashes 3	Injury Crashes (Blank)
------------------------	-------------------------	--------------------------------	----------------------------------

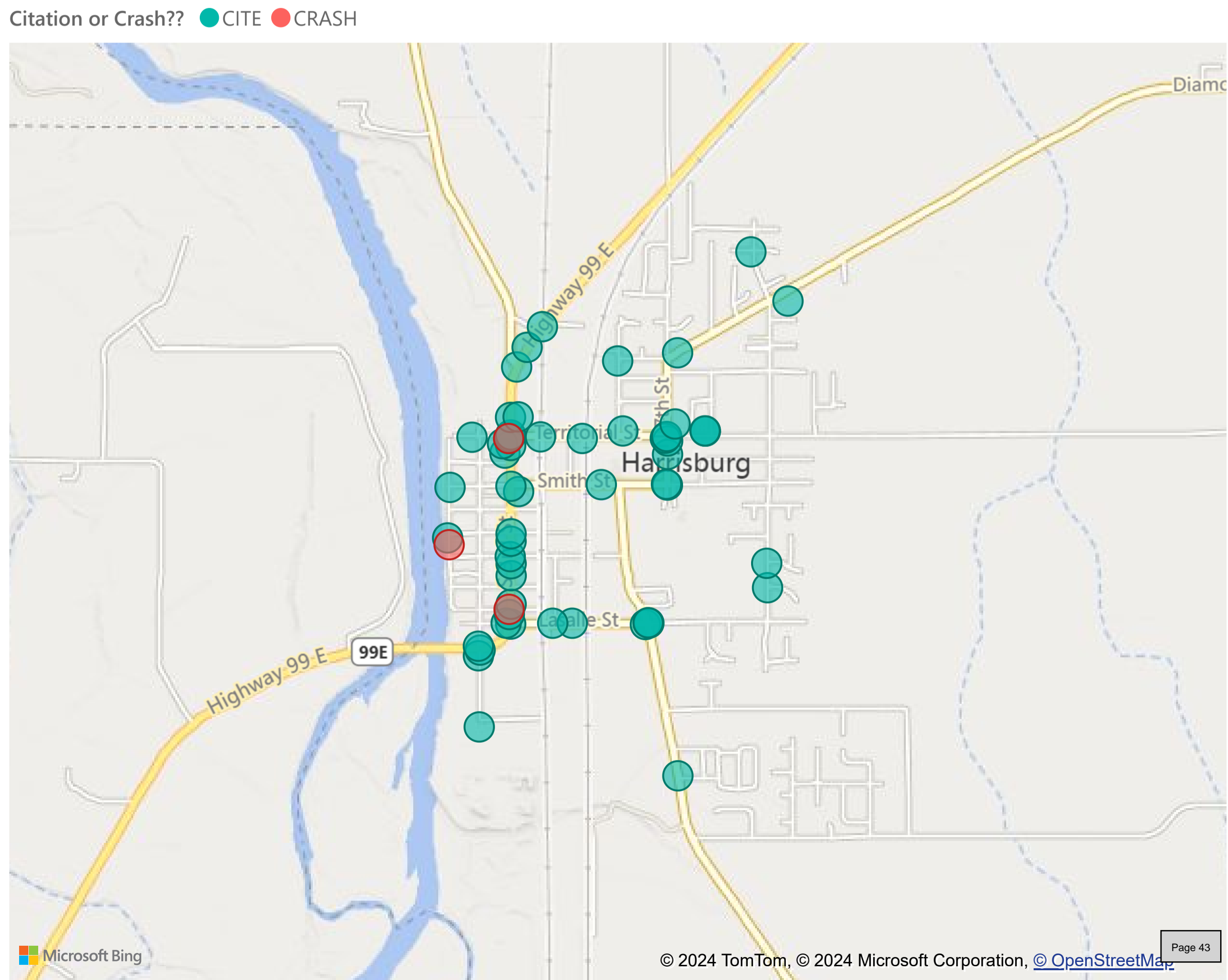
tcmaintid_raw

272983
272995

CitationCnt by Traffic Group

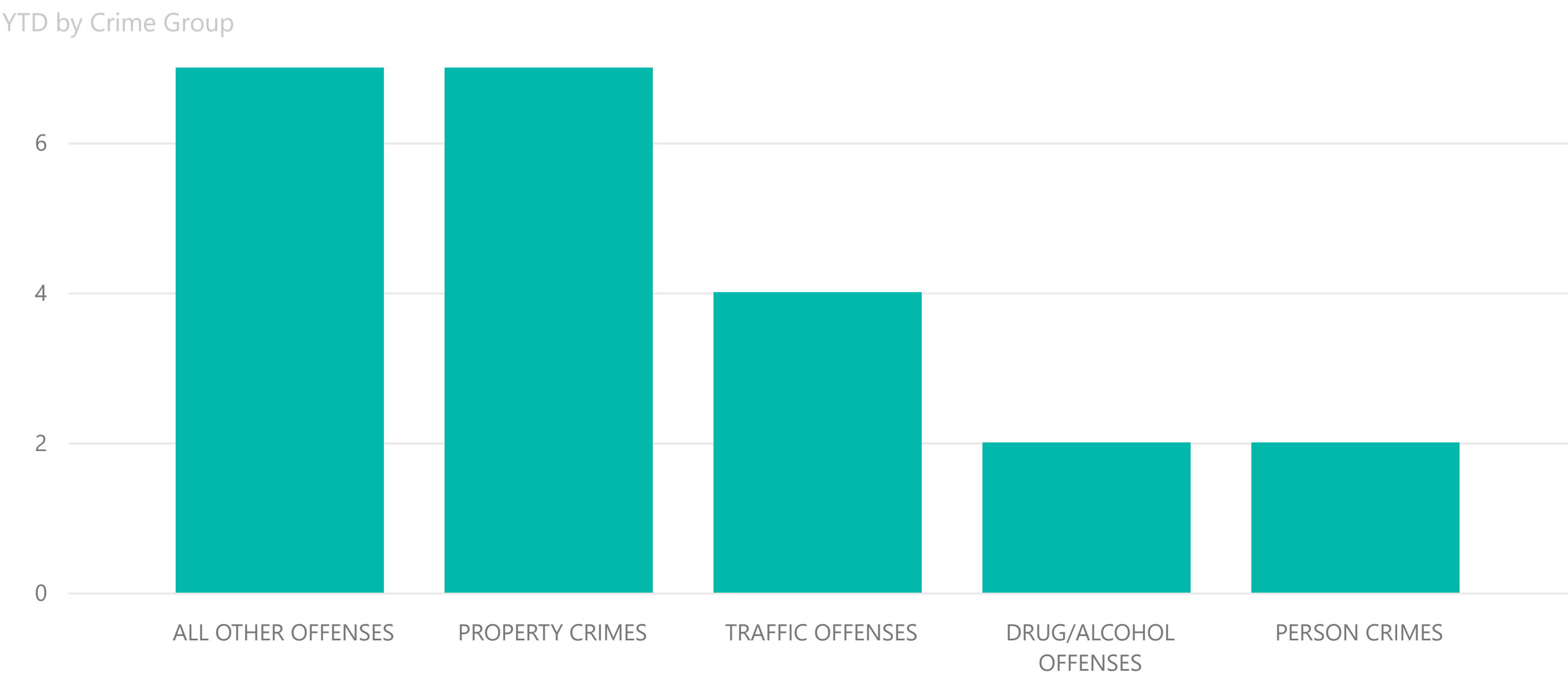


First trci_id, First chrgdesc, First closecode, First ViolationAddress, First Crash Address, Earliest calldate and First PubN...

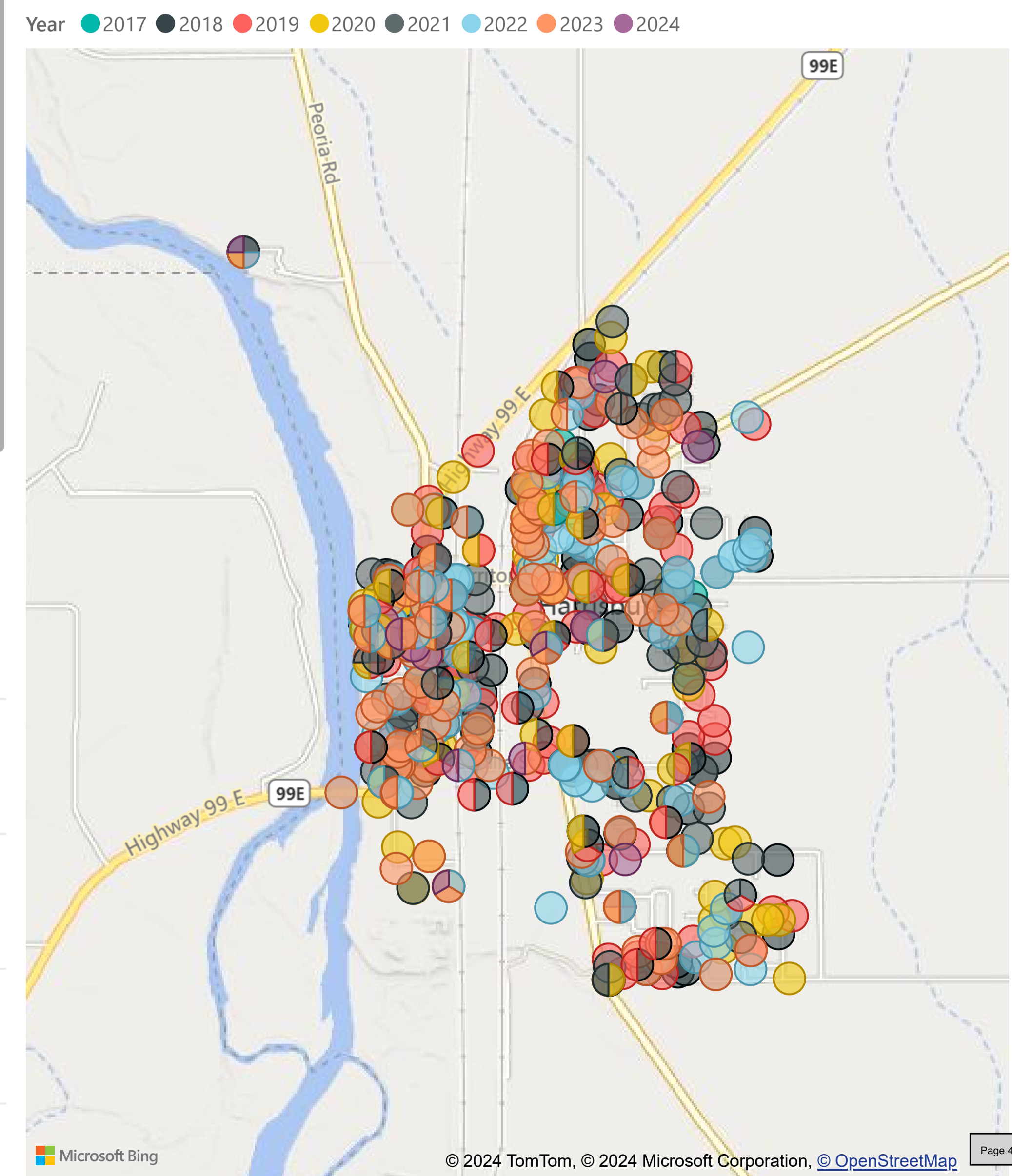


- BRWN
- HALS
- HBRG
- LYON
- MILB
- MILC
- SCIO

Crime Group	YTD	LYTD	YTD2	YTD3	YTD4	YTD5	YPC	5YRAVG	5YRPC
PROPERTY CRIMES	7	12	11	7	19	12	-41.7%	12.20	-42.62%
ALL OTHER OFFENSES	7	13	3	5	10	4	-46.2%	7.00	0.00%
FUGITIVE/WARRANT		8	3		4	2	-100.0%	3.40	-100.00%
ALL OTHER CRIMES	2	2		2		2	0.0%	1.20	66.67%
ANIMAL-NUISANCE					1			0.20	-100.00%
DISORDERLY CONDUCT	2	2			2		0.0%	0.80	150.00%
LITTERING	1								
MENACING/HARASSMENT/STALKING	1	1		1			0.0%	0.40	150.00%
OTHER WEAPONS CRIMES				1	1			0.40	-100.00%
SIMPLE TRESPASS	1			1	2			0.60	66.67%
PERSON CRIMES	2	3	3	3	5	6	-33.3%	4.00	-50.00%
SEX CRIMES		1	2	2	1	4	-100.0%	2.00	-100.00%
ASSAULT	1	2	1	1	3	2	-50.0%	1.80	-44.44%
Total	22	32	18	20	38	24	-31.3%	26.40	-16.67%

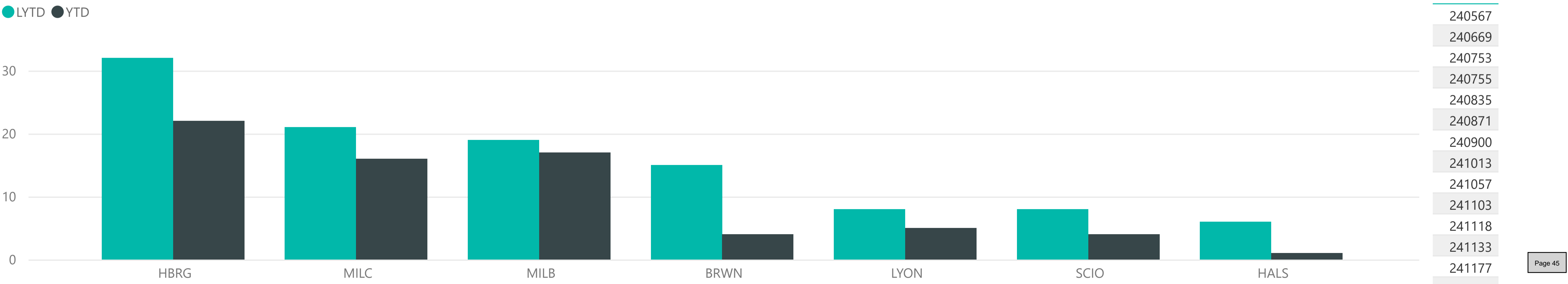


First IBR Group, First ibrcode, First street, First Incident # and Last systab2.Case Status by Year, ...



Year Crime Group	2017			2018			2019			2020			2021				
	LYTD	Count of I...	YPC	LYTD	Count of lw...	YPC	LYTD	Count of I...	YPC	LYTD	Count of...	YPC	LYTD	Count of lwchrgid	YPC	LYTD	Co
<input checked="" type="checkbox"/> ALL OTHER OFFENSES		128	128		267	108.6%	267	240	-10.1%	240	192	-20.0%	192	225	17.2%	225	
<input checked="" type="checkbox"/> DRUG/ALCOHOL OFFENSES		15	15		29	93.3%	29	24	-17.2%	24	23	-4.2%	23	14	-39.1%	14	
<input checked="" type="checkbox"/> PERSON CRIMES		33	33		95	187.9%	95	87	-8.4%	87	97	11.5%	97	69	-28.9%	69	
<input type="checkbox"/> PROPERTY CRIMES		191	191		329	72.3%	329	303	-7.9%	303	304	0.3%	304	360	18.4%	360	
<input checked="" type="checkbox"/> ALL OTHER THEFT/LARCENY		31	31		65	109.7%	65	74	13.8%	74	70	-5.4%	70	65	-7.1%	65	
<input checked="" type="checkbox"/> ARSON		4	4		2	-50.0%	2	3	50.0%	3	3	0.0%	3	2	-33.3%	2	
<input checked="" type="checkbox"/> BICYCLE THEFT		4	4		3	-25.0%	3	4	33.3%	4	1	-75.0%	1	1	0.0%	1	
<input checked="" type="checkbox"/> BURGLARY - OTHER		18	18		20	11.1%	20	27	35.0%	27	19	-29.6%	19	19	0.0%	19	
<input checked="" type="checkbox"/> BURGLARY - RESIDENCE		6	6		19	216.7%	19	20	5.3%	20	14	-30.0%	14	10	-28.6%	10	
<input checked="" type="checkbox"/> FORGERY		2	2		12	500.0%	12	4	-66.7%	4	7	75.0%	7	2	-71.4%	2	
<input checked="" type="checkbox"/> IDENTITY THEFT		5	5		12	140.0%	12	10	-16.7%	10	12	20.0%	12	15	25.0%	15	
<input checked="" type="checkbox"/> OTHER FRAUD		10	10		13	30.0%	13	8	-38.5%	8	10	25.0%	10	18	80.0%	18	
<input checked="" type="checkbox"/> RECOVERED VEHICLE/PROPERTY											1		1	2	100.0%	2	
Total		411	411		774	88.3%	774	717	-7.4%	717	655	-8.6%	655	723	10.4%	723	

LYTD and YTD by Beat



- lwmainid
- 240567
- 240669
- 240753
- 240755
- 240835
- 240871
- 240900
- 241013
- 241057
- 241103
- 241118
- 241133
- 241177
- 241274

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF MEETING WITH A MEMBER REPRESENTATIVE FROM THE COBURG POLICE DEPARTMENT IF ONE IS AVAILABLE

STAFF REPORT:

Exhibit A: Coburg 2023 4th Quarter Stats Report

ACTION: DISCUSSION ONLY

THIS AGENDA BILL IS DESTINED FOR: Work Session Agenda February 27, 2024

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommend that City Council listen to the presentation provided by Chief Larry Larsen, who hopes to be present at this meeting.

BACKGROUND INFORMATION:

Coburg Police Chief Larry Larson provided the City with quarterly statistics for traffic enforcement and code enforcement services provided in Harrisburg (**Exhibit A**). If the reports are provided in time for the agenda process, they will be attached as exhibits. If they are provided after that point, but prior to the meeting, then Staff will forward them via email to Council members and will print them in time for the meeting. (Reports not appearing in the Council Agendas will be provided in the Minutes for that meeting instead.)

This process gives Council the chance to review responses and actions in relation to both criminal and non-criminal activities by the Coburg Police Department on a quarterly basis. If a representative is not available, questions can be conveyed by staff.

REVIEW AND APPROVAL:

<i>Lori Ross</i>	02/20/2024
Lori Ross	Date
City Recorder	

Fourth quarter October, November, December 2023:

80 Traffic stops

14 Citations written

62 Written warnings

16 verbal warnings

Officers worked Bailiff Duties for Harrisburg Municipal Court on October, November, and December.

Officers arrested three suspects for outstanding Harrisburg Municipal court warrants.

October	4 Citations	25 written warnings	31 Traffic stops
November	4 citations	19 written warnings	23 Traffic stops
December	6 Citations	18 written warnings	26 Traffic stops

SOME OF THE VIOLATIONS WRITTEN CITATIONS

6 Speeding

6 Fail to obey a traffic control device

1 Driving while suspended

SOME OF THE TRAFFIC STOP LOCATIONS

6th and Priceboro

3rd and LaSalle

3rd and Territorial

10th and Territorial

Tosta Road

High School

9th and LaSalle

4th and LaSalle

3rd and Territorial Road

3rd and LaSalle

99 Grill

Diamond Hill at Church of God

Deterring Orchard

3rd and Territorial

3rd and LaSalle

6th and Springbrook Mobile home park

8th and Priceboro Road

6th and Summerville Loop

Territorial and D'Alene

Heather by the High School

7th and Dempsey

7th and Quincy

8th and Burton

Harrisburg Bridge

700 block Dempsey

6th and Priceboro

4th and Kesling

4th and Schooling

3rd and Peoria

Dollar General

9th and Territorial Road

30600 Diamond Hill

Coburg and Stroda

3rd and Smith

Coburg Road and Priceboro

8th and Monroe

2nd and Smith

7th and Diamond Hill

Etc.

Harrisburg City Ordinance issues

Officers work additional issues brought to our attention by Carol.

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF APPROVING ORDINANCE NO. 1003, “AN ORDINANCE DEDICATING VARIOUS RESERVE STRIPS IN THE CITY OF HARRISBURG AND REPEALING ORDINANCE NO. 1001”

STAFF REPORT:

- Exhibit A: Staff Report from December 2023
- Exhibit B: Ordinance No. 1001
- Exhibit C: Ordinance No. 1003

ACTION: MOTION TO APPROVE ORDINANCE NO. 1003, “AN ORDINANCE DEDICATING VARIOUS RESERVE STRIPS IN THE CITY OF HARRISBURG AND REPEALING ORDINANCE NO. 1001”

THIS AGENDA BILL IS DESTINED FOR: Work Session – February 27, 2024

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
Approx \$150	Yes	General Fund Miscellaneous

STAFF RECOMMENDATION:

Staff recommends that the City Council approve Ordinance No. 1003

BACKGROUND INFORMATION:

The City Council reviewed the original Staff Report (**Exhibit A**) and Ordinance No. 1001 (**Exhibit B**) at the meeting held in December. The approval of that ordinance was the culmination of a project that took a lot of time to research and correct reserve strips that had become the property of Linn County, when they should have been deeded to the City of Harrisburg by the developers. The majority of these occurred in-between 1960-1975.

Staff had submitted a letter to Linn County as directed by Linn County Real Property Management staff. The paperwork accompanying the letter was routed to several departments in Linn County, which took time for review. Unfortunately, the timing was such that the Linn County Road Department needed to review the document, which occurred when the snow and ice storm was in the area. The County Surveyor also decided that he preferred a different way of listing the legal descriptions of the reserve strips, than what was provided by the City’s surveyor, and asked the City to amend the version that was provided to Linn County.

As such, the City Council is being asked to approve a replacement ordinance, which will reset the timing in Section 2, as well as replacing Exhibit A with the descriptions as approved by both the County Surveyor, and the City’s surveyor.

REVIEW AND APPROVAL:



2.21.24

Michele Eldridge Date
City Administrator

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF DEDICATING OLD RESERVE STRIPS BY APPROVING ORDINANCE NO. 1001, “AN ORDINANCE DEDICATING VARIOUS RESERVE STRIPS IN THE CITY OF HARRISBURG”, AND REQUESTING THEIR TRANSFER FROM LINN COUNTY

STAFF REPORT:

- Exhibit A: Reserve Strip Spreadsheet
- Exhibit B: Ordinance No. 1001

ACTION: MOTION TO APPROVE ORDINANCE NO. 1001, “AN ORDINANCE DEDICATING VARIOUS RESERVE STRIPS IN THE CITY OF HARRISBURG”, AND TO FORMALLY REQUEST THE TRANSFER OF RESERVE STRIPS FROM LINN COUNTY TO THE CITY OF HARRISBURG

THIS AGENDA BILL IS DESTINED FOR: Agenda – December 14, 2023

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
Approx \$600	Yes	General Fund - Engineering Services

STAFF RECOMMENDATION:

Staff recommends that the City Council approve Ordinance No. 1001 and to file a formal request to transfer the reserve strips from Linn County to the City of Harrisburg

BACKGROUND INFORMATION:

Earlier this year, Staff was asked to look at the reserve strip at the end of N. 8th St., and to open up that section of road for vehicular traffic. During that process, the manager of the real estate division of Linn County realized that the particular reserve strip in question wasn't the only one in their files that should belong to the City.

At this time, the Real Estate Division and Staff have identified 8 reserve strips that need to be transferred from Linn County to the City of Harrisburg. 5 of those reserve strips are on streets that are already open to traffic and must be formally dedicated as a City street. Only 1 of those reserve strips requiring a dedication is City owned. The strips are shown in **Exhibit A**.


This process took approximately 15-hours of Staff time, as we completed the research into this project, plus time and money to pay the City's Engineering firm to complete the legal descriptions of each reserve strip. Staff was able to determine that most of the

reserve strips were from subdivisions that were platted in the mid-sixties. Staff suspects that there are still other reserve strips in town that will need dedication, many of them in our older subdivisions. However, these are housekeeping types of issues and are not a priority at this time.

As noted previously during a Council meeting, one of these will require our surveyor to complete further research into the process of when the High School was first platted, and constructed, as it appears that the western half of S. 9th St. may not have been dedicated correctly. This will likely require coordination with the School District, depending upon what occurred in the past.

The ordinance adoption and completion of this process is contingent upon the Linn County Commissioners allowing the transfer of properties to the City of Harrisburg. This process, along with the adoption of the Ordinance will complete the dedication of the streets as per ORS standards.

REVIEW AND APPROVAL:


12.07.23
Michele Eldridge Date
City Administrator

ORDINANCE NO. 1001

AN ORDINANCE DEDICATING VARIOUS RESERVE STRIPS IN THE CITY OF HARRISBURG

WHEREAS, the Dedication of these Reserve Strips are contingent upon the transference of the ownership from Linn County to the City of Harrisburg, Oregon; and,

WHEREAS, consistent with Oregon Revised Statute 92.175 and during a regularly scheduled public meeting on December 19, 2023, the City Council of the City of Harrisburg did review the Conveyance of Reserve Strips that currently exist in previously dedicated City Streets; and,

WHEREAS, the Reserve Strips that are listed in Exhibit A have been used as a public road for decades, and shall forever now be dedicated as a public road as described in Exhibit A;

NOW, THEREFORE, The City Council dedicates various reserve strips located in public streets in Harrisburg, and further described as follows:

Section 1. The City Council dedicates the reserve strips as identified in Exhibit A.

Section 2. Within 10 days following the effective date of this ordinance, the City Recorder shall file a certified copy of this dedication Ordinance for record with the Linn County Clerk.

PASSED BY THE COUNCIL: December 19, 2023

APPROVED BY THE MAYOR: December 19, 2023

EFFECTIVE DATE: January 19, 2024



Mayor Robert Duncan

ATTEST:

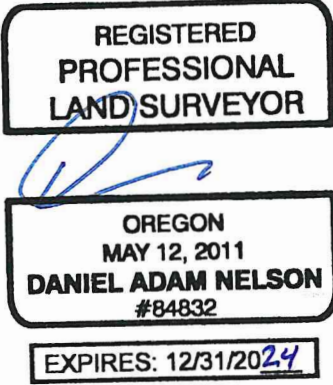

Lori Ross, City Recorder

Parcel "A" of Meadowlark Haven, platted and recorded November 5, 1965 in the Book of Plats, Volume 13, Page 19, Linn County Records, in Linn County, Oregon.

Parcel A of Clover Leaf Estates Phase 2, platted and recorded April 23, 1997, in the Book of Plats, Volume 19, Page 31, Linn County Records, in Linn County, Oregon.

Parcel A of Heather Ridge Addition, platted and recorded September 16, 1969, in the Book of Plats, Volume 14, Page 14, Linn County Records, in Linn County Oregon.

Parcels "D", and "E" of Heather Ridge, First Addition, platted and recorded January 21, 1971, in the Book of Plats, Volume 14, Page 35, Linn County Records, in Linn County Oregon.



ORDINANCE NO. 1003

AN ORDINANCE DEDICATING VARIOUS RESERVE STRIPS IN THE CITY OF HARRISBURG, AND REPEALING ORDINANCE NO. 1001

WHEREAS, Linn County has accepted the request to transfer the reserve strips shown in Exhibit A to the City of Harrisburg, and will formerly authorize the transfer on February 27; and,

WHEREAS, consistent with Oregon Revised Statute 92.175 and during a regularly scheduled public meeting on December 14, 2023, the City Council of the City of Harrisburg did review the Conveyance of Reserve Strips that currently exist in previously dedicated City Streets; as well as reviewing the replacement legal descriptions now shown in Exhibit A; and,

WHEREAS, the Reserve Strips that are listed in Exhibit A have been used as a public road for decades, and shall forever now be dedicated as a public road as described in Exhibit A;

NOW, THEREFORE, The City Council dedicates various reserve strips located in public streets in Harrisburg, and further described as follows:

Section 1. The City Council dedicates the reserve strips as identified in Exhibit A.

Section 2. Ordinance No. 1001 is hereby repealed.

Section 3. Within 10 days following the effective date of this ordinance, the City Recorder shall file a certified copy of this dedication Ordinance for record with the Linn County Clerk.

PASSED BY THE COUNCIL: _____

APPROVED BY THE MAYOR: _____

EFFECTIVE DATE: _____

Mayor Robert Duncan

ATTEST:

Lori Ross, City Recorder

Exhibit A

Account #821125 Map 15S-04W-10CA Tax Lot No. 499 C.S. 8573

Parcel "A" of Meadowlark Haven, platted and recorded November 5, 1965 in the book of Plats, Volume 13, Page 19, Linn County Records, in Linn County, Oregon.

Account #843317 – (City Owned) Map 15S-04W-10CA Tax Lot 7500 C.S. 21866

Parcel A of Clover Leaf Estates Phase 2, platted and recorded April 23, 1997, in the book of Plats, Volume 19, Page 31, Linn County Records, in Linn County, Oregon

Account #326575 - Map 15S-04W-15BD Tax Lot No. 502 C.S. 10496

Parcel A and B of Heather Ridge Addition, platted and recorded September 16, 1969, in the book of Plats, Volume 14, Page 14, Linn County Records, in Linn County, Oregon

Account #346490 Map 15S-04W-15BD Tax Lot No. 522 C.S. 11329

Parcel D of Heather Ridge, First Addition, platted and recorded January 21, 1971, in the book of Plats, Volume 14, Page 35, Linn County Records, in Linn County, Oregon

Account #346508 Map 15S-04W-15BD Tax Lot No. 523 C.S. 11329

Parcel E of Heather Ridge, First Addition, platted and recorded January 21, 1971, in the book of Plats, Volume 14, Page 35, Linn County Records, in Linn County, Oregon

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF REVIEWING THE 1ST DRAFT OF THE 2024-2029 STRATEGIC PLAN

STAFF REPORT:

Exhibit A: Redlined Strategic Plan

ACTION: TBD

THIS AGENDA BILL IS DESTINED FOR: Work Session Agenda – February 27, 2024

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	N/A	N/A

STAFF RECOMMENDATION:

Staff recommends Council review the suggested changes, and direct staff on whether additional changes are needed or warranted.

BACKGROUND INFORMATION:

The City Council is asked to review the Strategic Plan on an annual basis, in order to make sure that goals are in-line with our values and citizens expectations of the City. Staff will review and discuss the changes that are suggested at this time.

Council should review and determine if these objectives and actions are in-line with their expectations; they are encouraged to suggest actions and objectives that they'd prefer to see in place. Please review and plan to update priorities for the next fiscal year, at the work session in March.

REVIEW AND APPROVAL:



02.21.24

Michele Eldridge Date
City Administrator

Harrisburg Strategic Plan

FY20243 – FY20289



Prepared by City Staff
~~March-February 20234~~



City Administrator Message

Mayor and City Council,

I am pleased to present the City of Harrisburg's FY2023~~4~~ - 2028~~9~~ five-year Strategic Plan. This plan will serve as a guide to fulfill Harrisburg's mission and vision through several goals, objectives, and actions. ~~As we discussed and then adopted our five-year plans in 2022, everyone had hoped that COVID would be under more control by the end of 2022. We are happy that face masks are no longer required in medical offices!~~

We realize that starting out in 2024, that it's less likely that we will return to anything close to what was the normal in 2020, pre-pandemic period; therefore we adjust, and move onwards the best we can. -We ~~also~~ continue to hope that the State of Oregon will keep a balanced outlook that won't affect small city's as much as it has in previous years, but recognize that there are many challenges ahead.

There are four overarching themes in the plan, which bring focus to the mission and vision of the city and organize the long-term goals of the plan. The four themes of the plan are:

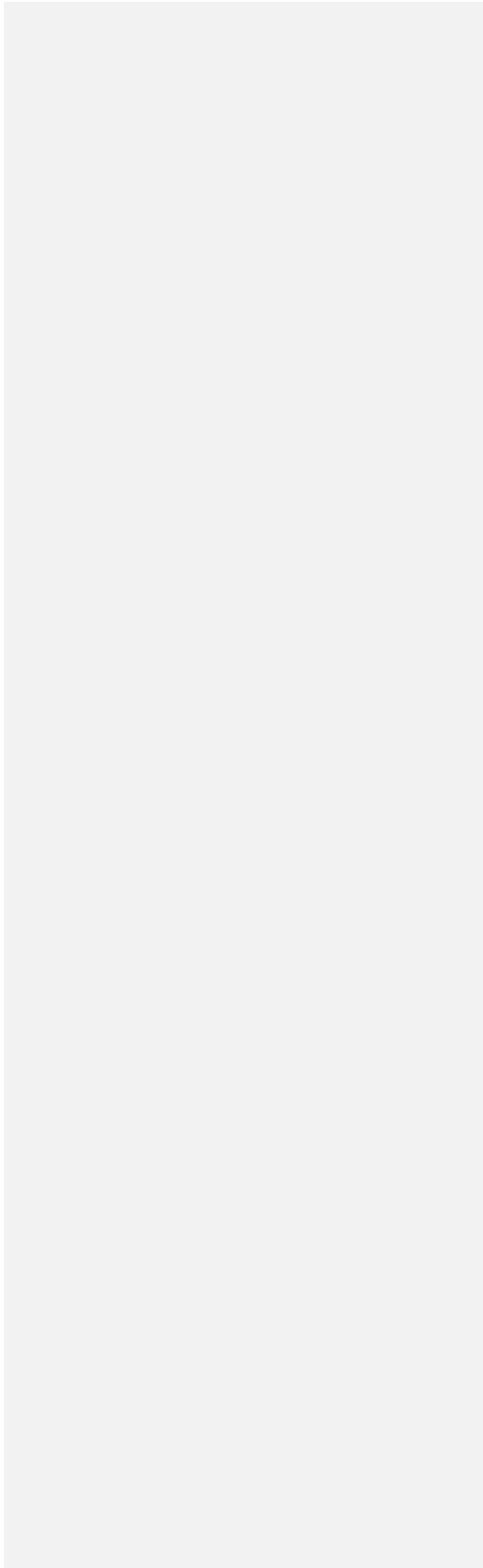
1. Great Neighborhoods
2. Public Safety
3. Economic Development
4. Efficient Governance

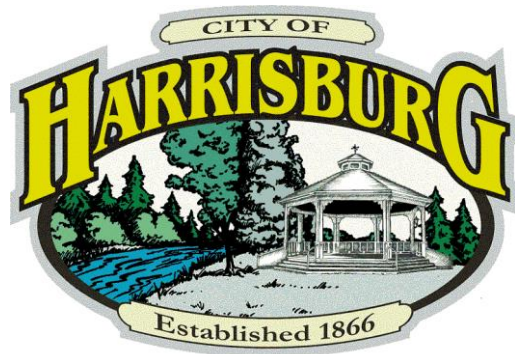
Within each theme are goals, objectives, and actions. Most of the goals are intended to last for many years and should only change with shifting community values or new city opportunities or needs. The objectives and actions, however, are dynamic and should be modified to ensure the goals, vision, and mission of the city are being met.

The Strategic Plan fulfills the desires of the Mayor and City Council to be proactive and to plan ahead. It is intended to enhance the quality of life for our citizens and patrons, as well as ensuring the city organization is run with efficiency and effectiveness.

A special thanks to the City's management team involved in the development of this plan. Staff's contributions and expertise are vital. A good Strategic Plan depends on staff, as well as elected officials in both its formation and execution. Ultimately, of course, this plan belongs to the City Council. Their contributions and input are fundamental. It is hoped that the City Council members will frequently review this plan and team together with staff and the public to achieve the vision and mission it embraces.

Michele Eldridge
City Administrator





OUR MISSION

Providing the highest quality public services for a better hometown Harrisburg.

OUR VISION

A vibrant and charming community that has a high quality of life, great neighborhoods, balanced economic growth, and quality public services.

OUR VALUES

The City of Harrisburg’s Strategic Plan is governed by three key elements: our mission, vision, and values. Our Mission Statement reflects the character of our community and is based on the principles of service and commitment. Our Vision Statement honors our history and looks to a promising future to which this Strategic Plan is directed. Our mission and vision are built on the foundation of the following core values, by which our elected officials, employees and volunteers are expected to follow.

Transparent, Open, and Honest Government – This value reflects our most important responsibility to our citizens and customers. Our competence is measured and, in fact, reinforced through active engagement of those we serve. We maintain an organizational reputation for openness, honesty, and integrity.

Public Service – We are public servants. We proactively find solutions to the community’s needs. We are accessible, responsive, respectful, consistent, and understanding. We provide assistance beyond our customers’ expectations.

Fiscal Responsibility – Proper use of public resources is a trust which we honor and protect. In our management of this trust, we must avoid even the appearance of impropriety. In our management of public funds, we constantly strive for the greatest possible efficiency and effectiveness.

Personal Honesty and Integrity – Each of us demonstrates the highest standards of personal integrity and honesty in our public activities to inspire confidence and trust in our government.

Excellence – Excellence is shown by being creative, professional, innovative, showing initiative, and being committed to our community. In this pursuit, we support continuing education and training for everyone in the organization.

Teamwork – We are a team that supports each other and the community, and we emphasize a high level of trust. We embrace a spirit of teamwork, empowerment, cooperation, collaboration, and community. We operate under the Together Everyone Accomplishes More (T.E.A.M.) concept.

Diverse and Humane Organization – We are an organization that honors diversity and protects individual rights. Open communication, respect for others, compassion, and a sense of humor are essential tools in our organization. We value the cultural and social diversity that is reflected in our community, and we welcome the changes and new perspectives that this diversity brings to us.

Strategic Plan Themes

The Strategic Plan has four main themes that reflect our Mission and Vision Statements: Great Neighborhoods, Public Safety, Economic Development, and Efficient Governance. Specific goals, objectives, and actions related to these four themes will allow the city to achieve its mission and follow the vision of the community.

Each theme includes the City's primary goals under that theme for the foreseeable future. The goals should remain constant over time and only be revised to reflect significant community changes or unanticipated events. A list of measurable objectives with benchmarks helps us track progress towards the goals. Objectives are generally identified to cover the five-year strategic planning period from the date they are adopted. Action items are the steps needed to meet the objective. Many more strategies and action items will be developed throughout the organization to align the entire organization with the goals and objectives identified in this plan.

This Plan is intended as a work in progress. While the mission, vision, values, and goals should remain constant, the objectives and action items will need periodic review and adjustment. We will track progress through regular reporting on the measures, and they will be incorporated into organization and community publications. The annual Budget and Capital Improvement Program will serve as reporting and implementing policy documents, that bear close relationships with the Strategic Plan. The Comprehensive Plan, Transportation System Plan (in progress), Water Master Plan, Parks Master Plan, and in the future, the Wastewater Master Plan, and Storm Drainage Plan, plus, - and Parks Master Plan, and related planning documents that also support the Strategic Plan.

The Plan, although adopted near the beginning of the calendar year, depends on the Fiscal Year for its annual progress or implementation. For example, a plan objective identified to be accomplished in 2022 means Fiscal Year 2022-23. (July 1, 2022 – June 30, 2023) The timing of the adoption of the plan allows the City Council to have a mid-year check on how the prior year's plan objectives are progressing and assists City staff with preparing the budget to assist with the Council's priorities adopted in the Plan.

Council Priorities

The City Council previously identified its priority objectives and actions for Fiscal Year 2022-2023 from out of the strategic plan. The following table lists the priorities and updates as the date of this plan update.

Objective/Action #	Description
#3	Create & Advocate for a Wide Range of Housing Opportunities while Preserving and Improving Existing Affordable Housing.
#5	Develop, Maintain and Improve Total City Park Land Inventory;
#7	Make Regular and Substantive Improvements to City streets.
#9	Bring Community Awareness to Crime Issues in our City and Work to Create Solutions to Reduce and Prevent Crime
#10	Design, Build, and Operate a Conventional Water Treatment Plant
#13	Enhance Outreach to Existing Businesses; Work with Regional Partnerships to Promote Harrisburg Businesses and Economic Development
#20	Update Capital Improvement Program (CIP) and Verify SDC's and other Fee Structures are Still Competitive

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I. Great Neighborhoods

Goals:

- **Goal 1:** Develop and maintain diverse neighborhoods where citizens will take pride in where they live. Create affordable and/or low-income housing opportunities while preserving and improving existing affordable housing.
- **Goal 2:** Provide diverse recreational, cultural, and educational opportunities for our citizens and visitors.
- **Goal 3:** Provide a functional transportation system that supports all modes of transportation.

Great Neighborhood Objectives:

Goal 1: Develop and maintain diverse neighborhoods where citizens will take pride in where they live. Create affordable and/or low-income housing opportunities while preserving and improving existing affordable housing.

Objective 1: Review and update the Harrisburg Zoning and Subdivision Ordinances, as needed to assure the ordinances reflect changing community conditions, as well as provide greater flexibility in order to facilitate and promote a variety of development opportunities including a wide choice of types of housing, as well as commercial and industrial development



Arrow Leaf Park

Actions: Review and update the ordinance biennially starting in ~~2025~~2026.

Objective 2: Initiate water conservation measures and best-practices community education programs. This project will regain its importance as the Pandemic fades, but major Street and Water Projects will control the pace of outreach. [Public Works]

Actions: Present annually water conservation presentations to the public at various venues such as the Harrisburg Schools, Senior Center, Library, or HART Center. Inform the community on the importance of conservation methods with our newsletter, social media and our website. Provide homeowner community education classes on increasing irrigation efficiency, low flow fixtures, proper watering techniques, and landscape management to further reduce their monthly water bills.

Objective 3: Create and advocate for a wide range of housing opportunities while preserving and improving existing affordable housing.

Actions: Work with contractors and developers to allow for flexibility, and to expedite processes wherever possible. Start marketing our developable residential properties when the water system is closer to completion, with direct mailing to builders' associations, and contractors who are located in our regional area.

Commented [ME1]: The City has been updating and analyzing the new development code as we start applying it to land use requests. Therefore, it's better to start two years from now in reviewing it all again.

I. Great Neighborhoods

	Measure	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
1	Biennial Review of Zoning/Subdivision Ordinances		X	X	X	X	X
2	Initiate water conservation practices and public education	X	X	X	X	X	X
3a	Work with contractors and developers to allow for flexibility, and to expedite processes wherever possible.	X	Direct Mail X	Direct Mail X	X	X	X
3b	Start marketing our developable residential properties when the water system is closer to completion, with direct mailing to builders' associations, and contractors who are located in our regional area.	X	1 st Draft	Annual Marketing	Annual Marketing	Annual Marketing	Annual Marketing

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Goal 2: Provide diverse recreational, cultural, and educational opportunities for our citizens and visitors.



Cultural Diversity Day
Library Sponsored

Objective 4: Promote and encourage more patron use of the Library. [Library]

Actions: Continue to Re-establish Library Programs and seek new funding as needed.

Objective 5: Develop, maintain, and improve total City park land inventory. [City Administrator]

Actions: Apply for grants to assist in developing existing and future parklands. Develop and update our existing parks as defined in the Parks Master Plan, making them more accessible and relevant to citizens. Focus on low-cost development projects for Eagle Park, especially those that are grassroots, while also seeking larger funds for future phases.

	Measure	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
4	New Library Programs	4	1	1	1	1	1
5.a	Apply for and acquire grants to develop existing and future parklands.	OPRD		OPRD		OPRD	
5.b	Develop and Update Existing Parks, making them more accessible as per the Parks Master Plan	25%	25%	25%	25%	As Needed 25%	As Needed
5.c	Update & create low-cost updates to Eagle Park and Continue to work with partners to develop each phase.	Trail & Dog Park	Trails & Field	Boat Docks & Continued Trail Project	Update	Update	Update

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I. Great Neighborhoods

Goal 3: Provide a functional transportation system that supports all modes of transportation.

Objective 6: Review and update the Transportation System Plan (TSP), and Transportation SDC's. [Public Works, City Administrator]

Actions: Work with consultant provided through and by ODOT/TGM Grant to complete a new Transportation System Plan (TSP). Complete a prioritized project list of needed transportation improvements that address the UGB expansion and other changing conditions, while updating the Transportation SDC's



4th Street Railroad Project

Objective 7: Make regular and substantive improvements to City Streets.

Actions: Repair/Upgrade City Streets to at least a 'C' Standard. Design and construct a long-term rail/roadway solution with the railroad. Determine how to fund this project.

Actions: Plan and schedule future town halls and outreach to inform citizens about how the 4th St. Rail/Street Improvement Project will impact the homes abutting the BNSF tracks.

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Objective 8: Apply for SRTS Grant to Improve the west side of N. 9th St. with curbs, gutters, and sidewalks from Smith St. to Diamond Hill Rd.

Actions: Apply for SRTS Grant until successful.



9th St. @ Burton, and nearby- 9th & Territorial St. - SRTS Project

I. Great Neighborhoods

	Measure	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
6.a	Work with Consultant on a new Transportation System Plan.	Finish TSP	Begin Project Complete	N/A	N/A	N/A	N/A
6.b	Complete a prioritized project list of needed transportation improvements that address the UGB Expansion and other changing conditions; and update Transportation SDC's.	(Contingent on 6.a.)	Update SDC's	Ongoing	N/A	N/A	N/A
7.a	Repair/Upgrade City Streets to at least a 'C' standard; IAW Cities "Street Assessment Report 2016".	X	X	X	X	X	X
7.b	Design and Construct a long-term rail/roadway solution with BNSF	Seek Grants if necessary	Seek Grants if necessary	Project Near Completion	Project Complete	N/A	N/A
7.c	<u>Plan and schedule future town halls and outreach to inform citizens about how the 4th St. Rail/Street Improvement Project will impact the homes abutting the BNSF tracks.</u>		Fall 2024 – early 2025	As Needed	Project Complete	N/A	N/A
8	Apply for SRTS Grant until successful	Apply	Apply	Apply	Apply	Apply	Apply

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II. Public Safety

Goals:

- **Goal 1:** Ensure public safety by protecting people and property.
- **Goal 2:** Provide safe and reliable drinking water, sewage disposal and drainage systems.

Public Safety Objectives:

Goal 1: Ensure public safety by protecting people and property.

Objective 9: Bring community awareness to crime issues in our City and work to create solutions to reduce and prevent crime. [City Administrator]

Actions: Hold community crime prevention forums as community issues dictate; Establish and strengthen neighborhood watch groups and neighborhood watch patrol. Continue to monitor the statistical crime reporting database and provide quarterly updates to the City Council and the public on progress in reducing crime. Work on improving/enhancing relations and accessibility to law enforcement agencies and programs. Continue to hold community events such as National Night Out on an annual basis.

	Measure	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
9.a	Schedule Community Crime Prevention Forums when needed; Encourage citizens to do create new Neighborhood Watch programs.	4	42	24	42	42	2
9.b	Work on Improving/Enhancing Communication, Relations & Accessibility to Law Enforcement Agencies & Programs, Schedule National Night Out on an annual basis	Update Program	x	Update Program	x	Update Program	x

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Goal 2: Provide safe and reliable drinking water, sewage disposal and drainage systems.

Objective 10: Design, build, and operate a conventional Water Treatment Plant. [City Administrator/Finance/Deputy Recorder, Public Works]

Actions: Detailed engineering plans to be updated. Rebid Project and determine additional funding. Over 9,450 feet of waterline have been replaced by the end of 2023.



City crew repairing sewer system

Objective 11: Provide second sanitary sewer crossing beneath the railroad tracks, and add slipline to existing sewer line under the RR Tracks, businesses, and N. 3rd St. [Public Works]

II. Public Safety

Actions: Design and construct a second sanitary sewer crossing and add slipline to the existing sewer line located under the RR Tracks, through businesses, and N. 3rd St. to the main lift station.

Objective 12: Design and Replace the main sewer pressure line from City's Main Lift Station to WW Treatment Facility.

Actions: Design and replace the main sewer pressure line from City's Main Lift Station to WW Treatment Facility.

Objective 13: Add a 'greenway' for pedestrians and bikes on 1st St adjacent to Riverfront Park, by creating a one-way route on 1st St.

Actions: Research greenway addition, establish meeting with citizens/landlords to discuss creating a one-way route on S. 1st St.

	Measure	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
10	Re-bid/Construct and Operate Water Treatment Facilities	Rebid	40%	Complete	N/A	N/A	N/A
11.a	Finish construction of a temporary bypass to complete the secondary sanitary sewer line	Complete	N/A Complete	N/A	N/A	N/A	N/A
11.b	Add Slipline to Existing Sewer Line under the RR Tracks, businesses, and N. 3 rd St.	20%	30%	50%	10% Complete	N/A Complete	N/A
12	Design and replace the existing sewer pressure line from City's Main Lift Station to WW Treatment Facility.	40%	10%	10%	10%	10%	10%
13	<u>Research adding a Greenway for pedestrian uses on S. 1st St.; set date and publicize meeting for discussion with citizens</u>		50%	50%	Complete	N/A	N

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III. Economic Development

Goals:

Goal 1: Create an encouraging business environment by providing business resources, addressing regulatory barriers, and utilizing regional partnerships such as Oregon R.A.I.N., the Tri-County Chamber of Commerce, the Main Street Program and the Rural Economic Alliance. (REAL).

Goal 2: Continue to promote the Harrisburg Redevelopment Agency by advocating for the program and completing projects that can facilitate development opportunities.

Goal 3: Collaborate with Harrisburg businesses, focusing on business retention, expansion, promotion, start-ups, and entrepreneurship. Work actively to promote the business core, and attract new businesses to Harrisburg

Economic Development Objectives:

Goal 1: Create an encouraging business environment by providing business resources, addressing regulatory barriers, and utilizing regional partnerships, such as Oregon R.A.I.N., the Tri-County Chamber of Commerce, the Main Street Program, and the Rural Economic Alliance.



Objective 134: Enhance Outreach to existing businesses. Work with regional partnerships to promote Harrisburg businesses and economic development. [City Administrator, City Recorder/Municipal Court Clerk]

Actions: Coordinate with Biz Oregon, the Tri-County Chamber of Commerce, OCWCOG, ~~RAIN~~ REAL, OEDA and others to reduce development impediments and attract new, desired development. Develop marketing program and review/update as needed. [City Administrator]

Actions: Using Main Street Resources at the Exploring Downtown level, continue to build stronger relationships with local businesses, establishing a Strategic Plan to develop innovative programs and promotions and attract new businesses.

	Measure	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
134.a	Coordinate closely with Biz Oregon, OCWCOG, OEDA, AMEDEC, REAL and other economic development groups to reduce development impediments and attract new, desired development	x	x	x	x	x	x
134.b	Develop marketing program and review/update as needed	Establish		Update		Update	
134.c	Strengthen Main Street Program by holding Quarterly Meetings, Establishing a Strategic Plan Workshop and Developing Innovative Programs and Promotions to attract new customers.	Establish Strategic Plan Workshop Qtrly Meetings & Develop Programs	Develop Promotions Programs &	Increase Meetings	Update	Update	Update as needed

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III. Economic Development

Goal 2: Continue to promote the Harrisburg Redevelopment Agency by advocating for the program and completing projects that can facilitate development opportunities.

Objective 145: Utilize Urban Renewal dollars to maximize the total investment and redevelopment efforts in Harrisburg’s downtown. Continue to increase the assessed value of the Harrisburg redevelopment area by making strategic public investments to spur private investments. [City Administrator, City Recorder/Municipal Court Clerk, Finance Officer/Deputy City Recorder]

Actions: Continue to promote/provide HRA Property Improvement (Grant) program for redevelopment of downtown buildings. Advocate for the URD program to outside taxing districts. Incorporate funds from ARPA to catalyze Community & Economic Development in the historical downtown and commercial corridor. Actively work to remove blighted structures from traditional downtown area.

Actions: Review Next Steps, including possible new Community Center/Library next to City Hall.

Commented [ME2]: This includes the old Quonset Hut on the north side of Smith St., adjacent to one of the few vacant commercial properties in the traditional downtown core.

Objective 156: Continue to Preserve Willamette River Water Rights and utilize for possible Economic Development Opportunities. (City Administrator, Public Works)

Actions: Review in the future to verify requirements in order to utilize and preserve our water rights.

	Measure	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
145.a.	Advocate the URD program to outside taxing districts through marketing materials	X	X	X	X	X	X
145.b.	Incorporate funds from ARPA to catalyze Community & Economic Development in the historical downtown and commercial corridor	\$ Remaining	\$ Remaining				
145.c.	Review Next Steps, including possible new Community Center/Library next to City Hall	Complete Amendment #6	Review Next Steps	Conceptual Design	Seek Grants/Funding		
156.	Continue to Preserve Willamette River Water Rights and utilize for possible Economic Development opportunities.			Review & Discuss Requirements	Implementation		

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Goal 3: Collaborate with Harrisburg businesses, focusing on business retention, expansion, promotion, start-ups, and entrepreneurship. Work actively to promote the business core, and attract new businesses to Harrisburg

Objective 167: Establish networking meetings with Harrisburg Businesses on a quarterly basis. Actively meet and collaborate with businesses to evaluate what business owners need from the City to improve/enhance their business.

Action: Meet with RAIN and the Tri-County Chamber of Commerce to establish networking sessions, in Harrisburg on a quarterly basis. Send annual survey, and actively collaborate with area businesses.

III. Economic Development

Objective 178: Establish resources on the City Website and in City Hall for businesses.

Action: Include links on the City's website to resources from RAIN and REAL andto promote entrepreneurship. Market Harrisburg Businesses through social media, website, and bi-annual newsletters and other promotional materials.

Action: Develop a Business Resources Webpage & new Business Packets

	Measure	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
167	Meet with RAIN & Chamber of Commerce to Establish Networking Sessions in Harrisburg on a Quarterly Basis	Quarterly	Quarterly	Quarterly	Quarterly	Quarterly	Quarterly
178. a	Send Annual Survey, and Contact Businesses on an annual basis to Actively Collaborate on measures to evaluate business needs	x	x	x	x	x	x
178. b	Develop Business Resources Webpage, & New Business Packets	Establish		Update		Update	

IV. Efficient Governance

Goals:

Goal 1: Effectively and efficiently provide the services that Harrisburg’s citizens need, want, and are willing to support.

Goal 2: Maintain a qualified, effective, and happy workforce.

Efficient Governance Objectives:

Goal 1: Effectively and efficiently provide the services that Harrisburg’s citizens need, want, and are willing to support.

Objective 189: Ensure transparent financial reporting and budgeting to the community. Maintain annual audit results establishing conformance to requirements and generally accepted accounting principles. [Finance Officer/Deputy City Recorder]



Harrisburg City Hall

Actions: Continue to publish annual budget and audit results on the City’s website. Achieve annual audit with no reportable findings of non-compliance. Investigate software options that could provide greater transparency and access to city information and data.

Objective 4920: Investigate and implement new technologies and workplace practices that save time and resources. [All Departments]

Actions: Implement technology and workplace practices that continue to reduce costs.

Objective 2021: Update Capital Improvement Program, and Verify SDC’s and other Fee Structures are still competitive

	Measure	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
189.	Reportable audit findings of noncompliance, increase transparency in operations	None	None	None	None	None	None
4920.	Continue to reduce service delivery costs, and improve effectiveness of current services	Maintain	Maintain	Maintain	Maintain	Maintain	Maintain
2021.	Update Capital Improvement Program and Verify SDC’s and other Fee Structures are still competitive in our regional area	Review SDC’s & Fees		Review SDC’s & Fees		Review CIP/SDC’s & Fees	

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Goal 2: Maintain a qualified, effective, and happy workforce.

Objective 242: Maintain staff that is well-trained, certified, and given opportunities for growth inside the City organization. [All Departments]

A

IV. Efficient Governance

Actions: Employees and supervisors are encouraged to find relevant training opportunities to ensure employees are qualified for assigned work tasks. Where appropriate, supervisors shall cross-train employees. Budgeted funds for training shall be reviewed to assure necessary training is accomplished.

Objective 223: Perform Compensation Analysis to keep wages consistent for comparably sized or regional Cities to better retain employees. [City Recorder/Municipal Court Clerk]

Actions: Staff will perform Compensation Analysis on every three-year schedule. Determine a cost-of-living figure to apply to wages in years without a compensation analysis.

	Measure	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
242.	Maintain certifications for employees	20	20	20	20	20	20
223.a	RFP/IGA with an agency for Compensation/Wage Analysis Services	100% for FY 24/25	n/a	n/a	100% for FY 27/28	n/a	n/a
223.b	Determine a cost-of-living figure to apply to wages in years without a compensation analysis		Apply New Wage/Scale	Configure COLI	Configure COLI	Configure COLI Apply New Wage/Scale	Configure COLI

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Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF AUTHORIZING THE CITY ADMINISTRATOR TO SIGN THE PROFESSIONAL SERVICES AGREEMENT WITH DELAPOER KIDD P.C.

STAFF REPORT:

Exhibit A: Proposed Contract

ACTION: MOTION TO AUTHORIZE THE CITY ADMINISTRATOR TO SIGN THE PROFESSIONAL SERVICES AGREEMENT WITH DELAPOER KIDD P.C.

THIS AGENDA BILL IS DESTINED FOR: Work Session – February 27, 2024

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
N/A	Yes	General Fund

STAFF RECOMMENDATION:

Staff recommends that City Council authorize her to sign the agreement with Delapoer Kidd P.C.

BACKGROUND INFORMATION:

After being informed of the retirement of Jim Brewer and David Coulombe, the City started the process of finding a new City Attorney. The process was started in winter. Following the Request for Proposal Services Schedule, potential attorneys were interviewed at the meeting held on February 1, 2024. The result was a unanimous approval to hire Sean Kidd as the new City Attorney. The City of Harrisburg made an offer to the firm of Delapoer Kidd P.C. to be the new City Attorney, which was accepted.

As noted previously, the City is paying Brewer & Coulombe, PC at rates of \$175 per hour, \$225 for special services, with the legal assistant rate at \$75 per hour. The contract with our new City Attorney is paid at \$210 an hour. The current budget for City Attorney is \$20,000, and through the previous week, the City had only expended \$3,738 for City Business Attorney Fees. (Court Related Attorney Fees are budgeted at \$10,000, but the City has already paid out \$7,331 this year.) We are expecting a higher bill for February City Attorney services, as Jim Brewer was working with BNSF, and we had David Coulombe at the last City Council meeting.

The agreement is standard; and very simple compared to other agreements the City is used to seeing. It is very similar to the one that spelled out services for Brewer

Coulombe. Staff has added a section, shown in red, which has been agreed to by the new City Attorney. It allows us to adjust compensation levels; that includes the ability for the City to adjust the fees and consider a municipal court retainer compensation schedule if municipal court should start needing additional City Prosecutor time. Attachment A is a simple list of the standard types of requests that the City might be asking the City Attorney to do while working for the City of Harrisburg.

The new City Attorney already participated in the last BNSF/PNWR zoom meetings and is ready to take over that function from Jim Brewer. Sean Kidd is in the process of obtaining the Municipal Court database and files from Catherine Pratt. He will also take possession of the cases and files that are currently at the Law offices of Brewer & Coulombe, once the City releases the authority for him to take possession of those. Both Jim and David have indicated that they will be available until the end of March, and are willing to keep the door open to Sean if he has questions in relation to BNSF, and other legal matters if necessary.

REVIEW AND APPROVAL:



02.21.24

Michele Eldridge Date
City Administrator

CITY ATTORNEY PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, is made and entered into by and between the City of Harrisburg, a municipal corporation of the State of Oregon, hereinafter referred to as "City", and Delapoer Kidd, P.C., hereinafter referred to as "Delapoer Kidd" or "City Attorney" depending on the context and is effective March 1, 2024.

THE PARTIES AGREE AS FOLLOWS:

1. **Duties:** The City hereby contracts with Delapoer Kidd to serve as the City Attorney, for the City, to perform the functions and duties specified in said job description (Attachment A) and outlined in this Agreement and shall perform such other duties and functions for the City, from time to time, if mutually agreed upon by both parties.
2. **Term:** This agreement shall continue in effect until terminated by either party with written notice of such intent to terminate provided to the other party at least 90 days prior to such termination.
3. **Independent Contractor:** Delapoer Kidd is, for all purposes arising out of this Contract, an independent contractor, and neither Delapoer Kidd nor its employees shall be deemed employees of the City. City Attorney shall complete the requirements of this Contract according to his own means and methods of work, which shall be in the exclusive charge and control of Delapoer Kidd and which shall not be subject to control or supervision by the City, except as specified herein.
4. **Compensation:** Delapoer Kidd shall be paid the sum \$210 per hour paid monthly as compensation for services to be performed pursuant to this Agreement and as outlined in Attachment A. Payment shall be made pursuant to the City's usual practices for the payments of accounts payable.
 - (a) Delapoer Kidd will have the ability to adjust the compensation levels as normal for their profession, within the scope and limitations of a municipal budget. Any compensation changes shall be added as an addendum to this agreement.
 - (b) City will have the ability to negotiate further with Delapoer Kidd in relation to a municipal court retainer compensation schedule in the future, if municipal court business shall increase to levels that warrant a change.
5. **Support Staff:** Delapoer Kidd agrees that it has secured or will secure at its own expense,

all persons, employees, and equipment required to perform the services required under this Contract.

6. **General Provisions:** This contract shall constitute the entire agreement between the parties and supersede any previous agreements or understandings. If any provisions or a portion thereof contained in the contract is held to be unconstitutional, invalid or unenforceable, the remainder of this contract, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect. No other benefits, consideration or compensation of any kind shall be due from the City to Delapoer Kidd or any of his staff other than as set forth herein.

7. **Effective Date:** This agreement shall be effective the first day of March, 2024.

CITY OF HARRISBURG

DELAPOER KIDD, P.C.

Michele Eldridge, City Administrator

M. Sean Kidd, Owner

Attachment A

1. Attending all regularly scheduled City Council meetings as requested.
2. Attending Planning Commission meetings as requested.
3. Attending all City Council Work sessions, department head meetings, committee meetings, and other meetings as requested by the City Administrator, the Mayor, or their designee, when the City Administrator or Mayor determines that items under consideration warrant attorney input concerning City business.
4. Providing general legal advice on municipal matters to the Mayor, City Council, City Administrator and/or designated department heads.
5. Preparing and/or reviewing ordinances, resolutions, contracts, and other documents as requested by the City Administrator or her or his designee or City Council.
6. Preparing written legal opinions at the request of the City Administrator or her or his designee.
7. Training of non-legal personnel in legal matters and risk management to reduce legal expenses or to avoid litigation, as requested by the City Administrator or her or his designee.
8. Charging and prosecuting all matters before the Harrisburg Municipal Court.
9. Advising department personnel on purchasing procedures and public contracting.
10. Reviewing newly enacted laws, administrative rules, and case law as requested and providing advice to department personnel for appropriate compliance measures.
11. Advising and assisting the City in all tort claims notices, including tendering such claims to the City's insurance carrier and monitoring the activities of

all outside counsel retained on behalf of the City, if requested by the City.

12. Preparing a monthly statement of services performed and providing written updates regarding the status of ongoing matters if requested.

13. Advising the City Administrator or Department Heads with respect to general employment law. However, to the extent the City Attorney recommends that special expertise is needed, the City shall seek the advice of an attorney specializing in the area of employment law.

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

**THE MATTER OF APPROVING A BONUS FOR A CITY EMPLOYEE
STAFF REPORT:**

Exhibit A: Email from Councilor Charlotte Thomas

ACTION: TBD - MOTION TO APPROVE THE BONUS FOR CHUCK SCHOLZ FOR HIS SERVICE TO THE CITY DURING THIS, AND THE LAST FISCAL YEAR

THIS AGENDA BILL IS DESTINED FOR: Work Session – February 27, 2024

BUDGET IMPACT		
COST	BUDGETED?	SOURCE OF FUNDS
\$5,000	Yes	\$2,500 Water Fund Personnel Services \$2,500 Sewer Fund Personnel Services

STAFF RECOMMENDATION:
Staff recommends the City Council discuss, and if applicable, approve the bonus for Chuck Scholz

BACKGROUND INFORMATION:

At the last City Council meeting, during the discussion in relation to cost of living increases, Councilor Charlotte Thoms asked if the City Council would consider a bonus for Public Works Employee Chuck Scholz. She based the request on the exemplary service he has provided to the City over the last year or two. Those include the following, as expressed in the Email shown in **Exhibit A**:

- Work on the TMDL Report for the City of Harrisburg, as well as providing assistance to another organization as they also worked towards providing their TMDL Report to the DEQ.
- Continued service on the Linn Emergency Planning Committee
- Countless volunteer hours to help City Events like the Harvest Festival, and 4th of July be successful.
- His work on the successful \$250,000 SCA grant for the work on 6th St.
- Working with the Consultants to get the 3rd bid started for the City Water Bond Project.
- Working to protect City interests on the BNSF Franchise, and the 4th Street/Rail Improvement Project.
- Continued work on the updates to the Transportation System Plan.

- Working to obtain and update DPSST certification as the Sergeant of Arms for the City of Harrisburg.
- His general overall willingness to do whatever it takes, and to do it well.

Staff would like to add the Water Rights Approval to this list, as Chuck has spent quite a few hours trying to move this forward after errors were made by other engineering staff. Chuck has also been instrumental in the City’s efforts towards obtaining a better aesthetic quality water product, until COVID and the resultant fall in the economy brought the process to a screeching halt. He is known as one of the regional experts in this area in relation to all public works issues.

Policy No. 110, Pay Administration states that *the City Council shall have the authority to award a one-time bonus to an employee for a contribution to the City that is beyond the normal scope of the employee’s duties, including but not limited to an award for a suggestion or act that results in increased efficiency or cost savings.* Chuck has previously received a bonus for his work on the Hazmat Exercise in 2022, and for his outstanding service on the Linn Emergency Planning Committee.

The Finance Officer has verified that the water and sewer funds do have enough cushion to award the bonus in the 2023-2024 fiscal year if the City Council should decide to award Chuck a bonus at this time.

REVIEW AND APPROVAL:



02.21.24

Michele Eldridge Date
City Administrator

From: [Charlotte Thomas](#)
To: [Michele Eldridge](#)
Subject: Chuck Schultz bonus request
Date: Friday, February 16, 2024 9:21:28 PM

Michele,

I would like to formally request that the City Council approve a \$5,000 bonus from the 2023-24 budget for Chuck Schultz for the following reasons.

- His work on the TMDL for Harrisburg and for helping another organization create successful TMDL plans.
- Service on the Linn Emergency Planning committee.
- Countless volunteer hours to help city events like July 4th and the Harvest Festival be successful.
- His work on the \$250k SCA grant.
- Working with consultants to get the 3rd bid started for the city water bond project.
- Working with BNSF to help move the franchise agreement forward.
- His work on TSP.
- Working to receive his firearms qualifications to protect City Council meetings.
- His general overall willingness to do it all.

For these and many other reasons I believe we should approve a \$5,000 bonus for Chuck Schultz.

Sincerely,

Charlotte Thomas

Get [Outlook for Android](#)

Agenda Bill
Harrisburg City Council
Harrisburg, Oregon

THE MATTER OF APPROVING THE CONSENT LIST

STAFF REPORT:

- Exhibit A: City Council Minutes for January 9, 2024
and February 1, 2024
- Exhibit B: Payment Approval Report for January 2024
- Exhibit C: Library Board Minutes for January 2, 2024
- Exhibit D: Municipal Court Collections Report January 2024
- Exhibit E: Municipal Court Citation Report January 2024

ACTION: MOTION TO APPROVE THE CONSENT LIST

A motion to approve the consent list will approve the following:

- 1. Minutes from the January 9, 2024 and February 1, 2024 City Council Meeting**
- 2. The Payment Approval Report for January 2024**

THIS AGENDA BILL IS DESTINED FOR: Consent Agenda –February 27, 2024

STAFF RECOMMENDATION:

Staff recommends the City Council approve the consent list.

Building Permits:

January 2024:	Submitted: 13
	Issued: 13
New Homes:	0

Residential Valuation: \$0.00
Commercial Valuation: \$0.00
2024 YTD Valuation: \$0.00

Please note valuation is not added to the City's property tax base until the fall period following when the permit is finalized. As such, the typical timeframe for most construction to show up on our tax base is the following year in November. The valuation figure includes new home values, the value of commercial or industrial construction, and the value of extensive remodels.

Business Licenses Issued:

- There were no new business licenses issued in the month of January 2024

Harrisburg Municipal Court:

- Collection Report (**EXHIBIT D**) for the month of January 2024 is \$5,599.16 which includes \$2,378.93 from collections.
- There were 36 citations issued in the month of January 2024 for a total of 45 offenses (**EXHIBIT E**). Citations included nine charges for Failure to Appear, three misdemeanor charges including DUII, DWS Misdemeanor and Reckless Driving.

Committee Minutes: *Please note all committee/board minutes are approved by the individual committee, and not by the City Council consent agenda approval.*

Harrisburg and HRA Budget Committee Chairperson: Randy Klemm

The Harrisburg and HRA Budget Committee did not meet in the month of January.
Next Scheduled Meeting: May 13, 2024

Library Board: Chairperson: Currently Vacant

The Library Board last met on January 2, 2024. Those minutes are attached.
Next Scheduled Meeting: March 5, 2024

Personnel Committee: Chairperson; Kimberly Downey

The Personnel Committee met on February 6, 2024. Those minutes are not yet available.
Next Scheduled Meeting: TBD

Planning Commission: Chairperson; Todd Culver

The Planning Commission met on January 17, 2024. Those minutes are not yet available.
Next Scheduled Meeting: The Planning Commission met February 20, 2024

REVIEW AND APPROVAL:

Lori Ross

02/20/2024

Lori Ross
City Recorder

Date

This document is supplemented by agenda packet materials, meeting materials distributed and audio recordings of the meeting and may be reviewed upon request to the City Recorder.



City Council Business Meeting Minutes January 09, 2024

Mayor: Robert Duncan, Presiding
 Council President: Mike Caughey, Present
 Councilors Present: Kimberly Downey, Robert Boese, Randy Klemm, and Cindy Knox
 Councilors Absent: Charlotte Thomas (Excused)
 Staff Present: City Administrator Michele Eldridge, Public Works Director Chuck Scholz, Finance Officer/Deputy City Recorder Cathy Nelson and City Recorder/Municipal Court Clerk Lori Ross
 Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

Mayor Robert Duncan led the Pledge of Allegiance

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at the hour of 6:32pm

CONCERNED CITIZEN(S) IN THE AUDIENCE. All in attendance were there for items on the agenda.

THE MATTER OF INCREASING THE CURRENT SOLID WASTE FRANCHISE RATE FOR REPUBLIC SERVICES, TO REFLECT A 1% INCREASE TO CURRENT RATES, BASED ON THE RATE REFUSE INDEX, BY APPROVING RESOLUTION NO. 1286: Eldridge informed Council the details of this year's Clean-up Day have not been decided but mentioned the City was leaning on going with the \$6 fee, passed on to citizens, for the removal of junk.

- Downey asked for clarification of what this fee covers, and Eldridge stated the clean-up is free as usual for residents, and this additional fee would be for junk items not covered under the acceptable items list provided by Republic Services like furniture or mattresses.
- Caughey motioned to approve Resolution No. 1286, 'A RESOLUTION APPROVING A 1% RATE INCREASE FOR SOLID WASTE MANAGEMENT SERVICES PROVIDED BY REPUBLIC SERVICES' and was seconded by Knox.

January 09, 2024

- Downey asked for more information about the last meeting and was curious why it was brought back to Council.
- Knox stated that last year's request was significantly higher and 1% seemed reasonable.
- Caughey commented that things are getting better, however, there is still no consistency with pick up schedules.
- Klemm reminded Council that he voted against the increase because he feels families are getting hit hard with rising costs.
- Ken Larson, with Republic Services, gave a summary of last month's presentation. Larson noted that Harrisburg's rate increase is lower than Benton County including Corvallis and Monroe.
- **The motion passed by a vote of 3-2.** (Yes: Caughey, Knox and Downey. No: Klemm and Boese)

THE MATTER OF UPDATED INFORMATION IN RELATION TO CONTINUING THE WATER BOND PROJECT:

Eldridge reviewed the staff report which outlines the steps that have been taken this far for the continuation of the Water Bond Project. She noted that interest rates are down and with the City's A+ rating, we should be able to obtain a good loan rate if needed, commenting that Finance Officer Nelson has looked at the budget for next fiscal year and noted the budget can handle additional debt with a 3% rate increase for utilities.

Eldridge informed Council that due to the Engineer, who provided the original bid documents, no longer being employed, the City must have a new Engineer review and stamp. The City hopes to have it go to bid late spring and once we have that figure, the City can decide how to fund.

- Klemm asked if there were any prepayment penalties, and Nelson replied not for the first 10 years.
- Klemm also inquired if getting loans hinders our ability to obtain grants in the future. Nelson responded that it does not, with Eldridge adding that it is harder to obtain grant funds because the water is safe to drink and there are cities worse off than Harrisburg.
- Mayor Duncan asked about the interest rate and Nelson replied the rates are quarterly locked, but they could go up.
- Boese wanted to know what the timeline would be for starting the project after putting the project out to bid this spring. Scholz responded that the best-case scenario would be this summer.
- Klemm noted his disappointment with BABA (Build American, Buy American Act) funds and asked if we could sell the parts already purchased to qualify. Scholz commented the City could sell the parts, and repurchase American, but it would cost the City more in the end and the parts we've purchased are the best.
- Knox asked if going to bid again is costing the City more money and Scholz responded we are \$145,000 over what we have already paid but if we go with another firm, we would be looking at 20% of the total price of a project.

THE MATTER OF REVIEWING KEYWORDS IMPORTANT TO ADVOCACY FOR THE CITY OF HARRISBURG:

Eldridge referred to the keywords on page 10-11 of the agenda packet and asked if this was a complete list of words that represent our concerns.

- Scholz suggested adding City or Small City. Eldridge commented that the LOC Policy Committee only has three small cities participating and it's important for the smaller cities to step forward whenever they can.
- Downey and Klemm commented about the unhoused or homelessness.
- Mayor Duncan liked small rural cities instead of small cities.
- Klemm thought about farming and Boese liked parks or greenways.

January 09, 2024

- Caughey asked Eldridge if there was more information available on recreational immunity. Eldridge commented that it is still being reviewed in court.

THE MATTER OF APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN HARRISBURG SCHOOL DISTRICT AND THE CITY OF HARRISBURG: Eldridge stated the City has pledged to donate funds for the new playground and this agreement is to make certain the public can use the equipment. She noted section 2(c) was added to ensure the School District can add rule changes if needed. No further discussion or comments.

- **Caughey motioned to approve the IGA between the Harrisburg School District and the City of Harrisburg and was seconded by Downey. The motion passed unanimously by a vote of 5-0.** (Yes: Caughey, Downey, Boese, Klemm and Knox. No: None.)

THE MATTER OF REVIEWING THE TWO APPLICATION PACKETS FOR THE CITY ATTORNEY/MUNICIPAL PROSECUTION SERVICES: Eldridge informed Council the City received two proposals, one for City Prosecuting services only and one for both services. She referred to Exhibit A and B and asked Council members to submit the evaluation forms by January 17, 2024. Interviews will take place January 23rd. No further discussion or comments.

CONSENT LIST: The Consent List for December 2023 will be included in the January 23, 2024 agenda.

CITY ADMINISTRATOR VERBAL REPORT:

- Eldridge informed Council that portions of the development code will be reviewed by the Planning Commission next week and will then come to Council, January 23rd to approve the Ordinance. Changes made will assist Hayden Homes in meeting their objectives and will overall make more sense going forward.

The City Council Business Meeting recessed at the hour of 7:35pm for the HRA Board meeting.

The HRA Board meeting adjourned at the hour of 7:40pm, and City Council Business Meeting resumed at the hour of 7:41pm.

The City Council Business Meeting recessed at the hour of 7:42pm to begin the Executive Session. Reporter Edie Moro was in attendance.

THE MATTER OF HOLDING AN EXECUTIVE SESSION UNDER ORS 192.660(1)(2)(H) "TO CONSULT WITH COUNSEL CONCERNING THE LEGAL RIGHTS AND DUTIES OF A PUBLIC BODY WITH REGARD TO CURRENT LITIGATION OR LITIGATION LIKELY TO BE FILED"

The City Council exited the Executive Session and the City Council Business Meeting resumed at the hour of 7:55pm. No further discussion.

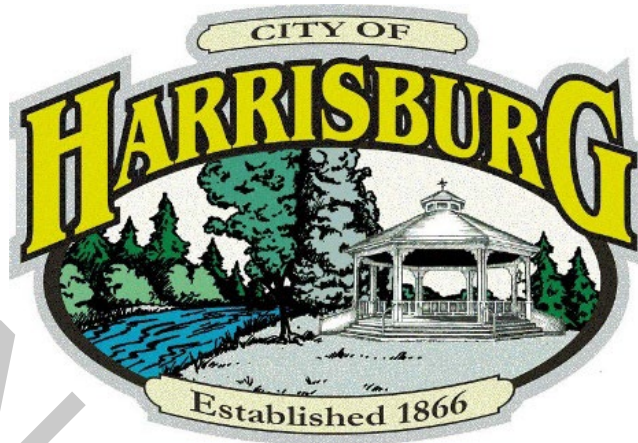
- **Downey motioned to table the Executive Session to February 13, 2024 and was seconded by Caughey. The motion passed unanimously by a vote of 5-0.** (Yes: Caughey, Downey, Klemm, Boese and Knox. No: None.)

With no further discussion, the City Council Meeting was Adjourned at the hour of 7:56pm.

Mayor

City Recorder

This document is supplemented by agenda packet materials, meeting materials distributed and audio recordings of the meeting and may be reviewed upon request to the City Recorder.



City Council Special Meeting Minutes
February 01, 2024

Mayor: Robert Duncan, Presiding
 Council President: Mike Caughey, Present
 Councilors Present: Kimberly Downey, Randy Klemm and Charlotte Thomas
 Councilors Absent: Robert Boese (Excused) and Cindy Knox (Excused)
 Staff Present: City Administrator Michele Eldridge, Finance Officer/Deputy City Recorder Cathy Nelson, and City Recorder/Municipal Court Clerk Lori Ross
 Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

CALL TO ORDER AND ROLL CALL by Mayor, Robert Duncan at the hour of 6:31pm

CONCERNED CITIZEN(S) IN THE AUDIENCE. None present

THE MATTER OF ALLOWING A CORRECTION TO THE HARRISBURG DEVELOPMENT CODE BY APPROVING ORDINANCE NO. 1002, "AN ORDINANCE CORRECTING HARRISBURG MUNICIPAL CODE TITLES 18 AND 19 AND DECLARING AN EMERGENCY BY SHORTENING THE NORMAL 30-DAY PERIOD": Eldridge reviewed the changes made to both HMC Chapter 18 and 19. Some of the highlights included:

- On page 24 of the agenda, changing gross density to net density so it matches the Comprehensive Plan.
- On page 33, allowing townhomes in R1 zones if being used as a Special Use and to be consistent with HMC 18.45.030.
- On page 35, changes were made to lot widths to provide clarity to the code and to be consistent with HB2001.
- On page 65, changes made to match standard requirements for the state.

February 01, 2024

- On page 69, HMC 18.85 states developers must meet the provisions of our Master Plans. An option was left here so the City could ask for an impact study if needed.
- Thomas inquired if the new subdivision was limited to the number of homes and Eldridge commented that it made it easier for them to meet the density requirements.
- Klemm suggested updating our website or advertising that the City is working on our Municipal Code to match our Master Plan and has made the change to reflect net acreage requirements instead of gross acreage.
 - Klemm **motioned to approve the correction of HMC Title 18 and 19 by approving Ordinance No. 1002, “AN ORDINANCE CORRECTING HARRISBURG MUNICIPAL CODE TITLES 18 AND 19 AND DECLARING AN EMERGENCY BY SHORTENING THE NORMAL 30-DAY PERIOD” and was seconded by Caughey. The motion passed unanimously by a vote of 4-0.** (Yes: Caughey, Downey, Klemm and Thomas. No: None.)

The City Council Business Meeting recessed at the hour of 6:49pm to begin the Executive Session.

THE MATTER OF INTERVIEWING ATTORNEYS TO FILL THE OPENING FOR A CITY ATTORNEY AND/OR A PROSECUTING ATTORNEY IN AN EXECUTIVE SESSION UNDER ORS 192.660(1)(2)(A) “TO CONSIDER THE EMPLOYMENT OF A PUBLIC OFFICER, EMPLOYEE, STAFF MEMBER OR INDIVIDUAL AGENT”.

The City Council exited the Executive Session at the hour of 9:15pm.

The City Council Business Meeting resumed at the hour of 9:21pm to discuss the outcome of tonight’s interviews.

- Caughey thinks Sean Kidd is qualified and has a good reputation. Caughey is comfortable with Kidd as our City Attorney but prefers to keep Catherine Pratt as the Prosecuting Attorney.
- Mayor Duncan likes having one attorney for both services but commented on how professional Pratt is in court. Mayor Duncan commented that the City is in a win-win situation with either candidate.
- Klemm agreed with Mayor Duncan but prefers Kidd offering both services.
- Thomas appreciates the good job Pratt has done for the city but agrees with Klemm.
- Mayor Duncan asked how long the commitment was going to be for and Eldridge responded typically two to three years for both services, but this can be decided later.
 - Downey **motioned to hire Sean Kidd as our City Attorney and was seconded by Caughey. The motion passed unanimously by a vote of 4-0.** (Yes: Caughey, Downey, Klemm and Thomas. No: None.)
 - Thomas **motioned to offer Sean Kidd the City Prosecuting Position with the City of Harrisburg depending upon background checks, and to enter into contract negotiations and was seconded by Klemm. The motion passed by a vote of 3-1.** (Yes: Thomas, Klemm, and Downey. No: Caughey.)

Others:

- Eldridge referred to **Addendum 1**, the February 2024 Newsletter, and the Local Business Advertisement.
- Eldridge informed Council our new employee at City Hall starts February 9th.
- Nelson informed Council the short-term fund has increased from 5% to 5.2%.

With no further business, the City Council Special Meeting adjourned at the hour of 9:55pm.

Mayor

City Recorder

UNAPPROVED

Our Town

Important February Dates

- Feb 1 Special (Rescheduled) City Council Meeting @6:30pm
- Feb 6 Personnel Committee @ 6:30pm
- Feb 10 Municipal Court @ 2:00pm
- Feb 13 City Council Business Meeting @ 6:30pm
- Feb 14 Take your sweetheart out to dinner @ a Harrisburg restaurant!
- Feb 19 Presidents Day—City Facilities are closed
- Feb 20 Planning Commission 7:00pm
- Feb 27 City Council Work Session @ 6:30pm

City Administrator's Message

It seems like January flew by so fast! The City is gearing up for another busy year. All the big events are in the planning stages and we hope that its going to be a great year, especially for our Parks! The City has applied for almost \$150,000 in Recreational Trails Program Grant Funds, and will be applying for the Safe Route to Schools Grant again this year (to improve N. 9th St. above Territorial.) In addition, we are applying for the Large Government Grant Funds Program through the Oregon Parks and Recreation Department in the near future. That large grant, if successful, will fund the future boat ramp, boat docks, playground, and playing fields. The letter writing campaign has begun!

- ◆ If you like the idea of sidewalks, curbs and gutters on the west side of N. 9th, please write a letter or email, asking the grant committee to provide us with a grant for that improvement. (It will likely be over \$1M for that improvement at this time.)
- ◆ Letters asking the board at OPRD for the large LGGP grant to be provided to the City can also be sent to the City at this time. A boat ramp, boat docks, playground, disc golf course, restrooms, and playing fields are all on that project list!
- ◆ Letters can be dropped off, or mailed to PO Box 378, Harrisburg, OR 97446, or send your email asking for grant approval to meldridge@ci.harrisburg.or.us

We are thankful that not more of the City facilities were affected by the snow and ice storm that everyone is still attempting to recover from. We are lucky to have had limited power problems, and no major damage in most of the parks. (Eagle Park is still impassable while the river is so high; we hope that only a few dozen trees were hurt.) Thank you again to Sal Fiducia, Steve Ensley, and Jeremy Larson for their hard work in keeping flooding down on January 17th. *Our PW crew rocks!*

Water Bond Project Information: The City has been working hard to come up with the additional funding we need to make up the difference between the General Obligation Water Bond funds we received, considering how much inflation, and supply shortages has increased the cost of the project itself. A new water engineer is rewriting the bid documents, which should hopefully go out in our 3rd bid attempt towards the end of March/beginning of April. The City has obtained almost \$2 million from Urban Renewal funding, and with Representative Jami Cate's help, is asking for another \$1.8 million in funding from the State of Oregon. We hope that the remaining funds are low enough for us to obtain a loan from the Oregon Special Public Works Fund. If they are fairly low, we can likely fund the project with a standard 3% rate increase. You can read more about the details by going to the City's website at <https://www.ci.harrisburg.or.us/citycouncil/page/water-system-upgrades-2024-update>.



Happy Valentines Day! Michele~

Harrisburg Public Library News

Drop by your Library to see what's New!

Game Night: Thu February 1 (FOR TEENS) 6:30pm—7:30pm in the Municipal Center. We have plenty of games for every age.

Teen Book Club: Thu February 8 @ 5pm in the Municipal Center

Crafting Club: Every Thursday @ 5pm at the Harrisburg Municipal Center. Open to everyone for any craft!

Lego Club: Every Friday from 3pm—4pm — held in the Library. All ages welcome!

Baby Story Time: Every Wed at 11am. Designed for ages 0-3yrs.

Story Time for Children: Every Friday from 10am to 11am in the Harrisburg Municipal Center.

Karaoke Club: Every Saturday at 1pm. Come sing with us!

Digital Library Consortium: A Harrisburg Library Card gets you entrance to the Library2go system. You can download your favorite e-books, and audio books through the Libby App! Call 541-995-6949 for more information.

NO DUMPING



DRAINS TO RIVER

It benefits all of us to keep waterways healthy.

Please do not dump chemicals, solvents, or oils down drains. Do not allow garbage to get into gutters, stormwater culverts, or the river. It's important to pick up and dispose of all dog waste in parks and on right-of-ways!

Always notify local law enforcement if you see someone dumping!

Residential Utility Rates (Fiscal Year 2023-24)

The utility bill is a combination of water, sewer and storm drain charges. Please contact City Hall for more information. Rates below are for July 2023-June 2024.

Water Base Rate: \$22.16	Sewer: Minimum Charge: \$22.03
Per Unit: \$1.81 (per EUU*)	Sewer User Fee: \$7.99 (per EUU*)
Storm Drain: \$3.74	*An EUU is equal to 748 gals of metered water

Code Enforcement Reminder of the Month

The City receives lots of calls from neighbors complaining about people who don't clean up their yards, or about barking dogs. Please consider being nice when you ask someone to do something better. Your neighbor may be going through some tough challenges, and may wish that they could make it better too! Please keep your dogs under control; and try to keep them from barking at all the (**squirrel!**) cats, birds, other dogs and people for hours on end. Let's all help each other have a better quality of life, and make a difference in our neighborhoods!

Xpress Bill Pay—Utility Billing

Xpress Bill Pay is our online payment provider. You can pay your utility bill by e-check, Visa, Mastercard, Discover or Debit at no extra cost to you. Visit www.ci.harrisburg.or.us/utilitybilling for additional information.

To better serve you, please return any contact changes to City Hall

Name: _____

Address: _____

Phone: _____

Email: _____

Account Number: _____

Shop Local Valentines Day in Harrisburg!



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541-995-5225
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<https://www.facebook.com/scottsjavasjoy>

The 99 Grill Restaurant
290 N. 3rd St.
541-995-3766
<https://www.facebook.com/the99Grill>

NUESTRO SABOR
MEXICAN KITCHEN
M - F 7:30 am - 6 pm
Sat. 10 am - 5 pm
541-995-5315
103 S. 3rd Street
<https://www.facebook.com/nuestrosabormexicankitchen>
(Inside American Market!)

541-995-5051
262 Smith St.
GRIDIRON SPORTS BAR & GRILL
<https://www.facebook.com/GridironSportsBarGrill>

CASA TOREROS
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541-995-4700

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Harrisburg, OR 97446,
Call/Text 541-995-5141

204 Moore Street
M - F 7 am - 5 pm
Sat. 8 - 2 pm

GROCERY DEALS
541-995-5135

Ogden
AUTO CARE
-Maintenance-
-Polishing-
-Detailing-
195 S. 3rd St.
541-730-6676

American Market – 103 S. 3rd St. (Hwy 99E) (541) 995-8203 & Nuestro Sabor (inside American Market) (541) 995-5315; Country Counseling – 230 N. 3rd St. #105 (541)-998-5660; Harrisburg (Curtis) Pharmacy – 230 N. 3rd St, Suite 106; EZ Stop Market – 190 N. 3rd St.; Farmers Helper - 390 LaSalle St., 541-995-8449; Harrisburg Liquor Store – 230 N. 3rd St., Suite 102, (541)995-5218; Citizens Bank – 230 N. 3rd St. (541) 995-4699; Jumping for Joy Preschool – 710 Smith St, (541) 914-7573; Pacific Hometown Insurance – 155 N. 3rd St. (541)995-6397; Ogden Auto Care – 195 S. 3rd St., (541) 730-6676; Grid Iron Bar & Grill – 262 Smith St., (541) 995-5051; The Voo – 162A S. 2nd St. (541) 520-2537; Village Beauty Salon- 180 Macy St., (541)995-6639; 99 Grill - 290 N. 3rd St. (541) 995-3766; Casa Torero - 230 N. 3rd St., Suite 104, (541) 995-4700; Java Joy Coffee - 375 S. 3rd St., (541) 844-8934; Jelden Built LLC - 206 S. 3rd St., (541) 995-6515; Shear Country - 282 Smith St., (541) 995-7745; Arrow Services – 195 Smith St., 541-521-7721; Bennett Ceilings LLC – 285 Moore St. (541) 521-2666; Center Spot (Spot Hoggs)-125 Smith St (541)995-3702; Dari-Mart – 325 S. 3rd St. (541) 995-8375; Exodus Recovery Services – 230 N. 3rd St. (541) 998-5660; Elite Repair & Remodel LLC- 642 Hwy 99E, (874)995-4767; Grocery Deals – 295 N. 3rd St. (541) 953-9937; Hurds Hardware – 204 Moore St. (541)995-6317; J&S Art Company (Harrisburg Gallery)- 294 Smith St. (541-543-5920) Key Bank – 310 S. 3rd St., (541)995-6063; Legacy Metalworks – 795 S. 2nd St. (541) 632-4260; Lola's Coffee – 260 N. 3rd St. (541)974-1246 – Magnum Service (Harrisburg Station) – 309 N. 3rd St. (541)995-8229; Magnuson Dental – 205 Macy St., (541) 995-5244; Milestone Ministries (Bookstore) – 195 S. 3rd St. (541) 556-1942; N & S Oregon – 230 Somerville Ave, (541) 995-2262; 36 Spices – 203 Smith St., (541) 995-1388; Allstate/Clara Russell Insurance – 190 Smith St. (541) 995-5141; Subway – 306 Smith St. (541) 995-9191

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
3901						
3901	Amanda Pelkey	12.29.23	Reimbursement	01/05/2024	22.98	24-60-2800
Total 3901:					22.98	
1206						
1206	Analytical Lab & Consultants	162970	Water Testing	12/04/2023	344.00	52-65-4200
1206	Analytical Lab & Consultants	163020	Water Testing	12/06/2023	252.00	51-65-4200
1206	Analytical Lab & Consultants	163047	Water Testing	12/07/2023	224.00	52-65-4200
1206	Analytical Lab & Consultants	163214	Water Testing	12/14/2023	70.00	52-65-4200
1206	Analytical Lab & Consultants	163357	Water Testing	12/19/2023	316.00	52-65-4200
1206	Analytical Lab & Consultants	163416	Water Testing	12/20/2023	344.00	52-65-4200
1206	Analytical Lab & Consultants	163417	Water Testing	12/20/2023	344.00	52-65-4200
1206	Analytical Lab & Consultants	163566	Water Testing	12/28/2023	344.00	52-65-4200
1206	Analytical Lab & Consultants	163567	Water Testing	12/28/2023	344.00	52-65-4200
1206	Analytical Lab & Consultants	163568	Water Testing	12/28/2023	316.00	52-65-4200
Total 1206:					2,898.00	
3693						
3693	Branch Engineering Inc	21057	Engineering Services	12/29/2023	585.00	10-41-4000
3693	Branch Engineering Inc	21058	Engineering Services	12/29/2023	465.00	11-42-2100
3693	Branch Engineering Inc	21059	Engineering Services	12/29/2023	5,170.00	11-42-2100
Total 3693:					6,220.00	
3697						
3697	Brewer and Coulombe, PC	503315	Attorney Fees	01/12/2024	684.00	10-42-2500
3697	Brewer and Coulombe, PC	503320	Attorney Fees	01/12/2024	1,692.00	10-42-2700
Total 3697:					2,376.00	
3773						
3773	CenturyLink	672252455	Phone Bill	01/04/2024	.22	10-69-3500
3773	CenturyLink	DEC 2023	Phone Bill	12/26/2023	44.39	52-65-3500
3773	CenturyLink	DEC 2023	Phone Bill	12/26/2023	48.04	52-65-3500
3773	CenturyLink	DEC 2023	Phone Bill	12/26/2023	46.49	51-65-3500
3773	CenturyLink	DEC 2023	Phone Bill	12/26/2023	42.31	51-65-3500
3773	CenturyLink	DEC 2023	Phone Bill	12/26/2023	48.04	51-65-3500
3773	CenturyLink	DEC 2023	Phone Bill	12/26/2023	42.84	52-65-3500
3773	CenturyLink	DEC 2023	Phone Bill	12/26/2023	48.04	52-65-3500
3773	CenturyLink	DEC 2023	Phone Bill	12/26/2023	42.31	10-69-3500
3773	CenturyLink	DEC 2023	Phone Bill	12/26/2023	44.39	52-65-3500
Total 3773:					407.07	
2939						
2939	Cobalt Computer Services, Inc.	27469	Computer Service	12/31/2023	632.50	40-65-8015
2939	Cobalt Computer Services, Inc.	27579	Computer Service	12/31/2023	242.20	40-65-8015
Total 2939:					874.70	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
4047						
4047	Columbia River Contractors, Inc.	9200	Guardrail	01/03/2024	9,400.00	11-44-6000
Total 4047:					9,400.00	
2720						
2720	Comcast	JAN 2024	Internet Service	01/02/2024	339.61	10-60-2000
2720	Comcast	JAN 2024 LIB	Internet Service	12/23/2023	286.85	24-60-2525
2720	Comcast	JAN 2024 PW	Internet Service	01/01/2024	153.92	51-65-3550
2720	Comcast	JAN 2024 PW	Internet Service	01/01/2024	153.93	52-65-3550
Total 2720:					934.31	
3913						
3913	DataBar Inc	264902	W/S Utility Statements	01/04/2024	199.85	51-74-2200
3913	DataBar Inc	264902	W/S Utility Statements	01/04/2024	199.85	52-74-2200
3913	DataBar Inc	264910	W/S Utility Statements	01/05/2024	408.17	51-74-2200
3913	DataBar Inc	264910	W/S Utility Statements	01/05/2024	408.17	52-74-2200
Total 3913:					1,216.04	
3966						
3966	DCBS Fiscal Services	DEC 2023	State Surcharge - Building/Electric	01/01/2024	44.23	27-70-1050
3966	DCBS Fiscal Services	DEC 2023	State Surcharge - Building/Electric	01/01/2024	181.40	26-70-1050
Total 3966:					225.63	
2120						
2120	Enviro-Clean Equipment, Inc.	23-61894	Misc P/W Exp	12/21/2023	965.76	11-45-3000
Total 2120:					965.76	
4042						
4042	Ericson Electric, Inc.	13952	Electrician	01/10/2024	1,249.76	51-65-2400
4042	Ericson Electric, Inc.	13953	Electrician	01/09/2024	494.13	51-65-2400
Total 4042:					1,743.89	
1946						
1946	Ferguson Waterworks	1233703	P/W Misc. Expense	12/18/2023	374.00	51-65-4600
1946	Ferguson Waterworks	1238136	P/W Misc. Expense	12/07/2023	84.62	51-65-3300
1946	Ferguson Waterworks	1238136	P/W Misc. Expense	12/07/2023	84.62	52-65-3300
1946	Ferguson Waterworks	1239158	P/W Misc. Expense	12/12/2023	919.34	51-65-4600
Total 1946:					1,462.58	
1947						
1947	H & J Construction, Inc.	5408	P/W Misc Expense	12/26/2023	2,866.00	52-65-4600
Total 1947:					2,866.00	
3813						
3813	Harrisburg Harvest Festival Assoc	108241	Donation	01/08/2024	3,000.00	10-53-2900
Total 3813:					3,000.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
3662						
3662	HFEA	108242	Donation	01/08/2024	3,000.00	10-53-2900
Total 3662:					3,000.00	
1220						
1220	Hurd's Custom Machinery, Inc.	40443	Public Works Supplies	11/29/2023	90.24	10-72-4000
1220	Hurd's Custom Machinery, Inc.	40558	Public Works Supplies	12/07/2023	322.76	10-72-6700
Total 1220:					413.00	
1221						
1221	Jerry's Home Improvement	230261	Misc Public Works Supplies	12/12/2023	112.85	25-65-2000
1221	Jerry's Home Improvement	230456	Misc Public Works Supplies	12/13/2023	139.90	10-72-4000
Total 1221:					252.75	
4046						
4046	Joshua Colwell Company	001	Attorney Fee	01/09/2024	162.00	10-42-2700
4046	Joshua Colwell Company	001A	Attorney Fee	01/09/2024	84.00	10-42-2700
Total 4046:					246.00	
3968						
3968	Junction City	DEC 2023	Building/Electrical Permit Fees	01/01/2024	239.59	27-70-1000
3968	Junction City	DEC 2023	Building/Electrical Permit Fees	01/01/2024	952.22	26-70-1000
Total 3968:					1,191.81	
3683						
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	7.77	24-60-3050
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	3.99	24-60-3050
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	231.58	23-70-2500
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	783.76	24-60-2000
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	56.57	24-60-2000
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	80.00	10-63-2100
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	23.19	52-65-3300
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	47.98	10-53-2200
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	92.90	10-53-2200
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	20.00	10-53-2200
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	14.98	10-53-2200
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	2.87	51-76-2000
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	2.87	52-76-2000
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	4.29	51-65-4600
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	4.28	52-65-4600
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	94.69	52-65-2400
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	23.19	51-65-3300
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	39.95	41-78-8170
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	165.54	52-65-4600
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	72.50	51-76-2000
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	72.50	52-76-2000
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	124.80	51-76-2000
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	124.80	52-76-2000
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	124.59	10-53-2200
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	20.00	10-53-2200
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	67.39	10-53-2200
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	40.05	10-53-2200

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	20.55	10-53-2200
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	113.94	41-78-8170
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	74.82	10-60-2400
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	33.00	10-53-2200
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	6.99	10-72-4000
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	115.18	11-44-6100
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	34.26	10-72-6700
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	142.38	10-72-4000
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	80.00	10-63-2100
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	13.80	10-53-2200
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	25.00	10-53-2000
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	225.00	10-63-2000
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	225.00	10-63-2000
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	26.00	10-53-2000
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	18.94	24-60-3050
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	18.99	24-60-2000
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	24.05	24-60-2000
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	65.53	24-60-2000
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	12.57	24-60-2000
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	250.03	10-53-2200
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	9.99	24-60-3050
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	6.13	24-60-2000
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	5.34	24-60-2000
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	23.97	24-60-3050
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	24.99	24-60-3050
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	3.95	24-60-3050
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	1.00	23-70-2500
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	20.00	23-70-2500
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	18.99	24-60-2000
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	31.18	24-60-2800
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	10.83	24-60-3050
3683	Keybank N.A.	DEC 2023	Misc Credit Card Charges	12/20/2023	24.49	24-60-3050
Total 3683:					3,940.78	
2644						
2644	Net Assets	54-202312	Lien Searches	01/02/2024	92.00	10-53-2250
Total 2644:					92.00	
1102						
1102	NW Natural Gas Co.	JAN 2024	Utilities	01/10/2024	178.97	10-69-2000
1102	NW Natural Gas Co.	JAN 2024 PUM	Utilities	01/11/2024	49.46	52-65-2700
1102	NW Natural Gas Co.	JAN 2024 PW	Utilities	01/10/2024	590.32	51-65-2700
Total 1102:					818.75	
1245						
1245	One Call Concepts, Inc.	3120386	Locates	12/31/2023	9.10	51-65-4600
1245	One Call Concepts, Inc.	3120386	Locates	12/31/2023	9.10	52-65-4600
Total 1245:					18.20	
1862						
1862	Oregon DMV	L0051771947	Record Inquiry	12/29/2023	18.15	10-42-2800

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
Total 1862:					18.15	
3963						
3963	OverDrive, Inc.	01093CO2400	Digital Library	01/10/2024	75.99	24-60-3200
Total 3963:					75.99	
3096						
3096	Pacific Office Automation	5028279268	Copier Contract	01/13/2024	162.24	52-74-2000
3096	Pacific Office Automation	5028279268	Copier Contract	01/13/2024	162.24	51-74-2000
3096	Pacific Office Automation	5028279268	Copier Contract	01/13/2024	162.23	10-60-2100
3096	Pacific Office Automation	5028279268	Copier Contract	01/13/2024	345.01	40-67-8000
3096	Pacific Office Automation	907025	Telephone	12/26/2023	110.79	52-65-3500
3096	Pacific Office Automation	907025	Telephone	12/26/2023	110.79	51-65-3500
3096	Pacific Office Automation	907025	Telephone	12/26/2023	35.21	24-60-2500
3096	Pacific Office Automation	907025	Telephone	12/26/2023	110.78	10-69-3500
Total 3096:					1,199.29	
1079						
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	48.90	52-65-2600
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	21.18	10-69-2500
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	7.78	10-69-3000
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	12.30	10-69-3000
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	16.65	10-69-3000
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	16.46	10-69-3000
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	168.03	51-65-2600
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	242.59	10-69-3000
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	19.88	10-69-3000
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	385.94	10-69-3000
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	39.62	11-44-2000
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	4,192.16	51-65-2600
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	1,188.26	51-65-2600
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	29.05	10-69-3000
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	450.20	10-69-3000
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	70.01	10-69-3000
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	1,052.08	10-69-3000
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	43.86	10-69-3000
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	135.17	10-69-3000
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	41.43	10-72-6700
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	312.59	25-65-2500
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	28.99	25-65-2500
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	54.87	25-65-2500
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	82.82	10-69-3000
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	54.46	10-69-3000
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	55.15	52-65-2600
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	143.98	52-65-2600
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	1,654.32	52-65-2600
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	66.55	52-65-2600
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	25.78	52-65-2600
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	41.71	52-65-2600
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	15.57	10-69-3000
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	406.38	10-69-2500
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	17.96	10-69-2500
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	37.84	10-69-2500
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	151.46	10-69-2500

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
1079	Pacific Power & Light Company	DEC 2023	UTILITIES	12/15/2023	1,091.64	10-69-2500
Total 1079:					12,423.62	
1815						
1815	Right-Way Plumbing & Backflow	21130	Misc. P/W Supplies	01/04/2024	129.50	10-72-6700
Total 1815:					129.50	
1658						
1658	Safeguard Business Systems,Inc	9003504572	Check Costs	12/30/2023	126.96	10-60-2300
1658	Safeguard Business Systems,Inc	9003504572	Check Costs	12/30/2023	126.92	52-74-2400
1658	Safeguard Business Systems,Inc	9003504572	Check Costs	12/30/2023	126.92	52-74-2400
Total 1658:					380.80	
3582						
3582	Sierra Springs	217929670106	Bottled Water	01/06/2024	62.59	10-53-2200
Total 3582:					62.59	
3999						
3999	South Valley Automotive \$ Custo	12791	Vehicle Repair	01/05/2024	9,588.50	11-91-9900
Total 3999:					9,588.50	
2927						
2927	Staples Business Advantage	3554812218	Office Supplies	12/15/2023	7.43-	10-60-2300
2927	Staples Business Advantage	3554812218	Office Supplies	12/15/2023	7.43-	51-74-2400
2927	Staples Business Advantage	3554812218	Office Supplies	12/15/2023	7.43-	52-74-2400
2927	Staples Business Advantage	3555154839	Office Supplies	12/20/2023	63.65	10-60-2300
2927	Staples Business Advantage	3555154839	Office Supplies	12/20/2023	63.63	51-74-2400
2927	Staples Business Advantage	3555154839	Office Supplies	12/20/2023	63.62	52-74-2400
2927	Staples Business Advantage	3555639156	Office Supplies	12/29/2023	81.50	10-60-2300
2927	Staples Business Advantage	3555639156	Office Supplies	12/29/2023	81.48	51-74-2400
2927	Staples Business Advantage	3555639156	Office Supplies	12/29/2023	81.48	52-74-2400
2927	Staples Business Advantage	3556255317	Office Supplies	01/03/2024	46.00	10-60-2300
2927	Staples Business Advantage	3556255317	Office Supplies	01/03/2024	45.99	51-74-2400
2927	Staples Business Advantage	3556255317	Office Supplies	01/03/2024	45.99	52-74-2400
2927	Staples Business Advantage	3556979942	Office Supplies	01/13/2024	71.51	10-60-2300
2927	Staples Business Advantage	3556979942	Office Supplies	01/13/2024	71.49	51-74-2400
2927	Staples Business Advantage	3556979942	Office Supplies	01/13/2024	71.49	52-74-2400
2927	Staples Business Advantage	3556979943	Office Supplies	01/13/2024	16.54	10-60-2300
2927	Staples Business Advantage	3556979943	Office Supplies	01/13/2024	16.53	51-74-2400
2927	Staples Business Advantage	3556979943	Office Supplies	01/13/2024	16.53	52-74-2400
2927	Staples Business Advantage	3557089852	Office Supplies	01/14/2024	8.00	10-60-2300
2927	Staples Business Advantage	3557089852	Office Supplies	01/14/2024	8.00	51-74-2400
2927	Staples Business Advantage	3557089852	Office Supplies	01/14/2024	7.99	52-74-2400
Total 2927:					839.13	
1144						
1144	Suzan Jackson	236	Janitor Services	01/31/2024	.00	10-72-4100
1144	Suzan Jackson	236	Janitor Services	01/31/2024	.00	10-72-4100
Total 1144:					.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
3815						
3815	The Franklin Press	49027	Court Supplies	01/20/2024	119.50	10-42-2800
Total 3815:					119.50	
3663						
3663	Water Refunds	#1157702	Utility Billing Overpayment	01/14/2024	7.72	01-1075
3663	Water Refunds	#11682.04	Utility Billing Overpayment	01/09/2024	31.13	01-1075
3663	Water Refunds	#23-T-0263	Court Refund	01/17/2024	265.00	10-42-2200
3663	Water Refunds	#267.17	Utility Billing Overpayment	01/03/2024	90.20	01-1075
3663	Water Refunds	#332.02	Utility Billing Overpayment	01/11/2024	7.99	01-1075
Total 3663:					402.04	
1239						
1239	WECO	CP-00256600	PW Gas Exp	12/31/2023	397.16	11-45-2000
1239	WECO	CP-00256600	PW Gas Exp	12/31/2023	463.35	51-73-2000
1239	WECO	CP-00256600	PW Gas Exp	12/31/2023	463.35	52-73-2000
Total 1239:					1,323.86	
4045						
4045	Wilbur-Ellis Company LLC	13485395	PW Misc Supplies	12/04/2023	451.49	25-65-2000
Total 4045:					451.49	
3879						
3879	Wilson Equipment, LLC	02-79397	1099 adjustment	06/13/2023	.00	11-45-2100
3879	Wilson Equipment, LLC	02-79397	1099 adjustment	06/13/2023	.00	11-45-2100
3879	Wilson Equipment, LLC	02-79397	1099 adjustment	06/13/2023	.00	51-73-2100
3879	Wilson Equipment, LLC	02-79397	1099 adjustment	06/13/2023	.00	51-73-2100
3879	Wilson Equipment, LLC	02-79397	1099 adjustment	06/13/2023	.00	52-73-2100
3879	Wilson Equipment, LLC	02-79397	1099 adjustment	06/13/2023	.00	52-73-2100
Total 3879:					.00	
4013						
4013	Wire Works LLC	14813	1099 adjustment	01/06/2023	.00	41-78-8010
4013	Wire Works LLC	14813	1099 adjustment	01/06/2023	.00	41-78-8010
Total 4013:					.00	
Grand Totals:					71,600.71	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	GL Account Number
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Dated: _____

Mayor: _____

Payment Approval Report
Expense Account Key

City Council: _____

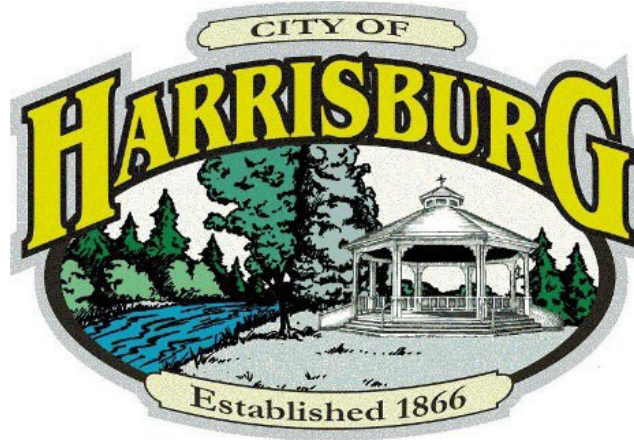
	Fund Number	G.L. Number Acct
General Fund	10	10-XX- XXXX
Street Fund	11	11-XX- XXXX
CED Fund	23	23-XX- XXXX
Library Fund	24	24-XX- XXXX
Storm Fund	25	25-XX- XXXX
Building Permit Fund	26	26-XX- XXXX
Electrical Permit Fund	27	27-XX- XXXX
Debt Services Fund	30	30-XX- XXXX
Office Equip. Fund	40	40-XX- XXXX
Equipment Fund	41	41-XX- XXXX
Water Fund	51	51-XX- XXXX
Sewer Fund	52	52-XX- XXXX
Sewer Resv Fund	56	56-XX- XXXX

City Recorder: _____

City Treasurer: _____

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.



Library Board Meeting Minutes
January 2, 2024

Chairperson: Kristi Prozialeck
 Vice-Chairperson: Desria Hansen
 Board Members: Rian Tupua and Alexandria Bennett
 Board Members Absent: Lori Pelkey
 Staff Members: Library Supervisor/Deputy City Recorder Cathy Nelson
 Librarians: Amanda Pelkey
 Meeting Location: Harrisburg Municipal Center Located at 354 Smith St

CALL TO ORDER AND ROLL CALL at the hour of 5:36 pm by Chairperson Kristi Prozialeck

CONCERNED CITIZEN(S) IN THE AUDIENCE. None present.

APPROVAL OF MINUTES: No comments or concerns.

- Hansen **motioned to approve the minutes from the November 7, 2023 Library Board Meeting and was seconded by Tupua. The motion passed unanimously by a vote of 4-0.** (Yes: Prozialeck, Tupua, Hansen and Bennett. No: None.)

THE MATTER OF DISCUSSING LIBRARY PROGRAMS: The Library Board discussed the following programs:

- **Crafting Club:** Program is going really well. The Thursday before Christmas they made "Make & Takes".
- **Game Night:** The next Game Night will be January 4 at 6pm. They will no longer be holding the Adult Game Nights on the 3rd Thursday due to lack of participation.
- **Teen Book Club:** They have 3 girls that are actively attending. The next meeting will be on January 11th at 5pm.
- **Storytime:** The program is going well. The schedule is posted online at the City Website and on Facebook. This month they are going to be making snowflakes, slime snow, polar bears, and penguins. There has been some great feedback from parents.
- **Baby Storytime:** The program is going well. Hansen is leading this program.

- **Lego Club:** The program has been very small, but there is lots of interest in kids joining the program. They will have 2 FFA volunteers joining them soon.
- **Karaoke Club:** They bring out the Karaoke machine if the kids want to do it.
- **Grief Support:** The group has moved to the HART Center and is no longer considered a library program.
- **Computer Classes:** A sign-up sheet will be in the library to see if there is interest and also to see if Saturdays from 9-10am or 3-4pm works for the majority.

OTHERS:

- Prozialeck would like to have survey done for the middle and high school students asking what kind of programs they would like to have available and to ask for adult volunteers.
- Prozialeck would like to hold another Christmas Bazaar. A. Pelkey will research and see when other events are happening and what other cities are doing.
- Prozialeck wants to hold a teen dance during Spring break, which falls March 25th – 29th. We will need at least four (4) chaperons. She will look into the dates and have more discussion during the next meeting.
- Tupua asked about the Friends of the Library. They are not currently active.
- Next meeting will be held March 5, 2024 at 5:30pm.

With no further discussion, the Library Board meeting adjourned at hour of 6:14pm.

Code	Description	Count	Amount	GL Account
Court Costs				
AF	ATTORNEY FEE	5	155.32	
CF	COLLECTION FEE	4	74.46-	
COSTS	COURT COSTS	8	1,135.90	
DEF-ADJUD	DEF ADJUDICATION	4	108.94	
LPF	LATE PAYMENT FEE	8	44.14	
PA	PAYMENT ARRANGEMENT- FEE	10	76.15	
SCF	SHOW CAUSE FEE	1	50.00	
SUSP	SUSPENSION FEE	5	62.49	
WF	WARRANT FEE	8	43.46	
Total Court Costs:		53	1,601.94	
Fines				
DISM	CHARGE DISMISSED	3	184.89	
DIV	DIVERSION AGREEMENT	3	150.00	
FINE	FINE ASSESSED	2	210.98	
GBD	GUILTY BY DEFAULT	19	747.00	
GUILTY	FOUND GUILTY	17	1,761.82	
GUILTY NT	FOUND GUILTY	1	88.16	
Total Fines:		45	3,142.85	
Surcharges				
COUNTY	COUNTY ASSESSMENT	14	169.18	
STATE	STATE ASSESSMENT	19	685.19	
Total Surcharges:		33	854.37	
Grand Totals:		131	5,599.16	

Report Criteria:

Case.Violation date = 01/01/2024-01/31/2024

Agency	Case Number	Citation Numbers	Violation Date	Primary Offense	Location
LCSO	24-T-0010	224233	01/05/2024	DRIVING UNINSURED; NO OPER LICENSE	708 S 6TH ST HARRISBURG
LCSO	24-T-0002	224246	01/06/2024	DWS; FTR VEHICLE, DRIVE UNINSURED	299 LASALLE ST/S 3RD ST HARRISBURG
LCSO	24-T-0003	224255	01/07/2024	DRIVING WHILE UNINSURED	712 S 6TH ST HARRISBURG
COBURG PD	24-T-0009	190583	01/08/2024	VIOLATING DESIGNATED SPEED 1-10 MPH	S. 6TH ST & LASALLE ST
LCSO	24-T-0004	224277	01/08/2024	DRIVE WHILE SUSPENDED/REVOKED	349 N 3RD ST/PEORIA RD HARRISBURG
LCSO	24-T-0005	224286	01/09/2024	VIOLATING DESIGNATED SPEED 1-10 MPH	699 S 9TH ST/LASALLE ST HARRISBURG
COHB	24-M-0005	24-M-0005	01/10/2024	FAILURE TO APPEAR ON CRIMINAL CITATION	
COHB	24-M-0006	24-M-0006	01/10/2024	FAILURE TO APPEAR ON CRIMINAL CITATION	
COHB	24-M-0007	24-M-0007	01/10/2024	FAILURE TO APPEAR ON CRIMINAL CITATION	
COHB	24-M-0008	24-M-0008	01/10/2024	FAILURE TO APPEAR ON CRIMINAL CITATION	
COHB	24-M-0009	24-M-0009	01/10/2024	FAILURE TO APPEAR ON CRIMINAL CITATION	
COHB	24-M-0010	24-M-0010	01/10/2024	FAILURE TO APPEAR ON CRIMINAL CITATION	
COHB	24-M-0011	24-M-0011	01/10/2024	FAILURE TO APPEAR ON CRIMINAL CITATION	
COHB	24-M-0012	24-M-0012	01/10/2024	FAILURE TO APPEAR ON CRIMINAL CITATION	
COHB	24-M-0013	24-M-0013	01/10/2024	FAILURE TO APPEAR ON CRIMINAL CITATION	
LCSO	24-T-0011	224301	01/11/2024	DRIVING WHILE UNINSURED	143 S 3RD ST HARRISBURG
LCSO	24-M-0004	224324	01/13/2024	DRIVE WHILE SUSPENDED - MISD	707 SMITH ST
LCSO	24-T-0012	224333	01/14/2024	DRIVING UNINSURED; DWS	23505 PEORIA RD HARRISBURG
LCSO	24-T-0013	224348	01/15/2024	OPERATE VEHICLE WHILE USING CELL PHONE	580 N 3RD ST HARRISBURG
LCSO	24-T-0014	224350	01/15/2024	DRIVING UNINSURED; NO OPER LICENSE	580 S 3RD ST HARRISBURG
COBURG PD	24-T-0018	1525	01/20/2024	NO OPERATORS LICENSE	6TH ST & PRICEBORO
COBURG PD	24-T-0017	1551	01/20/2024	DRIVE WHILE SUSPENDED/REVOKED	SMITH ST & 3RD ST
LCSO	24-T-0015	224428	01/21/2024	DRIVING WHILE UNINSURED	506 SMITH ST HARRISBURG
LCSO	24-T-0016	224452	01/23/2024	FAIL TO REGISTER VEHICLE	372 S 3RD ST HARRISBURG
LCSO	24-T-0022	224454	01/23/2024	EXPIRED VEHICLE REGISTRATION	22822 COBURG RD HARRISBURG
COBURG PD	24-T-0019	1553	01/25/2024	NO OPERATORS LICENSE	SMITH ST & 4TH ST
LCSO	24-T-0023	224504	01/26/2024	DRIVING WHILE UNINSURED	899 S 6TH ST/SOMMERVILLE LOOP HARRISBURG
COBURG PD	24-T-0020	1893	01/27/2024	VIOLATING DESIGNATED SPEED 11-20 MPH	S. 6TH NEAR SOMMERVILLE LP
COBURG PD	24-T-0021	1894	01/27/2024	VIOLATING DESIGNATED SPEED 11-20 MPH	S. 6TH ST & PRICEBORO
LCSO	24-T-0027	224590	01/27/2024	FAIL TO CARRY PROOF OF INSURANCE	103 S 3RD ST HARRISBURG
LCSO	24-T-0024	224531	01/28/2024	FAIL TO REGISTER VEHICLE	374 S 3RD ST HARRISBURG
COBURG PD	24-T-0028	190590	01/29/2024	OPERATE UNSAFE VEHICLE	DIAMOND HILL DR & N 7TH ST
LCSO	24-T-0025	224574	01/30/2024	OPER VEH CELL PHONE; FTD IN LANE; REFUSE BREATH TEST	399 LASALLE ST/S 4TH ST HARRISBURG
LCS	24-M-0014	224573	01/31/2024	D.U.I.I.	399 LASALLE ST & S. 4TH ST
LCS	24-M-0015	224575	01/31/2024	RECKLESS DRIVING	399 LASALLE ST & S. 4TH ST
LCSO	24-T-0026	224580	01/31/2024	DRIVING WHILE UNINSURED; DWS	208 S 3RD ST HARRISBURG

Grand Totals:

36 CITATIONS ISSUED FOR A TOAL OF 45 OFFENSES.

